



**Parks, Recreation and Cultural Services Committee  
Electronic Meeting**

**Council Chambers, City Hall  
6911 No. 3 Road**

**Wednesday, July 20, 2022  
4:00 p.m.**

Pg. #      ITEM

MINUTES

**PRCS-3**      *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on June 28, 2022.*



NEXT COMMITTEE MEETING DATE

September 27, 2022, (tentative date) at 4:00 p.m. in Council Chambers

COMMUNITY SERVICES DIVISION

1. **2021 RICHMOND FILM OFFICE YEAR IN REVIEW**  
(File Ref. No. 08-4150-09-01) (REDMS No. 6894176)

**PRCS-7**

**See Page PRCS-7 for full report**

*Designated Speaker: Samir Modhwadia*

STAFF RECOMMENDATION

*That the staff report titled, “2021 Richmond Film Office Year in Review,” dated June 15, 2022, from the Director, Arts, Culture and Heritage Services, be received for information and circulated to motion picture industry stakeholders for their information.*

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2.      **HUNTING BY PERMISSION PROGRAM UPDATE**

(File Ref. No. 11-7000-01) (REDMS No. 6920440)

**PRCS-15**

**See Page PRCS-15 for full report**

*Designated Speaker: Gregg Wheeler*

STAFF RECOMMENDATION

*That the staff report titled “Hunting by Permission Program Update” dated June 17, 2022 from the Director, Recreation and Sport Services, be received for information.*

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3.      **MANAGER’S REPORT**

**ADJOURNMENT**

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## Parks, Recreation and Cultural Services Committee

Date: Tuesday, June 28, 2022

Place: Council Chambers  
Richmond City Hall

Present: Councillor Harold Steves, Chair (by Teleconference)  
Councillor Michael Wolfe (by Teleconference)  
Councillor Bill McNulty  
Councillor Linda McPhail (by Teleconference)

Absent: Councillor Chak Au

Also Present: Councillor Andy Hobbs (by Teleconference)

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on May 25, 2022, be adopted as circulated.*

**CARRIED**

### ADDITIONS & DELETIONS

The Chair noted that an item from Councillor Loo and an item from Councillor Au will be added to the agenda as Item 2A and Item 2B.

**Parks, Recreation & Cultural Services Committee**  
**Tuesday, June 28, 2022**

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**COMMUNITY SERVICES DIVISION**

**1. 2022 ENVIRONMENTAL ENHANCEMENT GRANT PROGRAM - SECOND INTAKE**

(File Ref. No. 03-1085-01) (REDMS No. 6905434)

It was moved and seconded

- (1) That the second round of 2022 Environmental Enhancement Grants be awarded for the total recommended amount of \$4,900 as identified in Attachment 1 of the staff report titled "2022 Environmental Enhancement Grant Program – Second Intake" dated May 30, 2022, from the Director, Parks Services; and*
- (2) That the grant funds be disbursed accordingly.*

**CARRIED**

**2. MENSTRUAL EQUITY INITIATIVE UPDATE**

(File Ref. No. 11-7000-01) (REDMS No. 6896811)

Staff noted the School District has been informed of the program and have implemented dispensers in all their elementary and high schools, and that Youth Coordinators have also made sure the schools are aware.

It was moved and seconded

- (1) That the Menstrual Equity Initiative be continued as outlined in the staff report titled "Menstrual Equity Initiative Update" dated May 27, 2022, from the Director, Recreation and Sport Services, and the Director, Community Social Development; and*
- (2) That the City join the United Way's Period Promise Campaign by signing on to the Period Promise Policy Agreement.*

**CARRIED**

**COUNCILLOR LOO**

**2A. MCLEAN PARK**

(File Ref. No. ) (REDMS No. )

It was noted that Councillor Loo had advised the Committee of a proposed referral regarding the condition of the field at McLean Park in need of repair and upgrade.

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**Tuesday, June 28, 2022**

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Councillor McNulty noted he had made a previous referral with regard to potential sites for sports amenities in East Richmond and Hamilton, as directed through the Sports Council Facility Task Force priorities, in particular looking at McLean Park and the elementary school behind the park. It was further noted that the anticipated report back from staff will also address any drainage concerns.

**COUNCILLOR AU**

2B. *This item was removed from the agenda*

**3. MANAGER'S REPORT**

**(i) Steveston Salmon Festival**

Staff noted the Steveston Salmon Festival is happening on July 1<sup>st</sup> with programming primarily focussed from the Stevenson Community Centre as well as activation stretching from Britannia Shipyards all the way through Garry Point Park, with a shuttle bus connecting the various parts of the site.

**(ii) Hai Long Chinese Junk Boat**

Staff noted the City and the Britannia Shipyard Society are working on a long term moorage agreement to have the Hai Long Chinese Junk Boat in Imperial Landing; details being worked on with the owner.

A brief discussion ensued with respect to the Chinese Bunkhouse and potential ideas and programs for the Hai Long Chinese Junk Boat. Staff noted the owner of the boat is currently focussed on repairs to the boat, and that a number of ideas are being explored for what can be done in the Chinese Bunkhouse to augment the Chinese heritage there.

**(iii) Hamilton Pop-Up Produce Market**

Staff noted that the Hamilton Community Association, in partnership with Urban Bounty, will be hosting a weekly pop-up produce market on Saturdays from 10:00 a.m. to 1:00 p.m. beginning July 9 through November 19. The market will enable Hamilton residents to access low cost fresh fruits and vegetables from local suppliers, and residents with diet related health conditions will also have access to the Green Prescription Program, providing them with free fruits and vegetables from the pop-up market.

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*(iv) Grass Cutting*

Staff provided a brief update regarding some of the recent challenges with cutting grass, specifically with the amount of rain during the spring, noting that the month of May, 2022 had 2.5 times more rain than May 2021, followed by 1.5 times more rain in June 2022 compared to June 2021. As a result, there has been vigorous grass growth, the sites have been very wet and harder to cut with equipment getting stuck at a time when typically the ground is drying up from less rain and wind, and equipment can get on to the fields.

