



**Parks, Recreation and Cultural Services Committee
Electronic Meeting**

**Council Chambers, City Hall
6911 No. 3 Road**

**Tuesday, February 27, 2024
4:00 p.m.**

Pg. # ITEM

MINUTES

PRCS-4 *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on January 30, 2024.*



NEXT COMMITTEE MEETING DATE

March 26, 2024, (tentative date) at 4:00 p.m. in the Council Chambers.

DELEGATIONS

1. Linda Barnes and Andrew Wade to provide the Richmond Arts Coalition annual report to Council.

PRCS-17

See Page PRCS-17 for presentation

Parks, Recreation & Cultural Services Committee
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COMMUNITY SAFETY DIVISION

2. **RICHMOND PUBLIC ART PROGRAM 2023 ANNUAL HIGHLIGHTS AND PUBLIC ART ADVISORY COMMITTEE 2024 WORK PLAN**
(File Ref. No. 01-0100-30-RPAR1-01) (REDMS No. 7546173)

PRCS-29

See Page **PRCS-29** for full report

Designated Speaker: Biliana Velkova

STAFF RECOMMENDATION

That the Richmond Public Art Advisory Committee 2024 Work Plan, as presented in the staff report titled “Richmond Public Art Program 2023 Annual Highlights and Public Art Advisory Committee 2024 Work Plan”, dated January 19, 2024, from the Director, Arts, Culture and Heritage Services, be approved.



3. **NEW CAPSTAN VILLAGE NEIGHBOURHOOD PARK PUBLIC ART WORK TERMS OF REFERENCE**
(File Ref. No. 11-7000-09-20-335) (REDMS No. 7570440)

PRCS-37

See Page **PRCS-37** for full report

Designated Speaker: Biliana Velkova

STAFF RECOMMENDATION

- (1) *That the Terms of Reference for the public artwork at the New Capstan Village Neighbourhood Park, as presented in the report titled “New Capstan Village Neighbourhood Park Public Artwork Terms of Reference”, from the Director, Arts, Culture and Heritage Services, dated February 5, 2024, be approved;*
- (2) *That additional expenditures in the amount of \$216,925 for the New Capstan Village Neighbourhood Public Artwork and corresponding funding from the Public Art Program reserve be approved; and*
- (3) *That the Consolidated 5 Year Financial Plan (2024-2028) be amended accordingly.*



Parks, Recreation & Cultural Services Committee
Tuesday, February 27, 2024

4. **AWARD OF CONTRACT 8273Q - SUPPLY AND DELIVERY OF POOL CHEMICALS**

(File Ref. No. 11-7143-00) (REDMS No. 7534433)

PRCS-52

See Page **PRCS-52** for full report

Designated Speaker: Kirsten Close

STAFF RECOMMENDATION

- (1) *That Contract 8273Q – Supply and Delivery of Pool Chemicals be awarded to DB Perks & Associates, ClearTech, and Univar Solutions for a three-year term for an aggregate value of \$1,331,700, excluding taxes, as described in the report titled, “Award of Contract 8273Q Supply and Delivery of Pool Chemicals”, dated February 15, 2024, from the Director, Recreation and Sport Services;*
- (2) *That the Chief Administrative Officer and the General Manager, Community Services, be authorized to extend the initial three-year contract, up to the maximum term of five years, for an additional value of \$1,003,300 excluding taxes; and*
- (3) *That the Chief Administrative Officer and General Manager, Community Services, be authorized to execute the contracts and all related documentation with DB Perks & Associates, ClearTech, and Univar Solutions.*

5. **MANAGER’S REPORT**

ADJOURNMENT



Parks, Recreation and Cultural Services Committee

Date: Tuesday, January 30, 2024

Place: Council Chambers
Richmond City Hall

Present: Councillor Chak Au, Chair
Councillor Michael Wolfe
Councillor Bill McNulty

Absent: Councillor Laura Gillanders
Councillor Andy Hobbs

Also Present: Councillor Carol Day

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on December 20, 2023, be adopted as circulated.

CARRIED

DELEGATIONS

1. (1) Chad Wetsch and Yvonne Chow, Vancouver, Coast & Mountains Tourism Region, Destination BC, presented on "Experience the Fraser," a recreational, cultural, and heritage initiative along the Lower Fraser River Corridor, and referred to their PowerPoint presentation (copy on file, City Clerk's Office).

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In reply to queries from Committee, the delegation noted that (i) Destination BC is looking to partner with the City on this initiative, alongside opportunities to work with Indigenous and non-Indigenous partners, (ii) there are multiple resources available to the City for this initiative, and (iii) this initiative would provide positive economic and community impacts while promoting a safe and sustainable way to move around the city.

Discussion ensued regarding the Experience the Fraser presentation and as a result, the following **referral motion** was introduced:

It was moved and seconded

That the Experience the Fraser presentation by Destination BC, dated January 31, 2024, be referred to staff for analysis.

CARRIED

- (2) Debbie Jiang and Kelvin Higo, provided a summary of the service of Richmond soldiers Private Hikotaro Koyanagi and Private Kazuo Harada to Canada's war effort and expressed that their sacrifice be recognized by adding their names to the Richmond City Cenotaph.

Discussion then ensued regarding other memorials in Canada and the process to add names to the Richmond Cenotaph, and as a result the following **motion** was introduced:

It was moved and seconded

(1) *That the City of Richmond acknowledge Canadian soldiers Private Hikotaro Koyanagi and Private Kazuo Harada and their sacrifice for Canada; and*

(2) *That their names be appropriately added to the Richmond City Cenotaph in time for the National Civic Ceremony on November 11, 2024.*

CARRIED

Discussion then ensued with regard to recognizing other Richmond veterans, and as a result the following **referral motion** was introduced:

That the City investigate through appropriate bodies, if there are any fallen members of South-East Asian and or including First Nations descent, who resided in Richmond.

CARRIED

COMMUNITY SERVICES DIVISION

2. LONDON/STEVESTON DOG OFF-LEASH AREA UPDATE

(File Ref. No. 06-2345-20-LSTE1) (REDMS No. 7461802)

In reply to queries from Committee, staff advised that the distance from the off-leash dog park fence to the residential property lines has increased to 15 metres and the increase in budget is for the excavation and drainage work for the new concept plan that contains a 1 metre high berm and additional trees to mitigate noise levels.

Sergei Volpov, Richmond resident, expressed concerns with regard to the proposal and spoke on the (i) proposed off-leash dog park and the concerns about the proximity to the residents, (ii) the potential noise level and (iii) alternate locations for the off-leash dog park within London Steveston park.

Discussion ensued regarding the consultation process and it was suggested that staff continue to engage property owners adjacent to the proposed off-leash area.

It was moved and seconded

- (1) *That Option 1, as outlined in the staff report titled “London/Steveston Dog Off-Leash Area Update”, dated December 20, 2023, from the Director, Parks Services, be endorsed; and*
- (2) *That staff write a letter to the residents adjacent to the proposed off-leash area advising of the proposed options outlined in the staff report, before the next Council meeting.*

CARRIED

3. AWARD OF CONTRACT 8239P – DELIVERY OF ADVANCED LIFEGUARDING, LIFESAVING AND FIRST AID INSTRUCTIONAL AND RECERTIFICATION COURSES

(File Ref. No. 11-7125-01) (REDMS No. 7431664)

It was moved and seconded

- (1) *That Contract 8239P – Delivery of Advanced Lifeguarding, Lifesaving and First Aid Instructional and Recertification Courses be awarded to L.I.T. Aquatics Ltd. for a three-year term for the projected contract value of \$1,449,000 exclusive of taxes, as described in the report titled, “Award of Contract 8239P – Delivery of Advanced Lifeguarding, Lifesaving and First Aid Instructional and Recertification Courses”, dated January 2, 2024, from the Director, Recreation and Sport Services;*

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- (2) *That the Chief Administrative Officer and the General Manager, Community Services, be authorized to extend the initial three-year term, up to the maximum total term of five years, for the maximum total amount of \$2,415,000 exclusive of taxes, as described in the report titled, “Award of Contract 8239P – Delivery of Advanced Lifeguarding, Lifesaving and First Aid Instructional and Recertification Courses”, dated January 2, 2024, from the Director, Recreation and Sport Services; and*
- (3) *That the Chief Administrative Officer and General Manager, Community Services, be authorized to execute the contract and all related documentation with L.I.T. Aquatics Ltd.*

CARRIED

4. FIRST NATIONS BUNKHOUSE INTERPRETIVE PROGRAM AND LEVEL OF SERVICE

(File Ref. No. 11-7141-01) (REDMS No. 7373274)

Staff presented on the First Nations Bunkhouse and noted that (i) the bunkhouse was built in the 1890s, (ii) the proposed reconstruction of the bunkhouse will incorporate as much salvage material as possible, (iii) the exhibits and programs will align with existing programs at Britannia Heritage Shipyards and include interpretative programs of Indigenous peoples, and (v) First Nations will be involved in the Bunkhouse restoration process.

In reply to queries from Committee, staff noted that an assessment of available salvageable materials can be done following deconstruction of the building and once the engagement and design process is complete, construction could begin simultaneously with the Phoenix Seine Loft with an estimated completion in 2027.

