

Agenda

### **General Purposes Committee**

Anderson Room, City Hall 6911 No. 3 Road Monday, April 7, 2025 4:00 p.m.

Pg. # ITEM

### MINUTES

**GP-5** *Motion to adopt the minutes of the meeting of the General Purposes Committee held on March 17, 2025.* 

### CAO'S OFFICE

1. SISTER CITY ADVISORY COMMITTEE – 2024 YEAR IN REVIEW (File Ref. No. 01-0135-04-01) (REDMS No. 7975268)

GP-12

See Page GP-12 for full report

Designated Speaker: Alisa Carey

### STAFF RECOMMENDATION

That the staff report titled "Sister City Advisory Committee – 2024 Year in Review," dated March 12, 2025, from the Director, Intergovernmental Relations and Corporate and Strategic Planning be received for information.

Pg. #	ITEM	
		ENGINEERING AND PUBLIC WORKS DIVISION
	2.	PUBLIC SHARED E-SCOOTER AND E-BIKE PROGRAM – RECOMMENDATION TO AWARD CONTRACT (File Ref. No. 03-1000-20-7204) (REDMS No. 7996988)
GP-62		See Page GP-62 for full report
		Designated Speaker: Sonali Hingorani
		STAFF RECOMMENDATION
		(1) That Contract 8375P - Provisioning of Public Shared E-Scooter and E-Bike Program be awarded to Lime Technology, Inc.;
		(2) That the City enter into an agreement with Lime Technology, Inc. based on the terms as outlined in the staff report titled "Public Shared E-Scooter and E-Bike Program –Recommendation to Award Contract" dated March 17, 2025, from the Director, Transportation; and
		(3) That the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized to negotiate and execute the above agreement on behalf of the City.
		ENGINEERING AND PUBLIC WORKS & PARKS, RECREATION AND CULTURE DIVISIONS
	3.	HUGH BOYD FIELDHOUSE – REFERRAL RESPONSE (File Ref. No. 11-7000-01) (REDMS No. 7959727)
GP-67		See Page GP-67 for full report

**Designated Speakers: Mandeep Bains & Mile Racic** 

STAFF RECOMMENDATION

That the existing Hugh Boyd Fieldhouse be demolished as outlined in the report titled, "Hugh Boyd Fieldhouse – Referral Response", dated March 17, 2025, from the Director, Recreation and Sport Services and the Director, Facilities and Project Development.

	Ger	neral Purposes Committee Agenda – Monday, April 7, 2025
Pg. #	ITEM	
		PARKS, RECREATION AND CULTURE DIVISION
	4.	PLAYING FIELD USER FEES – AMENDMENT TO CONSOLIDATED FEES BYLAW NO. 8636 (File Ref. No. 11-7000-10-01) (REDMS No. 7952583)
GP-72		See Page GP-72 for full report
		Designated Speaker: Mandy Hadfield
		STAFF RECOMMENDATION
		That the Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10648 be introduced and given, first, second and third readings.
	5.	2025 RICHMOND COMMUNITY CELEBRATION GRANTS ALLOCATION (File Ref. No. 03-1085-06) (REDMS No. 7969442)
GP-80		See Page GP-80 for full report
		Designated Speaker: Dee Bowley-Cowan
		STAFF RECOMMENDATION
		(1) That the 2025 Richmond Community Celebration Grants be awarded for the recommended amount of \$51,052 as identified in Attachment 2 of the staff report titled, "2025 Richmond Community Celebration Grants Allocation", dated March 17, 2025, from the Director, Arts, Culture and Heritage Services; and
		(2) That the grant funds be distributed accordingly following Council approval.

	Ger	neral	Purposes Committee Agenda – Monday, April 7, 2025
Pg. #	ITEM		
		PLA	NNING AND DEVELOPMENT DIVISION
	6.	UPD MA	TICIAL COMMUNITY PLAN TARGETED UPDATE – PROPOSED DATE TO THE ENVIRONMENTALLY SENSITIVE AREAS (ESA) P Ref. No. 08-4045-30-01) (REDMS No. 7990876)
GP-96			See Page GP-96 for full report
			Designated Speakers: John Hopkins & Babak Behnia
		STA	FF RECOMMENDATION
		(1)	That the report entitled "Official Community Plan Targeted Update – Proposed Update to the Environmentally Sensitive Areas (ESA) Map" dated March 24, 2025, from the Director, Policy Planning, be received for information; and
		(2)	That the draft Environmentally Sensitive Maps which are included in the report entitled "Official Community Plan Targeted Update – Proposed Update to the Environmentally Sensitive Areas (ESA) Map" dated March 24, 2025, from the Director, Policy Planning, be endorsed for public and stakeholder consultation as part of the Official Community Plan targeted update.

GP - 4

**ADJOURNMENT** 



**Minutes** 

### **General Purposes Committee**

Date:	Monday, March	17, 2025
Date:	Monday, March	17, 2

Place: Anderson Room Richmond City Hall

Present:

Mayor Malcolm D. Brodie, Chair Councillor Chak Au Councillor Carol Day Councillor Laura Gillanders (by teleconference) Councillor Kash Heed Councillor Andy Hobbs Councillor Alexa Loo Councillor Bill McNulty Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

It was moved and seconded That Councillor Laura Gillanders be permitted to join the meeting electronically.

### CARRIED

### MINUTES

It was moved and seconded That the minutes of the meeting of the General Purposes Committee held on March 3, 2025, be adopted as circulated.

CARRIED

### DEPUTY CAO'S OFFICE

### 1. WEST RICHMOND PAVILION – CHARACTER DESIGN

(File Ref. No. 06-2052-20-HBSC) (REDMS No. 7963915)

In reply to queries from Committee, staff advised that (i) it will take at least 6-8 months for the detailed design to be finalized, (ii) one staircase will be enclosed in glass and the other will have a locked gate, (iii) a wind study was conducted to ensure that areas are protected and will be further examined during the detailed design phase, and (iv) the main floor has flexible space that can be used as meeting and multipurpose spaces.

It was moved and seconded

That the character design for the West Richmond Pavilion as outlined in the report titled, "West Richmond Pavilion – Character Design" dated February 18, 2025, from the Director, Facilities and Project Development and the Director, Recreation and Sport Services, be endorsed.

CARRIED

### FINANCE AND CORPORATE SERVICES DIVISION

### 2. **REFERRAL RESPONSE – ACCEPTED FORMS OF PAYMENT** (File Ref. No. 08-4150-01) (REDMS No. 7884702)

Discussion took place on reducing tax avoidance in the City by requiring alternative payments and in reply to queries from Committee, staff noted that (i) any complaints regarding tax avoidance issues go to the Canada Revenue Agency or any other agencies enforcing those types of issues, and (ii) the City only deals with bylaws that have been contravened.

It was moved and seconded

That the City advocate for the establishment of a Provincial Anti-Money Laundering Office and apply to become a member of the Counter Illicit Finance Alliance of British Columbia as detailed in Option 1 in the staff report titled "Referral Response – Accepted Forms of Payment", dated March 5, 2025, from the Director, Business Services.

### CARRIED

Further discussion took place on (i) ensuring that businesses are being responsible and operating appropriately, (ii), the City's role in tax avoidance matters, and (iii) requiring two forms of payment in addition to cash.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That Option 2, as outlined in the staff report titled "Referral Response – Accepted Forms of Payment", dated March 5, 2025, from the Director, Business Services, be referred back to staff to see what Richmond can do as a Local Government to ensure that businesses are operating responsibly related to cash only businesses to ensure there is no tax evasion or tax avoidance, and report back.

The question on the motion was not called as further discussion took place on (i) educating businesses on proper practice, and (ii) the City's role in such matters.

The question on the referral motion was then called and it was **CARRIED** with Mayor Brodie, Cllrs. Au, Hobbs, and Loo opposed.

### LAW AND COMMUNITY SAFETY DIVISION

### 3. APPLICATION FOR A NEW LIQUOR PRIMARY LIQUOR LICENCE - SPARK KARAOKE LTD - 8291 ALEXANDRA RD UNIT 155

(File Ref. No. 12-8275-30-001) (REDMS No. 7934593)

Staff provided an overview of the staff report noting that (i) the current business is operating with a food primary licence, which is open until 2 am, (ii) the applicant is requesting a liquor primary licence, (iii) the original licence was transferred over from the previous business, (iv) further investigation has uncovered some previous issues in Burnaby with a business called Solo Karaoke, with the same director and owner, (v) there were 9 complaints recorded for the business in Burnaby, including selling unauthorized vaping products and selling liquor without a liquor licence, and (vi) all the information provided is relevant and it is up to Council to make the decision based on the information provided.

In reply to a query from Committee, staff advised that none of the bylaw violations in Burnaby were made available to staff by the applicant.

Representatives of the applicant, Bert Hick, of Rising Tide Consultants, Liquor Licensing Consultants, Agent for the Applicant, and Mr. Noel Lal of Davison North Law Group, Legal Counsel expressed concern with the review process of this application. They noted that (i) the applicant could not attend and an extension for this meeting was requested but denied, (ii) determining whether the applicant is fit and proper is the responsibility of the Liquor and Cannabis Regulation Branch (LCRB), (iii) the City's role is to address land use, noise, traffic and public input, (iv) issues noted in Burnaby were addressed and resolved, and (v) the applicant would like to ensure the business in Richmond is fully compliant from the start. In response to queries from Committee, the Representatives for the application advised that (i) not all infractions cited were proven, (ii) the annual report has been submitted, and the company is now in good standing, and (iii) to receive a liquor licence, all other permits must be in good standing.

In reply to queries from Committee, staff advised that (i) the Richmond RCMP did not find any criminal incidents related to Spark as a business, (ii) no further criminal checks were requested, and (iii) additional information, beyond what is generally offered, was provided at the request of Committee.

It was moved and seconded

- (1) That the application from Sparke Karaoke Ltd., for a new Liquor Primary Liquor Licence seeking the following capacity, hours of liquor sales, and endorsement terms for a new Karaoke Lounge at the premises located at 8291 Alexandra Road Unit 155, with liquor service, not be supported:
  - (a) A new Liquor Primary Liquor Licence with total person capacity of 150 occupants;
  - (b) Proposed hours of liquor sales from Monday to Sunday, from 9:00 AM to 2:00 AM; and
  - (c) A Family Foodservice Endorsement to allow minors when accompanied by a parent/guardian until 10 PM, where the service of food will be served from 9:00 AM to 10:00 PM;
- (2) That a letter be sent to the Liquor and Cannabis Regulation Branch recommending that the application for Liquor Primary Liquor Licence submitted by Spark Karaoke Ltd., described in Recommendation 1 of this memorandum, should be rejected for the reasons and based on the evidence set out in the memorandum of the Director, Community Bylaws and Licensing, dated March 5, 2025, which shall be appended to said letter; and
- (3) That the letter contemplated by Recommendation 2 of this memorandum also include the additional prescribed information required by s.71 Liquor Control and Licensing Regulation that is set out in Attachment 1 of this memorandum.

The question on the motion was not called as in further reply to queries from Committee, staff noted that the ultimate decision for a liquor licence issuance rests with the LCRB and there is nothing prohibiting the applicant from reapplying for another liquor licence in the future.

The question on the motion was then called and it was CARRIED.

### COUNCILLOR LAURA GILLANDERS

### 4. SOCIAL MEDIA ACCOUNTS

(File Ref. No.)

In reply to queries from Committee, staff advised that (i) X continues to be one of the key communication tools for the City, (ii) the City does have a BlueSky account, but it is a slow-moving social media platform, and (iii) the algorithms on social media platforms are dictated by what people want to see.

Discussion took place on (i) concerns over the X social media platform, (ii) other options for communication, (iii) ensuring the public is receiving the proper communication, and (iv) allowing staff to determine the best way to communicate to the community.

Mayor Brodie recessed the meeting at 5:30 p.m. for the Public Hearing.

\*\*\*\*\*\*\*\*\*\*

The meeting reconvened at 5:32 p.m. with all members of Council present.

Alex Sagert, Richmond resident, expressed concern with limiting the use of social media platforms and forcing residents to choose one platform over another. Mr. Sagert was of the opinion that the goal should be to provide information across all the various social media platforms to ensure that all residents would be able to access the information equally.

Will Wang, expressed concern with deactivating the City's X account, noting that (i) it should be the publics decision where they engage, (ii) X remains one of the largest media platforms used, (iii) the City should maintain all the social media platforms so as not to limit accessibility and public engagement, (iv) moving away from certain social media platforms is restricting not expanding, and (v) the people should decide where they engage and receive their information.

Sheldon Starrett, Richmond Resident, expressed concern with deactivating the City's X account, noting that this is restricting, and the goal is to be more open and transparent.

In reply to further queries from Committee, staff noted that (i) another municipality deactivated their X account and is struggling to gain the same following on their Bluesky account, (ii) BlueSky has limitations, such as requiring real-time posting and no scheduling options, (iii) the City does not pay to promote on X, (iv) the City is active on many social media platforms, such as Facebook, Instagram, LinkedIn, and Bluesky, and (v) news releases go out to all the media outlets, including the multicultural ones.

As a result of the discussion, the following **referral motion** was introduced:

### It was moved and seconded

### That staff analyze the various social media platforms used by the City and report back with recommendations.

The question on the referral motion was not called as further discussion took place on (i) ensuring the public is receiving the relevant information, and (ii) whether all other Richmond groups, such as the Art Gallery, Library and contractors, should be deactivating their X accounts and finding alternatives.

The question on the referral motion was then called and it was **CARRIED** with Cllr. Loo opposed.

### FINANCE AND CORPORATE SERVICES DIVISION

5. AWARD OF CONTRACT 8190 NOITC - MULTI-YEAR ENTERPRISE AGREEMENT WITH ESRI CANADA INC. FOR LICENSING AND MAINTENANCE OF DESKTOP AND SERVER GIS SOFTWARE (File Ref. No. 04-1300-01) (REDMS No. 7979025)

It was moved and seconded

- (1) That Contract 8190 NOITC Multi-Year Enterprise Agreement with Esri Canada Inc. for Licensing and Maintenance of Desktop and Server GIS Software be awarded to Esri Canada Inc., for a contract value of \$825,990.00 CAD, excluding taxes, for a contract term of three years as described in the report title "Award of Contract 8190 NOITC - Multi-Year Enterprise Agreement with Esri Canada Inc. for Licensing and Maintenance of Desktop and Server GIS Software" dated March 10, 2025 from the Director, Information Technology; and
- (2) That the Chief Administrative Officer and General Manager, Finance and Corporate Services be authorized to execute the contract with Esri Canada Inc.

**CARRIED** 

### ADJOURNMENT

It was moved and seconded *That the meeting adjourn (6:14 p.m.).* 

### CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, March 17, 2025.

Mayor Malcolm D. Brodie Chair

Sarah Goddard Legislative Services Associate



### **Report to Committee**

Re:	Sister City Advisory Committee – 2024 Year in R	leview	
From:	Jason Kita Director, Intergovernmental Relations and Corporate and Strategic Planning	File:	01-0135-04-01/2025- Vol 01
То:	General Purposes Committee	Date:	March 12, 2025

### Staff Recommendation

That the staff report titled "Sister City Advisory Committee – 2024 Year in Review," dated March 12, 2025, from the Director, Intergovernmental Relations and Corporate and Strategic Planning be received for information.

Jason Kita Director, Intergovernmental Relations and Corporate and Strategic Planning (604-276-4091)

Att. 2

RE	PORT CONCURRI	ENCE
ROUTED TO:	CONCURRENCE	APPROVED BY CAO
Arts, Culture, and Heritage Corporate Communications		gren.
SENIOR STAFF REPORT REVIEW	INITIALS:	

### Staff Report

### Origin

The City of Richmond's Sister City Advisory Committee (SCAC) fosters mutual understanding and meaningful cultural and educational connections with designated Sister/Friendship Cities.

