



Finance Committee

**Anderson Room, City Hall
6911 No. 3 Road**

Monday, October 6, 2014

Immediately following the Open General Purposes Committee meeting

Pg. # ITEM

MINUTES

FIN-3 *Motion to adopt the minutes of the meeting of the Finance Committee held on Tuesday, September 2, 2014.*

RICHMOND OLYMPIC OVAL CORPORATION

1. **2ND QUARTER 2014 – FINANCIAL INFORMATION FOR THE RICHMOND OLYMPIC OVAL CORPORATION**
(File Ref. No.) (REDMS No. 4344393)

FIN-5

See Page FIN-5 for full report

Designated Speaker: Rick Dusanj

STAFF RECOMMENDATION

That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2014 from the Controller of the Richmond Olympic Oval Corporation be received for information.

Pg. # ITEM

FINANCE AND CORPORATE SERVICES DEPARTMENT

2. **BYLAW NO. 9158 – PERMISSIVE EXEMPTION (2015) BYLAW**
(File Ref. No. 03-0925-02-01) (REDMS No. 4302464)

FIN-9

See Page FIN-9 for full report

Designated Speaker: Ivy Wong

STAFF RECOMMENDATION

That Permissive Exemption (2015) Bylaw No. 9158 be introduced and given first, second, and third readings.



3. **CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 9168**
(File Ref. No. 12-8060-20-009168) (REDMS No. 4332725)

FIN-49

See Page FIN-49 for full report

Designated Speaker: Ivy Wong

STAFF RECOMMENDATION

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.



ADJOURNMENT





Finance Committee

Date: Tuesday, September 2, 2014

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Linda Barnes
Councillor Derek Dang
Councillor Evelina Halsey-Brandt
Councillor Ken Johnston
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:53 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Finance Committee held on Monday, June 2, 2014, be adopted as circulated.

CARRIED

FINANCE AND CORPORATE SERVICES DEPARTMENT

1. **FINANCIAL INFORMATION – 2ND QUARTER JUNE 30, 2014**
(File Ref. No.) (REDMS No. 4298843)

1.

Finance Committee
Tuesday, September 2, 2014

It was moved and seconded

That the staff report titled Financial Information – 2nd Quarter June 30, 2014, dated August 6, 2014, from the Director, Finance, be received for information.

The question on the motion was not called as Committee expressed appreciation to staff for the comprehensive detail within the report.

The question on the motion was then called and it was **CARRIED**.

**2. AMENDMENTS TO THE 5 YEAR FINANCIAL PLAN (2014-2018)
BYLAW 9100**

(File Ref. No. 12-8060-20-009100) (REDMS No. 4309431 v. 6)

It was moved and seconded

That the 5 Year Financial Plan (2014-2018) Bylaw 9100, Amendment Bylaw 9166, which would incorporate and put into effect changes previously approved by Council and administrative changes to the 2014 Capital, Utility and Operating Budgets, be introduced and given first, second and third readings.

The question on the motion was not called as Committee thanked staff for the detail and information provided within the report.

The question on the motion was then called and it was **CARRIED**.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:54 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Finance Committee of the Council of the City of Richmond held on Tuesday, September 2, 2014.

Mayor Malcolm D. Brodie
Chair

Heather Howey
Committee Clerk



City of Richmond

Report to Committee

To: Finance Committee

Date: September 9, 2014

From: George Duncan
Chief Administrative Officer
& President and CEO
Richmond Olympic Oval

File:

Andrew Nazareth
General Manager, Finance and Corporate Services
& Chief Financial Officer, Richmond Olympic Oval

Re: **2nd Quarter 2014 - Financial Information for the Richmond Olympic Oval Corporation**

Staff Recommendation

That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2014 from the Controller of the Richmond Olympic Oval Corporation be received for information.

George Duncan
Chief Administrative Officer
& President and CEO
Richmond Olympic Oval

Andrew Nazareth
General Manager, Finance and Corporate Services
& Chief Financial Officer,
Richmond Olympic Oval

DATE: September 22, 2014

TO: George Duncan
Chief Executive Officer, Richmond Olympic Oval Corporation

Andrew Nazareth
Chief Financial Officer, Richmond Olympic Oval Corporation

John Mills
Chief Operating Officer, Richmond Olympic Oval Corporation

FROM: Rick Dusanj, CPA, CA
Controller, Richmond Olympic Oval Corporation

Re: **Richmond Olympic Oval Corporation – 2nd Quarter 2014 Financial information**

Origin

Section 7.3 of the Operating Agreement between the City of Richmond (the “City”) and the Richmond Olympic Oval Corporation (the “Corporation”) requires reporting with respect to business plans, budgets, audited financial statements, and quarterly comparisons of actual results to budget along with projections to fiscal year end. This staff report deals with the second quarter business plan and financial results for the 3 months ended June 30, 2014 (“Q2”) which was approved by the Corporation’s Board of Directors.

Business Plans and Financial Results

The Q2 revenues were budgeted at \$3,107,000 and the actual results show revenues of \$3,369,000, indicating a favorable variance of \$262,000. Q2 expenses were budgeted at \$2,846,000 and the actual results show expenses of \$2,632,000, indicating a favorable variance of \$214,000. As such, there is an overall favorable variance of \$476,000 before transfers to reserves/provisions (please see page 3 for the Corporation’s statement of operations). In Q2, \$327,000 has been allocated to the reserves/provisions.

Highlights

Some of the highlights of the activities undertaken by the Corporation during Q2 are described below.

Community Use

Member Care continued to provide member engagement with the June Membership Challenge, which is an incentive program designed to improve retention and use of the Oval facility. This challenge was successful as entrants that completed the challenge increased their usage of the Oval

by 20% on average. At the end of Q2 2014, a total of 77% of Oval members were Richmond Residents.

Total visitation for Q2 2014 was 194,564, an 8% increase over the same time last year. Total visitations are calculated based on the sum of the following figures: the number of paid admissions, the number of membership scans, the number of visits for those individuals in registered programs, and the number of visits from event rentals and user groups. The event rental and user group figures are based on data obtained from the clients and programmers responsible for the respective rentals.

Sport Development and Events

High Performance Training continues to service athletes ranging from the community through to the National level. The National Champions Langara College Men's Basketball Team completed strength and conditioning sessions during Q2 along with teams and athletes from the Vancouver Thunderbirds, Vancouver Bulldogs, Vancouver Warriors Pacific Wave Synchro Club, Field Hockey Canada, Wheelchair Rugby, Beach Volleyball Canada, and Athletics Canada.

The Oval's Table Tennis (TT) Centre of Excellence and TT Canada High Performance Training Centre athletes achieved significant success in Q2. Mo Zhang placed first at the North America Cup and the Canada Open, and placed in the top 3 with Jane Yan at the Canadian Championships. Laura Lai, Rose Huang and Jane Yan (all Oval Table Tennis members) placed with great results on a National level.

Once again Q2 was a very busy Sport Hosting and Events quarter at the Oval. Some of the highlights included the following: Pacific Rim Gymnastics Championship, Canadian Wheelchair Basketball League Women's Championship, UROC Awards Night, Can AM Wushu Championship, Rotary Skates for the World, Reebok Crossfit Games Canada West Regional, Rhythmic Gymnastics Millennium Cup, SOS Children's Village 10K Oval Run, Karate BC Provincials, Corporate Champions of Vancouver Event, Canadian Cancer Society Relay for Life Event, WC Rugby Canada Cup, and the BC Fencing Provincials.

Events secured in Q2 included: 2015 Fencing World Cup, 2015 Wheelchair Rugby Vancouver Invitational, 2015 Workout to Conquer Cancer, and the 2015 Rhythmic Gymnastics Millennium Cup.

Governance

Meetings of the Corporation's Board of Directors, the Business and Budget Planning Committee and the Audit & Finance Committee took place during Q2.

Rick Dusanj, CPA, CA
Controller, Richmond Olympic Oval Corporation

cc: Shana Turner
Director, Finance and Corporate Services, Richmond Olympic Oval Corporation

RICHMOND OLYMPIC OVAL CORPORATION

Statement of Operations

For the quarter ended June 30, 2014

Unaudited, prepared by management

	QTR 2 2014		QTR 2 2013		YTD ended June 30, 2014		YTD ended June 30, 2013		2014 BUDGET	
	BUDGET	ACTUAL	\$ Variance	% Variance	BUDGET	ACTUAL	\$ Variance	% Variance	Fav./(Unfav.)	ACTUAL
REVENUES										
2010 Games Operating Trust Fund	550,000	560,129	10,129	2%	705,784	1,100,000	1,110,129	10,129	1%	1,411,534
Contribution from City of Richmond	801,900	801,900	-	0%	786,175	1,603,800	1,603,800	-	0%	1,572,350
Memberships, admissions and programs	1,468,725	1,649,806	181,082	12%	1,529,290	3,178,315	3,376,741	198,426	6%	3,356,206
Other	286,857	357,449	70,592	25%	475,835	573,714	677,901	104,187	18%	862,441
	3,107,481	3,369,284	261,803	8%	3,497,084	6,455,829	6,768,571	312,742	5%	7,202,531
EXPENSES										
Memberships, admissions, and program services	1,032,675	1,029,011	3,665	0%	970,796	2,089,182	1,947,511	141,672	7%	2,009,476
Facility Operations	1,021,245	916,396	104,849	10%	1,011,357	2,041,068	1,871,940	169,128	8%	1,899,834
Marketing	113,742	87,144	26,598	23%	101,868	232,943	184,192	48,751	21%	188,538
Admin/Finance	678,724	599,463	79,261	12%	579,308	1,357,450	1,140,466	216,984	16%	1,103,484
	2,846,386	2,632,013	214,373	8%	2,663,329	5,720,643	5,144,108	576,535	10%	5,201,332
Net before transfers to reserves/provisions	261,095	737,270	476,175		833,755	735,186	1,624,463	889,277		2,001,199
Transfers to reserves/provisions (Note 1)	325,000	327,122	2,122		615,447	325,000	654,243	329,243		1,230,893
Net after transfers to reserves/provisions	(63,905)	410,149	474,053		218,308	410,186	970,220	560,033		770,306
										275,753

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Note 1 - In Q2, \$327,122 was transferred into reserves/provisions which primarily includes \$325,000 into the capital reserve fund. The transfers to capital reserves vary from quarter to quarter and are not finalized until year end by the Capital Works Committee.

Numbers may be off due to rounding.

Also see attached comments on the results for the second quarter of Fiscal Year 2014.



City of Richmond

Report to Committee

To: Finance Committee **Date:** September 5, 2014
From: Jerry Chong **File:** 03-0925-02-01/2014-
Director, Finance Vol 01
Re: **Bylaw No. 9158 - Permissive Exemption (2015) Bylaw**

Staff Recommendation

That Permissive Exemption (2015) Bylaw No. 9158 be introduced and given first, second, and third readings.

Jerry Chong
Director, Finance
(604-276-4064)

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
for A. NAZARETH	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:
APPROVED BY CAO (Acting) 	

Staff Report**Origin**

Permissive exemptions are provided to various properties in accordance with Sections 220 and 224 of the *Community Charter* and Council Policy 3561.01. The exemption bylaw must be adopted by October 31st each year to be effective for the following year.

Analysis

Owners of exempted properties in 2014 were contacted and verified of their eligibility for exemptions in the coming year. Changes to the 2015 bylaw are listed in Appendix 1.

New applications for Council consideration are:

1. Vancouver International Buddhist Progressive Society (6670-8181 Cambie Rd)

Vancouver International Buddhist Progressive Society renovated the unit at 6670-8181 Cambie Road from a tea house to a meeting room, with a separate area for religious reading. This change in use qualifies the unit for a permissive exemption for religious purposes. The unit is immediately adjacent to the main Temple hall at 6680-8181 Cambie Road.

2. Cranberry Children's Centre (23591 Westminster Hwy) – The City entered into an agreement with the Society of Richmond Children's Centres to operate a child care facility at a City owned property at 23591 Westminster Hwy.

The Society of Richmond Children's Centres is a non-profit organization (NPO) and qualifies for permissive exemption under Council Policy 3561 as a City owned property leased to a non-profit organization.

3. City Centre Community Centre (5900 Minoru Blvd) - A lease agreement exists between the City and Phileo Developments (Richmond) Ltd. for the City Centre Community Centre at 5900 Minoru Boulevard. As a tenant of the property, the City is obligated to pay property taxes, unless a permissive exemption is granted by Council. A permissive exemption will reduce the City's out of pocket expense by the amount of taxes required to pay to other taxing agencies.

New applications not qualifying for a 2015 permissive exemption:

1. Tung Cheng Yuen Buddhist Association (8480 No. 5 Road) – Owner of this property requested a permissive exemption based on its status as a charitable organization under the Income Tax Act. The property is currently assessed as residential class and the owner hopes to redevelop the property as a religious facility.

The property is not a qualifying NPO under Council Policy 3561. Staff advised the owner that if the property is currently used for religious purposes, they must first seek a

statutory exemption through BC Assessment before the City will review their application for a permissive exemption.

As part of the review, staff ensured that the No 5 Road backlands met farming requirements. There were no significant changes to the farming activity on these properties since the prior year.

