



**Planning Committee  
Electronic Meeting**

**Anderson Room, City Hall  
6911 No. 3 Road  
Tuesday, January 20, 2026  
4:00 p.m.**

Pg. #      ITEM

MINUTES

PLN-4      *Motion to adopt the **minutes** of the meeting of the Planning Committee held on January 6, 2026.*



NEXT COMMITTEE MEETING DATE

February 3, 2026, (tentative date) at 4:00 p.m. in the Anderson Room.

PLANNING AND DEVELOPMENT DIVISION

1. **APPLICATION BY VANCOUVER COASTAL HEALTH AUTHORITY  
FOR A TEMPORARY COMMERCIAL USE PERMIT AT 5768  
MINORU BOULEVARD**

(File Ref. No. TU 25-029652) (REDMS No. 8257148)

PLN-7

**See Page PLN-7 for full report**

*Designated Speakers: Andrew Norton and Ashley Kwan*

STAFF RECOMMENDATION

- (1) *That the application by Vancouver Coastal Health Authority for a Temporary Commercial Use Permit for the property at 5768 Minoru Boulevard, to allow “Parking, non-accessory” as a permitted use, be considered for a period of three years from the date of issuance; and*
- (2) *That this application be forwarded to the February 17, 2025, Public Hearing at 5:30pm in the Council Chambers of Richmond City Hall.*



2. **RICHMOND YOUTH ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM**

(File Ref. No. 07-3425-01) (REDMS No. 8248798)

PLN-18

See Page PLN-18 for full report

*Designated Speakers: Grace Tiu and Donna Lee*

STAFF RECOMMENDATION

- (1) *That the Richmond Youth Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Youth Advisory Committee 2025 Annual Report and 2026 Work Program", dated December 19, 2025, from the Director, Community Social Development, be received for information; and*
- (2) *That the Richmond Youth Advisory Committee's 2026 Work Program be approved.*



3. **RICHMOND SOCIAL DEVELOPMENT ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM**

(File Ref. No. 08-4055-01) (REDMS No. 8225073)

PLN-26

See Page PLN-26 for full report

*Designated Speaker: Dorothy Jo and Olivia Pow*

STAFF RECOMMENDATION

- (1) *That the Richmond Social Development Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Social Development Advisory Committee 2025 Annual Report and 2026 Work Program", dated December 19, 2025, from the Director, Community Social Development, be endorsed; and*

## Planning Committee Agenda – Tuesday, January 20, 2026

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Pg. #

ITEM

- (2) *That the Richmond Social Development Advisory Committee's 2026 Work Program be approved.*

☐

4. **MANAGER'S REPORT**

ADJOURNMENT

☐



## Planning Committee

Date: Tuesday, January 6, 2026

Place: Anderson Room  
Richmond City Hall

Present: Councillor Bill McNulty, Chair  
Councillor Alexa Loo  
Councillor Carol Day  
Councillor Andy Hobbs

Absent: Councillor Chak Au

Also Present: Councillor Laura Gillanders (by teleconference 4:05 p.m.)  
Councillor Michael Wolfe (by teleconference)

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Planning Committee held on December 16, 2025, be adopted as circulated.*

**CARRIED**

### PLANNING AND DEVELOPMENT DIVISION

1. **APPLICATION BY HAVEN CRAFT HOMES LTD. FOR REZONING AT 8560 HEATHER STREET FROM “SMALL-SCALE MULTI-UNIT HOUSING (RSM/M)” ZONE TO “SMALL-SCALE MULTI-UNIT HOUSING (RSM/S)” ZONE**

(File Ref. No. RZ 24-049110) (REDMS No. 8230084)

Staff provided a brief overview of the application.

**Planning Committee**  
**Tuesday, January 6, 2026**

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It was moved and seconded

*That Richmond Zoning Bylaw 8500, Amendment Bylaw 10730, for the rezoning of 8560 Heather Street from “Small-Scale Multi-Unit Housing (RSM/M)” to “Small-Scale Multi-Unit Housing (RSM/S)” zone, be introduced and given first, second and third reading.*

**CARRIED**

**2. APPLICATION BY CITY OF RICHMOND FOR REZONING AT 12871, 12873, 12875 RAILWAY AVENUE FROM “LOW DENSITY TOWNHOUSES (RTL1)” ZONE TO “MEDIUM DENSITY LOW RISE APARTMENTS (RAM1)” ZONE**

(File Ref. No. RZ 25-029406) (REDMS No. 8251599)

Staff provided a brief overview of the application.

It was moved and seconded

*That Richmond Zoning Bylaw 8500, Amendment Bylaw 10734, to amend the “Medium Density Low Rise Apartments (RAM1)” zone, and to rezone 12871, 12873, 12875 Railway Avenue from “Low Density Townhouses (RTL1)” zone to “Medium Density Low Rise Apartments (RAM1)” zone, be introduced and given first, second and third reading.*

**CARRIED**

**3. RICHMOND CHILD CARE DEVELOPMENT ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM**

(File Ref. No. 01-0100-30-CCDE1-01) (REDMS No. 8219745)

In response to queries from Committee, staff advised (i) the City is continuing to do very well in comparison other municipalities across Metro Vancouver, with 38 spaces per 100 children ages 0-12 years, (ii) there has been tremendous growth over the past 5-6 years in infant and toddler spaces (one of categories of childcare in highest demand), with 42 spaces per 100 children ages 0-3 years, and (iii) the \$10 per day program had an application window that opened earlier this year and they have not yet announced any new facilities being awarded contracts.

It was moved and seconded

*(1) That the Richmond Child Care Development Advisory Committee’s 2025 Annual Report, as outlined in the report titled, “Richmond Child Care Development Advisory Committee 2025 Annual Report and 2026 Work Program”, dated December 5, 2025, from the Director, Community Social Development, be received for information; and*

2.

**Planning Committee**  
**Tuesday, January 6, 2026**

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- (2) *That the Richmond Child Care Development Advisory Committee's 2026 Work Program be approved.*

**CARRIED**

4. **RICHMOND ACCESSIBILITY ADVISORY COMMITTEE 2025 ANNUAL REPORT AND 2026 WORK PROGRAM**

(File Ref. No. 01-0100-30-RACC1-01) (REDMS No. 8226803)

It was moved and seconded

- (1) *That the Richmond Accessibility Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Accessibility Advisory Committee 2025 Annual Report and 2026 Work Program", dated December 5, 2025, from the Director, Community Social Development, be received for information; and*
- (2) *That the Richmond Accessibility Advisory Committee's 2026 Work Program be approved.*

**CARRIED**

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:09 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Planning Committee of the Council of the City of Richmond held on Tuesday, January 6, 2026.

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Councillor Bill McNulty  
Chair

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Lorraine Anderson  
Legislative Services Associate



# City of Richmond

## Report to Committee

**To:** Planning Committee

**Date:** January 5, 2026

**From:** Joshua Reis  
Director, Development

**File:** TU 25-029652

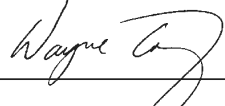
**Re:** **Application by Vancouver Coastal Health Authority for a Temporary Commercial Use Permit at 5768 Minoru Boulevard**

### Staff Recommendations

1. That the application by Vancouver Coastal Health Authority for a Temporary Commercial Use Permit for the property at 5768 Minoru Boulevard, to allow "Parking, non-accessory" as a permitted use, be considered for a period of three years from the date of issuance; and
2. That this application be forwarded to the February 17, 2025, Public Hearing at 5:30pm in the Council Chambers of Richmond City Hall.

