



General Purposes Committee

Anderson Room, City Hall
6911 No. 3 Road

Monday, February 2, 2015
4:00 p.m.

Pg. # ITEM

MINUTES

- GP-5** *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on Monday, January 19, 2015.*



COMMUNITY SERVICES DIVISION

1. **2015 ARTS AND CULTURE GRANT PROGRAM**
(File Ref. No. 11-7375-01) (REDMS No. 4462905)

GP-11

See Page GP-11 for full report

Designated Speaker: Liesl G. Jauk

STAFF RECOMMENDATION

That the 2015 Arts and Culture Grants be awarded for the recommended amounts and cheques disbursed for a total of \$105,080, as outlined in the staff report titled 2015 Arts and Culture Grant Program, dated January 8, 2015, from the Director, Arts, Culture and Heritage Services.



2. **2015 CHILD CARE GRANTS**
(File Ref. No. 11-7000-01) (REDMS No. 4481406)

GP-79

See Page GP-79 for full report

Designated Speaker: Coralys Cuthbert

STAFF RECOMMENDATION

- (1) *That, as outlined in the staff report titled 2015 Child Care Grants, dated January 15, 2015, from the General Manager of Community Services, the Child Care Capital Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$50,000; and*
- (2) *That, as outlined in the staff report titled 2015 Child Care Grants, dated January 15, 2015, from the General Manager of Community Services, the Child Care Professional and Program Development Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$15,000.*



3. **2015 HEALTH, SOCIAL AND SAFETY GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 4475437)

GP-106

See Page GP-106 for full report

Designated Speaker: Lesley Sherlock

STAFF RECOMMENDATION

That, as per the staff report titled 2015 Health, Social and Safety Grants, dated January 15, 2015, from the General Manager of Community Services:

- (1) *Health, Social and Safety Services Grants be awarded for the recommended amounts, and cheques disbursed for a total of \$562,449;*
- (2) *The following applicants be approved for the first year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:*
- (a) *Canadian Mental Health Association, Richmond Branch;*
 - (b) *Chimo Community Services;*
 - (c) *Family Services of Greater Vancouver;*
 - (d) *Richmond Addiction Services Society;*

- (e) *Richmond Family Place Society;*
- (f) *Richmond Multicultural Community Services;*
- (g) *Richmond Youth Service Agency; and*
- (h) *Volunteer Richmond Information Services Society;*
- (3) *The following applicants be approved for the second year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:*
 - (a) *Big Brothers of Greater Vancouver;*
 - (b) *Big Sisters of BC Lower Mainland; and*
 - (c) *Turning Point Recovery Society; and*
- (4) *The following applicants be approved for the third year of a three-year funding cycle:*
 - (a) *Chinese Mental Wellness Association of Canada;*
 - (b) *Heart of Richmond AIDS Society;*
 - (c) *Richmond Mental Health Consumer and Friends Society;*
 - (d) *Richmond Society for Community Living; and*
 - (e) *Richmond Women's Resource Centre.*



4. **2015 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**
(File Ref. No. 03-1085-01) (REDMS No. 4474591)

GP-220

See Page GP-220 for full report

Designated Speaker: Serena Lusk

STAFF RECOMMENDATION

- (1) *That Parks, Recreation and Community Events Grants be allocated and cheques disbursed for a total of \$99,750 as identified in Attachment 1 of the 2015 Parks, Recreation and Community Events City Grants report dated January 14, 2015, from the Senior Manager, Parks and the Senior Manager, Recreation and Sport Services; and*
- (2) *That Steveston Community Society–Richmond Summer Projects be recommended for the first year of a three-year funding cycle based on Council approval of each subsequent year of funding.*



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ITEM

ADJOURNMENT





General Purposes Committee

Date: Monday, January 19, 2015

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Derek Dang
Councillor Carol Day
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Absent: Councillor Ken Johnston

Call to Order: The Chair called the meeting to order at 4:00 p.m.

AGENDA ADDITIONS

It was moved and seconded

That correspondence dated January 7, 2015 from the District of Hudson's Hope regarding the Proposed Site C Dam Project be added to the agenda as Item No. 1A and that the Richmond Sports Wall of Honour Selection Criteria be added to the agenda as Item No. 5.

CARRIED

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on Monday, January 5, 2015, be adopted as circulated.

CARRIED

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COUNCILLOR CAROL DAY

1. **ROBERTS BANK TERMINAL 2 PROJECT**

(File Ref. No. 10-6150-01) (REDMS No.)

Discussion ensued regarding the Corporation of Delta's request for support in relation to the scope of the environmental assessment for the Roberts Bank Terminal 2 Project, and it was noted that the proposed letter be sent to the Canadian Environmental Assessment Agency. Also, it was suggested that the proposed letter be copied to the provincial Minister of the Environment, the Corporation of Delta, Port Metro Vancouver, the BC Environmental Assessment Office, Transport Canada, and the Ministry of Transportation and Infrastructure.

As a result, the following **motion** was introduced:

It was moved and seconded

That the City of Richmond write a letter of support for the Corporation of Delta regarding the environmental assessment of the RBT2 project to the Canadian Environmental Assessment Agency, with copies to the provincial Minister of the Environment, the Corporation of Delta, Port Metro Vancouver, the BC Environmental Assessment Office, Transport Canada, and the Ministry of Transportation and Infrastructure and that Richmond ask the Canadian Environmental Assessment Agency for a full assessment of the broader community and environmental impacts associated with the traffic impacts of the project.

The question on the motion was not called as discussion took place and it was noted that, in addition to the proposed letter, other efforts may be required in order to accurately convey Council's concerns. Staff was directed to examine which other municipalities share Richmond's concerns.

In reply to queries from Committee, Amarjeet Rattan, Director, Intergovernmental Relations and Protocol Unit, commented on the City's communication history with the Canadian Environmental Assessment Agency and Port Metro Vancouver; he noted that both parties have acknowledged the concerns identified by the City, and have each indicated that the City's remarks would be included in their respective reviews.

Discussion took place regarding several projects along Richmond and Delta's waterfront and their effects on the Fraser River and it was noted that the federal entities responsible for these projects do not represent the constituents of these two municipalities. Also, it was noted that federal interests are at the forefront of these projects and that this sentiment be conveyed in the proposed letter.

The question on the motion was then called and it was **CARRIED**.

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1A. DISTRICT OF HUDSON'S HOPE – PROPOSED SITE C DAM PROJECT

(File Ref. No.) (REDMS No.)

The Chair circulated correspondence from the District of Hudson's Hope dated January 7, 2015 regarding the proposed Site C Dam project (copy on file, City Clerk's Office), noting that the Hudson's Hope is seeking Council's support to correspond with the Provincial Government requesting a moratorium on the construction and development of Site C until the end of 2015, and that the proposed project be referred to the BC Utilities Commission for review and consultation.

As a result, the following **motion** was introduced:

It was moved and seconded

That the City write a letter to the Province of BC requesting a moratorium on the construction and development of Site C until the end of 2015, and that the proposed project be referred to the BC Utilities Commission for review and consultation.

CARRIED

FINANCE AND CORPORATE SERVICES DEPARTMENT

2. IPC RESTAURANT LTD., DOING BUSINESS AS ABC HK CAFE UNIT 2792 - 4151 HAZELBRIDGE WAY

(File Ref. No. 12-8275-05) (REDMS No. 4463419)

It was moved and seconded

That the application from IPC Restaurant Ltd., doing business as ABC HK Café, for an amendment to add a patron participation endorsement under Food Primary Licence No. 304643, in order to offer entertainment in the form of dancing, karaoke and live musicians, be supported and that a letter be sent to the Liquor Control and Licensing Branch advising that:

- (1) *Council supports the amendment of an endorsement for patron participation as the issuance will not pose a significant impact on the community;*
- (2) *Council comments on the prescribed criteria (set out in Section 53 of the Liquor Control and Licensing Regulations) are as follows:*
 - (a) *the potential for additional noise and traffic in the area was considered;*
 - (b) *the impact on the community was assessed through a community consultation process; and*

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- (c) *given that there has been no history of non-compliance with the operation, the amendment to permit patron participation under the Food Primary Licence should not change the establishment so that it is operated in a manner that is contrary to its primary purpose as a food establishment;*
- (3) *as the operation of a licenced establishment may affect nearby residents the City gathered the view of residents as follows:*
 - (a) *property owners and businesses within a 50 metre radius of the subject property were contacted by letter detailing the application, providing instructions on how community comments or concerns could be submitted; and*
 - (b) *signage was posted at the subject property and three public notices were published in a local newspaper. The signage and notice provided information on the application and instructions on how community comments or concerns could be submitted; and*
- (4) *Council's comments and recommendations respecting the views of the residents are as follows:*
 - (a) *that based on the number of letters sent and the lack of response received from all public notifications, Council considers that the amendments are acceptable to the majority of the residents in the area and the community.*

CARRIED

ENGINEERING & PUBLIC WORKS DEPARTMENT

3. ALEXANDRA DISTRICT ENERGY UTILITY BYLAW NO. 8641, AMENDMENT BYLAW NO. 9205

(File Ref. No. 10-6600-10-01; 12-8060-20-009205) (REDMS No. 4462640 v. 7)

It was moved and seconded

That the Alexandra District Energy Utility Bylaw No. 8641, Amendment Bylaw No. 9205 be introduced and given first, second and third reading.

The question on the motion was not called as in reply to queries from Committee, Alen Postolka, Manager, District Energy, advised that that proposed 4% increase to the Alexandra District Energy Utility rate is lower than the projected costs of natural gas and electricity.

The question on the motion was then called and it was **CARRIED**.

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PLANNING & DEVELOPMENT DEPARTMENT

4. **2014 REPORT FROM CITY CITIZEN REPRESENTATIVES TO THE VANCOUVER INTERNATIONAL AIRPORT AERONAUTICAL NOISE MANAGEMENT COMMITTEE (YVR ANMC)**
(File Ref. No. 01-0153-04-01) (REDMS No. 4398243 v.5)

Don Flintoff, City of Richmond representative on the Vancouver International Airport Aeronautical Noise Management Committee, commented on WebTrak – an online noise monitoring and flight tracking tool. He stated that his primary concern with WebTrak is that it is not publicized to the community, thus many residents are unaware of its existence; he noted that the tool is provided in English only and suggested that it be available in other languages reflective of the community's demographics. Also, Mr. Flintoff requested that the area surrounding the noise sensor on Lynas Lane be cleared.

It was moved and seconded

- (1) *That the Vancouver Airport Authority be requested to explore the feasibility of publicizing and providing training in multiple languages for Richmond residents in the use of WebTrak to register airport noise complaints as per the recommendation of the City's citizen representatives to the YVR ANMC outlined in Attachment 1 of the staff report titled 2014 Report from City Citizen Representatives to the Vancouver International Airport Aeronautical Noise Management Committee (YVR ANMC) dated December 16, 2014 from the Director, Transportation; and*
- (2) *That staff be directed to provide a status update on the above recommendation as part of the annual reporting process in 2015.*

CARRIED

5. **RICHMOND SPORTS WALL OF HONOUR SELECTION CRITERIA**
(File Ref. No. 11-7000-00) (REDMS No. 4475728)

In reference to a staff memorandum dated January 8, 2015 regarding the Sports Wall of Honour Selection Criteria (copy on file, City Clerk's Office), it was noted that the Sports Wall of Honour Nominating Committee is seeking Council's endorsement of the proposed new selection criteria.

As a result, the following **motion** was introduced:

It was moved and seconded

That the Richmond Sports Wall of Honour Selection Criteria as listed on Attachment 1 of the staff memorandum dated January 8, 2015 titled Richmond Sports Wall of Honour Nominating Committee be endorsed.

CARRIED

General Purposes Committee
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ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:26 p.m.).

CARRIED

Certified a true and correct copy of the
Minutes of the meeting of the General
Purposes Committee of the Council of the
City of Richmond held on Monday,
January 19, 2015.

Mayor Malcolm D. Brodie
Chair

Hanieh Berg
Committee Clerk



City of Richmond

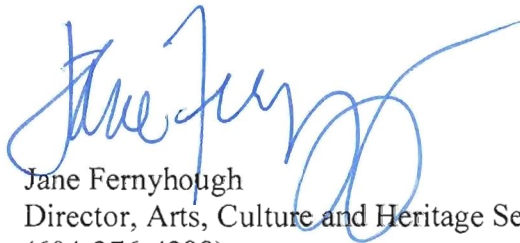
Report to Committee

To: General Purposes Committee
From: Jane Fernyhough
Director, Arts, Culture and Heritage Services
Re: **2015 Arts and Culture Grant Program**

Date: January 8, 2015
File: 11-7375-01/2014-Vol
01

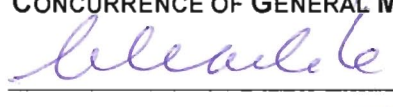

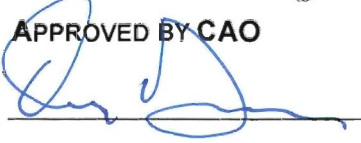
Staff Recommendation

That the 2015 Arts and Culture Grants be awarded for the recommended amounts and cheques disbursed for a total of \$105,080, as outlined in the report from the Director, Arts, Culture and Heritage Services, dated January 8, 2015.



Jane Fernyhough
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 5

REPORT CONCURRENCE		
ROUTED TO: Finance Division	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report provides information and recommendations pertaining to the 2015 Arts and Culture Grant Program, now in its third year.

This report supports Council's Term Goal #9 Arts and Culture:

Continue to support the development of a thriving, resilient and diverse cultural sector and related initiatives in creating a vibrant healthy and sustainable City.

Findings of Fact

2015 Arts and Culture Grant Budget

The 2015 Arts and Culture Grant Budget is \$105,080, as per the City Grant Policy (3712). The program offers two types of grants:

- Operating Assistance Grants are provided to support the annual programming and operating activities of eligible organizations, and are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.
- Project Assistance Grants are provided to support organizations working on a project basis or undertaking a special initiative outside the scope of their normal operations, and are awarded up to a maximum of 50% of the total project budget, to a maximum request of \$5,000.

Notice Given and Applications Received

Notices were placed on the City Page/City Notice Board in the Richmond Review and on the City website in October and November of 2014, advising to the community that applications were being accepted for 2015 City Grant Programs until November 14, 2014. That also provided the community of updates to the Web-based Application System that had been created in 2013 to provide an integrated, user-friendly, efficient and effective on-line system for applicants. A link to the City website was provided for further information and to access the system.

In October and November, emails were sent to members of the Richmond Artists Directory (more than 300 individual artists and arts/cultural organizations that have opted to receive information from the Cultural Development Manager throughout the year) to announce the grants were online and to remind them of deadlines. On the City website on both the "City Grant Program" and the "Artists' Opportunities" pages, downloadable Guideline documents were available with links to the online form.

One free grant writing workshop with a focus on budget preparation was offered on October 16, 2014, attracting 10 participants. All previous grant recipients were met with individually over the summer to touch base, review their 2014 application and offer recommendations where appropriate, as well as inform them of updates to the online system.

For Operating Assistance, 9 applications were received and 12 were received for Project Assistance, for a total combined request of \$124,150. Tables outlining requests and recommended allocations for the 2015 Arts and Culture Grant Program are provided in Attachment 1 and Attachment 2. Grant Application Summary sheets, providing key information about each application, are found in Attachment 3. Staff recommendations and comments are included in the Summary Sheets.

Late Applications

No late applications were received after the November 14, 2014 deadline. The City Grant Policy indicates that late applications will not be accepted. However, a two-week extension was provided to one of the Operating Assistance applicants for humanitarian reasons due to a sudden death in the family.

New Applications

Two applications were received from organizations that had not previously applied for a City Grant:

- True North Performance Society of British Columbia
- Steveston Historical Society

Application Review Process

An Adjudication Panel made up of City staff reviewed the applications. They evaluated the applications on three key areas: Merit, Organizational Capacity and Impact (described in the Application Guidelines, Attachments 4 and 5). As per best practices in similar granting programs, for each application, these three key areas were assigned a numerical ranking to create a total numeric score out of 50. At the Adjudication Meeting, the combined scores of all four members of the Adjudication Panel were distilled to an average score to determine a funding recommendation:

Low	1-20	No funding
Med/Low	21-30	Possible funding at a small contribution or no funding
Medium	31-40	Fund at a modest contribution
High/Med	40-45	Fund at a high contribution
High	46-50	Fund up to request level if possible

The Grant Application Summary Sheets, found in Attachment 3, indicate the average score of each applicant.

Analysis

2015 Arts and Culture Grant Program Information

Numbers of applications, allocations and recommendations are:

OPERATING ASSISTANCE Applications, Allocations and Recommendations (2012-2015)				
	2012	2013	2014	2015
Total number of applications	10	9	9	9
New applicants	n/a	2*	n/a	1*
Grants denied (did not meet criteria)	2**	0	0	0
Partial amount of request recommended	3	1	9	7
Full amount of request recommended	5	8	0	2
Total amount requested	\$71,000	\$71,700	\$77,600	\$71,000
Total amount allocated recommended	\$50,900	\$71,200	\$62,170	\$62,190

* These applicants were new to the Operating Assistance category, having received Project Assistance previously.

** While these applicants were found ineligible for Operating Assistance, they did receive Project Assistance funding

PROJECT ASSISTANCE Applications, Allocations and Recommendations (2012-2015)				
	2012	2013	2014	2015
Total number of applications	17*	13	14	12
New applicants	n/a	5	6	2
Grants denied (did not meet criteria)	4	4	2	1
Partial amount of request recommended	8	5	12	11
Full amount of request recommended	3	5	0	1
Total amount requested	\$58,780	\$50,600	\$59,736	\$53,150
Total amount allocated recommended	\$31,400	\$23,100	\$41,870	\$42,890

*16 were received, but one Operating Assistance applicant (for the Children's Arts and Literacy Centre Society, was added to this category)

COMBINED Arts and Culture Applications, Allocations and Recommendations (2012-2015)					
	2011*	2012	2013	2014	2015
Total number of applications	11	26	22	23	21
New applicants	1	n/a	5	6	2
Grants denied (did not meet criteria)	1	7	4	2	1
Partial amount of request recommended	9	18	9	21	18
Full amount of request recommended	2	8	13	0	3
Total amount requested	\$71,855	\$133,280	\$122,300	\$137,336	\$124,150
Total budget	n/a	\$100,000	\$102,020	\$104,040	\$105,080
Total amount allocated recommended	\$14,450	\$82,300	\$94,300	\$104,040	\$105,080

*in 2011, Arts and Culture applicants were part of the original City Grants program

A lively and engaged cultural community offers many benefits to the city by creating a vibrant, livable and healthy cultural life for its citizens. Much of the artistic and cultural activity in Richmond is delivered by not-for-profit organizations. A dedicated funding program helps achieve a number of goals identified in the City of Richmond's Arts Strategy, including:

- build capacity within and support for arts organizations;
- strengthen, support and enhance the artistic community; and
- increase the variety and diversity of arts experiences and opportunities.

The establishment of a grant program specific to Richmond Arts and Culture in 2012 was a landmark advance in the development of the local arts and culture sector. As such, the program remains understood as not only a source of funding for the applicants — who range from long-standing professional institutions to fledgling groups of enthusiastic amateur artisans — but an important opportunity for capacity building, including those who have limited or no previous experience writing grant applications.

In the fourth year, staff noted some improvement in the quality of grant applications, which were down slightly in numbers. This slight decline is attributed, in part, to the removal of the Children's Arts and Literacy Centre from the list of Operating Assistance applicants (as a consequence of receiving newly enhanced support from the City through other channels) and a planned reduction in programming activity from Cinevolution Media Arts Society, who had previously submitted a Project Assistance application.

Nevertheless, staff expect to see increased competition for funding approval in the future as the quality of the applications advances and new organizations apply. Moreover, as organizations secure City of Richmond funding, their potential to leverage funding from other sources improves as evidenced in some of the Grant Use reports relating to the previous year.

Reasons for Partial or No Funding

The majority of applications are recommended to receive funding. The principal reasons for not recommending funding were a) that the applications were incomplete or ineligible under the criteria listed in the Guidelines and b) increased competition for funds.

Due to the increased number of eligible and worthy applications that totalled requests over the \$105,080 budget, and increased competition among the applications, most of the applicants this year were not recommended for the full amount requested.

Financial Impact

The 2015 Arts and Culture Grant Program has a proposed budget of \$105,080. The 2015 allocations itemized in Attachments 1 and 2 are recommended.

Project Assistance	\$ 42,890
Operating Assistance	\$ 62,190
Total	<u>\$ 105,080</u>
Remaining	\$ 0

Conclusion

The 2015 Arts and Culture Grant Program is a vital contribution to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and liveable community. Staff recommend that the 2015 Arts and Culture Grants be allocated as proposed for the benefit of Richmond residents.



Liesl G. Jauk
Manager, Community Cultural Development
(604-204-8672)

LJ:lj

- Att. 1: Table of Applicant Requests and Recommendations
2: Summary of Recommendations
3: Grant Application Summary Sheets
4: Operating Assistance Grant Application Guidelines
5: Project Assistance Grant Application Guidelines

2015 Arts and Culture Grants Recommendations

OPERATING ASSISTANCE					
Organization	Most Recent City Grant (2014)	2015 Request	2015 Recommend	Comments	Pg
Cinevolution Media Arts Society	\$ 8,790	\$ 10,000	\$ 9,530	Operating Assistance is recommended for this energetic society that presents a range of year-round, progressive and high quality programs that employ professional artists and reach audiences that include youth, new immigrants and emerging artists. The applicant is encouraged to devote ample time and resources to the processes of evaluation and planning in lieu of presenting a festival this year, being careful not to overstretch staff resources with a full schedule of public programming. In future, more scrutiny should be applied to the in-kind items in the budget presentation.	1
Community Arts Council of Richmond	\$ 7,700	\$ 10,000	\$ 8,475	Operating Assistance is recommended for this long-standing organization and their persevering initiatives to strengthen arts participation in the community. The applicant is encouraged to identify more activities that engage a broader segment of their membership as well as the broader arts community as per their mandate. The return of the Pots & Paints show, now called Cloth, Clay and Canvas, and plans to conduct a membership survey are commended. It is also hoped that the self-identified challenges of board fatigue and need for others to "bring in new ideas" will be addressed in the coming year.	3
Richmond Arts Coalition	\$ 3,750	\$ 4,000	\$ 3,970	Operating Assistance is recommended in order to support the increased capacity of this volunteer-led service organization. The upcoming art exhibition at the Richmond Art Gallery involving local artists is recognized as an important step towards building purpose in the arts community. The applicant is also strongly encouraged to engage in a process of strategic planning and goal setting.	5
Richmond Community Band Society	\$ 2,900	\$ 3,000	\$ 2,860	Operating Assistance is recommended for this well-established band that provides professional direction to amateur musicians while engaging the community at various events. The applicant is encouraged to direct budget surplus towards programs to increase and develop membership, as well as consider partnerships with other performing arts organizations.	7
Richmond Community Orchestra and Chorus Association	\$ 8,790	\$ 10,000	\$ 10,000	Operating Assistance is recommended for this well-established organization that involves a varied range of music artists, reaches diverse audiences, provides music education to elementary students and partners with a number of charitable organizations. The applicant also maintains a healthy organizational structure and is to be supported in its aspirations toward continual self-improvement through professional development.	9

Organization	Most Recent City Grant (2014)	2015 Request	2015 Recommend	Comments	Pg
Richmond Music School Society	\$ 7,200	\$ 10,000	\$ 7,945	Operating Assistance is recommended for this leading organization that is dedicated to high calibre music education for young people and strives to be accessible to all income levels. The applicant is encouraged to continue to develop new business partnerships. It is also hoped that the self-identified challenges of space and accumulated financial deficit will be addressed in the coming year.	11
Richmond Potters' Club	\$ 5,200	\$ 10,000	\$ 5,700	Operating Assistance is recommended to be increased for this well-established organization that provides pottery programs and demonstrations in the community. The group is encouraged to continue to build on their public engagement activities, increase exposure and pursue new opportunities to reach those outside the membership.	13
Richmond Youth Choral Society	\$ 8,790	\$ 10,000	\$ 10,000	Operating Assistance is recommended for this growing, energetic organization that continues to expand its programs to meet increased demand and fill identified gaps. The applicant is well-organized with a devoted board and volunteer roster and is seeking corporate partners to help them move towards industry standards of staff compensation. The applicant is encouraged to plan for sustainability to address the potential for staff burnout.	15
Textile Arts Guild of Richmond	\$ 3,500	\$ 4,000	\$ 3,710	Operating Assistance is recommended for this long-standing organization that forwards textile arts as a means of creative expression, community engagement and social good. The applicant is encouraged to invest in marketing and outreach strategies to increase exposure and participation.	17
OPERATING ASSISTANCE SUBTOTAL		\$ 71,000	\$ 62,190		

PROJECT ASSISTANCE

Organization	Most Recent City Grant (2014)	2015 Request	2015 Recommend	Comments	Pg
Canadian YC Chinese Orchestra Association: Canada YC Chinese Orchestra Concert July 2015	\$ 4,160	\$ 5,000	\$ 4,550	Project Assistance is recommended for this innovative and high-quality concert featuring music from Chinese popular culture. This concert builds on the success of last year's well-attended event which was performed in a much larger venue than previous years. The applicant is encouraged to form partnerships with other organizations, increase its public exposure and diversify funding sources.	19
Delta Symphony Society: Come to the Orchestra! Instrument Petting Zoo	\$ 2,860	\$ 5,000	\$ 5,000	Project Assistance is recommended for this well-established, forward-thinking youth orchestra to remount their successful Instrument Petting Zoo and to establish a Junior Winds Division. The organization's programming is innovative and provides high quality instruction. The applicant is encouraged to seek diversification of funding sources.	22

Organization	Most Recent City Grant (2014)	2015 Request	2015 Recommend	Comments	Pg
Greater Vancouver Historical Performance Soc of BC: Go 4 Baroque in Richmond	\$ 2,080	\$ 2,600	\$ 1,910	Project Assistance is recommended to this unique organization that provides families with the rare opportunity to experience the dance and costumes of 17th Century France. Building on the success of last year's Complete Courtier Project, this "Go 4 Baroque" concert will increase their profile in Richmond. The applicant is strongly encouraged to diversify revenue, attract partners and reconsider the box office projections given their current niche status.	24
Philippine Cultural Arts Society of BC: Recuerdos - A Mosaic of Philippine Dance & Music	\$ 3,120	\$ 5,000	\$ 2,970	Project Assistance is recommended for this project that will increase the profile of Filipino performing arts in Richmond. The applicant is encouraged to seek community partnership opportunities, consider working with other artists and increase their profile through marketing efforts. In future, the project budget should including diverse funding sources and more diligent financial accounting.	27
Richmond Art Gallery Association: Buzzworthy - Celebrating the Honeybee	\$ 4,680	\$ 5,000	\$ 5,000	Project Assistance is recommended for this high quality, well-organized program that combines education, outreach and workshops. Fun, innovative and interactive, this project is outside of the Gallery's normal operations and exhibits strong engagement with several other arts and community organizations.	29
Richmond Singers: The Richmond Singers Ensemble Spring 2015	\$ 2,600	\$ 5,000	\$ 4,240	Project Assistance is recommended for the Spring concert series of this well-established choir that pursues new partnerships with other choirs in the region and new performance opportunities within Richmond and beyond. The applicant is encouraged to continue to stretch themselves artistically and potentially raise their profile by working with other groups.	31
Richmond Weavers' and Spinners' Guild Society: Common Threads - Community Engagement Through Spinning	\$ 3,850	\$ 3,450	\$ 2,650	Project Assistance is recommended for this innovative, community-focused project, that will reach a multi-generational audience and is exactly the kind of activity that will raise the profile and increase the vibrancy of this long-standing group. The applicant is advised to apply greater scrutiny to their in-kind budget allocations, and in future, seek diverse funding sources. Any proceeds from the project should go to payment of artists currently listed as in-kind.	33
Steveston Historical Society: Fisherman's Park Mural	n/a	\$ 5,000	\$ 2,650	Project Assistance is recommended for this project that brings together arts and heritage. The applicant is advised to involve artists in the conceptual phase, diversify funding sources and plan for a budget that reflects the scope of the undertaking. The applicant is also strongly encouraged to engage an experienced mural artist to lead the project and invite First Nations artist(s) involvement.	35

Organization	Most Recent City Grant (2014)	2015 Request	2015 Recommend	Comments	Pg
Tickle Me Pickle Theatre Sports Improv Society: TMP Improv Season	\$ 4,160	\$ 5,000	\$ 5,000	Project Assistance is recommended for this youthful, award winning group's TMP Project Season that will continue to engage youth and families by providing accessible theatrical experiences. The applicant is encouraged to increase the group's exposure both in and outside of Richmond; having the annual large-scale show at the Gateway Theatre would be a positive step in this direction.	37
True North Performance Society of British Columbia: Ubuntu in Richmond	n/a	\$ 2,500	\$ -	Funding is not recommended for this project. While the proposed performance is innovative and involves a number of experienced artists, the content, planning and budget need further development given the work is untested in this community and market. The applicant is encouraged re-apply next year with a more comprehensive plan and budget that reflects the scope of the project and plans for more modest box office revenue.	39
Vancouver Cantonese Opera: Multicultural Heritage Festival	\$ 3,850	\$ 5,000	\$ 5,000	Project Assistance is recommended for this third annual celebration in Richmond that brings together multicultural and multidisciplinary groups to perform under one umbrella event and creates a cross-pollination of audiences. A significant percentage of the budget goes directly to artists. The applicant is advised to place greater scrutiny on the financial reporting.	42
Vancouver Tagore Society: West Coast Tagore Festival 2015	\$ 3,120	\$ 4,600	\$ 3,920	Project Assistance is recommended for this established cultural event that has freshened up their programming for its fifth edition with the infusion of a Chinese theme within their eclectic multidisciplinary, multicultural programming. The event continues to have a healthy mix of community and professional level activities. The applicant is encouraged to upgrade their marketing materials and is strongly advised to place greater scrutiny on their budget presentation, particularly their in-kind allocations and to secure diversified sources of revenue.	45
PROJECT ASSISTANCE SUBTOTAL		\$ 53,150	\$ 42,890		

OPERATING ASSISTANCE SUBTOTAL	\$ 71,000	\$ 62,190
PROJECT ASSISTANCE SUBTOTAL	\$ 53,150	\$ 42,890
COMBINED TOTAL	\$ 124,150	\$ 105,080

2015 Arts and Culture Grants Recommendations Summary

OPERATING ASSISTANCE	
Organization	2015 Recommend
Cinevolution Media Arts Society	\$ 9,530
Community Arts Council of Richmond	\$ 8,475
Richmond Arts Coalition	\$ 3,970
Richmond Community Band Society	\$ 2,860
Richmond Community Orchestra and Chorus Association	\$ 10,000
Richmond Music School Society	\$ 7,945
Richmond Potters' Club	\$ 5,700
Richmond Youth Choral Society	\$ 10,000
Textile Arts Guild of Richmond	\$ 3,710
OPERATING ASSISTANCE SUBTOTAL	\$ 62,190

PROJECT ASSISTANCE	
Organization & Project	2015 Recommend
Canadian YC Chinese Orchestra Association: Canada YC Chinese Orchestra Concert July 2015	\$ 4,550
Delta Symphony Society: Come to the Orchestra! Instrument Petting Zoo	\$ 5,000
Greater Vancouver Historical Performance Soc of BC: Go 4 Baroque in Richmond	\$ 1,910
Philippine Cultural Arts Society of BC: Recuerdos - A Mosaic of Philippine Dance & Music	\$ 2,970
Richmond Art Gallery Association: Buzzworthy - Celebrating the Honeybee	\$ 5,000
Richmond Singers: The Richmond Singers Ensemble Spring 2015	\$ 4,240
Richmond Weavers' and Spinners' Guild Society: Common Threads - Community Engagement Through Spinning	\$ 2,650
Steveston Historical Society: Fisherman's Park Mural	\$ 2,650
Tickle Me Pickle Theatre Sports Improv Society: TMP Improv Season	\$ 5,000
True North Performance Society of British Columbia: Ubuntu in Richmond	\$ -
Vancouver Cantonese Opera: Multicultural Heritage Festival	\$ 5,000
Vancouver Tagore Society: West Coast Tagore Festival 2015	\$ 3,920
PROJECT ASSISTANCE SUBTOTAL	\$ 42,890

OPERATING ASSISTANCE SUBTOTAL	\$ 62,190
PROJECT ASSISTANCE SUBTOTAL	\$ 42,890
COMBINED TOTAL	\$ 105,080

**Operating Assistance Application for 2015
Arts & Culture Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Cinevolution Media Arts Society**Society Mandate Summary:**

Cinevolution's mission is to engage, educate and empower diverse communities to enhance their capacity for intercultural understanding and global awareness through film and media art

Society History:

Founded in 2007, Cinevolution Media Arts Society is a progressive, community-driven film and media arts organization based in Richmond. As the Professional Resident Art Group in the Richmond Media Lab, Cinevolution acts as a leading voice for newcomer communities while promoting independent film, interdisciplinary artistic practice and critical discourse on diversity and differences. Recognized for its excellence in volunteerism, Cinevolution received the Nova Star award from Volunteer Richmond earlier this year. In 2012, they were awarded the Richmond Arts Award for Artistic Innovation for excellence in artistic programming.

