



City Council

**Council Chambers, City Hall
6911 No. 3 Road**

**Monday, June 13, 2016
7:00 p.m.**

Pg. # ITEM

MINUTES

1. *Motion to:*

- (1) *adopt the minutes of the Regular Council meeting held on May 24, 2016 (distributed previously);*
- (2) *adopt the minutes of the Special Council meeting held on June 6, 2016 (distributed previously); and*
- (3) *receive for information the Metro Vancouver 'Board in Brief' dated May 27, 2016.*

CNCL-10



AGENDA ADDITIONS & DELETIONS

PRESENTATION

Award Presentation – Fire Prevention Officers Association of BC - Public Educator of the Year Award

COMMITTEE OF THE WHOLE

2. *Motion to resolve into Committee of the Whole to hear delegations on agenda items.*

3. Delegations from the floor on Agenda items.

(PLEASE NOTE THAT FOR LEGAL REASONS, DELEGATIONS ARE NOT PERMITTED ON ZONING OR OCP AMENDMENT BYLAWS WHICH ARE TO BE ADOPTED; OR ON DEVELOPMENT PERMITS/DEVELOPMENT VARIANCE PERMITS - ITEM NO. 17.)

4. *Motion to rise and report.*

RATIFICATION OF COMMITTEE ACTION

CONSENT AGENDA

(PLEASE NOTE THAT ITEMS APPEARING ON THE CONSENT AGENDA WHICH PRESENT A CONFLICT OF INTEREST FOR COUNCIL MEMBERS MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.)

CONSENT AGENDA HIGHLIGHTS

- Receipt of Committee minutes
- Sharing Farm Community Art Project
- Richmond Sports Wall of Fame Nominating Committee Additional Category Request
- Sustainable Food Service at City Facilities and Events
- Participation in the 11th China (Zhengzhou) International Garden Expo
- Canada 150 Community Infrastructure Program Submission: Second Intake
- Land use applications for first reading (to be further considered at the Public Hearing on June 20, 2016):
 - 4800 Duncliffe Road – Rezone from Single Detached (RS1/E) to Single Detached (RS2/A) (Trendsetter Homes Ltd. – applicant)

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- 5411/5431 Clearwater Drive – Rezone from Two-Unit Dwellings (RD1) to Single Detached (RS2/B) (New Horizon Development Ltd. – applicant)
- 3611/3631 Lockhart Road – Rezone from Single Detached (RS1/E) to Single Detached (RS2/B) (Gursher Randhawa – applicant)

5. *Motion to adopt Items No. 6 through No. 14 by general consent.*

Consent
Agenda
Item

6. COMMITTEE MINUTES

That the minutes of:

- CNCL-17 (4) *the Parks, Recreation and Cultural Services Committee meeting held on May 25, 2016;*
- CNCL-32 (5) *the General Purposes Committee meeting held on June 6, 2016;*
- CNCL-35 (6) *the Finance Committee meeting held on June 6, 2016;*
- CNCL-38 (7) *the Planning Committee meeting held on June 7, 2016; and*
- CNCL-44 (8) *the Council/School Board Liaison Committee meeting held on May 25, 2016;*

be received for information.

Consent
Agenda
Item

7. SHARING FARM COMMUNITY ART PROJECT

(File Ref. No. 11-7000-09-20-131) (REDMS No. 5001989 v. 3)

CNCL-53

See Page CNCL-53 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE
RECOMMENDATION

That the concept proposal for the Sharing Farm Community Public Art Project by artist Blake Williams as presented in the staff report from the Director, Arts, Culture and Heritage Services dated May 4, 2016, be endorsed.

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Consent
Agenda
Item

8. **RICHMOND SPORTS WALL OF FAME NOMINATING COMMITTEE ADDITIONAL CATEGORY REQUEST**
(File Ref. No. 11-7000-10-01) (REDMS No. 5003542 v. 6)

CNCL-73

See Page CNCL-73 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

- (1) *That the Richmond Sports Wall of Fame Selection Criteria be amended as described in Attachment 2 of the staff report titled, “Richmond Sports Wall of Fame Nominating Committee Additional Category Request,” dated May 6, 2016, from the Senior Manager, Recreation and Sport Services; and*
- (2) *That the Richmond Sports Wall of Fame Policy 8711 be amended to include the category “Masters Athlete” as identified in Attachment 4 of the staff report titled, “Richmond Sports Wall of Fame Nominating Committee Additional Category Request,” dated May 6, 2016, from the Senior Manager, Recreation and Sport Services.*



Consent
Agenda
Item

9. **SUSTAINABLE FOOD SERVICE AT CITY FACILITIES AND EVENTS**
(File Ref. No. 11-7000-01) (REDMS No. 4680744 v. 10)

CNCL-84

See Page CNCL-84 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

- (1) *That the Sustainable Food Service Quick Guide, provided as Attachment 1, as detailed in the staff report titled “Sustainable Food Service at City Facilities and Events,” dated May 3, 2016, from the Senior Manager, Parks, be endorsed as a tool to promote the use of sustainable food service items in City facilities and on City-owned land; and*
- (2) *That staff examine options for incremental restrictions on the use of plastic and styrofoam materials and report back.*



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Consent
Agenda
Item

10. **PARTICIPATION IN THE 11TH CHINA (ZHENGZHOU) INTERNATIONAL GARDEN EXPO**

(File Ref. No. 06-2345-00) (REDMS No. 5009414 v. 3)

CNCL-114

See Page CNCL-114 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That the City of Richmond participate in the 11th China (Zhengzhou) International Garden Expo and Park Design exchange with the City of Zhengzhou, China as detailed in the staff report titled, "Participation in the 11th China (Zhengzhou) International Garden Expo," dated May 18, 2016, from the Senior Manager, Parks.



Consent
Agenda
Item

11. **CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM SUBMISSION: SECOND INTAKE**

(File Ref. No. 03-1087-34-01) (REDMS No. 5027749 v. 3)

CNCL-132

See Page CNCL-132 for full report

CNCL-144

See Staff Memo on Page CNCL-144 Regarding Additional Recommended Project

GENERAL PURPOSES COMMITTEE RECOMMENDATION

(1) *That the following projects be approved for submission to Western Economic Diversification Canada for funding consideration under the Canada 150 Community Infrastructure Program Fund:*

- (a) *South Arm Community Centre Upgrade;*
- (b) *Steveston Pool Lining Repairs;*
- (c) *Middle Arm Park Upgrade: Hollybridge Pier;*
- (d) *Railway Greenway Trail Upgrade;*
- (e) *Track Zone Synthetic Floor Improvements: Richmond Olympic Oval;*
- (f) *Brighthouse Park Fieldhouse Upgrade;*
- (g) *Lang Park Redevelopment – Park Characterization;*
- (h) *Facility Energy Management Program;*
- (i) *Sports Field Upgrade: Richmond Olympic Oval; and*
- (j) *Solar PV Array Installation: Fire Hall No.1;*

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- (2) *That the Chief Administrative Officer and the General Manager of Community Services, be authorized to enter into funding agreements with the Government of Canada for the above mentioned projects that are approved for funding by the Government of Canada; and*
- (3) *That copies of the project submission be sent to Richmond Members of Parliament.*



Consent
Agenda
Item

12. **APPLICATION BY TRENDSETTER HOMES LTD. FOR REZONING AT 4800 DUNCLIFFE ROAD FROM SINGLE DETACHED (RS1/E) TO SINGLE DETACHED (RS2/A)**

(File Ref. No. 12-8060-20-009559; RZ 15-711639) (REDMS No. 4982970)

CNCL-147

See Page CNCL-147 for full report

PLANNING COMMITTEE RECOMMENDATION

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9559, for the rezoning of 4800 Duncliffe Road from “Single Detached (RS1/E)” to “Single Detached (RS2/A)”, be introduced and given first reading.



Consent
Agenda
Item

13. **APPLICATION BY NEW HORIZON DEVELOPMENT LTD. FOR REZONING AT 5411/5431 CLEARWATER DRIVE FROM TWO-UNIT DWELLINGS (RD1) TO SINGLE DETACHED (RS2/B)**

(File Ref. No. 12-8060-20-009560; RZ 15-700420) (REDMS No. 4992243)

CNCL-163

See Page CNCL-163 for full report

PLANNING COMMITTEE RECOMMENDATION

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9560, for the rezoning of 5411/5431 Clearwater Drive from “Two-Unit Dwellings (RD1)” to “Single Detached (RS2/B)”, be introduced and given first reading.



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Consent
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14. **APPLICATION BY GURSHER RANDHAWA FOR REZONING AT 3611/3631 LOCKHART ROAD FROM SINGLE DETACHED (RS1/E) TO SINGLE DETACHED (RS2/B)**

(File Ref. No. 12-8060-20-009565; RZ 16-723604) (REDMS No. 4977805 v. 2)

CNCL-179

See Page CNCL-179 for full report

PLANNING COMMITTEE RECOMMENDATION

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9565, for the rezoning of 3611/3631 Lockhart Road from the “Single Detached (RS1/E)” zone to the “Single Detached (RS2/B)” zone, be introduced and given first reading.



CONSIDERATION OF MATTERS REMOVED FROM THE
CONSENT AGENDA

NON-CONSENT AGENDA ITEMS

FINANCE AND CORPORATE SERVICES DIVISION

15. **COUNCIL REMUNERATION AND EXPENSES FOR 2015**

(File Ref. No. 03-1200-03) (REDMS No. 4999983)

CNCL-194

See Page CNCL-194 for full report

STAFF RECOMMENDATION

That the Council Remuneration and Expenses report for the year ended December 31, 2015 be received for information.



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16. **2015 STATEMENT OF FINANCIAL INFORMATION**
(File Ref. No. 03-1200-03) (REDMS No. 5017802)

CNCL-196

See Page **CNCL-196** for full report

STAFF RECOMMENDATION

That the 2015 Statement of Financial Information as per the staff report dated June 3, 2015 from the Manager, Business Advisory Services, be approved.

PUBLIC ANNOUNCEMENTS AND EVENTS

NEW BUSINESS

BYLAWS FOR ADOPTION

- CNCL-275** Alexandra District Energy Utility Bylaw No. 8641 Amendment
Bylaw No. 9555
Opposed at 1st/2nd/3rd Readings – None.

- CNCL-278** Housing Agreement (10780 No. 5 Road and 12733 Steveston Highway)
Bylaw No. 9556
Opposed at 1st/2nd/3rd Readings – None.

- CNCL-298** Richmond Zoning Bylaw No. 8500, Amendment **Bylaw No. 8866**
(8631 Francis Road, RZ 11-587257)
Opposed at 1st Reading – None.
Opposed at 2nd/3rd Readings – None.

Council Agenda – Monday, June 13, 2016

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CNCL-300 Official Community Plan Bylaw No. 7100, Amendment **Bylaw No. 9274**
(5460, 5480, 5500, 5520, 5540 and 5560 Moncton Street, RZ 14-674749)
Opposed at 1st Reading – None.
Opposed at 2nd/3rd Readings – None.

CNCL-302 Richmond Zoning Bylaw No. 8500, Amendment **Bylaw No. 9275**
(5460, 5480, 5500, 5520, 5540 and 5560 Moncton Street, RZ 14-674749)
Opposed at 1st Reading – None.
Opposed at 2nd/3rd Readings – None.

CNCL-308 Richmond Zoning Bylaw No. 8500, Amendment **Bylaw No. 9545**
(5000 Maple Road, RZ 15-703641)
Opposed at 1st Reading – None.
Opposed at 2nd/3rd Readings – None.

DEVELOPMENT PERMIT PANEL

17. RECOMMENDATION

See DPP Plan Package (distributed separately) for full hardcopy plans

CNCL-310 (1) *That the **Chair's report** for the Development Permit Panel meetings held on May 11, 2016 be received for information; and*
(2) *That the recommendations of the Panel to authorize the issuance of a Development Permit (DP 15-708397) for the property at 10780 No. 5 Road, 10788 No. 5 Road, and 12733 Steveston Highway (formerly 10780 No. 5 Road and 12733 Steveston Highway) be endorsed, and the Permits so issued.*

ADJOURNMENT

For Metro Vancouver meetings on Friday, May 27, 2016

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver. For more information, please contact Greg Valou, 604-451-6016, Greg.Valou@metrovancover.org or Jean Kavanagh, 604-451-6697, Jean.Kavanagh@metrovancover.org.

Greater Vancouver Regional District - Parks**Regional Parks 2015 Annual Visitor Use and Program Statistics****RECEIVED**

The Board received for information a report with annual statistics for regional park visitor use, visitor services, and volunteering in 2015 as well as information related to visitor use trends and environmental factors. Metro Vancouver's Regional Parks had 11.3 million visits in 2015, representing over five percent growth from 2014.

Greater Vancouver Regional District Sale and Exchange of a Portion of Derby Reach Regional Park for Other Land to be used for Park Purposes Bylaw No. 1233, 2016**APPROVED**

The Board gave first, second and third reading to a bylaw regarding a proposal from a landowner to exchange land parcels of a portion of Derby Reach Regional Park for other land to be used for park purposes. The Board:

- a) directed staff to carry out an alternative approval process to obtain elector approval for the Bylaw pursuant to section 269 of the Local Government Act.
- b) established the deadline for receiving elector responses as July 14, 2016.
- c) determined that the total number of electors of the area to which the approval process applies is 1,637,479.
- d) directed staff to report the results of the alternative elector approval process to the Board and if approval is obtained to bring the Bylaw forward for adoption by the Board.

Greater Vancouver Regional District**Regional Affordable Housing Strategy****APPROVED**

The Regional Affordable Housing Strategy was adopted in 2007 to provide leadership on regional housing needs, and to advance the goals of the regional growth strategy, Metro 2040. The Board adopted the updated 2016 Strategy, and:

- a) will convey the Strategy to member local governments, requesting that they endorse the Strategy as a collaborative approach through which stakeholders can advance its vision within their authority.
- b) will send the updated Strategy to the BC Minister Responsible for Housing, The Hon. Rich Coleman, the BC Minister of Families, Children, and Social Development, and to the federal Minister responsible for Housing and the Canada Mortgage and Housing Corporation, the Hon. Jean Yves Duclos, and to other stakeholders with an interest in regional housing affordability.
- c) directed staff to develop an implementation plan for actions in the Strategy for which Metro Vancouver is responsible.

Federal Gas Tax Fund Expenditures Policy**APPROVED**

The Federal Gas Tax Fund Expenditures Policy identifies the process through which Metro Vancouver considers and approves expenditures from the Federal Gas Tax Fund-Greater Vancouver Regional Fund. The fund supports projects for regional transportation proposed by the South Coast British Columbia Transportation Authority (TransLink).

The Board approved the Federal Gas Tax Fund Expenditures Policy as presented, with clarifying language added by the Board, and referred it for information to the Mayors' Council, the TransLink Board, and the Union of BC Municipalities.

2016 Greater Vancouver Regional District Sustainability Innovation Fund Applications**APPROVED**

The GVRD Sustainability Innovation Fund provides financial support to projects that contribute to the region's sustainability. The Board approved funding to the following projects:

- a) Transit-Oriented Affordable Housing Fund: \$100,000 in 2017
- b) The Regional Park Solar-Powered Conversion Project: \$100,000 in 2017
- c) City of Langley Urban Agriculture Demonstration: \$50,000 in 2017

Greater Vancouver Regional District Air Quality Management Bylaw No. 1082, 2008 – Officer Appointment**APPROVED**

Metro Vancouver may delegate authority upon Officers to advance air quality management goals. These officers may enter property, inspect works, and obtain records and other information to promote compliance with the Greater Vancouver Regional District Air Quality Management bylaws.

The Board, pursuant to the Environmental Management Act and Greater Vancouver Regional District Air Quality Management Bylaw No. 1082, 2008, appointed Michael Hughes and Luke Smith as Officers, and rescinded Donna Hargreaves and Karen Pyne as Officers.



Caring for the Air 2016 Report

RECEIVED

The annual Caring for the Air report shares information about air quality and climate change in the region in a manner that is accessible, relevant, and of general interest to a wide range of readers. The fifth edition provides updates, reviews, and news about actions, activities, and performance measures related to work by Metro Vancouver and other organizations in the region in 2015.

The Board received the 2016 Caring for the Air report for information.

2016 Metro Vancouver Agriculture Awareness Grant Recommendations

APPROVED

Metro Vancouver provides annual funding through Agriculture Awareness Grants to non-profit organizations with an agriculture focus. The Board approved these grant allocations:

- i. BC Agriculture in the Classroom Foundation, Take a Bite of BC project, \$6,000
- ii. BC Chicken Grower’s Association, Poultry in Motion Educational Mini Barn, \$5,000
- iii. Delta Farmer’s Institute, Agriculture Education and Outreach Website, \$3,500
- iv. Delta Farmland & Wildlife Trust, Day at the Farm event, \$3,000
- v. Earthwise Society, Tomato Festival event, \$2,500
- vi. Environmental Youth Alliance, All for One, One for the Bees project, \$4,500
- vii. Growing Chefs, Classroom Gardening Program, \$5,000
- viii. Haney Farmers Market Society, The Market Goes to the Farm project, \$500
- ix. Langley Environmental Partners Society, Langley Eats Local project, \$5,000
- x. Maple Ridge Pitt Meadows Agricultural Association, Grow Food, Not Waste event, \$2,000
- xi. The Sharing Farm Society, 8th Annual Garlic Festival, \$3,000

Metro 2040: Regional Growth Strategy Performance Measures Review Project: Findings and Next Steps

RECEIVED

Between August and December 2015, EcoPlan International conducted a review of the Metro 2040 (regional growth strategy) Performance Measures as part of a larger project to update Metro 2040 Monitoring. After significant analysis, EcoPlan International has proposed a restructured Metro 2040 performance monitoring framework to organize performance measures by function. Over the course of 2016, staff will test these proposed measures and review other potential changes to monitoring the regional growth strategy.

The Board received the report for information.



Love Food - Hate Waste Campaign Update

RECEIVED

A campaign to reduce household avoidable food waste supports both solid waste and liquid waste reduction objectives. The Love Food - Hate Waste campaign to help residents use more of the food that they buy was launched in May, 2015.

The Board received the report for information.

2015 Statement of Financial Information

APPROVED

The Board approved the Statement of Financial Information for the year ended December 31, 2015.

George Massey Tunnel Replacement Project Update

APPROVED

The Board:

- a) will write a letter in response to the correspondence "George Massey Tunnel Replacement Project" dated May 17, 2016 from the Honourable Todd Stone, BC Minister of Transportation and Infrastructure.
- b) directed staff to obtain information on the environmental assessment process from the Canadian Environmental Assessment Agency or other federal authorities in order to recommend an appropriate course of action.
- c) directed staff to report back through the Intergovernment and Finance Committee as soon as possible with an analysis of the George Massey Tunnel Replacement project based on the information available.

Metro Vancouver External Agency Activities Status Report May 2016

RECEIVED

The Board received for information the following reports from Metro Vancouver representatives to external organizations:

- a) Report on Recent Activities of the Municipal Finance Authority of BC October 2015 to March 2016 from Director Malcolm Brodie.
- b) Minutes of the Lower Mainland Local Government Association, Flood Control and River Management Committee from Alternate Director Mae Reid.
- c) Pacific Parklands Foundation Update for the Period November 1, 2015 to April 30, 2016 from Director Craig Hodge.
- d) Report on Delta Heritage Airpark Management Committee Status Report from Delta Councillor Ian Paton.

Greater Vancouver Water District

2016 Water Sustainability Innovation Fund Applications

APPROVED

The Water Sustainability Innovation Fund provides financial support to Water Utility projects that contribute to the region's sustainability. The Board approved funding for the following projects:

- a) Assessing Densification Impacts on Water Demands: \$155,000
- b) Mountain Lake Tapping Project: \$125,000

2016 Water Wagon Schedule and Sprinkling Regulations Education Materials

RECEIVED

The Board received for information the preliminary 2016 event schedule for Metro Vancouver's Water Wagon and Tap Water Team, and an update on the sprinkling regulations education materials being provided to members and promoted to residents across the region.

Water Conservation Research and Campaign Update

RECEIVED

The Board received for information a report on the regional water conservation campaign, which will launch in summer 2016 to expand public awareness of the quality of Metro Vancouver's water and the importance of conserving it. The campaign is supported by the 2015 Water Sustainability Innovation Fund, and encourages year-round reduction in personal water consumption indoors and outdoors.

Water Source Supply Model and Water Shortage Response Plan Stage Activation Process

RECEIVED

The Board received for information a report that explains Metro Vancouver's Water Source Supply Model and Water Shortage Response Plan activation process.

Greater Vancouver Sewage and Drainage District

2016 Liquid Waste Sustainability Innovation Fund Applications

APPROVED

The Liquid Waste Sustainability Innovation Fund provides financial support to Liquid Waste projects that contribute to the region's sustainability. The Board approved funding for the following projects subject to securing the required external grants:

- a) Smart Sewers – Development of Wireless In-Situ Sensors: \$200,000
- b) Hydrothermal Processing Pilot Facility: \$4 million

Intentions Paper – Proposed New Bylaw for Post-Secondary and Research Laboratories**APPROVED**

Metro Vancouver staff propose developing a bylaw that would require post-secondary and research laboratories to submit and implement Pollution Prevention Plans for their wastewater discharges.

The Board endorsed an intentions paper for the development of a new regulatory bylaw for liquid waste discharge from post-secondary and research laboratories, and directed staff to initiate a consultation process.

Greater Vancouver Sewerage and Drainage District Sewer Use Bylaw No. 299, 2007 – Staff Appointments**APPROVED**

Municipal Sewage Control Officers may enter property, inspect works, and obtain records and other information to promote compliance with the Greater Vancouver Sewerage and Drainage District Liquid Waste Management bylaws. The Board, pursuant to the Environmental Management Act and Greater Vancouver Sewerage and Drainage District Sewer Use Bylaw No. 299, 2007, appointed the following Metro Vancouver and City of Vancouver staff:

- Michael Hughes and Luke Smith as Municipal Sewage Control Officers.
- Kathy Preston as Deputy Sewage Control Manager.
- James Smith, City of Vancouver, Deputy Sewage Control Manager.

The Board rescinded the following Metro Vancouver staff:

- Karen Pyne and Johanna van den Broeke as Municipal Sewage Control Officers.

Bridge Funding for the Georgia Basin Inter-Regional Education Initiative**APPROVED**

The Board approved \$5,000 in bridge funding to the Partnership for Water Sustainability in BC to partially fund a scaled-back Georgia Basin Inter-Regional Education Initiative in 2016. The Board will also write to the Partnership indicating its support for a request to the Province for a five-year funding commitment towards the Georgia Basin Inter-Regional Education Initiative.

Integrated Solid Waste and Resource Management Plan Dispute Resolution Procedure**RECEIVED**

The Board received for information a staff report advising of work underway to develop an Integrated Solid Waste and Resource Management Plan Implementation Dispute Resolution Procedure, which will subsequently be provided to the Board for consideration.

Litter, Abandoned Waste & Escaped Waste Strategy**APPROVED**

Preventing and managing litter, abandoned and escaped waste continues to be challenging and costly for municipalities around the region. The Board received a staff report for information, and approved the following actions to help reduce abandoned waste, litter, and escaped waste:

- a) incorporate a surcharge for unsecured loads into the proposed 2017 Tipping Fee Bylaw.
- b) develop requirements to waive tipping fees for volunteer community clean-up events.
- c) develop an education and awareness program to reduce abandoned waste.
- d) continue to work with members to track clean-up costs for abandoned waste.
- e) continue to work with members to facilitate information sharing and collaboration in reducing abandoned waste.

Publication of Diversion Rates of Licensed Construction and Demolition Waste Facilities**RECEIVED**

Most construction and demolition recycling in the region is managed at private facilities that are licensed and regulated through Bylaw 181.

To make further progress toward the regional diversion goals and to satisfy the reporting requirements of the solid waste management plan, Metro Vancouver will post the waste-diversion rates of private licensed transfer stations and material recovery facilities online. Posting this information is intended to improve transparency for those who rely on the facilities to recycle construction and demolition waste, and to encourage best practices in recycling. The Board received the report for information.

Waste-to-Energy Facility – 2015 Financial Update**RECEIVED**

The Board received the 2015 financial update for the Metro Vancouver Waste-to-Energy Facility located in Burnaby.

Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw – Staff Appointments**APPROVED**

The Board, pursuant to the Environmental Management Act and Greater Vancouver Sewerage and Drainage District Municipal Solid Waste and Recyclable Material Regulatory Bylaw No. 181, 1996:

- a) Rescinded Metro Vancouver staff Karen Pyne and Johanna van den Broeke as Officers.
- b) Appointed Metro Vancouver staff Michael Hughes and Luke Smith as Officers.
- c) Appointed Metro Vancouver staff Kathy Preston as Deputy Solid Waste Manager.

Delegations Received at Committee May 2016**RECEIVED**

The Board received a summary report of a delegation to the May Zero Waste Committee.

Paul Oostelbos, Director, International Business Development, Shanks/Orgaworld, appeared before the Committee.



Parks, Recreation and Cultural Services Committee

Date: Wednesday, May 25, 2016
Place: Anderson Room
Richmond City Hall
Present: Councillor Harold Steves, Chair
Councillor Ken Johnston
Councillor Carol Day
Councillor Bill McNulty
Councillor Linda McPhail
Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on April 26, 2016, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

June 28, 2016, (tentative date) at 4:00 p.m. in the Anderson Room

COMMUNITY SERVICES DIVISION

1. **SHARING FARM COMMUNITY ART PROJECT**

(File Ref. No. 11-7000-09-20-131) (REDMS No. 5001989 v. 3)

Discussion ensued with regard to the location of the art piece on-site and Liesl Jauk, Manager Arts Services, noted that elements of the art piece will include weathered farm tools and materials.

Parks, Recreation & Cultural Services Committee

Wednesday, May 25, 2016

It was moved and seconded

That the concept proposal for the Sharing Farm Community Public Art Project by artist Blake Williams as presented in the staff report from the Director, Arts, Culture and Heritage Services dated May 4, 2016, be endorsed.

CARRIED

2. RICHMOND SPORTS WALL OF FAME NOMINATING COMMITTEE ADDITIONAL CATEGORY REQUEST

(File Ref. No. 11-7000-10-01) (REDMS No. 5003542 v. 6)

Discussion ensued with respect to (i) the location of the Wall of Fame display within the Richmond Olympic Oval, (ii) the selection criteria for nomination and (iii) the definitions of the nomination categories.

In reply to queries from Committee, Bob Jackson, Richmond Sports Council, noted that the Richmond Sports Council nominates athletes to the Richmond Sports Wall of Fame, however does not design the display. Gregg Wheeler, Manager, Sport and Community Events, added that nominations are received by December 31 and then are reviewed by a nomination committee.

Discussion ensued with regard to the recognition provided to athletes in different sporting categories and the way it would be displayed in the Richmond Sports Wall of Fame.

In reply to queries from Committee, Mr. Wheeler noted that additional information on Wall of Fame inductees are available in a kiosk in the Richmond Olympic Oval and that inductees are consulted on the written descriptions provided on the Wall of Fame.

It was moved and seconded

- (1) *That the Richmond Sports Wall of Fame Selection Criteria be amended as described in Attachment 2 of the staff report titled, "Richmond Sports Wall of Fame Nominating Committee Additional Category Request," dated May 6, 2016, from the Senior Manager, Recreation and Sport Services; and*
- (2) *That the Richmond Sports Wall of Fame Policy 8711 be amended to include the category "Masters Athlete" as identified in Attachment 4 of the staff report titled, "Richmond Sports Wall of Fame Nominating Committee Additional Category Request," dated May 6, 2016, from the Senior Manager, Recreation and Sport Services.*

CARRIED

2.

Parks, Recreation & Cultural Services Committee
Wednesday, May 25, 2016

3. **SUSTAINABLE FOOD SERVICE AT CITY FACILITIES AND EVENTS**

(File Ref. No. 11-7000-01) (REDMS No. 4680744 v. 10)

Marie Fenwick, Manager, Parks Programs, and Brendan McEwen, Sustainability Manager, reviewed the proposed Sustainable Food Service Quick Guide, noting that (i) staff consulted with the community on the recommendations for the best sustainable practices, such as utilizing reusable or compostable materials, (ii) a total ban on plastic bags is not recommended, and (iii) the Quick Guide can be updated when new sustainable materials are available.

Discussion ensued with regard to (i) an incremental ban on plastic bags and plastic utensils, (ii) caterers and vendors in the city utilizing compostable utensils and containers, (iii) costs of compostable utensils and containers compared to plastics, (iv) examining options to use reusable dishes in community centres, (v) encouraging support from the private sector, and (vi) increasing public awareness on the matter.

It was suggested that staff update Committee on the program in one year's time.

It was moved and seconded

That the Sustainable Food Service Quick Guide, provided as Attachment 1, as detailed in the staff report titled "Sustainable Food Service at City Facilities and Events," dated May 3, 2016, from the Senior Manager, Parks, be endorsed as a tool to promote the use of sustainable food service items in City facilities and on City-owned land.

CARRIED

Discussion ensued with respect to the incremental restrictions on plastic food utensils and containers.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That staff examine options for incremental restrictions on the use of plastic and styrofoam materials and report back.

CARRIED

Parks, Recreation & Cultural Services Committee
Wednesday, May 25, 2016

4. **PARTICIPATION IN THE 11TH CHINA (ZHENGZHOU) INTERNATIONAL GARDEN EXPO**

(File Ref. No. 06-2345-00) (REDMS No. 5009414 v. 3)

Mike Redpath, Senior Manager, Parks, briefed Committee on the City's proposed participation in the 11th China International Garden Expo, highlighting that (i) the Expo is an opportunity to showcase Richmond, (ii) in addition to participating in the Expo, the City will have an opportunity to participate in a garden exchange with the City of Zhengzhou, and (iii) it is anticipated that participation in the Expo will have no cost to the City.

Discussion ensued with respect to participation costs related to staff time, and it was suggested that staff time be tracked for the proposed project.

In reply to queries from Committee, Mr. Redpath advised that the design process would be managed by the City and that the proposed design concept for the park located in the City will be subject to Council approval.

It was moved and seconded

That the City of Richmond participate in the 11th China (Zhengzhou) International Garden Expo and Park Design exchange with the City of Zhengzhou, China as detailed in the staff report titled, "Participation in the 11th China (Zhengzhou) International Garden Expo," dated May 18, 2016, from the Senior Manager, Parks.

CARRIED

The Chair advised that Equipment for the Sharing Farm will be considered as Item No. 4A.

4A. **EQUIPMENT FOR THE SHARING FARM**

(File Ref. No.)

Discussion ensued with regard to (i) acquiring a tractor and other farming equipment for the Sharing Farm, (ii) using the Council Contingency or Provisional funds to acquire the farming equipment, and (iii) utilizing potential private donations to acquire the farming equipment.

In reply to queries from Committee, Mr. Redpath advised that the operating budget for the Garden City Lands (GCL) will include provisions for the acquisition of farming equipment.

Parks, Recreation & Cultural Services Committee
Wednesday, May 25, 2016

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That staff examine:

- (1) *options to utilize the Council Contingency Fund or the Provisional Fund to acquire a tractor and farming equipment for the Sharing Farm; and*
- (2) *options to utilize private donations to acquire a tractor and farming equipment for the Sharing Farm and report back.*

CARRIED

5. COMMITTEE STANDING ITEM

Garden City Lands

Jamie Esko, Manager, Park Planning and Design, distributed an updated development schedule for the Garden City Lands (GCL) (attached to and forming part of these minutes as Schedule 1), and briefed Committee on the GCL, highlighting that (i) the City has received significant feedback from the open houses, (ii) there is community support for segregated bicycle and pedestrian pathways and for the proposed programming on the Mound area, (iii) consultation on the GCL is on-going, (iv) design of water storage areas on-site are being refined, and (v) staff are reviewing data from the Water Management Study and the results will be presented to Committee.

Discussion ensued with regard to (i) allocating more land for farm use, (ii) utilizing water sources on-site for irrigation of farm areas, (iii) alignment of the central dike, (iv) testing the site's soils, and (v) the collaborating with Kwantlen Polytechnic University on the GCL's Farm Management Plan.

Jim Wright, representing the Garden City Conservation Society, referenced a letter from the Garden City Conservation Society (attached to and forming part of these minutes as Schedule 2), and offered comments on (i) the central dike, (ii) soil analysis of the site, and (iii) agricultural uses of the site.

Discussion ensued with regard to (i) revising statements made in the letter from the Garden City Conservation Society regarding previously proposed non-farm uses, (ii) hosting public information workshops on the GCL, (iii) reducing the number of pond areas, (iv) using the bog as a source for farm irrigation, (v) rehabilitating soils on the whole site, and (vi) discussing soil rehabilitation with other developers in the city.

It was suggested that minutes from the Advisory Committee on the Environment be included on reports related to the Garden City Lands. Mr. Redpath added that information boards and materials on the Garden City Lands can be made available to Council.

5.

Parks, Recreation & Cultural Services Committee
Wednesday, May 25, 2016

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That staff review the letter from the Garden City Conservation Society, dated May 25, 2016, and report back.

CARRIED

6. MANAGER'S REPORT

(i) Mary's Barn

Ms. Fenwick advised that the official opening of Mary's Barn will be on June 18, 2016.

(ii) Ships to Shore 2016

Dee Bowley-Cowan, Britannia Site Supervisor, noted that there 14 vessels are confirmed for this year's Ships to Shore event and added that the ships will be positioned at Imperial Landing and the Britannia Shipyard.

(iii) New Exhibits at Seine Net Loft

Ms. Bowley-Cowan advised that there will be new exhibits at the Seine Net Loft during Doors Open Richmond.

(iv) The Fleetwood

Discussion ensued with regard to repurposing *The Fleetwood* rum runner as an indoor civic art project.

As a result of the discussion, the following **referral motion** was introduced:

It was moved and seconded

That staff examine options to restore The Fleetwood as an indoor civic art project using the City's Public Art Reserve Fund and report back.

CARRIED

(v) Piles at Garry Point

Discussion ensued with regard to (i) removing piles at Garry Point in one month's time, (ii) the cost to remove the piles, and (iii) using the piles to position ships for the Ships to Shore event.

In reply to queries from Committee, Mr. Redpath advised that (i) staff have a referral to update the Garry Point Master Plan, (ii) approach floats are required to remove the piles and previous approach floats were damaged, (iii) new approach floats are in the process of construction and completion is expected in October 2016, and (iv) current agreement from the Province allows the relocation of floats from the Imperial Landing site to the Garry Point site for events, however approach floats are required for access.

6.

Parks, Recreation & Cultural Services Committee
Wednesday, May 25, 2016

Discussion ensued regarding purchasing or repurposing other floats in the city.

It was suggested that the report on the 2017 Garry Point Park Legacy Pier Proposal be recirculated to Committee.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:36 p.m.).

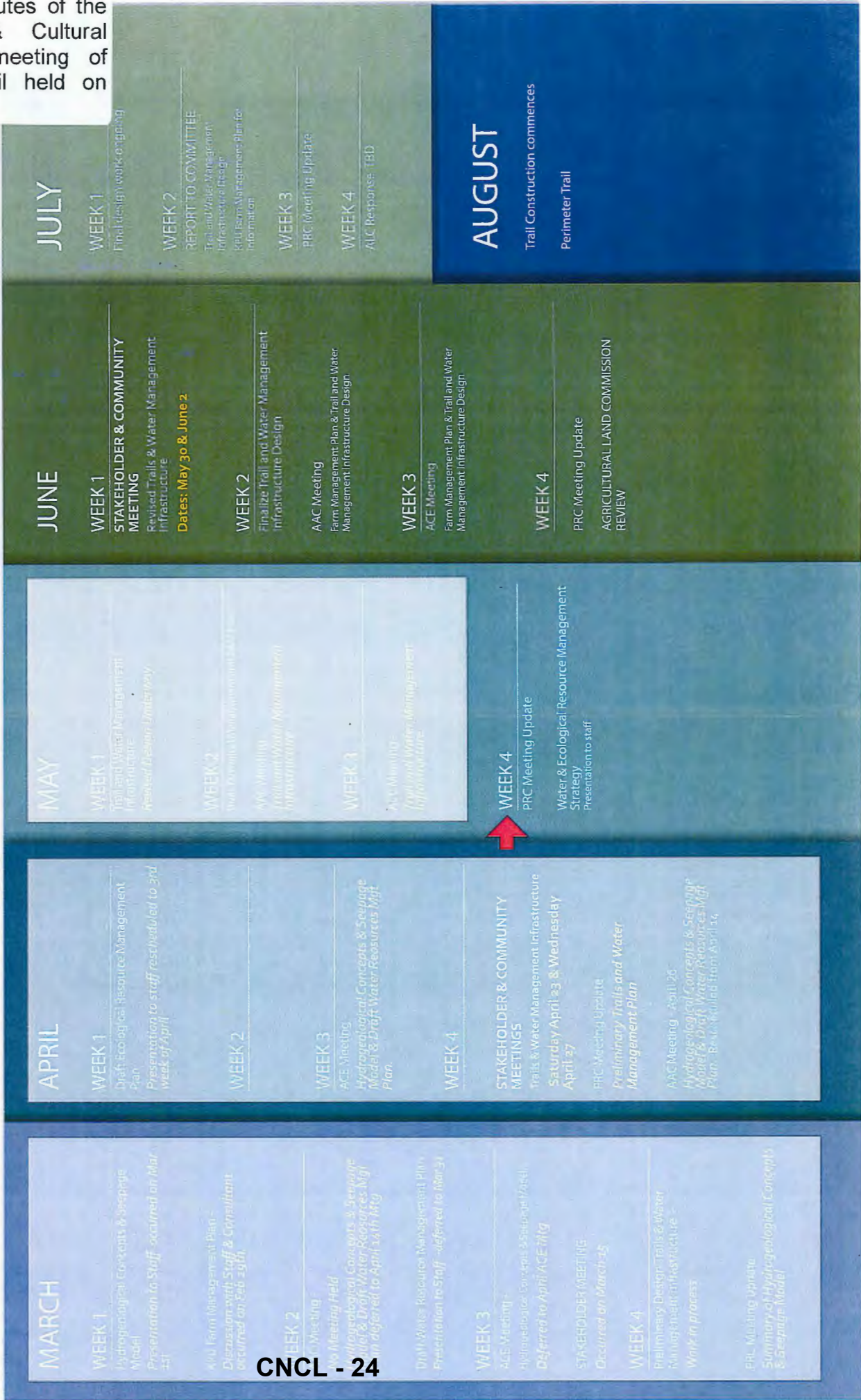
CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation and Cultural Services Committee of the Council of the City of Richmond held on Wednesday, May 25, 2016.

