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**Finance Committee**

**Anderson Room, City Hall  
6911 No. 3 Road**

**Monday, October 1, 2012**

**Immediately Following the Open General Purposes Committee Meeting**

Pg. #      ITEM

**MINUTES**

**FIN-5**      *Motion to adopt the minutes of the meeting of the Finance Committee held on Tuesday, September 4, 2012.*



**FINANCE AND CORPORATE SERVICES DEPARTMENT**

1.    **2<sup>ND</sup> QUARTER 2012 – FINANCIAL INFORMATION FOR THE RICHMOND OLYMPIC OVAL CORPORATION**  
(File Ref. No.) (REDMS No. 3653813)

**FIN-7**

See Page **FIN-7** for full report

*Designated Speakers: Andrew Nazareth & John Mills*

**STAFF RECOMMENDATION**

*That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2012 from the Controller of the Richmond Olympic Oval Corporation be received for information.*



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ITEM

2. **CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 8940**

(File Ref. No. 12-8060-20-8940) (REDMS No. 3622893)

**FIN-13**

See Page **FIN-13** for full report

*Designated Speaker: Jerry Chong*

**STAFF RECOMMENDATION**

*That the Consolidated Fee Bylaw No. 8636, Amendment Bylaw No. 8940 be introduced and given first, second and third readings.*



3. **AMENDMENTS TO THE 5 YEAR FINANCIAL PLAN (2012-2016) BYLAW NO. 8867**

(File Ref. No. 12-8060-20-8950) (REDMS No. 3650075)

**FIN-47**

See Page **FIN-47** for full report

*Designated Speaker: Andrew Nazareth*

**STAFF RECOMMENDATION**

*That the 5 Year Financial Plan (2012-2016) Bylaw No. 8867, Amendment Bylaw 8950 which would incorporate and put into effect changes previously approved by Council and administrative changes to the 2012 Capital and Operating Budgets (as summarized in Attachment 1), be introduced and given first, second and third readings.*



4. **PERMISSIVE EXEMPTION (2013) BYLAW 8935**

(File Ref. No. 12-8060-20-8935) (REDMS No. 3612930)

**FIN-65**

See Page **FIN-65** for full report

*Designated Speaker: Jerry Chong*

**STAFF RECOMMENDATION**

*That the Permissive Exemption (2013) Bylaw 8935 be introduced and given first, second, and third readings.*



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ITEM

ADJOURNMENT







## Finance Committee

Date: Tuesday, September 4, 2012

Place: Anderson Room  
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair  
Councillor Chak Au  
Councillor Linda Barnes  
Councillor Derek Dang  
Councillor Bill McNulty  
Councillor Linda McPhail

Absent: Councillor Evelina Halsey-Brandt  
Councillor Ken Johnston  
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 5:52 p.m.

## MINUTES

It was moved and seconded

*That the minutes of the meeting of the Finance Committee held on Monday, June 4, 2012, be adopted as circulated.*

**CARRIED**

## FINANCE AND CORPORATE SERVICES DEPARTMENT

1. **FINANCIAL INFORMATION – 2<sup>ND</sup> QUARTER JUNE 30, 2012**  
(File Ref. No.) (REDMS No. 3599877 v.2)

It was moved and seconded

*That the staff report titled Financial Information – 2<sup>nd</sup> Quarter June 30, 2012 be received for information.*

**CARRIED**

**RICHMOND OLYMPIC OVAL CORPORATION**

2. **1<sup>ST</sup> QUARTER 2012 – FINANCIAL INFORMATION FOR THE RICHMOND OLYMPIC OVAL CORPORATION**  
(File Ref. No.) (REDMS No. 3629763)

*It was moved and seconded*

*That the report on Financial Information for the Richmond Olympic Oval Corporation for the first quarter ended March 31, 2012 from the Controller of the Richmond Olympic Oval Corporation be received for information.*

**CARRIED**

**ADJOURNMENT**

*It was moved and seconded*

*That the meeting adjourn (5:53 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Finance Committee of the Council of the City of Richmond held on Tuesday, September 4, 2012.

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Mayor Malcolm D. Brodie  
Chair

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Shanan Sarbjit Dhaliwal  
Executive Assistant  
City Clerk's Office



# City of Richmond

## Report to Committee

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**To:** Finance Committee

**Date:** September 18, 2012

**From:** George Duncan  
Chief Administrative Officer  
& President and CEO  
Richmond Olympic Oval

**File:**

Andrew Nazareth  
General Manager, Finance and Corporate Services  
& Chief Financial Officer, Richmond Olympic Oval

**Re:** 2nd Quarter 2012 - Financial Information for the Richmond Olympic Oval Corporation

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### Staff Recommendation

That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2012 from the Controller of the Richmond Olympic Oval Corporation be received for information.

George Duncan  
Chief Administrative Officer  
& President and CEO  
Richmond Olympic Oval

Andrew Nazareth  
General Manager, Finance and Corporate Services  
& Chief Financial Officer,  
Richmond Olympic Oval



**DATE:** September 19, 2012

**TO:** George Duncan  
Chief Executive Officer, Richmond Olympic Oval Corporation

Andrew Nazareth  
Chief Financial Officer, Richmond Olympic Oval Corporation

John Mills  
General Manager, Richmond Olympic Oval Corporation

**FROM:** Rick Dusanj, CA  
Controller, Richmond Olympic Oval Corporation

**Re:** Richmond Olympic Oval Corporation – 2<sup>nd</sup> Quarter 2012 Financial Information

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#### **Origin**

Section 7.3 of the Operating Agreement between the City of Richmond (the "City") and the Richmond Olympic Oval Corporation (the "Corporation") requires reporting with respect to business plans, budgets, audited financial statements, and quarterly comparisons of actual results to budget along with projections to fiscal year end. This staff report deals with the second quarter business plan and financial results for the 3 months ended June 30, 2012 ("Q2").

#### **Business Plans and Planning**

Highlights of the activities undertaken by Corporation staff during Q2 are described below.

#### Community Use

The Corporation continued to provide facility access to the Richmond community. The Corporation's usage continued to grow with 78% of members being Richmond residents at the end of Q2. Usage of the facility was steady with an average of 890 scans per day in Q2 (889 per day Q1 2012 average).

Community sport court and ice programs, plus ice and court rentals outperformed budgeted revenue targets for Q2 2012.

#### Sport Development and Events

The Richmond Olympic Oval High Performance Training Department began preparing 36 athletes for the 2012 Olympic Summer Games, including members of the Canadian Olympic Women's Soccer team, the Canadian Paralympic Men's Goalball and Wheelchair Rugby teams.



The Oval also successfully launched its High Performance Spring Hockey program in April, drawing 120 athletes aged 9-17 from across Metro Vancouver. This month also saw the Oval host the Athlete's Performance Level 1 and 2 mentorship programs; the Oval is the only venue in Canada to host Athlete's Performance programming. In June, the IGNITE program officially commenced – a provincially and federally funded program for high potential targeted youth athletes – of which the Oval has the largest IGNITE group of carded athletes in the country. Overall, the High Performance Training Department hosted 3,800 athlete training sessions in Q2 2012.

During Q2, Richmond also played host to Canada's largest sport tourism congress where 340 key sport event decision makers were able to tour the City of Richmond and gain an in-depth understanding of the capabilities of the Richmond Olympic Oval. The 2016 Canadian Weightlifting National Championship and Olympic Trials were secured and will be showcased under the Rings in the Richmond Olympic Oval.

#### **Successfully Hosted Oval Events (April – June 2012)**

2012 CSTA Sport Events Congress  
2012 CrossFit Games – Canada West Region  
2012 SSC National Junior Short Track Speed Skating Championship  
2012 Jack Donohue International Basketball Classic – Canada v China  
2012 BC Fencing Association Provincial Championship & National Team Training Camp  
2012 Canadian Wheelchair Basketball Championship  
2012 Canadian Wheelchair Basketball Training Camp  
2012 Canada Cup International Wheelchair Rugby Tournament  
2012 North American Chinese Basketball Association Invitational Tournament

#### **Successfully Secured Oval Events (April – June 2012)**

2016 Weightlifting National Championships & Olympic Qualifications  
2013 Redbull Crashed Ice – Regional Qualifiers

This was a very busy Event quarter with highlights such as hosting the Fire Chief's Convention (with 40 fire trucks on display), the Healthcare Show, the Vancouver Shoe Show and LANcouver. From the Celebrations, Receptions, Films and Tours category, the Oval hosted the following: the VC Dry Grad, Rick Hansen's 25th Anniversary Relay, BC Cancer Relay for Life, SOS Children's Village Run and a Lexus Commercial Shoot.

#### **Governance**

Meetings of the Corporation's Board of Directors, the Audit & Finance Committee, and the Business & Budget Planning Committee all took place during Q2.

## **Comments on the Financial Results for Q2**

The unaudited financial statements and budget have been prepared in accordance with Public Sector Accounting Board ("PSAB") standards. The statements are prepared based on the following information:

- 1) The 2012 approved budget is based on fiscal 2012 having operating revenues and operating expenses at levels for a normal year's uninterrupted operations.
- 2) The Q2 portion of the 2011 Annual Distributable Amount from the 2010 Games Operating Trust ("GOT") of \$696,000 was recognized as revenue.
- 3) Sport Hosting funding is recognized as deferred revenue until it is spent at which time the revenue and expense are both recognized.
- 4) In Q2, approximately \$30k was put into an Enterprise Fund that will be used to fund future capital expenditures. In each subsequent quarter up until the end of 2013, an additional \$15k will be set aside into this fund. In addition, at the end of the fiscal year a further allocation may be made by the Capital Works Committee to the Reserves to fund future capital expenditures.

### **Analysis of Significant Variances of actual results compared to Budget for Q2 of Fiscal Year 2012:**

Q2 result was budgeted at a net income of \$63,000 and the actual results show a surplus before transfers of \$552,000 a favorable variance of \$489,000.

#### Revenues

**Memberships, admissions and programs** revenue of \$1,285,000 had a positive variance of \$277,000 (28%) when compared to budget.

**Sport Hosting** revenue of \$157,000 was recognized to offset the expenditures during Q2.

**Other Revenue** of \$251,000 was recorded during the quarter which mainly included sponsorship, space leasing, parking, and interest revenue.

#### Expenses

**Aggregate Member Care Services, Event Services, and Fitness Services** costs over the second quarter of 2012 were \$425,000 which is \$15,000 (3%) under budget.

**Sports Services** costs for Q2 were \$415,000 which was \$27,000 (7%) over budget primarily due to more salaries required for the High Performance Programs. The increase in salaries is offset by the increased revenue generated by these programs.

**Facility Operations** costs for Q2 were \$898,000 which was \$14,000 (1%) under budget.

**Sport Hosting** expenses for Q2 were \$157,000 which included salaries and other expenditures pertaining to Sport Hosting related activities.

**Marketing** expenses for Q2 were \$99,000 and were \$23,000 (19%) under budget.

**Administration and Finance** expenses for Q2 were \$611,000 being \$75,000 (11%) under budget.

Summary

For the three month period ending June 30, 2012, the Corporation budgeted a net income of \$63,000 and the actual results showed a net income of \$552,000; a favorable variance of \$489,000.



Rick Dusanj, CA  
Controller, Richmond Olympic Oval Corporation

cc: Shana Turner  
Director, Administration, Finance and Corporate Services, Richmond Olympic Oval Corporation

# **RICHLAND OLYMPIC OVAL CORPORATION**

## Statement of Operations

For the quarter ended June 30, 2012

Unaudited, prepared by management

	QTR 2 2012			6 months 2012			QTR 2 2011			6 months 2011			2012 BUDGET		
	BUDGET	ACTUALS	\$ Variance Fav/(Unfav)	% Variance Fav/(Unfav)	ACTUALS		BUDGET	ACTUALS	\$ Variance Fav/(Unfav)	% Variance Fav/(Unfav)	ACTUALS		BUDGET		
<b>REVENUES</b>															
2010 Games Operating Trust Fund	625,000	696,159	71,159	11%	1,392,319		625,000	684,850	59,850	10%	1,369,699		2,500,000		
Contribution from City of Richmond	768,471	768,471	0	0%	1,536,942		755,625	755,625	-	0%	1,511,250		3,073,883		
Memberships, admissions and programs	1,007,542	1,284,760	277,219	28%	2,696,187		871,904	907,376	35,472	4%	1,946,441		4,828,246		
Sport Hosting (Note 1)	141,500	156,734	15,234	-	274,749		-	-	-	-	-		500,000		
Interest and other	209,733	251,368	41,635	20%	487,424		219,634	245,444	25,811	12%	435,313		838,930		
	2,752,245	3,157,492	405,246	15%	6,387,621		2,472,163	2,593,295	121,132	5%	5,262,703		11,741,059		
<b>EXPENSES</b>															
Member care services	212,028	214,416	(2,388)	-1%	429,553		227,199	169,829	(132,738)	-58%	359,937		834,553		
Event services	39,986	33,371	6,614	17%	147,128		38,063	26,470	11,593	30%	79,260		159,942		
Sport services	388,408	415,329	(26,921)	-7%	769,455		292,720	261,852	30,868	11%	480,896		1,759,453		
Field services	187,482	177,020	10,462	6%	331,691		151,424	141,381	10,043	7%	282,992		726,475		
Facility Operations	911,854	898,286	13,568	1%	1,661,955		850,527	728,367	122,160	14%	1,488,766		3,724,158		
Maintenance	121,945	99,287	22,658	19%	202,342		153,741	105,728	48,012	31%	207,648		480,525		
Sport Hosting (Note 1)	141,500	156,734	(15,234)	-	274,749		-	-	-	-	-		500,000		
Admin/Finance	686,016	611,093	74,923	11%	1,148,354		710,234	585,242	124,992	18%	1,205,960		2,711,293		
	2,689,219	2,605,536	83,683	3%	4,965,227		2,423,908	2,018,870	214,930	9%	4,105,459		10,896,400		
<b>NET INCOME (Note 2)</b>	63,026	551,956	488,930		1,422,394		48,255	574,424	526,169		1,157,244		844,659		

Note 1 - Effective July 1, 2011 the Sport Hosting department (along with the funding) was transferred over from the City of Richmond to the Oval Corporation. The funding is recognized as deferred revenue until spent at which time the revenue and expense are both recognized.

Note 2 - Before transfers to reserves.

Numbers may be off due to rounding.

Also see attached comments on the results for the Second Quarter of Fiscal Year 2012.



# City of Richmond

## Report to Committee

**To:** Finance Committee

**Date:** August 29, 2012

**From:** Jerry Chong  
Director, Finance

**File:** 12-8060-20-8940/Vol 01

**Re:** Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 8940

### Staff Recommendation

That the Consolidated Fee Bylaw No. 8636, Amendment Bylaw No. 8940 be introduced and given first, second and third readings.

Jerry Chong  
Director, Finance  
(604-276-4064)

Att.

REPORT CONCURRENCE			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Business Licences	<input checked="" type="checkbox"/>		
City Clerk	<input checked="" type="checkbox"/>		
Recreation Services	<input checked="" type="checkbox"/>		
Community Bylaws	<input checked="" type="checkbox"/>		
Fire Rescue	<input checked="" type="checkbox"/>		
RCMP	<input checked="" type="checkbox"/>		
Building Approvals	<input checked="" type="checkbox"/>		
Development Applications	<input checked="" type="checkbox"/>		
<b>REVIEWED BY SMT SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO (DEPUTY)</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

As part of the City's Long Term Financial Management Strategy Policy 3707, fees and charges are adjusted annually based on projected Vancouver CPI increases.

### Analysis

The Vancouver CPI increase for 2013 is projected to be 2%. All rates in the attached amendment Bylaw No. 8940 have been adjusted for this increase with the following exceptions:

- **Schedule - Filming Applications and Fees**  
All rates in this schedule remain unchanged at the 2012 level except for fire rescue fees which reflect the cost of the new collective agreement. A separate report discussing filming application fees will be brought to Council before year end and new rates will be addressed at that time.
- **Schedule – Archives & Records**  
At the stakeholder's request, photocopying and microfilm printing fees were left unchanged at \$0.35 per page to ensure these charges do not become unaffordable for the general public. Over the last two years, due to rounding up, these fees have increased from \$0.25 per page to \$0.35, which is already much greater increase than 2%.

As in the original bylaw, all adjusted fees greater than \$100 are rounded up to the nearest \$1.00, adjusted fees less than \$100 are rounded up to the nearest \$0.25 and adjusted fees less than \$1 are rounded up to the nearest \$0.05. This will minimize the number of transactions requiring small coinage.

Aside from the proposed 2% CPI increase, the following schedules were also added to the Consolidated Fees Bylaw:

- **Schedule – Playing Field User Fees**  
This schedule is added to the Consolidated Fees Bylaw per the Council resolution of December 19, 2011.
- **Schedule – Property Tax Apportionment Fee**  
Developers often request for the re-distribution of current year taxes from the original property to the newly subdivided properties. The proposed fee of \$32 per new subdivided property created is comparable to the rates currently charged by other municipalities who offer this service. Apportionment of taxes allows for new strata unit owners to receive individual tax notices and apply for home owner grants if eligible. Many municipalities choose not to offer tax apportionments due to the amount of work involved, resulting in new property owners not receiving home owner grants in their first year of ownership. Charging for this service allows the City to provide additional customer service to those new property owners by enabling them to apply for a grant to offset their property tax.

### **Financial Impact**

The fee increases assist in offsetting cost increases which otherwise will be recovered through increases to taxation revenue. There is no financial impact resulting from this bylaw.

### **Conclusion**

That the Consolidated Fee Bylaw No. 8636, Amendment Bylaw No. 8940 be introduced and given first, second and third readings.



