



**Public Works and Transportation Committee
Electronic Meeting**

**Anderson Room, City Hall
6911 No. 3 Road**

**Wednesday, December 17, 2025
4:00 p.m.**

Pg. # ITEM

MINUTES

PWT-3 *Motion to adopt the **minutes** of the meeting of the Public Works and Transportation Committee held on November 19, 2025.*



NEXT COMMITTEE MEETING DATE

January 21, 2026, (tentative date) at 4:00 p.m. in the Anderson Room.

ENGINEERING AND PUBLIC WORKS DIVISION

- 1. TRANSLINK 2026 COST-SHARE FUNDING APPLICATIONS –
TRANSPORTATION PROJECTS**
(File Ref. No. 01-0154-04) (REDMS No. 8180311)

PWT-10

See Page PWT-10 for full report

Designated Speaker: Sonali Hingorani

STAFF RECOMMENDATIONS

- (1) *That the submission of transportation projects as part of the TransLink 2026 Cost-Share Programs, as described in the report titled “TransLink 2026 Cost-Share Funding Applications – Transportation Projects”, dated November 18, 2025, from the Director, Transportation be approved; and*
- (2) *That the Chief Administrative Officer and General Manager, Engineering and Public Works be authorized to execute the successful funding agreements.*

☐

2. **MANAGER’S REPORT**

ADJOURNMENT

☐



Public Works and Transportation Committee

Date: Wednesday, November 19, 2025

Place: Anderson Room
Richmond City Hall

Present: Councillor Carol Day (entered the meeting at 4:01 p.m.)
Councillor Michael Wolfe, Chair
Councillor Andy Hobbs
Councillor Kash Heed (by teleconference) (left the meeting at 4:30 p.m.)
Councillor Alexa Loo
Councillor Bill McNulty

Absent: Councillor Chak Au

Also Present: Councillor Laura Gillanders

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Public Works and Transportation Committee held on October 22, 2025, be adopted as circulated.

CARRIED

Councillor Day entered the meeting (4:01 p.m.)

AGENDA ADDITIONS AND DELETIONS

It was moved and seconded

(1) *That HandyDART be added as Item No. 5A; and*

(2) *That the Pedestrian Overpass in Hamilton be added as Item No. 5B.*

CARRIED

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ENGINEERING AND PUBLIC WORKS DIVISION

1. AWARD OF CONTRACT 8397P – SUPPLY AND DELIVERY OF VEHICLE AND EQUIPMENT TIRES AND CERTIFIED TIRE SERVICES

(File Ref. No. 02-0780-01) (REDMS No. 8058595)

Discussion ensued with respect to (i) the 20 percent contingency allowance to account for potential fluctuations in demand and unforeseen circumstances, (ii) precise accountability process for capital works and operational issues, and (iii) reviewing all aspects of contingency and how it's managed and re-evaluating the percentage margin of contingency.

Committee noted that prior to the November 24 Council meeting the previous five years expense numbers are needed to better understand how much contingency was used and may be required.

In response to queries from Committee, staff advised that (i) the 20 percent contingency amount is an estimate to support any fluctuations based on prior years experience with the tires, (ii) the contingency if not used will stay in the operating budget, (iii) the contingency may cover items such as tires, roadside calls, tire services, weather related impacts over the three year contract, and higher than expected accidents, (iv) staff can bring back information before the next Council meeting explaining the 20 percent contingency and past usage patterns, and (v) all tires are recycled and turned into various materials at the end of their useful life.

