



Parks, Recreation and Cultural Services Committee

**Anderson Room, City Hall
6911 No. 3 Road**

**Tuesday, February 25, 2014
4:00 p.m.**

Pg. # ITEM

MINUTES

PRCS-3 *Motion to adopt the **minutes** of the meeting of the Parks, Recreation and Cultural Services Committee held on Tuesday, January 28, 2014.*



NEXT COMMITTEE MEETING DATE

Tuesday, March 25, 2014, (tentative date) at 4:00 p.m. in the Anderson Room

COMMUNITY SERVICES DEPARTMENT

- 1. CRANBERRY CHILDREN'S CENTRE PUBLIC ART PROJECT**
(File Ref. No. 11-7000-09-20-176) (REDMS No. 4132871)

PRCS-8

See Page PRCS-8 for full report

Designated Speaker: Eric Fiss

STAFF RECOMMENDATION

That the concept proposal and installation of the Cranberry Children's Centre public artwork by artist team Ron Hart and Michael Fugeta, as presented in the report from the Director, Arts, Culture & Heritage Services dated February 6, 2014, be endorsed.



Parks, Recreation & Cultural Services Committee Agenda
Tuesday, February 25, 2014

Pg. # ITEM

2. **NAMING OF COMMUNITY CENTRE - 5900 MINORU BOULEVARD**
(File Ref. No. 06-2052-25-FCC1) (REDMS No. 4118240 v.4)

PRCS-24

See Page **PRCS-24** for full report

Designated Speaker: Elizabeth Ayers

STAFF RECOMMENDATION

That the City's Community Centre being constructed at 5900 Minoru Boulevard be named City Centre Community Centre.

☐

3. **RICHMOND COMMUNITY MEMORIAL GARDEN SITE
SELECTION REVIEW**
(File Ref. No. 06-2345-20-WLSG2) (REDMS No. 4031801 v.8)

PRCS-27

See Page **PRCS-27** for full report

Designated Speaker: Jamie Esko

STAFF RECOMMENDATION

- (1) *That staff issue a Request for Expressions of Interest for the Richmond Community Memorial Garden as detailed in the staff report titled Richmond Community Memorial Garden Site Selection Review, dated February 4, 2014, from the Senior Manager, Parks; and*
- (2) *That staff report back with the results of the Request for Expression of Interest and recommended next steps.*

☐

4. **MANAGER'S REPORT**

ADJOURNMENT

☐



Parks, Recreation & Cultural Services Committee

Date: Tuesday, January 28, 2014

Place: Anderson Room
Richmond City Hall

Present: Councillor Harold Steves, Chair
Councillor Ken Johnston
Councillor Linda Barnes
Councillor Evelina Halsey-Brandt
Councillor Bill McNulty

Also Present: Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on Tuesday, October 29, 2013, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Tuesday, February 25, 2014, (tentative date) at 4:00 p.m. in the Anderson Room

COMMUNITY SERVICES DEPARTMENT

1. 2014 MARITIME THEMED SUMMER FESTIVALS

(File Ref. No. 11-7000-01) (REDMS No. 4124153)

In response to queries regarding grant funding and the festival budgets, Jane Fernyhough, Director, Arts, Culture and Heritage Services, advised that the City received grant funding in 2012; however, the application in 2013 was not submitted in time to be considered. It is anticipated that the City will be successful in receiving grant funding for 2014. Ms. Fernyhough noted that there had been no increase to the Richmond Maritime Festival budget from the 2013 figures.

Mike Redpath, Senior Manager, Parks, advised that the Ship to Shore budget was increased by approximately \$20,000 in order to ensure adequate funding for the program and ship equipment. Any excess revenues would be returned to the Major Events Provisional Fund. Mr. Redpath noted that staff had received preliminary commitments from several Class B and C vessels, including a Coastal Patrol Vessel; however, final commitments are pending the approval of the project.

The Chair spoke regarding the City considering celebrating British Columbia's 150th Birthday in 2016 with a bigger and better "Tall Ship" event and directed that staff review the matter.

It was moved and seconded

- (1) That the transfer of \$430,000 be authorized from the Major Events Provisional Fund to support Ships to Shore 2014, Maritime Festival 2014 and Richmond Days of Summer promotional campaign to provide funding support as outlined in the staff report from the Director, Arts, Culture and Heritage Services and the Senior Manager, Parks dated January 8, 2014;*
- (2) That any revenues realized from sponsorship for Ships to Shore and public sail trips be used to offset the City contribution to this event and those funds be returned to the Major Events Provisional Fund for future festival development;*
- (3) That any grants awarded to the Maritime Festival 2014 be used to offset the City contribution to this event and those funds be returned to the Major Events Provisional Fund for future festival development; and*
- (4) That the City's budget for Ships to Shore 2014, Maritime Festival 2014 and Richmond Days of Summer be included in the 5 Year Financial Plan (2014-2018).*

CARRIED

Parks, Recreation & Cultural Services Committee
Tuesday, January 28, 2014

1A. MARITIME AND HERITAGE VENUES

(File Ref. No.)

Committee raised a concern related to opportunities for Council to attend heritage and maritime venues and the following **referral** was introduced:

It was moved and seconded

That the matter of Maritime and Heritage venues be referred to staff to investigate and bring a report for information on best practices in Maritime and Heritage themed destinations and governance models.

The question on the referral was not called as discussion ensued regarding opportunities to attend Canadian and American destinations, such as Mystic, Connecticut. In terms of future plans for Steveston and the Britannia Shipyard, discussion ensued regarding the need for a policy concerning heritage and maritime venues, including funding avenues, government models, ship recruitment, volunteer recruitment, and management.

At the conclusion of the discussion, the question on the referral was then called and it was **CARRIED**.

1B. RESCHEDULING PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE MEETING FOR MAY 27, 2014

(File Ref. No.)

Committee directed that the City Clerk reschedule the May 27, 2014 Parks, Recreation and Cultural Services Committee meeting due to the Federation of Canadian Municipalities Conference in Ontario.

1C. MINORU AQUATIC FACILITY

(File Ref. No.)

Committee questioned when staff would be bringing forward a report on the status of the Minoru Aquatic Facility project. Cathryn Volkering Carlile, General Manager, Community Services, advised that advertising and information regarding membership to the Advisory Committee will be going out shortly and staff is looking at different architectural elements. Specific details on the facility are not available at this time. A community consultation process will take place in order to examine the needs and constraints in the current programming.

Serena Lusk, Senior Manager, Recreation and Sport Services, noted that the consultation process is anticipated to be completed in the fall of 2014. Based on the information provided through the Advisory Committee and consultation process, the Architects will formulate the design of the facility.

Parks, Recreation & Cultural Services Committee
Tuesday, January 28, 2014

2. MANAGER'S REPORT

(i) Community Services Department Updates

Ms. Fernyhough advised that the Children's Arts Festival, held in conjunction with Family Day on February 10, 2014, includes programming and events throughout Richmond Community Centres, pools and arenas for family swim, skating and photo booth events. Staff has put together a variety of free or low cost programs to give families an opportunity to participate in yoga, dance, gym time and art classes. Also, she noted that the next Art Gallery Show opens on Saturday, February 8, 2014 titled "Time Travellers Children's Trilogy." PechaKucha Night with the theme "What's your story?" will be held on Thursday, February 20, 2014.

Elizabeth Ayers, Manager, Community Recreation Services, noted that Wednesday, February 26, 2014 is Anti-bullying Day. It is an opportunity to work with the Richmond School District, RCMP, and Richmond Fire-Rescue to create awareness for ongoing friendly and safe environments for people throughout the City. T-Shirts and buttons would be available as a fund raising opportunity. Also, staff is asking that the Mayor proclaim February 26th as Anti-Bullying Day.

