



**Parks, Recreation and Cultural Services Committee**

**Anderson Room, City Hall  
6911 No. 3 Road**

**Tuesday, October 23, 2012  
4:00 p.m.**

Pg. #      ITEM

**MINUTES**

**PRCS-3**      *Motion to adopt the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on Tuesday, September 25, 2012.*



**NEXT COMMITTEE MEETING DATE**

Tuesday, November 27, 2012, (tentative date) at 4:00 p.m. in the Anderson Room

**COMMUNITY SERVICES DEPARTMENT**

1. **DIRT BIKE TERRAIN PARK CONSULTATION PROCESS**  
(File Ref. No. 06-2345-01) (REDMS No. 3671130 v.2)

**PRCS-9**

See Page **PRCS-9** for full report

*Designated Speaker: Clarence Sihoe*

STAFF RECOMMENDATION

*That staff begin the public consultation process regarding the selection of Garden City Community Park and Railway Avenue Corridor Greenway/Granville Avenue as potential dirt bike terrain park sites, as detailed in the staff report titled Dirt Bike Terrain Park Consultation Process dated October 1, 2012 from the Senior Manager, Parks.*



2.    **SUN LIFE ASSURANCE COMPANY OF CANADA FIELD USE AGREEMENT**

(File Ref. No. 06-2345-20-HDEL1) (REDMS No. 3682551 v.2)

**PRCS-21**

See Page **PRCS-21** for full report

*Designated Speaker: Serena Lusk*

STAFF RECOMMENDATION

*That the City enter into a license with Sun Life Assurance Company of Canada (“Sun Life”) whereby Sun Life licenses to the City a portion of the lands legally known and described as Lot 8, Section 32, Block 5 North, Range 5 West, New Westminster District, Plan 64718 as described in the staff report titled Sun Life Assurance Company of Canada Field Use Agreement, from the Senior Manager, Parks and on the terms and conditions set out in the staff report, including, specifically, that the City grant to Sun Life an indemnity for any losses that Sun Life may suffer in relation to the City’s use of the lands.*



3.    **MANAGER’S REPORT**

**ADJOURNMENT**





## Parks, Recreation & Cultural Services Committee

Date: Tuesday, September 25, 2012

Place: Anderson Room  
Richmond City Hall

Present: Councillor Harold Steves, Chair  
Councillor Ken Johnston (entered at 3:35 p.m.)  
Councillor Linda Barnes  
Councillor Evelina Halsey-Brandt  
Councillor Bill McNulty

Call to Order: The Chair called the meeting to order at 3:30 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on Tuesday, July 24, 2012, be adopted as circulated.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

Tuesday, October 23, 2012, (tentative date) at 4:00 p.m. in the Anderson Room

### COMMUNITY SERVICES DEPARTMENT

1. **CONCEPT PROPOSAL FOR THE NO. 3 ROAD CENTRE MEDIAN RAILING PUBLIC ART PROJECT: BROWNGATE ROAD TO CAMBIE ROAD**

(File Ref. No. 11-7000-09-20-143) (REDMS No. 3640716)

Eric Fiss, Public Art Planner, provided background information and introduced artist Ted Yadeta.

It was moved and seconded

*That the concept proposal for the No. 3 Road Centre Median Railing Public Art Project: Browngate Road to Cambie Road by artist Ted Yadeta, as presented in the staff report from the Director, Arts, Culture & Heritage Services dated August 29, 2012, be approved for fabrication and installation.*

**CARRIED**

**2. CANADA LINE ELEVATED GUIDEWAY TERMINUS PUBLIC ART PROJECT OPTIONS**

(File Ref. No. 11-7000-09-109) (REDMS No. 3488161 v. 4)

*Cllr. Johnston entered the meeting (3:35 p.m.).*

In reply to queries from Committee, Mr. Fiss provided the following information:

- staff have not been able to commence formal discussions with the various stakeholders as the City's Infrastructure Protocol Agreement was recently executed on July 23, 2012;
- as this project is high priority, staff anticipate issuing an Artist's Call in the near future; and
- there are adequate funds held in the Public Art Reserve to support this project, however staff would examine other funding sources such as sponsorship opportunities.