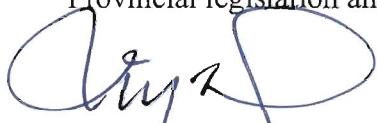
Financial Impact

Property tax exemptions impact the City's finances by reducing the total assessed value of properties subject to taxation. This results in the City recovering the shortfall through tax increases to general taxpayers.

Church properties represent the largest number of permissively exempted properties and accounts for approximately \$421,789 in direct municipal taxes waived in 2014. Exempted non-City owned properties account for approximately \$146,486 in waived taxes and City owned or leased properties account for approximately \$2,358,806.

Conclusion

Permissive exemptions are granted by Council annually to qualifying organizations that provide social benefit to the Community. Bylaw 9158 will provide tax exemptions in accordance with Provincial legislation and the Council Policy.



Ivy Wong
Manager, Revenue
(604-276-4046)

IW:gjn

ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	ADDITIONS
082-265-053	Vancouver International Buddhist Progress Society	6670-8181 Cambie Road	To Schedule A
011-892-000	Cranberry Children's Centre	23591 Westminster Hwy	To Schedule H
057-561-001	City Centre Community Centre	5900 Minoru Boulevard	To Schedule J



Permissive Exemption (2015) Bylaw No. 9158

The Council of the City of Richmond enacts as follows:

PART ONE: RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION

- 1.1** Pursuant to Section 224(2)(f) of the Community Charter, the religious halls and the whole of the parcels of land surrounding the religious halls shown on Schedule A are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2015 year.
- 1.2** Pursuant to Section 224(2)(f) of the Community Charter, the portions of the parcels of land and improvements surrounding the religious halls shown on Schedule B are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2015 year.
- 1.3** Notwithstanding Sections 1.1 and 1.2 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(f) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(h) of the Community Charter.

PART TWO: SCHOOL AND TENANTED RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION

- 2.1** Pursuant to Section 224(2)(h) of the Community Charter, the whole or portions of the parcels of land surrounding buildings set apart and in use as an institution of learning, and wholly in use for the purpose of furnishing the instruction accepted as equivalent to that funded in a public school, shown on Schedule C are hereby exempt from taxation for the 2015 year.
- 2.2** Notwithstanding Section 2.1 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(h) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(l) of the Community Charter.
- 2.3** Pursuant to Section 224(2)(g) of the Community Charter, the portions of land and improvements shown on Schedule D are hereby exempt from taxation for the 2015 year.

PART THREE: CHARITABLE AND RECREATIONAL PROPERTIES PERMISSIVE EXEMPTION

- 3.1 Pursuant to Section 224(2)(a) of the Community Charter, the whole of the parcels of land shown on Schedule E are hereby exempt from taxation for the 2015 year.
- 3.2 Notwithstanding Section 3.1 of this bylaw, no additional exemption from taxation pursuant to Section 3.1 of this bylaw will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(i) of the Community Charter.
- 3.3 Pursuant to Section 224(2)(a) and Section 224(2)(j) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule F are hereby exempt from taxation for the 2015 year.
- 3.4 Pursuant to Section 224(2)(a) and Section 224(2)(k) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule G are hereby exempt from taxation for the 2015 year.
- 3.5 Pursuant to Section 224(2)(a) of the Community Charter, the whole or portions of the parcels of land and improvements shown on Schedule H are hereby exempt from taxation for the 2015 year.
- 3.6 Pursuant to Section 224(2)(i) of the Community Charter, the whole or portions of land and improvements shown on Schedule I are hereby exempt from taxation for the 2015 year.
- 3.7 Pursuant to Section 224(2)(d) of the Community Charter, the whole or portions of land and improvements shown on Schedule J are hereby exempt from taxation for the 2015 year.

PART FOUR: MISCELLANEOUS PROVISIONS

- 4.1 Schedules A through J inclusive, which are attached hereto, form a part of this bylaw.
- 4.2 Permissive Exemption Bylaw 9046 is hereby repealed in its entirety.
- 4.3 This Bylaw is cited as "**Permissive Exemption (2015) Bylaw No. 9158**".

FIRST READING _____

SECOND READING _____

THIRD READING _____

ADOPTED _____

CITY OF RICHMOND
APPROVED for content by originating dept. <i>JG</i>
APPROVED for legality by Solicitor <i>WZ</i>

MAYOR _____

CORPORATE OFFICER _____

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Bakerview Gospel Chapel (067-375-002) 8991 Francis Road	PID 009-294-902 Lot 135 Except: Parcel B (Bylaw Plan 87226) Section 21 Block 4 North Range 6 West New Westminster District Plan 23737	Bakerview Gospel Chapel 10260 Algonquin Drive Richmond, B.C. V7A 3A4
Beth Tikvah Congregation and Centre Association (099-358-999) 9711 Geal Road	PID 003-644-391 Lot 1 Except: Firstly: Part Subdivided by Plan 44537 Secondly: Part Subdivided by Plan LMP47252 Section 26 Block 4 North Range 7 West New Westminster District Plan 17824	Beth Tikvah Congregation and Centre Association 9711 Geal Road Richmond, B.C. V7E 1R4
Brighouse United Church Hall (064-046-009) 251 Bennett Road	PID 006 199 631 Lot 362 of Section 16 Block 4 North Range 6 West New Westminster District Plan 47516	Congregation of the United Church of BC 8151 Bennett Road Richmond, B.C. V6Y 1N4
Canadian Martyrs Parish (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	Roman Catholic Archbishop of Vancouver 5771 Granville Avenue Richmond, B.C. V7C 1E8
Christian and Missionary Alliance (082-148-009) 3360 Sexsmith Road	PID 003-469-247 Lot 23 Except: Firstly: the East 414.3 Feet Secondly: the South 66 Feet, and Thirdly: Part Subdivided by Plan 33481 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 3404	North Richmond Alliance Church 3360 Sexsmith Road Richmond, B. C. V6X 2H8
Christian Reformed Church of Richmond (072-496-000) 9280 No. 2 Road	PID 018-262-767 Lot 2 of Section 30 Block 4 North Range 6 West New Westminster District Plan LMP9785	Christian Reformed Church of Richmond 9280 No. 2 Road Richmond, B.C. V7E 2C8

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Church in Richmond (083-953-080) 4460 Brown Road	PID 028-628-110 Lot 7 Section 33 Block 5 North Range 6 West New Westminster District Plan 3318 Part S 1/2, Except Plan 24362, Exp 24381	Church in Richmond 4460 Brown Road Richmond BC V6X 2E8
Conference of The United Mennonite Churches of B.C. (080-792-000) 11571 Daniels Road	PID 004 152 832 Lot 323 of Section 25 Block 5 North Range 6 West New Westminster District Plan 57915	Conference of Mennonites in B.C. c/o Peace Mennonite Church 11571 Daniels Road Richmond, B.C. V6X 1M7
Convention of Baptist Churches of B.C. (071-191-006) 8140 Saunders Road	PID 007-397-216 Lot 123 Section 28 Block 4 North Range 6 West New Westminster District Plan 44397	Convention of Baptist Churches of B.C. 8140 Saunders Road Richmond, B.C. V7A 2A5
F Emmanuel Christian Community Society 6 02-050-053) 10351 No. 1 Road	PID 011-908-106 Lot 13 Block A Section 34 Block 4 North Range 7 West Except Plan 53407 New Westminster District Plan 710	Emmanuel Christian Community Society 10351 No. 1 Road Richmond, B.C. V7E 1S1
Fujian Evangelical Church (025-172-004) 12200 Blundell Road	PID 025-000-047 Lot 1 Section 19 Block A North Range 5 West New Westminster District Plan LMP49532	Fujian Evangelical Church 12200 Blundell Road Richmond, B.C. V6W 1B3
Gilmore Park United Church (097-837-001) 8060 No. 1 Road	PID 024-570-541 Strata Lot 1 Section 23 Block 4 North Range 7 West New Westminster District Strata Plan LMS3968	Congregation of the Gilmore Park United Church 8060 No. 1 Road Richmond, B.C. V7C 1T9
I Kuan Tao (Fayi Chungder) Association (084-144-013) 8866 Odlin Crescent	PID 025-418-645 Lot 30 Section 33 Block 5 North Range 6 West new Westminster District Plan LMP54149	I Kuan Tao (Fayi Chungder) Association #2100, 1075 West Georgia Street Vancouver, B.C. V6E 3G2

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Immanuel Christian Reformed Church (062-719-724) 7600 No. 4 Road	PID 003-486-486 Parcel One Section 14 Block 4 North Range 6 West New Westminster District Reference Plan 71292	Immanuel Christian Reformed Church 7600 No. 4 Road Richmond, B.C. V6Y 2T5
Johrei Fellowship (084-786-000) 10380 Odlin Road	PID 003-485 757 East Half of Lot 4 Except: Part Subdivided by Plan 79974; Section 35 Block 5 North Range 6 West, New Westminster District Plan 5164	Johrei Fellowship Inc. 10380 Odlin Road Richmond, B.C. V6X 1E2
Lansdowne Congregation Jehovah's Witnesses (061-569-073) #014 Westminster Highway	PID 003-578-356 Lot 107 Section 12 Block 4 North Range 6 West New Westminster District Plan 52886	Trustees of the Lansdowne Congregation Jehovah's Witnesses c/o Doug Ginter 43-8120 General Currie Road Richmond, B.C. V6Y 3V8
Lutheran Church Hall (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	Our Saviour Lutheran Church of Richmond BC 6340 No. 4 Road Richmond, B.C. V6Y 2S9
Meeting Room (025-166-010) 8020 No. 5 Road	PID 016-718-739 Lot A Section 19 Block 4 North Range 5 West New Westminster District Plan 86178	Meeting Room Attn: Jonathan Csanyi 9034 187 Street Surrey, BC V4N 3N4
North Richmond Alliance Church (063-418-009) 9140 Granville Avenue	PID 017-691-842 Lot 1 (BF53537) Section 15 Block 4 North Range 6 West New Westminster Plan 7631	North Richmond Alliance Church 9140 Granville Avenue Richmond, B.C. V6Y 1P8
Our Saviour Lutheran Church of Richmond (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	Our Saviour Lutheran Church of Richmond 6340 No. 4 Road Richmond, B.C. V6Y 2S9

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
The Public School of Vancouver Archdiocese (067-043-063) 8251 St. Albans Road	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly: Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	Catholic Independent Schools of Vancouver Archdiocese St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2
Richmond (Bethel) Mennonite Church (030-869-001) 10160 No. 5 Road	PID 017 945 054 Lot A (BF302986) Section 31 Block 4 North Range 5 West New Westminster District Plan 35312	B.C. Conference of the Mennonite Brethren Churches 10200 No. 5 Road Richmond, B.C. V7A 4E5
Richmond Chinese Evangelical Free Church (225-162-005) 8040 No 5 Road	PID 004-332-695 South 100 feet West Half Lot 1 Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	Richmond Chinese Evangelical Free Church Inc. 8040 No. 5 Road Richmond, B.C. V6Y 2V4
Richmond Chinese Alliance Church (102-369-073) 10100 No. 1 Road	PID 003-898-474 Lot 68 Section 35 Block 4 North Range 7 West New Westminster District Plan 31799	Christian and Missionary Alliance (Canadian Pacific District) 107 – 7585 132 nd Street Surrey, B.C. V2W 1K5
Richmond Faith Fellowship (085-780-002) 11960 Montego Street	PID 010-267-930 Lot A Except: Parcel E (Bylaw Plan LMP22889), Section 36 Block 5 North Range 6 West New Westminster District Plan 17398	Northwest Canada Conference Evangelical Church 11960 Montego Street Richmond, B.C. V6X 1H4
Richmond Gospel Hall (098-373-006) 5651 Francis Road	PID 008-825-025 Lot 45 Except: Parcel A (Statutory Right of Way Plan LMP1165) Section 24 Block 4 North Range 7 West New Westminster District Plan 25900	Congregation of the Richmond Gospel Hall 5651 Francis Road Richmond, B.C. V7C 1K2

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Richmond Pentecostal Church (060-300-000) 9300 Westminster Highway	PID 024-957-828 Parcel C Section 10 Block 4 North Range 6 West New Westminster District Plan 48990	Pentecostal Assemblies of Canada 9300 Westminster Highway Richmond, B.C. V6X 1B1
Richmond Presbyterian Church (094-627-007) 7111 No. 2 Road	PID 009-213-244 Lot 110 of Section 13 Block 4 North Range 7 West New Westminster District Plan 24870	Trustees of Richmond Congregation of Presbyterian Church *7111 No. 2 Road Richmond, B.C. V7C 3L7
Richmond Sea Island United Church (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	Congregation of the Richmond United Church of Canada 8711 Cambie Road Richmond, B.C. V6X 1K2
The Salvation Army Richmond (066-497-000) 8280 Gilbert Road	PID 001-234-684 Lot "L" (Y24736) of Section 20 Block 4 North Range 6 West New Westminster District Plan 10008	Governing Council of the Salvation Army Canada West 8280 Gilbert Road Richmond, B.C. V7C 3W7
South Arm United Church Hall (plus Annex - Pioneer Church) (047-431-056) 11051 No. 3 Road	PID 015-438-562 Parcel E (Explanatory Plan 21821) of Lots 1 and 2 of Parcel A Section 5 Block 3 North Range 6 West New Westminster District, Plan 4120 Except: Firstly; Part Subdivided by Plan 29159 AND Secondly: Parcel "D" (Bylaw Plan 79687)	Congregation of the South Arm United Church of Canada 11051 No. 3 Road Richmond, B.C. V6X 1X3
St. Edward Anglican Church (081-318-001) 10111 Bird Road	PID 018-436-994 Parcel 1 Block B Section 26 Block 5 North Range 6 West New Westminster District Reference Plan LMP12276	Parish of St. Edward, Bridgeport 580 – 401 West Georgia Street Vancouver BC V6B 5A1

