

Agenda

City Council

Council Chambers, City Hall 6911 No. 3 Road Monday, July 10, 2017 7:00 p.m.

Pg. # ITEM

MINUTES

- 1. Motion to:
 - (1) adopt the minutes of the Regular Council meeting held on June 26, 2017 (distributed previously);
- CNCL-11
- (2) receive for information the Metro Vancouver 'Board in Brief' dated June 23, 2017.

AGENDA ADDITIONS & DELETIONS

PRESENTATION

CNCL-18 Susan Koch, Chair, Richmond Public Library Board and Susan Walters, Chief Librarian, to present the Library's 2016 Annual Report.

COMMITTEE OF THE WHOLE

2. Motion to resolve into Committee of the Whole to hear delegations on agenda items.

- Pg. # ITEM
 - 3. Delegations from the floor on Agenda items.

PLEASE NOTE THAT FOR LEGAL REASONS, DELEGATIONS ARE NOT PERMITTED ON ZONING OR OCP AMENDMENT BYLAWS WHICH ARE TO BE ADOPTED.

4. *Motion to rise and report.*

RATIFICATION OF COMMITTEE ACTION

CONSENT AGENDA

PLEASE NOTE THAT ITEMS APPEARING ON THE CONSENT AGENDA WHICH PRESENT A CONFLICT OF INTEREST FOR COUNCIL MEMBERS MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

CONSENT AGENDA HIGHLIGHTS

- Receipt of Committee minutes
- Ships to Shore King of the Sea Festival 2017
- Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas
- Gilbert Road Greenway Public Art Opportunity
- Port Townsend Wooded Boat Festival
- Venue for the 2017 Induction Ceremony for the Richmond Sports Wall of Fame
- Application for Amendment to Hours of Liquor Service for Liquor Primary Liquor Licence No. 200266 & Food Primary Liquor Licence No. 200046 – InnVest Hotels Lp, doing business as Fairmont Vancouver Airport Hotel
- Council Policy Housekeeping and Policy Updates Report No. 5
- Kiwanis Towers Fifth and Final Disbursement from the Affordable Housing Reserve Fund to 7378 Gollner Avenue
- Land use application for first reading (to be further considered at the Public Hearing on September 5, 2017):
 - 12111 3rd Avenue Heritage Alteration Permit (City of Richmond applicant)

	Pg. #	ITEM	
			 Application by Thrangu Monastery for an Agricultural Land Reserve Non-Farm Use at 8160 No. 5 Road
			 Agricultural Advisory Committee 2016 Annual Report and 2017 Work Program
		5.	Motion to adopt Items No. 6 through No. 17 by general consent.
Consent Agenda Item		6.	COMMITTEE MINUTES
			That the minutes of:
	CNCL-38		(1) the Parks, Recreation and Cultural Services Committee meeting held on June 27, 2017;
	CNCL-56		(2) the General Purposes Committee meeting held on July 4, 2017; and
	CNCL-64		(3) the Planning Committee meeting held on July 5, 2017;
			be received for information.
Consent Agenda Item		7.	SHIPS TO SHORE – KING OF THE SEA FESTIVAL 2017 (File Ref. No. 11-7000-01) (REDMS No. 5415195 v. 9)
	CNCL-67		See Page CNCL-67 for full report
			PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

Council Agenda – Monday, July 10, 2017

- (1) That the staff report titled "Ships to Shore King of the Sea Festival 2017," dated June 12, 2017, from the Senior Manager, Parks, be received for information;
- (2) That a "thank you" letter be sent to the Japanese Agency of Maritime Education and Training for Seafarers for the 2017 visit of the Kaiwo Maru and extend an invitation for future visits to Richmond;
- (3) That a "thank you" letter be sent to the Community Advisory Committee members and team lead volunteers, as identified in Attachment 1; and
- (4) That a "thank you" letter be sent to the cities of Nagasaki and Wakayama for the 2017 visit of the Kaiwo Maru.

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8.

Consent Agenda Item

CNCL-74

COMMUNITY WELLNESS STRATEGY 2017-2022 VISION, PRINCIPLES AND FOCUS AREAS

(File Ref. No. 01-0370-20-002) (REDMS No. 5434155 v. 6)

See Page CNCL-74 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

- (1) That the Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas as detailed in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be adopted; and
- (2) That the Vision, Principles and Focus Areas as described in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be used to guide the development of the Community Wellness Strategy 2017-2022 and that staff bring the Community Wellness Strategy 2017-2022 to Council for approval by the end of 2017.

Consent Agenda Item 9. GILBERT ROAD GREENWAY PUBLIC ART OPPORTUNITY (File Ref. No. 11-7000-09-20-138) (REDMS No. 5358976 v. 2)

CNCL-93

See Page CNCL-93 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That the staff report titled, "Gilbert Road Greenway Public Art Opportunity," dated May 30, 2017, from the Director of Arts, Culture and Heritage Services, to issue the Artist Call for the Gilbert Road Greenway, be endorsed.

5452788

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10. **PORT TOWNSEND WOODED BOAT FESTIVAL** (File Ref. No.)

CNCL-46

See Page CNCL-46 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That \$1,558.33 be funded by the Council Contingency account for the Britannia Heritage Shipyard Council Liaison to travel to the Port Townsend Wooden Boat Festival from September 8–10, 2017.

Consent Agenda Item

Consent

Agenda

Item

11. VENUE FOR THE 2017 INDUCTION CEREMONY FOR THE RICHMOND SPORTS WALL OF FAME (File Ref. No.)

CNCL-42

See Page CNCL-42 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That Sports Wall of Fame Council Policy 8711 be amended to allow for the relocation of the Sports Wall of Fame induction ceremony to the Council Chamber in City Hall.

Consent Agenda Item 12. APPLICATION FOR AMENDMENT TO HOURS OF LIQUOR SERVICE FOR LIQUOR PRIMARY LIQUOR LICENCE NO. 200266 & FOOD PRIMARY LIQUOR LICENCE NO. 200046 – INNVEST HOTELS LP, DOING BUSINESS AS FAIRMONT VANCOUVER AIRPORT HOTEL

(File Ref. No. 12-8275-30-001) (REDMS No. 5407188)

CNCL-110

See Page CNCL-110 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

(1) That the applications from InnVest Hotels Lp., doing business as, Fairmont Vancouver Airport Hotel, for an amendment to increase their hours of liquor service for both the Liquor Primary Liquor Licence No. 200266, and the Food Primary Liquor Licence No. 200046, from: Monday to Saturday, 11:00 AM to 1:00 AM and Sunday, 11:00 AM to Midnight; to, Monday to Sunday, 9:00 AM to 4:00 AM for both, for premises located at 3111 Grant McConachie Way, Richmond, B.C., be supported only for: Pg. # ITEM

- (a) Liquor service hours for Monday to Sunday, from 9:00 AM to 2:00 AM for both, Liquor Primary Liquor Licence No. 200266, and Food Primary Liquor Licence No. 200046;
- (b) The total person capacity will remain the same at 226 Persons for Liquor Primary Liquor Licence No. 200266, and 926 Persons for Food Primary Liquor Licence No. 200046;
- (2) That a letter be sent to the Liquor Control and Licensing Branch advising that:
 - (a) Council supports the amended conditions as listed above, for Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 as the issuance will not pose a significant impact on the community; and
 - (b) Council's comments on the prescribed criteria (set out in Section 71(9) of the Liquor Control and Licensing Regulations) are as follows:
 - (i) The location of the establishment is zoned Airport District and since the property is under the Federal jurisdiction, the City does not review or comment on business uses for zoning purposes;
 - (ii) The proximity of the proposed location to other social, recreational and public buildings was considered. There are no public schools or parks within a 50 meter radius of this establishment;
 - (iii) The potential for additional noise and traffic in the area was considered;
 - (iv) The impact on the community was assessed through a community consultation process; and
 - (v) The business has operated since 1999 and there is no history of non-compliance with this operation;
 - (c) As the operation of a licenced establishment may affect nearby residents the City gathered the view of the residents as follows:
 - (i) A letter was sent to Community Services representative of Vancouver Airport Authority, requesting that a letter of notice, of an amendment to existing Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 be circulated to the other business operations at YVR; and

- (ii) Signage was posted at the subject property and three public notices were published in a local newspaper. This signage and notice provided information on the applications and instructions on how community comments or concerns could be submitted
- (d) Council's comments and recommendations respecting the view of the residents are as follows:
 - (i) There were no responses received from all the public notifications and based on the lack of any responses received from the community, Council considers that the approval of this application is acceptable to the majority of the residents in the area and the community.

Consent Agenda Item

13. COUNCIL POLICY HOUSEKEEPING AND POLICY UPDATES – REPORT NO. 5

(File Ref. No. 01-0105-01) (REDMS No. 4900752)

CNCL-115

See Page CNCL-115 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

- (1) That the Council Policies, as listed in Attachment 1 to the staff report titled "Council Policy Housekeeping", dated May 5, 2017, from the General Manager, Community Services, be rescinded; and
- (2) That all policies, procedures and directives with outdated language or organizational name changes for our community partners be updated, as needed, to reflect current references.

Consent Agenda

Item

14. KIWANIS TOWERS – FIFTH AND FINAL DISBURSEMENT FROM THE AFFORDABLE HOUSING RESERVE FUND TO 7378 GOLLNER AVENUE

(File Ref. No. 08-4057-01) (REDMS No. 5409494)

CNCL-139

See Page CNCL-139 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

(1) That the fifth and final disbursement of \$463,309 be paid to Richmond Kiwanis Senior Citizens Housing Society (the "Society") towards construction costs associated with 296 subsidized senior housing units at 7378 Gollner Avenue (formerly 6251 Minoru Boulevard) to be used by the Society; and

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			(2) That the Chief Administrative Officer and the General Manager of Community Services be authorized to disburse the amount as stated in recommendation 1 above.		
Consent Agenda Item		15.	APPLICATION BY THE CITY OF RICHMOND FOR A HERITAGE ALTERATION PERMIT AT 12111 3RD AVENUE (STEVESTON HOTEL) (File Ref. No. HA 17-776233) (REDMS No. 5444814)		
	CNCL-145	5	See Page CNCL-145 for full report		
			PLANNING COMMITTEE RECOMMENDATION		
			That a Heritage Alteration Permit to authorize the painting of a wall mural on the side (south) elevation of the property at 12111 3rd Avenue be issued.		
Consent Agenda Item		16.	APPLICATION BY THRANGU MONASTERY FOR AN AGRICULTURAL LAND RESERVE NON-FARM USE AT 8160 NO. 5 ROAD (File Ref. No. AG 16-745803) (REDMS No. 5208973)		
	CNCL-159)	See Page CNCL-159 for full report		
			PLANNING COMMITTEE RECOMMENDATION		
			That authorization for Thrangu Monastery to make a non-farm use application to the Agricultural Land Commission to allow for a non-farm use at the westerly 110 m of 8160 No. 5 Road for religious statues and an accessory parking lot be approved.		
Consent Agenda Item		17.	AGRICULTURAL ADVISORY COMMITTEE 2016 ANNUAL REPORT AND 2017 WORK PROGRAM (File Ref. No. 01-0100-30-ACEN1-01) (REDMS No. 5394739)		
	CNCL-192	2	See Page CNCL-192 for full report		
			PLANNING COMMITTEE RECOMMENDATION		
			(1) That the staff report titled "Agricultural Advisory Committee 2016 Annual Report and 2017 Work Program" dated May 26, 2017 from the General Manager, Planning and Development, be received for		

information; and

- **CNCL-200** Krista Shaw, Branch Manager, BC SPCA Richmond Education and Adoption Centre, to speak on the BC SPCA Richmond branch's services.
 - 19. Motion to rise and report.

non-agenda items.

RATIFICATION OF COMMITTEE ACTION

PUBLIC ANNOUNCEMENTS AND EVENTS

NEW BUSINESS

Council Agenda – Monday, July 10, 2017					
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	BYLAWS FOR ADOPTION				
CNCL-212	Sign Regulation Bylaw No. 9700				
CNCL-229	Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 9719				
CNCL-231	Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 9720				
CNCL-233	Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9721 Opposed at 1 st /2 nd /3 rd Readings – Cllrs. Day, Loo, and Steves.				
CNCL-235	Business Licence Bylaw No. 7360, Amendment Bylaw No. 9722 Opposed at 1 st /2 nd /3 rd Readings – None.				
CNCL-236	Oval Village District Energy Utility Bylaw No. 9134, Amendment Bylaw No. 9725 Opposed at 1 st /2 nd /3 rd Readings – None.				
CNCL-238	Richmond Zoning Bylaw No. 8500, Amendment Bylaw No. 9511 (7400/7420 Schaefer Avenue, RZ 15-692244) Opposed at 1 st Reading – None. Opposed at 2 nd /3 rd Readings – None.				
CNCL-240	(11660/11680 Montego Street, RZ 16-741547) Opposed at 1 st Reading – None.				
	Opposed at $2^{nd}/3^{rd}$ Readings – None.				
	ADJOURNMENT				



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For Metro Vancouver meetings on Friday, June 23, 2017

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact <u>Greg.Valou@metrovancouver.orq</u> or <u>Kelly.Sinoski@metrovancouver.orq</u>

Metro Vancouver Regional District

Carbon Price Policy for Metro Vancouver Projects and Initiatives

AMENDED

Metro Vancouver passed, as amended, a new Carbon Price Policy, which aims to reduce greenhouse gas emissions (GHGs) associated with its own projects and initiatives. The new policy will require that the value of GHG emissions are included when evaluating new Metro Vancouver-funded project options. This enables Metro Vancouver to consider climate change in every decision, select the greenest option available, and manage the risk of future costs related to GHG emissions if external carbon taxes were to rise significantly.

The Boarded amended this resolution to direct staff to report back to the Climate Action Committee on the effectiveness of the Carbon Price Policy after a year of implementation.

Federal Electric Vehicle Initiatives

APPROVED

The Board agreed to send a letter to the Minister of Transport and to the Minister of Innovation, Science and Economic Development requesting local governments be engaged and consulted on the national zero-emission vehicle strategy, which includes a nation-wide incentive program for electric vehicles, increased funding for electric vehicle infrastructure and a zero emissions vehicle (ZEV) requirement. It also directed staff to apply for funding through the FCM Municipalities for Climate Innovation Program to support electric vehicle infrastructure and uptake in Metro Vancouver.

UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential APPROVED Buildings

The MVRD Board agreed to submit resolutions in a May 17, 2017 report, titled "UBCM Resolutions on Electric Vehicle Charging in Stratified Multi-Unit Residential Buildings to the Union of British Columbia Municipalities (UBCM), to encourage electric vehicle charging in stratified multi-family dwellings through changes to the BC Strata Property Act and the BC Utilities Commission Act. It also directed staff to identify appropriate B.C. local governments and forward this report to them prior to the UBCM Convention in September 2017 for their consideration.

1.



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Metro Vancouver Submission on the Review of the Federal Environmental Assessment Process

The MVRD Board agreed to convey to the Minister of Environment and Climate Change support for, and feedback on, the appointed Expert Panel's recommended changes to the federal environmental assessment process.

Odour Management and Measurement in Metro Vancouver

The Board received for information a report that provides regional context provide for Anton (Ton) van Harreveld's invited presentation on the European Union standard method of odour measurement.

Caring for the Air 2017 Report

The Board received the 2017 edition of the annual Caring for the Air report, which provides an update about climate change and air quality in the Lower Fraser Valley airshed in 2016, including initiatives undertaken by Metro Vancouver and partner agencies to reduce emissions of greenhouse gases and air contaminants.

Township of Langley – Proposed Amendments to Fraser Sewerage Area APPROVED Boundary – 1373 200 Street

The Board found a request by the Township of Langley to extend the Fraser Sewage Area to a property located at 1373 – 200 Street, which currently has a mobile home and agricultural buildings on site, was consistent with the provisions of Metro Vancouver 2040: Shaping Our Future, and forwarded it to the GVS&DD Board for consideration.

Industrial and Mixed Employment Policy Review Update

The Board received an update on the Industrial and Mixed Employment Policy Review and how it integrates with the Regional Industrial Lands Strategy.

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Urban Centres and Frequent Transit Development Area Policy Review – Update

The Board received a report on the Phase I findings of the Urban Centres and Frequent Transit Development Area (FTDA) Review that started in 2016, as well as a briefing on related projects and intended future work for Phase II. The review is intended to evaluate Urban Centres and FTDAs as planning tools, advance Metro 2040 objectives and policies, identify opportunities to better integrate land use and transportation planning, and provide improved service to members.

The Regional Planning Municipal Liaison Program and Services

The Board received an overview of the services provided through the Regional Planning Division's municipal liaison program, in which each regional planner is assigned a number of municipalities. The program sets guidelines and expectations for liaisons for building close and collaborative relationships with members, staying attuned to local planning issues and efforts, and offering timely and effective support.

Community Land Trusts for Affordable Housing

The Board received information about the use of community land trusts as a partnership model to support the development of affordable housing. A land trust is a collective land ownership concept through which private, non-profit organizations conserve land in perpetuity by acquiring it and stewarding it. A community land trust (CLT) builds on this concept, but has a stronger focus on acquiring parcels of land for purposes that benefit a specific community or neighbourhood.

Metro Vancouver 2040: Shaping our Future Amendment to Reflect Accepted APPROVED Regional Context Statements

The Board gave second and third reading to a proposed Metro 2040 amendment to incorporate land use designation changes and the addition of Frequent Transit Development Areas stemming from accepted Regional Context Statements. The proposed changes, deemed to be generally consistent with Metro 2040, would incorporate land use designation and overlay revisions accepted in the Township of Langley and Surrey Regional Context Statements.

Election of the MVRD Representative on the 2017-2018 Union of British APPROVED Columbia Municipalities Executive

The Board elected Director Wayne Baldwin to serve as the MVRD representative on the Union of British Columbia Municipalities Executive Board for 2017-2018.

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Greater Vancouver Regional District (MVRD) Parks

Derby Reach Regional Park — Langley Bog Viewing Platform Dedication

APPROVED

The Board approved the dedication of the new Langley Bog Viewing Platform in Derby Reach Regional Park to citizen leader Bays Blackhall. Blackhall was a pioneer, four-decade, volunteer and supporter of Regional Parks active in Derby Reach Regional Park events and programs until this year. As part of the Fort Langley Community Improvement Society, she obtained job creation grants over several years to create Derby Reach's Houston Trail and parking lot and even helped layout the trail and oversee work.

Colony Farm Regional Park - Fraser River Trade Area Multi-Modal Transportation APPROVED Network Planning Study and Implications

The Board directed staff to write a letter to the Chair of the Gateway Transportation Collaborative Forum Steering Committee expressing concerns and potential impacts to Colony Farm Regional Park from proposed projects identified in the Fraser River Trade Area Multi-Modal Transportation Network Planning Study.

Tynehead and Boundary Bay Regional Parks and Delta-South Surrey Greenway -- APPROVED Trans Canada Trail Designations

The Board approved the designation of trails in Tynehead and Boundary Bay Regional Parks and the Delta-South Surrey Greenway as part of the Trans Canada Trail network as requested by the Trans Canada Trail, which has been a catalyst for advancing a regional greenway system connecting communities and parks. The proposed southern route touches additional communities and would help to connect the Lower Mainland by a ferry trail to the Gulf and Victoria Islands.

Greater Vancouver Water District

Regional Water Conservation Campaign – Phase 3 Update

The Board received for information a report on Phase 3 on the Regional Water Conservation Campaign. The We Love Water campaign was developed and introduced in the Metro Vancouver region in 2016. Campaign materials are shared with Members, and are visible throughout the region during summer and fall. Phase 3 of the campaign focusses on the broader drinking water conservation campaign and is in market from mid-June through September 2017.

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RECEIVED



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Phase 3 of the 2017 campaign includes refined creative and expanded media outreach including a robust presence on Global BC television with popular media meteorologists Kristi Gordon and Mark Madryga, sponsored weather updates on BC1 (Global's 24hr news channel) and on-air weather forecasts on CKNW, CFOX, ROCK 101, and AM730, digital media, using weather-triggered scheduling, and social media via imagery and video, including a promotional initiative called We Love Water Wednesdays.

Water Shortage Response Plan Review

APPROVED

That Board approved the revised Drinking Water Conservation Plan (formerly titled the Water Shortage Response Plan), to take effect on November 1, 2017, and approved the associated Drinking Water Conservation Plan Policy.

All proposed amendments were generally supported by stakeholders; however, suggestions were made to adjust some of the amendments to mitigate potential adverse impacts and provide more clarity.

The DWCP contains changes pertaining to:

- Stage 1 activation period
- Lawn watering
- Watering flowers, vegetables, planters, shrubs and trees
- Watering school yards, sports and sand-based playing fields
- Watering golf courses
- Commercial car washing
- Topping up or filling pools, spas and garden ponds

The new Drinking Water Conservation Plan Policy outlines the process for conserving GVWD supplied drinking water during periods of high demand, during shortages and emergencies and describes the GVWD Commissioner's decision-making process for activating and deactivating Stages in the DWCP, and the implementation process for local governments

Award of Contract Resulting from Tender No. 17-011: Installation of Braid Street APPROVED Main No. 2

The GVWD Board authorized the award of a contract in the amount up to \$6,146,290 (exclusive of taxes) to Sandpiper Contracting LLP resulting from Tender No. 17-011 for the installation of Braid Street Main No. 2.

The Braid Street Main No. 2, which replaces the existing aging main, consists of approximately 1,800 metres of 600 mm (24-inch) diameter ductile iron water main between the Westburnco Reservoir and the Rousseau Street Main in the City of New Westminster (CNW).



APPROVED

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Award of Contract Resulting from RFP No. 17-034: Engineering Services for the Kennedy Newton Main and Annacis Main No. 5 South

The GVWD Board authorized the award of a contract in the amount up to \$997,281 (exclusive of taxes) to CH2M Hill Canada Limited for Phase A, Preliminary Design, resulting from RFP No. 17-034, Engineering Services for the Kennedy Newton Main and Annacis Main No. 5 South.

Two new water mains referred to as the Kennedy Newton Main and the Annacis Main No. 5 South are required to meet growing water demand south of the Fraser River and increase water supply to the area served by the Kennedy and Newton Reservoirs in the City of Surrey. The two new mains are 1500 mm (60-inch) in diameter and will extend for approximately 12 km between the south shaft of the proposed Annacis Water Supply Tunnel and the Newton Reservoir in Surrey.

Award of Phase B, Detailed Design Engineering Services for the Annacis Water APPROVED Supply Tunnel Project

The GVWD Board authorized the award of Phase B, Detailed Design Engineering Services, in the amount up to \$11,108,137 (exclusive of taxes) to the Phase A project consultant, Hatch Corporation, for the Annacis Water Supply Tunnel Project.

The Annacis Water Supply Tunnel Project will provide increased capacity to meet future demand south of the Fraser River, long term scour protection, and improved resiliency to withstand a major earthquake. The project comprises an approximately 2.3 kilometer long tunnel and two deep vertical shafts, one in the City of New Westminster and one in the City of Surrey.

Greater Vancouver Sewerage and Drainage District

Liquid Waste Heat Recovery Policy

The GVS&DD Board approved the Liquid Waste Heat Recovery Policy, which replaces the Sewer Heat Policy.

Revisions policy provide clarity in the methods to be used to evaluate and approve projects that recover heat from sewage, effluent or other sources of waste heat in the liquid waste system.

Heat recovery projects can be categorized as collection system projects or as treatment plant and outfall projects. Sewer heat recovery falls under collection system projects. New guidelines have been introduced related to heat recovery opportunities in wastewater treatment plants and along effluent outfalls.

APPROVED

6



APPROVED

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Fraser Sewerage Area Amendment – Nordel Way Business Park and 5224 88th Street, Corporation of Delta

The GVS&DD Board approved an amendment of the Fraser Sewerage Area, per a request from the Corporation of Delta, to include properties located at the Nordel Way Business Park and 5224 88th Street, Delta.

Fraser Sewerage Area Amendment – 2919 and 2967 188th Street, City of Surrey APPROVED

The GVS&DD Board approved an amendment of the Fraser Sewerage Area to include the portions of the properties located at 2919 and 2967 188th Street, Surrey as per a request from the City of Surrey.

Biennial Report - Integrated Liquid Waste and Resource Management Plan APPROVED

Metro Vancouver is required to provide a Biennial Report summarizing Metro Vancouver's and its members' progress in implementing their actions in the Integrated Liquid Waste and Resource Management Plan.

The GVS&DD Board directed staff to:

a) submit the Biennial Report 2015-2016, dated May 2017, to the Ministry of Environment in accordance with the requirements of the Integrated Liquid Waste and Resource Management Plan; and

b) post the Biennial Report on the Metro Vancouver website and arrange for the Utilities Committee to receive comments and submissions on the Integrated Liquid Waste and Resource Management Plan progress.

Metro Vancouver Housing Corporation District

MVHC 2017 Capital Projects

RECEIVED

The Board received a presentation with an update on 2017 capital projects for the Metro Vancouver Housing Corporation. In 2017 MVHC plans to spend approximately \$6.1 million on roofing, painting, balconies, building envelope, heating and other maintenance.

7



Greetings from the Mayor



On behalf of City Council and the residents of Richmond, I would like to thank you for taking the time to read and explore the pages of Richmond Public Library's 2016 Annual Report to the Community.

Richmond Public Library has been a pillar of the community for over 40 years, and continues to contribute to a vibrant, active and connected city through its literacy, educational and information-based materials, resources, programs and services. The library is a great resource for residents of all ages looking to connect with others in the community or explore opportunities for personal development. Council is very proud of the values that the library demonstrates. All are welcome, there are no barriers to access and many library programs and resources are available in multiple languages to reflect the culturally diverse nature of our community.

I want to thank all of the library volunteers, Board members, community partners and staff for their commitment to ensuring that Richmond Public Library continues to meet and exceed the needs of our community. Thank you and best wishes to the library for a great 2017!

/well Pri-

Malcolm D. Brodie Mayor



Message from the Board Chair and Chief Librarian

At Richmond Public Library, our role is to connect and empower our community – by providing access to people, materials, knowledge, resources, services and opportunities. While these words are easy to say, it's how they are executed that matters.

We want our community to think of their library as a goto destination that connects them to what they need to be successful. Because the world is ever-changing and technology is evolving faster than ever, we're constantly evolving the materials, programs and services that we provide.

In this report you'll see a sample of some of the library's achievements this year; achievements that helped us to add value in the community and adapt to the community's changing needs.

Browse the pages of this report and you'll find out about our significant collection additions, exciting new program launches that were made possible by a host of community partners, plus an exciting new public space made possible with the financial support of a Canada 150 Grant.

Haven't been to the library in a while? Come by and see what the library can do for you. Our staff are here to help you access popular collections that inspire and inform while you enjoy a welcoming atmosphere. We are constantly striving to contribute to building a stronger, knowledgeable and more connected community and we can't wait to connect with each and every one of you!

Susan L. Koch

Susan Koch Board Chair, Richmond Public Library

ntor

Susan Walters Chief Librarian, Richmond Public Library



Left to right: Susan Koch, Board Vice-Chair; Jordan Oye; Traci Corr; Cllr. Chak Au; Cllr. Alexa Loo; Diane Cousar; Arseniy Shchedrinskiy; Chaslynn Gillanders; Simon Tang, Board Chair; Robin Leung.

In 2017 the Board members stayed the same however there were some notable changes in roles. Congratulations to Susan Koch who assumed the role of Board Chair and to Robin Leung who assumed the role of Board Vice-Chair. Thank you to Simon Tang who remains a valued member of the Board.

Strategic Roles from our 2014-2018 Strategic Plan

We're more than halfway through our <u>Strategic Plan</u> and are working towards meeting these goals. In 2016, our focus was on five of the eight Strategic Roles.

1. The Refocused Traditional Library The library will continue to be a free source of lifelong learning and a hub for creativity, exploration and discovery.

2. The Learning Hub Library

The library is a place to study, work collaboratively and find help for homework assignments. The Learning Hub is also a place for personal development.

3. The Living Room Library

The library is a place to read, study or relax in a quiet, comfortable environment. It is well-lit with plenty of open spaces and offers a variety of seating options.

4. The Digital Library

The library offers individual and group workstations, free Internet access, a variety of digital devices with staff training and instructions, and the necessary IT infrastructure to support it all.

5. The Activity Library

The library offers informative programs and provides an opportunity for library users who want to organize and lead library programs, where they can share their knowledge and experience.

6. The Creative Library

The library is a place to work, learn collaboratively with like-minded people, contribute, publish and share content.

7. The Multicultural Library

The library provides space for special collections and services that reflect Richmond's multiculturalism and diversity.

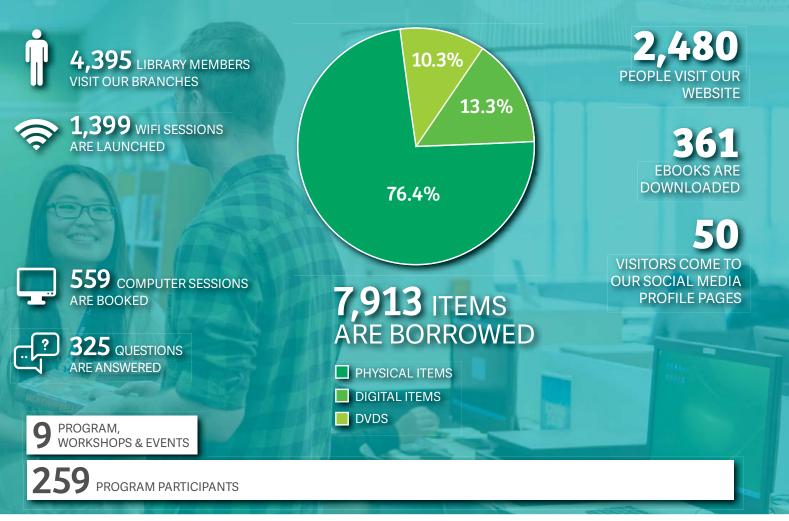
8. The Gathering Place Library

The library invites groups of people to get together informally to talk, learn and share ideas. It balances space for quiet, individual activities with an informal space where noise is okay.



*Credit: http://www.richmond.ca/cityhall/council/about/goals.htm

A Typical Day at RPL*



*Average based on 354 days open

2016 - 2017 Accomplishments

1. COLLECTION ENHANCEMENTS

In response to public feedback and borrowing demand, plus to meet the changing needs of our diverse community, we have improved, expanded and enhanced our collections in a number of areas:

• The library enhanced its **Early Childhood Education (ECE) Teacher Resource Collection** with the introduction of new books and resources, and is set to deploy a set of **20 ECE Resource Kits** in Summer 2017.

• We invested in the non-fiction Language Learning Collection at Brighouse with the addition of foreign language learning books and travel phrasebooks that promote and simplify language learning. The library also invested \$7,000 in fiction stories from around the world that focus on cultural experiences outside of North America. • The demand for **eBooks** was strong and we continued to focus on building our eBook collection weekly.

• The library is committed to offering literacy-based and STEM programs and resources. In 2016, we added a wide variety of **BC Curriculum support materials** in the areas of STEM categories, books highlighting knowledge, technology and more.

• The library made a significant investment in enhancing our hardcover and trade paperback **Mystery Fiction** collection with the addition of **\$10,000** in new mystery thriller titles.

• In 2016, there was a concerted focus on enhancing the Kids collection, with the addition of new **Easy Readers, Red Cedar Award titles** and a new selection of **Junior Bookclub sets.** To support early childhood literacy efforts in 2016, the library invested a total of **\$17,000** in **paperback picture books.**



• The demand for large print books at Richmond Public Library continues to increase and the library invested \$12,000 in new fiction and non-fiction large print bestsellers to meet the needs of our community.

I recently re-discovered the library after not having borrowed any books for many years. I really enjoy your selection of current non-fiction and how well stocked, organized, and clean the Brighouse branch of the library is. I look forward to spending many more hours discovering the treasures you continue to curate for readers such as myself.

Gerald, Brighouse branch user



2. DIGITAL PROGRAMS, SERVICES & SPACES

Many new Digital Literacy programs were introduced in 2016 to expand the core program offerings. These programs leveraged the expertise of the library's digital community partners as well as the in-house experience of the Digital Services team.

Program highlights from 2016 include:

• Introduction to Electronics: In this partnership program with the Association of Professional Engineers and Geoscientists of BC, students learned the basics of electronics and how to build their own LED circuit. • Once Upon an App: Toddlers and their caregivers experience a lively traditional storytime enhanced with the introduction of a new app for children each week. Caregivers are invited to try out the app and provided the opportunity to ask questions of library staff hosts.

• **3D Maker Meetups:** Certified 3D makers and budding 3D enthusiasts enjoy coming together once a month in the Launchpad to hear guest speakers, meet other makers, demo and discuss their projects and share their knowledge and skills with others.

• **Computer Basics for Seniors:** This popular series is for seniors who are looking to gain new computer skills or brush up on their basic knowledge. These classes are hands-on and cover various computer topics. Our goal is to help equip seniors to communicate with their families and loved ones in the changing digital times.





WELCOME TO THE NEW LAUNCHPAD

This project is funded in part by the Government of Canada.

Canadä

Richmond

Public Library



An open space where the community can

Create	Innovate
Explore	Discouer
Meet Up	Collaborate

The <u>Launchpad</u> connects the community to new technology with

- a dedicated classroom, flex area and lecture space
- creation stations for digitization, photo/negative scanning and 3D modeling software
- computer coding
- robotics
- 3D modeling software

All ages, interests and skill levels are welcome!



I wish to thank you for the "3D Modelling For Production" course my son followed at the public library. The course allowed him to open his mind to computing at a higher technical level than everyday computing/gaming/smartphone use.

Martin, father of student in 3D Modelling program

The library provides diverse materials and learning spaces, inspiring creativity, sharing and knowledge.

2016 RICHMOND PUBLIC LIBRARY REPORT TO THE COMMUNITY

ST CO CO CO

The library builds a stronger, more knowledgeable and connected community where people of all ages, backgrounds and cultures are welcomed and respected.







organizations to find inspiring volunteer

community's biggest arts and culture

events. Here are some of the notable

community events we were part of:

RPL contributes to some of the

Karen X. Tulchinsky

opportunities.

3. PROGRAMMING HIGHLIGHTS

In addition to providing valuable resources, materials and collections, the library is committed to offering an extensive variety of free programming.

In 2016, the library welcomed <u>Karen X.</u> <u>Tulchinsky</u> as Richmond's fifth Writer-In-Residence. Together with the City of Richmond, the Richmond Arts Centre and the Minoru Place Activity Centre, the library hosted a series of workshops and manuscript consultations by Karen. Her unique perspectives and experiences inspired participants to explore their own creativity while learning from an accomplished, published author.

The library is proud to support community members young and old in finding out about **volunteer and employment opportunities.** In 2016, RPL held a variety of employment, skills-based programs and job fairs, attracting **over 650 attendees** through the year. The library is fortunate to partner with local organizations such as Avia Employment Services and RMCS to offer job fairs, as well as job-skills programming that helps participants prepare to meet with prospective employers.

Small business owners and those considering starting their own business can also find valuable programs to help them in their entrepreneurial journey. RPL paid tribute to Small Business Week in October 2016 with nightly programming that introduced entrepreneurs to key business concepts from tax law to grant applications to business planning.

Youth have always been an important demographic for RPL and we're constantly looking for ways to connect with local teens. Thanks to our growing partnership with Charity Brighouse, the library welcomed **780 teens** to the second annual **Richmond Youth Volunteerism Fair.** Youth explored **over 20 booths** and interacted with local

I was very impressed with this Program (Learning Together) held at the Richmond Library (Ironwood location) every Wednesday. The weekly literacy themes evoked for me, reflections on meaningful practices to further support the learning and growth of my children.

Simmee, Teacher and parent

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Culture Days Children's Arts Festival Heritage Fair Richmond World Festival International Day against Homophobia and Transphobia Black History Month Asian Heritage Month Education Week



4. COMMUNITY ENGAGEMENT & PARTNERSHIPS

In 2016, two new strategic partnerships developed, holding promise for longterm relationships that will deliver significant benefit to the community of Richmond.

The development of Early Years Centres

(EYC) is part of the BC Early Years Strategy and an operational mandate of the Provincial Office for the Early Years. The aim of the EYC Strategy is to work with a number of community partners to coordinate and integrate existing services to develop a more seamless system of support for families with children 0 - 6 years old. Richmond was named as one of the successful centres with the Brighouse branch of the Richmond Public Library being the main EYC hub. This is the first time that a library is the main site for an EYC.



Library staff, working together with the Library Board, the Superintendent for the **Richmond Christian School (RCS)** and a teacher librarian, have established the framework for a partnership that will become a model for partnerships with other schools in the future. Key elements of the partnership include:

- Creating volunteer opportunities for students
- Providing opportunities for exploring interests beyond academics for students
- Providing resources and knowledgesharing to support the new BC school curriculum
- Offering digital tours for students and student groups so they can come and explore our collection of digital tools
- Working together to encourage students to explore the library and read during the summer

Many of these goals were put into action in 2016 and others are underway. In addition, these goals were expanded to support students throughout Richmond, whether they attend public or private school.

Starting in January 2017, the library's one-day service at **Hamilton** Community Centre launched some exciting new collections and literacy-based activities. Members have been enjoying fresh new collections and new hands-on activities. Come and see why Saturdays at Hamilton are becoming the local community's favourite day of the week!



Thank You to Our Volunteers and Champions!



Throughout the year, library <u>community volunteers</u> generously give their time and energy to help make library programs successful. At our annual appreciation event in April 2017, the library publicly recognized the valuable support that these volunteers provide to the community.

Did you know? Since April 2016:

• Over **300 people** have signed up to be library volunteers!

- Together their contributions enriched over **40 different library programs and events!**
- In total, volunteers contributed **2,934 hours of volunteer service!**

Congratulations and thank you!



The library also appreciates and recognizes the contributions of its <u>Library Champions</u>. These community members are recent immigrants who are specially trained to conduct outreach with other new immigrants in the community. Library Champions enjoy the benefit of improving their own communication and presentation skills while helping to connect their community with valuable library resources and settlement information.

In 2016, Richmond Public Library partnered with **40 Library Champions** who collectively reached out to almost **1,200 community members!** Thank you for sharing your knowledge!



Mayor Brodie and Greg Buss

It's Been a Busy Year!

RPL CELEBRATES 40 YEARS

Did you know? RPL was incorporated in 1976, and we have been providing library service to the City of Richmond for 40 years! We celebrated this milestone in October 2016 during Canadian Library Month. The community came together for a special birthday celebration with cupcakes, giveaways of limited edition stickers, tattoos and balloons, plus a chance to connect with Library Board members, staff and community partners.

"The library has changed immensely in the past 40 years but our foundational role of connecting the community to information and to each other still remains."

Lee Anne Smith, Coordinator, **Programming & Information Services.**

FAREWELL TO LONGSTANDING CHIEF **LIBRARIAN GREG BUSS**

After 26 years as Chief Librarian and 33 years at the library, Greg Buss retired on January 20, 2017. During his time as Chief Librarian, Greg led the library in achieving international recognition in many areas, including customer service, innovative building design, multilingual services and information technology.

The Library Board has entrusted the library's senior leadership role to Susan Walters, the new Chief Librarian.

"Greg's strong leadership voice has been a constant at Richmond Public Library that has helped the library to grow, expand, and bring new services to the community. The Library Board is confident that Susan will be able to build on the legacy that Greg has created and further evolve the library's role of promoting lifelong learning, community engagement and of course, reading."

Simon Tang, 2016 Library Board Chair.

RESTORATION OF BRANCH HOURS OF OPERATION

On February 17, 2017, after a public feedback survey, hours of operation at the Cambie, Ironwood and Steveston branches were restored to their original times. This was identified as a priority for both the library and the City of Richmond in 2017.

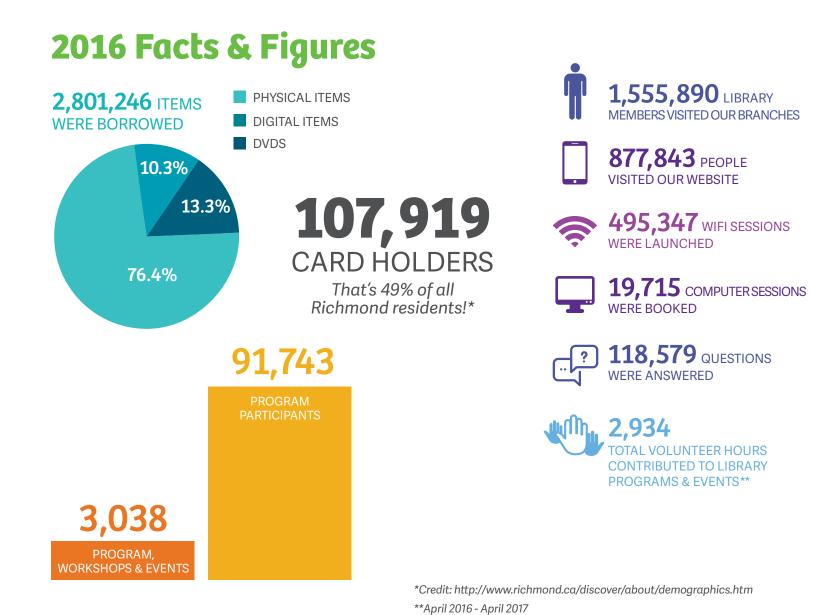
"In 2017, the library is committed to offering some very exciting collections, partnership programs, services and learning opportunities to the community. In order to improve our members' access to these programs and services, it was essential to restore branch hours."