Councillor Harold Steves
Chair

Evangel Biason
Legislative Services Coordinator

GARDEN CITY LANDS - PROJECT SCHEDULE: APRIL 26 2016





Garden City Conservation Society

8300 Osgoode Drive, Richmond, British Columbia V7A 4P1
www.gardencitylands.ca ♦ gardencitylands.wordpress.com

May 25, 2016

Mayor and Councillors, especially Parks Committee,

We commend your determined efforts on behalf of the Richmond community to resolve the Massey Crossing, and we work with you on that, especially via Fraser Voices. On behalf of the community, we also aim to work with you on the Garden City Lands situation.

The Garden City Lands project began with a well-done project chart in September 2012. After that, the project went off track with its focus on skirting the ALR (example in Endnote 10). That is in contrast to celebrating the ALR status and Richmond's agri-eco legacies, although the somewhat improved collaboration with Kwantlen after we wrote to the Agricultural Land Commission is a step in the right direction.

As well, whims and guesswork appear to pre-empt knowledge-based decisions. Unfortunately, council's step of approving (in June 2014) the proposed plan in a limited way—as a “guide”—seems to have been taken as a *carte blanche*.

Now the project is supposedly on the brink of starting the main infrastructure, the dike-road trail system, in August. The project is woefully unready for that desirable step.

The dike-road trails have three crucial roles: (1) for water management, (2) as arterial roads/trails, and (3) for open-land park recreation, all ALR purposes. They are like a good quarterback in football—essential for success and worth the cost of quality.

We contend that the arterial dike-road trail system is worth building with excellent accessibility, excellent capacity and excellent low-maintenance durability. By deleting less-needed features like the kilometre of wooden viaducts, the project could afford quality, leading to very popular use for a very long time.

At this point, it is still possible for the project (with improved planning) to make the dike-road trails follow the best routes for all the agri-eco-rec ALR uses of the Lands—and build them with little adverse impact. However, in 2013, drastically underfunded consultants could do only cursory mapping and analysis of soil and vegetation.

In the past year, our calls to fill the gaps were heeded when **Kwantlen did soil analysis on a grid of 55 half-hectare squares on the west side of the Lands. The City still needs to do the east side.** Working from knowledge can only help, even for tending the bog vegetation, and Coun. Harold Steves has said the whole Lands might be farmed in future (not our wish).

Concurrently, the soil grid of the whole Lands needs to be filled out with a vegetation inventory featuring the sphagnum species (at least four), native bog plants, and invasive plants. That would enable informed placement of dike-road trails and the transplanting of sphagnum and bog plants from outside the bog restoration area (including the trail routes) to the bog restoration area.



It's clear that the southern half of central dike-road trail in the **April 2016 project map** (at left) is **misplaced**. It should not wander left.

The problem can be deduced from the pattern of wetness (darkness) in the **Consultants' 2013 Vegetation Map** and in the **Satellite View of the Lands** (below). The non-bog vegetation and the dryness are both unsuitable.

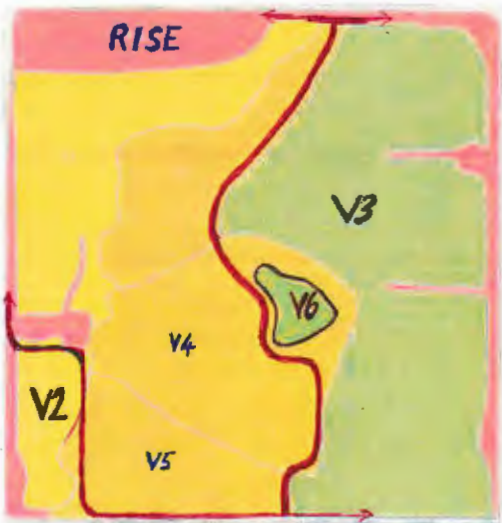
The consultants' map is consistent with 2011 Garden City Lands Coalition findings, which we have kept on sharing and recently confirmed.



Consultants' 2013 Vegetation Map



Satellite View of the Lands



Revised Central Route (rough)

An *approximate* suitable route for the southern half of the **central dike-road trail** is shown in our rough **Revised Central Route** graphic (at left).

Note: The small V6 area near the centre is a natural saucer that retains precipitation water. The saucer contains the most extensive patch of sphagnum moss. The particular sphagnum species there doesn't occur elsewhere on the Lands.

Of course, *refining the route* with the needed inventory findings continues to be essential.

Endnotes:

1. The Garden City Lands project's [current maps](#) begin with the Landscape Zones map (shown in a small size in this letter). After that, there's a version with numbered areas and a legend. That is very revealing. Notice, for example, that **there is very little agricultural land** other than the KPU land (north of the middle, Lansdowne Road).

Note: Garden City Conservation advocates ALR uses that are simultaneously agriculture, ecological conservation and open-land park recreation uses, but we realize there's usually one primary use. The Richmond Food Security Society (under a previous name) was the advocate for agriculture use first, the default priority on ALR land. It seems appropriate to maintain balance unless informed food security stakeholders, including the RFSS and permaculture leaders, say it doesn't matter.

2. The **non-KPU agricultural land**, including community gardens, may be as little as **3.5 hectares**. But at least **1.5 hectares of that is in the natural fen** along Garden City Road between the southwest corner and the multifunction area. That fen area is suited to conservation (featuring nesting birds and native bees), but it is very poor land for farming. Apart from that, there is **only about 2 hectares for non-KPU agriculture**, which is very little. (Note: Since some areas are not labeled, perhaps there's a bit more.) Many of the farming uses that would suit the ALR parkland would be of interest for open-land park recreation participants to observe and engage in. The body of this letter has shown how it is possible to increase the agricultural land while simultaneously helping the sphagnum bog restoration.
3. By nature, the Garden City Lands supports a *range of ALR uses* for agriculture, ecological conservation and open-land park recreation. The planning does not seem to envision them so that decisions about dike-road trails and land use would enable them. That is particularly true for open-land park recreation, which is what should make the Garden City Lands one of the world's great parks.
4. A high-profile example is the non-ALR use of an event field taking up valuable ALR space for events such as concerts and sports tournaments when it would just be duplicating the roles of locations like Minoru Park. Furthermore, the idea that a field can be trampled by thousands of people at a concert (a non-ALR use unless there is specific ALC permission for an event) and then switch back to wildlife habitat or even to food growing seems unrealistic.

A real ALR use for it at this stage would be for soil enrichment through cover crops and grazing and also for wildlife. A longer-term use would almost certainly be community gardens and community farms. The needs will grow, and the amount of available land in the City Centre cannot grow as quickly. The project's vision needs a far-off time horizon.

5. Surely the dike-road trail ought to be efficient to build and maintain. Instead, we still see a wastefully winding perimeter trail and also designs that run water onto the trail surface instead of off it. In this, we can learn from the closely-spaced storm drains down the Garden City Road side of the Lands. The drains are typically so clogged that the project team didn't know they exist (judging from the recent survey, which said they don't exist). Since Richmond apparently can't afford much park maintenance, we must assume the need for trails that are self-maintaining to the extent possible.
6. The project shows two large areas of pollinator fields, which could be okay if there are plans for botanical gardens and their maintenance. However, the obvious starting point is the pollinator field in the southwest corner that just needs to be left alone to function.
7. There seem to be plans for trees all around the Lands, and having quite a lot of trees is fine in principle. Since this letter is mainly about dike-road trails, especially the central one, we should at least caution that a large part of the community (including many in a large ethnic group) would have security concerns if there are woods close to the trails. That includes (for instance) the wide "hedgerow" (along the central trail), which might also be taxing on the scarce water resources.
8. Bicycle paths and possible bicycle use of the multipurpose main path of the dike-road trails need to be addressed in the context of beginning construction of the dike-road trails. The bike use is marginally an ALR use (e.g., as a means for sightseeing). Bike paths separated from the main path of the dike road trails have the additional value of enabling safer and pleasant ALR use for the more-clearly ALR uses. Related aspects:
 - Since there are bike paths bordering the Lands on the south and west sides, perhaps they could be separated from Westminster Highway and Garden City Road by a physical barrier (attractive and safe).
 - On the north side, where there is a need for an area of mixed urban forest, a bike path between the dike-road trail and the forest would require no incremental space because it would serve as security space.
 - On the east side, where there logically should be visitor parking and only minimal trees except toward the north end, the bike park could be between the parking and the dike-road trail.
 - That would result in a continuous bike path around the Lands, bordering the road on the south and west and providing a security buffer along the outer side of the dike-road trail on the north and east sides.

9. While the 20-acres arrangement with Kwantlen Sustainable Agriculture is a good step, the City cooperation with KPU is not convincing (e.g., with KPU practically forced off the Rise, though tending orchard trees for picnickers). Ideally the City will enable KPU to meet its needs well and set clear expectations for KPU's community outreach in return.
10. The lack of effective progress in the enhancement of the Garden City Lands appears to result partly from systemic problems, including the mindset of trying to get around the obstacle of the ALR status. The ongoing contra-ALR effort has been the Sports Council one championed by Coun. Bill McNulty. It overtly includes a soccer complex of at least 26 acres. At two meetings on February 28, 2011 (General Purposes Meeting and Council Meeting), Sports Council representatives clarified further, They brought out their desire to replace the Riverport swimming and arena facilities with better ones on the Lands. (This has been checked at the Richmond Archives—using audio of the meetings.)

It is a huge challenge for the City to make the radical change from the perspective of getting around the ALR as an obstacle to the perspective of celebrating the ALR and Richmond's agri-eco legacies (the approach with the potential to foster one of the world's great parks).

11. With the systemic problem (down to the level of senior manager of parks and roughly parallel manager positions in planning, communications, etc.), the best efforts of the dedicated hands-on staff and consultants are frustrated. The consequence is that the project makes the least of capable consultants who are hobbled by their terms of reference and sometimes inadequate funding (e.g., when contra-ALR uses receive funding priority). Our 2015-19-15 message to General Manager Dave Semple (see appendix) brings this out.

In the same way, the tremendous value provided by the community is wasted, including by fake consultation, exemplified by the 2013 survey that Garden City Conservation carefully showed to be not at all valid. Despite that best effort with community expertise, the survey "results" were still used as a pretend foundation.

We cannot be sure of the motivation for making the least of all forms of valuable expertise. In contrast, we can have a pretty good idea of the results, and we have done our best to share the knowledge.

12. Of course, all this has ramifications for the Musqueam lawsuit.

Sincerely,



Jim Wright,

in consultation with the directors, Garden City Conservation Society

APPENDIX: Message to Dave Semple, 2015-10-15, re biophysical inventory and consulting

I commented about the “Garden City Lands Biophysical Inventory and Analysis” yesterday. Since I hadn’t looked at the inventory for a long time, I went back to it in order to be more sure and precise about what I was saying.

I looked at the “Inventory and Analysis” related to sphagnum mosses, the keystone species of any sphagnum bog ecosystem (the ecosystem Harold Steves has advocated restoring for many years). On page 27 (PDF 31), the introductory paragraph about sphagnum says that only two sphagnum species were identified, whereas Michael Wolfe had identified four and also confirmed that there are still four after seeing the conflicting observation. It would be easier to miss a distinction or miss an occurrence of a species than to mistakenly identify an additional one, and the likelihood is that Michael’s information from at least eleven years of observation of the Lands (and the rest of the Lulu Island Bog) is more credible.

A further factor is that the “Inventory and Analysis” is internally inconsistent. For instance, page 27 conveys that sphagnum was identified only in Zones V-2, V-3 and V-4. However, in the Vegetation Analysis on page 35 (PDF 39), sphagnum is indicated only in V-6 and V-7. That analysis correctly identifies that there are large patches in V-6 but probably does not identify the species there correctly, and it completely misses the numerous sphagnum patches spread over V-3. If I recall correctly, there are also some in the eastern part of V-5, which certainly includes vegetation worthy of sphagnum bog ecosystem conservation.

The consultants, Diamond Head, are reputable, but I had the initial sense (when the document suddenly appeared after apparently being a long way in the future) that it had been rushed into publication without sufficient observation or careful analysis, let alone validation for quality assurance. The blatant inconsistencies in the observations/analysis of the most important species, the mosses of the genus sphagnum, confirm the symptoms.

My quick critique of the treatment of sphagnum also confirms that the terms of reference — the City’s expectations about Diamond Head deliverables — must have been inadequate. Since Harold Steves had long promoted sphagnum bog ecosystem restoration and enhancement on roughly 60% of the Lands, and since Garden City Conservation had knowledgeably supported that, one certain need was for Diamond Head to provide organized observations and analysis that would be a first step toward making science-based decisions about whether, where and how to go about that ecosystem restoration and enhancement. Since Diamond Head is a capable company, they would have met the clear expectation if it had been established. Furthermore, the fact that the City accepted the report indicates that Diamond Head had met whatever expectations may have existed,

Yesterday, I commented about the inadequacy of the Wildlife/Habitat inventory/analysis, which is another main part of a biophysical inventory, and I see that the first sentences on that topic confirm it: “A detailed wildlife survey was not conducted for this inventory and analysis. However, potential wildlife presence was determined based on assessment of existing habitat quality (in addition to any incidental observations while on site).”

Enough said?

Note: The red highlighting has been added for the purposes of this appendix.



General Purposes Committee

Date: Monday, June 6, 2016

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Derek Dang
Councillor Carol Day
Councillor Ken Johnston
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:13 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on May 16, 2016, be adopted as circulated.

CARRIED

DEPUTY CAO'S OFFICE

1. **CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM
SUBMISSION: SECOND INTAKE**

(File Ref. No. 03-1087-34-01) (REDMS No. 5027749 v. 3)

Discussion ensued with regards to (i) the Canada 150 Community Infrastructure Program Fund (Canada 150) criteria (ii) allocation of the Canada 150 funding (if awarded) (iii) the likelihood of successfully receiving the requested funding and (iv) the application process including working with Federal staff and Richmond Members of Parliament.

General Purposes Committee
Monday, June 6, 2016

It was moved and seconded

- (1) *That the following projects be approved for submission to Western Economic Diversification Canada for funding consideration under the Canada 150 Community Infrastructure Program Fund:*
 - (a) *South Arm Community Centre Upgrade;*
 - (b) *Steveston Pool Lining Repairs;*
 - (c) *Middle Arm Park Upgrade: Hollybridge Pier;*
 - (d) *Railway Greenway Trail Upgrade;*
 - (e) *Track Zone Synthetic Floor Improvements: Richmond Olympic Oval;*
 - (f) *Brighthouse Park Fieldhouse Upgrade;*
 - (g) *Lang Park Redevelopment – Park Characterization;*
 - (h) *Facility Energy Management Program;*
 - (i) *Sports Field Upgrade: Richmond Olympic Oval;*
 - (j) *Solar PV Array Installation: Fire Hall No.1;and*
- (2) *That the Chief Administrative Officer and the General Manager of Community Services, be authorized to enter into funding agreements with the Government of Canada for the above mentioned projects that are approved for funding by the Government of Canada.*
- (3) *That copies of the project submission be sent to Richmond Members of Parliament*

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:22 p.m.).

CARRIED

General Purposes Committee
Monday, June 6, 2016

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, June 6, 2016.

Mayor Malcolm D. Brodie
Chair

Amanda Welby
Acting Legislative Services Coordinator



Finance Committee

Date: Monday, June 6, 2016

Place: Anderson Room
Richmond City Hall

Present: Mayor Malcolm D. Brodie, Chair
Councillor Chak Au
Councillor Derek Dang
Councillor Carol Day
Councillor Ken Johnston
Councillor Alexa Loo
Councillor Bill McNulty
Councillor Linda McPhail
Councillor Harold Steves

Call to Order: The Chair called the meeting to order at 4:23 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Special Finance Committee held on May 9, 2016, be adopted as circulated.

CARRIED

FINANCE AND CORPORATE SERVICES DIVISION

1. **2015 ANNUAL DEVELOPMENT COST CHARGES**
(File Ref. No. 03-0905-05-01) (REDMS No. 4955188; 4955220 v. 2)

It was moved and seconded

That the staff report titled, "2015 Annual Development Cost Charges," dated May 5, 2016 from the Director, Finance be received for information.

CARRIED

Finance Committee
Monday, June 6, 2016

2. **2015 ANNUAL REPORT AND 2015 ANNUAL REPORT HIGHLIGHTS**
(File Ref. No.) (REDMS No. 5001498; 5031206; 5031207)

It was moved and seconded

That the reports titled, "City of Richmond 2015 Annual Report" and the "2015 Annual Report – Highlights" be approved.

CARRIED

3. **FINANCIAL INFORMATION – 1ST QUARTER MARCH 31, 2016**
(File Ref. No. 03-0905-01) (REDMS No. 4998192 v. 3)

It was moved and seconded

That the staff report titled, "Financial Information – 1st Quarter March 31, 2016", dated May 6, 2016 from the Director, Finance be received for information.

CARRIED

RICHMOND OLYMPIC OVAL CORPORATION

4. **RICHMOND OLYMPIC OVAL CORPORATION – 1ST QUARTER 2016 FINANCIAL INFORMATION**
(File Ref. No.) (REDMS No. 5019696)

In response to a query from Committee, Rick Dusanj, Controller, Richmond Olympic Oval Corporation commented that the decision to transfer surplus funds is made at year end, to be utilized for the next year.

It was moved and seconded

That the report on Financial Information for the Richmond Olympic Oval Corporation for the first quarter ended March 31, 2016 from the Controller of the Richmond Olympic Oval Corporation be received for information.

CARRIED

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:29 p.m.).

CARRIED

Finance Committee
Monday, June 6, 2016

Certified a true and correct copy of the Minutes of the meeting of the Finance Committee of the Council of the City of Richmond held on Monday, June 6, 2016.

Mayor Malcolm D. Brodie
Chair

Amanda Welby
Acting Legislative Services Coordinator



Planning Committee

Date: Tuesday, June 7, 2016
Place: Anderson Room
Richmond City Hall
Present: Councillor Linda McPhail, Chair
Councillor Bill McNulty
Councillor Chak Au
Councillor Carol Day
Councillor Harold Steves
Also Present: Councillor Alexa Loo
Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Planning Committee held on May 17, 2016, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

June 21, 2016, (tentative date) at 4:00 p.m. in the Anderson Room

AGENDA ADDITION

It was moved and seconded

That Williams Road and Shell Road Traffic Light be added to the agenda as Item No. 6A.

CARRIED

Planning Committee
Tuesday, June 7, 2016

COUNCILLOR LINDA McPHAIL

1. REZONING IN THE STEVESTON AREA

(File Ref. No.)

The Chair advised that a rezoning application and a business license application in the Steveston area are in process and that there would be opportunities for public consultation during the rezoning process.

Shyrose Nurmohamed, representing the Richmond Child Care Development Advisory Committee, spoke on (i) potential areas to locate childcare spaces in the city, (ii) the regulations related to opening and operating a child care facility, (iii) the increasing demand for child care spaces in proximity to work, (iv) the potential to operate a child care facility in non-traditional spaces such as the second floor of a building, and (v) licensing requirements for after school care.

In reply to queries from Committee, Coralys Cuthbert, Child Care Coordinator, noted that the Child Care Needs Assessment is underway and staff can review child care sites that could potentially be affected by development. She added that the Assessment will include community and stakeholder consultation.

In reply to queries from Committee, Wayne Craig, Director, Development, noted that child care is permitted in most zones in the city.

It was moved and seconded

That the letter from the Richmond Child Care Development Advisory Committee, dated May 12, 2016, be referred to Planning staff and the Child Care Needs Assessment process for review.

CARRIED

ENGINEERING AND PUBLIC WORKS DIVISION

2. ENERGY POLICIES FOR NEW PRIVATE BUILDINGS UPDATE

(File Ref. No. 10-6125-07-02) (REDMS No. 4995257 v. 12)

Discussion ensued with regard to (i) reducing use of non-renewable energy sources, (ii) installing solar units in developments, (iii) provisions for solar installations in the building code, (iv) solar energy use in other countries, (v) Provincial incentives for solar energy use, (vi) the carbon footprint of energy sources in the province, and (vii) community and stakeholder consultation on the City's proposed solar energy policies.

It was moved and seconded

That the report "Energy Policies for New Private Buildings Update" dated May 12, 2016, from the Director, Engineering, be received for information.

CARRIED

2.

PLANNING AND DEVELOPMENT DIVISION

3. **APPLICATION BY SANSAAR INVESTMENTS LTD. FOR REZONING AT 11680 SEALORD ROAD FROM SINGLE DETACHED (RS1/E) TO SINGLE DETACHED (RS2/B)**

(File Ref. No. RZ 15-701821) (REDMS No. 4994767)

Mr. Craig reviewed the proposed application, advising that (i) the application does not comply with the lot size policy in the area and staff are recommending that the application be denied, (ii) the application may be referred back to staff should Committee prefer the application proceed and the area's lot size policy reviewed, (iii) amending the area's lot size policy will require public consultation and would take approximately six to eight months, and (iv) staff have a referral to review lot subdivision and will provide a report to Committee on the matter.

Discussion ensued with respect to (i) reviewing the City's 702 Single Family Lot Size Policy, (ii) consolidation of lots for subdivision and reducing allowable lot coverage in developments, and (iii) the large size of new homes in the city.

In reply to queries from Committee, Mr. Craig noted that the application currently cannot proceed to a Public Hearing as there is no rezoning bylaw accompanying the staff report and that there has not been a full assessment to review the implications of adjusting the lot size policy. Mr. Craig added that should the application be denied, the same application may only be submitted after a period of one year.

Joe Erceg, General Manager, Planning and Development, spoke on options, advising that Committee may (i) deny the application, (ii) refer the application back to staff to review the area's lot size policy, or (iii) table the application pending a staff review of the 702 Single Family Lot Size Policy.

Rajwant Khaira, representing Sansaar Investments Ltd., suggested that the subject site be considered as an orphaned lot. Also, she was of the opinion that subdividing the lot would allow for a more affordable housing development, and that given the lot's dimensions, would not set a precedent for surrounding lots to subdivide.

Planning Committee
Tuesday, June 7, 2016

In reply to queries from Committee, Cynthia Lussier, Planner 1, noted that the subject site would not meet the characteristics of an orphaned lot and that staff can examine the consolidation and subdivision of lots in the area. She added that based on the lot's current dimensions, the maximum floor area that could be constructed would be approximately 4,130 square feet and 538 square feet allocated for garage space. She further noted that based on the proposed dimensions of the subdivided lots, the maximum floor area that could be constructed on each of the lots would be approximately 2,640 square feet and 538 square feet allocated for garage space.

Harjit Sandhu, 10691 Dennis Crescent, spoke on the need for affordable housing in the city and suggested that the City examine options for a site-specific lot size amendment.

In reply to queries from Committee, Mr. Craig noted that a site-specific lot size amendment is possible for the subject site, however would still require public consultation. He added that it is possible for the site to accommodate a duplex, however the site would need to be rezoned.

Cllr. Loo left the meeting (5:05 p.m.) and did not return.

Calvin Leung, 6099 Alder Street, spoke on the need for more affordable housing in the city.

It was moved and seconded

That the application for the rezoning of 11680 Sealord Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/B)" zone be tabled, pending staff review of the 702 Single Family Lot Size Policy.

The question on the motion was not called as discussion ensued with respect to (i) zoning the subject site to accommodate a duplex, (ii) the construction of large homes in the city, (iii) vacated homes in the city, (iv) construction of smaller homes on smaller lots, and (v) the different methods that could be used to increase affordable housing in the city.

In reply to queries from Committee, Mr. Erceg noted that staff will report back on options to review the 702 Single Family Lot Size Policy in the third quarter and more information related to affordable housing will be made available in the Affordable Housing Strategy update.

The question on the motion was then called and it was **CARRIED** with Cllr. Day opposed.

Planning Committee
Tuesday, June 7, 2016

4. **APPLICATION BY TRENDSETTER HOMES LTD. FOR REZONING AT 4800 DUNCLIFFE ROAD FROM SINGLE DETACHED (RS1/E) TO SINGLE DETACHED (RS2/A)**

(File Ref. No. 12-8060-20-009559; RZ 15-711639) (REDMS No. 4982970)

Mr. Craig reviewed the proposed application, noting that based on the proposed dimensions of the subdivided lots, the maximum floor area that could be constructed on each of the lots would be approximately 2,200 square feet and 538 square feet allocated for garage space.

It was moved and seconded

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9559, for the rezoning of 4800 Duncliffe Road from "Single Detached (RS1/E)" to "Single Detached (RS2/A)", be introduced and given first reading.

CARRIED

5. **APPLICATION BY NEW HORIZON DEVELOPMENT LTD. FOR REZONING AT 5411/5431 CLEARWATER DRIVE FROM TWO-UNIT DWELLINGS (RD1) TO SINGLE DETACHED (RS2/B)**

(File Ref. No. 12-8060-20-009560; RZ 15-700420) (REDMS No. 4992243)

Mr. Craig reviewed the proposed application, noting that each of the proposed subdivided lots will have different dimensions, and based on the proposed dimensions, the maximum floor area that could be constructed on the larger parcel would be approximately 3,300 square feet.

It was moved and seconded

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9560, for the rezoning of 5411/5431 Clearwater Drive from "Two-Unit Dwellings (RD1)" to "Single Detached (RS2/B)", be introduced and given first reading.

CARRIED

6. **APPLICATION BY GURSHER RANDHAWA FOR REZONING AT 3611/3631 LOCKHART ROAD FROM SINGLE DETACHED (RS1/E) TO SINGLE DETACHED (RS2/B)**

(File Ref. No. 12-8060-20-009565; RZ 16-723604) (REDMS No. 4977805 v. 2)

Mr. Craig reviewed the proposed application, noting that based on the proposed dimensions of the subdivided lots, the maximum floor area that could be constructed on each of the lots would be approximately 3,100 square feet. Mr. Craig added that the applicant has proposed to plant a total of eight trees on the proposed lots and provide a cash contribution to the City's Tree Compensation Fund in lieu of the four additional required trees.

Planning Committee
Tuesday, June 7, 2016

It was moved and seconded

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9565, for the rezoning of 3611/3631 Lockhart Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/B)" zone, be introduced and given first reading.

CARRIED

6A. **WILLIAMS ROAD AND SHELL ROAD TRAFFIC LIGHT**
(File Ref. No.)

Discussion ensued with regard to the timeline to fully signalize the intersection at Williams Road and Shell Road and options to fast track the process.

In reply to queries from Committee, Victor Wei, Director, Transportation, noted that (i) assessment of the intersection is underway and Committee will be updated on the matter, (ii) staff are examining cost-effective options to signalize the intersection, (iii) the intersection includes a railway crossing, (iv) staff are examining new technologies that can improve the intersection, and (v) the proposed project can be included in the 2017 Capital Program, and once approved by Council, may proceed in 2017.

7. **MANAGER'S REPORT**

Steveston Village Heritage Improvements

Terry Crowe, Manager, Policy Planning, advised that staff are anticipating to report on the Steveston Village Heritage improvements and the Chatham Street and Bayview Street Streetscape improvements in July 2016.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:34 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Planning Committee of the Council of the City of Richmond held on Tuesday, June 7, 2016.

Councillor Linda McPhail
Chair

Evangel Biason
Legislative Services Coordinator



Council/School Board Liaison Committee

- Date: May 25, 2016
- Place: Anderson Room
Richmond City Hall
- Present: Councillor Linda McPhail, Chair
Councillor Alexa Loo
Trustee Debbie Tablotney
Trustee Donna Sargent
Trustee Alice Wong
- Also Present: Cathryn Volkering Carlile, General Manager, Community Services, COR
Kim Somerville, Manager, Community Social Develop, COR
Serena Lusk, Senior Manager, Recreation and Sport Services, COR
Bryan Tasaka, Manager, Major Events and Film, COR
Mike Redpath, Senior Manager, Parks, COR
Lesley Sherlock, Planner 2, COR
Donna Chan, Manager, Transportation Planning, COR (entered at 9:02 a.m.)
Sherry Elwood, Superintendent of Schools, SD38
Clive Mason, Director, Facilities Planning, SD38
- Call to Order: The Chair called the meeting to order at 9:00 a.m.

AGENDA

It was moved and seconded

That the Council/School Board Liaison Committee agenda for the meeting of May 25, 2016, be adopted as amended:

The Chair advised that Item 1 - Joint School District / City Management Committee, would be removed from the agenda.

CARRIED

Council/School Board Liaison Committee

Wednesday, May 30, 2016

MINUTES

It was moved and seconded

That the minutes of the meeting of the Council/School Board Liaison Committee held on March 30, 2016, be adopted as amended.

CARRIED

STANDING ITEMS

1. **PROGRAMS**

No discussion.

2. **TRAFFIC SAFETY ADVISORY COMMITTEE**

The Committee confirmed that the report “Endorsement of Bike Right Initiative” dated April 20, 2016 from the Director, Transportation, had been received for information.

Donna Chan, Manager, Transportation Planning, COR, noted that: (i) several school districts have endorsed the Bike Right initiative, (ii) the City is currently funding cycling education in approximately two to three Richmond schools per year, (iii) endorsement of the Bike Right initiative would provide more money to the cycling education programs and allow the City to use the saved funds towards meeting future demand for the program, and (iv) providing these services would encourage the next generation to use bikes as a method of transportation.

In reply to questions from the Committee, Ms. Chan noted that, HUB and Haste are agencies which help to deliver programs, however, Bike Right is a Metro Vancouver initiative funded by the Province. The Committee noted that it would be useful for the School District to also endorse the initiative, as they receive funding directly from the City for the cycling education programs, and that it would be beneficial for Ms. Chan to continue to work with the Superintendent Elwood to spread the information in the report.

3. **CANADA 150 CELEBRATION**

Bryan Tasaka, Manager, Major Events and Film, COR, briefed the Committee on the Richmond Canada 150 Community Celebration Grant Program and provided a handout detailing application guidelines to applying for grants (attached to and forming part of these minutes as Schedule 1).

Mr. Tasaka noted that many existing events, organizations and groups were incorporating the Canada 150 theme into their proceedings and that the School District, specifically the PAC Committees and neighbourhood organizations, were eligible to apply. The Committee agreed that it would be beneficial for Mr. Tasaka to create and send a one page summary to the School District detailing the application procedures.

Council/School Board Liaison Committee

Wednesday, May 30, 2016

The Music in the Plaza Series (MPS) - an afternoon event open for students to attend during their lunch hour - was mentioned by Mr. Tasaka as an event which could resonate with the School District as it has the potential to be youth driven. The Committee agreed that Canada 150 Celebration events would offer students opportunities to fill their volunteer hours and suggested that Mr. Tasaka present the idea at the Education Committee and Table 38 meetings.

4. **SCHOOL PLANNING AND CONSTRUCTION SCHEDULE**

Clive Mason, Director, Facilities Planning, SD38, briefly touched upon the progression of the events leading to the consideration of school closures. He noted that a report was being prepared detailing the results of the open houses and that the research outlining the schools which may be closed will be ready for presentation in the fall to the School Board Trustees.

Mr. Mason explained that the operating capacities of the schools in question are currently below the recommended guidelines as set by the Ministry of Education but agreed that there are other options which could be considered when finding other uses for the schools. These options include a mixed use of; a kindergarten, community centre, and/or a smaller sized school. The Committee recognized the importance of keeping the facilities open and acknowledged that the usage of schools, playgrounds and parks, brings numerous benefits to the entire community. The School Board Trustees suggested that a presentation be made to Richmond City Council on the importance of schools in communities.

It was confirmed by Mr. Mason that (i) construction on Anderson Elementary was underway, (ii) the Tait Elementary remediation has recently been completed, (iii) Talmey Elementary is in the process of undergoing an updated report prior to the initiation of the building.

BUSINESS ARISING & NEW BUSINESS

5. **RIDEAU SCHOOL - TRAFFIC**

Donna Chan, Manager, Transportation Planning, COR, stated that the speed survey, resulting from a complaint regarding traffic, is expected to be conducted in approximately 4-5 weeks and the Committee will be updated following completion of the survey.

It was also noted by Mike Redpath, Senior Manager, Parks, COR, that the new Rideau playground, subject to approval of the funding from 2017 Capital Program by Richmond City Council, would be built on SD38 property.

Council/School Board Liaison Committee

Wednesday, May 30, 2016

6. SETTLEMENT WORKERS IN SCHOOLS (SWIS) PROGRAMS

The Committee noted that the City of Richmond sent a letter supporting the position of the School district regarding Settlement Workers in Schools.

Sherry Elwood, Superintendent, SD38, mentioned that that there was a meeting with a Richmond MP during which discussion occurred on the (i) philosophy of SWIS workers, (ii) the changes in funding, (iii) the schools as an anchor for immigrants, and (iv) appropriate mechanisms where funding can increase.

It was noted that School District staff have put together a letter that is being sent to the MPs and that the letter should be also sent to Lesley Sherlock and then forwarded to Council.

The Committee the discussed the option of involving the Richmond Intercultural Advisory Committee in the conversation because the City is able to provide invaluable feedback on the current immigration review going on nationally. It was suggested that the matter be forwarded to Alan Hill, Cultural Diversity Coordinator, COR, for further insight.

7. ADULT BASIC EDUCATION PROGRAM

Sherry Elwood, Superintendent, SD38, highlighted the concerns with the current Adult Basic Education Program, stating that (i) those interested in adult education are unsure if the courses will be available, (ii) courses are constantly changing and becoming grandfathered, and (iii) uncertainty regarding requirements for graduation causes difficulties for those seeking to complete their programs.

Committee noted that the funding for the program has been cut and that it is essential that the courses receive sustainable funding in order to keep adult basic education affordable and guarantee equitable access for those who are seeking to complete their courses. Clarification was sought from the Richmond Cultural Service Advisory Committee regarding the intention of the request which was initially brought forward.

NEXT COMMITTEE MEETING DATE

July 27, 2016 (tentative date) at 9:00 a.m. in the Anderson Room

NEXT COMMITTEE MEETING DATE

September 21 (tentative date) at 9:00 a.m. in the Anderson Room.

ADJOURNMENT

It was moved and seconded

That the meeting adjourn (10:05 p.m.).

CARRIED

Council/School Board Liaison Committee

Wednesday, May 30, 2016

Certified a true and correct copy of the Minutes of the meeting of the City of Richmond Council/School Board Liaison Committee held on Wednesday, May 25, 2016.

Councillor Linda McPhail
Chair

Shaun Divecha
Legislative Services Coordinator
City Clerk's Office

RICHMOND CANADA 150 COMMUNITY CELEBRATION GRANT PROGRAM

Application Guidelines



City of Richmond
Richmond Canada 150 Program Office
6911 No.3 Road
Richmond, BC V6Y 2C1

Manisha Jassal
Program Coordinator
(o) 604-204-8651
richmondcanada150@richmond.ca



THE VISION:

“Richmond’s Canada 150, a multi-faceted, year-long celebration, ignites the passions of the citizens of Richmond, honours Richmond’s distinct and vibrant cultural diversity, and leaves lasting legacies that foster civic pride and carry the spirit of 150 into the future.”

