



**Parks, Recreation and Cultural Services Committee  
Electronic Meeting**

**Council Chambers, City Hall  
6911 No. 3 Road**

**Tuesday, April 25, 2023  
4:00 p.m.**

Pg. #      ITEM

**MINUTES**

**PRCS-4**      *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on March 28, 2023.*



**NEXT COMMITTEE MEETING DATE**

May 24, 2023, (tentative date) at 4:00 p.m. in the Council Chambers.

**DELEGATION**

1. Dean Markel, President of Richmond Delta Youth Orchestra, and Gordon Smith, President of the Richmond Community Concert Band, to present on the emerging and immediate Musical Arts Space Needs.

**COMMUNITY SERVICES DIVISION**

**2. MUSEUM AND HERITAGE SERVICES YEAR IN REVIEW 2022**

(File Ref. No. 11-7141-01) (REDMS No. 7181796)

**PRCS-8**

**See Page PRCS-8 for full report**

*Designated Speaker: Rebecca Clarke*

**STAFF RECOMMENDATION**

- (1) That the Museum and Heritage Services Year in Review 2022, as presented in the staff report titled “Museum and Heritage Services Year in Review 2022,” dated March 20, 2023, from the Director, Arts, Culture and Heritage Services, be received for information; and*
- (2) That the Museum and Heritage Services Year in Review 2022 be circulated to Community Partners and Funders for their information.*

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**3. 2023 NEIGHBOURHOOD CELEBRATION GRANTS ALLOCATION**

(File Ref. No. 03-1085-05) (REDMS No. 7186538)

**PRCS-47**

**See Page PRCS-47 for full report**

*Designated Speaker: Marie Fenwick and Dee Bowley*

**STAFF RECOMMENDATION**

- (1) That the Neighbourhood Celebration Grants be awarded for the recommended amount of \$78,983.70 as identified in Attachment 2 of the staff report titled, “2023 Neighbourhood Celebration Grants Allocation,” dated March 24, 2023, from the Director, Arts, Culture and Heritage Services; and*
- (2) That the grant funds be disbursed accordingly.*

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**4. LANSDOWNE MAJOR PARK AND OPEN SPACE GUIDING PRINCIPLES AND NEXT STEPS**

(File Ref. No. 06-2345-20-LSCP1) (REDMS No. 7119072)

**PRCS-60**

**See Page PRCS-60 for full report**

*Designated Speaker: Miriam Plishka*

STAFF RECOMMENDATION

- (1) *That the Lansdowne Major Park and Open Space Guiding Principles as outlined in the staff report titled “Lansdowne Major Park and Open Space Guiding Principles and Next Steps,” dated March 31, 2023, from the Director, Parks Services, be endorsed; and*
- (2) *That the Lansdowne Major Park and Open Space Master Plan Process proceed to Phase 2 – development of master plan concept options as outlined in the staff report titled “Lansdowne Major Park and Open Space Guiding Principles and Next Steps,” dated March 31, 2023, from the Director, Parks Services.*

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5.    **MANAGER’S REPORT**

ADJOURNMENT

☐



## Parks, Recreation and Cultural Services Committee

Date: Tuesday, March 28, 2023

Place: Council Chambers  
Richmond City Hall

Present: Councillor Chak Au, Chair  
Councillor Michael Wolfe  
Councillor Laura Gillanders  
Councillor Andy Hobbs  
Councillor Bill McNulty

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on February 28, 2023, be adopted as circulated.*

**CARRIED**

### COMMUNITY SERVICES DIVISION

#### 1. **ARTS SERVICES YEAR IN REVIEW 2022**

(File Ref. No. 11-7375-01) (REDMS No. 7139976)

Staff presented the Arts Services Year in Review 2022 video (copy on-file, City Clerk's Office), noting that the video will also be shown at the next Council meeting.

In response to queries from Committee, staff noted that (i) Richmond was ranked second by the national Culture Days organization in Canada for mid-size cities in 2022, while Oakville, Ontario was first, (ii) there has been no noticeable increase in vandalism on utility boxes with art wraps, (iii) the City offers public art bus tours, separate from the Art Truck program, (iv) there is a Council-approved operating budget for the arts programs that is fairly consistent from year to year, and (v) the Arts and Culture Grant Program is a standard budget item.

**Parks, Recreation & Cultural Services Committee**  
**Tuesday, March 28, 2023**

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It was moved and seconded

- (1) *That the Arts Services Year in Review 2022 as presented in the staff report titled, "Arts Services Year in Review 2022," dated February 23, 2023, from the Director, Arts, Culture and Heritage Services, be received for information; and*
- (2) *That the Arts Services Year in Review 2022 be circulated to Community Partners and Funders for their information.*

**CARRIED**

**2. FERAL RABBIT MANAGEMENT PROGRAM**

(File Ref. No. 10-6160-07-09) (REDMS No. 7121062)

In response to queries from Committee, staff noted that (i) the Request for Proposals (RFP) for feral rabbit management services will identify potential service providers that may include a sanctuary or space for re-homing rabbits, (ii) the specific parameters for the scope of services of the RFP have yet to be determined, (iii) the City has a copy of the executive summary and report from the Invasive Species Council of BC, (iv) the monthly reporting of calls for service for animal control, which includes rabbits, pertains to BC SPCA Officers, (v) an effort to advocate to the Province to pause or stop the sale of rabbits was made at a past Union of BC Municipalities convention, but the motion was not supported and the City is implementing public awareness and education campaigns, (vi) the City manages rabbits on public land, (vii) should this item proceed, staff estimate a program implementation timeline of approximately two to three months, and (viii) the City is engaging in a public awareness campaign for the responsible ownership of pet rabbits.

It was moved and seconded

*That an integrated approach to the management of feral rabbits in Richmond including an increased public education and awareness campaign and implementation of a capture, sterilization and re-homing program, as described in the staff report titled "Feral Rabbit Management Program", dated March 10, 2023, from the Director, Parks Services, be approved.*

**CARRIED**

## **Parks, Recreation & Cultural Services Committee**

**Tuesday, March 28, 2023**

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### **3. MANAGER'S REPORT**

#### **(i) *Spring Break Update***

Staff briefed Committee on the 2023 Spring Break activities, including day camps and participation in sports and fitness at community centres. Staff also noted three hockey tournaments took place in the arenas, including the Richmond Ravens Ice Classic with 82 teams and over 1,200 athletes, making it the largest female House level hockey tournament in western North America.

In response to a query from Committee, staff noted that Richmond Ice Centre and the Richmond Olympic Oval were primarily used for the majority of games in the CARHA Hockey World Cup, with a feature game held at Minoru Arenas.

#### **(ii) *World Leisure Day***

Staff noted that World Leisure Day, a global initiative of the World Leisure Organization, will be celebrated on Sunday, April 16, with the theme of 'Leisure for Social Transformation' to promote the importance of leisure activities and bringing people together, building social connections, and fostering community belonging. To celebrate the day, the City will be promoting a wide variety of activities and events that can be found on the City website, social media, at community services facilities, and through a local news release.

#### **(iii) *Cherry Blossom Festival***

Staff noted that the Richmond Cherry Blossom Festival is taking place on Sunday, April 2, and will be a full in-person event including entertainment throughout the afternoon.

### **ADJOURNMENT**

It was moved and seconded

***That the meeting adjourn (4:31 p.m.).***

**CARRIED**

**Parks, Recreation & Cultural Services Committee**  
**Tuesday, March 28, 2023**

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Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, March 28, 2023.

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Councillor Chak Au  
Chair

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Shannon Unrau  
Legislative Services Associate



# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services Committee  
**Date:** March 20, 2023

**From:** Marie Fenwick  
Director, Arts, Culture and Heritage Services  
**File:** 11-7141-01/2023-Vol 01

**Re:** Museum and Heritage Services Year in Review 2022



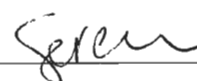
### Staff Recommendations

1. That the *Museum and Heritage Services Year in Review 2022*, as presented in the staff report titled "Museum and Heritage Services Year in Review 2022," dated March 20, 2023, from the Director, Arts, Culture and Heritage Services, be received for information; and
2. That the *Museum and Heritage Services Year in Review 2022* be circulated to Community Partners and Funders for their information.

*CM Fenwick*

Marie Fenwick  
Director, Arts, Culture and Heritage Services  
(604-276-4288)

Att. 1

REPORT CONCURRENCE		
<b>ROUTED TO:</b>  City Clerk Policy Planning	<b>CONCURRENCE</b>  <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<b>CONCURRENCE OF GENERAL MANAGER</b>   _____
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>  	<b>APPROVED BY CAO</b>   _____



## Staff Report

### Origin

Museum and Heritage Services is guided by the following Council-approved vision:

*Richmond is a city that proudly celebrates its past, present and future. The City's museum and heritage services policies will interpret the unique and dynamic story of where Richmond came from, where it is now, and how it will develop into the future.*

This *Museum and Heritage Services Year in Review 2022* highlights the many achievements over the past year that helped to achieve this vision (Attachment 1).

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.*

*6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.*

*6.3 Foster intercultural harmony, community belonging, and social connections.*

*6.5 Enhance and preserve arts and heritage assets in the community.*

### Analysis

The *Museum and Heritage Services Year in Review 2022* describes last year's achievements in the museum and heritage sector in Richmond. While the stewardship of many of the City's heritage resources is led by the Arts, Culture and Heritage Services Department, there are many organizations and individuals in the city that contribute to the preservation, presentation and documentation of Richmond's heritage. The City's work, as well as the work of other individuals and organizations in the community are recognized in the *Museum and Heritage Year in Review 2022*.

Having recovered more fully from the COVID-19 pandemic, Museum and Heritage groups and sites were very active in 2022. Some key highlights include:

- Over 275,000 individuals participated in a heritage activity offered in Richmond;
- Volunteers contributed over 16,000 hours throughout the City's museums and heritage sites providing valuable assistance in the operations of many heritage facilities and in support of heritage-related programming;
- The annual *Doors Open Richmond* event allowed over 10,000 in-person visitors and 2,500 virtual participants to explore 35 cultural and civic sites throughout the City;
- The annual *Richmond Maritime Festival* brought together 40,000 people to celebrate local maritime heritage through fascinating performances and displays;

- The Steveston Historical Society launched its popular Pop-Up Art program at the Steveston Museum highlighting different local artists each month;
- The Richmond Museum Society launched a new Richmond Museum website with exciting online exhibits, videos and walking tour information;
- The development of a series of videos relating to Richmond history, led by the Richmond Museum with input from groups and individuals knowledgeable about different aspects of Richmond's history. These videos will be shown online and in person at various heritage facilities across the City;
- The London Heritage Farm Society brought back *Family Farm Days* to help families connect with local agricultural heritage;
- The Gulf of Georgia Cannery National Historic Site celebrated Indigenous culture, history and knowledge at the annual *Welcoming the Sun* event;
- The Richmond Olympic Experience at the Richmond Olympic Oval welcomed over 15,000 visitors to refreshed exhibits, interactives, and programming; and
- City staff conducted a review of the artifact collection and identified and updated database information for 188 Indigenous belongings.

These activities were made possible from the support of eight community groups and more than 500 Richmond residents who volunteered their time to support the care of our museums and heritage sites, the delivery of engaging heritage programming, and the care of important Richmond history.

### **Financial Impact**

None.

### **Conclusion**

Richmond is a city that proudly celebrates its past, present and future. The *Museum and Heritage Services Year in Review 2022* demonstrates the valuable contribution that these services provide to the community. Over the past few years, great strides have been made in strengthening the network of Richmond's museums and heritage sites.



Rebecca Clarke  
Manager, Museum and Heritage Services  
(604-247-8330)

Att. 1: *Museum and Heritage Services Year in Review 2022*

# IN THE SPOTLIGHT

Street performances were widely popular in Westport since the 1930s and 1940s. Today, we enjoy live performances at the Gateway Performing Arts Center—for example—on Main Street.



CITY OF RICHMOND

Museum and Heritage  
Year in Review 2022

ARTS, CULTURE AND HERITAGE SERVICES

PRCS - 11





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# Introduction

Richmond is a city proud of its unique and significant heritage. While the stewardship of the City of Richmond's heritage resources is led by the Arts, Culture and Heritage Services Department, there are many organizations and individuals within the city that contribute to the preservation, presentation, and documentation of Richmond's heritage.

Richmond residents enjoy a number of benefits as they experience our city's heritage places, services and events. Museum and Heritage Services is pleased to present the following report highlighting the heritage sector contributions to the Richmond community in 2022.



## Section 1: Presenting Richmond's Heritage

Many of Richmond's most intriguing stories are shared every year through exceptional programs, exhibits and events. These opportunities provide compelling ways for individuals to learn about Richmond's past and celebrate the distinctive culture that makes Richmond what it is today.

In 2022, **over 275,000**

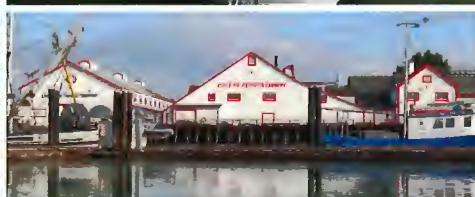
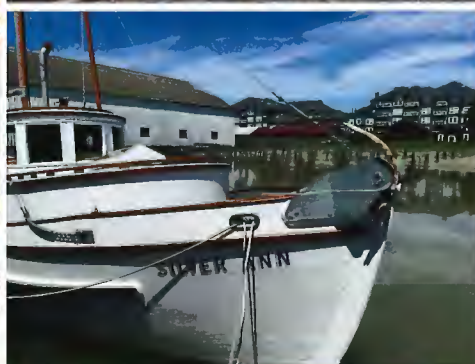
individuals participated in a heritage activity in Richmond.





## PRESENTING HERITAGE AT HERITAGE PLACES

Heritage places create a sense of local pride by providing spaces of cultural memory and increasing historical understanding.





## Britannia Shipyards National Historic Site

“There is a ton of information to sift through about the shipping and the canning industry as well as different ethnic groups who worked in both industries. You can spend hours here or even just breeze through and enjoy the historic buildings and lovely Fraser River scenery.”

—VISITOR

Britannia Shipyards is an authentic representation of a once thriving community of boatyards, canneries and residences where people of diverse backgrounds lived and worked. Visitors explore the eight-acre national historic site, stepping back a century in time to discover the many stories of the multicultural workforce who built wooden boats, worked in the canneries, and along with their families, called Britannia home.

Visitation in 2022:  
**84,519**

### Guided Heritage Tours

Britannia Shipyards launched daily guided tours in Summer 2022, aimed at creating a unique experience for tourists. Local guides shared compelling stories of Britannia Shipyards' past residents and workers during the one-hour tour. Visitors leave the site with an enhanced understanding of Richmond's rich and diverse maritime history, which continues to shape the local community. This tour will be regularly offered during the summer season.

## Britannia Shipyards National Historic Site Society

The Britannia Shipyards National Historic Site is supported by the non-profit, Britannia Shipyards National Historic Site Society. The Society's purpose is to preserve and to celebrate the Site's history through collaboration with the City of Richmond and the community. The Society is committed to the promotion of the general knowledge, enjoyment and understanding of the Britannia Shipyards.

<https://britanniashipyards.ca/>



Guided Tour at Britannia

Visitation in 2022:  
**5,300**

## London Farm

“London Farm Tea Room is lovely and quaint. You feel like you have been transported back in time.”

—VISITOR

London Farm brings Richmond's farming history to life, highlighting relationships between people and the land. Visitors experience environmentally sustainable living in the early 1900s through recreated displays in the Edwardian farmhouse, heritage gardens, and allotment gardens maintained by local residents.

### Annual Plant Sale and *Family Farm Day*

While gardeners eagerly await London Farm's annual plant sale on Mother's Day weekend, others look forward to *Family Farm Day*. Held the first Sunday following the long weekend in August, *Family Farm Day* participants enjoy old time games and music, plant seeds, take pony rides, and engage with animals including owls, rabbits and chickens.

## London Heritage Farm Society

London Farm is supported by the non-profit London Heritage Farm Society, whose mandate is to preserve and celebrate the early agricultural history of Richmond. The goal of the Society is to increase awareness of London Farm so residents, visitors and future generations can enjoy the site and learn about Richmond's agricultural history.

<http://londonfarm.ca/>



*Family Farm Day*  
Credit: Shelley Niemek

## Richmond Museum

“I enjoyed using the stencils and coloured rice flour provided to make rangoli.”

—DIWALI TAKE-HOME KIT USER

Visitation in 2022:  
**15,221**

Located in the Richmond Cultural Centre, the Richmond Museum's changing exhibit gallery provides an engaging space to explore the many stories of Richmond. The Museum invites visitors, students and educators to come on a journey of discovery of Richmond's many histories and people. Additionally, the Richmond Museum enriches the lives of residents through its many outreach activities.

