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**Finance Committee**

**Anderson Room, City Hall  
6911 No. 3 Road**

**Monday, October 3, 2016**

**Immediately following the reconvened Special Council meeting**

Pg. #      ITEM

MINUTES

**FIN-3**      *Motion to adopt the **minutes** of the meeting of the Finance Committee held on September 6, 2016.*



FINANCE AND CORPORATE SERVICES DIVISION

1. **PERMISSIVE EXEMPTION (2017) BYLAW NO. 9575**  
(File Ref. No. 03-0925-02-01; 12-8060-20-009575) (REDMS No. 5032619 v. 2; 5032669)

**FIN-5**

**See Page FIN-5 for full report**

*Designated Speaker: Ivy Wong*

STAFF RECOMMENDATION

*That Permissive Exemption (2017) Bylaw No. 9575 be introduced and given first, second and third readings.*



2. **CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 9602**  
(File Ref. No. 03-1240-01; 12-8060-20-009602) (REDMS No. 5123332 v. 2; 5159854 v. 2)

**FIN-47**

**See Page FIN-47 for full report**

*Designated Speaker: Ivy Wong*

STAFF RECOMMENDATION

*That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602 be introduced and given first, second and third readings.*

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3. **AMENDMENTS TO THE 5 YEAR CONSOLIDATED FINANCIAL PLAN (2016-2020) BYLAW 9521**

(File Ref. No. 03-0970-01; 12-8060-20-009616) (REDMS No. 5163436 v. 7; 5162264 v. 5)

**FIN-93**

[See Page FIN-93 for full report](#)

*Designated Speaker: Melissa Shiau*

STAFF RECOMMENDATION

*That the 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521, Amendment Bylaw 9616, which would incorporate and put into effect changes previously approved by Council and changes to the 2016 Capital, Utility and Operating Budgets, be introduced and given first, second and third readings.*

☐

ADJOURNMENT

☐



## Finance Committee

Date: Tuesday, September 6, 2016

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Derek Dang  
Councillor Carol Day  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Bill McNulty  
Councillor Linda McPhail  
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:49 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Finance Committee held on July 4, 2016, be adopted as circulated.*

**CARRIED**

### FINANCE AND CORPORATE SERVICES DIVISION

1. **FINANCIAL INFORMATION – 2<sup>ND</sup> QUARTER JUNE 30, 2016**  
(File Ref. No. 03-0905-01) (REDMS No. 5105618 v. 4)

In response to questions from Committee, Cindy Gilfillan, Manager, Financial Reporting and Jerry Chong, Director, Finance stated that City financial reports and statements are available for the public to access on the City website.

**Finance Committee**  
**Tuesday, September 6, 2016**

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It was moved and seconded

*That the staff report titled, "Financial Information – 2<sup>nd</sup> Quarter June 30, 2016", dated August 12, 2016 from the Director, Finance be received for information.*

**CARRIED**

2. **2<sup>ND</sup> QUARTER 2016 – FINANCIAL INFORMATION FOR THE RICHMOND OLYMPIC OVAL**

(File Ref. No.) (REDMS No. 5145023)

It was moved and seconded

*That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2016 from the Controller of the Richmond Olympic Oval Corporation be received for information.*

**CARRIED**

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:52 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Finance Committee of the Council of the City of Richmond held on Tuesday, September 6, 2016.

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Mayor Malcolm D. Brodie  
Chair

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Amanda Welby  
Acting Legislative Services Coordinator



# City of Richmond

## Report to Committee

**To:** Finance Committee

**Date:** September 6, 2016

**From:** Jerry Chong  
Director, Finance

**File:** 03-0925-02-01/2016-  
Vol 01

**Re:** Permissive Exemption (2017) Bylaw No. 9575

### Staff Recommendation

That Permissive Exemption (2017) Bylaw No. 9575 be introduced and given first, second and third readings.

Jerry Chong  
Director, Finance  
(604-276-4064)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

## Staff Report

### Origin

Permissive exemptions are provided to various properties in accordance with Sections 220 and 224 of the *Community Charter* and Council Policy 3561.01. The exemption bylaw must be adopted by October 31 of each year to be effective for the following year.

This report supports Council's 2014-2018 Term Goal #7 Strong Financial Stewardship:

*Maintain the City's strong financial position through effective budget processes, the efficient and effective use of financial resources, and the prudent leveraging of economic and financial opportunities to increase current and long-term financial sustainability.*

- 7.1. *Relevant and effective budget processes and policies.*
- 7.2. *Well-informed and sustainable financial decision making.*
- 7.3. *Transparent financial decisions that are appropriately communicated to the public.*

### Analysis

Owners of exempted properties in 2016 were contacted and verified of their eligibility for exemptions in the coming year. Changes to the 2017 bylaw are listed in Attachment 1.

New applications for Council consideration are:

1. Richmond Gymnastics Association

Richmond Gymnastics Association is a non-profit tenant of the City located at unit 140 - 7400 River Road. The Association provides recreational and competitive gymnastics training to children and young adults in Richmond. This tenant qualifies for permissive exemption under Council Policy 3561 as a City owned property leased to a non-profit organization.

2. Richmond Rod and Gun Club

Richmond Rod and Gun Club is a non-profit organization sharing the City facility at unit 140 - 7400 River Road. The Rod and Gun Club promotes sport fishing, rifle sports, archery, photography and other related outdoor activities in Richmond. The club also offers junior Olympic programs in archery and air gun and various other programs such as firearm safety and photography. Over 75% of their participants are Richmond residents.

This tenant qualifies for permissive exemption under Council Policy 3561 as a City owned property leased to a non-profit organization.

Amendments to Bylaw 9575:

An amendment was made to the tax exempted area for parking purposes for the property at 4000 May Drive. This property, owned by the Aga Khan Foundation Canada, was originally given a full exemption on the building and its footprint and an additional land exemption based on the parking needs for their weekly average attendance of 800 members. The amendment will allow for up to the maximum load capacity of 1200 people for religious use for their building since their actual congregation size is greater than the average number of attendees. This amendment meets Council policy and administrative guidelines.

As part of the review, staff ensured that the No. 5 Road backlands met farming requirements. There were no significant changes to the farming activity on these properties since the prior year.

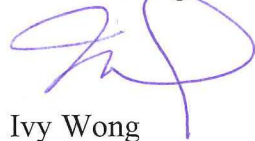
**Financial Impact**

Property tax exemptions impact the City's finances by reducing the total assessed value of properties subject to taxation. This results in the City recovering the shortfall through tax increases to general taxpayers.

Church properties represent the largest number of permissively exempted properties and accounts for approximately \$390,000 in direct municipal taxes waived in 2016. Exempted non-City owned properties account for approximately \$111,000 in waived taxes and City owned or leased properties account for approximately \$2.365 million.

**Conclusion**

Permissive exemptions are granted by Council annually to qualifying organizations that provide social benefit to the Community. Bylaw 9575 will provide tax exemptions in accordance with Provincial legislation and the Council Policy.



Ivy Wong  
Manager, Revenue  
(604-276-4046)

IW:gjn

Att: 1

ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	ADDITIONS
083-218-000	Richmond Gymnastics Association	Unit 140 – 7400 River Road	Schedule I
083-218-000	Rod and Gun Club	Unit 140 – 7400 River Road	Schedule I

ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	ADDITIONS
084-310-003	Aga Khan Foundation Canada	4000 May Drive	Schedule B



**City of  
Richmond**

## **Bylaw 9575**

### **Permissive Exemption (2017) Bylaw No. 9575**

The Council of the City of Richmond enacts as follows:

#### **PART ONE: RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION**

- 1.1** Pursuant to Section 224(2)(f) of the Community Charter, the religious halls and the whole of the parcels of land surrounding the religious halls shown on Schedule A are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2017 year.
- 1.2** Pursuant to Section 224(2)(f) of the Community Charter, the portions of the parcels of land and improvements surrounding the religious halls shown on Schedule B are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2017 year.
- 1.3** Notwithstanding Sections 1.1 and 1.2 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(f) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(h) of the Community Charter.

#### **PART TWO: SCHOOL AND TENANTED RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION**

- 2.1** Pursuant to Section 224(2)(h) of the Community Charter, the whole or portions of the parcels of land surrounding buildings set apart and in use as an institution of learning, and wholly in use for the purpose of furnishing the instruction accepted as equivalent to that funded in a public school, shown on Schedule C are hereby exempt from taxation for the 2017 year.
- 2.2** Notwithstanding Section 2.1 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(h) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(l) of the Community Charter.
- 2.3** Pursuant to Section 224(2)(g) of the Community Charter, the portions of land and improvements shown on Schedule D are hereby exempt from taxation for the 2017 year.

### **PART THREE: CHARITABLE AND RECREATIONAL PROPERTIES PERMISSIVE EXEMPTION**

- 3.1** Pursuant to Section 224(2)(a) of the Community Charter, the whole of the parcels of land shown on Schedule E are hereby exempt from taxation for the 2017 year.
- 3.2** Notwithstanding Section 3.1 of this bylaw, no additional exemption from taxation pursuant to Section 3.1 of this bylaw will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(i) of the Community Charter.
- 3.3** Pursuant to Section 224(2)(a) and Section 224(2)(j) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule F are hereby exempt from taxation for the 2017 year.
- 3.4** Pursuant to Section 224(2)(a) and Section 224(2)(k) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule G are hereby exempt from taxation for the 2017 year.
- 3.5** Pursuant to Section 224(2)(a) of the Community Charter, the whole or portions of the parcels of land and improvements shown on Schedule H are hereby exempt from taxation for the 2017 year.
- 3.6** Pursuant to Section 224(2)(i) of the Community Charter, the whole or portions of land and improvements shown on Schedule I are hereby exempt from taxation for the 2017 year.
- 3.7** Pursuant to Section 224(2)(d) of the Community Charter, the whole or portions of land and improvements shown on Schedule J are hereby exempt from taxation for the 2017 year.

### **PART FOUR: MISCELLANEOUS PROVISIONS**

- 4.1** Schedules A through J inclusive, which are attached hereto, form a part of this bylaw.
- 4.2** Permissive Exemption Bylaw 9271 is hereby repealed in its entirety.
- 4.3** This Bylaw is cited as "**Permissive Exemption (2017) Bylaw No. 9575**".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. <i>CH</i>
APPROVED for legality by Solicitor <i>JA</i>

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Bakerview Gospel Chapel</b> (067-375-002) 8991 Francis Road	PID 009-294-902 Lot 135 Except: Parcel B (Bylaw Plan 87226) Section 21 Block 4 North Range 6 West New Westminster District Plan 23737	<b>Bakerview Gospel Chapel</b> 10260 Algonquin Drive Richmond, B.C. V7A 3A4
<b>Beth Tikvah Congregation and Centre Association</b> (099-358-999) 9711 Geal Road	PID 003-644-391 Lot 1 Except: Firstly: Part Subdivided by Plan 44537 Secondly: Part Subdivided by Plan LMP47252 Section 26 Block 4 North Range 7 West New Westminster District Plan 17824	<b>Beth Tikvah Congregation and Centre Association</b> 9711 Geal Road Richmond, B.C. V7E 1R4
<b>Brighthouse United Church Hall</b> (064-046-009) 8151 Bennett Road	PID 006 199 631 Lot 362 of Section 16 Block 4 North Range 6 West New Westminster District Plan 47516	<b>Congregation of the United Church of BC</b> 8151 Bennett Road Richmond, B.C. V6Y 1N4
<b>Canadian Martyrs Parish</b> (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	<b>Roman Catholic Archbishop of Vancouver</b> 5771 Granville Avenue Richmond, B.C. V7C 1E8
<b>Christian and Missionary Alliance</b> (082-148-009) 3360 Sexsmith Road	PID 003-469-247 Lot 23 Except: Firstly: the East 414.3 Feet Secondly: the South 66 Feet, and Thirdly: Part Subdivided by Plan 33481 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 3404	<b>North Richmond Alliance Church</b> 3360 Sexsmith Road Richmond, B. C. V6X 2H8
<b>Christian Reformed Church of Richmond</b> (072-496-000) 9280 No. 2 Road	PID 018-262-767 Lot 2 of Section 30 Block 4 North Range 6 West New Westminster District Plan LMP9785	<b>Christian Reformed Church of Richmond</b> 9280 No. 2 Road Richmond, B.C. V7E 2C8

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Church in Richmond</b> (083-953-080) 4460 Brown Road	PID 028-628-110 Lot 7 Section 33 Block 5 North Range 6 West New Westminster District Plan 3318 Part S 1/2, Except Plan 24362, Exp 24381	<b>Church in Richmond</b> 4460 Brown Road Richmond BC V6X 2E8
<b>Conference of The United Mennonite Churches of B.C.</b> (080-792-000) 11571 Daniels Road	PID 004 152 832 Lot 323 of Section 25 Block 5 North Range 6 West New Westminster District Plan 57915	<b>Conference of Mennonites in B.C.</b> c/o Peace Mennonite Church 11571 Daniels Road Richmond, B.C. V6X 1M7
<b>Convention of Baptist Churches of B.C.</b> (071-191-006) 8140 Saunders Road	PID 007-397-216 Lot 123 Section 28 Block 4 North Range 6 West New Westminster District Plan 44397	<b>Convention of Baptist Churches of B.C.</b> 8140 Saunders Road Richmond, B.C. V7A 2A5
<b>Emmanuel Christian Community Society</b> (102-050-053) 10351 No. 1 Road	PID 011-908-106 Lot 13 Block A Section 34 Block 4 North Range 7 West Except Plan 53407 New Westminster District Plan 710	<b>Emmanuel Christian Community Society</b> 10351 No. 1 Road Richmond, B.C. V7E 1S1
<b>Fujian Evangelical Church</b> (025-172-004) 12200 Blundell Road	PID 025-000-047 Lot 1 Section 19 Block A North Range 5 West New Westminster District Plan LMP49532	<b>Fujian Evangelical Church</b> 12200 Blundell Road Richmond, B.C. V6W 1B3
<b>Gilmore Park United Church</b> (097-837-001) 8060 No. 1 Road	PID 024-570-541 Strata Lot 1 Section 23 Block 4 North Range 7 West New Westminster District Strata Plan LMS3968	<b>Congregation of the Gilmore Park United Church</b> 8060 No. 1 Road Richmond, B.C. V7C 1T9
<b>I Kuan Tao (Fayi Chungder) Association</b> (084-144-013) 8866 Odlin Crescent	PID 025-418-645 Lot 30 Section 33 Block 5 North Range 6 West new Westminster District Plan LMP54149	<b>I Kuan Tao (Fayi Chungder) Association</b> #2100, 1075 West Georgia Street Vancouver, B.C. V6E 3G2

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Immanuel Christian Reformed Church</b> (062-719-724) 7600 No. 4 Road	PID 003-486-486 Parcel One Section 14 Block 4 North Range 6 West New Westminster District Reference Plan 71292	<b>Immanuel Christian Reformed Church</b> 7600 No. 4 Road Richmond, B.C. V6Y 2T5
<b>Johrei Fellowship</b> (084-786-000) 10380 Odlin Road	PID 003-485 757 East Half of Lot 4 Except: Part Subdivided by Plan 79974; Section 35 Block 5 North Range 6 West, New Westminster District Plan 5164	<b>Johrei Fellowship Inc.</b> 10380 Odlin Road Richmond, B.C. V6X 1E2
<b>Lansdowne Congregation Jehovah's Witnesses</b> (061-569-073) 11014 Westminster Highway	PID 003-578-356 Lot 107 Section 12 Block 4 North Range 6 West New Westminster District Plan 52886	<b>Trustees of the Lansdowne Congregation Jehovah's Witnesses</b> c/o Doug Ginter 43-8120 General Currie Road Richmond, B.C. V6Y 3V8
<b>Lutheran Church Hall</b> (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	<b>Our Saviour Lutheran Church of Richmond BC</b> 6340 No. 4 Road Richmond, B.C. V6Y 2S9
<b>Meeting Room</b> (025-166-010) 8020 No. 5 Road Property owner registered as Gabe Csanyi, Jonathan Csanyi, Wayne Coleman, Bruce Anstey	PID 016-718-739 Lot A Section 19 Block 4 North Range 5 West New Westminster District Plan 86178	<b>Meeting Room</b> Attn: Jonathan Csanyi 9034 187 Street Surrey, BC V4N 3N4
<b>North Richmond Alliance Church</b> (063-418-009) 9140 Granville Avenue	PID 017-691-842 Lot 1 (BF53537) Section 15 Block 4 North Range 6 West New Westminster Plan 7631	<b>North Richmond Alliance Church</b> 9140 Granville Avenue Richmond, B.C. V6Y 1P8
<b>Our Saviour Lutheran Church of Richmond</b> (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	<b>Our Saviour Lutheran Church of Richmond</b> 6340 No. 4 Road Richmond, B.C. V6Y 2S9

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>The Public School of Vancouver Archdiocese</b> (067-043-063) 8251 St. Albans Road	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly: Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	<b>Catholic Independent Schools of Vancouver Archdiocese</b> St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2
<b>Richmond (Bethel) Mennonite Church</b> (030-869-001) 10160 No. 5 Road	PID 017 945 054 Lot A (BF302986) Section 31 Block 4 North Range 5 West New Westminster District Plan 35312	<b>B.C. Conference of the Mennonite Brethren Churches</b> 10200 No. 5 Road Richmond, B.C. V7A 4E5
<b>Richmond Chinese Evangelical Free Church</b> (025-162-005) 8040 No 5 Road	PID 004-332-695 South 100 feet West Half Lot 1 Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>Richmond Chinese Evangelical Free Church Inc.</b> 8040 No. 5 Road Richmond, B.C. V6Y 2V4
<b>Richmond Chinese Alliance Church</b> (102-369-073) 10100 No. 1 Road	PID 003-898-474 Lot 68 Section 35 Block 4 North Range 7 West New Westminster District Plan 31799	<b>Christian and Missionary Alliance (Canadian Pacific District)</b> 107 – 7585 132 <sup>nd</sup> Street Surrey, B.C. V2W 1K5
<b>Richmond Faith Fellowship</b> (085-780-002) 11960 Montego Street	PID 010-267-930 Lot A Except: Parcel E (Bylaw Plan LMP22889), Section 36 Block 5 North Range 6 West New Westminster District Plan 17398	<b>Northwest Canada Conference Evangelical Church</b> 11960 Montego Street Richmond, B.C. V6X 1H4
<b>Richmond Gospel Hall</b> (098-373-006) 5651 Francis Road	PID 008-825-025 Lot 45 Except: Parcel A (Statutory Right of Way Plan LMP11165) Section 24 Block 4 North Range 7 West New Westminster District Plan 25900	<b>Congregation of the Richmond Gospel Hall</b> 5651 Francis Road Richmond, B.C. V7C 1K2