Our work supports the City Council's goals for Arts and Culture by:

1. Providing affordable spaces for creation - The Richmond Media Lab serves to provide community members with the tools needed to engage in art-making. Our community workshops and Media Café are hosted in the Richmond Media Lab and are open to the public.
2. Increasing cultural activities and programs - Cinevolution encourages community engagement in arts and culture by offering activities in a variety of formats, including festivals, workshops, forums and salons.
3. Enhancing quality of place - Cinevolution showcases a lot of place-based art. Events like the Art in Containers, Screen Bites, and the Featured Artist Program strive to use the natural, urban, and cultural landscape of Richmond as a 3-dimensional canvas which can be reinterpreted and through the lens of artistic and creative projects (e.g. multimedia projections, live performances, public art installations, etc).
4. Engage citizens across generations - In the past, the Your Kontinent Festival, DocuAsia Forum, Media Cafe, and community workshops have successfully engaged community members of all ages, including children, youth and seniors. We seek to build upon our success and expand our programs to make room for intergenerational dialogue.

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$234,000

MOST RECENT PREVIOUS GRANT(S)

Operating Assistance Application for 2015

Cinevolution Media Arts Society

Summary Page 2

Year	Amount	Grant Program
2014	\$3,640	Project Assistance
2014	\$8,790	Operating Assistance
2013	\$10,000	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$234,000

Total Expenses: \$234,002

Surplus: \$1

Accumulated Surplus: \$1

Proposed Year

\$215,852

\$215,850

\$1

\$1

Other Funders: BC Gaming, Metro Vancouver, BC Arts Council: \$54, 000,
Canadian Heritage \$36,900

GRANT RECOMMENDATIONS

Recommended Amount: \$9,530

Aggregate Score: 45.0

Recommendation:

Operating Assistance is recommended for this energetic society that presents a range of year-round, progressive and high quality programs that employ professional artists and reach audiences that include youth, new immigrants and emerging artists. The applicant is to encouraged to devote ample time and resources to the processes of evaluation and planning in lieu of presenting a festival this year, being careful not to overstretch staff resources with a full schedule of public programming. In future, more scrutiny should be applied to the in-kind items in the budget presentation.



Operating Assistance Application for 2015 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Community Arts Council of Richmond

Society Mandate Summary:

To support the arts, artists and artisans in Richmond first and elsewhere after. this includes emerging, professional and all stages of ability

Society History:

Long running, established arts council. Early days, raised funds helping to build the Gateway Theatre and Richmond Cultural centre, awarded grants, established scholarships, gave numerous classes in all disciplines and was the moving force in the arts community. Once those goals were achieved, and membership waned somewhat, we downsized and established a unique art gallery where artists and artisans could display their work for sale on a consignment basis, and used this space to hold an extensive collection of events, exhibitions, classes, shows and the like. The Community Arts Council of Richmond was the first of its kind in Richmond and has done its best to change with the times without losing sight of its mandate which has expanded to include encouraging young artists to pursue their talent, knowing that without new talent we will find ourselves without such a vibrant arts community. We continue to produce quality, juried shows every year with increasing popularity.

GRANT REQUEST

Requested Amount: \$10,000
Society Operating Budget: \$58,150

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$7,700	Operating Assistance
2013	\$9,100	Operating Assistance
2012	\$5,000	Operating Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$63,322	\$63,650
Total Expenses:	\$59,727	\$63,650
Surplus:	\$3,595	\$0.1
Accumulated Surplus:	(\$3,205)	(\$3,205)
Other Funders:	BC Gaming \$10,000, BC Creative Communities \$7,900	

GRANT RECOMMENDATIONS

Recommended Amount: \$8,475

Aggregate Score: 39.8

Recommendation:

Operating Assistance is recommended for this long-standing organization and their persevering initiatives to strengthen arts participation in the community. The applicant is encouraged to identify more activities that engage a broader segment of their membership as well as the broader arts community as per their mandate. The return of the Pots & Paints show, now called Cloth, Clay and Canvas, and plans to conduct a membership survey are commended. It is also hoped that the self-identified challenges of board fatigue and need for others to "bring in new ideas" will be addressed in the coming year.

Society: Richmond Arts Coalition

Society Mandate Summary:

To support, celebrate and advocate for arts and culture in Richmond.

Society History:

In 2004, the City developed a formal plan to strengthen its arts community which resulted in the formation of the Richmond Arts Coalition (RAC). In 2008, the City endorsed a "2010 Arts Plan" identifying RAC as the organization responsible for bringing local artists & arts organizations together & leading in the development & advocacy of local community arts & culture.

RAC has partnered with the City on the annual Arts Awards & on three Art Symposiums & provides substantial grants to the annual Maritime Festival to support hiring of local artists. In 2013, RAC established an endowment fund with the Richmond Community Foundation to support the Arts Awards & scholarships for Arts students.

RAC compiles a monthly list of Arts Events for publication by the local papers & Tourism Richmond. The events are listed on the RAC website & social media & emailed to 300+ subscribers.

A 2013 Outreach Project gathered surveys from the Arts & general public on Arts issues in Richmond, which was shared with the City. A 2014 Outreach Project promoted closer connections between Arts and Business.

GRANT REQUEST

Requested Amount: \$4,000
Society Operating Budget: \$14,305

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,750	Project Assistance
2013	\$3,600	Project Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$3,779.19	\$14,000
Total Expenses:	\$10,076.86	\$13,500
Surplus:	(\$6,297.67)	\$500
Accumulated Surplus:	\$2,058.97	\$2,558.97

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$3,970

Aggregate Score: 41

Recommendation:

Operating Assistance is recommended in order to support the increased capacity of this volunteer-led service organization. The upcoming art exhibition at the Richmond Art Gallery involving local artists is recognized as an important step towards building purpose in the arts community. The applicant is also strongly encouraged to engage in a process of strategic planning and goal setting.

Society: Richmond Community Band Society

Society Mandate Summary:

Our mandates are to provide musical concerts for the public, mostly in Richmond, promote music in local schools via joint concerts and provide an outlet for the musical aspirations of our members.

Society History:

Our band was started in 1973 by Richmond's Branch 5 of the Royal Canadian Legion. The Legion fully supported the band until 1976 when it became independent of the Legion and was incorporated as The J.S. Thompson Band Society. Still later (1996) it was renamed as The Lulu Island Music Society and even still later (2003) as the current Richmond Community Band Society. Throughout these name changes the band remained essentially the same musical group. Rehearsals are held every Monday evening from 8 to 10 pm in the Murdoch Centre, space rented from Brighthouse United Church. Our music director is Bob Mullett, a local professional musician.

Our role in Richmond is to rehearse and thereby hone the musical skills of our members, most of whom are seniors resident in Richmond. as a result of these rehearsals we are able to provide at least 12 public musical performances, mostly in Richmond. These regularly include the Remembrance Day ceremonies at the City Hall, the July 1st Canada Day parade in Steveston, the Ladner Band Fest, and an annual (for 28 consecutive years) ticketed concert at the Gateway Theatre. We also have performed at various seniors' residences, the Minoru Seniors' Centre, Aberdeen Shopping Mall, the Steveston Fish Cannery, the Britannia Heritage Shipyard and Westwind Elementary School. In the summer we present outdoor concerts in Richmond parks.

In the rather distant past (1995) our band was invited to participate in the ceremonies celebrating the liberation of the Netherlands by Canadian Armed Forces at the end of WW2. A few years earlier the band toured England and Scotland.

GRANT REQUEST

Requested Amount:	\$3,000
Society Operating Budget:	\$12,450

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$2,900	Operating Assistance
2013	\$3,600	Operating Assistance
2012	\$3,600	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Proposed Year

Operating Assistance Application for 2015

Richmond Community Band Society

Summary Page 2

Total Revenue:	\$14,500	\$16,425
Total Expenses:	\$14,234	\$13,600
Surplus:	\$266	\$2,825
Accumulated Surplus:	\$266	\$3,100
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$2,860

Aggregate Score: 40.0

Recommendation:

Operating Assistance is recommended for this well-established band that provides professional direction to amateur musicians while engaging the community at various events. The applicant is encouraged to direct budget surplus towards programs to increase and develop membership, as well as consider partnerships with other performing arts organizations.



Operating Assistance Application for 2015 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Community Orchestra and Chorus Association

Society Mandate Summary:

"To be leaders in music education and training for musicians in the Richmond community and to make exemplary contributions to the rich cultural scene of Richmond".

Society History:

In 1986, George Austin and a small group of Richmond musicians had the desire to make music for their community and thus the Richmond Orchestra and Chorus was formed. Since then the organization has grown to almost a 100 members, all committed to providing an opportunity for musicians to share the joy of music in practice and performance. The talented instrumentalists and singers present a variety of music throughout the season, from the beauty of the classics, through seasonal traditions and the uplifting passion of sacred and spiritual, to the delights of folk, jazz, modern and show tunes. Recent major works include Brahms' German Requiem, Handel's Messiah and Mozart's Requiem. Members range in age from high school students to seniors; they come from all walks of life, and welcome the opportunity to share their love of music with a wider audience. The orchestra has had a number of conductors, including Peter Rohloff, Charles Willett, Wallace Leung, Lorraine Grescoe and Chris Robertson. James Malmberg, current conductor, was appointed in 2007. The Chorus has had only two conductors since its inaugural year: Len Lythgoe (1987 to 1994) and Brigid Coult (1994 to the present).

Special performances include:

Performing with guest conductor Pablo Sosa from Argentina

Canadian premiere of "The Dragons are Singing Tonight" by New Zealand composer David Hamilton (1998) Commissioned and premiered Brian Bates' "This Island" (2000)

Singing with Imant Raminsh at Carnegie Hall in New York (2006)

Performing with Xiamen Philharmonic Orchestra at the River Rock Theatre (2010)

Both the orchestra and chorus reach out to the community by performing in malls and senior's residences, and by hosting charity fund-raising concerts of various kinds.

Performed the official Olympic Torch Anthem as part of the Torch Ceremony at Richmond's "O Zone". (2010) Performing with Chantal Kreviazuk (2013) Hosting the annual Rising Stars concert featuring young award winning musicians from the local area

GRANT REQUEST

Requested Amount: \$10,000

Society Operating Budget: \$113,450

Operating Assistance Application for 2015

Richmond Community Orchestra and

Summary Page 2

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$8,790	Operating Assistance
2013	\$10,000	Operating Assistance
2012	\$900	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$101,424

Total Expenses: \$109,043

Surplus: (\$7,619)

Accumulated Surplus: \$24,417

Other Funders: BC Gaming \$25,000

Proposed Year

\$130,550

\$130,550

\$24,417

\$24,417

GRANT RECOMMENDATIONS

Recommended Amount: \$10,000

Aggregate Score: 46.5

Recommendation:

Operating Assistance is recommended for this well-established organization that involves a varied range of music artists, reaches diverse audiences, provides music education to elementary students and partners with a number of charitable organizations. The applicant also maintains a healthy organizational structure and is to be supported in its aspirations toward continual self-improvement through professional development.



Operating Assistance Application for 2015 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Music School Society

Society Mandate Summary:

To conduct a school of music and offer programmes, to foster interest and participation in music.

Society History:

The Richmond Music School was established in February, 1980 as a non-profit organization dedicated to high standards in teaching music, both in private and class settings. Since that time it has come to enjoy a leadership position through Metro Vancouver for its many student performances and innovative programs. There are 24 teachers employed at the school as well as 4 advanced Junior teachers, 5 Junior teachers and 9 apprentice teachers. The school provides major concert opportunities for its students with faculty and professional performers, community performances, preparation for RCM and ABRSM examinations, master classes, below-cost group violin classes, a free children's orchestra, and professional development experiences for its apprentice and Junior teachers, who have their ARCT and/or LRSM certificates. Over 300 public performances are presented by students and faculty in Richmond and Metro Vancouver each year, most of which are free to the public. The school continues with its twin objectives to pursue the highest artistic standards with its performances and teachers and to provide unique opportunities for children to get involved in music whose parents may otherwise find the cost prohibitive. Musical instruction is available for all ages and financial background.

GRANT REQUEST

Requested Amount: \$10,000
Society Operating Budget: \$396,584

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$7,200	Operating Assistance
2013	\$10,000	Operating Assistance
2012	\$8,500	Operating Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$382,113	\$406,700
Total Expenses:	\$404,714	\$406,700
Surplus:	(\$22,601)	\$1
Accumulated Surplus:	(\$22,601)	\$1

Operating Assistance Application for 2015

Richmond Music School Society

Summary Page 2

Other Funders: Outreach Violin Program \$44,290

GRANT RECOMMENDATIONS

Recommended Amount: \$7,945

Aggregate Score: 39.3

Recommendation:

"Operating Assistance is recommended for this leading organization that is dedicated to high calibre music education for young people and strives to be accessible to all income levels. The applicant is encouraged to continue to develop new business partnerships. It is also hoped that the self-identified challenges of space and accumulated financial deficit will be addressed in the coming year.

"

Society: Richmond Potters' Club

Society Mandate Summary:

Inform and promote interest in pottery by providing educational opportunities, workshops, classes and mentoring between members of the Club. The RPC demonstrates the skills and techniques of pottery making to the public.

Society History:

The Richmond Potters' Club was formed in 1969. Since then the RPC has, as volunteers, organized, administered & provided adult classes. The RPC offers workshops to members & the public, provides in-house education in clay arts, publishes a newsletter, has monthly meetings, informs members of pottery shows, exhibition opportunities & workshops elsewhere, puts on 2 sales/year, rents the studio for members, maintains a website & takes part in Community events with demonstrations and displays. The RPC furnished the studio and currently owns about \$40,000 worth of equipment & materials. It has a large library & subscribes to pottery periodicals. Members have about 23 hours/week studio time to do their clay work & the many jobs needed to keep the Club going. Our members welcome the public into the studio, answer their queries & share our joy in the creative process. We inform parents about City classes for children. Our well attended twice yearly Sales now include the Spinners & Weavers. Sales give us another chance to talk pots with the public. The Club offers a prize of a semester of classes, clay & tools to a graduating Richmond high school student. Last year our members supplied plates and mugs for Lasting Magic, a Richmond charity which supports bereaved children. The RPC displays & demonstrates at City events showcasing the Arts: Doors Open, The Resident Artist's Showcase, Culture Days, & the Maritime Festival. Highlights this year included a 2 1/2 day, hands on workshop with B.C. artist Vincent Massey, a March throwing workshop with Clive Tucker & an under glaze workshop with Ailsa Brown. In May we were invited to display & provide information to the public at the Creative Jeweller's Guild of BC. In June Joyce Gillespie gave a workshop on making dragons. The RPC hopes to convey to the public its passion for clay work and the joy that comes from creating something beautiful, functional, striking or whimsical from an amorphous piece of clay.

GRANT REQUEST

Requested Amount: \$10,000
Society Operating Budget: \$57,235

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$5,200	Operating Assistance
2013	\$3,000	Operating Assistance
2012	\$800	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Proposed Year

Operating Assistance Application for 2015

Richmond Potters' Club

Summary Page 2

Total Revenue:	\$50,843	\$49,585
Total Expenses:	\$44,486	\$49,585
Surplus:	\$6,357	\$0.01
Accumulated Surplus:	\$0.01	\$0.01
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$5,700

Aggregate Score: 39.8

Recommendation:

Operating Assistance is recommended to be increased for this well-established organization that provides pottery programs and demonstrations in the community. The group is encouraged to continue to build on their public engagement activities, increase exposure and pursue new opportunities to reach those outside the membership.



Operating Assistance Application for 2015

Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Youth Choral Society

Society Mandate Summary:

To provide children of Richmond an excellent choral music education and prestigious performance opportunities. Our desire is to enrich their lives and nurture them through music to become proud community contributors and builders in our city's multicultural atmosphere.

Society History:

In 2000, a choir of 75 elementary school voices from across our city formed under the direction of 3 Richmond teachers, Lorraine Jarvis, Catherine Ludwig, and Lyn Wilkenson. This choir was formed to sing at the BC Music Educators Conference. These teachers continued a Richmond School District Choir (Richmond Elementary Honour Choir) for 2 years. With school district cut backs, Lorraine, Catherine and parents created the Richmond Youth Coral Society in 2002. Membership began with 45 singers. By October 2003, a Secondary Choir was added at the request of Elementary Choir graduates. Concerts were arranged to feature the skills of the RYHC singers at many community and charitable events. By the 2009-2010 season of the RYHC, the choirs were recognized as a premiere group within our city. Now in our 12th season, we have launched a 3rd choir, "Prelude" to serve children aged 5-7 years. Performance highlights include: 2010 Olympic Performances (4); Performance for the Emperor and Empress of Japan; joint performance with the Philharmonic Orchestra from our sister city, Xiamen, China; World Senior Badminton Championships; the Vancouver Symphony Orchestra; repeated performances at "Richmond Sings" to benefit the Richmond Food Bank; our own commissioned work, "Listen to the Music" with the VYSO in 2013; Joint concert with the visiting Wakayama Children's Choir from our sister city in 2013. Last year performances included: Richmond Singers, Richmond Chorus and Orchestra, Schmeckfest, and joint concert with Westgate Collegiate visiting from Winnipeg, just to name a few! This year includes a return to Wakayama, collaborations with Ensemble Etoile and an appearance at the River Rock for an International Film Festival award night, and participation in "World Beat" in April with other BC Children's choirs. Parents, the Board of Directors, staff and members of the community continue to volunteer to make this choir successful!

GRANT REQUEST

Requested Amount: \$10,000

Society Operating Budget: \$74,000

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$8,790	Operating Assistance
2013	\$9,900	Operating Assistance
2012	\$9,000	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Proposed Year

Operating Assistance Application for 2015

Richmond Youth Choral Society

Summary Page 2

Total Revenue:	\$75,119.17	\$65,765
Total Expenses:	\$73,784.17	\$64,650
Surplus:	\$1,126.93	\$1,115
Accumulated Surplus:	\$1,335	\$1,115
Other Funders:	BC Gaming \$4,200	

GRANT RECOMMENDATIONS

Recommended Amount: \$10,000

Aggregate Score: 45.8

Recommendation:

Operating Assistance is recommended for this growing, energetic organization that continues to expand its programs to meet increased demand and fill identified gaps. The applicant is well-organized with a devoted board and volunteer roster and is seeking corporate partners to help them move towards industry standards of staff compensation. The applicant is encouraged to plan for sustainability to address the potential for staff burnout.

Society: Textile Arts Guild of Richmond**Society Mandate Summary:**

- 1) Advancing textile arts creation by our members
- 2) Producing items requested by community partners
- 3) Maintaining an environment that provides artistic development and social support to our guild members.

Society History:

TAGOR was formed in 1975. From 1976 to 1988 our Guild focused on educational workshops and speakers as many products, tools and machines were changing at this time in the textile arts field. TAGOR offered eight major public exhibitions either by ourselves or in Use Group Shows. Community projects in these years included quilts to mark Richmond's 1979 Centennial and Expo '86.

The early 1990's saw the Guild based in several locations while the new Cultural Centre was being built. Specialized lighting and electrical outlets in the Textile Arts Studio were purchased by TAGOR when the new Cultural Centre opened in 1993.

As the focus of the Richmond Art Gallery shifted from local arts groups to a national and international base, our costs for mounting shows rose dramatically. Still, TAGOR hosted exhibition in 2000, 2002, 2006 and 2008.

From 2000 to 2010 TAGOR members wanted to do more community work and began actively searching for local organizations to help. We created quilts auctioned to support the Canadian Breast Cancer Foundation in 2005-06. In December 2010 the TAGOR website was launched and that same month, TAGOR won the Constellation Award from the Richmond Volunteer Bureau.

In 2011-12, over 70 quilts for the Japanese Tsunami victims were created and sent by TAGOR members. In 2012, the YouTube Video "How to Make a Quick Caring Quilt" was created and TAGOR began its partnership with the City of Richmond Parks Department and Tourism Richmond in the creation sale of utility bags made from Richmond City Street Banners.

In 2012-13, TAGOR launched and successfully completed its 100 Quilt Challenge for Lion's Manor and won a People First Award from the Vancouver Coastal Health Authority for this project. February 2015 marks TAGOR's 40th year of operation.

GRANT REQUEST

Operating Assistance Application for 2015

Textile Arts Guild of Richmond

Summary Page 2

Requested Amount: \$4,000
Society Operating Budget: \$18,100

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,500	Operating Assistance
2013	\$5,600	Operating Assistance
2012	\$350	Project Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$19,524	\$13,500
Total Expenses:	\$18,714	\$13,400
Surplus:	\$810	\$100
Accumulated Surplus:	\$10,671	\$9,000
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$3,710

Aggregate Score: 42.3

Recommendation:

Operating Assistance is recommended for this long-standing organization that forwards textile arts as a means of creative expression, community engagement and social good. The applicant is encouraged to invest in marketing and outreach strategies to increase exposure and participation.

Society: Canadian YC Chinese Orchestra Association**Project Name:** Canada YC Chinese Orchestra Concert July 2015**Dates:** July 4, 2015**Project Summary:**

The coming concert in 2015 will feature on the music from "Qiao's Grand Courtyard" which is a very popular TV series from China. It consists of soprano solo, choir, instrumental solo as well as the full orchestra.

Society Mission/Mandate:

Founded in 2010 as a non-profit organization, Canada Y.C. Music Orchestra Association is dedicated to the promotion of Chinese music by performing to the public in the City of Richmond and Greater Vancouver area.

The Canada YC Chinese Orchestra Association (CYCCOA) is a non-profit organization established in 2010 by a group of Chinese traditional music enthusiasts. Our members include professional and amateur musicians trained in Asia as well as Canada.

As a new cultural member of the Greater Vancouver area, we strive to share our feeling and experiences in this new environment through the production of Chinese instrumental concerts or performances.

Our board of directors hosts monthly meetings to plan for upcoming performance schedules, recruitment as well as deciding on the future of the association. The orchestra has a scheduled rehearsal once every week, and which is composed of 30 plus musicians playing stringed, plucked, woodwind, and percussion instruments. Members of the orchestra range from age 13 to mid-60s.

The Orchestra is deeply rooted in the Chinese cultural heritage. Its performance format and repertoire include both traditional Chinese and contemporary music.

Society History:

Since inception, the association has had numerous performances by members of the association including performances by the main orchestra, smaller ensembles, as well as solo performances.

Since 2012, the orchestra has registered as the first music group Artist in resident of the Cultural Center of City of Richmond. Since then, on a weekly basis, our full orchestra has been practising at the performing hall of the Cultural Center of City of Richmond during which, audiences can come and enjoy our music for free.

Our efforts to promote Chinese culture also include cooperation with other groups. One of our major performances, "Guests from afar please stay", was in partnership with Vancouver Choir at the Norman Rothstein Theatre. The performance had a full house and as a result, another show was added (in about 6 months). In June this year, we participated the first time for the 2013 Multicultural Heritage Festival and we arranged and performed "O Canada" with our own instruments, and which was welcome by the audiences as well as Government officials.

For the last 3 years, CYCCOA continued to be a strong element in the City of Richmond. In addition to performing in many concerts, CYCCOA hosted educational workshops, participated in community services, cultural events, festivals, and celebrations across our community.

As an artist in resident of the Richmond Cultural Center, we participate actively in the Cultural events in our community. In 2013 and , we performed for the Richmond Multicultural Heritage Festival. In September 2013, we sent more than 10 of our best members of our orchestra to demonstrate and perform for the Richmond Cultural day.

In May 2014, we have a joint concert "Ocean Home Town" with City of Richmond. With Cultural Grant from city of Richmond, we have been able to produce a large scale concert at The

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$14,400
Society Operating Budget:	\$17,500

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program

Project Assistance Application for 2015

Canadian YC Chinese Orchestra Association

Summary Page 3

2014	\$4,160	Project Assistance
2005	\$1,000	Parks, Rec and Community Events

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$13,570
Total Expenses: \$13,253
Surplus: \$317
Accumulated Surplus: \$317

Proposed Year

\$17,500
\$17,350
\$150
\$150

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 42.0

Recommendation:

Project Assistance is recommended for this innovative and high-quality concert featuring music from Chinese popular culture. This concert builds on the success of last year's well-attended event which was performed in a much larger venue than previous years. The applicant is encouraged to form partnerships with other organizations, increase its public exposure and diversify funding sources.

Society: Delta Symphony Society**Project Name:** Come to the Orchestra! (Instrument Petting Zoo); creation of Junior Winds**Dates:** Come to the Orchestra! September 26 & 27, 2015 (Culture Days); Junior Winds**Project Summary:**

Come to the Orchestra! will be a repeat of our highly successful 2014 Instrument Petting Zoo, held in conjunction with Richmond Culture Days. Children will have the opportunity to touch and try out instruments under the guidance of RDYO "alumni" who will be hired for the day. Part II of our project is the creation of a Junior Winds Division, to help young wind musicians develop their skills. Eventually, with appropriate coaching, the Junior Winds musicians will move up to the Symphony level.

Society Mission/Mandate:**Our Mission Statement**

- To encourage young musicians to learn more about themselves through their music
- To provide high quality musical training in orchestral and ensemble settings
- To provide all members equal benefits and opportunities to develop musically
- To provide a graduated program that increases musical expectations from pre-junior to senior levels
- To provide a balanced musical education as a member of an orchestra, a chamber ensemble, and as a soloist
- To promote an understanding and appreciation of orchestral music in our communities

Society History:

The Orchestra first began rehearsals in September, 1971 in Ladner. With the support of approximately forty players, Harry Gomez formed the Orchestra and became its Conductor and Music Director. The Orchestra first performed at an open rehearsal for Mayor Dugald Morrison at the Ladner Community Centre later that year.

Throughout the 1970s and 1980s, the Orchestra underwent tremendous growth, attracting young players from Richmond and the rest of the Lower Mainland. It continued its mission as an orchestral preparation program led by highly qualified musical staff.

In 2013, recognizing that the majority of its young musicians are residents of Richmond, the Orchestra officially changed its name to Richmond Delta Youth Orchestra. Its current make-up includes over 100 young performers in the Symphony, Intermezzi Strings, Wind Ensemble, Junior Strings, Capriccio Strings, and Chamber Music divisions.

Project Assistance Application for 2015

Delta Symphony Society

Summary Page 2

Each year the RDYO performs numerous outreach concerts in Richmond, including (in 2012) at the Salvation Army Rotary Hospice House, the Richmond Cultural Centre, Westfest at the West Richmond Community Centre, the 9th Annual Richmond Maritime Festival, Lansdowne Mall, and Gilmore Park United Church. In 2013, the RDYO has performed at a Chinese New Year party at Shang Garden, IKEA Richmond, Aberdeen Centre (for Richmond Education week), the Richmond Arts Centre with the Richmond Youth Dance Company, the Richmond Steveston Garden Opening, Richmond Hospice, Richmond Arts Award—Council Chamber at Richmond City Hall, Richmond Art Gallery, The 10th Annual Richmond Maritime Festival, and Richmond Community Block Party at Debeck School.

GRANT REQUEST

Requested Amount: \$5,000
Project Budget: \$10,650
Society Operating Budget: \$120,000

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$2,860	Project Assistance
1994	\$0	Parks, Rec and Community Events
1993	\$500	Parks, Rec and Community Events

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$109,432.63	\$120,000
Total Expenses:	\$106,070.71	\$120,000
Surplus:	\$3,361.92	\$1
Accumulated Surplus:	\$1	\$1

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$5,000

Aggregate Score: 45.5

Recommendation:

Project Assistance is recommended for this well-established, forward-thinking youth orchestra to remount their successful Instrument Petting Zoo and to establish a Junior Winds Division. The organization's programming is innovative and provides high quality instruction. The applicant is encouraged to seek diversification of funding sources.

Society: Greater Vancouver Historical Performance Soc of BC

Project Name: Go 4 Baroque in Richmond

Dates: January - April 2015

Project Summary:

Go 4 Baroque is a concert of courtly and theatrical dance, music and commedia of the Baroque era. It is an enchanting event which transports the audience to the time of Louis XIV through the lush and colourful costumes, lovingly reconstructed, the sound of the period instruments, the music and dance styles based on extensive research and practice by the experts involved in the concert.

Society Mission/Mandate:

Mission Mandate

- Our mission is to bring historical performing arts to new life by:
- promoting the practice and appreciation of historical accuracy in the arts as legitimate, desirable, pertinent and exciting and
- Working in these arts at the highest possible standards.
- These arts include garments, dance, music, and theatre of Canada and Europe from 13th to 20th centuries specializing in the Renaissance and Baroque eras.

Our mandate includes:

- Promoting research, training, reconstruction and presentations of the historical arts
- Increasing public education, awareness and understanding of these arts
- Providing hands-on cultural and educational historically-accurate experiences to the general public (all ages), schools, and professionals
- Providing consultancy to other performing arts groups and professionals in film, TV, theatre, dance and opera

Society History:

Historical Performance Ensemble is one of the handful of companies worldwide dedicated to accurately recreated arts of the past. HPE is the professional company hosted by Charitable Society GVHPS founded 1989. GVHPS has operated for 24 years, always on budget, never in debt. Artists are hired on a professional contract basis and paid at professional rates. The company consists of highly trained specialists – 4 dancer/actors, 2 musicians augmented as

Project Assistance Application for 2015

Greater Vancouver Historical Performance Soc of BC

Summary Page 2

needed or as the company grows.

Services include Highly researched Original and/or Reconstructed Productions, Consultations, Contracted Entertainments, and Instruction.

Most recent Family Events: "Go 4 Baroque" theatrical and courtly dance, music commedia (Apr 13 Dance Ctr, John Oliver SS) The Compleat Courtier (Oct 26, 2014 and offered since 1989 to schools, home schooling groups, mini schools and community organizations)

Activities in Richmond:

Artistic Director lives in Burkeville (Since 1995).

President of Board (12 years) lives in Richmond

Society office is based in Burkeville since 2003

Dancers, actors, musicians have rehearsed at 2131 Stirling Ave., Burkeville Richmond since 2007.

Workshops for Richmond BCRMTA 1992, 1996, 2002 and 2014 (Compleat Courtier)

Soirée at Sea Island Community Hall 2008

Culture Days 2013 _ A Costume Tour

Associate Coutourier Jack Hsieh lives in Richmon

GRANT REQUEST

Requested Amount:	\$2,600
Project Budget:	\$7,300
Society Operating Budget:	\$85,525

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$2,080	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Proposed Year

Project Assistance Application for 2015

Greater Vancouver Historical Performance Soc of BC

Summary Page 3

Total Revenue:	\$15,721	\$85,525
Total Expenses:	\$15,648	\$85,525
Surplus:	\$72.47	\$72.47
Accumulated Surplus:	\$72.47	\$72.47

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$1,910

Aggregate Score: 35.3

Recommendation: Project Assistance is recommended to this unique organization that provides families with the rare opportunity to experience the dance and costumes of 17th Century France. Building on the success of last year's Compleat Courtier Project, this "Go 4 Baroque" concert will increase their profile in Richmond. The applicant is strongly encouraged to diversify revenue, attract partners and reconsider the box office projections given their current niche status.

Society: Philippine Cultural Arts Society of BC**Project Name:** "Recuerdos" (Memoirs) - A Mosaic of Philippine Dance and Music**Dates:** May 16, 2015**Project Summary:**

Our showcase, titled "Recuerdos" (Memoirs) is a collection of memories of Philippine culture. We will be presenting this Philippine story with a mosaic of dance and music at the Richmond Gateway Theatre on May 16, 2015. In preparation for this event, we encourage new participants of all ages to join along side current performers to learn about traditional dance and music through workshops PhilCAS will lead. We invite residents of Richmond and the lower mainland to witness the beauty of Philippine culture through our workshops and in our showcase "Recuerdos".

Society Mission/Mandate:

- To educate, inform and enrich people residing in North America of the traditions and culture of the Philippines, in particular those people of Filipino birth, ancestry, or affiliation.
- To create activities where people can participate in order to explore, learn, understand and share the values, tradition and practices and customs of the Filipino people as well as the varied cultures existent in this Canadian society.
- To assist the youth in developing a sense of community and responsibility they learn to respect their own cultures, heritage and traditions.