Guiding Principles:

- Tie the past with the future – commemorate the history of the community while celebrating the past and shaping the future
- Showcase Richmond – shed a positive light on all Richmond has to offer
- Create legacies – legacies include lasting memories, increased organization and community capacity, physical legacies and pride in the community and the country
- Inclusive – provide opportunities for input and participation for everyone
- Collaborative – partner with other groups and organizations
- Environmentally sustainable – follow the principles set out in the Richmond Sustainable Event Toolkit
- Coordinated – coordinate activities to effectively utilize resources

Goals:

- Create lasting memories of Canada’s 150th anniversary of confederation
- Celebrate Richmond’s distinct and vibrant cultural diversity

- Celebrate the past
- Expand understanding of the people, places and achievements of Canada and Canadians
- Build vibrant, healthy and connected communities

ELIGIBLE FUNDING APPLICANTS:

- Applicant must be Richmond based
- Projects must take place in Richmond between January 1st and December 31st, 2017
- Neighbourhood groups (application must come from two individuals living in the same neighbourhood but from different households. Both applicants are responsible for managing the grant money.)
- Not-for-profit community groups
- Collectives representing a variety of different faith groups (application must come from at least two groups of different faiths. Both applicants are responsible for managing the grant money.)
- Communities of interest that are not defined by a geographic base, such as a youth group, racial or ethnic group, LGBTQ group, disability community, etc.
- Individual religious organizations
- Parent Advisory Committees

INELIGIBLE FUNDING APPLICANTS:

- Individuals
- Political parties or events related to political activities or lobbying
- Specific events or projects that have funding from another City of Richmond grants program (note, if you already have funding for a project, you can still apply for a Richmond Canada 150 grant for a different project.)
- For profit organizations or businesses
- Public and private schools, including post-secondary institutions



ELIGIBLE PROJECTS EXPENSES:

Funding is available for expenses that are directly related to the delivery of the project, such as:

- Supplies and materials
- Artist fees
- Equipment rental (e.g., tents, audio equipment, toilets, etc.)
- Marketing materials and advertising
- Sustainability initiatives

INELIGIBLE PROJECT EXPENSES:

- Expenses related to ineligible projects
- Expenses that have already been incurred at the time of application
- Building construction and repairs
- Retroactive funding
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
 - Promoting or serving a political party or organization.
 - Lobbying of a political party, or for a political cause.
- Travel costs
- Ongoing operational expenses for organizations
- Capital projects
- Office administration, facility rental
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Bursaries or scholarships

ASSESSMENT CRITERIA:

- Projects must demonstrate a clear Canada 150 theme
- Events must be open and inclusive and actively engage diverse community members
- Applicants must show evidence of capacity to put on the event

- Project approach must show proper estimate of resources needed and total budget required
- Commitment that your project will incorporate sustainability initiatives

DOCUMENTING YOUR PROJECT:

To keep a record of Richmond's Canada 150 events for future generations, please document your event through photos, videos, poems, essays, etc. Information on uploading your documentation will be sent upon notification of success of the application.

HOW TO APPLY:

1. Review the Guidelines for eligibility
2. Contact richmondcanada150@richmond.ca should you have questions on eligibility or other guidelines or if other city services (e.g., venue use, equipment, etc.) may be required
3. Applications are available at www.richmond.ca/discover/events/Canada_150
4. Deadline for applications:
Intake #1: July 11, 2016 5:00 p.m.
Intake #2: November 18 2016 5.00 p.m.
5. Applicants will be notified of the success of their application approximately 10 weeks from the deadline following ratification by Council

CONTACT US:

City of Richmond

Richmond Canada 150 Program Office
6911 No.3 Road, Richmond, BC V6Y 2C1

Manisha Jassal, Program Coordinator

(o) 604-204-8651

richmondcanada150@richmond.ca



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: May 4, 2016

From: Jane Fernyhough
Director, Arts, Culture and Heritage Services

File: 11-7000-09-20-131/Vol
01

Re: **Sharing Farm Community Public Art Project**

Staff Recommendation

That the concept proposal for the Sharing Farm Community Public Art Project by artist Blake Williams as presented in the staff report from the Director, Arts, Culture and Heritage Services dated May 4, 2016, be endorsed.

Jane Fernyhough
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 2

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Budgets	<input checked="" type="checkbox"/>	 ACTING GM
Parks Planning	<input checked="" type="checkbox"/>	
Project Development	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW	APPROVED BY CAO

Staff Report

Origin

Through the arts, a community can explore ideas, issues and concerns, voice community identity, express historical and cultural spirit, and create dialogue. The City's Community Public Art Program creates opportunities for collaborative art projects between community groups and professional artists of all disciplines. Working with a professional artist, the community group is involved in all stages of planning and commissioning of a public art project.

This report brings forward for consideration the concept proposal jointly developed by The Sharing Farm Society and the artist Blake Williams.

This report supports Council's 2014-2018 Term Goal #2: A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.4. *Vibrant arts, culture and heritage opportunities.*

Analysis

Background

The Sharing Farm community public art project originated in 2011, as one of three community groups selected for public art projects that year. The project was proposed by The Sharing Farm Society under the guidance of founding member Mary Gazetas. Due to Mary's untimely passing in 2012, this project was postponed to give the Sharing Farm Society Board time to re-examine the scope of the project.

In consultation with staff, the Board recommended that the Terra Nova Rural Park Sharing Farm replacement barn would be an appropriate location for the public art project. City staff, working with The Sharing Farm and the barn design team supported this direction and developed an Artist Call for this opportunity.

The barn, currently under construction in Terra Nova Rural Park, has subsequently been named *Mary's Barn* in honour of Mary Gazetas in recognition of her work with the Sharing Farm Society and distribution of fresh fruits and vegetables to the Richmond Food Bank.

Terms of Reference – Community Public Art Selection Process

In March 2016, a request for proposals was issued to artists residing in British Columbia (Attachment 1). Artists were encouraged to consider and respond to Richmond's agricultural heritage as an important part of the City's history. The artwork should reflect Richmond's agricultural heritage and the Sharing Farm's motto, "We grow Food. We grow Farmers. We grow Community." An artist orientation was held at the site on March 17, 2016.

The selection panel met on April 14, 2016 to review all of the artist submissions and recommend a shortlist of three artists to develop concept proposals for presentation to the selection panel. The selection panel included the following voting members:

- James Gates, Executive Director, The Sharing Farm Society
- Mary Ann Lui, Artist
- Greg Andrews, Architect for Mary's Barn

Panel advisors included City staff from Parks Services and the Public Art Program as well as a Board Member from the Sharing Farm Society.

A second selection panel meeting was held on April 28, 2016 to interview the shortlisted artists. Artists were evaluated on the basis of artistic merit of past work, appropriateness to the goals of the Program including past work with community groups, artist qualifications, and the artistic merit and technical feasibility of their proposal. The panel recommended Vancouver-based artist Blake Williams for this project.

The artist concept proposal was presented to the Richmond Public Art Advisory Committee (RPAAC) on May 10, 2016. RPAAC endorsed the artist concept and recommended that the artist continue to develop the artwork with the Sharing Farm community to ensure the symbolic meaning and integrity of the piece reflects the overarching values and goals of the Sharing Farm. RPAAC also recommends that the artist takes care to remove and/or dull all sharp edges in the work to ensure public safety.

Recommended Public Art Project

The proposed project is to be located on two wall areas on the north side of the barn, facing the Healing Garden. The artwork will be partially protected from the elements by a 12-foot deep porch roof.

The artist describes the proposal as follows:

"To celebrate Richmond's rich agricultural heritage I would create two large – 5 ft. x 6 ft. – assemblages for the exterior wall of "Mary's Barn." They would be constructed from a variety of rusted, well used found materials symbolic of Richmond's farming history. To deal with safety concerns each sharp edge would be dulled and points flattened."

Further information about the proposed art project, the artists' resume, and examples of the artist's previous public art projects is provided in Attachment 2 to this report.

Next Steps

A technical review and coordination phase with the artist, design consultants and City staff will be included with the design development phase of the artwork to address structural, safety or maintenance concerns and to review construction coordination and implementation budgets. Prior to approval for the fabrication and installation of the artwork, the artist will be required to provide sealed drawings prepared by a structural engineer to certify the structural integrity of the work and to specify the structural attachment to the building.

Financial Impact

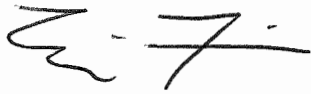
The Public Art Program has allocated \$15,000 for this community public art project from existing funds in the approved 2015 Public Art Capital Project. Any repairs or maintenance associated with the artwork will be the responsibility of the Public Art Program.

Conclusion

Richmond's Community Public Art Program creates opportunities for collaborative public art projects between Richmond community groups and artists of all disciplines. The program is based on the belief that through the arts, communities can explore issues, ideas and concerns, voice community identity, express cultural spirit and create dialogue.

The Sharing Farm community public art project outlined in this report embraces and explores this community's ideals. This project will celebrate Richmond's rich agricultural heritage and acknowledge the importance of community volunteerism.

If endorsed, the project will move into the design and fabrication phase, with implementation scheduled to be completed by late 2016.



Eric Fiss
Public Art Planner
(604-247-4612)

- Att. 1: Call to Artists
- 2: Concept proposal, artist's resume and examples of past projects

call to artists



The Sharing Farm Artist Call

RFP

*Request for
Proposals*
March 2016

OPPORTUNITY

The Richmond Public Art Program and The Sharing Farm Society seek an artist or artist team with proven experience in creating sculptural and/or low relief artworks using up-cycled, repurposed, sustainably sourced or recycled materials. The artwork should reflect the aspirations of a unique community dedicated to growing food, supporting farmers, and creating community. The selected artist will have experience working with multiple stakeholders to develop and execute a permanent artwork for The Sharing Farm, as well as a proven ability to fabricate their own work or to work with fabricators and installers.

Budget:	\$15,000 CAD.
Eligibility Requirements:	Open to professional artists and artist teams residing in British Columbia.
Artist Orientation:	Thursday, March 17, 2016. 5:00pm.
Deadline:	Thursday, April 7, 2016. 5:00pm.
Completion:	August 2016

call to artists

PUBLIC ART
RICHMOND

BACKGROUND

In 2001, a group of volunteers started the Richmond Fruit Tree Sharing Project (RFTSP) by picking surplus fruit out of people's gardens to give to the Richmond Food Bank. They were aided by Vancouver Fruit Tree Project and the Richmond Community Kitchen organization. In 2002 the project became a registered non-profit society with five founding directors.

As an Agricultural Community Centre, they have formal and informal education programs that teach new generations of urban farmers and backyard gardeners. Mental health and addiction groups have been blended into their volunteer program as a form of horticultural therapy.

The Sharing Farm operates on a tiny budget, but thanks to the generosity of over 1,000 yearly volunteers and the devotion of a small core of part-time staff, the Farm is able to provide thousands of pounds of fruits and vegetables every year to community meals throughout the city and the Richmond Food Bank. The Sharing Farm Society now cultivates 3 acres at Terra Nova Rural Park.

In 2009, the Sharing Farm raised funds for the construction of a Healing Garden, to create a community gathering place and to cultivate a diversity of medicinal, culinary and ornamental plants. The Garden also hosts a cob oven to complement special events such as the annual Sharing Farm Garlic Festival.

In 2016 "Mary's Barn", named after the late Mary Gazetas, one of the founding members of the organization, will be constructed to serve as the heart of the farm with a work shop, a walk-in cooler for the harvest, a seed-starting and herb-drying area, a produce processing section, a packing zone and sheltered area to house a tractor.

The Sharing Farm believes passionately that what they do is vital to keeping the local community healthy and sustainable.

THEME / CONCEPTUAL FRAMEWORK

Artists are encouraged to consider and respond to Richmond's agricultural heritage as an important part of the city's history. Early settlers were attracted to Richmond by the fertile soils of Lulu and Sea Islands and the promise of agricultural productivity. Over the years, Richmond has grown and evolved into a vibrant, cosmopolitan urban centre. Despite the dramatic changes, a significant portion of Richmond's land area remains agricultural. Today, agriculture forms an important part of the local and regional economy as well as a major land use in the city. The artwork should reflect Richmond's agricultural heritage and the Sharing Farm's motto, "We grow Food. We grow Farmers. We grow Community."

call to artists

PUBLIC ART
RICHMOND

LOCATION

Two locations for the public artwork have been identified at the Sharing Farm. Artists will be required to choose one of two locations for their proposal and submission. These locations are illustrated and further detailed on pages 4 and 5.

ARTIST ORIENTATION AND SITE VISIT

Interested artists are encouraged to attend a site visit and artist orientation on Thursday, March 17, 2016, from 5:00-6:00pm. Please meet at the Buemann House. See Figure 1 for location and context map.

The Sharing Farm is located in Terra Nova Rural Park. Drive west along Westminster Highway past No 1 Rd. Take the second right onto Barnard Drive, then the second left to get back onto Westminster Highway. At 2771 Westminster Highway turn right into the Buemann House parking lot and you'll arrive at The Sharing Farm.

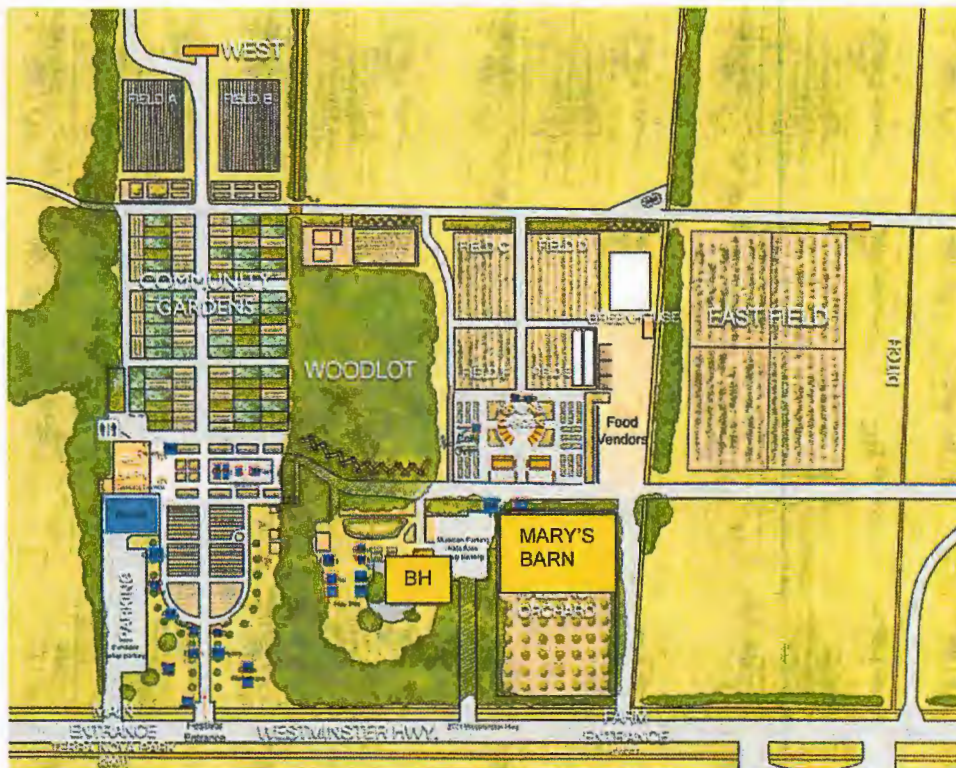


Figure 1. Sharing Farm Site Plan. Buemann House marked "BH".

call to artists

LOCATION 01 – MARY’S BARN, EXTERIOR WALL ARTWORK

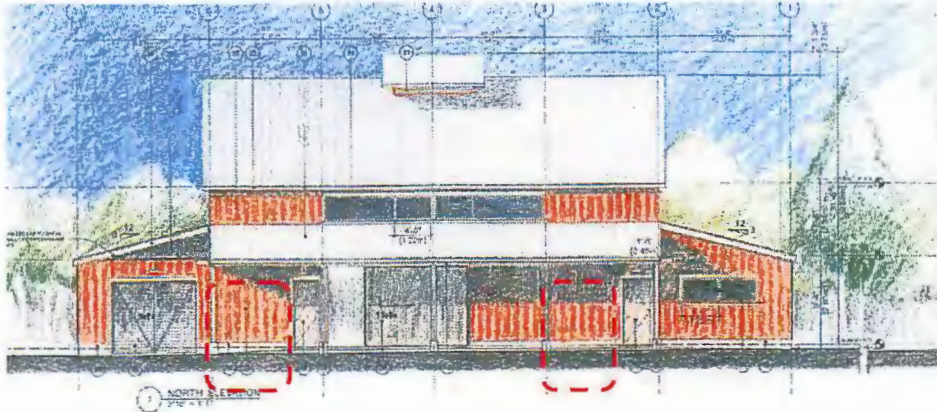


Figure 2. North elevation of barn, showing exterior wall locations for artwork.

Design Considerations:

The artwork will be partially covered and exposed to the elements. Artists are required to consider attachment methods and maintenance when choosing materials. The location of the artwork will be highly visible during the day to day operations by staff, volunteers and visitors. Artists are welcome to propose functional, interactive, or educational elements into the artwork.

Wall Area Dimensions

Wide = 5' ft, (max.), Height = 6' ft (max.), Depth from wall = 8" inches (max.)

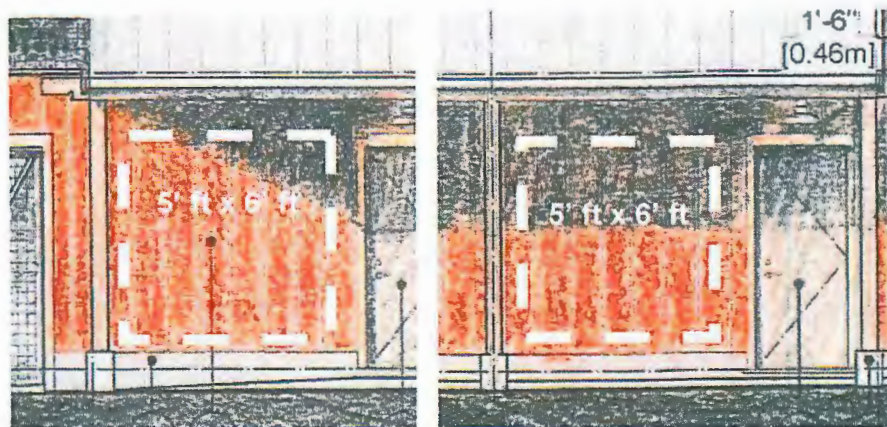


Figure 3. Showing extent of east and west wall areas on painted cementitious wall cladding on wood frame construction.

call to artists

PUBLIC ART
RICHMOND

LOCATION 02 – SCULPTURAL ARMATURE FOR POLE BEANS

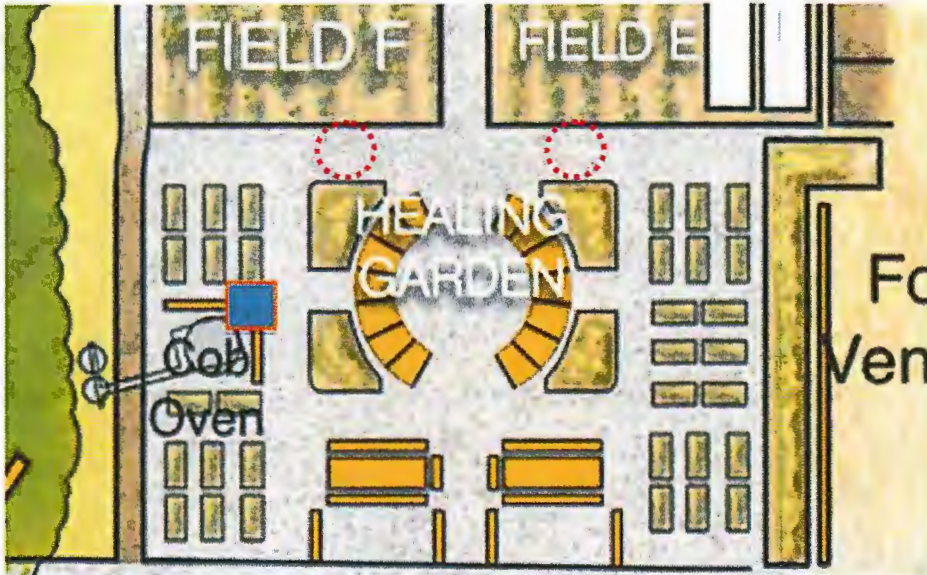


Figure 4. Location no. 2 identified between the garden and fields.

Design Considerations:

Artists are encouraged to consider the seasonal functional and viewing experiences of a sculptural armature for growing pole beans. In the spring and summer, the armature will function as supports for growing vines. In the fall and winter the armature will take on another character and stand alone as a sculptural artwork. Please indicate proposed foundation supports and perimeter bedding treatments and/or design. Soil preparation and planting provided by others.

Two Circular Areas Flanking North-South Passage

Artwork Area = 2 x 8' foot diameter circular areas.



Figure 5. Photographs of site showing locations for growing structures.

call to artists

PUBLIC ART
RICHMOND

SOURCES FOR ADDITIONAL INFORMATION

[The Sharing Farm Society](#)
[Richmond Public Art Program](#)

BUDGET

The total budget established for this project is \$15,000 CAD. This budget is inclusive of artist fees, design, engineering fees, fabrication, installation, photography, travel, insurance and all applicable taxes, excluding GST.

MATERIALS

Preference will be given for artist submissions that aim to incorporate up-cycled, recycled, sustainably sourced, salvaged, found and/or other natural media or construction material. The artwork will be permanent and should have minimal maintenance requirements.

ARTIST ELIGIBILITY

This project is open to professional artists and artist teams residing in British Columbia. Qualified applicants will have experience working with multiple stakeholders and City staff. City staff are not eligible to apply.

SELECTION PROCESS

A three (3) member selection panel consisting of a combination of artists, art professionals, and community representatives will engage in a two stage artist selection process to review all artist submissions. At the conclusion of the process, the panel will recommend one artist. The selected artist will enter into a contract with the City of Richmond and finalize the design working in consultation with City staff and Sharing Farm representatives.

ARTIST SELECTION CRITERIA

Submissions to the call will be reviewed and decisions made based on:

- Artist qualifications and proven capability to produce work of the highest quality;
- Artistic merit of the proposal;
- Artist's capacity to work in demanding environments with communities and other design professionals, where applicable;
- Appropriateness of the proposal to the Public Art Program goals: www.richmond.ca/culture/publicart/plans/policy
- Ability of the concept to respond to the existing character of the site by taking into account scale, colour, material, texture, content, and the physical characteristics of the location.
- Degree to which the proposal is technically feasible with probability of successful completion;
- Environmental sustainability of the proposed artwork.

call to artists

PUBLIC ART
RICHMOND

SUBMISSION REQUIREMENTS

E-mail all documentation as one (1) PDF document, not to exceed a file size of 5 MB to: publicart@richmond.ca

- **INFORMATION FORM** – Please complete the information form attached to this document.
- **CONCEPT PROPOSAL** – (2 page maximum). A statement of intent, including artist's rationale and a preliminary concept sketch or visualization. The statement should describe artist's discipline; explain conceptual approach to the work, why the artist is interested in this opportunity and how the project responds to the selection criteria.
- **ARTWORK BUDGET** – (1 page maximum). Budget is inclusive of a maximum artist fee of 15%, administration, insurance, engineering fees, materials, travel, fabrication, installation and contingency costs.
- **ARTIST CV** – (1 page maximum). Teams should include one page for each member.
- **WORK SAMPLES** – Up to 10 supporting image examples of previous work. One image per page. Please include artist name(s), title, year, location and medium information to be on each image page.
- **REFERENCES** – 3 references who can speak to your abilities, skills, and accomplishments. Please provide name, title and contact telephone number and/or email.

PROJECT TIMELINE

*Schedules are subject to change.

Orientation Site Visit:	Thursday, March 17, 2016. 5:00pm.
Submission Deadline:	Thursday, April 7, 2016. 5:00pm
Shortlist Interviews:	Thursday, April 28, 2016
Project Completion:	August 2016

SUBMISSION GUIDELINES

1. All supporting documents must be complete and strictly adhere to these guidelines and submission requirements (above) or risk not being considered.
2. All submissions must be formatted to 8.5 x 11 inch pages. Portfolio images and concept sketches would be best formatted to landscape format.
4. If submitting as a team, the team should designate one representative to complete the entry form. Each team member must submit an individual resume/curriculum vitae. (See Submission Requirements)
5. All documents must be sent by e-mail to: publicart@richmond.ca

call to artists

PUBLIC ART
RICHMOND

ADDITIONAL INFORMATION

1. The selected artist will be required to show proof of WCB coverage and \$2,000,000 general liability insurance.
2. Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the Artist Call as required.
3. All submissions to this Artist Call become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright in the concept proposal. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.
4. We thank all artists for contributing their time and professional work for the initial concept proposal submissions. We believe our smaller scale public art commissions are an opportunity for young or emerging public artists to have an equal opportunity in obtaining commissions when being able to submit a visual representation of their concept proposal.
4. Submissions must be received by **Thursday, April 7, 2016. 5:00pm.** Extensions to this deadline will not be granted under any circumstances. Submissions received after the deadline and those that are found to be incomplete will not be reviewed.

QUESTIONS

Please contact the Richmond Public Art Program:

E-mail: publicart@richmond.ca

call to artists

PUBLIC ART
RICHMOND

Project Name: _____

Submission Deadline: _____

Attach one (1) copy of this form as the first page of the submission.

Name: _____

Team Name: (if applicable) _____

Address: _____

City: _____ Postal Code: _____

Primary Phone: _____ Secondary Phone: _____

E-mail: _____ Website: _____
(One website or blog only)

Incomplete submissions will not be accepted. E-mailed submissions over 5 MB will not be accepted. Information beyond what is listed in the checklist will not be reviewed.

List Team Member Names: (Team Lead complete above portion)

Please let us know how you found out about this opportunity:

Would you like to receive direct e-mails from the Richmond Public Art Program? Yes No

Signature: _____ Date: _____

Submit applications by e-mail to: publicart@richmond.ca

Additional Information

Please be advised that the City and the selection panel are not obliged to accept any of the submissions and may reject all submissions. The City reserves the right to reissue the RFQ as required. All submissions to this RFQ become the property of the City. All information provided under the submission is subject to the Freedom of Information and Protection of Privacy Act (BC) and shall only be withheld from release if an exemption from release is permitted by the Act. The artist shall retain copyright of the submitted documents. While every precaution will be taken to prevent the loss or damage of submissions, the City and its agents shall not be liable for any loss or damage, however caused.

The Sharing Farm
Richmond Public Art



Blake Williams
1318 Grant Street
Vancouver BC V5L 2X5
www.blakewilliams.ca

Concept Proposal

As an artist working the public realm I believe in the potential of public art to contribute to a greater sense of place, while adding vibrancy and identifiable landmarks. Projects that invest in fostering and inspiring pride in one's city or community are opportunities to use art as a vehicle to celebrate, reflect and explore. I believe successful communities are built on a sense of ownership and belonging. We need to feel that we are reflected and acknowledged.

Public art at the Farm Sharing Project can become a meeting place where visitors pause and create opportunities for discussion and interaction; where reflection on place, neighbourhood and community is enhanced.

I'm particularly interested in this project as it is based on The Sharing Farm's visionary approach to food production and distribution. While it honours the history and legacy of agriculture in Richmond it also puts into practice the healing potential of horticultural therapy. I believe it is a good fit for me because I've worked on numerous projects that are community based and which engaged a varied, committed group of local citizens.

To celebrate Richmond's rich agricultural heritage I would create two large - 5' x 6' - assemblages for the exterior wall of "Mary's Barn". They would be constructed from a variety of rusted, well used found materials symbolic of Richmond's farming history. The illustration on the following page illustrates some of the objects that would make up the installations. Shown here are axes, wrenches, shovels, pitchforks, and an assortment of other tools and textures. The final work would contain more detail that would be visible when viewed closer, a woven "fabric" of rusted steel, nails, brackets, small tools and saw blades. To deal with safety concerns each sharp edge would be dulled and points flattened. The background of the piece would either be a panel of weathered barn wood or, to increase the durability, I would print the weathered texture on porcelain ceramic tile. As an interactive element I would include a series of "spy holes" where visitors can look into the piece. (Please see my attached photographs for the Migration project, included with this document as an example of this in practice.)

The construction would be very organic, adding and subtracting to the piece depending on what rusted treasures are found. In addition there can be found a series of metal framed, hand tinted photographic images permanently printed and kiln fired onto glass. These would reflect the abundance that comes from the land and provide glimpses into farm life of the past. I would consult with the members of The Sharing Society to determine the most appropriate imagery and text. I would also like to meet with these members to offer the opportunity to have input into the project. Possibly a workshop where farming stories can be told and personal items brought to become part of the sculpture's rusted memory.

Ninety percent or more of the assemblage will be constructed from up-cycled and repurposed materials. Even the glass for the photographic imagery will be taken from old windows, the not perfect surface and texture of the glass contributing to the story.

Preliminary Concept Sketch

This sketch is a preliminary idea for one of the panels to be installed on "Mary's Barn". A second construction would be created that would be similar in approach but illustrating different aspects of Richmond's farming heritage.



Preliminary Budget

Final Design + Research	2,000
Community Engagement	400
Materials	
found materials	
porcelain	
printing materials	1,300
Image Preparation	450
Studio Fabrication	5,000
Installation	
Transportation	300
Labour	600
Hoist	400
Documentation	300
Insurance	500
Contingency	1,500
Artist Fee	2,250
Total	15,000

Selected Public Art Projects

Bridging Perspectives, The City of Saanich, BC, The Craigflower Bridge,

6' x 13' x 6" curving steel and concrete sculptural form clad in screenprinted and painted fused glass.

The Welcome Project-Migration, The Coquitlam City Centre Public Library, 2013

2 - 2' x 8" x 11.5' glass clad "birdhouses" with photographic imagery and text reflecting the experience of immigrants to the city discovered during a series of 8 art making workshops that discussed issues of racism and inclusiveness.

Illuminations-The Necklace Project, The City of Port Moody, 2012

a 6' diameter steel circle with glass mosaic infill with solar powered back lighting, 4 - 2' steel framed circles each with glass mosaic infill and solar back lighting, the work at each location told a brief story of a significant heritage building while speaking to the natural and human history of Port Moody.

All Intertwining, First Capital Realty, The City of Richmond, BC, 2012

a 17' x 36' photographic and painted porcelain panel, inspired by the agricultural heritage of Richmond and the history of blueberry farming which was used as a metaphor for sustainability.

The Flapping of a Single Wing, North Vancouver BC, 2011

4' x 14' suspended glass, concrete and aluminum sculpture with photo-imagery and text, representing North Vancouver's natural and human history.

Body Mind Spirit, Southlands Leisure Centre, Calgary, AB, 2009

4' x 75' ceramic and glass mural cladding a concrete form rising from floor level to 12' representing the activities of the centre and the diverse nature of the user group

RISE, Fire Hall #5, Red Deer, AB, 2009

A 6' x 10' free standing steel and glass curving form with imagery and text reflecting on the history and mission of the Emergency services department.

Bruce Eriksen Place, Vancouver, BC, 1999

6' x 35' ceramic mural and 15 - text panels to honour the work of Downtown Eastside activist and city councilor Bruce Eriksen, this project required working with the architect, the contractor, a committee from the housing society, plus interviews with individuals and organizations.

Spectrum International Award

winner of the Award of Merit for design, these awards are given to projects that show original use of materials and have cultural significance, other winners include the Sistine Galleries at the Vatican and the Holocaust Museum.

*The Welcome Project-
Migration, detail*

On either side of the
"birdhouse" are a
series of spy holes
that offer views into
the piece where an
assemblage of
imagery, text and
objects further the
narrative of the
project.

Please Note:

*For the Sharing Farm
Project I would include a
similar device that
would allow visitors to
peer into the piece and
discover small
constructions that
would expand on the
narrative of the work
and provide an element
of discovery and fun.*





To: Parks, Recreation and Cultural Services Committee **Date:** May 6, 2016

From: Serena Lusk, Senior Manager, Recreation and Sport Services **File:** 11-7000-10-01/2016-Vol 01

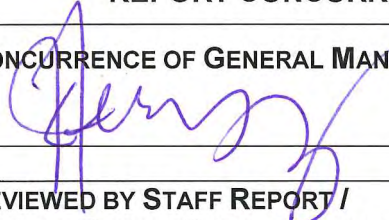

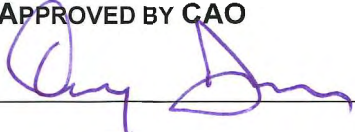
Re: **Richmond Sports Wall of Fame Nominating Committee Additional Category Request**

Staff Recommendation

1. That the Richmond Sports Wall of Fame Selection Criteria be amended as described in Attachment 2 of the staff report titled, "Richmond Sports Wall of Fame Nominating Committee Additional Category Request," dated May 6, 2016, from the Senior Manager, Recreation and Sport Services; and
2. That the Richmond Sports Wall of Fame Policy 8711 be amended to include the category "Masters Athlete" as identified in Attachment 4 of the staff report titled, "Richmond Sports Wall of Fame Nominating Committee Additional Category Request," dated May 6, 2016, from the Senior Manager, Recreation and Sport Services.

Serena Lusk
Senior Manager, Recreation and Sport Services
(604-233-3344)

Att. 5

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER  (ACTING)	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

Staff Report

Origin

The purpose of this report is to provide further information to Council on the letter received from the Chair of the Richmond Sports Wall of Fame Nominating Committee, dated April 28, 2016 (Attachment 1). The Chair's letter requests the addition of a "Masters Athlete" nomination category to the Richmond Sports Wall of Fame. The following report details the changes that Council could consider to the Richmond Sports Wall of Fame Policy 8711 and the Richmond Sports Wall of Fame Selection Criteria to accommodate the Committee's request.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

Analysis

The Richmond Sports Wall of Fame Nominating Committee is requesting an additional nomination category for Masters Athletes.

The Masters Athlete category will help differentiate between the accomplishments of athletes who have competed in their chosen sport at the national or international level with no age or other category restrictions, compared to athletes who have competed in separately sanctioned Masters events. Each international sport governing body has its own specific, age related categories for Masters athletes. The Masters Athlete category allows individuals to continue to compete with other athletes in specific age categories related to the physiology of aging. Some governing bodies have categories for athletes to compete in, up to and including 100 years of age.

The existing Richmond Sports Wall of Fame Selection Criteria requires that athletes be "retired from the sport for which they are nominated for a minimum of five years." It also provides for the Richmond Sports Wall of Fame Nominating Committee to make exceptions to this criteria in certain circumstances where the accomplishments are so exceptional that they should be recognized prior to retirement. This exception would not apply to a Masters athlete.

Attachment 2 is a comparison of the current Richmond Sports Wall of Fame Selection Criteria including recommended amendments. Attachment 3 is the recommended version of the Richmond Sports Wall of Fame Selection Criteria.

The Richmond Sports Wall of Fame Policy 8711(Attachment 4) presently lists the following inductee categories for nominations: Athlete, Team, Builder, Official, Coach, Pioneer and Special Achievement along with the recommended amendments to the policy. Attachment 5 is the recommended version of the Richmond Sports Wall of Fame Policy 8711.

The addition of the Masters Athlete category will provide clarity related to the achievement of athletes in open categories of competition and athletes competing in age based categories that allow them to continue to compete as they age.

This proposed amendment will help the Committee with this year's nomination process as they have received nomination forms for individuals that would be better recognized in the category of Masters Athlete than Athlete.

Financial Impact

None.

Conclusion

Staff support the proposed addition of the Masters Athlete nomination category to the Richmond Sports Wall of Fame Policy 8711 and Selection Criteria as per the letter from the Chair of the Richmond Sports Wall of Fame Nominating Committee. The Masters Athlete nomination category will help to differentiate the accomplishments of athletes in open categories of competition from those in closed or age restricted categories of competition.



Gregg Wheeler
Manager, Sport and Community Events
(604-244-1274)

- Att. 1: Letter, dated April 28, 2016, from the Richmond Sports Wall of Fame Nominating Committee Chair
- 2: Comparison of current to amended-Richmond Sports Wall of Fame Selection Criteria
- 3: Recommended Draft of the Richmond Sports Wall of Fame Selection Criteria
- 4: Comparison of current to amended-Richmond Sports Wall of Fame Policy 8711
- 5: Recommended Draft of the Richmond Sports Wall of Fame Policy 8711

TO: MAYOR & EACH
COUNCILLOR
FROM: CITY CLERK'S OFFICE

Bob Jackson
11720 Pintail Drive
Richmond, B.C.
V7E 4P5

April 28, 2016

Mayor and Council
City of Richmond
6911 No. 3 Road
Richmond, B.C.
V6Y 2C1

Dear Mayor and Council:

RE: An Additional New Category for the Richmond Sports Wall of Fame

We are in the middle of our deliberations for the 2016 Richmond Sports Wall of Fame recommendations to Mayor and Council and have run into a challenging situation related to Athlete Category. We have a few nominations for the Athlete Category who started competing later in their life. These athletes are hard to compare to a world class athlete who have competed successfully on the international stage in world championships for their sport and/or major multi-sport games such as the Olympics.

