



**Parks, Recreation and Cultural Services Committee
Electronic Meeting**

**Council Chambers, City Hall
6911 No. 3 Road**

**Wednesday, May 24, 2023
4:00 p.m.**

Pg. # ITEM

MINUTES

PRCS-4 *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on April 25, 2023.*



NEXT COMMITTEE MEETING DATE

June 27, 2023, (tentative date) at 4:00 p.m. in the Council Chambers.

DELEGATIONS

PRCS-13 1. Donald Wong, Richmond resident, to express opinion on the policy of **pickleball court usage**.

COMMUNITY SERVICES DIVISION

2. **CANADA LINE STATION ART PLINTH PROGRAM PUBLIC ART PROJECT TERMS OF REFERENCE**
(File Ref. No. 11-7000-09-20-109) (REDMS No. 7137262)

PRCS-15

See Page **PRCS-15** for full report

Designated Speaker: Biliana Velkova

STAFF RECOMMENDATION

That the Terms of Reference for the Canada Line Station Art Plinth Program Public Art Project as presented in the staff report titled, “Canada Line Station Art Plinth Program Public Art Project Terms of Reference” dated April 20, 2023 from the Director, Arts, Culture & Heritage Services, be approved.



3. **RICHMOND CULTURAL CENTRE ANNEX COMMUNITY MURAL PROJECT TERMS OF REFERENCE**
(File Ref. No. 11-7000-09-20-346) (REDMS No. 7206968)

PRCS-27

See Page **PRCS-27** for full report

Designated Speaker: Biliana Velkova

STAFF RECOMMENDATION

That the Terms of Reference for the Richmond Cultural Centre Annex Community Mural Project, as presented in the staff report titled “Richmond Cultural Centre Annex Community Mural Project Terms of Reference,” dated April 20, 2023, from the Director, Arts, Culture and Heritage Services, be endorsed.



4. **OPTIONS FOR REGULATING THE USE OF THE CITY'S WATERFRONT**
(File Ref. No. 11-7375-01) (REDMS No. 7226352)

PRCS-38

See Page **PRCS-38** for full report

Designated Speaker: Alex Kurnicki

Parks, Recreation and Cultural Services Committee Agenda – Wednesday, May 24, 2023

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ITEM

STAFF RECOMMENDATION

That a bylaw to regulate the use of the City's waterfront as detailed in the staff report titled "Options for Regulating the Use of the City's Waterfront," dated May 5, 2023, from the Director of Parks Services be drafted for Council's consideration.

☐

5. **MANAGER'S REPORT**

ADJOURNMENT

☐



Parks, Recreation and Cultural Services Committee

Date: Tuesday, April 25, 2023

Place: Council Chambers
Richmond City Hall

Present: Councillor Chak Au, Chair
Councillor Michael Wolfe
Councillor Laura Gillanders
Councillor Andy Hobbs
Councillor Bill McNulty

Also Present: Councillor Carol Day

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on March 28, 2023, be adopted as circulated.

CARRIED

DELEGATION

1. Dean Markel, President of Richmond Delta Youth Orchestra, Gordon Smith, President of the Richmond Community Concert Band, and Linda Barnes, Board Chair, Richmond Arts Coalition, spoke on their loss of rehearsal and storage space due to the pending sale of the current property. They referenced their submission (attached to and forming part of these minutes as Schedule 1) and commented on the emerging and immediate need for purpose-built musical arts space in Richmond.

Parks, Recreation & Cultural Services Committee
Tuesday, April 25, 2023

In reply to queries from Committee, the delegation advised that (i) they are looking for interim storage space for musical equipment as well as support for finding rehearsal spaces, (ii) storage space is difficult to find because it needs to be heated, insect and rodent proof, accessible during rehearsals, and of ample size, and (iii) finding appropriate rehearsal space is challenging due to the needs for noise mitigation and acoustic treatment, and the music groups are looking for purpose-built space in the long-term.

Discussion ensued regarding the consideration of solutions for performance and storage locations for non-profit musical arts groups. As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

(1) That staff investigate:

- (a) interim support with these immediate and emerging Musical Arts Space Needs;**
- (b) launching an External Arts Needs Assessment; and**
- (c) long-term vision to build purpose-built space for Music and Performing Art in Richmond; and**

(2) That staff consult with Richmond School District No. 38 to explore opportunities to utilize any potential space;

and report back.

CARRIED

In reply to queries from Committee, staff advised that (i) the sports facility needs assessment is expected to come forward in the third quarter, (ii) staff are not aware of specific requests for outdoor amphitheatre space, and (iii) a memorandum advising the nature of other groups being displaced by the closure and sale of Brighthouse United Church can be provided to Committee.

COMMUNITY SERVICES DIVISION

2. MUSEUM AND HERITAGE SERVICES YEAR IN REVIEW 2022
(File Ref. No. 11-7141-01) (REDMS No. 7181796)

Staff presented the Museum and Heritage Services Year in Review 2022 video (copy on-file, City Clerk's Office).

Parks, Recreation & Cultural Services Committee
Tuesday, April 25, 2023

In reply to queries from Committee, staff advised that (i) ten heritage sites were lost due to demolition, 8 of which were privately-owned, (ii) with completion of the heritage inventory update, all sites are flagged for City planning staff, (iii) the 2022 review and records update of indigenous belongings enables easier access for First Nations wishing to support future repatriation efforts, (iv) the Richmond Museum plans to continue offering take-home activity kits, and (v) visitation rates overall are approximately 40% lower than 2019 statistics, and vary depending on the site location or event.

It was moved and seconded

- (1) *That the Museum and Heritage Services Year in Review 2022, as presented in the staff report titled "Museum and Heritage Services Year in Review 2022," dated March 20, 2023, from the Director, Arts, Culture and Heritage Services, be received for information; and*
- (2) *That the Museum and Heritage Services Year in Review 2022 be circulated to Community Partners and Funders for their information.*

CARRIED

3. **2023 NEIGHBOURHOOD CELEBRATION GRANTS ALLOCATION**
(File Ref. No. 03-1085-05) (REDMS No. 7186538)

In reply to queries from Committee, staff advised that (i) applicants that did not meet the criteria have been directed to an alternate funding source and (ii) in 2022, 61 out of 105 applicants met the eligibility criteria, and in 2023, 67 out of 76 applicants met the eligibility criteria, with 33 applicants returning from last year.

It was moved and seconded

- (1) *That the Neighbourhood Celebration Grants be awarded for the recommended amount of \$78,983.70 as identified in Attachment 2 of the staff report titled, "2023 Neighbourhood Celebration Grants Allocation," dated March 24, 2023, from the Director, Arts, Culture and Heritage Services; and*
- (2) *That the grant funds be disbursed accordingly.*

CARRIED

4. **LANSDOWNE MAJOR PARK AND OPEN SPACE GUIDING PRINCIPLES AND NEXT STEPS**
(File Ref. No. 06-2345-20-LSCP1) (REDMS No. 7119072)

Staff highlighted that the report presents the guiding principles of the Lansdowne Major Park and Open Space development, currently in phase 1 of 3 of the master plan process.

Parks, Recreation & Cultural Services Committee
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In reply to queries from Committee, staff advised that (i) a staff workshop took place during the first phase of the project, (ii) the proposed layout and size of the open space complies with the Official Community Plan (OCP)/City Centre Area Plan (CCAP) Amendment and is consistent with the City's Development Cost Charges (DCC) bylaw, (iii) the final reading of the OCP Amendment related to the Lansdowne land use plan is forthcoming, (iv) there are opportunities for refinement of site components through the rezoning process of individual parcels, which will require Council consideration, (v) details on amenities, programming, retention of trees, and landscaping have yet to be determined and the final master concept plan would be brought forward to Council for consideration, with opportunities for additional input, (vi) input regarding regeneration in relation to ecological restoration was incorporated into the guiding principles, (vii) the OCP Amendment related to the Lansdowne land use plan establishes the broad framework for redevelopment of the site and the road pattern is consistent with the City Centre transportation plan and the existing CCAP, and detailed design will be further refined through individual rezoning applications, (viii) the parking calculations are projections based on land uses and building forms studied to develop the master plan, and includes parking estimates required for the continued interim operations of the mall, (ix) the OCP Amendment envisions approximately 3.8 million square feet of residential development, with an estimate of 10,000 residents, and (x) as part of the OCP Amendment, staff have had discussions with Richmond School District No. 38 in regards to potential school sites in the area.

