



**General Purposes Committee  
Electronic Meeting**

**Council Chambers, City Hall  
6911 No. 3 Road**

**Monday, December 18, 2023  
4:00 p.m.**

Pg. #      ITEM

**MINUTES**

- GP-3**      *Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on December 4, 2023.*



**ENGINEERING AND PUBLIC WORKS DIVISION**

1.    **SIDEWALK SNOW REMOVAL HOUSEKEEPING AMENDMENTS TO TRAFFIC BYLAW NO. 5870 AND NOTICE OF BYLAW VIOLATION DISPUTE BYLAW NO. 8122**  
(File Ref. No. 10-6000-01) (REDMS No. 7442365)

**GP-6**

**See Page GP-6 for full report**

*Designated Speaker: Larry Ford and Mark Corrado*

**STAFF RECOMMENDATION**

- (1)    *That the Traffic Bylaw No. 5870, Amendment Bylaw No. 10517 be introduced and given first, second and third readings; and*
- (2)    *That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10519, be introduced and given first, second and third readings.*



COMMUNITY SAFETY DIVISION

2. **AMENDMENTS FOR BUILDING REGULATION BYLAW NO.7230, NOTICE OF BYLAW VIOLATION DISPUTE BYLAW NO. 8122, AND MUNICIPAL TICKET INFORMATION AUTHORIZATION BYLAW NO. 7321**

(File Ref. No. 12-8375-01) (REDMS No. 7409592)

GP-12

See Page GP-12 for full report

*Designated Speaker: Mark Corrado*

STAFF RECOMMENDATION

- (1) *That Building Regulation Bylaw No.7230, Amendment Bylaw No. 10507, be introduced and given first, second and third readings;*
- (2) *That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508, be introduced and given first, second and third readings; and*
- (3) *That Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 10509, be introduced and given first, second and third readings.*

☐

ADJOURNMENT

☐



## General Purposes Committee

Date: Monday, December 4, 2023

Place: Council Chambers  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Carol Day  
Councillor Laura Gillanders (entered the meeting at 4:01 p.m.)  
Councillor Kash Heed  
Councillor Andy Hobbs  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Michael Wolfe

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the General Purposes Committee held on November 20, 2023, be adopted as circulated.*

**CARRIED**

### COMMUNITY SERVICES DIVISION

1. **BOWLING GREEN COMMUNITY ACTIVITY CENTRE TERMS OF REFERENCE FOR PUBLIC ART PROJECT**

(File Ref. No. 11-7000-09-20-283) (REDMS No. 7418679)

It was moved and seconded

## General Purposes Committee

Monday, December 4, 2023

---

*That the Terms of Reference for the Bowling Green Community Activity Centre public artwork, as presented in the report titled “Bowling Green Community Activity Centre Terms of Reference for Public Art Project”, from the Director, Arts, Culture and Heritage Services, dated November 1, 2023, be endorsed.*

**CARRIED**

*Councillor Laura Gillanders entered the meeting (4:01 p.m.)*

### LAW AND LEGISLATIVE SERVICES DIVISION

2. **PUBLIC NOTICE BYLAW NO. 10520**

(File Ref. No. 12-8060-02-01) (REDMS No.)

It was moved and seconded

- (1) *That Council resolve that it has considered the principles prescribed by Public Notice Regulation B.C. Reg. 52/2022 in accordance with subsection 94.2(6)(a) of the Community Charter, SBC 2003, Chapter 26, as amended; and,*
- (2) *That the Public Notice Bylaw No. 10520, a bylaw to provide for alternative means of publishing a statutory notice, be introduced and given first, second and third readings.*

The question on the motion was not called as in response to queries from Committee, staff advised that (i) other than Richmond a few other municipalities have transitioned to digital publications, (ii) staff are proposing to post notification on the City’s website and City of Richmond’s Facebook page, and (iii) as next steps staff will look into other publication methods such as an email subscription service and an online newsletter.

The question on the motion was then called and **CARRIED**.

It was moved and seconded

*That staff consider options for further dissemination of City related notices and business and report back.*

**CARRIED**

### COUNCILLOR KASH HEED

3. **NALOXONE KITS IN CIVIC BUILDINGS**

(File Ref. No.)