In alignment with the SCAC's Terms of Reference, this report provides a summary of highlights on the work completed by the SCAC in 2024 to City Council. This work supports the Four-Year Activity Plan, 2023-2026, approved by City Council on December 21, 2022.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.* 

6.1 Advance a variety of programs, services, and community amenities to support diverse needs and interests and activate the community.

6.3 Foster intercultural harmony, community belonging, and social connections.

### Findings of Fact

### Background

The role of the SCAC is to support and deliver the Sister City Program (SCP) and pursue the City's goal to establish and sustain cultural, educational, and sustainable ties with approved Sister/Friendship Cities.

The City has Sister City relationships with Pierrefonds, Quebec since 1967; Wakayama, Japan since 1973; and Xiamen, China since 2012. The City formed a Friendship City relationship with Qingdao, China in 2008.

### Summary of the 2024 Year in Review

Annually, the SCAC provides an update to City Council through the Year in Review (YiR), highlighting key activities undertaken from the past year. The 2024 SCAC YiR (Attachment 1) supports the approved Four-Year Activity Plan – 2023-2026 (Attachment 2).

Some of the highlights from 2024 include:

- Steveston Judo Club Exchange Visit The Steveston Judo Club visited Wakayama City in March 2024 and the SCP provided funding support.
- Richmond Cherry Blossom Festival 2024 The SCAC contributed Japanese paper lanterns to support this local festival.
- Photo Exhibitions the Sister City Program continued collaborating with our Sister/Friendship Cities on the annual photo exhibition.
  - Qingdao, China Friendship City Exhibition;

- o Getting to Know Our Cities Sister/Friendship City Fire Departments; and
- Richmond Sister City Advisory Committee's 50th Anniversary.
- Pen Pal Exchanges Richmond students exchanged letters and cards with students from Pierrefonds, Xiamen, and Qingdao.
- 50<sup>th</sup> Anniversary of the SCAC In 2024, the Committee reached a milestone of 50 years since its establishment in 1974.

### Looking Ahead

The SCAC work is underway for 2025. Some of the activities planned for this year as part of the Sister City Program include:

- Supporting the Japan Bowl in Vancouver. The Japan Bowl is a Japanese language and culture competition for high school students who are studying Japanese. This year, six teams will participate from Richmond high schools.
- Supporting exchange visits from local community groups, such as:
  - o The Steveston Kendo Club travelling to Wakayama City, Japan in March 2025.
- Annual Getting to Know Our Cities photo exhibition with all four cities. This year's theme is Sister/Friendship City Gardens.
- Exploring and continuing a variety of virtual and in-person educational and cultural exchanges.

### Financial Impact

None.

### Conclusion

The 2023-2026 Four Year Activity Plan for the Sister City Program provides a structure to deliver activities to continue to promote cultural and educational exchanges and meaningful connections with the City's Sister/Friendship Cities. 2024 continued to build on annual and new activities to sustain cultural connections between our Sister/Friendship Cities.

lighted

Alisa Carey Manager, Intergovernmental Relations (604-247-4695)

Att. 1: SCAC 2024 Year in Review2: SCAC Four-Year Activity Plan, 2023-2026

### **Richmond Sister City Advisory Committee**

### 2024 Year in Review



Sister City Advisory Committee

### Summary

The Sister City Advisory Committee (SCAC) manages the relationships with three official Sister Cities: Pierrefonds, Quebec (est. 1967), Wakayama, Japan (est. 1973), and Xiamen, China (est. 2012), as well as one Friendship City: Qingdao, China (est. 2008). Highlights from various 2024 SCAC activities can be found in the following pages and on the City's website at richmond.ca/sistercity.

### **2024 Committee Members**

Chair Vice Chair, Pierrefonds Vice Chair, Wakayama Vice Chair, Xiamen Vice Chair, Qingdao Members	Lisa MacNeil Charan Gill Polly Tang Melissa Zhang Vacant Danny Chen Theresa Chen Andy Cheung Qin Ji E-Von Lai Jordan Oye
	Karen Shigeno William Ying
Council Liaison	Councillor Andy Hobbs
School Board Liaison	Trustee Ken Hamaguchi Trustee Alice Wong (Alternate)



Sister City Advisory Committee

### Sister City Advisory Committee Turns 50

Reaching a significant milestone, 2024 marks the 50<sup>th</sup> anniversary of the Sister City Advisory Committee (SCAC). Established by the Richmond Municipal Council on February 11, 1974, the Committee was originally named the Sister City Twinning Committee. Since its inception, the Sister City Program (SCP) remains steadfast in its mandate.

The Committee is dedicated to preserving its history while fostering a successful future through ongoing relationship building and activities. As the 50<sup>th</sup> sitting committee members, we want to express our gratitude and appreciation for all those who have served before us and encourage people to get involved in the future — this is a rewarding volunteer experience.



### Appointed 1974–2024 Committee Members

Seemah Aaron Roy Akune Danielle Alie Andy Anderson Gwen Anderson Barry Armstrong Ernest & Ball Sylvain Beaulieu Priscilla Bollo Gerry Bouman Ben Branscombe Jack Brooks Donalda Buie BM Byrne GH Carroll R (Bob) Carkner Allen Chan Corinna Chan Kailin Che Danny Chen John Chen Michelle Chen

Theresa Chen Andy Cheung Ahlay Chin Boo Jock Chong Linda Cliff Joan Clifford Eileen Dawson W Dellebuur Mel Douglas Bill Orakos Andres Oulay Gordon Ellis Betty Forster Ed Gausie H Gilbertson Charan Gill Joan Goodwin Mel Goodwin Nellie Gracan Joe Greenholtz Sylvia Gwozd Hans Havas

RN Hobbis H Hodgson Alan Holmgren Irene Howard James Hsieh G Imai Qin Ji Gretchen Jones Jack Jones Ozzie Kaban Michiko Kadota Glenn Kishi E Kita Kjeld Kjar Mildred Kjar Allen Knapp AL Knutson Jim Kojima Verna Kojima Randy Komar Bob Kosaka K.Kumagai

Tony Kwan E-Von Lai Kevin Lainchbury Chuck Linton Max Lin Wei Liu Wriping Liu Bernard Loh Doren Lloyd Christina Ma Lisa MacNeil Insan Malik Eric McIntosh Mae McKay Lanky Mizuguchi Stephanie Mogg Gayle Morris Jim C Murray Kim Ng Madeline Noble Jordan Oye Joan Page

Razzak Paracha Marion Pavelich C Percival-Smith Arthur Pihl WH Preston Richard Qiu Helen Quan Shaolin Rahman Gerry Retallick Hugh Ross Carl Savage Florian Schmidt Karen Shigeno Michael Sirota Hillary Smith Maurice Smith Pam Smith Howard Smythe Walter Soo Nicholas Sturtevant Polly Tang Gondon Taniwa

Laurie Taylor Sue Tian Hoz Tomita Charles Turenne Francis Turmeau Adrian Van Veghel Iryna Vodchenko Cindy Wang David Yang Stanley Yeh William Ying Ted M Youngberg Amy Yu Bennie Yung Juliana Yung Eden Jiang Zhang Jenny Zhang Melissa Zhang Sophie Zhang Mandy Zhao Carol Zheng Victor Zhou



Appointed 1974-2024 Committee Members as of January 2024



### 2024 Sister City Program Highlights

### January

- The newly appointed SCAC members were introduced at the first meeting in January.
- The SCAC elected:
  - o Chair
  - o Vice Chair, Pierrefonds;
  - Vice Chair, Wakayama;
  - Vice Chair, Xiamen; and
  - Vice Chair, Qingdao.
- From January 9 June 9, 2024, the SCAC, in partnership with Richmond Arts Coalition (RAC), hosted an online exhibition showing the Lord Byng Elementary School Grade 4 and 5 students' artwork. The students participated in a virtual art workshop instructed by a Wakayama artist in November 2023. With the help of a translator, the students learned how to draw and paint persimmons, daikons, and mikans, all native to Wakayama.



**Online Gallery** 

### February

• The City of Richmond sent Chinese New Year greetings to Xiamen and Qingdao.



Chinese New Year Greeting from City Council (left) and Sister City Advisory Committee (right)



- To celebrate Valentine's Day, 30 Richmond kindergarten and grade 1 students participated in the tradition of sending Valentine's Day cards to seniors at Manoir Pierrefonds, a retirement home in Pierrefonds.
- On February 16, 2024, committee members participated in the Richmond School Board's District Convention at MacNeill Secondary School. The Committee hosted two chats to share information about Richmond's Sister City Program and encouraged primary and intermediate teachers to get involved. This activity was in partnership with the Richmond School Board.
- From February 21 March 8, 2024, an exhibition was held at City Hall highlighting our Friendship City, Qingdao, China. The exhibition featured photos, illustrations, informational brochures, and postcards.





**Qingdao Photo Exhibition** 

### March

- From March 1 29, 2024, SCAC hosted a photo exhibition to celebrate the Committee's 50<sup>th</sup> milestone anniversary. Photos were on display at the Richmond Cultural Centre Upper Rotunda Gallery. The photos featured:
  - Signing of twinning documents;
  - Scenery of our Sister/Friendship Cities;
  - Tribute to committee membership over 50 years; and
  - City's choice our Sister/Friendship Cities selected a photo.



Committee Members Scroll 1974 - 2024

### City of Richmond



Sister City Advisory Committee

- On March 9, 2024, four teams from Richmond high schools participated in the Japan Bowl® competition. The Japan Bowl is a Japanese language and culture competition for high school students who are studying Japanese, sponsored in part by the Government of Japan, the Consulate General of Japan in Vancouver, and the Nikkei Centre. The Richmond team, McMath Secondary School's 'LARGE FRIES', won the competition.
- From March 22 26, 2024, 12 athletes and seven coaches from the Steveston Judo Club travelled to Wakayama, Japan. This was supported by the SCAC. The Club had a fantastic experience training and participating in judo tournaments where they learned new skills and fostered connections with Wakayama athletes.

### April

- In April, General Currie Elementary School in Richmond and Xiamen students participated in National Card Writing Month. The students in Xiamen were delighted to receive postcards adorned with old Canadian stamps. Two rounds of postcards were exchanged between the students.
- On April 7, 2024, the Sakura tent of Richmond's Cherry Blossom Festival was adorned with Cherry Blossom (桜まつり) chōchins – Japanese paper lanterns. SCAC contributed chōchins to commemorate their 50<sup>th</sup> milestone anniversary and support this local festival. Notably, these lanterns travelled all the way from Japan, to authentically represent the very lanterns used in our Sister City, Wakayama.





Sister City Advisory Committee

### May

• The Committee supported the information exchange and connection between two like groups from Richmond and Pierrefonds: the Textile Arts Guild of Richmond (TAGOR) and Pierrefonds' Yarn Arts Club "The Wool Pack".

### June

• Throughout the 2023/2024 school year, Richmond elementary school students participated in a pen pal program. Richmond students exchanged letters and greeting cards with students in Pierrefonds, Xiamen, and Qingdao.

### July

 The Committee turned to social media to share a throwback message from the Steveston Salmon Festival Canada Day 1968 parade, in which the Mayors of Richmond and Pierrefonds participated. On July 29, 2024, Sister City Pierrefonds posted on Facebook to acknowledge the 57<sup>th</sup> twinning anniversary.



July 2024 Social Media Posts: Richmond (left); Pierrefonds (right)



Sister City Advisory Committee

### August

• The SCAC reviewed and refreshed the public-facing Richmond Sister City Program webpage. Visit the updated page at <u>richmond.ca/sistercity</u>.

### September

- From September 27 November 1, 2024, SCAC hosted the annual photo exhibition. This year's photo exhibition showcased local fire departments from our Sister/Friendship Cities, featuring:
  - Main fire hall;
  - o Fire truck; and
  - o Specialty fire fighting equipment.

Photos were on display at the Richmond Cultural Centre Upper Rotunda Gallery.





Getting to Know Our Cities Photo Exhibition – Fire Departments Top Row: Richmond | Middle Row: Pierrefonds (left), Wakayama (right) Bottom Row: Xiamen (left), Qingdao (right)



### October

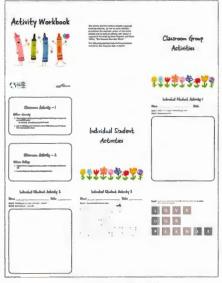
 The Committee created a poster to highlight international marathons in Wakayama, Japan, and Xiamen, China. The posters were displayed at local community centres. Sister City Advisory Committee



**Marathon Poster** 

### November

- In celebration of the Committee's 50<sup>th</sup> anniversary, the book: "The Crayons Love Our Planet," was gifted to school children in Pierrefonds. This story is a valuable resource for understanding key concepts such as sustainability, collaboration, and teamwork.
- In addition to the book, an Activity Workbook was created by the SCAC, containing activity sheets designed to enhance the learning experience. These interactive activities will help students engage with the themes of the book in a hands-on way.
- On November 20, 2024, in partnership with the Qingdao Foreign Affairs Office, SCAC members participated in a virtual cooking pilot of "Tastes of Our Cities" with Chef Qingquan Wang from Qingdao Vocational and Technical College of Hotel Management. He showed the participants how to cook Shandong steamed pork balls and shrimp balls with tomato sauce – classic Qingdao dishes.



Activity Book



**Classic Qingdao Dishes** 



Sister City Advisory Committee

### December

• The SCAC scored each of the Sister/Friendship Cities' participation over the past year. All cities achieved a high score for engagement on the Sister City Program's annual relationship scorecard.



### 2024 Sister City Advisory Committee

From left to right: William Ying, Charan Gill, Melissa Zhang, E-Von Lai, Lisa MacNeil, Danny Chen, Polly Tang, Qin Ji, Andy Cheung, Karen Shigeno Absent: Theresa Chen and Jordan Oye

### Thank You

Thank you to City Council for their ongoing support of the Sister City Program in fostering meaningful connections between Richmond residents and residents of our Sister/Friendship Cities.

Thank you to our Sister/Friendship Cities: Pierrefonds, Quebec; Wakayama, Japan; Xiamen, China; and Qingdao, China.

7823736



# Four Year Activity Plan Proposa 2023 - 2026

## 2022 Sister City Advisory Committee Members: Chair

Melissa Zhang Glenn Kishi Vice-Chairs Allen Chan Lisa MacNeil

Victor Zhuo

Joan Page Karen Shigeno Nick Sturtevant Charan Gill Members

David Yang Jenny Zhang Polly Tang Sue Tian

Ken Hamaguchi Debbie Tablotney School Board

# **Building meaningful connections in our global community**

internationally known authors in partnership with Richmond Public Library. Video platforms like Zoom opened up communication with our learned to live within pandemic times. SCAC initiated dialogue with community partners, participated in community events and co-hosted wanted to broaden our reach in Richmond with more non-visit activities. 2020 provided us with new possibilities and opportunities as we The past four years have been rather unique yet we learned so much. Going into 2019, the Sister City Advisory Committee (SCAC) sister/friendship cities to real-time exchange of ideas. As a committee, we look forward to continuing this path and seeing more eneriences between our residents and the residents of Pierrefonds, Quebec; Wakayama, Japan; Xiamen & Qingdao, China.

92 Sister City Advisory Committee City of Richmond October 2022 COVID PANDEMIC NOTE: This plan was made in late 2021 / early 2022 when the COVID 19 pandemic continued. Given the uncertainty at what may happen n the time span of this proposal, this plan is subject to change.