Ivy Wong  
Manager, Revenue  
(604-276-4046)

IW:gin



**Consolidated Fees Bylaw No. 8636  
Amendment Bylaw No. 8940**

The Council of the City of Richmond enacts as follows:

1. The Consolidated Fees Bylaw No. 8636, as amended, is further amended:
  - a) by deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this bylaw;
2. This Bylaw is cited as **"Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 8940"**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF RICHMOND
APPROVED for content by originating dept. 
APPROVED for legality by Solicitor 

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER



**SCHEDULE – ANIMAL CONTROL REGULATION****Animal Control Regulation Bylaw No. 7932****Cat Breeding Permit Fee**

## Section 2.2

Description	Fee
Cat breeding permit for three years	\$37.00

**Animal Control Regulation Bylaw No. 7932****Impoundment Fees**

## Section 8

Description	Fee
<b>1st time in any calendar year</b>	
Neutered male or spayed female dog	\$42.75
Non-neutered male or unspayed female dog	\$128.00
Dangerous dog*	\$530.00
<b>2nd time in any calendar year</b>	
Neutered male or spayed female dog	\$84.75
Non-neutered male or unspayed female dog	\$266.00
Dangerous dog*	\$1,057.00
<b>3rd time and subsequent times in any calendar year</b>	
Neutered male or spayed female dog	\$266.00
Non-neutered male or unspayed female dog	\$530.00
Dangerous dog*	\$1,057.00
Bird	\$5.75
Domestic farm animal	\$63.50
<i>Impoundment fee also subject to transportation costs</i>	
Other animal	\$32.00
<i>Impoundment fee also subject to transportation costs</i>	

*\*Subject always to the power set out in Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.*

*Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.*

**Animal Control Regulation Bylaw No. 7932****Maintenance Fees****Section 8**

Description	Fee
Dog	\$12.75
Cat	\$12.75
Bird	\$2.75
Domestic farm animal	\$32.00
Other animal	\$10.75

*Note: For all of the Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.*

**SCHEDULE – ARCHIVES AND RECORDS****Archives and Records****Image Reproduction Fees**

Description	Fee	Units
<u>Records</u>		
Photocopying and printing of files/bylaw (First 4 pages free) <i>per page</i>	\$0.35	per page
Microfilm printing <i>per page</i>	\$0.35	per page
<u>Photograph Reproductions</u>		
Scanned image (each)	\$16.25	
CD	\$5.75	
5" x 7"	\$12.75	
8" x 10"	\$16.25	
11" x 14"	\$24.50	
16" x 20"	\$34.00	
20" x 24"	\$42.75	
Negatives*	\$16.25	
<i>*If the Archives does not have a copy negative from which to reproduce an image, an additional reproduction fee will be charged to produce which will remain the property of the City of Richmond Archives</i>	*Plus \$16.25	

**Archives and Records  
Use Fees**

<b>Description</b>	<b>Fee</b>
<u>Publication Fee</u>	
Websites, Books, CDs, etc. (Non-Commercial)	\$16.25
Websites, Books, CDs, etc. (Commercial)	\$32.00
Exhibition Fee (Commercial)	\$53.25

**Archives and Records  
Tax Searches Fees**

<b>Description</b>	<b>Fee</b>
<u>Tax Searches and Printing of Tax Records</u>	
Searches ranging from 1 to 5 years	\$27.00
Each year greater than 5 years	\$5.75

**Archives and Records  
Preliminary Site Investigation**

<b>Description</b>	<b>Fee</b>
Active Records Check Survey (per civic address searched)	\$213.00

**Archives and Records  
Mail Orders**

<b>Description</b>	<b>Fee</b>
Mail orders	\$5.75

*Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives (publication and commercial fees still apply).*

**SCHEDULE – BILLING AND RECEIVABLES****Billing and Receivables****Receivables Fees**

<b>Description</b>	<b>Fee</b>
Administrative charges for receivable projects undertaken for third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	\$31.50

**SCHEDULE – BOARD OF VARIANCE ESTABLISHMENT AND PROCEDURE****Board of Variance Establishment and Procedure Bylaw No. 7150****Application Fees****Sections 3.1, 4.1**

<b>Description</b>	<b>Fee</b>
Order regarding variance or exemption to relieve hardship	\$165.00
Order regarding extent of damage preventing reconstruction as non-conforming use	\$138.00

**SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION****Boulevard and Roadway Protection and Regulation Bylaw No. 6366****Inspection Charges****Section 11**

<b>Description</b>	<b>Fee</b>
Additions & Accessory Buildings Single or Two Family Dwellings over 10 m2 in size; In-ground Swimming Pools & Demolitions	\$160.00
Move-Offs; Single or Two Family Dwelling Construction	\$160.00
Combined Demolition & Single or Two Family Dwelling Construction	\$160.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$213.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$213.00
Each additional inspection as required	\$79.75

**SCHEDULE – BUILDING REGULATION****Building Regulation Bylaw No. 7230****Plan Processing Fees****Section 5.13**

<b>Description</b>	<b>Fee</b>
For a new one family dwelling	\$583.00
For other than a new one family dwelling (a) <i>or (b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of \$10,000.00</i> <i>- whichever is greater of (a) or (b)</i>	\$66.50
For a sewage holding tank	\$133.00

**Building Regulation Bylaw No. 7230****Building Permit Fees for those buildings referred to in Subsection 5.13.6****Sections 5.2, 5.5, 5.6, 7.2**

<b>Description</b>	<b>Fee</b>
Nil to \$1,000.00 (minimum fee)	\$66.50
Exceeding \$1,000.00 up to \$100,000.00	\$66.50
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$10.25
Exceeding \$100,000.00 to \$300,000.00	\$1,081.25
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$9.75
Exceeding \$300,000.00	\$3,031.25
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$7.75

*Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$66.50
Exceeding \$1,000.00 up to \$100,000.00	\$66.50
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i>	<i>*Plus \$10.50</i>
Exceeding \$100,000.00 to \$300,000.00	\$1,106.00
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i>	<i>**Plus \$10.00</i>
Exceeding \$300,000.00	\$3,106.00
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i>	<i>***Plus \$8.00</i>
<i>Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.</i>	

Despite any other provision of the Building Regulation Bylaw No. 7230, the “construction value” of a:

- (a) one-family dwelling or two-family dwelling
  - (b) garage, deck, porch, interior finishing or addition to a one-family dwelling or two-family dwelling
- is assessed by total floor area and deemed to be the following:

Description	Fee	Units
(i) new construction of first storey	\$1,120.00	per m <sup>2</sup>
	\$105.00	(per ft <sup>2</sup> )
(ii) new construction of second storey	\$1,032.00	per m <sup>2</sup>
	\$96.00	(per ft <sup>2</sup> )
(iii) garage	\$572.00	per m <sup>2</sup>
	\$53.50	(per ft <sup>2</sup> )
(iv) decks or porches	\$472.00	per m <sup>2</sup>
	\$44.00	(per ft <sup>2</sup> )
(v) interior finishing on existing buildings	\$528.00	per m <sup>2</sup>
	\$49.00	(per ft <sup>2</sup> )
(vi) additions	\$1,120.00	per m <sup>2</sup>
	\$105.00	(per ft <sup>2</sup> )

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
<u>Building Design Modification Fee</u>	
Plan Review (per hour or portion thereof)	\$118.00
Building Permit Fee for Temporary Building for Occupancy	\$530.00
<u>Re-inspection Fees</u>	
(a) for the third inspection	\$79.75
(b) for the fourth inspection	\$108.00
(c) for the fifth inspection	\$213.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
<u>Special Inspection Fees:</u>	
(a) during the City's normal business hours	\$118.00
(b) outside the City's normal business hours	\$466.00
<i>*for each hour or part thereof after the first four hours</i>	<i>*Plus</i> \$118.00
Building Permit Transfer or Assignment Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$66.50
Building Permit Extension Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$66.50
<u>Building Move Inspection Fee:</u>	
(a) within the City boundaries	\$118.00
(b) outside the City boundaries when travel is by City vehicle	\$118.00
<i>**per km travelled</i>	<i>**Plus</i> \$1.75

*Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.*

**Building Regulation Bylaw No. 7230****Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Provisional Occupancy Inspection Fee (per building permit inspection visit)	\$266.00
Provisional Occupancy Notice Extension Fee	\$424.00
Building Demolition Inspection Fee for each building over 50 m <sup>2</sup> in floor area	\$417.00
Sewage Holding Tank Permit Fee	\$266.00
<u>Use of Equivalents Fees:</u>	
(a) each report containing a maximum of two separate equivalents	\$582.00
(b) for each equivalent greater than two contained in the same report	\$238.00
(c) for an amendment to an original report after the acceptance or rejection of the report	\$118.00
(d) for Air Space Parcels (treating buildings as one building)	\$2,081.00

**Building Regulation Bylaw No. 7230****Gas Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10

Description	Fee	Units
Domestic Installation – one family dwelling (a)	\$66.50	per appliance
- whichever is greater of (a) or (b) (b)	\$24.50	
Domestic/Commercial/Industrial Installations – two family dwellings, multiple unit residential buildings, including townhouse units)		
(a) appliance input up to 29 kW	\$66.50	
(b) appliance input exceeding 29 kW	\$108.00	
<u>Special Inspection Fees:</u>		
(a) during the City's normal business hours	\$118.00	
(b) outside the City's normal business hours	\$466.00	
*for each hour or part thereof after the first four hours *Plus	\$118.00	



**Building Regulation Bylaw No. 7230****Gas Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10

Description	Fee
<u>Re-Inspection Fee:</u>	
(a) for the third inspection	\$79.75
(b) for the fourth inspection	\$108.00
(c) for the fifth inspection	\$213.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
For a vent and/or gas valve or furnace plenum (no appliance)	\$66.50
<u>Piping alteration – for existing appliances</u>	
First 30 metres of piping	\$66.50
Each additional 30 metres or part thereof	\$24.50
Gas permit transfer or assignment fee (a)	\$66.50
<i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i>	
<i>- whichever is greater of (a) or (b)</i>	
Gas permit extension fee (a)	\$66.50
<i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i>	
<i>- whichever is greater of (a) or (b)</i>	

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Plumbing</u>		
(a) installation of each plumbing fixture	\$24.50	
(b) minimum plumbing fee	\$66.50	
(c) connection of City water supply to any hydraulic equipment	\$66.50	
<u>Sprinkler &amp; Standpipes</u>		
(a) installation of any sprinkler system	\$66.50	
<i>*per additional head</i>	*Plus \$2.25	
(b) installation of each hydrant, standpipe, hose station,	(c) \$66.50	
hose valve, or hose cabinet used for fire fighting	(d) \$24.50	
<i>- whichever is greater of (c) or (d)</i>		per item

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Water Service</u>		
(a) for the first 30 metres of water supply service pipe to a building or structure	\$66.50	
(b) for each additional 30 metres of water supply service pipe to a building and structure	\$24.50	
<u>Sanitary &amp; Storm Sewers; Building Drains &amp; Water Distribution</u>		
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$66.50	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$24.50	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$66.50	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$24.50	
(e) for the installation of any neutralizing tank, catch basin, sump, or manhole	(f) \$66.50 (g) \$24.50	per item
- whichever is greater of (f) or (g)		
<u>Special Inspections</u>		
(a) during the City's normal business hours	\$118.00	
(b) outside the City's normal business hours or each hour	\$466.00	
*for part thereof exceeding the first four hours	*Plus \$118.00	
<u>Design Modification Fees</u>		
Plan review <i>Applicable to Plumbing, Sprinkler &amp; Standpipes, Water Service, and Sanitary &amp; Storm Sewers; Building Drains &amp; Water Distributions</i>	\$118.00	per hour

**Building Regulation Bylaw No. 7230****Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee
<u>Plumbing Re-Inspection Fee</u>	
(a) for the third inspection	\$79.75
(b) for the fourth inspection	\$108.00
(c) for the fifth inspection	\$213.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
Plumbing Permit Transfer or Assignment Fee (a) or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)	\$66.50
Plumbing Permit Extension Fee (a) or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee - whichever is greater of (a) or (b)	\$66.50
Provisional Plumbing Compliance Inspection Fee (per permit visit)	\$133.00
Provisional Plumbing Compliance Notice Extension Fee	\$213.00
Potable Water Backflow Preventer Test Report Decal	\$21.50

**SCHEDULE – BUSINESS LICENCE****Business Licence Bylaw No. 7360****Assembly Use Group 1**

<b>Group 1 - Business Licence Fee assessed by total floor area</b> <i>Except Food Caterers which are assessed a fee in accordance with Group 3</i>		
<b>Square Metres (m<sup>2</sup>)</b>	<b>(Square Feet) (ft<sup>2</sup>)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1000)	\$153.00
93.1 to 232.5	(1001 to 2500)	\$233.00
232.6 to 465.0	(2501 to 5000)	\$403.00
465.1 to 930.0	(5001 to 10000)	\$645.00
930.1 to 1860.1	(10001 to 20000)	\$1,143.00
1860.2 to 2790.1	(20001 to 30000)	\$1,636.00
2790.2 to 3720.2	(30001 to 40000)	\$2,135.00
3720.3 to 4650.2	(40001 to 50000)	\$2,626.00
4650.3 to 5580.3	(50001 to 60000)	\$3,124.00
5580.4 and over	(60001 and over)	\$3,542.00
Food Primary Liquor Licence Fee		\$321.00
Mobile Vendors (Food) Fee (per vehicle)		\$75.00

**Business Licence Bylaw No. 7360****Assembly Use Group 2**

<b>Group 2 - Business Licence Fee assessed by Number of Seats</b>	
<b>Seats</b>	<b>Fee</b>
0 to 30	\$487.00
31 to 60	\$969.00
61 to 90	\$1,454.00
91 to 120	\$1,941.00
121 to 150	\$2,421.00
151 to 180	\$2,905.00
181 to 210	\$3,387.00
211 and over	\$3,542.00

**Business Licence Bylaw No. 7360**  
**Assembly Use Group 3**

<b>Group 3 - Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$124.00
6 to 10	\$208.00
11 to 15	\$300.00
16 to 25	\$445.00
26 to 50	\$645.00
51 to 100	\$931.00
101 to 200	\$1,313.00
201 to 500	\$1,897.00
501 to 1000	\$2,866.00
1001 and over	\$3,542.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360**  
**Residential Use**

<b>Residential Use - Business Licence Fee assessed by Number of Rental Units</b>	
<b>Units</b>	<b>Fee</b>
0 to 5	\$148.00
6 to 10	\$228.00
11 to 25	\$391.00
26 to 50	\$635.00
51 to 100	\$1,119.00
101 to 200	\$1,601.00
201 to 300	\$2,086.00
301 to 400	\$2,565.00
401 to 500	\$3,045.00
501 and over	\$3,542.00

**Business Licence Bylaw No. 7360**  
**Service Use**

<b>Service Use - Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$124.00
6 to 10	\$214.00
11 to 15	\$312.00
16 to 25	\$459.00
26 to 50	\$657.00
51 to 100	\$957.00
101 to 200	\$1,344.00
201 to 500	\$1,946.00
501 to 1000	\$2,930.00
1001 and over	\$3,542.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360**  
**Mercantile Use**

<b>Mercantile Use - Business Licence Fee assessed by total floor area</b>		
<b>Square Metres (m<sup>2</sup>)</b>	<b>(Square Feet) (ft<sup>2</sup>)</b>	<b>Fee</b>
0.0 to 93.0	(0 to 1000)	\$124.00
93.1 to 232.5	(1001 to 2500)	\$197.00
232.6 to 465.0	(2501 to 5000)	\$361.00
465.1 to 930.0	(5001 to 10000)	\$609.00
930.1 to 1860.1	(10001 to 20000)	\$1,102.00
1860.2 to 2790.1	(20001 to 30000)	\$1,602.00
2790.2 to 3720.2	(30001 to 40000)	\$2,094.00
3720.3 to 4650.2	(40001 to 50000)	\$2,586.00
4650.3 to 5580.3	(50001 to 60000)	\$3,082.00
5580.4 and over	(60001 and over)	\$3,542.00

**Business Licence Bylaw No. 7360**  
**Industrial/Manufacturing Use**

<b>Industrial/Manufacturing Use - Business Licence Fee assessed by Number of Employees (including owners)*</b>	
<b>Employees</b>	<b>Fee</b>
0 to 5	\$148.00
6 to 10	\$245.00
11 to 15	\$343.00
16 to 25	\$487.00
26 to 50	\$684.00
51 to 100	\$969.00
101 to 200	\$1,357.00
201 to 500	\$1,934.00
501 to 1000	\$2,900.00
1001 and over	\$3,542.00

*\*For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

**Business Licence Bylaw No. 7360**  
**Vehicle for Hire Businesses**

<b>Description</b>	<b>Fee</b>
<u>Vehicle for Hire Business Fee</u>	
Each Vehicle for Hire applicant must pay (1) and (2)*:	
(1) Vehicle for Hire office fee	\$124.00
(2) Per vehicle licence fee*	
<i>based on the number of vehicles</i>	
CLASS "A" Taxicab	\$114.00
CLASS "B" Limousine	\$75.00
CLASS "C" Sightseeing Taxicab	\$114.00
CLASS "D" Airport Taxicab	\$114.00
CLASS "E" Private Bus	\$114.00
CLASS "I" Charter Minibus	\$114.00
CLASS "J" Rental Vehicle	
Group 1	\$14.00
Group 2	\$75.00
CLASS "K" Driver Training Vehicle	\$55.50
CLASS "M" Tow-Truck	\$114.00
CLASS "N" Taxicab for Persons with Disabilities	\$114.00
CLASS "P" Pedicab	\$114.00

**Business Licence Bylaw No. 7360**  
**Vehicle for Hire Businesses (cont.)**

<b>Description</b>	<b>Fee</b>
<i>*Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business</i>	\$3,542.00
Transferring a Vehicle for Hire Licence within any calendar year	\$43.00
Replacing a Vehicle for Hire Licence plate or decal	\$12.50

**Business Licence Bylaw No. 7360**  
**Vending Machine Uses**

<b>Description</b>	<b>Fee</b>
<u>Vending Machine Business Licence Fee</u>	
Group 1 (per machine)	\$27.50
Group 2 (per machine)	\$38.75
Group 3 (per machine)	\$8.50
Banking Machine licence fee (per machine)	\$119.00
Amusement Machine licence fee (per machine)	\$27.50

**Business Licence Bylaw No. 7360**  
**Adult Orientated Uses**

<b>Description</b>	<b>Fee</b>
Adult entertainment establishment licence	\$3,542.00
Casino	\$5,604.00
<u>Body-painting studio</u>	
Studio licence	\$3,542.00
Each body-painting employee	\$124.00
<u>Body-rub studio</u>	
Studio licence	\$3,542.00
Each body-rub employee	\$124.00
<u>Escort service</u>	
Escort service licence	\$3,542.00
Each escort employee	\$124.00



**Business Licence Bylaw No. 7360**  
**Farmer's Market**

Description	Fee
Farmer's market licence	\$124.00

**Business Licence Bylaw No. 7360**  
**Licence Transfers, Changes and Reprints**

Description	Fee
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	\$43.00
Changing the category or subcategory of a licence (a) <i>or (b) the difference between the existing licence fee  and the fee for the proposed category or subcategory  - whichever is greater of (a) or (b)</i>	\$43.00
Licence reprint	\$10.50

**Business Licence Bylaw No. 7360**  
**Off-Leash Permits**

Description	Fee
Annual permit	\$105.00

**SCHEDULE – DITCH AND WATERCOURSE PROTECTION AND REGULATION**

**Ditch and Watercourse Protection and Regulation Bylaw No. 7285**  
Sections 2.1, Section 2.2

Description	Fee
<u>Ditch Crossing Permit</u> Standard Width Permit Fee*	\$108.00

\*Extended Width Inspection Fee is 4% of engineering cost estimate for the construction.