We would like to ask the Council of the City of Richmond to consider adopting another new category, Master Athlete.

Currently for the Athlete Category, the nominated athlete must have been retired for a minimum of 5 years. In some cases athletes who start competing later in life continue to compete with other athletes of a like age well into their 80's, so they do not meet the Selection Criteria of having been retired for 5 years.

How is a Master Athlete defined? Most sports have their own definition of a Master Athlete. In some sports it could be 60 years of age but other sports it is 50 years of age. We would suggest that Richmond's Sports Wall of Fame not set one age for all master athletes. Rather we would suggest that Richmond adopt the same age as adopted by the athletes sport governing body.

We have athletes in their 70's and 80's who have set national and/or international records in their sport and who will continue to compete until their health fails them. We would like to recognize and honour this type of athlete but can't do it if they have to be retired for 5 years. Secondly it is hard to compare their achievements to athletes who are competing in open World Championships in their sport or multi-sport games such as the Olympics, the Pan-Am Games or the Commonwealth Games.

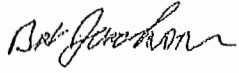
So the Nominating Committee of the Richmond Sports Wall of Fame would like to ask Mayor and Council to consider the adoption of a new category, Master Athlete, so we can honour this year a couple of nominations that we have received and we would like to recommend to Mayor and Council to consider for induction into the Richmond Sports Wall of Fame in 2016.

On behalf of the Nominating Committee of the Richmond Sports Wall of Fame, I would like to thank-you for your support of our work.



(Please Turn Over)

Yours in Sport,



Bob Jackson
Chair
Nominating Committee
Richmond Wall of Fame
City of Richmond

c.c. Councillor Harold Steves
Donna Marsland
Stu Corrigan
Bill McNulty
Serena Lusk
Sammy Morizawa
Gregg Wheeler

(Comparison of Current to Recommended Amendments)
Richmond Sports Wall of Fame Selection Criteria

Eight main categories for inclusion in the Sports Wall of Fame – Athlete, **Masters Athlete**, Team, Builder, Official, Coach, Pioneer and Special Achievement.

Key criteria to be considered in all of the inductee categories for the Sports Wall of Fame include the following:

1. Residency or strong connection to the community through either training in Richmond, membership in a Richmond sport organization or participation on a Richmond based team. Preference will be given to individuals who lived in Richmond during their participation in their sport.
2. Achievement at community, provincial, national, international or world championship level.
3. In good standing at the time of their achievement with the related provincial, national or international sport if applicable.
4. Athlete be retired from the sport for which they are nominated for a minimum of five years **other than Masters athletes competing in sanctioned masters athletic competitions.**¹
5. Contribution back to the community of Richmond, either in their sport or beyond their specific sport.
6. Higher than average proficiency in more than one sport.
7. Richmond sport organization or school team that is made up of a minimum of 75 per cent Richmond residents. Team members' names will not be included on the Wall of Honour plaque, but individual names will be included in the accompanying electronic kiosk.
8. Teams that have won a championship or title at the national and/or international level in a given year.
9. Nomination forms to be submitted by December 31 of each year. Unsuccessful nomination forms will be returned to the nominator and accompanying supported materials after three years.
10. Unless directed by the committee, all discussion and decisions of the Wall of Fame Nomination Committee to remain in strict confidence so as to ensure that the committee speaks with one voice and that individuals and groups privacy is respected.
11. Coach - Compiled an outstanding record of coaching/managing championships teams and/or athletes, and compiled an extraordinary winning record or have achieved other outstanding accomplishments, with consideration given to integrity, sportsmanship and character.

¹ Special consideration may be given to individuals and teams still competing in their sport related to Olympic medal success, international championships or world records that have been sanctioned by the appropriate international sport federation.

12. Pioneer - Attained a high level of excellence and brought honour and recognition to Richmond sport and sport history. Nominees must exhibit a “pioneering” quality in athletic, builder, or team accomplishments, involving some aspect of innovation, or trailblazing that changed the shape of sport in Richmond for those who followed 40 years prior to the current year.
13. Special Achievement - This special recognition award is presented from time to time to an individual(s) who has (have) made a significant contribution to sport in Richmond, but who would not otherwise qualify for induction into Richmond’s Sports Wall of Fame. This candidate(s) must exemplify good character and dedication, and provide inspiration to present and future generations.

DRAFT

(Recommended Amendments)
Richmond Sports Wall of Fame Selection Criteria

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Key criteria to be considered in all of the inductee categories for the Sports Wall of Fame include the following:

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2. Achievement at community, provincial, national, international or world championship level.
3. In good standing at the time of their achievement with the related provincial, national or international sport if applicable.
4. Athlete be retired from the sport for which they are nominated for a minimum of five years other than athletes competing in sanctioned masters athletic competitions.²
5. Contribution back to the community of Richmond, either in their sport or beyond their specific sport.
6. Higher than average proficiency in more than one sport.
7. Richmond sport organization or school team that is made up of a minimum of 75 per cent Richmond residents. Team members' names will not be included on the Wall of Honour plaque, but individual names will be included in the accompanying electronic kiosk.
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DRAFT



Page 1 of 1

Adopted by Council: October 14, 2014

Policy 8711

Amended by Council: February 23, 2015, July 27, 2015

File Ref: 7000-10

Sports Wall of Fame (Comparison of Current to Recommended Amendments)

POLICY 8711:

It is Council policy that:

1. The Richmond Sports Wall of Fame located at the Richmond Olympic Oval will showcase Richmond's sporting history.
2. Inductees to the Wall of Fame may come from any sport. For the purposes of this policy, "Sport" is defined as any competitive, physical activity governed by a specific set of rules.
3. Inductees to the Richmond Sports Wall of Fame will be approved by Council based on recommendations from a Nominating Committee.
4. Inductees must have residency or strong connection to the community either through training in Richmond, membership in a Richmond sport organization or participation on a Richmond based team.
5. Inductees will be nominated in one or more of the following **eight** categories:
 - a. Athlete
 - b. **Masters Athlete**
 - c. Team
 - d. Builder
 - e. Official
 - f. Coach
 - g. Pioneer
 - h. Special Achievement
6. Inductees will be invited to a ceremony at the Richmond Olympic Oval as part of an Induction Ceremony to be held a minimum of every three years.



Page 1 of 1

Adopted by Council: October 14, 2014

Policy 8711

Amended by Council: February 23, 2015, July 27, 2015

File Ref: 7000-10

Sports Wall of Fame (Recommended Amendments)

POLICY 8711:

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5. Inductees will be nominated in one or more of the following eight categories:
 - a. Athlete
 - b. Masters Athlete
 - c. Team
 - d. Builder
 - e. Official
 - f. Coach
 - g. Pioneer
 - h. Special Achievement
6. Inductees will be invited to a ceremony at the Richmond Olympic Oval as part of an Induction Ceremony to be held a minimum of every three years.



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services
Committee

Date: May 3, 2016

From: Mike Redpath
Senior Manager, Parks

File: 11-7000-01/2015-Vol
01

Re: Sustainable Food Service at City Facilities and Events

Staff Recommendation:

That the Sustainable Food Service Quick Guide, provided as Attachment 1, as detailed in the staff report titled "Sustainable Food Service at City Facilities and Events," dated May 3, 2016, from the Senior Manager, Parks, be endorsed as a tool to promote the use of sustainable food service items in City facilities and on City-owned land.

Mike Redpath
Senior Manager, Parks
(604-247-4942)

Att. 3

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Major Events & Filming	<input checked="" type="checkbox"/>	
Recreation Services	<input checked="" type="checkbox"/>	
Environmental Programs	<input checked="" type="checkbox"/>	
Community Bylaws	<input checked="" type="checkbox"/>	
Purchasing	<input checked="" type="checkbox"/>	
Law	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW	APPROVED BY CAO

Staff Report

Origin

At the October 22, 2014 Public Works and Transportation Committee meeting, staff received the following referral:

That the City of Richmond examine banning plastic cups, plastic plates, plastic utensils, and plastic bags in all City parks, community centres, City facilities, at public events held on land owned by the City, and from City-licensed food carts and report back.

This report supports Council's 2014-2018 Term Goal #4 Leadership in Sustainability:

Continue advancement of the City's sustainability framework and initiatives to improve the short and long term livability of our City, and that maintain Richmond's position as a leader in sustainable programs, practices and innovations.

4.1. Continued implementation of the sustainability framework.

4.2. Innovative projects and initiatives to advance sustainability.

This report outlines the rationale for the development of the *Sustainable Food Service Quick Guide* (Attachment 1) and summarizes the recommendations found in the guide.

Analysis

Sustainable Purchasing

The intent of sustainable purchasing is to shift spending away from goods and services that negatively impact the environment or social conditions, and towards products that are environmentally sound and socially beneficial. Every buying decision has environmental and social consequences that include consumption of raw materials, energy used in production and transportation, waste, labour standards, health and safety issues.

Key benefits to encouraging a sustainable approach to the use of dinnerware in City facilities and on City property include:

- Avoiding generation of waste;
- Using raw materials more efficiently;
- Supporting innovation and companies with strong environmental commitments;
- Providing safer and healthier products;
- Demonstrating commitment to sustainability; and
- Potential cost savings.

The City of Richmond's Procurement Policy (Policy 3104), as amended September 28, 2015 supports but does not require sustainable and ethical purchasing.

11.0 Sustainable and Ethical Purchasing

- 11.1 Sustainable and ethical purchasing practice will align City's approach to purchasing with the objectives relating to people, the environment and prosperity as referenced in the City's Sustainability Policy 1400.*
- 11.2 The City will encourage all suppliers within the purchasing process to demonstrate excellence and innovative leadership in sustainability, environmental stewardship and fair labour practices; and where practical will take these factors into consideration during the evaluation process.*
- 11.3 The City will work collaboratively with suppliers to advance environmentally friendly products and services.*
- 11.4 The City will select suppliers based on best value, including, but not limited to, the economic attributes of the supplier's products and services.*
- 11.5 In order to increase the development and awareness of environmentally-sound products and services, City staff will review their contracts and tender specifications for goods and services, to ensure that wherever possible and economically feasible, specifications are amended to provide for consideration of environmental characteristics. Consideration may be given to those environmental products that are certified by an independent accredited organization.*
- 11.6 The City will endeavor to increase its use of products and services that are more responsible to the environment in the way that they are made, used, transported, stored and packaged and disposed of. It is recognized that analysis is required in order to ensure that the products are made available at competitive prices and that the environmental benefits provided by a product or service should not significantly affect the intended use of that product or service.*
- 11.7 The operators and caterers of City-run facilities are requested to use only certified organic, free-range or free-run whole (shell) chicken eggs.*

Waste Reduction Initiatives in Richmond

The City of Richmond has set a goal to be a *Recycling Smart City* and to divert 80 per cent of waste from the landfill by 2020. To achieve these goals, the City currently delivers a wide range of services for residents to ensure that waste is managed effectively and efficiently and adheres to sustainability principles.

These programs and services include:

- Blue Box, Blue Cart, and Green Cart weekly curbside collection for recycling paper and newsprint, glass, plastic, tin, food scraps, and yard trimmings;
- Recycling Depot drop-off service;
- GO!Recycle Public Spaces bins in the community;
- Special event recycling supported by the Green Ambassadors Program;
- Biweekly Garbage Cart Program;
- WeRecycle at City facilities for recycling of food scraps, mixed containers and paper; and
- *Richmond Sustainable Event Toolkit* (Attachment 2) and *Richmond Sustainable Event 7 Step Quick Guide* (Attachment 3).

In addition to these corporate initiatives, many community centres and privately organized events are independently taking steps towards reducing the use of disposable dinnerware. For example, the community centres and Minoru Place Activity Centre have reusable dinnerware that is used whenever possible and the license agreement for the City Hall Cafeteria stipulates the use of biodegradable takeout containers.

While the recently implemented *Richmond Sustainable Event Toolkit* (Attachment 2) and *Richmond Sustainable Event 7 Step Quick Guide* (Attachment 3) provide direction and incentives for the use of sustainable dinnerware in order to produce sustainable events in the City, until the development of the *Sustainable Food Service Quick Guide* there has not been a guideline to do the same at City facilities for daily operations and regular use.

Within City facilities and at events on City-owned land, a variety of disposable items are used on a regular basis including cups, plates, utensils and occasionally, bags. In most cases, the optimal solution from an environmental sustainability perspective is a shift towards reusable items. Reusable items may be provided onsite, or consumers may be encouraged to bring their own reusable item. Providing consumers with new reusable items is not environmentally desirable, as most consumers have a sufficient number of reusable items already. However, given the wide variety of events, programs and activities carried out within the City, the use of disposable items is and will continue to be difficult to avoid.

Current Reality and Best Practices

Best practices research indicates that there are a variety of tools available to meet waste reduction goals. However, what materials offer the most sustainable choice is complex.

Other organizations and local governments have taken steps to minimize the negative impacts of disposable dinnerware through the development and implementation of guidelines to help staff and others make informed and responsible decisions.

Examples of this approach include:

- *UBC Sustainable Purchasing Guide* which promotes:
 - Non-disposable cutlery, mugs, glasses and dishes when possible;
 - Avoiding Styrofoam or plastic;
 - The use of paper or compostable dishes, containers and utensils;
 - The use of linen napkins and tablecloths when possible;
 - Choosing chlorine and dye-free paper napkins that have the highest post-consumer waste content possible;
 - Ensuring that food is served in a way that minimizes waste;
 - Aiding special event and program attendees with proper waste disposal; and
 - Ensuring adequate signage.
- *City of Calgary Sustainable Environmental and Ethical Procurement Policy* which states that the City of Calgary will:
 - Purchase goods and services that meet the highest possible environmental and ethical standards where practical;
 - Promote the use of sustainable products and services by examining the environmental, ethical and financial impacts of products and services procured; and
 - Work cooperatively with suppliers and other key stakeholders to advance corporate social responsibility in the business community by promoting the policy and encouraging suppliers and subcontractors to work towards the sustainability objectives of the policy.
- *City of Vancouver Green Events Planning Guide* which encourages event producers and vendors to:
 - Offer single-use containers that are recyclable or compostable;
 - Discourage the use of unnecessary disposable items (e.g., Straws and stir sticks);
 - Use items that are made from recycled content (e.g., plates and napkins), or better yet, use reusable dinnerware, flatware, and/or linens;
 - Use large containers for condiments and beverages instead of individual packets, cans, or bottles; and
 - For small events, like block parties and picnics, bring your own utensils, cups, and plates.
- The City of Richmond has adopted a similar approach in its recently implemented *Richmond Sustainable Event Toolkit* which:
 - Advises participants to buy in bulk and cook to order to minimize packaging and waste; and
 - Encourages participants to bring their own reusable plates, cups and utensils. If using disposables, consider options that can be composted within Richmond.

In addition to actions taken by large organizations and local governments, non-profits and businesses are also taking steps to increase sustainability voluntarily. For example, in the spring of 2016 over 20 local businesses in Tofino agreed to go straw free as part of the “Straws Suck” campaign, an initiative of the Pacific Rim chapter of the Surfrider Foundation. The Tofino Chamber of Commerce has also contributed to the local initiative to reduce the use of plastic disposables through a bulk purchasing program which helps to reduce the costs to local businesses of purchasing compostable items.

While some local governments have implemented outright bans, this approach has been limited and restricted to very specific items. For example, in 2014, the City of San Francisco became the first U.S. city to introduce legislation to phase out the sale and distribution of bottled water on City property. This legislation applies only to newly issued leases and permits, not to existing lease and permit holders and does not extend past bottled water.

Analysis and Options

Option 1 – Pursue the development and implementation of a new bylaw, or bylaws, to ban the use of plastic cups, plates, utensils, and bags on all City-owned land, in all City facilities, and from City licensed food trucks. **(Not Recommended)**

The ability of Council to prohibit or regulate plastics on City land will vary with how such a prohibition or regulation is characterized in order to avoid the issues associated with concurrent regulatory authority with the Province. For example, if an overarching bylaw banning plastics on City lands were characterized as being in respect of the protection of the natural environment under section 8.3(j) of the *Community Charter*, Council would require ministerial approval of the bylaw.

A prohibition, by bylaw, on bringing plastics onto all City lands (including facilities) may be overly broad, may be impractical to enforce, may cause discontent with the public and may open the City to lawsuits from industry groups. Toronto, San Francisco and New York have all been sued by industry-backed coalitions when pursuing limited bans on particular plastic items like styrofoam, single use plastic bags, and water bottles. Though these cities were trying to implement City wide bans on specific items, a ban affecting all City lands and facilities may also attract the attention of lobby groups and industry coalitions.

Section 8(3)(b) of the *Community Charter* permits Council to, by bylaw, regulate, prohibit and impose requirements in respect to public places, such as roads, parks, public squares and other spaces of such a public nature. Thus Council could, by an amendment to the *Public Parks and School Grounds Regulation Bylaw No. 8771*, prohibit certain activities in parks, be that leaving plastics in parks (please note that depositing garbage, recyclable materials or food waste in parks other than in a waste receptacle is already prohibited under Bylaw 8771), or some other prohibition. Section 8(3)(a) of the *Community Charter* permits Council to, by bylaw, regulate, prohibit and impose requirements in respect of municipal services, which would encompass City facilities such as City Hall, community centres, pools, arenas, parks, etc, but not all City land.

Though Council may, by bylaw, create prohibitions with respect to such facilities, many of the food vendors are City sub-contractors with contracts and/or licences with the City. Such a ban

would only be able to apply to new or renewed contracts/licences, and not be able to vary the terms of existing and ongoing contracts/licences. Additionally, there are many functional issues both in the development of such bylaws and in the enforcement of such bylaws.

With respect to food trucks licenced by the City, under the *Community Charter*, Council may only regulate business (s.8(6)) by bylaw through a licensing regime (s.15) and not prohibit certain activities. Thus Council would not be able to create a ban on the use of plastics by food trucks by bylaw. Instead the use of some alternate food service items could be added to licence conditions and/or the agreement with the City required under paragraph 16.3.1(a) of *Bylaw No. 7538*. As with food vendors at City facilities, any such changes would only apply to new or renewed licences and agreements, and not to existing licences and agreements, and may be difficult to enforce.

Option 1 is not recommended, due to:

- Challenges related to enforcement. Use of plastic bags in public spaces is prevalent among many community members (e.g. picnickers, dog-owners, etc.). Enforcing a ban would involve substantially greater demands on limited bylaw enforcement resources, and could result in negative public perceptions;
- Resources required to consult with user groups, the public, and the business community on the impacts of an outright ban. An outright ban would necessitate a substantial public consultation and education initiative;
- Inconsistency with current best practice. Such a ban is not being considered by other jurisdictions; and
- Resources required to develop and implement a new bylaw and/or bylaw amendments.

Rather than enacting a ban by bylaw with respect to City lands, it may be more practical to issue a policy that informs the terms and conditions of food vendor contracts and leases with the City (see option 2 below regarding *Procurement Policy 3104* and the *Sustainable Food Service Quick Guide*).

Option 2 – Endorse the *Sustainable Food Service Quick Guide* (Attachment 1) as a tool to promote the use of sustainable food service items in City facilities and on City land. **(Recommended)**

The *Sustainable Food Service Quick Guide* (Attachment 1) was developed by City staff in consultation with community associations and contractors to help make informed, sustainable choices when delivering services and events.

The recommendations found in this guide were developed with a sustainable *Zero Waste* approach that aims to:

- Eliminate the consumption of detrimental or unnecessary items;
- Reduce consumption by prolonging goods life and engaging in sharing;
- Reuse goods;
- Recycle and compost materials before they enter the waste stream; and

- Minimize disposal of garbage bound for the landfill or incineration.

Highlights of the recommendations found in the *Sustainable Food Service Quick Guide* include:

- Avoiding the use of disposables whenever possible;
- Choosing compostable products over those that must be disposed in the landfill; and
- Choosing products made from recycled materials.

Taking the same approach as the recently adopted *Procurement Policy (Policy 3104)*, which encourages “*all suppliers within the purchasing process to demonstrate excellence and innovative leadership in sustainability, environmental stewardship and fair labour practices; and where practical will take these factors into consideration during the evaluation process,*” staff will review existing policies, procedures, and agreements to reflect this shift towards sustainable purchasing. This can be achieved through the business terms in agreements as well as education around and promotion of the *Sustainable Food Service Quick Guide*.

Starting in 2016, private event organizers will be required to agree to a Sustainability Commitment Statement through the Richmond Event Approval Coordination Team (REACT) application. The *Sustainable Food Service Quick Guide* is part of the *Sustainable Event Toolkit*.

Implementation

Staff will promote the *Sustainable Food Service Quick Guide* through a number of channels.

1. Special Events

The *Sustainable Food Service Quick Guide* will be included and promoted as part of the *Richmond Sustainable Event Toolkit* for both private and City events. Mobile food vendors at City events will be required to use compostable take away containers.

2. City Facilities

Community Services staff, with the technical support from Sustainability staff, will ensure that the *Sustainable Food Service Quick Guide* is circulated through Area Coordinators to all City facilities and partner groups.

3. Other

Staff responsible for agreements with private vendors in City facilities and on City property will be encouraged to use the guidelines outlined in the *Sustainable Food Service Quick Guide* in contracts and agreements whenever possible.

Staff will monitor new initiatives as a result of the program and report back in early 2018.

Financial Impact

None.

Conclusion

Council endorsement of the *Sustainable Food Service Quick Guide* will advance the City towards its waste reduction goals by working to change the culture around the use of disposable food service items in a steady, but measured pace. Educating staff, community organizations, event organizers, and private vendors on the benefits of using reusable and recycled and /or compostable disposable food service items will contribute towards the significant cultural shift that is already underway.

Based on the outcomes of the pilot, other regulatory tools can be considered when staff report back in early 2018.



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Manager, Sustainability
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- Att. 1: *Sustainable Food Service Quick Guide*
- 2: *Richmond Sustainable Event Toolkit*
- 3: *Richmond Sustainable Event 7 Step Quick Guide*



SUSTAINABLE
FOOD SERVICE
**QUICK
GUIDE**



SUSTAINABLE FOOD SERVICE QUICK GUIDE

Use this chart to help make choices that are good for the community and the environment – reusable, recycled, and/or compostable is the way to go!

I NEED TO USE...	MOST SUSTAINABLE	ALTERNATIVE GOOD PRACTICE	LEAST SUSTAINABLE
 BAG	Encourage people to use their own bags	Compostable paper bags	Plastic bags
 DISHWARE	Reusable dishware	Compostable paper or plant fibre dishware	Plastic, bio-plastic and Styrofoam dishware
 CUTLERY	Reusable cutlery	Compostable wooden cutlery	Plastic and bio-plastic cutlery
 STIR STICKS	Reusable spoons	Compostable wooden sticks	Plastic stir sticks
 NAPKINS, TABLECLOTHS	Reusable cloth	Recycled and compostable paper	Made from unrecycled materials
 TAKE-OUT CONTAINERS	Encourage people to bring their own containers	Compostable paper or fibre containers	Plastic, bio-plastic and styrofoam containers
 WATER BOTTLE	Encourage people to bring their own water bottle		Single use water bottles

Richmond
SUSTAINABLE
EVENT
TOOLKIT

www.richmondsustainableevent.ca



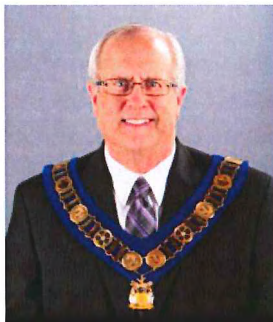


City of
Richmond

Malcolm D. Brodie
Mayor

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A MESSAGE FROM THE MAYOR:

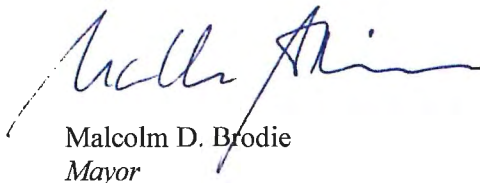


Events such as festivals, concerts, conventions, and sporting tournaments achieve positive outcomes like community building, skill development, and entertainment. Furthermore, events provide an excellent opportunity to showcase more environmentally and socially responsible management strategies, and can contribute to a healthier planet and a more enriched community.

Globally, there is a distinct trend towards implementing events in a more environmentally, socially, and economically responsible way to manage adverse impacts and foster positive legacies. Sustainability has gained popularity and is increasingly a topic of discussion, with event participants becoming more interested in sustainable products, ideas and services.

The City of Richmond is committed to being a municipal leader in sustainable practices. To support event organizers in planning sustainable events, the City of Richmond has developed the 7 Step Quick Guide as well as this more detailed Resource Kit. Both are designed to help event organizers plan successful and responsible events. Using the available resources will benefit your event through the planning cycle, as well as improve the environmental, social and economic impacts your event has on our surrounding community.

On behalf of the City of Richmond, I wish you a fun, fulfilling, and sustainable event!



Malcolm D. Brodie
Mayor

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HOW TO USE THIS TOOLKIT

Sustainability is about more than just “being green”. It is about doing things efficiently and effectively, being innovative and creating a positive impact, achieving excellence and leaving lasting legacies.

This Toolkit provides event organizers with guidance and resources to improve the environmental, social, and economic impacts associated with their event.

Let's get started! Use this Toolkit to:



1. INFORM YOURSELF

This Toolkit provides details on 7 key steps to making your event more sustainable.

Learn:

- Why is this recommendation important?
- What questions do I need to ask?
- How can I implement the recommendation?
- What resources are available for help?



2. TRACK YOUR PROGRESS

Use the self-assessment sections to visualize and keep track of your sustainability progress.



3. REPORT ON YOUR PROGRESS

Once your event is over complete the City of Richmond's Sustainable Event Survey.



4. BECOME A CHAMPION!

After reviewing your event sustainability actions reported in the survey, the City may recognize your event as a Sustainable Event Champion. Sustainable Event Champions gain access to the City of Richmond Sustainable Event Champion logo for promotional use.



5. EXPLORE FURTHER

Under each of the seven headings in the Toolkit you will see a reference to the relevant sections within the AISTS Sustainable Sport Event Toolkit (SSET). See page 15 to learn more about the City of Richmond's partnership with AISTS and for more information on hosting sustainable events visit the AISTS SSET webpage (<http://www.aists.org/sset>).



COMMITMENT STATEMENT

Having a commitment statement is a key component of hosting a sustainable event. By promoting your commitment statement you generate awareness about your sustainable intentions and initiatives. Endorsing sustainability also reflects the values of your event and how you plan to benefit your local community and environment.

AISTS SSET Section: 1.1, 1.2, 1.3, 8.2, 8.3, 8.5

Questions to Ask

- How might your event and its activities impact the surrounding environment, people, and economy?
- What components of your event do you have the most control or influence over?
- Which areas can you focus your sustainability efforts in order to generate the greatest results?
- Who are your key stakeholders?

Ways to Implement

- Develop a commitment statement that outlines how your event will enhance sustainability. You can use the City of Richmond’s commitment statement provided in the section below, or develop your own!
- Share the commitment statement with staff, volunteers, and event participants. Post the statement online and include it on your advertisements, letting others to know that you intend to host a sustainable event!
- Identify the components of the event where you have control or significant influence and prioritize your sustainability efforts on these areas to generate maximum impact.

Need Help?

- The City of Richmond provides the following sample Sustainability Commitment Statement for event planners:

“Our event is committed to fostering positive environmental, social, and economic impacts for current and future generations within the local community.”

Self Assessment		Comments
Created a commitment statement on convening a sustainable event	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Promotion of the statement through website, advertisements, and other social media outlets 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

REDUCE WASTE AND RECYCLE

Organizers often have influence over waste management at their events. Planning for efficient and effective waste management is a great way to minimize the ecological footprint of your event, and help Richmond achieve its goal of 80% waste diversion by 2020.



AISTS SSET Section: 2.7, 3.9, 4.2, 4.6

Questions to Ask

- How is the site going to stay litter free? Does the venue have on-site waste and recycling bins, waste management staff, contractors and/or volunteers? Will more garbage and recycling bins be required? What is the litter management plan once the event has finished?
- Is your event acting in accordance with Metro Vancouver's disposal ban on organics? What about discarded food scraps? Should you be acquiring food scrap bins?
- What are some ways to minimize the use of paper?

Ways to Implement

- Place recycling bins, food scrap bins and garbage bins in locations that make it as easy as possible for event participants to properly separate their recyclables and dispose of their waste. For example, place waste stations near the food vendors as well as event entrances and exits. Train your staff and volunteers to educate event participants on how to appropriately dispose of their waste e.g. demonstrate the difference between food scrap organics and garbage.
- Go paperless by communicating with staff and volunteers via email or text, and promote your event through social media instead of flyers or banners. When you must use paper remember to print double sided and to use FSC certified paper. Exclude dates while designing signs and banners so they can be used for future years
- Prepare beforehand for post-event restoration and try to pack out what you pack in. If you're using a contractor for litter management, inquire about their sustainable policies and procedures.

Need Help?

- Connect with the City of Richmond about [waste management responsibilities and solutions](#).
- Learn more about [FSC Paper](#).
- More information on the [Food Scraps Disposal Ban](#).

Self Assessment		Comments
Event remained litter free	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Use of recycle bins • Use of organics bins • Use of garbage bins • Made an effort to go paperless • Prepared a site-restoration plan 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

Bottled water is
1000x
more expensive
than tap water



MAKE SMART WATER CHOICES

Whether it is drinking, cooling, cleaning, flushing, or irrigation, water will be used at your event, and most likely in more than just one of these ways. Implementing sustainable water practices is a simple way to decrease the negative environmental impact of your event.

AISTS SSET Section: 3.4, 4.5

Questions to Ask

- Where is the drinking water supply for your event coming from?
- How will water be used at your event?
- Will the water need to be treated before it is reintroduced back into the environment?
- Can bulk water sources replace plastic water bottles? If plastic bottles are unavoidable will they be recycled properly?

Ways to Implement

- Make use of the City of Richmond's on-site tap water stations so the event can provide participants with a sustainable source of potable water.
- Encourage event participants to engage in sustainable water practices, e.g. bring a refillable water bottle instead of buying bottled water.
- Ensure guests are able to easily recycle their plastic water bottles.
- Collaborate with venue staff and available resources and establish a sustainable water management plan.

Need Help?

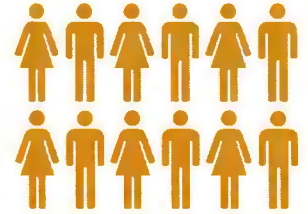
- [Click here](#) to rent Tap Water Stations.
- [Click here](#) for more information regarding water saving tips.

Self Assessment

Self Assessment		Comments
Practiced sustainable water management	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
• Use of City of Richmond tap water station	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
• Encouraged guest to bring refillable water bottles	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
• Treatment of used water before releasing back into the environment	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

ESTABLISH A POSITIVE LOCAL IMPACT

Your event is going to have an impact on the surrounding community. Try to foster a positive impact by getting the local community involved and excited about your event.



AISTS SSET Section: 3.3, 5.2, 5.5, 5.6

Questions to Ask

- How does sourcing locally mitigate the ecological footprint of the event and benefit the local economy? How will engaging the local community affect support for your future events? Can local groups or organizations be contacted to recruit volunteers and staff? What are the local options available for goods and services procurement?
- Can the event be made more socially inclusive? How can it best accommodate people with disabilities, or those who speak other languages?
- What will happen to the remaining clothing, gear and equipment after your event? Can these goods be donated to local groups and organizations?

Ways to Implement

- Use local, “green” contractors and service providers when possible, and reach out to local groups and organizations when searching for volunteers and staff.
- Ensure the venue is accessible (barrier-free) to all peoples, including those of physical disability.
- If hosting a sporting event, promote the donation of used and older equipment and have a donation bin at your event. This collected gear can be donated to local sport organizations and community associations.
- If you have clothing and/or equipment remaining after your event, communicate with local organizations and organize a drop-off or pick-up.

Need Help?

- [Click here](#) to connect with Volunteer Richmond.
- Email volunteerhelpdesk@richmond.ca to find out how your volunteer opportunities can be promoted on <https://icanhelp.richmond.ca/>
- [Search the Richmond Community Services Directory](#) for local groups to engage.

Self Assessment		Comments
Engaged the local community	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Recruited locally for staff and volunteers • Procurement of good from local providers • Donated remaining goods and clothing to community 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

1 CITY BUS

means **40** less vehicles at your event parking



PROMOTE PUBLIC AND CLEAN TRANSPORTATION

A large portion of your event’s carbon footprint will be a result of participants and attendees commuting to the venue. Aside from mitigating CO2 emissions, promoting environmentally friendly transit options can also help solve traffic and parking issues.

AISTS SSET Section: 6.1, 6.2, 6.4, 6.5

Questions to Ask

- How will people be commuting to your event?
- How can your event communicate to attendees about opportunities for walking, biking, transit and/or carpooling?
- Will there be a place to safely secure bicycles for participants who cycle?
- Is it possible to use green shuttle services or suggest participants carpool?
- What will be the traffic and parking complications?

Ways to Implement

- Visit the Translink webpage to find trip planning advice (transit options, bike routes and carpooling), and inquire if your event is eligible for a sponsored bike valet, bus shuttles or transit passes. Provide event participants and attendees with information on clean commuting options on your event webpage.
- Consider using a designated bicycle storage area as a safe way to store bicycles at events and to encourage cycling.
- Consider finding a way to reward participants who do commute using environmentally friendly transportation, such as a free food or drink ticket, or better parking locations for carpoolers.
- When possible, use low emission or electric shuttle vehicles, bicycles, hybrid cars, etc.

Need Help?

- Learn about transportation alternatives with [Translink](#).
- See which transit options are available for your location using [transit maps](#).
- Explore bicycle storage - [BEST Bicycle Valet](#).
- Find Electric [vehicles charging stations](#) in Richmond.

Self Assessment		Comments
Encouraged clean and public transit	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Educated event participants on public transit options • Encouraged carpooling and/or cycling 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

MAKE SMART FOOD CHOICES

Food is an area where small changes can have big impact. Smart planning can provide healthier choices, support local food economies, and improve the social and environmental impacts of food.

AISTS SSET Section: 5.6, 7.1, 7.2, 7.3, 7.4, 7.5

Questions to Ask

- Is healthy, in-season, local food offered at your event? Are different dietary needs of event participants being considered? What about those with vegetarian diets or nut allergies? Is it possible to cook to order? What are the benefits of cooking to order?
- How can you reduce the environmental impacts of plates, cups, and utensils?
- If food vendors will serve at the event, what are their sustainable policies and practices? Do they offer healthy, locally sourced options? Do they employ locally?
- What will happen to the remaining food once your event has finished?

Ways to Implement

- When purchasing food or selecting vendors, seek food that is fair-trade, seasonal, and/or local. Inquire about food vendors' sustainable practices and communicate how sustainability is a priority for your event.
- Ensure a wide range of healthy food options are available at your event. Give participants a variety of choice to meet dietary needs such as, vegan, vegetarian, nut-free, etc.
- Cook to order as much as possible to save in terms of cost and food waste. Buy in bulk to minimize packaging.
- Encourage participants to bring their own reusable plates, cups and utensils. If using disposables, consider options that can be composted within Richmond.
- If food is remaining at the end of the event see if it can be donated to the Richmond Food Bank. If vendors are being used, ask beforehand what will happen to the remaining food.

Need Help?

- [Connect](#) with Richmond Food Bank.
- [Harvest Power Richmond](#) provides a list of compostable products.
- Get information about the legalities of [food donation](#).

Self Assessment		Comments
Practiced sustainable food management	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Provided healthy food choices • Bought food in bulk • Cooked to order • Used eco-friendly dinnerware / utensils • Used sustainable food vendors • Donated remaining food to Food Bank 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	



SUPPORT SUSTAINABLE ACCOMMODATION

Will participants be spending the night in Richmond? As an event organizer you have the capability to recommend hotels that have existing sustainable practices and policies, further reducing the carbon and ecological footprint of your event.

AISTS SSET Section: 6.3

Questions to Ask

- How can your accommodation recommendations mitigate the ecological footprint of your event?
- Of all the sustainable accommodations options, which are located near your venue? Which options have easy access to public transportation?
- Is your event providing multiple sustainable accommodation options to account for different price preferences?

Ways to Implement

- Seek accommodation providers with green certifications – consider the Green Key program, LEED, and other standards. Accommodations can also differentiate themselves through their social performance (benefits, living wage, equitable and respectful workplace policies, etc.), community benefits, and other commitments.
- Use Tourism Richmond website as a guide to find sustainable accommodation options in Richmond.
- Promote accommodation that is located near the event venue.