It was moved and seconded

2.

**General Purposes Committee**  
**Monday, December 4, 2023**

---

- (1) *That Naloxone Kits are made available for the public to access at all Richmond civic buildings including the Richmond Olympic Oval; and,*
- (2) *That procedures for access are developed along the lines of access to Automated External Defibrillators.*

The question on the motion was not called as discussion ensued with respect to (i) the procedures for access to the Automated External Defibrillators, (ii) the location of the naloxone kits at City facilities, and (iii) the forthcoming detailed program administrative plan being created by staff.

The question on the motion was called and **CARRIED**

## ADJOURNMENT

It was moved and seconded  
*That the meeting adjourn (4:11 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, December 4, 2023.

---

Mayor Malcolm D. Brodie  
Chair

---

Raman Grewal  
Legislative Services Associate



# City of Richmond

## Report to Committee

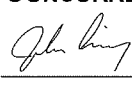


**To:** General Purposes Committee **Date:** November 28, 2023  
**From:** Jatinder Johal **File:** 10-6000-01/2023-Vol  
Acting Director, Public Works Operations 01  
**Re:** **Sidewalk Snow Removal Housekeeping Amendments to Traffic Bylaw No. 5870 and Notice of Bylaw Violation Dispute Bylaw No. 8122**

### Staff Recommendation

1. That the Traffic Bylaw No. 5870, Amendment Bylaw No. 10517 be introduced and given first, second and third readings; and
2. That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10519, be introduced and given first, second and third readings.

Jatinder Johal  
Acting Director, Public Works Operations  
(604-233-3338)

Mark Corrado  
Director, Community Bylaws and Licencing  
(604-204-8673)

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Law	<input checked="" type="checkbox"/>	
Community Bylaws	<input checked="" type="checkbox"/>	
Transportation	<input checked="" type="checkbox"/>	
Communications	<input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>	<b>APPROVED BY CAO</b>
		

## **Staff Report**

### **Origin**

Staff have undertaken a review of Traffic Bylaw No. 5870, which currently does not require owners of undeveloped properties to remove snow from adjacent sidewalks. Staff are proposing housekeeping amendments to correct this, thereby requiring owners of undeveloped properties to remove snow from sidewalks adjacent to their property, and to enhance enforcement measures available to the City to ensure compliance with the Bylaw. This includes a review of the City's fines in relation to comparator jurisdictions to achieve compliance.

This report supports Council's Strategic Plan 2022-2026 Focus Area #3: A Safe and Prepared Community:

*Community safety and preparedness through effective planning, strategic partnerships and proactive programs.*

*3.2 Leverage strategic partnerships and community-based approaches for comprehensive safety services.*

*3.3 Ensure the community is collectively prepared for emergencies and potential disasters.*

*3.4 Ensure civic infrastructure, assets and resources are effectively maintained and continue to meet the needs of the community as it grows.*

This report supports Council's Strategic Plan 2022-2026 Focus Area #4: Responsible Financial Management and Governance:

*Responsible financial management and efficient use of public resources to meet the needs of the community.*

*4.2 Seek improvements and efficiencies in all aspects of City business.*

### **Analysis**

Traffic Bylaw No. 5870 encompasses the requirement for the owner or occupier of real property to remove all snow and ice from property adjacent sidewalks by 10:00am following a snowfall. As presently drafted, the snow and ice removal requirement found in Section 6.1 excludes owners of undeveloped properties from removing snow and ice.

#### Traffic Bylaw No. 5870 Amendment Bylaw No. 10517

The proposed amendment (Attachment 1) removes the stipulation that only "developed" properties must adhere to the removal of snow and ice from adjacent sidewalks and introduces language that clarifies the scope of the requirement. This amendment ensures any parcel of real property, regardless of development status, must take appropriate snow and ice removal actions

from sidewalks adjacent to their property following a snowfall event. This amendment excludes properties zoned for Agriculture and Golf (as defined by City of Richmond Zoning Bylaw 8500), as well as real property owned by the City and maintained under existing policies or practices.