**SCHEDULE – DOG LICENCING****Dog Licencing Bylaw No. 7138**

Sections 2.1, 2.3

Description	Fee
<u>Dog – Not neutered or spayed</u>	
Normal Fee	\$73.00
Prior to March 1st of the year for which the application is made	\$52.25
<u>Dog – Neutered or spayed</u>	
Normal Fee	\$31.50
Prior to March 1st of the year for which the application is made	\$21.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made</i>	\$10.50
<u>Dangerous Dog – Not neutered or spayed</u>	
Normal Fee	\$261.00
Prior to March 1st of the year for which the application is made	\$209.00
<u>Dangerous Dog – Neutered or spayed</u>	
Normal Fee	\$209.00
Prior to March 1st of the year for which the application is made	\$157.00
<i>For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made</i>	\$78.50
Replacement tag* <i>*Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction</i>	\$5.50

**SCHEDULE – FILMING APPLICATION AND FEES****Filming Application and Fees Bylaw No. 8172****Administration Fees**

Section 3

Description	Fee
Application for Filming Agreement	\$102.00
Film Production Business Licence	\$121.00
Street Use Fee (100 feet/day)	\$51.00

**Filming Application and Fees Bylaw No. 8172**  
**City Parks & Heritage Sites**  
**Section 3**

Description	Fee	Units
Major Park		
<i>Per day</i>	\$765.00	
<i>Per ½ day</i>	\$510.00	
Neighbourhood Park		
<i>Per day</i>	\$510.00	
<i>Per ½ day</i>	\$306.00	
<u>Britannia Shipyard</u>		
Filming	\$2,040.00	per day
Preparation & Wrap	\$1,020.00	per day
Per Holding Day	\$510.00	per day
City Employee		
<i>Per regular working hour</i>	\$35.75	
<i>Per hour after 8 hours</i>	\$53.75	
<u>Minoru Chapel</u>		
Filming		
<i>October through June</i>	\$2,550.00	per day
<i>July through September</i>	\$3,060.00	per day
Preparation & Wrap	\$1,020.00	per day
Per Holding Day	\$510.00	per day
City Employee		
<i>Per regular working hour</i>	\$35.75	
<i>Per hour after 8 hours</i>	\$53.75	
<u>Nature Park</u>		
Filming	\$1,020.00	per day
Preparation & Wrap	\$510.00	per day
City Employee		
<i>Per regular working hour</i>	\$20.50	
<i>Per hour after 8 hours</i>	\$30.75	
<u>Gateway Theatre</u>		
Filming	\$2,550.00	per day
Preparation & Wrap	\$1,020.00	per day
City Employee		
<i>Per regular working hour</i>	\$33.75	
<i>Per hour after 8 hours</i>	\$51.00	

**Filming Application and Fees Bylaw No. 8172**  
**City Parks & Heritage Sites (cont.)**  
 Section 3

Description	Fee	Units
<u>City Hall</u>		
Filming	\$2,040.00	per day
Preparation & Wrap	\$1,020.00	per day
City Employee		
<i>Per regular working hour</i>	\$20.50	
<i>Per hour after 8 hours</i>	\$30.75	

**Filming Application and Fees Bylaw No. 8172**  
**Other Fees**  
 Section 3

Description	Fee	Units
<u>RCMP (4-hour minimum)</u>		
Per person	\$104.00	per hour
<u>Fire Rescue (4-hour minimum)</u>		
Fire Engine	\$131.00	per hour
Fire Captain	\$90.50	per hour
Firefighter (minimum 3 firefighters)	\$74.25	per hour, per person
Use of special effects	\$102.00	per day
Use of Fire Hydrant		
<i>First day</i>	\$199.00	
<i>Each additional day</i>	\$66.50	

**SCHEDULE – FIRE PROTECTION AND LIFE SAFETY****Fire Protection and Life Safety Bylaw No. 8306****Fees & Cost Recovery**

<b>Description</b>	<b>Section</b>	<b>Fee</b>	<b>Units</b>
Permit	4.1	\$21.50	
Permit Inspection, first hour	4.3	\$84.75	
Permit Inspection, subsequent hours or part thereof	4.3	\$53.25	
Attendance - open air burning without permit <i>first hour</i>	4.5.1	\$443.00	per vehicle
Attendance - open air burning without permit <i>subsequent half-hour or part thereof</i>	4.5.1	\$222.00	per vehicle
Attendance - open air burning in contravention of permit conditions <i>first hour or part thereof</i>	4.5.3	\$443.00	per vehicle
Attendance - open air burning in contravention of permit conditions <i>subsequent half-hour or part thereof</i>	4.5.3	\$222.00	per vehicle
Attendance - false alarm – contact person not arriving within 60 minutes after alarm <i>per hour or portion of hour Fire Dept standing by</i>	6.1.4 (b)	\$443.00	per vehicle
Vacant premises – securing premises	9.7.4	Actual cost	
Damaged building – securing premises	9.8.1	Actual cost	
Work done to effect compliance with order in default of owner	14.1.6	Actual cost	
Review - Fire Safety Plan any building	15.1.1 (b)		
Any building < 600 m <sup>2</sup> area		\$108.00	
Any building > 600 m <sup>2</sup> area		\$160.00	
High building, institutional		\$213.00	
Revisions (per occurrence)		\$53.25	
Inspection	15.2.1 (a)		
4 stories or less and less than 914 m <sup>2</sup> per floor		\$213.00	
4 stories or less and between 914 and 1524 m <sup>2</sup> per floor		\$319.00	
5 stories or more and between 914 and 1524 m <sup>2</sup> per floor		\$530.00	
5 stories or more and over 1524 m <sup>2</sup> per floor		\$741.00	

**Fire Protection and Life Safety Bylaw No. 8306**  
**Fees & Cost Recovery (cont.)**

<b>Description</b>	<b>Section</b>	<b>Fee</b>
Inspection or follow-up to an order <i>first hour</i>	15.2.1 (b)	\$84.75
Re-inspection or follow-up to an order <i>subsequent hours or part of hour</i>	15.2.1.(b)	\$53.25
Nuisance investigation, response & abatement	15.4.1	Actual cost
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost
<b><u>Attendance - False alarm</u></b>		
No false alarm reduction program in place	15.5.1	\$319.00
False alarm reduction program in place and participation	15.5.5	No charge
Caused by security alarm system	15.6.1	\$213.00
Monitoring agency not notified	15.7.1	\$213.00
Alternate solution report or application review	General	\$160.00

**SCHEDULE – FIREWORKS REGULATION**

**Fireworks Regulation Bylaw No. 7917**

**Permit Fees**

**Section 2.1**

<b>Description</b>	<b>Fee</b>
Display Permit application fee	\$108.00

**SCHEDULE – PLAYING FIELD USER FEES****Playing Field User Fees****Natural Turf Field Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$34.50	per hour
<i>Mini field</i>	\$17.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$27.75	per hour
<i>Mini field</i>	\$14.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$9.75	per hour
<i>Mini field</i>	\$5.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$20.75	per hour
<i>Mini field</i>	\$10.50	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$25.00	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$20.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$7.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$15.00	per hour

**Playing Field User Fees**  
**Natural Turf Field Fees (cont.)**

Description	Fee	Units
Soil Turf (No Lights)		
Commercial (all ages)		
<i>Full size</i>	\$8.50	per hour
<i>Mini field</i>	\$4.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$6.75	per hour
<i>Mini field</i>	\$3.50	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$2.50	per hour
<i>Mini field</i>	\$1.25	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$5.00	per hour
<i>Mini field</i>	\$2.50	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

**Playing Field User Fees**  
**Artificial Turf Fees**

Description	Fee	Units
Richmond Youth Groups*		
<i>Full size</i>	\$21.00	per hour
<i>Mini field</i>	\$10.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$35.25	per hour
<i>Mini field</i>	\$17.75	per hour
Commercial/Non-residents (all ages)		
<i>Full size</i>	\$52.00	per hour
<i>Mini field</i>	\$26.00	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*



**Playing Field User Fees**  
**Ball Diamonds**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
<u>Sand Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$22.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$17.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$6.25	per hour
Richmond Adult Groups* <i>Full size</i>	\$13.25	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$20.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$16.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$5.75	per hour
Richmond Adult Groups* <i>Full size</i>	\$12.25	per hour
<u>Soil Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$6.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$4.75	per hour
Richmond Youth Groups* <i>Full size</i>	\$1.75	per hour
Richmond Adult Groups* <i>Full size</i>	\$3.75	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.  
Groups may be asked to provide proof of residency.*

**Playing Field User Fees****Track and Field Fees and Charges (Facilities at Minoru Park)**

Description	Fee	Units
Training Fee - all ages Track and Field Club	\$727.00	per year
Richmond Youth Meets*	\$133.00	per meet
Richmond Adult Meets*	\$211.00	per meet
Private Group Track Meets or Special Events	\$529.00	per day
Private Group Track Meets or Special Events	\$44.25	per hour

*\*As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate.  
Groups may be asked to provide proof of residency.*

**SCHEDULE – PROPERTY TAX CERTIFICATE FEES****Property Tax Certificate Fees**

Description	Fee
Requested in person at City Hall	\$37.50
Requested through BC Online	\$32.50

**SCHEDULE – PROPERTY TAX APPORTIONMENT FEE****Property Tax Apportionment Fee**

Description	Fee
Per child folio	\$32.00

**SCHEDULE – PUBLIC HEALTH PROTECTION****Public Health Protection Bylaw No. 6989****False Alarm Fee****Section 3.1.3.5**

<b>Description</b>	<b>Fee</b>
False alarm fee where the intentional or unintentional activation of a house alarm causes the unnecessary response of an inspector	\$108.00

**SCHEDULE – PUBLICATION FEES****Publication Fees**

<b>Description</b>	<b>Fee</b>
<u>Computer Sections Maps, 24" x 24"</u>	
Individual	\$5.25
CD	\$77.50
Custom Mapping (per hour)	\$62.50
Design Specifications (contents only)	\$96.75
Drafting Standards	\$96.75
<u>Drawing Pints (As-Builts)</u>	
A-1 Size, 24" x 36"	\$5.25
B Size, 18" x 24"	\$3.50
<u>GIS Data Requests</u>	
Service fee	\$108.00
First layer*	\$153.00
Each additional layer*	\$53.25
CD or DVD of GIS layers of Municipal works of City of Richmond	\$6,337.00
Single-Family Lot Size Policy, March 1990	\$21.50
Supplemental Specifications and Detail Drawings (contents only)	\$96.75
<u>Street Maps</u>	
Large, 36" x 57"	\$8.00
Small, 22" x 34"	\$5.25
<u>Utility Section Maps, 15" x 24"</u>	
Individual	\$3.50
CD	\$77.50

*\*Fees are multiplied by the number of sections requested.*

**SCHEDULE – RCMP DOCUMENTATION FEES****RCMP Documentation Fees**

<b>Description</b>	<b>Fee</b>	<b>Units</b>
Criminal Record Checks	\$57.50	
Criminal Record Checks - Volunteers	No Charge	
Police Certificate (including prints)	\$57.50	
Fingerprints	\$57.50	
Pardon applications/Records Clearance	\$57.50	
Name Change Applications	\$57.50	
Collision Analyst Report	\$542.00	
Field Drawing Reproduction	\$38.75	
Scale Drawing	\$110.00	
Mechanical Inspection Report	\$230.00	
Police Report and Passport Letter	\$57.50	
Insurance Claim Letter	\$57.50	
Court Ordered File Disclosure	\$57.50	
<i>*per page</i>	<i>*Plus</i> \$1.00	per page
<i>**Shipping cost</i>	<i>**Plus</i> \$7.50	
Photos 4" x 6" (per photo)	\$2.50	per photo
<i>***Shipping cost</i>	<i>***Plus</i> \$7.50	
Photos	\$1.50	each laser
Photos - Burn CD	\$18.00	
Video Reproduction	\$44.00	
Audio Tape Reproduction	\$42.00	

**SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION****Residential Lot (Vehicular) Access Regulation Bylaw No. 7222****Administration Fees****Section 2.3**

<b>Description</b>	<b>Fee</b>
<u>Driveway Crossing Application</u>	
Administration/Inspection Fee	\$79.75

**SCHEDULE – SIGN REGULATION****Sign Regulation Bylaw No. 5560****Sign Permit Fees**

<b>Description</b>	<b>Fee</b>
Application processing fee*	\$48.00
Up to 5 m <sup>2</sup>	\$48.00
5.01 m <sup>2</sup> to 15 m <sup>2</sup>	\$63.50
15.01 m <sup>2</sup> to 25 m <sup>2</sup>	\$95.00
25.01 m <sup>2</sup> to 45 m <sup>2</sup>	\$128.00
45.01 m <sup>2</sup> to 65 m <sup>2</sup>	\$170.00
65.01 m <sup>2</sup> or more	\$213.00
Permit to alter a sign or relocate a sign on the same lot	\$48.00

*\*Each applicant for a sign permit shall submit the processing fee together with his application. Upon approval of the application, this fee will be a credit towards the appropriate permit fee levied as set out in this Schedule. In cases of rejection of an application, the processing fee will not be refunded.*

**SCHEDULE – TREE PROTECTION****Tree Protection Bylaw No. 8057****Permit Fees****Sections 4.2, 4.6**

<b>Description</b>	<b>Fee</b>
<u>Permit application fee</u>	
To remove a hazard tree	No Fee
One (1) tree per parcel during a 12 month period	No Fee
Two (2) or more trees	\$53.25
Renewal, extension or modification of a permit	\$53.25

**SCHEDULE – VEHICLE FOR HIRE REGULATION****Vehicle For Hire Regulation Bylaw No. 6900****Permit & Inspection Fees**

Sections 3.7, 6.3

Description	Fee	Units
Transporting of trunks	\$5.75	per trunk
Towing permit	\$53.25	
Inspection fee for each inspection after the second inspection	\$27.00	

**SCHEDULE – WATER USE RESTRICTION****Water Use Restriction Bylaw No. 7784****Permit Fees**

Section 3.1

Description	Fee
New lawns or landscaping permit application fee	\$32.00

**SCHEDULE – WATERCOURSE PROTECTION AND CROSSING****Watercourse Protection and Crossing Bylaw No. 8441****Application Fees**

Description	Fee
<u>Culvert</u>	
Application Fee	\$313.00
City Design Option	\$1,041.00
Inspection Fee *	\$21.00
<i>*Per linear metre of culvert</i>	
<u>Bridge</u>	
Application Fee	\$105.00
Inspection Fee	\$209.00

*Note: There is no City Design Option for bridges.*



# City of Richmond

## Report to Committee

**To:** Finance Committee

**Date:** September 10, 2012

**From:** Andrew Nazareth  
General Manager, Finance and Corporate  
Services

**File:** 03-0905-01/2012-Vol  
01

**Re:** Amendments to the 5 Year Financial Plan (2012-2016) Bylaw No. 8867

### Staff Recommendation

1. That the 5 Year Financial Plan (2012-2016) Bylaw No. 8867, Amendment Bylaw 8950 which would incorporate and put into effect changes previously approved by Council and administrative changes to the 2012 Capital and Operating Budgets (as summarized in Attachment 1), be introduced and given first, second and third readings

Andrew Nazareth  
General Manager, Finance and Corporate Services

REPORT CONCURRENCE			
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER	
City Clerk	<input checked="" type="checkbox"/>		
Information Technology	<input checked="" type="checkbox"/>		
Real Estate Services	<input checked="" type="checkbox"/>		
Arts, Culture & Heritage	<input checked="" type="checkbox"/>		
Parks Services	<input checked="" type="checkbox"/>		
Engineering	<input checked="" type="checkbox"/>		
Facility Services	<input checked="" type="checkbox"/>		
Project Development	<input checked="" type="checkbox"/>		
Transportation	<input checked="" type="checkbox"/>		
Fire Rescue	<input checked="" type="checkbox"/>		
Policy Planning	<input checked="" type="checkbox"/>		
REVIEWED BY SMT SUBCOMMITTEE	INITIALS: 	REVIEWED BY CAO (DEPUTY)	INITIALS: 

## Staff Report

### Origin

The 5 Year Financial Plan (2012-2016) Bylaw No. 8867 was adopted April 23, 2012. Included in the 5 Year Financial Plan (5YFP) are the 2012 Capital and 2012 Operating Budgets.

Subsection 165(2) of the Community Charter allows for amendments of the financial plan by bylaw and Section 137(1)b directs that the power to amend or repeal must be exercised by bylaw and is subject to the same approval and other requirements, if any, as the power to adopt a new bylaw under that authority. Section 166 states that a council must undertake a process of public consultation regarding the proposed financial plan before it is adopted.

### Analysis

The 5 Year Financial Plan (2012-2016) Bylaw No. 8867 was adopted April 23, 2012. Subsequent to the adoption of the 5YFP, additional opportunities and projects have emerged. Individual staff reports detailing these amendments have been presented to Council for approval.

Also, administrative amendments resulting from additional grant funding and contributions, re-classification of costs or unexpected expenditures are presented in accordance with Policy 3001 - Budget Amendments.

The current expenditure bylaw does not include these amounts and staff recommend that these amendments to the 5YFP be approved. There is **no tax impact** for any of these amendments.

Several reports have been presented to Council detailing items that result in amendments to the 2012 5YFP. The Council approved changes (presented in order of the Council meeting date) are:

1. a. At the Council meeting on November 28, 2011, Council approved:

- (1) *"That the submission of:*
  - (a) road and intersection improvement projects for cost-sharing as part of the TransLink 2012 Major Road Network (MRN) Minor Capital Program,*
  - (b) bicycle facility improvements for cost-sharing as part of the TransLink 2012 Bicycle Infrastructure Capital Cost-Sharing Program, and*
  - (c) transit facility improvements for cost-sharing as part of the TransLink 2012 Transit-Related Road Infrastructure Program,**as described in the staff report, dated November 8, 2011, from the Director, Transportation, be endorsed;*
- (2) *That, should the above submissions be successful and the projects receive Council approval via the annual capital budget process, the Chief Administrative Officer and General Manager, Planning and Development be authorized to execute the funding agreements and the 2012 Capital Plan and the 5-Year Financial Plan*



*(2012-2016) be updated accordingly dependant on the timing of the budget process."*

The 2012 Capital Budget will be increased by \$100,500 to recognize the scope increase related to video detection cameras funded by a TransLink grant.

- b. At the Council meeting on February 27, 2012, Council approved: *"(1) That Contract 4252Q, for the Supply and Delivery of Five Battery-Powered Ice Resurfacers, be awarded to Vimar Equipment Ltd. at a total cost of \$453,430.00, plus applicable taxes and levies; (2) That the additional required funding of \$288,738.50 be approved with funding from the Public Works Equipment Reserve and that the 2012 Capital Budget and the 5-Year Financial Plan (2012-2016) be adjusted accordingly."*

The 2012 Capital budget will be increased by \$288,739 to recognize this approved expenditure from the Public Works Equipment Reserve.

- c. At the Council meeting on March 12, 2012, Council approved: *"(1) the submission of the Railway Avenue Corridor Greenway pedestrian and bicycle facility improvement for cost-sharing as part of the TransLink 2012 Bicycle Infrastructure Capital Cost-Sharing Program, as described in the report dated January 11, 2012 from the General Manager, Parks and Recreation, be endorsed; and (2) should the above submission be successful, the Chief Administrative Officer and General Manager, Parks and Recreation be authorized to execute the funding agreements and the 2012 Capital Plan and the 5-Year Financial Plan (2012-2016) be updated accordingly to reflect the external grant dependant on the timing of the budget process."*

The 2012 Capital Budget will be increased by \$201,500 to recognize the external funding.

- d. At the Council meeting on April 10, 2012, Council approved: *"That the funds held for Thomas Kidd School/Neighbourhood Park be transferred to Woodward School/Neighbourhood Park, and be included in the 5 year Financial Plan (2012-2016)."*

This transfer of \$163,800 redistributes funds amongst the respective projects but does not increase the overall 2012 Capital Budget.

- e. At the Council meeting on April 10, 2012, Council approved: *"That staff be authorized to expend no greater than \$17,000 in order to complete a Statement of Historical Significance, Building Condition Report and Marine Survey and that funding be provided from the Council Contingency Account"* for the floating net shed at Scotch Pond.

This amendment results in allocating funding from the Council Contingency account with no net increase to the existing 2012 Operating Budget.

- f. At the Closed Council meeting on May 14, 2012, Council approved that, if necessary, up to \$35,000 from the Major Events Provision be used to include the sailing vessel Kaisei as part of the 2012 Ships to Shore Event.