<u>2023 – 2026 Activity Goals</u> Build on current relationships with sister/friendship cities Promote Sustainability & Active Living Continue exploring non-visit activities and showcase innovative programs around the city Consider activities for ALL age groups Encourage more information sharing Develop archival process to preserve Sister City Program collection

# **Sister City**

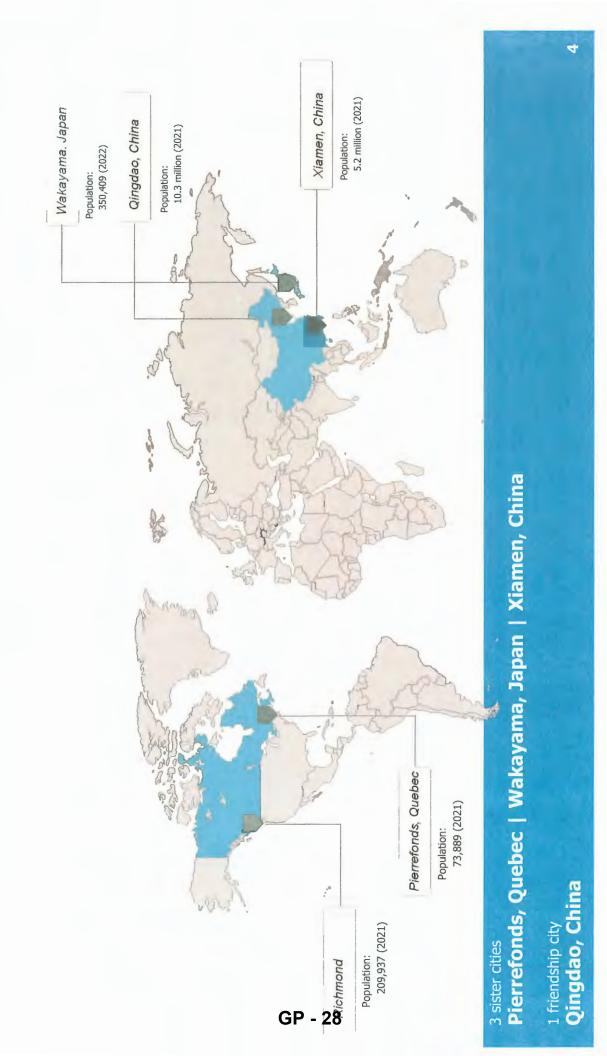
a city that is linked to another, usually for the purposes of cultural exchange

# **Friendship City**

less formal relationship than sister city



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# All cities rated highly engaged since 2019

Goals in the upcoming four years:

## Pierrefonds

 Continue building on strong relationship

## Wakayama

- Document Budget Planning Timeline Encourage non-visi
- Encourage non-visit activities

### Xiamen

 Explore education non-visit activities

### Qingdao

 Explore education non-visit activities



	2023	2024	2025	2026
Annual Base Program Activities (Visit)				
Education	Pierrefonds	Pierrefonds	Pierrefonds	Pierrefonds
		Wakayama	Wakayama	Wakayama
Active Living	TBC	TBC	Hockey Jamboree	Xiamen: FIFA Football
	TBC	TBC	Kendo	TBC
B <sup>rt</sup>			Choir	
Annual Base Program Activities (Non-Visit)				
Annual "state of the city" letter	×	×	×	×
Exchanges of cities' annual reports and city plans	×	×	×	×
SCAC Year in Review Summary	×	×	×	×
Community Engagement	×	×	×	×
Activities	×	×	×	×
Relationship Activities				
Anniversary Milestones	Wakayama (50 years)			
	Qingdao (15 years)			
City Council/Delegation Visits		to be	to be scheduled	
Activity Plan Relationship Review				×

Outbound Activity

9

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Explore new Sister City Relationship

**Future Twinnings** 

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Annual Base Program Activities				
Education	\$17,000	\$22,000	\$14,000	\$22,000
Active Living	\$20,000	\$20,000	\$20,000	\$20,000
Arts	\$20,000	\$15,000	\$23,000	\$15,000

2026

2025

2024

2023

\$ 3,000

\$ 3,000

\$ 3,000

\$ 3,000

Community Engagement

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### Administration

ninistration Costs	\$11,000	\$11,000	\$11,000	\$11,000
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SUBTOTAL (year total)	\$71,000	\$71,000	\$71,000	\$71,000
GRAND TOTAL		\$284	\$284,000	

\*Official celebration plans in separate report to Mayor & Council





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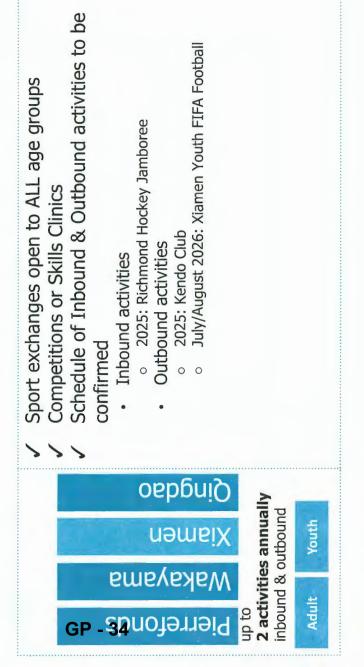


# Student Exchanges/Visits





# Sport Exchanges

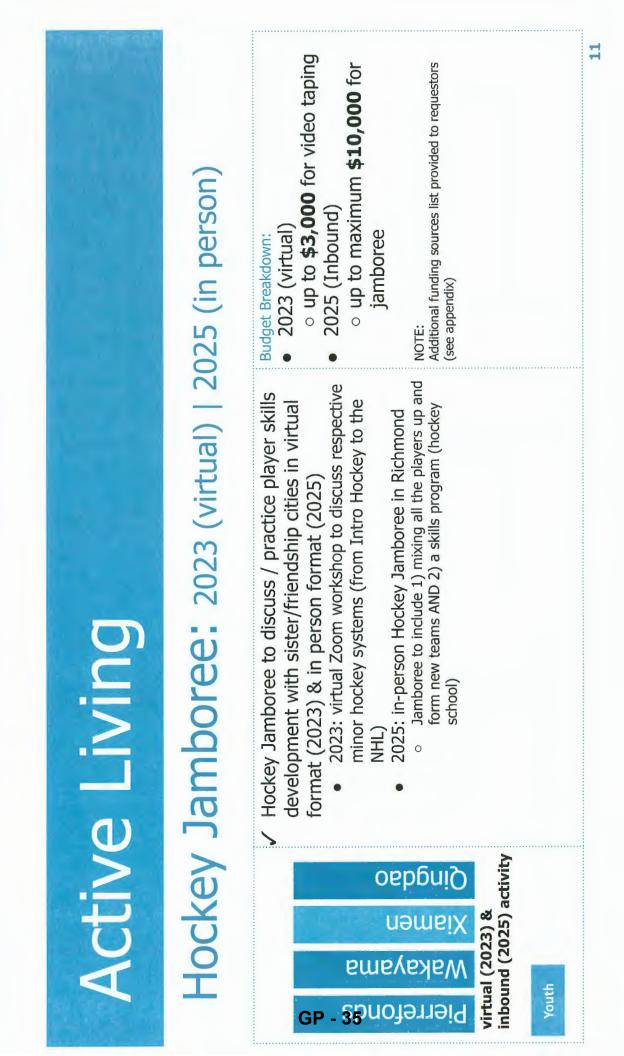


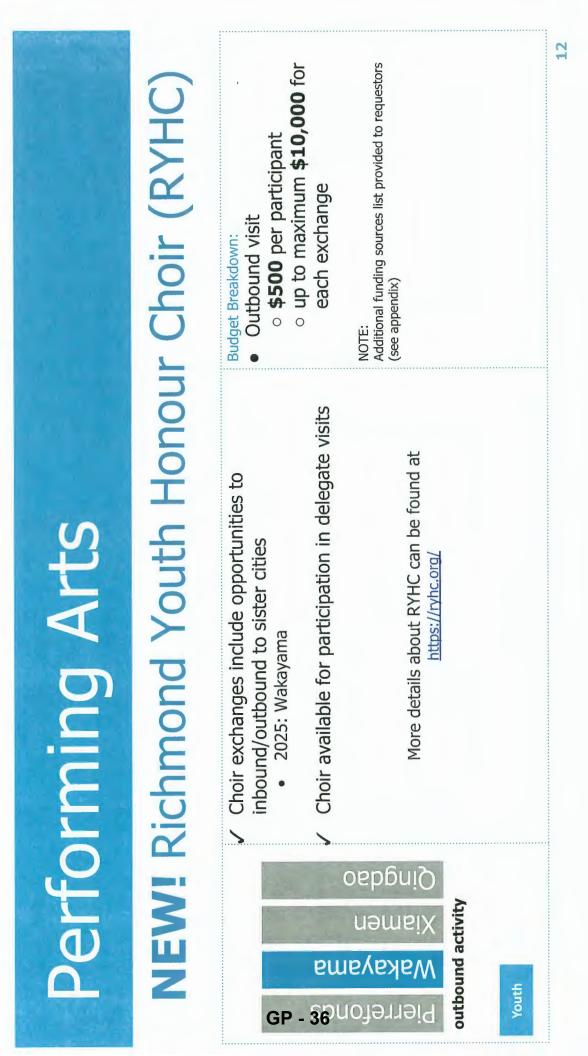
## Budget Breakdown: Outbound visit

- \$500 per athlete
- up to maximum \$10,000 for each athletic exchange
  - Inbound visit
- \$200 per athlete
   up to maximum \$4,00
- up to maximum **\$4,000** for each athletic exchange

### NOTE:

Additional funding sources list provided to requestors (see appendix)

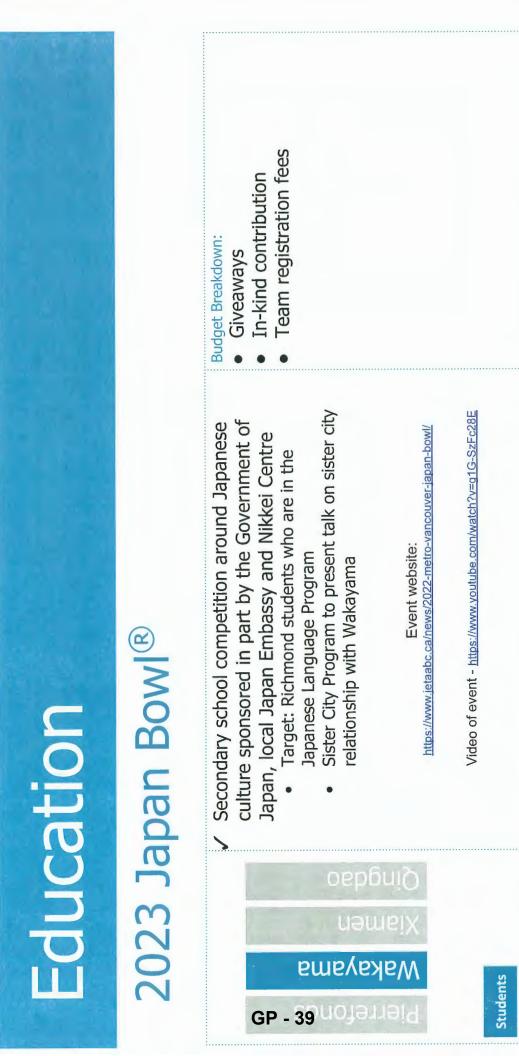


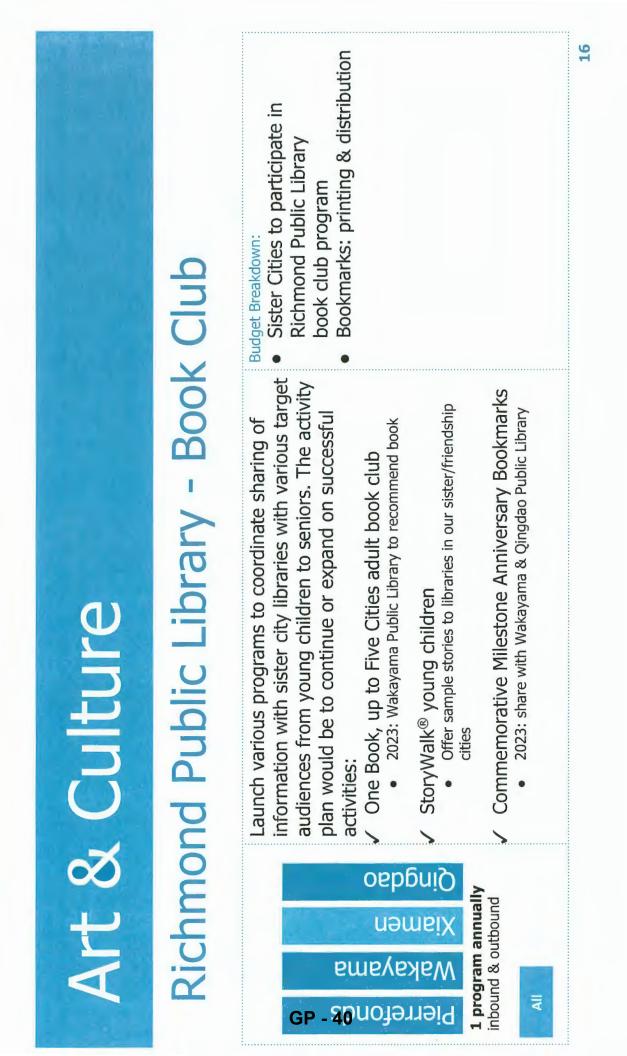




Annual Base Program Activities









17

Culture Days website City of Richmond - Culture Days:

Youth

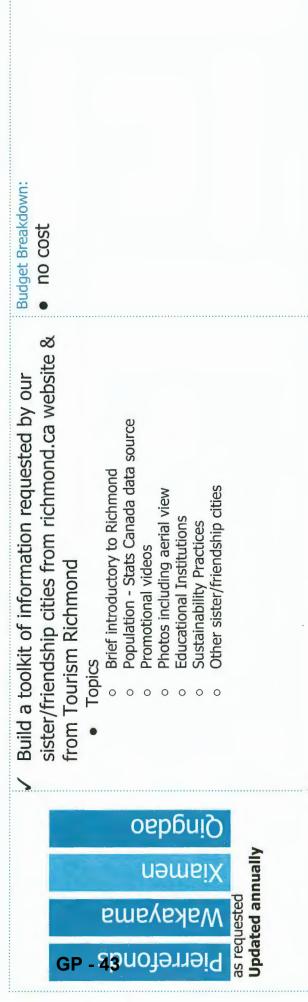
Adult

School Activities



Annual Base Program Activities







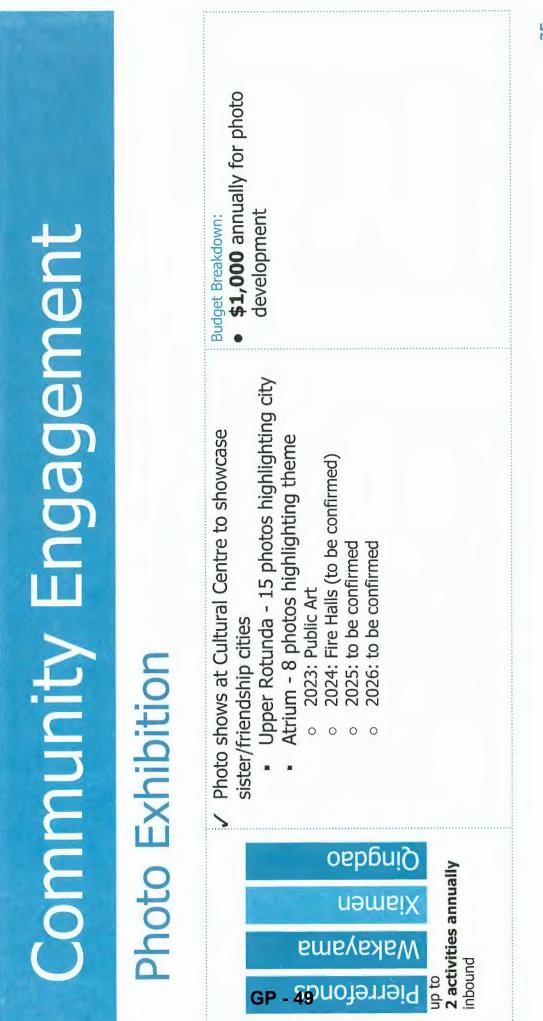


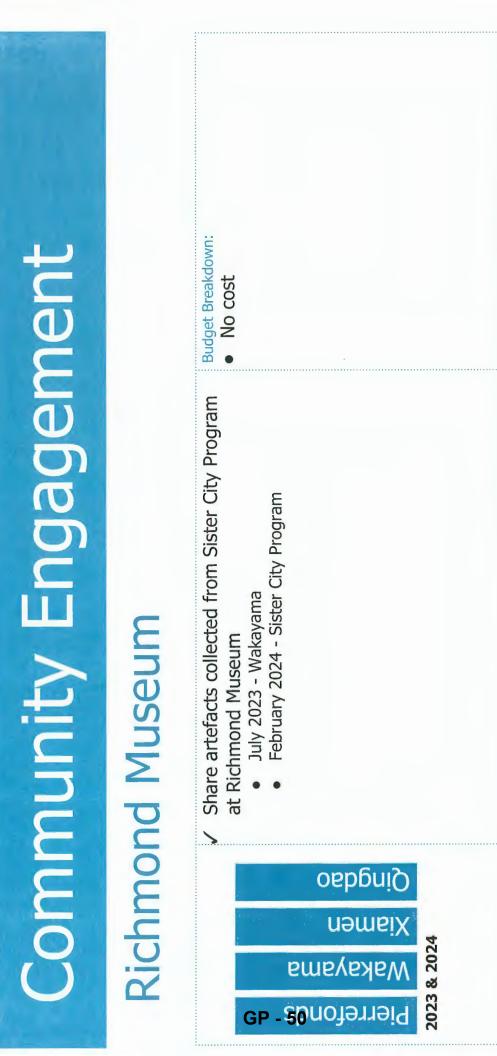


Annual Base Program Activities



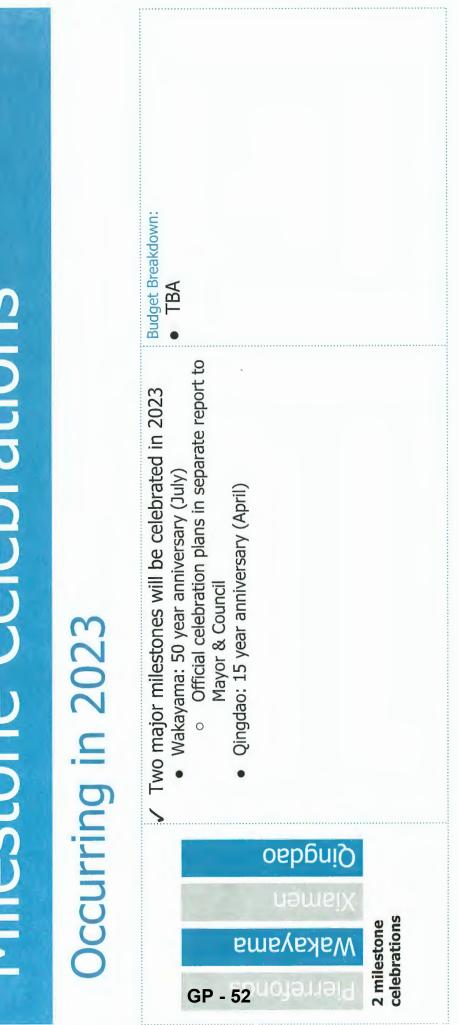




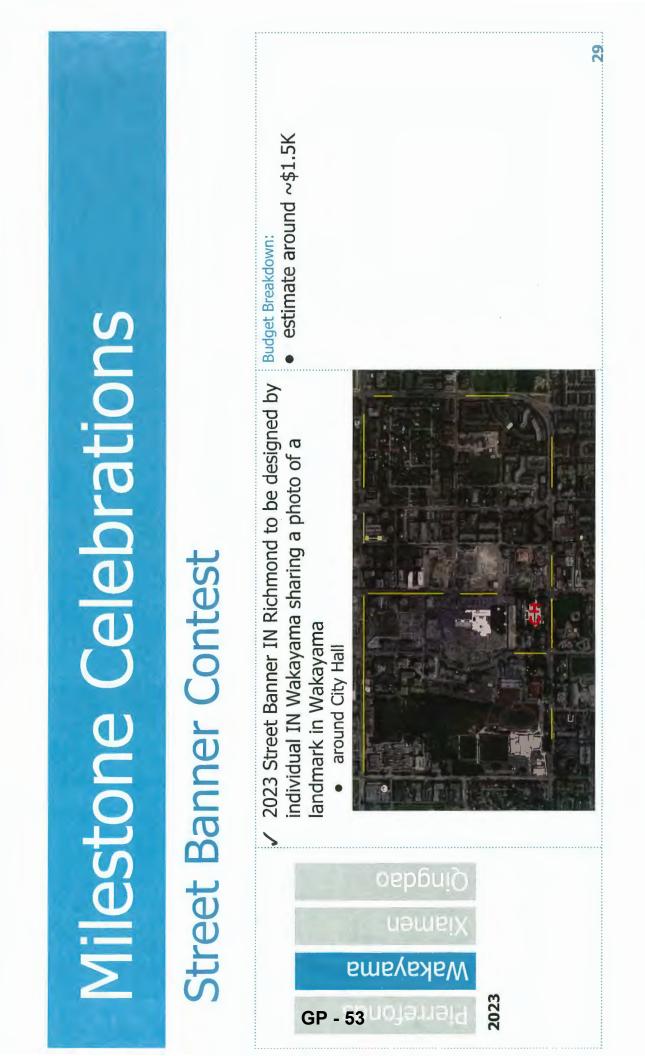




Annual Base Program Activities



**Wilestone Celebrations** 



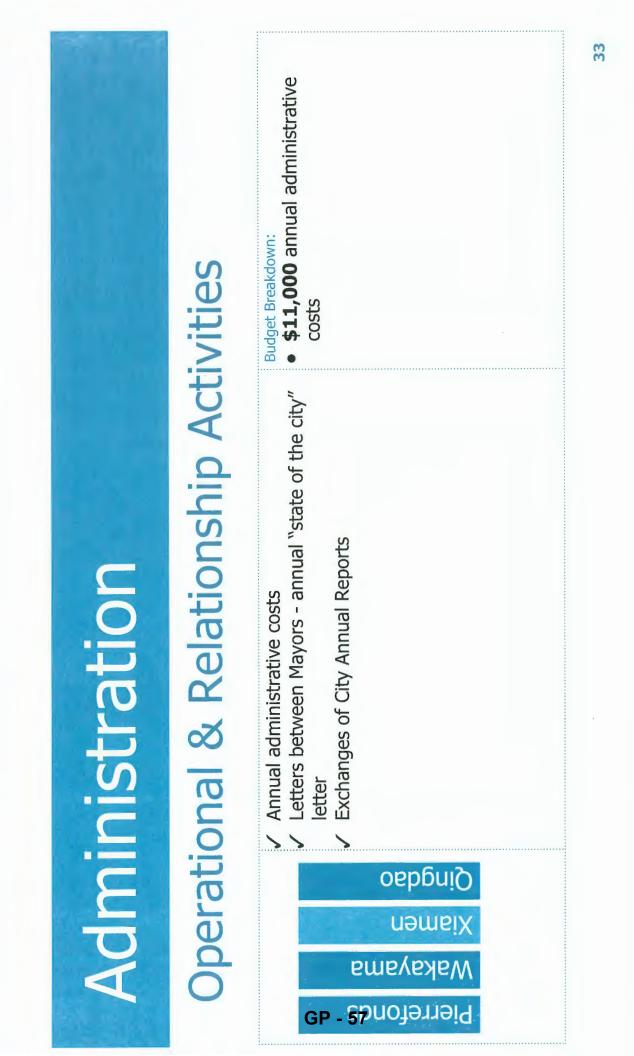


GP - 54

ommunity Tribute Space/Site	Create a community tribute to sister city	<ul> <li>Recommendation for a commemorative space (i.e. garden or public art piece) to recognize the sister city relationship with Wakayama         <ul> <li>Location: to be recommended by city staff</li> <li>Installation by 2026 for next MOU signing with City of Wakayama</li> <li>Tone: elegance garden / public art piece or garden structure such as pergola</li> <li>Committee to collaborate with local Japanese community groups</li> <li>Ask to Staff to further investigate</li> </ul> </li> </ul>	31
Com	Create	Oebpniy Pierrefongse - 22 Oebpniy	

Annual Sister City Program Activities

Administration



# Administration

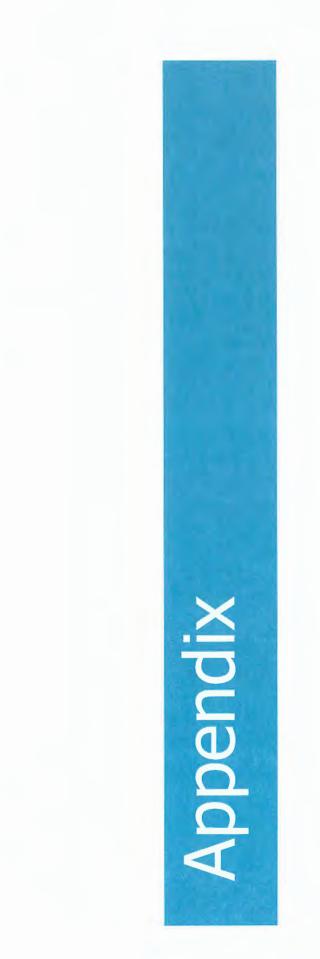
## Project 2024

continue building meaningful connections with our global community, the committee must do our part to Richmond Sister City Advisory Committee will celebrate 50 years on February 11, 2024. In order to future proof our legacy and set up processes for the future. Steps to be taken:

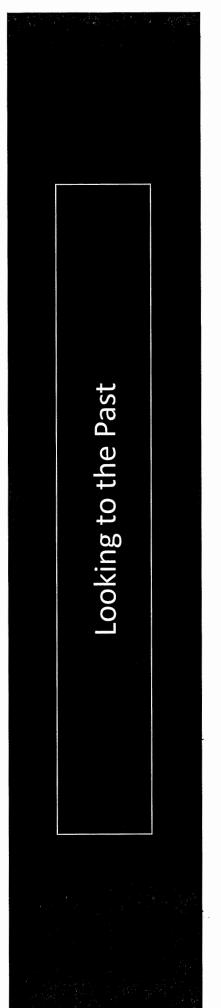
- Digital File & Photo Management including archival process
  - Website Enhancements
- Document activity timelines for each city
- Document names of current & past committee members
- Our extended family establish & strengthen ties with sister city committees around the world sharing best practices

Celebration in February 2024

- Photo Exhibition
- Update committee logo used for online & print communications



GP - 59



Report adopted by Council, February 11, 1974, Resolution 157.

To krot ad Alderan, carportion of the Toundip of Echnoid, Fracipal Ball, Zicarala, B.C. Lodies and Gentlement:

GP - 60

ks General, are searce, Richarod har twineed with Marruchask Guobes and Marrushay appun, the Marrus Marg and Arrang 2070. The training with Mass Gitlers, but perinducty with Marrus, Mar Guodessie to prevent and so of stochest and we are an genitized have provident of preventing a normalitiest of an efforts in the regult. This is particularly true in the field of arguins carba of our funderia, young perpils in general, and to a carbain arisat the visitation by various semicors of such consartly.

Whereas has shy in the concluse shall be since thy buttering charities" as this is practical and allowers of concerts, use a near soft to a random of the band of near-time statements, making an endower of the band of That, buttering testistican indication buttering to be band of That, whereas the statement of the band of That, buttering testistican indication buttering and endower existing the statement of externation and the farmer of the providing defore ofly valuation.

It is therefore the recommendation to this formell that a statist-type formulation, but surplus of the regression for the Analog formation-who includes the regression for the Analog formation is obtained with refractions to maintain the regression for the regression of the regression for the rest of a balance of the regression of the regression of the comparison of the rest of the regression of the discretion of the order section of the regression of the reg

I would surpering recommend the adoption of this report.

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OBJECTIVES OF THE SISTER CITY TWINNING COMMITTEE

To coordinate and organize exchanges between aux Sister Citics, Pierrefonds, Arebee, and Wahayama, Japan.

- To carry out a continuing programme of cultural exchanges for the benefit of our communities and citizens.
- To emphasize student and atlicatic exchange for the benefit of our younger people.
- To foster economic ties with our Sister Cities, wherever possible.
- To continue to enhance our metual forendship through the promotion of better understanding of our cultures and ways of tide.

the Sister City Program (SCP) remain the same: Committee in February 1974, the objectives of Since inception of the Sister City Advisory

- Carry out a continuing program of cultural exchanges 0
- Emphasize student and athletic exchange for the benefit of youth
  - Promotion of better understanding of our cultures and ways of life

The addition in 2019 is SCP is inclusive of ALL ages to participate in activities.

### Funding Sources

	Funding Source & Website URL
+	Kiwanis Club https://richmondkiwanis.org/
2	KidSport https://kidsportcanada.ca/british-columbia/
3	Canadian Tire https://corp.canadiantire.ca/English/community/default.aspx
4	TELUS https://www.telus.com/en/spocial-impact/giving-back/community-grants2INTCMP=toom_ social-impact_home_cta_to_community-grants
10	Viasport BC funded by Province of BC viasport calgrants
9	Community Gaming grants for Recreation, Parks and Culture, Events and Celebration funded by Prov. of BC. https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/ community-gaming-grants
2	Civic Info BC has a grants database of federal, provincial grants https://www.civicinfo.bc.ca/grants
60	Government of Canada Youth Exchanges Grants - in Canada only https://www.canada.ca/en/canadian-heritage/services/funding/exchanges-canada/fundi ng-organizations.html
9.	Richmond Rotary Clubs
10.	
11.	
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То:	General Purposes Committee	Date:	March 17, 2025
From:	Lloyd Bie, P.Eng. Director, Transportation	File:	03-1000-20-7204/Vol 01
Re:	Public Shared E-Scooter and E-Bike Program – Contract	Recom	nendation to Award

### Staff Recommendation

- 1. That Contract 8375P Provisioning of Public Shared E-Scooter and E-Bike Program be awarded to Lime Technology, Inc.;
- That the City enter into an agreement with Lime Technology, Inc. based on the terms as outlined in the staff report titled "Public Shared E-Scooter and E-Bike Program – Recommendation to Award Contract" dated March 17, 2025, from the Director, Transportation; and
- 3. That the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized to negotiate and execute the above agreement on behalf of the City.

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Lloyd Bie, P.Eng. Director, Transportation (604-276-4131)

REPORT CONCURRENCE					
ROUTED TO:	CONCURRENCE				
Purchasing	$\checkmark$	Colland Zwacy			
Finance	$\checkmark$				
Law	$\checkmark$				
Community Social Development	$\checkmark$				
Recreation and Sport Services	V				
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO			
	CJ	Surer.			

### Staff Report

### Origin

In February 2024, Council endorsed the continued participation in the renewed provincial e-scooter pilot project, which was extended by the provincial government in April 2024 for another four-year period. The City's e-scooter program permits both the use of personal and shared devices. As the existing contract for the public e-scooter and e-bike service with Lime Technology Inc. is set to expire in April 2025, a new Request for Proposal (8375P) process was undertaken for a vendor to provide this service.