### Take-Home Kits

Take-home cultural activity kits, developed in 2022, were created to meet the demand for more family-friendly at-home programs. Interactive activities in these popular kits build participants' understanding of the cultural practices and celebrations in our communities, from Lunar New Year to Diwali. The Cedar: Tree of Life kit, produced in partnership with Musqueam weaver Vivian Mearns Notoro (née Campbell), included instructions and materials for creating a cedar woven bracelet in honour of National Indigenous Peoples Day.

### Richmond Museum Society

The Richmond Museum Society supports the activities of the Richmond Museum. This non-profit Society's mandate is to develop and maintain a community museum that collects, documents, researches, preserves, exhibits and interprets objects of historical and cultural significance to the history of Richmond. The vision of the Society is to celebrate Richmond's past, present and future in way that is relevant, engaging and accessible.

<http://www.richmondmuseum.ca/>



Activity kits for National Indigenous Peoples Day and Lunar New Year



Visitation in 2022:  
**37,464**

## Steveston Museum and Post Office

“Best memories and the first bank I used when working in the Cannery ... long time ago but the best time for all of us.”

—VISITOR

Located in the heart of Steveston Village, the Steveston Museum and Post Office serves as a local hub, telling the stories of the people and moments that shaped the community. The Museum interprets the history of early Steveston in the town's first bank, and an exhibit shares the successes and tragedies experienced by the local Japanese Canadian community in the Japanese Fishermen's Benevolent Society Building. While at the Museum, visitors can also do their post office business or purchase the creations of local artists.

### Pop Up Art Show

The Steveston Museum and Post Office underwent renovations in 2022, creating space for local artists to display their work in the Steveston Historical Society's year-round Pop Up Art Show. Each month, one or more Richmond artists present their work with a portion of all artists' sales going toward funding for the Society's community programs and events. Artists featured in 2022 include photographer Clare Scott, Blood Star Gallery's Frank Ducote and Susan Taylor, painters Weslyn Morrison, Jennifer James, Caroline Scagel and Betsy Randel.

### Steveston Historical Society

The Steveston Museum is supported by the Steveston Historical Society, whose mission is to preserve and promote the history of Steveston. The Society was created in 1976 and contributes to the sharing of Steveston's heritage through a variety of programs and activities, including summertime walking tour vignettes, a vintage market, and Songs in the Snow. The Society also operates the Canada Post Office on site.

<https://historicsteveston.ca/>



Pop Up Art Show

## Steveston Tram

“Our host was a lovely lady, who provided a short tour on the Steveston Tram. She was knowledgeable and friendly which enhanced the experience we had on the short visit. Great for kids!”

—VISITOR

Visitation in 2022:  
**29,375**

Step aboard Tram Car 1220, one of few remaining trams from the Interurban system which linked Richmond to Vancouver and the Fraser Valley from 1913 to 1958. Beautifully restored by a team of volunteers and skilled experts, Tram Car 1220 rests on original rail tracks and is housed in a building inspired by the architecture of Steveston's first tram station.

### Salmon Festival at the Steveston Tram

After a two year hiatus, Tram Car 1220 rolled out of the Tram Building for a sunny July 1st Steveston Salmon Festival celebration. Costumed heritage interpreters and volunteers welcomed thousands of visitors, sharing the history of the tram and the many community ties created by the Interurban rail system. The Tram also hosted the “Memories of Steveston” tent, where visitors were invited to record their favourite memories on video in commemoration of the Salmon Festival's 75th anniversary.

<https://stevestontram.ca/>



Canada Day Tram, 2022



Visitation in 2022:  
**33,590**

## Gulf of Georgia Cannery National Historic Site

“We were impressed by the history of the cannery, so much info and the displays brought us back in time. Take your time and enjoy.”

—VISITOR

In addition to the City's heritage sites, Steveston is also home to the Gulf of Georgia Cannery National Historic Site which is operated by the Gulf of Georgia Cannery Society on behalf of Parks Canada. This information has been included to illustrate the full scope of heritage work in Steveston. Through interactive exhibits, educational programs, annual events, and public programming, the Cannery shares the story of the growth of Canada's West Coast commercial fishing industry from its early beginnings in the late 1800s to today.

### *Welcoming the Sun Event*

Back after a three year hiatus, the *Welcoming the Sun* event celebrates Indigenous culture, history, and knowledge, aiming to bring together diverse audiences of all ages to learn about, experience, and engage with a thriving local Indigenous community. This free event included presentations by a variety of Indigenous performers, artists, storytellers, and knowledge keepers. Visitors were invited to participate in a community art project facilitated by Indigenous artist Christine Mackenzie and shop in the Indigenous small businesses and vendors hosted at the event. *Welcoming the Sun* attracted more than 700 visitors.

### Gulf of Georgia Cannery Society

The Gulf of Georgia Cannery Society is a non-for-profit charitable organization which operates the Gulf of Georgia Cannery National Historic Site in partnership with Parks Canada. Together with staff, volunteers, and members, the Society works to honour the history of fishing on Canada's West Coast and celebrate the stories of historic and contemporary fishing communities.

<http://gulfofgeorgiacannery.org/>



Credit: Gulf of Georgia Cannery Society

## Richmond Olympic Experience

“Very nice immersion in the Olympic universe. Beautiful story pieces as well as simulators to entertain young and old. Very attentive and available staff.”

—GOOGLE REVIEW

Visitation in 2022:  
**over 15,000**

The Richmond Olympic Experience is a highly interactive and dynamic museum. Located in the heart of the Richmond Olympic Oval—the crown jewel of the 2010 Vancouver Winter Olympic Games—the visitor experience celebrates Richmond's rich sport history and features countless Olympic and sport artifacts, digital archives, state-of-the-art sport simulators, and numerous hands-on exhibits.

### New Exhibits

Re-opened in June 2022, the Richmond Olympic Experience emerged from the pandemic with refreshed exhibits, interactives, and programming. In addition to updated medals and torch galleries, guests can now explore artifacts on loan from the Hockey Hall of Fame in Toronto, or ride the new Surfing Simulator, celebrating the latest sport to be added to the Olympic program.

<https://olympicexperience.ca/>



Credit: Richmond Olympic Oval



## PRESENTING HERITAGE THROUGH PROGRAMS AND EVENTS

Heritage activities increase our social well-being, offering opportunities for social interaction and shared experiences.





## School Programs

“Lots of fantastic information. I am excited to book a field trip and a kit!”

—PRO-D WORKSHOP ATTENDEE

Program Participation  
in 2022: **8,538**

Heritage sites and museums across Richmond offer opportunities for students to learn about distinctive aspects of Richmond's past and present. Each year, students experience Richmond's history and heritage first-hand in a range of age appropriate curriculum-related programs.

### School Program Development

Staff at Britannia Shipyards National Historic Site developed a new school program called *My Community on the Waterfront* for Grade 1 to Grade 3. Students explore the site's historic houses, engage in story time, play eye-spy activities and participate in a shopping relay game that represents a family which may have lived in this community.

In October 2022, Richmond Museum and Britannia Shipyards National Historic Site staff co-presented a full-day professional development workshop for teachers. Teacher participants discovered new ways to bring Richmond history into their classroom and left feeling empowered with more knowledge about the community they teach in.



*My Community on the Waterfront*



Teacher Pro-D Workshop

## Doors Open Richmond

Participants in 2022:  
**12,500**

“I thought it was very well organized and executed. This was a great experience. Thank you for having me!”

— PARTNER SITE

Doors Open Richmond is an annual two day event held in June that features free opportunities to explore Richmond’s unique heritage, arts and cultural sites with an emphasis on intercultural understanding and civic awareness. Participants enjoy exclusive behind-the-scenes access to 35 sites across Richmond including museums, places of worship, cultural centres, businesses, and more.

In 2022, new partner sites included Saint Germain Bakery Central Facility, The Blue Cabin Floating Artist Residency, Immigrant Services Society of BC, S.U.C.C.E.S.S Richmond Service Centre, and The Kehila Society of Richmond.

A highlight in 2022 was the return of the popular Faith Bus Tour with a trilingual tour leader. Participants visited three faith-based organizations along No. 5 Road, also known as Highway to Heaven: Lingyen Mountain Temple, Richmond Jamia Mosque, and Az-Zahraa Islamic Centre.

<http://www.richmondmuseum.ca/events/doors-open/>



Doors Open, 2022

## Richmond Regional Heritage Fair

“Thank you for all you do to make our Heritage Fair experience awesome!”

—TEACHER

Event Attendees in 2022:  
**275**

The Richmond Museum returned to an in-person Richmond Regional Heritage Fair in 2022. During Heritage Fair, students research a topic in Canadian history and present their findings in a creative display at their own schools. Students with exceptional projects are selected for the Regional Heritage Fair, where they are interviewed by judges and take part in history-based workshops.

This annual showcase of history projects offers an exciting and enriching learning environment, inspiring curiosity and dialogue about our past, present and future. Students are empowered to take an active role in learning about Canada's history, cultivate an appreciation of the diverse experiences of people in the past, and develop into informed and involved citizens of tomorrow when they participate in the Heritage Fair.

In 2022, over 300 Richmond students created Heritage Fair projects at the school level; 63 students from six Richmond schools presented projects at the Regional Heritage Fair. From this group, three students were chosen to represent Richmond at the Virtual BC Provincial Heritage Fair. Twenty volunteers contributed 100+ hours to support this event by interviewing students about their projects, assisting with the fun and safe delivery of hands-on heritage activities.

<http://www.richmondmuseum.ca/heritage-fair/>



Musqueam artist Rita Kompst



Whiteside Elementary student with project



## Richmond Maritime Festival

Event Attendees in 2022:  
**40,000**

“I’m so glad I took my family to visit the Richmond Maritime Festival because we discovered a historically significant community here! Hope to come back again next time!”

—EVENT ATTENDEE

The Richmond Maritime Festival celebrates all things waterfront at the Britannia Shipyards National Historic Site. Landlubbers and sea-goers of all ages discover local lore, visit beautiful wooden boats, create works of art, and enjoy tasty treats. From wooden boats to model boats, water safety to sea creatures, and tall maritime tales to fishing history, the Festival invites visitors to explore Britannia Shipyards National Historic Site and enjoy music, games interactive exhibits, roving performers, food and much more.

[www.richmondmaritimefestival.ca](http://www.richmondmaritimefestival.ca)

Fully in person in 2022, Richmond Maritime Festival offered visitors a sample of Steveston heritage through performances of local artists, participation in arts and cultural activities, and tasting delicious cultural cuisine. The Festival highlighted West Coast maritime history with a display of restored wooden boats, handcrafted boat models, and water safety demonstrations. The focus was on family with many opportunities for children to connect with local heritage through sea creature puppet shows, by creating their own cork boats, learning origami, and designing their own boat flag.



Richmond Maritime Festival cork boat making craft

## Culture Days

Culture Days is a national celebration of arts and culture. At the end of each September, people attend thousands of free participatory arts and culture events across the country both in-person and online. Culture Days programs invite the public to get hands-on and behind the scenes to highlight the importance of arts and culture in our communities. In 2022, numerous activities were offered across Richmond from September 23 to October 16. The Richmond Museum and Britannia Shipyards National Historic Site were part of this exciting event.

[www.culturedays.ca](http://www.culturedays.ca)

Heritage Activity  
Participation in 2022:  
**552**

With the Richmond Cultural Centre serving as a focal point for Culture Days, the Richmond Museum participated by launching the new Arts Live Here feature exhibition. Arts Live Here explores the fascinating ways the arts transform the lives of people in Richmond, whether through large public art installations, music, literature, fashion or home decorations. As part of this launch, visitors were invited to participate in a family-friendly craft inspired by the Chinese opera costume featured prominently in the exhibition. Visitors of all ages learned about different types of Chinese opera and then were invited to create their own Chinese opera mask.



Chinese opera mask making and costume



## Winter in the Village

Heritage Activity  
Participation in 2022:  
**5,735**

Winter in the Village is a wonderful opportunity for Steveston visitors to celebrate the season, bringing a variety of winter and holiday-themed activities to the village. In 2022, the annual month-long event featured a craft fair, workshops, a window display contest, a scavenger hunt, a decorated tree competition, horse-drawn carriage rides, concerts, a neighbourhood dog parade, and many opportunities to meet Santa. Steveston's heritage sites played a key role in lighting up the village and offering fun family-friendly activities.

<https://winterinthevillage.com/>

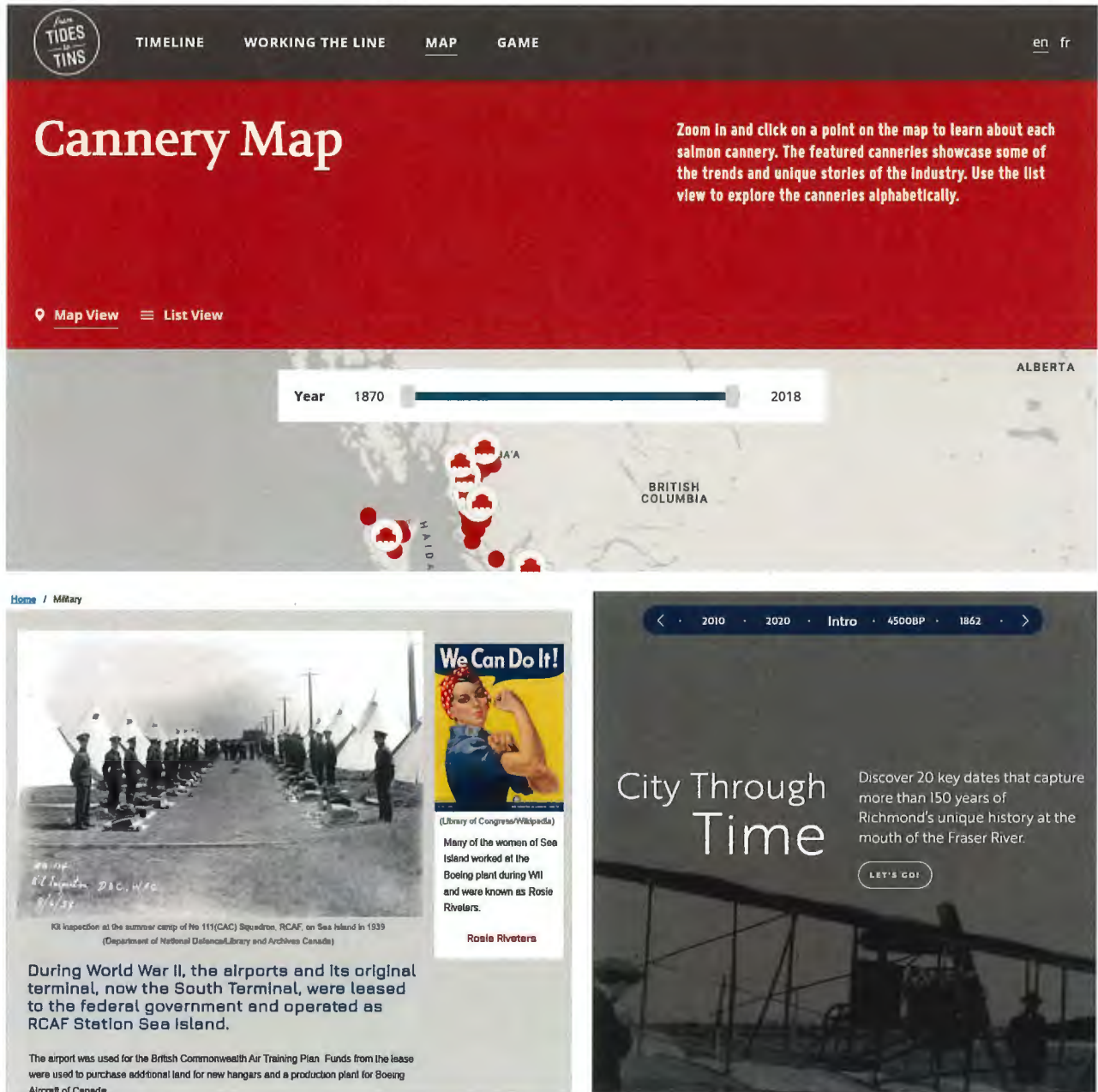
The beautifully decorated Steveston Tram was a crowd favourite this year, attracting more visitors than ever before. A magical winter scene was set, with visitors entering the Tram building through a small forest of illuminated live trees, and opportunities to pause for holiday photos at a giant wreath and an illuminated picture frame. Inside, a display of Steveston's heritage buildings, created by local LEGO artist Peter Grant, delighted visitors, young and old. Winter Tram programs were offered throughout the month including special story-time readings of the Polar Express by the Richmond Public Library on board the historic tram, and a Polar Express inspired craft.