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Steveston Congregation of Jehovah's Witnesses (102-520-003) 4260 Williams Road	PID 006-274-382 Parcel "A" (Reference Plan 17189) Lot 1 of Section 35 Block 4 North Range 7 West New Westminster District Plan 10994	Steveston Congregation of Jehovah's Witnesses Attn: Richard Barton 3831 Barmond Avenue Richmond, B.C. V7E 1A5
Steveston United Church (087-640-000) 3720 Broadway Street	PID 010-910-336 Parcel A Section 3 Block 3 North Range 7 West New Westminster District Reference Plan 77684	Trustees of Steveston Congregation of United Church of Canada 3720 Broadway Street Richmond, B.C. V7E 4Y8
Subramaniya Swamy Temple (025-161-000) 8840 No. 5 Road FIN	PID 000-594-261 Parcel B (Explanatory Plan 10524) Lot 3 Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	Subramaniya Swamy Temple of B.C. 8840 No. 5 Road Richmond, B.C. V6Y 2V4
Trinity Pacific Church (0276-082-008) 10011 No. 5 Road	PID 007-178-204 Lot 297 Except Parcel B (Bylaw Plan 79916) Section 36 Block 4 North Range 6 West New Westminster District Plan 35779	Trinity Pacific Church 10011 No. 5 Road Richmond, B.C. V7A 4E4
United Church Hall (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 of Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	Congregation of the Richmond United Church of Canada 8711 Cambie Road Richmond, B.C. V6X 1K2
Vancouver International Buddhist Progress Society (082-265-053) 6670 – 8181 Cambie Road	PID 018-553-532 Lot 53 Section 28 Block 5 North Range 6 West New Westminster District Plan LMS 1162 together with an interest in the common property in proportion to the unit entitlement of the strata lot.	Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9

SCHEDULE A to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
Walford Road Gospel Church (081-608-000) 9291 Walford Street	PID 012-734-756 Lot 21 of Blocks 25 and 26 Section 27 Block 5 North Range 6 West New Westminster District Plan 2534	Holy Spirit Association For The Unification Of World Christianity 9291 Walford Street Richmond, B.C. V6X 1P3

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Assumption of the Blessed Virgin Mary Ukrainian Catholic Church (098-394-005) 8700 Railway Avenue Manse	PID 011-070-749 Parcel "One" (Explanatory Plan 24522) of Lots "A "and "B" Plan 4347 and Lot 26 of Plan 21100 Section 24 Block 4 North Range 7 West New Westminster District	Ukrainian Catholic Episcopal Corp. of MB 5180 Cantrell Road Richmond, B.C. V7C 3G8	97.65% 2,031.18 m ²	2.35% 48.82 m ²	75.6% 302.59 m ²	24.4% of Manse Building 97.64 m ²
Bethany Baptist Church (200-821-001) 22680 Westminster Highway (Site Area 5.295 acres)	PID 018-604-897 Lot 1 Except: Part Dedicated Road on Plan LMP18317; Section 2 Block 4 North Range 4 West New Westminster District Plan LMP9648	Bethany Baptist Church 22680 Westminster Highway Richmond, B.C. V6V 1B7	42% 2.224 acres	58% 3.071 acres	12,427.9 m ² 3.071 acres	100% 0%
BC Muslim Association (025-243-080) 12300 Blundell Road (Site Area 4.78 Acres)	PID 011 053 569 Lot 5 Except: Part Subdivided by Plan 33568; Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	BC Muslim Association 12300 Blundell Road Richmond, B.C. V6W 1B3	43.6% 2.086 acres	56.4% 2.694 acres	8,440 m ² 2.694 acres	100% 0%

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Canadian Martyrs Parish (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	Roman Catholic Archbishop of Vancouver 5771 Granville Avenue Richmond, B.C. V7C 1E8	93%	7%	100%	0%
Church of Latter Day Saints (074-575-000) 8440 Williams Road (Site Area 2.202 acres)	PID 009 210 890 Lot 2 Section 33 Block 4 North Range 6 West New Westminster District Plan 24922	Corp. of the President of the Lethbridge Stake of the Church of Jesus Christ of Latter-Day Saints c/o LDS Church Tax Division #502 - 7136 50 E. North Temple Street Salt Lake City, Utah, 84150- 2201	90.8%	9.2%	100%	0%

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Cornerstone Evangelical Baptist Church (024-279-000) 12011 Blundell Road Church Parking	PID 002-555-310 South Half of South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except: Firstly: Part Dedicated Road on Plan 87640 Secondly: Parcel E (Bylaw Plan LMP4874) Thirdly: Parcel F (Bylaw Plan LMP12615) Fourthly: Part on SRW Plan 21735	Cornerstone Evangelical Baptist Church of Vancouver 7890 No. 5 Road Richmond, B.C. V6Y 2V2	10% 5,158.4 m ²	90% 46,426.6 m ²	100%	0%
Dharma Drum Mountain Buddhist Association (025-222-030) 8240 No. 5 Road Manse	PID 003-740-315 Lot 23 Section 19 Block 4 North Range 5 West New Westminster District Plan 55080	Dharma Drum Mountain Buddhist Association 8240 No. 5 Road Richmond, B.C. V6Y 2V4	34.8% 3,384 m ²	65.2% 6,333 m ²	71.8% 729.75 m ²	28.2% 286.33 m ²
Fraserview Mennonite Brethren (080-623-027) 11295 Mellis Drive (Site Area 2.79 Acres)	PID 000 471 780 That portion of Lot 176 Section 25 Block 5 North Range 6 West New Westminster District Plan 53633	BC Conference of the Mennonite Brethren Churches 11295 Mellis Drive Richmond, B.C. V5X 4K2	71.7% 8,077 m ²	28.3% 1,996 acres	100% 3,180.3 m ²	0% 0.794 acres

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
India Cultural Centre of Canada (024-908-040) 8600 No 5 Road Manse & Parking	PID 004-328-850 Lot 19 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	India Cultural Centre of Canada 8600 No 5 Road Richmond, B.C. V6Y 2V4	43.9% 21,778.93 m ²	56.1% 27,828.07 m ²	Remaining portion of Building	100% of Manse 103.87 m ²
International Buddhist Society (046-195-007) 9160 Steveston Highway Manse	PID 026-438-160 Section 3 Block 3 North Range 6 West New Westminster District Plan BCP19994 Parcel 1 The land under the taxable improvements situated on this property shall also be assessed as taxable.	International Buddhist Society 9160 Steveston Highway Richmond, B.C. V7A 1M5	36.5% 16,458.69 m ²	63.5% 28,622.31 m ²	83.2% of remaining hall 3,132.4 m ²	16.8% of hall used for Manse and dining 632.0 m ²
Ling Yen Mountain Temple (030-901-000) 10060 No. 5 Road (Site Area 4.916 Acres) Manse	PID 025-566-806 Lot 42 Except: Part Dedicated Road on Plan LMP22689, Section 31 Block 4 North Range 5 West New Westminster District Plan 25987	Ling Yen Mountain Temple 10060 No. 5 Road Richmond, B.C. V7A 4C5	27.7% 5,502.6 m ² 1.36 acres	72.3% 14,391.7 m ² 3.556 acres	50.6% 1,199.3 m ²	49.4% 1,171.8 m ²

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Nanaksar- Gurdwara- Gursikh Temple (002-822-001) 18691 Westminster Highway (Site Area 14.88 Acres) Manse	PID 023 751 878 Lot 1 Section 6 Block 4 North Range 4 West New Westminster District Plan 33029	Nanaksar-Gurdwara- Gursikh Temple 18691 Westminster Highway Richmond, B.C. V6V 1B1	16% 9,619.5 m ² 2.377 acres	84% 50,597.7 m ² 12.503 acres	86.9% of Manse 2,925.05 m ²	13.1% of Manse 441.29 m ²
Parish of St. Alban's Richmond (064-132-000) 2660 St. Alban's Road Manse	PID 013-077-911 Parcel One Section 16 Block 4 North Range 6 West New Westminster District Reference Plan 80504	Parish of St. Alban's (Richmond) 7260 St. Alban's Road Richmond, B.C. V6Y 2K3	91.6% 4,464.1 m ²	8.4% 406.9 m ²	0% of Manse 100% of Religious Hall	100% of Manse 83.6 m ²
Parish of St. Anne's - Steveston, B.C. (097-615-002) 4071 Francis Road Religious Hall Commercial Use	PID 002-456-320 Lot 2 of Section 23 Block 4 North Range 7 West New Westminster District Plan 70472	Parish of St. Anne's 4071 Francis Road Richmond, B.C. V7C 1J8	99.2% 3,067.86 m ²	0.8% 24.14 m ²	97.8% 1,090.66 m ²	2.2% 24.14 m ²
Peace Evangelical Church (025-231-041) 8280 No. 5 Road Manse	PID004-099-303 Lot 24 Section 19 Block 4 North Range 5 West New Westminster District Plan	Peace Evangelical Church 8280 No. 5 Road Richmond, B.C. V6Y 2V4	34.4% 3,614.3 m ² 0.893 acres	65.6% 6,892.7 m ² 1.703 acres	80.3% 715.7 m ²	19.7% 175.3 m ²

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Richmond Alliance Church (047-535-044) 11371 No. 3 Road (Site Area 2.5 acres)	PID 004 113 331 South Half of 14 Section 5 Block 3 North Range 6 West New Westminster District Plan 4120	Christian and Missionary Alliance (Canadian Pacific District) 11371 No. 3 Road Richmond, B.C. V7A 1X3	80%	20%	100%	0%
Richmond Baptist Church (065-972-089) 260 Blundell Road Manse and Parking	PID 006-457-118 Lot 43 Section 19 Block 4 North Range 6 West New Westminster District Plan 30356	Richmond Baptist Church 6640 Blundell Road Richmond, B.C. V7C 1H8	57% 1,151.4 m ²	43% 868.6 m ²	0% of Manse	100% of Manse 106.84 m ²
Richmond Baptist Church (066-062-000) 6560 Blundell Road Manse and Parking	PID 033-732-193 Section 19 Block 4 North Range 6 West New Westminster District Plan 71422 Parcel A	Richmond Baptist Church 6640 Blundell Road Richmond, B.C. V7C 1H8	Portion of land not under church	Land under manse	0% of Manse manse 100% of Religious Hall	100% of Manse
Richmond Pentecostal Church (060-287-008) 9260 Westminster Highway Manse and Parking	PID 004-140-125 Lot A Section 10 Block 4 North Range 6 West New Westminster District Plan 13172	Pentecostal Assemblies of Canada 9260 Westminster Highway. Richmond, B.C. V6X 1B1	30% Paved parking area behind building 652.2 m ²	70% Non- parking area 1,521.8 m ²	0%	100%

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Richmond Pentecostal Church (060-300-000) 9300 Westminster Highway	PID 024-957-828 Lot 107 Section 10 Block 4 North Range 6 West New Westminster District Plan 64615	Pentecostal Assemblies of Canada 9300 Westminster Highway Richmond, B.C. V6X 1B1	58.7% 8,093.7 m ² 2 acres	51.3% 5,690.3 m ² 1.4 acres	100%	0%

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
The Science of Spirituality Eco Centre (045-488-098)	PID 015-725-871 Parcel F (Reference Plan 2869) Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road on Plan LMP4152 PID 013-082-566 North Easterly 5 and 1/5 th Square Chains Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road by Plan LMP54152 PID 015-342-433 Parcel D (Explanatory Plan 1980) Section 2 Block 3 North Range 6 West New Westminster District PID 015-725-880 Parcel "G" (Reference Plan 2870) Section 2 Block 3 North Range 6 West New Westminster District	Science of Spirituality SKRM Inc. 9100 Van Horne Way Richmond, B.C. V6X 1W3	50%	385 m ²	50%	385 m ²
					100%	0%

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
The Shia Muslim Community of British Columbia (024-941-069) 8580 No. 5 Road (Site Area 9.8 acres)	PID 004-884-850 Lot 20 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	The Shia Muslim Community of British Columbia 8580 No. 5 Road Richmond, B.C. V6Y 2V4	38.1% 15,117.2 m ² 3.736 acres	61.9% 24,512.8 m ² 6.064 acres	100%	0%
South Arm United Church (047-431-056) #051 No. 3 Road (Site Area 6.42 acres)	PID 015 438 562 Parcel "E" (Explanatory Plan 21821) of Lots 1 and 2 of Parcel "A" Section 5 Block 3 North Range 6 West New Westminster District Plan 4120 EXCEPT: FIRSTLY: Part Subdivided by Plan 29159 AND SECONDLY: Parcel "D" (Bylaw Plan 79687)	Congregation of the South Arm United Church of Canada 11051 No. 3 Road Richmond, B.C. V7A 1X3	31.6% 8,093.7 m ² 2 acres	68.4% 17,496.3 m ² 4.42 acres	100%	0%
St. Gregory Armenian Apostolic Church of BC (018-330-000) 13780 Westminster Highway	PID 002-946-068 Lot "A" (RD 190757) Section 8 Block 4 North Range 5 West New Westminster District Plan 12960	Armenian Apostolic Church of British Columbia 13780 Westminster Highway Richmond, B.C. V6V 1A2	95% 2,505.15 m ²	5% 131.85 m ²	100%	0%