This results in a \$35,000 increase to the 2012 Operating Budget funded from the Major Events Provision account.

- g. At the Council meeting on May 28, 2012, Council approved: *“(1) That the list of proposed road safety improvement projects, as described in the report, be endorsed for submission to the ICBC 2012 Road Improvement Program for consideration of cost sharing funding; and (2) That should the above applications be successful, the Chief Administrative Officer and General Manager, Planning and Development be authorized to negotiate and execute the cost-share agreements and the 2012 Capital Plan and 5-Year (2012-2016) Financial Plan be amended accordingly.”*

To date, there are four locations from this report that have been approved by ICBC for grant funding. The 2012 Capital Budget will be increased by \$11,000 to recognize the project scope increases with the other grant amounts received replacing the City's portion of funding.

- h. At the Council meeting on June 11, 2012, Council approved the following One-Time Expenditures:

*“That the December 31, 2011 surplus of \$4.556 million be appropriated as outlined in the staff report titled 2011 Surplus Appropriation (dated April 26, 2012 from the General Manager, Business and Financial Services) with the following amendments:*

*(1) That \$50,000 be taken from Item No. 12 – 2013 Capital Program, for funding of a one year temporary part-time position of a Child Care Coordinator;*

*(2) That \$167,500 be taken from Item No. 12 – 2013 Capital Program, and*

*(a) \$67,500 be appropriated to Item No. 15 – Mobile Community Safety Education Unit, as seed funding; and*

*(b) \$100,000 be appropriated to Item No. 18 – Salmon Row 2013, as seed funding;*

*(3) That \$500,000 be taken from Item No. 12 – 2013 Capital Program, and placed into Capital Building and Infrastructure Reserve; and*

*(4) That \$125,000 be taken from Item No. 12 – 2013 Capital Program, and placed in the Major Events Provision Fund.”*

The following items which include the recommendations from the report totalling \$4,556,000 will be included as amendments to the 2012 Operating Budget.

- 2012 RCMP retroactive pay increase (\$1,289,053)
  - Hollybridge Lease-City Hall North (\$89,259)
  - Fire-Rescue equipment and vehicle reserve (\$400,000)
  - Chinese language library donation (\$100,000)
  - Contaminated sites (\$250,000)
  - Funding facility infrastructure (\$275,000)
  - Processes and controls - Community Associations (\$100,000)
  - Consultant - youth strategy (\$30,000)
  - Lansdowne Greenway art project (\$150,000)
  - Consultant fees for pre-design assessments (\$85,000)
  - Child care non-capital grants (\$20,000)
  - 2013 Capital program funding (\$925,188)
  - One year temporary part-time Child Care Coordinator (\$50,000)
  - Mobile community safety education unit (\$67,500)
  - Salmon Row (\$100,000)
  - Capital Building and Infrastructure Reserve (\$500,000)
  - Major Events Provision Fund (\$125,000)
- i. At the Closed Council meeting on June 25, 2012, Council approved the use of \$1,000,000 from the Emergency Response Provision, if necessary to complete any emergency work. The 2012 Capital Budget will be amended for this increase in expenditure.
- j. At the Closed Council meeting on July 23, 2012, Council approved the scope change to an existing facility construction project. The 2012 Capital Budget will be amended and increased by \$3,580,000 to reflect the increased funding from Appropriated Surplus.
- k. At the Closed Council meeting on July 23, 2012, Council approved the acquisition of a property for \$11,900,000 plus other related costs of \$60,000. The funding for this acquisition is from existing Strategic Land Acquisition projects and the Industrial Use Reserve. The 2012 Capital Budget will be amended and increased by \$9,000,000 to reflect the increased funding from the Industrial Use Reserve.
- l. At the Closed Council meeting on July 24, 2012, Council approved the restoration of an existing heritage facility for a total of \$430,000. \$100,000 is to be transferred from the existing Development Coordinated Works project, \$200,000 from the Minor Capital provision and the remaining \$130,000 is for a contribution of in kind services. The 2012 Capital Budget will be amended and increased by \$330,000 to reflect the increased expenditure and respective funding.

During the year the original 5 Year Financial Plan Bylaw may require amendments due to additional amounts being received, re-classification of costs or unexpected expenditures. The following amendments represent administrative changes:

2. a. On June 26, 2012, the CAO announced the first phase of the corporate reorganization initiative to improve functionality and to increase the overall efficiency and effectiveness across all areas of the organization. This reorganization has no overall impact to the budget but does result in the redistribution of the expenditure budgets to align with the redefined Departments.
- b. Budget Amendment Policy 3001 states that changes to salaries be reported to Committee. The following items detail the amendments relating to salaries:
  - i. Include \$1,500,000 funded from the Fire Provision for the retroactive wage increase and transfer the wage estimates within the Law and Community Safety budget. This results in an overall \$1,500,000 increase to the 2012 Operating Budget funded from the Fire Provision account.
  - ii. Transfer \$105,988 within the Parks budget by reassigning existing positions. There is no net impact to the 2012 Operating Budget.
  - iii. Transfer \$102,100 relating to existing positions from the Energy Management section to the newly created District Energy Utility budget for the period of June to December. Increase the 2012 Operating Budget by \$55,174 for other expenses to be offset by user fee revenues.
  - iv. Include the costs of \$96,388 for a Community Energy Manager funded from BC Hydro grants.
  - v. Transfer \$72,945 within the Information and Technology budget from the existing telecommunications budget to salaries for a User/Operations Support Assistant position. There is no overall impact to the 2012 Operating Budget.
  - vi. Increase the Planning and Development budget for two additional temporary full-time (TFT) Building Inspector positions for the period of November to December. The funding for these positions of \$26,067 is from increased building permit revenue and will offset the increased expenditures.
- c. Increase the 2012 Capital Budget by \$949,106 to reflect the net settlement from a roof claim reimbursed to the Oval Legacy capital project.

- d. Include carry-forward items totalling \$373,000 from previous years' surplus appropriation to be spent in 2012:
  - OCP consulting fees (\$250,000)
  - Library Cultural Centre parkade upper level maintenance (\$70,000)
  - Windows 7 upgrade project (\$53,000)
- e. Include additional funding from the Appeal Board Provision of \$360,000 to offset the decrease in taxation revenue relating to successful property assessment appeals for various properties.
- f. Transfer the janitorial budget of \$251,442 from Facilities Management to Recreation for the three month period of September to December 2012. There is no overall impact to the 2012 Operating Budget.
- g. Transfer \$160,200 from the Energy Operating Provision to the Energy Management budget to be utilized on programs and projects eligible for BC Hydro Incentive Funding. This results in an increase of \$160,200 to the 2012 Operating Budget.
- h. Increase the scope of existing programs and projects by a total of \$159,143 to recognize additional external funding:
  - Traffic signals and operations (\$89,626) funded by ICBC, YVR and developer contributions
  - West Richmond Community Centre racquet court conversion (\$32,000) funded by the West Richmond Community Association
  - Library nostalgia kits (\$21,875) funded by federal grant
  - Williams lane upgrade (\$7,410)
  - Memorial bench (\$4,732) funded by Thompson Community Association
  - Thompson Integrated Youth Park (\$3,500) funded by the Thompson Community Association
- i. Include the capital costs for consolidating staff from City Hall West to City Hall and for unanticipated repairs to City Hall. The estimated cost of \$200,000 funded from Appropriated Surplus will be included in the 2012 Capital Budget.
- j. At the April 25, 2012 Richmond Public Library Board Meeting, it was moved that an allocation of \$110,000 from the Library's accumulated Operating Surplus be used to fund an updated strategic planning process. This item relates to the April 10, 2012 Council Meeting where it was adopted, *"That the Richmond Library Board be requested to consider \$110,000 from the Library accumulated surplus to fund the plan."*

- k. Due to late billings pertaining to the 2011 election, include \$23,200 in the 2012 Operating Budget funded from the Elections Provision.
1. Transfer \$13,500 from the RCMP Downtown Community Police Office budget for janitorial costs to the Facilities Management budget and transfer \$15,650 for utility costs to the Rental Properties budget. There is no overall impact to the 2012 Operating Budget.

### Financial Impact

The proposed 2012 budget amendments will have **no tax impact**. Overall, there is an increase of \$15,819,988 to the 2012 Capital Budget and \$7,295,029 to the 2012 Operating Budget. Each of these annual budgets combines to form part of the 2012-2016 5YFP. The 2012-2016 5YFP schedule, capital program and funding sources can be found in **Attachments 1 - 3**.

### 2012 Capital Budget – Summary of Changes

(in \$000's)

Item	Description	Ref	Amount
<b>Capital Budget as at April 23, 2012</b>			<b>\$73,144</b>
1	Land acquisition	1(k)	9,000
2	Facility construction	1(j)	3,580
3	Emergency Response Provision	1(i)	1,000
4	Oval Legacy capital project	2(c)	949
5	Heritage facility restoration	1(l)	330
6	Ice resurfacers	1(b)	289
7	TransLink - Railway Ave. Corridor Greenway	1(c)	201
8	Office moves	2(i)	200
9	Misc. grants	2(h)	159
10	TransLink - Video detection	1(a)	101
11	ICBC - Road improvements	1(g)	11
12	Neighbourhood Park – Thomas Kidd to Woodward	1(d)	0
<b>Total amendments</b>			<b>15,820</b>
<b>Total 2012 Capital Budget including amendments</b>			<b>\$88,964</b>

## 2012 Operating Budget – Summary of Changes

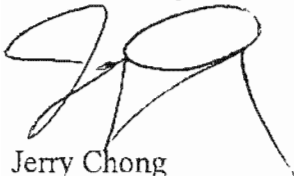
(in \$000's)

Item	Description	Ref	Amount
<b>Operating Budget as at April 23, 2012</b>			<b>\$404,031</b>
1	2011 Surplus Appropriation	1(h)	4,556
2	Fire Rescue retroactive settlement	2(b)i	1,500
3	Previous year surplus appropriation carry-forward	2(d)	373
4	Assessment appeals	2(e)	360
6	Energy Management Incentive	2(g)	160
7	Library strategic planning process	2(j)	110
8	Community Energy Manager	2(b)iv	96
9	District Energy Utility operations	2(b)iii	55
10	Ships to Shore	1(f)	35
5	Building Inspector positions	2(b)vi	26
11	Civic elections	2(k)	23
12	Corporate reorganization	2(a)	0
13	Floating Net Shed	1(e)	0
14	Downtown CPO	2(l)	0
15	Janitor transfer from Facilities Mgmt. to Recreation	2(f)	0
16	Parks position transfers	2(b)ii	0
17	User/Operations Support Assistant	2(b)v	0
<b>Total amendments</b>			<b>7,295</b>
<b>Total Operating Budget including amendments</b>			<b>\$411,326</b>

**Conclusion**

Staff recommend that Council approve the 2012 Capital and Operating Budget amendments to accommodate the expenditures within the 5 Year Financial Plan Bylaw. The proposed 2012 budget amendments will have no tax impact. Overall, there is an increase of \$15,819,988 to the 2012 Capital Budget and \$7,295,029 to the 2012 Operating Budget.

As required in Section 166 of the Community Charter staff will conduct a process of public consultation prior to the final reading on October 22, 2012.



Jerry Chong  
Director, Finance  
(604-276-4064)

JC:cg

**CITY OF RICHMOND**  
**5 YEAR FINANCIAL PLAN (2012 – 2016)**  
(in 000's)

	2012	2013	2014	2015	2016
<b>Revenues</b>					
Property Taxes	168,204	175,106	182,909	190,245	197,767
Transfer from Capital Equity	44,387	45,163	46,648	46,613	46,736
Utilities	88,085	93,212	96,080	98,971	101,586
Transfer from Capital Equity	7,051	7,208	7,313	7,406	7,538
Fees and Charges	26,410	26,611	26,900	27,193	27,493
Investment Income	16,184	16,265	16,346	16,428	16,510
Grant-in-lieu	13,199	13,331	13,465	13,599	13,735
Gaming Revenue	11,148	11,168	11,196	11,229	11,263
Grants	4,369	4,174	4,237	4,300	4,365
Penalties and Interest on Taxes	990	1,000	1,010	1,020	1,030
Miscellaneous Fiscal Earnings	31,298	24,367	24,393	24,418	24,442
<b>Capital Plan</b>					
Transfer from DCC Reserve	21,366	15,682	11,872	8,055	9,079
Transfer from Other Funds and Reserves	61,463	63,948	34,478	34,013	36,897
External Contributions	6,135	3,779	114	114	114
Carryforward Prior Years	107,019	54,049	41,238	26,311	20,548
<b>TOTAL REVENUES</b>	<b>\$ 607,308</b>	<b>\$ 555,063</b>	<b>\$ 518,199</b>	<b>\$ 509,915</b>	<b>\$ 519,103</b>
<b>Expenditures</b>					
Utilities	95,136	100,420	103,394	106,377	109,123
Law and Community Safety	85,844	84,359	87,660	90,011	92,439
Engineering and Public Works	66,826	68,230	70,180	71,585	73,119
Community Services	60,359	60,962	62,896	63,969	64,922
Finance and Corporate Services	22,758	22,898	23,073	23,112	23,504
Planning and Development Services	12,746	12,798	13,133	13,465	13,727
Corporate Administration	7,442	7,563	7,687	7,813	7,941
Fiscal	24,980	24,098	25,303	28,704	29,401
Transfer to Funds: Statutory Reserves	31,124	32,807	34,557	36,386	38,289
<b>Municipal Debt</b>					
Debt Interest	2,999	2,359	1,503	-	-
Debt Principal	1,111	1,111	1,111	-	-
<b>Capital Plan</b>					
Current Year Capital Expenditures	88,964	83,409	46,464	42,182	46,090
Carryforward Prior Years	107,019	54,049	41,238	26,311	20,548
<b>TOTAL EXPENDITURES</b>	<b>\$ 607,308</b>	<b>\$ 555,063</b>	<b>\$ 518,199</b>	<b>\$ 509,915</b>	<b>\$ 519,103</b>



**CITY OF RICHMOND**  
**5 YEAR FINANCIAL PLAN**  
**CAPITAL PROGRAM (2012-2016)**  
(in \$000's)

	2012	2013	2014	2015	2016
<b>Infrastructure Program</b>					
Drainage	7,817	8,829	7,831	1,562	3,711
Infrastructure Advanced Design	950	961	905	902	885
Minor Public Works	250	250	250	250	250
Roads	9,493	11,857	7,464	6,424	6,371
Sanitary Sewer	6,856	4,647	1,400	2,983	5,374
Water Main Replacement	9,007	8,700	8,815	8,755	8,911
<b>Total Infrastructure Program</b>	<b>\$34,373</b>	<b>\$35,244</b>	<b>\$26,665</b>	<b>\$20,876</b>	<b>\$25,502</b>
<b>Building Program</b>					
<b>Total Building Program</b>	<b>\$6,963</b>	<b>\$25,650</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
<b>Parks Program</b>					
Parkland Acquisition	5,803	4,500	3,500	3,500	3,500
Major Parks/Streetscapes	3,927	2,950	2,250	1,200	950
Minor Parks	612	550	450	550	550
<b>Total Parks Program</b>	<b>\$10,342</b>	<b>\$8,000</b>	<b>\$6,200</b>	<b>\$5,250</b>	<b>\$5,000</b>
<b>Land Program</b>					
<b>Total Land Program</b>	<b>\$17,850</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Affordable Housing Program</b>					
<b>Total Affordable Housing Program</b>	<b>\$1,303</b>	<b>\$975</b>	<b>\$975</b>	<b>\$975</b>	<b>\$975</b>
<b>Equipment Program</b>					
Vehicle Equipment	3,544	2,871	2,125	4,746	3,149
Library	1,182	1,160	1,160	1,160	1,160
Fire Dept. Equipment	1,113	920	327	16	1,424
Computer Capital	2,083	1,378	1,058	1,058	1,058
Miscellaneous Equipment	674	329	0	0	0
<b>Total Equipment Program</b>	<b>\$8,596</b>	<b>\$6,658</b>	<b>\$4,670</b>	<b>\$6,980</b>	<b>\$6,791</b>
<b>Child Care Program</b>					
<b>Total Child Care Program</b>	<b>\$1,150</b>	<b>\$275</b>	<b>\$275</b>	<b>\$275</b>	<b>\$275</b>
<b>Internal Transfers/Debt Payment</b>					
<b>Total Internal Transfers/Debt Payment</b>	<b>\$8,387</b>	<b>\$1,607</b>	<b>\$2,429</b>	<b>\$2,576</b>	<b>\$2,297</b>
<b>TOTAL CAPITAL PROGRAM</b>	<b>\$88,964</b>	<b>\$83,409</b>	<b>\$46,464</b>	<b>\$42,182</b>	<b>\$46,090</b>

**CITY OF RICHMOND  
5 YEAR FINANCIAL PLAN  
CAPITAL FUNDING SOURCES (2012-2016)  
(in 000's)**

	2012	2013	2014	2015	2016
<b><u>DCC Reserves</u></b>					
Drainage	97	2,680	2,228	0	0
Parks Acquisition	10,972	4,232	3,292	3,292	3,292
Parks Development	3,174	2,492	2,398	1,411	1,176
Roads	4,554	5,152	3,954	3,340	3,275
Sanitary Sewer	2,569	1,126	0	12	1,336
Water	0	0	0	0	0
<b>Total DCC Reserves</b>	<b>\$21,366</b>	<b>\$15,682</b>	<b>\$11,872</b>	<b>\$8,055</b>	<b>\$9,079</b>
<b><u>Reserves and Other Sources</u></b>					
<b><u>Statutory Reserves</u></b>					
Affordable Housing Reserve Fund	1,333	975	975	975	975
Capital Building and Infrastructure Reserve Fund	254	7,300	0	0	0
Capital Reserve Fund	21,798	22,675	8,762	8,541	8,085
Child Care Development Reserve Fund	1,150	275	275	275	275
Drainage Improvement Reserve Fund	5,347	6,019	5,590	1,441	3,748
Equipment Replacement Reserve Fund	3,817	2,607	2,177	3,342	4,272
Leisure Facilities Reserve Fund	0	0	0	0	0
Local Improvements Reserve Fund	0	0	0	0	0
Neighbourhood Improvement Reserve Fund	428	0	17	0	0
Public Art Program Reserve Fund	503	100	100	100	100
Sanitary Sewer Reserve Fund	4,687	3,621	1,500	3,172	4,238
Watermain Replacement Reserve Fund	7,807	13,600	9,215	9,155	9,311
<b>Total Reserves</b>	<b>\$47,124</b>	<b>\$57,172</b>	<b>\$28,611</b>	<b>\$27,001</b>	<b>\$31,004</b>
<b><u>Other Sources</u></b>					
Appropriated Surplus	10,474	4,432	4,432	4,432	4,432
Enterprise	465	0	0	0	0
Utility Levy	640	1,184	275	1,420	301
Library Provision	1,160	1,160	1,160	1,160	1,160
Water Metering Provision	1,600	0	0	0	0
Grant, Developer and Comm. Contributions	6,135	3,779	114	114	114
<b>Total Other Sources</b>	<b>\$20,474</b>	<b>\$10,555</b>	<b>\$5,981</b>	<b>\$7,126</b>	<b>\$6,007</b>
<b>TOTAL CAPITAL FUNDING</b>	<b>\$88,964</b>	<b>\$83,409</b>	<b>\$46,464</b>	<b>\$42,182</b>	<b>\$46,090</b>