Joshua Reis  
Director, Development  
(604-247-4625)

JR:ak  
Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Transportation	<input checked="" type="checkbox"/>	

## **Staff Report**

### **Origin**

Pejman Alanjari, authorized agent for Vancouver Coastal Health (VCH) Authority, and with authorization from KVS Restructuring Inc., has applied to the City of Richmond for a Temporary Commercial Use Permit (TCUP) to allow non-accessory parking as a permitted use at 5768 Minoru Boulevard in order to facilitate approximately 277 temporary Richmond General Hospital staff-only parking stalls. The proposed TCUP supports the demolition of the existing hospital parkade and hospital expansion construction activities. A location map and aerial photo are provided in Attachment 1.

The subject site is currently zoned “High Density Mixed Use and Affordable Rental Housing (ZMU46) – Lansdowne Village (City Centre)” and contains a former residential sales centre and paved surfaces.

### **Findings of Fact**

A Development Application Data Sheet providing details about the proposal is attached (Attachment 2).

### **Surrounding Development**

Development immediately surrounding the subject site is as follows:

To the North: Immediately to the north is a City-owned parcel zoned “School and Institutional Use (SI)” designated to become a linear park under the City Centre Area Plan (CCAP). Across Lansdowne Road is a single-storey building containing a car dealership on property zoned “Industrial Retail (IR1)” and designated for “Urban Centre T5” and “Park”, and “Mixed Use” under the CCAP.

To the East: Across the lane are one to two-storey commercial buildings on lots zoned “Auto-Oriented Commercial (CA)” and a residential tower on property zoned “Downtown Commercial (CDT1)”. These properties are all designated for “Urban Core T6” under the CCAP.

To the South: A two-storey commercial building on property zoned “Auto-Oriented Commercial (CA)” and designated for “Urban Centre T5” under the CCAP.

To the West: Across Minoru Boulevard are single-storey commercial and light-industrial buildings on lots zoned “Industrial Retail (IR1)” and designated for “Urban Centre T5” under the CCAP.

### **Related Policies & Studies**

#### **Existing Legal Encumbrances**

There are existing City Statutory right-of-Ways (SRWs) registered on Title of the subject property for sanitary services. The applicant is aware that no development is permitted in this area.



In addition, a number of legal encumbrances are registered on the subject property's Title as part of the previous rezoning and Development Permit (DP) approvals (RZ 18-807640 & DP 19-881156). The DP has lapsed and a new DP application is required to facilitate development. Any adjustments to the legal agreements will be considered as part of a new DP. The applicant's legal professional has reviewed and confirmed that the proposed temporary use does not conflict with existing agreements. Staff have also reviewed and concur.

#### Official Community Plan / City Centre Area Plan

The Official Community Plan (OCP) allows TCUPs to be considered in areas designated "Industrial", "Mixed Employment", "Commercial", "Neighbourhood Service Centre", "Mixed Use", "Limited Mixed Use" and "Agricultural" (outside of the Agricultural Land Reserve), where deemed appropriate by Council and subject to conditions suitable to the proposed use and the surrounding area. The subject site's OCP and CCAP designations are "Mixed Use" and "Urban Centre T5" respectively. The proposed temporary commercial use for non-accessory parking is consistent with the OCP's land use designations and applicable policies.

#### Richmond Zoning Bylaw 8500

The subject property is zoned "High Density Mixed Use and Affordable Rental Housing (ZMU46) – Lansdowne Village (City Centre)", which permits a range of residential and commercial uses. The TCUP would allow "parking, non-accessory" as a temporary permitted use, which is generally compatible with the surrounding land uses. "Parking, non-accessory" describes parking that is not associated with a permitted use of the property.

#### Local Government Act

The *Local Government Act* states that TCUPs are valid until the date the permit expires or three years after issuance, whichever is earlier, and that an application for one extension to the permit may be made and issued for up to three additional years at the discretion of Council.

#### **Public Consultation**

Notification signage has been installed on site. Staff have not received any comments from the public about the TCUP application in response to the on-site signage or early notification mail-out. Should Council endorse the staff recommendation, the application will be forwarded to a future Public Hearing meeting, where any area resident or interested party will have an opportunity to comment. Public notification for the Public Hearing will be provided as per the *Local Government Act*.

#### **Analysis**

The subject site currently contains a vacant residential sales centre and paved surfaces and is being used to store building materials and for parking. In March 2022, the property was rezoned and a DP was issued for a high-rise mixed-use development (RZ 18-807640 & DP 19-881156); the DP has since lapsed.

The applicant is proposing to use the subject site as an interim parking solution during the construction of a new parkade at the Richmond General Hospital. A three-year lease agreement between the property owner and VCH is due to commence in January 2026.

A total of 277 temporary parking spaces are proposed for exclusive use by VCH staff, with vehicle access provided from Minoru Boulevard and from the east lane. VCH has indicated that parking will be provided to staff at a nominal rate, which will offset the costs of the lease. The proposed parking area includes six accessible spaces in compliance with Zoning Bylaw requirements. The proposed parking area will utilize existing hard surface areas and resurface portions of the site with asphalt. Parking on the subject site will be available to staff 24 hours, 7 days a week.

A shuttle service is proposed to operate from the subject site to transport VCH staff to and from Richmond General Hospital (Attachment 3). This will be operated by VCH from Monday to Friday, between the hours of 6:00am to 6:00pm. Secure parking at the subject site will continue to be available to VCH staff outside of these hours, with staff arranging their own transportation to and from Richmond General Hospital.

The applicant proposes to enforce parking and mitigate security risks by providing the following Crime Prevention through Environmental Design features:

- Securing and closing the existing residential sales centre on the property to the public for the duration of the temporary parking use.
- Perimeter vinyl-coated wire fencing around the entire site.
- Secure site access by a FOB or PIN system.
- Downward lighting throughout the site to support pedestrian and driver safety.
- Installation of on-site emergency “help” buttons.
- Installation of CCTV and monitoring by VCH security.
- Provision of mobile security patrols and parking enforcement.
- Installation of wayfinding measures.

### **Financial Impact**

None.

