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**General Purposes Committee**

**Anderson Room, City Hall  
6911 No. 3 Road**

**Monday, February 19, 2018**

**4:30 p.m.**

Pg. #      ITEM

MINUTES

- GP-5**      *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on February 5, 2018.*



ENGINEERING AND PUBLIC WORKS DIVISION

1.      **RESULTS FROM PUBLIC CONSULTATION ON LANE STANDARDS**  
(File Ref. No. 10-6340-20-P.17601) (REDMS No. 5743252 v. 9)

**GP-10**

**See Page GP-10 for full report**

*Designated Speaker: John Irving*

STAFF RECOMMENDATION

*That the staff report titled, “Results from Public Consultation on Lane Standards,” dated February 5, 2018, from the Director, Engineering be received for information.*



## PLANNING AND DEVELOPMENT DIVISION

### 2. CITY OF RICHMOND COMMENTS ON PROPOSED GAMING FACILITY IN DELTA

(File Ref. No. 01-0155-20-DELT1) (REDMS No. 5744054 v. 8)

GP-33

See Page GP-33 for full report

*Designated Speakers: Victor Wei & Supt. William Ng*

#### STAFF RECOMMENDATION

*That, as per Option 1 as described in the report titled “City of Richmond Comments on Proposed Gaming Facility in Delta” dated February 15, 2018 from the Director, Transportation and the Officer in Charge, Richmond RCMP Detachment,*

- (1) the City’s comments on infrastructure, policing costs, traffic, and highway use regarding the proposed gaming facility to be located at 6005 Highway 17A in Delta, be conveyed to the City of Delta;*
- (2) the City of Delta be requested to provide a written reply to the City’s comments; and*
- (3) the Chief Administrative Officer and the General Manager, Planning and Development, be authorized to execute on behalf of the City all necessary and related documentation to file an objection to the proposed relocation of the gaming facility with British Columbia Lottery Corporation based on:*
  - (a) the absence of any traffic impact analysis provided by the City of Delta to allow a meaningful assessment of traffic and highway use impacts;*
  - (b) potential negative traffic impacts on Richmond roadways and congestion on the adjacent provincial highway system due to increased vehicular activity exacerbated by insufficient transit, cycling and pedestrian access to the proposed site resulting in potential road and traffic improvements in Richmond near the north end of George Massey Tunnel; and*
  - (c) potential increase in the overall crime rate and policing costs due to a new gaming facility.*



COMMUNITY SERVICES DIVISION

3. **CONSENT TO METRO VANCOUVER REGIONAL DISTRICT REGIONAL PARKS SERVICE AMENDING BYLAW NO. 1255, 2017**  
(File Ref. No. 06-2270-01/2018) (REDMS No. 5739674 v. 4)

GP-54

See Page GP-54 for full report

*Designated Speaker: Serena Lusk*

STAFF RECOMMENDATION

- (1) *That the adoption of Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017, be approved by providing consent on behalf of the electors of the City of Richmond, as detailed in the staff report titled “Consent to Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017”, dated February 1, 2018, from the General Manager, Community Services; and*
- (2) *That the Metro Vancouver Regional District be informed by letter of the foregoing recommendation, as detailed in the staff report titled “Consent to Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017”, dated February 1, 2018, from the General Manager, Community Services.*



4. **MINORU CENTRE FOR ACTIVE LIVING ENTRIES AND ARRIVALS PUBLIC ART CONCEPT**  
(File Ref. No. 11-7000-09-20-249) (REDMS No. 5723672 v. 2)

GP-72

See Page GP-72 for full report

*Designated Speaker: Eric Fiss*

STAFF RECOMMENDATION

*That the concept proposal and installation for the Minoru Centre for Active Living Entries and Arrivals public artwork “Together” by artist David Jacob Harder, as presented in the report titled “Minoru Centre for Active Living Entries and Arrivals Public Art Concept,” dated January 17, 2018, from the Director, Arts, Culture and Heritage Services, be endorsed.*



FINANCE AND CORPORATE SERVICES DIVISION

5.    **APPOINTMENT OF CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICER FOR THE 2018 GENERAL LOCAL AND SCHOOL ELECTION**

(File Ref. No. 12-8125-60-01) (REDMS No. 5601596)

GP-98

[See Page GP-98 for full report](#)

*Designated Speaker: Andrew Nazareth*

STAFF RECOMMENDATION

*That David Weber be appointed as Chief Election Officer and Claudia Jesson be appointed Deputy Chief Election Officer for the 2018 General Local and School Election.*

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6.    **HOUSEKEEPING AMENDMENTS TO THE COUNCIL PROCEDURE BYLAW**

(File Ref. No. 12-8060-20-009832) (REDMS No. 5506996)

GP-100

[See Page GP-100 for full report](#)

*Designated Speaker: David Weber*

STAFF RECOMMENDATION

*That Council Procedure Bylaw No. 7560, Amendment Bylaw No. 9832, which introduces various housekeeping amendments relating to the change in date of the general local elections from the month of November to October, be introduced and given first, second, and third readings.*

☐

ADJOURNMENT

☐



## General Purposes Committee

Date: Monday, February 5, 2018

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Derek Dang  
Councillor Carol Day  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Linda McPhail  
Councillor Harold Steves

Absent: Councillor Ken Johnston

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### ADDITIONS AND DELETIONS

It was moved and seconded

*That "Status Report on the Optimal Deployment Study for Richmond Fire-Rescue" be added to the agenda as Item No. 6.*

**CARRIED**

### MINUTES

It was moved and seconded

*That the minutes of the meetings of the General Purposes Committee held on January 8, 2018 and January 15, 2018, be adopted as circulated.*

**CARRIED**

**General Purposes Committee**  
**Monday, February 5, 2018**

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**COMMUNITY SERVICES DIVISION**

**1. 2018 CHILD CARE GRANTS**

(File Ref. No. 07-3070-01) (REDMS No. 5689642 v. 5)

In response to questions from Committee, Coralys Cuthbert, Child Care Coordinator, advised that (i) Atira Women's Resource Society grant request falls under the Professional and Program Development Grants, which has a total budget of \$10,000 and cannot be funded out of the Child Care Capital Grants, (ii) the unspent funds of \$19,907 recommended to carry over would allow for a more substantial budget for 2019 as opposed to re-advertising for applications to distribute the remaining funds, and (iii) there may be additional requests for Child Care Capital Grants in 2019 as two new facilities will be opening in 2018 and would be well positioned to apply for next year.

Direction was given to staff to work with Atira Women's Resource Society regarding qualifications for a future Professional and Program Development Grant, provided that the application requirements are met.

It was moved and seconded

- (1) *That, as outlined in the report titled "2018 Child Care Grants," dated January 18, 2018, from the Manager of Community Social Development, the Child Care Capital Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$31,093; and*
- (2) *That, as outlined in the report, the Professional and Program Development Grants be awarded for the recommended amounts, and cheques be disbursed for a total of \$9,000.*

**CARRIED**

**2. 2018 HEALTH, SOCIAL AND SAFETY GRANTS**

(File Ref. No. 07-3040-01) (REDMS No. 5691462 v. 2)

It was moved and seconded

*That, as per the report titled "2018 Health, Social and Safety Grants," dated January 17, 2018, from the Manager of Community Social Development:*

- (1) *Health, Social and Safety Services Grants be awarded for the recommended amounts, and cheques disbursed for a total of \$598,464;*
- (2) *The following applicants be approved for the first year of a three-year funding cycle:*
  - (a) *Chimo Community Services;*
  - (b) *Family Services of Greater Vancouver;*

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- (c) *Pathways Clubhouse;*
- (d) *Richmond Addiction Services;*
- (e) *Richmond Family Place Society;*
- (f) *Richmond Mental Health Consumer and Friends Society;*
- (g) *Richmond Multicultural Services Society;*
- (h) *Richmond Youth Service Agency;*
- (i) *Volunteer Richmond Information Services Society;*
- (3) *The following applicants be approved for the second year of a three-year funding cycle:*
  - (a) *Big Brothers of Greater Vancouver; and*
- (4) *The following applicants be approved for the third year of a three-year funding cycle:*
  - (a) *Community Mental Wellness Association of Canada;*
  - (b) *Heart of Richmond AIDS Society;*
  - (c) *Richmond Society for Community Living; and*
  - (d) *Richmond Women's Resource Centre.*

**CARRIED**

**3. 2018 ARTS AND CULTURE GRANTS PROGRAM**

(File Ref. No. 11-7000-01) (REDMS No. 5698072)

It was moved and seconded

*That the 2018 Arts and Culture Grants be awarded for the recommended amounts and cheques disbursed for a total of \$112,059, as outlined in the report dated January 3, 2018 from the Director, Arts, Culture and Heritage Services.*

**CARRIED**

In accordance with Section 100 of the *Community Charter*, Councillor Alexa Loo declared to be in a conflict of interest as she is on the Board of KidSport, one of the recommended recipients of the 2018 Parks, Recreation and Community Events Grants, and left the meeting – 4:09 p.m.

**4. 2018 PARKS, RECREATION AND COMMUNITY EVENTS GRANTS**

(File Ref. No. 11-7000-01) (REDMS No. 5719655 v. 5)

In response to questions from Committee, it was requested that staff provide further information prior to the next Council meeting regarding:

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- the recommended grant to the Richmond Agricultural and Industrial Society for the Steveston Salmon Festival and the potential for additional funding; and
- the grant request from KidSport (Richmond Chapter) and if there are any limitations on expenditures of funds from KidSport, in terms of only funding sport organizations that are affiliated with Sport BC.

It was moved and seconded

- (1) *That the 2018 Parks, Recreation and Community Events Grants be allocated, and cheques disbursed for a total of \$106,600, as identified in Attachment 1 of the staff report titled "2018 Parks, Recreation and Community Events Grants," dated January 16, 2018, from the Interim Director, Parks and Recreation;*
- (2) *That the Sharing Farm be approved for the first year of a three-year funding cycle; and*
- (3) *That Steveston Community Society – Richmond Summer Project be approved for the first year of a three-year funding cycle.*

**CARRIED**

Councillor Loo returned to the meeting – 4:17 p.m.

## FINANCE AND CORPORATE SERVICES DIVISION

### 5. **2018 PARCEL TAX ROLL REVIEW PANEL FOR LOCAL AREA SERVICES**

(File Ref. No. 03-1240-01) (REDMS No. 5693638)

It was moved and seconded

*That the meeting of the 2018 Parcel Tax Roll Review Panel be scheduled for Wednesday, March 21, 2018 at 4:00 p.m. in the Anderson Room (M 2.001) at Richmond City Hall.*

In response to queries from Committee, Claudia Jesson, Acting Director, City Clerk's Office, noted that notices for the Parcel Tax Roll Review Panel meeting would be sent out in early March to affected property owners.

The question on the motion was then called and it was **CARRIED**.

## COMMUNITY SAFETY DIVISION



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**6. STATUS REPORT ON THE OPTIMAL DEPLOYMENT STUDY FOR RICHMOND FIRE-RESCUE**

(File Ref. No.) (REDMS No.)

In response to questions from Committee regarding the status of the full Optimal Deployment Study for Richmond Fire-Rescue, Cecilia Achiam, General Manager, Community Safety, advised that a draft of the report has been sent back to the consultant as the scope of work is still being completed and that it is anticipated that it will come to Council in March.

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:21 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, February 5, 2018.

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Mayor Malcolm D. Brodie  
Chair

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Amanda Welby  
Legislative Services Coordinator



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** February 5, 2018

**From:** John Irving, P.Eng. MPA  
Director, Engineering

**File:** 10-6340-20-  
P.17601/Vol 01

**Re:** Results from Public Consultation on Lane Standards

### Staff Recommendation

That the staff report titled, "Results from Public Consultation on Lane Standards," dated February 5, 2018, from the Director, Engineering be received for information.

John Irving, P.Eng. MPA  
Director, Engineering  
(604-276-4140)

Att. 4

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Communications	<input checked="" type="checkbox"/>	
Law	<input checked="" type="checkbox"/>	
Parks	<input checked="" type="checkbox"/>	
Real Estate Services	<input checked="" type="checkbox"/>	
Transportation	<input checked="" type="checkbox"/>	
Sewerage & Drainage	<input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## **Staff Report**

### **Origin**

As directed by Council, the failed sanitary sewer within the dedicated road property between Richmond Street and Broadway Street west of No. 1 Road is being replaced.

At the special Council meeting held December 20, 2017, it was announced that public consultation would be held to seek public input on a number of lane standard options due to interest and feedback received from the community regarding the restoration works associated with this project.

Subsequently, at the Regular Council meeting held January 29, 2018, the following referral was carried:

*That the submission titled "Steveston Community Laneway Proposal," dated January 24, 2018, from the Residents of Richmond Street and Broadway Street between No. 1 Road and Second Avenue be referred to staff for evaluation and consideration and report back.*

This report responds to this referral and also presents the results of the public consultation on lane standards and additional feedback received from the public.

This report also supports Council's 2014-2018 Term Goal #6 Quality Infrastructure Networks:

*Continue diligence towards the development of infrastructure networks that are safe, sustainable, and address the challenges associated with aging systems, population growth, and environmental impact.*

### **Analysis**

#### **Consultation Process**

In January 2018 public consultation was held on lane standards, consisting of:

- Two public open houses held at the Steveston Community Centre on January 10<sup>th</sup> and 17<sup>th</sup>
- Information and an online feedback form on LetsTalkRichmond.ca from January 10<sup>th</sup> to 28<sup>th</sup>

This consultation focused on four specific options (paved lane, green swale lane, country lane and bikeway). A Discussion Guide (Attachment 1) summarized these options and the Feedback Form (Attachment 2) asked respondents to score each option on a scale of 1 to 5, with 1 being least preferred and 5 being most preferred. The feedback form also asked respondents to rate the importance of design features (vehicle access, green space, pedestrian access and bike access), and traffic calming options (speed limit signage, pavement markings, speed humps and bollards).

An open comments section was also included in the feedback form to allow respondents to express opinions or propose options that were not included in the base consultation materials.

Respondents were also asked to indicate where they lived:

- Adjacent to the dedicated road south of Richmond Street between No. 1 Road and 2<sup>nd</sup> Avenue
- A property that borders an unopened road dedication in Steveston
- In Richmond, but not directly affected by this lane project

During the consultation period, the following amount of feedback was received:

- 356 feedback forms (103 hard copy and 253 online)
- 2 e-mails to Mayor and Councillors
- A group submission signed by 31 of the residents between Richmond Street, Broadway Street, No. 1 Road and 2<sup>nd</sup> Avenue (the “Steveston Community Laneway Proposal”)

In addition to the four options included in the consultation materials, public feedback identified a desire to explore four additional options as described in the group submission:

- Put fences back up evenly between neighbours
- Lease/license the road dedication to residents
- Sell the road dedication to residents
- Green space for adjacent resident use only

Per Council’s referral, these options will be discussed in this report along with the other restoration options.

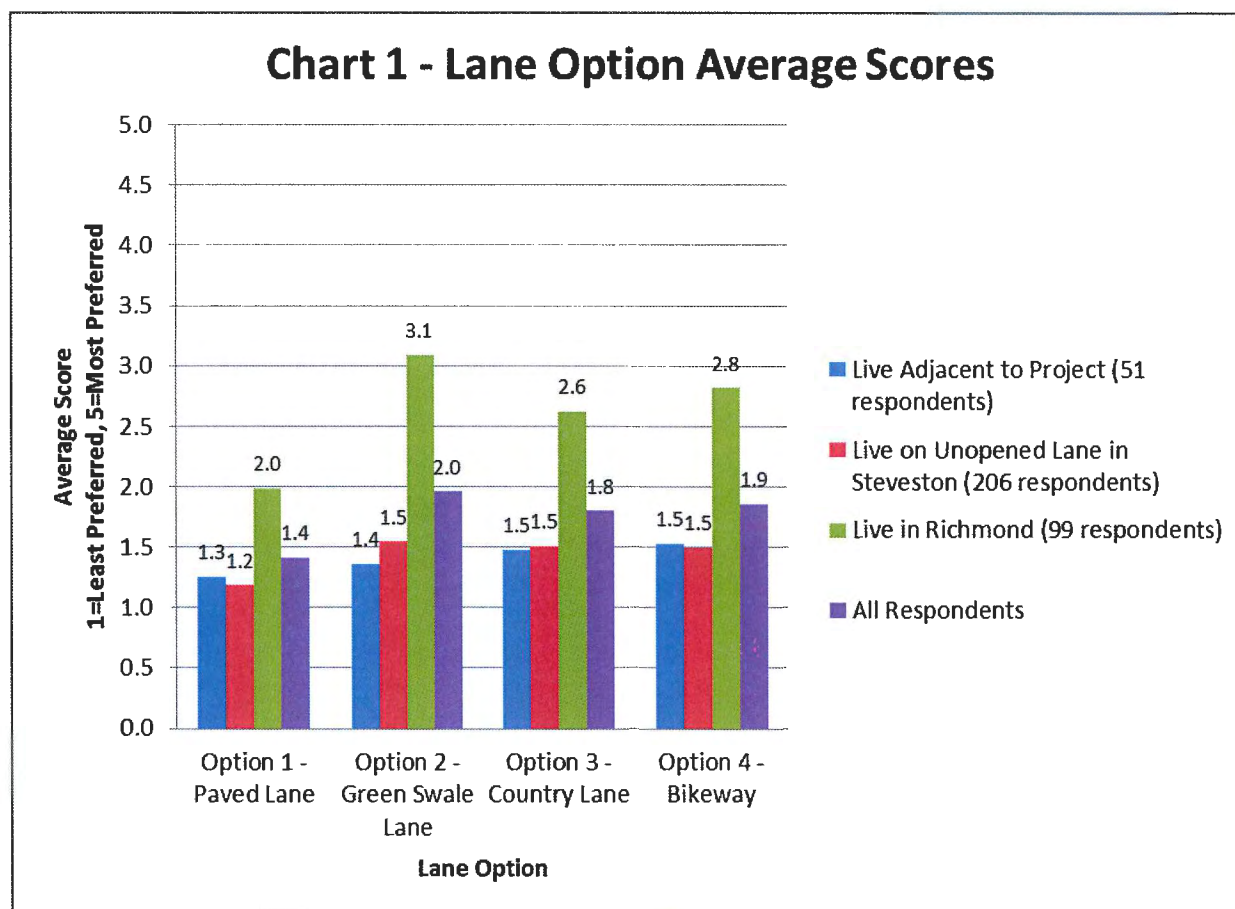
### Overview of Options

1. **Paved Lane:** Installation of a 5.1m wide paved lane to the current City standard.
2. **Green Swale Lane:** Installation of a 4m wide paved lane with a 1.5m wide structural grass drainage swale beside it.
3. **Country Lane:** Installation of twin 1m wide hard surface wheel tracks with permeable pavers or structural grassed areas between the tracks and on either side.
4. **Bikeway:** Installation of a 2m to 3m wide paved bicycle and pedestrian pathway.
5. **Put fences back up evenly between neighbours.**
6. **Lease/license the road dedication to residents.**
7. **Sale of road dedication to residents (Staff preferred option):** City sells one-half of the abutting unopened lane to each adjacent property owner and obtains a statutory right of way for utility infrastructure and access.
8. **Green Space for Adjacent Resident Use:** The unopened lane is closed to the public and used as a shared green space by adjacent residents in the City block.

### Options 1 through 4: Feedback Summary

The following three charts summarize the average scores from the consultation feedback forms. Each chart displays four colored columns – one for each of the three locations listed on the feedback form, and a fourth line that averages all of the responses.

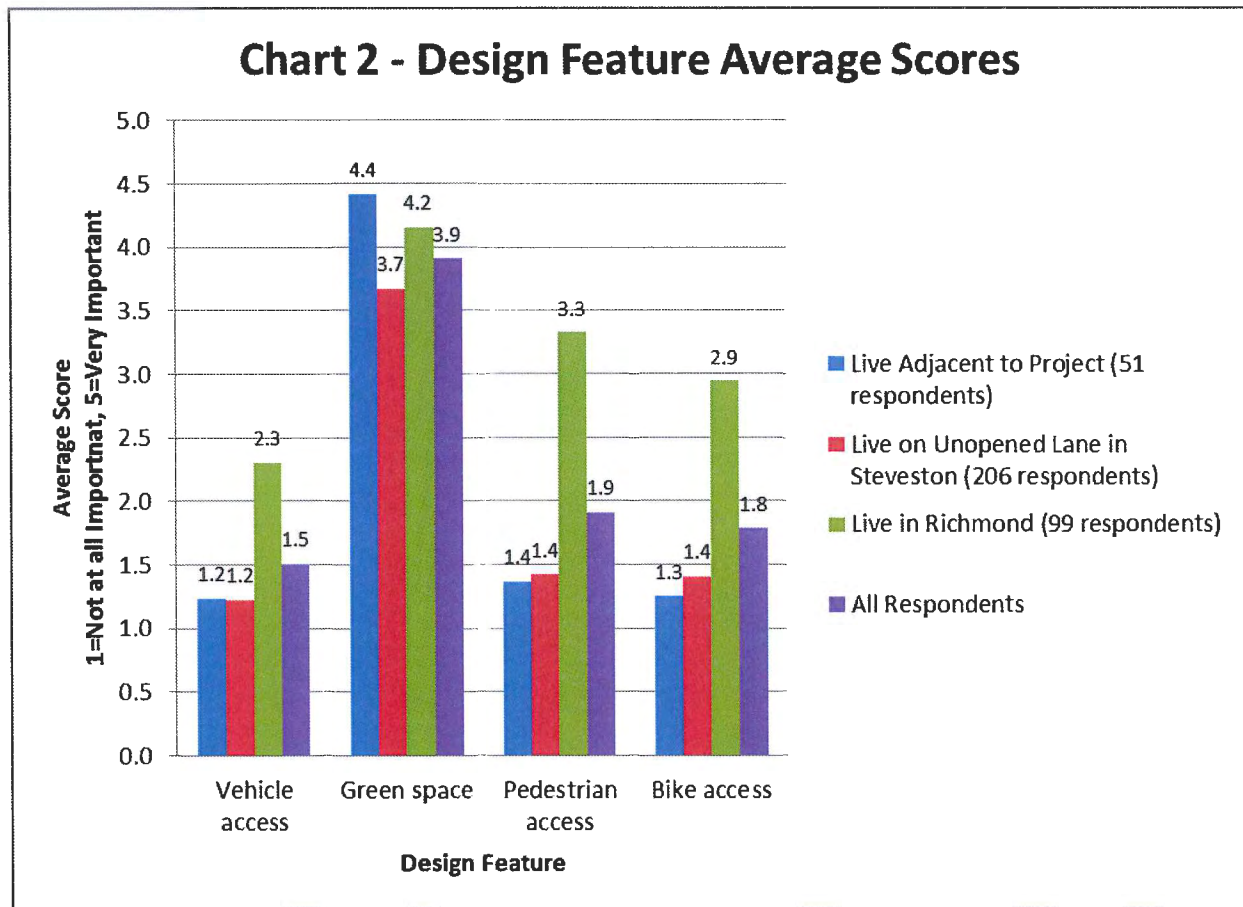
The feedback form was structured so that each option could be individually scored, rather than ranking the options in order of preference. For example, a respondent could choose to assign a score of 1 to each option available, or give a score of 5 to one option and 1 to the other options.



