



Parks, Recreation and Cultural Services Committee

Anderson Room, City Hall
6911 No. 3 Road

Tuesday, May 29, 2012
4:00 p.m.

Pg. # ITEM

MINUTES

PRCS-3 *Motion to adopt the minutes of the meetings of the Parks, Recreation and Cultural Services Committee held on Wednesday, December 14, 2011 and Tuesday, March 27, 2012.*



NEXT COMMITTEE MEETING DATE

Tuesday, June 26, 2012 (tentative date) at 4:00 p.m. in the Anderson Room.

COMMUNITY SERVICES DEPARTMENT

1. **BRITANNIA HERITAGE SHIPYARD NATIONAL HISTORIC SITE**
(File Ref. No.) (REDMS No. 3526790)

PRCS-13

See Page **PRCS-13** for full report

Designated Speakers: Jane Fernyhough & Bryan Klassen

STAFF RECOMMENDATION

- (1) *That the Terms of Reference for a Britannia Heritage Shipyard Building Committee, as outlined in the report dated May 3, 2012 from the Director, Arts, Culture and Heritage Services, be endorsed; and*

- (2) *That a Britannia Heritage Shipyard Building Committee be established as per the Terms of Reference.*



2. **STEVESTON INTERURBAN TRAM BUILDING PUBLIC ART PROJECT**

(File Ref. No. 11-7000-09-20-134) (REDMS No. 3527761)

PRCS-35

See Page **PRCS-35** for full report

Designated Speaker: Eric Fiss

STAFF RECOMMENDATION

That the concept proposal and installation of the Steveston Interurban Tram Building Public Art Project “Interurban Map” by artist Mia Weinberg, as presented in the report from the Director, Arts, Culture & Heritage Services dated May 7, 2012, be endorsed.



PARKS AND RECREATION DEPARTMENT

3. **RICHMOND CHILDREN'S CHARTER**

(File Ref. No.) (REDMS No. 3527945)

PRCS-47

See Page **PRCS-47** for full report

Designated Speakers: Elizabeth Ayers & Lesley Sherlock

STAFF RECOMMENDATION

That the Richmond Children First's “Richmond Children's Charter,” as presented in the report dated May 3, 2012, from the Acting Director, Recreation, be endorsed.



4. **MANAGER'S REPORT**

ADJOURNMENT





Parks, Recreation & Cultural Services Committee

Date: Wednesday, December 14, 2011

Place: Anderson Room
Richmond City Hall

Present: Councillor Harold Steves, Chair
Councillor Linda Barnes
Councillor Bill McNulty
Mayor Malcolm Brodie

Absent: Councillor Ken Johnston, Vice-Chair
Councillor Evelina Halsey-Brandt

Also Present: Councillor Chak Au (entered at 4:04 p.m.)
Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

COUNCILLOR HAROLD STEVES

1. **PHOENIX NET LOFT**
(File Ref. No.)

The Chair spoke of development along the Steveston waterfront, in particular the Phoenix Net Loft building.

Discussion ensued regarding the Phoenix Net Loft building and copies of three past documents related to the usage of the Phoenix Net Loft building were distributed: (i) Background Open House Results – Imperial Landing Waterfront; (ii) Site Analysis and Development Plan – BC Packers (the Steveston Properties); and (iii) Phoenix Net Loft Artists' Market (attached to and forming part of these Minutes as Schedule 1).

As a result of the discussion, the following **referral** was introduced:

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It was moved and seconded

That the three documents related to the Phoenix Net Loft building (Background Open House Results – Imperial Landing Waterfront, Site Analysis and Development Plan – BC Packers: The Steveston Properties, and Phoenix Net Loft Artists' Market) be referred to staff to be considered in conjunction with the development of the Steveston waterfront.

CARRIED

COUNCILLOR LINDA BARNES

2. JACK-O-LANTERN EVENT

(File Ref. No.)

Discussion ensued regarding a jack-o-lantern event held annually in the City of Nanaimo. It was noted that after Halloween, Nanaimo residents drive to a designated road and drop off their carved jack-o-lanterns for display. The jack-o-lanterns remain there until they compost. The notion of the event is to have residents drive by to enjoy all the jack-o-lanterns on display and make donations.

As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

That the City of Nanaimo's jack-o-lantern event be referred to staff to determine whether there is a local organization that would be interested in developing such an event in Richmond and to examine possible locations for such an event.

CARRIED

Councillor Au entered the meeting (4:04 p.m.).

3. GEOTOURISM

(File Ref. No.)

Councillor Barnes made reference to a GeoTourism Program and circulated a page from a geotourism guide (attached to and forming part of these Minutes as Schedule 2).

Discussion ensued and it was noted that geotourism is like a treasure hunt but with a twist. It combines outdoor adventure and exploration activities of geocaching and letterboxing, with anecdotal and historical education. Participants use a global positioning system (GPS) or traditional treasure hunt clues to locate boxes hidden throughout the region and uncover riches along the way.

Discussion further ensued regarding geotourism and it was noted that the Gulf of Georgia Cannery is already offering a geocaching program as are other organizations in Richmond.

Parks, Recreation & Cultural Services Committee

Wednesday, December 14, 2011

It was noted that it may be of value to external organizations and societies to offer such a program in an effort to highlight some of Richmond's heritage assets.

As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

That the notion of geotourism be referred to staff for communication to various heritage groups for their potential use of the concept in their programming.

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:10 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation & Cultural Services Committee of the Council of the City of Richmond held on Wednesday, December 14, 2011.

Councillor Harold Steves
Chair

Hanieh Floujeh
Committee Clerk



Parks, Recreation & Cultural Services Committee

Date: Tuesday, March 27, 2012

Place: Anderson Room
Richmond City Hall

Present: Councillor Harold Steves, Chair
Councillor Evelina Halsey-Brandt
Councillor Bill McNulty

Absent: Councillor Ken Johnston, Vice-Chair
Councillor Linda Barnes

Also Present: Councillor Chak Au
Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on Tuesday, February 28, 2012, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Tuesday, April 24, 2012 (tentative date) at 4:00 p.m. in the Anderson Room.

COMMUNITY SERVICES DEPARTMENT

1. **RICHMOND 2011 HERITAGE UPDATE**
(File Ref. No.) (REDMS No. 3472212)

Parks, Recreation & Cultural Services Committee

Tuesday, March 27, 2012

Connie Baxter, Supervisor, Richmond Museum and Heritage Services, provided background information.

Discussion ensued regarding the lack of signage identifying the heritage of various buildings in Steveston Village, in particular the Hepworth Building located at 3580 Moncton Street. In reply to a query from Committee, Ms. Baxter advised that staff coordinate some programming with the Steveston business community, however additional efforts could be examined. Jane Fernyhough, Director, Arts, Culture & Heritage, stated that staff would further explore this concept with the Heritage Commission.

Discussion further ensued and Committee expressed their support for signs and/or plaques that identify the heritage value of buildings in Steveston Village.

The Chair commented on parking in Steveston. It was suggested that Heritage staff work with Transportation staff to explore the possibility of constructing a parkade or building on the parking lot adjacent to the Hepworth Building and include provisions to protect and to preserve the building for the future.

The Chair pointed out that he believed the operating cost per visit for particular City programs in Steveston was not feasible given the low public turnout.

Discussion ensued and it was suggested that consideration be given to reallocating staff resources within some City facilities in Steveston. As a result of the discussion the following **referral** was made:

It was moved and seconded

That staff review the Programmer position assigned to the Steveston area and consider reassigning the personnel to Britannia and report back.

CARRIED

It was moved and seconded

That the Richmond 2011 Heritage Update be received for information.

CARRIED

2. **RICHMOND PUBLIC LIBRARY STRATEGIC PLAN**

(File Ref. No.) (REDMS No. 3476713)

Kim Somerville, Manager, Arts Services, provided background information.

Discussion ensued and Committee expressed concern regarding utilizing the 2011 surplus to fund the proposed project as it may delay it. It was noted that identifying alternate available funding sources would allow staff to proceed with the proposed project in a timely manner.

Parks, Recreation & Cultural Services Committee

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It was moved and seconded

- (1) *That the Richmond City of Readers Strategic Plan 2011-2014 be updated by the Richmond Public Library in consultation with the community;*
- (2) *That staff identify various sources of funding for the feasibility study for the library system; and*
- (3) *That City staff present a revised Strategic Plan to Council in 2013.*

CARRIED

3. **NO. 3 ROAD CENTRE MEDIAN RAILING PUBLIC ART PROJECT:
BROWNGATE ROAD TO CAMBIE ROAD**

(File Ref. No. 11-7000-09-01) (REDMS No. 3491005)

It was moved and seconded

That the Call to Artists for the No. 3 Road Centre Median Railing Public Art Project: Browngate Road to Cambie Road as presented in the report dated March 12, 2012 from the Director, Arts, Culture and Heritage, be endorsed.

CARRIED

4. **BRITANNIA HERITAGE SHIPYARD NATIONAL HISTORIC SITE**

(File Ref. No.) (REDMS No. 3389337 v.7)

Bryan Klassen, Britannia Site Supervisor, provided background information.

In reply to comments from Committee, Mr. Klassen and Ms. Fernyhough advised that the creation of a Britannia Building Task Force was recommended as the group would have a specific role within a finite timeframe. Cathryn Volkering Carlile, General Manager – Community Services, stated that staff were not opposed to amending the terminology from Britannia Heritage Shipyard Building Task Force to Britannia Heritage Shipyard Building Committee.

Also, it was noted that the Seine Net Loft had been altered to accommodate the Lubzinski exhibit, and that the modifications carried out were consistent with the required upgrades to the building.

The Chair referenced the Britannia Heritage Shipyard Business Plan dated September 2000 (copy on file, City Clerk's Office) and requested that staff circulate a copy of the Plan to all members of Council. In addition, the Chair reviewed the composition of the Building Committee as set out on Page 20 of the Plan. He commented on the mandate of the Building Committee, noting that three buildings remain to be addressed: (i) the Seine Net Loft; (ii) the Japanese Duplex; and (iii) the First Nations Bunkhouse.

Discussion ensued regarding amending the terminology from Britannia Building Task Force to Britannia Building Committee and it was noted that the proposed Terms of Reference would also require revision.

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Discussion further took place and Committee noted that a revised Terms of Reference should be reflective of Committee's comments and of Council's initial intent for the Building Committee's mandate. As result of the discussion, the following **referral** was made:

It was moved and seconded

That the staff report entitled "Britannia Heritage Shipyard National Historic Site" dated March 9, 2012 from the Director, Arts, Culture & Heritage be referred back to staff to examine the Terms of Reference for the Building Committee to oversee the final three buildings.

The question on the **referral** was not called.

