



General Purposes Committee

**Anderson Room, City Hall
6911 No. 3 Road**

**Tuesday, February 17, 2026
4:00 p.m.**

Pg. # ITEM

MINUTES

GP-3 *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on February 2, 2026.*



FINANCE AND CORPORATE SERVICES DIVISION

1. **2026 LOCAL GENERAL AND SCHOOL ELECTION APPOINTMENT OF CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICER**

(File Ref. No. 12-8125-85-18) (REDMS No. 6852969)

GP-10

See Page GP-10 for full report

Designated Speaker: Claudia Jesson

STAFF RECOMMENDATION

- (1) *That Claudia Jesson be appointed as Chief Election Officer for the 2026 Local General and School Election; and,*
- (2) *That Evangel Biason be appointed as Deputy Chief Election Officer for the 2026 Local General and School Election.*



PARKS, RECREATION AND CULTURE DIVISION

2. **RICHMOND CELEBRATES SOCCER SIGNATURE EVENT LOCATION AND PROPOSED BUSINESS TERMS FOR A CONTRIBUTION AGREEMENT**
(File Ref. No. 11-7000-01) (REDMS No. 8266365)

GP-12

See Page GP-12 for full report

Designated Speaker: Marie Fenwick

STAFF RECOMMENDATIONS

- (1) *That Option 1 - Aberdeen Neighbourhood Park be approved as the preferred location for the Richmond Celebrates Soccer Signature Event as detailed in the report titled "Richmond Celebrates Soccer Signature Event Location and Proposed Business Terms for a Contribution Agreement", dated January 26, 2026, from the Director Arts, Culture and Heritage Services;*
- (2) *That the proposed business terms, as detailed in Table 3 in the report titled "Richmond Celebrates Soccer Signature Event Location and Proposed Business Terms for a Contribution Agreement", be approved for the development of contribution agreements with Tourism Richmond and the Richmond Hotel Association; and*
- (3) *That staff be authorized to take all necessary steps to complete all matters detailed herein including authorizing the Chief Administrative Officer, and the General Manager, Parks, Recreation and Culture, to negotiate and execute the contribution agreements and related documentation with Tourism Richmond and the Richmond Hotel Association for the Richmond Celebrates Soccer program.*



PLANNING AND DEVELOPMENT DIVISION

ADDED

3. **ANALYSIS OF FINANCIAL RESOURCES AND REQUIREMENTS OF REFUGE CHURCH, THE SALVATION ARMY AND PARISH OF ST. ALBAN'S**
(File Ref. No. 08-4055-01) (REDMS No. 8310784)

GP-27

See Page GP-27 for full report

Designated Speaker: Dorothy Jo

Pg. # ITEM

STAFF RECOMMENDATIONS

That the report titled “Analysis of Financial Resources and Requirements of Refuge Church, The Salvation Army and Parish of St. Alban’s”, dated February 13, 2026 from the Director, Community Social Development, be received for information.

ADJOURNMENT



General Purposes Committee

Date: Monday, February 2, 2026

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Carol Day
Councillor Laura Gillanders
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:02 p.m.

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on January 19, 2026, be adopted as circulated.

CARRIED

FINANCE AND CORPORATE SERVICES DIVISION

1. **AWARD OF CONTRACT 8523Q – MICROSOFT SUBSCRIPTIONS AND LICENSING WITH TEAMS**

(File Ref. No. 04-1300-01) (REDMS No. 8275682)

It was moved and seconded

- (1) *That Contract 8523Q – Microsoft Subscriptions and Licensing with Teams be awarded to Econix Infotech Ltd. for a three-year term for an estimated value of \$2,866,268.52, excluding taxes as described in the report titled “Award of Contract 8523Q – Microsoft Subscriptions and Licensing with Teams” dated January 8, 2026, from the Director, Information Technology; and*

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- (2) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to execute the contracts and all related documentation with Econix Infotech Ltd.*

The question on the motion was not called as a brief discussion ensued with respect to the terms of the contingency.

The question on the motion was then called and it was **CARRIED**.

PARKS, RECREATION AND CULTURE DIVISION

2. **2026 ARTS AND CULTURE GRANTS**

(File Ref. No. 11-7144-01) (REDMS No. 8245108)

It was moved and seconded

- (1) *That the Arts and Culture Grants be awarded for the total recommended amount of \$132,380, as identified in the report titled “2026 Arts and Culture Grants”, dated January 12, 2026, from the Director, Arts, Culture and Heritage; and*
- (2) *That the grant funds be disbursed accordingly, following Council approval.*

CARRIED

3. **2026 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**

(File Ref. No. 03-1085-01) (REDMS No. 8141733)

It was moved and seconded

- (1) *That the 2026 Parks, Recreation and Community Events Grants be awarded for the total recommended amount of \$127,862, as identified in the report titled “2026 Parks, Recreation and Community Events Grants”, dated January 12, 2026, from the Director, PRC Planning, Strategic Initiatives, Director, Parks Services, and the Director, Recreation and Sport Services; and*
- (2) *That the grant funds be disbursed accordingly, following Council approval.*

The question on the motion was not called as a brief discussion ensued with respect to rental space charges for the Richmond Oval. It was requested that staff respond with a memorandum in advance of the next Council meeting.

In accordance with Section 100 of the Community Charter, Cllr. Loo declared to be in a conflict of interest as she is the Director of Recognition of KidSport – Richmond Chapter, and Cllr. Loo left the meeting (4:10 p.m.).

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Staff provided an overview of the funding scope and criteria for funding requests, and in response to queries from Committee, noted (i) funding requests have been increasing over the years (e.g. six new applicants received this year), (ii) total funding requests far exceeded the available funding for the community, (iii) alignment of similar recommended funding amounts have been determined for similar types of programs and impacts, and (iv) in 2025 there were 25 applicants approved for funding; the amount of awards ranged, but were up to approximately \$400 per individual.

An amendment motion to add \$1,000 to the Richmond Winter Club grant and reduce the KidSport – Richmond Chapter grant by \$1,000 was introduced, but failed to receive a seconder.

The question on the motion was then called and it was **CARRIED**

Councillor Loo returned to the meeting (4:18 p.m.).

4. **2026 ENVIRONMENTAL ENHANCEMENT AND FOOD SECURITY GRANTS**

(File Ref. No. 03-1085-07/) (REDMS No. 8257870)

Discussion ensued regarding the underutilized funding available. Staff noted any remaining grant funds will be available, budgeted under the grant provision and if it is not utilized within the year, will be rolled over into the grant provision account.

It was moved and seconded

(1) *That the Environmental Enhancement and Food Security Grants be awarded for the total recommended amount of \$68,178, as identified in the report titled “2026 Environmental Enhancement and Food Security Grants”, dated January 12, 2026, from the Director, Parks Services; and*

(2) *That the grant funds be disbursed accordingly, following Council approval.*

The question on the motion was not called as the following amendment motion was introduced:

It was moved and seconded

That all remaining available grant funds be awarded to the Terra Nova Nature School.

DEFEATED

Opposed: Mayor Brodie

Cllrs. Gillanders

Heed

Loo

McNulty

3.

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The question on the main motion was then called, and it was **CARRIED**.

PLANNING AND DEVELOPMENT DIVISION

5. **2026 HEALTH, SOCIAL AND SAFETY GRANTS**

(File Ref. No. 08-4055-01) (REDMS No. 8227458)

Discussion ensued with respect to (i) the overall complexity of the grant process, the challenge of distributing grants fairly and measuring results, (ii) accountability of grant recipients and requirement for applications from previous recipients to include Grant Use Reports outlining how grants were used, (iii) consideration to provide funding to the Richmond 55+ers Wellness and Fitness Society, as currently no grant is recommended, (iv) significant requests from certain applicants that cannot be met, e.g., Salvation Army, (v) recommended grant amount for Refuge Church (formerly Church on Five) being equal to last year's recommended grant, with the organization receiving additional funding from the Council Community Initiative Account in 2025, (vi) receiving additional information on the organizations, including whether additional funding requests have been made, (vii) the importance of considering more than just the homeless, unsheltered population, as issue of food insecurity is wide, (viii) the value of undertaking an overall analysis, the need to be proactive about feeding people and importance of metrics, and (ix) overall concern in not providing sufficient funding that will affect the City's outcomes.