It was noted that Parks' staff will perform a service review for all of Parks' operations throughout the summer, which will include a maintenance program review for the divisions, to look for opportunities to improve efficiencies, including turf grass maintenance.

Discussion ensued with respect to sites where grass is intended to grow approximately one metre tall for the wildlife and insect habitat value, but could be seen as being neglected. It was suggested that signage be installed at these sites to inform the City's practices in this regard.

**ADJOURNMENT**

It was moved and seconded  
*That the meeting adjourn (4:17 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, June 28, 2022.

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Councillor Harold Steves  
Chair

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Lorraine Anderson  
Legislative Services Associate



# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services  
Committee

**From:** Marie Fenwick  
Director, Arts, Culture and Heritage Services

**Re:** 2021 Richmond Film Office Year in Review

**Date:** June 15, 2022

**File:** 08-4150-09-01/2022-  
Vol 01

### Staff Recommendation

That the staff report titled, "2021 Richmond Film Office Year in Review," dated June 15, 2022, from the Director, Arts, Culture and Heritage Services, be received for information and circulated to motion picture industry stakeholders for their information.

*Marie Fenwick*

Marie Fenwick  
Director, Arts, Culture and Heritage Services  
(604-276-4288)

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Economic Development Finance Department	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<i>Severance</i>
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> <i>MF</i>	<b>APPROVED BY CAO</b> <i>Severance</i>

## **Staff Report**

### **Origin**

The City of Richmond has had a dedicated Film Office since 2007. One of the key mandates of the Richmond Film Office is to provide a “one-stop shop” resource for film productions, as well as provide centralized services to Richmond businesses and residents affected by filming. In 2018, Council adopted Policy 1000–Filming on Location in Richmond which formally acknowledges the economic and social benefits of filming.

The purpose of this report is to provide an overview of the 2021 film activity in the City, as well as to advise of early indicators for 2022.

This report supports Council’s Strategic Plan 2018-2022 Strategy #7 A Supported Economic Sector:

*Facilitate diversified economic growth through innovative and sustainable policies, practices and partnerships.*

*7.1 Demonstrate leadership through strategic partnerships, collaborations and exploring innovative and emerging economic practices and technical advancements.*

*7.2 Encourage a strong, diversified economic base while preserving agricultural land and maximizing the use of industrial land.*

*7.3 Attract businesses to locate in Richmond and support employment and training opportunities in Richmond as we grow.*

This report supports Council’s endorsed 2019-2024 Richmond Arts Strategy Objective 3.3:

*Broaden the economic potential and contribution of the arts.*

*3.3.3 Continue to create favorable conditions for the filming industry in Richmond.*

This report supports Council’s endorsed Resilient Economy Strategy Actions 5.6.2.2:

*Continue to support film and television work in Richmond.*

### **Background**

The Richmond Film Office oversees the production of and facilitates filming activities in Richmond. The office processes filming applications, provides permits for filming activity on City-owned properties, and assists with location scouting within the City. Staff facilitate all City services required for filming and coordinates invoicing for those services. The most common services include policing, staff liaisons, location rentals and use of city streets.

A core initiative of the Richmond Film Office is to liaise with motion picture industry and community stakeholders on film-related matters in order to promote the growth of Richmond’s film sector. The key objective of these efforts is to attract production crews to shoot on location



in Richmond on both public and private property. In recent years, the film office has also worked to help attract and facilitate the opening of film studio facilities in Richmond.

### **COVID-19 Update**

The motion picture industry, like many sectors in British Columbia, continues to pivot as provincial, federal, and international guidelines regarding COVID-19 shift. The key priority being the safety and well being of cast, crew, and the communities in which filming activity takes place. Despite the challenges of the pandemic, the Provincial Film Commission reported that 2021 saw an increased number of higher value productions choosing British Columbia for filming. Creative B.C. attributes this success to British Columbia being one of the safest jurisdictions in which to film during the pandemic due to the professionalism and experience of local crews and industry stakeholders.

### **2021 Filming Activity**

2021 was a notable year for filming activity in Richmond, with a significant increase in revenue and an increase in film days and number of permits issued by the Film Office from previous years.

### **2021 Filming Revenue**

*Table 1: Richmond Film Office Total Service and Location Charges 2017-2021*

<b>Year</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Total Service and Location Charges Processed</b>	\$391,725	\$239,101	\$492,342	\$573,956	\$635,202

The Richmond Film Office processed \$635,202 in service and location charges in 2021, an increase of 11% per cent from 2020. The breakdown of revenue was as follows:

- \$356,807 in location rental fees;
- \$47,108 in street use and parking fees;
- \$132,908 in various cost recoveries (e.g., staff time cost recovery, fire hydrant permits, special effects permits);
- \$32,005 to the Richmond RCMP Detachment; and
- \$66,374 for administration fees.

As per Provincial guidelines, the City charges on a cost recovery basis for the majority of services, however location rentals are billed at market rate.

Film revenue collected by the City in 2021 is higher than other years for a variety of reasons including:

- Productions that have leased local film studio facilities generally prefer to film in locations in Richmond;
- Productions such as “*Pachinko*” Season 1, conducted extensive filming at the City’s heritage sites during the duration of their season;
- A high value production under the working title “*Bonfire*” rented out a section of a large City owned back lot for a period of six months which resulted in revenue to Real Estate Services and a high number of prep/wrap days; and
- Productions are requesting larger footprints for longer durations, in order to be able to abide by COVID-19 motion picture industry guidelines.