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Richmond Pentecostal Church</b> (060-300-000) 9300 Westminster Highway	PID 024-957-828 Parcel C Section 10 Block 4 North Range 6 West New Westminster District Plan 48990	<b>Pentecostal Assemblies of Canada</b> 9300 Westminister Highway Richmond, B.C. V6X 1B1
<b>Richmond Presbyterian Church</b> (094-627-007) 7111 No. 2 Road	PID 009-213-244 Lot 110 of Section 13 Block 4 North Range 7 West New Westminster District Plan 24870	<b>Trustees of Richmond Congregation of Presbyterian Church</b> 7111 No. 2 Road Richmond, B.C. V7C 3L7
<b>Richmond Sea Island United Church</b> (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	<b>Congregation of the Richmond United Church of Canada</b> 8711 Cambie Road Richmond, B.C. V6X 1K2
<b>The Salvation Army Richmond</b> (066-497-000) 8280 Gilbert Road	PID 001-234-684 Lot "L" (Y24736) of Section 20 Block 4 North Range 6 West New Westminster District Plan 10008	<b>Governing Council of the Salvation Army Canada West</b> 8280 Gilbert Road Richmond, B.C. V7C 3W7
<b>South Arm United Church Hall</b> (plus Annex - Pioneer Church) (047-431-056) 11051 No. 3 Road	PID 015-438-562 Parcel E (Explanatory Plan 21821) of Lots 1 and 2 of Parcel A Section 5 Block 3 North Range 6 West New Westminster District, Plan 4120 Except: Firstly; Part Subdivided by Plan 29159 AND Secondly: Parcel "D" (Bylaw Plan 79687)	<b>Congregation of the South Arm United Church of Canada</b> 11051 No. 3 Road Richmond, B.C. V6X 1X3
<b>St. Edward Anglican Church</b> (081-318-001) 10111 Bird Road	PID 018-436-994 Parcel 1 Block B Section 26 Block 5 North Range 6 West New Westminster District Reference Plan LMP12276	<b>Parish of St. Edward, Bridgeport</b> 1410 Nanton Avenue Vancouver BC V6H 2E2

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Steveston Congregation of Jehovah's Witnesses</b> (102-520-003) 4260 Williams Road	PID 006-274-382 Parcel "A" (Reference Plan 17189) Lot 1 of Section 35 Block 4 North Range 7 West New Westminster District Plan 10994	<b>Steveston Congregation of Jehovah's Witnesses</b> Attn: Richard Barton 3831 Barmond Avenue Richmond, B.C. V7E 1A5
<b>Steveston United Church</b> (087-640-000) 3720 Broadway Street	PID 010-910-336 Parcel A Section 3 Block 3 North Range 7 West New Westminster District Reference Plan 77684	<b>Trustees of Steveston Congregation of United Church of Canada</b> 3720 Broadway Street Richmond, B.C. V7E 4Y8
<b>Subramaniya Swamy Temple</b> (025-161-000) 8840 No. 5 Road	PID 000-594-261 Parcel B (Explanatory Plan 10524) Lot 3 Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	<b>Subramaniya Swamy Temple of B.C.</b> 8840 No. 5 Road Richmond, B.C. V6Y 2V4
<b>Trinity Pacific Church</b> (076-082-008) 10011 No. 5 Road	PID 007-178-204 Lot 297 Except Parcel B (Bylaw Plan 79916) Section 36 Block 4 North Range 6 West New Westminster District Plan 35779	<b>Trinity Pacific Church</b> 10011 No. 5 Road Richmond, B.C. V7A 4E4
<b>United Church Hall</b> (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 of Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	<b>Congregation of the Richmond United Church of Canada</b> 8711 Cambie Road Richmond, B.C. V6X 1K2
<b>Vancouver International Buddhist Progress Society</b> (082-265-053) 6670 – 8181 Cambie Road	PID 018-553-532 Lot 53 Section 28 Block 5 North Range 6 West New Westminster District Plan LMS 1162 together with an interest in the common property in proportion to the unit entitlement of the strata lot.	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 9575

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Walford Road Gospel Church</b> (081-608-000) 9291 Walford Street	PID 012-734-756 Lot 21 of Blocks 25 and 26 Section 27 Block 5 North Range 6 West New Westminster District Plan 2534	<b>Holy Spirit Association For The Unification Of World Christianity</b> 9291 Walford Street Richmond, B.C. V6X 1P3

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Aga Khan Foundation Canada (The Ismaili Jamatkhana and Centre)</b> (084-310-003) 4000 May Drive	PID 029-176-263 Lot A Section 34 Block 5 North Range 6 West New Westminster District Plan EPP32741	<b>Aga Khan Foundation Canada (The Ismaili Jamatkhana and Centre)</b> 4000 May Drive Richmond, B.C.	100% of footprint of building 60,000 sq. ft. for parking	Remainder of land not exempted	100%	0%
<b>Assumption of the Blessed Virgin Mary Ukrainian Catholic Church</b> (098-394-005) 8700 Railway Avenue Manse	PID 011-070-749 Parcel "One" (Explanatory Plan 24522) of Lots "A "and "B" Plan 4347 and Lot 26 of Plan 21100 Section 24 Block 4 North Range 7 West New Westminster District	<b>Ukrainian Catholic Episcopal Corp. of MB</b> 5180 Cantrell Road Richmond, B.C. V7C 3G8	97.65% 2,031.18 m <sup>2</sup>	2.35% 48.82 m <sup>2</sup>	75.6% of Manse Building 302.59 m <sup>2</sup>  100% of Religious Hall	24.4% of Manse Building 97.64 m <sup>2</sup>
<b>Bethany Baptist Church</b> (000-821-001) 22680 Westminster Highway (Site Area 5.295 acres)	PID 018-604-897 Lot 1 Except: Part Dedicated Road on Plan LMP18317; Section 2 Block 4 North Range 4 West New Westminster District Plan LMP9648	<b>Bethany Baptist Church</b> 22680 Westminster Highway Richmond, B.C. V6V 1B7	42% 8,999.7 m <sup>2</sup> 2.224 acres	58% 12,427.9 m <sup>2</sup> 3.071 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>BC Muslim Association</b> (025-243-080) 12300 Blundell Road (Site Area 4.78 Acres)	PID 011 053 569 Lot 5 Except: Part Subdivided by Plan 33568; Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>BC Muslim Association</b> 12300 Blundell Road Richmond, B.C. V6W 1B3	43.6% 8,440 m <sup>2</sup> 2.086 acres	56.4% 10,903.97 m <sup>2</sup> 2.694 acres	100%	0%
<b>Canadian Martyrs Parish</b> (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	<b>Roman Catholic Archbishop of Vancouver</b> 5771 Granville Avenue Richmond, B.C. V7C 1E8	93% 9,034.3 m <sup>2</sup> 2.23 acres	7% 680 m <sup>2</sup> 0.17 acres	100%	0%
<b>Church of Latter Day Saints</b> (074-575-000) 8440 Williams Road (Site Area 2.202 acres)	PID 009 210 890 Lot 2 Section 33 Block 4 North Range 6 West New Westminster District Plan 24922	<b>Corp. of the President of the Lethbridge Stake of the Church of Jesus Christ of Latter-Day Saints</b> c/o LDS Church Tax Division #502 - 7136 50 E. North Temple Street Salt Lake City, Utah, 84150-2201	90.8% 8,093.7 m <sup>2</sup> 2.00 acres	9.2% 817.5 m <sup>2</sup> 0.202 acres	100%	0%

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FOR PLACE OF PUBLIC WORSHIP**

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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Cornerstone Evangelical Baptist Church</b> (024-279-000) 12011 Blundell Road Church Parking	PID 002-555-310 South Half of South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except: Firstly: Part Dedicated Road on Plan 87640 Secondly: Parcel E (Bylaw Plan LMP4874) Thirdly: Parcel F (Bylaw Plan LMP12615) Fourthly: Part on SRW Plan 21735	<b>Cornerstone Evangelical Baptist Church of Vancouver</b> 7890 No. 5 Road Richmond, B.C. V6Y 2V2	10% 5,158.4 m <sup>2</sup>	90% 46,426.6 m <sup>2</sup>	100%	0%
<b>Dharma Drum Mountain Buddhist Association</b> (025-222-030) 8240 No. 5 Road Manse	PID 003-740-315 Lot 23 Section 19 Block 4 North Range 5 West New Westminster District Plan 55080	<b>Dharma Drum Mountain Buddhist Association</b> 8240 No. 5 Road Richmond, B.C. V6Y 2V4	34.8% 3,384 m <sup>2</sup> 0.836 acres	65.2% 6,333 m <sup>2</sup> 1.565 acres	71.8% 729.75 m <sup>2</sup>	28.2% 286.33 m <sup>2</sup>
<b>Fraserview Mennonite Brethren</b> (080-623-027) 11295 Mellis Drive (Site Area 2.79 Acres)	PID 000 471 780 That portion of Lot 176 Section 25 Block 5 North Range 6 West New Westminster District Plan 53633	<b>BC Conference of the Mennonite Brethren Churches</b> 11295 Mellis Drive Richmond, B.C. V5X 4K2	71.7% 8,077 m <sup>2</sup> 1.996 acres	28.3% 3,180.3 m <sup>2</sup> 0.794 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>India Cultural Centre of Canada</b> (024-908-040) 8600 No 5 Road Manse & Parking	PID 004-328-850 Lot 19 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	<b>India Cultural Centre of Canada</b> 8600 No 5 Road Richmond, B.C. V6Y 2V4	43.9% 21,778.93 m <sup>2</sup>	56.1% 27,828.07 m <sup>2</sup>	Remaining portion of Building	100% of Manse 103.87 m <sup>2</sup>
<b>International Buddhist Society</b> (046-195-007) 9160 Steveston Highway Manse The land under the taxable improvements situated on this property shall also be assessed as taxable.	PID 026-438-160 Section 3 Block 3 North Range 6 West New Westminster District Plan BCP19994 Parcel 1	<b>International Buddhist Society</b> 9160 Steveston Highway Richmond, B.C. V7A 1M5	36.5% 16,458.69 m <sup>2</sup>	63.5% 28,622.31 m <sup>2</sup>	83.2% of remaining hall 3,132.4 m <sup>2</sup>  0% of farm buildings	16.8% of hall used for Manse and dining 632.0 m <sup>2</sup>  100% of farm buildings
<b>Ling Yen Mountain Temple</b> (030-901-000) 10060 No. 5 Road (Site Area 4.916 Acres) Manse	PID 025-566-806 Lot 42 Except: Part Dedicated Road on Plan LMP22689, Section 31 Block 4 North Range 5 West New Westminster District Plan 25987	<b>Ling Yen Mountain Temple</b> 10060 No. 5 Road Richmond, B.C. V7A 4C5	27.7% 5,502.6 m <sup>2</sup> 1.36 acres	72.3% 14,391.7 m <sup>2</sup> 3.556 acres	50.6% 1,199.3 m <sup>2</sup>	49.4% 1,171.8 m <sup>2</sup>

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Nanaksar- Gurdwara- Gursikh Temple</b> (002-822-001) 18691 Westminster Highway (Site Area 14.88 Acres) Manse	PID 023 751 878 Lot 1 Section 6 Block 4 North Range 4 West New Westminster District Plan 33029	<b>Nanaksar-Gurdwara- Gursikh Temple</b> 18691 Westminster Highway Richmond, B.C. V6V 1B1	16% 9,619.5 m <sup>2</sup> 2.377 acres	84% 50,597.7 m <sup>2</sup> 12.503 acres	86.9% of Manse 2,925.05 m <sup>2</sup>  100% of Religious Hall	13.1% of Manse 441.29 m <sup>2</sup>
<b>Parish of St. Alban's (Richmond)</b> (064-132-000) 7260 St. Alban's Road Manse	PID 013-077-911 Parcel One Section 16 Block 4 North Range 6 West New Westminster District Reference Plan 80504	<b>Parish of St. Alban's (Richmond)</b> 7260 St. Alban's Road Richmond, B.C. V6Y 2K3	91.6% 4,464.1 m <sup>2</sup>	8.4% 406.9 m <sup>2</sup>	0% of Manse  100% of Religious Hall	100% of Manse 83.6 m <sup>2</sup>
<b>Parish of St. Anne's - Steveston, B.C.</b> (097-615-002) 4071 Francis Road Religious Hall Commercial Use	PID 002-456-320 Lot 2 of Section 23 Block 4 North Range 7 West New Westminster District Plan 70472	<b>Parish of St. Anne's</b> 4071 Francis Road Richmond, B.C. V7C 1J8	99.2% 3,067.86 m <sup>2</sup>	0.8% 24.14 m <sup>2</sup>	97.8% 1,090.66 m <sup>2</sup>	2.2% 24.14 m <sup>2</sup>
<b>Peace Evangelical Church</b> (025-231-041) 8280 No. 5 Road Manse	PID004-099-303 Lot 24 Section 19 Block 4 North Range 5 West New Westminster District Plan	<b>Peace Evangelical Church</b> 8280 No. 5 Road Richmond, B.C. V6Y 2V4	34.4% 3,614.3 m <sup>2</sup> 0.893 acres	65.6% 6,892.7 m <sup>2</sup> 1.703 acres	100% of Religious Hall 0% of Manse	100% Manse

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<b>Richmond Alliance Church</b> (047-535-044) 11371 No. 3 Road (Site Area 2.5 acres)	PID 004 113 331 South Half of 14 Section 5 Block 3 North Range 6 West New Westminster District Plan 4120	<b>Christian and Missionary Alliance (Canadian Pacific District)</b> 11371 No. 3 Road Richmond, B.C. V7A 1X3	80% 8,077.5 m <sup>2</sup> 1.996 acres	20% 2,030.5 m <sup>2</sup> 0.504 acres	100%	0%
<b>Richmond Baptist Church</b> (065-972-089) 6560 Blundell Road Manse and Parking	PID 006-457-118 Lot 43 Section 19 Block 4 North Range 6 West New Westminster District Plan 30356	<b>Richmond Baptist Church</b> 6640 Blundell Road Richmond, B.C. V7C 1H8	57% 1,151.4 m <sup>2</sup>	43% 868.6 m <sup>2</sup>	0% of Manse	100% of Manse 106.84 m <sup>2</sup>
<b>Richmond Baptist Church</b> (066-062-000) 6560 Blundell Road Manse and Parking	PID 033-732-193 Section 19 Block 4 North Range 6 West New Westminster District Plan 71422 Parcel A	<b>Richmond Baptist Church</b> 6640 Blundell Road Richmond, B.C. V7C 1H8	Portion of land not under church	Land under manse	0% of Manse  100% of Religious Hall	100% of Manse
<b>Richmond Pentecostal Church</b> (060-287-008) 9260 Westminster Highway Manse and Parking	PID 004-140-125 Lot A Section 10 Block 4 North Range 6 West New Westminster District Plan 13172	<b>Pentecostal Assemblies of Canada</b> 9260 Westminster Highway. Richmond, B.C. V6X 1B1	30% Paved parking area behind building 652.2 m <sup>2</sup>	70% Non- parking area 1,521.8 m <sup>2</sup>	0%	100%

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Richmond Pentecostal Church</b> (060-300-000) 9300 Westminster Highway	PID 024-957-828 Lot 107 Section 10 Block 4 North Range 6 West New Westminster District Plan 64615	<b>Pentecostal Assemblies of Canada</b> 9300 Westminster Highway Richmond, B.C. V6X 1B1	58.7% 8,093.7 m <sup>2</sup> 2 acres	51.3% 5,690.3 m <sup>2</sup> 1.4 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>The Science of Spirituality Eco Centre</b> (045-488-098) Civic address: 11011 Shell Road Farm Land	<b>PID 015-725-871</b> Parcel F (Reference Plan 2869) Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road on Plan LMP4152 <b>PID 013-082-566</b> North Easterly 5 and 1/5 <sup>th</sup> Square Chains Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road by Plan LMP54152 <b>PID 015-342-433</b> Parcel D (Explanatory Plan 1980) Section 2 Block 3 North Range 6 West New Westminster District <b>PID 015-725-880</b> Parcel "G" (Reference Plan 2870) Section 2 Block 3 North Range 6 West New Westminster District	<b>Science of Spirituality SKRM Inc.</b> 9100 Van Horne Way Richmond, B.C. V6X 1W3	50% 385 m <sup>2</sup>	50% 385 m <sup>2</sup>	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>The Shia Muslim Community of British Columbia</b> (024-941-069) 8580 No. 5 Road (Site Area 9.8 acres)	PID 004-884-850 Lot 20 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	<b>The Shia Muslim Community of British Columbia</b> 8580 No. 5 Road Richmond, B.C. V6Y 2V4	38.1% 15,117.2 m <sup>2</sup> 3.736 acres	61.9% 24,512.8 m <sup>2</sup> 6.064 acres	100%	0%
<b>South Arm United Church</b> (047-431-056) 11051 No. 3 Road (Site Area 6.42 acres)	PID 015 438 562 Parcel "E" (Explanatory Plan 21821) of Lots 1 and 2 of Parcel "A" Section 5 Block 3 North Range 6 West New Westminster District Plan 4120 EXCEPT: FIRSTLY: Part Subdivided by Plan 29159 AND SECONDLY: Parcel "D" (Bylaw Plan 79687)	<b>Congregation of the South Arm United Church of Canada</b> 11051 No. 3 Road Richmond, B.C. V7A 1X3	31.6% 8,093.7 m <sup>2</sup> 2 acres	68.4% 17,496.3 m <sup>2</sup> 4.42 acres	100%	0%
<b>St. Gregory Armenian Apostolic Church of BC</b> (018-330-000) 13780 Westminster Highway	PID 002-946-068 Lot "A" (RD 190757) Section 8 Block 4 North Range 5 West New Westminster District Plan 12960	<b>Armenian Apostolic Church of British Columbia</b> 13780 Westminster Highway Richmond, B.C. V6V 1A2	95% 2,505.15 m <sup>2</sup>	5% 131.85 m <sup>2</sup>	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>St. Joseph The Worker Parish</b> (099-300-034) 4451 Williams Road (Site Area 8.268 acres) 3.26 and 5.00 acres	PID 010 887 725 Parcel "C" (Explanatory Plan 8670) of Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	<b>Roman Catholic Archbishop of Vancouver</b> St. Joseph the Worker Parish 4451 Williams Road Richmond, B.C. V7E 1J7	38.8% (School portion exempted under Schedule C) 9,397.07 m <sup>2</sup> 2.32 acres	61.2% 14,838.13 m <sup>2</sup> 3.67 acres	60% 635.4 m <sup>2</sup>	40% 423.6 m <sup>2</sup>
<b>St. Monica's Parish</b> (040-800-004) 12011 Woodhead Road (Site Area 1.60 acres) Manse and Hall	PID 024-840-319 Lot A Section 31 Block 5 North Range 5 West New Westminster District Plan LMP47203	<b>Roman Catholic Archbishop of Vancouver</b> St. Monica's Parish 12011 Woodhead Road Richmond, B.C. V6V 1G2	Note: The land under the manse is exempt; the manse itself is not exempt. 73.35% 4,744.33 m <sup>2</sup> 1.17 acres	Note: The land under the manse is exempt; the manse itself is not exempt. 26.65% 1,723.67 m <sup>2</sup> 0.43 acres	0% of Manse  100% of Religious Hall	100% of Manse 196.8 m <sup>2</sup>
<b>St. Paul's Roman Catholic Parish</b> (067-043-063) 8251 St. Alban's Road (Site Area 4.77 acres)	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly; Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	<b>Catholic Independent Schools of Vancouver Archdiocese</b> St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2	52.5% 10,112.8 m <sup>2</sup> 2.5 acres	47.5% 9,133.2 m <sup>2</sup> 2.27 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Steveston Buddhist Temple</b> (087-401-000) 4360 Garry Street (Site Area 4.53 acres)	PID 001 235 265 Lot 132 Except: Firstly: Part Road on Plan LMP20538, Secondly: Part Subdivided by Plan LMP25471, Section 2 Block 3 North Range 7 West New Westminster District Plan 40449	<b>Steveston Buddhist Temple</b> 4360 Garry Street Richmond, B.C. V7E 2V2	44.15% 8,093.7 m <sup>2</sup> 2 acres	55.85% 10,238.56 m <sup>2</sup> 2.53 acres	100%	0%
<b>Thrangu Monastery Association</b> (025-193-000) 8140 No. 5 Road Manse	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	<b>Thrangu Monastery Association</b> 8140 No. 5 Road Richmond, B.C. V6Y 2V4	0% of land beneath the dormitory 59.55% 11,421.8 m <sup>2</sup> 2.82 acres	100% of land beneath the dormitory 40.45% 7,759.2 m <sup>2</sup> 1.92 acres	76.3% 2,060.1 m <sup>2</sup>	23.7% 639 m <sup>2</sup>
<b>Thrangu Monastery Association</b> (025-193-000) & (025-202-011) - Combined 8140/8160 No. 5 Road	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	<b>Thrangu Monastery Association</b> 8140 No. 5 Road Richmond, B.C. V6Y 2V4	59.55% 11,421.8 m <sup>2</sup> 2.82 acres	40.45% 7,759.2 m <sup>2</sup> 1.92 acres	100% of the shed used to store religious artefacts	0%