It was moved and seconded

*(1) That the Canada Line Terminus Elevated Guideway Option A (Permanent Artwork) as outlined in the staff report dated September 4, 2012 from the Director, Arts, Culture & Heritage Services be endorsed; and*

*(2) That staff enter into discussions with InTransit BC for the Canada Line Elevated Guideway Terminus Public Art and that staff report back at a future date with their findings and on funding options and method of artist selection.*

**CARRIED**

**3. RICHMOND ARTS STRATEGY UPDATE**

(File Ref. No.) (REDMS No. 3619296 v. 3)

Kim Somerville, Manager, Arts Services, provided background information and thanked all those involved in the preparation of the proposed Richmond Arts Strategy, in particular members of the Steering Committee.

2.

**Parks, Recreation & Cultural Services Committee**  
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In reply to queries from Committee, Ms. Somerville stated that (i) it is recommended that an endowment be created in an effort to support future arts planning, activities and special projects; (ii) the endowment would be funded from various sources, including any net revenues derived from arts programs and activities; and (iii) staff are in the process of developing an implementation plan.

It was moved and seconded

***That:***

- (1) the proposed Richmond Arts Strategy 2012-2017 as attached to the staff report titled Richmond Arts Strategy Update dated August 28, 2012 from the Director, Arts, Culture and Heritage Services, be adopted; and***
- (2) the Richmond Arts Strategy Steering Committee members be thanked for their assistance in developing the document.***

The question on the motion was not called as discussion ensued and staff was requested to provide a presentation on the proposed Richmond Arts Strategy at the next Council meeting.

The question on the motion was then called and it was **CARRIED**.

**4. GARDEN CITY LANDS – PHASE 1 PLANNING**

(File Ref. No.) (REDMS No. 3653811)

Mike Redpath, Senior Manager, Parks, accompanied by Yvonne Stich, Park Planner, provided background information. Mr. Redpath commented on the proposed multi-phased work program, noting that this process was successfully utilized for the development of the Terra Nova Rural Park.

Discussion ensued and Committee commented that (i) this process should be completely inclusive; and (ii) soil testing should include testing for salt.

Discussion further ensued and Committee expressed that they would like to see the proposed multi-phased work program expedited.

In reply to queries from Committee, Mr. Redpath provided the following information:

- consultants would only be retained for technical matters such as hydrology, salinity detection, habitat mapping and so forth; and
- staff have copies of the Minutes of the Public Hearings and related materials in relation to the Garden City Lands.

Discussion ensued and it was suggested that signage be placed on the Lands indicating that consultation is underway.

3.

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In response to a question about implementing the proposed multi-phased work program, Cathryn Volkering Carlile, General Manager, Community Services, advised that if Committee would like to see various stages of the proposed program executed concurrently, that staff be given the opportunity to report back with implications of such a model.

It was moved and seconded

***That the Phase 1 – Inventory and Analysis of the Garden City Lands as described in the staff report titled Garden City Lands – Phase 1 Planning dated September 13, 2012 from the Senior Manager, Parks be approved.***

The question on the motion was not called as discussion ensued regarding executing various stages of the proposed multi-phased work program. As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

***That the staff report titled Garden City Lands – Phase 1 Planning dated September 13, 2012 from the Senior Manager, Parks be referred back to staff to bring forward a revised process that would include the implementation of various stages of the proposed multi-phased work program concurrently, including cost implications of such an approach.***

The question on the referral motion was not called as it was noted that staff report back to the next General Purposes Committee meeting.

The question on the referral motion was then called and it was **CARRIED**.

**5. MANAGER'S REPORT**

***(i) Water Covered Lot H At Imperial Landing***

The Chair commented on water covered Lot H, located in front of the Imperial Landing dike trail in Steveston Village, and its potential as a paid infill site in an effort to offset some of the costs associated with creating the lot. As a result, the following **referral** was introduced:

It was moved and seconded

***That staff consider water covered Lot H (located in front of the Imperial Landing dike trail in Steveston Village) as a paid infill site and report back.***

**CARRIED**

***(ii) Wildlife at Terra Nova Rural Park***

Discussion ensued regarding the wildlife at Terra Nova Rural Park. It was noted that information regarding these animals, including pictures, would be valuable to those utilizing the park, and could be published on the City's website. Also, it was suggested that additional interpretative signage be installed at Terra Nova Rural Park.