Harold Steves and Loren Slye, Britannia Shipyards National Historic Site Society, referenced their submission (attached to and forming part of these minutes as Schedule 1) and expressed support for the proposal and restoration of the bunkhouse, noting that additional research is required to determine if the building was used as a smokehouse and that careful consideration must be done in order to preserve Indigenous historical elements during the deconstruction process

Discussion ensued regarding the further study of the building’s original purpose and staff noted that these details of interpretation will be provided in the consultation stage. As a result of the discussion, the following **motion** was introduced:

4.

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It was moved and seconded

- (1) *That the First Nations Bunkhouse Interpretive Program and Level of Service as detailed in the staff report titled “First Nations Bunkhouse Interpretive Program and Level of Service”, dated January 9, 2024, from the Director, Arts, Culture and Heritage Services and Director, Facilities and Project Development be approved;*
- (2) *That staff investigate the historical use of the building as a smokehouse;*
- (3) *That a joint committee of Council and Britannia Heritage Society members be formed to oversee the restoration; and*
- (4) *That the National Historical Sites and Monuments Board should be consulted on the restoration process.*

CARRIED

5. MANAGER’S REPORT

(i) Steveston Playground Project

Staff highlighted that the Steveston Playground project design is approaching the procurement stage. Staff consulted the Rick Hansen Foundation, the Richmond Centre of Disability and the Steveston Community Society and incorporated their comments on design functionality and accessibility. The project is on track with construction to begin after this year’s Steveston Salmon Festival with an estimated completion date of June 2025.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:26 p.m.).

CARRIED

Parks, Recreation & Cultural Services Committee
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Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, January 30, 2024.

Councillor Chak Au
Chair

Mizuguchi, Andrea
Legislative Services Associate

To: Mayor and Council

Date: Jan. 30, 2024

From; Harold Steves, Chair Britannia Shipyard NHS Society

Re: Parks, Recreation and Cultural Services Committee,
Item 4: First Nation Bunkhouse Interpretive Program and Level of Service

1. First Nation Smokehouse evidence:

On Sept. 20, 2020, I wrote a report to council requesting “that City records be amended to indicate the building is not a bunkhouse, but likely a smokehouse or longhouse,” and that further “tree ring or other studies be done to determine the age of the building”. I also suggested that staff “investigate...the addition of typical welcoming totems”. This staff report only deals with the latter. The addition of welcoming totems is less important. Determining the age of the structure is crucial before any contracts are let, or decisions are made about deconstruction.

Before he died, Archaeologist Dr. Len Ham gave me his files and had me promise to try to get a proper heritage investigation of the First Nation House and nearby buildings. Present City staff are unaware of reports by Dr. Len Ham indicating the building may be a highly significant smokehouse, and asked me to provide the information. (A smokehouse is not for smoking fish but a longhouse with vents in the roof to let the smoke out primarily from cooking. It is also known as a Rancheria)

In his 1986 BC Archaeological Site Inventory, Dr. Len Ham wrote, “This site requires a detailed site study before any more demolition.”

In a Sept 1988 Heritage Overview for the City Dr. Ham wrote, “It is a very long building with numerous windows. While it shares these features with other native Indian cannery dwellings, this structure is unique in that it is gable rather than shed roofed. It is more similar to the large historic smokehouses which were situated at several Coast Salish Villages during the late 1800’s and early 1900’s..... Air photographs suggest the presence of a single door to this structure located in its southern side.” “It may be a very significant building.”

Heritage Manager Mary Gazetas had a dendochronology study done on both the First Nation House and the Murakami House. Based on tree ring evidence, both buildings were dated at 1885, not 1895 as dated in this report. Subsequent staff reports referred to the building as a longhouse or Rancheria.

On April 29, 1994, Dr. Ham reported to Chief Guerin and Ms Leona Sparrow of the Musqueam Indian Band that the City of Richmond had desecrated land marked as historic midden deposits.

“I have received samples of wood and matrix which Alderman Harold Steves salvaged from the excavation of services trenches at the Britannia Heritage Shipyard (DgRt 6) in Richmond. Also recovered is a very large (c. 2X3’) sandstone and several small brick fragments.” “It appears the excavation went through a historic era Native Indian Canoe equipped with a hearth.” “The location of this find is apparently in the vicinity of an old slough channel, and adjacent to the original location of the former Indian cannery house.”

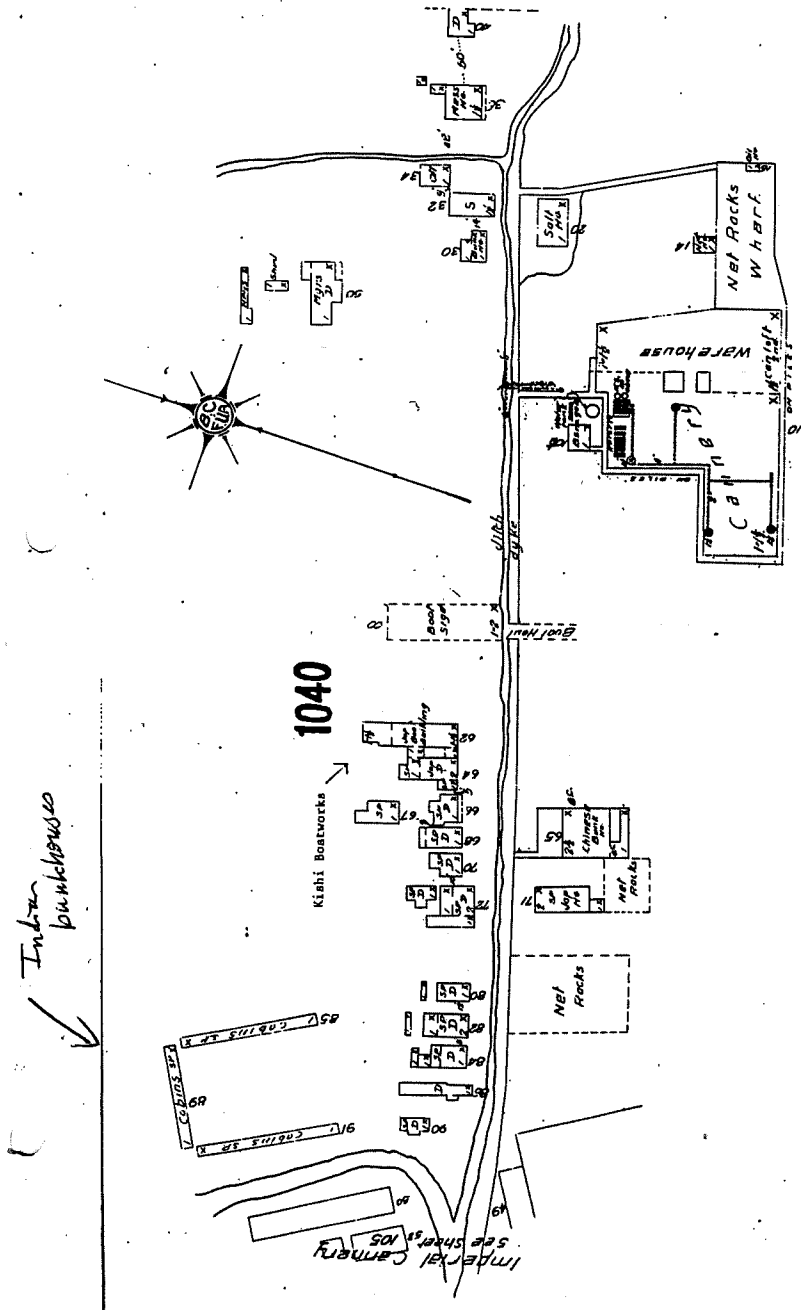
“In addition it is known that there was a named Musqueam house site cluster and graveyard located up the above mentioned slough”

Years earlier, City of Richmond employee, Percy Norton, reported that he uncovered Indian Burial boxes with his grader, and saw skeletons staring up at him when he originally graded Railway Avenue just north of Moncton Street and immediately north of the smokehouse.

