



**General Purposes Committee
Electronic Meeting**

**Anderson Room, City Hall
6911 No. 3 Road**

**Tuesday, September 3, 2024
Immediately following the Closed General Purposes Committee
meeting**

Pg. # ITEM

MINUTES

GP-5 *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on July 15, 2024.*



FINANCE AND CORPORATE SERVICES DIVISION

- AWARD OF CONTRACT 8334P – SUPPLY AND DELIVERY OF APPLE PRODUCTS**

(File Ref. No. 04-1300-01) (REDMS No. 7763977)

GP-10

See Page GP-10 for full report

Designated Speaker: Grant Fengstad

STAFF RECOMMENDATIONS

- That Contract 8334P – Supply and Delivery of Apple Products be awarded to Island Key Computer Ltd. for a three-year term for an estimated value of \$594,714.00, excluding taxes, as described in the report titled “Award of Contract 8334P – Supply and Delivery of Apple Products”, dated August 1, 2024, from the Director, Information Technology;*

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- (2) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services, be authorized to extend the initial three-year term up to the maximum total term of six years for an estimated total value of \$1,189,428.00, excluding taxes; and*
- (3) *That the Chief Administrative Officer and the General Manager, Finance and Corporate Services, be authorized to execute the contracts and all related documentation with Island Key Computer Ltd.*



LAW & COMMUNITY SAFETY DIVISION

- 2. **APPLICATION TO AMEND FOOD PRIMARY LIQUOR LICENCE #304698 CHINA PRO ENTERPRISES LTD., DBA KUNG FU NOODLE AT 4380 NO 3 ROAD UNIT 1150**
(File Ref. No. 12-8275-05) (REDMS No. 7723624)

GP-14

See Page GP-14 for full report

Designated Speakers: Mark Corrado & Kashmiro Chahal

STAFF RECOMMENDATIONS

- (1) *That the application from China Pro Enterprises Ltd., doing business as Kung Fu Noodle, for an amendment to Food Primary Licence #304698, requesting an increase to their hours of liquor service from Sunday to Saturday, 11:00AM to Midnight, to Sunday to Saturday, 11:00AM to 2:00AM, be supported; and*
- (2) *That a letter be sent to the Liquor and Cannabis Regulation Branch, which includes the information set out in Attachment 1 to this report, advising that Council recommends the approval of the liquor licence amendment.*



- 3. **BUSINESS LICENCE APPLICATION ELIGIBILITY**
(File Ref. No. 12-8060-20-010597) (REDMS No. 7755518)

GP-22

See Page GP-22 for full report

Designated Speakers: Mark Corrado & Brendan Burns

STAFF RECOMMENDATIONS

- (1) *That Business Licence Bylaw No. 7360, Amendment Bylaw No. 10597, be introduced and given first, second and third readings; and*
- (2) *That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10598, be introduced and given first, second and third readings.*



PLANNING AND DEVELOPMENT DIVISION

4. **PROVINCIAL ORDER – TRANSIT-ORIENTED AREA FOR ABERDEEN STATION (BURKEVILLE)**
(File Ref. No. 08-4045-30-02) (REDMS No. 7772802)

GP-33

See Page GP-33 for full report

Designated Speaker: John Hopkins

STAFF RECOMMENDATIONS

- (1) *That a letter be prepared for the Mayor’s signature addressed to the Minister of Transportation and Infrastructure and the Minister of Housing, advising that the area in Burkeville to be included in the Aberdeen Station Transit-Oriented Area is not suitable for inclusion for reasons identified in this report and requesting that the TOA area for Aberdeen Station be adjusted accordingly, with copies of this letter sent to the Premier of BC, Members of the Legislative Assembly and Members of Parliament for Richmond and the YVR Board Chair, in addition to the Federal Minister of Transport;*
- (2) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, to add policy indicating Burkeville is not suitable for denser forms of residential development, be introduced and given first reading;*
- (3) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, having been considered in conjunction with:*
 - (a) *the City’s Financial Plan and Capital Program; and*
 - (b) *the Greater Vancouver Regional District Solid Waste and Liquid Waste Management Plans;*

is hereby found to be consistent with said programs and plans, in accordance with Section 477(3)(a) of the Local Government Act; and

Pg. # ITEM

- (4) *That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, having been considered in accordance with Section 475 of the Local Government Act and the City’s Official Community Plan Bylaw Preparation Consultation Policy 5043, is hereby found not to require further consultation.*

CAO’S OFFICE

5. **RICHMOND CELEBRATES FIFA WORLD CUP 26 – PROPOSED COMMUNITY EVENT CAMPAIGN**

(File Ref. No. 01-0005-01) (REDMS No. 7696082)

GP-50

See Page GP-50 for full report

Designated Speaker: Jason Kita and Trevor Penrose

STAFF RECOMMENDATIONS

- (1) *That the recommended option (Option Three) for the proposed Fédération Internationale de Football Association (FIFA) World Cup 2026 (FIFA World Cup 26) Community Event Campaign, as detailed in the staff report titled “Richmond Celebrates FIFA World Cup 26 – Proposed Community Event Campaign,” dated August 20, 2024, from the Director, Intergovernmental Relations and Corporate and Strategic Planning, be endorsed; and*
- (2) *That should an option be selected, one-time funding of the associated budget as outlined in the report be considered as part of the 2025 budget process.*

ADJOURNMENT



General Purposes Committee

Date: Monday, July 15, 2024

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Carol Day
Councillor Laura Gillanders (entered the meeting at 4:01 p.m.)
Councillor Kash Heed
Councillor Andy Hobbs
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on July 2, 2024, be adopted as circulated.

CARRIED

CAO'S OFFICE

1. **2024 UBCM COMMUNITY EXCELLENCE AWARDS PROGRAM**
(File Ref. No. 01-0130-01) (REDMS No. 7654635)

It was moved and seconded
That the City of Richmond's submissions to the Union of BC Municipalities (UBCM) Community Excellence Awards program be endorsed, including:

- (1) *Excellence in Governance: Steveston Island Dike Preliminary Design;*

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- (2) *Excellence in Service Delivery: Community Services Pop-Ups;*
- (3) *Excellence in Asset Management: Ageing Infrastructure Analysis; and*
- (4) *Excellence in Sustainability: Water Conservation Program.*

CARRIED

Councillor Gillanders entered the meeting (4:01 p.m.).

PLANNING AND DEVELOPMENT DIVISION

- 2. **CITY RESPONSE TO DRAFT RECOMMENDATIONS FOR THE FIRST ACCESSIBLE BRITISH COLUMBIA ACT STANDARDS**
(File Ref. No. 08-4055-05) (REDMS No. 7735770)

It was moved and seconded

- (1) *That staff be authorized to submit written feedback to the Province of British Columbia in response to the draft recommendations for the First Accessible British Columbia Act Standards, as described in the report titled “City Response to Draft Recommendations for the First Accessible British Columbia Act Standards”, dated June 27, 2024, from the Director, Community Social Development; and*
- (2) *That the City send a letter to the Province requesting additional and ongoing consultation with municipalities in advance of standards being finalized for introduction into the Legislative Assembly.*

CARRIED

DEPUTY CAO'S OFFICE

- 3. **WORKS YARD REPLACEMENT PROJECT - KEY DESIGN PARAMETERS AND GUIDING PRINCIPLES**
(File Ref. No. 06-2055-01) (REDMS No. 7720561)

Discussion ensued with respect to (i) staff providing monthly status and financial reports of the project, (ii) retention of trees and berms, (iii) flood construction levels, (iv) staff conducting a detailed environmental assessment, (v) forthcoming staff report in the Fall of 2024 with details regarding programing, elevations, and phasing, and (vi) engagement with the Richmond School Board.

2.

General Purposes Committee
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Direction was given to staff to add cost effectively to the Innovative guiding principle as described in Attachment 1 of the staff report, to read as follows: Design innovative, functional spaces that cost effectively meet current and future operational needs of the organization.

It was moved and seconded

- (1) *That the Key Design Parameters as described on page 5 of the staff report titled “Works Yard Replacement Project - Key Design Parameters and Guiding Principles” dated June 14, 2024, from the Director, Facilities and Project Development and the Manager, Works Yard Planning, be approved;*
- (2) *That the Guiding Principles, with the addition of “cost effectively” under Innovative, as described in Attachment 1 of the staff report titled “Works Yard Replacement Project - Key Design Parameters and Guiding Principles” dated June 14, 2024, from the Director, Facilities and Project Development and the Manager, Works Yard Planning, be approved and utilized to guide the development of the Works Yard Replacement Project; and*
- (3) *That staff be directed to provide a monthly progress report outlining the status of the Works Yard Replacement Project, including financial updates.*

CARRIED

COUNCILLOR ANDY HOBBS

4. ZERO CARBON STEP CODE (ZCSC) AND ENERGY STEP CODE (ESC)

(File Ref. No.) (REDMS No.)

It was moved and seconded

That, in relation to the Zero Carbon Step Code and Energy Step Code in the Building Regulations Bylaw and OCP, for single-detached and duplex residential buildings, staff be directed to:

- (1) *Provide options for Council consideration related to the current implementation timeline; and,*
- (2) *Clarify the role of natural gas for space heating and domestic hot water and provide options for Council consideration.*

3.

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The question on the motion was not called as in response to queries from Committee, staff advised that (i) the step code requirements are dependent on the size of the building, larger buildings are at Step 2 and 3, for smaller buildings, builders have three options available, Steps 3, 4 and 5; (ii) the current timeline for requiring progressively higher steps is in advance of the Provincial standards and timelines, to give builders the time and capacity to build to Step Code requirements, (iii) heat pumps are a more efficient way to provide cooling and heating, (iv) a delegation from BC Hydro to provide updates on their capabilities and system upgrades is forthcoming, (v) the referral response will come forward to Committee in September, (vi) energy advisors provide direction and guidance to builders on ways to improve and measure the energy efficiency of a home, and (vii) zero carbon step code applies to new construction, for existing buildings there are no restrictions.

The question on the motion was then called and it was **CARRIED** with Cllrs. Day, Heed, McNulty and Wolfe opposed.

DEPUTY CAO'S OFFICE

5. **HUGH BOYD COMMUNITY FACILITY AND FIELDHOUSE –
REFERRAL RESPONSE**

(File Ref. No. 06-2050-20-HBSC) (REDMS No. 7746572)

Discussion ensued with respect to (i) standard movable wall versus premium movable wall, (ii) the costs associated with installing the premium movable wall and limited service kitchen, (iii) the uses of a limited service kitchen, (iv) passive housing criteria, and (v) the size of the service kitchen not impacting the size of the programming area.

