



**General Purposes Committee
Electronic Meeting**

**Council Chambers, City Hall
6911 No. 3 Road**

**Monday, February 6, 2023
4:00 p.m.**

Pg. # ITEM

MINUTES

Revised GP-4	<i>Motion to adopt the minutes of the meeting of the General Purposes Committee held on January 23, 2023.</i>
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COMMUNITY SERVICES DIVISION

1. **2023 ARTS AND CULTURE GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 7079502)

GP-8

See Page GP-8 for full report

Designated Speaker: Camyar Chaichian

STAFF RECOMMENDATION

- (1) ***That the 2023 Arts and Culture Grants be awarded for the total recommended amount of \$124,258, as identified in Attachment 1 of the staff report titled “2023 Arts and Culture Grants”, dated January 10, 2023, from the Director, Arts, Culture and Heritage Services; and***

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Pg. # ITEM

- (2) *That the grant funds be disbursed accordingly following Council approval.*

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2. **2023 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 7107643)

GP-75

See Page GP-75 for full report

Designated Speakers: Todd Gross and Keith Miller

STAFF RECOMMENDATION

- (1) *That the 2023 Parks, Recreation and Community Events Grants be awarded for the total recommended amount of \$120,017, as identified in Attachment 1 of the staff report titled “2023 Parks, Recreation and Community Events Grants”, dated January 10, 2023, from the Director, Recreation and Sport Services and the Director, Parks Services; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

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3. **2023 ENVIRONMENTAL ENHANCEMENT GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 7099784)

GP-132

See Page GP-132 for full report

Designated Speaker: Emily Sargent

STAFF RECOMMENDATION

- (1) *That the 2023 Environmental Enhancement Grants be awarded for the total recommended amount of \$36,393, as identified in Attachment 1 of the staff report titled “2023 Environmental Enhancement Grants”, dated January 9, 2023, from the Director, Parks Services; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

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PLANNING AND DEVELOPMENT DIVISION

4. **2023 HEALTH, SOCIAL AND SAFETY GRANTS**

(File Ref. No. 07-3300-01) (REDMS No. 7086433)

GP-236

See Page GP-236 for full report

Designated Speaker: Dorothy Jo

STAFF RECOMMENDATION

- (1) *That the 2023 Health, Social and Safety Grants be awarded for the total recommended amount of \$661,312.00, as identified in Attachment 1 of the staff report titled “2023 Health, Social and Safety Grants”, dated January 3, 2023, from the Director, Community Social Development; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*



5. **2023 CHILD CARE GRANTS**

(File Ref. No. 03-1085-01) (REDMS No. 7055435)

GP-339

See Page GP-339 for full report

Designated Speaker: Chris Duggan

STAFF RECOMMENDATION

- (1) *That the Child Care Capital Grants be awarded for the total recommended amount of \$49,936.46, as identified in the staff report titled “2023 Child Care Grants”, dated January 4, 2023, from the Director, Community Social Development;*
- (2) *That the Child Care Professional and Program Development Grants be awarded for the total recommended amount of \$10,000.00; and*
- (3) *That the grant funds be disbursed accordingly following Council approval.*



COUNCILLOR ALEXA LOO

6. **ADOPTION OF TERMINOLOGY AND DEFINITIONS IN CANADA’S ANTI-RACISM STRATEGY**

(File Ref. No.)

GP-379

See Page GP-379 for full report

RECOMMENDATION

That the City of Richmond adopt the terminology and definitions in pages 21-24 of Canada’s Anti-Racism Strategy 2019-2022 in its entirety.

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COUNCILLOR CHAK AU

7. **RICHMOND COMMUNITY PROTOCOL: RESPONDING TO RACISM AND HATE**

(File Ref. No.)

GP-385

See Page GP-385 for full report

RECOMMENDATION

That Richmond endorses the “ Richmond Community Protocol: Responding to Racism and Hate,” as created in collaboration with many Richmond stakeholders, including the RCMP, Richmond School Board, City of Richmond and Richmond Library and set out protocols to help organizations, community members, and stakeholders tackle racism and respond promptly and effectively to incidents of racism and hate.

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ADJOURNMENT

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General Purposes Committee

Date: Monday, January 23, 2023

Place: Council Chambers
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on January 9, 2023, be adopted as circulated.

CARRIED

COMMUNITY SAFETY DIVISION

1. **SOIL OR FILL USE APPLICATION FOR THE PROPERTY AT 8251 NO. 5 ROAD (GARCHA)**
(File Ref. No. 12-8080-12-01) (REDMS No. 6990060)

It was moved and seconded

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That the 'Soil or Fill Use' application, submitted by Harbinder (Harry) Garcha (Applicant), proposing to retain soil for the purpose of improving the agricultural capability of the property located at 8251 No. 5 Road, be authorized for referral to the Agricultural Land Commission (ALC) for the ALC to review and determine the merits of the proposal from an agricultural perspective as the Applicant has satisfied all of the City's current reporting requirements.

The question on the motion was not called as discussion ensued in respect to (i) the remediation plan for the property, (ii) the viability of growing crops on the property, and (iii) the drainage plan.

The question on the motion was then called and **CARRIED** with Cllrs: Day, Gillanders and Wolfe opposed.

MAYOR MALCOLM BRODIE

2. ELECTION AND POLITICAL SIGNS BYLAW NO. 8713 PROPOSED AMENDMENTS

(File Ref. No. 01-0005-01) (REDMS No. 7072585)

Mayor Brodie provided images highlighting (i) sign placement, (ii) number of signs placed in one area, (iii) election signage on vehicles, trees, boulevards, (iv) costs associated with signage, and (v) enforcement of the Election Sign Bylaw.

James Day, Richmond resident, referred to his submission (copy on file) and provided a brief overview of his submission with respect to his opposition to the proposed bylaw amendments.

Bob King, Richmond resident, referred to his submission (copy on file) and shared his concerns about the proposed amendments, stating he felt that signage is an effective way to get residents involved in the political process.

Howard Jampolsky, Richmond resident, spoke in support of the proposed amendments and expressed his views on using sustainable materials for signage and the importance of enforcing city bylaws.

Jerome Dickey, Richmond resident, referred to his written submission (copy on file) and shared his concerns about the proposed amendments to the bylaw and the voter turnout at the 2022 election.

Kerry Starchuk, Richmond resident, referred to her written submission (copy on file) and expressed her concerns about the number of election signs posted throughout Richmond and the need for enforcement of election signage.

John Baines, Richmond resident, shared his opposition to the proposed bylaw amendments and felt there should be more public input on such amendments.

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Brenda Hourie, Richmond resident, shared her opposition to the proposed amendments, highlighting that election signage is a way for residents to be part of the election process and show support for their candidates.

It was moved and seconded

- (1) *Council endorse the recommendations for amendments to the Election and Political Sign Bylaw No. 8713 as outlined in the report titled "Election and Political Signs Bylaw No. 8713 Proposed Amendments", dated January 5, 2023, from the Mayor, City of Richmond.*
- (2) *Staff be directed to draft changes to the said bylaw consistent with those amendments.*

The question on the motion was not called as discussion ensued in regards to (i) election signage practices and bylaws in other municipalities, (ii) enforcement of the election sign bylaw, (iii) voter turnout, (iv) the requirement of written consent from residents having election signage posted on their property, (v) resident complaints about election signage, (vi) displaying election signage on vehicles, (vii) signage placement in front of businesses and farmland, and (viii) utilizing the Let's Talk Richmond portal to receive public input regarding the proposed changes to the Election Sign bylaw.

As a result of the discussion the following **referral motion** was introduced:

It was moved and seconded

That Mayor Malcolm Brodie's report titled "Election and Political Signs Bylaw No. 8713 Proposed Amendments" be referred to staff to analyze and report back on the possibility of having designated areas for sign placement, throughout the city; including a review of:

- (a) *placement of election signage throughout the city;*
- (b) *appropriate materials and size for election signage; and*
- (c) *the number of election signs allowable per location and per candidate.*

The question on the referral motion was not called as discussion ensued regarding a longer time available to provide a thorough review to address concerns raised.

The question on the referral motion was then called and **CARRIED** with Cllrs: Day, Gillanders, Heed and Wolfe opposed.

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ADJOURNMENT

It was moved and seconded

That the meeting adjourn (6:23 p.m.).

CARRIED

Certified a true and correct copy of the
Minutes of the meeting of the General
Purposes Committee of the Council of the
City of Richmond held on Monday,
January 23, 2023.

Mayor Malcolm D. Brodie
Chair

Raman Grewal
Legislative Services Associate



City of Richmond

Report to Committee

To: General Purposes Committee

Date: January 10, 2023

From: Marie Fenwick
Director, Arts, Culture and Heritage Services

File: 03-1085-01/2023-Vol
01

Re: 2023 Arts and Culture Grants

Staff Recommendation

- 1) That the 2023 Arts and Culture Grants be awarded for the total recommended amount of \$124,258, as identified in Attachment 1 of the staff report titled "2023 Arts and Culture Grants," dated January 10, 2023, from the Director, Arts, Culture and Heritage Services; and
- 2) That the grant funds be disbursed accordingly following Council approval.




CM Fenwick

Marie Fenwick

Director, Arts, Culture and Heritage Services

(604-276-4288)

Att. 4

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO
		

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report provides information and recommendations pertaining to the 2023 Arts and Culture Grants, now in its twelfth year.

This report supports Council's Strategic Plan 2018-2022 Strategy #3 One Community Together:

Vibrant and diverse arts and cultural activities and opportunities for community engagement and connection.

3.1 Foster community resiliency, neighbourhood identity, sense of belonging, and intercultural harmony.

3.2 Enhance arts and cultural programs and activities.

3.3 Utilize an interagency and intercultural approach to service provision.

Findings of Fact

2023 Arts and Culture Grants Budget

The 2023 Arts and Culture Grants Budget is \$124,258. This includes a 3.98 per cent cost of living increase over last year's budget as per City Grant Program Policy 3712. The program offers two types of grants:

- Operating Assistance Grants are provided to support the annual programming and operating activities of eligible organizations, and are awarded up to a maximum of 30 percent of the annual operating budget, to a maximum of \$10,000.
- Project Assistance Grants are provided to support organizations working on a project basis or undertaking a special initiative outside the scope of their normal operations, and are awarded up to a maximum of 50 percent of the total project budget, to a maximum of \$5,000.

Notice Given and Applications Received

In September 2022, announcements were placed on the City website, circulated via email and social media channels and a press release was issued advising the community that applications were being accepted for the 2023 City Grant Program until October 19, 2022. A link to the City website was provided for further information and to access the online application system.

During this period, emails were sent to Arts & Culture eblast subscribers, more than 500 individual artists and arts/cultural organizations that have opted to receive information from City

staff throughout the year. Application guidelines along with links to the online application form are available on both the “City Grant Programs” and the “Artists’ Opportunities” pages of the City website.

Staff met with most previous grant recipients individually over the summer to review their 2022 application and activities, discuss any updates to their organization and project offerings, and make recommendations where appropriate. New applicants are advised to contact City staff in advance to ensure they are eligible. Staff are also available to all applicants to provide additional support and answer questions on an as-needed basis.

Twelve applications were received for Operating Assistance and ten for Project Assistance, for a total combined request of \$153,950. Tables outlining requests and recommended allocations for the 2023 Arts and Culture Grants are provided in Attachment 1. Grant Application Summary Sheets, providing key information about each application, are found in Attachment 2. Information in the Grant Application Summary Sheets are taken verbatim from the applicants’ submissions. Staff recommendations and comments are also included in the Summary Sheets.

Application Review Process

An Assessment Committee made up of City staff reviewed the applications. The Committee evaluated the applications on three key areas: merit, organizational capacity and impact (described in the Application Guidelines, Attachments 3 and 4). As per best practices in similar granting programs for arts and culture, these three key areas were assigned a numerical ranking to create a total numeric score out of 100 for each application. At the adjudication meeting, the combined scores of all four members of the Assessment Committee were distilled to an average score to determine a funding recommendation:

Low	1-20	No funding recommended
Med/Low	21- 49	Possible funding at a small contribution or no funding recommended
Medium	50-74	Funding at a modest contribution recommended
High/Med	75-89	Funding at a high contribution recommended
High	90-100	Funding up to request level (if possible) recommended

The Grants Application Summary Sheets, found in Attachment 2, indicate the aggregated score of each applicant.

In this twelfth year of the Arts and Culture Grants, most applicants expressed a positive rebound from the challenges and uncertainty of the COVID-19 pandemic and appreciation for the City Grant Program. Throughout the pandemic, this community investment was cited as a key factor in maintaining their operations, sustaining innovation and building resilience as demonstrated in previous years. They are now visioning and planning for a post-pandemic future. There is also continued awareness among applicants about the value of strengthening their organizational capacity and working collaboratively in order to both overcome their challenges and enhance their offerings.

The impact of funding received through the Arts and Culture Grants is augmented by regular communication between staff and organization representatives, who meet, at minimum, once a

year. During these meetings, staff offer a consultative and solutions-oriented approach to organizational development based on expertise in the Non-profit Lifecycle methodology, helping groups build capacity in a way that is sustainable and suits their specific needs. Groups also have the option of exploring the Lifecycle model more deeply with staff to create achievable action plans.

Additionally, in October 1, 2022, seven organizations receiving Arts and Culture grant funding joined other Richmond non-profits at a full-day professional development and networking event presented by Vantage Point. The event featured the presentation “BC’s Non-Profit Sector: Post-pandemic Challenges and Opportunities” followed by a Non-profit Lifecycle 101 workshop.

Analysis

2023 Arts and Culture Grants Information

The number of Operating Assistance applications received remained stable in 2023 with a total of 12 applications and no increase since 2022. There was a slight increase in the number of Project Assistance applications submitted this year with ten applications, up by two from 2022.

This year, two Project Assistance applications were received from organizations that had not previously applied for a City Grant: First Pacific Theatre Society and Red Fox Society for Healthy Living. Numbers of applications, allocations and staff recommendations are presented in the tables below:

Table 1: Operating Assistance Grants for the last five years and recommendations for 2023

OPERATING ASSISTANCE GRANTS Applications, Allocations and Recommendations (2018–2023)						
	2018	2019	2020	2021	2022	2023
Total number of applications	11	12	11	12	12	12
New applicants	0	0	0	0	0	0
Grants denied	0	1	0	0	0	0
Partial amount of request recommended	11	2	11	12	10	12
Full amount of request recommended	0	9	0	0	2	0
Total amount requested	\$99,500	\$102,050	\$93,175	\$101,200	\$101,775	\$103,950
Total amount allocated/ recommended	\$89,159	\$91,824	\$86,385	\$85,875	\$88,370	\$88,658

Table 2: Project Assistance Grants for the last five years and recommendations for 2023

PROJECT ASSISTANCE GRANTS Applications, Allocations and Recommendations (2018–2023)						
	2018	2019	2020	2021	2022	2023
Total number of applications	7	5	12	10	8	10
New applicants	0	0	6	3	2	2
Grants denied	1	0	4	2	1	1
Partial amount of request recommended	6	3	8	8	7	9
Full amount of request recommended	0	2	0	0	0	0
Total amount requested	\$35,000	\$23,000	\$68,410	\$47,770	\$42,500	\$50,000
Total amount allocated/ recommended	\$22,900	\$22,700	\$30,430	\$30,940	\$31,132	\$35,600

Reasons for Partial or No Funding

The recommended grant allocations vary depending on the degree of competition among applicants in any given year. This year was characteristically competitive with the City receiving \$29,692 in requests in excess of the allocated budget of \$124,258. As such, none of the applicants were recommended for the full amount in order to ensure all eligible and successful applications could receive a fair distribution of the available funding.

Six organizations who were recommended for funding in 2023 will receive a slight increase in their funding over the previous year with fourteen organizations receiving a slight decrease. The decrease in funding for so many organizations is largely due to the higher competition versus available funds. Additionally, as per the adjudication process noted above, applicants recommended for a higher percentage of requested funding scored higher per the evaluation criteria than those recommended for lower percentages.

Overall, 21 out of 22 applicants were recommended for funding. One applicant from the Project Assistance grant stream was not recommended for funding as they did not meet the program's eligibility criteria.

Financial Impact

The 2023 Arts and Culture Grants budget of \$124,258 was approved as part of the City's 2023 Operating Budget. A total of \$124,258 in allocations is being recommended for the 2023 Arts and Culture Grants, subject to City Council's approval.

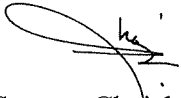
Conclusion

A lively and engaged cultural community offers many benefits to the City by creating a vibrant, livable and healthy cultural life for its citizens. Much of the artistic and cultural activity in Richmond is delivered by not-for-profit organizations. A dedicated funding program helps achieve a number of strategic directions identified in the City of Richmond's Arts Strategy 2019–2024, including:

- Investment in the arts;
- Ensuring affordable and accessible arts for all;
- Promoting inclusivity and diversity in the arts; and
- Increasing awareness and participation in the arts.

The 2023 Arts and Culture Grants makes a vital contribution to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and liveable community.

Staff recommend that the 2023 Arts and Culture Grants be allocated as indicated in Attachment 1 for the benefit of Richmond organizations and residents.



Camyar Chaichian
Program Manager, Community Cultural Development
(604-247-8326)

- Att. 1: 2023 Arts and Culture Grants Requests and Recommendations
2: 2023 Arts and Culture Grants Application Summary Sheets
3: 2023 Arts and Culture Grants - Operating Assistance Guidelines
4: 2023 Arts and Culture Grants - Project Assistance Guidelines

2023 Arts and Culture Grants Requests and Recommendations

OPERATING ASSISTANCE

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Canadian YC Chinese Orchestra Association	\$6,587	\$10,000	\$8,000	This organization promotes Chinese culture by performing music at public concerts and events in Richmond. The group is commended for their long-standing programs that provide strong artistic training and mentorship in an intergenerational setting, with a particular emphasis on mentoring youth. They are encouraged to continue with their recent focus on improving financial reporting practices.	1.
Cinevolution Media Arts Society	\$9,100	\$10,000	\$8,500	This organization is an experimental film and media arts organization aiming to build connections for and empower immigrant and traditionally marginalized communities. The group is commended for their championing of accessible and inclusive arts practices. Recent attention to their organizational capacity has understandably affected their current programming. They are encouraged to use this period to establish a board and staff structure that can support their worthy and ambitious future programming goals.	3.
Community Arts Council of Richmond	\$9,182	\$10,000	\$9,130	This organization provides a wide range of creative opportunities that develop community arts in Richmond. The group demonstrates impressive programming that reflects the diverse cultures, ages and art forms of Richmond. Their focus on community impact is commended and they are encouraged to build on the momentum of the organizational development work they have achieved in recent years by ensuring key contributors are supported in their continued successes.	5.
Richmond Arts Coalition	\$9,100	\$10,000	\$9,000	This organization aims to promote, support and advocate for the arts in Richmond. The group is commended for their participation and support of community arts events and for providing an effective event and activity resource for their membership. It is recommended that they provide clarity on how these many worthy activities directly relate to their mission of arts advocacy and how this can expand their membership base.	7.
Richmond Community Band Society	\$2,052	\$4,550	\$3,350	This long-standing musical band is an appreciated presence at annual local events such as Remembrance Day and Canada Day, while year-round, they provide meaningful engagement for seniors in our community. They are encouraged to stay the course with their recent efforts to strengthen their organizational structure and attract new members.	9.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Richmond Community Orchestra and Chorus Association	\$7,600	\$10,000	\$8,300	This organization provides a diverse annual program of orchestra and choir concerts to Richmond residents. The group continues to serve its core community while taking appropriate steps towards expanding their reach through youth mentorship and cultural diversification.	11.
Richmond Delta Youth Orchestra	\$9,100	\$10,000	\$9,130	This organization provides a professional orchestral preparation program for children and youth, providing instruction and performance opportunities in an ensemble setting. The group continues to excel with activities and events dedicated to providing youth with arts education and performance experiences. They are encouraged to continue paying attention to their organizational capacity in order to maintain standards as they navigate their self-identified challenges.	13.
Richmond Music School Society	\$10,000	\$10,000	\$9,370	This organization provides high quality music education in order to foster interest and participation in music. The group continues to demonstrate excellent programming choices that are supported by the community they serve. They also provide low-income and intergenerational opportunities. It is recommended is that the group ensures their organizational capacity is able to support their continued growth trajectory.	15.
Richmond Potters' Club	\$7,000	\$7,000	\$6,570	This organization is committed to providing a safe and nurturing environment for adult pottery enthusiasts. As interest in pottery continues to grow, this group is responding accordingly by increasing their partnerships and recruiting more members from diverse age and cultural groups. As they grow as an organization, it is recommended that they consider research into similar groups in the region for ideas, best practices and other supports.	17.
Richmond Singers	\$9,182	\$10,000	\$8,100	As the longest standing community choir in Richmond, this organization performs for the enjoyment of its members, as well as to provide public and private performances for the community. The group is commended for their charitable work and outreach to seniors in our community. The strong volunteer mentoring and management of this women's choir has served the organization well for many years. It is recommended the group formalize their administrative systems to support generations to come.	19.
Richmond Youth Choral Society	\$7,600	\$10,000	\$7,650	This organization aims to provide children and youth in Richmond excellent choral music education including a diverse range of prestigious performance opportunities. The group is commended for the positive opportunities they provide youth through choral performances both within Canada and internationally. It is recommended that the grant is used to support their projects within Richmond.	21.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Textile Arts Guild of Richmond	\$1,867	\$2,400	\$1,558	This organization's goal is to advance textile arts practice and appreciation in Richmond. The group is commended for their charity work and focus on sustainability through their banner recycling initiative. It is recommended they expand their public outreach and consider programming directions that will increase and diversify participation, adding to their long-standing club membership.	23.
Operating Sub-Total	\$88,370	\$103,950	\$88,658		

PROJECT ASSISTANCE

Arison Yue Opera Society	\$3,800	\$5,000	\$4,050	This project will present a series of opera performances throughout the year at Gateway Theatre and other venues. The organization promotes the advancement and enjoyment of this popular branch of Chinese opera. The group demonstrates a high level of community engagement and upholds a unique and historic art form with skilled artists. It is recommended that they consider ways to share and celebrate this work with a wider audience.	25.
BC Philharmonic Society	\$4,550	\$5,000	\$3,850	BC Philharmonic plans to present a concert titled "Symphony Today", a blend of classical and modern music, with the focus on developing their youth audience. The organization has a mandate to promote, perform and produce orchestral music. This group is commended for appealing to younger audiences through their programming choices. It is recommended they provide more clarity around how they implement their creative projects as well as more detail about the administrative structure that supports their operations.	27.
Canada Chinese Performing Arts Society	\$4,550	\$5,000	\$3,850	The Society's project is an outdoor concert of Han music and poetry, celebrating their 15th anniversary. The organization presents Chinese performing arts and, through this work, promotes cultural exchange between Canada and China. The group has demonstrated the capacity to maintain unique and accessible programming since 2010. It is recommended that they consider ways to reach a wider audience.	29.
First Pacific Theatre Society	N/A	\$5,000	\$3,400	This project is an experimental workshop production of a media arts and theatrical experience titled "Date Movie." The organization aspires to produce theatre that explores the spiritual aspects of human experience. This project will offer a unique arts experience led by a Richmond resident who is an esteemed member of the Canadian professional theatre community. In future, it is recommended that if a Richmond-based cultural organization submits an application to present an artist-in-residence, it would be a better fit for this grant program.	31.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Philippine Cultural Arts Society of BC	N/A	\$5,000	\$4,125	This project presents both in-person and online performances titled "PhilCas through the Years." The organization shares the traditions and culture of The Philippines through education and performance. The group is recommended for support to continue their focus on celebrating a valued and vital culture within our community through intergenerational arts and culture activities. It is recommended that they seek fundraising opportunities to support their productions.	34.
Red Fox Society for Healthy Living	N/A	\$5,000	\$0	Despite a worthy mission to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers, this application is not eligible under the current criteria as the mandate of the organization is not arts and culture. It is recommended that, as noted in the grant guidelines, the group contact City staff prior to applying for future grants in order to be directed towards appropriate funding opportunities.	36
Richmond Art Gallery Association	\$4,582	\$5,000	\$4,000	RAGA aims to continue their popular Artist Salon, a series of online talks, workshops and social gatherings for local visual artists. The organization has a mandate to exhibit, preserve and promote contemporary visual arts as well as support visual artists in the public presentation of their work. The Association is commended for continuing this popular, culturally diverse and community-oriented program for local artists.	38.
Steveston Historical Society	\$4,550	\$5,000	\$4,125	The project continues the Society's successful "Steveston Alive" dramatized walking tour of Steveston. The organization, with its focus on promoting the historical culture of Steveston, is commended for meaningful youth engagement and including respect for, and representation of, historically marginalized communities in their project.	40.
Tickle Me Pickle Theatre Sports Improv Society	\$4,550	\$5,000	\$4,150	The group's project includes a series of workshops and performances for adults and youth throughout the city. This organization promotes the education and enjoyment of improvisation-based theatre. The group continues to demonstrate their commitment to providing safe, creative workshops and events for youth. Their focus on rebranding and strengthening their organizational structure has clearly contributed to positive growth and it is recommended they maintain this trajectory.	42.

Organization	2022	2023 Request	2023 Recommend	Comments	Pg
Vancouver Cantonese Opera	\$4,550	\$5,000	\$4,050	Vancouver Cantonese Opera plans to present a series of concerts and water sleeve classes both online and at the Richmond Cultural Centre. The mission of this organization is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences. This group is commended for their range of Richmond offerings that focus on programs that welcome immigrants into the community. With healthy operational contingencies in place, it is recommended that the group demonstrate need for additional funding in future applications.	44.
Project Sub-Total	\$31,132	\$50,000	\$35,600		
TOTALS	\$119,502	\$153,950	\$124,258		



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Canadian YC Chinese Orchestra Association

Society Mandate Summary:

To promote Chinese music by performing to the public in the City of Richmond and the greater Vancouver area.

Society History:

Since inception, the association has had numerous performances by members in terms of main orchestra, smaller ensembles, as well as solo performances. Since 2012, the orchestra has registered as the first music group Artist in resident of the Cultural Centre of City of Richmond. Our efforts to promote Chinese culture also include cooperation with other groups. One of our major performances, "Guests from afar please stay", was in partnership with Vancouver Choir at the Norman Rothstein Theatre (about 350 audiences capacity). The performance had a full house and as a result, another show was added (in about 6 months). Since 2013, we have been a partner of the Multicultural Heritage Festival held at each summer at the Richmond Cultural centre and our performance of "O Canada" with our own instruments was welcome by the audiences as well as Government officials. For the last 6 years, CYCCOA continued to be a strong element in the City of Richmond. In addition to performing in many concerts, CYCCOA hosted educational workshops, participated in community services, provide free performance for senior homes, local regional center, cultural events, festivals, and celebrations across our community. As an artist in resident of the Richmond Cultural Center, we participate actively in the Cultural events in our community. In May 2014, we have a joint concert "Ocean Home Town" with City of Richmond at the performing Hall of the Richmond Art Center. With Cultural Grants from the City of Richmond in the last six years, we have been able to produce large scale concerts at The Richmond Gateway Theatre. 2014 Ocean Home Town concert, 2015 Qiao's Grand Courtyard concert, 2016 Festival Gala and Multicultural Art Festival concert, 2017 Rising stars concert, 2018 Canada International Art Festival, 2019 Colors of Summer concert. In fact, the above concerts were huge success and we had full house of over 500 audiences each time. In 2019, all tickets were sold out 4 weeks before concert.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$119,700.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,587.00	Arts & Culture Operating Assistance
2021	\$8,100.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$139,390.91	\$120,225.54
Total Expenses:	\$75,165.37	\$119,700.00
Surplus:	\$64,225.54	\$525.54
Accumulated Surplus:	\$64,225.54	\$64,751.08
Other Funders		
BC art council \$10,000 and Gaming \$6,500:		\$16,500.00
Canada summer job fund:		\$21,000.00

Grant Recommendations

Recommended Amount: \$8,000.00

Aggregate Score: 80

Recommendation:

This organization promotes Chinese culture by performing music at public concerts and events in Richmond. The group is commended for their long-standing programs that provide strong artistic training and mentorship in an intergenerational setting, with a particular emphasis on mentoring youth. They are encouraged to continue with their recent focus on improving financial reporting practices.

Grant Conditions: _____

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Cinevolution Media Arts Society

Society Mandate Summary:

Cinevolution makes experimental film and media art accessible for all, with a focus on connecting and empowering immigrants and other historically marginalized communities through participatory community festivals and events.

Society History:

Founded in 2007 by a group of Pan Asian filmmakers, artists and activists, Cinevolution is Richmond's first and only media arts organization. Since then, it has been a leading voice for newcomer communities while promoting independent film, interdisciplinary arts and critical dialogue on migration and diversity. Recognized for excellence in programming, vision, and community impact, Cinevolution was twice a finalist for the Richmond Arts Awards Cultural Leadership Award, recipient of Volunteer Richmond's Nova Star Award in 2013 and awarded the Richmond Arts Award for Artistic Innovation in 2012. From 2007-2010, Cinevolution presented 3 editions of the Vancouver New Asia Film Festival (VNAFF), 2 DocuAsia Forums, 30+ community screenings, and Richmond's first youth film outreach program – the Dream Project. From 2011-2014, VNAFF rebranded as the Your Kontinent: International Film and Media Arts Festival, adopting a more global scope for film selection and introducing media art elements. In 2015, we transitioned from a traditional film festival model to two signature programs: Digital Carnival (DC), an annual festival of cutting-edge media art for community audiences, and DocuAsia Forum which uses documentary as a platform to gather artists, researchers, community organizers and diverse publics for critical dialogue on current issues in contemporary Asia, their local relevance, and global implications. DC was part of the Richmond World Festival from 2015-2019. Highlighting a wide range of emerging and established media artists and art forms, the series has established experimental media arts as part of Richmond's public landscape. In 2021, DC took place as a hybrid festival for the first time with a partnership exhibit at the Richmond Art Gallery. Cinevolution has also co-produced several artist/community-led projects: Art Talking Women (2012-2016), Underwater Chinatown (2014-2016), Surviving Samsara (2017-present), Suzhou Alley Women's Mural Project (2018-present).

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$132,070.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$9,200.00	Arts & Culture Operating Assistance
2020	\$9,550.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$126,574.00	\$132,087.00
Total Expenses:	\$126,584.00	\$132,070.00
Surplus:	-\$9.00	\$17.00
Accumulated Surplus:	\$146.00	\$163.00
Other Funders		
BCAC Arts Based Community Development		\$91,607.00
\$29,607; BCAC Accelerate Program \$30,000;		
BCAC Impact Program \$32,000:		

Grant Recommendations

Recommended Amount: \$8,500.00

Aggregate Score: 85

Recommendation:

This organization is an experimental film and media arts organization aiming to build connections for and empower immigrant and traditionally marginalized communities. The group is commended for their championing of accessible and inclusive arts practices. Recent attention to their organizational capacity has understandably affected their current programming. They are encouraged to use this period to establish a board and staff structure that can support their worthy and ambitious future programming goals.

Grant Conditions: _____

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Community Arts Council of Richmond

Society Mandate Summary:

To develop the arts & culture sector of Richmond to provide a wide range of opportunities for citizens to gain access & reap the benefits that arts & culture provide.

Society History:

Prior to 1970 a group of like-minded arts advocates decided to support and sustain the arts community in Richmond and encourage its growth and so the Community Arts Council of Richmond was born. CACR soon started to expand its reach to the entire community of Richmond, to connect artists and citizens and share the invaluable benefits of the arts. CACR's working board is actively involved in all the organization's projects. Board members meet monthly to plan events and initiatives both independently and through partnerships with Richmond's local artists and organizations in the cultural sector. Initiatives and projects serve different purposes such as strengthening the visibility and presence of the arts in the community and providing new opportunities to artists. We also seek to further develop arts education opportunities for all our youth and volunteering opportunities. In light of the impacts that Covid-19 has had on citizens and artists, we support and create programs that help Richmond's artists and community to gain exposure to the arts. Highlights: Provided gallery space for artist members to exhibit and sell their work at a nominal cost, produced countless in-person and virtual exhibitions, performances, and events in partnership with Richmond's cultural organizations. Ran the Reach to Teach program that gifts youth of various socio-economic backgrounds the chance to collaborate and reap the benefits of art education in person and online successfully for 12 years. Raised major funds for capital-building projects like The Gateway Theatre and the Richmond Cultural Centre. Built a volunteer team made up of residents in Richmond who love the arts. Created 4 virtual exhibitions in total in 2021 and 4 in 2022 including Reach to Teach, Faces of Richmond, Midsummer Art's Dream, and Islamic Art Experience. We also offered Camilli Quartet performances and documented events in partnership with the Richmond Photo Club.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$55,400.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,182.00	Arts & Culture Operating Assistance
2021	\$8,400.00	Arts & Culture Operating Assistance
2020	\$8,800.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,450.00	\$34,750.00
Total Expenses:	\$31,407.00	\$55,400.00
Surplus:	\$7,957.00	-\$20,650.00
Accumulated Surplus:	\$107,577.00	\$86,927.00
Other Funders		

Grant Recommendations

Recommended Amount: \$9,130.00

Aggregate Score: 91

Recommendation:

This organization provides a wide range of creative opportunities that develop community arts in Richmond. The group demonstrates impressive programming that reflects the diverse cultures, ages and art forms of Richmond. Their focus on community impact is commended and they are encouraged to build on the momentum of the organizational development work they have achieved in recent years by ensuring key contributors are supported in their continued successes.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Arts Coalition

Society Mandate Summary:

We are a voice for artists and the arts in Richmond. We promote, support, and advocate for the Arts in all their various forms within Richmond, BC.

Society History:

In 2004, the City of Richmond passed the Richmond Arts Strategy, which included a recommendation to improve communication between arts groups and to strengthen the arts community. RAC was formed as a Society on November 1st, 2005 as a direct result. In 2008, RAC became an advocacy group for the local arts and culture community when the City endorsed a '2010 Arts Plan', identifying RAC as the organization responsible for bringing local artists and arts organizations together. RAC continues to partner with the City on community events and the annual Richmond Arts Awards, and continues to facilitate substantial grants for hiring local artists for the annual Richmond Maritime Festival. In 2013, RAC established an endowment fund with the Richmond Community Foundation. (Starting in 2019, an annual youth arts award has been offered via this fund.) Also in 2013, RAC surveyed artists, arts organizations, and the public about the state of the arts in Richmond. Since 2015, RAC has collaborated with the Richmond Art Gallery on ArtRich, a bi-annual, month-long, juried exhibition of local artists. Starting in 2018, RAC has collaborated with the Steveston Historical Society on the annual Songs in the Snow: A Vintage Christmas, finding performers and BC Arts Council grants. Also in 2018, RAC launched a refreshed website with help from Tourism Richmond. RAC's monthly newsletter, social media and website feature local artists and share arts events and opportunities, sometimes with pieces picked up by local newspapers. In 2020 (due to COVID-19), RAC organized and negotiated a production plan for a digital Maritime Festival; the virtual online event received over 46,000 viewings by the end of the festival. In 2021 RAC launched a now annual Let's Celebrate Together video series highlighting artists. RAC engages with City staff and Council to speak on arts issues, and reaches out to other community groups to promote and advocate the importance of Arts for a healthy and vibrant Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$107,700.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$9,300.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$97,713.00	\$107,700.00
Total Expenses:	\$89,497.82	\$107,700.00
Surplus:	\$8,215.18	\$0.00
Accumulated Surplus:	\$23,467.23	\$23,467.23
Other Funders		
\$5000: BC Arts Council Project Assistance: Community Arts Festivals Grant - To pay Songs in the Snow: A Vintage Christmas artists. \$5000: BC Community Gaming Grant - Received July 21st 2022 (the amount remaining from 2022's \$10000 grant). \$9000: BC Community Gaming Grant - July 2023 (a portion of expected \$10000 in renewed funding). \$6200 BC Arts Council: Project Assistance: Community Arts Organizations Grant - For Let's Celebrate Together Part 3 (Feb 2023):		\$25,200.00
Canadian Heritage Building Communities through Arts and Heritage - Local Festivals Grant - 20th Annual Richmond Maritime Festival:		\$60,000.00

Grant Recommendations

Recommended Amount: \$9,000.00

Aggregate Score: 90

Recommendation:

This organization aims to promote, support and advocate for the arts in Richmond. The group is commended for their participation and support of community arts events and for providing an effective event and activity resource for their membership. It is recommended that they provide clarity on how these many worthy activities directly relate to their mission of arts advocacy and how this can expand their membership base.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Community Band Society

Society Mandate Summary:

To provide the Richmond public with focused musical concerts, as well as providing seniors in long term/permanent residential care with some outside entertainment. To promote music in local schools through joint concerts and to provide an outlet for the musical aspirations of our members, many of whom are returning to an instrument after years or even decades of not playing.

Society History:

Branch 5 of the Royal Canadian Legion created the band in 1973 and fully supported it until 1976 when it became independent of the Legion and was incorporated as The J.S. Thompson Band Society. In 1996 it was renamed The Lulu Island Music Society and in 2003 the Richmond Community Band Society. Throughout these name changes the band retained the same musical focus. Rehearsals are every Monday evening from 8 to 10 pm in the Murdoch Centre, at Brighthouse United Church. Our music director is Bob Mullett, a local professional musician. Our role in Richmond is to provide a varied series of musical events by improving the skills of our members at rehearsals. Past performances have included November 11th ceremonies at the City Hall, the July 1st Canada Day parade in Steveston, the Ladner Bandfest, and an annual (for 34 years) ticketed fund raising concert at the Gateway Theatre. We relocated to the Peace Mennonite Church when the Gateway Theatre changed its focus to professional performances. We also have performed at various seniors' residences, the Minoru Seniors' Centre (now the Richmond Centre for Active Living), Aberdeen Shopping Mall, the Steveston Fish Cannery, the Britannia Heritage Shipyard and Westwind Elementary School. In past summers we have present outdoor concerts in Richmond parks. In July and August of 2020 seven members joined Richmond band teacher Brenda Khoo for an hour of Monday "night music" in Kozier Park to demonstrate support for our front line COVID workers, and to provide a much needed live music social event for nearby residents. In 1995 we were invited to participate in the ceremonies celebrating the liberation of the Netherlands by Canadian Armed Forces at the end of WW2. In 1989 the band toured England and Scotland. Covid had kept us out of our regular rehearsal space in 2020, 2021, and a few months of 2022, but in the summer of 2021, we held outdoor rehearsals and presented an outdoor concert at Thomas Kidd School Park.

Grant Request

Requested Amount: \$4,550.00

Society Operating Budget: \$16,850.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$2,052.00	Arts & Culture Operating Assistance
2021	\$1,600.00	Arts & Culture Operating Assistance
2020	\$3,500.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$10,102.00	\$16,850.00
Total Expenses:	\$12,500.51	\$16,850.00
Surplus:	-\$2,398.51	\$0.00
Accumulated Surplus:	\$24,784.94	\$24,784.94
Other Funders		

Grant Recommendations

Recommended Amount: \$3,350.00

Aggregate Score: 74

Recommendation:

This long-standing musical band is an appreciated presence at annual local events such as Remembrance Day and Canada Day, while year-round, they provide meaningful engagement for seniors in our community. They are encouraged to stay the course with their recent efforts to strengthen their organizational structure and attract new members.

Grant Conditions:

N/A



Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Community Orchestra and Chorus Association

Society Mandate Summary:

ROCA strives to contribute and lead the rich cultural scene of Richmond, through a diverse yearly program of orchestra and choir concerts, as well as to develop community partnerships with local foundations and school programs.

Society History:

In 1986 George Austin and a group of like-minded musicians decided that it was time for Richmond to have its own orchestra and chorus and so the Richmond Orchestra and Chorus Association was formed. Over the last 36 years, the organization has grown in both number and in its reach. We are committed to providing an opportunity for musicians to share the joy of music in rehearsal and performance. The talented instrumentalists and singers present a variety of music throughout the season, from the beauty of the classics, through traditional seasonal favourites and the uplifting passions of sacred and spiritual, to the delights of folk, jazz, modern and show tunes. Members range in age from high school students to seniors; they come from all walks of life, and welcome the opportunity to share their love of music with a wider audience. The orchestra has had a number of conductors, including Peter Rohloff, Charles Willet, Wallace Leung, Lorraine Grescoe and Chris Robertson. The current orchestra conductor, James Malmberg was appointed in 2007. The chorus has had only two conductors since its inaugural year: Len Lythgoe (1987-1994) and Brigid Coult (1994-present). Special performances include: performing with guest conductor Pablo Sosa from Argentina, a Canadian premiere of "The Dragons are Singing Tonight" by New Zealand composer David Hamilton (1998), a commission and premiere of Brian Tate's "This Island" (2000), singing with Canadian Imant Raminsh at Carnegie Hall in New York (2006), a performance with Xiamen Philharmonic Orchestra at the River Rock Theatre (2010), leading the singing of the official Olympic Torch Anthem as part of the Torch Ceremony at Richmond's "O Zone" (2010) and performing with Chantal Kreviazuk for the Richmond Hospital Foundation's 15th Starlight Gala (2013). ROCA continues to seek new members, performers and opportunities for community partnerships within Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$93,930.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$8,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$103,934.13	\$94,900.00
Total Expenses:	\$90,334.44	\$93,930.00
Surplus:	\$13,599.69	\$970.00
Accumulated Surplus:	\$13,599.69	\$14,569.69
Other Funders		
BC Gaming Grant:		\$27,000.00

Grant Recommendations

Recommended Amount: \$8,300.00

Aggregate Score: 83

Recommendation:

This organization provides a diverse annual program of orchestra and choir concerts to Richmond residents. The group continues to serve its core community while taking appropriate steps towards expanding their reach through youth mentorship and cultural diversification.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Delta Youth Orchestra

Society Mandate Summary:

The Richmond Delta Youth Orchestra (RDYO) is a professional orchestral preparation program for young musicians, ages 6 to 25, providing instruction and performance opportunities in an ensemble setting.

Society History:

The Orchestra first began rehearsals in September 1971 in Ladner. With the support of approximately 40 players, Harry Gomez formed the Orchestra and became its Conductor and Music Director. The Orchestra first performed at an open rehearsal for Mayor Dugald Morrison at the Ladner Community Centre later that year. Throughout the 1970s and 1980s, the Orchestra underwent tremendous growth, attracting young players from Richmond and the rest of the Lower Mainland. It continued its mission as an orchestral preparation program led by highly qualified musical staff. In 2013, recognizing that the majority of its young musicians were residents of Richmond, the Orchestra officially changed its name to Richmond Delta Youth Orchestra. Since our move to Richmond, our enrollment has nearly doubled. Currently, the Orchestra includes 170 young performers in seven divisions: Symphony, Senior Strings, Intermediate Strings, Junior Strings, Senior Winds, Junior Winds, and Chamber Music divisions. Each year, the RDYO performs numerous outreach concerts in Richmond and Metro Vancouver, including (in 2019, 2020 & 2022) at the Richmond World Festival, Culture Days, Richmond Cultural Centre, Richmond Public Library, WE Day, Maple Residences, Aberdeen Centre, and VSO Day of Music. At the end of our 2021-2022 season, RDYO celebrated its 50th Anniversary, where we had our first all-division concert at the Chan Center since the pandemic where we invited alumni to play in our mass pieces. As RDYO celebrates the past 50 years of orchestral training, we look towards the future to introduce new initiatives. This includes complete rebranding of RDYO, introducing new programs such as a Leadership Program for our senior students and RDYO Discovery Rooms. The RDYO is a vibrant and growing part of Richmond's cultural landscape.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$183,065.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$163,631.98	\$179,635.00
Total Expenses:	\$146,453.27	\$183,065.00
Surplus:	\$17,178.71	-\$3,430.00
Accumulated Surplus:	\$17,178.71	\$13,748.71
Other Funders		
BC Gaming Grant:		\$40,000.00

Grant Recommendations

Recommended Amount: \$9,130.00

Aggregate Score: 91

Recommendation:

This organization is a professional orchestral preparation program for children and youth, providing instruction and performance opportunities in an ensemble setting. The group continues to excel with activities and events dedicated to providing youth with arts education and performance experiences. They are encouraged to continue paying attention to their organizational capacity in order to maintain standards as they navigate their self-identified challenges.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Music School Society

Society Mandate Summary:

To promote music excellence and to foster interest and participation in music at the highest quality of music education.

Society History:

The Richmond Music School Society (RMS) has been a committed contributor to the cultural life of Richmond since it was established in 1979. As we enter our 43rd anniversary season, we remain as committed as ever to a high standard of professional criteria with a focus on the accessibility of quality music education to all sectors of Metro Vancouver. As a founding member of the BC Association of Community Music Schools, RMS must adhere to a high standard of professional criteria to which commercial schools are not bound. Our focus is on the accessibility of music education to all sectors of the Richmond community, with an emphasis on program excellence and community work. As part of our commitment to the community, we can often be seen performing at events such as Culture Days, Aberdeen Centre, Lansdowne Mall, in addition to the free concerts that we organize at the School. During the pandemic, we continued to deliver free concerts and workshops through our YouTube Channel for the public's enjoyment. As covid situation eases, our students resume regular recitals for different senior care facilities in Richmond, bringing the gift of music to those often isolated from the performing arts. Between the cost of instrument purchases, equipment rentals, sheet music, lesson fees, and program fees, music lessons can be a luxury that not everyone can afford. RMS is bridging this gap by ensuring equity of access to quality music education through its various outreach programs, bursaries, scholarships and affordable lesson fees.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$424,800.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$10,000.00	Arts & Culture Operating Assistance
2021	\$9,400.00	Arts & Culture Operating Assistance
2020	\$9,300.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$501,353.19	\$424,800.00
Total Expenses:	\$426,632.89	\$424,800.00
Surplus:	\$74,720.30	\$0.00
Accumulated Surplus:	\$22,303.00	\$22,303.00
Other Funders		
BC Gaming Grant:		\$50,000.00

Grant Recommendations

Recommended Amount: \$9,370.00

Aggregate Score: 94

Recommendation:

This organization provides high quality music education in order to foster interest and participation in music. The group continues to demonstrate excellent programming choices that are supported by the community they serve. They also provide low-income and intergenerational opportunities. It is recommended is that the group ensures their organizational capacity is able to support their continued growth trajectory.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Potters' Club

Society Mandate Summary:

Committed to providing a safe and nurturing environment for adult pottery enthusiasts. Richmond Potter's Club provides education in the form of workshops, classes and mentoring that demonstrates skills and techniques of pottery making to all of their members and the public.

Society History:

Formed in 1969 the RPC has, as volunteers, organized, administered and provided adult ceramic art classes and memberships to the Richmond public. The RPC offers workshops & provides in-house education in clay arts. We hold monthly meetings updating members on club activity, collaborate on problem solving and share exhibition and workshop opportunities. RPC holds two 3-day sales per year, community events, providing demonstration, displays to the public and hands on clay experiences. We support the children's classes, offered by the City of Richmond, work in co-operation with the instructors to ensure the studio is well kept and safe for the groups to work in harmony. Both groups have been working with the city to create separate studios by 2023. RPC furnished the studio and owns about \$45,000 worth of equipment and materials. Members have studio access throughout the year to create and perform regular needed multiple tasks to keep the club and studio operating. We welcome the public to the studio, answer their queries and share our joy gained through our creative clay work. Our well attended yearly sales in collaboration with the Richmond Spinners & Weavers Guild as well as the Gem and mineral society gave us the opportunity to promote creative talents with the public, exposing them to pottery art and giving them an opportunity to shop locally and support local artists. The club generously supports local non-profit organizations with donations/outreach. For many years, the RPC has been a very dedicated participant and supporter of the city of Richmond events such as Culture Days, Doors Open and Maritime festival. RPC has provided displays and demonstrations to encourage public engagement in creative arts. The club has provided opportunities to enhance artists creativity and education with classes, workshops and demonstrations.

Grant Request

Requested Amount: \$7,100.00

Society Operating Budget: \$70,000.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,000.00	Arts & Culture Operating Assistance
2021	\$5,800.00	Arts & Culture Operating Assistance
2020	\$6,500.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$71,103.00	\$70,000.00
Total Expenses:	\$65,359.00	\$70,000.00
Surplus:	\$5,744.00	\$0.00
Accumulated Surplus:	\$5,744.00	\$5,744.00
Other Funders		

Grant Recommendations

Recommended Amount: \$6,570.00

Aggregate Score: 93

Recommendation:

This organization is committed to providing a safe and nurturing environment for adult pottery enthusiasts. As interest in pottery continues to grow, this group is responding accordingly by increasing their partnerships and recruiting more members from diverse age and cultural groups. As they grow as an organization, it is recommended that they consider research into similar groups in the region for ideas, best practices and other supports.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Singers

Society Mandate Summary:

As the longest standing community choir in Richmond our purpose is "to sing, in harmony, a variety of music for the enjoyment of the members, as well as to give public and private performances for the listening pleasure of others".

Society History:

In 1971 our founder Pam Hiensch, an active member of our Ensemble, placed an ad in a local newspaper inviting women who were interested in singing recreationally to meet. A group of 15 became "The Richmond Melody Makers". In 1975 the choir had grown to 45 members and changed its name to The Richmond Singers. With 55 active members and 3 associates, we provide a choral presence in the community for over 49 years. Our first director was Alex Murray, followed by Earl Hobson, Jeanette Gallant, Mavis Weston, Natasha Neufeld, and since Sept 2019, Fabiana Katz. Our members range in age from 20s -70 + and come from varied backgrounds and talents. The choir produces two to three major concerts per season, often featuring local guest performers, children's choirs and accompanists. We are fortunate to have a faithful audience at our concerts. The choir is available upon request to sing at various events organized by the City of Richmond, charities, special functions and fundraisers. Our 18-member Richmond Singers Ensemble sings an interactive program at senior facilities and daytime events, receiving little or no remuneration. Both choirs are very involved with our community, by giving benefit concerts to raise funds for other organizations such as the Richmond Hospice Society, Canadian Cancer Foundation, Tim Horton's Kids Camps and Music Heals. We were very fortunate to be invited to represent BC at the July 1, 2003 "UNISONG" celebrations in Ottawa. In 2009, the Richmond Singers were proud to represent BC at Festival 500 in St John's, Newfoundland. In 2016 we joined 1000 singers from around the world in Powell River to sing at the Kathaumixw International Choral Festival. We actively participate in BC Choral Federation activities and have a Diversity Policy to promote equality of opportunity for all our members. We are surviving COVID-19 through strong leadership and a commitment to safety and have produced four virtual choral performances including O Canada for the City.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$67,925.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$9,182.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance
2020	\$9,405.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$58,673.43	\$62,875.00
Total Expenses:	\$59,115.59	\$67,925.00
Surplus:	-\$442.16	-\$5,050.00
Accumulated Surplus:	\$14,902.30	\$9,852.30
Other Funders		
Province Gaming Grant received in June 2022 that is to be applied to Professional fees in 2023 year. Application for 2024 in February 2023.:		\$12,000.00

Grant Recommendations

Recommended Amount: \$8,100.00

Aggregate Score: 81

Recommendation:

As the longest standing community choir in Richmond, this organization performs for the enjoyment of its members, as well as to provide public and private performances for the community. The group is commended for their charitable work and outreach to seniors in our community. The strong volunteer mentoring and management of this women's choir has served the organization well for many years. It is recommended the group formalize their administrative systems to support generations to come.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Youth Choral Society

Society Mandate Summary:

To provide the children and youth of Richmond and the surrounding Metro Vancouver area an excellent choral music education and a diverse range of prestigious performance opportunities. Our desire is to enrich their lives and nurture them through choral music, building their self-confidence, respect for each other, balancing harmony within diversity, to become proud community contributors and builders of our city's multicultural atmosphere.

Society History:

In 2000, a choir of 75 elementary school voices from across our city formed under the direction of 3 Richmond teachers. This choir was formed to sing at the BC Music Educators Conference. These teachers continued a Richmond School District Choir (Richmond Elementary Honour Choir) for 2 years. With school district cut backs, Lorraine, Catherine and parents created the Richmond Youth Choral Society in 2002. Membership began with 45 singers. By October 2003, a Secondary Choir was added. Concerts were arranged to feature the skills of the RYHC singers at many community and charitable events. By the 2009-10 season of the RYHC, the choirs were recognized as a premiere group within our city. In our 12th season we launched our 3rd choir, the Prelude Choir for children 5 - 8 years of age. Performance highlights include 2010 Olympic performances, performing with and hosting the Wakayama Children's Choir from our sister city. Wakayama, Japan and in 2015 we returned the visit to Wakayama. In 2013 we commissioned "Listen to the Music" by Timothy Corlis and premiered it with the VYSO. It was received with a standing ovation. We have worked with other composers like Larry Nickel and Iman Habibi. In 2015 we participated in "World Beat" with international conductor Henry Leck. For our 15th Anniversary season we planned a year of celebration including a collaboration with the RDYO to premier another new commission partnering with Timothy Corlis called "We Will Sing You Home". We also represented Richmond and BC in Ottawa on July 1st for Canada 150. In 2017 we collaborated with a professional Theater production called "The Ridiculous Darkness" with Alley theater. The production won a Jessie. In 2018 we represented Canada at the World Choir Games in South Africa. We managed to stay active during the pandemic despite significantly reduced registration. Now we are planning concerts and tours including Kathalamieux in Powell River July 2023, World Choir Games in New Zealand, 2024

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$41,505.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$34,480.50	\$42,200.00
Total Expenses:	\$32,573.98	\$41,505.00
Surplus:	\$1,906.52	\$695.00
Accumulated Surplus:	\$1,906.52	\$2,601.52
Other Funders		
BC Gaming Community Arts Grant \$7000.00:		\$7,000.00

Grant Recommendations

Recommended Amount: \$7,650.00

Aggregate Score: 77

Recommendation:

This organization aims to provide children and youth in Richmond excellent choral music education including a diverse range of prestigious performance opportunities. The group is commended for the positive opportunities they provide youth through choral performances both within Canada and internationally. It is recommended that the grant is used to support their projects within Richmond.

Grant Conditions:

N/A

Operating Assistance Application for 2023 Arts & Culture Grants Program

Society: Textile Arts Guild of Richmond

Society Mandate Summary:

1) Advancing textile arts creation by TAGOR members, 2) Creating items requested by community partners, 3) Maintaining an environment that provides artistic development and social support to TAGOR members.

Society History:

TAGOR was formed in 1975. From 1976 to 1988 the Guild focused on educational workshops and speakers. TAGOR offered eight major public exhibitions either by ourselves or in User Group Shows in Community projects in these years included quilts to mark Richmond's 1979 Centennial and Expo '86. TAGOR hosted exhibitions in 2000, 2002, 2006 and 2008. From 2000 to 2010 TAGOR members wanted to do more community work and began searching for local organizations to help. In December 2010 the TAGOR website was launched and that same month, TAGOR won the Constellation Award from the Richmond Volunteer Bureau. In 2011-12, over 70 quilts for the Japanese Tsunami victims were created and sent by TAGOR members. In 2012, TAGOR began its partnership with the City of Richmond Parks Department and Tourism Richmond in the creation sale of utility bags made from Richmond Street Banners. In 2012-13, TAGOR launched and successfully completed its 100 Quilt Challenge for Lion's Manor. In 2016 TAGOR added Habitat for Humanity as a community partner and created 12 quilts for the families moving into their Richmond Project houses. TAGOR applied for and received a Canada 150 Grant in 2017 and worked with Richmond Public Library to create Our Canadian Bookcase, a quilted wall hanging featuring 150 Canadian authors suggested by the public. In 2018 the TAGOR website was totally re-designed including online registration for workshops. In 2019, TAGOR was a finalist in the Richmond Arts Award Volunteer Category. Also that year, TAGOR was chosen by Richmond Public Art to participate in the No. 3 Road Art Column project, successfully completed in February 2020. In Spring 2021, TAGOR partnered with the Richmond Cultural Centre to present three public online events. During the Fall 2021 and Spring 2022 TAGOR produced regular hybrid meetings with speakers and regular attendees from all over BC and Canada. Two more community donation partners were added: Elmbridge Supportive Housing and Aster Place.

Grant Request

Requested Amount: \$2,400.00

Society Operating Budget: \$8,050.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$1,867.00	Arts & Culture Operating Assistance
2021	\$2,075.00	Arts & Culture Operating Assistance
2020	\$2,730.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$4,796.00	\$8,050.00
Total Expenses:	\$5,739.00	\$8,050.00
Surplus:	\$943.00	\$0.00
Accumulated Surplus:	\$11,629.00	\$11,629.00
Other Funders		

Grant Recommendations

Recommended Amount: \$1,558.00

Aggregate Score: 65

Recommendation:

This organization's goal is to advance textile arts practice and appreciation in Richmond. The group is commended for their charity work and focus on sustainability through their banner recycling initiative. It is recommended they expand their public outreach and consider programming directions that will increase and diversify participation, adding to their long-standing club membership.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Arisun Yue Opera Society

Project Name: Butterfly Lovers and opera excerpts

Dates: January, May, September, December, 2023

Project Summary

In early January, we will have "Yue Opera Exerpts" performance in Gateway Theatre. In May, we will have "5 year anniversary celebration" performance. The location is TBD. In early September, "Butterfly Lovers" will be performed at Gateway Theatre. In December, we will have "Yue Opera Exerpts" performance. Location is TBD.

Society Mission/Mandate

Yue opera, is the second most popular opera form out of over 360 opera genres in China. Founded in January 2018, The Arisun Yue Opera Society (AYOS) is the largest Yue Opera Society in our British Columbia. The AYOS has a mandate to promote Yue Opera Performance Development. Our program is to deliver both formal and informal Yue Opera production, learning and appreciation workshops, conferences and seminars for opera lovers and all Canadians.

Society History

Our association is a 40+ members organization which will produce a formal public performance at a formal performance hall such as the Michael J Fox Theatre or similar community centers every year. Since the inception, we organize workshops for the purpose of opera practice under the guidance of our senior professional performers on every Saturday at a rental place in Richmond until February 2020 as Covid-19 became a serious threat. Most of our members are residents in the Richmond community and our association play a very unique role to promote, to train and to produce live Yue Opera performances to the local citizens. We have on a regular basis an audience of 30 to 40 (non-members from our association) to come and enjoy live performance of Yue Opera. On April 22 2019, we produced the first ever formal Yue Opera Performance at the Michael J Fox Theatre to the citizens of Vancouver. We have a full house of audiences over 530 and was a big success. Local citizens from all walks of lives and different ethnic backgrounds came and enjoy a professional level of Yu Opera performance. With hard working from our members, we have been able to set tickets at a reasonable price and seniors and students are happy to get their 20% discount. On the other hand, our AYOS also performs for the local community during Ethnic festival (e.g. during the Chinese Spring festival, Canadian Multi-cultural events, Christmas time) at local community centers such as The Vancouver Round House

Community Center, Sunset Community centers and senior homes . Since February this year, we basically move all activities on line. Using Zoom and wechat, we have been able to provide Yue Opera training and appreciation to our members as well Yue Opera lovers. In 2021, we have been able to produce quarterly cloud production and have all been released on both the Youtube and the Wechat platforms.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$26,900.00

Society Operating Budget: \$27,519.17

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$3,800.00	Arts & Culture Project Assistance
2021	\$3,490.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$13,520.00	\$22,800.00
Total Expenses:	\$12,655.36	\$26,900.00
Surplus:	\$864.64	-\$4,100.00
Accumulated Surplus:	\$4,719.17	\$619.17
Other Funders		
BC gaming grant:		\$9,000.00

Grant Recommendations

Recommended Amount: \$4,050.00

Aggregate Score: 81

Recommendation:

This project will present a series of opera performances throughout the year at Gateway Theatre and other venues. The organization promotes the advancement and enjoyment of this popular branch of Chinese opera. The group demonstrates a high level of community engagement and upholds a unique and historic art form with skilled artists. It is recommended that they consider ways to share and celebrate this work with a wider audience.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: BC Philharmonic Society

Project Name: Symphony for Today

Dates: November 2023

Project Summary

The project "Symphony for Today" is a concert to bring traditional or classical music to the general public especially the younger generations. To draw the attention from the general public with a majority of the younger generations who love pop music to our production, we will bring in many popular songs to our concert.

Society Mission/Mandate

Formed at the end of 2016, the BC Philharmonic Orchestra Society BCPO (formally known as Vancouver Youth Philharmonic Orchestra Society) is a non-profit society with a mandate to promote, to perform and to produce orchestra music in Vancouver as well as all over the world. The mission of the BC Philharmonic Society is to provide organizational support to promote and serve the needs of its members in their many musical activities. The founding principles of the Society are inclusion and innovation in developing a musical legacy. The mandate of the Society is to develop a greater understanding and appreciation of regional cultural activities, both contemporary and traditional, and share and develop common cultural understanding and experience with members and audience alike through public performance events and educational programs.

Society History

Since the end of 2016, the BCPS has become very popular in the greater Vancouver (including Richmond) community by giving out many public performances by musicians under the supervision of music director/conductor Ray Zhuo, who won the first prize at Romania Black Sea International Conducting Competition. We held a "Flash Mob" at the Richmond Lansdowne Mall in April 2017. We held the first annual concert at the Fraser-view Church in Richmond in June 2017. We were invited to perform to celebrate the New Year and Christmas at the Richmond Aberdeen Center 2017, 2018, 2019. We performed at Disney World, US, in Mar 2018. We held the concert at the Norman Rothstein Theatre Vancouver in June 19, 2018. We had a performance for the annual concert in the Scottish Culture Center in Vancouver on Jun 15, 2019. We performed a very successful concert of the commemoration of the 80th anniversary of the creation of the "Yellow River Cantata". On October 20, 2019 with BC Philharmonic Orchestra and Vancouver Youth Philharmonic Orchestra combined Herald Chanters Choir

and Si-Chuan Xing Hai Choir, we produced a very successful concert at the Chan Center of UBC and Grand Concert with BCPO and VYPO combined Herald Chanters Choir & S.C.U.T. Vancouver Alumni Chorus at Vancouver Playhouse on Dec. 22, 2019. On Dec 5, 2021, we performed at Broadmoor Church Richmond. We held the 2021 "New Years Concert in Cloud" in Richmond. We held a chamber-music concert in Stanley in July 2021. We participated in Cultural Days 2021 & 2022. We supported the Richmond Centre for Disability Online Fundraiser Concert 2021 & 2022. On Aug 6, 2022, we held Sunshine Concert in South Arm Park, in Richmond. During Jul & Aug, 2022, we performed at Courtyard & Pinegrove Senior House in Richmond. Oct 1, 2022, we co-hosted "Raise Me Up" concert with Helkey Music at Broadmoor Church in Richmond.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$55,200.00

Society Operating Budget: \$55,200.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$66,981.05	\$56,500.00
Total Expenses:	\$62,710.58	\$55,200.00
Surplus:	\$4,180.47	\$3,070.00
Accumulated Surplus:	\$1,770.47	\$4,840.47
Other Funders		
BC Gaming:		\$6,500.00
Canada Council of Arts:		\$20,000.00

Grant Recommendations

Recommended Amount: \$3,850.00

Aggregate Score: 77

Recommendation:

BC Philharmonic plans to present a concert titled "Symphony Today", a blend of classical and modern music, with the focus on developing their youth audience. The organization has a mandate to promote, perform and produce orchestral music. This group is commended for appealing to younger audiences through their programming choices. It is recommended they provide more clarity around how they implement their creative projects as well as more detail about the administrative structure that supports their operations.