### **Conclusion**

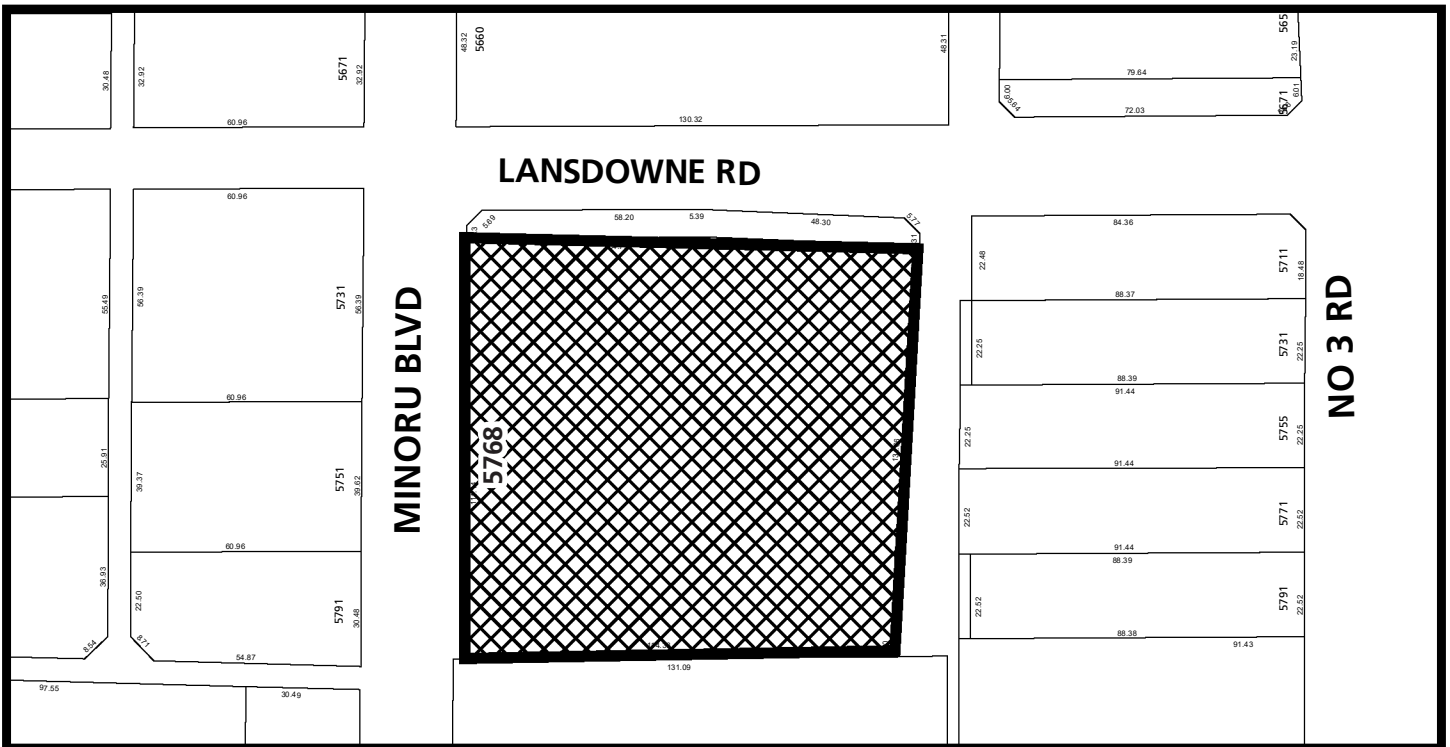
It is recommended that the attached Temporary Commercial Use Permit be issued to the applicant to allow “parking, non-accessory” as a permitted use at 5768 Minoru Boulevard on a temporary basis for a period of three years from the date of issuance.



Ashley Kwan  
Planner I  
(604) 276-4173

AK:js

- Att.    1: Location Map and Aerial Photo  
          2: Development Application Data Sheet  
          3: Letter from VCH regarding shuttle service and on-site parking



TU 25-029652

**PLN - 11**

Original Date: 12/10/25  
Revision Date:

Note: Dimensions are in METRES





City of  
Richmond



TU 25-029652

PLN - 12

Original Date: 12/10/25  
Revision Date:

Note: Dimensions are in METRES





**TU 25-029652**

**Attachment 2**

Address: 5768 Minoru Boulevard

Applicant: Vancouver Coastal Health Authority

Planning Area(s): City Centre, Lansdowne Village

	Existing	Proposed
<b>Owner:</b>	KSV Restructuring Inc., Court appointed Receiver of Minoru View Homes Ltd.	No change
<b>Land Uses:</b>	Vacant Sales Centre Building	Parking, Non-Accessory
<b>OCP Designation:</b>	Mixed Use	No change
<b>Zoning:</b>	High Density Mixed Use and Affordable Rental Housing (ZMU46) – Lansdowne Village (City Centre)	No change

On Development Site	Bylaw Requirement	Proposed	Variance
Off-Street Parking Spaces	Standard: Min. 50% Small: N/A Accessible: 2%	Standard: 182 (66%) Small: 89 (32%) Accessible: 6 (2%) Total: 277	None



Vancouver Coastal Health  
7000 Westminster Highway  
Richmond, BC V6X 1A2

December 22, 2025

Attention: City of Richmond

Re: 5768 Minoru Blvd (TU – 029652)

VCH is in the process of leasing 5768 Minoru Boulevard to serve as a dedicated parking lot for Richmond Hospital staff. The site will be a pay-for-use facility in accordance with VCH's staff parking policy.

To facilitate convenient transportation between the parking site and the hospital, VCH is planning a shuttle service. This service will operate weekdays (M – F) for approximately 12 hours, ensuring staff can travel to and from the parking location and the hospital with ease.

A handwritten signature in black ink, reading "G. Malenstyn".

Gail Malenstyn  
Vice President Richmond and Vancouver Acute Services



# City of Richmond

## Temporary Commercial Use Permit

**No. TU 25-029652**

To the Holder: Vancouver Coastal Health Authority

Property Address: 5768 Minoru Boulevard

Address: 520 W 6th Avenue, Vancouver, British Columbia, V5Z 1A1

1. This Temporary Commercial Use Permit is issued subject to compliance with all of the Bylaws of the City applicable thereto, except as specifically varied or supplemented by this Permit.
2. This Temporary Commercial Use Permit applies to and only to those lands shown cross-hatched on the attached Schedule "A" and any and all buildings, structures and other development thereon.
3. The subject property may be used for the following temporary commercial uses:  
  
    "Parking, non-accessory".
4. Any temporary buildings, structures and signs shall be demolished or removed and the site and adjacent roads shall be maintained and restored to a condition satisfactory to the City of Richmond, upon the expiration of this permit or cessation of the use, whichever is sooner.
5. The land described herein shall be developed generally in accordance with the terms and conditions and provisions of this Permit and any plans and specifications attached to this Permit as Schedule "B" which shall form a part hereof.
6. If the Holder does not commence the construction permitted by this Permit within 24 months of the date of this Permit, this Permit shall lapse and the security shall be returned in full.
7. This Permit is not a Building Permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_  
DAY OF \_\_\_\_\_, \_\_\_\_\_.