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<b>Towers Baptist Church</b> (070-101-000) 10311 Albion Road (Site Area 2.148 acres) Manse	PID 000 565 318 Parcel "A" Except Part on Plan 32239 Section 26 Block 4 North Range 6 West New Westminster District Plan 22468	<b>New Wineskins Society</b> 10311 Albion Road Richmond, B.C. V7A 3E5	78.9% 7,002.4 m <sup>2</sup> 1.73 acres	21.1% 1,872.6 m <sup>2</sup> 0.418 acres	0% of Manse  100% of Religious Hall	100% Manse 162.6 m <sup>2</sup>
<b>Trinity Lutheran Church Hall</b> (064-438-000) 7100 Granville Avenue Manse and Hall	PID 025-555-669 Section 17 Block 4 North Range 6 West Plan BCP3056 Parcel A	<b>Trinity Lutheran Church – Richmond</b> 7100 Granville Avenue Richmond, B.C. V6Y 1N8	87.09% 6,012.32	12.91% Manse 891.68 m <sup>2</sup>	0% of Manse  100% of Religious Hall	100% of Manse 142.5 m <sup>2</sup>  0% of Religious Hall
<b>Vancouver International Buddhist Progress Society</b> (082-304-006) 8271 Cambie Road (Site Area 0.757 acres)	PID 00-316-002 9 Section 28 Block 5 North Range 6 West Plan 7532	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	76% 2,322.58 m <sup>2</sup>	24% 740.42 m <sup>2</sup>	N/A	N/A

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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Vancouver International Buddhist Progress Society</b> (082-265-059) 6680 – 8181 Cambie Road Manse	PID 018-553-591 Strata Lot 59 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	89.45% 1,182.05 m <sup>2</sup>	11.55% 139.4 m <sup>2</sup>	0% of Manse  Remaining Religious Hall	100% Manse 139.4 m <sup>2</sup>
<b>Vancouver International Buddhist Progress Society</b> (082-265-060) 6690 – 8181 Cambie Road	PID 018-553-605 Strata Lot 60 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation
<b>Vedic Cultural Society of BC</b> (025-212-021) 8200 No 5 Road	PID 011-053-551 South Half Lot 3 Block A Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>Vedic Cultural Society of BC</b> 8200 No 5 Road Richmond, B.C. V6Y 2V4	88% 8,883.6 m <sup>2</sup>	12% 1,211.4 m <sup>2</sup>	99.1% 2,144.6 m <sup>2</sup>	0.9% 18.9 m <sup>2</sup>

**SCHEDULE C to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Choice School For Gifted Children</b> (001-870-000) 20451 Westminster Highway (Site area: 0.35 ha (0.862 acres))	PID 003-934-268 Lot 78 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	<b>Choice School For Gifted Children</b> 20451 Westminster Highway Richmond, B.C. V6V 1B1	100% 3,552 m <sup>2</sup> 0.862 acres	0%
<b>Choice School For Gifted Children</b> (001-871-004) 20411 Westminster Highway	PID 003-937-160 Lot 79 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	<b>Choice School For Gifted Children</b> 20451 Westminster Highway Richmond, B.C. V6V 1B3	100% 3,422 m <sup>2</sup> 0.846 acres	0%
<b>Cornerstone Christian Academy School</b> (024-279-000) 12011 Blundell Road (Site area: 11,104 square feet)	PID 002-555-310 South Half of the South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except Firstly: Part Dedicated Road on Plan NWP87640 Secondly: Parcel E (Bylaw LMP4874) Thirdly: Parcel F (Bylaw Plan MP12615) Fourthly: Part on SRW Plan 21735	<b>Cornerstone Evangelical Baptist Church of Vancouver</b> 2642 45th Avenue East Vancouver, B.C. V5R 3C1	100% (School portion: 2% of total property) 1,031.6 m <sup>2</sup>	0%

**SCHEDULE C to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Muslim School of B.C.</b> (025-243-080) 12300 Blundell Road (Site area: 1.09 ha (2.69 acres))	PID 011-053-569 Lot 5, Except: Part Subdivided by Plan 33568, Block "A" Section 19 Block 4 North Range 5 West New Westminster District, Plan 4090	<b>B.C. Muslim Association</b> 12300 Blundell Road Richmond, B.C. V6W 1B3	100% (56.4% of total property) 10,903.97 m <sup>2</sup> 2.694 acres	0%
<b>Richmond Christian School</b> (099-076-081) 5240 Woodward's Road (Site area: 0.971 ha (2.4 acres))	PID 002-145-057 Lot 137 Except: Part Subdivided by Plan 70297 Section 25 Block 4 North Range 7 West New Westminster District Plan 56073	<b>Richmond Christian School Association</b> 5240 Woodward's Road Richmond, B.C. V7E 1H1	100% 9,751 m <sup>2</sup> 2.4 acres	0%
<b>Richmond Christian School</b> (030-887-000) 10260 No. 5 Road (Site area: 2.23 ha (5.52 acres))	PID 027-072-657 Section 31 Block 4 North Range 5 West New Westminster District Plan BCP 30119	<b>Richmond Christian School Association</b> 10260 No. 5 Road Richmond, B.C. V7A 4E5	47.4% 10,598.5 m <sup>2</sup> 2.616 acres	52.6% 11,755.5 m <sup>2</sup> 2.904 acres

**SCHEDULE C to BYLAW 9575**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Richmond Jewish Day School</b> (025-151-060) 8760 No. 5 Road (Site area: 0.95 ha (2.349 acres))	PID 000-676-811 Lot 3 Except: Firstly, Parcel "A" (Reference Plan 8809) Secondly; Parcel "B" (Explanatory Plan 10524), Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	<b>Richmond Jewish Day School Society of B.C. Inc.</b> 8760 No. 5 Road Richmond, B.C. V6Y 2V4	56.8% 5,396.7 m <sup>2</sup> 1.334 acres	43.2% 4,104.3 m <sup>2</sup> 1.015 acres
<b>St. Joseph the Worker School</b> (099-300-034) 4451 Williams Road (Site area: [3.346 ha (8.268 acres)] 1.319 ha (3.26 acres) and 2.0235 ha (5.00 acres))	PID 010-887-725 Parcel "C" (Explanatory Plan 8670) Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	<b>Roman Catholic Archbishop of Vancouver</b> St. Joseph's Parish 4451 Williams Road Richmond, B.C. V7E 1J7	100% (additional to Schedule B) 9,198.8 m <sup>2</sup> 2.27 acres	0% (Fully exempt for school portion)

**SCHEDULE D to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>TENANTS MAILING ADDRESS</b>
(057-614-000) 200 – 7451 Elmbridge Way	PID 007-501-129 Lot 87 Section 5 Block 4 North Range 6 West New District Plan 36964	That portion of the property occupied by the Richmond Emmanuel Church	<b>Richmond Emmanuel Church</b> 200 – 7451 Elmbridge Way Richmond, B.C. V6X 1B8
(136-467-527) 3211 Grant McConachie Way	PID 009-025-103 Lot 58 Sections 14, 15, 16, 17, 20, 21, 23 and 29 Block 5 North Range 7 West New Westminster District Plan 29409	That portion of the property occupied by Vancouver Airport Chaplaincy	<b>Vancouver Airport Chaplaincy</b> Box 32362 Domestic Terminal RPO Richmond, B.C. V7B 1W2

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – ELDERLY CITIZENS HOUSING  
(PROVINCIAL ASSISTANCE)**

**SCHEDULE E to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(086-938-001) 11820 No. 1 Road	PID 001 431 030 Lot 2 Section 2 Block 3 North Range 7 West NWD Plan 69234	<b>Anavets Senior Citizens Housing Society</b> #200 - 951 East 8th Avenue Vancouver, B.C. V5T 4L2

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – COMMUNITY CARE OR  
ASSISTED LIVING**

**SCHEDULE F to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(058-885-000) 6531 Azure Road	PID 003 680 100 Lot 525 Section 7 Block 4 North Range 6 West NWD Plan 25611	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(067-321-001) 8400 Robinson Road	PID 009 826 386 Lot 80 Except: Part Subdivided by Plan 81951, Section 21 Block 4 North Range 6 West NWD Plan 12819	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(099-371-000) 4811 Williams Road	PID 004 864 077 Lot 4 Section 26 Block 4 North Range 7 West NWD Plan 17824	<b>Greater Vancouver Community Service Society</b> 500 – 1212 W. Broadway Vancouver, B.C. V6H 3V1
(080-622-000) 11331 Mellis Drive	PID 004 107 292 Lot 175 Section 25 Block 5 North Range 6 West NWD Plan 53633	<b>Pinegrove Place</b> Mennonite Care Home Society of Richmond 11331 Mellis Drive Richmond, B.C. V6X 1L8
(082-199-000) 9020 Bridgeport	PID 002-672-855 Block 5 North Range 6 West New Westminster District Plan 60997 Parcel B, Section 27/28, REF 60997	<b>0952590 BC Ltd.</b> <b>Richmond Lion's Manor</b> 400 – 13450 102 <sup>nd</sup> Avenue Surrey BC V3T 0H1
(099-561-000) 9580 Pendleton Road	PID 003 751 678 Lot 450 Section 26 Block 4 North Range 7 West NWD Plan 66281	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(064-762-037) 303 – 7560 Moffatt Road	PID 014-890-305 Strata Lot 37 Section 17 Block 4 North Range 6 West New Westminster District Strata Plan NW3081	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – COMMUNITY CARE OR  
ASSISTED LIVING**

**SCHEDULE F to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(087-058-109) 9 – 11020 No. 1 Road	PID 013-396-901 Strata Lot 9 Section 2 Block 3 North Range 7 West New Westminster District Strata Plan NW2952	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(103-370-125) 5635 Steveston Highway	PID 004-866-029 Lot 910 Section 36 Block 4 North Range 7 West New Westminster District Plan 56866	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(097-575-028) 4433 Francis Road	PID 003-887-022 Lot 890 Section 23 Block 4 North Range 7 West New Westminster District Plan 66590	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(090-515-105) 5862 Dover Crescent	PID 023-648-058 Strata Lot 105 Section 1 Block 4 North Range 7 West New Westminster District Strata Plan LMS2643	<b>Riverside Children's Centre</b> Developmental Disability Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(065-571-000) 6260 Blundell Road	PID 005 146 135 Lot "A" (RD135044) Section 19 Block 4 North Range 6 West New Westminster District Plan 48878	<b>Rosewood Manor</b> Richmond Intermediate Care Society 6260 Blundell Road Richmond, B.C. V7C 5C4
(089-830-129) 5500 Andrews Road, Unit 100	PID 023-684-801 Strata Lot 129 Section 12 Block 3 North Range 7 West New Westminster District Strata Plan LMS2701	<b>Treehouse Learning Centre</b> Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – COMMUNITY CARE OR  
ASSISTED LIVING****SCHEDULE F to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
084-988-041 10411 Odlin Road	PID 017-418-780 Lot 141 Section 35 Block 5 North Range 6 West New Westminster District Plan LMP942	<b>Western Recovery Foundation</b> Turning Point Recovery Society 10411 Odlin Road Richmond BC V6X 1E3

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – ELDERLY CITIZENS HOUSING****SCHEDULE G to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(094-282-297) 7251 Langton Road	PID 003 460 525 Lot 319 Section 13 Block 4 North Range 7 West NWD Plan 49467	<b>Richmond Legion Senior Citizen Society</b> #800 – 7251 Langton Road. Richmond, B.C. V7C 4R6

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT**

**SCHEDULE H to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(056-610-001) 8911 Westminster Highway	PID 017 240 107 Lot 1 Sections 3 and 4 Block 4 North Range 6 West NWD Plan LMP 00069	100%	<b>Canadian Mental Health Association</b> 7351 Elmbridge Way Richmond, B.C. V6X 1B8
(059-905-125) 8300 Cook Road	PID 023-800-496 Strata Lot 125 Section 9 Block 4 North Range 6 West new Westminster District Strata Plan LMS2845 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1	100% that is occupied by Society of Richmond Children's Centres	<b>Cook Road Children's Centre</b> Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(011-892-000) 23591 Westminster Highway	Lot B Section 36 Block 5 North Range 4 West New Westminster District Plan BCP46528	That portion of the property occupied by Richmond Children's Centres	<b>Cranberry Children's Centre</b> Society of Richmond Children's Centres 23591 Westminster Highway Richmond BC
(094-391-000) 7611 Langton Road	PID 004 700 368 Lot 11 Section 13 Block 4 North Range 7 West NWD Plan 19107	100%	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(064-810-001) 7000 Minoru Boulevard	PID 018 489 613 Lot 1 Section 17 Block 4 North Range 6 West NWD Plan LMP 12593	100%	<b>Richmond Caring Place</b> 140 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT**

**SCHEDULE H to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(057-572-000) Unit 100 – 5671 No. 3 Road	PID 003-698-009 Lot 34 Section 5 Block 4 North Range 6 West Plan 32827	That portion of the property occupied by the Richmond Centre for Disabilities	<b>Richmond Centre for Disabilities</b> 100 – 5671 No. 3 Road Richmond, B.C. V6X 2C7
(067-813-000) 8660 Ash Street	PID 017-854-997 Lot C Section 22 Block 4 North Range 6 West Plan 2670	Exempting that portion of the property occupied by the Richmond Family Place	<b>Richmond Family Place</b> 8660 Ash Street Richmond, B.C. V6Y 2S3
(093-050-002) 6011 Blanshard Drive	PID 019-052-685 Lot 2 Section 10 Block 4 North Range 7 West New Westminster District Plan LMP19283	100% that is occupied by Society of Richmond Children's Centres	<b>Terra Nova Children's Centre</b> Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(084-195-000) 4033 Stolberg Street	PID 028-745-540 Section 34 Block 4 North Range 6 West New Westminster District Plan BCP49848 Air Space Parcel 3	100% that is occupied by Society of Richmond Children's Centres	<b>West Cambie Child Care Centre</b> Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2

**SCHEDULE I to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(057-902-804) 2005 – 6111 River Road	PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West New Westminster District Plan BCP30383	That portion of the property occupied by Canadian Sport Institute Pacific Society	<b>Canadian Sport Institute Pacific Society</b> 2005 – 6111 River Road Richmond, BC V7C 0A2
(097-842-000) 4780 Blundell Road	PID 001-145-801 Lot 2 Block 4 North Range 7 West New Westminster District Plan 3892	That portion of the property occupied by Girl Guides of Canada	<b>Girl Guides of Canada</b> 4780 Blundell Road Richmond, B.C. V7C 1G9
(051-521-010) 11551 Dyke Road	PID 014-924-781 Dedicated Park Plan 565772		<b>Girl Guides of Canada</b> 1476 West 8th Avenue Vancouver, BC V6H 1E1
(083-465-000) 7411 River Road	PID 007 206 518 Lot "N" Except: Part Subdivided by Plan 35001, Fractional Section 6 and of Sections 5, 7 and 8 Block 4 North Range 6 West and of Fractional Section 32 Block 5 North Range 6 West New Westminster District Plan 23828 (see R083-466-000, R083-467-000, R083-467-505 for remainder)	That portion of the property occupied by Navy League of Canada National Council	<b>Navy League of Canada National Council</b> c/o Richmond/Delta Branch Box 43130 Richmond, B.C. V6Y 3Y3
(083-218-000) 7400 River Road (Unit 140)	PID 003-752-534 Lot 20 Section 32 Block 5 North Range 6 West New Westminster District Plan 40727	That portion of the property occupied by Richmond Gymnastics Association	<b>Richmond Gymnastics Association</b> Unit 140 – 7400 River Road Richmond B.C. V6Y 2C1