Loren Slye, 11911 3rd Avenue, representing the Britannia Heritage Shipyard Society, noted that the Society supports the proposal and looks forward to working with staff. However, Mr. Slye expressed concern regarding the Society's representation; he noted that the Society would like that the Building Committee's Terms of Reference include two appointed members of the Society.

The question on the **referral** was then called and it was **CARRIED**.

PARKS AND RECREATION DEPARTMENT

5. **WOODWARD SCHOOL / NEIGHBOURHOOD PARK CHARACTERIZATION PLAN**

(File Ref. No. 06-2345-20-WOOD1) (REDMS No. 3480276)

In reply to a query from Committee, Mike Redpath, Senior Manager, Parks, advised that the City requires the School Board's consent for this project as the proposed park improvements occur on their property.

It was moved and seconded

- (1) *That the "Woodward School/Neighbourhood Park Characterization Plan" as detailed in the staff report dated February 23, 2012, from the General Manager, Parks & Recreation be approved;*
- (2) *That staff seek approval for implementation of the plan from School District No. 38 (Richmond);*
- (3) *That the funds held for Thomas Kidd School/Neighbourhood Park be transferred to Woodward School/Neighbourhood Park, and be included in the 5 year Financial Plan (2012-2016); and*
- (4) *That the Woodward School/Neighbourhood Park Characterization Plan be forwarded to the Council/School Board Liaison Committee for information.*

CARRIED

Parks, Recreation & Cultural Services Committee

Tuesday, March 27, 2012

6. **FLOATING NET SHED**

(File Ref. No.) (REDMS No. 3471011 v.9)

The Chair remarked that an additional recommendation was required in order for staff to report back to the Parks, Recreation and Cultural Services Committee in the event the owner does not agree to the potential City acquisition with no occupancy.

Discussion ensued and Committee expressed concern regarding the acquisition of the Net Shed as there are many City owned heritage assets that have not been maintained and restored due to financial limitations. Also, it was noted that the cost of upgrading the structure to bring it up to code for public occupancy may be prohibitive.

It was moved and seconded

(1) *That, the General Manager, Community Services and the Manager, Real Estate Services, be authorized to enter into negotiations with the owner regarding the acquisition of the floating net shed with no occupancy expectations provided:*

(a) *that the current owner agrees to enter into discussions regarding potential City acquisition without expectations of occupancy, and then,*

(b) *that the findings of the Statement of Historical Significance find the net shed to be historically relevant, and then,*

(c) *that the findings of a Building Condition Report and Marine Survey are positive;*

(d) *that should the owner not agree to the potential City acquisition with no occupancy, that staff report back to the Parks, Recreation and Cultural Services Committee for further consideration;*

and report back to Council on the conditions of acquisition;

(2) *That staff be authorized to expend no greater than \$17,000 in order to complete a Statement of Historical Significance, Building Condition Report and Marine Survey and that funding be provided from the Council Provision Account; and*

(3) *That the 5 Year Financial Plan (2012-2016) be adjusted accordingly.*

CARRIED

7. **MANAGER'S REPORT**

None.

Parks, Recreation & Cultural Services Committee

Tuesday, March 27, 2012

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:55 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation & Cultural Services Committee of the Council of the City of Richmond held on Tuesday, March 27, 2012.

Councillor Harold Steves
Chair

Hanieh Berg
Committee Clerk



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee **Date:** May 3, 2012
From: Jane Fernyhough
Director, Arts, Culture & Heritage **File:**
Re: Britannia Heritage Shipyard National Historic Site

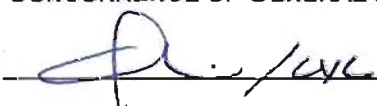
Staff Recommendations:

1. That the Terms of Reference for a Britannia Heritage Shipyard Building Committee, as outlined in the report dated May 3, 2012 from the Director, Arts, Culture and Heritage Services, be endorsed; and,
2. That a Britannia Heritage Shipyard Building Committee be established as per the Terms of Reference.



Jane Fernyhough
Director, Arts, Culture & Heritage
(604-276-4288)

Att: 2

FOR ORIGINATING DEPARTMENT USE ONLY			
ROUTED TO:		CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Project Development		Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
REVIEWED BY TAG SUBCOMMITTEE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	REVIEWED BY CAO YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

May 3, 2012

Staff Report

Origin

At the Parks, Recreation and Cultural Services Committee of March 27, 2012 the following referral motion was passed:

That the staff report entitled "Britannia Heritage Shipyard National Historic Site" dated March 9, 2012 from the Director, Arts, Culture & Heritage be referred back to staff to examine the Terms of Reference for the Building Committee to oversee the final three buildings.

This report responds to this referral.

Analysis

The report "Britannia Heritage Shipyard National Historic Site" (**Attachment 1**) responded to a request for information regarding several areas of the operation, including "that staff consider the establishment of a Building Committee to determine the uses of the final three buildings, the Seine Net Loft, Japanese Duplex and Longhouse and develop a timeline and costs to bring them up to code for those uses". At the March 27th meeting Committee requested reconsideration of the term "Task Force" instead of "Committee" and the proposed Terms of Reference as outlined in the report. Council's original intent for a Britannia Building Committee as outlined in the Britannia Heritage Shipyard Business Plan, and the proposed mandate and composition for the Building Committee was referenced.

The Britannia Business Plan adopted by Council in 2000 proposed "a *Building Committee be appointed by Council when a capital project is being planned. This Committee would oversee the project from conception through planning and capital fundraising and construction. The committee would be comprised of three members of the Britannia Advisory Board and three members of City staff and or Council.*" The Britannia Advisory Board, appointed by Council, was disbanded as of December 31, 2008.

As outlined in the March 9, 2012 report (**Attachment 1**) capital funding for the Seine Net Loft was approved as part of the 2011 capital budget and detailed designs are being completed for the seismic upgrade, fire suppression system, mechanical and electrical upgrades to bring the building to a "public assembly" usage. The Business Plans outlined the usage to be museum and exhibit space, small boat collection storage and open concept visible storage of artefacts, and now includes the Lubzinski exhibit. The Building Committee role could be to work with staff and designers on the use and planning of the restoration. The Committee would advise on the planning, restoration and future use of the remaining two buildings: Japanese Duplex and First Nations building as capital funding is allocated. A revised Terms of Reference and committee structure is attached. (**Attachment 2**)

Financial Impact

None. Staff time to liaise with the group as well as any additional meetings required with the building consultants will be absorbed into the project and approved operating budgets.

May 3, 2012

Conclusion

The establishment of a Building Committee to assist in guiding the restoration and future use of the remaining un-restored buildings and the stories to be told through those buildings is recommended.


per: Bryan Klassen
Britannia Site Supervisor
(604-718-8044)

BK:bk




City of Richmond

Report to Committee

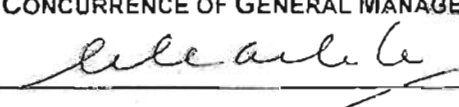
To: Parks, Recreation and Cultural Services Committee **Date:** March 9, 2012
From: Jane Femyhough
 Director, Arts, Culture & Heritage **File:**
Re: Britannia Heritage Shipyard National Historic Site

Staff Recommendation

1. That the Terms of Reference for a Britannia Building Task Force as outlined in this report be endorsed; and,
2. That a Britannia Building Task Force be established as per the Terms of Reference.


 Jane Femyhough
 Director, Arts, Culture & Heritage
 (604-276-4288)

Att. 2

FOR ORIGINATING DEPARTMENT USE ONLY			
ROUTED TO:		CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Parks Project Development		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
REVIEWED BY TAG	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	REVIEWED BY CAO	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Staff Report

Origin

At the Parks, Recreation and Cultural Services Committee of September 27th, 2011 the following referral motion was passed:

That the materials distributed from Councillor Harold Steves, dated September 27, 2011 regarding the Britannia Shipyard National Historic Site be referred to staff, with particular attention to the following:

1. *"that staff investigate and report back to Committee the means of maintaining full public access to the wharf and fleet";*
2. *"that staff review and consider implementation of the remaining recommendations of the Britannia Heritage Business Plan"; and*
3. *"that staff consider the establishment of a Building Committee to determine the uses of the final three buildings, the Seine Net Loft, Japanese Duplex and Longhouse and develop a timeline and costs to bring them up to code for those uses".*

This report responds to this referral.

Analysis

The Britannia Heritage Shipyard site is 3.29 hectares (8.14 acres) of land located on the south arm of the Fraser River. The oldest cannery site on the Fraser River, and later converted to a shipyard, the site is important to the historical development of Richmond and the Lower Mainland. The site has been owned by the City since 1990 and was declared a National Historic Site of Canada in 1992.

The historical features at the Britannia site have a collective heritage value that exceeds their individual heritage value. The boardwalk and bulkhead are significant features in context with the buildings. The 12 buildings on the site are important for their sense of community that is achieved and help tell the many stories about the multi-ethnic residents and workers at the Britannia Shipyard and Steveston.

In 2001 Council adopted the Britannia Heritage Shipyard Business Plan, which outlined the proposed development for the following five years, including the priorities for the restoration and use of the buildings. In 2004 work began on the restoration of the buildings in the Historic Zone, which was completed in 2009. The Business Plan was updated in 2008, which provided further direction for the development of the site.

Referral Points:

1. *"that staff investigate and report back to Committee the means of maintaining full public access to the wharf and fleet";*

As outlined in Schedule 1 prepared by Councillor Steves dated September 27, 2011, there are no impediments to public access in terms of building usages. In 2002, the wharf was completely rebuilt, including new piles, timbers and decking. The wharf was subsequently used for programming, notably music concerts during the summers. This practice was stopped when questions arose as to the safety of the public through the Shipyard Building and onto the wharf. Discussion with Building Approvals produced the compromise that there could be up to 50 people in the shipyard building at any one time and that a tour guide accompany them. This has been the operating procedure since that time.

In 2009, the floats were upgraded to 12 feet wide with improved floatation, in response to increased public use particularly during the Richmond Maritime Festival. There are several vessels moored at the Britannia floats, three owned by the Britannia Heritage Shipyard Society, one owned by the SS Master Society, one owned by the City of Richmond and one owned by the waterside caretaker.

The vessels are subject to sudden movements due to wind and waves and present any number of hazards for people not familiar with boats. Further, the boats have safety related items from fuel containers to flares, which can be dangerous in untrained hands. Supervision of the public while on the floats and vessels is required.

Due to reasons of safety and security the floats are not always open to the public. The Society is able to escort visitors and guests on to the floats to view their vessels. As there is always a risk to life and safety on the water there has never been provision to allow the public unsupervised access to the floats and vessels. The Britannia Heritage Shipyard Society has a resolution, approved at a board meeting some years ago, that their members must wear a life jacket or approved flotation device when they are on the floats and working on the boats.