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As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

***That staff provide information on the City's website, including pictures, of the wildlife at the Terra Nova Rural Park.***

**CARRIED**

***(iii) Miscellaneous Matters***

Dave Semple, General Manager, Community Services, provided an update on fire ants, noting that appropriate signage has been installed. Also, Mr. Semple spoke of a closure along the Shell Road Trail, noting that the area is very dry.

**ADJOURNMENT**

It was moved and seconded

***That the meeting adjourn (4:10 p.m.).***

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation & Cultural Services Committee of the Council of the City of Richmond held on Tuesday, September 25, 2012.

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Councillor Harold Steves  
Chair

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Hanieh Berg  
Committee Clerk







# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services  
Committee

**From:** Mike Redpath  
Senior Manager, Parks

**Re:** **Dirt Bike Terrain Park Consultation Process**

**Date:** October 1, 2012

**File:** 06-2345-01/2012-Vol  
01

### Staff Recommendation

That:

Staff begin the public consultation process regarding the selection of Garden City Community Park and Railway Avenue Corridor Greenway/Granville Avenue as potential dirt bike terrain park sites, as detailed in the report titled "Dirt Bike Terrain Park Consultation Process" dated October 1, 2012 from the Senior Manager, Parks.

Mike Redpath  
Senior Manager, Parks  
(604-247-4942)

Att. 1

REPORT CONCURRENCE			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Recreation Services	<input checked="" type="checkbox"/>		
<b>REVIEWED BY SMT SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

As part of the ongoing development of the London/Princess area of Richmond, the existing dirt bike terrain park located at the south end of No. 2 Road is to be relocated and redeveloped at another site within the city. This issue was discussed at the General Purposes Committee meeting held on September 4, 2012, where staff were requested to: *“report back to Council through Committee regarding potential locations and configurations on the dirt bike terrain park prior to public consultation.”* The purpose of this report is to summarize work done to date to address this request.

### Finding of Fact

Construction of the No. 2 Road Dirt Bike Terrain Park was completed in 2003. It was a project that was initiated by Steveston area youth and the RCMP to address the then current issue of people using private property to develop their riding skills. The City worked with a group of youth and their parents to design the park and these community residents conducted fundraising to contribute to the cost of development and provided volunteers to assist with the construction. Improvements were made to the site in 2006, with the assistance of a consultant, and the park has been well used since that time. Construction of the new bike terrain park will be funded by Oris Development (Kawaki) Corp. as a condition of rezoning of property in the London Landing area of the city.

### Analysis

During the original process to determine the location of the dirt bike terrain park, a list of site selection criteria was used to analyze the suitability of potential locations to accommodate this project. These criteria were developed in consultation with a working committee, and also based on research done by staff of similar projects in other municipalities. These criteria remain valid today, and require only slight modification. Therefore, the new site that is to be chosen should be:

1. **A central location within the City:** access to the proposed site should be as equitable for as many of the potential users as possible;
2. **A City owned site:** the City will manage and operate the dirt bike terrain park;
3. **A suitable site:** the facility should be 1.00 – 1.50 acres in size; well integrated within the site; and cause minimal disruption to existing park uses;
4. **Compatible with surrounding uses:** the facility should minimize potential disturbances to neighbours;
5. **Sufficiently visible to allow casual supervision:** the site should be visible from nearby land uses and streets to maximize security;
6. **A safe location for both the users and passers-by:** the dirt bike terrain park should be buffered from streets, sidewalks and nearby land uses to ensure safety;
7. **Close to services such as washrooms:** services should be located nearby for convenience and safety.

Utilizing the site selection criteria above, the following City owned properties were reviewed as candidate sites for a new dirt bike terrain park:

- Garden City Community Park
- Railway Avenue Corridor Greenway
- Blundell School Neighbourhood Park
- London Steveston School Neighbourhood Park
- Steves School Park Site

Blundell, London/Steveston and Steves did not fully meet the criteria for selection. A complete review and summary is presented for consideration in **Attachment 1**.

### **Recommended Sites**

Based on the site selection process, at this time, staff are recommending advancing two sites to the public consultation process to seek feedback on developing dirt bike terrain park amenities within Richmond.

#### ***Garden City Community Park***

Garden City Community Park is the most suitable location to meet the immediate objective of replacing the No. 2 Road dirt bike terrain park. It is proposed that the new dirt bike terrain area be integrated within the southwest corner of the existing park, which is property owned entirely by the City. Close to services of the downtown core, it would be the most centrally located within Richmond of all the candidate sites.