This report recommends the award of a contract of three years (plus two optional one-year terms at the City's discretion) to Lime Technology, Inc. (Lime) to operate a public shared e-scooter and e-bike program.

This report supports Council's Strategic Plan 2022-2026 Focus Area #2 Strategic and Sustainable Community Growth:

Strategic and sustainable growth that supports long-term community needs and a wellplanned and prosperous City.

2.3 Ensure that both built and natural infrastructure supports sustainable development throughout the City.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.* 

### Analysis

### Request for Proposals to Operate Shared E-Scooter and E-Bike Program

A new Request for Proposal (RFP) for the development and operation of a public e-scooter and e-bike share program was issued by the City on November 22, 2024, with a closing date of January 10, 2025.

The scope of work for this project requires the Contractor to operate and manage a program that:

- incurs no financial costs (capital or operating) to the City;
- provides safe and well-maintained e-scooters and e-bikes complete with helmets;
- provides adequate supply of coverage, locations, and redistribution of e-scooters and ebikes;
- manages and mitigates impacts to other users of the public realm;
- provides safety-related device controls, training and education for users to mitigate conflicts and incidents;
- is able to respond to inquiries, complaints, or requests made by users, members of the public, and the City in a timely manner; and

• provides robust data reporting to the City to enable evaluation and monitoring of the project.

- 3 -

### Award of Contract

Efforts were made in the RFP to mitigate incumbent advantage and the procurement process was designed to ensure that all proponents were provided with equal opportunity to be considered for this contract.

The proposals were reviewed in accordance with the following evaluation criteria identified in the RFP:

- proponent qualifications, experience and similar projects,
- pricing plans, including discounts,
- safety features, device specifications, maintenance and security plans,
- parking and right-of-way management,
- marketing and communications plan,
- technology and data sharing,
- consumer protection plan, and
- circular economy and sustainability practices.

Three proposals were received in response to the RFP. Table 1 provides the results of the proposal evaluation.

Score	BCAA	Bird Canada Inc.	Lime Technology, Inc.
Total	63.80%	78.40%	83 75%

### Table 1: Summary of RFP Evaluation Results

Staff recommend that Lime be awarded the contract for the provision of the public e-scooter and e-bike program. The term of the contract will be three years with an option to renew, for two additional one-year terms (up to five years total).

### Highlights of Lime's Proposed E-Scooter and E-Bike Service

Rationale for continuing to work with Lime includes a program focused on safety, sustainable practices, education and engagement experience, dedicated local operations team, and ability to provide service across-municipal boundaries where other Lime service exists.

Lime is the largest and most experienced provider of micromobility services in the world and operates in more than 300 cities worldwide. Lime was the first dockless shared micromobility company in Canada, launching in 2018. Within British Columbia, the company currently operates in Vancouver, Coquitlam, District of North Vancouver, City of North Vancouver, District of West Vancouver, New Westminster, and Kelowna.

Since launching in Richmond in May 2022, over 176,000 trips have been taken on Lime devices.

### Fleet Size and Deployment Areas

The existing fleet size of 150 e-scooters and 60 e-bikes will be maintained as will the existing service areas, including the City Centre, Central Richmond and Steveston neighbourhoods. Lime plans service expansion to the Hamilton and Cambie neighbourhoods as well as other parts of the city. A total of 500 e-scooters and 200 e-bikes are anticipated to be in service in the next three years. Additional devices will be deployed to support increased demand.

### Parking Locations and Rebalancing

All parking corrals and bike racks in the designated areas will be geo-fenced and riders will only be able to end their rides in a parking corral or at a bike rack.

Lime will resolve reports of damaged vehicles or vehicles that are parked in a non-compliant manner within 15 minutes and no more than one hour of notification by the public or the City.

### Safety Features

- A helmet will be provided with each vehicle using a helmet lock mechanism. Safety messages are affixed to the devices to remind riders to wear a helmet, park appropriately and to not ride on the sidewalk.
- The GPS capability of the devices enables geo-fence technology to provide effective lowspeed zones consistent with the parameters of the City's bylaws (maximum speed of 20 km/h on roadways and 15 km/h on shared paved pathways).

The geo-fencing technology has been deployed by Lime along multi-use pathways, including the Railway Greenway with good performance.

### Lime Access

Lime Access is an affordability program that provides a variety of discounted rides to those who qualify. Richmond residents enrolled in the Recreation Fee Subsidy Program (RFSP) can use their RFSP Approval Letter as proof of eligibility when applying for Lime Access. This streamlined process for RFSP participants helps to reduce barriers to applying for the service and promotes equitable access to e-mobility shared systems.

### Timeline

Should Council approve the staff recommendation, Lime anticipates being able to continue system operations after contract finalization and execution.

### **Financial Impact**

There is no cost to enter into this agreement. The program provides revenue for the City, determined by the number of devices and rides generated by the service. The anticipated revenue based on existing service levels would be approximately \$20,000 per year. Staff time and resources required to administer the program can be accommodated within existing departmental operating budgets.

### Conclusion

The City's existing shared e-scooter and e-bike contract is coming to the end of its term. A new RFP was issued for the provision of a new e-scooter and e-bike share contract. Staff recommend that the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized to execute the agreement with Lime Technology Inc., on behalf of the City. Acceptance of Lime's proposal will enable the City to continue to provide this popular service in the City.

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Sonali Hingorani, P.Eng. Manager, Transportation Planning and New Mobility (604-276-4049)

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Nathan Andrews Transportation Planner (604-276-4035)

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### **Report to Committee**

То:	General Purposes Committee	Date:	March 17, 2025
From:	Keith Miller Director, Recreation and Sport Services	File:	11-7000-01/2025-Vol 01
	Martin Younis, B. Eng., M. Eng. Director, Facilities and Project Development		
Re:	Hugh Boyd Fieldhouse – Referral Response		

### Staff Recommendation

That the existing Hugh Boyd Fieldhouse be demolished as outlined in the report titled, "Hugh Boyd Fieldhouse – Referral Response", dated March 17, 2025, from the Director, Recreation and Sport Services and the Director, Facilities and Project Development.

Keith Miller Director, Recreation and Sport Services (604-247-4475)

with the

Martin Younis, B. Eng., M. Eng. Director, Facilities and Project Development (604-204-8501)

REPORT CONCURRENCE				
ROUTED TO:	CONCURRENCE	CONCURRENCE OF DEPUTY CAO		
Parks Services		Juliy		
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO		

### Staff Report

### Origin

On July 8, 2024, Council approved the program, location, and two-storey form and concept design for the new West Richmond Pavilion facility in Hugh Boyd Community Park. Subsequently, on July 24, 2024, Council also approved a limited service kitchen and a premium movable wall, with a revised total program of 10,830 square feet and budget totaling \$19.85 million.

At the July 8, 2024 Council meeting, Council made the following referral:

That the proposed demolition of the existing small field house, as outlined in the report titled, "Hugh Boyd Community Facility and Fieldhouse – Program, Site Selection, Form and Concept Design," dated June 3, 2024, from the Director, Facilities and Project Development and the Director, Recreation and Sport Services, be referred back to staff to examine the use and cost-effectiveness of keeping the existing small field house.

The purpose of this report is to address this referral and present findings from the assessment of options and their cost-effectiveness for Council's consideration.

This report supports Council's Strategic Plan 2022–2026 Focus Area #2 Strategic and Sustainable Community Growth:

Strategic and sustainable growth that supports long-term community needs and a well-planned and prosperous city.

2.3 Ensure that both built and natural infrastructure supports sustainable development throughout the city.

This report also supports the Richmond Circular City Strategy, Direction 1: Maximizing Ecosystem Services and Direction 5: Adaptive Built Environment:

1.3.1. Explore opportunities to foster the development of contemporary landscapes and architecture that incorporates natural and living materials while optimizing the use of land through policies, measures, and actions that promote their use.

5. *Maximize the optimal use of construction materials and buildings, infrastructure, and land.* 

### Background

The existing Hugh Boyd Fieldhouse (the Fieldhouse), see Figure 1, is a 970 square foot single-storey wooden structure, originally constructed in 1969. User group and community needs at Hugh Boyd Park have long outgrown the Fieldhouse's capacity and functionality. Due to challenges with its ageing infrastructure and poor condition, the facility is primarily used for storage by the Richmond United Football Club.



Figure 1: Hugh Boyd Fieldhouse Site Context Plan

### Analysis

A comprehensive building condition assessment was completed in November 2024. The facility's building envelope (exterior cladding, doors, windows and roof), plumbing and electrical systems are in poor condition. A hazardous materials assessment of the existing fieldhouse components identified asbestos and lead paint, which would require mitigation as part of any renovation process.

The age of the building necessitates substantial upgrades to meet modern building codes, accessibility standards, and functional requirements. Any alternative use would require significant upgrades. Beyond this, depending on the specific use under consideration, additional purpose-built enhancements would be required to ensure sufficient support and functionality.

### Options

Several factors were key considerations in evaluating the feasibility and cost-effectiveness of options, including:

- Building condition;
- Community and user group needs;
- Council approved program for the West Richmond Pavilion; and
- Program and spaces in nearby and other City facilities.

The construction cost estimates provided are considered Order of Magnitude (2026 dollars) in accuracy.

### Option 1: Demolition (\$120,000) - Recommended

This option includes the demolition and removal of the Fieldhouse. The demolition is anticipated to be completed in Q2 2027, during the final stages of construction for the new West Richmond Pavilion.

The management of waste and recyclable materials from demolition activities will be carried out in accordance with Council Policy 2308, which targets a waste diversion rate of 80 per cent by weight for major civic facility renovations, and the Richmond Circular City Strategy, which supports recycling and repurposing materials from the old fieldhouse wherever possible, adhering to circular economy practices.

### Assessment summary:

- Would allow to reclaim additional green space for community use and help offset green space being taken by the new facility; and
- Would allow for a more cohesive landscape plan for the northwest corner of Hugh Boyd Community Park.

### Option 2: Informal Storage (\$350,000) - Not Recommended

For continued use as informal storage, this option maintains the existing building configuration with required upgrades to the existing structure by installing a new roof, removing plumbing fixtures, adding fire suppression systems to accommodate the storage of combustible materials, and painting.

### Assessment summary:

- The usable space is inefficient, with interior walls and partitions limiting storage availability and usability;
- The West Richmond Pavilion will provide 800 square feet of storage space to support community and user group needs; and
- A single-use standalone facility is not recommended as it is inefficient and costly to operate and maintain.

### Option 3: Renovate for Community Use (\$1.6 million - \$2.1 million) - Not Recommended

Renovations to create approximately 650–700 square feet of community space, a universal washroom and mechanical room would include reconfiguring the interior space by removing and replacing interior walls and doors, replacing exterior doors, upgrading the electrical and HVAC, replacing plumbing fixtures, major structural renewals and civil connections, and the addition of program-specific millwork, furniture, fixtures and equipment.

Assessment summary:

- 650–700 square feet is insufficient to accommodate community recreation programming such as fitness, wellness, childcare and arts programs;
- Community and user group needs will be adequately met with the upcoming West Richmond Pavilion, as well as the nearby West Richmond Community Centre;
- The West Richmond Pavilion will support the provision of community programs, meet the day-to-day needs of multiple local sport user groups and offer opportunities to host tournaments as well as sporting competitions; and
- A single-use standalone facility is not recommended as it is inefficient and costly to operate and maintain.

### **Financial Impact**

The capital budget approved by Council for the new West Richmond Pavilion facility is \$19.85 million (2024 dollars). The current budget considers and includes the demolition of the facility at a cost of \$120,000, completed concurrently with the construction of the new West Richmond Pavilion.

Should Council direct staff to proceed with an option other than demolition, further analysis will be required to confirm the construction costs, as well as develop an operating model and determine associated operating budget impacts including ongoing costs related to staffing, janitorial services, and facility maintenance, which will be submitted to Council in a future report.

### **Next Steps**

For all options, staff will acquire the necessary permits for demolition or renovation. Should Council choose Option 3, a program will need to be developed in consultation with the community to ensure alignment with community needs and presented to Council for approval in a future report.

### Conclusion

It is recommended that the existing Hugh Boyd Fieldhouse be demolished. The functionality of the Fieldhouse has been captured and expanded upon in the new West Richmond Pavilion. Costs to maintain the existing facility continue to rise and updating the building for alternative uses will require significant investment, as well as adherence to the current building code and accessibility considerations.



Mandeep Bains Manager, Planning and Projects (604-247-4479)

Mile Racic Manager, Capital Buildings Project Development (604-247-4655)



То:	General Purposes Committee	Date:	March 17, 2025
From:	Keith Miller Director, Recreation and Sport Services	File:	11-7000-10-01/2025- Vol 01
Re:	Playing Field User Fees – Amendment to Consolidated Fees Bylaw No. 8636		

### Staff Recommendation

That the Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10648 be introduced and given, first, second and third readings.

Keith Miller Director, Recreation and Sport Services (604-247-4475)

Att	t. 1

REPORT CONCURRENCE				
ROUTED TO:	CONCUR	RRENCE	CONCURRENCE OF GENERAL MANAGER	
Finance Department Law Parks Services		$\mathbf{N}$	BAS	
SENIOR STAFF REPORT REVIEW		INITIALS:	APPROVED BY CAO	
		CT	Sur	

### Staff Report

### Origin

On December 11, 2023, Council approved the Brighouse Park Baseball Diamond Infield Upgrade as part of the 2024 Capital Budget. The project is near completion and is scheduled to be available for public use in early May 2025. The purpose of this report is to introduce amendments to the Consolidated Fees Bylaw No. 8636 for this new amenity.

This report supports Council's Strategic Plan 2022–2026 Focus Area #6 A Vibrant, Resilient and Active Community:

*Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.* 

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

This report supports the following action from the Recreation and Sport Strategy 2019–2024:

Active People and Vibrant Places: 4. Provide inclusive, safe and welcoming facilities and spaces for recreation and sports programs and services.

### Analysis

### Background

The Consolidated Fees Bylaw No. 8636 permits the imposition of fees for the use of City playing fields. In order to implement user fees for the newly upgraded multi-surface field at Brighouse Neighbourhood Park (the Park), a bylaw amendment is required.

The upgraded field at the Park consists of an artificial turf infield paired with a sand and grass based outfield (the Multi-surface Baseball Diamond). The Multi-surface Baseball Diamond is the first of this type in Richmond. The proposed amendment introduces fees for the Multi-surface Baseball Diamond, including the full diamond and the artificial turf infield only. The sand and grass based field may be booked separately for year-round use by multiple sports under existing fees.

### Proposed Amendment

The proposed Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10648 reflects the Playing Field User Fees for the Multi-surface Baseball Diamond. The proposed fees (see Table 1) are consistent with current fees in Richmond and also take into consideration similar amenities throughout the region. A list of current Playing Field User Fees can be found in Attachment 1.

## Table 1: Proposed Fees

Description	Fee	Units
Artificial Turf Infield and Sand Turf Outfield (With	Lights)	
Commercial (all ages)		
Full Size	\$65.25	per hour
Infield Only	\$35.75	per hour
Private or Non-resident (all ages)		
Full size	\$59.25	per hour
Infield Only	\$35.75	per hour
Richmond Youth Groups		
Full size	\$23.50	per hour
Infield Only	\$14.75	per hour
Richmond Adult Groups		
Full size	\$43.25	per hour
Infield Only	\$24.75	per hour

### Financial Analysis

Following current practice, 60 per cent of revenues collected from the proposed fees will be placed in the Special Sports Reserve Fund to support future capital replacement of the Park playing fields. The remaining 40 per cent of revenues collected will be directed to the Parks operating budget to offset field maintenance and operating costs.

### **Financial Impact**

None. Estimated revenues and expenses are captured in the 2025 Operating Budget.