In response to queries from Committee, staff noted (i) multi-year applications are considered/approved for the first year only and will be identified as further funding requests anticipated for the subsequent years, (ii) staff will be bringing forward an update to the Homelessness Strategy which will address questions of outcomes, (iii) outreach positions have been filled, with staff working in collaboration with all organizations, (iv) in order to obtain specific data regarding the overall homelessness and food insecurity situation, staff would need to work with the organizations and obtain information that is gathered from various sources, (v) staff are currently working on a food action plan and are involved with the Food Security Table, and (vi) information on the food insecurity situation can be incorporated within the upcoming Community Food Action Plan.

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It was moved and seconded

- (1) *That the 2026 Health, Social and Safety Grants be awarded for the total recommended amount of \$506,908 as identified in the report titled "2026 Health, Social and Safety Grants", dated January 20, 2026, from the Director, Community Social Development; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

The question on the motion was not called as the following **amendment motion** was introduced:

It was moved and seconded

That a grant of \$10,000 from Council Contingency be allocated to the 55+sers Wellness and Fitness Society.

CARRIED

The following **referral motion** was then introduced:

It was moved and seconded

That staff review potential funding sources, including the general funding situation and needs of the following organizations - Church On Five, Salvation Army and St. Albans Parrish Church, including an analysis of their needs and other sources of funding they have, and the outcomes of previous grants, and report back.

The question on the referral motion was not called as discussion ensued with respect to the merits of the referral motion.

The question on the main motion, amended as follows:

- (1) *That the 2026 Health, Social and Safety Grants be awarded for the total recommended amount of \$516,908 as identified in the report titled "2026 Health, Social and Safety Grants", dated January 20, 2026, from the Director, Community Social Development, including an addition of \$10,000 to the Richmond 55+sers Wellness and Fitness Society, and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

was then called, and it was **CARRIED** with Cllr. Day opposed.

The question on the referral motion was then called, and it was **CARRIED**.

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6. 2026 CHILD CARE GRANTS
(File Ref. No. 03-1085-01) (REDMS No. 8203333)

It was moved and seconded

- (1) *That the 2026 Child Care Capital Grants be awarded for the total recommended amount of \$46,295.05 as identified in the report titled “2026 Child Care Grants”, dated January 16, 2026, from the Director, Community Social Development; and*
- (2) *That the grant funds be disbursed accordingly following Council approval.*

CARRIED

**LAW AND COMMUNITY SAFETY & PLANNING AND
DEVELOPMENT DIVISIONS**

**7. DIRECTION TO PREPARE A ZONING AMENDMENT
PROHIBITING CERTAIN ODOUR GENERATING INDUSTRIAL
USES**

(File Ref. No. 08-4430-03-01) (REDMS No. 8295574)

It was moved and seconded

- (1) *That in accordance with section 463(2) of the Local Government Act, the City hereby begins the preparation of an amendment to Richmond Zoning Bylaw 8500 to prohibit, throughout the City, the use of property for open air food waste composting facilities, and for animal, fish, and food waste rendering;*
- (2) *That pursuant to section 463 of the Local Government Act, staff bring all building permit applications to Council for such developments received more than 7 days after the passage of the resolution contemplated by Recommendation 1 of this report, to determine whether such applications are in conflict with the proposed bylaw and, if so, whether Council wishes to direct the withholding of the permit under section 463 of the Local Government Act; and*
- (3) *That staff be directed to review additional industrial odour generating uses which require Metro Vancouver Air Quality Permits related to odour, and provide a recommendation to Council on whether any such uses should be prohibited throughout the City.*

The question on the motion was not called as a brief discussion ensued with respect to the proposed amendment bylaw.

In response to queries from Committee, staff advised the proposed bylaw is City-wide and not site specific, and will be drafted following Council direction.

CARRIED

6.

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ADJOURNMENT

It was moved and seconded
That the meeting adjourn (5:26 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, February 2, 2026.

Mayor Malcolm D. Brodie
Chair

Lorraine Anderson
Legislative Services Associate



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** January 27, 2026
From: Jerry Chong **File:** 12-8125-85-18/Vol 0
 General Manager, Finance and Corporate Services
 Anthony Capuccinello Iraci
 General Manager, Law and Community Safety
Re: **2026 Local General and School Election- Appointment of Chief Election Officer and Deputy Chief Election Officer**

Staff Recommendations

1. That Claudia Jesson be appointed as Chief Election Officer for the 2026 Local General and School Election; and,
2. That Evangel Biason be appointed as Deputy Chief Election Officer for the 2026 Local General and School Election.

Jerry Chong
 General Manager,
 Finance and Corporate Services

Anthony Capuccinello Iraci
 General Manager,
 Law and Community Safety

REPORT CONCURRENCE
APPROVED BY CAO

Origin

The next Local General and School Election will be held on Saturday, October 17, 2026.

The purpose of this report is to recommend the appointment of the Chief Election Officer and a Deputy Chief Election Officer for the 2026 Local General and School Election.

This report supports Council’s Strategic Plan 2022-2026 Strategy #1 Proactive in Stakeholder and Civic Engagement:

Leverage a variety of approaches to make civic engagement and participation easy and accessible.

Analysis

Traditionally, and in accordance with the Officer and General Manager Bylaw No. 8215, the Director, City Clerk’s Office is responsible for the administration of civic elections as the Chief Election Officer (CEO). All past City elections and by-elections have been administered through the City Clerk’s Office and the current staff have the expertise and experience to organize and administer the 2026 Local General and School Election.

It is recommended that Claudia Jesson, Director, City Clerk’s Office, be appointed as the Chief Election Officer. It is further recommended that Evangel Biason be appointed as the Deputy Chief Election Officer (DCEO). As per the *Local Government Act*, Council is required to appoint a Deputy Chief Election Officer who acts if the Chief Election Officer is absent or unable to act.

Financial Impact

None.

Conclusion

As required by the *Local Government Act*, Council must appoint a Chief Election Officer and Deputy Chief Election Officer. It is recommended that Claudia Jesson, Director, City Clerk’s Office and Evangel Biason, Manager, Legislative Services, be appointed to these roles.



Jerry Chong
General Manager,
Finance and Corporate Services
(604-276-4064)



Anthony Capuccinello Iraci
General Manager,
Law and Community Safety
(604-247-4636)



To: General Purposes Committee **Date:** January 26, 2026
From: Marie Fenwick **File:** 11-7000-01/2025-Vol
Director, Arts, Culture and Heritage Services 01
Re: **Richmond Celebrates Soccer Signature Event Location and Proposed
Business Terms for a Contribution Agreement**

Staff Recommendations

1. That Option 1 – Aberdeen Neighbourhood Park be approved as the preferred location for the Richmond Celebrates Soccer Signature Event as detailed in the report titled “Richmond Celebrates Soccer Signature Event Location and Proposed Business Terms for a Contribution Agreement”, dated January 26, 2026, from the Director Arts, Culture and Heritage Services;
2. That the proposed business terms, as detailed in Table 3 in the report titled “Richmond Celebrates Soccer Signature Event Location and Proposed Business Terms for a Contribution Agreement”, be approved for the development of contribution agreements with Tourism Richmond and the Richmond Hotel Association; and
3. That staff be authorized to take all necessary steps to complete all matters detailed herein including authorizing the Chief Administrative Officer, and the General Manager, Parks, Recreation and Culture, to negotiate and execute the contribution agreements and related documentation with Tourism Richmond and the Richmond Hotel Association for the Richmond Celebrates Soccer program.

CM Fenwick

Marie Fenwick
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Business Services	<input checked="" type="checkbox"/>	
Law	<input checked="" type="checkbox"/>	
Finance Department	<input checked="" type="checkbox"/>	
Parks Services	<input checked="" type="checkbox"/>	
Recreation and Sport Services	<input checked="" type="checkbox"/>	
RCMP	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

At the Council Meeting held on November 25, 2024, staff presented a report titled “Response to Referral – Richmond Celebrates FIFA World Cup 26”, dated October 28, 2024, from the Director, Intergovernmental Relations and Corporate and Strategic Planning.

Council passed the following resolution as a result of this report:

- (1) That the “New Campaign” option to celebrate the Fédération Internationale de Football Association (FIFA) World Cup 2026 (FIFA World Cup 26) in Richmond, as detailed in the staff report titled “Richmond Celebrates FIFA World Cup 26 – Response to Referral,” dated October 28, 2024, from the Director, Intergovernmental Relations and Corporate and Strategic Planning, be endorsed for the purposes of continuing with planning and partner engagement;*
- (2) That one-time funding of the associated budget as outlined in the report be considered as part of the 2025 budget process;*
- (3) That staff be directed to bring back the final schedule with all details including funding for each category by the end of 2025; and*
- (4) That up to \$5,000 be allocated, within the existing budget, to each Community Centre to be taken from the Kickoff Events and the Community Events and Viewing Parties aspect of the budget and for the programming to be approved by the City.*

At the December 15, 2025, General Purposes Committee meeting, staff responded to parts three and four of the above referral in a report titled “Richmond Celebrates Soccer – Schedule and Funding Allocations”, dated November 24, 2025, from the Director, Arts, Culture and Heritage Services.

