



City of Richmond

Notice and Agenda Special Council Meeting

Public Notice is hereby given of a Special Council meeting duly called in accordance with Section 126 of the *Community Charter*, to be held on:

Date: Monday, March 30, 2020
Time: 4:00 p.m.
Place: Anderson Room
Richmond City Hall
6911 No. 3 Road

Public Notice is also hereby given that this meeting may be conducted by electronic means and that the public may hear the proceedings of this meeting at the time, date and place specified above.

The purpose of the meeting is to consider the following:

CALL TO ORDER

COUNCILLOR CAROL DAY

1. **MOBILE WASHROOMS DURING THE COVID-19 PANDEMIC**
(File Ref. No.)

CNCL-3

See Page CNCL-3 for full report

BYLAWS FOR ADOPTION

CNCL-4

Waterworks and Water Rates Bylaw No. 5637, Amendment **Bylaw No. 10168**
Opposed at 1st/2nd/3rd Readings – None.

CNCL-5

Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551 Amendment
Bylaw No. 10169
Opposed at 1st/2nd/3rd Readings – None.

**CNCL – 1
(Special)**

Special Council Agenda
Monday, March 30, 2020

CNCL-6 Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment
Bylaw No. 10170
Opposed at 1st/2nd/3rd Readings – None.

CNCL-7 Council Procedure Bylaw No. 7560, Amendment **Bylaw No. 10167**
Opposed at 1st/2nd/3rd Readings – None.

LEGAL AND LEGISLATIVE SERVICES

2. **CANCELLATION OF DECLARATION OF EMERGENCY TO
SUPPORT PROVINCIAL EFFORTS**
(File Ref. No.) (REDMS No. 6439214)

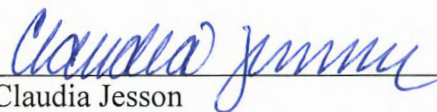
CNCL-8

See Page **CNCL-8** for full report

STAFF RECOMMENDATION

That Council, in support of the Province and in recognition that the purpose and intent of Ministerial Order M084 issued by the Minister of Public Safety and Solicitor General on March 26, 2020 is to cancel all declarations of emergency made by municipalities, confirm the cancellation of the City of Richmond declaration of emergency made March 19, 2020.

ADJOURNMENT



Claudia Jesson
Corporate Officer

> On Mar 24, 2020, at 11:21 AM, Day,Carol <CDay@richmond.ca> wrote:
>
> Hi Malcom
>
> Please add to the Mar 30th Special Council meeting this item.
>
> That staff consider installing porta potties and a hand washing station in the city centre to accommodate homeless people who no longer have access to public washrooms in restaurants, libraries or public places.
>
>
>
> Thanks Carol Day
>
>
>
> Sent from my iPad



**Waterworks and Water Rates Bylaw No. 5637,
Amendment Bylaw No. 10168**

The Council of the City of Richmond enacts as follows:

1. The **Waterworks and Water Rates Bylaw No. 5637**, as amended, is further amended:
 - a) By deleting Sections 13 (b) and 13 (c) and replacing them with the following:
 - (b) Every owner of a property which does not have a metered water service will be invoiced annually and must pay the rates specified in Schedule A. Every owner of a property which has a metered water service will be invoiced every three months and must pay for water consumption at the **water meter** fixed charge specified in Schedule B or C, as applicable.
 - (c) All invoices specified in (b) must be paid prior to the invoice due date. Extensions to the invoice due date may be granted at the discretion of the **General Manager, Finance & Corporate Services**.
 - b) By adding the following definition under **PART I – INTERPRETATION**

GENERAL MANAGER, FINANCE & CORPORATE SERVICES	means the person appointed to the position of General Manager, Finance & Corporate Services, and includes a person designated as an alternate
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2. This Bylaw is cited as “**Waterworks and Water Rates Bylaw No. 5637, Amendment Bylaw No. 10168**”.

FIRST READING

MAR 23 2020

SECOND READING

MAR 23 2020

THIRD READING

MAR 23 2020

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept. <i>JAT</i>
APPROVED for legality by Solicitor <i>JH</i>

MAYOR

CORPORATE OFFICER



**Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551,
Amendment Bylaw No. 10169**

The Council of the City of Richmond enacts as follows:

1. The **Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551**, as amended, is further amended:

a) By deleting Section 2.4 and replacing it with the following:

2.4 Date of User and Flood Protection System Fee Payments

2.4.1 All **sanitary sewer** system user fees and all **flood protection system** fees must be paid on or before the invoice due date.

