



**General Purposes Committee
Electronic Meeting**

**Council Chambers, City Hall
6911 No. 3 Road**

**Monday, October 17, 2022
4:00 p.m.**

Pg. # ITEM

MINUTES

*Motion to adopt the **minutes** of the meeting of the General Purposes Committee held on October 3, 2022. (distributed separately)*



DELEGATIONS

1. Eric Balke, Senior Restoration Biologist and Fraser River Estuary Program Manager, Ducks Unlimited Canada, to discuss the planned environmental restoration work on Sturgeon Banks.

ENGINEERING AND PUBLIC WORKS DIVISION

2. **2022 ICIP ADAPTATION, RESILIENCE & DISASTER MITIGATION
- GREEN INFRASTRUCTURE GRANT APPLICATION - NO. 3 ROAD
SOUTH DRAINAGE PUMP STATION AND DIKE UPGRADE**
(File Ref. No. 10-6060-03-01) (REDMS No. 6976339)

GP-4

See Page GP-4 for full report

Designated Speaker: Manraj Gill

STAFF RECOMMENDATION

- (1) *That the No. 3 Road South Drainage Pump Station and Dike Upgrade submission to the Investing in Canada Infrastructure Program for the Adaptation, Resilience & Disaster Mitigation program sub-stream, as outlined in the staff report titled “2022 ICIP Adaptation, Resilience & Disaster Mitigation - Green Infrastructure Grant Application - No. 3 Road South Drainage Pump Station and Dike Upgrade” dated September 15, 2022 from the Director, Engineering be endorsed;*
- (2) *That should the grant application be successful, the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized on behalf of the City to enter into an agreement with the Province for the above mentioned project; and*
- (3) *That should the grant application be successful, a capital submission of \$13,000,000 for the No. 3 Road South Drainage Pump Station and Dike Upgrade be approved with funding from the above mentioned grant, the Drainage Improvement Reserve and Drainage DCC Program, as outlined in the staff report titled “2022 ICIP Adaptation, Resilience & Disaster Mitigation- Green Infrastructure Grant Application - No. 3 Road South Drainage Pump Station and Dike Upgrade” dated September 15, 2022 from the Director, Engineering, and that the Consolidated 5-Year Financial Plan (2023-2027) be amended accordingly.*



COMMUNITY SERVICES DIVISION

3. **NAMING THE STEVESTON COMMUNITY CENTRE AND BRANCH LIBRARY REPLACEMENT FACILITY**

(File Ref. No. 06-2052-25-SCCR1) (REDMS No. 6989910)

GP-9

See Page **PRCS-9** for full report

Designated Speaker: Mandeep Bains

STAFF RECOMMENDATION

That the Steveston Community Centre and Branch Library replacement facility be named Steveston Community Centre and Library as presented in the report titled, “Naming the Steveston Community Centre and Branch Library Replacement Facility,” dated September 21, 2022, from the General Manager, Community Services.

ADJOURNMENT



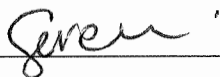


To: General Purposes Committee **Date:** September 15, 2022
From: Milton Chan, P.Eng.
Director, Engineering **File:** 10-6060-03-01/2018-
Vol 01
Re: **2022 ICIP Adaptation, Resilience & Disaster Mitigation – Green Infrastructure Grant Application – No. 3 Road South Drainage Pump Station and Dike Upgrade**

Staff Recommendation

1. That the No. 3 Road South Drainage Pump Station and Dike Upgrade submission to the Investing in Canada Infrastructure Program for the Adaptation, Resilience & Disaster Mitigation program sub-stream, as outlined in the staff report titled “2022 ICIP Adaptation, Resilience & Disaster Mitigation – Green Infrastructure Grant Application – No. 3 Road South Drainage Pump Station and Dike Upgrade” dated September 15, 2022 from the Director, Engineering be endorsed;
2. That should the grant application be successful, the Chief Administrative Officer and General Manager, Engineering and Public Works, be authorized on behalf of the City to enter into an agreement with the Province for the above mentioned project; and
3. That should the grant application be successful, a capital submission of \$13,000,000 for the No. 3 Road South Drainage Pump Station and Dike Upgrade be approved with funding from the above mentioned grant, the Drainage Improvement Reserve and Drainage DCC Program, as outlined in the staff report titled “2022 ICIP Adaptation, Resilience & Disaster Mitigation – Green Infrastructure Grant Application – No. 3 Road South Drainage Pump Station and Dike Upgrade” dated September 15, 2022 from the Director, Engineering, and that the Consolidated 5-Year Financial Plan (2023-2027) be amended accordingly.