It was moved and seconded

That Option 2C - Limited Service Kitchen, with Premium Movable Wall, is the preferred option from Table 3 in the staff report titled, "Hugh Boyd Community Facility and Fieldhouse – Referral Response," dated July 9, 2024, from the Director, Facilities and Project Development and the Director, Recreation and Sport Services and, that the capital budget and Consolidated 5 year Financial Plan (2024-2028) be amended by \$850,000.

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:56 p.m.).

CARRIED

4.

General Purposes Committee
Monday, July 15, 2024

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, July 15, 2024.

Mayor Malcolm D. Brodie
Chair

Raman Grewal
Legislative Services Associate



To: General Purposes Committee **Date:** August 1, 2024
From: Grant Fengstad **File:** 04-1300-01/2024-Vol
 Director, Information Technology 01
Re: **Award of Contract 8334P – Supply and Delivery of Apple Products**

Staff Recommendations

1. That Contract 8334P – Supply and Delivery of Apple Products be awarded to Island Key Computer Ltd. for a three-year term for an estimated value of \$594,714.00, excluding taxes as described in the report titled “Award of Contract 8334P – Supply and Delivery of Apple Products” dated August 1, 2024, from the Director, Information Technology;
2. That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to extend the initial three-year term up to the maximum total term of six years for an estimated total value of \$1,189,428.00, excluding taxes; and
3. That the Chief Administrative Officer and the General Manager, Finance and Corporate Services be authorized to execute the contracts and all related documentation with Island Key Computer Ltd.

Grant Fengstad
 Director, Information Technology
 (604-276-4096)

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER <i>[Signature]</i> FOR J. CHONG
SENIOR STAFF REPORT REVIEW	INITIALS: <i>JB</i>	APPROVED BY CAO <i>[Signature]</i>

Staff Report

Origin

The City has adopted a “best practice” program to ensure that the lifecycle for Information Technology assets are providing the best value to the City and refreshed as they become “end of life”. Corporate computers, which include desktops and laptops, are replaced on a five-year cycle. Apple iPads and iPhones are refreshed on a three-year cycle. This provides up-to-date technology on a rolling basis to City employees to enable a high level of performance in serving the needs of the community.

Having a managed refresh program reduces corporate risk by planning and scheduling replacement versus responding to computer failures and breakage. Historically, the City has procured these devices directly from Apple Canada.

The procurement and supply of Apple iPhones is within the scope of the TELUS contract and not in scope of this contract.

This report supports Council’s Strategic Plan 2022-2026 Council’s Strategic Plan Focus Area #4 Responsible Financial Management and Governance

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.1 Ensure effective financial planning to support a sustainable future for the City of Richmond

4.2 Seek improvements and efficiencies in all aspects of City business

This report supports Council’s Strategic Plan 2022-2026 Council’s Strategic Plan Focus Area #5

A leader in Environmental Sustainability

5.3 Encourage waste reduction and sustainable choices in the City and community.

Analysis

Scope of Work

The City has an ongoing requirement for the supply and delivery of Apple products from an authorized reseller than can provide a supply of various Apple products to ensure City service levels are maintained. Staff determined that a formal procurement process would provide the best value to the City through a longer-term contract with a capable supplier to assure reliable supply, achieve best value for money and pursue circular economy objectives.

Procurement Process

The City issued a Request for Proposal 8334P – Supply and Delivery of Apple Products that was posted to BC Bid on June 6, 2024, and closed on August July 4, 2024. The RFP set out the City’s requirements for computer equipment for the initial three-year term, detailing technical specifications, annual quantities and service level expectations.

Bidders were required to provide financial proposals based on the required product requirements for the initial three-year term and demonstrate how they have integrated circular economy principles in their operations. The RFP advised interested bidders that the contract was for an initial three-year term, with the possibility for it to be extended for a further three-year term, to a maximum of six years upon mutual consent of the parties.

Three (3) proposals were received by the closing date from the following proponents:

- Island Key Computers
- 2352242 Ontario Inc. (Solution Stack)
- Jump Plus Stores ULC

Review

The proposals were evaluated by City staff and involved independent reviews of each proposal against the following pre-determined criteria:

- Financial proposal
- Value-added services offered
- The extent that circular economy programs were integrated into the services proposed

Table 1 provides a summary of the financial proposals received and the total score awarded by the evaluation team.

Table 1 - Evaluation Summary of Bid Submissions

Proponent	Evaluation Score out of 100	Proposed price to supply required equipment during initial 3-year contract term
Island Key Computers	94.86%	\$540,648.75
Jump Plus Stores ULC	86.37%	\$536,411.25
Solution Stack	Excluded	Excluded

The proposal from Solution Stack was disqualified as Staff were unable to clarify key information included in their bid submission despite multiple attempts to do so. The proposal from Jump Plus Stores ULC did not score as high as Island Key Computers due to the lack of

local support within the Greater Vancouver area. They have one storefront location in West Vancouver.

Based on the team's evaluation process, the proposal received from Island Key Computers received the highest overall score and was therefore ranked first. Island Key Computers possess the resources and capacity to supply all the required products at competitive prices while also meeting all of the service requirements described in the RFP.

Financial Impact

None. Funding is available within the City's Capital Budget and Consolidated 5-Year Financial Plan.

Conclusion

Staff recommend that Contract 8334P –Supply and Delivery of Apple Products be awarded to Island Key Computers as the most responsive and responsible bidder, with the initial three-year term estimated at \$594,714.00, exclusive of taxes. The initial contract term is for a three-year term with the possibility to extend for one additional three-year term, to a maximum of six years upon mutual consent of the parties. This is for an estimated total value of \$1,189,428.00.



Grant Fengstad
Director, Information Technology
(604-276-4096)



To: General Purposes Committee **Date:** July 24, 2024
From: Mark Corrado **File:** 12-8275-05/2024-Vol
 Director, Community Bylaws and Licencing 01
Re: **Application to Amend Food Primary Liquor Licence # 304698**
China Pro Enterprises Ltd., dba Kung Fu Noodle at 4380 No 3 Road Unit 1150

Staff Recommendations

1. That the application from China Pro Enterprises Ltd., doing business as Kung Fu Noodle, for an amendment to Food Primary Licence #304698, requesting an increase to their hours of liquor service from Sunday to Saturday, 11:00AM to Midnight, to Sunday to Saturday, 11:00AM to 2:00AM, be supported; and
2. That a letter be sent to the Liquor and Cannabis Regulation Branch, which includes the information set out in Attachment 1 to this report, advising that Council recommends the approval of the liquor licence amendment.

Mark Corrado
Director, Community Bylaws and Licencing
(604-204-8673)

Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Fire Rescue	<input checked="" type="checkbox"/>	
RCMP	<input checked="" type="checkbox"/>	
Building Approvals	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The Provincial Liquor and Cannabis Regulation Branch (LCRB) issues licences in accordance with the *Liquor Control and Licensing Act* (Act) and the Regulations made pursuant to the Act.

This report pertains to an application to the LCRB and the City of Richmond by China Pro Enterprises Ltd., doing business as Kung Fu Noodle, for an amendment to the Food Primary Liquor Licence #304698, proposing an increase to liquor service hours from 11:00AM to Midnight, Sunday to Saturday, to the proposed hours of 11:00AM to 2:00AM Sunday to Saturday. There will be no increase proposed to the total person capacity, which will remain the same at 104 Persons.

The City of Richmond is given the opportunity to provide written comments by way of a resolution to the LCRB with respect to the liquor licence amendment application for an amendment to the Food Primary Liquor Licence. The process requires the local government to provide comments with respect to the following criteria:

- The potential for noise;
- The impact on the community; and
- Whether the amendment may result in the establishment being operated in a manner that is contrary to its primary purpose.

This report supports Council's Strategic Plan 2022-2026 Strategy #2 Strategic and Sustainable Community Growth:

Work collaboratively and proactively to attract and retain businesses to support a diversified economic base.

Analysis

Kung Fu Noodle is situated at 4380 No 3 Road Unit 1150, the location map is appended as Attachment 2. The property is zoned Auto-Oriented Commercial (CA). This zone provides for a mix of commercial and related uses oriented to vehicular access. This zone also provides for a mix of commercial uses such as personal service, office, education commercial, retail general, and restaurants. The operator took over the premises that had a similar business in May 2017.

The applicant has requested an increase in later service hours to better serve their clients and the community. The applicant asserts this will create greater flexibility to the venue and provide a more equitable opportunity to better serve the public in competing with other food venues in the area who have already received the later service hours. Appended as Attachment 3 is the applicant's Letter of Intent.

Impact on the Community

This establishment has operated for seven years and has not been the subject of any prior noise complaints or smoking related complaints. Staff conducted a community consultation effort as per the Development Application Fees Bylaw No. 8951, Section 1.8.1, which calls for:

- 1.8.1 *Every applicant seeking approval from the City in connection with:*
- (a) *a licence to serve liquor under the Liquor Control and Licensing Act and Regulations;*
must proceed in accordance with subsection 1.8.2.
- 1.8.2 *Pursuant to an application under subsection 1.8.1, every applicant must:*
- (b) *post and maintain on the subject property a clearly visible sign which indicates:*
 - (i) *type of licence or amendment application;*
 - (ii) *proposed person capacity;*
 - (iii) *type of entertainment (if application is for patron participation entertainment); and*
 - (iv) *proposed hours of liquor service; and*
 - (c) *publish a notice in at least three consecutive editions of a newspaper that is distributed at least weekly in the area affected by the application, providing the same information required in subsection 1.8.2(b) above.*

The required signage was posted on April 30, 2024 and three advertisements were published in the Vancouver Sun newspaper on April 30, 2024, May 01, 2024 and May 02, 2024.

In addition to the advertised signage and public notice requirements, staff sent letters to businesses, residents and property owners. On April 30, 2024, 850 letters were sent to residents, businesses and property owners. The letter provided information on the proposed liquor licence amendment application and contained instructions to comment on the application. The period for commenting for all public notifications ended May 30, 2024. Staff received no responses to this liquor application.

Other Department and Agency Comments

As part of the review process, staff requested comments from the following departments and agencies: Business Licence Department, Building Approvals Department, Richmond Fire-Rescue (RFR), Richmond RCMP, and Vancouver Coastal Health (VCH). A fire violation notice was issued by RFR and multiple deficiencies were found. Following a re-inspection these issues were resolved. None of the departments and agencies contacted have identified issues of concern as part of their due diligence procedures.

Financial Impact

None.

July 24, 2024

-4-

Conclusion

Staff conducted a community impact analysis on Kung Fu Noodle's application for extended service hours. This impact analysis did not identify a significant risk from a noise, smoking and community safety perspective. Staff recommend that the application to amend the Food Primary Liquor Licence be supported.