Council passed the following resolution as a result of this report:

- (1) That the Richmond Celebrates Soccer schedule and funding allocations, as detailed in the staff report titled "Richmond Celebrates Soccer – Schedule and Funding Allocations", dated November 24, 2025, from the Director, Arts, Culture and Heritage be approved; and*
- (2) That staff be directed to review and bring back additional information on:*
 - (a) potential event locations for the Signature event; and*
 - (b) policing budget; and*
- (3) That staff negotiate the potential contract between the parties and provide to Council prior to approval.*

The purpose of this report is to respond to parts 2 and 3 of the resolution above and to provide additional information in regards to the budget.

This report supports Council’s Strategic Plan 2022–2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.3 Foster intercultural harmony, community belonging, and social connections.

Analysis

Background

On November 25, 2024, Council endorsed the Richmond Celebrates FIFA World Cup '26 (now called Richmond Celebrates Soccer) program for the purposes of continuing with planning and partner engagement. This program includes a wide arrange of initiatives including a grant program, a kick-off event, community events and watch parties, and a signature event scheduled to take place in Richmond during the FIFA World Cup '26 period from June 12 to July 19, 2026. The schedule and funding allocations were approved by Council on December 17, 2025. Program details are provided in Attachment 1.

Signature Event Location

In order to assess various potential locations for the Signature Event scheduled for July 19, 2026, an evaluation matrix was developed to assess the relative strengths of several locations. While City-wide sites were initially considered, the options were narrowed down to five potential locations considered suitable for this type of event for the purposes of this evaluation: Aberdeen Neighbourhood Park, Minoru Park Annex Green Space and Cultural Centre Plaza, Minoru Park Oval, City Hall Outdoor Plaza, and Brighthouse Neighbourhood Park. The complete Richmond Celebrate Soccer Signature Event Location Analysis is provided in Table 1.

Staff recommend that the Signature Event take place in Aberdeen Neighbourhood Park for the following reasons:

- Aberdeen Neighbourhood Park can host up to 5,000 people at one time, an appropriate size for the estimated attendance throughout the day;
- There are no scheduled park users that will be displaced;
- There is no potential parking impact or user impact to the Minoru precinct facility programs and services;
- It is in close proximity and well-served by public transit;
- Staff will work with surrounding businesses to secure additional event parking within walking distance if possible;
- The site is easily served by a shuttle with Park and Ride locations in relatively close proximity, including at City Hall and Cambie Community Centre;
- It is a walkable distance from adjacent residential areas;
- The Richmond Seniors Society is hosting a viewing party in Minoru Park on June 18, 2025. Hosting the Signature Event at Aberdeen Neighbourhood Park provides an opportunity to spread the Richmond Celebrates Soccer program to a different venue;

- Richmond Celebrates Soccer provides an opportunity to showcase Aberdeen Neighbourhood Park to new users; and
- Aberdeen Neighbourhood Park’s amenities were designed to support this type of event with a built-in plaza, stage, access to power, good sightlines and washroom facilities.

Table 1 – Richmond Celebrate Soccer Signature Event Location Analysis

	Aberdeen Neighbourhood Park (Recommended)	Minoru Park Annex Green Space and Cultural Centre Plaza	Minoru Park Oval	City Hall Outdoor Plaza	Brighthouse Neighbourhood Park
Parking On Site	Limited street parking.	Parking available but in high demand by regular visitors to Minoru Precinct Facilities and Park.	Parking available but in high demand by regular visitors to Minoru Precinct Facilities and Park.	Parking available but in high demand by regular visitors to Minoru Precinct Facilities and Park.	Parking available but in high demand by regular visitors to Minoru Precinct Facilities and Park.
Parking Off Site	All sites offer options for shuttles from other locations.				
Maximum Capacity of Area at One Time	Up to 5,000.	Up to 3,000.	Up to 10,000.	Up to 1,000.	Up to 5,000.
Security of Site	All sites will require similar safety and security measures including security, traffic control and first aid.				
Displacement of Public	Minimal.	Minimal.	Minoru Track and Field Users.	Minimal.	Minimal.
Transportation Considerations	All have access to transit and allow for shuttle bus drop off and pick up				
Road Closure and Traffic Control Requirements	Road Closure and Traffic Control Required.	No Road Closure, Minimal Traffic Control.			
Base Amenities Available	Access to power and some washrooms. All sites would require additional washrooms.				
Additional Amenities Available	Raised stage.	None.	None.	Raised Stage.	None.

Richmond Celebrates Soccer Funding Allocations

Table 2 below provides additional detail on the recommended allocation of the Council-approved \$600,000 Richmond Celebrates Soccer Budget. \$400,000 of funding comes from Tourism Richmond and the Richmond Hotel Association and \$200,000 from the City.

Table 2 – Richmond Celebrates Soccer Funding Allocation

Area	Proposed Richmond Celebrates Soccer Budget Allocation	Funding Source – City of Richmond	Funding Source – Tourism Richmond/Richmond Hotel Association
Kick-Off Event <ul style="list-style-type: none"> • Event programming including entertainment and site activations; • Safety and security including first aid; and • Volunteer resources including refreshments and recognition. 	\$10,000	\$10,000	\$0
Nine Community Events and Viewing Parties (Community Recreation Association/Society Events) <ul style="list-style-type: none"> • Up to \$5,000 allocated to each of the nine Community Recreation Associations/Societies to deliver programs described in Attachment 1. 	\$45,000	\$45,000	\$0
Richmond Kicks Grant Program (Stream 1 and 2) <ul style="list-style-type: none"> • All funds to be distributed to successful Community Celebration Grant applicants (to be approved by Council) and successful Neighbourhood Block Party Applicants. 	\$35,000	\$12,000	\$23,000
Signature Event <ul style="list-style-type: none"> • Event infrastructure rentals and delivery costs including tents, fencing, portable washrooms, tables, chairs, and power; • Labour costs for site; preparation including set up and take down; • Event programming including site décor, entertainment, and site activations; 	\$180,000	\$0	\$180,000

Area	Proposed Richmond Celebrates Soccer Budget Allocation	Funding Source – City of Richmond	Funding Source – Tourism Richmond/Richmond Hotel Association
<ul style="list-style-type: none"> • Volunteer resources including refreshments and recognition; • Traffic control and road closure; and • Safety and security including first aid and security guards. 			
<p>Technical Needs and Activation Kit</p> <ul style="list-style-type: none"> • Viewing licence (cost unknown at this time); • Screen rentals and technical support including a/v technician for the 11 viewing events detailed in Attachment 1; and • Activation Kit for Community Events including tables, chairs, umbrellas, tents, generator, small screen and projector, activity kits. 	\$150,000	\$63,000	\$87,000
<p>Event Production</p> <ul style="list-style-type: none"> • Richmond Celebrates Soccer signage and banners; • Temporary staff to support event planning and delivery; and • Deliveries to Community Events and Viewing Parties. 	\$125,000	\$52,000	\$73,000
<p>Marketing and Materials</p> <ul style="list-style-type: none"> • Advertising buys to support the overall Richmond Celebrates Soccer campaign including social media advertising, posters, and other marketing materials. 	\$30,000	\$10,000	\$20,000
<p>Contingency</p>	\$25,000	\$8,000	\$17,000
<p>Total</p>	\$600,000	\$200,000	\$400,000

Richmond Celebrates Soccer Policing Budget

FIFA World Cup 26 Safety and Security Plan

For the past two years, security for the FIFA World Cup in British Columbia has been led by BC RCMP's Security Coordination and Operational Response 2026 (SCORE26) unit. SCORE26 is a partner agency that coordinates close collaboration and intelligence sharing with a variety of police agencies and municipal entities across British Columbia. The organization plays a vital role in efforts to deliver a secure environment across all related venues, ensuring that all participants and attendees remain safe and secure at all FIFA World Cup events. Richmond RCMP has two officers currently involved with this unit.