### Results – Lane Options

These results indicate that respondents that live adjacent to an unopened lane are generally unsupportive of any option that would involve opening the lane to public thoroughfare, regardless of the mode of transportation (vehicle, bicycle, foot).

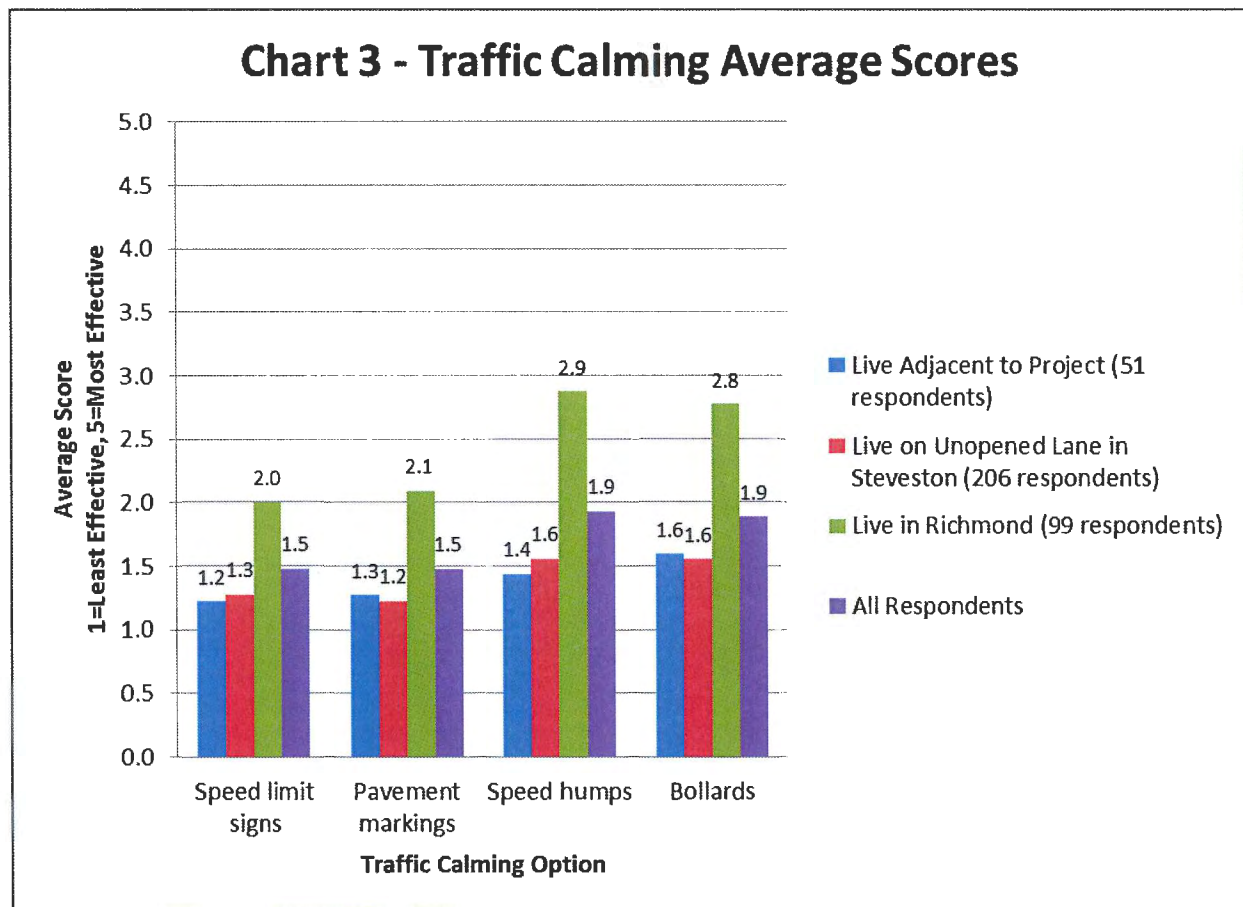
Respondents that are not directly affected by lane projects had a slightly higher preference for the green swale lane option over the bikeway option.



### Results – Design Features

These results indicate that green space is the most important design feature desired by the respondents from all locations.

Respondents that live adjacent to an unopened lane place a very low value on vehicle, pedestrian and bicycle access. Respondents that are not directly affected by lane projects place a moderate importance to pedestrian and bicycle access, and a lower importance to vehicle access.



### Results – Traffic Calming

These results indicate that respondents that live adjacent to an unopened lane are not confident in the effectiveness of any traffic calming measures.

Respondents that are not directly affected by lane projects feel that speed humps and bollards are moderately effective traffic calming measures.

In addition to the prescribed questions on the feedback form, a number of respondents provided written comments. These are summarized in Table 1 below. A number of the feedback forms received included a response in support of the alternate options contained in the “Steveston Community Laneway Proposal” provided to Council by a resident at the Council meeting held on January 29, 2018. Many of these responses were reproduced, identical submissions.

**Table 1 – Written Feedback Summary (356 Total Feedback Forms)**

<b>Description</b>	<b># of Responses</b>
Support “Steveston Community Laneway Proposal” submitted by residents	119
Not supportive of opening lanes in Steveston	230*
Concerned about safety and security with opened lanes	153*
Concerned about changes to the character of the neighbourhood	141*
Concerned about loss of green space/ other environmental impacts	153*
Concerned about increased cost to taxpayers	137*

\* the 119 responses in support of the “Steveston Community Laneway Proposal” are also included in these numbers

The paved lane, green swale lane and bikeway options could be implemented within the currently approved capital budget. The country lane option could be implemented with an additional \$50,000 capital budget and \$5,000 annual operating budget impact over the currently approved project budget.

#### Options 5 through 8: “Steveston Community Laneway Proposal”

The following options are those that have been raised through the public consultation. The costs discussed for these options are based on the road dedication between Richmond Street and Broadway Street, from No. 1 Road to 2<sup>nd</sup> Avenue.

#### Option 5 – Put fences back up evenly between neighbours

In this option, fences would be installed onto the unopened lane and abutting property owners would use the unopened lane without a written license agreement. Residents would agree to not build any permanent structures or plant large trees in the unopened lane. The road dedication would remain.



**Comments:**

- a) this is identified as the preferred option per the written consultation feedback;
- b) there is a risk that by actively reinstating structures onto the road dedication, the City may be providing the property owners with an unwritten license for the unopened lane abutting their properties;
- c) without a written agreement, there is a risk that permanent structures or large trees may be planted in the unopened lane in the future. If the City infrastructure fails, timely access may be an issue due to the existence of fences and other structures impairing the City's ability to access; and
- d) allowing the use of land at no cost may risk a *Community Charter* violation by giving assistance to business (in connection to those properties which are rented).

**Option 6 – Lease/License the road dedications to the residents**

In this option, the City would lease or license one-half of the abutting unopened lane to the abutting property owners. Non-permanent structures and improvements, fences, landscaping, personal property and gardens would be permitted. The residents propose a minimum 40 year term with a nominal license fee. As part of the agreement, the City would require release and indemnity provisions to address liability issues. The road dedication would remain.

There is currently one landowner in Steveston that has a license agreement with the City for a portion of an unopened lane. This has been in place since 1975 to allow for growing a garden or lawn and low shrubbery, but not for the purposes of growing trees. There is an annual fee associated with this license, and it is cancellable with 90 days notice.

**Comments:**

- a) preserves City access and protects the City by including release and indemnification provisions in the lease/license agreements;
- b) regularizes the property use;
- c) requires all owners on the block to agree to a lease/license so that orphaned sites do not remain;
- d) leases and licenses are granted to individuals, and not tied to the title of the abutting property. Over time, this may create a checkerboard of leased/licensed and unleased/unlicensed properties if properties are sold and new homeowners choose not to enter into new leases/licenses; and
- e) the residents' proposal for a nominal license fee instead of market rates may risk a *Community Charter* violation by giving assistance to business (in connection to those properties which are rented).

The implementation costs for the lease/license option are estimated to be \$80,000, primarily for survey communications fees, survey, land agent and legal fees required to prepare the individual agreements.

### Option 7 – Sale of road dedication to residents (Staff preferred option)

In this option, the City would sell one-half of the unopened lane to the abutting landowner and the City would obtain a statutory right of way for its infrastructure and access. This parcel would be consolidated with the abutting property. The appropriate sale price would need to be determined as well as arrangements established as to how and when the sale price would be paid.

The *Community Charter* allows the City to permanently close and sell portions of roads. Pursuant to Section 40 of the Charter, the City may, by bylaw, permanently close a road and remove the road dedication of a highway. Pursuant to Section 26 of the Charter, the City may dispose of land after publishing notice of the proposed disposition. As the portions of road that are being considered in this option are too small to constitute legal lots, they each must be consolidated with the abutting parcel.

There are some blocks in the Steveston area that do not have road dedications at the backs of the properties. These are described in Attachment 3 (Areas in Steveston Without Lane Dedications).

There are also some road ends in the Steveston area that have been closed and sold in the past. These are described in Attachment 4 (Steveston Road Ends). These lots were large enough to be standalone legal parcels.

#### **Comments:**

- a) the written feedback indicated that a large number of respondents are concerned about loss of green space and changes to the character of the neighbourhood. To address these concerns, a covenant could be placed on the title to the consolidated parcel to limit the allowable building size and setbacks to that of the original parcel;
- b) once sold, the City would not need to manage any legal agreements (such as licenses);
- c) results in favourable revenue to the City in the short term due to the proceeds of the sale, and in the long term due to taxes from the larger consolidated parcels;
- d) requires all owners on the block to agree to purchase so that orphaned sites do not remain; and
- e) creating plans, adopting road closing bylaws, raising titles, consolidating titles and conveying interests requires significant legal, survey and staff time.

The implementation costs for the sale option are estimated to be \$150,000, primarily for communication fees, survey, land agent, legal and land registration costs for each individual property.

### Option 8 – Green Space for Adjacent Resident Use

In this option, the unopened lane would be closed to the public at both ends and the area would become in effect a shared amenity for the adjacent residents. Potential uses include a private community garden, picnic area, or linear private green space. Maintenance would be the responsibility of the adjacent residents at their cost. No formal license agreement is put in place.

**Comments:**

- a) could be implemented without the unanimous support of all residents on the block;
- b) there is a risk that by actively closing the road dedication to the public and allowing adjacent residents use of this area, the City may be providing the property owners with an unwritten license for the unopened lane abutting their properties;
- c) without a formal written agreement, there is a risk that permanent structures or large trees may be planted in the unopened lane in the future. If the City infrastructure fails, timely access may be an issue due to the existence of fences and other structures impairing the City's ability to access; and
- d) allowing the use of land at no cost may risk a *Community Charter* violation by giving assistance to business (in connection to those properties which are rented).

**Financial Impact**

None.

**Conclusion**

The formal consultation period for the Consultation on Lane Standards has concluded. Residents that live adjacent to unopened lanes are generally unsupportive of opening these lanes to public use and have proposed some alternative options for Council's consideration, including sale of the road dedication to adjacent residents.



Milton Chan, P.Eng  
Manager, Engineering Design and Construction  
(604-276-4377)

MC:mc

- Att. 1: Discussion Guide – Consultation on Lane Standards  
2: Feedback Form – Consultation on Lane Standards  
3: Areas in Steveston Without Lane Dedications  
4: Steveston Road Ends

# Consultation on Lane Standards

## Discussion Guide

The City of Richmond is replacing a damaged sanitary sewer system that runs underneath the City's dedicated road behind homes in the Steveston area, south of Richmond Street between No. 1 Road and 2<sup>nd</sup> Avenue. When the sewer replacement is complete, surface restoration work will be needed, and the City is exploring four design options in response to input from residents who live in the area. While the road dedication must remain fully accessible, which means no fences or structures on the City's property, the public is being invited to provide feedback on the four proposed options and how each one best addresses their priorities. Community input will be considered along with technical impacts and budget when assessing the final design.

Road dedications that run behind homes in Steveston and throughout Richmond are commonly referred to as lanes, and are public property owned by the City. In this case, these lanes are helpful for underground infrastructure management. The existing road dedication had been left as an open area; however, over time, this City land was gradually fenced in by residents and used as part of their backyards.

When the sanitary sewer in the area failed, emergency repairs were needed as soon as possible in order to maintain ongoing sewer service in the area. City staff had to remove structures like sheds that had been built over top of the sewer lines, and take down fences that blocked access. In order to preserve the integrity of the City's property and in accordance with City policy, the City initially proposed that a paved lane per the current City standard be constructed once the sewer replacement work is complete. This is consistent with other areas in Richmond where City crews need access to underground infrastructure within City property.

Residents whose properties back onto the City lane raised the following key concerns about this approach:

- A paved lane would result in more traffic and higher speeds resulting in safety issues for residents and more noise and lights.
- Opening up the area to more public use would increase crime in their neighbourhood.
- They will lose access to space that has previously been used for their backyard

- A paved lane is contrary to goals for increasing green space in the community.

While recognizing concerns raised by residents, the City's lanes provide important benefits to the community, including:

- Preservation of public open space for the use of all residents.
- Convenient access to underground infrastructure for maintenance and replacement;
- Potential for enhanced mobility;
- Opportunities for alternative access for property owners; and
- Corridors and space for various civic infrastructure needs.

As part of ensuring the City's requirements for public land and infrastructure management are met, while also addressing concerns expressed by residents, the City is inviting Richmond residents to share their feedback on four lane design options. Community input will be considered along with technical impacts and budget when assessing the final design.

Please review the options outlined in this discussion guide and complete the Consultation on **Lane Standards Feedback Form** or visit **LetsTalkRichmond.ca** to share your input.

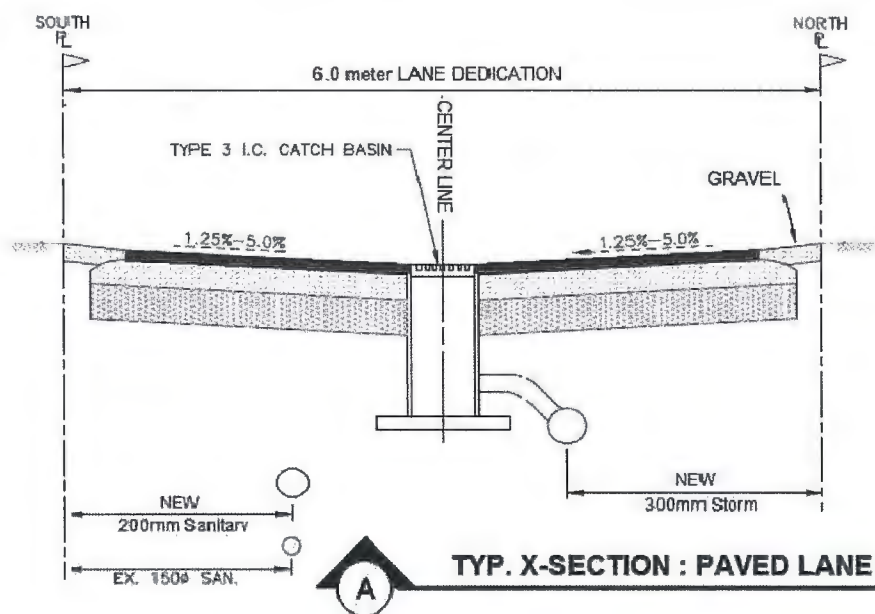
# Lane Design Options

## OPTION 1 – Paved Lane

Install a paved lane, 5.1 metres wide, which is the current City standard and integrate traffic calming measures. The finished surface would be asphalt paving, with gravel shoulders between the edge of asphalt and the fences along the property line on each side. Drainage would consist of catch basins along the centre that drain into a new drainage sewer line.

Traffic calming measures could include a mix of signage and pavement markings, speed humps and bollards, which are short, sturdy vertical posts.

This option provides property owners with vehicular access to their properties from the rear, and also allows for pedestrian and cyclist use. A paved lane design is similar to most lanes in Richmond, and has no financial impact beyond the approved capital budget.





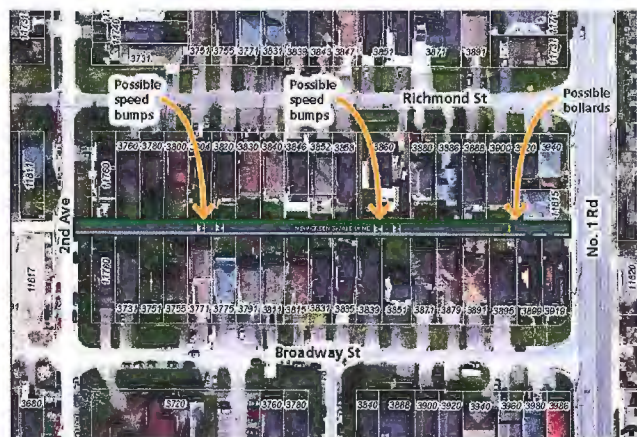
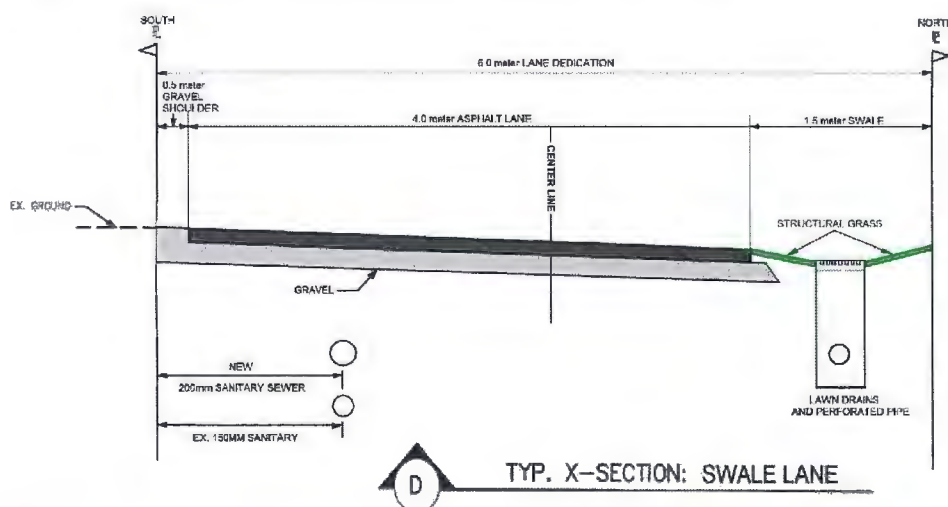
# Lane Design Options

## OPTION 2 – Green Swale Lane

A green swale lane design includes installation of a 4-metre wide paved lane that features a 1.5-metre wide structural grass drainage swale beside it. While the green swale lane design is an established City standard, this approach has not been used by the City or developers to date. The finished surface of the paved area will be asphalt paving, with a gravel shoulder between the edge of asphalt and private fence on one side, and the drainage swale between the edge of asphalt and private fence on the other. The lane would be sloped towards the drainage swale, and a new drainage sewer line would also be installed.

Traffic calming measures can also be implemented with this option; however, speed humps would likely only be feasible within the 4-metre width of the asphalt to avoid impacting the drainage swale.

This option provides property owners with vehicular access to their properties from the rear, and also allows for pedestrian and cyclist use. A green swale lane can be implemented within the approved capital budget.



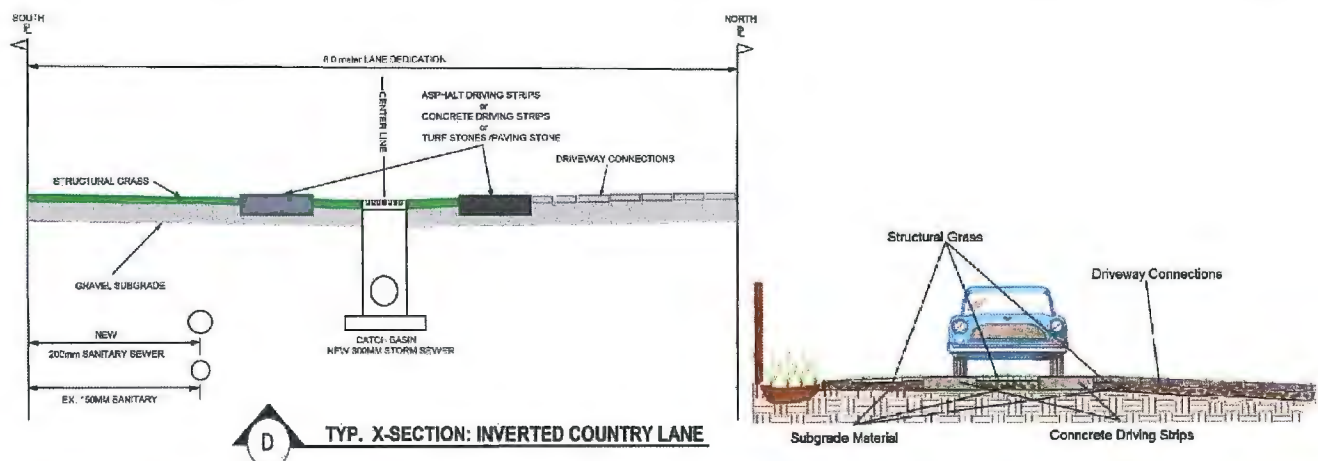
# Lane Design Options

## OPTION 3 – Country Lane

A country lane design is a “green lane” that generally consists of twin 1-metre wide hard surface wheel tracks with permeable pavers or structural grassed areas between the tracks and on either side. There are three variations being proposed for the hard surface wheel tracks: cast-in-place concrete, asphalt or concrete pavers. Asphalt would be the preferred surface from a resource-management perspective, as it is the easiest to maintain due to its slight flexibility and ability to withstand minor settlement without cracking.

Although the country lane allows for some infiltration of rainwater into the ground, a piped drainage system would need to be installed to accommodate heavy rain events. Catch basins would be installed along the centre and drain into the new drainage main.

The country lane option has the potential to restrict the available options for traffic calming, as the surface is not conducive to the installation of speed humps or pavement markings. This option provides property owners with vehicular access to their properties from the rear, and also allows for pedestrian and cyclist use. A country lane option could be implemented with an additional \$50,000 capital budget and would increase the annual operating budget by \$5,000 over the currently approved project budget.