Kashmiro Kaur Chahal
Licence Inspector
(604-276-4045)

MC:cc

- Att. 1: Particulars of Application and City comments
- 2: Aerial Map with 50 Metre Buffer Area
- 3: Letter of Intent

Re: Application to Amend Food Primary Liquor Licence # 304698 - Extended Service Hours – China Pro Enterprises Ltd., DBA: Kung Fu Noodle at 1150 – 4380 No 3 Road, Richmond B.C.

1. That the application from China Pro Enterprises Ltd., DBA: Kung Fu Noodle, operating at, 1150 - 4380 No 3 Road., requesting an increase to hours of liquor service to the Food Primary Liquor Licence #304698, be supported for:
 - a) A permanent change to hours of liquor service;
 - i) **From**, Sunday to Saturday, 11:00 AM to Midnight,
 - ii) **To**, Sunday to Saturday, 11:00 AM to 2:00 AM;
 - b) Total person capacity will remain the same at 104 persons;
2. That a letter be sent to Liquor and Cannabis Regulation Branch advising that Council supports the amendment for a permanent change to hours of liquor service to the Food Primary Liquor Licence # 304698, with the hours as listed above, and;
3. Council's comments on the prescribed criteria (Section 71 of the Liquor Control and Licencing Regulations) are as follows:
 - a) The impact of additional noise and traffic in the area of the establishment was considered;
 - b) The potential impact on the community was assessed through a community consultation process; and
 - c) Given that there has been no incidents of non-compliance with the business, the amendment to change hours of liquor service to the Food Primary Liquor Licence should not change the establishment such that it is operated contrary to its primary purpose;
 - d) As the operation of a licenced establishment may affect nearby residents, businesses and property owners, the City gathered the views of the community through a community consultation process as follows:
 - i) Residents, businesses and property owners within a 50 meter radius of the establishment were notified by letter. The letter provided information on the application with instructions on how to submit comments or concerns; and
 - ii) Signage was posted at the subject property and three public notices were published in a newspaper delivered locally. The signage and public notice provided information on the application with instructions on how to submit comments and concerns.

- e) Council's comments on the general impact of the views of residents, businesses and property owners are as follows:
 - i) The community consultation process was completed within 90 days of the application process; and
 - ii) The community consultation process generated no comments opposed to this application.
- f) Council recommends the approval of the amendment to the Food Primary Liquor Licence with extended hours of liquor service to 11:00 AM to 2 AM, Sunday to Saturday, for reasons that the addition of the extended hours proposed is acceptable to the majority of the residents, businesses and property owners in the area and the community.



City of
Richmond



#1150 - 4380 No. 3 Road
50 Metre Map

Original date: 07/02/24

Revision Date:

Note: Dimensions are in METRES

To: City of Richmond

Re: Letter of Intent – Extension of Liquor Service Hours at 1150-4380 No.3 Rd. Kung Fu Noodle

We wish to extend the hours of liquor service from the current time midnight to 2AM.

The primary demographic of this establishment is 20-50-year-olds who come to the restaurant to enjoy the food and beverage service and mingle with friends and acquaintances. Many customers do not come to this restaurant until late evening after finishing work.

The restaurant provides full food service and a late-night menu until 2 AM. This request will enable customers to have liquor with their meal at a late time.

We think these liquor service hours make sense and align well with the City of Richmond's liquor licensing policy for this region. This establishment is low-risk, situated in a bustling commercial area, and there are numerous similar restaurants operating under the same hours just two blocks down on Alexandra Rd.

We are aware that there are notification requirements including a sign and newspaper advertisements and will wait for you to advice of the next steps in the process.

Should you have any questions or require anything further, please contact me directly at 778 891 1811 or call our staff Nancy Yang at 778 707 5306.

We look forward to your assistance in completing this project.

Regards,


Lu, Yanqin (Emily)

P.S. preferred communication Email address = nancyy@
hotmail.ca

CITY OF RICHMOND

NOV 02 2023

RECEIVED



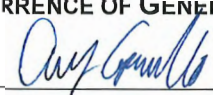


To: General Purposes Committee **Date:** July 18, 2024
From: Mark Corrado **File:** 12-8060-20-
 Director, Community Bylaws and Licencing 010597/Vol 01
Re: **Business Licence Application Eligibility**

Staff Recommendations

1. That Business Licence Bylaw No. 7360, Amendment Bylaw No. 10597, be introduced and given first, second and third readings; and
2. That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10598, be introduced and given first, second and third readings.


 Mark Corrado
 Director, Community Bylaws and Licencing
 (604-204-8673)

Att. 2

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Law	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO
		

Staff Report

Origin

Council can cancel a business license for reasonable cause pursuant to section 60(2) of the *Community Charter* and section 5.2 of the Business Licence Bylaw No.7360 (the Business Licence Bylaw). However, the Business Licence Bylaw does not include any provisions that restrict a person whose business licence has been cancelled or currently suspended, or who has received notice of a hearing contemplating the cancellation or suspension of a licence, from applying for a new licence for the same or similar business, at the same location, under a new business name. Staff propose amending the Business License Bylaw to restrict the ability of certain classes of persons whose licence has been cancelled, currently suspended, or is pending a cancellation or suspension hearing, from applying for a new business licence for the same or similar form of business, at the same location. This restriction would also extend to persons related to a person who is ineligible to apply for a business licence at a specific location. This report supports Council's Strategic Plan 2022-2026 Strategy #2 Strategic and Sustainable Community Growth:

Work collaboratively and proactively to attract and retain businesses to support a diversified economic base.

Analysis

Business Licence Bylaw No. 7360, Amendment Bylaw No. 10597

Business Licence Bylaw No. 7360, Amendment Bylaw No. 10597, provides that no person (which includes a company, society, or partnership) is eligible to apply for a business licence if such person:

- a) had a licence for the same or similar form of business, at the same location, cancelled;
- b) was a director, officer, significant individual or partner of another person who had a licence for the same or similar form of business, at the same location, cancelled; or
- c) is a corporation or partnership, and one or more of its partners, directors, officers or a significant individual in respect of such corporation or partnership:
 - a. had a licence for the same or similar form of business, at the same location, cancelled; or
 - b. was a partner, director, officer or significant individual of another person that had a licence for the same or similar form of business, at the same location, cancelled; or
- d) is related to a person who had a licence for the same or similar form of business, at the same location, cancelled

within the previous two year period, unless determined otherwise by Council.

This bylaw amendment further provides that:

1. the persons listed above are ineligible to apply for a business licence for the same or similar form of business, at the same location, if the current licence for the location is suspended;
2. if a person has been provided with notice of a hearing contemplating the cancellation or suspension of a business licence, then until such time as a decision has been rendered with respect to such hearing, such person, and other entities or individuals involved with or related to such person, are not eligible to apply for or be issued a licence for the same or similar form of business, at the same location, under a different name than that of the current licensee; and
3. the licence inspector may refuse to issue a licence if a person has unpaid fines owing to the City pursuant to this or any other City bylaw.

“Significant Individual” as defined in the bylaw and the *Business Corporations Act*, means a person who holds 25% or more of the shares of a company. While the City will currently have to rely on individuals self reporting on whether or not they are a significant individual, the province has drafted legislation that will create reporting requirements and a publicly accessible database of significant individuals for BC companies.

Additional housekeeping amendments are included, which update references to current legislation, and ensure a consistent use of terminology regarding the suspension or cancellation of business licences.

These amendments will prevent key individuals involved in a business whose business licence was cancelled within the last two years or currently suspended, or that has received notice of a hearing contemplating the cancellation or suspension of a licence, from circumventing the City’s business licence regime.

Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw 10598

The Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122 currently provides the ability to issue tickets for businesses operating without a licence. The Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10598 provides Bylaw Enforcement Officers with the additional ability to issue tickets for providing false information in a licence application, and for failing to comply with a term or condition of a licence or the requirements of Business Licence Bylaw No. 7360. These types of tickets may be disputed and are reviewed by an independent adjudicator at hearings held throughout the year.

Financial Impact

None.

Conclusion

The proposed amendments will prevent people whose business licence has been cancelled within the last two years or currently suspended, or who has received notice of a hearing contemplating the cancellation or suspension of a licence, from circumventing the City's business licence regime. The proposed amendments will also ensure businesses looking to renew their business licence must pay any outstanding fines owing to the City, and will further enable staff to enforce the provisions of the Business Licence Bylaw.



Mark Corrado
Director, Community Bylaws and Licencing
(604-204-8673)



Brendan Burns
Staff Solicitor
(604-204-8624)



**Business Licence Bylaw No. 7360,
Amendment Bylaw No. 10597**

The Council of the City of Richmond enacts as follows:

1. Business Licence Bylaw No. 7360, as amended, is further amended at Part One: Business Licence Application Process by deleting sections 1.2(h) and (i) and replacing them with the following:
 - “(h) an attestation that the **applicant** is eligible to apply for a **licence** in accordance with the provisions of this bylaw;
 - (i) in the case of a company or society, a copy of that company’s Company Summary or that society’s Society Summary, as the case may be, from the BC Registry Services, for a search conducted no more than seven (7) days prior to the date of submission of the application form;
 - (j) in the case of a **partnership** that is a limited partnership or a limited liability partnership, a copy of that **partnership’s** Partnership Summary, from the BC Registry Services, for a search conducted no more than seven (7) days prior to the date of submission of the application form; and
 - (k) any other information the **Licence Inspector** may require.”
2. Business Licence Bylaw No. 7360, as amended, is further amended at Part One: Business Licence Application Process by adding the following after subsection 1.6:
 - “1.7 No **person** is eligible to apply for a **licence**, and a **licence inspector** must not issue a **licence** to a **person**, if:
 - (a) such **person** had a **licence**;
 - (b) such **person** was a **key individual** of another **person** who had a **licence**;
 - (c) such **person** is a **corporation** or **partnership**, and one or more **key individual** in respect of such **corporation** or **partnership**:
 - (i) had a **licence**; or
 - (ii) is or was a **key individual** of another **person** that had a **licence**; or

(d) a **related person** to such **person** had a **licence**

for the same or similar form of **business**, at the same location, either:

(i) cancelled pursuant to the provisions of this bylaw or the **Community Charter**, within the previous two year period, unless determined otherwise by Council; or

(ii) suspended pursuant to the provisions of this bylaw or the **Community Charter**, and such suspension is still in effect.

1.8 If a **person** has been provided with notice of a hearing contemplating the cancellation or suspension of a **licence**, then until such time as a decision has been rendered with respect to such hearing:

(a) such **person**;

(b) a **key individual** of such **person**;

(c) a **corporation** or **partnership** of which such **person** is or was a **key individual**;

(d) a **corporation** or **partnership** of which one more **key individual** is or was a **key individual** of such **person**; or

(e) a **related person** to such **person**

is not eligible to apply for or be issued a **licence** for the same or similar form of business, at the same location, under a different name than that of the current **licencee**.