Evan Dunfee, Richmond resident, spoke on the future vision of Richmond city centre, including incorporating various modes of transportation, the desire to provide more space to people, and prioritizing a pedestrian-friendly city.

It was moved and seconded

- (1) *That the Lansdowne Major Park and Open Space Guiding Principles as outlined in the staff report titled "Lansdowne Major Park and Open Space Guiding Principles and Next Steps," dated March 31, 2023, from the Director, Parks Services, be endorsed;*
- (2) *That the Lansdowne Major Park and Open Space Master Plan Process proceed to Phase 2 – development of master plan concept options as outlined in the staff report titled "Lansdowne Major Park and Open Space Guiding Principles and Next Steps," dated March 31, 2023, from the Director, Parks Services; and*
- (3) *That prior to implementing Phase 2, staff conduct a workshop with Council members.*

CARRIED

Parks, Recreation & Cultural Services Committee
Tuesday, April 25, 2023

5. MANAGER'S REPORT

(i) *Earth Week Celebrations*

Staff briefed Committee on the 2023 Earth Week activities, including over 24 programs such as invasive plant pulls and tree planting, highlighting the planting of the first mini forest on municipal property in western Canada.

In response to queries from Committee, staff noted that (i) it is standard protocol for bird surveys to be completed prior to any work in parks during nesting season, (ii) planted plants include species that are visited by any of the 50 or more native bumblebees in BC, (iii) the project area was cleared of blackberry and the roots were removed to the extent that the group was able to manage, and (iv) the invasive blackberry removal was primarily focused at Terra Nova Park.

(ii) *Richmond Museum Updates*

Staff noted that the Richmond Museum is organizing the Richmond Regional Heritage Fair, an annual showcase of history project displays created by local elementary and secondary students, taking place on Friday, May 12, 2023 at the Richmond Cultural Centre. Staff also noted that the Richmond Museum will be supporting the Steveston Japanese Canadian Cultural Centre's installation of a new display about Steveston Nikkei history entitled 'Contributing to a Diverse and Multicultural Canada', which will be installed in the City Hall Galleria next week in honour of Asian Heritage Month.

In response to a query from Committee, staff noted that planning is underway for the return of the Steveston Salmon Festival parade on July 1, 2023.

(iii) *BC Youth Week*

Staff highlighted that the City has multiple activities planned to celebrate BC Youth Week, a provincial celebration of youth held annually during the first week of May, including a scavenger hunt, t-shirt design contest, movie night, and the U-ROC awards ceremony on Thursday, May 4.

(iv) *Garry Point Park Concession Services*

In response to a query from Committee, staff noted that details surrounding the new vendor at Garry Point Park Concession are being finalized and a public announcement is forthcoming.

ADJOURNMENT

It was moved and seconded
That the meeting adjourn (5:46 p.m.).

CARRIED

5.

Parks, Recreation & Cultural Services Committee
Tuesday, April 25, 2023

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, April 25, 2023.

Councillor Chak Au
Chair

Shannon Unrau
Legislative Services Associate

Presentation Title: The emerging and immediate Musical Arts Space Needs of our two non-profits in Richmond.

Presentation to: Parks, Recreation and Cultural Services Committee

Date: April 25th , 4:00pm **Allotted Time:** 5 minutes plus time for questions.

Presented by:

Linda Barnes, Board Chair, Richmond Arts Coalition

Dean Markel, President, Richmond Delta Youth Orchestra

Gordon Smith, President, Richmond Community Concert Band

Immediate Issue

We wanted to bring this matter to the attention of your committee and to the Mayor and City Councillors. Our two musical arts groups who have been in existence for 50 years each, will become "homeless" with no administration, rehearsal and storage space after June 30, 2023. **On March 17th** we received an eviction notice from Brighthouse United Church (8151 Bennett Rd, Richmond, BC) along with all its other 26 tenants, as the congregation is dissolving and property is for sale and possible redevelopment.

- As we explore Plan B space options in the City of Richmond, No Existing spaces are able to accommodate the sound, size and time-of-day availability and storage needs of music arts organizations.
- Music noise concerns necessitate purpose-built spaces.
- Most multipurpose spaces in Richmond are NOT able to accommodate sound containment and acoustic safety for musicians.
- The closing of the church as evidence of reduced availability/access in Richmond to music arts spaces.
- The imminent closure of Brighthouse United Church is a threat not only to the Richmond Delta Youth Orchestra and the Richmond Community Concert Band, but to the numerous community groups who utilize this important community space. It has functioned as both a rehearsal and meeting space for these groups but it has supported the storage needs of our instrumental performing ensemble which require percussion instruments, pianos, music stands, and more to create their art. Finding an alternative venue to provide both an adequate rehearsal space and accessible equipment storage is proving to be a considerable challenge.

-----***The emerging and immediate Musical Arts Space Needs in Richmond***-----

Linda Barnes, Board Chair, Richmond Arts Coalition

Dean Markel, President, Richmond Delta Youth Orchestra

Gordon Smith, President, Richmond Community Concert Band

Richmond Arts Strategy & Call to Action

First of all, we want to express appreciation for the creation of a solid foundation for art and culture from the 2019 [Richmond Arts Strategy \(2019-2024\)](#), as it states findings that align to our organizations' missions and purpose.

It is evident from this document that the City of Richmond has a clear and documented understanding that the arts are a key pillar in building a thriving community. Indeed, the arts make us happier, healthier, better students and better scientists; they help us recover from injury, help us enjoy our later years, and so much more.

Though the City of Richmond is making headway with its Arts Strategy, with it ending in 2024, it is imperative that we bring attention to you all today, the emerging need to **prioritize Strategic direction No. 5** –To activate public spaces through (and for) the Arts!

We highlight the need for the City of Richmond to act on what was already addressed in the Arts Strategy:

- To Plan for future arts facilities to address the demand for Arts Education and Program space.
- To actively work with developers to create space for Music and Performing arts and gathering spaces, particularly medium-sized spaces for 150–300 people;

To continue to have a strong, vibrant, and growing musical and performing arts community in the City of Richmond, we need a deeper capital investment to **Plan and provide appropriate sized, purpose-built fine arts facilities for rehearsal and performances.**

Most other Youth Orchestras and Music groups have city supported facilities. Vancouver Youth Symphony Orchestra rehearses at St. James Hall, a Kitsilano landmark, and has been home to many community groups for over 90 years.

"St. James Community Square is much loved by the Vancouver community and fought for its continuance when the building was put up for sale. Fortunately, the City of Vancouver purchased the property and provided the St. James not for profit society with a long-term lease arrangement. The facility hosts over 500,000 user visits per year. Facilities include the Mel Lehan Hall, a Gym, Daycare, and Pre-school, a variety of multi-purpose rooms and dedicated office space."

-----*The emerging and immediate Musical Arts Space Needs in Richmond*-----

Linda Barnes, Board Chair, Richmond Arts Coalition

Dean Markel, President, Richmond Delta Youth Orchestra

Gordon Smith, President, Richmond Community Concert Band

Our Collective Call to Action:

We are requesting a referral to city staff for:

1. Interim support with these immediate and emerging Musical Arts Space Needs
2. Launching an External Arts Needs Assessment
3. Long term vision to build purpose-built space for Music and Performing Art in Richmond

-----*The emerging and immediate Musical Arts Space Needs in Richmond*-----

Linda Barnes, Board Chair, Richmond Arts Coalition

Dean Markel, President, Richmond Delta Youth Orchestra

Gordon Smith, President, Richmond Community Concert Band

From:
To: [CityClerk](#)
Cc:
Subject: Re: Parks Recreation and Cultural Services Committee meeting - May 24, 2023
Date: May 10, 2023 4:22:10 PM

City of Richmond Security Warning: This email was sent from an external source outside the City. Please do not click or open attachments unless you recognize the source of this email and the content is safe.

The City clerk,

The person presenting is Donald Wong and we will have 7 people attending the meeting.

Proposed presentation on Sports and recreation meeting:

Issues: Is it the policy of Richmond city to give their volunteers certain rewards and privileges.

1) Allowing RBCPA volunteers to have “Group Play Time” in a public pickleball court.

It is very nice for the RBCPA to serve as volunteers to clean up PickleBall courts. I have played tennis for years and we clean up courts on our own without any Richmond city privilege.