Steveston Tram decorated for Winter in the Village

## PRESENTING HERITAGE ONLINE

Learning about history and heritage creates informed and engaged citizens.

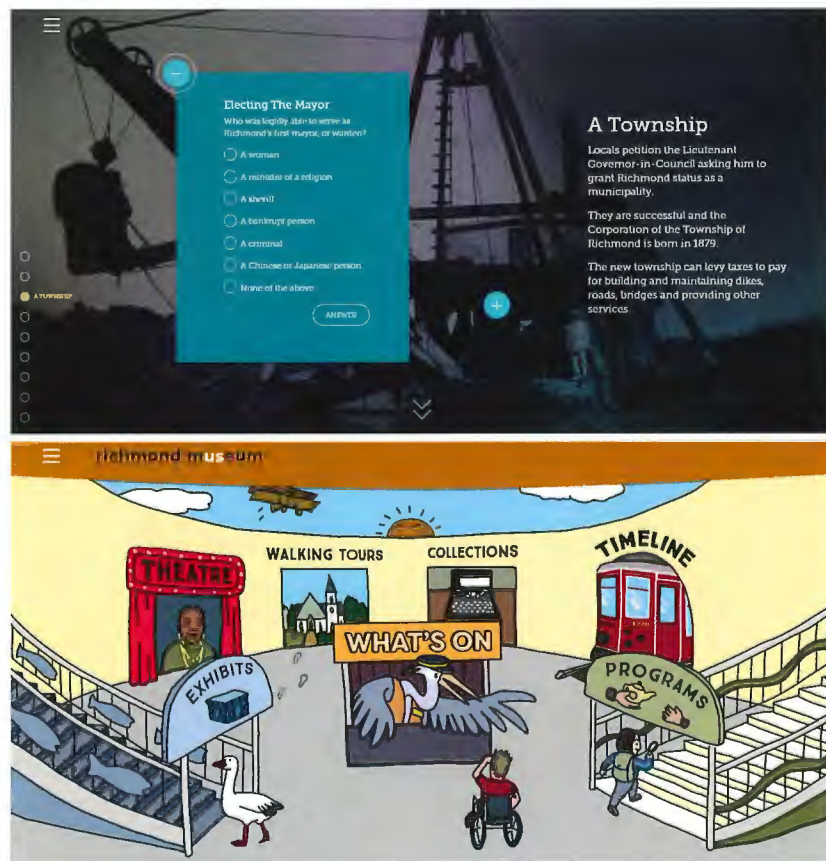




## Online Platforms Sharing Richmond History: **30**

One significant way Richmond's history and heritage is shared with public is online. This platform has grown over the years and now plays an important role in reaching thousands of people by offering exciting content through websites and on social media. Both the City and local non-profit organizations work together to offer rich digital content through videos, online exhibits and archival information.

In 2022, the Richmond Museum Society launched a unique new website offering compelling new online experiences including exhibits, walking tour information and a theatre filled with Richmond specific documentary videos. In particular, the new online feature exhibit, *Turning Points*, explores key events that shaped today's city. This fascinating experience uses beautiful archival images and fun facts to tell a variety of Richmond histories ranging from the impact of the original city survey to the creation of a fishing industry, and the arrival of war to hosting Olympic events. Quizzes, pop-up photos and historical snippets ensure the experience is engaging and fun.



Richmond Museum website with online exhibit *Turning Points*



## Section 2: Preserving Richmond's Heritage

Collective community memories are created by documenting stories from the past and preserving the objects, documents and buildings that comprise our material culture. It is through these memories that new generations and newcomers can experience the history of a place and its people. It is also through these acts of preservation that community members are brought together to develop meaningful understandings and relationships with each other and their histories.

**423** artifacts,  
documents and stories  
were collected in 2022.



Collections technician cleans tin ceiling tile

## PRESERVING RICHMOND'S OBJECTS AND STORIES

Preserving and caring for heritage objects and stories reduces social isolation among seniors by valuing their past and offering opportunities to share it with others.





## The City of Richmond's Artifact Collection

The City of Richmond collects and maintains artifacts with historical, social and/or cultural significance to the community of Richmond. Artifacts in the collection range from cranberry scoops to an Interurban tramcar, a horsehair couch, Hong Wo Store signs, bog shoes, false teeth, typewriters, and wedding dresses. The collection has grown over 50 years thanks to donations from community members who entrust the City to care for and preserve their past. In 2022, 380 new artifacts were added to the collection. Highlights include two Cantonese Opera costumes from a Richmond performer, a pioneer family pocket watch from 1895, and a Richmond woman's 1958 pilot license.

Artifacts added in 2022:  
**380**

### Indigenous Belongings

The City of Richmond holds a collection of 188 Indigenous belongings which include local archaeological finds along with tools, baskets and artworks. In 2022, the City completed a review and update of the records for these belongings. The review included updating the provenance to better connect the records to documentation, adding digital images to the records, and confirming storage locations. This work will enable easier access for First Nations wishing to explore this collection further and support future repatriation efforts.

<https://www.richmond.ca/culture/sites/artefactcollection.htm>



Curatorial Assistant processes new donation



## Archival Holdings: **1 kilometre** of textual records

### City of Richmond Archives

“Everywhere and everyone has a history. Mine for over 40 years has been in Richmond, so, as a retired archivist and teacher of archival studies, I have volunteered to do my small part to help us know the past of where we live through the work of the City of Richmond Archives.”

—VOLUNTEER, TERRY EASTWOOD

The City of Richmond Archives preserves and protects records of historic value and makes them accessible now and for future generations. The Archives is the official repository for records of our City government. About a quarter of the holdings are community records, donated by private individuals, families, organizations and businesses. Included in the holdings are 170,000 photographs, 20,000 maps or plans, and 500 sound and moving image recordings.

Conveniently located in the Library Cultural Centre, numerous researchers, posing both big and small questions, visit the Archives regularly. The Archives' web pages and online search database also provide 24/7 digital access and the Archives has an extensive social media presence on Facebook, Instagram, YouTube, Historypin, and the blog Outside the Box.

<https://www.richmond.ca/cityhall/archives/about/about.htm>

Reaching out the community to build relationships is an important priority for the Archives. Coming out of the pandemic, the Archives continues to serve the community virtually (emails and phone calls) but also hosted in-person research appointments, meetings, presentations, and small group tours.

### The Friends of the Richmond Archives

The Friends of the Richmond Archives support the work of the Archives and promote the preservation and understanding of Richmond's history. In addition to a publishing and community exhibit program, the Friends contribute funds for archival equipment and projects. The Friends have also endowed a University of British Columbia award for students in the Masters of Archival Studies program.



Kelvin and Kay Higo in the Archives Reference Room



Terry Eastwood, Archives volunteer, retired archivist and Professor



## Oral History Program

“All I had to do was phone somebody up, complete strangers, and say “Would you take 200 Save Terra Nova flyers and deliver them in your neighbourhood?” People would say yes. You have to realize, this is before the Internet. This is before social media.”

—MARION SMITH, ORAL HISTORY INTERVIEWEE

Oral histories are the spoken stories of the past. The Richmond Museum has been documenting the unique stories and individual memories from the Richmond community through its oral history program. These valuable records are treasures for families, our communities and our country as they preserve the everyday lives of Richmond residents for the future. Available on the Richmond Museum’s website and housed in the City of Richmond Archives, these stories serve as an important source of information for Richmond Museum exhibits and as a record of Richmond’s past for future researchers.

<https://www.richmondmuseum.ca/oral-histories/>

Interviews Conducted  
since 2004: **47**

### Interview with Marion Smith

In 2022, Marion Smith participated in the oral history program, sharing her story about working to save the Terra Nova Rural Park from development. Marion recalled that this work was done in the 1980s and 1990s. She described how the Save Richmond Farmland Society used early computers, information tables on the dike and petitions to spread their message and gain community support.



The Save Richmond Farmland float in the 1977 Salmon Festival parade.  
Credit: City of Richmond Archives 1997 42 1 545

## PRESERVING RICHMOND'S HERITAGE PLACES

Preserving heritage places provides economic benefits by increasing property values and encouraging tourism.





## Identifying Heritage Places

Several tools exist at the federal, provincial, and local government levels to identify, recognize, or protect resources of heritage value and character. In Richmond, heritage places are identified on the Heritage Inventory and Register. City Staff and the Richmond Heritage Commission collaborate to maintain this list and support the on-going preservation of these sites.

Places Identified for  
Heritage Value: **129**

### Heritage Inventory

The Heritage Inventory is a list of resources that contribute to a community's heritage character. The Inventory increases awareness about Richmond's history and serves as a research tool or as the basis for developing additional heritage conservation programs. Being listed on the Heritage Inventory does not mean that the property is protected but raises public awareness of the importance of this place and provides information about its history and heritage value. There are currently 86 resources included in Richmond's Heritage Inventory. An online version of Richmond's Heritage Inventory is available on the City's website.

[www.richmond.ca/plandev/planning2/heritage/overview.htm](http://www.richmond.ca/plandev/planning2/heritage/overview.htm)

### Heritage Register

In accordance with the BC Local Government Act, the City of Richmond established a community heritage register in 2003 to formally identify and recognize resources with heritage value and character. The Register offers some protection against identified places being demolished. Additionally, resources identified in the Richmond Heritage Register may be eligible for various federal and provincial financial incentives. The Register currently contains 43 resources which include buildings, monuments, engineering works, and plantings. These places are also listed on the BC Register of Historic Places and the Canadian Register of Historic Places.



Richmond's Cenotaph



Branscombe House

## Protecting Heritage Places

A place of local heritage significance may be legally protected by a City Council with a Heritage Designation Bylaw. This Bylaw prevents a person from making exterior changes to the resources unless authorized by a Heritage Alteration Permit. In the City of Richmond, 15 heritage resources are protected by Heritage Designation Bylaws adopted by City Council.

In 2022, the City entered into its first Heritage Revitalization Agreement (HRA) to formally protect the R.G. Ransford House (c.1932) at 10700 Railway Avenue. In exchange for the formal protection of the house, the HRA allowed the City to permit the construction of a detached garage and coach house on the property.

[www.richmond.ca/plandev/planning2/heritage/heritagedes.htm](http://www.richmond.ca/plandev/planning2/heritage/heritagedes.htm)

## Steveston Village Heritage Conservation Area

In addition to individual places, Steveston Village is designated as a Heritage Conservation Area. The Village is protected as it illustrates the integration of natural landscape and human activity, representative of British Columbia's natural resource-based development since the 1880s. Its heritage values lie in the existing evidence of the influences of the agriculture and fishing industries on its growth over time, which enabled it to become one of the most important early West Coast towns.

The special heritage features and character of Steveston Village are identified in the Steveston Village Heritage Conservation Strategy and protected through the Heritage Alteration Permit process. The City's 2041 Official Community Plan identifies 23 heritage resources within the Steveston Village Heritage Conservation Area that are protected because they significantly embody the heritage character of Steveston. This includes 17 buildings and other landscape features such as docks.

[www.richmond.ca/plandev/planning2/heritage/village-conservation.htm](http://www.richmond.ca/plandev/planning2/heritage/village-conservation.htm)



R.G. Ransford House



Steveston Courthouse



## Heritage Place Conservation

Heritage place conservation is the ongoing process of maintaining and preserving elements of heritage character in places of value. One important way that the City supports heritage place conservation is through the Steveston Village Heritage Conservation Grant Program. This program was established in 2009 to provide financial assistance to property owners conserving the exterior of identified heritage resources in the Steveston Village Heritage Conservation Area. The Grant Program provides up to \$150,000, on a cost-sharing basis, to support the conservation of identified heritage resources.

Heritage Conservation  
Funding:

**\$237,960**

distributed since inception

Most recently, in 2020, the City awarded a \$72,800 grant to assist with the roof replacement for the Steveston Hotel located at 12111 3rd Avenue. The Steveston Hotel is one of the protected heritage properties in Steveston Village, and is valued for its historic association with the development of the Steveston town site. As one of a number of rooming houses and drinking establishments in Steveston at the turn of the twentieth century, the hotel serviced the population of Steveston during the boom years of the fishing and canning industries, when the town became a vibrant and sometimes unruly community.

[https://www.richmond.ca/\\_\\_shared/assets/planning\\_0330940.pdf](https://www.richmond.ca/__shared/assets/planning_0330940.pdf)



Sockeye Hotel ca. 1910  
Credit: City of Richmond Archives 1977 19 25



Steveston Hotel, 2018

**Over 1,170**  
individuals supported  
heritage activities in 2022.

## Section 3: Stewarding Richmond's Heritage

Participating in heritage stewardship activities increases individuals' sense of belonging to a community by offering opportunities to connect to the people and places of Richmond.





## Museum and Heritage Volunteers

“My favourite thing about volunteering at Britannia is being able to meet and speak with people of all backgrounds and cultures that come through Britannia and how everyone is able to connect and learn more about history.”

—VOLUNTEER

**540** volunteers  
contributed over  
**16,000** hours

Volunteers are at the heart of much of the heritage work done across the city. From supporting the delivery of programs and events, championing the conservation of Richmond heritage places and objects, to helping to steward the heritage sites, community members play an integral role in preserving and presenting heritage. In 2022, 540 volunteers contributed over 16,000 hours to the daily operations of museums and heritage sites and in support of a variety of heritage activities.



Steveston Japanese Canadian Cultural Centre

Individuals supporting  
heritage stewardship  
in 2022: **633**

## Heritage Stewardship Groups

In addition to the heritage stewardship groups that support the delivery programs and services at City facilities and the Gulf of Georgia Cannery, the Sea Island Heritage Conversation Society and the Richmond Heritage Commission also contribute to heritage stewardship in Richmond. The Richmond Heritage Commission provides important advice on heritage conservation initiatives including amendments to the City's heritage policies, updates to the City's Heritage Inventory and Register, and proposed changes to heritage resources. Sea Island Conservation Society works to preserve Sea Island's unique history.

These eight community groups play an important role in supporting the places and events that share Richmond's history and heritage:

- Britannia Shipyards National Historic Site Society
- Steveston Historical Society
- Scotch Pond Heritage Cooperative
- London Heritage Farm Society
- Richmond Museum Society
- Gulf of Georgia Cannery Society
- Friends of the Richmond Archives
- Sea Island Heritage Society
- Richmond Heritage Commission

### Sea Island Heritage Society

The Sea Island Heritage Society began in 1995 when a few volunteers started gathering information, photographs and anything relating to Sea Island. Now a registered non-profit, volunteer members of the Society work hard to promote, preserve all things of heritage value on Sea Island, including documents, images, artifacts, sites and people's memories.

The Society inspires people to be thoughtful stewards of Sea Island heritage by organizing social events such as an annual reunion and regular Coffee Chats. They also regularly share information about the history of Sea Island during events like Doors Open Richmond, on their website, and through their member newsletter. In 2022, the Society had over 80 members and volunteers who contributed more than 5,000 hours to support these activities.

[www.seaislandhome.org](http://www.seaislandhome.org)



Sea Island Heritage Society at Burkeville Daze, 2022



## Richmond Heritage Awards

The annual Richmond Heritage Awards are organized by the Richmond Heritage Commission to recognize the accomplishments of Richmond individuals and organizations for their dedication to historic places, public history, and heritage interpretation. The public is encouraged to submit nominations of projects such as restoring a historic building or landscape, promoting local heritage through education, outreach or advocacy, and contributing to local heritage knowledge through interpretative activities.

Heritage Awards  
given in 2022: **5**

### Richmond Heritage Awards recipients in 2022:

- Christine McGilvray, President, Friends of the Richmond Archives was recognized for her contribution as a host of the *Journey Through Time* history programs, which were delivered online and via telephone during the pandemic.
- Ken Chow of Interface Architecture was recognized for his conservation work on the mixed use building at 3755 Chatham Street, which highlights the traditional narrow lots typical to Steveston Village.
- Tonari Gumi, the Japanese Community Volunteer Association, and the Japanese Canadian Cultural Centre were recognized for the publication of *From the Sea and Shore*, a record for honouring the foodways of an immigrant community and the resilient people who sustained them.
- Cornerstone Christian Academy was recognized for their long-standing dedication to their school's Heritage Fair Program.
- The Gulf of Georgia Cannery Society and UBC's Initiative for Student Teaching and Research in Chinese Canadian Studies were recognized for their *Fish Tales* project, which shares personal Chinese Canadian stories in an effort to create community ties and a sense of belonging.