Richmond Celebrates Soccer Program

Richmond RCMP has reviewed the City's Richmond Celebrates Soccer program of events and anticipates that any required RCMP personnel for these events can be accommodated within the current Council-approved budget. For strategic reasons, the specific number of officers and related costs per venue cannot be shared at this time. The Officer in Charge (OIC) of the Richmond RCMP has advised that SCORE26 organizers indicate that the detachment will not be "tapped" for additional resources. In essence, this indicates that the full complement of detachment personnel will be available for regular policing duties in Richmond. Additionally, plans are in the works to establish a support pool of officers from outside the City to respond to unplanned events or emergencies, thereby enhancing readiness and flexibility in resources.

In addition to support from Richmond RCMP, further safety and security measures will be implemented, including traffic barriers, traffic control, and security guards, as required for each event. The associated costs are included in the event budget.

Agreements with Tourism Richmond and the Richmond Hotel Association

Tourism Richmond and the Richmond Hotel Association have indicated support to provide \$400,000 of the \$600,000 cost for the Council-approved Richmond Celebrates Soccer program. Should Council approve the following proposed business terms for agreements with Tourism Richmond and the Richmond Hotel Association they will serve as the basis for the development and execution of a contribution agreement with each organization.

Table 3 – Summary of Proposed Business Terms for Agreements with Tourism Richmond and the Richmond Hotel Association

Topic	City of Richmond	Tourism Richmond/ Richmond Hotel Association
Contribution Amount	N/A	Tourism Richmond – \$250,000. Richmond Hotel Association – \$150,000.
Required Services	The City will deliver the Richmond Celebrates Soccer Event Program as detailed in Attachment 1.	Tourism Richmond will participate in the Richmond Celebrates Soccer Working Group and support the marketing and communication of the Richmond Celebrates Soccer program.

Topic	City of Richmond	Tourism Richmond/ Richmond Hotel Association
Staff, Contractors and Volunteers	The City will be responsible for engaging and supervising all staff, volunteers, and contractors required to deliver the Required Services.	N/A
Designated Representative	The City will appoint the Program Manager, Events, or his/her designate as its representative and primary liaison with Tourism Richmond/Richmond Hotel Association for all matters related to the Required Services.	Tourism Richmond/Richmond Hotel Association will designate an individual to serve as its representative and primary liaison with the City and provide the City with that individual's current contact information.
Marketing and Communications	The City reserves the right to require Tourism Richmond/Richmond Hotel Association to direct all communications to the City.	<p>Tourism Richmond/Richmond Hotel Association will have the opportunity to be recognized in marketing materials and through site signage and activations at the Richmond Celebrates Soccer Events.</p> <p>Tourism Richmond/Richmond Hotel Association shall at its own expense:</p> <ul style="list-style-type: none"> • Provide copy and digital assets to support the City's promotion of Richmond Celebrates Soccer activities as appropriate; and • Not act as or portray itself as the City's representative in any matter.
City Name, Logo and Symbols	<p>The City will provide guidelines regarding the permitted use of its name, logo, symbols and other intellectual property marks.</p> <p>The City will not use Tourism Richmond's/Richmond Hotel Association's intellectual property marks without prior written approval.</p>	<p>Tourism Richmond/Richmond Hotel Association will provide guidelines regarding the permitted use of their name, logo, symbols and other intellectual property marks.</p> <p>Tourism Richmond/Richmond Hotel Association will not use the City's intellectual property marks without the City's prior written approval.</p>
Indemnity	N/A	Tourism Richmond/Richmond Hotel Association will indemnify, defend and hold harmless the City and its personnel from all losses, liabilities or damages suffered as a result of any claims, demands or judgments arising from the Agreement, Required Services, or use or occupation of the Premises or Site except such liability, loss, or damage which is the result of, or arising out of, the sole negligence of the City.

Financial Impact

None. Funding for the Richmond Celebrates Soccer program has been approved and is included in the Consolidated 5 Year Financial Plan (2026–2030).

Conclusion

The Richmond Celebrates Soccer program includes a wide arrange of initiatives, including a grant program, a kick-off event, community events and watch parties, and a signature event scheduled to take place in Richmond during the FIFA World Cup '26 period from June 12 to July 19, 2026. Staff recommend hosting the Signature Event in Aberdeen Neighbourhood Park. Staff also recommend entering into agreements with Tourism Richmond and the Richmond Hotel Association to accept their contribution of \$400,000 to deliver the Council-approved Richmond Celebrates Soccer program.



Dee Bowley-Cowan
Program Manager, Events
604-276-4320

Att. 1: Council-Approved Richmond Celebrates Soccer Event Program

Council-Approved Richmond Celebrates Soccer Event Program

The table below provides the location, date and a brief description of the proposed Richmond Celebrates Soccer event programs.

Each of the Associations/Societies have submitted a proposal that has been reviewed by staff and have demonstrated a realistic plan and budget for their proposed events. All of the Associations/Societies have requested \$5,000 to support their event.

All the events below will be free and open to the public, will have access to a large screen provided by the City to broadcast soccer matches and feature a mix of soccer themed activities and programming.

Event	Organizer/ Partner	Location	Date	Event Description
World Soccer Day Kick-Off Event	The City, Richmond Olympic Oval, and Richmond School District No. 38	Richmond Olympic Oval	June 12, 2026	<p>Overview: The City and the Richmond Olympic Oval will invite Richmond School District No. 38 classrooms to an event to explore the Richmond Olympic Experience (ROX), celebrate soccer with field instruction, music, and activities during school hours. After the school program is completed, the public will be invited to view FIFA games on the fields, enjoy cultural entertainment and a BBQ.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • School-registered soccer activities and instruction; • School education visits of the ROX; • Foosball Canada Tournament – professional and amateur; • Viewing of the FIFA games; • After school event, Public BBQ and soccer activities; and • The City’s soccer event kit activities. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • 1,500 participants for the school program. • 1,500 participants for the public program.

Event	Organizer/ Partner	Location	Date	Event Description
Hamilton's Soccer Slam	Hamilton Community Association	Hamilton Community Park	June 14, 2026	<p>Overview: Hamilton Community Association Richmond Celebrates Soccer event will include an outdoor viewing party and family-friendly activities.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Food and beverage trucks with picnic seating; • Inflatable attractions: ball races, iBubble soccer, soccer dome ball bounce; and • Soccer-themed craft stations. <p>Estimated Attendance: Up to 1,000 participants.</p>
Minoru Match Day Meet-up	Minoru Senior Society	Minoru Park at the Minoru Centre for Active Living Plaza	June 18, 2026	<p>Overview: A vibrant community event that brings people together to celebrate soccer through entertainment and cultural activities.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Soccer themed activities and crafts; • Live entertainment and performances; • Community partner activations; and • A focus on play, culture, and connection. <p>Estimated Attendance: Up to 1,000 participants.</p>
City Centre Celebrates Soccer	City Centre Community Association	Garden City Community Park	June 21, 2026	<p>Overview: A dual celebration of soccer and Indigenous culture with interactive activities and learning opportunities.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Traditional Indigenous games and cedar weaving; • Indigenous food offerings, including Bannock; • Soccer activities: soccer dart board, arts and crafts; and • Partnership with local Indigenous organizations and celebration of Indigenous athletes. <p>Estimated Attendance: Up to 1,000 participants.</p>

Event	Organizer/ Partner	Location	Date	Event Description
Thompson Community Picnic	Thompson Community Association	Thompson/Burnett Community Park	June 24, 2026	<p>Overview: A soccer-themed twist on the annual community picnic featuring global soccer spirit and cultural performances.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Soccer Zone: Mini Obstacle Course, Goalkeeper Challenge, Target Kick Wall; • Roving freestyle soccer performers; • Live entertainment: multicultural music, halftime dance show; • Community partner booths with soccer-inspired activities; and • International soccer anthems and cultural showcases. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • Up to 1,000 participants.
Burkeville Daze	Sea Island Community Association	Burkeville Neighbourhood Park	June 28, 2026	<p>Overview: A community event highlighting soccer excitement through interactive activities.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Soccer drills and creative art stations; • Community partner booths with soccer-themed activities; and • Fun for all ages with active and creative experiences. <p>Estimated Attendance: Up to 1,000 participants.</p>
The Cambie Kick-Off	East Richmond Community Association	Cambie Community Centre Outdoor Plaza and King George Park/Cambie Community Park	July 7, 2026	<p>Overview: A lively community soccer celebration with entertainment, food, and skill challenges.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Soccer skill challenges; • Live music and DJ; • Food trucks, concession, and local vendors; • Face painting and children’s activities; and • Raffles and giveaways. <p>Estimated Attendance: Up to 1,000 participants.</p>

Event	Organizer/ Partner	Location	Date	Event Description
Richmond Celebrates Soccer – West Fest	West Richmond Community Association	Hugh Boyd Community Park	July 14, 2026	<p>Overview: A free community festival celebrating soccer with activities for all ages.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Art stations, giant games, inflatables; • Live performances and sensory play stations; • Balloon twisting and soccer-themed activities; and • Free hot dog BBQ. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • Up to 1,000 participants.
The South Arm Neighbourhood Block Party	South Arm Community Association	South Arm Community Park	July 15, 2026	<p>Overview: A community block party promoting connection and soccer excitement with diverse activities and entertainment.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Inflatable soccer zone; • Entertainment and live performances; • Food trucks; • Community partner booths and local non-profits; and • All ages and skill recreational soccer games. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • Up to 1,000 participants.
Steveston Soccer Social	Steveston Community Society	Steveston Community Park	July 18, 2026	<p>Overview: A community event designed to bring people together to celebrate soccer.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Recreational soccer games for all ages and skill levels; • Engagement with local soccer organizations; • Food trucks offering a variety of options and a beer garden; and • Promotes community spirit and soccer enthusiasm. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • Up to 1,000 participants.