Susan Walters, Chief Librarian.



I just have two words regarding the restoration of full library hours... wow and hallelujah! It is so liberating to be able to drop by the library without worrying if it will be open. My home away from home is back!!!

S.D., library branch user





2016 Statement of Revenue & Expenses

OPERATING REVENUE		OPERATING EXPENSES	
Municipal Contribution	\$7,432,500	Salaries and Employee Benefits	\$6,620,749
Donations	\$30,838	Supplies and Equipment Services	\$752,269
Grants	\$402,173	General and Administration	\$381,645
Fines and Miscellaneous	\$333,946	Building, Lease and Maintenance Utilities	\$313,305 \$137,191
Total	\$8,199,457	Ounties	\$157,191
		Total	\$8,205,159
CAPITAL			
Municipal Contribution	\$1,311,500	CAPITAL	
	40 540 055	Amortization ¹	\$1,319,116
Total Revenue	\$9,510,957	Loss on Disposal of Assets ²	\$152,730
		Total Expense	\$9,677,005
		Annual Surplus (Deficit)	(\$166,048)

¹ The cost of an asset, such as a book, is spread over the estimated useful life of the asset or the book and this annual expense is referred to as "amortization".

² The library removed and recycled a large number of old, outdated and damaged books, or assets, creating a loss that is called a "Loss on Disposal of Assets".

Did you know?

Donations to Richmond Public Library over \$20 receive a tax receipt!

Thank You to Our 2016 Donors

Thank you to the many generous donors who help us improve and expand access to essential programs, collections and services. To donate, please visit any Richmond Public Library branch or go to <u>yourlibrary.ca/donations</u>.

DONATIONS \$20,000+

Friends of the Richmond Library

DONATIONS \$5,000 - \$19,999

N & Z Futures Ltd. (Derek Dang & Dr. Margaret Young); Richmond Public Library Endowment Fund in the Richmond Community Foundation – Kronier & Sparrow Ltd; The Ben & Esther Dayson Charitable Foundation; Vancouver Foundation

DONATIONS \$1,000 - \$4,999

Alan Burns

DONATIONS \$500 - \$999

Anonymous (1)

DONATIONS \$300 - \$499

Anonymous (1); Greg Buss; Susan Walters

DONATIONS \$200 - \$299

All Sorts Book Club; Ancient Mariners Book Club; CFUW Afternoon Book Club; CFUW Evening Book Club; Robbin Greig; Simon Tang; Susan Koch; United Way

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DONATIONS \$100 - \$199

Adil Arda Minocherhomjee; Anonymous (1); Christiana Shum; Ironwood Evening Book Club; Mariner's Village Book Club; Seventh Heaven Book Club; Tuesday with Women Book Club; Ya Ya Sisters Book Club; Richmond Glitterbugs Book Club; Robin Leung; WorkSafe BC

DONATIONS \$50 - \$99

Chaslynn Gillanders; Cindy McPherson; Sharon Doucelin; Traci Corr

DONATIONS UP TO \$50

Alexis Rothschild; Anonymous (4); Denis Deyneko; Jin Song Guo; Kara Mintzberg and Josh Gibbons; Kin Lung Ho; Peter Yeung; Rachel Eaton



Working with the Richmond Public Library over the past year has been invaluable. Whether we were offering workshops, information at a community table, or multi-employer job fairs, the library was appropriately equipped with equipment and space for our needs. We look forward to our continued collaboration and partnership in future endeavors.

Lonnie, Avia Employment Services

2016 Community Partners

ORGANIZATIONS

Alzheimer Society of B.C. AM 1470 Fairchild Radio Animation Academy Association of Professional Engineers & Geoscientists of BC Avia Employment Services BC Hydro BC Lung Screen Trial Bloomin' Garden British Columbia Genealogical Society Canada Council for the Arts Canada International Photographers Association Canada Revenue Agency Canadian Chinese Babymoms Network Canadian Chinese Poetry Association Canadian Chinese Writers' Association Canadian Health Awareness Society Capilano University Chabad of Richmond Chartered Professional Accountants of Canada / Comptables professionnels agréés du Canada Chess2Inspire Association Chimo Community Services Chinese Canadian Historical Society Chinese Canadian Historical Society of BC Chinese Canadian Military Museum Chinese Canadian Pen Centre City Centre Community Centre City of Richmond City of Richmond, Community Services Department (Nature Park) City of Richmond, Health Department City of Richmond, Community Services City of Richmond, Environmental Programs Department Coding4Fun Connections: International Students Craftworks Toys Credit Counselling Society Diwalifest Douglas College Driftwood Artists' Association Edward Jones eGurus Environment Canada Family Integration and Resources Support Team Society Family Services of Greater Vancouver Fraser Cultural Forum Furen Educuation Institute Genome BC Haipai Painting and Calligraphy Society of Canada Healthies Babies Possible Hive Vancouver Hua Xia Multiculture Society Immigrant Services Society of BC Insight Chemistry Tutors Institute on Aging and Lifelong Health, University of Victoria International Multicultural Development Foundation

Investors Group Financial Services Jewish Independent Newspaper JHub Richmond Jim Pattison Group Jimale Law Corp . Kids Code Jeunesse Kwantlen Polytechnic University Kwantlen Physics Langara College Legacy Advantage Libra Nutrition Literacy Richmond London Drugs #52 Mad Science Makelt.Zone Medicinal Cannabis Resource Centre Inc. Ministry of Children and Family Development - Provincial Office of the Early Years Ministry of Education Ministry of Finance Monarch House Moonlight Counselling and Education Services MOSAIC Multicultural Helping House Society Muslim Association of BC MvGym NaNoWriMo National Film Board Northwest Wildlife Preservation Society Ohel Ya'akov Community Kollel (Vancouver) Open Science Network OsteoArthritis Service Integration System Regional Office Outside the Box Learning Commons Panther Cheer Athletics Pathways Clubhouse People's Law School Physio2U PriceSmart Foods Pharmacy Prostate Cancer Foundation of BC Province of British Columbia Pullem Wealth Management/Worldsource Financial Management Inc. Purdy's Richmond Addiction Services **Richmond Arts Centre Richmond Children First** Richmond Christian School **Richmond Delta Youth Orchestra** Richmond Denture Clinic Richmond Family Place Richmond Garden Club Richmond Multicultural Community Services **Richmond Museum Richmond Nature Park** Richmond News **Richmond Orchid Club** Richmond Public Health

Richmond School Board Richmond School District #38 Richmond Women's Resource Centre **Richmond Youth Service Agency** Robokids Canada Roma Palmer Counselling Royal Thai Consulate-General S.U.C.C.E.S.S. Science World SIS (Scientists in Schools) Scotiabank SFU's Let's Talk Science Small Business BC Society for Canadian Women in Science and Technology - ms infinity Society for Chinese Canadian Literature Studies Soul Physiotherapy and Pelvic Floor Health clinic Sound of Dragon Spring University Spry Hawkins Micner St. John Ambulance Richmond Branch Taiji Guanzhen Academy Taipei First Girl High School Alumni Association of Canada Taiwan Universities Alumni Association of W.C. Taoist Tai Chi The Bayit of Richmond Toastmasters Touchstone Family Association Touchstone: RESET Youth Group UBC Asian Canadian and Asian Migration Studies UBC BodyWorks Fitness Centre UBC Engineering UBC Hong Kong Studies Initiative UBC Let's Talk Science UBC Physics & Astronomy Under the GUI United Way, Avenues of Change Vancity Vancouver Cantonese Opera Vancouver Chinese Culture and Arts Foundation Vancouver Coastal Health Vancouver Coastal Health Integrated Primary & Community Care Vancouver Hong Kong Forum Society Vancouver Jewish Film Centre Vancouver Maker Foundation Vancouver Neurotherapy Health Services Inc. Vancouver Paleontological Society Vancouver Talmud Torah West Richmond Community Centre World Poetry WS Immigrant and Multicultural Services Society INDIVIDUALS

Gurpinder Gurpinder Cheryl Kwok Notary Public Jane Luo Peter Sammarco Pamela Zevit Adamah

2016 RICHMOND PUBLIC LIBRARY REPORT TO THE COMMUNITY

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The impact the Richmond Public Library has had on my education and identity is monumental, even to this day. I wouldn't have gotten here without the library and every one of its shelves and employees. To this day, my stories are still cheesy, the Vancouver skies remain dreary, but at least the Richmond Public Library will forever stay "cozy"."

Joyce, Volunteer writer for Richmond Cares, Richmond Gives



Richmond Public Library

Discover more <u>@yourlibrary.ca</u>

facebook.com/yourlibraryRichmond

<u> @RPLBC</u>

<u>RPLYourLibrary</u>



Minutes

Parks, Recreation and Cultural Services Committee

Date: Tuesday, June 27, 2017

Place: Anderson Room Richmond City Hall

Present:

Councillor Harold Steves, Chair Councillor Ken Johnston Councillor Carol Day Councillor Bill McNulty Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on May 24, 2017, be adopted as circulated.

CARRIED

1.

NEXT COMMITTEE MEETING DATE

Thursday, July 20, 2017, (tentative date) at 4:00 p.m. in the Anderson Room

The Chair advised that Port Townsend Wooded Boat Festival will be considered as Item No. 6A, Venue for the 2017 Induction Ceremony for the Richmond Sports Wall of Fame as Item No. 6B, Canadian Fishing Company Mural as Item No. 6C, and Renaming London's Landing as Item No. 6D.

DELEGATION

1. With the aid of a PowerPoint presentation (copy on-file, City Clerk's Office), John Woolgar, Manager, Aquatic, Arena and Fitness Services, spoke on National Drowning Prevention Week, noting that the City provides aquatic instruction and engages in public awareness of swimming education.

COMMUNITY SERVICES DIVISION

2. SHIPS TO SHORE – KING OF THE SEA FESTIVAL 2017 (File Ref. No. 11-7000-01) (REDMS No. 5415195 v. 9)

With the aid of a video presentation (copy on-file City Clerk's Office), Marie Fenwick, Manager, Parks Programs, briefed Committee on the 2017 Ships to Shore Festival, noting that the event was successful and Garry Point Park was a suitable site for the event.

Committee commended staff for their work on the event.

In reply to queries from Committee, Ms. Fenwick noted that photos of the event were shared on the City's social media accounts.

It was suggested that a "thank you" letter be sent to the City of Nagasaki and Wakayama for their role in the visit by the Kaiwo Maru.

It was moved and seconded

- (1) That the staff report titled "Ships to Shore King of the Sea Festival 2017," dated June 12, 2017, from the Senior Manager, Parks, be received for information;
- (2) That a "thank you" letter be sent to the Japanese Agency of Maritime Education and Training for Seafarers for the 2017 visit of the Kaiwo Maru and extend an invitation for future visits to Richmond;
- (3) That a "thank you" letter be sent to the Community Advisory Committee members and team lead volunteers, as identified in Attachment 1; and
- (4) That a "thank you" letter be sent to the cities of Nagasaki and Wakayama for the 2017 visit of the Kaiwo Maru.

CARRIED

3. 2017 URBAN WILDLIFE PROGRAM UPDATE

(File Ref. No. 11-7000-01) (REDMS No. 4675980 v. 7)

Ms. Fenwick, reviewed the City's Urban Wildlife Program, noting that (i) the City has a Snow Geese Management Program that manages snow geese and reduces their impact on park and school grounds, (ii) the Program was expanded to cover other animals such as coyotes and raccoons, (iii) public education on urban wildlife is conducted through the Richmond Nature Park, (iv) the City will be partnering with the Stanley Park Society and the Province to provide public awareness on coyotes, and (v) the City is working with the Steveston Harbour Authority to provide public awareness on the sea lion population in the area.

Discussion ensued with regard to (i) signage along the dike to discourage feeding of animals, (ii) the barn owl box in Mary's Farm, (iii) relocating displaced wildlife, and (iv) snow geese management techniques.

It was moved and seconded

That the Urban Wildlife Program as detailed in the staff report titled "2017 Urban Wildlife Program Update," dated June 12, 2017, from the Senior Manager, Parks, be received for information.

CARRIED

4. COMMUNITY WELLNESS STRATEGY 2017-2022 VISION, PRINCIPLES AND FOCUS AREAS

(File Ref. No. 01-0370-20-002) (REDMS No. 5434155 v. 6)

It was moved and seconded

- (1) That the Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas as detailed in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be adopted; and
- (2) That the Vision, Principles and Focus Areas as described in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be used to guide the development of the Community Wellness Strategy 2017-2022 and that staff bring the Community Wellness Strategy 2017-2022 to Council for approval by the end of 2017.

CARRIED

5. GILBERT ROAD GREENWAY PUBLIC ART OPPORTUNITY (File Ref. No. 11-7000-09-20-138) (REDMS No. 5358976 v. 2)

Eric Fiss, Public Art Planner, briefed Committee on the Gilbert Road Greenway Public Art Opportunity, noting that staff will work with the artists to integrate the art into the landscape and reduce the potential for distraction to drivers.

It was moved and seconded

That the staff report titled, "Gilbert Road Greenway Public Art Opportunity," dated May 30, 2017, from the Director of Arts, Culture and Heritage Services, to issue the Artist Call for the Gilbert Road Greenway, be endorsed.

CARRIED

6. RICHMOND SENIORS SERVICES 2016 UPDATE

(File Ref. No. 07-3400-01) (REDMS No. 5408672 v. 2)

With the aid of a video (copy on-file City Clerk's Office), Heather Muter, Coordinator-Leisure/Seniors, and Debbie Hertha, Senior Wellness Coordinator, provided an update on the Richmond Seniors Services 2016 activities.

It was moved and seconded

That the report titled, "Richmond Seniors Services 2016 Update," dated June 2, 2017, from the General Manager, Community Services, be received for information.

CARRIED

6A. **PORT TOWNSEND WOODED BOAT FESTIVAL** (File Ref. No.)

The Chair distributed a staff report to Committee titled *Request to Attend the Port Townsend Wooden Boat Festival, September 8 – 10, 2017*, dated, June 26, 2017 (attached to and forming part of these minutes as Schedule 1).

Discussion ensued with regard to the Port Townsend Wooden Boat Festival and as a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That \$1,558.33 be funded by the Council Contingency account for the Britannia Heritage Shipyard Council Liaison to travel to the Port Townsend Wooden Boat Festival from September 8–10, 2017.

CARRIED

6B. VENUE FOR THE 2017 INDUCTION CEREMONY FOR THE RICHMOND SPORTS WALL OF FAME (File Ref. No.)

The Chair distributed a letter from the Nominating Committee of the Richmond wall of Fame (attached to and forming part of these minutes as Schedule 2) and discussion ensued with regard to relocating the venue of the 2017 induction ceremony of the Richmond Sports Wall of Fame to Richmond City Hall's Council Chamber.

Staff noted that an amendment to the Sports Wall of Frame Council Policy 8711 would be required to relocate the Sports Wall of Fame induction ceremony to Richmond City Hall's Council Chamber.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That Sports Wall of Fame Council Policy 8711 be amended to allow for the relocation of the Sports Wall of Fame induction ceremony to the Council Chamber in City Hall.

CARRIED

6C. CANADIAN FISHING COMPANY MURAL

(File Ref. No.)

The Chair distributed a letter from the Canadian Fishing Company (Canfisco) (attached to and forming part of these minutes as Schedule 3), requesting that the City consider contributing funds to a paint a new mural on the Canfisco building in Steveston.

Discussion ensued with regard to potential funding options for the proposed mural on the Canfisco building.

As a result of the discussion, the following referral motion was introduced:

It was moved and seconded

That staff explore funding options for the mural proposed by the Canadian Fishing Company, and report back.

CARRIED

5.

6D. RENAMING LONDON'S LANDING PARK

(File Ref. No.)

The Chair distributed information on the history of London's Landing (attached to and forming part of these minutes as Schedule 4), and discussion ensued with regard to options to rename the site to reflect the history of London's Landing.

As a result of the discussion, the following **referral motion** was introduced:

Parks, Recreation & Cultural Services Committee Tuesday, June 27, 2017

It was moved and seconded

That staff examine options to rename London's Landing Park to reflect its history, and report back.

CARRIED

7. MANAGER'S REPORT

(i) South Arm Community Centre Fitness Centre Renovations

David Ince, Manager, Community Recreation Services, updated Committee on the upgrades to the South Arm Community Centre fitness centre, noting that staff anticipate that the project will be completed in the Fall of 2017 and that the fitness equipment was temporarily relocated to accommodate renovations on-site.

(ii) Active Community Grant

Ms. Ayers noted that the City has been awarded a grant from the Province to develop initiatives to promote physical activity in the city. She added that staff anticipate that the program will be implemented in the Fall of 2017.

(iii) Canada Day Celebration in Steveston

Dee Bowley-Cowan, Britannia Site Supervisor, briefed Committee on the upcoming Canada Day celebration in Steveston, noting that the event will include food vendors, music and visiting ships.

(iv) Grass Cutting

Ted deCrom, Manager, Parks Operations, noted that the City's grass cutting operations have resumed the normal schedule proceeding the spring's challenging weather conditions.

(v) Update on Lang Park and Minoru Park Vision Plan

Jamie Esko, Manager, Parks Planning, Design and Construction, noted that Lang Park is now open to the public with the official opening occurring on July 20, 2017. Also, she spoke on the Minoru Park Vision Plan, noting that the consultation process is on-going and the open houses were well attended. She added that public feedback received will be analyzed and staff will report to Council on the matter in November 2017.

(vi) Phoenix Net Loft Feasibility Study

Jane Fernyhough, Director, Arts, Culture and Heritage Services, briefed Committee on the Phoenix Net Loft Feasibility Study for artist creation space, noting that staff consulted with local artists and will meet with the Steveston Historic Sites Building Committee. She added that staff can examine options expand the wharf at a future date.

Parks, Recreation & Cultural Services Committee Tuesday, June 27, 2017

(vii) Garden City Lands Update

Mike Redpath, Senior Manager, Parks, provided an update on the development of the Garden City Lands, noting that approximately 4500 truck loads of soil from Sea Island will be used on-site. He added that the soil has been tested and permits from the City and from the Agricultural Land Commission have been issued for the project. Also, he noted that the volume of soil should be sufficient for the site; however staff will monitor the site for soil compaction during the wet season.

(viii) Garry Point Float Update

Mr. Redpath updated Committee on the development of a permanent float at Garry Point, noting that (i) the current temporary float is approximately 600 feet long but was not designed for choppy water conditions, (ii) the water access on Garry Point is deep and dredging is not required, (iii) the site is suitable for large tall ships, (iv) western portions of Garry Point is owned by the Ministry of Forest, Lands and Natural Resources Operations (FLNRO) and a temporary gloat, and (v) staff will begin the consultative process for the Garry Point Master Plan in the Fall of 2017 and will explore all options for a float structure in Garry Point.

The Chair suggested that the sections of the float be relocated eastwards towards City-owned land and distributed a diagram of the proposed design (attached to and forming part of these minutes as Schedule 5).

Discussion ensued with regard to potential design options and options to acquire western portions of Garry Point. Mr. Redpath noted that staff can present potential options by the end of the year.

As a result of the discussion, the following referral motion was introduced:

It was moved and seconded

That staff examine options for a permanent float at Garry Point and report back.

CARRIED

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (5:09 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Tuesday, June 27, 2017.

Councillor Harold Steves Chair Evangel Biason Legislative Services Coordinator

Schedule 1 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, June 27, 2017.

Report to Committee

Re:	Request to Attend the Port Townsend Wooden Boat Festival, September 8 – 10, 2017			
From:	Harold Steves Councillor	File:	11-7375-01/2017-Vol 01	
То:	Parks, Recreation and Cultural Services Committee	Date:	June 26, 2017	

Staff Recommendation

City of

Richmond

That \$1,558.33 be funded by the Council Contingency account for the Britannia Heritage Shipyard Council Liaison to travel to the Port Townsend Wooden Boat Festival from September 8–10, 2017.

Background

The Port Townsend Wooden Boat Festival is a major West Coast, three-day event that is both educational and inspiring. The festival features more than 300 wooden vessels, 120 indoor and outdoor presentations as well as demonstrations from wooden boat experts. The festival honors its traditions, while providing demonstrations about the latest innovations in boatbuilding, equipment, skills and maritime use.

The annual festival is located in and around the Northwest Maritime Center in Port Townsend. The mission of the Northwest Maritime Center in Port Townsend is to engage and educate people of all generations in traditional and contemporary maritime life, in the spirit of adventure and discovery.

Participating in the festival is intended to assist in achieving the Britannia Shipyards National Historic Site Strategic Plan (2014–2018) Strategic Focus Area 5 – Outstanding Communication, by promoting the Britannia brand while engaging with the Pacific Northwest Host Ports Group that the City is affiliated with.

The experiential and direct benefits of attending the festival include:

- Participation in the festival as an exhibitor while promoting the Britannia Shipyards National Historic Site, the City of Richmond and all of the amenities and programs offered;
- Staffing an exhibit at the festival grounds for the duration of the festival, which has a projected attendance of 36,000 to 40,000 attendees;

- Connecting with owners of tall ships and wooden boats for ship recruitment to the City of Richmond's signature themed 2018 maritime events (Ships to Shore and Maritime Festival); and
- Participation in educational sessions/demonstrations and engagement with speakers (over 200 session options) that are offered throughout the festival.

Attachment 1 details a proposed itinerary for participation at the festival. Staff are proposing three City staff attend.

In addition, the Britannia Heritage Shipyard Society will be sending a delegation and a heritage wooden boat for display at the festival.

Financial Impact

Participation for the Britannia Heritage Shipyard Council Liaison to travel to the Port Townsend Wooden Boat Festival is estimated to be \$1,558.33, inclusive of a per diem (\$375), accommodations (\$1,150) and ferry (\$33.33).

Conclusion

Richmond's participation at the Port Townsend Wooden Boat Festival has many benefits and the event presents a unique opportunity for potential ship recruitment at a local port with local boats. In addition to participating in the 2015 and 2016 Port Townsend Wooden Boat Festivals, staff were able to recruit seven vessels to participate in the City's Richmond Canada Day celebrations and Riverside Village – Ships to Shore Zone 2017 event.

June 26, 2017

ATTACHMENT 1

2018 Port Townsend Wooden Boat Festival – Proposed Itinerary:

Thursday, Septemb			
7:00 a.m.	Depart Richmond		
12:00 p.m.	Arrive at Coopersville ferry		
1:00 p.m.	Take the Coopersville ferry to Port Townsend, WA		
2:00 p.m.	Arrive, sign in and set up booth at festival grounds		
5:30 p.m.	Check in at hotel		
6:00 p.m.	Check in for all vendors		
Friday, September			
8:30 a.m.	Staff arrive on site to open the Britannia booth for the festival		
9:00 a.m.	Festival opens to the public		
1:00 – 2:30 p.m.	Recruitment of ships for 2018 on the dock		
<u>2:30 – 3:30 p.m.</u>	Attend landside demonstration		
3:00 – 4:00 p.m.	Attend Waterfront Beach Tours		
6:00 p.m.	Festival closes to the public, staff to set down Britannia booth		
6:00 p.m.	Festival Awards – Main Stage		
7:00 p.m.	Tentative – Pacific Host Ports Meeting (confirming who is available and on site)		
Saturday, Septemb			
8:30 a.m.	Staff arrive on site to open the Britannia booth for the festival		
9:00 a.m.	Festival opens to the public, staff to open the tent		
9:30 – 10:30 a.m.	Speaker		
10:00 – 11:30 a.m.	Attend landside demonstration		
11:30 – 12:15 p.m.	Attend landside demonstration		
12:00 – 4:00 p.m.	Ship recruitment all afternoon and attend landside demonstration		
6:00 p.m.	Festival closes to the public, staff to set down Britannia booth		
7:00 p.m.	Dinner with potential ships for 2018 Wooden Boat events in Richmond		
Sunday, Septembe	ər 10, 2017:		
8:30 a.m.	Staff arrive on site to open the Britannia booth for the festival		
9:00 a.m.	Festival opens to the public, staff to open the Britannia booth		
10:45 – 11:15 a.m.	Speaker		
10.20 1.15 mm	Speaker		
12:30 – 1:15 p.m.	Ship recruitment afternoon		
1:15 – 2:15 p.m.	Speaker		
5:00 p.m.	Festival closes to the public		
5:00 – 7:00 p.m.	Staff to set down the Britannia booth		
7:00 p.m.	Depart Port Townsend, WA, to Richmond, BC		

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Schedule 2 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, June 27, 2017.

June 28, 2017

Mayor and Council City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1

Dear Mayor and Council:

RE: Venue for the 2017 Induction Ceremony for the Richmond Sports Wall of Fame

The Richmond Sports Wall of Fame Nominating Committee is in the middle of our deliberations for the 2017 Richmond Sports Wall of Fame recommendations to Mayor and Council. At a recent committee meeting we had a discussion of a possible change of the location for the Induction Ceremony.

In 2015 the Richmond Sports Wall of Fame Induction Ceremony was in the entrance hallway to the Richmond Olympic Oval from the parking lot. This was a crowded area and many family members had to watch this special ceremony on a monitor in an adjacent meeting room. It was our understanding that this location at the Richmond Olympic Oval was selected for this event was held in conjunction with the opening of the ROX. It also provided all Inductees and their families with an opportunity to tour of the new ROX.

In 2016 the Richmond Sports Wall of Fame Induction Ceremony was held in the Legend Lounge upstairs in the Richmond Olympic Oval. This was an improvement over the previous year, however, many in the audience at the back of this room had trouble observing and hearing these proceedings.

We have been directed by the Committee to send a letter to request that the Council of the City of Richmond consider holding the 2017 Richmond Sports Wall Induction Ceremony in the City of Richmond Council Chambers. It is the opinion of all members of the Richmond Sports Hall of Fame Nominating Committee that this venue would enhance the dignity of this special ceremony. The design of Council Chambers would improve the opportunity to witness this ceremony for all guests. Last year the Parks and Recreation Staff had the plaques for the new members of the Richmond Sports Wall of Fame in the Lounge at the Richmond Olympic Oval. These plaques were attached to the Sports Wall of Fame in the entrance hallway immediately after the Induction Ceremony. We feel that a similar arrangement could be made if the Induction Ceremony took place in the Council Chambers.

On behalf of the Richmond Sports Hall of Fame Nominating Committee we would like to thank the Richmond City Council for considering this request from our Committee.

Please Turn Over

Yours in Sport,

c.c.

And former

Bob Jackson Chair Nominating Committee Richmond Wall of Fame City of Richmond

Hard

Councillor Harold Steves Council Liaison Nominating Committee Richmond Wall of Fame City of Richmond

Serena Lusk Sammy Morizawa Gregg Wheeler Donna Marsland Stu Corrigal Bill McNulty



CANADIAN FISHING COMPANY

A DIVISION OF JIM PATTISON ENTERPRISES LTD.

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June 12, 2017

Mr. Harold Steves, Chairman Parks, Recreational and Cultural Services Committee City of Richmond Schedule 3 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, June 27, 2017.

Dear Mr. Steves:

We are all very pleased to celebrate Canada's 150th anniversary and, as members of the Richmond / Steveston community as well as tenants of the Steveston Harbor Authority, we at Canadian Fishing Company (Canfisco) are doing our part to make sure our facilities are looking their best this summer, especially during the Steveston Salmon Festival when thousands of residents and visitors will be walking throughout Steveston.

As you know, the Gulf of Georgia Museum has been working on a major restoration project to renew their building, including painting the outside of their buildings. We, as neighbors of the Gulf of Georgia Museum, have been working with the chair and staff at the Steveston Harbor Authority to repair and repaint the buildings beside the Gulf of Georgia Museum in order to also have its buildings newly painted. At its own cost, Canfisco will be replacing the signage on the south side of the building.

On the north side, the mural painted by Murray Signs a number of years ago has taken its toll from weather over time and needs to be replaced. The theme for this original mural was focused on Canfisco and its brand 'Gold Seal'. However, after giving a lot of thought and through discussions with the Steveston Harbor Authority and others, we decided that we should broaden the theme for the new mural to emphasize the significance of British Columbia's Wild Salmon and the important connections to local commercial fishermen, their boats and affiliated businesses in the community of Steveston / Richmond.

As per attachment to this letter, the artist's sketch for the proposed mural has been designed and the total cost for painting the new mural will be approximately \$15,000. Therefore, I would like to ask if you, as Chair of Parks, Recreational and Cultural Services Committee for the City of Richmond would please consider jointly sharing in the cost of this mural with Canfisco. Steveston Harbor Authority will be providing their resources to repair and repaint the buildings, the north side of one of their buildings which will be used to mount the mural to.

I believe that our joint participation in this project will be an excellent example of the collaboration between Canfisco, Steveston Harbor Authority and the City of Richmond on projects like this which emphasizes the importance of our B.C. wild salmon, the local fishermen, their pioneering families and associated businesses in the Steveston / Richmond community.

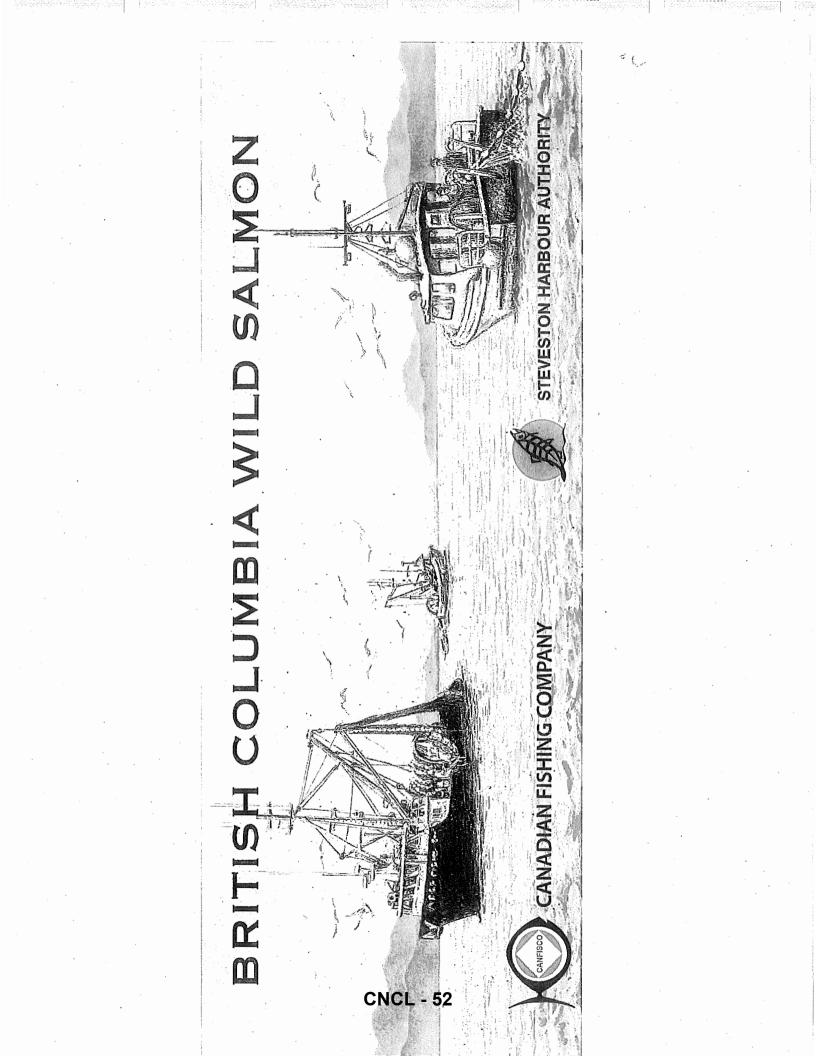
Thank you very much for reviewing our request for your support on this worthy project. If you have any further questions, please contact me at 604-220-8040.

Best regards,

Dan Nomura President Canadian Fishing Company



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Schedule 4 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, June 27, 2017.

LONDON IN IT'S HEY DAY: the1880s and 1890s

In the 1880s and '90s London had a public wharf, a store, a post office, a boarding house, church and school. These amenities would have been extensively used by London residents and others who lived in the area. People would have attended church services, sent their children to school, shopped for goods, and picked up their mail at London. People stayed at the boarding house while their homes, in the area, were being built. The London Wharf was often the first stop for settlers to the area. If people needed to travel, they could take a steamboat from the London wharf.

The main industries at London were farming, fishing, and canning. One could assume that farmers in the area, who did not have water front property, would have used the public wharf at London for the shipment of their produce and to receive supplies. The other closest public landings would have been at Steveston or Woodward.

The canneries near London would have had their own wharves and not needed to use the public London wharf. The cannery workers and fishermen who came to work in the London area canneries would probably have accessed the amenities at London. Transient peoples, they would not have played an important part in the formation or changes at London, but they would have used the services available.

The pioneer family that is most closely linked to the town of London is the London brothers, Charles and William. They operated businesses, were active in early municipal life, were early farmers and were probably well known at the time. In 1886, they opened a store and boarding house near the London wharf. The London Brothers Store is referred to in the 1889 Lulu Island Directory as a general store and temperance hotel. The Lulu Island post office was moved from Phoenix Cannery to the London Bros. store and William London served as postmaster. In an interview, Mrs. Lucy (London) Howse, Charles London's daughter, refers to the London Bros. Store as her uncle's store. [89] This agrees with land titles records which list William London as the sole owner of the land on which the store was located.

William London was active in the early Richmond municipality. He served on the municipal council in 1883, 1884, 1885, 1886, and 1887. He also served as an early "fence viewer", which was described in the Line Fence Act as a job involving the, "construction, opening, maintenance and repair of ditches and watercourses between adjoining lands". [90]

It is unclear if William London ever married, or had children. He died in 1899 and his will was admitted to probate on April 9, 1900. His land was not transferred to family members, this would lead one to assume that he did not have any family other than his brother. His land was transferred to two individuals, John Bowditch and Nancy Lulu Frazer.

In the land titles records, Nancy Frazer is not listed as the wife of anyone. If she had been married the name of her husband would have been listed, one could assume that she was single. Ms. Frazer became the owner of lots 6,7 block II, and lots 4,5,6,7,8,9,10,11,12,13, in block III.(Fig.4) In 1900 Ms. Frazer transferred lot 11, block III to Isabella Corkill. (Fig.4) Isabella Corkill was married to Edward Corkill who was listed in the British Columbia Directory of 1900 as an engineer.

In 1901, Ms. Frazer sold lots 12, 13 in block III to Pehr Edward Johnson. (Fig.4) Pehr Johnson had previously purchased lots 14 & 15 in block III, and lot 8, block I from Charles and William London in 1898. (Fig.4) Pehr Johnson eventually sold all this land to Robert Johnson in 1907. I was unable to find out if Robert and Pehr were related.

Unfortunately more information has not been located about Nancy Frazer. It would be interesting to find out who she was and why she benefited from William London's will.

As William London was involved in the early Richmond municipality, and business his brother. Charles London, (1861-1941) turned his energies towards farming. In 1888 Charles London married Henrietta Dalziel, and shortly after built the London Farm house. The farm house currently at the London farm was the second home. They had eight children, Louis Alexander (1895-1964), William Edwin (1889-1965), Lucy May (b.1898), Mary Margaret who was known as May(b. 1901), and Florence Henrietta, three other sons died as babies.[91] Charles London owned and operated the farm until he sold it to his daughter Lucy in 1920, she had married Herbert Howse in 1919.

John Bowditch worked as a postal clerk at the Lulu Island Post Office. He became postmaster after William London's death. Bowditch was the other beneficiary of William London's will and he came to own lots 1,2,3,4,5 in block II, and lots 1,2 in block I. The land in block II included the London Bros. Store, the land in block I had the wharf access. In 1946, the wharf at London has been referred to as Bowditch Wharf. [92]

Other Richmond pioneers accessed London for the wharf, store, and boarding house. In 1889-90, Solomon V. Branscombe and his wife Eleanor moved to Lulu Island with their children Mabel and Frank. They lived in the London Bros. Boarding House while their home at Steveston Highway was being built.[93] Mabel Branscombe attended the English school at No. 2 and No.9.[94]

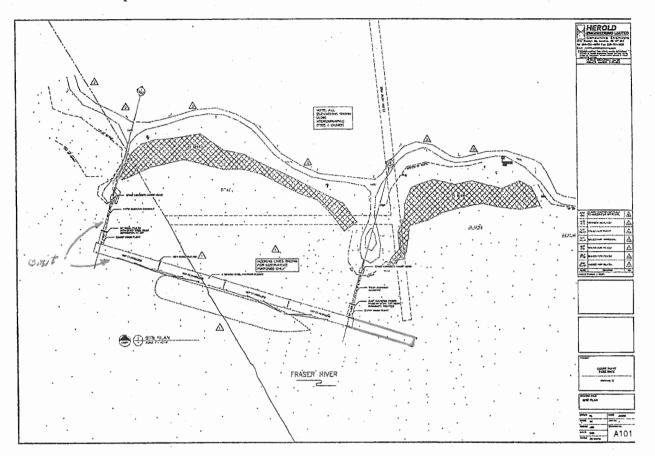
The McKinney family moved to Lulu Island in 1890. They traveled from Vancouver on the "Dunsmuir" and docked at London. The McKinney family homestead was at the corner of No. 9 Road (Steveston Highway) and No. 2 Road (N W corner). The family was involved in the building of the original South Arm United Church.[95] The McKinney house is a prominent local Richmond landmark.

from " A HISTORY OF LONDON" Lula Island, Richmond Marie A. Bannister, Jane 1992

August 14, 1992\ACJ:trev\PL.11.9270

Schedule 5 to the Minutes of the Parks, Recreation & Cultural Services Committee meeting of Richmond City Council held on Tuesday, June 27, 2017.

October 6, 2015.



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Attachment 5 – Option 3 – New Steel and Timber Float



Minutes

General Purposes Committee

Date: Place: Tuesday, July 4, 2017

Anderson Room Richmond City Hall

Present:

Mayor Malcolm D. Brodie, Chair Councillor Chak Au Councillor Derek Dang Councillor Carol Day Councillor Ken Johnston Councillor Alexa Loo Councillor Bill McNulty Councillor Linda McPhail Councillor Harold Steves

Call to Order:

The Chair called the meeting to order at 4:00 p.m.

AGENDA

It was moved and seconded That "George Massey Tunnel Replacement Project" be added to the Agenda as Item No. 4.

CARRIED

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on June 19, 2017, be adopted as circulated.

CARRIED

FINANCE AND CORPORATE SERVICES DIVISION

1. APPLICATION FOR AMENDMENT TO HOURS OF LIQUOR SERVICE FOR LIQUOR PRIMARY LIQUOR LICENCE NO. 200266 & FOOD PRIMARY LIQUOR LICENCE NO. 200046 – INNVEST HOTELS LP, DOING BUSINESS AS FAIRMONT VANCOUVER AIRPORT HOTEL

(File Ref. No. 12-8275-30-001) (REDMS No. 5407188)

It was moved and seconded

- (1) That the applications from InnVest Hotels Lp., doing business as, Fairmont Vancouver Airport Hotel, for an amendment to increase their hours of liquor service for both the Liquor Primary Liquor Licence No. 200266, and the Food Primary Liquor Licence No. 200046, from: Monday to Saturday, 11:00 AM to 1:00 AM and Sunday, 11:00 AM to Midnight; to, Monday to Sunday, 9:00 AM to 4:00 AM for both, for premises located at 3111 Grant McConachie Way, Richmond, B.C., be supported only for:
 - (a) Liquor service hours for Monday to Sunday, from 9:00 AM to 2:00 AM for both, Liquor Primary Liquor Licence No. 200266, and Food Primary Liquor Licence No. 200046;
 - (b) The total person capacity will remain the same at 226 Persons for Liquor Primary Liquor Licence No. 200266, and 926 Persons for Food Primary Liquor Licence No. 200046;
- (2) That a letter be sent to the Liquor Control and Licensing Branch advising that:
 - (a) Council supports the amended conditions as listed above, for Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 as the issuance will not pose a significant impact on the community; and
 - (b) Council's comments on the prescribed criteria (set out in Section 71(9) of the Liquor Control and Licensing Regulations) are as follows:
 - (i) The location of the establishment is zoned Airport District and since the property is under the Federal jurisdiction, the City does not review or comment on business uses for zoning purposes;
 - (ii) The proximity of the proposed location to other social, recreational and public buildings was considered. There are no public schools or parks within a 50 meter radius of this establishment;

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- (iii) The potential for additional noise and traffic in the area was considered;
- (iv) The impact on the community was assessed through a community consultation process; and
- (v) The business has operated since 1999 and there is no history of non-compliance with this operation;
- (c) As the operation of a licenced establishment may affect nearby residents the City gathered the view of the residents as follows:
 - (i) A letter was sent to Community Services representative of Vancouver Airport Authority, requesting that a letter of notice, of an amendment to existing Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 be circulated to the other business operations at YVR; and
 - (ii) Signage was posted at the subject property and three public notices were published in a local newspaper. This signage and notice provided information on the applications and instructions on how community comments or concerns could be submitted
- (d) Council's comments and recommendations respecting the view of the residents are as follows:
 - (i) There were no responses received from all the public notifications and based on the lack of any responses received from the community, Council considers that the approval of this application is acceptable to the majority of the residents in the area and the community.