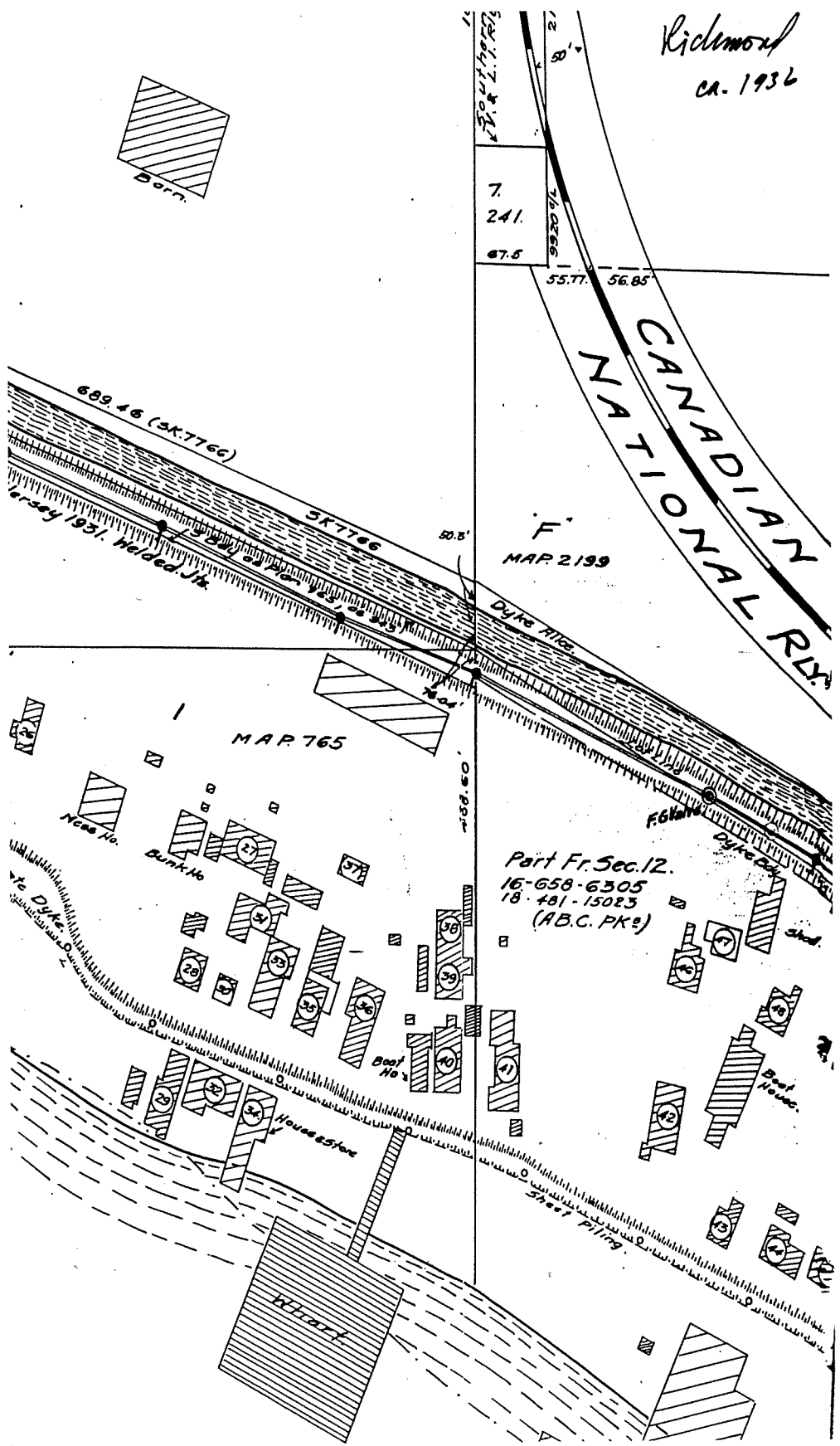
Sometime around 2000 new City staff started referring to the longhouse as a bunkhouse serving the Phoenix Cannery.

Dr. Ham provided City staff with a 1926 plan of the Phoenix Cannery showing the slough going north with a Salt House, used for salting fish, on the west side of the slough and a Mess House on the east side. The 1926 map also shows First Nation huts or cabins west of the Phoenix Cannery, where the Japanese bunkhouse and Chinese Bunkhouse were also located. They would serve the Phoenix Cannery not the Smokehouse.

A 1936 map Dr Ham provided showed the Salt House, building 32, the Mess House, building 36, the Murakami House and Boatworks, building 40, and the First Nation House to the north in its original location.



FRASER RIVER
 Phoenix Cannery
 Steveston BC.
 Surveyed Oct. 18 1936
 Dr. Ham, D. Ham, L. Underwriters
 ASSOCIATION
 WATER SUPPLY PRESSURE FROM FRASER RIVER
 BY PIPE THROUGH 2 1/2" MAINS
 CONDENSER
 POWER - STEAM
 FUEL - COAL
 LIGHTING - ELECTRIC
 BARRICKAN ROOF



Richmond
ca. 1936

Dr. Ham provided several aerial photographs showing a trail or boardwalk

going east from a central door of the assumed smokehouse in the opposite direction of the Phoenix

Cannery to the wharf in front of the Murakami House, indicating the occupants were going to the wharf to go fishing and not the Phoenix Cannery which wasn't even there at the time.



Photographs of the building on PRCS-51 and 52 show smokehouse vents at each end of the building near the peak.

When The Murakami House was deconstructed, it was found that the building had been longer, and the north end of the building had been crudely cut off.

I have included an early slide of a cluster of smokehouses along a slough titled Salmon Camp and one of the Salt House or Japanese Duplex.



Analysis:

With a Burial Ground to the north, and buried dugout canoe to the south, and vents just below the roof, it would appear that the First Nation “Longhouse” is a Smokehouse. The walkway going east would indicate that the residents were not working in the Phoenix Cannery, but going to their boats at the wharf in front of the Murakami House to go fishing before the Phoenix Cannery was built. The First Nation Longhouse was always assumed to be built ca. 1885 or earlier, similar to the Murakami House and so dated by studying the tree growth rings on the lumber. The Murakami House was a larger building before the coming of the Japanese. It may have been Marshall English’s Fish Camp.

While it is true that canneries built rows of huts with a shed roof for First Nation families, earlier salmon camps and canneries were built where First Nation People already lived. Logically, Marshall English built his 1882 fish camp where there already were First Nation people. It is also logical that as salmon was not shipped to Europe and little salmon was being canned, there would be a Salt House and Mess House.

Recommendation;

As I recommended Sept 20, 2020, the building should be referred to, once again, as a smokehouse or longhouse.

A thorough and proper study of the buildings should be done by the Museum of Anthropology or a qualified archaeologist.

2. Restoration vs reconstruction.

It is important that the metal roof remain on the building. Historically metal roofs were put on Steveston waterfront buildings to protect them from flying embers from frequent fires. It also protects any evidence of it being a smokehouse. It is important that the ends of the building below the roof remain untouched to show the smokehouse vents at each end of the building. If the roof is kept entirely intact, it is the only way to determine the original use of the building and restoration is still possible. In the past, buildings with rotted out floors were raised by lifting the roof using jacks and squares of timbers to keep the building stable. A concrete foundation can be poured and the building anchored to the foundation with new studs where needed. Damaged siding can be replaced "like for like". The 1991 estimate for restoration was \$160,000

Recommendation;

A joint committee of council and society members should be formed, similar to the committee chaired by Councillor McNulty when the Phoenix Seine Loft was restored, to oversee the restoration.

The National Historic Sites and Monuments Board should be consulted.



Richmond Arts Coalition

Annual Report to Council



RICHMOND ARTS YOUR ARTS VOICE COALITION

The Richmond Arts Coalition (RAC) is a **VOICE** for artists and the arts in Richmond. A **V**olunteer-led organization, RAC offers **O**pportunities for artists and the arts within Richmond; **I**nforms artists and assists with innovative ideas; **C**onnects artists, businesses, and audiences; and **E**ngages and advocates for the arts community.



Advocating for
the Arts



Activities and
Connections



Celebrating
Local Artists
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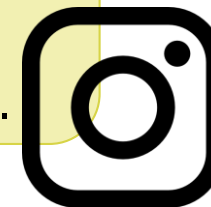


Advocacy

- Connecting with politicians and industry at all levels – Chamber of Commerce, meeting with developers, Pacific Contact, speeches at BCRMTA recital and Richmond Painted Rocks Competition, supporting the Richmond Musical Arts Collective...
- Grant-writing: bringing additional arts funding to Richmond (BC Arts Council, BC Gaming, Metro Vancouver, Canadian Heritage)
- Promoting our Arts Community
- Monthly Newsletters
- Sharing City of Richmond's Artist Calls
- Artist Features
- Arts Events Calendar:
www.richmondartscoalition.com/events
- Working with Arts BC, the BC Alliance for Arts and Culture, and other organizations

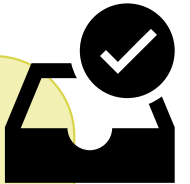


Our Instagram account has **22%** more followers than it had a year ago. It runs weekly features on local artists and arts supporters.



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Our Newsletter reaches **21%** more inboxes than it did a year ago, and has a higher open rate than comparable email newsletters (according to Mailchimp)





The Richmond Arts Awards

Collaborating with: The City of Richmond

- Assisting with and promoting the Call for Nominations
- Planning meetings with the City of Richmond
- Secured BC Arts Council funding for the catering for the post-awards community gathering
- A RAC volunteer serves each year on the selection committee

20TH ANNUAL RICHMOND

MARITIME FESTIVAL

Collaborating with: The Britannia Shipyards National Historic Site Society, Anigraph Productions, The City of Richmond

- Acquired Canadian Heritage and BC Arts Council / Gaming funding for local artists, poster designers, performers, and entertainers
- Created and ran the event's Artist Call. Ensured that Richmond artists were prioritized during event hiring.
- Promoted the Artist Call and event. We received more artist applicants than in 2022, and estimate 40,000 people attended the Festival.