**5 Year Financial Plan (2012-2016) Bylaw 8867  
Amendment Bylaw 8950**

The Council of the City of Richmond enacts as follows:

1. Schedule "A", Schedule "B" and Schedule "C" of the 5 Year Financial Plan (2012-2016) Bylaw 8867, are deleted and replaced with Schedule "A". Schedule "B" and Schedule "C" attached to and forming part of this amendment bylaw.
2. This Bylaw is cited as "**5 Year Financial Plan (2012 - 2016) Bylaw 8867, Amendment Bylaw 8950**".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. 
APPROVED for legality by Solicitor 

**CITY OF RICHMOND**  
**5 YEAR FINANCIAL PLAN (2012 – 2016)**  
(in 000's)

	2012	2013	2014	2015	2016
<b>Revenues</b>					
Property Taxes	168,204	175,106	182,909	190,245	197,767
Transfer from Capital Equity	44,387	45,163	46,648	46,613	46,736
Utilities	88,085	93,212	96,080	98,971	101,586
Transfer from Capital Equity	7,051	7,208	7,313	7,406	7,538
Fees and Charges	26,410	26,611	26,900	27,193	27,493
Investment Income	16,184	16,265	16,346	16,428	16,510
Grant-in-lieu	13,199	13,331	13,465	13,599	13,735
Gaming Revenue	11,148	11,168	11,196	11,229	11,263
Grants	4,369	4,174	4,237	4,300	4,365
Penalties and Interest on Taxes	990	1,000	1,010	1,020	1,030
Miscellaneous Fiscal Earnings	31,298	24,367	24,393	24,418	24,442
<b>Capital Plan</b>					
Transfer from DCC Reserve	21,366	15,682	11,872	8,055	9,079
Transfer from Other Funds and Reserves	61,463	63,948	34,478	34,013	36,897
External Contributions	6,135	3,779	114	114	114
Carryforward Prior Years	107,019	54,049	41,238	26,311	20,548
<b>TOTAL REVENUES</b>	<b>\$ 607,308</b>	<b>\$ 555,063</b>	<b>\$ 518,199</b>	<b>\$ 509,915</b>	<b>\$ 519,103</b>
<b>Expenditures</b>					
Utilities	95,136	100,420	103,394	106,377	109,123
Law and Community Safety	85,844	84,359	87,660	90,011	92,439
Engineering and Public Works	66,826	68,230	70,180	71,585	73,119
Community Services	60,359	60,962	62,896	63,969	64,922
Finance and Corporate Services	22,758	22,898	23,073	23,112	23,504
Planning and Development Services	12,746	12,798	13,133	13,465	13,727
Corporate Administration	7,442	7,563	7,687	7,813	7,941
Fiscal	24,980	24,098	25,303	28,704	29,401
Transfer to Funds: Statutory Reserves	31,124	32,807	34,557	36,386	38,289
<b>Municipal Debt</b>					
Debt Interest	2,999	2,359	1,503	-	-
Debt Principal	1,111	1,111	1,111	-	-
<b>Capital Plan</b>					
Current Year Capital Expenditures	88,964	83,409	46,464	42,182	46,090
Carryforward Prior Years	107,019	54,049	41,238	26,311	20,548
<b>TOTAL EXPENDITURES</b>	<b>\$ 607,308</b>	<b>\$ 555,063</b>	<b>\$ 518,199</b>	<b>\$ 509,915</b>	<b>\$ 519,103</b>

**CITY OF RICHMOND**  
**5 YEAR FINANCIAL PLAN FUNDING SOURCES**  
**(2012 - 2016)**  
**(In 000's)**

	2012	2013	2014	2015	2016
<b>Infrastructure Program</b>					
Drainage	7,817	8,829	7,831	1,562	3,711
Infrastructure Advanced Design	950	961	905	902	885
Minor Public Works	250	250	250	250	250
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<b>Total Infrastructure Program</b>	<b>\$34,373</b>	<b>\$35,244</b>	<b>\$26,665</b>	<b>\$20,876</b>	<b>\$25,502</b>
<b>Building Program</b>					
<b>Total Building Program</b>	<b>\$6,963</b>	<b>\$25,650</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
<b>Parks Program</b>					
Parkland Acquisition	5,803	4,500	3,500	3,500	3,500
Major Parks/Streetscapes	3,927	2,950	2,250	1,200	950
Minor Parks	612	550	450	550	550
<b>Total Parks Program</b>	<b>\$10,342</b>	<b>\$8,000</b>	<b>\$6,200</b>	<b>\$5,250</b>	<b>\$5,000</b>
<b>Land Program</b>					
<b>Total Land Program</b>	<b>\$17,850</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Affordable Housing Program</b>					
<b>Total Affordable Housing Program</b>	<b>\$1,303</b>	<b>\$975</b>	<b>\$975</b>	<b>\$975</b>	<b>\$975</b>
<b>Equipment Program</b>					
Vehicle Equipment	3,544	2,871	2,125	4,746	3,149
Library	1,182	1,160	1,160	1,160	1,160
Fire Dept. Equipment	1,113	920	327	16	1,424
Computer Capital	2,083	1,378	1,058	1,058	1,058
Miscellaneous Equipment	674	329	0	0	0
<b>Total Equipment Program</b>	<b>\$8,596</b>	<b>\$6,658</b>	<b>\$4,670</b>	<b>\$6,980</b>	<b>\$6,791</b>
<b>Child Care Program</b>					
<b>Total Child Care Program</b>	<b>\$1,150</b>	<b>\$275</b>	<b>\$275</b>	<b>\$275</b>	<b>\$275</b>
<b>Internal Transfers/Debt Payment</b>					
<b>Total Internal Transfers/Debt Payment</b>	<b>\$8,387</b>	<b>\$1,607</b>	<b>\$2,429</b>	<b>\$2,576</b>	<b>\$2,297</b>
<b>TOTAL CAPITAL PROGRAM</b>	<b>\$88,964</b>	<b>\$83,409</b>	<b>\$46,464</b>	<b>\$42,182</b>	<b>\$46,090</b>

**City of Richmond  
2012-2016 Financial Plan  
Statement of Policies and Objectives**

**Revenue Proportions By Funding Source**

Property taxes are the largest portion of revenue for any municipality. Taxes provide a stable and consistent source of revenue for many services that are difficult or undesirable to fund on a user-pay basis. These include services such as community safety, general government, libraries and park maintenance.

**Objective:**

- Maintain revenue proportion from property taxes at current level or lower

**Policies:**

- Annually, review and increase user fee levels by consumer price index (CPI).
- Any increase in alternative revenues and economic development beyond all financial strategy targets can be utilized for increased levels of service or to reduce tax rate.

Table 1:

<b>Revenue Source</b>	<b>% of Total Revenue*</b>
Property Taxes	64.1%
User Fees & Charges	10.0%
Investment Income	6.1%
Grants in Lieu of Taxes	5.0%
Gaming Revenue	4.2%
Grants	1.5%
Other Sources	9.1%
Total	100.0%

*\*Total Revenue consists of general revenues*

Table 1 shows the proportion of total general revenue proposed to be raised from each funding source in 2012.

### **Distribution of Property Taxes**

Table 2 provides the estimated 2012 distribution of property tax revenue among the property classes.

#### **Objective:**

- Maintain the City's business to residential tax ratio in the middle in comparison to other municipalities. This will ensure that the City will remain competitive with other municipalities in attracting and retaining businesses.

#### **Policies:**

- Regularly review and compare the City's tax ratio between residential property owners and business property owners relative to other municipalities in Metro Vancouver.
- Continue economic development initiatives to attract businesses to the City of Richmond.

Table 2: (based on the 2012 Preliminary Roll figures)

<b>Property Class</b>	<b>% of Tax Burden</b>
Residential (1)	52.1%
Business (6)	38.4%
Light Industry (5)	7.8%
Others (2,4,8 & 9)	1.7%
Total	100.0%

### **Permissive Tax Exemptions**

#### **Objective:**

- Council passes the annual permissive exemption bylaw to exempt certain properties from property tax in accordance with guidelines set out by Council Policy and the Community Charter. There is no legal obligation to grant exemptions.
- Permissive exemptions are evaluated with consideration to minimizing the tax burden to be shifted to the general taxpayer.

#### **Policy:**

- Exemptions are reviewed on an annual basis and are granted to those organizations meeting the requirements as set out under Council Policy 3561 and Sections 220 and 224 of the Community Charter.







# City of Richmond

## Report to Committee

**To:** Finance Committee

**Date:** September 5, 2012

**From:** Jerry Chong  
Director, Finance

**File:** 03-0925-02-01/2012-  
Vol 01

**Re:** Permissive Exemption (2013) Bylaw 8935

### Staff Recommendation

That the Permissive Exemption (2013) Bylaw 8935 be introduced and given first, second, and third readings.

Jerry Chong  
Director, Finance  
(604-276-4064)

Att. 3

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY SMT SUBCOMMITTEE	INITIALS: JE
REVIEWED BY CAO (DEPUTY)	INITIALS: JE

## Staff Report

### Origin

Permissive exemptions are provided to various properties in accordance with sections 220 and 224 of the Community Charter and Council Policy 3561.01. The exemption bylaw must be adopted by October 31<sup>st</sup> each year to be effective for the following year.

### Analysis

As indicated in the Permissive Tax Exemption Policy and Administrative Procedure Amendments report presented to Council on July 23<sup>rd</sup>, site visits were conducted as a part of a full review of all properties receiving permissive exemptions for 2012.

The visits resulted in a Council resolution to adopt Council Policy 3561.01 to further exempt:

- i. Halls used by the religious organization or leased to a third party for sport and wellness activities or the operation of daycares, pre-schools or out-of-school services; and
- ii. Land or halls held by the religious organization and used for fund raising events which are managed by the organizations and the funds raised are applied to the organization.

This amendment enables religious groups to continue meeting exemption requirements while providing needed services to the community and to raise funds to help support their current operations.

At the conclusion of the review, 13 properties required minor corrections to the exemption bylaw to properly reflect the taxable portions of their property. Those properties were moved from Schedule A to Schedule B of the 2013 Permissive Exemption Bylaw 8935 ("Bylaw 8935") and are listed in Appendix 1 under "Schedule Changes".

The following properties are also listed in Appendix 1 and changes have been made to Bylaw 8935 accordingly:

1. Young Israel of Richmond (7431 Francis Road) - Property was sold in 2011 but was leased back to Young Israel of Richmond for 2012. Since the property will not be tenanted to a religious group in 2013 and the property was recently rezoned for residential single family dwelling use, the property has been removed from Bylaw 8935.
2. City of Richmond (5440 Hollybridge Way) - The City will no longer be leasing this property for 2013 and property was removed from Bylaw 8935.
3. Richmond Kiwanis Senior Citizens Housing Society (6251 Minoru Blvd) - Historically, the property received a statutory exemption under 220(1)(i) of the Community Charter stating an exemption is available for "a building that was constructed after January 1, 1947 but before April 1, 1974 and this is owned and used exclusively without profit by a corporation to provide homes for elderly citizens". The City's permissive exemption further exempted any part of that property that did not receive a statutory exemption.

Given that the building at 6251 Minoru Blvd is vacant and will be demolished by the end of 2012, it will not meet any exemptions currently available. The property was removed from Bylaw 8935 and will be subject to 2013 property tax.

4. Church in Richmond (4460 Brown Road) - New religious property added to Bylaw 8935.
5. BC Sport Agency Society (6111 River Road) - Currently, the portion of 6111 River Road occupied by Richmond Oval Corporation is exempt of property tax. Any part of this property leased to a third party is subject to full property tax unless the tenant qualifies for an exemption under 224 of the Community Charter and Council Policy 3561.01. BC Sport Agency Society is a non-profit organization meeting the requirements for an exemption for 2013.

During one of the many site visits to the various exempted properties, Staff discovered a fully operational restaurant at 9160 Steveston Hwy. Discussions were held with the Temple's administrator, Mr. Wan, as the property is zoned for "assembly" use which does not allow for commercial restaurants and that portion of the property does not qualify for permissive tax exemption.

Subsequent to our discussions, Mr. Wan provided a letter (Appendix 2) proposing changes to their restaurant operations into a donations based dining hall. This change will meet our zoning bylaws since an eating area within a spiritual/social facility operated by a non-profit group is a permitted use. The proposed changes, however, does not exempt the dining hall from property taxes. A donation is required if a visitor wishes to be served food outside the free lunch period. Since there is a requirement for an exchange of funds for food, the dimensions of that eating area is deemed taxable and amended accordingly in Bylaw 8935.

As part of the review, staff also ensured that the No 5 Road backlands meet farming requirements. Warning letters were issued to organizations where it appeared that the land was not fully farmed or the land was overgrown with weeds. In all cases, the organizations contacted were able to rectify the situation by the deadline provided or was able to provide staff with a written explanation of the situation. A copy of the explanation is provided in Appendix 3.

In 2012, the property at 8160 No 5 Road owned by the Thrangu Monastery consisted of a shed used to store religious supplies for the main temple at 8140 No 5 Road. A partial permissive exemption was granted for the shed and the land it sits upon subject to the monastery farming the backlands. During the site visit, it was noted that there were 6 greenhouses amongst the overgrown weeds and 3 of the 6 had various crops ready for harvesting. The remaining greenhouses looked neglected and appeared to be a storage facility for gardening tools and empty planters.

Considering the letter provided by the representative for the Thrangu Monastery and the farming attempts made, Staff recommends that the permissive exemption for the shed is extended for 2013 and a letter sent to the Monastery advising that the remaining 3 greenhouses be fully productive in 2013.

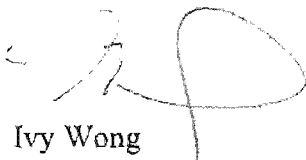
### **Financial Impact**

Property tax exemptions impact City finances by reducing the total assessed value of properties subject to taxation. This results in the City recovering the shortfall through tax increases to general taxpayers.

Church properties represent the largest number of permissively exempted properties and accounts for approximately \$488,054 in direct municipal taxes waived in 2012. Non-City owned properties exempted account for approximately \$280,379 in waived taxes and City owned or leased properties account for approximately \$2,642,237.

### **Conclusion**

Bylaw 8935 will provide tax exemptions in accordance with Provincial legislation and Council policy.



Ivy Wong  
Manager, Revenue  
(604-276-4046)

IW:gjn

# Revisions to Schedules

## Appendix 1

ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	Schedule Changes
098-394-005	Assumption of the Blessed Virgin Mary Ukrainian Catholic Church	8700 Railway Avenue	From Schedule A To Schedule B
080-623-027	Fraserview Mennonite Brethren	11295 Mellis Drive	From Schedule A To Schedule B
024-908-040	India Cultural Centre of Canada	8600 No 5 Road	From Schedule A To Schedule B
046-195-007	International Buddhist Society	9160 Steveston Highway	From Schedule A To Schedule B
030-901-000	Ling Yen Mountain Temple	10060 No. 5 Road	From Schedule A To Schedule B
064-132-000	Parish of St. Alban's (Richmond) Church Hall	7260 St. Albans Road	From Schedule A To Schedule B
097-615-002	Parish of St. Anne's - Steveston, B.C.	4071 Francis Road	From Schedule A To Schedule B
066-062-000	Richmond Baptist Church	6640 Blundell Road	From Schedule A To Schedule B
064-438-000	Trinity Lutheran Church	7100 Granville Avenue	From Schedule A To Schedule B
082-265-059	Vancouver International Buddhist Progress Society	6680 - 8181 Cambie Road	From Schedule A To Schedule B
082-265-060	Vancouver International Buddhist Progress Society	6690 - 8181 Cambie Road	From Schedule A To Schedule B
082-304-006	Vancouver International Buddhist Progress Society	8271 Cambie Road	From Schedule A To Schedule B
025-212-021	Vedic Cultural Centre of BC	8200 No 5 Road	From Schedule A To Schedule B

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ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	DELETIONS
066-281-000	Young Israel of Richmond	7431 Francis Road	From Schedule A -- Property sold
057-590-000	City of Richmond	5440 Hollybridge Way	From Schedule I --Property will not be occupied by City of Richmond in 2013
059-458-077	Richmond Kiwanis Senior Citizens Housing Society	6251 Minoru Boulevard	Removed from Schedule E

ROLL NO	ORGANIZATION NAME	CIVIC ADDRESS	ADDITIONS
083-953-080	Church In Richmond	4460 Brown Road	To Schedule A -- New Religious Property
057-902-800	BC Sport Agency Society	6111 River Road	To Schedule H -- Non- Profit Tenant on City Property



國際佛教觀音寺  
INTERNATIONAL  
BUDDHIST SOCIETY

1160 Steeles Avenue East, Richmond Hill, Ontario, Canada L4B 1M2  
Phone: (905) 709-2812 Fax: (905) 709-2571  
Email: [buddhist@buddhist.ca](mailto:buddhist@buddhist.ca) Web: [www.buddhisttemple.ca](http://www.buddhisttemple.ca)

August 28, 2012

City of Richmond  
City Council

Re: Property Tax Exemption of Dining Area

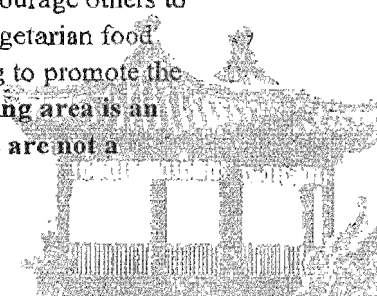
Dear Honourable Council Members,

For over thirty years, the Buddhist Temple has provided free **vegetarian food** to its members and guests on a regular basis. Free lunch is served between 11:30am and 12:30pm. We have previously not received any negative comments from the City of Richmond about our food operation.

Many of our devotees who come after our free lunch period are not able to eat vegetarian food at the Temple. To accommodate their needs, we began to offer food by request. However, as providing this service required us to take on additional staff members after our free lunch hours, sustaining such an operation would not be possible without requesting our members to make a contribution for covering food and labour costs. It was during this time that we introduced a vegetarian service with listed prices to our devotees. There were no commercial, profit-making objectives associated with this operation; its main purpose was to provide a convenient and sustainable service for our members after our free lunch service had passed.

**We are not a commercial restaurant operation.** We only offer vegetarian food to devotees who come after our free lunch period for their convenience. Within the Asian Buddhist Temple community, this is a very common practice, but not all local temples have the same passion and ability to support such a service. Many Buddhist places of worship in Asia have implemented vegetarian services within their temples with list prices. Famous Buddhist sites such as the Chi Lin Temple and Miao Fa Monastery in Hong Kong, Yu Fo Temple, Jing An Temple and Long Hua Temple in Shanghai, China all have large dining areas with menu options provided to their members and visitors.

In Buddhism, we teach and encourage people to stop slaughtering animals for food. As practitioners of Buddhism, we not only observe vegetarianism, but actively encourage others to practice it. By providing a place for our members to enjoy healthy and tasty vegetarian food after our free lunch period, we are directly carrying out our mission and helping to promote the ideals of the Buddhist faith. **From a Buddhist viewpoint, the vegetarian dining area is an important place of worship for practicing the religion and philosophy.** We are not a





國際佛教觀音寺  
INTERNATIONAL  
BUDDHIST SOCIETY

1035 York Mills Road, Richmond, BC V6V 2G9, Canada  
Phone: (604) 274-2822 Fax: (604) 274-2822  
Email: [richie.wan@buddhisttemple.ca](mailto:richie.wan@buddhisttemple.ca) Website: [www.buddhisttemple.ca](http://www.buddhisttemple.ca)

restaurant operation and should continue to be exempt from property taxes as we have been entitled to in the past.