The City has limited staff to keep the buildings and exhibits open to the public and is not able to provide the supervision required to open the wharf and floats other than on special occasions such as the Richmond Maritime Festival. In order to allow access to the wharf and fleet, there should be a minimum of two trained people to provide supervision to the public; one person to escort the public through the Shipyard building and one person to supervise the public on the floats to ensure safety restrictions are enforced such as prohibited smoking, proper footwear, appropriate behaviour and ship-board etiquette.

In order to have the wharf and floats accessible to the public on a regular basis staff are working with the Society to recruit and train volunteers. Alternately, increased funding could be provided for additional staff to provide supervision to the dock and floats.

2. *"that staff review and consider implementation of the remaining recommendations of the Britannia Heritage Business Plan";*

In 2001 the Britannia Heritage Shipyard Business Plan was adopted by City Council. Guided by an eight-member steering committee comprised of Councillors, community members and City staff, the Business Plan outlined the guiding principles for the site, the site development priorities and estimated capital costs over a five-year period. The Business Plan included proposed building uses, staffing plans, site improvements, a management and operational model and the role of the Britannia Heritage Shipyard Society.

In 2004 work began on the Historic Zone Development Plan, which was adopted by Council in 2006. This moved the focus of the work at Britannia away from the priorities in the Business Plan. The development of the Historic Zone was spread over several years, as funding was made available, and opened to the public in May 2009. The final exhibits in the Chinese Bunkhouse were opened in 2011. The new buildings and exhibits significantly expanded the public access to Britannia. Estimated attendance in 2011 was 55,000 visitors in total, which includes approximately 25,000 attending the Richmond Maritime Festival.

The 2008-2012 Business Plan Update, endorsed by Council in June 2008 (**Attachment 1**) reiterated the plans and priorities for the completion of the site, notably the restoration / renovation of the Seine Net Loft, the Japanese Duplex and the First Nations Bunk House. It further outlined three strategic directions – Long-term Site Preservation, Effective and Efficient Operations and Enhanced Visitor Experiences - with initiatives and action plans for each.

Council approved capital funding for the Seine Net Loft superstructure in the 2011 capital budget. Capital funding for the Japanese Duplex and the First Nations Bunkhouse has not been approved at this time. Both of these buildings require additional historic research and engineering and design work to determine restoration costs.

Construction work on the Seine Net Loft, which includes superstructure seismic upgrade, fire suppression system, mechanical and electrical upgrades to bring the building to a "public assembly" usage is projected to be completed in early 2013. The Seine Net Loft will be used as museum and exhibit space, small boat collection storage and open concept visible storage of artefacts, as outlined in the Business Plans.

The remaining two buildings, the Japanese Duplex and the First Nations Bunkhouse restoration and interpretation remain unfunded. The Japanese Duplex is the next priority and has been submitted as a capital request (currently unfunded). The First Nations Bunkhouse requires research on its history and determination of appropriate use upon restoration.

City Council has consistently provided funding over the years for the enhancement of the Britannia Heritage Shipyard. Often, projects have been divided and phased, as funding was made available. This has extended the time frame to complete projects. The Building Plan Update is an effective tool to guide the development of the site and staff will continue to bring forward funding requests within the annual budget cycles.

3. *"that staff consider the establishment of a Building Committee to determine the uses of the final three buildings, the Seine Net Loft, Japanese Duplex and Longhouse and develop a timeline and costs to bring them up to code for those uses".*

Prior to the establishment of the Britannia Heritage Shipyard Advisory Board, a Building Committee under the auspices of the Britannia Heritage Shipyard Society was in place. That role was reassigned to the Advisory Board when it was established and subsequently disappeared with the dissolution of the Advisory Board in 2008.

As the site moves into the restoration / remediation of the remaining three buildings, the establishment of a Britannia Building Task Force to assist in guiding the use of and the stories to be told through those buildings would be beneficial.

The Task Force would assist with the required research of original and past uses and potential adaptive reuses of the Japanese Duplex and the First Nations Bunkhouse. The Task Force could consist of a representative from the Britannia Heritage Shipyard Society, the Council liaison to the Britannia Heritage Shipyard Society, Britannia Site Supervisor, and two members of the community. A proposed Terms of Reference for this Task Force is attached.

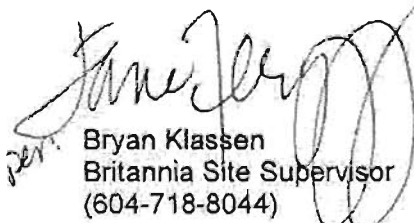
(Attachment 2)

Financial Impact

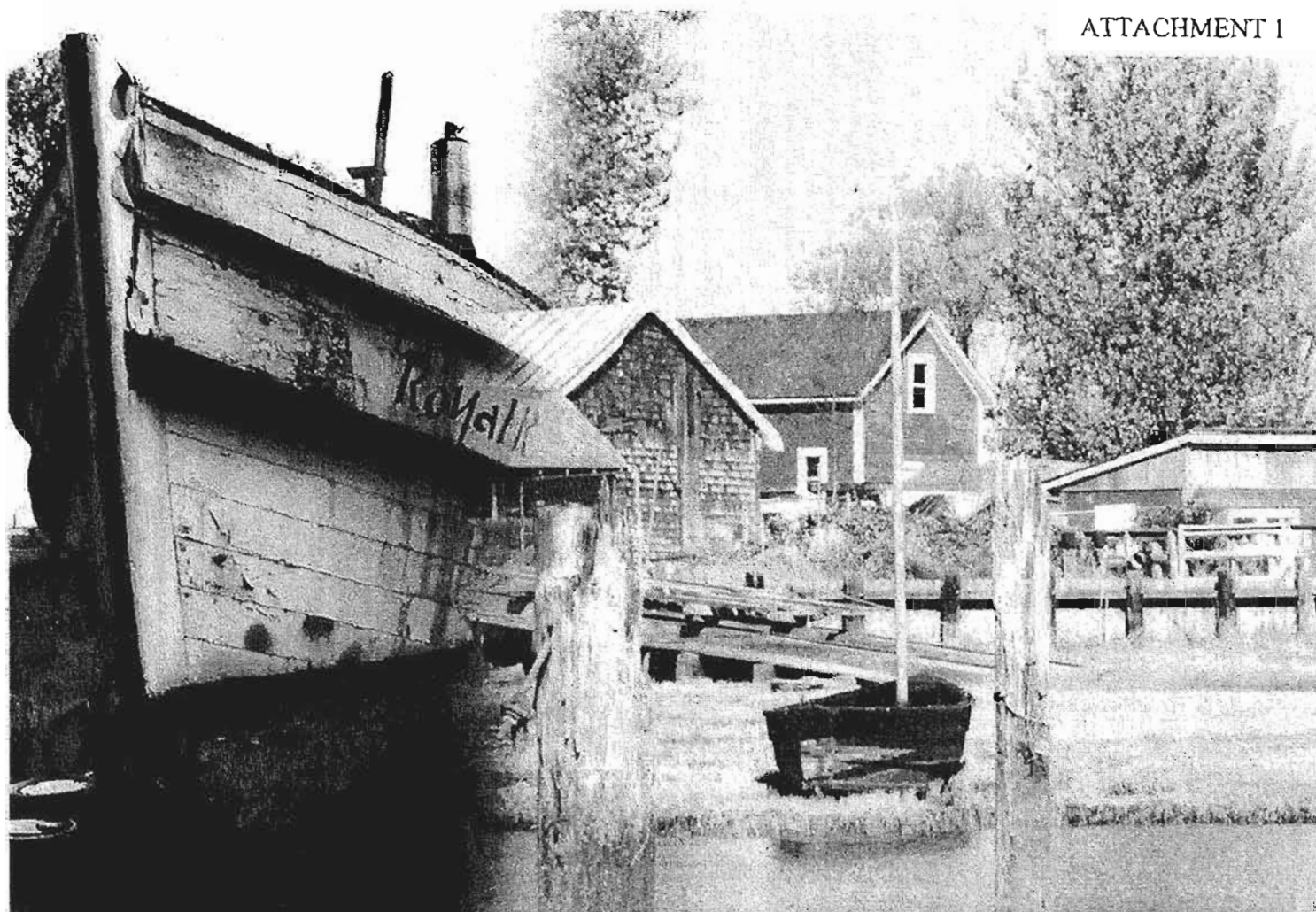
There is no financial impact at this time. Recruitment and training of volunteers will be supported through existing operating budgets at Britannia Heritage Shipyard. Restoration / remediation funding of the buildings will continue to be submitted in the annual Capital Plan.

Conclusion

During the past ten years, the Britannia Heritage Shipyard has developed as an important City asset. The restoration of the next buildings will complete the restoration of the buildings on site and provide a viable tourist product that promotes the Council goal of "advancing the City's destination status and ensure our continued development as a vibrant cultural city." Staff will assist the Society with the recruitment and training of volunteers to provide greater access to the vessels that the Society is working to restore.


Bryan Klassen
Britannia Site Supervisor
(604-718-8044)

Attachment 1	Britannia Heritage Shipyard Business Plan Update 2008-2012	REDMS #3491702
Attachment 2	Britannia Heritage Shipyard Building Committee Terms of Reference	REDMS #3491687



Britannia Heritage Shipyard Business Plan Update 2008-2012



**Britannia Heritage Shipyard
Business Plan Update
2008-2012**

Introduction:

In January 2001, Richmond City Council adopted a five-year business plan for the Britannia Heritage Shipyard Site. This business plan was developed in conjunction with a steering committee and provided direction and a basis for decision making by council and staff in regards to the site. Five key areas of recommendations were included within the business plan:

1. Increased operating budget
2. Revenue generation strategies
3. Site improvements
4. Management model
5. Capital improvements

With many of the recommendations from the 2001 business plan fulfilled, and the site nearing completion in terms of major capital construction, the need to update the business plan was recognized. A consultative process including staff, council members and community stakeholders was undertaken to review the vision and guiding principles and to make recommendations for the future development and operation of the site.

Site Description:

The Britannia Heritage Shipyard site is 3.29 hectares (8.14 acres) of land located along the Steveston Channel of the south arm of the Fraser River. Previously a cannery and then converted to a shipyard, the site is important to the historical development of Richmond and to Greater Vancouver. The Britannia Heritage Shipyard site has been owned by the City of Richmond since 1990.