Every taxpayer should have equal opportunity to use public amenities. The RBCPA members(hold 4 out of 6 courts in HB and hold 2 out of 3 courts in SA) can play during the “group play time” and outside the group play time. They have more courts to play on then the majority of the public (I am sure in Richmond the general public pickleball players out number the RBCPA members. of course this has to be verified. For example in our group we have over 20 people. there is no way we can play on their court hold time as they play on 4 courts(HB) and we can only play on 2 courts not to mention there are still other public court players to come.). Just like during an election every citizen has one vote BUT a special group of people can have TWO votes. Is this fair?

As a note:Our neighbouring cities Vancouver and Burnaby don’t have group play time for their pickleball association, as well as tennis association. Why does RBCPA have special privileges?

2) The city builds a cage for them(both HB and SA site) to put their clean up equipment, whereas we the general public have to keep our clean up equipment and bring them home.

3) The RBCPA gets to set up rules on their own which is nice in a way. But we the public don't know about it and it is up to them to implement it. And there are times they do it in their favor.

Eg: no noise on court. but this is a public outside court and we are there to have some fun.

Eg: Even when there is an empty court they insist we have to give up our court to them because they don't want to play on the other empty court.

Eg: we beginners like to just play it slow with the two of us. They insist we have to play doubles which I know is for full court use. But the time they make us two play doubles with them good playes ,the result is 0-11. They won and we of course lost. You can guess how much fun they have and how disappointed we are.

Such group play time made the RBCPA members feel they are the owner of the courts and arrogant to public users.

As Richmond is lack of pickle ball courts, the group play time makes the situation even worse. We suggest that
the group play time be temporary suspended until more courts are built.

Yours truly,

Vincent Ho



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
From: Marie Fenwick
Director, Arts, Culture and Heritage Services
Date: April 20, 2023
File: 11-7000-09-20-109/Vol 01
Re: Canada Line Station Art Plinth Program Public Art Project Terms of Reference


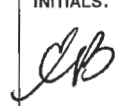
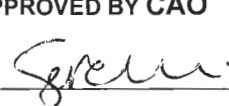
Staff Recommendation

That the Terms of Reference for the Canada Line Station Art Plinth Program Public Art Project as presented in the staff report titled, "Canada Line Station Art Plinth Program Public Art Project Terms of Reference" dated April 20, 2023 from the Director, Arts, Culture & Heritage Services, be approved.

MFenwick

Marie Fenwick
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department Transportation	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

On April 8, 2013, Council approved the following recommendations:

That the Canada Line Elevated Guideway Terminus Public Art Project Terms of Reference for an artist call, as outlined in the staff report dated March 7, 2013 from the Director, Arts, Culture & Heritage Services, be endorsed.

The endorsed terms of reference for the artist call and Art Plinth Program concern the provision of temporary art installations at the Canada Line terminus located at Richmond-Brighouse Station. Council authorized artist calls for five (5) to eight (8) temporary art projects for this program.

On December 9, 2013, Council approved the first two temporary public artworks: *Cluster* by Carlyn Yandle, installed in September 2014, and *SkyDam* by Nathan Lee, which has been in place since March, 2016.

This report presents for Council's consideration the Terms of Reference for the replacement of *Skydam* with a new temporary public artwork at Richmond-Brighouse Canada Line Terminus Station for the Art Plinth Program.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.3 Foster intercultural harmony, community belonging, and social connections.

Analysis

Background

In March 2016, *SkyDam* by Nathan Lee was installed at the Canada Line terminus. The sculptural steel work depicts a dam with a family of beavers located at its base. The artist was inspired by the beaver as a keystone species and emblem of Canada.

The temporary artwork has remained on display for an extended period due to the redevelopment of the adjacent site located at 6388 No.3 Road: the Paramount by Keltic Canada Development. Since the completion of the development in 2022, access to the right-of-way and concrete column supporting the Art Plinth platform has been re-established, and new transportation routes now located in the immediate vicinity have created a new context for the artwork. As per the endorsed terms of reference for the Art Plinth Program, the temporary artwork that is currently

installed is to be replaced. The artwork will be dismantled, removed and returned to the artist, or recycled for materials.

Terms of Reference

The attached Terms of Reference (Attachment 1), provides details for the artist call, including information on the site, opportunity, budget, schedule, selection process and criteria, and submission requirements. Highlights of this artist call include:

- the recommended artist/artist team will be chosen through a two-stage selection process following the Richmond Public Art Program Administrative Guidelines;
- shortlisted artists will respond to this invitation with a visualization, a written statement of intent, examples of past work and past references;
- a five (5) person selection panel consisting of artists, art professionals and community members will convene to recommend up to three (3) shortlisted artists;
- the shortlisted artists will attend an artist information and orientation session with City staff prior to developing their artwork concept proposals;
- the shortlisted artists will attend a final interview with the selection panel to present their concept proposals. At the end of the meeting, the selection panel will recommend one artist/artist team for the commission; and
- the commissioned artwork will be exhibited for a minimum of two (2) years to a maximum of five (5) years.

On April 18, 2023, the Richmond Public Art Advisory Committee endorsed the Artist Call Terms of Reference for this opportunity.

Should Council endorse the Artist Call Terms of Reference for the Art Plinth Public Art Project (Attachment 1), City staff will work with InTransit BC to implement an artist selection process following the Public Art Program Administration Guidelines.

Following the selection process, the preferred artwork concept proposal will be brought forward to Council for endorsement in the third quarter of 2023, in order to proceed with the detailed design and installation phases of the artwork to commence in the first quarter of 2024.

Financial Impact

The Art Plinth Public Art Project budget is \$50,000 and is funded by voluntary developer contributions to the Public Art Program Reserve Fund. The amount is included in the City's approved 2023 operating budget as part of the Consolidated 5-Year Financial Plan (2023-2027) adopted by Council.

Conclusion

The Art Plinth Program provides an excellent opportunity for the City of Richmond to contribute to and develop a long-term relationship with InTransit BC's public art program.

Richmond's Public Art Program creates opportunities for artists to enhance public spaces across Richmond through a commitment to strong urban design, investment in public art and placemaking. The Art Plinth Program at Richmond-Brighouse Station embraces and explores these goals.



Biliana Velkova
Public Art Planner
(604-247-4612)

Att. 1: Art Plinth Program, Call to Artists and Terms of Reference

call to artists



Figure 1. *SkyDam*, Nathan Lee, 2016. Brighouse Canada Line Terminus Station.

**Richmond-
Brighouse
Canada Line
Terminus Station**

**Art Plinth
Program
(temporary)**

**Requests for
Qualifications,
RFQ**

May 2023

OPPORTUNITY

The City of Richmond Public Art Program seeks artists or artist teams to create a temporary public art installation at the terminus Canada Line station: Richmond-Brighouse, located at No.3 Road and Cook Road in Richmond, British Columbia.

Richmond-based artists from equity-seeking communities are encouraged to apply.

Artist Budget:	\$50,000
Eligibility:	Creative professionals residing in British Columbia
Deadline:	XX
Installation:	Spring 2024
Duration:	2-5 years

call to artists

BACKGROUND

Initiated in 2014, in partnership with InTransit BC, the Art Plinth Program is one of a number of public art initiatives along the Canada Line. In the first phase of the program, two temporary artworks were commissioned for installation at the end of the Canada Line: *Cluster* (2014) by Carlyn Yandle (Figure 4) and *Skydam* (2016) by Nathan Lee (Figure 5).

Following extensive recent development, the site is located in a new urban promenade along No.3 Road, a busy commuter hub located across from Richmond Centre near adjacent restaurants and businesses and a short walking distance from City Hall and Minoru Park.

The commissioned artwork will join a family of public artworks on the Richmond Canada Line, which includes annual installations as part of the Capture Photography Festival and two-dimensional mixed-media artwork installations for the No.3 Road Art Columns Program at Lansdowne and Aberdeen Stations, as well as integrated artwork such as *closer than* by Bill Pechet, viewed from the interior of Richmond-Brighthouse Station, and *The Breath Below an Eelgrass Meadow* by Howie Tsui in the Capstan Station to open in Fall 2023.

ARTIST OPPORTUNITY

This opportunity invites artists and other creative professionals to propose an artwork that signals welcome and arrival, while contemplating the nature of everyday travel and referencing Richmond's culture, history and natural heritage.