Event	Organizer/ Partner	Location	Date	Event Description
Signature Final Event – Name to be determined	TBD	Aberdeen Neighbourhood Park	July 19, 2026	<p>Overview: The City will host a signature cultural event featuring soccer-themed programming with local soccer clubs, community activations, live performances, family-friendly activities, and public match viewing.</p> <p>Activities and Highlights:</p> <ul style="list-style-type: none"> • Local community performances and roving entertainment; • Engagement with local soccer organizations; • The City’s soccer event kit activities; • Soccer demonstrations; • Food trucks offering a variety of game day foods from a variety of cultures; • Promotes community spirit and soccer enthusiasm activities; • Watch party – view the FIFA World Cup’26 Final on a big screen; • Shuttle bus and wheel watch; • Soccer art activities such as create your community flag; and • Richmond Celebrates Soccer selfie station. <p>Estimated Attendance:</p> <ul style="list-style-type: none"> • 5,000–10,000 participants.



City of Richmond

Report to Committee

To: General Purposes Committee

Date: February 13, 2026

From: Kim Somerville
Director, Community Social Development

File: 08-4055-01/2025-Vol 01

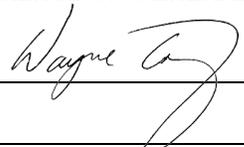
Re: **Analysis of Financial Resources and Requirements of Refuge Church, The Salvation Army and Parish of St. Alban's**

Staff Recommendation

That the report titled "Analysis of Financial Resources and Requirements of Refuge Church, The Salvation Army and Parish of St. Alban's", dated February 13, 2026 from the Director, Community Social Development, be received for information.

Kim Somerville
Director, Community Social Development
(604-247-4671)

Att. 3

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

On February 2, 2026, the report titled “2026 Health, Social and Safety Grants” was presented at the General Purposes Committee meeting and resulted in the following referral:

That staff review potential funding sources, including the general funding situation and needs of the following organizations - Church on Five, Salvation Army and St. Albans Parish Church, including an analysis of their needs and other sources of funding they have, and the outcomes of previous grants, and report back.

The purpose of this report is to outline each organization’s financial needs, existing funding sources and the outcomes of previous grants within the broader context of available programs and services addressing food insecurity and homelessness in Richmond.

This report supports Council’s Strategic Plan 2022–2026 Focus Area #6 A Vibrant, Resilient and Active Community:

6.4 Support vulnerable populations through collaborative and sustainable programs and services.

This report also supports the City of Richmond’s Building Our Future Together: Social Development Strategy’s (2025–2035) Strategic Direction #4 Strengthen Community Voice and Engagement:

4.10 Support initiatives led by community organizations that improve the social well-being and engagement of community members, including pilot projects, grant initiatives and collaborative networks.

Analysis

The Health, Social and Safety (HSS) Grant Program aims to increase community capacity by supporting non-profit community organizations in delivering programs and services that benefit Richmond residents. A key objective of the program is to promote partnerships and financial cost-sharing among the City, other funders and community organizations. In recent years, the HSS Grant Program has been oversubscribed, with annual demand consistently exceeding the available budget. For the 2026 grant cycle, applicants requested a total of \$1,285,695 from a grant budget of \$506,908.

Prior to the 2026 grant cycle, all grant recipients were encouraged to diversify their funding sources and external grant opportunities were shared throughout 2025 and 2026. These opportunities included available grants or subsidies from the Government of BC’s Community Gaming Grants, the Government of Canada’s Canada Summer Jobs Wage Subsidy, Richmond Community Foundation’s Community Grants, United Way BC’s Work Experience Opportunities Grant and the Vancouver Foundation’s LEVEL BIPOC Grants. By increasing awareness of and access to additional funding sources, these efforts helped to support capacity building and ensure that 2026 applications were well aligned with program requirements.

In 2025, in response to increased demand for HSS grant funding, Council provided one-time funding from the Council Community Initiative Account (CCIA) to Refuge Church (formerly Church on Five), The Salvation Army and the Parish of St. Alban’s. Table 1 outlines these allocations, along with the HSS grant awarded to the three organizations in 2026. In addition to HSS grants and supplemental CCIA funding, these organizations also receive statutory and permissive tax exemptions.

Table 1: HSS Grants and Additional One-Time Funding Received by Refuge Church, The Salvation Army and Parish of St. Alban’s

Organization	Funding Category	2025	2026*
Refuge Church	HSS Request	\$110,000	\$100,000
	HSS Grant	\$25,000	\$25,000
	Additional One-Time Funding from CCIA	\$85,000	
	Total City Funding	\$110,000	\$25,000
The Salvation Army	HSS Request	\$50,000	\$240,000
	HSS Grant	\$0	\$10,000
	Additional One-Time Funding from CCIA	\$20,000	
	Total City Funding	\$20,000	\$10,000
Parish of St. Alban’s	HSS Request	\$65,000	\$138,000
	HSS Grant	\$38,584	\$38,584
	Additional One-Time Funding from CCIA	\$26,416	
	Total City Funding	\$65,000	\$38,584

*The 2026 column reflects only the Council-approved HSS Grant allocation for this year and does not include any additional funding Council may choose to provide to these organizations.

For the 2026 HSS grant cycle, Refuge Church is requesting \$100,000 (Attachment 1), The Salvation Army is requesting \$240,000 (Attachment 2) and the Parish of St. Alban’s is requesting \$138,000 (Attachment 3) for a combined total of \$478,000.

The following sections provide additional information about these organizations, including an assessment of their identified need for City funding, overall financial position, efforts to secure external funding and outcomes from their 2025 HSS Grants.

Refuge Church (Formerly Church on Five)

2026 HSS Grant Request

Refuge Church is requesting \$100,000 to support its existing After-Hours Outreach Program. Refuge Church is applying on behalf of the Richmond Food Aid Coalition (FAD), a network of service providers that coordinate the preparation and delivery of daily meals and essential items to individuals experiencing or at risk of homelessness in Richmond. Because FAD is not incorporated and therefore ineligible to apply for an HSS Grant, Refuge Church submits the application and administers the funds on its behalf.

The \$100,000 request proposes that the City funding will go towards \$80,000 in salaries for two outreach workers who deliver hot meals and essential items to unhoused residents five nights per week and \$20,000 for program delivery costs such as volunteer support, supplies and local travel. This represents 74 per cent of the After-Hours Outreach Program’s projected \$135,000 budget.

2026 Other Sources of Funding

In addition to the requested City funding, Refuge Church will contribute \$25,000 and FAD partners will contribute a combined \$10,000 towards the initiative in 2026. Refuge Church also previously sought support from Union Gospel Mission (UGM), however, UGM has since discontinued its grant program. Although several grant opportunities were shared with the organization throughout 2025, it has not applied for any additional external funding for 2026.

2025 HSS Grant Funding and Outcomes

In 2025, Refuge Church received its full request of \$110,000 from the City to support the After-Hours Outreach Program, including \$25,000 from the HSS Grant Program and \$85,000 from the Council Community Initiative Account. This represented nearly 79 per cent of the program's projected \$140,000 budget. Council approved the one-time allocation and emphasized that the additional funding was temporary. This was clearly communicated to Refuge Church in order to avoid dependency on City resources.

For 2025, Refuge Church contributed \$20,000 to the program and secured external funding from the Richmond Community Foundation (\$9,000) and Gilmore Park United Church (\$5,000).