Liesl Jauk, Manager, Community Cultural Development, stated that staff are accepting nominations for the Richmond Art Awards with a deadline of March 17, 2014. The deadline for Writer-in-Residency applications was yesterday with thirteen submissions received. The applications are being reviewed by Richmond Arts Centre, Minoru Place Activity Centre, and Richmond Library staff in advance of interviews to select a candidate by the end of February. The residency will take place in the fall, with an opening event during Culture Days at the end of September. The Lulu Series: Art in the City kicks off with Cath Brunner speaking on the subject of "Public Art in Public Works Buildings and Infrastructure" on Thursday, March 13, 2014. On Thursday, April 10, 2014, Richard Tetrault will speak on the use of murals to explore cultural identity and origin. Charles Montgomery rounds out the series speaking on "Transforming Our Lives Through Urban Design" on Thursday, May 15, 2014.

(ii) Branscombe House

In response to a query regarding uses for the Branscombe House, Ms. Fernyhough stated that an Expression of Interest is being prepared and staff is researching the Artist in Residence use and anticipates bringing forward a report for Council's consideration in the near future.

Parks, Recreation & Cultural Services Committee
Tuesday, January 28, 2014

(iii) Railway Avenue Greenway Trail

In response to a query regarding landscaping along the greenway trail, Mr. Redpath noted that there is a significant replanting program associated with the trail reconstruction and the first phase of the planting is underway with a mix of evergreen and deciduous plantings. Also, he noted that benches are planned to be installed along the trail.

The proposal for constructing a small station stop at each end of the historical trail was discussed. Mr. Redpath advised that the bus stops along the trail would be upgraded as funds were available. The interpretation program has yet to be rolled out which uses signage to tell the story of the rail line, the tram, and the stations. As well, thermal plastic anti-slip stencils replicating the tram schedule and the original tickets will be placed along the route. Committee suggested that the tram station buttons produced during the public consultation process be made available to the public.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:36 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation & Cultural Services Committee of the Council of the City of Richmond held on Tuesday, January 28, 2014.

Councillor Harold Steves
Chair

Heather Howey
Committee Clerk



City of Richmond

Report to Committee

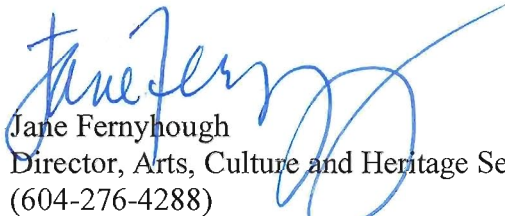
To: Parks, Recreation and Cultural Services Committee Date: February 6, 2014

From: Jane Fernyhough File: 11-7000-09-20-
Director, Arts, Culture and Heritage Services 176/Vol 01

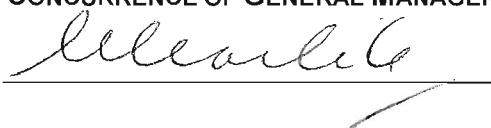
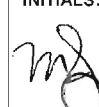

Re: **Cranberry Children's Centre Public Art Project**

Staff Recommendation

That the concept proposal and installation of the Cranberry Children's Centre public artwork by artist team Ron Hart and Michael Fugeta, as presented in the report from the Director, Arts, Culture & Heritage Services dated February 6, 2014, be endorsed.


Jane Fernyhough
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 2

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Budgets	<input checked="" type="checkbox"/>	
Community Social Development	<input checked="" type="checkbox"/>	
Project Development	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

On November 23, 2009 Council endorsed the 2010 Building Capital Program that included an allocation of 1% of the construction budget for the development of a public art project as part of the development of the new child care centre in Hamilton.

On January 13, 2014 Council endorsed the naming of the child care facility to be the Cranberry Children's Centre. The facility is currently under construction at 23591 Westminster Highway.

This report presents the recommended Cranberry Children's Centre public art concept proposal for Council's consideration and endorsement.

This initiative is in line with Council Term Goal 9.1:

Build culturally rich public spaces across Richmond through a commitment to strong urban design, investment in public art and place making.

Analysis

Terms of Reference – Cranberry Children's Centre

The Public Art Terms of Reference for the Cranberry Children's Centre public artwork (Attachment 1) describes the art opportunity, site description, scope of work, budget, selection process, design schedule, and submission requirements. The Terms of Reference were reviewed and endorsed by the Public Art Advisory Committee.

Cranberry Children's Centre - Public Art Project Panel

On January 17, 2014, following the administrative procedures for artist selection for civic public art projects, the selection panel reviewed the artist qualifications of the fourteen artists who responded to the open Call to Artists. Members of the selection panel included:

- Nicky Byres, Child Care Facility Operator
- Dick Chan, President-Hamilton Community Association Board
- Jennifer Heine, Artist
- Mark Mathiasen, Architect
- Mia Weinberg, Artist

Recommended Public Art Project

Following the reviews of the fourteen artist submissions, the Public Art Selection Panel unanimously recommended artist team Ron Hart and Michael Fugeta for the Cranberry Children's Centre public artwork. The Public Art Advisory Committee supports the selection panel's artist recommendation. The Committee noted that the selected artwork is a very age-appropriate, playful, colourful and lively artwork and they were also impressed with the thoughtfulness of the artists.

The proposed fence surrounding the children's playground consists of alternating sections of metal mesh and wood pickets facing Westminster Highway. The artwork will be integrated into

four sections of the wood fence replacing selected wood pickets in these locations. The artists will utilize a colour palette of up to five colours as identified in the artist's concept sketch. The new metal pickets will match the vertical wood pickets in width and height, except that at the top each will have an added and unique character.

The artist describes the artwork as follows:

"The colourful animal characters will help to give the Children's Centre a sense of address. Characters will be deployed in distinct colour and wildlife groupings at the different sections of the fence. These distinct sections will help define gathering spaces within the playscape."

Attachment 2 provides further information about the proposed artwork and artist's background.

Financial Impact

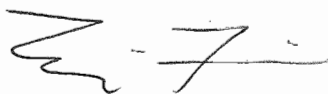
A budget of up to \$10,000 is provided to the artists for the design, fabrication and installation of the artwork including all related artist expenses. This is funded from the construction budget for the Cranberry Children's Centre (\$7,000) and the 2014 Public Art Program Budget (\$3,000). Maintenance for this project will be the responsibility of the Public Art Program.

Conclusion

The inclusion of the public artwork at the Cranberry Children's Centre ensures Richmond's continued success in strengthening the integration of public art in social infrastructure and assists in facilitating strong and safe neighbourhoods.

The new Cranberry Children's Centre Building Project represents an opportunity to provide public art to enhance the identity and vibrancy of the Hamilton community. This initiative supports the Council Term Goals to build culturally rich public spaces across Richmond and to increase public awareness, enhance quality of place and engage citizens across generations.

Staff recommends that Council endorse the proposed concept and installation of the Cranberry Children's Centre public artwork, by artists Ron Hart and Michael Fugeta, as presented in this report.