2.4.2 Extensions to the invoice due date may be granted at the discretion of the **General Manager, Finance & Corporate Services**.

b) By adding the following definition under **PART FIVE – INTERPRETATION**

**GENERAL MANAGER,
FINANCE &
CORPORATE SERVICES**

means the person appointed to the position of General Manager, Finance & Corporate Services, and includes a person designated as an alternate

1. This Bylaw is cited as “**Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, Amendment Bylaw No. 10169**”.

FIRST READING

MAR 23 2020

SECOND READING

MAR 23 2020

THIRD READING

MAR 23 2020

ADOPTED

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. <i>JR</i>
APPROVED for legality by Solicitor <i>JJA</i>



**Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment
Bylaw No. 10170**

The Council of the City of Richmond enacts as follows:

1. The Solid Waste and Recycling Regulation Bylaw No. 6803, as amended, is further amended:

a) By adding subsection 11.1 (c) as follows:

(c) Extensions to the invoice due date may be granted at the discretion of the General Manager, Finance & Corporate Services.

b) By adding the following definition under **PART FIFTEEN – INTERPRETATION**:

**GENERAL MANAGER,
FINANCE &
CORPORATE SERVICES**

means the person appointed to the position of General Manager, Finance & Corporate Services, and includes a person designated as an alternate

2. This Bylaw is cited as “Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment Bylaw No. 10170”.

FIRST READING

MAR 23 2020

SECOND READING

MAR 23 2020

THIRD READING

MAR 23 2020

ADOPTED



MAYOR

CORPORATE OFFICER



Council Procedure Bylaw No. 7560, Amendment Bylaw No. 10167

The Council of the City of Richmond enacts as follows:

1. Council Procedure Bylaw No. 7560, as amended, is further amended by replacing Section 1.5 with the following:

1.5 Electronic Meetings and Participation by Members

- 1.5.1 In emergency circumstances as determined by the Mayor, the Mayor may declare an emergency prior to the commencement of a Regular Council Meeting, a Regular Council Meeting for Public Hearings or a Standing Committee meeting, and a member of Council and/or a member of Standing Committee may participate by electronic means at that Regular Council Meeting, Regular Council Meeting for Public Hearings or Standing Committee meeting.
- 1.5.2 The facilities used for electronic meetings must permit the meeting participants to hear each other and, except for any part of the meeting which is closed, permit the public to hear the participation of all members during the meeting.
- 1.5.3 Any Electronic Meeting of a Regular Council Meeting, a Regular Council Meeting for Public Hearings or Standing Committee meeting must be held in the Council Chamber or Anderson Room.
- 1.5.4 After a declaration under Section 1.5.1 is made, the Mayor or presiding member of Standing Committee may, based on stated public health and safety reasons, exclude or limit the physical attendance of members of the public at the Regular Council Meeting, the Regular Council Meeting for Public Hearings or the Standing Committee meeting.

2. This Bylaw is cited as “**Council Procedure Bylaw No. 7560, Amendment Bylaw No. 10167**”.

FIRST READING

MAR 23 2020

SECOND READING

MAR 23 2020

THIRD READING

MAR 23 2020

LEGAL REQUIREMENTS SATISFIED

ADOPTED

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept.
<i>CS</i>
APPROVED for legality by Solicitor
<i>AC</i>



City of Richmond

Report to Council

To: Richmond City Council

From: Serena Lusk
General Manager, Community Services

Anthony Capuccinello Iraci
City Solicitor

Date: March 27, 2020

File: 99-LAW/2020-Vol 01

Re: Cancellation of Declaration of Emergency To Support Provincial Efforts

Staff Recommendation

That Council, in support of the Province and in recognition that the purpose and intent of Ministerial Order M084 issued by the Minister of Public Safety and Solicitor General on March 26, 2020 is to cancel all declarations of emergency made by municipalities, confirm the cancellation of the City of Richmond declaration of emergency made March 19, 2020.

Serena Lusk
General Manager, Community Services
(604-233-3344)

Anthony Capuccinello Iraci
City Solicitor
(604-247-4636)

Att: 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Community Safety	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO
	N/A	

Staff Report

Origin

At a Special Council meeting held on March 19, 2020, Council declared an emergency by adopting the following resolution:

That Council, to address the pandemic spread of COVID-19 in the City of Richmond, declare that an emergency exists and authorize the making of staffing adjustments and working at home arrangements, and with the approval of the Mayor, the exercising of all powers necessary to deal with the emergency including the closing of public access to City Hall and other City facilities, and the full closure of City Hall and other City facilities, and that Council direct the CAO to implement these measures and other supporting administrative measures in consideration of the operational needs of the City.