According to the Richmond Food Aid Delivery Coalition and Refuge Church After-Hours Outreach 2025 Report and follow-up correspondence, the After-Hours Outreach Program achieved the following outcomes:

- **Food security:** Delivered 100–110 meals each night, five days a week (Monday to Thursday and Saturday), from 6:00pm to 12:00am.
- **Referrals:** Provided outreach supports and connections, including over 85 referrals to detox/treatment, and drug and alcohol support programs, over 40 referrals to Reaching Home and over 80 referrals to Richmond House Emergency Shelter.
- **Other supports:** Provided judicial supports, coordinated with Richmond RCMP's Vulnerable Persons Unit, and supported volunteer and employment pathways for clients.

Analysis of Funding Need

Richmond has a robust and well-coordinated network of organizations that work collectively to support individuals experiencing homelessness in the community. This network includes outreach teams, health and social service providers, faith-based groups and non-profit organizations that work together to address a wide range of needs in the community.

Refuge Church's After-Hours Outreach workers deliver food to individuals five nights a week. There is a range of organizations and government services that deliver street outreach and facility or location-based services to support individuals experiencing homelessness or who may be precariously housed or food insecure in Richmond. Each of the outreach programs deliver specific services within the scope, schedule and approach of their respective organization, including building relationships and trust, providing resources and referrals, supporting the needs of clients and collaborating with partners in the community.

In addition to street outreach, several non-profit and government organizations offer facility or location-based services, including case management, service navigation, referrals, assistance accessing shelter or housing, hygiene services, laundry, meals and other essential supports. These include the Drop-in Centre, Temporary Winter Shelters and Richmond House Emergency Shelter. Together, these partners provide a range of distinct yet complementary services that collectively respond to the diverse needs of unhoused residents in Richmond.

The Salvation Army

2026 HSS Grant Request

The Salvation Army is requesting \$240,000 from the City to support existing and new programs for individuals experiencing food insecurity, including low-income families and people at risk of or experiencing homelessness. This request represents 83 per cent of the proposal's projected \$290,000 budget. The request proposes that City funding will be used to support the following five programs:

1. **Mobile feeding program (Food Truck)**, serving up to 100 takeaway meals to Richmond residents five days per week (Monday to Friday), from 7:00 to 9:00pm.
2. **Wednesday emergency food hampers**, providing up to 70 weekly food hampers to low-income families.
3. **Sunday morning meals**, serving up to 40 meals to people experiencing homelessness and low-income residents.
4. **Sunday night meals**, serving up to 25 meals to people experiencing homelessness and low-income residents.
5. **Outreach services**, offering ongoing support and connection to needed resources in the community.

This request includes \$190,000 in salaries for three staff positions to operate the abovementioned programs and services:

- **Full-time cook position** (converted from part-time): Monday to Friday, 11:00am to 7:00pm.
- **Full-time outreach worker** (new): Monday to Friday, 4:00pm to 12:00am with daytime hours provided as needed.
- **Full-time driver** (new): Monday to Wednesday, 10:00am to 6:00pm; Thursday and Friday, 7:00pm to 12:00am; and Sunday, 5:00 to 11:00pm.

2026 Other Sources of Funding

In addition to the requested City funding, The Salvation Army will contribute \$30,000. Although the organization has an accumulated surplus of approximately \$2.15 million based on the Richmond Community Church's last fiscal year, these funds are restricted for the future purchase of new housing as well as for maintenance, renovation and capital costs.

Throughout 2025, several grant opportunities were shared with the organization. To date, The Salvation Army has secured \$20,000 from the Hecht Foundation and an additional \$50,000 through the Illich Foundation to support its grant proposal.

2025 HSS Grant Funding and Outcomes

In 2025, The Salvation Army received \$20,000 from the City through the Community Council Initiative Account to support its mobile feeding program. This represented approximately 33 per cent of the program's projected \$60,000 budget. For 2025, The Salvation Army contributed \$30,000 to the program through its Annual Christmas Kettle Campaign and secured external funding from the Hecht Foundation (\$10,000).

According to its 2025 Grant Use report and through follow-up correspondence, the mobile feeding program resulted in the following key outcomes:

- **Food security:** Served approximately 70 meals each night, four days a week from Tuesday to Friday, 7:00 to 9:00pm.
- **Referrals (pro-bono):** Developed relationships and built trust within the community during food truck operating hours, provided referrals to detox, addiction recovery and mental health services along with transportation to emergency warming shelters, homeless shelters and hospitals.

Analysis of Funding Need

The Salvation Army is proposing a new full-time outreach worker position to provide services Monday to Friday from 4:00pm to 12:00am. As noted above, Richmond currently has a robust and well-distributed network of organizations addressing homelessness and food insecurity. This network includes outreach teams, government, health and social service providers, faith-based groups and non-profit organizations that work collaboratively to meet a wide range of community needs.

The Salvation Army is also proposing a full-time cook and a full-time driver for its meal programs, which operate Monday to Friday from 7:00 to 9:00pm, as well as Sunday morning and evening meals. While these services are valued, the request for two additional full-time positions is intended to expand the current level of service, which at present is supported by part-time staffing.

The Salvation Army's mobile feeding program is an important part of Richmond's network of meal providers supporting residents facing food insecurity. Its mobile feeding program operates in central Richmond, while other community meal programs are located outside the city centre. Emergency food providers typically receive between \$5,000 and \$7,500 to support their weekly meal programs.

The Salvation Army reports operating at a deficit and relying heavily on volunteer hours to maintain current service levels. This fiscal year, the organization faces a \$44,000 deficit. Without additional funding, it anticipates needing to reduce services.

Parish of St. Alban's

2026 HSS Grant Request

The Parish of St. Alban's (St. Alban's) is requesting \$138,000 from the City through the 2026 HSS Grant Program to support existing and new programs for people experiencing food

insecurity, including seniors, new immigrants, refugees, families with young children and people at risk of or experiencing homelessness. The request proposes that City funding will be used to support the following six programs:

1. **Tuesday evening community meal program**, serving 100 takeaway meals to Richmond residents.
2. **Tuesday evening outreach meal program**, providing 100 takeaway meals to an outreach worker who delivers them to individuals experiencing homelessness and community members experiencing food insecurity.
3. **Wednesday hamper program**, providing up to 52 weekly food hampers for families with children attending Richmond School District (SD38) schools.
4. **Friday hot lunch program**, serving 40 meals to those who are precariously housed and unsheltered in Richmond.
5. **Sunday outreach program**, providing 100 mini-hampers of sandwiches and ready-to-eat food to individuals with limited or no cooking facilities in Richmond.
6. **Sunday sandwich delivery program**, providing 300 sandwiches each week with 40 sandwiches delivered to unsheltered individuals in Richmond and the remaining 260 taken to Vancouver's Downtown Eastside to support those in need.

This request represents 87 per cent of the proposal's projected \$158,500 budget. It includes a new request that the City fund the Wednesday hamper program for \$70,000, which had previously been supported by SD38 but was discontinued in June 2025, as it falls outside the current scope of the Ministry of Education and Child Care's Feeding Futures School Food Program. St. Alban's Sunday sandwich delivery program receives much of its supplies through donations from private companies and therefore requires minimal funding.

2026 Other Sources of Funding

In addition to the proposed City funding, the organization will contribute \$2,500 with an additional \$18,000 anticipated through private donations. While St. Alban's has an accumulated surplus of \$68,993 based on its last fiscal year, these funds are restricted for ongoing maintenance, capital costs and utility expenses.

Although several grant opportunities were shared with the organization during 2025, it has not applied for additional funding for 2026. In previous years, St. Alban's has sought funding from Second Harvest, the Diocese of Westminster, Union Gospel Mission and Honda Canada.

2025 HSS Grant Funding and Outcomes

In 2025, St. Alban's received its full request of \$65,000 from the City, with \$38,584 provided through the HSS Grant Program and \$26,416 from the Council Community Initiative Account, to support its Tuesday evening community meal program, Tuesday evening outreach meal program, Friday hot lunch program and Sunday outreach program. This represented approximately 58 per cent of the program's projected \$113,000 budget. For 2025, St. Alban's contributed \$2,500 to its programs through fundraising and secured \$17,546 in private donations. The Richmond School District also contributed \$48,000 towards its Wednesday hamper program. According to St.

Alban's 2025 Grant Use report and through follow-up correspondence, the four grant-funded programs resulted in the following key outcomes:

- **Food security:** 140 community meals, 100 takeaway meals and 100 mini hampers were provided weekly, ensuring individuals in need had reliable access to healthy food options.
- **Social connection and inclusion:** Shared meals and outreach interactions fostered a sense of belonging and dignity among participants who often experience isolation.
- **Crisis support and referrals:** Outreach volunteers provided real-time support through home and street visits, connecting individuals with additional community resources and services.