Eric Fiss
Public Art Planner
(604-247-4612)

call to artists

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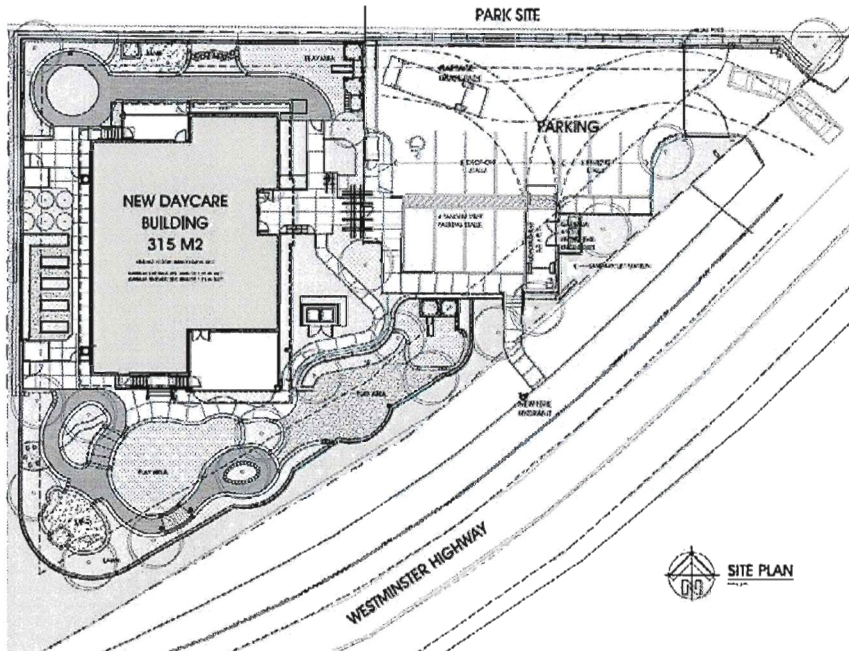


Figure 1. Site Plan

The City of Richmond's Public Art Program invites artists or artist teams to submit concept proposals and samples of past work in consideration for a permanent public artwork at the Hamilton Child Care Centre, for infant toddlers and preschool children, located at 23591 Westminster Hwy, at Boundary Road. All information about the project is contained herein.

Budget:	\$10,000 CAD.
Eligibility:	Residents of British Columbia
Completion:	June 2014
Deadline for Submissions:	January 2, 2014. 5pm

Questions? Contact the Public Art Program:
publicart@richmond.ca

**Hamilton
Child Care Centre
Public Art Project**
November 2013

call to artists

PUBLIC ART
RICHMOND

We love Hamilton because it's a wonderful, closely-knit community that has a small town feel to it. The neighbourhood is located far enough from the urban center that not a lot of people know about it but is still within reach of major amenities and transportation. It is an ethnically diverse and family-oriented community. Whether you're out walking or playing with your kids at McLean park, you can always find residents saying hi or chatting with each other. In addition, the local elementary school and community centre offer excellent services and is staffed by individuals who care about the community.

- Lisa Wong, Hamilton Resident. Richmond Review. March 22, 2013

Context

In recent years, the community of Hamilton has experienced a significant increase in growth and development. Considerable contributions have been made by the City to expand community amenities and services to meet the growing demand of local residents. The recent expansion of the community centre and the addition of a new fire hall witnessed the successful integration of two public art projects, *Hamilton Then And Now* by Mia Weinberg (2011) and *Spotty the Dog* by Douglas Taylor (2007). The Hamilton Child Care Centre presents an exciting opportunity for an artist or artist team to consider the notion of play, whimsy and imagination in relationship to themes (animals, nature, etc.), appropriate for infant toddlers (1-30 months) and preschool children (30 months. to 5 years).



Figure 2. *Hamilton Then And Now*, Mia Weinberg (2011) and *Spotty the Dog*, Douglas Taylor (2007).

call to artists

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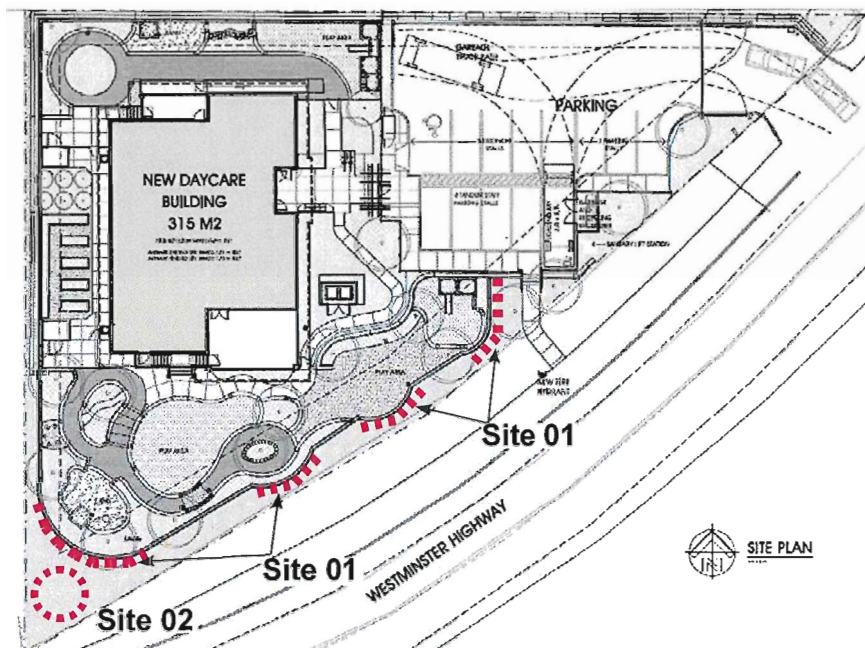
The Hamilton Child Care Centre is bound by a private residential property on the west, a strip of parkland to the north and Westminster Hwy. to the south-east. The Centre will be situated beside a future Translink bus operations and maintenance facility, north of the park, which will accommodate and employ an estimated 600 people.

This project is an opportunity for an artist or artist team to propose a permanent public artwork that will be highly visible to both pedestrians and vehicular traffic. The artwork should respond to the character of the site by taking into account scale, colour, material and texture, while keeping in mind the day to day activities of visitors, staff and children who will be using the facility. Artists have one of two choices for the location of the artwork:

1. Site 01 - 2D artwork along the perimeter wood fence facing Westminster Hwy. The artwork will be visually striking to greet visitors, staff, vehicular and pedestrian passersby.

OR

2. Site 02 - 3D artwork on a landscaped knoll, in front of a curved wood fence.



Site + Location of Artwork

23591 Westminster Hwy.,
at Boundary Road.

Figure 3. Site Plan, showing
proposed locations of public artwork

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Figure 4. Google pedestrian view. 23591 Westminster Hwy. travelling north-east at south-west corner of site



Figure 5. Google map view

Reference Photos



TOTAL LENGTH OF
FENCE = 29.8 METRES

Site 01 - Fence, Fig.7
7.9 metres (length) x
1.5 metres (high)

Site 01 - Fence, Fig.7
6.0 metres (length) x
1.5 metres (high)

Site 01 - Fence, Fig.7
6.4 metres (length) x
1.5 metres (high)

Site 01 - Fence, Fig.6
9.5 metres (length) x
1.5 metres (high)

Site 02
5.0 metre
diameter area

Site 01
(fence)

Wood

Mesh

Wood

Mesh

Wood

Mesh

Wood

Mesh

Wood

Mesh

Wood

5

PARK SITE

PARKING

GARBAGE
TRUCK PATH

3 DROP-OFF
STALLS

4 TANDEM STAFF
PARKING STALLS

3.0 x 9.1

GARBAGE
AND
RECYCLING
ENCLOSURE

LOADING BAY

SANITARY LIFT STATION

NEW DAYCARE
BUILDING
315 M2

FINISHED FLOOR GRADE: 2.0 m G.S.C.
AVERAGE EXISTING SITE GRADE: 1.31 m G.S.C.
AVERAGE FINISHED SITE GRADE: 1.73 m G.S.C.