Along with ongoing filming activity, staff focused on strategic initiatives in 2021 which will benefit the film industry in the future. These include:

- Working with MBS Equipment Company Canada to facilitate the processes required to gain final occupancy of a building for use as a film studio facility;
- Participating in Creative B.C.’s Municipal Film Advisory Committee, and working closely with industry stakeholders to develop plans, implement processes, and provide feedback on the motion picture industry’s COVID-19 return to work materials; and
- Participating in the Community Affairs Committee, a group of municipal, provincial, union and studio executives who meet regularly to address issues and best practices regarding the motion picture industry.

## 2021 Film Days

Table 2: Richmond Film Activity 2017-2021

Year	2017	2018	2019	2020	2021
<b>Shoot Days</b>	205	211	238	128	140
<b>Prep/Wrap/Hold Days</b>	253	209	256	377	373
<b>Total Days of Filming Activity</b>	458	420	494	505	513

Within Richmond, there are many non-City owned locations used for filming, including Steveston Harbour Authority, Metro Vancouver, Vancouver International Airport, and the Gulf of Georgia Cannery. These locations and other private property owners are not obligated to report revenue or filming days to the City. As a courtesy, film production companies generally alert the Richmond Film Office regarding filming to ensure compliance with bylaws, to avoid any traffic or other conflicts in the area and so that the filming can be included in City records. In 2021, there were 453 days of filming activity managed by staff on City-owned property, five days of filming activity on Metro Vancouver property, five days of filming activity at the Gulf of

Georgia Cannery, 24 days of filming activity at Vancouver International Airport, and 26 days of filming activity at Steveston Harbour Authority.

Despite having a comparable number of shoot days to previous years, the industry is seeing a trend in a higher number of prep/wrap days. This increase can be attributed to a number of factors including:

- Productions following strict COVID-19 guidelines which require additional time and larger footprints in order to ensure a safe working environment;
- Productions no longer being able to film in close proximity with each other or film at the same location(s) back to back, requiring the need to work with Film Offices to spread out filming activity throughout various locations within the municipality; and
- With the increase in higher value productions choosing to film in British Columbia, prep/wrap periods are more extensive due to the intricate sets and the scope of work required.

### 2021 Film Studio Facilities

Richmond is currently home to six film studio facilities. The stability of the motion picture industry in Richmond throughout the COVID-19 pandemic is partially attributed to the development of these facilities. Demand for film studio facilities has been increasing for a number of years in the region. This demand has been further amplified with productions preferring to film at a studio facility when possible in order to ensure a safe and controlled work environment.

In 2021, MBS Equipment Company Canada (MBS) converted a leased warehouse in the South Arm area into a film studio facility. MBS Equipment Company Canada is part of the MBS Group, the largest studio based production services equipment and support company in the world. In North America, MBS Group owns eight studios, manages 12 leased properties, and provides production services to an additional 31 properties. It is projected that the production that is currently occupying the facilities will provide regular employment for an average of 250 cast and crew.

### 2021 Filming History

The productions that filmed in Richmond for 2021 included:

- **Motion Pictures:** *Bonfire*, *Fresh*, *Chien Blanc*, and *The Mother*;
- **Documentaries:** *Crowned Athletes*;
- **Short Films:** *It Came to Pass in the Town of Oswiecim*, *Flying*, and *Dragon Fruit*;
- **Television Movies:** *Heatwave*, and *Zoey's Extraordinary Christmas*;
- **Television Series:** *Home Before Dark*-Season 2; *Zoey's Extraordinary Playlist*-Season 2; *Superman & Lois*-Season 1 & 2; *Big Trick Energy*-Season 1; *Pachinko*-Season 1; *The Great Canadian Baking Show*-Season 5; *Yellowjackets*-Season 1; *DC Legends of*

*Tomorrow*-Season 7; *Nancy Drew*-Season 3; *Seeing Canada*-Season 3; and *The Good Doctor*-Season 5;

- **Television Pilots:** *Dead Boy Detectives*;
- **Commercials:** *Coast Capital*, and *Shaw TV*; and
- **Marketing Campaigns & Commercial Photoshoots:** *MPPIA Thank You Public Service Announcement*, *Tourism Richmond*, *FORM Swim*, and *Worksafe BC Courier Industry Videos*.

### **Early Indicators for 2022**

Due to a resurgence in COVID-19 case numbers in late 2021 and restrictions as a result of the Omicron variant, there was a dip in filming activity in British Columbia during the first quarter of 2022. This decrease in activity was fleeting, and while projections for 2022 remain cautious, it is expected that filming activity in the region will remain steady. As of May 2022 the Film Office has issued 30 film location agreements. In order to accommodate as many productions as possible, with the least amount of impact to residents and other industries, staff consider film applications very carefully and work closely with productions to consider a variety of locations within the City.

As the international, federal, and provincial responses to the COVID-19 pandemic shift, the motion picture industry continues to pivot, with productions choosing to film in regions that are safe, stable, and cost effective. It is expected that filming activity in British Columbia will remain steady in 2022. Staff will monitor the situation and continue to liaise closely with the industry.

### **Economic Benefits of Filming**

Each year the Motion Picture Association – Canada (MPA-Canada) releases economic impact studies for at least one production filmed in British Columbia. A report on the impact of the Metro Vancouver filmed production “*Superman & Lois*” Season 1, which filmed between 2020-2021 was recently released. The report highlights that the production:

- Contributed a total of \$137 million to British Columbia’s GDP;
- Spent \$95 million in British Columbia
  - 42 per cent spent on local goods and services (such as costumes, catering, automobile rentals & more);
  - 58 per cent spent on local crew & other labour;
- Stimulated 1,220 full-time equivalent jobs through production in the province; and
- Supported 1,280 community businesses.

These reports provide a good example of the impact one production can have on the local economy. This particular report is especially fitting, as “*Superman & Lois*” Season 1, not only filmed on location in Richmond (and other municipalities) but also worked out of two film studio facilities located within the City.