Grant Conditions: N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Canada Chinese Performing Arts Society

Project Name: A Series of Han Music Fantasy to Celebrate the 15 Anniversary of the Society

Dates: July 18, 2023

Project Summary

This event is part of the celebration of 15th Anniversary of the Canada Chinese Performing Arts Society. It is an outdoor event in summer time. The content of the event is Han Music performance by a professional Chinese instruments ensemble, singer, narrator, a community choir and dancers.

Society Mission/Mandate

The organization was established 13 years ago as 'Huayi' (VBCM) Production and later on registered as a non-profit organization as The Canada Chinese Performing Arts Society. The organization puts its energy to promote performing arts based on Chinese culture and to promote cultural exchange between Canada and China. The mission for the Canada Chinese Performing Arts Society is to promote performing arts and make a pool to pull people together from different cultures to work with music. Even though the Society is based on traditional Chinese culture, there is no limitation on opening and exploring new ideas and styles for the potential of creating new concepts for performing arts. Through these efforts, the society desires to benefit professional artists and audiences from our community.

Society History

The society has a professional profile with the Canada Council for the Arts and currently is working a CD recording for Han Music that is supported by a grant from the Canada Council for the Arts. Han Music ensemble under management of the society is based in Richmond professional ensemble. Some leading musicians are residents of Richmond city. The society also manages a community choir. The choir rehearses regularly in Richmond and most of the singers and the vocal director are also residents in Richmond city. July 2022, outdoor event at the Canadian Flower of Winery and the event received a cultural grant from Richmond city. Early 2022, a large video recording project at the Civic Theatre of Surrey Arts Center for music works from Canadian composers. Spring of 2022, brought some Canadian musicians traveling to USA for a collaborative project with Center of Chinese Music and Culture in Middle Tennessee State University. In the past: September 2019, produced "Red Moon" – expression of poem and music, concert At Fraserview Church in Richmond. February 2, 2018, partnered with the

White Rock Chinese Association, CCPAS co produced a successful large scale stage show "Gala Showcase of Han Culture) at Bell Performing Arts Centre in Surrey. April 2017, cooperated with Vancouver Intercultural Orchestra for the "Hands On" international drum music festival. The Canada Chinese Performing Arts Society organized the Chinese music session. August 2016 produced the second music festival at Norman Rothstein Theatre Vancouver. In 2015 the singers of the society performed with the Orchid Ensemble at Pyatt Hall of VSO school. Invited to perform at The Sound of Dragon International Music Festival in May 2014. The Han Chinese Music Ensemble, solo singer and Huayi Choir performed a concert titled "The Burst of Folk Songs" Productions to celebrate BC 150 and Vancouver 125 anniversary.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$47,935.00

Society Operating Budget: \$51,896.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,181.00	\$49,446.00
Total Expenses:	\$15,985.46	\$47,935.00
Surplus:	\$7,196.00	\$1,511.00
Accumulated Surplus:	\$9,196.00	\$10,707.00
Other Funders		

Grant Recommendations

Recommended Amount: \$3,850.00

Aggregate Score: 77

Recommendation:

The Society's project is an outdoor concert of Han music and poetry, celebrating their 15th anniversary. The organization presents Chinese performing arts and, through this work, promotes cultural exchange between Canada and China. The group has demonstrated the capacity to maintain unique and accessible programming since 2010. It is recommended that they consider ways to reach a wider audience.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: First Pacific Theatre Society

Project Name: "Date Movie: Around the Year, Around the Clock... at the Movies

Dates: September/October 2023: public ten-day screening in the Performance Hall of the Richmond Cultural Centre as part of Richmond Culture Days

Project Summary

DATE MOVIE: AROUND THE YEAR, AROUND THE CLOCK... AT THE MOVIES (PART 1) is a 6-hour film montage that would premiere at Richmond Cultural Centre during Culture Days 2023, supported by artist talks and workshops. Assembled from clips from thousands of feature films, each clip portraying a specific date of the year, this is the first installment in an eventual 12-hour montage that will move through the entire year, one day at a time, one hour per month. Part 1 will begin screening at 10am each day with two minutes worth of clips set on November 1, concluding at 4 pm with scenes set on April 30.

Society Mission/Mandate

MISSION and MANDATE Pacific Theatre is an art-centric company in the heart of Vancouver which aspires to delight, provoke and stimulate dialogue by producing theatre that rigorously explores the spiritual aspects of human experience. We strive for creative excellence by working with artistic, spiritual, financial and relational integrity. CORE VALUES: FOSTERING NEW WORK One of the cornerstones of our mandate is the creation of new scripts. We have contributed to the development of 42 original works that have premiered on our stage. In addition, we have presented the world premieres of another seven plays that were developed independently. SUSTAINING A COMPANY OF ARTISTS We aim to provide an artistic home for those who connect strongly with our mandate, choosing specific plays to showcase their work, offering self-producing opportunities in our mainstage season, engaging them in relationship with our apprentices and involving them in play development round tables. MENTORING EMERGING ARTISTS Since 1990, Pacific Theatre has engaged 69 paid season apprentices, who are immersed in the life of the company in whatever capacity is suited to their professional artistic, technical, or administrative development. There is also a strong commitment to other emerging artists, who are often drawn into: script development, workshops and seminars, as well as being showcased in mainstage productions when appropriate. COLLABORATION We are passionate about encouraging co-productions with existing and emerging companies, and hosting

guest productions from individual artists representing the wider community. Pacific Theatre invites and encourages transparency and conversation, as we strive to be accountable in our ongoing work to make our space and our organization an anti-racist and equitable environment for all.

Society History

Pacific Theatre was founded in 1984 to create and perform non-propagandist theatre which rigorously explores the spiritual aspects of human experience. In 1994 the company opened a 120-seat theatre at 12th and Hemlock (Vancouver) and became part of the Vancouver Professional Theatre Alliance. Since that time, productions in the company's mainstage season have been nominated for 209 Jessie Richardson Awards, winning awards in all major categories. Pacific Theatre receives annual operating funding from the City of Vancouver, the Province of British Columbia, and the Canada Council for the Arts. The company is known for its strong emphasis on the development and production of new works, community building and ensemble work, and providing opportunities for Emerging Artists, particularly through the company's full-season apprenticeship program, mentoring 66 individual theatre artists over the past 30 years. While Pacific Theatre is based in Vancouver, working out of its performance space on 12th Avenue, the company has strong ties with Richmond. Its founding Artistic Director has been a Richmond resident since 1988, and from 1986 through 1994 the company produced its mainstage work in Studio B of the Richmond Gateway, as well as producing the Gateway's annual Murder Mystery fundraiser until 1996. From 1988-1993 the company toured its Dragons Project throughout British Columbia, including many performances at elementary and secondary schools in Richmond.

Grant Request

Requested Amount:	\$5,000.00
Project Budget:	\$23,530.00
Society Operating Budget:	\$701,680.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$647,508.00	\$664,229.00
Total Expenses:	\$441,997.00	\$701,680.00
Surplus:	\$205,511.00	-\$37,451.00
Accumulated Surplus:	\$180,021.00	\$142,570.00
Other Funders		

Grant Recommendations

Recommended Amount: \$3,400.00

Aggregate Score: 68

Recommendation:

This project is an experimental workshop production of a media arts and theatrical experience titled "Date Movie." The organization aspires to produce theatre that explores the spiritual aspects of human experience. This project will offer a unique arts experience led by a Richmond resident who is an esteemed member of the Canadian professional theatre community. In future, it is recommended that if a Richmond-based cultural organization submits an application to present an artist-in-residence, it would be a better fit for this grant program.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Philippine Cultural Arts Society of BC

Project Name: PhilCAS through the Years

Dates: November 2023

Project Summary

“PhilCAS Through The Years” marks PhilCAS’ 23rd year anniversary with a cast including current and alumni members to present our collection of Filipino Folk traditions and celebrations. We will present this mosaic of song and dance at Gateway Theatre on November 2023. We encourage new dancers and members to learn traditional dances and music through our YouTube series “Learn to Dance”, practices and performances. We invite residents of Richmond and the Lower Mainland to celebrate PhilCAS’ 23 years of enriching the community with the history and art of Filipino culture.

Society Mission/Mandate

- To educate, inform and enrich people residing in North America of the traditions and culture of the Philippines, in particular those of Filipino birth, ancestry, or affiliation.
- To create activities where people can participate in order to explore, learn, understand and share the values, tradition and practices and customs of the Filipino people as well as the varied cultures existent in this Canadian society.
- To assist the youth in developing a sense of community and responsibility they learn to respect their own cultures, heritage and traditions.

Society History

Tonette and Nes Gatus envisioned a niche for Filipino-Canadian youth that would give them the opportunity to discover their heritage through dance and music. In the year 2000, the couple shared with the local Richmond community the beauty of Filipino culture which has long been ignored. This was the beginning of the Philippine Cultural Arts Society of British Columbia (PhilCAS of BC). The society started off as a small group of 10 young Filipino-Canadians using the backyard of Tonette and Nes’ house, to practice traditional Filipino folk dances. Tonette’s pride in traditional folk dance that she had learned from the Philippines reverberated through her pupils and has since then been a source of pride. Her dancers were constantly motivated and inspired each time they were invited to perform at theatres, multicultural festivals, and private events. Over the years, PhilCAS has grown in the age and number of volunteer members. This is due to the passion and commitment of Tonette and Nes in providing Filipino youth the opportunity to learn their heritage. The society is larger than ever each

sharing in the pride and passion that Tonette, Nes, and the rest of the rising leaders within the PhilCAS community continue to exhibit today. Today, both youth and adults make up the Board of Directors, but PhilCAS' success cannot solely be attributed to its directors and members. Without the support of parents, local businesses, the City of Richmond and the multicultural organizations across BC, PhilCAS would not hold its place as one of the premier folk dance groups in BC.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$17,960.00

Society Operating Budget: \$17,960.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2021	\$3,500.00	Arts & Culture Project Assistance
2020	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$4,120.00	\$17,960.00
Total Expenses:	\$3,318.98	\$17,960.00
Surplus:	\$804.02	\$0.00
Accumulated Surplus:	\$4,726.14	\$4,726.14
Other Funders		

Grant Recommendations

Recommended Amount: \$4,125.00

Aggregate Score: 83

Recommendation:

This project presents both in-person and online performances titled "PhilCas through the Years." The organization shares the traditions and culture of The Philippines through education and performance. The group is recommended for support to continue their focus on celebrating a valued and vital culture within our community through intergenerational arts and culture activities. It is recommended that they seek fundraising opportunities to support their productions.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Red Fox Healthy Living Society

Project Name: Creative Community Engagement

Dates: January 2023-December 2023

Project Summary

Creative Community Engagement We will be bringing arts based community engagement combined with our active play program to 5 community events in Richmond in 2023. Our audiences are children and youth. This arts based engagement will include art activities, performance, storytelling, puppetry and live music and will work with local artists for creative design. With a pop-up programming approach utilizing the Art Cart Platform managed by J Peachy Gallery as a physical base for art activities, including musical stage and sound equipment.

Society Mission/Mandate

Red Fox Healthy Living Society has two complementary missions: to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers. Red Fox engages youth who face barriers, with a focus on Indigenous youth, racialized and newcomer youth, youth living on low incomes, and youth with disabilities. We fulfill our missions by providing free and supportive training and recreation opportunities to children, youth and families throughout Metro Vancouver. Red Fox delivers 30 programs a year in Vancouver, Surrey, the North Shore, New Westminster, Maple Ridge, Delta and Tsawwassen. The key to our success is our leadership continuum: youth can go from participant of our Active Play programs at their schools and community centres, to pre-teen junior leaders, to youth leaders, to interns and then to staff members in Red Fox or at other workplaces in their communities. Red Fox works closely with municipal School Boards. Students may receive school credit for participating in Red Fox training, and teachers attest that Red Fox inspires students to stay in school, graduate, and pursue post-secondary education. We utilize the power of arts to create arts based engagement, activities, performance, puppetry and music for young audiences. Art is a healthy expression, it promotes diversity, inclusion and community. We work with local engaged artists to design activities and performances that meet community needs.

Society History

Red Fox has recently worked in Richmond through the school system at Cook Elementary and Richmond Senior Secondary. In 2021 Red Fox participated in Culture Days at Cook Elementary School

as well as at Richmond Secondary outdoor learning environment. In December 2022 we will be working with the Green Seeds music society in their Winter Solstice event.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$10,000.00

Society Operating Budget: \$1,406,725.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$1,220,931.00	\$1,406,725.00
Total Expenses:	\$1,219,874.00	\$1,383,757.00
Surplus:	\$1,057.00	\$22,968.00
Accumulated Surplus:	\$1,057.00	\$22,968.00
Other Funders		
Red Fox External fundraising and project contribution:		\$5,000.00

Grant Recommendations

Recommended Amount: \$0.00

Aggregate Score: N/A

Recommendation: Despite a worthy mission to promote healthy active living among children and youth, and to foster employment and life skills to youth who face barriers, this application is not eligible under the current criteria as the mandate of the organization is not arts and culture. It is recommended that, as noted in the grant guidelines, the group contact City staff prior to applying for future grants in order to be directed towards appropriate funding opportunities.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Richmond Art Gallery Association

Project Name: Artist Salon Program

Dates: February - November 2023

Project Summary

RAGA seeks funding towards the Artist Salon, an ongoing program of online talks, workshops, and social gatherings for local visual artists. This series features guest art professionals hosting talks that foster connections among our community's diverse range of artists. Talks are recorded and posted on our social media platforms for free access anytime. In 2023, we will restructure the program by offering a mix of in-person and online sessions, including professional development workshops, critique nights, and networking events with local visual artists and art professionals.

Society Mission/Mandate

The only public gallery in Richmond, the RAG's mandate is to exhibit, preserve and promote contemporary visual arts, and support visual artists in the public presentation of their work. Through exhibitions, publications, educational programming, collections, and significant partnerships, the Richmond Art Gallery provides opportunities for the enrichment of life in Richmond while serving the contemporary arts community in Canada.

Society History

The Richmond Art Gallery opened its doors in 1980, obtained non-profit charitable status in 1987, and in 1992 moved to its present location in the Richmond Cultural Centre. The Gallery has 3,500 square feet of exhibition space, an activity room for workshops and programs, and storage facilities for a Permanent Collection of over 400 works. To date, the Gallery has presented more than 1500 exhibitions of contemporary art. The gallery is open and free to the public seven days a week. Education and outreach programs operate year round both online and in person, and include the School Art Program, artist talks and tours, and artist workshops. A corps of docents offer Richmond Art Gallery Association tours in English, Cantonese and Mandarin, while gallery attendants welcome and orient visitors to the current exhibitions daily. The School Art Program is led by a professional artist and BC certified teacher who adapts all tours and workshops to the grade level and BC school curriculum and serves Richmond, Delta, Tsawwassen, and Vancouver area schools. With an average annual attendance of 20,000 the Richmond Art Gallery serves the citizens of Richmond, the Greater Vancouver

Regional District, the Gulf Islands and the Lower Mainland, as well as visitors from other parts of the province, national and international tourists. The Richmond Art Gallery is well respected regionally and nationally for its quality programming and publications and for its excellence in art education.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$12,100.00

Society Operating Budget: \$305,129.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,582.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$206,551.00	\$312,085.00
Total Expenses:	\$171,629.00	\$305,129.00
Surplus:	\$34,922.00	\$6,956.00
Accumulated Surplus:	\$29,611.00	\$36,567.00
Other Funders		
BC Gaming:		\$5,100.00

Grant Recommendations

Recommended Amount: \$4,000.00

Aggregate Score: 80

Recommendation:

RAGA aims to continue their popular Artist Salon, a series of online talks, workshops and social gatherings for local visual artists. The organization has a mandate to exhibit, preserve and promote contemporary visual arts as well as support visual artists in the public presentation of their work. The Association is commended for continuing this popular, culturally diverse and community-oriented program for local artists.

Grant Conditions:

N/A



Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Steveston Historical Society

Project Name: Steveston Alive! Walking Tour Vignettes

Dates: January - August 2023 (performances summer 2023)

Project Summary

Costumed secondary school drama students will perform short plays set in 1917 Steveston along a guided walking tour of the village.

Society Mission/Mandate

The Steveston Historical Society (SHS) has been in place since 1976 to preserve and promote the history of Steveston, British Columbia.

Society History

The Steveston Historical Society's Board of Directors is made up completely of volunteers who work on events, programs, and community engagement pieces that help to inform Steveston residents and visitors about its heritage. Historically, the Society was responsible for restoring and establishing the Steveston Museum building, which was built in 1905 as Richmond's first bank. This included collecting artefacts, photographs, and documents and creating exhibits. In 1979, the building opened as "The Steveston Museum and Post Office" and became the informational hub for the village. The Society also participated in the preservation of historic sites, buildings and other museum sites in the area, namely the Gulf of Georgia Cannery. Today, the SHS works in partnership with the City of Richmond to run the Steveston Museum. The Japanese Fishermen's Benevolent Society (JFBS) building moved to the site on Moncton Street in 2010 and officially opened in 2015. This extension features interpretation about the Japanese Canadian experience in the village from the time of their arrival in Steveston to the time of internment. Recent projects include: - Nikkei Stories of Steveston: a 10-part documentary series that pays tribute to the strengths and successes of Japanese Canadian pioneers and their descendants. These videos can be viewed in the JFBS building or online at www.nikkeistories.com/#videos - The Fisherman's Park Mural: a 12-panel mural series celebrating Steveston's connection to the fishing industry. - Walking Tour Vignettes: a five part theatrical performance along a walking tour of Steveston. Participants were taken back in time to the year 1917 where they saw drama students from Hugh McRoberts Secondary School perform stories of Steveston's shared triumphs and tragedies. - Songs in

the Snow: A free winter event in the Town Square Park next to the museum. - Steveston Heritage Experience: collaborative multi-site walking tour, with grant from Tourism Richmond

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$10,104.00

Society Operating Budget: \$76,439.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance
2020	\$1,500.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$23,951.00	\$81,173.00
Total Expenses:	\$7,430.00	\$76,439.00
Surplus:	\$16,521.00	\$4,734.00
Accumulated Surplus:	\$16,521.00	\$21,255.00
Other Funders		
Gaming:		\$4,300.00

Grant Recommendations

Recommended Amount: \$4,125.00

Aggregate Score: 83

Recommendation:

The project continues the Society's successful "Steveston Alive" dramatized walking tour of Steveston. The organization, with its focus on promoting the historical culture of Steveston, is commended for meaningful youth engagement and including respect for, and representation of, historically marginalized communities in their project.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Tickle Me Pickle Theatre Sports Improv Society

Project Name: RITS Improv Programs

Dates: Sept. 2022-Aug 2023

Project Summary

We wish to provide high-quality improv programs targeting youth and adults through the support of the Arts and Culture Project Assistance Grant. The 2022-2023 project will include workshops and presentations (in Highschools and with local organizations), Youth and Young Adult programs at Thompson Community Centre, Adult Classes with the City of Richmond in the Arts Centre, and performance opportunities for students and adults at various venues in Richmond.

Society Mission/Mandate

The purpose of our society as outlined in our constitution is as follows: a) Present theatre shows, particularly improv-based, for the community-at-large b) Promote the art of improv-based theatre to the community-at-large c) Provide theatre, leadership and team building education for seniors, adults, youth and children d) Create events for community organizations in need.

Society History

Richmond Improv Theatre Society (RITS), formally known as Tickle Me Pickle (TMP), has been in the Richmond arts scene since 2000, but its roots go back much further. Officially became a not-for-profit society in 2013 and now rebranded as RITS, we are proud to provide improv shows in Richmond and classes and workshops for Richmond residents to participate in and learn the fundamentals of improvised theatre. We continue providing training and resources to cultivate new leaders and groups through our continued relationship with the city of Richmond and working with outside theatre artists. We have also offered presentations for community-oriented events such as Culture Days and Children's Art Fest, which want to continue. The cornerstone of our programming has been engaging the youth of Richmond, and now we are expanding to include more Young Adult and Adult opportunities. If last year our focus was on rebranding, this year our focus is to grow and expand our reach. We aim to do this by providing more classes and workshops and having community-focused shows to highlight the improv experiences happening in Richmond.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$11,626.15

Society Operating Budget: \$11,626.15

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$10,765.12	\$11,626.15
Total Expenses:	\$10,108.95	\$11,626.15
Surplus:	\$656.17	\$0.00
Accumulated Surplus:	\$656.17	\$656.17
Other Funders		
Surplus from previous fiscal year:		\$656.17

Grant Recommendations

Recommended Amount: \$4,150.00

Aggregate Score: 83

Recommendation:

The group's project includes a series of workshops and performances for adults and youth throughout the city. This organization promotes the education and enjoyment of improvisation-based theatre. The group continues to demonstrate their commitment to providing safe, creative workshops and events for youth. Their focus on rebranding and strengthening their organizational structure has clearly contributed to positive growth and it is recommended they maintain this trajectory.

Grant Conditions:

N/A

Project Assistance Application for 2023 Arts & Culture Grants Program

Society: Vancouver Cantonese Opera

Project Name: Cantonese Opera in the Cloud, free concerts and watersleeve flashmob classes

Dates: May/August/November 2023

Project Summary

Cantonese Opera in the Cloud is a virtual production consist of a series of episodes that will be broadcast on four Saturdays. There will be English and Chinese narration and subtitles during the event. Audiences will have the opportunity to interact during the Q&A session of the event. VCO will partner with Richmond Cultural Center for a series of 4 LIVE FREE concerts (under the guidance of pandemic protocol). VCO will partner with Richmond Cultural Center for a 4-sessions FREE Water Sleeve flashmob/Flag swinging summer camp.

Society Mission/Mandate

The mission of Vancouver Cantonese Opera is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audience. We strive to collaborate with our stakeholders to meet the fundamental need for spiritual and aesthetic satisfaction and richness in our lives. OUR ARTISTIC VISION & ORGANIZATIONAL OBJECTIVES 1) Artistic excellence – creates high quality works; maintain high standards and creative excellence from all performers. 2) Education – Provide educational seminars/workshops to the community and schools to broaden the reach, appreciation and understanding of Cantonese opera. 3) Accessible, affordable & entertaining performances for the public 4) Provide employment and business opportunities to Cantonese opera artists, musicians, technicians and local business.

Society History

Vancouver Cantonese Opera is uniquely situated as a Canadian arts organization deeply rooted in its local community yet maintaining strong global ties to the opera scenes in China, Hong Kong, and across North America. Our core values center on artistic integrity and innovation, intercultural and intergenerational dialogue, accessibility, and giving back to our communities. Our performances are always bilingual, incorporating live translation and English/Chinese subtitles. We have also moved beyond the traditional theatre to perform in libraries, community centers, parks, city squares, and festivals. We have an extensive repertoire of outreach programs, including regular performance and singing classes, annual youth summer camps, and free concerts for adults and seniors living in care

homes. Since 2005, VCO has been offering Cantonese Opera singing and performance technique classes in Richmond and participated in various multicultural events in the Richmond community and senior homes. In 2013, VCO activated Multicultural Heritage Festival in Richmond and starting in 2016 VCO partnered with the Richmond World Festival in the activation of "The Bamboo Theatre". In 2018, 2019, and 2022 VCO offered a free water sleeve summer camp and workshop "Cantonese Opera Behind the Scenes". In 2022 Culture Day, VCO presented 4 sessions of free water sleeve flashmob dance at the Richmond Cultural Centre in the summer of 2022. It is our goal to keep on presenting free workshops, classes and concerts for the communities in the City of Richmond.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$16,052.00
Society Operating Budget: \$112,966.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance
2020	\$4,700.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$219,329.00	\$117,966.00
Total Expenses:	\$136,150.00	\$112,966.00
Surplus:	\$83,179.00	\$5,000.00
Accumulated Surplus:	\$164,174.00	\$169,174.00
Other Funders		
B.C. Gaming Fund:		\$2,000.00
Canada Council:		\$2,500.00

Grant Recommendations

Recommended Amount: \$4,050.00

Aggregate Score: 81

Recommendation:

Vancouver Cantonese Opera plans to present a series of concerts and water sleeve classes both online and at the Richmond Cultural Centre. The mission of this organization is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences. This group is commended for their range of Richmond offerings that focus on programs that welcome immigrants into the community. With healthy operational contingencies in place, it is recommended that the group demonstrate need for additional funding in future applications.

Grant Conditions:

N/A

Operating Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

The City's support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you contact:

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

Grant information and other information about our programs and services are available on the City website at www.richmond.ca/artists.

2023: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact the Cultural Development Manager (contact info above) to discuss your proposal, confirm your eligibility and request approval to apply. Once approved, you may proceed with the application.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Operating Assistance Eligibility Criteria

- Operating Assistance is for established organizations that have an ongoing presence in Richmond and a track record of quality public programs and services. Applicant must be based in Richmond, registered as a non-profit society in good standing with the Province of BC, having been established legally and in operation for at least two (2) years prior to the application deadline and have recently received City Grant funding and successfully completed the projects.
- Applicants must be based and active in Richmond and provide programming and services that are open to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus. Presented work must be primarily with and/or by local artists/performers/artisans (amateur and/or professional); activities may include some artists who are not Richmond residents.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must operate year-round in a fiscally responsible manner.
- Applicants must have other cash revenue sources for their activity that may include self-generated revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Operating grants are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Organizations already receiving City funding that represents the equivalent of operating funds
- Social Service, Religious, Political or Sports organizations

Ineligible Activities

- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which was started prior to the application deadline
- Capital projects
- Activity that is not artistic or cultural
- Start-up costs
- Seed money for projects or events
- Showcases or recitals for schools/organizations with an educational mandate

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports their organization's mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a City Grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a City grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e. brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Use of Funds

The following guidelines and limitations are designed to meet best practices and to ensure accountability for use of public funds:

- It is expected that applicants will combine the Operating Assistance support they receive with other sources of revenue and financial investment (grants, donations, earned revenues) as well as in-kind support and contributions.
- Operating grants are provided to support the annual programming expenses and annual operating costs of the Society.
- Eligible use of Operating Assistance funds include, but are not exclusively limited to:
 - Fees and related expenses for artists, musicians, programming staff, cultural workers
 - Volunteer expenses (recruiting, training, support, etc.)
 - Production expenses (installation of artwork, equipment rental, costumes, sound, lights, etc.)
 - Marketing, community outreach and promotional expenses
 - Operating overheads (insurance coverage, rent, etc.)
- Ineligible uses of Operating Assistance support include but are not exclusively restricted to:
 - Deficit reduction
 - Capital expenditures (i.e. construction, property renovations, equipment purchase, software, etc.)

- Organizations that forecast a deficit budget are not eligible for support.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for the recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

City of Richmond Arts and Culture Grants Program

Project Assistance Guidelines

The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/artists.

2023: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Project Assistance Eligibility Criteria

- Project Assistance is available for new and/or developing arts and culture organizations, or established arts and culture organizations working on a project basis or undertaking a special one-time initiative.
- Applicants must be registered as a non-profit society in good standing within the Province of BC, having been legally established and in operation for at least 6 months at the time of application deadline.
- Applicants must be active in Richmond and may be based outside of Richmond so long as their project takes place in Richmond, serves the Richmond community and employs Richmond artists (program may include some artists that are not local). For example, an art installation in Richmond organized by a Vancouver-based arts organization that employs Richmond artists and involves community engagement with Richmond residents would be eligible, but a concert in Richmond presented by a Burnaby-based organization would not be eligible.
- Programming and services must be accessible to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must have other cash revenue sources for their activity that may include self-generated or earned revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Project grant funds may be requested for up to 50% of the total cost of the project, to a maximum of \$5,000.

Examples of Eligible Activity

- The development of arts and cultural activity that reflects cultural traditions or contemporary artistic practices that will result in some form of dissemination or presentation to a broad public audience. Public dissemination may include exhibitions, performance, publications, presentations, video, film, new media, radio, or web-based initiatives (not the development of organizational/program websites.)
- Artisanal projects that include manual work of a high standard to create items that may be functional and/or decorative, including furniture, clothing, jewellery, watercraft, etc.
- Collaborative and creative initiatives between professional artists and community members that will result in some form of public presentation and which clearly express community interests and issues and demonstrate a strong collaborative process.
- Special requests for audio recordings, publications, film, video or web-based unique initiatives.
- Artistic Residencies that facilitate learning, development and cultural exchange between professional artists or artisans and qualified host organizations. See Artistic Residencies, below

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Social Service, Political, Religious or Sports organizations

Ineligible Activities

- Core-training, in-class or curriculum-based training, conferences, mentorships
- Bursaries or scholarships
- Contests or competitions
- Activity that is not artistic or cultural
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which has started prior to the application deadline
- Capital projects
- Delivery of services and resources by Service Organizations

Individual artists cannot apply on their own but may make an application in partnership with a qualifying organization for artistic or skill development through an **Artistic Residency**:

Artistic Residencies

Artistic Residencies facilitate learning, development and cultural exchange opportunities between professional artists or artisans, qualified host organizations, and/or the community.

- Residency candidates must be Richmond-based professional artists. The City's definition of a professional artist is one that has:
 - completed basic training (university or college graduation or the equivalent in specialized training, such as two or three years of self-directed study or apprenticeships);
 - is recognized as such by peers; and
 - is committed to devoting time to artistic activity, if financially feasible.
- Applications may be made by a non-profit organization to either:
 - host a residency, or
 - sponsor a Richmond-based artist to be hosted by another organization (which may or may not be a non-profit but where the residency supports the program objectives and the Artist's residency objectives.)
- Applicants may apply to host consecutive residencies in the second year; however, priority will be given to new applicants each year. An applicant may sponsor more than one artist at a time within the same project.
- The organization must demonstrate the capacity to host or sponsor a residency and must meet the General Eligibility criteria.
- There must be clear artistic development objectives for both the artist and host organization.
- The residency should provide opportunities for development and creation of the artist's work and if possible, some form of presentation of the artist's work either in progress or at completion.
- There should be some public engagement component of the work during the residency that would offer learning opportunities for the artist, related staff, the arts and cultural community and/or the general public.
- The residency and work created therein must be in addition to the regular activities of the Host organization.
- The grant is applicable to project costs: artist fees, materials, presentation costs and project administration costs born by the host organization.

Artistic Residencies (cont'd)

A Residency Agreement should address the points below (4 pages max, min 11 pt font):

- Artist Letter of Intent demonstrating the residency objectives and how it will further the development of the artist or artistic practice
- Organization Letter of Intent indicating the residency objectives
- A work plan (including timelines, activities, milestone dates, etc.)
- Financial obligations of both parties
- How the project will be evaluated
- A contingency plan (addressing potential changes, conflict or non-compliance)
- Signatures of all parties involved agreeing to the terms
- Budget of revenues and expenses

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.



City of Richmond

Report to Committee

To: General Purposes Committee
From: Keith Miller
Director, Recreation and Sport Services
Todd Gross
Director, Parks Services
Date: January 10, 2023
File: 03-1085-01/2023-Vol 01
Re: 2023 Parks, Recreation and Community Events Grants

Staff Recommendation

1. That the 2023 Parks, Recreation and Community Events Grants be awarded for the total recommended amount of \$120,017, as identified in Attachment 1 of the staff report titled "2023 Parks, Recreation and Community Events Grants," dated January 10, 2023, from the Director, Recreation and Sport Services and the Director, Parks Services; and
2. That the grant funds be disbursed accordingly following Council approval.

Keith Miller
Director, Recreation and Sport Services
(604-247-4475)

Todd Gross
Director, Parks Services
(604-247-4942)

Att. 4

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The City Grant Program was established to assist non-profit community organizations in the delivery of programs and services that primarily benefit Richmond residents. Richmond City Council has the authority to provide financial assistance to community organizations under the *Local Government Act*.

This report outlines the 2023 Parks, Recreation and Community Events Grant process, and provides grant recommendations.

This report supports Council Strategic Plan 2018-2022 Strategic Focus Area #2: A Sustainable and Environmentally Conscious City:

Environmentally conscious decision-making that demonstrates leadership in implementing innovative, sustainable practices and supports the City's unique biodiversity and island ecology.

2.3 *Increase emphasis on local food systems, urban agriculture and organic farming.*

2.4 *Increase opportunities that encourage daily access to nature and open spaces and that allow the community to make more sustainable choices.*

This report supports Council Strategic Plan 2018-2022 Strategic Focus Area #4: An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

4.1 *Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.*

Background

2023 Parks, Recreation and Community Events Grant Budget

The 2023 Parks, Recreation and Community Events Grant budget is \$120,017. This includes a 3.98 per cent cost of living increase over last year's budget as per City Grant Program Policy 3712.

Notice Given and Applications Received

At the beginning of September 2022, announcements were posted on the City's website, social media channels, Community Services e-newsletter and in a press release, advising the public that applications were being accepted for the 2023 City Grant Programs from September 14 to October 19, 2022. A link to the City's website was provided for further information and for access to the City's online application system.

In the Parks, Recreation and Community Events category, a total of 12 applications were received with an aggregate request of \$169,158. The following table provides a summary of the

number and types of applications received, along with the number of grants approved for the past three years and the number of grants recommended for 2023.

Table 1: Applications, Requests, Grants Approved and Recommendations

2020–2022 Applications, Requests, Grants Approved and Recommendations*				2023 Recommendations*
Year	2020	2021	2022	2023
Total number of applications	15	10	15	12
New applicants	3	2	4	4
Minor requests received (\$5000 or less)	8	3	7	5
Multi-year funding requests received	5	2	2	3
Grant not recommended (did not meet criteria)	3	1	4	2
Partial amount of request recommended	11	8	11	9
Full amount of request recommended	1	1	0	1
Total amount requested	\$237,762	\$200,374	\$222,595	\$169,158
Total budget	\$112,828	\$112,828	\$115,423	\$120,017
Total Parks, Recreation and Community Events Grant funds approved/recommended	\$112,828	\$112,828	\$115,423	\$120,017

* Some categories overlap, numbers are not meant to be totalled.

A table outlining the 2023 grant requests and recommended grant allocations is provided in Attachment 1. Summary sheets of each grant application, generated directly from information submitted via the City's online application system, are provided in Attachment 2, along with staff recommendations. As the contents of these summary sheets are taken verbatim from the applicants' submissions, they replicate any errors or omissions made by the applicants.

New Applicants

There were four new applicants in the Parks, Recreation and Community Events category:

1. London Heritage Farm Society, which was incorporated in 1976, was formed with a mission to:
 - Collect historical objects associated with farming, reflecting the lives of pioneer Richmond farm families, and the London family in particular, during the period 1880 to the 1940s;

- Provide visitors the opportunity to discover how the early Richmond pioneer farmers contributed to the development of Richmond; and
 - Preserve London Heritage Farm.
2. Sacrificium Society of Production, incorporated in 2021, is a Chinese-speaking performing arts organization in Metro Vancouver that was “established by a group of Christians who are passionate about sharing their faith in Jesus Christ through creative arts”.
 3. Voices of Muslim Women Foundation, which was incorporated in 2017, is a Muslim woman led organization that empowers all women and girls to become connected and informed leaders through educational and professional development opportunities.
 4. WS Immigrant and Multicultural Services Society, which was incorporated in 2016, works to build happier families, healthier communities and foster cultural harmony through quality service delivery and intercultural services, including planning, organizing and hosting cross-cultural events, workshops, seminars, conferences and book launches.

Minor/Major Grant Requests

There are two application streams for Parks, Recreation and Community Events Grants: one for minor grant requests (\$5,000 or less) and one for major grant requests (over \$5,000). This year, six organizations applied for minor grant (\$5,000 or less) and six organizations applied for major grant (over \$5,000).

Multi-Year Funding Requests and Recommendations

Applicants that have received a Parks, Recreation and Community Events Grant for the same purpose for the past five consecutive years have the option of applying for a three-year funding cycle. In the first year of a cycle, a comprehensive application form is required, while only a short application form is required for the following two years. Council reviews recommendations annually to determine if each year of an approved cycle will be funded.

Three organizations applied for multi-year funding in the Parks, Recreation and Community Events category:

1. Sea Island Community Association, which meets the criteria for multi-year funding, is recommended for approval for the first year of a three-year funding cycle;
2. Steveston Community Society – Richmond Summer Project, which meets the criteria for multi-year funding, is recommended for approval for the third year of a three-year funding cycle; and
3. The Sharing Farm Society, which meets the criteria for multi-year funding, is recommended for approval for the third year of a three-year funding cycle.

Analysis

Application Review Process

The Parks, Recreation and Community Events Grants Review Committee reviewed the applications against 24 scoring criteria (Attachment 3) that were developed based on the 2023 Grant Program Guidelines for Health, Social and Safety, and Parks, Recreation and Community Events (Attachment 4). Each application was evaluated on five dichotomous (yes/no) questions regarding grant eligibility and 19 Likert scale statements (9-point range from Strongly Disagree to Strongly Agree) regarding the applicant, its grant proposal's impact on community and engagement, budget, financials and the quality of the application itself.

2023 Grant Recommendations

Ten out of 12 applicants are recommended for a Parks, Recreation and Community Events Grant for funding. As the total amount requested exceeds the 2023 City Grant budget, providing partial assistance to multiple organizations is preferable to providing full assistance to only a few. A table outlining the 2023 grant requests and recommended grant allocations is provided in Attachment 1.

Reasons for recommending partial or no funding also include, but are not limited to, the following:

- Ineligible funding purpose;
- Insufficient community benefit demonstrated;
- City provides other forms of support to the organization;
- Duplication of services;
- Other funding partners have not been sought;
- Lack of partnerships;
- Uncommitted, substantial surplus; and
- Quality, including completeness, of the application.

Two applicants are not recommended for a Parks, Recreation and Community Events Grant as outlined below:

1. Sacrificium Society of Production is not recommended for a grant due to a vague application, which made it difficult to assess the uniqueness and quality of the deliverables, the demonstrated community benefit and the organization's capacity to deliver at events.
2. WS Immigrant and Multicultural Services Society is not recommended for a grant due to a vague application, which made it difficult to assess the uniqueness and quality of the deliverables, the location for the majority of the proposed events, the demonstrated community benefit and the organization's capacity to deliver at events.

Financial Impact

The 2023 Parks, Recreation and Community Events Grants budget of \$120,017 was approved as part of the City's 2023 Operating Budget. A total of \$120,017 in allocations is being recommended for the 2023 Parks, Recreation and Community Events Grants, subject to City Council's approval.

Conclusion

The Parks, Recreation and Community Events Grants contribute significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and livable community.

Staff recommend that the 2023 Parks, Recreation and Community Events Grants be allocated as indicated in Attachment 1 for the benefit of Richmond residents.



Sheila Porlier
Manager, Administration and Program Support
(604-233-3359)

- Att. 1: 2023 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations
2: 2023 Parks, Recreation and Community Events Grants – Application Summary Sheets
3: 2023 Parks, Recreation and Community Events Grants – Application Scoring Criteria
4: City of Richmond 2023 Grant Program Guidelines for Health, Social and Safety and Parks, Recreation and Community Events

2023 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations						
APPLICANT NAME	2022 GRANT	2023 REQUEST	2023 RECOM.	MULTI YR. RECOM.	APPLICATION SUMMARY	SEE ATT. 2 PAGE NO.
East Richmond Community Association	\$ 1,500	\$ 2,500	\$ 2,000	Single Year	Personnel, volunteer support, supplies and entertainment expenses for five free in-person summer events geared towards youth, seniors, and families. The events focus on positive social connections through group and solo activities.	Pages 1-3
KidSport - Richmond Chapter	\$ 24,000	\$ 25,000	\$ 25,000	Single Year	Subsidized sport program fees for children and youth of low-income families, who may not otherwise be able to participate in Sport BC, affiliated sport programs. The program promotes wellness by giving children and youth a chance to be physically active.	Pages 4-6
London Heritage Farm Society	N/A	\$ 5,000	\$ 2,500	Single Year	Personnel to support a community event geared towards farm focused interactive activities for families, and education on farm life as it existed in the past.	Pages 7-9
Richmond Chinese Community Society	N/A	\$ 5,000	\$ 3,000	Single Year	Personnel, supplies and program materials to host a seniors lunch day in August. The ethnically diverse group of attendees will enjoy a full course healthy Chinese lunch and be celebrated for their contributions. The event will provide an opportunity for seniors to socialize while strengthening the bonds between cultures.	Pages 10-13
Richmond City Centre Community Association	\$ 1,000	\$ 5,000	\$ 1,000	Single Year	Personnel, volunteer support, operating expenses for a new series of health and fitness programs and workshops focusing on at-risk and/or financially disadvantaged youth. The programs will encourage fitness and community connectivity, as well as offer mental health and violence prevention education and conversation.	Pages 14-16
Richmond Food Security Society	\$ 12,000	\$ 18,000	\$ 16,000	Single Year	Personnel, volunteer support, and operating expenses for food system programs, events, and community initiatives, including Community Gardens, Seed Library, Fruit Recovery, Get Rooted Youth Program, Kids in the Garden, Honeybee and Pollinator Program, and beehives.	Pages 17-20
Sacrificium Society of Production	N/A	\$ 5,000	\$ 0.00	Single Year	Personnel, volunteer support, and operating expenses to develop personal potentials, express self in creative ways, experience team work in a group, offer creative arts training, provide drama productions and host workshops, seminars and public forums.	Pages 21-23
Sea Island Community Association	N/A	\$ 1,500	\$ 1,000	Multi-Year - Year 1	Supplies to host Burkeville Daze, an event intended to nurture community connectivity and socialization while sharing information about community events, programs and services. Activities, food and entertainment will be offered.	Pages 24-26
Steveston Community Society - Richmond Summer Project	\$ 31,000	\$ 41,620	\$ 37,017	Multi-Year - Year 3	Personnel (Summer Support Workers) and operating expenses for the coordination of the Richmond Summer Project, which helps numerous community associations and partners provide equitable summer day camp programs and services to residents.	Pages 27-29
The Sharing Farm Society	\$ 21,000	\$ 30,000	\$ 29,500	Multi-Year - Year 3	Personnel expenses for education programs, food skills workshops, and to grow fresh, organic produce for low-income Richmond families through its delivery program and donations to the Food Bank, Community Meals, and other charitable organizations.	Pages 30-32
Voices of Muslim Women Foundation	N/A	\$ 10,538	\$ 3,000	Single Year	Personnel, volunteer support, supplies, program materials and venue expenses to host two professional development workshops related to "Sports and Athletic Leadership" and "Creative Arts and Media".	Pages 33-35

2023 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations						
APPLICANT NAME	2022 GRANT	2023 REQUEST	2023 RECOM.	MULTI YR. RECOM.	APPLICATION SUMMARY	SEE ATT. 2 PAGE NO.
WS Immigrant and Multicultural Services Society	N/A	\$ 20,000	\$0.00	Single Year	Personnel, consultant services, volunteer support, office rent, utilities and supplies to attend various events for the purpose of creating awareness, understanding and appreciation of multiculturalism, building happier families and healthier communities and foster intercultural harmony.	Pages 36-38
Totals		\$ 169,158	\$ 120,017			
2023 PRCE Grant Budget			\$ 120,017			
Remaining Funds			\$0.00			



Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	East Richmond Community Association
Grant Type:	\$5,000 or Less Grant
Grant Request:	\$2,500.00
Proposal Title:	Cambie's Afternoon in the Park and Open House Barbecue
Grant Purpose:	Community Service / Program / Event - One-time Activity
Start Date (if applicable):	July 05, 2023
End Date (if applicable):	August 30, 2023
Number To Be Served:	500
Richmond Residents:	400

Grant Request Summary:

The East Richmond Community Association (ERCA) invites the community to five events of varying scale throughout the summer of 2023. Events will be in-person in line with current public health guidelines. Events may be adapted to virtual, registered or will operate at a lower capacity with changing public health guidelines. ERCA's new Afternoon in the Park series offers four unique outdoor events providing a variety of activities, crafts, games and entertainment. Free to the public, this series fosters positive social connections between families, while participating in group or solo activities based on a theme. Families will also have the opportunity to borrow one of the Park Activity Buckets for solo park exploration, education and play. To end the summer ERCA will host its Open House Barbecue. This event showcases games and activities led by Cambie Community Centre's various program areas that allow participants to learn about the centre's program offerings in a direct, personal way. Having all of Cambie's program areas represented allows the event to reach a wide audience of all ages and interests. Community groups are invited to host interactive booths or partner with Cambie's program areas and have previously included the Richmond Public Library, Richmond Addiction Services Society and the City of Richmond's Environmental Programs. ERCA will host an always popular concession stand that will allow members to interact with and give back to the community they serve. These two low-cost/no-cost initiatives allow East Richmond families the opportunity to connect to their community socially and to Cambie Community Centre without financial barrier. Volunteers play an integral part in ERCA programs, and many youth volunteers come from HJ Cambie Secondary, further developing a positive relationship between ERCA and the school. Community partnership and sponsorship

opportunities will be available for East Richmond businesses where there will be an opportunity for promotion during ERCA's summer events.

Richmond Services Received by Your Organization:

Subsidized space, heat and light, community centre staffing, maintenance on a percentage basis with the City of Richmond and Richmond School District 38. Estimated value \$735,695.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$1,137,235.54	\$1,348,901.15
Total Expenses	\$1,116,659.01	\$1,346,321.43
Annual Surplus or (Deficit)	\$20,576.56	\$2,579.72
Accumulated Surplus or (Deficit)	\$382,834.15	\$385,413.87

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Increase of program registrations as programs expand with public health regulations.

Current Year: Increase of program registrations as programs expand with public health regulations.

Explanation for Accumulated Surplus or (Deficit)

For projects and community initiatives still in progress.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$1,848.00	Child Care Capital Grant
2022	\$1,500.00	Parks, Recreation & Community Events
2021	\$1,800.00	Parks, Recreation & Community Events
2020	\$1,800.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$700.00

Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$100.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,500.00
Equipment	\$1,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$2,500.00
Fees: \$2000 Entertainment \$500 Entandem	
Total:	\$5,800.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Coast Capital Savings	\$500.00
Mr. Handyman	\$500.00
Volendam Automotive	\$500.00
Amount Your Society will Provide:	\$2,000.00
Total Proposed Budget:	\$5,800.00

Grant Recommendations

Recommended Amount: \$2,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel, volunteer support, supplies and entertainment expenses for five free in-person summer events, that are geared towards youth, seniors, and families.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Kidsport - Richmond Chapter
Grant Type:	Single Year Funding Over \$5000 Grant Program
Grant Request:	\$25,000.00
Proposal Title:	KidSport™ Richmond Grant
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	300
Richmond Residents:	300

Grant Request Summary:

Social and economic obstacles can prevent some young people from participating in organized community and school sports. KidSport Richmond will help families in need overcome the financial barrier that may exist to ensure their children will be able to participate in a season of sport of their choice. Our funding criteria includes the following: - children and youth up to 18 years of age. KidSport application forms must be completed, reviewed and verified by an appropriate financial verifier who is in a professional relationship with the family and would be aware of the financial situation of the family in question; or qualify within published Low Income Cut-Off values supported by a CRA notice of assessment showing the families taxable income. The sport organization must be affiliated with Sport BC. Grants up to a maximum of \$700 per applicant per calendar year may be granted and can be applied only to registration fees during the season the sport is in session. The season of sport must be a minimum of 8 weeks in duration. We currently fully fund more than 78% of applicants. Grants are paid directly to the local sport organization or secondary school and not the family or child. The community need for sport funding will increase in 2023 due to the many economic impacts on financially challenged families.

Richmond Services Received by Your Organization:

None

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$50,000.00	\$90,000.00
Total Expenses	\$90,000.00	\$120,000.00
Annual Surplus or (Deficit)	(\$40,000.00)	(\$30,000.00)
Accumulated Surplus or (Deficit)	\$161,016.00	\$131,016.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The COVID pandemic caused a reduction in fundraising activities in 2021. We were not able to host our annual Gala fundraiser, resulting in a significant decline in revenue for 2021.

With the return of community sporting activities in 2021 we experienced an increase in athlete grants paid out over 2020. These factors resulted in a deficit for the year.

Current Year: In 2022 we have received unexpected funding through SportBC from both the Federal and Provincial Governments. This has helped to supplement our revenue as we were not able to host our annual Gala fundraiser.

Applications received and grants paid out in 2022 have been returning to past years levels as community sporting activities return to normal levels.

The need for sport funding will steadily increase with the complete return to sporting activities and the financial strains impacting many families.

Explanation for Accumulated Surplus or (Deficit)

The surplus is carried from year to year to cover with timing issues for cash flow. Grants and donations do not come to us in an equal amount each month and are not guaranteed annually. This enables us to have sufficient financial resources on hand to fund approved applications each month and not having to wait for needed grants or donations. Our goal is to have an accumulated cash surplus to cover a minimum of 12 months of operating costs to enable us to keep awarding grants should we experience a significant disruption in our funding sources.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$19,000.00	Parks, Recreation & Community Events

2021	\$19,000.00	Parks, Recreation & Community Events
2020	\$19,000.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Provide partial sport registration fees (up to \$700) for financially challenged children and youth who reside in Richmond to participate in community sports that are affiliated to Sport BC..	\$25,000.00
Total:	\$25,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Sport BC funding	\$25,000.00
n/a	\$0.00
none	\$0.01

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$25,000.00

Recommendation:

A (single year) grant is recommended to assist with subsidized sport program fees for children and youth of low-income families, who may not otherwise be able to participate in Sport BC-affiliated sport programs.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society: London Heritage Farm Society

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Family Farm day coordinator

Grant Purpose: Community Service / Program / Event - One-time Activity

Start Date (if applicable): June 12, 2023

End Date (if applicable): August 11, 2023

Number To Be Served: 1000+

Richmond Residents: 1000+

Grant Request Summary:

All offerings are geared towards having parents and children participate in. appropriate activities that contribute to there understanding and enjoyment of what might have been experienced on a farm in days past (and perhaps present). It is a community event designed to bring people together. Activities include things such as: interaction with animals; games; entertainment; seed planting and various crafts.

Richmond Services Received by Your Organization:

The City provides maintenance of the site, e.g. lawn cutting. They also provide a care taker on site for maintenance of the washrooms and cleaning of rooms in the London farm house.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$34,480.00	\$8,300.00
Total Expenses	\$2,8049.00	\$7,270.00
Annual Surplus or (Deficit)	\$6,341.00	\$1,030.00
Accumulated Surplus or (Deficit)	\$61,801.00	\$62,831.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Two successful plant sales resulted in more revenue than anticipated

Current Year: The year is not yet up so the surplus is not able to be determined

Explanation for Accumulated Surplus or (Deficit)

Surplus is intended for use for all items, large and small, to ensure the materials and resources necessary can be purchased for on-going maintenance and enhancement of the farm as they relate to the Society's mandate and responsibility.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$5,000.00
 Amount Your Society will Provide:	 \$4,000.00
 Total Proposed Budget:	 \$5,000.00

Grant Recommendations

Recommended Amount: \$2,500.00

Recommendation:

A (single year) grant is recommended to support Family Farm Day, a community event geared towards farm focused interactive activities for families intended to enhance their understanding of farm life as it existed in the past.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society: Richmond Chinese Community Society

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: RCCS Annual Senior Lunch Day

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 500

Richmond Residents: 475

Grant Request Summary:

The RCCS Annual Senior Lunch Day is a community event that happens in August every year. Each year, we invite over 500 Richmond Seniors of different ethnic background to celebrate and have lunch together. The gathering aims to honour the role and contributions of seniors in our communities. It is a great opportunity for the seniors to socialize and to strengthen the bonds between cultures. During the 2 years of pandemic, we still try our best to honour this tradition by sending out small food gift fortune bags to seniors in Richmond but many aspect of the event, esp. the social aspect, was lost. In 2023, we hope to host this lunch day in person again. During the event, seniors are treated to a full course Chinese lunch specially designed to be healthy, delicious and suited to the appetite of seniors. Everyone participants will also be given a fortune bag full of healthy food items and a lucky red packet. The 10 oldest seniors in the gathering will be honoured and given a red packet to celebrate their good health. We have had seniors participated in past years that were over 100 years old! During the lunch, there are performances by community members as well as from participants of various classes offered by RCCS. These include various types of dance, martial arts, singing and other musical performances. We see this event as also a platform to let our program participants showcase what they've learnt from RCCS community programs and share their joy with the seniors. We feel that this is a particular important year for the event as seniors in the community have been isolated during COVID, and we feel that this gathering will not only energize them and reconnected them to the community and each other. As everyone, especially businesses are recovering slowly from the pandemic, there are uncertainties

as to how much sponsorship we will be able to raise from local businesses. Thus we are looking to the City of Richmond to be one of our supporters for this event.

Richmond Services Received by Your Organization:

None

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$70,771.00	\$163,845.00
Total Expenses	\$105,572.00	\$163,845.00
Annual Surplus or (Deficit)	(\$34,801.00)	\$0.00
Accumulated Surplus or (Deficit)	\$121,170.00	\$121,170.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The deficit of \$34,801 in 2021 was mostly due to the pandemic. Because of the uncertainty of the COVID situation, RCCS had not applied for our annual BC Community Gaming Grant as we were unsure whether we can deliver some of the programs we usually apply for the Gaming Grant for. We could not hold our fundraising event, and we also could not host a number of our community activities, which usually attract around \$18,000 of revenue. Because of the difficult situation everyone has been in during the past 2 years, RCCS has also waived most of our membership fees. However, RCCS still had a number of fixed costs that remain in our expenses, these include rent, telephone, utilities, insurance, and so on. Although office expenses and staff salaries were reduced, we still could not avoid a deficit.

Current Year: Current year figures are based on RCCS' annual budget.

RCCS has been working on a balanced budget when we produce our annual budget. In budgeting for 2022, RCCS estimated that pandemic restrictions would gradually ease and we can resume a number of activities and programs we used to host and deliver. Thus we budgeted for a more "normal" year although we are still cautious and therefore had not budgeted up to 2019 level. To date, our expenses have been on track, although we are a bit behind on revenue. For example, we have yet to fully deliver all the Gaming Grant supported programs and thus we have deferred our Gaming Grant application to April of 2023. However, we are confident that we will be delivering a full slate of programs and applying for grants and working on fundraising at pre-pandemic level.

Explanation for Accumulated Surplus or (Deficit)

RCCS has a surplus in 2019, just prior to the pandemic and that has been carried through the COVID years. In addition, we have received the Gaming Grant in 2020 but could not deliver the supported programs during the pandemic. We've also had a good year of fundraising in 2019 but again, could not host some of the activities during the past 2 years. In 2022 and 2023, we will be working to provide a more normal slate of programs and will draw down on the accumulated surplus.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$150.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$3,850.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Vancouver Shaughnessy Lions Club	\$3,000.00
Other community sponsors	\$3,000.00
Other business sponsors	\$3,000.00

If You Have More Than 3 Funding Sources, Please Provide Additional Information Below: The expense included in the budget form above are the expenses to be paid for by the City of Richmond Grant.

Other expenses to be covered for by other community funders and RCCS include:

- Restaurant lunch and food cost \$12,500

- Thank you gifts for guest performers \$100
- Thank you gifts for restaurant staff \$100

Personnel salaries are based on prorating one of our part-time staff's staff time. This is our estimate of how much time she will be spending on the program, supported by volunteer board members, and community volunteers. (We usually have around 20 volunteers helping the day before and on the day of the lunch. We have entered 0 hrs in the "Detail of Staffing" list because the volunteers do not work a work week.)

Amount Your Society will Provide: \$3,700.00

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel, supplies and program materials to host an senior lunch day in August, for the purposes of connecting with community and celebrating their community contributions.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Richmond City Centre Community Association
Grant Type:	\$5,000 or Less Grant
Grant Request:	\$5,000.00
Proposal Title:	Youth Health and Fitness Program
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	100+
Richmond Residents:	100+

Grant Request Summary:

This grant will fund new Health and Fitness Programs that will be added to the Youth Facility Pass (for ages 13 to 18) at City Centre Community Centre. This program will target all youth who may be at risk or financially unable to pay for specific fitness classes and workshops that they could benefit from. Fitness programs and workshops of this project would encourage youth to engage in activities in a safe space, have a constructive use of their time, and connect with other youth and role models. Some proposed fitness activities include girls' only workout classes led by certified group fitness instructors, youth only fitness classes, and access to a gymnasium sports. Not only will these activities provide youth with a constructive use of their time in a safe space, but it will also increase their confidence and self esteem, as a foundational component of the 40 developmental assets. The grant would also allow youth to attend informational workshops related to their overall health and wellbeing. Workshops often interest youth but are too costly. Some proposed workshops would include Safe Talk's Suicide Alertness for Everyone, BCRPA's HIGHFIVE Principles of Healthy Childhood Development, Safe Teen's Violence Prevention for Secondary Students and West Coast Leaf's Youth in the Workplace. The proposed fitness classes would run on a regular weekly basis, dependent on youth interest. The proposed workshops would run throughout the year. Through this Health and Fitness Program, youth would be able to attain more developmental assets and grow into healthier adults who make responsible actions and positive impacts on their community.

Richmond Services Received by Your Organization:

In Kind contributions: 1) Room Usage: 2 hours per week @ \$50/hour x 45 weeks = \$4500 2)
Photocopying/Office supplies: \$220 Total: \$4720

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$880,784.00	\$1,300,922.00
Total Expenses	\$721,284.00	\$1,301,330.00
Annual Surplus or (Deficit)	\$159,500.00	(\$480.00)
Accumulated Surplus or (Deficit)	\$771,533.00	\$771,053.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Surplus was generated, largely due to the Canada Emergency wage subsidy.

Current Year: Our organization is forecasted to run into a deficit of \$480 this operating year. Our team is hoping that through securing grants and finding efficiencies throughout the year, that we can at least break even at the end of the fiscal.

Explanation for Accumulated Surplus or (Deficit)

Funding transferred to amortization account for coverage of large equipment purchases such as replacement of fitness equipment. This transfer has not yet occurred for the current fiscal year.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$1,000.00	Parks, Recreation & Community Events
2021	\$3,764.00	Parks, Recreation & Community Events
2021	\$11,813.00	Child Care Capital Grant
2020	\$2,014.16	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$2,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00

Utilities and Telephone	\$0.00
Supplies	\$500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$2,500.00
Fees to invite in professionals to host workshops for youth (safeTALK suicide alertness, HIGH FIVE principles of healthy childhood development, Safe Teen safe relationships and post secondary life skills workshops)	
Total:	\$5,000.00

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$1,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel, volunteer support and operating expenses for new health and fitness programs and workshops for at-risk and/or financially disadvantaged youth (13-18 years), encouraging fitness, community connectivity, as well as mental health and violence prevention education and conversation.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Richmond Food Security Society
Grant Type:	Single Year Funding Over \$5000 Grant Program
Grant Request:	\$18,000.00
Proposal Title:	Building a Food Secure Richmond
Grant Purpose:	Operating Assistance
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	4949
Richmond Residents:	4949

Grant Request Summary:

Urban Bounty is engaging in a resilient food system through education, advocacy, and community-building initiatives and is requesting core funding to continue this work. Our vision is healthy people, community, and environment, and to that end, we run five ongoing community programs, produce empowering resources, and organize hands-on workshops and engaging events. Community Gardens: 714 plots at 15 sites for residents to grow organic delicious organic produce, Seed Library: providing locally-adapted heritage seeds to grow beans, peas, lettuce, and tomatoes, Fruit Recovery: nourishing families in need by gleaning backyard fruit trees and giving the Richmond Food Bank and other community organizations fruit that otherwise would be wasted, Get Rooted Youth Program: training youth as food security leaders in action, Kids in the Garden: This program educates children in hands-on, integrative gardening workshops collaboratively integrated into the classroom. Honeybee and Pollinator Program; Beehives across four city sites Events include Seedy Saturday, supporting Garlic Fest, and partnering with the City on Farm Festival. We have 4 strategic priorities for the next 3 years: 1) Grow an ENGAGED food literate community by offering high-quality programs and events, 2) Nurture Urban Agriculture by becoming a key partner in the Garden City Lands Park, expanding community garden plots, increasing the amount of fruit we glean, and increasing the number of seeds saved, 3) Enrich our organizational foundation by developing consistent, reliable, and diverse funding streams, professionalizing our communications, and enhancing our board and governance structure, 4) Cultivate (grow) a strong presence as a community resource agency. Working towards a robust food

system is a long-term endeavour, and we aim to balance on-the-ground initiatives with long-term planning.

Richmond Services Received by Your Organization:

We receive office space from the City of Richmond, currently in Paulik Park at Ash and Blundell. The City kindly supports us for facility maintenance, utilities, and staple office furnishings. We provide our own phone and internet.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$397,488.00	\$450,805.00
Total Expenses	\$375,525.00	\$472,680.00
Annual Surplus or (Deficit)	\$21,963.00	(\$21,875.00)
Accumulated Surplus or (Deficit)	\$25,730.00	\$3,855.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: We continued to work hard to stabilize the organization financially last year and ended the last fiscal year with a surplus. We plan to continue building this surplus until we have three months of operating funds to protect us from the unexpected such as COVID. Surplus funds will also be allocated to shed replacements at community gardens, increasing the living wage for staff, legal fees associated with being a charity, and building new program streams. We have reached the limits of staff capacity and will require opening a new staff position. This staffing cost will require a total of \$50,000 per year.

Current Year: The Executive Director and a dedicated Board of Directors encompass individuals with proven success in project management, urban land economics, accounting, governance, entrepreneurship, and resource management. We are on track towards another year of growth and stability in 2023. At just over halfway through the year, we are projecting revenues of close to \$450,805.00. We are actively working to continue building our financial surplus to protect us against the unexpected. We have reached the limits of staff capacity and will require opening a new staff position. This staffing cost will require a total of \$50,000 per year.

