



Parks, Recreation and Cultural Services Committee

**Anderson Room, City Hall
6911 No. 3 Road**

**Tuesday, March 26, 2019
4:00 p.m.**

Pg. # ITEM

MINUTES

PRCS-4 *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on February 26, 2019.*



NEXT COMMITTEE MEETING DATE

Wednesday, April 24, 2019, (tentative date) at 4:00 p.m. in the Anderson Room

COMMUNITY SERVICES DIVISION

1. **MUSEUM AND HERITAGE SERVICES YEAR IN REVIEW 2018**
(File Ref. No. 11-7000-01) (REDMS No. 6139176)

PRCS-14

See Page PRCS-14 for full report

Designated Speaker: Marie Fenwick

STAFF RECOMMENDATION

- (1) *That the Museum and Heritage Services Year in Review 2018, as presented in the staff report titled "Museum and Heritage Services Year in Review 2018" dated March 4, 2019, from the Director, Arts, Culture and Heritage, be received for information; and*

Parks, Recreation and Cultural Services Committee Agenda
Tuesday, March 26, 2019

Pg. # ITEM

- (2) *That the Museum and Heritage Services Year in Review 2018 be circulated to Community Partners and Funders for their information.*

☐

2. **2015–2020 SENIORS SERVICE PLAN: ACTIVE AND HEALTHY LIVING - 2018 UPDATE**

(File Ref. No. 07-3400-01/2019) (REDMS No. 6140099 v. 4)

PRCS-55

See Page **PRCS-55** for full report

Designated Speaker: Debbie Hertha

STAFF RECOMMENDATION

- (1) *That the staff report titled, “2015–2020 Seniors Service Plan: Active and Healthy Living – 2018 Update” dated March 11, 2019, from the Manager, Community Social Development, be received for information; and*
- (2) *That the 2015–2020 Seniors Service Plan: Active and Healthy Living – 2018 Update be distributed to key stakeholders and posted on the City website.*

☐

3. **BOATING BC ASSOCIATION’S REQUEST FOR PRESERVING ACCESS TO WATERWAYS**

(File Ref. No. 11-7200-01) (REDMS No. 6080291 v. 13)

PRCS-83

See Page **PRCS-83** for full report

Designated Speaker: Paul Brar

STAFF RECOMMENDATION

- (1) *That the staff report titled “Boating BC Association’s Request for Preserving Access to Waterways,” dated March 7, 2019, from the Director, Parks Services, be received for information; and*
- (2) *That the City support the Boating BC Association’s revised UBCM resolution “Public Access to Waterways” and that staff be directed to communicate the City’s support through correspondence to Boating BC.*

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Parks, Recreation and Cultural Services Committee Agenda
Tuesday, March 26, 2019

Pg. # ITEM

4. **COMMUNITY GARDENS UPDATE**
(File Ref. No. 11-7200-20-CGAR1/2019) (REDMS No. 6058928 v. 11)

PRCS-91

See Page **PRCS-91** for full report

Designated Speaker: Emily Sargent

STAFF RECOMMENDATION

That the staff report titled “Community Gardens Update,” dated March 7, 2019, from the Director, Parks Services, be received for information.

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5. **MANAGER’S REPORT**

ADJOURNMENT

☐



Parks, Recreation and Cultural Services Committee

Date: Tuesday, February 26, 2019

Place: Anderson Room
Richmond City Hall

Present: Councillor Chak Au, Vice-Chair
Councillor Linda McPhail
Councillor Michael Wolfe

Absent: Councillor Harold Steves, Chair
Councillor Bill McNulty

Also Present: Councillor Carol Day

Call to Order: The Vice-Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on January 29, 2019, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

March 26, 2019, (tentative date) at 4:00 p.m. in the Anderson Room

DELEGATION

1. Linda Barnes, 4551 Garry Street, Chair, Richmond Arts Coalition (RAC), accompanied by Paul Dufour, 170-3031 Williams Road, Vice-Chair, RAC, provided Committee with an annual update on the RAC and highlighted the following:

Parks, Recreation & Cultural Services Committee

Tuesday, February 26, 2019

- an end of the year gala to be held on December 6, 2019 will serve as the opening of ArtRich 2019;
- the new Board of RAC has committed to being more directly involved in partnerships, particularly with the Arts Awards;
- the deadline for nominations for the Richmond Arts Awards is March 15, 2019;
- this year, the RAC will be contributing \$200 towards the youth awards; in order to make the most significant difference to youth for that contribution;
- the other partnership with the City is the Maritime Festival and over the years of the event, RAC has contributed close to \$250,000 towards paying on-site artists;
- RAC is an advocate for arts in Richmond and the region and believe that artists should be fairly compensated;
- March 29, 2019 is the Annual General Meeting to be held at Gateway Theatre;
- ArtRich 2019 will be the third bi-annual event in partnership with the Richmond Art Gallery, which will assist in curating the show, and is a juried exhibition; and
- a good portion of artists for ArtRich 2019 are Richmond residents and the event is a great avenue for professional artists, artists looking to become professional, or for those who love art.

In response to questions from Committee, Ms. Barnes commented that (i) anyone over the age of 18 can participate in ArtRich 2019 and entrants do not have to be a Richmond resident, (ii) there are no categories in ArtRich however there are categories for the Arts Awards that are targeted to ensure as much as the art world is covered as possible, (iii) there could be an opportunity for RAC to utilize the Metro Arts Xperience (MAX) guide, and (iv) posters for the Arts Awards are currently displayed at City Hall and RAC appreciates their continued distribution to promote the event.

COMMUNITY SERVICES DIVISION

2. RICHMOND PUBLIC ART PROGRAM 2018 ANNUAL HIGHLIGHTS AND PUBLIC ART ADVISORY COMMITTEE 2019 WORK PLAN (File Ref. No. 01-0100-30-RPAR1-01) (REDMS No. 6109970 v. 3; 6123939)

In reply to queries from Committee, Biliana Velkova, Public Art Planner clarified that the list of the community organizations Public Art collaborated with in 2018 noted in the staff report is specific to the public art program and City departments were not included.

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

It was moved and seconded

That the Richmond Public Art Advisory Committee 2019 Work Plan, as presented in the report titled "Richmond Public Art Program 2018 Highlights and Public Art Advisory Committee 2019 Work Plan," dated January 25, 2019, from the Director, Arts, Culture and Heritage Services, be approved.

CARRIED

3. OPTIONS FOR USE OF PRIVATE DEVELOPER PUBLIC ART CONTRIBUTION FUNDS

(File Ref. No. 11-7000-09-00) (REDMS No. 6102180 v. 9; 3066549)

In response to question from Committee, Serena Lusk General Manager, Community Services, Jane Fernyhough, Director, Arts, Culture and Heritage Services, and Ms. Velkova clarified that:

- other than arts facilities, a new policy could direct developer contributions to be utilized for arts facilities and any other usage as directed by Council;
- currently developer contributions are utilized for public art programs which includes public art programs and professional development programs for local artists;
- a change to the current Policy 8703, Public Art Program, to look at utilizing contributions for other uses could be made at the direction of Council however, all current funds are for public art programs, however a policy change could put the programs outlined in the staff report in jeopardy;
- when the public art plan is created by a public art consultant for a development, if the developer contribution is for art on the private development, the plan is reviewed by the Public Art Advisory Committee to ensure that it adheres to the Official Community Plan, appropriate area plan, and any theme that has been identified for the area;
- individual area public art plans are gradually being created which include an overall theme based on the history of the area and environment;
- specific designated locations for concentrating public art could be developed under the current policy by utilizing reserve funds;
- as per Policy 8703, 1% of capital projects is designated for public art and only for public art for that specific capital project;
- public art funds from developer contributions are put to reserve or public art on the development property and the reserve funds art on public property or the programs outline in the staff report; and

3.

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

- one of the most popular community public art programs is Engaging Artists in the Community which has engaged over 10,000 community members and projects include workshops, artists talks, temporary exhibitions, and legacy projects.

Discussion then took place on (i) Richmond's status as a leader in working with the development community to facilitate public art, (ii) replacing the public art program policy, and (iii) creating a quick reference guide for the Public Art Program on the City's website to provide clarification on the three streams: civic, community, and public art, and (iv) referring the matter back to staff for further clarification and analysis on the Public Art Program.

In response to further questions from Committee, Ms. Fernyhough and Ms. Velkova advised that currently Council approves the proposed developer contribution, through the development permit, as part of the public art policy and an outstanding referral regarding a review of the Council approval process for public art projects on private property is forthcoming.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That the proposed option to maintain status quo funding of Community Public Art Programs with Private Developer Public Art Contributions in the report titled "Options for Use of Private Developer Public Art Contribution Funds" dated January 21, 2019 from the Director, Arts, Culture and Heritage Services, be endorsed.

CARRIED

4. RICHMOND NEIGHBOURHOOD CELEBRATION GRANT PROGRAM ALLOCATION

(File Ref. No. 11-7400-20-RICH1) (REDMS No. 6122169 v. 4; 6060237; 6118590)

In reply to Committee's queries, Bryan Tasaka, Manager, Major Events and Film and Manisha Jassal, Recreation Leader 1, remarked that summary reports are completed after each event which details the funding and results for the event including any pictures which are posted to the City's social media. In further response to questions from Committee, Mr. Tasaka clarified that the type noted in the staff report refers only to the type of organization holding the event and events are open to the community.

It was moved and seconded

That the Richmond Neighbourhood Celebration Grants be awarded for the recommended amounts for a total of \$55,103 as outlined in the staff report titled, "Richmond Neighbourhood Celebration Grant Program Allocation," from the Director, Arts, Culture and Heritage Services, dated February 6, 2019.

CARRIED

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

5. STEVESTON FARMERS AND ARTISAN MARKET LOCATION OPTIONS

(File Ref. No. 11-7000-10-01) (REDMS No. 6122407 v. 15)

In response to questions from Committee, Gregg Wheeler, Manager, Sport and Community Events commented that the event location is chosen by the Richmond Agriculture and Industrial Society and all parties are open to discussions in regards to past issues with location and noise.

It was moved and seconded

That the staff report titled, "Steveston Farmers and Artisan Market Location Options," dated February 6, 2019, from the Director, Recreation and Sport Services, be received for information.

CARRIED

6. ACCOMMODATION OF OLYMPIC WRESTLING IN CITY OF RICHMOND FACILITIES

(File Ref. No. 11-7000-10-01) (REDMS No. 6112643 v. 21)

Mr. Wheeler advised Committee that there are additional spaces within the lower mainland that could accommodate Olympic wrestling most are in schools including Guilford Park Secondary, Maple Ridge Secondary, and Pinetree Secondary.

In reply to questions from Committee, Mr. Wheeler noted that while there are no Richmond school facilities, there are schools that could accommodate wrestling in Maple Ridge, Surrey, Abbotsford, and Coquitlam. Mr. Wheeler further commented that there are a variety of ways to accommodate the equipment needs for wrestling clubs and the majority are in shared rooms with removable mats.

Jay Bhullar, Bhullar Wrestling Club, in response to queries from Committee, advised that there were two gold medalists from Richmond at the BC Secondary School Wrestling Association Championships, one student is from McNair Secondary School and trains in Surrey and one student trains with the Bhullar Wrestling Club. In reply to further questions from Committee, Mr. Bhullar commented that Richmond is the only representative city at the BC Championships that does not currently have any school based wrestling programs.

In further response to queries from Committee, Elizabeth Ayers, Director, Recreation and Sport Services clarified that wrestling facility needs should be addressed in the Review of the Richmond Sports Council's Needs Assessment 2018 report and staff will continue to look at facility options. Ms. Ayers further noted that the Report is anticipated to come forward to Council by the end of June.

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

It was moved and seconded

- (1) *That the staff report titled, "Accommodation of Olympic Wrestling in City of Richmond Facilities," dated February 4, 2019, from the Director, Recreation and Sport Services, be received for information; and*
- (2) *That staff report back to Council at the completion of the Review of the Richmond Sports Council's Needs Assessment 2018 Report with a prioritized list of infrastructure needs and improvements for Council's consideration as outlined in the staff report titled, "Accommodation of Olympic Wrestling in City of Richmond Facilities," dated February 4, 2019, from the Director, Recreation and Sport Services.*

CARRIED

The Vice-Chair advised that two referrals from Councillor Linda McPhail regarding (i) Promotion of Library Services for Vulnerable Youth and (ii) City-Owned Steveston Facilities would be considered as Items No. 7 and 8 accordingly.

COUNCILLOR LINDA MCPHAIL

7. PROMOTION OF LIBRARY SERVICES FOR VULNERABLE YOUTH

(File Ref. No.) (REDMS No.)

Councillor McPhail distributed materials to Committee, (attached to and forming part of these minutes as Schedule 1) and spoke to a proposed referral to provide non-monetary ways to bring awareness of library services for vulnerable and at-risk youth and their families.

The following **referral motion** was then introduced:

It was moved and seconded

- (1) *That Community Services staff, working with Richmond Public Library staff, explore ways to bring awareness of library services for vulnerable youth and opportunities for increased collaboration;*
- (2) *and further that this be referred to the Council - School Board Liaison Committee, Richmond Community Services Advisory Committee, Child Care Development Advisory Committee and Richmond Intercultural Advisory Committee for discussion;*
- (3) *and further that staff report back in one year.*

CARRIED

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

8. CITY-OWNED STEVESTON FACILITIES

(File Ref. No.) (REDMS No.)

Councillor McPhail distributed materials to Committee, (attached to and forming part of these minutes as Schedule 2) and spoke to a proposed referral aimed at consolidating various open referrals regarding Steveston facilities and sites and providing an overall review of Steveston sites, facilities, and initiatives.

Discussion then took place on ways to provide overall coordination of the various groups and societies based in Steveston.

Linda Barnes, 4551 Garry Street, expressed support for the proposed referral and commented that there are many different projects, community organizations, and groups with a vested interest in Steveston and stressed that communication and coordination is essential. Ms. Barnes further remarked that involving the community would be beneficial to ensure that information is appropriately circulated.

The following **referral motion** was then introduced:

It was moved and seconded

That staff examine the current status of City-owned facilities in Steveston Village and make recommendations to ensure these facilities are developed, maintained, managed and operated in an holistic and complementary manner. The response should address:

- (i) *London Heritage Farm, Britannia Shipyards, Phoenix Net Loft, Steveston Tram, Steveston Museum, Imperial Landing Floats, Garry Point Park Pilings and potential pier, Scotch Pond and Branscombe House;*
- (ii) *The facilities current operations and management structure;*
- (iii) *The status of currently approved and future capital projects; and*
- (iv) *The status of relevant existing referrals and how they relate to the work that is currently underway.*

CARRIED

9. MANAGER'S REPORT

None.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:06 p.m.).

CARRIED

7.

Parks, Recreation & Cultural Services Committee
Tuesday, February 26, 2019

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, February 26, 2019.

Councillor Chak Au
Vice-Chair

Amanda Welby
Legislative Services Coordinator

To Feb. 26, 2019 Parks, Recreation and Cultural Services Committee meeting

From Councillor Linda McPhail

Referral to staff:

That Community Services staff, working with Richmond Public Library staff, explore ways to bring awareness of library services for vulnerable youth and opportunities for increased collaboration;

and further that this be referred to the Council - School Board Liaison Committee, RCSAC, Child Care Development Committee and RIAC for discussion;

and further that staff report back in one year.

Background:

In the 2019 Operating Budget there was an Ongoing Additional Level Requests for Expanded Children and Family Services – \$164,252 ongoing:

“The ongoing additional level request for two specialized librarian positions will directly result in expanded services, both in the library and in the community where socially isolated and at-risk children and youth reside. These additional resources will support: participation in new library-specific services and programs to increase awareness and use of specialized collections and resources, solidifying the partnership with Richmond schools to ensure every child has a library card, and generating further opportunities with city staff and community service providers to provide collaborative services.”

It was NOT RECOMMENDED and did not get funded for the 2019 year.

On Nov. 28, 2018 the Richmond Public Library Board adopted their 2019-2021 Strategic Plan. One of the 5 Priorities – Community, Build and Grow our Community – has a goal to ensure every child has a library card.

http://rpl.yourlibrary.ca/account/about_rpl/strategic_plan

The library is a recognized partner at many community tables focused on children's services and they have significantly strengthened their relationships with Richmond School district in recent years. Being able to bring awareness of library services for vulnerable youth to new tables like the Council - School Board Liaison could allow for more collaboration to support the library's strategic priorities and many of the City's strategic goals.

This work supports the following goals and strategic directions in the City of Richmond's Social Development Strategy 2013- 2022 –

Goal 1: Enhancing Social Equity and Inclusion; Strategic Direction #4: Help Richmond's Children, Youth and Families to Thrive

Goal Three: Building on Social Assets and Community Capacity Strategic; Direction #7: Strengthen Richmond's Social Infrastructure

And additionally, this work supports the 2015-2020 Youth Service Plan: Where Youth Thrive - Youth should reach adulthood equipped with the necessary knowledge, skills and social connections to make informed decisions about their lives and the contributions they will make to their community.

The Youth Service Plan consists of three goals:

Goal 1: Building Youth Assets Through Engagement & Partnerships

Goal 2: Expanding Opportunities for Youth

Goal 3: Improving Quality of Youth Services

Schedule 2 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, February 26, 2019.

ON TABLE ITEM

Date: FEB. 26, 2019
Meeting: PRCS
Item: _____

To Feb. 26, 2019 Parks, Recreation and Cultural Services Committee meeting

From Councillor Linda McPhail

Referral to staff:

That staff examine the current status of City-owned facilities in Steveston Village and make recommendations to ensure these facilities are developed, maintained, managed and operated in an holistic and complementary manner. The response should address:

- London Heritage Farm, Britannia Shipyards, Phoenix Net Loft, Steveston Tram, Steveston Museum, Imperial Landing Floats, Garry Point Park Pilings and potential pier, Scotch Pond and Branscombe House;
- The facilities current operations and management structure;
- The status of currently approved and future capital projects; and
- The status of relevant existing referrals and how they relate to the work that is currently underway.

Background:

There are open referrals regarding –Phoenix Gillnet Loft uses (Phoenix Net Loft Feasibility Study), Maritime Museum options, The Fleetwood, First Nations Names on Steveston Waterfront, House Posts at the First Nations Bunkhouse, Point House, , Britannia Shipyards National Historic Site Strategic Plan, potential for charging admission to the Britannia Shipyards National Historic Site.

At the Council meeting on December 12, 2016, Council approved a priority list of major facility projects for the period 2016-2026 - Britannia Shipyards National Historic Site and Phoenix Net Loft was included. Council approved \$11.5 million for the Phoenix Net Loft restoration in the 2018 budget and preservation work is currently underway.

2019 Capital Projects not approved -Garry Point Waterfront Development - \$4.2m; Steveston Museum Exhibit update - \$382,000

2019 One-Time Expenditures – Recommended and passed– Enhanced hours and programming for Steveston heritage sites. Council approved temporary funding to increase levels of service in 2017, 2018 and 2019 at the Steveston Historic sites.



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
Date: March 4, 2019

From: Jane Fernyhough
Director, Arts, Culture and Heritage Services
File: 11-7000-01/2019-Vol 01

Re: **Museum and Heritage Services Year in Review 2018**

Staff Recommendation

1. That the *Museum and Heritage Services Year in Review 2018*, as presented in the staff report titled "Museum and Heritage Services Year in Review 2018" dated March 4, 2019, from the Director, Arts, Culture and Heritage, be received for information.
2. That the Museum and Heritage Services Year in Review 2018 be circulated to Community Partners and Funders for their information.

Jane Fernyhough
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 1

REPORT CONCURRENCE		
ROUTED TO: City Clerk Policy Planning	CONCURRENCE <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

On June 11, 2007, Council approved the following vision for Museum and Heritage Services:

Richmond is a city that proudly celebrates its past, present and future. The City's museum and heritage services policies will interpret the unique and dynamic story of where Richmond came from, where it is now, and how it will develop into the future.

This *Museum and Heritage Services Year in Review 2018* highlights the many achievements over the past year that helped to achieve this vision (Attachment 1).

Analysis

With Richmond celebrating Canada's 150th anniversary of Confederation, connecting residents with their history was centre stage in 2017. This dynamic celebration of Richmond's history continued in 2018. Some key highlights include:

- The majority of visitors had positive experiences at Richmond's museums and heritage sites with 87 per cent of respondents to a visitor survey rating their experience four out of five or higher;
- A new focus on place-based cultural tourism initiatives, including the launch of the *Steveston Heritage Experience Tour* and *Winter in the Village*;
- Volunteers contributed over 22,000 hours throughout the City's museums and heritage sites including the new *Artefact Avengers* – specially trained volunteers who assisted with specialized work related to the City's artefact collections;
- The 11th Annual *Doors Open Richmond* event where 15,000 visitors explored 41 sites throughout the City;
- The 16th Annual *Richmond Regional Heritage Fair* where 500 students presented 100 projects celebrating various topics in Canadian History;
- The *Grand Prix of Art* returned with 150 artists plein air painting throughout Steveston Village;
- London Heritage Farm continued to be a popular location for weddings, teas and community events. Approximately 7,850 people visited the farm in 2018;
- Restoration of the Steveston Tram was completed and the site welcomed over 55,000 visitors;
- Over 1,800 objects were assessed and moved out of the Phoenix Net Loft into temporary storage on River Road in preparation for restoration work;
- The final phase of restoration work on the Minoru Chapel was completed in 2018; and
- The Olympic Experience at the Richmond Olympic Oval launched new programs and initiatives leading to a 10 per cent increase in visitation. In 2018, over 34,000 visitors attended the Olympic Experience.