It was moved and seconded

- (1) *That Contract 8397P, Supply and Delivery of Vehicle and Equipment Tires and Certified Tire Services, be awarded to Fountain Tire Ltd. for an initial three-year term for an estimated total value of 1,009,872 excluding taxes and contingency, as described in the report titled "Award of Contract 8397P – Supply and Delivery of Vehicle and Equipment Tires and Certified Tire Services", dated October 28, 2025;*
- (2) *That authorization be given to issue change orders as required up to an additional \$201,974 for contingency, for a maximum total value of \$1,211,846 for the initial term, excluding taxes;*

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- (3) *That the Chief Administrative Officer and the General Manager, Engineering and Public Works be authorized to extend the initial three-year term for up to two additional one year periods, to a maximum total term of five years, at an additional estimated value of \$673,248, plus \$134,650 contingency excluding taxes, resulting in a total estimated contract value of \$2,019,744 over five years; and*
- (4) *That the Chief Administrative Officer and the General Manager, Engineering and Public Works be authorized to execute the contract and all related documentation with Fountain Tire Ltd.*

CARRIED

Opposed: Cllrs. Heed
McNulty

Further discussion ensued with respect to (i) staff bringing forward information prior to the November 24 Council meeting regarding the previous five years expense numbers to better understand how much contingency was used and may be required, and (ii) what level of contingency is reasonable and reflects good business practices.

As a result of the discussion the following **referral motion** was introduced:

It was moved and seconded

That staff explore what is a reasonable contingency under good business practice for all City aspects and report back.

The question on the referral motion was not called as discussion ensued with respect to (i) reviewing the contingency process and how the amounts are determined, and (ii) clarification on budget contingency vs contract contingency.

Staff advised that there are different procurement methods that carry different contingencies.

The question on the **referral motion** was then called and it was **CARRIED**.

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2. **UPDATE ON 2025/2026 SNOW AND ICE RESPONSE PREPARATIONS**

(File Ref. No. 10-6360-13) (REDMS No. 8147677)

In response to queries from Committee, staff advised that (i) a public web service is available on the City's website during active snow events. It uses GPS technology enabling residents to view plow locations, and indicates when the roads were last cleared. It also allows access to City intersection cameras allowing residents to plan their routes during events. Staff were directed to add a notation to the website noting that the tool is only active during snow events, (ii) a pilot project clearing snow from bike baths and Multi-Use Pathways (MUP) was conducted in 2023, it was determined at that time to not be sufficiently viable with the current fleet component and funding resources, and (iii) 71 tickets were issued in the 2024/25 winter season for non compliance of snow removal. Staff will provide Committee with a breakdown of the 71 tickets by type (ie. residential, commercial).

Discussion ensued with respect to challenges in clearing bike lanes and MUP's during snow events. Staff noted they can explore opportunities at the Committee's direction, but doing so will require significant resources.

It was moved and seconded

That the report titled "Update on 2025/2026 Snow and Ice Response Preparations", dated November 1, 2025, from the Director, Public Works, be received for information.

CARRIED

Councillor Heed left the meeting (4:30 p.m.) and did not return.

3. **WESTWATER DRIVE TRAFFIC CALMING**

(File Ref. No. 10-6500-01) (REDMS No. 8162032)

It was moved and seconded

That Option 2 to implement traffic calming on Westwater Drive, as described in the report titled "Westwater Drive Traffic Calming", dated October 21, 2025, from the Director, Transportation, be approved.

CARRIED

4.

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4. WESTMINSTER HIGHWAY AND RIVER ROAD: INTERSECTION ENHANCEMENTS

(File Ref. No. 10-6500-01) (REDMS No. 8119819)

Discussion ensued with respect to (i) vegetation management on River Road and Westminster Hwy, (ii) traffic safety concerns caused by potholes, (iii) implementing measures to improve visibility on River Road, (iv) implementation of a vehicle activated flashing light, and (v) traffic impacts in Richmond resulting from the new Costco in New Westminster.

In response to queries from Committee, staff advised that (i) vegetation pruning to improve visibility at River Road has been completed, (ii) additional warning signage and road markings on River Road have been implemented, (iii) installation of light-up chevron markers at the bend of River Road will be installed in the New Year in place of a flashing light, and (iv) staff will continue monitoring the traffic concerns in East Richmond as a result of the new Costco location, and report back to Council after a few months of data.

It was moved and seconded

That the report titled “Westminster Highway and River Road: Intersection Enhancements”, dated October 30, 2025, from the Director, Transportation, be received for information.