Need Help?

- For cultural events, find sustainable hotel choices through [Tourism Richmond](#).
- For sporting events, find sustainable hotel choices through [Richmond Sport Hosting](#).
- [Green Key Global](#) offers advice on how to be smart traveller and many hotels in Richmond participate in the Green Key Eco-Rating Program.

Self Assessment		Comments
Recommended sustainable accommodation	<input type="checkbox"/> Completed <input type="checkbox"/> Mostly <input type="checkbox"/> Not Applicable	
<ul style="list-style-type: none"> • Accounted for proximity to venue • Accounted for proximity to public transit 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

REPORT ON YOUR PROGRESS

Once your event is over please complete the City of Richmond's Sustainable Event Survey.

The feedback we receive allows the City of Richmond to evaluate the practicality and effectiveness of our current resources available to event organizers. The more feedback we receive from organizers the further we can increase our ability to help hosts plan sustainable events in the future.

To report on your sustainable event, visit www.richmondsustainableevent.ca



BECOME A CHAMPION

Completing the City of Richmond's Sustainable Event Survey will allow the City of Richmond to identify the sustainable features of your event. If your event has taken steps to become more sustainable in at least five of the seven areas covered in this toolkit, our staff may recognize your event as 2015 Sustainable Event Champion!

Once recognized as a 2015 Sustainable Event Champion, you will be given access and permission to use the Sustainable Event Champion logo. You can use this logo for promoting your future events.



RESOURCE COMPILATION

<i>Action</i>	<i>Resource</i>
Example Commitment Statement	“Our event is committed to fostering positive environmental, social, and economic impacts for current and future generations within the local community.”
Reduce Waste and Recycle	<ul style="list-style-type: none"> • <u>Recycling at community events</u> • <u>Food Scraps Disposal Ban</u> • <u>FSC Paper</u>
Make Smart Water Choices	<ul style="list-style-type: none"> • <u>Renting the City of Richmond’s tap water station</u> • <u>Sustainable water management tips</u>
Establish a Positive Local Impact	<ul style="list-style-type: none"> • <u>Volunteer Richmond</u> • <u>Richmond Community Services Directory</u> • <u>Volunteer Opportunities in Richmond</u> and <u>volunteerhelpdesk@richmond.ca</u>
Promote Public and Clean Transportation	<ul style="list-style-type: none"> • <u>Translink</u> • <u>Translink Transit Map</u> • <u>The Bicycle Valet</u> • <u>Electric Vehicle charging stations</u>
Make Smart Food Choices	<ul style="list-style-type: none"> • <u>Richmond Food Bank</u> • <u>Harvest Power Richmond</u> • <u>Food Donor Encouragement Act</u>
Support Sustainable Accommodation	<ul style="list-style-type: none"> • <u>Tourism Richmond – Hotels</u> • <u>Green Key Program</u>
Report on your Sustainable Event	<ul style="list-style-type: none"> • <u>www.richmondsustainableevent.ca</u>
AISTS Sustainable Sport Event Toolkit	<ul style="list-style-type: none"> • <u>AISTS SSE Webpage</u> • <u>AISTS SSE Quick Start Guide</u>

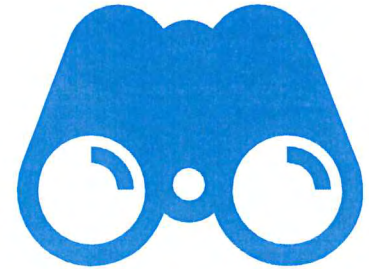
EXPLORE FURTHER - RICHMOND'S PARTNERSHIP WITH AISTS

The Richmond Sustainable Event 7 Step Quick Guide and Toolkit are initiatives of the City of Richmond and the Richmond Olympic Oval in partnership with the International Academy of Sport Science Technology/Académie Internationale des Sciences et Techniques du Sport (AISTS) in Lausanne, Switzerland.

The information presented in the 7 Step Quick Guide and Toolkit originates from a larger and more comprehensive AISTS Sustainable Sport and Event Toolkit (SSET). The AISTS SSET is designed to help event organizers plan sustainable international events. The AISTS SSET was originally developed for organizers of the Vancouver 2010 Olympic and Paralympic Winter Games.

AISTS offer their own Sustainable Sport and Events Quick Start Guide which can be downloaded from their website. The information in the AISTS Sustainable Sport and Events Quick Start Guide can be used to supplement the information provided by the City of Richmond, and also to further your understanding of event-specific sustainable practices.

For those seeking more information on hosting sustainable events or how to further implement sustainable practices visit <http://www.aists.org/sset>



Richmond Sustainable Event 7 STEP QUICK GUIDE

Follow these 7 steps and host a sustainable event that will benefit the local community, economy, and environment.

1 CREATE A COMMITMENT STATEMENT

- Create a commitment statement addressing your initiative to host a sustainable event. Feel free to make your own statement or you can use the example statement provided in the Resource Kit
- Post your commitment statement online and on promotional advertising
- Communicate your sustainability plan with staff, volunteers and guests



5 PROMOTE PUBLIC AND CLEAN TRANSPORTATION

- Advertise eco-friendly transportation options on your webpage
- Suggest participant and attendees take public transportation, carpool, cycle or walk to your event
- Find ways to encourage eco-friendly transportation e.g. better parking for carpoolers or secure bike lockup area



2 REDUCE WASTE AND RECYCLE

- Develop a recycling and waste management plan with your staff, volunteers and clean-up contractor
- Place recycling, organics and garbage bins in effective locations
- Go Paperless! Communicate with staff and volunteers via e-mail or text
- Promote your event through social media instead of flyers and banners
- If you need to use paper, print double sided and use FSC paper



6 MAKE SMART FOOD CHOICES

- Buy in bulk and cook to order to minimize packaging and waste
- Consider recyclable or compostable plates, cups, and utensils
- Offer a range of healthy food choices that satisfy different dietary requirements
- Donate remaining food to the Richmond Food Bank

Richmond Food Bank prepares



3 MAKE SMART WATER CHOICES

- Encourage event participants and attendees to bring refillable water bottles instead of plastic bottled water
- Book the City of Richmond's portable tap water station
- Take the necessary treatment precautions before releasing used water back into the environment



7 SUPPORT SUSTAINABLE ACCOMMODATION

- Use Tourism Richmond to find sustainable hotel choices within Richmond
- Recommend accommodation close to your venue, near public transit options, and has existing sustainable policies and practices
- Include a variety of accommodation options in terms of price range



Hotels with **SUSTAINABLE** practices can save



4 ESTABLISH A POSITIVE LOCAL IMPACT

- Recruit locally for your staff and volunteers
- Prefer local services with sustainable practices and policies while procuring goods
- Donate remaining gear, equipment, and clothing to local charities and organizations



Richmond Sustainable Event TOOLKIT

If you would like to make your event more sustainable but do not know where to begin, the City of Richmond has developed a **Sustainable Event Toolkit**.

This Kit contains resources offered by the City and other sources to help event planners host more sustainable events.

To access the Sustainable Event Toolkit, please visit:
www.richmondsustainableevent.ca

PEOPLE, PLANET, PROFIT

The Importance of Hosting a Sustainable Event



Sustainability is more than just "being green". A truly sustainable event balances environmental, social, and economic responsibilities.

www.richmondsustainableevent.ca
events@richmond.ca

SUSTAINABLE EVENTS CONSIDER:



People – Provide a healthy and safe environment, respect human rights, respect diversity, be culturally sensitive and encourage community involvement.



Planet – Practice waste reduction, reuse and recycle, be water and energy efficient, use eco-friendly transportation.



Profit - Save money through increased efficiency, use responsible procurement, invest in the local economy, and boost innovation.

ACKNOWLEDGEMENTS

The City of Richmond Sustainable Event Toolkit and 7 Step Quick Guide have been developed with the Richmond Olympic Oval and in close partnership with the AISTS (International Academy of Sports Science and Technology), in Lausanne, Switzerland.

Using the Sustainable Sport and Events Toolkit originally developed by the AISTS and the Vancouver 2010 Olympic and Paralympic Winter Games as a framework, Richmond developed this guide to help event organizers plan for sustainable small and medium community sized events.

REMEMBER TO REPORT ON YOUR SUSTAINABLE EVENT!

Completing the Sustainable Event survey allows the City of Richmond to evaluate the practicality and effectiveness of our current resources intended to help event organizers host sustainable events. Through the feedback we receive, the City of Richmond will improve and refine our resources, empowering event organizers to further incorporate sustainable features within their events.

Visit our webpage and complete the survey to become eligible for the City's *Sustainable Event Champion Recognition Program!*



Complete the survey for your chance to be recognized as a City of Richmond Sustainable Event. With the City's endorsement your event will gain access to the Sustainable Event Champion logo for promotional use for the following year.



Richmond Sustainable Event 7 STEP QUICK GUIDE

*Better your event,
Better the community*

a development partner with

aists
MASTERING SPORT



City of Richmond

Report to Committee

To: Parks, Recreation and Cultural Services Committee **Date:** May 18, 2016

From: Mike Redpath, Senior Manager, Parks **File:** 06-2345-00/Vol 01

Re: Participation in the 11th China (Zhengzhou) International Garden Expo

Staff Recommendation

That the City of Richmond participate in the 11th China (Zhengzhou) International Garden Expo and Park Design exchange with the City of Zhengzhou, China as detailed in the staff report titled, "Participation in the 11th China (Zhengzhou) International Garden Expo," dated May 18, 2016, from the Senior Manager, Parks.

Mike Redpath
Senior Manager, Parks
(604-247-4942)

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
(ACTING)	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW
APPROVED BY CAO	

Staff Report

Origin

In May 2016, the City of Richmond received an invitation letter to participate in the 11th China (Zhengzhou) International Garden Expo (Attachment 1) to be held in Zhengzhou, China from September 2017 to May 2018. The purpose of this report is to provide Council information on the opportunity and to recommend Richmond's participation in the Expo.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.

2.3. *Outstanding places, programs and services that support active living, wellness and a sense of belonging.*

This report supports Council's 2014-2018 Term Goal #3 A Well-Planned Community:

Adhere to effective planning and growth management practices to maintain and enhance the livability, sustainability and desirability of our City and its neighbourhoods, and to ensure the results match the intentions of our policies and bylaws.

3.2. *A strong emphasis on physical and urban design.*

Analysis

Background

For the 11th consecutive year, the International Garden Expo (Expo) has been held in various cities across China. While the theme of the Expo changes each year, the consistent vision is to promote community, sustainability, social engagement and international awareness through the promotion of horticulture and landscape architecture. Through the showcasing of manufactured landscape designs, cities from across China and the world create individual landscape designs that will be constructed and maintained by the Expo Organizing Committee and showcased for the duration of the Expo promoting each city. The Expo is scheduled to run from September 2017 to May 2018, after that time the Expo grounds are expected to be converted into a park.

The letter of invitation to the City of Richmond (Attachment 1) was sent by Mr. Zhang Yanming, member of Zhengzhou Municipal Party Committee and director of Zhengzhou Airport Economy Zone Management Committee. The Expo invitation is endorsed by the People's Government of Zhengzhou in China and was received in May 2016.

In May 2013, the Chinese government commenced development of the Zhengzhou Airport into the largest air travel hub in China with an economic zone of 450 square kilometers and an airport

with 5 runways. Zhengzhou is located in Central China and in the area also known as “the cradle of Chinese civilization.”

Zhengzhou Background:

- Because of its geographic location (map – Attachment 2), it is a major railway hub in China. Within 1.5 hours of flying time, Zhengzhou Airport covers 3/5 of the population in China.
- Zhengzhou is the capital city of Henan Province, which has a surrounding population of 100 million people. Zhengzhou's population is 9.4 million. Expected attendance at the Expo is to exceed 10 million tourists and have over 400 million impressions globally.
- The Zhengzhou Airport served 19 million passengers in 2015, which is comparable to YVR, with future growth projections expected.
- Direct air connections between YVR and Zhengzhou are being explored at this time.

Proposed Participation in Expo

Subject to Council approval, Richmond’s participation in the Expo would involve the following commitment:

- Richmond Parks team develops a seasonal park Expo landscape design reflecting Richmond for an area up to 1,600 square meters (this is an area equivalent to approximately ¼ of a typical Richmond soccer field) and submits the design to the Expo Organizing Committee;
- The Expo Organizing Committee reviews the design and subject to their approval, selects an appropriate area on the Expo grounds for the Richmond design to be constructed;
- The Expo Organizing Committee prepares all construction drawings, procurement, grows and sources all necessary landscape and horticulture/plant materials;
- There will be no cost to the City of Richmond for participating in the Expo as all of the detailed design drawing preparation, procurement of materials, construction, and maintenance will be paid for by the Expo; and
- The Expo Organizing Committee constructs the Richmond design and Richmond is appropriately showcased through the garden display for the duration of the Expo.

Landscape Design Exchange Proposal

In addition to the Expo participating as detailed above, Zhengzhou has also proposed that should Richmond be willing to participate in the Expo, Zhengzhou City would also like to have the opportunity to provide reciprocal park design services in one of Richmond’s new parks to showcase Chinese Landscape Architecture. This cultural exchange of ideas and design services would support an enhanced cultural understanding between Richmond and Zhengzhou, as well as create an opportunity for the Richmond’s Parks team to work collaboratively with the

Zhengzhou Parks team. There would be no additional cost to the City of Richmond to implement the Zhengzhou City Park exchange concept design in one of Richmond's parks as existing approved Park capital construction budgets are already in place for park development.

It is proposed that the design exchange, if approved, proceed under the following guidelines:

- Development of a collaborative design concept for a portion of a Richmond Park of Richmond's choice;
- Development of a design concept for a Park area of up to 1,600 square meters;
- Park Planning and Design concept preparation services by the City of Zhengzhou at no cost to Richmond within guidelines provided by Richmond Parks staff;
- Revisions as required will be undertaken by Zhengzhou Parks on the proposed concept through discussion with Richmond Parks staff after review and public consultation;
- Public consultation of the proposed Park concept would be undertaken by Richmond Parks staff;
- Provision of the final design concept in a digital format acceptable to the Richmond Parks team;
- Richmond City Council approval of the final Park concept;
- Richmond staff will develop construction drawings from the final approved concept;
- Richmond staff will facilitate construction subject to available funding; and
- Development of a schedule that is acceptable to Richmond and Zhengzhou.

It is proposed that no funds be exchanged between the two cities, rather the exchange will be through the development of an implementable concept for a portion of one of Richmond's new parks. While there are many suitable Richmond parks currently under development, it is proposed that a portion of the upcoming design for the future Cambie/Hazelbridge or West Cambie Neighbourhood parks be considered for this design exchange.

Timing and Next Steps

Expo Participation:

The Expo Organizing Committee has acknowledged that they had been late in sending out international invitations for participation. Commitments from participants are being sought as soon as possible to allow for time for design development and for the team in China to prepare construction drawings, secure plant and landscape materials, and to physically construct the Expo landscape grounds. Subject to Council approval for Richmond's participation, development of the Expo concept would begin immediately for submission.

Park Exchange:

Any work on the proposed park design exchange would likely commence in the fall of 2016 and into 2017.

Financial Impact

There is no cost to the City of Richmond for participating in the Expo as all costs for the implementation of Richmond's design, construction and maintenance will be borne by the Expo

organizers. There is no additional cost to Richmond for the implementation of the proposed Park exchange with the City of Zhengzhou as existing approved park capital budgets are already in place. Should there be any requirement for a City of Richmond representative to visit the Expo in Zhengzhou, China, costs would be borne by the Expo's organizers.

Conclusion

The City of Richmond's participation in the 11th China Zhengzhou International Garden Expo presents an opportunity to further develop goodwill between Richmond and China, through the exchange of ideas the opportunity will create an enhanced cultural understanding for the participants, and Park legacies will be created both in China and in Richmond at no additional cost to the City of Richmond.



Mike Redpath
Senior Manager, Parks
(604-247-4942)

- Att. 1: Invitation from 11th China (Zhengzhou) International Garden Expo
- 2: Map of Expo location – Zhengzhou, China

May 17, 2016

To: City of Richmond - Community Services, Park

Your letter has already been received, many thanks for your concern and support to the development of Zhengzhou Airport Economy Zone (ZAEZ)!

ZAEZ, as the first airport economic zone approved by the State Council, is strategically positioned as “an International air logistics center, a modern industrial base led by airport economy, an opening-up portal for inland area, an Aerotropolis, and the growth role of Central China Economic District.” ZAEZ has three leading sectors, namely aviation logistic sector, hi-end manufacturing sector and modern service sector, and aims at becoming a ‘metropolis’ which is connect to the world, ecological, livable, smart, and innovative.

Due to its location advantages and well-developed transportation system, ZAEZ started to face unprecedented developing opportunities since it was approved by State Council in March 2013. In 2015, GDP of ZAEZ was RMB52billion, increased by 30% than that of last year, and total export-import volume was USD49billion, increased by 29.2%. All kinds of economic indicators were much higher than those of Zhengzhou City, Henan province, and the nation, and is holding up well.

The 11th China (Zhengzhou) International Garden Expo (Garden Expo) is scheduled to take place in Zhengzhou from September 2017 to May 2018. It is co-hosted by Ministry of Housing and Urban-Rural Development of People’s Republic of China and the People’s government of Henan Province, undertaken by the People’s government of Zhengzhou, Department of Housing and Urban-Rural Development of Henan Province, Chinese Society of Landscape Architecture and Chinese Association of Parks. In order to promote trade and culture interaction between us, I am on behalf of Zhengzhou municipal Party committee, government of Zhengzhou to invite Richmond of Canada to participate in The 11th China (Zhengzhou) International Garden Expo (Garden Expo), and thanks Richmond’s acceptance to the invitation. We also appreciate the opportunity to provide a 1600 square meters reciprocal park design in Richmond Park. Through the exchange in terms of culture and design concept, we hope the relationship and culture interaction between our two cities will be enhanced.

In terms of the reciprocal park, I would like to suggest that both of us provide acceptable design scheme, and expenses of construction and maintenance is paid by the other party. A time schedule for both sides is needed. Please contact Wangfei directly if you have any questions at 18503710405 or by email at hkwlcmj@163.com.

Lastly, many thanks for your support of the development of Zhengzhou Airport Economy Zone.

Regards,

Zhang Yanming,
Member of Zhengzhou Municipal Party Committee,
Director of Zhengzhou Airport Economy Zone Management Committee

给列治文市政府社区服务部公园局的信

列治文市政府社区服务部公园局：

您好！

您的来信已收悉，感谢您对郑州航空港实验区建设和发展的关注和支持！

郑州航空港经济综合实验区作为中国首个航空港经济发展的先行区，将围绕“国际航空物流中心、以航空经济为引领的现代产业基地、内陆地区对外开放重要门户、现代航空都市、中原经济区核心增长极”五大战略定位，大力发展航空物流、高端制造和现代服务业，努力建成一座联通全球、生态宜居、智慧创新的现代航空大都市。自 2013 年 3 月获中国政府批准设立以来，郑州航空港经济综合实验区以其优势的区位优势和完善交通体系，迎来了前所未有的发展机遇。2015 年，郑州航空港经济综合实验区地区生产总值完成 520 亿元，同比增长 21%；固定资产投资完成 520 亿元，同比增长 30%；进出口总额完成 490 亿美元，同比增长 29.2%。各项指标都远高于全国、全省、全市平均水平，持续保持强劲发展的态势。

第十一届中国（郑州）国际园林博览会（简称第十一届园博会）将于 2017 年 9 月至 2018 年 5 月在中国郑州举行，由中国住房和城乡建设部、河南省人民政府主办，郑州市人

市委、市政府邀请加拿大列治文市参加第十一届中国（郑州）国际园林博览会，感谢列治文市接受我们的邀请参加郑州园博园，希望列治文市政府在列治文公园提供 1600 平方米的土地面积供郑州市政府前去设展，通过这次文化和设计理念的交流，增强我们两个城市之间的文化交流。

关于互设展园事宜，我建议双方只提供经认可的设计方案，建设及维护费用由对方政府承担，并尽快明确一个列治文市和郑州市都可以接受的时间表。关于园林设计及建设的具体事宜，请联系商务和物流业发展局长王飞（手机：18503710405，邮箱：hkwlcjmj@163.com）。

最后，感谢您对郑州航空港实验区的支持！祝工作顺利，身体安康！

郑州市委常委、郑州航空港经济综合实验区党工委书记



2016年5月17日



邀请函

To Richmond

致 刘治文市

第十一届中国（郑州）国际园林博览会（简称第十一届园博会）将于2017年9月至2018年5月在中国郑州举行，由中国住房和城乡建设部、河南省人民政府主办，郑州市人民政府、河南省住房和城乡建设厅、中国风景园林学会、中国公园协会承办。

The 11th China (Zhengzhou) International Garden Expo (Garden Expo) is scheduled to take place in Zhengzhou from September 2017 to May 2018. It is co-hosted by Ministry of Housing and Urban-Rural Development of People's Republic of China and the People's government of Henan Province, undertaken by the People's government of Zhengzhou, Department of Housing and Urban-Rural Development of Henan Province, Chinese Society of Landscape Architecture and Chinese Association of Parks.

第十一届园博会以“引领绿色发展，传承华夏文明”为理念，着力打造“文明园博、百姓园博”两大主题。扎根于最深厚的中原文化，打造一届最有历史文化底蕴的文化园博；提倡社会参与、引导百姓生活，让园艺的理想走向千家万户，办成一届百姓参与、可持续发展的百姓园博。会后将成为永久性的旅游观光和互动式休闲娱乐的新景点，也是展示中国及世界各地的园林景观及艺术特点的舞台，是十四亿观众关注的焦点，届时将有一千多万海内外游客汇聚郑州，全国（含港、澳、台）三百余家媒体高度关注。这也将是我们的友城向中国、向世界展示的最好平台。

The 11th Garden Expo's philosophy is to "lead green development and inherit Chinese civilization", with "Civilized Expo, Public Expo" as its themes. Taking root in the most profound culture of Zhongyuan (central plains of Ancient China), Zhengzhou Garden Expo will become a cultural expo of the richest historical and cultural heritage.



Advocating social engagement, guiding public life, promoting horticulture ideal and letting it into thousands of households, it will also become a public expo of widely public involvement and sustainable development. Following the Expo, the park will become a new permanent attraction for sightseeing and interactive recreation. It is a stage for displaying garden landscape and artistic features of China and the rest of the world, as well as the focus of attention of 400 million viewers. Zhengzhou will bring together over 10 million domestic and overseas tourists, and attract attention from over 300 media sources throughout the country (including Hong Kong, Macao and Taiwan). This will also be the best platform for our twinned cities to display themselves to China and the world.

本次园博会得到世界各地政府高度关注。目前，已有多个国家的友好城市对参与园博会展园表现出强烈意愿，希望通过此次园博会展现当地的园林艺术与文化特色。在此，我们诚挚邀请您参与建设室外园博会展园，展示贵市风采。

Zhengzhou Garden Expo has highly concerned by governments worldwide. To date, twinned cities from several countries have showed a strong desire to participate in the park construction, hoping to present their local garden art and cultural features via the Garden Expo. We hereby sincerely invite you to participate in the Garden Expo park outdoor construction to showcase your city.



The People's Government of Zhengzhou



友城参与郑州园博会建设具体事宜

CONCRETE MATTERS CONCERNED TWINNED CITIES' PARTICIPATION
IN GARDEN EXPO CONSTRUCTION ARE

参与方式 (HOW TO PARTICIPATE):

由贵国或贵城市邀请本国知名园林设计师，设计最具当地园林艺术与文化风貌的展园方案，提交至郑州园博会组委会。

Your country or your city is entitled to invite local renowned landscape architects to design the most representative exhibition park that reflects your local garden art and cultural features, and please submit the design scheme to Zhengzhou Garden Expo Organizing Committee.

建设方式 (HOW TO CONSTRUCT):

一、 根据友城政府提交的优秀展园设计方案，可由友城政府直接投资建设；

1. The excellent exhibition park design scheme submitted by governments of twinned cities can be directly invested and constructed by governments of twinned cities.

二、 根据友城政府提交的优秀展园设计方案，可由友城政府邀请本国企业参加投资建设；

2. The excellent exhibition park design scheme submitted by governments of twinned cities can be invested and constructed by local enterprises invited by governments of



twinned cities.

邀展政策 (INVITATION POLICY):

一、 早来考察、早交方案，被组委会评定为优秀设计方案的参展方，享有优先选址权。

1. On a first-come first-served basis, the exhibitor who first come to conduct survey and submit the design scheme that is rated by organizing committee as excellent design will enjoy the priority over site selection.

二、 展馆建设方享有展馆冠名权。

2. The exhibition park constructor will enjoy the right to name the exhibition park.

三、 展会期间，组委会根据参展方的建设规模（建筑面积占展园面积的30%），划定展会区域，供参展方开展符合展会管理规定的宣传和经营活动（经营面积占建筑面积的10%，对于有特色的产品和优秀的营销方案，组委会予以特殊批准，可适当将经营面积扩大到30%）。

3. During Garden Expo, organizing committee will designate the exhibition zone according to the construction scale of each exhibitor (construction floor area accounts for 30 percent of the exhibition park area) to carry out promotional activities and business operations that are under exhibition administrative provisions (business operation area accounts for 10 percent of the construction floor area). For distinctive products and excellent marketing programs, on a special-case-special-methods basis, organizing committee may approve the expanding of the business operation area to 30 percent in a proper way.

四、 展会期间，为参展城市提供园博会官网宣传、安排新闻



发布会等媒体宣传支持。

4. During Garden Expo, organizing committee will offer participating cities and exhibitors support on the promotion and the publicity of mass media like press release on Garden Expo official website and press conference arrangement.

五、 展会期间，参展城市可自主确定主题、形式，举办城市专题宣传活动。

5. During Garden Expo, each participating city is entitled to determine the theme, the form, the way of its own city promotional activities independently.

六、 展会结束后，对需租用展馆的参展方，根据参展方的建设规模，给予不同程度的租金优惠。

6. After Garden Expo, rent discounts will be given to exhibitors intending to rent the exhibition park and will vary-according to the construction scale.

七、 参展方将获赠由组委会颁发的参展证书或纪念品，以及一定数量的开（闭）幕式入场券和园博会参观券。

7. Exhibitors will receive certificates or souvenirs from the organizing committee, and a certain amount of tickets for the opening (closing) ceremony and for visiting Garden Expo.

参展程序 (PROCEDURES OF PARTICIPATION):

一、2016年2月-2016年4月底，参展方选址考察，并提交规划设计方案。

1. From February to the end April 2016, Exhibitors will conduct site selection and survey, and submit design schemes.

二、2016年5月-2016年6月，邀请专家对提交的方案进行评审，同时进行方案的第二次收集工作并评审。



2. From May to June 2016, Experts will appraise the submitted design schemes and at the same time a second round of collecting and appraising design schemes will be conducted.

三、2016年8月至2017年4月，根据设计方案组织施工建设。

3. From August 2016 to April 2017, exhibition park construction will be organized according to design schemes,.

四、2017年5月，完成园博会建设。

4. In May 2017, construction of Garden Expo will be completed.

五、2017年7月，完成园博会布展工作。

5. In July 2017, exhibition installation of Garden Expo will be completed.

六、2017年9月，第十一届中国（郑州）国际园林博览会开幕。

6. In September 2017, The 11th China (Zhengzhou) International Garden Expo will open.

2016年2月16日

February 16th, 2016

联系人：何彦、王奕楠

Persons to Contact: He Yan & Wang Yi-nan

联系方式：13903846789 / 18937199922

Contact Number: 13903846789 / 18937199922



第十一届中国（郑州）国际园林博览会参展回执表

Participation acknowledgement Form of The 11th China (Zhengzhou) International Garden Expo

参展城市(盖章)Participating City(Seal)			
地 址 (邮编) Address(Post Code)			
联系人 Person to Contact		负责人 Person in Charge	
联系电话 Contact Number		传真 Fax	
室外展园用地编号 Site Number of Outdoor Exhibition Park			

(填表日期: -----年----月----日)
Date:

说明 (Explanation):

此表格可复制，也可从第十一届园博会网站(或郑州市园林局网站)下载，填写并盖章有效。

This form can be copied. It can also be downloaded from the website of The 11th China (Zhengzhou) International Garden Expo or the website of Zhengzhou Bureau of Parks and Woods.

请于2016年5月1日前将此表邮寄并传真至组委会办公室。

Please fax or post this form to the Organizing Committee Office by May 1 st, 2016.



联系方式

第十一届中国（郑州）国际园林博览会组委会办公室

地址：河南省郑州市工人路170号

邮编：450006

联系人：何彦 王奕楠

电话：0371-67177603/13903846789，

0371-67172125/18937199922

传真：0371-67950776/67172125

电子信箱：zzybh2017@163.com

Contact Us:

Organizing Committee Office of The 11th China (Zhengzhou)
International Garden Expo

Address: NO. 170, Gongren Road, Zhengzhou City, Henan Province

Post Code: 450006

Persons to Contact: He Yan & Wang Yi-nan

Tel.: 0371-67177603/13903846789

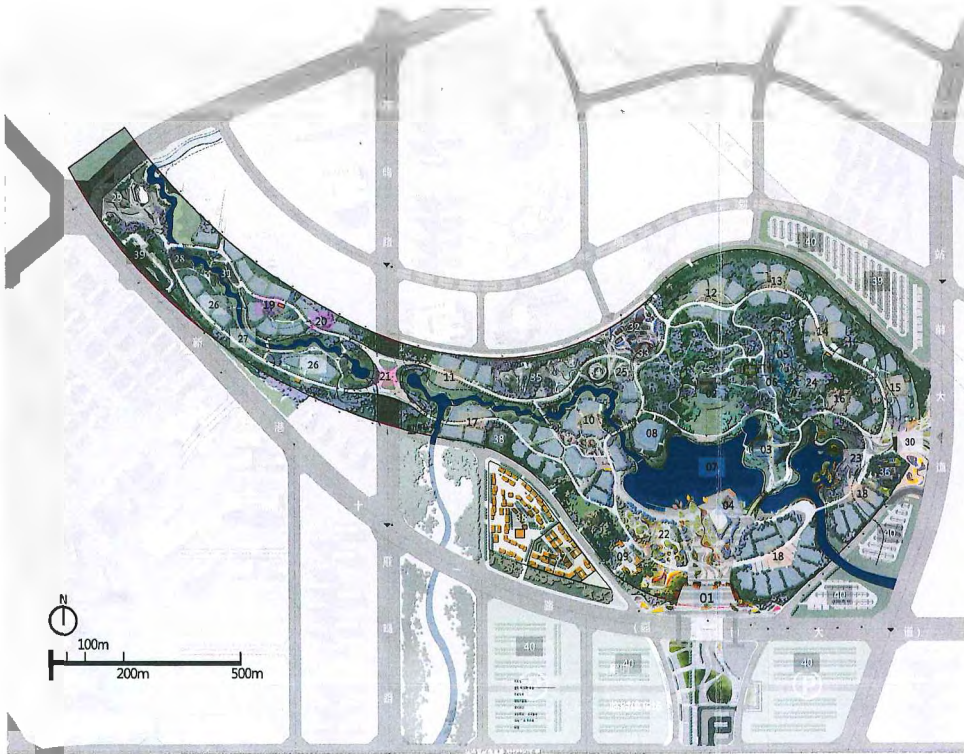
0371-67172125/18937199922

Fax: 0371-67950776/67172125

E-mail: zzybh2017@163.com

郑州园博园总体平面图

The Overall Plan of Zhengzhou Expo



中华一脉

- 01 主入口大门
- 02 轩辕阁
- 03 主展馆
- 04 华夏轩
- 05 山水乐园
- 06 百家姓文化园
- 07 主湖区
- 08 郑州园
- 09 民俗文化园

九州同梦

- 10 华中地区城市展园
- 11 西北地区城市展园
- 12 华北地区城市展园
- 13 东北地区城市展园
- 14 华东地区城市展园
- 15 华南地区城市展园
- 16 港澳台地区城市展园
- 17 西南地区城市展园
- 18 主入口区城市展园

丝路花海

- 19 丝路花海广场
- 20 国际城市展园
- 21 生态廊桥

特色花园

- 22 生活花园
- 23 植物文化园
- 24 诗经园
- 25 儿童花园
- 26 国际大师园
- 27 科技花园
- 28 海绵花园

功能服务区

- 29 西入口服务区
- 30 东入口服务区
- 31 河道湿地
- 32 部落花街
- 33 月季花园
- 34 儿童活动中心
- 35 游乐园
- 36 园区管理中心
- 37 配套服务区一期 (展时建设)
- 38 配套服务区二期 (展后建设)
- 39 永久性停车场
- 40 临时性停车场

One Streaming China

- 01 Main Entrance Gate
- 02 Xuan Yuan Pavilion
- 03 Main Exhibition Hall
- 04 Hua Sheng Pavilion
- 05 Landscape Yu Garden
- 06 Garden of Chinese Family Surname Culture
- 07 Main Lake District
- 08 Zhengzhou City Garden
- 09 Folk Culture Garden

China Dream

- 10 Exhibition Garden of Cities in Central Region of China
- 11 Exhibition Garden of Cities in Northwestern Region of China
- 12 Exhibition Garden of Cities in Northern Region of China
- 13 Exhibition Garden of Cities in Northeastern Region of China
- 14 Exhibition Garden of Cities in Eastern Region of China
- 15 Exhibition Garden of Cities in Southern Region of China
- 16 Exhibition Garden of Hong Kong, Macao and Taiwan
- 17 Exhibition Garden of Cities in Southwestern Region of China
- 18 City Exhibition Area in the Main Entrance

Flowered Silk Road

- 19 Square of Flowered Silk Road
- 20 International City Exhibition Zone
- 21 Eco-bridge

Special Exhibition Gardens

- 22 Living Garden
- 23 Garden of Botanic Culture
- 24 Garden of The Book of Songs
- 25 Children's Garden
- 26 International Master Garden
- 27 Science & Technology Garden
- 28 Sponge Garden

Functional service facilities

- 29 Service Area on West Entrance
- 30 Service Area on East Entrance
- 31 Riparian Wetland
- 32 Newport Flower Street
- 33 Chinese Rose Garden
- 34 Children's Activity Center
- 35 Amusement Park
- 36 Park Management Center
- 37 Peripheral Service Area Phase I (constructed during exposition)
- 38 Peripheral Service Area Phase II (constructed after exposition)
- 39 Permanent Parking Lot
- 40 Temporary Parking Lot



第十一届中国(郑州)国际园林博览会
The 11th China (Zhengzhou) International Garden Expo

ZhengZhou: location of the 11th China International Garden Expo



Participation in the 11th China (ZhengZhou) International Garden Expo



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** May 31, 2016
From: Amarjeet Rattan **File:** 03-1087-34-01/2015-
 Director, Intergovernmental Relations & Protocol Unit Vol 01
Re: **Canada 150 Community Infrastructure Program Submission: Second Intake**

Staff Recommendation

1. That the following projects be approved for submission to Western Economic Diversification Canada for funding consideration under the Canada 150 Community Infrastructure Program Fund:
 - a. South Arm Community Centre Upgrade
 - b. Steveston Pool Lining Repairs
 - c. Middle Arm Park Upgrade: Hollybridge Pier
 - d. Railway Greenway Trail Upgrade
 - e. Track Zone Synthetic Floor Improvements: Richmond Olympic Oval
 - f. Brighthouse Park Fieldhouse Upgrade
 - g. Lang Park Redevelopment – Park Characterization
 - h. Facility Energy Management Program
 - i. Sports Field Upgrade: Richmond Olympic Oval
 - j. Solar PV Array Installation: Firehall No.1

2. That the Chief Administrative Officer and the General Manager of Community Services, be authorized to enter into funding agreements with the Government of Canada for the above mentioned projects that are approved for funding by the Government of Canada.

Amarjeet Rattan
 Director, Intergovernmental Relations & Protocol Unit

REPORT CONCURRENCE		
ROUTED TO: Engineering Finance Parks Services Recreation and Sport Services Richmond Olympic Oval	CONCURRENCE <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: DW	APPROVED BY CAO

Staff Report

Origin

The Canada 150 Community Infrastructure Program (CIP 150) is part of Canada 150 Celebrates, the Government of Canada's celebration of the country's 150th anniversary of Confederation. Through investments in community infrastructure, the Government of Canada will invest in projects that celebrate Canadian heritage, create jobs, and improve the quality of life for Canadians.

In the second call for proposals, Western Economic Diversification Canada (WD) has received an additional \$46.2 million in funding through Budget 2016, as part the CIP 150. WD is seeking new applications, but the program has a short window of opportunity (Tuesday, May 24 - Wednesday, June 22, 2016).

Based on the new funding criteria, staff have identified up to ten projects for submission and is requesting Council's approval to submit applications to WD for funding consideration. Due to the timing of the CIP 150 application process, only projects with funding allocated prior to June 22, 2016 will be eligible for consideration by WD.