ISSUED BY THE COUNCIL THE

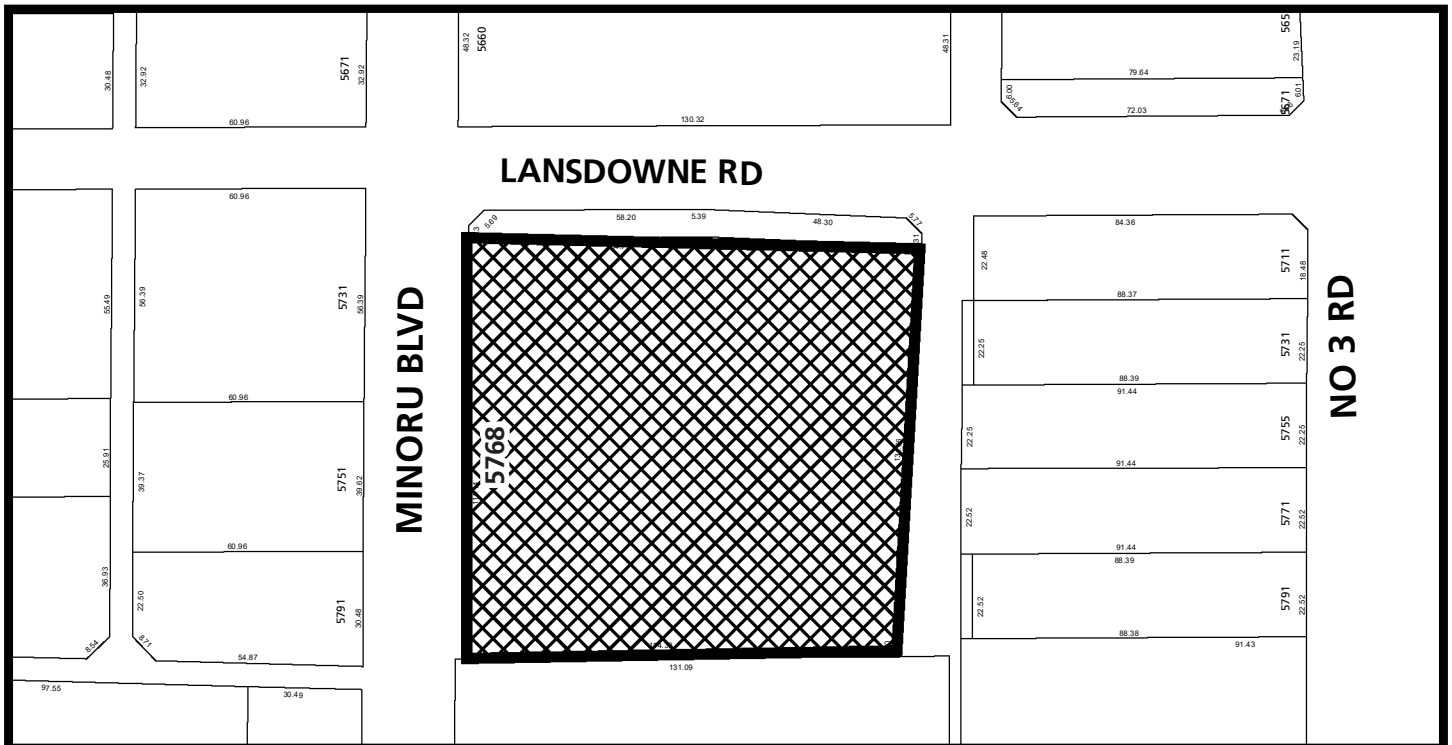
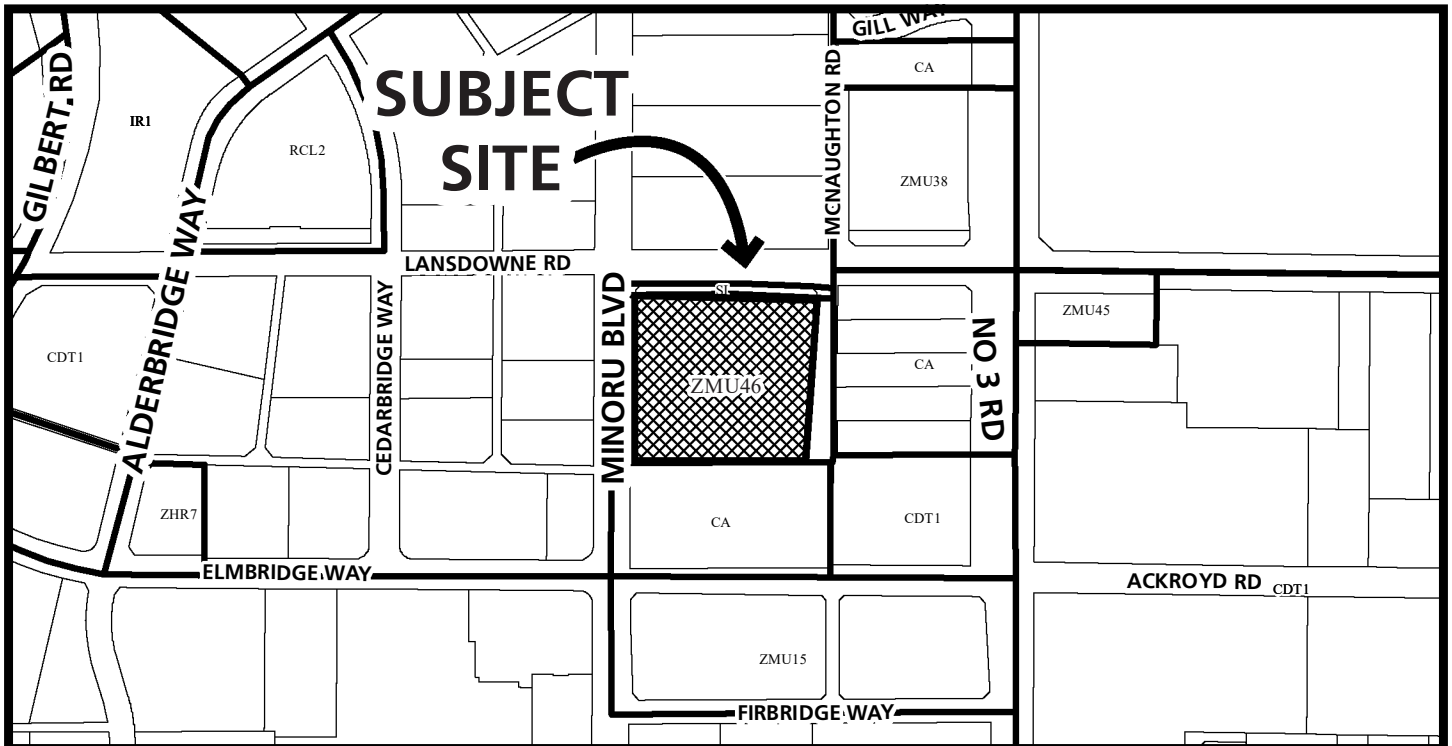
DELIVERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