CARRIED

5. RICHMOND BOARD OF EDUCATION MOTION ON SCHOOL TRAFFIC SAFETY (SEPTEMBER 25, 2025)

(File Ref. No.) (REDMS No.)

Staff provided information on the Richmond Board of Education’s letter regarding their school traffic safety motion, noting that (i) in 2022, staff undertook a comprehensive city wide review of all school zones and through that process upgrades to walkways, crosswalks were made and traffic calming measures were installed. Staff continue to collaborate with schools on these initiatives, and (ii) staff are reviewing the expansion of school zone hours, as done in some neighboring municipalities, and will be discussing this at the next Traffic Safety Advisory Committee meeting along with further consultation with schools and the community.

Discussion ensued with respect to (i) expansion of school zone hours related to arterial roads, (ii) educating public on school traffic safety, (iii) increased school safety signage, and (iv) data and evidence needed to support the safety measures and associated costs.

It was moved and seconded

That the correspondence received from the Richmond School District No. 38 regarding School Traffic Safety be received for information.

CARRIED

5.

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5A. **HANDYDART**

(File Ref. No.) (REDMS No.)

Discussion ensued with respect to consideration of a motion of support from the Public Works and Transportation Committee regarding moving HandyDart services in-house rather than continuing with an external contractor.

As a result of the discussion the following **motion** was introduced:

It was moved and seconded

That a motion of support from the Public Works and Transportation Committee regarding moving HandyDart service in-house be endorsed.

The question on the motion was not called as discussion ensued with respect to (i) advantages and disadvantages of bringing HandyDart services in-house, and (ii) concerns with HandyDart operations.

Staff noted that a HandyDart non-agenda delegation is anticipated for the November 24 Council meeting. The Committee decided to take no action and continue discussions at the Council meeting.

5B. **PEDESTRIAN OVERPASS IN HAMILTON**

(File Ref. No.) (REDMS No.)

Discussion ensued with respect to (i) the deterioration of the overpass and need for repair and upgrades, (ii) advocating to the Provincial government regarding prioritizing the overpass repairs, and (iii) directing staff to prepare a synopsis on the overpass issues to support the request to the Provincial government.

Staff advised that they can correspond with the Province regarding overpass repairs and compile a list of concerns and recommendations to present to the Province.

6. **MANAGER'S REPORT**

(i) River Road

Staff will report back with more information regarding an inflatable tube along River Road.

(ii) Gilbert Road Construction Traffic

Staff advised that Gilbert Road is reduced to one lane due to MUP realignment; but will be reinstated to two lanes on the south side at the end of the project.

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(iii) *Gravel shoulder causing hazard at Shell Road between Alderbridge Way and Westminster Hwy*

Staff advised that there is no current capital plan for the gravel shoulder, but it can be addressed through regular maintenance.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:10 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Public Works and Transportation Committee of the Council of the City of Richmond held on Wednesday, November 19, 2025.

Councillor Michael Wolfe
Chair

Raman Grewal
Legislative Services Associate



City of Richmond

Report to Committee

To: Public Works and Transportation Committee
From: Lloyd Bie, P.Eng.
Director, Transportation
Date: November 18, 2025
File: 01-0154-04/2025-Vol
01
Re: TransLink 2026 Cost-Share Funding Applications – Transportation Projects

Staff Recommendations

1. That the submission of transportation projects as part of the TransLink 2026 Cost-Share Programs, as described in the report titled "TransLink 2026 Cost-Share Funding Applications – Transportation Projects", dated November 18, 2025, from the Director, Transportation be approved; and
2. That the Chief Administrative Officer and General Manager, Engineering and Public Works be authorized to execute the successful funding agreements.

Lloyd Bie, P.Eng.
Director, Transportation
(604-276-4131)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance	<input checked="" type="checkbox"/>	
Engineering	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO

Staff Report

Origin

Each year, municipalities are invited to submit road, pedestrian and bicycle related projects for funding consideration from TransLink's cost-share funding programs. This staff report presents the applications from the City to TransLink's 2026 transportation related cost-share programs.