There is adequate open space, currently not programmed, that can accommodate a mid size dirt bike terrain park, and the existing woodlot would buffer the bike park from the pond and arboretum to the north. Parking and washrooms are nearby within the park. The site has frontage onto Granville Avenue, and there is enough space to develop buffers for user safety.

Adjacency to a major road such as Granville also allows for informal supervision of the site. There is potential for some disturbance however, since the area is located beside two single residences to the east. These residential properties though, have been identified for acquisition for park purposes in the long term. There are also single and multi-family residences across the street to the south, but Granville Avenue itself acts as a partial buffer.

#### ***Railway Avenue Greenway Corridor***

To supplement the Garden City site, it is also proposed that the feasibility of establishing a “satellite” dirt bike terrain site at the corner of Granville Avenue and Railway Avenue Greenway be studied in detail. This could be the first of a series of smaller dirt bike terrain features located

throughout the city that would eventually link together with the main site via greenways, roads and trails to form an expanded and fully integrated dirt bike terrain circuit.

This is an ideal site to test this proposal since it ranks second in terms of meeting the site selection criteria; a dirt bike terrain feature has already been considered as a programming element in the plan for the Railway Avenue Corridor Greenway; and a bike area at this key site would link the Greenway together with the many community facilities at Thompson-Burnett Community Park.

Flexibility in final site selection remains however, and adjustments in this process will be made, if necessary, once the public consultation process is completed.

#### Next Steps

If these recommended sites are approved by Council for further consultation, staff will begin the public process to confirm the suitability of these sites for use as dirt bike terrain parks. Community Services staff will work closely with the City Centre and Thompson Community Associations, and the local terrain bike riding community to develop a coordinated approach to this process. Notifications will appear in the local press, and residents will be invited to review proposed designs for the sites at a series of open houses to be held at City Hall and/or Thompson Community Centre.

It is anticipated that the public process will be completed by early February 2013; a report back to Council through Committee with the results of the public consultation process will be forwarded in March 2013; and construction of phase one will commence in late May 2013.

#### Financial Impact

There would be no financial impact as a result of these actions at this time.

#### Conclusion

Given the high level of community interest in the sport of terrain park biking, it is important that the development of a new site - to replace the existing park at the south end of No. 2 Road - be completed with care, attention to detail, and in time for use during the summer of 2013. The benefits of such a park include enhanced opportunities for youth to participate in outdoor recreational activities, and also to create a designated approved facility for bike skills to be practiced in Richmond.



Clarence Sihoe  
Park Planner  
(604-233-3311)

CS2:cs2

# Dirt Bike Terrain Park Site Selection Criteria Matrix

## Attachment 1

	Site No. 1	Site No. 2	Site No. 3	Site No. 4	Site No. 5
<b>Site Selection Criteria</b>	<b>Garden City Community Park</b>	<b>Railway Avenue Corridor Greenway (at Granville Avenue)</b>	<b>Blundell School/Neighbourhood-Park</b>	<b>London/Steveston School/Neighbourhood-Park</b>	<b>Steves School/Neighbourhood-Park</b>
<b>1) Central Location within the City:</b>	Good central location near Garden City Road and Granville Avenue	Somewhat central; located on major pedestrian/cyclist greenway	Somewhat central; located near No. 2 Road/Blundell Road	Somewhat central; located near Williams Road/No. 2 Road	No; located west of No. 1 Road, south of Steveston Highway
<b>2) City owned site:</b>	Yes	Yes; C.P.R. railway r.o.w. now City property	Yes; joint City/School District school/park site	Yes; joint City/School District school/park site	Yes; joint City/School District school/park site
<b>3) Suitable site</b>	Yes, adequate open space for mid size terrain park; well defined by property line and adjacent road edges; site is not programmed at present; parking for park users is nearby	Yes, adequate space available now that C.P.R. railway r.o.w. has become City property; would be integrated within Railway Corridor Greenway plan	Yes, potential site located in southwest corner of park; would be incorporated within existing site	Yes, potential site located in centre of park	Yes, potential site located in northwest corner of park, but presently programmed during the summer months for slo-pitch play
<b>4) Compatible with surrounding uses</b>	Adjacent and across the street from residential properties	Adjacent and across the street from residential properties	Adjacent residential properties	Adjacent residential properties	Adjacent and across the street from residential properties