# City of Richmond

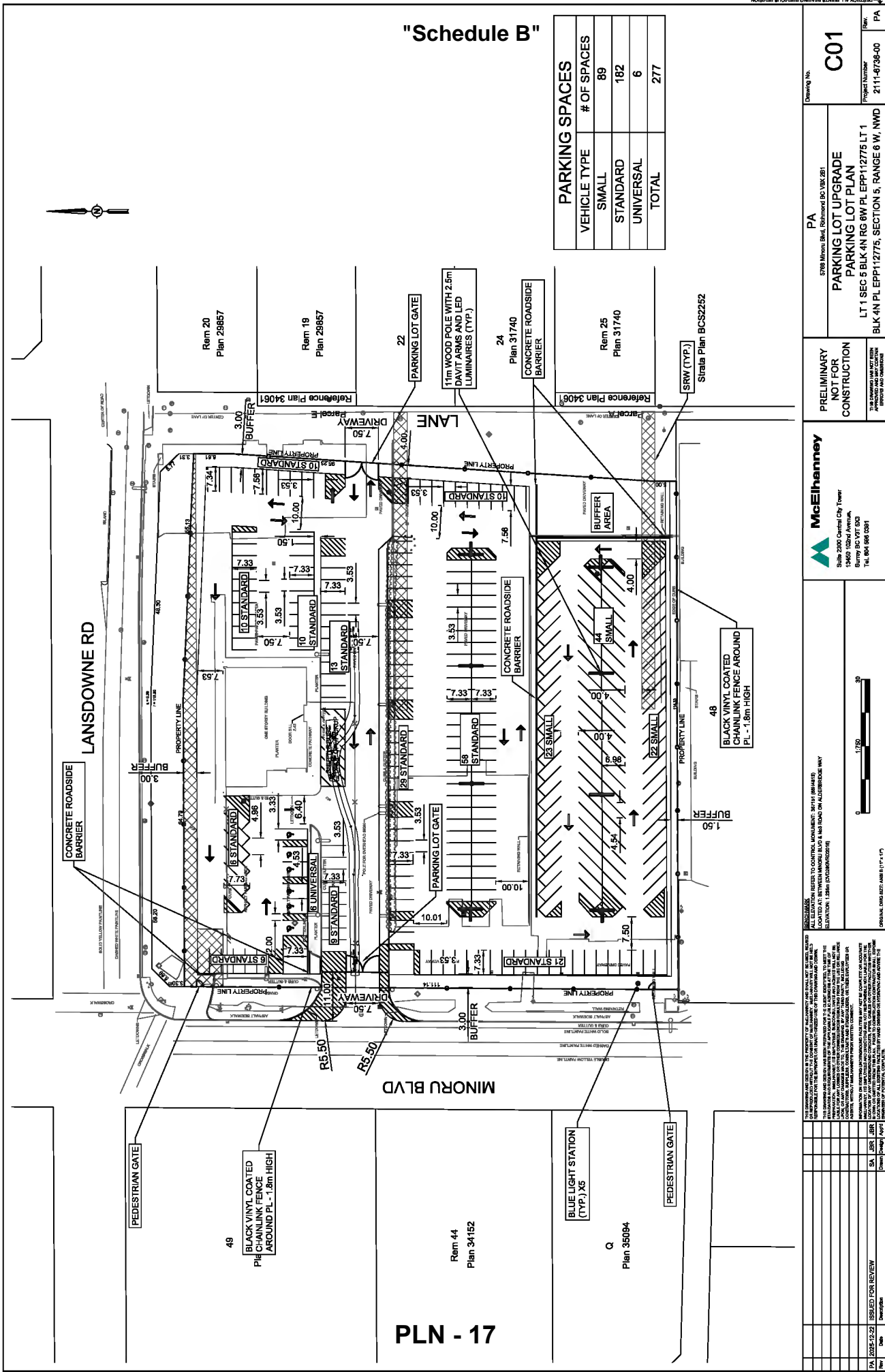


TU 25-029652  
SCHEDULE "A"  
PLN - 16

Original Date: 12/10/25  
Revision Date:

Note: Dimensions are in METRES





PARKING SPACES	
VEHICLE TYPE	# OF SPACES
SMALL	89
STANDARD	182
UNIVERSAL	6
TOTAL	277

[illegible]



# City of Richmond

## Report to Committee

**To:** Planning Committee  
**From:** Kim Somerville  
Director, Community Social Development  
**Date:** December 19, 2025  
**File:** 07-3425-01/2025-Vol 01  
**Re:** **Richmond Youth Advisory Committee 2025 Annual Report and 2026 Work Program**

### Staff Recommendations

1. That the Richmond Youth Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Youth Advisory Committee 2025 Annual Report and 2026 Work Program", dated December 19, 2025, from the Director, Community Social Development, be received for information; and
2. That the Richmond Youth Advisory Committee's 2026 Work Program be approved.

Kim Somerville  
Director, Community Social Development  
(604-247-4671)

Att. 2

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Recreation & Sport Services	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## **Staff Report**

### **Origin**

The Richmond Youth Advisory Committee (YAC) was established in January 2024 to act as a resource and provide advice to Council regarding the planning, development and implementation of policies, programs and services that directly impact youth. This report presents the 2025 Annual Report and the 2026 Work Program for the committee.

This report supports Council's Strategic Plan 2022–2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

*Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.*

This report also supports the Social Development Strategy (2025–2035) Strategic Direction #4 Strengthen Community Voice and Engagement:

*4.3 Encourage and support people with different and relevant experiences, skills and backgrounds to participate in City advisory committees and collaborative tables.*

This report also supports the Richmond Youth Strategy 2022–2032 Strategic Priority #2: Voice:

*2.1 Increase opportunities for youth to provide meaningful input into City-related matters that impact them including youth from equity-deserving groups.*

*2.2 Promote and seek youth engagement in program, service and facility development and on topics in the community that impact youth.*

### **Analysis**

The YAC is composed of up to 15 voting members, including 10 citizen appointees and five organizational representatives. The 10 citizen appointees include nine youth between 13 to 24 years and one individual over 24 years who plays a supportive role in youths' lives. The City supports the YAC by appointing a Council Liaison, Staff Liaison and Parks, Recreation and Culture Representative as non-voting members to serve as points of contact between the committee and the City, ensuring effective alignment with City policies and initiatives.

### **2025 Annual Report**

Activities undertaken by the YAC are outlined in the 2025 Annual Report (Attachment 1). Highlights of these activities are as follows:

- Identifying priority areas of focus for 2025 based on community trends and data, input from youth and community organizations, and the City's Youth Strategy;
- Gaining knowledge about community resources and programs available to youth and young adults, including services provided by the RCMP Youth Section, Building Safer Communities Fund, Touchstone Family Association, Pathways Clubhouse and Richmond Public Library;

- Engaging in fulsome discussions to help inform the development of policies and strategies, such as:
  - The State of Youth Report to inform Canada's Youth Policy;
  - The City's Economic Development Strategy;
  - The City's Minoru Precinct Dictional Wayfinding Project; and
  - Tourism Richmond's Tourism Master Plan; and
- Providing a youth perspective on the planning and implementation of City initiatives that support actions in the City's Youth Strategy, including events such as Sunset Snacks and Employment Connections.

### 2026 Work Program

The 2026 Work Program (Attachment 2) outlines the YAC's priorities for 2026. The proposed priorities for the committee include:

- Acting as a resource to the City by providing recommendations and input on issues related to youth and young adults in Richmond;
- Inviting guest speakers to present on programs and services available to youth and emerging trends facing youth and young adults in Richmond in order to build YAC members' capacity in providing advice on youth-related matters;
- Providing input and feedback on the implementation of the City's Youth Strategy; and
- Promoting engagement opportunities and programs for youth that are led and supported by the City, including youth involvement in the upcoming municipal election through the City's Youth at the Booth initiative.

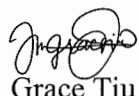
In 2026, the YAC will continue to meet to discuss youth-related matters, advise Council and staff as necessary, and provide a youth lens on various City initiatives that directly impact youth and young-adults in the community, as requested.

### **Financial Impact**

None.

### **Conclusion**

The 2025 Annual Report provides a summary of the activities undertaken by the YAC in 2025. The YAC 2026 Work Program outlines the committee's priorities for the upcoming year to provide advice to Council and staff on matters that directly impact youth and continue to support the implementation of the City's Youth Strategy. It is recommended that the YAC 2025 Annual Report be received for information and 2026 Work Program be approved.



Grace Tiu  
Planner 2, Youth  
(604-276-4110)

Att. 1: Richmond Youth Advisory Committee 2025 Annual Report  
2: Richmond Youth Advisory Committee 2026 Work Program

## **Richmond Youth Advisory Committee 2025 Annual Report**

### **Introduction**

The purpose of the Richmond Youth Advisory Committee (YAC) is to act as a resource and provide advice to Council regarding the planning, development and implementation of policies, programs and services that directly impact youth and young adults in Richmond. The YAC supports the City's commitment to amplifying youth voices and ensuring their perspectives are considered. This includes supporting the implementation of the City's Youth Strategy 2022–2032.

This Annual Report serves as a summary of the YAC's key activities from the 2025 calendar year.

### **2025 Membership**

The composition of the YAC includes up to 15 Council-appointed members – nine citizen representatives between 13 to 24 years, one citizen representative over 24 years and up to five organization representatives. The organizations represented include: Richmond Addiction Services Society (RASS), Aspire Richmond, Foundry Richmond, Vancouver Coastal Health (VCH) and Richmond School District (SD38).

The YAC consisted of 14 voting members in 2025.