This report supports Council's Strategic Plan 2022-2026 Strategy #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.4 Work with all levels of government for grant and funding opportunities.

This report supports Council's Strategic Plan 2022-2026 Strategy #2 Strategic and Sustainable Community Growth:

Strategic and sustainable growth that supports long-term community needs and a well-planned and prosperous City.

2.4 Enhance Richmond's robust transportation network by balancing commercial, public, private and active transportation needs.

Analysis

TransLink Cost-Share Programs

TransLink provides cost-share funding to municipalities for transportation projects via the following suite of programs:

- Major Road Network and Bike (MRNB) Upgrade Program: Allocated funding for capital improvements to roads that comprise the Major Road Network (MRN) and the construction of bicycle facilities both on and off the MRN.
- Bicycle Infrastructure Capital Cost-Sharing (BICCS) Program: Allocated and competitive funding for the construction of bicycle facilities.
- Bicycle Infrastructure Capital Cost-Sharing (BICCS) Recovery Program: Competitive funding for the construction of bicycle facilities that can be completed within one year.
- Walking Infrastructure to Transit (WITT) Program: Allocated and competitive funding for pedestrian facility upgrades within walking distance of frequent stops, stations, and exchange to promote the seamless integration of walking and cycling with transit.
- Bus Speed and Reliability (BSR) Program: Competitive funding for feasibility studies and capital projects that support improved bus speed reliability.

The call for applications related to the above noted programs commenced on September 16, 2025, with a deadline of October 31, 2025. Staff prepared the applications and submitted them to TransLink by the deadline.

The projects for cost-sharing considerations are described below.

Projects for the 2026 TransLink Cost-Share Programs

The following projects have been submitted to TransLink for consideration in the 2026 infrastructure cost-share funding programs. Collectively, these projects will utilize TransLink's allocated funding for the City of Richmond, which is estimated at approximately \$4.1 million for 2026.

Major Road Network and Bike (MRNB) Upgrade Program (allocated)

TransLink's estimated 2026 allocation for Richmond is \$2,389,000 for the MRNB Program. The following projects have been submitted for consideration:

- (Project #1) Steveston Highway Multi-Use Pathway (MUP) Phase 3 - Additional Scope (Shell Road to Highway 99 Interchange): This project includes provision of a multi-use pathway along the south side of Steveston Highway from Shell Road to the Highway 99 Interchange. The project will complete a one-kilometre gap in the cycling network along Steveston Highway by extending the existing Steveston Highway MUP east of Shell Road. Upon completion, users will be able to connect from the Railway Greenway to the new cycling facilities on the Steveston Interchange, the future Fraser River Tunnel and the existing bike lanes to the Riverport.
- (Project #2) River Road Cycling Enhancements (No. 2 Road to Lynas Lane): As part of dike upgrades between No. 2 Road and Lynas Lane on River Drive, this project allows for a dedicated and separated cycling facility to be initiated which will support enhancement along TransLink's Major Bikeway Network.
- (Project #3) Westminster Highway and No. 4 Road Intersection Upgrade: This intersection is ranked #7 of the City's Top 20 Collision Prone Intersections report. Upgrades include increasing left-turn safety and capacity along with pedestrian and cycling facility upgrades.
- (Project #4) Alderbridge Way and No. 4 Road Intersection Safety Improvements: This intersection is ranked #4 of the City's Top 20 Collision Prone Intersections report. Upgrades include improving left-turn safety, removing channelized right-turn islands and pedestrian facility upgrades.

Bicycle Infrastructure Capital Cost-Sharing (BICCS) Program (allocated)

TransLink's 2026 estimated allocation for Richmond is \$1,313,000 for the BICCS Program.

The following projects have been submitted for consideration for the allocated component:

- (Project #1) Steveston Highway Multi-Use Pathway Phase 3 – Additional Scope: As described above for the MRNB Program.