The temporary but durable artwork will be securely fixed to a structural steel frame located on the upper ledge of the terminus column at Richmond-Brighthouse Station. Public safety in a high voltage environment on the Canada Line tracks is a major consideration; therefore, all proposed attachment methods will be reviewed by InTransit BC to ensure compatibility. While the artwork may extend upwards and outwards from the column, it should not be conducive to people attempting to climb onto the work. Figure 3 illustrates the overall space allowance for the artwork. If selected, the artist will be required to work in cooperation with City and InTransit BC's engineering and public safety guidelines.

ARTWORK DESIGN CONSIDERATIONS

- Maximum Load: 1 tonne (approx. 1,000 kg)
- Structural Frame: 2" x 2" stainless steel hollow tube with 12mm diameter bolt holes @ 4" on centre for various types of fixing solutions
- The artwork will be highly visible by both vehicular and pedestrian traffic and will consider pedestrian and vehicular viewing sight lines
- The artwork will consider the character of the site by taking into account scale, colour and materials.

call to artists

BUDGET

The total budget for this project is \$50,000. This budget includes, but is not limited to artist fees, production, fabrication, engineering fees, installation, photography, insurance, WCB and all applicable taxes, excluding GST. Travel to Richmond and/or accommodation is at the artist's expense.

At the end of the exhibition period, the artwork will be dismantled, removed and returned to the artist, or recycled for materials.

ELIGIBILITY

This opportunity is open to artists and design professionals who reside in British Columbia. Professional Richmond-based artists and artists who self-identify as a member of an equity-seeking community (including but not limited to Indigenous, racialized, LGBTQ2S+, disabled or Deaf) are encouraged to apply.

City of Richmond employees, Richmond Public Art Advisory Members and artists who are currently contracted by the Richmond Public Art Program are not eligible for this opportunity.

SELECTION PROCESS

A selection panel consisting of professional artists, art professionals and community members will engage in a two-stage artist selection process. At the conclusion of the process, the panel will recommend one artist or artist team for the commission. Upon approval of the artwork concept by City Council, the City will enter into an agreement with the artist or artist team.

ARTIST SELECTION CRITERIA

Applications and shortlisted concept proposals will be reviewed and evaluated using the following criteria:

Stage One: Selection Criteria

- Artistic merit of artist statement of interest.
- Experience in producing work that reflects community identity and assists in building meaningful cultural places.
- Understanding of the relevance of the site and its parameters.
- Potential for making engaging artwork, suitable for multiple audiences.
- Demonstrated capacity to complete work within established project schedules and timelines.
- Demonstrated ability to work with multiple project stakeholders.

Stage Two: Selection Criteria

- Ability of concept proposal to reflect arrival, welcome and community identity, and contribute to building the character and identity of the neighbourhood.

call to artists

- Ability of the 3D artist visualizations (such as digital renderings, maquettes or models) to communicate the concept and how it responds to the existing character of the site by taking into account scale, colour, material, texture, content and the physical characteristics and design parameters of the location.
- Appropriateness of the proposed project budget including, but not limited to artist fees, materials, fabrication, administration, insurance, installation, documentation and consultant fees.
- Concept proposal sensitivity to durability, life span and environmental concerns with respect to artwork materials, method of fabrication, installation and maintenance.
- Artist response to any feedback and follow-up questions from Selection Panel regarding artistic and technical merit of the concept proposal in response to project opportunity.
- Appropriateness of the proposal to the City of Richmond's [Public Art Program Goals](#).
- Compliance with the InTransit BC Public Art Display Policy, which stipulates that the artwork not convey religious messages, present demeaning or derogatory portrayals of individuals or groups, nor contain anything which is likely to cause offence based on generally prevailing community standards

SUBMISSION REQUIREMENTS

Email all documentation as one (1) PDF document, not to exceed a file size of 5 MB to: publicart@richmond.ca

- **INFORMATION FORM** – Please complete the information form on page 5 of this document
- **STATEMENT OF INTEREST** – 300 words (max.), a brief bio of the artist, how the proposed artworks respond to the artist opportunity and how the opportunity will inform the artist's practice. Please do not include text descriptions of a concept proposal. This information will not be accepted and will be removed by staff prior to review with the Selection Panel.
- **ARTIST CV** – Two (2) pages maximum, including relevant education, training, mentorships, artist residencies and exhibition record.
- **WORK SAMPLES:** Up to ten (10) examples of previous work. Please include artist name(s), title, year, location and medium information as captions on the bottom of each image page. If submitting digital video, please include link to YouTube, Vimeo or similar online platform. Please do not submit digital video files.
- **REFERENCES:** Three references who can speak to your abilities and accomplishments. Provide contact name, title, phone number and email. References will be contacted only if applicant is shortlisted.

call to artists

PROJECT TIMELINE

Submission Deadline: XX, 2023

Finalist Notifications: XX, 2023

Artist Orientation*: XX, 2023

Final Artist Selection: XX 2023

Project Implementation: 2024

Exhibition Schedule: Spring 2024 installation (in place for a minimum of 2 years and maximum of 5 years)

*Applicants are asked to reserve this date and time in the event they are shortlisted for the opportunity.

ADDITIONAL RESOURCES

- Richmond Public Art Program:
www.Richmond.ca/Culture/PublicArt/WhatsNew

ACCESSIBILITY SUPPORT

The City of Richmond strives to create artist opportunities that are inclusive and accessible to individuals of all abilities. If you are living with a disability and require assistance in completing the written application, please contact PublicArt@Richmond.ca or Tel: 604-204-8671.

ADDITIONAL INFORMATION

1. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
2. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.