### **Citizen Appointees**

- Owen Chan, Chair
- Wendy Zhang, Vice-Chair
- Jasamine Bains, Citizen Member
- Maryum Butt, Citizen Member
- Ekatarina Gofsky, Citizen Member
- Mengna Ma, Citizen Member
- Nayis Majumder, Citizen Member
- Miranda Se, Citizen Member
- Priesha Thakur, Citizen Member
- Joe Vu, Citizen Member

### **Organizational Representatives**

- Ravinder Johal, SD38
- Alvin Li, RASS
- Jason Liu, Aspire Richmond
- Gregg Loo, VCH and Foundry Richmond

The YAC also included four non-voting representatives. The four non-voting members included:

- Councillor Carol Day, Council Liaison
- Stefanie Myler, Area Coordinator, Parks, Recreation and Culture Representative
- Gabriel Narciso, Recording Secretary
- Grace Tiu, Planner 2 (Youth), Staff Liaison

## **2025 Highlights**

The YAC held nine meetings in between January and November 2025. The committee provided a youth perspective on a number of City strategies and initiatives, as well as current and emerging trends. Committee members also gained an awareness of the programs and services available to youth in the community, which they actively shared amongst their networks.

Highlights of the YAC's work and participation in youth-related initiatives in 2025 included:

- **Guest Speakers** – Numerous guest speakers shared information and sought input from YAC members. Invited guests in 2025 included:
  - Sergeant Thomas Ohara, RCMP (Youth Section programs)
  - Kiran Shergill, City of Richmond (Building Safer Communities Fund)
  - Florence Bergeron and Roy Murnaghan, Students Commission of Canada (State of Youth Report to inform Canada's Youth Policy)
  - Paul Clark and Jordan Young, Intervistas and Susan Rybar, Vardo Creative (Tourism Richmond's Tourism Master Plan engagement)
  - Shant Goswami, City of Richmond (City's DEI roles)
  - Naaz Sidhu, Richmond Multicultural Community Services (RMCS) (insights from RMCS' BIPOC Inclusion and Capacity Building Anti-Racism Series)
  - Ash O'Grady, Andy Buitrago and Soph Lim-Metz, Pathways Clubhouse (Youth and Youth Adults Programs available to youth)
  - Jyotika Dangwal, City of Richmond (City's draft Social Development Strategy)
  - Mohamed Ibramin, Touchstone Family Association (programs available to youth and families)
  - Hashir Safi and Julie-Anne Toda-Sinclair, City of Richmond (engagement on the City's Economic Development Strategy)
  - Genevieve Valteau, Richmond Public Library (Teen Ambassador program and programs available to youth)
- **Annual Work Program** – In 2025, YAC identified priority areas of focus and aligned them to its Work Program and the Council-adopted Youth Strategy. YAC is committed to supporting the City in the ongoing Youth Strategy implementation.

- **Engagement and Discussion** – The YAC provided insights into current and emerging youth trends related to physical activity; sense of belonging and the role of supportive adults; and enhancing promotion of youth programs and services. Feedback was shared with appropriate City departments and partners. YAC representatives attended a focused discussion on the Minoru Precinct Directional Wayfinding Project and a virtual information session on the Richmond Official Community Plan Update. YAC members were invited to participate in Let's Talk Richmond surveys about the Lansdowne Parks and Open Space Master Plan, the draft Social Development Strategy and the Economic Development Strategy. Committee members were also encouraged to share these engagements with youth in their networks.
- **Involvement in City Initiatives** – YAC members participated in City initiatives that support actions in the City's Youth Strategy. A YAC member joined the planning team for Sunset Snacks, a summer event hosted by the City, Kwantlen Polytechnic University and Vancouver Coastal Health. This event aimed to encourage youth to connect with one another and spend time outdoors. YAC representatives are currently involved in the planning of Employment Connections, an event to connect youth with employment-related community supports. Youth involvement ensures that these initiatives consider youth perspectives and are responsive to youth needs.
- **Parks, Recreation and Culture Monthly Reports** – Through the monthly reports presented by the Parks, Recreation and Culture Representative, YAC members gained further knowledge of the programs and services offered to youth by the City and Community Associations and Societies. Discussions at YAC meetings also provided an opportunity for committee members to provide feedback and insights to help inform the planning and implementation of Parks, Recreation and Culture programs and services for youth and young adults.

### **Conclusion and Acknowledgments**

In 2025, YAC continued to demonstrate its commitment to ensuring youth voices are included in the policies, programs and services that impact them the most. Through YAC's work, the committee supported the implementation of the City's Youth Strategy, contributed to a deeper understanding of emerging youth needs and trends, and provided input on several plans, strategies, discussions and initiatives related to youth.

The Richmond Youth Advisory Committee would like to extend our gratitude to the Mayor and Councillors for their continued support. The committee would also like to thank Council Liaison Carol Day for keeping the YAC informed about issues arising and resources that impact youth.

Report prepared by:

*Owen Chan, Chair  
Richmond Youth Advisory Committee*

### Richmond Youth Advisory Committee 2026 Work Program

The Richmond Youth Advisory Committee's (YAC) proposed 2026 Work Program outlines several initiatives with associated actions that support the YAC's mandate to act as a resource and provide advice to Council regarding the planning, development and implementation of policies, programs and services that directly impact youth and young adults in Richmond.

YAC Proposed 2026 Work Program		
Initiative	Actions	Expected Outcome
1. Participate in a YAC orientation and identify priority topics of interest and opportunities to form subcommittees.	<p>1.1 Members participate in an orientation to the YAC to learn about the roles and responsibilities of advisory committee members, the YAC Terms of Reference and the City's current strategies and initiatives related to youth.</p> <p>1.2 Members may indicate an interest in participating in YAC subcommittees and taking on additional related roles within the scope of the YAC Terms of Reference.</p>	<p>Members are aware of and understand the following:</p> <ul style="list-style-type: none"> <li>• The YAC Terms of Reference</li> <li>• Their role as an appointed member of the YAC</li> <li>• The YAC 2026 Work Program</li> <li>• Current City strategies and initiatives related to youth</li> <li>• Additional opportunities for involvement as part of the YAC</li> </ul>
2. Build on knowledge and understanding of youth issues and emerging trends through information sharing, guest speakers and educational opportunities.	<p>2.1 Monitor issues and emerging trends that impact or benefit youth in the community by inviting guest speakers to present at regular YAC meetings.</p> <p>2.2 Provide youth perspective to contribute to a deeper understanding of emerging trends.</p> <p>2.3 Identify and participate in internal and external youth-related educational opportunities, information sessions and special events to learn about issues and trends impacting youth that can inform the City's policies or practices.</p>	<p>Members of the YAC are informed of issues and trends raised by Richmond youth and that impact Richmond youth.</p> <p>The YAC is informed and well-equipped to provide youth perspectives and recommendations to City staff and Council.</p>



YAC Proposed 2026 Work Program		
Initiative	Actions	Expected Outcome
3. Act as a resource to the City by providing recommendations and perspectives on issues relating to youth in Richmond.	<p>3.1 Respond to Council requests and provide advice on issues relating to youth in Richmond, including opportunities for youth engagement at the upcoming municipal election.</p> <p>3.2 Provide input on City plans, strategies, projects and policies that impact youth, as requested.</p> <p>3.3 Participate in and promote initiatives related to the implementation of the Youth Strategy.</p> <p>3.4 Provide input and feedback to City staff on programs and services for youth.</p>	<p>Members of the YAC provide ongoing feedback on City strategies, policies and initiatives related to youth.</p> <p>YAC work is aligned with City priorities related to youth in Richmond.</p> <p>YAC work informs policy and initiatives related to youth.</p>
4. Support the implementation of the City's Youth Strategy.	<p>4.1 Provide input and feedback on initiatives led and supported by the City that address actions identified in the Youth Strategy, as requested.</p> <p>4.2 Participate in initiatives related to the implementation of the Youth Strategy, as appropriate.</p>	Members of the YAC are involved in the implementation of actions listed in the Youth Strategy, as appropriate.
5. Encourage public awareness and engagement on youth-related matters.	5.1 Promote opportunities for youth to participate in public engagement opportunities and programs led and supported by the City.	The YAC helps to increase awareness of opportunities for Richmond youth to provide input on initiatives that impact them.