City submissions to WD will also be shared with Richmond's MPs, MLAs and other key Federal Government staff. Letters of support from elected officials and stakeholder groups will be requested.

Council Term Goals

This report supports Council's Term Goal #5: Partnerships and Collaboration

Continue development and utilization of collaborative approaches and partnerships with intergovernmental and other agencies to help meet the needs of the Richmond community.

This report supports Council's Term Goal #6: Quality Infrastructure Networks

Continue diligence towards the development of infrastructure networks that are safe, sustainable, and address the challenges associated with aging systems, population growth, and environmental impact.

Findings of Fact

In May 2015, the Government of Canada, through WD, announced the first intake of applications for Western Canada for \$46.2 million for the CIP 150 Fund. The City of Richmond received funding for four projects from that intake, totaling \$556,200.

WD is now seeking new applications under a second call for proposals and staff are recommending ten projects for submission. The current request for funding is up to \$2,922,500.

Priorities for Current Call for Proposals:

Under the second call for proposals, the priorities are specific. The funding for the CIP 150 is provided for information in Attachment 1. Funding will be given to:

- Recreational facilities;
- Projects that support a clean growth economy (i.e., energy efficiency upgrades); and/or,

- Projects that support Indigenous communities and peoples.

Eligible projects must meet the following criteria:

- The amount of funding being requested under CIP 150 cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000;
- The maximum contribution from all Government of Canada sources (including CIP 150 and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project;
- The rehabilitation, renovation, or expansion of existing infrastructure must be for public use or benefit; new construction is not eligible.
- Must be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- Must be for facilities located in Western Canada (British Columbia, Alberta, Saskatchewan or Manitoba); and,
- Must be materially complete by March 31, 2018.

Priority will also be given to projects that start quickly, could be completed by fall 2017 and are seeking less than 50% of the total project costs from CIP 150.

Priority categories relevant for Richmond are outlined below:

A. Recreational Facilities

Priority will be given to sport and recreation facilities, such as swimming pools, parks, recreational trails such as fitness trails, bike paths and other types of trails; sports fields; arenas (indoor and outdoor arenas); gymnasias; tennis, basketball, volleyball or other sport-specific courts; curling rinks; playgrounds; waterpark/spray park; and multi-purpose facilities (e.g., community recreation or friendship centres).

Other non-recreational facilities identified as eligible projects will be given lower priority.

B. Advancing a Clean Growth Economy

Clean technology refers to any technology product/process that improves environmental performance relative to the standard/most commonplace technology and reduces negative impacts on the environment.

Priority will be given to infrastructure improvements that:

- Diversifying the sources of energy supply and distribution (e.g., installing solar panels as an energy supply option);
- Reducing the energy, water and other material inputs of a system (e.g., replacing a community pool liner to reduce water leakage);
- Increasing the productivity of energy and material inputs of a system (including improving the energy efficiency of existing infrastructure) (e.g., installing a new energy efficient furnace);
- Reducing or eliminating the emission of waste or contaminants that impair the environment (e.g., replacing an arena ice plant that reduces hazardous waste); and/or,
- Improving measurement or monitoring systems or processes that facilitate any of the above.

Analysis

Based on the CIP 150 funding criteria, Richmond has numerous projects currently in the planning stages. The application guide funding criteria for the CIP 150 is included for reference (Attachment 1).

According to Government of Canada guidelines, the landowner must be the grant applicant. Therefore, the City of Richmond must be the applicant for all submissions on City owned land. If there is proof of a long term lease with a community partner, then the City can have a co-applicant for funding.

Through consultation across City departments, the following shovel ready projects are recommended:

Project Request	Lead/ Stakeholder	Category	Approved/ Estimated Eligible Project Cost	Additional Partner Funding	Canada 150 Request
1. South Arm Community Centre Upgrade	Project Development	Recreation Facilities	\$1,125,000 City of Richmond 2015 Capital Budget: \$650,000 Approved	\$475,000 South Arm Community Association	\$500,000
2. Steveston Pool Lining Repair	Project Development	Recreation Facilities and Advancing Clean Growth Economy	\$450,000 Approved by Council, May 2016		\$225,000
3. Middle Arm Park Upgrade: Hollybridge Pier	Parks	Recreation Facilities	\$1,500,000 City of Richmond 2013 Capital Budget, Approved		\$500,000
4. Railway Greenway Trail Upgrade	Parks	Recreation Facilities	\$440,000 City of Richmond 2013 Capital Budget Approved		\$220,000
5. Track Zone Synthetic Floor Improvements Richmond Olympic Oval	Oval	Recreation Facilities	\$252,000 Approved by Council, March 2016 Approved by Oval Board January 2016	\$126,000 Richmond Olympic Oval	\$126,000
6. Brighthouse Park Fieldhouse Upgrade	Project Development	Recreation Facilities	\$250,000 City of Richmond 2016 Capital Budget, Approved		\$125,000
7. Lang Park Re-development – Park Characterization	Parks	Recreation Facilities	\$1,200,000 City of Richmond 2015 Capital Budget, \$800,000 Approved		\$400,000
8. Facility Energy Management Program	Sustainability	Recreation Facilities and Advancing a Clean Growth Economy	\$653,000 City of Richmond 2015 Capital Budget, Approved		\$326,500
9. Sports Field Upgrade: Richmond Olympic Oval Precinct	Oval	Recreation Facilities	\$500,000 Richmond Olympic Oval 2016 Oval Capital Budget Approved by Oval Board January 2016	\$250,000 Richmond Olympic Oval	\$250,000
10. Solar PV Array Installation: Firehall No.1	Project Development	Advancing a Clean Growth Economy	\$500,000 City of Richmond 2014 Capital Budget, Approved		\$250,000
Submission Request Grand Total					<u>\$2,922,500</u>

All projects must have funding approved at the time of submission. Project descriptions are included for reference (Attachment 2). All projects have funding sources indicated above.

While the City will be making a number of project submissions, there is no guarantee that they will be approved for full or partial funding, as with all senior government funding programs.

The maximum federal contribution to any project would be 50% of capital costs. Should the submissions be successful, the City would be required to enter into funding agreements with the Government of Canada. These agreements are standard forms, provided by the Federal Government, that include an indemnity and release in favour of the Federal Government.

Staff will further assess these proposed submissions and continue to clarify criteria with federal government staff, prior to the application deadline of June 22, 2016. Some of the above projects may meet the funding criteria more effectively than others.

Financial Impact

The City of Richmond will be requesting up to \$2,922,500 for funding for ten projects from the CIP 150 through WD. The fund may grant up to 50 % of total eligible costs to a maximum of \$500,000 per project. All projects have been approved by Council, and/or their respective boards, and are included within their respective annual budgets.

Conclusion

Staff recommends that the projects identified in this report be submitted to WD, CIP 150. The submissions are for ten projects requesting funding for up to \$2,922,500, with proposed cost sharing by the Federal Government of up to \$500,000 or 50% per project of the total eligible project costs.



Denise Tambellini
Manager, Intergovernmental Relations & Protocol Unit
(604-276-4349)

Att: 1: Canada 150 Community Infrastructure Funding Information
2: Project Descriptions

Canada 150 Community Infrastructure Funding Information

3. Priorities ¹

For this intake of applications, priority **will** be given to projects that address one or more of the following:

- Upgrades to recreational facilities ([Section 3.1](#))
- Advance a clean growth economy ([Section 3.2](#))
- Impact on Indigenous communities and peoples ([Section 3.3](#))

In addition, funding from sources other than the Canada 150 Community Infrastructure Program **must** be confirmed at the time of application (written proof is required – see [Section 5.5](#));

Other considerations may include:

- Projects that will leave a meaningful, lasting legacy resulting from Canada 150 (i.e., Upgrades that will provide long-term benefits to a community that are recognized as a lasting legacy from Canada 150);
- Projects that are seeking less than 50% of the total project costs from the Canada 150 Community Infrastructure Program;
- Projects will be completed by Fall 2017; and
- Ability to start the project quickly.

3.1 Recreational Facilities

Participation in sport and recreational activities contributes to the well-being of Canadians and communities in urban, rural and remote areas all across the country. As such, priority will be given to sport and recreation facilities, such as:

- Swimming pools;
- Parks, recreational trails such as fitness trails, bike paths and other types of trails;
- Sports fields;
- Arenas (indoor and outdoor arenas);
- Gymnasias;
- Tennis, basketball, volleyball or other sport-specific courts;
- Curling rinks;
- Playgrounds;
- Waterpark/spray park; and
- Multi-purpose facilities (e.g., Community recreation or friendship centres).

Recognizing that non-recreational facilities, to meet their community's needs, could have recreational sections within its larger complex or offer space for recreational programming, WD will also prioritize applications from these facilities under the following two conditions:

- The specific space being renovated is available a minimum of 50% of its available time for recreational programming/use; and,
- The application is specifically for upgrades for the space used for recreational programming.

Examples of non-recreational facilities that meet these criteria are:

- Cultural centre that has an outdoor basketball court and is requesting to re-surface the court.

¹ excerpt from <http://www.wd-deo.gc.ca/eng/18901.asp>
5027749

- Community centre that has an activity room that is used 50% for recreational programming (e.g., karate, exercise class and yoga) and is requesting to upgrade the floor.

Other non-recreational facilities identified as Eligible Projects ([Section 2.2](#)) will be given lower priority.

3.2 Advancing a Clean Growth Economy

The development, demonstration and adoption of clean technologies are a key component of promoting sustainable economic growth and will play a critical role in advancing a clean growth economy.

Clean technology refers to any technology product/process that improves environmental performance relative to the standard/most commonplace technology in a given market. This includes technologies that reduce negative impacts on the environment, provide superior performance at a lower cost, and/or an improved quality of life by optimizing resource use.

Infrastructure improvements can contribute to improved environmental performance by:

- Diversifying the sources of energy supply and distribution (e.g., installing solar panels as an energy supply option);
- Reducing the energy, water and other material inputs of a system (e.g., replacing a community pool liner to reduce water leakage);
- Increasing the productivity of energy and material inputs of a system (including improving the energy efficiency of existing infrastructure) (e.g., installing a new energy efficient furnace);
- Reducing or eliminating the emission of waste or contaminants that impair the environment (e.g., replacing an arena ice plant that reduces hazardous waste); and/or,
- Improving measurement or monitoring systems or processes that facilitate any of the above.

Priority will be given to projects that have a positive impact on the environment and advance a clean growth economy, for example where they involve the following:

- The development/demonstration of **new** clean technology products/processes (e.g., install/integrate a new power source, such as geothermal); or,
- The installation/adoption of **existing** clean technology products/processes (e.g., adoption of energy efficiency improvements to heating and cooling systems, windows and lighting).

Applicants will be required to clearly describe how their project would have a positive impact on the environment and advance a clean growth economy.

3.3 Impact on Indigenous Communities and Peoples

Projects that have a positive and significant impact on Indigenous communities and peoples (First Nation, Métis and Inuit) by increasing their participation and engagement in the community will also be given priority. A significant impact is described as:

- The applicant is an organization that is owned/operated by Indigenous peoples;
- The applicant has a mandate to assist and/or deliver services to Indigenous peoples and is actively engaged with the Indigenous community; and/or,
- Indigenous peoples are significant users of the facility.

For non-indigenous applicants whose projects may have a significant impact on Indigenous communities or peoples, it is strongly encouraged that letters of support from the relevant Indigenous communities be included in

the application to support the claim. If available, applicants should submit evidence of significant impact, such as demographic analysis, usage data and/or geographic proximity.

4. Funding

4.1 Funding Available

The Canada 150 Community Infrastructure Program will invest \$150 million across Canada in community infrastructure, with \$46.2 million allocated across Western Canada (British Columbia, Alberta, Saskatchewan and Manitoba).

The maximum contribution from ALL Government of Canada sources (including the Canada 150 Community Infrastructure Program and other sources such as the Gas Tax Fund) cannot exceed 50% of the total costs of a project. There is no minimum contribution threshold (i.e., applicants can seek a contribution from the Canada 150 Community Infrastructure Program for a smaller, specific component of a project with large total project costs).

Eligible applicants can apply for funding under the Canada 150 Community Infrastructure Program up to a maximum of \$500,000. Any funding request for a contribution over \$500,000 will be considered ineligible.

4.2 Eligible Costs

The Canada 150 Community Infrastructure Program will support eligible costs directly related to a project that have been incurred and paid by a successful applicant.

Examples of costs eligible for reimbursement under the Canada 150 Community Infrastructure Program include:

- Costs incurred and paid between **April 1, 2016 and March 31, 2018**;
- Costs to rehabilitate or improve fixed capital assets of community facilities, including minor expansions to existing infrastructure (i.e., less than 30% of the existing square footage/footprint);
- Fees paid to consultants/contractors or other professional or technical personnel directly related to the rehabilitation or expansion of the community facility (See [Section 5.7](#) for details on competitive process requirements);
- Costs of environmental assessments, monitoring and follow-up programs as required by the Canadian Environmental Assessment Act 2012 or equivalent legislation;
- Costs related to signage, which are required for Canada 150 projects and need to be included in the project budget; and
- Other costs directly related to the success of the project and approved in advance.

The amount of funding requested under the Canada 150 Community Infrastructure Program cannot exceed 50% of the total costs of a project, up to a maximum of \$500,000. The remaining 50% of the total project costs must be matched by the applicant directly or other funders.

Under the Canada 150 Community Infrastructure Program projects may **not** begin incurring any eligible costs (that can be included in the Total Project Costs) earlier than **April 1, 2016**.

Western Economic Diversification reserves the right to make the final determination on the value of contributions and to exclude expenditures deemed to be ineligible or outside the scope of the project.

4.3 Ineligible Costs

Costs that are deemed unreasonable, not incremental and/or not directly related to project activities will be ineligible for reimbursement. Costs and services normally covered by the applicant (e.g., maintenance and salaries)

and related party transactions (e.g., hiring family of a board member and/or management or hiring a contracting company that is owned by a board member) are not eligible.

Costs not eligible for reimbursement under the Canada 150 Community Infrastructure Program include:

- Costs incurred before **April 1, 2016** or after **March 31, 2018**;
- Movable equipment (e.g., furniture, computers, sporting equipment, Zambonis, snow groomers, lawn mowers and ATVs, including costs for leasing equipment);
- Overhead costs, including direct and indirect operating and administrative costs (e.g., management, planning, engineering and other related costs) normally carried out by the applicant;
- Costs for salaries and benefits of existing employees and general administration costs unrelated to the project;
- Costs for the purchase of land and/or buildings;
- Feasibility and planning studies;
- Legal fees;
- Routine maintenance costs; and
- Taxes, such as GST, for which the applicant is eligible for a tax rebate.

Project Descriptions

1. South Arm Community Centre Upgrade

This project will replace the roof and mechanical systems to be more energy efficient resulting in a significant savings in Green House Gases (GHG). In conjunction with South Arm Community Association, there will be further renovations to the building, specific to the fitness area.

Estimated Cost of Proposed Improvement: \$1,125,000
Proposed Completion Date: Fall 2017

2. Steveston Pool Lining Repair

Built in 1972, the Steveston Pool has been a Richmond landmark for over 34 years in the Steveston community, reliably opening each year and welcoming thousands of residents to enjoy this outdoor pool. However, as these structures enter into the accelerated deterioration stage of their lifecycle, increased maintenance and infrastructure renewals are required.

This project will include the relining of two outdoor pool basins, an upgrade of all washroom fixtures to be modern and energy efficient, as well as roof repairs as required

Estimated Cost of Proposed Improvement: \$450,000
Proposed Completion Date: Summer 2017

3. Middle Arm Park Upgrade: Holly Bridge Pier

The proposed pier at the north terminus of Hollybridge Road will become a landmark along the City's evolving Middle Arm waterfront park. The 500 square metre pier will provide opportunities for people to have panoramic views of the river and the city and to be closer to the activities occurring on the river. The pier is currently funded by a \$1,000,000 contribution from the River Green Village developer, ASPAC, and a \$500,000 Capital submission approved in 2015. Additional funding will enable the full build out of the pier in 2017.

Estimated Cost of Proposed Improvement: \$1,850,000
Proposed Completion Date: Fall 2017

4. Railway Greenway Trail Upgrade

This project will extend the Railway Greenway to enable a continuous off-street/protected cross-island trail. The upgrade comprises the completion of an existing 355 metre gap from Westminster Hwy to River Rd - construction of a 4 m paved off-street within the McCallan Road right-of-way including provision for improving the access to the Middle Arm Dyke Trail. The existing greenway is approximately 5.0 km in length and the combined length 8 per cent of the existing length and thus is within the eligibility criterion of a maximum of 30 per cent expansion of existing infrastructure.

Estimated Cost of Proposed Improvement: \$440,000
Proposed Completion Date: Fall 2017

5. Track Zone Synthetic Floor Improvements Richmond Olympic Oval

The Track Zone at Richmond Olympic Oval is one of the most utilized and versatile activity spaces in the venue. At approximately 50,000 square feet, it is home to a multitude of activities and programs for dozens of community sport organizations. Activities include volleyball, basketball, futsal (indoor soccer), badminton, baseball, pickle ball, floor hockey, handball, and track and field. The Track Zone also hosts over 50 large-scale community and sport hosting events each year. It is estimated that over 200,000 people utilized this space in 2014.

When the synthetic floor was installed at the conclusion of the 2010 Olympic Games, the portion of the floor over the Oval's 400-metre long track was not glued down. The 'floating' floor would allow for relatively easy access to the refrigerated slab in the event a speed skating event returned to the Oval. Hosting such an event in the foreseeable future is unlikely. By making improvements at the floor expansion joints, gluing a synthetic floor to the concrete slab and re-painting sport specific lines as necessary, a significant performance and user improvement will be realized for the Track Zone's multipurpose floor for many years to come. This improvement will not prevent any future transition back to a speed skating ice oval.

Estimated Cost of Proposed Improvement: \$252,000
Proposed Completion Date: January 2018

6. Brighthouse Park Fieldhouse

The Brighthouse park facility has been serving Richmond residents for over 30 years. As a multi-use building it sees heavy use, predominantly in the summer months as a concession, washroom and shower facility. This facility also has rental space which is utilized by sports teams, local clubs and community organizations alike. It has entered into the accelerate deterioration stage of its life cycle and consequently requires increased maintenance and infrastructure renewals to continue service the community. Currently, the greatest need is renewals to the roof and observation deck.

The existing wood observation deck is rotten and affecting the integrity of the roof and membrane underneath. This project will replace the roof which also functions as an observation deck for the public. The roof membrane and concrete pavers will also be included as part of the project.

Estimated Cost of Proposed Improvement: \$250,000
Proposed Completion Date: Spring 2017

7. Lang Park Redevelopment – Park Characterization

This is one of the most well-used parks in the City Centre. The approved 2016 Capital project includes construction of a new interactive water feature, an innovative children's play area and a large canopy/shelter along with improved seating and lighting to encourage use of the park year round and throughout the day. Any additional grant funding will be added to the project budget to further build out the project.

Estimated Cost of Proposed Improvement: \$1,200,000
Proposed Completion Date: December 2017

8. Facility Energy Management Program

These projects are focused on energy optimization, GHG emissions reductions and renewable energy integration. Additional operational benefits will include increased building system control which will allow for improved occupant comfort. Projects include

- Thompson Community Centre Georexchange, Heating System Optimization and Lighting Upgrades
Estimated Capital: \$165,000 (Anticipated Cost Avoidance: \$14,000)
- East Richmond Community Hall Heating System Optimization and Lighting Upgrades
Estimated Capital: \$38,500 (Anticipated Cost Avoidance: \$7,000)
- South Arm Heating and Ventilation Optimization and Re-commissioning
Estimated Capital: \$109,000 (Anticipated Cost Avoidance: \$12,000)
- Energy Upgrades Fire Hall No.4, Fire Hall No.5, and Fire Hall No.6
Estimated Capital: \$77,000 (Anticipated Cost Avoidance: \$20,000)
- Community Safety Building Heating System Optimization and Lighting Upgrades.
Estimated Capital: \$113,500 (Anticipated Cost Avoidance: \$28,500)
- City Hall Solar Photovoltaic Installation
Estimated Capital: \$150,000 (Anticipated Cost Avoidance: \$12,000)

Estimated Cost of Proposed Improvement: \$653,000

Proposed Completion Date: December 2017

9. Sports Field Upgrade: Richmond Olympic Oval Precinct

In its current configuration this 70,000 square foot sport field accommodates the provision of community summer camp programs, ancillary training for athletes and general public recreation. At present, it is the only outdoor public field space servicing the rapidly emerging Richmond Olympic Oval precinct. Proposed upgrades would significantly increase the ability to better serve public demand by greatly enhancing recreation and sport programming options as well as making the space usable year-round. Upgrades would include all-weather turf, sand courts, perimeter fencing for containment, lighting, and sports equipment and standards for activities such as volleyball, soccer, futsal, field hockey, community wellness programming and recreational leagues and tournaments.

Estimated Cost of Proposed Improvement: \$500,000

Proposed Completion Date: Summer 2017

10. Solar PV Array Installation: Firehall No.1

The new City Centre Area Fire Hall No.1 is targeting LEED Gold certification through energy and resource use efficiency. Included in the design of this facility is a solar PV array system that will displace electrical grid energy use at the facility. Investment has already been made in the structural integrity of the building to allow for the roof to withstand the weight of a solar PV system. The City is targeting the displacement of approximately 33% of the projected annual electrical load of the facility, and is exploring the option of connecting the building to the planned solar PV array system at the nearby Minoru Complex to achieve net zero energy use.

Estimated Cost of Proposed Improvement: \$500,000

Proposed Completion Date: December 2017



To: Mayor and Councillors **Date:** June 9, 2016
From: Denise Tambellini **File:** 03-1087-34-01/2016-Vol 01
 Manager, Intergovernmental Relations and Protocol Unit
Re: **Inclusion of Additional Project to the Canada 150 Community Infrastructure Program Submission: Second Intake Report**

The purpose of this memo is to recommend the inclusion of the Gardens Children’s Centre second floor renovation to the list of projects being considered for funding under the Canada 150 Community Infrastructure Program. The General Purposes Committee recommendation on this matter is on the June 13, 2016 Council Agenda.

Based on the new funding criteria, and the short timeline for review, staff have identified this additional project for submission and is requesting the inclusion as item “k” in the list of projects for approval by Council. Funding sought will be used to complete an early childhood community development hub on City land adjacent to “The Gardens” development at 10640 No. 5 Road.

Project Description:

Townline Group of Companies will be applying, this summer, for a building permit to renovate the existing sales centre and the main floor of the Coevorden Castle to provide 37 licensed child care spaces. Completing the second floor of the Castle was not part of the developer’s community amenity contribution. Renovation of the second floor would provide additional finished space for hub services such as programs to support children and families (e.g. infant development, family drop-in, library outreach services, wellness programs and offices for staff and visiting specialists to meet with families). An additional level request to renovate the second level of the castle was submitted for consideration in 2016 however, was not approved by Council.

Estimated Cost of Proposed Improvement: \$495,000

Proposed Completion Date: Fall 2017

Details:

Project Request	Lead/ Stakeholder	Category	Approved/Estimat ed Eligible Project Cost	Additional Partner Funding	Canada 150 Request
The Gardens Children’s Centre second floor renovation	Project Development	Recreation Facility	\$1,746,700	\$1,251,700 Townline Group of Companies	\$495,000

Inclusion of this project will increase the City's funding request to WD from \$2,922,500 for 10 projects, currently in the report, to \$3,417,995 for 11 projects.

Staff will continue to further assess this project with the other 10 proposed submissions and continue to clarify criteria with federal government staff, prior to the application deadline of June 22, 2016. As with any application to senior levels of government, there is no guarantee that this project will receive additional funding.

Should Council wish to add this project to the list, the recommendation on the Council agenda would reads as:

1. **CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM
SUBMISSION: SECOND INTAKE**

(File Ref. No. 03-1087-34-01) (REDMS No. 5027749 v. 3)

GENERAL PURPOSES COMMITTEE RECOMMENDATION

(1) *That the following projects be approved for submission to Western Economic Diversification Canada for funding consideration under the Canada 150 Community Infrastructure Program Fund:*

- (a) *South Arm Community Centre Upgrade;***
- (b) *Steveston Pool Lining Repairs;***
- (c) *Middle Arm Park Upgrade: Hollybridge Pier;***
- (d) *Railway Greenway Trail Upgrade;***
- (e) *Track Zone Synthetic Floor Improvements: Richmond Olympic Oval;***
- (f) *Brighthouse Park Fieldhouse Upgrade;***
- (g) *Lang Park Redevelopment – Park Characterization;***
- (h) *Facility Energy Management Program;***
- (i) *Sports Field Upgrade: Richmond Olympic Oval;***
- (j) *Solar PV Array Installation: Fire Hall No.1;and***
- (k) *The Gardens Children's Centre Second Floor Renovation***

- (2) *That the Chief Administrative Officer and the General Manager of Community Services, be authorized to enter into funding agreements with the Government of Canada for the above mentioned projects that are approved for funding by the Government of Canada; and*
- (3) *That copies of the project submission be sent to Richmond Members of Parliament.*

If you have any questions regarding the above request, please contact me.



Denise Tambellini
Manager Intergovernmental Relations and Protocol Unit
(604- 276-4339)

pc: SMT
Amarjeet Rattan, Director, Intergovernmental Relations and Protocol Unit
John Irving, Director Engineering
Jerry Chong, Director, Finance and Corporate Services
Kim Somerville, Manager, Community Social Development
Coralys Cuthbert, Childcare Coordinator



City of Richmond

Report to Committee Planning and Development Division

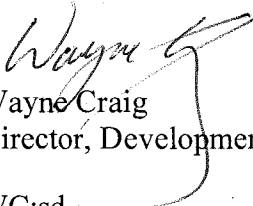
To: Planning Committee
From: Wayne Craig
Director, Development

Date: May 11, 2016
File: RZ 15-711639

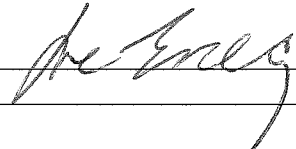
Re: Application by Trendsetter Homes Ltd. for Rezoning at 4800 Duncliffe Road from Single Detached (RS1/E) to Single Detached (RS2/A)

Staff Recommendation

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9559, for the rezoning of 4800 Duncliffe Road from "Single Detached (RS1/E)" to "Single Detached (RS2/A)", be introduced and given first reading.


Wayne Craig
Director, Development

WC:sd
Att.

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Affordable Housing	<input checked="" type="checkbox"/>	

Staff Report

Origin

Trendsetter Homes Ltd. has applied to the City of Richmond for permission to rezone the property at 4800 Duncliff Road from the “Single Detached (RS1/E)” zone to the “Single Detached (RS2/A)” zone, to permit the property to be subdivided to create two (2) lots, with vehicle access from Duncliff Road (Attachment 1). The site is currently occupied by a single-family dwelling, which will be demolished. A site survey showing the proposed subdivision plan is included in Attachment 2.

Findings of Fact

A Development Application Data Sheet providing details about the development proposal is attached (Attachment 3).

Surrounding Development

Development immediately surrounding the subject site is as follows:

- To the North: Single-family dwellings on lots zoned “Single Detached (RS1/E)” and “Single Detached (RS1/A)” fronting Duncliff Road.
- To the South: Single-family dwellings on lots zoned “Single Detached (ZS3) – Steveston” fronting a cul-de-sac on Branscombe Court.
- To the East: Single-family dwelling on a lot zoned “Single Detached (RS1/E)” fronting Duncliff Road.
- To the West: Single-family dwelling on a lot zoned “Single Detached (RS1/A)” fronting Duncliff Road.

Related Policies & Studies

Official Community Plan/Steveston Area Plan

The Official Community Plan (OCP) land use designation for the subject site is “Neighbourhood Residential”. The proposed rezoning and subdivision would comply with this designation.

The Steveston Area Plan land use designation for the subject site is “Single-Family”. The redevelopment proposal would comply with this designation.

Single-Family Lot Size Policy 5470/Zoning Bylaw 8500

The subject property is located within the area governed by Single-Family Lot Size Policy 5470 (adopted by Council on July 15, 2002) (Attachment 4). The Policy permits properties along Duncliff Road to be rezoned and subdivided in accordance with the provisions of the “Single Detached (RS1/A)” zone. Each lot proposed at the subject site will be approximately 10 m (33 ft) wide and approximately 369 m² (3,975 ft²) in area. The proposed subdivision would comply with the requirements of the “Single Detached (RS1/A)” zone and Lot Size Policy 5470.

Floodplain Management Implementation Strategy

The proposed redevelopment must meet the requirements of the Richmond Flood Plain Designation and Protection Bylaw 8204. Registration of a flood indemnity covenant on Title is required prior to final adoption of the rezoning bylaw.

Public Consultation

A rezoning sign has been installed on the subject property. Staff have not received any comments from the public about the rezoning application in response to the placement of the rezoning sign on the property.

Should the Planning Committee endorse this application and Council grant 1st reading to the rezoning bylaw, the bylaw will be forwarded to a Public Hearing, where any area resident or interested party will have an opportunity to comment.

Analysis

Existing Legal Encumbrances

There is an existing 3.0 m wide statutory right-of-way registered on Title for utilities in the front yard of the subject property, which will not be impacted by the proposed development. The applicant is aware that encroachment into the statutory right-of-way is not permitted.

Site Access

Vehicle access to the proposed lots is from Duncliffe Road via separate driveway crossings.

Prior to issuance of a Building Permit, the applicant is required to submit a Construction Parking and Traffic Management Plan to the City's Transportation Department for review.

Tree Retention and Replacement

A Certified Arborist's Report was submitted by the applicant, which identifies tree species, assesses tree structure and condition, and provides recommendations on tree retention and removal relative to the proposed development. The report assesses one (1) tree on the subject property, one (1) tree on the neighbouring property, and two (2) City trees.

The City's Tree Preservation Coordinator has reviewed the Arborist's Report, conducted on-site visual tree assessment, and concurs with the Arborist's recommendations to:

- Retain two (2) City trees behind the subject property due to good condition (tag# B & C).
- Retain one (1) tree off-site located on the adjacent neighbouring property due to good condition (tag# A).
- Remove one (1) tree on-site due to poor form and condition (tag# 001).

Tree Protection

The proposed Tree Management Drawing is shown in Attachment 5, which outlines the protection of three (3) trees off-site, including two (2) City trees.

To ensure the protection of the three (3) trees off-site (tag# A, B, & C), the applicant is required to complete the following items prior to final adoption of the rezoning bylaw:

- Submission of a contract with a Certified Arborist for supervision of all works conducted within close proximity to tree protection zones. The contract must include the scope of work to be undertaken, including the number of monitoring inspections, any special measures required to ensure tree protection, and a provision for the Arborist to submit a post-construction impact assessment report to the City for review.
- Submission of a survival security in the amount of \$6,420 for the two (2) City trees. The security will not be released until an acceptable impact assessment report by the Certified Arborist is submitted and a landscaping inspection has been passed by City staff.

Prior to demolition of the existing dwelling on the subject site, the applicant is required to install tree protection fencing around all trees to be retained. Tree protection fencing must be installed to City standard in accordance with the City's Tree Protection Information Bulletin TREE-03 prior to any works being conducted on-site, and must remain in place until construction and landscaping works are completed.

Tree Replacement

For the removal of the one (1) tree, the OCP tree replacement ratio goal of 2:1 requires two (2) replacement trees to be planted and maintained on the proposed lots. Policy #5032 for Tree Planting (Universal) (adopted by Council on July 10, 1995 and amended in 2015) encourages a minimum of two (2) trees to be planted and maintained on every lot. The applicant has agreed to plant and maintain a minimum of four (4) trees on-site (two (2) trees per lot). Based on the size of the tree being removed, replacement trees shall be a minimum size of 6 cm deciduous caliper or 3.5 m high conifer, as per Tree Protection Bylaw No. 8057.

To ensure that four (4) replacement trees are planted on-site at development stage, the applicant is required to submit a Landscaping Security in the amount of \$2,000 (\$500/tree) prior to final adoption of the rezoning bylaw. Securities will not be released until a landscaping inspection has been passed by City staff after construction and landscaping has been completed. The City may retain a portion of the securities for a 1-year maintenance period from the date of the landscape inspection.

Affordable Housing Strategy

The City's current Affordable Housing Strategy (adopted by Council on September 14, 2015) for single-family rezoning applications requires a secondary suite on 100% of new lots, or a secondary suite on 50% of new lots plus a cash-in-lieu contribution of \$2.00/ft² of total buildable area towards the City's Affordable Housing Reserve Fund for the remaining 50% of new lots, or a 100% cash-in-lieu contribution.

The applicant proposes to provide a voluntary contribution to the Affordable Housing Reserve Fund based on \$2.00/ft² of total buildable area of the single-family developments (i.e. \$8,745.25) in-lieu of providing a secondary suite on 100% of the new lots.

Site Servicing and Frontage Improvements

At future subdivision and building permit stage, the applicant is required to complete the following:

- Frontage upgrades including, but not limited to, new landscaped boulevard and sidewalk along Duncliffe Road constructed to City design standards.
- Payment of current year's taxes, Development Cost Charges (City and GVS & DD), School Site Acquisition Charge, Address Assignment Fees, and the cost associated with the completion of the required servicing works and frontage improvements as described in Attachment 6.

Financial Impact or Economic Impact

The rezoning application results in an insignificant Operational Budget Impact (OBI) for off-site City infrastructure (such as roadworks, waterworks, storm sewers, sanitary sewers, street lights, street trees and traffic signals).

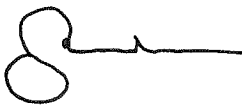
Conclusion

The purpose of this rezoning application is to rezone the property at 4800 Duncliffe Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/A)" zone, to permit the property to be subdivided to create two (2) lots.

This rezoning application complies with the land use designations and applicable policies contained within the OCP and Steveston Area Plan for the subject site.

The list of rezoning considerations is included in Attachment 6, which has been agreed to by the applicant (signed concurrence on file).

On this basis, it is recommended that Richmond Zoning Bylaw 8500, Amendment Bylaw 9559 be introduced and given first reading.