Asphalt Option



Concrete Option



Concrete Pavers Option (Structural grass)



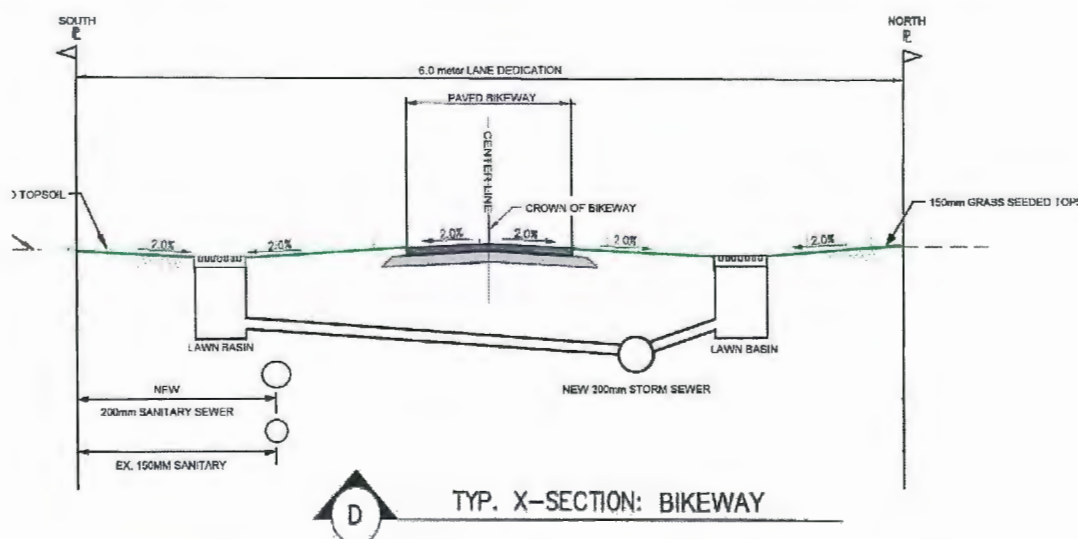
# Lane Design Options

## OPTION 4 – Bikeway

A bikeway design for the lane would involve the installation of a 3-metre wide paved bicycle and pedestrian pathway similar to the Railway Avenue Greenway. The remainder of the road dedication would be grass. The proposed design has the asphalt pathway in the centre of the road dedication. Subsurface drainage works would also be installed with this option.

The bikeway would be open to non-vehicular traffic only; however, the existing lane that ends at No. 1 Road would be paved to match the City's current standard to ensure that the three properties connected to this portion of the lane continue to have vehicle access to their back-lane garages.

With a bikeway, no future vehicle access will be available to the back of the properties adjacent to the bikeway and garage access will remain at the fronting streets. The bikeway design can be implemented within the approved capital budget.





## Key Features At A Glance

FEATURE	OPTION 1 PAVED LANE	OPTION 2 GRASS SWALE	OPTION 3 COUNTRY LANE	OPTION 4 BIKEWAY
Allows vehicle access to adjacent properties	✓	✓	✓	✗
Allows cyclist and pedestrian use	✓	✓	✓	✓
Can install traffic calming signage	✓	✓	✓	N/A
Can install traffic calming pavement markings	✓	✓	✗	N/A
Can install speed humps	✓	✓	✗	N/A
Can install bollards	✓	✓	✓	✓
Allows for some infiltration of rainwater	✗	✓	✓	✓
Incorporates "green" aspects	✗	✓	✓	✓
Includes lane/path lighting	✗	✗	✗	✗

## Traffic Calming Options

A number of traffic calming options (speed limit signage, pavement markings, speed humps and bollards) have been proposed to address concerns related to increased traffic and speeding.

Due to the design nature of the Bikeway, there will be no vehicle access and traffic calming will not be required.

Due to the design nature of the Country Lane, the traffic calming options are reduced as compared to the Paved Lane and Green Swale Lane. The available calming options for Country Lane are speed limit signage and bollards.



## Frequently Asked Questions

How will the City address concerns about traffic safety on the lanes?

There are a number of traffic calming measures that have been used successfully in other lanes and residents will be invited to share their input on their preferred approach. As well, one of the options being proposed would not permit vehicle access.

How does the City handle other lanes in Richmond?

Most lanes in Richmond are paved and many have traffic calming measures. These lanes are accessible to the public and, where applicable, the City has convenient access to underground infrastructure.

How do lanes affect crime in residential areas?

Throughout the City, many neighbourhoods have a mix of both opened and unopened lanes. The City and RCMP are unaware of any pattern that supports the suggestion that crime activity is higher in areas with opened lanes vs. those with unopened lanes for single family detached housing.

Why can't it just be left the way it is?

Road dedications that run behind homes – or lanes – that have been left as an open area have been gradually fenced off by residents who have begun using this public land as private property, including building structures on the property. This blocks access for the City when maintenance is needed, which can increase costs for clearing the land for use, and also restricts this public land from others in the community. As well, there has been inequitable access to the City-owned land in that some residents have fenced the entire lane area behind their home—not evenly splitting the area with the neighbour who borders the same lane space. This has led to complaints and other issues. The fenced-off lanes are also not consistent with how other dedicated roads are managed in Richmond.

Will all open lanes be developed after this project is complete?

There is no plan to begin lane construction on other undeveloped road dedications at this time; however, if maintenance work on underground infrastructure is required, similar concerns will need to be addressed. The City will be assessing the existing sewer pipes in the Steveston area to determine the condition of the remaining sewers over the next number of years as part of the City's maintenance programs.

### Please share your feedback



To share your feedback, please complete the **Consultation on Lane Standards Feedback Form** which will be available at the two project open houses, or visit [www.LetsTalkRichmond.ca](http://www.LetsTalkRichmond.ca) and complete the online form. All feedback must be submitted by 11:59 p.m. on Sunday, January 28, 2018.



**City of Richmond**

6911 No. 3 Road, Richmond, BC V6Y 2C1  
Telephone: 604-276-4000  
[www.richmond.ca](http://www.richmond.ca)





**City of  
Richmond**

## Consultation on Lane Standards Feedback Form

LetsTalkRichmond.ca

6911 No. 3 Road, Richmond, BC V6Y 2C1

The City of Richmond is replacing a damaged sanitary sewer system that runs underneath the City's dedicated road behind homes in the Steveston area, south of Richmond Street between No. 1 Road and 2<sup>nd</sup> Avenue. When the sewer replacement is complete, surface restoration work will be needed, and the City is exploring four design options in response to input from residents who live in the area. While the road dedication must remain fully accessible, which means no fences or structures on the City's property, the public is invited to provide feedback on the four proposed options and how each one best addresses their priorities. Community input will be considered along with technical impacts and budget when assessing the final design.

**Please complete and return this Feedback Form by Sunday, January 28 at 11:59 p.m. Alternatively, you may complete it online at LetsTalkRichmond.ca**

Please review the options outlined in the *Consultation on Lane Standards Discussion Guide* and complete this form or visit LetsTalkRichmond.ca to share your input online.

**1. Please select one of the following:**

- ☐ I live on a property that borders the dedicated road/lane adjacent to the project south of Richmond Street between No. 1 Road and 2<sup>nd</sup> Avenue.
- ☐ I live on a property that borders an unopened dedicated City lane in Steveston.
- ☐ I am a Richmond resident, but not directly affected by this lane project.

**2. Please fill in the following:**

My postal code is: \_\_\_\_\_

My address is (optional): \_\_\_\_\_

**3. For public lane projects in Richmond, I would like:**

*Please rate the following from 1 to 5, where 1 is not at all important and 5 is very important.*

	Not at all Important 1	2	3	4	Very Important 5	Not Sure
a) <b>Vehicle access</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) <b>Green space</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) <b>Pedestrian access</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) <b>Bike access</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) <b>Other:</b> _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Based on my review of the four proposed options (Paved Lane, Green Swale Lane, Country Lane and Bikeway), my preference and feedback are reflected below.

**4. Out of the four proposed options, I rate the following options in order of my preference:**

*Please rate the following from 1 to 5, where 1 is the least preferred and 5 is the most preferred.*

	Least Preferred 1	2	3	4	Most Preferred 5	Not Sure
a) Paved Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Green Swale Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Country Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Bikeway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5. Traffic Calming Options**

A number of traffic calming options (speed limit signage, pavement markings, speed humps and bollards) have been proposed to address concerns related to increased traffic and speeding.

**Note:** Due to the design nature of the Bikeway, there will be no vehicle access and traffic calming will not be required.

Due to the design nature of the Country Lane, the traffic calming options are reduced as compared to the Paved Lane and Green Swale Lane. The available calming options for Country Lane are speed limit signage and bollards to prevent through traffic.

**a) Out of the four proposed options, I rate the following option as the most effective in order of my preference:**

*Please rate the following from 1 to 5, where 1 is the least effective and 5 is the most effective.*

	Least Effective 1	2	3	4	Most Effective 5	Not Sure
i) Speed limit signage (option not available for Bikeway)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii) Pavement markings (option not available for Country Lane and Bikeway)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii) Speed humps (option not available for Country Lane and Bikeway)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iv) Bollards (option not available for Bikeway)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other comments or questions I have regarding the lane standards:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.

**I heard about this public engagement opportunity via: (Please select all that apply)**

- ☐ LetsTalkRichmond.ca email sent to you
 ☐ Facebook
- ☐ Newspaper ad
 ☐ Twitter
- ☐ News story written by reporter in local newspaper
 ☐ Word of mouth
- ☐ City of Richmond website (richmond.ca)
 ☐ Other: \_\_\_\_\_

**Completed forms can be mailed or delivered to:**

Engineering Department  
Attention: Milton Chan  
Richmond City Hall  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

All forms must be received by Sunday, January 28 at 11:59 p.m.

For more information on the lane standards, please contact Milton Chan, Manager, Engineering Design and Construction at [mchan3@richmond.ca](mailto:mchan3@richmond.ca) or 604-276-4377, or visit [LetsTalkRichmond.ca](http://LetsTalkRichmond.ca)

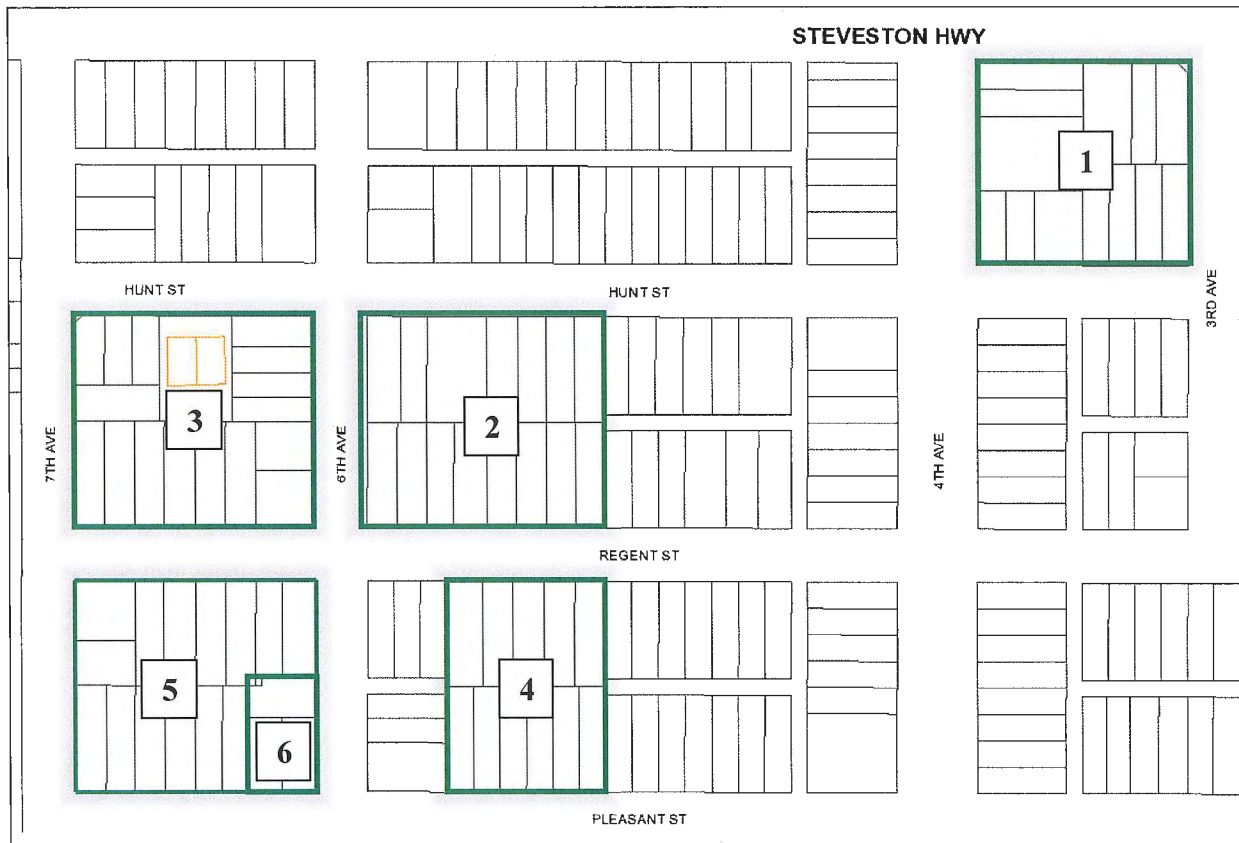
**Thank you for your time and feedback.**

### Areas in Steveston Without Lane Dedications

There are some blocks in the Steveston area that do not have lane dedications (see Figure 1 below):

- 1) Between Steveston Highway and Hunt Street, 3<sup>rd</sup> Avenue to 4<sup>th</sup> Avenue
- 2) Between Hunt Street and Regent Street, 5<sup>th</sup> Avenue to 6<sup>th</sup> Avenue
- 3) Between Hunt Street and Regent Street, 6<sup>th</sup> Avenue to 7<sup>th</sup> Avenue
- 4) Between Regent Street and Pleasant Street, 5<sup>th</sup> Avenue to 6<sup>th</sup> Avenue
- 5) and 6) Between Regent Street and Pleasant Street, 6<sup>th</sup> Avenue to 7<sup>th</sup> Avenue

**Figure 1 – Blocks Without Lane Dedications**



Based on staff research, blocks 1, 2, 3, 4 and 5 were each individual parcels up until the 1950's. When these blocks were subdivided in the 1950's and 1960's, no lane dedication was taken from the developer through the subdivision process.

Parcel 6 was subdivided around 1939. At that time, a lane dedication was taken. Around 1996, the parcel was again subdivided. At this point, the lane dedication was sold by the City.

## Steveston Road Ends

In the early 1980's, the Province, by way of Order in Council, vested portions of First Avenue, Third Avenue and Fifth Avenue in the name of the City of Richmond for the purposes of developing parks and other improvements in Steveston through the sale of these road ends. In the late 1980's and 2000's, the City closed a number of these road ends, subdivided them and created a special Reserve for the proceeds from the sales of selected properties.

In this subdivision process, lane dedications were created behind the new lots prior to sale. Figure 2 shows the location of these road ends.

**Figure 2 – Steveston Road Ends**







# City of Richmond

## Report to Committee

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<b>To:</b>	General Purposes Committee	<b>Date:</b>	February 15, 2018
<b>From:</b>	Victor Wei, P. Eng. Director, Transportation	<b>File:</b>	01-0155-20- DELT1/2018-Vol 01
<b>Re:</b>	City of Richmond Comments on Proposed Gaming Facility in Delta		

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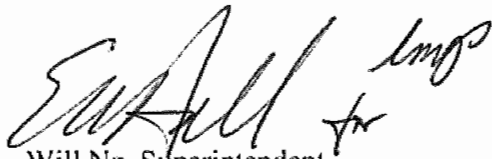
### Staff Recommendation

That, per Option 1 as described in the report from the Director, Transportation and the Officer in Charge, Richmond RCMP Detachment:

- (a) the City's comments on infrastructure, policing costs, traffic, and highway use regarding the proposed gaming facility to be located at 6005 Highway 17A in Delta, be conveyed to the City of Delta;
- (b) the City of Delta be requested to provide a written reply to the City's comments; and
- (c) the Chief Administrative Officer and the General Manager, Planning and Development, be authorized to execute on behalf of the City all necessary and related documentation to file an objection to the proposed relocation of the gaming facility with British Columbia Lottery Corporation based on:
  - (i) the absence of any traffic impact analysis provided by the City of Delta to allow a meaningful assessment of traffic and highway use impacts;
  - (ii) potential negative traffic impacts on Richmond roadways and congestion on the adjacent provincial highway system due to increased vehicular activity exacerbated by insufficient transit, cycling and pedestrian access to the proposed site resulting in potential road and traffic improvements in Richmond near the north end of George Massey Tunnel; and
  - (iii) potential increase in the overall crime rate and policing costs due to a new gaming facility.

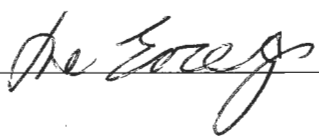

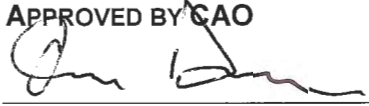


Victor Wei, P. Eng.  
Director, Transportation  
(604-276-4131)



Will Ng, Superintendent  
Officer in Charge, Richmond RCMP Detachment  
(604-278-1212)

Att. 1

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Engineering Policy Planning Law	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## Staff Report

### Origin

The British Columbia Lottery Corporation (BCLC) is considering relocating the Newton Community Gaming Centre on King George Boulevard in Surrey to 6005 Highway 17A in Delta, which is the current site of the Delta Town and Country Inn. Per the *BC Gaming Control Regulations* that form part of the *BC Gaming Control Act*, the host local government for the new location, the City of Delta, is required to consult with potentially affected local governments prior to approving the proposed decision of the BCLC. The potentially affected local government may provide written comments within 30 days on only the prescribed elements of infrastructure, policing costs, and traffic and highway use regarding the proposed gaming facility, and may specifically request a written reply to the comments.

On February 6, 2018, the City received correspondence from the City of Delta (Attachment 1) requesting comments within 30 days of receipt on the above noted aspects of the proposed relocation. This report provides the requested comments that, upon endorsement by Council, would then be forwarded to the City of Delta with a request for a written reply.

This report supports Council's 2014-2018 Term Goals #5 Partnerships and Collaboration:

*Continue development and utilization of collaborative approaches and partnerships with intergovernmental and other agencies to help meet the needs of the Richmond community.*

*5.1. Advancement of City priorities through strong intergovernmental relationships.*

### Findings of Fact

#### Proposed Gaming Facility

The existing 624-seat Newton Community Gaming Centre (approximately 1,800 m<sup>2</sup> or 19,500 ft<sup>2</sup>) features a bingo hall and lottery centre but no slot machines (150 temporary slot machines were removed in 2014) or gaming tables. Based on the information provided in the letter from the City of Delta, the proposed new facility would encompass a casino (500 slot machines that could be expanded to 600 and 24 gaming tables), hotel, multiple restaurants, and meeting facilities. The new complex would have a total floor area of approximately 15,113 m<sup>2</sup> (162,678 ft<sup>2</sup>) including the 4,366 m<sup>2</sup> (47,000 ft<sup>2</sup>) casino. A total of 800 parking spaces are proposed.

The proposed site is currently zoned C3 Commercial Tourist Zone and a casino is not a permitted use. The developer has applied to rezone the subject property to a new zone that would permit the proposed uses. Table 1 compares the characteristics of the Newton Community Gaming Centre, the Delta Town and Country Inn, and the proposed gaming facility.

Table 1: Comparison of Existing and Proposed Gaming Facility Sites

Site	Size	Gaming Facilities	# of Parking Stalls
Newton Community Gaming Centre	Approx. 1,800 m <sup>2</sup> (total)	Dingo hall Lottery centre	245 (approx.) for entire Newton Square
Delta Town & Country Inn	Approx. 3,200 m <sup>2</sup> (total)	N/A	160 (approx.)
Proposed Gaming Facility	15,113 m <sup>2</sup> (total) 4,366 m <sup>2</sup> (casino)	500 slot machines 24 gaming tables	800 (proposed)

### Past City Comments on Potential Gaming Facility

At its December 12, 2016 meeting, Council considered a report regarding a letter from BCLC advising of its selection of Delta as the preferred host for a possible gaming facility south of the Fraser River and resolved:

*That the British Columbia Lottery Corporation (BCLC) and the Corporation of Delta (Delta) be advised that:*

- (1) the City of Richmond is opposed to any casino south of the Fraser River; and*
- (2) the City of Richmond should be fully consulted and given at least 90 days, to respond to any future Gaming Control Act and Local Government Act (e.g., for Official Community Plan amendment) notices regarding the proposed casino.*

### Gaming Control Act and Regulations

Section 19 of the BC *Gaming Control Act*, provides that BCLC cannot relocate an existing gaming facility unless:

1. it first receives approval from the host local government;
2. is satisfied that the host local government has consulted with each potentially affected local government with respect to the subject matters prescribed by regulation (Section 12.1(5) of the Regulations: infrastructure or policing costs, and traffic and highway use); and
3. is satisfied that any applicable requirements of Division 2 of Part 8 of the *Act* have been complied with.

The host local government must not give an approval unless, before or concurrently with giving the approval, the host local government satisfies BCLC that adequate community input has been sought and considered.

Section 10 of the Regulations define “adequate community input” as follows:

- 10** *The expression "adequate community input", used in section 19 (2) of the Act, means comments, information and representations received, from persons who reside in the community or are representative of organizations in the community, by the host local government, after the host local government has both*

- (a) given public notice within the community about the proposal and the particulars of the proposal, and*

- (b) *provided an opportunity for the residents and representatives to provide comments, information and representations concerning the proposal, in the form of*
  - (i) *one or more public hearings or public meetings,*
  - (ii) *a referendum of the residents, or*
  - (iii) *an alternative form of opportunity, if any, approved in writing by the general manager.*

Section 20 of the *Act* provides that BCLC may take into account factors that BCLC considers relevant in making its decision to relocate an existing gaming facility.

Section 21 of the *Act* provides a dispute resolution mechanism as to relocation of a gaming facility. A potentially affected local government may file an objection within the prescribed time (30 days after the date the notice was received) with BCLC but only with respect to the prescribed subject matters (infrastructure or policing costs and traffic and highway use). If BCLC receives such an objection, then it must require the host local government to participate in a form of non-binding dispute resolution with the potentially affected local government. The process may only address the issues raised in the objection and determine the appropriate compensation to be made, if any, by the host local government to the potentially affected local government for the significant costs the potentially affected local government demonstrates it will incur as a result of the proposed new or relocated facility. The results of the proceedings must be considered by BCLC before it decides within 30 days after receiving the results of the alternate dispute resolution whether to relocate the gaming facility.

## **Analysis**

### **Consultation Period**

With respect to the obligation of the host local government to consult with potentially affected local governments, the *Gaming Control Act* regulations specify that written comments from the potentially affected local government may be provided within 30 days after receipt of the notice. Thus, the City of Delta has chosen to adhere to the narrower legislative regulation requirement of 30 days rather than accommodate the City's request for an extended time period of 90 days per Council's resolution in December 2016.