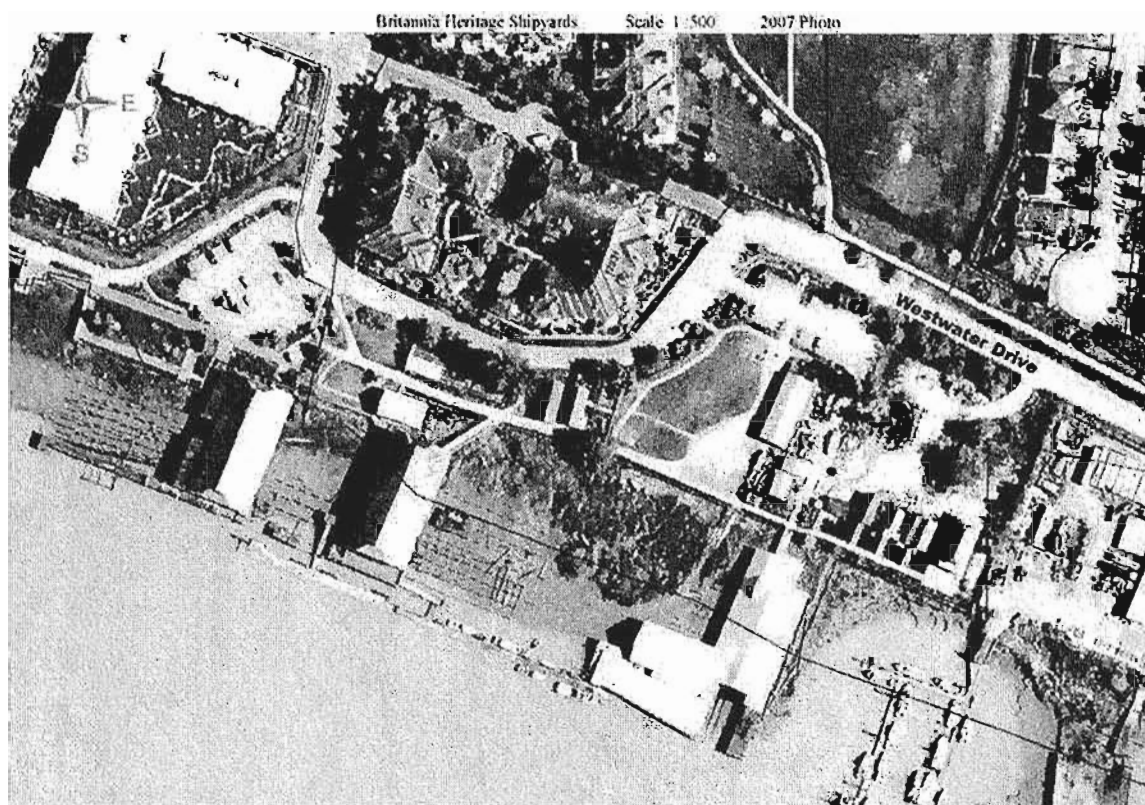
Britannia is a part of Steveston's historic Cannery Row extending from Garry Point and the Gulf of Georgia Cannery National Historic Site on the western end to London Heritage Farm in the east. The site is 0.8 kilometres from Steveston Village Centre.

To the south of the site is the Fraser River with Shady (Steveston) Island offshore in the river channel; to the west, the BC Packers lands have mainly been developed and provide a much needed land link to the Steveston Village Centre; land to the east is owned by Small Craft Harbours Branch of the Department of Fisheries and Oceans, administered through the Steveston Harbour Authority; and to the north there are elementary school grounds and apartment buildings.

The site was originally a treeless marshland but the vegetation changed significantly in the 1950s when the marsh was filled in with sand dredged from Steveston Channel. The twelve buildings on the site help to tell many stories about the multi-ethnic residents and workers at the Britannia Cannery and Britannia Shipyard: Chinese, European, First Nations and Japanese.

The historical features on the Britannia site have a collective heritage value that exceeds their individual heritage value. The boardwalk and bulkhead are significant features in the context of the buildings. The buildings are important for the sense of community that is achieved by their mass and density. The buildings and site play an important role in the interpretation of the history of wooden boat building and repair. They are also the best heritage resources available to tell the story of early Steveston residential and socio-economic traditions.

Current Reality:



Physical Assets on the Site

At the time the City acquired the Britannia site, it consisted of the following nine buildings: (west to east)

1. **Japanese Duplex** dating from the late 1880's and last used as a residence and net loft by two Japanese Canadian families. Substructure repairs completed in 2005 and currently not restored and not open to the public.

2. **First Nations Bunkhouse** moved to the site circa 1950 and originally used to house First Nations cannery workers. Not restored and not open to the public.
3. **Seine Net Loft** built in the 1950's and used to store nets for the fishing fleet. Currently used for site storage. Not restored and not open to the public.
4. **Murakami Boatworks** dating from the 1880's and restored in 1992 and currently used as public and program space and offices for staff and Society.
5. **Murakami House** also dating from the 1880's and restored in 1992. Currently used as exhibit space to show the living conditions of Japanese-Canadians pre 1941.
6. **The Richmond Boat Builders (Kishi) and boat yard** originally built in the 1930's as a Japanese-Canadian boat building facility, restored and upgraded in 1993 and currently used for boat repair and restoration projects.
7. **Winch House** built circa 1950 houses the winch and machinery for the Richmond Boat Builders ways.
8. **Cannery Office** dating from the 1880's and originally the office for the Britannia cannery and shipyard. Restoration scheduled for completion in 2009.
9. **Britannia Shipyard** from which the site takes its name. Dating from the 1880's as first a cannery and later converted to a repair facility for the fishing fleet, this large building houses public exhibits and working areas for vessel repairs and restoration. Dock area and floats used for vessel display and limited public programs.

Several additional buildings have been added to the site since 1992 and now form the Historic Zone at the eastern end of the site. They are:

1. **Murchison House 1 and 2** were pre-fabricated in New Westminster and delivered to Richmond by barge to house Steveston fishermen. They were purchased by Mr. Murchison, the first customs and police officer in Steveston. They were relocated to the site in 1994 and will become a site orientation centre and gift shop, public washrooms and exhibit areas. Completion scheduled for 2008.
2. **Stilt House 1 and 2** were moved to the site in 2002 and are representative of fishermen's housing in Steveston. They will be used for exhibit areas and caretakers quarters. To be open to the public in 2009.
3. **Chinese Bunkhouse** was originally used to house Chinese labourers in the cannery at Knight Inlet. It was relocated to BC Packers Steveston and subsequently relocated to Britannia in 1994. It will be used for exhibits and public reception space to be open in 2009.

Description of Operations:

The Britannia Heritage Shipyard site currently has approximately 30,000 annual visitors. Of the 30,000 about 2500 participate in Shipyard tours, 9500 attend the annual Richmond Maritime Festival and 3500 participate in programs such as Yoga on the Dock or Birthday parties. The remainder are walk-in, spontaneous visitors.

The site is wholly owned and operated by the City of Richmond and includes responsibilities for staffing, parks maintenance, building maintenance and utilities. The current annual operating budget is approximately \$220,000 and includes a full-time site manager, two part-time programmers and two auxiliary staff who work on weekends and evenings. Volunteers are a significant support for the site with about fifty individuals active in this capacity.

Capital development at the Britannia Heritage Shipyard has been supported by a \$6,000,000 investment by Council over the past ten years. Funding has been allocated for 2008 for the Historic Zone and capital requests for future years will focus on the Seine Net Loft (Building #9), the Japanese Duplex and the First Nations Bunkhouse.

The Britannia Heritage Shipyard Society, with about fifty members and six active volunteers, operates some limited programming on the site and participates in wooden boat restoration.

The Britannia Heritage Shipyard Advisory Board, appointed by Council upon the recommendation of the 2000 Business Plan, acts as a liaison to Council and advises on matters related to site development. All appointments to the Advisory Board terminate at the end of 2008.

Concurrent Plans:

A number of studies, plans and strategies have influenced the development of Britannia Heritage Shipyard and its operations in the past. Most recently, the following documents have been developed since the 2000 Britannia Business Plan and inform the updated plan:

Britannia Heritage Shipyard Historic Zone Development Plan (2004)

This plan, developed in 2004, clearly outlines the steps required to improve the cluster of buildings at the eastern edge of the site including the cannery office, the Chinese Bunkhouse, the two Murchison houses and the two still pile houses. Two phases were identified with Phase 2 (relocating buildings onto foundations, finishing interiors and exteriors, landscaping and roadways and interpretation and displays) scheduled to be completed and open to the public in 2008.

Britannia Heritage Shipyard Multi-year Marketing & Communications Road-Map (2006)

Endorsed by Council in September 2006 with the direction that strategies and actions be included in work plans and budget requests, this road-map provides guidance through the following recommendations:

1. implement a branding program across all forms of communication
2. develop an integrated marketing network
3. enhance online presence
4. further develop exhibits and interpretation
5. expand product and program offerings
6. build partnerships within the community

7. develop a fundraising program
8. expand volunteer program
9. develop a marketing resource plan
10. leverage public relations and media opportunities
11. explore strategic advertising opportunities
12. develop a visitor evaluation program

City of Richmond Museum & Heritage Strategy: (2007)

The vision, goals and objectives of this strategy were adopted by Council in June 2007 with the direction to prepare an implementation strategy. Central to the impacts or influences this strategy may have on the development and operations of the Britannia Heritage Shipyard are the following recommendations:

1. Involve and engage the community
2. Position Richmond as the leading integrated museum and heritage destination in the Lower Mainland
3. Build a new dynamic Destination Museum
4. Create and promote a network of satellite museums, historic sites and heritage areas radiating out from the hub of the new Richmond museum
5. Create and support excellence in heritage conservation standards through a revised heritage framework
6. Assist the private sector in achieving the goals of heritage conservation

In particular, two statements which relate to governance, impact the future operational planning for Britannia:

1. Create a "Friends of" Society at each of the major sites.
2. Create a Council-appointed Museum & Heritage Task Force.

Statement of Commemoration:

In 1992 the Britannia Heritage Shipyard was designated by the National Historic Sites and Monuments Board of Canada as a National Historic Site. The following statement of commemoration informs the heritage significance of the site and provides guidance in determining the types of activities which might be appropriate for the site:

"The buildings on this site are important components of a large complex of workshops and dwellings that served the shore-based salmon fishery during its boom years (1890 - 1913). The historic property included Britannia Shipyard building itself and two boatworks operated by Japanese-Canadians. Labourers and craftsmen of diverse cultural origins lived in houses on

site, and worked in salmon canneries, on the fishing boats, and in the boatworks. They built and serviced wooden fishing vessels for British Columbia's coastal salmon fleet."

National Historic Sites of Canada

Vision:

The 2000 Business Plan vision for Britannia Heritage Shipyard was:

"To be a publicly accessible waterfront heritage park and working museum with passive, active and interactive activities, focusing on the local industrial marine heritage. Emphasis is on the west coast wooden commercial fish boat building and repair that was historically based in Steveston; and the cultural mosaic and living conditions of the labour force on the Steveston waterfront"

The new vision for 2008 was created with input from staff and many stakeholders and considers the need to provide a compelling and far-reaching future state for Britannia:

Britannia Heritage Shipyard will be the best, heritage maritime experience in Canada.