### Conclusion

The adoption of the proposed amendments to the Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10648, is recommended in order to provide multiple booking options for Ball Diamonds with Artificial Turf Infields and Sand Turf Outfields.

Madrield

Mandy Hadfield Manager, Sport and Community Events (604-204-8550)

Att. 1: Consolidated Fees Bylaw No. 8636 (Pages 37-39), Schedule - Playing Field User Fees

## Bylaw 8636

Page 37

## SCHEDULE – PLAYING FIELD USER FEES

## Playing Field User Fees Natural Turf Field Fees

Description	Fee	Units
Sand Turf (With Lights)		
Commercial (all ages)		
Full size	\$45.50	per hour
Mini field	\$23.25	per hour
Private or Non-resident (all ages)		
Full size	\$37.00	per hour
Mini field	\$19.50	per hour
Richmond Youth Groups*		
Full size	\$13.50	per hour
Mini field	\$7.50	per hour
Richmond Adult Groups*		
Full size	\$27.50	per hour
Mini field	\$14.50	per hour
Sand Turf (No Lights)		
Commercial (all ages)		
Full size	\$32.75	per hour
Private or Non-resident (all ages)		-
Full size	\$26.50	per hour
Richmond Youth Groups*		
Full size	\$9.75	per hour
Richmond Adult Groups*		-
Full size	\$20.50	per hour
Soil Turf (No Lights)		
Commercial (all ages)		
Full size	\$11.75	per hour
Mini field	\$6.75	per hour
Private or Non-resident (all ages)		-
Full size	\$9.50	per hour
Mini field	\$6.00	per hour
Richmond Youth Groups*		-
Full size	\$5.00	per hour
Mini field	\$3.75	per hour
Richmond Adult Groups*		-
Full size	\$7.50	per hour
Mini field	\$5.00	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

## Bylaw 8636

## Playing Field User Fees (cont.) Artificial Turf Fees

Description	Fee	Units
Richmond Youth Groups*		
Full size	\$27.75	per hour
Mini field	\$14.50	per hour
Richmond Adult Groups*		-
Full size	\$46.25	per hour
Mini field	\$23.75	per hour
Commercial/Non-residents (all ages)		-
Full size	\$67.00	per hour
Mini field	\$34.50	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

## Playing Field User Fees Ball Diamonds

Description	Fee	Units
Sand Turf (With Lights)		
Commercial (all ages)		
Full size	\$29.50	per hour
Private or Non-resident (all ages)		
Full size	\$23.50	per hour
Richmond Youth Groups*		
Full size	\$8.75	per hour
Richmond Adult Groups*		
Full size	\$18.50	per hour
Sand Turf (No Lights)		
Commercial (all ages)		
Full size	\$26.25	per hour
Private or Non-resident (all ages)		_
Full size	\$21.50	per hour
Richmond Youth Groups*		_
Full size	\$8.25	per hour
Richmond Adult Groups*		_
Full size	\$17.25	per hour

## Bylaw 8636

## **Playing Field User Fees**

### **Ball Diamonds (cont.)**

Description	Fee	Units
Soil Turf (No Lights)		
Commercial (all ages)		
Full size	\$8.50	per hour
Private or Non-resident (all ages)		
Full size	\$7.25	per hour
Richmond Youth Groups*		
Full size	\$4.25	per hour
Richmond Adult Groups*		
Full size	\$6.25	per hour
Artificial Turf (With Lights)		
Commercial (all ages)		
Full size	\$71.50	per hour
Private or Non-resident (all ages)		
Full size	\$71.50	per hour
Richmond Youth Groups*		
Full size	\$29.50	per hour
Richmond Adult Groups*		
Full size	\$49.25	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

## Playing Field User Fees Track and Field Fees and Charges (Facilities at Minoru Park)

Description	Fee	Units
Training Fee – all ages Track and Field Club	\$925.00	per year
Richmond Youth Meets*	\$176.00	per meet
Richmond Adult Meets*	\$272.00	per meet
Private Group Track Meets or Special Events	\$675.00	per day
Private Group Track Meets or Special Events	\$57.75	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

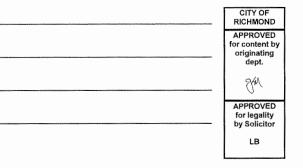


## CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 10648

The Council of the City of Richmond enacts as follows:

- 1. The **Consolidated Fees Bylaw No. 8636**, as amended, is further amended by adding the fees shown in Schedule A, attached to and forming part of this bylaw, as rows of charges under the general heading Playing Field User Fees Ball Diamonds and immediately below the rows of charges titled Artificial Turf (With Lights).
- 2. This Bylaw is cited as "Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10648."

FIRST READING SECOND READING THIRD READING ADOPTED



MAYOR

CORPORATE OFFICER

## SCHEDULE A - Playing Field User Fees Ball Diamonds

Description	Fee	Units
Artificial Turf Infield and Sand Turf Outfield (With	Lights)	
Commercial (all ages)		
Full Size	\$65.25	per hour
Infield Only	\$35.75	per hour
Private or Non-resident (all ages)		
Full size	\$59.25	per hour
Infield Only	\$35.75	per hour
Richmond Youth Groups		
Full size	\$23.50	per hour
Infield Only	\$14.75	per hour
Richmond Adult Groups		
Full size	\$43.25	per hour
Infield Only	\$24.75	per hour



То:	General Purposes Committee	Date:	March 17, 2025
From:	Marie Fenwick Director, Arts, Culture and Heritage Services	File:	03-1085-06/2025-Vol 01
Re:	2025 Richmond Community Celebration Grants	Allocati	on

### Staff Recommendations

- That the 2025 Richmond Community Celebration Grants be awarded for the recommended amount of \$51,052 as identified in Attachment 2 of the staff report titled, "2025 Richmond Community Celebration Grants Allocation", dated March 17, 2025, from the Director, Arts, Culture and Heritage Services; and
- 2. That the grant funds be distributed accordingly following Council approval.

CM Fervice

Marie Fenwick Director, Arts, Culture and Heritage Services (604-276-4288)

Att	. 2

REPORT CONCURRENCE						
ROUTED TO: CONCURRENCE CONCURRENCE OF GENERAL MANA						
Finance Department Community Social Development Parks Services Recreation & Sport Services	ম ম ম ম	EJG. =				
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO				

### Staff Report

### Origin

At the regular Council meeting on October 21, 2024, Council endorsed the 2025 Richmond Community Celebration Grant Program as part of the 2025 City Event Program.

The purpose of this report is to recommend grant recipients for Council approval.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.3 Foster intercultural harmony, community belonging, and social connections.

This report also supports a number of Council endorsed strategies including: City of Richmond Signature and Community Events Plan 2025-2029; Richmond Arts Strategy 2019–2024; City of Richmond Community Wellness Strategy 2018–2023; Cultural Harmony Plan 2019–2029; City of Richmond Youth Strategy 2022–2032; City of Richmond Seniors Strategy 2022–2032; City of Richmond Accessibility Plan 2023–2033; and the Steveston Heritage Interpretive Framework.

### Analysis

### Program Objectives and Eligibility Criteria

The Richmond Community Celebration Grant Program supports the Council-endorsed guiding principles for City events, including building local capacity by investing in community-driven events, providing opportunities for Richmond residents and community groups to collaborate, contribute and participate; and maximizing social benefits to the community by fostering volunteerism and increasing sense of community pride and belonging.

The objectives of the program are to:

- Provide an opportunity for Richmond based organizations to receive funding to support hosting a free public event that offer opportunities to connect residents of diverse backgrounds through shared experiences;
- Encourage the development of grassroots events that support priority themes identified in the Cultural Harmony Plan, such as facilitating intercultural interaction and promoting intercultural understanding;
- Inspire community event planners to collaborate with community partners and Richmond-based artists; and
- Promote environmentally sustainable event practices, ensuring events follow the principles in the Richmond Sustainable Event Toolkit.

Eligible applicants include:

- Richmond-based not-for-profit community organizations/groups;
- Richmond-based not-for-profit faith-based groups;
- Richmond Parent Advisory Committees (PAC); and
- Richmond School Student Councils.

Eligibility criteria include:

- Event must be held in Richmond;
- Event must demonstrate alignment with program objectives, including creating events that build community in Richmond;
- Event must be free and open to the public;
- Applicant must demonstrate the capacity to host the event and a realistic estimate of resources and total budget required;
- Applicant may apply for a maximum of \$2,000 in funding; and
- The event must take place in Richmond between June 1 and December 31, 2025.

Individuals, political parties or events related to political activities or lobbying, events or projects that have funding from another City of Richmond grants program, and for-profit businesses are ineligible for funding.

### Program Promotions and Applications Received

The launch of the 2025 Richmond Community Celebration Grant Program was announced to the public on January 13, 2025, via the City website, *What's On* Bulletin, the City's social media channels, Richmond School District No. 38 student councils and PACs, targeted communications to previous program applicants, groups and in community facilities throughout Richmond (Attachment 1).

77 applications were received by the February 9, 2025 deadline. A summary of all submissions can be found in Attachment 2.

### Adjudication Process

Of the 77 applications, 52 are recommended for funding. 25 applications do not meet the eligibility criteria, withdrew their application or do not meet the program mandate.

An adjudication panel reviewed the applications and evaluated each project based on five key areas: alignment with program objectives, inclusiveness/accessibility and diversity, capacity, budget, and sustainability.

The 52 eligible projects requested a cumulative total of \$101,105.

For each application, the adjudicated score (expressed as a percentage) was multiplied by the project's eligible funding request and adjusted to accommodate the existing Council-approved budget, resulting in a total recommended funding of \$51,052. In 2024 eligible applicants received 83% of the eligible requested amount of funding. Due to the growing popularity of the

program 66.7% is recommended (see Attachment 2) in order to provide an equitable distribution of funding, and stay within the Council-approved budget for the program.

While this amount exceeds the \$51,000 in 2025 funding approved by Council, staff recommend that the additional \$52, out of existing operating budgets, be approved to allow for the recommended funding to be distributed.

#### Next Steps

Pending Council approval of the 2025 Richmond Community Celebration Grant Program allocation, all applicants will be notified of the status of their application. Staff will provide the necessary resources and guidance to all successful applicants, including referring them to the Richmond Event Approval Coordination Team (REACT) process, if necessary. Applicants whose submissions are ineligible will be provided with recommendations to inform potential future applications, directed to the Neighbourhood Block Party Program, and/or provided connections with community organizations/associations that may offer future partnership opportunities within or outside this program.

Applicants who receive funding will be required to submit a final report providing an overview of the event/initiative, including the number of attendees, how the funds were used, and photographs.

#### **Financial Impact**

The 2025 Richmond Community Celebration Grant Program budget of \$51,000 was approved as part of the City's 2025 Budget. A total of \$51,052 in grants is recommended with \$51,000 coming from the City Event Program budget and \$52 from existing operating budgets.

### Conclusion

It is recommended that the distribution of \$51,052 through the 2025 Richmond Community Celebration Grant Program be approved to support Richmond-based organizations in the development and delivery of free public events. These events will provide lasting social benefits to the community by enhancing event planning and hosting capacity within Richmond, encouraging intercultural connections, and contributing to an increased sense of community connectedness and belonging.

Dee Bowley-Cowan Program Manager, Events (604-276-4320)

Att. 1: 2025 Richmond Community Celebration Grant Program Guidebook2: 2025 Application Summary: Community Celebration Grant Program

ATTACHMENT 1





# **APPLICATIONS TO BE SUBMITTED BY SUNDAY, FEBRUARY 9, 2025**



For more information, RichmondHasHeart@richmond.ca richmond.ca/CelebrationGrant

City of Richmond | 6911 No. 3 Road, Richmond, BC V6Y 2C1 GP - 84



# **OBJECTIVES:**

The Richmond Community Celebration Grant Program is designed to provide funding support for not-forprofit organizations, not-for-profit faith-based groups, Parent Advisory Committees and Student Councils for hosting free public events that connect and build community in Richmond.

## This year's program will:

- Support participatory activities reflective of the theme of connection;
- Encourage collaboration amongst not-forprofit organizations and school-based groups to animate neighbourhoods, local business districts, parks and open spaces; and
- Support free public events that facilitate intercultural interaction and promote intercultural understanding.

## **ELIGIBLE APPLICANTS:**

- Richmond-based not-for-profit community organizations/groups
- Richmond-based not-for-profit faith-based groups
- Parent Advisory Committees
- Student Councils

## **INELIGIBLE APPLICANTS:**

- Individual applicants
- Political parties or organizations
- Events that have funding from another City of Richmond grant program or fund
- For-profit organizations or businesses
- City of Richmond staff or Council members with a direct, indirect or perceived conflict of interest
- Events delivered in partnership with political parties or groups

### One (1) application only per organization/group.

## **ELIGIBLE PROJECT EXPENSES:**

- Supplies and materials (e.g., craft supplies, name tags, etc.)
- Rental of event infrastructure (e.g., tents, tables, chairs, etc.)
- Food
- Artist fees/honorariums
- Sustainability initiatives
- Marketing materials
- Event insurance
- Volunteer support (e.g., snacks, water, sun protection supplies, high-visibility safety vests, etc.)

## **INELIGIBLE PROJECT EXPENSES:**

- Expenses that have already been incurred at the time of the application
- Purchase of event infrastructure (e.g., tents, tables, chairs, etc.)
- Purchase of games/activities that will not be made accessible to the community post-event (e.g., board games, sports equipment, etc.)
- Proposals that primarily fund or award other groups or individuals
- Political activities or events
- Travel costs (e.g., bus passes, gas, etc.)
- Ongoing operational expenses for organizations, including staffing costs/wages for regular operational purposes
- Capital projects, building construction and repairs
- Office administration
- Fundraisers
- Deficit reduction
- Event held outside of Richmond
- Bursaries or scholarships
- Giveaway prizes/"swag" items
- Alcohol
- Events that are restricted to or primarily service the organization or group

**GP - 85** 



# **ASSESSMENT CRITERIA:**

2024 Community Celebration Grant recipients who apply must submit their 2024 Final Report by January 13, 2025 at 11:59pm in order to be considered for funding this year

## **Event is required to:**

- ✓ take place in Richmond
- ✓ take place between June 1 and December 31, 2025
- demonstrate alignment with program objectives including creating events that build community in Richmond
- ✓ be inclusive, accessible and demonstrate engagement of community members from diverse backgrounds
- ☑ be free and open to the public
- primarily benefit Richmond residents
- encourage the collaboration and/or participation of Richmond-based artists, makers and/or entertainers

## **Applications/Applicants must:**

- ☑ show evidence of capacity to host event
- ✓ show a realistic estimate of resources needed and total budget required
- demonstrate commitment to incorporate sustainability initiatives
- commit to submitting an additional Online Event Application (if request made by the Grant Administration Team) and comply with any relevant requirements through the Online Event Application process that may be in place at the time of event delivery. Further information regarding the Online Event Application can be found in the "Web Links" section below.