SAND

PLAY AREA

PLAY AREA

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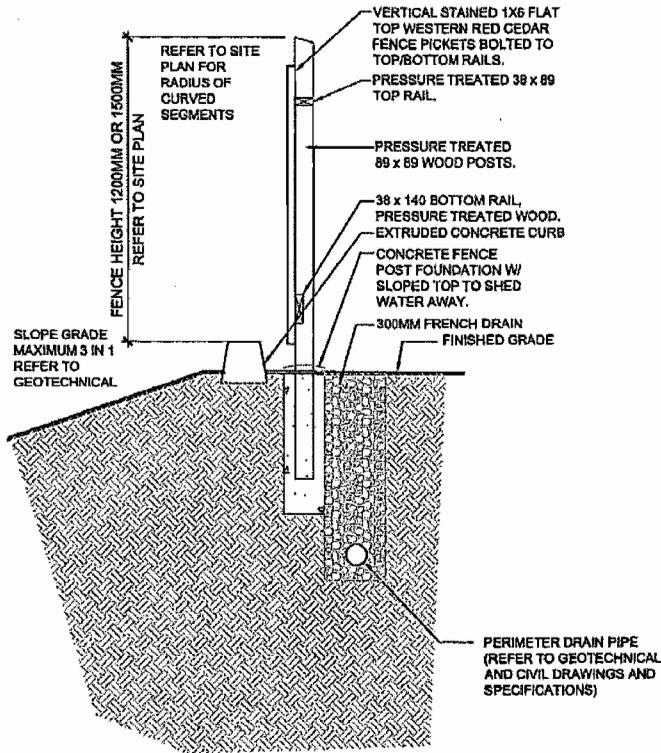
PLAY AREA

PLAY AREA

PLAY AREA

call to artists

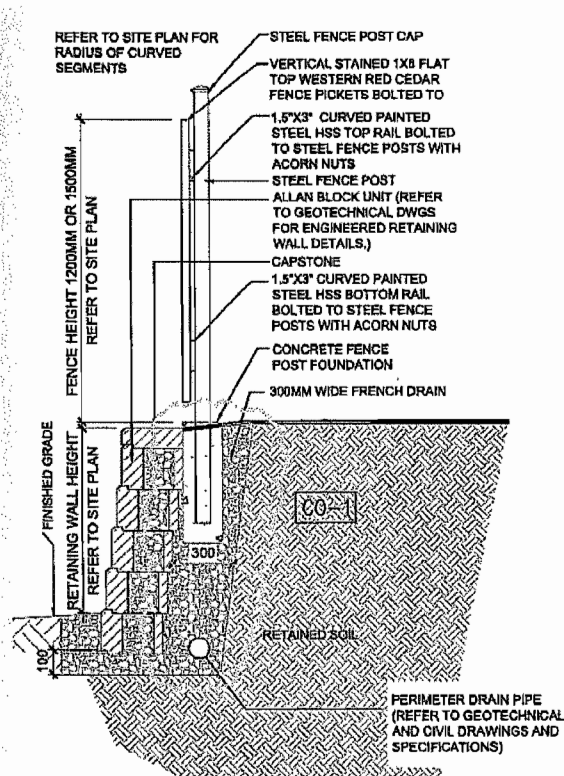
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Reference Drawings

Curved Wood Fence @ South-West Corner

Figure 6. Site 01 - Section detail drawing of wood fence. Note: materials and height of fence should be taken into consideration by artists.



Curved Wood Fence Typical

Figure 7. Site 01 - Section detail drawing of curved wood fence. Note: materials and height of fence should be taken into consideration by artists.

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Budget

The total budget established for this project is \$10,000. This budget includes (but is not limited to): artist fees, design, permitting as needed, engineering fees, fabrication, installation, photography, insurance and all taxes. Travel to Richmond and/or accommodation is at the artist's expense.

Schedule (subject to change)

Submissions Close

Artist Selection Process

Production / Fabrication

Installation / Completion

January 2, 2014. 5pm.

January 2014

February - May 2014

June 2014

Selection Panel & Process

- The recommended artist(s)/artist team will be chosen through a one-stage selection process under the mandate of the Richmond Public Art Program.
- Artists will respond to this invitation with up to five examples of past work, written statement of intent, concept sketch, budget schedule and three references
- A 3 - 5 person selection panel consisting of artists, art professionals and community members will convene to recommend one artist for the commission.

Selection Criteria

Submissions to this Artist Call will be reviewed and decisions made based on:

- Artist qualifications* and proven capability to produce work of the highest quality;
- Artist's capacity to work in demanding environments with communities and other design professionals, where applicable;
- Appropriateness of the proposal to the project terms of reference and Public Art Program goals;
- Artistic merit of the proposal;
- Degree to which the proposal is site and community responsive, and technically feasible;
- Probability of successful completion; and
- Environmental sustainability of the proposed artwork

Terms of Reference

* Selected artist will be required to show proof of WCB coverage and \$2,000,000 general liability insurance

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Additional consideration may be given to proposals from artists who have not received commissions from the City of Richmond in the past three years.

Submission Requirements:

All PDF submissions should contain the following items and in the following order:

1. **Information Form** - found on last page of this document
2. **Statement of Intent** - (2 page maximum). A typed letter of interest, including artist's intent, rationale and a preliminary concept visualization. The statement should address the Selection Criteria (above), artistic discipline and practice.
3. **Resume/Curriculum Vitae** - (1 page maximum per artist) If you are submitting as a team, each member must provide a personal resume.
4. **Budget Schedule** - Please complete form on page 10.
5. **Three References** - References should be able to speak to your expertise and experience (1 page maximum)
6. **Images of Past Work** - (5 images maximum). Digital images of past work in any medium that best illustrates qualifications for this project. Include and identify the following information directly on all image pages: **title of work, medium, approx. dimensions, location, date and artist name**. Artists are also encouraged to include a brief description. One image per page. Artist's name to be identified on all pages of documents.

Submission Guidelines

1. This request for submissions ONLY accepts PDF applications via e-mail. Submissions must be contained in one single PDF file. Do not submit multiple electronic documents. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
2. All submissions must be formatted to 8.5 x 11 inch pages. Portfolio images and concept sketches would be best formatted to Landscape format.
3. The Artist's (or Team's) name should appear in the right header of every page.
4. Submission files must be 5MB or smaller
5. If submitting as a Team, the team should designate one representative to complete the entry form. Each team member must submit an individual Resume/CV (See Submission Requirements)

Terms of Reference

Submission Requirements:

All documents must be PDF files and sent by e-mail to:

publicart@richmond.ca

call to artists

PUBLIC ART
RICHMOND

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions, and may reject all submissions. The City reserves the right to reissue the Artist Call as required.

All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.

Deadline for Submissions

Submissions must be received by **Thursday January 2, 2014**. Extensions to this deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

Questions? Contact:

Public Art Program
City of Richmond
604-204 8671
publicart@richmond.ca

For more information on the Public Art Program please visit www.richmond.ca/publicart.

Terms of Reference

call to artists

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Expenditures	Details/Notes	Cost
Administration costs (permits, documentation)		
Artist fees		
Design and Engineering		
Materials and Fabrication		
Pre-installation storage costs		
Transportation, and installation		
Insurance, Taxes		
Total Expenditures (Not to exceed \$10,000 CAD)		

Budget Schedule

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HAMILTON CHILD CARE CENTRE Submission Deadline: **Thursday January 2, 2014. 5pm.**
Attach one (1) copy of this form as the first page of the submission.