Mission:

A mission is intended to define purpose for an organization. It defines the 'how' and the 'why' of the organization's services. No mission was developed in 2000, however, staff at the Shipyard have been working with the following statement to guide activities at the site:

*Preserve the Site
Enhance the Visitor Experience
Promote Maritime Skills.*

Through the consultation process, it was determined that the Mission should be further clarified to be:

***Preserve the Site
Enhance the Visitor Experience
Promote the Maritime Experience.***

Guiding Principles:

A number of guiding principles were developed in 2000 to guide decision making regarding capital projects and operations. These principles were reviewed in developing the business plan update and modified to reflect the current operations and status of the site.

The Guiding Principles for 2008 for the development and operations of the Britannia Heritage Shipyard site are:

- 1. The spatial context of the built environment should be retained in order to maintain the feeling of closeness to each other and to the water;***
- 2. The built environment should relate to the traditional activities on the site;***

3. *The landscape characteristics that reflect the historical development of the land (including the plantings, natural features, landscape elements eg. fences, established land uses, circulation patterns) should be retained.*
4. *The depiction of living conditions should reflect those who worked in the industries on the waterfront in the early 1900s (and not Richmond in general);*
5. *The boat collection on display should be heritage boats of the type that would have been repaired at Britannia and should be accessible to the public;*
6. *Interventions to the buildings will be guided by the Standards and Guidelines for the Conservation of Heritage places in Canada;*
7. *Where possible, the built environment should be fully accessible;*
8. *Where appropriate, interpretation should be interactive; and*
9. *Where possible, programming will include traditional activities reflected in the site's statement of commemoration.*

Strategic Directions:

A number of strategic directions were identified through the business plan update process to assist council and staff with decision making for current and future development and operations. They will be the keys to realizing the vision for the site and meeting its mission. The Strategic Directions and accompanying objectives for Britannia Heritage Shipyard for 2008 are as follows:

- 1) Long-term site preservation
 - a) To maintain the authenticity of the site
 - b) To maintain and enhance the character and atmosphere of the site
 - c) To maintain the historical integrity of the site.
 - d) To improve access to the site and protect its assets
- 2) Effective and efficient operations
 - a) To clarify working relationships with key stakeholders
 - b) To ensure staff and volunteer support allows for full utilization of the site's assets
 - c) To implement the recommendations in the Marketing & Communications Roadmap
- 3) An enhanced visitor experience
 - a) To ensure effective community programs that balance community needs and site specific objectives
 - b) To add vibrant, dynamic and interactive activities to the site
 - c) To develop ancillary services such as food services and gift shop

In relation to the direction provided by the 2007 Museum & Heritage Strategy, "long-term site preservation" relates the need for a comprehensive conservation plan for each site and "effective and efficient operations" and "an enhanced visitor experience" relate to the need for a comprehensive interpretation plan.

Implementation Plan:

Each of the strategic directions for Britannia Heritage Shipyard is accompanied by specific initiatives which support implementation:

Strategic Direction 1 : Long Term Site Preservation

Objectives:

- To maintain the authenticity of the site.
- To maintain and enhance the character and atmosphere of the site
- To maintain the historical integrity of the site.
- To improve access to the site and protect its assets.

Initiative	Action Plan
Ensure the Standards and Guidelines for the Conservation of Historic Places in Canada are followed.	Review conservation needs annually and in conjunction with capital projects. Ensure familiarity with conservation guidelines for all on-site employees and project managers. Ensure project managers, film coordinator, etc work closely with contractors to ensure conservation guidelines are followed.
Ensure maintenance is completed in a timely and responsive manner.	Review maintenance needs monthly. Communicate maintenance needs to appropriate City dept.
Develop and implement a wayfinding program which allows for visitors to easily orient themselves upon arrival and throughout the site.	Explore new technology to assist with wayfinding. Review other sites for best practices. Plan for and develop a site 'entrance'.
Complete necessary capital projects to finish the site. *see Capital Development section on page 11 for more detail.	Complete historic zone. Complete building #9 Seine Net Loft. Complete Japanese Duplex. Complete First Nations Bunkhouse.
Add the dock to the capital inventory for public access and programming.	Submit a one time capital request in 2009 budget.

Strategic Direction 2: Effective and Efficient Operations

Objectives:

To clarify working relationships with key stakeholders.

To ensure staff and volunteer support allows for full utilization of the site's assets.

To implement the recommendations in the Marketing & Communications Roadmap

Initiative	Action Plan
Support the governance model identified for Heritage Sites in section 4 of the Museum & Heritage Strategy by supporting the creation of a "Friends of Britannia Heritage Shipyard Society"	Work with the Britannia Heritage Shipyard Society membership to transition to new role. Work with the Britannia Heritage Shipyard Advisory Board members to transition to roles with the "Friends of Britannia Heritage Shipyard" or the Museum & Heritage Advisory Board.
Support Museum & Heritage Strategy recommendations regarding administrative structure of Heritage & Culture.	Work with other staff and human resources to support these recommendations.
Implement the Year 1, 2 & 3 recommendations in the Marketing & Communications roadmap	Submit additional level requests annually to support these initiatives.
Establish a program to measure visitor satisfaction and attendance.	Develop a program to measure ongoing visitor satisfaction and attendance.
Increase staff to support enhanced operations	Seek funding from the City and hire: Building Services Worker (2008) Full-time Programmer (2009) (include volunteer coordination duties at Britannia) Contract a caretaker for the Historic Zone (2008) Develop a contract with the on-site Wharfinger (2009) Work with HR to define status of Interpreters and hire on a cost-recovery basis as needed.
Increase volunteer base	Host recruiting and training events. Work with the City's Volunteer Coordinator to develop a volunteer management plan which includes support for the Society.
Improve management of volunteer base	Utilize the City's volunteer database to track volunteer hours and commitment. (2009) Develop and provide volunteer training programs Offer a variety of volunteer opportunities. Recognize volunteers annually at Maritime Festival.

Strategic Direction 3 : An enhanced visitor experience

Objectives:

Ensure effective community programs that balance community needs and site specific objectives

Add vibrant, dynamic and interactive activities to the site

Develop ancillary services

Initiative	Action Plan
Deliver curriculum based school programs in conjunction with other service providers including the Museum.	Align annual planning with the school year. Develop different programs for different grades based on curriculum. Work with the school district to share information about program offerings and needs. Develop a secondary level program.
Identify and implement new programming and special event opportunities.	Annually, survey program and event participants to determine additional program needs and wants. Consult with Society to identify new programming and event opportunities. Review market to ensure no duplication of programming or event. Host focus groups to learn more about the needs of existing and potential program and event participants. Annually, develop a program and event plan which adds and renews programming.
Develop on-site visitor experiences for the spontaneous visitor.	Review best practices for interactive experiences. Coordinate with wayfinding plan.
Evaluate the potential for a gift shop and food services and implement if supported by business plan.	Develop specific business plans and propose operating models.
Evaluate new opportunities as they arise.	Evaluate all new opportunities for 'fit' with the vision, mission, guiding principles and strategic directions.

Capital Development:

As outlined in the five year budget the Capital Development plan for Britannia is:

Year	Details	Rationale	Estimated Cost
2009	Upgrades to the dock for public assembly uses. One time additional request	The dock provides a unique area for programming and revenue generation for the site, including concerts, receptions and rentals.	\$675,000
2009	Complete the Historic Zone including the restoration of the Cannery Office, boardwalks and landscaping, signage and wayfinding and interpretive exhibits of lifestyles in early Steveston	As per the Historic Zone plan, this completes this area of the site and opens the buildings to the public.	\$500,000
2010	Complete the Seine Net Loft repairs and restoration including the superstructure seismic upgrade, electrical and fire suppression systems and open storage interpretation area.	Seismic stabilization to the substructure was completed in 2005. This completes the work required to open the building to the public.	\$1,000,000
2011	Complete the Japanese Duplex repairs and restoration including the superstructure seismic upgrades, electrical and fire suppression systems, signage and wayfinding and interior upgrades for program delivery.	Seismic stabilization of the substructure was completed in 2005. This work enhances the visitor experience to the whole site and creates public program spaces.	\$750,000
2012	Restoration and repairs to the First Nations Bunkhouse including foundations, seismic stabilization, electrical and fire suppression systems and interpretive exhibits.	This is the final building restoration at the site. Until engineering and design work is undertaken costs for restoration are unknown at this time.	

Conclusion:

Britannia Heritage Shipyard is an important asset for our City and our community. Achieving the vision and mission through the strategic directions and guiding principles will ensure its continued success.

**Britannia Heritage Shipyard Building Committee
Terms of Reference**

1. Purpose:

The Britannia Heritage Shipyard Building Committee will:

- a) Advise and provide input into the development of the program for the Seine Net Loft facility and the stories to be told in the exhibits; and,
- b) Guide the focus of the development of the program of the restoration and future use of the remaining two buildings: Japanese Duplex and the First Nations Building.

2. Composition:

- a) The Building Committee will consist of 7 members:
 - Two members of Council
 - Three members from the Britannia Heritage Shipyard Society
 - The Britannia Site Supervisor
 - Project Manager, Project Development
- b) The members of the Building Committee will designate the Chair and Vice Chair.
- c) Meetings will be scheduled by the Building Committee Chair, based on the program of work to be undertaken.
- d) A quorum will be 50 % + 1 of the committee members.

3. Terms

The Term for the Building Committee shall be for the duration of each restoration project.

4. Procedures

- a) Decision process is to be consensus based.
- b) The Committee will receive staff support from the City for the preparation of agendas and recording of meetings.
- c) The Chair, in conjunction with City staff, will prepare the agenda. Agendas will be distributed to committee members in advance of the meeting.



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: May 7, 2012

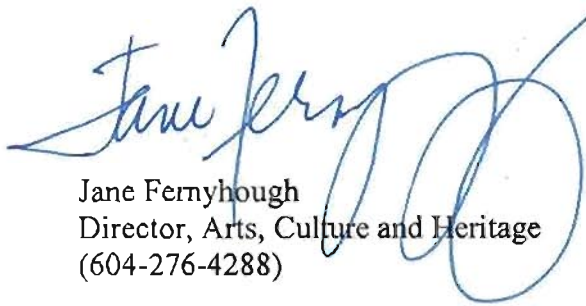
From: Jane Fernyhough
Director, Arts, Culture and Heritage

File: 11-7000-09-20-134/Vol
01

Re: Steveston Interurban Tram Building Public Art Project

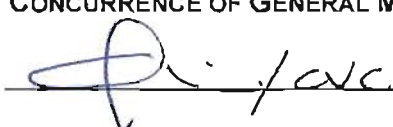
Staff Recommendation

That the concept proposal and installation of the Steveston Interurban Tram Building Public Art Project "*Interurban Map*" by artist Mia Weinberg, as presented in the report from the Director, Arts, Culture & Heritage Services dated May 7, 2012, be endorsed.