Steven De Sousa
Planning Technician

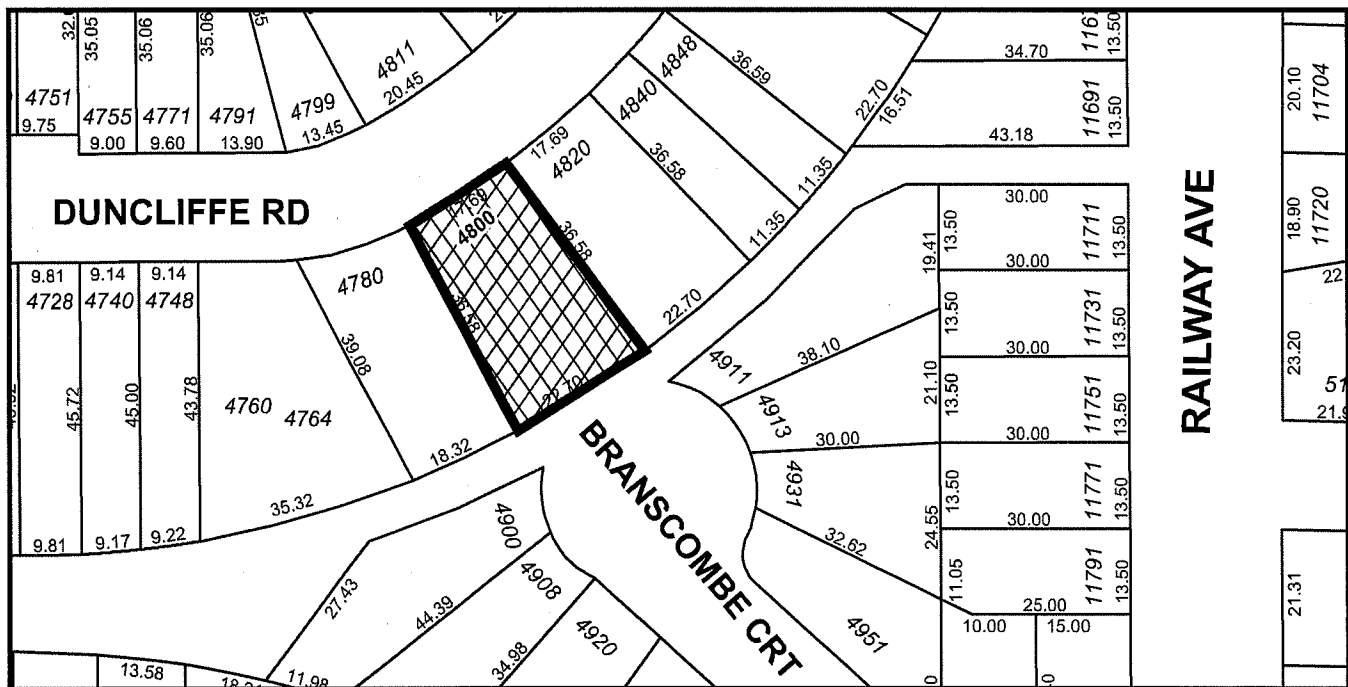
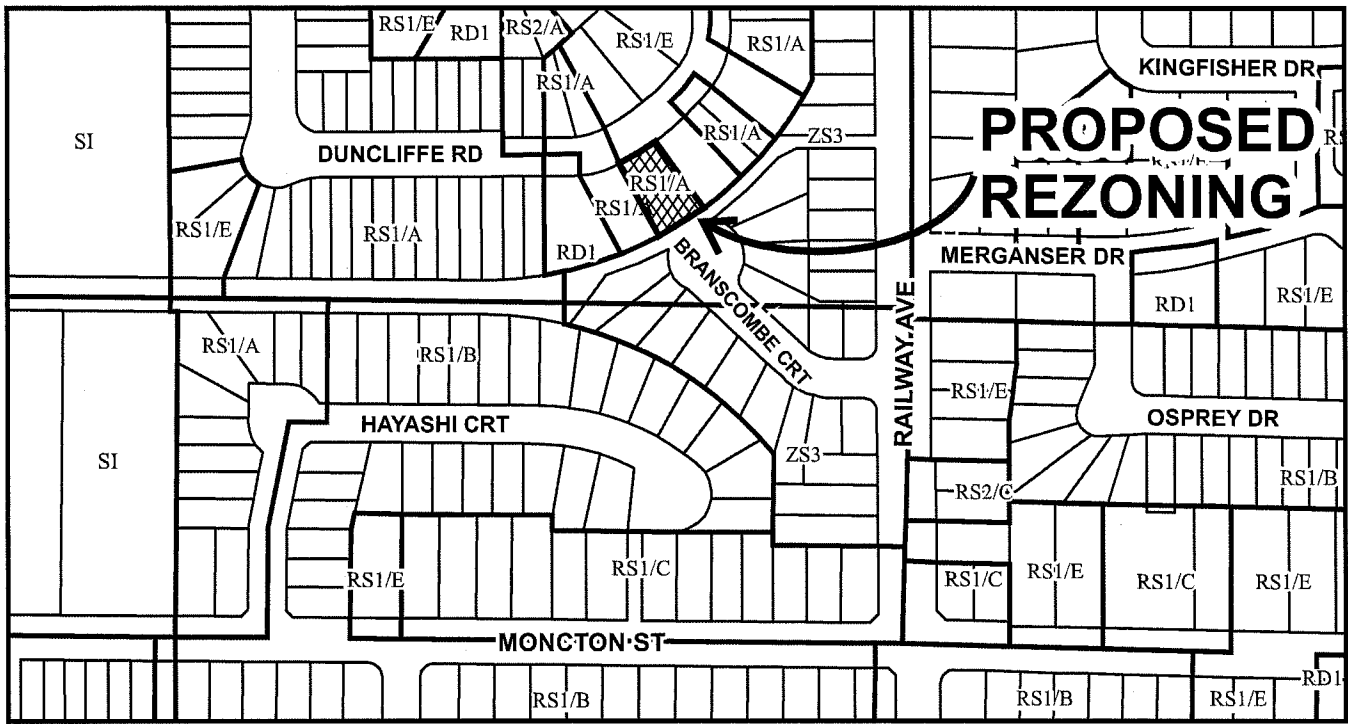
SDS:rg

Attachment 1: Location Map
Attachment 2: Conceptual Development Plans
Attachment 3: Development Application Data Sheet

Attachment 4: Lot Size Policy 5470
Attachment 5: Tree Management Plan
Attachment 6: Rezoning Considerations



City of
Richmond



	<h1>RZ 15-711639</h1>	<p>Original Date: 12/15/14</p> <p>Revision Date:</p> <p>Note: Dimensions are in METRES</p>
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City of
Richmond



RZ 15-711639

Original Date: 12/15/15

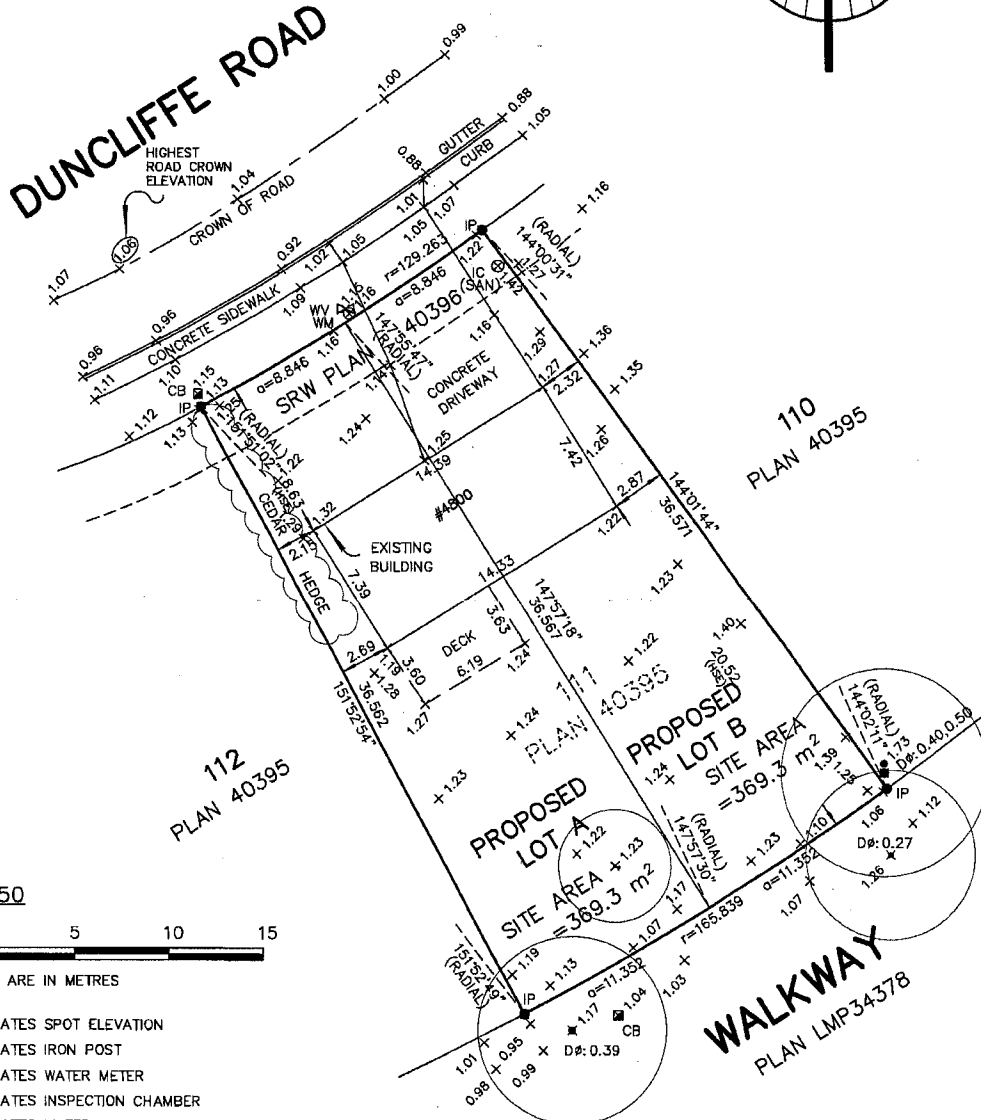
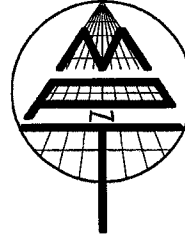
Revision Date:

Note: Dimensions are in METRES

SURVEY PLAN OF LOT 111 SECTION 2 BLOCK 3 NORTH RANGE 7 WEST NWD PLAN 40395

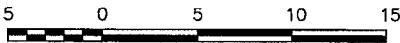
PARCEL IDENTIFIER (PID): 005-234-166

CIVIC ADDRESS
#4800 DUNCLIFFE ROAD
RICHMOND, B.C.



LEGEND

SCALE 1:250



ALL DISTANCES ARE IN METRES

- +1.13 INDICATES SPOT ELEVATION
- IP INDICATES IRON POST
- WM INDICATES WATER METER
- IC INDICATES INSPECTION CHAMBER
- ⊗ WV INDICATES WATER VALVE
- CB INDICATES CATCH BASIN
- D INDICATES DECIDUOUS TREE
- φ INDICATES TREE TRUNK DIAMETER

NOTES:

ELEVATIONS ARE IN METRES AND ARE DERIVED FROM CITY OF RICHMOND HPN MONUMENT #205 (77H4827) WITH AN ELEVATION 1.044 METRES.

PROPERTY LINE DIMENSIONS ARE DERIVED FROM LAND TITLE OFFICE PLAN RECORDS AND LEGAL FIELD SURVEYS.

BUILDING DIMENSIONS ARE MEASURED TO THE OUTSIDE FACE OF WALLS.

DATE OF SURVEY: SEPTEMBER 11, 2015

MATSON PECK & TOPLISS

SURVEYORS & ENGINEERS
#320 - 1112D HORSESHOE WAY
RICHMOND, B.C., V7A 5H7
PH: 604-270-9331
FAX: 604-270-4137
CADFILE: 17963-001-TPG-000.DWG

William P. Wong
WILLIAM P. WONG
B.C. LAND SURVEYOR (#697)

* SEALED *

"THIS DOCUMENT IS NOT VALID
UNLESS ORIGINALLY SIGNED
AND SEALED."



RZ 15-711639

Attachment 3

Address: 4800 Duncliffe Road

Applicant: Trendsetter Homes Ltd.

Planning Area(s): Steveston

	Existing	Proposed
Owner:	Trendsetter Homes Ltd	To be determined
Site Size (m²):	738.6 m ² (7,950 ft ²)	Each lot: 369.3 m ² (3,975 ft ²)
Land Uses:	One (1) single family dwelling	Two (2) single family lots
OCP Designation:	Neighbourhood Residential	No change
Area Plan Designation:	Single-Family	No change
702 Policy Designation:	Lot Size Policy 5470 permits Single Detached (RS1/A)	No change
Zoning:	Single Detached (RS1/E)	Single Detached (RS2/A)

On Future Subdivided Lots	Bylaw Requirement	Proposed	Variance
Floor Area Ratio:	Max. 0.55	Max. 0.55	none permitted
Lot Coverage – Building:	Max. 45%	Max. 45%	none
Lot Size (min. dimensions):	270.0 m ²	Each lot: 369.3 m ²	none
Setback – Front & Rear Yard (m):	Min. 6 m	Min. 6 m	none
Setback – Side Yard (m):	Min. 1.2 m	Min. 1.2 m	none
Height (m):	2 ½ storeys	2 ½ storeys	none

Other: Tree replacement compensation required for loss of significant trees.



City of Richmond

Policy Manual

Page 1 of 2

Adopted by Council: July 15, 2002

POLICY 5470

File Ref: 4045-00

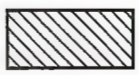
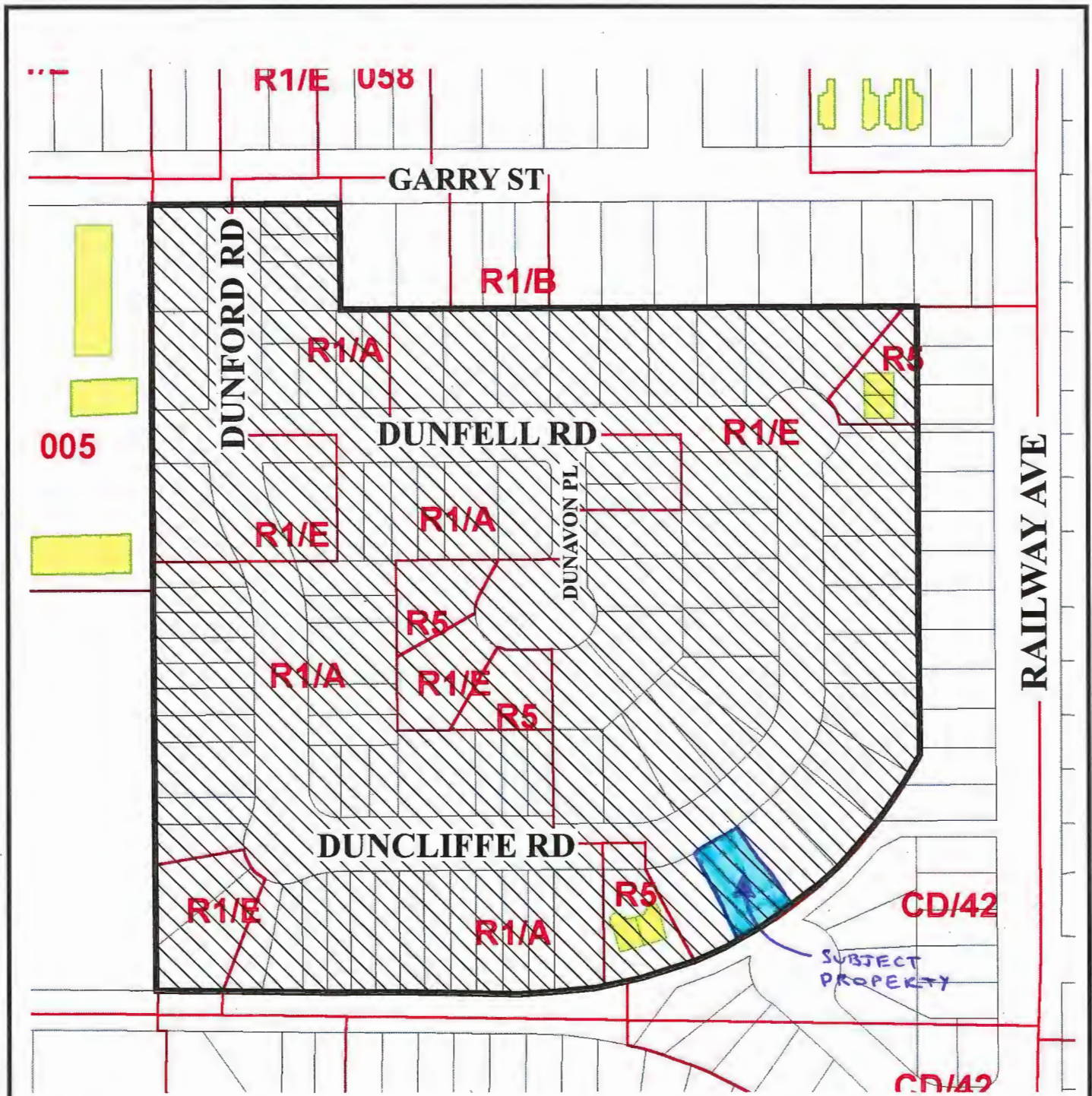
SINGLE-FAMILY LOT SIZE POLICY IN QUARTER-SECTION 2-3-7

POLICY 5470:

The following policy establishes lot sizes for properties within the area located along **Dunfell Road, Dunford Road, Duncliffe Road, and Dunavon Place**, in a portion of Section 2-3-7:

That properties located along Dunfell Road, Dunford Road, Duncliffe Road, and Dunavon Place, in the south-east quadrant of Section 2-3-7, be permitted to subdivide in accordance with the provisions of Single-Family Housing District, Subdivision Area A (R1/A) zoning of the Zoning and Development Bylaw 5300.

This policy is to be used to determine the disposition of future single-family rezoning applications in this area, for a period of not less than five years, unless changed by the amending procedures contained in the Zoning and Development Bylaw.



Rezoning would be permitted to R1/A
(9 m or 29.527) wide lots)



Policy 5470

Section 02.3-7

CNCL - 158

Adoped Date: 07/15/02

Amended:

Note: Dimensions are in METRES

TREE INVENTORY AND ASSESSMENT LIST:

Tag # denotes the tag affixed to the tree for reference in report and on drawings.
 DBH denotes the diameter of the trunk, measured at 1.4 m above grade or at per arboricultural standards (i.e. For multi stem trees).
 U denotes the main and structuring condition, using the Assessment (TA) procedure.
 U denotes the crown condition, using the Assessment (TA) procedure.
 M denotes a tree in very poor condition that is deemed not viable for retention in active land use areas due to pre-existing advanced health decline or significant structural defects.
 M denotes a tree in poor to fair condition that has a pre-existing moderate rated defect that may affect its viability advanced health decline or significant structural defects.
 S denotes a tree in good to excellent condition with no overt or identifiable significant defects, and is well suited for consideration of retention if the project design can accommodate it.
 S denotes a tree in good or excellent condition with no overt or identifiable significant defects, and is well suited for consideration of retention if the project design can accommodate it.

Tag #	DBH (cm)	Tree Type	Crown	Observations	Action
001	22	Pear	U	This tree has been permanently damaged from pruning. The final state of this tree, combined with the poor condition, makes it a poor candidate for retention in this development. We recommend removing this tree and replanting it with a new tree that will grow to maturity with appropriate scale and in a location more suited to the development.	REMOVE
A	40/50 (estimated)	Tulip tree	Good	This off-site tree is located on the neighbouring private property and has no apparent significant defects. Protection measures are required within the development site to assist in avoidance of root damage. The protection zone setback area must be an exclusion zone for all site preparatory and construction related activities. Since there is not a significant grade change required on this site, the root protection zone can be implemented without impacting the project.	PROTECT
B	30	Red maple	Good	This City Street tree requires protection within the development site with similar restrictions as noted for tree A above.	PROTECT
C	40	Red maple	Good	This City Street tree requires protection within the development site with similar restrictions as noted for tree A above.	PROTECT

TREE PROTECTION GUIDELINES:

- 1. TREE PROTECTION ZONE FENCES:**
 - Tree protection zone fences are established as described by this section to provide a visible setback to ensure adequate tree protection to maintain tree health and the surrounding landscape. Fences can be installed on any site and are determined by the project architect and/or landscape architect. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary.
- 2. TREE PROTECTION ZONE FENCES:**
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- 3. SHARPENED TREE PROTECTION ZONE FENCES:**
 - Tree protection zone fences are established as described by this section to provide a visible setback to ensure adequate tree protection to maintain tree health and the surrounding landscape. Fences can be installed on any site and are determined by the project architect and/or landscape architect. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary.
- 4. TREE PROTECTION ZONE FENCES:**
 - Tree protection zone fences are established as described by this section to provide a visible setback to ensure adequate tree protection to maintain tree health and the surrounding landscape. Fences can be installed on any site and are determined by the project architect and/or landscape architect. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary. Fences should be installed on any site that is to be developed (including parking lots) to provide protection to trees within the project boundary.

- 5. TREE PROTECTION ZONE FENCES:**
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TREE PLANTING GUIDELINES:

- 1. CONCEPTUAL DESIGN:**
 - Conceptual design of a tree planting project should include a site plan showing the location of trees to be planted, the size and spacing of trees, and the type of trees to be planted. The site plan should also show the location of existing trees and the proposed tree protection zone fences.
- 2. TREE SPECIES SELECTION:**
 - Tree species should be selected based on site conditions, including soil type, water availability, and climate. The selection of tree species should also take into account the aesthetic and functional requirements of the project.
- 3. TREE PLANTING SCHEDULE:**
 - Tree planting should be scheduled to occur during the dormant season, typically between late autumn and early spring. The planting schedule should also take into account the availability of trees and the weather conditions.
- 4. TREE PLANTING METHODS:**
 - Tree planting methods should be selected based on the size and type of trees to be planted. The methods should also take into account the site conditions and the availability of resources.
- 5. TREE PLANTING COSTS:**
 - Tree planting costs should be estimated based on the size and type of trees to be planted, the planting methods, and the site conditions. The costs should also take into account the cost of tree protection zone fences and other related items.
- 6. TREE PLANTING MAINTENANCE:**
 - Tree planting maintenance should be provided for a period of at least one year after planting. The maintenance should include watering, fertilizing, and pruning. The maintenance should also take into account the specific needs of the tree species.

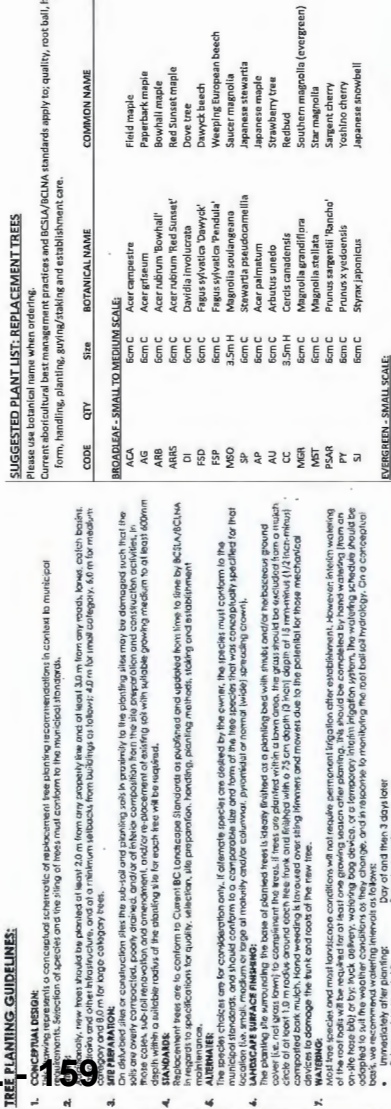
REV #	DATE	COMMENTS
1	NOV 24, 2016	ADDED 2 MORE REPLACEMENT TREES
0	MAY 12, 2015	INITIAL SUBMISSION

TREE MANAGEMENT DRAWING

PROJECT: TWO LOT SUBDIVISION
 ADDRESS: 4800 DUNCUFFE RD RICHMOND BC
 CLIENT: KEN YOSHIKAWA
 A.C.I. FILE: 15362

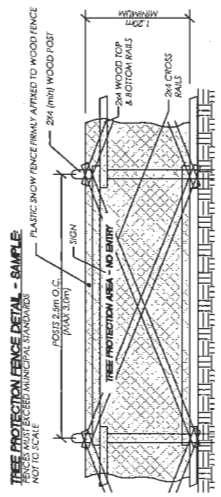
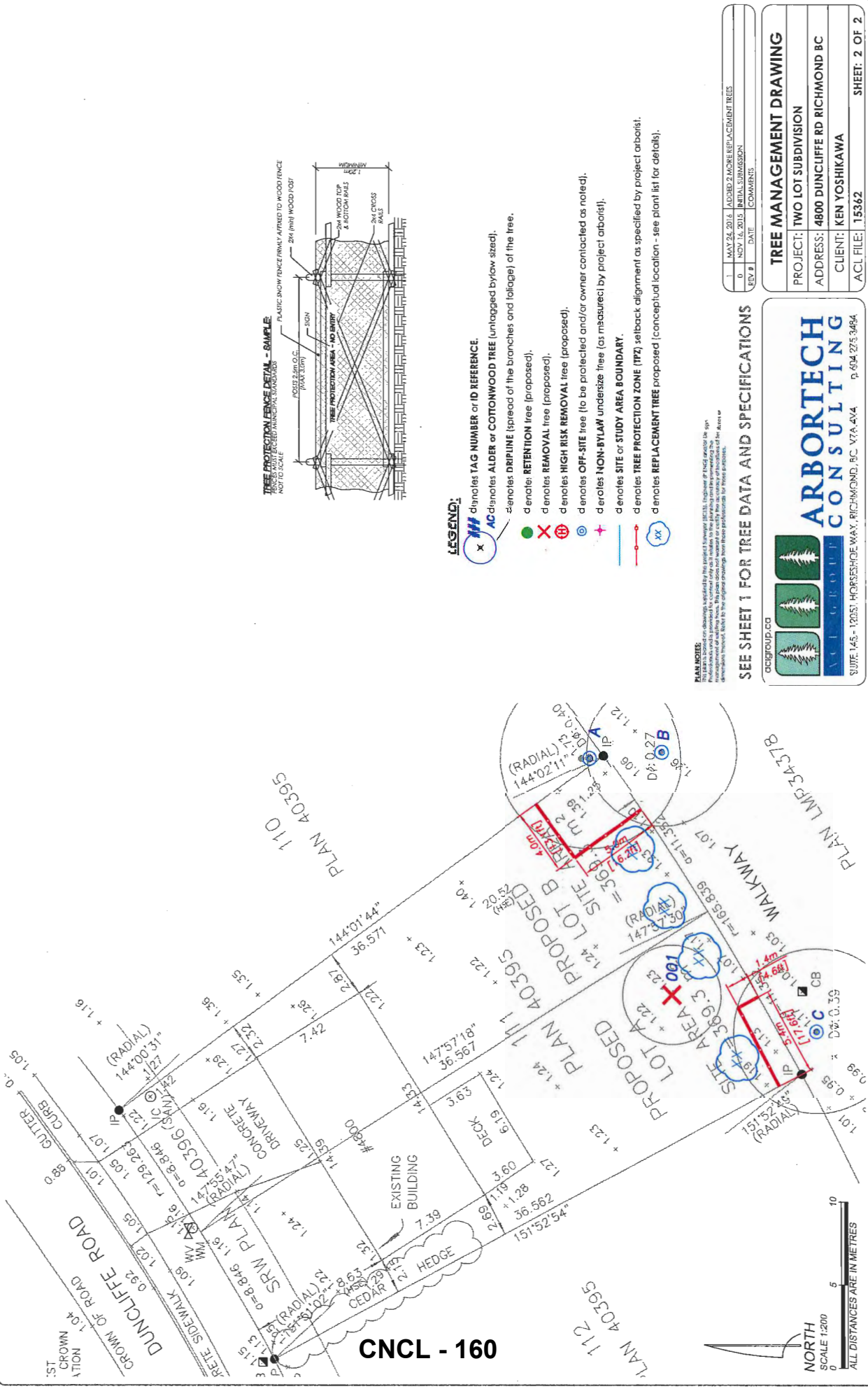
ARBORTECH CONSULTING
 SUITE 145-12051 HORSESHOE WAY, RICHMOND, BC V7A-4V4
 p.604.275.3484

SEE SHEET 2 FOR DRAWING DETAILS



SUGGESTED PLANT LIST - REPLACEMENT TREES
 Please see botanical names above regarding current botanical names, management practices and IBC/LA/BCMA standards apply to quality, root ball, leaf form, handling, planting, growing/irrigating and establishment care.

CODE	QTY	SIZE	BOTANICAL NAME	COMMON NAME
ALCA	1	60cm C	Acer campestre	Field maple
ALCA	1	60cm C	Acer platanoides	Norway maple
ALCA	1	60cm C	Acer rubrum 'Bowhall'	Bowhall maple
ALCA	1	60cm C	Acer rubrum 'Red Sunset'	Red Sunset maple
DI	1	60cm C	Davidia involucriata	Dove tree
FSD	1	60cm C	Fagus sylvatica 'Dawyck'	Dawyck beech
FSD	1	60cm C	Fagus sylvatica 'Pendula'	weeping European beech
MBO	1	3.5m H	Magnolia soulangeana	Saucer magnolia
SP	1	60cm C	Acer palmatum	Japanese maple
CC	1	3.5m H	Carolinian magnolia	Carolinian magnolia
CC	1	3.5m H	Carolinian magnolia	Carolinian magnolia
MGR	1	60cm C	Magnolia grandiflora	Southern magnolia (evergreen)
MST	1	60cm C	Magnolia stellata	Star magnolia
PSAR	1	60cm C	Prunus sargentii 'Bancho'	Sargent cherry
PSAR	1	60cm C	Prunus x yedoensis	Yoshino cherry
SI	1	60cm C	Syringa japonica	Japanese snowbell
REPLACEMENT - SMALL SCALES:				
ALCA	3.5m H	60cm C	Alder amurensis 'Gilaica'	Noble fir
PD	3.5m H	60cm C	Prunus emarginata	Siberian spruce



- LEGEND:**
- denotes TAG NUMBER or ID REFERENCE.
 - denotes ALDER or COTTONWOOD TREE (untagged below size).
 - denotes RETENTION tree (proposed).
 - denotes REMOVAL tree (proposed).
 - denotes HIGH RISK REMOVAL tree (proposed).
 - denotes OFF-SITE tree (to be protected and/or owner contacted as noted).
 - denotes NON-BYLAW underside tree (as measured by project arborist).
 - denotes SITE or STUDY AREA BOUNDARY.
 - denotes TREE PROTECTION ZONE (TPZ) setback alignment as specified by project arborist.
 - denotes REPLACEMENT TREE proposed (conceptual location - see plant list for details).

PLAN NOTES:
 ALL TREE SPECIES OR DAMAGE SUGGESTED BY THIS PROJECT'S KNOWLEDGE. ENGINEER IS NOT AN ARBORIST. ARBORIST CONSULTATION IS REQUIRED TO DETERMINE THE PROPER PROTECTION AND REMOVAL OF TREES. THE ENGINEER'S RESPONSIBILITY IS TO REVIEW THE ARBORIST'S REPORT AND SPECIFICATIONS. THE ENGINEER IS NOT RESPONSIBLE FOR THE ARBORIST'S ACTIONS OR OMISSIONS. REFER TO THE ORIGINAL DRAWINGS FOR THESE PROFESSIONALS' WORK PRODUCTS.

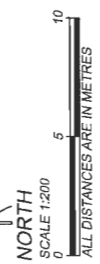
SEE SHEET 1 FOR TREE DATA AND SPECIFICATIONS

1	MAY 24, 2016	ADDED 2 MORE REPLACEMENT TREES
0	NOV 14, 2015	INITIAL SUBMISSION
REV #	DATE	COMMENTS

TREE MANAGEMENT DRAWING
PROJECT: TWO LOT SUBDIVISION
ADDRESS: 4800 DUNCLIFFE RD RICHMOND BC
CLIENT: KEN YOSHIKAWA
ACL FILE: 15362

arbortech.ca

SUITE 145 - 10851 HORSESHOE WAY, RICHMOND, BC V7A 4V4
 P: 604.275.3484



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City of Richmond

Rezoning Considerations
Development Applications Department
6911 No. 3 Road, Richmond, BC V6Y 2C1

Address: 4800 Duncliff Road

File No.: RZ 15-711639

Prior to final adoption of Richmond Zoning Bylaw 8500, Amendment Bylaw 9559, the developer is required to complete the following:

1. Submission of a Landscaping Security in the amount of \$2,000 to ensure that a total of four (4) replacement trees are planted and maintained on the proposed lots (minimum size of 6 cm deciduous caliper or 3.5 m high conifer). The City may retain a portion of the security for a 1-year maintenance period.
2. Submission of a Contract entered into between the applicant and a Certified Arborist for supervision of any on-site works conducted within the tree protection zone of the trees to be retained. The Contract should include the scope of work to be undertaken, including: the proposed number of site monitoring inspections, and a provision for the Arborist to submit a post-construction assessment report to the City for review.
3. Submission of a Tree Survival Security to the City in the amount of \$6,420 for the two (2) City trees to be retained. The security will not be released until an acceptable impact assessment report by the Certified Arborist is submitted and a landscaping inspection has been passed by City staff. The City may retain a portion of the security for a 1-year maintenance period.
4. Registration of a flood indemnity covenant on title.
5. The City's acceptance of the applicant's voluntary contribution of \$2.00 per buildable square foot of the single-family developments (i.e. \$8,745.25) to the City's Affordable Housing Reserve Fund.

Prior to Tree Removal* stage, the applicant is required to:

1. Installation of appropriate tree protection fencing around all trees to be retained as part of the development in accordance with the City's Tree Protection Information Bulletin TREE-03, prior to any construction activities, including building demolition, occurring on-site, and must remain in place until construction and landscaping on-site is completed.

At Subdivision* stage and Building Permit* stage, the developer must complete the following requirements:

1. Payment of current year's taxes, Development Cost Charges (City and GVS & DD), School Site Acquisition Charge, Address Assignment Fees, and the cost associated with the completion of the required servicing works and frontage improvements.
2. Submission of a Construction Parking and Traffic Management Plan to the Transportation Department. Management Plan shall include location for parking for services, deliveries, workers, loading, application for any lane closures, and proper construction traffic controls as per Traffic Control Manual for works on Roadways (by Ministry of Transportation) and MMCD Traffic Regulation Section 01570.
3. The following servicing works and off-site improvements may be completed through either a) a Servicing Agreement* entered into by the applicant to design and construct the works to the satisfaction of the Director of Engineering; or b) a cash contribution (based on the City's cost estimate for the works) for the City to undertake the works at development stage:

Water Works:

- a) Using the OCP Model, there is 187 L/s of water available at a 20 psi residual at the Duncliff Rd frontage. Based on your proposed development, your site requires a minimum fire flow of 120 L/s.
- b) The Developer is required to:
 - Submit Fire Underwriter Survey (FUS) or International Organization for Standardization (ISO) fire flow calculations to confirm the development has adequate fire flow for onsite fire protection. Calculations must be signed and sealed by a Professional Engineer and be based on Building Permit Stage and Building designs.
- c) At Developers cost, the City is to:

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Initial: _____

- Install a new water service connection with meter and meter box.
- Install a new water meter at the existing water service connection.

Storm Sewer Works:

- d) The Developer is required to:
 - Utilize existing storm service connection at the northwest corner of the lot.
- e) At Developers cost, the City is to:
 - Install one new storm service connection along the Duncliff Rd frontage at the north east corner of the lot. The IC should be positioned to allow future connection by lot 4820 Duncliff Rd.

Sanitary Sewer Works:

- f) At Developers cost, the City is to:
 - Cut and cap the existing sanitary service in the north east corner of the lot, IC to remain.
 - Install a new sanitary service connection complete with IC and two service leads at proposed subdivision lot line along the Duncliff Rd frontage.

Frontage Improvements:

- g) The Developer is required to:
 - Coordinate with BC Hydro, Telus and other private communication service providers:
 - To underground Hydro service lines.
 - When relocating/modifying any of the existing power poles and/or guy wires within the property frontages.
 - To determine if above ground structures are required and coordinate their locations on-site (e.g. Vista, PMT, LPT, Shaw cabinets, Telus Kiosks, etc).
- h) Frontage upgrades include new landscaped boulevard and sidewalk constructed to City design standards in order to match subdivided properties to the west.

General Items:

- h) The Developer is required to enter into, if required, additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering, including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.

Note:

- * This requires a separate application.
- Where the Director of Development deems appropriate, the preceding agreements are to be drawn not only as personal covenants of the property owner but also as covenants pursuant to Section 219 of the Land Title Act.

All agreements to be registered in the Land Title Office shall have priority over all such liens, charges and encumbrances as is considered advisable by the Director of Development. All agreements to be registered in the Land Title Office shall, unless the Director of Development determines otherwise, be fully registered in the Land Title Office prior to enactment of the appropriate bylaw.

The preceding agreements shall provide security to the City including indemnities, warranties, equitable/rent charges, letters of credit and withholding permits, as deemed necessary or advisable by the Director of Development. All agreements shall be in a form and content satisfactory to the Director of Development.

- Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.
- Applicants for all City Permits are required to comply at all times with the conditions of the Provincial *Wildlife Act* and Federal *Migratory Birds Convention Act*, which contain prohibitions on the removal or disturbance of both birds and their nests. Issuance of Municipal permits does not give an individual authority to contravene these legislations. The City of Richmond recommends that where significant trees or vegetation exists on site, the services of a Qualified Environmental Professional (QEP) be secured to perform a survey and ensure that development activities are in compliance with all relevant legislation.

[signed copy on file]

Signed

Date
CNCL - 162



City of Richmond

Report to Committee Planning and Development Division

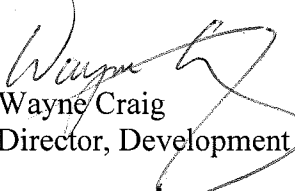
To: Planning Committee
From: Wayne Craig
Director, Development

Date: May 19, 2016
File: RZ 15-700420

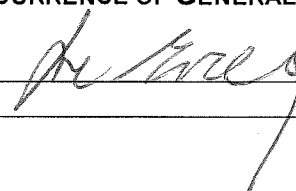
Re: Application by New Horizon Development Ltd. for Rezoning at
5411/5431 Clearwater Drive from Two-Unit Dwellings (RD1) to Single Detached
(RS2/B)

Staff Recommendation

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9560, for the rezoning of 5411/5431 Clearwater Drive from “Two-Unit Dwellings (RD1)” to “Single Detached (RS2/B)”, be introduced and given first reading.


Wayne Craig
Director, Development

SDS:blg
Att.

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Affordable Housing	<input checked="" type="checkbox"/>	

Staff Report

Origin

New Horizon Development Ltd. has applied to the City of Richmond for permission to rezone the property at 5411/5431 Clearwater Drive from the “Two-Unit Dwellings (RD1)” zone to the “Single Detached (RS2/B)” zone, to permit the property to be subdivided to create two (2) lots (Attachment 1). The site is currently occupied by a duplex, which will be demolished. A site survey showing the proposed subdivision plan is included in Attachment 2.