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
St. Joseph The Worker Parish (099-300-034) 4451 Williams Road (Site Area 8.268 acres) 3.26 and 5.00 acres	PID 010 887 725 Parcel "C" (Explanatory Plan 8670) of Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	Roman Catholic Archbishop of Vancouver St. Joseph the Worker Parish 4451 Williams Road Richmond, B.C. V7E 1J7	38.8% (School portion exempted under Schedule C) 9,397.07 m ² 2.32 acres	61.2% 14,838.13 m ² 3.67 acres	60% 635.4 m ²	40% 423.6 m ²
St. Monica's Parish (240-800-004) 13011 Woodhead Road (Site Area 1.60 acres)	PID 024-840-319 Lot A Section 31 Block 5 North Range 5 West New Westminster District Plan LMP47203 Manse and Hall	Roman Catholic Archbishop of Vancouver St. Monica's Parish 12011 Woodhead Road Richmond, B.C. V6V 1G2	Note: The land under the manse is exempt; the manse itself is not exempt. 73.35% 4,744.33 m ² 1.17 acres	Note: The land under the manse is exempt; the manse itself is not exempt. 73.35% 26.65% 1,723.67 m ² 0.43 acres	0% of Manse 196.8 m ²	100% of Manse 196.8 m ²
St. Paul's Roman Catholic Parish (067-043-063) 8251 St. Alban's Road (Site Area 4.77 acres)	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly; Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	Catholic Independent Schools of Vancouver Archdiocese St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2	52.5% 10,112.8 m ² 2.5 acres	47.5% 9,133.2 m ² 2.27 acres	100%	0%

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SCHEDULE B to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Steveston Buddhist Temple (087-401-000) 4360 Garry Street (Site Area 4.53 acres)	PID 001 235 265 Lot 132 Except: Firstly: Part Road on Plan LMP20538, Secondly: Part Subdivided by Plan LMP25471, Section 2 Block 3 North Range 7 West New Westminster District Plan 40449	Steveston Buddhist Temple 4360 Garry Street Richmond, B.C. V7E 2V2	44.15% 8,093.7 m ² 2 acres	55.85% 10,238.56 m ² 2.53 acres	100%	0%
Thrangu Monastery Association (025-193-000) 8140 No. 5 Road Manse	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	Thrangu Monastery Association 8140 No. 5 Road Richmond, B.C. V6Y 2V4	0% of land beneath the dormitory	100% of land beneath the dormitory	76.3% 2,060.1 m ² 2.82 acres 1.92 acres	23.7% 639 m ²
Thrangu Monastery Association (025-193-000) & (025-202-011) - Combined 8140/8160 No. 5 Road	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	Thrangu Monastery Association 8140 No. 5 Road Richmond, B.C. V6Y 2V4	59.55% 11,421.8 m ² 2.82 acres	40.45% 7,759.2 m ²	40.45% 7,759.2 m ² 1.92 acres	0% 100% of the shed used to store religious artefacts

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Towers Baptist Church (070-101-000) 10311 Albion Road (Site Area 2.148 acres) Manse	PID 000 565 318 Parcel "A" Except Part on Plan 32239 Section 26 Block 4 North Range 6 West New Westminster District Plan 22468	New Wineskins Society 10311 Albion Road Richmond, B.C. V7A 3E5	78.9% 7,002.4 m ² 1.73 acres	21.1% 1,872.6 m ² 0.418 acres	0% of Manse 100% of Religious Hall	100% Manse 162.6 m ²
Trinity Lutheran Church Hall (264-438-000) 7100 Granville Venue Manse and Hall	PID 025-555-669 Section 17 Block 4 North Range 6 West Plan BCP3056 Parcel A	Trinity Lutheran Church – Richmond 7100 Granville Avenue Richmond, B.C. V6Y 1N8	87.09% 6,012.32	12.91% 891.68 m ²	0% of Manse 100% of Religious Hall	100% of Manse 142.5 m ²
Vancouver International Buddhist Progress Society (082-304-006)	PID 00-316-002 9 Section 28 Block 5 North Range 6 West Plan 7532 8271 Cambie Road (Site Area 0.757 acres)	Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	76% 2,322.58 m ²	24% 740.42 m ²	N/A	N/A

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NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PARCEL	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE	PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION	PROPORTION OF IMPROVEMENT TAXABLE
Vancouver International Buddhist Progress Society (082-265-059) 6680 – 8181 Cambie Road Manse	PID 018-553-591 Strata Lot 59 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	89.45% 1,182.05 m ²	11.55% 139.4 m ²	0% of Manse Remaining Religious Hall	100% Manse 139.4 m ²
Vancouver International Buddhist Progress Society (082-265-060) 6690 – 8181 Cambie Road	PID 018-553-605 Strata Lot 60 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation
Vedic Cultural Society of BC (025-212-021) 8200 No 5 Road	PID 011-053-551 South Half Lot 3 Block A Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	Vedic Cultural Society of BC 8200 No 5 Road Richmond, B.C. V6Y 2V4	88% 8,883.6 m ²	12% 1,211.4 m ²	99.1% 2,144.6 m ²	0.9% 18.9 m ²

SCHEDULE C to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE
Choice School For Gifted Children (001-870-000) 20451 Westminster Highway (Site area: 0.35 ha (0.862 acres))	PID 003-934-268 Lot 78 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	Choice School For Gifted Children 20451 Westminster Highway Richmond, B.C. V6V 1B1	100% 3,552 m ² 0.862 acres	0%
Choice School For Gifted Children (001-871-004) 20411 Westminster Highway	PID 003-937-160 Lot 79 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	Choice School For Gifted Children 20451 Westminster Highway Richmond, B.C. V6V 1B3	100% 3,422 m ² 0.846 acres	0%
Cornerstone Christian Academy School (024-279-000) 12011 Blundell Road (Site area: 11,104 square feet)	PID 002-555-310 South Half of the South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except Firstly: Part Dedicated Road on Plan NWP87640 Secondly: Parcel E (Bylaw LMP4874) Thirdly: Parcel F (Bylaw Plan MP12615) Fourthly: Part on SRW Plan 21735	Cornerstone Evangelical Baptist Church of Vancouver 2642 45th Avenue East Vancouver, B.C. V5R 3C1	100% (School portion: 2% of total property) 1,031.6 m ²	0%

SCHEDULE C to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE
Muslim School of B.C. (025-243-080) 12300 Blundell Road (Site area: 1.09 ha (2.69 acres))	PID 011-053-569 Lot 5, Except: Part Subdivided by Plan 33568, Block "A" Section 19 Block 4 North Range 5 West New Westminster District, Plan 4090	B.C. Muslim Association 12300 Blundell Road Richmond, B.C. V6W 1B3	100% (56.4% of total property) 10,903.97 m ² 2.694 acres	0%
Richmond Christian School (099-076-081) 5240 Woodward Road (Site area: 0.971 ha (2.4 acres))	PID 002-145-057 Lot 137 Except: Part Subdivided by Plan 70297 Section 25 Block 4 North Range 7 West New Westminster District Plan 56073	Richmond Christian School Association 5240 Woodward Road Richmond, B.C. V7E 1H1	100% 9,751 m ² 2.4 acres	0%
Richmond Christian School (030-887-000) 10260 No. 5 Road (Site area: 2.23 ha (5.52 acres))	PID 027-072-657 Section 31 Block 4 North Range 5 West New Westminster District Plan BCP 30119	Richmond Christian School Association 10260 No. 5 Road Richmond, B.C. V7A 4E5	47.4% 10,598.5 m ² 2.616 acres	52.6% 11,755.5 m ² 2.904 acres

SCHEDULE C to BYLAW 9158

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS	PROPORTION OF LAND EXEMPTED FROM TAXATION	PROPORTION OF LAND TAXABLE
Richmond Jewish Day School (025-151-060) 8760 No. 5 Road (Site area: 0.95 ha (2.349 acres))	PID 000-676-811 Lot 3 Except: Firstly, Parcel "A" (Reference Plan 8809) Secondly; Parcel "B" (Explanatory Plan 10524), Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	Richmond Jewish Day School Society of B.C. Inc. 8760 No. 5 Road Richmond, B.C. V6Y 2V4	56.8% 5,396.7 m ² 1.334 acres	43.2% 4,104.3 m ² 1.015 acres
St. Joseph the Worker School (#9-300-034) 4451 Williams Road (Site area: [3.346 ha (8.268 acres)] 1.319 ha (3.26 acres) and 2.0235 ha (5.00 acres))	PID 010-887-725 Parcel "C" (Explanatory Plan 8670) Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	Roman Catholic Archbishop of Vancouver St. Joseph's Parish 4451 Williams Road Richmond, B.C. V7E 1J7	100% (additional to Schedule B) 9,198.8 m ² 2.27 acres	0% (Fully exempt for school portion)

SCHEDULE D to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	TENANTS MAILING ADDRESS
(057-573-004) 7900 Alderbridge Way	PID 000 658 766 Lot 39 Section 5 Block 4 North Range 6 West New Westminster District Plan 34152	That portion of the property occupied by the Ismaili Jamatkhama and Centre	Ismaili Council for British Columbia The Ismaili Jamatkhama and Centre 4010 Canada Way Burnaby, B.C. V5G 1G8
(057-614-000) 200 – 7451 Elmbridge Way	PID 007-501-129 Lot 87 Section 5 Block 4 North Range 6 West New District Plan 36964	That portion of the property occupied by the Richmond Emmanuel Church	Richmond Emmanuel Church 200 – 7451 Elmbridge Way Richmond, B.C. V6X 1B8
(136-467-527) 3211 Grant McConachie Way	PID 009-025-103 Lot 58 Sections 14, 15, 16, 17, 20, 21, 23 and 29 Block 5 North Range 7 West New Westminster District Plan 29409	That portion of the property occupied by Vancouver Airport Chaplaincy	Vancouver Airport Chaplaincy C2154 - 3211 Grant McConachie Way Richmond, B.C. V7B 0A4

SCHEDULE E to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(086-938-001) 11820 No. 1 Road	PID 001 431 030 Lot 2 Section 2 Block 3 North Range 7 West NWD Plan 69234	Anavets Senior Citizens Housing Society #200 - 951 East 8th Avenue Vancouver, B.C. V5T 4L2

SCHEDULE F to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(058-885-000) 6531 Azure Road	PID 003 680 100 Lot 525 Section 7 Block 4 North Range 6 West NWD Plan 25611	Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(067-321-001) 8400 Robinson Road	PID 009 826 386 Lot 80 Except: Part Subdivided by Plan 81951, Section 21 Block 4 North Range 6 West NWD Plan 12819	Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(099-371-000) 4811 Williams Road FIN	PID 004 864 077 Lot 4 Section 26 Block 4 North Range 7 West NWD Plan 17824	Greater Vancouver Community Service Society 500 – 1212 W. Broadway Vancouver, B.C. V6H 3V1
(180-622-000) 11331 Mellis Drive	PID 004 107 292 Lot 175 Section 25 Block 5 North Range 6 West NWD Plan 53633	Pinegrove Place Mennonite Care Home Society of Richmond 11331 Mellis Drive Richmond, B.C. V6X 1L8
(082-199-000) 9020 Bridgeport	PID 002-672-855 Block 5 North Range 6 West New Westminster District Plan 60997 Parcel B, Section 27/28, REF 60997	0952590 BC Ltd. Richmond Lion's Manor 120 – 13575 Commerce Parkway Richmond BC V6V 2L1
(099-561-000) 9580 Pendleton Road	PID 003 751 678 Lot 450 Section 26 Block 4 North Range 7 West NWD Plan 66281	Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(064-762-037) 303 – 7560 Moffatt Road	PID 014-890-305 Strata Lot 37 Section 17 Block 4 North Range 6 West New Westminster District Strata Plan NW3081	Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

SCHEDULE F to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(087-058-109) 9 – 11020 No. 1 Road	PID 013-396-901 Strata Lot 9 Section 2 Block 3 North Range 7 West New Westminster District Strata Plan NW2952	Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(103-370-125) 5635 Steveston Highway	PID 004-866-029 Lot 910 Section 36 Block 4 North Range 7 West New Westminster District Plan 56866	Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(097-575-028) #33 Francis Road N - 4	PID 003-887-022 Lot 890 Section 23 Block 4 North Range 7 West New Westminster District Plan 66590	Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(090-515-105) 5862 Dover Crescent	PID 023-648-058 Strata Lot 105 Section 1 Block 4 North Range 7 West New Westminster District Strata Plan LMS2643	Riverside Children's Centre Developmental Disability Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(065-571-000) 6260 Blundell Road	PID 005 146 135 Lot "A" (RD135044) Section 19 Block 4 North Range 6 West New Westminster District Plan 48878	Rosewood Manor Richmond Intermediate Care Society 6260 Blundell Road Richmond, B.C. V7C 5C4
(089-830-129) 5500 Andrews Road, Unit 100	PID 023-684-801 Strata Lot 129 Section 12 Block 3 North Range 7 West New Westminster District Strata Plan LMS2701	Treehouse Learning Centre Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