Society History:

Tonette & Nes Gatus came to Canada mid-1997 bringing with them a wealth of knowledge and experience in the field of Filipino traditional dancing and music. They envisioned that Filipino-Canadian youth should be given the opportunity to discover their heritage through dance and music. It was through this vision that in 2000 the couple was able to share to the local community the beauty of our culture which has long been ignored. This was the beginning of the Philippine Cultural Arts Society of BC. The society started off as a small group of 10 young Filipino-Canadians using the backyard of Tonette & Nes' house whose main interests were to discover their roots. Tonette's high standards of training are reflected each time her dancers are invited to perform whether at a theatre, multicultural festival or private event. Over the years, it has become the sincere wish of PhilCAS' young members to spread the beauty of their Philippine heritage. It is the desire that fuels the consistent professionalism and excellence that is exhibited in the culturally diverse region of the Lower Mainland. This has further strengthened the concept of harmoniously existing with the various multi-cultural sectors in the community. PhilCAS will continually educate our community of the traditions and culture of the Philippines, in particular those of Filipino birth, ancestry, or affiliation. We hope this will provide our members with a sense of community and help them better understand their own heritage and culture. PhilCAS role in Richmond is geared towards providing awareness to Richmond residents the richness of multiculturalism through various art forms. Today, both youth & adults make up the Board of Directors, but PhilCAS cannot solely be attributed to its directors and members. Without the support of parents, local businesses, the City of Richmond and the Multicultural organizations across BC, PhilCAS would not hold its place as one of the premier folk dance groups in BC.

Project Assistance Application for 2015

Philippine Cultural Arts Society of BC

Summary Page 2

GRANT REQUEST

Requested Amount: \$5,000
Project Budget: \$23,680
Society Operating Budget: \$6,681

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,120	Project Assistance
2013	\$2,100	Project Assistance
2013	\$2,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$8,472.37
Total Expenses: \$8,100.96
Surplus: \$371.41
Accumulated Surplus: \$647.75

Proposed Year

\$6,681
\$6,681
\$0.01
\$371.41

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$2,970

Aggregate Score: 37.8

Recommendation:

Project Assistance is recommended for this project that will increase the profile of Filipino performing arts in Richmond. The applicant is encouraged to seek community partnership opportunities, consider working with other artists and increase their profile through marketing efforts. In future, the project budget should include diverse funding sources and more diligent financial accounting.

Society: Richmond Art Gallery Association**Project Name:** Buzzworthy : Celebrating the Honeybee**Dates:** Sept 26 & Sun, Sept 27 (part of Culture Days) or Fri, Oct 16, 2015**Project Summary:**

Buzzworthy: Celebrating the Honeybee will be an event held in conjunction with an exhibition by artist Jasna Guy who focuses on bees and their importance in our environment. Activities include artist talks, seed bomb workshop, seed exchange, bee hive demo, children's hands-on art workshops, performance with "Queen Bee", and bee information booths from supporting partner organizations. Partners will include community groups such as the Sharing Farm Society, the Richmond Nature Park Society, Feed the Bees, the Richmond Beekeepers Association, and the Richmond Farm School at Kwantlen University.

Society Mission/Mandate:

The only public gallery in Richmond, the RAG's mandate is to exhibit, preserve and promote contemporary visual arts, and support visual artists in the public presentation of their work. Through exhibitions, publications, educational programming, collections, and significant partnerships, the Richmond Art Gallery provides opportunities for the enrichment of life in Richmond while serving the contemporary arts community in Canada.

Society History:

The Richmond Art Gallery opened its doors in 1980, obtained non-profit charitable status in 1987, and in 1992 moved to its present location in the Richmond Cultural Centre. The Gallery has 3,500 square feet of exhibition space, an activity room for workshops and programs, and storage facilities for a Permanent Collection of over 400 works. To date, the Gallery has presented more than 1500 exhibitions of contemporary art. The gallery is open free to the public seven days a week. Education and outreach programs operate year round and include the School Art Program, Family Sunday Program, Artist Talks and Tours, and Artist workshops. A corps of volunteer guides offer tours in English and Mandarin, while Gallery attendants welcome and orient visitors to the current exhibitions daily. The School Studio Art Program is led by a professional artist and BC Certified teacher who adapts all tours and workshops to the grade level and BC School Curriculum and serves Richmond, Delta, Tsawwassen, and Vancouver area schools. With an average annual attendance of 20,000 the Richmond Art Gallery serves the citizens of Richmond, the Greater Vancouver Regional District, the Gulf Islands and the Lower Mainland, as well as visitors from other parts of the province, national and international tourists. The Gallery is well respected regionally and nationally for its quality programming and publications and for its excellence in art education.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$10,000
Society Operating Budget:	\$206,725

MOST RECENT PREVIOUS GRANT(S)

Project Assistance Application for 2015

Richmond Art Gallery Association

Summary Page 2

Year	Amount	Grant Program
2014	\$4,680	Project Assistance
2013	\$5,000	Project Assistance
2012	\$5,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$170,317

Total Expenses: \$164,533

Surplus: \$5,784

Accumulated Surplus: (\$3,643)

Proposed Year

\$206,725

\$203,555

\$3,170

\$8,600

Other Funders: Metro Vancouver \$5,000

GRANT RECOMMENDATIONS

Recommended Amount: \$5,000

Aggregate Score: 49

Recommendation: Project Assistance is recommended for this high quality, well-organized program that combines education, outreach and workshops. Fun, innovative and interactive, this project is outside of the Gallery's normal operations and exhibits strong engagement with several other arts and community organizations.



**Project Assistance Application for 2015
Arts & Culture Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Singers

Project Name: The Richmond Singers and The Richmond Singers Ensemble Spring 2015

Dates: Jan 2015 to June 2015 with major concerts on Feb 14, May 30 plus 20 or more

Project Summary:

We have two major concerts in our Spring 2015 Program. We have a cultural exchange with the Vancouver Welsh Men's Choir. In Feb 2015 we will join them in a concert in Bethany Baptist Church in East Richmond. In May 2015 we will have our annual Spring concert at Broadmoor Baptist Church. The Richmond Singers Ensemble has already received numerous bookings towards their Spring sing-outs.

Society Mission/Mandate:

THE RICHMOND SINGERS is a 55 voice women's choir and began performances in 1971. For the past 43 years this group has been directly involved in offering their musical gifts to the community. The purpose of the Society is "to sing, in harmony, a variety of music for the enjoyment of the members, as well as to give public and private performances for the listening pleasure of others".

Society History:

THE RICHMOND SINGERS is an adult ladies choir with 55 active members and 3 associates who have provided a choral presence in the community for over 43 years. The choir produces two major concerts per season often featuring local guest performers, children's choirs and accompanists. We are fortunate to have a faithful audience at our major concerts and we are also available upon request to sing at various events organized by the City of Richmond, charities, special functions and fundraisers. Our 15-member Richmond Singers Ensemble "sing out" over 25 performances during the season at senior facilities, hospitals and daytime events, receiving little or no remuneration. They perform an interactive program that is very well received by the seniors and many places request them several times a year. We are the longest standing community choir in Richmond. We hold auditions in September and again in January if necessary. Membership to the choir is based on space availability and auditions are based on the ability to sing, read music and to blend your voice within our choir. Our multicultural members range in age from 20's - 70+. We sing a wide variety of music from classical, jazz, and spiritual to modern.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$23,990
Society Operating Budget:	\$41,285

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$2,600	

Project Assistance Application for 2015

Richmond Singers

Summary Page 2

2012	\$1,500	Project Assistance
2011	\$0	Parks, Rec and Community Events

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$44,230
Total Expenses: \$65,623
Surplus: (\$21,393)
Accumulated Surplus: \$26,927

Proposed Year

\$41,285
\$41,285
\$1
\$26,927

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$4,240

Aggregate Score: 42.3

Recommendation:

Project Assistance is recommended for the Spring concert series of this well-established choir that pursues new partnerships with other choirs in the region and new performance opportunities within Richmond and beyond. The applicant is encouraged to continue to stretch themselves artistically and potentially raise their profile by working with other groups.

Society: Richmond Weavers' and Spinners' Guild Society**Project Name:** Common Threads: Community Engagement through Spinning**Dates:** March - October 2015**Project Summary:**

The RWSG attends a number of demonstrations throughout the year, and this project will enable us to incorporate hands-on activities for the public. The RWSG will teach community members how to make and decorate their own drop spindles and catapults, and will also teach them how to spin using the drop spindle and how to felt a catapult ball. All scraps of yarn and felt will be collected for a small, portable sculpture to be used at all RWSG events. This community participation will also be research for potential spinning workshops / classes.

Society Mission/Mandate:

The Richmond Weavers' and Spinners' Guild aims to:

- 1.) Promote, encourage, and improve the arts and crafts of weaving, spinning, and dyeing in the Community; and
- 2.) Provide an opportunity for the sharing of knowledge, skills, and ideas among members through workshops, meetings, and demonstrations.

Society History:

The RWSG was formed in the late 1970s as a non-profit organization, and was incorporated as a society by the City of Richmond in 2008. In these decades, the RWSG has promoted weaving and spinning to the public at a variety of elementary schools and cultural events, including the London Farm Family Fair, Heritage Cultural Days, 2012 Winter Showcase, Worldwide Spin in Public Day, and Heritage Cultural Days. The guild also organizes gallery shows and sales in conjunction with the Richmond Potters' Guild and the Textile Arts Guild of Richmond at the Richmond Cultural Centre, Steveston Museum, and the Surrey Museum. The guild also participates in the yearly Sheep to Shawl Competition at the Surrey Museum, where teams of weavers and spinners race to turn wool into a woven shawl in the span of one day. In 2013, the RWSG team placed first.

The Guild has over 30 members, most of whom are retired women. There are a handful of women under 40, and no male members. The cultural backgrounds of the guild members reflect Richmond's diverse population. The RWSG is based at the Richmond Cultural Centre, where we meet monthly on Tuesday evenings and open the studio for our members to work together on Wednesdays. There are also weekend workshops approximately every other month open to members and non-members, as well as an expansive library and equipment rentals for members. The guild often contributes to local charities such as the Food Bank and Womens' Shelters.

GRANT REQUEST

Requested Amount: \$3,450
Project Budget: \$10,500
Society Operating Budget: \$9,793

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,850	Project Assistance
2013	\$1,900	Project Assistance
2005	\$500	Parks, Rec and Community Events

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$16,417.84	\$6,935
Total Expenses:	\$11,788.28	\$9,793
Surplus:	\$4,629.56	(\$2,858)
Accumulated Surplus:	\$7,409.34	\$4,551.34

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$2,650

Aggregate Score: 39.8

Recommendation: Project Assistance is recommended for this innovative, community-focused project, that will reach a multi-generational audience and is exactly the kind of activity that will raise the profile and increase the vibrancy of this long-standing group. The applicant is advised to apply greater scrutiny to their in-kind budget allocations, and in future, seek diverse funding sources. Any proceeds from the project should go to payment of artists currently listed as in-kind.

Society: Steveston Historical Society

Project Name: Fisherman's Park Mural

Dates: completed by Nov. 1, 2015

Project Summary:

This project is to hire local artists to paint a series of murals on the building in Fisherman's Park depicting scenes from Steveston's fishing history.

Society Mission/Mandate:

The mission of the SHS is to protect and present the history of the Steveston village.

Society History:

SHS offers walking tours of historic sites, tours of the Steveston Museum, as well as classroom presentations to provide visitors with education and appreciation for the unique culture and history of the Steveston area.

GRANT REQUEST
Requested Amount: \$5,000

Project Budget: \$10,500

Society Operating Budget: \$2,800

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2005	\$7,000	Parks, Rec and Community Events
2002	\$1,500	Parks, Rec and Community Events

FINANCIAL SUMMARY
Most Recently Completed Year
Proposed Year

Total Revenue:	\$605	\$2,800
Total Expenses:	\$2,548	\$2,800
Surplus:	(\$1,943)	\$1
Accumulated Surplus:	\$4,128	\$4,128

Other Funders:
GRANT RECOMMENDATIONS
Recommended Amount: \$2,650

Aggregate Score: 33.8

Recommendation:

Project Assistance is recommended for this project that brings together arts and heritage. The applicant is advised to involve artists in the conceptual phase, diversify funding sources and plan for a budget that reflects the scope of the undertaking. The applicant is also strongly encouraged to engage an experienced mural artist to lead the project and invite First Nations artist(s) involvement.

Society: Tickle Me Pickle Theatre Sports Improv Society**Project Name:** TMP Improv Season**Dates:** July 2015-June 2016**Project Summary:**

We wish to continue to provide and perform a season's worth of improv comedy shows for our 2015-2016 season. The TMP season includes weekly skill and team development practices, professional development for our performing artists and performances at the Performance Hall at the Richmond Cultural Centre.

Society Mission/Mandate:

Tickle Me Pickle (TMP) is dedicated to providing affordable, family-friendly improvisational theatre that introduces Richmond residents to the enjoyment of the arts. We value improv as an art form that is both entertaining and enriching. Our chosen medium is one that brings communities together, projects positive attitudes, teaches a variety of skills and allows us to connect with a diverse audience in unique ways.

We strive to provide shows and community programs that are available to patrons of all ages. In accordance with our status as a non-profit, these shows and community programs will be less financially burdensome than the average theatre production.

Our goal is to maintain a troupe of talented performers who consistently produce quality improv shows. Moreover, TMP fosters the talents of our members and provides opportunities for professional growth in terms of performance, management, and technical theatre skills.

All TMP shows will be accessible to audiences of any culture, background, gender, ability, economic class or ideology. Any member of the public will feel welcome and included, and our comedy will be consistent with good taste.

Society History:

Tickle Me Pickle is the cornerstone of improvisational comedy in Richmond, born out of volunteerism, collaboration and innovation. Originally a one-off event for Youth Week 2000, youth and young adult members of the "Pickle Volunteer Crew" recognized an absence of improvisational comedy in the Richmond community. The Crew soon discovered that there was a healthy appetite for improv, as TMP attracted young artists who were eager to learn and perform improv, and saw a wide range of audience members flock to Pickle events. The concept of Tickle Me Pickle has grown, as TMP developed improv classes for youth, leadership workshops, high school tournaments, a younger performance troupe, private for-hire shows, a regular presence at

Project Assistance Application for 2015

Tickle Me Pickle Theatre Sports Improv Society

Summary Page 2

local charity events, an eight-year-old annual charity event of our own entitled Laughter is the Best Medicine, a continued valuing of volunteerism, and a regular series of community shows.

Now navigated primarily by our core of 9 young adult artists, TMP promotes through our website (www.ticklemepickle.com), our Twitter account, our Facebook group of over 500 members, and Pickle Jar email membership. Over our thirteen years in existence, TMP has garnered a following by performing for audiences large and small, from large auditoriums to living rooms and backyards across Richmond. Among our many partnerships with non-profit organizations, recreation clubs, the Richmond School District, TMP is proudly supported by the Thompson Community Centre, where practices are held, and the Richmond Arts Centre, where they are a Resident Arts Group, making the Performance Hall our consistent performance space.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$13,505
Society Operating Budget:	\$13,505

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$4,160	Project Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$5,676.91	\$13,505
Total Expenses:	\$2,122.96	\$13,502.5
Surplus:	\$3,553.95	\$2.5
Accumulated Surplus:	\$3,776.14	\$224.69

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount:	\$5,000
Aggregate Score:	33.8

Recommendation:	Project Assistance is recommended for this youthful, award-winning group's TMP Project Season that will continue to engage youth and families by providing accesible theatrical experiences. The applicant is encouraged to increase the group's exposure both in and outside of Richmond; having the annual large-scale show at the Gateway Theatre would be a positive step in this direction.
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Society: True North Performance Society of British Columbia**Project Name:** Ubuntu in Richmond**Dates:** April 15 - 30**Project Summary:**

To present "Ubuntu - I am because you are" at Richmond Cultural Centre

Society Mission/Mandate:

Mission: to inspire the public and performers by supporting and developing to highest possible standards the interdisciplinary art form called Vocal Body, which innately plumbs the human spirit.

Mandate: to develop and produce professional, accessible Vocal Body works, to encourage performers to develop Vocal Body skills, and to offer presentations free or cheaply to encourage inexperienced audiences to taste contemporary art.

Operating principles

Projects are not undertaken until funding is secured. True North takes fiscal responsibility seriously.

Works are shown in various venues, including but not limited to traditional theatres

Performers of all ages are encouraged to be actively engaged in performing

Respect and inclusivity are the guiding principles for rehearsals, performances and workshops

Society History:

True North Performance Society of BC (TNPS) is a Registered Charitable Society formed in 1991 with a board of three and up to five artistic collaborators under Artistic Director Catherine Lee. TNPS has never been in debt, nor had a deficit, receiving Gaming Commission funds for 17 yrs.

True North Performance is the project-based company hosted by TNPS, known for its unique professional Vocal Body works presented in unusual spaces, artistic accessibility and distinctive inclusivity of both artists and audiences. Artists and technicians are hired at professional rates for rehearsal and performance. a core group of senior collaborators are Angela Brown, Laura Crema, Carmen Rosen, augmented as projects require.

History of True North Activities

Since 1991 TN has developed and produced six evening length Vocal Body Works as

Project Assistance Application for 2015

True North Performance Society of British Columbia

Summary Page 2

funding allows, and has offered extensive professional instruction. Works are developed for up to six years, and shown in workshop, various drafts and final (premiere) productions.

From 1991 to 2006 these included Backwards & Forwards (Firehall Theatre), Le Masque Canadien (Heritage Hall), Earth Magic (Jericho Park), Snow Magic (Mt Seymour), Taking Place (St. James CC and Moberly Arts Centre)).

The work in progress is Upaya/Ubuntu to be presented at Richmond CC in 2015.

Our works are open to the poor, to families & those unaccustomed to contemporary arts.

True North collaborates with many organizations: the Dance Centre, Voxy Music, Western Front New Music, SFU Theatre Dept, VCC Music Dept, Still Moon Arts Society, Seymour Mountain Ski resort and the Banff Centre for the Arts.

GRANT REQUEST

Requested Amount:	\$2,500
Project Budget:	\$7,000
Society Operating Budget:	\$42,850

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
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FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue:	\$35,865
Total Expenses:	\$35,068
Surplus:	\$6,574
Accumulated Surplus:	(\$6,574)

Proposed Year

	\$42,850
	\$42,850
	\$1
	(\$1)

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount:	\$0
Aggregate Score:	22.8
Recommendation:	

performance is innovative and involves a number of experienced artists, the content, planning and budget need further development given the work is untested in this community and market. The applicant is encouraged re-apply next year with a more comprehensive plan and budget that reflects the scope of the project and plans for more modest box office revenue.

Society: Vancouver Cantonese Opera**Project Name:** Multicultural Heritage Festival**Dates:** June.27th-28th, 2015 (Saturday & Sunday)**Project Summary:**

Celebrate Canada Day Multiculturalism Day. Celebrate and build awareness of Canadian Multicultural heritage, foster and create partnerships within the community build inclusivity and foster cultural awareness.

Society Mission/Mandate:

The mission of Vancouver Cantonese Opera is to present the unique traditional artform of Cantonese opera at the highest level to both Chinese and non-Chinese audience. We strive to collaborate with our stakeholders to meet the fundamental need for spiritual and aesthetic satisfaction and richness in our lives.

OUR ARTISTIC VISION & ORGANIZATIONAL OBJECTIVES

- 1) Artistic excellence – creates high quality works; maintain high standards and creative excellence from all performers.
- 2) Education – Provide educational seminars/workshops to the community and schools to broaden the reach, appreciation and understanding of Cantonese opera.
- 3) Accessible, affordable & entertaining performances for the public
- 4) Provide employment opportunities to Cantonese opera artists, musicians and technicians.

Our mission is to preserve and promote Cantonese opera in Canada. With our mandate, we strive to collaborate with other artists to enrich the colorful landscape of the Multicultural policy of Canada. The goals of the project are to foster and create partnerships within the community; to enrich the cultural wealth of Canada; to celebrate and build awareness of Canadian Multicultural culture.

Society History:

The Vancouver Cantonese Opera was incorporated on June 30th, 2000 as a non-profit organization. On February 23rd, 2005, Vancouver Cantonese Opera was designated as a charitable organization by the Canada Revenue Agency.

Project Assistance Application for 2015

Vancouver Cantonese Opera

Summary Page 2

For the past 13 years, the Vancouver Cantonese Opera has collaborated with international and local artists to create high calibre and engaging Cantonese opera works that have reached audiences in Vancouver, Richmond and Surrey. As we grow artistically and organizationally we continually offer a range of outreach and audience building activities that have included singing/performance technique classes, free singing sessions with seniors and children/youth opera classes and workshops on how to appreciate and understand the art form of Chinese opera. In addition to our annual performances, we have performed at numerous community festivals, multicultural events as well as being one of the official selected partners of the Vancouver Cultural Olympiad. We are a supported company of the Canada Council's Stand firm Network. Plus we collaborate with many stakeholders and local partners as we strive to promote Cantonese Opera and Chinese Canadian heritage throughout the Lower Mainland.

Vancouver Cantonese Opera has been offering Cantonese Opera singing and performance technique classes in Richmond since 2005, and participated in various multicultural events in Richmond community and senior homes.

In 2014 we were invited to do a workshop presentation at the FCCBC (B.C. Families with children from China). We were invited to perform at a fundraising gala at the Cumberland Museum at the City of Cumberland, B.C.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$33,500
Society Operating Budget:	\$124,960

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,850	Project Assistance
2013	\$3,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Project Assistance Application for 2015

Vancouver Cantonese Opera

Summary Page 3

		<u>Proposed Year</u>
Total Revenue:	\$129,497	\$124,960
Total Expenses:	\$122,191	\$125,000
Surplus:	\$7,306	(\$40)
Accumulated Surplus:	\$70,088	\$70,088

Other Funders: Canadian Heritage \$5,000, BC Gaming \$5,000

GRANT RECOMMENDATIONS

Recommended Amount: \$5,000

Aggregate Score: 46.3

Recommendation: Project Assistance is recommended for this third annual celebration in Richmond that brings together multicultural and multidisciplinary groups to perform under one umbrella event and creates a cross-pollination of audiences. A significant percentage of the budget goes directly to artists. The applicant is advised to place greater scrutiny on the financial reporting.

Society: Vancouver Tagore Society**Project Name: West Coast Tagore Festival 2015****Dates: September 18 and 19, 2015****Project Summary:**

West Coast Tagore Festival is an annual event in its fifth year. The Festival, held at the Richmond Cultural Centre with generous support from the City of Richmond, brings creative works, philosophy, visions and ideals of Nobel-laureate poet and world cultural icon Rabindranath Tagore to culturally and ethnically diverse communities. Multicultural artists of different age-groups present his poetry, songs, dances, dramas, paintings, etc. not only professionally, colourfully, vibrant and engaging way but also making them readily appreciable and assimilable by audience of different backgrounds.

Society Mission/Mandate:

The mission of Vancouver Tagore Society is to organize and promote social, cultural and intellectual events which celebrate diversity, inter-cultural harmony and universalism, and to raise awareness of Eastern philosophies and cultures with special emphasis on and guided by universal humanism, transcendental spirituality, thoughts and philosophy of Rabindranath Tagore, Asia's first Nobel-laureate in Literature, as expressed through his poems, songs, writings, plays, lectures, art, social reforms and other works. Additional mission includes engaging communities in inter-cultural interactions and development of artists versed in ethnic cultures and heritage, particularly Bengali and South Asian. Guided by Tagore's vision of "confluence of cultures", the Society strives to provide a broad platform for communities and artists/performers to gather together, reach across cultural boundaries and enrich local communities culturally and intellectually. The Society's mandate is to disseminate the profound message of peace, humanity and equality, and wonderfully rich creative works of Tagore to the communities in a way that is readily appreciable and assimilable.

Society History:

Vancouver Tagore Society was formed in mid 2011 to celebrate the 150th birth anniversary of great Bengali poet and visionary Nobel-laureate Rabindranath Tagore. On September 8, 2011, the Society organized the "150 Years of Tagore!" event with support from the City of Richmond and in partnership with World Poetry Richmond. Since its inception, the Society has organized a number of events, all but one of those were in the City of Richmond and engaging many Richmond artists. In 2012 and 2014, the Society with support from City of Richmond, organized "An Afternoon of Bengali Poetry" on the Rooftop Garden of the Richmond Cultural Center. It organized the "West Coast Tagore Festival" for times in the same structure and format of the September 2011 event. These events were also supported by the City of Richmond. Several renowned Richmond artists, including playwright Simon Johnston, Camyar Chaichian, Dr. Sanzida Habib and others, took part in the event along with other performers of various ethnic background. The fourth instalment of this now-annual festival was held on September 5 and 6, 2014 with in-kind supports and \$3120 through the City's Arts and Culture Grant. (Please see the attached report on last year's project.) The Richmond artists were Dr. Sanzida Habib, Maisha Haque, Mazhar Haque, Adib Haque, Fred Gordo, Alan Hill, etc. While the 2012 Festival was inaugurated by Councillor Linda McPhail, Festivals of 2013 and 2014 were inaugurated by His Worship the Mayor Malcolm Brodie. This year

Project Assistance Application for 2015

Vancouver Tagore Society

Summary Page 2

the Society organized an event celebrating International Women's Day at the Richmond Councils Chambers. The Society has also participated as contributing partner in events held in Richmond, including the International Peace Festival, Multicultural Mothers Day celebration, Autumn Dance Poetry (twice), Annual Literary Festival by WIN Canada, etc. The Society is exploring new partnerships and have initiated collaboration with Richmond artists and groups.

GRANT REQUEST

Requested Amount: \$4,600
Project Budget: \$24,690
Society Operating Budget: \$42,856.49

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,120	Project Assistance
2013	\$3,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$34,077.56
Total Expenses: \$33,547.07
Surplus: \$530.49
Accumulated Surplus: \$530.49

Proposed Year

\$42,856.49
\$42,266
\$590.49
\$590.49

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$3,920

Aggregate Score: 42.8

Recommendation:

Project Assistance is recommended for this established cultural event that has freshened up their programming for its fifth edition with the infusion of a Chinese theme within their eclectic multidisciplinary, multicultural programming. The event continues to have a healthy mix of community and professional level activities. The applicant is encouraged to upgrade their marketing materials and is strongly advised to place greater scrutiny on their budget presentation, particularly their in-kind allocations and to secure diversified sources of revenue.

City of Richmond Arts and Culture Grants Program Operating Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

The City's support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you contact:

Liesl Jauk, Cultural Development Manager
TEL 604-204-8672 E-MAIL ljauk@richmond.ca

Grant information and other information about our programs and services are available on the City website at www.richmond.ca/artists.

Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations receiving Operating Assistance may also apply for one Project grant within the same calendar year in which they receive operating funding. Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact the Cultural Development Manager (contact info above) to discuss your proposal, confirm your eligibility and request approval to apply. Once approved, you may proceed with the application.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Operating Assistance Eligibility Criteria

- Operating Assistance is for established organizations that have an ongoing presence in Richmond and a track record of quality public programs and services. Applicant must be based in Richmond, registered as a non-profit society in good standing with the Province of BC, having been established legally and in operation for at least 2 years prior to the application deadline and have recently received City Grant funding and successfully completed the projects.
- Applicants must be based and active in Richmond and provide programming and services that are open to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus. Presented work must be primarily with and/or by local artists/performers/artisans (amateur and/or professional); activities may include some artists who are not Richmond residents.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must operate year-round in a fiscally responsible manner.
- Applicants must have other revenue sources for their activity that may include self-generated revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year.
- Operating grants are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Activity that is not artistic or cultural
- Other City of Richmond departments or branches
- Social Service, Religious, Political or Sports organizations

Ineligible Activities

- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which was started prior to the application deadline
- Capital projects
- Start-up costs
- Seed money for projects or events

- Showcases or recitals for schools/organizations with an educational mandate

Multiple Applications for Operating and Project Grants

Organizations receiving Operating grants may also apply for one Project grant within the same calendar year in which they receive operating funding. Organizations that already receive the equivalent of operating funds from the City of Richmond are ineligible for Operating grants; however, they are eligible for project funding if the project is outside the scope of normal operations.

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports their organization's mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Applications are received and assigned to a City staff person to undertake a preliminary check to ensure a) the proposal meets eligibility and b) there is no missing or unclear information. The applicant will be contacted if there is any missing or unclear information and/or the application needs further discussion, either in person or by phone. The applicant is given a deadline to submit any requests for revised or missing information.

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration

and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a City Grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City
- The City of Richmond requires organizations receiving a City grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e. brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years
- Receipt of a grant does not guarantee funding in the following fiscal year
- Successful applicants will provide year-end reports in a prescribed format to the City of Richmond Arts, Culture and Heritage Services Division. Receipt of these reports is a pre-condition for consideration of an organization's future grant applications

Use of Funds

The following guidelines and limitations are designed to meet best practices and to ensure accountability for use of public funds:

- It is expected that applicants will combine the Operating Assistance support they receive with other sources of revenue and financial investment (grants, donations, earned revenues) as well as in-kind support and contributions
- Operating grants are provided to support the annual programming expenses and annual operating

costs of the Society

- Eligible use of Operating Assistance funds include, but are not exclusively limited to:
 - Fees and related expenses for artists, musicians, programming staff, cultural workers
 - Volunteer expenses (recruiting, training, support, etc.)
 - Production expenses (installation of artwork, equipment rental, costumes, sound, lights, etc.)
 - Marketing, community outreach and promotional expenses
 - Operating overheads (insurance coverage, rent, etc.)
- Ineligible uses of Operating Assistance support include but are not exclusively restricted to:
 - Deficit reduction
 - Capital expenditures (i.e. construction, property renovations, equipment purchase, software, etc.)
 - Organizations that forecast a deficit budget are not eligible for support

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for the recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

Project Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Liesl Jauk, Cultural Development Manager
TEL 604-204-8672 E-MAIL ljauk@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/artists.

Arts & Culture Grants Program Objectives and Description

The Arts & Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary and community-based arts, reflecting different historic cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations receiving Operating grants may also apply for one Project grant within the same calendar year in which they receive operating funding. Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are, however, eligible for Project Assistance if their project is outside the scope of their normal operations.

Organizations meeting Project Assistance eligibility criteria (please see below) may make multiple applications for Project Assistance.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Project Assistance Eligibility Criteria

- Project Assistance is available for new and/or developing arts and culture organizations, or arts and culture organizations working on a project basis or undertaking a special one-time initiative.
- Applicants must be registered as a non-profit society in good standing within the Province of BC, having been legally established and in operation for at least 6 months at the time of application deadline.
- Applicants must be active in Richmond and may be based outside of Richmond so long as their project takes place in Richmond, serves the Richmond community and employs Richmond artists (program may include some artists that are not local). For example, an art installation in Richmond organized by a Vancouver-based arts organization that employs Richmond artists and involves community engagement with Richmond residents would be eligible, but a concert in Richmond presented by a Burnaby-based organization would not be eligible.
- Programming and services must be accessible to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must have other revenue sources for their activity that may include self-generated or earned revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Project grant funds may be requested for up to 50% of the total cost of the project, to a maximum of \$5,000.

Examples of Eligible Activity

- The development of arts and cultural activity that reflects cultural traditions or contemporary artistic practices that will result in some form of dissemination or presentation to a broad public audience. Public dissemination may include exhibitions, performance, publications, presentations, video, film, new media, radio, or web-based initiatives (not the development of organizational/program websites.)
- Artisanal projects that include manual work of a high standard to create items that may be functional and/or decorative, including furniture, clothing, jewellery, watercraft, etc.
- Collaborative and creative initiatives between professional artists and community members that will result in some form of public presentation and which clearly express community interests and issues and demonstrate a strong collaborative process.
- Special requests for audio recordings, publications, film, video or web-based unique initiatives (for Operating applicants, this must be outside of regular operations.)

- Artistic Residencies that facilitate learning, development and cultural exchange between professional artists or artisans and qualified host organizations. See Artistic Residencies, below.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Activity that is not artistic or cultural
- Other City of Richmond departments or branches
- Social Service, Political, Religious or Sports organizations

Ineligible Activities

- Core-training, in-class or curriculum-based training, conferences, mentorships
- Bursaries or scholarships
- Contests or competitions
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which has started prior to the application deadline
- Capital projects
- Delivery of services and resources by Service Organizations

Individual artists cannot apply on their own but may make an application in partnership with a qualifying organization for artistic or skill development through an **Artistic Residency**:

Artistic Residencies

Artistic Residencies facilitate learning, development and cultural exchange opportunities between professional artists or artisans, qualified host organizations, and/or the community.

- Residency candidates must be Richmond-based professional artists. The City's definition of a professional artist is one that has:
 - completed basic training (university or college graduation or the equivalent in specialized training, such as two or three years of self-directed study or apprenticeships);
 - is recognized as such by peers; and
 - is committed to devoting time to artistic activity, if financially feasible.
- Applications may be made by a non-profit organization to either:
 - host a residency, or
 - sponsor a Richmond-based artist to be hosted by another organization (which may or may not be a non-profit but where the residency supports the program objectives and the Artist's residency objectives.)
- Applicants may apply to host consecutive residencies in the second year; however, priority will be given to new applicants each year. An applicant may sponsor more than one artist at a time within the same project.
- The organization must demonstrate the capacity to host or sponsor a residency and must meet the General Eligibility criteria.
- There must be clear artistic development objectives for both the artist and host organization.
- The residency should provide opportunities for development and creation of the artist's work and if possible, some form of presentation of the artist's work either in progress or at completion.
- There should be some public engagement component of the work during the residency that would offer learning opportunities for the artist, related staff, the arts and cultural community and/or the general public.
- The residency and work created therein must be in addition to the regular activities of the Host organization.
- The grant is applicable to project costs: artist fees, materials, presentation costs and project administration costs born by the host organization.