MPA-Canada also collects local spending data from all of their global studio members, highlighting the impact of the motion picture industry on communities across Canada. In 2020,

MPA Studios spent more than \$1.14 billion on goods and services, and supported 27,350 businesses in British Columbia. In the Richmond community alone, MPA Studios supported more than 1,000 businesses with over \$13 million in spending on production-related goods and services (such as costumes, catering, automobile rentals and more). While MPA Studio data for 2021 has not yet been released, it is expected that the impacts the motion picture industry has on the local economy will continue to remain positive and strong. The MPA member studios include Disney, Warner Bros., Sony Pictures, Paramount, Netflix, and NBCUniversal.

According to Creative B.C.'s 2020-2021 Impact Report, British Columbia continues to be the largest motion picture hub in Canada and third largest in North America, with an estimated 350 productions in the region. Despite the five month pause due to the global pandemic in 2020, these productions contributed \$1.83 billion Total Gross Domestic Product (GDP) in value added to British Columbia's economy. Total GDP includes pay and profits resulting from the industry's activities and is now included as part of Creative B.C.'s new measurement mechanism for government and industry. Furthermore, insights from the Impact Report show that there are between 60,000 to 70,000 British Columbian "workers" in the motion picture industry. As the industry is largely comprised of gig or freelance workers, this type of work remains difficult to measure however, Creative B.C. data indicates that this equates to 28,018 total full-time equivalent jobs when traditional approaches to "hours worked" are used as a measurement tool. In Richmond, beyond the revenue generated by the City and public properties, filming continues to contribute significant direct and indirect revenue to local businesses and land owners.

British Columbia has over 120 sound stages representing over 2.8 million square feet of purpose built stages and warehouse conversions. Productions are actively seeking warehouse spaces and converting them into film studio facilities. As of 2021, there are six film studio facilities in Richmond, four are operated by stage management companies and two are operated by studio production companies.

The film sector continues to be a major employer in British Columbia and in Richmond. A media release published by the Vancouver Economic Commission in October 2021 reported that "since 2012, the motion picture industry has collectively invested \$26 billion into the provincial economy, \$14.4 billion of which have been paid directly as wages to British Columbians". The release further states that the film "industry acted as an economic lifeline during the pandemic". In Richmond, it is estimated that there were over \$17 million in wages earned by residents employed in 2020. The 2021 wage totals are yet to be released, however film production unions are anticipating that 2021 wage totals will be higher as a result of increased filming activity as the industry recovers from the temporary setback presented by the COVID-19 pandemic.

### **Industry Initiatives**

As filming activity continues to increase in Richmond, staff are working closely with stakeholders at Creative B.C., motion picture industry representatives, and neighbouring municipalities on a variety of initiatives.

In early 2021, staff were approached by the Motion Picture Community Initiative of British Columbia (MPCI B.C.) regarding a marketing proposal to acknowledge and thank various sector partners and the community for their support towards the film industry's return during the

COVID-19 pandemic. The initiative encompassed a public service announcement video titled “*A Very BC Production*”, which featured Honourable Melanie Mark – Minister of Tourism, Art, Culture and Sport and highlighted the support the film industry has received from frontline workers, small business owners, residents, local governments, and production cast and crews. As a popular film location with a high number of small businesses, MPCIB.C. worked with staff to feature Steveston Village in the section of the video that acknowledges the support received from small business owners who have opened their doors to film crews. The video was very well received by film industry partners and the community, and includes a shot of the iconic Hepworth Block.

The City of Richmond was also invited by the Motion Picture Production Industry Association of British Columbia to participate in a town hall at the sixth annual Creative Industries Week. The virtual session comprised of representatives from production, business, and local government to discuss the local impacts of the global pandemic on the motion picture industry. As one of two film offices invited to speak at the session, staff were able to share how the City of Richmond was able to mobilize and adjust internal processes in order to support the film sector’s safe return to work in 2020.

### **Financial Impact**

None.

### **Conclusion**

The Richmond Film Office brought in more revenue and cost recoveries in 2021 than in any previous year. This increase in service and location fees processed can be attributed to multiple factors, including the establishment of additional film studio facilities in Richmond and a trend of higher value productions choosing British Columbia for their filming. Staff are committed to working with stakeholders to establish and execute strategic initiatives and adjust existing services in order to enable the motion picture industry’s recovery and growth during and beyond COVID-19. The film sector continues to be an important economic industry in the City. The financial impact through employment and fees for locations is significant and beneficial to the City, local businesses and its residents.



Samir Modhwadia  
Film and Major Events Liaison  
(604-247-4607)



# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services  
Committee

**From:** Elizabeth Ayers  
Director, Recreation and Sport Services

**Re:** Hunting by Permission Program Update

**Date:** June 17, 2022

**File:** 11-7000-01/2022-Vol  
01

### Staff Recommendation

That the staff report titled "Hunting by Permission Program Update" dated June 17, 2022 from the Director, Recreation and Sport Services, be received for information.

Elizabeth Ayers  
Director, Recreation and Sport Services  
(604-247-4669)

Att. 4

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Community Bylaws	<input checked="" type="checkbox"/>	 _____
RCMP	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>	<b>APPROVED BY CAO</b>
	 _____	 _____

## Staff Report

### Origin

At the July 12, 2021, Council meeting, staff received the following referral:

*That staff be directed to conduct consultation with farm owners and other stakeholders regarding the Hunting by Permission program, including: (a) the appropriate rules and areas and properties, including the development of a more detailed map; (b) enforcement strategies; (c) the timing between the hunting application and permit issuance; (d) general education of the public and stakeholders; (e) more effective signage in conjunction with the Hunting by Permission program; and (f) residency restrictions.*

The purpose of this report is to respond to this referral. This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance and protect the safety and well-being of Richmond.*

*1.1 Enhance safety services and strategies to meet community needs.*

### Analysis

#### Background

The use of a firearm in Richmond is regulated through the *Regulating the Discharge of Firearms Bylaw No. 4183* ("the Bylaw") (Attachment 1), which generally prohibits the discharge of firearms within the Municipality. The Bylaw provides for hunting in designated areas where "hunting by permission" is allowed with the necessary permits and permissions in place.