The question on the motion was not called as discussion took place on the potential to permit liquor service to 4:00 a.m. as the premise is at the Vancouver International Airport, which primarily services international travelling clientele and operates 24-hours a day, and the likelihood of locals paying for parking to be served liquor until 4 a.m. is low.

Carli Edwards, Manager, Customer Services and Licencing, remarked that as per Policy 9400, the City does not support liquor service past 2:00 a.m.

As a result of the discussion, the following **amendment** motion was introduced:

It was moved and seconded

That Liquor service hours for Monday to Sunday, from 9:00 AM to 4:00 AM for both, Liquor Primary Liquor Licence No. 200266, and Food Primary Liquor Licence No. 200046 be supported.

> DEFEATED Opposed: Mayor Brodie Cllrs. Day Dang Johnston McNulty McPhail Steves

The question on the main motion was then called and it was CARRIED.

COMMUNITY SERVICES DIVISION

2. COUNCIL POLICY HOUSEKEEPING AND POLICY UPDATES – REPORT NO. 5

(File Ref. No. 01-0105-01) (REDMS No. 4900752)

It was moved and seconded

- (1) That the Council Policies, as listed in Attachment 1 to the staff report titled "Council Policy Housekeeping", dated May 5, 2017, from the General Manager, Community Services, be rescinded; and
- (2) That all policies, procedures and directives with outdated language or organizational name changes for our community partners be updated, as needed, to reflect current references.

CARRIED

3. KIWANIS TOWERS – FIFTH AND FINAL DISBURSEMENT FROM THE AFFORDABLE HOUSING RESERVE FUND TO 7378 GOLLNER AVENUE

(File Ref. No. 08-4057-01) (REDMS No. 5409494)

It was moved and seconded

(1) That the fifth and final disbursement of \$463,309 be paid to Richmond Kiwanis Senior Citizens Housing Society (the "Society") towards construction costs associated with 296 subsidized senior housing units at 7378 Gollner Avenue (formerly 6251 Minoru Boulevard) to be used by the Society; and

(2) That the Chief Administrative Officer and the General Manager of Community Services be authorized to disburse the amount as stated in recommendation 1 above.

CARRIED

4. GEORGE MASSEY TUNNEL REPLACEMENT PROJECT (File Ref. No.)

Councillor Steves distributed information regarding past Freedom of Information requests submitted to the Province regarding the George Massey Tunnel Replacement Project (attached to and forming part of these Minutes as Schedule 1).

Discussion also took place on (i) the future bridge not being able to accommodate any form of light rail transit, (ii) a new study indicating that the Fraser River no longer needs to be dredged, and (iii) the potential to twin the George Massey Tunnel. As a result of the discussion, the following **referral** motion was introduced:

It was moved and seconded

That staff identify and analyse options which are alternatives to a bridge for the George Massey Tunnel Replacement Project including the option to twin the Tunnel and report back.

The question on the referral motion was not called as staff was directed to (i) re-submit the Freedom of Information requests on the George Massey Tunnel Replacement Project for a new response, and (ii) seek further information regarding options for the George Massey Tunnel Replacement Project from any other interested groups including but not limited to the Greater Vancouver Gateway Council.

The question on the referral motion was then called and it was **CARRIED** with Cllr. Loo opposed.

ADJOURNMENT

It was moved and seconded . *That the meeting adjourn (4:17 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Tuesday, July 4, 2017.

6.

Mayor Malcolm D. Brodie Chair Hanieh Berg Legislative Services Coordinator

Schedule 1 to the Minutes of the General Purposes Committee meeting of Richmond City Council held on Tuesday, July 4, 2017.

To: Mayor and Councillors

From: Councillor Harold Steves

Re: George Massey Tunnel FOI Requests

Port Vancouver stated this summer that they have "No plans to dredge the river" However, that's not what the Port said when they asked the BC Government to remove the Massey Tunnel in 2012.

According to e-mails released under FOI, on Dec 12, 2012 the Port's dredging specialist Dave Hart said the tunnel should be "15.5m below Geodetic Datum for 50 year life expectancy and 18.5m below for a 100 year life expectancy." Clearly the desire to dredge the river was a deciding factor in deciding to build a \$3.5 billion bridge instead of adding to the existing 11.5m deep tunnel.

On July 16, 2014, Port of Vancouver CEO Robin Silvester asked his staff "What is the air draft of the largest LNG vessel we could imagine in the river?" "61m air draft would allow the larger part of the world's LNG fleet, under 300m to 320m, to enter into the Fraser River" was the reply.

As a result both Metro Vancouver and Richmond Council asked for a full Federal Environmental Review on the cumulative effects on fish habitat and the environment if the Fraser River is dredged to 15.5 m for 34km from Sandheads to New Westminster and the river is widened for 320m long ships to turn around. How would the incursion of salt water up the river affect irrigation for agriculture? The Federal Government declined to hold a review.

Then the City of Richmond asked the BC Government for information on the cost of the original plan to add a two lane tube and public transit to the tunnel. The NDP announced such a plan back in 1975 and Social Credit Premier Bill Van der Zalm provided details of the plan in 1989 with a \$1 billion commitment to rapid transit. The Transit plan included LRT to Richmond with spurs to Steveston and Ladner. A Super-Bus was to run from Richmond to White Rock with a tube added to the tunnel.

In 2004, Premier Gordon Campbell upgraded the tunnel seismically at a cost of \$22 million. In 2006 Highways Minister Kevin Falcon said the tunnel was good for another 50 years and announced that a two lane tube would be added. The BC Gateway Council, which was advising the Provincial Government, said the cost would be \$500 million. In 2008 Kevin Falcon spent \$4.7 million upgrading the highway from Richmond to White Rock for Rapid-Bus.

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The response Richmond received to the first FOI request was somewhat baffling: "As there was no plan to add another tunnel to the George Massey Tunnel, no records were located" The plan developed by Kevin Falcon, the Gateway Council, and previous governments did not exist.

On March 3, 2017 Richmond tried again with three FOI requests:

Request #1 - Drill Tests

Request #2 - Stability of proposed new bridge

Request #3 – Public Transit and GMTR project

On March 27, 2017 Richmond received a reply that the records would be withheld until May 7, 2017 under Section 20 of FOIPPIA which relates to, "Information that will be published or released within 60 days." As May 7 was on a weekend, City staff subsequently received full documentation on May 8, 2017. Now that the May 9th election is over it is appropriate to request that the new government find and investigate proposals previously announced publicly for tunnel expansion rather than a bridge. Further information and action is needed on the recent FOI requests.

Requests # 1 & #2: Most of the documents provided were technical data and engineering studies totalling over 1,300 pages. They confirmed information Richmond already knew, that solid ground or "gravel till" is down over 1,000 ft. Some designs for bridge piles and footings were provided but little other information or any additional cost to the construction of a bridge.

Request #3: One document was provided: "George Massey Tunnel Replacement Project – Potential for Increased Transit" The report compared an elevated Canada Line LRT down No. 3 Rd. to increased bus service through the GMT corridor. It did not consider ground level LRT that could use the existing Shell Road railway corridor. The report concluded, "high frequency/high capacity transit services cannot be provided in a cost effective manner." The report did not answer the question as to whether ground level or elevated LRT can be accommodated on the bridge. It would appear that based on this study the bridge is not designed to accommodate LRT of any kind.

As Port Vancouver now claims a new study indicates they no longer need to dredge the river and \$27 million has already been spent upgrading the tunnel and preparing for Rapid-Bus it is not too late to return to the original plan to add a two lane tube to the existing tunnel and include Rapid-Bus. Also a third lane could be added at the same time for Rapid Bus and future LRT. The original tunnel was built in two years.

Recommendation: Referral to staff to prepare a report to the new BC Government asking for a tunnel addition for the George Massey Tunnel.



Planning Committee

Wednesday, July 5, 2017 Date: Anderson Room Place: Richmond City Hall Present: Councillor Linda McPhail, Chair Councillor Bill McNulty Councillor Chak Au Councillor Alexa Loo Absent: Councillor Harold Steves Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded That the minutes of the meeting of the Planning Committee held on June 20, 2017, be adopted as circulated.

CARRIED

Minutes

NEXT COMMITTEE MEETING DATE

July 18, 2017, (tentative date) at 4:00 p.m. in the Anderson Room

PLANNING AND DEVELOPMENT DIVISION

APPLICATION BY THE CITY OF RICHMOND FOR A HERITAGE 1. ALTERATION PERMIT AT 12111 3RD AVENUE (STEVESTON HOTEL)

(File Ref, No. HA 17-776233) (REDMS No. 5444814)

It was moved and seconded

That a Heritage Alteration Permit to authorize the painting of a wall mural on the side (south) elevation of the property at 12111 3rd Avenue, be issued.

CARRIED

2. APPLICATION BY THRANGU MONASTERY FOR AN AGRICULTURAL LAND RESERVE NON-FARM USE AT 8160 NO. 5 ROAD

(File Ref. No. AG 16-745803) (REDMS No. 5208973)

Wayne Craig, Director, Development and Ada Chan Russell, Planner 1, reviewed the application noting that the site is currently being farmed.

It was moved and seconded

That authorization for Thrangu Monastery to make a non-farm use application to the Agricultural Land Commission to allow for a non-farm use at the westerly 110 m of 8160 No. 5 Road for religious statues and an accessory parking lot be approved.

The question on the motion was not called as discussion ensued with regard to the non-farm use application and the rezoning application process.

In reply to queries from Committee, Mr. Craig noted that the proposed statue will be approximately 10 feet tall.

David Schofield, on-site farmer for the site at 8160 No. 5 Road, spoke on the proposed application, noting that fruit, vegetables and flowers are grown on the property.

The question on the motion was then called and it was CARRIED.

3. AGRICULTURAL ADVISORY COMMITTEE 2016 ANNUAL REPORT AND 2017 WORK PROGRAM

(File Ref. No. 01-0100-30-ACEN1-01) (REDMS No. 5394739)

Terry Crowe, Manager, Policy Planning, spoke on the Agricultural Advisory Committee's (AAC) activities, noting that there are opportunities for the AAC to assist with the City's Agricultural Viability Strategy Update.

Discussion ensued with regard to the history of farming in Richmond and promoting farming activities in the city.

Todd May and Steven Easterbrook, Co-Chairs of the AAC, spoke on working with the City to promote public awareness of farming in the community.

The Committee commended the AAC for their work in the community.

It was moved and seconded

- (1) That the staff report titled "Agricultural Advisory Committee 2016 Annual Report and 2017 Work Program" dated May 26, 2017 from the General Manager, Planning and Development, be received for information; and
- (2) That the Agricultural Advisory Committee 2017 Work Program, as presented in this staff report, be approved.

CARRIED

4. MANAGER'S REPORT

Consultation Process for the Proposed Steveston Area Plan

Mr. Crowe briefed Committee on the consultation process for the proposed Steveston Area Plan, noting that the consultation will include open houses scheduled on July 20 and July 22, 2017 in the Steveston Community Centre and meetings with stakeholders such as the Heritage Commission and the Steveston Harbour Authority. He added that staff will be providing a memorandum to Council on the matter.

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (4:15 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Planning Committee of the Council of the City of Richmond held on Wednesday, July 5, 2017.

Councillor Linda McPhail Chair Evangel Biason Legislative Services Coordinator



Report to Committee

Re:	Ships to Shore – King of the Sea Festival 2017		
From:	Mike Redpath Senior Manager, Parks	File:	11-7000-01/2017-Vol 01
То:	Parks, Recreation and Cultural Services Committee	Date:	June 12, 2017

Staff Recommendation

- 1. That the staff report titled "Ships to Shore *King of the Sea* Festival 2017," dated June 12, 2017, from the Senior Manager, Parks, be received for information.
- 2. That a "thank you" letter be sent to the Japanese Agency of Maritime Education and Training for Seafarers for the 2017 visit of the Kaiwo Maru and extend an invitation for future visits to Richmond.
- 3. That a "thank you" letter be sent to the Community Advisory Committee members and team lead volunteers, as identified in Attachment 1.

MR

Mike Redpath Senior Manager, Parks (604-247-4942)

Att. 1

REPORT CONCURRENCE					
CONCURRENCE OF GENERAL MANAGER					
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:				
APPROVED BY CAO					

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Staff Report

Origin

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.3. Outstanding places, programs and services that support active living, wellness and a sense of belonging.

2.4. Vibrant arts, culture and heritage opportunities.

Analysis

The purpose of this report is to provide a summary of the Ships to Shore – *King of the Sea* Festival that was held May 5 to 7, 2017. An estimated 75,000 people visited Garry Point Park over the course of the weekend to participate in the event.

<u>Kaiwo Maru</u>

After a month long journey from Japan, the Kaiwo Maru arrived in Richmond on Wednesday, May 3, 2017, and was greeted by Mayor and Councillors, Taiko Drummers, local school children waving flags and other local residents.

Captain Masaki Umatani, on his third visit to Richmond, was pleased that the ship was able to travel by sail, rather than motor, for the majority of their 28 day trip to Richmond. The Kaiwo Maru is a sail training vessel from the Japanese Agency of Maritime Education and Training for Seafarers (JMETS), an organization that trains future navigators and engineers. At 361-feet long, 182-feet high, and with 36 sails totally nearly 30,000 square feet, it is one of the largest tall ships in the world. The Kaiwo Maru's complement is comprised of approximately 170 people, including 106 cadets.

On Thursday, May 4, 2017, the City of Richmond was pleased to host the cadets and crew for a tour of Richmond and the Metro Vancouver area. The cadets and crew visited the Richmond Olympic Experience at the Richmond Olympic Oval, Stanley Park, Granville Island and the Capilano Suspension Bridge. The Kaiwo Maru also generously welcomed delegates from the *3rd Joint Ministerial Conference of the Paris and Tokyo MOUs on Port State Control*, hosted by Transport Canada, onboard for a special tour in advance of the festival.

The captain, crew and cadets were active participants in the three day Ships to Shore – *King of the Sea* Festival, prior to departing on Monday, May 8, 2017, for their 35 day return voyage to Japan.

Ships to Shore - King of the Sea Festival Program Highlights

An estimated 75,000 people visited the Ships to Shore – *King of the Sea* Festival over the three days. The event demonstrated Garry Point Park to be a successful venue for hosting a significant tall ship and a major maritime festival.

Program highlights from the festival include:

- Fully subscribed online, pre-booked boarding passes that allowed thousands of local residents aboard the ship. Thousands more viewed from the dock and the shore;
- Fully subscribed online, pre-booked school tours on Friday, May 5, 2017, that allowed 600 students from Richmond schools the once in a lifetime opportunity to board the Kaiwo Maru. Hundreds of other students viewed the ship from the dock and the shore;
- Fully subscribed, on-line, pre-booked paddlewheel boat tours that offered a narrated tour of the Steveston Cannery Chanel, from Britannia Shipyards to Garry Point Park, as well as a waterside view of the Kaiwo Maru;
- The Saturday afternoon sail drill that was a festival highlight and drew a crowd Captain Umatami reported was the largest he had ever seen attend a sail drill for the Kaiwo Maru. Special guest appearances during the drill included the Canadian Coast Guard surveillance plane, which flew over in salute, and the Canadian Coast Guard hovercraft;
- Two stages that offered a range of music and performances throughout the weekend, capped off on Saturday evening with headliner Alan Doyle and the Beautiful Gypsies followed by fireworks;
- A Kids Cove area that was well attended and included a stage featuring children's entertainers, crafts and a free play area;
- Fifteen food trucks which provided revenue that offset the costs of providing meals for volunteers throughout the weekend;
- A small carnival, featuring 10 rides, which provided entertainment and 12 community vendors that offered merchandise for sale, both of which generated revenue to help support the festival;
- The debut of the Richmond Canada 150 Pavilion;
- A variety of community partners participating in the event, including Fraser River Discovery Centre, Metro Vancouver Regional Parks, Active Transportation Community, City of Richmond Environmental Programs, RCMP, Richmond Carver's Society, Tourism Richmond, Royal Canadian Marine Search and Rescue (RCMSAR), Britannia Heritage Shipyard Society, Gulf of Georgia Cannery, Nikkei Centre, Steveston Historic Society and Steveston Japanese Language School; and
- Additional special guests at the festival including delegates from Richmond's Sister City, Wakayama City and Asako Okai, the Consul General of Japan.

Volunteers

Volunteers were engaged at every level of festival development and delivery. Volunteer highlights include:

• The Community Advisory Committee which started meeting in 2016 and contributed their programming expertise, helping to build connections with others to support the event (Attachment 1);

- Team lead volunteers who took a leadership role in recruiting, training and coordinating volunteers;
- A hundred program volunteers who contributed 1,000 volunteer hours the weekend of the festival; and
- Fifty-five Green Ambassador volunteers who contributed over 600 hours over the weekend of the festival.

Transportation and Security

The City of Richmond's Transportation and Community Safety Departments, in addition to Translink, the RCMP and the Royal Canadian Marine Search and Rescue (RCMSAR), contributed to an effective transportation and security plan. No significant transportation or security issues were reported throughout the weekend.

Active and public transportation were promoted as the best way to get to the festival site. Highlights include:

- The Bike Valet, sponsored by TransLink and run by Better Environmentally Sound Transportation, which provided a safe, secure way for people to park their bikes at the festival. Over the weekend, 1,382 festival visitors checked their bikes into the valet;
- TransLink added additional buses and modified bus routes throughout the weekend to better serve festival attendees and local residents; and
- Free shuttle buses, running all three festival days, from Garry Point Park to Lord Byng Elementary and then from Lord Byng Elementary to Lansdowne Mall.

Communications and Marketing

Ships to Shore was supported by a comprehensive six-week multi-media marketing campaign that included print, television, radio, outdoor, online and social media advertising in both English and Chinese-language mediums. Through media sponsorships, the total value of the advertising campaign from paid advertising, promotional and editorial support was more than \$90,000.

Additional earned media value through news coverage on CTV, The Weather Network, CBC, international travel media and various local newspapers and websites is estimated at \$25,000. The combined total of earned media and advertising value represents a return on investment ratio in excess of 3:1 for the City's marketing spending.

Ships to Shore also made significant use of online and social media for promotional purposes. Highlights include:

- A total of 42,800 visits to the Ships to Shore website;
- A 21 per cent increase in followers to the Richmond Canada 150 Facebook page over the weekend;
- A 40 per cent increase in followers on the Richmond Canada 150 Instagram;
- Over 95,000 impressions from Facebook posts;
- Over 7,000 Instagram impressions;

- Over 2,000 images posted to Instagram using various hashtags (#shipstoshore #shipstosky #shipstoshore2017 #shipstoshoresteveston etc); and
- Hundreds of tweets and retweets about the event.

Sponsorship

In addition to media sponsorship, over \$36,000 of sponsorship revenue was generated to support the event. Sponsors included presenting sponsor RE/MAX, fireworks sponsor Polygon Homes, and community sponsors Tangerine, River Rock Casino Resort, JTB International, Japan Airlines Worldwide, United Rentals and TransLink.

Media sponsors included CTV, 103.5 QM/FM, Richmond News and The Georgia Straight.

Sustainability

The Ships to Shore – *King of the Sea* Festival was produced following the recommendations set by the *Richmond Sustainable Event Toolkit*. The sustainability commitment statement for the festival was:

Ships to Shore is committed to fostering positive environmental, social and economic impacts for current and future generations within the local and international community.

Sustainability highlights include:

- Richmond's Green Ambassadors to help festival goers properly dispose of their waste. With the Green Ambassador's support, our waste diversion target of 80 per cent was achieved;
- Mandatory compostable, environmentally friendly food service items for all food vendors;
- Portable water stations for the duration of the festival;
- Public and active transportation that was well promoted and used, as detailed above;
- Physical accessibility was maximized with the support of volunteers from the Richmond Centre for Disabilities;
- The development and implementation of a comprehensive safety and security plan that ensured festival goers enjoyed a safe environment on the dock and throughout the festival site;
- The recruitment of local volunteers and providing them engaging volunteer opportunities at every level of the event;
- Using local vendors and contractors; and
- Delivering the event efficiently and on budget through responsible procurement, sponsorships, and revenue sharing with vendors.

Financial Impact

None.

Conclusion

As the first major festival of the 2017 Canada 150 series of events, the Ships to Shore – *King of the Sea* Festival was well attended, and well received by the community. It supported Council's guiding principles for Canada 150 by tying the past with the future, showcasing Richmond and being inclusive, sustainable and coordinated.

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Marie Fenwick Manager, Parks Programs (604-244-1275)

Att. 1: Ships to Shore - King of the Sea Community Advisory Committee Members and Invitees

Ships to Shore - King of the Sea Community Advisory Committee Members and Invitees

Britannia Heritage Shipyard Society
Steveston Japanese Canadian Cultural Centre
Gulf of Georgia Society
Nikkei Centre
Steveston Buddhist Temple
Steveston Historical Society
Steveston Community Centre
Steveston Merchants Association
Steveston Harbour Authority
Royal Canadian Marine Search and Rescue
Vancouver Maritime Museum
Ships to Shore Volunteer Team Leads
Tourism Richmond
Youth (Represented by Steveston Community Centre Youth Coordinator)
Wakayama Kenjin Kai
Wakayama Sister City Committee



То:	Parks, Recreation and Cultural Services Committee	Date:	June 12, 2017
From:	Serena Lusk Senior Manager, Recreation and Sport Services	File:	01-0370-20-002/2016- Vol 01
Re:	Community Wellness Strategy 2017-2022 Vision,	Princip	les and Focus Areas

Staff Recommendation

- 1. That the Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas as detailed in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be adopted.
- 2. That the Vision, Principles and Focus Areas as described in the staff report titled "Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas," dated June 12, 2017, from the Senior Manager, Recreation and Sport Services, be used to guide the development of the Community Wellness Strategy 2017-2022 and that staff bring the Community Wellness Strategy 2017-2022 to Council for approval by the end of 2017.

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Serena Lusk Senior Manager, Recreation and Sport Services (604-233-3344)

REPORT CONCURRENCE			
ROUTED TO:		CONCURRENCE OF GENERAL MANAGER	
Parks Arts, Culture & Heritage Community Social Development Policy Planning Transportation Community Safety	전 전 전 전 전	bleachi	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:	APPROVED BY CAO	

Staff Report

Origin

The first Community Wellness Strategy 2010-2015, developed in partnership with Vancouver Coastal Health – Richmond (VCH) and Richmond School District No. 38 (SD38), was endorsed by Council in February of 2010. In 2015, the partners reviewed the impact of their work, established recommendations for the development of an updated strategy and renewed their commitment to working together to improve community wellness in Richmond. The Community Wellness Strategy 2017-2022 is currently being prepared in partnership with VCH and SD38, and a collaborative and holistic approach is being taken to improve wellness for Richmond residents. The purpose of this report is to outline the public engagement process for the Community Wellness Strategy 2017-2022, describe the vision, principles and focus areas and present the next steps for preparing the strategy.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.1. Strong neighbourhoods.

2.3. Outstanding places, programs and services that support active living, wellness and a sense of belonging.

This report supports Council's 2014-2018 Term Goal #3 A Well-Planned Community:

Adhere to effective planning and growth management practices to maintain and enhance the livability, sustainability and desirability of our City and its neighbourhoods, and to ensure the results match the intentions of our policies and bylaws.

This report supports Council's 2014-2018 Term Goal #5 Partnerships and Collaboration:

Continue development and utilization of collaborative approaches and partnerships with intergovernmental and other agencies to help meet the needs of the Richmond community.

5.2. Strengthened strategic partnerships that help advance City priorities.

This report supports Council's 2014-2018 Term Goal #9 A Well-Informed Citizenry:

Continue to develop and provide programs and services that ensure the Richmond community is well-informed and engaged on City business and decision making.

- 9.1. Understandable, timely, easily accessible public communication.
- 9.2. Effective engagement strategies and tools.

This report also supports Social Development Strategy 2013-2022, specifically:

Action 44 – Implement, monitor and update the Community Wellness Strategy including development of community wellness indicators in partnership with Vancouver Coastal Health.

Analysis

Background

The initial Community Wellness Strategy 2010-2015 created a unifying framework for wellness across Richmond and initiated a process whereby three key agencies within the community began to work collaboratively to improve wellness. The 2010-2015 Community Wellness Strategy had the goal of achieving three high-level outcomes which included an increased permanent commitment to wellness and well-being, increased physical activity and physical fitness, and an increased sense of connectedness to the community.

While many strides were taken in this collaborative approach to achieve the three high-level outcomes, it was determined that more work could be done to further a more strategic and intentional approach to community wellness. In addition, it was identified that renewing and strengthening the commitment to working in partnership with allied agencies would allow Richmond to take advantage of opportunities to more effectively meet the specific wellness needs of Richmond residents.

In 2016, Council supported the renewal of the Richmond Community Wellness Strategy with the approval of an additional level request for \$75,000, which has been supplemented by a \$25,000 contribution from Vancouver Coastal Health - Richmond. Building on the foundation of a strong partnership with VCH and SD38, the development of the updated Community Wellness Strategy 2017-2022 is currently ongoing, with a robust project process which has to date included extensive background work and public consultation. The renewed strategy will also build on the many accomplishments and learning's from the first Richmond Community Wellness Strategy 2010-2015.

Community Engagement

The Community Wellness Strategy 2017-2022 community engagement is being led by City staff, in collaboration with the partners and the assistance of a consultant team, and has been organized into internal and external stakeholder and community engagement events. The project started in the fall of 2016 with extensive background work that informed the internal and external stakeholder workshops, as well as public consultation. The main focus of the engagement events was to get an in-depth understanding of what wellness means to Richmond residents and what they need to feel healthy, happy and connected to their community.

Internal Stakeholder Workshops

Starting in February 2017, internal stakeholder engagement began, which consisted of City staff and partner workshops. The intention of these workshops was to gather specific insights and knowledge from the unique perspectives of all three partners. Specifically, two workshop sessions were conducted with City staff from across the organization and two sessions were held with representatives from Community Services partner associations/societies, including the Richmond Olympic Oval. In addition, VCH staff, including the senior leadership team, public/population health staff and front line staff, was consulted. Another session was also held with SD38 staff.

External Stakeholder Workshops

In March 2017, external stakeholder workshops were held with community groups that work with one or more of the three partners (invitations were sent to over 50 different groups). Eight different Richmond advisory committees were invited to attend a workshop session where they were able to share their expertise and insights as they relate to wellness for Richmond residents. In addition, an online survey was sent to all community groups and advisory committees. The stakeholder workshops resulted in meaningful discussions and valuable input. A detailed list of stakeholders can be found in Attachment 1.

Public Consultation

Four drop-in style open houses were held at the end of April 2017 in various Richmond Public Library branches. The open houses took place on Thursday, April 27 at the Steveston branch from 10:00 a.m. to 1:00 p.m. and the Cambie branch from 3:00 p.m. to 6:00 p.m., on Friday, April 28 at the Ironwood branch from 10:00 a.m. to 1:00 p.m. and on Saturday, April 29 at the Brighouse branch from 10:30 a.m. to 4:00 p.m. The public open houses were advertised in the Richmond News and the Ming Pao Newspaper, on social media, through posters at City Hall and at all eight community centres.

Approximately 240 people attended all four open houses, providing detailed and meaningful input regarding wellness for themselves, their neighbourhood and their community. An additional 80 families were engaged on Family Day, Monday, February 13, 2017, and provided feedback on what wellness means to them. Open house attendees were engaged in a variety of ways from one-on-one interviews, to interactive exercises where they used post-it-notes to answer questions such as:

What does wellness mean to you, your family, your neighbourhood and your city? What do you need to feel healthy, happy and connected to your community? Which of the following wellness-related images resonate most with you?

A children's station was also set-up for children to draw what makes them happy and healthy and provided them with the opportunity to stick their illustrations on a larger board to share with everyone (Attachment 2).

In addition to the public open houses, an online survey was distributed to parents through the SD38 Parent Advisory Council (PAC), which resulted in 81 responses. Public consultation also included discussions with students in two elementary schools, Brighouse and Mitchell, and two secondary schools, Steveston and MacNeill. Overall, the consultation with students in Richmond schools involved engaging a total of 246 students from 10 different classrooms in grades 4 to 11.

Let's Talk Richmond

The public consultation was complemented by a webpage on Let's Talk Richmond, the City's online engagement tool. Background documents and an online survey (Attachment 3) were posted from Wednesday, April 19 to Sunday, May 14, 2017. The Let's Talk Richmond page was promoted on social media platforms such as Facebook and Twitter, and in house at all of the Community Services facilities. Overall, 134 surveys were completed and important insights into Richmond resident's needs as they relate to wellness were gained.

Community Engagement Results

The feedback that was received from the internal and external stakeholder workshops, public open houses and Let's Talk Richmond was summarized and synthesized into key findings.

The following tables are summaries of the community engagement results.

Internal Stakeholder Workshop Summary

Key themes identified:

- Health and Lifestyle physical activity, healthy eating and mental wellness
- Built and Natural Environment healthy neighbourhood design and transportation networks
- Access to Programs and Services affordability, availability, capacity and language
- Economic Wellness affordable housing, adequate income and food security
- Connectedness/Inclusion social and cultural connectedness
- Intercultural Harmony culturally sensitive environments
- Awareness and Education enhanced understanding and benefits of wellness

External Stakeholder Workshop Summary

Key themes identified:

- Partnerships the need to involve the business community
- Placemaking Developing safe and healthy indoor and outdoor places, outdoor spaces for gathering and connecting
- Focus on policy the need to incorporate a wellness lens into all policy, planning and program design (e.g., including planning for the built environment)
- Equity in access to programs and services providing quality programs for marginalized groups and removing barriers to participation

Public Consultation

Key themes identified:

- When asked what wellness means to Richmond residents:
 - Balance of physical, mental and spiritual wellness
 - Harmony, bonding, good relationships, spending time together

- 6 -

- Accepting of everyone, openness, supportive, caring, inclusion, belonging, feeling safe, healthy environment, gathering places, opportunities to volunteer
- Economic and financial stability
- When asked what supports are needed to maintain wellness:
 - Built and natural environment supportive, safe and healthy environments
 - Program opportunities greater choice for adults and after school options for children
 - Services mental health and vulnerable population related
 - Access having programs and amenities closer to home
 - Supportive neighbourhoods better sidewalks, transportation and natural spaces
 - Education information on wellness through social media

Additional public consultation information can be found in Attachment 4.

Let's Talk Richmond

Key themes identified:

- When asked to rank key aspects of wellness:
 - Majority of respondents ranked physical and psychological/emotional wellness as the highest priorities
- When asked what respondents and their families do currently to keep healthy, active and involved:
 - Physical activity, healthy eating, social and cultural activities, volunteering and reading
- When asked how my neighbourhood and community could help increase my well-being:
 - More green spaces, beautification, more community gardens, walking paths, better sidewalks, neighbourhood parks, spaces and places to gather, better access to health services, more affordable classes and activities, more neighbourhood and cultural events, walkability to amenities and better transit

Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas

A vision, principles and five focus areas with the potential to strategically enhance the work of the partners in optimizing wellness for Richmond residents have been developed specifically for the Community Wellness Strategy 2017-2022. The vision, principles and five focus areas are based on the results of the 2017 engagement process and promising practices identified from other jurisdictions.

Similar to the first Community Wellness Strategy 2010-2015, the recent community engagement has revealed a focus on physical activity and connectedness to one's community are still important factors when it comes to wellness for Richmond residents. The recent community engagement has also discovered that healthy neighbourhood design and transportation networks, equitable access to programs and services as well as education on wellness literacy, are all important factors for Richmond residents. Based on this data, a vision, principles and five focus areas have been developed for the updated Community Wellness Strategy 2017-2022.

Community Wellness Strategy Vision and Principles

The purpose of the vision is to be aspirational in setting the stage for collective action on community wellness and to articulate where we see Richmond in the future as a result of our work.

Vision:

Richmond...active, caring, connected, healthy and thriving

Principles:

The purpose of the principles is to provide a decision-making framework for the development of the strategy.

- Engage in collective action;
- Embrace a strength-based approach;
- Monitor and evaluate to ensure accountability;
- Be financially, socially and environmentally sustainable;
- Be inclusive, equitable, respectful and celebrate diversity; and
- Synergize with existing plans, strategies and organizations

Community Wellness Strategy Focus Areas

The purpose of the focus areas is to be aspirational and provide a clear set of high level goals for the Community Wellness Strategy 2017-2022. Action items will be developed for each of the five focus areas.

Focus Areas:

- 1. Foster healthy, active and involved lifestyles for all Richmond residents with an emphasis on physical activity, healthy eating and mental wellness.
- 2. Enhance physical and social connectedness within and among neighbourhoods and communities.
- 3. Enhance equitable access to amenities, services and programs within and among neighbourhoods.
- 4. Facilitate supportive, safe and healthy natural and built environments.
- 5. Promote wellness literacy for residents across all ages and stages of their lives.

Next Steps

Pending Council's adoption of the Community Wellness Strategy 2017-2022 Vision, Principles and Focus Areas, the development of action plans and an evaluation framework will be undertaken by the consultants under the guidance of City staff and partners. This process will result in a Draft Community Wellness Strategy 2017-2022 (Draft Strategy). The Draft Strategy will then be presented to external stakeholders and the public through several drop-in style open houses. The final Community Wellness Strategy 2017-2022 will then be developed and presented to Council for adoption by the end of 2017.

The diagram below provides a summary of the Community Wellness Strategy 2017-2022 development process. Staff are currently in phase 3, that of validation by partners and presentation to City Council.





Financial Impact

None.

Conclusion

A collaborative and holistic approach to improve wellness for Richmond residents has resulted in a successful partnership and the design of an extensive public engagement process which has helped to identify the aspects of wellness that are integral for Richmond residents to thrive. These key aspects have been summarized in the vision, principles and focus areas, and upon adoption by Council, will guide the action plans and evaluation framework which will form the Community Wellness Strategy 2017-2022.

Suzanna Kaptur Research Planner 2 (604-233-3321)

Hyus

Elizabeth Ayers Manager, Community Services Planning & Projects (604-247-4669)

- Att. 1: Detailed List of Stakeholders Engaged During the Community Wellness Strategy 2017-2022 Development Process
 - 2: Public Open House Boards Used During April 2017 Public Engagement
 - 3: Let's Talk Richmond Online Survey Questions
 - 4: Community Engagement Key Findings for the Community Wellness Strategy 2017-2022

Detailed List of Stakeholders Engaged During the Community Wellness Strategy 2017-2022 Development Process

Advisory Committees

Advisory Design Panel Agricultural Advisory Committee Child Care Development Advisory Committee Richmond Active Transportation Committee Richmond Centre for Disability Richmond Community Services Advisory Committee Richmond Intercultural Advisory Committee Richmond Seniors Advisory Committee

Community Services Partner Associations/Societies

Richmond Olympic Oval Britannia Heritage Shipyard Society City Centre Community Association East Richmond Community Association Hamilton Community Association London Heritage Farm Society Minoru Seniors Society **Richmond Aquatic Services Board Richmond Arenas Community Association** Richmond Art Gallery Association Richmond Fitness and Wellness Association **Richmond Gateway Theatre Society** Richmond Museum Society Richmond Nature Park Society **Richmond Sports Council** Sea Island Community Association South Arm Community Association Steveston Community Society Steveston Historical Society Thompson Community Association West Richmond Community Association

Community Stakeholders

BC Healthy Communities BC Responsible and Problem Gambling Program Boys and Girls Club Canadian Cancer Society Cathay Photographic Society Chimo Community Services Developmental Disabilities Association Dial-a-Dietician Family Services of Greater Vancouver

Greater Vancouver Home Builders' Association (GVHBC) Gulf of Georgia Cannery Society HealthLink BC Heart of Richmond AIDS Society HUB Cycling Kwantlen Polytechnic University Ministry of Children and Family Development Pathways Aboriginal Friendship Pathways Clubhouse **RCMP** Mental Health Liaison **Richmond Addiction Services** Richmond Artists' Guild **Richmond Arts Coalition** Richmond Cares, Richmond Gives Richmond Chamber of Commerce **Richmond Children First Richmond Chinese Artists Club** Richmond Chinese Calligraphy & Painting Club **Richmond Chinese Community Society** Richmond District Parents Association (RDPA) **Richmond Family Place Richmond Food Bank Richmond Food Security Society** Richmond Gem & Mineral Club **Richmond Mental Health** Richmond Mental Health Consumer and Friends Society **Richmond Multicultural Community Services Richmond Photo Club Richmond Potters Club Richmond Poverty Response Committee Richmond Reelers Scottish Country Dance** Richmond Small Builders Group (RSBG) Richmond Society for Community Living **Richmond Therapeutic Equestrian Society** Richmond Weavers & Spinners Richmond Women's Resource Centre **Richmond Youth Services Agency Riverside Art Circle** Salvation Army Society of Richmond Children's Centres **SUCCESS** Textile Artists Guild of Richmond (TAGOR) The Sharing Farm Society **Touchstone Family Association Tourism Richmond** TransLink **Turning Point Recovery Society** Urban Development Institute (UDI)

ATTACHMENT 2

Public Open House Boards Used During April 2017 Public Engagement

RICHMOND COMMUNITY WELLNESS STRATEGY

Introduction

Why are we undertaking a Community Wellness Strategy?

The City of Richmond, Vancouver Coastal Health- Richmond and the Richmond School District 38 are developing an updated Community Wellness Strategy to help guide the work of the three partners and improve wellness in Richmond. The updated strategy will be developed in consultation with stakeholders and the public to ensure that it reflects Richmond's demographics and diverse needs and builds on unique opportunities.



PHASE 1	PHASE 2	PHASE 3	PHASE 4	PHASE 5
Background Work	Stakeholder and	Early Validation by	Development of Action	Draft Community
Updating Richmond	Community Consultation	Partners and Presentation to City Council	Plans and Evaluation Framework	Wellness Strategy Final Validation
Community Profile	Staff			by Community
Environmental Scan	Community groups			Organizations and
	General Public	in strains of the second		Public
Final Deliverables	WE ARE HERE		CAR	
 Updated Community Prof 	ile		20	
Jurisdictional Scan				
Richmond Community We	ellness Strategy			

Richmond Community Wellness Evaluation Plan

RICHMOND

Vancouver



We're updating Richmond's Community Wellness Strategy and we need your input!

What does wellness mean to you, your family, your neighbourhood and your city?







RICHMOND COMMUNITY WELLNESS STRATEGY

Dimensions of Wellness

What aspects of wellness resonate most with you?









RICHMOND

Vancouver OestalHealth

RICHMOND COMMUNITY WELLNESS STRATEGY

What do you need to feel healthy, happy and connected to your community?



RICHMOND

Vancouver CoastalHealth

RICHMOND COMMUNITY WELLNESS STRATEGY

Which of the following wellness-related images resonate most with you?



Vancouver Coastal Health Provide sufficient Experied corr

Let's Talk Richmond - Online Survey Questions

Introduction

Have your say! We're updating Richmond's Community Wellness Strategy and we would like your input. The information from this survey will be used to help guide and improve community wellness in Richmond.

Please answer the following questions:

Wellness means different things to different people. If you would like some additional information prior to completing this survey please refer to the background documents that have been provided on this Let's Talk Richmond web page.

1. In priority order (with 1 being the most important), to me the nine most important aspects of wellness are:

Physical Wellness	
Psychological/Emotional Wellness	
Social Wellness	
Intellectual Wellness	
Spiritual Wellness	
Economic Wellness	
Occupational Wellness	
Environmental Wellness	
Cultural Wellness	

- 2. Currently, these are some examples of what I do to keep myself healthy, active and involved:
- 3. Currently, these are some examples of what my <u>family</u> does to stay healthy, active and involved:
- 4. Currently, these are some examples of how my <u>neighbourhood and community</u> help to keep me healthy, active and involved:
- 5. In the future, these are some actions (social, physical and cultural) I could take to increase my well-being:
- 6. In the future, these are some actions (social, physical and cultural) my <u>family</u> could take to increase our well-being:
- 7. In the future, these are examples of how my <u>neighbourhood and community</u> could help to increase my well-being:
- 8. Some additional things that would assist me in being more healthy, active or involved in my community include:
- 9. These are some examples of what would help make me feel a stronger sense of belonging to:
 - a. My neighbourhood:
 - b. My community:
 - c. Richmond overall:

Finally, a few more questions about you:

5417518

(Note: all responses will remain confidential and cannot be traced back to individual respondents)

- 10. What gender do you identify with?
- 11. To determine the Richmond neighbourhood you live in, what are the first 3 digits of your postal code?