Artistic Residencies (cont'd)

A Residency Agreement should address the points below (4 pages max, min 11 pt font):

- Artist Letter of Intent demonstrating the residency objectives and how it will further the development of the artist or artistic practice
- Organization Letter of Intent indicating the residency objectives
- A work plan (including timelines, activities, milestone dates, etc.)
- Financial obligations of both parties
- How the project will be evaluated
- A contingency plan (addressing potential changes, conflict or non-compliance)
- Signatures of all parties involved agreeing to the terms
- Budget of revenues and expenses

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years

Conditions of Assistance (cont'd)

- Receipt of a grant does not guarantee funding in the following fiscal year
- Successful applicants will provide year-end reports in a prescribed format to the City of Richmond Arts, Culture and Heritage Services Division. Receipt of these reports is a pre-condition for consideration of an organization's future grant applications

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.



City of Richmond

Report to Committee

To: General Purposes Committee
From: Cathryn Volkering Carlile
General Manager, Community Services
Re: **2015 Child Care Grants**

Date: January 15, 2015
File: 11-7000-01/2015-Vol
01

Staff Recommendation

1. That, as outlined in the report from the General Manager of Community Services, dated January 15, 2015, the Child Care Capital Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$50,000; and
2. That, as outlined in the report from the General Manager of Community Services, dated January 15, 2015, the Child Care Professional and Program Development Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$15,000.

Cathryn Volkering Carlile
General Manager, Community Services
(604-276-4068)

Att. 2

REPORT CONCURRENCE		
ROUTED TO: Finance Division	CONCURRENCE <input checked="checked" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The purpose of this report is to recommend the expenditure of \$50,000.00 for Child Care Capital Grants and \$15,000.00 for Child Care Professional and Program Development Grants.

This report supports Council's Term Goal #2 Community Social Services:

To develop and implement an updated social services strategy that clearly articulates and communicates the City's roles, priorities and limitations with respect to social services issues and needs.

Findings of Fact

The City has two Child Care Reserve Funds:

- The Child Care Development Reserve Fund (Bylaw No. 6367), established in 1994 for capital expenses including providing grants to non-profit societies for capital purchases and improvements, such as equipment, furnishings, renovations and playground development; and
- The Child Care Operating Reserve Fund (Bylaw No. 8877), established in May 2012 to assist with non-capital expenses including grants to non-profit societies to support child care professional and program development within the City of Richmond.

As part of the 2014 Capital Budget process, Council approved the expenditure of \$50,000 from the Child Care Development Reserve to be used for child care capital grants. The 2014 funding was not spent and is still available to support the 2015 Capital grants. Last year's grants were paid out utilizing unspent 2013 approved expenditures. The reason for the accumulation of funds from previous years is that the grants were not offered in 2012. At that time, a new Child Care Operating Reserve was being established, facilitating establishment of an expanded grants program offering both capital and non-capital grants.

The Child Care Professional and Program Development Grants were not offered in 2014 due to insufficient funding available in the Child Care Operating Reserve. However, as of January 2015, developer contributions have accumulated and there is now \$14,742 on deposit. This will be sufficient to permit Council's consideration of transferring \$10,000 from the Child Care Operating Reserve as part of the 2015 Capital Budget. To supplement the budget, there is \$5,000 from unspent 2011 Surplus Appropriation funding already approved for these grants. The combination of these sources of funding will allow for a budget of \$15,000 in total for the 2015 Child Care Professional and Program Development Grants.

In October 2014, a call for applications was posted on the City Page and City Website. A notice about the grants availability was sent to the Richmond Child Care Resource and Referral Centre, and Vancouver Coastal Health Child Care Licensing to share with their child care operator contacts. The deadline for submissions was November 14, 2014. A total of eleven applications

were received of which nine were for Child Care Capital Grants, and two were for Child Care Professional and Program Development Grants.

Applicants to the 2015 Child Care Grants Program submitted their proposals utilizing the City's online web based grant application system.

Analysis

A Child Care Grants subcommittee was convened by the Child Care Development Advisory Committee (CCDAC) to review the applications and supporting materials. The subcommittee met on November 25, 2014 and discussed the grant applications from the following organizations:

<u>Child Care Capital Grants Applicants</u>	<u>Requested Amount</u>
Developmental Disabilities Association - Riverside Child Development Centre	\$13,493.00
Little Wings Day Care Centre Society - Little Wings Daycare	\$5,020.29
Sea Island Community Association - Burky's Preschool	\$6,290.00
Society of Richmond Children's Centres - Bowling Green Children's Centre	\$3,314.88
Society of Richmond Children's Centres - Terra Nova Children's Centre	\$7,980.00
Society of Richmond Children's Centres - West Cambie Children's Centre	\$1,480.25
Thompson Community Centre Association - Rompers Preschool	\$10,729.85
Thompson Community Centre Association - Terra Nova Nature School (Preschool)	\$78,250.00
West Richmond Community Centre Association - Gilmore Out of School Care	\$5,967.64
Total Requests	\$132,525.91

The proposed capital grant projects included requests for funding to assist with construction of an outbuilding, playground improvements, and the purchase of furnishings and equipment.

<u>Child Care Professional and Program Development Grant Applicants</u>	<u>Requested Amount</u>
Child Care Training and Professional Development Society of Richmond	\$12,500.00
Volunteer Richmond Information Services – Child Care Resource and Referral	\$10,000.00
Total Requests	\$22,500.00

The proposed Professional and Program Development grant applications focussed on providing training opportunities for Richmond's Early Childhood Educators.

On January 6, 2015, the Child Care Development Advisory Committee assessed the applications. The total amount requested, both for the Child Care Capital Grants and the Child Care Professional and Program Development Grants, exceeded the amount of grant funding available. Rather than recommend that some applicants receive their full request while others are declined, the Committee is recommending that all applicants receive a portion of their request (i.e. for a combined total allocation of \$65,000). Staff support the recommendations as proposed by CCDAC (Attachment 1).

Financial Impact

The 2015 Child Care Capital Grants budget is \$50,000 and the Child Care Professional and Program Development Grant budget is \$15,000. A total of \$50,000 in disbursements is recommended for the Capital Grants and \$15,000 for the Professional and Program Development Grants.

Conclusion

The Child Care Grants will assist with enhancing the provision of quality, affordable and accessible child care throughout Richmond. Staff recommends approval of the proposed CCDAC's proposed expenditure of \$50,000 for 2015 Child Care Capital Grants and \$15,000 for Child Care Professional and Program Development Grants.



Coralys Cuthbert
Child Care Coordinator
(604-204-8621)

CEC:cec

- Att. 1: 2015 Child Care Grants
2: 2015 Child Care Grant Summary Reports

2015 CHILD CARE GRANTS

Applicant	Program	Purpose	Request	Recommendation	Condition
Child Care Capital Grants					
Developmental Disabilities Association (Riverside Child Development Centre)	25 Licensed Child Care Spaces Group Care 30 Months – School age	For playground improvements to replace fibre wood chips with resilient, poured in place rubber playground paving	\$13,493.00	\$11,000.00	
Little Wings Day Care Centre Society	38 Licensed Child Care Spaces Group Care Under 36 Months & Group Care 30 Months to School Age	To purchase new play equipment	\$5,020.29	\$5,000.00	
Sea Island Community Association (Burky's Preschool)	30 Licensed Child Care Spaces Preschool	To purchase new play equipment and furnishings	\$6,290.00	\$3,000.00	
Society of Richmond Children's Centres (Bowling Green Children's Centre)	49 Licensed Child Care Spaces Group Care Under 36 Months & Group Care 30 Months to School Age	For playground improvement plus equipment and furnishings	\$3,314.88	\$3,000.00	
Society of Richmond Children's Centres (Terra Nova Children's Centre)	25 Licensed Child Care Spaces Group Care 30 Months to School Age	For playground improvements	\$7,980.00	\$4,000.00	
Society of Richmond Children's Centres (West Cambie Children's Centre)	62 Licensed Child Care Spaces Group Care Under 36 Months, Group Care 30 Months to School Age & Preschool	To purchase equipment and furnishings	\$1,480.25	\$1,000.00	For Preschool outdoor play equipment
The Thompson Community Centre Association (Rompers Preschool)	51 Licensed Child Care Spaces Preschool	Playground improvements	\$10,729.85	\$8,000.00	
The Thompson Community Centre Association (Terra Nova Nature School)	20 Licensed Child Care Spaces Preschool	For construction of an outbuilding and purchase of equipment and furnishings	\$78,250.00	\$10,000.00	To be used for the purchase of indoor and outdoor equipment and furnishings not toward

Applicant	Program	Purpose	Request	Recommendation	Condition
					building construction costs
West Richmond Community Centre Association (Gilmore Out of School Care)	63 Licensed Child Care Spaces School Age Care	To purchase new furnishings and equipment	\$5,967.64	\$5,000.00	
Total Requested/ Recommended			\$132,525.91	\$50,000.00	
Total Available				\$50,000.00	
Total Remaining				\$0.00	
Child Care Professional and Program Development Grants					
Child Care Training and Professional Development Society of Richmond	The Society identifies professional training needs and delivers professional development training to individuals and groups providing services to children and youth	To assist with operating costs associated with hosting the Circles of Caring Conference which provides training workshops for Early Childhood Educators	\$12,500.00	\$10,000.00	To be used to assist with presenter fees and venue rental
Volunteer Richmond Information Services Society	Child Care Resource and Referral Services (CCRR), providing training, resources and services for child care providers and parents	To deliver Safe Spaces (anti-bullying) training to Early Childhood Educators	\$10,000.00	\$5,000.00	To be used to assist with training costs and subsidies for child care providers to attend this training
Total Requested/ Recommended			\$22,500.00	\$15,000.00	
Total Available				\$15,000.00	
Total Remaining				\$0.00	
2015 Child Care Grants – Summary of Both Grants					
Total Requested/ Recommended			\$155,025.91	\$65,000.00	
Total Available				\$65,000.00	
Total Remaining				\$0.00	



**Program and Professional Development
Child Care Grants Program 2015**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Child Care Training and Professional Development Society of Richmond

Title: Enhancing the Quality of Child Care in Richmond Through Professional

Amount: \$12,500.00

Purpose:

1. The grant funds will be used to offset some of the operating cost associated with hosting the 2015 Circles of Caring conference; thereby making the cost affordable to potential Richmond delegates
2. In addition, the grant funds will be dedicated to identify, assess, deliver, and facilitate specific professional development to the childcare community

Service Delivery Benefits:

1. The Circles of Caring conference provides ongoing training and development that focuses on the social emotional well-being of children in the Richmond community
- Individuals will be encouraged to incorporate the knowledge and skills gained in the service they provide to children and families

Beneficiaries:

A wide cross section of individuals working in a variety of child care services in Richmond

Partners (if applicable):

The Richmond Childcare Training Committee that includes representation from service providers, Richmond library, Supported Child Development, Childcare Licensing, Speech and Language, Community Centres, CCRRP, and Delta Continuing Education ECE program

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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GRANT RECOMMENDATIONS

Program and Professional Development Assistance for 2015

Child Care Training and Professional Development Society of

Summary Page 2

Recommended

Amount: \$10,000.00

Recommendation:

To assist with operating costs associated with hosting the Circles of Caring conference which provides training workshops for Early Childhood Educators

Staff Comments/Conditions:

To be used to assist with presenter fees and venue rental

Society: Developmental Disabilities Association of Vancouver-Richmond**Title: Riverside Playground Re-Surfacing****Amount: \$13,493.00****Purpose: Playground**

Riverside CDC's current playground uses wood chips (fibar) as the safety surface for the play areas. This product receives constant abuse from the weather conditions and climate of Richmond. Maintenance and replacement must occur yearly to provide adequate depth and cushion to meet licensing regulations.

We are applying to remove the wood chips and replace the areas with poured in place rubber playground paving. This product is made from recycled tire granules and requires minimal maintenance. It can withstand extreme weather temperatures and ground movements. It is a non-slip surface that also repels ice build up. A 5 year warranty is also included in the attached quote.

Service Delivery Benefits:

This grant would increase Riverside's playground accessibility for those with mobility issues. The current wood chips are harder for walkers and wheelchairs to navigate, especially when wet and recently "fluffed" up. Switching to a surface that requires less maintenance would also free up operating budget funds that in recent years have been required to purchase more product to meet standards. These wood chips break down easily and reduce the depth needed for fall zones.

Beneficiaries:

The children and staff of Riverside CDC would benefit from this grant. Improved accessibility for unsteady or equipment assisted children due to the smoother surface of the paving as well as reduced maintenance time required of the teaching team which the current ground cover needs.

Partners (if applicable):**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Capital Assistance for 2015

Developmental Disabilities Association of Vancouver-Richmond

Summary Page 2

Year	Amount	Grant Program
2014	\$4201.00	Child Care Capital

GRANT RECOMMENDATIONS

Recommended
Amount: \$11,000.00

Recommendation: For playground improvements to replace fibar wood chips with resilient, poured in place rubber playground paving

Staff Comments/Conditions:

None

Society: Little Wings Day Care Centre Society**Title: Child Care Capital Grant****Amount: \$5,020.29****Purpose: Equipment**

The intent of this proposed grant is to improve the quality of equipment that is deteriorating and in need of replacement to continue to offer a safe and nurturing environment for our infants and toddlers.

Service Delivery Benefits:

By providing a warm, safe and pleasing environment to young children, we will be able to enhance the quality and delivery of our infant and toddler programs. We would like to replace aging and deteriorating furnishings to ensure the equipment is appealing to children so they will want to explore and experience their environment.

Beneficiaries:

Thirty-one infants and toddlers, aged 11 months to 3 years old will benefit from this grant by using the new furnishings and equipment. Eight infant and toddler educators will benefit from this grant by knowing they are providing safe and quality equipment for children to enhance their programs. Parents will benefit from this grant by knowing their children are using and exploring new equipment that is in good condition and meets Health Canada's safety regulations.

Partners (if applicable):**MOST RECENT PREVIOUS GRANT(S) (if applicable)**

Year	Amount	Grant Program
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GRANT RECOMMENDATIONS**Recommended****Amount: \$5,000.00****Recommendation:** To purchase new play equipment

Capital Assistance for 2015

Little Wings Day Care Centre Society

Summary Page 2

Staff Comments/Conditions:

None



**Capital Assistance Application for 2015
Childcare Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Sea Island Community Association

Title: Burky's Preschool Room Furniture Update Grant Application

Amount: \$6,290.00

Purpose: Furnishings

This grant will allow us to service the families attending Burky's preschool with quality products. Tables, chairs and rolling storage units would be a priority for the Hall, Followed by a chalk board, dramatic play furniture and califone listening centre.

Service Delivery Benefits:

The grant will allow us to be able to update the current furnishings/equipment. We currently serve the community of Burkeville with 11 families attending the preschool. This new equipment/furnishings will allow us to provide up to date educational material for the students at Burky's preschool

Beneficiaries:

Families wishing to access our preschool program will benefit from a newly equipped preschool room. Other programs for preschool aged children as well will benefit as the tables are adjustable and the shelving units can be used as additional storage space. The Burkeville preschool program has not been updated in over 25 years and the children will get the opportunity to benefit from the new equipment.

Partners (if applicable):

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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GRANT RECOMMENDATIONS

**Recommended
Amount:** \$3,000.00

Recommendation: To purchase new play equipment and furnishings

Staff Comments/Conditions:

Capital Assistance for 2015

Sea Island Community Association

Summary Page 2

None

Society: Society of Richmond Children's Centres

Title: Terra Nova Outdoor Improvements

Amount: \$7,980.00

Purpose: Playground

To revitalize and add play value and plantings to the Terra Nova Children's Centre playground.

Service Delivery Benefits:

This is one of the City's oldest centres and its outdoor play space has been slowly modified and improved over the last several years by the SRCC. As each area has been done, new fence, new play house, re-paving, new gravel pit etc. the areas have not been cohesive and tied together. The play structure cannot be altered but can be improved. The addition of green plantings will give a more natural feel to the yard. Paul Dirks has been engaged and has a vision for improvements that will give Terra Nova Children's Centre a play space that will upgrade some sections so they work better and more safely and will serve children well and update the space visually.

Beneficiaries:

The children, staff and families attending Terra Nova Children's Centre now and in the future will benefit as will the SRCC and the City by the good stewardship of a public asset.

Partners (if applicable):

The SRCC budgets annually to keep its facilities upgraded and in good repair. The SRCC has invested thousands of dollars on this play space and will continue to do so as required.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2013	\$5104.34	Child Care Capital
2014	\$9639.00	Child Care Capital

Capital Assistance for 2015

Society of Richmond Children's Centres

Summary Page 2

GRANT RECOMMENDATIONS

Recommended
Amount: \$4,000.00

Recommendation:

Staff Comments/Conditions:



**Capital Assistance Application for 2015
Childcare Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Society of Richmond Children's Centres

Title: Bowling Green Equipment

Amount: \$3,314.88

Purpose: Equipment

The purpose of this application is to renew and replace some equipment at Bowling Green Road Children's Centre and to provide a more cohesive "look" across all SRCC Centres

Service Delivery Benefits:

These funds will allow the SRCC to provide Bowling Green with updated equipment that is in line with the equipment in the newer centres. It will allow us to add Natural Pod elements to BGR thereby enhancing quality.

Infant and Toddler equipment is specialized and specific and often expensive. This grant will allow the Infant/Toddler program at Bowling Green to add new play value inside and outdoors.

A recent Licensing report highlighted outdoor equipment that was out dated and in need of replacement. All that equipment has been removed and the SRCC is committed to renewing the outdoor space at Bowling Green so it can be accessible and of high quality.

Beneficiaries:

All 63 children attending Bowling Green Road Infant/Toddler and 3-5 programs will benefit as well as the whole of the SRCC in making our environments more connected and of similar quality.

Partners (if applicable):

The SRCC has two fundraising initiatives 1) A Direct Drive program and 2) an annual Art Auction. These additional revenues are used to enhance quality in our programs. The SRCC budgets every year to continuously upgrade and replace equipment. Grants such as this allow us to do more than our limited funds allow.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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Capital Assistance for 2015

Society of Richmond Children's Centres

Summary Page 2

2013	\$5104.34	Child Care Capital
2014	\$9639.00	Child Care Capital

GRANT RECOMMENDATIONS

Recommended
Amount: \$3,000.00

Recommendation:

Staff Comments/Conditions:

Society: Society of Richmond Children's Centres

Title: West Cambie Equipment

Amount: \$1,480.25

Purpose: Equipment

This grant is primarily for equipment / furnishing / playground improvements for the new West Cambie preschool with one item of equipment for West Cambie Infant program.

Service Delivery Benefits:

West Cambie preschool opened in September of 2014 having been delayed due to the space being used to temporarily house Cook Road Children's Centre. The playground is a small, rubber surfaced, roof top space that cannot bear much load. It is in dire need of added play value for the children who attend 4 hours per day.

The preschool was not equipped when West Cambie opened and has had a limited start up budget due to other SRCC commitments so the light table would be a welcome additon to the discovery area.

The final item is for West Cambie Infants

Beneficiaries:

The 22 children in preschool as well as the 12 children in the Infant Program will benefit from the equipment in this grant.

Partners (if applicable):

The SRCC has two main fundraisers 1) A Direct Drive campaign and 2) An annual art auction. In addition the SRCC budgets each year to replace and renew equipment.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2013	\$5104.34	Child Care Capital
2014	\$9639.00	Child Care Capital

GRANT RECOMMENDATIONS

Recommended
Amount: \$1,000.00

Recommendation:

Staff Comments/Conditions:



**Capital Assistance Application for 2015
Childcare Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Thompson Community Association

Title: Nature Preschool Out Space

Amount: \$78,250.00

Purpose: Equipment

Currently, children at Terra Nova Nature School have no formal place to change from their outdoor wear to their indoor clothing as there is no cubby area available within the Cottage. As children are outdoors for long periods of time, their clothing is wet and muddy and often children need to remove their undergarments as well. This grant will help to build an outbuilding where children and staff can store their backpacks, keep their outdoor clothing and change into their dry clothes. The space will be sheltered, organized, and cozy with features such as an electric fireplace, ample hooks and bins, and communal bench seating. Furthermore, this easy to clean space will be designed for activities that support gardening and outdoor learning, with an adjoining wash produce wash-station; child-height troughs; a hand pump water cistern; composting station; and boot scrapers at the doors! A patio area to one side of the building will be home to a 'camp-fire' type circle of tree stumps where children will gather for singing and story-telling. Environmental sustainability will be supported by the use of rain-barrels, a grey-water system, and by welcoming plenty of natural light through windows and skylights.

Service Delivery Benefits:

The outbuilding is crucial for the success of Nature School, as the routine of changing from outdoor gear to indoor wear is a very prominent part of the program. In a well-designed space, children will be able to develop self-help and organizational skills in an experiential way. As well, in keeping with the core values of the school, environmental stewardship, gardening, and healthy eating habits will be supported and actively shared with the families.

Beneficiaries:

Capital Assistance for 2015

Thompson Community Association

Summary Page 2

Preschool families will benefit from the building on a daily basis throughout the year. Other programs, including parent and tot as well as many school age (ages 5-18) variety programs will also use the Outbuilding during their classes.

Partners (if applicable):

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$10040.00	Child Care Capital
2008	\$50000.00	Parks, Rec and Community Events
2010	\$0.00	Parks, Rec and Community Events

GRANT RECOMMENDATIONS

Recommended
Amount: \$10,000.00

Recommendation: For purchase of equipment and furnishings

Staff Comments/Conditions:

To be used for the purchase of indoor and outdoor equipment and furnishings and not toward building construction costs



**Capital Assistance Application for 2015
Childcare Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Thompson Community Association

Title: Rompers Preschool Playground Upgrades

Amount: \$10,729.85

Purpose: Playground

With the increase in capacity and possibility of a two year old program starting in September 2015, the grant would assist with a much needed upgrade to the playground equipment which is over 20 years old.

Service Delivery Benefits:

The grant funds will be utilized to purchase new outdoor equipment which would enhance gross motor development and exploration for children across all developmental abilities.

Beneficiaries:

The funds received from the grant will directly benefit the children (present and future) enrolled in the Rompers Preschool who utilize the outdoor play space.

Partners (if applicable):

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$10040.00	Child Care Capital
2008	\$50000.00	Parks, Rec and Community Events
2010	\$0.00	Parks, Rec and Community Events

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$8,000.00

Recommendation: For outdoor play equipment

Capital Assistance for 2015

Thompson Community Association

Summary Page 2

Staff Comments/Conditions:

None

Society: Volunteer Richmond Information Services Society
Title: Safe Spaces - Bullying Prevention Program
Amount: \$10,000.00
Purpose:

To provide child care providers with the strategies and tools that they need to teach young children pro-social and emotional vocabulary and skills identified as essential in preventing bullying behaviours.

Service Delivery Benefits:

Safe Spaces is an evidence-based, developmentally appropriate, holistic and integrated approach that is designed for educators to implement this program. 4 kits containing tools and props for teaching this approach will be produced and available through our RCCRRC lending library.

Beneficiaries:

This intensive program will be offered to Early Childhood Educators in pre-school, infant and toddler, and school age centres. Each series of 4 sessions will consist of two three-hour practical components and two full-day training sessions for a total of 20 hours of professional development. As the ages and stages of child development differ for each of age group, we will offer two training opportunities to 3 -5 programs, 1 for infant and toddler programs and one to school age programs for a total of 16 individual sessions.

Partners (if applicable):
MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2013	\$10000.00	Professional and Program Development
2006	\$0.00	Parks, Rec and Community Events
1998	\$0.00	Parks, Rec and Community Events

Program and Professional Development Assistance for 2015

Volunteer Richmond Information Services Society

Summary Page 2

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000.00

Recommendation: To deliver Safe Spaces (anti-bullying) training to Early Childhood Educators

Staff Comments/Conditions:

To be used to assist with training costs and subsidies for child care providers to attend this training



**Capital Assistance Application for 2015
Childcare Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: West Richmond Community Association

Title: Gilmore Out of School Care Capital Grant Proposal

Amount: \$5,967.64

Purpose: Furnishings

To reevaluate the needs of our childcare program, specifically dealing with the physical environment and our need for new furnishings.

Service Delivery Benefits:

By refurnishing our program space we can create a more welcoming environment. We can provide a more safe and modern space for children to explore and interact.

Beneficiaries:

First and foremost the children will benefit from the grant because of the two new areas we will create: a quiet reading area and a building (blocks) area. The staff will benefit from the program with the upgrade to our oven and dishwasher as well as the upgrade to our organized office space. Parents of the children in programs will benefit from the grant by seeing the tangible changes in their child's childcare facility.

Partners (if applicable):

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000.00

Recommendation: To purchase new furnishings and equipment

Staff Comments/Conditions:

None



To: General Purposes Committee
From: Cathryn Volkering Carlile
General Manager, Community Services
Re: **2015 Health, Social and Safety Grants**

Date: January 15, 2015
File: 03-1085-01/2015-Vol
01

Staff Recommendation

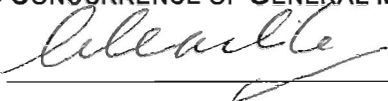

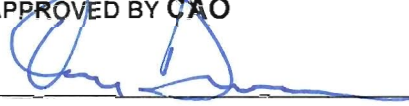
That, as per the report from the General Manager of Community Services, dated January 7, 2015:

1. Health, Social and Safety Services Grants be awarded for the recommended amounts, and cheques disbursed for a total of \$562,449;
2. The following applicants be approved for the first year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:
 - Canadian Mental Health Association, Richmond Branch
 - Chimo Community Services
 - Family Services of Greater Vancouver
 - Richmond Addiction Services Society
 - Richmond Family Place Society
 - Richmond Multicultural Community Services
 - Richmond Youth Service Agency
 - Volunteer Richmond Information Services Society
3. The following applicants be approved for the second year of a three-year funding cycle, based on Council approval of each subsequent year of funding, for:
 - Big Brothers of Greater Vancouver
 - Big Sisters of BC Lower Mainland
 - Turning Point Recovery Society
4. The following applicants be approved for the third year of a three-year funding cycle:
 - Chinese Mental Wellness Association of Canada
 - Heart of Richmond AIDS Society
 - Richmond Mental Health Consumer and Friends Society
 - Richmond Society for Community Living
 - Richmond Women's Resource Centre



Cathryn Volkering Carlile
General Manager, Community Services

Att. 2

REPORT CONCURRENCE		
ROUTED TO: Finance Division	CONCURRENCE <input checked="checked" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report supports Council's Term Goal #2 Community Social Services:

To develop and implement an updated social services strategy that clearly articulates and communicates the City's roles, priorities and limitations with respect to social services issues and needs.

This report provides information and recommendations pertaining to the 2015 Health, Social and Safety Grant Program.

Findings of Fact

2015 Health, Social and Safety Grant Budget

The 2015 Health, Social and Safety (HSS) Grant Budget is \$563,986, including a 1% Cost of Living increase over last year's budget, as per the City Grant Policy (3712).

Notice Given and Applications Received

Notices were placed on the City Page/City Notice Board in the Richmond Review and on the City website in October and November, 2014 advising the community that applications were being accepted for 2015 City Grant Programs until November 14, 2014. The notices also informed the community that a Web-based Application System was available to provide an integrated, user-friendly, efficient and effective on-line system for applicants. A link to the City website was provided for further information and to access the system. A Grant Application User Guide, HSS Program Guidelines and the Social Development Strategy were also posted on the City website and circulated to the RCSAC, as well as by request.

In the HSS category, a total of 35 applications were received for a total request of \$822,434. A table outlining requests and recommended 2015 allocations is provided in Attachment 1. Grant Application Summary Sheets, generated from applicant information provided in the web-based system are found in Attachment 2, as well as staff recommendations and comments.

As indicated in the HSS Grant Program guidelines, all proposals must demonstrate that primarily Richmond residents will be served to be considered eligible. While some applicants serve wider geographic areas (e.g., Family Services of Greater Vancouver; Canadian Mental Health Association, Vancouver-Burnaby Branch), all requests were to support operations and programs serving primarily Richmond residents.

Late Applications

One HSS application was received after the November 14, 2014 deadline, from the Arthritis Society, B.C. & Yukon Division, which had last received a grant two years ago. As the City Grant Policy indicates that no late applications are accepted, information regarding this application is not included in the Attachments.

New Applications

Three applications were received from organizations that had not previously applied for a City Grant: MS Society of Canada, Lower Mainland chapter; Muscular Dystrophy Canada; and the D.A.R.E. BC Society.

Application Review Process

A HSS Grant Review Committee, consisting of staff from the Community Services Department, reviewed the 2015 Health, Social & Safety applications. Recommended allocations were determined by the committee rather than individual reviewers.

Analysis

Health, Social & Safety Grant Application Information, 2013 – 2015

Numbers of applications, allocations (2013/2014) and recommendations (2015) are:

Previous HSS Applications, Allocations (2013/14) and Recommendations (2015)*			
	2013	2014	2015
Total number of applications	35	35	35
New applicants	3	3	3
Late applications	0	0	1
Grants denied (did not meet criteria)	1	2	3
Partial amount of request recommended	24	25	28
Full amount of request recommended	10	8	4
Minor request (\$5,000 or less)	11	11	14
Total amount requested	\$997,903	\$834,631	\$822,434
Total budget	\$547,453	\$558,402	\$563,986
Total HSS allocated	\$546,054	\$556,455	TBD**

*some categories overlap; numbers are not meant to be totalled

**subject to Council approval

Reasons for Partial or No Funding

Most applicants (80%) are recommended for partial rather than full funding. Principal reasons for partial funding are:

- the City supports, but is not a primary funder, of non-profit organizations, whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts, and;
- the total amount requested exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial or no funding include, but are not limited to:

- Programs previously funded by other levels of government
- Funding responsibility lies in other jurisdictions
- Other funding partners have not been sought
- Insufficient community benefit demonstrated
- Lack of partnerships
- Duplication of service
- Unaccounted surplus
- Fee-based (user pay) budget should be used
- City provides other forms of support to the organization
- Quality, including completeness, of the application

Minor/Major Grant Requests

In response to stakeholder requests to make application requirements less onerous for those seeking smaller grants, two streams of applications have been established; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. If applying for a minor grant, applicants are required to complete fewer sections of the application. The full application form is required for major grants or the first year of three-year funding cycle requests.

In the Health, Social & Safety category, 14 organizations applied for grants of \$5,000 or less:

- ALS Society of BC
- Boys & Girls Clubs of South Coast BC
- Canadian Red Cross Society
- Children of the Street Society
- Mennonite Brethren Church (previously applied as Richmond Bethel Church)
- Minoru Seniors Society
- Muscular Dystrophy Canada

- MS Society of Canada, Lower Mainland Chapter
- Pacific Post-Partum Support Society
- Richmond Amateur Radio Club
- Richmond Carefree Society
- Richmond Mental Health Consumer and Friends Society
- Richmond Poverty Response Committee
- Touchstone Family Association

Multi-Year Funding Request

As part of the City Grant Policy, adopted in 2011, applicants receiving City Grants for a minimum of the five most recent consecutive years, for the same purpose, have the option of applying for a maximum three-year funding cycle. Grants are thereby recommended, rather than assured, for three-year cycles. Council, therefore, reviews recommendations to fund each subsequent year of a cycle. In the first year of a cycle, the full application form is required. For the following two years, fewer questions must be completed.

The number of three-year cycles initiated each year has been staggered to balance yearly intake of full applications. As the first multi-year cycle, initiated for 2012 grants, has now been completed, several long-term grant recipients have applied to enter another multi-year cycle. Three additional applicants requested entering the cycle but did not qualify (Canadian Red Cross, Children of the Street Society and Minoru Seniors Society).

On-line Application System

In adopting the City Grant Policy in 2011, Council also requested that:

Staff explore the development of an information technology system whereby City Grant Program applications, including Attachments, may be submitted on-line.

The Web-based City Grant Application system was launched in September 2013 to receive on-line applications for 2014 City Grant Programs (Arts & Culture; Child Care; Health, Social & Safety; and Parks, Recreation & Community Events). Prior to launch, the system was tested by community groups that had previously received City Grants; response was positive, and several revisions were made based on user feedback.

The on-line grant system is still being refined, based on both applicant and administrator experience. Information Technology staff assisted applicants with web-based challenges that were encountered. Some processes presenting difficulties were corrected as they arose, while others will be rectified for the 2016 Grant Programs. For the 2015 Grant Programs, applicants were able to duplicate information from their 2014 application, then edit as required. This constituted a considerable time-saver for those applying for the same purpose. Also initiated for this cycle was the ability to submit previous grant use reports into the web-based system. Further refinements will be undertaken for the 2016 Programs.