Explanation for Accumulated Surplus or (Deficit)

We continue to further increase an unrestricted financial surplus to ensure quick response to community needs and financial and operational demands and tackle projects that are harder to fund.

Striving to elicit long-term food systems change and support in the form of core funding would be extremely beneficial for our financial resilience and ability to meet high community demand for programs such as the Community Gardens Program (for which there is currently a waitlist of 400 Richmond residents).

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$12,000.00	Parks, Recreation & Community Events
2021	\$13,764.00	Parks, Recreation & Community Events
2020	\$12,000.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$13,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$200.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,100.00
Equipment	\$900.00
Photocopying	\$500.00
Program Materials	\$1,000.00
Local Travel	\$800.00
Other:	\$0.00
Total:	\$18,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Vancouver Coastal Health	\$43,129.00
BC Gaming	\$30,500.00
TD Friends of the Environment	\$8,650.00
Amount Your Society will Provide:	\$75,000.00

Grant Recommendations

Recommended Amount: \$16,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel, volunteer support, and operating expenses for five ongoing food system programs, as well as events, and community initiatives.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society: Sacrificium Society Of Production

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Parks, Recreation and Community Events

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 100

Richmond Residents: 80

Grant Request Summary:

SSOP Resources And Training Center is a platform to general public in performing-arts, to develop personal potentials, to express own in creative ways, to experience team work in group, to offer various training curriculum of creative arts, to provide quality drama productions as well as continue to host workshops, seminars and pubic forums.

Richmond Services Received by Your Organization:

In September, we have joined Richmond Culture Days for a small blackbox theatre in Performance Hall as free of charge. Other than that, we do not have using or having subsidy from others.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$39,572.00	\$3,240.00
Total Expenses	\$48,219.00	\$9,012.00
Annual Surplus or (Deficit)	(\$8,647.00)	(\$5,772.00)
Accumulated Surplus or (Deficit)	(\$15,496.00)	(\$21,268.00)

Explanation for Annual Surplus or (Deficit)

Last Complete Year: As of pandemic three years, our live production has been cancelled and lack of donations and supporters for our operating funds. All activities in person at our Resources And Training Center have restricted to cancel or postpone. Although difficult years, we still promote our activities to general public by free online meetings, free workshops and/or public forums.

Current Year: As of lack of finance and supporters this year, we can only have small group events and workshops, plus a small production in blackbox theatre coming up in November 2022.

Explanation for Accumulated Surplus or (Deficit)

SSOP have no grants, lack of donations and sponsorships. All activities in person have restricted to cancel or move to online services that are free of charge to general public. Most of our volunteers have donated their times, efforts and even paid out of pockets for keeping our center in active. Therefore, we still try hard to find supports or all others stream for our monthly operating costs. Plus SSOP children programs have to be closed temporarily until further notice.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$2,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$200.00
Office Rent or Mortgage	\$1,500.00
Utilities and Telephone	\$200.00
Supplies	\$200.00
Equipment	\$200.00
Photocopying	\$50.00
Program Materials	\$100.00
Local Travel	\$50.00
Other:	\$0.00
Total:	\$5,000.00

Amount Your Society will Provide:

GP – 104

\$0.00

Total Proposed Budget:

\$5,000.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

Not recommended for funding due to a vague application, which made it difficult to assess the uniqueness and quality of the deliverables, the demonstrated community benefit and the organization's capacity to deliver at events.

Grant Conditions:

None. _____

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Sea Island Community Association
Grant Type:	Multiple Year Funding Cycle - (Year 1 of 3) \$5,000 or Less Grant
Grant Request:	\$1,500.00
Proposal Title:	Burkeville Daze 2023
Grant Purpose:	Community Service / Program / Event - One-time Activity
Start Date (if applicable):	Jun 25, 2023
End Date (if applicable):	Jun 26, 2023
Number To Be Served:	1000
Richmond Residents:	1000

Grant Request Summary:

This event provides a much needed opportunity for community socialization and education regarding City and Community services and programs.

Richmond Services Received by Your Organization:

use of Sea island Hall and the support of City staff both at Sea Island and at Thompson community centres.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$10,215.68	\$78,961.76
Total Expenses	\$12,287.00	\$91,121.66
Annual Surplus or (Deficit)	(\$2,071.32)	(\$12,159.90)
Accumulated Surplus or (Deficit)	\$115,151.08	\$102,991.18

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Our Association had a deficit in 2020/21 as a result of Public health order closures which affected our Preschool as well as seasonal programming revenues.

Current Year: Sea island suffered another deficit year as we struggle to come back from Public health Order closures.

Explanation for Accumulated Surplus or (Deficit)

In over forty years of providing programs, the Sea Island Community Association has retained a surplus of just over \$198,000, We are glad to have this bit of insurance to cover our expenses in the event of further Public Health Orders or a different setback for recreation.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2020	\$750.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$1,500.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Vancouver Airport Authority	\$3,000.00

Amount Your Society will Provide: \$1,000.00

Grant Recommendations

Recommended Amount: \$1,000.00

Recommendation:

A (Year 1 of 3) grant is recommended to assist with operating expenses and supplies to host Burkeville Daze, an event that nurtures community connectivity and socialization while learning about the City, community events, programs and services.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Steveston Community Society - Richmond Summer Project
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$41,620.00
Proposal Title:	Richmond Summer Project
Number To Be Served:	4000
Richmond Residents:	4000

Grant Request Summary:

Funds contribute to the overall organization and coordinating abilities of the Richmond Summer Project 2023. The grant money ensures the Richmond Summer Project is able to play a central and coordinating role in assisting City of Richmond partners to provide equitable summer day camp programs and services to City of Richmond residents. The funds would be distributed citywide between 13 facilities. The City Grant enables low or no-cost services to Richmond residents by offsetting staff salaries, summer support workers, general program expenses, and training expenses for staff and volunteers. One key component of funds from the City Grant is to hire "Summer Support Workers". These staff members, paid by the Richmond Summer Project, provide support to children who otherwise might not be able to safely and successfully participate in summer day camps and are not eligible for Ministry funding. It provides the opportunity for Richmond families requiring additional support and equitable access to any City of Richmond summer day camp program. If the Richmond Summer Project is not able to provide support at the same time to multiple centres, the grant would be used to support centres that have additional staff but require financial support to allow the additional children into their day camps. Another key component of funds from the City Grant would be to restart our Outreach Program, "Summer Free Play Opportunities", which would involve hiring 1-2 outreach leaders, equipment, and supplies. The outreach program would enable low or no-cost programs to be offered to Richmond residents. The primary target group would be children ages 6-12 years but will be open to children and youth interested in joining. The outreach program would provide programming including science, art, and sports. 200+ staff and volunteers were provided training opportunities in 2022 to ensure that a consistent message of City initiatives, such as Move for Health, Physical Literacy and Inclusion, are provided to all summer staff and volunteers across Richmond. The training also ensures staff and volunteers had at least 20 hours of relevant training, in order to meet childcare licensing standards. The training provides the opportunity to build cohesion among staff and volunteers, which is an important component of providing safe, creative and joyful summer day camp experiences

for Richmond children. Steveston Community Society is submitting the grant application for Summer 2023 on behalf of the following City of Richmond partners in Parks, Recreation and Community Social Services: Steveston Community Society, Thompson Community Association, East Richmond Community Association, South Arm Community Association, City Center Community Association, Sea Island Community Association, Hamilton Community Association, West Richmond Community Association, Richmond Nature Park Society, Richmond Museum Society, Arts Centre, Arena Services, Britannia Heritage Shipyard Society, and Diversity Services.

Changes that will impact grant use:

Richmond Summer Project requests \$41,620.00 in order to increase our city-wide availability for Summer Support Leaders, Outreach Programs, and training opportunities. In the summer of 2022, the Richmond Summer Project was able to fund 430 hours to cover additional staff costs to centres to help support children who otherwise might not be able to safely and successfully participate in summer day camps and are not eligible for Ministry funding. With increased support from the grant, the Richmond Summer Project would be able to provide 1-2 support staff in 2023 and additional funding for centres unable to be supported by support staff. This would enable the Richmond Summer Projects to support more children through the summer to have a successful day camp experience. In 2022, 250+ staff and volunteers were provided training opportunities and provided at least 20 hours of relevant training, in order to meet childcare licensing standards. With the increased support from the grant, we would be able to provide more training to support our staff and volunteers with working children who otherwise might not be able to safely and successfully participate in summer day camps. Summer Support Leaders are key components to the Richmond Summer Projects being able to continue to offer equitable and inclusive city-wide summer programming. We will be able to provide a safe, creative, and joyful summer day camp experience for all Richmond children by providing the toolkits to support our staff and volunteers via training.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$210,954.00	\$273,482.08
Total Expenses	\$204,800.43	\$267,247.45
Annual Surplus or (Deficit)	\$6,153.57	\$6,234.63
Accumulated Surplus or (Deficit)	\$16,153.57	\$22,388.20

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Richmond Summer Project carries some money over for start-up costs as the Summer Administrator job starts prior to funding being received. We also need money to cover the

June/July payroll periods for those that are on the Summer Grant as we do not receive HRDC funding until later in the year.

Current Year: Numbers shown are complete to October 6, 2022 and our fiscal year end is December 31, 2022.

Explanation for Accumulated Surplus or (Deficit)

Richmond Summer Project carries some money over for start-up costs as the Summer Administrator job starts prior to funding being received. We also need money to cover the June/July payroll periods for those that are on the Summer Grant as we do not receive HRDC funding until later in the year.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$31,000.00	Parks, Recreation & Community Events
2021	\$24,000.00	Parks, Recreation & Community Events
2020	\$32,000.00	Parks, Recreation & Community Events

Grant Recommendations

Recommended Amount: \$37,017.00

Recommendation:

A (Year 3 of 3) grant is recommended to assist with personnel (Summer Support Workers) and operating expenses for the coordination of the Richmond Summer Project, which helps numerous community associations and partners provide equitable summer day camp programs, services and outreach to residents.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	The Sharing Farm Society
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$30,000.00
Proposal Title:	The Sharing Farm Operating Assistance
Number To Be Served:	8,494
Richmond Residents:	7000

Grant Request Summary:

This City of Richmond grant will enable The Sharing Farm to continue to meaningfully impact our community through the following: growing food to feed Richmond families facing food insecurity; practicing and demonstrating small-scale sustainable agriculture; and being a thriving community hub where people can gather for community events, volunteer to support our mission and connect with others, and learn about sustainable agriculture and the surrounding ecosystem. The Sharing Farm is run by and for community members, and is dedicated to providing fresh, healthy, local and sustainably-grown produce to folks in our community, those facing food insecurity, as well as those committed to food security through the support of local, sustainable agriculture. The Sharing Farm has successfully put fresh vegetables on people's plates since 2002, donating our fresh produce to the Richmond Food Bank, Community Meal programs and other organizations distributing food to those facing food insecurity. The pandemic and climate change have proven how food security is truly vital, and a key component of food security is access to fresh produce. We will continue our donations to the Food Bank and community meal programs, including for delivery to the homebound. We will continue to sell produce to 115 families through our Harvest Basket program, as well as to an additional 300 customers (estimated) who will purchase our produce online, at our Farm Stand, and at Kwantlen St Market. Our target groups include all demographics in Richmond. Between the recipients of our produce, our volunteers and our program attendees, we attract people from a wide variety of cultural and economic backgrounds, and from across generations. Goal 1 - A Community Gathering Place. As Covid-19 restrictions lifted we began to bring our programming back to pre-pandemic levels, involving 300+ volunteers a year, and we aim to increase our volunteer opportunities next year and reach more organizations and individuals. Our volunteers include people with physical and mental disabilities, seniors, students, new Canadians, refugees and many others. We will again partner with other community groups, such as the Afghan Women's Refugee Group and Minoru Seniors Centre, to bring their clients to the farm for regular volunteer sessions. Goal 2 - Sustainably Grown Vegetables for

Families Facing Food Insecurity. To date we have donated 15,000 pounds of produce, and there is still much yet to be harvested. We have also filled our greenhouses with produce for harvest from late fall to early spring, a period that is particularly challenging for the Richmond Food Bank to acquire fresh produce. We will continue this vital partnership and seek to resume pre-pandemic partnerships with Richmond Family Place, Gilmore Church and the Jewish Food Bank. Goal 3 - Educate and Collaborate. The Sharing Farm significantly increased our in-person educational programs and workshops as Covid restrictions eased, and we will continue and increase this initiative next year. We will host numerous food skills workshops, native plant/ pollinator workshops, mason bee and native bee workshops, craft workshops, 1-3 cobb oven community gathering events, and, last but not least, the Richmond Garlic Fest.

Changes that will impact grant use:

There are no changes that will impact grant use.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$327,484.00	\$371,632.00
Total Expenses	\$301,262.00	\$371,075.00
Annual Surplus or (Deficit)	\$26,222.00	\$557.00
Accumulated Surplus or (Deficit)	\$242,143.00	\$242,700.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Better than expected revenues.

Current Year: Close to budget expectations

Explanation for Accumulated Surplus or (Deficit)

20 years of accumulated surplus invested in farm assets plus a small contingency reserve

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$21,000.00	Parks, Recreation & Community Events
2021	\$22,000.00	Parks, Recreation & Community Events

Grant Recommendations

Recommended Amount: \$29,500.00

Recommendation:

A (year 2 of 3) grant is recommended to assist with personnel expenses for education programs, food skills workshops, and to grow fresh, organic produce for low-income Richmond families through its delivery program and donations to the Food Bank, Community Meals, and other charitable organizations.

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society:	Voices Of Muslim Women Foundation
Grant Type:	Single Year Funding Over \$5000 Grant Program
Grant Request:	\$10,538.00
Proposal Title:	Women and Girls in Media Arts and Sports
Grant Purpose:	Community Service / Program / Event - One-time Activity
Start Date (if applicable):	Feb 26, 2023
End Date (if applicable):	Jun 23, 2023
Number To Be Served:	160
Richmond Residents:	80

Grant Request Summary:

The professional development workshops will be two-fold for youth interested in either Sports and Athletic leadership or Creative Arts and Media. This two-session program will facilitate leadership skills, representation, and confidence in youth who wish to be a leaders on and off the field, ice, or court and in all creative fields. The objective for these workshops are to showcase the importance of representation in all industries particularly focusing on sports and athletic careers for women in one workshop, and creative arts and media in our second workshop. Women are an underrepresented minority in sports and creative media who are not paid equally, given equal opportunities, and often limited to gender-bias within those industries. Community leaders, industry professionals, and people who know the true meaning of sportsmanship will be invited to speak and offer workshops. Female and Muslim characters are not accurately represented in media and are limited to stereotypical roles and racial biases. This workshop will unpack why and look at solutions. We will determine the results by the number of registrations indicating the amount of public interest for topics regarding females in sports or youth interested in careers in sports journalism, analysts, and coaches, our sports leadership workshop is a fantastic opportunity. For youth interested in creative arts and media who want to be actors, writers, directors, authors etc. Young women will learn the true meaning behind teamwork. This workshop will increase the quality of life of Richmond residents through community programs that offer confidence building, professional development and educational workshops. The event will cater people of all faiths and backgrounds including Muslim women. There is a large diaspora of Muslims in Richmond. The

Richmond mosque is the first mosque in British Columbia. It is revered as a place of worship and has catered to Muslims within Richmond as well as across the lower mainland.

Richmond Services Received by Your Organization:

none

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$17,397.00	\$39,903.00
Total Expenses	\$12,563.00	\$36,617.00
Annual Surplus or (Deficit)	\$4,835.00	\$3,286.00
Accumulated Surplus or (Deficit)	\$9,324.00	\$12,610.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Our last complete year was 2020-2021 and the audited financial statement has been attached.

In 2021-2022 fiscal year, we received charitable status on August 11, 2022. This ended our fiscal year early and the audited financial statement is currently in approval stages. It can be provided upon request in the next two weeks. In the last year, our foundation strictly adhered to any changing provincial healthcare guidelines regarding COVID-19. Due to this, we had to reschedule many events to later dates that fell into our current fiscal year. We also rescheduled many events to be virtual events that cut down on the costs of venue rental, food and refreshments, equipment rental and supplies.

Current Year: The current year began on Oct 1, 2022 and the surplus is from a grant received from Vancity last year which will be spent by the end of the calendar year.

Explanation for Accumulated Surplus or (Deficit)

The accumulated surplus is based on lack of spending due to virtual events, cancelation of travel plans to support the expansion of VMW and assumptions on events that did not come true such as no fundraising or awards gala etc.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$2,488.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$50.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other: \$6000 to partially cover Richmond based venues (Cineplex Riverport, Richmond Oval meeting rooms)	\$6,000.00
Total:	\$10,538.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Air Canada	\$7,000.00

Amount Your Society will Provide: \$3,200.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel, volunteer support, supplies and program materials, to support two educational sessions that explore the importance of female representation in the areas of "Sports and Athletic Leadership" and "Creative Arts and Media".

Grant Conditions:

None.

Grant Application Summary for 2023 Parks Recreation and Community Events Grants Program

Society: WS Immigrant and Multicultural Services Society (WSIMS)

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$20,000.00

Proposal Title: Community Events

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 10000

Richmond Residents: 10000

Grant Request Summary:

1. New Year Greetings from WS: Jan 1, 2023; 2. Poetry/Film Workshop with Poet Canada and the USA Poets/Directors: Jan 8, 2023; 3. WSIMS will participate Spring Festival Parade 2023, hosted by Chinese Benevolent Association of Vancouver on Jan 29, 2023; 4. Lunar New Year, WS Choir will be invited to perform at the Spring Festival, hosted by Chinese Benevolent Association of Vancouver and Guangdong Community Association of Canada on Jan 30, 2023; 5. Community gathering: Feb 1, 2023; 6. Women Leadership FireSide Chat, Mar 8, 2023; 7. National Poetry Month/Earth Day/Mother's Day: Apr 8, 2023 8. The 9th Greater Van Asian Heritage Celebration 2022: May 28, 2023 9. World Environment Day volunteer cleaning, April 2023 10. WS Choir and Vancouver Ball Dancer gathering: June 27, 2023 11. Canada Day celebration: will be selected for a booth by City of Burnaby on July 1, 2023 12. WS singing and poetry celebration with hotdogs: Jul 9, 2023 13. Will be selected for a booth by Burnaby City Fair: Jul 13, 2023 14. WS singing and poetry celebration with pizza: Jul 13, 2023 15. WS poetry online gathering: Jul 17, 2023 16. Perform at Water Splashing Festival: Jul 31, 2023 17. Participate in other Richmond BBQ, Summer 2023; 18. Summer online Gathering, Aug 28, 2023; 19. Culture Booth for Middle Autumn Festival by Canadian Alliance of Chinese Associations: Sep 9, 2023; 20. Participants in other Richmond community events on Sep 12, 2023; 21. Community Dialogue BBQ: Sep 18, 2023 22. Participating other BC Amateur Opera Association celebration on Sep 25, 2023; 23. Senior Care Home, visiting and singing on Oct 4, 2023; 24. The 9th Canada Multicultural Creative Festival 2022: Oct 8, 2023 25. Thanksgiving, WS General meeting and the 18th Giving Heart

Community Feast: Oct 8, 2023 26. BC Multicultural Week Celebration: Nov 8, 2023 27. Holiday celebration: Dec 8, 2023

Richmond Services Received by Your Organization:

Venue, etc.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$26,354.33	\$1,500.00
Total Expenses	\$33,112.30	\$31,280.04
Annual Surplus or (Deficit)	-\$6,757.97	-\$29,780.04
Accumulated Surplus or (Deficit)	-\$6,757.97	-\$36,538.01

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Total revenue in 2021: \$66,354.33;

Total expense in 2021: \$33,112.30;

Need to pay back CEBA by Dec 31, 2024: \$40,000;

Annual deficit in 2021: \$6,757.97

Current Year: Total revenue in 2022 so far: \$1,500;

Total expense in 2022 so far and expectation: \$31,280.04;

Annual deficit expectation in 2022: \$29,780.04

Explanation for Accumulated Surplus or (Deficit)

Whenever there is deficit in the previous years, Sophia Zhang covered it by donation.

Therefore, the WS Accumulated deficit in 2021 is \$6,757.97.

If adding WS Accumulated deficit in 2022 in the amount of \$29,780.04, total will be \$36,538.01.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$500.00
Consultant Services	\$500.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$5,000.00
Utilities and Telephone	\$1,000.00
Supplies	\$2,000.00
Equipment	\$2,000.00
Photocopying	\$1,000.00
Program Materials	\$3,000.00
Local Travel	\$2,000.00
Other: 0	\$2,000.00
Total:	\$20,000.00

Financial Assistance From Other Sources (if applicable):

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

Not recommended for funding due to a vague application, which made it difficult to assess the uniqueness, quality, and location of the proposed events, the demonstrated community benefit, and the organization's capacity to deliver the events or at events.

Grant Conditions:

None.

2023 Parks, Recreation and Community Events Grants – Application Scoring Criteria

Scoring		
	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Eligibility		
1	The applicant is a non-profit society and its Board of Directors approved the grant application.	
2	The applicant is requesting a grant for: <ul style="list-style-type: none"> operating assistance; a community service program or project for Richmond residents; or a neighbourhood or community-based event for Richmond residents. 	
3	The applicant has not received another grant from the City this year for the proposed project or service.	
4	If the applicant received a grant last year, it <ul style="list-style-type: none"> submitted a grant use report; and used the full grant amount for the stated purpose or returned the remaining funds to the City. 	
5	If the applicant applied for a multi-year grant, the current application is for the same purpose as previous years.	

Scoring										
<input type="checkbox"/>										
0	1	2	3	4	5	6	7	8	9	
No Answer	Strongly Disagree		Somewhat Disagree		Neutral		Somewhat Agree		Strongly Agree	
Applicant										
6	The applicant has a reputation for: <ul style="list-style-type: none"> high quality; credible; efficient; effective; and stable; operations and programs (e.g. accreditation, licenses).									
7	The applicant demonstrates efficiency and effectiveness.									
8	The applicant has sufficient organizational capacity to deliver the proposed project or service.									
9	The applicant is self-sufficient and does not rely largely on City funding, assistance, programs or services for its operations.									

Scoring									
0	1	2	3	4	5	6	7	8	9
No Answer	Strongly Disagree		Somewhat Disagree		Neutral		Somewhat Agree		Strongly Agree
Impact on Community and Engagement									
10	The grant will be used to improve quality of life for Richmond residents, build community or improve the applicant's organizational capacity.								
11	The proposed project or service: <ul style="list-style-type: none"> is inclusive; and will reach a large number of Richmond residents or a vulnerable population. 								
12	Primarily Richmond residents will be served.								
13	There is a demonstrated community need for the proposed project or service.								
14	The proposed project or service is unique (a similar project or service is not currently offered).								
15	The proposed project or service will engage a large number of volunteers.								
16	Partnerships and/or collaborative relationships with other organizations have been established.								
Financials									
17	The applicant submitted: <ul style="list-style-type: none"> financial statements; an operating budget for the current fiscal year; and a budget for the proposed project or service. 								
18	The applicant has sought funding from sources other than the City for the proposed project or service.								
19	The applicant requires financial assistance to implement the proposed project or service.								
20	The applicant is working towards not being dependent on City funding or assistance for the project or service.								
21	The budget is reasonable and realistic for the proposed project or service.								
22	The applicant applied the "user pay" principle where appropriate.								

Scoring									
0	1	2	3	4	5	6	7	8	9
No Answer	Strongly Disagree		Somewhat Disagree		Neutral		Somewhat Agree		Strongly Agree
Quality of Application									
23	The application is complete and provides detailed explanations.								
24	Information is presented in a clear, coherent and convincing manner.								

City of Richmond

2023 Grant Program Guidelines

For

Health, Social & Safety

and

Parks, Recreation & Community Events

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1. Overview

(i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
 - Health, Social & Safety
 - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website (www.richmond.ca/citygrants) for information about these programs.

(ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

(iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user-pay when applicable
- Innovation.

(iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

(v) Objectives

- To assist Council to facilitate the Council Strategic Plan
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

2. Program Funding

(i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

(ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

(iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are deposited to the City's Grant Provision Account.

3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

Partnership: A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

Duplication: Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

School (public and private) based programs: "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

Community based programs in schools: "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

4. Eligibility

(i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

(ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

(iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**
Neighbourhood or community-based events to enhance quality of life for Richmond residents

(iv) Items Eligible For Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals (e.g., vehicles, equipment, and maintenance)
- Heat
- Light
- Telephone
- Photocopying
- Materials.

(v) Items Not Eligible For Funding

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
 - Promoting or serving a political party or organization
 - Lobbying of a political party, or for a political cause
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see www.richmond.ca)
- Travel costs outside the Lower Mainland
- Other.

(vi) Grant Limitations

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

5. Application Assessment Criteria

(i) Key Assessment Criteria

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

(ii) Assessment Considerations

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

(iii) Less Favourably Considered Applications

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

(iv) Financial Statements

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
 - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
 - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget
- Grant proposal budget.

(v) User Pay Principle

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

(vi) Multi-Year Funding Criteria

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

6. The Grant Review Process

(i) The Grant Review Process

There is one intake period per year. Please see the City website for dates (www.richmond.ca). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use.

(ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website (www.richmond.ca/citygrants).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

(iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website (www.richmond.ca/citygrants) for dates.

(iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

(v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are led by staff in the respective divisions:
 - Health, Social and Safety (Community Social Development)
 - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

(vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.

7. Awarding of Grants

(i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

(ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

(iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

(iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

(v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at www.richmond.ca/citygrants or contact the Community Services Department at 604-276-4000.

**City Grant Policy**

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
 - Health, Social and Safety (Community Social Services)
 - Arts and Culture (Arts, Culture and Heritage)
 - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.



City of Richmond

Report to Committee

To: General Purposes Committee

Date: January 9, 2023

From: Todd Gross
Director, Parks Services

File: 03-1085-01/2023-Vol 1

Re: 2023 Environmental Enhancement Grants

Staff Recommendation

1. That the 2023 Environmental Enhancement Grants be awarded for the total recommended amount of \$36,393 as identified in Attachment 1 of the staff report titled "2023 Environmental Enhancement Grants" dated January 9, 2023, from the Director, Parks Services; and
2. That the grant funds be disbursed accordingly following Council approval.

Todd Gross
Director, Parks Services
(604-247-4942)

Att. 4

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
Sustainability & District Energy	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO

Staff Report

Origin

The Environmental Enhancement Grant was established to assist individuals and non-profit organizations in the delivery of projects and programs that have measurable and positive outcomes on the environment in Richmond. Projects are inclusive and focus on initiatives that contribute to the enhancement, restoration or conservation of Richmond's environment building upon the City's existing plans and strategies, such as the Ecological Network Management Strategy.

This report outlines the 2023 Environmental Enhancement Grant process and provides grant recommendations.

This report supports Council's Strategic Plan 2018-2022 Strategy #2 A Sustainable and Environmentally Conscious City:

2.2 Policies and practices support Richmond's sustainability goals.

2.4 Increase opportunities that encourage daily access to nature and open spaces and that allow the community to make more sustainable choices.

This report supports Council's Strategic Plan 2018-2022 Strategy #4 An Active and Thriving Richmond:

4.1 Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.

This report supports Council's Strategic Plan 2018-2022 Strategy #8 An Engaged and Informed Community:

8.1 Increased opportunities for public engagement.

Analysis

Application Process

In September 2022, announcements were posted on the City's website, social media channels, Community Services e-newsletter and in a press release, advising the public that applications were being accepted for the 2023 City Grant Programs until October 19, 2022. For the first time, the Environmental Enhancement Grant (EEG) was included in the City Grant Program promotions. A link to the City's website was provided for further information and for access to the City's online application system. Previous grant applicants and community partners were also directly notified that the online system was open for submissions.

A total of 26 applications were received with an aggregate request of \$50,250. The following table provides a summary of the number and types of applications received, along with the

number of grants approved for the inaugural year, and the number of grants recommended for 2023.

Table 1: Applications, Requests, Grants Approved and Recommendations

2022 Applications, Requests, Grants Approved and Recommendations*		2023 Recommendations*
Year	2022	2023
Total number of applicants	21	26
New applicants	21	15
Non-profit applicants	19	19
Individual applicants	2	7
Grant not recommended (did not meet criteria)	4	0
Partial amount of request recommended	2	20
Full amount of request recommended	15	6
Total amount requested	\$44,400	\$50,250
Total budget	\$35,000	\$36,393
Total EEG funds recommended	\$35,000	\$36,393

*Some categories overlap, numbers are not meant to be totaled.

A table outlining the 2023 grant requests and recommended grant allocations is provided in Attachment 1. Summary sheets of each grant application, are provided in Attachment 2, along with staff recommendations. As the contents of these summary sheets are taken verbatim from the applicants' submissions, they replicate any errors or omissions made by the applicants.

Application Review

The EEG Review Committee reviewed the applications against scoring criteria (Attachment 3) that were developed based on the existing City of Richmond EEG Guidelines (Attachment 4), as well as the City Grant Program. Each application was pre-screened for eligibility and evaluated on 22 Likert scale statements (9-point range from Strongly Disagree to Strongly Agree) regarding the applicant, its grant proposal's impact on the environment, community impact and engagement, budget, and the quality of the application itself.

2023 Grant Recommendations

All 26 grant applicants are recommended for the EEG funding based on the City Grant Program Policy, City of Richmond EEG Guidelines and previous final reports from repeat applicants. As the total amount requested exceeds the 2023 EEG budget, providing partial assistance to multiple organizations is preferable to providing full assistance to only a few.

Reasons for recommending partial funding include, but are not limited to, the following:

- Components of the application were not compliant with the City of Richmond EEG Guidelines;
- City provides other forms of support to the organization;

- Duplication of services;
- Other funding partners have not been sought;
- Lack of partnerships; and
- Quality, including completeness, of the application.

Financial Impact

The 2023 Environmental Enhancement Grant budget of \$36,393 was approved as part of the City's 2023 Operating Budget. This includes a 3.98 per cent cost of living increase over last year's budget as per City Grant Program Policy 3712. A total of \$36,393 in allocations is being recommended for the 2023 Environmental Enhancement Grant, subject to City Council's approval.

Conclusion

The Environmental Enhancement Grant will contribute significantly to the quality of life in Richmond by supporting community organizations who seek to enhance Richmond's environment. The projects proposed serve to improve Richmond's parks and open spaces and directly connect residents to the importance of creating and maintaining an environmentally healthy city.

Staff recommend that the 2023 Environmental Enhancement Grants be allocated as indicated in Attachment 1 for the benefit of Richmond residents.



Emily Sargent
Leisure Services Coordinator, Parks Programs
(604-244-1250)

- Att. 1: 2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations
2: 2023 Environmental Enhancement Grant – Applications
3: 2023 Environmental Enhancement Grant – Scoring Criteria
4: City of Richmond Environmental Enhancement Grant – Guidelines

2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations					
Applicant	2022 Grant	2023 Request	2023 Recom.	Application Summary	See Att. 2 Page No.
Rong (Rachel) Qian	N/A	\$500	\$350	Educational workshop on urban agriculture and seed and food sharing booth for the Hollymount Railway Community Garden.	Pages 3-5
Thompson Community Association	\$2,500	\$2,500	\$2,400	Expansion of the micro food forest surrounding the Edwardian Cottage in Terra Nova Rural Park through native tree and shrub plantings and continued removal of invasive species.	Pages 6-7
Urban Bounty	\$2,500	\$2,500	\$1,250	Educational workshops on pollinator species and honey harvesting workshops for the public. Grant will also support hive maintenance and supplies.	Pages 8-10
Somali Women's Empowerment Society	\$1,000	\$2,500	\$1,000	Teaching community members to grow, prepare and eat healthy meals from their own garden. Additional activities will also be held to promote environmental awareness.	Pages 11-15
Coastal Partners in Conservation Society	\$2,500	\$2,300	\$2,000	Providing information on bat populations and offering opportunities for the public to engage in bat conservation through pop-up stewardship booths in Richmond's parks.	Pages 16-18
Sharlene Singh	N/A	\$500	\$500	Educational workshop and planting exercise to create new habitat for native pollinator species at the Cook Community Garden.	Pages 19-21
Hamilton Community Association	N/A	\$2,500	\$1,500	Educational workshops to teach Richmond residents about native plant species and stewardship opportunities	Pages 22-23

2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations					
				within the Hamilton community.	
Richmond Jewish Day School	N/A	\$2,500	\$1,500	Educational program on the environmental benefits of trees and shrubs and the subsequent planting of shrubs on the City boulevard.	Pages 24-26
Cathy Yan	N/A	\$500	\$500	Creation of pollinator habitat via windowsill planter boxes for residents in the City Centre to reduce the gap on the Nectar Trail through a hands on educational workshop.	Pages 27-29
East Richmond Community Association	N/A	\$2,500	\$2,200	Creation of additional raised garden beds for intergenerational programming with a focus on agricultural sustainability and the local park environment.	Pages 30-32
Richmond Garden Club	\$1,050	\$2,500	\$1,800	Increase in native species planting in passive turf areas in Paulik Park and educational programs on best practices of drought resistant plants and watering techniques.	Pages 33-34
10th Richmond Sea Scouts	N/A	\$2,450	\$2,400	Three environmental enhancement projects: 1. Tree plant at the Richmond Nature Park; 2. Shoreline cleanup; and 3. Apple tree grafting workshop.	Pages 35-38
Macaela Bradley-Tse	\$500	\$500	\$100	Expansion of the Hunt Street Garden in Steveston by adding additional native plants to enhance pollinator habitat and provide food production. Connecting neighbours to the outdoors through a creative and safe environment.	Pages 39-41

2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations					
Homma Elementary School	N/A	\$2,500	\$2,500	Educational opportunities on rainwater harvesting, drought tolerant plants and pollinator species will be provided through the enhancement of the existing school garden on City property. A Bug Hotel will also be built to encourage careful interactions between children and the diversity of insects that reside in the garden.	Pages 42-45
Doug Sargeant	N/A	\$500	\$250	Enhancement of a neighbourhood garden space through additional native plantings to strengthen pollinator habitat and added rain barrels to support rainwater collection.	Pages 46-47
Aspire Richmond	\$2,500	\$2,500	\$2,500	Expansion of the pollinator habitat created as part of the 2022 Environmental Enhancement Grant at the Garden's Agricultural Park. Plan is to double garden in size through additional shrub plantings and mason bee houses with viewing ports so people can observe bees in action. Ongoing public engagement through proximity to public space and a public education event.	Pages 48-51
Minoru Seniors Society	N/A	\$2,500	\$843	Engage members of Minoru Seniors Society by adding two new raised garden beds on the west plaza for pollinator habitat, food production and environmental stewardship activities.	Pages 52-54
Richmond Nature Park Society (1)	N/A	\$500	\$500	Community workshop to increase bird habitat by building chickadee nest boxes and providing educational	Pages 55-57

2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations					
				information on how to maintain the nest boxes throughout the year. Nest boxes will be installed at various community recreation facilities and monitored by community volunteers.	
City Centre Community Association	N/A	\$2,500	\$1,750	Four environmental enhancement projects: 1. Workshop series on balcony gardening; 2. Workshop series on wildlife; 3. Community cleanup; and 4. Seasonal art project.	Pages 58-62
The Sharing Farm Society	\$2,500	\$2,500	\$1,900	As a working farm, the Sharing Farm's harvests are intimately linked to the health of pollinator populations. The project would sow a quarter-acre of pollinator forage, build on existing volunteer-led flower growing program and host three native pollinator identification workshops to encourage Citizen Scientists.	Pages 63-65
Richmond Nature Park Society (2)	N/A	\$2,000	\$1,550	Indigenous workshops led by Musqueam elders to develop a stewardship ethic on caring for the environment through traditional teachings and a cedar craft.	Pages 66-67
GreenSeeds Music Society	\$2,500	\$2,500	\$750	Provide two community engagement events focused on wildlife education for the public which will involve teachers and artists who want to ensure a healthy environment for all.	Pages 68-70
WS Immigrant and Multicultural	N/A	\$2,500	\$1,000	Invite members of the community to actively participate in ten shoreline and street cleanups throughout	Pages 71-72

2023 Environmental Enhancement Grant – Outline of Requests and Recommended Allocations					
Services Society				Richmond to enhance coastal ecological health and create awareness of Richmond's parks and open spaces.	
Green Teams of Canada	\$2,500	\$2,500	\$2,500	Engage Richmond residents in hands-on environmental education activities, and improve a natural area/park of the City's choosing through the removal of Himalayan Blackberry in order to increase biodiversity and promote responsible usage of the area.	Pages 73-79
Birds Canada	\$2,300	\$2,500	\$2,350	Enhance monitoring and education of shorebirds in Richmond by community members through organized bird surveys and data collection events. Additionally an engaging art installation done by a local artist to showcase migratory bird data will take place at the City's Earth Day event.	Pages 80-83
Eco-Marlins/ Marlinaires	N/A	\$500	\$500	Two environmental enhancement projects: 1. Engaging students in a shoreline cleanup to enhance coastal ecological health; and 2. Fruit tree planting project to encourage environmental stewardship.	Pages 84-87
Totals for 2023		\$50,250	\$36,393		
2023 EEG Grant Budget			\$36,393		
Remaining Funds			\$0		



2023 ENVIRONMENTAL ENHANCEMENT GRANT APPLICATIONS

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Rong (Rachel) Qian

PROJECT TITLE

Urban Farming For A Better Community

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Rong (Rachel) Qian

Address: 10531 Hollymount Dr.

Richmond, BC V7E 4Z3

Phone Number: 778-866-7659

Email: rachelqian7@outlook.com

CO-APPLICANT INFORMATION

Name: Justin Liao

Address: 10531 Hollymount Dr.

Richmond, BC V7E 4Z3

Phone Number: 778-866-7697

Email: justin.liao7@outlook.com

DESCRIPTION OF PROJECT

Urban farming greatly contributes to the well-being and resilience of our city. Richmond has developed quite a few community gardens in the recent couple of years to involve more to participate in urban agriculture.

As a registered gardener at one of the newly-built community gardens along Railway, I am excited but also a bit nervous of starting my project like many of my neighbors. This community garden is brand new and many of us gardeners here are newbies too. We are all determined to do the job well. If there would be some education and support from the city, it would be super helpful and even necessary for us. Afterwards, we could also share what we learn and know with other community gardens and neighbors to benefit even more.

What I propose to do with the grants include the follows:

1. An education workshop-to invite an agriculture professional to present for at least 41 gardeners at our community garden about farming knowledge and recommended practices. Other community gardens and community residents are welcome to join too to get connected and mingle.
2. A seed & food sharing booth-to set up this sharing booth for the 41 gardeners at our community garden site for future sharing of free seeds and food. I will discuss this further with Urban Bounty.
3. Some seeds and small tools for planting and watering: Our garden has just been open this late September. It will be great if there could be some support in preparing small handy tools and good seeds for the gardens, especially seniors.

PROJECT TIMELINE

Early spring of 2023, likely March or April

PROJECT LOCATION

Railway-Holly Gate Community Garden

7099846

COMMUNITY ENGAGEMENT AND OUTREACH

1. Word of mouth: I have already met with many gardeners and will tell them about the grants and invite them to the events in person
2. Posters to post at other community gardens, libraries and social media: I will work out both digital and paper posters to promote through different channels.
3. Since I live very close to the community garden, I will invite some seniors who are very interested in gardening in my neighborhood to come.

CAPACITY AND EXPERIENCE

I myself have successfully applied and organized 3 Neighborhood Small Grants events in my community. This time, I really hope we could do this project which will benefit both gardeners and our whole community in the long run!

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Primary population to benefit: gardeners of Richmond's community gardens, and more local residents.

Specific environmental area to benefit: urban farming/agriculture, environment protection for urban food system.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Short term: the gardeners will benefit from the education and resources provided through this project and start their plots with better knowledge and confidence; at the same time, more will get to know our community gardens and agriculture in Richmond to join our programs in future.

Long term: good education will lead to better knowledge and practices of the gardeners in the long run, the seeds/food sharing booth will inspire the gardens and residents about always caring for and sharing with each other, some small but handy tools will remind the gardeners about the support from the city and encourage them to keep up their hard and good work.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Probably Urban Bounty or a professional farmer in Richmond (TBD).

BUDGET

DESCRIPTION OF EXPENSES

1. Workshop speakers honorarium: \$ 100
2. Drinks, snacks, handouts or other supplies for workshop/mingle: \$ 50
3. Outdoor Seed & Food Sharing Booth material: \$ 250
4. Seeds and small tools for 41 gardeners and may be more participants: \$ 100
5. Preparation and organizing of workshop, construction & decoration of the booth, promotion materials will all be done by volunteers: \$ 0

LIST OF SUPPLIES AND MATERIALS

Drinks, snacks, handouts printing, outdoor wood and parts to build the Seed & Food Sharing Booth, small tools & seeds for 41 gardeners

Projected Cost

\$500.00

MARKETING

I will design, print and post/share the posters for this project on my own expenses.

Projected Cost

\$0.00

OTHER EXPENSES

N/A

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

No other sources of funding.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the outdoor seed and food sharing booth. Hoping gardeners can bring their own tools to support circular economy and refreshment costs are not covered this year in any grant due to demand on grant funding.

Thompson Community Association

PROJECT TITLE

Micro Food Forest

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

50010603

DATE OF INCORPORATION

December 10, 1973

APPLICANT INFORMATION

Name: Terra Nova Nature School

Address: 5151 Granville Avenue

Richmond, BC V7C 1E6

Phone Number: 604-238-8437

Email: natureschool@richmond.ca

CO-APPLICANT INFORMATION

Name: Kate Dawson & Emily Vera

Address: 5151 Granville Avenue

Richmond, BC V7C 1E6

Phone Number: 604-238-8437

Email: natureschool@richmond.ca

DESCRIPTION OF PROJECT

A small grove of trees adjacent to the school gardens (northwest corner of Terra Nova Rural Park, near Parson's House) became overgrown with blackberry. Over the 8 years that TNNS has operated, we observed the gradual decline of several sour cherry trees in this location. Our goal is to continue the work of renewing this area - work that is currently taking place with the support of an EE grant awarded April 2022. Thus far, we have removed all invasive blackberry at the surface and some blackberry crowns. We have initiated the removal of the dead cherry trees, and are now installing a 'lasagna compost' system to reduce invasive weeds and develop healthier soil. Grant funds have supported the purchase of quality tools and gloves to continue the removal of invasive blackberry at additional sites, with people from both the TNNS and TCA communities volunteering their time. Light refreshments and a vegetarian chili lunch, using produce from the school gardens, was served to volunteers. Additional funds would enable us to replace the dead cherries by purchasing mature trees, shrubs and understory plants that contribute food value to the community. This area will be used as a teaching space for our preschool and school aged classes, promoting an understanding of food systems, sustainability and responsibility.

PROJECT TIMELINE

Ongoing, January to March 2023.

PROJECT LOCATION

Terra Nova Rural Park, area adjacent to TNNS vegetable gardens; blackberry removal and care of fruit trees in and around Parson's House and Edwardian Cottage

COMMUNITY ENGAGEMENT AND OUTREACH

Both TNNS and TCA have a wide reach in the community via social media, reputation, and word of mouth. TNNS is engaging w/ TCA staff to encourage participation in the blackberry removal amongst other demographics, such as youth and seniors.

CAPACITY AND EXPERIENCE

TNNS has successfully hosted many workshops, work parties, and celebrations with both our school families and the broader community. Our staff team of 15 is organized, creative, and passionate about the projects we take on! TNNS is very well supported administratively by staff of Thompson Community Centre.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Children and their families; interested community individuals and partners; lands around Edwardian Cottage as described above

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Photo-documentation of the site as it is being nurtured back to health and bio-diversity. Participant feedback. Previous projects undertaken by TNNS have been shared in local newspapers; received local recognition and awards; and have been well supported by the Thompson Community Association Board.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

BUDGET

DESCRIPTION OF EXPENSES

trees, shrubs, and understory plants

LIST OF SUPPLIES AND MATERIALS

trees, shrubs, and plants with food value that will grow: in heavy clay soils; a high water table; and long, dry summer season

Projected Cost

\$1,950.00

MARKETING

\$100 (printing of photo documentation, flyers etc)

Projected Cost

\$100.00

OTHER EXPENSES

honorarium; refreshments for work parties

Projected Costs

\$450.00

OTHER SOURCES OF FUNDING

No.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the micro food forest. Refreshment costs are not covered this year in any grant due to demand on grant funding.

Urban Bounty

PROJECT TITLE

How Sweet it is!

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S54738

DATE OF INCORPORATION

February 19, 2009

APPLICANT INFORMATION

Name: Ian Lai

Address: 7611 Ash Street

Richmond, BC V6Y 2S2

Phone Number: 778-681-9264

Email: ian@urbanbounty.ca

CO-APPLICANT INFORMATION

Name: Grace Augustinowicz

Address: 7611 Ash Street

Richmond, BC V6Y 2S2

Phone Number: 778-681-9264

Email: grace@urbanbounty.ca

DESCRIPTION OF PROJECT

Urban Bounty (UB) would like to leverage the success of last year's grant to amplify honeybees' impact across more community gardens in Richmond through a series of education workshops and harvest activities. The bee yard at Paulik Park was a showcase for visitors and provided multiple opportunities for public education. Park visitors, community gardeners, local school children, and Richmond Garden Club members all benefitted from having beehives at Paulik park.

UB will provide scheduled hive inspections, and community members can visit, ask questions (socially distanced), and even participate in honey extractions and hive duties. UB will also provide a formal workshop series three times in the season, which will be held in other community garden locations. This will include one in the spring, one in the summer, and one in the fall. Public engagement only daylight the importance of bees and puts an end to the myths and misinformation about bees.

Bees are critical to our food system. Every third bite of food requires some form of pollinator and as bee populations continue to decline, we need to provide much-needed education and create diverse natural year-round forage and biodiverse spaces in Richmond Park spaces. UB will be amplifying and adding value to extensive tiered natural and managed areas which includes:

- a) Paulik Park Native Planting Extension,
- b) community gardens in the Richmond food system, and
- c) landscaped areas by the Richmond Garden Club.

UB will work in close collaboration with the Richmond Parks grounds crews, the Richmond Garden Club and community gardeners to prepare a cohesive pollination plan that extends the availability of forage for late and early-season food sources. This strategy is exactly what a model of sustainable urban agriculture looks like.

Bees are on the front lines in the battle against climate change. "Evidence has shown that global warming is one of the key drivers of the decline of bees globally. Some wild bees and other pollinators have only a small temperature window where they can live. So when temperatures rise, they are forced to head to colder climates to seek refuge, reducing the overall territory they can inhabit and reducing population sizes. This can have ripple effects on the surrounding ecosystem. For example, when specialized insect species go extinct, these populations are often replaced by generalist species, which can survive in a wide range of temperatures and conditions. But as generalist species take specialists' place, the whole system becomes far more susceptible to sudden changes because of their inability to perform specialized functions.

The result can be an ecological cascade that threatens the integrity of the whole ecosystem. As climate change accelerates, more ecosystems will be placed under this kind of pressure, and it's expected that populations will continue to decline."

(<https://www.globalcitizen.org/en/content/importance-a-f-bees-biodiversity/>)

UB feels that it is in a strong position to:

- 1: Manage and enhance Richmond's ecological assets,
- 2: Strengthen City infrastructure,
- 3: Create, connect and protect diverse and healthy spaces, and
- 4: Engage through stewardship and collaboration

PROJECT TIMELINE

March 2023 - February 2024

PROJECT LOCATION

Across our 15 community garden sites

COMMUNITY ENGAGEMENT AND OUTREACH

Via newsletters, social media, and through the City of Richmond's "City Page" in the local newspaper.

CAPACITY AND EXPERIENCE

UB has a strong history of event planning and a proven track record based on events such as Chefs to the Field, Farm Fest, Harvest Fest, Earth Day Celebrations, World Food Day events, multiple Neighbourhood Celebration events, and annual Seedy Saturday events. Ian Lai the Executive Director is an experienced beekeeper, educator and event planner.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Our project covers all age groups across multiple demographic bands. There is no charge for any of our events, and is intended to promote and invite diversity within the community. We will also provide virtual access to those that are homebound.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

The number of visitors and touchpoints will be tracked. Meeting minutes will be recorded.

Beehive tracking sheets will also be available for those interested.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Richmond Garden Club

BUDGET

DESCRIPTION OF EXPENSES

Materials, Supplies, Education, Honorarium

LIST OF SUPPLIES AND MATERIALS

Materials and supplies - Pollen patties, winter feed, yearly epi pen replacement, protective gear, organic medication, jars and extraction supplies

Projected Cost

\$2,150.00

MARKETING

None

Projected Cost

\$0.00

OTHER EXPENSES

Honoraria

Projected Costs

\$350.00

OTHER SOURCES OF FUNDING

Yes, through other granting opportunities

CITY STAFF RECOMMENDATION

A grant is recommended to assist with pollen patties and winter feed for honeybees, enhancement of native bee habitat and honorarium costs. Jars and extraction supplies not covered as no direct relation to environmental enhancement.

Somali Women's Empowerment Society

PROJECT TITLE

AFRICA COMMUNITY HEALTHY LIVING PROGRAMME (SCHLP)

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

8758697

DATE OF INCORPORATION

January 16, 2014

APPLICANT INFORMATION

Name: Dr. Charles Quist-Adade

Address: 205- 8988 Patterson Rd

Richmond, BC V6X 0R2

Phone Number: 778-240-8636

Email: info@adadeconsulting.com

CO-APPLICANT INFORMATION

Name: Amran Toyo

Address: 205- 8988 Patterson Rd

Richmond, BC V6X 0R2

Phone Number: 604-417-2043

Email: amaranatoyo@yahoo.ca

DESCRIPTION OF PROJECT

The Africa Community Healthy Living Program (ACHLP) aims at teaching community members, particularly the youth, how to practice healthy living by learning to grow, prepare and eat healthy meals prepared by organic food grown by them in their garden. The ACHLP is designed to teach healthy ethnic eating, while learning about sustainable development and climate change. For the past 10 years we have been engaged in community farming at our community farm in Richmond at the Terra Nova Rural Park, 9631 Westminster HWY (<https://we.tl/b-SPO5RgEAI5>) where our community members, including senior and youths plant a variety of crops and vegetables.

We have shared produce from the farm with underserved members of our community. Last year, over thirty families received donations of vegetables and fruits-- spinach, onions, tomato, and lettuce from our farm.

Our goal is to expand and double the yield of the garden, so we can supply our Halal Food Bank with produce from our community garden. We also donated the rest to Richmond Food Bank.

Due to the Covid-19 Pandemic, we were compelled to postpone our monthly gardening workshops during which we teach our youth different aspects of farming, including soil preparation, sowing, manure/fertilization, irrigation, harvesting, safety procedures for equipment use, the biology plants (photosynthesis). We also organize special workshops for the youth during the summer season. We are currently discussing and re-imagining a hybrid mode (in-person and virtual) to organize the workshops, as we find the workshops to be well-received by the youth.

Our project has faced operational hurdles due to lack of funding, which was exacerbated by the Covid-19 Pandemic. With funding from BC Gaming, we hope to revitalize and expand our farming project to the benefit of more members of our community.

We are holding monthly webinars on farming and gardening techniques, healthy living practices, including proper diet, balanced diet, etc., for senior members of our community. The SSHLP has so far

reached twenty-three seniors. Our target is 60 families or 200 individuals. We could reach more but we lack funding to hire experts and to purchase culturally appropriate foods.

Here is a list of the vegetables and crops on the farm: spinach, onions, tomato, lettuce, beans, herbs, carrots, potato.

For more information, check out our community farm here (<https://we.tl/b-SPO5RgEAl5>)

In the long-term, plan to expand the farm in size and introduce African crops, vegetables, and herbs. We also engage in greenhouse farming to provide food to our community all year round.

Activities

- a) Facts and Fiction about sustainable Development and Climate change: Scholars and researchers will be invited to give talks on sustainable development and climate change and the role of individuals in reducing their carbon footprint and protecting our planet.
 - b) Youth Community Garden And “Plant Organic Seed and Watch It Grow”: Our youth will be invited to participate in cultivating, tending, and harvesting specified vegetables, herbs, and crops. Participants will engage in the following activities: tilling the land, creating seedbeds, planting of seeds and seedlings, tending plants, herbs, and crops, harvesting produce, holding farm-to-table gatherings.
- We will introduce the Ubuntu philosophical principle of our common humanity (:" I am because we are. We are because I am."), which enjoins participants to work together in the spirit of solidarity, cooperation, and mutual help. It is envisaged that such an approach will not only enhance the learning and teaching process; it will also promote productivity.
- (c) Future Farmer Guest Speaker Series: The series will be devoted to the youth. Its goal is to encourage the youth to develop interest in environmental-friendly farming. The project is a joint venture with Africa-Canada Education Foundation. Speakers will be drawn from across the agricultural-industrial complex spectrum to educate participants about every aspect of farming, from what farming is, and not, what is needed (resources—human and capital) to when to start, where to farm, who can farm, why farming is a viable occupation, etc.
 - (d) Africa Farmers Day: Once every year during summer, we will hold Africa Day festivities that will include intellectual, cultural, sporting, and farmers market fair activities/ events, all aimed at whipping up interest in farming among our members, especially the youth. The intellectual events will include workshops, symposiums, lectures, webinars, quizzes, etc. The cultural events will comprise, but not limited to poetry, dancing, folk stories, traditional African cultural performances, short skits. The sporting events will consist of traditional African games and a soccer tournament. The Farmers Market Fair will be dedicated to exhibiting, sampling, selling produce from our community garden. We will invite local farmers to participate in the farmers market fair.

Context and Rationale

In Canada and other parts of the world, farming is hardly the first choice of occupation for young people. For most young people, farming is considered as an occupation for adults and the poor, and what is more, farming is seen as a low-income occupation that demands hard, back-breaking labour. Yet,

farming is a lucrative business. Many PAD youths are unemployed or underemployed because of anti-Black and systemic racism. A good number of them are homeless and drug addicts.

British Columbia is home to a growing number of immigrants from Africa and the African Diaspora, including the Caribbean, South American and Central America. The history of African descended people in Canada has the history of heart wrenching struggle for survival, but also the history of hope and promise. However, this history has been marginalized at best or treated as footnotes to Canadian history. We aim, through this project, to help turn adversity into opportunity. According to Statistics Canada, in 2011, there were 955,202 Canadians who identified themselves as Blacks or African Canadians. Out of this number, 70,000 and 47,000 lived in British Columbia [Visible minorities and Aboriginals in British Columbia http://www.llbc.leg.bc.ca/public/pubdocs/bcdocs/444122/visible_minorities_ethnic_origins.pdf].

The first Blacks arrived in Canada as early as the 17th century. Their population was made of small numbers of imported slaves and indentured servants, as well as Loyalists, refugees, and settlers from the USA. The largest groups of Blacks came in only as late as the 1960s from the Caribbean and Africa, when the Canadian government loosened its immigration restriction laws to encourage immigration to replenish its shrinking labour force.

Canadian immigration and multiculturalism policies convey a disjuncture between government policy and reality and disconnect exists between formal/legal notions of citizenship and the everyday construct amongst mainstream Canadians and institutions.[.][Tettey, Wisdom and Puplampu, Korbla. (2005). *The African Diaspora in Canada: Negotiating*

Identity and Belonging, Calgary, University of Calgary.] This type of discrimination is the root cause of difficulties encountered by African-Canadians, which is seen through the manifested devaluation of knowledge and skills and the subordination of merit [Ibid., p.14] Policies implemented to celebrate cultural differences are also seen as agents of promoting the ‘outsider’ or racial ‘other’ dilemma. African-Canadians are peripheralized by the Canadian social structure, which constrains their capacity for structural transformations.[Abdi in Tettey & Puplampu, 2005: 14]. Legal racism or socially sanctioned racism” abound in Canada and “while forced exclusion has been neutralized, African Canadians continue to face systemic and institutional discrimination.”[Ibid.]

The Canadian educational system also actively contributes to the ‘othering’ of African-Canadians. Curricula in the Canadian school systems reproduces structures of domination that both marginalize and denigrate Africa, its people, its knowledge systems, and the contributions of African-Canadians.[Codjoe in Tettey & Puplampu, 2005: 14] African Canadians experience discrimination in the workplace such as: lower wages in comparison to their white counterparts, decreased opportunity for upwards mobility, and the larger number of immigrants in precarious employment.[Tettey & Puplampu, 2005: 15].

The SCHLP is designed to redress the unemployment and homelessness problems by encouraging the youth to take up farming. The activities we have lined up are meant to break down the stereotypes and prejudices many have about farming.

COMMUNITY BENEFITS

Up to 50 young farmers will be trained annually.

Participants will learn to cook and eat healthy African foods. Our monthly workshops create opportunities for networking among the participants, thereby solving the problem of isolation.

Our members, particularly our seniors practice healthy living by learning to cook and consume healthy meals.

Our monthly webinars and workshops will teach participants how to prevent diseases from unhealthy diet.

The SCHLP will create job/employment and volunteer opportunities for members of the PAD community in the farming and farming-related fields.

The SCHLP will impart requisite skillsets and technical, managerial, business, know-how to the participants.

The SCHLP will reverse the upward unemployment and homelessness trends within the PAD community.

We will create a thriving and viable PAD ecosystem of farmers, agribusiness people, traders, and other stakeholders across the country.

PROJECT TIMELINE

January 2023-December 2023

PROJECT LOCATION

Terra Nova Rural Park, 9631 Westminster HWY

COMMUNITY ENGAGEMENT AND OUTREACH

We will deploy multimedia channels and materials to reach a broad section of the community, including our website, social media platforms, flyers, mass email, and community meetings

CAPACITY AND EXPERIENCE

We have over ten years' experience working on our garden. We are currently working the first part of our City of Richmond-funded Somali Community Healthy Living Program.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

ACHLP will bring diverse African centric entertainment and education to the communities, while connecting key stakeholders intent on securing future sustainability of African culture and education ACHLP is open to the public and will be inclusive bringing that brings together not just African-Canadians and communities of colour, but also other Canadians of diverse ethnocultural, gender, sexual orientation, class, age, ability, disability backgrounds. Our publicity will aim to draw a diverse audience in order to fulfill our goal of holding a truly multicultural festival.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will use mixed mode methods to measure the effects of the project, including interviews, survey, and counting the number of participants.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Africa-Canada Education Foundation

BUDGET*DESCRIPTION OF EXPENSES*

Item	Description	Cost (\$)
1	PERSONNEL COSTS	1,000
2	Tools	500
3	Honorariums	500
4	Communication and Advertising	500

LIST OF SUPPLIES AND MATERIALS

garden tools, gloves, Wellington boots

Projected Cost

\$500.00

*MARKETING***Projected Cost**

\$1,500.00

OTHER EXPENSES

Vancity: 5,000

Digital Infrastructure \$2000

Projected Costs

\$500.00

OTHER SOURCES OF FUNDING

Yes

CITY STAFF RECOMMENDATION

A grant is recommended to assist with some personnel and tool costs to support the Africa Community Health Living Program's four activities. Grant application nearly identical to 2022 application so communication and advertising not supported this year due to demand on grant funding as content should already be developed.

Coastal Partners In Conservation Society

PROJECT TITLE

Bat stewardship in Richmond parks

FUNDING REQUESTED

\$2,300.00

SOCIETY NUMBER

S0068891

DATE OF INCORPORATION

February 14, 2018

APPLICANT INFORMATION

Name: Coastal Partners In Conservation Society

Address: 4-2422 Hawthorne Ave

Port Coquitlam, BC V3C 6K7

Phone Number: 778-833-2417

Email: info@coastalpartners.ca

CO-APPLICANT INFORMATION

Name: Danielle Dagenais

Address: 808-1483 Lamey's Mill Rd

Vancouver, BC V6H 3Y7

Phone Number: 604-754-3220

Email: dagenaisdanielle@hotmail.com

DESCRIPTION OF PROJECT

This project will extend on the outreach component of City of Richmond Bat Monitoring Project that had much success in 2022. This project will include several pop-up stewardship booths in Richmond parks to gather information on Richmond bats and to teach residents and city visitors about bats found in Richmond. The Richmond Batabase will be on display for residents and visitors to locate areas where bat activity has been seen, where bat boxes are installed, or where bat roosts have been identified in Richmond. The project proposes two stewardship bat booths in May and two stewardship bat booths in early July. This timing will allow any roosts identified to be confirmed through the Community Bat Programs of BC's Annual Bat Count which runs June 1 to June 21 and July 11 – Aug 5.

This project fulfills the Nature and Wildlife Education Core Considerations, as well as meets Goal 1 (Manage and enhance our ecological assets) and Goal 4 (Engage through stewardship and collaboration) of Richmond's Ecological Network Strategy. Providing education to Richmond residents will identify bats in Richmond to residents, as well as provide them with information of simple ways they can help local bats. Engagement with residents may also result in some wanting to create and enhance bat habitat on their property, thus indirectly helping with the management and conservation of Richmond bats. In addition, residents will be provided with information about Citizen-science programs that they can volunteer for to help monitor local bats.

This project will complement Richmond's Bat-friendly Communities Certificate and requirements for education. The information gathered at the stewardship bat booth will help identify important bat habitat and critical habitat features (such as maternity roosts and hot spot sites where high bat activity is seen). The data will help the city to better manage and conserve Richmond bat populations, as well as show residents and visitors Richmond's commitments to help bats and maintain their Bat-friendly Communities certification.

PROJECT TIMELINE

May - July 2022: stewardship bat booths will be erected two days within the same week mid-end of May and two days during the same week in end of June/early July 2022

PROJECT LOCATION

Richmond parks such as, but not limited to Garden City Community Park, Kidd Neighbourhood Park, Hamilton Community Park, Minoru Park

COMMUNITY ENGAGEMENT AND OUTREACH

The stewardship bat booths may be announced on Richmond's social media and through press releases submitted to Richmond News detailing the location and time for each booth. All communication of this project will go through Richmond's communication department for approval.