Questions? Please contact PublicArt@Richmond.ca

call to artists

PUBLIC ART
RICHMOND

APPENDIX 1 ART PLINTH AT BRIGHOUSE CANADA LINE STATION

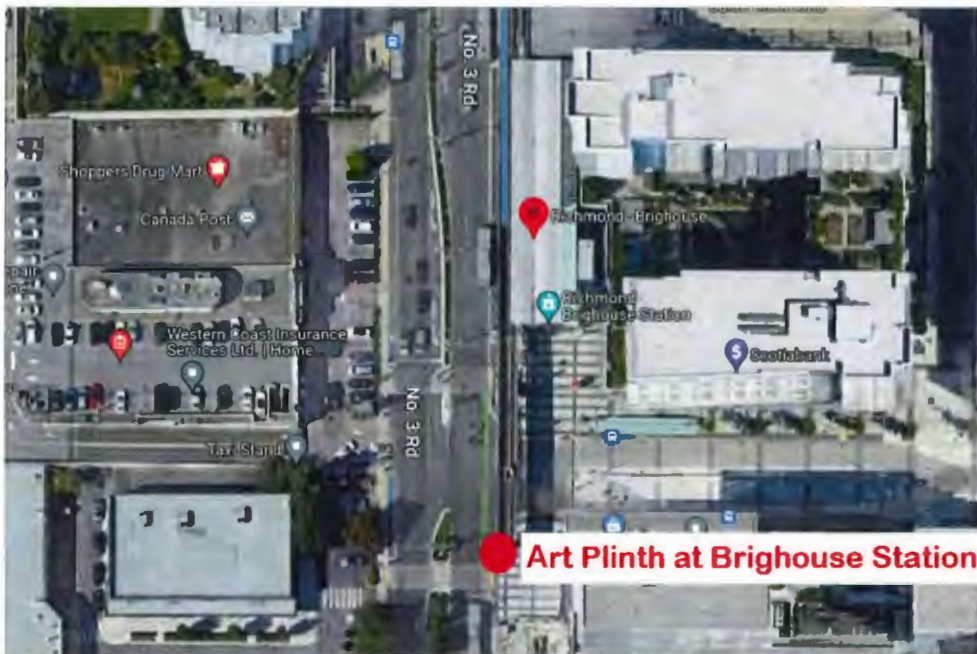


Figure 2. Art Plinth at Richmond-Brighouse Station Location

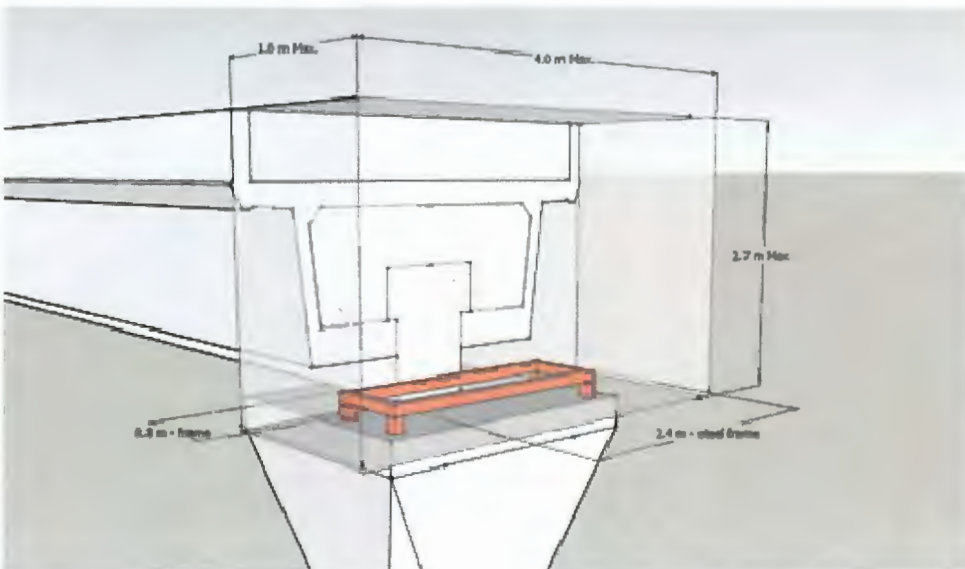


Figure 3. Art plinth structural frame and overall space allowances and dimensions for artwork.

call to artists

PUBLIC ART
RICHMOND



Figure 4. *Cluster*, Carlyn Yandle, 2014. Richmond-Brighouse Canada Line Terminus Station.



Figure 5. *SkyDam*, Nathan Lee, 2016. Richmond-Brighouse Canada Line Terminus Station.

call to artists

PUBLIC ART
RICHMOND

Attach one (1) copy of this form as the first page of the submission.

Name: _____

Address: _____

City: _____ **Postal Code:** _____

Primary Phone: _____ **Secondary Phone:** _____

E-mail: _____ **Website:** _____
(One website or blog only)

Incomplete submissions will not be accepted. Emailed submissions over 5 MB will not be accepted. Information beyond what is listed in the Submission Requirements will not be reviewed.

Optional: Do you self-identify as a member of an equity-seeking and/or underrepresented community? (examples: Indigenous, person of colour, LGBTQ2S+, mixed ability, newcomer, Deaf, hard of hearing, living with a disability, etc.) If so, please specify:

If applicable, please indicate additional members of your artist team:

Would you like to receive direct emails from the Richmond Public Art Program? ☐ Yes ☐ No

Signature: _____ **Date:** _____

Submit applications by email to: PublicArt@Richmond.ca

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the EOI/RFP, as required. All submissions to this EOI/RFP become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright of the submitted documents. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
From: Marie Fenwick
Director, Arts, Culture and Heritage Services
Date: April 20, 2023
File: 11-7000-09-20-346/Vol 01
Re: **Richmond Cultural Centre Annex Community Mural Project Terms of Reference**

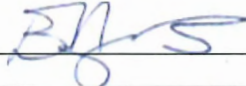

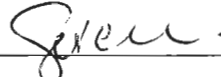
Staff Recommendation

That the Terms of Reference for the Richmond Cultural Centre Annex Community Mural Project, as presented in the staff report titled "Richmond Cultural Centre Annex Community Mural Project Terms of Reference," dated April 20, 2023, from the Director, Arts, Culture and Heritage Services, be endorsed.

CM Fenwick

Marie Fenwick
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
Facility Services & Project Development	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

On November 13, 2018, Council approved Community Arts Education and Program Space as the preferred program for the building formerly known as the Minoru Place Activity Centre, now known as the Richmond Cultural Centre Annex (RCCA). Renovations of the RCCA are currently underway and the facility is expected to open to the public in the fall.

In accordance with the Public Art Program Policy No. 8703, an allocation of one per cent of the construction budget for the civic project is allotted to public art in connection with the building. This report brings forward for consideration a proposal for a community mural to be installed on the exterior façade of the RCCA.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.2 Enhance the City's network of parks, trails and open spaces.

6.3 Foster intercultural harmony, community belonging, and social connections.

6.4 Support vulnerable populations through collaborative and sustainable programs and services.

6.5 Enhance and preserve arts and heritage assets in the community.

Analysis

Background

The RCCA is located directly across from the Richmond Cultural Centre/Richmond Public Library in Minoru Park. The converted facility will include an array of purpose-built spaces including two performing arts studios, a pottery studio, new Media Lab, multi-use spaces for arts and cultural educational programs, as well as a large lobby featuring exhibition space for local artists.

Public Art Opportunity

Staff considered a number of public art opportunities for this project including stand-alone artworks and integrated pavement works in addition to a painted mural. The limited budget does not allow for stand-alone artworks which would require an engineered foundation in addition to the robust material costs. An integrated pavement work would not contribute to building visibility and wayfinding.

Based on the available budget, the recommended public art contribution for RCCA is a mural installed on the exterior upper fascia surfaces, surrounding the building. The mural will be visible from all directions and therefore increase public awareness of the building while allowing for a visible linkage and connectivity to the existing Richmond Cultural Centre with its own similarly located mural, directly opposite.

For this opportunity, the commissioned artist or artist team will engage community members to help develop and inform the mural design, which will be applied to the high-level exterior fascia surfaces that surround the building. Artwork themes might reflect Richmond's cultural heritage and/or represent the plethora of arts and cultural activities offered at the facility.

The mural will join a growing number of public artworks located in Minoru Park, including *Continuum* by artists Richard Tetrault and Jerry Whitehead, a community mural project commissioned in 2019 that also encircles the nearby Richmond Cultural Centre/Richmond Public Library.

Artist Selection Process

A two-stage selection process will be implemented for the artist opportunity in accordance with the terms of the Public Art Program Policy Administrative Procedures. A five-person selection panel will convene, comprised of community representatives, professional artists, and arts professionals. The selection panel meetings will be facilitated by Public Art staff with staff advisors from Capital Buildings Project Development and Richmond Arts Services. A member of the Richmond Public Art Advisory Committee (RPAAC) will be invited as an observer.

The terms of reference for this artist call was presented to the RPAAC by email on April 20, 2023. RPAAC supported the Terms of Reference for the artist opportunity.

Terms of Reference for the RCCA Public Art Mural Project

As outlined in the Terms of Reference (Attachment 1), as part of the project's scope of work, the selected artist or artist team will lead a minimum of five hands-on art-activity public engagement events with the RCCA's resident groups and users to solicit individual creative expressions in response to artist prompts, approach, rationale and intentions. The engagement sessions will be free and accessible to resident art groups, staff and community members.

Upon completion of the community engagement phase, the commissioned artist or artist team will work to develop a concept mural design for presentation to staff and stakeholders. The final mural design will reflect the aspirations and creative activities of a diverse and creative local community.

Next Steps

Should Council endorse the RCCA Community Mural Project Terms of Reference as presented in this report, staff will work to coordinate and implement the artist selection process based on these terms. At the conclusion of the process, staff will return to Council to present the recommended artist and artist approach for the mural.

Financial Impact

The RCCA Community Mural Project budget is \$40,000 funded by one per cent of the total construction cost of the facility's capital project budget (\$10,000) supplemented by \$30,000 from the approved Public Art Program budget, which is funded through the voluntary contributions of private developers. As per the Terms of Reference, \$35,000 is the total budget for mural implementation and \$5,000 is allocated for administration costs.

The mural will have an anti-graffiti coating and will require minimal maintenance. The Public Art Program will be responsible for maintenance and repairs.

Conclusion

The RCCA Community Mural Project creates an opportunity for engaging community and encouraging cultural exchange through free and accessible hands-on art activities. The mural will transform the building's exterior with a unique and welcoming artwork that will visually connect the new facility to the existing Richmond Cultural Centre building, reflecting a vibrant and culturally diverse community for years to come.



Biliana Velkova
Public Art Planner
(604-247-4612)

Att. 1: Richmond Cultural Centre Annex Community Mural Project Artist Call

call to artists

PUBLIC ART
RICHMOND



Figure 1: Architectural Rendering: RCCA, north façade. Fascia areas for mural application highlighted in red. Note: mural to encircle building.

Richmond Cultural Centre Annex Mural Project

Request for Qualifications (RFQ)

June 2023

OPPORTUNITY

The Richmond Public Art Program is seeking an artist or artist team to develop and implement a community-engaged artist process to create a public art mural for the new Richmond Cultural Centre Annex, 7660 Minoru Gate.