**SCHEDULE I to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(059-477-003) 6133 Bowling Green Road	PID 009 300 261 Lot 26, Except that part in Plan LMP39941 Section 8 Block 4 North Range 6 West New Westminster District Plan 24068	That portion of the property occupied by Richmond Lawn Bowling Club	<b>Richmond Lawn Bowling Club</b> 7321 Westminster Highway Richmond, B.C. V6X 1A3
(082-479-000) 7760 River Road	PID 009 311 998 Lot 2 Except: Firstly; Part Subdivided by Plan 28458; Secondly; Parcel "C" (Bylaw Plan 62679); Thirdly: Parcel G (Bylaw Plan 80333); Sections 29 and 32 Block 5 North Range 6 West New Westminster District Plan 24230	That portion of the property occupied by Richmond Rod and Gun Club	<b>Richmond Rod and Gun Club</b> P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9
(083-218-000) 7400 River Road (Unit 140)	PID 003-752-534 Lot 20 Section 32 Block 5 North Range 6 West New Westminster District Plan 40727	That portion of the property occupied by Richmond Rod and Gun Club	<b>Richmond Rod and Gun Club</b> P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9
(059-216-001) 6820 Gilbert Road	PID 017 844 525 Lot A Section 8 Block 4 North Range 6 West, New Westminster District Plan LMP 5323	That portion of the property occupied by Richmond Tennis Club	<b>Richmond Tennis Club</b> 6820 Gilbert Road Richmond, B.C. V7C 3V4
(057-590-001) 5540 Hollybridge Way	PID 007 250 983 Lot 73 Except: Part Subdivided by Plan 48002; Sections 5 and 6 Block 4 North Range 6 West New Westminster District Plan 36115	That portion of the property occupied by Richmond Winter Club	<b>Richmond Winter Club</b> 5540 Hollybridge Way Richmond, B.C. V7C 4N3

**SCHEDULE I to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(088-500-046) 2220 Chatham Street	PID 004-276-159 Block 3 N Range 7W Section 4 Parcel D, Except Plan REF 43247, EXP 60417, REF 10984 File NO 1000-14-045	That portion of the property occupied by Scotch Pond Heritage Cooperative	<b>Scotch Pond Heritage Cooperative</b> 3811 Moncton Street Richmond, B.C. V7E 3A0

**SCHEDULE J to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(085-643-001) Unit 140-160 11590 Cambie Road	PID 018-844-456 Lot C Section 36 Block 5 North Range 6 West Plan LMP17749 Except Plan BCP 14207	That portion of the property occupied by Richmond Public Library	<b>Richmond Public Library</b> Cambie Branch Unit 150 - 11590 Cambie Road Richmond, B.C. V6X 3Z5
(044-761-005) 11688 Steveston Highway	PID 023-710-047 Lot 1 Section 1 Block 3 North Range 6 West Plan 32147	That portion of the property occupied by Richmond Public Library	<b>Richmond Public Library</b> Ironwood Branch 11688 Steveston Highway, Unit 8200 Richmond, B.C. V7A 1N6
(031-968-086) 14140 Triangle Road	PID 023-510-692 Lot 2 Section 33 Block 4 North Range 5 West NWD Plan LMP29486	That portion of the property occupied by City of Richmond	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(031-969-003) 14300 Entertainment Boulevard	PID 023-672-269 Lot C Section 33 Block 4 North Range 5 West NWD Plan LMP31752	That portion of the property occupied by City of Richmond	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(057-902-800) 6111 River Road	PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West Plan BCP30383	That portion of the property occupied by Richmond Oval Corporation	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(051-557-060) 12071 No. 5 Road	PID 013-082-531 Section 12 Block 3 North Range 6 West NWD Plan 15624 Parcel A-J, Part NE 1/4, Ref 15624, Ref 8114 File No. 1000-05-021	That portion of the property occupied by Richmond Animal Protection Society	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1

**SCHEDULE J to BYLAW 9575**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(057-561-001) 5900 Minoru Boulevard	Lot A Section 5 Block 4 North 6 West New Westminster District Plan BCP45912	That portion of the property occupied by City Centre Community Centre	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1



# City of Richmond

## Report to Committee

**To:** Finance Committee  
**From:** Ivy Wong  
Manager, Revenue  
**Re:** Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602

**Date:** August 18, 2016  
**File:** 03-1240-01/2016-Vol  
01

### Staff Recommendation

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602 be introduced and given first, second and third readings.

Jerry Chong  
Director, Finance  
(604-276-4064)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Business Licences	<input checked="" type="checkbox"/>	
City Clerk	<input checked="" type="checkbox"/>	
Finance Department	<input checked="" type="checkbox"/>	
Parks Services	<input checked="" type="checkbox"/>	
Recreation Services	<input checked="" type="checkbox"/>	
Engineering	<input checked="" type="checkbox"/>	
Community Bylaws	<input checked="" type="checkbox"/>	
Fire Rescue	<input checked="" type="checkbox"/>	
RCMP	<input checked="" type="checkbox"/>	
Building Approvals	<input checked="" type="checkbox"/>	
Development Applications	<input checked="" type="checkbox"/>	
Policy Planning	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW	APPROVED BY CAO 

## Staff Report

### Origin

As part of the City's Long Term Financial Management Strategy Policy 3707, fees and charges are adjusted annually based on projected Vancouver Consumer Price Index increases.

This report supports Council's 2014-2018 Term Goal #7 Strong Financial Stewardship:

- 7.2. *Well-informed and sustainable financial decision making.*
- 7.3. *Transparent financial decisions that are appropriately communicated to the public.*
- 7.4. *Strategic financial opportunities are optimized.*

### Analysis

The Vancouver Consumer Price Index (CPI) increase for 2017 is projected to be 2.1%. In the original bylaw, all adjusted fees greater than \$100 are rounded up to the nearest \$1, adjusted fees less than \$100 are rounded up to the nearest \$0.25 and adjusted fees less than \$1 are rounded up to the nearest \$0.05. This minimizes the number of transactions requiring small coinage.

All rates in the attached Amendment Bylaw No. 9602 are effective January 1, 2017 and have been adjusted for the proposed 2.1% increase, with the following changes to the schedules at the request of the respective stakeholders:

- Schedule – Archives & Records
  - Photocopying and microfilm printing fees remain unchanged at \$0.35 per page for black and white copies and \$0.50 per page for colour copies. This ensures that charges do not become unaffordable for the general public.
- Schedule – Demolition Waste and Recyclable Materials
  - Waste Disposal and Recycling Service Fee remains unchanged at \$2.00 per square foot of structure to be demolished. This fee is a refundable deposit held by the City until the property owner or developer can provide receipts to the City indicating that the demolition debris were disposed of at approved recycling depots. Refundable deposits are not City revenue and should not be subject to CPI increases.
- Schedule – Donation Bin Regulation
  - Damage Deposit Fee of \$1,000 per bin to a maximum of \$3,000 per applicant remains unchanged. Refundable deposits are not City revenue and should not be subject to CPI increases.

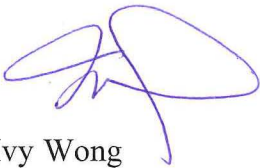
Minor housekeeping changes were made to Schedule – Fire Protection and Life Safety. The charge for “attendance – false alarm by bylaw, police or health officers” is corrected to reference Section 15.5.6 of the Fire Protection and Life Safety Bylaw.

### **Financial Impact**

Fee increases assist in offsetting rising costs, which otherwise will be recovered through increases to taxation revenue. It is estimated that an increase of 2.1% will generate approximately \$198,000 in additional revenue.

### **Conclusion**

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602 be introduced and given first, second and third readings.



Ivy Wong  
Manager, Revenue  
(604-276-4046)

IW:iw



City of  
Richmond

Bylaw 9602

## Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602

The Council of the City of Richmond enacts as follows:

1. The Consolidated Fees Bylaw No. 8636, as amended, is further amended by deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this Bylaw.
2. This Bylaw comes into force and effect on January 1, 2017.
3. This Bylaw is cited as **"Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9602"**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. <i>Ch</i>
APPROVED for legality by Solicitor <i>D</i>

## **SCHEDULE – ANIMAL CONTROL REGULATION**

### **Animal Control Regulation Bylaw No. 7932**

#### **Cat Breeding Permit Fee**

##### **Section 2.2**

<b>Description</b>	<b>Fee</b>
Cat breeding permit for three years	\$40.50

### **Animal Control Regulation Bylaw No. 7932**

#### **Impoundment Fees**

##### **Section 8**

<b>Description</b>	<b>Fee</b>
<b>1st time in any calendar year</b>	
Neutered male or spayed female dog	\$46.75
Non-neutered male or unspayed female dog	\$140.00
Dangerous Dog*	\$576.00
<b>2nd time in any calendar year</b>	
Neutered male or spayed female dog	\$92.25
Non-neutered male or unspayed female dog	\$290.00
Dangerous Dog*	\$1,148.00
<b>3rd time and subsequent times in any calendar year</b>	
Neutered male or spayed female dog	\$290.00
Non-neutered male or unspayed female dog	\$576.00
Dangerous Dog*	\$1,148.00
Bird	\$6.75
Domestic farm animal	\$69.25
<i>Impoundment fee also subject to transportation costs</i>	
Other animal	\$35.00
<i>Impoundment fee also subject to transportation costs</i>	

*\*Subject always to the power set out in Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.*

*Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.*

**Animal Control Regulation Bylaw No. 7932****Maintenance Fees****Section 8**

<b>Description</b>	<b>Fee</b>
Dog	\$14.50
Cat	\$14.50
Bird	\$3.75
Domestic farm animal	\$35.00
Other animal	\$11.75

*Note: For all of the Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.*

**SCHEDULE – ARCHIVES AND RECORDS****Archives and Records****Image Reproduction Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Records</u>		
Photocopying and printing of files/bylaw (First 4 pages free)	\$0.35	per b+w page
<i>per page</i>	\$0.50	per colour page
Microfilm printing	\$0.35	
<i>per page</i>		
<u>Photograph Reproductions</u>		
Scanned image (each)	\$18.25	
CD	\$6.75	
5" x 7"	\$14.50	
8" x 10"	\$18.25	
11" x 14"	\$27.00	
16" x 20"	\$37.50	
20" x 24"	\$46.75	

**Archives****Tax Searches Fees**

Description	Fee
<u>Tax Searches and Printing of Tax Records</u>	
Searches ranging from 1 to 5 years	\$29.75
Each year greater than 5 years	\$6.75

**Archives and Records****Preliminary Site Investigation**

Description	Fee
Active Records Check Survey (per civic address searched)	\$232.00

**Archives****Mail Orders**

Description	Fee
Mail orders	\$6.75

**Archives****Research Service Fee**

Description	Fee	Unit
Commercial Research Service Fee	\$46.00	per hour

*Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives (publication and commercial fees still apply).*

## **SCHEDULE – BILLING AND RECEIVABLES**

### **Billing and Receivables**

#### **Receivables Fees**

<b>Description</b>	<b>Fee</b>
Administrative charges for receivable projects undertaken for arm's length third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	\$34.50

## **SCHEDULE – BOARD OF VARIANCE**

### **Board of Variance Bylaw No. 9259**

#### **Application Fees**

Section 3.1.2(c), 3.2.3

<b>Description</b>	<b>Fee</b>
Application for order under section 901 of <i>Local Government Act</i> [Variance or exemption to relieve hardship]	\$664.00
Application for order under section 901.1 of <i>Local Government Act</i> [Exemption to relieve hardship from early termination of land use contract]	\$664.00
Application for order under section 902 of <i>Local Government Act</i> [Extent of damage preventing reconstruction as non-conforming use]	\$664.00
Fee for notice of new hearing due to adjournment by applicant	\$154.00

## **SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION**

### **Boulevard and Roadway Protection and Regulation Bylaw No. 6366**

#### **Inspection Charges**

##### **Section 11**

<b>Description</b>	<b>Fee</b>
Additions & Accessory Buildings Single or Two Family Dwellings over 10 m2 in size; In-ground Swimming Pools & Demolitions	\$175.00
Move-Offs; Single or Two Family Dwelling Construction	\$175.00
Combined Demolition & Single or Two Family Dwelling Construction	\$175.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$232.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$232.00
Each additional inspection as required	\$87.00

## **SCHEDULE – BUILDING REGULATION**

### **Building Regulation Bylaw No. 7230**

#### **Plan Processing Fees**

##### **Section 5.13**

<b>Description</b>	<b>Fee</b>
For a new one family dwelling	\$634.00
For other than a new one family dwelling (a) <i>or (b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of \$10,000.00</i> <i>-whichever is greater of (a) or (b)</i>	\$72.50
For a sewage holding tank	\$147.00

### **Building Regulation Bylaw No. 7230**

#### **Building Permit Fees for those buildings referred to in Subsection 5.13.6**

##### **Sections 5.2, 5.5, 5.6, 7.2**

<b>Description</b>	<b>Fee</b>
Nil to \$1,000.00 (minimum fee)	\$72.50
Exceeding \$1,000.00 up to \$100,000.00	\$72.50
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$11.25
Exceeding \$100,000.00 to \$300,000.00	\$1,186.25
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$10.75
Exceeding \$300,000.00	\$3,336.25
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$8.75

*Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.*

**Building Regulation Bylaw No. 7230**  
**Building Permit Fees for all Other Building Types**  
Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$72.50
Exceeding \$1,000.00 up to \$100,000.00	\$72.50
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i>	*Plus \$11.50
Exceeding \$100,000.00 up to \$300,000.00	\$1,211.00
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i>	**Plus \$11.00
Exceeding \$300,000.00	\$3,411.00
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i>	***Plus \$9.00

*Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.*

Despite any other provision of the Building Regulation Bylaw No. 7230, the “construction value” of a:

- (a) one-family dwelling or two-family dwelling
- (b) garage, deck, porch, interior finishing or addition to a one-family dwelling or two-family dwelling is assessed by total floor area and deemed to be the following:

Description	Fee	Units
(i) new construction of first storey	\$1,215.00	per m <sup>2</sup>
(ii) new construction of second storey	\$1,120.00	per m <sup>2</sup>
(iii) garage	\$622.00	per m <sup>2</sup>
(iv) decks or porches	\$513.00	per m <sup>2</sup>
(v) interior finishing on existing buildings	\$574.00	per m <sup>2</sup>
(vi) additions	\$1,215.00	per m <sup>2</sup>

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>
<u>Building Design Modification Fee</u>	
Plan Review (per hour or portion thereof)	\$130.00
Building Permit Fee for Temporary Building for Occupancy	\$576.00
<u>Re-inspection Fees</u>	
(a) for the third inspection	\$87.00
(b) for the fourth inspection	\$119.00
(c) for the fifth inspection	\$232.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
<u>Special Inspection Fees:</u>	
(a) during the City's normal business hours	\$130.00
(b) outside the City's normal business hours	\$507.00
<i>*for each hour or part thereof after the first four hours</i>	<i>*Plus</i> \$130.00
Building Permit Transfer or Assignment Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$72.50
Building Permit Extension Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$72.50
<u>Building Move Inspection Fee:</u>	
(a) within the City boundaries	\$130.00
(b) outside the City boundaries when travel is by City vehicle	\$130.00
<i>** per km travelled</i>	<i>**Plus</i> \$2.75

*Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Provisional Occupancy Inspection Fee (per building permit inspection visit)	\$290.00
Provisional Occupancy Notice Extension Fee	\$461.00
Building Demolition Inspection Fee for each building over 50 m <sup>2</sup> in floor area	\$454.00
Sewage Holding Tank Permit Fee	\$290.00
<u>Use of Equivalents Fees:</u>	
(a) each report containing a maximum of two separate equivalents	\$632.00
(b) for each equivalent greater than two contained in the same report	\$260.00
(c) for an amendment to an original report after the acceptance or rejection of the report	\$130.00
(d) for Air Space Parcels (treating buildings as one building)	\$2,257.00

**Building Regulation Bylaw No. 7230****Gas Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

Description	Fee	Units
Domestic Installation – <b>one family dwelling</b> (a)	\$72.50	per appliance
- <i>whichever is greater (a) or (b)</i> (b)	\$27.00	
Domestic/Commercial/Industrial Installations – <b>two family dwellings</b> , multiple unit residential buildings, including townhouse units)		
(a) appliance input up to 29 kW	\$72.50	
(b) appliance input exceeding 29 kW	\$119.00	
<u>Special Inspection Fees:</u>		
(a) during the City's normal business hours	\$130.00	
(b) outside the City's normal business hours	\$507.00	
<i>*for each hour or part thereof after the first four hours</i> *Plus	\$130.00	

**Building Regulation Bylaw No. 7230****Gas Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

Description	Fee
<u>Re-Inspection Fee:</u>	
(a) for the third inspection	\$87.00
(b) for the fourth inspection	\$119.00
(c) for the fifth inspection	\$232.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
For a vent and/or gas valve or furnace plenum (no appliance)	\$72.50
<u>Piping alteration – for existing appliances</u>	
First 30 metres of piping	\$72.50
Each additional 30 metres or part thereof	\$27.00
Gas permit transfer or assignment fee (a)	\$72.50
<i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i>	
<i>- whichever is greater of (a) or (b)</i>	
Gas permit extension fee (a)	\$72.50
<i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i>	
<i>- whichever is greater of (a) or (b)</i>	

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Plumbing</u>		
(a) installation of each plumbing fixture	\$27.00	
(b) minimum plumbing fee	\$72.50	
(c) connection of City water supply to any hydraulic equipment	\$72.50	
<u>Sprinkler &amp; Standpipes</u>		
(a) installation of any sprinkler system	\$72.50	
<i>*per additional head</i>	*Plus \$3.25	
(b) installation of each hydrant, standpipe, hose station,	(c) \$72.50	
hose valve, or hose cabinet used for fire fighting	(d) \$27.00	
<i>-whichever is greater of (c) or (d)</i>		per item

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Water Service</u>		
(a) for the first 30 metres of water supply service pipe to a building or structure	\$72.50	
(b) for each additional 30 metres of water supply service pipe to a building and structure	\$27.00	
<u>Sanitary &amp; Storm Sewers: Building Drains &amp; Water Distribution</u>		
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$72.50	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$27.00	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$72.50	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$27.00	
(e) for the installation of any neutralizing tank, catch basin, sump, or manhole	(f) \$72.50 (g) \$27.00	per item
- whichever is greater of (f) or (g)		
<u>Special Inspections</u>		
(a) during the City's normal business hours	\$130.00	
(b) outside the City's normal business hours or each hour	\$507.00	
*for part thereof exceeding the first four hours	*Plus \$130.00	
<u>Design Modification Fees</u>		
Plan review	\$130.00	per hour
<i>Applicable to Plumbing, Sprinkler &amp; Standpipes, Water Service, and Sanitary &amp; Storm Sewers; Building Drains &amp; Water Distributions</i>		