Artist Video Spotlights

Collaborating with: Twenty-eight local artists, The Media Lab

- Created with funding from Metro Vancouver and the BC Arts Council
- Three 'Let's Celebrate Together' video productions, wherein artists highlight their culture and diversity with their own performance or artwork, and then collaborate together. (With over 5000 views so far)
- LCT Part 3 (Uzume Taiko Community Players, paper collage artist Jean Garnett, Wesburn Wranglers Square Dance Club): <https://youtu.be/dgSTFzDDOJo>
- LCT Part 4 (Flamenco artist Fernando Aguirre, pottery artist Kennedy Snider, operatic artist Cristina Zhang): <https://youtu.be/1U88fswNhRY>
- LCT Part 5 (photographer Alisha Weng, Story-Dance Teller Rasika Aklujkar, and The Media Lab): <https://youtu.be/BqQC4fDw354>
- Three new artist spotlight videos on the way. The first, highlighting local Nature artist Bea Martin, has been released: https://youtu.be/51-Myu_kGUc



Culture Days

Collaborating with:
The Richmond Sharing Farm,
the School District

- In-class nature art workshops with a professional artist
- On-site culinary art workshops at the Richmond Sharing Farm
- Public exhibition of culinary art and nature art during Culture Days





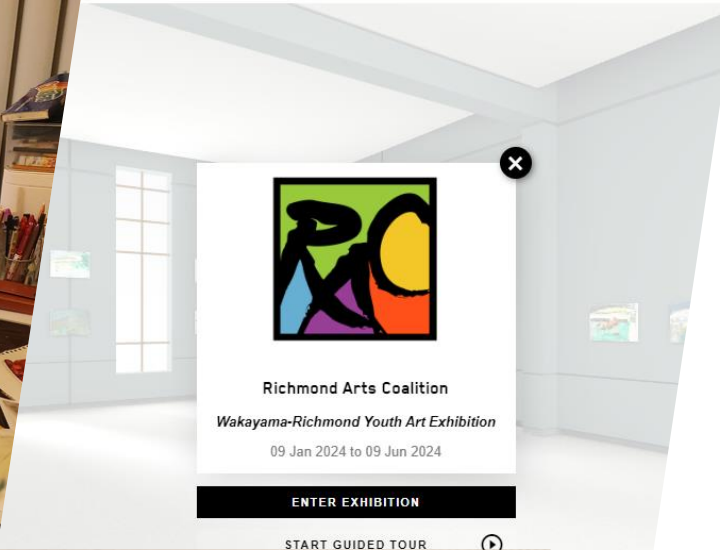
Collaborating with: The Steveston Historical Society, The Steveston Museum and Post Office

- Three Saturday afternoon seasonal community celebrations, each featuring four performing acts and two visual artists
- An estimated 118 artists involved
- An estimated 1494 audience members (in person + online)
- Applied for and received BC Arts Council grant funding to pay all performing and visual artists
- Created a series of still-accessible online videos featuring Songs in the Snow performances: [youtube.com/playlist?list=PLiDgqfOhCbZNFxR7gF9zNV7ZmOMGQ8ong](https://www.youtube.com/playlist?list=PLiDgqfOhCbZNFxR7gF9zNV7ZmOMGQ8ong)
- Emcee'd each event



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Japan-Richmond Art Exhibitions

Collaborating with: The Richmond Sister City Advisory Committee

- Hisayuki Doi, a professional artist in Wakayama, Japan, led an online art workshop for Lord Byng students here in Richmond
- Weila Suo, a Richmond resident professional artist, led an online arts workshop for Kataribe Junior students in Mio, Japan.
- The created artwork can be seen here: richmondartscoalition.com/youthartexhibition



ArtRICH

Collaborating with: The Richmond Art Gallery

- Our bi-annual community art exhibition. ArtRich 2023 was held at the Richmond Art Gallery from November 24th to December 31st, 2023
- Featured 50 local artists, amateur and professional, exhibiting together
- A record number of artist submissions
- All artists involved received an artist fee, as part of a BC Arts Council grant
- RAC created and ran the artist call, did all the back end administration for the artwork jurying process, planned, paid for, and produced the opening reception
- 2199 counted exhibition attendees, plus school groups
- 347 People's Choice Award nominations



ArtRich 2023

Arts Annex Cornerspace

A public physical location for RAC for the first time in our history.

- An opportunity for both intentional and incidental engagement and connections with our arts community
- Artist spotlights and opportunities
- A meeting space
- On-site arts programming
- Just getting started!

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www.richmondartscoalition.com

Board Chair: Jane Fernyhough

Vice-Chair: Sarah Glen

Secretary: Jimmy Ho

Treasurer: Brie Aho

Directors at Large:

Paul Dufour

Jay Nunns

Rahim Othman

Kevan Seng

Brian Zhang

Executive Director: Andrew Wade

rac@richmondartscoalition.com

778.985.1617



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee **Date:** January 19, 2024

From: Marie Fenwick, Director, Arts, Culture and Heritage Services **File:** 01-0100-30-RPAR1-01/2024-Vol 01

Re: **Richmond Public Art Program 2023 Annual Highlights and Public Art Advisory Committee 2024 Work Plan**

Staff Recommendation

That the Richmond Public Art Advisory Committee 2024 Work Plan, as presented in the staff report titled “Richmond Public Art Program 2023 Annual Highlights and Public Art Advisory Committee 2024 Work Plan”, dated January 19, 2024, from the Director, Arts, Culture and Heritage Services, be approved.

Marie Fenwick
 Director, Arts, Culture and Heritage Services
 (604-276-4288)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
SENIOR STAFF REPORT REVIEW	INITIALS:
APPROVED BY CAO	

Staff Report

Origin

On July 27, 2010, Council approved the updated Richmond Public Art Program Policy 8703 and Terms of Reference for the Richmond Public Art Advisory Committee (RPAAC). RPAAC provides advice and acts as a resource to City Council and staff on the City's Public Art Program.

This report presents the 2023 highlights of the Richmond Public Art Program to Council for information and the proposed RPAAC 2024 Work Plan found in Attachment 1 for approval.

This report supports Council's Strategic Plan 2022-2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

Analysis

Richmond Public Art Program

The Public Art Program plays a key role in shaping, animating and enriching public space, instilling civic pride and contributing to community identity. Artwork placed in the public realm has the power to engage the public, celebrate culture, broaden the diversity of arts experiences and opportunities, serve as an educational resource to expand public awareness and understanding of the arts, stimulate conversations, strengthen and support the arts community, and inspire creativity.

Since Council's adoption of the Public Art Program Policy in 1997, the Public Art Program's collection has grown to a total of 406 works of public art with 199 works currently on display around Richmond. Documentation of public art that is performance-based or otherwise ephemeral in nature is archived on the Public Art Program website.

Public art adds value to public and private development, enriches the public realm for residents and visitors to Richmond and advances Richmond's standing as a model for high quality urban development. The City provides leadership in integrating public art with major civic facilities as well as small-scale public infrastructure. The private development public art program provides an avenue for developers to contribute to creating a liveable and desirable place to live, work and play. The Community Public Art Program engages Richmond residents in art making, discussions and public events. The Public Art Education Program provides learning opportunities for both the general public and emerging, professional artists.

2023 Richmond Public Art Program Highlights

The following represents the key activities and achievements of the City's Public Art Program through the civic, community, private development and educational programs in 2023:

- Through the Richmond Community Mural Program, five new murals were completed throughout Richmond:
 - *Gillnetter at Night* by Mark Anderson at Pacific Net and Twine;
 - *Journey Home* by Nicole Larsen at Steveston Outdoor Pool;
 - *Dog Days* by Rory Doyle at South Arm Outdoor Pool;
 - *Movements That Makes Us* by Ben Evelyn at Mitchell Elementary School; and
 - *Patchwork of Unity* by Ho Lay Hoon at 22855 McLean Avenue.
- Public Art partnered with the Richmond Arts Centre to present an installation by Dolores Altin and Elvira Monteforte at the Library/Cultural Centre plaza on BC Family Day as part of the Richmond Children's Arts Festival. The artwork aimed to raise awareness of plastic pollution in oceans, and water as a precious resource to be protected for future generations.
- Works by six Richmond artists were featured at the No. 3 Road Art Columns located at Aberdeen and Lansdowne Canada Line Stations.
- The following works were installed through the Civic Public Art Program:
 - *Typha* by Charlotte Wall and Puya Khalili at Hollybridge Way at Middle Arm Waterfront Greenway; and
 - *Leaping Home* by Celan Bouillet at the Richmond Animal Shelter.
- Three community engagement projects were completed as part of the Engaging Artists in Community Program:
 - *Creative Community Resilience* by J Peachy with Ferris Elementary School in partnership with Richmond Emergency Programs;
 - *Garden Time* by Aaron Friend Lettner with Sharing Farm and Terra Nova Nature School; and
 - *Weaving Lives Together* by Mariana Frochtengarten in partnership with East Richmond Community Association at Tait Riverfront Park, in collaboration with Tait Elementary School.
- One new work was installed through the Private Development Public Art Program:
 - *Fireside* by Nathan Lee at 6611 Pearson Way.
- There were four Public Art tours:
 - Public Art Bus Tour during Doors Open,
 - Newcomers Public Art Bus Tour during Doors Open,