CAPACITY AND EXPERIENCE

Coastal Partners in Conservation Society has partnered with Danielle Dagenais who has extensive experience doing bat outreach in the Greater Vancouver area. She has manned several bat booths each year since 2017, including the three Stewardship Bat Booths for the City of Richmond last year.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The stewardship bat booths will be erected in parks throughout Richmond to access residents from different areas. The information provided will benefit all residents and visitors of Richmond and the data gathered will help manage important bat areas identified.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Short-term effects will be measured directly by the number people engaged through the stewardship booths, as well as the number of bat reports obtained at each bat booth. Long-term effects can be measured through the commitment of City of Richmond, in collaboration with the Community Bat Program or local biologists to maintain and monitor existing bat roosts and bat boxes in parks and public places, as well as the commitment residents to monitor and maintain and monitor existing bat roosts and bat boxes on their property.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

None

BUDGET

DESCRIPTION OF EXPENSES

Education through stewardship bat booths- \$1500

Marketing and promotion - \$375

Mileage to parks for stewardship bat booths (400 km * \$0.59/km) - \$236

Materials: printing handouts and brochures for the public, pins for the Database and other bat booth materials - \$175

LIST OF SUPPLIES AND MATERIALS

see above

Projected Cost

\$1,500.00

MARKETING

see above

Projected Cost

\$375.00

OTHER EXPENSES

see above

Projected Costs

\$411.00

OTHER SOURCES OF FUNDING

Collaboration with the Community Bat Program of BC and volunteers for monitoring of identified bat roosts

CITY STAFF RECOMMENDATION

A grant is recommended to assist with the supplies and staff costs needed to run the educational bat booths. Mileage costs are not covered this year due to demand on grant funding.

Sharlene Singh

PROJECT TITLE

Cook Community Gardens: Pollinator Patch

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Sharlene Singh

Address: 806 Saba Road

Richmond, BC V6Y4B5

Phone Number: 604-816-4527

Email: sharlene.singh29@gmail.com

CO-APPLICANT INFORMATION

Name: Ian Lai

Address: 7611 Ash Street

Richmond, BC V6Y2S2

Phone Number: 778-681-9264

Email: ian@urbanbounty.ca

DESCRIPTION OF PROJECT

Many insect and pollinator species are on the decline due to habitat loss, climate change and pesticide use. Our project aims to create a habitat for attracting both beneficial insects and pollinators to the community garden working in harmony with nature, helping to repair some of the damage that has been done by over densification.

Our main mission of the project is to help recover and strengthen the population of our native pollinator species by providing both habitat and floral resources for 9 months of the year from February to the end of October. Many species of bees are ground nesting (70%) or cavity nesting (10%). They are solitary, meaning they don't have a large set of workers to forage and do all the work of finding a home, preparing a site and laying eggs alone.

The second aspect of the project is to bring awareness and share knowledge about ecosystem services via free workshops (partnering with Urban Bounty) on-site at the gardens and resources which aims to engage up to 80 gardeners to sow flowers alongside their vegetable crops to attract beneficial insects to their gardens!

PROJECT TIMELINE

About 15% of the project commenced this summer (July) which included creating a designated area for the patch, removing invasive plants and planting some perennial plants and wildflower seed. The majority of the project will resume in March 2023

Early March: Creating a parameter of fencing to protect the plants from damage by a large population of rabbits.

Mid March to April: Preparing and amending the soil with compost

April - June: planting a variety of native and perennial flowering shrubs, grasses, annuals, bulbs for all season bloom.

May - October: Hosting bi-monthly work parties for garden maintenance and offering garden workshops for gardeners/neighbours.

PROJECT LOCATION

The project takes place at 6660 Eckersley Rd, at Cook Community Gardens. This is a relatively new community garden initiated in 2020. It has expanded to include 40 new plots as of the summer of 2022

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COMMUNITY ENGAGEMENT AND OUTREACH

The project will be promoted through various social channels that Urban Bounty uses to communicate with its membership such as the monthly newsletter and email distribution lists, Facebook, and Instagram. To reach an external audience, we have the Butterflies in my Backyard (BIMBY) group which is specific for BC through the David Suzuki Foundation and the City of Richmond events calendar and the Richmond News events calendar.

CAPACITY AND EXPERIENCE

Urban Bounty has been a recipient of previous Environmental Enhancement Grants and has experience in education in food and garden related literacy. We have a dedicated team of staff that maintains, supports and manages the community gardens and have an ongoing relationship with the Parks Department in the City of Richmond.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The Cook Community Gardens is located in the City Centre neighbourhood of Richmond with many new housing developments which is heavily urbanized with limited green space. The garden is situated behind William Cook Elementary School and the school grounds are a popular area for walking, playing and socializing. The neighbourhood is a vibrant mix of diverse cultures and many intergenerational families. The project will reach residents up to 65+ years that live in the vicinity of the gardens.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

At the start, taking an inventory of the space and using the iNaturalist app to conduct citizen science

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

BUDGET

DESCRIPTION OF EXPENSES

Plants/Seeds (\$125)

Perennials (oregon grape, pacific bleeding heart, lupine, yarrow, camassia, goldenrod, wooly sunflower, catmint, herbs, clover mix)

Bulbs (winter aconite, crocus, daffodils, alliums, dahlias, japanese anemone, crocosmia)

Annuals (calendula, monarda, sunflower, nasturtiums, cosmos, zinnia, rudbeckia, echinacea, black eyed susan, marigolds)

6 x 32L bags of SEASoil compost (\$65)

Lumber and Fencing material from Rona (\$130)

Honorarium for workshops (\$100)

Marketing signage at garden site (\$80)

LIST OF SUPPLIES AND MATERIALS

Lumber and metal fencing Perennial/annual/native plants and seeds Compost Printing/lamination for signage

Projected Cost

\$320.00

MARKETING

Laminated signage for the pollinator patch (\$80)

Projected Cost

\$80.00

OTHER EXPENSES

N/A

Projected Costs

\$100.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the Cook Community Garden Pollinator Patch.

Hamilton Community Assoc.

PROJECT TITLE

Nature Nurturers

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S-28587

DATE OF INCORPORATION

January 22, 1992

APPLICANT INFORMATION

Name: Maggie Conway

Address: 5140 Smith Dr.

Richmond, BC V6V 2W5

Phone Number: 604-238-8054

Email: mconway@richmond.ca

CO-APPLICANT INFORMATION

Name: Brendan Walker

Address: 5140 Smith Dr.

Richmond, BC V6V 2W5

Phone Number: 604-238-8052

Email: bwalker@richmond.ca

DESCRIPTION OF PROJECT

The Nature Nurturers program aims to support the development of a stewardship ethic in the community by creating opportunities for community member to learn about native plant species and how to contribute to a healthy, diverse and functioning ecosystem. This program will provide the necessary educational and practical resources such as native plant species experts and gardening equipment and supplies to support resident activation in environmental enhancement.

The program will begin in early April and will run until the end of Summer. The program will feature a series of weekly/bi-weekly workshops in our local parks where community members of all ages can attend. We will be hiring native plant species experts and pollinator experts to lead these workshops and teach the community about how to create a flourishing environment for plants and animals. We will also be liaising with the City of Richmond Parks Department to ensure that all new plants and nature installations align with city mandates and policy.

PROJECT TIMELINE

Early April 2023

PROJECT LOCATION

Hamilton Community Park and McLean Park

COMMUNITY ENGAGEMENT AND OUTREACH

We will promote this program using our various social media platforms, the Hamilton Elementary school website, and word of mouth.

CAPACITY AND EXPERIENCE

Hamilton Community Association has hosted an Indigenous Plants and Properties workshop to celebrate National Indigenous Peoples Day. This event featured a nature walk led by a Metis herbalist where participants learned about native plant species and their importance to our health and our ecosystem.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Our project aims to impact the Hamilton community by creating a pollinator pathway by re-introducing native plant species.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Short term - We will measure participant registration and engagement to determine the interest of the community.

Long term - We will measure the continued maintenance of the pollinator pathways and determine the engagement of the community in ...

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

The City of Richmond

BUDGET

DESCRIPTION OF EXPENSES

'- Instructor wages (i.e. native plant experts).

- Honorarium

- Education

LIST OF SUPPLIES AND MATERIALS

Gardening supplies (shovels, gloves, watering cans, soil).

Projected Cost

\$2,500.00

MARKETING

N/A

Projected Cost

\$0.00

OTHER EXPENSES

N/A

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with gardening supplies, plants and honorarium costs for the Nature Nurtures program. Limited details in budget provided, but max honorarium cost as per grant guidelines is \$350.

Richmond Jewish Day School

PROJECT TITLE

The Planting Promises Project

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

13335 4605 RR 0001

DATE OF INCORPORATION

August 26, 2021

APPLICANT INFORMATION

Name: Sabrina Bhojani

Address: 8760 No.5 Road Richmond, B.C.

Richmond, BC V6Y 2V4

Phone Number: 604-275-3393

Email: principal@rjds.ca

CO-APPLICANT INFORMATION

Name: Michael Sachs

Address: 301 - 950 West 41st Avenue

Vancouver, BC V5Z 2N7

Phone Number: 604-782-2707

Email: michael.sachs@jnf.ca

DESCRIPTION OF PROJECT

With the funds from the Environmental Enhancement Grant, Richmond Jewish Day School hopes to work collaboratively with our students and community members in our "Planting Promises Project."

The mission of the "Planting Promises Project" will be to teach students about the importance of conservation of trees in our natural environment. They will learn about native tree species and their positive impacts on our environment. Components that will be addressed will include tree growth and life cycles as well as the benefits of trees on our planet. Specifically, students will learn how trees shield the earth from wind and rain, act to prevent soil erosion, provide food and habitat for wildlife, clean our air through the process of photosynthesis and add to the natural beauty of our earth.

These lessons will culminate students engaging in invasive species pulls to prepare the land and planting trees on the frontage of our property (public land) adjacent to the sidewalk. Students will be planting some fruit trees as growing fruit-bearing species offers a unique chance to teach children about the importance of healthy foods and nutrition. They may also plant other trees for bird and wildlife habitats. These trees will enhance the natural resources system in Richmond by delivering shade, soil conditioning, food and habitat for local wildlife.

PROJECT TIMELINE

We would like the Planting Promises Project to commence late March with classroom instruction. Students will learn about the life cycle of trees and environmental benefits of trees as part of their science curriculum. Students will subsequently plant trees with community partners on the frontage of our school property (public land) in the first week of April. Our students often engage in activities with senior residents in Richmond, and this may be an opportunity for intergenerational relationship building.

PROJECT LOCATION

The Planting Promises Project will take place on the frontage of the property, adjacent to the sidewalk (public lands) of Richmond Jewish Day School located at 8670 No. 5 Road, Richmond B.C.

COMMUNITY ENGAGEMENT AND OUTREACH

We will promote the Planting Promises Project through our parent newsletter, community flyers and through our school website and the Jewish National Foundation who has active engagement of thousands of people across metro Vancouver.

CAPACITY AND EXPERIENCE

Our school has organized large community events and has initiated environmental programming numerous times before. We house a community garden in which students harvest the produce for personal consumption as well as to share with local food banks. Our staff of over 15 members are eager to help in making Planting Promises Project comes to 'fruitation.'

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The Planting Promises will serve many purposes; as a potential outdoor learning space, the section of planted trees will provide children the opportunity to receive engaging, environmental education and hands-on learning experiences. When the trees start fruiting, children may have the opportunity to harvest these fruits and excess fruit could be donated to local food banks developing their core competencies of social and environmental responsibility. Children will be taught how to propagate seedlings and awareness environmental conservation and sustainability. In addition, it will provide shade and aesthetically pleasing atmosphere for all Richmond community members using No. 5 Road. Moreover, birds and wildlife will have new food sources and habitats.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will be measuring impact through the following ways by surveying students prior to the project and after to determine their levels of concern about the environment and ways that they can "do their part."

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Jewish National Fund

BUDGET

DESCRIPTION OF EXPENSES

Materials - (e.g. plants, soil, fertilizer) - \$75 per tree X 22 = \$1650; soil, fertilizer = \$100

Supplies - (e.g. equipment rentals, tools, safety equipment) – Shovels, shears = \$375

Marketing and promotion - \$150

Education (resource materials and instruction) - \$225

LIST OF SUPPLIES AND MATERIALS

Trees, Soil, Fertilizer, Equipment Rental, Tools, Safety Equipment

Projected Cost

\$2,125.00

MARKETING

Ads in Paper, Facebook, Flyers, Brochures - \$150

Projected Cost

\$150.00

OTHER EXPENSES

Education (resource materials and instruction)

Projected Costs

\$225.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with plant materials and supplies. Hoping that educational costs could be covered by the school. Marketing costs are not covered this year in any grant due to demand on grant funding. Shrubs only to be planted along the City boulevard as per the boulevard bylaw.

Cathy Yan

PROJECT TITLE

Supporting Pollinators in Dense Urban Areas

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Cathy Yan

Address: 1203-8180 Granville Ave

Richmond, BC V6Y 4G1

Phone Number: 778-968-8736

Email: cathyyan_ca@hotmail.com

CO-APPLICANT INFORMATION

Name: N/A

Address: N/A

N/A

Phone Number: N/A

Email: N/A

DESCRIPTION OF PROJECT

The City of Richmond already has a track record of implementing award-winning pollinator-related programs. One such program is the Nectar Trail, which encourages residents to maintain pollinating plants in their gardens. However, looking at the map, there seems to be a dearth of pollinator-friendly spaces in the City Centre area outside of designated parks. This gap is likely due to the higher housing density in the area; most people live in apartments, with no yard space. As Richmond continues to densify, maintaining sufficient green space for pollinators is crucial.

To address this issue, my project involves hosting a free workshop where residents can make and take home a windowsill planter filled with pollinator-friendly local plants. They can then place these planters on their balcony. Since pollinators do not need large continuous areas and can fly, they can make use of these vertical gardens. Furthermore, the small size of the planters make them easy and cheap to maintain, and having access to even this small natural habitat can improve mental wellbeing.

The workshop will have two components. The first will be a short presentation on the pollinators local to Richmond and the plants we will have available. This talk will also explain the impacts of climate change and human activity on pollinator populations and why it is important to create these pollinator habitats. The second part of the workshop will enable residents to plant their own pollinator-friendly garden. They will be provided with planters, soil, and a selection of seeds to choose from. Small stakes for labelling plants and miscellaneous decorative items will also be made available. Participants will also be able to take home a pamphlet with illustrations and descriptions of local pollinators.

Overall, this project aims to increase people's understanding and knowledge of pollinators through the presentation and pamphlet. Planting their own pollinator-friendly mini-garden is an approachable activity that enables them to increase and maintain pockets of green space in their neighbourhood. Being able to see pollinators right outside of their window empowers them to be more curious about the natural environment, and cements a deeper understanding of the importance of pollinators in the ecosystem.

PROJECT TIMELINE

This project will take place on March 4th, 2023.

PROJECT LOCATION

The workshop will be held at Lang Centre in one of the multipurpose rooms.

COMMUNITY ENGAGEMENT AND OUTREACH

To promote the project, I will put an advertisement in local newspapers like the Richmond News, pin posters to bulletin boards in community centres, and advertise virtually. Virtual advertisements include social media posts on my own/friends' accounts, and being featured in email campaigns sent out by community organizations with similar missions like the Sharing Farm.

CAPACITY AND EXPERIENCE

I am a Pollinator Steward, as certified by the Pollinator Partnership Canada, which affirms that I have sufficient knowledge to hold a workshop on pollinators. Additionally, I have helped to organize fundraisers selling succulent plants, which also involved purchasing plants and potting materials, and getting people from the community to participate. Other events I've helped to organize include six Model UN conferences, and STEM workshops for high school and early undergraduate students.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The primary population will be residents in the City Centre area, and this project aims to specifically benefit the same neighbourhood.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

In the short term, I will measure the effect of my project by assessing the number of people who express interest in attending the workshop (by either registering or joining the waitlist), and the number of attendees who show up and make a pollinator garden. In the long term, the impacts can be measured by seeing the increase in the density of pollinator gardens in the City Centre area in future iterations of the Nectar Trail. During the workshop, I will also invite participants to log the number and species of pollinators they see visiting their garden. Three months after the workshop, I will send them a survey asking about this data.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS**BUDGET****DESCRIPTION OF EXPENSES**

'- Venue rental

- Workshop supplies

- Newspaper advertisements and poster printing

- Brochure printing

LIST OF SUPPLIES AND MATERIALS

Plastic rectangular windowsill planters (20); Seeds (6 varieties); Soil (175 L); Plant labels (100); Markers (2 packs); Decorative items

Projected Cost

\$325.00

MARKETING

Newspaper advertisements; Posters for community bulletin boards

Projected Cost

\$50.00

OTHER EXPENSES

Venue rental (3 hours); Take-home brochures (25)

Projected Costs

\$125.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the pollinator habitat workshop.

East Richmond Comm. Assoc

PROJECT TITLE

Cambie's Intergenerational Environmental Programs

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S18934

DATE OF INCORPORATION

February 23, 1984

APPLICANT INFORMATION

Name: Anna Rienstra

Address: 12800 Cambie RD

Richmond, BC V6V 0A9

Phone Number: 604-238-8382

Email: arienstra@richmond.ca

CO-APPLICANT INFORMATION

Name: Derrick Bloomfield

Address: 12800 Cambie RD

Richmond, BC V6V 0A9

Phone Number: 604-238-8375

Email: dbloomfield@richmond.ca

DESCRIPTION OF PROJECT

This past year Cambie Community Centre worked towards building a foundation upon which intergenerational sustainability-focused programming could take place at the centre by purchasing supplies for additional raised garden beds and other materials to be used by program participants in the Cambie Community Gardens.

With a focus on agricultural sustainability and the local park environments' biodiversity Cambie would like to implement programs that focus on education and actionable sustainability efforts in the community. This includes single-day workshops with take-home elements for participants so that they may continue the practices learned in their own homes.

Seniors and adult programming includes single-day workshops focused on the following areas: at-home gardening and sustainable urban agricultural practices.

Children and preschool programming includes learning about agriculture and food security, and wildlife and plant education of the species found in the East Richmond park areas, celebrating local biodiversity.

The garden plots allow for intergenerational programming as they are maintained by both seniors and children's programs throughout the year as the programs run. (I.e. Preschool programs may plant and tend to seeds in the school year, but garden beds will be maintained by seniors programs in the summer months).

Beautification kits will be purchased for volunteer groups from the High School to support park clean up.

PROJECT TIMELINE

Programs and workshops will begin in the Spring 2023 registration season and will continue through the Summer 2023 registration season as the weather is appropriate for outdoor and gardening initiatives and programs.

PROJECT LOCATION

Programs will take place at Cambie Community Centre, East Richmond Community Hall, Cambie Community Gardens and in Cambie Community/King George Community Parks.

COMMUNITY ENGAGEMENT AND OUTREACH

Registration for workshops will be age-appropriate, dependent on the content of the workshop.

Marketing will include print and digital media, including in centre posters, handbills, TV slides and social media. Materials will also be distributed to community partners for advertisement.

CAPACITY AND EXPERIENCE

Cambie Community centre has hosted workshops in partnership with the City of Richmond's Environmental programs in the past including recycling-themed workshops.

Senior-specific workshops include creating a windowsill herb garden and utilizing Cambie's community garden raised beds.

Children and preschool programs include nature exploration and licensed preschool programs utilizing Cambie's community garden raised beds.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The population targeted with this initiative is the East Richmond Community.

The outdoor environments utilized will include the Cambie Community Garden, Cambie Community Park and King George Community Park.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

The immediate impact of the project will include metrics and registration numbers from the workshops and programs provided as well as successful stationary projects produced from the workshops and take-home products.

Long-term effects of this project will include the maintenance and continuation of the community garden projects and initiatives taken on by the project. This project will also foster positive intergenerational relationships between members of the East Richmond Community.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

City of Richmond's Environmental Programs and the Richmond Nature Park (have not been contacted yet).

BUDGET

DESCRIPTION OF EXPENSES

-Materials and Supplies

-Marketing

-Education

-Honorarium

LIST OF SUPPLIES AND MATERIALS

Additional soil, pots, bulbs, seeds, tools, take-home program materials for participants

Projected Cost

\$1,750.00

MARKETING

Printing costs, boosted social media posts

Projected Cost

\$100.00

OTHER EXPENSES

Facilitator costs for education/teaching workshops, Honorarium for experts teaching workshops if applicable

Projected Costs

\$650.00

OTHER SOURCES OF FUNDING

Yes - ERCA will be applying for the 2023 TD Park People Grant to support these initiatives. ERCA also has a Community Garden Maintenance Fund to help keep garden tools and supplies in good standing.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the various environmental programs. Budget could have been more detailed, but max honorarium cost should be \$350. Marketing costs are not covered this year in any grant due to demand on grant funding.

Richmond Garden Club

PROJECT TITLE

Paulik Park Community Engagement Project

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S0015589

DATE OF INCORPORATION

October 15, 2002

APPLICANT INFORMATION

Name: Lynda Pasacreta

Address: 8631 Myron Court

Richmond, BC V6Y 3K2

Phone Number: 604-275-2105

Email: lyndap@shaw.ca

CO-APPLICANT INFORMATION

Name: Vancouver Master Gardeners

Address: 8660 Allison Street

Richmond, BC V6Y 3J4

Phone Number: 604-649-7428

Email: jill.wright@shaw.ca

DESCRIPTION OF PROJECT

Partnering with Master Gardeners of Vancouver (responsible for the Lower Mainland), we will offer educational programs on best practices of planting drought resistant plants and watering through climate issues; planting native plants; and creating meadow gardens in passive turf areas.

PROJECT TIMELINE

April/May - planting native gardens in the circle garden area of Paulik Park; May/June - planting meadow gardens in passive turf areas in Paulik Park; August/September - best practices of using drought resistant plants and proper watering techniques.

PROJECT LOCATION

Paulik Park, 7620 Heather Street, Richmond

COMMUNITY ENGAGEMENT AND OUTREACH

We will place ads in Richmond News, social media, posters around the park.

CAPACITY AND EXPERIENCE

We have ongoing major gardening projects throughout Richmond - Paulik Park perennial garden beds, Steveston Harbour Authority boardwalk planters, Richmond Cultural Centre rooftop garden and Richmond Hospital Auxiliary thrift store garden - all continually used for educational purposes for the general public and community at large.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Our focus will be the community in the neighbourhood of Paulik Park and the public at large.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will record number of attendees (short term), review new membership data (long term), and increase in volunteers in Paulik Park (long term) through our educational programs

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Vancouver Master Gardeners

BUDGET

DESCRIPTION OF EXPENSES

1. Plants - native trees, shrubs and herbaceous perennials - \$1500
2. Tools - additional hand tools for planting, pruning and proper garden gloves, safety glasses - \$600
3. Advertising, posters - \$400

LIST OF SUPPLIES AND MATERIALS

Native plants, trees, and shrubs; meadow garden bulbs and plants, pruning shears, Japanese weeding tools, dividing tools

Projected Cost

\$2,100.00

MARKETING

Advertising, posters

Projected Cost

\$400.00

OTHER EXPENSES

None

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the community engagement project. Reduced tool budget with hopes that gardeners could bring their own tools and marketing costs are not covered this year in any grant due to demand on grant funding.

10th Richmond Sea Scouts

PROJECT TITLE

Cubs Tree Planting Project/Fruit Trees/Litter

FUNDING REQUESTED

\$2,450.00

SOCIETY NUMBER

1077-616-94 RR001

DATE OF INCORPORATION

September 6, 2002

APPLICANT INFORMATION

Name: Maria Varju

Address: 9440 Chapmond Cres

Richmond, BC V7E 1M5

Phone Number: 604-805-2517

Email: maria@varju.ca

CO-APPLICANT INFORMATION

Name: Tyler Friesen

Address: 3106 Richmond St

Richmond, BC V7E 2V6

Phone Number: 604-219-0151

Email: ta_friesen@telus.net

DESCRIPTION OF PROJECT

Project 1: Five of our 10 Year old Cubs have asked to organize a tree planting event for their last year of Cubs. They would like to involve their Cub Pack (35 youth age 8-10) in planting 15-20 trees in the City of Richmond. They will plant more if the budget allows. The youth will plan the tree planting event for the 35 youth in our group supported by their families and 11 Scouters (Adult Volunteers).

We have already consulted with Rich and Kris at the Richmond Nature Park, and they would love to have us plant some 5'-6' Shore Pine (Pinus Contortus) near the Nature House.

Project 2: Litter Clean up. Every year we do at least 1 Shoreline cleanup. The first one this year is scheduled for Iona Beach on Nov 6th. We have a number of cheap dollar store picker uppers, which are as cheaply constructed as their price. We would love to invest in a quantity of more durable EZ Reacher pickers.

Project 3: Apple tree Grafting. This fall we are ordering dwarf rootstock from the BC Growers Association and will be teaching the youth how to graft apple trees in the spring. Each child will go home with an apple tree that they grafted to look after. We hope that they will be able to plant them in their own yards, but if not we will find homes for all that survive their first year.

PROJECT TIMELINE

Project 1: March/April 2023 dependent on work expected to be completed first. If the Nature Park site is not available we will work with city staff to find another suitable location and will buy the appropriate plants for that location.

Project 2: Nov 2022 and ongoing dates for many years to come

Project 3: Spring 2023

PROJECT LOCATION

Project 1: Richmond Nature Park Project 2: Various shorelines around Richmond. Previous cleanups - Garry Point, South Dyke trail, Triangle Beach. Upcoming cleanup Iona Regional Park Project 3: Richm

COMMUNITY ENGAGEMENT AND OUTREACH

Our group includes a very diverse cross section of our community. We have people whose families have lived here for generations and those who are brand new immigrants to both Canada and Richmond. All the youth in our group will be learning about caring for our natural environment and giving them a connection to their city. If we end up with more trees to plant than the Cubs can handle we will reach out to our other sections such as the Scouts (age 11-15).

CAPACITY AND EXPERIENCE

Our most recent tree planting activity was three years ago when these youth were in Beavers. At that time Magnus Sinclair brought all the trees and shrubs to the Railway Greenway and we helped plant them. At the time our Beavers were only 5-8 years old. They have grown and matured and have added almost twice as many youth to the group. Last year one of the youth organized an all section event for Beavers, Cubs and Scouts (approx 70 youth) and worked with the City to organize a shoreline cleanup at Triangle Beach. While these youth are young they are capable of great things with a little help from the adults in their lives.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Project 1: All visitors to the park will benefit from a revitalized Nature Park. As the Birch trees there currently slowly die a new tree canopy of Pine trees will slowly emerge to take their place. These trees are adapted to live in the bog, and will help feed our native Douglas squirrel population that is found exclusively in the Nature Park.

Project 2: All residents and visitors to our local parks benefit from trash removal. Shoreline cleanups also help reduce the amount of pollution in our ocean so the benefits are not only for our residents and beaches but also for our marine environments.

Project 3: This is an opportunity to educate our youth on knife skills (grafting the tree) as well as giving them an opportunity to understand a bit about how our food is grown and how much time and energy it can take to grow food. They will personally benefit from an apple tree, but the environment will also benefit from more trees being planted throughout the city.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Project 1:

Short term: Measure the number of trees planted

Long term: Measure the number of trees that survive the first 3 years. Potentially also measure an increase in visits to the Nature Park. As we now have a personal investment in the park.

Project 2:

Short term: # of bags of litter collected

Long term: This is harder to measure, but we hope that by involving youth in picking up litter we can help make them aware of the results of throwing away trash without putting it into a proper trash can. We are hoping to raise a generation that doesn't litter!

Project 3:

Short term: # of fruit trees grafted

Long term: # of trees that survive to be planted and # of trees that reach fruit production after 3-5 years.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

None

BUDGET

DESCRIPTION OF EXPENSES

Project 1:

10 x 10gallon Shore Pine \$130 each pick up order at Nat's Nursery for plants

\$50 gas allowance to pick up the plants (we do have a trailer we can use to haul them in)

\$50 for refreshments for the volunteers

Project 2:

\$25 each for 36 EZ Pickers Total \$900

\$50 for replacement silicone cups so we can repair the pickers as they break

Project 3:

\$3 per dwarf root stock. Minimum order of 50 root stocks. Total \$150

Scion wood - free

Plant pots - free (donated)

LIST OF SUPPLIES AND MATERIALS

10 x 5-6' Shore Pines Small snack for the youth 36 EZ pickers Replacement silicone cups Dwarf apple root stocks

Projected Cost

\$2,400.00

MARKETING

None

Projected Cost

\$0.00

OTHER EXPENSES

\$50 gas allowance to pick up the plants (we do have a trailer we can use to haul them in)

Projected Costs

\$50.00

OTHER SOURCES OF FUNDING

None for these projects

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supply costs for all three projects. Refreshment costs are not covered this year in any grant due to demand on grant funding.

Macaela Bradley-Tse

PROJECT TITLE

Hunt St Garden

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Macaela Bradley-Tse

Address: 3455 HUNT ST

Richmond, BC V7E 4J8

Phone Number: 604-367-5322

Email: macaelabt@gmail.com

CO-APPLICANT INFORMATION

Name: Kenny Tse

Address: 3455 HUNT ST

Richmond, BC V7E 4J8

Phone Number: 778-233-1135

Email: 2004coachk@gmail.com

DESCRIPTION OF PROJECT

This grant application serves as another opportunity to enhance the already underway garden. Not only will this garden contribute to the community through flora, fauna and food, but it will serve as a place for community members to converge. This application includes honorariums to create events for neighbours to join and learn about topics other community members want to share with their peers. This will serve as an opportunity to learn more about specific elements of gardening or the environment while engaging community members and bringing them together. This promotes the important aspects of growing our own food as well as connecting with neighbours to create supportive and safe environments.

This program aims to enhance the Richmond neighbourhood by restoring and renewing a piece of land that could be contributing so much more to the natural environment. This project will be to put a community garden on current city property which is not maintained and remains as a patch of grass and weeds. It is the perfect opportunity to create a space that will contribute to the natural pollinators and fauna in our neighbourhoods as they are. We will put in garden beds to provide fresh vegetables, herbs and fruits for our neighbourhood and community. In doing so these plants will require pollinators to come and pollinate the flowers to produce fruit. This will not only enhance the beauty in our neighbourhood by adding an element of engagement, but it will also encourage passer's by to get out and garden in their communities or enjoy the natural environments around them. This project will conserve the natural environment by giving the animals and beneficial insects additional space to work, grow and live in. It will also produce food through the soil for insects and through the flowers for bees. These will then attract other local wildlife like the finches, hummingbird's, wood pecker's and other local animals. This will increase the overall life cycle of the insects and animals in our neighbourhood – providing more opportunity for the wildlife. This will produce measurable environmental impacts visually by how many more insects we see in the neighbourhood, but also by keep a journal and keeping track of the wildlife we all see when at the garden. The project's timeframe will be annual renewal of the garden from about March until late Fall when we can still harvest the colder surviving vegetables,

and in the spring when the weather warms up. There will be lots of opportunity for the community to be involved in planting, watering, monitoring and harvesting the produce.

PROJECT TIMELINE

The project is underway.

PROJECT LOCATION

At the Hunt St Garden Location between third and fourth avenue.

COMMUNITY ENGAGEMENT AND OUTREACH

I have already connected with community members and local neighbours about this project. I am hoping to promote this garden in the new year by having special events and planting together as a group. I have created a facebook group with community members which I can promote through social media new events and pieces of this big project.

CAPACITY AND EXPERIENCE

I have worked on creating new projects previously while working with a team to set up events. The capacity to host events are the garden will vary based on interest and timing.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

The primary populations will be the surrounding community of the garden's location. Specific environmental areas that will benefit from are the location of the community garden, here in Steveston.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

I will measure by keeping journal entries in a book by all the community members who come to the garden, by listing animals, insects, etc they see and find. I will measure the effects through word of mouth and through the facebook group on social media, to list feedback and share ideas, express satisfaction and dissatisfaction. Depending on the access to this feedback surveys will be made anonymously to gain input.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No.

PARTNERS

None.

BUDGET

DESCRIPTION OF EXPENSES

\$ 250 Honorariums and Educational Material

\$ 100 Plants and Seeds

\$ 150 Gardening Tools

LIST OF SUPPLIES AND MATERIALS

Notebooks, shovels, rakes, watering pail, printing costs, seedlings or plants and seeds.

Projected Cost

\$250.00

MARKETING

N/A

Projected Cost

\$0.00

OTHER EXPENSES

N/A

Projected Costs

\$250.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with additional plants and seeds for the Hunt Street garden. Application builds on 2022 application so hoping tools can be reused that were purchased from last year's grant. Grant application mentions that honorarium costs are for community members to share info – hoping that can be done for free.

Homma Elementary School

PROJECT TITLE

Growing our Garden Classroom

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

Unknown

DATE OF INCORPORATION

Unknown

APPLICANT INFORMATION

Name: Megan Zeni

Address: 5100 Brunswick Drive

Richmond, BCV7E 6K9

Phone Number: 604-668-7844

Email: mzeni@sd38.bc.ca

CO-APPLICANT INFORMATION

Name: S Regan

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Richmond, BCV7E 6K9

Phone Number: 604-668-7844

Email: sregan@sd38.bc.ca

DESCRIPTION OF PROJECT

The school garden and outdoor classroom at Homma elementary school offers an extraordinary opportunity for all learners in our school community to connect with Richmond's unique island and natural environment on a daily basis. By reimagining where and how learning happens in our school, we have prioritized a full-time teaching position that allows for every learner in our school to receive 110 minutes of instruction in the garden classroom each week, across all seasons and in all weather. From Kindergarten to the end of grade 5, students in the garden classroom learn about the history of Richmond from being out and on the land. In our garden classroom we can meaningfully teach about place. For example, over our thirteen year school garden history, we have explored how the river has shaped this land, how Indigenous people have stewarded the waters and lands we learn on, how Richmond's farming communities have access to some of the richest soil on the planet, and so much more! Our garden classroom is certainly home to learning across the curriculum, but also includes intentional opportunities for understanding where our food comes from, how it grows, and our responsibilities as stewards of this garden. As such, we intentionally plan our garden around the school calendar, using mathematical thinking to strategically ensure our crops are ready for harvest before June 30th and after September 1 to minimise food waste and to discourage garden theft. Students further practice being active stewards of our local environment, and demonstrate the importance of reciprocity in actionable ways by volunteering to care for the garden over the summer months.

We are intentional in our conservation efforts with an appreciation for the bounty of food it provides us. With young children this often looks like, garbage collection around the school-yard, leaf collection and mulching of our garden beds, becoming nature detectives and relocating hungry slugs, while also carefully thinning growing crops and watering the soil as the weather warms up. Our learners are involved at every step of the garden's life cycle. From planning to planting, from seed saving to the pleasures of a shared harvest, our students unanimously consider our school garden a special place to play, learn and grow.

For this project, we are seeking funding for multiple initiatives that will enhance and grow our existing school garden. We are specifically interested in rainwater harvesting to teach our learners the benefits of using rainwater to help conserve water. We hope to measure the amount of water we have conserved through this process, and also record how much water particular plants require to grow in our climate. Building on this, we are also interested in installing a rain barrel for our mud kitchen to reduce water waste through play in the dry months. We also would like to plant water wise, and drought tolerant flowering shrubs, to create beneficial insect and pollinator habitats, around our newly built gazebo. The water-wise planting initiative would also include plantings for our interior courtyard garden.

Our existing 'bug hotel' serves as an actionable way for young children to move from anxiety and fear when they encounter insects and bugs, towards compassion and curiosity for all living things. We would like to receive funding to rebuild our dilapidated bug hotel to encourage careful interactions between children and the diversity of insects that make our school garden their home.

Megan Zeni and Sarah Regan job share a full time position in the school garden from September to June year over year. Each of the proposed initiatives and projects would be taken up by a class of learners in the school community to ultimately benefit the entire school community.

PROJECT TIMELINE

Our project continues to take place at Homma Elementary school. The school garden has been in place since 2010. The school garden was relocated and rebuilt from the Railway garden corridor to the school side of the street in 2020. School garden teachers and students will continue to care for the garden from September to June. Students and their families will continue to care for the garden over July and August, with several scheduled visits from the garden teachers throughout the summer.

PROJECT LOCATION

Homma's school garden. 5100 Brunswick Drive.

COMMUNITY ENGAGEMENT AND OUTREACH

Our school community is connected by a weekly newsletter, teacher emails and social media posts. We will continue to use these effective communication tools to promote and reach out to our community. Children enrolled at Homma elementary have two scheduled visits each week in the school garden from September to June and are active participants in the proposed projects.

CAPACITY AND EXPERIENCE

The school garden is not a singular event, but rather an ongoing relationship with the land. We have over 12 years of experience teaching and learning in the school garden and look forward to many more! Two teachers are assigned to teaching exclusively in the school garden. They are like the school librarians, managing garden inputs and outputs! The garden teachers are responsible for planning, facilitating and evaluating all proposed projects.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Much of our school population resides in apartments and townhouses with limited access to garden growing space. Our entire school population of over 550 students is able to play, learn and grow in the garden on a daily basis at Homma. Families enjoy our garden as a gathering space for birthday parties and other social gatherings. We also have many community preschools who regularly visit the garden to play and learn as well.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

In the short term, we measure the success of our program in the joy and pleasure on the faces of our learners. Learning in gardens transforms many children's experiences of school and we are encouraged by the universally positive feedback we have received from our parent community and the community at large. Over the long term, we measure success in the relationship children build with the land. This is reflected in how they develop an ethic of care for the land and make daily decisions that impact our local ecosystems in positive ways.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No.

PARTNERS

None.

BUDGET**DESCRIPTION OF EXPENSES**

Rain water barrels x2 \$60.00

Flexi hose (100ft) x 2 \$160.00

Hose hanger x2 \$50.00

Hose splitter \$20.00

Watering cans x 4 \$100.00

Rainfall water gauge \$40.00

Water-wise drought tolerant shrubs \$650

Tree watering bags \$120

Organic Fertilizer \$50

Garden soil and delivery \$500

Bug hotel building supplies \$400.00

Honorarium \$350

LIST OF SUPPLIES AND MATERIALS

Rain water barrels x2 \$60.00 Flexi hose (100ft) x 2 \$160.00 Hose hanger x2 \$50.00 Hose splitter \$20.00

Watering cans x 4 \$100.00 Rainfall water gauge \$40.00 Water-wise drought tolerant shrubs \$650 Tr

Projected Cost

\$2,150.00

MARKETING

N/A

Projected Cost

\$0.00

OTHER EXPENSES

Honorarium \$350

Projected Costs

\$350.00

OTHER SOURCES OF FUNDING

Yes.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the outdoor classroom.

Doug Sargeant

PROJECT TITLE

Cul-De-Sac

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Doug Sargeant

Address: 4257 Gander Place

Richmond, BC V7E 5R1

Phone Number: 604-341-5226

Email: doudsargeant10@gmail.com

CO-APPLICANT INFORMATION

Name: Theresa Rawle

Address: 4257 Gander Place

Richmond, BC V7E 5R1

Phone Number: 604-838-3714

Email: theresarawle@gmail.com

DESCRIPTION OF PROJECT

through the removal of dying shrubs, garbage and constant removal of invasive plants, we have been able to enhance the look and engagement of our cul-de-sac. By planting semi-drought or drought resistant plants, incorporating two 8' hemlock wood benches with several rock features while keeping a maximum height to allow for safety. We would like to incorporate more pollinators, two water barrels and one birdhouse.

PROJECT TIMELINE

purchase of material when available, planting/ installing in spring to collect water, plants as required.

PROJECT LOCATION

Gander Place Cul-de-Sac

COMMUNITY ENGAGEMENT AND OUTREACH

promotion and recruiting will be done through communication of our neighbours.

CAPACITY AND EXPERIENCE

we have little experience in gardening and most is a trial and error basis. moderate experience in construction and installation of water systems, building birdhouses etc.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Our primary population is the gander place community, whilst those that continually walk by. we are utilizing and bettering a natural open space, addressing the importance of having pollinators, strengthening community bonds through a local clean meeting area

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

short term- engagement of other community members

long term- growth of trees, nests and viable plants

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

None.

BUDGET

DESCRIPTION OF EXPENSES

\$500 + for tree, plants, shrubs,

\$200 for gas and equipment maintenance

LIST OF SUPPLIES AND MATERIALS

two water barrels, fruit tree, plants, fertilizer,

Projected Cost

\$500.00

MARKETING

N/A

Projected Cost

\$0.00

OTHER EXPENSES

N/A

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

personal

CITY STAFF RECOMMENDATION

A grant is recommended to assist with the plants and shrubs budget for this neighbourhood garden. Budget reduced due to the small target audience in this cul-de-sac and the demand for grant funding this year.

Aspire Richmond

PROJECT TITLE

Youth Employment Bee Garden

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S-17001

DATE OF INCORPORATION

January 25, 1982

APPLICANT INFORMATION

Name: Annabel Melnyk

Address: #170 – 7000 Minoru Blvd

Richmond, BC V6Y 3Z5

Phone Number: 604-278-5374

Email: amelnky@aspirerichmond.com

CO-APPLICANT INFORMATION

Name: Justin Byers

Address: #170 – 7000 Minoru Blvd

Richmond, BC V6Y 3Z5

Phone Number: 604-279-7056

Email: jbyers@aspirerichmond.com

DESCRIPTION OF PROJECT

The Aspire Richmond (formerly the Richmond Society for Community Living) Youth Employment Program, HandyCrew Co-operative and Avenues Day Program are partnering to expand the Pollinator Garden Project undertaken in July of 2022, at Agriculture Park at No. 5 Road and Steveston Hwy.

With the guidance of our Landscape / Garden Designer and in partnership with the City of Richmond Parks Department, we intend to double the size of the current garden in line with our original planting plan, as well as expand the scope of plants to include durable plantings of bee friendly shrubbery. We will once again rely on the City to provide ground prep and soil in advance of our planting which is planned for the first 2 weeks of July 2023.

The planting project will be undertaken by our IMPACT Youth Employment program which supports youth with developmental disabilities, aged 15 to 19 years of age to develop valuable pre-employment skills. Our planting group would be comprised of 10 - 15 youth who will be guided by program staff, and volunteers.

The program staff that will be supporting the Pollinator Garden project are experienced landscapers that manage our HandyCrew landscaping crews.

In addition to the efforts of the IMPACT students this past year, participants in our Avenues Day Program took on the responsibility of watering and caring for the garden. To elevate that participation from a chore to a mission with learning potential, we have formed a group, the 'Aspire Richmond Bee Guardians' to provide long-term stewardship of the garden.

The Bee Guardians will benefit from educational presentations regarding bees and their importance, will participate in bee related projects as well as help host a public education interpretive event.

Our vision for the project moves beyond simply the garden to educate people about the essential role pollinators play in our lives and to inspire them to join us in advocating for a healthy environment.

Habitat Creation

We are planning to expand on our Mason bee habitats, installing additional mason bee houses with viewing ports so people can observe bees in action. The Bee Guardians will take on the responsibility of cleaning and caring for the cocoons and cleaning/maintaining the bee habitats throughout the year to ensure they do not become infested with mites or mold.

Education

We will be conducting educational modules with the Bee Guardians on a regular basis to enhance their understanding of bees and their importance, and commitment to helping them thrive. The Bee Guardians will also host a public education event with speakers and invited dignitaries at the Bee Garden. It will be advertised and promoted in the neighbourhood, local schools and the community.

PROJECT TIMELINE

Planting and garden expansion, along with the public event will happen in July/August 2023. The Bee Guardians will be on duty providing garden stewardship throughout the spring and fall and will assist in caring for Mason Bee cocoons before and after the bee season.

PROJECT LOCATION

Gardens Agricultural Park in Richmond

COMMUNITY ENGAGEMENT AND OUTREACH

Our working group will be comprised of the participants of our summer IMPACT Youth Employment Program for youth with developmental disabilities, aged 15 to 19 years, program staff and the Bee Guardians volunteers.

In addition, we will be using this as an opportunity to create educational opportunities in our various Day programs, local community, and schools.

We will be promoting the project within Aspire Richmond in our newsletter and social media, as well as with our community partners and in the communities adjoining the Park. As part of the public education project, we plan to hold a public event at the park which will incorporate bee-related activities and speakers that would be of interest to local school groups.

CAPACITY AND EXPERIENCE

Aspire Richmond has been involved in community projects for much of our 40-year history. During 2021, our Work Experience participants volunteered at the Richmond nature park and were involved with projects such as building their hummingbird garden, fencing, pruning and trail maintenance. During the fall they volunteered at the Sharing Garden helping with the harvest and preparing produce for shipping to food banks.

This particular project will be a more ambitious expansion of the project that began in 2022. It will be supported by our HandyCrew Landscaping team, IMPACT Youth Employment counsellors and participants and Avenues Day program. We will also benefit from the support of our Manager of Fund and Community Development who will assist with promotion of the project

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

We will be supporting students with developmental disabilities to build work readiness skills as well as provide horticulture related work experience. Individuals attending our Day Programs will also be invited to participate as part of the Bee Guardians group and contribute by getting involved tending and maintaining the garden and bee habitats throughout the year. The project would add a welcome new dimension to the park and community visually, environmentally, and as an opportunity to support the community and local school groups in learning about the importance of bees as pollinators.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We would deem the project a success if it educates our participants about environmental concerns, provides useful work experience, enhances the park environmentally and improves the experience of park users. In the long-term, we intend to provide continuing support to the park and actively use it to provide environmental education to individuals in Aspire Richmond programs and the community.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Handy Crew Co-operative, City of Richmond Parks

BUDGET**DESCRIPTION OF EXPENSES****PLANTS**

Bedding plants -8 varieties x 15 each

Pollinator seed blends - Bee Pollinator, Hummingbird Mix, Butterfly blend

Flowering shrubs - (Buddlia, Potentella, Hibiscus, Caryopteris)

HABITAT

Bee Viewing home

Mason Bee Hotel

Mason Bee Mud

SUPPLIES

Interpretive signage

Hardware for installing feeders and bee homes.

HONORARIUM

For Garden Designer

LIST OF SUPPLIES AND MATERIALS

As above, this field would not permit entry of multiple items

Projected Cost

\$1,400.00

7099846

MARKETING

Printing and distribution of flyers and posters to local community and schools, Event supplies: activities, prizes etc

Projected Cost

\$750.00

OTHER EXPENSES

Stipend for Garden Designer

Projected Costs

\$350.00

OTHER SOURCES OF FUNDING

No confirmed funding but may be able to access additional support and funding through suppliers.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and honorarium costs for the youth employment bee garden expansion. Application builds off 2022 project which was very successful.

Minoru Seniors Society

PROJECT TITLE

The Minoru Gardeners

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S-0021134

DATE OF INCORPORATION

March 21, 1986

APPLICANT INFORMATION

Name: Kathleen Holmes

Address: 7191 Granville Ave

Richmond, BC V6Y 1N9

Phone Number: 604-238-8450

Email: seniors@richmond.ca

CO-APPLICANT INFORMATION

Name: Jim Kojima

Address: 7191 Granville Ave

Richmond, BC V6Y 1N9

Phone Number: 604-238-8450

Email: seniors@richmond.ca

DESCRIPTION OF PROJECT

"The Minoru Gardeners" project idea is a volunteer activity run by members of the Minoru Seniors Society. The program will create opportunities for community members, especially seniors 55+, and groups to become involved in the maintenance of existing garden beds and the creation of new garden areas to include raised garden beds for a variety of plants. Volunteer participants would focus on a small area to start such as the raised garden beds at the front of the building near the entry way and then move on to other projects. Volunteer activities would include weed control, annual and perennial planting maintenance and general clean up, future growth could include planting of vegetables, or herbs that would be used in the Minoru Seniors Society Cafeteria and would help reduce costs while providing nutritious meals. There will be opportunities for seniors to learn new skills and for others to provide leadership through teaching. Involvement in this program will allow for members to become stewards of the area, take pride in the role they will play in contributing to the care and enhancement of the environment around the centre. The additional growing space will bring pollinators into the city's centre and provide an opportunity for seniors to tend to and enjoy harvested food. Wellness is commonly viewed as having seven dimensions: intellectual, physical, social, emotional, spiritual, environmental, and vocational. This initiative aligns with many of the seven dimensions: Emotional: gardening improves mood, boosts self esteem stress relief and improves concentration and memory. Physical: gardening can be an activity that promotes overall health and physical strength, fitness and flexibility. Social: connect with others in the community for a common purpose. Environmental: supporting the environment around us, integrating wellness into physical environments. Vocational: provides both leadership, learning opportunities and being productive by helping others. Being a multi-use facility with Fitness, Aquatics and Senior Services the centre attracts approximately 3000 users each day, a program like this creates excitement and commitment for all. A place to get involved, an opportunity to connect, contribute to our environment, to be proud.

PROJECT TIMELINE

Spring 2023 – December 31, 2023. With the changing seasons the gardening needs would change. Success and interest in the program would allow for gardening by volunteers to continue yearly.

PROJECT LOCATION

The Seniors Centre at Minoru Centre for Active Living. 7191 Granville Ave Richmond B.C.

COMMUNITY ENGAGEMENT AND OUTREACH

Minoru Seniors Society newsletter, volunteer recruitment (icanhelp), Richmond News, social media, community partners, workshop opportunities and in-house promotions such as posters and brochures.

CAPACITY AND EXPERIENCE

The Minoru Seniors Society provides a wide range of programming opportunities for seniors including over 35 weekly drop-in, low cost activities to Richmond seniors. The Society has a strong history of developing and providing seniors with opportunities to actively participate in community life. The City of Richmond's parks staff have supported us in the planning of this program. With their approval, we have explored the idea of seniors assisting in the care of the centres existing garden beds through the Adopt a Garden program.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Project is focused on the 55+ age group with some special event intergenerational opportunities. The area of focus is at the Minoru Centre for Active Living Seniors Centre, specifically, the existing garden beds surrounding the centre as well as the installation of raised garden beds in the west plaza. The program will increase social connectedness and build community.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will measure the effects of the program based on registration numbers and by gathering testimonials from participants in order to understand how the program addresses social isolation and provides enjoyment for 55+ participants. We will track returning participants, track successful outreach initiatives to seniors in the community who may not have access to gardens, and will grow the program to include garden beds and intergenerational programming in the future.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No.

PARTNERS

None.

BUDGET**DESCRIPTION OF EXPENSES**

Basic gardening tools and replacement \$350 Raised Garden beds- 2 x \$350=\$700 Soil for Raised beds- \$300 each bed=\$600 Small shed \$500 Plants- \$10 for 25 seed packages of assorted flowers Seeds- \$2.80 per package of 50 seeds

LIST OF SUPPLIES AND MATERIALS

Basic gardening tools and replacement, raised garden beds, soil for raised beds, small shed, plants, seeds.

Projected Cost

\$2,500.00

MARKETING

The Minoru Seniors Society will provide initial marketing materials in-kind.

Projected Cost

\$0.00

OTHER EXPENSES

N/A

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

no

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies for raised garden beds, soil and seeds. Infrastructure costs for the shed are not covered as per grant guidelines.

Richmond Nature Park Society (1)

PROJECT TITLE

Chickadee Nest Boxes

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

898746938 RP0001

DATE OF INCORPORATION

May 9, 1975

APPLICANT INFORMATION

Name: Brenda Bartley-Smith

Address: 11851 Westminster Highway

Richmond, BC V6X 1B4

Phone Number: 604-238-6188

Email: nature@richmond.ca

CO-APPLICANT INFORMATION

Name: Kris Bauder

Address: 11851 Westminster Highway

Richmond, BC V6X 1B4

Phone Number: 604-238-6185

Email: kbauder@richmond.ca

DESCRIPTION OF PROJECT

A nest box is an enclosure built especially for animals to nest, roost or shelter in. It mimics natural hollows and provides wildlife with a comfortable and safe place to rest in and raise their young.

PROJECT TIMELINE

Richmond Nature Park

Liaise with staff and board at recreation facilities - November

Determine suitable site(s) at recreation facilities - December

Purchase supplies and build chickadee nest boxes with community association, seniors and/or youth - January

Provide maintenance training and importance of nest boxes - February

Install nest boxes - March

Recreation Facilities

Monitor nest boxes - April - August

Clean nest boxes - September

Update Nature Park staff throughout the year.

PROJECT LOCATION

At various City of Richmond recreation facilities depending on suitable sites and approval from respective boards.

COMMUNITY ENGAGEMENT AND OUTREACH

Liaise with recreation facilities staff and board, youth coordinators, seniors coordinators, and preschool coordinators. Many community groups can be involved with this project.

CAPACITY AND EXPERIENCE

The Richmond Nature Park Society is a leader in environmental education in the City of Richmond. The Society has been providing nature programs for over 40 years.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

This project will benefit the Richmond residents involved with the program and the general public. Environmental educators will introduce the public to value of nesting birds. By collaborating with community groups and fostering a love for nature, we will re-introduce biodiversity back into Richmond's urban landscape ... one nest box at a time.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

The effects of the project will be measured by the number of nest boxes installed, number of wildlife utilizing the boxes, number of community members engaged. This project will enhance the City's ecological assets.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

The Richmond Nature Park Society will partner with other community associations/societies.

BUDGET**DESCRIPTION OF EXPENSES**

Supplies - nest boxes (\$500)

Workshop (environmental educators) - training (\$400)

Promotions - posters, social media posts, TV slides (\$50)

LIST OF SUPPLIES AND MATERIALS

Wood, glue, nails, metal mesh

Projected Cost

\$500.00

MARKETING

Creation of posters, TV slides and social media posts

Projected Cost

\$0.00

OTHER EXPENSES

Environmental education

Projected Costs

\$0.00

OTHER SOURCES OF FUNDING

no

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies for the chickadee nest boxes.

City Centre Community Association

PROJECT TITLE

Urban Nature & Gardening Project

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S0031435

DATE OF INCORPORATION

January 5, 1994

APPLICANT INFORMATION

Name: Francesca Uy

Address: 105-5900 Minoru Blvd

Richmond, BC V6X 0L9

Phone Number: 604-204-8588

Email: fuy@richmond.ca

CO-APPLICANT INFORMATION

Name: Kevin Cromie

Address: 105-5900 Minoru Blvd

Richmond, BC V6X 0L9

Phone Number: 604-204-8588

Email: kcromie@richmond.ca

DESCRIPTION OF PROJECT

In the City of Richmond's densely urbanized centre, there is a growing concern over the loss of local biodiversity and access to green spaces due to urban development. As such, there is a growing need for urban green spaces, as well as community initiatives that promote developing a meaningful relationship with the natural world as well as the flora and fauna that make up the City Centre neighborhood. This project would support chapter 9.0 Island Natural Environment of the Official Community Plan, the Community Wellness Strategy (2018-2023), Council Strategic Plan 2018-2022: A Sustainable and Environmentally Conscious City, and the Ecological Network Management Strategy.

Through the Urban Nature & Gardening Project, the City Centre community will be able to develop their own unique relationship with Richmond's natural environment. People who build a deeper relationship with nature are more likely to engage with future environmental initiatives in the city and take action to protect the environment and enjoy the benefits of nature education, gardening initiatives, and a cleaner community.

In an effort to deepen this connection to the natural world, City Centre Community Association is hoping to host a series of educational workshops focused on gardening in the city core, educational and interactive pop-ups in collaboration with the Richmond Nature Park that address climate change and local wildlife, and community clean-ups that promote environmental sustainability and stewardship and create a link between various ecological sites and City Centre Community Centre.

Our project will comprise of four main initiatives:

1. Introduction to Balcony Gardening Workshop Series (intended for youth, adult, and 55+ age categories)

This workshop, available for the general public, is targeted towards those who reside around City Centre Community Centre and are interested in starting their own balcony garden. Interested participants will be required to register to attend the workshop.

This project was deemed suitable for the community, as the people who visit City Centre Community Centre typically reside in apartments or condos without a proper yard. For these residents, gardening may be an appealing hobby, but may be deemed inaccessible and difficult due to limited space and/or lack of education.

The workshops would be done in two series to cater to different interests; balcony gardening with vegetables, and balcony gardening with flowers. Each workshop would be hosted once, for a total of two workshops. We would invite an external speaker from the Sharing Farm Society to facilitate both workshops and grant funds would help pay for their time and associated expenses in the form of honorariums.

Each workshop will consist of two parts: 1) factors to consider when balcony gardening (sunlight, temperature, materials) and 2) caring for your specific crop (vegetables or flowers).

At the end of the educational talk, every participant will receive a garden starter kit with a planter box/pots, soil discs, customizable plant markers, and a small selection of vegetable or flower seeds. Providing a garden starter kit will encourage participants to attend the workshop and then take initiative to start their own balcony garden soon after the workshop.

There are also opportunities to partner with the City of Richmond's Garbage and Recycling Services to provide workshops and resources pertaining to recycling and environmental sustainability.

2. Wildlife in Your Community (intended for preschoolers, children, youth)

These will be full-day, one-off activations targeted towards preschoolers, children, youth and their families, facilitated in collaboration with the Richmond Nature Park. Sign-ups are not required to attend this event, and activities outside of the Licensed Preschool program will be available for free to the general public.

Presenters from the Richmond Nature Park would facilitate educational presentations in our Licensed Preschool programs on various elements of wildlife in the City Centre community, such as snow geese, raccoons, coyotes, and bats, before setting-up interactive and educational displays in our Community Living Room for the public to engage with throughout the remainder of the day. Grant funds would help to offset the expenses incurred by the Richmond Nature Park for staff time and resources in the form of an honorarium.

City Centre Community Association is also proud to work with local artist Ming Yeung to develop nature-themed art programs for all ages, designed to celebrate education and conservation. We would hope to provide free art activations in our Community Living Room for the public to engage in and use grant funds to provide an honorarium and purchase supplies.

3. Community Cleanup

For this initiative, City Centre would invite the community to join staff members and volunteers for community service cleaning throughout the immediate neighborhood. Routes would be designed to

lead the group to local green spaces, such as Minoru Park, Garden City Park, or Garden City Lands: Community Farm and Bog Conservation Area, where they could enjoy sustainable refreshments in the serene setting of the park(s). There could be potential to collaborate with the City of Richmond's Garbage and Recycling Services for resources to promote environmental stewardship and sustainability.

4. Seasonal Art/Photography Showcase

Throughout the duration of this project, we plan to showcase local art and photography that reflects on our human engagement with the natural world. The art can be displayed in the community center lobby, as well as on social media platforms with a hashtag that promotes the project and celebrates the effects and benefits of participation in the program. The showcase will change seasonally, with each season bringing a new environmental theme.

PROJECT TIMELINE

Ideally, the project would be underway by April 2023 to capitalize on the beginning of the gardening season. Balcony Gardening Workshops will take place from mid-April to late May as this is the best time to sow seeds in preparation of the summer season. We would plan to welcome the Richmond Nature Park presenters to our facility in May and June 2023 while Licensed Preschool is still in session, and again in October and November 2023. Community Clean-ups would be hosted with each seasonal shift, early Spring, early Summer, early Fall and early Winter. Art and Photography exhibits would also be ongoing and updated with each season.

PROJECT LOCATION

Our event will take place at City Centre Community Centre, as well as the immediate neighborhood for community clean-ups. We have numerous multi-purpose rooms that can be used as workshop spaces, as w

COMMUNITY ENGAGEMENT AND OUTREACH

City Centre utilizes various social media platforms and website resources to promote all of our programs, services, and events. We hope to cross-market within our Licensed Preschool programs, as well as seasonal programs for all ages with physical marketing materials created in Canva. We are also fortunate to have developed relationships with neighboring organizations, stratas, schools, and seniors homes whereby we can further promote and garner involvement amongst the people in the community.

CAPACITY AND EXPERIENCE

City Centre Community Centre, now in its 7th year located at 5900 Minoru Blvd., regularly hosts programs and events throughout the year. City Centre offers workshops for all ages and abilities; typical group sizes range from 10-50 people, depending on the specific multi-purpose room we use. Some of our flagship events include the Harvest Full Moon Celebration, Community Reconnects Event, a large-scale Community Movie Night at Garden City Park (approx. 1200 people attended our last event in 2019), a weekly Music in the Park concert series at Garden City Park, and monthly Community Movie nights onsite. We also regularly host one-off living room activations that are free to the public, such as Indigenous Art workshops and pancake breakfasts. An important goal for our team is to engage the public and reduce barriers that inhibit participation in a welcoming and engaging environment.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

City Centre Community Centre provides programs and services for all ages, and as such, our Urban Nature and Gardening Project would be targeted towards preschoolers, children, youth, adults, and the

55+ population. The immediate population that shares our city block primarily resides in high-rise apartments, so our project would help address social isolation, as well as the disconnection from the natural world in a densely urbanized environment. Another goal of the project is to celebrate what limited natural resources are in proximity to our facility, linking our facility to local green spaces including Garden City Park, Garden City Lands: Community Farm and Bog Conservation Area, and Minoru Park.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

An initial measure of participation with our project would include collecting registration data. Upon completion of each workshop, we would also collect surveys and testimonials to represent the participants' experience and effects/benefits of involvement. Another thought would be to showcase photos of what the workshop participants grow on their balconies as a way of highlighting the actual effects of participating in the workshops; this could be in the form of a social media contest where photos are accompanied by a hashtag which would also help promote the bigger initiative and/or other upcoming activations. Community clean-ups would also provide some interesting metrics on how much refuse is collected.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Richmond Nature Park, Sharing Farm Society, City of Richmond's Engineering and Public Works Department

BUDGET

DESCRIPTION OF EXPENSES

- '- Honorariums for the Sharing Farm Society, Richmond - Nature Park, and art pop-up facilitators
- Supplies for vegetable seed starter kits
- Supplies for flower seed starter kits
- Supplies for pop-up visual art activations
- Honorarium to facilitate art pop-up activations
- Marketing resources

LIST OF SUPPLIES AND MATERIALS

Seeds, soil, art supplies, tomato cages, gardening tools, refreshments to provide participants in the community clean-up

Projected Cost

\$1,000.00

MARKETING

Printed poster for advertising in the centre and throughout the community

Projected Cost

\$150.00

OTHER EXPENSES

Honorariums for workshop facilitators

Projected Costs

\$1,350.00

OTHER SOURCES OF FUNDING

No

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and reduced honorarium costs for the urban nature and gardening project. Max honorarium is \$350 per grant guidelines, but with multiple workshops being offered, we've suggested a \$150 honorarium per workshop for the 4 sessions, totalling \$600.

The Sharing Farm Society

PROJECT TITLE

Beneficial Insects: Enhancing Habitat & Awareness

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

863238515 RR0001

DATE OF INCORPORATION

July 16, 2002

APPLICANT INFORMATION

Name: Leslie Williams

Address: 2771 Westminster Highway

Richmond, BC V7A 1A8

Phone Number: 778-322-1793

Email: leslie@sharingfarm.ca

CO-APPLICANT INFORMATION

Name: Doris Bruce

Address: 2771 Westminster Highway

Richmond, BC V7A 1A8

Phone Number: 604-227-6210

Email: doris_bruce@telus.net

DESCRIPTION OF PROJECT

This project builds off of last year's Environmental Enhancement grant. It focuses on increasing the habitat and survival of beneficial insects, including pollinators, while also increasing public awareness about the importance of these species and how to observe, protect and enhance their habitat and survival. The success of 2022's project made it evident that the public is eager to learn more about native pollinators and primed to learn about other beneficial insects as well. Likewise the need for increased action on the part of pollinators and other beneficial insects has never been greater.