Financial Impact

None.

Conclusion

Richmond is a city that proudly celebrates its past, present and future. The Museum and Heritage Services Year in Review demonstrates the valuable contribution that these services provide to the community.



Marie Fenwick
Manager, Museum and Heritage Services
(604-247-8330)

Att. 1: Museum and Heritage Services Year in Review 2018



CITY OF RICHMOND

Museum and Heritage Services Year in Review 2018

ARTS, CULTURE AND HERITAGE SERVICES



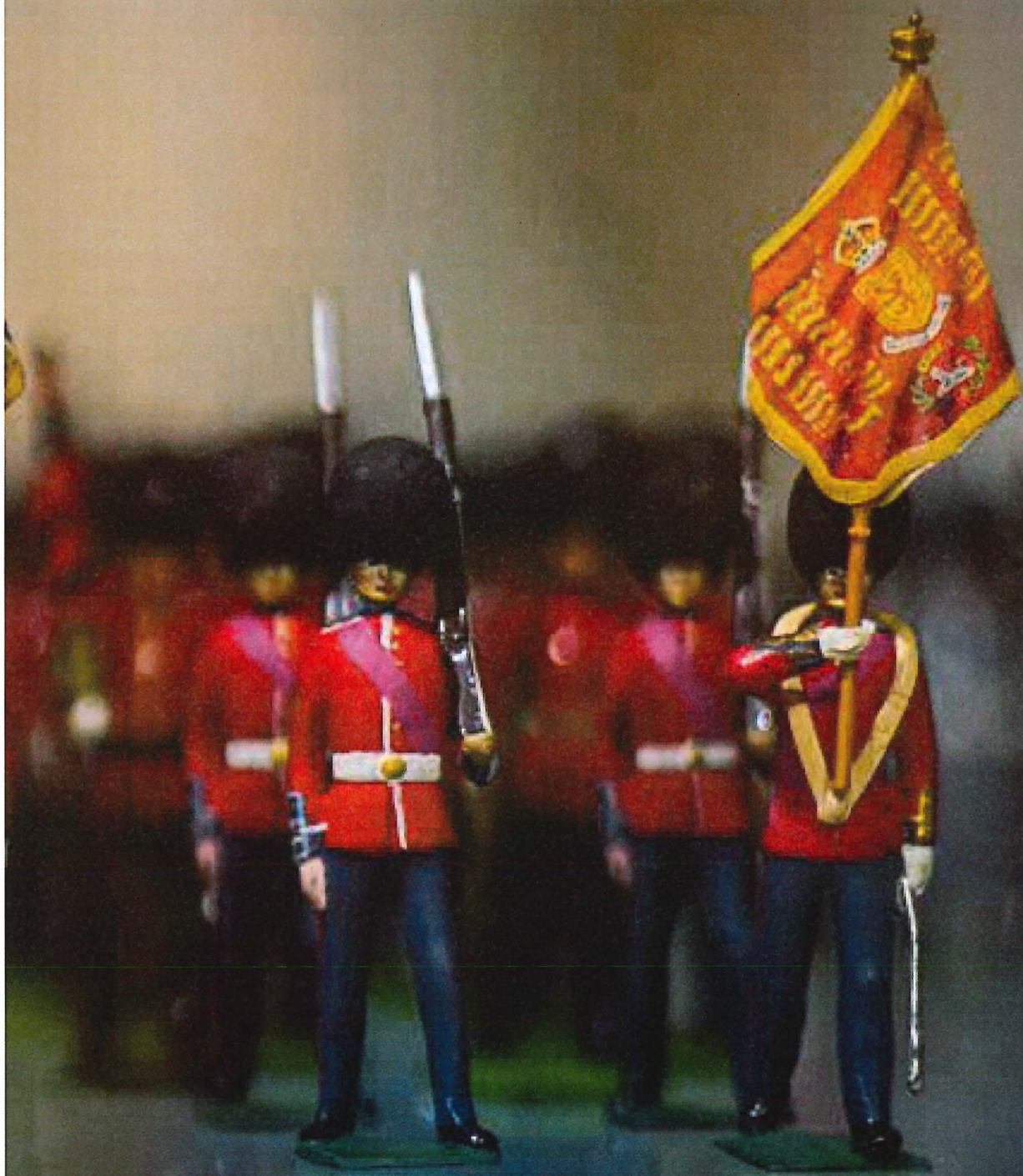
A Doors Open volunteer dresses a participant in a kimono
in the Steveston Japanese Canadian Cultural Centre.
Tharaka Mapalagama



Contents

Introduction	1
Cultural Tourism Development Initiatives	2
Richmond Museum	5
Britannia Shipyards National Historic Site	11
London Heritage Farm	15
Steveston Museum	16
Steveston Tram	19
Artefact Collections Management and Heritage Restoration Projects	20
Minoru Chapel Restoration	21
Culture Days	22
Volunteer Management	23
Branscombe House, Minoru Chapel and Terra Nova	24
Richmond Heritage Commission and Policy Planning	25
Richmond Archives	27
Olympic Experience at the Richmond Olympic Oval	28
Gulf of Georgia Cannery National Historic Site	30
Visitor Surveys	32
Attendance Statistics	33

The Richmond Museum borrowed more than 600 toy soldiers from collector Jim Willis for display in the *Obsessions: Every Collector Has a Story* exhibition.



Introduction

Richmond is a city that proudly celebrates its past, present and future.

While the stewardship of the City of Richmond's heritage resources is led by the Arts, Culture and Heritage Services Department, as this report demonstrates, all City departments contribute to the preservation, restoration and celebration of Richmond's history.

The community is also fully engaged in numerous ways: in leadership roles through the Heritage Commission, Richmond Museum Society, London Heritage Farm Society, Steveston Historical Society and the Britannia Heritage Shipyards Society, and as volunteers and donors.

Through these combined efforts, Richmond residents are able to enjoy an increased sense of civic pride and community connection fostered through awareness of their community's rich history.

Museum and Heritage Services is pleased to present the following year in review that provides a few select highlights from 2018.

Cultural Tourism Development Initiatives

Authentic cultural experiences are valued by locals and tourists alike. Travellers increasingly choose holiday destinations based on the variety and quality of cultural attractions. This place-based cultural tourism is not new to Richmond, with its two National Historic Sites in Steveston—Britannia Shipyards and the Gulf of Georgia Cannery—and several smaller museums, galleries and heritage sites.

In 2018, cultural tourism received a greater focus in program planning and development through the Authentic Steveston initiative. The goal of this initiative is to increase the recognition of Steveston and its heritage sites as significant cultural tourism destinations, and to increase site visits and length of stay by destination tourists across the sites. This will be accomplished by managing, programming and promoting the sites collectively, creating new, place-based interactive experiences and collaborating with community partners and volunteers.

Participants are led on the Steveston Heritage Experience tour by a costumed historical interpreter.





A Heritage Building Light Display illuminated Britannia Shipyards in December during the *Winter in the Village* program.

STEVESTON HERITAGE EXPERIENCE TOUR

The Steveston Heritage Experience Tour was created with the support of a \$20,000 Pacific Authentic Scholarship from Tourism Richmond. This experience was developed as a partnership between Britannia Shipyards, the Steveston Tram, Steveston Museum and the Gulf of Georgia Cannery. Participants are led on a tour by a costumed historical interpreter with stops that include food and beverage tastings at the four historic sites.

Piloted in 2018, the Steveston Heritage Experience will be back in the summer of 2019.

WINTER IN THE VILLAGE


Winter in the Village was piloted in 2018 with the goal of attracting more visitors to Steveston Village outside of the peak summer months. The program included over 25 free or low-cost family activities happening around Steveston Village throughout November and December. Winter in the Village was developed in partnership with the Steveston Merchants Association, Steveston Community Centre, the Gulf of Georgia Cannery and Tourism Richmond.

TOURISM CHALLENGE

Several of Richmond's museums and heritage sites participated in the 2018 Tourism Challenge, a Vancouver tourism industry tradition. During the Challenge, museum and tourism professionals are encouraged to visit museums, attractions, restaurants and hotels throughout Metro Vancouver to learn about local tourism opportunities so they can share this information with visitors to our region.

During the five-week program in late April and May, all of the participating museums and heritage sites in Richmond experienced elevated visitation and social media participation. The Richmond Museum, a first-time participant, saw a five-fold increase in visitation during this period.

“It was great to see how truthful the guide was when speaking on the history and what worker's real lives looked like . . . It really took people back in time.”



A student proudly holds up her story to add to a collaborative paper weaving. This was one of many Heritage Fair activity stations that encouraged visitors to explore some of the stories connected to Richmond's vibrant multicultural community.

Richmond Museum

The Richmond Museum's 2018 interpretive and programming theme was all about collectors and collections—the Museum's exhibition, *Obsessions: Every Collector Has a Story*, outreach exhibits, programs and collections projects all celebrated the fascinating and quirky world of collecting.

The Richmond Museum also marked the 100th anniversary of the end of World War I with a temporary exhibition in the Lobby of City Hall and a successful evening of presentations and lectures in Council Chambers.

EXHIBIT DEVELOPMENT

Obsessions: Every Collector Has a Story

The Richmond Museum's 2018 exhibition, *Obsessions: Every Collector Has a Story*, brings to light the often hidden passions of our collector friends and neighbours, celebrating the stories they tell through their objects.

Eleven collectors are featured in the exhibition with collections varying from boy-band memorabilia to sublime Asian art books, and from theatre and dance costumes to transformer toys, trolls, toy soldiers, rocks and RCMP memorabilia. Many of the collectors wrote their own biographies for the exhibition, sharing what makes them curious, the thrill of the hunt, how they connect to their "people" and a few magical memories.

Miss Teacup, a sassy cow who was named in a public contest, acts as a tongue-in-cheek guide and collections expert, providing insights into the types and motivations of collectors.

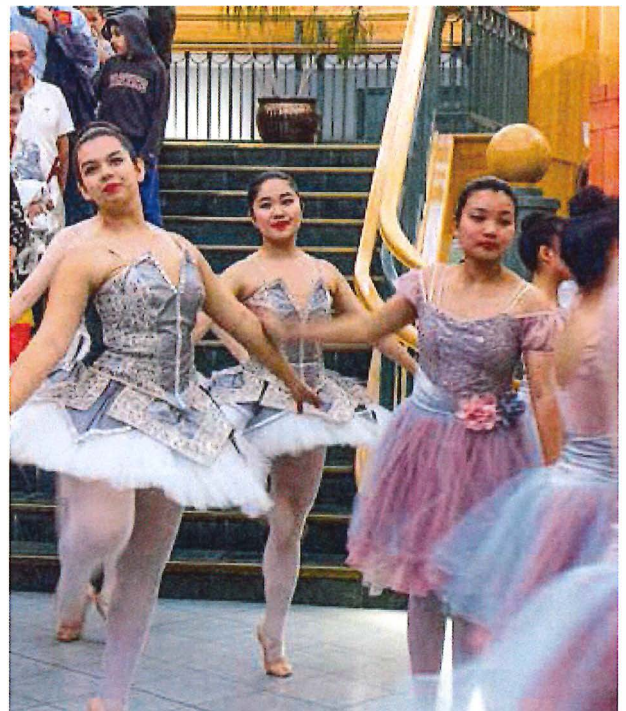
“
Having this museum
free of charge is so
refreshing since nothing
is free anymore.
Nothing to improve!

”

Left: Trolls are featured in the toy collectors' case.

Right: A troupe of young ballet dancers wearing costumes from the Richmond Arts Centre's working costume collection performed at the September 27th opening of *Obsessions*.

Photos: Nera Montiel



“

It was my second time to visit the museum. I really love the historical description of how Canada was developed.

”

Museum visitors are enjoying a variety of hands-on activities that provide a peek into the world of collecting. Visitors can “repair” (magnetic tile) artefacts, use a microscope to identify materials and pests at the Conservation Station, write labels for mystery artefacts, share why they are obsessed with what they collect, read books from the Museum’s collection, curate collections and play I Spy to find 3D printed copies of Miss Teacup Cow hidden throughout the exhibit.

Our Journeys Here

Our Journeys Here celebrated Canada’s 150th anniversary of Confederation by delving into what it means to be Canadian in Richmond today. On display for the first half of 2018, this exhibit looked back to explore Canada’s history based on the experiences of those who were already here, the First Nations Peoples—and the experiences of everyone who has immigrated here more recently, including farmers enticed from Europe, Chinese labourers who paid head taxes, South Asians expelled on the *Komagata Maru* and families looking for a better life for their children.

Nine current Richmond residents shared their unique stories through photographs, objects and quotations with the aim of kick-starting a year-long conversation about what it means to be Canadian today.

The entry of *Our Journeys Here* playfully engages with symbols of our country, past, present and future.
Photo: Phillip Crocker



OUTREACH EXHIBITS

In addition to exhibits in the main gallery, the Richmond Museum curated a number of offsite exhibits:

- **Spring Break Camp Exhibits:** Richmond Cultural Centre and City Hall—Junior Curators aged 6–8 and 9–12 from the Richmond Museum’s two Spring Break Camps created their *Our Journeys Here* exhibitions with staff guidance and support.
- **Stories Typewriters Tell:** Richmond Cultural Centre—this exhibit uses a collection of typewriters to tell the story of how technology has revolutionized employment and workplace functions.
- **Duty, Honour and Izzat:** City Hall—the Richmond Museum was honoured to host the *Duty, Honour and Izzat* temporary exhibition about the valiant and largely forgotten role of the Indian Army in the Great War on the 100th anniversary of the close of World War I. This exhibition was on display in City Hall for Remembrance Day commemorations.
- **Remembrance Day:** City Hall—a small exhibition was created to mark Remembrance Day.
- **Gifts and Awards:** City Hall—the Gifts and Awards exhibit was reinstalled and updated.
- **The Frank Ellis Model Plane Collection:** City Hall—continuing with the collections theme, the City of Richmond’s extensive model plane collection, created by pioneer aviator Frank Ellis, was installed in late November. This collection celebrates aviation and the changes in technologies from early 20th century through the Cold War.

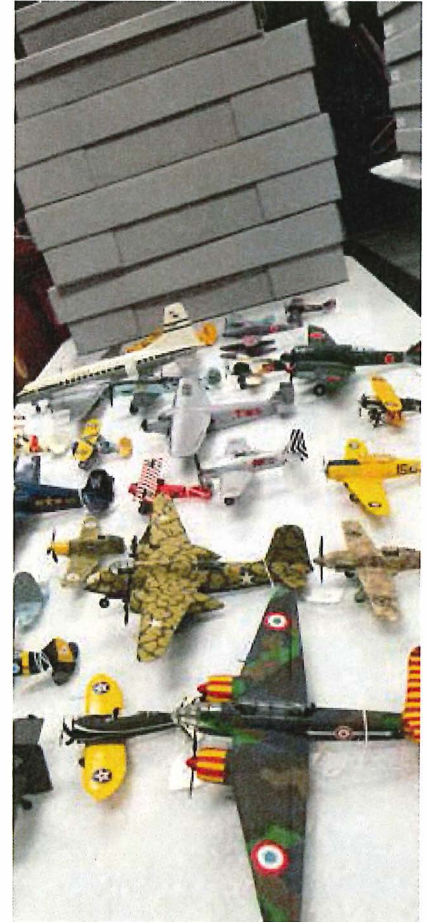
PROGRAMS

The Richmond Museum offers enriching and popular curriculum-based field trips and education kits that encourage students to explore local history while developing inquiry skills. In 2018, 2,489 students participated in Richmond Museum school programs.

Highlights from 2018 included a new *Animating History* storyline based on the Zylmans family’s immigration story, tours of the *Our Journeys Here* exhibition for Grades K–12 and a professional development workshop for teachers.

Children and youth also participate in informal education programs during Spring Break and summer vacation programs.

Free drop-in programs and activities were offered throughout the year including tours of the current exhibitions for ESL learners and new Canadians, a collaborative art project during World Festival, and storytelling activities and crafts inspired by Cantonese opera during Doors Open Richmond. One highlight was the Remembrance Day *Duty, Honour and Izzat* lecture celebrating the contributions of the Indian Army to the Allied effort during the Great War.



City of Richmond Collection planes were selected for display in a City Hall outreach exhibit.

EVENTS

Doors Open Richmond

The 11th Annual Doors Open Richmond was held June 2-3, 2018 showcasing some of the city's finest heritage, arts and cultural sites.

During the Doors Open Richmond weekend, more than 15,000 visitors explored 41 sites. First-time participants included Dr. Art Studio, the Richmond Music School, the Olympic Experience at the Richmond Olympic Oval and the Richmond RCMP.

Doors Open Richmond 2018 was made possible by a partnership between the Richmond Museum Society, the City of Richmond and participating sites.

Five hundred and three volunteers, who contributed 2,387 volunteer hours, ensured another successful Doors Open event.

A Doors Open Richmond volunteer from the Potters' Club shows her work.
Thiraka Mapalagama





Minal, Grade 6, Whiteside Elementary School, presents her project on women's rights in Canada.

Richmond Regional Heritage Fair

The Richmond Museum presented the 16th Annual Regional Heritage Fair on May 11–12, 2018 with an exceptional showcase of history project displays created by Richmond elementary and secondary students. Students research a topic in Canadian history, often a family or local story, develop an inquiry question that stems from their curiosity about that topic and present their findings to the public.

Nearly 500 students from eleven Richmond schools presented their projects at School Fairs. These projects were evaluated and 100 projects were selected for presentation at the Regional Fair.

Program highlights included a field trip to the Olympic Experience, an exclusive workshop at the Richmond Library with award-winning Canadian children's book author, Penny Draper, and a soapstone carving workshop led by Oliver Stone of Studiostone Creative.

The Heritage Fair concluded with an awards ceremony skillfully emceed by Heritage Fair Alumni Students, Gita Manhas and Jaia Manhas. Awards were presented by national, provincial and municipal dignitaries.

Four students were selected to represent Richmond at the BC Provincial Heritage Fair in Squamish.

SPECIAL PROJECTS

Oral Histories

The Richmond Museum continues to document the history of our community through oral history interviews. Two oral histories were conducted in 2018 in support of *Our Journeys Here* and *Obsessions: Every Collector Has a Story* exhibition themes.

The Richmond Museum continues to use excerpts from the oral history collection in educational and interpretive programs and projects, from formal school programs to informal workshops and day camps and from exhibitions to online interpretation.

“
My favourite part of
Heritage Fair is checking
out other projects. I
learned a lot of new
things from them!

”



Visitors shop over 50 vendors at the second annual Britannia Shipyards Heritage Christmas Craft Fair.

Britannia Shipyards National Historic Site

EXHIBIT DEVELOPMENT

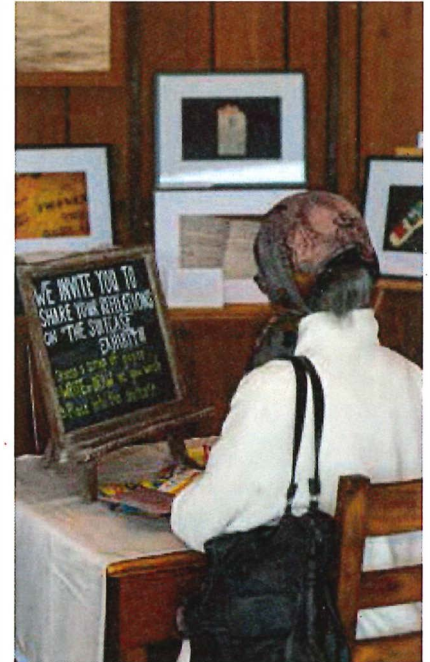
Britannia's Fascinating Waterfront Exhibit

Funded through a BC Museums Association Canada 150 Grant, the Shipyard Office was restored to tell the stories of a busy day at the shipyard. The last remaining outhouse attached to the Shipyard was stabilized and interpreted for visitors to find out more about early sanitation and common diseases of the time. Technology, including wireless iBeacon, iPads, sound recordings and films, enhanced points of interest in the Shipyard Building and on the dock enabling visitors to learn about the cultural history tied to boat construction. These technologies engaged new audiences, communicating the lives of the multicultural community which lived and worked at Britannia.

The Suitcase: Intergenerational Healing Through Traces of the Past

By encouraging a broader understanding of Indigenous Peoples experiences, *The Suitcase: Intergenerational Healing Through Traces of the Past* supported both the recommendations of The Truth and Reconciliation Commission of Canada and the United Nations Declaration on the Rights of Indigenous Peoples.

Artists Lyana Patrick and Ashli Akins co-curated this temporary exhibit which explored Lyana Patrick's journey to understand her Gramma Aloo's life, which began when she received a suitcase filled with her grandmother's sewing patterns, letters and keepsakes. The exhibit reflects Lyana's inspiring journey of healing and reconciliation through her grandmother's story, expressed through a series of framed collage artworks. The main aim of the exhibition was to encourage Indigenous People to share their stories in their own ways. This exhibit offered viewers the opportunity to consider this complicated history and explore the themes of intergenerational healing and reconciliation through the artwork, written word and an invitation to respond actively. Over 2,000 visitors viewed the exhibit which launched as part of Doors Open Richmond.