Name: _____

Team Name (if applicable): _____

Address: _____

City/Postal Code _____

Primary Phone: _____ Secondary Phone: _____

Email _____ Website: _____
(one website or blog only)

Submission Checklist:

Please provide these items in the following order (as outlined in the Submission Requirements)

- Information Form (this page)
- Letter of Intent (maximum 1 page)
- Concept Sketch (maximum 1 page)
- Resume/Curriculum vitae (maximum 1 pages per team member, if applicable)
- Budget Schedule (Complete form on page 10)
- Three References (name, title, contact information: maximum 1 page)
- Five Images of Past Work (maximum 5 pages: do not include multiple images on one page; landscape orientation, include title of artwork, year, dimensions and materials on each image page).

**Incomplete submissions will not be accepted. E-mailed submissions over 5MB will not be accepted.
Information beyond what is listed in the checklist will not be reviewed.**

List Team Member Names Here (Team Lead complete above portion):

Please let us know how you found out about this opportunity:

Would you like to receive direct emails from the Richmond Public Art Program? _____

Signature: _____ Date: _____

Submit applications by e-mail to:
publicart@richmond.ca



Letter of Intent + Approach

RON HART
MICHAEL FUGETA

TEAM CAPABILITY

Michael Fugeta and Ron Hart bring a diverse set of talents together, forming a strategic collaboration which distinguishes them among artists. Combined expertise and practice in Art, Architecture, Interactive Design and Fabrication Technology provides our team with the capacity to deliver captivating and dynamic forms designed to engage individuals and activate public space.

We have been involved in numerous public art projects from small scale interactive public art works that encourage audience participation to large scale public art projects where we played key roles in design development and fabrication. In addition to our history of artistic engagement, our architectural work and study furnishes us with knowledge of place-making through built form and understanding of the themes associated with public space.

CONCEPT

The proposal is for a highly visible, colorful and articulated intervention that integrates seamlessly into the proposed landscape fencing. The colourful animal characters will help to give the Hamilton Centre a sense of address. Characters will be deployed in distinct colour and wildlife groupings at the different sections of the fence outlined in the request for proposals. These distinct sections will help define gathering spaces within the playscape.

The figures will help to populate the playground offering a variety of forms and shadows promoting imagination and learning (i.e. play) among children and adults alike. Children will be able to identify with certain wildlife figures embracing their uniqueness and celebrating their individual qualities.

Overall, it is a happy, colourful and simple intervention that will be simple to install, robust, long lasting, and an effective use of the budget. Most importantly, it will inspire fun and imagination for all ages.

DESCRIPTION

We propose to replace a selection of vertical pickets in the wood sections of the playground fence. The new pieces will match the vertical pickets in width and height except that each will have at the top an added and unique character. We propose to work with thin steel plate as it is relatively inexpensive, easily powder coated for an assortment of vibrant and durable colours, and amenable to digital fabrication for the cutting of individual figures. We have included an allowance in our calculations for a simple alteration of the connection detail to the horizontal members.



Artist Team

p. 1/2

Michael Fugeta

Artist

Michael Fugeta has studied and worked in the field of art and architecture for over 12 years. He graduated with a Bachelor of Fine Arts from the University of British Columbia Okanagan in 2005.

Michael has had first hand experience with large scale public art proposals in both Kelowna and Vancouver. In 2007, Michael had the opportunity to work closely with local Vancouver studio Pechel and Robb Art + Architecture on a major public art project for the newly built Olympic Village in South East False Creek. The Neighborhood Energy Utility (NEU) Stacks were completed in 2009 and the following year received the prestigious Lieutenant-Governor of BC Award in Architecture Medal. In 2008, Michael also had the opportunity to work with artist Byron Johnston on a public art proposal for the newly built William R. Bennett Bridge. The proposal for 2 separate monuments were to commemorate the bridge and the local histories. The proposal was a short-list finalist.

ACADEMIC

Master of Architecture, University of British Columbia 2009
Bachelor of Fine Arts, with distinction, University of British Columbia Okanagan 2005
Study Abroad, University of Applied Sciences Faculty of Design, Hamburg, Germany 2004

AWARDS

Lieutenant-Governor of BC Award in Architecture Medal for False Creek Energy Centre Stacks with Pechel and Robb Art + Architecture 2010
Merrick Master of Architecture Scholarship 2007
Graduate Entrance Scholarship 2005
Helen Pitt Fund for Fine Arts Scholarship for outstanding merit in the visual arts 2005

Ron Hart

Architect

Ron Hart has worked in the field of art and architecture for the past 7 years, designing and facilitating the construction of everything from small scale art gallery exhibits to commercial and civic buildings. He possesses a keen interest in the process of design and an in-depth understanding of construction sequencing, materials and methods.

Ron has worked with Michael on numerous projects both at home and abroad. Ron and Michael share an interest in the possibilities of digital fabrication, and to that end have completed several projects using customizable and efficient fabrication processes.

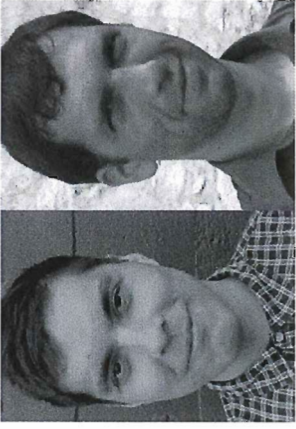
Ron's approach to art and design begins with research into the subject, the physical attributes and formation of the space in question, and the histories and memories that give rise to ideas of place. Ron's strengths lie in his ability to contribute to this initial discussion, to then derive design direction, and to work through the necessarily collaborative process of detailing and construction.

ACADEMIC

Master of Architecture, University of British Columbia 2009
Havana Cuba Studies Abroad, 2006
Visual Art, University of Victoria, 2005
B.Sc., University of British Columbia 1998

AWARDS

Alpha Rho Chi Medal 2009
RAIC Honour Roll 2009
CEI Master of Architecture Scholarship 2008
Frank Stanzl Memorial Scholarship 2008





City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: January 27, 2014

From: Cathryn Volkering Carlile
General Manager - Community Services

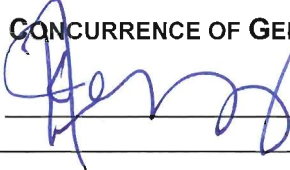


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01

Re: Naming of Community Centre - 5900 Minoru Boulevard

Staff Recommendation

That the City's Community Centre being constructed at 5900 Minoru Boulevard be named City Centre Community Centre.

Serena Lusk
Senior Manager, Recreation and Sport Services
(604-276-4068)

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER  FOR C. CARLILE	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

Staff Report

Origin

On July 25, 2011, City Council approved the development permit for phase 2 of the “Quintet Development” the portion of the development that includes both the Community Centre and Trinity Western University.

On February 28, 2012, City Council endorsed the building program for the Community Centre, which includes a large fitness studio and change rooms, multipurpose program spaces, aerobic and dance studio, music rooms, arts space, and meeting rooms. The facility also has a community living room and large lobby spaces that will allow people to gather informally, connect and engage with others in a safe and welcoming environment.

The purpose of this report is to recommend the adoption of a name for the Community Centre.

This report supports Council term goal and priority:

- 4.1 Development and implementation of a comprehensive facility development plan for current and future needs that:...responds to the City Centre facility needs to address the growing population.....

Analysis

The base building, which includes the Community Centre is now under construction and staff is working with the architects to complete the final design details for the Community Centre. While construction of the Community Centre will not start until the Fall of 2014, branding of the facility including the development of signage has started.

Staff are recommending that the facility be called the City Centre Community Centre, which is in keeping with Council Policy No. 2016, Naming of Public Buildings – Parks or Places which permits the naming of public buildings to include:

“a program, activity or symbol is pertinent to the life of the City specific to the location and may be used to effectively promote and market the program or activity both within and outside the community.”