Analysis of Funding Need

Parish of St. Alban's plays an important role in addressing food insecurity in Richmond through its food programs. This year, it is requesting \$138,000 from the City, including new funding (\$70,000) to restart the Wednesday Hamper Program that was previously funded by SD38 but was discontinued in June 2025. Richmond residents continue to have access to comparable food supports through other established service providers. The Feeding Futures program helps schools offer a range of food supports, including breakfast, lunch, snack and weekend supplement programs, depending on each school's needs. Many schools also maintain community fridges that are restocked regularly and available to all students. These resources provide students access to nutritious food throughout the school day and in many cases, on weekends as well.

In addition, the Richmond Food Bank offers weekly grocery distribution services on multiple days of the week and at various locations across the city. The Muslim Food Bank offers food hampers on the fourth Saturday of each month to support families experiencing food insecurity and The Salvation Army operates a weekly Wednesday food hamper program for low-income households. Additional programs include Chabad Richmond's kosher meal delivery and Food Link Society's grocery distribution service to several affordable housing sites in Richmond. Community and outreach meals are available every day of the week, ensuring that residents experiencing food insecurity have access to a sit-down or takeaway meal on most evenings.

Options for Consideration

Based on the assessment of the funding situation and operational requirements of Refuge Church, The Salvation Army and Parish of St. Alban's as well as the broader needs of the community, should Council wish to provide additional funding to any of these organizations, it may draw from the Council Community Initiative Account (CCIA). The current balance of the CCIA, as of December 31, 2025, is \$1.3 million.

The following options for each organization are presented below for Council's consideration:

Refuge Church (2026 HSS Request: \$100,000)

Options	Key Considerations	Cost
1. That funding be provided through the HSS Grant Program.	<ul style="list-style-type: none"> • Refuge Church will receive \$25,000 through the HSS Grant Program. No additional funding will be provided. • The City currently provides a significant number of financial and in-kind supports to address food insecurity and homelessness in Richmond. • Without additional funding, Refuge Church may need to reduce services in 2026. • HSS Grant = \$25,000 	No additional cost
2. That up to the full amount requested be provided.	<ul style="list-style-type: none"> • Refuge Church will receive up to an additional \$75,000 for total City funding of \$100,000 for 2026. • This one-time funding will allow the organization to maintain current level of services. • HSS Grant = \$25,000 CCIA = \$75,000 	\$75,000

The Salvation Army (2026 HSS Request: \$240,000)

Options	Key Considerations	Cost
1. That funding be provided through the HSS Grant Program.	<ul style="list-style-type: none"> • The Salvation Army will receive \$10,000 through the HSS Grant Program. No additional funding will be provided. • The City currently provides a significant number of financial and in-kind supports to address food insecurity and homelessness in Richmond. • Without additional funding, The Salvation Army may need to reduce services in 2026. • HSS Grant = \$10,000 	No additional cost
2. That an additional \$20,000 be provided to support its mobile feeding program and Sunday community meals.	<ul style="list-style-type: none"> • The Salvation Army will receive an additional \$20,000 for total City funding of \$30,000 for 2026. • This one-time funding will allow the organization to maintain the current level of services of its mobile feeding program as well as its Sunday morning and night meal programs. • HSS Grant = \$10,000 CCIA = \$20,000 	\$20,000
3. That up to the full amount requested be provided.	<ul style="list-style-type: none"> • The Salvation Army will receive up to an additional \$230,000 for total City funding of \$240,000 for 2026. • This one-time funding will allow the organization to expand its services by establishing a new outreach worker position and hire a full-time cook and a full-time driver to support its existing meal and hamper programs. These enhancements exceed the current level of service. • Comparable programs and services addressing food insecurity and homelessness operate in the community, offering supports similar to those being proposed by The Salvation Army. • HSS Grant = \$10,000 CCIA = \$230,000 	\$230,000

Parish of St. Alban’s (2026 HSS Request: \$138,000)

Options	Key Considerations	Cost
1. That funding be provided through the HSS Grant Program.	<ul style="list-style-type: none"> • Parish of St. Alban’s will receive \$38,584 through the HSS Grant Program. No additional funding will be provided. • The City currently provides a significant number of financial and in-kind supports to address food insecurity and homelessness in Richmond. • Without additional funding, St. Alban’s may need to reduce services in 2026. • HSS Grant = \$38,584 	No additional cost
2. That the same level of funding as previous year be provided.	<ul style="list-style-type: none"> • Parish of St. Alban’s will receive an additional \$26,416 for total City funding of \$65,000 for 2026. • This one-time funding will allow the organization to maintain current level of services. • HSS Grant = \$38,584 CCIA = \$26,416 	\$26,416
3. That up to the full amount requested be provided.	<ul style="list-style-type: none"> • Parish of St. Alban’s will receive up to an additional \$99,416 for total City funding of \$138,000 for 2026. • This one-time funding will allow the organization to maintain current level of services and restart the Wednesday hamper program, which was previously funded by SD38 but discontinued in June 2025. • Comparable grocery distribution services and hamper programs operate in the community, offering supports similar to those being proposed by St. Alban’s. • HSS Grant = \$38,584 CCIA = \$99,416 	\$99,416

Should Council wish to provide additional funding to the three organizations, it will be clearly communicated that this support is being offered on a one-time basis. Consistent with the approach taken in 2025, relevant grant opportunities will continue to be shared with these organizations, and they will be encouraged to pursue alternative funding sources. This approach helps reduce over-reliance on the City as without additional external funding the long-term sustainability of their programs may require City support in the future.

Total 2026 City Funding to Food Security and Homelessness Supports

In 2026, the City has committed a substantial amount of funding to social service providers outside of the HSS Grant Program through contribution agreements, service contracts and license agreements. When these additional funding arrangements are included, the City’s total investment in social services for 2026 amounts to \$1.3 million. This includes a combined \$128,584 awarded for food security initiatives through the HSS (\$98,584) and Environmental Enhancement and Food Security (\$30,000) grant streams, as well as \$255,000 directed towards homelessness supports through the HSS (\$25,000) grant stream and a \$230,000 license agreement with The Progressive Housing Society to operate the Drop-in Centre.

Financial Impact

The options outlined in this report carry different financial implications for the City. Should Council endorse any of the options requiring additional funding, one-time funding from the Council Community Initiative Account could be utilized and the Consolidated Five-Year Financial Plan (2026–2030) amended accordingly.

Conclusion

The City is committed to supporting Richmond residents who are at risk of or experiencing homelessness, as well as those facing food insecurity. Through the Health, Social and Safety Grant Program, the City partners with non-profit organizations to deliver programs and services that address the needs of Richmond's most vulnerable community members.



Dorothy Jo
Program Manager, Social Planning
(604-276-4391)

- Att. 1: Refuge Church 2026 HSS Grant Application
- 2: The Salvation Army 2026 HSS Grant Application
- 3: Parish of St. Alban's 2026 HSS Grant Application



Society: Refuge Church
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$100,000.00
Proposal Title: After Hours Homeless Outreach
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 300
Richmond Residents: 300

Grant Request Summary

After Hours Homeless Outreach is a unique, Richmond-based program operating under the Richmond Food Aid Coalition. Proposed Program Activities: - hot meal distribution five nights a week to the unhoused (approximately 100 clients per night) - assessment of supplies needed (sleeping bags, boots, coats) - The use of food as a tool for further outreach, and assessment of outreach steps needed: medical, recovery, housing, or advocacy - coordination with cold weather shelters - connection with other non-profit agencies and daytime caseworkers Target Groups: the unhoused in Richmond Community Benefits: - an important piece of the safety and desirability of Richmond is caring for the most vulnerable, especially in this late night shift - seeing unhoused people transition off the streets - Providing a valuable service to Richmond while saving the city money as the rate of pay through grants is lower than city employees.

Richmond Services Received by Your Organization

n/a

FINANCIAL INFORMATION

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	475,000.00	500,000.00
Total Expenses	472,000.00	297,889.00
Annual Surplus or (Deficit)	(12,000.00)	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year We had a strong giving year above budget last year.