Visitor contributes her thoughts to *The Suitcase* exhibit.
Joel Bazilik

“

I enjoyed learning the rich history of the area.
Great way to spend the day!

”



A costumed interpreter begins her work in the Manager's House kitchen.
Kai Jacobson

PROGRAMS

Program facilitators engaged 1,500 students in school programs at Britannia Shipyards in 2018. School programs at all of the museums and heritage sites meet the learning standards and curricular competencies of the new provincial curriculum.

Close to 500 visitors participated in registered public tours in 2018. International tour group agencies were introduced to Britannia Shipyards offerings through familiarization tours. The *Culture Makes Communities* tour engaged a wide variety of age groups in learning about history through the senses.

Children's Programs

Britannia Shipyards offers a variety of children's programming throughout the year including:

- Animating History Spring Break Camp—children produce their own stop motion animation on a historical theme.
- *Bricks 4 Kidz: Water Quest*—a Junior Engineering program in which children explore naval engineering by constructing a Lego motorized ship, helm and anchor.

- Britannia Summer Camps—children explore exhibits to discover local history and learn maritime skills through hands-on engagement, storytelling and themed games.
- Mother's Day *Sailor Tea*—mothers and children created sailor shell hearts and then enjoyed a delicious tea.
- Father's Day *Boat and Bagel Fun*—fathers and children built hand-held wooden boats to take home and enjoyed a delicious bagel snack in celebration of Father's Day.
- *Learn to Fish*—in partnership with Fresh Water Fisheries of BC, three programs were offered to 148 participants. In these two-hour sessions, children and youth learned the basics of freshwater fishing including hatchery roles, fish identification, tackle, rod rigging, casting and hands-on fishing.

EVENTS

Summer of Wooden Boats

The Summer of Wooden Boats featured a season of maritime themed activities, demonstrations, tours and waterside programs. Britannia Shipyards opened the dock every weekend in July and August allowing visitors to get up close to historic vessels and partnered with Vancouver Whale Watch to offer a narrated tour of Steveston's waterfront.

Britannia Shipyards also offered boat two rendezvous—the Ex-Forestry Vessel *Squadron* and former Coast Mission Boats.

Richmond Maritime Festival

The 15th Annual Richmond Maritime Festival welcomed over 40,000 visitors on July 28–29, 2018. The event featured both local and visiting wooden boats, live music, food trucks, maritime exhibitors and hands-on activities including kid's boat building and paddle decorating.

The Maritime Festival provided significant volunteer opportunities with 162 event volunteers logging 1,575 hours over the festival weekend.

Grand Prix of Art

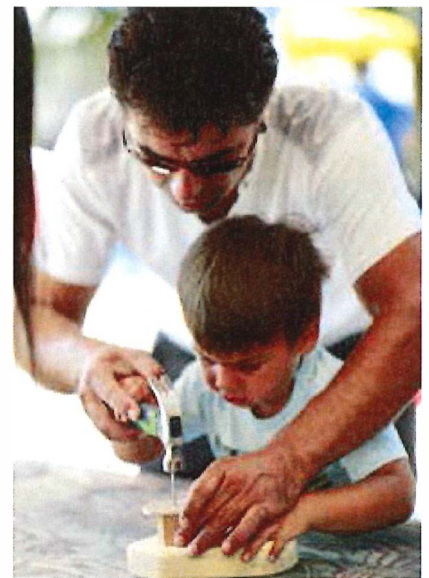
The 8th Annual Grand Prix of Art featured 150 artists participating in a "Plein Air" painting art race in Steveston Village on September 22, 2018. Artists were assigned one of 40 locations and given three hours to complete a work of art before returning to Britannia Shipyards for judging and an awards ceremony.

SPECIAL PROJECTS

Artist in Residency

Britannia Shipyards hosted its first artist in residency program in partnership with Richmond Public Art. The artists group, Artist Rendering Tales Collective Inc., was selected based on their capacity to engage public audiences with history through storytelling. They engaged Richmond community members in a variety of workshops riffing on the theme "Tide Water Tales" and animated the site throughout the year.

“
My favourite experience
is seeing historical
buildings and learning
the stories of people
and life here.”



Participants create wooden boats to float in a nearby pool at the Richmond Maritime Festival.



Visitors dressed up as their favourite animal at a summer event.
Amelia

London Heritage Farm

London Heritage Farm continued to offer a range of programs and activities that appealed to a wide range of visitors in 2018.

The Tea Room was open Wednesday through Sunday in July and August, and weekends for the remainder of the year. Tea Room decorations and themed teas enhanced the visitor experience, along with homemade baking, jam, sweets and the site's signature London Lady Tea.

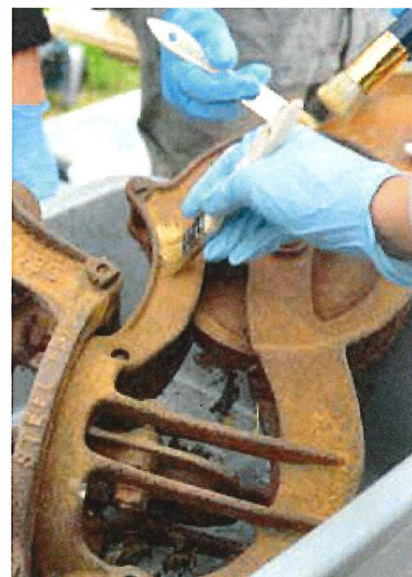
Twenty-three special teas, weddings and other outdoor celebrations took place in the heritage house, south lawn and gazebo area.

School groups participated in tours of the farm house and grounds. The farm collaborates with the Richmond Museum to offer the *Food for Thought* program. Over the summer, the Farm was happy to host a *Young Archaeologists* daycamp, also offered by the Richmond Museum.

Beautiful weather and a new free shuttle service brought families to the Farm for a day of fun at London Family Farm Day. Event highlights included pony rides, farm animals, costume dances, parades, storytelling, wood crafts and children's games. Community partners ensured there was something for everyone—partners included the Vancouver Lace Club, Richmond Spinners and Weavers, local artisans and well known Vancouver costume historian, Ivan Sayers. Bicycle parking was provided on-site by Wheel Watch. Over 1,500 visitors attended Family Farm Day in 2018.

The City and London Heritage Farm Society partnered with the BC Museums Association to host an industrial conservation workshop. Participants came from all over the province to share their experiences and learn about the care of industrial artefacts under the guidance of conservator Andrew Todd.

London Heritage Farm partnered with the Richmond Food Security Society to ensure that the many different types of fruit grown at the Farm were shared with the Richmond Food Bank. The Society also used the fruit to make jams and treats sold in the Tearoom and Gift Shop.



A conservator demonstrates how to use tannic acid to clean and preserve industrial artefacts.



Steveston Museum

The 113 year-old Steveston Museum welcomed 27,727 visitors in 2018. Visitors toured exhibits, participated in programs, mailed items at the post office and received advice from the Tourism Richmond Visitor Centre. An additional 5,281 visitors participated in special events and programs in the Steveston Museum Town Square Park.

The Steveston Museum offered three curriculum-linked educational programs: *Nikkei Returns*, *Treading through Time* and *Sliding through Steveston*. In 2018, 278 students from 13 classes participated in these programs. The new Nikkei Returns school program continued to prove extremely popular with students learning about the historic resiliency exhibited by Steveston's Japanese Canadian population in the face of injustice.

Drama students from Hugh McRoberts Secondary School delivered nine *Steveston Alive!* performances to 154 visitors at five different sites in Steveston Village. These walking tours highlighted global and local historical moments from the year 1917 as seen from the perspective of everyday Stevestonites.

Participants in the second annual *Songs in the Snow* series.
Kai Jacobson



The momentum set by the *Steveston Alive!* continued into August and September. Visitors enjoyed costumed interpretation of Steveston's past with the family-friendly *Steveston Stories* and the more adult oriented *Murder, Mayhem and Morality in Old Steveston*.

Visitors participated in programs at the Steveston Museum during the annual Doors Open weekend over the weekend of June 2–3. Activities included an art display by local artists in partnership with the Lighthouse Collective on the Saturday while an origami expert created both simple and complex folded paper creations for the delight of children and adults alike.

At the *History of Fun in the Sun* program, children aged 6-10 learned about the past ways cultures tried to keep the sun shining and created their own Teru Teru Bozu doll (a Japanese rain/sun doll).

In December, children aged 6-10 enjoyed decorating gingerbread houses, participating in a tradition dating back to 16th century Europe.

“

My favourite part was the excellent new (to me) second building! To be treasured by the community.

”

Students unpack suitcases and explore hands-on items with Steveston Museum's *Nikkei Returns* school program.





The restored 1220 Tram Car shines on display.
Kari Jacobson

Steveston Tram

The Steveston Tram celebrated its fifth full year in operation welcoming over 55,000 people throughout the year.

Restoration of the Interurban Tram Car 1220 was completed in 2018. A restoration team made up of volunteers, conservators, curators, specialized contractors and City trades worked diligently to preserve original materials and return the car to its appearance from 1912 to 1958.

Restoration work in 2018 focused on:

- Rebuilding the interior bench seats
- Installing the trolley bases and poles
- Installing brass components
- Creating and implementing a maintenance plan

Visitors to the Steveston Tram had the unique opportunity to watch the car restoration over the course of the year. A volunteer appreciation party was held to thank volunteers for the many hours of work they put in to ensuring that the 1220 is restored and preserved.

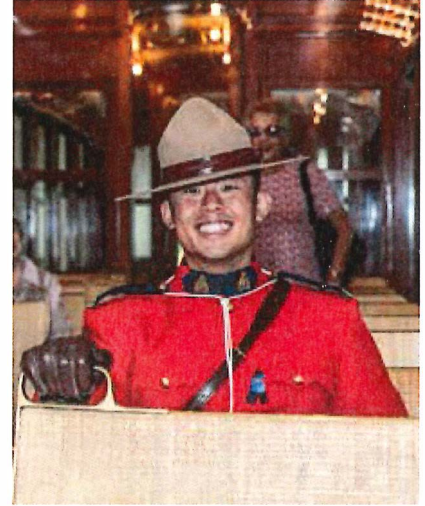
The Steveston Tram celebrated Family Day with a hands-on artefact discovery table, crafts and tours of the Tram Car 1220.

During Spring Break, nearly 2,000 visitors explored the new Mobile Discovery Corner and took part in the Steveston *History Hunters Scavenger Hunt*, where they had to find answers to questions about the Steveston Tram and Steveston Museum.

Visitors took a photographic journey through the restoration process of Tram Car 1220 during the annual Doors Open Richmond.

The Steveston Tram signature event *All Aboard!* celebrated Richmond's transportation heritage with visiting exhibitors, performers and hands-on activities.

The Steveston Tram (and Santa!) brought festive cheer to visitors who attended Winter Tram. Hot chocolate and treats were enjoyed alongside holiday crafts and activities.

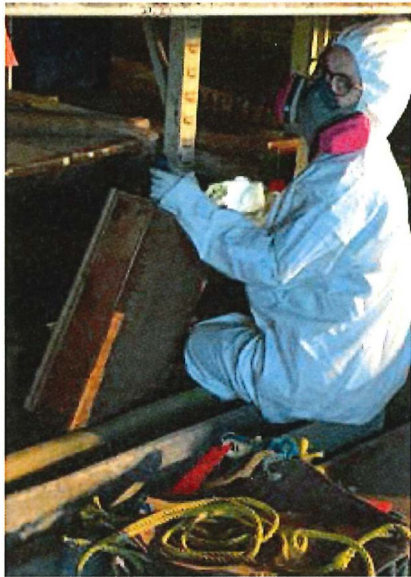


A Mountie and guests enjoyed the restored interior of Tram 1220 at All Aboard!
Tharaka Malapagama

“

Super cool to see a piece of history come back to life.

”



A collections specialist records an object at the Phoenix Net Loft.

Artefact Collections Management and Heritage Restoration Projects

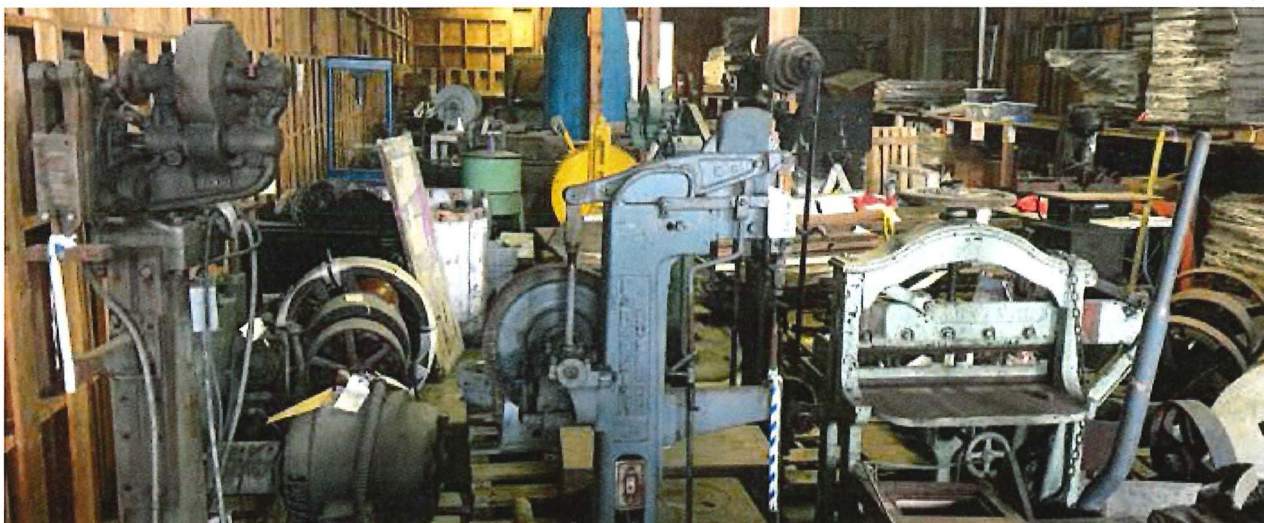
At the core of Richmond Museum and Heritage Services exhibits, programs and events is its collection of over 21,000 artefacts. These artefacts tell the stories, big and small, of Richmond's history.

While information and knowledge can be shared in many ways, Museum and Heritage Services is unique in its ability to engage Richmond residents with their history by bringing them face-to-face with these authentic historical objects, which represent all aspects of life in Richmond including home, work, culture, recreation, faith and community.

In 2018, the Richmond Museum accepted nearly 250 new artefacts to its permanent collections. New artefacts included the Ibtihaj Muhammad Olympic fencer doll from the Barbie Signature Collection. Muhammad competed in Rio 2016 and was the first American Muslim woman to compete in the Olympics wearing a hijab. Other highlights of this year's new acquisitions included an engraver and a grinder from the tool and die shop at Ebco Industries, a traditional Ukrainian shirt worn by a family member of a Richmond community member and a horse cooler or blanket used by a local horse trainer at Minoru track.

In preparation for the restoration work on the Phoenix Net Loft, over 1,800 objects were assessed and moved out of the building. This process involved extensive research and community collaboration. Artefacts with historical value were moved to a new more stable and secure storage location. The next stages of managing this collection will include cataloguing the artefacts and entering them into the City's collections management database.

All objects in the Phoenix Net Loft and Steveston Harbour Authority warehouse were organized and recorded in preparation for moving to a warehouse space.



Minoru Chapel Restoration

The final phase of restoration work at Minoru Chapel took place in 2018 as per the Chapel's conservation plan. The building envelope was assessed for rot and remediation, and a subfloor was installed to support the original fir flooring and to ensure its ongoing preservation. New doors and hardware will be installed to complete this project.



Culture Days

The City played a key role in Culture Days programming both at the Richmond Museum and throughout the heritage sites:

- Building on the Canada 150 multicultural celebrations explored in the *Our Journeys Here* and the national Culture Days theme, programming at the Richmond Museum stayed on beat by highlighting music from around the world. Guest musicians guided visitors through interactive performances where they learned about Indo-Trinidadian music and the mathematic nature of the steelpan drums.
- Visitors discovered what goes on behind the scenes at the Richmond Museum and discovered how staff care for Richmond's material culture, including how artefacts are catalogued, measured and numbered.
- Visitors explored Minoru Chapel, learned about the history of this iconic building, listened to a professional pianist play classical music and made their own stained glass craft.
- The Steveston Tram captured the curious minds of visitors eager to learn about the different tram parts and how they functioned. Restoration volunteers highlighted their work and gave in-depth information about the inner workings of the tram car.
- *At With Love*, From the Steveston Museum, visitors re-discovered the vanishing art of letter writing by creating a letter to a loved one with a pen, typewriter or vintage straight pen dipped in ink.

Rishima and Ravi get the audience involved with their rhythmic Indo-Trinidadian singing and drumming.



Volunteer Management

Richmond's Museum and Heritage Services engages volunteers at many levels, with volunteers contributing over 22,000 hours in museum and heritage programming, conservation and events. Volunteer highlights from 2018 include:

- 610 volunteers who contributed 4,122 hours at the Richmond Museum. Volunteers included three interns from the UBC Faculty of Arts Internship Program who developed an outreach display for the Cultural Centre, accessioned new objects into the collection and assisted with the installation of the exhibition. Four teacher-candidates from the UBC Faculty of Education Community Field Experience Program volunteered 420 hours. Projects included assisting with the Richmond Heritage Fair, school programs and developing activities for the upcoming exhibition's Discovery Area.
- In 2018, a specialized team of twelve volunteers was recruited and trained to conduct assessments of collections on display at sites throughout the city. Known as the Artefact Avengers, the team met on a monthly basis at different sites where they spent the day reviewing and documenting the condition of every artefact on display. This work will help the Collections team to ensure the safety and security of artefacts throughout the city.
- 523 volunteers contributed almost 4,000 hours at Britannia Shipyards. This includes hours contributed by our costumed historical interpreter intern from the UBC Faculty of Arts Internship Program who brought the site to life by giving tours of the Shipyards in costume. Throughout the year, volunteers were involved in various site programs and events. In April, ARTCi co-led our Volunteer Appreciation Tea where volunteers participated in interactive activities, which inspired some of them to volunteer with ARTCi throughout the summer.
- 44 volunteers contributed 1,282 hours to assist with public programs, special events and administration work at the Steveston Museum.
- Six dedicated and specialized restoration volunteers contributed over 375 hours to the Steveston Tram restoration project. Another 80 volunteers supported special events and programs at the Steveston Tram contributing 400 hours of their time.
- London Heritage Farm welcomed over 272 volunteers who dedicated 2,147 hours helping with events and programs, spring and fall cleanup and operations of the site.



A Heritage Fair volunteer prepares to deliver children's activities at the Richmond Cultural Centre.
Tharaka Mapalagama

“

I can confidently tell you that the advice I received by staff at the Richmond Museum will help me with my journey as a young professional and academic, trying to make it in this big scary world!

”



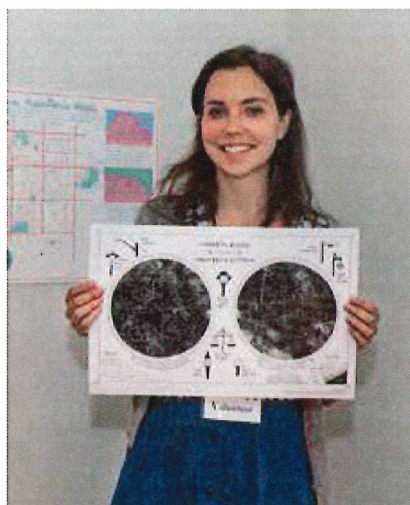
Many events, including Doors Open, were hosted at Branscombe House.
Tharaka Mapalagama

Branscombe House, Minoru Chapel and Terra Nova

The City supported its heritage assets for a variety of programs beyond traditional heritage interpretation.

These include:

- Branscombe House—Artist-in-residence Keely O'Brien held free workshops that introduced local residents to a variety of creative projects, such as garland and lantern making, collage and community mapping. Throughout the year, Keely also facilitated guided walking tours and opportunities for the neighbours to gather and experience their local surroundings in unique and innovative ways. She also generously provided additional community workshops around the city, including Doors Open Richmond, Maritime Festival and Culture Days and worked with local community groups to integrate the arts into their community activities.
- Minoru Chapel hosted 46 weddings and other private gatherings.
- Terra Nova Nature School, housed in the Edwardian Cottage in Terra Nova Rural Park, nurtures children's connection to the land and its history through outdoor play and experiential learning. The school offered preschool, after school and summer programs for hundreds of Richmond children.



Artist-in-residence Keely O'Brien shows artwork featuring street light constellations in Richmond.
Tharaka Mapalagama

Richmond Heritage Commission and Policy Planning

The Richmond Heritage Commission is appointed by Council to advise on heritage-related matters within the City. A core function of the Commission is to provide comment on key City initiatives and projects, such as amendments of the City's heritage policies, updates to the City's heritage inventory, redevelopments of heritage properties or changes to civic-owned heritage resources.