Pollinator populations continue to decline dramatically, which also seriously threatens our own food security, for native pollinators and honey bees pollinate upwards of 75% of human food crops. Development, pesticide use, and the effects of climate change—severe weather events and unprecedented and unpredictable weather patterns—have combined to put all insects at severe risk.

As a working community farm, The Sharing Farm's harvests are intimately linked to the health of these beneficial insect populations, from the pollinators that pollinate our fruits, to the beneficial insects that deter or predate insect pests. Our project will do the following: 1) expand the existing volunteer-led flower growing program, to further increase annual and perennial plantings of pollen and nectar-rich flowers favorable to our local native pollinators and other beneficial insects; these plantings will include a variety of plant species that will bloom at many different points over the growing season; 2) label these plants so that the public is aware of what pollinator-friendly and beneficial insect-friendly plant species they might also grow in their own yards; 3) sow a quarter-acre of pollinator forage, timed to flower during the mid-late summer dearth period; 4) host 3 native plant and beneficial insect habitat workshops for volunteers and community members, through collaboration with the Native Bee Society of BC. At least one of the workshops will be oriented toward children and youth.

The project will increase both beneficial insect habitat and the public's interaction with, and knowledge of, beneficial insects. The pollinator and beneficial insect habitat would be increased both in the long-term and the short-term, via annual as well as perennial plantings. It is our intention through the

workshops and plant signage that members of the public will gain the tools necessary to advocate for, or create their own, beneficial insect-friendly and pollinator-friendly habitats.

PROJECT TIMELINE

March 2023-August 2023

PROJECT LOCATION

The Sharing Farm Society, Terra Nova Park

COMMUNITY ENGAGEMENT AND OUTREACH

We will recruit volunteers for the flower growing program from within our own volunteer network and social media (5000+ followers), as well as through Richmond Cares, Richmond Gives, I Can Help Richmond, Volunteer Connector, Charity Village, Urban Bounty and the Native Bee Society of BC. We will also look to partner with other non-profits in Richmond to bring to the Farm groups of people who might not otherwise join our program, including Minoru Seniors Centre and Richmond Family Place.

CAPACITY AND EXPERIENCE

We have been hosting a successful volunteer program for many years. With this grant we are looking to support and expand a popular volunteer-led initiative to grow more flowers on the farm, which started in 2020, during the pandemic. We have hosted many workshops at the farm and have good attendance and response. Our Executive Director, Leslie Williams, is a master beekeeper and a founding board member of the Native Bee Society of BC, and will be an onsite resource for interested volunteers and other community members.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Our volunteers and workshop attendees come from a wide range of backgrounds and ages and The Sharing Farm takes positive steps to encourage underrepresented groups to come to the farm.

The environmental area will be Terra Nova Rural Park.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Number of volunteers working on the flower growing program

Number of attendees to the beneficial insect & habitat workshops

Square footage of pollinator forage planted

Number of plants identified and labeled

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Native Bee Society of BC

BUDGET

DESCRIPTION OF EXPENSES

--Seeds

--annual and perennial seedlings and plants

- organic amendments/ fertilizer
- topsoil
- tools (snips, floral scissors, pruners, gardening gloves, kneelers)
- irrigation equipment
- Plant labels and markers
- flower supports (trellising, netting, stakes)
- honorarium for workshop leaders (\$350 each)

LIST OF SUPPLIES AND MATERIALS

tools, labels, soil, fertilizer, flower supports, seeds, seedlings

Projected Cost

\$1,400.00

MARKETING

Facebook/ Instagram marketing

Projected Cost

\$50.00

OTHER EXPENSES

Honorarium for Workshop Leader/ \$350 each

Projected Costs

\$1,050.00

OTHER SOURCES OF FUNDING

no

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and reduced honorarium costs for the beneficial insect's habitat and enhancement workshops. Reduced honorarium fee to \$450, \$150 per instructor for the three workshops to stay more aligned with the grant guidelines of a max honorarium of \$350.

Richmond Nature Park Society (2)

PROJECT TITLE

Musqueam Workshops

FUNDING REQUESTED

\$2,000.00

SOCIETY NUMBER

898746938 RP0001

DATE OF INCORPORATION

May 9, 1975

APPLICANT INFORMATION

Name: Lori Bartley

Address: 11851 Westminster Highway

Richmond, BC V6X 1B4

Phone Number: 604-238-6188

Email: nature@richmond.ca

CO-APPLICANT INFORMATION

Name: Angela Soon

Address: 11851 Westminster Highway

Richmond, BC V6X 1B4

Phone Number: 604-238-6188

Email: asoon@richmond.ca

DESCRIPTION OF PROJECT

Richmond Nature Park, sits on Musqueam traditional territory and bears a name gifted to us at a special ceremony led by past Musqueam Chief t?y????t? (Dominic Point). Our facility bears the name "Mul Sum La Lum" which means "Blueberry House" in h?n?q??min??m? (Musqueam Language). Over the years, Richmond Nature Park has offered occasional Musqueam programming in collaboration with Musqueam artists and cultural representatives. It is our intent, in this time of reconciliation, to incorporate Musqueam culture into our regular programming. We will continue to invite Musqueam elders, cultural representatives, and artists to come and share culture with the Richmond community.

PROJECT TIMELINE

February (Family Day) to September (Reconciliation Day) workshop series

PROJECT LOCATION

Richmond Nature Park

COMMUNITY ENGAGEMENT AND OUTREACH

Posters, social media, read-o-graph, word -of-mouth

CAPACITY AND EXPERIENCE

Richmond Nature Park has offered indigenous workshops in the past and has continued communication with Musqueam members.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

This project will benefit the community of Richmond by supporting the development of a stewardship ethic by learning how to care for the earth from Musqueam leaders.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will measure the effects of this project by liaising with several Musqueam leaders, recording the number of programs offered and number of participants in each program, as well as a variety of programs. We will also ask for community feedback.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Musqueam Band

BUDGET

DESCRIPTION OF EXPENSES

Workshop instructor

Guest speakers

Materials - cedar heart kits

Art supplies

Ingredients for traditional food making

LIST OF SUPPLIES AND MATERIALS

Cedar craft kits, art supplies

Projected Cost

\$1,200.00

MARKETING

Development and design of posters, social media posts

Projected Cost

\$100.00

OTHER EXPENSES

Guest speakers and workshop instructors

Projected Costs

\$700.00

OTHER SOURCES OF FUNDING

no

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and reduced honorarium costs for the Musqueam workshops. Reduced honorarium costs to align with grant guidelines. Marketing costs are not covered this year in any grant due to demand on grant funding.

GreenSeeds Music Society

PROJECT TITLE

Richmond Nature Wonderland Fest

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S-0063613

DATE OF INCORPORATION

February 5, 2015

APPLICANT INFORMATION

Name: Erzsi Institoris

Address: 208-5700 Andrews Rd

Richmond, BC V7E 6N7

Phone Number: 604-306-4762

Email: erzsi@greenseedsmusic.org

CO-APPLICANT INFORMATION

Name: Jay Peachy

Address: 7391 Ash Street Richmond Canada

Richmond, BC V6Y 2R9

Phone Number: 778-951-8095

Email: jp@jpeachygallery.com

DESCRIPTION OF PROJECT

This application for a City of Richmond Environmental Enhancement Grant is to provide funding for 2 community engagement events focused on wildlife education. A summary of the event is below:

- Richmond Nature Wonderland Fest (Dates TBA in 2023) is a family friendly, intergenerational pop up outdoor event for the public consisting of mostly Richmond, B.C., residents; organized to bring together doers, artists, teachers and those with a love of nature and their community who want to ensure a healthy environment for all. Throughout the day, the public would be able to learn about local wildlife (with a focus on content about pollinators) native and invasive plant species; and be treated to a lineup of local artists, puppetry, music, stories and dance. This Richmond Climate Hub initiative by GreenSeeds Music Society, aims to enhance the City of Richmond's Ecological Assets by engaging the public through Stewardship and Collaboration.

PROJECT TIMELINE

As a Richmond Climate Hub initiative by GreenSeeds Music Society, we would like to do 2 pop up community engagement events in 2023. This application, requests funding for 2 events. Our main hope is to host the Richmond Nature Wonderland Fest in April 2023, followed by a follow up to December 2022's Richmond Wonderland Winter Solstice event (Date TBA December 2023).

PROJECT LOCATION

We have been invited by Urban Bounty to host these events in Paulik Park, but would also welcome hosting either event at Garry Point Park, new Minoru park or the Garden City Lands.

COMMUNITY ENGAGEMENT AND OUTREACH

We will distribute posters to coffee shops and local community centers and condo buildings, as well as, share the invite via paid social media advertisements and reach out to the Richmond News calendar team and paper regarding an announcement. The Winter solstice events incorporate a lantern parade which engages youth and teachers from local schools in a showcase of their lanterns during the event.

CAPACITY AND EXPERIENCE

GreenSeeds Music Society was the organizer of the 2019, 100debates on the Environment event for the City of Richmond during the elections. We've also collaborated on multiple events with Climate Reality as hosts of Vancouver and Richmond Climate Hub initiatives and panel talk events. In 2021 and 2022, we joined Pancakes and Puppetry in 6 pop up community arts based events and have access to a great network of local artists and educators.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

We would engage the populations of Steveston and Richmond Center areas frequented the most by Richmond's residents and visitors.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

We will create event pages to gather RSVPs where possible to gather headcount and also have a #RichmondWonderland social media campaign asking attendees to share their favourite moments.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

Pancakes & Puppetry and Urban Bounty

BUDGET**DESCRIPTION OF EXPENSES**

Partner Org / Artist honorarium x 6	\$2010
Indigenous Honorarium x1	\$150.00
Insurance	\$310.00
Marketing and promotion	\$30
Total	\$2500

* Artist honorariums (based on CARFAC's 2023 fee for Presentation and Consultation of \$335 for a half day)

LIST OF SUPPLIES AND MATERIALS

0

Projected Cost

\$30.00

MARKETING

N/A

Projected Cost

0

OTHER EXPENSES**Projected Costs**

\$2,470.00

OTHER SOURCES OF FUNDING

None yet

CITY STAFF RECOMMENDATION

A grant is recommended to assist with reduced honorariums and insurance costs for the various shows. Reduced honorarium fee to align with grant guidelines. Consider scaling back application to just one show instead of two to better align with grant funding provided.

WS Immigrant and Multicultural Services Society

PROJECT TITLE

Clean Shoreline and Street

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

S-0066259

DATE OF INCORPORATION

October 28, 2016

APPLICANT INFORMATION

Name: Sophia Zhang

Address: 8764 Cook Cr.

Richmond, BC V6Y 1X2

Phone Number: 778-863-5828

Email: zhang.sophia8@gmail.com

CO-APPLICANT INFORMATION

Name: Arthur Ko

Address: 11590 Cambie Rd, #235

Richmond, BC V6X 3Z5

Phone Number: 778-800-2214

Email: arthur@advancedtax.ca

DESCRIPTION OF PROJECT

WS Immigrant and Multicultural Services Society is a non-profit organization and volunteer-based group. We have been sending hundreds of volunteers to clean our shorelines and streets. With this grant, we will send our volunteers to 10 different shorelines and streets in total of 10 times to clean up the areas.

PROJECT TIMELINE

10 different shorelines and streets within Richmond, BC

PROJECT LOCATION

10 different shorelines and streets within Richmond, BC

COMMUNITY ENGAGEMENT AND OUTREACH

Word of mouth, social media platforms, WS official websites, City of Richmond websites, etc.

CAPACITY AND EXPERIENCE

WS Immigrant and Multicultural Services Society (WSIMS) is an incorporated non-profit organization and a volunteer-based group. Over the decades it has been providing immigrant and refugee settlement services as well as intercultural services including free language and computer training, free cleaning, free support for seniors, women, children, youth, Indigenous people, people with disabilities, vulnerable people and other groups experiencing marginality. We also have been planning, organizing and hosting hundreds and thousands cross-cultural events, workshops, seminars, conferences, book launches, Discover World Culture series and more to create awareness, understanding and appreciation of multiculturalism, to build happier families, healthier communities and to foster intercultural harmony.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Clear environment for Richmond seniors, women, children, youth, Indigenous people, people with disabilities, vulnerable people, other groups experiencing marginality, and for all Richmond residents.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

Clearer environment, healthier people, happier community and better city.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

None

BUDGET

DESCRIPTION OF EXPENSES

With \$2,500 grant hopefully, \$250 for each clean-up trips for 10 trips in total, we are going to buy cleaning equipments, to prepare appreciation certificates, to buy water and snacks for volunteers.

LIST OF SUPPLIES AND MATERIALS

Clean chemicals, soap, gloves, towels, etc.

Projected Cost

\$2,500.00

MARKETING

Projected Cost

OTHER EXPENSES

Projected Costs

OTHER SOURCES OF FUNDING

no

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supply costs for the 10 shoreline and street cleanups. Supplies purchased should be able to be used for all cleanups. Refreshment costs are not covered this year in any grant due to demand on grant funding.

Green Teams of Canada

PROJECT TITLE

Education & Restoration in Richmond Natural Areas

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

XS-0063065

DATE OF INCORPORATION

October 28, 2013

APPLICANT INFORMATION

Name: Green Teams of Canada

Address: Unit 218 - 676 West 6th Ave

Richmond, BC V5Z 1A3

Phone Number: 778-968-2693

Email: ashton@greenteamsCanada.ca

CO-APPLICANT INFORMATION

Name: N/A

Address: N/A

N/A

Phone Number: N/A

Email: N/A

DESCRIPTION OF PROJECT

Green Teams of Canada (GTC) is seeking support from the Richmond Environmental Enhancement Grant for its Lower Mainland Green Team (LMGT) to run one hands-on environmental education activity removing invasive plants in a natural area/park of the City's choosing.

This project supports goals outlined in the City of Richmond's Official Community Plan and Ecological Network Management Strategy. Through this collaborative partnership between GTC and the City of Richmond, environmental education and stewardship relevant to a multicultural audience will be provided to enhance the Ecological Network and reduce the biodiversity loss and economic impact of invasive species expansion.

This project will provide direct benefits for Richmond including:

- More opportunities for Richmond residents, especially youth, to engage in hands-on environmental education activities, connect to nature, get exercise outdoors, and build skills
- Improvement of natural areas (such as Terra Nova Rural Park, Garry Point Park) through the removal of invasive plants to increase biodiversity and promotion of responsible usage
- Increased public education on the threat of invasive plants and climate change through participation and media articles
- Additional capacity for park staff to conduct conservation work
- Positive media exposure for Richmond's Parks
- A cost effective way to increase environmental stewardship among residents

The community impacts of this project include:

- 20+ community members, mostly aged 12-40 and from Richmond (communities from neighbouring municipalities will also be welcomed) will be engaged and contribute 60+ volunteer hours.

Of the participants engaged, it is expected:

- 60% will be introduced to stewardship activities
- 40% will be introduced to the natural area

These community members will:

- Develop a sense of belonging to community and place, enabling them to take care of each other and the places they live. This is especially important since COVID-19 has led to greater social isolation and loneliness;
- Connect to nature, which cultivates a deeper respect for nature and leads to responsible environmental behaviour;
- Learn about environmental issues such as climate change and how it impacts local ecosystems;
- Have improved mental and physical health;
- Have increased confidence, resilience, and perseverance (vital in the COVID-19 pandemic and climate crisis);
- Build life skills such as critical thinking, leadership, and teamwork;
- Realize the power they have to make a difference as a group of committed people working together towards a common goal;
- Gain practical ecological restoration skills (plant identification, how to remove invasive plants);
- Become aware of civic responsibility and the role they can play in improving the environment and strengthening their community;
- Increase biodiversity and restore habitats in Richmond, making them more resilient to climate change

Ecological impacts of this project:

- 3+ cubic metres of invasive plants removed
- 3+ trees and 10+ native shrubs freed from being smothered by invasive plants

Community activities that focus on environmental action are needed now more than ever. The COVID-19 pandemic amplified the need for social connection, sense of community, and connection to nature. GTC activities are organized to ensure community members feel welcomed, supported and serve as a space to encourage social connection. This is vital, in particular for youth, newcomers and minorities who disproportionately experience social isolation, mental health challenges and lack of connection and belonging. GTC has found ways to engage these demographics often under-represented in stewardship and will support these communities through this project.

Recent extreme weather events (floods, heatwaves, drought) in BC affected many Richmond residents and have brought climate change to the forefront of the conversation. The impacts of climate change

are especially being felt by young people who are expected to solve the problem and deal with its consequences. This project will turn climate anxiety into climate action by creating opportunities for Richmond residents, particularly those aged 12-40, to take direct action to improve environmental health in their community while learning about the local impacts of climate change through hands-on education. This project will instil hope and empower individuals and communities in the climate crisis.

GTC runs high-quality activities that are extremely successful due to the amount of work put into them. The following will take place as part of this project:

- Site visits and planning the activity (determining exact location, invasive plants to target) with City of Richmond staff
- Creation of activity registration and marketing materials
- Extensive outreach through social media, emails, media and personalized invitations to participate extended to community groups, local businesses, schools and First Nations
- Securing in-kind environmentally conscious rewards
- Managing volunteer inquiries
- Purchasing tools, gloves, supplies and refreshments
- Environmental education for participants including park history (including Indigenous connection), climate change, health benefits of being out in nature, native and invasive plants, and a thorough demonstration on how to identify and remove invasive plants
- Safety instruction for participants including how to use tools safely
- Transportation, set up and take down of tent, supplies, tools, gloves, communication banners, etc. for activities
- Washing gloves
- Documentation of activities through 50+ photos and 2+ videos of community members in action, sharing the impact of their participation.
- Recording, tracking, assessing and compiling participant and ecological impact in database management system
- Administering a survey asking participants for feedback and impact
- Writing volunteer letters
- Reporting through a detailed blog describing community and ecological impacts (including before and after photos). The blog is posted shortly after the activity and disseminated to participants, the public and media through social media and emails.

Contacting media before and after each activity

This project will run in-person outdoors and will focus on ensuring all participants are respected and feel safe and comfortable of where they are at with COVID-19.

PROJECT TIMELINE

This project will take place on a Saturday or Sunday between November 1, 2022 and June 30, 2023. The exact date of this project will be confirmed with Magnus Sinclair/City of Richmond. This activity could take place in any month within this period.

PROJECT LOCATION

This project will take place at a natural area/park in the City of Richmond, with the exact location to be determined by the City. Past GTC activity locations: Terra Nova Rural Park, Garry Point Park

COMMUNITY ENGAGEMENT AND OUTREACH

GTC's unique community engagement model includes conducting extensive outreach to everyone in the community, especially those who may not normally participate in stewardship activities. This includes researching and contacting potential participants, schools, organizations and businesses, utilizing social media, media outlets (local newspapers) and tapping into the LMG's volunteer base of over 5,500 people, including Richmond residents.

CAPACITY AND EXPERIENCE

Since 2013, Green Teams of Canada (GTC) has connected, built and empowered diverse communities through hands-on educational activities that promote health, well-being and environmental stewardship. Activities include invasive plant removals, planting of native species and clean-ups. GTC has won 11 social innovation awards (national, provincial and local) because it has reached and engaged a previously untapped young demographic aged 12-40. GTC's Lower Mainland and Greater Victoria Green Team programs are among the largest environmental volunteer groups in their respective regions.

So far, the two programs have:

- Run 800+ activities in 120 green spaces and 30 municipalities
- Engaged 12,500+ community members of all ages, backgrounds and abilities
- Removed 4,800+ cubic metres of invasive plants (equivalent to 30,000 bathtubs)
- Planted 25,500 native trees, shrubs and herbaceous plants
- Removed 7,300+ pounds of garbage, mostly from shorelines
- Worked with 65 schools and 100+ government agencies, non-profit organizations, educational institutions, land trusts and stewardship groups
- Raised environmental awareness to 2 million people through media coverage (120+ times, including Global News, CBC Radio, and local newspapers)

Environmental and human health depends on our connection to community and nature, and this has never been more clear than in the climate crisis and COVID-19 pandemic. GTC's community engagement model was first developed in 2011 in the Lower Mainland to address social isolation, sedentary lifestyles, and a lack of local opportunities for individuals, particularly youth, to make a positive tangible impact on the environment.

Using activities that enhance natural habitat, GTC focuses on empowering people. In changing and impacting people, health and well-being is prioritized, lifelong environmental stewardship is promoted, and community members are enabled to take care of each other and the places they live.

The Lower Mainland Green Team (LMGT) has run activities in Richmond since its founding in 2011, and has recently run activities with the City of Richmond at Terra Nova Rural Park in 2020, 2021 and 2022, and Garry Point Park in 2022. To read summaries of these activities, please click the following links:

- September 18, 2022 (Garry Point Park): <https://greenteamsCanada.ca/2022/09/19/garry-point-park-richmond-september-18-2022/>
- April 17, 2022 (Terra Nova Rural Park): <https://greenteamsCanada.ca/2022/04/18/terra-nova-rural-park-richmond-april-17-2022/>
- April 23, 2022 (Terra Nova Rural Park): <https://greenteamsCanada.ca/2022/04/24/terra-nova-rural-park-richmond-april-23-2022/>
- April 24, 2021 (Terra Nova Rural Park): <https://greenteamsCanada.ca/2021/04/25/terra-nova-park-april-24-2021/>
- April 17, 2021 (Terra Nova Rural Park): <https://greenteamsCanada.ca/2021/04/19/terra-nova-park-april-17-2021/>
- November 20, 2020 (Terra Nova Rural Park): <https://greenteamsCanada.ca/2020/11/09/terra-nova-park-november-7th-2020/>

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Activities are inclusive and engage people of all ages, abilities and backgrounds, notably those aged 12-40. Participants include but are not limited to students, at-risk youth, new immigrants, religious groups and Indigenous communities. Those with varying abilities are welcome and provided with alternative tasks (e.g. supervising and taking photos) that suit their needs. 65% of GTC participants are engaging in stewardship activities for the first time.

It is easy to sign up and attend a GTC activity as no experience is necessary. At no cost to participants, an educational talk and detailed training is provided in addition to tools, gloves, refreshments and rewards. GTC acknowledges the Indigenous territory where each activity takes place and how it contributes to reconciliation.

This project will take place at any natural area/park in the City of Richmond that City staff decide and has determined to be a priority. GTC will enhance this natural area by educating participants on and removing invasive plants that are overtaking native vegetation and trees.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

To measure the effects of this project, GTC will:

- Use registration and check-in/out forms to track the number of participants, demographics, who was introduced to Terra Nova Rural Park and stewardship activities, and volunteer hours
- Take 50+ photos of participants in action for the activity and post them online
- Take videos of participants in action and sharing their experience

- Conduct a post-activity survey to receive feedback on the activity and benefits experienced by participants
- Measure the volume of invasive plants removed in cubic metres using a measuring tape
- Measure the area of habitat revitalized in square metres using a GPS
- Count the number of trees and shrubs freed from invasive plants

All data is inputted into a database management system to track and report on outcomes. A blog will be published on GTC's website within 36 hours of the completion of the activity reporting the outcomes and showcasing photos. A PDF report summarizing the activity will be provided.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

GTC acquires in-kind products from sustainable businesses to give to volunteers as rewards. This includes Green Beaver, Carina Organics, Camino Chocolate, Blume, Nelson Naturals, Swedethings, West Coast Seeds, Tru Earth, Burts Bees, Salt Spring Coffee, OLA Bamboo, Noochpop, LUSH & more.

BUDGET

DESCRIPTION OF EXPENSES

- Materials
- Supplies
- Community engagement work (plan and run activities, conduct outreach, provide education, measure and report on impact)
- Insurance

LIST OF SUPPLIES AND MATERIALS

Shovels, loppers, pruners, rakes, gloves, refreshments, tarps, COVID-19 safety supplies (hand sanitizer, disinfectant spray, masks)

Projected Cost

\$205.00

MARKETING

Conducting outreach, providing volunteers with hands-on education, managing volunteers

Projected Cost

\$1,972.00

OTHER EXPENSES

Transportation of tools and supplies to and from activities, and activity administration including insurance and database management system for evaluation

Projected Costs

\$323.00

OTHER SOURCES OF FUNDING

A GTC activity costs \$3,000+ to run. This grant will fund a portion of this project, with the remainder covered by GTC/other sources. GTC will provide \$2,016+ of in-kind (photos, media, volunteers)

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies, insurance and honorarium costs for the restoration work in one of Richmond's natural areas. Strong application with a high level of detail.

Birds Canada

PROJECT TITLE

Enhancing citizen monitoring of birds in Richmond

FUNDING REQUESTED

\$2,500.00

SOCIETY NUMBER

119024313

DATE OF INCORPORATION

January 1, 2022

APPLICANT INFORMATION

Name: David Bradley

Address: 206-4841 Delta Street

Delta, BCV4K 2T9

Phone Number: 604-401-6850

Email: dbradley@birdscanada.org

CO-APPLICANT INFORMATION

Name: James Casey

Address: 1247

Victoria, BCV8V 3R8

Phone Number: 778-886-3255

Email: jcasey@birdscanada.org

DESCRIPTION OF PROJECT

Located along the Pacific Flyway the Fraser River Estuary, of which the City of Richmond is part, has been identified as a globally significant Key Biodiversity Area and a Ramsar Wetland of International Significance in part due to the migratory bird populations found on agricultural and intertidal lands of the estuary. The identification of the Fraser River Estuary as a Key Biodiversity Area is strongly linked to hundreds of volunteer hours put in by citizen scientist to count and report on birds using the Fraser Estuary.

Enhancing community monitoring is identified as a tool within the Ecological Management Strategy for instance action 4.8, 7.3, 8.3, 9.1 and 9.2 all speak to the need to enhance monitoring capacity. Action 4.8 is particularly relevant in this case. "Develop and implement tools for 'Citizen Scientists' that encourage local residents to inventory, monitor and protect the central wetlands environment (i.e. monitoring of wildlife activity, removal of invasive plants."

Birds Canada is proposing to use funds from the City of Richmond Environmental Enhancement Grant to further develop our capacity to monitoring of shorebirds in Richmond through 3 pieces of work:

1. Birds Canada organizes an annual bird survey of the entire delta in November. This survey spans from Iona Island to the US border and includes a number of land surveys within the Richmond area. Funds from the City of Richmond Environmental Enhancement Grant will go towards organizing the Richmond portion of that annual survey.
2. Data collected through monitoring needs to be analyzed and reported on if it is going to benefit conservation. Within the timeframe of the grant Birds Canada will work with the Garden City Conservation Society and the Richmond Nature House to present to community members on the data collected. The monitoring efforts are long term projects so beyond the timeframe of the grant the data collected will be used in peer-reviewed publications, freely available for download from the

NatureCounts Database and provided to any level of government interested in understanding the abundance and location of migratory birds within the Fraser Estuary.

3. To have as much impact as possible when communicating results Birds Canada will work with local artist to translate migratory bird data into engaging art installations that reach a broader audience on the importance of the estuary for migratory shorebirds.

PROJECT TIMELINE

The community bird survey of the Fraser Delta takes place on the 3rd weekend of November. So the 2022 survey will be Nov. 19 and the 2023 survey will be Nov 18.

The communication of monitoring results will take place in fall of 2023 once fall counts are completed so October / November of 2023.

The art based communication will take place at community events such as Earth Day events and the Garlic Festival throughout the spring and summer.

PROJECT LOCATION

The bird survey is Richmond wide but focuses on the coastal portion and on agricultural lands. Although not technically Richmond it also includes Iona Island. The outreach will take place at the Bird

COMMUNITY ENGAGEMENT AND OUTREACH

For the Fraser Estuary wide bird survey we promote the activity through the Birds Canada and Fraser IBA social media channels. We also have an existing list of approximately 90 volunteers from previous counts that we distribute the announcement to. Lastly we work closely with a network of community naturalist groups include Garden City Conservation Society and WildResearch in Richmond to recruit volunteers bird monitors.

Birds Canada is also a partner in the Important Bird and Biodiversity Area Caretaker Network run by BC Nature, so we will distribute notice of the workshops to BC Nature and local naturalist clubs through that network.

Lastly we would use local media such as the Richmond News and Vancouver is Awesome to circulate news of the events and findings from the monitoring.

CAPACITY AND EXPERIENCE

Originally registered in 1967 Birds Canada is Canada's largest and most established bird conservation organizations. Birds Canada had a number of local staff with extensive personal experience as professional bird guides. Birds Canada staff also have decades of experience offering workshops and otherwise engaging Canadians in stewardship activities. Birds Canada has coordinated the BC Coastal Waterbird Survey and Project Feederwatch and is the Canadian host of eBird-Canada the world's largest citizen science bird monitoring project. Collectively, staff at Birds Canada have contributed to over 250 peer-reviewed publications and have in house expertise on a number of the bird species found in and around the City of Richmond.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

As for the location of the efforts the citizen science monitoring currently focuses on the coastal regions of Richmond such as Terra Nova and along the West Dike as well as Iona Island. There is also an effort to survey the agricultural land reserve.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

In the short term impacts will be measured by the number of volunteers participating in monitoring activities and the number of participants we connect with at community events. Once the activities have been implemented impact will be measured by the percentage of the Fraser Estuary Key Biodiversity Area covered by monitoring efforts, the number of species detected in these monitoring efforts and number and type of communications products developed as part of these efforts. Over the long term impacts will be measured by years of monitoring collected, by species trends associated with the monitoring and examples of monitoring data informing management activities.

PARTNERSHIPS WITH OTHER ORGANIZATIONS

Yes

PARTNERS

In order to implement all parts of this grant Birds Canada would work in partnership with Garden City Conservation Society, WildResearch, Canadian Wildlife Service and BC Nature.

BUDGET**DESCRIPTION OF EXPENSES**

Birds Canada Staff time - \$500 per monitoring event x 1 = \$500

Birds Canada Staff time - \$250 per monitoring workshop x 2 = \$500

Birds Canada Staff time for outreach activity \$250 per activity x 3 = \$750

Honorarium for community artist to translate bird science to community art - \$500

Development and printing of brochure explaining Fraser Estuary Key Biodiversity Area - \$250

Total - \$2500

LIST OF SUPPLIES AND MATERIALS

Development and printing brochure explaining Fraser Estuary KBA

Projected Cost

\$250.00

MARKETING

\$0

Projected Cost

\$0.00

OTHER EXPENSES

Artist Honorarium

Projected Costs

\$500.00

OTHER SOURCES OF FUNDING

Yes

CITY STAFF RECOMMENDATION

A grant is recommended to assist with supplies and reduced honorarium costs for the three shorebird projects proposed. Reduced honorarium to align with grant guidelines.

Eco-Marlins/ Marlinaires

PROJECT TITLE

Matthew McNair Secondary Spring Shoreline Cleanup

FUNDING REQUESTED

\$500.00

SOCIETY NUMBER

N/A

APPLICANT INFORMATION

Name: Yusuf Savory

Address: 10820 Blundell Rd

Richmond, BC V6Y 1L1

Phone Number: 604-782-5786

Email: yusufsavory@gmail.com

CO-APPLICANT INFORMATION

Name: Jiya Nota

Address: 10051 Dennis Crescent

Richmond, BC V7A 3R9

Phone Number: 778-723-7518

Email: jiyanota57@gmail.com

DESCRIPTION OF PROJECT

Yusuf and I are part of the executive team of 2 clubs at our school, mine is called Marlinaires, and his is called Eco-Marlins. Last year, our clubs both got requests from our members to do a beach/shoreline cleanup. So, this year we are planning on doing it! We think it would be a wonderful opportunity to do hands-on work outside the community of our school but within Richmond, help preserve our wonderful coastline, make an impact, and go outside into nature!

In addition to this, we would also like to plant fruit trees in our backfield, as a sort of secondary project. A while back when I was in elementary school, the Grade 7's at the time planted trees around the walking path in our field, and it really made our field look and feel more walkable, and encouraged people to go and walk the path. I specifically remember going around the path with my friends to look at the trees! We want to create that in our community at McNair, because we have a beautiful, very big field, and know it's used for many sports and recreational activities. We have soccer, rugby, and track teams that practice there, and outside-of-school baseball and softball teams that practice in our field. On top of that, many students walk on the path to get to school, and people in our community take advantage of it to walk and use it for their own leisure.

This relates to the conservation and enhancement of our unique island environment by reducing the amount of pollution going into the ocean and helping to create a healthy ecosystem. So much marine life depends on the beach ecosystem, which plays an important role in the ocean. We, as students, also want to conserve the community around us, as I know many of us go to the Dyke with our friends and family, and as mentioned above, many sports teams, students, and members of the community take advantage of our field and would like to continue doing so.

The execs and I would go and visit the site beforehand, and try to map out where we want to clean, and map out areas that each exec can take a small group to. We would also decide the amount of time we want to spend in each area based on how much garbage there is in each spot. We would also have to

submit a request to the Richmond municipality to use the site and ask for guidance on how to dispose of the waste.

We are also wanting to do this through the OceanWise Shoreline Cleanup organization, as they have a lot of helpful resources on how to plan a cleanup, when the area has been cleaned last, and it tracks data of what garbage has been picked up, and what volume. They then use this data to see which kinds of garbage are ending up on our shoreline the most and try to combat that.

In conclusion, we as execs and as members of the Richmond community feel as though these 2 projects would make a positive impact on our community and be a learning experience for the students who participate, including us.

PROJECT TIMELINE

The Richmond School District will have a district-wide professional development day on May 19, 2023, which is when we plan to have our Shoreline Cleanup. We plan to have our shore clean up on a Pro-D Day as Pro-D Days are when the majority of our club members are available.

For our fruit tree planting event, we are currently unable to set the date as we need the weather to be nice in order to plant the fruit trees.

PROJECT LOCATION

We will be having our shore line cleanup down the Horseshoe Slough trail ending along the Dyke Rd. We will—with the permission of the School District—be planting near the fruit trees behind our School.

COMMUNITY ENGAGEMENT AND OUTREACH

We will first begin by promoting our school and our clubs and encouraging them to participate and get people they know to join. In addition, we will put up posters, do announcements, make Instagram posts, and maybe even go class to class to get our school community involved.

CAPACITY AND EXPERIENCE

As club execs, I don't think any of us have done a field trip with our club before, as we became execs during Covid times, but I know outside of our club roles a few of us have organized field trips and events like this! For example, 2 of the Eco-Marlins execs and I are in a class called Leadership at our school, and we participated in organizing the Grade 8 retreat at our school in which we planned out every minute of the day, came up with and led activities with them, and took them to bowling! In addition to this, one of the Eco-Marlins execs has actually organized and participated in a shoreline cleanup before through Oceanwise for her girl guides group! So we have some expertise in that area :) Both of our sponsor teachers have organized events like this before allowing them to give guidance and advice. Obviously, we want to be doing the brunt of the planning as they are our clubs and we have been wanting to do this for a year now, but if we need any guidance we can always ask them! In conclusion, I believe in every exec involved to plan this :)

As for the fruit tree planting, Eco-Marlins has a full garden in one of our courtyards, by their sponsor teachers' class! So they have a lot of experience planting plants. And Marlinaires is full of dedicated volunteers who don't mind getting their hands dirty. In addition to this, the Eco-Marlins sponsor teacher has a lot of experience with planting and maintaining plants and trees, so we can always go to him for guidance.

TARGET AUDIENCE AND ENVIRONMENTAL AREA BENEFITED

Both the shoreline cleanup and fruit tree planting will benefit Richmond residents as both locations are commonly used walking areas in Richmond. With the shoreline cleanup the removal of trash will help make the trail a more inviting walking and recreational area. It will also help the surrounding wildlife with the removal of harmful garbage that is foreign to their natural environment. We also hope in our attempt to combat plastic in the ocean we help stop the unofficial plastic cycle, to try and lessen the amount of microplastic, ingestion, and entanglement caused by plastic. The fruit tree planting will help provide natural habitats for the local wildlife and provide shade for walkers nearby.

MEASUREMENT OF SUCCESS (SHORT AND LONG TERM)

One long-term way we will measure the effects of this event is with the data collected through OceanWise, and their annual report and data detailing. A short-term way we can see the effects of our work is by taking before and after pictures and seeing the immediate impact we have had.

As for the trees, we can measure the effects of our project by seeing how much nicer and walkable the area looks, as well as a long-term way of seeing how they grow! As they grow, the trees will provide more shade for people and more areas to sit, so after we have graduated and passed by the school we can see how much they have grown!

PARTNERSHIPS WITH OTHER ORGANIZATIONS

No

PARTNERS

BUDGET

DESCRIPTION OF EXPENSES

Shoreline Cleanup

Garbage picking tongs \$50

Safety equipment (i.e. safety vests and gloves) \$65

Garbage bags and sharps container \$35

Food and lunch for volunteers \$125

Tree Planting

Fruit trees purchased from a nursery \$175

Tree watering bags \$50

Gloves (reused from Shoreline Cleanup)

LIST OF SUPPLIES AND MATERIALS

Garbage Bags, Sharps Container, Buckets, Tongs, Fruit Trees and tree watering bags

Projected Cost

\$375.00

MARKETING

We will have no marketing expenses as we use social media to market our events.

Projected Cost

\$0.00

OTHER EXPENSES

Lunch For Volunteers

Projected Costs

\$125.00

OTHER SOURCES OF FUNDING

Yes, we do. Both our clubs do fundraisers, and Eco-Marlins has money saved up.

CITY STAFF RECOMMENDATION

A grant is recommended to assist with the shoreline cleanup supplies and fruit tree planting project supplies. Use their own money they mention in the grant for the food for volunteers as refreshment costs are not covered this year in any grant due to demand on grant funding and apply additional funds to more trees.

2023 Environmental Enhancement Grant – Scoring Criteria

Grant Advisor:

Individual/Organization:

<div style="text-align: center;">Scoring</div> <div style="display: flex; align-items: center; justify-content: space-between;"> <div style="text-align: center;"> <input type="checkbox"/> 0 <i>No Answer</i> </div> <div style="flex-grow: 1; text-align: center;"> </div> <div style="text-align: center;"> 9 <i>Strongly Agree</i> </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;">1 <i>Strongly Disagree</i></div> <div style="text-align: center;">2</div> <div style="text-align: center;">3 <i>Somewhat Disagree</i></div> <div style="text-align: center;">4</div> <div style="text-align: center;">5 <i>Neutral</i></div> <div style="text-align: center;">6</div> <div style="text-align: center;">7 <i>Somewhat Agree</i></div> <div style="text-align: center;">8</div> </div>		
Grant Guidelines		
1	The application includes activities that will lead to positive environment results within the timeframe of the project.	
2	The application includes opportunities for Richmond residents to be involved.	
3	The application clarifies the specifics of the positive environmental impact the initiative will yield.	
4	<p>The application is consistent with and supportive of the City's environmental goals as presented in Chapter 9.0 Island Natural Environment of the OCP as follows:</p> <ul style="list-style-type: none"> protect, enhance and expand a diverse, connected and functioning Ecological Network; promote green infrastructure and the Green Infrastructure Network and their underlying ecosystem services; proactively implement practices to protect and improve water, air and soil quality; develop Partnerships for "Ecological Gain"; fostering Environmental Stewardship; and achieve long-term protection for ESAs through the implementation of the 2012 ESA Management Strategy. <p>Note: during evaluation, applicants only have to address one of these goals, however, they should receive a higher score relative to the number of goals that they address.</p>	
5	<p>The application includes innovative projects that will contribute to a connected and functioning Ecological Network as presented in the City's ENMS and PTMS as follows:</p> <ul style="list-style-type: none"> manage and enhance ecological assets; strengthen city infrastructure; create, connect and protect diverse and healthy spaces; engage through stewardship and collaboration; preserve and protect the public urban forest; 	

	<ul style="list-style-type: none"> • manage and maintain a healthy and safe public urban forest; • enhance and expand the extent and health of the public urban forest; and • educate and engage with the community on the benefits of the public urban forest and provide opportunities for community stewardship. <p>Note: during evaluation, applicants only have to address one of these goals, however, they should receive a higher score relative to the number of goals that they address.</p>	
6	The application contributes to healthy, diverse and functioning ecosystems.	
7	The application supports the development of a stewardship ethic in the community.	
8	<p>The application supports the City's circular economy principles:</p> <ul style="list-style-type: none"> • maximize the value of resources, by design, through responsible consumption, minimizing waste and reimagining how resources flow in a sustainable, equitable, low-carbon economy. 	
Applicant		
9	The applicant demonstrates efficiency and effectiveness.	
10	The applicant has sufficient organizational capacity to deliver the proposed project or service.	
11	The applicant is clear in their application and demonstrations an understanding for the work and resources required to complete the proposed project.	
Core Considerations		
12	The grant will be used to improve quality of life for Richmond residents, build community and enhance, restore or conserve Richmond's unique environment.	
13	<p>The application addresses the following items outlined in Council's Strategic Plan 2018-2022: A Sustainable and Environmentally Conscious City:</p> <ul style="list-style-type: none"> • addressing local climate change; • local urban agriculture; • utilization and naturalization of open spaces; and • nature and wildlife education. 	

14	The application includes objectives that are realistic, achievable and measurable.	
15	The project has clear goals and objectives.	
16	The application contains a clear action plan.	
17	The application includes evidence of community support.	
18	The application includes evidence of an evaluation plan to measure the project effectiveness.	
Financials		
19	The applicant has sought funding from sources other than the City for the proposed project or service.	
20	The applicant requires financial assistance to implement the proposed project or service (could this project still happen without full funding).	
21	The budget is reasonable and realistic for the proposed project or service.	
22	The financials are complete and provide detailed explanations in a clear, coherent and convincing manner.	

Notes:



City of
Richmond

Environmental Enhancement Grant Guidelines

Community Services Division
Parks Programs

Program Overview

The Community Environmental Enhancement Grant provides financial support to individuals and registered non-profit organizations for action-based projects that have measurable, positive outcomes on the environment in Richmond. Projects must be inclusive and focus on initiatives that contribute to the enhancement, restoration or conservation of Richmond's unique island natural environment.

Program Requirements

All projects must demonstrate that initiatives are measurable and will result in positive environmental impacts. All applications will be reviewed and prioritized according to the following criteria:

- Activities that will lead to positive environment results within the timeframe of the project;
 - Opportunities for community members to be involved;
 - A clarification on the specifics of the positive environmental impact that the initiative will yield;
 - Consistent with and supportive of the City's environmental goals as presented in chapter [9.0 Island Natural Environment of the Official Community Plan](#);
 - Innovative projects that contribute to a connected and functioning Ecological Network as presented in the City's [Ecological Network Management Strategy and Public Tree Management Strategy](#);
 - Contributes to healthy, diverse and functioning ecosystems;
 - Supports the development of a stewardship ethic in the community;
 - Supports resident activation in environmental enhancement; and
 - Supports the City's [circular economy principles](#).
-

Core Considerations

A successful project should address Council Strategic Plan 2018-2022: *A sustainable and Environmentally Conscious City* by aligning with the following items:

1. Addressing local climate change;
2. Local urban agriculture;
3. Utilization and naturalization of open spaces; and
4. Nature and wildlife education.

The [Ecological Network Management Strategy](#) is the long-term ecological blueprint for the collaborative management and enhancement of the natural and built environments throughout the city, within neighbourhoods, and across land uses and development types in order to achieve ecologically connected, livable and healthy places in which residents thrive. The Ecological Network is built upon the following four primary goals:

- Goal 1: Manage and Enhance our Ecological Assets;
 - Goal 2: Strengthen City Infrastructure;
 - Goal 3: Create, Connect and Protect Diverse and Healthy Spaces; and
 - Goal 4: Engage through Stewardship and Collaboration.
-

Eligibility

1. Individuals are eligible for a \$500 Environmental Enhancement Grant.
2. Registered non-profit societies (society incorporation number must be provided) are eligible for a \$2500 Environmental Enhancement Grant. These groups include:
 - Environmental groups;
 - Community groups;
 - Youth and seniors groups;
 - Community-led associations; and
 - Service clubs.

Note: Non-profit organizations operating outside of Richmond are eligible to apply for grant funding for projects occurring in Richmond, however these projects will receive lower prioritization than Richmond based organizations.

Purposes eligible for funding

Grants may be used for the following purposes:

- Materials (e.g. plants, soil, amender);
- Supplies (e.g. equipment rentals, tools, safety equipment);

- Marketing and promotion;
- Education;
- Honorarium (up to \$350); and
- Insurance.

What type of projects will be considered for grant funding?

The following are examples of eligible projects under the Community Environmental Enhancement Grant. These projects may be part of a larger initiative, or be carried out as one-day events:

- Invasive species pulls;
- Native tree and shrub planting;
- Create or enhance bird habitat;
- Create or enhance pollinator and beneficial insect habitat;
- Watercourse enhancement;
- Shoreline and street clean-up's;
- Wildlife education;
- Fruit tree gleanings;
- Projects that expand programs such as [Richmond's Bat Friendly City certification](#), [Barn Owl Box Program](#), [Pollinator programs](#);
- Reduce light pollution in natural areas;
- Citizen science engagement and outreach initiatives;
- Water quality monitoring; and
- Green infrastructure projects (e.g. rain gardens, bioswales).

Note: Projects based on private property will only be considered after all public property-based projects have been considered and awarded.

Projects are not limited to the above examples, if you have questions on whether or not your project is eligible for grant funding please contact the grant administrator.

What type of projects are not eligible for grant funding?

The following are examples of projects that are not eligible under the Community Environmental Enhancement Grant:

- Projects designed only to beautify an area for cosmetic purposes;

- Projects primarily focused on and/or expenses associated with the construction of infrastructure with the exception of projects related to natural infrastructure;
 - Purchase of a vehicle or other non-grant related items;
 - Lobbying, advocacy or fundraising activities;
 - Further disbursement of funds to a third party recipient;
 - Projects that take place outside of Richmond; and
 - Projects only designed for recreation.
-

What makes for a strong application?

- Enhances, restores, conserves and/or protects the environment;
 - Includes objectives that are realistic, achievable and measurable;
 - Demonstrates direct and measurable environmental benefit;
 - Provides an opportunity for community members to become actively engaged in the project activities and educates them on environmental issues;
 - Clearly demonstrates the ability to carry out the project successfully;
 - Clear project goals and objectives;
 - Clear action plan, which is realistic and attainable in terms of timing and resources;
 - Evidence of community support and inclusiveness;
 - Evidence of an evaluation plan to measure project effectiveness;
 - Evidence of financial need and fiscal responsibility; and
 - Willingness to work in collaboration with other City-related sustainability initiatives.
-

Awarding of Grants

1. Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes the final decisions.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

2. Grant Disbursement

- Applicants may receive full, partial, or be denied funding for their application.
- Applicants who receive partial funding will have the opportunity to confirm if their project can still be implemented.

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

3. Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end.
- Successful applicants must complete and submit the Environmental Enhancement Grant Final Report which will be disseminated upon application approval.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

4. Recuperation of Grant

- If the grant will not be used for the stated purpose, the full amount must be returned to the City.

5. No Appeal

- There is no appeal to Council's decision.

6. Final Report

- A final report, which will be provided to successful applicants, must be submitted upon project completion

How to Apply

To apply, visit <https://bit.ly/rmdenvirogrant> (case sensitive URL)

Contact Information

For any information regarding the Environmental Enhancement Grant, contact Parks Programs at parksprograms@richmond.ca or call 604-244-1250.



City of Richmond

Report to Committee

To: General Purposes Committee
From: Kim Somerville
Director, Community Social Development
Re: **2023 Health, Social and Safety Grants**

Date: January 3, 2023
File: 07-3300-01/2023-Vol 01

Staff Recommendations

1. That the 2023 Health, Social and Safety Grants be awarded for the total recommended amount of \$661,312.00 as identified in Attachment 1 of the staff report titled "2023 Health, Social and Safety Grants," dated January 3, 2023 from the Director, Community Social Development; and
2. That the grant funds be disbursed accordingly following Council approval.

Kim Somerville
Director, Community Social Development
(604-247-4671)

Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The City Grant Program was established to increase community capacity by assisting non-profit community organizations to deliver programs and services that benefit Richmond residents. The Health, Social and Safety (HSS) Grants, governed by City Grant Policy No. 3712, provide funding to eligible non-profit health, social and safety service providers that meet the established grant application and assessment criteria, at City Council's discretion. The purpose of this report is to present staff recommendations to Council regarding disbursement of the 2023 HSS Grants.

This report supports Council's Strategic Plan 2018–2022 Strategy #1 A Safe and Resilient City:

1.4 Foster a safe, caring and resilient environment.

This report supports Council's Strategic Plan 2018–2022 Strategy #4 An Active and Thriving Richmond:

4.1 Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.

This report supports the Social Development Strategy 2013–2022:

39 Administer, monitor and enhance the City Grant Program, undertaking reviews as required to ensure that the program continues to have adequate resources, targets priority community needs and makes efficient use of staff resources.

Findings of Fact

2023 Health, Social and Safety Grant Budget

The 2023 City Grant Program was approved by City Council with a 3.98% cost of living increase, as per City Grant Policy No. 3712. As a result, the HSS Grant budget increased from \$641,390.00 in 2022 to \$666,917.00 for 2023.

Notice Given and Applications Received

On September 14, 2022 the application window for the City Grant Program opened and information was posted on the City's website and social media channels as well as through a media release. The opportunity to apply for HSS Grants was communicated to the Richmond Community Services Advisory Committee to share with their networks and information was provided to previous HSS Grant recipients. An information session was held on September 21, 2022 to provide an overview of the HSS Grant process and eligibility guidelines to interested applicants. The deadline for submissions was October 19, 2022. A total of 30 HSS Grant applications were received for a total request of \$880,409.44.

A table outlining 2023 funding requests and recommended allocations is provided in Attachment 1. A summary of each application, generated directly from information submitted by applicants to the web-based system, is provided in Attachment 2. As application summaries are taken verbatim from the applicants' submissions, they replicate any errors or omissions made by the applicant. Staff recommendations and comments are also included in the summary.

As indicated in the HSS Grant Program Guidelines (Attachment 3), all proposals must demonstrate that primarily Richmond residents will be served by the proposed grant use. While some applicants serve wider geographic areas (e.g. Family Services of Greater Vancouver, Canadian Mental Health Association Vancouver-Fraser Branch), all recommended grants support primarily Richmond residents.

New Applications

This year, five new HSS Grant applications were received. Four organizations, namely Autism Society of British Columbia, Immigrant Link Centre Society, Society for Youth Empowerment and Strength, and The Society of St. Vincent de Paul Vancouver Archdiocesan Central Council are first time grant applicants. Church on Five has previously received funding through the HSS Grant Program. As it has not applied for a grant since 2019, its 2023 grant submission was reviewed as a new application.

Application Review Process

A HSS Grant Review Committee, consisting of staff from the Community Social Development Department, reviewed the applications. Assessment criteria outlined in the HSS Grant Program Guidelines were used to guide the recommendation considerations.

Analysis

The following analysis provides information about the HSS Grant Program, which includes two application streams (minor or major grant requests) and the option to apply for a multi-year funding request for those that qualify. Information is also provided regarding the rationale for partial funding or no funding recommendations and the types of applications that were received in 2023 as compared to 2021 and 2022.

Minor/Major Grant Requests

Two application streams are available for the HSS Grant Program: minor grant requests (\$5,000.00 or less) and major grant requests (over \$5,000.00). The application form required for major grant requests is more comprehensive than the application for minor grant requests. Eight organizations applied in the minor grants stream and 22 organizations applied in the major grants stream.

Multi-Year Funding Request

Applicants that have received grants for the same purpose for a minimum of five consecutive years are eligible to apply for a three-year funding cycle. In the first year of a cycle, a comprehensive application form is required; for the following two years, a briefer application is required. Multi-year applications are reviewed annually with recommended allocations for funding determined by City Council each year; there is no guarantee of funding allocations or approvals.

Reasons for Partial or No Funding

More than half of staff recommendations (17 of 30, or 57%) are for partial rather than full or no funding. The principal reasons for partial funding are:

- The City supports however is not a primary funder of non-profit organizations whose main sources of support include federal and provincial governments, numerous granting organizations, foundations, endowments, donations and fundraising efforts; and
- The total amount requested by organizations exceeds the recommended City Grant budget; providing some assistance to many organizations is considered preferable to providing full assistance to only a few organizations.

Other reasons for recommending partial or no funding include, but are not limited to:

- Programs previously funded by other levels of government;
- Funding responsibility lies in other jurisdictions;
- Other funding partners have not been sought;
- Does not primarily serve Richmond residents;
- Insufficient community benefit demonstrated;
- Lack of partnerships;
- Duplication of service; and
- Quality and completeness of the application.

Health, Social and Safety Grant Application Information 2021–2023

The following table provides information about HSS Grant applications and allocations over a three-year period, including this year's applications and recommended allocations.

Table 1: HSS Grant applications information 2021–2023

Year	2021	2022	2023
Total number of applicants	27	28	30
New applicants	1	2	5
Late applicants	0	0	0
Full amount of request recommended	10	10	12
Partial amount of request recommended	15	18	17
Denial recommended (did not meet criteria)	2	0	1
Minor request (\$5,000 or less)	6	6	8
Total amount requested	\$1,127,468	\$842,309	\$880,409
Total budget available	\$626,970	\$641,390	\$666,917
Total allocated	\$626,970	\$630,795	\$661,312

2023 HSS Grant Allocation Considerations

Recommended grant allocations are based on the assessment criteria outlined in the HSS Grant Program Guidelines. The 2023 grant applicants demonstrated similar need and eligibility for funding as in previous years. Recommendations for partial funding will support returning applicants with the same level of funding as last year with an additional cost of living adjustment. Considerations for a number of HSS grant allocations are discussed below:

- In 2021, Family Services of Greater Vancouver (FSGV) received \$48,007.00 in grant funding but was not able to fill a specialized Counselling position, resulting in \$22,051.00 of unspent grant funds that year. In 2022, full grant funding, which included the funding for this position, was allocated to FSGV, with the balance of unspent funds from 2021 subtracted from the 2022 grant funding total. This resulted in FSGV receiving \$25,956.00 in 2022 (\$48,007.00 less the \$22,051.00 in unspent funds from 2021). Staff recommend the same level as 2022 had it received the full amount recommended of \$48,007.00 with a cost of living adjustment.
- Staff recommend that Parish of St. Alban's receive the full amount requested of \$35,000.00. It received a grant of \$22,000.00 in 2022. There has been an increasing number of people experiencing homelessness and food insecurity in the community and growing calls for City support in these areas. Parish of St. Alban's operates four different programs that address food security and homelessness: (1) its Tuesday evening community meals serve 100 people per week, mostly seniors, new immigrants, and people experiencing homelessness; (2) its Wednesday Reaching Home Hamper program provides 33 food hampers each week to vulnerable families which benefit a total of 142 people; (3) its Friday lunch program provides meals to 40 people experiencing homelessness; and (4) its Sunday outreach program provides sandwiches and other ready to eat items to people experiencing homelessness.

- Staff recommend one applicant, Society for Youth Empowerment and Strength, be denied funding. Applications require funding to be sought from sources other than the City to be considered eligible to receive grant funding. The applicant does not demonstrate a shared funding approach and does not meet funding criteria.

Staff recommend grant allocations to 29 of the 30 organizations that applied for a total amount of \$661,312.00. With the allocated 2023 HSS Grant budget of \$666,917.00, this leaves a remaining balance of \$5,605.00.

Financial Impact

The 2023 HSS Grant Program budget is \$666,917.00. A total of \$661,312.00 is recommended for disbursement.

Conclusion

The City's HSS Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and services enhance the social and physical well-being of the community. These grants support the work of non-profit social service agencies whose mandates align with the City's Social Development Strategy goals of social equity and inclusion, citizen engagement, and building on social assets and community capacity. Staff recommend that 2023 HSS Grants be allocated as indicated in Attachment 1 to the applicants dedicated to supporting the well-being of Richmond residents.



Dorothy Jo
Program Manager, Social Planning
(604-276-4391)

- Att. 1: 2023 Health, Social and Safety Grant Recommendations
2: 2023 Health, Social and Safety Grant Application Summary Sheets
3: 2023 Health, Social and Safety Grant Program Guidelines

2023 Health, Social and Safety Grant Recommendations

SOCIETY NAME	2022 GRANT	2023 REQUEST	RESIDENTS TO BE SERVED	2023 RECOMMENDED	MULTI-YEAR REQUEST	COMMENT SUMMARY	ATT. 2 PG #
Amyotrophic Lateral Sclerosis Society of British Columbia	\$4,092.00	\$16,068.00	18	\$4,255.00	1	Grant funding towards warehouse rent to store equipment offered at no cost to people living with ALS. The recommendation is for the same level as last year with a cost of living adjustment.	1
Autism Society of British Columbia	N/A	\$4,800.00	480	\$2,500.00		Grant funding towards office rent and utilities to support AutismBC's programs and services for people on the autism spectrum and their families. Partial funding is recommended.	4
Big Brothers of Greater Vancouver	\$6,000.00	\$6,000.00	35	\$6,000.00	3	Grant funding towards personnel salaries to support Big Brothers mentorship programs. The recommendation is for the full amount requested.	7
Big Sisters of BC Lower Mainland	\$4,000.00	\$7,500.00	40	\$4,160.00		Grant funding towards personnel salaries to support Big Sisters mentorship programs. The recommendation is for the same level as last year with a cost of living adjustment.	10
Boys and Girls Clubs of South Coast BC	\$6,650.00	\$10,000.00	30	\$6,915.00		Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	14
Canadian Mental Health Association, Vancouver-Fraser Branch	\$10,000.00	\$30,500.00	72	\$10,398.00	2	Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction, mostly from low income families. The recommendation is for the same level as last year with a cost of living adjustment.	17
Chimo Community Services	\$50,000.00	\$50,000.00	7,361	\$50,000.00	3	Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs. The recommendation is for the full amount requested.	19
Church on Five	N/A	\$5,000.00	7,140	\$5,000.00		Grant funding towards personnel salaries and equipment for a free weekly community and outreach meal program. The recommendation is for the full amount requested.	21
Community Mental Wellness Association of Canada	\$12,000.00	\$93,200.00	6,000	\$12,478.00	2	Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese. The recommendation is for the same level as last year plus a cost of living adjustment.	24
Family Services of Greater Vancouver	\$25,956.00	\$68,729.44	95	\$49,918.00	3	Grant funding towards the Counselling, Support and Therapeutic Education Program available to all Richmond residents on a sliding fee scale. Please note that in 2021, Family Services of Greater Vancouver did not use part of the grant they received due to a Counsellor position being vacant for part of 2021. In 2022, they received the full amount requested less the unspent funds of \$22,051 which resulted in them receiving \$25,956. The recommendation is for the same level as 2022 had they received the full amount allocated (\$48,007) with a cost of living adjustment.	26
Greater Vancouver Law Students' Legal Advice Society	\$2,500.00	\$10,000.00	170	\$2,600.00		Grant funding towards personnel salaries, volunteer support and operating expenses for the provision of free legal services to people living on low income. The recommendation is for the same level as last year with a cost of living adjustment.	29
Heart of Richmond AIDS Society	\$13,033.00	\$17,000.00	750	\$13,552.00	2	Grant funding towards office rent to facilitate education/prevention, counselling and support for people living with HIV/AIDS and their families. The recommendation is for the same level as last year with a cost of living adjustment.	33
Immigrant Link Centre Society	N/A	\$25,000.00	271	\$10,000.00		Grant funding towards personnel salaries and transportation costs for a free food distribution program at four affordable housing sites in Richmond. Partial funding is recommended.	35
Minoru Seniors Society	\$5,000.00	\$5,000.00	140	\$5,000.00		Grant funding towards personnel salaries, volunteer support, transportation costs and supplies for the Wellness Connections outreach program, designed to assist frail, at-risk and isolated seniors in Richmond to reconnect with their community and increase independence through participation in recreation programs and wellness services. The recommendation is for the full amount requested.	38
Multicultural Helping House Society	\$5,000.00	\$10,000.00	1,500	\$5,200.00		Grant funding towards personnel salaries, volunteer support, office rent and program supplies for a program aimed to reduce social isolation for seniors, youth, women and caregivers in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	42
Parish of St. Alban's (Richmond)	\$22,000.00	\$35,000.00	18,340	\$35,000.00		Grant funding towards volunteer support, office rent and program materials for meal programs that support people experiencing homelessness and isolation. The recommended amount is for the full amount requested.	45
Pathways Clubhouse	\$35,027.00	\$35,027.00	375	\$35,027.00	3	Grant funding towards the Pathways Clubhouse meal program, which provides members with healthy meals at affordable prices. The program also provides opportunities for social connection and support services. The recommendation is for the full amount requested.	48
PLEA Community Services Society of BC	\$5,000.00	\$5,000.00	3,000	\$5,000.00		Grant funding towards personnel salaries for school-based education and prevention workshops that equip children and youth with knowledge and practical tools to keep themselves safe from various forms of sexual exploitation. The recommendation is for the full amount requested.	50
Richmond Addiction Services Society	\$226,860.00	\$226,860.00	7,000	\$226,860.00	3	Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. The recommendation is for the full amount requested.	53

2023 Health, Social and Safety Grant Recommendations

SOCIETY NAME	2022 GRANT	2023 REQUEST	RESIDENTS TO BE SERVED	2023 RECOMMENDED	MULTI-YEAR REQUEST	COMMENT SUMMARY	ATT. 2 PG #
Richmond Cares, Richmond Gives	\$43,615.00	\$50,000.00	49,950	\$45,351.00	3	Grant funding towards the agency's core operating costs, including the Information & Volunteer Centre, which connects residents with community resources through the Community Services Directory, Richmond Seniors Directory and Community Events Calendar. The Centre also supports volunteer recruitment efforts of local non-profit organizations through the online Volunteer Now database. The recommendation is for the same level as last year with a cost of living adjustment.	56
Richmond Family Place Society	\$38,874.00	\$50,000.00	5,950	\$40,422.00	1	Grant funding towards personnel salaries and operating expenses for various preventative family support services and programs to Richmond families with children up to 12 years old, including intergenerational programs for families with isolated seniors. The recommendation is for the same level as last year with a cost of living adjustment.	59
Richmond Mental Health Consumer and Friends Society	\$6,500.00	\$8,725.00	134	\$6,759.00	3	Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education and leadership opportunities. The recommendation is for the same level as last year with a cost of living adjustment.	62
Richmond Multicultural Community Services	\$13,043.00	\$25,000.00	4,500	\$13,563.00	3	Grant funding towards core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration and diversity and cross-cultural education and awareness. The recommendation is for the same level as last year with a cost of living adjustment.	65
Richmond Poverty Reduction Coalition	\$5,000.00	\$10,000.00	62	\$5,199.00		Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on tables and committees to support poverty reduction in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	67
Richmond Women's Resource Centre	\$29,000.00	\$41,000.00	9,500	\$30,155.00	2	Grant funding towards women's programs and services including skills training, English conversation and peer support groups designed to empower and support women. The recommendation is for the same level as last year with a cost of living adjustment.	70
Society for Youth Empowerment and Strength	N/A	\$5,000.00	24	Denial recommended		Grant funding towards personnel, rent, marketing and program materials for a strength and conditioning training program for at-risk youth between the ages of 13 and 17. This application does not demonstrate a shared funding approach as the amount requested of the City exceeds that requested of two other funders approached for the same purpose. Therefore, denial is recommended.	73
The Kehila Society of Richmond	\$5,000.00	\$5,000.00	25,000	\$5,000.00		Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need. The recommendation is for the full amount requested.	76
The Society of St. Vincent de Paul Vancouver Archdiocesan Central Council	N/A	\$5,000.00	3,000	\$5,000.00		Grant funding towards supplies and program materials for the community meal program at St Joseph the Worker Parish, which serves approximately 60-100 meals per week and 40 takeaway meals for distribution to street-entrenched individuals. The recommendation is for the full amount requested.	79
Touchstone Family Association	\$5,000.00	\$5,000.00	40	\$5,000.00		Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement. The recommendation is for the full amount requested.	82
Turning Point Recovery Society	\$15,000.00	\$15,000.00	200	\$15,000.00	3	Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, a community shower program and a lunch program for individuals experiencing homelessness. The recommendation is for the full amount requested.	85
TOTAL REQUESTED				\$880,409.44			
TOTAL ALLOCATED				\$661,312.00			
TOTAL AVAILABLE				\$666,917.00			
REMAINING BALANCE				\$5,605.00			



Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Amyotrophic Lateral Sclerosis Society of British Columbia
Grant Type:	Multiple Year Funding Cycle - (Year 1 of 3) Over \$5000 Grant Program
Grant Request:	\$16,068.00
Proposal Title:	Equipment Loan Program
Grant Purpose:	Operating Assistance
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	550
Richmond Residents:	18

Grant Request Summary:

The equipment loan program provides equipment at no cost to ALS patients. The equipment inventory includes bathroom accessories, beds, lifts, wheelchairs, communication devices, advanced technology and software and other miscellaneous equipment. The 2023 Annual Budget of the Equipment Loan Program is \$1,057,848. The expenses include equipment purchases, maintenance, cleaning and repairs, equipment rental, equipment pick-ups and deliveries, equipment warehouse rental and equipment loan staff salaries and benefits. The \$16,068 grant request will be used to pay for the monthly rental fees of the equipment warehouse. The equipment warehouse is where we store 1,877 pieces of various equipment (current equipment inventory at the time of the grant application).