Financial Impact

The 2015 Health, Social and Safety Grant Program budget is \$563,986. A total of \$562,449 is recommended for disbursement (Attachment 1).

Conclusion

The Health, Social and Safety Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. The Web-based Application System has resulted in considerable time savings for applicants, and will be refined further for the 2016 process. Staff recommend that 2015 Health, Social and Safety Grants be allocated as indicated (Attachment 1) for the benefit of Richmond residents.



Lesley Sherlock
Social Planner
(604-276-4220)

LS:ls

- Att. 1: 2015 Health, Social and Safety Grant Recommendation
2: 2015 Health, Social and Safety Grant Report Summaries

Health, Social and Safety Services - Recommended Grant Allocations - 2015						
APPLICANT NAME	2014 GRANT	2015 REQUEST	2015 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Amyotrophic Lateral Sclerosis Society of British Columbia	\$ 3,000	\$ 5,000	\$ 3,030	Single Year	To support the Equipment Loan Program for Richmond residents. Same funding level as last year plus CoL increase.	1
Big Brothers of Greater Vancouver	\$ 4,590	\$ 10,000	\$ 4,636	Multi-Year: Year 2	To support matches of Big and Little Brothers. Same funding level as last year plus CoL increase.	5
Big Sisters of BC Lower Mainland	\$ 4,590	\$ 8,000	\$ 4,636	Multi-Year: Year 2	To support matches of Big and Little Sisters. Same funding level as last year plus CoL increase.	8
Boys and Girls Clubs of South Coast BC	\$ 2,550	\$ 5,000	\$ 3,000	Single Year	To support afterschool program costs for high need and other families at Mitchell Elementary. Increased level due to need and benefit for community underserved by afterschool care.	11
Canadian Mental Health Association, Richmond Branch	\$ 34,000	\$ 44,000	\$ 34,340	Multi-Year: Year 1	To assist with the Meal Program and operating expenses, supporting those with serious and persistent mental illness. Same funding level as last year plus CoL increase.	14
Canadian Mental Health Association, Vancouver-Burnaby Branch	\$ 6,000	\$ 13,200	\$ 6,060	Single Year	To support staff costs of the Super Saturday Club for children of parents with serious and persistent mental illness or addictions. Same funding level as last year plus CoL increase.	17
Canadian Red Cross Society	\$ 4,000	\$ 4,500	\$ 4,040	Single Year	To support staffing costs for the technician/volunteer trainer at the Richmond equipment depot. Same level as last year plus CoL increase.	20
Children of the Street Society	\$ 1,000	\$ 5,000	\$ 1,010	Single Year	To support program expenses of sexual exploitation prevention workshops in Richmond schools. Same level as last year plus CoL increase.	23
Chimo Community Services	\$ 47,940	\$ 50,000	\$ 48,419	Multi-Year: Year 1	To support Chimo's crisis response services, community engagement, outreach and advocacy programs. Same level as last year plus CoL increase.	26
Chinese Mental Wellness Association of Canada	\$ 9,051	\$ 35,925	\$ 9,142	Multi-Year: Year 3	To support mental wellness social activities and referrals to other community services. Same level as last year plus CoL increase.	29
D.A.R.E. BC Society*	n/a	\$ 11,000	\$ -	N/A	No grant recommended as the program is operating in significant deficit, and other Richmond funders not confirmed. Primarily City funding has been sought.	31
Family Services of Greater Vancouver	\$ 46,600	\$ 52,000	\$ 47,066	Multi-year: Year 1	To support the Counselling, Support and Therapeutic Education program, available to all residents on a sliding fee scale. Same level as last year plus CoL increase.	34
Heart of Richmond AIDS Society	\$ 10,404	\$ 12,000	\$ 10,508	Multi-year: Year 3	To support programs for those with HIV/AIDS and families, as well as education/prevention services. Same level as last year plus CoL increase.	37

Health, Social and Safety Services - Recommended Grant Allocations - 2015

APPLICANT NAME	2014 GRANT	2015 REQUEST	2015 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Mennonite Brethren Church of British Columbia	\$ 2,550	\$ 5,000	\$ 2,576	Single Year	To assist with supplies for free Food for Life community meal. Same level as last year plus CoL increase.	39
Minoru Seniors Society	\$ 3,500	\$ 4,964	\$ 3,535	Single Year	To support program costs of the Intergenerational Greenhouse Social Project. Same level as last year plus CoL increase.	42
MS Society of Canada, Lower Mainland Chapter*	n/a	\$ 2,000	\$ -	n/a	No grant recommended as activities duplicate those offered by the Richmond Centre for Disability, and partnership with RCD is not confirmed.	45
Multicultural Helping House Society	\$ 8,323	\$ 48,855	\$ 8,406	Single Year	To support the Health & Wellness Program for seniors and live-in caregivers. Same level as last year plus CoL increase.	48
Muscular Dystrophy Canada*	n/a	\$ 5,000	\$ -	Single Year	No grant recommended as request is to fund mobility grants to individuals, and grants are not an eligible use under Program Guidelines.	51
Pacific Post Partum Support Society	\$ 1,500	\$ 4,800	\$ 1,515	Single Year	To assist with childminding to enable those with post partum depression to access support services. Same level as last year plus CoL increase.	55
Parish of St. Alban's (Richmond)	\$ 10,000	\$ 36,210	\$ 12,500	Single Year	To support the Extreme Weather Shelter, Drop-in Centre, Community Meal and Shower Program. Increased level due to increased demand plus addition of shower program.	58
Richmond Addiction Services Society	\$ 202,345	\$ 218,000	\$ 204,368	Multi-Year: Year 1	To prevent the impact and consequences of substance use/misuse, gambling and other addictive behaviours. Same level as last year plus CoL increase.	61
Richmond Amateur Radio Club	\$ 1,530	\$ 2,200	\$ 1,545	Single Year	To assist with equipment repair and replacement, as well as volunteer expenses. Same level as last year plus CoL increase.	64
Richmond Carefree Society	\$ 5,000	\$ 5,000	\$ 5,000	Single Year	To support a twice-weekly playgroup for local families with special needs children. Same level as last year for the full amount requested.	67
Richmond Family Place Society	\$ 24,480	\$ 30,000	\$ 24,725	Multi-Year: Year 1	For preventative services and support programs for families with children birth to 12 years. Same level as last year plus CoL increase.	70
Richmond Food Bank Society (for Richmond Poverty Response Committee)	\$ 5,000	\$ 5,000	\$ 5,000	Single Year	To raise awareness about the cause and impact of poverty and support the Rental Connect Program transition to Chimo. Same level as last year for the full amount requested.	73
Richmond Food Security Society	\$ 5,000	\$ 15,000	\$ 5,050	Single Year	Operating assistance for workshops and programs targeting at-risk youth, seniors, low-income, etc. Same level as last year plus CoL increase.	77
Richmond Hospice Association	\$ 7,140	\$ 20,000	\$ 7,211	Single Year	Operating assistance for palliative support programs. Same level as last year plus CoL increase.	80

Health, Social and Safety Services - Recommended Grant Allocations - 2015

APPLICANT NAME	2014 GRANT	2015 REQUEST	2015 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT 2 PG
Richmond Mental Health Consumer and Friends Society	\$ 3,641	\$ 5,000	\$ 3,677	Multi-Year: Year 3	Operating assistance to provide supported employment to mental health consumers. Same level as last year plus CoL increase.	83
Richmond Multicultural Community Services	\$ 10,404	\$ 15,000	\$ 10,508	Multi-Year: Year 1	Operating assistance to support immigrant, refugee and welcoming community programs. Same level as last year plus CoL increase.	85
Richmond Society for Community Living	\$ 14,280	\$ 14,280	\$ 14,280	Multi-Year: Year 3	To support the Family Resource Program supporting families of those with developmental disabilities. Same level as last year, for the full amount requested.	88
Richmond Women's Resource Centre	\$ 15,606	\$ 54,000	\$ 15,762	Multi-Year: Year 3	To support women's programs and services including skills training and support groups. Same level as last year plus CoL increase.	90
Richmond Youth Service Agency	\$ 12,500	\$ 15,000	\$ 12,625	Multi-Year: Year 1	To support the Richmond Youth Centre Activities Youth Worker position. Same level as last year plus CoL increase.	92
Touchstone Family Association	\$ 4,000	\$ 4,000	\$ 4,000	Single Year	To support the Street Smarts Program addressing gang violence amongst youth. Same level as last year for the full amount requested.	95
Turning Point Recovery Society	\$ 5,865	\$ 12,500	\$ 5,924	Multi-Year: Year 2	To support the Domestic Violence Substance Abuse Program offered to residents of Richmond Turning Point facilities. Same level as last year plus CoL increase.	98
Volunteer Richmond Information Services Society	\$ 37,975	\$ 45,000	\$ 38,355	Multi-Year: Year 1	Operating assistance for volunteer, charitable and information programs. Same level as last year plus CoL increase.	101
Totals	\$ 554,364	\$ 822,434	\$ 562,449			
Total Available		\$ 563,986	\$ 563,986			
Remaining		-\$ 258,448	\$ 1,537			

* New Applicant



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Amyotrophic Lateral Sclerosis Society of British Columbia

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Equipment Loan Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable): January 1, 2014 **End Date (if applicable):** December 31, 2014

Number To Be Served: 300 ALS patients and their families

Richmond Residents: 15 patients and their families

Grant Request Summary:

Given the City of Richmond history of support for health care programs in the community, especially for capital projects, I ask you to please consider supporting the ALS Society of BC's Equipment Loan Program (ELP) with a grant in the amount of \$5,000.

ALS is a costly disease in its later stages, demanding both extensive nursing care and expensive equipment. The average equipment cost per patient is \$140,000. As the affected families cope with the prospect of advancing disability and death, it consumes their emotional and financial reserves. On the broader scene, the health-care system has been pushed to the limit and usually unable to cover the costs of care.

The ELP supports ALS patients by providing the required equipment at any stage of their disease. We provide crucial mobility items such as walkers, scooters manual and power tilt wheelchairs, and communications devices to give back a voice taken by ALS. All of the equipment is provided at no cost.

The Society has committed to delivering the equipment within 48 hours upon receipt of prescription from a healthcare professional. The ALS Society of BC ensures that equipment inventory is complete and accurate so that equipment requested is provided on time. The life years after diagnosis, thus it is important to provide this expectancy of an ALS patient is between two to five equipment as soon as possible.

The support of the City of Richmond to ELP will help the Society provide patients' mobility and ability to communicate while allowing patients and their families to have the best quality of life possible while dealing with ALS. This support helps remove some of the financial burden that ALS families face, and gives them the opportunity to allocate their finances towards other aspects of ALS care giving. The \$5,000 grant will be used to purchase one electric patient floor lift at \$4,000 and a Roho Section for \$1,000.

Richmond Services Received by Your Organization:

Every month of June, the ALS Society of BC organizes the Richmond Walk for ALS at Gary Point Park in Steveston, Richmond. This walk is the biggest Walk for ALS in British Columbia. The Walk for ALS in Richmond raises an annual revenue of \$100,000 for patient services and research.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,820,698.00	1,782,325.00
Total Expenses:	1,720,297.00	1,674,221.00
Annual Surplus or (Deficit):	100,401.00	108,104.00
Accumulated Surplus or (Deficit):	2,014,026.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

In 2013, the Society had a cash annual surplus of 100,401. The expenses however, did not include the 132,439 worth of equipment purchased in 2013 as the items were capitalized.

Current Year:

For 2014 Budget, the Society has forecasted a revenue surplus of over 100,000. The Society aims to allocate the surplus funds to ALS research. It is the goal of the Society to double revenue by 2017 so that 50% of the revenue raised will go to ALS research.

Explanation for Accumulated Surplus or (Deficit):

The accumulated surplus of 2,014,026 represents the Society's endowed and reserve funds. The endowed funds are externally restricted donations received by the Society where the endowed principal is invested. The investment income generated from these endowed funds remains in the fund. A spending rule is applied to calculate payouts to be used in accordance with the various purpose established by the donors. The Society ensures that all funds received with a restricted purpose are expended for the purpose of supporting the Society's activities in the event of a cash flow decline.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$3,000.00	Health, Social & Safety
2013	\$0.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$4,400.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$4,400.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	BC Gaming Grant Application	Amount	\$100,000.00
Funder 2 Name	Maple Ridge Community Foundation	Amount	1000.00
Funder 3 Name	Nanaimo Community Foundation	Amount	10000.00

Amount Your Society will Provide: **\$250,000.00**

Total Proposed Budget: **\$563,000.00**

GRANT RECOMMENDATIONS

Recommended Amount: \$3,030

Recommendation: To support the Equipment Loan Program for Richmond residents. Same funding level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Big Brothers of Greater Vancouver

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$10,000

Proposal Title: 2015 Big Brothers of Greater Vancouver Proposal

Number Served: Richmond Residents:

Grant Request Summary:

This year, Big Brothers of Greater Vancouver (BBGV) will continue delivering our traditional Big Brothers Mentoring Program (aka Community Program) and our Teen Mentoring Program in the City of Richmond.

The demand for our Community Program continues to grow and your support is needed. This program matches responsible and caring adult male volunteer mentors one-to-one with at-risk boys (age 7-14) who lack a positive male role model. Our Community Program waitlist has grown to 16 children waiting to be matched with a Big Brother. Our wait time has increased from 1 year to 1.5/2 years in Richmond due to growing community need. For the first time, we need to put families interested in enrolling their children on hold as our waitlist has grown so large.

BBGV will continue our strong partnerships with Richmond secondary and elementary schools to deliver the Teen Mentoring Program, where a Teen "Buddy" mentors a younger child in a one-on-one friendship.

The community benefits of our programs are well documented. A recent Big Brothers Big Sisters Canada study showed that mentoring allows children to develop higher levels of self-confidence, have more positive attitudes toward school, and improve their relationships with adults. Our programs also serve the volunteer mentors, the children's families, and the community at large. A recent Boston Consulting Group study found that every \$1 invested in our mentoring programs generates an average of \$18 in social return. Mentored children earn on average more than non-mentored children in their adult working lives, are more likely to participate in philanthropy and volunteer, have better life skills and higher levels of well-being. Volunteer mentors feel immense personal reward, increase in self-esteem, and experience more productivity at work. Children's families also benefit from better dynamic resulting from improvements in children's

behavior and attitude. These empowering processes bring the entire community closer.

Changes that will impact grant use:

N/A; No changes that will impact grant use.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,013,940.00	2,210,300.00
Total Expenses:	2,013,052.00	2,209,000.00
Annual Surplus or (Deficit):	888.00	1,300.00
Accumulated Surplus or (Deficit):	97,641.00	98,941.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

N/A

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

Less than one month of expenses.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$4,590	Health, Social & Safety
2013	\$4,500	Health, Social & Safety
2012	\$4,500	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$4,636

Recommendation:

To support matches of Big and Little Brothers. Same funding level as last year plus CoL increase. Recommending Year 2 of multi-year funding cycle.

Staff Comments /

Conditions:

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Big Sisters of BC Lower Mainland

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$8,000

Proposal Title: Big Sisters Mentoring Programs in the City of Richmond

Number Served: Richmond Residents:

Grant Request Summary:

Big Sister Mentoring Program: matches girls (ages 7-17) with a volunteer Big Sister in a one-to-one mentoring relationship. Each match meets once a week for 2 to 4 hours for a minimum of one year. We request a minimum one year commitment from our matches; our average match length is 2.5 years which demonstrates the importance of this relationship for not only the Little Sister, but the Big Sister as well. The Big Sisters Mentoring Program is one of Big Sisters' core programs and as such is an ongoing program. From January - September 2013 we have served 12 girls from the City of Richmond in the Big Sisters Mentoring Program.

Big Sister Mentoring Program Timeline

January 2014 ~ December 2014

- To market the Big Sister program for the purpose of recruiting Big Sister volunteers, with particular attention to culturally diverse groups.
- To screen and assess potential Big Sister volunteers to determine if they are appropriate for the program.
- To train and provide counseling, resources and workshops to Big Sister volunteers to enable them to be effective mentors.
- To assess Little Sisters and their families to determine specific needs in order to match with an appropriate mentor.
- To provide Child Safety training to volunteers, Little Sisters and their parents/guardians
- To make, maintain and monitor each match to ensure child safety and that matches reach, at minimum, their initial commitment.
- To provide counseling and support to each Big Sister match (volunteer, Little Sister,

parent/guardian) to ensure successful, healthy relationships.

- To provide fun, educational, multicultural, and community-orientated group activities to enrich the mentoring relationships of our Big and Little Sisters.

Key Program Objectives:

- Increasing self-esteem
- Increasing confidence
- Encouraging positive and healthy behavior
- Encouraging girls to reach their full potential
- Facilitate girls to effectively communicate their feelings
- Improving well-being
- To provide a

Changes that will impact grant use:

From January to September 2014 we have served 18 girls in our Big Sisters Mentoring Program and 8 girls in our Study Buddy Program from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,251,877.00	1,544,975.00
Total Expenses:	1,270,642.00	1,544,975.00
Annual Surplus or (Deficit):	(18,765.00)	0.00
Accumulated Surplus or (Deficit):	219,519.00	219,519.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Salaries increased due to the addition of a new fundraising and donor database support person in August and a new counseling position in September.

Current Year:

Note that totals provided above for 2014 are budgeted, not actuals, as the year is not complete yet. We're expecting a deficit in 2014 due to shortfalls of approximately 100,000 in our fundraising events revenues (in particular, reduced corporate donations). One of our United Way grants was significantly reduced for the July 2014-June 2015 funding year. We expected to hire new fundraising staff early in the year to increase revenues, but they were not hired until September/October.

Explanation for Accumulated Surplus or (Deficit):

Over the years we have accumulated surpluses from a variety of revenue sources, such as fundraising events and individual and corporate donations.

In some years we receive more generous donations and have more successful fundraising events due to various economic and environmental factors.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$4,590	Health, Social & Safety
2013	\$4,500	Health, Social & Safety
2012	\$4,500	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended Amount: \$4,636

Recommendation: To support matches of Big and Little Sisters. Same funding as last year plus CoL increase. Recommending Year 2 of multi-year funding cycle

Staff Comments / Conditions: None



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Boys and Girls Clubs of South Coast BC
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Boys and Girls Club Services at Mitchell Elementary
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 100
Richmond Residents: 100

Grant Request Summary:

We are seeking support from the City of Richmond to support the after-school program offered by Boys and Girls Clubs at Mitchell Elementary School in East Richmond. Programs are currently offered after school 4 days per week for students aged 6 through 12, and a preteen evening program will again be offered once a week starting in January 2015. The Club provides a safe, accessible place for children after school, and offers supervised social and recreational programs that enhance participants' physical, educational, character, and skill development. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts and crafts, leadership programs, and sports and physical activities that promote active lifestyles. At BGC, no one is ever turned away due to an inability to pay, ensuring that all children and families can access our programs.

Club members benefit, as they are supported to become engaged in positive, constructive activity during their out-of-school time. The parents and/or caregivers of the participants benefit from accessing affordable, high quality after-school programming for their children. In the long term, the neighbourhood will be safer and healthier as a result of the positive impacts the Club programs have on community members.

Richmond Services Received by Your Organization:

We received a \$2,550 City Grant in 2014, but receive no other services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	9,912,396.00	9,983,188.00

Health, Social & Safety 2015
Boys and Girls Clubs of South Coast BC

\$5,000 or Less Single Year
Summary Page 2

Total Expenses:	10,101,017.00	10,132,255.00
Annual Surplus or (Deficit):	(188,621.00)	(149,067.00)
Accumulated Surplus or (Deficit):	1,942,051.00	1,792,984.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Actual operations resulted in a surplus. The deficit only arose when non-cash items (e.g., amortization of property and equipment) were taken into account.

Current Year:

Operations are again anticipated to result in a surplus, with a deficit forecast when non-cash items are taken into account.

Explanation for Accumulated Surplus or (Deficit):

Sound fiscal management for over 75 years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$2,550.00	Health, Social & Safety
2013	\$2,500.00	Health, Social & Safety
2012	\$2,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$67,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$6,900.00
Utilities and Telephone	\$600.00
Supplies	\$500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$4,000.00
Local Travel	\$1,200.00
Other	\$9,300.00

Insurance - \$1,700;

Staff Training - \$100;

\$5,000 or Less Single Year
Summary Page 3

GRANT RECOMMENDATIONS

Recommendation:	To support afterschool program costs for high need and other families at Mitchell Elementary. Increased level due to need and benefit for community underserved by afterschool care.
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None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Canadian Mental Health Association, Richmond Branch

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$44,000

Proposal Title: Pathways Clubhouse

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 390

Richmond Residents: 380

Grant Request Summary:

The grant will be used to subsidize our Meal Program, rent costs, and operating costs.

Pathways Clubhouse is an evidence based, community rehabilitation program for people recovering from a mental illness, and we are open every day of the year. We provide a day program, housing, employment, volunteer, social, community support, physical wellness and public education services.

The majority of our members are living on disability benefits, and having a nutritional meal is essential to assist with their mental and physical wellness. The grant would support subsidizing meal costs with last year having over 16,000 meals served.

We have been at our present location for 12 years, are close to public transit, which the majority of our members use. This past year our rent increased by \$10,000.

Richmond Services Received by Your Organization:

Permissive tax exemption - \$6,510 - Housing Complex

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,668,702.00	2,691,865.00

Health, Social & Safety 2015**Over \$5000****Multi Year - Year 1****Canadian Mental Health Association, Richmond Branch****Summary Page 2**

Total Expenses:	2,677,402.00	2,708,389.00
Annual Surplus or (Deficit):	(8,700.00)	(16,524.00)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):**Last Complete Year:**

BC Housing adjusted the prior year's financial operations - 34,449.

Current Year:

Amortization this fiscal year is 16,524.00.

Explanation for Accumulated Surplus or (Deficit):

-

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$34,000	Health, Social & Safety
2013	\$34,000	Health, Social & Safety
2012	\$34,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$20,000.00
Utilities and Telephone	\$2,000.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$22,000.00

Subsidize Meal Program

TOTAL	<u>\$44,000.00</u>
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Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Green Shield	\$5,000
Funder 2 Name	Vancouver Coast Health - Richmond	\$161,456

\$9,148

Amount Your Society will Provide:

\$42,000.00

Total Proposed Budget:

\$261,604.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$34,340

Recommendation:

To assist with the Meal Program and operating expenses, supporting those with serious and persistent mental illness. Same funding level as last year plus CoL increase. Recommending Year 1 of multi-year funding cycle.

Staff Comments / Conditions:

None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Canadian Mental Health Association, Vancouver-

Grant Type: Over \$5000 Single Year

Grant Request: \$13,200

Proposal Title: Super Saturday Club Kids Program-serving families in Richmond

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 36

Richmond Residents: 36

Grant Request Summary:

Our grant request is for partial funding for one of the three groups of the Super Saturday Club Kids Program we serve in Richmond. It is part of the Child and Youth Program of the Canadian Mental Health Association. Super Saturday Club supports 36 kids of parents with serious and persistent mental illness or addiction problems. This is a long-term, recreation-based program. They are all residents of Richmond, ages 8-14. The majority of the kids are from immigrant families with very low income.

There are absolutely no barriers and no cost for the children to participate in the Super Saturday Club Kids Program. Once a month, the program provides the kids with a full day of activities (such as: Splash Down Park, Horseback Riding, PNE Playland, Indoor Trampoline Park, Movies, Snowboarding at Cypress). These group activities enable them to have fun, to participate in sports and special events, to build social skills and to establish strong friendships with other kids in the program who have similar situations in their home life.

While the kids are on their activities, it provides parents with respite time to attend to their own self-care and to relax knowing that their kids are well cared for.

Children of parents with mental illness often miss out on many opportunities and they have many challenges. They are also at higher risk of developing mental illness or other emotional problems; the situation is more serious for the families with limited financial resources. Super Saturday Club Kids Program is a preventive approach that focuses on early intervention that builds resilience in children and it supports both the kids and their parents.

Our program creates positive childhood experiences that will serve as a protective factor from developing mental illness in adult years. Our up-stream prevention strategy in treating mental health related illness is proven to be effective that saves health dollars.

Given that the program reduces the risk of these vulnerable kids in developing mental health issues, thus enable them to have a better chance to reach their potential.

Richmond Services Received by Your Organization:

The Super Saturday Club Kids program serving Richmond does not receive any services from the City of Richmond at this time. However, City of Richmond supports the Canadian Mental Health annual bike ride by offering pre-event preparation support, staff offers recommendations in route designs and road safety.

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	3,309,195.00	3,499,852.00
Total Expenses:	3,276,043.00	3,499,852.00
Annual Surplus or (Deficit):	33,152.00	0.00
Accumulated Surplus or (Deficit):	303,148.00	303,148.00

Explanation for Annual Surplus or (Deficit):
Last Complete Year:

33,152.00 annual surplus was due to previously deferred revenue which has been allotted to Canadian Mental Health Association, Vancouver-Burnaby Branch.

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus is reserved for contract cancellation contingencies and capital purchases.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$6,000	Health, Social & Safety
2013	\$5,000	Health, Social & Safety
2012	\$4,200	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$7,200.00
Consultant Services	\$0.00

Health, Social & Safety 2015**Over \$5000****Single Year****Canadian Mental Health Association, Vancouver-Burnaby Branch****Summary Page 3**

Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,000.00
Other	\$4,000.00

Local travel is for our van for picking up the kids from their home and return to their home. It is also for the activity outings. Other is for event admissions, meals and supplies.

TOTAL \$13,200.00**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name	CKNW Orphans Funds	\$900
Funder 2 Name	Canadian Mental Health Association Fundraising	\$5,800
Funder 3 Name		

Amount Your Society will Provide: \$5,800.00**Total Proposed Budget: \$19,900.00****GRANT RECOMMENDATIONS**

**Recommended
Amount:** \$6,060

Recommendation: To support staff costs of the Super Saturday Club for children of parents with serious and persistent mental illness or addictions. Same funding level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None

Society: Canadian Red Cross Society
Grant Type: \$5,000 or Less Multi Year - Year 1
Grant Request: \$4,500
Proposal Title: Keeping Richmond Seniors Safe in Their Homes and Communities
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 2655
Richmond Residents: 1784
Grant Request Summary:

The Canadian Red Cross is seeking \$4500.00 towards the staffing cost of a part time Equipment Technician working at the Richmond Health Equipment Loan Program (HELP) Depot. The Depot provides free, by-donation loans of vital medical equipment to community members recovering from injury or illness, transitioning to a permanent dependency on a mobility device, or receiving palliative care in the home. While equipment may be borrowed by anyone referred by a health care professional, approximately 70% of HELP clients are seniors, many recovering from hip or knee surgeries. HELP data shows that roughly 42% of HELP clients are low income (making less than \$20,000) - without the service, many clients could not access this equipment. At its core, HELP is about fall prevention: statistics show that 1/3 of seniors fall once or more each year. And a senior is never more vulnerable than the period immediately after they are disabled as they struggle to adjust to a world built for the able-bodied.

With a rapidly growing senior demographic, the need for medical equipment loans is rising dramatically. In the last year alone, clients of the Richmond Depot have risen by 14%, equipment loans by 8%. The three most borrowed items in Richmond are two-wheeled walkers (19%), raised toilet seats (14%) and wheelchairs (11%).

Working from a brand new 11,000 sq. ft equipment reprocessing facility that opened in June 2014, the Technician will work alongside a team of 51 volunteers to clean and repair returned equipment, guaranteeing the highest standards of hygiene and safety. With the number of Richmond seniors set to double by 2036, the Red Cross is ramping up operations to ensure every vulnerable community member has immediate access to the medical equipment they need. Nothing can better protect Richmond seniors than

providing them with specialized equipment designed to keep them safe and comfortable as they recover.

Richmond Services Received by Your Organization:

Re: the Number To Be Served

The numbers above represent 13/14 service stats + 5%. As Client Numbers increased by 14% in the last year alone, this is a conservative estimate. Due to the location of the Richmond HELP Depot, 32% of HELP clients resided outside of the City, the majority from Delta and Vancouver. However, it is also important to note that the Red Cross' broad service mandate to serve anyone and everyone in need works both ways. Last year, 215 injured or ill Richmond residents borrowed equipment at 11 of the 12 HELP Depots in the Lower Mainland. Traveling Richmonders also borrowed equipment as far east as Nanaimo, as far west as Kamloops and as far north as Prince George.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,306,802.00	2,130,000.00
Total Expenses:	2,306,802.00	2,130,000.00
Annual Surplus or (Deficit):	0.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

N/A

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$4,000	Health, Social & Safety
2013	\$4,400	Health, Social & Safety
2012	\$8,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$4,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

TOTAL **\$4,500.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$4,500.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$4,040

Recommendation: To support staffing costs for the technician/volunteer trainer at the Richmond equipment depot. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None

Society: Children of the Street Society

Grant Type: \$5,000 or Less Multi Year - Year 1

Grant Request: \$5,000

Proposal Title: Taking Care of Ourselves, Taking Care of Others (TCO²)

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 25000

Richmond Residents: 750

Grant Request Summary:

TCO² stands for Taking Care of Ourselves, Taking Care of Others and is a unique workshop designed to prevent the sexual exploitation of children and youth by empowering them with knowledge and tools to keep themselves and their peers safe. Using monologues, skits, and role-plays, a group of two young-adult Workshop Facilitators (one male, one female) engage youth participants in a meaningful and interactive examination of what sexual exploitation is, who is involved, and how to prevent it from happening. The workshop is highly customized in size, material, and length to meet the needs of each group and address the specific issues affecting each community. Topics covered include: recruitment tactics, warning signs of exploitation, human trafficking, violence and drugs in the sex trade, exploitation over the Internet, non-commercial forms of exploitation, males in the sex trade, barriers to exiting the sex trade, community resources, and how to get help. TCO² is presented free of charge to children and youth ages 10-18 (grades 5-12) throughout the province with the bulk of workshops are facilitated in the Lower Mainland, including Richmond. We facilitate to such an age group because research has shown that 13 is the average age that children reported their first experience of being sexually exploited through the sex trade. The workshop acts as a springboard of discussion among young people, with their peers, siblings and families, and teaches young people to take care of themselves and others. Since school staff (teachers, principals, youth workers, etc.) also benefit from TCO² through simply being present in the classrooms while we're presenting, it is not uncommon for educators to continue the dialogue about the issue of sexual exploitation with their students following a workshop. The knowledge, resources and referrals provided in our workshops and through our support give the community tangible tools to deal with sexual exploitation.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Health, Social & Safety 2015
Children of the Street Society

\$5,000 or Less Multi Year - Year 1
Summary Page 2

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	496,721.00	534,050.00
Total Expenses:	502,828.00	534,050.00
Annual Surplus or (Deficit):	6,107.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The accounts of Children of the Street Society are maintained on an accrual basis. The deficit results from the timing of funding coming in after the last day of our fiscal year.

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$1,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$210,500.00
Consultant Services	\$1,350.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$13,750.00
Utilities and Telephone	\$4,750.00
Supplies	\$5,000.00
Equipment	\$4,000.00
Photocopying	\$3,250.00
Program Materials	\$0.00
Local Travel	\$3,000.00
Other	\$37,400.00

Special Events (\$2,000) Honorarium (\$1,700)
 Training/Professional Development (\$1,000)
 Promotions & Printing (\$1,500) Automobile for 2
 vehicles (\$2,200) Postage & Courier (\$700)
 Insurance (\$8,150) Overhead Recovery Costs
 (\$20,150)

TOTAL \$283,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	PLEA Community Services Society of BC	\$70,000
Funder 2 Name	The SpencerCreo Foundation	\$50,000
Funder 3 Name	Ministry of Justice	\$42,500

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$283,000.00

GRANT RECOMMENDATIONS

Recommended
Amount: \$1,010

Recommendation: To support program expenses of sexual exploitation prevention workshops in Richmond schools. Same level as last year plus CoL increase.

Staff Comments /
Conditions:

None

Society: Chimo Community Services

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$50,000

Proposal Title: 2015 Health, Social and Safety Grant

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 17000

Richmond Residents: 13000

Grant Request Summary:

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. Last year, these services supported over 17,000 people.

Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges.

Our Community Engagement program offers eight educational workshops for Richmond Secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

Richmond Services Received by Your Organization:

Use of city-owned lot for social housing (60 year no cost lease for Nova Transition House property), partial tax relief for Nova House property.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,075,219.00	1,541,348.00
Total Expenses:	2,010,459.00	1,580,162.00
Annual Surplus or (Deficit):	46,861.00	(38,814.00)

Health, Social & Safety 2015
Chimo Community Services

Over \$5000 Multi Year - Year 1
Summary Page 2

Accumulated Surplus or (Deficit): 35,425.00 0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Unable to hire a staff member for Fundraising/Marketing, as budgeted for 2013-2014.

Current Year:

The deficit for the current year is due to the loss of a contract that helped to cover expenses in some programs.