Jane Fernyhough
Director, Arts, Culture and Heritage
(604-276-4288)

Att. 3

FOR ORIGINATING DEPARTMENT USE ONLY			
ROUTED TO:	CONCURRENCE		CONCURRENCE OF GENERAL MANAGER
Budgets	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	
Recreation	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	
Project Development	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	
REVIEWED BY TAG SUBCOMMITTEE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	REVIEWED BY CAO
			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Staff Report

Origin

On July 25, 2011 Council endorsed the Steveston Interurban Tram Building Project, which included an allocation of 1% of the construction budget for the development of a public art project as part of the construction of the Steveston Interurban Tram Building.

This report presents the recommended Steveston Interurban Tram Building Public Art Project concept proposal for Council's consideration and endorsement. The inclusion of public art at the Steveston Interurban Tram Building ensures Richmond's continued development as a vibrant cultural city.

Analysis

Benefits of Public Art for the Steveston Interurban Tram Building

The focus of the Steveston Interurban Tram Building is the physical display of Interurban Tram Car No. 1220. Public art integrated with the design and construction of the Steveston Interurban Tram Building provides an opportunity to add interpretive elements, in a cost effective way, to enrich the visitor's experience of the exhibit. The public art will reflect the history and heritage of the tram and the tram's ridership.

Terms of Reference – Steveston Interurban Tram Building Public Art

The public art terms of reference for the Steveston Interurban Tram Building Public Art Project (**Attachment 1**) describes the art opportunity, site description, scope of work, budget, selection process, design schedule, and submission requirements. The Terms of Reference were reviewed and endorsed by the Public Art Advisory Committee.

Public Art Selection Process

The chart outlining the public art decision-making process for a City initiated public art project is presented as **Attachment 2**.

Steveston Interurban Tram Building Project - Public Art Project Panel

Following the administrative procedures for artist selection for civic public art projects, the selection panel reviewed the artist qualifications of the fifteen artists who responded to the open Call to Artists. The members of the selection panel included:

- Clinton Cuddington, Architect
- Nancy Cuthbert, Art Historian
- Kelvin Higo, Steveston Community Society representative
- Ron Hyde, Richmond Museum Society Board representative
- Sandra Moore, Project Architect for Steveston Interurban Tram Building Project

Recommended Public Art Project

Following the reviews of the fifteen artist submissions, the Public Art Project Panel unanimously recommended artist Mia Weinberg for the Steveston Interurban Tram Building Public Art

Project. Next, the artist collaborated with the project team for the Steveston Interurban Tram Building, to develop the public art concept design for Council approval.

The artist describes the artwork as follows:

"The artwork for the Steveston Interurban Tram Building will be integrated directly into the floor of the outdoor covered platform. Visitors will walk onto an approximately 25' x 14' representation of the 1956 BC Electric interurban tram map extending from Steveston north to the Fraser River. The tram route and station markers will be inlaid brass; the river will be coloured glass pebbles. The roads, station names and street names—cut into the concrete—will enable visitors to situate the old stations relative to the Richmond of today. The station markers will be one to two feet apart so children will easily be able to step from one to the next starting at Steveston at the park end of the platform and ending at Tucks near the entrance doors to the building."

Attachment 3 provides further information about the proposed artwork, size, and location.

Funding for the construction of the Steveston Interurban Tram Building was approved in the capital budgets of 2010 and 2011. A public art budget of \$13,229 was allocated from this construction budget. A budget of \$10,000 is provided to the artist for the design, fabrication and installation of the artwork including all related artist expenses. The remaining \$3,229 in the approved budget is for contingency installation costs and administration of the selection process and the project.

Financial Impact

None

Conclusion

The new Steveston Interurban Tram Building Project represents an opportunity to provide public art to enhance the identity and vibrancy of the Steveston community and interpret the heritage of the historic Steveston Interurban Tram. Staff recommends that Council endorse the concept proposal and installation of the Steveston Interurban Tram Building Project public art project "*Interurban Map*" by artist Mia Weinberg, as presented in this report.



Eric Fiss
Public Art Planner
(604-247-4612)



City of
Richmond

Public Art Program



Steveston Tram Building Public Art Project

Call to Artists – Request for Proposals Terms of Reference

The City of Richmond Public Art Program seeks an artist or artist team to create a public artwork to accompany the construction of the new Steveston Interurban Tram Building to be located at 4005 Moncton St. This call is open to emerging and established artists/artist teams residing in British Columbia and Alberta.

Budget:	\$10,000, all inclusive
Installation:	September 2012
Deadline for Submissions:	Tuesday, January 24, 2012 @ 2:00 pm

For more information, contact the Public Art Program:

Phone: Eric Fiss at 604-247-4612

Email: publicart@richmond.ca

Project Overview

The Steveston Interurban Tram Building is to provide a permanent home for Interurban Tram Car No. 1220 and enhance interpretive opportunities and public accessibility, while allowing for restoration and maintenance. The significant siting of the building at the corner of No. 1 Road and Moncton Avenue is intended to provide high visibility for the Interurban Tram Car No. 1220, along its historic route.

History of Interurban Tram Car No.1220

Built in Missouri by the St. Louis Car Company, Interurban Tram Car No. 1220 was sold to the BC Electric Railway Company in 1913. It travelled the Marpole-Steveston Interurban Line until February 1958 when the line was closed.

Tram Car No. 1220 is the largest artefact in the Richmond Museum's collection. It tells the story of an era when public transportation was essential in connecting people and places around Richmond.

Theme

The theme should reflect the history and heritage of tram transportation (specifically the Marpole-Steveston Line) and/or the people who would have used the tram. The final project and theme will undergo development by the selected artist in discussion with the project design team.

Budget

The total budget established for this project is \$10,000. The budget includes (but is not limited to): artist fees, design, permitting as needed, engineering fees, fabrication, installation, photography and insurance. Travel to Richmond or accommodation is at the artist's expense.

For artist proposals that incorporate functional features such as ventilation grill #1 and seismic measures #5 (see Potential Artwork Sites section), the art budget is intended to "upgrade" the required element in order to make it an artistic feature.

Potential Artwork Sites

The Tram Building project team has suggested the following potential artwork opportunities. (Refer to attached plans and elevations for locations.)

1. Incorporated into the metal ventilation grill on the west elevation of the building (approximately 8 feet wide by 9 feet high)
2. Artwork embedded or transposed onto the outdoor platform concrete (approximately 14 feet x 32 feet)
3. Outdoor seating – possibly a transportation or industrial artefact converted into seating or railings on the outdoor platform or in the park. (Please note: an artefact for this potential site would have to be acquired by the artist)
4. A landscape treatment along the rail line, extending north or south from the building (must not impede the movement of the tram)
5. The structural seismic truss like columns at the south end of the building. These are large steel plates that could be perforated with an artistic design (approx 3 feet wide by 23 feet high)
6. A mural painted on one of the interior walls of the office corridor
7. Artist proposals for other locations will be considered

Schedule (subject to change)

RFP closes:	January 24, 2012
Selection process closes:	February 2012
Design Development:	March 2012
Fabrication and Installation:	April – September 2012
Unveiling:	October 2012

Selection Panel & Process

A five-member panel will consist of heritage administrators, art and design professionals and a member of the Steveston Community Society. The panel will convene to review all artist submissions. At the conclusion of the process, the panel may recommend one artist/artist team for the project.

Selection Criteria

Submissions to the RFP will be reviewed and decisions made based on:

- Artist qualifications and proven capability to produce work of the highest quality;
- Artist's capacity to work in demanding environments with communities and other design professionals, where applicable;
- Appropriateness of the proposal to the project terms of reference and Public Art Program goals;
- Artistic merit of the proposal;
- Degree to which the proposal is site and community responsive, and technically feasible;
- Probability of successful completion;
- Environmental sustainability of the proposed artwork.

Submission Requirements

All submissions should contain the following items and in the following order.

- Information Form (1 page)
 - A completed Information Form found on last page of this document.
- Letter of Interest (2 pages maximum)
 - A typed letter of interest, including the artist's intent, rationale and a preliminary description of approach for this particular public art project. The letter should address the Selection Criteria (above) and include a statement about your artistic discipline and practice.
- Concept Sketch (1 page)
 - Provide a concept sketch, maximum paper size 8.5 x 11 inches each. The final selected artist/artist team will be contracted to produce a final detailed design drawing or maquette under the terms of the artist agreement, prior to fabrication and installation of the artwork.
- Resume/Curriculum Vitae (2 pages maximum)
 - Outline your experience as an artist, including any public art commissions. If you are submitting as a team, each member must provide a personal resume (each a maximum of 2 pages).
- Three References
 - Individuals who can speak to your art practice and interest and/or experience in public art projects. Please include: name, occupation, title, organization, address, primary phone number, email and a brief statement describing the nature of your working relationship to the reference listed.
 - Artist teams provide 3 references total.
- Other Support Documentation (Optional) (2 pages maximum)
 - This documentation may include (please properly cite all sources):

- Recent reviews and news clippings
- Excerpts from programs, catalogues and other publications that include examples of your work
- Annotated List of Images of Past Work (1 page maximum)
 - Provide the following information for all images: title of work, medium, approx. dimensions, location and date and the image file name. Artists are also encouraged to include a brief description.
- Images of Past Work (10 maximum)
 - One image per page (full size).
 - Do not place any text on or around the image

Submission Guidelines

This RFP accepts paper submissions via mail or delivered in person. Electronic submissions are accepted and encouraged. Submissions must be complete and strictly adhere to these guidelines and Submission Requirements (above) or risk not being considered. Faxed submissions will not be accepted.

- All submissions (electronic and print) must be formatted to 8.5 x 11 inch pages. Do not send any models or maquettes.
- The Artist's (or Team's) name should appear in the right header of every page.
- Do not submit any original materials or files. Submissions will not be returned.
- Do not bind, staple or use plastic cover sheets.

In addition, electronic submissions:

- Must be submitted in MS Word or PDF format. Do not submit materials that require plug-ins, extensions or other executables that need to be downloaded or installed. Do not compress (zip) files
- Must be self-contained. Do not imbed links to other websites or on-line documentation or media.
- Must be contained in one single document. Do not submit multiple electronic documents.
- Must be 10MB or smaller (if emailed). Submission over 10MB must be sent via PC-compatible CD.