Mural artists or artist teams with demonstrated experience in executing outdoor murals and working with community groups and multiple project stakeholders are encouraged to apply.

Deadline: XXX

Budget: \$35,000

Eligibility: Artists Residing in British Columbia

Completion: Spring 2024

call to artists

PUBLIC ART
RICHMOND

BACKGROUND

The Richmond Cultural Centre Annex (RCCA) is a newly renovated facility located directly across from the Richmond Cultural Centre/Richmond Public Library in Minoru Park. This building, formerly known as the Minoru Place Activity Centre, will open to the public in fall 2023 with an array of purpose-built cultural spaces including:

- Two performing arts studios, primarily for dance;
- Pottery studio;
- Flex lobby with space for art exhibitions and casual public performances and events;
- History Lab for Richmond Museum schools programs;
- Media Lab with computers, green screen, recording studio and more; and
- Creativity Studio for visual and performing arts education.

These spaces will address increased demands for City arts and cultural programs as well as be available for rent by local community arts and cultural organizations for a wide range of activities.

LOCATION

The commissioned mural will be located at the RCCA, 7660 Minoru Gate. The mural will be installed on the exterior upper fascia surfaces, surrounding the building. Please refer to pages 1 and 6 for images that highlight the surface areas to receive the mural. Applicants are encouraged to visit the site and view the existing collection of public artworks located in Minoru Park, including *Continuum* by Richard Tetrault and Jerry Whitehead, the mural surrounding the upper exterior fascia of the Richmond Cultural Centre/Richmond Public Library located directly opposite.

THEMES

Themes and subject matter will be identified through artist-led community engagement workshops. The commissioned artist or artist team will be expected to develop and implement a minimum of five (5) public engagement workshops with the first to happen on site during the Richmond Culture Days kick-off weekend on September 23, 2023. The workshops can incorporate art activities and prompts to foster community dialogue, relationship-building, and skills-sharing with resident art groups, staff and community members.

The expectation is for the mural to engage multiple generations, including children, youth, adults and seniors. The mural may reflect the diversity of activities offered in the new facility and may also reference Richmond's cultural and natural heritage.

call to artists

PUBLIC ART
RICHMOND

1

ARTIST SCOPE OF WORK

The commissioned artist or artist team will coordinate with City staff to implement the community engagement process. The City of Richmond will provide workshop spaces and assist in communication/promotion of the public engagement sessions.

Upon completion of the community engagement process, the commissioned artist or artist team will propose a concept mural design for presentation to City staff and community stakeholders. Artists will respond to stakeholder feedback, which may result in revisions to the mural design.

The total building surface area to be painted is approximately 1,600 sq.ft.

The commissioned artist or artist team will be required to coordinate work on site and obtain all the necessary insurance and permitting to use lift equipment or scaffolding as necessary. An approved installation work plan will be developed and approved in consultation with the City of Richmond.

BUDGET

The budget for this opportunity is \$35,000. This is inclusive (but not limited to) artist fees, painting supplies, equipment, artist supplies, administration, documentation, insurance, travel, accommodation and all taxes, excluding GST.

ARTIST ELIGIBILITY

Artists residing in British Columbia are eligible to apply. Indigenous artists are encouraged to apply. City employees and volunteers serving on City of Richmond Public Art Advisory Committee are not eligible to apply.

Artists that are currently under contract with the City in a public art project are ineligible for other projects until the current contract is deemed complete.

SELECTION PROCESS

This will be a two-stage artist selection process. The Selection Panel will be comprised of artists, community representatives, and arts professionals. In the first stage, a five-person Selection Panel will convene to review all artist packages and shortlist up to three (3) artists for the commission.

In the second stage, shortlisted artists will be provided with a \$150 honorarium to develop a proposal, outlining proposed artist methodology and how the artist will engage community for the project. A preliminary budget will also be required. Upon Council approval, the commissioned artist or artist team will enter into a contract with the City of Richmond.

call to artists

PUBLIC ART
RICHMOND

1

SELECTION CRITERIA

- Artist's demonstrated mural experience and proven capability in producing murals that reflect community identity and assist in building rich cultural places.
- Artist's capacity to engage community stakeholders and work with other City contractors and staff professionals if required.
- Appropriateness of the proposal to the Public Art Program goals:
https://www.richmond.ca/shared/assets/Public_Art_Program_Policy_8703_32088.pdf

SUBMISSION REQUIREMENTS

Email all documentation as one (1) PDF document, not to exceed a file size of 5 MB to: publicart@richmond.ca

INFORMATION FORM – Please complete the information form attached to this document.

STATEMENT OF INTENT – 300 words or less, highlighting past relevant experience and skillsets, artist methodology, and why the artist is interested in this opportunity.

ARTIST CV – (1 page maximum) Teams should include one page for each member.

WORK SAMPLES – Ten (10) supporting image examples of previous work. One image per page. Please include artist name(s), title, year, location and medium information to be on each image page.

REFERENCES – Submit the names, titles and contact information of three (3) individuals who can speak to your relevant experience.

PROJECT TIMELINE

Submission Deadline: XXX

Artists Notification: August 2023

Community Engagement: Fall/Winter, starting on September 23, 2023

Project Completion: Spring 2024

call to artists

PUBLIC ART
RICHMOND

SOURCES FOR ADDITIONAL INFORMATION

- City Centre Public Art Plan, www.richmond.ca/culture/publicart/plans
- Community Mural Program, www.richmond.ca/culture/publicart/whatsnew/communitymural
- Richmond Public Art Program, www.richmond.ca/culture/publicart
- Richmond Public Art Registry, www.richmond.ca/culture/publicart/collection/catalog.aspx
- Richmond Archives, www.richmond.ca/cityhall/archives/search-archives

SUBMISSION GUIDELINES

1. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
2. All submissions must be formatted to 8.5 x 11 inch pages. Portfolio images and concept sketches would be best formatted to landscape format.
3. Submission files must be 5 MB or smaller.
4. If submitting as a team, the team should designate one representative to complete the entry form. Each team member must submit an individual resume/curriculum vitae. (See Submission Requirements)
5. All documents must be sent by email to: publicart@richmond.ca.

ADDITIONAL INFORMATION

1. Selected artists will be required to show proof of WCB coverage and appropriate general liability insurance.
2. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
3. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.

QUESTIONS

Please contact the Richmond Public Art Program:

Tel: 604-204-8671

Email: publicart@richmond.ca

call to artists

PUBLIC ART
RICHMOND



Figure 2. Architectural Rendering: RCCA, east façade. Fascia areas for mural application highlighted in red.
Note: mural to encircle entire building.



Figure 3. *Continuum*, Richard Tetraault and Jerry Whitehead, Richmond Cultural Centre, 2019

call to artists

PUBLIC ART
RICHMOND

Attach one (1) copy of this form as the first page of the submission.

Name: _____

Team Name (if applicable): _____

Address: _____

City/Postal Code: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____ Website: _____
(One website or blog only)

**Incomplete submissions will not be accepted. Emailed submissions over 5 MB will not be accepted.
Information beyond what is listed in the checklist will not be reviewed.**

List Team Member Names Here (Team Lead complete above portion):

Please let us know how you found out about this opportunity:

Would you like to receive direct emails from Richmond Arts Services? ☐ Yes ☐ No

Signature: _____ Date: _____

Submit applications by email to: publicart@richmond.ca

Additional Information:

Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the RFQ as required. All submissions to this RFQ become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright of the submitted documents. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.





City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
From: Todd Gross
Director, Parks Services
Date: May 5, 2023
File: 11-7375-01/2023-Vol 01
Re: Options for Regulating the Use of the City's Waterfront

Staff Recommendation

That a bylaw to regulate the use of the City's waterfront as detailed in the staff report titled "Options for Regulating the Use of the City's Waterfront," dated May 5, 2023, from the Director of Parks Services be drafted for Council's consideration.

Todd Gross
Director, Parks Services
(604-247-4942)

Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Law Arts, Culture & Heritage Community Bylaws	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

In 2019, a stakeholder consultation process was initiated for Imperial Landing to gain a better understanding of the needs and concerns of local user groups and key stakeholders. Following consultation, the City implemented several measures at Imperial Landing to assist with shared usage and safety at the wharf. A staff report titled “Fishing Activities, Boating, Safety, and Vehicle Parking at the Imperial Landing Dock” dated August 28, 2019, which summarized the public consultation process, was received for information by the Parks, Recreation and Cultural Services Committee on September 24, 2019.