Staff are also recommending the current maximum fine amount for failure to remove snow from sidewalks be increased from \$70 to \$125. This increase would better align with fine amounts of other municipalities based on staff's review. The contraventions and proposed fine amounts are included in Attachment 2.

Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10519

The Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10519 (Attachment 2) provides Bylaw Enforcement Officers and Building Inspectors with the ability to issue tickets of up to \$125 for violations of Traffic Regulations Bylaw No 5870. These types of tickets may be disputed and are reviewed by an independent adjudicator at hearings held throughout the year.

To facilitate a smooth transition, enforcement will initially emphasize targeted education and a warnings program for a period of six months so that owners affected by the amendment can familiarize themselves with the new snow removal requirements. Furthermore, a comprehensive communications strategy will be deployed. This proactive approach aims to enhance community awareness and understanding of the changes, fostering cooperation and compliance.

**Financial Impact**

None.

**Conclusion**

These bylaw amendments are needed to ensure a wider application of snow and ice removal requirements in the community. This will assist Public Works and Community Bylaws in the continued education and enforcement of snow and ice removal requirements while encouraging a safer urban landscape after a snowfall.



Larry Ford  
Manager, Roads and Construction Services  
(604-244-1209)

LF:hh





**Traffic Bylaw No. 5870  
Amendment Bylaw No. 10517**

The Council of the City of Richmond enacts as follows:

1. **Traffic Bylaw No. 5870**, as amended, is further amended at Section 6.1 by deleting Section 6.1 in its entirety and replacing it with the following:

“The owner or occupier of any parcel of real property shall remove all snow and ice from any sidewalk adjacent to such parcel for a distance that coincides with the property line of their real property, not later than 10:00 a.m. of everyday, including Sunday.”

2. **Traffic Bylaw No. 5870**, as amended, is further amended by adding the following as Section 6.2 and renumbering the remaining Subsections in Article 6 appropriately:

“Section 6.1 does not apply to the portion of real property that is:

- (i) zoned under section 14 (Agriculture and Golf Zones) of the City of Richmond Zoning Bylaw 8500, as amended; or
- (ii) owned by the City and maintained under existing policies or practices.”

3. This Bylaw is cited as “**Traffic Bylaw No. 5870, Amendment Bylaw No. 10517**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. SB
APPROVED for legality by Solicitor LB



**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122,  
Amendment Bylaw No. 10519**

The Council of the City of Richmond enacts as follows:

1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by deleting in its entirety the content of the following line in Schedule A of Bylaw:

Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Option	Compliance Agreement Discount
Failure to clear snow from sidewalk (commercial, industrial and residential)	6.1	No	\$70.00	\$45.00	\$95.00	n/a

and adding in its place the following line:

Description of Contravention	Section	Compliance Agreement Available	Penalty	Early Payment Option	Late Payment Option	Compliance Agreement Discount
Failure to clear snow from sidewalk (commercial, industrial and residential)	6.1	No	\$125.00	\$75.00	\$175.00	n/a

2. This Bylaw is cited as “**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10519**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
CORPORATE OFFICE

CITY OF RICHMOND
APPROVED for content by originating Division
MC
APPROVED for legality by Solicitor
LB



# City of Richmond




## Report to Committee

**To:** General Purposes Committee  
**From:** Mark Corrado  
Director, Community Bylaws and Licencing  
**Date:** November 28, 2023  
**File:** 12-8375-01/2023-Vol  
01  
**Re:** Amendments for Building Regulation Bylaw No.7230, Notice of Bylaw  
Violation Dispute Bylaw No. 8122, and Municipal Ticket Information  
Authorization Bylaw No. 7321

### Staff Recommendation

1. That Building Regulation Bylaw No.7230, Amendment Bylaw No. 10507, be introduced and given first, second and third readings;
2. That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508, be introduced and given first, second and third readings; and
3. That Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 10509, be introduced and given first, second and third readings.