Taking into account all points raised by Ivy Wong, Glenn McLaughlin and Chris Tay in our discussions, we propose to make the following changes in order to dispel all doubts that we operate a restaurant service:

- 1) Remove all prices from our vegetarian food list. Food will no longer be served by payment. Instead, members and visitors will make a voluntary donation to the Buddhist Temple if they wish to be served food outside of our free lunch period.
- 2) Remove the cash register from the dining area. There will be no money being exchanged for food. Donations will only be accepted at our donation stations in the Main Hall or in specified donation boxes.
- 3) When a donation is made, a lunch coupon will be provided to the donor, which entitles him/her to vegetarian food.

To reiterate, we have not been operating and do not intend to operate as a restaurant. There will be no exchange of money for food in the eating area. We only serve worshippers on request and are open for limited lunch service until 3pm from Wednesday to Sunday. These changes are made to completely remove all misunderstandings about our food service. Food will now only be provided by donation which will be used to maintain our kitchen operation and for charitable causes.

As the single largest Buddhist Temple in Canada and a proud recipient of the City of Richmond's Point of Pride designation, we cherish the opportunity to share the Buddhist philosophy and culture with the Canadian community, and hope the City of Richmond will continue supporting us.

If you have any further questions about our proposal, please feel free to contact me at 604-274-2822 Ext. 102 or at [richie.wan@buddhisttemple.ca](mailto:richie.wan@buddhisttemple.ca). If the above requires legal clarification, we can arrange for our legal counsel to speak with you.

Yours in the Dharma,

Richie Wan  
Administrator, International Buddhist Society





**From:** Lyle Weinstein [mailto:lyleweinstein@yahoo.com]  
**Sent:** Friday, August 31, 2012 04:10 PM  
**To:** Wong, Ivy  
**Cc:** 'Rabjor Dawa'  
**Subject:** 8140/8160 No. 5 Road

Dear Ms. Wong,

The purpose of this letter is to explain the reasoning behind leaving much of the farmland at 8160 No. 5 Road, and some of the area of 8140 No. 5 Road, filled with weeds.

The land is filled with large amounts of sand intermingled with large clumps of clay. 8140 was in better shape but at 8160, the soil was so poor that when we left it alone the first year, not even weeds would grow. Last year, some weeds grew but by the weeds to grow to their full height and depth this year, we will be allowing them to break up the clay and deposit organic matter in both the clay and the sand. This is in keeping with the Biodynamic approach to farming. On ongoing sequential flowering of weeds provides a healthy micro climate for bees to thrive. Indeed, there are many throughout the weed patch - leading to healthy and relatively complete pollination.

As you know, we are trying to create a sustainable organic orchard and farm. The first step is to improve the soil. At the end of this growing season, just as occurred with the orchard at 8140 No. 5 Road last year, these weeds will be cut down after having done their job. As we will be growing more vegetables on 8160, rather than being primarily an orchard, the weeds will be turned under with manure so that the soil will be developed for a larger, more successful planting season next year.

This year, when we cut the weeds, we will have more green manure to blend in with the food waste and brown material to create an even larger composting situation. Our current composting has enable substantial larger plantings than last year, as well as the reclaiming of several of the greenhouses back into production. We hope to continue to grow this aspect of our farm cycle each year in this way.

We do not ever intend to completely eliminate the natural weeds that grow on the land as they sustain an entire season of food for the bees, which we need for pollination. However, we will suppress the wild growth that we have allowed this year at 8160 and last year at 8140 as part of our soil reclamation activities. The micro climate maintained like this also encourages natural predators to help avoid the need to chemical pest management.

Please do note that within our weeds, we have approximately 50 blueberry plants (4 varieties), 10 hazelnut tree starts (about 1.5 - 2 feet tall), 4 arctic kiwis, a 40 foot row of raspberry canes, about 2 dozen black currants. These have survived and we expect that they will flourish next year with less competition from the weeds, and more organic matter infiltrating the clay and sand.

In addition, there are rows of multiple types of kale, squash, potatoes, peas, corn and other vegetables. For our first growing season in the greenhouses, there are rows of tomatoes, hot peppers, eggplant and cucumbers. As this is really the first real growing season for the vegetable side, these are our test plantings to see what will grow in the current quality of soil.

If further information is required, please advise. Thank you for taking the time, and being open to our traditionalist approach. It should result in higher crop quality, less water usage, and sustainability over time.

Very truly yours,

Lyle Weinstein



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**Permissive Exemption (2013) Bylaw No. 8935**

The Council of the City of Richmond enacts as follows:

**PART ONE: RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION**

- 1.1 Pursuant to Section 224(2)(f) of the Community Charter, the religious halls and the whole of the parcels of land surrounding the religious halls shown on Schedule A are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2013 year.
- 1.2 Pursuant to Section 224(2)(f) of the Community Charter, the portions of the parcels of land and improvements surrounding the religious halls shown on Schedule B are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2013 year.
- 1.3 Notwithstanding Sections 1.1 and 1.2 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(f) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(h) of the Community Charter.

**PART TWO: SCHOOL AND TENANTED RELIGIOUS PROPERTIES  
PERMISSIVE EXEMPTION**

- 2.1 Pursuant to Section 224(2)(h) of the Community Charter, the whole or portions of the parcels of land surrounding buildings set apart and in use as an institution of learning, and wholly in use for the purpose of furnishing the instruction accepted as equivalent to that funded in a public school, shown on Schedule C are hereby exempt from taxation for the 2013 year.
- 2.2 Notwithstanding Section 2.1 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(h) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(l) of the Community Charter.
- 2.3 Pursuant to Section 224(2)(g) of the Community Charter, the portions of land and improvements shown on Schedule D are hereby exempt from taxation for the 2013 year.

**PART THREE: CHARITABLE AND RECREATIONAL PROPERTIES  
PERMISSIVE EXEMPTION**

- 3.1 Pursuant to Section 224(2)(a) of the Community Charter, the whole of the parcels of land shown on Schedule E are hereby exempt from taxation for the 2013 year.

- 3.2 Notwithstanding Section 3.1 of this bylaw, no additional exemption from taxation pursuant to Section 3.1 of this bylaw will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(i) of the Community Charter.
- 3.3 Pursuant to Section 224(2)(a) and Section 224(2)(j) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule F are hereby exempt from taxation for the 2013 year.
- 3.4 Pursuant to Section 224(2)(a) and Section 224(2)(k) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule G are hereby exempt from taxation for the 2013 year.
- 3.5 Pursuant to Section 224(2)(a) of the Community Charter, the whole or portions of the parcels of land and improvements shown on Schedule H are hereby exempt from taxation for the 2013 year.
- 3.6 Pursuant to Section 224(2)(i) of the Community Charter, the whole or portions of land and improvements shown on Schedule I are hereby exempt from taxation for the 2013 year.
- 3.7 Pursuant to Section 224(2)(d) of the Community Charter, the whole or portions of land and improvements shown on Schedule J are hereby exempt from taxation for the 2013 year.

#### **PART FOUR: MISCELLANEOUS PROVISIONS**

- 4.1 Schedules A through J inclusive, which are attached hereto, form a part of this bylaw.
- 4.2 Permissive Exemption Bylaw 8793 is hereby repealed in its entirety.
- 4.3 This bylaw is cited as "Permissive Exemption (2013) Bylaw 8935".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept.
<i>[Signature]</i>
APPROVED for legality by Solicitor
<i>[Signature]</i>

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Bakerview Gospel Chapel</b> (067-375-002) 8991 Francis Road	PID 009-294-902 Lot 135 Except: Parcel B (Bylaw Plan 87226) Section 21 Block 4 North Range 6 West New Westminster District Plan 23737	<b>Bakerview Gospel Chapel</b> 10260 Algonquin Drive Richmond, B.C. V7A 3A4
<b>Beth Tikvah Congregation and Centre Association</b> (099-358-999) 9711 Geal Road	PID 003-644-391 Lot 1 Except: Firstly: Part Subdivided by Plan 44537 Secondly: Part Subdivided by Plan LMP47252 Section 26 Block 4 North Range 7 West New Westminster District Plan 17824	<b>Beth Tikvah Congregation and Centre Association</b> 9711 Geal Road Richmond, B.C. V7E 1R4
<b>Brighthouse United Church Hall</b> (064-046-009) 8151 Bennett Road	PID 006 199 631 Lot 362 of Section 16 Block 4 North Range 6 West New Westminster District Plan 47516	<b>Congregation of the United Church of BC</b> 8151 Bennett Road Richmond, B.C. V6Y 1N4
<b>Canadian Martyrs Parish</b> (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	<b>Roman Catholic Archbishop of Vancouver</b> 5771 Granville Avenue Richmond, B.C. V7C 1E8
<b>Christian and Missionary Alliance</b> (082-148-009) 3360 Sexsmith Road	PID 003-469-247 Lot 23 Except: Firstly: the East 414.3 Feet Secondly: the South 66 Feet, and Thirdly: Part Subdivided by Plan 33481 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 3404	<b>North Richmond Alliance Church</b> 9140 Granville Avenue Richmond, B. C. V6X 2H8
<b>Christian Reformed Church of Richmond</b> (072-496-000) 9280 No. 2 Road	PID 018-262-767 Lot 2 of Section 30 Block 4 North Range 6 West New Westminster District Plan LMP9785	<b>Christian Reformed Church of Richmond</b> 9280 No. 2 Road Richmond, B.C. V7E 2C8

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Church in Richmond</b> (083-953-080) 4460 Brown Road	PID 028-628-110 Lot 7 Section 33 Block 5 North Range 6 West New Westminster District Plan 3318 Part S 1/2, Except Plan 24362, Exp 24381	<b>Church in Richmond</b> 4460 Brown Road Richmond BC V6X 2E8
<b>Conference of The United Mennonite Churches of B.C.</b> (080-792-000) 11571 Daniels Road	PID 004 152 832 Lot 323 of Section 25 Block 5 North Range 6 West New Westminster District Plan 57915	<b>Conference of Mennonites in B.C.</b> c/o Peace Mennonite Church 11571 Daniels Road Richmond, B.C. V6X 1M7
<b>Convention of Baptist Churches of B.C.</b> (071-191-006) 8140 Saunders Road	PID 007-397-216 Lot 123 Section 28 Block 4 North Range 6 West New Westminster District Plan 44397	<b>Convention of Baptist Churches of B.C.</b> 8140 Saunders Road Richmond, B.C. V7A 2A5
<b>Emmanuel Christian Community Society</b> (02-050-053) 10351 No. 1 Road	PID 011-908-106 Lot 13 Block A Section 34 Block 4 North Range 7 West Except Plan 53407 New Westminster District Plan 710	<b>Emmanuel Christian Community Society</b> 10351 No. 1 Road Richmond, B.C. V7E 1S1
<b>Fujian Evangelical Church</b> (025-172-004) 12200 Blundell Road	PID 025-000-047 Lot 1 Section 19 Block A North Range 5 West New Westminster District Plan LMP49532	<b>Fujian Evangelical Church</b> 12200 Blundell Road Richmond, B.C. V6W 1B3
<b>Gilmore Park United Church</b> (097-837-001) 8060 No. 1 Road	PID 024-570-541 Strata Lot 1 Section 23 Block 4 North Range 7 West New Westminster District Strata Plan LMS3968	<b>Congregation of the Gilmore Park United Church</b> 8060 No. 1 Road Richmond, B.C. V7C 1T9
<b>I Kuan Tao (Fayi Chungder) Association</b> (084-144-013) 8866 Odlin Crescent	PID 025-418-645 Lot 30 Section 33 Block 5 North Range 6 West new Westminster District Plan LMP54149	<b>I Kuan Tao (Fayi Chungder) Association</b> #2100, 1075 West Georgia Street Vancouver, B.C. V6E 3G2

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Immanuel Christian Reformed Church</b> (062-719-724) 7600 No. 4 Road	PID 003-486-486 Parcel One Section 14 Block 4 North Range 6 West New Westminster District Reference Plan 71292	<b>Immanuel Christian Reformed Church</b> 7600 No. 4 Road Richmond, B.C. V6Y 2T5
<b>Johrei Fellowship</b> (084-786-000) 10380 Odlin Road	PID 003-485 757 East Half of Lot 4 Except: Part Subdivided by Plan 79974; Section 35 Block 5 North Range 6 West, New Westminster District Plan 5164	<b>Johrei Fellowship Inc.</b> 10380 Odlin Road Richmond, B.C. V6X 1E2
<b>Lansdowne Congregation Jehovah's Witnesses</b> (061-569-073) 1014 Westminister Highway	PID 003-578-356 Lot 107 Section 12 Block 4 North Range 6 West New Westminster District Plan 52886	<b>Trustees of the Lansdowne Congregation Jehovah's Witnesses</b> c/o Doug Ginter 43-8120 General Currie Road Richmond, B.C. V6Y 3V8
<b>Lutheran Church Hall</b> (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	<b>Our Saviour Lutheran Church of Richmond BC</b> 6340 No. 4 Road Richmond, B.C. V6Y 2S9
<b>Meeting Room</b> (025-166-010) 8020 No. 5 Road Property owner registered as Richard Lehwald	PID 016-718-739 Lot A Section 19 Block 4 North Range 5 West New Westminster District Plan 86178	<b>Meeting Room</b> Attn: Jonathan Csanyi 8845 139 Street Surrey, B.C. V3V 5X3
<b>North Richmond Alliance Church</b> (063-418-009) 9140 Granville Avenue	PID 017-691-842 Lot 1 (BF53537) Section 15 Block 4 North Range 6 West New Westminster Plan 7631	<b>North Richmond Alliance Church</b> 9140 Granville Avenue Richmond, B.C. V6Y 1P8
<b>Our Saviour Lutheran Church of Richmond</b> (061-166-000) 6340 No. 4 Road	PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676	<b>Our Saviour Lutheran Church of Richmond</b> 6340 No. 4 Road Richmond, B.C. V6Y 2S9

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>The Public School of Vancouver Archdiocese</b> (067-043-063) 8251 St. Albans Road	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly: Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	<b>Catholic Independent Schools of Vancouver Archdiocese</b> St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2
<b>Richmond (Bethel) Mennonite Church</b> (030-869-001) 10160 No. 5 Road	PID 017 945 054 Lot A (BF302986) Section 31 Block 4 North Range 5 West New Westminster District Plan 35312	<b>B.C. Conference of the Mennonite Brethren Churches</b> 10200 No. 5 Road Richmond, B.C. V7A 4E5
<b>Richmond Chinese Evangelical Free Church</b> (025-162-005) 8040 No 5 Road	PID 004-332-695 South 100 feet West Half Lot 1 Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>Richmond Chinese Evangelical Free Church Inc.</b> 8040 No. 5 Road Richmond, B.C. V6Y 2V4
<b>Richmond Chinese Alliance Church</b> (102-369-073) 10100 No. 1 Road	PID 003-898-474 Lot 68 Section 35 Block 4 North Range 7 West New Westminster District Plan 31799	<b>Christian and Missionary Alliance (Canadian Pacific District)</b> 107 – 7585 132 <sup>nd</sup> Street Surrey, B.C. V2W 1K5
<b>Richmond Faith Fellowship</b> (085-780-002) 11960 Montego Street	PID 010-267-930 Lot A Except: Parcel E (Bylaw Plan LMP22889), Section 36 Block 5 North Range 6 West New Westminster District Plan 17398	<b>Northwest Canada Conference Evangelical Church</b> 11960 Montego Street Richmond, B.C. V6X 1H4
<b>Richmond Gospel Hall</b> (098-373-006) 5651 Francis Road	PID 008-825-025 Lot 45 Except: Parcel A (Statutory Right of Way Plan LMP11165) Section 24 Block 4 North Range 7 West New Westminster District Plan 25900	<b>Congregation of the Richmond Gospel Hall</b> 5651 Francis Road Richmond, B.C. V7C 1K2

## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Richmond Pentecostal Church</b> (060-300-000) 9300 Westminster Highway	PID 024-957-828 Parcel C Section 10 Block 4 North Range 6 West New Westminster District Plan 48990	<b>Pentecostal Assemblies of Canada</b> 9300 Westminster Highway Richmond, B.C. V6X 1B1
<b>Richmond Presbyterian Church</b> (094-627-007) 7111 No. 2 Road	PID 009-213-244 Lot 110 of Section 13 Block 4 North Range 7 West New Westminster District Plan 24870	<b>Trustees of Richmond Congregation of Presbyterian Church</b> 7111 No. 2 Road Richmond, B.C. V7C 3L7
<b>Richmond Sea Island United Church</b> (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	<b>Congregation of the Richmond United Church of Canada</b> 8711 Cambie Road Richmond, B.C. V6X 1K2
<b>The Salvation Army Richmond</b> (066-497-000) 8280 Gilbert Road	PID 001-234-684 Lot "L" (Y24736) of Section 20 Block 4 North Range 6 West New Westminster District Plan 10008	<b>Governing Council of the Salvation Army Canada West</b> 8280 Gilbert Road Richmond, B.C. V7C 3W7
<b>South Arm United Church Hall (plus Annex - Pioneer Church)</b> (047-431-056) 11051 No. 3 Road	PID 015-438-562 Parcel E (Explanatory Plan 21821) of Lots 1 and 2 of Parcel A Section 5 Block 3 North Range 6 West New Westminster District, Plan 4120 Except: Firstly; Part Subdivided by Plan 29159 AND Secondly: Parcel "D" (Bylaw Plan 79687)	<b>Congregation of the South Arm United Church of Canada</b> 11051 No. 3 Road Richmond, B.C. V6X 1X3
<b>St. Edward Anglican Church</b> (081-318-001) 10111 Bird Road	PID 018-436-994 Parcel 1 Block B Section 26 Block 5 North Range 6 West New Westminster District Reference Plan LMP12276	<b>Parish of St. Edward, Bridgeport</b> 10131 Bird Road Richmond, B.C. V6X 1N4



## PLACE OF PUBLIC WORSHIP PROPER &amp; HALL

## SCHEDULE A to BYLAW 8935

NAME, ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	MAILING ADDRESS
<b>Steveston Congregation of Jehovah's Witnesses</b> (102-520-003) 4260 Williams Road	PID 006-274-382 Parcel "A" (Reference Plan 17189) Lot 1 of Section 35 Block 4 North Range 7 West New Westminster District Plan 10994	<b>Steveston Congregation of Jehovah's Witnesses</b> Attn: Richard Barton 3831 Barmond Avenue Richmond, B.C. V7E 1A5
<b>Steveston United Church</b> (087-640-000) 3720 Broadway Street	PID 010-910-336 Parcel A Section 3 Block 3 North Range 7 West New Westminster District Reference Plan 77684	<b>Trustees of Steveston Congregation of United Church of Canada</b> 3720 Broadway Street Richmond, B.C. V7E 4Y8
<b>Subramaniya Swamy Temple</b> (025-161-000) 8840 No. 5 Road	PID 000-594-261 Parcel B (Explanatory Plan 10524) Lot 3 Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	<b>Subramaniya Swamy Temple of B.C.</b> 8840 No. 5 Road Richmond, B.C. V6Y 2V4
<b>Trinity Pacific Church</b> (076-082-008) 10011 No. 5 Road	PID 007-178-204 Lot 297 Except Parcel B (Bylaw Plan 79916) Section 36 Block 4 North Range 6 West New Westminster District Plan 35779	<b>Trinity Pacific Church</b> 10011 No. 5 Road Richmond, B.C. V7A 4E4
<b>United Church Hall</b> (082-454-062) 8711 Cambie Road	PID 011-031-182 Lot 3 of Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037	<b>Congregation of the Richmond United Church of Canada</b> 8711 Cambie Road Richmond, B.C. V6X 1K2
<b>Walford Road Gospel Church</b> (081-608-000) 9291 Walford Street	PID 012-734-756 Lot 21 of Blocks 25 and 26 Section 27 Block 5 North Range 6 West New Westminster District Plan 2534	<b>Holy Spirit Association For The Unification Of World Christianity</b> 9291 Walford Street Richmond, B.C. V6X 1P3