<https://www.richmond.ca/plandev/planning2/heritage/heritageawards.htm>



Heritage Fair teachers at Cornerstone Christian Academy



*From the Sea and Shore* project team



## City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone: 604-276-4000

[www.richmond.ca](http://www.richmond.ca)





# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services Committee  
**From:** Marie Fenwick  
Director, Arts, Culture and Heritage Services  
**Date:** March 24, 2023  
**File:** 03-1085-05/2023-Vol 01  
**Re:** 2023 Neighbourhood Celebration Grants Allocation



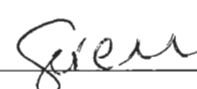
### Staff Recommendations

1. That the Neighbourhood Celebration Grants be awarded for the recommended amount of \$78,983.70 as identified in Attachment 2 of the staff report titled, "2023 Neighbourhood Celebration Grants Allocation," dated March 24, 2023, from the Director, Arts, Culture and Heritage Services; and
2. That the grant funds be disbursed accordingly.

*CM Fenwick*

Marie Fenwick  
Director, Arts, Culture and Heritage Services  
(604-276-4288)

Att. 2

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Finance Department	<input checked="" type="checkbox"/>	
Community Social Development	<input checked="" type="checkbox"/>	
Parks Services	<input checked="" type="checkbox"/>	
Recreation & Sport Services	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 



## Staff Report

### Origin

The Neighbourhood Celebration Grant Program was originally established in 2017 as part of the Richmond Canada 150 program to help small, Richmond-based non-profit organizations and neighbourhood groups plan and execute community-building events that connect residents with their local streets, parks and green spaces, and each other.

At the regular Council meeting on November 28, 2022, Council endorsed the 2023 Neighbourhood Celebration Grant Program as part of the 2023 City Event Program.

This report supports Council's Strategic Plan 2022-2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

*Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.*

*1.4 Leverage a variety of approaches to make civic engagement and participation easy and accessible.*

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.*

*6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.*

*6.3 Foster intercultural harmony, community belonging, and social connections.*

This report supports the following Strategic Directions set out in the *Richmond Arts Strategy*:

Strategic Direction #2: Promote Inclusivity and Diversity in the Arts

2.1. *Celebrate Richmond's cultural diversity, history, growth and change as a community.*

2.1.5 *Connect with the diverse cultural communities of Richmond (including faith-based communities) to encourage sharing of art, food and music.*

This report supports the following Strategic Directions set out in the *Community Wellness Strategy*:

*Focus Area #2: Enhance physical and social connectedness within and among neighbourhoods and communities.*

This report supports the following Strategic Directions set out in the *Cultural Harmony Plan*:

**Strategic Direction #1: Intercultural Connections**

- 1.1 *Continue to recognize and celebrate Richmond's diverse cultures and unique heritage through intercultural celebrations and events.*
- 1.2 *Develop and implement a neighbourhood approach to facilitating positive intercultural exchange and understanding between Richmond's diverse cultural communities, such as community-based dialogues, storytelling, and sharing of art, food, and music.*
- 1.5 *Incorporate criteria into the City Grant program that supports programs and events that facilitate intercultural interaction and promote intercultural understanding.*

**Strategic Direction #5: Programs and Services**

- 5.4 *Strengthen relationships with various cultural and ethnic communities in order to integrate their arts, cultural and heritage practices into the City's programs and events.*

**Analysis**

Program Objectives and Eligibility Criteria

The Neighbourhood Celebration Grant Program fosters community belonging and social connections at the grassroots level by providing an opportunity for neighbourhood groups and community organizations to submit proposals for events and initiatives to connect residents of diverse backgrounds through shared experiences.

The Neighbourhood Celebration Grant Program supports a number of the guiding principles of the Council-endorsed City Events Strategy including: building local capacity by investing in community-driven events; providing opportunities for Richmond residents and community groups to collaborate, contribute and participate; and maximizing social benefits to the community by fostering volunteerism and increasing sense of community pride and belonging.

The objectives of the program are to:

- Provide an opportunity for groups of neighbours, school- and faith-based groups and community organizations to receive funding to support initiatives and activities that offer opportunities to connect residents of diverse backgrounds through shared experiences;

- Inspire community event planners to collaborate with community partners, local businesses and Richmond-based artists to animate local neighbourhoods, parks and open spaces and engage community members to make new neighbourhood connections;
- Encourage the development of grassroots events that support priority themes identified in the Cultural Harmony Plan, such as facilitating intercultural interaction and promoting intercultural understanding; and
- Promote environmentally sustainable event practices, ensuring events follow the principles set out in the Richmond Sustainable Event Toolkit.

Eligible applicants include:

- Richmond based neighbourhood groups (application must come from two individuals living in the same neighbourhood but from different households.);
- Not-for-profit community groups;
- Local artists who connect with a local neighbourhood group or community organization;
- Parent Advisory Committees;
- Community Associations; and
- Student Councils.

Individuals, political parties or events related to political activities or lobbying, events or projects that have funding from another City of Richmond grants program, and for-profit organizations and business are ineligible for funding.

Additionally, all applicants must agree to adhere to any relevant requirements through the Online Event Application process. Successful applications must demonstrate capacity and provide a realistic estimate of resources needed and total budget required in the proposal. The event must take place in Richmond between June 1 and December 31, 2023. (Attachment 1 – Neighbourhood Celebration Grant Program Guidelines)

#### Program Promotions and Applications Received

The launch of the Neighbourhood Celebration Grant Program was announced to the public on January 31, 2023 via the City website, various social media channels, through targeted communications to previous program applicants and in community facilities throughout Richmond.

In total, 76 applications were received by the February 26, 2023 deadline. Applicants included Parent Advisory Councils, student groups, neighbourhood and strata groups, and non-profit community groups and associations. A summary of all submissions can be found in Attachment 2.

#### Adjudication Process

Of the 76 applications, 67 are recommended for funding and nine were deemed ineligible for funding as they failed to meet the eligibility criteria and/or program mandate.

An adjudication panel made up of City staff reviewed the applications and evaluated each project based on the following five key areas: alignment with program community engagement objectives,



inclusiveness/intercultural connections, capacity, budget and sustainability. A score was then assigned to each project.

The 67 eligible projects requested a cumulative total of \$120,870 in total eligible funding requests.

For each application, the adjudicated score (expressed as a percentage) was multiplied by the project's eligible funding request. This resulted in a total of \$78,983.70 in recommended funding.

While this amount exceeds the \$75,000 in 2023 funding approved by Council, staff recommend that the additional \$3,983.70 be allocated from the funds remaining from the 2022 Neighbourhood Celebration Grants Program budget to allow for the recommended funding to be distributed.

As detailed in the table below, these funds are available as a result of funds returned by recipients who either chose not to proceed with their proposed events or who did not require their full grant allocation to successfully deliver their event

Event Name	Budget	Council Approval	Disbursement	Returned	Balance
2022 Neighbourhood Grants	\$75,000.00	\$74,947.96	\$72,766.08	\$2,059.53	\$4,293.45

*Note: Council approval and disbursements differ as some recipients chose not to proceed with the event.*

### Next Steps

Pending Council approval of the 2023 Neighbourhood Celebration Grant Program allocation, all applicants will be notified of the status of their application. Staff will provide the necessary resources and guidance to all successful applicants, including referring them to the Richmond Event Approval Coordination Team (REACT) process, if necessary. Applicants whose submissions were deemed to be ineligible this year will be provided with recommendations to inform potential future applications, including connections with community organizations/associations which may offer future partnership opportunities either within or outside of this program.

Applicants who receive funding will be asked to submit a brief final report providing an overview of the event/initiative, including the number of attendees, how the funds were used, and a photograph.

### **Financial Impact**

The 2023 Neighbourhood Celebration Grants Program budget of \$75,000 was approved as part of the City's 2023 Operating Budget. In addition, this program has an unutilized balance of \$4,293.45 from prior year funding. A total of \$78,983.70 in allocations is being recommended for the 2023 Neighbourhood Celebration Grant program, subject to City Council's approval.

## **Conclusion**

The distribution of \$78,983.70 through the 2023 Neighbourhood Celebration Grant Program will support Richmond-based non-profits and neighbourhood groups to develop and deliver initiatives and events that connect residents with their local neighbourhoods, parks and green spaces, and each other after three challenging years of navigating the pandemic. These events and initiatives will provide lasting social benefits to the community by enhancing event planning and hosting capacity at the neighbourhood level, encouraging intercultural connections, and contributing to an increased sense of community connectedness and belonging.



Lisa Fedoruk  
Program Manager, Events  
(604-276-4320)

- Att. 1: Neighbourhood Celebration Grant Program Guidelines  
2: Applicant Summary: 2023 Neighbourhood Celebration Grant Program

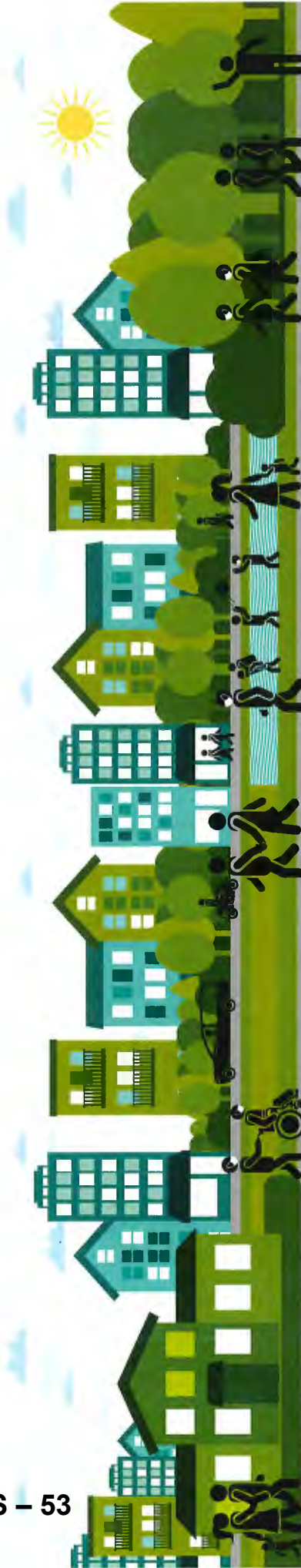
# **RICHMOND NEIGHBOURHOOD CELEBRATION GRANT PROGRAM**

Apply  
now!

Receive up to \$2,000 in funding  
to create an event that connects  
residents and builds community.

[www.richmond.ca/celebrationgrant](http://www.richmond.ca/celebrationgrant)

PRCS – 53



APPLICATIONS MUST BE SUBMITTED BY FEBRUARY 26, 2023.

For more information,  
[RichmondHasHeart@richmond.ca](mailto:RichmondHasHeart@richmond.ca)  
[www.richmond.ca/celebrationgrant](http://www.richmond.ca/celebrationgrant)

City of Richmond | 6911 No.3 Road, Richmond, BC V6Y 2C1





## OBJECTIVES:

The Neighbourhood Celebration Grant Program is designed to provide funding support for groups of neighbours, not-for-profit organizations, school-based groups, and local artists to create events that connect residents of diverse backgrounds and build community in Richmond.

### This year's program will:

- Support participatory activities reflective of the theme of connection.
- Encourage collaboration with residents, community organizations and Richmond-based artists to animate neighbourhoods, local business districts, parks and open spaces and encourage community members to make new neighbourhood connections.

## PRCS

- Support free events that facilitate intercultural interaction and promote intercultural understanding.

## ELIGIBLE APPLICANTS:

- Richmond-based Neighbourhood Groups (**two individuals** living in Richmond but residing in different households. Both applicants are responsible for managing the grant money).
- Not-for-profit community organizations
- Not-for-profit faith-based groups
- Local artists who connect with a local neighbourhood group or organization
- Parent Advisory Committees
- Community Associations
- Student Councils

## INELIGIBLE APPLICANTS:

- Individuals applying without a co-applicant or individuals from the same household
- Political parties or events related to political activities or lobbying

- Events or projects that have funding from another City of Richmond grant program

- For-profit organizations or businesses

## ELIGIBLE PROJECT EXPENSES:

- Supplies and materials
- The rental of event infrastructure (e.g. tents, bouncy castles, tables, chairs, etc.)
- Food
- Artist fees
- Sustainability initiatives
- Marketing materials
- Insurance

## INELIGIBLE PROJECT EXPENSES:

- Expenses that have already been incurred at the time of the application
- The purchase of event infrastructure (e.g. tents, tables, chairs, etc.)
- The purchase of games/activities that will not be made accessible to the community post-event (e.g. board games, sports equipment, etc.)
- Building construction and repairs
- Proposals which primarily fund or award other groups or individuals
- Political activities
- Travel costs (e.g. bus passes, etc.)
- Ongoing operational expenses for organizations
- Capital projects
- Office administration
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Bursaries or scholarships
- Giveaway prizes/"swag" items

## ELIGIBILITY & ASSESSMENT CRITERIA:

- 2022 Neighbourhood Celebration Grant recipients who apply must submit their 2022 Final Report by **February 26, 2023 at 11:59PM PST** in order to be considered for funding this year.

- Event takes place in Richmond.
- Event takes place between **June 1 – December 31, 2023.**

- Event demonstrates alignment with the program objectives.
- Event is inclusive, accessible, and demonstrates engagement of community members from diverse backgrounds.

- Event is offered free-of-charge to attendees.

- Event primarily benefits Richmond residents.

- Applicants must show evidence of capacity to host event.

- Project approach shows a realistic estimate of resources needed and total budget required.

- Project demonstrates commitment to incorporate sustainability initiatives.

- Applicants must commit to submitting an additional Online Event Application (if the Grant Administration Team requests that they do so) and complying with any relevant requirements through the Online Event Application process that may be in place at the time of event delivery. Further information regarding the Online Event Application can be found in the "Web Links" section below.

## POST-EVENT DELIVERABLES:

- Two photos of the event
- Post-event summary report within four weeks of event completion (includes an expense report)
- Refund cheque to the City of Richmond (for successful 2023 grant applicants who do not spend all their grant funding)

## APPLICATION DEADLINE:

- February 26, 2023 at 11:59PM PST

## WEB LINKS:

- **Apply online at:** [www.richmond.ca/celebrationgrant](http://www.richmond.ca/celebrationgrant)
- **2022 Neighbourhood Celebration Grant recipients – please submit your 2022 Final Report at:** [www.richmond.ca/celebrationgrant](http://www.richmond.ca/celebrationgrant)
- **Information about the Online Event Application:** <https://www.richmond.ca/parksrec/services/eventapp.htm>



**APPLICANT SUMMARY: 2023 NEIGHBOURHOOD CELEBRATION GRANT PROGRAM**

All projects were evaluated by the adjudication team based on five key areas (alignment with objectives, encouragement of intercultural connections, capacity, budget and sustainability) and were assigned a percentage ranking. Staff then determined which items in the applicant's detailed budget were eligible costs (B) and this total was multiplied by their rounded score (A) to determine the recommended funding amount (C).

Some projects were deemed ineligible for funding due to not satisfying the grant program's criteria and guidelines (e.g. project fell outside of eligible time period, project does not align sufficiently with grant objectives, etc.)