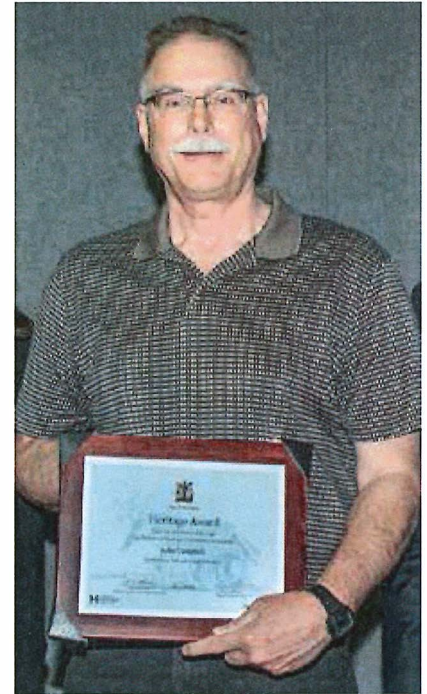
In 2018, the Commission provided feedback on a number of development projects within the Steveston Village Conservation Area. The Commission also reviewed and provided comments on the Steveston Village Heritage Conservation Grant Program update.

The Richmond Heritage Commission continued in its mandate to help build capacity and heritage awareness in the community through events and education and will continue to advance the promotion of heritage throughout the City in the future.

The Richmond Heritage Commission oversaw the nomination process for the Richmond Heritage Awards. The 2018 Richmond Heritage Award recipients are:

- Mr. Reiner Siperko and Mr. Bob Hodder for the retention and re-use of the original concrete murals from the old Gulf and Fraser Fisherman's Credit Union in the new mixed-use development called "The Kimura Building."
- Steveston Historical Society for its annual walking tour vignettes program with Hugh McRoberts Secondary School drama students.
- Mr. John Campbell for his on-going efforts and dedication to develop two social media programs: *Friends of the Richmond Archives* Facebook page and *Outside the Box* blog.

The Richmond Heritage Commission continued its financial support of the Richmond Heritage Fair, the Oral Histories project and Doors Open Richmond 2018. Heritage Commission members were engaged as adjudicators at the Heritage Fair, asking questions and providing feedback to competing students and presenting awards.



John Campbell, Social Media Coordinator for the Friends of the Richmond Archives, was one of four recipients of the 2018 Richmond Heritage Awards.
Tharaka Mapalagama



Richmond Museum Spring Break Camp
participants visited the City of Richmond
Archives, March 21, 2018.

Richmond Archives

The City of Richmond Archives is the official repository for the records of the City of Richmond's municipal government. The Archives also acquires records through donation from individuals, families, organizations and private companies.

The Archives' holdings include approximately one kilometre of textual records, 170,000 photographs, 20,000 maps and plans and over 500 sound and moving image recordings. In 2018, the Archives acquired 44 new donations of records from City departments, individuals, companies and community organizations.

There were 1,583 Archives reference requests in 2018. Approximately 29 per cent of research requests originated from City staff in support of corporate functions. The remainder represented a wide variety of research interests and needs, including local businesses, community groups, environmental and property researchers, students, public artists, writers, filmmakers and family historians. The results of this research and collaboration can be seen in presentations, university projects, exhibits, public art projects, displays, magazines, books, newspapers and TV programs locally, nationally and internationally.

Additionally, City of Richmond Archives' volunteers completed almost 1,362 hours of service.

DIGITAL INITIATIVES

In 2018, the Archives' social media channels on Facebook, YouTube, Historypin and the blog *Outside the Box* garnered 34,347 views and 602 new followers, likes and subscribers.

The Archives' web pages and online search database continue to provide 24/7 digital access to our customers. In 2018, the Archives' volunteers scanned 1,519 images as a part of the ongoing digitization program. Also this year, over 500 issues of the *Richmond Review* were added to the online search database. Now every issue of the *Richmond Review* from 1932–1965, approximately 1,700 in total, can be explored online from the comfort of home.

FRIENDS OF THE RICHMOND ARCHIVES

The Friends of the Richmond Archives is a non-profit society established to promote and support the activities of the City of Richmond Archives. At the end of 2018, the society had 218 members.

During the year, the Friends provided funding and volunteers for projects and programs at the Archives, organized the annual Archives Tea and carried out a Community Exhibit program. They participated in various community events, including the Richmond High School 90th Anniversary, Richmond Chinese Community Society Arts and Cultural Festival, Steveston Salmon Festival and Remembrance Day reception at City Hall.

“The Archives is, for the record, all kinds of awesome.”



Front page of the Richmond Review, July 4, 1963.

Olympic Experience at the Richmond Olympic Oval

Richmond is home to North America's first Olympic Museum, located at the Richmond Olympic Oval. The Olympic Experience (ROX) reignites the excitement of the Olympic Games and educates visitors in the science, art, culture and power of sport. The 15,000 square foot interactive exhibition is located on all three levels of the oval.

ROX Program and Event Highlights

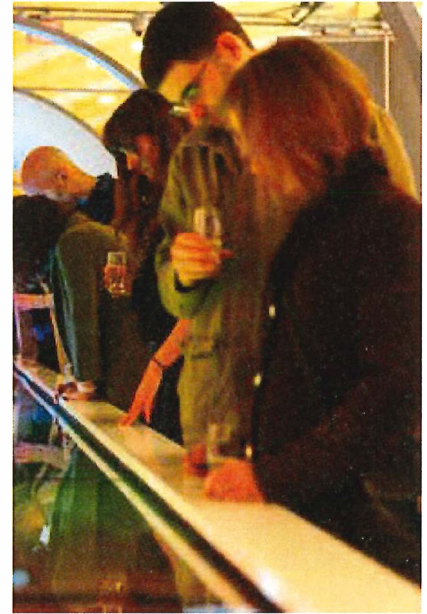
Visits to the ROX continue to grow at a steady rate and exceeded 36,000 visitors in 2018, representing a 20 per cent increase over the previous year. Some of the growth can be attributed to the innovative programming highlighted below:

- The education program, encompassing Olympic Oval sport activities, building tours and Olympic Experience programs hosted thousands of participants in 2018 including 300 youth from Gathering Our Voices aboriginal youth conference.

ROX Volunteers at the Podium Weekend program with Olympian Shallon Olsen.



- To celebrate Family Day on February 13, the Olympic Oval provided free admission for a variety of sport activities and the Olympic Experience museum. There were over 1,300 people in attendance.
- During the 2018 Winter Games, the ROX hosted a viewing party for Olympic Oval members.
- The ROX hosted three different shows (climbing, skiing, outdoor adventure) of the Vancouver International Mountain Film Festival (VIMFF) in February, then in November hosted a Best-of-the-Fest Tour event featuring a selection of the best films from the entire festival.
- For the first time the ROX participated in Doors Open Richmond in June and the National Culture Days celebration in September.
- Over four different Saturdays in the summer, a Podium Weekend program featuring two Olympic Athletes on each day gave visitors the chance for a meet and greet, plus a photo op with the 2010 Olympic podium and replica Olympic medals.
- Seasonal activities were held for holidays including an *Eggstrivia Easter Egg Hunt* and Trick-or-Treating with four-time Olympian Nikola Girke.
- During spring and winter break, promotions were offered giving children free admission (with a paid adult) plus a simulator challenge with the opportunity to win prizes.
- Annual Olympic Day for schools hosted in partnership with the Canadian Olympic Committee activates the whole Olympic Oval and Olympic Experience. There were over a dozen Olympians at the event engaging with students.
- Throughout the summer and fall, the ROX theatre featured a movie series of Hollywood films including classics such as *E.T.* and newer releases like *Ready Player One*.
- The ROX theatre has been opened for complimentary viewing of special sporting events including Olympic Winter Games, World Cup Soccer, Stanley Cup Playoffs and Major League Baseball Playoffs.
- In November, the ROX hosted its first adult-only event, *Night at the Museum: BC Ale Trail Edition* featuring five breweries from the Richmond, New West, Delta, Surrey, BC Ale Trail itinerary.



Attendees enjoyed the touch table exhibit in the ROX at the inaugural Night at the Museum Event.

“

The more I volunteer there, the more I enjoy and love it there.

”

Gulf of Georgia Cannery National Historic Site

The Gulf of Georgia Cannery National Historic Site of Canada is operated by the non-profit Gulf of Georgia Cannery Society on behalf of Parks Canada. While 2017 saw double the usual visitation due to free admission at Parks Canada sites for Canada150, in 2018, the Cannery surpassed the previous attendance record (not including 2017) with 66,000 visitors. Through school and group programs, annual events and public programming, the Cannery shares the story of Canada's west coast fishing history and the significance of the village of Steveston role in the growth of BC's commercial fishing industry from its early beginnings in the late 1800s.

EXHIBITS

The Society produced and premiered a new introductory film in May 2018 with a Canada150 grant from the Province of British Columbia. Ebb & Flow: Turning Points in the History of West Coast Fishing, a 25-minute documentary film, included interviews with members of the local commercial fishing industry, past and present. It is available for viewing both in the Cannery's Boiler House Theatre and online.

In 2018, a new exhibit Pacific Herring: The Fish that Feeds the Coast was installed at the entrance of the permanent Herring Reduction Plant Exhibit. The new entryway features a video by the Hakai Institute Herring Beauty, with panels depicting the significance of the herring fishery to Canada's West Coast and a timeline of the industry from 1876 to present day.

Fishermen's Park in front of the Cannery with July 1 Canada Day crowds.
Gulf of Georgia Cannery Society



SCHOOL AND GROUP PROGRAMS

School and group programs play an important role in the Cannery's mission to preserve and promote the history of Canada's west coast fishing industry. Educational programs feature the big ideas and core competencies found in the newest Social Studies, Science and First Nations Studies in BC's curriculum. Guided tours and other customized programs were offered to groups including English Language Learners, Seniors and Commercial Tours. School and group Programs were delivered to over 9,300 participants in 2018.

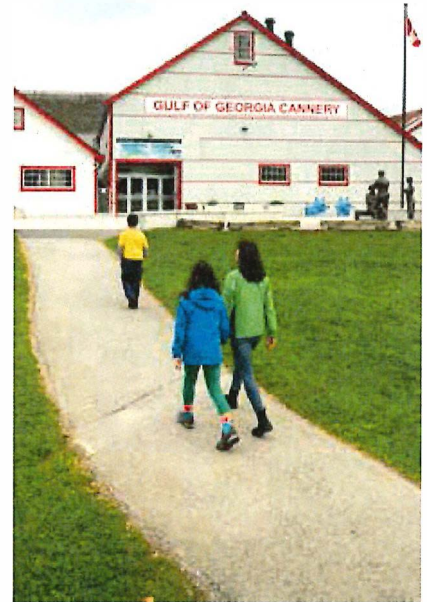
EVENTS

Special events drew over 26,000 visitors to the Cannery in 2018. Annual events such as The Pull of the Net Multicultural Celebration in May, the summertime Music at the Cannery outdoor concerts and the wintertime Cannery Farmers' Market, continued to draw visitors from both within the local community and beyond. Seasonal family events with a unique Cannery/West Coast fishing theme, including Easter at the Cannery and Halloween's The Haunted Sea, attracted young families to the site, along with a new event offered on October 6—Salmon Science Expo—coinciding with the Cannery's Parks Canada free admission day (new for 2018).

Many of the Cannery's annual events were presented in cooperation with local partners and community groups, whose expertise and contributions made the following family-friendly events possible:

- National Indigenous Peoples Day, presented in partnership with Connections Community Services and Pathways Aboriginal Society, is an annual celebration of local Indigenous heritage and culture. In addition to dance and musical performances, story-telling and crafts, a "Bannock Bake-Off" was held for the first time, with the winning recipe chosen by Chef Maluh (Marlene Hale).
- Canada Day, with the City of Richmond and Steveston Salmon Festival, included free admission to the Cannery saw almost 5,000 visitors inside the site.
- *Rivers End Fisher Poets*, with local fisherman Wilfred Wilson and friends, who presented an afternoon of poetry, story and song about life as a west coast commercial fisherman, for the third year in a row.
- Pirate Weekend at the Cannery, presented by Richmond's Shady Isle Pirates, who volunteered their time to entertain kids of all ages with pirate-themed activities, story-telling and song during this popular weekend event.
- The annual Steveston Festival of Trees, presented in partnership with Steveston Merchants Association, saw 14 local groups and merchants in a friendly competition to decorate festive trees on display inside the Cannery for the month of December.

In addition to assisting with public programs, exhibits and collections, the Cannery's special events depend largely on the contribution of volunteers; in 2018, 110 volunteers contributed 3,450 hours to the Society.



The Gulf of Georgia Cannery National Historic Site in Steveston village.
Parks Canada

Visitor Surveys

To better understand our visitors and plan for the future, the Richmond Museum, Britannia Shipyards, the Steveston Tram and Steveston Museum developed a short standardized, digital questionnaire.

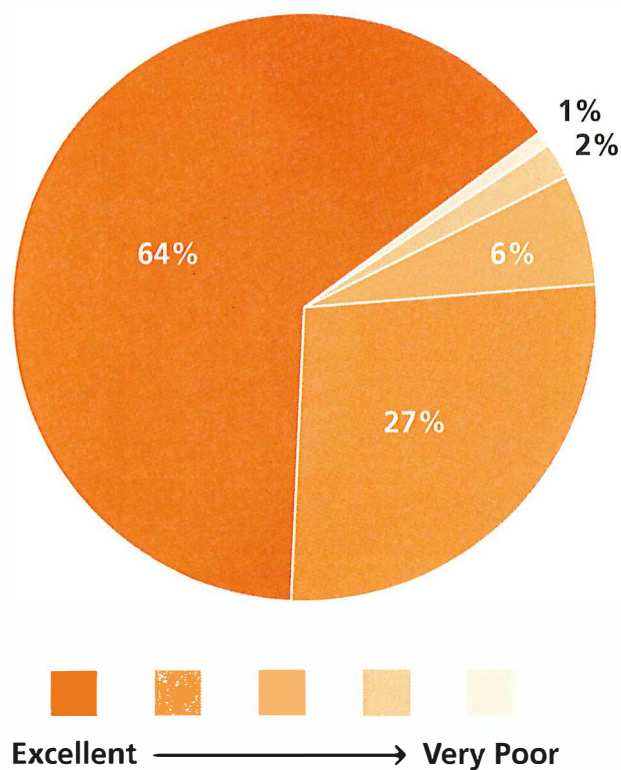
More than 1800 visitor surveys were collected throughout the year, showing the following:

- Responses were overwhelmingly positive
- **91% of visitors rated their experience as a 4/5 or higher**
- **29% of visitors were Richmond residents**
- **30% of visitors were from Metro Vancouver**
- How visitors learned about our sites
- What visitors found most engaging during their visit and what they would like to see more of in future visits

The results of the 2018 surveys will assist with future program and exhibit planning. Visitor surveys will continue in 2019.

VISITOR EXPERIENCE RATINGS

More than 91 percent of visitors rated Museum and Heritage Service facilities as very good or excellent in 2018.

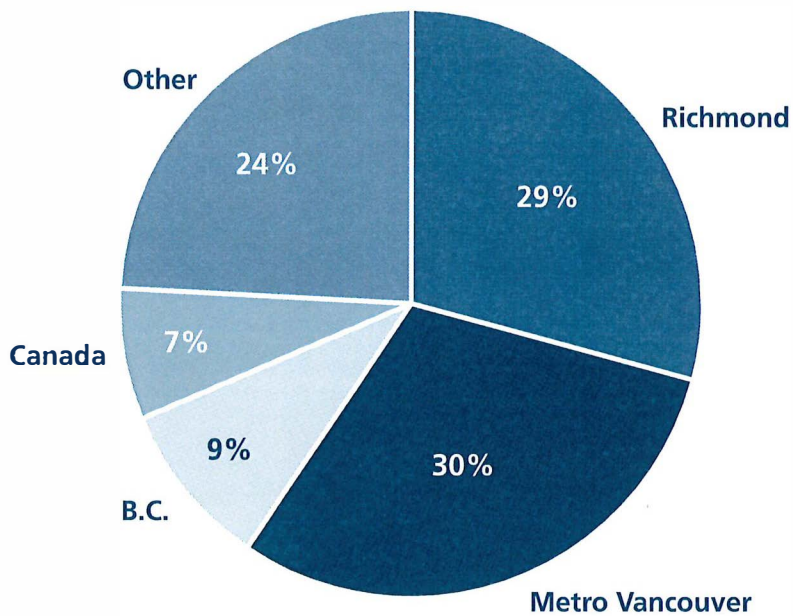


Attendance Statistics

Britannia Shipyards National Historic Site	156,490 visitors
London Heritage Farm	7,850 visitors
Richmond Museum	44,708 visitors
Steveston Tram	55,007 visitors
Steveston Museum	37,200 visitors

PRIMARY RESIDENCE OF VISITORS

Close to 60% of our visitors are from Metro Vancouver (including Richmond) and almost 70% are from British Columbia. Close to one quarter of our visitors are from overseas and the United States.





City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1
Telephone: 604-276-4000
www.richmond.ca



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
From: Kim Somerville
Manager, Community Social Development
Date: March 11, 2019
File: 07-3400-01/2019-Vol 01
Re: **2015–2020 Seniors Service Plan: Active and Healthy Living - 2018 Update**

Staff Recommendation

1. That the staff report titled, “2015–2020 Seniors Service Plan: Active and Healthy Living – 2018 Update” dated March 11, 2019, from the Manager, Community Social Development, be received for information; and
2. That the 2015–2020 Seniors Service Plan: Active and Healthy Living - 2018 Update be distributed to key stakeholders and posted on the City website.

Kim Somerville
Manager, Community Social Development
(604-247-4671)

Att. 2

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Arts, Culture & Heritage Recreation Services	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The 2015–2020 Seniors Service Plan: Active and Healthy Living (Seniors Service Plan) was developed to address the needs of an important and growing demographic of residents aged 55+ years. The Seniors Service Plan provides a framework with goals and actions for the planning and development of services and programs to meet the unique and changing needs of Richmond’s seniors population.

The following five strategic directions include items for action and associated timelines for completion:

1. Communication and Awareness — Communication with seniors is timely, effective, and appropriately delivered and received;
2. Responsive and Relevant Services — Programs and services are developed based on best practices, direct consultation and program evaluation to reflect changing needs and priorities;
3. Respect, Inclusion and Sense of Belonging — There is a citywide focus and understanding of seniors’ needs and wants. Seniors are celebrated and recognized as valued community members;
4. Coordinated Service Delivery — The City works with partners including Community Associations and community organizations to ensure services to seniors are coordinated citywide; and
5. Targeted Training and Professional Development — City staff, volunteers, and Community Partners are aware of the most current, evidence-based information related to seniors programs and services.

This report presents the 2015–2020 Seniors Service Plan: Active and Healthy Living - 2018 Update to Council for information.

This report supports the 2013–2022 Social Development Strategy’s Strategic Direction #3: Address the Needs of an Aging Population.

Action 7 – Implement, monitor, and update the Older Adults (Seniors) Service Plan.

This report supports the 2018–2023 Community Wellness Strategy’s Focus Area:

#1: Foster healthy, active and involved lifestyles for all Richmond residents with an emphasis on physical activity, healthy eating and mental wellness.

This report supports the 2019–2024 Recreation and Sport Strategy’s Focus Areas:

#2: Engaged Community: Recreation and sport opportunities are accessible, inclusive and support the needs of a growing and diverse population in Richmond.

#3: Physical Literacy and Sport for Life: Richmond residents have the fundamental movement skills, competence, confidence and motivation to move for a lifetime.

This report also supports the 2015–2020 Seniors Service Plan Direction #4: Coordinated Service Delivery:

The City works with partners including Community Associations and community organizations to ensure services to seniors are coordinated citywide.

Analysis

The 2015–2020 Seniors Service Plan: Active and Healthy Living - 2018 Update (Attachment 1) highlights the progress made towards the five strategic directions and the achievement of numerous outcomes and actions.

The Seniors Service Plan showcases the important role the City and Community Partners play by working together to meet the needs of an increasing number of seniors and to support them to remain healthy, active, engaged and connected in their communities.

Highlighted Achievements for 2018

The following highlights some of the 2018 achievements:

Direction #1: Communication and Awareness

- Seniors were kept aware, knowledgeable and connected through various technology classes;
- A variety of education and information workshops were offered at community centres across Richmond and focused on prevention, future planning and empowering seniors; and
- Seniors who may not visit community centres were connected with programming through targeted community outreach.

Direction #2: Responsive and Relevant Services

- An Age-Friendly grant was received to create a Dementia-Friendly Community Action Plan that focused on the inclusion of people living with dementia;
- Intergenerational programming connected all ages through a variety of events and activities including a grandparents and youth cooking class and knitting lessons taught by seniors; and
- Meaningful volunteer opportunities continued to provide seniors with ways to share their experiences and knowledge and to be active, productive members of the community.

Direction #3: Respect, Inclusion and Sense of Belonging

- Improved access and a reduction of barriers to programs and services were provided through partnerships with various community organizations to deliver free seniors legal clinics and library resources to the homes of seniors 55+ and residential facilities;
- Supported outreach programming delivered by the City, several Community Associations/Societies and organizations such as the Alzheimer Society of B.C. and Vancouver Coastal Health provided 291 at-risk, frail and isolated seniors in Richmond an opportunity to connect to their communities; and
- Seniors were celebrated and acknowledged through arts and culture opportunities including the Minoru Seniors Legacy Stories Public Art Project and the Together Public Artwork displayed in front of the new Minoru Centre for Active Living.