On March 26, 2020 the Minister of Public Safety and Solicitor General issued Ministerial Order M084 (**Attachment 1**) which had the effect of cancelling all declarations of a local state of emergency made by municipalities.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

1.3 Ensure Richmond is prepared for emergencies, both human-made and natural disasters.

Analysis

Recognizing that the purpose and intent of Ministerial Order M084 is that all declarations of emergency made by municipalities be cancelled, staff recommend that the City of Richmond confirm the cancellation of its declaration made March 19, 2020.

Supporting the Ministry in its efforts to enlist the full cooperation and assistance of municipalities at a time when a declaration of a state of emergency is in effect throughout the whole of the Province of British Columbia is of paramount importance.

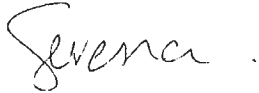
The cancellation of the declaration of emergency made by the City does not affect the closures and staffing adjustments already in place, nor does it affect the ability of Council and the CAO under the City's existing legislative authority to continue to make service and operational decisions, including future closures or staffing adjustments, that may be necessary to respond to pandemic.

Financial Impact

None.

Conclusion

Safety and security of the City is a priority for Council. Supporting the Ministry in its efforts to enlist the full cooperation and assistance of municipalities in this time of a declared state of emergency throughout the entire Province of British Columbia is of paramount importance.



Serena Lusk
General Manager, Community Services
(604-233-3344)



Anthony Capuccinello Iraci
City Solicitor
(604-247-4636)

Att. 1: Ministerial Order M084 dated March 26, 2020

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF PUBLIC SAFETY AND
SOLICITOR GENERAL*Emergency Program Act*

Ministerial Order No. M084

WHEREAS a declaration of a state of emergency throughout the whole of the Province of British Columbia was declared on March 18, 2020 because of the COVID-19 pandemic;

WHEREAS coordination between all levels of government is essential to respond effectively to the impacts of the COVID-19 pandemic;

AND WHEREAS section 10 (1) of the *Emergency Program Act* provides that I may do all acts and implement all procedures that I consider necessary to prevent, respond to or alleviate the effects of any emergency or disaster;

I, Mike Farnworth, Minister of Public Safety and Solicitor General, order that the attached Local Authorities and Essential Goods and Supplies (COVID-19) Order is made.

March 26, 2020

Date



Minister of Public Safety and Solicitor General

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: *Emergency Program Act*, R.S.B.C. 1996, c. 111, s. 10

Other: MO 73/2020

LOCAL AUTHORITIES AND ESSENTIAL GOODS AND SUPPLIES (COVID-19) ORDER

Definitions

- 1** In this order,
- “**Act**” means the *Emergency Program Act*;
- “**essential goods and supplies**” means any goods and supplies that are necessary for the health, safety and welfare of people, including, without limitation, the following:
- (a) food, water and other beverages;
 - (b) fuel and gasoline;
 - (c) health care goods, pharmaceuticals and medical supplies;
 - (d) personal hygiene, sanitation and cleaning goods.

Application

- 2** This order only applies during the period that the declaration of a state of emergency made March 18, 2020 under section 9 (1) of the Act, and any extension of the duration of that declaration, is in effect.

Local emergency plans

- 3** Each local authority in the Province must immediately implement the local authority’s local emergency plan for the area for which the local authority has responsibility.

Declarations of state of local emergency and orders set aside

- 4** (1) Any declaration of a state of local emergency made by a local authority or the head of a local authority under section 12 (1) of the Act that meets all of the following criteria is set aside:
- (a) the declaration of a state of local emergency was made on or before the date on which this order is made;
 - (b) the declaration of a state of local emergency was made in respect of the COVID-19 pandemic.
- (2) Any order of a local authority that meets all of the following criteria is set aside:
- (a) the order of the local authority was made on or before the date on which this order is made;
 - (b) the order of the local authority was made pursuant to a declaration of a state of local emergency described in subsection (1).

Emergency powers of local authorities

- 5** (1) After the date this order is made, a local authority or, if a local authority consists of more than one person, the head of a local authority must not make a declaration of a state of local emergency under section 12 (1) of the Act in respect of the COVID-19 pandemic without first obtaining the approval of the minister for the proposed declaration.