Mark Corrado  
Director, Community Bylaws and Licencing

REPORT CONCURRENCE		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Building Approvals Law	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## **Staff Report**

### **Origin**

Staff have conducted a review of the Buildings Regulations Bylaw No. 7230 and are proposing several housekeeping amendments to strengthen enforcement actions that Staff could use to ensure compliance with the Bylaw.

This report supports Council's Strategic Plan 2022-2026 Focus Area #3 A Safe and Prepared Community:

*Community safety and preparedness through effective planning, strategic partnerships and proactive programs.*

*3.2 Leverage strategic partnerships and community-based approaches for comprehensive safety services.*

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

*Responsible financial management and efficient use of public resources to meet the needs of the community.*

*4.2 Seek improvements and efficiencies in all aspects of City business.*

### **Analysis**

#### **Building Regulation Bylaw No. 7230 Amendment Bylaw No. 10507**

The proposed amendments to the Building Regulation Bylaw No. 7230 are recommended after an internal bylaw enforcement investigative review including a comparison with other municipalities and their enforcement practices. Critically, these amendments enable efficient and effective bylaw enforcement by allowing staff to issue two types of violation notices for contraventions that are not available as per the current Bylaw.

Staff are also recommending that the current maximum fine amount that can be sought via long form prosecution from court action be increased from \$10,000 to \$50,000. This increase would align with the maximum fine amount of other municipalities and permitted under section 263(1) of the *Community Charter*. Amendments to the City's two ticketing bylaws are also required and noted below. The contraventions and proposed fine amounts are included in Schedule A.

#### **Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508**

The Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508 provides Bylaw Enforcement Officers and Building Inspectors with the ability to issue tickets of up to \$500 for violations of the Building Regulations Bylaw No 7230. These types of tickets may be disputed and are reviewed by an independent adjudicator at hearings held throughout the year.

Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 10509

The Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 10509, enables the issuing of municipal tickets up to a maximum fine amount of \$1,000. These types of tickets are additional tools that can be used in the escalation of enforcement actions as needed. These tickets may be disputed by the recipient and all disputes are reviewed in Provincial Court.

**Financial Impact**

None.

**Conclusion**

The proposed amendments will enable staff to better enforce and regulate the Building Regulations Bylaw No 7230. The proposed amendments provide staff with a continuum of enforcement options including an increase to the potential penalties that could be sought via long form prosecutions if needed.



Mark Corrado  
Director, Community Bylaws and Licencing



**Building Regulation Bylaw No. 7230  
Amendment Bylaw No. 10507**

The Council of the City of Richmond enacts as follows:

1. **Building Regulation Bylaw No. 7230**, as amended, is further amended at section 15.1, by deleting the word "\$10,000" and replacing it with the word "\$50,000".
2. **Building Regulation Bylaw No. 7230**, as amended, is further amended at Part Fifteen: Offences and Penalties, by adding the following after section 15.4:

"15.5 A violation of any of the provisions identified in this bylaw shall:

- (a) result in liability for penalties and late payment amounts established in Schedule A of the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122*, as amended or replaced from time to time;
  - (b) be subject to the procedures, restrictions, limits, obligations and rights established in the *Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122* in accordance with the *Local Government Bylaw Notice Enforcement Act*, SBC 2003, c. 60, as they may be amended or replaced from time to time; and
  - (c) be subject to such fines as may be prescribed in the *Municipal Ticket Information Authorization Bylaw No. 7321*."
3. **Building Regulation Bylaw No. 7230**, as amended, is further amended at section 12.8.4 by renumbering it as section number "13.8.4".
  4. This Bylaw is cited as "**Building Regulation Bylaw No. 7230, Amendment Bylaw No. 10507**".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept.
MC
APPROVED for legality by Solicitor
BB



# City of Richmond

## Bylaw 10508

### Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508

The Council of the City of Richmond enacts as follows:

1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by:
  - (a) adding the following to the list in Section 1.1 in alphabetical order:  
“Building Regulation Bylaw No. 7230, as amended”
  - (b) adding the content of the table in Schedule A attached to and forming part of this bylaw, to Schedule A of Bylaw No. 8122 as a new “Schedule – Building Regulation Bylaw No. 7230”.
2. This Bylaw is cited as “**Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 10508**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