Direction #4: Coordinated Service Delivery

- Partnerships between the City, Community Associations/Societies and other organizations continued to ensure services to seniors were coordinated city-wide;
- Over 70,000 seniors 55+ years participated in registered programs in City facilities including community centres, parks, and the Richmond Cultural Centre; and
- Swimming opportunities for seniors continued to be popular with a total of 7,071 55+ swim passes sold and used 284,719 times. In addition, there were 10,200 drop-in swim uses by seniors 55+ years.

Direction #5: Targeted Training and Professional Development

- The Richmond Seniors Advisory Committee and Minoru Seniors Society Board continued to offer seniors in Richmond an opportunity to keep informed and aware of current information related to seniors programs, services and various civic matters;
- The annual Positive Aging Campaign featured images and quotes of seniors with younger generations and were displayed at City Hall and various community centres in Richmond; and
- City and Association/Society staff and volunteers who work with seniors were kept informed and knowledgeable through regular monthly meetings, targeted connections through outside networks and attendance at various educational conferences.

The 2018 highlights show the progress towards the achievement of actions outlined in the 2015–2020 Seniors Service Plan: Active and Healthy Living. The five strategic directions in the Seniors Service Plan continue to provide a framework that guides the planning and development of programs and services that address the needs of an important and growing population of those aged 55+ years in Richmond.

A summary of the progress made on the Seniors Service Plan actions is available in Attachment 2.

Financial Impact

None.

Conclusion

The City and Community Partners continue to work collaboratively to address the service needs of seniors in Richmond and achieve progress towards the 2015–2020 Seniors Service Plan: Active and Healthy Living.

The City is committed to the health and well-being of seniors in Richmond and towards furthering the vision for the City to be a nurturing, connected community that promotes healthy and active aging.



Debbie Hertha
Seniors Coordinator
(604-276-4175)

- Att. 1: 2015–2020 Seniors Service Plan – 2018 Update
2: 2015–2020 Seniors Service Plan – Status of Actions

City of Richmond

2015–2020 Seniors Service Plan: Active and Healthy Living

2018 Update

Community Services Division



Introduction

The 2015–2020 Seniors Service Plan was developed to address the service needs of the important and growing demographic of those aged 55+ years living in Richmond. The goal of the plan is to ensure that effective, meaningful and appropriate services, programs and opportunities are provided to seniors and acts as a guide for those who work with seniors in Richmond. The plan was developed collecting best-practice information from other jurisdictions in Canada, exploring related research, and conducting extensive community consultations with seniors, key stakeholders and community partners. The framework of the 2015–2020 Seniors Service Plan (see page 2) consists of five strategic directions, with associated objectives, outcomes and items for actions.

This 2018 Update showcases the progress made towards the actions in the 2015–2020 Seniors Service Plan: Active and Healthy Living. The City of Richmond, Community Associations/Societies and other Community Partners continued to develop and improve programs and services to meet the needs of the growing number of diverse seniors in Richmond. These vital partnerships resulted in numerous benefits to the community of Richmond.

Seniors were involved and engaged through accessible and relevant programs, events and activities offered throughout the community. The needs of at-risk, frail and isolated seniors were met through specialized outreach programming, bus transportation, programs and services offered in other languages and programs delivered on-site to where seniors live and gather. Ensuring participation of all seniors was met by various mediums including technology training, informational workshops, presentations and displays at existing events around the city. Seniors were given many opportunities to share their skills and knowledge through purposeful intergenerational and volunteer opportunities and recognized and celebrated through special events and activities.

The progress made in 2018 through collaboration and partnerships between the City, Community Associations/Societies and other Community Partners supported the vision of the 2015–2020 Seniors Service Plan for the City of Richmond to be a nurturing, connected community that promotes healthy and active aging.

Table of Contents

Introduction.....	1
Seniors Service Plan Framework.....	2
Direction 1: Communication and Awareness.....	3
Direction 2: Responsive and Relevant Services	7
Direction 3: Respect, Inclusion and Sense of Belonging	11
Direction 4: Coordinated Service Delivery	15
Direction 5: Targeted Training and Professional Development...	18
Conclusion	20

2015–2020 Seniors Service Plan Framework



1

Communication and Awareness

OBJECTIVE: Communication with seniors is timely, effective and appropriately delivered and received.

OUTCOMES:

- Increased awareness and knowledge among seniors and their families (e.g. under informed seniors, caregivers, diverse populations, frail, isolated, etc.) of programs and services available.
- Promotional materials for family focussed events encourage participation of seniors.
- Improved knowledge of health and wellness benefits.

Seniors and their families informed about programs and services available

- **Move for Health Week:** Promotional materials for this family event held in May 2018, depicted photos that encouraged participation from all age groups including seniors. Move for Health Week increased awareness of ways seniors can stay active through offering more than 20 free programs at various community centres in Richmond with an opportunity to book a one-on-one consultation with a certified fitness specialist to customize a personalized plan to get active.
- **WHAM (Wellness, Health and More) Seniors Fair:** 100 participants attended this informative seniors fair in August 2018, delivered in partnership by Richmond Cares, Richmond Gives, City of Richmond, West Richmond Community Association and Vancouver Coastal Health.
- **Summer WESTFest Family Fair:** Seniors Services staff were invited to host an information table at this annual family event held in August 2018. This opportunity was successful and staff were able to connect and engage with attendees of all ages and inform them of the wide range of programs and services available for seniors in Richmond.

move for **HEALTH IS ...**



taking a yoga class, because it helps me get 150 minutes of physical activity every week!

Move for Health Week
Saturday, May 12 – Friday, May 18, 2018

Try 3 or more of **50+ FREE** or **LOW COST** activities throughout the week, and enter to win one of 10 \$50 Gift Cards for any City of Richmond recreation facility.

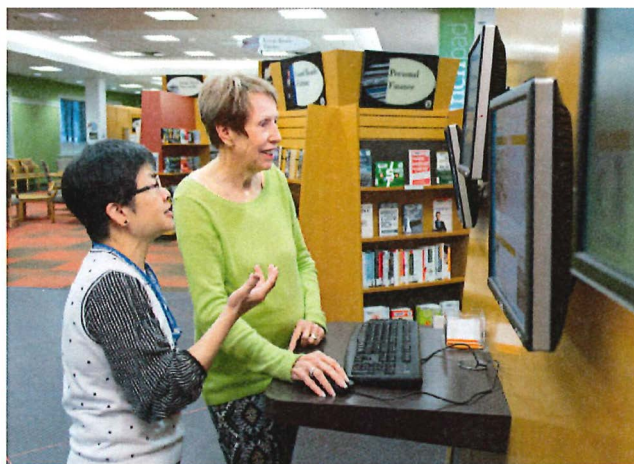
www.richmond.ca/moveforhealth



Increased awareness and knowledge to improve safety, health and well-being

Keeping seniors aware and knowledgeable through Digital Literacy

- Digital Literacy courses helped to support seniors to access information, register for programs and increase social connections with others utilizing a number of forms of technology.
- A total of 49 Digital Literacy sessions at the Richmond Public Library introduced 592 seniors to the latest technology devices with sessions offered in English, Cantonese and Mandarin.
- Smart Phones, Tablets and Laptops: Learn from Youth sessions were offered free of charge at several community centres and allowed seniors to meet one-on-one with youth to learn about text messaging, applications (Apps), Global Positioning Systems (GPS) and Skype.

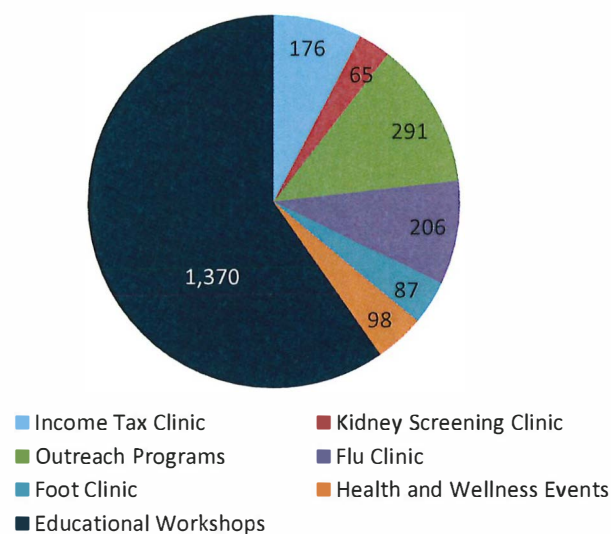


Education and Information Workshops equip seniors with information, resources and tools they need to stay safe, healthy, well and connected in the community for as long as possible.

Community centres partnered with various health professionals, local Physicians and Pharmacists, businesses and non-profit organizations to deliver free workshops. Many workshops offered in 2018 focused on prevention, future planning and empowering seniors including:

- Hard Conversations: Driving & Family Dynamics
- Transit Safety for Seniors
- Natural Ways to Improve Sleep
- Life Saving Self-Defense
- Navigating the Housing Dilemma
- Art Therapy For Mindfulness
- Retirement Preparation 101
- Pride Goes Before the Fall

55+ Participation in Health, Wellness and Information Opportunities in Richmond

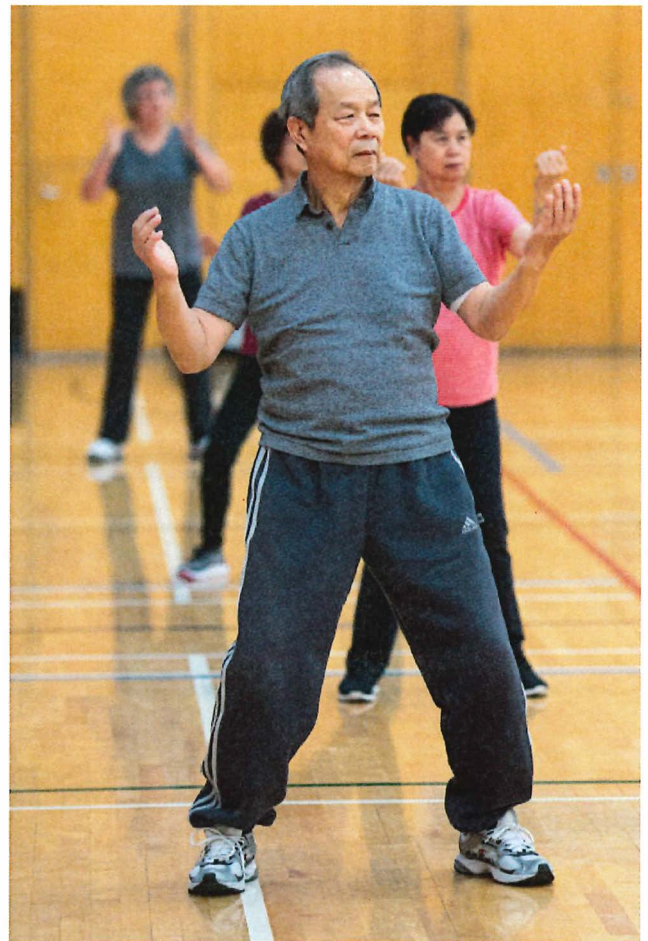


Reaching those who speak languages other than English

Community centres offered a variety of programs targeted to seniors with diverse backgrounds. Programs in 2018 focused on physical activity, wellness and educational opportunities for seniors offered in different languages including:

- Osteofit for Better Bones (Cantonese/Mandarin)
- iPhones and iPads (Cantonese)
- Spanish Conversation
- English Tutoring for Beginners
- Japanese Tablet Club
- Sit and Be Fit (Cantonese/Mandarin)
- Medication Management (Cantonese)
- French for Travellers
- Yoga in Japanese

English Language Exchange: a unique 8-week program offered at City Centre Community Centre offered participants a chance to use phrases and interactive conversations in themed visits to the shopping mall, grocery store, fitness centre and other informal group environments.



Outreach to where Seniors Live and Gather

- Library staff reached out to 397 seniors in their homes and where they socialize to provide programming and information about library services including Kiwanis Towers, South Arm United Church and Minoru Residence.
- Seniors Services staff continued collaboration with Cedarwood Seniors Independent Housing operated by Metro Vancouver Housing Corporation to support the Housing Coordinator to organize programs and services for their frail and isolated residents. Information sessions included presentations by key community partners including Richmond Cares, Richmond Gives, CHIMO Community Services, Minoru Seniors Society, Richmond RCMP, Richmond Fire Department, PRCS - 64 Skills for Seniors and PriceSmart Pharmacy.

Presentations, Information Displays & Tours to Inform the Public of Richmond Senior Services

- Tour and information session for Langara Gerontology Students at Minoru Place Activity Centre.
- Displays at iCON Chinese Health Forum (interCultural Online Health Network) on Chronic Disease Management, Summer WestFest at West Richmond Community Centre, 4th Annual Forever Young 55+ 8K at Richmond Olympic Oval and Summer Wellness, Health and More (WHAM) Information Fair at West Richmond Community Centre.
- Presentation to Langara Recreation Leadership Students and at Cedarwood Independent Seniors Housing as part of Metro Vancouver pilot project on Community Wellness.



2

Responsive and Relevant Services

OBJECTIVE: Programs and services are developed based on best practices, direct consultation and program evaluation to reflect changing needs and priorities.

OUTCOMES:

- The needs of underserved segments of the seniors population (e.g. men, hard-to-reach) are met through the offering of a wide range of program and service opportunities.
- Intergenerational understanding among program participants and the community is enhanced.
- Programs and services reflect the diversity of the seniors demographic group (e.g. function, age, ethnicity).
- A wide range of volunteer opportunities are provided to support seniors to be active, productive members of the community.

Dementia-Friendly Community Action Plan

An Age-friendly Communities grant of \$25,000 was received from the Union of BC Municipalities (UBCM) to create a Dementia-Friendly Community Action Plan for Richmond that focuses on the inclusion of people living with dementia, ensuring support and accessibility for all residents. The plan also furthers actions in the 2015–2020 Age-Friendly Assessment and Action Plan for Richmond. The Dementia-Friendly Community Action Plan will be completed and presented to Council in 2019.

Project activities included:

- A Working Group & Stakeholder Committee meetings.
- An Online survey and community engagement through LetsTalkRichmond.ca.
- Focus groups organized for both staff and the public including two groups specifically offered for caregivers.
- One focus group included a Walking Interview component led by two people living with dementia who identified barriers in the built environment during a short walk in the city centre area.
- A Community Forum invited the public to learn about dementia-friendly communities and listen to a project update, speakers and presentations, and visit community information and resources tables.
- To ensure accessibility, focus groups were offered in various locations throughout Richmond and bus transportation and translation was offered to those who were unable participate otherwise. In addition, printed copies of the survey were emailed, mailed or hand delivered upon request for those unable to access it online.



Here's your opportunity

to share your thoughts and ideas on how to make Richmond a Dementia-Friendly Community.

June 4–July 1, 2018

Visit LetsTalkRichmond.ca



Connecting with Hard-to-Reach Populations

Targeted Programming Increases Men's Connection with their Community

Community centres offered a variety of programs for men aged 55+ years including:

- Just for Men – Health Talks
- Just for Men – Feed that Inner Chef Cooking Classes
- Just for Men Sessions
- Hanging with the Guys Social



Vancouver Coastal Health (VCH) Support Men's Health

Minoru Seniors Society received grant funding from Vancouver Coastal Health (VCH) to develop and expand the men's group, *Hanging with the Guys*, offered at Minoru Place Activity Centre. A total of 37 men participated in the project with 25 men taking part in the group for the first time. Participants continued to meet throughout the year with a goal of developing a regular group at the centre. The Minoru Seniors Society was awarded a second grant to further the work that was undertaken.

Intergenerational Programming Creates Understanding Among Participants

• Micromoon Fest at West Richmond

Community Centre was offered for the first time as an intergenerational summer outdoor activity. The event attracted over 100 participants, many of which were seniors, and included 20 drummers who are seniors that entertained participants of all ages.

• Seniors Knitting Group at South Arm

Community Centre donated money to the South Arm Youth Camping Trip and books for pre-school and out-of-school care groups.

• Learn from a Senior Knitting Lessons at

West Richmond Community Centre had youth construct simple projects including headbands and purses with the help of a senior. Sessions were free with a Youth Facility Pass.

• Book Buddies at South Arm Community

Centre had volunteer seniors go into the pre-school (bi-weekly) to read to the children.

• Sharing Farm Social Club, a project of the

Sharing Farm Society, brought seniors and youth together in a farm setting to harvest vegetables for the Richmond Food Bank.

• Grandparents and Youth Cooking Class at

City Centre Community Centre was offered in partnership with Family Services of Greater Vancouver and connected grandparents and youth while creating nutritious meals together.



UBC Pharmacy Students

In order to fulfil community placement requirements, 2nd year UBC Pharmacy Students were placed at Minoru Place Activity Centre in the Wellness Connections program, an 8-week outreach program targeting at-risk, vulnerable and isolated seniors in the community. The students provided one-on-one support for participants, encouraging full participation in gentle exercise, social activities and a shared meal. This partnership was overwhelmingly positive: Wellness Connections participants enjoyed the relationships built with the students and the students appreciated the opportunity to learn about the needs of seniors and the positive impact of community level outreach programming.

"The program allowed me to understand the social needs of the senior population and how community organized health promotion programs could really make a difference. I could definitely apply the skills that I gained here at Minoru such as communication skills with the seniors in my future practice as a Pharmacist."

2nd Year UBC Pharmacy Student

Programs and Services Reflect the Diversity and Changing Needs for Seniors in Richmond



Minoru Centre for Active Living

The new Minoru Centre for Active Living (MCAL) will open in 2019 replacing and expanding the functions of the existing Minoru Place Activity Centre (Seniors Centre) as a centre of excellence for active living and wellness for residents of all ages.

In 2018, public consultation and engagement was completed with community partners, current facility users and members of the community, which resulted in new program initiatives and refinement of existing programs and services designed to meet identified needs of a diverse and growing population of seniors. Seniors programs and services will continue to be offered in partnership with the Minoru Seniors Society (MSS) with key elements including expanded hours of operation (early mornings, evenings and weekends), a new and specialized wellness room

caregiver support programs, expanded and specialized dance and arts offerings, drop-in opportunities and potential for joint programming with the Aquatics and Fitness Programs.

Other features of the 33,000 sq. ft. Seniors Centre include:

- Fireside Lounge
- Billiards Room
- Cafeteria and commercial kitchen, with bistro for the general public
- Multipurpose rooms of varying sizes
- Music Room
- Woodworking Shop
- Arts Studio
- Wellness Room



Snapshot of 55+ Volunteers in the City

In 2018, 236 volunteers aged 55+ years volunteered throughout the city.

Minoru Place Activity Centre had 206 volunteers contribute 36,237 hours of services in 86 opportunities in 2018.

Countless others contributed hours volunteering through many opportunities in Richmond including Council appointed Advisory Boards, Community Association and Society Boards and Special Events.

Fitness Classes for a range of physical abilities:

Community facilities offered a variety of specialized programs for seniors with limited mobility and/or frailty including:

- Nordic Pole Walking for Chronic Conditions
- Indoor Walking Group
- Balance and Falls Prevention
- Chair Yoga
- Indoor Cycling for those with Parkinson's
- Dance Variety for Better Mobility
- Floor Curling
- Stay Strong for Life

Volunteer Opportunities Provide Seniors with a Way to Share their Experience and Knowledge

Music Works brought younger, active seniors together with isolated and vulnerable seniors and provided meaningful volunteers opportunities at West Richmond Community Centre including roles as program hosts, drumming and ukulele mentors. Seniors who participated in ukulele groups volunteered in outreach programs leading sing-a-longs and teaching sessions at Friday Night Live at Minoru Place Activity Centre, Steveston Farmer's Market and several community centres and residences for seniors in Richmond.



3

Respect, Inclusion and Sense of Belonging

OBJECTIVE: There is a citywide focus and understanding of seniors' needs and wants. Seniors are celebrated and recognized as valued community members.

OUTCOMES:

- Seniors' needs are met by a range of culturally appropriate and relevant programming.
- Diverse seniors have a conduit to share their knowledge and skills within the community.
- City buildings have welcoming spaces to support unstructured gatherings.
- Improved access and reduction of barriers for frail and isolated seniors (e.g. transportation to community programs, Recreation Fee Subsidy Program).
- Consistency in terminology, that is reflective of this segment of the population, is established.
- Seniors are positively portrayed in all City promotional material and communications.
- An informed community that respects the contributions and needs of seniors.

Improved Access and Reduction of Barriers

Recreation Fee Subsidy Program: As of July 1, 2018, adults including seniors 55 years and over became eligible for subsidy under the revised Recreation Fee Subsidy Program. For 2018, a total of 214 out of 1,013 or 21 per cent of total applicants were seniors.

Accessible Collections at Richmond Public Library included large print books, audiobooks or collections with adjustable text size were available to those with learning, physical or visual disabilities and who cannot access conventional print material. Books, magazines and newspapers were in accessible formats for customers with print disabilities. Customers could also receive these in the mail or electronically on their computers and other devices.