Bylaw 9158
CHARITABLE, PHILANTROPIC & OTHER
NOT-FOR-PROFIT - ELDERLY CITIZENS HOUSING

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SCHEDULE G to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(094-282-297) 7251 Langton Road	PID 003 460 525 Lot 319 Section 13 Block 4 North Range 7 West NWD Plan 49467	Richmond Legion Senior Citizen Society #800 – 7251 Langton Road. Richmond, B.C. V7C 4R6

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SCHEDULE H to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(056-610-001) 8911 Westminster Highway	PID 017 240 107 Lot 1 Sections 3 and 4 Block 4 North Range 6 West NWD Plan LMP 00069	100%	Canadian Mental Health Association 7351 Elmbridge Way Richmond, B.C. V6X 1B8
(059-905-125) 8300 Cook Road	PID 023-800-496 Strata Lot 125 Section 9 Block 4 North Range 6 West new Westminster District Strata Plan LMS2845 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1	100% that is occupied by Society of Richmond Children's Centres	Cook Road Children's Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(011-892-000) 23591 Westminster Highway	Lot B Section 36 Block 5 North Range 4 West New Westminster District Plan BCP46528	That portion of the property occupied by Richmond Children's Centres	Cranberry Children's Centre Society of Richmond Children's Centres 23591 Westminster Highway Richmond BC
(094-391-000) 7611 Langton Road	PID 004 700 368 Lot 11 Section 13 Block 4 North Range 7 West NWD Plan 19107	100%	Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(064-810-001) 7000 Minoru Boulevard	PID 018 489 613 Lot 1 Section 17 Block 4 North Range 6 West NWD Plan LMP 12593	100%	Richmond Caring Place 140 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

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Bylaw 9158
CHARITABLE, PHILANTROPIC & OTHER
NOT-FOR-PROFIT

SCHEDULE H to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(057-572-000) Unit 100 – 5671 No. 3 Road	PID 003-698-009 Lot 34 Section 5 Block 4 North Range 6 West Plan 32827	That portion of the property occupied by the Richmond Centre for Disabilities	Richmond Centre for Disabilities 100 – 5671 No. 3 Road Richmond, B.C. V6X 2C7
(067-813-000) 8660 Ash Street	PID 017-854-997 Lot C Section 22 Block 4 North Range 6 West Plan 2670	Exempting that portion of the property occupied by the Richmond Family Place	Richmond Family Place 8660 Ash Street Richmond, B.C. V6Y 2S3
(093-050-002) #11 Blanshard Drive - 44	PID 019-052-685 Lot 2 Section 10 Block 4 North Range 7 West New Westminster District Plan LMP19283	100% that is occupied by Society of Richmond Children's Centres	Terra Nova Children's Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(084-195-000) 4033 Stollberg Street	PID 028-745-540 Section 34 Block 4 North Range 6 West New Westminster District Plan BCP49848 Air Space Parcel 3	100% that is occupied by Society of Richmond Children's Centres	West Cambie Child Care Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2

SCHEDULE I to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(097-842-000) 4780 Blundell Road	PID 001-145-801 Lot 2 Block 4 North Range 7 West New Westminster District Plan 3892	That portion of the property occupied by Girl Guides of Canada	Girl Guides of Canada 4780 Blundell Road Richmond, B.C. V7C 1G9
051-521-010 11551 Dyke Road	PID 014-924-781 Dedicated Park Plan 565772		Girl Guides of Canada 1476 West 8th Avenue Vancouver, BC V6H 1E1
(083-465-000) 74 River River Road Z - 45	PID 007 206 518 Lot "N" Except: Part Subdivided by Plan 35001, Fractional Section 6 and of Sections 5, 7 and 8 Block 4 North Range 6 West and of Fractional Section 32 Block 5 North Range 6 West New Westminster District Plan 23828 (see R083-466-000, R083-467-000, R083-467-505 for remainder)	That portion of the property occupied by Navy League of Canada National Council	Navy League of Canada National Council c/o Richmond/Delta Branch Box 43130 Richmond, B.C. V6Y 3Y3
(059-477-003) 6133 Bowling Green Road	PID 009 300 261 Lot 26, Except that part in Plan LMP39941 Section 8 Block 4 North Range 6 West New Westminster District Plan 24068	That portion of the property occupied by Richmond Lawn Bowling Club	Richmond Lawn Bowling Club 7321 Westminster Highway Richmond, B.C. V6X 1A3

SCHEDULE I to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(082-479-000) 7760 River Road	PID 009 311 998 Lot 2 Except: Firstly; Part Subdivided by Plan 28458; Secondly; Parcel "C" (Bylaw Plan 62679); Thirdly: Parcel G (Bylaw Plan 80333); Sections 29 and 32 Block 5 North Range 6 West New Westminster District Plan 24230	That portion of the property occupied by Richmond Rod and Gun Club	Richmond Rod and Gun Club P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9
(059-216-001) 6820 Gilbert Road FIN -	PID 017 844 525 Lot A Section 8 Block 4 North Range 6 West, New Westminster District Plan LMP 5323	That portion of the property occupied by Richmond Tennis Club	Richmond Tennis Club 6820 Gilbert Road Richmond, B.C. V7C 3V4
(059-001) 5540 Hollybridge Way	PID 007 250 983 Lot 73 Except: Part Subdivided by Plan 48002; Sections 5 and 6 Block 4 North Range 6 West New Westminster District Plan 36115	That portion of the property occupied by Richmond Winter Club	Richmond Winter Club 5540 Hollybridge Way Richmond, B.C. V7C 4N3
(088-500-046) 2220 Chatham Street	PID 004-276-159 Block 3 N Range 7W Section 4 Parcel D, Except Plan REF 43247, EXP 60417, REF 10984 File NO 1000-14-045	That portion of the property occupied by Scotch Pond Heritage Cooperative	Scotch Pond Heritage Cooperative 3811 Moncton Street Richmond, B.C. V7E 3A0

SCHEDULE J to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(085-643-001) Unit 140-160 11590 Cambie Road	PID 018-844-456 Lot C Section 36 Block 5 North Range 6 West Plan LMP17749 Except Plan BCP 14207	That portion of the property occupied by Richmond Public Library	Richmond Public Library Cambie Branch Unit 150 - 11590 Cambie Road Richmond, B.C. V6X 3Z5
(044-761-005) 11688 Steveston Highway	PID 023-710-047 Lot 1 Section 1 Block 3 North Range 6 West Plan 32147	That portion of the property occupied by Richmond Public Library	Richmond Public Library Ironwood Branch 11688 Steveston Highway, Unit 8200 Richmond, B.C. V7A 1N6
(031-968-086) 14 12 Triangle Road - 47	PID 023-510-692 Lot 2 Section 33 Block 4 North Range 5 West NWD Plan LMP29486	That portion of the property occupied by City of Richmond	City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(031-969-003) 14300 Entertainment Boulevard	PID 023-672-269 Lot C Section 33 Block 4 North Range 5 West NWD Plan LMP31752	That portion of the property occupied by City of Richmond	City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(057-902-800) 6111 River Road	PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West Plan BCP30383	That portion of the property occupied by Richmond Oval Corporation	City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(051-557-060) 12071 No. 5 Road	PID 013-082-531 Section 12 Block 3 North Range 6 West NWD Plan 15624 Parcel A-J, Part NE 1/4, Ref 15624, Ref 8114 File No. 1000- 05-021	That portion of the property occupied by Richmond Animal Protection Society	City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1

SCHEDULE J to BYLAW 9158

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
057-561-001) 5900 Minoru Boulevard	Lot A Section 5 Block 4 North 6 West New Westminster District Plan BCP45912	That portion of the property occupied by City Centre Community Centre	City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1

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City of Richmond

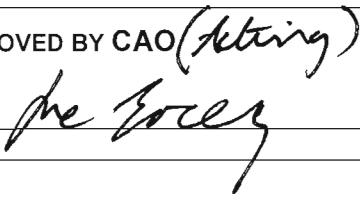
Report to Committee

To: Finance Committee **Date:** September 10, 2014
From: Jerry Chong **File:** 12-8060-20-
Director, Finance 009168/Vol 01
Re: **Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168**

Staff Recommendation

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.

Jerry Chong
Director, Finance
(604-276-4064)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Business Licences City Clerk Recreation Services Community Bylaws Fire Rescue RCMP Building Approvals Development Applications	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	 for A. NAZARETH
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 	APPROVED BY CAO (Acting) 

Staff Report**Origin**

As part of the City's Long Term Financial Management Strategy Policy 3707, fees and charges are adjusted annually based on projected Vancouver Consumer Price Index increases.

Analysis

The Vancouver CPI increase for 2015 is projected to be 1.8%. As in the original bylaw, all adjusted fees greater than \$100 are rounded up to the nearest \$1, adjusted fees less than \$100 are rounded up to the nearest \$0.25 and adjusted fees less than \$1 are rounded up to the nearest \$0.05. This will minimize the number of transactions requiring small coinage.

All rates in the attached Amendment Bylaw No. 9168 are effective January 1, 2015 and have been adjusted for the 1.8% increase, with the following exceptions, at the request of the respective stakeholders:

- Schedule – Archives & Records
Photocopying and microfilm printing fees are left unchanged at \$0.35 per page for black and white copies to ensure these charges do not become unaffordable for the general public. A new rate of \$0.50 per page is added for colour photocopies to recover the higher cost of colour toner cartridges.

The Archives no longer reproducing copies from negatives and, therefore, related fees are removed for 2015.

- Schedule – Business Licence
A new fee of \$57.75 per address is added for Comfort Letters requested by external clients.

Prior to 2012, all comfort letter requests were handled by one central department responsible for collecting the data from various City departments. With business process changes since 2012, all requests go directly to the responsible division and each area sets their own fee to recover for the requests.

Current comfort letter fees charged by the City:

Building Division -	\$71.40 per property
Community Bylaws -	\$57.75 per property
Planning Division -	\$66.50 per property

Currently, the Business License division provides comfort letters free of charge. With a slight increase in the number of comfort letter requested since 2012, the new fee of \$57.75 will offset for the cost of staff's time involved. The fee will also bring consistency throughout the City for charging for comfort letters.

- Schedule - Filming Applications and Fees

A new rate of \$1,039 per day is added for filming at City Hall on weekends and statutory holidays.

In prior years, the City charged a flat daily rate for filming at City Hall. Since most major TV and movie productions tend to operate on a Monday – Friday schedule, a lower weekend rate at 50% of the regular rate will enable the City to promote itself as a film friendly location for smaller productions, commercials, and independent films.

- Schedule – Visiting Delegation, Study Tour and City Hall Tour

All fees under this schedule remain unchanged as the fees were instituted less than one year ago.

Financial Impact

The fee increases assist in offsetting rising costs, which otherwise will be recovered through increases to taxation revenue. It is estimated that an increase of 1.8% will generate approximately \$96,000 in additional revenue.

Conclusion

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.



Ivy Wong
Manager, Revenue
(604-276-4046)

IW:gjn

Att. 1: Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168



City of Richmond

Bylaw 9168

Consolidated Fees Bylaw No. 8636 Amendment Bylaw No. 9168

The Council of the City of Richmond enacts as follows:

1. The Consolidated Fees Bylaw No. 8636, as amended, is further amended by deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this Bylaw.
2. This Bylaw comes into force and effect on January 1, 2015.
3. This Bylaw is cited as "**Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168**".

FIRST READING _____

SECOND READING _____

THIRD READING _____

ADOPTED _____

CITY OF RICHMOND
APPROVED for content by originating dept.
<i>ON</i>
APPROVED for legality by Solicitor
<i>MZ</i>

MAYOR _____

CORPORATE OFFICER _____

SCHEDULE – ANIMAL CONTROL REGULATION

Animal Control Regulation Bylaw No. 7932

Cat Breeding Permit Fee

Section 2.2

Description	Fee
Cat breeding permit for three years	\$38.50

Animal Control Regulation Bylaw No. 7932

Impoundment Fees

Section 8

Description	Fee
1st time in any calendar year	
Neutered male or spayed female dog	\$44.75
Non-neutered male or unspayed female dog	\$134.00
Dangerous dog*	\$551.00
2nd time in any calendar year	
Neutered male or spayed female dog	\$88.25
Non-neutered male or unspayed female dog	\$277.00
Dangerous dog*	\$1,099.00
3rd time and subsequent times in any calendar year	
Neutered male or spayed female dog	\$277.00
Non-neutered male or unspayed female dog	\$551.00
Dangerous dog*	\$1,099.00
Bird	\$6.25
Domestic farm animal	\$66.25
<i>Impoundment fee also subject to transportation costs</i>	
Other animal	\$33.50
<i>Impoundment fee also subject to transportation costs</i>	

**Subject always to the power set out in Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.*

Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.