Milton Chan, P.Eng.
Director, Engineering
(604-276-4377)

REPORT CONCURRENCE		
ROUTED TO: Intergovernmental Relations Finance Public Works	CONCURRENCE <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER 
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO 

Staff Report

Origin

In 2018, the Province and Canada established the Investing in Canada Infrastructure Program (ICIP). The Adaptation, Resilience & Disaster Mitigation (ARDM) program is a sub-stream under the Green Infrastructure umbrella of the ICIP that funds flood mitigation infrastructure projects to help communities mitigate and adapt to climate change impacts, natural disasters and extreme weather events.

There is an opportunity to submit a grant application for funding through this program in October of 2022. The grant application requires a Council resolution indicating support for the proposed project, willingness to provide overall grant management, and financial commitment to fund the applicant contribution for the project. This report responds to this grant opportunity.

This report supports the following strategies within Council's Strategic Plan 2018-2022:

Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.2 Future-proof and maintain city infrastructure to keep the community safe.

Strategy #5 Sound Financial Management:

Accountable, transparent, and responsible financial management that supports the needs of the community into the future.

5.1 Maintain a strong and robust financial position.

5.4 Work cooperatively and respectfully with all levels of government and stakeholders while advocating for the best interests of Richmond.

Analysis

Richmond is situated approximately 1.0 meter above sea level and flood protection is integral to protecting the health, safety and economic viability of the City. Richmond is protected from flooding by an extensive network of drainage and diking infrastructure, with a replacement value of \$2.2B. The City's Flood Protection Management Strategy and dike master plans are the guiding framework for continual upgrades and improvements to address climate change induced sea level rise. At the April 12, 2021 Regular Council meeting, Council endorsed a target annual revenue level of \$30 million by 2031 to support a 50 year implementation period for an accelerated flood protection program for upgrading the City's flood protection. The Flood Protection Management Strategy identifies senior government partnerships as a top priority.

Canada – British Columbia Investing in Canada Infrastructure Program

Funding for the ICIP is provided by the Province of BC and the Government of Canada and is administered by Emergency Management BC (EMBC). The program allocates approximately \$81.8 million towards supporting eligible projects.

Under this program, local governments are eligible for funding contributions up to 40% from the Government of Canada and up to 33.33% from the Province of BC. The maximum federal and provincial funding that individual communities can apply for is \$10 million and projects are required to begin by October 7, 2024 and be completed by March 31, 2027.

The deadline for applications is October 7, 2022. As such, staff have prepared and submitted an application for the No. 3 Road South Drainage Pump Station and Dike Upgrade (the “Project”). The application guidelines require a Council resolution supporting the application and Council’s commitment to fund and support the project, which is required to be submitted within one month after the grant submission deadline. Staff are requesting Council’s endorsement of the submission to EMBC for grant funding for up to 73.33% of the estimated project cost of \$13 million. Should Council choose not to endorse this submission, staff will contact EMBC to withdraw the application.

No. 3 Road South Drainage Pump Station and Dike Upgrade Project

The Project involves upgrading the pumping capacity of the No. 3 Road South Drainage Pump Station to support increasing demands on the drainage system due to growth and climate change. In addition, the Project will include raising the pump station and approximately 200 m of dike adjacent to the pump station per the City’s Flood Protection Management Strategy and dike master plans.

Sections of dike adjacent to the Project have recently been raised to an elevation of 4.7 m through previously approved capital projects. These works included increasing the width of the roadway and incorporating a multi-use trail for pedestrian and cyclist use. The Project will connect to the previously completed dike upgrades and will finalize this section of flood protection upgrade works.

Financial Impact

The estimated cost of the Project is \$13 million. The Project is within the Development Cost Charges (DCC) Program, with a DCC recoverable amount of \$990,000. Table 1 presents the estimated funding contributions should the City be successful with the grant application.