The Bylaw authorizes the Richmond Rod and Gun Club ("the Club") to operate the Hunting by Permission program ("Program"), which they have been doing since the Bylaw was established in 1983. The Program is run on an annual basis for the purpose of safely managing the recreational hunting of waterfowl during the hunting season in Richmond's Agricultural Land Reserve ("ALR"), as shown in Schedule A of Attachment 1.

Three housekeeping amendments to the Bylaw were adopted by Council at the July 12, 2021, Council meeting. The amendments included increasing the required liability insurance to \$5,000,000, changing the fine from a maximum fine of \$2,000 to "be no less than \$1,000 and can be up to \$50,000" and updating the map that highlights the two areas where hunting is permitted.

#### Richmond Rod and Gun Club Hunting by Permission Pass Program 2021/2022 Season

The following table is a summary of the 2021/2022 Program managed by the Club that operated from September 15, 2021, to March 31, 2022.



Table 1 – Summary of the Richmond Rod and Gun Club 2021/2022 Hunting Season Statistics

<b>Richmond Rod and Gun Club 2021/2022 Hunting Season Summary</b>	
Number of passes issued	12 Passes
Number of years pass holders had hunted	From 3 to 60 Years (28 year average)
Number of years with the hunting by permission program	From 2 to 20 Years (10 years average)
Number of times hunted with their pass this past season	From 3 to 20 times (average of 11 times)
Number of farms that pass holders hunted within Richmond's ALR this past season	7 properties
Number of times pass holders hunted south of Steveston Highway in the ALR	5 pass holders hunted a total of 61 times
Number of times pass holders hunted east of No. 6 Rd in the ALR	7 pass holders hunted a total of 79 times
Number of pass holders that hunted in both ALR zones	0 pass holders
Richmond residency	6 of the 12 pass holders are Richmond residents

The Club's summary of this past year's Program shows that 12 hunters took part in the Program and that hunting occurred on seven properties in the two ALR zones.

#### *Calls for Service Related to Shots Fired*

There were five calls for service to the Richmond RCMP related to shots fired from September 15, 2021, to March 31, 2022, within the two designated ALR zones. All five of these calls for service files were closed with no charges being laid. During this same period, the City of Richmond's Bylaw Department did not receive any complaints regarding hunting.

#### Program Education and Administration Enhancements

In response to feedback on the Program and to address the Council referrals, staff worked with the Club to improve communications regarding the program, lengthen the time between application request and issuance of a Program pass as well as other procedural improvements, including new map requirements. Enhancements to the Program's Hunters Waiver Form, Farm Access Pass and Hunting by Permission Map of Property were developed and implemented this past season by the Club to increase the "general education and awareness of the program".

#### *Richmond Rod and Gun Club Hunting by Permission Pass Application Process Updates*

The Club requires the following documents be submitted for review in order for a Hunting by Permission Pass to be issued:

- Proof of Federal Government PAL (Possession and Acquisition License);

- Proof of Province of BC's CORE Certificate (Conservation and Outdoor Recreation Education Certificate);
- Proof of Lower Fraser Valley Special Area License;
- Proof of a Federal Government Migratory Game Bird Hunting Permit;
- Proof of insurance, in the amount of \$5,000,000;
- Signed copy of the Program's waiver form; and
- Signed copy of the Hunting by Permission Map of Property ("Property Map") and signature of Property Owner, which includes the detailed aerial map of the property including addresses, adjacencies and distances within the property (NEW).

New this year was the development and implementation of the Property Map which provides the property owner and the hunter with a clear indication of where hunting waterfowl may occur. Using the City of Richmond's interactive mapping software, specific satellite property maps were made for each of the properties where hunters sought the owner's permission to hunt (Attachment 2). These Hunting by Permission property maps included the owner's name(s), addresses, property boundaries, adjacencies and dimensions of the property, so that hunters could show property owners where they were proposing to hunt. Specific wording from the Bylaw on where hunting is not permitted was included on the map. The map must be signed by the property owner and submitted as part of the process outlined above.

The Club required hunters to provide the address and the signature of the landowner before hunting could occur, which created a period of time between "the hunting application and permit issuance". The development of property maps helped to ensure all parties understood where hunting could occur with the property owner's written approval.

The above licenses, certifications and permit requirements combined with the enhancements to the Club's forms ensure that individuals that take part in the Program understand the importance of their legal obligations as hunters. This includes the safe handling of firearms, choice of appropriate firearm, storage and transportation of firearms along with what constitutes ethical practices related to hunting, and recommendations on location and direction of shooting.

#### Enforcement and Signage

To address education, enforcement and effective signage of the Program, staff installed approximately 30 reflective 24"x30" yellow metal street signs (Attachment 3) on each of the City of Richmond roadways that leads into the two ALR zones where hunting is permitted. These signs were installed in September of 2021. The signs state that a "Hunting by Permission Pass" is required along with referencing the Bylaw, highlighting the fine (up to \$50,000) and the Club's contact information.

In order to ensure landowners and residents are aware of and understand the Program, a letter was sent to over 300 addresses within the two ALR zones in October of 2021. The letters detailed the Program, including referencing the Bylaw to provide general information and awareness about the Program. The letter included the requirements that hunters must follow to take part in the Program, including "the written permission of the property owner on the property

they want to hunt on”. Residents were also invited to request “Private Property No Hunting” 8”x10” weather proof signs (Attachment 4) for installation on their property. Staff received a total of seven requests. The letter also invited residents to contact the Manager, Sport and Community Events, with questions or comments. No comments were received.

#### Consultation with Land Owners and Other Stakeholders

Staff consulted with property owners and residents within the two ALR zones, City of Richmond’s Bylaws Department, Richmond RCMP and the Club since the hunting season closed March 31, 2022, to review the impact of the program changes implemented for the 2021-2022 hunting season.