- Public Art Bus Tour during Culture Days, and
 - Public Art Self-Guided Mural Tour during Culture Days.
- In partnership with Parks Services and Transportation, 14 traffic cabinets and two utility boxes were wrapped with works by Richmond artists.
 - Two photo-based works at Lansdowne and Aberdeen Canada Line stations were installed as part of the Capture Photography Festival in partnership with Richmond Art Gallery.
 - As part of the Art at Work professional development program, three free workshops were offered: Tax Basics for Artists, Conservation and Maintenance: Best Practices for Artists Working in Public Art, and Applying for Public Art Calls.
 - 22 Richmond artists were contracted for Public Art commissions.
 - Public Art — in partnership with Community Social Development and community partners Richmond Multicultural Community Services, Minoru Seniors Society and City Centre Community Association — completed a year-long project to foster awareness, learning and action on topics of anti-racism, discrimination and intersectionality. *Mosaic Firefly: Richmond Edition* engaged 15 youth and 15 seniors through 20 workshops and gatherings, culminating in two public performances. The project was made possible through a \$90,000 grant from the Department of Canadian Heritage.
 - The City of Richmond was awarded the Creative Cities Network of Canada's Public Art Legacy Award at the annual Creative Cities Network of Canada Summit held in St. John's, Newfoundland and Labrador. The award honours *Sea to Sky*, completed in 2021, the five-storey integrated glass artwork by Musqueam artist Thomas Cannell located on No. 3 Road as part of the Keltic Development.

2023 Richmond Public Art Advisory Committee Highlights

In 2023, RPAAC provided informed advice to staff and Council on a range of projects. Highlights included:

- nine monthly meetings with high attendance;
- participation in educational opportunities and public events, such as the annual RPAAC Public Art Tour, public art tour of the City of Surrey's public art collection and unveiling of public art works;
- reviews and recommendations on private development public art project plans and monthly updates on Advisory Design Panel reviews;
- input to staff on civic Artist Calls; and
- observing roles at civic and private public art selection panel meetings.

2024 Richmond Public Art Advisory Committee Work Plan

The Richmond Public Art Advisory Committee's 2024 Work Plan (Attachment 1) outlines the proposed activities for the volunteer committee in 2024. The Work Plan was reviewed by the Richmond Public Art Advisory Committee on January 16, 2024.

As a Council-appointed Advisory Committee, RPAAC, advises on all aspects of public art policy, planning, education and promotion, including the allocation of funds from the City's designated Public Art Reserve. Highlights of the 2024 Work Plan are noted below:

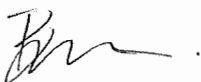
- Raise awareness and understanding of the importance of public art in the City through promotion and participation in educational opportunities and public events;
- Advise on strategies, policies and programs to achieve excellence in art in the public realm including researching best practices and advising on opportunities for artists;
- Propose and support City programs, initiatives and events that advance public art in the City including Lulu Speaker Series, Doors Open Richmond and Culture Days;
- Review and, through staff reports, provide recommendations to Council on public art project plans developed by City staff and private development public art consultants; and
- Provide input to staff in the development of an annual Public Art Program report to Council, including an RPAAC annual work plan.

Financial Impact

None.

Conclusion

Public art animates the built and natural environment with meaning, contributing to a vibrant city in which to live, work and visit. The 2023 highlights of the Richmond Public Art Program and proposed Public Art Advisory Committee 2024 Work Plan demonstrate a high level of professionalism, volunteerism and commitment to quality public art in Richmond.



Biliana Velkova
Public Art Planner
(604-247-4612)

Att. 1: Richmond Public Art Advisory Committee 2024 Work Plan and Membership List

Richmond Public Art Advisory Committee 2024 Work Plan

The RPAAC 2024 Work Plan is based on the Terms of Reference for the Committee and is proposed as follows:

Initiative	Actions	Expected Outcomes
1. Raise awareness and understanding of the importance of public art in the City		
a. Public involvement in the selection process for public art	Encourage community members to participate on public art selection panels through an open call for volunteers	Richmond residents are involved in civic and community cultural life
b. Education and professional development for RPAAC members (workshops, bus tours, local conferences and symposiums)	Identify and register for professional development opportunities and City programs (such as Art at Work)	Develop and expand knowledge of best practices
c. Guest speakers for RPAAC meetings	Identify key guest speakers for RPAAC meetings for 2024	RPAAC members better informed on public art issues and equipped to share this information with Council, as and when directed
d. Support public art communication platforms	Promote existing and future platforms (mobile, print and web) that showcase the Public Art Collection	Public better informed about the public art collection, location, and artists
2. Advise on strategies, policies and programs to achieve excellence in art in the public realm		
a. Program Policy and Best Practices	Participate in review processes and, as needed, identify and prioritize potential research on policy and administration	Policy and administrative procedures are reviewed
b. Terms of Reference (TOR) and Selected Artworks for Civic Projects	Provide advice and recommendations to staff regarding Terms of Reference and selected artworks	TOR and selected artworks are reviewed by RPAAC prior to Council review and endorsement
c. Community Public Art Programs	Advise on development and implementation of the Community Public Art Programs	Promote the Community Public Art Program

d. Artwork conservation, de-commissioning and maintenance of the Civic Public Art Collection	Review as required	Review priorities for conservation and maintenance as required
e. RPAAC representation on public art juries for Civic projects	Represent RPAAC on public art juries for Civic projects as observers	Policy and administrative procedures are followed
3. Support City programs, initiatives and events that advance public art in the City		
a. Promote Public Art	Encourage community members to participate in City programs (such as Culture Days, Doors Open, etc.)	Develop community connection and awareness of public art
4. Review and submit recommendations on private development public art plans		
a. Private Development Public Art Plans including Terms of Reference for public art projects	Review private development public art plans	Provide advice and recommendations to consultants and staff
b. RPAAC representation on public art juries for private projects	Represent RPAAC on public art juries for private projects as observers	Policy and administrative procedures are followed
c. 2024 RPAAC Annual Work Plan to City Council	Advise as required prior to sharing with Council	RPAAC Work Plan is shared with Council and the public

RICHMOND PUBLIC ART ADVISORY COMMITTEE
Current Membership List 2024

Total Membership: 9	Authority: ToR	Staff Liaisons: Biliana Velkova
Total Appts By Cncl: 9	Length Of Term: 1 Yr/2 Yrs	Local: 604.247.4612
Cncl Rep: Cllr. Kash Heed	Term Limits: 4 terms	

Members	Date First Appointed	Date of Most Current Re-appointment	Date Appointment Expires
Ms. Bronwyn Bailey	11/12/2019	12/20/2023	12/31/2025
Ms. Sabrina Bhojani	12/20/2023	12/20/2023	12/31/2025
Mrs. Ceri Chong	11/12/2019	12/20/2023	12/31/2025
Mr. Paul Dufour	11/12/2019	12/20/2023	12/31/2025
Mr. Frank Ducote	12/21/2022	12/21/2022	12/31/2024
Ms. Victoria Grigorenko	12/21/2022	12/21/2022	12/31/2024
Mr. Jose Larano	11/23/2020	12/21/2022	12/31/2024
Ms. Allison Liu	12/06/2021	12/20/2023	12/31/2025
Mr. Jerome Teo	11/23/2020	12/21/2022	12/31/2024



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee
Date: February 5, 2024

From: Marie Fenwick
 Director, Arts, Culture and Heritage Services
File: 11-7000-09-20-335/Vol 01

Re: **New Capstan Village Neighbourhood Park Public Artwork Terms of Reference**

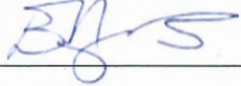

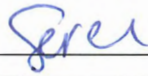
Staff Recommendations

1. That the Terms of Reference for the public artwork at the New Capstan Village Neighbourhood Park, as presented in the report titled "New Capstan Village Neighbourhood Park Public Artwork Terms of Reference", from the Director, Arts, Culture and Heritage Services, dated February 5, 2024, be approved;
2. That additional expenditures in the amount of \$216,925 for the New Capstan Village Neighbourhood Public Artwork and corresponding funding from the Public Art Program reserve be approved; and
3. That the Consolidated 5 Year Financial Plan (2024-2028) be amended accordingly.

CM Fenwick

Marie Fenwick
 Director, Arts, Culture and Heritage Services
 (604-276-4288)

Att. 1

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
Parks Services	<input checked="" type="checkbox"/>	
Development Applications	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

As part of the Polygon Talistar (formerly Talisman) development at 3488 and 3420 Ketcheson court, 3588 and 3599 Ketcheson Road (formerly 8671, 8731, 8771, 8831/8851 Cambie Road, 8791 Cambie Road/3600 Sexsmith Road, and 3480, 3500, 3520, 3540/3560 Sexsmith Road), the developer proposes to install a public artwork in the new Capstan Village Neighbourhood Park being constructed by the developer at 8811 Cambie Road. This report presents the terms of reference for the public artwork opportunity for Council's approval.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6

A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.2 Enhance the City's network of parks, trails and open spaces.