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Assumption of the Blessed Virgin Mary Ukrainian Catholic Church</b> (098-394-005) 8700 Railway Avenue Manse	PID 011-070-749 Parcel "One" (Explanatory Plan 24522) of Lots "A "and "B" Plan 4347 and Lot 26 of Plan 21100 Section 24 Block 4 North Range 7 West New Westminster District	<b>Ukrainian Catholic Episcopal Corp. of MB</b> 5180 Cantrell Road Richmond, B.C. V7C 3G8	97.65% 2,031.18 m <sup>2</sup>	2.35% 48.82 m <sup>2</sup>	75.6% of Manse Building 302.59 m <sup>2</sup>  100% of Religious Hall	24.4% of Manse Building 97.64 m <sup>2</sup>
<b>Bethany Baptist Church</b> 22680 Westminster Highway (Site Area 5.295 acres)	PID 018-604-897 Lot 1 Except: Part Dedicated Road on Plan LMP18317; Section 2 Block 4 North Range 4 West New Westminster District Plan LMP9648	<b>Bethany Baptist Church</b> 22680 Westminster Highway Richmond, B.C. V6V 1B7	42% 8,999.7 m <sup>2</sup> 2.224 acres	58% 12,427.9 m <sup>2</sup> 3.071 acres	100%	0%
<b>BC Muslim Association</b> (025-243-080) 12300 Blundell Road (Site Area 4.78 Acres)	PID 011 053 569 Lot 5 Except: Part Subdivided by Plan 33568; Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>BC Muslim Association</b> 12300 Blundell Road Richmond, B.C. V6W 1B3	43.6% 8,440 m <sup>2</sup> 2.086 acres	56.4% 10,903.97 m <sup>2</sup> 2.694 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Canadian Martyrs Parish</b> (094-145-000) 5771 Granville Avenue	PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494	<b>Roman Catholic Archbishop of Vancouver</b> 5771 Granville Avenue Richmond, B.C. V7C 1E8	93% 9,034.3 m <sup>2</sup> 2.23 acres	7% 680 m <sup>2</sup> 0.17 acres	100%	0%
<b>Church of Latter Day Saints</b> (074-575-000) 8440 Williams Road (Site Area 2.202 acres)	PID 009 210 890 Lot 2 Section 33 Block 4 North Range 6 West New Westminster District Plan 24922	<b>Corp. of the President of the Lethbridge Stake of the Church of Jesus Christ of Latter-Day Saints</b> c/o LDS Church Tax Division #502 - 7136 50 E. North Temple Street Salt Lake City, Utah, 84150- 2201	90.8% 8,093.7 m <sup>2</sup> 2.00 acres	9.2% 817.5 m <sup>2</sup> 0.202 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Cornerstone Evangelical Baptist Church</b> (024-279-000) 12011 Blundell Road Church Parking	PID 002-555-310 South Half of South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except: Firstly: Part Dedicated Road on Plan 87640 Secondly: Parcel E (Bylaw Plan LMP4874) Thirdly: Parcel F (Bylaw Plan LMP12615) Fourthly: Part on SRW Plan 21735	<b>Cornerstone Evangelical Baptist Church of Vancouver</b> 7890 No. 5 Road Richmond, B.C. V6Y 2V2	10% 5,158.4 m <sup>2</sup>	90% 46,426.6 m <sup>2</sup>	100%	0%
<b>Dharma Drum Mountain Buddhist Association</b> (025-222-030) 8240 No. 5 Road Manse	PID 003-740-315 Lot 23 Section 19 Block 4 North Range 5 West New Westminster District Plan 55080	<b>Dharma Drum Mountain Buddhist Association</b> 8240 No. 5 Road Richmond, B.C. V6Y 2V4	34.8% 3,384 m <sup>2</sup> 0.836 acres	65.2% 6,333 m <sup>2</sup> 1.565 acres	71.8% 729.75 m <sup>2</sup>	28.2% 286.33 m <sup>2</sup>
<b>Fraserview Mennonite Brethren</b> (080-623-027) 11295 Mellis Drive (Site Area 2.79 Acres)	PID 000 471 780 That portion of Lot 176 Section 25 Block 5 North Range 6 West New Westminster District Plan 53633	<b>BC Conference of the Mennonite Brethren Churches</b> 11295 Mellis Drive Richmond, B.C. V5X 4K2	71.7% 8,077 m <sup>2</sup> 1.996 acres	28.3% 3,180.3 m <sup>2</sup> 0.794 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Gilmore Park United Church</b> (097-837-001) 8060 No. 1 Road (Site Area 2.14 acres - including 8060 No. 1 Road)	PID 024-570-541 Strata Lot 1 Section 23 Block 4 North Range 7 West NWD Strata Plan LMS3968	<b>Congregation of the Gilmore Park United Church</b> 8060 No. 1 Road Richmond, B. C. V7C 1T9	36% 3,116.7 m <sup>2</sup> 0.77 acres	64% 5,543.6 m <sup>2</sup> 1.37 acres	100%	0%
<b>India Cultural Centre of Canada</b> (024-908-040) 8060 No 5 Road Manse & Parking	PID 004-328-850 Lot 19 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	<b>India Cultural Centre of Canada</b> 8600 No 5 Road Richmond, B.C. V6Y 2V4	43.9% 21,778.93 m <sup>2</sup>	56.1% 27,828.07 m <sup>2</sup>	Remaining portion of Building	100% of Manse 103.87 m <sup>2</sup>
<b>International Buddhist Society</b> (046-195-007) 9160 Steveston Highway Manse The land under the taxable improvements situated on this property shall also be assessed as taxable.	PID 026-438-160 Section 3 Block 3 North Range 6 West New Westminster District Plan BCP19994 Parcel 1	<b>International Buddhist Society</b> 9160 Steveston Highway Richmond, B.C. V7A 1M5	36.5% 16,458.69 m <sup>2</sup>	63.5% 28,622.31 m <sup>2</sup>	83.2% of remaining hall 3,132.4 m <sup>2</sup>  0% of farm buildings	16.8% of hall used for Manse and dining 632.0 m <sup>2</sup>  100% of farm buildings

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Ling Yen Mountain Temple</b> (030-901-000) 10060 No. 5 Road (Site Area 4.916 Acres) Manse	PID 025-566-806 Lot 42 Except: Part Dedicated Road on Plan LMP22689, Section 31 Block 4 North Range 5 West New Westminster District Plan 25987	<b>Ling Yen Mountain Temple</b> 10060 No. 5 Road Richmond, B.C. V7A 4C5	27.7% 5,502.6 m <sup>2</sup> 1.36 acres	72.3% 14,391.7 m <sup>2</sup> 3.556 acres	50.6% 1,199.3 m <sup>2</sup>	49.4% 1,171.8 m <sup>2</sup>
<b>Nanaksar- Gurdwara- Gursikh Temple</b> (002-822-001) 88691 Westminster Highway (Site Area 14.88 Acres) Manse	PID 023 751 878 Lot 1 Section 6 Block 4 North Range 4 West New Westminster District Plan 33029	<b>Nanaksar-Gurdwara- Gursikh Temple</b> 18691 Westminster Highway Richmond, B.C. V6V 1B1	16% 9,619.5 m <sup>2</sup> 2.377 acres	84% 50,597.7 m <sup>2</sup> 12.503 acres	86.9% of Manse 2,925.05 m <sup>2</sup>  100% of Religious Hall	13.1% of Manse 441.29 m <sup>2</sup>
<b>Parish of St. Alban's (Richmond)</b> (064-132-000) 7260 St. Alban's Road Manse	PID 013-077-911 Parcel One Section 16 Block 4 North Range 6 West New Westminster District Reference Plan 80504	<b>Parish of St. Alban's (Richmond)</b> 7260 St. Alban's Road Richmond, B.C. V6Y 2K3	91.6% 4,464.1 m <sup>2</sup>	8.4% 406.9 m <sup>2</sup>	0% of Manse  100% of Religious Hall	100% of Manse 83.6 m <sup>2</sup>

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Parish of St. Anne's - Steveston, B.C.</b> (097-615-002) 4071 Francis Road Religious Hall Commercial Use	PID 002-456-320 Lot 2 of Section 23 Block 4 North Range 7 West New Westminster District Plan 70472	<b>Parish of St. Anne's</b> 4071 Francis Road Richmond, B.C. V7C 1J8	99.2% 3,067.86 m <sup>2</sup>	0.8% 24.14 m <sup>2</sup>	97.8% 1,090.66 m <sup>2</sup>	2.2% 24.14 m <sup>2</sup>
<b>Peace Evangelical Church</b> (025-231-041) 8280 No. 5 Road Manse	PID004-099-303 Lot 24 Section 19 Block 4 North Range 5 West New Westminster District Plan	<b>Peace Evangelical Church</b> 8280 No. 5 Road Richmond, B.C. V6Y 2V4	34.4% 3,614.3 m <sup>2</sup> 0.893 acres	65.6% 6,892.7 m <sup>2</sup> 1.703 acres	80.3% 715.7 m <sup>2</sup>	19.7% 175.3 m <sup>2</sup>
<b>Richmond Alliance Church</b> (047-535-044) 11371 No. 3 Road (Site Area 2.5 acres)	PID 004 113 331 South Half of 14 Section 5 Block 3 North Range 6 West New Westminster District Plan 4120	<b>Christian and Missionary Alliance (Canadian Pacific District)</b> 11371 No. 3 Road Richmond, B.C. V7A 1X3	80% 8,077.5 m <sup>2</sup> 1.996 acres	20% 2,030.5 m <sup>2</sup> 0.504 acres	100%	0%
<b>Richmond Baptist Church</b> (065-972-089) 6560 Blundell Road Manse and Parking	PID 006-457-118 Lot 43 Section 19 Block 4 North Range 6 West New Westminster District Plan 30356	<b>Richmond Baptist Church</b> 6640 Blundell Road Richmond, B.C. V7C 1H8	57% 1,151.4 m <sup>2</sup>	43% 868.6 m <sup>2</sup>	0% of Manse	100% of Manse 106.84 m <sup>2</sup>

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Richmond Baptist Church</b> (066-062-000) 6560 Blundell Road Manse and Parking	PID 033-732-193 Section 19 Block 4 North Range 6 West New Westminster District Plan 71422 Parcel A	<b>Richmond Baptist Church</b> 6640 Blundell Road Richmond, B.C. V7C 1H8	Remaining portion of land	Land under manse	0% of Manse  100% of Religious Hall	100% of Manse
<b>Richmond Faith Fellowship</b> (085-780-002) 11960 Montego Street Manse <b>88</b>	PID 010-267-930 Lot A Except: Parcel E (Bylaw Plan LMP22889) Section 36 Block 5 North Range 6 West New Westminster District Plan 17398	<b>Northwest Canada Conference Evangelical Church</b> 11960 Montego Street Richmond, B.C. V6X 1H4	See Schedule A Page 4	See Schedule A Page 4	0%	100%
<b>Richmond Pentecostal Church</b> (060-287-008) 9260 Westminster Highway Manse and Parking	PID 004-140-125 Lot A Section 10 Block 4 North Range 6 West New Westminster District Plan 13172	<b>Pentecostal Assemblies of Canada</b> 9260 Westminster Highway. Richmond, B.C. V6X 1B1	30% Paved parking area behind building 652.2 m <sup>2</sup>	70% Non- parking area 1,521.8 m <sup>2</sup>	0%	100%
<b>Richmond Pentecostal Church</b> (060-300-000) 9300 Westminster Highway	PID 024-957-828 Lot 107 Section 10 Block 4 North Range 6 West New Westminster District Plan 64615	<b>Pentecostal Assemblies of Canada</b> 9300 Westminster Highway Richmond, B.C. V6X 1B1	58.7% 8,093.7 m <sup>2</sup> 2 acres	51.3% 5,690.3 m <sup>2</sup> 1.4 acres	100%	0%



**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>The Science of Spirituality Eco Centre</b> (045-488-098) Civic address: 11011 Shell Road Farm Land	<b>PID 015-725-871</b> Parcel F (Reference Plan 2869) Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road on Plan LMP4152 <b>PID 013-082-566</b> North Easterly 5 and 1/5 <sup>th</sup> Square Chains Section 2 Block 3 North Range 6 West New Westminster District Except: Part Dedicated Road by Plan LMP54152 <b>PID 015-342-433</b> Parcel D (Explanatory Plan 1980) Section 2 Block 3 North Range 6 West New Westminster District <b>PID 015-725-880</b> Parcel "G" (Reference Plan 2870) Section 2 Block 3 North Range 6 West New Westminster District	<b>Science of Spirituality SKRM Inc.</b> 9100 Van Horne Way Richmond, B.C. V6X 1W3	50% 385 m <sup>2</sup>	50% 385 m <sup>2</sup>	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>The Shia Muslim Community of British Columbia (024-941-069) 8580 No. 5 Road (Site Area 9.8 acres)</b>	PID 004-884-850 Lot 20 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242	<b>The Shia Muslim Community of British Columbia 8580 No. 5 Road Richmond, B.C. V6Y 2V4</b>	38.1% 15,117.2 m <sup>2</sup> 3.736 acres	61.9% 24,512.8 m <sup>2</sup> 6.064 acres	100%	0%
<b>South Arm United Church (047-431-056) 11051 No. 3 Road (Site Area 6.42 acres)</b>	PID 015 438 562 Parcel "E" (Explanatory Plan 21821) of Lots 1 and 2 of Parcel "A" Section 5 Block 3 North Range 6 West New Westminster District Plan 4120 EXCEPT: FIRSTLY: Part Subdivided by Plan 29159 AND SECONDLY: Parcel "D" (Bylaw Plan 79687)	<b>Congregation of the South Arm United Church of Canada 11051 No. 3 Road Richmond, B.C. V7A 1X3</b>	31.6% 8,093.7 m <sup>2</sup> 2 acres	68.4% 17,496.3 m <sup>2</sup> 4.42 acres	100%	0%
<b>St. Gregory Armenian Apostolic Church of BC (018-330-000) 13780 Westminster Highway</b>	PID 002-946-068 Lot "A" (RD 190757) Section 8 Block 4 North Range 5 West New Westminster District Plan 12960	<b>Armenian Apostolic Church of British Columbia 13780 Westminster Highway Richmond, B.C. V6V 1A2</b>	95% 2,505.15 m <sup>2</sup>	5% 131.85 m <sup>2</sup>	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>St. Joseph The Worker Parish</b> (099-300-034) 4451 Williams Road (Site Area 8.268 acres) 3.26 and 5.00 acres	PID 010 887 725 Parcel "C" (Explanatory Plan 8670) of Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	<b>Roman Catholic Archbishop of Vancouver</b> St. Joseph the Worker Parish 4451 Williams Road Richmond, B.C. V7E 1J7	38.8% (School portion exempted under Schedule C) 9,397.07 m <sup>2</sup> 2.32 acres	61.2% 14,838.13 m <sup>2</sup> 3.67 acres	60% 635.4 m <sup>2</sup>	40% 423.6 m <sup>2</sup>
<b>St. Monica's Parish</b> (040-800-004) 2011 Woodhead Road (Site Area 1.60 acres) Manse and Hall	PID 024-840-319 Lot A Section 31 Block 5 North Range 5 West New Westminster District Plan LMP47203	<b>Roman Catholic Archbishop of Vancouver</b> St. Monica's Parish 12011 Woodhead Road Richmond, B.C. V6V 1G2	Note: The land under the manse is exempt; the manse itself is not exempt. 73.35% 4,744.33 m <sup>2</sup> 1.17 acres	Note: The land under the manse is exempt; the manse itself is not exempt. 26.65% 1,723.67 m <sup>2</sup> 0.43 acres	0% of Manse  100% of Religious Hall	100% of Manse 196.8 m <sup>2</sup>
<b>St. Paul's Roman Catholic Parish</b> (067-043-063) 8251 St. Alban's Road (Site Area 4.77 acres)	PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly; Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238	<b>Catholic Independent Schools of Vancouver Archdiocese</b> St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2	52.5% 10,112.8 m <sup>2</sup> 2.5 acres	47.5% 9,133.2 m <sup>2</sup> 2.27 acres	100%	0%

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Steveston Buddhist Temple</b> (087-401-000) 4360 Garry Street (Site Area 4.53 acres)	PID 001 235 265 Lot 132 Except: Firstly: Part Road on Plan LMP20538, Secondly: Part Subdivided by Plan LMP25471, Section 2 Block 3 North Range 7 West New Westminster District Plan 40449	<b>Steveston Buddhist Temple</b> 4360 Garry Street Richmond, B.C. V7E 2V2	44.15% 8,093.7 m <sup>2</sup> 2 acres	55.85% 10,238.56 m <sup>2</sup> 2.53 acres	100%	0%
<b>Thragu Monastery Association</b> (025-193-000) 8140 No. 5 Road Manse	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	<b>Thragu Monastery Association</b> 8140 No. 5 Road Richmond, B.C. V6Y 2V4	0% of land beneath the dormitory 59.55% 11,421.8 m <sup>2</sup> 2.82 acres	100% of land beneath the dormitory 40.45% 7,759.2 m <sup>2</sup> 1.92 acres	76.3% 2,060.1 m <sup>2</sup>	23.7% 639 m <sup>2</sup>
<b>Thragu Monastery Association</b> (025-193-000) & (025-202-011) - Combined 8140/8160 No. 5 Road	PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842	<b>Thragu Monastery Association</b> 8140 No. 5 Road Richmond, B.C. V6Y 2V4	59.55% 11,421.8 m <sup>2</sup> 2.82 acres	40.45% 7,759.2 m <sup>2</sup> 1.92 acres	100% of the shed used to store religious artefacts	0%