# Dirt Bike Terrain Park Site Selection Criteria Matrix

## Attachment 1

<b>5) Visible to allow casual supervision</b>	Good visibility into site from Granville Avenue and from residences across the street	Visible from major roads, Railway Avenue and Granville Avenue; visible from residences across the street on Railway Avenue, and McCallan Road	Limited visual access from local street; adjacent residential properties to west and south	Visible from adjacent residential properties to the west	Visible from local street and adjacent residences to the west
<b>6) A safe location for users and passers-by</b>	Good user safety, adequate room for buffer from adjacent Granville Road	Good user safety; adequate room for buffer from adjacent Railway Avenue	Good user safety; adequate room for buffer from other use areas within the park	Good user safety; adequate room for buffer from other use areas within the park	Good user safety; adequate room for buffer from other use areas within the park
<b>7) Close to services such as telephone and washrooms</b>	Washrooms located within the park; site close to services within downtown core	No facilities at this site	Washrooms located within the park; close to commercial centre at No. 2 Road and Blundell Road	Washrooms located within the park	No facilities at this site





PRCS - 15  
Proposed Bike Terrain Park  
Site 1: Garden City Community Park





Thompson Burnett  
School

Granville Ave

Cabot St

McCallan Rd

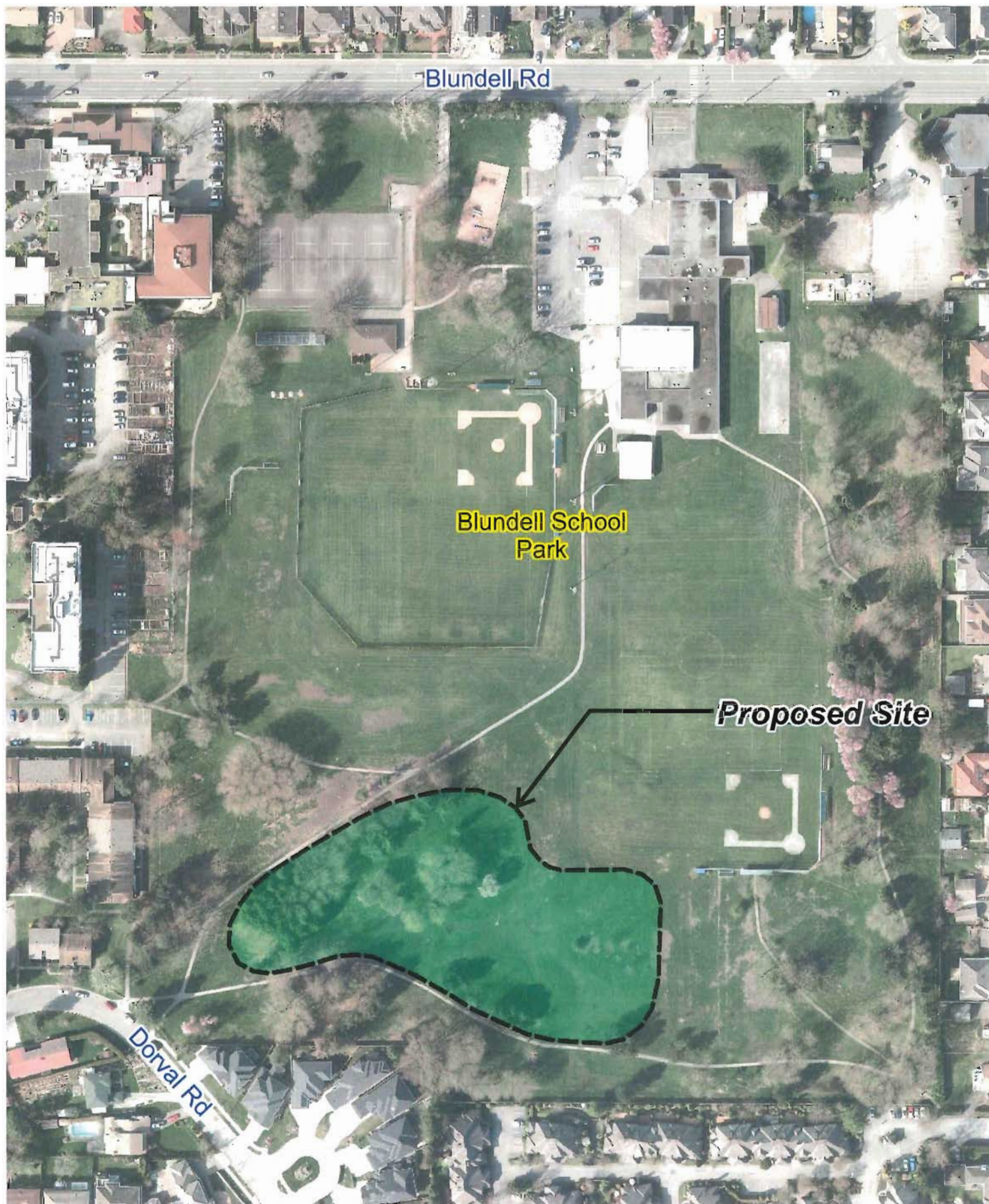
Railway Ave

Proposed Site



Proposed Bike Terrain Park  
Site 2: PRCS - 16  
Railway Ave Corridor Greenway  
(at Granville Ave)





PRCS - 17

*Proposed Bike Terrain Park*  
**Site 3 : Blundell School /  
Neighbourhood Park**





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**Proposed Bike Terrain Park**  
**PRCS - 48** **London / Steveston School /**  
**Neighbourhood Park**





*Proposed Bike Terrain Park*  
**Site 5 : PRCS - 19** *Steves School / Neighbourhood Park*







# City of Richmond

## Report to Committee

**To:** Parks, Recreation and Cultural Services  
Committee

**Date:** October 10, 2012

**From:** Mike Redpath  
Senior Manager, Parks

**File:** 06-2345-20-  
HDEL1/Vol 01

**Re:** Sun Life Assurance Company of Canada Field Use Agreement

### Staff Recommendation

That the City enter into a license with Sun Life Assurance Company of Canada ("Sun Life") whereby Sun Life licenses to the City a portion of the lands legally known and described as Lot 8, Section 32, Block 5 North, Range 5 West, New Westminster District, Plan 64718 as described in the attached report, Sun Life Assurance Company of Canada Field Use Agreement, from the Senior Manager, Parks and on the terms and conditions set out in the report, including, specifically, that the City grant to Sun Life an indemnity for any losses that Sun Life may suffer in relation to the City's use of the lands.