1.9 A **licence inspector** may refuse to issue a **licence** to a **person**, if such **person** has an unpaid fine owing to the City pursuant to this bylaw or any other bylaw of the City.”

3. Business Licence Bylaw No. 7360, as amended, is further amended at Part Four: General Provisions, by:

(a) inserting the following at the end of section 4.3.1:

“If a **person** has been provided with notice of a hearing contemplating the cancellation or suspension of a **licence**, then until such time as a decision has been rendered with respect to such hearing, such **person** may not transfer such **licence**.”

(b) deleting section 4.5.3 and replacing it with the following:

“4.5.3 Subject to the *Community Charter*, the **Licence Inspector** has the power to grant, issue, renew, cancel or transfer **licences**.”

4. Business Licence Bylaw No. 7360, as amended, is further amended at Part Five: Bylaw Violations and Penalties by deleting section 5.3 and replacing it with the following:

- “5.3 Every **licencee** must comply with:
- (a) the terms and conditions set out in their **licence**;
 - (b) the requirements of this, or any other bylaw of the **City**, which governs or regulates the **business** for which such **licence** was granted;
 - (c) any requirements imposed by the **Medical Health Officer**; and
 - (d) all applicable statutes, regulations, rules, codes and orders of all federal or provincial authorities having jurisdiction of such **business**.

5.4 A violation of any of the provisions identified in this bylaw shall:

- (a) result in liability for penalties and late payment amounts established in Schedule A of the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122*, as amended or replaced from time to time; and
- (b) be subject to the procedures, restrictions, limits, obligations and rights established in the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122* in accordance with the *Local Government Bylaw Notice Enforcement Act*, SBC 2003, c. 60, as they may be amended or replaced from time to time.”

5. Business Licence Bylaw No. 7360, as amended, is further amended at Part Seven: Interpretation by adding the following definitions in section 7.1 in alphabetical order:

“AFFILIATE has the meaning given to that term in the *Business Corporations Act*, [SBC 2002] Ch 57.

BLOOD RELATIONSHIP means persons connected by

- (a) blood relationship if one is a child or other descendant of the other or one is the brother or sister of the other;
- (b) marriage if one is married to the other or to a person who is so connected by blood relationship to the other;
- (c) common-law partnership if one is in a common-law partnership with the other or with a person who is connected by blood relationship to the other; and
- (d) adoption if one has been adopted, either legally or in fact, as the child of the other or as the child of a person who is so connected by blood relationship (otherwise than as a brother or sister) to the other.

COMMUNITY CHARTER means the Community Charter, [SBC 2003] Ch. 26, as amended or replaced from time to time.

CORPORATION	means an incorporated association, company, society, municipality or other incorporated body, where and however incorporated.
KEY INDIVIDUAL	means a person who is or was: <ul style="list-style-type: none"> (a) a director, officer or significant individual of a corporation; or (b) a partner of a partnership.
PARTNERSHIP	has the meaning given to that term in section 2 of the <i>Partnership Act</i> , [RSBC 1996] Ch. 348, and includes, without limitation, a limited partnership, a limited liability partnership and a general partnership.
RELATED GROUP	means a group of persons each member of which is related to every other member of the group.
RELATED PERSON	means: <ul style="list-style-type: none"> (a) individuals connected by blood relationship, marriage or common-law partnership or adoption; (b) a corporation and <ul style="list-style-type: none"> (i) a person who controls the corporation, if it is controlled by one person, (ii) a person who is a member of a related group that controls the corporation, or (iii) any person related to a person described in (i) or (ii) above; and (c) any two corporations that are affiliates.
SIGNIFICANT INDIVIDUAL	has the meaning given to that term in section 119.11(2) of the <i>Business Corporations Act</i> , [SBC 2002] Ch. 57.”

6. Business Licence Bylaw No. 7360, as amended, is further amended by:
- (a) replacing the words “suspended, cancelled or revoked” in sections 2.1.30.3(c) and 4.2.1 with the words “suspended or cancelled”;
 - (b) deleting the word “revoke” in section 2.3.3 and replacing it with the word “cancel”;
 - (c) replacing the words “cancelled, suspended, revoked” in section 2.3.4 with the words “suspended, cancelled”;
 - (d) deleting the words “revoke or” in section 5.2(b); and
 - (e) deleting the words “*Local Government Act*” in sections 4.1.1, 4.4.3, 5.2 and 7.1 and replacing them with the words “*Community Charter*”.

7. This Bylaw is cited as **“Business Licence Bylaw No. 7360, Amendment Bylaw No. 10597”**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating Division M.C.
APPROVED for legality by Solicitor B.R.B.



**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122,
Amendment Bylaw No. 10598**

The Council of the City of Richmond enacts as follows:

1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by adding the content of the table in Schedule A attached to and forming part of this bylaw to "Schedule – Business Licence Bylaw No. 7360 (2002)" in Bylaw No. 8122 in numerical order.
2. This Bylaw is cited as "Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10598".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept. M.C.
APPROVED for legality by Solicitor BRB

MAYOR

CORPORATE OFFICER

Schedule A to Bylaw No. 10598

Schedule – Business Licence Bylaw No. 7360 (2002)							
Designated Bylaw Contraventions and Corresponding Penalties							
A1	A2	A3	A4	A5	A6	A7	A8
Bylaw	Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Amount	Compliance Agreement Discount
Business Licence Bylaw No. 7360 (2002)	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Failing to provide information or concealing required information in licence application	1.4	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Failure to comply with term or condition of a licence	5.3(a)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Failure to comply with requirements of Business Licence Bylaw No. 7360	5.3(b)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a



To: General Purposes Committee **Date:** August 19, 2024
From: John Hopkins **File:** 08-4045-30-02/Vol 01
Director, Policy Planning
Re: Provincial Order – Transit-Oriented Area for Aberdeen Station (Burkeville)

Staff Recommendations

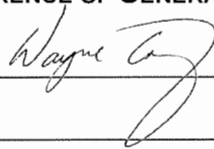

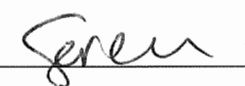
1. That a letter be sent to the Minister of Transportation and Infrastructure and the Minister of Housing advising that the area in Burkeville to be included in the Aberdeen Station Transit-Oriented Area is not suitable for inclusion for reasons identified in this report and requesting that the TOA area for Aberdeen Station be adjusted accordingly, with copies of this letter sent to the Premier of BC, Members of the Legislative Assembly and Members of Parliament for Richmond and the YVR Board Chair and CEO, in addition to the Federal Minister of Transport;
2. That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, to add policy indicating Burkeville is not suitable for denser forms of residential development, be introduced and given first reading;
3. That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, having been considered in conjunction with:
 - a. the City's Financial Plan and Capital Program; and
 - b. the Greater Vancouver Regional District Solid Waste and Liquid Waste Management Plans;

is hereby found to be consistent with said programs and plans, in accordance with Section 477(3)(a) of the *Local Government Act*; and

4. That Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603, having been considered in accordance with Section 475 of the *Local Government Act* and the City's Official Community Plan Bylaw Preparation Consultation Policy 5043, is hereby found not to require further consultation.

For:
John Hopkins
Director, Policy Planning
(604-276-4279)

Att. 5

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Law	<input checked="" type="checkbox"/>	
Development Applications	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

On June 24, 2024, Council adopted Transit-Oriented Areas Designation Bylaw 10560 in order to comply with Provincial requirements established by Bill 47. On July 29, 2024, a letter was received from the Minister of Transportation and Infrastructure and Minister of Housing indicating that the prescribed distance from the Aberdeen Station was not consistent with Order in Council No. 678-2023 (OIC 678). OIC 678 brings into force the amendments to the *Local Government Act* set out in Bill 47 and updates the prescribed Transit-Oriented Area distances from transit stations established by the provincial regulations (Attachment 1). After meeting with Provincial staff, City staff were advised that the letter was in response to the City's exclusion of 11 lots within the Burkeville neighbourhood from the Transit-Oriented Area for Aberdeen Station (Attachment 2) and the Province's expectation that the City's Bylaw (Bylaw 10560) be amended to include these lots by October 31, 2024.

Background

The Province designated Richmond's Transit-Oriented Areas (TOA) by Order in Council (OIC) on December 7, 2023. The stated intent of the Provincial regulations is to achieve transit-oriented development and encourage active transportation modes in close proximity to transit facilities. Local governments were required to align with the Provincial regulations and designate TOAs by bylaw by June 30, 2024. The Province designated TOAs to reflect an 800 m radius from five Canada Line stations (Bridgeport, Capstan, Aberdeen, Lansdowne and Brighthouse). The Provincial regulations also specified a minimum allowable density framework (densities and building height) for residential use within a TOA and prohibited minimum off-street parking requirements, other than accessible parking spaces, for residential uses. The minimum allowable densities and height only apply to lands that are designated for and rezoned to include residential uses. The Province has imposed these requirements on local governments and there is no option for local governments to apply for an extension or exemption. However, the Province's informational material distributed to local governments specifically indicates that while the regulations do not allow TOA boundaries to be changed, updates may be considered in the future to allow municipalities to better account for local conditions.

On June 24, 2024, Council adopted Transit-Oriented Areas Designation Bylaw 10560 in order to comply with Provincial requirements established by Bill 47. Bylaw 10560 excluded 11 properties in the Burkeville neighbourhood that are within an 800 m radius from the Aberdeen Station identified by the Province. These properties were excluded due to the lots being physically separated by the Fraser River from the corresponding public transit station identified as TOA (Aberdeen Station) and over two kilometres walking distance (over 30 minute walk) from the station (Attachment 3).

Including these lots would not be consistent with the Province's intent of the TOA regulations, which is to achieve transit-oriented development and encourage active transportation. In addition, the Province intentionally did not designate any of the Sea Island Canada Line stations as a TOA, which would have included a larger portion of the Burkeville neighbourhood.

Bylaw 10560 also added more areas to TOA than was required, at the City's discretion (e.g., properties in the Spires Road area), which adequately provides sufficient compensation for the exclusion of the Burkeville properties. The Spires Road area is in close proximity to Brighthouse Station, which supports transit-oriented development.

Analysis

In reviewing the impacts to the City's Official Community Plan (OCP), staff conducted a comprehensive review of the TOA density and building height tiers compared to existing OCP land use designations and identified areas where there is significant increases in densities and heights due to the Provincial legislation. As part of the review, staff identified 11 properties in the Burkeville neighbourhood that are within 800 m of the Aberdeen Station TOA. Under TOA and the Provincial Minimum Density framework (MD Framework), the lots would be permitted to achieve a residential density of 3.0 FAR and 8 storeys. Provincial staff confirmed that if the 11 lots in Burkeville are included in TOA, Council could not refuse a proposed rezoning due solely to density and height, but Council retains their discretionary authority to refuse a proposed rezoning based on valid land use considerations.