Animal Control Regulation Bylaw No. 7932

Maintenance Fees

Section 8

Description	Fee
Dog	\$13.50
Cat	\$13.50
Bird	\$3.25
Domestic farm animal	\$33.50
Other animal	\$11.25

Note: For all of the Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.

SCHEDULE – ARCHIVES AND RECORDS

Archives and Records

Image Reproduction Fees

Description	Fee	Units
<u>Records</u>		
Photocopying and printing of files/bylaw (First 4 pages free) <i>per page</i>	\$0.35 \$0.50	per b+w page per colour page
Microfilm printing <i>per page</i>	\$0.35	
<u>Photograph Reproductions</u>		
Scanned image (each)	\$17.25	
CD	\$6.25	
5" x 7"	\$13.50	
8" x 10"	\$17.25	
11" x 14"	\$25.50	
16" x 20"	\$35.50	
20" x 24"	\$44.75	

Archives and Records**Use Fees**

Description	Fee
<u>Publication Fee</u>	
Websites, Books, CDs, etc. (Non-Commercial)	\$17.25
Websites, Books, CDs, etc. (Commercial)	\$33.50
Exhibition Fee (Commercial)	\$55.50

Archives and Records**Tax Searches Fees**

Description	Fee
<u>Tax Searches and Printing of Tax Records</u>	
Searches ranging from 1 to 5 years	\$28.25
Each year greater than 5 years	\$6.25

Archives and Records**Preliminary Site Investigation**

Description	Fee
Active Records Check Survey (per civic address searched)	\$222.00

Archives and Records**Mail Orders**

Description	Fee
Mail orders	\$6.25

Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives (publication and commercial fees still apply).

SCHEDULE – BILLING AND RECEIVABLES

Billing and Receivables Receivables Fees

Description	Fee
Administrative charges for receivable projects undertaken for arm's length third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	\$33.00

SCHEDULE – BOARD OF VARIANCE ESTABLISHMENT AND PROCEDURE

Board of Variance Establishment and Procedure Bylaw No. 7150 Application Fees Sections 3.1, 4.1

Description	Fee
Order regarding variance or exemption to relieve hardship	\$173.00
Order regarding extent of damage preventing reconstruction as non-conforming use	\$144.00

SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION

Boulevard and Roadway Protection and Regulation Bylaw No. 6366 Inspection Charges Section 11

Description	Fee
Additions & Accessory Buildings Single or Two Family Dwellings over 10 m ² in size; In-ground Swimming Pools & Demolitions	\$167.00
Move-Offs; Single or Two Family Dwelling Construction	\$167.00
Combined Demolition & Single or Two Family Dwelling Construction	\$167.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$222.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$222.00
Each additional inspection as required	\$83.00

SCHEDULE – BUILDING REGULATION

Building Regulation Bylaw No. 7230

Plan Processing Fees

Section 5.13

Description	Fee
For a new one family dwelling	\$606.00
For other than a new one family dwelling <i>(a) or (b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of \$10,000.00 - whichever is greater of (a) or (b)</i>	\$69.25
For a sewage holding tank	\$139.00

Building Regulation Bylaw No. 7230

Building Permit Fees for those buildings referred to in Subsection 5.13.6

Sections 5.2, 5.5, 5.6, 7.2

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$69.25
Exceeding \$1,000.00 up to \$100,000.00 <i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i>	\$69.25 *Plus \$10.75
Exceeding \$100,000.00 to \$300,000.00 <i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i>	\$1,133.50 **Plus \$10.25
Exceeding \$300,000.00 <i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i>	\$3,178.00 ***Plus \$8.25

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230
Building Permit Fees for all Other Building Types
 Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$69.25
Exceeding \$1,000.00 up to \$100,000.00	\$69.25
*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00	*Plus \$11.00
Exceeding \$100,000.00 to \$300,000.00	\$1,158.25
**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00	**Plus \$10.50
Exceeding \$300,000.00	\$3,258.25
***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00	***Plus \$8.50

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Despite any other provision of the Building Regulation Bylaw No. 7230, the “construction value” of a:

- (a) one-family dwelling or two-family dwelling
- (b) garage, deck, porch, interior finishing or addition to a one-family dwelling or two-family dwelling is assessed by total floor area and deemed to be the following:

Description	Fee	Units
(i) new construction of first storey	\$1,164.00	per m ²
(ii) new construction of second storey	\$1,072.00	per m ²
(iii) garage	\$595.00	per m ²
(iv) decks or porches	\$491.00	per m ²
(v) interior finishing on existing buildings	\$549.00	per m ²
(vi) additions	\$1,164.00	per m ²

Building Regulation Bylaw No. 7230

Building Permit Fees for all Other Building Types (cont.)

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
<u>Building Design Modification Fee</u> Plan Review (per hour or portion thereof)	\$124.00
Building Permit Fee for Temporary Building for Occupancy	\$551.00
<u>Re-inspection Fees</u> (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection	\$83.00 \$113.00 \$222.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
<u>Special Inspection Fees:</u> (a) during the City's normal business hours (b) outside the City's normal business hours <i>*for each hour or part thereof after the first four hours</i>	\$124.00 \$485.00 *Plus \$124.00
Building Permit Transfer or Assignment Fee <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee - whichever is greater of (a) or (b)</i>	(a) \$69.25
Building Permit Extension Fee <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee - whichever is greater of (a) or (b)</i>	(a) \$69.25
<u>Building Move Inspection Fee:</u> (a) within the City boundaries (b) outside the City boundaries when travel is by City vehicle <i>**per km travelled</i>	\$124.00 \$124.00 **Plus \$2.25

Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.

Building Regulation Bylaw No. 7230**Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Provisional Occupancy Inspection Fee (per building permit inspection visit)	\$277.00
Provisional Occupancy Notice Extension Fee	\$441.00
Building Demolition Inspection Fee for each building over 50 m ² in floor area	\$434.00
Sewage Holding Tank Permit Fee	\$277.00
<u>Use of Equivalents Fees:</u>	
(a) each report containing a maximum of two separate equivalents	\$605.00
(b) for each equivalent greater than two contained in the same report	\$248.00
(c) for an amendment to an original report after the acceptance or rejection of the report	\$124.00
(d) for Air Space Parcels (treating buildings as one building)	\$2,162.00

Building Regulation Bylaw No. 7230**Gas Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10

Description	Fee	Units
Domestic Installation – one family dwelling <i>- whichever is greater of (a) or (b)</i>	(a) \$69.25 (b) \$25.50	per appliance
Domestic/Commercial/Industrial Installations – two family dwellings , multiple unit residential buildings, including townhouse units)		
(a) appliance input up to 29 kW	\$69.25	
(b) appliance input exceeding 29 kW	\$113.00	
<u>Special Inspection Fees:</u>		
(a) during the City's normal business hours	\$124.00	
(b) outside the City's normal business hours	\$485.00	
<i>*for each hour or part thereof after the first four hours</i>		<i>*Plus \$124.00</i>

Building Regulation Bylaw No. 7230
Gas Permit Fees (cont.)
 Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

Description	Fee
<u>Re-Inspection Fee:</u> (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection	\$83.00 \$113.00 \$222.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
For a vent and/or gas valve or furnace plenum (no appliance)	\$69.25
<u>Piping alteration – for existing appliances</u> First 30 metres of piping Each additional 30 metres or part thereof Gas permit transfer or assignment fee <i>(a) or (b) a fee of 10% to the nearest dollar of the original gas permit fee - whichever is greater of (a) or (b)</i>	\$69.25 \$25.50 \$69.25
Gas permit extension fee <i>(a) or (b) a fee of 10% to the nearest dollar of the original gas permit fee - whichever is greater of (a) or (b)</i>	\$69.25

Building Regulation Bylaw No. 7230
Plumbing Permit Fees
 Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Plumbing</u> (a) installation of each plumbing fixture (b) minimum plumbing fee (c) connection of City water supply to any hydraulic equipment	\$25.50 \$69.25 \$69.25	
<u>Sprinkler & Standpipes</u> (a) installation of any sprinkler system <i>*per additional head</i>	\$69.25 \$2.75	
(b) installation of each hydrant, standpipe, hose station, hose valve, or hose cabinet used for fire fighting <i>- whichever is greater of (c) or (d)</i>	(c) \$69.25 (d) \$25.50	per item

Building Regulation Bylaw No. 7230**Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Water Service</u>		
(a) for the first 30 metres of water supply service pipe to a building or structure	\$69.25	
(b) for each additional 30 metres of water supply service pipe to a building and structure	\$25.50	
<u>Sanitary & Storm Sewers; Building Drains & Water Distribution</u>		
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$69.25	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$25.50	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$69.25	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$25.50	
(e) for the installation of any neutralizing tank, catch basin, sump, or manhole	(f) \$69.25 (g) \$25.50	per item
<i>- whichever is greater of (f) or (g)</i>		
<u>Special Inspections</u>		
(a) during the City's normal business hours	\$124.00	
(b) outside the City's normal business hours or each hour <i>*for part thereof exceeding the first four hours</i>	\$485.00 *Plus \$124.00	
<u>Design Modification Fees</u>		
Plan review <i>Applicable to Plumbing, Sprinkler & Standpipes, Water Service, and Sanitary & Storm Sewers; Building Drains & Water Distributions</i>	\$124.00	per hour

Building Regulation Bylaw No. 7230

Plumbing Permit Fees (cont.)

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee
<u>Plumbing Re-Inspection Fee</u> (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection	\$83.00 \$113.00 \$222.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
Plumbing Permit Transfer or Assignment Fee <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)</i>	(a) \$69.25
Plumbing Permit Extension Fee <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)</i>	(a) \$69.25
Provisional Plumbing Compliance Inspection Fee (per permit visit)	\$139.00
Provisional Plumbing Compliance Notice Extension Fee	\$222.00
Potable Water Backflow Preventer Test Report Decal	\$22.50

SCHEDULE – BUSINESS LICENCE

Business Licence Bylaw No. 7360

Assembly Use Group 1

Group 1 - Business Licence Fee assessed by total floor area		
<i>Except Food Caterers which are assessed a fee in accordance with Group 3</i>		
Square Metres (m²)	(Square Feet) (ft²)	Fee
0.0 to 93.0	(0 to 1000)	\$160.00
93.1 to 232.5	(1001 to 2500)	\$243.00
232.6 to 465.0	(2501 to 5000)	\$420.00
465.1 to 930.0	(5001 to 10000)	\$670.00
930.1 to 1860.1	(10001 to 20000)	\$1,187.00
1860.2 to 2790.1	(20001 to 30000)	\$1,700.00
2790.2 to 3720.2	(30001 to 40000)	\$2,218.00
3720.3 to 4650.2	(40001 to 50000)	\$2,728.00
4650.3 to 5580.3	(50001 to 60000)	\$3,245.00
5580.4 and over	(60001 and over)	\$3,679.00
Food Primary Liquor Licence Fee		\$334.00
Mobile Vendors (Food) Fee (per vehicle)		\$78.00

Business Licence Bylaw No. 7360

Assembly Use Group 2

Group 2 - Business Licence Fee assessed by Number of Seats		
Seats		Fee
0 to 30		\$506.00
31 to 60		\$1,007.00
61 to 90		\$1,511.00
91 to 120		\$2,016.00
121 to 150		\$2,515.00
151 to 180		\$3,018.00
181 to 210		\$3,518.00
211 and over		\$3,679.00

Business Licence Bylaw No. 7360
Assembly Use Group 3

Group 3 - Business Licence Fee assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$130.00
6 to 10	\$217.00
11 to 15	\$312.00
16 to 25	\$463.00
26 to 50	\$670.00
51 to 100	\$968.00
101 to 200	\$1,365.00
201 to 500	\$1,970.00
501 to 1000	\$2,977.00
1001 and over	\$3,679.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Business Licence Bylaw No. 7360
Residential Use

Residential Use - Business Licence Fee assessed by Number of Rental Units	
Units	Fee
0 to 5	\$154.00
6 to 10	\$238.00
11 to 25	\$407.00
26 to 50	\$660.00
51 to 100	\$1,163.00
101 to 200	\$1,664.00
201 to 300	\$2,167.00
301 to 400	\$2,665.00
401 to 500	\$3,162.00
501 and over	\$3,679.00

Business Licence Bylaw No. 7360**Service Use**

Service Use - Business Licence Fee assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$130.00
6 to 10	\$223.00
11 to 15	\$325.00
16 to 25	\$478.00
26 to 50	\$684.00
51 to 100	\$995.00
101 to 200	\$1,396.00
201 to 500	\$2,021.00
501 to 1000	\$3,043.00
1001 and over	\$3,679.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Business Licence Bylaw No. 7360**Mercantile Use**

Mercantile Use - Business Licence Fee assessed by total floor area		
Square Metres (m²)	(Square Feet) (ft²)	Fee
0.0 to 93.0	(0 to 1000)	\$130.00
93.1 to 232.5	(1001 to 2500)	\$205.00
232.6 to 465.0	(2501 to 5000)	\$376.00
465.1 to 930.0	(5001 to 10000)	\$634.00
930.1 to 1860.1	(10001 to 20000)	\$1,146.00
1860.2 to 2790.1	(20001 to 30000)	\$1,665.00
2790.2 to 3720.2	(30001 to 40000)	\$2,175.00
3720.3 to 4650.2	(40001 to 50000)	\$2,686.00
4650.3 to 5580.3	(50001 to 60000)	\$3,201.00
5580.4 and over	(60001 and over)	\$3,679.00

Business Licence Bylaw No. 7360
Industrial/Manufacturing Use

Industrial/Manufacturing Use - Business Licence Fee assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$154.00
6 to 10	\$255.00
11 to 15	\$357.00
16 to 25	\$506.00
26 to 50	\$711.00
51 to 100	\$1,007.00
101 to 200	\$1,410.00
201 to 500	\$2,009.00
501 to 1000	\$3,012.00
1001 and over	\$3,679.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Business Licence Bylaw No. 7360

Vehicle for Hire Businesses

Description	Fee
<u>Vehicle for Hire Business Fee</u>	
Each Vehicle for Hire applicant must pay (1) and (2)*:	
(1) Vehicle for Hire office fee	\$130.00
(2) Per vehicle licence fee*	
<i>based on the number of vehicles</i>	
CLASS "A" Taxicab	\$120.00
CLASS "B" Limousine	\$78.00
CLASS "C" Sightseeing Taxicab	\$120.00
CLASS "D" Airport Taxicab	\$120.00
CLASS "E" Private Bus	\$120.00
CLASS "I" Charter Minibus	\$120.00
CLASS "J" Rental Vehicle	
Group 1	\$15.00
Group 2	\$78.00
CLASS "K" Driver Training Vehicle	\$58.00
CLASS "M" Tow-Truck	\$120.00
CLASS "N" Taxicab for Persons with Disabilities	\$120.00
CLASS "P" Pedicab	\$120.00

Business Licence Bylaw No. 7360
Vehicle for Hire Businesses (cont.)