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee
<u>Plumbing Re-Inspection Fee</u>	
(a) for the third inspection	\$87.00
(b) for the fourth inspection	\$119.00
(c) for the fifth inspection	\$232.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
Plumbing Permit Transfer or Assignment Fee (a) or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)	\$72.50
Plumbing Permit Extension Fee (a) or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)	\$72.50
Provisional Plumbing Compliance Inspection Fee (per permit visit)	\$147.00
Provisional Plumbing Compliance Notice Extension Fee	\$232.00
Potable Water Backflow Preventer Test Report Decal	\$23.50

## **SCHEDULE – BUSINESS LICENCE**

### **Business Licence Bylaw No. 7360**

#### **Assembly Use Group 1**

<b>Group 1 – Business Licence Fee assessed by total floor area</b> <i>Except Food Caterers which are assessed a fee in accordance with Group 3</i>		
<b>Square Metres (m²)</b>	<b>(Square Feet) (ft²)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1000)	\$168.00
93.1 to 232.5	(1001 to 2500)	\$255.00
232.6 to 465.0	(2501 to 5000)	\$440.00
465.1 to 930.0	(5001 to 10000)	\$700.00
930.1 to 1860.1	(10001 to 20000)	\$1,240.00
1860.2 to 2790.1	(20001 to 30000)	\$1,775.00
2790.2 to 3720.2	(30001 to 40000)	\$2,315.00
3720.3 to 4650.2	(40001 to 50000)	\$2,848.00
4650.3 to 5580.3	(50001 to 60000)	\$3,387.00
5580.4 and over	(60001 and over)	\$3,839.00
Food Primary Liquor Licence Fee		\$350.00
Mobile Vendors (Food) Fee (per vehicle)		\$81.50

### **Business Licence Bylaw No. 7360**

#### **Assembly Use Group 2**

<b>Group 2 – Business Licence Fee assessed by Number of Seats</b>	
<b>Seats</b>	<b>Fee</b>
0 to 30	\$529.00
31 to 60	\$1,052.00
61 to 90	\$1,578.00
91 to 120	\$2,105.00
121 to 150	\$2,625.00
151 to 180	\$3,150.00
181 to 210	\$3,672.00
211 and over	\$3,839.00

**Business Licence Bylaw No. 7360****Assembly Use Group 3**

<b>Group 3 – Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$136.00
6 to 10	\$227.00
11 to 15	\$326.00
16 to 25	\$484.00
26 to 50	\$700.00
51 to 100	\$1,011.00
101 to 200	\$1,426.00
201 to 500	\$2,057.00
501 to 1000	\$3,107.00
1001 and over	\$3,839.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360****Residential Use**

<b>Residential Use – Business Licence Fee assessed by Number of Rental Units</b>	
<b>Units</b>	<b>Fee</b>
0 to 5	\$162.00
6 to 10	\$250.00
11 to 25	\$425.00
26 to 50	\$690.00
51 to 100	\$1,214.00
101 to 200	\$1,737.00
201 to 300	\$2,262.00
301 to 400	\$2,782.00
401 to 500	\$3,300.00
501 and over	\$3,839.00

**Business Licence Bylaw No. 7360****Service Use**

<b>Service Use – Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$136.00
6 to 10	\$233.00
11 to 15	\$340.00
16 to 25	\$500.00
26 to 50	\$715.00
51 to 100	\$1,039.00
101 to 200	\$1,457.00
201 to 500	\$2,110.00
501 to 1000	\$3,176.00
1001 and over	\$3,839.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360****Mercantile Use**

<b>Mercantile Use – Business Licence Fee assessed by total floor area</b>		
<b>Square Metres (m<sup>2</sup>)</b>	<b>(Square Feet) (ft<sup>2</sup>)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1000)	\$136.00
93.1 to 232.5	(1001 to 2500)	\$215.00
232.6 to 465.0	(2501 to 5000)	\$394.00
465.1 to 930.0	(5001 to 10000)	\$662.00
930.1 to 1860.1	(10001 to 20000)	\$1,197.00
1860.2 to 2790.1	(20001 to 30000)	\$1,738.00
2790.2 to 3720.2	(30001 to 40000)	\$2,270.00
3720.3 to 4650.2	(40001 to 50000)	\$2,804.00
4650.3 to 5580.3	(50001 to 60000)	\$3,341.00
5580.4 and over	(60001 and over)	\$3,839.00

**Business Licence Bylaw No. 7360**  
**Industrial/Manufacturing Use**

<b>Industrial/Manufacturing Use – Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$162.00
6 to 10	\$267.00
11 to 15	\$373.00
16 to 25	\$529.00
26 to 50	\$743.00
51 to 100	\$1,052.00
101 to 200	\$1,473.00
201 to 500	\$2,098.00
501 to 1000	\$3,144.00
1001 and over	\$3,839.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360**  
**Vehicle for Hire Businesses**

<b>Description</b>	<b>Fee</b>
<u>Vehicle for Hire Business Fee</u>	
Each Vehicle for Hire applicant must pay (1) and (2)*:	
(1) Vehicle for Hire office fee	\$136.00
(2) Per vehicle licence fee*	
<i>based on the number of vehicles</i>	
CLASS "A" Taxicab	\$126.00
CLASS "B" Limousine	\$81.50
CLASS "C" Sightseeing Taxicab	\$126.00
CLASS "D" Airport Taxicab	\$126.00
CLASS "E" Private Bus	\$126.00
CLASS "I" Charter Minibus	\$126.00
CLASS "J" Rental Vehicle	
Group 1	\$16.00
Group 2	\$81.50
CLASS "K" Driver Training Vehicle	\$60.75
CLASS "M" Tow-Truck	\$126.00
CLASS "N" Taxicab for Persons with Disabilities	\$126.00
CLASS "P" Pedicab	\$126.00

**Business Licence Bylaw No. 7360**  
**Vehicle for Hire Businesses (cont.)**

<b>Description</b>	<b>Fee</b>
<i>*Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business</i>	\$3,839.00
Transferring a Vehicle for Hire Licence within any calendar year	\$47.00
Replacing a Vehicle for Hire Licence plate or decal	\$14.00

**Business Licence Bylaw No. 7360**  
**Vending Machine Uses**

<b>Description</b>	<b>Fee</b>
<u>Vending Machine Business Licence Fee</u>	
Group 1 (per machine)	\$30.50
Group 2 (per machine)	\$42.50
Group 3 (per machine)	\$9.50
Banking Machine licence fee (per machine)	\$131.00
Amusement Machine licence fee (per machine)	\$30.50

**Business Licence Bylaw No. 7360**  
**Adult Orientated Uses**

<b>Description</b>	<b>Fee</b>
Adult entertainment establishment licence	\$3,839.00
Casino	\$6,074.00
<u>Body-Painting Studio</u>	
Studio licence	\$3,839.00
Each body-painting employee	\$136.00
<u>Body-Rub Studio</u>	
Studio licence	\$3,839.00
Each body-rub employee	\$136.00
<u>Escort Service</u>	
Escort service licence	\$3,839.00
Each escort employee	\$136.00

**Business Licence Bylaw No. 7360****Farmer's Market**

Description	Fee
Farmer's market licence	\$136.00

**Business Licence Bylaw No. 7360****Licence Transfers, Changes and Reprints**

Description	Fee
Requests for comfort letters (includes GST) per address/business	\$60.50
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	\$47.00
Changing the category or subcategory of a licence (a) <i>or (b) the difference between the existing licence fee and the fee for the proposed category or subcategory - whichever is greater of (a) or (b)</i>	\$47.00
Licence reprint	\$11.50

**Business Licence Bylaw No. 7360****Off-Leash Permits**

Description	Fee
Annual permit	\$116.00

## **SCHEDULE – COMMUNITY BYLAWS DOCUMENTATION FEES**

### Community Bylaws Documentation Fees

<b>Description</b>	<b>Fee</b>
Requests for Comfort Letters (+ GST) per civic address & per unit	\$57.25

## **SCHEDULE – DEMOLITION WASTE AND RECYCLABLE MATERIALS**

### Demolition Waste and Recyclable Materials Bylaw No.9516

#### Section 4.1

<b>Description</b>	<b>Fee</b>
Application Fee	\$256.00 per waste disposal and recycling services plan submission
Waste Disposal and Recycling Service Fee	\$2.00 per square feet of structure to be demolished

## **SCHEDULE – DEVELOPMENT APPLICATION FEES**

### **Zoning Amendments**

<b>Section</b>	<b>Application Type</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.2.1 (a)	Zoning Bylaw Text Amendment	\$1,779.00	Not Applicable
Section 1.2.1 (b)	Zoning Bylaw Designation Amendment for Single Detached (RS)		
	No lot size policy applicable Requiring a new or amended lot size policy *plus all associated public notification costs	\$2,261.00 \$2,825.00	Not Applicable Not Applicable
Section 1.2.1	Zoning Bylaw Designation Amendment for 'site specific zones'	\$3,388.00	For residential portion of development: - \$43.00 per dwelling unit for first 20 dwelling units and \$22.00 per dwelling unit for each subsequent dwelling unit
			For non-residential building area: - \$27.50 per 100 m <sup>2</sup> of building area for the first 1,000 m <sup>2</sup> and \$17.00 per 100 m <sup>2</sup> thereafter
	Zoning Bylaw Designation Amendment for all other zoning districts	\$2,261.00	For residential portion of development: - \$22.00 per dwelling unit for first 20 dwelling units and \$11.50 per dwelling unit for each subsequent dwelling unit
			For non-residential building area: - \$17.00 per 100 m <sup>2</sup> of building area for the first 1,000 m <sup>2</sup> and \$6.50 per 100 m <sup>2</sup> thereafter
Section 1.2.3	Additional Public Hearing for Zoning Bylaws Text or Designation Amendments	\$852.00	\$852.00 for each subsequent Public Hearing required
Section 1.2.5	Expedited Timetable for Zoning Designation Amendment (Fast Track Rezoning)	\$1,134.00	Not Applicable

### Official Community Plan Amendments

Section	Description	Base Fee	Incremental Fee
Section 1.3.1	Official Community Plan Amendment without an associated Zoning Bylaw Amendment	\$3,388.00	Not Applicable
Section 1.3.2	Additional Public Hearing for Official Community Plan Amendment <i>for second public hearing</i>	\$852.00	\$852.00 for each subsequent Public Hearing required

### Development Permits

Section	Description	Base Fee	Incremental Fee
Section 1.4.1	Development Permit for other than a Development Permit referred to in Sections 1.4.2 and 1.4.3 of the Development Application Fees No. 8951	\$1,697.00	\$564.00 for the first 464.5 m <sup>2</sup> of gross floor area plus: - \$116.00 for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area up to 9,290 m <sup>2</sup> , plus  - \$22.50 for each additional 92.9 m <sup>2</sup> or portion of 92.9 m <sup>2</sup> of gross floor area over 9,290 m <sup>2</sup>
Section 1.4.2	Development Permit for Coach House or Granny Flat	\$1,085.00	Not Applicable
Section 1.4.3	Development Permit, which includes property: (a) designated as an Environmentally Sensitive Area (ESA); or (b) located within, or adjacent to the Agricultural Land Reserve (ALR)	\$1,697.00	Not Applicable
Section 1.4.4	General Compliance Ruling for an issued Development Permit	\$571.00	Not Applicable
Section 1.4.5	Expedited Timetable for a Development Permit (Fast Track Development Permit)	\$1,134.00	Not Applicable

### Development Variance Permits

Section	Description	Base Fee	Incremental Fee
Section 1.5.1	Development Variance Permit	\$1,697.00	Not Applicable

### Temporary Use Permits

Section	Description	Base Fee	Incremental Fee
Section 1.6.1	Temporary Use Permit	\$2,261.00	Not Applicable
	Temporary Use Permit Renewal	\$1,134.00	Not Applicable

### Land Use Contract Amendments

Section	Description	Base Fee	Incremental Fee
Section 1.7.1	Land Use Contract Amendment	\$1,085.00	Not Applicable

### Liquor-Related Permits

Section	Description	Base Fee	Incremental Fee
Section 1.8.2	Licence to serve liquor under the Liquor Control and Licensing Act and Regulations;	\$571.00	Not Applicable
(a)	or change to existing license to serve liquor		
Section 1.8.5	Temporary changes to existing liquor licence	\$301.00	Not Applicable
(b)			

### Subdivision and Consolidation of Property

Section	Description	Base Fee	Incremental Fee
Section 1.9.1	Subdivision of property that does not include an air space subdivision or the consolidation of property	\$852.00	\$116.00 for the second and each additional parcel
Section 1.9.2	Extension or amendment to a preliminary approval of subdivision letter	\$289.00	\$289.00 for each additional extension or amendment
Section 1.9.3	Road closure or road exchange	\$852.00	(In addition to the application fee for the subdivision)
Section 1.9.4	Air Space Subdivision	\$6,638.00	\$163.00 for each air space parcel created
Section 1.9.5	Consolidation of property without a subdivision application	\$116.00	Not Applicable

### Strata Title Conversion of Existing Building

Section	Description	Base Fee	Incremental Fee
Section 1.10.1 (a)	Strata Title Conversion of existing two-family dwelling	\$2,261.00	Not Applicable
Section 1.10.1 (b)	Strata Title Conversion of existing multi-family dwelling, commercial buildings and industrial buildings	\$3,388.00	Not Applicable

### Phased Strata Title Subdivisions

Section	Description	Base Fee	Incremental Fee
Section 1.11.1	Phased Strata Title	\$571.00 for first phase	\$571.00 for each additional phase

### Servicing Agreements and Latecomer Fees

Section	Description	Base Fee	Incremental Fee
Section 1.12.1	Servicing Agreement	Processing fee of \$1,134.00	Subject to Section 1.12.2 of Development Application Fees Bylaw No.8951, an inspection fee of 4% of the approved off-site works and services
Section 1.12.3	Latecomer Agreement	\$5,419.00	Not Applicable

### Civic Address Changes

Section	Description	Base Fee	Incremental Fee
Section 1.13.1	Civic Address change associated with the subdivision or consolidation of property	\$289.00	Not Applicable
	Civic Address change associated with a new building constructed on a corner lot	\$289.00	Not Applicable
	Civic Address change due to personal preference	\$1,134.00	Not Applicable

### Telecommunication Antenna Consultation and Siting Protocol

Section	Description	Base Fee	Incremental Fee
Section 1.14.1	Telecommunication Antenna Consultation and Siting	\$2,261.00	Not Applicable

### Heritage Applications

Section	Description	Base Fee	Incremental Fee
Section 1.15.1 (a)	<u>Heritage Alteration Permit</u> No Development Permit or Rezoning application With Development Permit or Rezoning application	\$247.00 (20% of the total applicable development permit or rezoning fee, whichever is greater)	Not Applicable Not Applicable
Section 1.15.1 (b)	<u>Heritage Revitalization Agreement</u> No Development Permit or Rezoning application With Development Permit or Rezoning application	\$247.00 (20% of the total applicable development permit or rezoning fee, whichever is greater)	Not Applicable Not Applicable

**Administrative Fees****Section 1.16**

<b>Section</b>	<b>Description</b>	<b>Base Fee</b>	<b>Incremental Fee</b>
Section 1.16.1	Change in property ownership or authorized agent	\$289.00	Not Applicable
Section 1.16.2	Change in mailing address of owner, applicant or authorized agent	\$54.50	Not Applicable
Section 1.16.3	Submission of new information that results in any of the following changes: (a) increase in proposed density; or (b) addition or deletion of any property associated with the application	\$289.00	Not Applicable
Section 1.16.4	Approving Officer legal plan signing or re-signing fee	\$60.25 per legal plan	Not Applicable
Section 1.16.5	Site Profile submission	\$60.25 per site profile	Not Applicable
Section 1.16.6	Amendment To or Discharge of Legal Agreement that does not require City Council approval	\$289.00 per legal agreement	Not Applicable
Section 1.16.7	Amendment To or Discharge of Legal Agreement that requires City Council approval	\$1,134.00 per legal agreement	Not Applicable
Section 1.16.8	Additional Landscape inspection because of failure to comply with City requirements	\$122.00 for second inspection	\$122.00 for each additional inspection required
Section 1.16.9	Preparation of Information Letter (Comfort Letter) for general land use	\$70.75 per property	Not Applicable
Section 1.16.10	Preparation of Information Letter (Comfort Letter) for building issues	\$70.75 per property	Not Applicable

## **SCHEDULE – DOG LICENCING**

### **Dog Licensing Bylaw No. 7138**

Sections 2.1, 2.3

<b>Description</b>	<b>Fee</b>
<u>Dog – Not neutered or spayed</u>	
Normal Fee	\$79.50
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$57.00
<u>Dog – Neutered or spayed</u>	
Normal Fee	\$34.50
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$23.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1<sup>st</sup> of the year for which the application is made</i>	\$11.50
<u>Dangerous Dog – Not neutered or spayed</u>	
Normal Fee	\$284.00
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$228.00
<u>Dangerous Dog – Neutered or spayed</u>	
Normal Fee	\$228.00
Prior to March 1 <sup>st</sup> of the year for which the application is made	\$172.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1<sup>st</sup> of the year for which the application is made</i>	\$85.75
Replacement tag*	\$6.50
<i>*Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction</i>	

## **SCHEDULE – DONATION BIN REGULATION**

### **Donation Bin Regulation Bylaw No.9502**

#### **Section 2.1**

<b>Description</b>	<b>Fee</b>
Annual Permit Fee	\$103.00 per donation bin
Damage Deposit Fee	\$1,000.00 per donation bin location to a maximum of \$3,000 per permittee

### **Donation Bin Regulation Bylaw No.9502**

#### **Section 2.2.7**

<b>Description</b>	<b>Fee</b>
Clean-up Fee	Actual Cost

### **Donation Bin Regulation Bylaw No.9502**

#### **Section 2.4**

<b>Description</b>	<b>Fee</b>
Bin Removal Fee	\$103.00 per donation bin
Bin Retrieval Fee	\$205.00 per donation bin
Storage Fee	\$15.50 per day per donation bin
Disposal Fee	\$81.75 per donation bin disposal

## **SCHEDULE – EMPLOYMENT AND PAYROLL RECORDS**

<b>Description</b>	<b>Fee</b>
Fee per request	\$103.00
Photocopying fees additional	\$0.50 per page \$0.75 per page (double sided)