A new self-serve **Library book dispenser** was launched at Hamilton Community Centre ensuring all residents including seniors and those with limited mobility have better access to the latest books seven days a week.

Tech Buddies, a Richmond Public Library program, provided one-on-one technology learning for seniors, facilitated by seniors, for those who may not be able to participate in the library's in-branch digital literacy programs. In 2018, 10 senior volunteers facilitated 21 sessions with 99 seniors in attendance.



Home Delivery Services brought library resources to 37 customers in their homes, residential facilities or hospitals who are unable to visit the library due to disability, illness or injury. Books and other resources were also delivered to staff for programming and use by multiple residents.

Seniors Legal Clinics were offered at Minoru Place Activity Centre, in partnership with Seniors First BC, to seniors who are not able to access legal help elsewhere due to low income or other barriers.

Community Leisure Transportation (CLT) services supported a number of year-round trips and tours for seniors and provided participants with safe and supported opportunities to visit various locations with their peers. CLT Bus transportation services offered various user groups in the community the use of a bus for programs or out trips including various Community Centre Association Societies, Richmond Chinese Community Society, Richmond Cares, Richmond Gives and seniors housing organizations such as Lions Park and Rosewood Manor.

A total of 5,990 passengers aged 55+ years participated in CLT trips in 2018 with the highest number of passengers being 800 in July. A Shopping Bus service was also offered by the CLT program to various buildings in Richmond with a high concentration of seniors which totalled 1,207 passengers in 2018.

"Loneliness is as bad for your health as smoking 15 cigarettes a day."

American Psychologist, Julianne Holt-Lunstad, Brigham Young University in Provo, Utah

Decreasing Social Isolation and Building Community Connections

Outreach Programming

Music and wellness outreach programs continued to offer 291 at-risk, frail and isolated seniors in Richmond a safe and supported opportunity to re-integrate back into the community with most offering specialized programming, lunch and transportation. Programs are jointly delivered by the City, West Richmond Community Association, Steveston Community Society, East Richmond Community Association, Minoru Seniors Society, South Arm Community Association, Alzheimer Society of B.C. and Richmond Addiction Services Society in various languages to reduce barriers in Richmond including:

- Wellness Connections (English/Cantonese/Mandarin)
- Music Works for Wellness – Movement and Social, Drumming and Ukulele
- Iki Iki Social (English/Japanese)
- Minds in Motion



Opportunities for Regular Social Gatherings

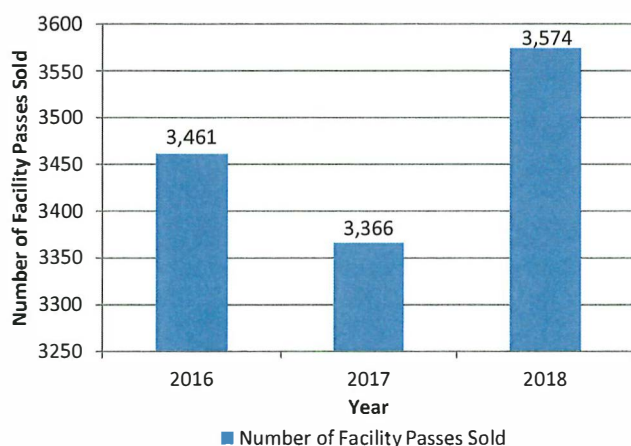
Community facilities offered a variety of opportunities to promote social connectedness including:

- Book Clubs
- Pet Visiting
- Coffee Clubs & Groups
- Movie Matinees
- Seniors Community Kitchens & Cooking Classes
- Crib and Coffee
- Scrabble Social
- Ted Talks
- Current Events & Coffee
- Special Event Dinners

55+ Facility Pass Usage in Richmond

Annual Facility Passes provide seniors with access to a variety of activities at community centres across Richmond. The pass provides participants with ample opportunities to meet their peers on a regular basis including activities such as Woodworking, Tai Chi, Drama Group, Book Club and Ukulele Circle.

55+ Facility Passes Sold per Year in Richmond

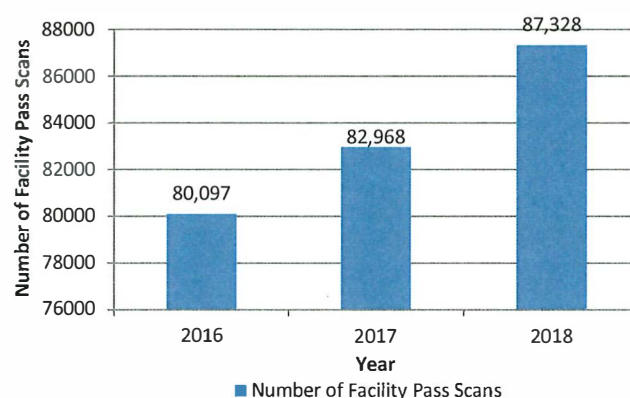


Facility pass usage and passes sold for seniors 55+ years increased at all community centres citywide. The increase may be attributed to:

- An increase in the number of seniors 55+ years in Richmond

- Passes purchased in anticipation of the opening of the new Minoru Centre for Active Living
- An increase in the variety and number of 55+ Facility Pass programs and services offered by community centres

55+ Facility Pass Usage per Year in Richmond



Culturally Appropriate and Relevant Programming

Community centres offered a range of inclusive events and programs for seniors including:

- Nikkei Japanese Seniors Luncheons
- Diwali and Vaisakhi Celebrations
- Mid-Autumn Celebration
- Chinese New Year
- Christmas Around the World
- Annual Rainbow Social (Pride Week)

Celebrating and Honouring Seniors

- Seniors Week was celebrated across the city with 605 participants who attended over 14 programs and events.
- Minoru Seniors Society offered a complimentary event for members over 90 years. There were 118 participants including caregivers.
- The City recognized National Seniors Day on October 1, 2018 by highlighting seniors' valuable contributions to families, workplaces, communities and society.

Celebrating and Acknowledging the Contributions of Seniors through Arts and Culture Opportunities

Community facilities offered a variety of arts and music programs including:

- Digital Storytelling
- Photo Walks
- Finding the Voice Within Workshop
- Celebrate the Music of the 1950's
- Amateur Writers
- Peking Opera
- Poetry Appreciation
- Line Dancing
- Artist Workshop
- Paint Night
- Woodcarving
- Memoir Writing

Minoru Seniors Legacy Stories Public Art Project – Looking Back, Looking Forward

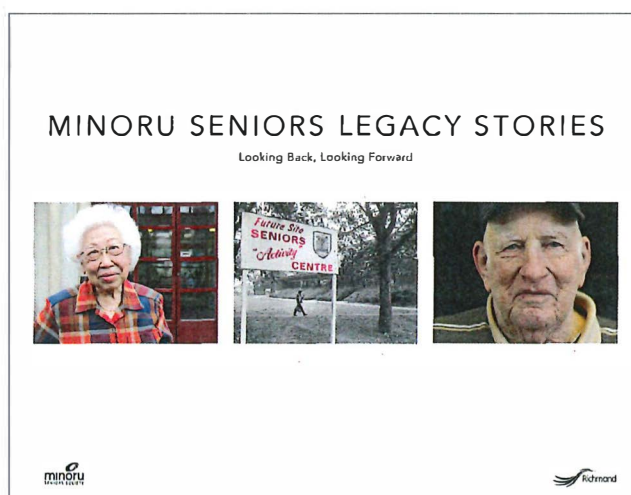
Artist, Catrina Megumi Longmuir and City Public Art staff, together with seniors at the Minoru Place Activity Centre, created a legacy for the Centre by gathering stories, creating collages, art and digital media/film pieces through workshops and one-to-one sessions. In advance of the upcoming move to the Minoru Centre for Active Living, this project documented the history and impact of the Minoru Seniors Society as told by its members. The Minoru Seniors Legacy Stories was unveiled to the public in 2018 featuring a 30 minute digital film including nine digital stories and over 60 portraits and biographies that were captured through the year-long Artist in Residence project.

Quotes from Legacy Project participants:

"Feeling blessed to be a part of this Legacy."

"Thank you for giving me the chance to document my pride in our Centre and in particular the Minoru Amateur Writers Group. I will treasure the DVD of the experience and so will my family I am sure."

"This has been a special experience."



Seniors Recognized and Valued Through *Together* Public Artwork

A new large-scale public artwork has been installed outdoors in front of the Minoru Centre for Active Living. The work by David Jacob Harder is called *Together*, and it is composed of 300 silhouettes, which include over 100 local seniors. The elements in steel are combined to form the shape of an adult and child. In the process of creating the work, the artist photographed community members who currently use the Minoru Precinct facilities including the Minoru Place Activity Centre, Minoru Aquatic Centre and Minoru Park as they were involved in a wide variety of activities. David spent several days meeting and getting to know several local seniors, their stories and through his photographs, hundreds of Richmond seniors are represented throughout the artwork. The piece is about community and the transference of knowledge from one generation to the next.

4

Coordinated Service Delivery

OBJECTIVE: The City works with partners including Community Associations and community organizations to ensure services to seniors are coordinated citywide.

OUTCOMES:

- Improved collaboration, information sharing, and transparency among partners to bring a coordinated and collaborative response to service delivery.
- Service delivery is enhanced through standardized referral processes and defined parameters on service boundaries.

Citywide Wellness Clinics

Monthly Wellness Clinics continued to be offered at eight locations throughout Richmond and reached 5,592 seniors through drop-in blood pressure checks and blood glucose testing, appointment based holistic health services including Shiatsu, Reflexology, and hand and foot treatments.

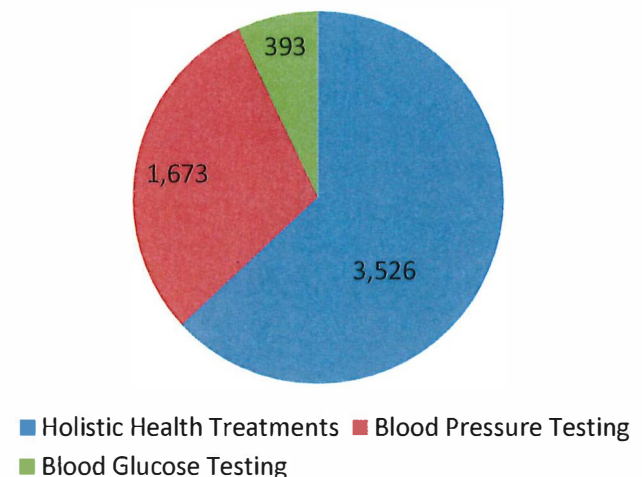
Kidney Screening Clinic

In 2018, Kidney Screening was added as a pilot program to Wellness Clinics. Launched in partnership with Hamilton Community Association, East Richmond Community Association, Kidney Foundation of Canada and Chinese Renal Association, the pilot program hosted 65 seniors at East Richmond Hall. Staff are planning to expand to other sites in 2019.

"Your clinic yesterday was, without a doubt, the best clinic I've done! After doing these screening clinics for a year now I'm convinced that the success of the day is solely attributable to community leadership. Thank you so much for making this day such a success, your hospitality and your commitment to health and wellness."

Kathy McIntyre, Kidney Foundation of Canada, BC & Yukon Branch

55+ Wellness Clinic Participants by Service Type in Richmond



New Staff at the Library

A Community Programmer and Head of Seniors Services were hired in 2018 to provide services to seniors at the Richmond Public Library.

Training for 55+ Cyclists

A bicycle road training course for seniors was offered free of charge to 16 participants through a partnership between HUB Cycling, City of Richmond Transportation Department and the Minoru Seniors Society. This five-hour course provided both in class and on the road instruction. It was designed for seniors who already ride to learn safety tips, build skills and gain confidence navigating Richmond streets, and to promote healthy and active aging.

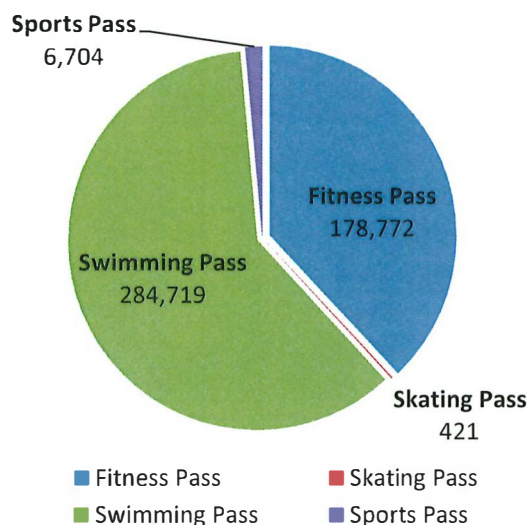


Spotlight on Swim Opportunities for 55+

In 2018, 7,071 55+ swim passes were used 284,719 times in addition to 10,200 swim drop-ins, which included:

- **Joint Replacement Recovery Classes (orientation and weekly classes):** A post-operative recovery program was offered at Watermania Pool and Steveston Outdoor Pool in the summer, to improve range of motion and muscular strength following total hip or knee replacement.
- **Women Only Swims:** A safe and welcoming environment was provided for women and girls only on Saturday evenings at Watermania Pool.
- **Aquafit Classes:** A variety of classes were offered ranging from low intensity for those with arthritis and other chronic conditions to high intensity. Examples of classes included Aqua Joints, Low Impact Aqua and Move to Improve.
- **Other Swim Opportunities:** Included Senior/Adult Length Swims, Adult Lessons and Public Swimming.

55+ Recreation Pass Usage by Pass Type in Richmond



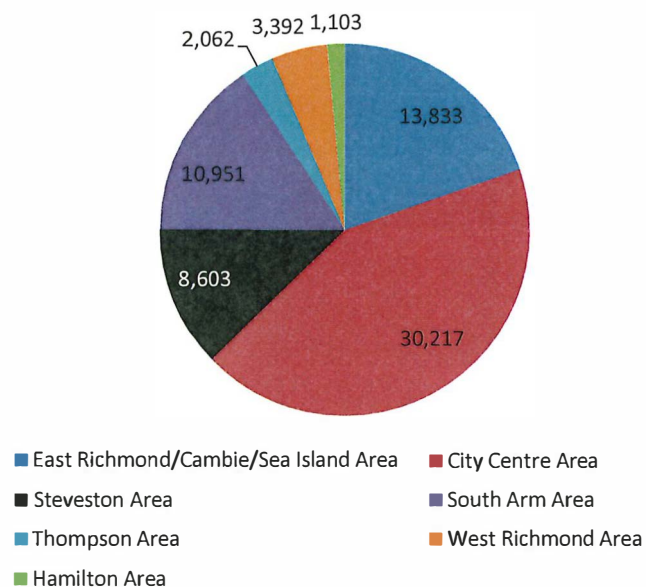
5,980 55+ fitness passes were used 178,772 times in 2018.



Coordination and Collaboration Enhances Service Delivery to Seniors

Every year, the City and Community Associations/ Societies work with other organizations such as Richmond Cares, Richmond Gives, Alzheimer Society of B.C. and Vancouver Coastal Health to deliver a variety of programs and services to seniors 55+ years. Over 70,000 seniors 55+ years participated in registered programs across Richmond in City facilities including community centres, parks and the Richmond Cultural Centre. In addition, 55+ programming was also offered at other City facilities including Aquatic Centres and Arenas through various recreation passes.

55+ Registered Program Participation by Location in Richmond



Locations in Richmond

East Richmond/ Cambie/Sea Island Area	<ul style="list-style-type: none"> • Cambie Community Centre • East Richmond Community Hall • Henry James Cambie Secondary School • Richmond Nature Park • Sea Island Community Centre
City Centre Area	<ul style="list-style-type: none"> • City Centre Community Centre • Minoru Place Activity Centre • Richmond City Hall • Richmond Cultural Centre
Steveston Area	<ul style="list-style-type: none"> • Japanese Canadian Cultural Centre • Steveston Community Centre • Steveston Martial Arts Centre • Steveston Park
South Arm Area	<ul style="list-style-type: none"> • South Arm Community Centre
Thompson Area	<ul style="list-style-type: none"> • Thompson Community Centre
West Richmond Area	<ul style="list-style-type: none"> • West Richmond Community Centre
Hamilton Area	<ul style="list-style-type: none"> • Hamilton Community Centre

Community Partners:

Associations and Societies who have a dedicated Seniors Coordinator and delivered 55+ programs and services include:

- City Centre Community Association
- East Richmond Community Association
- Hamilton Community Association
- Minoru Seniors Society
- South Arm Community Association
- Steveston Community Society
- Thompson Community Association
- West Richmond Community Association

Minoru Place Activity Centre 2018 Highlights

- 104 members over 90 years of age
- 340 volunteers contributed 27,740 hours
- 17,394 meals served in the full-service cafeteria
- 57,241 member visits

5

Targeted Training and Professional Development

OBJECTIVE: City staff, volunteers and community partners are aware of the most current, evidence-based information related to seniors programs and services.

OUTCOMES:

- Roles and responsibilities in the delivery of services for staff and community partners are clear and defined.
- An informed, knowledgeable staff, volunteer and community partner team to serve seniors.
- A coordinated seamless, consistent approach of service delivery at all civic facilities.
- Staff and community hold positive perceptions of seniors, reducing stereotypes and ageism.

Opportunities for Volunteering and Civic Involvement

Seniors Advisory Committee: The Seniors Advisory Committee considers and evaluates issues referred by City Council, City staff and members of the community. The committee also initiates studies on matters deemed to be of concern to seniors and will submit information, options and recommendations to City Council as necessary and when requested. Members are given the opportunity to participate in training and education opportunities through guest speakers, external committees and groups as well as attendance at educational events and public forums to learn the latest trends and research on seniors.



Minoru Seniors Society (MSS): The Minoru Seniors Society is a registered non-profit society, working out of Minoru Place Activity Centre, whose mission is to deliver innovative and exceptional programs and services for seniors. Board members keep informed through ongoing goal-setting based on emerging priorities and participation in an annual board development session that included preparing for the move to the new Minoru Centre for Active Living.

Reducing Stereotypes and Ageism

Positive Aging Campaign

The annual Positive Aging Campaign showcases positive images of seniors focussing on their talents, contributions and participation in the community. The Campaign theme for 2018 was *Positive Aging through an Intergenerational Lens* featuring images and quotes of seniors with younger generations. The campaign images were displayed at City Hall, Minoru Place Activity Centre and various community centres in Richmond.



Q: When asked: What does positive aging mean to you?

A: Children in Richmond answered ...
 Learning new things. *Ryan, 6*
 To be loved. *Dima, 5 years*
 To keep active and doing the activities we enjoy. *Meleah, 10*
 Having a great attitude. *Tara, 14*
 To keep playing while growing. *Carlos, 5*

National Seniors Day – October 1, 2018
 Independence – Participation – Care – Self Fulfillment – Dignity



Q: When asked: What are some of your favourite activities to do with younger people in your life?

A: Seniors in Richmond answered ...
 Speaking with my granddaughter and seeing pictures of my great-grandson. *Barbara, 97*
 Running and playing together. *Shirley, 91*
 Exploring all of the parks, playgrounds and trails together. *Cindy, 62*
 Getting out and enjoying life through their eyes. *John, 67*

National Seniors Day – October 1, 2018
 Independence – Participation – Care – Self Fulfillment – Dignity



Q: When asked: What are some of your favourite activities to do with older people in your life?

A: Children in Richmond answered ...
 I love playing Ping Pong together. *Jet, 11*
 Running around and walking to the park. *Erica, 10*
 Making up games together. *Ryan, 6*
 We play board games. Grandma wins! *Melody, 12*

National Seniors Day – October 1, 2018
 Independence – Participation – Care – Self Fulfillment – Dignity



Informed and Knowledgeable Team to Serve Seniors

- **Community Based Seniors Services (CBSS) Leadership Council:** City staff participated in quarterly meetings to gain an understanding of best practices of other organizations in BC providing community based services and programs for seniors. The Provincial Leadership Council originated from the Raising the Profile Project—a project aimed at raising the profile and celebrating the value of community based seniors' services in BC.
- **27th Annual John K. Friesen (Gerontology) Conference:** *From Isolation to Inclusion.* Seniors Advisory Committee members (volunteers) and staff attended the two day educational conference and received updates on the latest trends and issues in senior's social isolation and loneliness.

- **Diversity Symposium: Exploring Pathways to Inclusion for Diverse Communities.** This symposium was attended by Seniors Advisory Committee members (volunteers) and City staff to gain a better understanding of emerging practices and ways to reduce barriers and build community among diverse groups.
- **Seniors Coordinator Meetings:** City of Richmond staff and Community Association and Society staff who work with seniors in Richmond meet monthly to inform each other on best practices, safety and risk issues, programming and service initiatives, latest trends and research as well as education and training opportunities. This meeting is also an opportunity for staff to network and receive social support from their peers who also work with seniors.

• Educational Opportunities & Resources:

Information about seniors is shared through a larger network of those who work with seniors in the city to ensure they are knowledgeable and informed and aware of the most current, evidence-based information related to seniors programs and services. Examples of topics circulated in 2018 included: Seniors Advocate updates and reports, social isolation/loneliness, networking opportunities, webinars on current issues and trends and training opportunities. The larger network includes:

- City of Richmond and Community Association and Society staff who work with seniors;
- Community Associations and Societies;
- Richmond Seniors Advisory Committee;
- Vancouver Coastal Health Falls Prevention Network; and
- Vancouver Coastal Health Keeping Seniors Well Reference Group.