**Approved Applications**

Applicant	Project Name	Organization	(A) Adjudicated Score	(B) Eligible Funding	(C) = (A) x (B) Recommended Funding
1	Tomsett Year End Pool Party	Tomsett Elementary PAC	63%	\$2,000.00	<b>\$1,260.00</b>
2	Sunset Fraser Basketball Festival	Kobe Memory Basketball Club	73%	\$2,000.00	<b>\$1,460.00</b>
3	Get to Know you Party - Springwood Crescent	Neighbourhood Group	59%	\$1,260.00	<b>\$743.40</b>
4	Steveston Block Party	Neighbourhood Group	71%	\$2,000.00	<b>\$1,420.00</b>
5	Seniors Summer BBQ	Richmond Kiwanis Senior Citizens Housing Society	64%	\$2,000.00	<b>\$1,280.00</b>
6	Stanford Block Watch Block Party	Neighbourhood Group	64%	\$2,000.00	<b>\$1,280.00</b>
7	Pumpkin Run	Dixon Elementary School PAC	64%	\$2,000.00	<b>\$1,280.00</b>
8	General Currie Block Party	General Currie Elementary PAC	75%	\$2,000.00	<b>\$1,500.00</b>
9	Harrison/Jensen Block Party	Neighbourhood Group	53%	\$2,000.00	<b>\$1,060.00</b>
10	Whiteside Grand Reopening & Meet the Teachers	Whiteside School PAC	69%	\$2,000.00	<b>\$1,380.00</b>
11	Summer Courtyard Party	Strata LMS1911	60%	\$2,000.00	<b>\$1,200.00</b>
12	Maple Village Block Party	Maple Village townhouse complex	63%	\$665.00	<b>\$418.95</b>
13	We are One	Multicultural Helping House Society	85%	\$2,000.00	<b>\$1,700.00</b>
14	Three Events: Migratory Birds Day, BC Rivers Day and Halloween Hoot	Richmond Nature Park Society	66%	\$2,000.00	<b>\$1,320.00</b>



Approved Applications					
Applicant	Project Name	Organization	(A) Adjudicated Score	(B) Eligible Funding	(C) = (A) x (B) Recommended Funding
15	Richmond Raiders Spring Wrap-up Event/Coaches Cup	Richmond Minor Football League (RMFL)	70%	\$2,000.00	<b>\$1,400.00</b>
16	Father's Day Block Party	Evangelical Formosan Church Of Greater Vancouver	79%	\$2,000.00	<b>\$1,580.00</b>
17	International Black students welcome to Canada gathering	Neighbourhood Group	39%	\$1,500.00	<b>\$585.00</b>
18	Honour and Celebrate our Volunteer Leaders	Richmond Poverty Reduction Coalition (RPRC)	69%	\$710.00	<b>\$489.90</b>
19	Let's Get Moving Together!	Richmond Family Place Society	78%	\$2,000.00	<b>\$1,560.00</b>
20	Music in the Park	Ferris Elementary PAC	66%	\$1,900.00	<b>\$1,254.00</b>
21	Madrona Mingles	Neighbourhood Group	62%	\$320.00	<b>\$198.40</b>
22	BCCSF Fun Day	British Columbia Chinese Soccer Federation	65%	\$2,000.00	<b>\$1,300.00</b>
23	Palmer Grad Parents Dinner / Info Night	Palmer Secondary School Parents Advisory Committee	60%	\$2,000.00	<b>\$1,200.00</b>
24	Steveston Dragon Boat Festival	Canadian International Dragon Boat Festival Society	56%	\$2,000.00	<b>\$1,120.00</b>
25	Neighbourhood Summer BBQ	Strata	58%	\$1,760.00	<b>\$1,020.80</b>
26	Allyship, Education and Fun with Cambie Community Centre	East Richmond Community Association	77%	\$1,495.00	<b>\$1,151.15</b>
27	JN BURNETT welcome back to school BBQ 2023	Burnett PAC	60%	\$2,000.00	<b>\$1,200.00</b>
28	Meet the Teachers BBQ Night	Spul'u'kwuks Elementary School's Parents Advisory Council	60%	\$2,000.00	<b>\$1,200.00</b>
29	Summer Neighbourhood Gathering	Richmond Allotment Gardens Association (RAGA)	76%	\$1,095.00	<b>\$832.20</b>
30	Terasa Green Summer Celebration	group of neighbours	50%	\$1,350.00	<b>\$675.00</b>



Approved Applications					
Applicant	Project Name	Organization	(A) Adjudicated Score	(B) Eligible Funding	(C) = (A) x (B) Recommended Funding
31	Recycle with fun	Neighbourhood Group	64%	\$1,400.00	\$896.00
32	Neighbourhood Block Party	South Arm Community Association	83%	\$2,000.00	\$1,660.00
33	Chabad in your Hood - Community Open House Picnic in the Park	Chabad Richmond	74%	\$2,000.00	\$1,480.00
34	Coming Together : Community Fair	More Than A Roof Housing Society	66%	\$2,000.00	\$1,320.00
35	Hamilton Night Out	Hamilton Community Association	79%	\$2,000.00	\$1,580.00
36	Summer Concert in the Park	International Elite Club Association of Canada	79%	\$2,000.00	\$1,580.00
37	Bike Parade for Steveston Spirits	Neighbourhood Group	60%	\$2,000.00	\$1,200.00
38	Walter Lee Welcome Back BBQ	Walter Lee Parents Advisory Council	83%	\$2,000.00	\$1,660.00
39	Thompson Community Picnic	Thompson Community Association	75%	\$1,650.00	\$1,237.50
40	Summer Celebration Series	West Richmond Community Association	77%	\$2,000.00	\$1,540.00
41	Railway Greenway Nectar Trail Planting	Urban Bounty	74%	\$2,000.00	\$1,480.00
42	Terra Nova Park Community Garden Clean-Up	Urban Bounty	53%	\$2,000.00	\$1,060.00
43	Craft & Farmer's Market	Sea Island Community Association	51%	\$2,000.00	\$1,020.00
44	Intercultural Celebrations	Minoru Seniors Society	63%	\$2,000.00	\$1,260.00
45	River's End Fisher Poets	Gulf of Georgia Cannery Society	80%	\$1,800.00	\$1,440.00
46	McKinney Crossing Summer Bash	Neighbourhood Group	65%	\$2,000.00	\$1,300.00
47	Flower Art in Garden	Group of artists	59%	\$2,000.00	\$1,180.00
48	Monday Music Magic	Group of musicians	59%	\$700.00	\$413.00
49	Songs for the Season	Parish of St. Alban's	59%	\$2,000.00	\$1,180.00

<b>Approved Applications</b>					
<b>Applicant</b>	<b>Project Name</b>	<b>Organization</b>	<b>(A) Adjudicated Score</b>	<b>(B) Eligible Funding</b>	<b>(C) = (A) x (B) Recommended Funding</b>
50	Vintage Fair at Town Square Park, Steveston	Steveston Historical Society	68%	\$2,000.00	<b>\$1,360.00</b>
51	All for Love Seniors Longevity Gala	Canada Chain Commerce and Culture Association	47%	\$2,000.00	<b>\$940.00</b>
52	Wowk Garden Gathering	Group of residents with local artist	61%	\$2,000.00	<b>\$1,220.00</b>
53	Community DIY Gathering: Clothing Re-construction Event	Neighbourhood Group	69%	\$2,000.00	<b>\$1,380.00</b>
54	RCFHA Block Party	Richmond Cosom Floor Hockey Association	58%	\$2,000.00	<b>\$1,160.00</b>
55	French Movie Night at the Theater	Canadian Parents for French Richmond Chapter	56%	\$1,765.00	<b>\$988.40</b>
56	Islamic Art Experience	Neighbourhood Group	71%	\$2,000.00	<b>\$1,420.00</b>
57	Gatherings Around the Cobb Oven	Sharing Farm Society	83%	\$2,000.00	<b>\$1,660.00</b>
58	Tap Youth: Community Night	Tap Youth	64%	\$1,300.00	<b>\$832.00</b>
59	Summer Fun in the Park	Steveston Community Society	76%	\$2,000.00	<b>\$1,520.00</b>
60	Blundell School Skate Night	Blundell Elementary School PAC	65%	\$2,000.00	<b>\$1,300.00</b>
61	Homma Spring Fair	Tomekichi Homma Parent Advisory Council	65%	\$2,000.00	<b>\$1,300.00</b>
62	Miyawaki Pocket Forest Anniversary	Garden City Conservation Society	52%	\$1,000.00	<b>\$520.00</b>
63	Labour Day Celebration	Dorval Block Watch	46%	\$2,000.00	<b>\$920.00</b>
64	Fortune Avenue Neighbourhood Block Party	Neighbourhood Group	59%	\$1,200.00	<b>\$708.00</b>
65	Sports Day - Community Carnival	Archibald Blair Elementary School	59%	\$2,000.00	<b>\$1,180.00</b>
66	James Gilmore Elementary School Picnic	James Gilmore Elementary School Parent Advisory	58%	\$2,000.00	<b>\$1,160.00</b>



Approved Applications					
Applicant	Project Name	Organization	(A) Adjudicated Score	(B) Eligible Funding	(C) = (A) x (B) Recommended Funding
67	Richmond Ravens Family Appreciation and Recruitment Event	Richmond Ravens Female Hockey Association	43%	\$2,000.00	\$860.00
<b>Total</b>				<b>\$120,870.00</b>	<b>\$78,983.70</b>

Not Recommended For Funding			
Applicant	Project Name	Organization	Rationale
68	Family Farm Day	London Heritage Farm Society	Event already received funding from another City of Richmond grant.
69	Sea Island invitational Reunion	Sea Island Heritage Society	Event falls outside of eligible time period.
70	Canada Day Community Celebrations and Get-Together	Neighbourhood Group	Proposal does not align sufficiently with grant objectives.
71	Community Celebrations	Richmond Youth Education Center	Ineligible as application references a registration fee.
72	Steveston Colouring Book	Steveston Historical Society	Proposal does not align sufficiently with grant objectives.
73	Peace Kid	Unclear	Application incomplete.
74	Tabletop Board Game Night & Super Hero Movie Night	Neighbourhood Group	Event falls outside of eligible time period.
75	Kindness Art Project on Father's Day.	Applying as a local artist	Ineligible application – individual applicant only.
76	Cleaning, preparing, and painting a base coat on the retaining wall to facilitate a indigenous mural	Neighbourhood Group	Proposal does not align sufficiently with grant objectives.





# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services Committee  
**From:** Todd Gross  
Director, Parks Services  
**Date:** March 31, 2023  
**File:** 06-2345-20-LSCP1/Vol 01  
**Re:** Lansdowne Major Park and Open Space Guiding Principles and Next Steps

### Staff Recommendation

1. That the Lansdowne Major Park and Open Space Guiding Principles as outlined in the staff report titled "Lansdowne Major Park and Open Space Guiding Principles and Next Steps," dated March 31, 2023, from the Director, Parks Services, be endorsed; and
2. That the Lansdowne Major Park and Open Space Master Plan Process proceed to Phase 2 – development of master plan concept options as outlined in the staff report titled "Lansdowne Major Park and Open Space Guiding Principles and Next Steps," dated March 31, 2023, from the Director, Parks Services.

Todd Gross  
Director, Parks Services  
(604-247-4942)

Att. 5

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Policy Planning	<input checked="" type="checkbox"/>	
Development Applications	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>	<b>APPROVED BY CAO</b>

## Staff Report

### Origin

Official Community Plan (OCP) Amendment Bylaw 10154 related to the Lansdowne Shopping Centre Final Master Land Use Plan, received third reading. The amount and location of park space for the site as illustrated in the Master Land Use Plan, has received support by Council through this process. As outlined in the staff report titled “Proposed Official Community Plan/City Centre Areas Plan (CCAP) Amendment, Lansdowne Shopping Centre Final Master Land Use Plan”, dated January 20, 2021, from the Director, Development, *prior to the first rezoning application in Phase 1 being considered by Council, Parks Services staff will prepare a Major Park Master Plan for Council’s consideration.*

Parks Services staff are in Phase 1 of a three phase Lansdowne Major Park and Open Space Master Plan Process. Phase 1 is focused on development of guiding principles, which will inform the development of master plan concept options in Phase 2.

The purpose of this report is to present the Lansdowne Major Park and Open Space Guiding Principles and outline the next steps in the Lansdowne Major Park and Open Space Master Plan Process for Council consideration. This report supports Council’s Strategic Plan 2022-2026 Strategy #1 Proactive in Stakeholder and Civic Engagement:

*Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond’s interests.*

*1.3 Increase the reach of communication and engagement efforts to connect with Richmond’s diverse community.*

This report supports Council’s Strategic Plan 2022-2026 Strategy #2 Strategic and Sustainable Community Growth:

*Strategic and sustainable growth that supports long-term community needs and a well-planned and prosperous city.*

*2.3 Ensure that both built and natural infrastructure supports sustainable development throughout the city.*

This report supports Council’s Strategic Plan 2022-2026 Strategy #5 A Leader in Environmental Sustainability:

*Leadership in environmental sustainability through innovative, sustainable and proactive solutions that mitigate climate change and other environmental impacts.*

*5.1 Continue to demonstrate leadership in proactive climate action and environmental sustainability.*

*5.2 Support the preservation and enhancement of Richmond’s natural environment.*

This report supports Council's Strategic Plan 2022-2026 Strategy #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.*

*6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.*

*6.2 Enhance the City's network of parks, trails and open spaces.*

*6.3 Foster intercultural harmony, community belonging, and social connections.*

## **Analysis**

### **Background**

The Lansdowne Shopping Centre Land Use Plan (Land Use Plan), which is the primary subject of Official Community Plan Amendment Bylaw 10154 (the Amendment) includes four hectares (10 acres) of Major Park and Open Space Area (Park and Open Space). The Park and Open Space will be located across the future redeveloped Lansdowne Shopping Centre site (the Site), however, the majority of it will be located within 400 metres (a five minute walking distance) of the Lansdowne Canada Line Station and in close proximity to new residential, commercial and office space.

The Park and Open Space will contribute towards an enhanced pedestrian realm and increased connections while also offering a broad range of amenities and programming. Based on the widespread sizes, locations, and adjacent uses of the Park and Open Space, each component will have a distinct character, function, and features.

In terms of service levels, the Park and Open Space will function on multiple scales. They will serve as neighbourhood parks for those living within a five minute walking distance of it, while also serving as community-wide and regional destinations. The city centre park distribution standard outlines a provision of a park within 400 metres of all residential areas so that residents can reach a park within walking distance of their home. See Attachment 1 for a Map of Parks within a Five to 15 Minute Walking Distance of the Site. Given the central and highly accessible location of the Park and Open Space within the City Centre area, they will also become popular, premier destinations.

The Park and Open Space will be comprised of the elements described in the following sections of this report. The Park Elements encompass the primary park spaces on the Site and the Open Space Elements are comprised of enhanced, broadened pedestrian-oriented linkages located throughout it. See Attachment 2 for a Map of the Park and Open Space Elements.



The following elements and descriptions match those outlined in the Lansdowne Shopping Centre Master Land Use Plan and Amendment:

*Park Elements*

1. Civic Plaza: will be located at the southwest corner of the Site at the Lansdowne Road and No. 3 Road intersection, adjacent to the Lansdowne Canada Line Station. This space will facilitate gathering, cultural activities, significant public art and pedestrian circulation;
2. Centre Park: will be located along the central, southern edge of the Site. This space will incorporate facilities that will accommodate active and passive neighbourhood uses, as well as festivals and major events. Centre Park will be the largest and primary green park space included in the Site;
3. Neighbourhood Plaza: will be located at the southeast corner of the Site abutting Lansdowne and Kwantlen Roads. This space will accommodate informal gathering and smaller community events;
4. Lansdowne Linear Park: will be located along the entire length of the Site's Lansdowne Road frontage. This linear park will be a signature central section of the City's east/west civic spine and will function as a major pedestrian and cycling connection as well as an art walk that includes mixed resilient planting. This linear park will be a component of a larger linear park network that will connect the Richmond Olympic Oval and waterfront with the Garden City Lands, which is being incrementally introduced, as properties along Lansdowne Road are being redeveloped; and
5. Park Frontage Enhancement Area: will be located along the edges of the Major Park elements. This area will facilitate a transition between public and private spaces, including balancing a lively public realm with residential expectations related to quiet enjoyment of personal space.

*Open Space Elements*

1. No. 3 Road Wedge Plaza: will be located along the Lansdowne Shopping Centre site's No. 3 Road frontage and will extend toward the Civic Plaza. This plaza will be designed to encourage public gathering and contribute to the CCAP's designation of the area under and abutting the Canada Line between Aberdeen Centre and Lansdowne Village Centre as a "flexible street festival zone" and No. 3 Road as a "Great Street";
2. Plaza to Park Connector: will be a green link that connects the Civic Plaza and Centre Park. This connector will improve circulation during major events hosted at Centre Park. It will be designated as a secondary retail street, closed to motorized traffic and characterized by small-grain storefronts. It will include design features that prioritize the movement, enjoyment and safety of pedestrians;

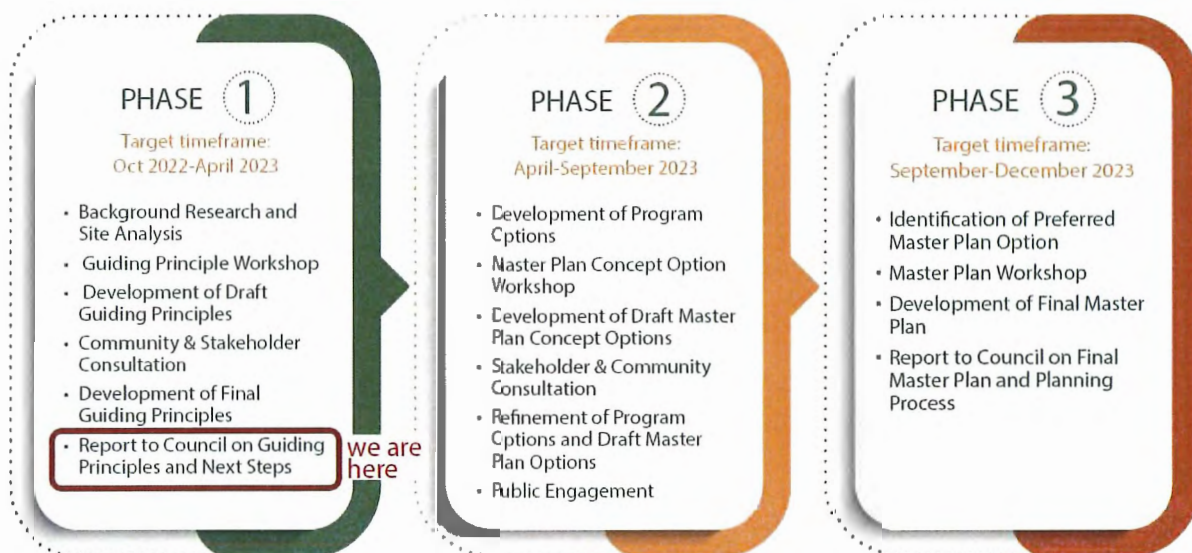
3. North/South Green Link: will be a broad north/south public connection between Alderbridge Way and Centre Park. This link will be characterized by its park-like character, inclusion of large trees and spaces for small groups to gather. It will also be designed to accommodate a neighbourhood mobility hub, which will include neighbourhood mobility options such as cycling amenities (racks, repair, cycle share), ride hailing pick-up and drop-off, seating, weather protection, lighting and wayfinding; and
4. Minor Green Links: will be concentrated east of an extension of Cooney Road through the Site. These proposed Minor Green Links will increase connectivity through the site and be designed to encourage pedestrian circulation.