### **Policing**

The proposed facility is substantially larger than the existing Newton Community Gaming Centre (e.g., eight times larger in terms of total floor size). The new facility will offer a wider selection of gambling opportunities (slot machines and gaming tables) and is likely to draw patrons from all areas of Metro Vancouver. The introduction of a significant facility, regardless of type, can attract issues and problems that can be found throughout any community. The Richmond RCMP detachment reviewed current crime statistics in the vicinity of Richmond's River Rock Casino and consulted with the provincial liaison for casino security to determine relevant issues regarding these types of gambling establishments.

Based on the review and discussion, Richmond RCMP is of the opinion that an additional gambling facility, with the movement of currency in and out of the casino, may potentially lead to an increase in the overall crime rate. Crimes such as impaired driving and robbery may increase due to a spillover effect on Richmond, which may generate a need for additional police resources in Richmond. Additional money laundering and organized crime may also increase; however, both of these issues are handled at the regional level through the integrated policing teams, resulting in minimal impact to policing in Richmond.

Most casinos in British Columbia manage their problems effectively within the confines of the establishment and as such, at this time, there is no reason to believe that the proposed gaming facility will not operate in a similar fashion.

### Traffic and Highway Use

There is insufficient information in the letter from the City to Delta to provide substantive comments regarding the possible effects of the development on the transportation system and potential measures to mitigate any negative impacts. Specifically, no information is available that would be typically included in a transportation impact study necessary for new developments, such as:

- existing traffic conditions, future conditions without the development, and future conditions with the development in place;
- estimate of traffic anticipated to be generated by the proposed development including origin and destination;
- assessment of the impact of the additional traffic on the existing and future road network;
- identification of roadway improvements and changes in the site plan of the proposed development necessary to minimize negative traffic impacts; and
- identification and implementation of transportation demand management (TDM) strategies to promote alternate modes of transportation, (e.g., cycling, walking, transit, car-pooling, etc) to reduce the transportation impacts of the development.

In the absence of the above information, staff surmise that negative traffic impacts such as increased congestion may arise at the George Massey Tunnel, the Highway 99 interchanges on either side of the river (Steveston Highway and Highway 17A) and local street intersections adjacent to the Highway 99 corridor in Richmond (e.g., No. 5 Road-Steveston Highway) due to the anticipated increases in vehicle volumes to/from the site, particularly given the increase in on-site parking and related traffic movements from the current approximately 160 stalls to the proposed 800 stalls, which is more than four times the existing amount.

The increase in vehicular activity and associated negative traffic impacts on roadways in Richmond will be exacerbated by the lack of convenient transit access to the site as well as minimal to non-existent pedestrian and cycling facilities in the vicinity of the site that would support trips using these modes from north of the Fraser River. Transit service is limited to the 640 bus route, which operates between Scott Road Station in Surrey and Ladner Exchange in Delta via Nordel Way, Highway 91 Connector, River Road, Highway 17A, and Ladner Trunk Road. The service typically operates every 20-30 minutes on weekdays and every 30 minutes on weekends/holidays with the last trips departing around 11:00-11:30 pm.

Without convenient opportunities for customers to access the site via alternate modes of transportation, patrons will have no choice but to drive to/from the site, which is contrary to the City of Richmond's *Official Community Plan* objectives as well as regional objectives to support sustainable transportation options, reduce travel demand, and reduce greenhouse gas emissions.

### Infrastructure

As the site is outside of Richmond, no engineering-related impacts to infrastructure are anticipated.

### Options for City Response

The City has two options for responding to the City of Delta's request for comments.

*Option 1: Provide Comments to Delta and File Objection with BC Lottery Corporation (Recommended)*

The City of Delta would be advised of and requested to reply to the key City comments outlined in this report with respect to policing, traffic and highway use, and infrastructure. In addition, the City would further act upon its past resolution stating opposition to any casino south of the Fraser River by filing an objection to the proposed gaming facility relocation with the BC Lottery Corporation as permitted by Section 21 of the *BC Gaming Act*.

*Option 2: Provide Comments to Delta*

The City of Delta would be advised of and requested to reply to the key City comments outlined in this report with respect to policing, traffic and highway use, and infrastructure.

### **Financial Impact**

None.

### **Conclusion**

To proactively protect the City's interests from any potential negative impacts of a proposed large gaming facility located immediately adjacent to Richmond at the Delta Town and Country Inn site, staff recommend the following actions:

- that the City of Delta be advised of and requested to reply to the following key City comments, along with a copy of this report, with respect to traffic and highway use, policing, and infrastructure:
  - the absence of any traffic impact analysis provided by the City of Delta to allow a meaningful assessment of traffic and highway use impacts;
  - potential negative traffic impacts on Richmond roadways and congestion on adjacent provincial highway system due to increased vehicular activity (i.e., more than four-fold increase in on-site parking stalls) resulting in potential road and traffic improvements in Richmond near the north end of George Massey Tunnel;

- insufficient transit, cycling and pedestrian access to the proposed site and, in turn, an increased reliance on private automobiles as the primary travel mode to and from the proposed facility, which is in close proximity to an existing major river crossing that currently experiences congestion during peak periods;
- potential increase in overall crime rate (e.g., impaired driving and robbery) due to a new gaming facility and the associated movement of currency in and out of the facility; and
- in accordance with Council's resolution stating opposition to any casino south of the Fraser River, staff further recommend that the City file an objection to the proposed gaming facility relocation with the BC Lottery Corporation.



Joan Caravan  
Transportation Planner  
(604-276-4035)



Ed Warzel  
Manager, RCMP Administration  
(604-207-4767)

JC:jc

Att. 1: Letter from City of Delta re Proposed Gaming Facility at 6005 Highway 17A





THE CORPORATION OF DELTA  
Office of The Mayor, Lois E. Jackson

FOR & EACH  
COUNCILLOR  
FROM THE CLERK'S OFFICE



January 25, 2018

Mayor Malcolm Brodie and Council  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

PHOTOCOPIED

FEB - 5 2018

3. DISTRIBUTED



Dear Mayor Brodie and Council,

**Re: Proposed Gaming Facility at 6005 Highway 17A – Delta File LU008527**

**Proposed Location: Lot 9 Except: Firstly: Part on Plan 45999A; Secondly: Part Dedicated Road on Plan LMP43493; District Lot 26, Group 2, New Westminster District Plan 33914 (see Attachment A)**

The British Columbia Lottery Corporation (BCLC) is considering relocating the Newton Community Gaming Centre in Surrey to the property at 6005 Highway 17A (current site of the Delta Town and Country Inn).

BCLC is working with Gateway Casinos & Entertainment Limited (Gateway) to develop a plan for the new facility.

A casino, hotel, multiple restaurants and meeting facilities are included in the relocation proposal as submitted by Gateway, who would build and provide operational services at the casino. The proposed new facility would be capable of accommodating up to 600 slot machines and up to 24 gaming tables. BCLC has completed its market assessment and would be opening the new facility with approximately 500 slot machines and 24 gaming tables. This gaming mix is subject to change prior to the facility opening, due to market conditions.

Pursuant to section 19(1)(a) of the *Gaming Control Act* (the Act), BCLC may not proceed with any relocation of the Newton Community Gaming Centre unless the City of Delta (the City), as a host local government as defined in the Act, approves the proposed relocation. Prior to issuing such approval, the City is required to consult with potentially affected local governments on the subject of infrastructure and policing costs and traffic and highway use associated with the relocation.

In keeping with the above noted obligation, this letter constitutes notice to the City of Richmond of the City's consideration of the proposed relocation of the Newton Community Gaming Centre pursuant to the requirements set out in Section 12.1 of the *Gaming Control Regulation* (the Regulation). Further information relevant to this proposed relocation is provided below and attached to this notice for your reference and consideration.

...2

The City invites you to provide, within 30 days of receipt of this notice, written comment regarding the City's consideration of the proposed relocation of the Newton Community Gaming Centre. Pursuant to the Act and the Regulation, your comments must be confined to the subjects of infrastructure and policing costs and traffic and highway use. Per its statutory obligations, the City will only consider comments related to these subjects along with the comments of other potentially affected local governments.

Please note that if you have not provided comments within 30 days of receipt of this notice, pursuant to section 12.1(7) of the Regulation, the City may proceed on the basis that consultations with you have taken place and are concluded.

Further and as provided by section 12.1(6) of the Regulation, the City will only reply to comments received within the time stipulated above if a reply is expressly requested in the comments.

In order to facilitate your consideration of the proposed relocation for which City approval is sought, we attach for your reference:

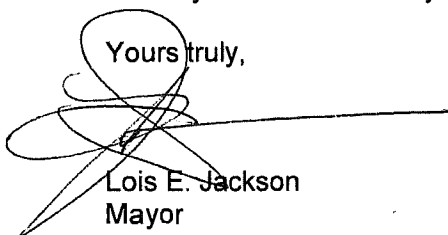
- A copy of the site plan (Attachment A).
- A copy of the proposed building plans (Attachment B). Please note this is a preliminary design and that changes to the form and character of the development may occur.

The subject property is zoned C3 Commercial Tourist Zone and a casino is not a permitted use in this zone. As a result, Gateway has applied to rezone the subject property to a new zone that would permit the proposed uses in Gateway's entertainment complex. The proposed entertainment complex would have a total floor area of approximately 15,113 m<sup>2</sup> (162,678 ft<sup>2</sup>), including a 4,366 m<sup>2</sup> (47,000 ft<sup>2</sup>) casino. A total of 800 parking spaces are also proposed.

Should you have any questions, please call Mike Ruskowski, Senior Planner at 604.946.3382.

Thank you in advance for your comments.

Yours truly,



Lois E. Jackson  
Mayor

**Attachments:**

Attachment A: Site Plan

Attachment B: Building Plans

cc: Jerry Williamson, Director of Gaming Facilities & Development, BCLC  
Ken Kuntz, Acting City Manager  
Marcy Sangret, Director of Community Planning & Development  
Mike Ruskowski, Senior Planner, Community Planning & Development





Site Access Map



Active Transportation Map

- Shuttle pickup
- Shared Blue Lane Route
- Informal Shared Blue Lane Route
- Bike Route





Item	Description	Quantity	Unit	Price	Total
1	Site Plan	1	Sheet	100.00	100.00
2	Site Plan	1	Sheet	100.00	100.00
3	Site Plan	1	Sheet	100.00	100.00
4	Site Plan	1	Sheet	100.00	100.00
5	Site Plan	1	Sheet	100.00	100.00
6	Site Plan	1	Sheet	100.00	100.00
7	Site Plan	1	Sheet	100.00	100.00
8	Site Plan	1	Sheet	100.00	100.00
9	Site Plan	1	Sheet	100.00	100.00
10	Site Plan	1	Sheet	100.00	100.00

[18]

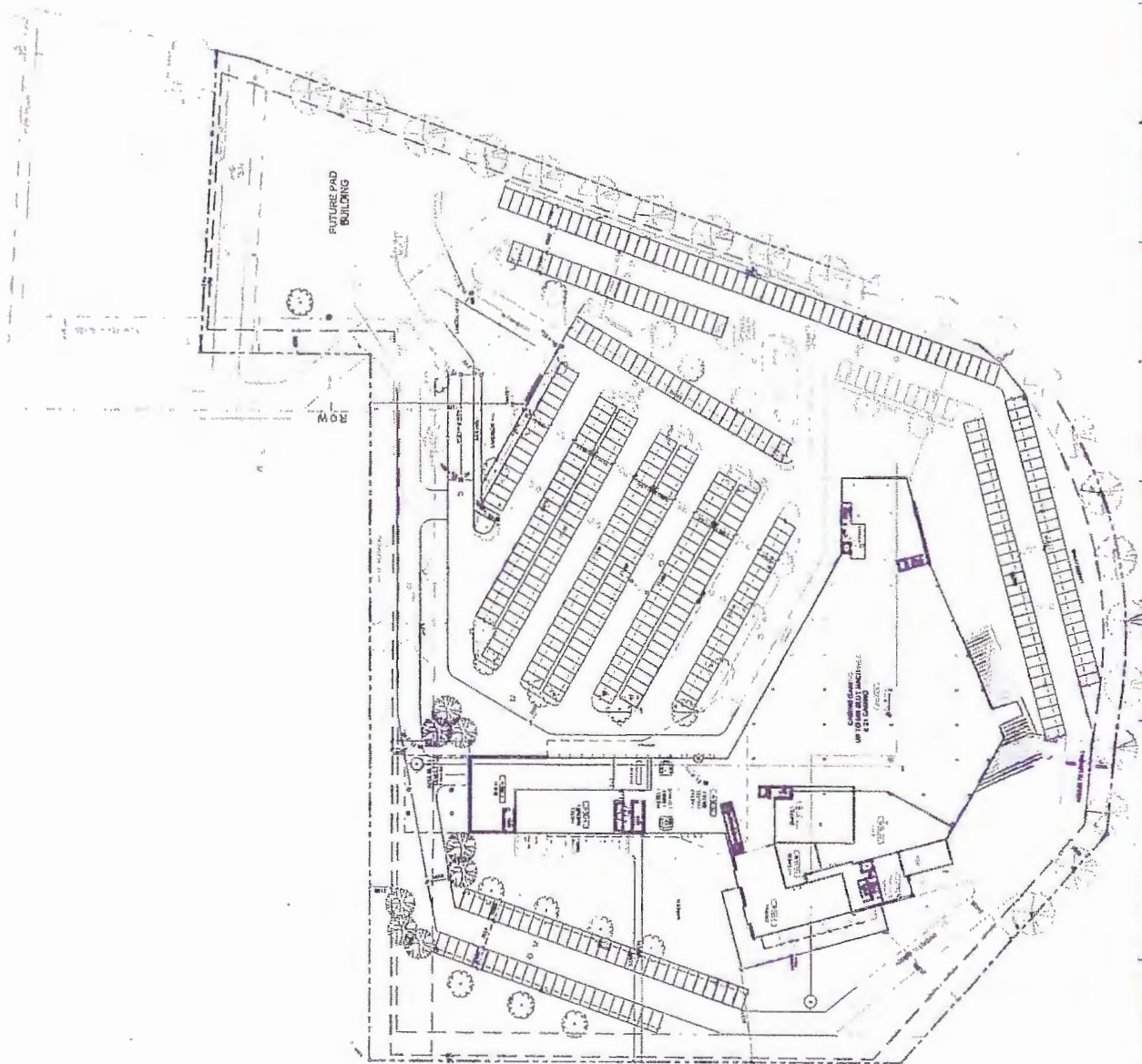
GATE

PROJECT NO.

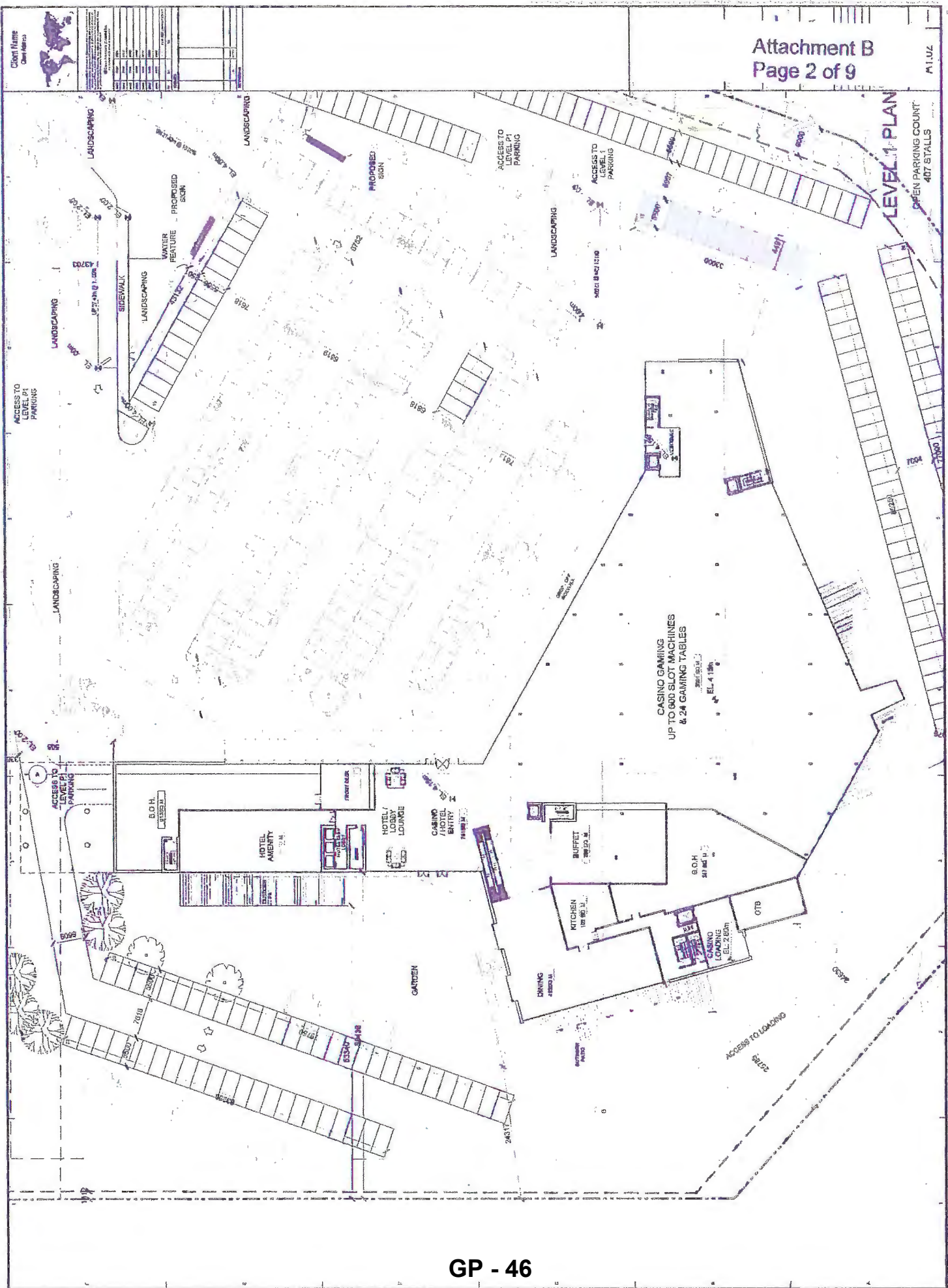
SITE NO.

DATE

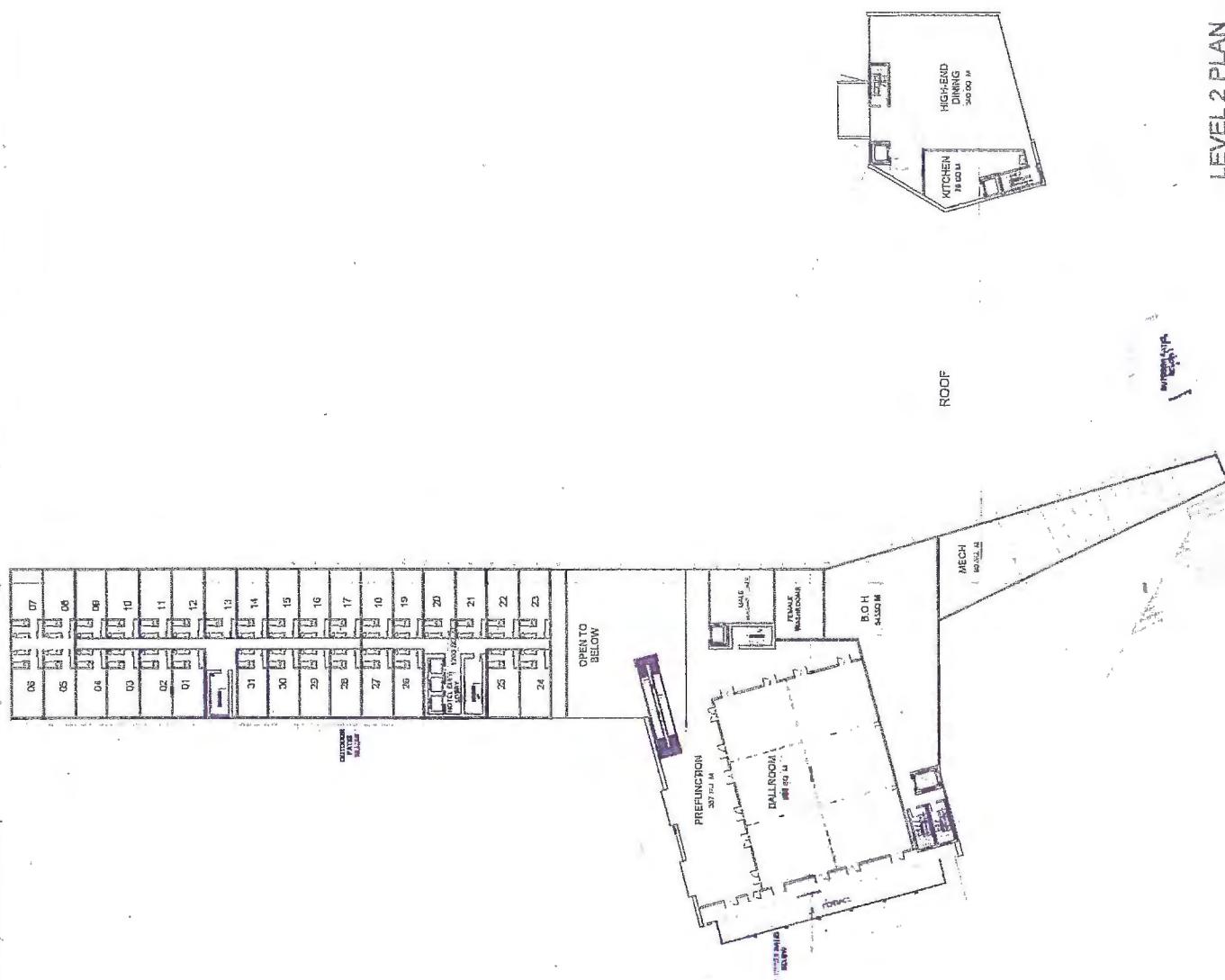
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**GP - 45**