Submitting as a Team

The team should designate one representative to complete the entry form. Team submissions must adhere to the specific submission guidelines with the following exceptions:

- Each team member must submit an individual Resume/CV (See Submission Requirements)
- All Team Members must list their full names on the space provided on the Information Form

Deadline for Submissions

Submissions must be received by Tuesday, January 24, 2012 @ 2:00 pm. This is not a postmark date. Extensions to this deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

It is the applicant's responsibility to ensure the submission package reaches the City of Richmond by the deadline.

Email, mail or deliver submissions to:

Richmond Public Art Program
City of Richmond
6911 No.3 Road
Richmond, BC V6Y 2C1
604-204-8671
publicart@richmond.ca

For questions and additional information, contact

Eric Fiss, MAIBC, MCIP, LEED AP
Public Art Planner
City of Richmond
604-247-4612
efiss@richmond.ca

For more information on the Public Art Program please visit www.richmond.ca/publicart.

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions, and may reject all submissions. The City reserves the right to reissue the RFP as required.

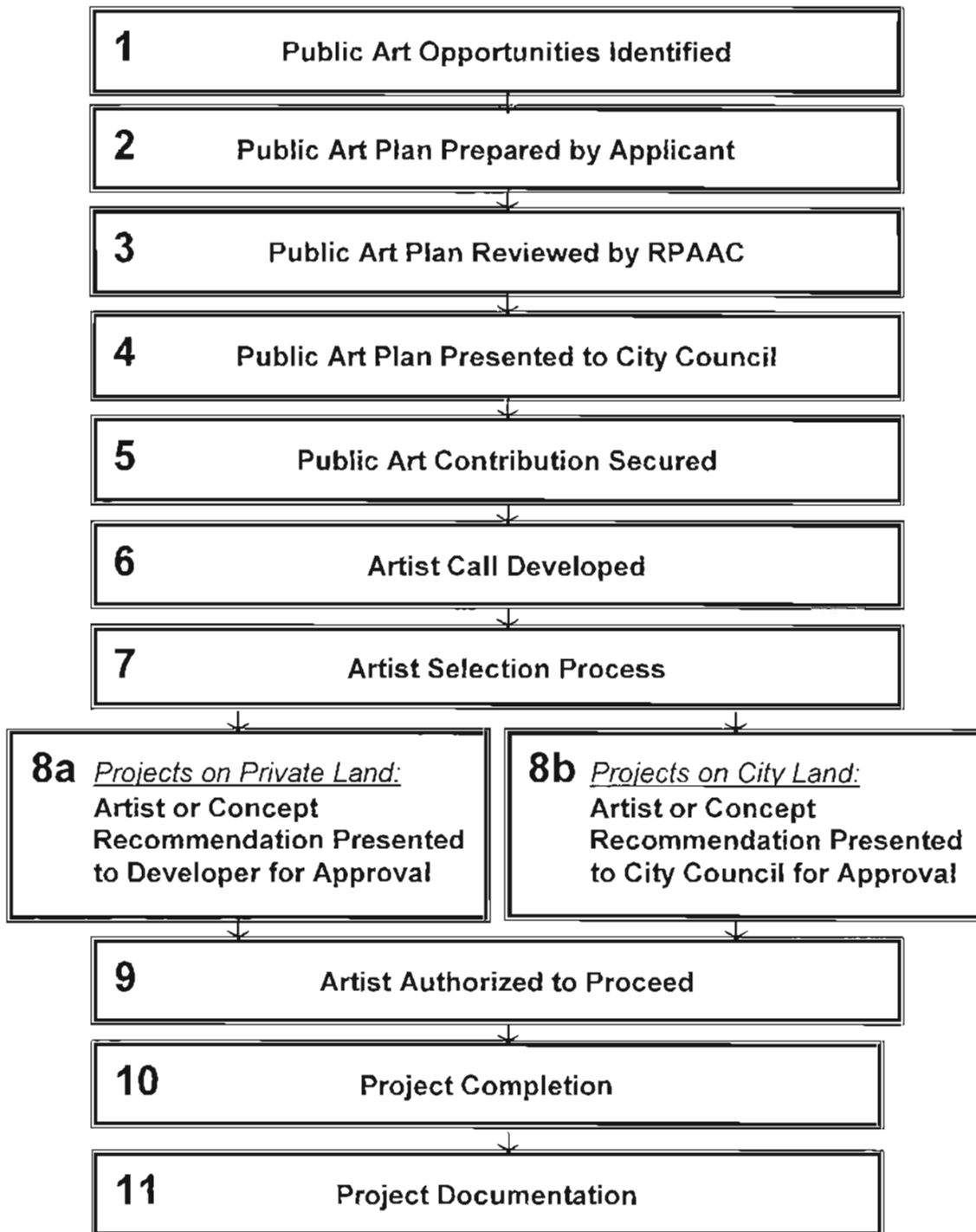
All information provided under the submission shall be considered confidential and shall only be disseminated to City staff and partners for the purposes of the selection process. All submissions to this RFP become the property of the City and will be held in confidence as required by law. The artist shall retain copyright in the concept proposal.

While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.

Priority is given to artists who have not received commissions from the City of Richmond in the past three years.

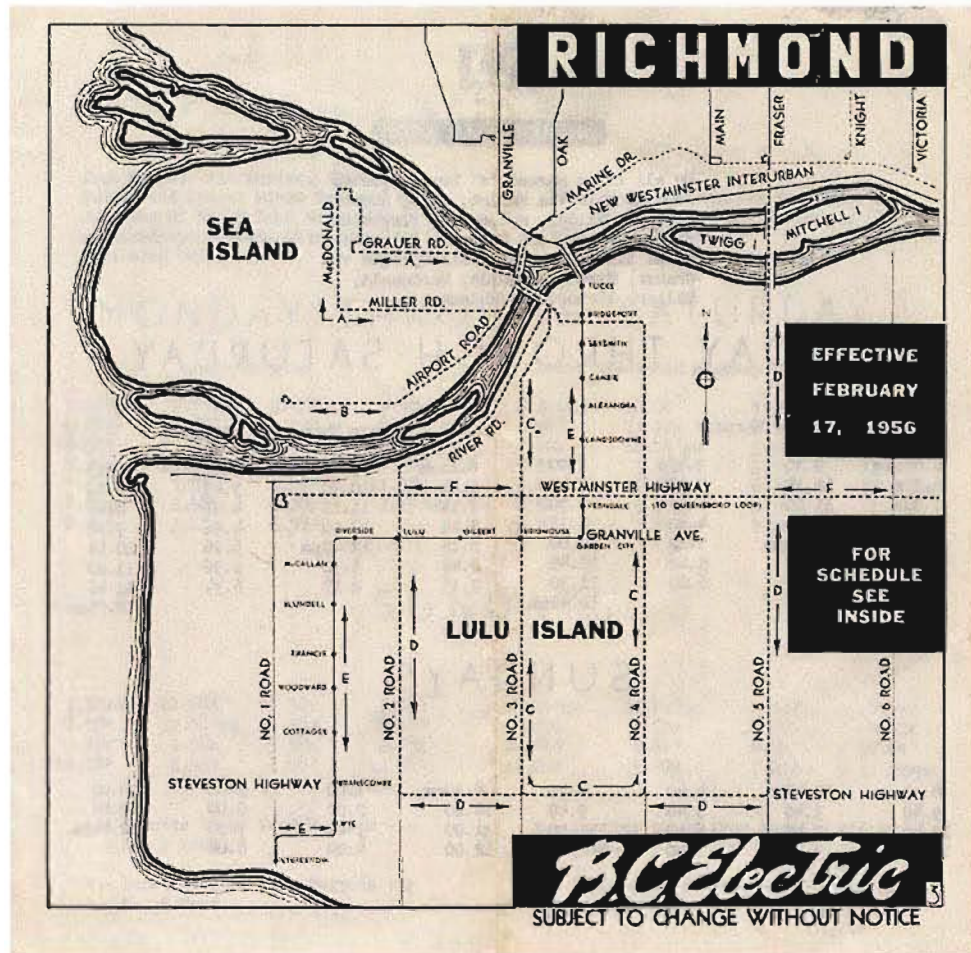
Richmond Public Art Process

Civic • Private • Community



Concept Proposal for *Interurban Map* Mia Weinberg, Artist

The artwork for the Steveston Interurban Tram Building will be integrated directly into the floor of the outdoor covered platform. Visitors will walk onto an approximately 25' x 14' representation of the 1956 BC Electric interurban tram map extending from Steveston north to the Fraser River.



Historic photograph of the Steveston Line Map

Materials

The tram route and station markers will be inlaid brass; the river will be coloured glass pebbles. The roads, station names and street names—cut into the concrete—will enable visitors to situate the old stations relative to the Richmond of today. The station markers will be one to two feet apart so children will easily be able to step from one to the next starting at Steveston at the park end of the platform and ending at Tucks near the entrance doors to the building.



Full scale mock-up of part of map in artist's studio




City of Richmond

Report to Committee

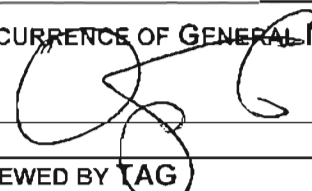

To: Parks, Recreation and Cultural Services Committee **Date:** May 3, 2012
From: Vern Jacques
Acting Director, Recreation **File:** 99 - FILE
LATER/2012-Vol 01
Re: Richmond Children's Charter

Staff Recommendation

That the Richmond Children First's "Richmond Children's Charter," as presented in the report dated May 3, 2012, from the Acting Director, Recreation, be endorsed.


Vern Jacques
Acting Director, Recreation
(604-247-4930)

Att. 2

FOR ORIGINATING DEPARTMENT USE ONLY		
CONCURRENCE OF GENERAL MANAGER 		
REVIEWED BY TAG SUBCOMMITTEE	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
REVIEWED BY CAO	YES  <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Staff Report

Origin

Richmond Children's First was initiated in 2004 as an umbrella of community-based youth serving organizations. City staff have participated, with Council support, in Children's First activities since its inception. As part of this initiative staff have participated in a working committee to develop a Richmond Children's Charter.

Richmond Children First has worked with children throughout the City of Richmond to develop a Charter specific to the needs and interests of children in Richmond. The Charter promotes the implementation of the UN Convention on the Rights of the Child (UNCRC), which was ratified by Canada in 1991.

Recently, Council received a letter asking that they endorse the Richmond Children's Charter (Attachment 1). This report provides the background and context for how the Richmond Children's Charter fits with the City's initiatives and its vision of being "*.... the most appealing, livable, and well-managed community in Canada.*"

Analysis

Richmond Children First (RCF) is a community initiative that has been active in Richmond since 2004. A list of the RCF Steering Committee members is provided in Attachment 2. Staff from both Community Services and Parks and Recreation represent the City on the Steering Committee, and various staff have participated in RCF Action Teams, including the Children's Charter working committee.