Richmond Services Received by Your Organization:

The ALS Society of Move to Cure ALS in Richmond (ALS annual Walk event) is held at Gary Point Park in Richmond. Three golf courses in Richmond participated in our annual PGA of BC Golfathon fundraising. Because our office is in Richmond, most of our office volunteers live in Richmond. For the last five years, we have been able to hire a co-op student through the Canada Summer job Richmond region.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	7,548,113.00	3,153,648.52
Total Expenses	7,605,510.00	1,609,623.78
Annual Surplus or (Deficit)	(444,601.00)	1,544,024.74

Accumulated Surplus or (Deficit)

8,025,511.00 11,435,219.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The 2021 revenue of 7.5 million includes gift-in-kind donation valuing 287,419 and also endowment income funds valuing 267,839. It also includes deferred revenues from PROJECT HOPE phase 1 received in 2020 for the project.

In 2021, 5.3 million was expensed for PROJECT HOPE Phase 1; funds were transferred to UBC to initiate the hiring of clinician/scientist that will perform ALS research and clinical trials in BC. The annual surplus was negative as some of the funds for PROJECT HOPE were deferred revenues from previous years. The revenue includes 3 million from the government of BC (1 million was received in 2020 and recorded as deferred, and 2 million was received in March 2021).

Goal of PROJECT HOPE Phase 1 - to establish an ALS research professorship in collaboration with the University of British Columbia. This new, permanent ALS dedicated clinician/scientist will offer patient care and further improve patient outcomes and research to increase clinical trials in British Columbia for local patients.

Aside from the provincial government other sources of the 5.3 million are as follows: the previous year's surplus of the Society, ALS Adventure Challenge Endowed Fund (account closed May 2021) and Operating Reserve.

Current Year: FINANCIALS AS OF AUGUST 31, 2022 - The current revenue of 3.1 million includes gift-in-kind donation valuing 152,691 and also endowment income funds valuing 22,991. Note that 667K of the revenues was a bequest with a direction from the donor to transfer the funds to the Eisen Endowment. At 2022 year-end, 177K will also be reallocated as deferred revenue for PROJECT HOPE Phase 2. This represents 40% net revenue of the 2022 Move to Cure ALS.

Explanation for Accumulated Surplus or (Deficit)

2021 - Accumulated revenues include 4.5 million in restricted and endowment funds, 494K deferred revenue for PROJECT HOPE phase 2 and patient services, and 863K capital assets.

As of Aug. 31, 2022 - Accumulated revenues include 2.5 million for PROJECT HOPE Phase 2, which is currently on deferred revenue (the goal of PROJECT HOPE phase 2 goal is to raise 20 million and integrate ALS research and patient care). Accumulated revenues include; capital assets with a value of 828,735 and restricted and endowment funds with a value of 7,561,715.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,092.00	Health, Social & Safety

2021	\$4,000.00	Health, Social & Safety
2020	\$4,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$16,068.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$16,068.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Pacific Blue Cross	\$20,000.00
Lagniappe Foundation	\$15,000.00
BC Gaming Community Grant	\$175,000.00
 Amount Your Society will Provide:	 \$300,000.00
 Total Proposed Budget:	 \$1,057,847.00

Grant Recommendations

Recommended Amount: \$4,255.00

Purpose:

Grant funding towards warehouse rent to store equipment offered at no cost to people living with ALS.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Autism Society of British Columbia

Grant Type: \$5,000 or Less Grant

Grant Request: \$4,800.00

Proposal Title: AutismBC Richmond Head Office

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 6000

Richmond Residents: 480

Grant Request Summary:

The City of Richmond grant will support operations for AutismBC out of our head office at the Goodlife Fitness Centre in the PAFN (Pacific Autism Family Network) hub in Richmond BC. AutismBC was founded in 1975 to support people on the autism spectrum and their families. Since our humble beginnings, we have grown to become one of the most trusted non-profit organizations for autism in BC. We continue to support autistic individuals by providing parents and communities with knowledge and by engaging with people on the autism spectrum to create stronger, more diverse communities. Our services are delivered to the autism community through activities under 3 programming pillars: • The Learning Pillar, which includes Waiting for Assessment Workshops for parents and caregivers, Behavioural Interventionist (BI) Workshops for parents and professionals, and Community & Custom Autism Training for businesses in the community that strive to become more inclusive and accessible to people with autism. • The Connection Pillar, which includes programs like AutismBC Goes, Social Sundays, Siblings Groups, Pokeman Jr. Club, and Minecraft Club that connect children, youth and adults with autism and their families to enjoy activities together without barriers; • and The Support Pillar, which includes Community Support Groups and AutismBC Talks Speaker Series.

Richmond Services Received by Your Organization:

We currently do not receive any services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	830,202.00	368,478.74

Total Expenses	830,202.00	407,812.15
Annual Surplus or (Deficit)	0.00	39,333.41
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Last year AutismBC did not have a surplus or deficit. Our annual revenue from fundraising and other activities did decline, however, we qualified for and were granted temporary Government subsidies due to COVID to the total of 144,766 to help us balance our expenses and revenue.

Current Year: The total above for our current fiscal year, which runs from April 1st to March 31st, reflects our deficit as of October 2022.

This fiscal year we have experienced a reduction in donations for individual giving, including our annual April fundraising campaign, and in community giving, including our annual 'Run for Autism' fundraising campaign.

Explanation for Accumulated Surplus or (Deficit)

NA

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,000.00
Utilities and Telephone	\$800.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
staff conference 3500 team development 1600 food and refreshments 1500	\$0.00
professional development 2000 Insurance 9600 Audit 7500 Legal 3000 Subscription, and membership fees 4200 Finance and banking fees 6250	
Total:	\$4,800.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Province of BC Community Gaming Grant	\$250,000.00
Amount Your Society will Provide:	\$406,972.00
Total Proposed Budget:	\$661,772.00

Grant Recommendations

Recommended Amount: \$2,500.00

Purpose:

Grant funding towards office rent and utilities to support AutismBC's programs and services for people on the autism spectrum and their families.

Recommendation:

Partial funding is recommended.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Big Brothers of Greater Vancouver
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$6,000.00
Proposal Title:	Big Brothers Community Program, Teen Mentoring Program, Youth Leadership
Number To Be Served:	35
Richmond Residents:	35

Grant Request Summary:

The Community Program matches adult male-identifying volunteers with male-identifying children and youth aged 7-17, who have limited or no contact with a positive male role model. Big and Little Brothers spend 2-4 hours each week, sharing a wide range of low-cost and fun activities together. We currently have 19 children matched and 4 children waiting to be matched. Children on our waitlist can wait up to 2 years to be matched, as we always try to ensure matches are compatible with each other to maximize the benefit for all parties. We are not projecting significant growth in these numbers in the forthcoming year because we are seeing a fall in the number of new applications due to apprehension from many families about connecting with programs during the COVID-19 pandemic, especially from families that have vulnerable adults living with the potential Little Brothers. Having said that, we are focusing our efforts on promoting our services to families in Richmond, as we recognize the huge benefit it can provide and know they can be delivered safely, and digitally when necessary. The Teen Mentoring Program matches elementary school children of any gender identity (grades 1-7) with teen "Big Buddy" mentors. Big and Little Buddies spend one hour a week engaging in fun non-academic activities. Traditionally, this program takes place at the elementary school, however in response to COVID-19 this program has transitioned to an online platform for Bigs and Littles to meet under the supervision of a Mentoring Coordinator. This program connects student mentees with their teen mentors in one-on-one relationships, thereby increasing their network of support and enabling them to form a relationship with someone who is engaged in and cares about their life. Our mentees are able to enjoy life-long benefits which arise from a quality mentoring relationship, such as higher self-esteem, reduced risky behavior, stronger relationships, and a more positive attitude toward school. The family benefits from the improved wellbeing of the child, and volunteer mentors report feeling immense personal reward - thus bringing the entire community closer. The Youth Leadership Program provides BBGV youth from our Teen Mentoring and Community programs, with additional training to support their growth as leaders in their communities. Participants include teen mentor from the Teen Mentoring program and teen mentees between the ages of 13-18 from our Community Program. The program empowers youth to build upon their life skills, and focuses their development and awareness of important topics such as

mental health, critical thinking, financial planning, communication, and preparation for post-secondary and employment. Fostering connections, establishing peer-support, and providing guidance through supportive BBGV Mentoring Coordinators is the primary focus.

Changes that will impact grant use:

The information provided in the Year 1 application regarding the three programs outlined is still applicable to this year's application. The only changes we foresee over the coming year is a return to more in-person programming. We also expanded the age range of mentees in the Community Program from 7-14, to 7-17 so we can serve even more youth in the program.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,023,178.00	2,649,259.00
Total Expenses	2,008,153.00	2,663,799.00
Annual Surplus or (Deficit)	15,025.00	(14,540.00)
Accumulated Surplus or (Deficit)	(58,563.00)	(73,103.00)

Explanation for Annual Surplus or (Deficit)

Last Complete Year: We aim for a balanced budget, and to us, considering the size of our organization, a 15k surplus is essentially a balanced budget. The minor surplus comes from unanticipated funding during the pandemic.

Current Year: We are again aiming for a balance budget, with a small deficit to utilize the small surplus from last year

Explanation for Accumulated Surplus or (Deficit)

There is a small deficit as the pandemic years were challenging for us. Our aim is to serve as many children as we can through our mentorship programs.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,000.00	Health, Social & Safety
2021	\$6,000.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$6,000.00

Purpose:

Grant funding towards personnel salaries to support Big Brothers mentorship programs.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Big Sisters of BC Lower Mainland
Grant Type:	Single Year Funding Over \$5000 Grant Program
Grant Request:	\$7,500.00
Proposal Title:	Big Sisters Mentoring Programs in Richmond
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	40
Richmond Residents:	40

Grant Request Summary:

Big Sisters of BC Lower Mainland has been changing the course of young lives by providing supportive mentors to young people in our community who need someone the most. We support girls and female-identified youth (ages 7-17) who may be facing challenges like bullying, isolation, poverty, anxiety, low self-esteem, and more. Their mentors help them overcome adversities, make healthy choices and reach their full potential. On average, over 650 youth participate in our mentoring programs every year. We provide weekly 1:1 mentoring through two of our core programs: 1. Big Sisters Mentoring: matches youth with a supportive, caring adult. It focuses on activities that build social emotional development and a relationship based on trust and common interests. 2. Study Buddy: focuses on schoolwork. Students in this program not only improve their academics but also report a higher level of self-esteem and better social interaction with peers. When a parent, school personnel, social worker or other helping professional recognizes the need for a positive adult role model in a young person's life, they refer them to our agency. These young people come from growingly diverse backgrounds and communities. Among the children and youth we serve: • up to 87% come from "low income" households (as defined by stats Canada) • 47% come from single parent families • 25% were born in a country other than Canada • up to 40% struggle with mental illness • 47% do not speak English as their first language, At Big Sisters our focus is on prevention. These early years are essential in determining later outcomes, setting children up for success and avoiding the costs associated with unresolved childhood adversities later in life. Young people who receive the benefits of long-term mentorship grow up to report higher levels of happiness and healthier relationships, and more senior positions, earnings at work and giving back to the community. When this happens, an entire community benefits.

Richmond Services Received by Your Organization:

Big Sisters' offices are located in Vancouver and Surrey and therefore we don't currently use any City of Richmond services, with the exception of the Richmond Public Libraries. The libraries are often used by Study Buddy matches

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,283,458.00	2,328,795.00
Total Expenses	2,393,611.00	2,621,627.00
Annual Surplus or (Deficit)	(110,153.00)	(292,834.00)
Accumulated Surplus or (Deficit)	5,480,305.00	5,187,471.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year:

Deficit Budget

For the first time in recent years Big Sisters operated with a deficit budget due to shortfalls in fundraising, and the decrease in grants available due to the pandemic. In some cases, we found that funders decreased amounts in order to help additional charities, while others diverted funding to food security programs, and a few funding streams are no longer available.

Fiscal Year-end Change

Our fundraising events have been impacted by the pandemic as they have been virtual or hybrid with limited capacity. In 2021, we changed our fiscal year-end from December 31 to June 30. This decision was made because almost 40% of our operating budget was derived from fundraising events, and our largest event is scheduled in the last quarter of the calendar year. The pandemic emphasized the need to change the fiscal year-end so that we can plan accordingly for shortfalls. With our major fundraising event now occurring in the second quarter of our new fiscal year (instead of the 4th) we are better positioned to address possible insufficiencies and adjust operating expenses accordingly.

Our attached audited financials include January 2020-December 2020 and January -June 2021 only. Our current financials July 2021-June 2022 are reflected in the current financials above, but are still in final audit and not yet approved by our Board. These audited financials should be available by the end of November.

Current Year: For the second consecutive year, Big Sister is operating with a deficit budget due to the downturn in the economy and the impacts of the pandemic.

Staffing and volunteer recruitment continue to be problematic and more expensive.

Fortunately, Big Sisters of BC Lower Mainland prepared for unexpected circumstances and therefore had some funds to assist during this difficult time.

Explanation for Accumulated Surplus or (Deficit)

Our accumulated surplus increased significantly during the 2021-2022 fiscal year-end due to a large donation received to purchase our new property on Joyce Street.

The accumulated surplus includes the current land value of the purchase.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$4,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$7,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$7,500.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
BC Gaming	\$200,000.00
Prospera Credit Union	\$30,000.00
Provincial Employees Community Service Fund (PECSF)	\$12,000.00
Amount Your Society will Provide:	\$939,063.00
Total Proposed Budget:	\$1,612,580.00

Grant Recommendations

Recommended Amount: \$4,160.00

Purpose:

Grant funding towards personnel salaries to support Big Sisters mentorship programs.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Boys and Girls Clubs of South Coast BC

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$10,000.00

Proposal Title: BGC Services at Mitchell Elementary

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 30

Richmond Residents: 30

Grant Request Summary:

We are seeking support from the City of Richmond to support the after-school program offered by BGC at Mitchell Elementary School in East Richmond. Programming is offered four days per week (Monday through Thursday) after school for students aged 6 through 12, and a preteen evening program is offered once a week for kids in Grades 5 through 7. The Club provides a safe, accessible place for children after school, and offers supervised social and recreational programs that enhance participants' physical, educational, character, and skill development. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts and crafts, leadership programs, and sports and physical activities that promote active lifestyles. All children and families can access our programs, regardless of their financial situation. Impact of COVID-19: Although we reintroduced our typical drop-in model last year, registration was slower than we would typically see, and we served a total of 24 members (compared to 50 or more pre-pandemic). In addition, as with many businesses, we have experienced difficulties in filling vacant staff positions over the past several months, and this has resulted in BGC making the difficult decision to delay opening the Richmond Club for the 2022-23 school year until November. Planning the relaunch of programming is proceeding well, and we project that we will serve up to 30 members at the Club this year.

Richmond Services Received by Your Organization:

We received a \$6,650 City Grant in 2022, but receive no other services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	9,356,659.00	10,930,400.00
Total Expenses	8,933,820.00	10,996,200.00
Annual Surplus or (Deficit)	422,839.00	(65,800.00)
Accumulated Surplus or (Deficit)	2,714,396.00	2,648,596.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Operations resulted in a surplus last year, due primarily to extraordinary emergency subsidies and grants received during the year as a result of the pandemic. As a result of COVID-19, BGC has operated under modified conditions in keeping with the advice and direction of the local health authorities, and our own ability to safely run our programs. Camp Potlatch was closed, and Clubs operated at lower capacity which resulted in decreased fees. Due to the decline in revenues, the Agency qualified for the Canadian Emergency Wage Subsidy ("CEWS"). BGC recognized 2,346,500 of CEWS for the year ended March 31, 2022 and these amounts are included in the financial statements as Government revenue.

Current Year: A small deficit is forecast for the current year (after amortizations). BGC strives to maintain a balanced year-end position for operations.

Explanation for Accumulated Surplus or (Deficit)

Sound financial management over the last 85 years.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,650.00	Health, Social & Safety
2021	\$6,500.00	Health, Social & Safety
2020	\$6,500.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$10,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00

Program Materials	\$0.00
Local Travel	\$0.00
Other: Insurance: \$95 Food: \$1,180 Allocation for Central Administration: \$7,415	\$0.00
Total:	\$10,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Province of BC - Community Gaming Grant	\$6,500.00
Membership Fees	\$11,450.00
BGC Foundation of South Coast BC	\$75,115.00
 Amount Your Society will Provide:	 \$75,115.00
 Total Proposed Budget:	 \$103,065.00

Grant Recommendations

Recommended Amount: \$6,915.00

Purpose:

Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Canadian Mental Health Association, Vancouver-Fraser Branch

Grant Type: Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program

Grant Request: \$30,500.00

Proposal Title: Urban Resilience Opportunities for Kids (Year 2)

Number To Be Served: 72

Richmond Residents: 72

Grant Request Summary:

Urban Resilience Opportunities for Kids (UROC) builds resiliency through play. It creates connection and instills confidence in children who live with a parent with a mental illness by providing monthly outings. In addition, it increases children's social networks and promotes social skill development. The program ensures that youth have the opportunity to interact with safe and supportive adult role models and focuses on forming healthy attachments through ongoing acceptance and long-term participation in the program. With this approach, youth succeed in programs they might not in other areas of life. Lastly, the program provides respite to the parent, who can attend to their mental health needs while knowing their kid is looked after.

Changes that will impact grant use:

The current year's funding will be based on a similar model to last year. The grant will cover the personnel cost of two casual staff members and the lease of a van required for the transportation of the program kids. Over 90% of our program participants belong to low-income families. To ensure equitable access, we have tried minimizing barriers such as cost of transportation and food. The program itself is available at no cost to the families. We are also planning on some staff and participant turnover and additions.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	7,637,836.00	8,886,789.00
Total Expenses	8,091,195.00	8,798,220.00
Annual Surplus or (Deficit)	(453,359.00)	88,569.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Program demand was maintained or increased, but revenue declined.

Current Year: None to report

Explanation for Accumulated Surplus or (Deficit)

While our revenues declined, we saw equal or greater demand for programming. This has resulted in a deficit.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$10,000.00	Health, Social & Safety
2021	\$8,670.00	Health, Social & Safety
2020	\$8,670.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$10,398.00

Purpose:

Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction, mostly from low income families.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Chimo Community Services

Grant Type: Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program

Grant Request: \$50,000.00

Proposal Title: 2023 Health, Social and Safety Grant

Number To Be Served: 12033

Richmond Residents: 7361

Grant Request Summary:

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. In the previous fiscal year, these services supported 12,033 people. Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges. Our Community Engagement program offers eight educational workshops for Richmond secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

Changes that will impact grant use:

No changes

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,507,659.00	2,869,228.00
Total Expenses	2,443,912.00	2,869,228.00
Annual Surplus or (Deficit)	63,747.00	0.00
Accumulated Surplus or (Deficit)	229,697.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The accumulated surplus is due to a previous transfer from Chimo's Innovation and Development Fund, adjustments of our contingency reserve in the amount of 33,194, and the accumulated surplus in the housing programs.

Current Year: Balanced budget

Explanation for Accumulated Surplus or (Deficit)

Not available yet

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$50,000.00	Health, Social & Safety
2021	\$50,000.00	Health, Social & Safety
2020	\$50,000.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$50,000.00

Purpose:

Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Church on Five

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Food For Life Community meal assistance

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 7140

Richmond Residents: 7140

Grant Request Summary:

We are requesting funding to assist with specific costs related to day-to-day supplies to feed our guests. This would include items needed on a weekly basis like groceries, kitchen items but also bigger ticket items. We have just entered into an official partnership with the Richmond Food Bank as a distribution centre right before our meal time. We would like to add an additional refrigerator/freezer to be able to assist our guests in storing perishables while they attend dinner. This will not only allow us to be able to make more bulk purchases (cheaper costs), it will also allow us to safely protect our guests from food spoilage whilst still saving \$ to dine with us. We know that many of these marginalized and susceptible families will cut corners to be able to put food on the table so this will go a long way in keeping them safe and filling their bellies. Any remaining funds we hope to put towards the salary of our part-time cook

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	504,032.00	322,025.00
Total Expenses	429,235.00	295,398.00
Annual Surplus or (Deficit)	74,797.00	26,627.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: this is combined church & Food For Life (community meal) revenues & expenses.

Current Year: we have made concerted efforts to run our meal program and fundraise, apply for grants and receive donations separately from the church revenue. Many people feel like they can get behind the inclusive environment we provide on Wednesdays.

Explanation for Accumulated Surplus or (Deficit)

n/a

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$3,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
RCRG	\$5,000.00
RBC - team grants	\$1,000.00
Amount Your Society will Provide:	\$30,000.00
Total Proposed Budget:	\$41,000.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards personnel salaries and equipment for its free weekly community and outreach meal program.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Community Mental Wellness Association of Canada

Grant Type: Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program

Grant Request: \$93,200.00

Proposal Title: Promotion of Community Mental Wellbeing

Number To Be Served: 6800

Richmond Residents: 6000

Grant Request Summary:

The grant is requested to cover operation costs, community services and community events. CMWAC has been running throughout the year monthly virtual trilingual mental health education presentations, counselling for mental management by a team of professional promoting psychosocial wellness , recovery and removing stigma associated with mental illness, volunteers trainings and support for family members, peer support and social gatherings. Target groups include refugees, newcomers, adults, youth and seniors of cultural diversity residing in Richmond and beyond seeking information, support and referrals for concerns and issues related to mental health. The benefits for these are manifold- greater awareness for mental wellbeing in the community, removal of stigma, accessible information and resources for mental management, prevention and early diagnosis for treatment and support and all of which address and enhance the social determinants of mental wellbeing.

Changes that will impact grant use:

The new normal in the pandemic created program enhancement in CMWAC. On-line counselling/workshops and seminars were expanded. A Psychological First Aid Station "Heart to Heart" offering mental management, education, support, recovery and treatment information, has been well run monthly and well received by the concerned people from different places including China and Hongkong. It is a virtual bilingual alternate program in Mandarin and English led by a team of professionals: psychiatrists, counsellors, doctors and renowned educators and speakers. Training workshops/seminars on mental wellness, Peer to Peer support, Family support, Youth Ambassadors Program, indoor/social gatherings for isolated seniors through various health, therapeutic arts and wellness programs are being run and organized.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	184,089.00	106,960.00

Total Expenses	1,869,760.00	1,069,600.00
Annual Surplus or (Deficit)	2,887.00	0.00
Accumulated Surplus or (Deficit)	54,402.00	54,402.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Last year we hired additional professional facilitators and casual helpers.

Current Year: Year end is March 31 2023.

Explanation for Accumulated Surplus or (Deficit)

Surplus accumulated since inception of the Association including donations and equipment assets.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$12,000.00	Health, Social & Safety
2021	\$10,200.00	Health, Social & Safety
2020	\$10,200.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$12,478.00

Purpose:

Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese.

Recommendation:

The recommendation is for the same level as last year plus a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Family Services of Greater Vancouver
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$68,729.44
Proposal Title:	Richmond Counselling, Support and Therapeutic Education Program
Number To Be Served:	100
Richmond Residents:	95%

Grant Request Summary:

This grant will be used to continue the Counselling, Support and Therapeutic Education program that Family Services of Greater Vancouver (FSGV) has provided in Richmond for almost 40 years. The Richmond Counselling program provides low-income individuals with counselling on a sliding fee scale based on their income, removing a financial barrier that prevents many people from accessing mental health care. All clients in our counselling programs go through an intake assessment to determine their mental health needs and are actively involved in setting their individual goals with the counsellor. Outcomes for individuals include improved coping skills, improved quality of life, and improved relationships with others. This program prioritizes and works primarily with residents of Richmond, and works in partnership with other agencies in Richmond. FSGV continues to offer counselling virtually, by phone or video, and our clients appreciate the convenience and reduced need to travel. Clients in our subsidized counselling program can self-refer, which are typically offered 12 sessions, and reviews outcomes at the end of treatment. If the client and therapist determine a need for continuing therapy, a further 12 sessions may be contracted with the client, pending a review of the program's waitlist and client needs at that time. Since COVID-19, more clients in this program are presenting with complex trauma histories that are better suited for long-term services, but may struggle to access those services due to long waitlists and more stringent criteria for free trauma counselling services. The Richmond Counselling program continues to serve a vital role in the community for low-income clients with trauma counselling needs.

Changes that will impact grant use:

Since our Year 1 application, submitted in October of 2020, the Richmond Counselling program has undergone a staff change due to retirement, began offering virtual sessions during COVID-19 and continues to offer hybrid access to counselling based on the client's preference and current provincial health authority guidelines. Most importantly, the clients in the program are presenting with more complex trauma histories that require long-term counselling, but may not meet the eligibility requirements for other government funded programs that provide longer-term services. Financially, the cost of running the program has been impacted by a 60% increase for the office rent, and the general wage increases for the BC General Employees Union that increase rates of pay, effective April 1, 2023

by the annualized average of BC CPI over 12 months to a minimum of 5.5% and a maximum of 6.75%. FSGV employs both union and non-union employees, and as part of our commitment to wage equity within the agency and across the health, government, and unionized social service sector, has increased salaries for all counsellors across our programs by 10.5% this year.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	26,684,994.00	30,329,522.00
Total Expenses	27,332,512.00	31,221,089.00
Annual Surplus or (Deficit)	(647,518.00)	(891,567.00)
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Management has put in place a long-term financial sustainability framework and revenue generation plan to increase the diversity and flexibility of revenue and to generate annual surpluses and unrestricted cash to increase working capital. This plan includes working with funders to ensure adequate funding for contracted services and the continued expansion of Family Services' fundraising program.

Current Year: Similar to the above, management is working with funding partners to update contracts to reflect wage increases implemented for wage equity between union and non-union employees, and cost of living increases implemented in response to rising inflation and housing costs, as well as an investment in the fundraising program to boost donations, sponsorships and grant revenues.

Explanation for Accumulated Surplus or (Deficit)

N/A

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$25,956.00	Health, Social & Safety
2021	\$10,962.00	Child Care Capital Grant
2021	\$48,007.00	Health, Social & Safety
2020	\$48,007.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$49,918.00

Purpose:

Grant funding towards the Counselling, Support and Therapeutic Education Program available to all Richmond residents on a sliding fee scale.

Recommendation:

The recommendation is for the same level as 2022 had they received the full amount recommended (\$48,007) with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Greater Vancouver Law Students' Legal Advice Society

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$10,000.00

Proposal Title: Law Students' Legal Advice Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 1000

Richmond Residents: 170

Grant Request Summary:

LSLAP operates 20 clinics across the Lower Mainland providing free legal services to low-income members of the community. Because we provide our legal services free of charge, LSLAP relies on generous grants from our funders, including Municipalities. These grants are crucial in helping to contribute to our large overhead costs, such as salaries, supplies, telephone, postage and printing costs. LSLAP would not be able to continue serving clients and combatting access to justice issues if not for these grants.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	598,753.00	598,714.00
Total Expenses	596,558.00	586,340.00
Annual Surplus or (Deficit)	2,195.00	12,374.00
Accumulated Surplus or (Deficit)	53,202.06	65,576.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: This surplus was caused by two main changes: (1) an increase in the funding from the Government of Canada's ESDC Canada Summer Jobs Program, and (2) a one-time wage subsidy from the government. Firstly, in light of the pandemic, the government of Canada provided an exceptionally high amount of ESDC funding compared to prior years, which we suspect is due to the fact that we are a non-profit organization and the government is known to the fact that non-profit organizations experienced financial strains due to the economic consequences of COVID-19. Secondly, on a similar note, the government provided certain organizations, including non-profit organizations like LSLAP, with a one-time 10% wage subsidy ("TWS") to aid certain organizations with salary expenses in light of the COVID-19 pandemic.

Current Year: The surplus from this fiscal year (year ending August 31, 2022) comes from two main sources: (1) City of Vancouver Grant bridge funding, and (2) unexpectedly higher ESDC funding. Firstly, the City of Vancouver, which has been one of our grantors for a long time, changed their grant cycle. As a result, applications were pushed back for 6 months, which meant that the City of Vancouver's grantees would miss their regular instalment of their grant. In response to this, the City of Vancouver provided all previous grantees, including LSLAP, with bridge funding to prevent grantees from financial strains caused by the change in grant cycle. Therefore, LSLAP received bridging funding from the City of Vancouver. When it came time to apply for the City of Vancouver grant, we expected the payment to come through in multiple instalments and/or in the next fiscal year. However, the full amount that we requested was delivered to us this year, which meant that we received the bridge funding + the City of Vancouver grant that we would normally receive. This means that we received around twice the funding from the City of Vancouver than we would normally receive thanks to the City of Vancouver's considerate bridge funding. This is just a one-time occurrence, and we will receive only our normal grant amount from the City of Vancouver going forward since there won't be any more bridge funding. Secondly, ESDC provided us with larger funding than expected. In the past, ESDC did not approve to fund some of our summer student positions (especially our Richmond Clinic summer student), but this year, all the positions that we applied for were funded, which is a rare occurrence. Although not all hours/weeks that we applied for were approved, it was still more than the budget, which contributed to the surplus.

Explanation for Accumulated Surplus or (Deficit)

Overview: In 2019, the Society developed a new internally restricted fund called the Operating Reserve Fund. The original goal of this fund is to maintain a minimum of 7.5% of the Society's budget or approximately 40,000. The target minimum of this fund is to be updated on an annual basis with the Society's budget. Two years ago, due to the COVID-19 pandemic and the uncertainty of funding caused by it, the Society decided to increase the target to 10% or approximately 60,000. Additions and withdrawals from the fund will be reported to and approved by the Finance Committee and Board of Directors. Any movement in the fund is represented in the Society's monthly financial statements. The purpose of this fund is to maintain an adequate level of net assets without donor restrictions to support the society's operations in the event of unforeseen shortfalls. The fund is not intended to replace a permanent loss of funding or an ongoing budget gap. The fund is to be used as a reserve that is used and replenished within a reasonable time. Additions: Additions to the Operative Reserve do not come from grant revenue or other sources with any contributor covenant. Examples of sources for additions to the Operating Reserve include LSLAP manual sales, donations without covenants, fundraising, and

payment for operating the Justice Education Society AskJES phone line. In the 2019-2020 fiscal year, the Society added 33,000 to the Operating Reserve, bringing the reserve balance to 53,202. In the 2020-2021 fiscal year, the Society did not add to the Operating Reserve because of our lean budget. There have been no withdrawals from the Operating Reserve since its inception in the 2018-2019 fiscal year.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$2,500.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$7,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$400.00
Supplies	\$200.00
Equipment	\$400.00
Photocopying	\$0.00
Program Materials	\$300.00
Local Travel	\$100.00
Other: Bookkeeping (\$400), insurance (\$200), storage (\$400), payroll processing (\$100)	\$1,100.00
Total:	\$10,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
The Law Foundation of British Columbia ("LFBC") Employment and Social	\$469,000.00
development Canada ("ESDC") The City of Vancouver ("CoV")	\$10,500.00
	\$29,352.00

If You Have More Than 3 Funding Sources, Please Provide Additional Information Below:

Student Legal Funding Society: \$25,000 in confirmed funding
 Justice Education Society: \$16,423 in confirmed funding
 Donations from September 2022 to August 2023: \$5,000
 Peter A. Allard School of Law: \$6,200 in confirmed funding
 City/District of North Vancouver: \$4,100 in confirmed funding
 City of Surrey: \$2,500 in confirmed funding

Total Confirmed: \$59,223

Amount Your Society will Provide: \$0.00

Total Proposed Budget: GP – 274 \$10,000.00

Grant Recommendations

Recommended Amount: \$2,600.00

Purpose:

Grant funding towards personnel salaries, volunteer support and operating expenses for the provision of free legal services to people living on low income.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Heart of Richmond AIDS Society

Grant Type: Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program

Grant Request: \$17,000.00

Proposal Title: Serving the HIV/AIDS Richmond Community

Number To Be Served: 900

Richmond Residents: 750

Grant Request Summary:

The funding we are asking for will help with operating expenses with our HIV 101 presentations, in-house counseling, general and women's support groups. These programs impact the youth and all ages in regards to education and awareness. The women's support group is also education and awareness but also provides a safe place to meet other women with similar concerns and HIV issues. The direct benefits are better, healthier lives for those living with HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs.

Changes that will impact grant use:

- We are seeing some additions in our HIV101 presentations in a few schools that have not been active in the past couple years. - Our Women's support group is getting better known, in which we hope to be able to help more Women have a more safe comfortable place to get help. - With both of these programs increasing there will be need for more supplies to accommodate the needs.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	148,626.00	154,911.00
Total Expenses	119,197.00	154,911.00
Annual Surplus or (Deficit)	29,429.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: -Received the City Richmond Funds for both 20/21 & 21/22 in past fiscal year, which gave us a surplus.

- Received grant funding early in 2022, that will be used later in the upcoming years budget.

-Due to the pandemic and social distancing, our outreach and group support expenses were less than anticipated.

Current Year: n/a

Explanation for Accumulated Surplus or (Deficit)

n/a

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$13,033.00	Health, Social & Safety
2021	\$12,740.00	Health, Social & Safety
2020	\$12,740.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$13,552.00

Purpose:

Grant funding towards office rent to facilitate education/prevention, counselling and support for people living with HIV/AIDS and their families.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Immigrant Link Centre Society

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$25,000.00

Proposal Title: From Pollution To Solution

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 271

Richmond Residents: 271

Grant Request Summary:

1. What activities and services were delivered? Immigrant Link Centre Society (Charity) collects unsold human edible food from big grocery stores and delivers to people who are in need. ILCS has been officially in existence and delivering free food since July 2016. The original idea was born in Vanier Centre, English as a second language school, in Coquitlam when we watched a documentary about food waste in Vancouver. ILCS volunteers came from 4 continents and over 15 countries with one common goal which is to give back to the local community for living in Canada. We are all in one of the most important mission nowadays, and that is to prevent food waste as much as possible. Not only do we save resources, energy and time, we also return money to the economy instead of being thrown through still edible food. By donating free food to people, we are helping our nature to be less polluted too. 2. Who benefitted from the program; how many people benefitted? Program Beneficiaries are low-income people in BC. Currently we provide free food to over 3500 less fortunate people per month. At first (in 2016), we delivered food to 30 families, in Vanier Centre school once a week. ILCS distributes over 850 tons of food value of \$ 5,000,000. In this way, we are feeding over 3500 less fortunate people per months. We also prevent 1600 tons of CO2 emission. 3. When and how often did activities take place? Our program activities are 7 days per week 365 days per year. We work on New Year and Christmas days, because in that time, help for less fortunate people is crucial. 4. Where were program activities delivered? In four affordable housing sites in City of Richmond. We are requesting this grant to provide free food for 271 less fortunate people in City of Richmond and create volunteer opportunity there

Richmond Services Received by Your Organization:

NA

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	286,225.00	292,550.00
Total Expenses	228,488.00	222,151.00
Annual Surplus or (Deficit)	57,736.00	70,398.00
Accumulated Surplus or (Deficit)	207,558.00	277,956.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year:

We reserve the money for reefer truck (food safety)

Current Year: We reserve money for kitchen rent to prepare hot meals

Explanation for Accumulated Surplus or (Deficit)

We have three reefer trucks and want to use this money to equip and run our charity kitchen

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$20,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Truck gas	\$5,000.00
Total:	\$25,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
ILCS Charity contribution	\$15,000.00
CGG	\$75,000.00
Metro Vancouver Housing Corporation	\$5,000.00
Amount Your Society will Provide:	\$15,000.00
Total Proposed Budget:	\$120,000.00

Grant Recommendations

Recommended Amount: \$10,000.00

Purpose:

Grant funding towards personnel salaries and transportation costs for a free food distribution program at four affordable housing sites in Richmond.

Recommendation:

Partial funding is recommended.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Minoru Seniors Society
Grant Type:	\$5,000 or Less Grant
Grant Request:	\$5,000.00
Proposal Title:	55+ Wellness Connections
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	140
Richmond Residents:	140

Grant Request Summary:

Wellness Connections is an outreach program designed to assist at-risk, frail and isolated seniors 55+ to reconnect with their community and increase independence through participation in social, leisure and recreational programs. The program reduces social isolation and improves the health of Richmond seniors by removing barriers to participation such as lack of transportation and low income. Wellness Connections fills a gap in services for those not yet needing supervised health services but not able to independently access other programs in the community. Clients receive transportation to and from their homes to the Seniors Centre at Minoru Centre for Active Living to enjoy education and leisure programming, adaptive fitness classes and a nutritious lunch in a social setting. The program utilizes volunteers to assist in its delivery and is offered 4 times a year, in 8 week sessions with both a Chinese and an English speaking program option. Clients receive 1:1 leisure counselling and information referral to health and community services. The Wellness Connections program involves partnerships and collaboration between the City of Richmond, Vancouver Coastal Health, Minoru Seniors Society and other Community Partners. Grant funding heavily subsidizes the program and allows the fee to be kept at \$190 per series. This program supports the Council Strategic Plan 2018-2022 Focus Area #4 - An active and thriving community, and the recently adopted Seniors Strategy 2022-2032 Direction #2 - Diverse, Accessible and Inclusive Programs, by offering a diverse wellness program for older adults. It also supports the Social Development Strategy 2013-2022 Direction #3 - Address the Needs of an Aging Population, by supporting aging in place by reducing barriers for isolated seniors, and the Community Wellness Strategy 2018-2023 Focus Area #1 - Foster Healthy, Active and Involved Lifestyles, by encouraging physical and wellness programming and offering a healthy lunch.

Richmond Services Received by Your Organization:

Minoru Seniors Society is located at the Seniors Centre at Minoru Centre for Active Living where funding for core staff and building is provided by the City. Estimate at 1,015,700 for the City portion of operations

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	288,237.00	824,205.00
Total Expenses	256,395.00	820,896.00
Annual Surplus or (Deficit)	31,842.00	3,309.00
Accumulated Surplus or (Deficit)	251,883.00	255,192.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Please note that Financial Statements are for the fiscal year that ended August 31, 2021. We do not yet have the financial statements for the year ending August 31, 2022.

Revenues for the last complete year continue to be affected by the COVID-19 pandemic as not all of the programs and services returned. In 2021 there was a substantial decrease of services and programs and thus revenues. The Senior Centre saw the gradual return of programs and services starting in September 2021 with many restrictions. During the closure, the Society was still able to provide the much needed meals-to-go service to seniors in Richmond as well as virtual programs and outdoor programs when it was safe to do so.

The Society does not pay rent or utilities for use of the facilities, which is owned by the City of Richmond. The Society received 56,929 funding from the Canada Emergency Wage Subsidy ("CEWS") program, 60,000 CEBA loan and 61,822 in Deferred Revenue.

Current Year: The current Operating Budget is anticipating that nearly all of the programs and services and staffing positions will be back to normal operations. The Operating Budget is for September 1, 2022, - August 31, 2023.

Explanation for Accumulated Surplus or (Deficit)

The Accumulated Surplus includes Staff Wage Subsidy, a CEBA loan and Deferred Revenues.

The Society does have reasonable cash reserves at this time, but those funds are needed to ensure efficient operations into the future to be able to offer programs for seniors 55+ in Richmond. There is a risk that programs and services may not be carried out as efficiently as in the past, due to the pandemic and government implemented rules in regards to safety protocol as well as seniors comfort levels.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,200.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$100.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,400.00
Hot, nutritious lunch for participants	\$1,000.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Community Gaming Grant	\$6,500.00
Amount Your Society will Provide:	\$5,000.00
Total Proposed Budget:	\$16,500.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards personnel salaries, volunteer support, transportation costs and supplies for the Wellness Connections outreach program, designed to assist frail, at-risk and isolated seniors in Richmond to reconnect with their community and increase independence through participation in recreation programs and wellness services.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Multicultural Helping House Society
Grant Type:	Single Year Funding Over \$5000 Grant Program
Grant Request:	\$10,000.00
Proposal Title:	Richmond 55+ers, Richmond Youth and Caregiver Women in Richmond
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	1800
Richmond Residents:	1500

Grant Request Summary:

This program aims to reduce the degree of social loneliness and isolation, support community engagement and foster healthy ageing in seniors and transition in youth and women/caregivers' lives. Our program will offer activities to Richmond 55+ers, youth and women/caregivers in Richmond. The overall approach is preventative and proactive as our focus is on promoting health and wellbeing in order to decrease the incidence of mental and physical illness. During the reopening, the aftershocks of COVID-19 continue to affect the Richmond community. Richmond community is continuously adjusting and facing challenges to stay mentally healthy as a result of lack of social engagement. To ease the transition from social isolation to engaged community activity, our proposed activities include: Richmond 55+ers Zumba and Yoga, field trips, birthday celebrations, picnics, cultural dance and music celebrations, and educational workshops such as Seniors' digital literacy. These proposed activities are intergenerational as it involves seniors, youth and caregiver/women, or as a demographic group. Basic computer literacy education will include IT support for seniors with youth taking a lead in helping seniors navigate technology. Workshops on Elder Abuse (involving the community police, fire department, financial institutions in Richmond), Healthy Food Information Sessions as well as Food Skills for Families in partnership with BCCDC, Experience-Sharing/Group Therapy with caregivers and seniors. Caregivers require support to deal with their circumstances such as being away from family. Richmond Youth activities include field trips and homework support. Our goal is to provide opportunities where youth develop their leadership and employability skills. This program will also benefit the Richmond community at large as they participate and volunteer at our cultural events such as the Annual Filipino Flag Raising Ceremony in Richmond.

Richmond Services Received by Your Organization:

Mayor Brodie and Councilors provided use of Richmond City Hall Plaza for MHHS' 8th Annual Flag Raising Ceremony to commemorate the 124th Philippine Independence Day. The 8th Philippine Flag Raising event at Richmond City Hall took place Saturday, June 11, 2022. Mayor Brodie Proclaimed the month of June as Filipino Heritage Month in the City of Richmond. On June 11th, MHHS showcased the flag raising ceremony with Mayor Brodie through an in-person Flag Raising Celebration for the public to join in and celebrate the culture and heritage of the Philippines. The City of Richmond also provided MHHS with the use of the gym in Richmond Brighthouse during cold and wet weather days and the Park on sunny days for our weekly Yoga and Zumba sessions.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	639,923.00	496,900.11
Total Expenses	687,740.00	473,358.00
Annual Surplus or (Deficit)	47,817.00	23,542.10
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The reason for the deficit of 47,817 was mainly due to an increase of staffing in order to meet the higher demand of services from 2020 to 2021 and the larger client intakes.

Current Year: The Total Expenses are only up to date until August 2022, so there are still 4 months of Expenses (Sept - Dec 2022) not available yet.

The reason for this year's surplus can be attributed to capital funds to purchase desktop computers and laptops for program delivery including IELTS prep and English conversation tutorials and resume, cover letter writing sessions.

Explanation for Accumulated Surplus or (Deficit)

This money has already been spent to date.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,350.00

Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$1,500.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$100.00
Program Materials	\$1,000.00
Local Travel	\$550.00
Other:	\$0.00
Total:	\$10,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
BC Gaming	\$60,000.00
New Horizons Seniors Program	\$25,000.00

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$95,000.00

Grant Recommendations

Recommended Amount: \$5,200.00

Purpose:

Grant funding towards personnel salaries, volunteer support, office rent, and program supplies for a program aimed to reduce social isolation for seniors, youth, women and caregivers in Richmond.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Parish of St. Alban's (Richmond)

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$35,000.00

Proposal Title: Community Outreach and Advocacy Grant

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 18304

Richmond Residents: 18304

Grant Request Summary:

There are currently four different programs operating weekly in 2022: Tuesday Evening Community Meal The Community meal serves a hot, nutritious meal to approx. 100 people every Tuesday evening. Currently in takeout only model since Covid, we welcome everyone in need – seniors, new immigrants, the poor, isolated, and homeless. Pre-Covid this program served in excess of 150 sit down meals. The Community meal has been serving since 1997 and has a pool of approx. 70 volunteers. Wednesday Reaching Home Hamper Program This program started the spring of 2020 with 12 volunteers. The Richmond School district identified elementary school aged children coming to school hungry or without lunches. Approx. 33 family friendly food hampers are prepared each week the size of banana boxes with emphasis on produce, milk, eggs, bread, and protein which benefit a total of 142 people. We support families with varied diets including Halal, vegan, vegetarian, and those with allergies. We partner with the Richmond Food Bank, but many items have to be purchased fresh, and not all weekly basics are available each week from the Food Bank. Some hampers are picked up, and some are delivered by our volunteers. Friday Lunch Program This program was a component of the Drop In Center at St Alban Outreach, and continued after the closure of the Drop In Center in 2018. It's mandate is to provide a healthy, nutritious meal to those in need, homeless, living in their cars or precariously housed. Every week a cast of eight dedicated volunteers gather to put this together. Since Covid, this has moved to a takeout model. We serve 40 meals every Friday. Sunday Outreach Program This program began five years ago as a Sunday Sandwich program. We gave out sandwiches and water from the back of a car to some drop off places where homeless people congregate. It has since developed into a mini hamper program whereby the recipients receive sandwiches plus other ready to eat items.

Richmond Services Received by Your Organization:

Property tax exemption for Parish of St Alban Anglican church

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	47,965.39	28,000.00
Total Expenses	78,484.75	62,600.00
Annual Surplus or (Deficit)	(30,519.36)	(34,600.00)
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: With Covid shutdown during 2021, we could not do fundraising events such as bake sales, afternoon tea, fundraising dinner with entertainment, silent auction, parking lot/car boot sales, Christmas craft fair.

Current Year: With the inflation and increase in cost of food and transportation, our expenses have significantly increased. The Tuesday evening community meal has seen a resurgence of local residents and homeless/people living in their cars in need of a hot meal. The Wednesday Reaching Home Hampers has experienced an exponential increase of families in need of assistance. This program supports approximately 400 Richmond children with food security concerns each month. The Sunday Outreach program started as a sandwich program but due to increased need in the local community has now morphed into a mini hamper program which has increased our expenses.

Explanation for Accumulated Surplus or (Deficit)

N/A

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$22,000.00	Health, Social & Safety
2021	\$20,406.00	Health, Social & Safety
2020	\$15,300.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$1,000.00
Volunteer Support (e.g. expenses, recognition)	\$6,000.00
Office Rent or Mortgage	\$18,000.00
Utilities and Telephone	\$0.00

Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$10,000.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$35,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
BC Gaming Grant	\$70,000.00
2nd Harvest	\$21,000.00
 Amount Your Society will Provide:	 \$15,000.00
 Total Proposed Budget:	 \$120,000.00

Grant Recommendations

Recommended Amount: \$35,000.00

Purpose:

Grant funding towards volunteer support, office rent, and program materials for meal programs that support people experiencing homelessness and isolation.

Recommendation:

The recommended is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Pathways Clubhouse

Grant Type: Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program

Grant Request: \$35,027.00

Proposal Title: Lunch Subsidy Program

Number To Be Served: 385

Richmond Residents: 375

Grant Request Summary:

The grant will be used to subsidize our Meal Program, mortgage, and operating costs. With the majority of our members living on disability benefits, having an affordable and nutritional meal is essential for their physical and mental wellness. For those who are unable to attend in person, meals are delivered to their home. The majority of the grant would be used for subsidizing the Meal Program, with the remainder assisting with the mortgage, hydro and telephone costs.

Changes that will impact grant use:

No changes

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,392,152.00	2,407,159.00
Total Expenses	2,299,190.00	2,407,159.00
Annual Surplus or (Deficit)	92,960.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The surplus is due to donations and fundraising designated to our youth and young adult program.

Current Year: N/A

Explanation for Accumulated Surplus or (Deficit)

N/A

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$35,027.00	Health, Social & Safety
2021	\$35,027.00	Health, Social & Safety
2020	\$35,027.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$35,027.00

Purpose:

Grant funding towards the Pathways Clubhouse meal program, which provides members with healthy meals at affordable prices. The program also provides opportunities for social connection and support services.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	PLEA Community Services Society of British Columbia
Grant Type:	\$5,000 or Less Grant
Grant Request:	\$5,000.00
Proposal Title:	Taking Care of Ourselves, Taking Care of Others (TCO ²)
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	25,000
Richmond Residents:	3,000

Grant Request Summary:

The primary goal of our Taking Care of Ourselves, Taking Care of Others (TCO²) workshops is to give children and youth the information and practical tools they need to keep themselves and their friends safe from all forms of sexual exploitation. TCO² workshops are unique, interactive and empowering. Our workshops are designed and delivered by young adults who use monologues, role-plays and other engaging activities to interact with children aged 10-18. Our workshop presenters involve kids in meaningful discussions about what sexual exploitation is, how to recognize it and how to prevent it from happening to themselves and their peers. They engage kids in discussions around healthy relationships, sexual consent, and the risk factors for sexual exploitation (substance use, gang involvement etc). Workshop participants will also learn about the permanence of online activities and how to be a responsible digital citizen. Our workshops reach young people in elementary, middle, secondary, and alternative school settings. We also provide workshops for youth groups, and youth in care or custody. Last school year, we reached almost 3,000 young people in Richmond through 59 free prevention workshops. As we are the only organization in BC offering free prevention workshops, it's important to note that our workshops are the primary way we reach those who have already been sexually exploited. When a young person discloses, we ensure they receive the support and services they need to move forward with their life.

Richmond Services Received by Your Organization:

We do not receive any services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	35,429,618.00	36,295,481.00
Total Expenses	33,738,438.00	35,686,746.00
Annual Surplus or (Deficit)	1,691,180.00	608,735.00
Accumulated Surplus or (Deficit)	6,806,368.00	7,415,103.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Last year PLEA Community Services Society of BC operated at a 5% surplus due to efficiencies realized through our administration budget. This surplus was planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Current Year: This surplus, which we aim to realize through efficiencies in our administration budget, is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Explanation for Accumulated Surplus or (Deficit)

This surplus is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

Total:

\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Civil Forfeiture	\$30,000.00
BC Gaming	\$55,000.00
Government Contracts	\$35,235.00

If You Have More Than 3 Funding Sources, Please Provide Additional Information Below:

Foundations: \$22,000 in confirmed funding and \$116,084 in pending.

Municipal Grants: \$11,085 in confirmed funding and \$8,000 in pending.

Community Organizations: \$17,750 in confirmed funding and \$16,665 in pending.

Corporations: \$28,960 is pending.

Honorariums: \$5,000 is pending.

PLEA In-Kind (Admin costs): \$34,578

Total Confirmed: \$150,648

Total Pending: \$229,709

Amount Your Society will Provide:

\$34,578.00

Total Proposed Budget:

\$380,357.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards personnel salaries for school-based education and prevention workshops that equip children and youth with knowledge and practical tools to keep themselves safe from various forms of sexual exploitation.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Richmond Addiction Services Society
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$226,860.00
Proposal Title:	Centre of Excellence in the Prevention of Substance Use, Misuse, Problem Gambling and other Addictive Behaviours
Number To Be Served:	7000
Richmond Residents:	7000

Grant Request Summary:

Over the past two years RASS has received funding to support the City of Richmond to prevent the impacts and consequences of substance use, misuse and addiction as well as problem gambling and other addictive behaviours. Using a preventative lens, we aim to delay the onset of first use. The target groups that we aim to serve include the children, youth, and parents of Richmond. We serve these groups with culturally appropriate interventions and programs to engage, encourage and educate our community on topics related to addictions and mental health. When working with the youth population in Richmond we do our best to ensure that we work within the guideline of the 40 developmental assets set out by the city. Our 'five life areas' framework for health dovetails well with the assets and the overall social strategy of the City of Richmond. At RASS we seek to increase the assets of our community members by supporting the development of positive coping skills, decision-making skills, and resiliency through community workshops, training sessions, education series in and out of schools, after school programming and community awareness events. Our programming and prevention strategies go beyond just didactic education to creating a support system with individuals and partnerships with multiple other agencies and organizations in Richmond; all with an end goal of destigmatization and increasing the social connectedness within our city. Funding from the City of Richmond supports RASS programming that is professionally accredited and holds high trust within the community of Richmond. RASS collaborates with multiple agencies, ministries, and organizations that all support the city. Through our partnerships with the City of Richmond we collaborate on the Richmond Youth Media Program out of the Richmond Media Lab. Our partnership with the Richmond School District 38 enables us to run the Schools Out program at Blundell Elementary three times a week for 30 weeks over the school year. We also deliver hundreds of hours of programming and workshops to high schools in Richmond. We are partnered with Vancouver Coastal Health and deliver the Youth Peer Support program through the Foundry location in the city. Our Supporting Families program works with MCFD, VCH, Touchstone, and Pathways to support families and youth who are

struggling with addiction or mental health difficulties. All the above programs and initiatives are made possible by the funding provided by the City of Richmond.

Changes that will impact grant use:

We do not expect any significant changes over the next year that will impact our grant use. Due to a reduction in outside funding our deliverables for the senior population will be lessened. We currently have a 100% staffed team and will be able to meet all other deliverables that have been set. Please see the attached document for suggested changes to our goals, deliverables, and outcomes over the next year.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	1,082,037.00	1,274,183.00
Total Expenses	1,053,357.00	1,274,183.00
Annual Surplus or (Deficit)	28,680.00	0.00
Accumulated Surplus or (Deficit)	104,814.00	104,814.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Annual surplus 28, 680 was from employee future benefits adjustments

Current Year: There will be no surplus in current year

Explanation for Accumulated Surplus or (Deficit)

The Surplus was carried over from previous years.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$226,860.00	Health, Social & Safety
2021	\$226,860.00	Health, Social & Safety
2020	\$226,860.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$226,860.00

Purpose:

Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Richmond Cares Richmond Gives
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$50,000.00
Proposal Title:	RCRG Core Operating Funding
Number To Be Served:	50000
Richmond Residents:	49950

Grant Request Summary:

We're requesting funding to support our agency's core operating costs, with a focus on our Information & Volunteer Centre. As Richmond's Information Centre, we connect residents with community resources, providing referrals in-person, over the phone, via e-mail, and through our website. Our online Community Services Directory features 530 organizations and well over 1,000 programs and services, and our Community Events Calendar includes upwards of 240 listings annually. We also produce a range of print materials, available to the public free of charge. Most popular is the Richmond Seniors Directory, which we publish in partnership with the Richmond News, distributing 12,000 copies every year. As Richmond's Volunteer Centre, we support the volunteer recruitment efforts of 40 local non-profit organizations, all of which post positions on our online Volunteer Now database. The database is the single largest source of volunteer opportunities in Richmond, and last year, was viewed nearly 20,000 times. We also offer a free Volunteer Match service, where Richmond residents – from high school students to seniors – can meet with a trained advisor, who will help them find a volunteer role that fits their skills, interests, and schedule. Our Volunteer Centre is also essential for the delivery of our own programs and services, including the Richmond Christmas Fund, our Seniors Community Support Services, and our Child Care Resource & Referral Centre. All of these programs offer a direct benefit to the community, and rely on volunteers recruited through our Volunteer Centre. Our mission is to bring people and services together, and to create a more engaged community through the promotion, celebration, and facilitation of volunteerism. We're seeking funding so we can continue this work. Through our Information & Volunteer Centre, and through the direct services we provide, we're committed to building community capacity, while enhancing the lives of all Richmond residents.

Changes that will impact grant use:

Please see attached document: Richmond Cares, Richmond Gives Year 3 Updates

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,004,124.00	2,033,067.00
Total Expenses	2,004,124.00	2,053,510.00
Annual Surplus or (Deficit)	0.00	(20,443.00)
Accumulated Surplus or (Deficit)	70,515.00	50,072.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: For 2021-22, the organization did not have a surplus or deficit. This is mainly because our funders allowed us to carry over any unused program funding that resulted from pandemic-related program modifications. Deferred capital funding and other deferred revenue was used to offset any depreciation and other admin costs available from prior years.

Current Year: For 2022-23, the organization has budgeted a small deficit. Revenues are estimated conservatively, but the organization hopes and expects that additional fundraising and new revenue streams will offset the projected budget deficit.

Explanation for Accumulated Surplus or (Deficit)

An accumulated surplus is necessary in the event certain funding is no longer available to support all of our programs. The current year anticipated accumulated surplus is less than 5% of our total annual expenses. The current year projected deficit (if it materializes) is an example whereby the organization can absorb the excess of expenses over revenues due to the accumulated surplus on hand.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$43,615.00	Health, Social & Safety
2021	\$42,634.00	Health, Social & Safety
2020	\$42,634.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$45,351.00

Purpose:

Grant funding towards the agency's core operating costs, including the Information & Volunteer Centre, which connects residents with community resources through the Community Services Directory, Richmond Seniors Directory and Community Events Calendar. The Centre also supports volunteer recruitment efforts of local non-profit organizations through the online Volunteer Now database.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Richmond Family Place Society
Grant Type:	Multiple Year Funding Cycle - (Year 1 of 3) Over \$5000 Grant Program
Grant Request:	\$50,000.00
Proposal Title:	Strong and Healthy Families
Grant Purpose:	Operating Assistance
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	6000
Richmond Residents:	5950

Grant Request Summary:

RFP provides a wide array of preventative family support services & programs to Richmond families with children birth to 12 years. We also provide inter-generational programs to bring families with isolated seniors. All programs delivered by qualified Early Childhood Educators & Pre-teen workers at different sites across Richmond. The essence of RFP is to promote community initiatives, enhance parenting skills, provide children opportunities to learn skills they need to be successful in school & support the whole family, including community resource referrals. Through these participants feel less isolated, develop important social networks & establish a sense of belonging in community & acquire greater levels of self confidence & self esteem. The inter-generational programs have alleviated the growing divide between generations providing opportunities for young & old to learn from one another. We recognize our basic human need to connect with others plus tremendous benefits inter-generational interaction can have on whole communities. Programs bring isolated, vulnerable families (many of whom have no family in Canada) to connect (including seniors), build connections supporting their integration to the community. Enabling participants' programs to play a more active role in community; be more willing to be involved, participate in problem solving, participate in community building initiatives, care for and look after one another and have greater levels of commitment to improving the community they live in. We believe strong and healthy families build strong and healthy communities. This year we request additional funding to pilot a non-medical pre-natal family support program. Please see attachment Heckman Equation regarding the ROI in the development of a child, It's highest ROI is in pregnancy and then decreases as the child grows. Our understanding is this is missing currently as the services are available through VCH for the vulnerable pregnancies only.

Richmond Services Received by Your Organization:

Use of Debeck House for our main office and program space. Use of community partners spaces at the Richmond Public Libraries (covid permitting) Use of space at community centres (Covid permitting)

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	1,104,313.00	1,157,166.00
Total Expenses	1,037,803.00	1,150,565.00
Annual Surplus or (Deficit)	66,510.00	6,601.00
Accumulated Surplus or (Deficit)	294,920.00	301,521.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The Board of Directors internally restricted 50,000 in funding to use in the updating of garden play equipment, to bring them up to current standards of practice and support in early learning settings. Moving to more natural play structures encourages outdoor play. Covid 19 has impressed upon us all the need for outdoor play as well as risky play activities that were previously lacking. The search for qualified experts in this area took much longer than previously intended.

Current Year: Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves.