Explanation for Accumulated Surplus or (Deficit):

Loss of contract.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$47,940	Health, Social & Safety
2013	\$47,000	Health, Social & Safety
2012	\$47,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$31,640.00
Consultant Services	\$2,500.00
Volunteer Support (e.g. expenses, recognition)	\$2,150.00
Office Rent or Mortgage	\$3,750.00
Utilities and Telephone	\$785.00
Supplies	\$970.00
Equipment	\$545.00
Photocopying	\$390.00
Program Materials	\$840.00
Local Travel	\$120.00
Other	\$6,310.00

Administration costs

TOTAL \$50,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancouver Coastal Health	\$131,261
Funder 2 Name	Ministry of Justice	\$98,163
Funder 3 Name	BC Community Gaming Grant	\$75,000

Amount Your Society will Provide:

\$0.00

Total Proposed Budget:

\$509,308.00

GRANT RECOMMENDATIONS

Recommended

Amount:

\$48,419

Recommendation:

To support Chimo's crisis response services, community engagement, outreach and advocacy programs. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Chinese Mental Wellness Association of Canada

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$35,925

Proposal Title: 2015 Promotion of Community Mental Wellness

Number Served: Richmond Residents:

Grant Request Summary:

Maintain funding toward support activities that promote psycho-social recovery and health promotion services. Monthly mental health education presentations, karaoke, dancing, tea groups, support groups, field trips, festival events, outreach support. English conversation class, knitting, mental health information events, choir, emotional support and networking, individual and family counselling in Mandarin & Cantonese, workplace skills training for family member volunteers and seniors impacted by mental issues. Target groups include the residents of Richmond and Chinese/English speaking individuals seeking help, information or support services for mental issues and referrals. The community benefit of CMWAC participants is huge, Individuals affected by depression can attend a 2 -3 week recovery workshop with Cognitive Behavior Treatment based healing strategies. Group/individual counselling offered by professional counselling team. CMWAC operating and service delivery supplement will benefit the Richmond residents while maximizing program benefits in assisting with overhead costs, promoting cost sharing with partner organizations, i.e. Richmond Library, Multicultural Helping House, Mood Disorders Asso. of BC, CMHA in Richmond, Richmond Chinese, Community Society, Richmond Women Resources Centre and Lions Clubs and Alliances of amateur opera and karaoke singers. It also assists in maintaining our active volunteer programs for individuals and family members with mental health issues while training interested volunteers in the field.

Changes that will impact grant use:

There were no significant differences between the proposed and actual grant use.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	119,084.00	128,490.00
Total Expenses:	114,560.00	128,490.00
Annual Surplus or (Deficit):	4,524.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

n/a

Current Year:

n/a

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$9,051	Health, Social & Safety
2013	\$8,874	Health, Social & Safety
2012	\$8,700	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$9,142

Recommendation:

To support mental wellness social activities and referrals to other community services. Same level as last year plus CoL increase. Recommending Year 3 of multi-year funding cycle.

**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: D.A.R.E. BC Society
Grant Type: Over \$5000 Single Year

Grant Request: \$11,000

Proposal Title: The Drug Abuse Resistance Education Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 1700

Richmond Residents: 1700

Grant Request Summary:

RCMP Officers teach the DARE program to 1,700 grade 5 or 6 students in every Richmond Elementary school.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	5,960.00	0.00
Total Expenses:	17,000.00	17,000.00
Annual Surplus or (Deficit):	(11,040.00)	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

RCMP Officers teach the DARE program in over 100 BC communities including Richmond. D.A.R.E. BC raises funds within each community to cover the cost of the learning materials required by their D.A.R.E. students. Seventeen hundred (1,700) Richmond students take DARE each year. We were only able to raise 5,960 dollars in Richmond last year while the cost of the student learning materials we provided Richmond students totalled 17,000 dollars, leaving a shortfall of 11,040 dollars. This has been the case for several years. We have made up the shortfall from a small provincially generated revenue surplus which is now depleted.

Current Year:

and we anticipate a similar shortfall this year.

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$11,040.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$11,040.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Richmond Service Clubs	\$1,000
Funder 2 Name	TZU CHI Foundation of Canada	\$5,000
Funder 3 Name		

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$17,000.00

GRANT RECOMMENDATIONS

Recommended
Amount: \$0

Recommendation: No grant recommended as the program is operating in significant deficit, and other Richmond funders not confirmed.

Primarily City funding has been sought.

Staff Comments /
Conditions:

None

Society: Family Services of Greater Vancouver**Grant Type: Over \$5000 Multi Year - Year 1****Grant Request: \$52,000****Proposal Title: Richmond Counselling, Support and Therapeutic Education Program****Grant Purpose: Community Service / Program / Event - Ongoing****Start Date (if applicable):****End Date (if applicable):****Number To Be Served: 169****Richmond Residents: 148****Grant Request Summary:**

This grant request will be used to continue the Counselling, Support and Therapeutic Education program that Family Services (FSGV) has provided in the city of Richmond for the last 35 years. This program offers individual, family and group counselling provided by Masters level registered clinical counsellors and registered social workers and is fully accredited by CARF International. The FSGV Counselling, Support and Education program serves clients of all ages, family configurations and income groups, addressing a wide spectrum of concerns including parenting issues, emotional and behavioural difficulties in children and youth, family conflict, depression and anxiety, relationship difficulties, loss and grief etc. This program prioritizes and works primarily with residents of Richmond. This program is preventative in nature, unique to Richmond, and works in partnership with other Richmond agencies. It is accessible to people who can't afford private counselling or other fee based services and/or who don't qualify for any other services. Services are provided in a variety of languages, including Cantonese and Mandarin to reflect the diverse and changing demographic of the Richmond population. All participants are given a thorough assessment at the time of intake and are actively involved in working with a clinician to set and achieve their counselling goals. On average, individuals or families are able to access 12 sessions of counselling, however they are not limited to this number of sessions should they require further service. Because of the highly trained staff, this program is able to offer a wide variety of therapeutic modalities. This allows for service to be flexible to meet client needs. This program assists individuals to improve their coping skills, better deal with life's challenges, improve their quality of life and be active participants in their own lives and in society as a whole.

Richmond Services Received by Your Organization:

Property tax is waived for the Richmond Caring Place (amount is not available to us).

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	23,713,168.00	23,617,813.00
Total Expenses:	23,529,646.00	23,616,938.00
Annual Surplus or (Deficit):	183,523.00	876.00
Accumulated Surplus or (Deficit):	841,574.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Surplus is attributable to higher investment income, increase in undesignated donations/fundraising income, and service fee rate increase in one program.

Current Year:

Surplus is immaterial.

Explanation for Accumulated Surplus or (Deficit):

The total accumulated surplus is the net total of over 100 programs' accumulated surpluses and deficits over the years and represents 3.5% of total revenue. Future budgets will address the surplus by utilizing it to cover program funding cuts, increased wage/benefits and program costs.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$46,600	Health, Social & Safety
2013	\$46,600	Health, Social & Safety
2012	\$46,600	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$41,208.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$3,855.00
Utilities and Telephone	\$312.00
Supplies	\$600.00
Equipment	\$104.00
Photocopying	\$260.00
Program Materials	\$417.00
Local Travel	\$104.00
Other	\$5,140.00

IT, Professional Development, Admin (including
Payroll, HR, Accounting)

TOTAL **\$52,000.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name **United Way of the Lower Mainland (UWLM)** **\$25,056**

Funder 2 Name **Professional Fees** **\$11,000**

Funder 3 Name

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$88,056.00**

GRANT RECOMMENDATIONS

Recommended

Amount: \$47,066

Recommendation:

To support the Counselling, Support and Therapeutic Education program, available to all residents on a sliding fee scale. Same level as last year plus CoL increase.

Staff Comments /

Conditions:

None

Society: Heart of Richmond AIDS Society

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$12,000

Proposal Title: Office and Administrative Operations

Number Served: Richmond Residents:

Grant Request Summary:

The office is the base for our operations and provides specific services to persons with HIV/AIDS, their friends, families and caregivers. These include: a group meeting place; location for individual guidance and advice; free computer facilities; information centre; distribution point for food and food vouchers; planning centre for our HIV 101 Education and Prevention Program which is presented annually to over 1,500 students in all Richmond high schools. This funding will cover some of the costs of this facility and the staff who manage it. The direct benefits are better, healthier lives for those living with HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs.

Changes that will impact grant use:

Year 2 was successful and again the client numbers increased. We have needed to increase the hours worked by the Office Administrator and we are asking for a small increase in funding.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	169,499.53	161,000.00
Total Expenses:	169,009.79	161,000.00
Annual Surplus or (Deficit):	489.74	0.00
Accumulated Surplus or (Deficit):	8,034.96	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

It was a very small surplus

Current Year:

NA

Explanation for Accumulated Surplus or (Deficit):

The accumulated surplus is small and provides some security.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$10,404	Health, Social & Safety
2013	\$10,200	Health, Social & Safety
2012	\$10,000	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$10,508

Recommendation:

To support programs for those with HIV/AIDS and families, as well as education/prevention services. Same level as last year plus CoL increase. Recommending Year 3 of multi-year funding.

Staff Comments /

Conditions:

None



**Grant Application Summary for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Mennonite Brethren Church of British Columbia

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Food For Life community meal

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 210

Richmond Residents: 195

Grant Request Summary:

Food For Life is a free community meal offered every Wednesday from September to June. Richmond Bethel Church hosts this service with its volunteers who prepare and serve the meals.

Although the meal service is open to anyone who comes, we find that our outside guests fall primarily into 3 groups - the disadvantaged, new immigrants, and the elderly. They come in growing numbers not only for the free hot meal, but also for the camaraderie and social interaction that they might not otherwise receive.

We at Richmond Bethel Church believe that this meal service helps to build a greater sense of community in Richmond by bringing a varied group of people together on a regular basis.

Richmond Services Received by Your Organization:

Richmond Bethel Church does not receive services from the city of Richmond but does receive property tax relief.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	312,048.00	296,230.00
Total Expenses:	327,355.00	302,370.00
Annual Surplus or (Deficit):	(15,307.00)	(6,140.00)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Declining membership had caused general offerings to drop below budget, thereby creating a net deficit for fiscal 2013.

Current Year:

Continued decline in membership has caused general offerings to dip. This has resulted in a deficit budget for 2014.

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$2,550.00	Health, Social & Safety
2003	\$0.00	Parks, Rec and Community Events
2001	\$0.00	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$5,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Royal Bank of Canada	Amount	\$1,500.00
Funder 2 Name		Amount	\$0.00
Funder 3 Name		Amount	\$0.00

Amount Your Society will Provide: **\$11,500.00**

Total Proposed Budget: **\$18,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$2,576

Recommendation:

To assist with supplies for free Food for Life community meal. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Minoru Seniors Society
Grant Type: \$5,000 or Less Multi Year - Year 3
Grant Request: \$4,963.76
Proposal Title: Greenhouse Social
Number Served: Richmond Residents:

Grant Request Summary:

Proposed activity: Intergenerational opportunity for seniors (55+ yrs) and youth to grow and harvest produce to be donated to the local Food Bank and the Minoru Seniors Society subsidized Cafeteria. The work includes seeding, transplanting and harvesting in raised and accessible garden beds as well as a social component at the end of each session with refreshments.

Transportation is provided to and from the Sharing Farm from allocated Community Centres. The sessions have an emphasis on a mutual beneficial knowledge transfer between generations with an agri-education component.

Community benefits: strengthens communications between generations, maximizes resources, expands service, increases cultural exchange, stimulates learning, increases socialization and social skills, increases emotional support and enhances community interactions.

Strategic direction # 2 from the Older Adult Service Plan, Providing Relevant and Appropriate Services encourages the expansion of intergenerational programming for the benefit of seniors and youth, which this program is able to address.

Changes that will impact grant use:

This program continues to be successful both with the partnership with the Sharing Farm Society as well as with the participants. The potential changes for 2015 that will impact grant use are as follows:

The emphasis for the youth component will be to focus on pre-existing youth groups (ex.

School groups/classes, Community Centre Youth Groups, etc.) rather than the general public. This will ensure continuity with relationships. There is also a unique opportunity to dovetail with another Minoru Seniors Society intergenerational project titled Life's Little Things (funded by the New Horizons for Seniors Grant).

To offer the program at the start of the gardening season in April and run straight through until October (rather than just the summer months), thus providing an opportunity to see the crops through from planting to harvesting. Increasing the duration of the project has an impact on the budget, however, based on participant and partner feedback the value of the program would be exponential if allowed to go through the full growing cycle.

As suggested from the previous grant year, the Minoru Seniors Society also has an application pending for the Direct Access Gaming grant to offset the costs for the Greenhouse Social program.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	450,629.00	511,800.00
Total Expenses:	423,827.00	501,450.00
Annual Surplus or (Deficit):	26,802.00	10,350.00
Accumulated Surplus or (Deficit):	295,033.00	295,033.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Surplus is negligible for an operation this size.

Current Year:

Surplus is negligible for an operation this size.

Explanation for Accumulated Surplus or (Deficit):

Surplus is negligible for an operation this size.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,500	Health, Social & Safety

2013	\$2,500	Health, Social & Safety
2007	\$4,000	Health, Social & Safety

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$3,535

Recommendation: To support program costs of the Intergenerational Greenhouse Social Project. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:**

MSS needs to receive funding for the same project for five consecutive years to be eligible for multi-year funding. This will be the third year.



**Grant Application Summary for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: MS Society of Canada, Lower Mainland Chapter
Grant Type: \$5,000 or Less Single Year
Grant Request: \$2,000
Proposal Title: Active Living Forum and Social -People with MS and other Disabilities
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): January 11, 2015 **End Date (if applicable):** May 2, 2015
Number To Be Served: 75
Richmond Residents: 75

Grant Request Summary:

Over the past few years, the MS Society, Lower Mainland Chapter has been partnering with different community organizations to provide information, education and support to people who are vulnerable and/or living with a disability. These shared events have positively impacted the community and have provided an excellent opportunity to build community capacity and share resources. The MS Society, Lower Mainland Chapter would like to host a forum and social for people living with disabilities in the community of Richmond. The event has a four pronged approach. • To build community partnerships and share resources. • To increase awareness of community exercise opportunities and benefits for people living with disabilities. • To provide information on how to make quick and healthy low cost meals modified for people with disabilities. • To provide participants with the opportunity to build a social network. While most community members are aware of the benefits of healthy lifestyles, those with disabilities face extra challenges in identifying those healthy activities that can be best integrated into the management of their disability. Providing forums, with face to face access to experts and other informational resources, will support people with disabilities in embracing a healthy lifestyle, create awareness of community resources and help expand social networks for participants. We believe that this workshop aligns closely to the City of Richmond's current goal and objective of "reducing barriers to living a physically active life for vulnerable populations and people living with a disability." The forum would directly and positively impact this important city priority. The event will have interactive, hands on and enjoyable activities with the goal of strengthening the link between people and community. We want to break down barriers and find best ways to share resources. By enhancing the capacity of those engaged we will improve Richmond's community health.

Richmond Services Received by Your Organization:

None.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	267,172.00	137,993.00
Total Expenses:	267,172.00	122,816.00
Annual Surplus or (Deficit):	15,397.00	15,177.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The MS Society follows a balance budget/spending philosophy where each chapter must budget for a financial contribution to research to find a cure for MS. The LMC's contribution to research is represented by the reported surplus which is transferred to research at year end when the actual amount of funds available are realized.

Current Year:

Please see above.

Explanation for Accumulated Surplus or (Deficit):

Please see above.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$600.00
Consultant Services	\$400.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$500.00
Utilities and Telephone	\$0.00
Supplies	\$100.00
Equipment	\$200.00
Photocopying	\$0.00
Program Materials	\$100.00
Local Travel	\$100.00
Other	\$0.00
TOTAL	<u><u>\$2,000.00</u></u>

Financial Assistance from Other Sources (if applicable)

Health, Social & Safety 2015
MS Society of Canada, Lower Mainland Chapter

\$5,000 or Less Single Year
Summary Page 3

Funder 1 Name	Starbucks	Amount	
Funder 2 Name	Safeway	Amount	50.00
Funder 3 Name	Direct Access - Gaming Grant	Amount	300.00
Amount Your Society will Provide:			<u>\$200.00</u>
Total Proposed Budget:			<u>\$2,600.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$0

Recommendation:

No grant recommended as activities duplicate those offered by the Richmond Centre for Disability, and partnership with RCD is not confirmed.
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**Staff Comments /
Conditions:**

None

Society: Multicultural Helping House Society
Grant Type: Over \$5000 Single Year
Grant Request: \$48,855
Proposal Title: Health & Wellness Program
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 1900
Richmond Residents: 1250
Grant Request Summary:

MHHS seeks funding for an innovative Health & Wellness Program for 55+ers Club and live-in caregivers in Richmond. It aims to include activities that assists live-in caregivers and seniors in Richmond to

become informed on healthy lifestyles, become socially adjusted and engaged.

This program will provide health information and learning resources to them. Group activities will provide an opportunity for seniors and live-in caregivers to work together to support and encourage healthier lifestyles. Moreover, this program intends to encourage volunteerism and engagement, reduce social loneliness and isolation and improve, restore, promote and maintain optimal health. It will decrease the incidence of mental illnesses which can be costly to the health care and welfare system of Canada.

Proposed activities include Fitness through Dance and Meditation in Motion, Mind Games, Healthy Food Information Sessions, Health Education, Networking and Experience-sharing and fitplus cooking.

Richmond Services Received by Your Organization:

On October 4, 2014, MHHS was granted an approval for the use of the Brighthouse Elementary School Gym for its Saturday activities.

FINANCIAL INFORMATION
Your Society's Budget:
Last Complete Year
Proposed Year

Health, Social & Safety 2015
Multicultural Helping House Society

Over \$5000 **Single Year**
Summary Page 2

Total Revenue:	541,240.00	1,232,133.00
Total Expenses:	602,192.00	1,189,416.00
Annual Surplus or (Deficit):	(60,952.00)	42,717.00
Accumulated Surplus or (Deficit):	92,311.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

This is due primarily to computed depreciation of Fixed Assets

Current Year:

Percentage increase in Revenues exceeded the increase in expenses for the year.

Explanation for Accumulated Surplus or (Deficit):

Fundraising activities and collection of membership fees.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$8,323	Health, Social & Safety
2013	\$8,160	Health, Social & Safety
2012	\$8,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$33,625.00
Consultant Services	\$2,000.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$4,080.00
Utilities and Telephone	\$1,000.00
Supplies	\$1,200.00
Equipment	\$0.00
Photocopying	\$550.00
Program Materials	\$4,400.00
Local Travel	\$1,000.00
Other	\$0.00
TOTAL	<u>\$48,855.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:

\$10,000.00

Total Proposed Budget:

\$58,855.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$8,406

Recommendation:

To support the Health & Wellness Program for seniors and live-in caregivers. Same level as last year plus CoL increase.

Staff Comments /

Conditions:

Other grants must also be sought to remain eligible.

Society: Muscular Dystrophy Canada
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: British Columbia Equipment Program
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 38
Richmond Residents: 38

Grant Request Summary:

An important part of fulfilling our mission is alleviating financial pressures for people with neuromuscular disorders and their families and enabling Canadians with neuromuscular disorders to lead independent lives.

There are often extraordinary financial expenses, such as costly mobility equipment and assistive devices, attendant services, respite care, travel for medical appointments and home renovations. We help clients obtain a wide range of devices to aid with mobility, breathing, sitting and positioning, accessibility, communications and sleeping.

The main goal of the program is to provide people with neuromuscular disorders with the equipment necessary for daily living. The program seeks to fulfill the following outcomes:

- * Enhance quality of life and independence
- * Increase safety and mobility
- * Increase access to and participation in the community.
- * Families are provided with the necessary equipment to meet the needs of their loved ones

We offer a mobility grant program for registered clients. There are 38 registered clients in Richmond affected by neuromuscular disorders. We help fund equipment such as:

- * Mobility aids such as power and manual wheelchairs, walkers & scooters
- * Seating and position aids such as specialty cushions, power tilt & lift chairs
- * Orthopedic devices such as leg braces, AFOs & splinting
- * Access equipment such as stair glides, porch lifts and ramps
- * Hospital beds/mattresses, patient lifters, ventilators, cough assists & bathing devices
- * Contributions towards accessible vehicles & home modifications

The British Columbia Equipment Program provides a mechanism for people to obtain the equipment they need to improve mobility, increase independence and engage in the community. While isolation can be a challenge for people with neuromuscular disorders, having a custom-made wheelchair can make a huge difference in their social interactions, their education and their potential career opportunities.

Richmond Services Received by Your Organization:

Not applicable.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	11,023,665.00	10,159,000.00
Total Expenses:	9,624,721.00	10,165,000.00
Annual Surplus or (Deficit):	1,398,944.00	(6,000.00)
Accumulated Surplus or (Deficit):	2,934,751.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Muscular Dystrophy Canada received a bequest of 963,000 in 13/14. The principal cannot be used, only the interest/investment income can be used towards mission related expenses. The remaining surplus was due to fiscal prudence.

Current Year:

A key funder for the Equipment Program reduced their fundraising campaign for the 14/15 year.

Explanation for Accumulated Surplus or (Deficit):

The Board of Directors requires a minimum of three months of operating expenses to be set aside in case of emergency.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$39,550.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$313,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$352,550.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Safeway Canada	Amount	\$94,100.00
Funder 2 Name	BC Gaming	Amount	87000.00
Funder 3 Name	Telus	Amount	40000.00

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$246,100.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$0

Recommendation:

No grant recommended as request is to fund mobility grants to individuals, and grants are not an eligible use under Program Guidelines.

**Staff Comments /
Conditions:**

None



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Pacific Post Partum Support Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$4,800
Proposal Title: Childminding at our Richmond Postpartum Support Group
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 25
Richmond Residents: 25

Grant Request Summary:

This grant provides for on-site childcare for mothers who attend the weekly Richmond facilitated support group for women experiencing postpartum depression or anxiety. Offering childcare for this group increases attendance and therefore group impact dramatically. The group now usually operates at capacity: 8 women, most of whom bring one or more children.

Furthermore, the childcare provided by trained and experienced childminders is an important component in mothers' recoveries. The professional child care workers staff a clean, spacious and welcoming child care room at Richmond Garratt Wellness Centre and provide some immediate practical relief for mothers. Many depressed or anxious mothers do not want to leave their infants; on-site childcare enables these mothers to both attend group and care for their children. Often this childcare is the first break the mother has had since the birth of the child. The mothers feel comfortable knowing their children are near, and they can temporarily leave the group meeting to nurse or settle their children.

Richmond Services Received by Your Organization:

We receive free use of rooms at Richmond Garratt Wellness Centre for our support group and for the childcare for the group, weekly (ongoing).

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	366,053.00	273,832.00
Total Expenses:	410,294.00	273,832.00
Annual Surplus or (Deficit):	44,241.00	0.00

Health, Social & Safety 2015
Pacific Post Partum Support Society

\$5,000 or Less Single Year
Summary Page 2

Accumulated Surplus or (Deficit): 39,541.00 0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We received far fewer donations than expected which resulted in a deficit for the year.

Current Year:

We are expecting to be able to break even due to a cutback of programs as well as increased fundraising efforts.

Explanation for Accumulated Surplus or (Deficit):

This represents our operational surplus of 9,530 to cover unexpected shortfalls such as those that occurred in 2014 as well as 30,011 in temporarily restricted surplus funds.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$1,500.00	Health, Social & Safety
2008	\$2,500.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$4,800.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$4,800.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Vancouver Coastal Health - Richmond	Amount	\$26,871.00
Funder 2 Name		Amount	\$0.00

Funder 3 Name	Amount
Amount Your Society will Provide:	<u>\$1,200.00</u>
Total Proposed Budget:	<u>\$6,000.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$1,515

Recommendation:

To assist with childminding to enable those with post partum depression to access support services. Same level as last year plus CoL increase.
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**Staff Comments /
Conditions:**

None

Society: Parish of St. Alban's (Richmond)
Grant Type: Over \$5000 Single Year
Grant Request: \$36,210
Proposal Title: St. Alban's Extreme Weather Shelter, Drop In Centre, & Community Meal
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 750
Richmond Residents: 685
Grant Request Summary:

1. Extreme Weather Shelter - the only shelter in Richmond offering shelter and meals to the city's neediest women, children and men. Our mandate is to save lives, by opening on the coldest night of the year, but we offer more: dignity, companionship and service referrals. Over the years, we have helped several of our shelter guests secure jobs, get into rehabilitation programs, find housing, and reconnect with families. This not only helps the individuals, but it helps our community by reducing the number of people on the streets and reducing crime associated with homelessness.

2. Drop-In Centre - This initiative commenced in October 2012 and is open weekdays. This drop-in centre was identified as one of the top priorities for the City of Richmond by the Richmond Homelessness Coalition. The drop-in centre targets the poor, the marginalized and the isolated individuals in our city, including new Canadians (a large population in Richmond), people with mental health issues and those who are underemployed or unemployed. The purpose is to provide our guests with a place where they can be supported, re-engage with the community and be directed to counselling, health care information and employment services. Our aim is to help them become better equipped to sustain relationships and become more aware of community resources.

3. Community Meal - We serve a hot, nourishing meal to 140 - 175 people every Tuesday from September to June. We served 7,268 meals to men, women, children including seniors, families, new immigrants, the isolated and the poor. We also offer volunteer services.

4. Shower Program – Every Saturday, from 7:30 to 10:00am, a safe and respectful place is provided for those in need to take a hot shower. The program provides soap, shampoo and conditioner, razors, towels, fresh underwear and clothing. A hearty, hot breakfast is provided for both guests and volunteers.

Richmond Services Received by Your Organization:

The City installed a shower for use by the clients of the Shelter.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	137,422.00	152,421.00
Total Expenses:	244,004.00	241,438.00
Annual Surplus or (Deficit):	(106,582.00)	(89,017.00)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

An increase in expenses along with a decrease in donations.

Current Year:

An increase in expenses along with a decrease in donations.

Explanation for Accumulated Surplus or (Deficit):

An increase in expenses along with a decrease in donations.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$10,000	Health, Social & Safety
2013	\$9,000	Health, Social & Safety
2012	\$7,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$17,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$9,500.00
Supplies	\$0.00

Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$9,710.00

Food, volunteer training, guest assistance, clothing,
food safety coordinator, cleaning supplies.

TOTAL \$36,210.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Housing	\$31,010
Funder 2 Name	Gaming Grant	\$27,100
Funder 3 Name		

Amount Your Society will Provide: \$34,350.00

Total Proposed Budget: \$128,670.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$12,500

Recommendation:

To support the Extreme Weather Shelter, Drop-in Centre, Community Meal and Shower Program. Increased level due to increased demand plus addition of shower program. This is taking place with an outreach worker and funds would help to support a portion of that need, as well as supplies, telephone and utilities.

**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Addiction Services Society

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$218,000

Proposal Title: Centre of Excellence in the Prevention of Substance Use, Misuse, Problem

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 8500

Richmond Residents: 8250

Grant Request Summary:

RASS has received funding to support the City of Richmond to prevent the impacts and consequences of substance use, misuse and addiction as well as problem gambling and other addictive behaviours. In addition, we aim to delay the onset of first use by increasing the awareness of positive coping skills, decision making skills and increase the number of developmental assets in members of our community by offering awareness campaigns, teaching coping and decision making skills and creating partnerships with other agencies to help build the social connectedness in our city. Funding from the city supports RASS to operate a professional and highly regarded and accredited programs and services. The target groups are children, youth, parents and seniors with culturally appropriate interventions and programs to engage, and educate our community. The benefits of our programming are seen in falling substance use rates across the community, increased community engagement and service contacts with our agency. In addition the partnerships, collaborative projects and programs illustrate the many benefits our community receives from the work being done at RASS.

Richmond Services Received by Your Organization:

We also have a collaboration with the Richmond Youth Media Lab, whereby RASS receives funding from the VCH-SMART fund and now the TELUS community grants to support the Media Art Facilitator's position and we can host vulnerable youth for media and digital arts education and training. On other occasions, RASS receives access to facilities free of charge. We also have an ongoing relationship with both Roving Leaders in order to co-facilitate the Girls Surf Trip and Boys Camping trip each summer.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,196,604.00	1,205,267.00
Total Expenses:	1,228,840.00	1,205,049.00

Health, Social & Safety 2015
Richmond Addiction Services Society

Over \$5000 Multi Year - Year 1
Summary Page 2

Annual Surplus or (Deficit):	(32,236.00)	218.00
Accumulated Surplus or (Deficit):	71,304.00	71,522.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Mainly due to accrual for employee future benefits.

Current Year:

Small surplus - not material.

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus is to cover unbudgeted or emergency expenses.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$202,345	Health, Social & Safety
2013	\$198,377	Health, Social & Safety
2012	\$194,487	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$186,981.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$8,546.00
Utilities and Telephone	\$2,837.00
Supplies	\$9,690.00
Equipment	\$22.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$1,339.00
Other	\$8,519.00

Repairs and maintenance, janitorial, security, IT
Network maintenance, web hosting and website,
audit, subscriptions, postage, etc.

TOTAL \$217,934.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancouver Coastal Health	\$712,934
Funder 2 Name		\$28,572

\$20,000

\$22,589.00

\$1,205,267.00

None



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Amateur Radio Club
Grant Type: \$5,000 or Less Single Year
Grant Request: \$2,200
Proposal Title: Emergency Communications and Community Event Support
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: Population of Richmond
Richmond Residents: All

Grant Request Summary:

For the Richmond Amateur Radio Club (the club) to effectively carry out its Emergency Communications and Community Support programs, additional funding is required for communications collateral, safety equipment and volunteer support expenses. This will allow the club necessary resources to maintain its role in providing emergency communications support at local community events in Richmond (e.g. Steveston Salmon Festival, Canada Day Parade, Terry Fox Run, SOS Children's Villages Run) and educating the general public about Amateur radio in emergency communications at local community events (e.g. presentations at CCM Safety & Secure Living Fair, BC Science Teachers' Association Conference, City of Richmond Works Yard Open House). By supporting local community activities, and contributing to the overall safety of those events, the club will be more experienced and better prepared to carry out its role in emergency communications support for the City of Richmond through its affiliation with the city's Emergency Social Services (ESS), and as a member of the Provincial Emergency Program (PEP).

Richmond Services Received by Your Organization:

Use of City Works Yard for parking of emergency communications trailer. These are in-kind exchange of services for the club's volunteer services to the City of Richmond and Steveston Community Society without any economic value.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	3,408.71	4,307.74
Total Expenses:	3,450.44	4,307.74
Annual Surplus or (Deficit):	(41.73)	0.00
Accumulated Surplus or (Deficit):	375.55	(375.55)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Deficit is due to addition expenses on program equipment over amount received from grant.

Current Year:

n/a

Explanation for Accumulated Surplus or (Deficit):

Annual expenses are permitted to exceed revenues received to meet program expenses because annual deficit can be absorbed by bank account balance of retained surplus from previous years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$1,530.00	Health, Social & Safety
2013	\$1,500.00	Health, Social & Safety
2011	\$1,015.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$200.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$750.00
Local Travel	\$0.00
Other	\$750.00

General maintenance of communication trailer with planned modifications to use with display booth as venues for volunteer training.

TOTAL \$2,200.00

Financial Assistance from Other Sources (if applicable)

Health, Social & Safety 2015
Richmond Amateur Radio Club

\$5,000 or Less Single Year
Summary Page 3

Funder 1 Name	Province of BC Community Gaming Grant	Amount	\$5,000.00
Funder 2 Name		Amount	\$0.00
Funder 3 Name		Amount	\$0.00
Amount Your Society will Provide:			<u>\$2,000.00</u>
Total Proposed Budget:			<u>\$9,200.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$1,545

Recommendation:

To assist with equipment repair and replacement, as well as volunteer expenses. Same level as last year plus CoL increase.
--

**Staff Comments /
Conditions:**

None



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Carefree Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Richmond Carefree Society Children's Playgroup
Grant Purpose: Operating Assistance
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 16
Richmond Residents: All

Grant Request Summary:

Richmond Carefree Society provides support for local families with special needs by providing a twice weekly playgroup for children ages one to three years. Committed to helping Richmond families who may be at risk, the Children's Playgroup provides social stimulation, age appropriate activities and weekly music therapy for infants and toddlers who have a special need, or have a family member that needs extra support. This may include parents of multiples or families with a member with health concerns or mental health challenges. Operating since 1969 with the loving care of volunteers, Richmond Carefree Society provides children with a safe and friendly environment to grow and learn, while allowing their parents a much-needed break. In order to ensure that all qualifying families are able to participate, Richmond Carefree Society provides safe transportation for the children to and from the program for those requiring the service.

Richmond Services Received by Your Organization:

Use of East Richmond Hall at no cost
Transportation and music therapy subsidy

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	11,320.00	14,300.00
Total Expenses:	12,878.00	14,220.00
Annual Surplus or (Deficit):	(1,557.00)	130.00
Accumulated Surplus or (Deficit):	3,288.32	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Insufficient grant funding

A new coordinator was hired, therefore additional money for the transition incurred.