With respect to Burkeville, the properties are:

- physically disconnected from the rest of the urban areas of Richmond by the middle arm of the Fraser River, and over two kilometres walking distance from the corresponding TOA (Aberdeen Station), which is over a 30 minute walk (Attachment 3);
- located on Sea Island in close proximity to the airport, where further residential densification is not compatible with airport activities, aircraft operations and aircraft noise exposure;
- in an area subject to Airport Zoning Regulations (AZR) (a Federal regulation); and
- due to the lack of connectivity across the Fraser River Middle Arm, any increased residential density is unlikely to result in increased transit usage and instead generate increased private vehicle trips.

Inclusion of these lots is directly contrary to the stated intention of the Provincial regulations, which is to support transit-oriented development and active transportation. In meeting with Provincial staff, there was acknowledgement that the City's rationale for excluding the lots was reasonable and understandable, but confirmed that there is no ability under the legislation for the Province to consider exemptions. However, Provincial informational material distributed to local governments indicates that updates may be considered in the future to allow municipalities to better account for local conditions. City staff also asked for Provincial staff to provide their rationale for excluding the Sea Island Stations as the same land use considerations apply to these lots. Provincial staff indicated that they were excluded primarily due to the jurisdictional authority and federal regulations governing Vancouver International Airport (YVR).

In support of excluding the specific properties in Burkeville from the Aberdeen Station TOA, YVR have provided a letter asserting that allowances for higher density residential in the Burkeville area would negatively impact airport operations (Attachment 4).

The existing OCP land use designation for the Burkeville area is low density residential and the existing OCP does not anticipate increased residential density. In addition, the properties were

rezoned to small-scale multi-unit housing as a result of Bill 44, which is a more appropriate form of development for this area. However, due to the uncertainty associated with the Provincial TOA requirements, staff recommend the OCP be amended to add further policy indicating Burkeville is not suitable for denser forms of residential development (proposed Bylaw 10603), which would be used to assess any future rezoning application in the area.

Next Steps and Options for Consideration

City staff will continue to work with Provincial staff to advocate for a practical approach on this matter, and staff will also continue dialogue with YVR. In order to respond to the letter from the Province, staff have outlined three options below, for Council's consideration.

Option 1: Do Not Amend Bylaw 10560, advise the Province, and amend OCP (recommended)

This option would not amend Bylaw 10560. As part of this option, it is recommended that letters be sent to the Minister of Transportation and Infrastructure and the Minister of Housing with copies of this letter sent to the Premier of BC, Members of the Legislative Assembly and Members of Parliament for Richmond and the YVR Board Chair and CEO, in addition to the Federal Minister of Transport, advising that the area in Burkeville to be included in the Aberdeen Station TOA is not suitable for the reasons outlined in this report. The letter would also request that the Provincial TOA boundary be changed to account for local conditions and be consistent with the City's TOA, in keeping with the Provincial material distributed to local governments. In addition, this option would also amend the OCP to add policy indicating Burkeville is not suitable for denser forms of residential development, other than small-scale multi-unit housing (Proposed Bylaw 10603).

- *Advantages:* This option would keep the properties outside of the City's TOA and additional OCP policy would indicate Burkeville is not suitable for increased residential densification. This would provide added protection for the neighbourhood and provide clear land use policies, including protection of airport operations, if any rezoning applications were brought forward for Council's consideration at a later date.
- *Disadvantages:* This option may risk an order-in-council (OIC) by the Province in which the Province could designate the 11 properties in Burkeville as part of the Aberdeen Station TOA, and which would in effect amend the City's Bylaw 10506. Despite an OIC, Council would still retain their discretionary authority through the rezoning process to accept or reject a proposal that is consistent with the MD Framework on the basis of existing policy and land use considerations.

Option 2: Amend Bylaw 10560 with associated OCP amendment (not recommended)

This option would amend Bylaw 10560 to include the 11 properties in Burkeville to be part of the Aberdeen Station TOA, as required by the Province, and simultaneously introduce the associated amendment to the OCP (Proposed Bylaw 10603) to indicate Burkeville is not suited for denser forms of residential development.

- *Advantages:* Despite the Provincial MD Framework, this option would still provide added protection for the neighbourhood and clear land use policies if any rezoning

applications were brought forward for Council's consideration at a later date. This option would also comply with the Province's requirements as identified in the letter.

- *Disadvantages:* Including the lots within the City's TOA, along with additional OCP policy indicating the area is not suitable for residential densification, may be interpreted as conflicting messaging or result in confusion or misinterpretation by prospective developers or property owners. As indicated by the Province, Council would still retain their discretionary authority through the rezoning process to accept or reject a proposal that is consistent with the MD Framework on the basis of existing policy and land use considerations. However, Council would not be able to reject a rezoning application solely due to height and density provided the application is consistent with the MD Framework (3.0 FAR and 8 storeys).

Option 3: Amend Bylaw 10560 (not recommended)

This option would amend Bylaw 10560 to include the 11 properties in Burkeville to be part of the Aberdeen Station TOA, as required by the Province. No other action would be required.

- *Advantages:* Comply with the Province's requirements and avoid the situation where the Province steps in and amends the City's TOA bylaw without the City's consent.
- *Disadvantages:* By including the properties within the City's TOA without the proposed OCP amendment, it may signal that high density residential development in this area is supported. However, Council would still retain their discretionary authority through the rezoning process.

OCP Amendment Consultation

Staff have reviewed the proposed OCP amendment bylaw (Bylaw 10603) with respect to the *Local Government Act* and the City's OCP Bylaw Preparation Consultation Policy No. 5043 requirements. Attachment 5 provides a summary of OCP consultation.

Financial Impact

None.

Conclusion

On June 24, 2024, Council adopted Transit-Oriented Areas Designation Bylaw 10560 in order to comply with Provincial requirements established by Bill 47. After review by the Province, a letter was received from the Minister of Transportation and Infrastructure and Minister of Housing indicating that the City must amend Bylaw 10560 to include 11 lots within the Burkeville neighborhood in the Aberdeen Station Transit-Oriented Area by October 31, 2024.

As the 11 lots in Burkeville are physically separated by the Fraser River from Aberdeen Station and over a two kilometer walking distance (over 30 minutes), inclusion of the lots in Burkeville is directly contrary to the stated purpose of the Provincial regulations, which is to support transit-oriented development and active transportation.

Rather than amending Bylaw 10560, staff recommend that:

1. A letter be prepared for the Mayor's signature addressed to the Minister of Transportation and Infrastructure and the Minister of Housing advising that the Burkeville area to be included in the Aberdeen Station Transit-Oriented Area is not suitable for inclusion for reasons identified in this report and requesting that the TOA area for Aberdeen Station be adjusted accordingly, with copies of this letter sent to the Premier of BC, Members of the Legislative Assembly, Members of Parliament for Richmond and the YVR Board Chair and CEO, in addition to the Federal Minister of Transportation; and
2. Richmond Official Community Plan Bylaw 9000 Amendment Bylaw 10603, to add policy indicating Burkeville is not suitable for denser forms of residential development, be introduced and given first reading.



Steven De Sousa
Planner 3
(604-204-8529)

SDS:cas

- Att. 1: Letter dated July 29, 2024 from MoTI and MoH entitled "Notice of Proposed Recommendation for Designating Order – Transit-Oriented Area(s)"
- 2: Map of Lots Within Transit-Oriented Areas
 - 3: Map of Distance from Burkeville to Aberdeen Station
 - 4: Letter dated August 16, 2024 from YVR
 - 5: OCP Consultation Summary



July 29, 2024

His Worship
Mayor Malcolm Brodie
City of Richmond
6911 No. 3 Road
Richmond BC V6Y 2C1

Reference: 327635

Via Registered Mail

Dear Mayor Brodie:

Re: Notice of Proposed Recommendation for Designating Order – Transit-Oriented Area(s)

Pursuant to Section 585.52 of the Local Government Act, City of Richmond Council must, by bylaw, designate each transit-oriented area in respect of the City of Richmond and give written notice to the minister, together with a copy of the bylaw, as soon as practicable after adopting that bylaw.

Pursuant to Section 585.53 of the Local Government Act, on the recommendation of the minister, the Lieutenant Governor in Council may make an order designating a transit-oriented area in respect of the City of Richmond. The minister may make such recommendation if:

- (a) The minister is satisfied that:
 - (i) the City of Richmond has failed to designate the transit-oriented area, or
 - (ii) the transit-oriented area designated by the City of Richmond does not meet the requirements under the Act,
- (b) the minister has given notice to the City of Richmond of the minister's proposed recommendation, and
- (c) the City of Richmond Council does not designate the transit-oriented area in accordance with the notice.

This correspondence is notice to the City of Richmond that I am satisfied that one or more transit-oriented area designated by the City of Richmond does not meet the requirements under the Act. Specifically, I propose to make a recommendation in respect of the following transit-oriented area(s):

Item	Station Name	Location (Longitude in Degrees)	Location (Latitude in Degrees)	Type of Transit Station
10	Aberdeen Station	-123.136271	49.184442	Passenger Rail Station

.../2

The reason for this recommendation is that upon review of the bylaw received on June 28, 2024, I am satisfied that the above-listed transit-oriented area(s) are not represented with the prescribed distances pursuant to Section 2 of the Local Government Transit-Oriented Areas Regulation, as amended effective June 30, 2024, by Order in Council No. 678-2023.

Pursuant to Section 585.52 (3) (c), of the Local Government Act the City of Richmond must, no later than October 31, 2024, designate the transit-oriented area(s) in accordance with this notice and give written notice to the Minister of Transportation and Infrastructure in accordance with Section 585.52 (4) of the Local Government Act.

For the most expedient receipt and processing, kindly send notice, including a copy of the adopted bylaw to the Ministry of Transportation and Infrastructure via email to Tran.IntegratedDevelopment@gov.bc.ca.

If you have any questions or need more information on transit-oriented areas, please contact Theresa O'Donnell, Senior Advisor, Integrated Transportation and Infrastructure Services Division, at Theresa.ODonnell@gov.bc.ca and Clarence Lai, Director, Policy and Strategic Partnerships, Integrated Transportation & Infrastructure Services Division, at Clarence.Lai@gov.bc.ca to assist your team.