Conclusion

The 2018 Seniors Service Plan Update highlights the progress made in 2018. This update demonstrates the City and Community Associations' and Societies' commitment to ensure effective, meaningful and appropriate services, programs and opportunities are provided to seniors. The plan also acts as an important framework and guide for those who work with seniors in Richmond.

The City of Richmond and its Community Partners continued to advance a number of new initiatives and expanded and improved existing programs and services in order to meet the needs of a growing and diverse population of seniors in Richmond. Staff will continue to measure and monitor the implementation of the 2015–2020 Seniors Service Plan in 2019 highlighting the progress made.

The work completed in 2018, through many important partnerships and collaborations, helped to support the vision of the 2015–2020 Seniors Service Plan for the City of Richmond to be a nurturing, connected community that promotes healthy and active aging.



City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone: 604-276-4000

richmond.ca

PRCS - 80

2015–2020 Seniors Service Plan: Active and Healthy Living Status of Actions

The following information depicts the progress of the individual actions identified in the 2015–2020 Seniors Service Plan: Active and Healthy Living to December 31, 2018.

Legend:

Timeline

- *Short Term* (0–3 years)
- *Medium Term* (4–6 years)
- *Long Term* (7–10 years)
- *Ongoing*

Status

- *Significant Progress*: 50% or more of the work has been completed to address this Action.
- *In Progress*: There has been some progress towards addressing this Action, but more work remains.
- *Work Not Begun*: Work towards achieving this Action has not been initiated.
- *Ongoing*: Work towards this action is on-going.

Direction #1 – Communication and Awareness		
Action	Timeline	Status
1.1 Develop and implement a promotion and communication plan.	Short Term	Completed
1.2 Translate appropriate City materials.	Short Term	Completed
1.3 Develop and implement a benefits-based engagement campaign.	Medium Term	In Progress
Direction #2 – Responsive and Relevant Services		
2.1 Increase the proportion of Arts, Culture, and Heritage programs.	Medium Term	Significant Progress
2.2 Review and assess the proportion of outreach programming for seniors.	Short Term	Completed
2.3 Develop and implement a tailored consultation approach to gather feedback from underserved seniors.	Short Term	Completed
2.4 Expand intergenerational programming.	Short Term	Completed
2.5 Form a committee to establish a functional segmentation approach in service delivery.	Medium Term	In Progress
2.6 Create a welcoming environment for seniors at family and community events.	Medium Term	In Progress
2.7 Continue to implement and expand civic engagement opportunities to orient seniors to City operations.	Medium Term	In Progress
2.8 Expand the scope and range of volunteer opportunities creating more long-term volunteer options.	Medium Term	Significant Progress
Direction #3 – Respect, Inclusion, and Sense of Belonging		
3.1 Maintain and improve a program planning and service delivery process with a lens on diversity.	Medium Term	In Progress

Action	Timeline	Status
3.2 Continue to partner with programs (e.g., Community Action Ambassadors) to serve as a bridge between seniors and information, resources, services and programs.	Ongoing	Ongoing
3.3 Explore and respond to opportunities to increase dedicated space available for seniors to socialize and gather in City buildings.	Ongoing	Ongoing
3.4 Work with Community Associations to expand outreach to vulnerable populations.	Short Term	Completed
3.5 Incorporate the needs of low-income seniors in subsidy and pricing to enhance access to programs.	Short Term	Completed
3.6 Create consistency in terminology to address seniors across the City.	Short Term	Completed
3.7 Incorporate images that are representative of the diversity of seniors and portray a positive image of aging in all promotional and communication materials.	Medium Term	Significant Progress
3.8 Launch an educational campaign to combat stereotypes and ageist attitudes.	Medium Term	Significant Progress
Direction #4 – Coordinated Service Delivery		
4.1 Develop a Communication Plan for the dissemination and adoption of the Seniors Service Plan citywide.	Short Term	Completed
4.2 Work with healthcare Community Partners on the development of a scope of practice for seniors service providers in the City.	Long Term	In Progress
4.3 Develop a network among key stakeholders, community partners and the City that focuses and advances a systems view of service delivery.	Medium Term	In Progress
4.4 Make pertinent research data and information available to Community Partners upon request.	Short Term	Completed
Direction #5 – Targeted Training and Professional Development		
5.1 Develop a scope of practice for the Senior Services Team staff.	Medium Term	In Progress
5.2 Offer information sessions to community partners on the service needs of seniors.	Medium Term	In Progress
5.3 Implement professional development training to staff, volunteers, and partners on the needs of seniors.	Ongoing	Ongoing
5.4 Provide educational opportunities to staff, volunteers and partners to dispel myths and stereotypes of seniors and aging.	Short Term then Ongoing	Completed



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
From: Todd Gross
Director, Parks Services
Date: March 7, 2019
File: 11-7200-01/2019-Vol 01
Re: Boating BC Association's Request for Preserving Access to Waterways

Staff Recommendation

1. That the staff report titled "Boating BC Association's Request for Preserving Access to Waterways," dated March 7, 2019, from the Director, Parks Services, be received for information; and
2. That the City support the Boating BC Association's revised UBCM resolution "Public Access to Waterways" and that staff be directed to communicate the City's support through correspondence to Boating BC.

Todd Gross
Director, Parks Services
(604-247-4942)

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

At the November 28, 2017, Parks, Recreation and Cultural Services Committee Meeting, staff received the following referral:

That correspondence dated October 26, 2017 from the Boating BC Association be referred to staff for response.

At the June 26, 2018, Parks, Recreation and Cultural Services Committee Meeting, staff received the following referral:

That staff:

- (1) consider the Union of British Columbia Municipalities resolution made by the District of North Saanich regarding protecting and enhancing the waterfront;*
- (2) an inventory of existing boating infrastructure be carried out;*
- (3) the Waterfront Strategy be updated; and report back.*

The purpose of this report is to respond to the aforementioned referrals.

Analysis

The Boating BC Association (“Boating BC”) is a network of qualified professionals from all sectors of the boating industry. Its mandate is to advocate for and represent the boating industry to all levels of government to ensure that waterways are both safe and accessible.

Boating BC is concerned that an increasing number of small marinas, waterside recreational businesses, and boating infrastructures have been unable to remain in operation due to the pressures of rising land value and densification near waterfronts. Boating BC believes that public access to waterways is integral for a population’s quality of life, especially in urban environments.

Union of British Columbia Municipalities (UBCM) Resolution – Recreational Boating Access Infrastructure

In September 2018, Boating BC, via the District of North Saanich, put forward the following motion “Recreational Boating Access Infrastructure” to the UBCM:

Whereas recreational boating is part of the fabric of many BC communities, contributes to the quality of life and is an important economic and recreational activity;

And whereas there is an ongoing decline in boating access infrastructure, and marinas and public boat launches are being removed to make way for development and community amenities:

Therefore be it resolved that UBCM's coastal and lakeshore member communities incorporate existing boating access infrastructure into community planning and identify areas in which there may be potential to add boating infrastructure to their longer-term community plans.

Boating BC's correspondence to the City dated October 26, 2017 (Attachment 1), and its subsequent presentation to the Parks, Recreation and Cultural Services Committee Meeting on June 26, 2018, were to generate awareness and support for this UBCM resolution.

This motion "Recreational Boating Access Infrastructure" was not passed at UBCM. It was perceived that each community was responsible for addressing their boating infrastructures within community planning processes.

Revised UBCM Resolution – Public Access to Waterways

Boating BC has revised its original resolution to be more encompassing and applicable to a broader range of municipalities. This new resolution, re-titled "Public Access to Waterways," reads as follows:

Whereas access to public waterways in many coastal, lakeshore and riverfront communities, contributes to the quality of life and fabric of these communities, and are an important means for boating, kayaking, fishing and a host of other water-related activities;

And whereas there is an ongoing decline to such access points because of development and creation of community amenities:

Therefore, be it resolved that UBCM's coastal, lakeshore and riverfront member-communities consider incorporating existing public access points into community planning and identify areas in which there may be potential to add public access provisions to their longer-term community plans.

Boating BC's revised resolution places a greater emphasis on waterside access by not only boats but also personal watercraft, fishing activities, and other water-related activities. Boating BC is currently in the process of generating awareness and support for this new resolution, which they hope to bring forward to UBCM in September 2019, via the City of Esquimalt.

As the City of Richmond is an island community at the mouth of the Fraser River that places a high value on public access to the waterfront, it is recommended that the City support the revised UBCM resolution "Public Access to Waterways" and that staff be directed to communicate this support through correspondence to Boating BC.

Inventory of Existing Boating Infrastructure

Within the City's municipal boundaries, there are numerous public and private points of waterfront access for recreational boaters. An inventory of public and private boating infrastructure can be found in Attachment 2.

There are a total of 16 public and private points of boating access in the City. City-owned assets include Britannia Shipyards National Historic Site, Scotch Pond, Imperial Landing Dock, and McDonald Beach Boat Launch. The City also has lease agreements with John M. S. Lecky UBC Boathouse, the Navy League of Canada, and the Richmond Yacht Club for operations on the Middle Arm of the Fraser River.

A new point of direct public access to the Middle Arm waterfront will be the Hollybridge Pier, which is projected to open in early 2020, with the gangway and float system to be added at a later date. Public uses envisioned for the Hollybridge Pier and Float could include recreational boating activities.

Future public waterfront access is envisioned as part of the City Centre Area Plan along the Middle Arm between the Dinsmore Bridge and Cambie Road, where the City is planning for a destination waterfront park and increased recreational use of the water.

City of Richmond's Waterfront Strategy and Parks and Open Space Strategy

On February 9, 2009, Council endorsed the *2009 Waterfront Strategy: Redefining Living on the Edge* ("Waterfront Strategy") as the long-term planning resource for managing Richmond's waterfront. The Waterfront Strategy established the following vision for Richmond's waterfront

Richmond will be a community that celebrates its rich past and recognizes the full potential of its island legacy – a dynamic, productive, and sustainable world-class waterfront.

The vision aims to position Richmond's waterfront as dynamic, productive, sustainable, and world-class through the following five Strategic Directions:

1. Working together.
2. Amenities and legacy.
3. Thriving eco-systems and community.
4. Economic vitality.
5. Responding to climate change and natural hazards.

Boating BC's revised UBCM resolution to protect public access to waterways is consistent with "Strategic Direction 2 – Amenities and Legacy," which has a goal to create a world-class waterfront experience of vibrancy, excitement, and beauty through a series of linked destinations, landmarks, programs, and activities that promote and celebrate Richmond's island city legacy.

Additionally, Strategic Direction 2, Key Objective 6 addresses “Blueway Programs,” which has the following goal:

To promote the public uses of the water with water-based transportation, maritime festivals, community programs, and infrastructure to support festivals, regattas, and individual recreational boat uses.

Furthermore, protection of public access to waterways is supported by the City’s 2022 Parks and Open Space Strategy, which was endorsed by Council on October 15, 2013. Outcome #1 of the focus area “Blue Network – Transforming and Celebrating Our Waterfront and Waterways” articulates the following goal:

The recreational and ecological values of the waterfront and waterways are celebrated and protected.

As the spirit and intent of Boating BC’s resolution to protect public access to waterways is consistent with the goals and outcomes identified the City’s Waterfront Strategy and the Parks and Open Space Strategy, updates to those strategies are not necessary at this time.

Recommended Actions

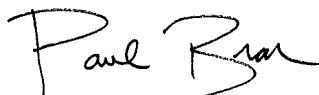
The City places a high value on public access to the waterfront, and is seen by Boating BC as a municipal leader in this area. It is recommended that the City support the revised UBCM resolution “Public Access to Waterways” and that staff be directed to communicate this support through correspondence to Boating BC.

Financial Impact

None.

Conclusion

As an island city, the City of Richmond’s waterfront is an important community asset. Staff recommend supporting Boating BC’s revised resolution “Public Access to Waterways” as it is consistent with the vision and long-term objectives set forth in the City’s Waterfront Strategy and Parks and Open Space Strategy. Staff will continue to research and explore opportunities to further expand public access to the waterfront as part of community planning processes.



Paul Brar
Manager, Parks Programs
(604-244-1275)

- Att. 1: Correspondence from Boating BC dated October 26, 2017
2: Inventory of Public and Private Boating Infrastructure in Richmond

Schedule 2 to the Minutes of the
Parks, Recreation & Cultural
Services Committee meeting of
Richmond City Council held on
Tuesday, November 28, 2017.

October 26, 2017

BOATINGBC

Councillor Harold Steves
6911 No 3 Road
Richmond, BC
V6Y 2C1

Re: Access to waterways in British Columbia

Dear Councillor Steves,

On behalf of Boating BC, I am writing to share information and request your support to protect what is left of access points to waterways across British Columbia. Boating BC has been the voice of recreational boating in B.C. since 1957 and is comprised of over 300 member businesses from all sectors of our industry. Our mandate is to provide information and remove barriers for boaters and businesses while ensuring our waterways are both safe and accessible.

In British Columbia, recreational boating accounts for nearly \$1.3 billion of the province's GDP and supports nearly 17,000 jobs provincially. Across Canada, recreational boating contributes about \$5.6 billion to Canada's GDP. With 27,000 km of coastline and thousands of lakes and rivers, British Columbia is most definitively a maritime destination, and recreational boating remains an important part of the culture and economy in many communities including Victoria, Nanaimo, Kelowna and West Vancouver, just to name a few.

Over the past 10 years, as waterfront property prices have risen exponentially, we have seen an ongoing decline of boating access infrastructure. Marinas and public boat launches are being removed to make way for real estate developments and other community amenities, and where there are existing marinas, lease rates are increasing at nearly the same rate as land values. As a result, there are fewer and fewer safe public access points for domestic and visiting boaters to access waterways. The net effect of this trend is a decline in economic spin-off opportunities for local communities and, in some cases, an increase in safety risks as boaters are forced to travel longer distances to reach boat launches and go through dangerous waterways to reach their boating destination.

By way of example, the District of West Vancouver closed the Ambleside Boat launch in October, 2016 without explanation or an alternative access point. Since that time, boaters have been forced to launch in alternative communities – as far away as Sunset Marina, Cates Park or Vanier Park – and travel, unnecessarily, across shipping lanes or the more dangerous waters of Point Atkinson in order to enjoy the waters and fishing off of Ambleside.

In Nanaimo, the Nanaimo Port Authority, which manages leases on behalf of the federal government, has applied methodology resulting in foreshore lease rate increases between 60 and 125 per cent along Newcastle Channel. Such substantial increases would be extremely difficult for any business to absorb, and pose a significant threat to the affected marina operators.

These are just two of the many examples in relation to a concerning trend being played out across our province.

We are writing today to formally request that Council direct staff to do an inventory of existing boating infrastructure within your municipal boundaries, pass a motion that protects the remaining public boat launches in your community and to commission a study of existing private access points within your jurisdiction and incorporate those into your long-term community plans.

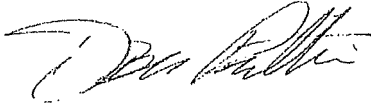
Signature of Boating BC representative

Unlike many other boating destinations in Canada and around the world, boating in B.C. is a year-round activity. Countless numbers of jobs are directly and indirectly related to the marine industry and there exists a strong connection between the tourism sector and ours.

Ensuring British Columbians and visitors have easy access to our waterways is critical for B.C. in order to prevent erosion of the industry, to continue to maintain recreational boating as a strong economic staple, and to uphold our maritime culture and boating lifestyle, which is central to who we are.

I would be happy to discuss this issue personally at any time or meet with you at your convenience. I can be reached at 250.893.0055 - I look forward to hearing from you.

Sincerely,



Don Prittie
President
Boating BC Association

Boating BC Association

Inventory of Public and Private Boating Infrastructure in Richmond

Asset Name	Public/Private	Location	Notes
Britannia Shipyards National Historic Site	Public	5180 Westwater Dr, Richmond, BC	A City-owned dock used for special events, moorage of heritage vessels, and site-specific programming.
Imperial Landing Dock	Public	4310 Bayview St, Richmond, BC	A City-owned dock used for special events and transient moorage. The fee is \$1 foot /day, for a maximum of three days.
McDonald Beach Boat Launch	Public	3500 McDonald Rd, Richmond, BC	Boat launch is open during park hours with day parking of \$12.
Scotch Pond	Public	12011 Seventh Ave, Richmond, BC	Moorage at the City-owned site is managed by the Scotch Pond Heritage Co-op.
Decksider Marina	Private	3500 Cessna Dr, Richmond, BC	A private marina located on the Middle Arm of the Fraser River.
Great Canadian Marina	Private	8831 River Rd, Richmond, BC	A private marina located on the Middle Arm of the Fraser River.
John M.S. Lecky UBC Boathouse	Private	7277 River Rd, Richmond, BC	A private facility, used for practice by the UBC rowing team. The facility is available for event rental and private functions.
Milltown Marina & Boatyard	Private	9191 Bentley St, Vancouver, BC	A private marina and boatyard with launch and haul out infrastructure. Located on the Middle Arm of the Fraser River.
Navy League Dock	Private	7411 River Rd, Richmond, BC	A private dock used by the Richmond branch of the Navy League of Canada for cadet training vessels. The organization has a water lot lease agreement with the City for the dock.
Richmond Marina	Private	8191 River Rd, Richmond, BC	A private marina located on the Middle Arm of the Fraser River.
Richmond Yacht Club	Private	7471 River Rd, Richmond, BC	The moorage is for members of the yacht club. The club has a water lot lease agreement for dock use from the City and the Vancouver Fraser Port Authority.
Shelter Island Marina & Boatyard	Private	6911 Graybar Rd, Richmond, BC	A commercial marina with a marine travelift for launching larger vessels.
Skyline Marina Enterprises	Private	8031 River Road, Richmond, BC	A private marina located on the Middle Arm of the Fraser River.
Steveston Harbour Authority (SHA)	Private	12740 Trites Rd, Richmond, BC	A public boat launch located off Dyke Rd. The fee is \$12 for launching and day parking. Moorage is managed by the SHA. D17 Priority is given to commercial fishing vessels.
Tom-Mac Shipyard	Private	17011 River Rd, Richmond, BC	A small shipyard catering to commercial vessels.
Vancouver Marina	Private	8211 River Rd, Richmond, BC	A private marina located on the Middle Arm of the Fraser River.



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: March 7, 2019

From: Todd Gross
Director, Parks Services

File: 11-7200-20-
CGAR1/2019-Vol 01



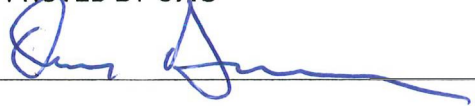
Re: Community Gardens Update

Staff Recommendation

That the staff report titled "Community Gardens Update," dated March 7, 2019, from the Director, Parks Services, be received for information.

Todd Gross
Director, Parks Services
(604-247-4942)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

Staff Report

Origin

At the December 4, 2018, Planning Committee meeting, staff received the following referral:

That staff review how the community garden program is managed and how garden plots are assigned in order to encourage food production in the plots;

Examine options to encourage development of bee hives; and

Options to develop additional community garden plots and report back.

Analysis

The City of Richmond's Community Gardens Program

The City currently has 340 community garden plots in parks and schoolyards throughout the City. A community garden is a shared green space with individual and group garden plots which are maintained by community garden members to grow food, flowers, and other plants. The gardens provide opportunities for residents to not only cultivate, but also meet new friends, share knowledge, and build a sense of community. The food, flowers, and other plants grown in each plot belong to the registered gardeners, and cannot be used or sold for any commercial purposes.

Residents can rent community garden plots on a yearly basis for a fee ranging from \$40–\$90 per year, depending on plot size. Subsidies are available to those for whom the plot fee is a barrier to participating. The community garden plot fees pay for a portion of the costs related to administering the community garden program.

Since 2010, the City has had an agreement with the Richmond Food Security Society (RFSS) for administration of the City's community garden sites. RFSS is a non-profit organization with a mission to inspire a robust Richmond food system through education, advocacy, and community building initiatives. The City provides a base level of service to establish and support the infrastructure for each community garden site. RFSS administers the program partially through plot fees and secured grant funding.

The roles and responsibilities of the City, RFSS, and individual gardeners are as follow:

- City of Richmond provides and maintains land, site infrastructure, irrigation, water, mulch, and green bins.
- RFSS provides liability insurance, maintains garden waitlists, allocates plots, supplies, shared tools, manages grant applications, enforces garden rules, and liaises between the City and Gardeners.
- Gardeners maintain individual plots and common spaces, steward soil, manage compost, supply seeds and plants, grow food, flowers, and plants, food or flowers, and follow all garden rules.

Existing Level of Service

RFSS manages the City's 340 allotment plots at nine community garden locations throughout Richmond. All of the community garden sites are full with a current waitlist of 265 individuals. The City's nine community garden sites are outlined in Table 1 below:

Table 1 – City Community Garden Sites

Location	No. of Individual Plots	No. of Community Group Plots
Brighthouse Elementary	23	0
Garratt Wellness Centre	15	5 (VCH)
General Currie Elementary	10	0
Gilbert (South Dyke)	41	0
King George Park	34	6 (ERCA)
Paulik Park	24	0
Railway Avenue	82	0
Richmond High	12	0
Terra Nova Rural Park	99	11 (Various Groups)
Total	340	22

At three of the garden sites, community groups such as Vancouver Coastal Health (VCH), East Richmond Community Association (ERCA), and Richmond Society for Community Living (RSCL) have communal plots for their clientele. These plots are co-located with those administered by RFSS, but managed independently by each respective organization. The garden plots are used to support health and wellness programming by these organizations.