This name fits this requirement and is consistent with the naming of the other community centres in Richmond, which are named for both the area within which they are located, and the function that they perform in the community, i.e., Thompson Community Centre. Other names were considered, however keeping a consistent naming practice with the other community centres, and creating a link to the Association who will partner with the City on the facility’s operation were considered to be a priority.

The City Centre Community Association is also in support of this recommendation.

Financial Impact

There is no financial impact as a result of selecting a name for this City facility.

Conclusion

Staff are recommending that the community centre at 5900 Minoru Boulevard be named the City Centre Community Centre.

A handwritten signature in black ink, appearing to read "BAyers".

Elizabeth Ayers
Manager, Community Recreation Services
(604-247-4669)



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: February 4, 2014

From: Mike Redpath
Senior Manager, Parks

File: 06-2345-20-
WLSG2/Vol 01

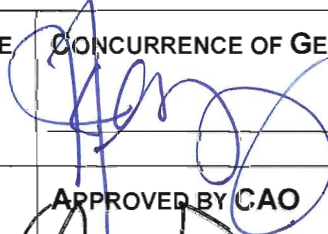
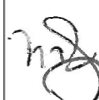

Re: **Richmond Community Memorial Garden Site Selection Review**

Staff Recommendation

1. That staff issue a Request for Expressions of Interest for the Richmond Community Memorial Garden as detailed in the report titled "Richmond Community Memorial Garden Site Selection Review," dated February 4, 2014, from the Senior Manager, Parks.
2. That staff report back to Council with the results of the Request for Expression of Interest and recommended next steps.

Mike Redpath
Senior Manager, Parks
(604-247-4942)

Att. 7

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Real Estate Services	<input checked="" type="checkbox"/>	 FOR C. CARLITE
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

At the October 29, 2013, Parks, Recreation and Cultural Services Committee meeting staff presented a report regarding an Expression of Interest for the development and operation of a Memorial Garden in Richmond. As a response to the report, staff received the following referral from the Committee:

That the staff report titled “Richmond Memorial Garden Expression of Interest” be referred back to staff for a review of a longer list of appropriate City-owned sites including the Nature Park East and the East Richmond Bog Forest.

This report relates to the achievement of the following 2011-2014 Council Term Goal:

#2.7 Completion of the Memorial Garden Project

The purpose of this report is to describe the site selection criteria and the evaluation of the candidate sites for the proposed Memorial Garden in order to present options for proceeding with site selection for Council’s consideration.

Analysis

In the interest of providing an understanding of the selection of candidate sites, the findings of the Memorial Garden Feasibility Study are reviewed in this report.

The proposed Richmond Community Memorial Garden has been conceived as a facility serving both community and individual memorialization purposes. Through the Council approved 2005 City of Richmond Memorial Garden Feasibility Study, it was determined that:

- “1 . A facility offering a range of features and services for the interment of cremated remains would meet the needs of Richmond residents”;
2. The facility would more likely be financially successful if it was located on City-owned land, e.g., land costs removed from the pro forma”;
3. The City does not currently have the capacity to enter into this new line of business so it was recommended that the City enter into a agreement with a private sector organization to develop and operate the memorial garden”; and
4. The governance of the memorial garden includes City and community oversight.”

Richmond residents consulted during the Feasibility Study expressed a strong desire to include recognition of people and events of importance to the community and for the memorial garden to provide a public amenity similar to civically operated cemeteries, e.g., Mountain View Cemetery in Vancouver. For these reasons, the proposed memorial garden is referred to as the Richmond *Community* Memorial Garden.

Community Memorial Garden Services and Site Characteristics

The purpose of the 2005 Memorial Garden Feasibility Study, in part, was to identify the type of memorial services that Richmond residents prefer as well as the site characteristics that would support a memorial garden offering those services, e.g., size and location. The Feasibility Study findings are as follows:

- 53% of residents indicate that they would be somewhat or very likely to have their remains placed in a memorial garden in Richmond if it were made available.
- 51% of residents preferred interment of ashes in a columbarium (a structure or building containing niches for cremated remains).
- Just under 3 in 10 residents would be very likely to consider alternative means of memorializing the deceased, e.g., memorial plaques, maintaining a tree or flower bed, sponsoring statuary.
- Site features of greatest importance to Richmond residents include; a quiet setting, a location near a natural area/open space, not in proximity to residential neighbourhoods, attractive views.
- Other desirable features were described such as clearly defined garden walls, views of the mountains, a flowing water feature and views of the river or other water.

*Note: Refer to Attachment 1 for images of facilities that reflect residents' preferences

The Feasibility Study concluded that a minimum five acre site would be viable and have a projected capacity that would take 40 years to fill.

Site Selection Criteria

During the course of the Feasibility Study, site selection criteria were developed through a telephone survey, a community stakeholder's workshop, a follow-up focus group meeting, a staff steering committee workshop, consultant recommendations on service options and market preferences, and the private funeral services sector perspective gained through individual interviews.

The following are eight criteria that reflect the community's perspective and address potential market interests:

1. **Compatible** – There are no negative impacts from adjacent uses, e.g., a quiet setting, no highway/industrial/airport impacts.
2. **Flexible** – Existing uses that are supported by permanent infrastructure or have requirements that are particular to a location are not considered flexible, e.g., programmed sport use, natural areas with high ecological value.
3. **Non-residential** – Not directly adjacent to residential areas,

4. **Accessible** – Accessible by public transit, e.g., a bus stop within 800 meters,
5. **Scenic** – A scenic, natural setting with water views if possible,
6. **Serviced** – A fully serviced site, e.g., water, electricity, sewer,
7. **Existing Features** – A site with desirable existing natural or built features, e.g., existing trees, buildings that may be repurposed,
8. **Public** – Associated with public open space to facilitate memorial celebration and community use.

One additional criteria has been added:

9. **Non-Agricultural Land Reserve (ALR)** – An ALR designation is considered a constraint given that previous applications for non-farm use for similar proposals were not approved by the Provincial Agricultural Land Commission.

Candidate Sites

A total of 20 City-owned sites (Attachment 2) that are a minimum of five acres in size or, where a portion of the site of at least five acres could be used for a community memorial garden, have been evaluated. The Northeast Bog Forest has been added as per the referral by Parks, Recreation and Cultural Services (PRCS) Committee on October 29, 2013.

Sites Located Outside the City's Perimeter Dikes

As per the Provincial Cremation, Interment and Funeral Services Act, the land must be considered suited to a place of interment in perpetuity. Since MacDonald Beach and Garry Point Park are located outside the dikes, presenting risks to long-term viability, both parks have been removed from further evaluation.

Sites Located Within the ALR

At the October 29, 2013, PRCS Committee meeting, staff were asked to consider the feasibility and potential for sites located within the Provincial ALR designated areas.

Parks staff met with Provincial Agricultural Land Commission (ALC) staff on November 5, 2013, to discuss the implications of selecting a site within the ALR. Since a memorial garden is not considered an agricultural use by the ALC, the City was advised that it would be required to make an application to use land in the ALR for non-farm purposes. Some of the factors that the ALC takes into consideration are:

- The permanence of the use and whether it will permanently damage the physical capability of the land for agricultural use;
- The relationship with adjacent uses (i.e., are the adjacent uses agricultural or non-agricultural, is there potential conflict with adjacent agricultural uses);
- The ability to accommodate the use outside the ALR;
- Demonstration of community need; and

- Any benefits to agriculture as a result of the proposal, as per Richmond's 2003 Agriculture Viability Strategy.