Mike Redpath  
Senior Manager, Parks  
(604-247-4942)

Att: 1

REPORT CONCURRENCE			
<b>ROUTED TO:</b>  Law Risk Management	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>		
<b>REVIEWED BY SMT SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

In 1986, the City entered an agreement with JB Delf Companies Ltd to maintain and operate 2 tennis courts, 1 small playfield and parking at 13240 Worster Court in exchange for community use of the amenities (collectively “the Site”). Over time, both the public amenities and ownership has changed. Today, the Site (attachment 1) is owned by Sun Life Assurance Company Canada (“Sun Life”) and there is one remaining sand-based soccer field.

Sun Life has notified the City of its intention to develop the Site. However, Sun Life has agreed that the City may continue use of the Site until the end of the soccer season on March 31<sup>st</sup> 2013 and then provide for a two-week decommissioning period during which the City will remove any salvageable parts of the irrigation system.

In exchange for continued use of the Site until March 2013, Sun Life requires that the City enter into a license with Sun Life that will include an indemnity from the City in favour of Sun Life indemnifying Sun Life from and against any loss sustained by Sun Life arising from the City’s continued use of the Site.

### Analysis

The use of what is known as “Honda Field” over the past twenty-six years has been a great asset to the City. However, the use of this soccer facility has waned over the years with the addition of new facilities throughout the city and, in particular, the addition of artificial turf fields at King George Park and Hugh Boyd Athletic Park.

Material terms of the proposed license include the following:

- |            |   |
|------------|---|
| Term:      | Seven Months and Fourteen days (September 1 <sup>st</sup> 2012 to April 14 <sup>th</sup> 2012). This term permits current users to complete their winter soccer season and gives notice to seek alternative fields in the fall of 2013. |
| Fee:       | No license fee payable  |
| Use:       | Soccer Playing Field  |
| Insurance: | The addition of Sun Life as an additional insured on the City’s liability policy with respect to the proposed uses of the site  |
| Indemnity: | In favour of Sun Life for all losses that may be suffered by Sun Life resulting from the City’s use of the Site   |

### Financial Impact

None.