Sincerely,



Rob Fleming
Minister of Transportation and Infrastructure



Ravi Kahlon
Minister of Housing

.../3

Copy to: Kaye Krishna, Deputy Minister
Ministry of Transportation and Infrastructure

Teri Collins, Deputy Minister
Ministry of Housing

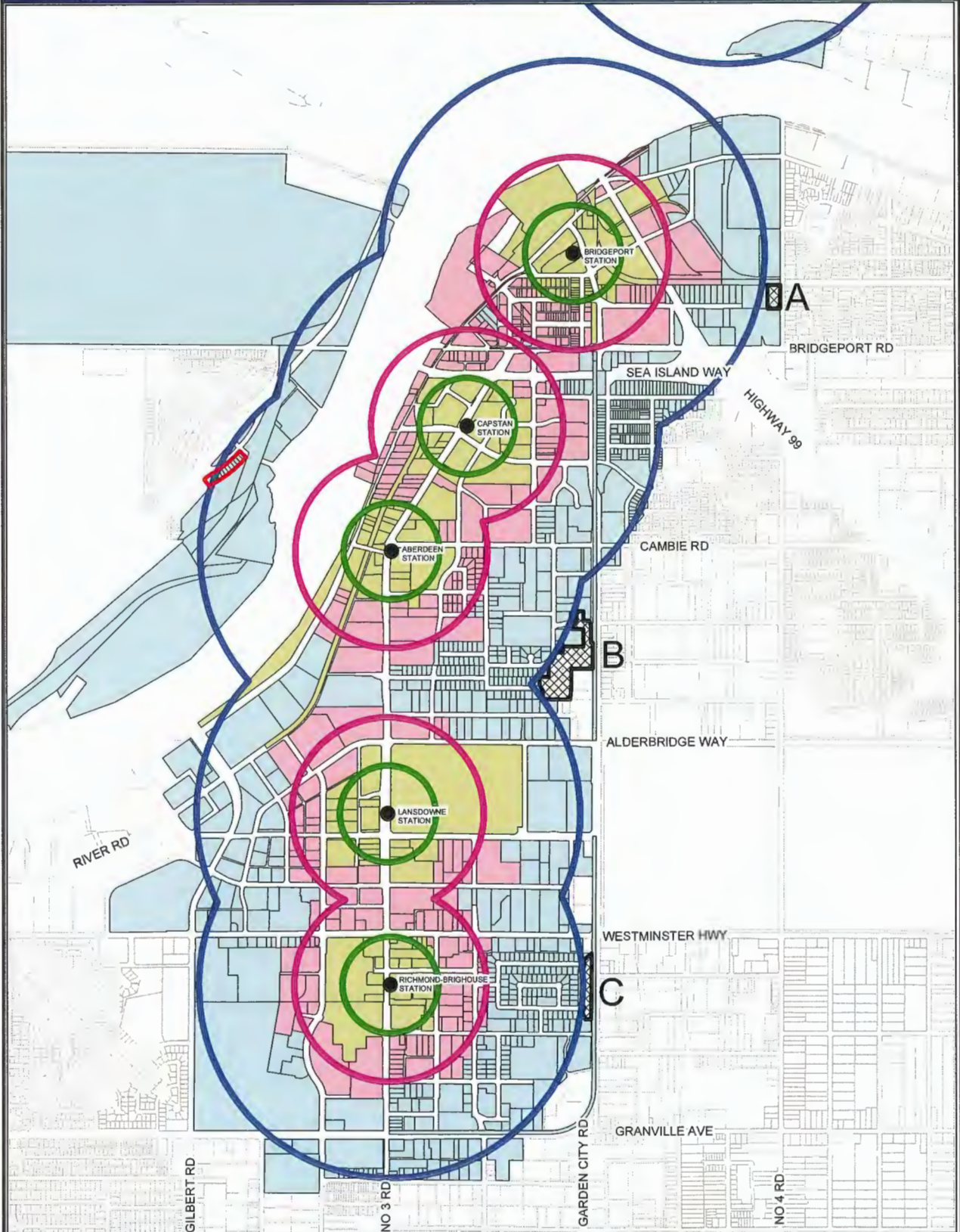
Kevin Volk, Assistant Deputy Minister
Integrated Transportation and Infrastructure Services Division
Ministry of Transportation and Infrastructure

Theresa O'Donnell, Senior Advisor
Integrated Transportation and Infrastructure Services Division
Ministry of Transportation and Infrastructure

Clarence Lai, Director, Policy and Strategic Partnerships
Integrated Transportation and Infrastructure Services Division
Ministry of Transportation and Infrastructure

Serena Lusk, Chief Administrative Officer
City of Richmond

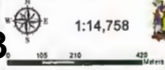
Wayne Craig, General Manager, Planning and Development
City of Richmond



- Legend**
- Skytrain Station
 - Tier 1 (200m)
 - Tier 2 (400m)
 - Tier 3 (800m)

- Lots in TOA**
- 200m
 - 400m
 - 800m
 - Included in TOA at City's Discretion
 - Excluded from TOA at City's Discretion

Note: This information shown on this map is compiled from various sources and the City makes no warranty, expressed or implied, as to the accuracy or completeness of the information. Users are reminded that lot sizes and legal description must be confirmed at the Land Title office in New Westminster. This is NOT a legal document, and is published for information and convenience purposes only. © City of Richmond, 2024. All rights reserved. Not to be reproduced or distributed without permission.



GP-43
 Prepared by Onkar Buttar



Legend

- Excluded from TOA at City's Discretion
- Walking Route (Distance)
- Aberdeen Station

Notes:
 1. This is a conceptual drawing and the layout is subject to change without notice and the City of Richmond is not responsible for any errors or omissions.
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YVR DOMESTIC TERMINAL RPO
RICHMOND BC
CANADA V7B 1W2

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16 August 2024

Mr. John Hopkins
Director Policy Planning
Planning and Development Division
City of Richmond
6911 No. 3 Road
Richmond BC, V6Y 2C1

via email: jhopkins@richmond.ca

RE: Burkeville – Aberdeen Canada Line Station Transit Oriented Development Area

Dear Mr. Hopkins,

Further to your correspondence dated 6 August 2024, we understand the Province of British Columbia has indicated that a portion of the Burkeville neighbourhood on Sea Island is in the Transit-Oriented Area (TOA) for Aberdeen Canada Line Station (Aberdeen Station).

We have reviewed the materials that the City of Richmond provided. The area appears to include about 11 residential properties that we understand the City of Richmond initially requested be removed from the TOA for Aberdeen Station. We understand that this was primarily due the properties being physically separated from Aberdeen Station by the Fraser River Middle Arm, and therefore not within close walking distance from Aberdeen Station.

Increased density in the Burkeville neighbourhood raises broader issues some of which are outlined below. We also acknowledge that if the City of Richmond includes the section of Burkeville in the TOA for Aberdeen Station, the City retains full rezoning authority. In other words, any application brought forward to staff and council would be subject to Richmond's municipal planning process.



As such, we ask that the City of Richmond consider enacting a policy that would require developers to consult with the Airport Authority with respect to any higher density residential development in Burkeville.

Further points of note:

1. Further residential densification in this area is not compatible with airport operations and aircraft noise exposure

Given its proximity to the runways, this area is exposed to aircraft noise and is deemed not compatible residential development per the Transport Canada land use planning recommendations published in [*TP1247 E - Land Use in the Vicinity of Aerodromes*](#).

2. Applicability of Airport Zoning Regulations (AZR)

This area is subject to the Transport Canada AZRs that define an Obstacle Limitation Surface. The surface consists of various slopes and horizontal planes, that prescribe the maximum height of structures based on the site location. An analysis would need to be done to determine the specific height limitations in comparison to development requirements of the TOA.

3. Impact to Ground Access

While this area falls within the 800 metre TOA radius surrounding Aberdeen Station, the actual walking distance between the eleven properties and Aberdeen Station is approximately 2,500 metres. Limited pedestrian, active transportation and transit connections exist between these properties and the Aberdeen Station. Due to lack of connectivity across the Fraser River Middle Arm, any increased density in this area is unlikely to result in increased transit usage and instead generate increased private vehicle trips.



Under the Airport's [Land Use Plan](#), which was approved by the federal Transport Minister in February 2022, YVR is investing in new trade-enabling cargo development that requires efficient and seamless connections to the regional highway network. The Airport Authority is currently partnering with the B.C. Ministry of Transportation and Infrastructure to study improvements to the Moray Channel corridor to reduce delays and increase travel time reliability to Highway 99. The proposed density and subsequent increase in private vehicle usage would have a negative impact on Russ Baker Way, which is the critical artery connecting the Moray Channel corridor and the new trade-enabling cargo development in Airport South. Russ Baker Way already operates at capacity due to non-airport commuter travel between Lulu Island and the City of Vancouver.

If you have any questions about our comments, please contact Peta Wolmarans, Director Planning, at (604) 276-6309 or peta_wolmarans@yvr.ca.

Sincerely,

VANCOUVER AIRPORT AUTHORITY



Mike McNaney
Vice President and Chief External Affairs Officer

cc: His Worship Malcolm Brodie, Mayor - City of Richmond
Steven De Sousa, Senior Planner - City of Richmond
Serena Lusk, Chief Administrative Officer - City of Richmond
Wayne Craig, General Manager, Planning and Development - City of Richmond
Peta Wolmarans, Director Planning - YVR
Trevor Boudreau, Director, Government Relations - YVR
Mark Christopher Cheng, Supervisor Noise Abatement & Air Quality - YVR
Hon. Rob Fleming, Minister of Transportation and Infrastructure - Government of BC
Kaye Krishna, Deputy Minister - Ministry of Transportation and Infrastructure - Government of BC
Teri Collins, Deputy Minister - Ministry of Housing - Government of BC
Kevin Volk, Assistant Deputy Minister, Ministry of Transportation and Infrastructure - Government of BC
Theresa O'Donnell, Senior Advisor, Ministry of Transportation and Infrastructure - Government of BC
Clarence Lai, Director, Policy and Strategic Partnerships, Ministry of Transportation and Infrastructure - Government of BC



OCP Consultation Summary

Staff have reviewed the proposed OCP amendment, with respect to the *Local Government Act* and the City's OCP Bylaw Preparation Consultation Policy No. 5043 requirements. The table below clarifies this recommendation as it relates to the proposed OCP amendment.