Applications are reviewed and approved by the ALC Board who meets bimonthly. If a site within the ALR is selected, then staff will prepare an application to the ALC for their consideration.

Candidate Site Evaluation

The evaluation matrix on the following page has been developed to assist with site selection. The green arrows indicate that the site satisfies the criteria while the red arrows indicate that the site does not satisfy the criteria. The orange arrows indicate that the site does not fully satisfy the criteria, for example under the "Non-residential" criterion, where the whole site is adjacent to a residential area but where space is potentially available within the site to allow for some separation. Orange arrows are also used under the "Serviced" criterion to indicate that the existing site services (i.e., water, sewer, electricity, drainage) are not adequate for the proposed use and would have to be upgraded.

Site Evaluation Matrix

Rank*	Candidate Site Name	Site Selection Criteria								
		Compatible	Flexible	Non-residential	Accessible	Scenic	Serviced	Existing Features	Public	Non-ALR
8	Woodward's Landing	↑	↑	↑	↑	↑	↔	↑	↑	↑
5	South Dyke Agriculture Park	↓	↑	↑	↓	↑	↓	↑	↑	↓
5	Terra Nova Natural Area	↑	↓	↔	↓	↑	↔	↑	↑	↑
5	Woodward Slough Natural Area	↑	↓	↑	↓	↑	↓	↑	↑	↓
5	12751/12851 Rice Mill Road	↓	↑	↑	↑	↓	↑	↓	↓	↑
5	14420/14580 Triangle Road	↓	↓	↑	↑	↑	↔	↓	↑	↑
5	Blundell Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	Palmer Garden City Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	South Arm Community Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	Hugh Boyd Community Park (Pitch and Putt)	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	Steveston Community Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	Garden City Community Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	King George Community Park	↑	↓	↔	↑	↓	↓	↑	↑	↑
5	The Gardens Agricultural Park	↓	↑	↓	↑	↑	↓	↑	↑	↓
5	Garden City Lands	↓	↑	↑	↑	↑	↓	↓	↑	↓
4	Northeast Bog Forest	↑	↓	↑	↓	↑	↓	↓	↑	↓
4	Nature Park East	↓	↓	↑	↑	↑	↓	↓	↑	↓
2	Sidaway Road Public Works Yard	↓	↓	↑	↑	↓	↔	↓	↓	↓

*The rank of each site correlates with the number of positive rankings (fully satisfies the criteria)

Ranking Legend	
↑	Fully satisfies the criteria
↔	Does not fully satisfy the criteria
↓	Does not satisfy the criteria

Two of the top ranked sites are further analysed below regarding their suitability for a community memorial garden. In addition, two sites that were suggested by Council for consideration at the October 29, 2013, PRCS Committee meeting are included in order of priority:

1. Woodward's Landing Park (Attachment 3)

The Woodward's Landing site satisfies all of the site selection criteria except for the "Serviced" criterion since the site services would have to be upgraded. At the October 29, 2013, PRCS Committee meeting, staff were directed to consider other sites.

2. South Dyke Agricultural Park (Attachment 4)

The 51.7 acre City-owned property at 13871 No. 3 Road, between No. 3 Road and Gilbert Road is currently used for agricultural purposes, including the City tree nursery, a community garden and the Sharing Farm orchard. The remainder of the site is leased for farming purposes. This site satisfies five of the nine criteria:

- The existing farm uses on the site are flexible, there are no adjacent residential uses, it is in proximity to the river, the surrounding agricultural lands offer a tranquil setting while the south eastern part of the site has a stand of significant trees and is part of a larger recreational zone, including the South Dyke Trail.
- It does not meet the "Compatible" criterion due to the odours emitted by the adjacent Metro Vancouver sewage treatment plant, it is not considered "Accessible" since the nearest transit route is 2.5 kilometres away, the site is not serviced and it is within the ALR so does not satisfy the "Non-ALR" criterion.

The additional sites recommended by Council are:

3. Richmond Nature Park East (Attachment 5)

A five acre area may be located on a portion of the site that has been previously disturbed and where a current parking lot exists today. This site satisfies four of the site selection criteria:

- The site is not adjacent to residential uses, is immediately accessible by public transit, and provides a scenic natural setting in a public park.
- It has received a negative ranking under the "Compatible" criterion due to the impacts of highway and aircraft noise; the "Flexible" criterion since the park is a bog with high ecological value; the "Serviced" criterion as it is un-serviced; the "Existing Features" criterion because it does not have any existing features that could be incorporated within a memorial garden; and, the "Non-ALR" criterion as it is located within the ALR.

Submission of a non-farm use application to the Provincial ALC would be required. In addition, geotechnical works would be necessary to minimize impact to the surrounding bog areas and the site's hydrology. It should be noted that this site has also been considered for future Civic facilities including a potential kennel/animal shelter.

4. North East Bog Forest (Attachment 6)

The footprint of a five acre area may be located where drainage activities have altered the bog environment. This site satisfies four of the site selection criteria:

- This location is in a quiet, rural location without residential uses nearby as well as being very scenic with natural features in a public park setting.
- It does not satisfy the "Flexible" criterion since the park is a bog with high ecological value; the "Accessible" criterion with public transit at least 2 kilometres away; the "Serviced" Criterion since the site is un-serviced; the "Existing Features" criterion because it does not have any existing features that could be incorporated within a memorial garden; and the "Non-ALR" criterion as it is located within the ALR.

Submission of a non-farm use application to the Provincial ALC would be required. In addition, geotechnical works would be necessary to minimize impact to the surrounding bog areas and the site's hydrology.

Site Selection Options

Option 1 - Issue the Request for Expressions of Interest (RFEOI) including a short-list of candidate sites (Recommended)

While the Memorial Garden Feasibility Study included consultation with the funeral services industry, the input received on location and site characteristics was of a general nature. In order to obtain more specific input from the industry, the RFEOI could request an analysis of the suitability of a short list of candidate sites (e.g., three). This would allow the City to engage industry expertise to investigate candidate sites in addition to testing the broader feasibility of the proposed Community Memorial Garden.

This approach would advance the Community Memorial Garden on two fronts; first, prospective proponents could be pre-qualified for a subsequent Request for Proposal to develop and operate the facility and second, the selection of a site will be more fully informed through industry input.

The purpose of the RFEOI and the process associated with it were outlined in the report titled "Richmond Memorial Garden Expression of Interest" submitted to PRCS Committee at the Oct 29, 2013, Committee meeting and an excerpt is attached to this report (Attachment 7).

Option 2 - Select a preferred site prior to issuing the RFEOI (Not Recommended)

A preferred site could be chosen in advance of the RFEOI based on the site evaluation presented in this report. The RFEOI could then be issued specifically identifying a site. The

preferred site, chosen according to the site evaluation included in this report, is Woodward's Landing since it satisfies eight of the nine criteria.

In the case of either option, a community consultation process will be conducted to both inform the community about the project and to test the community's acceptance of the chosen site. The consultation should occur prior to moving forward with a Request for Proposal, which will identify the site for the memorial garden.

Next Steps

The following process to advance the Community Memorial Garden project as described in Option 1 is proposed:

1. Issue a Request for Expression of Interest to test the feasibility of a private sector proponent engaging with the City of Richmond to develop and operate the Community Memorial Garden and to determine the suitability of the candidate sites;
2. Report back to Council with a short list of proponents and a recommended site to be included in the future Request for Proposal phase;
3. Conduct a community consultation process regarding the proposed Community Memorial Garden; and
4. Report back to Council with an implementation strategy including an overview of the Request for Proposal.

Financial Impact

There are no financial implications as a result of this report.