____ ___

- 12. Into which of the following age groups do you fall?
 - □ Under 18 years
 - □ 18-24 years
 - □ 25-34 years
 - □ 35-44 years
 - □ 45-54 years
 - □ 55-64 years
 - □ 65-74 years
 - □ 75-84 years
 - □ 85+ years
 - □ Prefer not to answer
- 13. Which ethnic groups, as defined by Statistics Canada, do you consider yourself to belong to? Please choose all that apply.
 - □ Chinese
 - □ Filipino
 - □ Japanese
 - 🛛 Korean
 - □ Latin American
 - South Asian (e.g. Indian, Pakistani, Bangladeshi)
 - □ South East Asian (for instance, Vietnamese, Indonesian, Malaysian)
 - □ White (Caucasian)
 - □ Aboriginal (Inuit, Metis, North American Indian)
 - Arab/West Asian (e.g. Armenian, Egyptian, Iranian, Lebanese, Moroccan)
 - Black (for instance, African Haitian, Jamaican, Somali)
 - Other (SPECIFY):_____
- 14. How long have you lived in Richmond?
 - □ Less than one year
 - □ Between 1 to 5 years
 - □ 6 to 10 years
 - □ More than 10 years
 - □ N/A / REFUSED
- 15. Were you born in Canada?
 - □ Yes
 - \Box No \rightarrow

If NO, how long have you lived in Canada? # of years _____

Thank you so much for your input.

Community Engagement Key Findings for the Community Wellness Strategy 2017-2022

Public Consultation Summary

Key themes identified:

- When asked what wellness means to Richmond residents:
 - Balance of physical, mental and spiritual wellness
 - Harmony, bonding, good relationships, spending time together
 - Accepting of everyone, openness, supportive, caring, inclusion, belonging, feeling safe, healthy environment, gathering places, opportunities to volunteer
 - Policies that encourage wellness, better transit, having city-wide events
- When asked what supports are needed to maintain wellness:
 - Built and natural environment supportive, safe and healthy environments
 - Program opportunities greater choice for adults and after school options for children
 - o Services mental health and vulnerable population related
 - Access having programs and amenities closer to home
 - Supportive neighbourhoods
 - Opportunities for participation and volunteering
 - Promoting integration of cultures
 - Policies that support wellness
- How children and youth in Richmond schools identified wellness:
 - Being active, healthy, healthy eating, getting sleep, drinking water
 - Being connected/included, having friends
 - o Being well mentally, positive mindset, being happy
 - Economic wellness, having money and a good job (older students)
 - Sharing and caring helping each other; being supportive and respectful
 - Good communication no arguing
 - Doing things together as a family
 - Having money, a good job
- What supports children and youth in Richmond schools said would help them stay well:
 - Organized events/activities close to home, that appeal to teens
 - Places and spaces open gym, age-friendly playgrounds and parks, better sidewalks, better street lighting
 - Accessibility low/no cost team and drop-in activities less
 - Transportation less costly, more frequent and safe (e.g., "A youth only bus line")
 - Education information on wellness through social media



То:	Parks, Recreation and Cultural Services Committee	Date:	May 30, 2017
From:	Jane Fernyhough Director, Arts, Culture and Heritage Services	File:	11-7000-09-20-138/Vol 01
Re:	Gilbert Road Greenway Public Art Opportunity		

Staff Recommendation

That the staff report titled, "Gilbert Road Greenway Public Art Opportunity," dated May 30, 2017, from the Director of Arts, Culture and Heritage Services, to issue the Artist Call for the Gilbert Road Greenway, be endorsed.

Ul

Jane Fernyhough Director, Arts, Culture and Heritage Services (604-276-4288)

Att. 2

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department Parks Services		lileacht,
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE		APPROVED BY CAO

Staff Report

Origin

On October 11, 2011, Council adopted the City Centre Public Art Plan as the guide for public art to complement and develop the character of Richmond's diverse neighbourhoods to create distinctive spaces, which enhance the sense of community, place and civic pride.

In support of the City Centre Public Art Plan, this report presents, for Council's consideration, the Gilbert Road Greenway Public Art Opportunity Artist Call to select and contract an artist or artist team to develop a concept proposal for the Gilbert Road Greenway.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.1. Strong neighbourhoods.

2.3. Outstanding places, programs and services that support active living, wellness and a sense of belonging.

2.4. Vibrant arts, culture and heritage opportunities.

Analysis

City Centre Public Art Plan

The City Centre Public Art Plan adopted by Council on October 11, 2011, builds on the guiding principles of the City Centre Area Plan to create continuity throughout the City Centre and its individual villages. The City Centre Public Art Plan identifies themes and opportunities for public art to play a role in achieving a connected community.

"Richmond: Yesterday, Today and Tomorrow" has been identified as the thematic framework within which artists will design their artwork. This framework offers context to create continuity and synergy, while allowing room for artistic expression and diverse projects.

Lansdowne Village—a high-density, mixed commercial and residential district—is an important location for public art. The growth planned for this area will provide numerous opportunities for integrating public art into its many future neighbourhood parks. In the vicinity of the Dinsmore and No. 2 Road Bridges, the City Centre Public Art Plan recommends that artwork associated with this area would provide enhanced gateways to the City Centre and ideally speak to the area's history.

The City Centre Public Art Plan also identifies an estimated budget of \$100,000–\$350,000 for artwork at these locations.

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Gilbert Road Greenway

On November 13, 2012, Council approved the Onni Riva Development rezoning for 5311 Cedarbridge Way (RZ 11- 585209), which required the dedication of lands for the Gilbert Road Greenway at the southeast corner of the River Parkway and Gilbert Road intersection. The frontage improvements—including a greenway, plaza and public art— are planned at this prominent location where traffic enters Richmond via the Gilbert Road gateway corridor (Attachment 1).

Greenways are significant city-wide pedestrian, cycling and rolling linear corridors that link multiple destinations. These destinations include parks, historic sites, natural areas, community facilities and amenities, residential developments and commercial areas. Greenways offer a high standard of amenities including wider sidewalks and boulevards, designated cycling lanes, gathering/rest areas and special features (e.g., gateways, public art). They may also function as ecological corridors.

Located in a Statutory Right-of-Way adjacent to the new Riva development at 5311 Cedarbridge Way, the new Gilbert Road Greenway art work will serve as a landmark for vehicular traffic to and from the Dinsmore Bridge, and as a gateway to the future Middle Arm Park on the City-owned lands at 7080 River Road.

Design Considerations, Constraints and Opportunities

It is envisioned that the plaza located at the Gilbert Road Greenway will be used year-round by local residents for leisure purposes and by pedestrians and cyclists using the greenway network.

By involving artists with the City staff design team, there is an opportunity to develop a unique "made in Richmond" project. In particular, the artist will need to consider the uses and programming for the Greenway, maintenance costs and concerns, and a design that would be of interest to locals and visitors alike.

Themes

The themes of "Gateway" and "Heritage" have been identified in the Artist Call as a point of departure for interested artists to develop their concept proposals.

Artists are encouraged to consider the themes of "Gateway" to create a sense of place and cultural identity for residents and a welcoming experience for visitors, and "Heritage" in reference to the history of the site such as the Samuel Brighouse Homestead. Gateways symbolize an entrance to a district to connect people and places, including the transitions from the past to the present and from the natural ecology of the Fraser River to the urban environment of Richmond City Centre.

The artwork may be a single integrated artwork, or series of sequential pieces, to further address the themes mentioned above.

The draft Gilbert Greenway Public Art Opportunity Artist Call is provided in Attachment 2.

Selection Process for Artists and Artworks

The selection of an artist for this project will follow the Richmond Public Art Program Policy guidelines as outlined in the Public Art Program Administrative Procedures Manual. Two representatives from the Lansdowne Village and Oval Village neighbourhoods will be included in the selection panel.

The Artist Call is open to professional artists and artist teams residing in Canada.

The Public Art Advisory Committee has contributed to and endorsed the Artist Call. If approved by Council, the project will move into the selection of the artist through an arm's length selection process under the terms of the Public Art Policy Administrative Procedures.

Financial Impact

Through the Onni Riva Development rezoning for 5311 Cedarbridge Way (RZ 11- 585209), the City has accepted the applicant's offer to voluntarily provide both public art on site at the Riva development and a cash contribution of \$139,700 to the Public Art Reserve fund for an artwork at the Gilbert Greenway.

In addition to the cash contribution of \$139,700, the previous unspent Onni contribution of \$210,300 for the Ora development at 6951 Elmbridge Way will be used for the artwork at Gilbert and River Parkway to reach the City's budgetary goal for larger sculptural works of \$350,000 as outlined in the City Centre Public Art Plan.

The total project budget for the Gilbert Greenway Public Art Opportunity is \$350,000. An allowance of \$30,000 has been set aside for a project contingency and \$20,000 for all associated administration and coordination costs associated with the selection process and project administration (total of \$50,000). The remaining budget of \$300,000 will be available to the artist for all design costs, engineering fees, fabrication, installation, taxes and all associated costs to deliver a completed artwork integrated with the site.

Funding for the public artwork is available from the approved 2016 Public Art Capital Budget from the private developer contributions. Any repairs required to the artwork will be the responsibility of the Public Art Program. City funds for maintenance would be allocated out of the Public Art Program's annual Operating Budget.

Conclusion

Adopted by Council on October 11, 2011, the City Centre Area Public Art Plan provides a framework for including art in creating a culturally rich environment in a vibrant, healthy and sustainable city. The Gilbert Road Greenway Public Art Opportunity supports the Plan to include an integrated artwork in the new Gilbert Road Greenway.

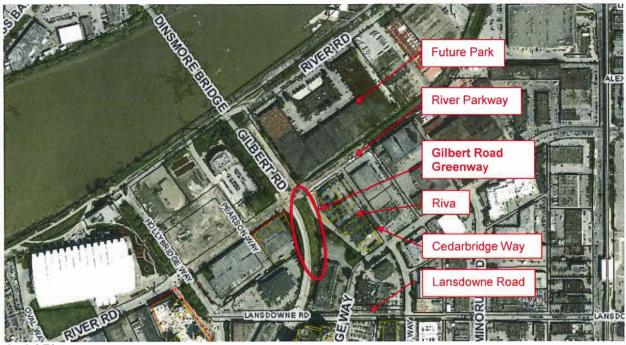
A major artwork at this gateway to the City Centre provides an opportunity to reveal the history of Richmond and in particular the heritage of the site.

Following the selection process, the preferred artwork concept proposal will be brought forward to Council for endorsement in late 2017, in order to proceed with the detailed design and installation phases of the artwork by late 2018.

Z. J.

Eric Fiss Public Art Planner (604-247-4612)

- Att. 1: Gilbert Road Greenway Location and Landscape Plan
 - 2: Gilbert Greenway Public Art Opportunity Artist Call

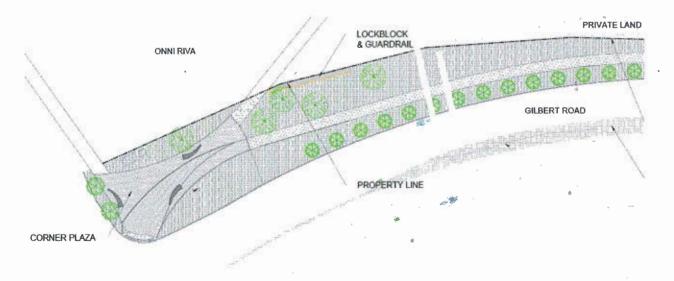


Gilbert Road Greenway Location and Landscape Plan

Aerial Plan



GILBERT ROAD GREENWAY



Preliminary Landscape Plan

ATTACHMENT 2

PUBLIC **ART** RICHMOND

call to artists



Gilbert Road Greenway Public Art Opportunity

Request for Qualifications (RFQ)

June 2017

Figure 1. Vicinity of the Gilbert Road Greenway. Richmond Archives Photo Item No.1994 9 1 Aerial view of the Holt farm / Wells Aero Pictures Ltd. -- [ca.1955]

OPPORTUNITY

The Richmond Public Art Program is seeking an artist or artist team to create a site-responsive artwork for the new Gilbert Road Greenway. The artwork will be placed on the Gilbert Road Greenway, which is at the south east corner of Gilbert Road and River Parkway in Richmond, B.C. Artists with proven practices in sculpture and public art are encouraged to apply. All information about the opportunity is contained herein.

This is a two-stage open artist call. Following review by the Selection Panel of the submitting artists' qualifications, statements of interest and initial approach to the site, up to five artists will be shortlisted and invited to develop their concept proposals and attend an interview. An artist fee of \$2,000 plus GST will be paid to each of the shortlisted artists or artist teams. Travel expenses to a maximum of \$1,000 per team are available for short-listed artists residing outside of Greater Vancouver to attend the Interview

Budget:	The total project budget is \$300,000 CAD, for all design, consultants, fabrication, installation, documentation and all associated costs.
Eligibility Requirements:	Open to professional artists and artist teams residing in Canada.
Deadline for Submissions:	Thursday, August 17, 2017, 4:00 p.m. PST
Installation:	Summer 2018



LOCATION

The artwork will be placed on the Gilbert Road Greenway, located on the south side of the Dinsmore Bridge on the south east corner of Gilbert Road and River Parkway in Richmond, B.C. (Appendices 1 and 2). The artwork may be a single integrated artwork, or a series of sequential pieces, to further address the themes mentioned below. The preliminary landscape plan for the Gilbert Road Greenway is illustrated in Appendix 3.

Richmond is an island city connected by roads, highways and bridges. As identified in the <u>City Centre Area Plan</u>, the section of Gilbert Road between the Dinsmore Bridge and Westminster Highway is designated as a major thoroughfare functioning as a gateway connection to Vancouver and the Vancouver International Airport (YVR), as well as a critical link to the City Centre Road network. The section of Gilbert Road from Dinsmore Bridge to River Parkway was recently widened from two lanes to four. Further plans for the area include on-street bike lanes, treed medians and boulevards, and sidewalks and greenways for pedestrians and cyclists. This will result in a broadening of activity in the area.

The Dinsmore Bridge is heavily used by commuter traffic, connecting Vancouver and YVR airport to Richmond, and has been identified in the Public Art Program's <u>City Centre Public Art Plan</u> as an "enhanced gateway" (Figures 2 and 3). Located at the south end of the Dinsmore Bridge, the Gilbert Road Greenway is highly visible to vehicle and pedestrian traffic (Appendix 4).

BUDGET

The total budget for this project is \$300,000 CAD. The budget includes (but is not limited to) artist fees, design, permitting as needed, engineering fees, fabrication, installation, administration, photography, insurance and all taxes (GST excluded). Travel to Richmond and/or accommodation for the duration of the artist's contract for the commission is at the artist's expense.

ARTIST ELIGIBILITY

This opportunity is open to artists or artist teams residing in Canada. Qualified artists will have proven experience developing artworks, specifically for civic projects. City of Richmond staff and its Public Art Advisory Committee members, selection panel members, project personnel, and immediate family members of all of the above are not eligible.

Artists that are currently under contract with the City in a public art project are ineligible for other projects until the current contract is deemed complete.

THEMES

The themes of *Gateway* and *Heritage* have been identified to provide a point of departure for interested artists to develop their conceptual approach.

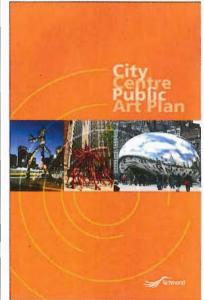


Figure 2. Cover of the City Centre Public Art Plan

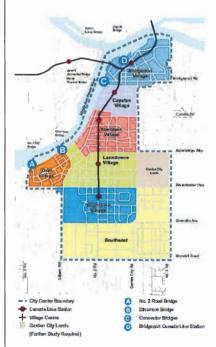


Figure 3. Enhanced Gateways map from the City Centre Public Art Plan. The Gilbert Road Greenway is located adjacent to Gateway B as shown on the map.

Artists are encouraged to consider the theme of *Gateway* to create a sense of arrival and identity for residents and a welcoming experience for visitors. *Gateways* symbolize an entrance to a district to connect people and places, including the transitions from the past to the present and from the natural ecology of the Fraser River to the urban environment of Richmond City Centre.

The theme of *Heritage* references the historic use of the area, from the Musqueam people who fished, hunted, trapped and gathered on the site for thousands of years to the arrival of settlers in the early nineteenth century and the subsequent transformation of the marshy lands for agriculture and industry.

The Middle Arm of the Fraser River was a favoured location for fish traps and valued for its indigenous flora and fauna. Farmers started arriving in the mid-1800s to grow grain crops and raise cattle, building a system of canals for drainage and irrigation. Fishermen gained access from the river to work the coastal waters. Later, mixed-use industry occupied the area, which is now bordered by walking and cycling trails along the river's edge.

By the second half of the nineteenth century, particularly 1860 to 1880, Lulu Island began to see a slow but steady migration of farmers and their families. One of the earlier settlers in the Lower Mainland was Samuel Brighouse who had come from Yorkshire, England (Figures 3 and 4).

Today, dense urban villages are planned throughout the city, which will bring further diversity and vibrancy to the mosaic of cultures that are thriving in Richmond. See Figures 9-13 for examples of gateway and heritage themed artworks in other local municipalities.

SELECTION PROCESS

A selection panel will recommend the artist/artist team to Council through a two-stage open call process. A concept proposal fee of \$2,000 will be paid to each of the shortlisted artists or artist teams.

Out-of-town finalists will be reimbursed for travel and lodging expenses to attend the interview in Richmond to a maximum of \$1,000 per artist or artist team residing outside of Greater Vancouver. If applying as a team, the allowance for travel may not fully reimburse all team members.

A selection panel comprised of three art or design professionals and two representatives from the City Centre neighbourhood will review the applicants' materials. Representatives from the City Parks and Recreation Department and Engineering Department will serve as advisors to the panel. Based on the selection criteria listed below, the panel will select up to five finalists to develop their concept proposals and attend an interview.



Figure 4. Sam Brighouse circa 1860 City of Richmond Archives

In 1864, Samuel (Sam) Brighouse purchased 697 acres on Lulu Island.

The Brighouse homestead and farm buildings were located at the edge of the Middle Arm, at the end of the north end of Gilbert Road near Dinsmore Bridge. For over a century, the property was occupied by residences and used for raising crops and livestock.

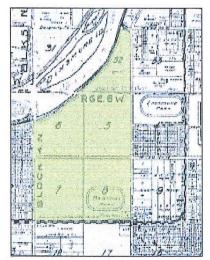


Figure 5. Map showing extent of Sam Brighouse's land City of Richmond Archives

Stage 1

- Artists submit a written Statement of Interest, Approach to the Site and their Qualifications in the format outlined in the Submission Requirements below.
- Selection Panel to shortlist up to five artists or teams for Stage 2.

Stage 2

- Shortlisted artists enter into an Agreement with the City to prepare a Detailed Concept Proposal based on their initial Approach.
- Artists to be provided with detailed site information and responses to questions about the site from City staff.
- Shortlisted artists to attend an interview (in-person or via Skype) with the Selection Panel to present a Detailed Concept Design.
- Selection Panel to recommend one artist or artist team to City Council for endorsement. Panel reserves the right to make no recommendations from the submitted applications and artist interviews.

ARTIST SELECTION CRITERIA

Submissions to the call will be reviewed and decisions made based on the following:

- Artistic merit of artist statement of interest.
- Appropriateness of approach to the site and viability of preliminary ideas.
- Understanding of the relevance of the site and its histories.
- Ability of the artwork to respond to the existing character of the site by taking into account scale, colour, material, texture, content and the physical characteristics of the location.
- Potential for making engaging artwork, suitable for multiple audiences.
- Sensitivity to environmental concerns.
- Qualifications as demonstrated by creativity and quality of previous work and experience with projects in the public environment.
- Willingness and capacity to work with other design professionals and stakeholders through a complex process.
- Appropriateness of the proposal to the City of Richmond's <u>Public Art</u> <u>Program Goals</u>.

SUBMISSION REQUIREMENTS

E-mail all documentation as one (1) PDF document, portrait format, not to exceed a file size of 5 MB to: publicart@richmond.ca

- INFORMATION FORM Please complete the information form attached to this document.
- STATEMENT OF INTEREST (300 words or less) why the artist/team is
 interested in this opportunity and how their practice relates to this project
 and the posted selection criteria. If applying as a team, please address
 how team members work together in the statement of interest.

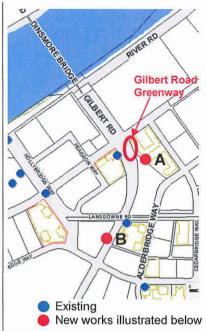


Figure 6. Public artworks in the vicinity of the Gilbert Greenway (see images below)



Figure 7. A. Upriver, Rebecca Belmore, Onni Riva, 2016



Figure 8. B. Happy Sail Wall, Derek Root, Cressey Cadence, 2017

- APPROACH TO THE SITE (1 page maximum) text and/or visual preliminary artistic approach or working methodology stating how you propose to respond to the posted themes and site context.
- ARTIST CV (2 pages maximum) current professional resume. Teams should include two-page resumes for all members as one document
- DIGITAL IMAGE WORK SAMPLES Applicants may submit up to 12 supporting image examples of past work that best illustrate their qualifications for this project. If applying as a team, the team submits no more than 12 images, total. One image per page. Please include artist name(s), title, year, location and medium information on each image page in portrait format
- REFERENCES three (3) references who can speak to your abilities, skills and accomplishments. Please provide name, title and contact telephone number and/or Email.

PROJECT TIMELINE

Submission Deadline:Thursday August 17, 2017Finalist Notifications:Thursday August 31, 2017

Thanse Nothiodions. Thursday August 61, 2017

Shortlisted Artist Interviews: Thursday, October 3, 2017*

Installation: Summer 2018

*All applicants are asked to reserve this date on their calendars.

SOURCES FOR ADDITIONAL INFORMATION

Richmond Public Art Program <u>City Centre Public Art Plan</u> <u>City Centre Area Plan</u> <u>Thematic Guide to Records of the Brighouse Lands</u> <u>City of Richmond Archives</u>

SUBMISSION GUIDELINES

- 1. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
- 2. All submissions must be formatted to 8.5 x 11 inch pages, portrait format.
- 3. Submission files must be 5 MB or smaller.
- If submitting as a team, the team should designate one representative to complete the entry form. Each team member must submit an individual resume/curriculum vitae. (See Submission Requirements)
- 5. All documents must be sent by e-mail to: publicart@richmond.ca



Figure 9. Gateway Precedent image GroundWaterSeaLevel, Germaine Koh, North Vancouver, 2014 (Courtesy of the City of North Vancouver)

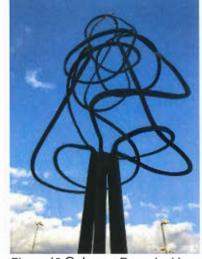


Figure 10.Gateway Precedent image Unity Tree, Paul Reimer, Coquitlam Centre Station, 2016



Figure 11. Heritage Precedent image Evangeline and Flowers, Joe Fafard, Vancouver. 2004

ADDITIONAL INFORMATION

- 1. The selected artist will be required to show proof of WCB coverage and \$2,000,000 general liability insurance.
- 2. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
- 3. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.
- 4. Submissions must be received by Thursday, August 17, 2017, 4:00 p.m. PST. Extensions to this deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

QUESTIONS

Please contact the Richmond Public Art Program: Tel: 604-204-8671

E-mail: publicart@richmond.ca

SUBMISSION DEADLINE

Thursday, August 17, 2017

SUBMISSION ADDRESS publicart@richmopnd.ca



Figure 12. Heritage **Precedent image**. This Land is a Person, Marianne Nicholson, North Vancouver, 2011 (Courtesy of the District of North Vancouver)

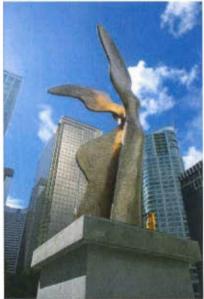


Figure 13. Heritage Precedent image. Nike, Ancient Greek Goddess of Victory, Pavlos Angelos Kougioumtzis, Vancouver, 2014 (courtesy of the City of Vancouver)

APPENDIX 1

GILBERT GREENWAY - ARTWORK LOCATION



Context of Gilbert Road Greenway (Courtesy of the City of Richmond GIS)



Location of Gilbert Road Greenway (Courtesy of the City of Richmond GIS)

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APPENDIX 2

VIEWS OF THE GILBERT ROAD GREENWAY SITE

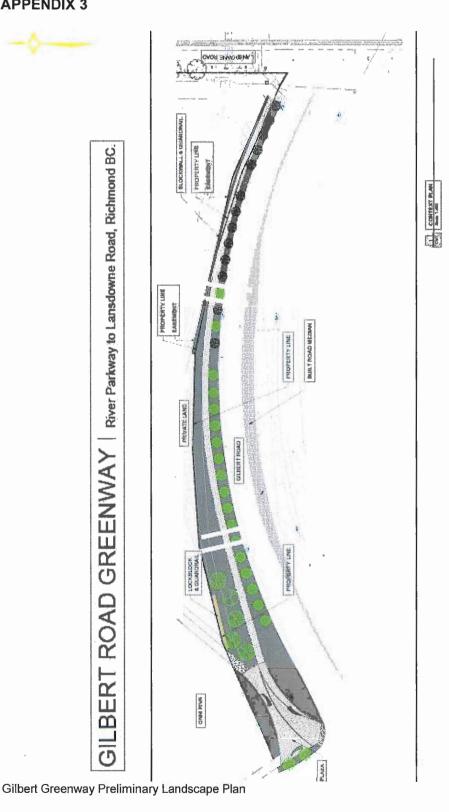


Gilbert Greenway view to the south



Gilbert Greenway view to the south

APPENDIX 3



PUBLIC ART RICHMOND

APPENDIX 4

VIEWS TO THE GILBERT ROAD GREENWAY



View facing north to Dinsmore Bridge on Gilbert Road (Courtesy of Google Street View, June 2016)



View facing south from Dinsmore Bridge on Gilbert Road (Courtesy of Google Street View, June 2016)

PUBLIC **ART** RICHMOND

call to artists

Gilbert Road Greenway Public Art Opportunity

Attach one (1) copy of this form as the first page of the submission.

Name:	
Team Name: (if applicable)	
Address:	
City:	
Primary Phone:	Secondary Phone:
E-mail:	Website: (One website or blog only)
	be accepted. E-mailed submissions over 5 MB will not be at is listed in the checklist will not be reviewed.
List Team Member Names: (Team Lea	d complete above portion)
Please let us know how you found or	··· ·
	ails from the Richmond Public Art Program?
Signature:	Date:
Submit applications by e-mail to: publications	art@richmond.ca

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the RFQ as required. All submissions to this RFQ become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright of the submitted documents. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.





Report to Committee

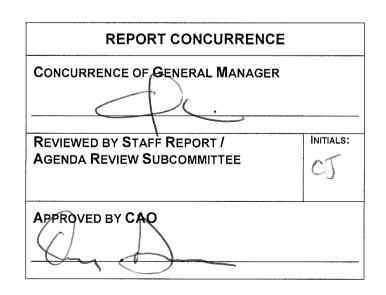
То:	General Purposes Committee	Date:	June 2, 2017
From:	Carli Edwards, P.Eng. Manager, Customer Services and Licencing	File:	12-8275-30-001/2017- Vol 01
Re:	Application for Amendment to Hours of Liquo Liquor Licence No. 200266 & Food Primary Li InnVest Hotels Lp, doing business as Fairmor	quor Licen	ice No. 200046 -

Staff Recommendation

- That the applications from InnVest Hotels Lp., doing business as, Fairmont Vancouver Airport Hotel, for an amendment to increase their hours of liquor service for both the Liquor Primary Liquor Licence No. 200266, and the Food Primary Liquor Licence No. 200046, from: Monday to Saturday, 11:00 AM to 1:00 AM and Sunday, 11:00 AM to Midnight; to, Monday to Sunday, 9:00 AM to 4:00 AM for both, for premises located at 3111 Grant McConachie Way, Richmond, B.C., be supported only for:
 - a) Liquor service hours for Monday to Sunday, from 9:00 AM to 2:00 AM for both, Liquor Primary Liquor Licence No. 200266, and Food Primary Liquor Licence No. 200046;
 - b) The total person capacity will remain the same at 226 Persons for Liquor Primary Liquor Licence No. 200266, and 926 Persons for Food Primary Liquor Licence No. 200046.
- 2. That a letter be sent to the Liquor Control and Licensing Branch advising that:
 - a) Council supports the amended conditions as listed above, for Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 as the issuance will not pose a significant impact on the community; and
 - b) Council's comments on the prescribed criteria (set out in Section 71(9) of the Liquor Control and Licensing Regulations) are as follows:
 - i) The location of the establishment is zoned Airport District and since the property is under the Federal jurisdiction, the City does not review or comment on business uses for zoning purposes;
 - ii) The proximity of the proposed location to other social, recreational and public buildings was considered. There are no public schools or parks within a 50 meter radius of this establishment;
 - iii) The potential for additional noise and traffic in the area was considered;

- iv) The impact on the community was assessed through a community consultation process; and
- v) The business has operated since 1999 and there is no history of non-compliance with this operation.
- c) As the operation of a licenced establishment may affect nearby residents the City gathered the view of the residents as follows:
 - A letter was sent to Community Services representative of Vancouver Airport Authority, requesting that a letter of notice, of an amendment to existing Liquor Primary Liquor Licence No. 200266 and Food Primary Liquor Licence No. 200046 be circulated to the other business operations at YVR; and
 - Signage was posted at the subject property and three public notices were published in a local newspaper. This signage and notice provided information on the applications and instructions on how community comments or concerns could be submitted.
- d) Council's comments and recommendations respecting the view of the residents are as follows:
 - i) There were no responses received from all the public notifications and based on the lack of any responses received from the community, Council considers that the approval of this application is acceptable to the majority of the residents in the area and the community.

Carli Edwards, P.Eng. Manager, Customer Services and Licencing (604-276-4136)



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Staff Report

Origin

The Provincial Liquor Control and Licensing Branch (LCLB) issues licences in accordance with the *Liquor Control and Licensing Act* (the Act) and the Regulations made pursuant to the Act.

This report deals with an application to the LCLB and the City of Richmond by InnVest Hotels LP, doing business as Fairmont Vancouver Airport Hotel, (hereinafter referred to as FVAH), for an amendment to hours of liquor service for both, their Liquor Primary Liquor Licence and Food Primary Liquor Licence, currently operating liquor service; Monday to Saturday, 11:00 AM to 1:00 AM; and Sunday 11:00 AM to Midnight for both. To amend both to:

- operate, Monday to Sunday, 9:00 AM to 4:00 AM;
- maintain same total person capacity of 226 persons for Liquor Primary Liquor Licence and 926 persons for Food Primary Liquor Licence;

The City is given the opportunity to provide written comments by way of a resolution to the LCLB with respect to the applications for proposed amendment to hours of liquor service for both the Liquor Primary Liquor Licence and the Food Primary Liquor Licence. Regulatory criteria local government must consider are:

- the location of the establishment;
- the proximity of the establishment to other social or recreational facilities and public buildings;
- the person capacity and hours of liquor service of the establishment;
- the number and market focus or clientele of liquor primary licence establishments within a reasonable distance of the proposed location;
- the impact of noise on the community in the immediate vicinity of the establishment; and
- the impact on the community if the application is approved.

Analysis

The Applicant has been operating FVAH at the Vancouver Airport since 1999. FVAH operates with a Liquor Primary Liquor Licence with a 226 person capacity and a Food Primary Liquor Licence with a 926 person capacity. FVAH is applying to change the hours of liquor service for both their Liquor Primary and Food Primary Liquor Licences to better service their guests.

Location of establishment

The FVAH operates at the Vancouver International Airport. The FVAH is situated pre-security and is accessible by both arriving or departing travelers or guests.

Proximity to other social or recreational and public buildings

There are no public schools or parks within a 50 meter radius of the property.

Person capacity and hours of liquor service

The FVAH has applied to operate from 9:00 a.m. to 4:00 a.m. Monday to Sunday for both their Liquor Primary and Food Primary Liquo**FNCLees.** 1As this is pre-security and open to all public

June 2, 2017

in Richmond, Council Policy 9400 applies where hours of liquor service will not be supported past 2:00 AM. The person capacity will remain the same and no changes are proposed for both the Liquor Primary and Food Primary Liquor Licences seating capacity.

Number and market focus or clientele of liquor primary licence establishments within a reasonable distance of the proposed location

City licence records indicate that there are 13 establishments operating throughout the Airport that have a Liquor Primary Liquor Licence and the majority of clientele for these establishments would be the travelling public. As this is an existing licence, no focus was applied on proximity to other locations.

Impact of noise on the community

It is not expected that the amended hours of liquor service for both the Liquor Primary and Food Primary Liquor Licences will cause any additional noise in the area.

Impact on the community

To satisfy LCLB requirements, the City's review process requires that the public be notified of the liquor licence application and be given an opportunity to express any concerns related to the proposal.

The City's process for reviewing applications for liquor related licences is prescribed by the Development Application Fees Bylaw 8951 which under Section 1.8.1 calls for:

- 1.8.1 Every **applicant** seeking approval from the **City** in connection with:
 - (a) a licence to serve liquor under the Liquor Control and Licensing Act and Regulations;
 must proceed in accordance with subsection 1.8.2.

must proceed in accordance with subsection 1.8.2.

- 1.8.2 Pursuant to an application under subsection 1.8.1, every **applicant** must:
 - (b) post and maintain on the subject property a clearly visible sign which indicates:
 - (i) type of licence or amendment application;
 - (ii) proposed person capacity;
 - (iii)type of entertainment (if application is for patron participation entertainment); and
 - (iv)proposed hours of liquor service; and
 - (b) publish a notice in at least three consecutive editions of a newspaper that is distributed at least weekly in the area affected by the application, providing the same information required in subsection 1.8.2(b) above.

The required signage was posted on May 02, 2017 and three advertisements were published in the local newspaper on May 5, May 10 and May 12, 2017.

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In addition to the advertised public notice requirements set out in Section 1.8.1, staff have adapted from a prior bylaw requirement the process of the City sending letters to businesses, residents and property owners within a 50-metre radius of the establishment. The letter provides details of the proposed liquor licence application and requests the public to communicate any concerns to the City.

A letter to Vancouver International Airport, Commercial Services, for distribution to businesses operating within the Airport was sent on May 2, 2017. The period for comment for all public notifications' ended June 5, 2017. No comments were received.

The City relies, in part, on the response from the community to any negative impacts of the liquor licence application. Having received no responses from businesses in the surrounding area and none from the city-wide public notifications, staff feels that support of this application is warranted due to the lack of negative public feedback.

Other agency comments

As part of the review process, staff requested comments from Vancouver Coastal Health, Richmond RCMP, Richmond Fire-Rescue and the City's Building Permit and Business Licence Departments.

No objections were received. The Richmond RCMP comment reflected they were ok with the proposed amendment to hours of liquor service as long as the 2:00 AM closure was adopted as per Council Policy.

Financial Impact

None.

Conclusion

Following the public consultation period, staff reviewed the Liquor Primary and Food Primary Liquor Licence applications against the LCLB review criteria and recommends Council support the applications to issue FVAH amended hours of liquor service for both, the Liquor Primary and Food Primary Liquor Licences, from, Monday to Sunday, 9:00 AM to 2:00 AM; and, no change to person capacity of 226 persons for Liquor Primary Liquor Licence No. 200266; and 926 persons for Føod Primary Liquor Licence No. 200046.

ictor M. Duarte

Victor M. Duarte Supervisor Business Licence (604-276-4389)

VMD:vmd



Report to Committee

To:	General Purposes Committee	Date:	June 28, 2017
From:	Cathryn Volkering Carlile General Manager, Community Services	File:	01-0105-01/2016-Vol 01

Re: Council Policy Housekeeping and Policy Updates - Report No. 5

Staff Recommendation

- 1. That the Council Policies, as listed in Attachment 1 to the staff report titled "Council Policy Housekeeping", dated May 5, 2017, from the General Manager, Community Services, be rescinded.
- 2. That all policies, procedures and directives with outdated language or organizational name changes for our community partners be updated, as needed, to reflect current references.

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Cathryn Volkering Carlile General Manager, Community Services (604-276-4068)

Att. 1			
REPORT CONCURRENCE			
ROUTED TO: Human Resources Business Licences City Clerk Arts, Culture & Heritage Recreation Services Policy Planning	Concurrence ହ ୁ ହ ୁ ଅ ୁ କ୍	CONCURRENCE OF GENERAL MANAGER	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:	APPROVED BY CAO	

Staff Report

Origin

In January 2012, the Chief Administrative Officer established a Senior Management Policy and Procedure Subcommittee with a mandate to monitor and review City policies and procedures, to ensure policies are not impediments to providing high quality customer service, to ensure policies and procedures are current and relevant, and that policies and procedures are consistently applied throughout the organization.

This report deals with rescinding of policies that are redundant and/or no longer relevant. Since 2012, Council has rescinded several policies that were no longer current. The Policy and Procedures Subcommittee has also reviewed a variety of updated policies that have proceeded independently through various Council Committees. The City's Policy and Procedure Subcommittee continues to review Council policies for housekeeping updates as well as confirm that policies are relevant.

Analysis

The City of Richmond has over 203 Council adopted policies covering various aspects of City business including:

- Administration
- Buildings Properties and Equipment
- Finance
- Heath and Social Services
- Land and Land Use Planning
- Personnel
- Public Works and Related Services
- Recreation and Cultural Services
- Regulatory and Protective Services
- Single Family Lot Size

Council Policies are different from Bylaws. Council has the authority to regulate, prohibit or impose through establishing bylaws in business areas as outlined in the *Community Charter*. Council Policies express the philosophy of City Council and provide a framework for staff to carry out administrative and operational matters.

Policies distinguish between the policy-setting function of Council, and the policy implementation function of City staff (Administrative Directives). They ensure consistent operating practices on matters, which occur on a regular basis, and prevent inconsistent decision making on issues where fairness and equity are important considerations.

The table attached outlines policies that are redundant and/or no longer relevant and therefore are recommended to be rescinded (Attachment 1). Each policy is attached for reference.

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Some policies have outdated language (disabled person) that is no longer commonly accepted terminology (person with a disability) while the policy is still relevant. Other policies reference community partners that have had organizational name changes. As part of this report, staff recommend that these changes can be updated to current references.

Financial Impact

There is no financial impact.

Conclusion

The City has 203 Council Policies. The Policy and Procedure Subcommittee has reviewed all polices and has deemed that some be rescinded as they are redundant, obsolete or out of date. The Subcommittee also deemed that some policies receive housekeeping amendments, updating to ensure relevance and effectiveness and that some new policies be established.

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Cathryn Volkering Carlile General Manager, Community Services

Att. 1: Recommended Policies to be Rescind

Attachment 1

Policy No.	Title	Date Adopted by Council or Amended	Explanation	Division/ Department
1313	Information and Status Reports To Council	04/14/1998	Redundant – current process well established	City Clerk's Office
6011 6011.01	Prevention of Workplace Violence Program	01/13/1997 08/13/1996	Replaced by updated Policy 6800 – Respectful Workplace Policy (July 2015)	Human Resources
6012.01 6012.03	Overtime – Exempt Staff	02/12/2001	Redundant – references individual names that are no longer applicable	Human Resources
6004.01	Human Rights – Harassment-Free Workplace	11/04/2003	Replaced by updated Policy 6800 – Respectful Workplace Policy (July 2015)	Human Resources
8001	Museum Services	07/23/1990	Redundant – superseded by Council endorsed Museum & Heritage Strategy	Art, Culture, & Heritage
8302	City Facilities – Acquisition, Design, and Development	03/28/1978	Redundant – current process well established	Recreation
9303	Business Licence Appeals	02/22/1988	Redundant – superseded by Business Licence Bylaw 7360	Business Licences
· · · · · · · · · · · · · · · · · · ·				

Recommended Policies to be Rescinded

Ì	City of Richmond	Policy Manual
Page 1 of 1	Adopted by Council: April 14/98	POLICY 1313
File Ref: 0105-00	INFORMATION AND STATUS REPORTS TO	D COUNCIL

POLICY 1313:

It is Council policy that:

- (1) All staff reports which provide information on, or the status of, a particular issue, but on which a decision is not sought, shall not be placed on a standing committee agenda, but shall be distributed to members of Council through the internal office mail system or computer system, as appropriate, unless Council or a standing committee has, by resolution, asked for an information or a status report on that issue, on the understanding that upon receipt of such information or status report a member of Council may (i) request further information or clarification from the appropriate Division Administrator, or (ii) request that the matter be formally addressed either by a standing committee, or as part of the City Administrator's report at the end of each in-camera meeting.
- (2) All staff reports which are "received for information" by a standing committee shall not be placed on a Council agenda, but shall be distributed to members of Council through the internal office mail system or computer system, as appropriate, unless (i) the standing committee directs that the information report be forwarded to Council, or (ii) Council has, by resolution, asked for information or a status report on that issue.