Explanation for Accumulated Surplus or (Deficit)

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$38,874.00	Health, Social & Safety
2021	\$38,000.00	Health, Social & Safety
2020	\$38,560.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$41,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$2,400.00
Supplies	\$1,400.00
Equipment	\$1,900.00
Photocopying	\$600.00
Program Materials	\$1,000.00
Local Travel	\$600.00

Other: Honoraria for Indigenous Knowledge Keeper/Elder to assist us with our efforts towards Truth and Reconciliation	\$600.00
Total:	\$50,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
Ministry for Children and Family Development	\$625,000.00
BC Gaming	\$68,000.00
Immigration, Refugee and Citizenship Canada	\$220,000.00
Amount Your Society will Provide:	\$40,000.00
Total Proposed Budget:	\$1,094,000.00

Grant Recommendations

Recommended Amount: \$40,422.00

Purpose:

Grant funding towards personnel salaries and operating expenses for various preventative family support services and programs to Richmond families with children up to 12 years old, including intergenerational programs for families with isolated seniors. Additional funding is sought to pilot a non-medical pre-natal family support program.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Richmond Mental Health Consumer and Friends Society
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$8,725.00
Proposal Title:	Peer Support Social Group (PSSG) Program
Number To Be Served:	136
Richmond Residents:	134

Grant Request Summary:

The Peer Support Social Group (PSSG) program empowers and re-integrates mental health consumers into the community through volunteer work, educational opportunities, and social activities. The group is open to all Chinese-speaking and non-Chinese speaking Richmond-based mental health consumers aged 19 and over, with a specific target of mental health consumers in various stages of recovery. The PSSG focuses on social and volunteer activities, encouraging consumers to participate and help plan in-house and community outings. Our group has also been good neighbours demonstrating social responsibility and community building by growing food for the Richmond Food Bank and performing other volunteer activities for the betterment of the community. This group has been run in-house at our office, in the community, and by telephone conferencing or Zoom. This program provides many opportunities for all its program participants, paid staff, and volunteers. It addresses a significant need by supporting the development of a strong and connected mental health peer community by building upon the proven concept of peer support. Additionally, it connects and educates the community of Richmond to some of its most vulnerable and marginalized citizens. The need for this program has been proven by its dramatic growth over the past years. This proposal has clear objectives, deliverables, outcome measurements, and excellent community support. Finally, despite its past success, a lack of resources has not allowed this program to reach its full potential. We want mental health peers to have the opportunity to become active participants in their health recovery journey. This program has become a fundamental tool to make that possible for a diverse population facing many barriers.

Changes that will impact grant use:

Upon reviewing our Year 1 application, the Peer Support Social Group (PSSG) will not only be able to return to its main goals and activities it intends to try to expand its program capacity. Many regular program participants have shown readiness and confidence in new opportunities and activities being added to the program calendar. The goal of the PSSG Program is planning and leadership. As this program continues to grow and evolve, so do the goals of its participants. In the coming year, we would like to provide more leadership training opportunities, increase physical activities, add new program

times such as events on evenings and weekends, increase volunteer opportunities, and better subsidy activities. Furthermore, the program would like to host special events that invite guest speakers to show their expertise, show the artwork of the PSSG's participants and celebrate their talent in a concert event. Finally, the group would like to expand its educational opportunities and help its participants develop more confidence using technology, exploring volunteer and other employment opportunities. The need to hire a program assistant is essential at this time. The RCFC, at a minimum, would like to add a 4-hour per-week position to help support the program's running. The estimated cost of that position would be \$4450, and the RCFC would need a grant increase of \$2225 to cover a portion of the additional staff's wages. Therefore our request is \$8725. The RCFC plans to cover the additional costs of this new position through a dedicated fundraising campaign.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	325,948.40	310,615.00
Total Expenses	325,746.71	310,615.00
Annual Surplus or (Deficit)	201.69	0.00
Accumulated Surplus or (Deficit)	7,995.74	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Our society carries a small surplus not included in our annual budget but captured in our Treasurer's Report. This surplus is to cover unexpected deficits or liabilities throughout the fiscal year.

Current Year: No expected surplus or deficit.

Explanation for Accumulated Surplus or (Deficit)

The balance forward surplus in our Operating Account is to cover unexpected deficits or liabilities throughout the fiscal year. Additionally, the RCFC currently has deferred funds in a Discretionary Account for Vancouver Coastal Health's future mental health and substance use services. The RCFC does not have permission to use these funds until VCH finalizes its plans and authorizes the use of the funds. Finally, funds in our Fundraising Account are for an expected budgetary deficit in the 2023-2024 fiscal year.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,500.00	Health, Social & Safety
2021	\$5,355.00	Health, Social & Safety
2020	\$5,355.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$6,759.00

Purpose:

Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Richmond Multicultural Community Services

Grant Type: Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program

Grant Request: \$25,000.00

Proposal Title: Multicultural Richmond

Number To Be Served: 5000

Richmond Residents: 4500

Grant Request Summary:

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian Culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada"

Changes that will impact grant use:

there are no changes

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	683,433.08	827,384.00
Total Expenses	682,796.00	827,384.00
Annual Surplus or (Deficit)	637.00	0.00
Accumulated Surplus or (Deficit)	106,542.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: we are working to reduce our deficit

Current Year: we are working to reduce our deficit

Explanation for Accumulated Surplus or (Deficit)

in 2018, we had lost a significant part of our funding and were unable to terminate our lease which has resulted in a deficit. That lease has now ended and we are working to reduce our deficit.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$13,043.00	Health, Social & Safety
2021	\$12,750.00	Health, Social & Safety
2020	\$12,750.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$13,563.00

Purpose:

Grant funding towards core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration and diversity and cross-cultural education and awareness.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Richmond Poverty Reduction Coalition

Grant Type: Single Year Funding Over \$5000 Grant Program

Grant Request: \$10,000.00

Proposal Title: Richmond Poverty Reduction Coalition

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 62

Richmond Residents: 62

Grant Request Summary:

Activity: Project - directly engaging Richmond residents with lived experience of poverty to learn self-advocacy & leadership skills through hands-on learning (planning, outreach, public speaking, media relations, civic engagement, surveying, collating and analyzing data, report writing). Activity: Collaboration - Monthly steering committee meetings with RPRC membership (organization reps and Richmond residents) to investigate and fill gaps in local services to low income residents. Activity: Advocacy - Exchange information, investigate best practices, and make recommendations to decision makers on systemic change. Activity: Public education - Organize and conduct public forums to bring forward new learning and to engage the public in poverty reduction.

Richmond Services Received by Your Organization:

Family Services of Great Vancouver (Richmond office) books rooms for RPRC activities in Richmond Caring Place for no charge. Value about \$1,000/ year.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	17,109.00	24,320.00
Total Expenses	20,594.00	10,153.00
Annual Surplus or (Deficit)	0.00	5,746.00
Accumulated Surplus or (Deficit)	(3,484.00)	9,422.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Finishing up last project 2020-21 took more time and funds that we expected (for staffing, tech time, and materials) and ran into 2022.

Current Year: Generous donors assisted us in completing the past project, paying for staffing , tech time, and materials.

Explanation for Accumulated Surplus or (Deficit)

Current project received 15,000 from Vision Zero for a pedestrian safety project spanning April 2022-23.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$9,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$200.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$300.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$10,000.00

Financial Assistance From Other Sources (if applicable):

Item	Amount
BC Injury Research & Prevention Unit	\$10,000.00
Richmond Community Foundation	\$5,000.00
In Kind Goods and Services	\$6,000.00

Amount Your Society will Provide:

\$4,000.00

Total Proposed Budget:

\$29,000.00

Grant Recommendations

Recommended Amount: \$5,199.00

Purpose:

Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on Tables and committees to support poverty reduction in Richmond.

Recommendation:

The recommendation is for the same as level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Richmond Women's Resource Centre
Grant Type:	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program
Grant Request:	\$41,000.00
Proposal Title:	Richmond Women's Resource Centre - Women Support Services Program
Number To Be Served:	9500
Richmond Residents:	9500

Grant Request Summary:

Richmond Women's Resource Centre is a non-profit organization that has been operating in Richmond since 1976. We are a long-standing and vibrant community network of women of all ages living in Richmond. Our goal is to provide community-based resource options to help women build connections and thrive in the community. Through a supportive environment, we encourage women to empower themselves and enhance their lives through our training programs, peer support groups and community partnership. Deliveries: We offer programs and services such as English Conversation and English Writing, Single Mothers Support Group, Computer Training, Peer Support, Information and Referral Services, French-speaking Women's Group, Community Volunteer Income Tax Program, Grandmothers Support Group, Hot Ink Creative Writing for Girls, Work Ready and Richmond Shares. These services take place daily, weekly, bi-weekly, monthly, or only at certain times of the year. Activities: Each program has activities tailored to achieve specific goals and meet the needs of certain groups of women. There are classes, workshops, meetings, one-on-one tutorials, appointments, drop-ins and fieldtrips. They all aim to improve the quality of life, to provide a safe, comfortable environment for women to learn, to improve their skills, to share experiences, and to find support so that they can better function in the community. Community benefits: Empowering women by providing information and referral services, encouragement, education, and training so they are better equipped to make decisions in their own lives; provide a safe place for women to come and share their experiences and celebrate their achievements; work with other organizations in the community to provide services and address issues for women. The programs are open to all women regardless of age, ability, ethnicity, religion, income, or sexual orientation. Our Centre and classrooms are wheelchair accessible.

Changes that will impact grant use:

The number of Richmond residents we serve has grown since last year and we are seeing a big increase in drop-in clients. For example, we have recorded 8431 women served in the past fiscal year from April 2021- May 2022. With the overall increase in Richmond residents to 209,935 as of 2021, with 109,650 of them identifying as women, the Richmond Women's Resource Centre continues to be needed in our community and can further grow to support different women's needs. Initially when we

projected the number of residents to be served, this was also based on women only, not including their children and families that are impacted by the support and programs we offer. Therefore, the expected impact for Richmond residents is larger than the individual who receives our support. As Cherie Blair eloquently said, "When you empower a women, you empower a family, a community, and indeed a nation." As per changes to grant use, we have experienced changes in our program needs. With COVID-19 easing, we have been able to return our programs in-person. For example, Hot Ink has returned in full force as it is being offered on Saturdays for 3 hours online and we are looking to have it return to in-person starting in the new year as a full experience with snacks and room rentals. The Grandmother's Support Group has added a new Farsi-speaking and multilingual cohort on top of the cohort focused on Chinese-Canadian grandmothers as it is Mandarin-speaking. This requires an additional facilitator who is Farsi-speaking which was created in response to the evolving situation in Iran in regards to women's rights and how it impacts women with their families still overseas. The Single Mother's Support Group has also resumed activities in person which includes community gardening, jam preservation and holiday baking which requires additional funding due to the supplies needed for the activities. Work Ready program had to hire two new facilitators to deliver the computer literacy training curriculum and the employment skills readiness program. With that, there are additional costs associated with having two facilitators delivering the program instead of having only one for both portions. In the new year, we are looking to add in a Punjabi-speaking women's support group to come once a week. This is resulting from several requests made about needing one. We are also working on creating an art class to women ages 13+ with Arts Connection as a form of artistic expression and therapy similar to Hot Ink. With that in mind, this new partnership will roughly cost \$600 per session for 12 weeks, totalling to \$7200 for the year. This incorporates supply costs, facilitator costs and administrative operations cost of offering this new program. We also are working on creating a program focused on introducing women to Indigenous cultural teachings which is delivered by an Indigenous female leader, Giselle Henry, with the Metro Vancouver Indigenous Services. We have added new team members as well with the addition of the Community Partnerships Manager and a new Administrative Assistant after two resignations. With that comes a change in the previous salaries and wages costs in regards to our operations. Therefore, the budget is asking for the full amount of \$41,000 in regards to the increase in our operations for this fiscal year.

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	182,975.00	173,793.00
Total Expenses	175,628.00	167,316.00
Annual Surplus or (Deficit)	7,347.00	6,477.00
Accumulated Surplus or (Deficit)	7,347.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Program changes due to pandemic. Some programs were shifted to zoom. Some Projects and Support groups are now transitioning back to in person.

Current Year: The current fiscal year budget will be expended 100%.

Explanation for Accumulated Surplus or (Deficit)

The budget for the current fiscal will be fully expended. The resource centre is experiencing an increase in drop-in clients as well as an increase in current project participation.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$29,000.00	Health, Social & Safety
2021	\$26,000.00	Health, Social & Safety
2020	\$26,000.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$30,155.00

Purpose:

Grant funding towards women's programs and services including skills training, English conversation and peer support groups designed to empower and support women.

Recommendation:

The recommendation is for the same level as last year with a cost of living adjustment.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Society for Youth Empowerment and Strength

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Youth Empowerment and Strength - YES

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 24

Richmond Residents: 24

Grant Request Summary:

Strength and conditioning training will be provided to the youth that are in the program. They will engage in goal setting and team activities as well as daily mood check ins at the beginning and end of their sessions. They will be provided with journals to track their sessions and for weekly reflection. Each session will have 1-2 certified coaches leading them through the workout and they will be encouraged to display leadership and teamwork. Our target group is at risk community youth between the ages of 13-17. This is an innovative community project as there are no programs currently like this in Richmond. This is being provided at no cost to the families, thus removing one of the biggest barriers these youth are faced with.

Richmond Services Received by Your Organization:

none

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	0.00	1,200.00
Total Expenses	0.00	1,250.00
Annual Surplus or (Deficit)	0.00	50.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The non profit was accepted by the government of BC in May 2022.

Current Year: The non profit was accepted by the government of BC in May 2022. We have been operating on community and private donations. The funds have been allocated to coaches and administrative costs.

Explanation for Accumulated Surplus or (Deficit)

The non profit was accepted by the government of BC in May 2022.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$800.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,200.00
Local Travel	\$0.00
Marketing/promotion/social media	\$2,000.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Private Donation	\$200.00
Coast Capital Bank	\$1,000.00

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$6,200.00

Grant Recommendations

Recommended Amount: \$0.00

Purpose:

Grant funding towards personnel, rent, marketing and program materials for a strength and conditioning training program for at-risk youth between the ages of 13 and 17.

Recommendation:

This application does not demonstrate a shared funding approach as the amount requested of the City exceeds that requested of two other funders approached for the same purpose. Therefore, denial is recommended.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: The Kehila Society of Richmond

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Community Outreach Food Subsidization

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 25000.00+

Richmond Residents: 100%

Grant Request Summary:

The funds we hope to receive would be used to assist in the following ways: 1. To continue to run and serve a meals on wheels program that feeds approximately 2300 meals per week. This user group is a mixed demographic of seniors , families and those who have been affected by COVID in a variety of ways, hospital out patients and anyone in need. 2. To continue to contribute gift cards to the homeless for local food venues to purchase a meal 3. To assist with St Albans Church Outreach project for those who are most at risk such as Shut ins, isolated and the street entrenched 4. We are also continue to have some social educational programs on Zoom for those that can access. Programs are such as Slip and Fall, music , Political discussions and programs with the Library.

Richmond Services Received by Your Organization:

We receive no city funding at all other than this application

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	180,000.00	187,846.00
Total Expenses	175,000.00	188,201.00
Annual Surplus or (Deficit)	5,000.00	(355.00)
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

Current Year: Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

Explanation for Accumulated Surplus or (Deficit)

Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$3,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$5,000.00
Local Travel	\$0.00
Other	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Jewish Federation of Greater Vancouver (JFGV)	\$10,000.00
Averbach foundation	\$15,000.00
Diamond Foundation	\$10,000.00
Amount Your Society will Provide:	\$10,000.00
Total Proposed Budget:	\$50,000.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: THE SOCIETY OF ST. VINCENT DE PAUL VANCOUVER ARCHDIOCESAN CENTRAL COUNCIL

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Community Meal at St. Joseph the Worker Parish

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 60-100 weekly

Richmond Residents: 100%

Grant Request Summary:

The grant request is to contribute to the food and supply costs for the weekly meal. The overall annual costs for the meal are approximately \$30,000.00. The majority of the costs are covered by donations from the parish community. The meal is targeted to those who are food insecure and disconnected and need a meal as well as connection to community. Providing people with access to food and community connection provides physical and mental health benefits and builds a stronger community.

Richmond Services Received by Your Organization:

St. Vincent de Paul St. Joseph the Worker Parish Conference does not receive any current support from the City of Richmond

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	240,000.00	238,200.00
Total Expenses	349,750.00	358,930.00
Annual Surplus or (Deficit)	(109,750.00)	(120,730.00)
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: We expected a deficit in our last year's budget, but due to generous donors, our deficit was not as large as expected. Our organization has struggled with decreased sales and increased expenses since the pandemic.

Current Year: We expected a deficit again this year so to avoid continued deficits, our board of directors listed one of our thrift store properties for sale and it sold in September 2022, increasing our net working capital.

Explanation for Accumulated Surplus or (Deficit)

n/a

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$4,500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$500.00
Local Travel	\$0.00
Other	\$0.00
Total:	\$5,000.00
 Amount Your Society will Provide:	 \$25,000.00
Total Proposed Budget:	\$30,000.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards supplies and program materials for the community meal program at St Joseph the Worker Parish which serves approximately 60-100 meals per week and 40 takeaway meals for distribution to street-entrenched individuals.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society: Touchstone Family Association

Grant Type: \$5,000 or Less Grant

Grant Request: \$5,000.00

Proposal Title: Street Smarts Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 40

Richmond Residents: 40

Grant Request Summary:

A community based program for at risk youth called "StreetSmarts" was established in the community of Richmond in 2008. Many of the youth connected to the program self-identified as having peripheral involvement or being vulnerable to gangs. The aim of the program is to support youth to develop protective factors by providing mentorship through one to one services as well as small group work in order to build resiliency and increase positive leadership attributes.

Richmond Services Received by Your Organization:

Touchstone operates the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$100,700.00 per year.

FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	4,261,870.00	4,585,346.00
Total Expenses	4,200,175.00	4,580,036.00
Annual Surplus or (Deficit)	61,695.00	5,310.00
Accumulated Surplus or (Deficit)	545,214.00	601,868.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: The surplus was very small and within budget range

Current Year: The expectation is for a balanced budget with a small surplus

Explanation for Accumulated Surplus or (Deficit)

Real estate disposal

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
United Way of BC	\$15,000.00
Ministry of Justice	\$40,000.00
Amount Your Society will Provide:	\$20,000.00
Total Proposed Budget:	\$80,000.00

Grant Recommendations

Recommended Amount: \$5,000.00

Purpose:

Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

Grant Application Summary for 2023 Health Social & Safety Grants Program

Society:	Turning Point Recovery Society
Grant Type:	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
Grant Request:	\$15,000.00
Proposal Title:	Turning Point Drop-In Centre and Continuing Care Program
Number To Be Served:	150-200
Richmond Residents:	150-200

Grant Request Summary:

Turning Point Recovery Society is seeking funding from the City of Richmond to support operations at our new Richmond Drop-in Centre at Brighthouse Pavilion. In May 2016, Turning Point received year-end funding from the BC Ministry of Health to secure a new permanent location for a Drop-in Centre in Richmond following the announcement that St. Albans would be closing. The grant provided \$200K for the expansion of our Outreach Counselling program and \$300K for the relocation of the Drop-in Centre. In 2021, the City of Richmond provided funding to expand operations at the Drop-in Centre's new site and to open a Community Shower program. Funding from the City is time limited and set to expire in March 2023. A Drop-in Centre is critical to addressing the essential needs of everyone: food, shelter and community. In Richmond, these needs often go unmet for a significant percentage of our citizens. This is based on information and statistics from several sources including the 2019 Metro Vancouver Homeless Count, reports from the Richmond Food Bank and the Community Meal Program. Over 150 children, women and men attend the community meal programs at St. Albans alone and according to the Food Bank, over 500 family's line up for groceries each week. It is critical that we have a site in Richmond where people who are struggling in our community can find the help and support they need. Continued on attachment...

Changes that will impact grant use:

The only significant change in operations is the addition of a Community Shower Program

Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	4,982,516.00	3,630,089.00
Total Expenses	4,399,913.00	3,630,089.00
Annual Surplus or (Deficit)	582,603.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year: Our surplus is a result of CEWS, federal wage subsidy. In the absence of the subsidy, Turning Point would not have been able to sustain operations as occupancy in our residential programs was reduced by 45%. Turning Point does not run accumulated surpluses or deficits.

Current Year: Our current year budget is balanced.

Explanation for Accumulated Surplus or (Deficit)

N/A

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$15,000.00	Health, Social & Safety
2021	\$15,000.00	Health, Social & Safety
2020	\$15,000.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$15,000.00

Purpose:

Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, a community shower program and a lunch program for individuals experiencing homelessness.

Recommendation:

The recommendation is for the full amount requested.

Grant Conditions:

N/A

City of Richmond

2023 Grant Program Guidelines

For

Health, Social & Safety

and

Parks, Recreation & Community Events

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1. Overview

(i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
 - Health, Social & Safety
 - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website (www.richmond.ca/citygrants) for information about these programs.

(ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

(iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user-pay when applicable
- Innovation.

(iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

(v) Objectives

- To assist Council to facilitate the Council Strategic Plan
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

2. Program Funding

(i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

(ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

(iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are deposited to the City's Grant Provision Account.

3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

Partnership: A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

Duplication: Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

School (public and private) based programs: "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

Community based programs in schools: "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

4. Eligibility

(i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

(ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

(iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**
Neighbourhood or community-based events to enhance quality of life for Richmond residents

(iv) Items Eligible For Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals (e.g., vehicles, equipment, and maintenance)
- Heat
- Light
- Telephone
- Photocopying
- Materials.

(v) Items Not Eligible For Funding

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
 - Promoting or serving a political party or organization
 - Lobbying of a political party, or for a political cause
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see www.richmond.ca)
- Travel costs outside the Lower Mainland
- Other.

(vi) Grant Limitations

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

5. Application Assessment Criteria

(i) Key Assessment Criteria

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

(ii) Assessment Considerations

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

(iii) Less Favourably Considered Applications

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

(iv) Financial Statements

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
 - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
 - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget
- Grant proposal budget.

(v) User Pay Principle

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

(vi) Multi-Year Funding Criteria

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

6. The Grant Review Process

(i) The Grant Review Process

There is one intake period per year. Please see the City website for dates (www.richmond.ca). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use.

(ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website (www.richmond.ca/citygrants).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

(iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website (www.richmond.ca/citygrants) for dates.

(iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

(v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are led by staff in the respective divisions:
 - Health, Social and Safety (Community Social Development)
 - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

(vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.

7. Awarding of Grants

(i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

(ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

(iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

(iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

(v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at www.richmond.ca/citygrants or contact the Community Services Department at 604-276-4000.

**City Grant Policy**

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
 - Health, Social and Safety (Community Social Services)
 - Arts and Culture (Arts, Culture and Heritage)
 - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.



City of Richmond

Report to Committee

To: General Purposes Committee
From: Kim Somerville
Director, Community Social Development
Re: 2023 Child Care Grants




Date: January 4, 2023
File: 03-1085-01/2022-Vol 01

Staff Recommendations

1. That the Child Care Capital Grants be awarded for the total recommended amount of \$49,936.46 as identified in the staff report titled "2023 Child Care Grants," dated January 4, 2023, from the Director, Community Social Development;
2. That the Child Care Professional and Program Development Grants be awarded for the total recommended amount of \$10,000.00; and
3. That the grant funds be disbursed accordingly following Council approval.

Kim Somerville
Director, Community Social Development
(604-247-4671)

Att. 4

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

In 2006, the City adopted the Child Care Development Policy 4017 (Attachment 1), which acknowledges that child care is an essential service for residents, employers and employees in Richmond. Policy 4017 directs staff to plan, partner and, as resources and budgets become available, support a range of quality, accessible and affordable child care, including facilities, spaces, programs, equipment and supports. The Child Care Development Reserve Fund and the Child Care Operating Reserve Fund were established to financially assist non-profit societies by providing child care grants for minor capital improvements and supportive resources for child care providers.

This report supports Council's Strategic Plan 2018–2022 Strategy #4: An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

This report supports the City's Social Development Strategy Action #10: Support the establishment of high-quality, safe child care services in Richmond through:

Administering the City's Child Care Grant Program to support the provision of quality, affordable, accessible child care in Richmond.

This report also supports the 2017–2022 Richmond Child Care Needs Assessment and Strategy:

Strategic Direction 2 – Creating and supporting child care spaces.

Findings of Fact

2023 Child Care Grants Budget

The City has two Child Care Reserve Funds that are used to fund the two types of child care grants:

- Child Care Capital Grants are funded from the Child Care Development Reserve (Bylaw No. 6367), established in 1994, for capital expenses including grants to non-profit societies for capital purchases and improvements (e.g. equipment, furnishings, renovations and playground development); and
- Child Care Professional and Program Development Grants are funded from the Child Care Operating Reserve Fund (Bylaw No. 8877), established in 2012, to assist with non-capital expenses, including grants to non-profit societies to support child care professional and program development within Richmond.

As part of the 2023 Operating Budget, an expenditure of \$50,000.00 from the Child Care Development Reserve for the 2023 Child Care Capital Grants and an expenditure of \$10,000.00 from the Child Care Operating Reserve for the 2023 Child Care Professional and Program Development Grants, were approved.

Notice Given and Applications Received

On September 14, 2022, the application window for the 2023 Child Care Grants opened and information was posted on the City's website. The availability of the grants were promoted through the City's social media channels and news releases. In addition, notices were forwarded to the Richmond Child Care Resource and Referral to share with their child care provider contacts. The deadline for submissions was October 19, 2022. A total of 10 applications were received, of which eight were for Child Care Capital Grants, and two were for Child Care Professional and Program Development Grants.

Analysis

Application Review Process

The Child Care Development Advisory Committee (CCDAC) convened a Child Care Grants Subcommittee to review the 2023 Child Care Grant applications. City staff, including the CCDAC staff liaison, met with the subcommittee and prepared recommendations for the CCDAC voting members. The subcommittee reviewed and assessed each application for compliance with the Child Care Grant Guidelines (Attachment 2) and summarized their recommendations, which the CCDAC approved. The total requests for the 2023 Child Care Grants amount to \$60,932.75, and the grant allocations recommended amount to \$59,936.46.

All eight grant applicants for Child Care Capital Grants deliver licensed child care programs offering a range of services, including Group Care Under 36 Months, Group Care 30 Months to School Age, Preschool and Group Care School Age. The eight Child Care Capital Grant requests amount to \$50,325.87. The CCDAC recommends funding the eight grant applicants for \$49,936.46, as outlined in Table 1 below.

There are two requests, Atira Women's Resource Society and Richmond Jewish Day School of British Columbia, where the recommended amount is lower than the requested amount. Atira Women's Resource Society made minor revisions to their list of requested items after submission which resulted in a slightly lower request. All requested items are recommended for funding. The recommended amount for the Richmond Jewish Day School of British Columbia is for the lower of their submitted quotes; as a result all items have been recommended for funding but at a slightly reduced cost.

Table 1: 2023 Child Care Capital Grant Applicants and Requests

2023 Child Care Grant Applicants and Requests		Requested Amount	Recommended Amount
Capital Grant Applicants and Requests			
1.	Aspire Richmond (formerly Richmond Society for Community Living)	\$10,000.00	\$10,000.00
2.	Atira Women's Resource Society	\$4,016.72	\$3,911.79
3.	Developmental Disabilities Association of Vancouver – Richmond	\$3,000.00	\$3,000.00
4.	Little Wings Daycare Centre Society	\$4,226.41	\$4,226.41
5.	Richmond Jewish Day School Society of British Columbia	\$5,095.03	\$4,810.55
6.	Steveston Community Society	\$5,673.58	\$5,673.58
7.	The YMCA of Greater Vancouver	\$13,329.75	\$13,329.75
8.	West Richmond Community Association	\$4,984.38	\$4,984.38
Total Amount Requested for Capital Grants		\$50,325.87	\$49,936.46

In addition, two applications for Child Care Professional and Program Development Grants were received. Aspire Richmond (formerly Richmond Society for Community Living) requested \$1,606.88 to purchase resources and seating for the Supported Child Development Program's lending library at the new Seedlings Early Childhood Development Hub. This lending library will be available for use by parents and child care providers in Richmond. Richmond Cares, Richmond Gives requested \$7,000.00 to provide a professional development component featuring Dr. Mariana Brussoni at the 2023 Annual Child Care Dinner. Additionally, they requested \$2,000.00 to support the development and purchase of Indigenous Educational Kits for the Child Care Resource and Referral Program.

The total amount recommended for the 2023 Professional and Program Development Grants is \$10,000.00, outlined in Table 2 below. There are insufficient funds available to support the full requests of both organizations in the Child Care Professional and Program Development Grant stream. This is reflected in the recommendations.

Table 2: 2023 Child Care Professional and Program Development Applicants and Requests

2023 Child Care Grant Applicants and Requests		Requested Amount	Recommended Amount
Professional and Program Development Grants			
1.	Aspire Richmond (formerly the Richmond Society for Community Living)	\$1,606.88	\$1,606.88
2.	Richmond Cares, Richmond Gives	\$9,000.00	\$8,393.12
Total Amount Requested for Professional and Program Grants		\$10,606.88	\$10,000.00

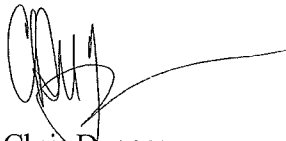
Staff support the CCDAC recommendations as proposed in the attached list of 2023 Child Care Grants Requests and Recommendations (Attachment 3). For reference, summaries of the 2023 Child Care Grant applications are included with this report (Attachment 4). As the content of the summaries are taken verbatim from the applicants' submissions, they will replicate any errors or omissions made by the applicants.

Financial Impact

The 2023 Child Care Grants budget of \$60,000.00 was approved as part of the City's 2023 Operating Budget. This funding is sufficient to support the two grant streams: the Child Care Capital Grants and the Child Care Professional and Program Development Grants. A total of \$59,936.46 in allocations is being recommended for the 2023 Child Care Grants, subject to City Council's approval.

Conclusion

Child care is an important service that supports Richmond's children, families and employees. The City's Child Care Grants will enhance the provision of quality, affordable and accessible child care in Richmond. This is consistent with the *2017–2022 Richmond Child Care Needs and Assessment Strategy* and the *2021–2031 Richmond Child Care Action Plan*. Staff recommend approval of the proposed recommendations for the City's 2023 Child Care Grants for a total of \$59,936.46; a total of \$49,936.46 allocated to the eight Child Care Capital Grant applicants and \$10,000.00 allocated to the two Child Care Professional and Program Development Grant applicants.



Chris Duggan
Program Manager, Child Care and Youth
(604-204-8621)

- Att. 1: Child Care Development Policy 4017
 2: Child Care Grants Program Guidelines
 3: 2023 Child Care Grants Requests and Recommendations
 4: 2023 Child Care Grants Summary Reports



Page 1 of 5

Adopted by Council: January 24, 2006
 Amended by Council: April 10, 2012; December 8,
 2014; September 14, 2015, November 18, 2019

Policy 4017

File Ref: 3070

Child Care Development Policy**POLICY 4017:**

It is Council policy that:

1. GENERAL

- 1.1 The City of Richmond acknowledges that quality and affordable child care is an essential service in the community for residents, employers and employees.

2. PLANNING

- 2.1 To address child care needs, the City will: plan, partner and, as resources and budgets become available, support a range of quality, affordable child care.

3. PARTNERSHIPS

- 3.1 The City of Richmond is committed to:

- (a) Being an active partner with senior governments, stakeholders, parents, the private and non-profit sectors, and the community, to plan, develop and maintain a quality and affordable comprehensive child care system in Richmond.

Working with the following organizations and groups to facilitate quality child care in Richmond:

- (i) Community Associations and Societies - to assess whether or not child care services can be improved in community centres, and new spaces added to existing and future community centres.
- (ii) Developers - to encourage developers to provide land and facilities for child care programs throughout the City.
- (iii) Employers - to encourage employers' involvement in advocating and planning for child care.
- (iv) Intercultural Advisory Committee - to investigate and report on child care concerns, needs and problems facing ethno cultural groups in the City.
- (v) School Board – to continue providing space for child care programs on school sites; to co-locate child care spaces with schools where appropriate, and to liaise with the Child Care Development Advisory Committee,



- (b) Monitoring the need for new child care spaces to support Richmond residents, employee and student populations.
- (c) Providing, when appropriate, new child care spaces and/or facilities to meet existing needs and future population growth.
- (d) Requesting senior governments and other stakeholders to provide ongoing funding for affordable child care facilities, spaces, operations and programming.

4. RICHMOND CHILD CARE DEVELOPMENT ADVISORY COMMITTEE (CCDAC)

- 4.1 The City will establish and support the Richmond Child Care Development Advisory Committee.

5. CHILD CARE RESERVE FUNDS

- 5.1 The City has established two Child Care Reserve Funds as described below.

- (a) Child Care Development Reserve Fund (established by Reserve Fund Establishment Bylaw No. 7812)

The City will administer the Child Care Development Reserve Fund to financially assist with the following capital expenses:

- (i) Establishing child care facilities and spaces in:
 - City buildings and on City land.
 - Private developments.
 - Senior government projects.
 - Community partner projects.
 - (ii) Acquiring sites for lease to non-profit societies for child care; and
 - (iii) Providing grants to non-profit societies for capital purchases and improvements, such as equipment, furnishings, renovations and playground improvements.
- (b) Child Care Operating Reserve Fund (established by Child Care Operating Reserve Fund Establishment Bylaw No. 8827)
- (i) The City will administer the Child Care Operating Reserve Fund to financially assist with non-capital expenses relating to child care within the City, including the following:



- Grants to non-profit societies to support child care professional and program development within the City;
- Studies, research and production of reports and other information in relation to child care issues within the City; and
- Remuneration and costs, including without limitation expenses and travel costs, for consultants and City personnel to support the development and quality of child care within the City.

5.2 Developer cash contributions and child care density bonus contributions to the City's Child Care Reserve Funds will be allocated as follows:

- (a) 70% of the amount will be deposited to the Child Care Development Reserve Fund, and
- (b) 30% of the amount will be deposited to the Child Care Operating Reserve Fund, unless Council directs otherwise prior to the date of the developer's payment, in which case the payment will be deposited as directed by Council.

5.3 All expenditures from the Child Care Reserve Funds must be authorized by Council.

6. DEVELOPMENT OF CHILD CARE FACILITIES

6.1 To facilitate consistent, transparent and sound planning, the City will:

- (a) Undertake periodic child care needs assessments to update its child care strategy.
- (b) Use its powers through the rezoning and development approval processes to achieve child care targets and objectives.
- (c) Prepare Child Care Design Guidelines which articulate the City's expectations for the design and development of City-owned or leased child care facilities, whether they are built as City capital projects or by developers as community amenity contributions.
- (d) Make the Child Care Design Guidelines available to members of the public as a resource, and to City staff, developers, and architects as a guide for planning child care spaces in City-owned or leased facilities or developer-built community amenities being contributed to the City.



6.2 The City will further facilitate the establishment of child care facilities by:

- (a) Encouraging adequate child care centre facilities throughout the City where needed, particularly in each new community.
- (b) Providing City land and facilities for child care programs in locations throughout the City.
- (c) Encouraging child care program expansion through the enhancement of existing community facilities.

7. CHILD CARE GRANTS POLICY

7.1 Through City child care grants, support child care:

- (a) Facilities.
- (b) Spaces.
- (c) Programming.
- (d) Equipment and furnishings.
- (e) Professional and program development support.

8. PROFESSIONAL CHILD CARE SUPPORT RESOURCES

8.1 Support resources for child care providers as advised by the Child Care Development Advisory Committee and as the need requires and budgets become available.

9. POLICY REVIEWS

9.1 From time to time, the City will:

- (a) Review child care policies, regulations and procedures to ensure that no undue barriers exist to the development of child care.
- (b) As appropriate, develop targets for the required number, type and location of child care services in Richmond.



10. INFORMATION

10.1 The City will, with advice from the Child Care Development Advisory Committee:

- (a) Generate, consolidate and analyze information to facilitate the development of child care facilities, programs and non-profit child care agencies;
- (b) Determine if any City land holdings are appropriate to be made available for immediate use as child care facilities;
- (c) Review, update and distribute City produced public information material to the public on child care.

11. PROMOTION

11.1 The City will:

- (a) Promote and support child care initiatives and awareness activities.



Child Care Grants Program Guidelines

2023 Child Care Grant Information Session:

September 27, 2022

4:00 pm to 5:00pm

This will be a virtual event. Please RSVP to

childcare@richmond.ca to be included.

City of Richmond – Planning and Development
Community Social Development
August 2022

Child Care Grants - Program Guidelines

Introduction

The City of Richmond provides grants to non-profit societies providing child care services within the City's geographic boundaries. Child care grants are funded by voluntary community amenity contributions from land developers. These funds are held in the City's Child Care Development Reserve or the Child Care Operating Reserve. The City's ability to provide grants is subject to available funding and there may be years when the grant program(s) are not offered. For more information about the City of Richmond's approach to supporting child care services, please see the [City of Richmond's Child Care Development Policy](#).

Eligibility

Non-profit societies that either (1) provide child care services or (2) support the provision of child care services are eligible for Child Care Grants.

Applicants may be either:

- non-profit child care providers delivering licensed child care in Richmond and seeking to improve the quality or capacity of care in their facility, or
- non-profit societies supporting quality programming and/or providing professional development opportunities for the broader child care community in Richmond.

Purpose

Child care grants are available for both: (1) capital and (2) professional and program development expenses. These purposes are outlined below.

(1) Capital Grants

Capital grants are provided to acquire or upgrade physical assets in licensed child care facilities such as property, buildings and equipment. Funding is available for a **one-time capital expense** that will improve the quality, availability and accessibility of licensed child care in Richmond, such as: equipment, furnishings, building renovations or playground improvements. For equipment to qualify as a capital expenditure, it must be for long-term use (e.g. an easel would qualify; art supplies would not).

(2) Professional and Program Development Grants

Non-profit societies developing or providing professional and program development opportunities in Richmond (e.g. training, workshops) are eligible to apply for funding. The initiatives must be available and of benefit to the broader child care community in

Richmond, rather than to a few specific individuals or centres. The necessity and benefits of the initiative to the child care community must be demonstrated. Funding for individual staff to register for or attend courses or workshops is not eligible under this grant program.

NOTE: *The City of Richmond recognizes the need for both capital and operating funding to support child care programs. Funds are available to support child care operators through the Provincial ChildCareBC Program, including:*

- *Child Care Operating Funding- to assist with the day-to-day costs of running a licensed child care facility: To learn more about operating funding opportunities, visit the Provincial Government's [Child Care Operating Funding](#) website.*
- *Training and Professional Development Funding – to assist with professional development and upgrading: To learn more about these funding opportunities, view the Province's [Child Care Recruitment and Retention Strategy](#); or*
- *Visit Westcoast Child Care Resource Centre's [funding webpage](#).*

Priorities

Priority will be given to applications for facilities or programs that:

- support infant/toddler and school-age care, identified as priorities in the 2017 – 2022 Richmond Child Care Needs Assessment and Strategy;
- have accessed, or are willing to access other available sources of funding, including Child Care Operating Funding, Child Care BC Maintenance Fund, Child Care BC Relocation Fund, New Spaces Grant; and
- enroll families who are receiving the Affordable Child Care Benefit and, if eligible, participate in the Child Care Fee Reduction Initiative.

Grant Application Process

The City of Richmond uses an **online** grant application process. Only electronic applications will be accepted. Please refer to the *City of Richmond Child Care Grant Program - **Grant Applicant User Guide*** which is posted on the City's [website](#) for instructions on using the system. The guide provides tips and illustrations for all sections of the grant application.

In preparation for submitting an application, please have electronic documents ready to attach as requested. The user guide lists the preferred file formats for documents, spreadsheets and pictures. There are also forms posted on the City's website that can be used to provide information on licensed capacity, project budgets and project timelines.

The following electronic documents will be needed for your application:

- Certificate of Incorporation for the Society;
- Society's Constitution and Bylaws;
- Contact list for the Society's Board of Directors, Officers and Executive Director;
- Most recent Annual General Meeting minutes;

- Provincial Child Care License(s), if applicable;
- Last year's financial statements or audited statement;
- Current year operating budget;
- Itemized project budget, including quotes (details included in *Proposed Project Budget* form available on the City's grant website);
- Project timeline;
- Licensed capacity & current enrolment by program; and
- If the organization received a grant in the previous year, a grant-use report.

NOTE: *If your Society previously received a child care grant, you will need to submit a grant use report to explain how the funds were used. This information must be submitted to be considered for a new grant in a future intake year.*

Applications must include the following:

Step 1 - Applicant Contacts

- a) Society name
- b) Society number issued by the BC Registry Services at the time of incorporation
- c) Society website if applicable
- d) Contact names for the Society, e.g. an executive director, program manager or Board member and authorized signing officers
- e) Contact members' role in the Society
- f) Society's address, postal code, phone number and e-mail address

Step 2 - Applicant Information

- a) Briefly outline the Society's history, mandate, goals and objectives.
- b) Describe the programs and services provided in the last five years.
- c) If the Society delivers licensed child care programs, provide the licensed capacity and current enrolment by type for each program offered, referred to in the Society's Provincial Child Care License(s).
- d) Attach a copy of the Society's Provincial Child Care License(s) as issued by Vancouver Coastal Health - Community Care Facilities Licensing.
- e) Attach a list of the Society's Board of Directors, Officers and Executive Director, including their addresses and contact information.
- f) Attach minutes of the Society's most recent annual general meeting.
- g) Attach Last Year's Financial Statements or Audited Statement including balance sheet for the recently completed fiscal year, including the auditor's report signed by external auditors, or one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors;

- If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors; or
 - If none of the above are available, financial statements for the most recently completed fiscal year endorsed by two signing officers of the Board of Directors.
- h) Attach an operating budget for the current year including all sources of revenue (e.g. Child Care Operating Funding, Fee Reduction, other grants, fundraising).
- i) Provide information on signing officers to represent the Society's endorsement of the grant application and attach a completed signature form.

Step 3 - Grant Request Details – Proposal Information

The following items are required:

Capital Grant Requests

- a) Proposal title
- b) Purpose of the grant - what is the intent of the proposed grant (e.g. for equipment, furnishings, playground improvements, other)? If you select "other", please provide a description of what capital project you wish to undertake.
- c) Provide a detailed description of how the funds would be used to enhance the delivery of licensed child care in Richmond (e.g. improve quality, availability, accessibility).
- d) Describe who will benefit from the grant if received (e.g. the number and age groups of children who will benefit).
- e) List any partners who will be assisting with the project (e.g. any other funders, volunteers, or companies who will provide money, services, in-kind assistance or other contributions).
- f) Provide a detailed budget for the proposal (using the *Proposed Project Budget* form available on the City grant website) including:
 - dollar figure for the total requested grant amount.
 - 2 quotes for each outlined expense including source of the quote.
 - all other sources of revenue or funding approved or requested for this project (e.g. Child Care BC Maintenance Fund, Child Care BC Relocation Fund, New Spaces Grant), the date of application, amount of funding requested and the status of the application.

Professional and Program Development Grant Requests

- a) Proposal title
- b) Purpose of the grant – describe how the funds will be used to enhance the child care service delivery, support skill development of early childhood educators, and benefit the broader Richmond child care community.
- c) Describe who will benefit from the grant, if received including the anticipated number of people directly participating.
- d) Describe the expected outcomes for this project and how this project will be evaluated.

- e) List any partners who will be assisting with the project (e.g. any other funders, volunteers or companies who will provide money, services, in-kind assistance or other contributions).
- f) Provide a detailed budget for the proposal (using the *Proposed Project Budget* form available on the City grant website) including:
 - dollar figure for the total requested grant amount.
 - 2 quotes for each outlined expense including source of the quote.
 - all sources of revenue for this event (e.g. participant fees, organizational contributions, fundraising, grants), the amount and the status (e.g. secured, anticipated, unconfirmed).

Supporting Documents

- a) Attach copies of the following:
 - An itemized budget for how grant funds will be used (using the *Proposed Project Budget* form available on the City grant website);
 - Additional supporting information for the projected costs (e.g. workshop presenters quotes or 2 quotes from suppliers/trades for Capital projects); and
 - A timeline for completing the project and using the grant funds.

Additional Documentation to Support your Application

- a) Documentation to demonstrate the need for funds (this could be a letter from the Board, a letter from a building consultant/inspector or an inspection report from Child Care Facilities Licensing, photographs of an item needing repair or replacement).
- b) Two letters of support from parents, community partners or others.

Terms and Conditions

The Terms and Conditions section of the grant application discusses the following expectations for grant applicants:

- Successful applicants must use the funds for the stated purpose as outlined in the approval letter and within one year of approval.
- All grant recipients must provide a report documenting the use of the funds and the benefits received (at the latest, one year following receipt) through a Grant-Use Report on the online City grant system. Capital Grant Use reports must also include a photo of capital items and itemized receipts for all expenses.
- In addition, the grant received should be mentioned in any newsletter or related publicity published by the organization.
- Any grant applicant who is applying for new funding must submit a report documenting use of previously awarded funds before their current application can be considered.

Consent to these terms will be requested as part of the application process.

Review Process and Approval Process

Grant submissions are first reviewed by City staff to determine eligibility and completeness. The City of Richmond's Child Care Development Advisory Committee also reviews grant applications and makes recommendations to City Council. These are summarized into a report that is presented to Council for their consideration. All decisions concerning the approval of Child Care grants are made by Council. These decisions are final and there is no appeal process.

Application Deadlines and Decisions

The deadline for submitting a grant application will be determined annually. Late applications are not accepted. Please visit the City's grants website for more information on the grant program and important application deadlines: www.richmond.ca/citygrants

If you are unclear on any part of the grant application, please contact Chris Duggan, (Program Manager, Child Care and Youth) for clarification.

Chris Duggan
Program Manager, Child Care and Youth
City of Richmond – Community Social Development
Phone: 604-204-8621
E-mail: cduggan@richmond.ca

CCDAC Child Care Grants Subcommittee Recommended Grant Allocations and Comments

SOCIETY	GRANT OPTION	PURPOSE OF GRANT/DESCRIPTION OF GRANT PURPOSE	REQUESTED AMOUNT	CCDAC RECOMMENDED AMOUNT	Page #
Aspire Richmond (formerly Richmond Society for Community Living)	Child Care Capital Grant	Appliances and Equipment The purpose of this grant application is to purchase a washer and dryer for the Treehouse Early Learning Centre, equipment for Seedlings Early Child Care Centre and washroom items for Youth Connections After School Care programs to increase program accessibility.	\$10,000.00	\$10,000.00	1
Atira Women's Resource Society	Child Care Capital Grant	Furnishings and Equipment The purpose of this grant application is to purchase equipment and furnishings for the Willow Early Care and Learning Centre in Richmond.	\$4,016.72	\$3,911.79	6
Developmental Disabilities Association of Vancouver - Richmond	Child Care Capital Grant	Appliances The purpose of this grant application is to purchase a new stove, washer and dryer for the Riverside Child Development Centre.	\$3,000.00	\$3,000.00	8
Little Wings Day Care Centre Society	Child Care Capital Grant	Furnishings and Equipment The purpose of this grant application is to purchase furnishings such as chairs and a bookcase as well as outdoor play equipment for the infant and toddler program.	\$4,226.41	\$4,226.41	10
Richmond Jewish Day School Society of British Columbia	Child Care Capital Grant	Outdoor Equipment The purpose of this grant application is to purchase equipment for the program's playground to enhance the experiences of the children in their care.	\$5,095.03	\$4,810.55	16
Steveston Community Society	Child Care Capital Grant	Equipment The purpose of this grant application is to purchase equipment for the preschool program such as a sensory table and magnetic room dividers to provide more opportunities and new experiences for their preschoolers to learn through play.	\$5,673.58	\$5,673.58	18
The YMCA of Greater Vancouver	Child Care Capital Grant	Equipment The purpose of this grant application is to build custom shelving for storage in the Sprouts Early Childhood Development Hub's Toy Lending Library.	\$13,329.75	\$13,329.75	20
West Richmond Community Association	Child Care Capital Grant	Furnishings and Equipment The purpose of this grant application is to purchase equipment for the Preschool program and furnishings for the Senior Out of School Care program at West Richmond Community Centre.	\$4,984.38	\$4,984.38	21
Child Care Capital Grant Requests/Recommended Total			\$50,325.87	\$49,936.46	
Aspire Richmond (formerly Richmond Society for Community Living)	Child Care Professional & Program Development Grant	Lending Library Materials The purpose of this grant application is to purchase new resources for the Supported Child Development Program (SCDP) Lending Library at Seedlings Early Childhood Development Hub.	\$1,606.88	\$1,606.88	4
Richmond Cares, Richmond Gives	Child Care Professional & Program Development Grant	Professional Development Event and Lending Library Materials The purpose of this grant application is to provide funding for a workshop on Risky Play by Dr. Mariana Brussoni at the 2023 Annual Child Care Dinner and to purchase equipment for the development of Indigenous Educational kits for the Child Care Resource and Referral Library.	\$9,000.00	\$8,393.12	12
Professional & Program Development Grant Requests/Recommended Total			\$10,606.88	\$10,000.00	
TOTAL 2023 CHILD CARE GRANTS REQUESTS & RECOMMENDED TOTAL			\$60,932.75	\$59,936.46	
2023 Child Care Grants Program Budget		Amount Available	Requested	Recommended	Balance remaining
Capital Grants		\$50,000.00	\$50,325.87	\$49,936.46	\$63.54
Professional & Program Development Grants		\$10,000.00	\$10,606.88	\$10,000.00	\$0.00
Total		\$60,000.00	\$60,932.75	\$59,936.46	\$63.54



Capital Assistance Application for 2023 Child Care Grants Program

Society: Aspire Richmond

Title: Aspire Richmond Childcare program improvements

Amount: \$10,000.00

Purpose: Equipment

Aspire Richmond is seeking funding from the City of Richmond in order to improve childcare programs and supports for individuals and families served through our Treehouse Early Learning Centre, Seedlings Early Child Care Centre, and Youth Connections afterschool care programs. As the focus of Aspire Richmond is on allowing individuals with developmental disabilities live thriving, connected and happy lives; all these programs offer inclusive childcare and individualized supports to ensure a positive and respectful environment. Treehouse Early Learning Centre is seeking funding to purchase a new washer and dryer for the facility. The existing washer and dryer is nearing the end of its life span, especially as the last two years have seen increased use as more clothing and items had to be washed more frequently to ensure proper sanitation and health practices. A new washer and dryer would greatly support the program by allowing the ongoing cleaning and sanitation of clothing, blankets and other items in this childcare setting. Seedlings Early Child Care Centre is looking to increase the use of a newly licensed multi-purpose room (as of September 2022) that would allow additional children to access childcare programs during non-instructional days. Using this new licensed space would allow families to have the ability to enroll their children in a day program allowing parents to continue working on these days. The use of this space would need to see an increase in the purchase of games, toys, equipment, and activities so that children are engaged, provided with education and most importantly fun things to do while accessing the center. Youth Connections is seeking funding to address opportunities to make the space more accessible and healthier. With the complex needs of youth who utilize this program, coupled with the ongoing need to maintain health and hygiene practices, funding from the City of Richmond would be directed towards the purchase of soap dispensers, towel dispensers, adaptive seating and drying racks. These new items with regards to towel and soap dispensers would replace the current ones which are not automated and can be challenging to use, especially for people with different abilities. Adaptive seating would replace existing seating that has gone beyond its lifespan and hanging racks would allow a safe place for youth to dry their art and other projects so that they do not cause as safety risk.

Service Delivery Benefits:

Child care service delivery will improve the quality of care for children in all of these programs provided by Aspire Richmond. By having a new washer and dryer, Treehouse will have the opportunity to ensure

that clothing, bedding and additional materials are clean and safe for use in the centre. For Seedlings, having the use of the multipurpose room and the accompanying toys and games that this grant will fund will provided much needed safe, accessible and inclusive childcare for children and families on non-instructional days. Lastly, having improved soap and towel dispensers will improve the accessibility for youth to utilize important hygiene practices when accessing the Youth Connections space. Additional funding for adaptive seating and a drying rack will also mean that youth can enjoy this space more, improving the quality of their experience within this program.

Beneficiaries:

Funding from the City of Richmond will greatly benefit children, youth and families that are served by Aspire Richmond. Families turn to Aspire Richmond because they trust us to provide safe, inclusive, and accessible child care for children and youth of all abilities. Treehouse offers both full and part-time daycare and preschool, offering care for typically developing children with dedicated spots for children with disabilities or who have additional support needs. Early Childhood Educators follow the Reggio Emilia approach to emergent curriculum. Self-guided learning occurs through exploration and discovery in a supportive and enriching environment. Seedlings offers children and families a new state-of-the-art central location for child care that is inclusive and accessible to all. The program provides care to infant/toddler, 3 years old to school age, senior and junior before and afterschool care, as well as spring and summer break programs. Like Treehouse, the program is based on principles of respect, responsibility, and community and the curriculum focuses on the interests of the children. Youth Connections is an innovative out-of-school program designed exclusively for young people with disabilities aged five to nineteen. Operating after school weekdays during the school year and for full days during the summer, spring, and winter breaks, the program offers school-aged children and teens the opportunity for social interaction and recreation. Therapeutic recreation offered through Youth Connections allows participants to expand their independence skills and improves overall quality of life. By providing accessible and inclusive child care, children benefit, parents and caregivers benefit as they are free to continue work and personal activities and the community benefits from having safe and enriching programing for its youngest citizens.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$15,857.00	Health, Social & Safety
2022	\$5,000.00	Child Care Capital Grant
2022	\$7,400.00	Child Care Professional & Program Development Grant
2022	\$5,000.00	Child Care Capital Grant
2021	\$15,500.00	Health, Social & Safety
2021	\$3,500.00	Child Care Capital Grant
2021	\$1,500.00	Child Care Professional & Program Development Grant

2021	\$7,500.00	Child Care Capital Grant
2020	\$15,500.00	Health, Social & Safety
2020	\$5,000.00	Child Care Capital Grant
2020	\$7,500.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$10,000.00

Recommendation:

That Aspire Richmond be funded for a Child Care Grant in the amount of \$10,000.00.

Grant Conditions:

N/A

Professional & Program Development Application for 2023 Child Care Grants Program

Society: Aspire Richmond

Title: Supported Child Development Lending Library Expansion

Amount: \$1,606.88

Purpose:

Early intervention and supports are so important for the well-being of children and families. For this reason, Aspire Richmond is extremely proud of the Supported Child Development Program (SCDP) and the important work that it does in supporting young children and caregivers. SCDP is a community based early intervention program that provides practical information, resources and strategies for the inclusion of children birth to 19 years with disabilities in child care settings. SCDP consultants assist families to access child care in their community as well as supporting child care facilities where a child with a developmental disability is enrolled. By providing information, resources and training to child care providers, families are able to access group child care and preschool to allow them to participate alongside their typically developing peers. Funds received from the City of Richmond - Child Care Professional & Program Development Grant will be used to increase adaptive supports such as seating and toys that engage, enhance and grow with the needs of all children, available through the Lending Library program.

Service Delivery Benefits:

The SCDP Lending Library is a completely free resource that is available to all Richmond licensed child care providers as well as families in the community. Toys, books and equipment purchased for the SCDP Lending Library support children with developmental disabilities who require adaptive equipment or resources to fully participate in programming. By making equipment available through the Lending Library, Aspire is able to help alleviate the burden of cost to the child care provider and caregiver. With use of equipment assessed on an individual basis, child care centres may have a particular piece of equipment for a short term or trial basis, or for as long as the child is participating in the program.

Beneficiaries:

The largest beneficiary of the SCDP Lending Library resources are the children who are able to participate, learn, laugh and grow by accessing the toys, books and equipment that is needed for their unique needs. The Lending Library also helps working parents to maintain their employment with the comfort that their child care provider has the resources and training to provide quality care for their child with additional support needs. This allows single parents to maintain financial stability and allows

families to maintain and improved quality of life. SCDP currently supports 430 children and youth, from birth to 19 years attending more than 90 child care programs throughout Richmond. Very often, families who have a child with special needs experience challenges due to costly intervention services or the need for one parent to stay at home to care for the child. The Lending Library ensures that lower income families are able to access specialized toys and adaptive equipment that they may not otherwise be able to afford.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$15,857.00	Health, Social & Safety
2022	\$5,000.00	Child Care Capital Grant
2022	\$7,400.00	Child Care Professional & Program Development Grant
2022	\$5,000.00	Child Care Capital Grant
2021	\$15,500.00	Health, Social & Safety
2021	\$3,500.00	Child Care Capital Grant
2021	\$1,500.00	Child Care Professional & Program Development Grant
2021	\$7,500.00	Child Care Capital Grant
2020	\$15,500.00	Health, Social & Safety
2020	\$5,000.00	Child Care Capital Grant
2020	\$7,500.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$1,606.88

Recommendation:

That Aspire Richmond be funded for a Child Care Grant in the amount of \$1,606.88.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: Atira Women's Resource Society

Title: Capital Upgrades for Willow ECLC

Amount: \$4,016.72

Purpose: Equipment

This grant will fund the purchase of new equipment, furnishing and learning toys for the Willow Early Care and Learning Centre (ECLC) in Richmond. The early childhood educators at Willow ECLC have identified a need for new equipment, furnishings, and toys to aid in children's development. Willow ECLC began its operation in 2017, and many of its child care items have deteriorated due to wear and tear over time. This grant will fund the purchase of updated toys, furnishings and equipment to meet the children's developmental needs, enrichen their experience in the ECLC and support their comfort in the space.

Service Delivery Benefits:

The grant funds will be used to enhance our programming (indoor and outdoor) and support the children's development and play. The toddler chairs will eliminate the strain on the staff from lifting the children into their highchairs while promoting independence in the children, as they will be able to seat themselves. The couches and chairs will provide comfortable seating and a place for the children to rest, socialize and read books. Books are essential to developing literacy and communication skills and promote imagination and the ability to focus and concentrate. We want to also provide the children with an opportunity to learn about other cultures and see their own represented in their preschool. The developing board and sensory chair will offer more sensory activities to the children, particularly the infants/toddlers. The children have fun engaging their senses, and we anticipate these items not only to be enjoyed by them but allow them to refine their thresholds for different sensory information and encourage the development of scientific thinking, language and motor skills. Through the art materials, we aim to set a foundation for learning to write by honing their fine motor skills and promoting self-expression while encouraging the children to develop their visual-spatial skills. We've also selected items to develop their gross and fine motor skills indoors and outdoors through exploration and to add diversity to their play.

Beneficiaries:

This grant will benefit the staff and 28 children attending the Willow ECLC, one of Atira's community-accessible, high-quality, licensed care centres for infants, toddlers, and children ages 3-5. Many of the children at Willow ECLC encounter unique challenges, including poverty-related issues,

intergenerational trauma, multicultural and immigration issues, and environmental factors related to witnessing violence. Willow ECLC's staff work to understand and meet the developmental needs of each child served. This funding from the Child Care grant will enable us to provide these children with equipment and toys that encourage early development through play. For children whose mothers are survivors of violence or those who have experienced violence themselves, the impact of their traumatic experiences can result in guilt, difficulty managing emotions and negative ideas related to gender dynamics. Addressing these ideas with care and play, with carefully selected toys and equipment in a safe, healthy, and nurturing environment, can abate negative developmental impacts, ultimately ending cycles of violence.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$14,376.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$3,911.79

Recommendation:

That Atira Women's Resource Society be funded for a Child Care Grant in the amount of \$3,911.79.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: Developmental Disabilities Association of Vancouver-Richmond

Title: Riverside CDC: New Appliances

Amount: \$3,000.00

Purpose: Equipment

Riverside Child Development Centre is in need of 3 new appliances: stove, clothes washer and dryer. The current appliances are all over 15 years old and are vital to daily operations at this centre.

Service Delivery Benefits:

As a 25 space Group Child Care centre, Riverside relies on the stove for meal preparation and curriculum activities related to cooking/baking. The washer and dryer are in constant use for cleaning and sanitization purposes. This need has increased during the pandemic; many single-use items are washed daily.

Beneficiaries:

The children, their families and staff at Riverside will benefit.

Partners (if applicable):

Riverside CDC will contribute \$527.96 from donation funds towards this purchase. If final costs at time of purchase are higher than the estimates, DDA will increase that contribution amount.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2020	\$8,000.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

That Developmental Disabilities Association of Vancouver-Richmond be funded for a Child Care Grant in the amount of \$3,000.00.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: Little Wings Day Care Centre Society

Title: Little Wings Toddler Program Enhancement

Amount: \$4,226.41

Purpose: Equipment

The purpose of this grant is to purchase capital items to enhance the delivery of our infant/toddler programs. We would like to order toddler chairs, a book shelf, sleeping mats and outdoor equipment for the infants and toddlers to use each day

Service Delivery Benefits:

We spend a lot of time outside to provide the children with multiple gross motor activities that are fun and accessible. We want to continue to create a welcoming and inviting outdoor play space to encourage the children to investigate and explore their surroundings. By providing a variety of age and physical appropriate activities, the infant and toddlers become more engrossed in their play. While providing care for infants and toddlers we periodically need to replace capital items to ensure they are safe and developmentally and physically age appropriate.

Beneficiaries:

This grant will directly benefit 29 Infant/Toddler aged children on a daily basis, along with the teaching staff.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$13,186.00	Child Care Capital Grant
2021	\$5,268.00	Child Care Capital Grant
2020	\$4,514.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$4,226.41

Recommendation:

That Little Wings Day Care Centre Society be funded for a Child Care Grant in the amount of \$4,226.41.

Grant Conditions:

N/A

Professional & Program Development Application for 2023 Child Care Grants Program

Society: Richmond Cares Richmond Gives

Title: Child Care Gala Dinner and Indigenous Educational Kits

Amount: \$9,000.00

Purpose:

This Grant will be used to assist in funding two projects for the Richmond CCRR: the 2023 Annual Child Care Dinner and the development and creation of Indigenous education kits for the CCRR resource library. The first project, the Child Care Dinner, is an annual celebration event of child care providers that takes place during Child Care Month (May) that is put on by the CCRR and other community partners such as Aspire Richmond. In previous years, the event was a dinner and celebration event only, but in the most recent iteration of the event in 2019, it was decided by the planning committee that the event should evolve into a more formal professional development and awards celebration. The 2019 event introduced an awards selection and celebration portion to the dinner, but further developments and celebrations were halted due to the ongoing COVID-19 pandemic. It was intended that the 2020 event would have also introduced a workshop or keynote address so that attendees would also be able to earn professional development hours towards their Early Childhood Educator licenses. The planned 2023 event will be the first return of the Child Care Dinner in four years, and it is our purpose to use the Grant to enhance the event by funding a short workshop/keynote on the topic of Risky Play given by Dr. Mariana Brussoni of the UBC Brussoni Lab, as well as reduce overhead costs to be able to make the event accessible and affordable for all educators. Dr. Brussoni is an award-winning developmental psychologist, and her research focuses on investigating child injury prevention, risky play, design of outdoor play-friendly environments, and parent and caregiver perceptions of risk. Providers attending the event would be able to listen and interact with Dr. Brussoni directly, and not only be able to celebrate their own contributions to early years care through their experiences and work in the field but come away with new knowledge that they can practically apply in their centres immediately. The second project would be used to enhance the CCRR's Early Years Library through the development and creation of 6-10 educational kits focusing on various aspects of Indigenous culture that would be made available for child care provider and parent use. The Richmond Early Years Library (REYL) is a free resource and educational library that is utilized by families and child care providers in Richmond, with over 1,800 materials available for lending. The REYL opened in April 2020 with a key focus on promoting current educational trends such as the BC Early Learning Framework (ELF) as well as integrating and bringing awareness to Indigenous culture, resources, and stories in a respectful way. While the first stage of this was to integrate Indigenous resources into the library to honour inclusion and emphasize the importance of Indigenous influence in Canada, we would now like to develop kits

under guidance from Indigenous elders and the Indigenous community to further teach and share with our local community. Materials would be purchased where possible directly from Indigenous owned, local sources in an effort to support Indigenous communities. Supplementary materials will also be sourced from local small businesses where able. Although CCRR staff currently have ideas about how these kits can be structured as well as have an overall grasp of resources required based off of our collective expertise, the nature of this project assumes that our intrinsic biases and ignorance of Indigenous culture will be challenged. . As such our understanding of the requirements to complete this project are subject to change pending guidance and collaboration with our Indigenous partners, and we embrace the opportunity for further development as the project progresses.