Stakeholder	Referral Comment (No Referral Necessary)
Agricultural Land Commission (ALC)	No referral necessary because the area is not located in the Agricultural Land Reserve (ALR).
Richmond School Board	No referral necessary because the Richmond School Board is not affected.
The Board of Metro Vancouver	No referral necessary because the Regional District is not affected.
The Councils of adjacent Municipalities	No referral necessary because adjacent municipalities are not affected.
First Nations (e.g., Sto:lo, Tsawwassen, Musqueam)	No referral necessary because First Nations are not affected.
TransLink	No referral necessary because TransLink is not affected.
Port Authorities (Vancouver Port Authority and Steveston Harbour Authority)	No referral necessary because the Port is not affected.
Vancouver International Airport Authority (VIAA) (Federal Government Agency)	Letter from YVR provided in Attachment 3.
Richmond Coastal Health Authority	No referral necessary because the Health Authority is not affected.
Stakeholder	Referral Comment (No Referral Necessary)
Community Groups and Neighbours	Public notification for the Public Hearing will be provided as per the <i>Local Government Act</i> .
All relevant Federal and Provincial Government Agencies	The recommendation includes writing letters to the Minister of Transportation and Infrastructure, Minister of Housing, Premier of BC, Members of the Legislative Assembly and Members of Parliament for Richmond and the YVR Board Chair, in addition to the Federal Minister of Transport.



Richmond Official Community Plan Bylaw 9000 Amendment Bylaw 10603 (Burkeville)

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

- 1. Richmond Official Community Plan Bylaw 9000, as amended, is further amended in Section 3.0 (Connected Neighbourhoods with Special Places) by:
1.1. In Section 3.5 (Specific Richmond Neighbourhoods), Sub-Section 1. Sea Island (Burkeville), adding the following under "Policies":
"Burkeville
a) Burkeville is not suitable for denser forms of residential development, other than small-scale multi-unit housing, due to the following:
• The area is physically disconnected from the rest of the urban areas of Richmond by the middle arm of the Fraser River;
• Further residential densification in this area is not compatible with airport activities, aircraft operations and aircraft noise exposure;
• The area is subject to Airport Zoning Regulations (AZR); and
• Due to the lack of connectivity across the Fraser River Middle Arm, any increased residential density is unlikely to result in increased transit usage and instead generate increased private vehicle trips."
2. This Bylaw may be cited as "Richmond Official Community Plan Bylaw 9000, Amendment Bylaw 10603".

FIRST READING

PUBLIC HEARING

SECOND READING

THIRD READING

ADOPTED

Five horizontal lines for signature or date entry.

CITY OF RICHMOND APPROVED by [Signature] APPROVED by Manager or Solicitor RN

MAYOR

CORPORATE OFFICER



To: General Purposes Committee **Date:** August 20, 2024
From: Jason Kita **File:** 01-0005-01/2024-Vol
 Director, Intergovernmental Relations and Corporate and Strategic Planning 01
Re: **Richmond Celebrates FIFA World Cup 26 – Proposed Community Event Campaign**

Staff Recommendations

1. That the recommended option (Option Three) for the proposed Fédération Internationale de Football Association (FIFA) World Cup 2026 (FIFA World Cup 26) Community Event Campaign, as detailed in the staff report titled “Richmond Celebrates FIFA World Cup 26 – Proposed Community Event Campaign,” dated August 20, 2024, from the Director, Intergovernmental Relations and Corporate and Strategic Planning, be endorsed; and
2. That should an option be selected, one-time funding of the associated budget as outlined in the report be considered as part of the 2025 budget process.

Jason Kita
 Director, Intergovernmental Relations and Corporate and Strategic Planning
 (604-276-4091)

Att. 7

REPORT CONCURRENCE			
ROUTED TO:	CONCURRENCE	SENIOR STAFF REPORT REVIEW	INITIALS:
Economic Development	<input checked="" type="checkbox"/>	APPROVED BY CAO 	
Finance Department	<input checked="" type="checkbox"/>		
Arts, Culture & Heritage	<input checked="" type="checkbox"/>		
Parks Services	<input checked="" type="checkbox"/>		
Recreation & Sport Services	<input checked="" type="checkbox"/>		
Emergency Programs	<input checked="" type="checkbox"/>		
RCMP	<input checked="" type="checkbox"/>		

Staff Report

Origin

The purpose of this report is to provide Council with options for a community event campaign to celebrate FIFA World Cup 26, and if an option is selected, that the associated budget be considered as part of the 2025 budget process.

This report supports Council's Strategic Plan 2022-2026 Focus Area #2 Strategic and Sustainable Community Growth:

Strategic and sustainable growth that supports long-term community needs and a well-planned and prosperous city.

2.5 Work collaboratively and proactively to attract and retain businesses to support a diversified economic base.

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.4 Work with all levels of governments for grant and funding opportunities.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

This report supports the following Strategic Directions set out in the *Richmond Arts Strategy*:

Strategic Direction #1: Ensure Affordable and Accessible Arts for All

1.1.1 Review the City's offerings of free and low-cost arts programming and events, and assess required resources to keep cost barriers low.

1.1.2 Develop or expand opportunities to directly support individual artists, cultural organizations and venues that provide low and no-cost public program delivery.

Strategic Direction #2: Promote Inclusivity and Diversity in the Arts

2.1 Celebrate Richmond's cultural diversity, history, growth and change as a community.

- 2.1.5 *Connect with the diverse cultural communities of Richmond (including faith-based communities) to encourage sharing of art, food and music.*

This report supports the following Strategic Directions set out in the *Community Wellness Strategy*:

Focus Area #2: Enhance physical and social connectedness within and among neighbourhoods and communities.

This report supports the following Strategic Directions set out in the *Cultural Harmony Plan*:

Strategic Direction #1: Intercultural Connections

- 1.1 *Continue to recognize and celebrate Richmond's diverse cultures and unique heritage through intercultural celebrations and events.*
- 1.2 *Develop and implement a neighbourhood approach to facilitating positive intercultural exchange and understanding between Richmond's diverse cultural communities, such as community-based dialogues, storytelling, and sharing of art, food, and music.*
- 1.5 *Incorporate criteria into the City Grant program that supports programs and events that facilitate intercultural interaction and promote intercultural understanding.*

Strategic Direction #5: Programs and Services

- 5.4 *Strengthen relationships with various cultural and ethnic communities in order to integrate their arts, cultural and heritage practices into the City's programs and events.*

Analysis

Background

From June 11 to July 19, 2026, Canada, Mexico, and the United States will host FIFA World Cup 26. Vancouver is one of 16 host cities for this major global event.

The official match schedule, announced on February 4, 2024, includes seven matches in Vancouver: five matches in the group stage, one in the round of 32, and one in the round of 16. These matches are expected to drive local excitement and increase tourism in the region. The match schedule can be found in **Attachment 1**.

Past sporting events have demonstrated community interest in shared viewing experiences, suggesting a strong participation potential for events aligned with the FIFA World Cup 26. This presents an opportunity to bring the community together, promote sport, and celebrate diversity in Richmond.

FIFA World Cup 26 is a global celebration that will enable residents to celebrate and share their culture and heritage while also highlighting the diversity of the Richmond community. With hotels in the region expected to be sold out throughout FIFA World Cup 26, a community event

campaign will leverage increased tourism and excitement by offering family-friendly and grass-roots events. These events will support small businesses, promote local programming, unite the community, and showcase Richmond as a vibrant destination.

Proposed Community Event Campaign Options

Staff, in partnership with Tourism Richmond, have prepared five options for celebrating FIFA World Cup 26 for Council’s consideration. These options are aligned with the Council-endorsed Guiding Principles for City Events (**Attachment 2**) and will enhance and prioritize existing City spaces and community-led events with the excitement of FIFA World Cup 26. Each option builds on the previous and ranges from doing nothing to organizing small, medium, large, or extra large-scale events.

The five options propose a community-centric campaign that aims to promote the active involvement of community partners, local sports groups, and residents. This approach supports widespread participation and diverse celebrations throughout Richmond.

The proposed options and planning are guided by the following vision for the campaign to support the outcomes as described in **Attachment 3**:

"To create a vibrant, culturally enriching experience that brings the community together through the power of sport, culture, and the strength of Richmond's diversity. This event will leave a legacy of community pride and cultural exchange that extends beyond the final whistle of the tournament."

Each option includes a variety of event offerings depending on scale:

1. **Match Viewing:** Broadcast matches on public-facing screens in City facilities, providing a common space for people to enjoy the games together.
2. **Kick-Off Event:** Kick-off event featuring soccer and FIFA-themed activities for youth from local schools, community programming, and match viewing.
3. **Community Events:** Existing community-led events enhanced with soccer-themed programming and match viewing.
4. **Watch Parties:** Public watch parties with activations for significant matches at various locations.
5. **Signature Event:** Signature event featuring soccer-themed programming, community activations, live performances, art installations, family-friendly activities, and public match viewing.
6. **Neighbourhood Block Party Grants and Community Celebration Grants (NCG):** Grant program available for residents and community groups to host their own event or block party aligned with FIFA World Cup 26.

The following continuum and table provide a high-level overview of the options. Detailed information is available in the attachments indicated:



Campaign Scale	Option One: No Campaign	Option Two: Small-Scale Campaign	Option Three: Medium-Scale Campaign - Recommended	Option Four: Large-Scale Campaign	Option Five: Extra Large-Scale Campaign
Kick-Off Event	N/A	N/A	Two-day Kick-Off Event.	Three-day Kick-Off Event.	Four-day Kick-Off Event.
Match Viewing	N/A	All matches subject to facility's hours of operation.	All matches subject to facility's hours of operation.	All matches subject to facility's hours of operation.	All matches subject to facility's hours of operation.
Community Events	N/A	N/A	Select matches aligned with existing community-led events.	Select matches aligned with existing community-led events.	Select matches aligned with existing community-led events.
Watch Party	N/A	Championship match at the Event Centre Plaza at Minoru Centre for Active Living	Significant matches in various City spaces.	Significant matches in various City spaces.	Significant matches in various City spaces.
Signature Event	N/A	N/A	Three-day event featuring the bronze final and championship match.	Nine-day event featuring matches from the quarterfinals through to the championship.	Eighteen-day event featuring all elimination round matches after July 1.
NCG	Existing program	One-time supplement in proposed budget.	One-time supplement in proposed budget.	One-time supplement in proposed budget.	One-time supplement in proposed budget.
Campaign Budget	\$0	\$200,000	\$700,000	\$1,355,000	\$2,750,000
Confirmed External Contribution	\$0	\$100,000	\$400,000	\$400,000	\$400,000
City Contribution	\$0	\$100,000	\$300,000	\$955,000	\$2,350,000
Attachment	N/A	ATTACHMENT 4	ATTACHMENT 5	ATTACHMENT 6	ATTACHMENT 7

Consultation with Community Partners

Staff engaged various community groups to assess their interest in aligning their annual events with a community event campaign, including Richmond Community Associations and Societies (Associations and Societies) that provide recreation programs and services at the City community centres, local sport/soccer groups, Richmond Sports Council, and other community partners. There was considerable interest and the proposed events reflect this alignment. This collaborative approach is mutually beneficial and enhances existing community programming with the excitement of FIFA World Cup 26.