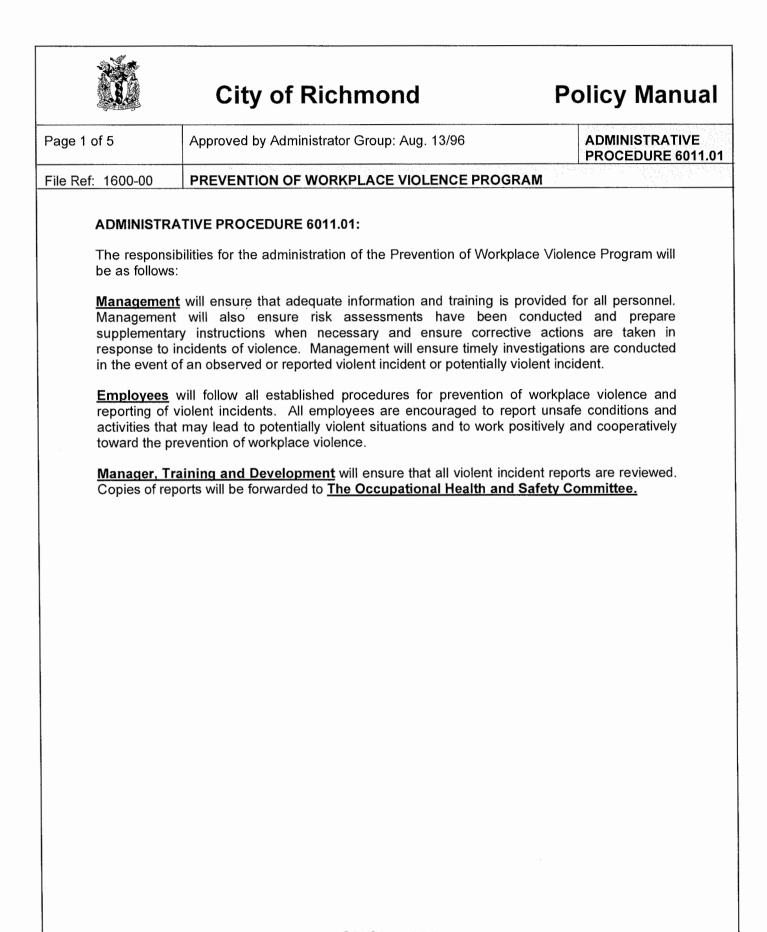
Ĩ.	City of Richmond	Policy Manual
Page 1 of 1	Adopted by Council: Jan. 13/97	POLICY 6011
	Amended by Council: July 27, 2015	값을 알려주는 것이를 것입니. 1.10 - 10년에 알 전에서 전에 있는 <u>데이 것이 하</u>
ile Ref: 1600-00	PREVENTION OF WORKPLACE VIOLENCE PR	ROGRAM
POLICY 601	1:	
It is Council p	policy that:	
Richmond er minimize ris	Richmond is committed to preventing workplace viol adorses the Prevention of Workplace Violence Prog k to employees of violence in the workplace an Any act of violence against employees is unaccept	gram to attempt to eliminate or id to promote a violence-free
	ponsibility of all employees to follow established potentially violent incidents to their supervisor and co	

(Human Resources Department)

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Page 2 of 5		Approved by Administrator Group: Aug. 13/96	ADMINISTRATIVE PROCEDURE 6011.01
File Ref: 160	0-00	PREVENTION OF WORKPLACE VIOLENCE PROG	RAM
1.	PRO	CEDURE DURING A VIOLENT INCIDENT - IN PERSON	N
	a.	Assess your:	
		 i. means of egress (for immediate escape if need ii. aggressor's state of mind (anger, intoxication ir iii. environment (protection, weapons, obstacles) iv. means of obtaining assistance (phone, voice, b) 	nvolved)
	b.	Maintain either a physical barrier (e.g., counter) o you and the individual. Do not turn your back on the walks towards you, back away as necessary to remove	e individual! If the individual
		Indoor Environment If the individual leans over counter, step back/a	away.
		Outdoor Environment If possible, return to (or remain in) your vehicle	9.
	c.	Attempt to defuse (calm) the individual.	
		 i. Speak to the person (try to determine the focus ii. Direct the individual to the department or pe that department or individual of the forthcoming iii. Provide assistance to individual, if able. iv. DO NOT continue communications if the in- agitated. 	rson requested. Forewarn g telephone call or visit.
		<u>Do not attempt to subdue the individual unless not su an even greater danger.</u>	bduing the person presents
	d.	Call for assistance. (Often the individual will submit	if you are not alone.)
		Indoor Environment i. Call/phone co-worker from across the office. ii. Press your "buzzer" button. c. Notify RCMP - 9-1-1 . d. Notify ambulance if required - 9-1-1 .	
	y or wea	f Safe Zone: An area in which you are not within reach apon) and have time to withdraw to safety in the event th	

ÌĹ		City of Richmond	Policy Manual
Page 3 of 5		Approved by Administrator Group: Aug. 13/96	ADMINISTRATIVE PROCEDURE 6011.01
File Ref: 1600-0	00	PREVENTION OF WORKPLACE VIOLENCE PROGRAM	1
	e.	 Outdoor Environment Call/radio to co-worker from across the work site. Activate your personal alarm. Notify RCMP - 9-1-1. Notify ambulance if required - 9-1-1. Remove yourself from the area if possible Indoor Environment Walk away from your desk or out of your office. Outdoor Environment Walk away from the individual. Drive away. Be a "GOOD" witness. Try to write down pertinent information and facts. Photograph or video tape when possible. Watch the direction the individual moves. Be available to co-workers, supervisor, and/or RCM EDURE DURING A VIOLENT INCIDENT - AS A WITNESS Maintain either a physical barrier (e.g., counter) or a you and the individual is initially confronting your cobecome directed at you. Assess your co-worker's ability to control the situation	ИР. S "Safe Zone" between ividual! -worker, the anger may
		Ask if your assistance is required. Indoor Environment Knock on co-worker's door or telephone. Outdoor Environment Radio or walk over to co-worker's work area.	
113826 / 1	C.	Be available. Indoor Environment i. Leave your office door open. ii. Find a task to do in your co-worker's work area. iii. Periodically interrupt to ask questions of co-worker CNCL - 123	r.

		City of Richmond	Policy Manual
Page 4 of 5		Approved by Administrator Group: Aug. 13/96	ADMINISTRATIVE PROCEDURE 6011.01
File Ref: 160	00-00	PREVENTION OF WORKPLACE VIOLENCE PR	OGRAM
	d.	Outdoor Environment i. Find a task to do in your co-worker's work a ii. Periodically radio co-worker for assistance. Assist your co-worker. If a situation is escalating the situation by following the procedures previous	, step in and attempt to defuse
2		Violent Incident - In Person. EDURE DURING A VIOLENT INCIDENT - OVER T	
3.	a.	Assess the aggressor's state of mind (alco frustrated).	
	b.	Attempt to defuse the individual.	
		 i. Try to determine the focus of the aggression ii. Direct the person to the department or per department or individual of the call. iii. Provide assistance if able. iv. DO NOT continue communications if the agitated. 	son requested. Forewarn that
	c.	Maintain control of the conversation. Inform continues, you will be hanging up.	n individual that if behaviour
	d.	Remove yourself from the situation. Hang up.	
	e.	Be a "GOOD" witness.	
		 Write down pertinent facts and information. Be available to co-workers, supervisor, and 	
4.	PRO	CEDURE AFTER A VIOLENT INCIDENT	
	а.	Communicate the incident.	
		 i. Notify your supervisor and assist in the concept. ii. Discuss incident at next staff safety meeting iii. File charges with the RCMP if required. 	



Policy Manual

Page 5 of 5Approved by Administrator Group: Aug. 13/96ADMINISTRATIVE
PROCEDURE 6011.01File Ref: 1600-00PREVENTION OF WORKPLACE VIOLENCE PROGRAM

b. Obtain support.

- i. Discuss the incident with co-workers and supervisor.
- ii. Arrange for Employee Assistance Program counselling and/or debriefing.
- iii. See your family doctor.

c. Follow-up.

- i. Management will ensure appropriate employees are aware of the risks related to the incident.
- ii. Any employees involved in (or a witness to) a violent incident are requested to provide any recommendations towards the improvement of the procedures, physical layout, or working conditions in an effort to avoid recurrence.

	City of Richmond	Policy Manual
Page 1 of 1	Feb.12/01	ADMINISTRATIVE PROCEDURE 6012.01
File Ref: 1800-03	OVERTIME - EXEMPT STAFF	· · · · · · · · · · · · · · · · · · ·
ADMINIST	FRATIVE PROCEDURE 6012.01:	
	ring persons constitute the <u>administrative support</u> of this policy:	exempt staff members for the
Chief Adm	ninistrator's Office	
Se Se Re	ecutive Assistant to City Administrative Officer - C ecretary to Councillors - Judy vanRoggen ecretary to the Mayor - Susan Blackburn eceptionist/Clerk - Dianne Foulkes eceptionist/Clerk - Arlene Hope	Carol Arason
Finance &	Corporate Services	
Fir	ty Clerk's Office – Executive Assistant - Fran Asht nance – Benefits Assistant - Diane Lewis uman Resources – Executive Assistant - Valerie M	
Communi	ty Safety	
	xecutive Assistant to General Manager - Pam Port ecretary – RCMP - Susan McBride	man
Engineeri	ng & Public Works	
Ex	ecutive Assistant to General Manager - Debra Be	rg
<u>Urban De</u>	velopment	
Ex	ecutive Assistant to General Manager - Darlene 7	Teranishi (Acting)
286552		

age 1 of 1	Adopted by Council: October 11, 2005	Administrative
		Procedure 6012.03
1 D-6 4700 00	Amended by Council: July 27, 2015	
ile Ref: 1700-00	Overtime – Exempt Staff	
Administrativ	e Procedure:	
Process:		
basis, review a	Manager, in consultation with the HR Department and and give consideration to the following as they relate to gement position:	
 Adjuster beyond meetin Recen comple Specia project 	bb specification ed job specification after consideration of additional req d regular work hours, i.e. regular attendance at Council gs, etc. t, past, current, and anticipated future workload and der ete work beyond regular hours Il assignments (i.e. support for a volunteer advisory con	meetings, Committee mand on the position to nmittee, etc.), special
	prary and permanent nature of the source of demand for ency and efficiency of the performance of regular duties	
On a biennial compensatory provide recom	basis (or annually if proven necessary), each General M r time job value classification requests to SMT for evaluations to the CAO for final approval. The HR Dep rill administer necessary changes to commence on Janu	ation. SMT will review and partment and Payroll
Job Specifica	ation Value Classifications:	
limit or maxim	th the previous management overtime policy, 105 hours um increase in job value that can be awarded regardles irs worked beyond 105 hours in any given calendar yea	ss of the number of
Implementati	on Schedule:	
	sure that a double payment is not made, the policy char 06. Therefore, management overtime will be administe until December 31, 2005, at which time the City of Rich	red in accordance with



Policy Manual

Page 1 of 7	Adopted by Council: Jan 22, 1996	ADMINISTRATIVE
	Amended by CAO & GM's: Sep 25, 2001; Nov 4, 2003	PROCEDURE 6004.01
File Ref: 1580-00	HUMAN RIGHTS - HARASSMENT-FREE WORKPLACE	

ADMINISTRATIVE PROCEDURE 6004.01:

1. <u>Preamble</u>:

- 1.1 The City of Richmond believes that all employees have a right to work in an environment, which is free from any form of discrimination based upon any of the prohibited grounds of discrimination under the *B.C. Human Rights Code*. Discrimination is a serious offence that could result in disciplinary sanctions including dismissal if warranted.
- 1.2 The City is committed to creating a professional, respectful and supportive work environment that is inclusive of all our employees and the customers we serve.
- 1.3 This procedure reflects the City's responsibility under the *BC Human Rights Code* to prevent discrimination in the workplace.
- 1.4 The City will communicate this procedure to all employees, provide employee education, train supervisors and managers, and establish procedures for complaint investigation and dispute resolution.

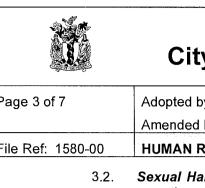
2 Principles:

- 2.1 All employees of the City of Richmond have the responsibility to respect the rights of others.
- 2.2 Efforts at informal resolution should normally be made first in dealing with a complaint.
- 2.3 At any time, either party or appointed person under this procedure may request an Alternate Dispute Resolution process to resolve the issue(s).
- 2.4 This procedure will be interpreted and administered in conformity with the principles of fairness and natural justice. In particular:
 - 2.4.1 All parties will be advised of the provisions of this procedure and of the process and resources available to them.
 - 2.4.2 Any Complainant, who wishes the City to assist in the resolution of a complaint through an investigation, must be prepared to be identified to the Respondent.
 - 2.4.3 All parties must be given the opportunity to present evidence in support of their positions and to defend themselves against allegations of discrimination.
 - 2.4.4 All parties may be accompanied by a support person and/or a union representative throughout the time frame of the process.

1614626 / 1400-00

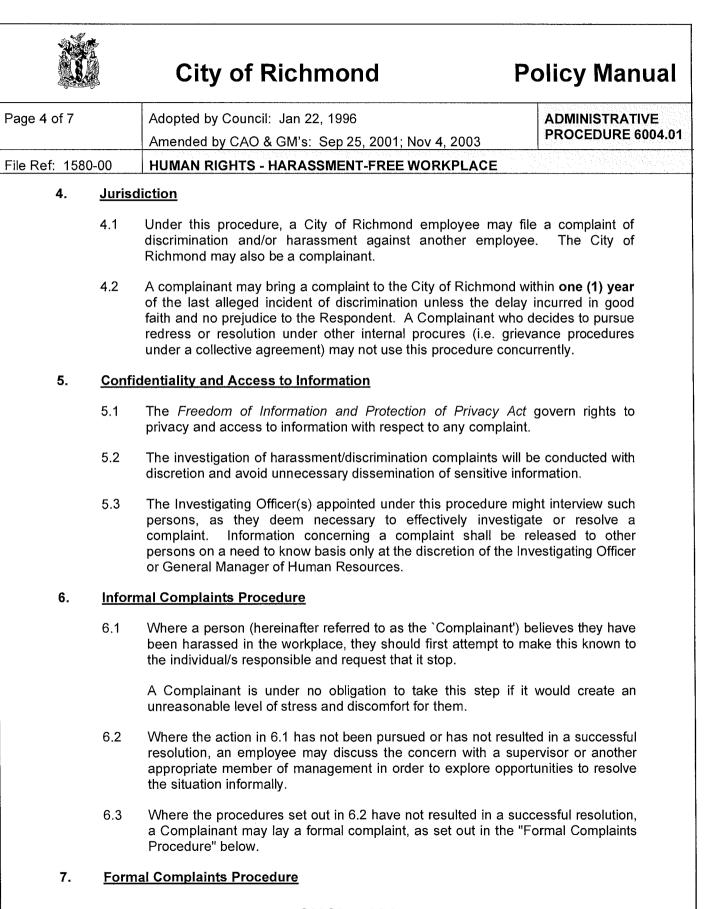
		City of Richmond	Policy Manual
Page 2 of 7		Adopted by Council: Jan 22, 1996 Amended by CAO & GM's: Sep 25, 2001; Nov 4, 2003	ADMINISTRATIVE PROCEDURE 6004.01
ile Ref: 1580-0	00	HUMAN RIGHTS - HARASSMENT-FREE WORKPLACE	
		2.4.5 All submissions, responses, comments and decis procedure will be made in writing in the formal comp	
:	2.5	Those responsible for interpreting, administering and apply use the reasonable person standard.	ing this procedure will
:	2.6	This procedure is <u>not</u> to be interpreted, administered or applied to detract from the rights and obligations of those in supervand discipline employees.	
		 Harassment does <u>not</u> include critical/constructive com assignment of work, evaluation of performance, appropriate workplace standards of behaviour or debate 	or maintenance of
:	2.7	Employees have an obligation to participate in the process under this procedure. It is a ground for discipline for either party or witness to refuse to participate in an investigation without reasonable justification.	
	2.8	If it is determined that a Complainant has made a v complaint, the Complainant may be subject to disciplinary the Investigating Officer(s) shall make a determination on a shall advise the General Manager of Human Resources in appropriate line manager, who shall then be responsible monitoring the appropriate action.	action. In such case, actions to be taken and n consultation with the
	2.9	Either party to a complaint may object to the participation of a person in the administration of this procedure on grounds of a clear conflict of interest or reasonable bias. The General Manager of Human Resources will determine if the person being objected, will participate.	
	2.10	This procedure is not intended to interfere with the ordin relationships among employees of the City of Richmond.	ary social or personal
3.	<u>Defini</u>	tions:	
	3.1	<i>Harassment</i> includes derogatory written or spoken co actions, which have the intent or could reasonably be expe of demeaning or intimidating individuals or groups.	
		 Harassment includes unwarranted physical or verbal unwarranted use of authority. 	threats or abuse and
		 Harassment may also include actions not directed at a nonetheless have a degrading effect on individuals or g of material or graffiti which has the same intent and ef gestures and actions described above. 	groups, e.g. the display
1614626 /	1400-00	CNCL - 129	

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Page 3 of 7	Adopted by Council: Jan 22, 1996 ADMINISTRATIVE PROCEDURE 6004		
	Amended by CAO & GM's: Sep 25, 2001; Nov 4, 2003		
File Ref: 1580-00	HUMAN RIGHTS - HARASSMENT-FREE WORKPLACE		
3.2.	Sexual Harassment includes written or spoken comments, gestures or actions or actions of a sexual nature, which have the intent or could reasonably be expected to have the effect of demeaning or intimidating individuals or groups.		
3.3	Workplace includes any location where the business of the City is being carried out and where the City can reasonably be expected to have jurisdiction or influence over the participants in an incident.		
3.4	pursuant to this procedure as someone who believes he/she h	complainant is any individual (as defined in section 4.1) who seeks recourse ursuant to this procedure as someone who believes he/she has experienced iscrimination, including harassment. The City of Richmond may also be a omplainant.	
3.5	<i>Formal Complaint</i> is a written statement by a Complainant grounds of complaint and seeking recourse pursuant to this proce		
3.6	Discrimination is any behaviour whether intended or not, which when viewed by a reasonable person has the affect of discrimination of another individual on the basis of one of the grounds of discrimination set out under the B.C. Human Rights Code. The prohibited grounds of discrimination include; race, religion, physical or mental disability, criminal or summary conviction that is unrelated to the employment of an individual, colour, political belief, marital status, sexual orientation, ancestry, family status, age, place of origin and gender.		
3.7	Reasonable Person Standard - Whether or not a reasonable person in roughly the same position as the Complainant would judge discrimination to have occurred as a result of a behaviour or pattern of behaviour.		
3.8	Respondent is a person or group of persons, against whom allegation(s) of discrimination has been made pursuant of the terms of this procedure.		
3.9	<i>Investigating Officer</i> – An internal or external individual(s) designated by the General Manager of Human Resources who will investigate formal complaint and make recommendations to the General Manager of Human Resources.		
3.10	General Manager of Human Resources – Means the individual appointed to the position of General Manager of Human Resources of the City of Richmond, or designate.		
3.11	<i>Witness</i> is any individual(s) determined to have pertinent information with relation to a complaint filed under this procedure.		
3.12	Alternate Dispute Resolution is a process where an individual either internal or external, who will facilitate, mediate, or negotiate a resolution between the Respondent and Complainant, appointed by the General Manager of Human Resources. All parties must be in agreement of the person appointed to this role.		





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Page 5 of 7	Adopted by Council: Jan 22, 1996 Amended by CAO & GM's: Sep 25, 2001; Nov 4, 2003	ADMINISTRATIVE PROCEDURE 6004.01	
 File Ref: 1580-00	HUMAN RIGHTS - HARASSMENT-FREE WORKPLACE		
7.1	A formal complaint must be made, in writing, to the General Manager of Human Resources. The Complainant shall describe the incident(s) and name(s) of the respondent(s), within one year of the last alleged incident.		
7.2	Resources shall take such steps as deemed necessary to for whether there exists a <i>prima facie</i> case that harassment has attempt to resolve the matter without undue delay. The G Human Resources may assign an Investigating Officer(s)	eceipt of a formal written complaint, the General Manager of Human urces shall take such steps as deemed necessary to form an opinion as to her there exists a <i>prima facie</i> case that harassment has occurred and, if so, pt to resolve the matter without undue delay. The General Manager of an Resources may assign an Investigating Officer(s) to investigate and recommendations. When the investigation is begun, the Complainant's fy will be made known to the Respondent(s).	
7.3	complaint and will be given two (2) weeks to formally respo allegations. The General Manager of Human Resource Officer(s) may conduct follow up interviews with the Complain	The Respondent(s) will be provided a copy of the Complainant's written complaint and will be given two (2) weeks to formally respond in writing to the allegations. The General Manager of Human Resources or Investigating Officer(s) may conduct follow up interviews with the Complainant, Respondent(s) or related witnesses. The Complainant will be provided a copy of the Respondent's written submission for comments.	
7.4	The Investigating Officer(s) will interview the Complainant, Respondent(s), witnesses and such other persons and review any documents that he/she considers may have relevant information pertaining to the complaint.		
7.5	The Investigating Officer(s) will prepare a draft report and send it to the General Manager of Human in order to determine possible actions to be taken. The Investigating Officer(s) will then prepare the final report that includes an opinion of the facts of the case and whether there has been discrimination or a violation of the procedure. A copy of this final report will be provided to the Complainant and Respondent(s).		
7.6	The decision on whether there has been discrimination will b both parties. Resolution of a complaint may include a including, but not limited to individual or group education, transfer, no contact for a period of time, mediation, counselling and including dismissal.	number of options job site or position	
7.7	The final decision and the report of the Investigating Officer(s) will be placed in a file in the Human Resources Department.		
7.8	The General Manager of Human Resources, when making t an harassment complaint, shall apprise the Complainant, and the nature and basis of that decision. However, this d obligation to provide access to documents to persons who w be entitled to such access.	d Respondent(s), of oes not create an	



Policy Manual

 Page 6 of 7
 Adopted by Council: Jan 22, 1996
 ADMINISTRATIVE

 Amended by CAO & GM's: Sep 25, 2001; Nov 4, 2003
 PROCEDURE 6004.01

 File Ref: 1580-00
 HUMAN RIGHTS - HARASSMENT-FREE WORKPLACE

7.9 The Complainant may in writing withdraw the formal complaint at any time. However, the General Manager of Human Resources may choose to continue with the investigation if it is determined or there is a strong probability that a violation of the procedure may have occurred.

8. <u>Appeals</u>

8.1 The decision under this process of the General Manager of Human Resources is final. However a decision made under this process does not affect the rights of an individual to seek recourse through the collective agreement, if applicable, or through *the BC Human Rights Commission*.

9. <u>Prevention and Education</u>

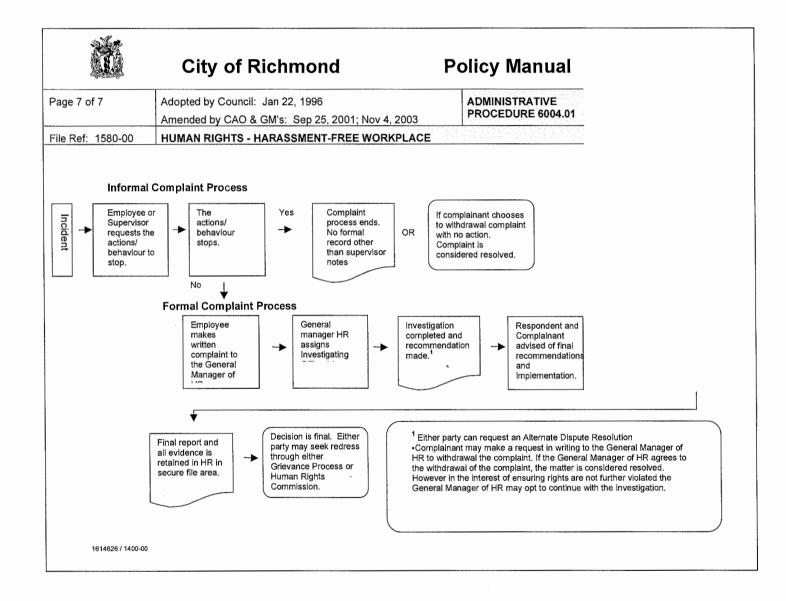
- 9.1 The General Manager of Human Resources shall make recommendations on the nature and extent of training to be undertaken to achieve a broader understanding of harassment and harassment policies and procedures in the City workforce.
- 9.2 The General Manager of Human Resources is responsible for ensuring that general and specific education programs are carried out.
- 9.3 For the purposes of promoting greater understanding of the implementation of the harassment policy, the General Manager of Human Resources may review specific cases with management personnel, or Union officials, or both. Every reasonable precaution shall be taken to prevent unnecessary identification of individuals involved.

Attachments:

Appendix A – Complaint Process

Cross References:

BC Human Rights Code Freedom of Information and Protection of Privacy Act Harassment-Free Workplace – Policy 6004



CNCL - 134

N. C.	City of Richmond	Policy Manual
Page 1 of 1	Adopted by Council: July 23/90	POLICY 8001
File Ref: 7000-00	MUSEUM SERVICES	
POLICY 800	I:	
lt is Council p	olicy that:	
progra provid	ocus of the museum services for the City be the am that broadens the public interest base for les greater exposure of the collection of artifacts the seum exhibitions.	museum activities, and which
	operation of the Steveston Museum, by the St ued essentially in its present form.	eveston Historical Society, be
	Director of Parks & Leisure Services begin the pro gement with the Richmond Historical Society for the	
multi-	uture policy direction for London Farm be toward use centre of which the heritage-based Londo onent.	
5. (a)	The current Richmond Museum Advisory Committee be disbanded and replaced by a broader-based Richmond Museum Advisory Committee, appointed by Council, with representatives from the Steveston Historical Society and the Richmond Historical Society amongst others;	
(b)	The mandate of this new committee be the pro- input to Council, through staff to the Parks & Re and operations of museum services in Richmond	ecreation Commission, on policy
(c)	The Director of Parks & Leisure Services report Recreation Commission on the appropriate te composition of such an advisory committee.	
above Parks	Pending the outcome of reports on an implementation strategy for sections 1 through 5 above, responsibility for budgeting and staffing for museum services remain within the Parks & Leisure Services Department and that, except for appropriate increases for inflation, the operating budget for museum services be maintained at current levels.	
buildi indivi city n	inclusion of future museum services display sp ngs or in proposed expansions of community dual merits, but that no further action be taken on nuseum until the results of broader outreach progra onstrated the need for such a facility.	centres, be evaluated on their the development of a full-scale
(Parks & Lei	sure Services Department)	

Ň		City of Richmond	Policy Manual	
Page 1 of 2		Adopted by Council: Mar. 28/78	POLICY 8302	
File Ref: 2310)-00	CITY FACILITIES - ACQUISITION DESIGN ANI	D DEVELOPMENT	
POLI	CY 8302			
lt is C	ouncil po	olicy that:		
		Parks & Leisure Services Department, the City evelopment of parks and recreational facilities in Ri		
1.		financial capabilities, adequate parks and facilitie unity and neighbourhood levels to meet the presen nts.		
2.	2. Where possible and feasible, combined school/park sites will be acquired at both the neighbourhood and community level in order to better serve the needs of residents for both school and community purposes.			
3.	The appropriate City and School Board personnel shall work cooperatively in the acquisition, design, and development of facilities, school/park sites.			
4.	shall b school	Neighbourhood and community associations and other leisure service organizations shall be encouraged to participate in the design and development of facilities, parks and school/park sites, and may contribute a project, or toward a project, provided it is compatible with the overall design.		
5.	5. Wherever possible, a total park plan or school/park plan will be developed in cooperation with the appropriate community and neighbourhood association and other interested groups and individuals, and approved by Council, or Council and School Board (and the local community or neighbourhood association, where applicable) before the construction of individual facilities is approved.			
6.	Joint development and joint operating agreements of public, private and commercial facilities will be considered whenever feasible and desirable.			
7.	. City financial responsibility, or City and School Board responsibility on combined park sites by agreement, is for:			
	a) acquisition;			
	b) designing, surveying, and preparation of a park plan;			
	c)	c) grading and drainage;		
	d) supply and installation of essential facilities in accordance with the approved park plan;			
	e)	provision of adequate parking space;		
	f)	landscaping, including pathways; and, CNCL - 136		
114270	/ 2310-00			

	City of Richmond	Policy Manual
age 2 of 2	Adopted by Council: Mar. 28/78	POLICY 8302
ile Ref: 2310-00	CITY FACILITIES - ACQUISITION DESIGN AND	DEVELOPMENT
g)	maintenance of all park sites to a high standard, safety of users.	giving first consideration to the
	ichmond Trails Plan, as updated and approved bing document for the overall implementation of a Cit	
(Derke & Leie	ure Services Department)	

U	City of Richmond	Policy Manual
age 1 of 1	Adopted by Council: Feb. 22/88	POLICY 9303
ile Ref: 8275-00	BUSINESS LICENCE APPEALS	음악을 것 같아. 이번 방법이 있는 것 같이 있는 것 같아.
POLICY 93	03:	
It is Counci	policy that:	
Zoning and	icence applications which are not in conformity wi Development Bylaw shall be denied by both th ommittee and Council.	ith the uses established in the he Planning and Development
	-	



Report to Committee

То:	General Purposes Committee	Date:	June 10, 2017
From:	Cathryn Volkering Carlile General Manager, Community Services	File:	08-4057-01/2015-Vol 01
Re:	Kiwanis Towers – Fifth and Final Disbursement Reserve Fund to 7378 Gollner Avenue	from the	Affordable Housing

Staff Recommendation

- That the fifth and final disbursement of \$463,309 be paid to Richmond Kiwanis Senior Citizens Housing Society (the "Society") towards construction costs associated with 296 subsidized senior housing units at 7378 Gollner Avenue (formerly 6251 Minoru Boulevard) to be used by the Society and;
- 2. That the Chief Administrative Officer and the General Manager of Community Services be authorized to disburse the amount as stated in recommendation 1 above.

lleade

Cathryn Volkering Carlile General Manager, Community Services

A	tt.	1

REPORT CONCURRENCE				
ROUTED TO: Finance Law Development Applications	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER		
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:	APPROVED BY CAO		

Staff Report

Origin

The purpose of this report is to recommend that Council approve the final payment of \$463,309 to Richmond Kiwanis Senior Citizens Housing Society ("Society") towards construction costs associated with 296 seniors' subsidized rental housing units to be owned by the Society at 7378 Gollner Avenue (formerly 6251 Minoru Boulevard) ("Kiwanis Towers").

The project originated when Kiwanis proposed the replacement of an aging seniors housing complex on its nearly five acre site with two concrete towers, financed partially through the selling of a portion of the site to Polygon. Polygon contracted with Kiwanis to build the seniors units as well as three market condominium towers on its parcel. City capital contributions were provided to the project from the Capital Affordable Housing Reserve Fund utilizing funds generated through developer contributions from other Polygon sites. BC Housing provided low-interest construction financing and facilitated the take-out mortgage.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

This report also supports Council's 2014-2018 Term Goal #3 A Well-Planned Community:

Adhere to effective planning and growth management practices to maintain and enhance the livability, sustainability and desirability of our City and its neighbourhoods, and to ensure the results match the intentions of our policies and bylaws.

This report also supports Social Development Strategy Goal #1: Enhance Social Equity and Inclusion:

Strategic Direction #1: Expand Housing Choices

This report is also consistent with the Richmond Affordable Housing Strategy, adopted on May 28, 2007, which specifies the creation of subsidized rental units as a key housing priority for the City.

Background

Affordable Housing Special Development Circumstance Provisions

On April 10, 2012, Council endorsed amendments (subsequently adopted) to the Affordable Housing Statutory Reserve Fund Policy 5008, Zoning Bylaw 8500 and Affordable Housing Operating Reserve Fund Establishment Bylaw No. 8206. The amendments provide Council with authority to direct:

- 1. Different proportions of contributions to the two Capital and Operating Affordable Housing Reserve Funds, from time to time, to support affordable housing special development circumstances ("AHSDCs"); and
- 2. Capital financial support for specific affordable housing developments for affordable housing project eligible costs that include:
 - a. Municipal fiscal relief (i.e. development cost charges, costs related to the construction of infrastructure required to service the land, and development application and permit fees);
 - b. The construction of infrastructure required to service the land on which the affordable housing is being constructed; and
 - c. Other costs normally associated with construction of the affordable housing (e.g., design costs, soft costs).

At the discretion of Council, 100 per cent of contributions can be allocated to projects that meet the AHSDC requirements set out in Policy 5008.

Kiwanis Towers Financial Contributions

On June 25, 2012, Council approved recommendations in a staff report, dated May 30, 2012, from the General Manager, Community Services, titled "Project Specific Financial and Policy Considerations for the Proposed Kiwanis Towers Affordable Housing Development at 6251 Minoru Boulevard." These recommendations included a provision of financial support toward the development of seniors housing units up to a maximum of \$20,837,610 for the costs of construction and up to a maximum of \$3,305,468 for development cost charges, permit fees and service cost charges. The entirety of these latter costs and part of the construction costs were funded through new Affordable Housing Reserve Fund; the balance of construction costs were funded through new Affordable Housing Value Transfers (AHVT) to be received from several contributor sites owned by Polygon (Attachment 1).

A rezoning application (RZ 11-591685) was adopted and a development permit (DP 12-609958) was issued for Kiwanis Towers on March 11, 2013.

The rezoning considerations divided the City's contributions towards Kiwanis Towers into:

- Four payments toward construction costs;
- Payments for development cost charges and permit fees; and
- One payment for service cost charges.

On January 11, 2016, Council authorized an amendment to the Contribution Agreement including a fifth disbursement, as the rezoning of Polygon's final Alexandra East contributor site had not been considered by Council at the time. The original fourth disbursement anticipated that the rezoning would have already been advanced, but the project was delayed. This led to the \$463,309 amount not being available at the time. It was proposed and approved by Council that this figure would be presented as a fifth disbursement request, subject to Council's consideration of the Alexandra East rezoning application.

Analysis

Fifth Disbursement Toward Costs of Construction (\$463,309)

On June 25, 2012, Council approved a maximum of \$20,837,610 towards the costs of constructing Kiwanis Towers, including utilizing \$2,147,204 from an existing Capital Affordable Housing Reserve Fund. The remaining funding was to be provided through Affordable Housing Value Transfers from several Polygon contributor sites, subject to Council's approval of the rezoning of those contributor sites.

As approved by Council in May 20, 2014, Polygon's Alexandra East project is the last identified site of nine projects and provides the funding for the final disbursement. On December 12, 2016, Council considered the rezoning for the Alexandra East development (RZ 16-734204) as an Affordable Housing Special Development Circumstance contributor site, with the final rezoning bylaw to be presented for final adoption on June 26, 2017. Should the rezoning bylaw be adopted, the cash contribution secured through Alexandra East's rezoning will be used towards the final disbursement of \$463,309 as per the Contribution Agreement.

The following table reflects the amounts disbursed to Kiwanis and the remaining balance to be distributed in the Disbursement 5.

Description	Amounts Disbursed
Disbursement #1 – May 2, 2014	\$9,166,870
Disbursement #2 – June 2, 2015	\$5,848,406
Disbursement #3 – September 29, 2015	\$3,961,556
Disbursement #4 – February 25, 2016	\$1,397,469
Disbursement #5 – targeted for Q3 2017	\$463,309 (to be disbursed)
Total Contribution	\$20,837,610

Figure 1: Disbursements Paid to Date - Toward Construction Costs

Financial Impact

The payment being recommended at this time is \$463,309, which has already been received by the City as an Affordable Housing Value Transfer contribution.

Conclusion

Staff recommend that Council approve the fifth and final disbursement of \$463,309 towards the construction costs of the Kiwanis Towers development. Kiwanis Towers is recognized regionally and nationally as an innovative multi-stakeholder approach to combine non-profit, private, and public sector funding and expertise with senior government financing and technical support to achieve subsidized rental housing to meet the needs of Richmond's low income seniors.

Joyce Rautenberg Affordable Housing Coordinator (604-247-4916)

Att. 1: Kiwanis Project Total Contribution Schedule

ATTACHMENT 1

Source	Affordable Housing Contribution Amount
Affordable Housing Capital Reserve Fund	\$2,147,204
Polygon Contributor S	Sites
Mayfair Place (RZ 10-537689) 9399 Odlin Rd	\$2,223,360
Cambridge Park (RZ 08-408104) 9500 Odlin Rd	\$2,721,600
Carrera (RZ 11-591685) 6251 Minoru Blvd	\$4,066,032
Alexandra Road West (RZ 12-598503) 9311,9331,9393,9431,9451,9471 Alexandra Rd	\$2,871,264
Mueller (Avanti) (RZ 11-591985) 8331,8351,8371 Cambie Rd and 3651 Sexsmith Rd	\$5,237,409
Alexandra Road East (RZ 16-734204 formerly RZ 12-598506) 9491,9511,9531,9591 Alexandra Rd	\$892,634 *
Jayden Mews (RZ 13-649641) 9700 and 9740 Alexandra Rd	\$678,107
TOTAL	\$20,837,610

Kiwanis Project Total Contribution Schedule

*Amount was decreased from the original contribution agreement amount of \$1,570,741 in lieu of Jayden Mews contribution and securing built units on site. This contribution is subject to Council, in its discretion, approving the proposed rezoning of these properties.



Report to Committee

Re:	Application by the City of Richmond for a Heritage Alteration Permit at 12111 3 Avenue (Steveston Hotel)		
From:	Wayne Craig, Director, Development	File:	HA 17-776233
To:	Planning Committee	Date:	June 29, 2017

Staff Recommendation

That a Heritage Alteration Permit to authorize the painting of a wall mural on the side (south) elevation of the property at 12111 3rd Avenue, be issued.

ź h in 2 Wayne Craig Director, Development

WC: hc Att 4

REPORT CONCURRENCE			
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER	
Policy Planning Arts, Culture & Heritage Services		he Ener	

Staff Report

Origin

The City of Richmond has applied to paint a mural on the side (south) elevation of a commercial building at 12111 3rd Avenue (Attachment 1), known as "Steveston Hotel". Council endorsed the John Horton painting and mural, "S.V. Titania in Steveston", on January 9, 2017, as a Canada 150 project, and the applicant has provided renderings of the mural (Attachment 2): The specific Council resolution that was passed at the Council meeting on January 9, 2017 is provided below.

- (1) That the staff report titled "Canada 150 Commemorative Painting and Mural", dated November 28, 2016, from the Director of Arts, Culture and Heritage Services, be endorsed in support of Canada 150 celebrations and major event programming in 2017;
- (2) That \$50,000 be allocated to commission a John M. Horton painting from the Council provision; and
- (3) That the \$50,000 expenditure for the cost of the artwork proposed to be funded from the Council Provision be included in the 5 Year Final Plan (2017-2021).

The property owner has committed to enter into a five (5) year legal agreement with the City to retain the mural, exactly as installed, and the City will maintain it for this initial period. After five (5) years, it will be the owner's discretion to retain, alter or remove the Canada 150 mural. This agreement will be secured prior to the painting of the mural and is separate from the City application for the Heritage Alteration Permit (HAP).

The Steveston Hotel has undergone significant and extensive exterior alterations since the time of its construction in the 1890s (Attachment 3). The existing side (south) elevation to be painted was added at a later date and is utilitarian. As a result, the proposed painting of the mural would not alter any original or otherwise significant features of the Steveston Hotel.

Surrounding Development

The property at 12111 3rd Avenue is located within the boundaries of Steveston Village Heritage Conservation Area (HCA).

- To the North: One property in the "Commercial Mixed Use (ZMU26) Steveston Village" zone.
- To the East: The former Rod's Lumber site at 12088 3rd Avenue has been rezoned to the "Commercial Mixed Use (ZMU33) Steveston Village" zone, on one consolidated lot, and associated DP 16-753377 and HA 17-763809 have been issued.
- To the West and South: The Gulf of Georgia Cannery federal historic site in the "Light Industrial (IL)" zone.

Richmond Heritage Commission

This HAP for the painting of a mural will be provided to the Richmond Heritage Commission as an information item at the next regular meeting on July 19, 2017.

Related Policies & Studies

Steveston Area Plan and Steveston Village Heritage Conservation Strategy

Under the *Local Government Act*, a municipality can grant a property the status of "protected heritage property" in one of two ways. First, it can be protected though an individual heritage designation bylaw ("designated" heritage property) or, second, it can be protected through its inclusion in a "schedule" that is part of the designation of a Heritage Conservation Area ("scheduled" heritage property).

In 2009, Steveston Area Plan (SAP) was amended to include the designation of Steveston Village Heritage Conservation Area (HCA). As part of the HCA, 17 sites are identified (i.e. "scheduled") and therefore are protected heritage properties. HAPs for the 17 protected heritage properties are subject to review and consideration in relation to all the policies and documents referenced in the SAP, including the Parks Canada National Standards and Guidelines for the Conservation of Historic Places in Canada ("S&Gs). The S&Gs are applied to assess the impact of proposed interventions (i.e. alterations) on the heritage values and character-defining elements of a historic place, as identified in a Statement of Significance (SOS). Steveston Village Heritage Conservation Strategy includes SOSs for the significant historic sites and features in Steveston Village, including the SOS for Steveston Hotel, which is provided in Attachment 4.