## **POST-EVENT DELIVERABLES:**

- ✓ Two photos of the event with signed photo waivers
- ✓ Final Report within four weeks of event completion (expense report to be included)
- ✓ Refund cheque to the City of Richmond (for successful 2025 grant applicants that have more than \$50.00 of grant funding leftover)

## **APPLICATION TIMELINES:**

- Opens: Monday, January 13, 2025
- Closes: Sunday, February 9, 2025 at 11:59pm
- Note: Event is required to take place between June 1 and December 31, 2025

## **WEB LINKS:**

- Apply online: <u>richmond.ca/CelebrationGrant</u>
- 2025 Richmond Community Celebration Grant recipients: Find instructions for submitting your 2025 Final Report at <u>richmond.ca/CityGrants</u>
- Information about the Online Event Application: <u>richmond.ca/EventApplication</u>
- If you are interested in hosting a block party in your Richmond neighbourhood, visit <u>richmond.ca/BlockParty</u> starting March 31, 2025 to check if you are eligible to apply for the 2025 Richmond Neighbourhood Block Party Fund. <u>Applications open on March 31, 2025.</u>

For additonal information, contact event staff at <u>RichmondHasHeart@richmond.ca</u>

#### APPLICANT SUMMARY: COMMUNITY CELEBRATION GRANT PROGRAM

All projects were evaluated by the adjudication team based on five key areas: alignment with program objectives; inclusiveness, accessibility and diversity; capacity; budget and sustainability and were assigned a percentage ranking (A). Staff then determined which items in the applicant's detailed budget were eligible costs (B). For each project, the adjudicated score (A) was multiplied by the eligible costs (B) and then multiplied by 66.7% to determine the recommended funding amount that allow for all 52 projects to be funded within the Council-approved amount of \$51,000. (C). The reduction of 33.3% to the eligible requested funding allows for all 52 projects to be funded within the Council-approved budget.

Project Number	Organization	Project Name	Event Description	(A) Rounded Percentage	(B) Eligible Requested Funding	(C) (A) x (B)x 66.7% = (C) Adjudicators Recommender Grant Funding
1	A Better Community Association	Community & Safety Awareness Day	This event is a community safety and awareness day to promote neighbourhood security and build stronger community bonds.	\$8%	\$2,000	\$774
2	Air Cadet League of Canada - 609 Steveston Squadron	609 Annual Ceremonial Annual Review Parade	This event invites the community to view the parade involving the 609 Steveston 5quadron's Air Cadet unit.	57%	\$2,000	\$760
3	Asian Canadian Basketball Association	Sunset Fraser Basketball Festival	This event invites the community to view and participate in games and entertainment.	69%	\$1,700	\$782
4	Beth Tikvah Congregation & Centre Association	Community Connection & Learning with Beth Tikvah	This event invites the community to engage with and learn about modern Jewish culture through a day of wellness. The event includes a dance lesson, a kosher meal, mindfulness activities, and art activities.	83%	\$2,000	\$1,107
5	Buddhist Compassion Relief Tzu Chi Foundation of Canada	Tzu Chi Sustainable Veggie Lifestyle/Floral Art Experience Event	This free event invites the community to browse local vendors and learn about the connection between Sustainable Veggie Lifestyle and Floral Art Experiences.	64%	\$2,000	\$854
6	Canadian Rock Paintings Association	Canada on the Rocks	This event supports community participation through rock painting together with the help of collaborations with community groups and organizations.	71%	\$2,000	\$947

7	Casa Meshiko Cultural Society	Latino Family Day	This cultural event will facilitate connections of Latinos and others in Richmond through networking and sharing music and culture.	56%	\$1,600	\$598
8	Chabad Richmond	Community BBQ & First Responders Recognition Event	A picnic in July at London Farm to connect the community.	82%	\$2,000	\$1,094
9	Chimo Community Services	2025 Indigenous Engagement & Celebration	This engagement event will celebrate National Indigenous People Day. The public will have an opportunity to participate in a cedar heart weaving workshop and engage in dialogue with Indigenous Elders who will speak to Indigenous history and the journey of reconciliation.	80%	\$2,000	\$1,067
10	Chinese Cultural Centre of Greater Vancouver	World of Art	A sidewalk art presentation in front of their new Richmond location Galleria on Capstan Way will showcase cultural diversity through art, featuring local artists and impromptu demonstrations to enhance community connections.	50%	\$2,000	\$667
11	Daniel Woodward PAC	Winter Wonderland 2025	This public event offers various games, activities, and presentations by several community groups.	68%	\$1,775	\$805
12	Dolphin Basketball Association	Dolphin Basketball Classic	This grassroots basketball tournament brings the community together through the game of basketball, skills competition and food.	58%	\$2,000	\$774
13	East Richmond Community Association	Drag Queen Karaoke	This event will kick off Pride Week in Richmond with karaoke celebrating 2SLGBTQI+ community.	90%	\$2,000	\$1,201

14	Familogue Education Society	Bridging Cultures: A Multisensory Heritage Celebration	The event encourages the community to celebrate, share, and learn about diverse cultural traditions through various interactive experiences, like culinary sharing, multisensory cultural spaces and storytelling.	82%	\$2,000	\$1,094
15	Ferris PAC	Music in the Park	This event invites the neighbourhood to come out and enjoy an outdoor concert performed by the school's bands.	73%	\$2,000	\$97 <b>4</b>
16	Gateway Theatre	True Voices: Pride Storytelling & Tea	This is event includes storytelling, featuring stories from local queer and ally voices followed by a tea gathering and Q&A session.	84%	\$2,000	\$1,121
17	General Currie PAC	General Currie Neighborhood Celebration	This public family-friendly event is a fun-filled afternoon offering entertainment, interactive games, activities and delicious food.	77%	\$2,000	\$1,027
18	Gulf of Georgia Cannery Society	World Ocean Day at the Gulf of Georgia Cannery	This event aims to bring together diverse audiences of all ages to learn about ocean sustainability. The organizers will collaborate with Indigenous and Japanese artists to facilitate various arts activities.	86%	\$2,000	\$1,147
19	Islamic Art BC	Islamic Art Experience 2025	This event aims to unite community members through the discovery of Islamic Art at the Richmond Public Library.	89%	\$2,000	\$1,187
20	J.N. Burnett PAC	Mid-Autumn Festival Celebration	This event celebrates traditional Chinese culture during the Mid- Autumn Festival through lantern- making workshops, traditional food, and offering the community an introduction to the festival's significance.	92%	\$2,000	\$1,227

21	Kajacks Track & Field Club	Icebreaker Kickoff Run & Icebreaker Summer Social	This event will host a free fun-run and walk for the community, including music and healthy snacks.	73%	\$1,000	\$487
22	London Heritage Farm Society	Family Farm Day	This event celebrates the heritage of London Farm. Activities include children's games, live animals, old time music, and heritage displays.	75%	\$2,000	\$1,001
23	MacNeill PAC	Richmond Summer Music Celebration at MacNeill	This event alms to showcase the talent of local elementary school students in a free, public concert, celebrating the arts and bringing the community together with live performances.	70%	\$2,000	\$934
24	Minoru Seniors Society	Intercultural Celebrations in the Plaza	The event connects seniors to the community by fostering social connections in outdoor spaces. The event will feature public performances and bite-sized food samples.	87%	\$1,880	\$1,091
25	Pian Pian Dancing Society	Chinese Mid-Autumn Festival Celebration	The event celebrates traditional Chinese culture during the Mid- Autumn Festival through various national dances and performances.	59%	\$2,000	\$787
26	Richmond Art Gallery Association	Art of Ink Event	This event invites the community to celebrate Chinese culture, by watching a film screening followed by an ink drawing session related to the exhibition by artists Qiu Anxiong and Howie Tsui.	83%	\$2,000	\$1,107
27	Richmond Baptist Church	2025 Richmond Baptist Block Party	This event offers multicultural games, puppet performances, and multi-ethnic food. The event will include local artists demonstration and various art techniques such as Chinese papercutting and Japanese origami.	84%	\$2,000	\$1,121
28	Richmond Bayanihan Society of BC	Filipino Heritage Month	This event aims to celebrate Filipino Heritage Month in June by showcasing Filipino culture, traditions, and customs through an engaging, educational event.	69%	\$1,650	\$759

29	Richmond Carvers Society	Richmond Carvers Art in Woodcarving Show	This event is a woodcarving show that aims to stimulate interest in wood carving as an art form and as a hobby.	71%	\$2,000	\$947
30	Richmond City Centre Community Centre	Trick or Treat at City Centre	This event will include trick-or- treating at mini houses, arts and crafts, and storytelling, while connecting with arts and culture.	79%	\$1,800	\$94 <b>8</b>
31	Richmond Cosom Floor Hockey Association (RCFHA)	Richmond Cosom Floor Hockey Open House	This event will invite the community to try floor hockey.	68%	\$1,500	\$680
32	Richmond Family Place Society	Together We Play	This summer community event that aims to foster connections with community members. Activities include carnival-themed games and local food experiences.	89%	\$2,000	\$1,187
33	Richmond Food Security Society dba Urban Bounty	Picklefest - Sustainable, Healthy and Easy Food Preservation	This festival features a hands-on educational event where participants will learn about different food preservation techniques that they can try at home, aiming to decrease food waste while also increasing food security.	84%	\$2,000	\$1,121
34	Richmond Jewish Day School	Community Connection BBQ	The event will be for the community to learn about each others faiths, cultures and traditions through a community BBQ held at the school. The School will also be inviting members from across the 'Highway to Heaven' community.	87%	\$2,000	\$1,161
35	Richmond Minor Football League	Richmond Raiders Spring Event 2025	This event is an open house for the community to try and play football.	78%	\$2,000	\$1,041

36	Richmond Multicultural Community Services Society	One Richmond, Many Cultures	This event encourages newcomers to come together to enjoy food, entertainment and learn about the resources in the community.	79%	\$2,000	\$1,054
37	Richmond Multicultural Helping House Society	11th Philippines Flag- Raising Ceremony	This event celebrates the Philippine's Independence Day offering marching bands, various outdoor activities, interactive performances, and Filipino delicacies.	88%	\$2,000	\$1,174
38	Richmond Secondary PAC	RHS Talent Show	This event will showcase the students talents at a free public event.	70%	\$2,000	\$934
39	Richmond Senior Mutual Aid Society	"Joyful Double Ninth Festival" Cultural Performance by Elderly Chinese in Richmond	This event celebrates the Joyful Double Nine Festival, including cultural performances, calligraphy demonstrations, and more.	59%	\$1,610	\$634
40	Richmond Winter Club	Try Curling Open House	An open house to introduce the community to curling including wheelchair and adapted curling.	86%	. \$2,000	\$1,147
41	Sea Island Community Association	Community Halloween Party	A fun-filled event with food, games, arts & crafts for children in Richmond.	61%	\$2,000	\$814
42	South Arm Community Association	Neighbourhood Block Party	This event serves as an opportunity for the local community to gather with neighbours and friends to enjoy an evening in the park. Includes live entertainment, outdoor intercultural games, refreshments and local non-profit organization community booths.	79%	\$2,000	\$1,054
43	Spul'u'kwuks Elementary PAC	Spul'u'kwuks Elementary Summer Carnival	This summer carnival highlights diverse backgrounds in the community through interactive games and various cultural vendors.	82%	\$2,000	\$1,094
44	St Albans	Songs for the Season	This inclusive event brings the community together through festive seasonal music and food and is intended to promote intercultural collegiality.	77%	\$1,740	\$894

45	St. Anne's Steveston Anglican Church	St. Anne's Open House & Summer Block Party	This event invites the community to come together through an afternoon of fun, celebration and connection and learn the community programs, and outreach initiatives offered on site.	75%	\$2,000	\$1,001
46	Steveston Community Society	Steveston Summer Fun in the Park Series	This event focuses on connecting local community members through inclusive and accessible activities for all ages. Hosted bi- weekly, activities include crafts, coloring, physical literacy, live talent and organized games facilitated by summer volunteers and staff.	88%	\$1,850	\$1,086
47	Steveston Historical Society	Steveston Vintage Fair	An "upscale vintage inspired" fair with curated antiques, clothing, jewelry, china, toys and more. A Japanese themed day will offer interactive demonstrations of origami and ikebana, as well as Japanese food.	72%	\$2,000	\$960
48	Steveston Society of Children's Centres	Plantopia: A Community Art & Nature Event	This drop-in art event is designed to foster connection, creativity and environmental awareness, where participants can learn about Richmond's native plant life through hands-on art making.	81%	\$2,000	\$1,081
49	Homma PAC	Homma Community Celebration	This event brings the community together for a fun, family-friendly afternoon of games, food, and connections, helping to kick off the summer with local attractions and the exciting Pinewood Derby.	71%	\$2,000	\$947
50	The Sharing Farm Society	Community Appreciation Cob Oven Meal & Open House	An open house with farm tours and activities to engage the community in sustainable agriculture, both aimed at strengthening relationships and promoting inclusivity in Richmond.	89%	\$2,000	\$1,187
51	Thompson Community Association	Thompson Community Picnic	Designed to cater to families and friends of all ages and backgrounds, this event offers a wide range of activities, from free drop-in sports and arts programs to try-it activities and food.	88%	\$2,000	\$1,174

52	West Richmond Community Association	Summer Event Series	This event series welcomes the community to enjoy games, crafts, art stations by local artists, and local music performances.	93%	\$2,000	\$1,241
 Total Amou	nt Requested:				\$ 100,105	\$ 51,052

	commended for	Funding	
Project Number	Organization Name	Project	Rationale
53	ALS Society of British Columbia	Move to Cure ALS	Ineligible application. It is a fundraiser.
54	Archibald Blair PAC	Sports Day - Food Fair	Ineligible application. It is not a public event.
55	Ave Maria Garden Foundation	Flavors and Blooms: A Celebration of Connection	Ineligible application. It is not a public event.
56	BC Chinese Soccer Federation	BCCSF Fun day	Ineligible application. The organization is not a registered not-for-profit community organization.
57	Blanket BC	Drive on the Line	Ineligible application. It is a drive to solicit donation of blankets not a public event.
58	Dixon PAC	Welcome Back BBQ	Ineligible application. It is not a public event.
59	Federation of Global Youth Artificial Intelligence Society	Youth AI Discovery Day	Ineligible application. The organization is not a Richmond-based not for profit community organization/group.
60	Fusion FC	The World Cup Fusion FC	Ineligible application. It is not a public event.
61	Hamilton Community Association	Hamilton Night Out	Ineligible application. The organization receives City funding through the PRCE grant for the same event.
62	Henry Anderson PAC	Outdoor Movie in the Park	Withdrew application for the grant program.
63	Lord Byng PAC	Byng Movie Night	Ineligible application. It is not a public event.
64	North American Converged Media Association	Interactive Media Day	Ineligible application. It is not a public event.

65	RC Palmer Student Council	Palmer Carnival	Ineligible application. It is not a public event.
66	Richmond Centre for Disability	Bridging Cultures and Abilities: A Celebration of Diversity and Inclusion	Ineligible application based on the terms of the City's contribution agreement with the Richmond Centre for Disability.
67	Richmond Community Foundation	Grants for Change Case Competition	Ineligible application. It is not a public event.
68	Richmond United FC	RUFC Walking Soccer Festival	Ineligible application. It is a fundraiser.
69	Richmond Poverty Reduction Coalition	Celebrating Resilient Seniors	Ineligible application. It is not a public event.
70	Richmond Senior Mutual Aid Society	Canada Day Celebration Gala 2025	Ineligible application. Second application by the same organization.
71	RJ Tait PAC	Tait Community Summer Kick-Off 2025	Ineligible application. It is not a public event.
72	September Saxophone Club	Canada Day Lawn Concert	Ineligible application. It is not a public event.
73	The Salvation Army Richmond Community Corps	3 Nights of Christmas Community Celebration Meal	Ineligible application. It is not a public event.
74	The Vancouver Ultimate League Society	Try Ultimate Day	Ineligible application. The organization is not a Richmond-based not for profit community organization/group.
75	Walter Lee PAC	Walter Lee Welcome Back Event	Ineligible application. It is not a public event.
76	Young Naturalists' Club of British Columbia Society (Nature Kids BC)	Nature Kids Richmond Explorer Days	Ineligible application. The organization is not a Richmond-based not for profit community organization/group.
77	Youth Venture	Fun in the Sun	Ineligible application. The organization is not a Richmond-based not for profit community organization/group or a Richmond School Student Council.