Current Year:

A plan is in place to obtain donations as was the case in years past.

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus will address the funding gap between our fiscal year end of August 2014 and the pending notification of funding for 2015.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$5,000.00	Health, Social & Safety
2013	\$5,000.00	Health, Social & Safety
2012	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$2,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$2,500.00

Insurance - \$1400.00

Music Therapy - \$1100

TOTAL \$5,000.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Gaming Grant	Amount	\$5,000.00
Funder 2 Name	Coast Capital	Amount	5000.00

Health, Social & Safety 2015
Richmond Carefree Society

\$5,000 or Less Single Year
Summary Page 3

Funder 3 Name	Amount	\$0.00
Amount Your Society will Provide:		<u>\$1,000.00</u>
Total Proposed Budget:		<u>\$16,000.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

To support a twice-weekly playgroup for local families with special needs children. Same level as last year for the full amount requested.
--

**Staff Comments /
Conditions:**

None

Society: Richmond Family Place Society
Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$30,000

Proposal Title: Richmond Family Place Society

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 8000

Richmond Residents: 7800

Grant Request Summary:

Richmond Family Place Society (RFP) is seeking funding to support its operating costs. RFP provides a wide array of preventative family support services and s programs to families with children birth to 12 years of age living in Richmond. These programs are delivered by qualified Early Childhood Educators and Pre-Teen Workers at 14 different sites throughout Richmond. The essence of Richmond Family Place is to promote community initiatives, enhance the parenting skills of caregivers, provide children opportunities to learn the skills they need to be successful in school and beyond, and to support the family as a whole. Families are also given information about other community resources. By participating in Family Place programming, parents feel less isolated, develop important social networks, establish a sense of belonging to their community and acquire a greater level of self confidence and self-esteem. This enables them to play a more active role in the community; they are more willing to be involved, to participate in problem solving efforts, to participate in community building initiatives, to care for and look after one another and to have a greater level of commitment to improving the community they live in. In addition to this, space at Debeck is made readily available and accessible to other community serving agencies for the purpose of providing programs that benefit the health and well-being of families, and therefore communities. Strong and healthy families build strong and healthy communities.

Richmond Services Received by Your Organization:

Subsidized rent at Debeck House	\$35,999.00
Free rental space at Hamilton Community Centre	\$17,500.00
Free Rental space at Cambie Library	\$18,750.00
Free Rental space at Ironwood Library	\$12,500.00

Free Rental space at Steveston Community Center	\$3,500.00
TOTAL	\$88,249.00

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	806,874.00	960,754.00
Total Expenses:	803,268.00	952,007.00
Annual Surplus or (Deficit):	3,606.00	8,747.00
Accumulated Surplus or (Deficit):	60,248.00	68,995.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Following good fiscal responsibility and guidelines for non-profits a small surplus was achieved.

Current Year:

The surplus for the current year is due to the 2 month vacancy of the Executive Director position while an exhaustive Executive Director search was in place.

Explanation for Accumulated Surplus or (Deficit):

Following good fiscal responsibility and risk management practices a healthy accumulated surplus is needed for cash flow and reserves.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$24,480	Health, Social & Safety
2013	\$24,000	Health, Social & Safety
2012	\$24,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$26,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$2,000.00
Supplies	\$0.00

Health, Social & Safety 2015
Richmond Family Place Society

Over \$5000 Multi Year - Year 1
Summary Page 3

Equipment	\$2,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

TOTAL \$30,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	United Way of the Lower Mainland	\$197,000
Funder 2 Name	Ministry for Children and Family Development	\$102,000
Funder 3 Name	BC Gaming Commission	\$59,000

Amount Your Society will Provide: \$110,000.00

Total Proposed Budget: \$780,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$24,725

Recommendation: For preventative services and support programs for families with children birth to 12 years. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:** None

Society: Richmond Food Bank Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Richmond Poverty Response/Richmond Rental Connect
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 100
Richmond Residents: all

Grant Request Summary:
Activity Plan

Monthly: Hold Steering Committee meetings made up of PRC members, to provide community oversight to project activities

Bi-monthly: Advertise and conduct free mandatory information workshop #1 "Building Successful Tenant-Landlord Relationships" and register CHIMO staff and volunteers to also take the workshop.

Month 1-2: Collaborate with CHIMO to coordinate a timetable of activities to handover and workshop planning activities.

Month 3: Develop free workshop #2 "Keeping Your Clients Housed -Tips and Strategies" including access to the Vancity Fair & Fast Loan program for clients who need funds for damage deposit or utilities

Bi-monthly from Month 4: Register and conduct free workshop #2 for CHIMO volunteer advocates

Month 5-7: Train CHIMO staff to administer, update and troubleshoot Rental Connect website

Month 7-12: Coordinate orderly and timed handover of project activities to CHIMO, such as:

- Mentoring CHIMO staff on website administration, monitoring and troubleshooting operations

- Continuing to maintain the Rental Registry while overseeing CHIMO staff in maintenance tasks
- Working with Rental Connect website developer to facilitate any changes or updates CHIMO needs
- Co-facilitating workshop #1 with CHIMO staff so CHIMO can take over in late 2015
- Monitoring uptake of workshop #2 by CHIMO volunteer advocates and modifying workshop #2 as needed
- Engaging workshop facilitators to problem solve with individual Chimo clients, tenants and landlords
- Promoting CHIMO Community Services as the new Richmond Rental Connect provider

Quarterly: Host community engagement/ liaison meetings with community partners to share information on accessing Richmond Rental Connect

Quarterly: Develop, publish and distribute newsletter with articles on new initiatives, gaps in service, etc.

Annually: Conduct visioning workshop for committee members and community agency liaisons

Richmond Services Received by Your Organization:

City of Richmond, Social Planning Departments, expertise of Affordable Housing Coordinator on affordable housing and relevant Richmond bylaws.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	28,079.00	6,832.10
Total Expenses:	15,459.00	14,974.53
Annual Surplus or (Deficit):	12,620.00	8,142.43
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

year Richmond PRC operates on a project base and the project terms overlap with the financial year end of Richmond Food Bank. In the 2013 audited statement the fund balance at year end was 16,271, from a grant received in 2013 for projects that would run in 2014.

Current Year:

Total expenses represent January to October 2014 for current fiscal year ending December 2014 relating to the City of Richmond grant. The deficit of 8,142.43 represents expenses that were covered by a grant from VanCity for Rental Connect.

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Vancity	Amount	\$15,000.00
Funder 2 Name		Amount	\$0.00
Funder 3 Name		Amount	\$0.00

Amount Your Society will Provide: **\$2,000.00**

Total Proposed Budget:

\$22,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

To raise awareness about the cause and impact of poverty and support the Rental Connect Program transition to Chimo. Same level as last year for the full amount requested.

**Staff Comments /
Conditions:**

None

Society: Richmond Food Security Society**Grant Type: Over \$5000 Single Year****Grant Request: \$15,000****Proposal Title: Building a Food Secure Richmond****Grant Purpose: Operating Assistance****Start Date (if applicable):****End Date (if applicable):****Number To Be Served: 5000****Richmond Residents: 5000****Grant Request Summary:**

Proposed activities covered under this grant include operating expenses for administrative costs, printing, telephone, volunteer recognition, food supplies and consulting fees for workshops and other programs (e.g. Youth at Risk Community Kitchen, Good Food Access Program, and Community Gardens).

Target population includes: youth at risk, seniors, new immigrants, and low-income individuals and families.

Community benefits of the proposal include: that individuals, families, youth and children have better and consistent access to healthy foods resulting in healthier and more successful residents. In addition, these populations also have greater control over their food through the ability to grow, process, and make healthy, informed food choices.

Many of our programs have the additional benefit of reducing social isolation among seniors and youth while building stronger networks of peer support. Community development and the enhancement of neighbourhoods and interactions among neighbours are key benefits of our work

We work to provide services that enhance individual and community food security, to foster education and engagement around food issues, and to build capacity for self-

reliance.

Richmond Services Received by Your Organization:

The City of Richmond provides Richmond Food Security Society with office space at Terra Nova Rural Park. Printing of the Richmond Local Food Guide. Staff supports organizing events, workshops, and forums. Garden supports through soil and compost amendments.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	167,611.03	206,375.00
Total Expenses:	176,329.27	200,125.00
Annual Surplus or (Deficit):	(8,718.24)	6,250.00
Accumulated Surplus or (Deficit):	51,172.49	13,459.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Accumulated surplus is externally restricted for two project grants that will be completed by the end of the Summer 2014. The Richmond Incubator Farm Program (21,711.50) and the Stir it Up Youth Program (5,173.38).

Current Year:

Accumulated surplus for the current fiscal year budget is internally restricted to support the Richmond Community Gardens Program which runs at a deficit (~9,000) and as cash contributions for an Intercultural Food security Study (8,000) and the Good Food Access Program (3,000).

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus is designated to support the Richmond Incubator Farm Program and intended to hire additional staff to further the programs and services that RFSS offers.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$5,000	Health, Social & Safety
2013	\$4,080	Health, Social & Safety
2012	\$4,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$9,000.00
Consultant Services	\$4,000.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

TOTAL \$15,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Vancouver Coastal Health \$37,400

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$52,400.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,050

Recommendation:

Operating assistance for workshops and programs targeting at-risk youth, seniors, low-income, etc. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Hospice Association

Grant Type: Over \$5000 Single Year

Grant Request: \$20,000

Proposal Title: Hospice Palliative Support Programs and Resources for Richmond residents

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 200

Richmond Residents: 200

Grant Request Summary:

Fund 2 part time staff positions at risk of being lost which are critical to the delivery of hospice palliative support in the city. Our services are available to all Richmond residents. These positions provide volunteer management, scheduling in all settings as well as support and recognition of volunteers, hospice palliative volunteer training programs (2 thirty hour programs annually). We provide the only training program for hospice palliative volunteers in Richmond. Also included are group facilitation of all of our group programs which are as follows 5, six week grief support groups annually, 3 ongoing monthly drop in groups, weekly walking and relaxation groups, community education and awareness programs at local community centres and our library program. In addition we will be offering counseling sessions to those clients for whom it is the only appropriate service, All of our programs are free of charge in keeping with the mandate of the Canadian Hospice Palliative Care Association. Referrals are received from medical professionals, other social service agencies and by word of mouth.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	86,398.00	100,000.00
Total Expenses:	91,294.00	100,110.00
Annual Surplus or (Deficit):	(4,896.00)	(110.00)
Accumulated Surplus or (Deficit):	(4,896.00)	(5,006.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last year we piloted a flower cart project with the City of Richmond to sell fresh cut flowers with a street vending cart. This project was not sustainable and did not raise the projected revenues.

Current Year:

Reducing the deficit with an emphasis on increased fundraising through donations. We are also reviewing other sustainable fundraising projects,

Explanation for Accumulated Surplus or (Deficit):

The deficit has grown, but will be in balanced in the next two years. We will have equipment costs this year which we will not incur in future years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$7,140	Health, Social & Safety
2013	\$7,000	Health, Social & Safety
2012	\$6,500	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$16,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$500.00
Supplies	\$500.00
Equipment	\$1,500.00
Photocopying	\$500.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$500.00

Snacks and refreshments for our programs

TOTAL \$20,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name **British Columbia Gaming Commission** **\$50,000**
Funder 2 Name
Funder 3 Name

Amount Your Society will Provide: \$20,000.00

Total Proposed Budget:

\$60,000.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$7,211

Recommendation:

Operating assistance for palliative support programs.
Same level as last year plus CoL increase.

Staff Comments /

Conditions:

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Mental Health Consumer and Friends Society

Grant Type: \$5,000 or Less Multi Year - Year 3

Grant Request: \$5,000

Proposal Title: Infra-Structure Building for Volunteer Program

Number Served: Richmond Residents:

Grant Request Summary:

The target group for the proposal is mental health consumers who are volunteers with our organization.

Our purpose is to encourage the group to move ahead in their lives by acquiring skills that may help them in daily living or in the workplace.

In order to facilitate this process we would like to hire, on a part time basis, and administrative support staff who is currently a volunteer.

Changes that will impact grant use:

There have been no changes since our last reporting.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	277,765.33	273,621.02
Total Expenses:	272,119.81	272,994.16
Annual Surplus or (Deficit):	5,645.52	626.86
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Surplus is from cheques that had not been cashed yet.

Will be used up as the cheques are cashed.

Current Year:

Surplus will be used to cover cheques that have not been cashed at the end of the fiscal year.

Explanation for Accumulated Surplus or (Deficit):

There is no accumulated surplus or deficit.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$3,641	Health, Social & Safety
2013	\$3,570	Health, Social & Safety
2012	\$3,500	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$3,677

Recommendation:

Operating assistance to provide supported employment to mental health consumers. Same level as last year plus CoL increase. Recommending Year 3 of multi-year funding cycle.

**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Multicultural Community Services

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$15,000

Proposal Title: Multicultural Richmond

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 6000

Richmond Residents: 5500

Grant Request Summary:

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrants and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and, provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada"

Richmond Services Received by Your Organization:

facilities weekly at Cambie Community Centre

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,194,815.00	1,288,721.00
Total Expenses:	1,150,269.00	1,112,582.00
Annual Surplus or (Deficit):	44,546.00	176,139.00
Accumulated Surplus or (Deficit):	106,856.00	282,995.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Our contracts and fiscal year do not line up therefore our numbers are out of sync with regards to income vs expenses in various programs.

Current Year:

Current year, we are in the final stages of our audit and are adjusting deferrals as a result of funding cycles. This amount will be reduced as the adjustments are made

Explanation for Accumulated Surplus or (Deficit):

Our funders require us to have a contingency fund available to us to ensure we do not default on our commitments if there are delays in funding.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$10,404	Health, Social & Safety
2013	\$10,200	Health, Social & Safety
2012	\$10,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$25,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$2,000.00
Office Rent or Mortgage	\$3,000.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$2,000.00
Photocopying	\$0.00
Program Materials	\$2,000.00
Local Travel	\$0.00
Other	\$0.00

TOTAL \$35,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name United Way of Lower Mainland \$15,000

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: \$5,000.00

Total Proposed Budget: \$35,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$10,508

Recommendation:

Operating assistance to support immigrant, refugee and welcoming community programs. Same level as last year plus CoL increase. Recommending Year 1 of multi-year funding cycle.
--

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Society for Community Living

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$14,280

Proposal Title: Family Resource Program

Number Served: Richmond Residents:

Grant Request Summary:

The RSCL Family Resource Program provides information, resources and support to families that face the extraordinary circumstances that come with having a loved one who has a developmental disability. The Family Resource Coordinator provides referrals for families to access services and programs offered by community partners and can act as an advocate for the family to ensure appropriate continuum of care. Recognizing the need for support over the life-course, the Family Resource Program provides assistance to families and individuals with a developmental disability during all of life's transitions, resulting in the improvement in the quality of life for the individuals and the improved well-being of the family unit.

The Family Resource Coordinator also supports adults living with developmental disabilities by coordinating a Self-Advocates group which meets regularly to offer an opportunity for individuals to socialize and to participate in workshops designed to improve life skills and sense of belonging. Topics include nutrition, safety in the community and online and other health-related topics. The Family Resource Coordinator also participates in a weekly Peer Social Group which provides the opportunity for young adults with autism spectrum disorder to ease the transition from high school by creating a social network in the community.

The Family Support Coordinator provides information about supports and services available locally and provincially; and aids families and individuals during significant transitions. The Family Support Program aims to assist families through periods of transition that are not limited to times of crisis. The program provides family-to-family networking, training and information sessions for family members and individuals with a developmental disability in the community, as well as opportunities for parents to share their experiences and important information with others.

Changes that will impact grant use:

There are no changes to the program that will impact grant use

FINANCIAL INFORMATION

Your Society's Budget:

Last Complete Year

		<u>Proposed Year</u>
Total Revenue:	10,569,891.44	11,275,979.19
Total Expenses:	10,569,891.44	11,434,799.52
Annual Surplus or (Deficit):	0.00	158,820.33
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

n/a

Current Year:

Our current fiscal year budget anticipates an operating deficit due to expansion of services and limited growth in funding

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$14,280	Health, Social & Safety
2014	\$2,161	Child Care Capital
2014	\$828	Child Care Capital

GRANT RECOMMENDATIONS

Recommended

Amount: \$14,280

Recommendation:

To support the Family Resource Program supporting families of those with developmental disabilities. Same level as last year, for the full amount requested. Recommending Year 3 of multi-year funding cycle.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Women's Resource Centre
Grant Type: Over \$5000 Multi Year - Year 3
Grant Request: \$54,000
Proposal Title: City Grant for Richmond Women's Resource Center
Number Served: Richmond Residents:

Grant Request Summary:

The RWRC is the only women's centre in Richmond. Our mission statement is: "To provide a supportive environment in which all women are supported and encouraged to achieve their fullest potential." We provide support and programs that empower women.

Our primary role is to enable women to obtain assistance they need, which increases their well-being and the well-being of their families. Many women we help come back to volunteer and help other women, thus giving back to the community.

The RWRC acts as an advocate speaking out on issues that affect women disproportionately, such as violence, poverty, child care, affordable housing and access to legal services.

Changes that will impact grant use:

No changes.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	147,507.00	166,950.00
Total Expenses:	160,695.00	166,950.00
Annual Surplus or (Deficit):	(13,188.00)	0.00
Accumulated Surplus or (Deficit):	12,471.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Center was opened for additional hours during the year.

Current Year:

N/A. We are budgeting a balanced budget for current year.

Explanation for Accumulated Surplus or (Deficit):

Center received additional funding during for fiscal 2012.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$15,606	Health, Social & Safety
2013	\$15,300	Health, Social & Safety
2012	\$15,000	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$15,762

Recommendation:

To support women's programs and services including skills training and support groups. Same level as last year plus CoL increase. Recommending Year 3 of multi-year funding cycle.

Staff Comments /

Conditions: None



**Grant Application for 2015
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Youth Service Agency

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$15,000

Proposal Title: Richmond Youth Centre Programs and Activities

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 2000

Richmond Residents: 1800

Grant Request Summary:

The grant will be used to support a portion of the Richmond Youth Centre (RYC) Youth Activities Worker position that will operate the centre, organize activities, and work towards the recreational, inter-generational, learning, leadership and volunteer goals and activities of the centre. The benefits of this grant will include increased positive out of school activities, opportunities for social learning for children and youth, increased recreational opportunities, promotion of health and wellness for kids involved, opportunities for skill development for youth, support for career and life exploration, increased community connection, increased awareness for youth about social issues and supporting success for children and youth at school. In addition the grant will support volunteer driven activities by youth that impact their community at large. This will include the development of volunteer tutors, community improvement activities, a community based online magazine for youth, home work clubs and various community events which will engage and inform community members about the services, supports, opportunities for youth and families in Richmond.

Richmond Services Received by Your Organization:

We partner with Richmond Public Library to offer homework, literacy and English language programs for children and youth, which includes program space and resources.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,298,376.00	1,287,656.00
Total Expenses:	1,297,093.00	1,287,656.00
Annual Surplus or (Deficit):	1,283.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Donations

Current Year:

n/a

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$12,500	Health, Social & Safety
2013	\$12,500	Health, Social & Safety
2012	\$12,500	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$15,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$15,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Rogers Youth Fund	\$124,000
Funder 2 Name	United Way Lower Mainland	\$110,000
Funder 3 Name	Children's Aid Foundation	\$13,000

Amount Your Society will Provide: **\$10,000.00**

Total Proposed Budget: **\$325,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$12,625

Recommendation: To support the Richmond Youth Centre Activities Youth Worker position. Same level as last year plus CoL increase.

**Staff Comments /
Conditions:** None



Grant Application Summary for 2015 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Touchstone Family Association
Grant Type: \$5,000 or Less Single Year
Grant Request: \$4,000
Proposal Title: Street Smarts
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 40
Richmond Residents: All

Grant Request Summary:

A community based program for at-risk-youth called "Street Smarts" was established in the community of Richmond in 2008 in response to a growing concern for street level gang violence amongst youth in the community. Many of the youth connected to Street Smarts have self-identified as having direct or peripheral involvement with street gangs. The aim of the program is to support youth to deconstruct the gang lifestyle and to offer support in transitioning from a "gang" oriented image and lifestyle to a self-image that is a reflection of their vision and higher goals that they have for themselves. The Street Smarts group runs twice a year, once in the fall/winter and once in the fall/spring. Approximately 20-30 youth attend the StreetSmarts Group and another 15-20 youth attend for mentorship services if they are not quite group ready.

Richmond Services Received by Your Organization:

We operate the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$95000 per year.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,774,257.00	2,918,470.00
Total Expenses:	2,898,237.00	2,994,753.00
Annual Surplus or (Deficit):	(123,980.00)	(76,282.00)
Accumulated Surplus or (Deficit):	199,008.00	122,726.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We have been operating a deficit in MCFD programs and have been negotiating with the Ministry on how to rectify this situation without a loss in service.

Current Year:

We have reduced some administration and supervisory hours to help with the deficit and we are still in discussions with the Ministry on how to resolve the ongoing deficit.

Explanation for Accumulated Surplus or (Deficit):

Real Estate disposal.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$4,000.00	Health, Social & Safety
2013	\$4,000.00	Health, Social & Safety
2012	\$4,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other	\$2,000.00

Bus tickets for youth, food and recreation

TOTAL \$4,000.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Betty Averbach Foundation	Amount	\$14,000.00
Funder 2 Name	Coast Capitol	Amount	10000.00
Funder 3 Name	Ministry of Justice - Civil Forfeiture	Amount	60000.00

Amount Your Society will Provide: \$4,000.00

Total Proposed Budget: \$92,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$4,000

Recommendation: To support the Street Smarts Program addressing gang violence amongst youth. Same level as last year for the full amount requested.

**Staff Comments /
Conditions:** None

Society: **Turning Point Recovery Society****Grant Type:** **Over \$5000 Multi Year - Year 2****Grant Request:** **\$12,500****Proposal Title:** **Domestic Violence Substance Abuse (DVSA) Program****Number Served:** **Richmond Residents:****Grant Request Summary:**

Turning Point Recovery Society is proposing to continue the delivery of our innovative Domestic Violence Substance Abuse (DVSA) counselling program to individuals in our residential addictions recovery programs in Richmond who have experienced trauma, domestic abuse and addiction. Turning Point will continue to partner with non-profit organizations in Richmond that specialize in the provision of domestic violence and family counselling services including Family Services of Greater Vancouver, Richmond Addiction Services, Touchstone Family Association, Vancouver Coastal Health Authority-Richmond Transitions Program, and Chimo Community Services.

The DVSA program addresses one of the biggest obstacles (unresolved trauma) for longer term recovery. Services offered will assist our clients in increasing personal capacity by improving their coping skills and overall functioning. The program will provide individual and group counselling services including interventions for victims and offenders of abuse (where indicated) with a focus on how substance abuse, trauma and anger affects behaviour and impacts the family. Turning Point's DVSA program meets the priorities of the Council Term Goals of Community Wellness, Community Safety and Community Social Services

Approximately 100-150 individuals will receive services through this grant and will acquire skills to aid in reducing recidivism and maintaining abstinence. Requested funds will help to provide approximately 50 counselling groups per site and 25 individual counselling sessions during the fiscal year. Although Turning Point provides the DVSA program at all of our sites, funds requested in this proposal are for the Richmond sites only.

The DVSA program enhances treatment outcomes and reduces recidivism by providing clients with skills and education to assist them in living violence free and safe in recovery. By helping to eradicate familial abuse the DVSA program reduces the burden on the criminal justice system, polici

Changes that will impact grant use:

Turning Point is requesting additional funds to assist us in expanding the program in an effort to reach more people impacted by addictions and mental health experiencing

trauma, and abuse in our communities.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,275,994.00	1,665,603.00
Total Expenses:	1,341,193.00	1,665,603.00
Annual Surplus or (Deficit):	(65,199.00)	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

In the past 2 years Turning Point Recovery Society has been required to make extraordinary capital repairs to our Vancouver site including replacing 2 roofs, 3 chimneys, renovating our kitchen and other significant capital improvements. Unfortunately, our landlords have not been in a position to pay for these repairs. As the majority of this work was not capitalized by our auditor, our financial statements for the past 2 fiscal years show a deficit of approximately 65K per FY. This has been a unique situation and not the result of fiscal mismanagement. We continue to work with the owners of our buildings to seek relief for these repairs.

Current Year:

To date, we are tracking on budget.

Explanation for Accumulated Surplus or (Deficit):

Turning Point does not accumulate surpluses or deficits year-to-year.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$5,865	Health, Social & Safety
2013	\$5,750	Health, Social & Safety
2012	\$5,000	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended
Amount: \$5,924

Recommendation:

Program offered to residents of Richmond Turning Point facilities. Same level as last year plus CoL increase. Recommending Year 2 of multi-year funding cycle.

**Staff Comments /
Conditions:**

None

Society: Volunteer Richmond Information Services Society
Grant Type: Over \$5000 Multi Year - Year 1
Grant Request: \$45,000
Proposal Title: Volunteer Richmond Information Services Society Core Funding
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 190000
Richmond Residents: 190000
Grant Request Summary:

Volunteer Richmond Information Services (VRIS) is a non-profit charitable society that has been operating in Richmond since 1972.

For more than 40 years, Volunteer Richmond Information Services has been a leader in Richmond, "bringing people and services together through community information and volunteerism." VRIS contributes to an enhanced quality of life by: (1) Promoting the spirit of volunteerism in the community and coordinating the recruitment of volunteers, (2) Providing information and referral services to connect people with community services, and (3) Planning and implementing specific programs to meet identified needs in a changing community.

We are requesting the City of Richmond grant to support operating expenses and staff costs. The grant will support program development, enhancement and instruction expenses involved with running the community Volunteer Centre and Information Services, and the administrative service costs essential to our organization's charitable work.

The result of this support is our ability to continue, enhance and maximize the quality and delivery of programs and services to the Richmond community, and to non-profit organizations in the form of volunteer recruitment and referral, training programs and resource materials. It allows us to build community capacity by promoting volunteerism and providing the community at large with information about available resources, thus

connecting people with community services through quality information and referral programs.

Services are available at our office in the Caring Place, by phone, on-line, through our ambassadors at Richmond Centre Mall and community events, and through our training and workshops.

Richmond Services Received by Your Organization:

Richmond Christmas Fund receives support from the City in the following ways:

- Brighthouse Pavilion where from mid November - first week in January change rooms and meeting rooms are transformed into toy rooms so registered families can come and pick toys and books out for their children.
- Emergency Social Services provides six portable radios and accessories on loan from mid November to mid December for communications.
- For the Richmond Christmas Fund Drive Thru Event at Lansdowne mall the City partners and provides: Generator, lights, safety vests, and traffic cones to assist with the safety of the site for Richmond community members to come and drop off their donations for the fund.

Additional City support outside of the Richmond Christmas Fund includes: - City Hall meeting rooms about 3-5 times a year. The Leadership Richmond - Youth Now is supported by providing in kind space at City Hall for the Launch and Graduation ceremonies. Additional meeting room space for the program at other City locations for program meetings are also waived.

Printing - City supports the Volunteers are Stars event by printing the program for the evening.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,259,364.00	1,303,375.00

Health, Social & Safety 2015**Over \$5000****Multi Year - Year 1****Volunteer Richmond Information Services Society****Summary Page 3**

Total Expenses:	1,266,356.00	1,317,181.00
Annual Surplus or (Deficit):	(6,992.00)	(13,806.00)
Accumulated Surplus or (Deficit):	49,743.00	35,937.00

Explanation for Annual Surplus or (Deficit):**Last Complete Year:**

Expected funding was not fully obtained from other sources, reducing the accumulated surplus.

Current Year:

Although a loss has been budgeted, we work during the year to improve on this, so it does not become necessary to reduce services.

Explanation for Accumulated Surplus or (Deficit):

A surplus is desirable for stability, because funding and revenue are uncertain, as is the timing of their arrival.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$37,975	Health, Social & Safety
2013	\$10,000	Professional and Program Development
2013	\$37,230	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$31,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$7,000.00
Utilities and Telephone	\$4,000.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$3,000.00

Computer support

TOTAL **\$45,000.00**

Financial Assistance from Other Sources (if applicable):

Health, Social & Safety 2015**Over \$5000****Multi Year - Year 1****Volunteer Richmond Information Services Society****Summary Page 4**

Funder 1 Name	BC Gaming Commission	\$100,000
Funder 2 Name	United Way of the Lower Mainland	\$263,000
Funder 3 Name	Corporate sponsors and corporate/individual donations	\$226,250

Amount Your Society will Provide: **\$201,500.00**

Total Proposed Budget: **\$1,317,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$38,355

Recommendation: Operating assistance for volunteer, charitable and information programs. Same level as last year plus CoL increase. Recommending Year 1 of multi-year funding cycle.

**Staff Comments /
Conditions:**

None



City of Richmond

Report to Committee

To: General Purposes Committee
From: Serena Lusk
Senior Manager,
Recreation and Sport Services

Date: January 14, 2015
File: 03-1085-01/2015-Vol
01

Re: **2015 Parks, Recreation and Community Events Grants**

Staff Recommendation

That:

1. Parks, Recreation and Community Events Grants be allocated and cheques disbursed for a total of \$99,750, as identified in Attachment 1 of the 2015 Parks, Recreation and Community Events City Grants report, dated January 14, 2015, from the Senior Manager, Parks and the Senior Manager, Recreation and Sport Services.
2. Steveston Community Society–Richmond Summer Projects be recommended for the first year of a three-year funding cycle based on Council's approval of each subsequent year of funding.

Serena Lusk
Senior Manager, Recreation and Sport Services
(604-233-3344)

Att. 2

REPORT CONCURRENCE		
ROUTED TO: Finance Division	CONCURRENCE <input checked="checked" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report supports Council's Term Goal #2 Community Social Services:

To develop and implement an updated social services strategy that clearly articulates and communicates the City's roles, priorities and limitations with respect to social services issues and needs.

In 2014, the City developed a social services strategy to guide the City's social services focus. The City Grant Policy 3712 and programs supports the implementation of the strategy.

This report provides information and recommendations pertaining to the Parks, Recreation and Community Events Grant program.

Findings of Fact

2015 Parks, Recreation and Community Events Grants Budget

The 2015 Parks, Recreation and Community Events Grants budget is \$101,494. This includes a one percent cost of living increase over the 2014 budget as per the City Grant Policy 3712.

Notice Given and Applications Received

Notices were placed on the City Page and City Notice Board in the Richmond Review and on the City website in October and November 2014, advising the community that applications were being accepted for 2015 City Grant Programs until November 14, 2014. This was the second year that the applications used a web-based system to facilitate a more efficient and effective process. A link to the City website was provided for further information and to access the system. A Grant Application User Guide and Parks, Recreation and Community Events (PRCE) Program Guidelines were also posted on the City website. Previous award applicants were also notified directly that the program was open for 2015 award submissions.

In the PRCE category, a total of 10 applications were received for a total request of \$147,595. A table outlining requests and recommended 2015 allocations is provided in Attachment 1. Summary sheets of grant applicants, generated from applicant information provided in the web-based system are found in Attachment 2, as well as staff recommendations and comments.

As indicated in the PRCE Grant Program guidelines, all proposals must demonstrate that primarily Richmond residents will be served to be considered eligible. While some applicants serve wider geographic areas, all requests were to support operations and programs serving primarily Richmond residents.

Late Applications

No applications were received after the November 14, 2014 deadline. The City Grant Policy indicates that late applications will not be accepted, and the new online grants software system ‘closes’ the ability to apply after the deadline.

New Applications

There were no new applications in the Parks, Recreation and Community Events category.

Application Review Process

A PRCE Grant Review Committee consisting of staff from the Community Services Department reviewed the 2015 applications. Recommended allocations were determined by the Committee rather than individual reviewers.

Analysis

Parks, Recreation and Community Events Grant Application Information 2012–2014

Table 1: Number of applications, allocations and recommendations:

Previous Applications, Allocations (2012/13) and Recommendations (2014)*				
	2012	2013	2014	2015
Total number of applications	11	16	17	10
New applicants	1	1	1	0
Late applications	0	0	0	0
Grants denied (did not meet criteria)	0	2	2	0
Partial amount of request recommended	8	13	15	10
Full amount of request recommended	3	1	0	0
Minor request (\$5,000 or less)	4	9	7	4
Total amount requested	\$94,765	\$194,860	\$259,972	\$147,595
Total budget	\$96,587	\$98,519	\$100,489	\$101,494
Total PRCE allocated	\$94,765	\$98,500	\$100,250	\$99,750

*some categories overlap; numbers are not meant to be totalled

Financial Impact

All applicants are recommended for partial funding. Principal reasons for partial funding are:

1. The City supports, but is not a primary funder, of non-profit organizations, whose main sources of support include federal and provincial governments, BC Direct Access Gaming, foundations, endowments, donations and fundraising efforts; and
2. The total amount requested exceeds the recommended City Grant budget; providing some assistance to many is considered preferable to providing full assistance to a few.