Conclusion

According to the recommendations of the Memorial Garden Feasibility Study, a total of 20 City-owned sites have been considered as candidate sites for the proposed Richmond Community Memorial Garden. They have been ranked according to the site selection criteria with five sites offered for Council's consideration.

This report provides two options for advancing the project with **Option 1 - Issue the Request for Expressions of Interest (RFEOI) including a short-list of candidate sites** recommended for Council's consideration. This option would provide the City with additional evaluation of the candidate sites from a market perspective to add to the input already received. A potential site can then be selected for further community consultation and for inclusion in the Request for Proposal. The results of the process described in Option 1 would be the subject of a future report to Council.



Jamie Esko
Park Planner
(604-233-3341)

Attachment 1 – Representative Memorial Garden Images

Attachment 2 – Community Memorial Garden Candidate Site Evaluation

Attachment 3 – Woodward’s Landing Park

Attachment 4 – South Dyke Agricultural Park

Attachment 5 – Richmond Nature Park East

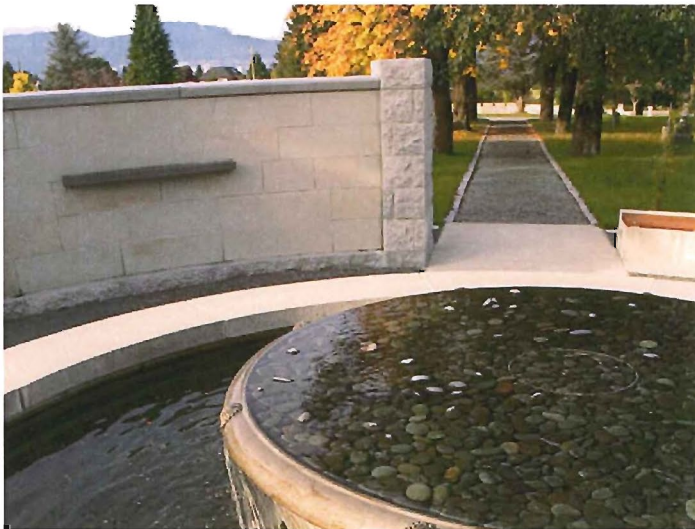
Attachment 6 – North East Bog Forest

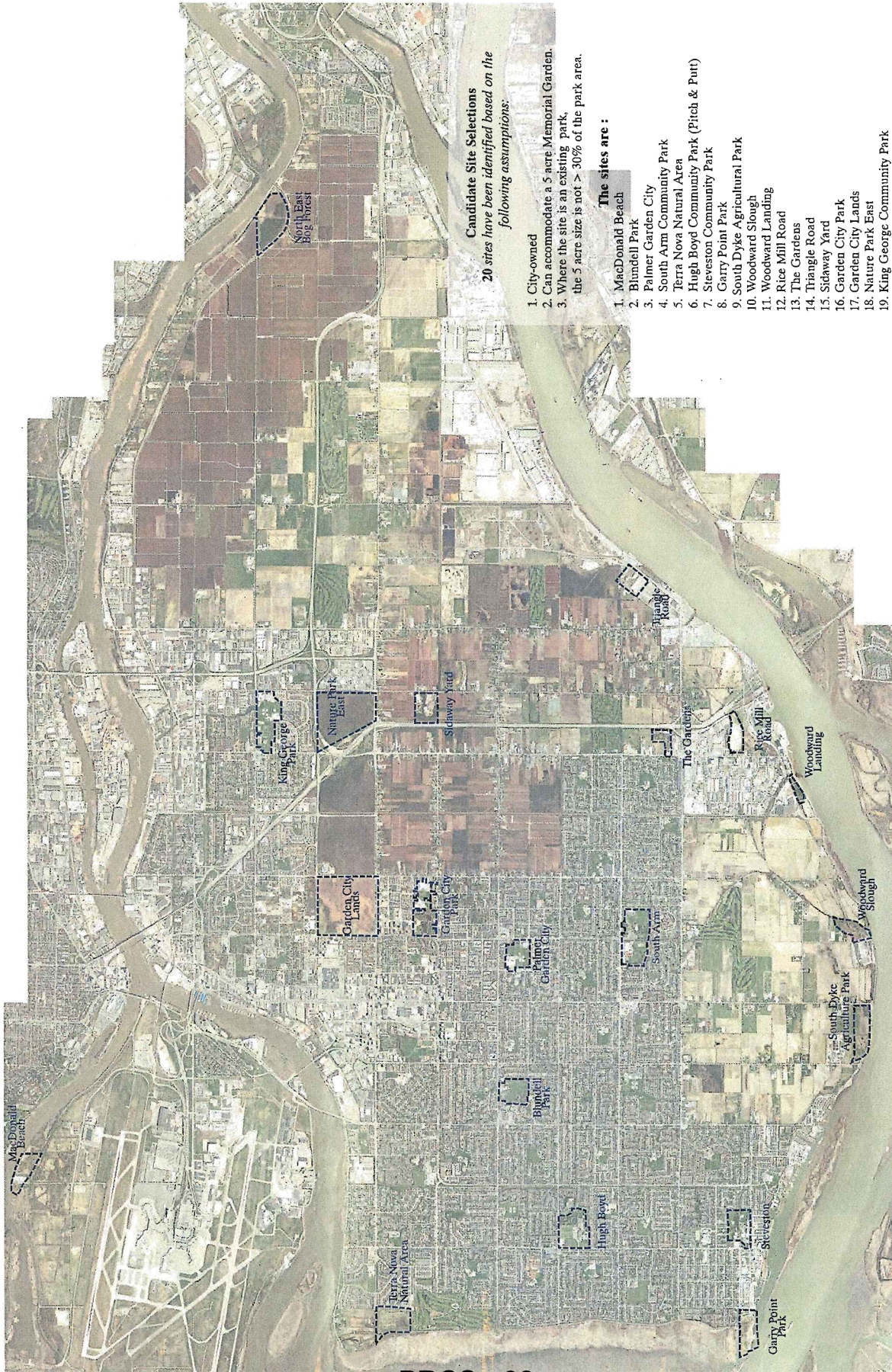
Attachment 7 - Expression of Interest Overview

Attachment 1

Representative Memorial Garden Images

These images show the types of services and the types of landscapes that could be offered at a memorial garden in Richmond.







Size: 6.25 acres

Woodward's Landing Park



 Approx. location of a 5 acre area

South Dyke Agricultural Park



Approx. location of a 5 acre area

Richmond Nature Park East



 Approx. location of a 5 acre area

North East Bog Forest

Richmond Community Memorial Garden Expression of Interest Overview

The purpose of the EOI will be to inform potential proponents of the opportunity to engage with the City of Richmond to develop and operate a memorial garden. The EOI will outline the type of information the City is seeking from the marketplace and solicit proposals for the services described. The proponents will be evaluated on their capabilities and expertise including organizational and technical capacity, qualifications relevant to the development and operation of this type of facility, and experience of key staff members.

The EOI will provide general background about the City, including demographic information, a description of the Woodward Landing site, as well as a summary of the feasibility study results. It will describe the desired range of memorial garden services identified through the feasibility study, which includes both community and individual memorialisation and accommodation of diverse religious and cultural traditions.

The development scope and the financial and governance relationship between the City and the operator will be outlined in general terms but it is expected that the EOI submissions will propose options for governance and business terms in greater detail for the City's consideration. These terms will be a key part of the evaluation of the EOI submissions.

The EOI submissions will be used to prepare a short list of the most qualified proponents that will subsequently be included in a Request for Proposal (RFP) call for the development (design and construction) and operation of the memorial garden.