Heritage Procedures Bylaw 8400

Under the City's Heritage Procedures Bylaw 8400 s.4.1.2, Council must issue a HAP for any exterior alterations to a building, or structure, or alterations to land, for a property identified in an HCA Schedule. A HAP is required for the proposed exterior alterations to the property at 12111 3rd Avenue because the property is included in the Steveston Village HCA Schedule.

Steveston Area Plan has an HCA and a Development Permit Area (DPA) for Steveston Village. Under the DPA, a Development Permit (DP) is required for exterior changes that exceed \$50,000. As the proposed exterior alterations are less than \$50,000, a DP is not required.

Analysis

National Standards and Guidelines for Historic Places in Canada

In Steveston Village HCA, the guidelines that apply to HAPs for protected heritage properties are the Parks Canada National Standards and Guidelines for the Conservation of Historic Places in Canada ("S&Gs").

The following are excerpts from the S&G "standards" that are most relevant to the proposed exterior alterations to the Steveston Hotel.

Standards for Historic Places

- Standard #1 Conserve the heritage value of an historic place. Do not remove, replace or substantially alter its intact or repairable character-defining elements. Do not move part of an historic place if its current location is a character-defining element.
- Standard #3 Conserve heritage value by adopting an approach calling for minimal intervention.

These standards are applicable to the proposal because the issues to be assessed include: loss of any character-defining elements; and extent of changes. The proposal is supportable because no character-defining elements would be lost or damaged, and because the mural is reversible, (i.e. could be easily removed in the future), which is the most minimal approach to any intervention.

Guidelines for Buildings – Exterior Walls

The following is the excerpt from the S&G "guidelines" that is most relevant to the proposed exterior alteration to the Steveston Hotel.

Recommended:

Modifying exterior walls to accommodate an expanded program, a new use, or applicable codes and regulations, in a manner that respects the building's heritage value.

Based on the National Standards and Guidelines for the Conservation of Historic Places in Canada, the mural is supportable because the proposed modification to the exterior wall will not harm character-defining elements and, as such, will respect the heritage value of Steveston Hotel.

Conclusion

Staff supports the proposed façade improvements because they will not negatively impact any character-defining elements of the protected heritage property.

Helen Cain

Helen Cain Planner 2, Heritage, Policy Planning

HC:lce

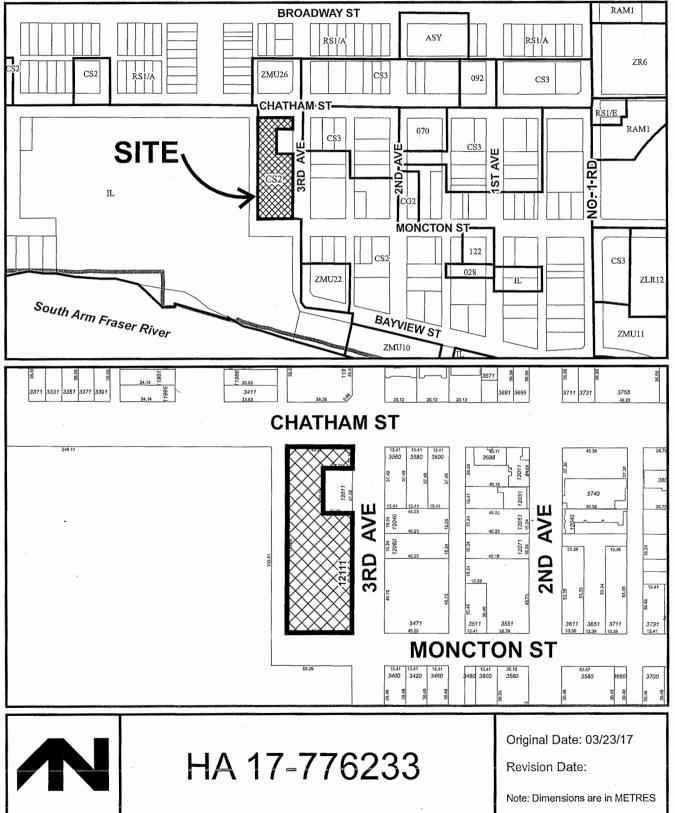
Attachment 1: Location and Aerial Maps for Subject Site at 12111 3rd Avenue

Attachment 2: Renderings for the Mural

Attachment 3: Photographs (City of Richmond Archives Reference Item No. 1777 19 1925 and Reference Item No. 1978 5 10)

Attachment 4: Statement of Significance for the Steveston Hotel

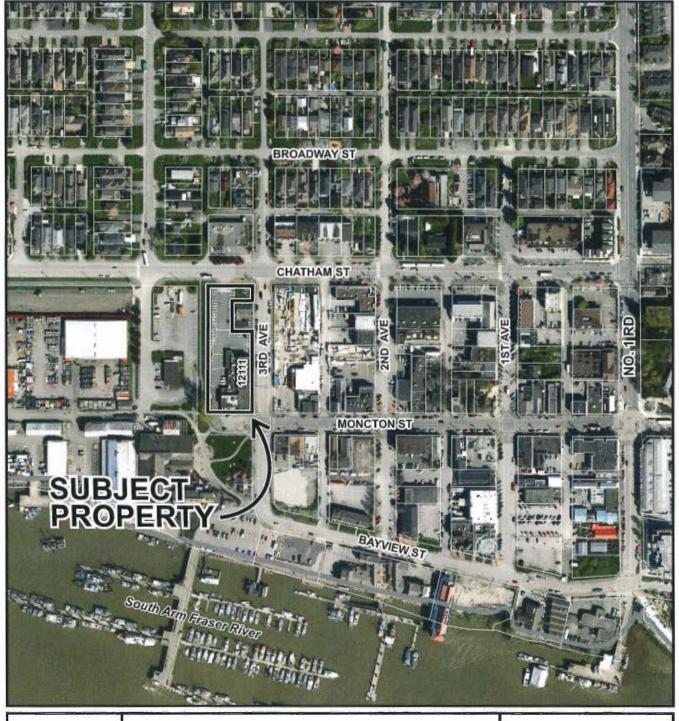




CNCL - 149



City of Richmond





HA 17-776233

Original Date: 03/23/17

Revision Date:

Note: Dimensions are in METRES

CNCL - 150



Steveston Hotel - 12111 3rd Avenue - South Facing Moncton Street - Direct

Steveston Hotel - 12111 3rd Avenue - South Facing Moncton Street - East



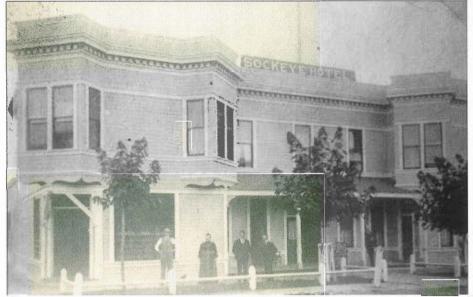
Attachment 2



Steveston Hotel - 12111 3rd Avenue - South Facing Moncton Street - Direct

Steveston Hotel - 12111 3rd Avenue - South Facing Moncton Street - West





Sockeye Hotel, [ca. 1905] City of Richmond Archives Photography 31977 19 25



Sockeye Hotel, [ca. 1920] City of Richmond Archives Photography #1978 5 10

Steveston Village Conservation Program

Moncton Street resources

22. 12111 3rd Avenue Steveston Hotel/Sockeye Hotel

Description



Values

The Steveston Hotel is valued for its historic association with the development of the Steveston townsite and its social and cultural value as a community gathering place and local business. Constructed in 1894, the hotel represents the economic infrastructure which supported the local fishing and canning industries historically, and the tourism industry today. As an historic and longstanding fixture in the community, it is significant that this historic place has had continuing use as a gathering place for the town's citizens, and continues to operate in its original function today.

Architecturally, the Steveston Hotel is an excellent example of a building which predates the fire of 1918. A significant landmark building in the commercial downtown of the village, it represents the growth of Steveston as a prosperous frontier town in the late nineteenth and early twentieth centuries. It is also important to note the role of this building as a refuge for many after the fire, and its contribution to rebuilding the town seen in its temporary housing of the Steveston Post Office for a time.

Character-Defining Elements

The character-defining elements of the Steveston Hotel include:

- The hotel's landmark status at the terminus of Steveston's main street
- Its prominent location at the corner of Moncton Street and 3rd
 Avenue
- The liveliness and diversity the establishment lends to the street edge along 3rd Avenue
- Surviving elements of its two stages of construction, seen in such elements as its flat-roofed form and simple lines

This resource met the following criteria:

Criterion 1:	The overall contribution of the resource to the heritage
	value and character of Steveston
Criterion 2:	The ability of the resource to represent a certain
	historical process, function and style
Criterion 3:	The level of importance of associations with an era in
	Steveston's history and development
Criterion 4:	The intactness and evocative qualities
·	



A22

CNCL - 155



Heritage Alteration Permit

Development Applications Division 6911 No. 3 Road, Richmond, BC V6Y 2C1

File No.: HA 17-776233

To the Holder:	Arts, Culture and Heritage Services, City of Richmond
Property Address:	12111 3 rd Avenue, Richmond, BC V7E 3K1
Legal Description:	LOT 2 SECTION 10 BLOCK 3 NORTH RANGE 7 WEST NEW WESTMINSTER DISTRICT PLAN 68935

(s.617, Local Government Act)

1.	(Reason for Permit)		Designated Heritage Property (s.611)	
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□ Property Subject to Temporary Protection (s.609)

- □ Property Subject to Heritage Revitalization Agreement (s.610)
- ☑ Property in Heritage Conservation Area (s.615)
- □ Property Subject to s.219 Heritage Covenant (Land Titles Act)
- 2. This Heritage Alteration Permit is issued to authorize the painting of a mural on the side (south) elevation of the building, as shown in the rendering in Attachment 1.
- 3. This Heritage Alteration Permit is issued subject to compliance with all of the Bylaws of the City applicable thereto, except as specifically varied or supplemented by this Permit.
- 4. If the alterations authorized by this Heritage Alteration Permit are not completed within 24 months of the date of this Permit, this Permit lapses.

AUTHORIZING RESOLUTION NO. ISSUED BY THE COUNCIL THE DAY OF

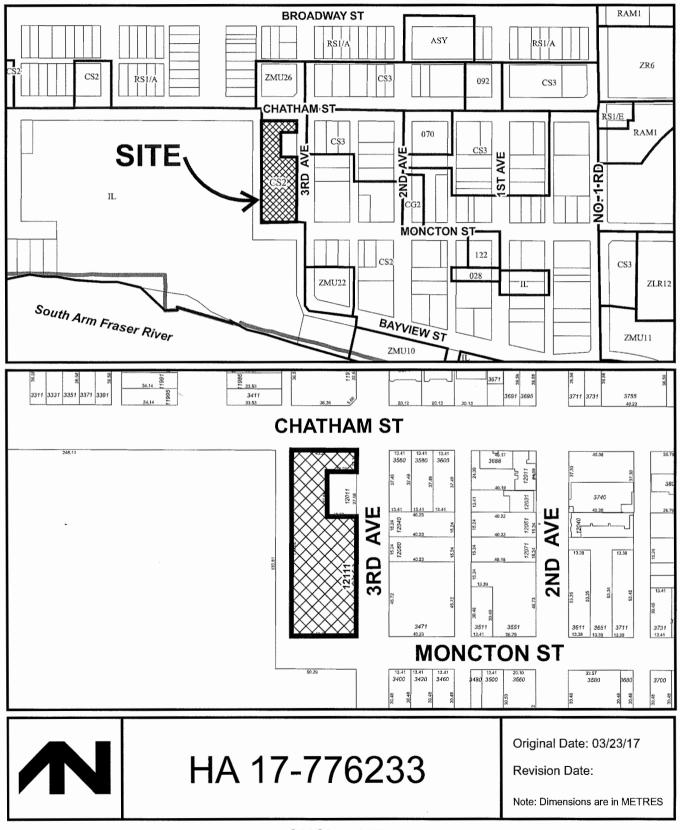
DELIVERED THIS DAY OF , 2017

MAYOR

CORPORATE OFFICER

IT IS AN OFFENCE UNDER THE LOCAL GOVERNMENT ACT, PUNISHABLE BY A FINE OF UP TO \$50,000 IN THE CASE OF AN INDIVIDUAL AND \$1,000,000 IN THE CASE OF A CORPORATION, FOR THE HOLDER OF THIS PERMIT TO FAIL TO COMPLY WITH THE REQUIREMENTS AND CONDITIONS OF THE PERMIT.





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Report to Committee

Re:	Application by Thrangu Monastery for an Agricultural Land Reserve Non-Farm			
From:	Wayne Craig Director of Development	File:	AG 16-745803	
То:	Planning Committee	Date:	June 27, 2017	

Staff Recommendation

Use at 8160 No. 5 Road

That authorization for Thrangu Monastery to make a non-farm use application to the Agricultural Land Commission to allow for a non-farm use at the westerly 110 m of 8160 No. 5 Road for religious statues and an accessory parking lot be approved.

Wayne Craig) Director of Development

WC:acr Att. 9

REPORT CONCURRENCE
CONCURRENCE OF GENERAL MANAGER
the Everence

Staff Report

Origin

Thrangu Monastery Association has applied to the City of Richmond for permission to apply to the Agricultural Land Commission (ALC) for a non-farm use for the property at 8160 No. 5 Road (Attachment 1). Thrangu Monastery currently also owns the adjacent property to the north (8140 No. 5 Road) where the temple is located. Both properties are located in the Agricultural Land Reserve (ALR). The purpose of this application is to rezone the front westerly 110 m portion from "Agriculture (AG1)" to "Assembly (ASY)" and to maintain the remaining easterly portion as "Agriculture (AG1)". The rezoning would allow the Monastery to add landscaping and religious statues that are accessory to the monastery building on the adjacent site, to construct a produce stand to sell products grown on the property, to formalize the existing overflow parking lot, and to continue farming at the rear. This non-farm use application would also facilitate the consolidation of the properties at 8160 and 8140 No. 5 Road as shown in Attachment 2.

The current ALR non-farm use application is the first process required for this proposal, which requires endorsement by City Council before it is forwarded to the ALC for their consideration. If the application is approved by Council and the ALC, the applicant may apply for a rezoning application. If the owners decide to change the use on the property including an addition to the existing monastery or the construction of another building, another non-farm use application will be required, which must comply with the Richmond Zoning Bylaw including parking and loading requirements. The new application will again be reviewed by staff and the Agricultural Advisory Committee, and must be endorsed by City Council before ALC decision.

Findings of Fact

The subject property at 8160 No. 5 Road has an area of 1.0 ha. The westerly 4,207.5 m² is proposed to be rezoned to "Assembly (ASY)" and the remaining 5,592.5 m² is to remain as "Agriculture (AG1)". A Development Application Data Sheet providing details about the development proposal is contained in Attachment 3.

Previous Non-Farm Use Approval

Thrangu Monastery Association submitted a previous application (AG 13-629877) that was endorsed by City Council in December 2013 for the subject site at 8160 No. 5 Road. The application was for a similar non-farm use to allow for the westerly 93 m to be used for an educational institution (Montessori farm school), outdoor religious statue displays and on-site parking, and for the consolidation of 8140 and 8160 No. 5 Road. This ALC application was withdrawn in March 2015 because the applicant no longer wished to include the school. No decision was made by the ALC.

Current Uses

The westerly 50 m portion of the subject property consists of an existing paved area, which is used as an informal overflow parking for the adjacent monastery on special occasions as well as

for special events occurring at neighbouring institutions. A farm building (barn) and a shed are located behind the paved area to support agricultural activities and storage.

In accordance with a farm plan (Attachment 4) that was developed in 2013, the project agrologist has confirmed that this farm plan has since been implemented. Six greenhouses were upgraded and are being used for the cultivation of fruit, vegetable and flowers. A mixed fruit-tree orchard is also maintained on the easterly portions of both properties. A full-time gardener has been responsible for all farm-activity for the past two years with assistance from congregation volunteers.

Proposal

As part of the non-farm use application, the applicant proposes to beautify the front 110 m of the property with landscaping and a display of eight (8) religious statues known as stupas at a height of 3.91 m, and to construct a one-storey building for selling produce grown on the site and seed germination with an area of 53.5 m^2 as shown in Attachment 5. The Association is also proposing to develop an accessory parking lot with 54 spaces, which includes the required five (5) parking spaces for the roadside stand and the other 49 spaces will supply sufficient parking stalls for overflow parking for large monastery events and special events at adjacent community institutions. The existing barn will remain on the property and the small shed will be removed.

At 8140 No. 5 Road, the Thrangu Monastery is located within the front 110 m of the parcel, which is currently zoned "Assembly (ASY)". The remaining "backlands" portion of the site is being farmed and is currently zoned "Agriculture (AG1)". Thrangu Monastery has been implementing the farm plan that was required when the front portion of the site was rezoned to ASY (RZ 04-279819). The proposed consolidation of 8140 and 8160 No. 5 Road will result in a total area of 1.91 ha with 1.1 ha dedicated to agricultural use and 0.81 ha to institutional use.

The property at 8160 No. 5 Road was acquired by Thrangu Monastery Association to facilitate future expansion of the monastery; however, this remains a long-term objective and no proposals for temple expansion have been made to the City.

Required Processes

This non-farm use application requires the approval of both City Council and the ALC prior to consideration of other City approvals such as rezoning and building permits. If rezoning approval is granted, the Monastery may deposit plans at the Land Title Office for consolidation of the two properties.

Surrounding Development

The subject site is surrounded by properties contained in the ALR:

To the North: 8140 No. 5 Road, with an existing monastery (also owned by Thrangu Monastery) and parking on the westerly portion of the site, and a fruit orchard on the remaining portion on a split zoned parcel To the East: BC Muslim Association zoned "Assembly (ASY)"

To the South: Vedic Cultural Society of BC zoned "Assembly (ASY)" on the westerly 91.44 m portion and Agriculture (AG1)" on the remaining portion.

To the West: Across No. 5 Road, AG1 zoned properties in the ALR

Related Policies & Studies

2041 Official Community (OCP)

A portion of the subject site is designated for "Agriculture" in the 2041 Official Community Plan (OCP), which permits primarily farming, food production and supporting activities, including those activities permitted in the ALR. The other portion is designated for "Community Institutional", which is intended for institutions engaged in religious, educational or cultural activities, and may include other uses as permitted under Official Community Plan policies.

The proposal is consistent with the East Richmond McLennan Sub-Area Plan, which designates the front portion of the site as "Agriculture" to preserve the agricultural lands in the area, and the rear portion of the site as "Agricultural, Institutional, and Public" to establish community facilities and services in the area.

No. 5 Road Backlands Policy

The subject site is located in the No. 5 Road Backlands Policy Area as shown in Attachment 6. The City of Richmond Policy is supported by the ALC and allows for Community Institutional uses on the westerly 110 m ("Frontlands") of the properties located on the east side of No. 5 Road between Blundell Road and Steveston Highway (the area outlined in bold lines on the No. 5 Road Backlands Policy Area Map), if the remaining portions ("Backlands") are actively farmed. The proposed non-farm use application outlined in this report complies with this Policy.

Richmond Agricultural Viability Strategy

The Agricultural Viability Strategy (AVS) was developed in partnership with the Richmond Farmers Institute to establish a long-range strategy for improving the viability of farmlands within the City. One of the objectives of the AVS is to maximize the agricultural land available for agricultural production including lands within the No. 5 Road Backlands Policy Area. To achieve this, the Strategy recommends reviewing the feasibility of amalgamating smaller lots to larger ones wherever possible as consolidated farm parcels could be farmed by the owners, sold as farmland or leased to farmers in the future. The proposed non-farm use includes the consolidation of parcels.

Flood Plain Designation and Protection Bylaw 8004

In accordance with the City's Flood Plain Designation and Protection Bylaw 8204, a flood plain covenant identifying a minimum flood construction level of 2.6 m was secured and registered on

title in 2007 for the property at 8140 No. 5 Road as required under RZ 04-279819. Once the properties are consolidated, this covenant will also apply to 8160 No. 5 Road.

Agricultural Advisory Committee (AAC) Advice

The proposed non-farm use was reviewed by the City's Agricultural Advisory Committee (AAC), who asked about potential drainage impacts to the agricultural lands resulting from the proposed paving at the front of the property. The AAC approved the following motion (Attachment 7 – Excerpt of November 2, 2016 AAC draft meeting minutes):

The AAC supports the proposal subject to ensuring that a drainage plan is implemented for the agricultural portion of the site, as approved by the City.

In response to the AAC's comment regarding a drainage plan for the agricultural portion of the property, the project agrologist has provided a memo to staff to confirm that the current drainage is appropriate for agriculture as described in previous farm plans and that the addition of a drain line to No. 5 Road is not necessary (Attachment 8).

Analysis

Zoning – Agricultural (AG1) and Assembly (ASY)

The property at 8160 No. 5 Road is currently zoned Agriculture (AG1). The AG1 zone does not allow for community institutional uses. If the non-farm use application is approved by City Council and the Agricultural Land Commission, the applicant will submit an application to rezone the westerly 110 m portion of the site to the "Assembly (ASY)" zone to allow for the proposed community institutional use of the garden and statuary, and permit the farm stand on a site-specific basis and further secured through a legal agreement.

The applicant is aware that no buildings or structures, except those approved within this application and as shown on Attachment 5, will be permitted until Council adopts a bylaw to rezone the front portion of the property to the "Assembly - ASY" Zone is completed. Should the applicant wish to further develop the property with additional institutional uses or structures other than currently proposed, a second non-farm use application would be required.

Farm Consolidation

The Backlands Policy encourages the consolidation of the parcels within the Policy area to increase farming viability by providing options for larger-scale agricultural operations. The proposed consolidation would benefit overall farming operations on both properties including irrigation improvements and resulting reduction of overall operation costs. No unified or permanent irrigation system currently exists for the orchards and greenhouses on the properties. Outdoor water taps have been built on 8140 No. 5 Road, but it is not financially feasible for the Association to build taps connecting to the City's water supply at 8160 No. 5 Road. With the proposed consolidation, the Monastery will install irrigation pipes for a unified irrigation system between the two properties.

Larger farm parcels provide more options for agricultural activities and may increase the profitability of farm operations.

Farm Access Road

The No. 5 Road Backlands Policy requires that when considering development proposals for ALR non-farm use and rezoning applications in the No. 5 Road Backlands Policy area, the City requires the applicant to register a statutory right-of-way on title for a future farm access road along the eastern edge of the property along the Backlands, to the satisfaction of the Director of Development. The future farm access road would facilitate connections between the agricultural backland portions of properties within the policy area. The applicant will provide a 4 m right-of-way along the eastern edge of 8140 and 8160 No. 5 Road as shown on the preliminary consolidation plan (Attachment 2), as a condition of the future rezoning.

Adjacency and Streetscape

The applicant proposes a 3 m landscape buffer between the proposed Assembly (ASY) zone and Agriculture (AG1) zone on the non-agricultural land similar to the existing buffer at 8160 No. 5 Road as shown on the site plan. This will create a consistent landscaping feature on the proposed consolidated property. The Official Community Plan encourages an appropriate landscaped setback on the non-agricultural lands through the rezoning process for institutional uses.

The proposed produce stand is designed to complement the existing Monastery at 8140 No. 5 Road. The same colour, material and design of proposed building will make the building appear to be accessory to the Monastery. Landscaping colours and materials are also identical to the main building providing a both a visual and physical connection for pedestrians and vehicles between the two properties. The decorative gate will also continue along the frontage of the two properties providing an improvement to the community institutional streetscape along No. 5 Road.

Environmentally Sensitive Area Designation

A small portion of both 8140 and 8160 No. 5 Road at the east of the properties is designated as an Environmentally Sensitive Area (ESA). The applicant has no current plans to remove the ESA on either lots. However, the Association have been farming for over two years on the property and staff note that the owner would be exempt from ESA Development Permit if they wished to clear the ESA for farming purposes in the future.

Engineering and Transportation

Engineering and Transportation staff have no objections to the ALR non-farm use application. A 4 m dedication along the subject site's entire No. 5 Road frontage will be required at the rezoning process, and is consistent with the dedication provided at 8140 No. 5 Road, as shown on the preliminary consolidation plan (Attachment 2). All remaining technical and servicing

issues, including any required upgrades, will be addressed through the forthcoming rezoning application.

Next Steps

If this non-farm use application is approved by City Council and the ALC, a rezoning application will be processed by staff, to address all remaining legal and technical components of the proposal. The following will be reviewed at the rezoning application process:

- More detailed building plans;
- Technical and servicing details, finalization of engineering and transportation requirements including land dedication and infrastructure upgrades;
- Review details of anticipated special events and a parking management plan;
- Secure an appropriate legal agreement and bond to ensure that the backlands will only be utilized for farm activities; and
- The consolidation of 8140 and 8160 No. 5 Road that will result in a 1.91 ha parcel with 1.1 ha dedicated to agricultural use and 0.81 ha to institutional use.

Financial Impact

None.

Conclusion

The following ALR non-farm uses are being proposed through this application:

- Outdoor religious statue display and landscaping; and
- 54 stalls parking lot to accommodate the proposed produce stand, to provide surplus parking for the Monastery, and to accommodate overflow parking from adjacent community institutions along No. 5 Road.

The proposed non-farm use application is consistent with the Richmond OCP and ALC policies. Staff recommends that the ALR appeal application by Thrangu Monastery Association to rezone the westerly portion of the site to Assembly (ASY) be endorsed and forwarded to the Agricultural Land Commission.

Ada Chan Russell Planner ^{*}

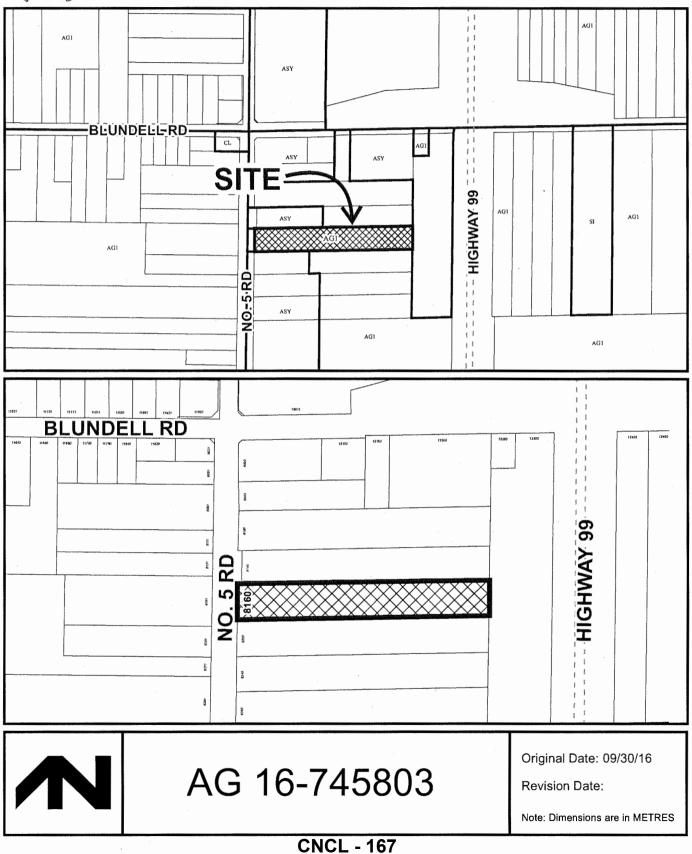
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Attachment 1: Location Map Attachment 2: Preliminary Consolidation Plan Attachment 3: Development Application Data Sheet Attachment 4: Farm Improvement Plan Attachment 5: Preliminary Drawings Attachment 6: Backlands Policy Area Map

Attachment 7: Excerpt of Agricultural Advisory Committee Meeting Minutes Attachment 8: Drainage Memo from Agrologist

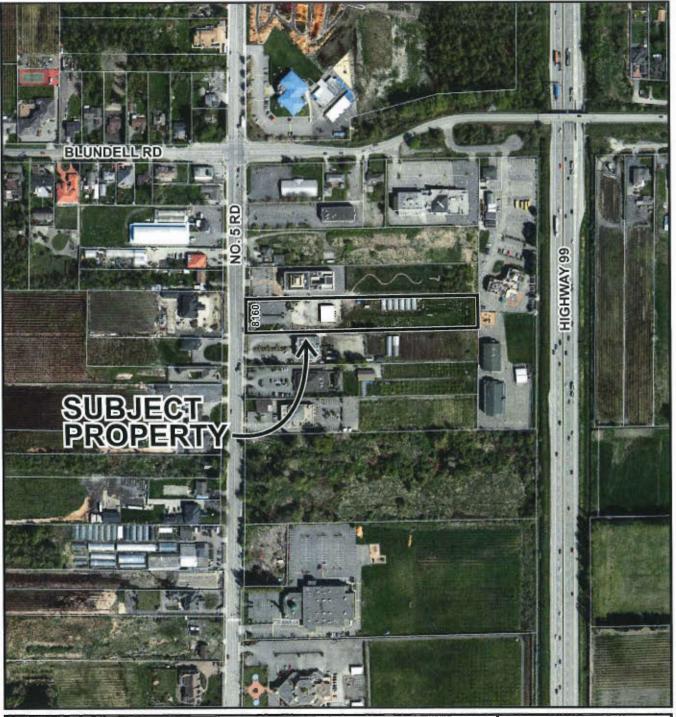


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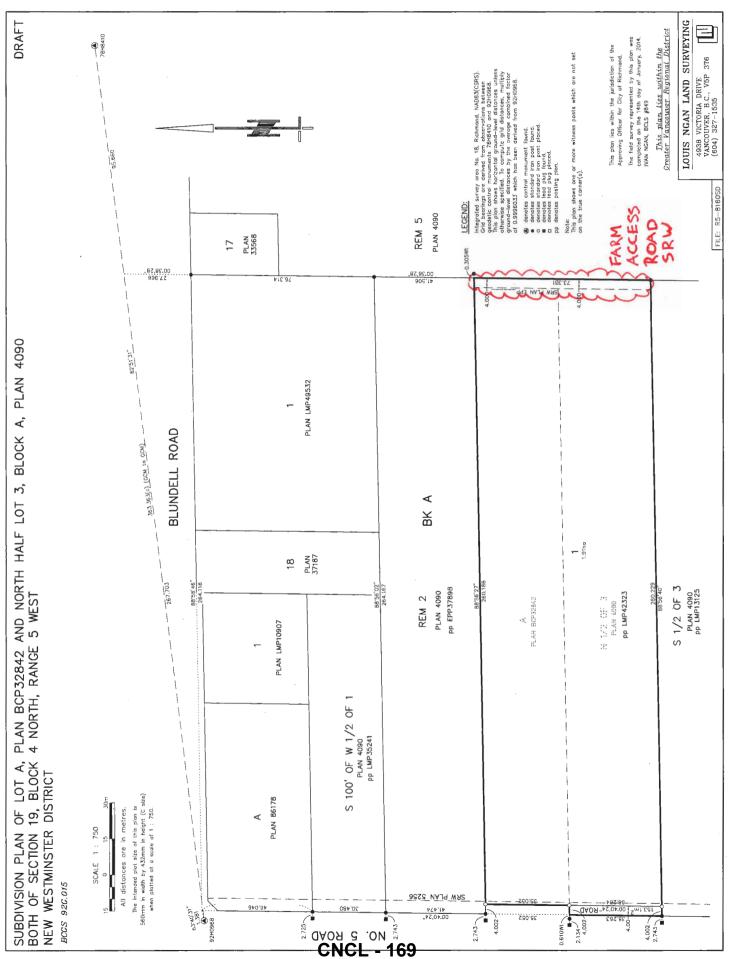
AG 16-745803

Original Date: 06/13/17

Revision Date:

Note: Dimensions are in METRES

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ATTACHMENT 2



Development Application Data Sheet

Development Applications Department

AG 16-745803

Address: 8160 No. 5 Road

Applicant: Thrangu Monastery Association

	Existing	Proposed
Owner:	Thrangu Monastery Association	No Change
Site Size (m²):	1.0 ha	1.91 ha (Consolidation with 8140 No. 5 Road)
Land Uses:	Agricultural use	Agricultural uses (roadside stand, barn, and farm) and accessory community institutional
OCP Designation:	Community Institutional at the front 110 m and Agriculture at the back	No Change: Complies
ALR Designation	The property is contained within the ALR boundary	No Change: Complies
Area Plan Designation:	East Richmond McLennan	No Change: Complies
Zoning:	Agriculture (AG1)	Assembly (ASY) at the front 110 m and Agriculture (AG1) at the rear
Parking Required	NA	3 (1 space/20 m ² of roadside stand)
Parking Actual	80 spaces may be accommodated	54 parking stalls
Other Designation	A small area designated as ESA on the east side of the subject property	No impacts to ESA as a result of proposed rezoning

Attachment 3

Review of Farm Plan Implementation at 8160 No. 5 Road Richmond BC

> Prepared for Thrangu Monastery 8140 No. 5 Road Richmond, BC

> > Prepared by

Due MCV

Bruce McTavish McTavish Resource & Management Consultants Ltd. 2858 Bayview St. Surrey, BC V4A @z4

March 22, 2016

McTavish Resource & Management Consultants Ltd.

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3.0	Summary	.4

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Figure 2 Raised bed planted in the late winter 2016	.3
Figure 3 Raised beds ready for spring 2016 planting	.3
Figure 4 Polyhouse ready for spring 2016 planting	.4
Figure 5 Overview of polyhouses	.4

1.0 Introduction

The following report is the third report related to the agricultural site assessment of land Located at 8160 No.5 Road Richmond B.C. The report is prepared in response to questions from the City of Richmond with respect to implementing the agricultural plan that was developed in 2013 and the Addendum prepared on December 2, 2013 that outlined implementation costs for the farm plan.

The December 2, 2013 addendum detailed implementation cost that totalled \$10,800 (see below).

The following cost estimate assumes no volunteer labour for planting, cultivation, maintenance, harvesting and upgrading polyhouses in year 1:

0	Purchase of fruit trees which will be 50 trees x \$25.00	= \$ 1250.00
0	Purchase of new raspberry canes	=\$ 50.00
	Purchase of 20 new blueberry plants	=\$ 80.00
۹	Hoses to the fruit trees for hand watering	=\$ 200.00
	Cultivation/tilling fruit tree area tractor + implements 8 hours	= \$ 1000.00
	 Includes move in and move out charges 	
	Upgrading two remaining polyhouses	= \$2,000.00
8	Planting trees, staking trees and planting small fruits	= \$1,000.00
6	Purchase of seed or plugs of vegetables and installation	=\$ 500.00
۰	Management of crops in year 1 including:	
	o Fertility	
	 Weeding 	
	 Pruning 	
	 Watering 	
	 Harvesting 	=\$4,000.00

Total Estimated Costs \$10,080

2.0 Implementation

A site inspection was carried out in the spring of 2016 to determine if the farm plan that was developed in 2013 had been implemented. The following observations were made:

The fruit tree orchard has been planted and all trees are staked, topsoil amended and in healthy condition (Figure 1).



Figure 1 Fruit tree orchard

Small fruit bushes including blueberries, goji berries, raspberries and black currents were planted and being maintained at the south end of the property.

Three of the polyhouses have been cleaned up and were in production in 2015 and have either been replanted in 2016 (Figure 2) or are ready for planting (Figure 3 and Figure 4). The remaining 3 polyhouses are slated for planting in 2016 (Figure 5).

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Figure 2 Raised bed planted in the late winter 2016



Figure 3 Raised beds ready for spring 2016 planting

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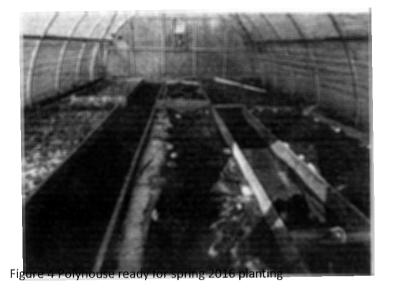


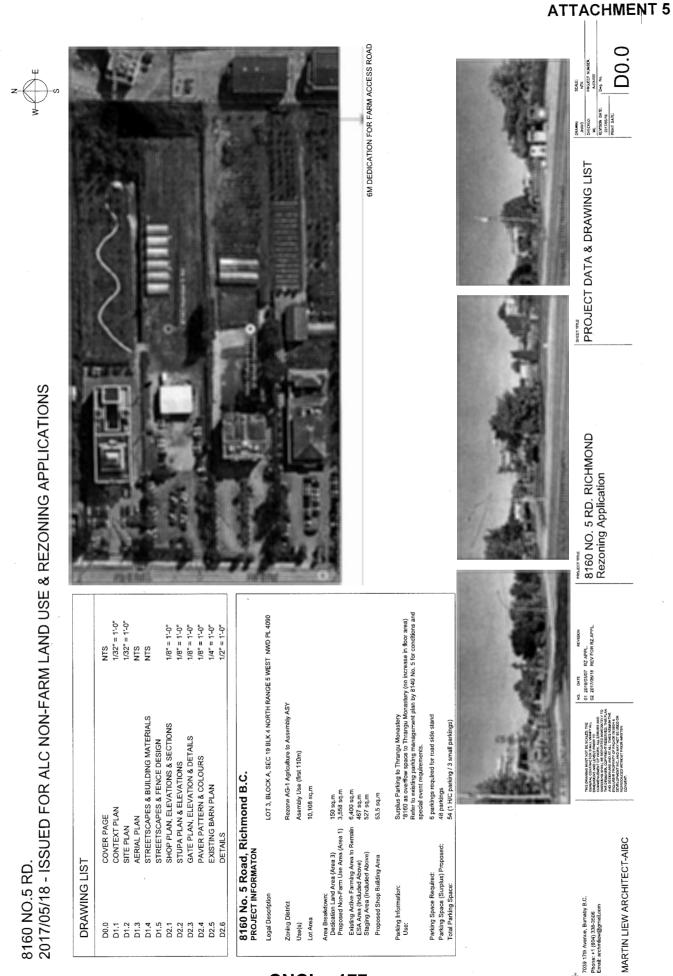


Figure 5 Overview of polyhouses

3.0 Summary

The site inspection indicated that the orchard and small fruit tree production area has been planted as recommended in the 2013 Farm Plan. The only addition work needed on this site is the clean up of 2 more polyhouses and the spring planting. The Polyhouse clean up costs will be approximately \$500 and the spring planting is an ongoing farm activity not a capital cost.