Other Community Garden Sites

In addition to the City's community garden sites managed by RFSS, there are also community gardens built and managed independently by community groups or other government agencies. These garden sites are outlined in Table 2 below:

Table 2 – Other Community Garden Sites

Location	Managed By	No. of Individual Plots
10711 Palmberg Road	Richmond Allotment Garden Association	127
London Heritage Farm	London Heritage Farm Society	71
Rosewood Manor	BC Housing	25
Total		223

The community garden plots at Palmberg Road are available to the public, and there are currently no vacancies. The community garden plots at London Heritage Farm are open to members of the London Heritage Farm Society, and this site is also full. The plots at Rosewood

Manor are only available to residents living in neighbouring BC Housing units, and the site is currently at capacity.

School Garden Sites

There are approximately 300 educational garden plots located on school grounds that are fully utilized by the school district. These plots are built and managed by each individual school, and they are used by students as part of the school curriculum.

Food Production on Community Garden Plots

Food production is the main focus of the City's community gardens program. This emphasis on food production is outlined in the RFSS Richmond Community Garden Rules and Agreement which states that, "garden plots must be used to grow plants, with a focus on food production, throughout the growing season and cannot be left vacant..." (Attachment 2). It is estimated that 28,700 lbs of food is harvested through the City's community gardens program on an annual basis.

While food production is the main use of community gardens, some gardeners incorporate flowers and other pollinator plant species in their garden plots. The benefits of growing flowers alongside vegetables include pest control, nutrient replacement, alleviating stress, and support for pollinators.

There are no municipalities in Metro Vancouver that implement regulations or restrictions concerning the ratio of food to flower production.

Pollinator Pastures

Food production is supported by pollinator pastures and designated flower beds near community garden sites. Pollinator pastures enhance the City's natural ecological networks, while supporting pollinators, such as bees and butterflies, which are a critical and endangered part of the ecosystem. The presence of pollinator pastures and flower beds around community garden sites alleviates the need for gardeners to plant their own flowers in order to achieve the same benefits. Pollinator pastures are planted annually by the City in Terra Nova Rural Park, Bridgeport Industrial Park and along the Railway Greenway Trail.

Beehives at Community Garden Sites

Beehives in community gardens function as an important community resource. Plants grown in community gardens depend on pollinators such as bees to thrive. Beehives also act as an interactive tool to educate and inform residents on the importance of bees in urban areas.

Due to public safety concerns, beehives are typically not placed in high traffic areas. Proximity to other active hives is also taken into consideration when planning hive sites. The minimum foraging range around a beehive site is approximately 3.2 kilometers. Currently, the community gardens at Terra Nova Rural Park, South Dyke Agricultural Park, and Paulik Neighbourhood Park have beehives within foraging range. These hives act as a dynamic component in the community gardens that support multiple objectives.

Staff met with RFSS to identify potential opportunities for additional beehive placement at or near community garden sites. Through this review, it was identified that Garratt Community Gardens could benefit from the addition of two beehives. The addition of these beehives can be included as part of a planned expansion of the community garden site and be jointly funded through existing program budgets and fundraising efforts by RFSS. Signage and safety barriers would be installed to educate and caution park users about the beehives in the area.

Planned Future Program Expansion

Opportunities for community gardens are considered in every park planning process. Garden sites are added in locations where there is demand and where park design allows. To expand the program, the following community garden locations are either in development or being considered:

1. Garden City Lands

A community garden site of approximately 100 garden plots is being planned for the Garden City Lands as part of the Council approved Park Development Plan for the site. Although community gardens are permitted under the provincial Agricultural Land Reserve legislation, staff have been advised by the Agricultural Land Commission (ALC) that a non-farm use application will be required to allow public access to the site, including the parking of vehicles.

2. The Gardens Agricultural Park

As part of the park concept, Council approved 100 garden plots for the east side of the park. Further development of this park is pending the outcome of the George Massey Tunnel Replacement Project process. As this project progresses and the impacts are better understood, staff will review the number of plots and locations in a revised park concept and submit a capital request.

3. Riverport Waterfront

The community adjacent to this park space has expressed interest in formalizing community gardening activities which have been underway in this location. Staff will work with RFSS and the community to explore opportunities to create an official community garden location at this site with approximately 10-15 allotment plots. If the site is feasible, staff will submit a 2020 Capital Request for the creation of the Riverport Community Garden.

4. Cook Neighbourhood Park

This park has the potential to include the addition of a community garden with 25-35 community garden plots to serve the needs of the surrounding community. Staff are working with RFSS and the Richmond School District to explore opportunities in creating a garden location at this site. If the site is feasible, staff will submit a 2020 Capital Request for the creation of the Cook Community Garden.

In addition to the program expansion opportunities identified above, a total of 18 additional garden plots will be added to both the Garratt Wellness Centre and Gilbert (South Dyke) community garden sites in 2019, increasing the capacity at those locations. This program expansion will be funded primarily through grants received by RFSS.

A summary of program expansion opportunities is identified in Table 3 below:

Table 3 – Summary of Community Garden Program Expansion Opportunities

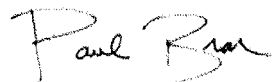
Location	No. of Plots	Projected Timeline
Garratt Wellness Centre	13	2019
Gilbert (South Dyke)	5	2019
Garden City Lands	100	2019/2020
Riverport Waterfront	10-15	2020
Cook Neighbourhood Park	25-35	2020
The Gardens Agricultural Park	80-100	TBD (pending outcome of tunnel replacement project)
Total	233-268	

Financial Impact

None.

Conclusion

Richmond's community gardens are valuable green spaces within the community and provide healthy food for garden members, space for social interactions, and create recreational activities for community members of all ages, abilities and backgrounds. To meet the demand of the City's current and future growth, staff will continue to explore opportunities for including additional community garden sites in future park planning processes.



Paul Brar
Manager, Parks Programs
(604-244-1275)



Emily Sargent
Acting Coordinator, Leisure Services
(604-244-1250)

Att. 1: Richmond Food Security Society Richmond Community Garden Rules and Agreement

Richmond Community Garden Rules and Agreement 2019

The Community Garden Rules & Agreement ensure that the community gardens are maintained as vibrant, shared, green spaces within the City of Richmond. Garden members are required to agree to and honour the rules in exchange for the privilege of gardening on public land. We reserve the right to make exceptions to these rules in extenuating or justified circumstances.

The following is a bullet-point summary of the Community Garden Rules & Agreement that must be followed by all gardeners at any community garden site in Richmond. For a full description and to understand their application and interpretation, please see the expanded section below.

Community Gardeners must:

- Follow all rules as outlined in these Rules & Agreement;
- Pay their plot fee on time;
- Volunteer time in the gardens (beyond time spent working in their personal plot) to contribute to the general operations and maintenance of the garden site shared spaces;
- Rent only one garden plot per household;
- Use the garden plot for personal gardening only, and not for any commercial business;
- Treat fellow gardeners, community members, and Richmond Food Security Society employees with respect;
- Supervise all guests in the garden, especially children;
- Clean and return the common tools to the storage area and help to keep the shed tidy and organized;
- Not remove communal garden tools from the garden site;
- Not drive vehicles on the pathways, plaza, or within the community garden area;
- Not use abusive or obscene language while in the garden;
- Not bring dogs or other domestic animals into the gardens;
- Follow all City of Richmond public parks bylaws; and
- Contact and receive permission from the garden coordinator prior to making any structural changes to the plot;
- Keep in contact with the Urban Agriculture Program Coordinator, either by responding to phone calls or emails, or reaching out if circumstances prevent you from gardening at anytime;

While gardening at your community garden you should:

- Have fun!
- Actively cultivate your garden plot to grow food and other plants;
- Only use organic growing methods;
- Receive training and approval prior to using weed-eaters in the community gardens, and to not use any other power tools in the community gardens;
- Take responsibility for garden waste by composting in the garden plot, taking compost home, or using the on-site green bins;
- Not leave garbage or useless gardening materials at the garden site or in the garden shed;
- Not dump green waste into bushes and/or surrounding garden areas;
- Not harvest or remove anything from garden plots other than the garden plot to which the gardener has been assigned;
- Follow water restrictions when in effect and conserve water by hand watering and using mulch to reduce water evaporation; and
- Not use any pesticides, herbicides (weed killers), insecticides, chemical fertilizers, animal poisons, and non-organic materials including pressure treated wood in the garden plot, and comply with the Pesticide Use Control Bylaw #8514 and Public Health Protection Bylaw # 8969

Important dates:

May 1st: Last day to prepare your garden plot for the growing season.

November 1st: Last day to have your garden bed cleaned for the winter. A clean garden bed can include cover crops, mulch, perennials, and overwintering plants.

Garden Plot Reviews

Garden reviews are done three times each year, in spring, summer, and fall. Reviews may also be done outside of these times if necessary. Garden Review Volunteers will visit each site, and thoroughly review each garden plot to ensure plot holders are following the rules set out in the Community Garden Rules & Agreement. During reviews, the rules will be defined and enforced according to their expanded definitions below. If you have received an infraction notice and have any questions or concerns about it, please [contact the community gardens program coordinator](#).

To pass a review you must ensure that:

- Your plot and pathways are weed free;
- Your plot has been planted and is being actively used;
- There are no trees, non-edible shrubs, Jerusalem artichokes, raspberries, blackberries, or invasive species according to provincial regulations;
- There are no materials in or around garden plots or in common areas;
- There are no objects including but not limited to chairs, containers, pots, planters, pieces of wood, bricks, cardboard, or plastic lumber wrap in common areas or pathways;
- There are no structures of any kind in the garden plots, including greenhouses;
- You do not grow plants or erect any structures including trellises and bean poles over 6 feet;
- You have a compost bin, and it is within your plot; and
- There is no treated or painted lumber in your garden plot.

Infractions

By reading these rules & agreement, you indicate that you understand and agree to follow all rules set out by Richmond Food Security Society. This is further agreed upon by paying for and registering as a tenant of an assigned garden plot.

Volunteer Reviewers will look at all plots 3 times per year: in case of an infraction the first notice will be a written (paper or email) notice with explanation. **Plot holders will be given 14 days to correct the identified issue(s).**

If there are no significant changes, you will receive a second notice (paper or email) with a date that the plot rental is cancelled and you must forfeit your plot.

Forfeiting plots is done on a case by case basis. Our intention with this process is to ensure that people gardening at the community gardens are using the land to grow food for themselves and their families. We understand that circumstances change throughout the growing season and if something has come up please let us know by contacting the community gardens program coordinator to explain your specific situation. We can often find resources to help!

Community Garden Rules and Agreement – Expanded

Community Gardeners must:

Follow all rules as outlined in these Rules & Agreement:

This includes all of the rules outlined in the rules & agreement above and detailed below, as well as respecting deadlines regarding plot renewals.

Pay their plot fee on time:

When current gardeners pay late, it slows down the renewal process. It is hard for us to know if someone isn't going to renew, and that we can then allocate a plot to the next person on the waitlist. Having this done earlier in the season allows us to proactively ensure all plots are being used.



Volunteer time in the gardens (beyond time spent working in their personal plot) to contribute to the general operations and maintenance of the garden site shared spaces:

All members of the Richmond Community Gardens are required to maintain the shared spaces at the garden sites, to the best of their ability. We have developed new volunteer positions for gardeners to contribute to their garden site including mulch monitoring, communications coordinator, and tool coordinator, among others. If you are interested in one of these positions please contact us.

Rent only one garden plot per household.

To allow more of Richmond households to have access to a garden, we only allow one plot per household.

Use the garden plot for personal gardening only, and not for any commercial business:

Commercial business includes, but is not limited to, the sale of produce grown in the garden plot.

Treat fellow gardeners, community members, and Richmond Food Security Society employees with respect:

Being respectful of all people at the community gardens allows for the gardens to become the safe and shared space that they were intended to be.

Supervise all guests in the garden, especially children:

Family members and friends are more than welcome to join garden members in the community gardens. Just like gardeners, they are required to follow these rules and it is the responsibility of the individual community gardener to make sure this happens. Please ensure your guests do not pick produce or make changes to any garden plot but your own. The gardens can be educational and engaging green spaces for children to enjoy, but also have tripping hazards and sharp tools. Please keep a close eye on young children in the gardens.

Clean and return the common tools to the storage area and help to keep the shed tidy and organized:

We hope that every community gardener is proud of the community garden sites and will maintain them in a way that reflects this. Maintenance of these community spaces is a shared responsibility of all of the community gardeners at each garden.

Not remove communal garden tools from the garden site:

Garden tools are provided for gardeners to use at the garden sites and must be kept in the locked sheds. If you can't remember the code for the tool shed and need to return a tool, please [contact the community garden program coordinator](#) to request the access code.

Not drive vehicles on the pathways, plaza, or within the community garden area:

Please park in designated parking areas outside of the community gardens. If needed, wheelbarrows are available at the garden sites to carry heavy materials into the gardens.

Not use abusive or obscene language while in the garden:

The community gardens are safe, welcoming, and shared spaces where all community members are



treated with respect at all times.

Not bring dogs or other domestic animals into the gardens:

While we encourage gardeners to invite family and friends with them to the gardens, please leave your four-legged and other domestic animals at home.

Follow all City of Richmond public parks bylaws:

The City of Richmond [Public Parks and School Ground Regulations](#) apply to all public parks, which includes community gardens. For everyone's safety, public parks (including the community gardens), are closed from 11:00 p.m. to 5:00 a.m., unless otherwise posted.

Contact and receive permission from the garden coordinator prior to making any structural changes to the plot:

Structural changes include, but are not limited to, building, replacing, or extending plot borders, or building any type of significant trellising or fencing structure.

While gardening at your community garden you should:

Have fun!

Community gardens are spaces to grow food and help build a more food secure Richmond but also they are a space to meet new neighbours, forge friendships, and strengthen community.

Actively cultivate your garden plot to grow food and other plants:

Garden plots must be used to grow plants, with a focus on food production, throughout the summer season and cannot be left vacant. This supports the intention for the community gardens to be vibrant green spaces that are used by community members to grow food, flowers, and other useful plants.

Only use organic growing methods:

No synthetic fertilizers or pesticides are allowed in the gardens. If you are unsure if a product is okay to be used in the community gardens, please contact the community gardens program coordinator.

Receive training and approval prior to using weed-eaters in the community gardens, and to not use any other power tools in the community gardens:

No power tools of any kind are allowed to be used in the community gardens, except for by garden members who have received training and approval by Richmond Food Security Society to use weed-eaters. If you are interested in operating a weed-eater in the community gardens, and would like to know more about receiving this training, [contact the community garden coordinator](#).

Take responsibility for garden waste by composting in the garden plot, taking compost home, or using the on-site green bins.

Green waste should only be put into the compost bin that is inside your plot. If your compost bin is full, you can put your compost into the communal bins at your garden site. These are provided by the city and get picked up weekly.

Not leave garbage or useless gardening materials at the garden site or in the garden shed:

Please practice the “pack out what you pack in” principle. Garbage bins are not provided at the garden sites for gardening materials, and any significant garden-related garbage or other gardening materials must be taken home. The garbage cans are provided for wastes associated with use of the community gardens as a public, shared park, and can be used of to dispose of a small amount of waste, such as food wrappers, seed packages, or other small debris.

Not dump green waste into bushes and/or surrounding garden areas:

You should never dump any green waste into bushes and/or surrounding garden area. Dumping green waste around the garden site could spread weeds to neighbouring plots and throughout the garden, this is unacceptable. If your compost bin in your plot is full, you can either take the compost home with you or use one of the communal green bins at your garden site.

Not harvest or remove any plants or items from garden plots other than the garden plot to which the gardener has been assigned:

Taking plants from any plot that is not your own is considered theft. Changing or altering any plot other than your own is also not acceptable.

Follow water restrictions when in effect and conserve water by hand watering and using mulch to reduce water evaporation:

Automatic watering is not permitted in any of the Richmond Community Gardens. More information regarding Richmond water restrictions can be found on the City of Richmond [water restrictions website](#).

Not use any pesticides, herbicides (weed killers), insecticides, chemical fertilizers, animal poisons, and non-organic materials including treated wood in the garden plot, and will comply with the Pesticide Use Control Bylaw #8514 and Public Health Protection Bylaw # 8969:

Please [contact the community gardens program coordinator](#) if you have any questions regarding products that are allowed in the community gardens. Pressure treated wood is treated with chemical preservatives, and is not suitable for use in organic food producing gardens. Wooden plot borders are not mandatory, and are not supplied; they must added and maintained by gardeners at their own expense. When choosing a wooden border, please consider using cedar which is naturally rot resistant.

Important Dates:

Prepare the garden plot for planting by May 1st at the latest:

The plot must be actively cultivated beginning May 1st and through the duration of the gardening season.

Clean up the garden plot by October 31st, except for a planted cover crop, mulch, perennials, and overwintering plants:

Besides a planted cover crop, mulch, perennials, and overwintering plants the plots should be cleaned up and tidy for the winter. This includes organizing and tidying any trellising materials and the removal of dead plants and weeds. Plot holders are responsible for their plot 12 months of the year and therefore are required to ensure that the plot and pathways are kept reasonably weed free, even during the winter months. Using a mulch, such as straw or leaves, or planting a cover crop to protect the soil and suppress weeds during the winter is highly recommended but not mandatory. However, using a

mulch or cover crop will significantly reduce the amount of work required during the winter months in keeping the plot weed free and tidy.

During a review you must ensure that:

Your plot and pathways are weed free:

The plot and the pathways surrounding the plot are the responsibility of the plot holder to maintain. Depending on the garden site, the pathway may be maintained as either mulch, gravel, or dirt. If bark mulch is used, the weeds need to be dug up and removed prior to adding bark mulch. The plot must be kept reasonably free of weeds at all times of the year, and gardeners must make sure that weeds do not go to seed.

Your plot has been planted and is being actively used:

During the growing season you must have your plot planted with vegetables and herbs before May 1st. You must actively harvest from your plot to ensure that plants do not go to seed and spread to neighbouring plots. There is a long waitlist and we want to ensure that the community gardens are being actively used and are thriving. If something comes up throughout the growing season and you are unable to attend to your plot, please contact the community garden coordinator to discuss your specific situation in more detail.

There are no planted trees and non-edible shrubs, Jerusalem artichokes, raspberries, blackberries, or invasive species according to provincial regulations:

No trees, non-edible shrubs, Jerusalem artichokes, blackberries, or [invasive species](#) can be planted in the community gardens. Edible shrubs such as blueberries or rosemary are accepted plants in the community gardens. Edible shrubs must follow all other garden rules, such as not growing taller than six feet or overhanging into pathways. Garden members must choose plant species/varieties that are appropriate for raised-bed, small-space gardening, and that have growth patterns that will allow them to abide by all other garden rules.

There are no materials in or around garden plots or in common areas:

A reasonable amount of gardening materials, such as planting pots and trellis structures, which are currently being used, may be kept in the plot. However, items that are extra, unused, or unrelated to gardening cannot be stored in or around the garden plot or in common areas.

There are no objects including but not limited to chairs, containers, pots, planters, pieces of wood, bricks, cardboard, or plastic lumber wrap in common areas or pathways.

All items must be stored within the plot borders, and pathways must be free of tripping hazards. As of 2018, Gardeners agreed to not use plastic lumber wrap in pathways to keep down weeds. Lumber wrap does not help with weed control, the best weed control is persistence! If your plot already had lumber wrap around it prior to 2018, it can stay until it deteriorates but no new lumber wrap will be allowed at the gardens moving forward.

There are no structures of any kind in the garden plots, including greenhouses:

As of 2017, no new garden structures may be built in the community gardens, including greenhouses. We are working with the City of Richmond to get clarity on exactly what is allowed.

You do not grow plants or erect any structures including trellises and bean poles over 6 feet:

All plants and trellis structures must be no taller than six feet. This measurement is taken from the top of the garden plot border. In the absence of a garden plot border, this measurement will be taken from the surface of the soil at the base of the garden structure. The occasional tall plant is okay if it is an annual such as sunflowers.

You have a compost bin and it is within your plot:

Green waste must be composted within the garden plot, taken home, or disposed of in the on-site green bins. Green waste cannot be piled next to the garden plot or anywhere else in the garden. Green bins are provided at the community garden sites for materials that cannot be composted within individual garden plot composts. Gardeners should compost green waste on their plot as much as possible, but may use the on-site green bins for excess plant matter, or challenging green wastes such as:

- Weeds with seeds
- Diseased plants
- Invasive plants (such as horsetail, buttercups, knotweed, etc.)
- Large plants or stalks that will not break down quickly (such as brussel sprout stalks)

There is no treated or painted lumber in your garden plot:

Lumber that is treated with chemicals to preserve the wood from weather damage is not suitable for organic growing. Wooden borders are not required for your garden plot but if you would like one we suggest using cedar as it is naturally rot resistant and will last a long time.