Service Delivery Benefits:

For the first project, the Child Care Dinner, early childhood educators will be able to participate in an event that not only celebrates their contributions to the field but also come away equipped with a new perspective on children's learning and development that challenges and explores their own prejudices or reservations when it comes to risky play. Stemming from their adult worldview, even the most well-intentioned educators have inherent biases when working with children. For children to truly thrive, they need to be given an opportunity to explore their surroundings, challenge boundaries, and experience risks in a structured environment. The chance to receive information directly from an expert in the field such as Dr. Brussoni would be an opportunity that most child care educators may not be able to attend under normal circumstances, and one that the CCRR would not be able to afford to sponsor otherwise. It is a part of the CCRR's mandate to advocate for the advancement of professionalism and the importance of lifelong learning. Our belief is that quality child care supports the healthy development of children. The Child Care Dinner event is regularly attended by not only the Richmond educators working directly with children, but also by the managers, directors, and owners of child care centres who would directly be able to benefit, learn and implement any adjustments or insights gained from Dr. Brussoni's considerable expertise. This diverse representation of the child care community allows for the immediate circulation of current knowledge and practices to a significant portion of Richmond's child care community. Our second project, the improvement of our Richmond Early Years Library, would directly enrich the Richmond Early Years community through the development of lendable Indigenous-themed educational kits that would be freely available for use by parents, educators, students, and other residents. We intend to create a diverse selection of kits that support the culture of the Indigenous peoples through the sharing of stories of the peoples, providing context within our history, and through the appropriate use of Indigenous content. One issue that is regularly raised by Richmond child care educators in regards to Indigenous culture is that educators are uncertain how to approach and teach on the subject in a respectful manner. By creating a diverse selection of kits, we will expand upon the resources already integrated within the library as well as provide opportunities for users to further expand their knowledge on a variety of themes. These kits would be designed for use both within a classroom setting and at home with one's own children, with an emphasis on providing insight to the user as to how to present the materials in a respectful and appropriate way. Through the process of developing the kits through input received from the Indigenous community, the kits will provide guidance on approaching Indigenous culture with consideration through example. Furthermore, CCRR staff will have learned tools to further assist clients and provide additional guidance as needed. It is our

hope that these kits will also serve to open conversations within the early years field and provide a foundation upon which deeper discussions can be raised.

Beneficiaries:

As a result of attending the Child Care Dinner event, early childhood educators will benefit from receiving expertise and knowledge directly from an expert and leader in the field of child growth and development. Additionally, they will receive up to one hour of professional development that they can then use towards their license renewal. We anticipate that between 100-125 Richmond educators will attend the event, and this high turnout can be harnessed as a vehicle to provide educators access to high-level experts in the early years field that they may not otherwise have occasion to observe. Richmond parents and children will also benefit, as educators will come away with new knowledge and resources that they can share with families, collectively re-think inherent biases towards safe play practices, and open discussions on the impact on children's health and well-being. Children that attend centres where these approaches are embraced will be able to take advantage of new research and advancement in child growth and development, and overall the large-scale of the event will have a positive impact on Richmond's child care landscape. Parents, educators, students, children, and Richmond's Indigenous community will directly benefit from the inclusion of new Indigenous materials in the Richmond Early Years Library (REYL). At this time the REYL has just under 600 active subscribers, comprised of local parents, child care educators, students and more, who borrow resources from our library approximately 60 times per month. Making resources available that support the culture of the Indigenous peoples would help to build awareness and foster understanding towards respectful and appropriate representation. A benefit of hosting these resources in our library would be that patrons have opportunities to consult with CCRR staff for further guidance as to kit usage or to pair them with other relevant resources. Additionally, CCRR staff regularly provide outreach to the Richmond community at events, child care centres, local organizations, and colleges, utilizing resources from our library as aids or learning tools. Carefully and conscientiously built kits that embody Indigenous values and practices can in this way be shared with the local community, and also hopefully foster new connections. Through the process of developing the kits with input from Indigenous elders, we also hope to create new relationships and engagement with Richmond's Indigenous community and make the library more welcoming and accessible to all.

Partners (if applicable):

Project 1: Child Care Dinner We will be partnering with Aspire Richmond (formerly Richmond Society for Community Living) to form the basis for the planning committee as well as to share staffing resources and expertise. The CCRR and Aspire staff will act as committee chairs. The dinner planning committee will be comprised of volunteers from other Richmond organizations yet to be determined. These committee members will inform and assist with the event planning but will not financially contribute to the event. Project 2: Development of Indigenous Educational Kits The Richmond CCRR would like to partner with the local Indigenous community and elders for the completion of this project. At this time we have connections with Metis Nation British Columbia and we have reached out to BC Aboriginal Child Care Society, but we are currently pursuing further lines of inquiry to find more local

sources. These partners would provide guidance and help to inform the project so that it can be completed in a respectful and honoring way.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$43,615.00	Health, Social & Safety
2021	\$42,634.00	Health, Social & Safety
2020	\$42,634.00	Health, Social & Safety

Grant Recommendations

Recommended Amount: \$8,393.12

Recommendation:

That Richmond Cares, Richmond Gives be funded for a Child Care Grant in the amount of \$8,393.12.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: Richmond Jewish Day School Society of British Columbia

Title: Playground Equipment Upgrade

Amount: \$5,095.03

Purpose: Playground Improvements

The purpose of this Grant request is to enhance the experiences of children in our care by providing safe, quality, accessible and sustainable outdoor equipment. Earlier this year, our Society was granted the BC Child Care New Spaces Fund. I came into my role as Program Director less than 3 weeks before the application was due, therefore did not have enough time to assess the full scope of the project. We feel grateful and fortunate to have received these funds for the necessary maintenance of the space to make it suitable for licensed child care. A few months into the process, even before we received funding approval, it was determined that the building needed much more maintenance and repairs than we realized at the beginning of the process. Therefore, a large majority of the funding that was to be put toward an accessible and sustainable outdoor play space must now be allocated toward plumbing upgrades, roof repairs, lighting replacements and more (the Capital Funding Program gave permission for the reallocation of funds). Since our budget has now been significantly reduced, we are hoping the City of Richmond Capital Grant for Child Care can help put some of those funds back where they were originally intended.

Service Delivery Benefits:

The current outdoor setup is very limited, with little shade or play equipment. Our play-based program requires long periods of time for children to explore, get creative, take risks, and push their own boundaries. To provide a truly play-based experience, the children require safe, sustainable equipment and open-ended materials. Our child care philosophy follows the BC Early Learning Framework and up-to-date best practices of care. We are an inclusive centre that strives to meet the needs of each individual child and design our environment in a way that is accessible and appropriate for everyone. We believe these types of environments and experiences are vital for socio-emotional, cognitive and physical growth and development.

Beneficiaries:

RJDS's primary demographic caters to the Jewish community, as we are the only Jewish licensed child care centre in Richmond and feed into a Jewish, independent elementary school. This type of program is important for Jewish community members, whether religious or non-religious, as it provides an environment rich in Jewish culture and traditions. However, our Early Learning Centre welcomes

families of all backgrounds and faiths and provides a safe space for everyone with inclusive, diverse, and emergent programming.

Partners (if applicable):

It's a yes and no. The BC Child Care New Spaces Fund is contributing to our outdoor space improvements. However, at this point in our progress, the scope of our necessary repairs and upgrades on the building have yet to be determined and we do not know how much of the provincial funding will be left for this part of the project. Once we know our budget for the entire outdoor space, we will amend our previous plan and create a new one. As there is still much planning to do for this project and our end budget will be much smaller than originally anticipated, the expenses listed in the Proposed Project Budget only reflect a portion of our plan. These items have been carefully selected for optimal potential use, in the event that future phases of the project have to be put on hold for lack of funds. It should also be mentioned that the New Spaces Fund Agreement requires us to contribute 10% of the overall project (the entire project, not just the playground). This 10% can be covered by grants or donations, so we hope the City of Richmond grant can help cover a portion of the required 10% contribution.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Grant Recommendations

Recommended Amount: \$4,810.55

Recommendation:

That Richmond Jewish Day School Society of British Columbia be funded for a Child Care Grant in the amount of \$4,810.55.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: Steveston Community Society

Title: Enhancing Quality Preschool Programs

Amount: \$5,673.58

Purpose: Equipment

The purpose of our grant application is to obtain funds that can be used to purchase high quality, safe and sturdy equipment to improve the quality of our licensed preschool programs, enhance the delivery of our licensed child care program in Richmond and serve our community at hand. Due to the COVID-19 pandemic and many centres in our area are offering full-day care, registration in our preschool programs in the past two years has been lower than normal. This has led to budget constraints which has affected our ability to purchase new equipment that improves and enhances the quality of our programs. By purchasing new equipment, we hope to attract more families to join our programs and boost our enrollment, in addition to enhanced program delivery.

Service Delivery Benefits:

These funds would help us purchase high quality, sturdy and safe equipment, enrich our community's experience in our programs and provide more opportunities and new experiences for our preschoolers to learn through play. The children in our care love imaginative play and using open-ended materials. The double-sided write and wipe magnetic room divider is a multi-use teaching and learning tool that would provide our preschoolers many opportunities to learn and experience how magnets connect and stick, practice writing, drawing and erasing. It is on wheels that can lock in place or roll it to another location, and to separate spaces in a room for a specific activity. A see-thru sensory table would provide preschoolers the opportunity to explore materials safely without making a mess. The transparent sides gives different perspectives to the materials it contains. A large sand and water table provides preschoolers opportunities to explore materials like sand and water safely. The legs of this table can be adjusted to the height of the children using it. A sensory light table would be used to illuminate the children's work and see other perspectives. The Grippies shake build curve 70 pieces set introduces the concept of construction through the sensory exploration of how magnets connect different pieces, sizes and shapes. The Kids 5 piece solid wood square play/activity table and chair set would be a sturdy and well-built addition to the imaginary play area that can serve as a dining table, or another table for children to gather. All of the above equipment mentioned would be used on a daily basis throughout the current school year and years to come. These pieces of equipment will enhance our participants' learning and experience in our programs through countless open-ended play experiences.

Beneficiaries:

Approximately 62 preschoolers ages 3 to 5 years in our community who attend our three licensed preschool programs offered during the school year would benefit from this grant, if received. Another approximately 50 preschoolers age 3-5 years who attend our licensed daycamp programs offered in Winter, Spring, and Summer would also benefit from this grant, if received.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,054.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$5,673.58

Recommendation:

That Steveston Community Society be funded for a Child Care Grant in the amount of \$5,673.58.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: The YMCA of Greater Vancouver

Title: Sprouts Early Childhood Development Centre Toy Lending Library

Amount: \$13,329.75

Purpose: Furnishings

To have shelving installed for the toy lending library.

Service Delivery Benefits:

Shelving so we can open the toy lending library to families in the community.

Beneficiaries:

The children and families in the community will benefit from the grant.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Grant Recommendations

Recommended Amount: \$13,329.75

Recommendation:

That The YMCA of Greater Vancouver be funded for a Child Care Grant in the amount of \$13,329.75.

Grant Conditions:

N/A

Capital Assistance Application for 2023 Child Care Grants Program

Society: West Richmond Community Association

Title: Child Care Program Equipment and Furniture Upgrade

Amount: \$4,984.38

Purpose: Furnishings

Senior OSC Program: Replace Lounge Area Furnishings The needs of our child care program and the replacement of the furnishings around the 'lounge area'. Our current lounge area consists of two couches and a table that are old and worn, with one of the couches having torn upholstery patched with duct tape. The program would also like to purchase rugs to provide play space on the floor for the children. Preschool Program: Purchase Light Table Merry King Preschool would like to apply for the City of Richmond Child Care Grant to purchase a large light table for the preschool programs. Our preschool programs follow a play-based, immergent learning philosophy. Children are invited to explore many learning opportunities in the classroom through play experiences set up by the teachers. A high quality light table will enhance these learning experiences. Our current light table is a portable table top light table that has seen better days. The surface is worn out, not providing a strong illumination of materials. The wires have been repaired several times over the years, showing a possible safety risk.

Service Delivery Benefits:

Senior OSC Program: Replace Lounge Area Furnishings Our goal is to bring in a new couch, multiple lounge chairs and a new table to revamp the lounge area. With the furnishings the lounge area will be a comfortable space for the older children during program time. We hope add some large carpets to the room to encourage accessible floor space for play. A lounge area is an important aspect of creating an inclusive learning environment for all participants. It can be a social space, a learning space and a relaxing space depending on the needs of the children. Preschool Program: Light Table Purchase The light table will bring a new sensory learning experiences for the children. Light tables are a popular child care material, offering the children an opportunity to enhance their learning through illuminated materials. Light tables are not typical in children's homes, therefore the novelty in a classroom makes this an exciting, captivating part of the preschool classroom. Light tables are also inclusive play areas, accessible to children of diverse learning needs. Children share the wonder of playing with the light table with one another and their teachers, creating an opportunity for language and social learning.

Beneficiaries:

Senior OSC Program: The children registered in the Senior OSC Program will benefit from the grant. New furniture and rugs in the lounge area will give the children a space to relax and interact with peers

before and after school. A lounge area will allow the children to build relationships with their peers and the staff of the program. This area will be beneficial to children who need an space to regulate with resting, reading books and other calming activities. Preschool Program: The preschool children will benefit from the grant. The light table will enhance the children's learning through play with the light creating an inviting, wonderous appeal the materials. As the children are engaged with the materials, they will develop their fine motor skills, hand eye coordination, and imagination. The light table will also help children develop early literacy and numeracy skills with various activities.

Partners (if applicable):

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$3,448.00	Child Care Capital Grant
2021	\$6,476.00	Child Care Capital Grant

Grant Recommendations

Recommended Amount: \$4,984.38

Recommendation:

That West Richmond Community Association be funded for a Child Care Grant in the amount of \$4,984.38.

Grant Conditions:

N/A

Adoption of Terminology and Definitions in Canada's Anti-Racism Strategy
Motion for GP
Submitted by Alexa Loo

Motion:

1. Richmond adopt the terminology and definitions in pages 21-24 of Canada's Anti-Racism Strategy 2019-2022 in its entirety.

Rationale:

The City of Richmond has a Cultural Harmony Strategy that outlines what we want for our community: the ideal. While we have a goal in place of what we want and how we want to get there, we also need tools to respond to racism and hate.

Hate Crimes and hate incidents are on the rise in Richmond and in Canada. We have heard from a number of ethnic groups in Richmond their concerns and their desire for action to be taken.

Everyone deserves to be treated fairly, with dignity and respect, and to feel safe in our community. People are not the government of the country of their ancestry. They are not the actions or policies of the government of the country of their ancestry. No one should fear attack or reprisals based on the government actions or policies of a country of their ancestry.

The definitions and terminology in Canada's Anti-Racism Strategy pages 21-24 (appendix 1) will inform the City of Richmond on setting policies and standards of behaviours that we can expect our Council, Staff, contractors, suppliers and stakeholders to meet. By defining racism, we can more effectively combat it.

The Anti-Racism strategy specifically defines: Anti-Asian Racism¹, Anti-Black Racism², Islamophobia, Antisemitism³, and Discrimination⁴

1 Government of Canada, "[Addressing Anti-Asian Racism](https://www.canada.ca/en/canadian-heritage/campaigns/asian-heritage-month/anti-asian-racism.html)." The definition was co-developed with diverse Asian community leaders and is available from <https://www.canada.ca/en/canadian-heritage/campaigns/asian-heritage-month/anti-asian-racism.html>

2 Government of Ontario, "A Better Way Forward: Ontario's 3-year Anti-Racism Strategic Plan". Available from <https://www.ontario.ca/page/ontarios-anti-racism-strategic-plan>

3 The definition of antisemitism refers to the International Holocaust Remembrance Alliance "working Definition of Antisemitism" <https://www.holocaustremembrance.com/working-definition-antisemitism>

4 Ontario Human Rights Commission, “Teaching human rights in Ontario – A guide for Ontario schools”. Available from <http://www.ohrc.on.ca/es/node/10772>


TERMINOLOGY

Words matter when it comes to promoting inclusion and eliminating discrimination. The following working definitions enable us to have a common understanding of a word or subject.

Anti-Asian Racism: In Canada, anti-Asian racism refers to historical and ongoing discrimination, negative stereotyping, and injustice experienced by peoples of Asian descent, based on others' assumptions about their ethnicity and nationality. Peoples of Asian descent are subjected to specific overt and subtle racist tropes and stereotypes at individual and systemic levels, which lead to their ongoing social, economic, political and cultural marginalization, disadvantage and unequal treatment. This includes perceptions of being a "Yellow Peril," a "Perpetual Foreigner," a "Model Minority," "exotic," or "mystic." These stereotypes are rooted in Canada's long history of racist and exclusionary laws, and often mask racism faced by peoples of Asian descent, while erasing their historical contributions to building Canada.

The term Asian encompasses a wide range of identities that the very term Asian can obscure. While all may experience being "otherized," specific experiences of anti-Asian racism vary. Some are constantly being perceived to be a threat, some face gendered exotification and violence, some are more likely to be subjected to online hate and racist portrayals in the media, while others face Islamophobia and other forms of religious-based discrimination.¹

¹ Government of Canada, "[Addressing Anti-Asian Racism](https://www.canada.ca/en/canadian-heritage/campaigns/asian-heritage-month/anti-asian-racism.html)." The definition was co-developed with diverse Asian community leaders and is available from <https://www.canada.ca/en/canadian-heritage/campaigns/asian-heritage-month/anti-asian-racism.html>.



Anti-Black racism: Prejudice, attitudes, beliefs, stereotyping and discrimination that is directed at people of African descent and is rooted in their unique history and experience of enslavement. Anti-Black racism is deeply entrenched in Canadian institutions, policies and practices, such that anti-Black racism is either functionally normalized or rendered invisible to the larger white society. Anti-Black racism is manifested in the legacy of the current social, economic, and political marginalization of African Canadians in society such as the lack of opportunities, lower socio-economic status, higher unemployment, significant poverty rates and overrepresentation in the criminal justice system.²

Antisemitism: Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.³

Colonialism: A practice of domination, which involves the subjugation of one people to another. Settler colonialism — such as in the case of Canada — is the unique process where the colonizing population does not leave the territory, asserts ongoing sovereignty to the land, actively seeks to assimilate the Indigenous populations and extinguish their cultures, traditions and ties to the land.⁴


Disaggregated data: In the context of race-based data, this means breaking down composite (“aggregate”) categories such as “visible minority” into component parts, such as Black, Chinese, Arab etc.⁵

2 Government of Ontario, “A Better Way Forward: Ontario’s 3-year Anti-Racism Strategic Plan”. Available from <https://www.ontario.ca/page/better-way-forward-ontarios-3-year-anti-racism-strategic-plan>.

3 International Holocaust Remembrance Alliance “Working Definition of Antisemitism”. For further information, visit: <https://www.holocaustremembrance.com/working-definition-antisemitism>.

4 Supra note i.

5 Supra note i.



Discrimination: Treating someone unfairly by either imposing a burden on them, or denying them a privilege, benefit or opportunity enjoyed by others, because of their race, citizenship, family status, disability, sex or other personal characteristics.⁶

Equity: Fairness, impartiality, even-handedness. A distinct process of recognizing differences within groups of individuals, and using this understanding to achieve substantive equality in all aspects of a person's life.⁷

Intersectionality: Acknowledges the ways in which people's lives are shaped by their multiple and overlapping identities and social locations, which, together, can produce a unique and distinct experience for that individual or group, for example, creating additional barriers or opportunities.⁸

Islamophobia: Includes racism, stereotypes, prejudice, fear or acts of hostility directed towards individual Muslims or followers of Islam in general. In addition to individual acts of intolerance and racial profiling, Islamophobia can lead to viewing and treating Muslims as a greater security threat on an institutional, systemic and societal level.⁹

Race: Race is a "social construct." This means that society forms ideas of race based on geographic, historical, political, economic, social and cultural factors, as well as physical traits, even though none of these can legitimately be used to classify groups of people.¹⁰

6 Ontario Human Rights Commission, "Teaching human rights in Ontario – A guide for Ontario schools". Available from <http://www.ohrc.on.ca/es/node/10772>.

7 Ibid.

8 Supra note i.

9 Supra note i.

10 Supra note v.

Racialization: The process through which groups come to be socially constructed as races, based on characteristics such as ethnicity, language, economics, religion, culture, politics.¹¹

Racism: Racism is any individual action, or institutional practice which treats people differently because of their colour or ethnicity. This distinction is often used to justify discrimination.¹²

Social participation: Involvement in meaningful activities (social, cultural, physical, educational, recreational, etc.) that increase one's sense of belonging and well-being.

Systemic or institutional racism: Consists of patterns of behaviour, policies or practices that are part of the social or administrative structures of an organization, and which create or perpetuate a position of relative disadvantage for racialized persons. These appear neutral on the surface but, nevertheless, have an exclusionary impact on racialized persons.¹³

11 Canadian Race Relations Foundation, "CRRF Glossary of Terms". Available from: <https://www.crrf-fcrr.ca/en/resources/glossary-a-terms-en-gb-1?letter=r&cc=p>.

12 Ibid.

13 Ontario Human Rights Commission, "Policy and guidelines on racism and discrimination". Available from: <http://www.ohrc.on.ca/en/policy-and-guidelines-racism-and-racial-discrimination/part-2-policy-framework>.

From: Jesson, Claudia
Sent: February 2, 2023 11:50 AM
To:
Subject: FW: Motion on Endorsing the Richmond Community Protocol Responding to Racism and Hate

Attachments:

Motion

That Richmond endorses the “Richmond Community Protocol: Responding to Racism and Hate,” as created in collaboration with many Richmond stakeholders, including the RCMP, Richmond School Board, City of Richmond and Richmond Library and set out protocols to help organizations, community members, and stakeholders tackle racism and respond promptly and effectively to incidents of racism and hate.

Rationale:

The Richmond Community Protocol is intended to help organizations, community members, and stakeholders respond promptly and effectively whenever incidents of racism and hate occur. It outlines separate mechanisms for community members and organizations to respond to incidents of racism and hate and how they can support victims of racist and hate incidents. The Protocol also provides a list of organizations and resources that community members can turn to for support and information.

The Richmond Community Protocol was developed by the Richmond Resilience BC Committee, formerly the Richmond Organizing Against Racism and Hate (OARH) Network. The Richmond Resilience BC Committee is composed of representatives from RMCS, RCMP, Richmond School District, City of Richmond, Kwantlen Polytechnic University and other Richmond-based community organizations. It is one of 33 Resilience BC committees under the Resilience BC Anti-Racism Network, which is funded by the Province of British Columbia and offers a province-wide approach to identifying and challenging racism.

Richmond Multicultural Community Services (RMCS) was the lead organization in developing the Richmond Community Protocol, which was launched on April 22, 2022.

The Richmond Community Protocol fits well with the City’s Cultural Harmony Plan and strategies to address racism in our community. It is an excellent tool to guide community organizations, stakeholders, and the public into a unified response to incidents of racism and hate. The provincial government has also considered it as a template for other cities.

The endorsement of the Richmond Community Protocol by the City has been recommended by the Richmond Resilience BC Committee, the Richmond Anti-Racism Dialogue Project, and Richmond Multicultural Community Services.

Attachment:

Richmond Community Protocol: Responding to Racism and Hate

Richmond Community Protocol:

Responding to Racism and Hate



Acknowledgements

The Richmond Community Protocol was made possible by funding from the Ministry of International Trade (and responsible for Asia Pacific Strategy and Multiculturalism) and through the dedicated work of the OARH Coalition comprised of the following members:

- Mr. Rob Akimow, *Richmond News – Glacier Media Group*
- Councillor Chak Au, *City of Richmond*
- Ms. Stella Au, *Richmond Resident*
- Ms. Anne Bechard, *Richmond Public Library*
- Mr. Lonnie Belfer, *Avia Employment*
- Mr. Octavian Cadabeschi, *Unite Here – Local 40*
- Ms. Katie Graham, *Language College – LINC, ISSBC*
- Ms. Parm Grewal, *Richmond Multicultural Community Services*
- Mr. Ken Hamaguchi, *The Board of School Trustees, School District No. 38*
- Mr. Jonathan Ho, *The Board of School Trustees, School District No. 38*
- Rev. Victor Kim, *Richmond Presbyterian Church*
- Ms. Donna Lee, *City of Richmond*
- Sergeant Tom O'Hara, *Richmond RCMP*
- Mr. Edward Liu, *Richmond Resident/Radio Show Host*
- Ms. Sandra Nixon, *The Board of School Trustees, School District No. 38*
- Ms. Beverley Pitman, *United Way of the Lower Mainland*
- The Honourable Linda Reid, *Legislative Assembly of BC*
- Ms. Donna Sargent, *The Board of School Trustees, School District No. 38*
- Dr. Marty Shoemaker, *Kwantlen Polytechnic University – Multi Faith Centre*
- Mr. Eric Yung, *The Board of School Trustees, School District No. 38*



Introduction



We all deserve to feel
safe and respected

The Richmond Community Protocol is designed to help organizations, community members and all relevant stakeholders react promptly and effectively whenever critical incidents of racism, hate crime or related incidents occur. This protocol is designed to guide both how stakeholders work with each other to coordinate organizational approaches to dealing with racism and hate crime, and also, how individual organizations and community members support victims of racism and hate crime in day-to-day situations. For everyday situations and frontline situations where racism and discrimination may occur, use the Richmond Community Protocol Community Response Chart (Appendix 7).

The Richmond Community Protocol has been developed by Richmond Resilience BC, formerly the Richmond Organizing Against Racism and Hate (OARH) Coalition. Richmond Resilience BC is a subcommittee of the Richmond Community Collaboration Table (CCT). The lead organization, and contract holder, for both Richmond Resilience BC and CCT is Richmond Multicultural Community Services (RMCS). Information on RMCS, Resilience BC and the CCT are contained in the appendices to this document.

Safe and healthy communities are a concern for all community members, including service providers and governments. This protocol acts as a mechanism for the quick assessment and responsive action towards incidents of **hate crime** and/or **hate motivated incidents**.

Hate crimes are criminal offences against people or property motivated by hate, prejudice or bias towards an identifiable group. This may include assault, threats, harassment, material on social media or graffiti/vandalism.

A **hate motivated incident** involves actions motivated by hate against an identifiable group based on race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation, gender identity or expression, or on any other similar factor. This could include using aggressive or abusive language in public. A hate motivated incident is not criminal in nature.

The Criminal Code of Canada says a hate crime is committed to intimidate, harm or terrify not only a person, but an entire group of people to which the victim belongs. The victims are targeted for who they are, not because of anything they have done. A hate crime is one in which hate is the motive and can involve intimidation, harassment, physical force or threat of physical force against a person, a group or a property.

In Canada it is also a crime to incite hatred. Sections 318 and 319 are the relevant sections of the Criminal Code. Under Section 318, it is a criminal act to “advocate or promote genocide” – to call for, support, encourage or argue for the killing of members of a group based on colour, race, religion, ethnic origin or sexual orientation. Section 319 deals with publicly stirring up or inciting hatred against an identifiable group based on colour, race, religion, ethnic origin or sexual orientation. For more details visit <http://laws-lois.justice.gc.ca/eng/acts/C-46/section-319.html>.

Contact Information

Richmond Multicultural Community Services
210 – 7000 Minoru Boulevard
Richmond, BC V6Y 3Z5

Contact Name: Parm Grewal, Executive Director

Telephone: 604-276-7160

Email: parm@rmcs.bc.ca

Website: www.rmcs.bc.ca

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Background



The development of the Richmond Community Protocol was based on a Provincial Government model of three levels of community participation. In the first level or step, the Multiculturalism Branch of the Provincial Government provided leadership and resources for public education and cross-cultural dialogue. The second step involved Ministry support of community-led initiatives that assisted in the development of partnerships between community stakeholders. The third step, was where partnerships that have been established, worked together to create a response protocol to critical incidents of racism and hate. Following this third step will be the continuous implementation of this protocol.

Intent and Purpose of Protocol

Just as communities have mechanisms in place to respond to disasters, traumas and crisis situations, this protocol intends to give both organizations and community members the tools to be prepared in the event of a critical hate motivated incident. The protocol acts as **a mechanism for the quick assessment and responsive action towards critical incidents of racism and hate motivated incidents.**

This protocol **outlines procedures to respond to incidents** of hate crime or activity stemming from prejudice, stereotypes and xenophobia. It provides a **step-by-step, easy to use guide** designed to help community members and stakeholders react promptly and effectively whenever discrimination or a hate motivated incident occurs. The protocol also offers referral to relevant resources and **a list of key terms and their definitions.**

It is important to note that the protocol does not intend to have all stakeholders become expert practitioners of victim support, the enforcement of human rights legislation or the Criminal Code. Nor is it the intention to have every stakeholder understand the complexities of hate crime and related activities.

What is Racism?

Racism refers to a set of beliefs that asserts the superiority of one 'racial' group over another (at the individual as well as institutional level), and through which individuals or groups of people exercise power that abuse or disadvantage others on the basis of skin colour, racial or ethnic heritage, religion, or legal status. Racism generally takes the form of a **hate crime** (criminal offences) against people or property motivated by hate, prejudice or bias or **hate motivated incidents**, involving actions motivated by hate against an identifiable group, such as aggressive or abusive language in public (non-criminal).

Individual and Systemic/Institutionalized Racism

Racism can show itself in many forms. It can occur between individuals, on an interpersonal level, and is embedded in organizations and institutions through their policies, procedures and practices. In general, it may seem easier to recognize individual or interpersonal acts of racism; a slur made, a person ignored in a social or work setting, an act of violence. However, "individual" racism is not created in a vacuum but instead emerges from a society's foundational beliefs and 'ways' of seeing/doing things, and is manifested in organizations, institutions, and systems (including education). Below are some useful definitions:

Individual racism refers to an individual's racist assumptions, beliefs or behaviours and is "a form of racial discrimination that stems from conscious and unconscious, personal prejudice." (Henry & Tator, 2006, p. 329). Individual Racism is connected to/learned from broader socio-

economic histories and processes and is supported and reinforced by systemic racism. Because we live in such a culture of individualism (and with the privilege of freedom of speech), some people argue that their statements/ideas are not racist because they are just “personal opinion.” However, what we say and do as individuals, besides being potentially damaging to those around us, can, even when we are not consciously aware of it, support institutionalized racist ideologies and power structures. This is why it is crucial to understand systemic racism and how it operates.

Systemic Racism includes the policies and practices entrenched in established institutions, which result in the exclusion or promotion of designated groups. It differs from overt discrimination in that no individual intent is necessary. It manifests itself in two ways:

- **Institutional racism:** racial discrimination that derives from individuals carrying out the dictates of others who are prejudiced or of a prejudiced society.
- **Structural racism:** inequalities rooted in the system-wide operation of a society that excludes substantial numbers of members of particular groups from significant participation in major social institutions.” (Henry & Tator, 2006, p. 352)

Some forms of systemic racism may be more explicit or easier (for some) to identify than others: the Indian Residential School System in Canada; Jim Crow Laws in the US; the exclusion of African-American golfers from elite, private golf courses in the US; the way that “universal suffrage” did not include Indigenous North American women (nor did Indigenous men receive the vote until 1960, unless they gave up their status/identity as Indigenous).

Some Canadian examples of systemic racism are the *1885 Head Tax*, the *1923 Exclusion Act*, the *1897 Female Refugees Act* and there are many more.

Other forms or manifestations of systemic racism may not be as readily obvious to some, usually those privileged by the systemic racism. Fortunately, individuals can be anti-racist within, and despite, systems and institutions that are systemically racist.

Mechanisms for Community Members to Respond to Incidents of Racism

What Can and Should I Do?

Here’s what to do right away:

Notify the police immediately.

Know the number of your local detachment. Report all incidents of hate crime and/or incidents. Contact a community support group who will assist you to go to the police if you are afraid to do so yourself. Refer to the *Community Response Chart* (keep this available in a convenient location) for more detailed information on the most appropriate responses to different types of incidents.

Be sure of the facts.

When you first learn of the incidents, attempt to determine accurately the WHO, WHEN, and WHERE of the incident. Leave any evidence intact.

“Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has.”

- Margaret Mead

Do not remove graffiti until the police have seen it. Take photographs, if possible. Do not handle or photocopy hate mail. Retain the envelope.

Notify a community organization for support.

Document all information that indicates that the attack was racially motivated. Do not attempt to solve the problem on your own. The experience of a support group will be helpful in determining what action to take. Do not hesitate to ask them for support. Support from the non-aggrieved community can be invaluable, and statements by community leaders condemning racism and hate crimes are important.

Be cautious with the media.

In the absence of a pattern of incidents in the area, contacts with the media on minor incidents are not advisable, due to a “copy cat” effect when incidents are reported publicly. When there is a pattern, or there is a major incident wherein news coverage is unavoidable, consultation with experienced community organizations to develop a response may be beneficial.

Stay informed.

Contact an experienced organization and/or your local police service for training or information sessions on recognizing and responding to hate/bias crime and incidents. They will conduct them for your mosque, synagogue, church, school or community centre, and assist in education programs, coalition building and partnerships necessary to create a safe and secure community.

Where Can You Get Help?

See the referral list on page 6.

Mechanisms for Stakeholders to Respond to Incidents of Racism

For a protocol to be effective, it is important to have clearly defined roles and expectations of those involved. The following are the minimal expectations from participating organizations and service providers that will guide organizations to ensure a coordinated response to working together when a racist incident occurs. A central and shared commitment of all stakeholders is the formal commitment to the Richmond Community Protocol. For this protocol to be most effective, all Coalition members should be familiar with the manifestations of discrimination,

hate and bigotry and be able to proceed and address the situation appropriately. In doing so, all Resilience BC Coalition members are encouraged to learn about the key issues and terms.

As a community based coalition of concerned citizens and service providers, the Richmond Resilience BC (OARH) Coalition will:

- Respond to the issues and concerns in the community as needed; support victims whose human rights and dignities have been violated.
- Work together in a coordinated manner to share information, devise and formalize coordinated cross organizational responses to racist incidents in the community.
- Assist RMCS collect information on hate incidents occurring in Richmond and collaborate with other members on ways to mitigate hate incidents in the community.

Role of Richmond RCMP

As the organization responsible for responding to hate crimes the Richmond RCMP will:

- Provide a senior police officer to participate in the ongoing work of the Coalition.
- Fully investigate all incidents of hate crime and hate motivated incidents.
- Provide ongoing information to the Coalition on the investigation of ongoing racist incidents.
- Fully take part, through membership of the Coalition, in devising coordinated organizational approaches to tackling hate crimes in Richmond.

Role of Richmond Multicultural Community Services

As the lead agency for Richmond OARH Coalition, Richmond Multicultural Community Services will:

- Encourage and support education and awareness opportunities for community members, students, professionals and employers.
- In partnership with Coalition Members, research ongoing funding for initiatives to support and enhance the protocol objectives.
- Maintain an updated list of relevant service providers, victim support and ethno-cultural organizations that can be accessed for referral.
- Support victim(s) by listening to their account, documenting their account, referring them to an appropriate service or organization.
- Through the Coalition, provide leadership on coordinating organizational responses to hate crimes in Richmond.
- Coordinate hate crime and hate incident monitoring and evaluation.

Role of Partner Organizations that have Endorsed the Protocol

- Promote and build awareness of the Richmond Community Protocol to staff and the community.
- Develop and support clear and easy to follow protocols for staff and community members to be able to report incidents of racism and hate.
- Encourage and support education and awareness opportunities for community members, students, professionals and employers.
- Engage in outreach to promote the Richmond Community Protocol to ethno-cultural, faith and traditionally underrepresented groups in Richmond.
- Work with Resilience BC and the Richmond CCT to develop a cross-agency implementation plan for the Richmond Community Profile.

Mechanisms to Support Community Members Who Are Victims of Racism

Victim Support

In the event of a non-emergency critical or traumatic incident of discrimination, one:

- Listens to the victim, acknowledging their experiences and validates their concerns.
- Documents the incident and contacts the Richmond RCMP with the permission of the victim.
- Once the RCMP has been contacted, contact Richmond Multicultural Community Services and Richmond OARH to monitor, evaluate and follow up with the incident.
- Provides prompt service or refers to the relevant service providers. Please see the resource list at the end of this document.
- Participates in a community response if needed, such as informing the media, joining a community dialogue and/or having a vigil.

Referral

Refer the victim(s) to another agency when unable to provide the required services or when needs exceed capacity. Please see the referral list on the following page.

Referral List for Community Members Who Are Victims of Racism

The protocol is designed to help community members and stakeholders react promptly and effectively to critical incidents of discrimination or hate crimes with resources and a step-by-step guide to respond.

Richmond Multicultural Community Services

210 – 7000 Minoru Boulevard

Richmond, BC V6Y 3Z5

Phone: 604-279-7160

Fax: 604-279-7168

Email: info@rmcs.bc.ca

RMCS provides a variety of services to immigrant and refugee communities in Richmond. RMCS can provide ongoing support and advice to victims of hate crime and direct people discreetly and professionally to other relevant services. RMCS can provide anti-racism training to individuals and groups and advise of appropriate organizational and community approaches to racist incidents.

Richmond RCMP

Richmond Detachment

Emergency Only Phone: 9-1-1

Non-emergency Phone: 604-278-1212

Fax: 604-207-4710

11411 No. 5 Road

Richmond, BC V7A 4E8

Richmond RCMP are frontline first responders to Criminal Code offences involving hate, racism or harassment. They will liaise with and forward information to BC Hate Crimes Team.

The RCMP provides the following services: law enforcement, crime prevention programs, victim services, school liaison programs, and a youth intervention program.

Richmond RCMP Victim Services

Richmond RCMP Victim/Witness Services

Non-emergency Phone: 604-207-4799

Emergency Only Phone: 9-1-1

The Richmond RCMP Victim/Witness Services, offered by the City of Richmond and Richmond RCMP, provides crime victims, witnesses and their families, and those who are experiencing trauma with professional, supportive, and timely assistance to lessen the impact of crime and trauma.

Crime Victim Assistance Program

CVAP is a financial benefits program offered by the Ministry of Public Safety and the Solicitor General to assist victims, immediate family members and witnesses in dealing with the effects of violent crime. CVAP may help to offset financial loss and assist in recovery from injury. CVAP is part of a network of victim service programs throughout BC. For more information visit www.gov.bc.ca or call 604-660-3888.

British Columbians who wish further information about the criminal justice system and resources may go to www.justicebc.ca.

Education and Resource List

BC Hate Crimes Team

c/o Major Crimes Section – CIU
 E Division HG – Surrey Satellite
 Complex 12992 – 76th Avenue
 Surrey, BC V3W 2V6
 Phone: 604-660-2659 or 604-660-2617
 Toll Free: 1-800-563-0808 (Victim Link)

BC Human Rights Coalition

#1202 – 510 West Hastings Street
 Vancouver, BC V6B 1L8
 Phone: 604-689-8474
 Toll Free: 1-877-689-8474
 Email: info@bchrcoalition.org
 Website: www.bchrcoalition.org

BC Human Rights Tribunal

1170 – 605 Robson Street
 Vancouver, BC V6B 5J3
 Phone: 604-775-2000
 Toll Free in BC: 1-888-440-8844
 TTY: 604-775-2021
 Fax: 604-775-2020
 Email: bchumanrightstribunal@gov.bc.ca
 Website: www.bchrt.gov.bc.ca

Canadian Anti-Racism and Education Research Society (CAERS)

324 – 280 Nelson Street
 Vancouver, BC V6B 2E2
 Phone: 604-687-7350
 Website: www.stopracism.ca
 Email: caers@telus.net
 YouTube: <http://youtube.com/user/xeron123456>

Canadian Human Rights Commission

BC and Yukon Regional Office
 301 – 1095 West Pender Street
 Vancouver, BC V6F 2M6
 Phone: 604-666-2251
 Fax: 604-666-2386
 TTY: 1-888-643-3304
 Toll Free: 1-800-999-6899 (Ottawa)
 Website: www.chrc-ccdp.ca

Canadian Race Relation Foundation

4576 Yonge Street, Suite 701
 Toronto, ON M2N 6N4
 Phone: 416-952-3500 | Toll free: 1-888-240-4936
 Fax: 416-952-3326 | Toll free: 1-888-399-0333
 Email: info@crr.ca
 Website: www.crr.ca

Statutory Provisions

- Universal Declaration of Human Rights
 (www.un.org/en/universal-declaration-human-rights/)
- Part 1 of The Constitution Act, 1982 (Canadian Charter of Rights and Freedoms)
 (www.canada.ca/en/canadian-heritage/services/how-rights-protected/guide-canadian-charter-rights-freedoms.html)
- Canadian Human Rights Act
 (<https://laws-lois.justice.gc.ca/eng/acts/H-6/>)
- British Columbia Human Rights Code
 (www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/00_96210_01)

Appendix 1: Definitions

To assist in the reading of the protocol and the understanding of the issues surrounding discrimination and hate crime, a list of key terms is provided.¹ The list of terms is not comprehensive and in some cases definitions vary according to the source. For more information or education opportunities and materials refer to Diversity Education and Resources Program at Archway (Abbotsford) Community Services.

Ableism is discrimination on grounds of physical or mental ability.

Ageism is discrimination on grounds of age.

Cisgender is used to describe a person whose gender identity matches the sex assigned at birth (Ex. An individual who is born biologically female and also has the gender identity of woman).

Cissexism is discrimination on grounds of gender identity and gender expression (Ex. Denying rights to a person because of their appearance, clothing or mannerisms, such as the right to use a public washroom or the right to receive service).

Classism is discrimination on grounds of socio-economic status or class.

Bias is an inclination, opinion or preference formed without any reasonable justification. Bias is reflected in a person's prejudices or attitudes towards a different race, class, gender, cultural background etc. and can often result in unfair treatment of individuals or groups.

Bigotry refers to the character or conduct of intolerance towards another's beliefs, religion, race, sex, mental or physical ability or sexual orientation.

Discrimination is when prejudice and bias move from a state of opinion or mind to action. Discrimination means to treat a person or group differently or negatively because of prejudice and bias. This can take on many different forms such as harassment, unequal pay or benefits, unequal conditions or service provisions, to hate propaganda.

Gender is the range of physical, mental and behavioural characteristics pertaining to, and differentiating between, masculinity and femininity (Ex. woman, man, transgender, or other).

Gender Expression is any and all mannerisms and personal traits, which serve to communicate a person's identity and personality as they relate to gender identity and gender roles. It is how a person expresses their gender to others.

Gender Identity is a person's private sense, and subjective experience, of their own gender. It is a person's self-identification of their gender.

¹ Definitions have been compiled from several sources including the following: *Responding to Incidents of Racism and Hate: A Handbook for Service Providers*, BC Human Rights Coalition 2003; *Anti-Racism: Terminology, Concepts and Training*, Ministry Responsible for Multiculturalism and Immigration 1994; BC Hate Crimes Team.

Harassment can take the form of physical, visual or verbal conduct that is unwelcome, discriminatory, involves intimidation or an abuse of power and denies the respect and dignity of an individual.

Hate/Bias Crime is a criminal offence committed against a person or property which is motivated by the suspect's hate, prejudice or bias against an identifiable group based on race, religion, sex, gender, age, mental or physical ability, sexual orientation or any other similar factor (as defined in section 718.2 of the Criminal Code of Canada).

Hate/Bias Incidents are those actions that are not criminal in nature and may be covered by the Human Rights Code of Canada.

Heterosexism is discrimination by heterosexuals against homosexuals.

Homophobia is a fear or hatred of homosexuals or homosexuality.

Intolerance is not allowing, or enduring differences in opinions, teaching, worship, lifestyle etc.

Prejudice (Bias) means to 'pre-judge' and is an attitude towards a person or group. When applied to racism, prejudice refers to beliefs or attitudes about an individual or group based on negative or positive stereotyping. Internalizing prejudice leads to bias, which is a predisposition to build on stereotypes. Together prejudice and bias form the motivation for discrimination. Prejudice and bias are a state of mind and there are no laws to prohibit them.

Privilege is a special advantage, immunity, permission, right, or benefit granted to or enjoyed by an individual, class, or caste that belongs to a certain group.

Propaganda is the systematic propagation of a doctrine or cause or information reflecting the views and interests of those advocating such a doctrine or cause.

Racialization is to differentiate or categorize according to race and to impose a racial character or context on something or someone.

Racism refers to a set of beliefs that asserts the superiority of one 'racial' group over another (at the individual as well as institutional level), and through which individuals or groups of people exercise power that abuse or disadvantage others on the basis of skin colour, racial or ethnic heritage, religion, or legal status.

- **Individual Racism** is any action or practice which denies equity to any person because of their race, religion, ethnicity or culture.
- **Systemic Racism** refers to the social and organizational structures, including policy and practices, which whether intentionally or unintentionally exclude, limit and discriminate against individuals not part of the traditional dominant group. Systemic Racism is most often an unconscious by-product of ethnocentrism and unexamined privilege.

Relevant Service Providers are service providers that offer services and resources that are directly related or useful in the event of a hate crime or critical incident involving discrimination.

Sex is the biological distinction between male and female.

Sexism is discrimination on the grounds of sex.

Stakeholders in context of the Richmond Community Protocol refer to the service providers, organizations and institutions within Richmond who have invested interest in the health, safety and vitality of the community.

Stereotype is a false or generalized conception of a group of people which results in the unconscious or conscious categorization of each member of the group, without regard for individual differences. Stereotyping may relate to race, age; ethnicity, linguistics, religious, geographical or national groups; social, marital or family status; physical, developmental or mental attributes; and or gender.

Transgender is of, relating to, or being a person whose gender identity differs from the sex the person had or was identified as having at birth; especially of, relating to, or being a person whose gender identity is opposite the sex the person had or was identified as having at birth.

Transphobia is an irrational fear of, aversion to, or discrimination against transgender or transsexual people.

Xenophobia is fear of other people, groups, or cultures that are different from one's own. The term is usually used to describe the phenomena where the dominant group of a country feels fear of "foreigners", their customs and culture.

Forms of Discrimination

The following illustration depicts discrimination and summarizes situations and events that range from the covert and subtle to the overt and violent. This protocol is a response to address incidents that fall on the right side of the continuum—incidents of discrimination and bias that are overt and violent. The examples below may be familiar, as some are adapted from actual events in the Fraser Valley and Lower Mainland.



Examples:

Stereotype: White people do not care about their parents. Asian people cannot drive properly.

Intolerance: Not allowing someone to marry/partner with whoever the person chooses to marry/partner. Complaints about a transgender individual's use of a gendered change room.

Discrimination: A local technology company preferring to hire those less than 30 years old feeling they are more knowledgeable of cutting edge technology. A local restaurant refusing services to people with developmental disabilities.

Prejudice: A female thinking that she would never date an Indo-Canadian male because she thinks Indo-Canadian males are aggressive.

Hate Crime (Criminal): An elderly Sikh man is beaten by a group of people connected with a white supremacist group. A group of people deface a lesbian-led family's home with bigoted graffiti.

Hate Motivated Incident (Non-Criminal): Aggressive or abusive language in public (non-criminal).

Appendix 2: Information on Richmond Multicultural Community Services (RMCS)

Richmond Multicultural Community Services is the community agency that holds the contracts to lead and administer both the Richmond Community Collaboration Table (CCT) and Resilience BC (formerly Richmond Organizing against Racism and Hate (OARH) Coalition). RMCS has a long history of cross-cultural, diversity and human rights education and awareness initiatives in the community. RMCS provides a variety of services to immigrant and refugee communities in Richmond. RMCS plays an important role in the settlement, education, and integration of immigrants from the day they arrive in Richmond. It strives to welcome newcomers by assisting with their initial settlement needs such as language development, job search skills and networking skills within the community. RMCS hosts a wide range of programs and community events to facilitate and promote multiculturalism, diversity, and inclusiveness in Richmond.

Vision and Mission

The vision of RMCS is for a harmonious and inclusive society that values equality and diversity. At RMCS the mission is to foster intercultural harmony through leadership, collaboration, and quality service delivery.

Appendix 3: Information on Resilience BC (Formerly known as Richmond OARH Coalition)

Introduction

Resilience BC, formerly Richmond Organizing Against Racism and Hate (OARH) Network is one of 33 across B.C. funded through the Ministry of International Trade (and responsible for Asia Pacific Strategy and Multiculturalism). In Richmond, Resilience BC is administered by RMCS and is a project of the Richmond Community Collaboration Table (CCT). The Resilience BC Anti-Racism Network offers a multi-faceted, province wide approach with greater focus and leadership in identifying and challenging racism.

The program connects communities with the information, supports and training they need to respond to, and prevent future incidents of racism and hate. The Richmond Resilience BC committee is comprised of community partners representing the City of Richmond, Government of British Columbia, Richmond Public Library, Richmond RCMP, faith groups, education providers and a wide range of community stakeholders.

Appendix 4: Information on Richmond Community Collaboration Table (CCT)

Richmond's Community Collaboration Table (CCT) is also known as Local Immigration Partnership (LIP). The CCT aims at creating locally driven strategies for an inclusive Richmond based on community partnerships. The Richmond Community Protocol is a project of the CCT.

As a part of Canada's LIP, the overall objective of Richmond's CCT is to enhance collaboration, coordination and strategic planning at the community level in order to foster more welcoming and inclusive communities and improve settlement and integration outcomes.

It is an opportunity for partners to participate in long-term planning to create inclusive environments, both for the community of newcomers and long term residents in Richmond and for individual businesses and service organizations.

CCT Vision

"Richmond is an inclusive city that supports immigrant settlement, integration and belonging".

CCT Mandate

The CCT seeks to make Richmond an inclusive city where the needs of all are understood, valued, and met through coordinated settlement services, welcoming spaces, and intercultural harmony. The CCT is multi-sectoral collaboration that promotes, enhances, and celebrates an inclusive Richmond through:

- Understanding and responding to the social and economic settlement needs of immigrants, newcomers and refugees;
- Improving the access to and coordination of settlement services to reflect identified needs;
- Creating meaningful engagement and educational awareness opportunities for the public;
- Championing intercultural understanding through relationship building between all in Richmond;
- Connecting with Richmond's Mayor and Council, MLAs and MPs, school board and their respective advisory committees; and
- Increasing partnerships between member organizations to leverage resources and community assets.

CCT Guiding Principles and Values

Embracing Diversity: The CCT values Richmond as a place for all to feel and be welcomed, be it in neighbourhoods, schools, workplaces or public spaces.

Intercultural Harmony: The CCT believes that through meaningful engagement, Richmond is a place where all can come to intentionally know, appreciate, and celebrate one another's culture and history.

Community-Asset Building: The CCT affirms that Richmond can build on assets found within the community and work together to utilize the skills of residents and power of local institutions through locally-driven strategic planning and action.

Shared Responsibilities: The CCT operates upon the understanding that everyone in the community has roles and responsibilities in creating an accessible and inclusive Richmond.

Equity: The CCT recognizes its role in making Richmond a more equitable city for those underserved and marginalized through developing inclusive processes, meaningful engagement, and accessibility to services.

CCT Membership & Governance Structure

Composition and Size

The CCT membership will reflect Richmond's diverse demographic, and will include members that represent sectors that are impacted by immigrant settlement and service delivery. They include but are not limited to: social and health service agencies, the business community, local government, educators and faith groups. The CCT may have no more than 45 but no less than 30 members, each with voting status.

CCT Membership Qualifications

CCT members are sector representatives from one (or more) of the following sectors:

- Community/Civil Society Organizations
- Education
- Employment Skills & Training
- Faith Community
- Health Sector
- Housing
- Labour Market Agencies
- Media
- Municipality
- Newcomers
- Public Services
- Specific Employers
- Settlement & Language Services

Appendix 5: Victim Resource Guide

Step-By-Step Guide: Respond to Critical Incidents of Racism and Hate

Refer:

1. For acts involving violence, call the police immediately at 911 and give full details of the incident.

Protect:

2. Assist those who are injured and restore order. For example, if an incident occurs at school have students return to their classes. Be careful not to disturb the scene or any evidence.

Support:

3. Listen to the victim and acknowledge what they are going through. Support the victim or targets of the violence. (This may include organizing a gathering to celebrate community unity and diversity.)

Non-Violent Incidents of Discrimination:

Support:

1. Listen to the victim and acknowledge what they are going through.

Refer:

2. For non-violent forms of discrimination, refer to Richmond Multicultural Community Services.

Graffiti and Vandalism:

1. In the case of major property crime, contact the police at 911 immediately.
2. Document any high-profile property crime by taking photographs or videotape of the offence. Make note of details such as location and time of incident and have details ready for authorities.
3. While waiting for authorities to arrive, cover offence without disturbing it if possible.
4. Support the target or targets of the graffiti. (This may include organizing an event or gathering to celebrate community unity and diversity.)
5. Refer to and access this Guide for counselling and or support for victims.

The local police and Hate Crimes Team should be contacted if you come upon propaganda or materials that advocate genocide or communicate hatred of any identifiable group. For more information about Hate Crimes visit, www.resiliencebc.ca/report-support/hate-crimes-in-bc/.

Important Contact Numbers

Richmond RCMP: 9-1-1 or non-emergency 604-278-1212

Victim Services: 604-207-4799

Richmond Multicultural Community Services: 604-279-7160

If you have experienced or witnessed a critical incident of discrimination or hate crime and do not know what your options are then contact Richmond Multicultural Community Services for information, referrals and confidential support services. Richmond Multicultural Community Services can also provide access to education and training on a range of human rights and diversity topics.

Richmond Based/Serving Resources

CHIMO provides crisis prevention and support through educational workshops, a crisis line, counselling, support groups and Nova Transition House, which offers safe, supportive temporary shelter for women and their children escaping violence at home. For free and confidential service, call 604-279-7077, email chimo@chimoservices.com, or visit www.chimoservices.com. The CHIMO office is located at 120 – 7000 Minoru Boulevard.

QMUNITY describes itself as BC’s Queer Resource Centre, providing information, services, support and programs for members of the Lesbian, Gay, Bisexual and Transgendered community and their allies. You can reach QMUNITY online at www.qmunity.ca, in person at 1170 Bute Street, Vancouver or by phone at 604-684-5307.

Connections Community Services provides ongoing and emergency support and advice to young people and also Indigenous people. Call 604-271-7600 or email info@rysa.bc.ca.

The Richmond Community Services Directory contains detailed information on a wide variety of services available to Richmond residents: counselling, health, housing, employment, education, recreation, sports, youth services, culture and more. This is a comprehensive directory of Richmond services and can be found by clicking on “Info Richmond!” at www.rcrg.org/CommunityServicesDirectory.

Provincial Wide Resources

Victim LINK..... 1-800-563-0808

Youth Against Violence Line (YAV Line)..... 1-800-680-4264

VictimLINK and the Youth Against Violence Line are both toll-free, province-wide, multilingual and available 24 hours a day, 7 days a week.

BC Human Rights Coalition.....	1-855-685-6222
BC Human Rights Tribunal.....	1-888-440-8844
Human Rights Issues & Complaints.....	1-888-440-8844
LawLINE.....	604-408-2172
Ombudsperson.....	1-800-567-3247
Prideline.....	1-800-566-1170
<i>(Provides peer-support, information, and resources for Gay, Lesbian, Bisexual, and Transgendered people.)</i>	

National Resources

Canadian Human Rights Commission.....	1-888-214-1090
Kids Help Phone	1-800-668-6868

Appendix 6: Information on the Safe Harbour Program

Safe Harbour: Respect for All is an award-winning AMSSA¹ diversity and inclusion training workshop for workplaces.

Local businesses and organizations can support the Richmond Community Protocol by becoming Safe Harbours and/or having the protocol on-site. Safe Harbour is about a vision for an inclusive British Columbia that celebrates strong, healthy and diverse communities. Many communities have realized that the elimination of racism and hate requires a commitment from all sectors of society. Safe Harbour engages a wide variety of supporters since it is a simple, practical and effective tool to better understanding and serving diversity.

Fulfilling the Safe Harbour vision starts with local storefront businesses and agencies. Each Safe Harbour announces to the community that it understands and welcomes diversity. Each location is a part of a growing network of smart, forward-looking businesses and agencies that are committed to better serving their diverse customers, clients, and employees. In order to be a Safe Harbour, key employee or employees of the business/organization need to attend the 2-hour Safe Harbour orientation (studying on-line is also a potential option) on how to better equip storefronts to be a place of inclusion and to actively welcome and celebrate diversity. Safe Harbours also may serve as temporary sanctuaries for people who experience discrimination or harassment and briefly need a safe place to go to.

The Safe Harbour program is a BC government-funded program which is currently established in 35 BC communities involving over 370 businesses, financial institutions, agencies, libraries, and entire municipalities.

For more information about in-person or the online course, contact AMSSA at amssa@amssa.org.

¹ Affiliation of Multicultural Societies and Service Agencies of BC.

Appendix 7: Richmond Community Protocol, Community Response Chart

Are you the victim or a witness of an incident of racism or hate?

This Community Response Chart provides information about how to report the incident and where to find support.

Type	Definition	Response Options to Consider
Discrimination	Inequitable or unfair treatment of a person or group because of a personal characteristic like sex, race, religion, family status, disability, place of origin, gender identity or sexual orientation. This could include denial of service at a business, or denial of rent/housing.	<ul style="list-style-type: none"> Identify immediate needs of victim and offer support Refer to appropriate community support if requested Identify if the employer or service provider has a protocol for addressing incidents of racism or discrimination Consider alerting Resilience BC Anti-Racism Network of incident Advise victim of their rights under the BC Human Rights Code, and direct to free services of the BC Human Rights Clinic If victim of a crime, consider contacting your local police for guidance
Potentially Hate-Motivated Incident	Actions motivated by hate against an identifiable group, based on race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation, or gender identity or expression, or on any other similar factor.	<ul style="list-style-type: none"> Support the immediate needs of victim Call police non-emergency number or 911 if appropriate Refer to appropriate community support if requested Consider contacting a Resilience BC Anti-Racism Network member
Hate-Motivated Crime	Criminal offences against people or property motivated by hate, prejudice or bias toward an identifiable group. This may include assault, threats, harassment, material on social media or graffiti/vandalism.	<ul style="list-style-type: none"> Identify immediate needs of victim and offer support Contact police at 911 in cases of emergency Consider reporting to non-emergency police number when appropriate Refer to appropriate community support Consider contacting a Resilience BC Anti-Racism Network member of incident
Hate Speech, Propaganda and Material	Public statements (verbal or written) in any public space that promote or incite hatred against an identifiable group, or advocate genocide toward an identifiable group. Public spaces includes non-private social media. This may include material posted on Social Media and Internet platforms.	<ul style="list-style-type: none"> Identify immediate needs of victim and offer support Contact police at 911 in cases of emergency If appropriate, consider reporting to non-emergency police number Contact representatives from the targeted community Consider contacting a Resilience BC Anti-Racism Network member
Hate Graffiti and Vandalism	Damage or defacement of property demonstrating hate, prejudice or bias toward an identifiable group.	<ul style="list-style-type: none"> For major property crime contact the police For other incidents, call police non-emergency number. Take photographs, video and take note of details such as location and time of incident Support the victim(s) of graffiti If defacement of public property, document the incident and contact municipal or regional government for removal Refer to appropriate organization Consider contacting a Resilience BC Anti-Racism Network member

Community Response Protocol Contact Information:

Emergency Services and Immediate Responders:

Police and Emergency Services **911**

Non-Emergency Local Numbers:

Police reports for non-emergencies - **604-278-1212**
 Police Victim Services (referral through local police) - **604-207-4799** Richmond Hospital - **604-278-9711**
 Mental Health Support - **604-204-1111**

For details of other local supports and where to find them, contact:
Richmond Multicultural Community Services
 Phone: 604-279-7160
 Fax: 604-279-7168
 Email: info@rmcs.bc.ca

RMCS can provide ongoing support and advice to victims of hate crime and direct people discreetly and professionally to other relevant services. We also advise on appropriate organizational and community approaches to racist incidents.

Provincial or National toll free numbers and websites:

BC211 – for a referral to local services - **211** or www.bc211.ca VictimLink - **1-800-563-0808**
 Youth Against Violence Line - **1-800-680-4264**
 Kids Help Phone **1-800-668-6868**
 Prideline - support for 2SLGBTQIA - **1-800-566-1170**
 Youth Prideline – support for 2SLGBTQIA youth – **1-855-956-1777** Crime Stoppers **1-800-222-8477** or reporting online hate at bccrimestoppers.com
 Crisis Line - Short-term emotional support – **1-800-784-2433**
 BC Hate Crimes - **1-855-462-5733**
 Healing in Colour Therapists - healingincolour.com
 Legal Aid BC - **1-866-577-2525**
 Access Pro Bono - **1-877-762-6664**

Learn more about the Resilience BC Anti-Racism Network at ResilienceBC.ca or call your local network member, Richmond Multicultural Community Services (RMCS), at 604-279-7160 or email info@rmcs.bc.ca

We see a future free from racism and hate. The Resilience BC Anti-Racism Network is bringing communities together to do the hard work and make this vision a reality.

The Resilience BC Anti-Racism Network is funded by the Province of British Columbia and offers a province-wide approach to identifying and challenging racism.

Data Collection and Confidentiality Policy: No identifying information is collected or shared without signed approval



The Resilience BC Anti-Racism Network operates on the territories of over 200 First Nations, each with their own diversity of traditions, languages and histories.