Community Event Campaign Costs

An estimated budget has been developed for each option and is based on the following assumptions:

- City resources and equipment are accessible and available.
- Rental equipment is available as quoted.

- Inflationary costs are consistent and do not exceed the requested budget.
- Associations and Societies, local sports/soccer groups, and community partners are able to adjust their event schedules as indicated to align with FIFA World Cup 26.

Funding for this event is a one-time request in addition to the annual City Event budget. Securing the entire amount in 2025 is essential due to the significant demand for products and services related to the FIFA World Cup 2026.

External Funding

Tourism Richmond, in collaboration with the Richmond Hotel Association (collectively referred to as the Richmond Tourism Community), has confirmed a financial contribution of up to \$400,000 and is subject to the approved option (Options Three, Four, and Five). If the small-scale option (Option Two) is preferred, the Richmond Tourism Community will share 50% of the costs.

Other Funding Opportunities

Efforts will be made to obtain federal and provincial grants, should such funding become available. Additionally, staff will work with community groups and local businesses to secure sponsors where feasible and appropriate, in accordance with the FIFA Public Viewing Regulations, as cash contributions or as value-in-kind (VIK) donations. Any funds or VIK received will be used to reduce the City's budget impact.

Financial Impact

One-time funding from the Rate Stabilization Account (RSA) is recommended to fund the requested City contribution. Subject to Council's endorsement, a one-time funding request from the RSA will be brought forward for consideration in the 2025 Budget process. The campaign costs range from \$0 to \$2,350,000, with the recommended level of City funding at \$300,000 with an external contribution of \$400,000 from the Richmond Tourism Community.

Conclusion

FIFA World Cup 26 presents an exciting opportunity to showcase Richmond and contribute to an increased sense of community belonging, connection, and pride. The recommended Option Three is a grassroots campaign that aims to complement and enhance community-led events, programs, and City spaces during FIFA World Cup 26 and provides the greatest opportunity for community engagement at a medium-range cost. Should one of the options be endorsed (other than Option One), staff will begin working with community partners to effectively support a number of key priorities in Council's Strategic Plan as well as a number of Council-approved strategies and plans.



Trevor Penrose
Corporate Project Leader
(604-247-4489)

- Att. 1: FIFA World Cup 26 Match Schedule
- Att. 2: Guiding Principles for City Events
- Att. 3: Campaign Objectives
- Att. 4: Option Two - Small-Scale Community Event Campaign
- Att. 5: Option Three - Medium-Scale Community Event Campaign
- Att. 6: Option Four - Large-Scale Community Event Campaign
- Att. 7: Option Five - Extra Large-Scale Community Event Campaign

Guiding Principles for City Events

Guiding Principles for City Events

1. Build local capacity by prioritizing and investing in community-driven events.
2. Provide opportunities for Richmond residents and community groups to collaborate, contribute and participate.
3. Maximize social benefits to the community by fostering volunteerism and increasing sense of community pride and belonging.
4. Celebrate local themes and include programming that is uniquely Richmond.
5. Advance the City's environmental sustainability goals.
6. Ensure events are safe, well-organized and sustainably funded.
7. Encourage and support the development of unique events with a regional draw that bring economic and community benefit, and raise the profile of Richmond.

Endorsed by Richmond City Council - March 9, 2020



Campaign Objectives

The community event campaign options have been planned to align with the Guiding Principles for City Events and to achieve the following six objectives:

1. **Enhance Community-Led Events:** Enhance and prioritize existing community-led events and initiatives across Richmond. Emphasize the importance of local capacity building and community collaboration, ensuring each event reflects the unique character and needs of the neighbourhood.
2. **Support Community Engagement:** Actively engage community groups and residents to plan and execute events. Foster volunteerism and community engagement, encouraging participation to maximize social benefits and create a sense of ownership and pride in community-led events.
3. **Foster Community Pride, Cohesion, and Well-Being:** Cultivate a strong sense of pride among residents and community groups by providing opportunities for them to organize and participate in local events. Build connections through shared experiences and gatherings that celebrate Richmond's diverse culture and heritage, enhancing social cohesion and overall well-being within the community.
4. **Showcase the City's Rich Culture and Amenities:** Highlight and elevate Richmond's diverse cultural heritage, parks, and amenities by integrating soccer and FIFA-themed programming into existing events. Position the City as a vibrant hub, showcasing its unique identity and attracting visitors.
5. **Position the City as a Tourism Destination:** Utilize FIFA-related tourism in the region to showcase Richmond as a must-visit location. Highlight the City's attractions, hospitality, and unique cultural experiences to attract visitors and raise the City's profile.
6. **Stimulate the Local Economy:** Leverage FIFA World Cup 26 to support local businesses by encouraging partnerships and collaborations. Support and promote local vendors, artisans, and entrepreneurs, generating lasting economic benefits for the community and stimulating economic activity throughout Richmond.

The degree to which these objectives are achieved is subject to the approved campaign.

Option Two - Small-Scale Community Event Campaign

Campaign Events

Event Category	Details
Watch Party	A watch party will be held on July 19, 2026, for the championship match.

This option includes match viewing on screens in City facilities and dedicated funding for the Neighbourhood Block Party Grants and Community Celebration Grants programs. Funding for these programs is included in the budget and will prioritize events aligned with FIFA World Cup 26.

Budget

Area	Amount
Marketing and Materials	\$10,000
Technical Needs	\$50,000
Event Production	\$105,000
One-Time Supplement for Neighbourhood Block Party Fund and Community Celebration Grants	\$25,000
Contingency (5%)	\$10,000
Subtotal	\$200,000

Option Three - Medium-Scale Community Event Campaign - Recommended

Campaign Events

Event Category	Details
Kick-Off Event	A two-day kick-off event on June 12 and 13, 2026, featuring soccer and FIFA-themed activities for youth from local schools, as well as community programming and screenings of six matches during the opening weekend of the tournament. This includes the Canadian Men’s National Team’s (CMNT) opening match of the group stage.
Community Events	These events will align with and enhance existing community-led events across the City, such as Steveston Salmon Festival, the South Arm Neighbourhood Block Party, and the Richmond United Football Club tournament. Throughout the campaign, these events will include screenings of 22 matches in the group stage, round of 32, and round of 16.
Watch Parties	Public watch parties for 14 significant matches in locations across the City such as the Richmond Curling Centre, South Arm Outdoor Pool, and City Hall Plaza. These include matches taking place in Vancouver, CMNT matches, and the semi-final matches.
Signature Event	A three-day signature event featuring community-led activations, live performances, art installations, family-friendly activities, and public viewing of the bronze final and championship match.

This option includes match viewing on screens in City facilities and dedicated funding for the Neighbourhood Block Party Grants and Community Celebration Grants programs. Funding for these programs is included in the budget and will prioritize events aligned with FIFA World Cup 26.

Budget

Area	Amount
Marketing and Materials	\$50,000
Technical Needs and Activation Kit	\$130,000
Event Production	\$135,000
Kick-Off Event	\$30,000
Community Events and Viewing Parties	\$30,000
Signature Event	\$225,000
One-Time Supplement for Neighbourhood Block Party Fund and Community Celebration Grants	\$50,000
Contingency (7%)	\$50,000
Subtotal	\$700,000

Option Four - Large-Scale Community Event Campaign

Campaign Events

Event Category	Details
Kick-Off Event	A three-day kick-off event from June 12 to 14, 2026, featuring soccer and FIFA-themed activities for youth from local schools, as well as community programming and screenings of 10 matches during the opening weekend of the tournament. This includes the Canadian Men’s National Team’s (CMNT) opening match of the group stage.
Community Events	These events will align with and enhance existing community-led events across the City, such as Steveston Salmon Festival, the South Arm Neighbourhood Block Party, and the Richmond United Football Club tournament. Throughout the campaign, these events will include screenings of 22 matches in the group stage, round of 32, and round of 16.
Watch Parties	Public watch parties for 12 significant matches in locations across the City such as the Richmond Curling Centre and South Arm Outdoor Pool. These include matches taking place in Vancouver and the round of 16.
Signature Event	A nine-day signature celebration featuring screenings of eight matches during the quarterfinals through to the championship matches, community-led activations, live performances, art installations, family-friendly activities, and a headlining act to close out the campaign. The site will go dark on three days when no matches are being played.

This option includes match viewing on screens in City facilities and dedicated funding for the Neighbourhood Block Party Grants and Community Celebration Grants programs. Funding for these programs is included in the budget and will prioritize events aligned with FIFA World Cup 26.

Budget

Area	Amount
Marketing and Materials	\$100,000
Technical Needs and Activation Kit	\$150,000
Event Production	\$150,000
Kick-Off Event	\$50,000
Community Events and Viewing Parties	\$30,000
Signature Event	\$620,000
One-Time Supplement for Neighbourhood Block Party Fund and Community Celebration Grants	\$50,000
Contingency (15%)	\$205,000
Subtotal	\$1,355,000

Option Five - Extra Large-Scale Community Event Campaign

Campaign Events

Event Category	Details
Kick-Off Event	A four-day kick-off event from June 11 to 14, 2026, featuring soccer and FIFA-themed activities for youth from local schools, as well as community programming and screenings of 12 matches during the opening weekend of the tournament. This includes the kick-off matches in Mexico and the Canadian Men’s National Team’s (CMNT) opening match of the group stage.
Community Events	These events will align with and enhance existing community-led events across the City, such as Steveston Salmon Festival, the South Arm Neighbourhood Block Party, and the Richmond United Football Club tournament. Throughout the campaign, these events will include screenings of 20 matches in the group stage and round of 32.
Watch Parties	Public watch parties for 10 significant matches in locations across the City such as the Richmond Curling Centre and South Arm Outdoor Pool. These include matches taking place in Vancouver and CMNT matches.
Signature Event	An eighteen-day signature celebration event featuring public viewing of all elimination round matches after July 1 (22), community-led activations, live performances, art installations, family-friendly activities, and a headlining act to close out the event.

This option includes match viewing on screens in City facilities and dedicated funding for the Neighbourhood Block Party Grants and Community Celebration Grants programs. Funding for these programs is included in the budget and will prioritize events aligned with FIFA World Cup 26.

Budget

Area	Amount
Marketing and Materials	\$150,000
Technical Needs and Activation Kit	\$150,000
Event Production	\$170,000
Kick-Off Event	\$60,000
Community Events and Viewing Parties	\$30,000
Signature Event	\$1,720,000
One-Time Supplement for Neighbourhood Block Party Fund and Community Celebration Grants	\$50,000
Contingency (15%)	\$420,000
Subtotal	\$2,750,000