Walking Infrastructure to Transit (WITT) Program (allocated)

TransLink's 2026 estimated allocation for Richmond is \$421,000 for the WITT Program. The following projects have been submitted for consideration for the allocated component:

- *(Project #4) Alderbridge Way and No. 4 Road Intersection Safety Improvements:* As described above for the MRNB Program.
- *(Project #5) Special Crosswalk – Lancing Road and No. 2 Road:* Upgrades include adding in a new pedestrian crossing with flashing beacons to improve connections to and from nearby transit stops.
- *(Project #6) Simpson Road Walkway Infill – Bridgeport Road to River Road:* Upgrades include infill of approximately 225 metres of asphalt walkway in sections, filling gaps between constructed sidewalks in a light industrial/heavy commercial employment neighbourhood and providing improved access to transit on Bridgeport Road.

Requested Funding and Estimated Project Costs

The total requested funding for the 2026 submissions to TransLink's cost-share programs is \$4.1 million, which corresponds to the amount allocated to the City and will support projects with a total estimated eligible project cost of \$10,889,000 (Table 1).

Table 1: Projects Submitted to 2026 TransLink Cost-Share Programs

Project No.	Project	2026 ⁽¹⁾ Potential TransLink Funding	Estimated Project Costs	Total % of Project Costs
1.	Steveston Highway Multi-Use Path – Phase 3 – Additional Scope (Shell Road to Highway 99 Interchange)	\$4,672,500 MRNB \$759,500 BICCS \$1,313,000 (\$2,600,000 remaining from funding received in 2024)	\$6,230,000	75%
2.	River Road Cycling Enhancements (No. 2 Road to Lynas Lane)	\$402,000 MRNB	\$536,000	75%
3.	Westminster Highway and No. 4 Road Intersection Upgrade	\$950,000 MRNB \$616,097 (\$333,903 received in 2024)	\$1,900,000	50%
4.	Alderbridge Way and No. 4 Road Intersection Safety Improvements	\$870,903 ⁽²⁾ MRNB \$611,403 WITT \$259,500	\$1,900,000	46%
5.	Special Crosswalk – Lancing Road and No. 2 Road	\$107,500 WITT	\$215,000	50%
6.	Simpson Road Walkway Infill (Bridgeport Road to River Road)	\$54,000 WITT	\$108,000	50%
	Total 2026 Estimated Funding	\$4,123,000 MRNB \$2,389,000 BICCS \$1,313,000 WITT \$421,000	\$10,889,000	

⁽¹⁾ The amounts shown represent the anticipated funding contribution to be requested from TransLink based on the City's cost estimate for the project. The actual amount invoiced to TransLink follows project completion and is based on incurred costs.

⁽²⁾ Additional funding to be applied through the 2027 funding program.

Should the submissions be successful, the City would enter into funding agreements with TransLink. Staff recommend that the Chief Administrative Officer and General Manager, Engineering and Public Works be authorized to execute the agreements.

Financial Impact

The City's portion of the costs for intersection improvements at Alderbridge Way and No. 4 Road, River Road Cycling Enhancements and Special Crosswalk at Lancing Road and No. 2 Road are included as capital submissions in the 2026 Top 20 Collision Prone Intersections, 2026 Disaster Mitigation and Adaptation Fund Infrastructure Upgrades, and 2026 Special Crosswalk Program, respectively, which will be submitted to Council for consideration during the 2026 budget process.

The City's portion of the costs of the remaining project applications will be funded from previously approved capital projects.

Should any submitted projects receive funding from TransLink exceeding the budgeted external contribution, staff recommend that the external grants be used to reduce the previously approved City funding sources, and the Consolidated 5 Year Financial Plan be amended accordingly. Upon project completion, any excess funding would be returned to the original funding sources.

Conclusion

Several road, pedestrian and bicycle route improvement projects have been submitted to TransLink's various cost-sharing programs for 2026. Maximizing external funding supports the implementation of local transportation improvements.

Should these projects be approved by TransLink and Council, new infrastructure that provides safety and accessibility enhancements to those using sustainable travel modes will be achieved.



Sonali Hingorani, P.Eng.
Manager, Transportation Planning and New Mobility
(604-276-4049)

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