*Note: Employment and/or payroll record requests from Solicitors where such disclosure is authorized.*

## **SCHEDULE – FILMING APPLICATION AND FEES**

### **Filming Application and Fees Bylaw No. 8172**

#### **Administration Fees**

##### **Section 3**

<b>Description</b>	<b>Fee</b>
Application for Filming Agreement	\$110.00
Film Production Business Licence	\$130.00
Street Use Fee (100 feet/day)	\$54.50

### **Filming Application and Fees Bylaw No. 8172**

#### **City Parks & Heritage Sites**

##### **Section 3**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Major Park		
<i>Per day</i>	\$814.00	
<i>Per ½ day</i>	\$544.00	
Neighbourhood Park		
<i>Per day</i>	\$544.00	
<i>Per ½ day</i>	\$326.00	
<u>Britannia Shipyard</u>		
Filming	\$2,168.00	per day
Preparation & Wrap	\$1,085.00	per day
Per Holding Day	\$544.00	per day
City Employee		
<i>Per regular working hour</i>	\$38.50	
<i>Per hour after 8 hours</i>	\$57.25	
<u>Minoru Chapel</u>		
Filming		
<i>October through June</i>	\$2,710.00	per day
<i>July through September</i>	\$3,252.00	per day
Preparation & Wrap	\$1,085.00	per day
Per Holding Day	\$544.00	per day
City Employee		
<i>Per regular working hour</i>	\$38.50	
<i>Per hour after 8 hours</i>	\$57.25	

# **Filming Application and Fees Bylaw No. 8172**

## **City Parks & Heritage Sites (cont.)**

### **Section 3**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Nature Park</u>		
Filming	\$1,085.00	per day
Preparation & Wrap	\$544.00	per day
City Employee		
<i>Per regular working hour</i>	\$22.00	
<i>Per hour after 8 hours</i>	\$33.00	
<u>Gateway Theatre</u>		
Filming	\$2,710.00	per day
Preparation & Wrap	\$1,085.00	per day
City Employee		
<i>Per regular working hour</i>	\$36.25	
<i>Per hour after 8 hours</i>	\$54.50	
<u>City Hall</u>		
Filming on regular business days	\$2,168.00	per day
Filming on weekends or statutory holidays	\$1,085.00	per day
Preparation & Wrap	\$1,085.00	per day
City Employee		
<i>Per regular working hour</i>	\$22.00	
<i>Per hour after 8 hours</i>	\$33.00	

# **Filming Application and Fees Bylaw No. 8172**

## **Other Fees**

### **Section 3**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>RCMP (4-hour minimum)</u>		
Per person	\$112.00	per hour
<u>Fire Rescue (4-hour minimum)</u>		
Fire Engine	\$140.00	per hour
Fire Captain	\$96.50	per hour
Firefighter (minimum 3 firefighters)	\$79.25	per hour, per person
Use of special effects	\$110.00	per day
Use of Fire Hydrant		
<i>First day</i>	\$213.00	
<i>Each additional day</i>	\$70.75	

## **SCHEDULE – FIRE PROTECTION AND LIFE SAFETY**

### **Fire Protection and Life Safety Bylaw No. 8306**

#### **Fees & Cost Recovery**

<b>Description</b>	<b>Section</b>	<b>Fee</b>	<b>Units</b>
Permit	4.1	\$23.50	
Permit Inspection, first hour	4.3	\$92.25	
Permit Inspection, subsequent hours or part thereof	4.3	\$58.00	
Attendance – open air burning without permit <i>first hour</i>	4.5.1	\$482.00	per vehicle
Attendance – open air burning without permit <i>subsequent half-hour or part thereof</i>	4.5.1	\$243.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>first hour or part thereof</i>	4.5.3	\$482.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>subsequent half-hour or part thereof</i>	4.5.3	\$243.00	per vehicle
Attendance – false alarm – by Fire-Rescue - standby fee – contact person not arriving within 30 minutes after alarm <i>per hour or portion of hour Fire Dept standing by</i>	6.1.4 (b)	\$482.00	per vehicle
Vacant premises – securing premises	9.7.4	Actual cost	
Vacant premises – Richmond Fire-Rescue response	9.7.5(a)	\$482.00	per vehicle
Vacant premises – additional personnel, consumables and damage to equipment	9.7.5(b)	Actual cost	
Vacant premises – demolition, clean-up, etc.	9.7.5(c)	Actual cost	
Damaged building – securing premises	9.8.1	Actual cost	
Display permit application fee, fireworks	9.14.6	\$119.00	
Work done to effect compliance with order in default of owner	14.1.6	Actual cost	
Fire Extinguisher Training	15.1.1	\$26.50	per person for profit groups
Fire Records (Research, Copying or Letter)	15.1.1	\$69.50	per address

**Fire Protection and Life Safety Bylaw No. 8306**  
**Fees & Cost Recovery (cont.)**

<b>Description</b>	<b>Section</b>	<b>Fee</b>
Review – Fire Safety Plan any building	15.1.1 (b)	
Any building < 600 m <sup>2</sup> area		\$119.00
Any building > 600 m <sup>2</sup> area		\$175.00
High building, institutional		\$232.00
Revisions (per occurrence)		\$58.00
Inspection	15.2.1 (a)	
4 stories or less and less than 914 m <sup>2</sup> per floor		\$232.00
4 stories or less and between 914 and 1524 m <sup>2</sup> per floor		\$348.00
5 stories or more and between 914 and 1524 m <sup>2</sup> per floor		\$576.00
5 stories or more and over 1524 m <sup>2</sup> per floor		\$804.00
Inspection or follow-up to an order <i>first hour</i>	15.2.1 (b)	\$92.25
Re-inspection or follow-up to an order <i>subsequent hours or part of hour</i>	15.2.1 (b)	\$58.00
Nuisance investigation, response & abatement	15.4.1	Actual cost
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost
<u>Attendance – False alarm</u>		
No false alarm reduction program in place	15.5.1	\$348.00
False alarm reduction program in place and participation	15.5.5	No charge
Attendance – false alarm – by bylaw, police or health officers where the intentional or unintentional activation of a security alarm system causes the unnecessary response of an inspector	15.5.10	\$116.00
Caused by security alarm system	15.6.1	\$232.00
Monitoring agency not notified	15.7.1	\$232.00
Alternate solution report or application review	General	\$175.00

## **SCHEDULE – NEWSPAPER DISTRIBUTION REGULATION**

### **Newspaper Distribution Regulation Bylaw No. 7954**

<b>Section</b>	<b>Application Type</b>	<b>Fee</b>
Section 2.1.3	Each compartment within a multiple publication news rack (MPN) for paid or free newspaper	\$164.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for paid newspapers	\$81.50, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for free newspapers	\$110.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution agent for paid or free newspaper	\$272.00, plus applicable taxes, per year
Section 2.4.3	Storage fee for each newspaper distribution box	\$110.00, plus applicable taxes, per year

## **SCHEDULE – PLAYING FIELD USER FEES**

### **Playing Field User Fees**

#### **Natural Turf Field Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$38.00	per hour
<i>Mini field</i>	\$19.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$30.75	per hour
<i>Mini field</i>	\$16.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$10.75	per hour
<i>Mini field</i>	\$5.75	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$22.75	per hour
<i>Mini field</i>	\$11.50	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$27.50	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$22.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$8.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$17.00	per hour

**Playing Field User Fees**  
**Natural Turf Field Fees (cont.)**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Soil Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$9.50	per hour
<i>Mini field</i>	\$5.00	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$7.75	per hour
<i>Mini field</i>	\$4.25	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$3.25	per hour
<i>Mini field</i>	\$2.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$5.75	per hour
<i>Mini field</i>	\$3.25	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

**Playing Field User Fees**  
**Artificial Turf Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Richmond Youth Groups*		
<i>Full size</i>	\$23.00	per hour
<i>Mini field</i>	\$11.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$38.75	per hour
<i>Mini field</i>	\$19.75	per hour
Commercial/Non-residents (all ages)		
<i>Full size</i>	\$56.75	per hour
<i>Mini field</i>	\$28.75	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

**Playing Field User Fees**  
**Ball Diamonds**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Sand Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$24.25	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$19.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$7.00	per hour
Richmond Adult Groups* <i>Full size</i>	\$15.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$22.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$18.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$6.50	per hour
Richmond Adult Groups* <i>Full size</i>	\$13.75	per hour
<u>Soil Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$6.75	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$5.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$2.50	per hour
Richmond Adult Groups* <i>Full size</i>	\$4.50	per hour
<u>Artificial Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$60.50	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$60.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$24.25	per hour
Richmond Adult Groups* <i>Full size</i>	\$41.25	per hour

\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

**Playing Field User Fees****Track and Field Fees and Charges (Facilities at Minoru Park)**

Description	Fee	Units
Training Fee – all ages Track and Field Club	\$790.00	per year
Richmond Youth Meets*	\$147.00	per meet
Richmond Adult Meets*	\$230.00	per meet
Private Group Track Meets or Special Events	\$575.00	per day
Private Group Track Meets or Special Events	\$48.50	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

**SCHEDULE – PROPERTY TAX CERTIFICATES FEES****Property Tax Certificate Fees**

Description	Fee
Requested in person at City Hall	\$41.00
Requested through BC Online	\$35.50

**SCHEDULE – PROPERTY TAX BILLING INFORMATION**

Description	Fee
Tax Apportionment – per child folio	\$35.00
Mortgage Company Tax Information Request – per folio	\$10.25
Additional Tax and/or Utility Bill reprints – per folio/account	\$5.75

## **SCHEDULE – PUBLICATION FEES**

### **Publication Fees**

<b>Description</b>	<b>Fee</b>
<u>Computer Sections Maps, 24" x 24"</u>	
Individual	\$6.25
CD	\$84.50
Custom Mapping (per hour)	\$68.00
Design Specifications (contents only)	\$107.00
Drafting Standards	\$107.00
<u>Drawing Prints (As-Built)</u>	
A-1 Size, 24" x 36"	\$6.25
B Size, 18" x 24"	\$4.50
<u>GIS Data Requests</u>	
Service fee	\$119.00
First layer*	\$168.00
Each additional layer*	\$58.00
CD or DVD of GIS layers of Municipal works of City of Richmond	\$6,868.00
Single-Family Lot Size Policy, March 1990	\$23.50
Supplemental Specifications and Detail Drawings (contents only)	\$107.00
<u>Street Maps</u>	
Large, 36" x 57"	\$9.00
Small, 22" x 34"	\$6.25
<u>Utility Section Maps, 15" x 24"</u>	
Individual	\$4.50
CD	\$84.50

*\*Fees are multiplied by the number of sections requested.*

## **SCHEDULE – RCMP DOCUMENTATION FEES**

### **RCMP Documentation Fees**

<b>Description</b>	<b>Fee</b>
Criminal Record Checks	\$63.00
Volunteer Criminal Record Checks – Volunteering outside the City of Richmond	\$27.00
Volunteer Criminal Record Checks – Volunteering within the City of Richmond	No Charge
Police Certificate (including prints)	\$63.00
Fingerprints	\$63.00
Record of Suspension / Local Records Checks	\$63.00
Name Change Applications	\$63.00
Collision Analyst Report	\$589.00
Field Drawing Reproduction	\$42.50
Scale Drawing	\$122.00
Mechanical Inspection Report	\$252.00
Police Report and Passport Letter	\$63.00
Insurance Claim Letter	\$63.00
Court Ordered File Disclosure	\$63.00
* per page	*Plus \$2.00
**Shipping cost	**Plus \$8.50
Photos 4" x 6" (per photo)	\$3.50
***Shipping cost	***Plus \$8.50
Photos (each laser)	\$2.50
Photos – Burn CD	\$20.00
Video Reproduction	\$48.25
Audio Tape Reproduction	\$46.00

## **SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION**

### **Residential Lot (Vehicular) Access Regulation Bylaw No. 7222**

#### **Administration Fees**

#### **Section 2.3**

<b>Description</b>	<b>Fee</b>
<u>Driveway Crossing Application</u>	
Administration/Inspection Fee	\$87.00

## **SCHEDULE – SIGN REGULATION**

### **Sign Regulation Bylaw No. 5560**

#### **Sign Permit Fees**

<b>Description</b>	<b>Fee</b>
Application processing fee*	\$52.50
Up to 5 m <sup>2</sup>	\$52.50
5.01 m <sup>2</sup> to 15 m <sup>2</sup>	\$69.25
15.01 m <sup>2</sup> to 25 m <sup>2</sup>	\$104.00
25.01 m <sup>2</sup> to 45 m <sup>2</sup>	\$140.00
45.01 m <sup>2</sup> to 65 m <sup>2</sup>	\$186.00
65.01 m <sup>2</sup> or more	\$232.00
Permit to alter a sign or relocate a sign on the same lot	\$52.50

*\*Each applicant for a sign permit shall submit the processing fee together with his application. Upon approval of the application, this fee will be a credit towards the appropriate permit fee levied as set out in this Schedule. In cases of rejection of an application, the processing fee will not be refunded.*

## **SCHEDULE – TREE PROTECTION**

### **Tree Protection Bylaw No. 8057**

#### **Permit Fees**

Sections 4.2, 4.6

<b>Description</b>	<b>Fee</b>
<u>Permit application fee</u>	
To remove a hazard tree	No Fee
One (1) tree per parcel during a 12 month period	No Fee
Two (2) or more trees	\$58.00
Renewal, extension or modification of a permit	\$58.00

## **SCHEDULE – VEHICLE FOR HIRE REGULATION**

### **Vehicle For Hire Regulation Bylaw No. 6900**

#### **Permit & Inspection Fees**

Sections 3.7, 6.3

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Transporting of trunks	\$6.75	per trunk
Towing permit	\$58.00	
Inspection fee for each inspection after the second inspection	\$29.75	

## **SCHEDULE – VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR**

### **Visiting Delegation, Study Tour and City Hall Tour Bylaw No. 9068**

Section 2.1

<b>Description</b>		<b>Fee</b>
City Hall Tour		\$256.00 plus room rental fee
Visiting Delegation or Study Tour	Up to 2 hours	\$256.00 plus room rental fee
	2 to 4 hours	\$511.00 plus room rental fee
	More than 4 hours	\$1,021.00 plus room rental fee

## **SCHEDULE – WATER USE RESTRICTION**

### **Water Use Restriction Bylaw No. 7784**

#### **Permit Fees**

##### **Section 3.1**

<b>Description</b>	<b>Fee</b>
Permit application fee for new lawns or landscaping (s.3.1.1(a))	\$35.00
Permit application fee for nematode applications for European Chafer Beetle control, where property does not have water meter service (s.3.1.1(b))	\$35.00
Permit application fee for nematode applications for European Chafer Beetle control, where property has water meter service (s.3.1.1(b))	NIL

## **SCHEDULE – WATERCOURSE PROTECTION AND CROSSING**

### **Watercourse Protection and Crossing Bylaw No. 8441**

#### **Application Fees**

<b>Description</b>	<b>Fee</b>
<u>Culvert</u>	
Application Fee	\$342.00
City Design Option	\$1,130.00
Inspection Fee *	\$23.00
<i>*Per linear metre of culvert</i>	
<u>Bridge</u>	
Application Fee	\$116.00
Inspection Fee	\$228.00

*Note: There is no City Design Option for bridges.*



# City of Richmond

## Report to Committee

**To:** Finance Committee  
**From:** Andrew Nazareth  
General Manager, Finance and Corporate  
Services  
**Re:** Amendments to the 5 Year Consolidated Financial Plan (2016-2020) Bylaw  
9521

**Date:** September 27, 2016  
**File:** 03-0970-01/2016-Vol  
01

### Staff Recommendation

That the 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521, Amendment Bylaw 9616, which would incorporate and put into effect changes previously approved by Council and changes to the 2016 Capital, Utility and Operating Budgets, be introduced and given first, second and third readings.

Andrew Nazareth  
General Manager, Finance and Corporate Services  
(604-276-4095)

Att. 4

REPORT CONCURRENCE				
ROUTED TO:		CONCURRENCE	ROUTED TO:	CONCURRENCE
Human Resources	<input checked="" type="checkbox"/>	Water Services	<input checked="" type="checkbox"/>	
Administration & Compliance	<input checked="" type="checkbox"/>	Law & Community Safety Administration	<input checked="" type="checkbox"/>	
Economic Development	<input checked="" type="checkbox"/>	Fire Rescue	<input checked="" type="checkbox"/>	
Information Technology	<input checked="" type="checkbox"/>	Law	<input checked="" type="checkbox"/>	
Real Estate Services	<input checked="" type="checkbox"/>	RCMP	<input checked="" type="checkbox"/>	
Arts, Culture & Heritage	<input checked="" type="checkbox"/>	Policy Planning	<input checked="" type="checkbox"/>	
Community Social Development	<input checked="" type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	
Parks Services	<input checked="" type="checkbox"/>	Sanitation & Recycling	<input checked="" type="checkbox"/>	
Engineering	<input checked="" type="checkbox"/>			
Facility Services	<input checked="" type="checkbox"/>			
Fleet	<input checked="" type="checkbox"/>			
Roads & Construction	<input checked="" type="checkbox"/>			
Sewerage & Drainage	<input checked="" type="checkbox"/>			
		<b>CONCURRENCE OF GENERAL MANAGER</b>		
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>		<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 	

## Staff Report

### Origin

The 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521 was adopted on March 14, 2016. Included in the 5 Year Consolidated Financial Plan (5YFP) are the 2016 Capital, Utility and Operating Budgets.

Subsection 165(2) of the Community Charter allows for amendments of the financial plan by bylaw and Section 137(1) (b) directs that the power to amend or repeal must be exercised by bylaw and is subject to the same approval and other requirements, if any, as the power to adopt a new bylaw under that authority. Section 166 states that a council must undertake a process of public consultation regarding the proposed financial plan before it is adopted.

### Analysis

Subsequent to the adoption of the 5YFP, additional opportunities and projects have emerged. Individual staff reports detailing these amendments have been presented to Council for approval.

Also, amendments resulting from additional grant funding and contributions, re-classification of costs or unexpected expenditures are presented in accordance with Policy 3001 - Budget Amendments.

The current expenditure bylaw does not include these amounts and staff recommend that these amendments to the 5YFP be approved. There is **no tax impact** for any of these amendments.