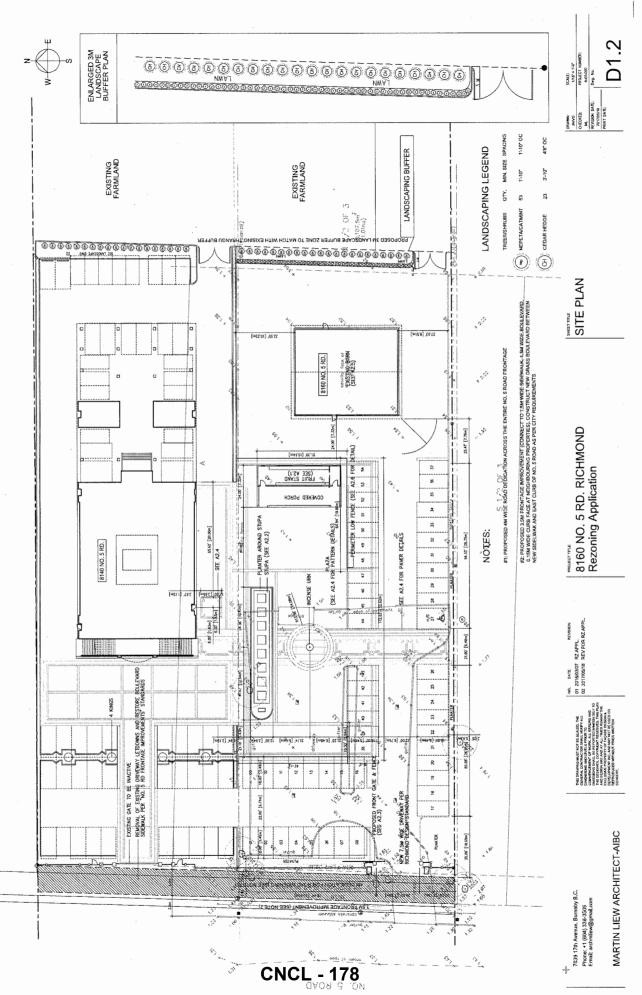
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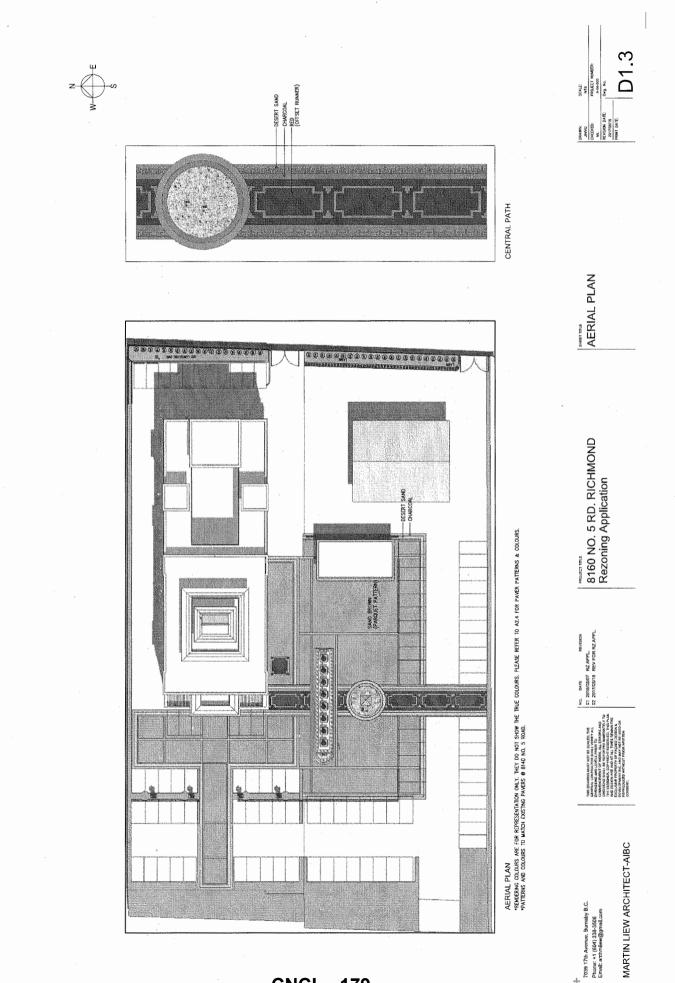
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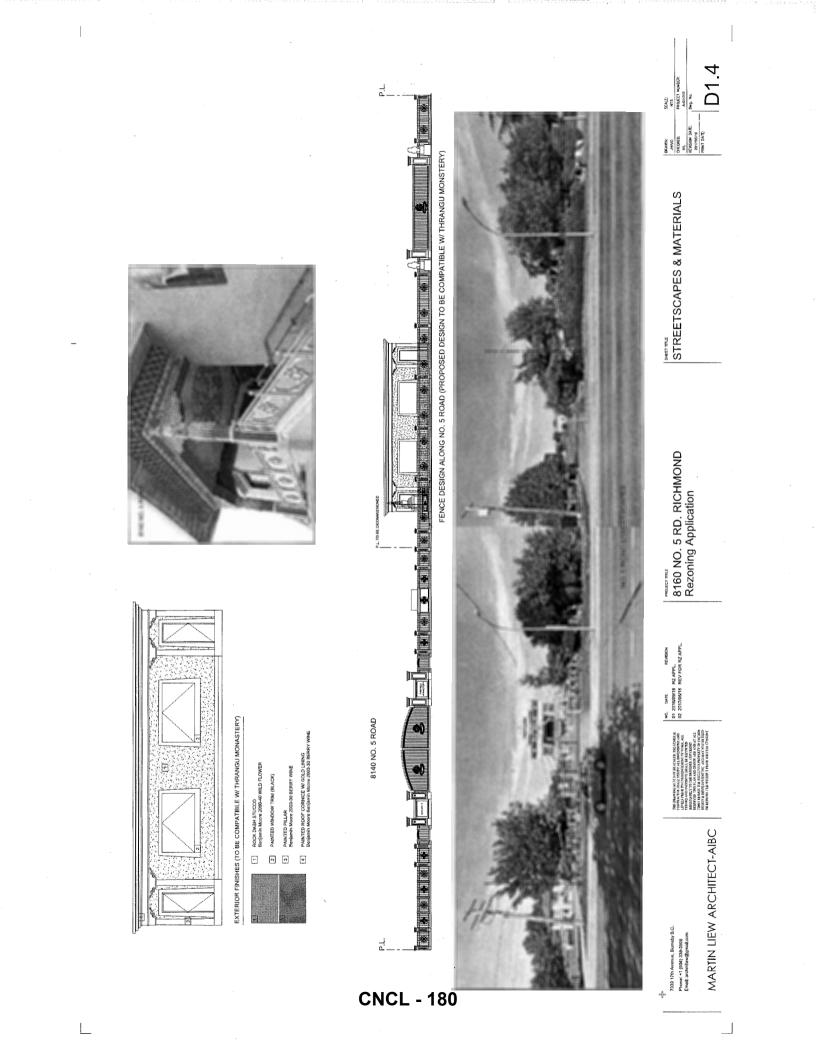
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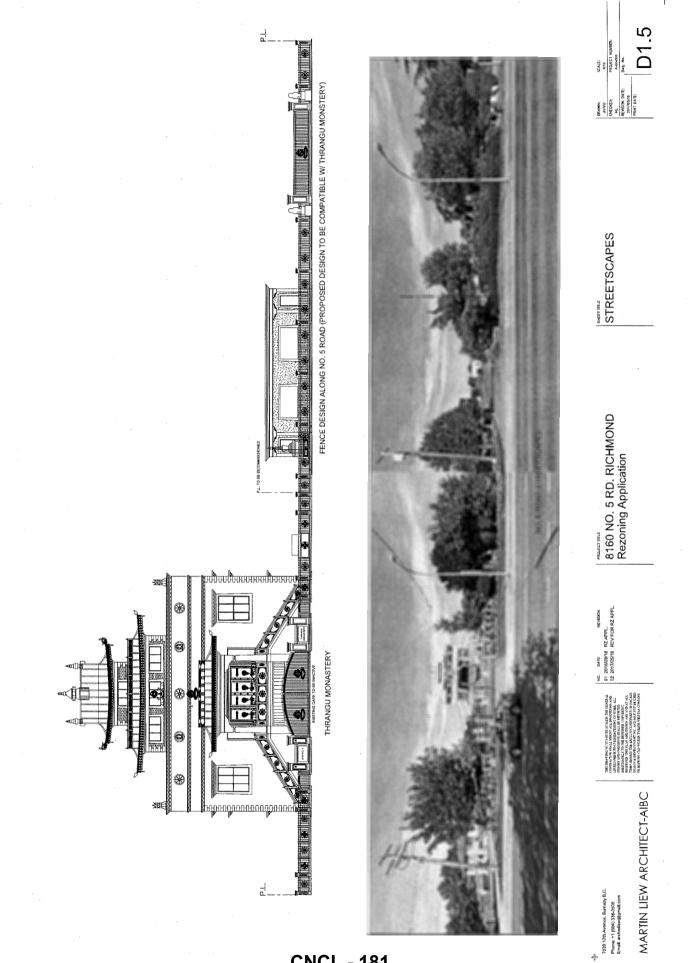


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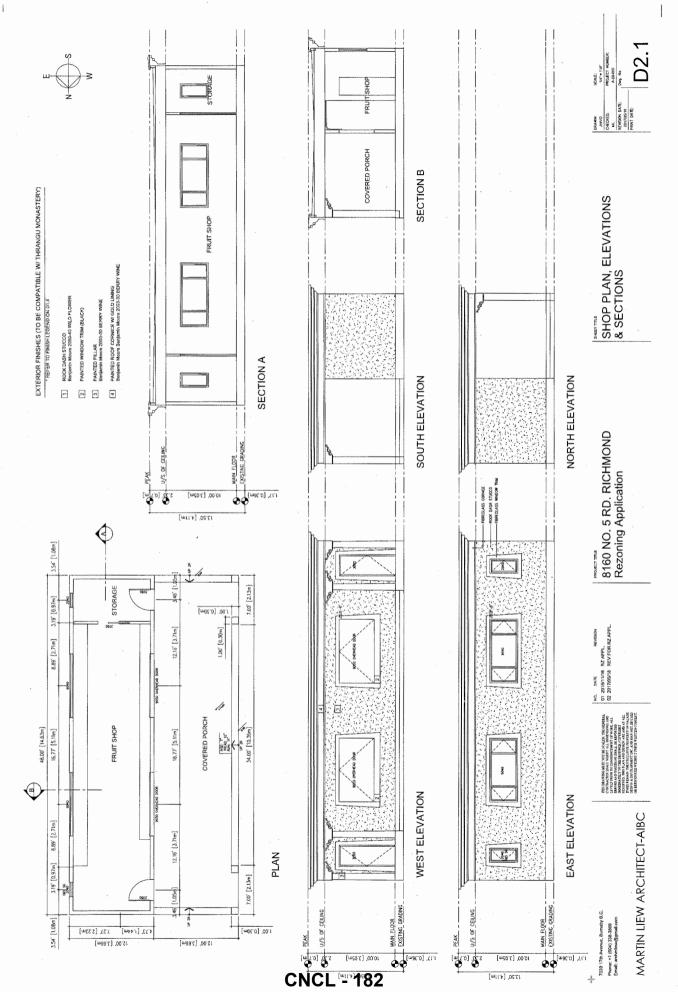


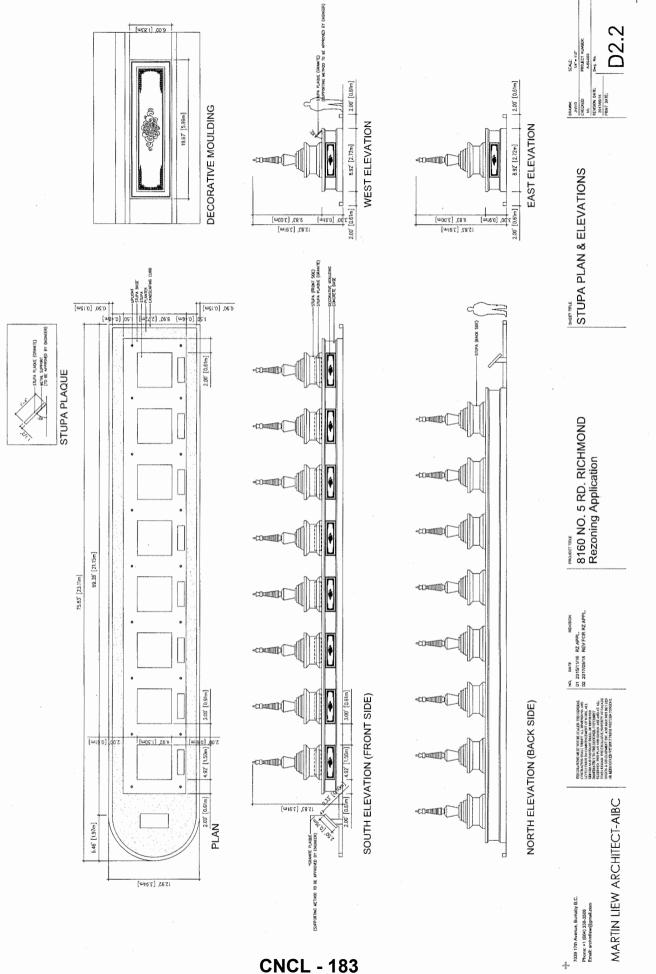


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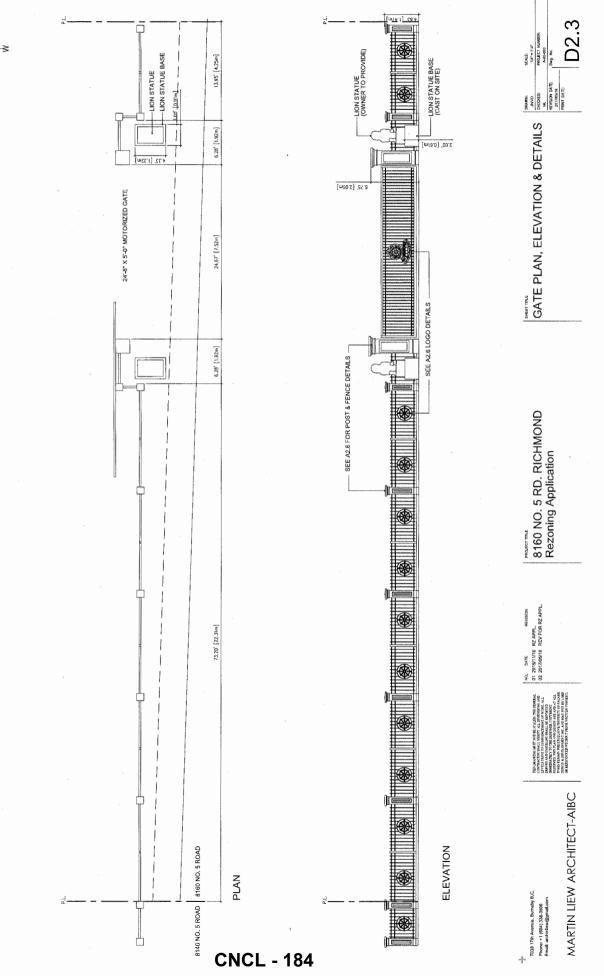
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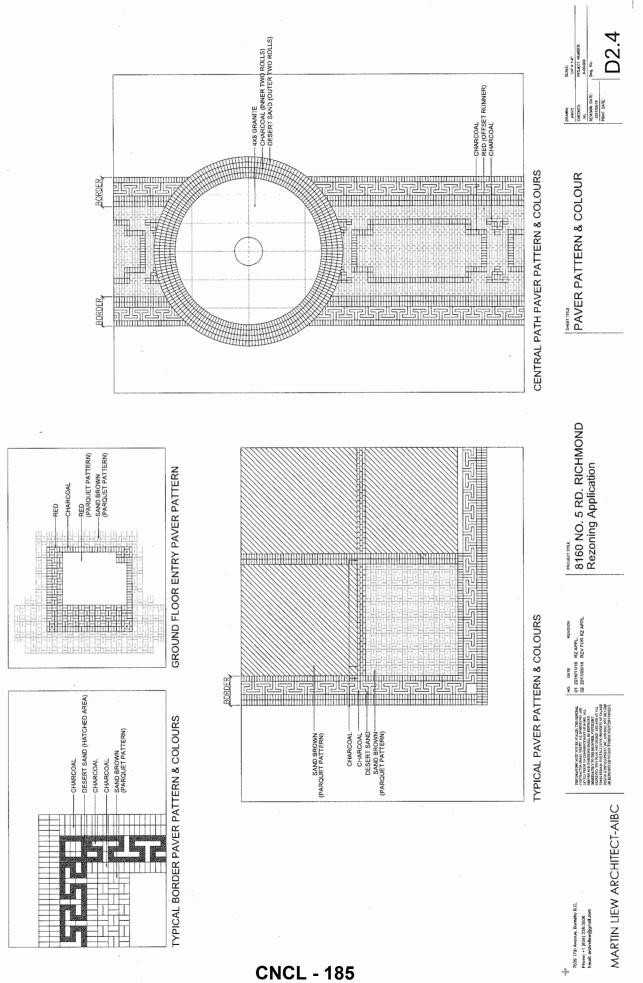


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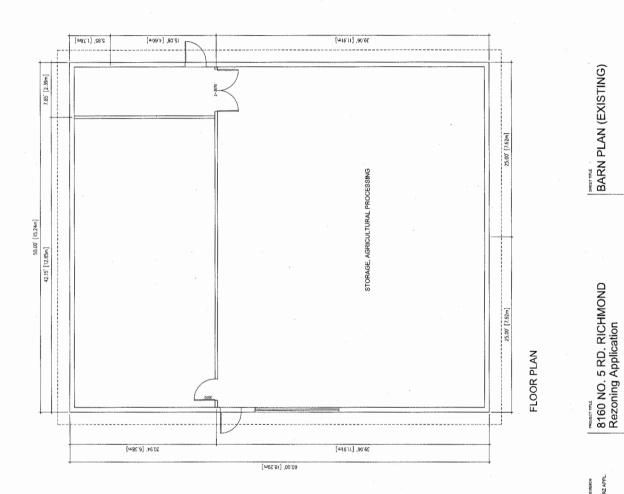
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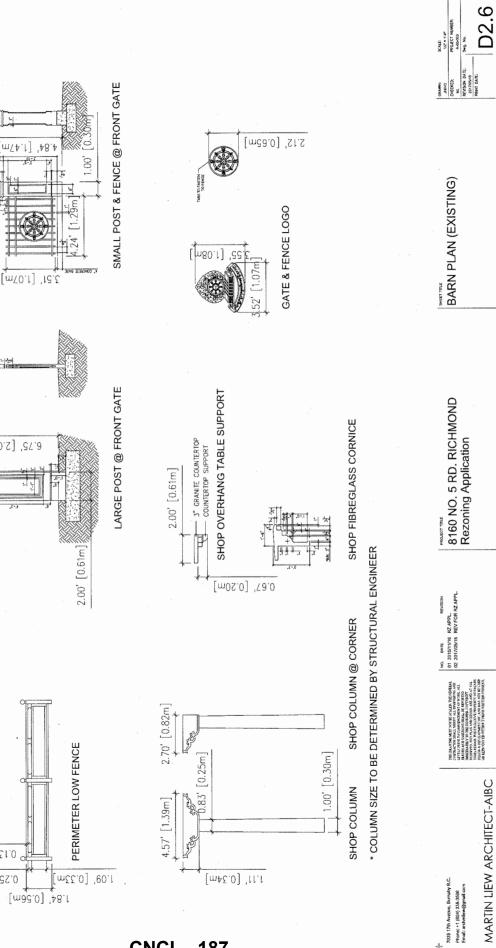
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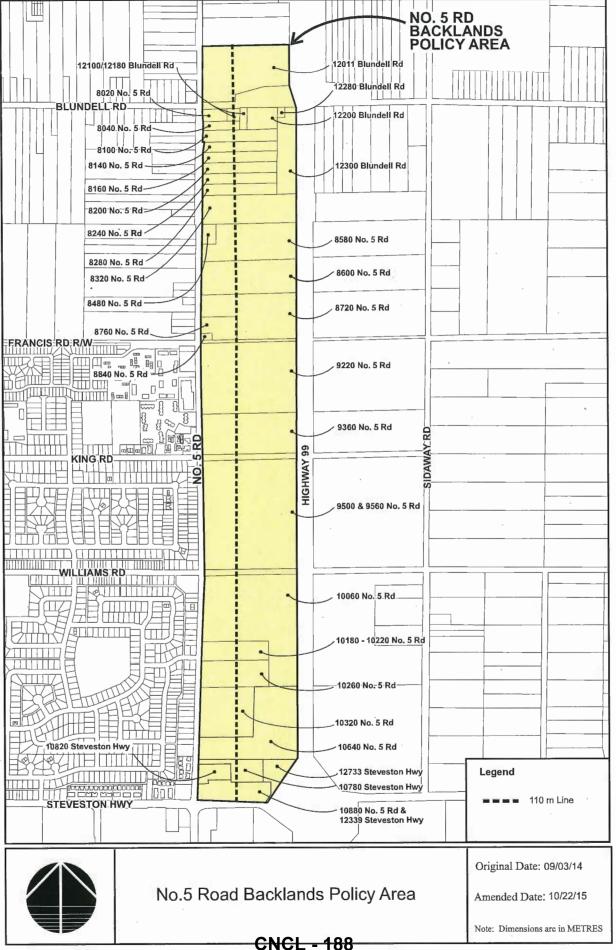
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ATTACHMENT 6





City of Richmond

Excerpt of Minutes

AGRICULTURAL ADVISORY COMMITTEE (AAC) Held Wednesday, November 2, 2016 (7:00 pm) M.2.002 Richmond City Hall

3. Development Proposal – Non-Farm Use Application at 8160 No. 5 Road (Thrangu Monastery)

Staff provided an overview of the non-farm use application at 8160 No. 5 Road to beautify the front portion of the property by developing a landscaped extension to the existing temple at 8140 No. 5 Road, including religious statues, an accessory produce stand and overflow parking. The proposal also includes consolidation of 8160 and 8140 No. 5 Road into one legal parcel. The Chair invited the applicants to the table.

The Committee had the following questions and comments:

- The AAC wanted to know how the farm plan has been implemented. Current farming activities include the planting of a fruit tree orchard with trees staked, topsoil amended and in healthy condition. Small fruit bushes were planted and being maintained at the south end of the property. Six polyhouses have either been replanted or newly planted this year including vegetables, fruits and flowers.
- The AAC asked for more information about the produce to be sold at the produce stand. The applicant explained that produce planted on site are already being sold at the monastery. The proposed produce stand would allow for the expansion of produce sales as well as a seed germination area.
- The AAC asked what the benefits of consolidation are. The benefits would be the creation of larger farmable parcels to provide more farm property options and viability for agricultural operations. The City of Richmond looks for opportunities to consolidate agricultural lots to provide opportunities for larger scale farm businesses. As part of the rezoning and consolidation, the applicant will improve the agricultural portion of the property by installing a unified irrigation system over both 8140 and 8160 No. 5 Road.
- The AAC wanted clarification in regards to how the No. 5 Road Backlands farm access road would function. The proposed 4 m wide statutory right-of-way along the east property line will be used as a north south farm access road in the future to connect with adjacent properties within the No. 5 Road Backlands Policy Area. An east west farm access road (Williams Road) will also provide connections to No. 5 Road from the north

south access road. Statutory right-of-ways have been secured for a few properties south of the subject properties.

• The AAC asked about potential drainage impacts to the agricultural lands resulting from the proposed paving at the front of the property. The applicant explained that currently there is existing paving on the western portion of the site. Variation in elevation within the agricultural portion helps prevent the crops from being affected by flooding. The consultant suggested that a line may be installed to further pick up depression areas on the site and move excess water to the City's stormsewer system.

As a result of discussion, the Committee passed the following motion:

That the non-farm use application at 8140 No. 5 Road be supported as presented, subject to a revised farm plan reviewed by staff which would include drainage improvements to ensure agricultural land is not negatively impacted.

Carried Unanimously





May 15, 2017

MEMO

To: Ada Chan Russell Planner City of Richmond

From: Bruce McTavish PAg McTavish Resource & Management Consultants Ltd.

Re: 8160 No. 5 Road Drainage

I have reviewed my previous reports from 2013, 2015 and 2016, for this property with respect to drainage and my professional opinion is that the drainage is appropriate for agriculture and that the addition of a drain line to No. 5 Road is not necessary.

The monastery has implemented the recommendations from my 2013 report and are producing agricultural products from the greenhouses, orchard and outside vegetable beds. The raised orchard and vegetable production areas are well drained and the greenhouses are not affected by standing water during the rainy season.

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Bruce McTavish MSc, MBA, PAg, RPBio President McTavish Resource & Management Consultants Ltd.

www.mctavishconsultants.ca



Report to Committee

То:	Planning Committee	Date:	May 26, 2017
From:	Joe Erceg, MCIP General Manager, Planning and Development	File:	01-0100-30-ACEN1- 01/2017-Vol 01
Re:	Agricultural Advisory Committee 2016 Annual Report and 2017 Work Program		

Staff Recommendation

- 1. That the staff report titled "Agricultural Advisory Committee 2016 Annual Report and 2017 Work Program" dated May 26, 2017 from the General Manager, Planning and Development, be received for information; and
- 2. That the Agricultural Advisory Committee 2017 Work Program, as presented in this staff report, be approved.

Joe Erceg, MCH

General Manager, Planning and Development

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:
APPROVED BY CAO	

Staff Report

Origin

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The Richmond Agricultural Advisory Committee (AAC) was established in 2003 upon Council approval of the Richmond Agricultural Viability Strategy (RAVS) which emphasizes soil based farming.

A primary role of the AAC is to provide agricultural advice, to Council, City staff and stakeholders (e.g., the BC Ministry of Agriculture, BC Agricultural Land Commission [ALC] Metro Vancouver), on a wide-range of issues and projects that affect agricultural viability and to help implement the RAVS recommendations

In accordance with the AAC Terms of Reference, this report summarizes the activities of the Committee in 2016 and recommends a 2017 Work Program for consideration and approval by Council. The AAC endorsed the proposed work program at its meeting held on May 24, 2017.

Summary of 2016 Annual Report

The detailed 2016 Annual Report is contained in Attachment 1. Highlights are as follows:

- Reviewed and provided feedback on a total of nine development proposals related to or affecting agricultural activities.
- Received regular updates and provided feedback on various City policies and initiatives (e.g., No. 5 Road Backlands Policy).
- Received regular updates on the George Massey Tunnel Replacement project.
- Received information and commented on local food awareness initiatives (e.g., Updates on the Garden City Lands, Richmond Food Charter).
- Received information on agricultural initiatives and funding programs (e.g., BC Ministry of Agriculture farming advisory sheets).

Summary of Proposed 2017 Work Program

The proposed detailed 2017 Work Program is contained in Attachment 2: the following is a summary of the highlights:

- Assist in implementing the 2041 Official Community Plan and 2012 Richmond Agricultural Viability Strategy (RAVS) agricultural policies which emphasize soil based farming.
- Provide agricultural advice to Richmond City Council and staff on proposed development, land use, soil fill, road, farm access and infrastructure (e.g., drainage, irrigation, dyking, pumping stations) matters in and adjacent to the ALR.
- Receive updates on a wide range of federal, provincial, regional, City and private sector agricultural initiatives and provide advice when requested.
- Continue to promote agriculture viability and soil based farming awareness in Richmond.

Financial Impact

None.

Conclusion

The 2016 Annual Report for AAC is submitted for information and the 2017 Work Program is recommended for Council approval

Terry Crowe Manager, Policy Planning (604) 276-4139

Ada Chan Russell Planner 1 (604) 276-4188

TTC/acr

Att. 1: 2016 Agricultural Advisory Committee Annual Report2: Proposed 2017 Agricultural Advisory Committee Work Program

2016 Annual Report Agricultural Advisory Committee (AAC) Agricultural Advisory Committee 2016 Accomplishments

Projects	Results Expected	Accomplishments and Comments
City and ALC Related Development Applications	Agricultural advice to Council	 Reviewed and provided comments on a total of 9 development proposals forwarded by staff: 9 required City approval 6 required both City and ALC approval Projects covered issues related to a Development Variance Permit application to increase the height of a telecommunication tower, and non-farm use applications: to place fill; within the No. 5 Road Backlands Policy area; to adjust property lines; and for a sand storage facility (see the Development Proposal List below)
City Policy Initiatives	Agricultural advice to Council	 Received information on the proposed changes to the No. 5 Road Backlands Policy and provided feedback
External Agency Policy Initiatives	 Received information and updates Provided agricultural advice to the agency (through council) when requested 	 Received information on initiatives, funding programs, workshops and farming advisory information sheets from Ministry of Agriculture staff Received information on the Richmond Food Charter and the Regional Food System Action Plan and provided feedback Received information on the Metro Vancouver Agriculture Impact Assessment Guidelines and provided feedback
Major Transportation Projects	Agricultural advice to Council	 Received regular updates regarding the George Massey Tunnel Replacement project from the provincial GMTR project team and City staff, and provided comments
Public Awareness and Local Food Initiatives	Improved awareness and understanding of agriculture and its role in the community	 Received updates on the Garden City Lands (Legacy Landscape Plan) and provided comments
General Agricultural Related Issues	Identified specific initiatives that improve or impact agriculture	Endorsed the Richmond Food Charter

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2016 List of Development Proposals Reviewed by the AAC	
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	Address	Proposed use	Approvals Required	ovals lired	ALC Advice
			city	ALC	
17	17080 Cambie Rd	Telecommunication Tower Proposal to relocate and vary the permitted maximum height	×		That the DVP be supported to ensure no future limitation to agricultural activity
õ	8480 No. 5 Rd	Rezoning application to rezone from Agriculture (AG1) to Assembly (ASY) to allow for a proposed temple.	×		That the rezoning application be supported as presented
<	14791 Westminster Hwy	Non-farm use application to place 176,520 m ³ of soil fill to improve agricultural capability.	×	×	That the ALR non-farm use application for soil fill be supported subject to the following conditions: 1. The applicant ensures that there is no drainage impact on neighbouring properties. 2. The applicant commits to using only non- contaminated soil supported by a Phase 1 Environmental Site Assessment report and not to bring in construction materials and/or non- excavated soil. 3. No soil sub-contractor, other than the designated soil provider, to be used to ensure the soil quality. 4. A performance bond to be provided. 5. The property must be left to a condition that it can still be viable for agriculture if the tree nursery operation ceases.
	PID 023-860-481	Non-farm use application to place soil fill to make the land suitable to grow raspberries and/or grapes	×	×	That the ALR soil fill application for the site be supported as presented
	7341 & 7351 No. 5 Rd	Non-farm use application to adjust the lot line (subdivision) to create two evenly sized residential parcels.	×	×	That the ALR application as presented to adjust the shared lot line be supported.

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File No.	Address	Proposed use	Approvals Required	vals ired	ALC Advice
			City	ALC	
AG 16-745186	14671 Williams Rd	Non-farm use application for a sand storage facility on a parcel that contains portions designated as an ESA	×	×	That the ALR application as presented to allow a sand storage facility on 5 ha of the eastern portion of the site provided that the remainder 3.3 ha of the site is improved for agricultural uses be supported.
RZ 16-737760	9500 No. 5 Rd	Rezoning application to rezone the westerly 110 m portion of the former Mylora Golf Course to Assembly (ASY) and the backlands area to remain as Agriculture (AG1), application includes subdivision and remediation of the former golf course	×		That the AAC continue to support the current subject proposal as presented with the request that the rezoning application be brought back to the AAC once a formal decision is made by the ALC on the associated non-farm use application.
AG 16-745803	8160 No. 5 Rd	Non-farm use application to rezone the westerly 110 m portion of the parcel owned by Thrangu Monastery to Assembly (ASY) and the backlands area to remain as Agriculture (AG1), for a proposed extension of a monastery use; includes consolidation with adjacent lot	×	×	That the non-farm use application be supported as presented, subject to a revised farm plan reviewed by staff which would include drainage improvements to ensure agricultural land is not negatively impacted.
AG 16-748982	15240 & 15260 Westminster Hwy	Non-farm use application to adjust the lot line (subdivision) to create two evenly sized farm parcels.	×	×	That the non-farm use subdivision application not be supported as the proposal does not enhance agricultural viability.

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2017 Proposed Agricultural Advisory Committee Work Program

AAC Role is to advise Council as follows:

- Assist in implementing the 2041 Official Community Plan and 2012 Richmond Agricultural Viability Strategy (RAVS) agricultural policies which emphasize soil based farming.
- Provide agricultural advice to Richmond City Council and staff on proposed development, land use, soil fill, road, farm access and infrastructure (e.g., drainage, irrigation, dyking, pumping stations) matters in and adjacent to the ALR.
- Receive updates on a wide range of federal, provincial, regional, City and private sector agricultural initiatives (e.g., BC Ministry of Agriculture, ALC, Metro Vancouver) and provide agricultural advice (through Council) when requested.
- Proactively, invite City Divisions to liaise with the AAC, as early as possible, on works which will have an impact on farming so that the Committee can provide advice.
- Continue to promote agriculture viability and soil based farming awareness in Richmond.

Projects	Results Expected	Objectives and Deliverables
City and ALC related Development Applications	Agricultural advice to Council and/or ALC	 Review development applications forwarded to the AAC from staff or Council. Provide comments and work with proponents to modify development proposals to meet City policies and address Committee comments as needed.
Soil Removal and Deposit Activities in the ALR	Agricultural advice to Council and/or ALC	 Receive updates on the Metro Vancouver's Illegal Fill Pilot Project and provide comments when requested. Review soils applications (removal or deposition) forwarded to the AAC from staff or Council
City Policy Initiatives	Agricultural advice to Council and/or ALC	 Review various agricultural/ALR issues (e.g. Proposed ALC housing regulations and RMA Strategy)
Transportation Works and Projects	Agricultural advice to Council and/or ALC	 Continue to receive updates and provide comments on transportation works in and adjacent to ALR land that may impact agriculture. Continue to receive updates on the George Massey Tunnel Replacement (GMTR) project, and provide agricultural advice as needed
Richmond Agricultural Viability Strategy Policy Updates	Agricultural advice to Council and/or ALC	Monitor, update and implement the recommendations of the RAVS as needed.

The 2017 AAC Work Program is identified below:

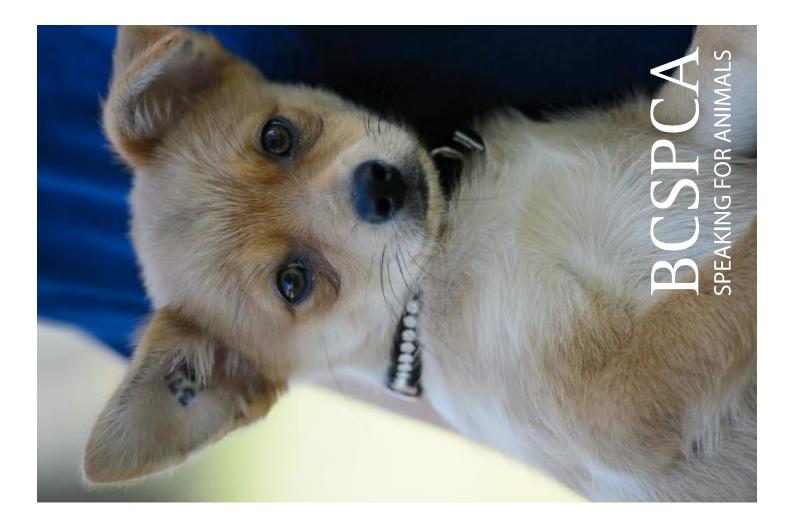
Projects	Results Expected	Objectives and Deliverables
Metro Vancouver's Farm Property Tax Investigation	Agricultural advice to Council and/or ALC	 Receive updates from Metro Vancouver and Richmond financial staff on the Farm Property Tax Investigation and provide comments when requested.
Drainage and Irrigation	Agricultural advice to Council and/or ALC	 Receive updates from Engineering staff on proposed design, construction, and funding of ALR drainage and irrigation proposals and provide comments when requested.
Public Awareness and Local Food Initiatives	Improved awareness and understanding of agriculture and its role in the community	 AAC to examine options to promote local agricultural and food awareness, including identifying funding and partnerships with other like-minded organizations. (e.g. Explore the feasibility of a farm tour in 2017)
Agricultural Data System	Agricultural advice to Council and/or ALC	 Review and comment on 2016 Census results and related statistics. Comment on the latest agricultural trends and how they impact the Richmond Agricultural Viability Strategy as needed.
Port, Industrial, and Non-farm Related Development	Agricultural advice to Council and/or ALC	 Comment on Port, Industrial and Non-Farm related development for its impact on agricultural viability as needed.

BCSPCA SPEAKING FOR ANIMALS

The City of Richmond Community Update & the BC SPCA:

About the BC SPCA

- Established in 1895 by provincial statute
- Covers the entire province of BC
- 490 staff and nearly 4,000 volunteers
- 80,000+ donors
- 45,000 animals cared for each year
- 10,000+ cruelty investigations each year
- Registered charity
- No ongoing federal or provincial government funding

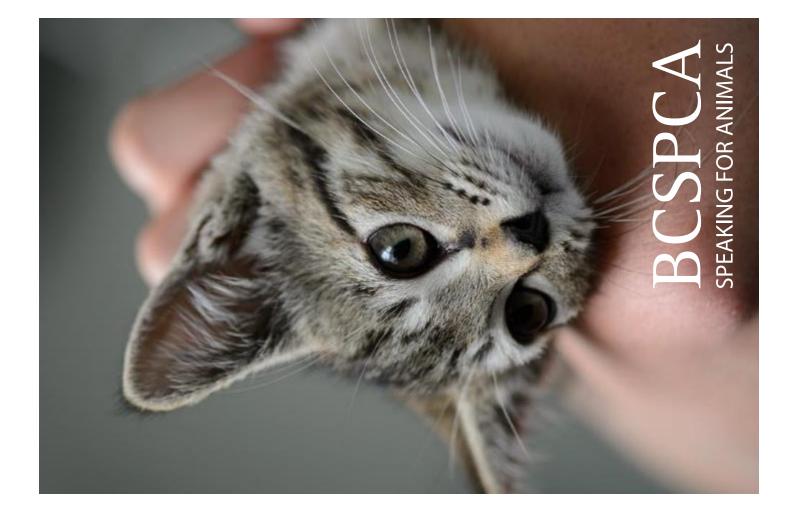


Our Mission and Vision

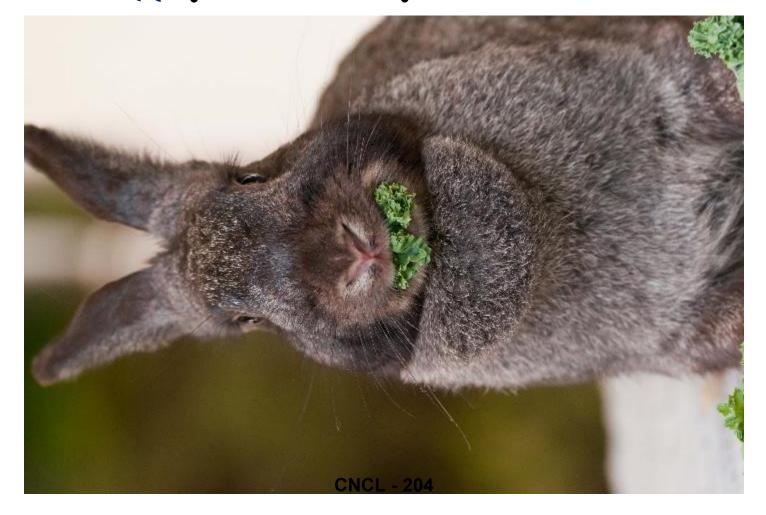
MISSION: To Protect and Enhance the Quality of Life for Domestic, Farm and Wild Animals in BC VISION: To inspire and mobilize society to create a world in which all animals enjoy as a minimum,

five essential freedoms:

- 1. Freedom from hunger and thirst
- Freedom from pain, injury, and disease
- 3. Freedom from distress
- 4. Freedom from discomfort
- Freedom to express behaviours that promote well-being







2014-18 Strategic Plan

- Extensive public & stakeholder consultation
- Public survey of 7,000 people
- Meetings with academics, veterinarians, municipal representatives, farm representatives
- Increased focus on "Creating Humane Communities"
- All animals accorded the 5 Freedoms
- The community (not just the local animal shelter/SPCA) must be involved in this endeavour
- Aspiration to extend compassion and respect to animals
- BCSPCA

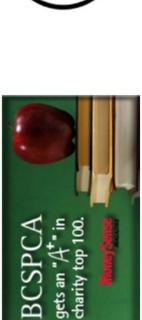
SPEAKING FOR ANIMALS

Animal Cruelty Law Enforcement

- 100% donor funded
- 32 Special Provincial Constables across BC
- The BC SPCA responds to over 10,000 animal cruelty complaints each year
 - Toll-free hotline to report an animal in distress

A Top-ranked Canadian Charity

- "A+" rating in the MoneySense charity top 100 awards
- One of only 45 Canadian charities to receive Imagine Canada accreditation









BC SPCA and the Richmond Community

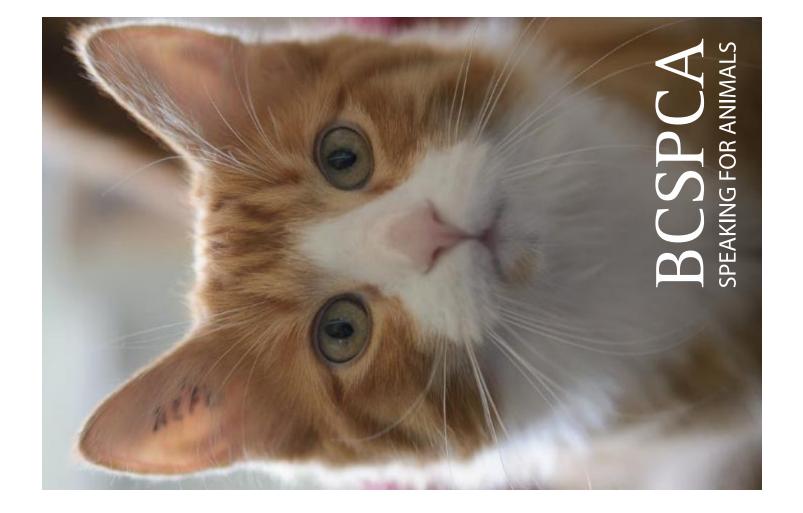


BCSPCA SPEAKING FOR ANIMALS

BC SPCA and Richmond

In 2016:

- Our branch took in 48 dogs and puppies, 251 cats and kittens, and 102 small animals, including rabbits.
- We spayed and neutered 127 cats, kittens, puppies, dogs, and rabbits.
 - We hosted 39 educational presentations
- Cat overpopulation is an issue across British Columbia – cats are domesticated pets, but often treated as if they are wild animals.



Staff and Volunteers

Our staff and volunteers work tirelessly to prevent animal cruelty, promote humane education, and ensure animals find homes.