6.3 Foster intercultural harmony, community belonging, and social connections. 6.5 Enhance and preserve arts and heritage assets in the community.

Analysis

Background

The Polygon Talistar development is a four phase, mid-rise to high-rise, high-density, mixed-use project in the City Centre's Capstan Village. Council approved the development's rezoning application (RZ 18-836123) on June 12, 2023. As secured through the rezoning, the developer will be delivering a public artwork in the New Capstan Village Neighbourhood Park. The New Capstan Village Neighbourhood Park Concept Plan was approved by Council at the regular Council meeting on December 12, 2022. The detailed design process is currently underway with construction expected to take place 2024-2025.

City Centre and Capstan Village Public Art Plans

The City Centre Public Art Plan identifies guiding principles that create continuity throughout the City Centre and its individual villages. The City Centre is a rapidly growing urban core that includes new businesses, housing, parks and pedestrian precincts as well as arts and entertainment hubs. Public art plays an important part in animating the urban core with artworks that offer visitors and residents intimate and "discovered" artworks. Public art situated in strategic locations also helps to create a sense of place while providing geographic locators and wayfinding signals. The City Centre Public Art Plan's vision is to enrich Richmond's urban identity through inspirational and purposeful art in the public realm.

The Capstan Village Public Art Plan supplements the City Centre Public Art Plan and it offers a long-term guide for development partners, public art consultants, design consultants, artists and community members to realize engaging public art that is well-integrated in a meaningful way.

In keeping with the City Centre Area Plan's vision for Capstan Village and the Richmond Arts District, the thematic framework celebrates the area's unique location as a waterfront community. The theme of "A Waterfront Arts District: Geography, History and Culture" is a way of exploring, through art, Capstan Village's physical, historical and cultural place in Richmond and its connection to adjacent City Centre Villages and neighbouring communities.

New Capstan Village Neighbourhood Park

The New Capstan Village Neighbourhood Park will be bounded by Garden City Road to the east, Cambie Road to the south and the Polygon Talistar development to the north. It is prominently located in Capstan Village, a transit-oriented urban village on the north side of Richmond's City Centre. The entire site can be reached within a 5 to 10-minute walk of the forthcoming Capstan Canada Line Station. The park will provide a diverse range of programs and amenities for all to enjoy.

Working in concert with the overall architecture and landscape design of the Talistar development, the New Capstan Village Neighbourhood Park will invite multi-generational social interaction, with a diversity of multi-purpose open spaces. Supporting lively community activity as well as moments of contemplation, the park will provide residents and visitors a place to play, gather and relax.

New Capstan Village Neighbourhood Park Public Artwork Terms of Reference

The Public Art Terms of Reference for the New Capstan Village Neighbourhood Park Public Artwork (Attachment 1) was developed in consultation with City staff. The Terms of Reference describes the art opportunity, themes, site description, scope of work, budget, eligibility criteria, selection process, selection criteria, project schedule and submission requirements.

The Terms of Reference was presented to and endorsed by the Richmond Public Art Advisory Committee (RPAAC) on October 31, 2023.

Public Artwork Location and Materials

There are two key locations for this public art opportunity. The selected artist or artist team may choose to integrate an artwork design into either the large circular pathway in the centre of the park or the outdoor pavilion located at the south entrance, off Cambie Road. The artist or artist team may also propose a combination approach utilizing both locations.

Long-term maintenance and public safety will be key considerations for the design. As they will be contracted early in the development process, the artist or artist team will have the opportunity to become an integral member of the design team, and will be given as much creative license as possible to activate the space, integrating art to the site, responding to its community context in a meaningful way.

Public Artwork Themes, Aims and Objectives

In response to the guiding principles of the City Centre and Capstan Village Public Art Plans, the public artwork will have a strong visual presence to signal arrival and welcome to the new Capstan Village Neighbourhood Park. Shortlisted artists will be invited to respond to the themes related to local ecology, sustainability, flora and fauna. Shortlisted artists will be encouraged to explore contemporary forms of artistic expression and approaches to create an engaging and tranquil art experience for the area.

The project will join a growing number of artworks as part of the City's Public Art Collection in Capstan Village. The new public artwork will contribute to the City Centre's cultural identity and the Capstan Village's significance within the downtown core, as the City's Arts District.

Public Art Artist Selection Process

A two-stage artist selection process will be implemented and will follow the Richmond Public Art Program Policy guidelines as outlined in the Public Art Program Administrative Procedures Manual. The Artist Call will be open to artists residing in British Columbia.

Following the selection process, the preferred artwork concept proposal will be brought forward to the Richmond Public Art Advisory Committee for endorsement and to Council for approval in Fall 2024, in order to proceed with the detailed design and installation phases of the artwork in 2025.

Costs and Funding

Council approval is requested to increase the 2024 Public Art operating budget by \$216,925 for the new Capstan Village Neighbourhood Park public artwork funded by developer contributions into the Public Art Program reserve. If approved, the Consolidated 5 Year Financial Plan (2024-2028) will be amended accordingly.

The amount allocated for the artwork is \$175,650. The artwork budget covers all costs associated with the creation of the artwork, including artist fee, artwork design, fabrication and installation. Polygon Talistar will be responsible for all base costs of the pavilion structure and concrete circular pathway. Any maintenance and repairs required for the artwork will be the responsibility of the Public Art Program and will be included as part of the estimated Operational Budget Impact (OBI) when the artist concept is presented to Council for approval.

Financial Impact

None. The increased expenditures of \$216,925 will result in no tax impact, as the amount can be funded by the Public Art Program reserve.

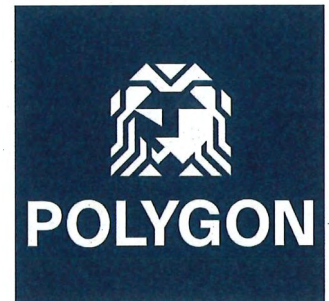
Conclusion

The Richmond Arts Strategy: 2019-2024 recognizes that the arts are integral to vibrant communities. This public art project will play a significant role in creating inclusive spaces for all within Capstan Village and Richmond's rapidly growing and diverse urban core. By infusing creativity and imagination in our public spaces, residents and visitors alike can experience a greater sense of pride in our communities, contributing to quality of life, health and wellness, and community-building.



Biliana Velkova
Public Art Planner
(604-247-4612)

Att. 1: New Capstan Village Neighbourhood Park Public Artwork Terms of Reference



**PROJECT TERMS OF REFERENCE
CALL FOR EXPRESSIONS OF
INTEREST**

**New Capstan Village
Neighbourhood Park
Public Artwork**

8811 Cambie Road, Richmond, BC

SUBMISSION DEADLINE | TBC

BALLARD FINE ART
ART ADVISORY

CALL FOR ARTISTS



Precedent image for the City Park at Talistar Development, Richmond, BC

Polygon Homes, in partnership with the City of Richmond, invites Expressions of Interest (EOIs) from professional artists or artist teams to design a permanent public artwork integrated on the circular pathway and/or outdoor pavillion park entrance fronting Cambie Road at the new City Park at the Talistar Park development in Capstan Village.

The artist selection process is a two-stage open call involving a selection panel and an artist shortlist. Only artists who are shortlisted for the public art opportunity will be required to develop a concept proposal.