Please note that the Park and Open Space will be further defined with community and stakeholder consultation in future phases of the planning process. See the following *Park and Open Space Master Plan Process* section for an overview of the planning process.

#### *Park and Open Space Master Plan Process*

As previously mentioned and outlined in the *Overview of the Park and Open Space Planning Process* diagram below, the Park and Open Space Master Plan Process is comprised of three phases. Phase 1 is focused on background research, site analysis and development of guiding principles. Phase 2 is focused on development of master plan concept options for community and stakeholder input. Phase 3 is focused on identification of a preferred master plan concept option and development of the final Lansdowne Major Park and Open Space Master Plan for Council consideration.

#### *Overview of the Park and Open Space Planning Process*



We are currently near the end of Phase 1 of the planning process, which will culminate in endorsement of the Park and Open Space guiding principles. The guiding principles, which are included on the following pages as well as Attachment 4, were developed based on:

- The OCP/CCAP Amendment and Master Land Use Plan, including the Special Precinct guidelines;
- The Site context as set out by the CCAP;
- Related City strategies and plans, including, but not limited to, the Park and Open Space Strategy 2022, Ecological Network Management Strategy, Integrated Rainwater Management Strategy, Enhanced Accessibility Guidelines, Recreation and Sport Strategy, Community Wellness Strategy, Community Energy and Emissions Plan, and the City Centre Public Art Plan;
- Background research including, but not limited to, the natural and cultural history of the Site, precedent studies, stormwater best management practice studies, event production and infrastructure studies, and transportation studies;
- Site analysis; and
- Feedback from community groups and key stakeholders.

#### *Community Engagement*

Between December of 2022 and February of 2023, the community groups listed below were provided with a presentation of the Park and Open Space Master Plan Process and draft guiding principles at their regularly scheduled meetings.

- Richmond Community Services Advisory Committee (December 12, 2022);
- Seniors Advisory Committee (January 11, 2023);
- Advisory Committee on the Environment (January 11, 2023);
- Richmond Intercultural Advisory Committee (January 18, 2023);
- Active Transportation Committee (January 18, 2023); and
- Richmond City Centre Community Centre Association (February 28, 2023).

Staff followed up via email, after the presentations, to invite feedback on the draft guiding principles and input on preliminary program ideas for the Park and Open Space. Input by way of a survey and/or general comments through email were welcomed. The draft guiding principles were well received with the vast majority of participants generally or strongly supporting them. See Attachment 3 for a detailed Summary of the Community Engagement Results.

Several participants suggested incorporation of the concepts of safety, play, physical activity and ecological regeneration into the guiding principles. As a key stakeholder, VanProp was also provided with a presentation of the process and draft guiding principles. Echoing input from the community groups, VanProp suggested inclusion of safety and ecological regeneration. The final



Park and Open Space guiding principles, included in the following section of this report, have incorporated the community and stakeholder input.

Several Park and Open Space programming ideas that ranged from public washrooms to community gardens were also received during the community engagement process. These programming ideas will be further explored in Phase 2 of the master planning process.

### Park and Open Space Guiding Principles

The guiding principles will inform the development of Park and Open Space Master Plan concept options for stakeholder and public input in Phase 2 of the process, helping to ensure that the concept options incorporate the values and goals contained within them. The guiding principles will also serve as touchstones when key decisions need to be made about the future development of the Park and Open Space.

#### **The Lansdowne Park and Open Space will be a place to...**

##### **CONNECT**

###### **Inclusive for All**

Where people of all ages, genders, abilities and backgrounds are welcome to connect with each other and their community.

###### **Varied Spaces**

Where people have daily opportunities to access a variety of urban public spaces that include a diverse set of features, facilities and functional connections.

###### **Connected to the City Centre**

That is well connected and responsive to its surrounding context and the city centre park system.

#### **The Lansdowne Park and Open Space will be a place to...**

##### **THRIVE**

###### **Health and Wellness**

Where everyone, no matter their age, ability, or background, has opportunities to thrive through inclusive, year-round amenities that offer health and wellness, play and physical activity.

###### **Ecological Resilience**

Where innovative approaches to environmental sustainability result in resilient and thriving urban ecosystems.

###### **Sense of Safety**

That is welcoming to all and offers a sense of safety and comfort through considerate design of the built environment.

**The Lansdowne Park and Open Space will be a place to...**
**CELEBRATE**
**Highlighting Local Arts, Culture and Heritage**

Where Richmond's multi-cultural arts and heritage are showcased and celebrated.

**Active and Eventful**

Where the Richmond community is invited to come together and celebrate through a wide range of exceptional community and signature events and programming.

**A Gateway to Richmond City Centre**

That is a regional destination and a gateway to Richmond's city centre, created through memorable place-making, iconic design and dynamic events.

**The Lansdowne Park and Open Space will be a place to...**
**IMAGINE AND BUILD THE FUTURE**
**Future Ready**

With the flexibility and capacity to respond to the future needs of the surrounding community as it grows and diversifies.

**Regenerative**

Where a well-integrated and resilient ecological network contributes to social and environmental regeneration.

**Prepared to Innovate**

That can be adapted to accommodate and embrace future emergent best management practices, innovations, technologies and trends.

**Next Steps**

Should Council endorse the guiding principles, the planning process will proceed to Phase 2 with the development of Park and Open Space program and master plan options for public and stakeholder input. Public and stakeholder engagement will include a series of workshops with staff and community groups, in-person public pop-up events and a survey via LetsTalkRichmond. The results of the Phase 2 public and stakeholder engagement will be applied to Phase 3, which will culminate in a Park and Open Space Master Plan for Council consideration.

***Implementation***

As illustrated in Attachment 5, implementation of the Park and Open Space will be secured through phased rezoning of the Site. The phasing was mapped out through the Land Use Plan and Amendment process and is based on a balance between extending full to partial mall operations, maintaining adequate parking supply and providing sufficient Park and Open Space

to meet the needs of the new and expanding community. The owner/developer will be responsible for providing each of the completed Park and Open Space elements in the associated phase of rezoning prior to occupancy being granted for the buildings within that phase.

To bridge the open space and recreational needs of new residents until all of the final Park and Open Space is delivered, interim conditions will be provided for the Civic Plaza, Centre Park and portions of the Lansdowne Linear Park. The design of these interim spaces will be included in the Park and Open Space Master Plan for Council consideration.

### **Financial Impact**

None.

### **Conclusion**

The Lansdowne Park and Open Space guiding principles will serve as touchstones when key decisions need to be made about the future design and implementation of these pivotal public spaces. Upon Council endorsement, the guiding principles will inform the development of master plan concept options, and the park planning process will advance to Phase 2.



Miriam Plishka  
Park Planner  
(604-204-8917)

- Att. 1: Map of Parks within a Five to 15 Minute Walking Distance of the Site  
2: Map of the Park and Open Space Elements  
3: Summary of the Community Engagement Results  
4: Park and Open Space Guiding Principles  
5: Lansdowne Phased Rezoning and Implementation Strategy



Map of Parks within a Five to 15 Minute Walking Distance of the Site



The Lansdowne parks and open space will be located within a:

5-10 minute walking distance (400-800 meter radius) of:

- Minoru Park (lakes)
- Middle Arm Waterfront Greenway
- Lang Park
- Pythagorus Academy School Grounds (privately owned but publicly accessible)

10-15 minute walking distance (800-1200 meter radius) of:

- Minoru Park
- Olympic Riverside Plaza
- Aberdeen Neighbourhood Park
- Alexandra Neighbourhood Park
- Tomsett Neighbourhood School Park
- Garden City Community Park
- Future destination sport-oriented park
- Future Polygon Talisman park

#### Legend



Future Major Park



Future Neighbourhood Park (post 2031)

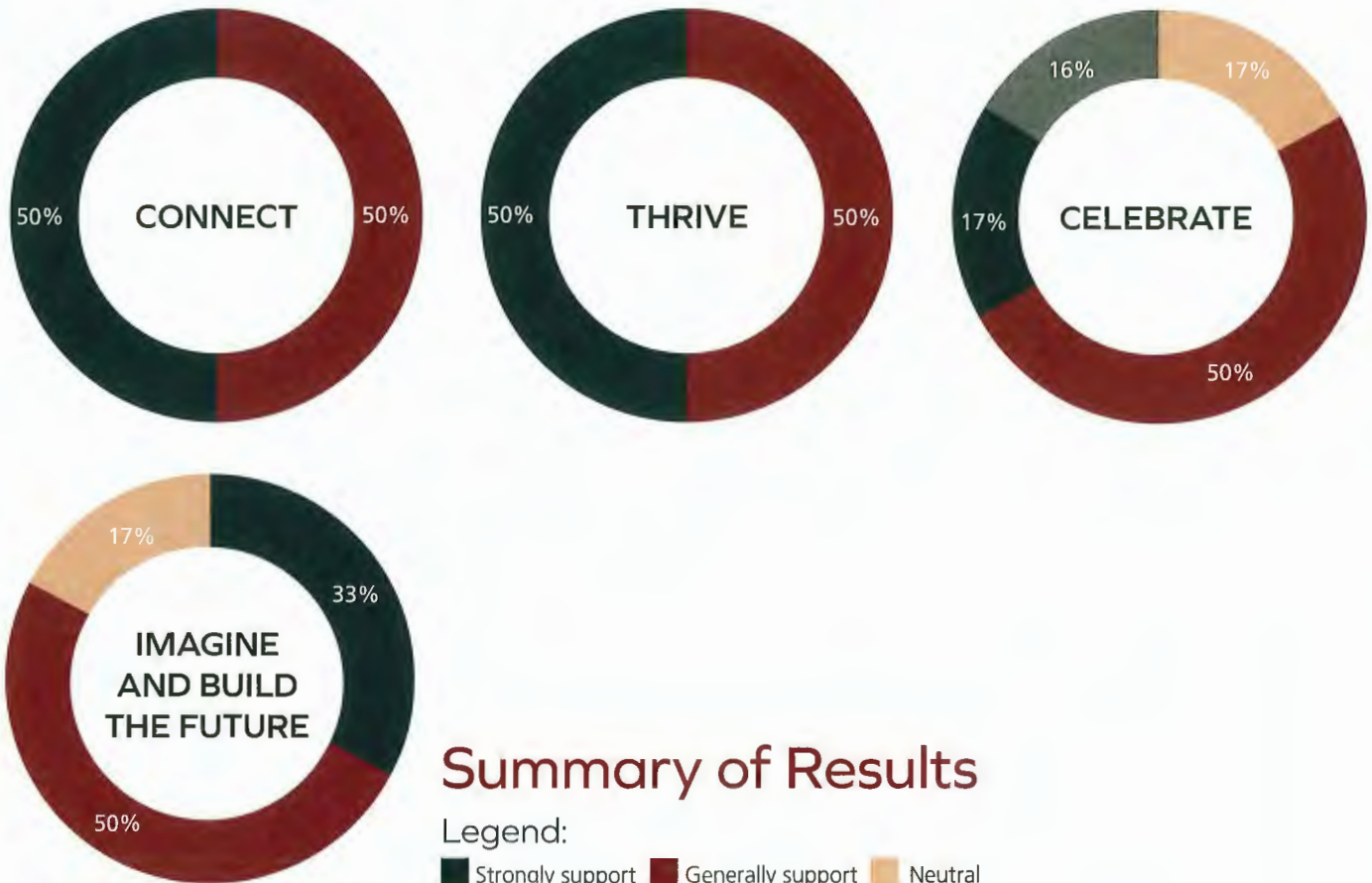
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## Summary of the Community Engagement Results

## Feedback on Draft Guiding Principles



## Summary of Results

Legend:

■ Strongly support 
 ■ Generally support 
 ■ Neutral 
 ■ Needs revision 
 ■ Do not support

## Key Input

- Incorporation of safety
- Incorporation of play and physical activity
- Incorporation of regeneration in relation to ecological restoration



# Park and Open Space Program Ideas

Suggested by the  
highest number of  
people

---

## Public washrooms

---

## Covered outdoor space

---

## Picnic areas

---

## Seating for seniors and those with mobility challenges

---

## Exercise equipment

## Public art

## Eco/Climate Action interpretation

## Water features

## Destination playground

## Places to do tai chi

---

Suggested by the  
least number of  
people

## Covered bike parking

## Use of recycled and sustainable materials

## Varied topography

## Employment of lawn alternatives

## Support for wildlife (birds and pollinators)

## Eco tourism

## Food service

## Abundant tree and/or understory planting

## Community gathering space

## Outdoor theatre/arts/performance space

## Dog Off-leash area(s)

## Community gardens

## Park and Open Space Guiding Principles

The Lansdowne parks and open space will be a place to...



## CONNECT

- Inclusive for all: A place where people of all ages, genders, abilities, and backgrounds are welcome to connect with each other and their community.
- Varied spaces: A place where people have daily opportunities to access a variety of urban public spaces that include a diverse set of features, facilities, and functional connections.
- Connected to the City Centre: A place that is well connected and responsive to its surrounding context and the city centre parks system.



## THRIVE

- Health and wellness: A place where everyone, no matter their age, ability, or background, has opportunities to thrive through inclusive, year-round amenities that offer health and wellness, play and physical activity.
- Ecological resilience: A place where innovative approaches to environmental sustainability result in resilient and thriving urban ecosystems.
- Sense of safety: A place that is welcoming to all and offers a sense of safety and comfort through considerate design of the built environment.



## CELEBRATE

- Highlighting local arts, culture, and heritage: A place where Richmond's multi-cultural arts and heritage are showcased and celebrated.
- Active and eventful: A place where the Richmond community is invited to come together and celebrate through a wide range of exceptional community and signature events and programming.
- A gateway to Richmond City Centre: A place that is a regional destination and a gateway to Richmond's city centre, created through memorable place-making, iconic design and dynamic events.