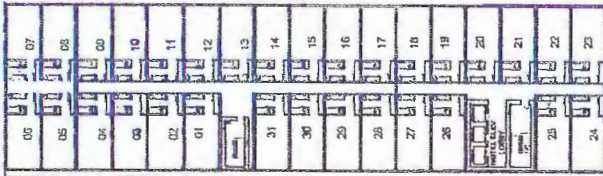




LEVEL 2 PLAN



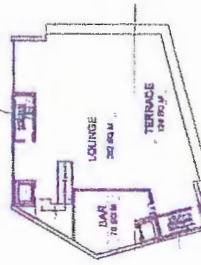
Room No.	Room Name	Area (sq. ft.)	Volume (cu. ft.)
01	Room 01	100	1000
02	Room 02	100	1000
03	Room 03	100	1000
04	Room 04	100	1000
05	Room 05	100	1000
06	Room 06	100	1000
07	Room 07	100	1000
08	Room 08	100	1000
09	Room 09	100	1000
10	Room 10	100	1000
11	Room 11	100	1000
12	Room 12	100	1000
13	Room 13	100	1000
14	Room 14	100	1000
15	Room 15	100	1000
16	Room 16	100	1000
17	Room 17	100	1000
18	Room 18	100	1000
19	Room 19	100	1000
20	Room 20	100	1000
21	Room 21	100	1000
22	Room 22	100	1000
23	Room 23	100	1000
24	Room 24	100	1000
25	Room 25	100	1000
26	Room 26	100	1000
27	Room 27	100	1000
28	Room 28	100	1000
29	Room 29	100	1000
30	Room 30	100	1000
31	Room 31	100	1000



LEVEL 4/5 PLAN



LEVEL 3 PLAN



ROOF PLAN

HOTEL ROOF

MECH

ROOF

TERRACE BELOW

ROOF

ROOF

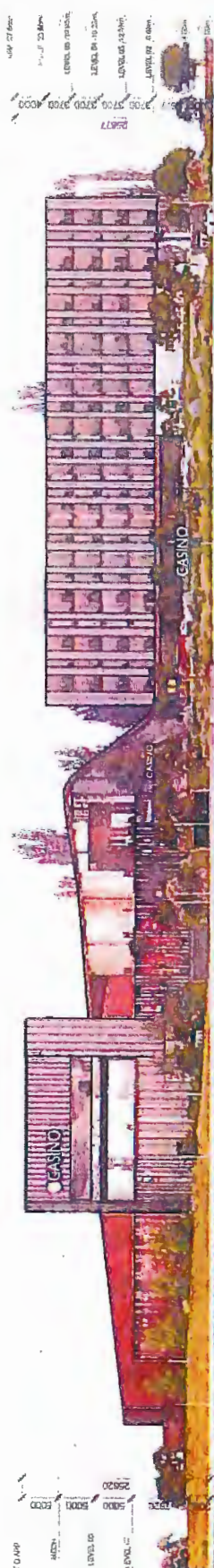


## MATERIALS LEGEND

- |   |                         |
|---|-------------------------|
| 1 | PREFINISHED METAL PANEL |
| 2 | WOOD CLADDING           |
| 3 | STONE VENEER            |
| 4 | METAL ROOF              |



NORTH ELEVATION



2 EAST ELEVATION



## MATERIALS LEGEND

- 1 PREFINISHED METAL PANEL  
2 WOOD CLADDING  
3 STONE VENEER  
4 METAL ROOF



SOUTH ELEVATION



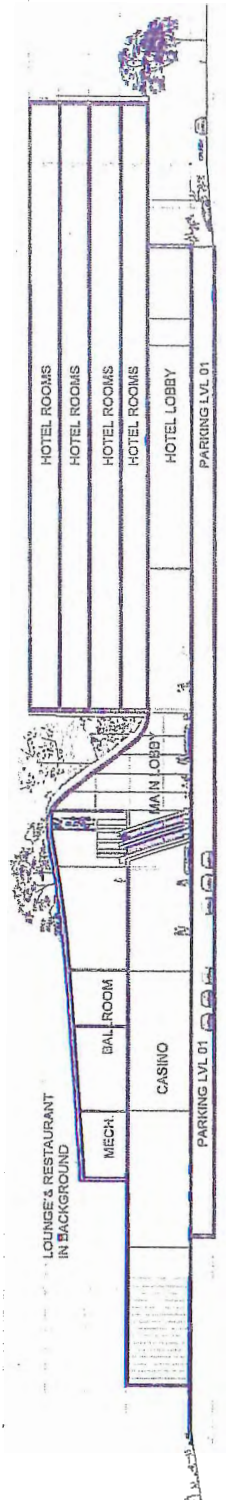
2 WEST ELEVATION



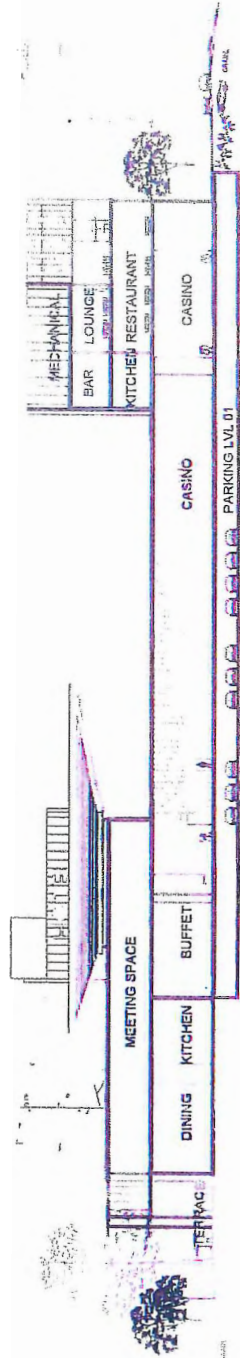




Room	Area (sq. ft.)	Volume (cu. ft.)	Notes
LOUNGE & RESTAURANT	1,200	3,600	
MECH.	100	300	
BALL ROOM	2,000	6,000	
CASINO	1,500	4,500	
MAIN LOBBY	1,000	3,000	
HOTEL ROOMS	10,000	30,000	
HOTEL LOBBY	500	1,500	
PARKING LVL 01	1,000	3,000	



SECTION A



SECTION B









# City of Richmond

## Report to Committee

**To:** General Purposes Committee  
**From:** Serena Lusk  
General Manager, Community Services  
**Date:** February 1, 2018  
**File:** 06-2270-01/2018-Vol 01  
**Re:** **Consent to Metro Vancouver Regional District Regional Parks Service  
Amending Bylaw No. 1255, 2017**

### Staff Recommendation

1. That the adoption of Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017, be approved by providing consent on behalf of the electors of the City of Richmond, as detailed in the staff report titled "Consent to Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017, dated February 1, 2018, from the General Manager, Community Services.
2. That the Metro Vancouver Regional District be informed by letter of the foregoing recommendation, as detailed in the staff report titled "Consent to Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017, dated February 1, 2018, from the General Manager, Community Services.

Serena Lusk  
General Manager, Community Services  
(604-233-3344)

Att. 1

REPORT CONCURRENCE		
<b>ROUTED TO:</b>  City Clerk	<b>CONCURRENCE</b>  <input checked="" type="checkbox"/>	<b>CONCURRENCE OF GENERAL MANAGER</b>  
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CS	<b>APPROVED BY CAO</b>  

## Staff Report

### Origin

At its January 26, 2018, regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) gave second and third readings to the “Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017” (Regional Parks Service Amending Bylaw No. 1255), and directed its staff to seek consent of at least two-thirds of its participants, of which the City of Richmond is one, for the Regional Parks Service Amending Bylaw No. 1255, which seeks to implement the following:

*To amend the service area to remove Abbotsford as a participant in the regional park function; and following that, forward the Bylaw to the Inspector of Municipalities for approval.*

On January 31, 2018, the City received a letter from the Metro Vancouver requesting the Council’s consent to that effect (Attachment 1).

This report responds to the above request.

This report supports Council’s 2014-2018 Term Goal #5 Partnerships and Collaboration:

*Continue development and utilization of collaborative approaches and partnerships with intergovernmental and other agencies to help meet the needs of the Richmond community.*

*5.1. Advancement of City priorities through strong intergovernmental relationships.*

*5.2. Strengthened strategic partnerships that help advance City priorities.*

### Findings of Fact

#### Metro Vancouver Regional District

In 1967, the Vancouver Fraser Park District was formed, with the District of Matsqui serving as one of its early participants. In 1972, the Vancouver Fraser Park District’s regional parks function was transferred to the Greater Vancouver Regional District, which is now known as the Metro Vancouver Regional District.

In 1995, the District of Matsqui amalgamated with the District of Abbotsford, and was incorporated as the City of Abbotsford. In 2005, the Metro Vancouver Board adopted the “Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005” to amend Metro Vancouver’s participating areas to include the area within the boundaries of the former District of Abbotsford, whereby the City of Abbotsford became a full participant in the Metro Vancouver regional parks function.

### City of Abbotsford

The City of Abbotsford is currently a participant in the Metro Vancouver regional parks function, but is unique in that it is physically located within the boundaries of the Fraser Valley Regional District (FVRD). As such, it is not a member of the Metro Vancouver Board, and has no representation beyond the Metro Vancouver Regional Parks Standing Committee for the purpose of participating on items related to regional parks. For all other regional services, the City of Abbotsford is a member of the FVRD, and has political representation on the FVRD Board of Directors.

## **Analysis**

### Background

On November 28, 2014, the Metro Vancouver Board received a report titled “Regional Parks Service Review,” and approved 23 report recommendations that addressed the purpose of regional parks, the service area, parkland acquisition, park development and service operations. These recommendations helped guide Metro Vancouver’s updates to its 2011 “Regional Park Plan”. As a result of the recommendations, Metro Vancouver and the City of Abbotsford began to examine the boundaries of the service area and discuss the potential withdrawal of the City of Abbotsford from Metro Vancouver’s regional parks function, which would enable it to explore potential regional park partnerships within the FVRD.

Metro Vancouver agreed to transfer all interests in parkland within the boundaries of Abbotsford to the City of Abbotsford, with the exception of Aldergrove Regional Park. This park, which is a 280-hectare park overlapping the border between the Township of Langley (within Metro Vancouver) and the City of Abbotsford (within the FVRD), receives over 428,000 visits annually - approximately 75 per cent of which are made by residents of Metro Vancouver. As it would be prudent for a single local government to manage the park, and the majority of visitors originate from Metro Vancouver, the parties agreed that Metro Vancouver would be best suited to continue to own and operate Aldergrove Regional Park.

In order for Metro Vancouver to own and operate a park that is partially outside its geographic boundaries, however, an Order in Council from the Province of British Columbia is required to authorize this extraterritorial jurisdiction without compelling the City of Abbotsford to be a participant in the Metro Vancouver regional parks function.

### Withdrawal Process and Participant Consent Request

On November 24, 2017, the Metro Vancouver Board approved the terms for the withdrawal of the City of Abbotsford as a participant in the Metro Vancouver Regional Parks Service, and gave first reading to the Regional Parks Service Amending Bylaw No. 1255. As part of the process, the Regional Parks Service Amending Bylaw No. 1255 was forwarded to the Ministry of Municipal Affairs and Housing for preliminary consideration of the elements necessary to implement the multi-pronged process of service withdrawal.



On January 26, 2018, the Metro Vancouver Board gave second and third readings to the Regional Parks Service Amending Bylaw No. 1255. In order to facilitate the withdrawal of the City of Abbotsford from the Metro Vancouver regional park function, and assist the City of Abbotsford with its transition into a regional parks function within the FVRD, Metro Vancouver must obtain consent for the Regional Parks Service Amending Bylaw No. 1255 from two-thirds of its participants. If such consent is obtained, the Regional Parks Service Amending Bylaw No. 1255 will be forwarded to the Inspector of Municipalities for approval, with the expectation that the bylaw can be considered for adoption at Metro Vancouver's March 23, 2018, Board meeting.

#### Implementation of Regional Parks Service Amending Bylaw No. 1255

If the Regional Parks Service Amending Bylaw No. 1255 is adopted, Metro Vancouver will:

1. Amend the "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005," by removing the City of Abbotsford as a service area participant;
2. Obtain a Provincial Order in Council permitting Metro Vancouver to own and operate parkland outside of its geographic boundaries;
3. Approve a Parkland Disposition Bylaw that will initiate an Alternative Approval Process to facilitate the transfer of the following regional parkland and built assets from Metro Vancouver to the City of Abbotsford:
  - a. Matsqui Trail Regional Park;
  - b. Sumas Mountain Inter-Regional Park; and
  - c. the eastern portion of Glen Valley Regional Park (referred to as Poplar Bar and Duncan Bar), including Crescent Island; and
4. Make a one-time payment of \$1,050,000 to the City of Abbotsford from the Metro Vancouver Regional Park Reserve Funds, which consists of:
  - a. \$650,000 that represents 3.2 per cent of the Regional Parks Reserve Funds as of December 31, 2016, which constitutes the City of Abbotsford's proportional share of the funds; and
  - b. \$400,000 in transitional operating funds, representing approximately one year of operating costs for Matsqui Trail Regional Park, Sumas Mountain Inter-Regional Park, and the City of Abbotsford's portion of Glen Valley Regional Park.

#### Financial Implications

If the Regional Parks Service Amending Bylaw No. 1255 is approved, Metro Vancouver's 2018 Annual Budget and 2018-2022 Financial Plan will be amended to reduce the operating budget by

the operation and maintenance costs for Matsqui Trail Regional Park, Sumas Mountain Inter-Regional Park, and the City of Abbotsford's portion of Glen Valley Regional Park for the remainder of 2018. The City of Abbotsford's allocation of costs associated with the rest of Metro Vancouver's parkland will be reapportioned among the remaining regional park participants.

On behalf of the City of Abbotsford, the FVRD will reimburse Metro Vancouver for the City of Abbotsford's allocated costs for participating in the Metro Vancouver regional parks function from January 1, 2018, to the date the Regional Parks Service Amending Bylaw No. 1255 is approved, which is anticipated to be March 23, 2018.

### **Financial Impact**

None.

### **Conclusion**

As a result of recommendations made in Metro Vancouver's 2014 "Regional Parks Service Review," Metro Vancouver and the City of Abbotsford examined options to amend the boundaries of the service area and facilitate the City of Abbotsford's withdrawal from Metro Vancouver's regional parks function.

The City of Richmond's consent to "Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017" will assist Metro Vancouver in meeting the objectives set out in its 2011 "Regional Park Plan," which includes goals and strategies, framework for park interpretation and stewardship program, land acquisition, and park classification.



Beayue Louie  
Park Planner  
(604-244-1293)

Att. 1: Letter to the City of Richmond from the Metro Vancouver Regional District requesting consent to the Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017, received January 31, 2018

JAN 31 2018

*Board and Information Services, Legal and Legislative Services  
Tel. 604 432.6250 Fax 604 451.6686*File: CR-12-01  
Ref: RDP 2018 Jan 26

David Weber, Director of City Clerks Office  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

Dear Mr. Weber:

**Re: Consent to Metro Vancouver Regional Parks Service Amendment Bylaw No. 1255**

At its January 26, 2018 regular meeting, the Board of Directors of the Metro Vancouver Regional District (Metro Vancouver) gave three readings to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*; directed staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function; and following that, forward the Bylaw to the Inspector of Municipalities for approval.

Section 346 of the *Local Government Act* applies to municipal participating area approval and therefore a council may give participating area approval by consenting on behalf of the electors to the adoption of the Bylaw.

I respectfully ask that this matter be included on Council agenda. A sample resolution is set out below for your convenience:

"The Council of \_\_\_\_\_ approves adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* by providing consent on behalf of the electors."

A response, including Council resolution, to my attention by February 9, 2018 is appreciated. Should you have questions or need clarification, I can be reached at 604.432.6338 or by email at [chris.plagnol@metrovanancouver.org](mailto:chris.plagnol@metrovanancouver.org).

Yours truly,



Chris Plagnol  
Corporate Officer

CP/kh

Encl: Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017  
Regional Parks Service Amendment Bylaw No 1255, dated January 11, 2018

24364741

**METRO VANCOUVER REGIONAL DISTRICT  
BYLAW NO. 1255, 2017**

A Bylaw to Amend Greater Vancouver Regional District  
Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005

**BACKGROUND:**

- A. By Division V of Letters Patent issued January 13, 1972, as amended by further Supplementary Letters Patent, Metro Vancouver Regional District was granted the function of regional parks (the "**Regional Parks Service**"), and the participating areas for the Regional Parks Service were deemed to include not only Metro Vancouver Regional District member municipalities, but also member municipalities of the former Vancouver-Fraser Park District;
- B. One of the member municipalities of the former Vancouver-Fraser Park District was the former District of Matsqui, which was not within the boundaries of the MVRD;
- C. On January 1, 1995, the former District of Matsqui and the former District of Abbotsford were incorporated as the City of Abbotsford;
- D. On July 25, 2005, the Board of Directors of the Metro Vancouver Regional District adopted "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", a bylaw to convert the Regional Parks Service and to amend the participating areas to include the area within the boundaries of the former District of Abbotsford, such that the whole of the City of Abbotsford became a municipal participating area for the Regional Parks Service;
- E. The City of Abbotsford has consented to an amendment to the "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", to remove the City of Abbotsford as a participating area from the Regional Parks Service;
- F. The Board of Directors of the Metro Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005";
- G. The Metro Vancouver Regional District has obtained the approval of the Lieutenant Governor in Council to the continued operation of the Regional Parks Service outside the boundaries of the MVRD; and
- H. Two-thirds of the participants in the Regional Parks Service have consented to the adoption of this Bylaw to amend the "Greater Vancouver Regional District Parks Service Conversion and Amendment Bylaw No. 1024, 2005".

**NOW THEREFORE** the Board of Directors of the Metro Vancouver Regional District, in open meeting assembled, enacts as follows:

1. The Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005 (the "**Bylaw**") is hereby amended as follows:
  - a) By deleting section 2 of the Bylaw; and
  - b) In section 3 of the Bylaw, by striking the phrase "City of Abbotsford" in its entirety.
2. This bylaw may be cited as "Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017".

READ A FIRST TIME THIS 24<sup>th</sup> day of November, 2017.

READ A SECOND TIME THIS 26 day of January, 2018.

READ A THIRD TIME THIS 26 day of January, 2018.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED AND FINALLY ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Greg Moore, Chair

\_\_\_\_\_  
Chris Plagnol, Corporate Officer





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To: MVRD Board

From: Chris Plagnol, Corporate Officer

Date: January 11, 2018

Meeting Date: January 26, 2018

Subject: **Regional Parks Service Amendment Bylaw No. 1255**

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**RECOMMENDATION**

That the MVRD Board:

- a) give second and third reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*; and
  - b) direct staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function, and following that, forward the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* to the Inspector of Municipalities for approval.
- 

**PURPOSE**

To consider second and third reading of the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* and to direct staff to seek consent of at least 2/3 of the participants in the regional parks function in relation to the withdrawal of the City of Abbotsford as a participant.

**BACKGROUND**

On November 24, 2017, the MVRD Board approved the terms for the withdrawal of the City of Abbotsford as a participant in the MVRD Regional Parks Service, and gave first reading to the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*. Even though this Amending Bylaw had only received first reading, it was subsequently forwarded to the Ministry of Municipal Affairs and Housing for its preliminary consideration in concert with the other elements associated with the multi-pronged process of the service withdrawal.

As indicated above, consideration of this proposed Bylaw is one of several requirements associated with the withdrawal of the City of Abbotsford from the MVRD Regional Parks Service. The attached report, considered by the Board at its meeting of November 24, 2017, provides background on various elements of Abbotsford's withdrawal from the service (Attachment 2).

**MVRD REGIONAL PARKS AMENDING BYLAW**

The adoption of a bylaw to amend the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005* is required to facilitate the withdrawal of the City of Abbotsford from the Metro Vancouver Regional Parks function. If approved, the Amending Bylaw will amend the participants in the service area by removing the City of Abbotsford as a participant under section 2 and section 3 of Conversion Bylaw 1024.

The Amending Bylaw is before the Board for second and third reading. Once third reading is given, the Amending Bylaw will be circulated to all service area participants (which includes the City of Abbotsford) to obtain their consent to the adoption of the Bylaw. Two-thirds consent of participants is required before the Amending Bylaw can be considered for adoption. Once consent is obtained, the Amending Bylaw will be forwarded to the Inspector of Municipalities for approval with the

expectation that the Amending Bylaw can be considered for adoption at the March 23, 2018 Board meeting.

#### **ALTERNATIVES**

1. That the MVRD Board:
  - a) give second and third reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*; and
  - b) direct staff to seek consent of at least 2/3 of the participants to amend the service area to remove Abbotsford as a participant in the regional park function, and following that, forward the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* to the Inspector of Municipalities for approval.
2. That the MVRD Board receive for information the report dated January 11, 2018, titled "Regional Parks Service Amendment Bylaw No. 1255" and provide alternate direction.

#### **FINANCIAL IMPLICATIONS**

If the Board approves alternative one, and as outlined in Attachment 2, the financial implications include a reduction the Annual Budget and Financial Plan, a reimbursement from the Fraser Valley Regional District for the City of Abbotsford's allocated costs of participating in the MVRD regional parks function for 2018, and a one-time payment by Metro Vancouver to the City of Abbotsford representing the proportional return of Park Reserve Fund contributions.

If the Board does not approve the Amending Bylaw, the City of Abbotsford will remain as a participant in the MVRD Regional Parks function which will include the associated financial implications.

#### **SUMMARY / CONCLUSION**

The MVRD Board approved the terms for the withdrawal of the City of Abbotsford as a participant in the MVRD Regional Parks Service. This change to the service area requires an amendment to the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005* to amend service area participants. This report brings forward the associated Amending Bylaw to facilitate this service withdrawal for consideration by the Board. Staff recommend Alternative One.

#### **Attachments:**

1. Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017
2. Report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255"

24157931

**METRO VANCOUVER REGIONAL DISTRICT  
BYLAW NO. 1255, 2017**

A Bylaw to Amend Greater Vancouver Regional District  
Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005

**BACKGROUND:**

- A. By Division V of Letters Patent issued January 13, 1972, as amended by further Supplementary Letters Patent, Metro Vancouver Regional District was granted the function of regional parks (the **"Regional Parks Service"**), and the participating areas for the Regional Parks Service were deemed to include not only Metro Vancouver Regional District member municipalities, but also member municipalities of the former Vancouver-Fraser Park District;
- B. One of the member municipalities of the former Vancouver-Fraser Park District was the former District of Matsqui, which was not within the boundaries of the MVRD;
- C. On January 1, 1995, the former District of Matsqui and the former District of Abbotsford were incorporated as the City of Abbotsford;
- D. On July 25, 2005, the Board of Directors of the Metro Vancouver Regional District adopted "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", a bylaw to convert the Regional Parks Service and to amend the participating areas to include the area within the boundaries of the former District of Abbotsford, such that the whole of the City of Abbotsford became a municipal participating area for the Regional Parks Service;
- E. The City of Abbotsford has consented to an amendment to the "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005", to remove the City of Abbotsford as a participating area from the Regional Parks Service;
- F. The Board of Directors of the Metro Vancouver Regional District wishes to amend "Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005";
- G. The Metro Vancouver Regional District has obtained the approval of the Lieutenant Governor in Council to the continued operation of the Regional Parks Service outside the boundaries of the MVRD; and
- H. Two-thirds of the participants in the Regional Parks Service have consented to the adoption of this Bylaw to amend the "Greater Vancouver Regional District Parks Service Conversion and Amendment Bylaw No. 1024, 2005".