Other reasons for recommending partial funding include but are not limited to:

- Other funding partners have not been sought;
- Lack of partnerships;
- Duplication of service;
- Uncommitted, substantial surplus;
- Fee-based (user pay) budget should be used;
- City provides other forms of support to the organization; and
- Quality, including completeness, of the application.

The 2015 Parks, Recreation and Community Events Grants budget is \$101,494. A total of \$99,750 is recommended for disbursement (Attachment 1).

Minor/Major Grant Requests

There are two streams of applications; one for minor (\$5,000 or less) and one for major (over \$5,000) grant requests. If applying for a minor grant, the application requires fewer sections to be completed, in addition to the required documentation and signatures. The full application form is required for major grants or multi-year funding cycle requests.

In the Parks, Recreation and Community Events category, four organizations applied for grants of \$5,000 or less:

- East Richmond Community Association
- Gulf of Georgia Cannery Society
- Richmond Museum Society
- Sea Island Community Association

Multi-Year Funding Request

As part of the City Grant Policy adopted in 2011, applicants receiving City Grants for a minimum of the five most recent consecutive years, for the same purpose, have the option of applying for a maximum three-year funding cycle. Grants are thereby recommended, rather than assured, for three-year cycles; Council reviews recommendations to fund each subsequent year of a cycle. In the first year of a cycle, the full application form is required. For the following two years, fewer questions must be completed, plus required documents and signatures attached.

Two organizations—Steveston Community Society-Richmond Summer Projects and the Gulf of Georgia Cannery Society applied for multi-year funding in 2015. Only the Steveston Community Society-Summer Projects meets the criteria of receiving funding in each of the five previous years.

It is recommended that Steveston Community Society-Richmond Summer Projects be approved for year one of a multi-year funding cycle.

In 2014, Hamilton Community Association was approved for multi-year funding. Hamilton Community Association did not submit an application for funding in 2015.

Sea Island Community Association and the Richmond Museum Society had previously applied for multi-year funding in 2014 and 2013, respectively. Both organizations were deemed ineligible for multi-year funding. In 2015, both organizations applied under the assumption that they had previously received multi-year funding. It will be conveyed to them that they were successful for one-time funding this year as well as previous years and if they wish to submit a grant in 2016 it should be done under the one-time funding category.

On-line Application System

In adopting the City Grant Policy 3712 in 2011, Council also requested that:


Staff explore the development of an information technology system whereby City Grant Program applications, including Attachments, may be submitted on-line.

The web-based City Grant application system was launched in September 2013 to receive on-line applications for 2014 City Grant Programs (Arts and Culture; Child Care; Health, Social and Safety; and Parks, Recreation and Community Events). The web-based application system has been in use for two grant cycles.

Although, extensive testing took place in 2014, the system is still being refined and some changes will be made for the 2016 grant application. In 2015, the Administrators' function was in place, therefore, staff were able to assist applicants with issues such as password and login and attaching reports. This reduced the demand on IT staff time. The feedback from users continues to be generally very positive. Users felt that the online system is a considerable time-saver as applicants were able to access information already saved into the system, requiring updates only.

Conclusion

The Parks, Recreation and Community Events Grants Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. Staff recommend that 2015 Parks, Recreation and Community Events Grants be allocated as indicated in Attachment 1 for the benefit of Richmond residents.



Charlene Phung
Research Planner
(604-270-8721 ext. 3362)

- Att. 1: Outline of Requests and Recommended 2015 Allocations
2: Grant Application Summary Sheets 2015

Parks, Recreation and Community Events - Recommended Grant Allocations - 2015						
Applicant Name	2014 GRANT	2015 REQUEST	2015 RECOM.	MULTI YEAR RECOM.	COMMENT SUMMARY	SEE ATT 2 PAGE NO.
East Richmond Community Association	\$ 500	\$ 1,500	\$ 500	Single Year	To support Summer Fun Nights 2014. Recommended award amount is consistent across events of similar size and community benefit.	1
Gulf of Georgia Cannery Society	\$ 500	\$ 5,000	\$ 1,000	Single Year	To support Winter's Farmers Market. Recommended award amount is consistent across events of similar size and community benefit.	4
Kidsport - Richmond Chapter	\$ 11,000	\$ 18,000	\$ 16,500	Single Year	To support grants to sport organizations for registrations for needy children and families.	7
Richmond Agricultural and Industrial Society	\$ 11,000	\$ 17,195	\$ 11,000	Single Year	To support the Salmon Festival and Steveston Farmer's and Artisan's Market events. In future suggest submitting two separate grants for Salmon Festival and Markets.	10
Richmond City Centre Community Association	\$ 10,500	\$ 14,900	\$ 10,500	Single Year	To support delivery of asset development programs for Children in Central Richmond.	13
Richmond Fitness and Wellness	\$ 8,000	\$ 15,000	\$ 10,000	Single Year	Increase to support expanded programming.	16
Richmond Museum Society	\$ 1,500	\$ 5,000	\$ 1,500	Single Year	To support the Doors Open 2015 event.	19
Sea Island Community Association	\$ 500	\$ 1,000	\$ 750	Single Year	To support Burkeville Daze event. Recommended award amount is consistent across events of similar size and community benefit.	22
The Sharing Farm Society	\$ 6,500	\$ 30,000	\$ 16,000	Single Year	To support the growing and distribution of food to the food bank and community meal programs.	24
Steveston Community Society - Richmond Summer Project	\$ 40,000	\$ 40,000	\$ 32,000	Multi Year - Year 1	Summer Registration Subsidy for children and families in need; Reduction made in consultation with staff and will not affect subsidy levels.	27
Totals	\$90,000	\$147,595	\$99,750			
Total Available		\$101,494	\$101,494			
Remaining		-\$46,101	\$1,744			



Grant Application Summary for 2015 Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: East Richmond Community Association

Grant Type: \$5,000 or Less Single Year

Grant Request: \$1,500

Proposal Title: Summer Fun Nights 2015

Grant Purpose: Community Service / Program / Event - One-time Activity

Start Date (if applicable): July 28, 2015 **End Date (if applicable):** August 18, 2015

Number To Be Served: 850

Richmond Residents: 700

Grant Request Summary:

The East Richmond Community Association (ERCA) will invite the community to its fifth annual Summer Fun Nights series in the Summer of 2015. The event series will run for four nights consecutive Tuesday evenings: July 28, August 4, 11 and 18 (Outdoor Movie Night). At these events guests will have a relaxing and fun summer experience that includes grassroots family activities and games, program demonstrations, community booths, fitness testings and participatory entertainment. One night is dedicated to showing a free outdoor movie. On this evening the community will come together to enjoy a G-rated film under a twinkling canopy of stars and discover new friendships. The Summer Fun Nights series is an entertaining and easy-going event series where community members can connect in an activity-filled outdoor environment.

Our Summer Fun Nights series is an excellent example of the community celebrating the many people that make up this diverse neighbourhood. This event provides the community with the opportunity to learn more about their Community Centre and how they can become involved within their community. An affordable and inclusive event, it is attended by a broad cross-section of Richmond residents though the majority will be from East Richmond. It provides a fun, interactive, social and educational experience. Summer Fun Nights promotes partnerships with businesses in East Richmond and strengthens the partnership between ERCA and Cambie Secondary, whose Recreation Leadership group regularly volunteer their time to organize and run the games and activities. These youth will build on their developmental assets through teamwork, constructive use of time, planning and decision making.

Richmond Services Received by Your Organization:

Subsidized space, heat and light, Community Centre staffing, maintenance on a percentage basis w/City of Richmond and Richmond School District. Estimated value \$728,500.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$874,971.31	\$910,559.14
Total Expenses:	\$789,961.70	\$897,792.36
Annual Surplus or (Deficit):	\$85,009.61	\$12,766.78
Accumulated Surplus or (Deficit):	\$116,824.13	\$115,452.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Program registration increased over what was projected.

Current Year:

A decrease in expenses over what was projected with an increase in registration in some areas.

Explanation for Accumulated Surplus or (Deficit):

For projects and community initiatives in progress

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$500.00	Parks, Rec and Community Events
2013	\$5,723.20	Child Care Capital
2013	\$1,000.00	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$1,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$200.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$610.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	4320.00

Parks, Recreation & Community Events 2015
East Richmond Community Association

\$5,000 or Less Single Year
Summary Page 3

Fees (SOCAN, Re:sound,insurance) = \$640

Entertainment = \$750

Promotions = \$535

Movie = \$2395

TOTAL \$6,630.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Coast Capital Savings	Amount	2000.00
Funder 2 Name	Additional Funder	Amount	500
Funder 3 Name	Additional funder	Amount	150

Amount Your Society will Provide: **\$2,480.00**

Total Proposed Budget: **\$6,630.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$500

Recommendation: To support Summer Fun Nights 2014.
Recommended award amount is consistent across
events of similar size and community benefit.

**Staff Comments /
Conditions:** None



**Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Gulf of Georgia Cannery Society

Grant Type: \$5,000 or Less Multi Year - Year 1

Grant Request: \$5,000

Proposal Title: Cannery Farmers' Market

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 16000

Richmond Residents: 13000

Grant Request Summary:

The Cannery Farmers' Market is uniquely situated inside the Gulf of Georgia Cannery National Historic Site. Free to the public, the Market offers a variety of quality locally made products, adhering to the "Make it, Bake it, Grow it, Catch it" philosophy.

The Market operates bi-weekly from the first Sunday in October to the last Sunday in April totaling 14 dates. In addition to providing a location to purchase local food and craft items, each Market serves as a gathering place for hundreds of Richmond residents. The Market also acts as an economic stimulant for local businesses, a source for regional tourism during the winter season.

The Market is intended for Richmond residents and offers a variety of activities and local entertainment for adults and families. Funding would support costs associated with these activities including crafts and demonstrations, and performers as well as promotion.

Richmond Services Received by Your Organization:

We do not receive any services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$924,526.00	\$1,013,865.00
Total Expenses:	\$920,028.00	\$1,011,380.00
Annual Surplus or (Deficit):	\$4,498.00	\$2,485.00
Accumulated Surplus or (Deficit):	\$270,667.00	\$273,152.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We had additional grants and sponsorships.

Current Year:

We are projecting an increase in admission and gift shop revenues.

Explanation for Accumulated Surplus or (Deficit):

Our accumulated surplus funds are set aside as maintenance contingency and for special projects. Currently our major projects include production of new orientation film and upgrading exterior landscaping.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$500	Parks, Rec and Community Events
2013	\$1,000	Parks, Rec and Community Events
2012	\$2,000	Project Assistance

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$21,910.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$250.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$1,000.00
Supplies	\$300.00
Equipment	\$850.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$6,525.00

Promotion, Entertainment, Insurance

TOTAL **\$30,835.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Richmond Foundation	\$1,000
Funder 2 Name	Great Canadian Casino	\$5,000
Funder 3 Name	VanCity	\$1,500

Amount Your Society will Provide: **\$18,335.00**

Total Proposed Budget:	<u>\$30,835.00</u>
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GRANT RECOMMENDATIONS

**Recommended
Amount:** \$1,000

Recommendation:

To support Winter Farmer's Market.

Gulf of Georgia is not eligible for multi-year funding for this event / application this year (requires 5 years of previous funding). Funding amount is consistent across events of this size and community benefit.

**Staff Comments /
Conditions:**

None

Society: Kidsport - Richmond Chapter
Grant Type: Over \$5000 Single Year
Grant Request: \$18,000
Proposal Title: KidSport™ Grant
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 260
Richmond Residents: 260
Grant Request Summary:

Social and economic obstacles can prevent some young people from participating in organized sport. Kidsport Richmond will help families in need overcome the financial barrier that may exist to ensure their children will be able to participate in a sport of their choice. Our funding criteria includes the following: - Children up to 18 years of age; - Application form must be completed reviewed and verified by an appropriate financial verifier who would be aware of the financial situation of the family in question; - Sport programs, the fees for which the applicant wishes to be subsidized, must be affiliated with Sport BC; - Up to \$200/applicant/year may be granted, can be applied only to registration fees during the season the sport is in session. If we raise enough money we would increase the maximum grants to \$250. Many Chapter of KidSport in the Province of BC provide grants of \$300 and \$350 per child per year. Grants are paid directly to the local sport organization and not the family or child. The sport organization must be affiliated with Sport BC.

Richmond Services Received by Your Organization:

None

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$45,131.74	\$48,000.00
Total Expenses:	\$42,190.63	\$45,000.00
Annual Surplus or (Deficit):	\$2,941.11	\$3,000.00
Accumulated Surplus or (Deficit):	\$9,035.59	\$10,000.00

Explanation for Annual Surplus or (Deficit):
Last Complete Year:

An accumulated surplus from 2011 was applied to 2012 to allow a disbursements without entering a deficit situation. Surplus increase in 2013 for we raised more money than we allocated.

Current Year:

In 2013 there was a surplus of \$2,905.59. We raised more money than expected. For 2014 we currently have 16 cheques that have been issued in 2014 but not cashed for a total of \$6,250. In 2014 in June we increased our maximum grants per child from \$150 to \$200 per year,

Explanation for Accumulated Surplus or (Deficit):

A small surplus is carried from year to year to cover with timing issues for cash flow. Grants and donations do not come to us in an equal amount each month. This way we always have sufficient funds to fund approved applications each month and not having to wait for needed grants or donations.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$11,000	Parks, Rec and Community Events
2013	\$9,700	Parks, Rec and Community Events
2012	\$6,250	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$18,000.00

Provide partial sport registration fees (up to \$200) for needy children who reside in Richmond to participate in community sports that are affiliated to Sport BC..

TOTAL \$18,000.00

Financial Assistance from Other Sources (if applicable):

Parks, Recreation & Community Events 2015
Kidsport - Richmond Chapter

Over \$5000

Single Year
Summary Page 3

Funder 1 Name	Coast Capital Savings Credit Union Community Investment Fund	\$5,000
Funder 2 Name	BC Government	\$6,000
Funder 3 Name	Hyundai Hockey	\$2,500
Amount Your Society will Provide:		<u>\$0.00</u>
Total Proposed Budget:		<u>\$18,000.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$16,500

Recommendation:

To support grants to sport organizations for registrations for needy children and families
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**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Agricultural and Industrial Society

Grant Type: Over \$5000 Single Year

Grant Request: \$17,195

Proposal Title: Steveston Salmon Festival and Steveston Farmers & Artisans Market

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 100000

Richmond Residents: 30000

Grant Request Summary:

1. Steveston Farmers & Artisans Market: operating assistance for on-going activity; target all members of the community and surrounding municipalities; community benefit: local/regional tourism, promote sustainable, local agriculture and arts, healthy food choices, economic stimulation for area merchants, community gathering place, community partnerships.

2. Steveston Salmon Festival: Richmond's largest annual community event; target groups: all members of the community and surrounding municipalities; community benefit: local/regional tourism; immeasurable economic benefits; celebration of Canadian pride; "Canada's biggest little birthday party since 1945"; parade, children/youth festivals, cultural displays/demos; 2 stages, salmon bbq; food, craft, trade, art show etc.

Richmond Services Received by Your Organization:

facility use; staff support; in-kind services, equipment and supplies

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$197,364.11	\$171,950.00
Total Expenses:	\$134,893.94	\$171,950.00
Annual Surplus or (Deficit):	\$62,470.17	\$0.00
Accumulated Surplus or (Deficit):	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community

Parks, Recreation & Community Events 2015
Richmond Agricultural and Industrial Society

Over \$5000

Single Year
Summary Page 2

Centre; currently allocating funds towards the Steveston park playground improvements.

Current Year:

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community Centre; continuing to build a fund for playground improvements.

Explanation for Accumulated Surplus or (Deficit):

any surplus funds at the FYE are transferred to the Steveston Community Society as a donation to support the ongoing projects and programs of the Steveston Community Centre

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$11,000	Parks, Rec and Community Events
2013	\$11,000	Parks, Rec and Community Events
2012	\$7,250	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$7,066.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,540.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$600.00
Supplies	\$1,605.00
Equipment	\$2,384.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other	\$3,000.00

Security

TOTAL **\$17,195.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Government of Canada, Department of Canadian Heritage	\$5,000
Funder 2 Name	Conway Richmond (Blundell Centre	\$5,000
Funder 3 Name	GFFG	\$2,000

\$117,755.00

Amount Your Society will Provide:

Total Proposed Budget:

\$171,950.00

GRANT RECOMMENDATIONS

**Recommended
Amount:**

\$11,000

Recommendation:

To support the Salmon Festival and Steveston Farmer's and Artisan's Market events. In future suggest submitting two separate grants Salmon Festival and Markets

**Staff Comments /
Conditions:**

None



**Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond City Centre Community Association

Grant Type: Over \$5000 Single Year

Grant Request: \$14,900

Proposal Title: Asset Development for Children in Central Richmond

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 390

Richmond Residents: 390

Grant Request Summary:

To operate community based Asset Development Programs for high need and at-risk children who attend Richmond City Centre inner-city Elementary schools: Anderson, Cook and General Currie. These are children who would be on their own with inadequate care and supervision on the schools early dismissal school days and after school hours. This Asset Development Program will seek support and work in partnership with the schools. This program is based on an earlier successful pilot project which showed the effectiveness and positive benefits of this type of Asset Development in inner-city school children.

In addition to these early dismissal programs, City Centre Community Centre would like to continue offering a low cost after school program in General Currie Elementary School based on physical literacy initiatives: introducing children to fundamental movement skills that will contribute to healthy active lifestyles starting at a young age.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$398,309.00	\$392,931.66
Total Expenses:	\$377,441.00	\$390,909.95
Annual Surplus or (Deficit):	\$20,868.00	\$2,021.71
Accumulated Surplus or (Deficit):	\$150,139.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus last year was the result of a timing issue for recognition of grant income over a series of years. In reality the surplus was closer to \$6,000.

Current Year:

This reflects a realistic assessment of expenditures and revenues. Demand is increasing for services that have lower fees.

Explanation for Accumulated Surplus or (Deficit):

The surplus will be used for furnishing the new City Centre Community Centre which will open in July 2015 and for implementing new programs to serve the broader City Centre Community.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$10,500	Parks, Rec and Community Events
2013	\$10,700	Parks, Rec and Community Events
2012	\$10,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$10,280.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,450.00
Equipment	\$1,150.00
Photocopying	\$40.00
Program Materials	\$1,450.00
Local Travel	\$30.00
Other	\$0.00
TOTAL	<u>\$14,900.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:

\$15,000.00

Total Proposed Budget:

\$44,900.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$10,500

Recommendation:

To support delivery of asset development programs
for Children in Central Richmond.

Staff Comments /

Conditions:

None



**Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Fitness and Wellness Association

Grant Type: Over \$5000 Single Year

Grant Request: \$15,000

Proposal Title: Walk Richmond Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 3000

Richmond Residents: 3000

Grant Request Summary:

The RFWA submits its proposal to facilitate walking opportunities in Richmond by:

1. continuing to coordinate and enhance the well-established, free, drop-in Walk Richmond program;
2. building community capacity through supporting the development of sustainable and independent walking opportunities with less-connected populations in Richmond through community outreach efforts;
3. and fostering partnerships with key stakeholders in order to facilitate a Richmond Community Walkability Forum.

The Community Walkability Forum will identify and bring together a range of potential partners in Richmond who have a shared interest in building community capacity related to walkability issues. Partners who have already agreed to support the Forum include: the RCMP, Vancouver Coastal Health and the Richmond School District.

The intent of the Forum will be to facilitate discussion among diverse community stakeholders with the goal of mobilizing community efforts to enhance walkability in the City of Richmond. Potential outcomes of the forum include:

- identifying and developing sustainable partnerships,
- sharing current practices and policies,
- the identification of walkability barriers and issues,
- and developing of a strong coalition of partners who will support and enhance

collaborative action plans to address identified walkability challenges.

We anticipate hosting the forum in October/November 2015.

Richmond Services Received by Your Organization:

We currently do not receive any services, however, anticipate continuing support from the City of Richmond Coordinator of Fitness and Wellness Services.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$10,891.43	\$23,000.00
Total Expenses:	\$18,144.52	\$32,400.00
Annual Surplus or (Deficit):	(\$7,253.09)	(\$9,400.00)
Accumulated Surplus or (Deficit):	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

All of the programs the RFWA offers are at no cost to the public and therefore runs a deficit every year.

Current Year:

The RFWA does not offer any user pay services or programs and therefore has a limited ability to generate income and continuing to fund and enhance the Walk Richmond program as planned will deplete remaining funds if grant funding is not received.

Explanation for Accumulated Surplus or (Deficit):

The "surplus" on the balance sheet should be viewed as a contingency fund that can be drawn upon when funding is not at 100%. The RFWA has no other assets to borrow against and must maintain financial viability to ensure the success and longevity of the Walk Richmond program.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$8,000	Parks, Rec and Community Events
2013	\$7,000	Parks, Rec and Community Events
2012	\$9,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$12,500.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$500.00
Equipment	\$500.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$15,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Recreation and Parks Association	\$300
Funder 2 Name		
Funder 3 Name		

Amount Your Society will Provide:	<u>\$17,400.00</u>
Total Proposed Budget:	<u>\$32,700.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$10,000

Recommendation: .Suggest grant money to be used fo support
expanding program rather than forum.

**Staff Comments /
Conditions:** None



**Multi-Year Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Museum Society

Grant Type: \$5,000 or Less Multi Year - Year 3

Grant Request: \$5,000

Proposal Title: Doors Open Richmond 2015

Number Served: 16,658 **Richmond Residents:** 11,827

Grant Request Summary:

Doors Open Richmond 2015 is one of the leading celebrations of heritage, arts and culture in Metro Vancouver. For the last eight years, it has provided visitors with the opportunity to experience an opening event showcasing a unique heritage site followed by free weekend access to up to 50 cultural destinations across the City of Richmond. In previous years, Doors Open Richmond has attracted between 16,000 and 25,000 site visits to destinations as diverse as city facilities, national historic sites, museums, galleries and artists' studios through to places of worship, parks and specialty businesses. As well as showcasing the material culture and built heritage of Richmond's incredibly diverse past and present, Doors Open Richmond also provides over 180 volunteers aged 16 years and above with a variety of skills and leadership opportunities. When it premiered in 2007, Doors Open Richmond was the first event of its kind in Western Canada. Based on a European model, Doors Open is a rare event that breaks through social, age and cultural barriers to provide culturally rich and inclusive experiences and form deeper personal connections for residents and visitors from across Richmond, Metro Vancouver and beyond. Doors Open Richmond remains today one of the largest events of its kind in the Lower Mainland and continues to set the standard for other municipalities to follow including the Cities of Surrey and Vancouver. Doors Open Richmond 2015 will begin on Friday, June 5th with an evening public reception at the Japanese Building on the Steveston Museum site followed by the City-wide celebration on Saturday, June 6th and Sunday, June 7th from 10 a.m. to 4 p.m. Doors Open Richmond 2015 has received diversified funding and the support of Heritage Canada. In order to continue to grow and serve the community, the Richmond Museum Society requests City grant funding of \$5,000, primarily for promotional and volunteer costs.

Changes that will impact grant use:

Doors Open Richmond faces both new opportunities and challenges in 2015 framed within a commitment to maintain high standards of organization, planning and visitor experience. New opportunities includes receiving a student intern through the UBC Arts Intern Program who will assist with planning and implementing the event, particularly developing and putting in place an improved social media strategy and volunteer training program, while providing the student with an opportunity to learn about large event planning, project management and community building through heritage, arts and culture. This intern position means that any funding received from the City of Richmond to assist with promotional and volunteer costs will be able to be extended even further.

Challenges include receiving just over 50 per cent of funding requested from Heritage Canada's Building Community through Arts and Heritage Grant. This will be managed by drawing on funds restricted by the Richmond Museum Society from the 2014 budget and through the careful allocation and use of City grant money.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$221,602.00	\$123,423.00
Total Expenses:	\$224,270.00	\$123,423.00
Annual Surplus or (Deficit):	(\$2,668.00)	\$0.00
Accumulated Surplus or (Deficit):	\$67,122.00	\$58,622.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Deficit was anticipated and covered with surplus funds from previous years.

Please note increase from previously reported submission of \$126,774.00 due to a gift-in-kind tax receipt for exhibition materials and services.

2013 current deferred revenue - \$25,423 with \$1,500 for Heritage Fair, \$5,000 for Doors Open, \$8923 for Summer Grants, \$10,000 for Textile Exhibition. Remainder of surplus is dedicated to RMS fundraising projects.

Current Year:

Restricting \$8,500 for the following projects for 2015:

\$2,000 for Tsawassen First Nations Kit,

\$3,000 for Heritage Fair and

\$3,500 for Doors Open Richmond.

Explanation for Accumulated Surplus or (Deficit):

Remainder of Accumulate surplus is cash and investments for future fundraising plans except for \$8,500 which are restricted funds as listed above.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$1,500	Parks, Rec and Community Events

Parks, Recreation & Community Events 2015
Richmond Museum Society

\$5,000 or Less Multi Year - Year 3
Summary Page 3

2013	\$1,600	Parks, Rec and Community Events
2012	\$3,500	Project Assistance

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$1,500

Recommendation: To support the Doors Open 2015 event.

**Staff Comments /
Conditions:** None



**Multi-Year Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Sea Island Community Association

Grant Type: \$5,000 or Less Multi Year - Year 2

Grant Request: \$1,000

Proposal Title: Burkeville Daze Grant

Number Served: 600-700 **Richmond Residents:** 600-700

Grant Request Summary:

This grant would assist the Sea Island Community Association to present our annual Community celebration: Burkeville Daze. This one day event consists of a parade, community group demonstrations, heritage group displays, fund-raising booths, public safety service displays, games, petting zoo, volunteer opportunities, program registration, food and social interaction.

Changes that will impact grant use:

No Changes

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$102,472.09	\$106,142.80
Total Expenses:	\$102,300.29	\$95,006.46
Annual Surplus or (Deficit):	\$171.80	\$11,136.34
Accumulated Surplus or (Deficit):	\$40,940.65	\$24,233.42

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The Sea Island Community Association had a surplus of \$171.80 at year end Aug 31/13 which is a result of careful planning and budgeting.

Current Year:

Currently, the Association has a very small surplus of just over \$11,136.34 this is a result of slightly higher revenue than budgeted and lower expense than the prior period.

Explanation for Accumulated Surplus or (Deficit):

This is the accumulation of over thirty years of surplus. We hope to have some funds ready for a poor year, or to fund programs and events that will not have offsetting revenues such as Seniors.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2014	\$500	Parks, Rec and Community Events
2013	\$1,000	Parks, Rec and Community Events
2011	\$1,015	Parks, Rec and Community Events

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$750

Recommendation: To support Burkeville Daze event. Recommended award amount is consistent across events of similar size and community benefit.

**Staff Comments /
Conditions:** None



Grant Application for 2015
Parks, Recreation & Community Events Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: **Sharing Farm Society**
Grant Type: **Over \$5000 Single Year**

Grant Request: **\$30,000**

Proposal Title: **Expanding the Sharing**

Grant Purpose: **Operating Assistance**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **1925**

Richmond Residents: **1925**

Grant Request Summary:

The proposed project will enable The Sharing Farm to continue to grow food to feed low-income Richmond families. The Sharing Farm is run by community members for community members, and is dedicated to providing fresh, healthy, local and organic produce to our neighbours in need. The Sharing Farm has successfully put fresh vegetables on people's plates for many years, donating 80% of our yearly harvest to the Food Bank, Community Meals and other organizations distributing food to vulnerable people. While we operate on a tiny budget and enjoy the support of a large group of volunteers, funding has always been a challenge. In 2014, we have continued several activities to improve the sustainability of our operation in the long run. These will take time to mature. Grants remain indispensable for The Sharing Farm to continue our work in 2015.

The statistics of people served includes recipients of our produce, the people who receive education and significant opportunities for community building, and the seniors who participated in a new program we began in 2014. As far as we are aware, all our donated food goes to Richmond residents.

Richmond Services Received by Your Organization:

Use of land in the Terra Nova Park (3 acres at est. \$1,500/year per acre = \$4,500); use of water in the summer (est. at \$.0044/gallon x 170,000 gallons = \$748/year); rental of Buemann house (\$1,400/month x 12 months = \$16,800/year - utilities included)

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$168,014.00	\$164,463.00

Parks, Recreation & Community Events 2015
Sharing Farm Society

Over \$5000 Single Year
Summary Page 2

Total Expenses:	\$164,242.00	\$158,788.00
Annual Surplus or (Deficit):	\$3,772.00	\$5,675.00
Accumulated Surplus or (Deficit):	\$13,771.00	\$17,543.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus consists of funds that we need to report as revenue for CRA purposes but that are actually tied to the construction of a new barn, hopefully in 2015. As such, the surplus is misleading, as we are unable to use these funds for operating purposes.

Current Year:

The surplus consists of funds that we need to report as revenue for CRA purposes but that are actually tied to the construction of a new barn, hopefully in 2015. As such, the surplus is misleading, as we are unable to use these funds for operating purposes.

Explanation for Accumulated Surplus or (Deficit):

We had a small accumulated surplus from previous years, as explained in last year's application. The increase in 2013 and 2014 (projected) is due to funds tied to the construction of a new barn, as explained above. In terms of working capital available to operate, The Sharing Farm works hard to break even.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$6,500	Parks, Rec and Community Events
2013	\$1,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$135,013.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00
Office Rent or Mortgage	\$1,764.00
Utilities and Telephone	\$470.00
Supplies	\$7,100.00
Equipment	\$2,300.00
Photocopying	\$2,000.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$31,475.00

Garlic Fest and other events, special programs,
office, insurance (truck, trailer, liability), staff training,

bank charges, amortization of greenhouse costs.

TOTAL

\$180,422.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Canada Post **\$5,000**

Funder 2 Name BC Gaming Grant **\$20,000**

Funder 3 Name TD Friends of the Environment **\$6,000**

Amount Your Society will Provide: **\$87,190.00**

Total Proposed Budget: **\$178,290.00**

GRANT RECOMMENDATIONS

Recommended

Amount: \$16,000

Recommendation:

To support the growing and distribution of food to the food bank and community meal programs.

Staff Comments /

Conditions:

None



**Grant Application for 2015
Parks, Recreation & Community Events Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Steveston Community Society - Richmond Summer

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$40,000

Proposal Title: Richmond Summer Project

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 2000

Richmond Residents: 1920

Grant Request Summary:

Funds contribute to the overall Summer Project; 2015 grant monies would be distributed between 13 facilities citywide. The City Grant would enable low cost/no cost services to be offered to Richmond residents by offsetting staff salaries, general expenses, and training expenses for staff and volunteers. This training ensures that a consistent message of City initiatives - such as Physical Literacy - are provided to all summer staff across Richmond. The grant also allows children that require extra support to participate in our summer programs. Steveston Community Society is submitting the grant application for Summer 2015 on behalf of the following City of Richmond partners in Parks, Recreation and Community Social Services: Steveston Community Society, Thompson Community Association, East Richmond Community Association, South Arm Community Association, City Centre Community

Association, Sea Island Community Association, Hamilton Community Association, West Richmond Community Association, Richmond Nature Park Society, Arts Centre, Arena Services, Britannia Heritage Shipyard Society, and Diversity Services.

Richmond Services Received by Your Organization:

Facilities and City Staff support

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	\$210,049.00	\$196,194.00
Total Expenses:	\$209,745.00	\$195,206.00
Annual Surplus or (Deficit):	\$704.00	\$988.00
Accumulated Surplus or (Deficit):	\$19,232.00	\$19,936.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We continue to research and purchase equipment for children's summer programs and events that can be utilized Citywide. We will also continue to support our partners with Children's Outreach opportunities in their community.

Current Year:

Numbers shown are complete to Sept 30/14 and our fiscal year is Dec 31/14.

Explanation for Accumulated Surplus or (Deficit):

We carry some money over for start-up costs as the Summer Administrator job starts prior to funds being received. We also need money to cover the June/July payroll periods for those that are on the Summer Grant as we do not receive HRDC funding until July/August.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2014	\$40,000	Parks, Rec and Community Events

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$24,781.42
Consultant Services	\$2,500.00
Volunteer Support (e.g. expenses, recognition)	\$3,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$100.00
Equipment	\$650.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$8,970.00

Bank charges - \$370

Meetings - \$100

Staff/Volunteer Training - \$2500

Outreach Programs - \$5500
Get Richmond Moving Initiative - \$400
Mileage - \$100

TOTAL

\$40,001.42**Financial Assistance from Other Sources (if applicable):**

Funder 1 Name Canada Summer Jobs (HRDC)

\$78,478

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:\$0.00**Total Proposed Budget:**\$40,000.00**GRANT RECOMMENDATIONS****Recommended****Amount:**

\$32,000

Recommendation:

Summer Registration Subsidy for children and families in need; Reduction made in consultation with staff and will not affect subsidy levels.
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Staff Comments /**Conditions:**

None