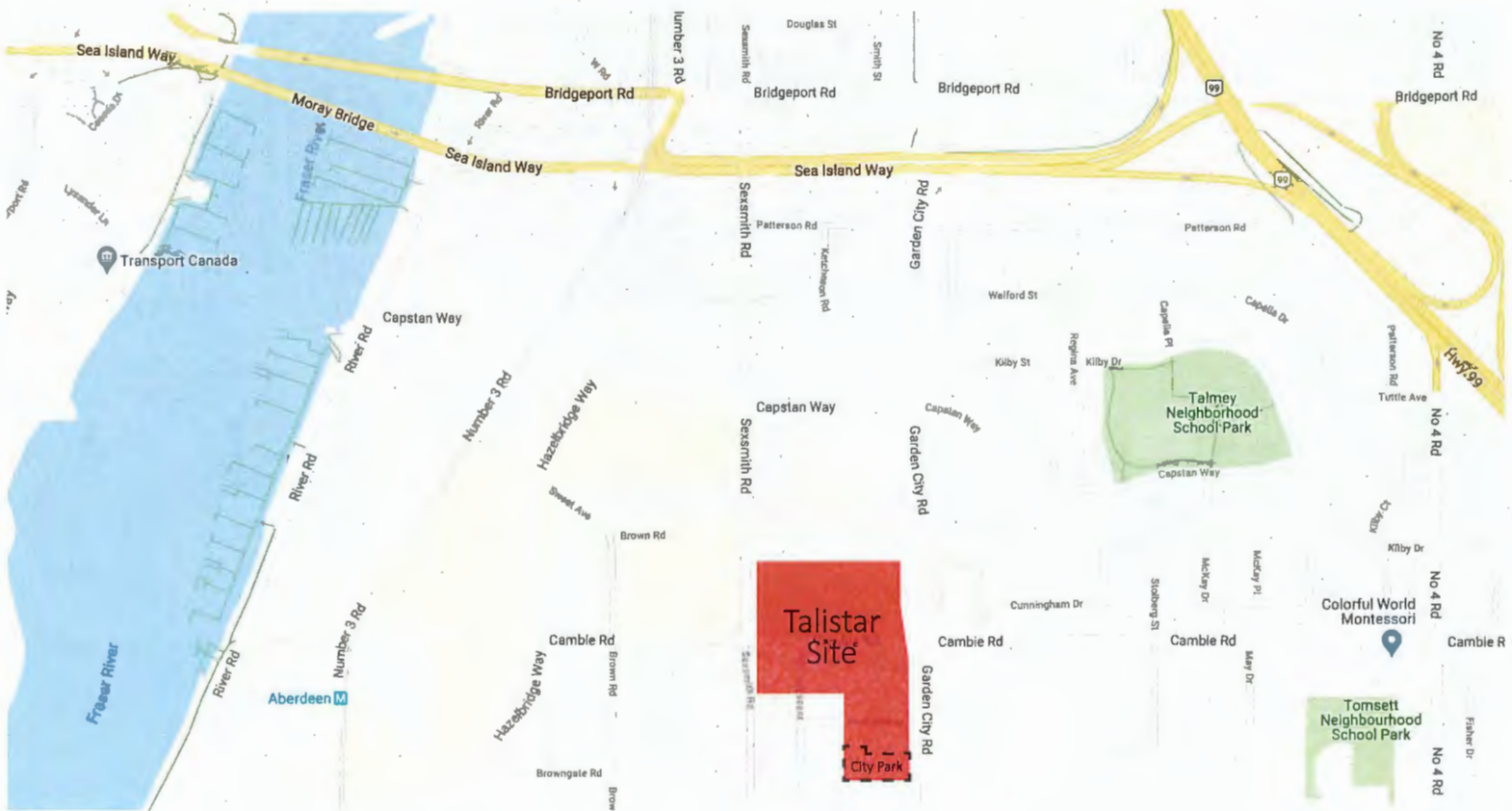
PUBLIC ART BUDGET	\$175,650 CAD
ELIGIBILITY	Open call for local, regional and Canadian artists or artist teams with commensurate experience
DEADLINE FOR SUBMISSIONS	TBC
PUBLIC ART COMPLETION	2026/2027

Please send all submissions to: nicole@ballardfineart.com

PROJECT DETAILS

PROJECT ADDRESS 8811 CAMBIE ROAD, RICHMOND, BC
PARK SITE AREA 4,756 SM

CONTEXT PLAN



Context Map of Capstan Village showing the Talistar site in red and City Park outlined in black dotted line

PROJECT DESCRIPTION

The City Park is a new natural habitat neighbourhood park located at the southeast corner of Polygon's Talistar development. Bounded by Capstan Way, Garden City, Cambie, and Sexsmith Roads, in Richmond City Centre's Capstan Village, Talistar is envisioned as a complete multi-family community set to enliven this growing enclave. The Talistar development at large is comprised of four sites, with the new City Park located adjacent to Site 1 at the southeast corner of the development. The new City Park is linked to the rest of the development by the pedestrian pathway connection running north-south from the centrally located amenity facility at Site 4 of the Talistar development.

The new City Park is envisioned as a natural habitat with the retainment of significant trees, featuring a children's play area, and offering a key social gathering space adjacent to the Talistar development. Guided by a set of landscape principles and inspired by the forest, meadow, and rain garden character of the surrounding community, distinctive vegetation types will be prominently featured in the Park Landscape design, and thoughtfully repeated throughout the development site to ensure consistency.

The new City Park retains existing tree cover, featuring a natural habitat and local forest. Sited at the southeast edge of the development, framed by Garden City Road and Cambie Road, the new City Park is highly accessible to residents and visitors in the area, providing opportunity for connecting with nature and the outdoors. Working in concert with the overall architecture and landscape design of the Talistar Park development, the design of the new City Park invites multi-generational "play" and social interaction, with a diversity of multi-purpose open spaces. Supporting lively community activity as well as moments of quietude and contemplation, the City Park provides residents and visitors a place to play, gather, and relax.



Reference to History



Flexibility



Immersive Garden

GUIDING PRINCIPLES FOR PUBLIC ART

- Reflect the vision and spirit of the City Park at Talistar project
- Integrate well to the site, architectural design and public realm
- Thoughtfully consider the unique historic, social, and cultural contexts of the Capstan Village community
- Offer good public accessibility, visibility and engagement opportunities for diverse audiences
- Reflect the Richmond City Centre thematic "Honoring Yesterday, Celebrating Today, and Building Tomorrow" and the Capstan Village thematic "A Waterfront Arts District: Geography, History and Culture"
- Strive for the highest quality of artistic expression and standards

PUBLIC ART THEMES

Broad thematic to be considered by artists:

- Sustainability and Environment
- Ecology
- Local birds, flora and fauna
- Place for quiet introspection

The broad thematic of the public artworks will support the vision and goals of the project.

PUBLIC ART OPPORTUNITY

There are two key site locations for this public art opportunity. An artist may select to create an artwork to integrate into Site #1, or Site #2, or employ a combined approach utilizing both the Circular Pathway (Site #1) and the Outdoor Pavilion (Site #2.)

Polygon is seeking a local or regional artist to develop a compelling public artwork that speaks to diverse audiences and offers layers of engagement. The selected artist will be given as much creative license as possible to integrate art to the public realm and community contexts in a meaningful and lasting way. The artist will be selected early in the development process with the opportunity to become an integral member of the design team.

Site #1: Circular Pathway

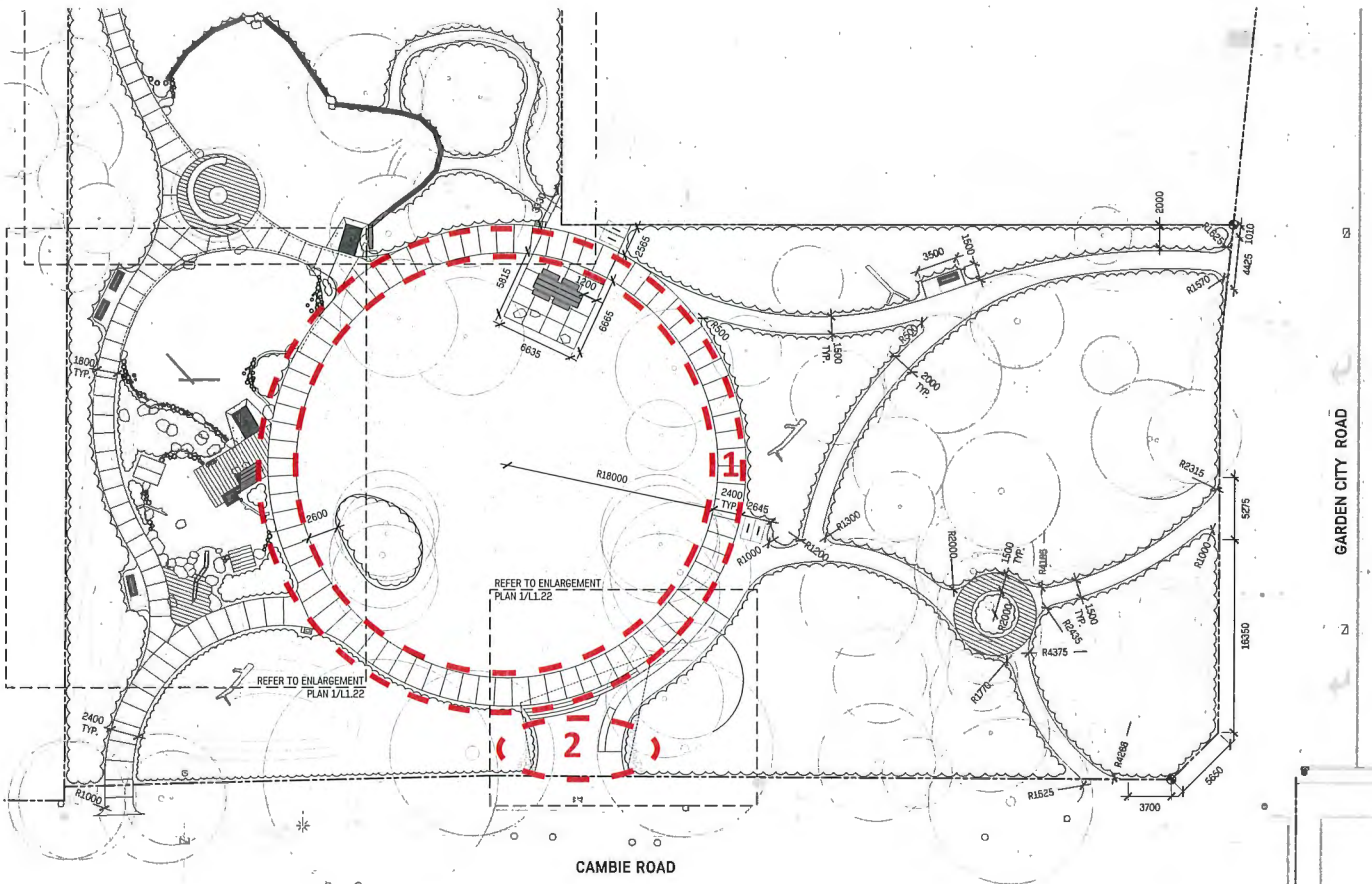
- Artwork to be integrated with concrete ground plane*
- May include light (any lighting elements need to be bird-friendly)
- Accessibility and visibility needs a strong consideration

*Possible requirement of template/stamp to be included in budget

Site #2: Outdoor Pavillion Park Entrance fronting Cambie Road

- Artwork to be integrated with the pavilion*
- Located at entrance, welcomes visitors to the park

*Possible requirement of above base cost work to be included in budget



Landscape Plan showing public art opportunity site locations marked in red

Long-term maintenance and public safety will be key considerations for an artist or artist team. Selected early in the development process, the artist will have the opportunity to become an integral member of the design team, and will be given as much creative license as possible to activate the space, integrating art to the site and its community context in a meaningful and engaging way.