- (2) After the date this order is made, a local authority must not exercise a power or make an order under section 13 of the Act in respect of the COVID-19 pandemic without first obtaining the approval of the minister for the proposed exercise of power or order under that section.
- (3) After the date this order is made, the council of the City of Vancouver must not exercise a power or make an order or bylaw under section 173 of the *Vancouver Charter* in relation to the COVID-19 pandemic without first obtaining the approval of the minister for the proposed exercise of power or order or bylaw under that section.

Local authority resources and plans

- 6 (1) On the request of the minister, a local authority must
 - (a) take all measures necessary to identify the resources and facilities within the local authority's area of jurisdiction that could be used to respond to or mitigate the impacts of the COVID-19 pandemic, including the following:
 - (i) facilities that could be used to allow individuals to self-isolate;
 - (ii) facilities that could be used to warehouse essential supplies;
 - (iii) facilities that could be used to provide medical care or testing, and
 - (b) report to Emergency Management BC on the resources and facilities identified under paragraph (a).
- (2) On the request of the minister, a local authority must
 - (a) take all measures necessary to identify the critical supply and service needs within its area of jurisdiction relating to the local authority's ability to respond to or mitigate the impacts of the COVID-19 pandemic, and
 - (b) report to Emergency Management BC on the critical supply and service needs identified under paragraph (a).
- (3) Each local authority must review and, if necessary, update its local emergency plan and business continuity plans to ensure that
 - (a) the delivery of essential services can be maintained in a manner that complies with any orders and guidance from the provincial health officer during the period referred to in section 2 of this order, and
 - (b) any impacts and limitations resulting from the COVID-19 pandemic are taken into account with respect to preparations and response measures for other emergencies or disasters, including flooding and wildfires.

Continuity of local authority services

- 7 (1) Each local authority must use best efforts to enter into mutual aid agreements with neighbouring jurisdictions to ensure that first responder, waste water and drinking water services are maintained during the period referred to in section 2.
- (2) After complying with subsection (1), each local authority must report to Emergency Management BC any unresolved issues that may affect the provision of first responder, waste management or drinking water services during the period referred to in section 2.

Critical services and essential goods and supplies

- 8
- (1) For the purpose of ensuring the effective management and delivery of critical services for vulnerable populations within the Province, including food banks and shelter services, each local authority must use best efforts to provide assistance in the management and delivery of such services.
 - (2) Despite any bylaw of a local authority restricting or limiting when goods, food or supplies may be delivered to a retailer within the local authority's area of jurisdiction, a person may, at any time, deliver goods, food and other supplies to a retailer in that area.
 - (3) At the request of the minister, all retailers, suppliers, businesses, and other organizations within the Province must report to Emergency Management BC on their inventory of essential goods and supplies and any other supplies required by front line health care workers, first responders and other prioritized essential workers for the purpose of responding to or mitigating the impacts of the COVID-19 pandemic.
 - (4) If directed by the minister, a retailer must not sell more than the specified number of items of a specified good to a person in a single transaction.
 - (5) If directed by the minister, a hotel operator or commercial lodging operator within the Province must provide accommodation services for the purposes of self-isolation of individuals, for supporting essential workers or for any other purposes identified by Emergency Management BC.

Secondary selling prohibited

- 9
- (1) In this section, “**secondary selling**”, in relation to an essential good or supply, means
 - (a) the purchase or other acquisition of the essential good or supply in a retail environment, or
 - (b) the acquisition of the essential good or supply by donation from any person, or at no cost from a government or other organization or body,whether inside or outside of British Columbia, and the subsequent offering of that essential good or supply for resale in person, on any business premises, by phone or fax, on a website or an internet-based application or by any other means.
 - (2) A person must not engage in secondary selling with respect to essential goods and supplies.

British Columbia Ferry Services

- 10
- (1) British Columbia Ferry Services Inc. and all other ferry operators within the Province which carry both vehicles and passengers must implement all procedures necessary to ensure priority loading on ferries for the following:
 - (a) vehicles carrying essential goods and supplies;
 - (b) residents of ferry sailing destinations.
 - (2) British Columbia Ferry Services Inc. must consult the government before changing or varying its minimum ferry service levels within the Province.

Delivery of essential goods and supplies

- 11** If directed by the minister, all suppliers, distributors and retailers within the Province, the Retail Council of Canada (BC), the Canadian Trucking Association of BC and the United Truckers Association must take coordinated measures to ensure the effective delivery of essential goods and supplies throughout the Province, including such food, fuel, medicine and other goods and supplies as may be prioritized by the minister.