# **Report to Committee**

To: General Purposes Committee

From: John Hopkins Director, Policy Planning Date: March 24, 2025 File: 08-4045-30-01/Vol 01

## Re: Official Community Plan Targeted Update – Proposed Update to the Environmentally Sensitive Areas (ESA) Map

## Staff Recommendations

- 1. That the report entitled "Official Community Plan Targeted Update Proposed Update to the Environmentally Sensitive Areas (ESA) Map" dated March 24, 2025, from the Director, Policy Planning, be received for information; and
- 2. That the draft Environmentally Sensitive Maps which are included in the report entitled "Official Community Plan Targeted Update Proposed Update to the Environmentally Sensitive Areas (ESA) Map" dated March 24, 2025, from the Director, Policy Planning, be endorsed for public and stakeholder consultation as part of the Official Community Plan targeted update.

John Hopkins Director, Policy Planning (604-276-4279)

JH:rn Att. 4

RE	REPORT CONCURRENCE					
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER				
Engineering Climate & Environment Parks Services Development Applications Law	N N N N N	Nague Co				
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO				
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### Staff Report

### Origin

This report provides an update on the revised mapping for Richmond's Environmentally Sensitive Areas (ESAs) for Council consideration and seeks endorsement to proceed with public and stakeholder consultation this spring 2025 as part of the Official Community Plan (OCP) targeted update.

This report supports Council's Strategic Plan 2022-2026 Strategy #2 Strategic and Sustainable Community Growth:

2.3 Ensure that both built and natural infrastructure supports sustainable development throughout the city.

This report supports Council's Strategic Plan 2002-2026 Strategy #5 A Leader in Environmental Sustainability:

5.1 Continue to demonstrate leadership in proactive climate action and environmental sustainability.

5.2 Support the preservation and enhancement of Richmond's natural environment.

This report supports Council's Strategic Plan 2022-2026 Strategy #6 A Vibrant, Resilient and Active Community:

6.2 Enhance the City's network of parks, trails and open spaces.

### Background

The Official Community Plan (OCP) targeted update will help chart a renewed course for the future of the City of Richmond and will influence the way the community grows by guiding decisions on long-term land use planning and urban design with the purpose of strengthening the city's structure, form and function. The targeted updates aim to improve the existing OCP and invigorate Richmond's land use blueprint for the future.

### OCP Targeted Update Scope of Work

To support and facilitate the aspiration of becoming a more complete community, the OCP targeted update focuses on a strategic and measured approach to preparing the community for the challenges and opportunities facing Richmond today and into the future. The newly revised OCP will be grounded in Council's Strategic Directions and will respond to the new provincial legislation on housing policy. In 2022, Council approved a plan to update the OCP with themes of "Resiliency, Equity, Adaptation and Completeness" and six targeted areas including:

- 1. Housing Affordability;
- 2. Equity;
- 3. Environmental Protection and Enhancement;

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- 4. Climate Mitigation and Adaptation;
- 5. Long-Term Planning for Emerging Trends and Transformational Technologies; and
- 6. Administrative Updates.

At the time, Council endorsed the scope for a robust review of the existing OCP to strengthen its policies in areas such as affordable housing, equitable communities from a land-use perspective and environmental resilience. However, the process was interrupted by new provincial legislation (Bills 16, 44, 46 and 47) that altered the planning framework in British Columbia, requiring an extended pause to integrate these changes into local planning practices. This review must now address provincial deadlines such as the requirement to update the OCP by the end of 2025 and incorporating housing policies as they relate to Small-Scale Multi-Unit Housing (SSMUH) and Transit-Oriented Areas (TOA). Richmond's OCP targeted update, from the perspective of public consultation, was relaunched in September 2024, starting with phase one of community engagement.

On September 9, 2024, Council endorsed a public engagement framework for the OCP targeted update, which was divided into three consultation phases:

- 1. Background Research & Public Engagement (September 2024 to February 2025);
- 2. Strategic Options (February 2025 to June 2025); and
- 3. Pulling the Plan Together (July 2025 to December 2025).

This staff report presents for Council's information and feedback, a proposed update to the ESA maps, which is part of the work tasks and deliverables associated with Target Area #3: Environment Protection & Enhancement of the OCP targeted update project.

### Analysis

One of the key directives of the OCP targeted update was to prepare an update to the City's ESA map – Attachment 1 to the existing OCP – using a landscape ecology, science-based approach. This update should contribute to improving and further advancing the policy framework for the conservation and enhancement of natural areas, including ESAs, as directed and endorsed by Council.

### Legal Framework for Environmentally Sensitive Areas

Under the *Local Government Act* (LGA), an OCP must include statements and map designations for the area covered by the plan that would include policies on the use of land that is environmentally sensitive to development. Further, the LGA indicates that Council, in an OCP, may include policies relating to the preservation, protection, restoration and enhancement of the natural environment, its ecosystems and biological diversity (e.g., ESAs).

The LGA further states that Council may designate a Development Permit Area (DPA) for the protection of the natural environment, its ecosystems and biological diversity. It may also list exemptions from, or qualifications to the DPA requirements.

On lands within the Province's Agricultural Land Reserve (ALR), the *Farm Practices Protection* (*Right to Farm*) Act has greater authority than the measures granted to the City by the LGA, such as ESAs, in matters related to farm operations and land use regulations.<sup>1</sup> Other initiatives by federal, provincial, and regional governments and agencies contribute to ESA management, such as fish habitat protection by the Department of Fisheries and Oceans (DFO), and the protection of Sturgeon Bank and South Arm Marshes as a provincial Wildlife Management Area since 1998.

Richmond first designated ESAs occurred in 1991, in which the City designated all ESAs as a DPA by which development is regulated through a review and permitting process intended to ensure appropriate assessment and evaluation of these ESA resources. The ESA mapping was updated in 1999 and again in 2012 (current version) as part of an OCP review (Attachment 1). The vast majority of ESA lands in Richmond are along the shoreline of the Fraser River or within the Provincial Agricultural Land Reserve (ALR). The ESA lands connect through wildlife corridors associated with the City's Riparian Management Area network (e.g., designated streams, drainage canals that provide nutrients to fish bearing waters). The ESA areas are significant sites and hubs within the City's Ecological Network (EN) which categorizes Richmond's natural and semi-natural areas<sup>2</sup>, including terrestrial, shoreline and riparian zones.

ESA designated lands are identified in the OCP as containing tangible ecological features (e.g., vegetation, woodlots, waterways, ditches, wetlands) which contribute to the long-term maintenance of biological diversity, soil health, water quality or other natural resources both on the site and in a broader municipal and regional context. The aim of the designation is to manage any potential negative ecological impacts from development and other types of alterations within the ESA designated lands. The ESA mapping provides an indication that there are environmental attributes that are important to conserve and/or enhance. In essence, the ESA designation map is an 'early alert mechanism' to guide consideration of tangible ecological features in concert with development site planning.

ESA mapping, similar to a land use overlay, are not intended to lessen development potential that is provided by the underlying OCP land use designation and associated zoning, but rather, indicate that there are environmental attributes that are important to facilitate a solution.

Through the identification of ESAs, the Development Permit process allows a detailed assessment and inventory of the environmental attributes on the site through the hiring of a Qualified Environmental Professional (QEP) in consultation with City staff. The detailed assessment and inventory by the QEP includes the identification of opportunities to retain and/or enhance the environmental features, and is followed by conditions that can be used through the issuance of a Development Permit to ensure that any development proposal demonstrates good environmental stewardship for those properties located within an ESA. The current policy framework exempts farming activities from having to secure an ESA Development Permit due to

<sup>&</sup>lt;sup>1</sup> Part 2 Right to Farm: Section 2.2.c)... the farm operation must not be conducted in contravention of the Public Health Act, Integrated Pest Management Act, Environmental Management Act, Water Sustainability Act, Fisheries Act, and the regulations under those Acts.

<sup>&</sup>lt;sup>2</sup> NATURAL AREAS are spaces of land, water or geological features which have occurred naturally and have been naturally colonized by flora and fauna. SEMI-NATURAL AREAS are spaces of land, water or geological features which have most of its processes and biodiversity intact, though altered by human activity in strength or abundance (through restoration + enhancement efforts) relative to the natural state.

Provincial legislation. However, the policy framework does require a farm plan submission to ensure that any proposed farming operation is legitimate through an ESA exemption process (e.g., submission of a farm plan). Residential and non-farming related development activities on an agricultural property are subject to ESA and other environmental requirements.

### Richmond's Current Natural Areas Conservation Land Use Planning Framework

ESAs are an important part of Richmond's multifaceted natural areas conservation approach to land use planning, which also includes, among others, the current 'Conservation Area' land use designation on the City of Richmond 2041 OCP Land Use Map, Richmond's Riparian Management Areas (RMAs) policies and the Ecological Network Management Strategy (EN). The Conservation Area land use designation is applied to multiple natural and semi-natural areas of the City with important environmental values whose protection has been secured by federal, provincial or municipal ownership or legal conservation designation and by a long-term policy commitment by a senior level of government.

The RMA land use policies, similar to the ESA policies, identify riparian areas – productive ecosystems where terrestrial and aquatic environs meet – add a further important contribution to Richmond's ecological system and biodiversity. These vegetated corridor spaces help stabilize banks, improves water quality and temperature, contributes nutrients to aquatic environs and provides habitat. Furthermore, the EN weaves a more comprehensive ecological tapestry by tethering the Conservation Area land use designation, the ESAs and the RMAs as the foundational environmental land use planning features, as well as providing initial guidance for conserving various other spaces that provide ecological and biodiversity values at a variety of spatial scales.

### ESA Map Development

As part of the work related to the ESA mapping, the City retained a consultant (Diamond Head Consulting) to work collaboratively with staff in order to provide an updated ESA Map for the OCP. Work was undertaken through a series of on-site field investigations coupled with the employment of new mapping technology and analysis techniques (namely, the usage of laser imaging, detection and ranging [LiDAR], geographic information systems [GIS] and satellite imagery, and cross-referencing previous mapping).

### Mapping Update Research, Recommendations and Rationale

An updated mapping and associated spatial data for ESAs was prepared, which included recommended updates to the ESA Map (Attachment 2). Attachment 3 indicates areas that have been added to the ESA mapping whereas Attachment 4 indicates areas that have been removed from the ESA mapping.

Some of the key highlights include:

1. The total assessed ESA inventory is 3,190 ha (an increase from the 2012 assessed total area of 1,396 ha);

- 2. The updated ESA Map reflects revisions to ESA boundaries in response to previously approved ESA development permits or areas that are currently being used for agricultural production in the ALR.
- 3. The following areas, including a number of City-owned lots and land, have been added as ESAs, and thus represented on the ESA Map, including:
  - a) Richmond Nature Park;
  - b) Bog areas of the Garden City Lands; and
  - c) Recreational corridors such as the Bridgeport, Shell and Railway trail.

Adding the aforementioned sites to the ESA inventory is recommended due to the ecological assessment of these sites, which confirmed that they exhibit the ecological functions and traits that are normally associated with ESAs, including the presence of wildlife, functioning as a wildlife corridor, and/or being comprised of native vegetation. As such, these sites were ranked as suitable candidates for inclusion in the City's ESA inventory.

The majority of the added ESA sites are located within the Sea Island Conservation Area, Sturgeon Banks, and South Arm Islands which are also regulated under Provincial and/or Federal jurisdiction. This also includes the extension of the City's foreshore which is also within Provincial and/or Federal jurisdiction. The City would coordinate the environmental review through the ESA Development Permit.

Two of the added sites are municipal-owned parks, including the Richmond Nature Park and the bog area of the Garden City Lands, that are programmed, managed, and maintained by the City. These City-owned sites are noteworthy environmental or nature spaces that are valued by the community.

The areas that are not included in the revised ESA mapping are primarily areas that have received an ESA farming exemption and are currently being farmed.

With the professional assistance and guidance by the consultant, who incorporated arborists, biologists and cartographers employed up-to-date and best practices, a new reclassification system has been identified for Richmond's ESAs, from the current five (5) to four (4) categories/types of ESA designated lands. Table 1 below identifies each new ESA class proposed along with its corresponding existing class. It also notes the new ESA Class of Disturbed Freshwater Influenced which was not previously included in the OCP ESA Map.

Existing ESA Category	Proposed ESA Category Consolidated
1. Intertidal	1. Marine
2. Shoreline	
3. Upland Forest	2. Terrestrial
4. Old Field and Shrublands	
5. Freshwater Wetland	3. Natural Freshwater Influenced
	4. Disturbed Freshwater Influenced (New)

Table 1: Existing and Proposed ESA Categories

The following rationale for the proposed reclassification of the City's ESA is as follows:

- 1. The reclassification simplifies and clarifies the categorization of the City's ESA inventory;
- 2. The reclassification takes into account the fact that some of the existing ESA categories have overarching ecological similarities and functions and, therefore, can be grouped in the same category in the future to account for these similarities; and
- 3. The proposed category of "Disturbed Freshwater Influenced" captures ESAs on agricultural fields that are subject to provincial regulations under the ALR designation. The proposed category also helps to better manage ESAs on these farmlands in relation to identifying existing ecological features, but also taking into account the City's Farm First Strategy and the provincial *Right to Farm Act*.

#### Emerging Objectives for Updated ESA Development Permit Policy

ESAs help to create a thriving, sustainable community by protecting and restoring nature, supporting biodiversity, improving ecosystem resilience, and storing carbon to promote wellbeing and carbon neutrality. The emerging ESA development permit objectives for ESAs include:

- ✓ Maintain, restore and enhance Richmond's natural islands setting, ecological systems and visual assets as a part of a rich natural heritage for the benefit of present and future generations;
- ✓ Support and enhance biological diversity through nature patches, corridors and spaces throughout the landscape;
- ✓ Integrate ecological systems and processes into municipal environs;
- ✓ Assess conservation values and environment priorities equally with land infrastructure development;
- ✓ Conserve, restore and enhance aquatic and terrestrial spaces; and
- ✓ Manage the introduction and spread of invasive species.

#### Next Steps

A companion report will be presented to Council in the coming weeks on the proposed strategic policy directions for the main target area of the OCP update – specifically:

- 1) housing affordability,
- 2) equity,
- 3) environmental protection & enhancement, and
- 4) climate mitigation & adaptation.

Once Council endorses the strategic policy directions, along with Council endorsement of the draft ESA mapping as part of this report, staff intend to conduct public and stakeholder consultation later in the spring (Phase 2 of the OCP consultation plan). The ESA mapping will also be presented to the Advisory Committee on the Environment (ACE) for further feedback. An earlier version of the ESA mapping was brought forward to ACE for comment in 2024.

The results of the spring consultation will be reflected in the draft updated OCP, which will include the revised ESA mapping, along with updated policies that refine and streamline the review of ESA DP applications, and forward this to Council for consideration in the fall of 2025. A public hearing would follow as per legislative requirements. This will provide opportunities for Council and members of the public to provide feedback on the ESA mapping and OCP review.

### **Financial Impact**

None.

### Conclusion

This report presents an update to the City of Richmond's ESA map as part of the OCP targeted update project. This specific work task and deliverable is associated with Target Area #3: Environment Protection & Enhancement of the OCP targeted update project. One of the key directives of Council to staff was to prepare an update to the City's ESA map using a landscape ecology, science-based approach. The intent of this update ESA map is to contribute to improving and further advancing the policy framework for the protection and enhancement of natural areas. It is recommended that Council receive this report for information and endorse the proposed ESA mapping for public and stakeholder consultation as part of the OCP targeted update.

Russell Nelson

Russell Nelson Manager, Community Planning (604-276-4164)

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Att. 1: Existing ESA Map (2012)

Att. 2: Proposed ESA Map (2025)

Att. 3: Areas that have been added to the ESA Map (comparison between 2012 and 2025)

Att. 4: Areas that have been removed from the ESA Map (comparison between 2012 and 2025)