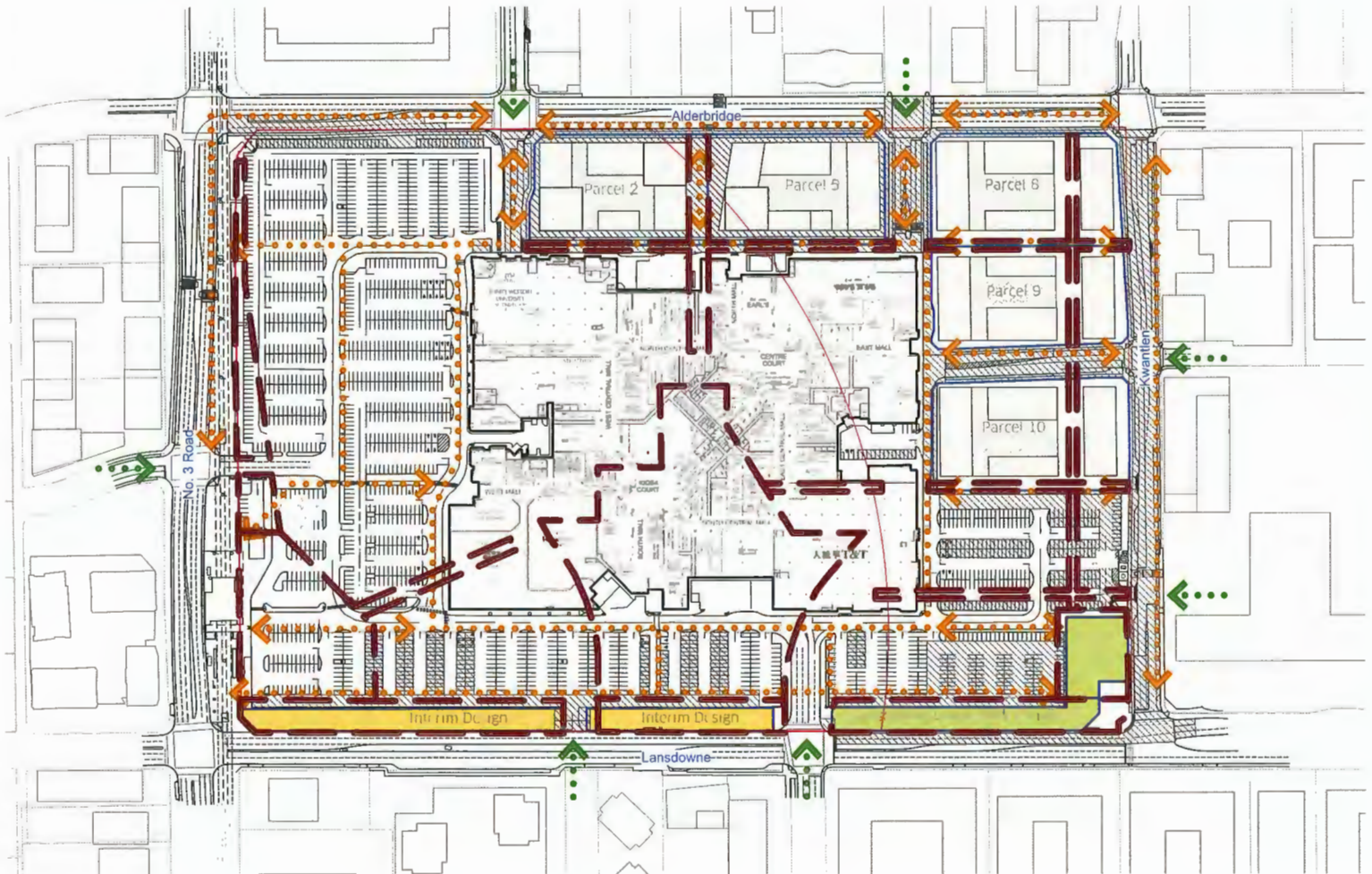
## IMAGINE AND BUILD THE FUTURE

- Future ready: A place with the flexibility and capacity to respond to the future needs of the surrounding community as it grows and diversifies.
- Regenerative: A place where a well-integrated and resilient ecological network contributes to social and environmental regeneration.
- Prepared to innovate: A place that can be adapted to accommodate and embrace future emergent best management practices, innovations, technologies, and trends.



## Lansdowne Phased Rezoning and Implementation Strategy

## PHASE 1



Phase 1 can be accommodated with the existing mall, being mostly confined to the current parking lots. This phase would see the creation of Parcels 2, 5, 8, 9, and 10, along with the Neighbourhood Plaza and Eastern section of the Lansdowne Linear Park. Interim connector parks would be provided for the Western and Central portions of the Linear Park. Challenges associated with Phase 1 are mostly regarding grade changes from the new parcels to the existing mall. Entry roadway grades will not, however, exceed 5% slopes, and will start to address the grade differential between the ultimate site and the surrounding roadways. The interim mobility hub would be started in this phase, with initial program elements located adjacent to the Canada Line station. Ultimate road standards (excl. sidewalks and boulevards) on Alderbridge and Kwantlen would also be completed, as well as an additional driveway access on Lansdowne Road.

## PEDESTRIAN/CYCLIST CONNECTIONS



## MAJOR VEHICULAR ACCESS POINTS



## OUTLINE OF ULTIMATE PARK AND OPEN SPACE AREAS



## PARKING CALCULATIONS

Number of Stalls Lost: 1,351

Number of Stalls Provided / Required: 1,949 / 1,904

## PARK PHASING LEGEND

■ Permanent Major Park [Fee Simple]

■ Permanent Park Frontage Enhancement Area (PFEA) [ROW]

■ Interim Major Park [Fee Simple]

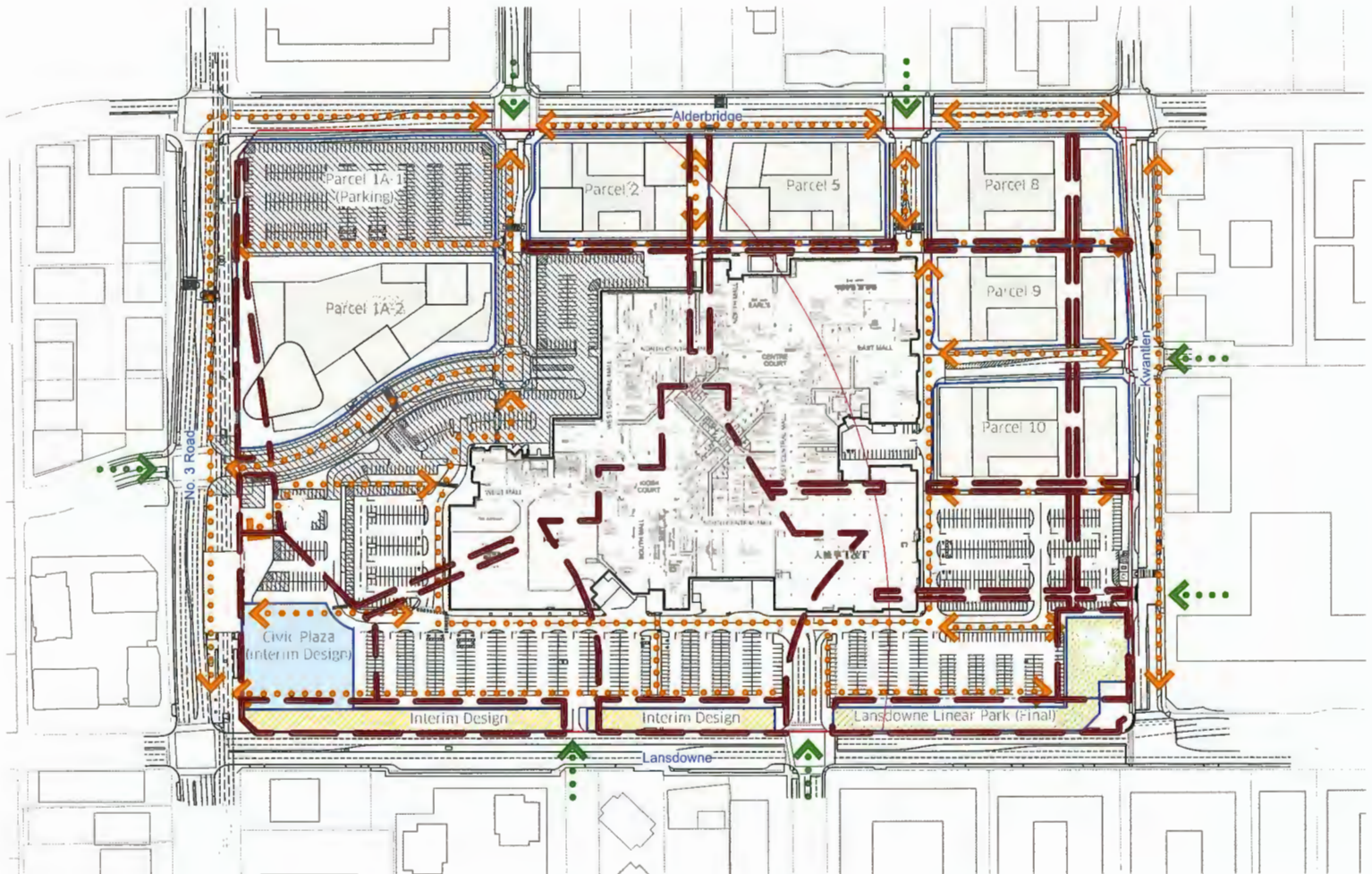
■ Interim Major Park/PFEA [ROW]

## SUB-PHASING

The tentative order for Phase 1 would be to jointly target Parcel 8 and the parks spaces - the Neighbourhood Plaza, City Owned SE Corner, Eastern Linear Park, and Western/Central Interim Linear parks. The parcel order conjointly/after would be Parcels 9, 5, 10, and 2.



## PHASE 2



Phase 2 includes the addition of the Southern half of Parcel 1 (site area 14,275m<sup>2</sup>), and the removal of the North-West corner of the mall; 'Zone 1' as identified in the *Lansdowne Centre Phase Demo Report* by Iredale Architecture. This Phase would also see the completion of portions of Hazelbridge and the East-West Road. Construction in the North West will be broken down into only completing Parcel 1A-2 as the initial mixed-use phase. An interim Civic Plaza park and completion of the interim Mobility Hub would also be provided at this time, along with No. 3 Road bike lane upgrades.

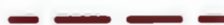
PEDESTRIAN/CYCLIST CONNECTIONS



MAJOR VEHICULAR ACCESS POINTS



OUTLINE OF ULTIMATE PARK AND  
OPEN SPACE AREAS



PARKING CALCULATIONS

Number of Stalls Lost: 332

Number of Stalls Provided / Required: 1,617 / 1,616

PARK PHASING LEGEND

Permanent Major Park [Fee Simple]

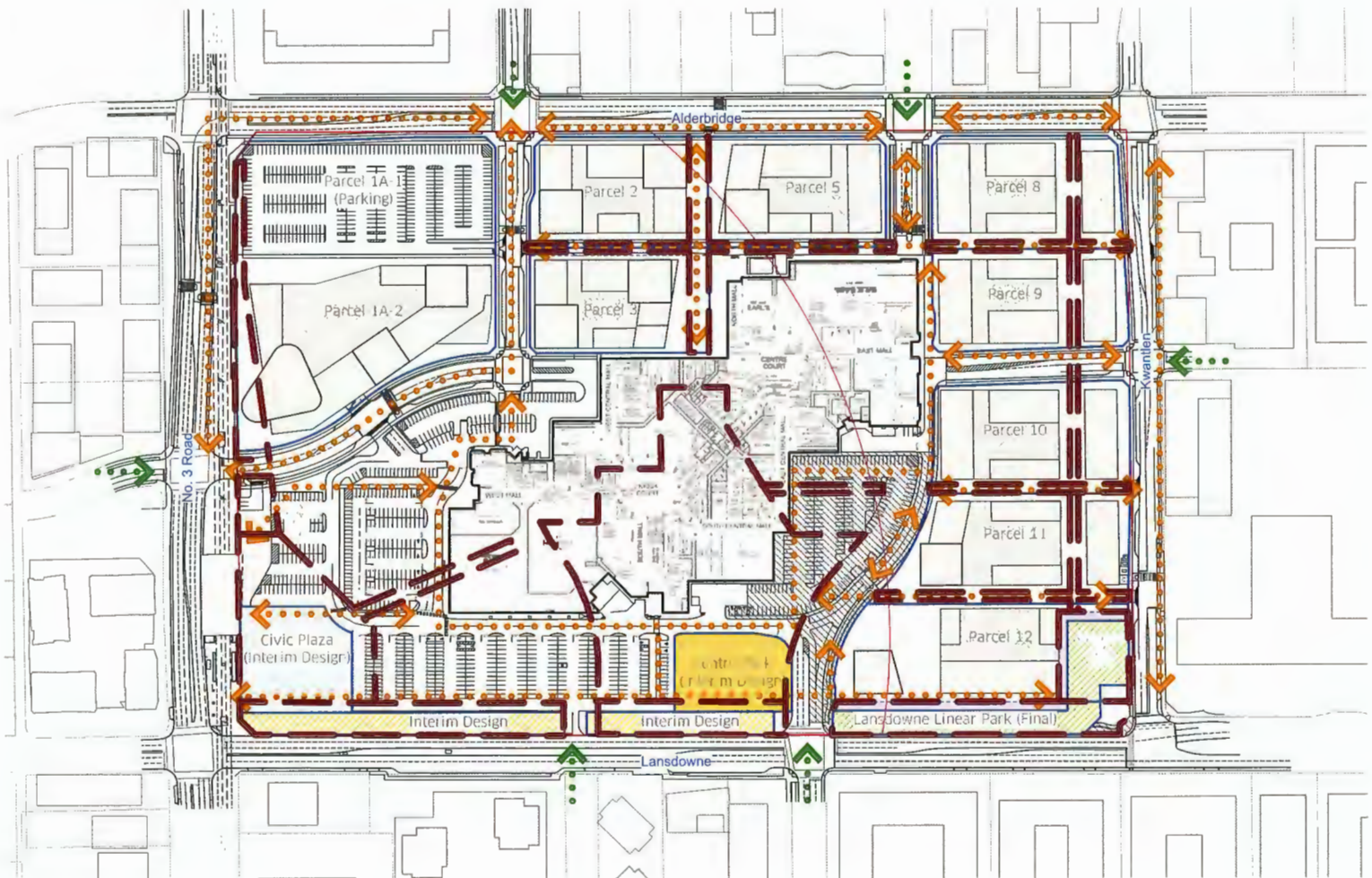
Permanent Park Frontage Enhancement Area (PFEA) [ROW]

Interim Major Park [Fee Simple]

Interim Major Park/PFEA [ROW]



## PHASE 3



Phase 3 would add Parcels 3, 11, 12. To accommodate the construction of Parcel 3, 'Zone 2' of the mall would need to be removed in the North-West. The mall entrance roughly aligned with the Southern half of Cooney Road could be reworked, with the removal of 'Zone 5' in the South-East of the mall. Further extensions of cycle/pedestrian connections to the mall and development would be provided at this time, with connections highlighted along Cooney between Alderbridge and Lansdowne. An interim road standard for the Southern leg of Cooney Road would be instated, including a sidewalk connection. An interim Centre Park is also included.

### PEDESTRIAN/CYCLIST CONNECTIONS

### MAJOR VEHICULAR ACCESS POINTS

### OUTLINE OF ULTIMATE PARK AND OPEN SPACE AREAS



### PARKING CALCULATIONS

Number of Stalls Lost: 372

Number of Stalls Provided / Required: 1,139 / 844

### PARK PHASING LEGEND

Permanent Major Park [Fee Simple]

Permanent Park Frontage Enhancement Area (PFEA) [ROW]

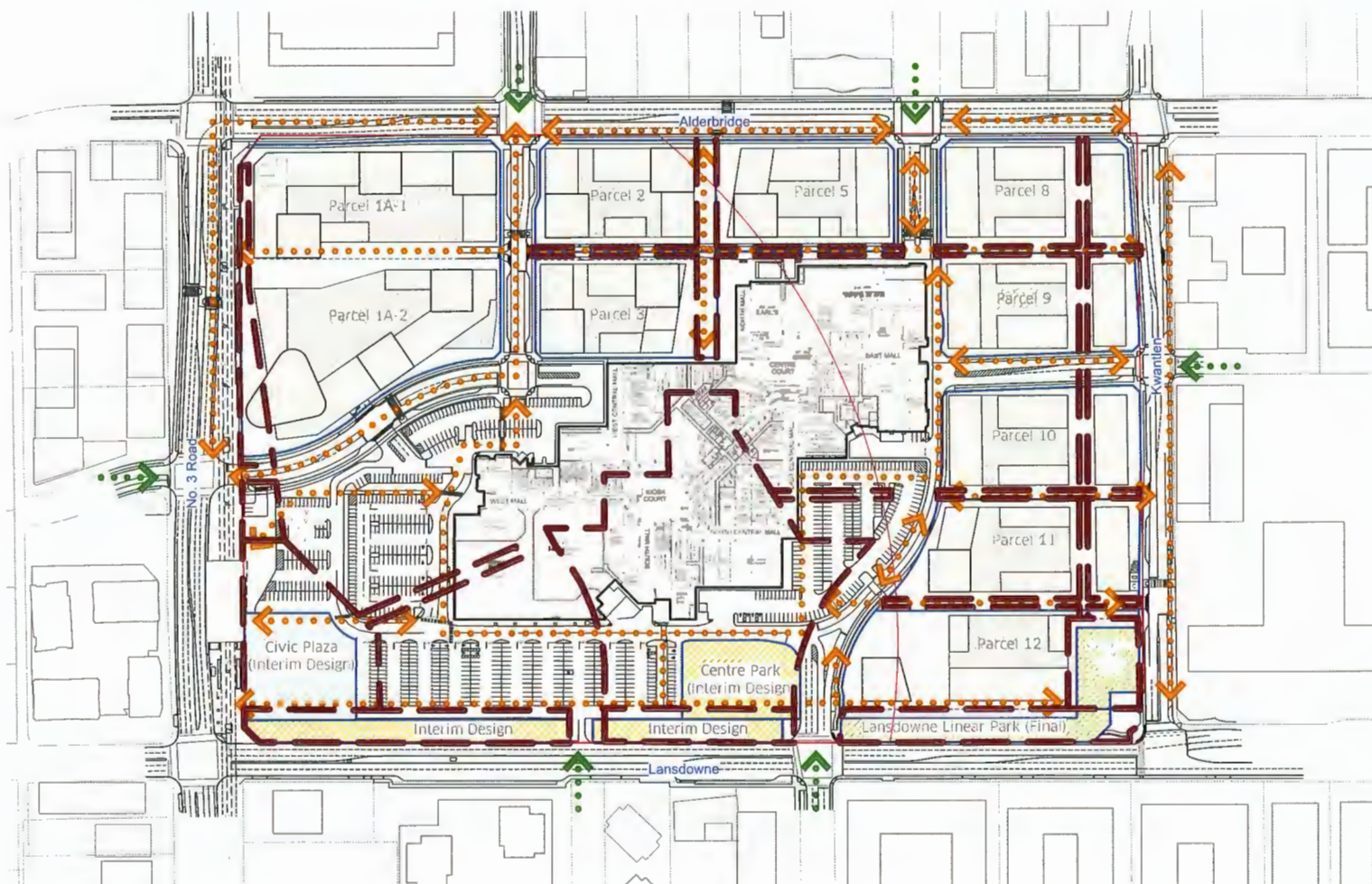
Interim Major Park [Fee Simple]

Interim Major Park/PFEA [ROW]

### SUB-PHASING

The tentative order for Phase 3 would be to jointly target Parcel 3 and the interim Centre Park. The parcel order conjointly/after that would be Parcels 11 then 12. With Parcel 12 would come the Eastern Linear Park & Neighbourhood Plaza park frontage enhancement areas.