Description	Fee
*Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business	\$3,679.00
Transferring a Vehicle for Hire Licence within any calendar year	\$45.00
Replacing a Vehicle for Hire Licence plate or decal	\$13.00

Business Licence Bylaw No. 7360
Vending Machine Uses

Description	Fee
<u>Vending Machine Business Licence Fee</u>	
Group 1 (per machine)	\$29.00
Group 2 (per machine)	\$40.50
Group 3 (per machine)	\$9.00
Banking Machine licence fee (per machine)	\$125.00
Amusement Machine licence fee (per machine)	\$29.00

Business Licence Bylaw No. 7360
Adult Orientated Uses

Description	Fee
Adult entertainment establishment licence	\$3,679.00
Casino	\$5,820.00
<u>Body-painting studio</u>	
Studio licence	\$3,679.00
Each body-painting employee	\$130.00
<u>Body-rub studio</u>	
Studio licence	\$3,679.00
Each body-rub employee	\$130.00
<u>Escort service</u>	
Escort service licence	\$3,679.00
Each escort employee	\$130.00

Business Licence Bylaw No. 7360
Farmer's Market

Description	Fee
Farmer's market licence	\$130.00

Business Licence Bylaw No. 7360
Licence Transfers, Changes and Reprints

Description	Fee
Requests for comfort letters (includes GST) per address/business	57.75
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	\$45.00
Changing the category or subcategory of a licence <i>or (b) the difference between the existing licence fee and the fee for the proposed category or subcategory - whichever is greater of (a) or (b)</i>	\$45.00
Licence reprint	\$11.00

Business Licence Bylaw No. 7360
Off-Leash Permits

Description	Fee
Annual permit	\$110.00

SCHEDULE – DEVELOPMENT APPLICATION FEES

Zoning Amendments

Section	Application Type	Base Fee	Incremental Fee
Section 1.2.1 (a)	Zoning Bylaw Text Amendment	\$1,704.00	Not Applicable
Section 1.2.1 (b)	<u>Zoning Bylaw Designation Amendment for for Single Detached (RS)</u> No lot size policy applicable Requiring a new or amended lot size policy	\$2,166.00 \$2,706.00	Not Applicable Not Applicable

Zoning Amendments

Section	Application Type	Base Fee	Incremental Fee
Section 1.2.1	Zoning Bylaw Designation Amendment for 'site specific zones'	\$3,246.00	<p>For residential portion of development:</p> <ul style="list-style-type: none"> - \$41.00 per dwelling unit for first 20 dwelling units and \$21.00 per dwelling unit for each subsequent dwelling unit <p>For non-residential building area:</p> <ul style="list-style-type: none"> - \$26.00 per 100m² of building area for the first 1,000 m² and \$16.00 per 100 m² thereafter
	Zoning Bylaw Designation Amendment for all other zoning districts	\$2,166.00	<p>For residential portion of development:</p> <ul style="list-style-type: none"> - \$21.00 per dwelling unit for first 20 dwelling units and \$11.00 per dwelling unit for each subsequent dwelling unit <p>For non-residential building area:</p> <ul style="list-style-type: none"> - \$16.00 per 100m² of building area for the first 1,000 m² and \$6.00 per 100 m² thereafter
Section 1.2.3	Additional Public Hearing for Zoning Bylaws Text or Designation Amendments	\$816.00	\$816.00 for each subsequent Public Hearing required
Section 1.2.5	Expedited Timetable for Zoning Designation Amendment (Fast Track Rezoning)	\$1,086.00	Not Applicable

Official Community Plan Amendments

Section	Description	Base Fee	Incremental Fee
Section 1.3.1	Official Community Plan Amendment without an associated Zoning Bylaw Amendment	\$3,246.00	Not Applicable
Section 1.3.2	Additional Public Hearing for Official Community Plan Amendment <i>for second public hearing</i>	\$816.00	\$816.00 for each subsequent Public Hearing required

Development Permits

Section	Description	Base Fee	Incremental Fee
Section 1.4.1	Development Permit for other than a Development Permit referred to in Sections 1.4.2 and 1.4.3 of the Development Application Fees No. 8951	\$1,626.00	\$540.00 for the first 464.5 m ² of gross floor area plus: - \$110.00 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area up to 9,290 m ² , plus - \$21.00 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area over 9290 m ²
Section 1.4.2	Development Permit for Coach House or Granny Flat	\$1,039.00	Not Applicable
Section 1.4.3	Development Permit, which includes property: (a) designated as an Environmentally Sensitive Area (ESA); or (b) located within, or adjacent to the Agricultural Land Reserve (ALR)	\$1,626.00	Not Applicable
Section 1.4.4	General Compliance Ruling for an issued Development Permit	\$546.00	Not Applicable
Section 1.4.5	Expedited Timetable for a Development Permit (Fast Track Development Permit)	\$1,086.00	Not Applicable

Development Variance Permits

Section	Description	Base Fee	Incremental Fee
Section 1.5.1	Development Variance Permit	\$1,626.00	Not Applicable

Temporary Use Permits

Section	Description	Base Fee	Incremental Fee
Section 1.6.1	Temporary Use Permit	\$2,166.00	Not Applicable
	Temporary Use Permit Renewal	\$1,086.00	Not Applicable

Land Use Contract Amendments

Section	Description	Base Fee	Incremental Fee
Section 1.7.1	Land Use Contract Amendment	\$1,039.00	Not Applicable

Liquor-Related Permits

Section	Description	Base Fee	Incremental Fee
Section 1.8.2 (a)	Licence to serve liquor under the Liquor Control and Licensing Act and Regulations; or change to existing license to serve liquor	\$546.00	Not Applicable
Section 1.8.5 (b)	Temporary changes to existing liquor licence	\$287.00	Not Applicable

Subdivision and Consolidation of Property

Section	Description	Base Fee	Incremental Fee
Section 1.9.1	Subdivision of property that does not include an air space subdivision or the consolidation of property	\$816.00	\$110.00 for the second and each additional parcel
Section 1.9.2	Extension or amendment to a preliminary approval of subdivision letter	\$276.00	\$276.00 for each additional extension or amendment
Section 1.9.3	Road closure or road exchange	\$816.00	(In addition to the application fee for the subdivision
Section 1.9.4	Air Space Subdivision	\$6,361.00	\$155.00 for each air space parcel created
Section 1.9.5	Consolidation of property without a subdivision application	\$110.00	Not Applicable

Strata Title Conversion of Existing Building

Section	Description	Base Fee	Incremental Fee
Section 1.10.1 (a)	Strata Title Conversion of existing two-family dwelling	\$2,166.00	Not Applicable
Section 1.10.1 (b)	Strata Title Conversion Of existing multi-family dwelling, commercial buildings and industrial buildings	\$3,246.00	Not Applicable

Phased Strata Title Subdivisions

Section	Description	Base Fee	Incremental Fee
Section 1.11.1	Phased Strata Title	\$546.00 for first phase	\$546.00 for each additional phase

Servicing Agreements and Latecomer Fees

Section	Description	Base Fee	Incremental Fee
Section 1.12.1	Servicing Agreement	Processing fee of \$1,086.00	Subject to Section 1.12.2 of Development Application Fees Bylaw No.8951, an inspection fee of 4% of the approved off-site works and services
Section 1.12.3	Latecomer Agreement	\$5,192.00	Not Applicable

Civic Address Changes

Section	Description	Base Fee	Incremental Fee
Section 1.13.1	Civic Address change associated with the subdivision or consolidation of property	\$276.00	Not Applicable
	Civic Address change associated with a new building constructed on a corner lot	\$276.00	Not Applicable
	Civic Address change due to personal preference	\$1,086.00	Not Applicable

Telecommunication Antenna Consultation and Siting Protocol

Section	Description	Base Fee	Incremental Fee
Section 1.14.1	Telecommunication Antenna Consultation and Siting	\$2,166.00	Not Applicable

Heritage Applications

Section	Description	Base Fee	Incremental Fee
Section 1.15.1 (a)	<u>Heritage Alteration Permit</u> No Development Permit or Rezoning application With Development Permit or Rezoning application	\$235.00 (20% of the total applicable development permit or rezoning fee, whichever is greater)	Not Applicable Not Applicable
Section 1.15.1 (b)	<u>Heritage Revitalization Agreement</u> No Development Permit or Rezoning application With Development Permit or Rezoning application	\$235.00 (20% of the total applicable development permit or rezoning fee, whichever is greater)	Not Applicable Not Applicable

Administrative Fees

Section 1.16

Section	Description	Base Fee	Incremental Fee
Section 1.16.1	Change in property ownership or authorized agent	\$276.00	Not Applicable
Section 1.16.2	Change in mailing address of owner, applicant or authorized agent	\$52.00	Not Applicable
Section 1.16.3	Submission of new information that results in any of the following changes: (a) increase in proposed density; or (b) addition or deletion of any property associated with the application	\$276.00	Not Applicable

Administrative Fees

Section	Description	Base Fee	Incremental Fee
Section 1.16.4	Approving Officer legal plan signing or re-signing fee	\$57.50 per legal plan	Not Applicable
Section 1.16.5	Site Profile submission	\$57.50 per site profile	Not Applicable
Section 1.16.6	Amendment To or Discharge of Legal Agreement that does not require City Council approval	\$276.00 per legal agreement	Not Applicable
Section 1.16.7	Amendment To or Discharge of Legal Agreement that requires City Council approval	\$1,086.00 per legal agreement	Not Applicable
Section 1.16.8	Additional Landscape inspection because of failure to comply with City requirements	\$116.00 for second inspection	\$116.00 for each additional inspection required
Section 1.16.9	Preparation of Information Letter (Comfort Letter) for general land use	\$67.75 per property	Not Applicable
Section 1.16.10	Preparation of Information Letter (Comfort Letter) for building issues	\$67.75 per property	Not Applicable

SCHEDULE – DOG LICENCING

Dog Licencing Bylaw No. 7138

Sections 2.1, 2.3

Description	Fee
<u>Dog – Not neutered or spayed</u>	
Normal Fee	\$76.00
Prior to March 1st of the year for which the application is made	\$54.50
<u>Dog – Neutered or spayed</u>	
Normal Fee	\$33.00
Prior to March 1st of the year for which the application is made	\$22.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made</i>	\$11.00
<u>Dangerous Dog – Not neutered or spayed</u>	
Normal Fee	\$272.00
Prior to March 1st of the year for which the application is made	\$218.00
<u>Dangerous Dog – Neutered or spayed</u>	
Normal Fee	\$218.00
Prior to March 1st of the year for which the application is made	\$164.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made</i>	\$81.75
Replacement tag*	\$6.00
<i>*Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction</i>	

SCHEDULE – FILMING APPLICATION AND FEES

Filming Application and Fees Bylaw No. 8172

Administration Fees

Section 3

Description	Fee
Application for Filming Agreement	\$104.00
Film Production Business Licence	\$124.00
Street Use Fee (100 feet/day)	\$52.00

Filming Application and Fees Bylaw No. 8172

City Parks & Heritage Sites

Section 3

Description	Fee	Units
Major Park		
<i>Per day</i>	\$779.00	
<i>Per ½ day</i>	\$520.00	
Neighbourhood Park		
<i>Per day</i>	\$520.00	
<i>Per ½ day</i>	\$312.00	
<u>Britannia Shipyard</u>		
Filming	\$2,077.00	per day
Preparation & Wrap	\$1,039.00	per day
Per Holding Day	\$520.00	per day
City Employee		
<i>Per regular working hour</i>	\$36.50	
<i>Per hour after 8 hours</i>	\$54.75	
<u>Minoru Chapel</u>		
Filming		
<i>October through June</i>	\$2,596.00	per day
<i>July through September</i>	\$3,116.00	per day
Preparation & Wrap	\$1,039.00	per day
Per Holding Day	\$520.00	per day
City Employee		
<i>Per regular working hour</i>	\$36.50	
<i>Per hour after 8 hours</i>	\$54.75	
<u>Nature Park</u>		
Filming	\$1,039.00	per day
Preparation & Wrap	\$520.00	per day
City Employee		
<i>Per regular working hour</i>	\$21.00	
<i>Per hour after 8 hours</i>	\$31.50	
<u>Gateway Theatre</u>		
Filming	\$2,596.00	per day
Preparation & Wrap	\$1,039.00	per day
City Employee		
<i>Per regular working hour</i>	\$34.50	
<i>Per hour after 8 hours</i>	\$52.00	

Filming Application and Fees Bylaw No. 8172

City Parks & Heritage Sites (cont.)