# City of Richmond

## Report to Committee

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**To:** Planning Committee  
**From:** Kim Somerville  
Director, Community Social Development  
**Date:** December 19, 2025  
**File:** 08-4055-01/2025-Vol 01  
**Re:** **Richmond Social Development Advisory Committee 2025 Annual Report and 2026 Work Program**

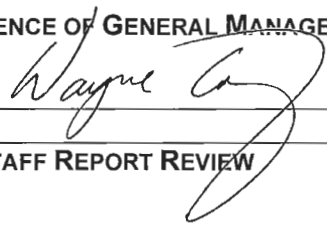


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### Staff Recommendations

1. That the Richmond Social Development Advisory Committee's 2025 Annual Report, as outlined in the report titled "Richmond Social Development Advisory Committee 2025 Annual Report and 2026 Work Program", dated December 19, 2025, from the Director, Community Social Development, be endorsed; and
2. That the Richmond Social Development Advisory Committee's 2026 Work Program be approved.

Kim Somerville  
Director, Community Social Development  
(604-247-4671)

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
SENIOR STAFF REPORT REVIEW	INITIALS: 
APPROVED BY CAO 	

## Staff Report

### Origin

The Richmond Social Development Advisory Committee (RSDAC) was established in February 2025 to act as a resource and provide advice to City Council regarding social policies and services that contribute to the social well-being and quality of life of Richmond community members.

This report supports Council's Strategic Plan 2022–2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

*Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.*

This report also supports Council's Strategic Plan 2022–2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.*

### Analysis

The RSDAC is composed of up to 15 voting members, including two citizen appointees and 13 organizational representatives that represent non-profit organizations with expertise across diverse areas of social development. The City supports the RSDAC by appointing a City Council Liaison and Staff Liaison as non-voting members to serve as the primary point of contact between the Committee and the City, ensuring effective communication and alignment with City initiatives.

### 2025 Annual Report

In its inaugural year, the RSDAC convened its first meeting in July 2025. Activities undertaken by the RSDAC are outlined in the 2025 Annual Report (Attachment 1). Highlights of the Committee's work included:

- Engaging in a work planning process to identify aligned values, contributions and commitments among RSDAC members to advancing social development in Richmond.
- Providing valuable input on the development of the Social Development Strategy (2025–2035).
- Staying informed of updates to the Social Development Strategy (2025–2035) and other City initiatives that advance the social well-being of community members, including:
  - Inviting staff to present on the Social Development Strategy's community engagement findings and draft strategic directions and priority actions; and
  - Advising staff on the City's new Economic Development Strategy to support synergies between social and economic development goals and to advance social equity and inclusion in Richmond's economic future.

### 2026 Work Program

The 2026 Work Program (Attachment 2) outlines the RSDAC's priorities in the coming year. The proposed 2026 Work Program priorities for the Committee include:

- Providing input on the implementation of initiatives to advance actions in the Social Development Strategy (2025–2035);
- Pursuing opportunities to collaborate on priority social issues that require cross-sectoral partnerships and joint initiatives; and
- Organizing and hosting presentations from other groups in the community to learn more about social development best practices that can be applied in Richmond.

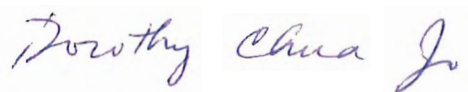
The RSDAC will continue to provide recommendations on the City's response to current and emerging social trends and needs in Richmond, drawing on the Committee's expertise and diverse perspectives on priority social issues within the community. The RSDAC is committed to supporting the objectives of the Social Development Strategy (2025–2035), including advising on the Strategy's implementation in addition to various City initiatives as requested.

### **Financial Impact**

None.

### **Conclusion**

The RSDAC 2025 Annual Report provides a summary of the activities undertaken by the Committee during its inaugural year. The RSDAC 2026 Work Program outlines the Committee's priorities for 2026 to advance social policies and services that contribute to the social well-being and quality of life of Richmond community members. It is recommended that the RSDAC 2025 Annual Report be endorsed and 2026 Work Program be approved.



Dorothy Jo  
Program Manager, Social Planning  
(604-276-4391)

- Att. 1: Richmond Social Development Advisory Committee 2025 Annual Report  
2: Richmond Social Development Advisory Committee 2026 Work Program

## **Richmond Social Development Advisory Committee 2025 Annual Report**

### **Introduction**

The RSDAC acts as a resource and provides advice to City Council regarding social policies and services that contribute to the social well-being and quality of life of Richmond community members. Through its role, the RSDAC also supports the implementation and monitoring of the Social Development Strategy (2025–2035). The Richmond Social Development Advisory Committee (RSDAC) was established by City Council on February 24, 2025, with its inaugural meeting held on July 10, 2025. The 2025 RSDAC Annual Report is prepared for Council in accordance with the Terms of Reference. This report serves as a summary of the RSDAC's key activities, highlights and guest presentations from the 2025 calendar year.

### **2025 Membership**

The RSDAC is composed of up to 15 voting members, including two citizen appointees and 13 organizational representatives. These organizations have demonstrated leadership and expertise across diverse areas of social development, including newcomer integration, mental health and addiction, accessibility, food security, poverty reduction, children, youth and families, and homelessness. In 2025, the RSDAC had 13 voting members and two organizational representative vacancies (Chimo Community Services and the Ministry of Social Development and Poverty Reduction) which are expected to be filled in 2026.

#### **Citizen Appointees:**

- Farzana (Ana) Himani
- Guang (Light) Ma

#### **Organizational Representatives:**

- Parm Grewal, Richmond Multicultural Community Services
- Hajira Hussain, Richmond Food Bank Society
- Ravinder Johal, Richmond School District
- Mae Malixi, Turning Point Recovery Society
- Nancy Pagani, Richmond Centre for Disability
- Prabath Pullay, The Salvation Army
- Daniel Remedios (Chair), Richmond Addiction Services Society
- Daniel Suen, Connections Community Services Society
- Jo-Ann Tait (Vice-Chair), Vancouver Coastal Health
- Ruth Taverner, Richmond Family Place
- Susan Walters, Richmond Public Library

#### **Non-Voting City of Richmond Representatives:**

- Councillor Bill McNulty, Council Liaison
- Dorothy Jo, Program Manager, Social Planning, Staff Liaison
- Olivia Pow, Planner 2 (Social Planning), Recording Secretary

## 2025 Meeting Highlights

The RSDAC held four meetings in 2025 between July and November 2025. Meetings focused on building committee capacity for effective collaboration to fulfill its mandate, sharing knowledge on current and emerging social issues, and providing input on City strategies and initiatives related to social development. Highlights of the 2025 RSDAC meetings are outlined below:

1. The RSDAC engaged in a work planning process, which involved a review of the Committee's Terms of Reference and the City's Draft Social Development Strategy (2025–2035). The Committee discussed shared values, member contributions towards key areas of social need, and commitments to advancing social development in Richmond as identified by the Social Development Strategy.
2. The RSDAC shared their expertise and knowledge during the development and completion of the Social Development Strategy (2025–2035). This included approaches to engaging equity-deserving groups during community engagement, providing feedback on the recommended actions included in the draft strategy, and discussing strategies for implementation and evaluation, as well as opportunities to strengthen collective impact.