_____
_____
_____
_____

CITY OF RICHMOND
APPROVED for content by originating dept.
MC
APPROVED for legality by Solicitor
BB

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



## Schedule A to Bylaw No. 8122

Schedule – Building Regulation Bylaw No. 7230 (2002)							
Designated Bylaw Contraventions and Corresponding Penalties							
A1 Bylaw	A2 Description of Contravention	A3 Section	A4 Compliance Agreement Available	A5 Penalty	A6 Early Payment Option	A7 Late Payment Amount	A8 Compliance Agreement Discount
Building Regulation Bylaw No. 7230	Period of Time from Receipt (inclusive)		n/a	29 to 60 days	1 to 28 days	61 days or more	n/a
	Building or structure not in compliance with building code	2.1.1(a)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Gas work not in compliance with gas code	2.1.1(b)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Plumbing not in compliance with plumbing code	2.1.1(c)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Failure to comply with Provincial statutes and applicable bylaws	2.1.2	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
	Construction activity without required building permit.	2.2.1(a)(i)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
	Gas work without required gas permit	2.2.1(a)(ii)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
	Plumbing without the required plumbing permit.	2.2.1(a)(iii)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
	Change of use, or occupancy without obtaining a building permit	2.2.1(b)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
	Failure to post civic address	2.2.1(c)	No	\$ 250.00	\$ 200.00	\$ 300.00	n/a

Occupancy without final inspection notice	2.2.1 (d)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Occupancy or use contrary to permit	2.2.1(e)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
Tamper with site documents	2.2.1(f)	No	\$ 400.00	\$ 350.00	\$ 450.00	n/a
Unauthorized work deviating from permit	2.2.1(g)	No	\$ 400.00	\$ 350.00	\$ 450.00	n/a
Unauthorized modification of plans	2.2.1(h)	No	\$ 400.00	\$ 350.00	\$ 450.00	n/a
Repair damage without compliance with building code and bylaw	2.2.1(i)	No	\$ 400.00	\$ 350.00	\$ 450.00	n/a
Obstructing inspector access	2.2.1(j)	No	\$ 250.00	\$ 200.00	\$ 300.00	n/a
Denying inspector entry	3.3.1	No	\$ 250.00	\$ 200.00	\$ 300.00	n/a
Failure to comply with an order	3.5.1	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
Failure to obtain building permit	5.1.1(a)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Failure to obtain gas permit	5.1.1(b)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Failure to obtain plumbing permit	5.1.1(c)	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Failure to keep plans on parcel	5.8.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to maintain a hauling contract	8.6.1(a)	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Unauthorized modification or cancellation of a hauling contract	8.6.2	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to maintain hauling contract log and produce upon request	8.6.3	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Cause or permit an unsanitary condition	8.10(d)	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to adhere to the prohibitions related to the installation and use of a sewage holding tank	8.10.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a

Break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is part of any sewage holding tank system.	8.10.2	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to enclose swimming pool	9.1.1(b)	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to provide an undertaking to the City for the delayed demolition of the existing dwelling or conversion of the existing dwelling to a non-residential use.	11.1.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Moving a building without a permit	12.1.1	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Salvage building materials without a permit	12.1.2	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to obtain construction inspection	13.1.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to obtain sewage holding tank inspection	13.2.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to obtain gas inspection	13.3.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to obtain plumbing inspection	13.4.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Failure to perform annual backflow preventer test	13.5.1	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a
Disobey stop work order	13.8.1	No	\$ 500.00	\$ 450.00	\$ 550.00	n/a
Failure to secure property within 48 hours of stop work order	13.8.2	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
Unauthorized work during stop work order	13.8.3	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
Unauthorized removal of stop work order notice	13.8.4	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
Unauthorized removal of posted notice from dangerous building	13.12.1(a)	No	\$ 350.00	\$ 300.00	\$ 400.00	n/a

	Permit occupancy of a dangerous building	13.12.1(b)	No	\$ 450.00	\$ 400.00	\$ 500.00	n/a
--	--	------------	----	-----------	-----------	-----------	-----