The purpose of this report is to present options for regulating activities at City-owned or operated waterlots and wharves not covered by the existing *Public Parks and School Grounds Regulation Bylaw No. 8771*, and to enable the City to better address issues of concern that have arisen such as user conflicts, derelict vessels, moorage overstay, and the following referral from the April 27, 2021, Parks, Recreation and Cultural Services (PRCS) Committee meeting:

That the City take necessary steps to remove an unauthorized boat that is docked at the Imperial Landing Dock.

This report supports Council’s Strategic Plan 2022-2026 Focus Area #3 A Safe and Prepared Community:

Community safety and preparedness through effective planning, strategic partnerships and proactive programs.

3.4 Ensure civic infrastructure, assets and resources are effectively maintained and continue to meet the needs of the community as it grows.

This report supports Council’s Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.2 Enhance the City’s network of parks, trails and open spaces.

Analysis

Most of Richmond’s waterfront parks include waterlots owned by the City or property boundaries which extend to cover the waterfront, e.g., Terra Nova Rural Park and Garry Point Park. In addition, there are seven locations with wharves (No. 2 Road Fishing Pier, No. 3 Road Fishing Pier, Graybar Pier, No. 7 Road Pier Park, Dover Pier, Britannia Shipyards National Historic Site, and Imperial Landing) that are leased by the City under Provincial waterfront licences for community recreational use. The City’s waterlots and wharves are locations where activities such as fishing or boat moorage can occur that are not regulated by the *Public Parks and School Grounds Regulation Bylaw No. 8771*.

The following public parks feature a wharf or dock with vessel access:

1. Imperial Landing Park: a public wharf used for sightseeing, recreational fishing, transient moorage and special events;
2. Britannia Shipyards National Historic Site: a public heritage site operated with support from the Britannia Shipyard National Historic Site Society for heritage programming, special events and moorage of heritage vessels;
3. Scotch Pond: operated by the Scotch Pond Heritage Cooperative as a moorage facility for member vessels. The site and moorage facilities are not open to public;
4. McDonald Beach Boat Launch: a public boat launch; and
5. London Wharf Park/No. 2 Road Pier: a public pier and float used for sightseeing and recreational fishing. The small float is not intended to be used by vessels.

Additional information on City waterlot licences, and waterfront infrastructure and programming for Britannia Shipyards and Imperial Landing can be found in Attachment 1.

Moorage Facilities at Imperial Landing

While the City manages a number of waterfront facilities (see above), Imperial Landing sees the highest level of activity by the public. Transient public moorage, where privately owned vessels can be secured to a City-owned wharf for a regulated period of time, is limited to Imperial Landing. It is one of the few locations in southern British Columbia and Vancouver Island that offers self-serve, public transient day moorage. In recent years, private marinas have reduced or eliminated transient dock space in favour of long-term moorage arrangements.

Transient moorage occurs along the channel-side of the wharf with two recreational fishing zones, one at either end. Power and water are available and there is a self-serve parking meter for boaters to pay for moorage to cover the time period of their stay. Over the past four years, fees for moorage have generated an average of approximately \$12,500 in revenue annually.

Signage that provides information about moorage is located on the wharf (Attachment 2) as is a Wharf Usage sign with a map describing the usage zones (Attachment 3).

Non-motorized, recreational boats (e.g., canoes and kayaks) can launch from the land-side of the wharf without charge. There is also a small float that is used for recreational, safety, lease or rental activities. The Blue Cabin floating artist residency is currently moored at the float.

Due to Imperial Landing's popularity with multiple user groups, conflicts between these groups occasionally arise, primarily between transient moorage users and recreational fishing users, particularly during the peak boating season (May to September).

Despite management measures implemented at Imperial Landing, such as increased staff presence, site usage signage, installation of a payment meter and limit-of-stay guidelines, moorage of abandoned vessels and boaters who overstay continue to be an ongoing management issue.

Fishing Activities

Imperial Landing and London Landing are popular locations for recreational fishing in Richmond due to their size and easy access. Aside from these two sites, there are currently no public or private marinas in Metro Vancouver that provide shared usage of their wharves for moorage and fishing activities.

Current Management of Waterfront Facilities

Bylaw Enforcement

The role of the Bylaws Department is to enforce provisions of the Public Parks and School Grounds Regulation Bylaw No. 8771 (the Parks Bylaw) at the City's docks and piers, as the definition of "Public Park" in the Parks Bylaw includes docks and piers.

As the Parks Bylaw is silent on the issue of moorage, the City lacks the ability to issue tickets with respect to the use of vessels at City docks and piers. Furthermore, as the Parks Bylaw does not include provisions allowing the removal of vessels, the City has had to rely solely on its rights as a property owner when removing abandoned, derelict or transient vessels. The current process to remove an abandoned or delinquent vessel is long and arduous resulting in extensive staff time, and sometimes legal costs. The impact on other boaters is also significant as they are unable to access the docks.

Similarly, among other activities, the Parks Bylaw does not specifically regulate fishing, moorage or marine related commercial activities. Issues related to those activities have arisen in the past that have highlighted the need for greater clarity of regulation.

Communications

The methods currently used to communicate with the public about City-owned waterfront facilities include:

1. Online
 - a. The Waterfront Activities section on the City's website describes the signature destinations and special events, with a subsection dedicated to Fishing Piers and Boating. This subsection provides a brief description of each location, specific requirements for the use of each location (as necessary) and resources for additional information.
 - b. Tourism Richmond offers information on locations for recreational fishing at several of the City's piers, including Imperial Landing.

2. Site Signage

- a. Parks Bylaw signage is located at park entrances;
- b. There is signage at each of the piers providing usage guidelines and which activities are and are not allowed (e.g., locations where fishing is or is not allowed); and
- c. Signage regarding safety and warnings of danger are located at key waterfront locations (e.g., at beaches and piers).

3. In-person

- a. In 2022, the City hired dedicated staff on a temporary basis to support a pilot program to actively promote and manage the operation of the docks at Imperial Landing and Britannia Shipyards. Currently, this position facilitates moorage and other dock activities, including supporting regulation compliance, special events and liaising with waterfront related organizations. Annual funding for this position was renewed for 2023, which completes year two of this pilot program. The waterfront program and staffing support will be reviewed at the end of year two to determine future staffing requirements.

Options for Regulating the City's Waterfront

1. Prepare a Bylaw to Regulate the Use of the City's Waterfront (Recommended)

As staff currently lack the ability to efficiently enforce compliance, the City has the opportunity to introduce a regulation, education, prevention and enforcement regime that is consistent with the management of all other City-owned property. This can only occur through a bylaw specifically suited to the City's waterfront assets. Having a dedicated Wharves Bylaw could expedite enforcement, and in many instances, avoid costly court applications.

Staff have consulted with the Britannia Shipyards National Historic Site Society, who provide input and advice on the operation of the docks at Britannia Shipyards and Imperial Landing, and have received support for the development of measures that enable better management of the moorage and other uses at Imperial Landing, in particular the collection of moorage fees and the removal of unwanted vessels.

A new Wharves Regulation Bylaw will:

1. Provide a regulatory tool to operate public wharves and other waterfront assets for the safe use and enjoyment of the community;
2. Provide clarity on what activities are and are not permitted at the City's wharves and waterlots;
3. Provide enforcement tools for removing unwanted vessels and issuing fines for prohibited activities occurring at the City's wharves and waterlots thus formalizing existing policies and procedures for City facilities;

4. Better manage the multiple uses of the City-owned waterlots and wharves to balance the needs of multiple user groups by regulation of:
 - a. Public recreational fishing; and
 - b. Shared usage of public docks and the waterfront;
5. Formalize the City's existing transient, recreational moorage program by establishing the locations where moorage is and is not allowed, and establishing the permitted means of mooring vessels; and
6. Allow for the costs of unauthorized obstructions or waste removal to be allocated to the responsible parties who contravened regulations.

2. Continue Under Existing Regulation and Operations (Not Recommended)

In the absence of a Wharf Bylaw, a status quo approach would see staff continue to ensure that current practices and procedures to safeguard the public and the environment are taken. However, the current Public Parks and School Grounds Bylaw No. 8771 does not fully address matters such as derelict boat moorage or user conflicts. As situations arise, such as vessels staying past a moorage period or mooring where prohibited, staff will need to rely on Provincial or Federal legislation, increasing legal costs, liability and reducing public access.