**PORTIONS OF LAND & IMPROVEMENTS  
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**SCHEDULE B to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Towers Baptist Church</b> (070-101-000) 10311 Albion Road (Site Area 2.148 acres) Manse	PID 000 565 318 Parcel "A" Except Part on Plan 32239 Section 26 Block 4 North Range 6 West New Westminster District Plan 22468	<b>New Wineskins Society</b> 10311 Albion Road Richmond, B.C. V7A 3E5	78.9% 7,002.4 m <sup>2</sup> 1.73 acres	21.1% 1,872.6 m <sup>2</sup> 0.418 acres	0% of Manse  100% of Religious Hall	100% Manse 162.6 m <sup>2</sup>
<b>Trinity Lutheran Church Hall</b> (064-438-000) 7100 Granville avenue Manse and Hall	PID 025-555-669 Section 17 Block 4 North Range 6 West Plan BCP3056 Parcel A	<b>Trinity Lutheran Church – Richmond</b> 7100 Granville Avenue Richmond, B.C. V6Y 1N8	86.9% 6,000.52	13.1% Manse 891.68 m <sup>2</sup> Hall 11.8 m <sup>2</sup>	0% of Manse  98.7% of Religious Hall 1,853.5 m <sup>2</sup>	100% of Manse 142.5 m <sup>2</sup>  1.3% of Religious Hall 23.5 m <sup>2</sup>
<b>Vancouver International Buddhist Progress Society</b> (082-304-006) 8271 Cambie Road (Site Area 0.757 acres)	PID 00-316-002 9 Section 28 Block 5 North Range 6 West Plan 7532	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 1J8	45% 1,378.35 m <sup>2</sup> 0.34 acres	55% 1,684.65 m <sup>2</sup> 0.417 acres	N/A  N/A	N/A

**PORTIONS OF LAND & IMPROVEMENTS  
FOR PLACE OF PUBLIC WORSHIP**

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<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PARCEL</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>	<b>PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF IMPROVEMENT TAXABLE</b>
<b>Vancouver International Buddhist Progress Society</b> (082-265-059) 6680 – 8181 Cambie Road Manse	PID 018-553-591 Strata Lot 59 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 1J8	89.45% 1,182.05 m <sup>2</sup>	11.55% 139.4 m <sup>2</sup>	0% of Manse Remaining Religious Hall	100% Manse 139.4 m <sup>2</sup>
<b>Vancouver International Buddhist Progress Society</b> (082-265-060) 6690 – 8181 Cambie Road	PID 018-553-605 Strata Lot 60 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162	<b>Vancouver International Buddhist Progress Society</b> 6680 – 8181 Cambie Road Richmond, B.C. V6X 1J8	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation	Included in Above Calculation
<b>Vedic Cultural Society of BC</b> (025-212-021) 8200 No 5 Road	PID 011-053-551 South Half Lot 3 Block A Section 19 Block 4 North Range 5 West New Westminster District Plan 4090	<b>Vedic Cultural Society of BC</b> 8200 No 5 Road Richmond, B.C. V6Y 2V4	88% 8,883.6 m <sup>2</sup>	12% 1,211.4 m <sup>2</sup>	99.1% 2,144.6 m <sup>2</sup>	0.9% 18.9 m <sup>2</sup>

**SCHEDULE C to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Choice School For Gifted Children</b> (001-870-000) 20451 Westminster Highway (Site area: 0.35 ha (0.862 acres))	PID 003-934-268 Lot 78 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	<b>Choice School For Gifted Children</b> 20451 Westminster Highway Richmond, B.C. V6V 1B1	100% 3,552 m <sup>2</sup> 0.862 acres	0%
<b>Choice School For Gifted Children</b> (001-871-004) 20411 Westminster Highway	PID 003-937-160 Lot 79 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593	<b>Choice School For Gifted Children</b> 20451 Westminster Highway Richmond, B.C. V6V 1B3	100% 3,422 m <sup>2</sup> 0.846 acres	0%
<b>Cornerstone Christian Academy School</b> (024-279-000) 12011 Blundell Road (Site area: 11,104 square feet)	PID 002-555-310 South Half of the South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except Firstly: Part Dedicated Road on Plan NWP87640 Secondly: Parcel E (Bylaw LMP4874) Thirdly: Parcel F (Bylaw Plan MP12615) Fourthly: Part on SRW Plan 21735	<b>Cornerstone Evangelical Baptist Church of Vancouver</b> 2642 45th Avenue East Vancouver, B.C. V5R 3C1	100% (School portion: 2% of total property) 1,031.6 m <sup>2</sup>	0%

**SCHEDULE C to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Muslim School of B.C.</b> (025-243-080) 12300 Blundell Road (Site area: 1.09 ha (2.69 acres))	PID 011-053-569 Lot 5, Except: Part Subdivided by Plan 33568, Block "A" Section 19 Block 4 North Range 5 West New Westminster District, Plan 4090	<b>B.C. Muslim Association</b> 12300 Blundell Road Richmond, B.C. V6W 1B3	100% (56.4% of total property) 10,903.97 m <sup>2</sup> 2.694 acres	0%
<b>Richmond Christian School</b> (099-076-081) 5240 Woodwards Road (Site area: 0.971 ha (2.4 acres))	PID 002-145-057 Lot 137 Except: Part Subdivided by Plan 70297 Section 25 Block 4 North Range 7 West New Westminster District Plan 56073	<b>Richmond Christian School Association</b> 5240 Woodwards Road Richmond, B.C. V7E 1H1	100% 9,751 m <sup>2</sup> 2.4 acres	0%
<b>Richmond Christian School</b> (030-887-000) 10260 No. 5 Road (Site area: 2.23 ha (5.52 acres))	PID 027-072-657 Section 31 Block 4 North Range 5 West New Westminster District Plan BCP 30119	<b>Richmond Christian School Association</b> 10260 No. 5 Road Richmond, B.C. V7A 4E5	47.4% 10,598.5 m <sup>2</sup> 2.616 acres	52.6% 11,755.5 m <sup>2</sup> 2.904 acres



**SCHEDULE C to BYLAW 8935**

<b>NAME, ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>MAILING ADDRESS</b>	<b>PROPORTION OF LAND EXEMPTED FROM TAXATION</b>	<b>PROPORTION OF LAND TAXABLE</b>
<b>Richmond Jewish Day School</b> (025-151-060) 8760 No. 5 Road (Site area: 0.95 ha (2.349 acres))	PID 000-676-811 Lot 3 Except: Firstly, Parcel "A" (Reference Plan 8809) Secondly; Parcel "B" (Explanatory Plan 10524), Section 19 Block 4 North Range 5 West New Westminster District Plan 5239	<b>Richmond Jewish Day School Society of B.C. Inc.</b> 8760 No. 5 Road Richmond, B.C. V6Y 2V4	56.8% 5,396.7 m <sup>2</sup> 1.334 acres	43.2% 4,104.3 m <sup>2</sup> 1.015 acres
<b>St. Joseph the Worker School</b> 999-300-034) 4451 Williams Road (Site area: [3.346 ha (8.268 acres)] 1.319 ha (3.26 acres) and 2.0235 ha (5.00 acres))	PID 010-887-725 Parcel "C" (Explanatory Plan 8670) Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139	<b>Roman Catholic Archbishop of Vancouver</b> St. Joseph's Parish 4451 Williams Road Richmond, B.C. V7E 1J7	100% (additional to Schedule B) 9,198.8 m <sup>2</sup> 2.27 acres	0% (Fully exempt for school portion)

## SCHEDULE D to BYLAW 8935

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	TENANTS MAILING ADDRESS
(057-573-004) 7900 Alderbridge Way	PID 000 658 766 Lot 39 Section 5 Block 4 North Range 6 West New Westminster District Plan 34152	That portion of the property occupied by the Ismaili Jamatkham and Centre	<b>The Ismaili Jamatkham and Centre</b> 4010 Canada Way Burnaby, B.C. V5G 1G8
(057-614-000) 200 – 7451 Elmbridge Way	PID 007-501-129 Lot 87 Section 5 Block 4 North Range 6 West New Westminster District Plan 36964	That portion of the property occupied by the Richmond Emmanuel Church	<b>Richmond Emmanuel Church</b> 200 – 7451 Elmbridge Way Richmond, B.C. V6X 1B8
(136-467-527) 3211 Grant McConachie Way	PID 009-025-103 Lot 58 Sections 14, 15, 16, 17, 20, 21, 23 and 29 Block 5 North Range 7 West New Westminster District Plan 29409	That portion of the property occupied by Vancouver Airport Chaplaincy	<b>Vancouver Airport Chaplaincy</b> C2154 - 3211 Grant McConachie Way Richmond, B.C. V7B 0A4

**CHARITABLE, PHILANTHROPIC & OTHER  
NOT-FOR-PROFIT – ELDERLY CITIZENS HOUSING  
(PROVINCIAL ASSISTANCE)**

**SCHEDULE E to BYLAW 8935**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(086-938-001) 11820 No. 1 Road	PID 001 431 030 Lot 2 Section 2 Block 3 North Range 7 West NWD Plan 69234	Anavets Senior Citizens Housing Society #200 - 951 East 8th Avenue Vancouver, B.C. V5T 4L2
(087-360-001) 11771 Fentiman Place	PID 016 621 662 Lot "A" Section 2 Block 3 North Range 7 West NWD Plan 87236 OIC #644	<b>Richmond Health Services Society (Inc. No. 367175)</b> 11771 Fentiman Place Richmond, B.C. V7E 3M4

**SCHEDULE F to BYLAW 8935**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(059-905-125) 8300 Cook Road	PID 023-800-496 Strata Lot 125 Section 9 Block 4 North Range 6 West new Westminster District Strata Plan LMS2845 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1	<b>Cook Road Children's Centre</b> Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(058-885-000) 6531 Azure Road	PID 003 680 100 Lot 525 Section 7 Block 4 North Range 6 West NWD Plan 25611	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(067-321-001) 1400 Robinson Road	PID 009 826 386 Lot 80 Except: Part Subdivided by Plan 81951, Section 21 Block 4 North Range 6 West NWD Plan 12819	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(094-391-000) 7611 Langton Road	PID 004 700 368 Lot 11 Section 13 Block 4 North Range 7 West NWD Plan 19107	<b>Development Disabilities Association</b> 100 – 3851 Shell Road Richmond, B.C. V6X 2W2
(099-371-000) 4811 Williams Road	PID 004 864 077 Lot 4 Section 26 Block 4 North Range 7 West NWD Plan 17824	<b>Greater Vancouver Community Service Society</b> Attention: Mary Norris 500 – 1212 W. Broadway Vancouver, B.C. V6H 3V1
(080-622-000) 11331 Mellis Drive	PID 004 107 292 Lot 175 Section 25 Block 5 North Range 6 West NWD Plan 53633	<b>Pinegrove Place</b> Mennonite Care Home Society of Richmond 11331 Mellis Drive Richmond, B.C. V6X 1L8

**SCHEDULE F to BYLAW 8935**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>OWNER/HOLDER'S MAILING ADDRESS</b>
(099-561-000) 9580 Pendleton Road	PID 003 751 678 Lot 450 Section 26 Block 4 North Range 7 West NWD Plan 66281	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(064-762-037) 303 – 7560 Moffatt Road	PID 014-890-305 Strata Lot 37 Section 17 Block 4 North Range 6 West New Westminster District Strata Plan NW3081	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(087-058-109) 711 – 11020 No. 1 Road	PID 013-396-901 Strata Lot 9 Section 2 Block 3 North Range 7 West New Westminster District Strata Plan NW2952	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(003-370-125) 5635 Steveston Highway	PID 004-866-029 Lot 910 Section 36 Block 4 North Range 7 West New Westminster District Plan 56866	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(097-575-028) 4433 Francis Road	PID 003-887-022 Lot 890 Section 23 Block 4 North Range 7 West New Westminster District Plan 66590	<b>Richmond Society for Community Living</b> 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(090-515-105) 5862 Dover Crescent	PID 023-648-058 Strata Lot 105 Section 1 Block 4 North Range 7 West New Westminster District Strata Plan LMS2643	<b>Riverside Children's Centre</b> Developmental Disability Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2

Bylaw 8935  
 CHARITABLE, PHILANTHROPIC & OTHER  
 NOT-FOR-PROFIT – COMMUNITY CARE OR  
 ASSISTED LIVING

SCHEDULE F to BYLAW 8935

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(065-571-000) 6260 Blundell Road	PID 005 146 135 Lot "A" (RD135044) Section 19 Block 4 North Range 6 West New Westminster District Plan 48878	<b>Rosewood Manor</b> Richmond Intermediate Care Society 6260 Blundell Road Richmond, B.C. V7C 5C4
(093-050-002) 6011 Blanshard Drive	PID 019-052-685 Lot 2 Section 10 Block 4 North Range 7 West New Westminster District Plan LMP19283	<b>Terra Nova Children's Centre</b> Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2
(089-830-129) 5500 Andrews Road, Unit 100	PID 023-684-801 Strata Lot 129 Section 12 Block 3 North Range 7 West New Westminster District Strata Plan LMS2701	<b>Treehouse Learning Centre</b> Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5

## SCHEDULE G to BYLAW 8935

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	OWNER/HOLDER'S MAILING ADDRESS
(094-282-297) 7251 Langton Road	PID 003 460 525 Lot 319 Section 13 Block 4 North Range 7 West NWD Plan 49467	Richmond Legion Senior Citizen Society #800 – 7251 Langton Road. Richmond, B.C. V7C 4R6

**SCHEDULE H to BYLAW**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(056-610-001) 8911 Westminster Highway	PID 017 240 107 Lot 1 Sections 3 and 4 Block 4 North Range 6 West NWD Plan LMP 00069	100%	<b>Canadian Association</b> 7351 Elmbridge Way Richmond, B.C. V6X 1B8
(064-810-001) 7000 Minoru Boulevard	PID 018 489 613 Lot 1 Section 17 Block 4 North Range 6 West NWD Plan LMP 12593	100%	<b>Richmond Caring Place</b> 140 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5
(057-572-000) Unit 100 – 5671 No. 3 Road	PID 003-698-009 Lot 34 Section 5 Block 4 North Range 6 West Plan 32827	That portion of the property occupied by the Richmond Centre for Disabilities	<b>Richmond Centre for Disabilities</b> 100 – 5671 No. 3 Road Richmond, B.C. V6X 2C7
(067-813-000) 8660 Ash Street	PID 017-854-997 Lot C Section 22 Block 4 North Range 6 West Plan 2670	Exempting that portion of the property occupied by the Richmond Family Place	<b>Richmond Family Place</b> 8660 Ash Street Richmond, B.C. V6Y 2S3
(057-902-800) 6111 River Road	PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West Plan BCP30383	That portion of the property occupied by the BC Sport Agency Society	<b>BC Sport Agency Society</b>



## SCHEDULE I to BYLAW

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(097-842-000) 4780 Blundell Road	PID 001-145-801 Lot 2 Block 4 North Range 7 West New Westminster District Plan 3892	That portion of the property occupied by Girl Guides of Canada	<b>Girl Guides of Canada</b> 4780 Blundell Road Richmond, B.C. V7C 1G9
(083-465-000) 7411 River Road	PID 007 206 518 Lot "N" Except: Part Subdivided by Plan 35001, Fractional Section 6 and of Sections 5, 7 and 8 Block 4 North Range 6 West and of Fractional Section 32 Block 5 North Range 6 West New Westminster District Plan 23828 (see R083-466-000, R083-467-000, R083-467-505 for remainder)	That portion of the property occupied by Navy League of Canada National Council	<b>Navy League of Canada National Council</b> c/o Richmond/Delta Branch Box 43130 Richmond, B.C. V6Y 3Y3
(054-767-404) 11851 Westminster Highway	PID 013 096 435 Section 1 Block 4 North Range 6 West Except: Firstly: Part Shown on Plan 4772, Secondly: Part on Highway Plan 21735, Thirdly: Part on SRW Plan 54042 New Westminster District	That portion of the property occupied by Richmond Kinsmen Club	<b>Richmond Kinsmen Club</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(059-477-003) 6133 Bowling Green Road	PID 009 300 261 Lot 26, Except that part in Plan LMP39941 Section 8 Block 4 North Range 6 West New Westminster District Plan 24068	That portion of the property occupied by Richmond Lawn Bowling Club	<b>Richmond Lawn Bowling Club</b> 7321 Westminster Highway Richmond, B.C. V6X 1A3

**SCHEDULE I to BYLAW**

<b>ROLL NO. &amp; CIVIC ADDRESS</b>	<b>LEGAL DESCRIPTION OF PROPERTY</b>	<b>PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION</b>	<b>OWNER/HOLDER (MAILING ADDRESS)</b>
(082-479-000) 7760 River Road	PID 009 311 998 Lot 2 Except: Firstly; Part Subdivided by Plan 28458; Secondly; Parcel "C" (Bylaw Plan 62679); Thirdly: Parcel G (Bylaw Plan 80333); Sections 29 and 32 Block 5 North Range 6 West New Westminster District Plan 24230	That portion of the property occupied by Richmond Rod and Gun Club	<b>Richmond Rod and Gun Club</b> P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9
(059-216-001) 6820 Gilbert Road	PID 017 844 525 Lot A Section 8 Block 4 North Range 6 West, New Westminster District Plan LMP 5323	That portion of the property occupied by Richmond Tennis Club	<b>Richmond Tennis Club</b> 6820 Gilbert Road Richmond, B.C. V7C 3V4
(088-590-001) 5540 Hollybridge Way	PID 007 250 983 Lot 73 Except: Part Subdivided by Plan 48002; Sections 5 and 6 Block 4 North Range 6 West New Westminster District Plan 36115	That portion of the property occupied by Richmond Winter Club	<b>Richmond Winter Club</b> 5540 Hollybridge Way Richmond, B.C. V7C 4N3
(088-500-046) 2220 Chatham Street	PID 004-276-159 Block 3 N Range 7W Section 4 Parcel D, Except Plan REF 43247, EXP 60417, REF 10984 File NO 1000-14-045	That portion of the property occupied by Scotch Pond Heritage Cooperative	<b>Scotch Pond Heritage Cooperative</b> 3811 Moncton Street Richmond, B.C. V7E 3A0

**SCHEDULE J to BYLAW**

ROLL NO. & CIVIC ADDRESS	LEGAL DESCRIPTION OF PROPERTY	PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION	OWNER/HOLDER (MAILING ADDRESS)
(085-643-001) Unit 140-160 11590 Cambie Road	PID 018-844-456 Lot C Section 36 Block 5 North Range 6 West Plan LMP17749 Except Plan BCP 14207	That portion of the property occupied by Richmond Public Library	<b>Richmond Public Library</b> Cambie Branch Unit 150 - 11590 Cambie Road Richmond, B.C. V6X 3Z5
(044-761-005) 11688 Steveston Highway	PID 023-710-047 Lot 1 Section 1 Block 3 North Range 6 West Plan 32147	That portion of the property occupied by Richmond Public Library	<b>Richmond Public Library</b> Ironwood Branch 11688 Steveston Highway, Unit 8200 Richmond, B.C. V7A 1N6
(031-968-086) 14740 Triangle Road	PID 023-510-692 Lot 2 Section 33 Block 4 North Range 5 West NWD Plan LMP29486	That portion of the property occupied by City of Richmond	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(031-969-003) 14300 Entertainment Boulevard	PID 023-672-269 Lot C Section 33 Block 4 North Range 5 West NWD Plan LMP31752	That portion of the property occupied by City of Richmond	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(057-902-800) 6111 River Road	PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West Plan BCP30383	That portion of the property occupied by Richmond Oval Corporation	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1
(051-557-060) 12071 No. 5 Road	PID 013-082-531 Section 12 Block 3 North Range 6 West NWD Plan 15624 Parcel A-J, Part NE 1/4, Ref 15624, Ref 8114 File No. 1000-05-021	That portion of the property occupied by Richmond Animal Protection Society	<b>City of Richmond</b> 6911 No. 3 Road Richmond, B.C. V6Y 2C1