**Municipal Ticket Information Authorization Bylaw No. 7321,  
Amendment Bylaw No. 10509**

The Council of the City of Richmond enacts as follows:

1. Municipal Ticket Information Authorization Bylaw No. 7321, as amended, is further amended by:

- (a) adding the following to Schedule A in numerical order:

Column 1

Designated Bylaws

1. Building Regulation Bylaw No. 7230

Column 2

Designated Bylaw Enforcement Officers

- Bylaw Enforcement Officer
- Licence Inspector
- Police Officer

- (b) deleting Schedule B1 and replacing it with Schedule A attached to and forming part of this bylaw.

2. This Bylaw is cited as “**Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 10509**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept.  MC
APPROVED for legality by Solicitor  BB

**Schedule A to Bylaw No. 10509****SCHEDULE B 1****Building Regulation Bylaw No. 7230**

Column 1	Column 2	Column 3
<b>Offence</b>	<b>Bylaw Section</b>	<b>Fine</b>
Building or structure not in compliance with building code	2.1.1(a)	\$1,000
Gas work not in compliance with gas code	2.1.1(b)	\$1,000
Plumbing work not in compliance with plumbing code	2.1.1(c)	\$1,000
Failure to comply with Provincial statutes and applicable bylaws	2.1.2	\$1,000
Construction activity without required building permit.	2.2.1(a)(i)	\$1,000
Gas work without required gas permit	2.2.1(a)(ii)	\$1,000
Plumbing without the required plumbing permit.	2.2.1(a)(iii)	\$1,000
Change of use, or occupancy without obtaining a building permit	2.2.1(b)	\$1,000
Occupancy without final inspection notice	2.2.1 (d)	\$1,000
Occupancy or use contrary to permit	2.2.1(e)	\$1,000
Tampering with site documents	2.2.1(f)	\$1,000
Unauthorized work deviating from permit	2.2.1(g)	\$1,000
Unauthorized modification of plans	2.2.1(h)	\$1,000
Repair of damage without compliance with building code and bylaw	2.2.1(i)	\$1,000
Obstructing inspector access	2.2.1(j)	\$1,000
Denying inspector entry	3.3.1	\$1,000
Failure to comply with an order	3.5.1	\$1,000
Failure to obtain building permit	5.1.1(a)	\$1,000
Failure to obtain gas permit	5.1.1(b)	\$1,000
Failure to obtain plumbing permit	5.1.1(c)	\$1,000
Failure to keep plans on parcel	5.8.1	\$1,000
Failure to maintain a hauling contract	8.6.1 (a)	\$1,000

Unauthorized modification or cancelation of a hauling contract	8.6.2	\$1,000
Failure to maintain hauling contract log and produce upon request	8.6.3	\$1,000
Cause or permit an unsanitary condition	8.10.(d)	\$1,000
Failure to adhere to the prohibitions related to the installation and use of a sewage holding tank	8.10.1	\$1,000
Break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is part of any sewage holding tank system	8.10.2	\$1,000
Failure to enclose swimming pool	9.1.1(b)	\$1,000
Failure to provide an undertaking to the City for the delayed demolition of the existing dwelling or conversion of the existing dwelling to a non-residential use	11.1.1	\$1,000
Moving a building without a permit	12.1.1	\$1,000
Salvage building materials without a permit	12.1.2	\$1,000
Failure to obtain construction inspection	13.1.1	\$1,000
Failure to obtain sewage holding tank inspection	13.2.1	\$1,000
Failure to obtain gas work inspection	13.3.1	\$1,000
Failure to obtain plumbing inspection	13.4.1	\$1,000
Failure to perform annual backflow preventer test	13.5.1	\$1,000
Disobey stop work order	13.8.1	\$1,000
Failure to secure property within 48 hours of stop work order	13.8.2	\$1,000
Unauthorized work during stop work order	13.8.3	\$1,000
Unauthorized removal of stop work order	13.8.4	\$1,000
Unauthorized removal of posted notice	13.12.1(a)	\$1,000
Permit occupancy of a dangerous building	13.12.1(b)	\$1,000