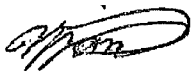
Table 1 - Estimated Project Funding Contribution

Funding Source	% Contribution	Estimated Contribution
Government of Canada (up to)	40%	\$5,200,000
Province of BC	33.33%	\$4,332,900
City of Richmond – Drainage DCC	26.67%	\$ 990,000
City of Richmond – Drainage Improvement Reserve		\$2,477,100

Should the City be awarded the grant, staff are requesting that a capital project in the amount of \$13 million, funded through external grant, Drainage DCC and the Drainage Improvement Reserve, be approved and the Consolidated 5 Year Financial Plan (2023-2027) be amended accordingly. Should the City’s grant application be unsuccessful, staff will submit the capital project submission for Council’s consideration through future budget processes.

Conclusion

The Province invited applications for grant funding from eligible applicants for projects that improve resilience to climate change impact, natural disasters and extreme weather events. The No. 3 Road South Drainage Pump Station and Dike Upgrade project aligns with the grant program requirements and helps strengthen Richmond’s resilience to flood risks in alignment with the City’s Flood Protection Management Strategy. Staff recommend that the grant application for the Project to the Province be endorsed, a capital project be created and the Consolidated 5-Year Financial Plan (2023-2027) be amended should the grant application be successful.



Manraj Gill, EIT
 Acting Manager, Engineering Planning
 (604-247-4460)



Beata Ng, P.Eng.
 Project Manager
 (604-204-8674)



To: General Purposes Committee **Date:** September 21, 2022
From: Elizabeth Ayers **File:** 06-2052-25-
SCCR1/Vol 01
 General Manager, Community Services
Re: **Naming the Steveston Community Centre and Branch Library Replacement Facility**

Staff Recommendation

That the Steveston Community Centre and Branch Library replacement facility be named Steveston Community Centre and Library as presented in the report titled, "Naming the Steveston Community Centre and Branch Library Replacement Facility," dated September 21, 2022, from the General Manager, Community Services.

Elizabeth Ayers
General Manager, Community Services
(604-247-4669)

Att. 1

REPORT CONCURRENCE		
ROUTED TO: Facility Services & Project Development	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

On December 12, 2016, Council identified the Steveston Community Centre and Branch Library as a priority Phase 2 Major Facilities project for 2016-2026. Since then, Council has made a number of key decisions which include the approval of the 60,350 square foot program, site location, parking and building concept form, exterior form and character design, as well as the \$90 million capital budget and the \$5 million construction escalation contingency. The project is currently in the detailed design stage, which is the third stage of a multi-stage process in the delivery of a major facility project.

The purpose of this report is to recommend the adoption of a name for the replacement facility, so that there is sufficient time to plan for and prepare a marketing and communication plan, and facility signage.

This report supports Council's Strategic Plan 2018-2022 Strategy #4 An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

This report also supports the City's Recreation and Sport Strategy, Focus Area #4 Active People and Vibrant Places:

Natural and built environments within neighbourhoods in Richmond encourage connectedness and participation in recreation and sport.

Action 4.3 Provide inclusive, safe and welcoming facilities and spaces for recreation and sport programs and services.

This report supports the City's Community Wellness Strategy, Focus Area #3 Enhance equitable access to amenities, services and programs within and among neighbourhoods:

Align availability and access of programs and services to meet the needs of Richmond residents by addressing inequities at a neighbourhood level, e.g., geographical, cost of programs and transportation, timing, cultural relevance and language needs or facilitating outreach opportunities.

Analysis

Background

With the goal to serve the community into the future by supporting the physical, wellness, life-long learning, and creative needs of those who live, work and play in Richmond, the new 60,350 square foot three-storey facility will include: two gymnasiums, a fitness centre, community "living room", library and study areas, as well as several multipurpose rooms for community use. The facility design process has been informed by:

- extensive stakeholder consultation;
- the unique history of Steveston, the guiding principles of the project to be innovative, sustainable, inclusive, a model of wellness, synergistic, connected, and reflective; and
- synergies with surrounding buildings located within the Steveston Community Park.