A letter was sent to the same 300 residents reviewing the parameters of the Program, along with a link to a Let’s Talk Richmond online survey that was open from June 9, 2022, to June 17, 2022, for their feedback on the Program.

Below is a summary of key insights from the survey:

- Of the 300 plus letters that were sent, 21 surveys (7%) were completed;
- The respondents to the survey were almost equally split between the two ALR zones;
- Five respondents provided permission this season for hunting on their property as per the Program. The rest of the respondents were not approached for permission to hunt on their property;
- Those that permitted permission for hunting on their property felt safe while the hunter was hunting on their property, and that communications with the hunter were clear;
- Half of respondents support the Program. Farmers in particular also noted that the Program helped to mitigate damage to their fields by waterfowl during the winter months;
- In regards to residency, 60% of respondents did not feel Richmond residency was important as a requirement to hunt;
- There were a number of comments from respondents expressing concern for the safety of the public in general; and
- The majority of respondents were aware of the new signage that was installed. Some indicated that signage could be further increased within the two ALR zones.

Overall, the survey showed a mix of support for the Program, with residents within the ALR zone who were not approached by hunters to hunt on their property being less in favor of the Program, while the farmers who allowed hunting on their property fully supported the Program.

The farmers believe that the Program contributed to the ongoing operation of their commercial farms by helping to manage waterfowl on their fields.

Staff recommend that the Program continue as is, with the new processes and procedures implemented in 2021-2022 in place, and that staff continue to work with the Club on the management of the Program. Staff will review the location of signage in the two ALR zones and add signage as appropriate before the season commences.

### **Financial Impact**

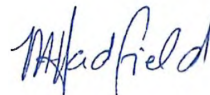
None.

### **Conclusion**

That the City of Richmond continue to work with the Club so that their Program for the hunting of waterfowl in Richmond can continue as a safe and well managed program that benefits commercial farms within the two ALR zones, and provides recreational opportunities for hunters to hunt in Richmond. Through improvements made to the program by the Club and the City of Richmond, there is now greater clarity and awareness as to what is required of hunters before they can legally hunt with permission on private properties within the ALR. Staff will continue to work with the Club, residents, Richmond RCMP and the City of Richmond's Bylaws Department to monitor the ongoing effectiveness and safety of the program.



Gregg Wheeler  
Manager, Arena Services  
(604-244-1274)



Mandy Hadfield  
Manager, Sport and Community Events  
(604-204-8550)

- Att. 1: City of Richmond Regulating the Discharge of Firearms Bylaw No. 4183  
2: Hunting by Permission Map of Property and Signature of Property Owner  
3: Sample of "Attention Hunters" Sign  
4: Sample of "Private Property No Hunting" Sign



CITY OF RICHMOND

# ***REGULATING THE DISCHARGE OF FIREARMS***

## **BYLAW NO. 4183**

EFFECTIVE DATE – March 29, 1983

### **CONSOLIDATED FOR CONVENIENCE ONLY**

This is a consolidation of the bylaws below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

#### AMENDMENT BYLAW

#### EFFECTIVE DATE

SCHEDULE A No. 6106  
 SCHEDULE A No. 6491  
 SCHEDULE A No. 6941  
 Bylaw 8538  
 Bylaw 10278

June 26, 1993  
 July 24, 1995  
 August 24, 1998  
 November 9, 2009  
 July 26, 2021

The bylaw numbers in the margin of this consolidation refer to the bylaws that amended the principal Bylaw No. 4183. The number of any amending bylaw that has been repealed is not referred to in this consolidation.

## **REGULATING THE DISCHARGE OF FIREARMS BYLAW NO. 4183**

A Bylaw for the Purpose of Regulating  
the Discharge of Firearms

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The Council of The Corporation of the Township of Richmond, in open meeting assembled, enacts as follows:

### **INTERPRETATION**

For the purposes of this Bylaw

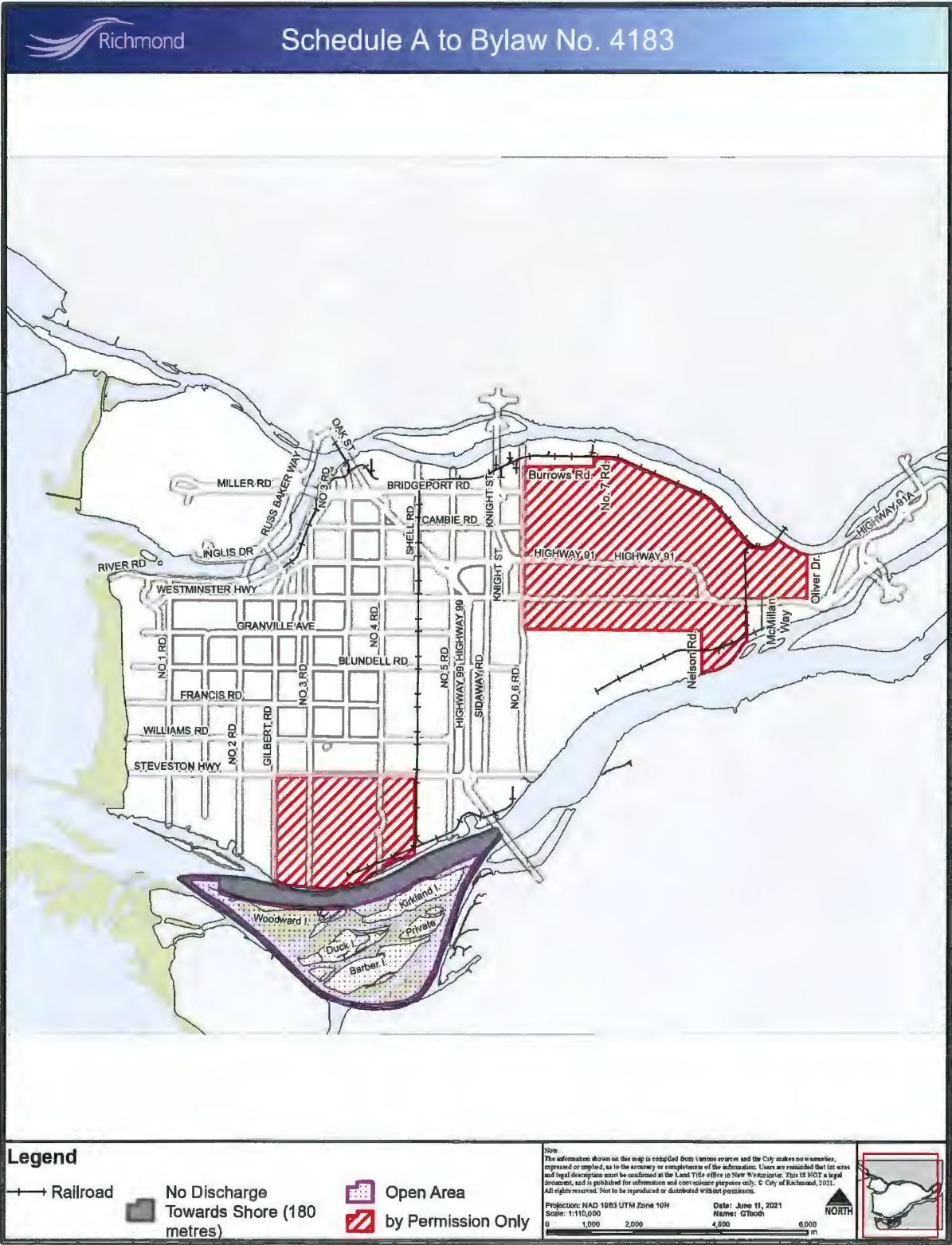
1. "FIREARM" means a rifle, pistol, or shotgun and includes air guns, air rifles, air pistols and spring guns but does not include firearms used for the discharge of blank ammunition in connection with an athletic or sporting event.
2. "PUBLIC HIGHWAY" means highway as defined in the Municipal Act.
3. The provisions of this Bylaw shall not apply to Peace Officers, employees of the Fisheries & Wildlife Branch, employees of the Ministries of Fisheries & Oceans, employees of the Canadian Wildlife Service, or employees of the Society for the Prevention of Cruelty to Animals required to use firearms in the line of duty.
4. No person shall discharge a firearm within or into the area designated as "closed" on Schedule "A" attached hereto and forming part of this Bylaw.
5. No person shall discharge a firearm utilizing a single projectile within the Municipality except as specifically provided under section 6 and section 7 hereof.
6. (1) A permit to allow the discharge of firearms within the Municipality shall be required:
  - (a) for the operation of a pistol, rifle, trap and/or skeet shooting range, and
  - (b) for an organized trap or skeet shooting event not located on a shooting range permitted to operate under this Bylaw, and
  - (c) when the discharge of firearms is to be conducted by a person who is the holder of a valid resident trapping licence and a resident hunting or firearms licence issued by the Province of British Columbia who has produced written permission from the owner or the lessee of the lands upon which he proposes to operate his trap line.
- (2) A permit for the discharge of firearms may be issued providing the applicant is covered by an existing public liability and property damage insurance policy in the minimum amount of \$5,000,000.00 validated for the duration of the permit.

- (3) Any person requiring a permit under this section shall make application in writing to the Council of the Municipality setting forth complete details of the activity or event for which the permit is required.
  - (4) The Council of the Municipality may, after considering the application referred to in section 6(3) hereof, issue a permit subject to such terms and conditions as the Council deems necessary.
- 7. Notwithstanding sections 4 and 5 hereof, but subject to the Migratory Birds Convention Act, the Wildlife Act and regulations thereto, a person may discharge a firearm within the Municipality without first obtaining a permit therefor when:
  - (a) he is engaged in a farm operation and the firearm is discharged for the purpose of protecting his crops or livestock from birds or animals,
  - (b) he is engaged in the humane destruction or slaughter of domestic livestock, or
  - (c) he is engaged in a commercial slaughter-house operation, or
  - (d) he is engaged in shooting on a pistol, rifle, trap or skeet shooting range duly authorized by a permit pursuant to section 6 of this Bylaw.
- 8. Notwithstanding the provisions of section 4 hereof a person may, in that portion of the Municipality designated as open hunting on Schedule "A" attached hereto and forming part of this Bylaw, during that part of each year when the hunting of wildlife may be carried out in accordance with the laws of the Province of British Columbia and where that person is a holder of a valid and subsisting licence issued by the Province of British Columbia and as required by the laws of the said Province and of Canada for the hunting and killing of such wildlife, discharge firearms therein without the necessity of obtaining a permit therefor pursuant to this Bylaw.
- 9. Notwithstanding the provisions of section 4 hereof, a person may, in the area designated as "hunting by permission only" on Schedule "A" attached hereto and forming part of this Bylaw, if he has a hunting by permission pass issued by the Richmond Rod and Gun Club and validated by the owner of the property, during that period of each year when the hunting of wildlife may be carried out in accordance with the laws of the Province of British Columbia and where that person is a holder of a valid and subsisting licence issued by the Province of British Columbia and as required by the laws of the said Province and of Canada for the hunting and killing of such wildlife, discharge firearms therein without the necessity of obtaining a permit therefor pursuant to this Bylaw.
- 10. Notwithstanding any provisions of this Bylaw:
  - (a) unless authorized by a permit issued in keeping with this Bylaw, no person shall discharge, within the limits of the Municipality, any firearm within 135 metres of any school building, school yard, public park, playground, church, workshop, place of business, dwelling house, farm building, public highway, or other place where persons may be assembled or engaged in work of any kind,