**NOW THEREFORE** the Board of Directors of the Metro Vancouver Regional District, in open meeting assembled, enacts as follows:

1. The Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005 (the "**Bylaw**") is hereby amended as follows:
  - a) By deleting section 2 of the Bylaw; and
  - b) In section 3 of the Bylaw, by striking the phrase "City of Abbotsford" in its entirety.
2. This bylaw may be cited as "Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017".

READ A FIRST TIME THIS 24<sup>th</sup> day of November, 2017.

READ A SECOND TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

READ A THIRD TIME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED AND FINALLY ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Greg Moore, Chair

\_\_\_\_\_  
Chris Plagnol, Corporate Officer

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To: MVRD Board

From: Carol Mason, Commissioner/Chief Administrative Officer

Date: November 21, 2017 Meeting Date: November 24, 2017

Subject: **Regional Parks Service Amendment Bylaw No. 1255**

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**RECOMMENDATION**

That the MVRD Board:

- a) approve the terms and conditions for the withdrawal of the City of Abbotsford as a participant in the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005*, as presented in the report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255", and including a one-time financial payment of \$1,050,000 to the City of Abbotsford from MVRD Regional Park Reserve Funds to be paid upon adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*;
- b) give first reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*; and
- c) forward the draft Order in Council included in Attachment 2 of the report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255" for consideration by the Province of British Columbia to permit Metro Vancouver to own and operate a park that is partially outside its geographic boundaries despite the provisions of s.333(4) of the *Local Government Act*.

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**PURPOSE**

To consider first reading of the *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* that will initiate the withdrawal of the City of Abbotsford as a participant in the regional parks function and to seek an Order in Council from the Province of British Columbia to permit Metro Vancouver to own and operate parkland outside of its service area boundaries.

**BACKGROUND**

On November 28, 2014 the MVRD Board received the report titled "Regional Parks Service Review" and approved 23 recommendations contained in the report addressing the purpose of regional parks, the service area, parkland acquisition, park development and service operations. Outcomes of the service review guided updates to the 2011 *Regional Park Plan* including goals and strategies, framework for park interpretation and stewardship program, land acquisition and park classification.

Following Board adoption of the report recommendations, discussions were initiated between Metro Vancouver and the City of Abbotsford that examined the boundaries of the service area and explored consideration of the potential withdrawal of the City of Abbotsford from the MVRD regional parks function. These discussions also opened up opportunities for the City of Abbotsford to enter into discussions with the Fraser Valley Regional District (FVRD) and explore potential regional park partnerships within the FVRD.

An agreement has now been reached between Metro Vancouver and the City of Abbotsford that will facilitate its withdrawal from the MVRD park function and transition into a regional parks function within the FVRD. This report brings forward the associated Amending Bylaw and Order in Council request to facilitate this service withdrawal for consideration by the Board.

#### **CITY OF ABBOTSFORD PARTICIPATION IN REGIONAL PARKS**

The District of Matsqui was an early participant in the regional parks function which was formed in 1967 as the "Vancouver Fraser Parks District". The regional parks function was transferred to the MVRD (previously 'GVRD') through Supplementary Letters Patent in 1972. The District of Matsqui amalgamated with the City of Abbotsford in 1995 and in 2005 the City of Abbotsford became a full participant in the regional parks function through Conversion Bylaw No. 1024.

The City of Abbotsford is currently a participant in the MVRD Regional Parks function as authorized under the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005*. The participation of the City of Abbotsford in the Metro Vancouver regional parks function is unique in this region as the municipality is physically located within the boundaries of the Fraser Valley Regional District, and is not within the Metro Vancouver Regional District boundaries. As such, the City of Abbotsford is not a member of the Metro Vancouver Regional District Board, except for the purposes of regional parks. For all other regional services, the City of Abbotsford is a member of the Fraser Valley Regional District and has political representation on the FVRD Board of Directors.

The City of Abbotsford is represented on the Metro Vancouver Regional Parks Standing Committee which meets monthly and attends MVRD Board meetings once per month to vote on regional parks items being considered by the Board.

#### **MVRD REGIONAL PARKS AMENDING BYLAW**

The adoption of a bylaw to amend the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 1024, 2005* is required to facilitate the withdrawal of the City of Abbotsford from the Metro Vancouver Regional Parks function. Once approved, the Amending Bylaw will amend the participants in the service area by removing the City of Abbotsford as a participant under section 2 and section 3 of Conversion Bylaw 1024.

The Amending Bylaw is being introduced for first reading and will be forwarded to the Ministry of Municipal Affairs and Housing for consideration and comment (Attachment 1). The Amending Bylaw will then come back to the MVRD Board with any changes required by the Ministry, on January 26, 2018, for second and third reading. Once third reading is given, the Amending Bylaw will be circulated to all service area participants (which includes the City of Abbotsford) to obtain their consent to the adoption of the amendment bylaw. The Amending Bylaw requires two thirds consent of participants before it can be considered for adoption. Once consent is obtained, the Amending Bylaw will be forwarded to the Inspector of Municipalities for approval with the expectation that the bylaw can be considered for adoption at the March 23, 2018 Board meeting.

#### **ORDER IN COUNCIL REQUEST**

Section 333(4) of the *Local Government Act* requires that if a regional district provides a service outside of its regional district (and consent has been obtained by the affected local government that



it may operate a service in that jurisdiction), the area outside the regional district must be identified as a separate participating area for the service “as if it were located in the regional district”.

As part of the agreement for the City of Abbotsford to withdraw from the MVRD regional parks service, it has been agreed that Metro Vancouver will transfer all interests in parkland within the boundaries of the City of Abbotsford to the City of Abbotsford, with the exception of Aldergrove Regional Park. Located within both the Township of Langley and the City of Abbotsford, it has been agreed that it makes sense for a single local government to operate Aldergrove Regional Park and that given the majority of visitors to the Aldergrove Regional Park originate from Metro Vancouver, Metro Vancouver is best suited to continue to own and operate this park.

In order to permit Metro Vancouver to own and operate a park that is partially outside its geographic boundaries, it will require an Order in Council (OIC) to authorize this permission without requiring the City of Abbotsford to be a participant in the MVRD regional parks function. A draft OIC has been prepared for submission to the Province of British Columbia to request this authority despite the provisions of s.333(4) of the *Local Government Act* (Attachment 2).

#### **SERVICE WITHDRAWAL – LAND TRANSFER AGREEMENT**

Under the proposed terms for the City of Abbotsford’s withdrawal from the MVRD regional parks function, Metro Vancouver will transfer to the City of Abbotsford the following regional parkland and built assets: Matsqui Trail and Sumas Mountain Regional Parks and the eastern portion of Glen Valley Regional Park referred to as Poplar Bar and Duncan Bar and including Crescent Island. Some of this property is owned by the MVRD in fee simple and other portions of land are secured through long term provincial leases, statutory rights of way, licence agreements and highway use permits. A map of the lands proposed to be transferred is shown in Attachment 3. Metro Vancouver will bring forward a Land Disposition Bylaw in January to initiate an Alternative Approval Process (AAP) to facilitate the transfer of these lands.

As previously noted, the exception to the transfer of regional parkland under consideration is the Aldergrove Regional Park which is proposed to be retained by Metro Vancouver. Aldergrove Regional Park is 280 ha in size and overlaps the border between the Township of Langley and the City of Abbotsford. Half of the regional park is situated within the MVRD and the other half within the FVRD. This regional park receives over 428,000 visits annually and approximately 75% of the parks visits originate from residents within MVRD boundaries.

#### **SERVICE WITHDRAWAL – FINANCIAL CONSIDERATIONS**

The proposed terms for the City of Abbotsford’s withdrawal from the MVRD regional parks function also include financial considerations. As part of the implementation of the service amendment, an amount of \$650,000 will be paid to the City of Abbotsford representing its 3.2% proportional share of the Regional Parks Reserves based on reserve balances at the end of 2016. In addition, transitional funding in the amount of \$400,000, representing approximately one year of operating costs for the Sumas Mountain Regional Park, Matsqui Trail Regional Park and Glen Valley (Abbotsford portion) Regional Park, will be transferred to the City to assist in the first year of operations of the transferred parkland.

## ALTERNATIVES

1. That the MVRD Board:
  - a) approve the terms and conditions for the withdrawal of the City of Abbotsford as a participant in the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005*, as presented in the report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255", and including a one-time financial payment of \$1,050,000 to the City of Abbotsford from MVRD Regional Park Reserve Funds to be paid upon adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*;
  - b) give first reading to *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017*; and
  - c) forward the draft Order in Council included in Attachment 2 of the report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255" for consideration by the Province of British Columbia to permit Metro Vancouver to own and operate a park that is partially outside its geographic boundaries despite the provisions of s.333(4) of the *Local Government Act*.
2. That the MVRD Board receive for information the report dated November 21, 2017, titled "Regional Parks Service Amendment Bylaw No. 1255" and provide alternate direction.

## FINANCIAL IMPLICATIONS

If the Board approves alternative one, the Amending Bylaw will be forwarded to the Province for consideration and comment. Once the Amending Bylaw is adopted (anticipated March 23, 2018), the 2018 Annual Budget and 2018 – 2022 Financial Plan will be amended to reduce the operating budget by removing costs for operating and maintaining the Matsqui Trail and Sumas Mountain Regional Parks and the eastern portion of Glen Valley Regional Park (referred to as Poplar Bar and Duncan Bar) and including Crescent Island, for the remainder of 2018 (approximately \$300,000) and by reapportioning the City of Abbotsford's allocation to the remaining regional park participants. The Fraser Valley Regional District, on behalf of the City of Abbotsford, will reimburse MVRD for the City's allocated costs for participating in the MVRD regional parks function for the beginning of 2018 until the date that the bylaw has been amended (January 1, 2018 to March 23, 2018). The one-time payment to the City of Abbotsford of \$1,050,000 representing the proportional return of Park Reserve Fund contributions (\$650,000) and transitional funding (\$400,000) will be paid from existing MVRD Regional Park Reserve Funds. The proposed budget amendments and the one-time payment are subject to the adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017* being completed on March 23, 2018.

If the Board does not approve the amending bylaw, the City of Abbotsford will remain as a participant in the MVRD Regional Parks function.

## SUMMARY / CONCLUSION

As part of the implementation of *Regional Parks Service Review*, approved by the Board in 2014, discussions have been underway between Metro Vancouver and the City of Abbotsford examining potential options to amend the boundaries of the service area and facilitate the withdrawal of the City of Abbotsford from the MVRD regional parks function.

The City of Abbotsford is currently a participant in the MVRD Regional Parks function, as authorized under the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005*. The participation of the City of Abbotsford in the Metro Vancouver regional parks function is unique in this region as the municipality is physically located within the boundaries of the Fraser Valley Regional District. As such, the City of Abbotsford is not a member of the Metro Vancouver Regional District Board, except for the purposes of regional parks. For all other regional services, the City of Abbotsford is a member of the Fraser Valley Regional District and has political representation on the FVRD Board of Directors.

Discussions between the two jurisdictions have led to a proposed agreement that has now been reached between Metro Vancouver and the City of Abbotsford that will facilitate the municipality's withdrawal from the MVRD park function and its transition into a regional parks function within the FVRD. The changes to the service area will require an amendment to the *Greater Vancouver Regional District Regional Parks Service Conversion and Amendment Bylaw No. 2014, 2005* to amend service area participants, a Provincial Order in Council to permit Metro Vancouver to own and operate parkland outside of its geographic boundaries, approval of a Parkland Disposition Bylaw approving of the disposition of lands, and the one-time payment of \$1,050,000 to the City of Abbotsford representing its proportional share of the MVRD Regional Park Reserve Funds of \$650,000 and \$400,000 in transitional operating funds.

This report brings forward the associated Amending Bylaw and Order in Council request to facilitate this service withdrawal for consideration by the Board and Alternative One is recommended.

**Attachments:**

1. ~~Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1255, 2017~~  
(Doc #23751340)
2. ~~Draft Order in Council~~
3. ~~Map of Properties to be Transferred to Abbotsford through the Service Area Bylaw Amendment~~  
(Doc #23755629)

23748206



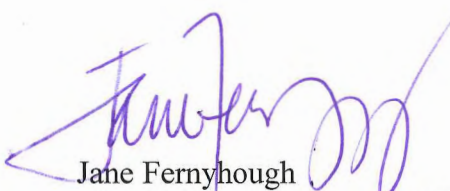
# City of Richmond

## Report to Committee

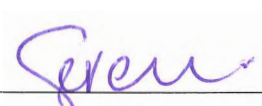


**To:** General Purposes Committee  
**From:** Jane Fernyhough  
Director, Arts, Culture and Heritage Services  
**Date:** January 17, 2018  
**File:** 11-7000-09-20-249/Vol 01  
**Re:** **Minoru Centre for Active Living Entries and Arrivals Public Art Concept**

### Staff Recommendation

That the concept proposal and installation for the Minoru Centre for Active Living Entries and Arrivals public artwork "Together" by artist David Jacob Harder, as presented in the report titled "Minoru Centre for Active Living Entries and Arrivals Public Art Concept," dated January 17, 2018, from the Director, Arts, Culture and Heritage Services, be endorsed.

  
Jane Fernyhough  
Director, Arts, Culture and Heritage Services  
(604-276-4288)

Att. 3

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Finance Department Parks Planning and Design Recreation & Sports Services Capital Buildings Project Development	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## Staff Report

### Origin

On May 8, 2017, Council endorsed the issuance of a revised Artist Call for the Minoru Centre for Active Living Entries and Arrivals Public Art Project, as described in the staff report titled, "Minoru Centre for Active Living Entries and Arrivals Public Art Project Review." The revised Artist Call provided specific terms of reference, that the artwork:

- Connect to the history of Minoru Park.
- Tell the story of Minoru Park as a place for sports, cultural activity and community enjoyment.
- Be integrated with the site and landscape to provide a human-scale gathering place.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

*Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.*

2.1. *Strong neighbourhoods.*

2.3. *Outstanding places, programs and services that support active living, wellness and a sense of belonging.*

2.4. *Vibrant arts, culture and heritage opportunities.*

### Analysis

#### Minoru Civic Precinct Public Art Plan Vision for Entries and Arrivals

The vision for the Minoru Centre for Active Living is to be exceptional, sustainable, accessible, synergistic, connected and a centre of excellence for active living and wellness. The public artwork for the Minoru Centre for Active Living Entries and Arrivals area supports the broader project goals and guiding principles by:

- Contributing to a sense of place.
- Reinforcing the sense of entry and orientation for the complex.
- Creating artwork of the highest quality.
- Reflecting the principles of sustainability.

#### Terms of Reference – Minoru Centre for Active Living Entries and Arrivals Artwork

The Public Art Terms of Reference for the Minoru Centre for Active Living Entries and Arrivals Artwork (Attachment 1) describes the art opportunity, themes, site description, scope of work, budget, selection process, schedule and submission requirements. An artist call for submissions

was issued on July 24, 2017, with a deadline of August 31, 2017. Eligibility was for professional artists residing in Canada.

#### Minoru Centre for Active Living Entries and Arrivals Artwork - Public Art Artist Selection Process

Twenty-five submissions by artists from across Canada were received during the first stage of the process. On October 23, 2017, following the Public Art Program's administrative procedures for artist selection for civic public art projects, a selection panel comprised of three Richmond residents and two Vancouver-area artists reviewed the submissions.

Members of the selection panel included:

- Glen Andersen, Artist, Richmond resident
- Rosemary Nickerson, Stakeholder Advisory Committee and Aquatic Users Association, Richmond resident
- Kush Panatch, Minoru Major Facility Building/Technical Advisory Committee, Richmond resident
- Heather Passmore, Artist, Vancouver resident
- Clare Yow, Artist, Vancouver resident

City staff attended the selection panel meeting to provide project background for the selection panel and to address technical questions.

In reviewing the submissions, the selection panel considered how the proposal responded to the themes identified in the artist call and the potential to create a compelling work of art as evidenced in the samples of past projects provided by the applicants. Following discussion and deliberations, the panel shortlisted five artists and artist teams to develop their initial approach to the project and to present a concept proposal in an interview with the selection panel.

The shortlisted artists were:

- David Jacob Harder, Wells, BC
- Hadley Howes, Toronto, ON
- Maskull Lassere, Squamish, BC
- Susan Point and Thomas Cannell, Vancouver, BC
- Ronald Simmer, Burnaby, BC

As per the terms of reference, the preliminary concept proposals by the five shortlisted finalists responded to the themes of "history," "sports" and "human-scale." These themes reflect Minoru Park's significant role as a centre of sports and community gathering within Richmond and provide a connection to the past for visitors to the Minoru Centre for Active Living and the Minoru Park Precinct. The five proposals represented a wide range of styles and materials, from colourful, whimsical approaches to meditative contemplations on the human history of the site.

The selection panel provided recommendations for the shortlisted artists to consider in advancing their concept proposals, including identifying technical concerns.

The artists attended site orientations with staff on November 8 and 23, 2017, and refined their concept proposals for submission to the City by November 28, 2017. City staff reviewed the proposals for technical concerns and provided comments. These comments were considered by the selection panel prior to its final recommendation.

On December 6, 2017, the selection panel met to interview the five shortlisted artist teams. Following lengthy and thoughtful deliberation, the panel recommended the concept proposal *Together* by artist David Jacob Harder for the Minoru Centre Entries and Arrivals Artwork commission. The panel praised the proposal for its compelling overall representation of an adult and child walking towards the main entry. At a closer scale, the artwork reveals miniature shapes of multiple community members engaged in various activities that will create lasting memories.

#### Recommended Artist

David Jacob Harder is an artist from Wells, BC, with extensive public art experience. David will be partnering on this project with his brother Aaron Harder, a specialist in fabrication and project management, and Karl Matson of Rolla, BC, a professional sculptor and mixed media artist. Joseph Sanchez, founding member of Professional Indian Native Artists Inc., Winnipeg, will act as project advisor and provide support on public communications and working with diverse cultures.

Further information about the artists and examples of the artists' previous public art projects are contained in Attachment 2 to this report.

#### Recommended Public Art Concept Proposal

The two large figures that comprise the artwork *Together* will be placed in the east entrance plaza in the central landscaped island located between the paths leading to the front entrances for the Minoru Centre for Active Living from the Granville Avenue drop-off zone. The work will welcome visitors and signal entry and arrival. With a height of approximately 15 ft. and a form made up of silhouettes of people and activities, *Together* will create a highly visible landmark that is both universal and personal. The figures, cut from 3/16 in. hot rolled steel plate, will be finished with an industrial enamel and/or powder coat in a neutral colour to preserve the work for maximum lifespan and clean aesthetics (Attachment 3).

The artist describes the artwork as follows:

*"For this particular work we are interested in representing the community and its characteristics as two human figures composed of hundreds of silhouettes of people . . . Conceptually, this composition will reflect the positive messages of inclusion and diversity, all the while paying respect to the history of the area and the many activities of its residents. . . With this work we look to identify where each individual helps compose the greater sum—and with the creation of this artwork also hope to apply such concepts in as literal a fashion as possible."*



Internal lighting through programmed LEDs is proposed to add colour to the figures in the evening.

The artists propose a consultation phase with community groups to request volunteers to pose for the silhouettes and activities for inclusion in the artwork. David and Joseph will use photos of individuals to create the silhouettes which will then be used through a computer design program for the metal cutting. Approximately 130–150 silhouettes will be featured.

A technical review and coordination phase with the architect-led design team will be included with the Design Development phase of the artwork. The exact final location will be determined at the technical review and co-ordination phase. The artist, City staff and design consultants will continue to meet to review construction coordination and implementation budgets.

On January 16, 2018, the Public Art Advisory Committee reviewed the selection process and the concept proposal; they enthusiastically endorsed the *Together* project, noting strong support for the artwork through the selection process. Technical considerations raised by the Committee concerning safety and climbability will be addressed by the artist during design development.

### **Financial Impact**

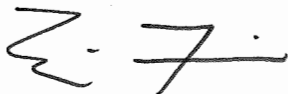
There is no new financial impact for this project.

The total public art budget for the Minoru Centre for Active Living Entries and Arrivals public artwork is \$200,000 funded out of the approved Major Facilities Phase I Projects. Any repairs required to the artwork will be the responsibility of the Public Art Program. City funds for maintenance would be allocated out of the Public Art Program's annual operating budget.

### **Conclusion**

The new Minoru Centre for Active Living facility represents an opportunity to integrate public art to enhance the identity and vibrancy of the Minoru Civic Precinct. The public artwork *Together* will assist in the renewal of the Minoru Precinct consistent with the goals of City Centre Area Plan offering a vibrant, urban environment for people and events, and providing an identity for the heart of the City.

Staff recommend that Council endorse the proposed concept and installation of the Minoru Centre for Active Living Entries and Arrivals public artwork entitled *Together*, by the artist team led by David Jacob Harder, as presented in this report.



Eric Fiss  
Public Art Planner  
(604-247-4612)

- Att. 1: Minoru Centre Entries and Arrivals Artist Call July 2017  
2: Artists' Bios and Examples of the Artists' Previous Public Art Projects  
3: Minoru Centre for Active Living Entries and Arrivals Artwork Concept Proposal

# call to artists

PUBLIC ART  
RICHMOND



Figure 1. View of main arrivals plaza, Minoru Centre for Active Living

## Minoru Centre for Active Living Entries and Arrivals Artwork

## Request for Proposals (RFP)

July 2017

### OPPORTUNITY

The Richmond Public Art Program is seeking an artist or artist team to create a site-responsive artwork for the entry and arrival zone of the new Minoru Centre for Active Living, 7191 Granville Avenue, Richmond, B.C. All information about the project is contained herein.

This is a two-stage open artist call. Following review by the selection panel of the submitted artists' statements of interest and conceptual proposals, up to five artists will be shortlisted and invited to develop their concept proposals and attend an interview. An honorarium of \$2,000 will be paid to each of the shortlisted artists or artist teams. A travel allowance will be available for shortlisted artists residing outside of the Greater Vancouver area.

**Budget:** \$200,000 CAD

**Eligibility Requirements:** Open to professional artists and artist teams residing in Canada.

**Deadline for Submissions:** Thursday, August 31, 2017, 4:00 p.m. PDT

**Installation:** Installation in Spring 2018

# call to artists

PUBLIC ART  
RICHMOND

## THEMES

The City of Richmond and stakeholders for the Minoru Centre for Active Living have identified three themes to provide a point of departure for interested artists to develop their conceptual ideas. These are to:

- Connect to the history of Minoru Park;
- Tell the story of Minoru Park as a place for sports, cultural activity and community enjoyment; and
- Be integrated with the site and landscape to provide a human-scale gathering place.

Artists are encouraged to consider the history of Minoru Park, to provide a connection to the past for today's visitors to the Minoru Centre for Active Living and to the Minoru Park Precinct (Figure 1).