The Council approved changes to the 2016-2020 5YFP presented in order of Council meeting dates, are:

1. a) At the Council meeting on February 9, 2016, Council approved the following:

*That the expenditures totaling \$1,100,000 for Major Events, of which \$750,000 is funded from the Major Events Provision Fund, \$223,500 funded from projected sponsorships, and \$126,500 from other revenue (grants, ticket sales, vendor fees, etc.) be included in the 5 Year Financial Plan (2016-2020).*

The 2016 Operating Budget will be increased by \$165,000 from \$935,000 to \$1,100,000, of which \$106,500 is funded by other revenue (grants, ticket sales, vendor fees, etc.), \$35,000 is funded from the Major Events provision, and \$23,500 funded by projected sponsorships to fund the following events and programs: Ships to Shore 2016, Maritime Festival 2016, Richmond World Festival 2016, Days of Summer 2016, Children's Arts Festival 2017 and the purchase of festival infrastructure and City branded assets.

The original Bylaw included amounts based on earlier estimates and this amendment brings the operating budget to the final approved amounts.

- b) At the Council meeting on February 22, 2016, Council approved the following:

*That the scope of work and budget for a Micro-Sewer Heat Recovery Study identified in the "Sewer Heat Recovery in Richmond Update," dated January 18, 2016, from the Director, Engineering, be approved with funding from the Carbon Tax Provision and included as an amendment to the Five Year Financial Plan (2016-2020) Bylaw.*

The 2016 Operating Budget will be increased by \$170,000 with funding from the Carbon Tax Provision. The Federation of Canadian Municipalities will reimburse the project costs up to 50% and the reimbursements will be returned to the Carbon Tax provision.

- c) At the Council meeting on March 14, 2016, Council approved the following:

*(1) That the Canada 150 projects as detailed in the report titled "Richmond Celebrates Canada 150 – Proposed Program," dated February 11, 2016 from the General Manager, Interagency Programs and Steveston Waterfront Major Initiatives, be approved;*

*(2) That funding in the amount of \$1,200,000 be allocated from the Council Community Initiatives Fund to fund the new events;*

*(3) That \$560,000 be transferred from the Major Events Provisional Fund to support Maritime Festival 2017, Richmond World Festival 2017 and Days of Summer 2017;*

*(4) That the 5 Year Financial Plan (2016-2020) Bylaw be amended to include an additional expenditure of \$1,760,000.*

The 2016 Operating Budget will be increased by \$155,000 funded from the Council Community Initiatives Account to facilitate planning for 2017 events and the remainder will be included in the 2017 Operating Budget.

- d) At the Council meeting on April 11, 2016, Council approved the following:

*That the City's 2016 Capital Budget be amended to include the Tempest Application Project in the amount of \$100,000 and that the 5-Year Financial Plan (2016-2020) be amended accordingly.*

The 2016 Capital Budget will be increased by \$100,000 with funding transferred from the Finance and Corporate Services Division's operating budget for the Tempest Application Project, which is a one-time setup cost to accept credit card payments for property tax and utilities.

- e) At the Council meeting on April 25, 2016, Council approved the following:

*(1) That the Community Celebration Grant Program and the criteria, as outlined in the staff report titled "Canada 150 Community Celebration Grant Program" dated March*

*31, 2016 from the Director, Arts, Culture and Heritage Services be approved; and*

*(2) That \$150,000 from the Council Community Initiatives Fund be allocated to fund this program.*

The 2016 Operating Budget will be increased by \$79,500 funded by the Council Community Initiatives Account for projected grants disbursements and the balance will be included in the 2017 operating budget.

f) At the Council meeting on May 24, 2016, Council approved the following:

*That Option 1 in the staff report from the Director, Engineering dated May 16, 2016, be approved and the 5 Year Financial Plan (2016-2020) be amended to include \$450,000 to accommodate the Steveston Pool Repairs to be funded from the Corporate Provision account.*

The 2016 Capital Budget will be increased by \$450,000 for the Steveston Pool Repairs funded by the Corporate provision account.

g) At the Council meeting on June 27, 2016, Council approved the following:

*(1) That the Horseshoe Slough and No. 7 Road South Drainage Pump Station Upgrade capital projects be consolidated into a new 2016 Capital Project with the remainder of projects included in the provincial Flood Protection Program Contribution Agreement, as per the staff report titled "2016 Flood Protection Program Funding," from the Director, Engineering, dated May 25, 2016;*

*(2) That \$2,710,249 of Drainage Development Cost Charges and a \$16,633,332 contribution from the Province of British Columbia be added to the 2016 Capital Budget.*

*(3) That the 5 Year Consolidated Financial Plan (2016-2020) Bylaw be amended to reflect the above recommendations.*

The 2016 Capital Budget will be increased by a total of \$23,543,581 as follows:

- \$16,633,332 funded by a grant received from the Province of British Columbia Ministry of Transportation and Infrastructure;
- \$2,710,249 funded by Drainage DCCs; and
- \$4,200,000 is transferred from an existing 2015 Capital Project, Horseshoe Slough Pump Station Rebuild, funded by the Drainage Improvement Reserve \$3,556,500 and Drainage DCC \$643,500 and is being consolidated with the new 2016 Capital Project.

In addition, the 2016 No. 7 Road South Drainage Pump Station Rebuild project for \$4,500,000 is consolidated into the new 2016 Flood Protection Program project totaling \$28,043,581.

The following capital projects amounting to \$16,280,000 were included in the 5YFP under years 2015, 2017 and 2018 and will be removed due to the advancement of the project into the 2016 Capital Plan.

- \$4,200,000 is transferred from the 2015 Horseshoe Slough Pump Station Rebuild project funded by the Drainage Improvement Reserve \$3,556,500 and Drainage DCC \$643,500;
- \$7,400,000 is brought forward from the 2018 No. 2 Road South Drainage Pump Station Rebuild project funded by Drainage Improvement and Drainage DCC Reserves; and
- \$4,680,000 is brought forward from the 2017 Shell Road North Drainage Pump Station Rebuild project funded by Drainage Improvement and Drainage DCC Reserves.

h) At the Council meeting on July 25, 2016, Council approved the following:

*That the 5-Year Financial Plan (2016-2020) be amended to include an additional \$134,538 from the Affordable Housing Capital Reserve Fund for the City's grant towards the development.*

The 2016 Capital Budget will be increased by \$134,538 from the Affordable Housing Reserve Fund for the City's grant to the Habitat for Humanity Society of Greater Vancouver towards development cost charges associated with the six (6) affordable homeownership units and six (6) affordable secondary rental suites located at 8180 Ash Street.

i) At the Council meeting on July 25, 2016, Council approved the following:

*That the City's 5 Year Financial Plan (2016-2020) be amended to include the feasibility study in the amount of \$100,000, to be funded from the Rate Stabilization Account.*

The 2016 Operating Budget will be increased by \$100,000 from the Rate Stabilization Account for a feasibility study for the Phoenix Net Loft for future use as an artist creation and support space, and other uses.

j) At the Closed Council meeting held on September 12, 2016, Council approved a transfer of \$300,000 from the Property Cost provision to the Rental Properties Section.

k) At the Council meeting on September 26, 2016, Council approved the following:

*That funding of \$2,000,000 from the Drainage Utility Reserve be included as an amendment to the 5 Year Financial Plan (2016-2020) to complete the Drainage Box Culvert Replacement Project at No. 2 Road and Walton Road.*

The 2016 Capital Budget will be increased by \$2,000,000 from the Drainage Utility Reserve to complete the Drainage Box Culvert Replacement Project at No. 2 Road and Walton Road.

- 1) At the time of writing this report, the following is to be included in the General Purposes Committee meeting on October 3, 2016, and, if approved, the resolution will be brought forward to Council for approval in the meeting scheduled on October 11, 2016.

*That the Five-Year Financial Plan (2016-2020) Bylaw be amended to include an additional \$50,000 (from the Affordable Housing Reserve Fund) for the City's contribution towards the Homelessness Liaison pilot contract and centralized housing database program.*

If Council approves the resolution, the 2016 Capital Budget will be increased by \$50,000 from the Affordable Housing Reserve Fund for the City's contribution towards the Homelessness Liaison pilot contract and centralized housing database program.

During the year, the 5 Year Consolidated Financial Plan Bylaw may require amendments due to external contributions being received, re-classification of expenditure budgets or unexpected expenditures funded by provisions or reserves. The amendments are as follows:

2. a) The 2016 Capital Budget will be increased by \$5,000,000 with funding transferred from the Fiscal Operating Budget to the Industrial Use Reserve to provide funding for future arising strategic land opportunities.
- b) i. Increase the scope of existing programs and projects by a total of \$544,974 from external funding received from various sources including ICBC, developers, Translink, etc. The Capital Budget is amended as follows:

<b>Table 1 Various Grants and External Sources</b>		<b>(in \$000's)</b>
<b>Capital Programs</b>		<b>Amounts</b>
Roads		\$328
Building Program		120
Minor Parks		61
Major Parks/Streetscapes		25
Drainage		6
Minor Public Works		5
<b>Total</b>		<b>\$545</b>

- ii. The Financial Plan includes an estimate of \$10,000,000 in Contingent Capital Grants, which may be received throughout the year for various projects. Spending is only incurred if the funds are confirmed. Once the funds are confirmed, the amount is transferred into the applicable capital program as summarized above. The \$544,974 represents funds that have been received and transferred to date.
- c) Increase the Water and Sanitary Public Works Minor Capital projects funding by \$97,500 each from the Water and Sewer Levy provisions for the Works Yard security improvements totaling \$195,000.
- d) Increase the 2016 Capital Budget by \$175,000 for the River Parkway and Middle Arm Park project funded by a grant from the Federation of Canadian Municipalities Green Municipal

Fund.

- e) Increase the 2016 Capital Budget by \$100,000 funded by a developer contribution in order to construct a section of the Gilbert Road Greenway from Lansdowne Road to River Parkway.
  - f) Increase the Capital Budget by a total of \$62,856 transferred from the Information Technology 2016 operating budget for the following:
    - i. \$42,192 to the Information Communication Technology (ICT) Infrastructure Replacement project to support the Firewall and Network Security Upgrade;
    - ii. \$15,000 to the Software Deployment Replacement Solution project to support the purchase of LANDesk modules;
    - iii. \$5,664 to support additional cost for the Anderson Room Improvements project.
3. Budget Amendment Policy 3001 states that changes to salaries be reported to the Committee. The following amendments will result in no net increase to the 2016 Operating Budget:
- a) Reallocate \$99,304 within Community Services Parks Operations salary budget for a Supervisor, Mapping and Drafting due to the implementation of the Parks Resource Management Geographic Information System (GIS) program in 2016.
  - b) Transfer \$98,600 of salary budget from Community Services to Human Resources due to reorganization of the Fitness Wellness Coordinator position.
  - c) Reallocate \$100,000 within Sanitation and Recycling operating budget from waste management and processing fees expenditures to salaries due to increased activity at the Recycling Depot and higher frequency of garbage pick-ups at City parks.
  - d) Reallocate \$50,000 within Roads operating budget from public works materials and equipment to salaries to accommodate after hours service request.
  - e) Reallocate \$40,000 within Storm Drainage operating budget from public works materials and equipment to salaries to accommodate after hours service request.
  - f) Reallocate \$35,000 within Engineering Planning operating budget from consulting expenses to auxiliary salaries to assist with the utility design service delivery.
  - g) Reallocate \$35,495 within Sidaway operating budget from salaries to public works materials.
  - h) Reallocate \$25,913 within Finance salary budget from the Accounts Payable section to the Purchasing section.
  - i) Reallocate \$10,343 within Fleet operating budget from consulting expenses to salaries due to a position upgrade of Supervisor – Public Works (Fleet).
  - j) Reallocate \$6,567 within Engineering Planning operating budget from consulting expenses to salaries for the Design Technician salary reclassification.
  - k) Transfer \$2,688 from Parks to Facility Services for the maintenance and security of the Cannery Store.
4. The Operating and Utility Budgets include estimates for work expected to be funded by User Fee Revenue. The following adjustments align the budget to projected levels of activity within each section. The following adjustments have no tax impact:
- a. Increase the Traffic expenditure budget by \$280,000 to offset receivable income which is projected to exceed original budget estimates.
  - b. Reallocate Engineering and Public Works Receivable Income, which will not meet the

original budget estimates as follows: \$575,100 reduction to the Roads and Construction section, \$358,600 increase to Storm Drainage section and \$216,500 increase to Fleet section to offset.

5. The following amendment represents an administrative change:  
Amend the capital funding sources for Donald Road - Local Area Service Program from Appropriated Surplus to Local Improvement Reserve by \$1,011,000.
6. The following amendments to the Operating and Utility Budget are funded by external grants, transfer of existing budget resources, or funding from Provisions or Reserves.
  - a) Decrease the estimated Sanitary Sewer revenue budget by \$750,000 and increase the amount drawn from the Sewer Levy provision. The adjustment is due to lower than expected water consumption in 2016, which has a corresponding impact on sewer meter revenues.
  - b) Increase the Human Resource expenditure budget by \$305,000 for arbitration and legal expenditures funded by the Arbitration provision.
  - c) Increase Policy Planning's expenditure budget by \$230,750 funded by the Additional Level provision and Developer Contributions provision allocated for Official Community Plan (OCP) review.
  - d) Increase the Administration and Compliance expenditure budget by \$102,656 funded by Corporate Provision for various initiatives that are anticipated to be completed in 2016.
  - e) Increase the Major Road Network (MRN) expenditure budget by \$56,000 funded by TransLink.
  - f) Increase the Fiscal expenditure budget by \$50,000 for the development of automated collection and reporting of Statement of Financial Information (SOFI) expenses funded by the Corporate provision.
  - g) Increase the Risk Management expenditure budgets by \$40,309 for new initiatives to reduce liability claims funded by the Municipal Insurance Association of British Columbia (MIABC) grant.
  - h) Increase the Policing expenditure budget by \$15,000 for police river craft maintenance funded by RCMP provision through a grant from the Province for Police Specialized Equipment and Training.
  - i) Increase the Community Social Development expenditure budget by \$10,000 for contracts funded by a grant from the Vancouver Foundation for Cultivating Wellness Connection in Richmond.
  - j) Increase the Community Social Development expenditure budget by \$7,500 funded by Corporate provision through a sponsorship received in 2015 from Western Union in support of the Tagalog Newcomer Guide.
  - k) Increase the Arts, Culture and Heritage expenditure budget by \$4,000 for contracts funded by a grant from the Canada Council for the Arts in support of the Writer-in-Residence program.
  - l) Increase the General Waste-Environmental expenditure budget by \$2,900 funded by a Richmond Invasive Plant Management grant.
  - m) Transfer \$2,844 from Fire Rescue to the Infrastructure Services expenditure budget for the first year Telus support services for fibre optic network.

## Financial Impact

The proposed 2016 budget amendments have **no tax impact**. Overall, there is an increase of \$31,810,976 to the 2016 Capital Budget. The Operating and Utility Budget expenditure decreased by \$3,089,242 and revenue increased by \$19,935,290, resulting in a net increase to Transfers of \$23,024,532. Each of these annual budgets combines to form part of the 2016-2020 5YFP. The 2016-2020 5YFP Amended Bylaw and Amended Capital Program can be found in Attachments 1 - 3.

**Table 2 Capital Budget – Summary of Changes (in \$000's)**

<b>Capital Budget as at March 14, 2016</b>			<b>\$114,538</b>
1	2016 Flood Protection Program	1g	23,543
2	Transfer from Fiscal Operating Budget	2a	5,000
3	Drainage Box Culvert Replacement-No. 2 Road & Walton Road	1k	2,000
4	Steveston Pool Repair	1f	450
5	Works Yard Security Improvement	2c	195
6	River Parkway and Middle Arm Park	2d	175
7	Habitat for Humanity Society of Greater Vancouver	1h	135
8	Tempest Application Project	1d	100
9	Gilbert Road Greenway	2e	100
10	Information Technology	2f	63
11	Homelessness Liaison Pilot Contract	1l	50
12	Local Improvement Reserve	5	-
13	Various Grants & External Sources	2b.i	545
14	Contingent External Contributions	2b.ii	(545)
<b>Total Amendments</b>			<b>31,811</b>
<b>Total Amended 2016 Capital Budget</b>			<b>\$146,349</b>

**Table 3 Operating and Utility Budget – Summary of Changes (in \$000's)**

<b>Operating and Utility Budget as at March 14, 2016</b>			<b>\$101,646</b>
<b>Revenue</b>			
1	2016 Flood Protection Program	1g	19,987
2	Traffic Receivable Increases	4a	280
3	River Parkway and Middle Arm Park	2d	175
4	Major Festivals in 2016/17	1a	130
5	MRN Translink Revenue	6e	56
6	MIABC Grants	6g	40
7	Cultivating Wellness Connections in Richmond	6i	10
8	Writer-in-Residence Program	6k	4

9	Invasive Species Provincial Grant	6l	3
10	Engineering and Public Works Receivables	4b	-
11	Sanitary Sewer Provision Increase	6a	(750)
<b>Total Revenues Amendments</b>			<b>19,935</b>
<b>Expenses</b>			
1	Transfer from Arbitration Provision	6b	305
2	Transfer to Rental Property Section	1j	300
3	Traffic Receivable Increases	4a	280
4	Official Community Plan Consulting Expenses	6c	231
5	Sewer Heat Recovery in Richmond Update	1b	170
6	Major Festivals in 2016/17	1a	165
7	Richmond Celebrates Canada 150	1c	155
8	Admin and Compliance Expenses	6d	103
9	Phoenix Net Loft Feasibility Study	1i	100
10	Canada 150 Community Celebration Funding Program	1e	80
11	MRN Translink Revenue	6e	56
12	Process Automation for SOFI Reports	6f	50
13	MIABC Grants	6g	40
14	Province of BC Grant for Police Specialized Equipment	6h	15
15	Cultivating Wellness Connections in Richmond	6i	10
16	Tagalog Newcomer Guide Sponsorship	6j	7
17	Writer-in-Residence Program	6k	4
18	Invasive Species Provincial Grant	6l	3
19	Fire Hall #3 Fibre Optic Network	6m	-
20	Various Operating Budget Reallocations	3a-k	-
21	Engineering and Public Works Receivables	4b	-
22	Information Technology Initiatives	2f	(63)
23	Tempest Application Project	1d	(100)
24	Transfer from Fiscal Operating Budget	2a	(5,000)
<b>Total Expenditures Amendments</b>			<b>(3,089)</b>
<b>NET AMENDMENT</b>			<b>23,024</b>
<b>Total Amended 2016 Operating and Utility Budget</b>			<b>\$124,670</b>

## Conclusion

Staff recommend that Council approve the 2016 Capital, Operating and Utility Budget amendments to accommodate the expenditures within the 5 Year Consolidated Financial Plan Bylaw. The proposed 2016 budget amendments have no tax impact. Overall, there is an increase of \$31,810,976 to the 2016 Capital Budget. The Operating and Utility Budget expenditure decreased by \$3,089,242 and revenue increased by \$19,935,290, resulting in a net increase to Transfers of \$23,024,532.