In 2005, Council endorsed the vision for "Richmond to be the best place in North America to raise children and youth." Consistent with this vision the City has pursued many positive initiatives for youth, including the development of the 2008-2012 Youth Service Plan: Where Youth Thrive. As well, the City is a signatory to the Public Agency Partner's Commitment to the Children and Youth of Richmond. This commitment outlines how the public agencies will work together to provide children and youth of Richmond access to:

- Safe places to live, work and play
- A healthy start in life, and a foundation for life
- A supporting, caring community where children and youth feel they belong
- Life long learning opportunities
- Opportunities to reach their full potential

By endorsing the Richmond Children's Charter (Attachment 3), Council could further demonstrate the City's commitment to making Richmond the best place in North America to raise children and youth.

Staff from Parks and Recreation and Community Services will support the Charter within existing programs and services.

Also, Staff are currently preparing the Social Development Strategy which will be presented in draft form to Council in the near future. Once the Strategy is adopted by Council, staff will be developing a work program for its implementation. Consideration will be given to how the Richmond Children's Charter might be integrated into the implementation plan.

Richmond Children First will also be asking other agencies, such as School District No.38, the Ministry of Children and Family Development, and Vancouver Coastal Health to endorse the Charter.

Financial Impact

None.

Conclusion

The Richmond Children's Charter (Attachment 3) provides a children's lens to building a child and youth friendly City and support the City commitment, *"for Richmond to be the best place in North America to raise children and youth."*



Elizabeth Ayers
Manager, Community Recreation Services
(604-247-4669)



Lesley Sherlock
Social Planner
(604-276-4220)

EA:ea



May 7, 2012

Mayor and Council
City of Richmond
6911 No. 3 Road
Richmond BC

Dear Mayor and Council,

On behalf of Richmond children we are pleased to present to you, for endorsement, the Richmond Children's Charter (Appendix 1).

Children grow up not only as part of a family, but also as part of a community. Research tells us that early human development – what happens to a child between birth and 12 years old – affects long term health, well-being and competence. Research is also helping us understand how community circumstances can be shaped to improve the lives of children.

Richmond Children First, a community initiative active in Richmond since 2004, is made up of community agencies and public organizations, including the City of Richmond (Appendix 2). Funded by the Province of British Columbia and the United Way of the Lower Mainland, Richmond Children First brings partners together to plan, build and expand capacity in the neighbourhoods and communities where children and families live, grow, play and learn. Richmond Children First activities are based on a strategic plan, developed in collaboration with community partners, which is research-based and builds on the needs of our children and the assets in our community. The vision of Richmond Children First is *a child friendly community where all children thrive*, and one of our main goals is developing a community vision for children.

The City of Richmond is recognized for its strong commitment to children, as evidenced through the many policies and strategies you have initiated and supported, including being a signatory to the Public Agency Partners' Commitment to Children and Youth. This commitment outlines how you will work together with other public partners to ensure that children and youth have:

- Access to safe places to live, work, and play;
- A healthy start in life, and a foundation for life;
- A supporting, caring community where children and youth feel they belong;
- Lifelong learning opportunities;
- And, opportunities to reach their full potential.

Interestingly, Richmond children have echoed these commitments in the creation of the Richmond Children's Charter.

Over the last year, 3000+ Richmond children accepted the invitation to help shape the Richmond Children's Charter through words and drawings:

RICHMOND CHILDREN FIRST

8660 Ash Street, Richmond, BC V6Y 2S3 • Phone: 604.241.4035

www.richmondchildrenfirst.ca

- 2500 elementary school children from 45 public and independent schools submitted bookmarks to the annual bookmark contest hosted by Richmond Public Health, depicting the theme, "Every Richmond child has the right to..."
- The voices of 350 preschoolers were included through the creation of 25 Magical Trees of Children's Rights submitted by child care centres, preschools, StrongStart centres and family place programs.
- 150 children attending summer camp programs submitted entries to the Richmond Children's Rights Summer Poster Contest.
- And, 28 children from the Hamilton Out-of-School Program and the Mitchell Boys and Girls Club helped finalize the Richmond Children's Charter through rights activities, community visioning and the creation of the Richmond Children's Charter video.

The Richmond Children's Charter promotes the implementation of the UN Convention on the Rights of the Child (UNCRC) at a community level, where it can have a significant impact on children's lives.

The United Nations General Assembly adopted the Convention on the Rights of the Child in 1989. This important initiative addresses the rights of all children and states that "the child, by reason of his physical and mental immaturity, needs special safeguards and care, including appropriate legal protection, before as well as after birth". The Government of Canada ratified the UNCRC in 1991. These rights are the things that all children should have or be able to do. All the rights are connected to each other and all are equally important. As children grow, they have more responsibility to make choices and exercise these rights.

The Richmond Children's Charter provides a children's lens to building a child-friendly city and can help guide policy decisions, programs and planning as they relate to children, not only for the city but for all organizations who support children.

Your endorsement will be the first step in launching the Richmond Children's Charter in the broader community. We want to assure you that Richmond Children First partners share a collective responsibility for the health and well-being of our children and we are committed to introducing the Richmond Children's Charter with an invitation to organizations and groups to endorse the Charter by making a promise to children. The Children's Charter will be celebrated, communicated through presentations and promotional materials, and we will continue to engage the voices of children so they are actively involved in creating their community's future.

Sincerely,



Kim Winchell
Co-Chair
Richmond Children First



David Phillips
Co-Chair
Richmond Children First

Attach.

Appendix 1: Richmond Children's Charter

Appendix 2: Richmond Children First Steering Committee: Membership

RICHMOND CHILDREN FIRST

8660 Ash Street, Richmond, BC V6Y 2S3 • Phone: 604.241.4035
www.richmondchildrenfirst.ca

Richmond Children First STEERING COMMITTEE		
1. Big Brothers Vancouver	Melissa Wilson	Assistant Program Director
2. Boys and Girls Club of South Coast BC	Jason Lee	Manager, Clubs and Camp
3. CHIMO Crisis Services	Rebeca Avendano	Director, Development & External Relations
4. City of Richmond	Lesley Sherlock	Social Planner,
5. City of Richmond	Elizabeth Ayers	Manager, Community Recreation
6. Family Services of Greater Vancouver	Kareen Hudson	Manager
7. Ministry for Children & Family Development	David Phillips	Community Services Manager
8. Richmond Addiction Services	Rick Dubras	Executive Director
9. Richmond Family Place	Kim Winchell	Executive Director
10. Richmond Mental Health & Addictions	Mary Jago	Program Manager, Child & Youth Mental Health
11. Richmond Multicultural Concerns Society	Parm Grewal	Executive Director
12. Richmond Public Library	Virginia McCreedy	Youth Librarian
13. Richmond School District	Kathy Champion	Director of Instruction, Learning Services
14. Richmond Society for Community Living	Sue Graf	Director of Children's Services
15. Richmond Youth Service Agency	Marshall Thompson	Executive Director
16. Scouts Canada	Viki Fanous	Council Field Executive
17. SUCCESS	Mary Kam	Director, Family & Youth Services
18. Touchstone Family Association	Judy Valsonis	Director of Operations
19. Vancouver Coastal Health - Richmond	Diane Bissenden	Director, Population & Family Health
20. Child Care Resource and Referral (VRIS)	Marcia MacKenzie	Manager
21. YMCA	Jenny Payton	Manager, Programs and Services

Richmond Children First CHILDREN'S CHARTER ACTION TEAM		
City of Richmond	Elizabeth Ayers	Manager, Community Recreation
Ministry for Children & Family Development	David Phillips	Community Services Manager
Richmond Family Place	Kim Winchell	Executive Director
Richmond School District	Larry Antrim	Coordinator of Counselling & Social Responsibility
Touchstone Family Association	Judy Valsonis	Director of Operations
Vancouver Coastal Health - Richmond	Dr. James Lu	Medical Health Officer
Vancouver Coastal Health - Richmond	Chris Salgado	Manager, Community and Family Health
Child Care Resource and Referral (VRIS)	Marcia MacKenzie	Manager
YMCA	Jenny Payton	Manager, Programs and Services

May 2012

Richmond Children's Charter

RICHMOND CHILDREN HAVE...

1-The Right To Play

"I have the right to have fun" (David, age 9)

"Playgrounds should have swings, we can be responsible" (Alyssa, age 10)

2-The Right To Learn

"I have the right to learn by making mistakes" (Jessica, age 11)

"We have the right to learn everywhere—in kindergarten, at home, with adults"
(Evelyn and Austin, age 4)

3-The Right To Belong and Be Ourselves

"You have the right to special help if you need it—if your eyes don't work you need a looking dog. That is special help." (Fraser, age 5)

"I have the right to look weird." (Jason, age 10)

"Every child has the right to be forgiven." (Angela, age 10)

4-The Right To Be Loved and Have A Family

"I have the right to live in a caring family for a bright future" (Christopher, age 9)

"You have the right to be a kid with your family" (Aidan, age 5)

5-The Right To Nutritious Food and A Healthy Life

"I have the right to eat healthy food so I don't get sick" (Ethan, age 5)

"We have the right to have a family doctor" (Colin, age 10)

6-The Right to a Home

"Every child needs a home." (Ihsaan, age 10)

"I speak English and Chinese but I only belong to Canada" (Fraser, age 5)



7-The Right to Choose Friends

"I have the rights to have friends from other cultures" (Anell, age 8)

"I love meeting new friends at school. Bonjour!" (Ashley, age 9)

8-The Right to Explore, Dream, Imagine, and Create

"We have the right to dream, achieve, and be free" (Alison, age 9)

"I have the right to read to have a big mind! Reading is awesome." (Amanjit, age 8)

9-The Right to Peace and Safety

"I have the right not to be afraid." (Jimmy, age 8)

"The police protect you - and so do your mommy and daddy - and your teachers"
(Fraser & Ilias, age 5)

10-The Right to Be Heard

"I have the right to ask questions and express myself." (Alice, age 11)

"We have the right to share our ideas and be listened to. Ideas are when you think of stuff hard." (Griffin, age 5)

11-The Right to Our Own Religion

"I have the right to pray" (Ali, age 7)

"We have the right to believe in what we need to believe in." (Jake, age 10)

12-The Right to a Clean Environment

"Every child needs clean water, not dirty water" (Cindy, age 9)

"I have the right to help protect the environment." (Keon, age 8)



www.richmondchildrenfirst.ca

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Across Richmond, over 3,000 children from the ages of 3 to 12 years old shared, through words and drawings, their opinions on children's rights in Richmond. The Richmond Children's Charter of Rights reflects the top 12 rights identified by Richmond children.