Current Year This year's giving is on track

Explanation for Accumulated Surplus or (Deficit)

n/a

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2025	\$110,000.00	Health, Social & Safety
2024	\$35,000.00	Health, Social & Safety
2023	\$5,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$80,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$5,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$5,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$10,000.00
Other:	\$0.00
Total:	\$100,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Refuge Church (formerly Church on Five)	\$25,000.00
Food Aid Delivery Coalition Partners	\$10,000.00

Amount Your Society will Provide: \$25,000.00

Total Proposed Budget: \$135,000.00



Society: The Governing Council of The Salvation Army in Canada

Grant Type: Single Year Funding Over \$5,000 Grant Program

Grant Request: \$240,000.00

Proposal Title: Relief of food insecurity among the homeless and low-income residents of Richmond

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 450

Richmond Residents: 450

Grant Request Summary

The grant will go toward addressing food insecurity among the homeless and low-income families in Richmond through 5 programs operated by The Salvation Army Richmond Community Church: 1. Mobile Feeding Program – Our feeding truck serves 80–100 people, five nights a week, providing over 20,000 meals each year. 2. Sunday Morning Meals – We invite the homeless and low-income residents to come together in community, where we serve approximately 40 meals each week. 3. Sunday Night Meals – On Sunday nights, we invite homeless and low-income residents to come together in community, offering mutual support and encouragement. Participants find connection, hope, and opportunities for transformation, while we provide approximately 25 meals each week. 4. Emergency Food Hampers – We provide weekly food hampers to around 70 low-income families, which amounts to over 90,000 lbs of food distributed annually. 5. Outreach - In addition, because we have been faithfully serving for over three years and have built deep trust with our homeless community, our staff member Glenda now provides full-time outreach, offering ongoing support, and connection to needed resources.

Richmond Services Received by Your Organization

none

FINANCIAL INFORMATION

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	528,318.00	555,761.00

Your Society's Budget	Last Complete Year	Current Year
Total Expenses	540,103.00	555,686.00
Annual Surplus or (Deficit)	(22,385.00)	(7,724.00)
Accumulated Surplus or (Deficit)	(22,385.00)	(7,727.00)

Explanation for Annual Surplus or (Deficit)

Last Complete Year The application for the City of Richmond grant was not successfully submitted due to a technical glitch. As a result, we were awarded only 20,000 instead of the 50,000 we applied for, leaving us with a funding shortfall of 22,385.

Current Year shortfall of 7727

Explanation for Accumulated Surplus or (Deficit)

shortfall of 7727

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2025	\$20,000.00	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$190,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$10,000.00
Supplies	\$10,000.00
Equipment	\$5,000.00
Photocopying	\$0.00
Program Materials	\$50,000.00
Local Travel	\$1,000.00

Item	Amount (\$)
Other: Garbage Removal	\$20,000.00
Total:	\$287,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Hecht Foundation	\$20,000.00

Amount Your Society will Provide:	\$30,000.00
Total Proposed Budget:	\$290,000.00



Society:	Parish of St. Alban's (Richmond)
Grant Type:	Single Year Funding Over \$5,000 Grant Program
Grant Request:	\$138,000.00
Proposal Title:	St. Alban's Outreach and Advocacy
Grant Purpose:	Community Service / Program / Event - Ongoing
Start Date (if applicable):	
End Date (if applicable):	
Number To Be Served:	42460
Richmond Residents:	28940

Grant Request Summary

Our organization is dedicated to addressing food insecurity and social isolation among Richmond's most vulnerable populations. We operate five long-standing food security programs and a sixth more recent program in response to the growing needs of the precariously housed in our community. With a strong foundation of community partnerships and dedicated volunteers, our programs are designed to meet people where they are—whether housed individuals experiencing food insecurity, living in shelters, vehicles, or without any housing at all. We provide consistent access to nutritious meals, fresh food hampers, and essential outreach support, serving a diverse population that includes seniors, new immigrants, refugees, families with children, and individuals facing poverty or marginalization. This programs strongly supports the City of Richmond's community and social development goals by, promoting inclusion and social equity, using volunteerism to sustain the model, fostering a connected community, and providing measurable impact through high-volume service delivery and strong partnerships. Through this grant, we seek to strengthen and expand our capacity to serve those most in need. Our Programs: 1. Tuesday Community Meal, 100 meals prepared (since 1997) A hot, hearty, takeout-style meal served every Tuesday evening. This inclusive program welcomes all, including seniors, immigrants, refugees, families, the unsheltered, and socially isolated individuals. 2. Tuesday Takeaway Meals, 100 meals prepared (launched in 2024) Created to meet the growing demand among individuals "living in the rough" who cannot attend the Tuesday meal. Provides a substantial, ready-to-eat meal for distribution in outdoor or mobile outreach settings. 3. Wednesday Reaching Home Hamper Program (since Spring 2020) In partnership with the Richmond School Board (funding discontinued June 2025), this program delivers up to 52 nutritious food hampers weekly to families with children attending SD38 schools, identified as needing support. Hampers include milk, eggs, bread, protein, and fresh produce. Dietary needs such as Halal, Vegan, Vegetarian, and allergies are accommodated. Up

to 245 individuals benefit each week. This program ran until June 2025 when it was put on hold due to cancellation of funding by the Richmond School Board and is pending new funding sources. 4. Friday Hot Lunch Program, 40 meals prepared (since 2018) Provides 40 nutritious eat-in lunches every Friday to individuals experiencing homelessness, including those living in their cars or in temporary shelters, as well as housed individuals experiencing food insecurity. 5. Sunday Outreach Program (since 2018) Originally a sandwich initiative, this program now delivers mini hampers with ready-to-eat food (with support from the Richmond Food Bank) to individuals with no or limited cooking facilities. Supports up to 100 people weekly, including their pets. 6. Friday Sandwich Program/Sunday Delivery, 300 sandwiches (since 2021) Each Friday, approximately 300 sandwiches are prepared in the St. Alban's kitchen using bread generously donated by COBS Bread and sandwich ingredients contributed by various local and regional vendors. The sandwiches are carefully wrapped and stored for distribution. On Sunday, 40 sandwiches are delivered to unhoused individuals in Richmond, while the remaining sandwiches are taken to support those in need in Vancouver's Downtown East side.

Richmond Services Received by Your Organization

Property tax exemption for Parish of St Alban's Anglican Church

FINANCIAL INFORMATION

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	166,592.73	98,850.00
Total Expenses	124,988.63	110,456.69
Annual Surplus or (Deficit)	41,604.10	(13,606.69)
Accumulated Surplus or (Deficit)	68,992.65	55,385.97

Explanation for Annual Surplus or (Deficit)

Last Complete Year For the fiscal year ended December 31, 2024, a surplus of 41,604.10 was realized. This positive outcome was primarily attributed to the timing of funding received from the Richmond School District (SD38) through a partnership in the "Reaching Home Hamper Program". This specific program concluded the year with a net surplus of 32,068, which was carried forward to support program delivery in 2025. Additionally, private donations and fundraising efforts exceeded the budgeted amounts by 9,807.75, further contributing to the overall surplus.

Current Year The forecast for the current fiscal year ending December 31, 2025, projects an annual deficit of (13,606.69). This shortfall is primarily due to the conclusion of the partnership with the Richmond School District (SD38), the Reaching Home Hamper Program, partway through the year. Despite the end of this funding, the program continued to operate until the end of June 2025 using a fund balance carried forward from the 2024 fiscal year. In addition, program participation has continued to grow, particularly in the Tuesday Takeaway Meals Program and the Sunday Outreach Program, resulting in increased operating costs. Private donations are also forecast to decline by approximately

8,000 compared to the previous year. Furthermore, the organization incurred unexpected repairs and maintenance expenses necessary to keep the kitchen operational.

Explanation for Accumulated Surplus or (Deficit)

The forecast is to end the December 31, 2025, fiscal period with an accumulated surplus of 55,385.97 (2024, 68,992,65). Contributing to the surplus are an increase in private donations received in 2024 of approximately 8,000 over what was anticipated. As well, small surpluses have accumulated over the years acting as a buffer against unanticipated costs and contingencies including the anticipated need to repair the commercial gas stove and dish sanitizer.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2025	\$65,000.00	Health, Social & Safety
2024	\$37,790.00	Health, Social & Safety
2023	\$36,868.33	Health, Social & Safety

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$11,000.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$18,000.00
Supplies	\$4,500.00
Equipment	\$7,000.00
Photocopying	\$0.00
Program Materials	\$95,000.00
Local Travel	\$2,500.00
Other:	\$0.00
Total:	\$138,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Private Donors	\$18,000.00
Fundraising Activities	\$2,500.00

Amount Your Society will Provide: \$2,500.00

Total Proposed Budget: \$158,500.00