Next Steps

Should Council endorse this report's recommendation, staff will prepare a Wharves Regulation Bylaw for Council consideration to formalize regulations and oversight of City waterfront facilities.

Financial Impact

There is no financial impact as a result of the recommendation of this report.

Conclusion

A new wharves bylaw that will regulate activities at City-owned or operated waterlots and wharves will establish greater clarity of roles and responsibilities for City staff, stakeholders, and users of the City's public waterfront amenities. Staff recommend that Option 1 be approved to provide the City with a clear path for addressing unauthorized activities and to improve the services the City provides.



Alexander Kurnicki
Manager, Parks Programs
(604-276-4099)

- Att. 1: City Waterfront Infrastructure and Programming
2: Imperial Landing Moorage Signage
3: Imperial Landing Wharf Usage Map

City Waterfront Infrastructure and Programming

Provincial Waterlot Licence

In 2017, the City completed waterlot licence agreements with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (the Ministry) for 30-year Nominal Rent Tenure licences of occupation (NRT) for Community and Institutional Land Use purposes. The terms of the NRT grant the City use of Provincial waterlots for community recreational use, heritage displays, community events, and temporary boat moorage. The agreements are for five locations with wharves—No. 2 Road Fishing Pier, No. 3 Road Fishing Pier, Graybar Pier, No. 7 Road Pier Park, and Dover Pier—and the waterlots along the Steveston waterfront including Britannia Shipyards National Historic Site, Imperial Landing, and Cannery Slough.

The City is prohibited from providing ancillary commercial marina services such as restaurants, food concessions, boat or equipment rentals or sales, unless the Ministry authorizes an amendment to the NRT, and the City remits the greater of \$500 or 5% of its gross revenue from such commercial activity to the Ministry each year.

Britannia Shipyards National Historic Site

Infrastructure

The floating dock at Britannia Shipyards is 600 feet (183 metres) of linear timber frame construction. It is composed of three modular sections along with a small section of the dock that is removable to allow for moorage of vessels on the inside of the floats. Sections were constructed at different times and for different purposes and will require replacement in the near future.

Access to the dock is via two gangways, one adjacent to the Seine Net Loft and one accessed via the Britannia Shipyard building. Dock services include limited water, power, and safety measures such as dock ladders and fire extinguishers.

Programming

The dock at Britannia Shipyards is part of the experience of the National Historic Site. As such, it is used to support the heritage interpretation of the site through displays and programming.

Waterside programming is developed in partnership with the Britannia Shipyard National Historic Site Society (the Society) under the terms of an agreement executed in 2022. In recent years, the Society has supported programming the docks for special events by assisting with boat recruitment and providing volunteers to facilitate public interactions with visiting vessels. Britannia Shipyards is also a frequent location for film productions and the docks are often included in the site rental for production sets.

Due to lack of dock security and easy access to Britannia Shipyards buildings from the docks, both short and long term moorage is only extended to vessels that have been carefully vetted. Vessels are considered on a case-by-case basis in collaboration with the Society. Moorage rates are set at the recommendation of the Society and may be adjusted based on the contribution of a

vessel to heritage programming activities. Vessels that moor, do so per the terms of an agreement between the boat owner(s) and the City. Stipulations in these agreements specify the rules related to insurance coverage, site use and boat maintenance. Agreements also outline participation in heritage programming and moorage fees.

While long term moorage is permitted at Britannia, liveaboards are not permitted according to the agreements with the City.

Imperial Landing Park

Infrastructure

Imperial Landing Park (Imperial Landing) is a 6.5 acre (2.6 hectare) linear park, located at 4000 Bayview Street in Steveston. The park features a:

- 1.6 mile (one kilometre) boardwalk;
- 175 foot (53.3 metre) pier;
- Modular 600 foot (183 metre) by 20 foot (6.1 metre) steel and timber wharf that is attached perpendicularly to the south end of the pier and is accessible via two gangways; and
- Small 33 foot (10 metre) by 20 foot (6.1 metre) float that is accessible from the southeast side of the pier by a gated gangway.

The wharf was constructed in 2011 to host visiting vessels for the City's inaugural *Ships to Shore* event at Garry Point Park. The wharf was designed to accommodate large Class A vessels such as the *Kaiwo Maru* from Japan, while remaining portable enough to transport along the Steveston Harbour. Following the 2011 *Ships to Shore* event, the wharf was relocated to Imperial Landing Park to protect it from potential damage and safety risks posed by prolonged exposure to the strong currents and open channel at Garry Point Park. Occasionally, the wharf is moved back to Garry Point Park for special events, such as the 2017 *Ships to Shore: King of the Sea* event.

Wharf and Float Program Use

Imperial Landing wharf is a popular public recreation amenity and supports waterfront events such as the *Richmond Maritime Festival* and the *Steveston Dragon Boat Festival*. The wharf serves as home to community groups such as the Steveston Radio Controlled Sailing Club on an on-going basis.

On March 12, 2012, Council authorized programming for Imperial Landing in order to balance the diverse recreational and maritime needs of the community. The approved uses include:

A. Recreational Fishing

25 feet (7.6 metres) at the east and west ends of the wharf are designated as a recreational fishing zone. These areas are well used by individual fishermen year-round.

B. Transient Moorage

Boats up to 100 feet (30.5 metres) in length are permitted to moor along the outside (channel-side) edge of the wharf. Only transient, or short term moorage, can be accommodated since the facilities needed for long term moorage are lacking (e.g. showers, laundry, pump outs). Vessel owners must pay for moorage via a self-serve parking meter installed on the pier by the entrance to the wharf gangway dock at the top of the gangway to the wharf, and display the receipt on their vessel. Moorage use has been growing over the past few years and is popular during the summer season.

C. Non-Motorized Boat Use

The inside (landside) edge of the wharf are set aside for non-motorized vessels use. A kayak launch is located off the east gangway, and may be used to launch non-motorized, recreational vessels such as kayaks, paddleboards and canoes. Moorage on the inside in this area is prohibited.

D. Other Recreational Activities

The small float is used for other recreational activities, ancillary safety services, and rental or lease opportunities. Starting January, 2022, the Blue Cabin, a floating artist residency has been located on the float to provide workspace for local artists and community programs as per a two-year agreement with the City.

Staff Support for Moorage in Steveston

As part of a pilot project to coordinate and actively promote dock use at Imperial Landing and Britannia Shipyards, on December 6, 2021, Council authorized a one-time funding of \$84,871 for the City to create a temporary full-time Waterfront Coordinator position. Currently, this position facilitates moorage and other dock activities, including supporting regulation compliance, special events and liaising with waterfront related organizations. Annual funding for this position was renewed for 2023 to complete year two of this pilot program. The waterfront program and supporting of staffing will be reviewed at the end of year two to determine future staffing requirements.

Imperial Landing Moorage Signage

IMPERIAL LANDING TRANSIENT MOORAGE

USE FLOATS AT YOUR OWN RISK

- **Maximum stay is 3 nights**
- Payment is required upon arrival
- Payment can be made at the meter on the pier
- Public moorage is only permitted on the channel-side of the floats
- Moorage on the inside of the float is permitted only for authorized vessels
- No services are provided and no dumping is permitted



IMPERIAL LANDING MOORAGE FEES

The following rates apply upon arrival, Monday through Sunday, including Statutory Holidays:

RATES:

- Vessel length 10' or less --- \$10 minimum per 24/hr - 3 day max.
- Vessel length 10' or over --- \$1.00 / foot / day - 3 day maximum
- Maximum vessel permitted not to exceed 100' LOA

All stays are limited to three (3) consecutive days within a 14 day period.

PAYMENT

The meter accepts the following credit cards: Visa, MasterCard and American Express. Coins are not accepted. You are required to enter your Boats License (Bow) Number. You are not required to display a receipt. If the meter is not working, please call 778-370-5050.

ENFORCEMENT

The dock is patrolled regularly and fines are applicable for non-payment or exceeding the three (3) day maximum. If you wish to report a violation, please contact Community Bylaws at bylawrequest@richmond.ca

If you have questions about the **Transient Moorage Program**, call the City of Richmond Waterfront Coordinator at 604-238-8038.



IMPERIAL LANDING WHARF USAGE