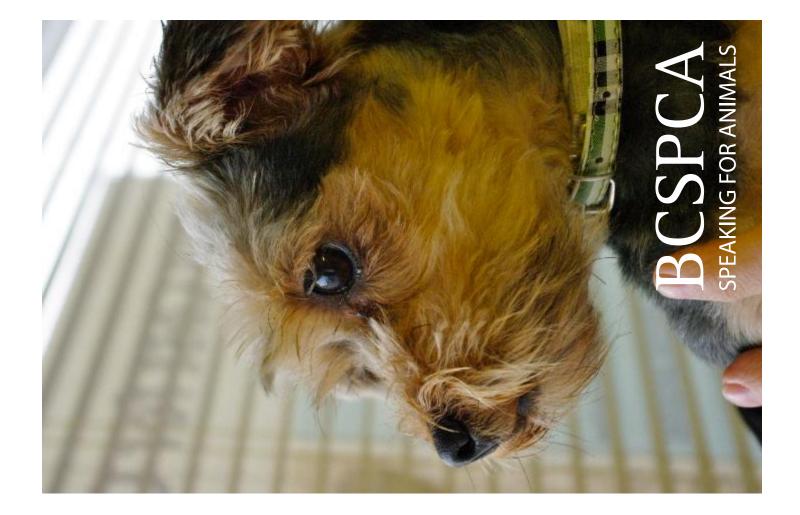
We have:

- 2 full-time and 4 part-time staff
 - 85 volunteers and 70 on a waitlist



Community Services Offered

- Rehoming and providing care for stray and owner-surrendered domesticated animals
 - Housing animals affected by animal cruelty/abuse
- Spay/ neuter education
- Humane youth education
- Adult education at community events
- Community food bank and outreach
- Microchip clinics through the BC Pet Registry
- Provide resources to municipalities such as Model Animal Responsibilities Bylaw



Paws for a Cause-Richmond

- Annual fundraising dog walk held in September
- Strong community support
- Fun for families with great exposure for local business
- better animal outcomes and public In 2016 raised \$16,164 to towards education about animal welfare • • CNCL - 210
- We hope to see you there this year!





Thank You contact information:

Krista Shaw

Richmond Adoption & Education Centre Manager kshaw@spca.bc.ca (604) 362-9145



BYLAW 9700



SIGN REGULATION BYLAW NO. 9700

The **Council** of the **City** of Richmond enacts as follows:

PART 1 - GENERAL PROVISIONS

- 1.1 No person shall **erect** a **sign** in the **City** of Richmond except as permitted by and in accordance with this Bylaw.
- 1.2 This Bylaw does not permit a **sign** unless it expressly permits a **sign** of the relevant type in the zone in which the **sign** is proposed to be located.
- 1.3 The **Director** or a person authorized by the **Director**, may immediately and without notice, remove any **sign** located on **City** property in contravention of this Bylaw.
- 1.4 No person shall, having been ordered by the **Director** to remove a **sign** that does not comply with this Bylaw or to alter a **sign** so as to comply with this Bylaw, fail to do so within the time specified in the order.
- 1.5 No person shall, having been ordered by the **Director** to stop work on the **erection** of a **sign**, continue such work except to the extent necessary to mitigate any safety hazard that would result from the cessation of work.
- 1.6 No person shall obstruct or interfere with the entry of the **Director** on land or **premises** that is authorized by Section 1.7 of this Bylaw.
- 1.7 The **Director** may enter on any land or **premises** to inspect and determine whether the regulations, prohibitions and requirements of this Bylaw are being met.
- 1.8 Any person who contravenes this Bylaw commits an offence and is liable:
 - 1.8.1 on conviction under the *Offence Act*, to a fine not exceeding \$10,000;
 - 1.8.2 to such fines as may be prescribed in Notice of Bylaw Violation Dispute Adjudication Bylaw 8122;
 - 1.8.3 to such fines as may be prescribed in Municipal Ticket Information Authorization Bylaw No. 7321; and
 - 1.8.4 to such penalties as may be imposed under the Local Government Bylaw Notice Enforcement Act.

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- 1.9 The **Director** is authorized to issue permits required by Part Three of this Bylaw, and is authorized to prescribe, for that purpose, the form of permit application and permit.
- 1.10 The **Director** may, in writing,
 - 1.10.1 order the removal or alteration of any **sign** that does not comply with this Bylaw, including any structure that supports the **sign**; and
 - 1.10.2 issue and post on the site of a **sign**, in a form that the **Director** may prescribe for that purpose, an order to stop work on the **erection** of the **sign** if the work contravenes this Bylaw.

In the case of an order directed to an occupier of land who is not the owner, a copy of the order shall be provided to the owner.

- 1.11 In the case of a **sign** that poses an immediate hazard to persons or traffic, the notice given to the owner or occupier under Section 1.10.1 may be verbal but in such cases the **Director** shall confirm the notice in writing.
- 1.12 A person who applies for a permit required by Part Three this Bylaw shall provide all of the information required by the prescribed application form and pay the application processing fee specified in the Consolidated Fees Bylaw No. 8636. The application processing fee is not refundable and shall be credited to the permit fee if the permit is issued.
- 1.13 An application for a permit that is made by an occupier of land who is not the owner shall be authorized in writing by the owner, in the manner indicated on the prescribed application form. In the case of an application for a **projected-image sign**, the application shall also be authorized by the owner of any separate **premises** from which the image is proposed to be projected.
- 1.14 A person who obtains a permit required by this Bylaw shall pay the permit fee specified in the Consolidated Fees Bylaw No. 8636.
- 1.15 The issuance of a permit pursuant to this Bylaw does not relieve any person from any requirement to obtain a building permit, electrical permit, development permit or other permit required by any bylaw of the **City** in respect of the **sign**, or to obtain the **City**'s permission to place a **sign** on public property unless this Bylaw expressly indicates that such permission is not required.
- 1.16 Every **sign** that is within the scope of this Bylaw shall be maintained in serviceable condition, including such repainting and replacement of **copy area** as may be required to present a legible message.
- 1.17 This Bylaw does not apply to:
 - 1.17.1 signs regulated by Election and Political Signs Bylaw No. 8713;
 - 1.17.2 **signs** posted in accordance with Development Permit, Development Variance Permit and Temporary Commercial and

Industrial Use Permit Procedure Bylaw 7273, Noise Regulation Bylaw 8856, Richmond Zoning Bylaw 8500 and other **City** bylaws enacted from time to time;

- 1.17.3 signs erected or placed by the City for municipal purposes; or
- 1.17.4 **signs** on the backrest of benches placed on public property with the written approval of the **City**.

PART 2 - SIGNS PERMITTED WITHOUT PERMITS

2.1

The following types of **signs** are permitted without permits in the zones indicated by the symbol $\sqrt{}$, provided that the **sign** complies with the standards, limitations and requirements specified in this Part in respect of that type of **sign**:

Sign Type	Agriculture and Golf Zones	Residential Zones	Other Zones
Address signs	1	٧.	V
Community special event signs	√	1	1
Construction fence signs	1	√	√
Directional signs	1	√	\checkmark
Drive-through signs			1
Fascia signs		· · ·	V
Flags	1	√	V
Instructional signs	1	٨	. 1
Plaques	1	1	√
Open house signs	1	1	V
Real Estate signs	1	1	1
Sandwich board signs			1
Small window signs	1		1

- **2.2** Address signs must comply with Fire Protection and Life Safety Bylaw No. 8306.
- 2.3 Community special event signs must:
 - 2.3.1 not exceed a **height** of 2.0 m or a **sign area** of 3.0 m²;
 - 2.3.2 not be displayed for more than 30 days preceding the event nor more than 7 days following the event;
 - 2.3.3 not be placed on **City** property without the written approval of the **City**; and
 - 2.3.4 not exceed one **sign** per lot **frontage**.
- 2.4 Construction fence signs must:
 - 2.4.1 have a **copy area** not exceeding 33% of area of the fence to which the **sign** is attached or forms a part of, on any lot **frontage**;
 - 2.4.2 not exceed a **height** of 2.0 m in the case of a **sign** associated with the construction of a one-family or two-family residential **premises**, or 3.0 m in the case of any other **construction fence sign**;
 - 2.4.3 not be displayed prior to the commencement of construction, or more than 28 days following completion of construction;
 - 2.4.4 not be illuminated; and
 - 2.4.5 not exceed one per lot frontage.
- 2.5 Directional signs:
 - 2.5.1 must not exceed a **height** of 1.5 m or a **sign area** of 1.2 m^2 ; and
 - 2.5.2 are limited to two **signs** per entrance to or exit from the **premises** on which they are located and are unlimited in number elsewhere on the **premises**.
- **2.6** Drive-through signs:
 - 2.6.1 must be located at the vehicular entrance to the **premises** to which they pertain or adjacent to a drive-through aisle; and
 - 2.6.2 are limited to two per drive-through aisle.
- **2.7** Fascia signs are limited to one per premises, each with a maximum sign area of 0.2 m², and otherwise must comply with the requirements for fascia signs in Part Three other than the requirement for a permit.
- **2.8** Flagpoles displaying flags must not exceed 6.0 m in **height** and must be so located that every part of the flag attached to the flagpole remains within the perimeter of the lot on which the pole is located, in all wind conditions.

2.9	Instructional	signs:
	2.9.1	may be fascia or freestanding signs ;
	2.9.2	must not exceed a sign area of 0.5 m ² ;
	2.9.3	must not be illuminated; and
	2.9.4	are limited to four per building, premises or lot to which the signs pertain.
2.10	Open house	signs:
	2.10.1	must not exceed a height of 1.0 m or a sign area of 0.6 m ² ;
	2.10.2	must not be illuminated;
·	2.10.3	must not be placed more than 60 minutes prior to the commencement of the sales event and must be removed within 60 minutes of the termination of the sales event;
	2.10.4	must not be displayed for more than 5 hours in a day;
•	2.10.5	must be spaced at least one city block apart if the signs pertain to the same real estate listing;
•	2.10.6	may be placed on a boulevard located between a sidewalk and private property or, if no sidewalk exists, between a road and private property, but must not be placed on any other boulevard or median, and must not obstruct pedestrian or vehicular traffic, or sight lines at intersections; and
	2.10.7	are limited to four per real estate listing.
2.1 1	Real estate s	signs:
	2.11.1	may be fascia, freestanding or window signs;
	2.11.2	pertaining to single-family or two-family residential premises must not exceed a sign area of 1.2 m ² or a height of 1.5 m in the case of a freestanding sign ;
	2.11.3	pertaining to other types of premises must not exceed a sign area of 3.0 m ² or a height of 2.0 m in the case of a freestanding sign ;
	2.11.4	must not be illuminated;
	2.11.5	are limited to one per frontage of the premises to which they pertain; and

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2.12

2.13

2.11.6	must be removed within 14 days following the sale, rental or lease of the premises to which they pertain.
Sandwich bo	ard signs:
2.12.1	must not exceed a height of 1.5 m or a total sign area of 1.0 m ² on each sign face;
2.12.2	may not be placed on any sidewalk, boulevard or other City property;
2.12.3	must not be illuminated; and
2.12.4	may be placed only during the hours of operation of the business to which they pertain.
2.12.5	may only be displayed during the first 30 days after the business to which the sign pertains commences operation.
Small window	w signs:
2.13.1	are permitted only on the first and second storeys of any building;
2.13.2	if illuminated, are limited to two per premises; and

2.13.3 are permitted together with a **sign** on the glass portion of a door giving access to the same **premises**, if the **sign** on the door has an area not exceeding 0.3 m².

PART 3 - SIGNS REQUIRING PERMITS

3.1 The following types of **signs** are permitted in the zones indicated by the symbol $\sqrt{}$, provided that the **sign** complies with the standards, limitations and requirements specified in this Part in respect of that type of **sign** and the **sign** is authorized by a permit issued pursuant to this Bylaw:

Sign Type	Agriculture and Golf Zones	Residential Zones	Other Zones
Awning signs	۸		1
Banner signs	٧		1
Canopy signs	٦.		1
Changeable copy signs	1		V

Page 7

Construction signs (except construction fence signs)	1	1	V
Fascia signs	1		V
Freestanding signs	٧.	· · · · · · · · · · · · · · · · · · ·	V
Home based business signs		1	Ń
Large window signs	· · · · · · · · · · · · · · · · · · ·	·	V
Mansard roof signs	1		1
Marquee signs	1		1
Multi-tenant residential complex signs		√	1
Projected-image signs			1
Projecting signs	· · ·		1
Under-canopy signs	1		1

- **3.2** For certainty, this Bylaw requires a permit for the **erection** of any **sign** of a type listed in Section 3.1 as well as for any alteration of such a **sign** other than a change in the **sign** copy.
- 3.3 Awning signs:
 - 3.3.1 are limited, together with any canopy, fascia, mansard roof or marquee sign on the same premises, to a sign area of 1.0 m² per metre of premises frontage, and for this purpose the sign area of the awning sign is the copy area of the sign;
 - 3.3.2 may be located only on awnings having a vertical clearance of at least 2.5 m measured to the lowest portion of the awning structure, a maximum horizontal projection of not more than 1.8 m, and a horizontal clearance of at least 0.6 m from the curb line of the abutting street.

3.4 Banner signs:

- 3.4.1 are limited to one **sign** per **premises** and a **sign area** of 1.0 m² per metre of **premises frontage**;
- 3.4.2 may be displayed for up to 90 days in any calendar year;

3.4.3	must be securely attached against the exterior wall of the premises
	to which the sign pertains so as not to project from the wall; and

3.4.4 must have a vertical clearance of at least 2.5 m.

3.5 Canopy signs:

- 3.5.1 are limited, together with any **awning**, **fascia**, **mansard roof** or **marquee sign** on the same **premises**, to a **sign area** of 1.0 m² per metre of **premises frontage**, and for this purpose the **sign area** of the **canopy sign** is the **copy area** of the **sign**;
- 3.5.2 are limited to a **sign height** of 1.5 m;
- 3.5.3 may be located only on canopies having a vertical clearance of at least 2.5 m measured to the lowest portion of the canopy structure and a horizontal clearance of at least 0.6 m from the curb line of the abutting street; and
- 3.5.4 must not exceed, in any dimension, the corresponding dimension of the canopy on which the **sign** is located.
- 3.6 Changeable copy signs:
 - 3.6.1 may be canopy, fascia, freestanding, marquee, projecting, under-canopy, under-awning or window signs;
 - 3.6.2 are limited to one per premises frontage;
 - 3.6.3 must be operated so as to transition between messages instantaneously rather than gradually or incrementally;
 - 3.6.4 may not use any form of animation or video effects; and
 - 3.6.5 in the case of electronic message displays, must use an ambient light sensor to modulate the brightness of the display and must not increase the light levels adjacent to the sign by more than 3.0 LUX above the ambient light level.

3.7 Fascia signs:

- 3.7.1 are limited, together with any **awning**, **canopy**, **mansard roof** or **marquee sign** on the same **premises**, to a **sign area** of 1.0 m² per metre of **premises frontage**;
- 3.7.2 must not project beyond any exterior wall of a building or above the roof line;

3.7.3 must have vertical clearance of at least 2.5 m for any part of the **sign** that projects more than 5 cm from the wall;

3.8

3.9

3.10

3.11

5405303

3.7.4	must have a depth of not more than 0.3 m measured perpendicularly to the supporting wall;
3.7.5	may be located only on the first or second storey or the top storey or mechanical penthouse of a building, and are limited to one sign per building frontage if located above the second storey;
3.7.6	must project vertically no higher than the level of the lowest window sill of the storey above the storey to which it is affixed, or in the absence of windows, 75 cm above the floor level of the storey above; and
3.7.7	must, in the case of multiple signs located above the second storey of a building, pertain to a single business enterprise and utilize a common material composition, design, style, font and size.
	y signs in Agriculture, Golf, and Mixed Use zones are limited to a sign 2 and a height of 4.0 m.
Freestanding	g signs in zones other than Agriculture, Golf, and Mixed Use zones:
3.9.1	are limited to a sign area of 15.0 m ² ; and
3.9.2	are limited to a height of 9.0 m on lots with up to 60 m of frontage and 12.0 m otherwise, and in the case of a lot with more than one frontage the permitted sign height shall be based on the shortest lot frontage .
Freestanding	g signs in all zones:
3.10.1	must be sited such that every part of the sign structure and sign is at least 1.5 m from any building or structure and no part of the sign structure or sign encroaches on any other lot;
3.10.2	must in the case of a sign with vertical clearance of less than 2.5 m be placed in a landscaped area or otherwise protected from human access by climbing;
3.10.3	must be spaced at least 30 m from any other freestanding sign on the same lot; and
3.10.4	are limited to three per lot and one per 30 m of lot frontage.
 Home-base	d business signs:
3.11.1	are permitted only in respect of a home-based business, home business, Bed and Breakfast or live/work dwelling as permitted by the Zoning Bylaw;
3.11.2	must not exceed a sign area of 0.2 m ² ;
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3.11.3	may be illuminated only by an external source of light that cannot
	be seen directly from any adjacent land; and

3.11.4 are limited to one per business.

3.12 Large window signs:

- 3.12.1 are permitted only on the first and second storeys of any building;
- 3.12.2 if illuminated, are limited to two per premises; and
- 3.12.3 may not occupy more than 50% of the window area of the business **premises** to which the **sign** or **signs** pertain, and for this purpose a window area includes mullions separating individual panes of glass within the same window sash or frame.

3.13 Mansard roof signs:

- 3.13.1 are limited, together with any **awning**, **canopy**, **fascia** or **marquee sign** on the same **premises**, to a **sign area** of 1.0 m² per metre of **premises frontage**;
- 3.13.2 are limited to one sign per premises frontage;
- 3.13.3 may not project below the lower or upper edge of the roof; and
- are limited to a vertical dimension of 1.5 m.

3.14 Marquee signs:

- 3.14.1 are limited, together with any **awning**, **canopy**, **fascia** or **mansard roof sign** on the same **premises**, to a **sign area** of 1.0 m² per metre of **premises frontage**;
- 3.14.2 are limited to one **sign** per marguee face;
- 3.14.3 may be mounted only on marquees having a vertical clearance of at least 2.5 m measured to the lowest portion of the marquee structure and a horizontal clearance of at least 0.6 m from the curb line of the abutting street;
- 3.14.4 may not extend beyond the face of the marquee on which the **sign** is mounted or project more than 13 cm from the face of the marquee; and
- 3.14.5 may not be mounted on the top of the marquee.

3.15 Multi-tenant residential complex signs:

3.15.1 may be an **awning**, **canopy**, **fascia** or **freestanding sign**;

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3.16

3.15.2

3.15.3	in the case of a freestanding sign are limited to a height of 4.0 m;
3.15.4	must in the case of a sign with vertical clearance of less than 2.5 m be placed in a landscaped area or otherwise protected from human access by climbing; and
3.15.5	may be illuminated only by an external source of light that cannot be seen directly from any adjacent land.
Projected image	age signs:
3.16.1	are limited to a sign area of 10 m ² and one sign per premises frontage ;
3.16.2	must be operated so as to transition between messages instantaneously rather than gradually or incrementally, with a minimum message display time of six seconds;
3.16.3	may not use any form of animation or video effects;
3.16.4	may be projected only onto a wall of the premises to which the sign pertains or the sidewalk immediately adjacent to the premises ;
3.16.5	may be projected only from the premises to which the sign pertains or other private premises whose owner has authorized the application for the permit authorizing the sign ;
3.16.6	must not project on to residential use as permitted by Richmond Zoning Bylaw 8500.
3.16.7	in the case of a projected image on to any portion of a sidewalk, must be approved by the Director .
Projecting si	gns:
3.17.1	are limited to a sign area of 2.0 m ² and one sign per premises frontage ;
3.17.2	may project over a sidewalk or other City property by not more than 1.5 m, and any such projection must be authorized by an encroachment agreement with the City ;
3.17.3	must have a vertical clearance of at least 2.5 m measured to the lowest portion of the sign and a horizontal clearance of at least 0.6 m from the curb line of the abutting street; and
3.17.4	must not extend above the level of the wall to which the sign is attached.
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are limited to three per **premises**, one per **premises frontage** and a **sign area** of 9.0 m^2 ;

3.17

3.18	Under-canopy	v signs:
	3.18.1	must have a vertical clearance of at least 2.5 m measured to the lowest portion of the sign ;
•	3.18.2	must be oriented perpendicularly to the wall to which the canopy or awning is attached and have no horizontal dimension that is greater than the depth of the canopy or awning;
	3.18.3	are not permitted above the first storey of a building regardless of whether a canopy or awning is located above the first storey; and
	3.18.4	are limited to one sign per premises entrance, and must be located at or within 3.0 m of an entrance.
3.19	Construction	Signs
	3.19.1	must not exceed a height of 2.0 m or a sign area of 3.0 m ² in the case of a freestanding sign for a one-family or two-family residential premises ;
	3.19.2	must not exceed a height of 6.0 m in the case of a freestanding sign for other than a one-family or two-family residential premises ;
	3.19.3	must not exceed a sign area of 1.0 m ² per 10 m of lot frontage, or 9m ² , whichever is less, in the case of a freestanding sign for other than a one-family or two-family residential premises ;
	3.19.4	must not be displayed prior to the commencement of construction nor more than 28 days following completion of construction;
	3.19.5	must not be illuminated; and
	3.19.6	must not exceed one per lot frontage.

PART 4 - PROHIBITED SIGNS

4.1 Signs of the following types are prohibited throughout the **City**:

4.1.1 **abandoned signs**, being **signs** which no longer correctly identify, advertise or provide direction to a property, business, product, service or activity on the **premises** on which the **sign** is located, and **signs** that due to lack of maintenance no longer display a legible message;

4.1.2 **container signs**, being **signs** of any type displayed on a shipping container that is placed primarily for the purpose of displaying the **sign**;

4.1.3

•	that incorporate an intermittent or flashing light source or effect whether actual or simulated;
4.1.4	inflatable signs , being gas-supported three-dimensional devices anchored or attached to land or a building, that display a sign or attract attention to the premises ;
4.1.5	portable signs , being self-supporting signs other than sandwich board signs , open house signs or special event signs , that are not permanently attached to land or a building and are easily moved from place to place;
4.1.6	roof signs , being signs erected on the parapet or roof of a building, or attached to the wall of a building and extending above the roof line;

flashing signs, being signs, other than changeable copy signs,

4.1.7 **third party signs**, being any **sign** including a billboard that directs attention to products sold or services provided on **premises** other than the **premises** on which the **sign** is located; and

- 4.1.8 **vehicle signs**, being **signs** of any type displayed on a vehicle, including any truck trailer, that is parked or stored primarily for the purpose of displaying the **sign**.
- **4.2** The owner of **premises** on which an abandoned **sign** is located must remove the **sign**, including any supporting structure, within 30 days of the **sign** becoming an abandoned **sign**.
- 4.3 No sign may be placed on or attached:
 - 4.3.1 to any balcony or tree;

4.3.2 except for construction fence signs, community special event signs and home-based business signs, to any fence; or

4.3.3 except for **open house signs**, to any **City** property without the written permission of the **City**.

PART 5 - INTERPRETATION

- **5.1** In this Bylaw, a reference to a zone is a reference to a zone established in Richmond Zoning Bylaw No. 8500.
- **5.2** In this Bylaw, a reference to another bylaw of the **City** is a reference to that bylaw as amended or replaced.
- **5.3** If a sign is within the scope of more than one sign type regulated by this Bylaw, the sign must comply with all of the regulations applicable to each type.

Page 14

- **5.4** The **Director** may issue a permit for a type of **sign** that does not come within the scope of Part Three of this Bylaw, provided that:
 - 5.3.1 the **sign** is not prohibited by Part Four;
 - 5.3.2 the **sign** is sufficiently similar to a type of **sign** that is permitted by Part Three at the proposed location of the **sign**, that the standards, limitations and requirements for that type of **sign** can reasonably be applied to the **sign** for which the permit application has been made; and
 - 5.3.3 the **sign** complies with those standards, limitations and requirements.
- **5.5** In this Bylaw, the following terms shall have the meanings prescribed:
 - 5.4.1 **address sign** means a sign displaying the civic address of the property at which the sign is located.
 - 5.4.2 **awning sign** means a **sign** positioned on and within the outer dimensions of an awning, being a self-supporting structure attached to and projecting from the exterior wall of a building and covered with fabric or similar non-rigid material to provide weather protection over the adjacent sidewalk.
 - 5.4.3 **banner sign** means fabric or other lightweight material other than a flag, temporarily secured to any structure to display a message, logo or other advertising.
 - 5.4.4 **canopy sign** means a **sign** positioned on a canopy, being a rigid structure attached to and projecting from a building and providing weather protection over the adjacent sidewalk.
 - 5.4.5 **changeable copy sign** means a **sign** whose copy can be changed electronically or manually without removing the **sign** from its **premises**.
 - 5.4.6 **City** means the City of Richmond.
 - 5.4.7 **construction sign** means a temporary **sign** other than one required by the City, displaying the name, nature and particulars of a development project on the land on which the **sign** is placed or **erected**, which may include the names and commercial symbols or logos of developers, designers, contractors, subcontractors, financers and prospective occupiers of the project.
 - 5.4.8 **construction fence sign** means a **construction sign** attached or forming part of a fence that surrounds an active construction site.
 - 5.4.9 **community special event sign** means a temporary sign erected or placed to give notice of or publicize a community, charitable, civic,

patriotic, sport or religious event occurring in Richmond on a date or dates specified on the **sign**.

- 5.4.10 **copy area** means the area of the smallest rectangle, square or circle enclosing the portion of a **sign** that displays or conveys information whether in the form of letters, words, logos, symbols or other graphic images.
- 5.4.11 **directional sign** means a **sign** in private property providing travel directions to **premises**, a parking area, or an event.
- 5.4.12 **Director** means the **Director** of Permits and Licences and any person authorized by the **Director** to administer or enforce this Bylaw.
- 5.4.13 **erect** in relation to a **sign** includes construct, place, project, paint on or attach to a building wall or other surface, and alter other than by changing the **sign** copy;
- 5.4.14 **fascia sign** means a **sign** painted or otherwise displayed on the exterior wall of a building or affixed to the wall so as to project only minimally and display a message in approximately the same plane as the wall.
- 5.4.15 **freestanding sign** means a **sign** that is permanently attached to the ground and supported independently of any building or structure.
- 5.4.16 **frontage** means that dimension of a lot or **premises** that abuts a street;
- 5.4.17 **height** in relation to a **sign** means the vertical distance between the highest portion of a **sign** and the lowest ground level beneath any portion of the **sign**.
- 5.4.18 **home-based business sign** means a **sign** that provides the name and occupation of an occupant who carries on a business on the **premises**.
- 5.4.19 **instructional sign** means a **sign** that provides a warning of a hazard or danger to persons or property or that indicates that trespass is prohibited.
- 5.4.20 **large window sign** means a **window sign**, or combination of **window signs**, that cover more than 25% of the window area of the **premises** where the **sign** is located, and for this purpose a window area includes mullions separating individual panes of glass within the same window sash or frame.
- 5.4.21 **mansard roof sign** means a **sign** mounted on a roof that has a pitch of 30 degrees or less from the vertical plane.

- 5.4.22 **marquee sign** means a **sign** mounted on a marquee, being a canopy-like structure **erected** over the entry to a theatre, cinema or other building primarily for the purpose of displaying a **sign** or providing weather protection.
- 5.4.23 **multi-tenant residential complex sign** means a **sign** placed or **erected** on the **premises** of four or more dwelling units, identifying the **premises** by name and address including any associated identification symbol or logo.
- 5.4.24 **open house sign** means a temporary **sign** that indicates that **premises** subject to a real estate listing are open for viewing, and that displays, in addition to the words "Open House", only the individual or corporate name of the real estate agent who has the listing, or both.
- 5.4.25 **plaque** means a permanent **sign** that conveys information about historical event, site or building or other object of interest.
- 5.4.26 **premises** means the lot, building, or portion of a lot or building on which a use or occupancy to which a **sign** pertains is located.
- 5.4.27 **projected-image sign** means a temporary **sign** produced by the use of lasers or similar technology to project a graphic image of any kind onto any surface.
- 5.4.28 **projecting sign** means a **sign** that is affixed to and projects perpendicularly from a wall or other building face by more than 0.3 m.
- 5.4.29 **real estate sign** means a temporary **sign** that indicates that **premises** on which the **sign** is located are for sale, rent or lease.
- 5.4.30 **residential zone** includes any site-specific residential zone.
- 5.4.31 sandwich board sign means a temporary sign consisting of two sign areas hinged at the top, placed to direct attention to business premises or services immediately adjacent to the location of the sign.
- 5.4.32 **sign** includes any device that is visible from a public place including the airspace above the **sign**, or from land other than the land on which the device is located, used or capable of being used to display information or direct or attract attention for the purpose of advertisement, promotion of a business, product, activity, service, or idea, or of providing direction, identification, or other information.
- 5.4.33 **sign area** means that portion of a **sign** on which copy could be placed, and in the case of a multi-faced **sign** the allowable area may be doubled.
- 5.4.34 small window sign means a window sign , or combination of window signs, that covers 25% or less of the window area of the premises where the sign is located, and for this purpose a window

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area includes mullions separating individual panes of glass within the same window sash or frame.

- 5.4.35 **under-canopy sign** means a **sign** suspended from a canopy or awning, oriented perpendicularly to the length of the canopy or awning.
- 5.4.36 **window sign** means any **sign**, text, images, graphics or other symbols that are attached to or forming part of a window, including a **sign** that is transparent.

PART 6 - SEVERABILITY AND CITATION

- **6.1** If any part, section, sub-section, clause, or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.
- 6.2 Sign Bylaw No. 5560 is repealed.
- 6.3 A permit may be issued for a **sign** that does not comply with this Bylaw if the **sign** complies with Sign Bylaw No. 5560, a complete application for the permit was made prior to adoption of this **Bylaw** and the permit application fee was paid.
- 6.4 This Bylaw is cited as "Sign Regulation Bylaw No. 9700".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

JUN 1 2 2017 JUN 1 2 2017 JUN 1 2 2017

CORPORATE OFFICER

CITY OF RICHMOND
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MAYOR

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Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 9719

The Council of the City of Richmond enacts as follows:

- 1. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended at Part One Application by adding the following after section 1.1(p):
 - "(q) Sign Regulation Bylaw No. 9700;"
- 2. Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, as amended, is further amended by adding to the end of the table in Schedule A of Bylaw No. 8122 the content of the table in Schedule A attached to and forming part of this bylaw.
- 3. This Bylaw is cited as "Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 9719".

FIRST READING	JUN 1 2 2017	CITY OF RICHMOND
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THIRD READING	JUN 1 2 2017	Division
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MAYOR

Bylaw No. 9719

SCHEDULE A to BYLAW NO. 9719

SCHEDULE A to BYLAW NO. 8122

Designated Bylaw Contraventions and Corresponding Penalties

	A1	Bylaw		Sign Regulation Bylaw No. 9700		C	NCL -	230		
		2		lation 9700						
	A2	Description of Contravention	Period of Time from Receipt (inclusive)	Erect or allow to be erected a sign other than permitted in the bylaw	Obstructing or interfering with entry on to land	Obstructing or interfering with entry into premises	Signs not maintained in a serviceable condition, including not repainting or replacement of copy area to present a legible message	Installing a sign, regulated by Part Two, but not complying with the standards, limitation and requirements specified	Installing a sign without a permit	Allowing or placing signs prohibited by the bylaw
	A3	Section		1.1	1.6	1.6	1.16	2.1	3.1	4 1
•	A4	Compliance Agreement Available	n/a	No	No	ON N	N	N	No	No
)	A5	Penalty	29 to 60 days	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450 00
	A6	Early Payment Option	1 to 28 days	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
	A7	Late Payment Amount	61 days or more	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	A8	Compliance Agreement Discount	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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City of Richmond

Municipal Ticket Information Authorization Bylaw No. 7321, Amendment Bylaw No. 9720

The Council of the City of Richmond enacts as follows:

- 1. **Municipal Ticket Information Authorization Bylaw No. 7321**, as amended, is further amended at Schedule A Section 11 by deleting "Sign Bylaw No. 5560" and replacing it with "Sign Regulation Bylaw No. 9700".
- 2. **Municipal Ticket Information Authorization Bylaw No. 7321**, as amended, is further amended at Schedule B 11, by deleting Schedule B 11 and replacing it with the following:

SCHEDULE B 11

SIGN REGULATION BYLAW NO. 9700 Column 1

Column 1	Column 2	Column 3
Offence	Section	Fine
Erect a sign other than permitted in the bylaw	<i>ı</i> 1.1	\$1000
Obstructing or interfering with entry on to land	1.6	\$1000
Obstructing or interfering with entry into prem	lises 1.6	\$1000
Signs not maintained in a serviceable condition including repainting and replacement of copy to present a legible message		\$1000
Installing a sign, regulated by Part Two, but n complying with the standards, limitation and requirements specified	ot 2.1	\$1000
Installing a sign without a permit	3.1	\$1000
Allowing or placing signs prohibited by the by	law 4.1	\$1000

3.	This Bylaw is cited as "Municipal Ticket Information Authorization Bylaw No. 7321,
	Amendment Bylaw No. 9720".

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SECOND READING

THIRD READING

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JUN 1 2 2017 JUN 1 2 2017 JUN 1 2 2017

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APPROVED for legality by Solicitor
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MAYOR

CORPORATE OFFICER

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CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 9721

The Council of the City of Richmond enacts as follows:

- 1. The **Consolidated Fees Bylaw No. 8636**, as amended, is further amended by deleting SCHEDULE SIGN REGULATION to Consolidated Fees Bylaw No. 8636 and replacing it with Schedule A attached to and forming part of this bylaw.
- 2. This Bylaw is cited as "Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9721".

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MAYOR

SCHEDULE – Sign Regulation

Sign Regulation Bylaw No. 9700 Section 4.1

Description	Fee
Base application fee	\$80.00
(non-refundable, non-creditable)	(creditable towards appropriate permit fee)
Fee for home-based sign	\$80.00
Fee based on sign area (awning, banner, canopy,	<15.0m2: \$100
changeable copy, fascia, mansard roof, marquee,	
projected-image, projecting, under awning/canopy,	15.01-45.0m2: \$200
window signs >25%)	
·	>45.01m2: \$350
Fee for new freestanding signs	< 3.0m2: \$200
	3.01-9.0m2: \$400
	9.01-15.0m2: \$600
Fee for temporary construction	Single/two family: \$100
freestanding/fencing signs	\$50.00 for each additional 6 months.
	3+ family construction: \$200
	\$100.00 for each additional 6 months
Freestanding sign relocation fee (on same site)	\$200 (same as base f/s fee)
Permit processing fee for a sign without a permit	2x actual permit fee



Business Licence Bylaw No. 7360, Amendment Bylaw No. 9722

The Council of the City of Richmond enacts as follows:

- 1. Business Licence Bylaw No. 7360, as amended, is further amended by deleting subsection 2.1.27.3 (a) and (b) and substituting the following;
 - (a) for use as Class A taxicabs is 124; and
 - (b) for use as Class N taxicabs is 48.
- 2. This Bylaw is cited as "Business Licence Bylaw No. 7360, Amendment Bylaw No. 9722".

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MAYOR

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Oval Village District Energy Utility Bylaw No. 9134 Amendment Bylaw No. 9725

The Council of the City of Richmond enacts as follows:

- 1. The **Oval Village District Energy Utility Bylaw No. 9134** is amended by deleting **Schedule A (Boundaries of Service Area)** of the Bylaw in its entirety and replacing it with a new Schedule A as attached as Schedule A to this Amendment Bylaw.
- 2. This Bylaw will come into force and take effect on the date of adoption shown below.
- 3. This Bylaw is cited as "Oval Village Energy Utility Bylaw No. 9134, Amendment Bylaw No. 9725".

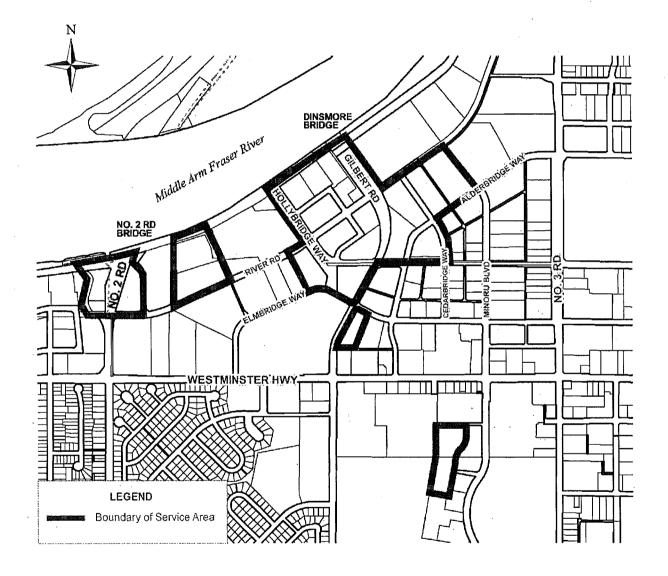
FIRST READING	JUN 2 6 2017	CITY OF RICHMOND
SECOND READING	JUN 2 6 2017	APPROVED for content by originating dept
THIRD READING	JUN 2 6 2017	APPROVED
ADOPTED		for legality by Solicitor

MAYOR

Schedule A to Amendment Bylaw No. 9725

SCHEDULE A

Boundaries of Service Area





Richmond Zoning Bylaw 8500 Amendment Bylaw 9511 (RZ 15-692244) 7400/7420 Schaefer Avenue

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it "SINGLE DETACHED (RS2/K)".

P.I.D. 001-309-510

Strata Lot 1 Section 20 Block 4 North Range 6 West New Westminster District Strata Plan NW365 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1.

P.I.D. 001-309-528

Strata Lot 2 Section 20 Block4 North Range 6 West New Westminster District Strata Plan NW365 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1.

2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 9511".

FIRST READING

A PUBLIC HEARING WAS HELD ON

SECOND READING

THIRD READING

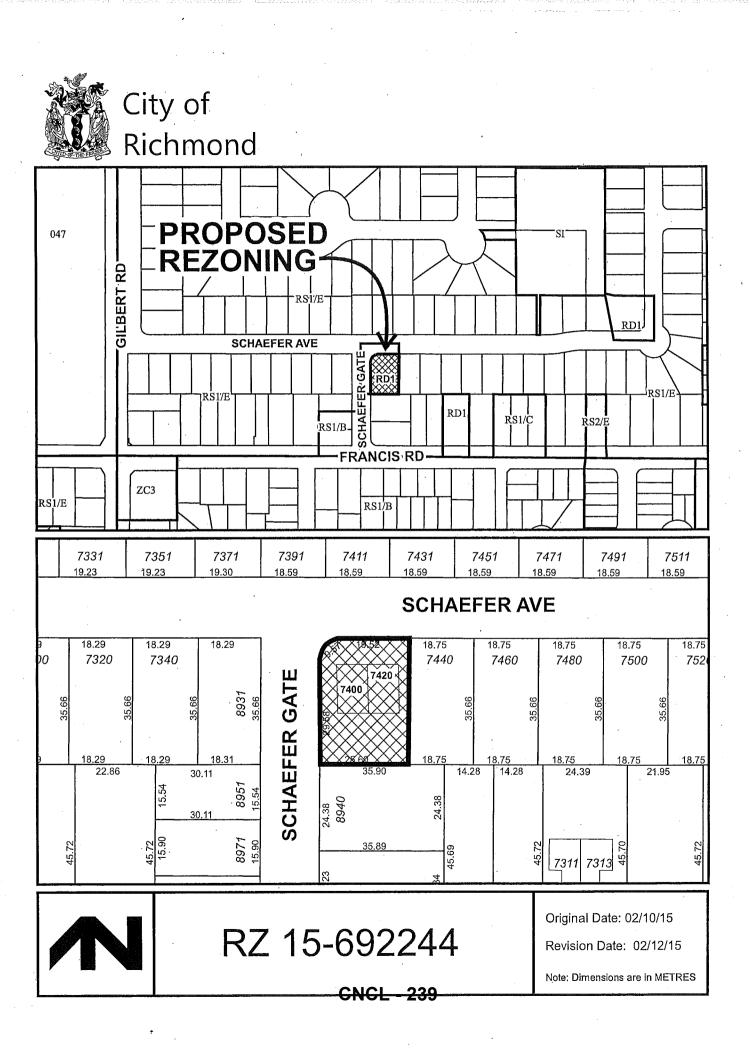
OTHER REQUIREMENTS SATISFIED

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CITY OF RICHMOND	
APPROVED by BIL	
APPROVED by Director or Solicitor	

MAYOR





Richmond Zoning Bylaw 8500 Amendment Bylaw 9673 (RZ 16-741547) 11660/11680 Montego Street

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it **"SINGLE DETACHED (RS2/C)"**.

P.I.D. 004-243-455 Lot 22 Section 36 Block 5 North Range 6 West New Westminster District Plan 17398

2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 9673".

FIRST READING

A PUBLIC HEARING WAS HELD ON

SECOND READING

THIRD READING

OTHER CONDITIONS SATISFIED

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL

ADOPTED

FEB 1 4 2017 MAR 2 0 2017 MAR 2 0 2017 MAR 2 0 2017 JUL 0 4 2017

CITY OF RICHMOND
APPROVED by BK
APPROVED by Director or Solicitor

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MAYOR