## BACKGROUND AND CONTEXT

Minoru Park is a 45 acre recreational and cultural park site in the centre of Richmond. This large green space is enclosed by development on the streets around its edges, and contains recreational and arts facilities, civic facilities, playfields, gardens, and open space.

The heritage value of Minoru Park is due to its historic association to events and periods which have influenced the development of Richmond as a city. Originally part of Sam Brighthouse's property (Figures 2 and 3), the park's history spans and chronicles early settlement and land acquisition in Richmond, aviation history, the social legacy of the Minoru racetrack, democratic and civic processes, and the design and planning of an important city park (Figures 4-7).

Equally significant is the physical evolution of the park beginning in 1907 and resulting in a major public open space with a wide diversity of uses. Over time, its landscape has accumulated features associated with different uses, designers, planners and local government decision-making. There are trees that date from the days of the Minoru Racetrack, developed in 1909.

Minoru Park has cultural and social heritage value, functioning as an important gathering place for the community, and its civic and recreational facilities have accommodated a variety of activities. Serviced by the B.C. Electric Railway, Minoru racetrack became the centre for social life in early Richmond, and the City Hall has been associated with this area since the early part of the 20th century. Throughout its history, the park has provided its grounds, buildings and sports facilities for many community events. It is a diverse, layered landscape that continues to be well used, and it is symbolic of the city's determination to maintain open space in the centre of the city.



Figure 3. Map showing extent of Sam Brighthouse's land in Richmond  
City of Richmond Archives

In 1864, Samuel (Sam) Brighthouse purchased 697 acres on Lulu Island. Minoru Park is located in Section 8 (the lower right green square in the map above), showing the former location of the Minoru Racetrack between Gilbert Road and No. 3 Road north of Granville Avenue.



# call to artists

PUBLIC ART  
RICHMOND

## MINORU CENTRE FOR ACTIVE LIVING

Embracing the City's vision to build a Centre of Excellence for Active Living and Wellness, the Minoru Civic Precinct capital program includes a new integrated, multi-purpose complex to house an aquatic centre, seniors centre and space for other recreation and community needs. Currently under construction, this 110,000 square foot complex will replace and expand services currently available at existing facilities in the Precinct.

The Guiding Principles adopted by City Council for the Minoru Civic Precinct reflect high expectations and will inform forward-thinking design, public art and community-building possibilities:

- Be Exceptional
- Be Sustainable
- Be Accessible
- Be a "Centre of Excellence for Active Living and Wellness"
- Be Synergistic
- Be Connected.

The selected artist will have experience working with multiple stakeholders and the proven ability to fabricate their own work or to work with fabricators and installers.

The Minoru Centre of Excellence for Active Living is a multi-purpose facility. It is important to develop a strong aesthetic that signals entry and provides clarity of the building's internal functions at the entrances. Public art, working in concert with architectural and landscape design, can invite building users towards the services and activities they are seeking.

## LOCATION

The Minoru Centre of Excellence for Active Living entrance and arrivals area is shown in Figure 8.

The Artwork location will be limited to the landscaped island indicated on the site plan. The plantings may be reconfigured to accommodate the proposal. Pathways must remain clear for service vehicles. Artists are encouraged to visit Minoru Park prior to submitting.

The artwork may be a single piece, or a series of pieces to create a sense of place and present a unique narrative for the entry and arrival zones. By positioning artworks within the entry plazas, the selected artist will need to be mindful of the full range of activities and events that need to be accommodated at various times.

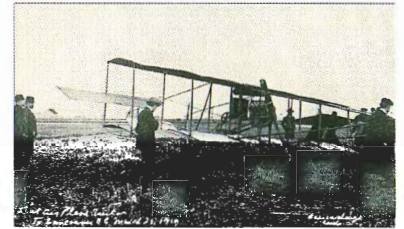


Figure 4. First airplane visitor to B.C. at Minoru Park -- [1910]  
City of Richmond Archives



Figure 6. The grandstand at Brighthouse Park Race Track in Richmond, BC -- [1924]  
City of Richmond Archives

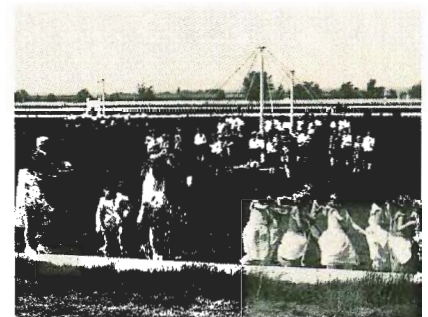


Figure 7. Minoru Track, Eileen Faulkner May Queen -- [ca 1927]  
City of Richmond Archives

# call to artists

PUBLIC ART  
RICHMOND

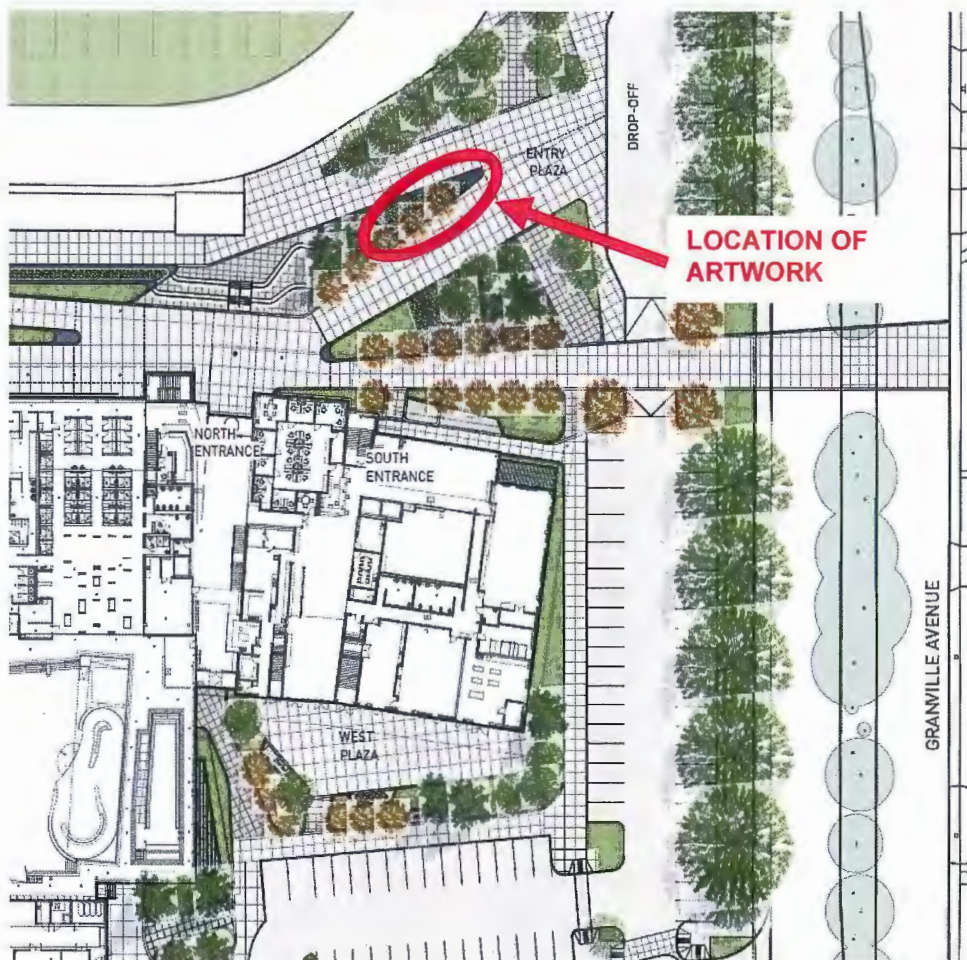


Figure 8. Site Plan.

## BUDGET

The total budget established for this project is \$200,000 CAD. This budget includes fees, design, permitting as needed, engineering fees, fabrication, installation, photo taxes (GST excluded). Travel to Richmond and/or accommodation for the selected expense.

## ARTIST ELIGIBILITY

This opportunity is open to artists or artist teams residing in Canada. Qualified artists will have proven experience developing artworks, specifically for civic projects. City of Richmond staff and its Public Art Advisory Committee members, selection panel members, project personnel, and immediate family members of all of the above are not eligible.

Artists that are currently under contract with the City in a public art project are ineligible for other projects until the current contract is deemed complete.

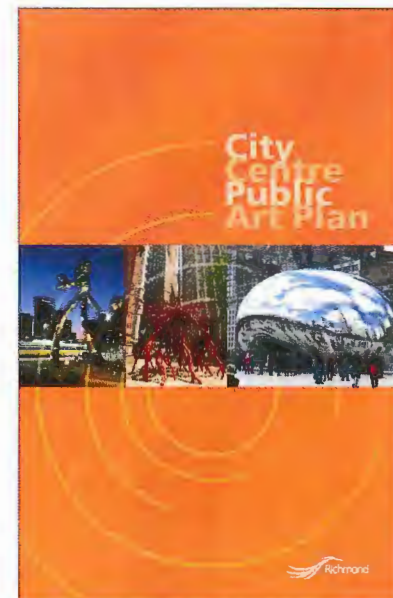


Figure 9. Cover of City Centre Public Art Plan

*The City Centre Area Plan proposes that "a significant work unique to Richmond's community would bring art, sport and culture together in the Minoru Precinct".*



# call to artists

PUBLIC ART  
RICHMOND

## SELECTION PROCESS

A selection panel will recommend the artist/artist team through a two-stage open call process. For stage one, artists are asked to submit a preliminary idea or approach for the site. For stage two, artists will be asked to prepare detailed concept designs based on the preliminary proposals and attend a finalist presentation and interview. An honorarium of \$2,000 will be paid to each of the shortlisted artists or artist teams.

Out-of-town finalists will be reimbursed for travel and lodging expenses to attend the orientation and interview in Richmond to a maximum of \$1,000. If applying as a team, the allowance for travel may not fully reimburse all team members.

A selection panel comprised of three (3) art or design professionals, one (1) representative from the Aquatic Centre stakeholder group, and one (1) representative from the Seniors Centre stakeholder group will review the applicants' materials. Representatives from the design team will serve as advisors to the panel. Based on the selection criteria listed below, the panel will select up to five (5) finalists to develop their concept proposals.

The finalists will be invited to an orientation session to discuss the opportunity and constraints with City staff and the design team.

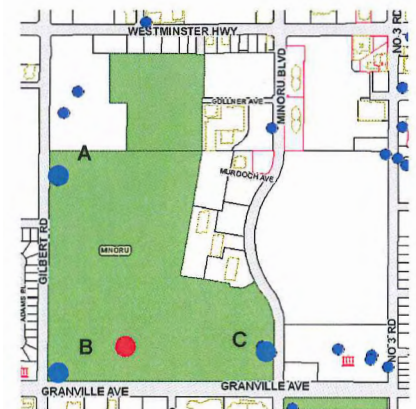
On the basis of the second-stage presentation and interview, the selection panel will then recommend one artist or artist team to City Council for endorsement.

The panel reserves the right to make no recommendation from the submitted applications or finalist interviews.

## ARTIST SELECTION CRITERIA

Submissions to the call will be reviewed and decisions made based on:

- How the proposal connects to the history of Minoru Park;
- Ability of the proposal to tell the story of Minoru Park as a place for sports, cultural activity and community enjoyment; and
- Integration of the artwork with the site and landscape to provide a human-scale gathering place.
- Ability of the artwork to respond to the existing character of the site by taking into account scale, colour, material, texture, content and the physical characteristics of the location.
- Artistic merit of artist Statement of Interest and Conceptual Artist Sketch (Stage 1) and Detailed Concept Proposal (Stage 2).



- Existing Artworks
- Location for Entries and Arrivals Artwork (see images below)

Figure 10. Examples of public artworks in the Minoru Precinct



Figure 11. A. Gateway, Tyler Hodgins, Gateway Theatre. 2010.

# call to artists

PUBLIC ART  
RICHMOND

## PROJECT TIMELINE

<b>Submission Deadline:</b>	Thursday, August 31, 2017, 4:00 p.m. PDT
<b>Finalist Notifications and Site Orientation:</b>	September 2017
<b>Finalist Interview:</b>	Thursday, October 19, 2017*
<b>Completion:</b>	Spring 2018

\*ALL APPLICANTS ARE ASKED TO RESERVE THIS DATE ON THEIR CALENDARS.

## SOURCES FOR ADDITIONAL INFORMATION

[THE MINORU CIVIC PRECINCT DEVELOPMENT](#)

[THE CITY OF RICHMOND](#)

[THE MINORU CIVIC PRECINCT ART PLAN](#)

## SUBMISSION REQUIREMENTS

Email all documentation as one (1) PDF document in Portrait format, not to exceed a file size of 5 MB to: [publicart@richmond.ca](mailto:publicart@richmond.ca)

- INFORMATION FORM – Please complete the information form attached to this document.
- STATEMENT OF INTEREST – 300 words (or less) that explain why the artist/team is interested in this opportunity and how their practice relates to this project and the posted selection criteria. If applying as a team, please address how team members work together in the statement of interest.
- CONCEPTUAL ARTIST SKETCH – (1 page maximum) a preliminary concept visualization to accompany the Statement of Interest and how you are responding to the posted selection criteria.
- ARTIST CV – Two page (maximum) current professional resume. Teams should include two-page resumes for all members as one document. PDF format is required.
- DIGITAL IMAGE WORK SAMPLES – Applicants must submit a maximum of **12 samples of past work** that best illustrate their qualifications for this project. Submit each image on a separate page, portrait format, and include title of work, artist(s), location, commissioning agency, date and budget. If applying as a team, the team submits no more than 12 images.
- REFERENCES – Three (3) references who can speak to your abilities, skills and accomplishments. Please provide name, title and contact telephone number and/or email.



# call to artists

PUBLIC ART  
RICHMOND

## SUBMISSION GUIDELINES

1. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
2. All submissions must be formatted to 8.5 x 11 inch pages, portrait format.
3. Submission files must be 5 MB or smaller.
4. If submitting as a team, the team should designate one representative to complete the entry form. Each team member must submit individual resume/curriculum vitae. (See Submission Requirements)
5. All documents must be sent by email to: [publicart@richmond.ca](mailto:publicart@richmond.ca)

## ADDITIONAL INFORMATION

1. The selected artist will be required to show proof of WCB coverage and \$2,000,000 general liability insurance.
2. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
3. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.
4. Extensions to the submission deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

## QUESTIONS

Please contact Eric Fiss, Public Art Planner:

Tel: 604-247-4612

E-mail: [publicart@richmond.ca](mailto:publicart@richmond.ca)  
[www.richmond.ca/publicart](http://www.richmond.ca/publicart)



Figure 12. **B.** Commemorative Fire Fighter, Nathan Scott, 2017



Figure 13. **C.** Minoru Horse, Sergei Traschenko, Minoru Park, 2009.

Artists' Bios and Examples of the Artists' Previous PublicArt Projects

**City of Richmond Minoru Centre for Active Living Public Artwork**

David Jacob Harder, Karl Mattson, & Aaron Harder (Conquest Projects)

The group is interested in the new ways of working with a community to tell their story of both the past and future histories. Within our practices we focus on a heightened awareness of the malleability of the social landscape and our interactions within it and within the community. Congruently, we look to draw attention to activities, our connection to the ecosystem and the diverse community that compose the mosaic of the area's history. Using an arrangement of both human figure and land-based elemental signifiers we look to create a language to engage the public into a dialogue with the park and its numerous activities to further understanding its history and help insert it within the greater context of the things we share.

We see this project as an opportunity to call to mind the integration of so many cultures that compose the area, all the while celebrating the rich settings of the landscape and the active community. Ultimately we see this as way to exemplify the methods that residents have innovated a rich understanding the principles of a healthy active community and appreciation for the park's role in it. This paradox is central to the proposed artwork and we continue to investigate new ways to present such theories to the viewer.

As a team we are passionate about presenting artwork in the public sphere to reach a broad new audience with concepts that stimulate investigation and imagination - all the while facilitating emotive responses, such as pride and respect. Between us we have a wealth of experience in public art installations and have completed numerous projects throughout Western Canada and parts of Europe. Atop of this, both David Jacob Harder and Karl Mattson have numerous year experience in art festival production and project management and Aaron Harder has over 15 year experience in industrial, commercial, and residential projects and is a certified WorkSafe officer. This experience, coupled with the groups works in public sculpture, have proven to be invaluable when dealing with budget, timelines, contracts, subcontractors, as well as public spaces and safety.

## **david jacob harder , B.F.A., B.A.**

PO Box 186 Wells, BC. V0K 2R0 Ph: (250) 681-3403 email: [davidjacobharder@gmail.com](mailto:davidjacobharder@gmail.com)

### **Exhibitions & Public Artworks**

#### **Upcoming**

City of Kelowna Permanent Public Sculpture, *From Within* (Solo) September 2017  
Temporary Public Sculpture, Alternator Gallery, Kelowna BC(Solo) Fall 2017

#### **Past (selected)**

Two Rivers Public Gallery, Sculpture Garden, Prince George, BC (Solo) July 2017  
*Emergence*, Dawson Creek, Alaska Hwy Mile 0 British Columbia, March 2017  
Public Sculpture collaboration (Group)  
*Temporary Public Artwork - Winter Carnival* , Prince George City Hall , January 2017  
Prince George, BC (Solo)  
*Back to the Land*, Neighborhood Time Exchange/Emily Carr University January 2017  
Prince George, British Columbia (Solo)  
*Campbell Bay Music Festival, Public Artwork, Mayne Island British Columbia(Group)* June 2016  
*(un)tamed& (un)earthed* , Station House Public Gallery, Williams Lake, BC (Solo) March 2015  
*Styx & Stones*, Penticton Art Gallery, Penticton, BC (*Group-Invitational*)  
Fall 2014  
*Casse-Tete Experimental Music Festival*, Prince George, BC June 2014  
*(un)earthed & (un)tamed*, Break Art Mix Artist Residence, Paris, France (*Solo*) April 2014  
*Mending the Past*, Site Specific Public Sculpture, Gourvese, France Spring/Summer 2014  
*60 artists 60 Spaces: Rotary Centre of the Arts Central Okanagan Arts Council*, Fall 2013  
Kelowna, BC (juried, group)  
*Nanaimo Public Sculpture: (un)tamed* , Nanaimo, BC ( solo) May 2013  
*Into the Subconscious*, Rotary Art Centre, Kelowna, BC (juried, group) May 2013  
*Cooney Bay Earthworks Trail*, Kamloops Lake, BC (invitational, solo) 2011-2012  
*Seeing Double* , Arnica Artist Run Centre, Kamloops, BC (juried, group) 2012  
*Traverse*, Thompson Rivers University Art Gallery, Kamloops, BC (invitational, group) 2011  
david jacob harder - CV - 2017  
*The Freemont Block: 100 Years of Recollection*, John Freemont Building, Kamloops, BC 2011  
(invitational, group)  
*In the Year to Come* , Speakeasy Gallery, Kamloops, BC (invitational, group) 2011

#### **Curatorial**

*Island Mountain Arts Public Gallery Curator* August 2012 – January 2017  
*Narrative, Dream and the Colours in Between: the Visual Studies of Paula Scott*, 2012  
Thompson Rivers University (TRU) Art Gallery, Kamloops, BC (with catalogue)  
*Innocent Citizen: Art as Activism* , TRU Art Gallery, Kamloops, BC 2011

#### **Education**

**Bachelor of Fine Art**, Thompson Rivers University 2012  
Kamloops, BC

**Bachelor of Arts, History Major**, Thompson Rivers University, 2012  
Kamloops, BC





(un)tamed, David Jacob Harder -Aaron Harder (concrete)  
Nanaimo, BC, City of Nanaimo, 2013,\$6500



From Within, David Jacob Harder -Aaron Harder (Subcontractor), Kelowna, BC \$55,000

## **KARL MATTSON - Rolla, BC**

### **Selected Exhibitions:**

2017: *Emergence*, collaboration sculpture, Dawson Creek. Project Manager, and working under advisor Brian Jungen

2016: solo Exhibition, Critical Mass, pop up gallery, 100 mile House B.C

2016: Solo Exhibition, Station House Gallery, Williams Lake, BC (October)

2016: *The Expedition*, Group Exhibition by the Mattson family at the Art Gallery of Grande Prairie (March)

2016: Solo Exhibition, Lantern Gallery, Winnipeg, Manitoba (January)

2015: *Calgary*, painting, Regional Art Show, Tumbler Ridge, BC

2015: Featured Artist, Sweetwater905 Arts and Music Festival

2015: *Life Pod*, sculpture, Solo Exhibit at Two Rivers Art Gallery, Prince George, BC (July 2014-July 2015)

2014: *Lost, Life Pod-Vesse I* Solo Exhibition, Dawson Creek Art Gallery (October)

2014: *Lost*, sculpture, ArtsWells Art and Music Festival, Wells B.C

2014: *Vessel*, sculpture, Regional Art Show, Fort St John Art Gallery

2014: Featured Artist, Sweetwater905 Arts and Music Festival

2013: *Life Pod*, Exhibition at ArtsWells Art and Music Festival, Wells B.C

2013: Sculpture unveiling at the Rose Garden, Pioneer Village, Dawson Creek B.C

2013: Featured artist, Sweetwater905 Arts and Music Festival

2012: Mural, Ken Borek Aquatic Center and Climbing Wall, Dawson Creek, BC

2011: FILM, *Sisters of Karnataka*, official selection, *Toronto Independent Film Festival*, Toronto, ON

2011: FILM, *Sisters of Karnataka*, official selection, *Ree I Shorts Film Festival*, Grande Prairie, AB

2011: *Life Pod*, sculpture, unveiling at Scavenger Studio, Rolla, BC, August

2010: FILM - *Industria I Evolution*, officially selected for *Ree I Earth Film Festival*, New Zealand, June 5

2010: FILM - *Sweetwater to Saltwater*, officially selected for *Ree I Paddling Film Festival*, various dates throughout North America

2010: FILM, *Keeping the Peace*, officially selected for *Waterwalker Film Festival*, various dates throughout North America

2010: FILM, *Keeping the Peace* officially selected for *Ree I Shorts Film Festival*, Grande Prairie, AB, April 24-26

2006: *The Expedition*, Collaborative Exhibit, Dawson Creek Art Gallery, Dawson Creek, BC, September- November

2006: FILM, *Arctic Journeys II*, Canfor Theatre, Prince George, BC, presentation of *Sweetwater to Saltwater* film with two other arctic canoeing journeys, March 29

2004: *Traffic Circle Sculpture*, Alaska Highway sculpture commissioned by the City of Dawson Creek, unveiled April 27

### **Professional Training/Artistic and Administrative Duties**

1997-Present: Host and co-organizer of Sweetwater905, a multi-disciplinary arts festival that now takes place on my property. This is an annual event with audiences of up to 600.

2011 (December) – Worked for Brian Jungen as a production assistant

2009: National Film Board of Canada funding to bring filmmaker Nettie Wild to my home to provide guidance in filmmaking.