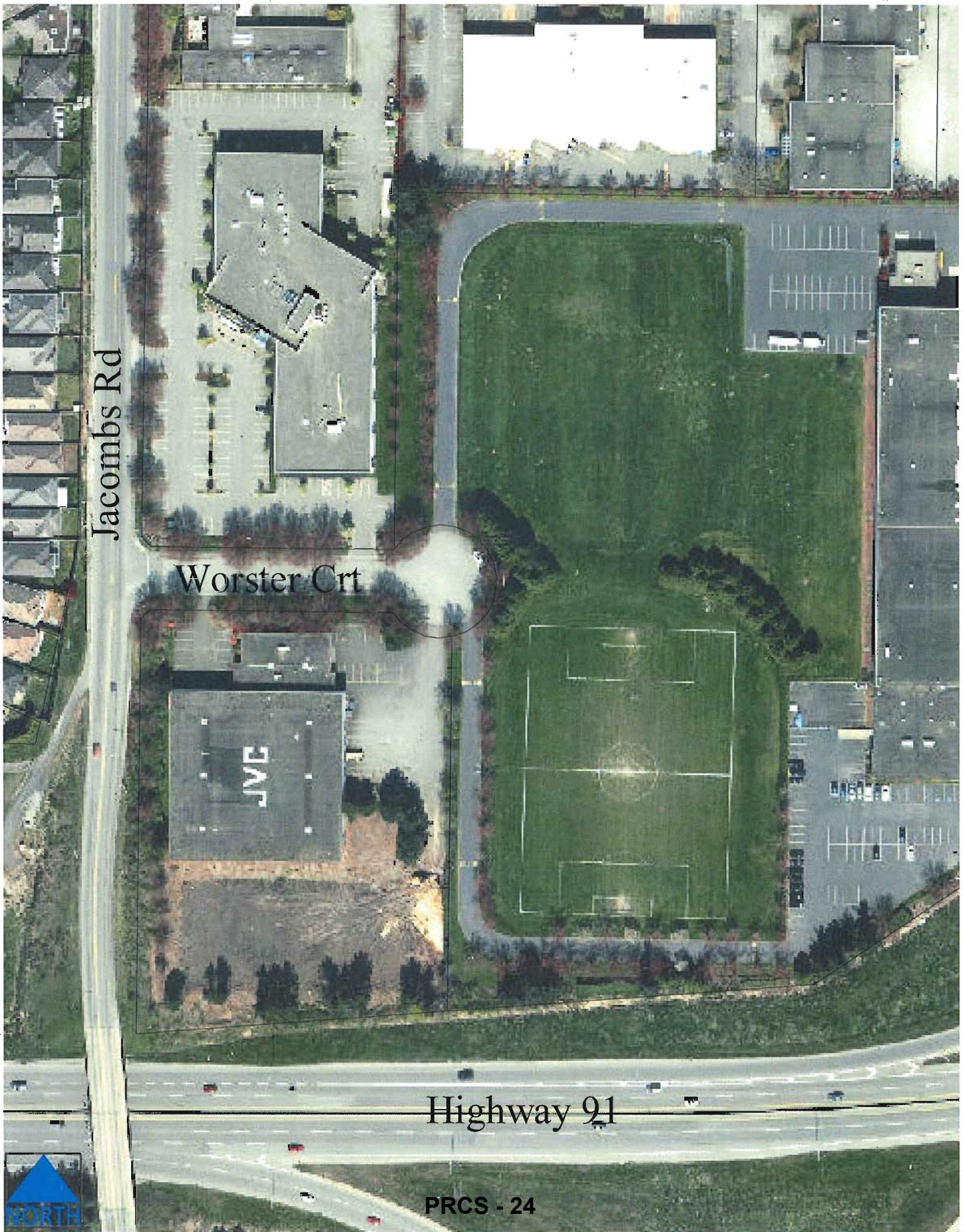
## **Conclusion**

Approval of the proposed resolution will permit continued community use of Honda Field for one additional soccer season.



Serena Lusk  
Manager, Parks Programs  
(604-233-3344)





Jacobs Rd

Worster Crt

Highway 91

PRCS - 24