Section 3

Description	Fee	Units
<u>City Hall</u>		
Filming on regular business days	\$2,077.00	per day
Filming on weekends or statutory holidays	\$1,039.00	per day
Preparation & Wrap	\$1,039.00	per day
City Employee		
<i>Per regular working hour</i>	\$21.00	
<i>Per hour after 8 hours</i>	\$31.50	

Filming Application and Fees Bylaw No. 8172

Other Fees

Section 3

Description	Fee	Units
<u>RCMP (4-hour minimum)</u>		
Per person	\$106.00	per hour
<u>Fire Rescue (4-hour minimum)</u>		
Fire Engine	\$134.00	per hour
Fire Captain	\$92.25	per hour
Firefighter (minimum 3 firefighters)	\$75.75	per hour, per person
Use of special effects	\$104.00	per day
Use of Fire Hydrant		
<i>First day</i>	\$203.00	
<i>Each additional day</i>	\$67.75	

SCHEDULE – FIRE PROTECTION AND LIFE SAFETY

Fire Protection and Life Safety Bylaw No. 8306

Fees & Cost Recovery

Description	Section	Fee	Units
Permit	4.1	\$22.50	
Permit Inspection, first hour	4.3	\$88.25	
Permit Inspection, subsequent hours or part thereof	4.3	\$55.50	
Attendance - open air burning without permit <i>first hour</i>	4.5.1	\$461.00	per vehicle
Attendance - open air burning without permit <i>subsequent half-hour or part thereof</i>	4.5.1	\$232.00	per vehicle
Attendance - open air burning in contravention of permit conditions <i>first hour or part thereof</i>	4.5.3	\$461.00	per vehicle
Attendance - open air burning in contravention of permit conditions <i>subsequent half-hour or part thereof</i>	4.5.3	\$232.00	per vehicle
Attendance - false alarm – by Fire-Rescue - standby fee - contact person not arriving within 30 minutes after alarm <i>per hour or portion of hour Fire Dept standing by</i>	6.1.4 (b)	\$461.00	per vehicle
Vacant premises – securing premises	9.7.4		Actual cost
Damaged building – securing premises	9.8.1		Actual cost
Display permit application fee, fireworks	9.14.6	\$110.00	
Work done to effect compliance with order in default of owner	14.1.6		Actual cost
Fire Extinguisher Training	15.1.1	\$25.00	per person for profit groups
Fire Records (Research, Copying or Letter)	15.1.1	\$66.50	per address
Review - Fire Safety Plan any building	15.1.1 (b)		
Any building < 600 m ² area		\$113.00	
Any building > 600 m ² area		\$167.00	
High building, institutional		\$222.00	
Revisions (per occurrence)		\$55.50	
Inspection	15.2.1 (a)		
4 stories or less and less than 914 m ² per floor		\$222.00	
4 stories or less and between 914 and 1524 m ² per floor		\$332.00	
5 stories or more and between 914 and 1524 m ² per floor		\$551.00	
5 stories or more and over 1524 m ² per floor		\$770.00	

Fire Protection and Life Safety Bylaw No. 8306
Fees & Cost Recovery (cont.)

Description	Section	Fee
Inspection or follow-up to an order <i>first hour</i>	15.2.1 (b)	\$88.25
Re-inspection or follow-up to an order <i>subsequent hours or part of hour</i>	15.2.1.(b)	\$55.50
Nuisance investigation, response & abatement	15.4.1	Actual cost
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost
<u>Attendance - False alarm</u>		
No false alarm reduction program in place	15.5.1	\$332.00
False alarm reduction program in place and participation	15.5.5	No charge
Attendance - false alarm - by bylaw, police or health officers where the intentional or unintentional activation of a security alarm system causes the unnecessary response of an inspector	15.5.6	\$110.00
Caused by security alarm system	15.6.1	\$222.00
Monitoring agency not notified	15.7.1	\$222.00
Alternate solution report or application review	General	\$167.00

SCHEDULE – NEWSPAPER DISTRIBUTION REGULATION

Newspaper Distribution Regulation Bylaw No. 7954

Section	Application Type	Fee
Section 2.1.3	Each compartment withing a multiple publication news rack (MPN) for paid or free newspaper	\$156.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for paid newspapers	\$78.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for free newspapers	\$104.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution agent for paid or free newspaper	\$260.00, plus applicable taxes, per year
Section 2.4.3	Storage fee for each newspaper distribution box	\$104.00, plus applicable taxes, per year

SCHEDULE – PLAYING FIELD USER FEES

Playing Field User Fees

Natural Turf Field Fees

Description	Fee	Units
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$36.00	per hour
<i>Mini field</i>	\$18.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$29.25	per hour
<i>Mini field</i>	\$15.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$10.25	per hour
<i>Mini field</i>	\$5.25	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$21.75	per hour
<i>Mini field</i>	\$11.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$26.00	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$21.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$7.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$16.00	per hour

Playing Field User Fees
Natural Turf Field Fees (cont.)

Description	Fee	Units
<u>Soil Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$9.00	per hour
<i>Mini field</i>	\$4.50	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$7.25	per hour
<i>Mini field</i>	\$3.75	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$2.75	per hour
<i>Mini field</i>	\$1.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$5.25	per hour
<i>Mini field</i>	\$2.75	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.
Groups may be asked to provide proof of residency.*

Playing Field User Fees
Artificial Turf Fees

Description	Fee	Units
Richmond Youth Groups*		
<i>Full size</i>	\$22.00	per hour
<i>Mini field</i>	\$11.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$36.75	per hour
<i>Mini field</i>	\$18.75	per hour
Commercial/Non-residents (all ages)		
<i>Full size</i>	\$54.25	per hour
<i>Mini field</i>	\$27.25	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.
Groups may be asked to provide proof of residency.*

Playing Field User Fees

Ball Diamonds

Description	Fee	Units
<u>Sand Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$23.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$18.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$6.50	per hour
Richmond Adult Groups* <i>Full size</i>	\$14.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$21.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$17.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$6.00	per hour
Richmond Adult Groups* <i>Full size</i>	\$12.75	per hour
<u>Soil Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$6.25	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$5.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$2.00	per hour
Richmond Adult Groups* <i>Full size</i>	\$4.00	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.
Groups may be asked to provide proof of residency.

Playing Field User Fees**Track and Field Fees and Charges (Facilities at Minoru Park)**

Description	Fee	Units
Training Fee - all ages Track and Field Club	\$756.00	per year
Richmond Youth Meets*	\$139.00	per meet
Richmond Adult Meets*	\$220.00	per meet
Private Group Track Meets or Special Events	\$550.00	per day
Private Group Track Meets or Special Events	\$46.25	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.
Groups may be asked to provide proof of residency.*

SCHEDULE – PROPERTY TAX CERTIFICATE FEES**Property Tax Certificate Fees**

Description	Fee
Requested in person at City Hall	\$39.00
Requested through BC Online	\$34.00

SCHEDULE – PROPERTY TAX BILLING INFORMATION

Description	Fee
Tax Apportionment - per child folio	\$33.50
Mortgage Company Tax Information Request - per folio	\$5.25
Additional Tax and/or Utility Bill reprints - per folio/account	\$5.25

SCHEDULE – PUBLICATION FEES

Publication Fees

Description	Fee
<u>Computer Sections Maps, 24" x 24"</u>	
Individual	\$5.75
CD	\$80.75
Custom Mapping (per hour)	\$65.00
Design Specifications (contents only)	\$101.00
Drafting Standards	\$101.00
<u>Drawing Prints (As-Builts)</u>	
A-1 Size, 24" x 36"	\$5.75
B Size, 18" x 24"	\$4.00
<u>GIS Data Requests</u>	
Service fee	\$113.00
First layer*	\$160.00
Each additional layer*	\$55.50
CD or DVD of GIS layers of Municipal works of City of Richmond	\$6,581.00
Single-Family Lot Size Policy, March 1990	\$22.50
Supplemental Specifications and Detail Drawings (contents only)	\$101.00
<u>Street Maps</u>	
Large, 36" x 57"	\$8.50
Small, 22" x 34"	\$5.75
<u>Utility Section Maps, 15" x 24"</u>	
Individual	\$4.00
CD	\$80.75

**Fees are multiplied by the number of sections requested.*

SCHEDULE – RCMP DOCUMENTATION FEES

RCMP Documentation Fees

Description	Fee	Units
Criminal Record Checks	\$60.00	
Volunteer Criminal Record Checks - Volunteering outside the City of Richmond	\$25.50	
Volunteer Criminal Record Checks - Volunteering within the City of Richmond	No Charge	
Police Certificate (including prints)	\$60.00	
Fingerprints	\$60.00	
Record of Suspension / Local Records Checks	\$60.00	
Name Change Applications	\$60.00	
Collision Analyst Report	\$563.00	
Field Drawing Reproduction	\$40.50	
Scale Drawing	\$116.00	
Mechanical Inspection Report	\$240.00	
Police Report and Passport Letter	\$60.00	
Insurance Claim Letter	\$60.00	
Court Ordered File Disclosure	\$60.00	
<i>*per page</i>	<i>*Plus</i>	<i>\$1.50 per page</i>
<i>**Shipping cost</i>	<i>**Plus</i>	<i>\$8.00 per photo</i>
Photos 4" x 6" (per photo)	\$3.00	per photo
<i>***Shipping cost</i>	<i>***Plus</i>	<i>\$8.00 each laser</i>
Photos	\$2.00	
Photos - Burn CD	\$19.00	
Video Reproduction	\$46.00	
Audio Tape Reproduction	\$44.00	

SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION

Residential Lot (Vehicular) Access Regulation Bylaw No. 7222

Administration Fees

Section 2.3

Description	Fee
Driveway Crossing Application	
Administration/Inspection Fee	\$83.00

SCHEDULE – SIGN REGULATION

Sign Regulation Bylaw No. 5560

Sign Permit Fees

Description	Fee
Application processing fee*	\$50.00
Up to 5 m ²	\$50.00
5.01 m ² to 15 m ²	\$66.25
15.01 m ² to 25 m ²	\$98.75
25.01 m ² to 45 m ²	\$134.00
45.01 m ² to 65 m ²	\$178.00
65.01 m ² or more	\$222.00
Permit to alter a sign or relocate a sign on the same lot	\$50.00

**Each applicant for a sign permit shall submit the processing fee together with his application. Upon approval of the application, this fee will be a credit towards the appropriate permit fee levied as set out in this Schedule. In cases of rejection of an application, the processing fee will not be refunded.*

SCHEDULE – TREE PROTECTION

Tree Protection Bylaw No. 8057

Permit Fees

Sections 4.2, 4.6

Description	Fee
Permit application fee	
To remove a hazard tree	No Fee
One (1) tree per parcel during a 12 month period	No Fee
Two (2) or more trees	\$55.50
Renewal, extension or modification of a permit	\$55.50

SCHEDULE – VEHICLE FOR HIRE REGULATION

Vehicle For Hire Regulation Bylaw No. 6900

Permit & Inspection Fees

Sections 3.7, 6.3

Description	Fee	Units
Transporting of trunks	\$6.25	
Towing permit	\$55.50	
Inspection fee for each inspection after the second inspection	\$28.25	

SCHEDULE – VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR

Visiting Delegation, Study Tour and City Hall Tour Bylaw No.9068

Section 2.1

Description	Fee
City Hall Tour	\$250.00 plus room rental fee
Visiting Delegation or Study Tour	Up to 2 hours \$250.00 plus room rental fee 2 to 4 hours \$500.00 plus room rental fee More than 4 hours \$1,000.00 plus room rental fee

SCHEDULE – WATER USE RESTRICTION

Water Use Restriction Bylaw No. 7784

Permit Fees

Section 3.1

Description	Fee
New lawns or landscaping permit application fee	\$33.50

SCHEDULE – WATERCOURSE PROTECTION AND CROSSING

Watercourse Protection and Crossing Bylaw No. 8441

Application Fees

Description	Fee
<u>Culvert</u>	
Application Fee	\$326.00
City Design Option	\$1,082.00
Inspection Fee	\$22.00
* <i>Per linear metre of culvert</i>	
<u>Bridge</u>	
Application Fee	\$110.00
Inspection Fee	\$218.00

Note: There is no City Design Option for bridges.