Enabling Policy

Council Policy No. 2016, Naming of Public Buildings – Parks or Places (Attachment 1) states the following:

3. *A proposal for naming a public building, park or place, other than in honour of an individual, will be considered if:*
 - *an event or date is significant in the City's history.*
 - *a program, activity or symbol is pertinent to the life of the City specific to the location and may be used to effectively promote and market the program or activity both within and outside the community.*
5. *A proposal for naming "parks and open spaces" may consider the name of the abutting road. Similarly, a public building accommodated on a park, the park name, or the building, should relate to each other.*

Naming Considerations

This new facility will replace the existing community centre and library that has served the community since 1957. In identifying potential names for the facility, in addition to compliance with Council Policy No. 2016, consideration was given to a name that would:

- 1) Continue to be identifiable and resonate with the community;
- 2) Be synergistic with the facility's location within the Steveston Community Park; and
- 3) Align with the programs and services that will be offered in the building.

Recommended Name

In keeping with the above noted considerations and compliance with Council Policy No. 2016, staff recommend the replacement facility be named "Steveston Community Centre and Library."

Retaining "Community Centre" and "Library" in the name is consistent with typical naming conventions in the City to name facilities for the function that they perform in the community. In addition "Community Centre" and "Library" are terms that will be familiar to, and identifiable by Richmond residents, which will help to promote public awareness of the facility and the programs and services that will be offered.

Consistent with the above noted naming considerations, staff are proposing that the word “Branch,” which is in the name of the existing facility, not be included in the name of the new replacement facility. Although “branch” serves an identifying function internally for Library staff, it is unlikely to resonate with the general public nor offer insights on the programs and services offered within the facility or the function it performs in the community.

Financial Impact

There is no financial impact as a result of selecting a name for this new City facility.

Conclusion

Staff are recommending that the Steveston Community Centre and Branch Library replacement facility be named the Steveston Community Centre and Library. This name responds to the naming considerations and is in keeping with Council Policy No. 2016.

The new replacement facility will serve the community into the future by supporting the physical, wellness, life-long learning, and creative needs of those who live, work and play in Richmond and contribute to the City of Richmond becoming the most appealing, livable and well managed community in Canada.



Mandeep Bains
Manager, Community Services Planning and Projects
(604-247-4479)

Att. 1: Policy 2016: Naming Public Buildings – Parks or Places



Page 1 of 2	Naming Public Buildings – Parks or Places	Policy 2016
Adopted by Council: May 12, 1997		

POLICY 2016:

It is Council policy that:

The naming of public buildings, parks or places within the City shall be undertaken to:

1. Honour or memorialize individuals, corporations, events, and places that have attained achievements of extraordinary and lasting distinction and contribution to the City, or
2. Pay tribute to an association with an activity or program which is specific to the use of the public building, park, or place.

In all cases, staff will review the proposals/submissions based on the following "Guidelines for Naming", prior to making a recommendation to City Council. The final decision rests with City Council by means of a resolution adopted by majority vote of Council. In the absence of a clear direction or decision from staff, the final decision will be made by Council.

After the final decision on the naming of public facilities, parks and spaces has been made, the City Clerk shall notify all parties affected by, or interested in, such new public buildings, parks or places.



Page 2 of 2	Naming Public Buildings – Parks or Places	Policy 2016
Adopted by Council: May 12, 1997		

GUIDELINES FOR NAMING

1. Proposals/submissions for naming a public building, park or place may be received from the public (including residents, community associations and organizations), staff, and corporations.
2. A proposal for naming a public building, park or place in honour of a person who has rendered outstanding service to the City, will be considered. Names of living individuals may be considered, but the use of individual names should be minimized.
3. A proposal for naming a public building, park or place, other than in honour of an individual, will be considered if:
 - an organization has had historical and exceptional ties to the City.
 - an event or date is significant in the City's history.
 - a place has significant meaning for, or ties to, the City.
 - a program, activity, or symbol is pertinent to the life of the City specific to the location and may be used to effectively promote and market the program or activity both within and outside the community.
4. In a proposal for naming "joint sites" between the City and School District, the park and school names should coincide through consultation between the two organizations.
5. A proposal for naming "parks and open spaces" may consider the name of the abutting road. Similarly, a public building accommodated on a park, the park name, or the building, should relate to each other.
6. A proposal for naming a "character area" such as a neighbourhood and/or open space should be designated by names linking persons, events, places or activities with appropriate references to location and activities to be conducted on the site or land form.
7. A proposal for naming a public building or park in recognition of a corporation which has made a significant gift or contribution to the City may be considered.
8. A named facility will retain that name as long as it exists. However, if a name is designated for a facility associated with a specific program or activity and that activity is subsequently changed, the name may be applied to a similarly-used facility, if possible, and if not, to another facility.