## PHASE 4



Phase 4 is largely a continuation of Phase 2, with the completion of Parcel 1A-1. The challenges associated with this phase would be concerned with parkades under Parcels 1A-1 & 1A-2.

PEDESTRIAN/CYCLIST CONNECTIONS



MAJOR VEHICULAR ACCESS POINTS



OUTLINE OF ULTIMATE PARK AND  
OPEN SPACE AREAS



PARKING CALCULATIONS

Number of Stalls Lost: 340

Number of Stalls Provided / Required: 799 / 844\*

\*NOTE: To address the deficit, the proponent will provide 45 additional stalls to make up the difference.

PARK PHASING LEGEND

Permanent Major Park [Fee Simple]

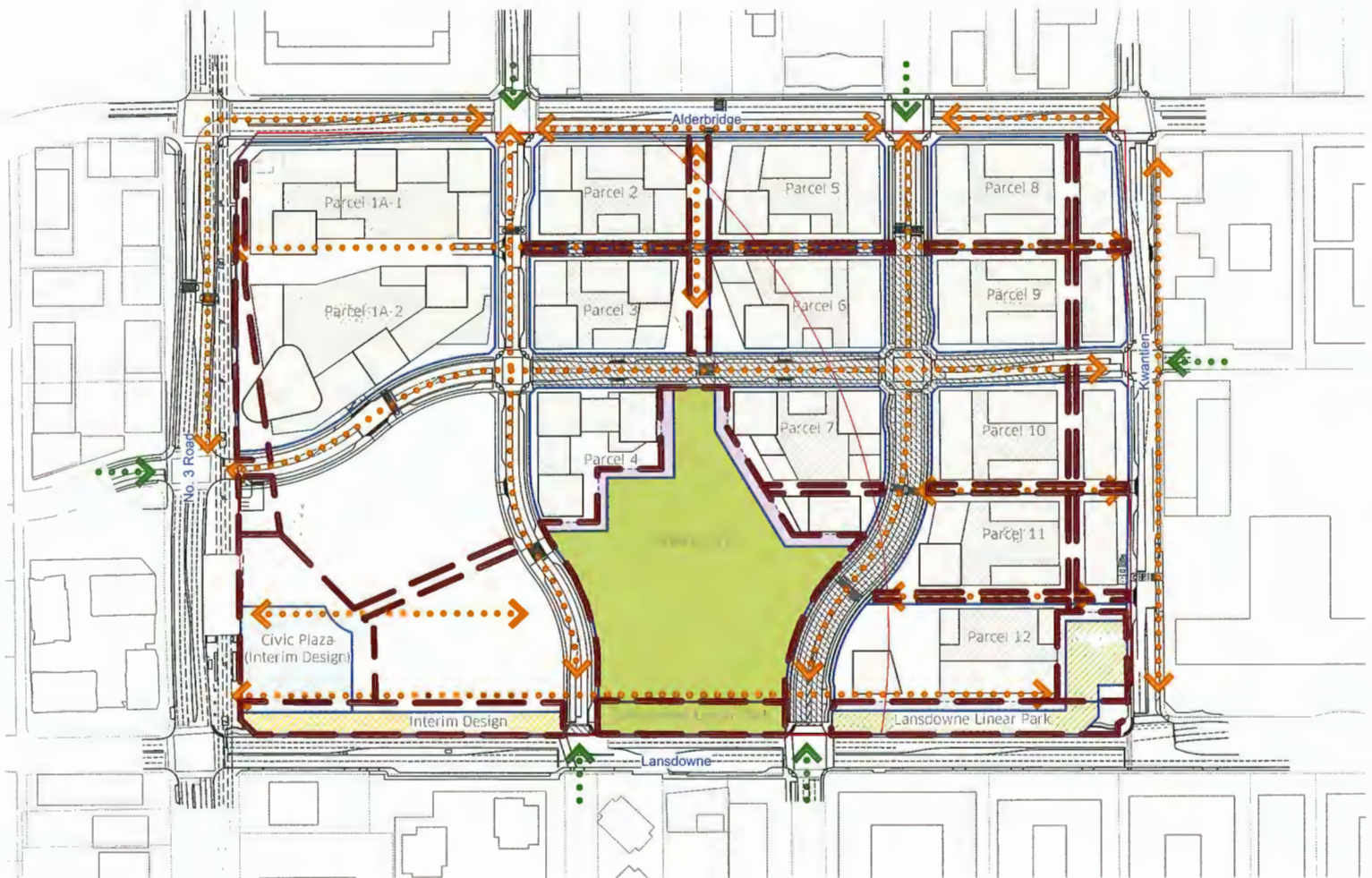
Permanent Park Frontage Enhancement Area (PFEA) [ROW]

Interim Major Park [Fee Simple]

Interim Major Park/PFEA [ROW]



## PHASE 5



Phase 5 would be when the existing Lansdowne Mall was completely decommissioned, coming down to facilitate the construction of Parcels 4, 6, 7, the Centre Park, the Neighbourhood Mobility Hub, and the central portion of the Linear Park. Hazelbridge and Cooney would also be completed at this time, finalizing the provision of the ultimate civil road network.

PEDESTRIAN/CYCLIST CONNECTIONS



MAJOR VEHICULAR ACCESS POINTS



**SUB** OUTLINE OF ULTIMATE PARK AND OPEN SPACE AREAS

The tentative order for Phase 5 would be to jointly target Parcel 6 and the parks spaces - the Centre Park, Central Linear Park, and Centre Park's Park Frontage Enhancement Areas. The parcel order conjointly/after that would be Parcels 4 then 7.



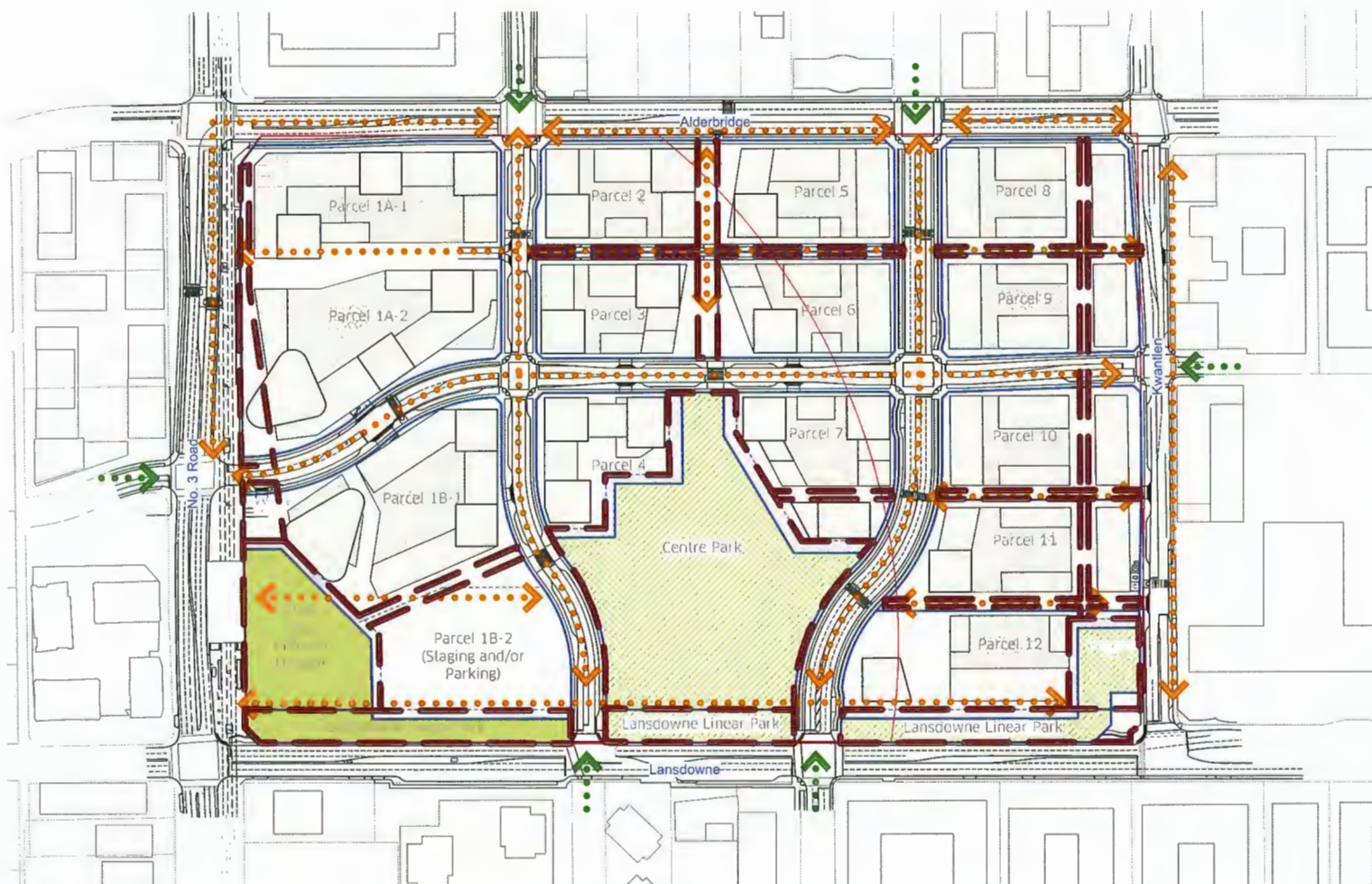
PARKING CALCULATIONS

With decommissioning of the mall, surface parking is no longer required.

PARK PHASING LEGEND

- Permanent Major Park [Fee Simple]
- Permanent Park Frontage Enhancement Area (PFEA) [ROW]
- Interim Major Park [Fee Simple]
- Interim Major Park/PFEA [ROW]

## PHASE 6



Phase 6 would entail the completion of Parcel 1B-1. The expanded Civic Plaza area would continue to feature an interim design at this time, and the ultimate City Mobility Hub would be completed. The Western portion of the Linear Park would be dedicated at this time, and completed to its final design in this phase or during Phase 7 (at the discretion of the City). Parcel 1B-1's PFEA to be secured as a ROW.

PEDESTRIAN/CYCLIST CONNECTIONS

MAJOR VEHICULAR ACCESS POINTS

OUTLINE OF ULTIMATE PARK AND  
OPEN SPACE AREAS



PARK PHASING LEGEND

■ Permanent Major Park [Fee Simple]

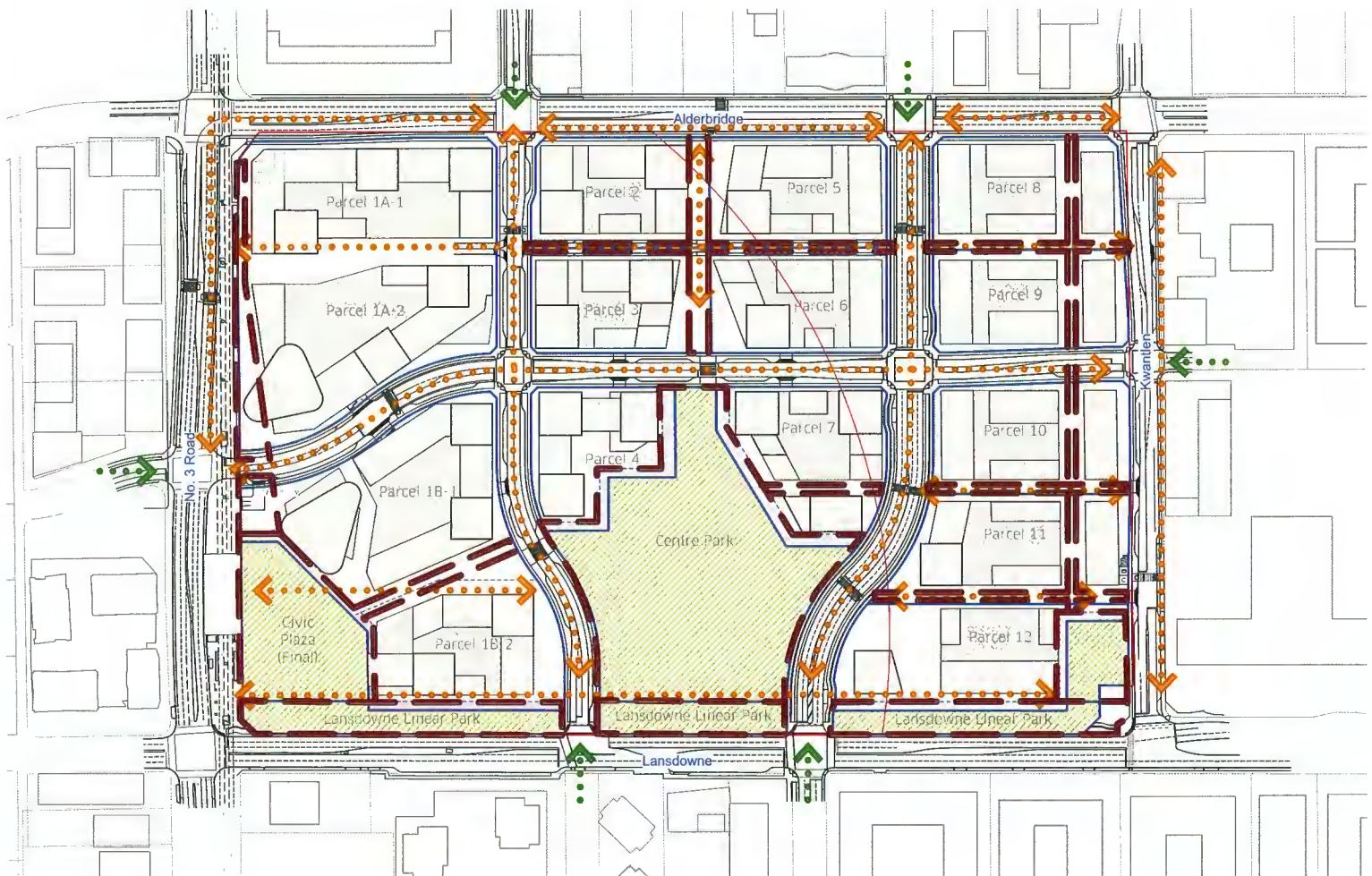
■ Permanent Park Frontage Enhancement Area (PFEA) [ROW]

■ Interim Major Park [Fee Simple]

■ Interim Major Park/PFEA [ROW]



## PHASE 7



Phase 7 would be the last stage, completing Parcel 1B-2 and the final design of the Civic Plaza & its PFEAs as the final elements (Parcel 1B-2's PFEA to be secured as a ROW). Along with Phase 6, Phase 7 would involve the completion of the underground parkade under Phases 1B-1 & 1B-2.

PEDESTRIAN/CYCLIST CONNECTIONS



MAJOR VEHICULAR ACCESS POINTS



OUTLINE OF ULTIMATE PARK AND  
OPEN SPACE AREAS



PARK PHASING LEGEND

- Permanent Major Park [Fee Simple]
- Permanent Park Frontage Enhancement Area (PFEA) [ROW]
- Interim Major Park [Fee Simple]
- Interim Major Park/PFEA [ROW]