As required in Section 166 of the Community Charter, staff will conduct a process of public consultation prior to bylaw adoption, which is anticipated to be November 14, 2016.



Melissa Shiao, CPA, CA  
Manager, Financial Planning and Analysis  
(604-276-4231)

MS:sx

- Att. 1: 5 Year Consolidated Amended Financial Plan (2016-2020)  
2: Capital Funding Sources (2016-2020)  
3: Capital Program (2016-2020)  
4: 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521, Amendment Bylaw 9616

<b>City of Richmond</b> <b>5 Year Consolidated Amended Financial Plan 2016-2020</b> <b>Revenue and Expenses</b> <b>(In \$000's)</b>					
	2016	2017	2018	2019	2020
	Amended	Amended	Amended		
<b>Revenue:</b>					
Property Taxes	197,965	206,823	215,531	223,666	232,083
User Fees	98,303	102,953	107,361	110,771	115,129
Sales of Services	33,692	34,260	34,854	35,656	36,255
Gaming Revenue	18,088	18,400	18,400	18,400	18,400
Investment Income	14,694	14,694	14,694	14,694	14,694
Payments In Lieu Of Taxes	13,473	13,473	13,473	13,473	13,473
Other Revenue	9,929	9,803	9,906	10,029	10,159
Licenses And Permits	9,184	9,363	9,546	9,741	9,941
Grant Revenue	7,489	7,494	7,613	7,727	7,820
Developer Contributed Assets	55,000	55,000	55,000	55,000	55,000
Development Cost Charges	30,229	15,602	12,137	9,437	9,327
Other Capital Funding Sources	30,923	21,805	10,500	10,440	10,040
	<b>\$518,969</b>	<b>\$509,670</b>	<b>\$509,015</b>	<b>\$519,034</b>	<b>\$532,321</b>
<b>Expenses:</b>					
Law and Community Safety	93,370	94,855	97,383	99,956	102,603
Engineering and Public Works	65,864	64,382	66,067	66,707	67,654
Community Services	59,439	58,343	59,941	61,282	62,540
Finance and Corporate Services	24,301	23,360	23,884	24,441	25,013
Fiscal	14,361	17,730	18,153	16,063	15,950
Debt Interest	1,677	1,677	1,677	1,677	1,677
Corporate Administration	9,059	8,452	8,641	8,843	9,051
Planning and Development Services	14,835	14,502	14,847	15,232	15,627
<b>Utility Budget</b>					
Water Utility	40,469	42,606	44,576	46,168	47,831
Sanitary Sewer Utility	29,746	30,958	32,834	34,405	36,072
Sanitation and Recycling	14,944	15,248	15,557	15,888	16,226
Richmond Public Library	9,754	9,946	10,141	10,349	10,562
Richmond Olympic Oval Corporation	14,890	15,288	15,719	16,131	16,594
Lulu Island Energy Company	1,590	1,524	2,451	2,211	2,647
	<b>394,299</b>	<b>398,871</b>	<b>411,871</b>	<b>419,353</b>	<b>430,047</b>
Annual Surplus	124,670	110,799	97,144	99,681	102,274
<b>Transfers:</b>					
Debt Principal	4,402	4,402	4,402	4,402	4,402
Transfer To Reserves	62,222	64,421	66,707	69,092	71,561
Transfer To (From) Surplus	(214)	8,971	10,089	10,591	11,126
Capital Expenditures - Current Year	146,349	122,935	96,340	85,259	60,065
Capital Expenditures - Prior Years	267,870	211,956	176,060	160,921	153,488
Capital Expenditures - Developer Contributed Assets	55,000	55,000	55,000	55,000	55,000
Capital Funding	(410,959)	(356,886)	(311,454)	(285,584)	(253,368)
	<b>124,670</b>	<b>110,799</b>	<b>97,144</b>	<b>99,681</b>	<b>102,274</b>
<b>Balanced Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tax Increase</b>	<b>3.11%</b>	<b>2.97%</b>	<b>2.96%</b>	<b>2.97%</b>	<b>2.96%</b>

<b>City of Richmond</b> <b>5 Year Consolidated Amended Financial Plan 2016-2020</b> <b>Capital Funding Sources</b> <b>(In \$000's)</b>					
	2016 Amended	2017 Amended	2018 Amended	2019	2020
<b>DCC Reserves</b>					
Drainage DCC	3,354	1,344	-	97	97
Parks DCC	16,570	7,289	5,361	5,643	5,408
Roads DCC	8,492	5,489	4,307	3,384	2,956
Sanitary DCC	582	724	1,943	23	-
Water DCC	1,231	755	527	290	866
<b>Total DCC Reserves</b>	<b>\$30,229</b>	<b>\$15,601</b>	<b>\$12,138</b>	<b>\$9,437</b>	<b>\$9,327</b>
<b>Statutory Reserves</b>					
Affordable Housing Reserve Fund	1,114	625	625	625	625
Capital Building and Infrastructure Reserve Fund	600	-	-	1,000	-
Capital Reserve Fund	39,262	53,202	42,128	29,997	11,701
Child Care	60	50	50	50	50
Drainage Improvement	14,604	7,981	4,748	11,557	8,912
Equipment Replacement Reserve Fund	3,778	4,375	2,945	3,921	3,044
Local Improvement Reserve	1,011	-	-	-	-
Public Art Program	1,120	100	100	100	100
Sanitary Sewer	4,738	4,369	4,909	4,217	4,290
Waterfront Improvement	-	-	250	-	-
Watermain Replacement	7,000	7,873	8,428	7,987	7,902
<b>Total Statutory Reserves</b>	<b>73,287</b>	<b>78,575</b>	<b>64,183</b>	<b>59,454</b>	<b>36,624</b>
<b>Other Sources</b>					
Appropriated Surplus	8,491	5,004	7,649	5,378	3,524
Enterprise Fund	1,202	630	550	550	550
Water Levy/Meter Stabilization	2,217	1,320	1,320	-	-
Grant and Developer Contribution	30,923	21,805	10,500	10,440	10,040
<b>Total Other Sources</b>	<b>42,833</b>	<b>28,759</b>	<b>20,019</b>	<b>16,368</b>	<b>14,114</b>
<b>Total Capital Program</b>	<b>\$146,349</b>	<b>\$122,935</b>	<b>\$96,340</b>	<b>\$85,259</b>	<b>\$60,065</b>

<b>City of Richmond</b> <b>5 Year Consolidated Amended Financial Plan 2016-2020</b> <b>Capital Program</b> <b>(In \$000's)</b>					
	2016 Amended	2017 Amended	2018 Amended	2019	2020
<b>Infrastructure Program</b>					
Roads	17,774	20,924	8,364	7,338	4,843
Drainage	33,989	8,831	4,320	11,210	8,170
Watermain Replacement	11,080	8,930	9,080	7,270	7,870
Infrastructure Advanced Design & Land	1,255	1,445	1,412	1,336	1,276
Sanitary Sewer	3,320	4,530	6,400	3,670	3,670
Minor Public Works	2,011	1,400	1,400	1,400	1,400
District Energy Utility	400	-	3,600	1,400	-
<b>Total Infrastructure Program</b>	<b>\$69,829</b>	<b>\$46,060</b>	<b>\$34,576</b>	<b>\$33,624</b>	<b>\$27,229</b>
<b>Building Program</b>	<b>3,046</b>	<b>4,667</b>	<b>5,373</b>	<b>1,162</b>	<b>770</b>
<b>Parks Program</b>					
Major Parks/Streetscapes	6,650	6,100	3,025	8,500	1,450
Minor Parks	851	900	850	850	850
Parkland Acquisition	8,000	4,000	4,000	4,000	4,000
<b>Total Parks Program</b>	<b>15,501</b>	<b>11,000</b>	<b>7,875</b>	<b>13,350</b>	<b>6,300</b>
<b>Public Art Program</b>	<b>1,120</b>	<b>600</b>	<b>378</b>	<b>100</b>	<b>100</b>
<b>Land Program</b>					
Land Acquisition	26,200	42,300	30,000	20,000	10,000
<b>Total Land Program</b>	<b>26,200</b>	<b>42,300</b>	<b>30,000</b>	<b>20,000</b>	<b>10,000</b>
<b>Affordable Housing Project</b>	<b>1,114</b>	<b>625</b>	<b>625</b>	<b>625</b>	<b>625</b>
<b>Equipment Program</b>					
Annual Fleet Replacement	1,612	1,905	1,944	1,825	1,650
Computer Capital	4,365	2,396	2,374	555	507
Fire Dept Vehicles	1,655	1,185	998	1,821	1,114
Technology	652	-	-	-	-
<b>Total Equipment Program</b>	<b>8,284</b>	<b>5,486</b>	<b>5,316</b>	<b>4,201</b>	<b>3,271</b>
<b>Child Care Program</b>	<b>60</b>	<b>50</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>Internal Transfers/Debt Payment</b>	<b>11,740</b>	<b>2,147</b>	<b>2,147</b>	<b>2,147</b>	<b>1,720</b>
<b>Contingent External Contributions</b>	<b>9,455</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Capital Program</b>	<b>\$146,349</b>	<b>\$122,935</b>	<b>\$96,340</b>	<b>\$85,259</b>	<b>\$60,065</b>



City of  
Richmond

## Bylaw 9616

### 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521 Amendment Bylaw 9616

The Council of the City of Richmond enacts as follows:

1. Schedule "A", Schedule "B", and Schedule "C" of the 5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521, are deleted and replaced with Schedule "A", Schedule "B", and Schedule "C" attached to and forming part of this amendment bylaw.
2. This Bylaw is cited as **"5 Year Consolidated Financial Plan (2016-2020) Bylaw 9521, Amendment Bylaw 9616"**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. <i>dc</i>
APPROVED for legality by Solicitor <i>[Signature]</i>

**SCHEDULE A:**

<b>City of Richmond</b> <b>5 Year Consolidated Amended Financial Plan 2016-2020</b> <b>Revenue and Expenses</b> <b>(In \$000's)</b>					
	2016 Amended	2017 Amended	2018 Amended	2019	2020
<b>Revenue:</b>					
Property Taxes	197,965	206,823	215,531	223,666	232,083
User Fees	98,303	102,953	107,361	110,771	115,129
Sales of Services	33,692	34,260	34,854	35,656	36,255
Gaming Revenue	18,088	18,400	18,400	18,400	18,400
Investment Income	14,694	14,694	14,694	14,694	14,694
Payments In Lieu Of Taxes	13,473	13,473	13,473	13,473	13,473
Other Revenue	9,929	9,803	9,906	10,029	10,159
Licenses And Permits	9,184	9,363	9,546	9,741	9,941
Grant Revenue	7,489	7,494	7,613	7,727	7,820
Developer Contributed Assets	55,000	55,000	55,000	55,000	55,000
Development Cost Charges	30,229	15,602	12,137	9,437	9,327
Other Capital Funding Sources	30,923	21,805	10,500	10,440	10,040
	<b>\$518,969</b>	<b>\$509,670</b>	<b>\$509,015</b>	<b>\$519,034</b>	<b>\$532,321</b>
<b>Expenses:</b>					
Law and Community Safety	93,370	94,855	97,383	99,956	102,603
Engineering and Public Works	65,864	64,382	66,067	66,707	67,654
Community Services	59,439	58,343	59,941	61,282	62,540
Finance and Corporate Services	24,301	23,360	23,884	24,441	25,013
Fiscal	14,361	17,730	18,153	16,063	15,950
Debt Interest	1,677	1,677	1,677	1,677	1,677
Corporate Administration	9,059	8,452	8,641	8,843	9,051
Planning and Development Services	14,835	14,502	14,847	15,232	15,627
Utility Budget					
Water Utility	40,469	42,606	44,576	46,168	47,831
Sanitary Sewer Utility	29,746	30,958	32,834	34,405	36,072
Sanitation and Recycling	14,944	15,248	15,557	15,888	16,226
Richmond Public Library	9,754	9,946	10,141	10,349	10,562
Richmond Olympic Oval Corporation	14,890	15,288	15,719	16,131	16,594
Lulu Island Energy Company	1,590	1,524	2,451	2,211	2,647
	<b>394,299</b>	<b>398,871</b>	<b>411,871</b>	<b>419,353</b>	<b>430,047</b>
Annual Surplus	124,670	110,799	97,144	99,681	102,274
<b>Transfers:</b>					
Debt Principal	4,402	4,402	4,402	4,402	4,402
Transfer To Reserves	62,222	64,421	66,707	69,092	71,561
Transfer To (From) Surplus	(214)	8,971	10,089	10,591	11,126
Capital Expenditures - Current Year	146,349	122,935	96,340	85,259	60,065
Capital Expenditures - Prior Years	267,870	211,956	176,060	160,921	153,488
Capital Expenditures - Developer Contributed Assets	55,000	55,000	55,000	55,000	55,000
Capital Funding	(410,959)	(356,886)	(311,454)	(285,584)	(253,368)
	<b>124,670</b>	<b>110,799</b>	<b>97,144</b>	<b>99,681</b>	<b>102,274</b>
<b>Balanced Budget</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tax Increase</b>	<b>3.11%</b>	<b>2.97%</b>	<b>2.96%</b>	<b>2.97%</b>	<b>2.96%</b>

**SCHEDULE B:**

<b>City of Richmond</b> <b>5 Year Consolidated Amended Financial Plan 2016-2020</b> <b>Capital Funding Sources</b> <b>(In \$000's)</b>					
	2016 Amended	2017 Amended	2018 Amended	2019	2020
<b>DCC Reserves</b>					
Drainage DCC	3,354	1,344	-	97	97
Parks DCC	16,570	7,289	5,361	5,643	5,408
Roads DCC	8,492	5,489	4,307	3,384	2,956
Sanitary DCC	582	724	1,943	23	-
Water DCC	1,231	755	527	290	866
<b>Total DCC Reserves</b>	<b>\$30,229</b>	<b>\$15,601</b>	<b>\$12,138</b>	<b>\$9,437</b>	<b>\$9,327</b>
<b>Statutory Reserves</b>					
Affordable Housing Reserve Fund	1,114	625	625	625	625
Capital Building and Infrastructure Reserve Fund	600	-	-	1,000	-
Capital Reserve Fund	39,262	53,202	42,128	29,997	11,701
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Equipment Replacement Reserve Fund	3,778	4,375	2,945	3,921	3,044
Local Improvement Reserve	1,011	-	-	-	-
Public Art Program	1,120	100	100	100	100
Sanitary Sewer	4,738	4,369	4,909	4,217	4,290
Waterfront Improvement	-	-	250	-	-
Watermain Replacement	7,000	7,873	8,428	7,987	7,902
<b>Total Statutory Reserves</b>	<b>73,287</b>	<b>78,575</b>	<b>64,183</b>	<b>59,454</b>	<b>36,624</b>
<b>Other Sources</b>					
Appropriated Surplus	8,491	5,004	7,649	5,378	3,524
Enterprise Fund	1,202	630	550	550	550
Water Levy/Meter Stabilization	2,217	1,320	1,320	-	-
Grant and Developer Contribution	30,923	21,805	10,500	10,440	10,040
<b>Total Other Sources</b>	<b>42,833</b>	<b>28,759</b>	<b>20,019</b>	<b>16,368</b>	<b>14,114</b>
<b>Total Capital Program</b>	<b>\$146,349</b>	<b>\$122,935</b>	<b>\$96,340</b>	<b>\$85,259</b>	<b>\$60,065</b>

**SCHEDULE C:**

**CITY OF RICHMOND  
5 YEAR CONSOLIDATED AMENDED FINANCIAL PLAN (2016-2020)  
STATEMENT OF POLICIES AND OBJECTIVES**

**Revenue Proportions By Funding Source**

Property taxes are the largest portion of revenue for any municipality. Taxes provide a stable and consistent source of revenue for many services that are difficult or undesirable to fund on a user-pay basis. These include services such as community safety, general government, libraries and park maintenance.

**Objective:**

- Maintain revenue proportion from property taxes at current level or lower

**Policies:**

- Tax increases will be at CPI + 1% for transfers to reserves
- Annually, review and increase user fee levels by consumer price index (CPI).
- Any increase in alternative revenues and economic development beyond all financial strategy targets can be utilized for increased levels of service or to reduce the tax rate.

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2016.

**Table 1:**

<b>Funding Source</b>	<b>% of Total Revenue</b>
Property Taxes	49.1%
User Fees	24.4%
Sales of Services	8.4%
Gaming Revenue	4.5%
Investment Income	3.6%
Payments in Lieu Of Taxes	3.3%
Licenses and Permits	2.3%
Grants	1.9%
Other	2.5%
Total Operating and Utility Funding Sources	100.0%

**SCHEDULE C (CONT'D):**

**CITY OF RICHMOND**  
**5 Year Consolidated AMENDED FINANCIAL PLAN (2016-2020)**  
**STATEMENT OF POLICIES AND OBJECTIVES**

**Distribution of Property Taxes**

Table 2 provides the estimated 2016 distribution of property tax revenue among the property classes.

**Objective:**

- Maintain the City's business to residential tax ratio in the middle in comparison to other municipalities. This will ensure that the City will remain competitive with other municipalities in attracting and retaining businesses.

**Policies:**

- Regularly review and compare the City's tax ratio between residential property owners and business property owners relative to other municipalities in Metro Vancouver.
- Continue economic development initiatives to attract businesses to the City of Richmond.

**Table 2:** (Estimated based on the 2016 Completed Roll figures)

Property Class	% of Tax Burden
Residential (1)	54.6%
Business (6)	35.5%
Light Industry (5)	8.2%
Others (2,4,8 & 9)	1.7%
Total	100.0%

**Permissive Tax Exemptions****Objective:**

- Council passes the annual permissive exemption bylaw to exempt certain properties from property tax in accordance with guidelines set out by Council Policy and the Community Charter. There is no legal obligation to grant exemptions.
- Permissive exemptions are evaluated with consideration to minimizing the tax burden to be shifted to the general taxpayer.

**Policy:**

- Exemptions are reviewed on an annual basis and are granted to those organizations meeting the requirements as set out under Council Policy 3561 and Sections 220 and 224 of the *Community Charter*.