The public art will be carefully considered, in keeping with the vision of the development as well as the City of Richmond's public art program. In partnership with the City of Richmond, Polygon Homes proposes to host an enduring public artwork as part of the City Part at Talistar development that speaks to diverse audiences, inviting engagement and dialogue while celebrating and enhancing local culture.

PUBLIC ART BUDGET

The amount allocated for the artwork budget for the City Park project is **\$175,650.00** plus GST. The artwork budget covers all costs associated with the creation of the artwork, including the artist fee, artwork design and fabrication, artwork installation, engineering certificates, construction coordination and site preparation including footings, lighting, general public liability insurance, artwork storage (if required), and artwork delivery. Polygon will be responsible for all base costs of the pavilion structure and concrete circular pathway.

Public Artwork Budget.....\$175,650.00

SUBMISSION REQUIREMENTS

ARTIST ELIGIBILITY

The call for expressions of interest is an open call for local, regional and Canadian artists or artist teams with commensurate experience.

SELECTION PROCESS

The selection process is a two-stage open call with a voting selection panel. All stages of the selection process will be facilitated by Ballard Fine Art Ltd.

In stage one of the selection process, artists will submit an Expression of Interest (EOI) for consideration by the selection panel. The panel will consist of 5 voting members, comprised of 3 arts professionals from the local art community and 2 members from the Polygon design team including the landscape architect. In addition, representatives from the City of Richmond including the Public Art Planner and Parks Planner, as well as an RPAAC observer will be invited to participate in a non-voting advisory capacity. The City advisors will be invited to attend the selection panel meetings and provide commentary on the shortlisted artist nominations, artist concept proposals, and final artist considered for selection. Upon the close of the open call, the selection panel will meet to review all submissions and determine a shortlist of 3 artists to develop a concept proposal for the public art opportunity.

In stage two, the shortlisted artists will be invited to present a concept proposal to the selection panel. The shortlisted artists will be oriented to the public art opportunity, project, site, and community contexts, with an opportunity to meet with the developer and design team. Each shortlisted artist will be paid an honorarium of \$1,500 for their work, paid upon receipt and presentation of the concept proposal.

EXPRESSION OF INTEREST REQUIREMENTS (DIGITAL FORMAT ONLY)

- i) Cover letter briefly outlining the artistic approach to the site and public art opportunity (500 words maximum)
- ii) Current CV (2 pages maximum)
- iii) Maximum of 10 high quality digital images of past work submitted as a folder link from WeTransfer, Dropbox, GoogleDrive, and/or OneDrive etc.
- iv) Annotated image list of past work including: title, medium, date, dimensions, budget, corresponding image number, and brief description of the artwork (30 word maximum)
- v) Complete artist contact information

Please email submissions by **<DATE TBC> at 9:00am PDT** to:

nicole@ballardfineart.com

Subject Line: Polygon City Park at Talistar - Public Art EOI Submission- Artist Last Name(s)

Please note: Incomplete submissions will not be accepted. Due to the number of submissions received, only shortlisted artists will be contacted. If no submission warrants consideration, Polygon Homes reserves the right not to award the commission.

PUBLIC ART TIMELINE

Artist Open Call Posted	TBC
Artist Submissions Due	May 2024
Selection Panel Meeting – Review Open Call Artist Submissions	June 2024
Short-listed Artists’ Invitation	June 2024
Artist Orientation Meeting	July 2024
Selection Panel Meeting - Artist Presentations.....	September 2024
Final Artist Selection	September 2024
Artist Contract	Fall 2024
Art Installation.....	TBD

* DATES ARE BEST ESTIMATED TARGETS AND SUBJECT TO CHANGE



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee **Date:** February 15, 2024

From: Keith Miller, Director, Recreation and Sport Services **File:** 11-7143-00/Vol 01

Re: **Award of Contract 8273Q – Supply and Delivery of Pool Chemicals**

Staff Recommendation

1. That Contract 8273Q – Supply and Delivery of Pool Chemicals be awarded to DB Perks & Associates, ClearTech, and Univar Solutions for a three-year term for an aggregate value of \$1,331,700, excluding taxes, as described in the report titled, “Award of Contract 8273Q Supply and Delivery of Pool Chemicals”, dated February 15, 2024, from the Director, Recreation and Sport Services;
2. That the Chief Administrative Officer and the General Manager, Community Services, be authorized to extend the initial three-year contract, up to the maximum term of five years, for an additional value of \$1,003,300 excluding taxes; and
3. That the Chief Administrative Officer and General Manager, Community Services, be authorized to execute the contracts and all related documentation with DB Perks & Associates, ClearTech, and Univar Solutions.

Keith Miller
 Director, Recreation and Sport Services
 (604-247-4475)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department Purchasing	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The City's current contract with the pool chemical suppliers, DB Perks & Associates (DB Perks) and ClearTech expires February 29, 2024. This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.2 Seek improvements and efficiencies in all aspects of City business.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

Analysis

Procurement Process

The City issued a Request for Quotation 8273Q – Supply of Pool Chemicals (RFQ 8273Q) on November 24, 2023. RFQ 8273Q closed on December 22, 2023, and received five bids. The contract terms are indicated as an initial three-year term, renewable for up to two additional, one-year periods to a maximum of five years, upon agreement of both the City and the contractor.

Bidders were requested to provide a quotation based on required product mix and service capability to efficiently and cost-effectively supply quality products as per the requirements. Bids were assessed on experience, pricing, capacity, systems, customer service and sustainability.

Review

As a result of the analysis, DB Perks, ClearTech and Univar Solutions are the preferred suppliers.

ClearTech provided the lowest price for chlorine. DB Perks, ClearTech and Univar Solutions, in combination, are able to supply all stabilizing chemicals at the lowest price. No one bidder is able to provide all the required chemicals on their own.

Together, DB Perks, ClearTech and Univar Solutions provide the best value to the City. In RFQ 8273Q, a total of 16 chemicals were grouped into three categories. Bidders are providing pricing based on City estimated quantities.

Bidders that only provided pricing on specific chemicals are noted as a partial bid. Table 1 below outlines a summary of bids submitted for RFQ 8273Q.

Table 1: Summary of Bid for RFQ 8273Q

	Automated Aquatics	Brenntag	Cleartech	DB Perks	Univar Solutions
Bulk Chlorine & Balancing Chemicals	Not Included	\$240,845	\$146,749*	Not Included	\$31,890 (partial bid)
Stabilizing Chemicals & Filter Media	\$96,911	\$93,034 (partial bid)	\$83,137*	\$125,368	\$66,485* (partial bid)
Algaecide & Misc. Chemicals	\$141,463	Not Included	Not Included	\$112,032*	Not Included
Taylor Water Test Reagents	Not Included	Not Included	Not Included	\$15,000*	Not Included
Estimated Cost to the City **	Not Applicable	Not Applicable	\$209,228	\$127,032	\$14,780

*Recommended bidder of the product category.

**Chart totals will not add up as only required products from the respective bidder are included.

Pricing will be fixed for the first year of the contract, with an annual review occurring at each one-year interval with the contractors and the City to justify any price increase. A price increase will be a mutual decision between the City and the contractor with any increase or decrease in price supported by contractor documentation or market indexes. In the past five years, pool chemical contracts have shown an approximate five per cent annual increase. The total value of the initial three-year contract term is estimated at \$1,331,700, exclusive of taxes, including a yearly five per cent increase and 20 per cent contingency. The maximum five-year contract is estimated at \$2,335,000 which includes a yearly five per cent increase and a 20 per cent contingency for potential volume increases on chemicals required.

Financial Impact

None. Funding is available within the City's Operating Budget and Consolidated Five Year Financial Plan.

Conclusion

Staff recommend that Contract 8273Q – Supply and Delivery of Pool Chemicals be awarded to DB Perks, ClearTech, and Univar Solutions as the successful bidders, as they represent the best value to the City. The initial contract term would be for a period of three years with the possibility to extend for two additional one-year terms, to a maximum of five years upon mutual consent of both parties. This is for an estimated total value of \$2,335,000.



Kirsten Close
Manager, Aquatics & Community Wellness
604-238-8041