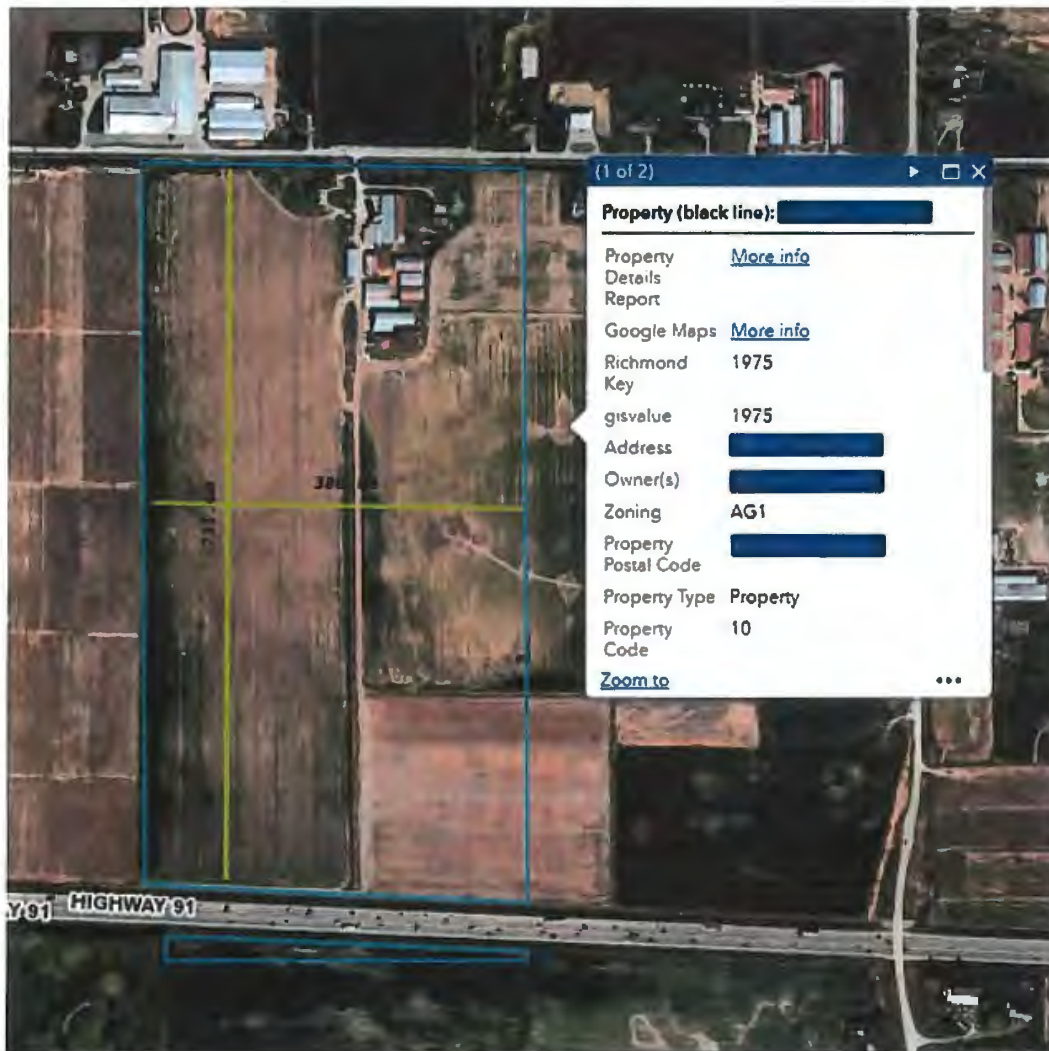
- (b) it shall be lawful for a person to discharge a firearm within or into the Vancouver International Airport with the written permission of the Manager of Vancouver International Airport.
- 11.
  - (a) No person shall discharge a firearm in the area designated as "no discharge toward shore" on Schedule "A" attached hereto and forming part of this Bylaw unless the firearm is aimed into an adjacent area designated as "open area" on Schedule "A" attached hereto and forming part of this Bylaw.
  - (b) The area designated as "no discharge toward shore" shall be a strip 180 metres wide measured out from a line drawn parallel to and perpendicularly distant 180 metres from the shore on the outside foot of the dyke as the case may be.
- 12. Any person who contravenes or violates any provision of this Bylaw, or who suffers or allows any act or thing to be done in contravention or violation of this Bylaw, or who fails or neglects to do anything required to be done under this Bylaw, commits an offence and upon conviction shall be liable to a fine of not less than One Thousand Dollars (\$1,000.00) and not more than Fifty Thousand Dollars (\$50,000.00), in addition to the costs of the prosecution, and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence."
- 13. Bylaw No. 4106 is hereby repealed.
- 14. This Bylaw is in effect and in force and binding on all persons as from the day following the date of its adoption.



SCHEDULE A to BYLAW NO. 4183



## Hunting by Permission Map of Property and Signature of Property Owner



*\*On the above highlighted property show where on the property hunting will occur. Ensure that the hunting zone is 135 meters from any school building, school yard, public park, playground, church, workshop, place of business, dwelling house, farm building, public highway, or other place where persons may be assembled or engaged in work of any kind within the property area.*

HUNTING BY PERMISSION PASS HOLDERS MUST HAVE THIS SECTION SIGNED BY PROPERTY OWNER BEFORE HUNTING ON HIS OR HER LAND.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Signature of Property Owner



# ATTENTION HUNTERS

## HUNTING BY PERMISSION PASS

issued by the Richmond  
Rod & Gun Club required  
for hunting in Richmond

**Bylaw No. 4183**

Those without a valid **Hunting by Permission Pass** are  
subject to fines of up to \$50,000.

For more info visit [www.richmondrodandgunclub.com](http://www.richmondrodandgunclub.com)



**PRIVATE PROPERTY**

**NO  
HUNTING**



City of Richmond Discharge of Firearms Bylaw No. 4183  
Subject to fines of up to \$50,000