2002: Photography training with Don Pettit, Dawson Creek, BC

1990-1993: Various evening workshops and courses with Laine Dahlen, Visual Arts Program, Northern Lights College, Dawson Creek, BC





*Surveyor, Karl Mattson, Dawson Creek, BC, City of Dawson Creek, 2004, \$30,000*

**Aaron Harder - Conquest Projects**  
2582 Hydraulic Rd. Quesnel, BC , V2J 4H3  
Email: [aaronharder@hotmail.ca](mailto:aaronharder@hotmail.ca) Ph: (250) 983 9803

### **Professional Experience**

Conquest Projects (owner/ operator)  
Specialized in architectural / artisan concrete, finish carpentry, millwork,  
and steel fabrication 2007-present  
C2000 Cont Ltd  
Industrial construction supervisor -  
civil construction (specialized industrial foundations and concrete) 2004 -2007  
C2000 Construction Ltd  
Apprentice/ Carpenter 1999 -2004

### **Public Art**

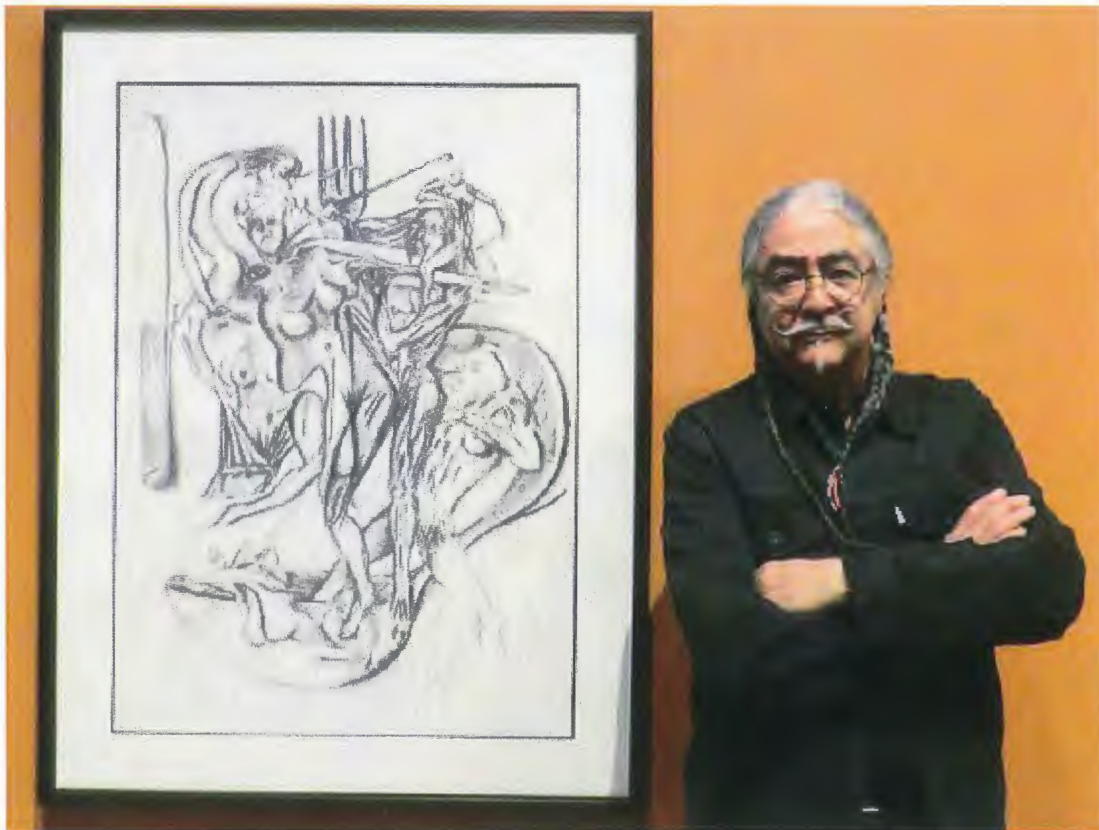
City of Kelowna Permanent Public Sculpture *From Within* (subcontractor) 2017  
West Fraser Centre Arena 3D Mural, Quesnel, BC (project Manager) 2017  
*Nanaimo Public Sculpture: (un)tamed* , Nanaimo, BC (subcontractor) 2013

### **Education and Certification**

Work Safe Construction Safety Officer -BC Safety Authority 2005  
Journeyman Carpenter - College of New Caledonia, Prince George, BC 2004



Workers Memorial Sculpture, Karl and Emilie Mattson, Dawson Creek, BC, City of Dawson Creek, 2003. \$40,000



**Joseph Sanchez, project advisor**

Sanchez was the Chief Curator at the IAIA Museum, now known as the Museum of Contemporary Native Art, and was acting Director until 2010.

He was also a member of the The Professional National Indian Artists Incorporation, better known as the Indian Group of Seven, was a group of professional First Nations artists from Canada, founded in November 1973. (other members included Daphne Odjig, Alex Janvier, Norval Morrisseau and others)

Additional support on: public communications, working with proper representation of diverse cultures, and composition.



Minoru Centre for Active Living Entries and Arrivals Artwork Concept Proposal

*Together*

**David Jacob Harder, Karl Mattson, & Aaron Harder**



# *Together*

When bonded with the appropriate principles and form, art and community converge to empower, enrich, and exemplify inclusion and cohesion. This work looks to do so by inserting the artist as community collaborator and enable the people to interact first-hand with the artist to become part of the work both in form and concept. In doing so we hope to give the community a sense of ownership over the work and the place, all the while, promote and celebrate the diversity and the unity of the residents.

For this particular work we are interested in representing the community and its characteristics as two human figures composed of hundreds of silhouettes of people and identifiers from the neighbourhood and surrounding area. Essentially we are looking for the piece to compose the community and the community together to collectively make a positive figure and icon. Conceptually, this composition will reflect the positive messages of inclusion and diversity, all the while paying respects to the history of the area and the many activities of its residents. The artwork is a pluralistic form with a multiplicity of referentials alluding to community, education, activities, history, celebration, and collaboration. With this work we look to identify where each individual helps compose the greater sum - and with the creation of this artwork also hope to apply such concepts in as literal a fashion as possible.

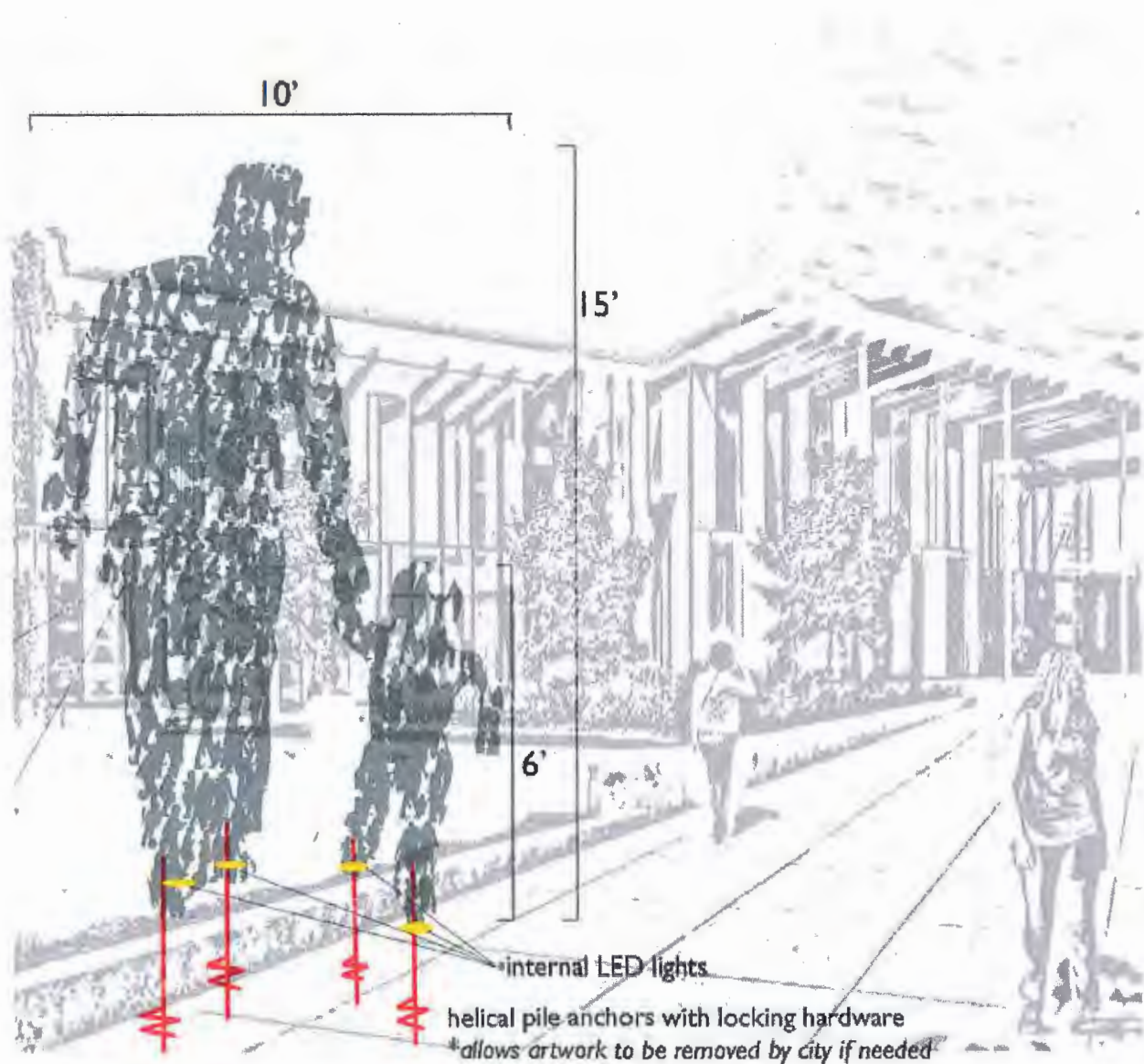
We find it to be of the utmost importance for the figure to host inclusive characteristics in order for the piece to relay positive connotations and enable everyone to identify with it. Colour and form are essential to these characteristics. We would look to position the figure to exude togetherness upon a glance. It is also of the utmost importance for the figure to be finished with the both raw and finished to complement the surroundings of both the organic and the architectural . The piece would stand as an androgynous figure to further denote the inclusiveness and allow everyone who saw it to be able to insert themselves into the narrative we are presenting.

designed by david jacob harder



## Together

David Jacob Harder, Karl Mattson, & Aaron Harder



### Basic Tech Sheet

#### Steel figure attached to helical pile anchors, Figure 10' x 15'

- Each section of body cut out of 3/16" steel and held together with high steel welds and locking fasteners
- all edges given a rounded chamfer for public safety.
- figures attached to 12" concrete pedestal (or equivalent) w/ spread footing helical pile under each leg.
- \*all to be engineered specs
- figures hollow with interior lighting from base
- position and pose of piece flexible
- Detail Shows body of figures made up of steel silhouettes of people and elements of the active community and park.



*\*feature elements TBD in partnership with groups and City.*



Scale model of upper torso to show examples of proposed form, character and lighting of the artwork

## **CITY OF RICHMOND- Minoru Centre for Active Living - Public Art 2018**

*Together* technical and performance criteria & Maintenance information

David Jacob Harder - January 2018

### **Technical and performance criteria**

- All products meet CSA requirements
- Sculptures built to the CSA Playground Guidelines and the BC Building Code standards
- Base and foundation designed by certified professional engineer and inspected prior to installation and after installation
- Materials meet and/or exceed Canadian Welding Bureau (CWB) Specifications for Structural steel and welds.
- All welds inspected by certified CWB ticketed welder to meet CSA certification standards.
- Finish Coating applied by professional industrial painting professional
- Electrical installation installed by certified industrial electrician

### **Maintenance information**

- Base to have openings for maintenance
- Lighting bulbs to be replaced when burn out (high efficiency LED lighting)
- Debris removed from inside the sculpture vessel
- Powder coating will last 25-30 years before needing an maintenance to fill potential chips and fading
- If for some unforeseen reason and/or emergency purpose the work needs to be removed, disassembly and removal instructions provided.



## Together Preliminary Budget

Budget	
<b>Materials *costs estimate through local providers</b>	
Steel and Fabrication Supplies (incl. consumables)	\$30,000.00
Helical piles and Mounting Hardware installed & Engineered by Provincial Helical Pile Ltd.	\$5,500.00
Lighting & Electrical	\$11,500.00
Specialty equipment I.E. forming press/shaping dies	\$3,500.00
<b>Labour &amp; Fee</b>	
Artists Fees (20%) *artist fee available for additional contingency if needed	\$40,000.00
Welding, Fabrication and Frame assembly (2 shops 275hrs @ \$100/hr, 8-10 weeks)	\$55,000.00
Electrician (8hrs including site prep)	\$1,500.00
Coating and finishing	\$11,000.00
Transportation, Travel, & delivery	\$10,000.00
Accommodations	\$3,000.00
Installation (mobile crane/ -4 people)	\$3,000.00
Design, Project Management, and overheads *including insurance, technical drawings, correspondence etc.	\$5,000.00
Engineering (Elemental Engineering)	\$2,000.00
General Labour (assistant 250hrs @ \$20/hr)	\$5,000.00
Contingency	\$10,000.00
Advisor fee (Joseph Sanchez)	\$4,000.00
<b>TOTAL</b>	<b>\$200,000.00</b>

Suppliers	Item
Elemental Engineering Ltd.	Engineering
Quesnel Iron	Metals
Techno Metal Post (Burnaby)	Helical piles & Foundation Installation
LED World Canada	Lighting
Conquest Projects	Fabrication, Shipping, Installation
XCaliber Crane (Richmond)	Crane installation
Active Rental	Specialty equipment Welding Consumables
KMS Tools,	Fabrication Consumables
Hopemate Etc (Richmond)	Electrical Installation
GreenTree Electrical Ltd.	Electrical -Lighting installation
Brodex Industries Ltd.	Steel supply
Provincial Helical Piles Ltd.	foundation contractor
Sculpture Supply Canada	EPS foam
Nortem Industrial Supply	Fabrication Consumables
Active Rent-All	Welding Consumables
Summit Electric Ltd	Lighting/Elec.components

*\*List of suppliers and subcontractors pending approval of overall project & budget*

Together DRAFT Implementation Schedule (subject to review with City staff)

Month	Conceptual & Management	Fabrication	Purchasing & Rental
Once a month Meeting	All parties meet to check in for Progress Reports and consultation		
January	-Team Meeting -Letter of Agreement, -Model Design -Finalize Budget and Timeline -Confirm quotes Suppliers & Subcontractors	16 G Model	Model & budget
February	-Meeting with City, Contracting -Public collaboration Schedule /Open call to Public( print and social media) -Site visits and mock up on-site -Detailed Design Proposal, Lias and conclude Engineering, -studio prep & material purchasing -WorkSafe Clearance Letters	Materials Specialty equipment booking and Consumables stock	Metal and Consumables
March	-Call for public collaboration open house photo and info schedule -Studio Vancouver Mock up Design layout -Detailed Design Plan and engineering Finalized -Begin Fabrication, -Confirm shipping, schedule electrical and installation subcontractors -Public collaboration and image sourcing (David & Joseph)	Build foam body and Press Jiggs	Hydraulic Press, Helical Piles and mounitan hardware
April	-Continued public collaboration and Fabrication sched, -Spring Site Prep, helical piles, and Electrical -Fabricate Base plate with lighting layout -Cutting silhouettes and layout	Epoxy grout foundation bolts in studio, Build base plate, Fabrication Cutting, shaping and layout	Lights
May	-Helical Piles and electrical finished -Cutting Completed -Public Collaboration debrief -Plaque Statement and design -Painting scheduled	-Fabrication, welding assembly and layout (up to legs to chest on both figures)	
June	-Continue steel fabrication and assembly (chest, head, arms) -Painting & Coating schedule finalized -Plaque Finalized -Schedule talks and opening -progress report to city	-Continue steel fabrication and assembly (chest, head, arms) -Painting & Coating schedule finalized	
July	-surface finishing, detailing, and hardware installation -Final test assembly Assembly -surface finishing, detailing, and hardware installation -prep talk and press materials -solidify shipping install date -Painting prep	-surface finishing, detailing, and hardware installation -Final test assembly Assembly -surface finishing, detailing, and hardware installation	
August	-prime, powder coating & finishing -program and install lighting -Disassemble, Crate, and ship -fill all outstanding invoices -Install work on site	-prime, powder coating & finishing -program and install lighting -Disassemble, Crate, and ship -Install work on site	Crate Material
Sept	-opening Public Talks and PR surround the work -debrief with subcontractors and city		





# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** February 8, 2018

**From:** Andrew Nazareth  
General Manager, Finance and Corporate Services

**File:** 12-8125-60-01/Vol 01

**Re:** **Appointment of Chief Election Officer and Deputy Chief Election Officer for the 2018 General Local and School Election**

### Staff Recommendation

That David Weber be appointed as Chief Election Officer and Claudia Jesson be appointed Deputy Chief Election Officer for the 2018 General Local and School Election.

Andrew Nazareth  
General Manager, Finance and Corporate Services  
(Local 4095)

REPORT CONCURRENCE	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:  CJ
APPROVED BY CAO  	

## **Staff Report**

### **Origin**

As required by the *Local Government Act*, a Council must appoint a Chief Election Officer and a Deputy Chief Election Officer for a general local election or by-election.

### **Analysis**

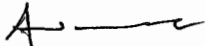
Traditionally, and in accordance with the General Manager and Officer Bylaw, the Director, City Clerk's Office is responsible for the administration of civic elections as the Chief Election Officer. All past City elections have been administered through the City Clerk's Office and the current staff have the expertise and experience to organize and administer the general local and school election in October 2018.

### **Financial Impact**

None.

### **Conclusion**

As required by the *Local Government Act*, Council must appoint a Chief Election Officer and Deputy Chief Election Officer. It is recommended that David Weber, Director, City Clerk's Office and Claudia Jesson, Manager, Legislative Services, be appointed to these roles.



Andrew Nazareth  
General Manager, Finance and Corporate Services  
(604-276-4095)



# City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** January 29, 2018

**From:** David Weber  
Director, City Clerk's Office

**File:** 12-8060-20-009832




**Re:** Housekeeping Amendments to the Council Procedure Bylaw

### Staff Recommendation

That Council Procedure Bylaw No. 7560, Amendment Bylaw No. 9832, which introduces various housekeeping amendments relating to the change in date of the general local elections from the month of November to October, be introduced and given first, second, and third readings.

David Weber  
Director, City Clerk's Office  
(604-276-4098)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

## Staff Report

### Origin

In accordance with Provincial legislation, the upcoming 2018 General Local and School Election, as well as future general local elections, will be held on the third Saturday in October. Previously, general local elections were held on the third Saturday in November. Additionally, a consequential amendment to the Community Charter requires that the Inaugural Meeting of a new Council be held within the first ten days of November following a general local election. As a result of these legislative amendments, various references in the Council Procedure Bylaw relating to the timing of the Inaugural Meeting must be updated accordingly.

### Analysis

The following amendments to the Council Procedure Bylaw are recommended in order to remain compliant with Provincial legislation:

- Section 1.1.2 references the Inaugural Meeting being scheduled on the first Monday in December following a General Local Election. The proposed amendment would set the date of the Inaugural Meeting as the first Monday in November following a General Local Election.
- Section 1.3.2 references a schedule change for Regular (Closed) Meetings in December following a General Local Election. This provision is no longer required.
- Section 2.1.1(b) requires that the annual Council Meeting schedule be provided as soon as possible following the Inaugural Meeting and following the first Regular Council Meeting in December in non-election years. This section is proposed to be updated to reference the first Regular Council Meeting in November in non-election years.
- Section 4.2.1 and 4.2.2 describes the timing and procedure for the appointment of Acting Mayors as occurring at the first meeting in the month of December. The wording of these sections are clarified and updated to refer to the first meeting in the month of November.

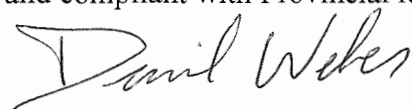
Prior to final adoption of a Council Procedure Bylaw or amendment, the City is required to provide notice to the public by way of statutory advertising.

### Financial Impact

None.

### Conclusion

Amending the Council Procedure Bylaw as recommended will keep the City's Bylaw current and compliant with Provincial legislation in relation to the timing of the Inaugural Meeting.



David Weber  
Director, City Clerk's Office

Att. 1: Council Procedure Bylaw No. 7560, Amendment Bylaw No. 9832



### Council Procedure Bylaw No. 7560, Amendment Bylaw No. 9832

The Council of the City of Richmond enacts as follows:

1. Council Procedure Bylaw No. 7560, as amended, is further amended at Section 1.1.2 by deleting Section 1.1.2 and replacing it with the following:

“1.1.2 In addition to the **Regular Council Meetings** held in accordance with Section 1.1.1, in the month following a General Local Election, a **Regular Council Meeting** must be held on the first Monday of that month as the Inaugural Meeting of the new **Council** for the purpose of conducting the swearing-in ceremony of the new **Council** and other business.”
2. Council Procedure Bylaw No. 7560, as amended, is further amended at Section 1.3.2 by deleting Section 1.3.2 and replacing it with the following text:

“1.3.2 [Deleted]”
3. Council Procedure Bylaw No. 7560, as amended, is further amended at Section 2.1.1(b) by deleting section 2.1.1(b) and replacing it with the following:

“(b) the first **Regular Council Meeting** in November of each year which is not an election year,”
4. Council Procedure Bylaw No. 7560, as amended, is further amended at Section 4.2.1 and 4.2.2 by deleting Sections 4.2.1 and 4.2.2 and replacing them with the following text:

“4.2.1 A rotation of Acting Mayors must be appointed by **council** on a recommendation from the **Mayor**, for the subsequent year, at the first **Regular Council Meeting** in November of each year, and on an as-needed basis thereafter.

4.2.2 During a period when an Acting Mayor is absent or otherwise unable to act, and in the continued absence, or inability of the **Mayor** to act, or when the office of **Mayor** is vacant, the Councillor designated as Acting Mayor in accordance with subsection 4.2.1 for the following period of time must be the Acting Mayor for the current period, and if that designated Acting Mayor is also absent or otherwise unable to act, then the next and subsequent Acting Mayor(s) are to be determined by proceeding in order through the rotation list of Acting Mayors designated in accordance with subsection 4.2.1.”
5. This Bylaw is cited as “**Council Procedure Bylaw No. 7560, Amendment Bylaw No. 9832**”.



FIRST READING

SECOND READING

THIRD READING

PUBLIC NOTICE GIVEN

ADOPTED

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CITY OF RICHMOND
APPROVED for content by originating dept. <i>DW</i>
APPROVED for legality by Solicitor <i>[Signature]</i>

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MAYOR

\_\_\_\_\_  
CORPORATE OFFICER