## Guest Speakers and Presenters

The RSDAC hosted guest speakers to highlight forthcoming City strategies and initiatives and to discuss opportunities to strengthen collaboration on intersecting and priority social issues in Richmond. Invited guests included:

### July

*Draft Social Development Strategy Overview, Melanie Burner, City of Richmond*

Melanie Burner presented a broad overview of the Draft Social Development Strategy, introducing the strategy's purpose, initial community engagement process, community profile and summarizing key themes, findings and proposed strategic directions.

### October

*Draft Social Development Strategy Phase 2 Community Engagement, Jyotika Dangwal, City of Richmond*

Jyotika Dangwal built on the earlier overview by examining key themes and findings in detail, outlining draft priority actions for the proposed strategic directions, sharing engagement opportunities for the second phase of community engagement, and discussing next steps toward finalizing the strategy.

### November

*New Economic Development Strategy, Julie-Anne Toda-Sinclair, City of Richmond*

Julie-Anne Toda-Sinclair presented on the new Economic Development Strategy, which will address both current and future needs to keep Richmond competitive and resilient. The new strategy will guide Richmond in supporting a resilient, inclusive, and sustainable economy that balances growth, environmental responsibility and community well-being.

*Summary of Phase 2 Community Engagement Results, Jyotika Dangwal, City of Richmond*  
Jyotika Dangwal shared results from the second phase of community engagement on the Draft Social Development Strategy, outlining public feedback, planned revisions to the strategy and next steps, including the forthcoming report for Council's adoption of the final strategy.

### **Conclusion and Acknowledgements**

Since its inaugural meeting in July 2025, the Richmond Social Development Advisory Committee demonstrated its commitment to advancing social development in Richmond. Through its work, the Committee supported the development of the Social Development Strategy (2025–2035) and contributed to a deeper understanding of emerging social issues in the community. We look forward to building on this work in 2026, with a focus on supporting implementation and monitoring progress of the Social Development Strategy (2025–2035) and fostering collaboration across sectors to address priority social needs in Richmond.

We thank our Council Liaison Bill McNulty for keeping the RSDAC informed on Council issues, and Dorothy Jo, Staff Liaison, for her guidance and coordination since the Committee was established early this year.

### **Respectfully submitted by:**

*Daniel Remedios*  
*Chair, Richmond Social Development Advisory Committee*

**Richmond Social Development Advisory Committee  
2026 Work Program**

The proposed 2026 Work Program aligns with the Richmond Social Development Advisory Committee's (RSDAC) mandate to act as a resource and provide advice to City Council regarding priority social issues in the community and the implementation and monitoring of the City's Social Development Strategy 2025–2035.

This Work Program supports City Council's Strategic Plan 2022–2026 Strategic Focus Area #1 Proactive in Stakeholder and Civic Engagement:

*1.2 Advocate for the needs of Richmond in collaboration with partners and stakeholders.*

This Work Program also supports City Council's Strategic Plan 2022–2026 Strategic Focus Area #6 A Vibrant, Resilient and Active Community:

*6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.*



## RSDAC 2026 Work Program

The RSDAC will give priority to the following initiatives in 2026 as outlined in the table below.

Richmond Social Development Advisory Committee 2026 Work Program	
<b>#1</b>	<b>Act as a resource and provide advice to City Council regarding issues and opportunities related to social development.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Provide input on Council referrals through the Staff Liaison, as appropriate.</li> <li>• Deliver formal presentations or written submissions to Council on topics related to social development.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• Council receives timely, relevant and community-informed advice to guide policy decisions.</li> <li>• Council is equipped to address emerging issues as they arise.</li> </ul>
<b>#2</b>	<b>Provide input on the implementation of initiatives to advance actions in the Social Development Strategy 2025–2035.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Provide input on proposed City strategies, programs, initiatives or policies that advance social development, including those from other City departments that impact the social well-being of the community.</li> <li>• Compile an inventory of existing community programs and services to identify gaps and opportunities.</li> <li>• Participate in discussions on advancing Strategic Direction #1: Improve Access to Basic Needs, including mapping existing resources available through RSDAC members.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• City initiatives better reflect the needs and priorities of diverse populations.</li> </ul>
<b>#3</b>	<b>Identify emerging issues, trends and best practices related to social development in Richmond.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Track demographic shifts, economic pressures and public health data to identify new challenges or opportunities.</li> <li>• Discuss any key social issues or concerns impacting Richmond residents.</li> <li>• Track changes in provincial and federal policies, funding programs and sector-wide initiatives that impact Richmond.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• The City is alerted early to emerging social issues.</li> <li>• Residents feel their experiences and insights are reflected in City priorities.</li> </ul>
<b>#4</b>	<b>Assist in the development of metrics to support the monitoring and evaluation of the Social Development Strategy in order to measure successes and progress related to policy, initiatives, programs and services.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Collaborate with City staff and key partners to identify meaningful indicators aligned with the Strategy's goals.</li> <li>• Assess current data sets and reporting tools to determine what can be leveraged or improved.</li> <li>• Suggest metrics that reflect lived experiences, equity outcomes and community impact.</li> <li>• Provide feedback on draft evaluation tools before full implementation.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• The City adopts indicators that effectively measure progress toward social development goals.</li> <li>• The City uses evaluation results to refine programs and allocate resources more effectively to better meet community needs.</li> </ul>

	<ul style="list-style-type: none"> <li>• The public can track how initiatives are performing over time.</li> </ul>
<b>#5</b>	<b>Pursue opportunities to collaborate on priority social issues that require cross-sectoral partnerships and joint initiatives.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Monitor member agencies' needs through discussions at meetings and other mechanisms, such as surveys and interviews.</li> <li>• Participate in committees and/or task groups that align with the RSDAC's mandate.</li> <li>• Map overlapping goals among City departments, nonprofits, health authority, school district, and other key partners.</li> <li>• Promote sharing of data, best practices and lessons learned between sectors to strengthen collective impact.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• Members are able to work together and collaborate on joint initiatives that align with the RSDAC's mandate.</li> <li>• Increased coordination between the City and community organizations leads to more effective service delivery.</li> <li>• Programs and services address complex issues more effectively through integrated approaches.</li> <li>• Shared efforts reduce duplication and maximize impact across sectors.</li> </ul>
<b>#6</b>	<b>Organize and host presentations from other groups in the community to learn more about social development best practices that can be applied in Richmond.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Invite guest speakers to present on topics relevant to membership and their clients.</li> <li>• Organizational members and/or groups in Richmond to present on initiatives that address the unique challenges in Richmond.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• Members are informed about best practices on social service issues.</li> <li>• Members are able to network with and learn from each other as well as from guest speakers.</li> </ul>
<b>#7</b>	<b>Produce work programs, annual reports and other relevant reports for Council endorsement or approval.</b>
<b>RSDAC Actions</b>	<ul style="list-style-type: none"> <li>• Prepare and submit an annual report for 2026 and a proposed work program for 2027.</li> </ul>
<b>Expected Outcome(s)</b>	<ul style="list-style-type: none"> <li>• A summary of key activities of the Committee is included in the annual report and a list of key actions that will be undertaken in the upcoming year is included in the proposed work program.</li> </ul>