Findings of Fact

A Development Application Data Sheet providing details about the development proposal is attached (Attachment 3).

Surrounding Development

Development immediately surrounding the subject site is as follows:

- To the North: Single-family dwelling on a lot zoned “Single Detached (RS1/E)” and a duplex on a lot zoned “Two-Unit Dwelling (RD1)” fronting Blundell Road.
- To the South: Single-family dwellings on lots zoned “Single Detached (RS1/E)” fronting Cathay Road.
- To the East: Vacant land zoned “Single Detached (RS1/E)”.
- To the West: Single-family dwellings on lots zoned “Single Detached (RS1/E)” fronting Clifton Road.

Related Policies & Studies

Official Community Plan

The Official Community Plan (OCP) land use designation for the subject property is “Neighbourhood Residential”. The proposed rezoning and subdivision would comply with this designation.

Single-Family Lot Size Policy 5453/Zoning Bylaw 8500

The subject site is located within the area governed by Single-Family Lot Size Policy 5453 (adopted by Council on November 15, 1993 and amended in 2001 and 2003) (Attachment 4). The Policy permits lots with an existing duplex to be rezoned and subdivided in accordance with the provisions of the “Single Detached (RS1/B)” zone. The proposed east and west lots will be approximately 14 m (46 ft.) and 20 m (66 ft.) wide and approximately 634 m² (6,824 ft²) and 575 m² (6,189 ft²) in area respectively. The proposed subdivision would comply with the requirements of the “Single Detached (RS1/B)” zone and Single-Family Lot Size Policy 5453.

Floodplain Management Implementation Strategy

The proposed redevelopment must meet the requirements of the Richmond Flood Plain Designation and Protection Bylaw 8204. Registration of a flood indemnity covenant on Title is required prior to final adoption of the rezoning bylaw.

Public Consultation

A rezoning sign has been installed on the subject property. Staff have not received any comments from the public about the rezoning application in response to the placement of the rezoning sign on the property.

Should the Planning Committee endorse this application and Council grant first reading to the rezoning bylaw, the bylaw will be forwarded to a Public Hearing; where any area resident or interested party will have an opportunity to comment.

Analysis

Existing Legal Encumbrances

There is an existing 3.0 m wide statutory right-of-way registered on Title for utilities in the rear yard of the subject property; which will not be impacted by the proposed development. The applicant is aware that encroachment into the statutory right-of-way is not permitted.

There is also an existing restrictive covenant registered on Title, restricting the use of the subject property to a duplex (Document No. AE11709). The covenant must be discharged from Title as a condition of rezoning.

Site Access

Vehicle access to the proposed lots will be limited to a single shared driveway from Clearwater Drive. Prior to rezoning, the applicant is required to register a legal agreement on Title to ensure that upon subdivision of the property, vehicle access to the proposed lots is through a shared driveway crossing (6 m wide at the property line), centered on the proposed shared property line. No obstructions are permitted within the shared driveway.

As a condition of rezoning, the applicant is required to register a cross-access easement on Title; centered on the proposed shared property line to enable vehicles to pass over the common lot line to enter and exit the properties, and allow on-site vehicle maneuvering.

Prior to issuance of a Building Permit, the applicant is required to submit a Construction Parking and Traffic Management Plan to the City's Transportation Department for review.

Tree Retention and Replacement

A Certified Arborist's Report was submitted by the applicant, which identifies tree species, assesses tree structure and condition, and provides recommendations for tree retention and removal related to the proposed development. The report assesses three (3) trees on the subject property, one (1) hedgerow on-site, and one (1) tree on the neighbouring property.

The City's Tree Preservation Coordinator has reviewed the Arborist's Report, conducted an on-site visual tree assessment, and concurs with the Arborist's recommendations to:

- Retain one (1) tree located in the rear yard due to fair condition (tag# 234).
- Retain one (1) tree on the neighbouring property to the south due to its good condition (tag# A).
- Remove two (2) trees on-site due to historical topping and poor condition (tag# 232 & 233).
- Remove one (1) hedgerow (labelled "North Cedar Hedge") located in the rear yard and within the existing statutory right-of-way. The Engineering Department has confirmed this hedge will need to be removed due to required sanitary sewer works for the proposed lots.

Tree Protection

The proposed Tree Management Drawing is shown in Attachment 5; which outlines the protection of one (1) tree on-site and one (1) tree off-site.

To ensure the protection of the two (2) trees (tag# 234 & A), the applicant is required to complete the following items prior to final adoption of the rezoning bylaw:

- Submission of a contract with a Certified Arborist for supervision of all works conducted within close proximity to tree protection zones. The contract must include the scope of work; including the number of monitoring inspections at specified stages of construction, any special measures required to ensure tree protection, and a provision for the Arborist to submit a post-construction impact assessment report to the City for review.
- Submission of a survival security in the amount of \$1,000. The security will not be released until an acceptable impact assessment report by the Certified Arborist is submitted and a landscaping inspection has been passed by City staff.

Prior to demolition of the existing dwelling on the subject site, the applicant is required to install tree protection fencing around all trees to be retained. Tree protection fencing must be installed to City standard in accordance with the City's Tree Protection Information Bulletin TREE-03 prior to any works being conducted on-site, and must remain in place until construction and landscaping on-site is completed.

Tree Replacement

For the removal of the two (2) trees, the Official Community Plan (OCP) tree replacement ratio goal of 2:1 requires four (4) replacement trees to be planted and maintained on the proposed lots. The City's Tree Preservation Coordinator recommends an additional one (1) replacement tree for the removal of the hedgerow; which the applicant has agreed to, resulting in a total of five (5) replacement trees. The applicant has proposed to plant and maintain five (5) trees on-site in the proposed lots; two (2) trees on the west lot with the existing protected tree and three (3) trees on the east lot. Based on the size of the trees being removed, replacement trees shall be a minimum size of 6 cm deciduous caliper or 3.5 m high conifer, as per Tree Protection Bylaw No. 8057.

To ensure that five (5) replacement trees are planted on-site at development stage, the applicant is required to submit a Landscaping Security in the amount of \$2,500 (\$500/tree) prior to final adoption of the rezoning bylaw. Securities will not be released until a landscaping inspection has been passed by City staff after construction and landscaping has been completed. The City may retain a portion of the securities for a one-year maintenance period from the date of the landscape inspection.

Affordable Housing Strategy

The Affordable Housing Strategy for single-family rezoning applications received prior to September 14, 2015 requires a secondary suite or coach house on 50% of new lots, or a cash-in-lieu contribution of \$1.00/ft² of total buildable area towards the City's Affordable Housing Reserve Fund.

The applicant proposes to provide a voluntary contribution to the Affordable Housing Reserve Fund based on \$1.00/ft² of total buildable area of the single-family developments (i.e. \$6,403.99) in-lieu of providing a secondary suite on 50% of the new lots.

Site Servicing and Frontage Improvements

At future subdivision and Building Permit stage, the applicant is required to complete the required service connection works as described in Attachment 6.

Prior to subdivision, the applicant must discharge the existing Strata Plan (BCS1029).

Financial Impact or Economic Impact

The rezoning application results in an insignificant Operational Budget Impact (OBI) for off-site City infrastructure (such as roadworks, waterworks, storm sewers, sanitary sewers, street lights, street trees and traffic signals).

Conclusion

The purpose of this rezoning application is to rezone the property at 5411/5431 Clearwater Drive from the "Two-Unit Dwellings (RD1)" zone to the "Single Detached (RS2/B)" zone, to permit the property to be subdivided to create two (2) lots.

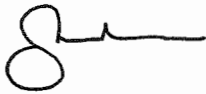
Conclusion

The purpose of this rezoning application is to rezone the property at 5411/5431 Clearwater Drive from the "Two-Unit Dwellings (RD1)" zone to the "Single Detached (RS2/B)" zone, to permit the property to be subdivided to create two (2) lots.

This rezoning application complies with the land use designations and applicable policies contained within the OCP for the subject site.

The list of rezoning considerations is included in Attachment 6, which has been agreed to by the applicant (signed concurrence on file).

On this basis, it is recommended that Richmond Zoning Bylaw 8500, Amendment Bylaw 9560 be introduced and given first reading.



Steven De Sousa
Planning Technician - Design
(604-276-8529)

SDS:blg

- Attachment 1: Location Map
- Attachment 2: Conceptual Development Plans
- Attachment 3: Development Application Data Sheet
- Attachment 4: Lot Size Policy 5453
- Attachment 5: Tree Management Plan
- Attachment 6: Rezoning Considerations



City of Richmond



RZ 15-700420

Original Date: 07/09/15

Revision Date: 05/25/16

Note: Dimensions are in METRES

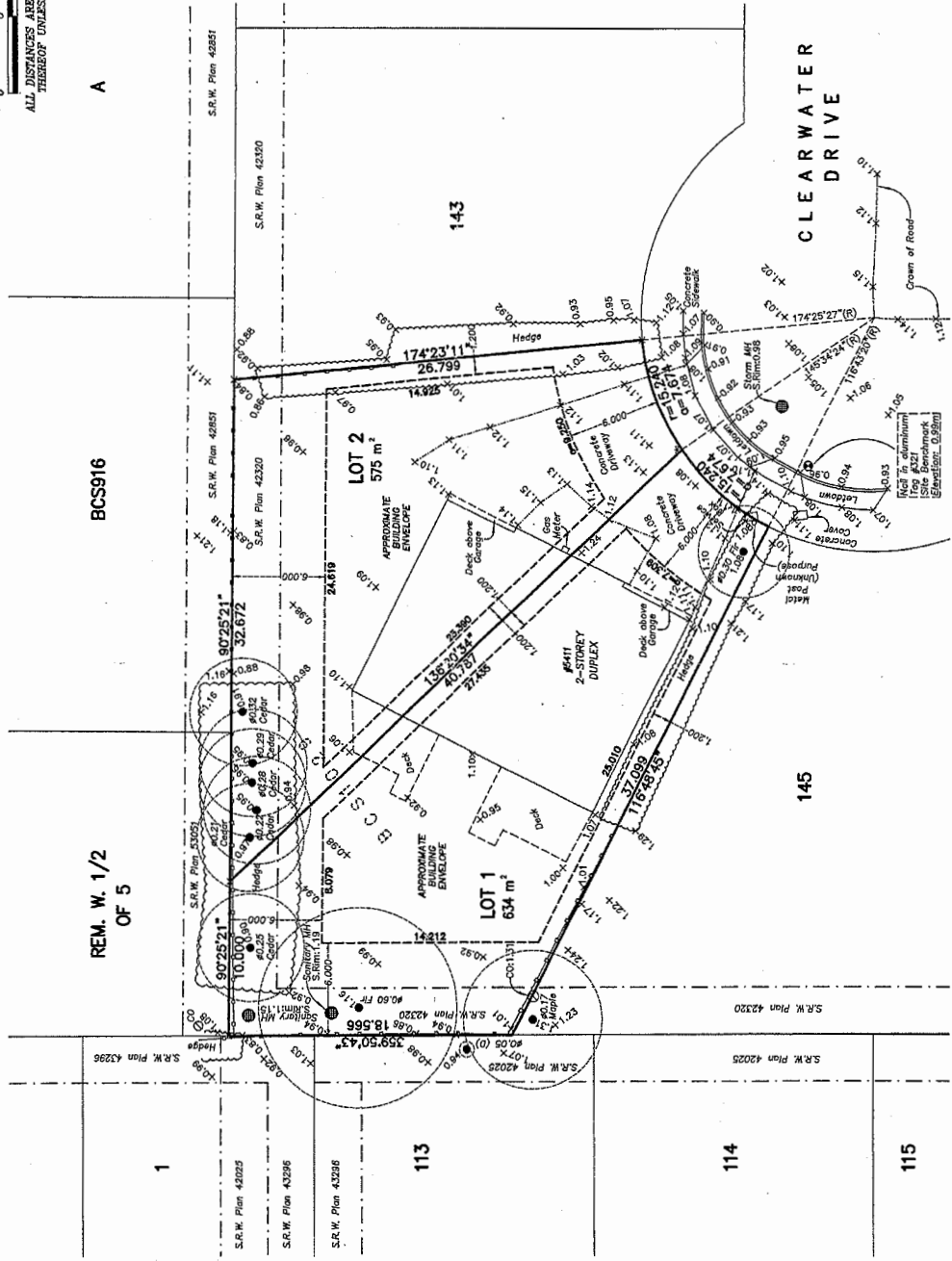
**TOPOGRAPHIC SURVEY AND PROPOSED SUBDIVISION OF STRATA PLAN BCS1029
SECTION 24 BLOCK 4 NORTH RANGE 7 WEST
NEW WESTMINSTER DISTRICT**

#5411 CLEARWATER DRIVE,
RICHMOND, B.C.
P.I.D. 026-085-933

#5431 CLEARWATER DRIVE,
RICHMOND, B.C.
P.I.D. 026-085-944



SCALE: 1:200
0 5 10 15
ALL DISTANCES ARE IN METRES AND DECIMALS
THEREOF UNLESS OTHERWISE INDICATED



LEGEND:
(O) denotes deciduous
● denotes water valve
● denotes manhole
● denotes cleanout

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J. C. Tam and Associates
Canada and B.C. Land Surveyor
115 - 8833 Odlin Crescent
Richmond, B.C. V6X 3Z7
Telephone: 214-8928
Fax: 214-8929
E-mail: office@jctam.com
Website: www.jctam.com
Job No. 6003
PB-250 P17-20
Drawn By: IO

NOTE:
Elevations shown are based on City of Richmond HPN Benchmark network.
Benchmark: HPN #202
Control Monument: 77H4823
Elevation: 1.422m
Benchmark: HPN #234
Control Monument: 77H4891
Elevation: 1.125m

NOTE:
Utility Benchmark Tag #321 for construction elevation control.

CERTIFIED CORRECT:
LOT DIMENSION ACCORDING TO
FIELD SURVEY.

John C. Tam
JOHNSON C. TAM, B.C.L.S.
MAY 12th, 2015.



RZ 15-700420

Attachment 3

Address: 5411/5431 Clearwater Drive

Applicant: New Horizon Development Ltd.

Planning Area(s): Blundell

	Existing	Proposed
Owner:	New Horizon Development Ltd.	To be determined
Site Size (m²):	1,209 m ² (13,013 ft ²)	East lot: 634 m ² (6,824 ft ²) West lot: 575 m ² (6,189 ft ²)
Land Uses:	One (1) two-family dwelling	Two (2) residential lots
OCP Designation:	Neighbourhood Residential	No change
702 Policy Designation:	Lot Size Policy 5453 permits Single Detached (RS1/B) for lots with existing duplexes	No change
Zoning:	Two-Unit Dwellings (RD1)	Single Detached (RS2/B)

On Future Subdivided Lots	Bylaw Requirement	Proposed	Variance
Floor Area Ratio:	Max. 0.55	Max. 0.55	none permitted
Lot Coverage – Building:	Max. 45%	Max. 45%	none
Lot Size (min. dimensions):	360 m ²	East lot: 634 m ² West lot: 575 m ²	none
Setback – Front & Rear Yard (m):	Min. 6.0 m	Min. 6.0 m	none
Setback – Side Yard (m):	Min. 1.2 m	Min. 1.2 m	none
Height (m):	Max. 2 ½ storeys	Max. 2 ½ storeys	none

Other: Tree replacement compensation required for loss of significant trees.



City of Richmond

Policy Manual

Page 1 of 2

Adopted by Council: November 15, 1993
 Amended by Council: January 15, 2001 *
 October 20th, 2003

POLICY 5453

File Ref: 4045-00

SINGLE-FAMILY LOT SIZE POLICY IN QUARTER-SECTION 24-4-7

POLICY 5453:

The following policy establishes lot sizes in Section 24-4-7, located in the area generally **bounded by Francis Road, Blundell Road, Railway Avenue and No. 2 Road** as shown on the attached map:

That properties located within the area generally bounded by Francis Road, Blundell Road, Railway Avenue and No. 2 Road in Section 24-4-7, as shown on the attached map, be permitted to subdivide in accordance with the provisions of Single-Family Housing District, Subdivision Area E (R1/E) in Zoning and Development Bylaw No. 5300, with the following exceptions:



- (i) That lots with existing duplexes be permitted to subdivide as per Single-Family Housing District, Subdivision Area B (R1/B); and

and that this policy be used to determine the disposition of future rezoning applications in this area, for a period of not less than five years, unless changed by the amending procedures contained in the Zoning and Development Bylaw 5300.

* Original Adoption Date In Effect

1081046



-  Subdivision Permitted as Per R1/E
-  Subdivision of Duplexes Permitted as Per R1/B



Policy 5453
Section 24-4-7
 CNCL - 174

Adopted Date: 11/15/93
 Amended Date: 10/20/03



Address: 5411/5431 Clearwater Drive

File No.: RZ 15-700420

Prior to final adoption of Richmond Zoning Bylaw 8500, Amendment Bylaw 9560, the developer is required to complete the following:

1. Submission of a landscaping security in the amount of \$2,500 (\$500/tree) to ensure that the five (5) required replacement trees are planted and maintained on the proposed lots (minimum size of 6 cm deciduous caliper or 3.5 m high conifer). The landscaping security will not be released until construction and landscaping on the subject site is completed and a landscape inspection has been passed by City staff. The City may retain a portion of the security for a one-year maintenance period from the date of the landscape inspection to ensure that the replacement trees survive. If required replacement trees cannot be accommodated on-site, a cash-in-lieu contribution in the amount of \$500/tree to the City's Tree Compensation Fund for off-site planting is required.
2. Submission of a Contract entered into between the applicant and a Certified Arborist for supervision of any on-site works conducted within the tree protection zone of the trees to be retained. The Contract should include the scope of work to be undertaken, including: the proposed number of site monitoring inspections, and a provision for the Arborist to submit a post-construction assessment report to the City for review.
3. Submission of a Tree Survival Security to the City in the amount of \$1,000 for the one (1) tree to be retained on-site.
4. Registration of a flood indemnity covenant on Title.
5. Registration of a legal agreement on title to ensure that upon subdivision of the property, vehicular access to the proposed lots is via a shared driveway crossing (6 m wide at the property line), centered on the proposed shared property line. No obstructions are permitted within the shared driveway.
6. Registration of a cross-access easement on Title prior to subdivision centered on the proposed shared property line to enable vehicles to pass over the common lot line to enter and exit the proposed lots.
7. The City's acceptance of the applicant's voluntary contribution of \$1.00 per buildable square foot of the single-family developments (i.e. \$6,403.99) to the City's Affordable Housing Reserve Fund.
8. Discharge of the existing covenant registered on Title of the subject property (i.e. AE11709), which restricts the use of the property to a duplex.

At Demolition Permit* stage, the applicant is required to:

1. Installation of appropriate tree protection fencing around all trees to be retained as part of the development in accordance with the City's Tree Protection Information Bulletin TREE-03, prior to any construction activities, including building demolition, occurring on-site, and must remain in place until construction and landscaping on-site is completed.

At Subdivision* stage and Building Permit* stage, the developer must complete the following requirements:

1. Submission of a Construction Parking and Traffic Management Plan to the Transportation Department. Management plan should include location for parking services, deliveries, workers, loading, application for any lane closures, and proper construction traffic controls as per Traffic Control Manual for works on Roadways (by Ministry of Transportation) and MMCD Traffic Regulation Section 01570.
2. Discharge of the existing Strata Plan (BCS1029).
3. The following servicing works and off-site improvements may be completed through either a) a Servicing Agreement* entered into by the applicant to design and construct the works to the satisfaction of the Director of Engineering; or b) a cash contribution (based on the City's cost estimate for the works) for the City to undertake the works at development stage:

Water Works:

- a) Using the OCP Model, there is 135.0 L/s of water available at a 20 psi residual at the Clearwater Drive frontage. Based on your proposed development, your site requires a minimum fire flow of 95.0 L/s.
- b) The Developer is required to:
 - Submit Fire Underwriter Survey (FUS) or International Organization for Standardization (ISO) fire flow calculations to confirm the development has adequate fire flow for onsite fire protection. Calculations must be signed and sealed by a Professional Engineer and be based on Building Permit Stage and Building designs.
- c) At Developers cost, the City is to:
 - Cut and cap the existing water service connection along the Clearwater Road frontage.
 - Install 2 new water service connections complete with meters and meter boxes away from driveways.

Storm Sewer Works:

- d) At Developers cost, the City is to:
 - Cut and cap the existing storm service connection at the south corner of the development site.
 - Install a new storm service connection complete with IC with dual connections at the adjoining property line of the newly subdivided lots.

Sanitary Sewer Works:

- e) At Developers cost, the City is to:
 - Cut and cap the existing sanitary service connection at the southwest corner of the development site.
 - Install one (1) new sanitary service connection complete with new IC and dual connections at the adjoining property line of the newly subdivided lots along the north property line within the existing SRW. All sanitary works to be completed prior to any on-site building construction.

Frontage Improvements:

- f) Developer is required to:
 - to coordinate with BC Hydro, Telus and other private communication service providers:
 - To underground Hydro service lines.
 - When relocating/modifying any of the existing power poles and/or guy wires within the property frontages.
 - To determine if above ground structures are required and coordinate their locations (e.g. Vista, PMT, LPT, Shaw cabinets, Telus Kiosks, etc.).
- g) Complete other frontage improvements as per Transportation's requirements.

General Items:

- h) Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required, including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.

Note:

- * This requires a separate application.
- Where the Director of Development deems appropriate, the preceding agreements are to be drawn not only as personal covenants of the property owner but also as covenants pursuant to Section 219 of the Land Title Act.

All agreements to be registered in the Land Title Office shall have priority over all such liens, charges and encumbrances as is considered advisable by the Director of Development. All agreements to be registered in the Land Title Office shall, unless the Director of Development determines otherwise, be fully registered in the Land Title Office prior to enactment of the appropriate bylaw.

The preceding agreements shall provide security to the City including indemnities, warranties, equitable/rent charges, letters of credit and withholding permits, as deemed necessary or advisable by the Director of Development. All agreements shall be in a form and content satisfactory to the Director of Development.

- Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.

- Applicants for all City Permits are required to comply at all times with the conditions of the Provincial *Wildlife Act* and Federal *Migratory Birds Convention Act*, which contain prohibitions on the removal or disturbance of both birds and their nests. Issuance of Municipal permits does not give an individual authority to contravene these legislations. The City of Richmond recommends that where significant trees or vegetation exists on site, the services of a Qualified Environmental Professional (QEP) be secured to perform a survey and ensure that development activities are in compliance with all relevant legislation.

[signed copy on file]

Signed

Date



City of Richmond

Report to Committee Planning and Development Division

To: Planning Committee
From: Wayne Craig
Director of Development

Date: May 16, 2016
File: RZ 16-723604

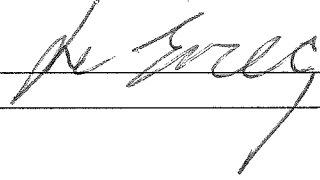
Re: Application by Gursher Randhawa for Rezoning at 3611/3631 Lockhart Road from Single Detached (RS1/E) to Single Detached (RS2/B)

Staff Recommendation

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9565, for the rezoning of 3611/3631 Lockhart Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/B)" zone, be introduced and given first reading.


Wayne Craig
Director of Development

JR:blg
Att.

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Affordable Housing	<input checked="" type="checkbox"/>	

Staff Report

Origin

Gursher Randhawa has applied to the City of Richmond for permission to rezone 3611/3631 Lockhart Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/B)" zone, to permit the property to be subdivided to create two (2) lots (Attachment 1). The proposed subdivision plan is shown in Attachment 2.

Findings of Fact

A Development Application Data Sheet providing details about the development proposal is provided in Attachment 3.

Surrounding Development

Development immediately surrounding the site is as follows:

- To the North: Single-family homes on two (2) lots in the "Single Detached (RS1/B)" zone fronting Granville Avenue.
- To the South, East, and West: Single-family homes on lots in the "Single Detached (RS1/B)" zone fronting Lockhart Road.

Related Policies & Studies

Official Community Plan

The subject property is located in the Quilchena neighbourhood of the Seafair planning area (Attachment 4). The Official Community Plan land use designation for the subject property is "Neighbourhood Residential." The proposed rezoning is compliant with this designation.

Single-Family Lot Size Policy 5447

The subject property is located within the area governed by Single-Family Lot Size Policy 5447, adopted by Council on September 16, 1991 and subsequently amended in 1998 and 2003 (Attachment 5). This Single-Family Lot Size Policy permits subdivision consistent with the requirements of the "Single Detached (RS2/B)" zoning bylaw. The proposed rezoning and subdivision would allow for the creation of two (2) lots, each 12.2 m in width and 579 m² (6232 ft²) in area, consistent with the requirements of the "Single Detached (RS2/B)" zoning bylaw.

Floodplain Management Implementation Strategy

The proposed redevelopment must meet the requirements of the Richmond Flood Plain Designation and Protection Bylaw 8204. Registration of a flood indemnity covenant on Title is required prior to final adoption of the rezoning bylaw.

Public Consultation

A rezoning sign has been installed on the subject property. Staff have not received any comments from the public about the rezoning application in response to the placement of the rezoning sign on the property.

Should the Planning Committee endorse this application and Council grant first reading to the rezoning bylaw, the bylaw will be forwarded to a Public Hearing; where any area resident or interested party will have an opportunity to comment.

Analysis

Existing Legal Encumbrances

There is an existing covenant registered on each strata title; which restricts the property use as duplex only (registration number RD44050). This covenant must be discharged from each strata title prior to subdivision approval.

Cancellation of the existing strata plan (NW790) is required prior to subdivision approval.

There is an existing 3.0 m-wide statutory right-of-way (ROW) registered on Title within the rear yard of the subject lot, which will not be impacted by the proposed rezoning and subdivision. The applicant is aware that encroachment into the ROW is not permitted.

Transportation and Site Access

Vehicle access is proposed to be from Lockhart Road via separate driveway crossings to each new lot.

Tree Retention and Replacement

The applicant has submitted a Certified Arborist's Report; which identifies on-site and off-site tree species, assesses tree structure and condition, and provides recommendations on tree retention and removal relative to the proposed development. The Report assesses six (6) bylaw-sized trees on the subject property and two (2) trees on neighbouring properties.

The City's Tree Preservation Coordinator has reviewed the Arborist's Report and has the following comments:

- One (1) multi-stemmed Laurel (Tree # 196) located on the development site is in moderate condition, but in direct conflict with the proposed development. Laurel is typically grown as an ornamental shrub, and this tree has become overgrown. It is not a significant tree or valued species. Remove and replace.
- Five (5) trees (Trees # 197, 198, 199, 200 & 201) located on the development site all exhibit poor form from topping cuts and are in poor condition. Remove and replace.
- Two (2) trees (Trees # A & E) located on adjacent neighbouring properties are identified to be retained and protected. Provide tree protection as per City of Richmond Tree Protection Information Bulletin Tree-03.
- Replacement trees should be specified at 2:1 ratio as per the OCP.

Tree Replacement

The applicant wishes to remove all six (6) on-site trees. The 2:1 replacement ratio would require a total of twelve (12) replacement trees. The applicant has agreed to plant four (4) trees on each lot proposed; for a total of eight (8) trees. Based on the size of the trees being removed, replacement trees shall be a minimum size of 6 cm deciduous caliper or 3.5 m high conifer, as per Tree Protection Bylaw No. 8057. To satisfy the 2:1 replacement ratio established in the OCP, the applicant will contribute \$2,000 to the City's Tree Compensation Fund in lieu of the remaining four (4) trees that cannot be accommodated on the subject property after redevelopment.

Tree Protection

Two (2) trees (Trees # A & E) on neighbouring properties are to be retained and protected. The applicant has submitted a tree protection plan showing the trees to be retained and the measures taken to protect them during development stage (Attachment 6). To ensure that the trees identified for retention are protected at development stage, the applicant is required to complete the following items:

- Prior to final adoption of the rezoning bylaw, submission to the City of a contract with a Certified Arborist for the supervision of all works conducted within or in close proximity to tree protection zones. The contract must include the scope of work required, the number of proposed monitoring inspections at specified stages of construction, any special measures required to ensure tree protection, and a provision for the arborist to submit a post-construction impact assessment to the City for review.
- Prior to demolition of the existing dwelling on the subject site, installation of tree protection fencing around all trees to be retained. Tree protection fencing must be installed to City standard in accordance with the City's Tree Protection Information Bulletin TREE-03 prior to any works being conducted on-site, and remain in place until construction and landscaping on-site is completed.

Affordable Housing Strategy

As per the City's Affordable Housing Strategy, single-family rezoning applications received after September 15, 2015 require a secondary suite or coach house on 100% of new lots, a cash-in-lieu contribution of \$2.00/ft² of total buildable area toward the City's Affordable Housing Reserve Fund, or a combination thereof.

The applicant proposes to contribute \$12,478.00 toward the City's Affordable Housing Reserve Fund. This is equivalent to \$2.00/ft² of the total buildable area of each lot to be created, and is consistent with the Affordable Housing Strategy.

Site Servicing and Frontage Improvements

The applicant is required to pay to the City, in keeping with the Subdivision and Development Bylaw 8751, a \$30,231.20 cash-in-lieu contribution for the design and construction of frontage upgrades as set out in Attachment 7. The applicant must also provide payment of \$12,650 to the

City, as per Richmond Waterworks and Water Rates Bylaw No. 5637, for two (2) new 25 mm water service connections; each complete with meter and meter box, prior to subdivision. This money will be used to pre-service the lots by a City watermain replacement project currently underway, scheduled for completion in the summer of 2016.

At a future development stage, the applicant must complete the required servicing works as described in Attachment 7, through either a Servicing Agreement or a work order.

Financial Impact

The rezoning application results in an insignificant Operational Budget Impact for off-site City infrastructure (such as roadworks, waterworks, storm sewers, sanitary sewers, street lights, street trees and traffic signals).

Conclusion

The purpose of this rezoning application is to rezone 3611/3631 Lockhart Road from the "Single Detached (RS1/E)" zone to the "Single Detached (RS2/B)" zone, to permit the property to be subdivided to create two (2) lots.

This rezoning application complies with the land use designations and applicable policies for the subject site contained within the OCP and the Richmond Zoning Bylaw 8500.

The list of rezoning considerations is included in Attachment 7; which has been agreed to by the applicant (signed concurrence on file).

It is recommended that Richmond Zoning Bylaw 8500, Amendment Bylaw 9565 be introduced and given first reading.



Jordan Rockerbie
Planning Technician
(604-276-4092)

JR:blg

- Attachment 1: Location Map and Aerial Photo
- Attachment 2: Conceptual Development Plan
- Attachment 3: Development Application Data Sheet
- Attachment 4: Seafair Planning Area Land Use Map
- Attachment 5: Lot Size Policy 5447
- Attachment 6: Tree Retention Plan
- Attachment 7: Rezoning Considerations



City of
Richmond



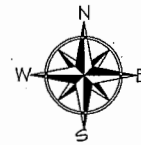
RZ 16-723604

Original Date: 02/15/16

Revision Date:

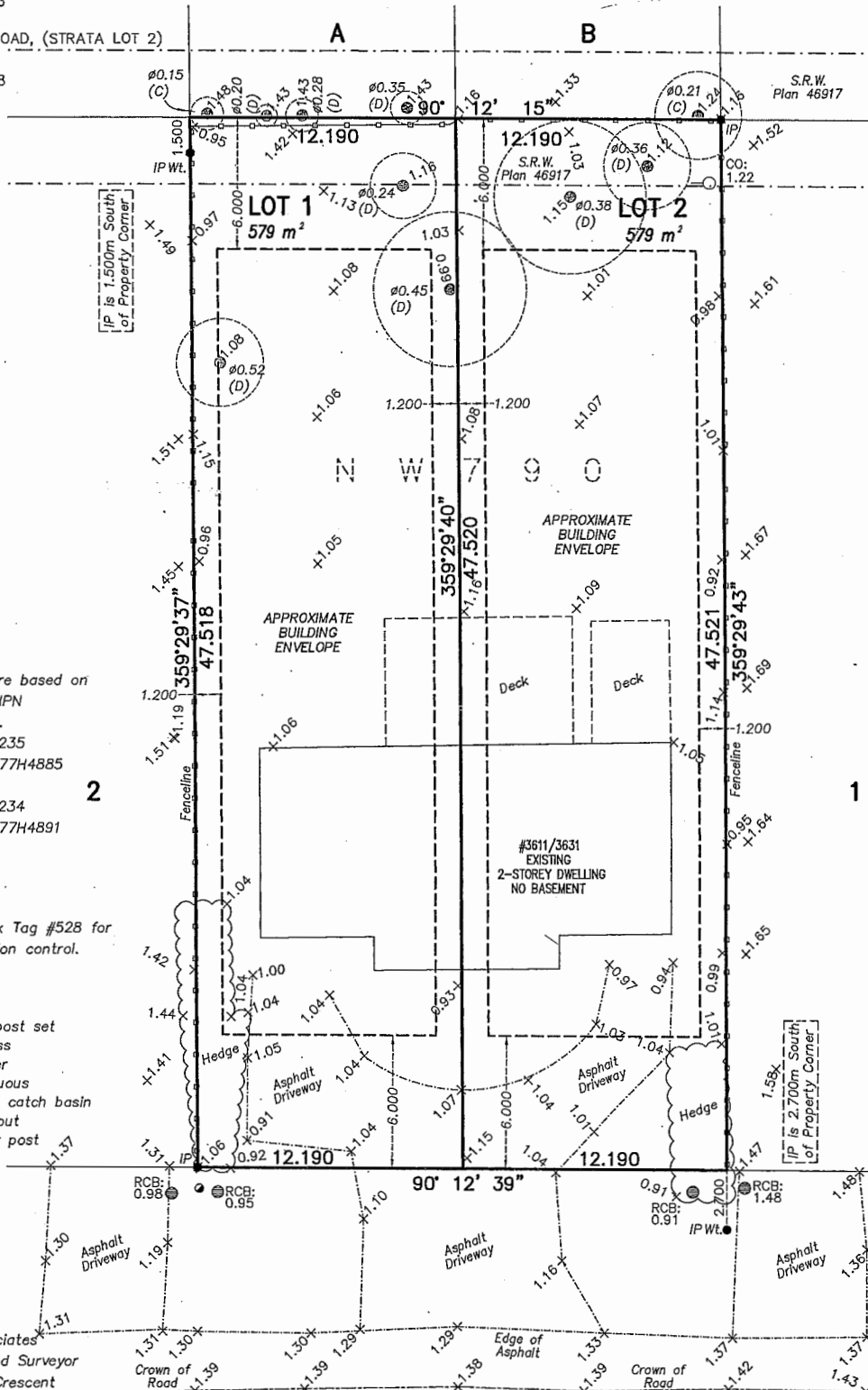
Note: Dimensions are in METRES

**TOPOGRAPHIC SURVEY AND PROPOSED SUBDIVISION OF
STRATA PLAN NW790 SECTION 15 BLOCK 4 NORTH
RANGE 7 WEST NEW WESTMINSTER DISTRICT**



#3611 LOCKHART ROAD, (STRATA LOT 1)
RICHMOND, B.C.
P.I.D. 001-523-023

#3631 LOCKHART ROAD, (STRATA LOT 2)
RICHMOND, B.C.
P.I.D. 001-523-058



NOTE:
Elevations shown are based on
City of Richmond HPN
Benchmark network.
Benchmark: HPN #235
Control Monument 77H4885
Elevation: 1.103m
Benchmark: HPN #234
Control Monument 77H4891
Elevation: 1.125m

NOTE:
Use site Benchmark Tag #528 for
construction elevation control.

LEGEND:
IP ● denotes iron post set
Wt. denotes witness
(C) denotes conifer
(D) denotes deciduous
○ denotes round catch basin
○ denotes cleanout
● denotes power post

© copyright
J. C. Tam and Associates
Canada and B.C. Land Surveyor
115 - 8833 Odlin Crescent
Richmond, B.C. V6X 3Z7
Telephone: 214-8928
Fax: 214-8929
E-mail: office@jctam.com
Website: www.jctam.com
Job No. 6334
FB-297 P48-49
Drawn By: IO

Nail in aluminum
Tag #528
Site Benchmark
Elevation: 1.37m

**LOCKHART
ROAD**

SCALE: 1:200



ALL DISTANCES ARE IN METRES TO ONE DECIMAL
THEREOF UNLESS OTHERWISE INDICATED

CERTIFIED CORRECT:
LOT DIMENSION ACCORDING TO
FIELD SURVEY.

(Signature)
JOHNSON C. TAM, B.C.L.S.

DECEMBER 12th, 2015.

DWG No. 6334-Topo

ENCLOSURE 186



RZ 16-723604

Attachment 3

Address: 3611/3631 Lockhart Road

Applicant: Gursher Randhawa

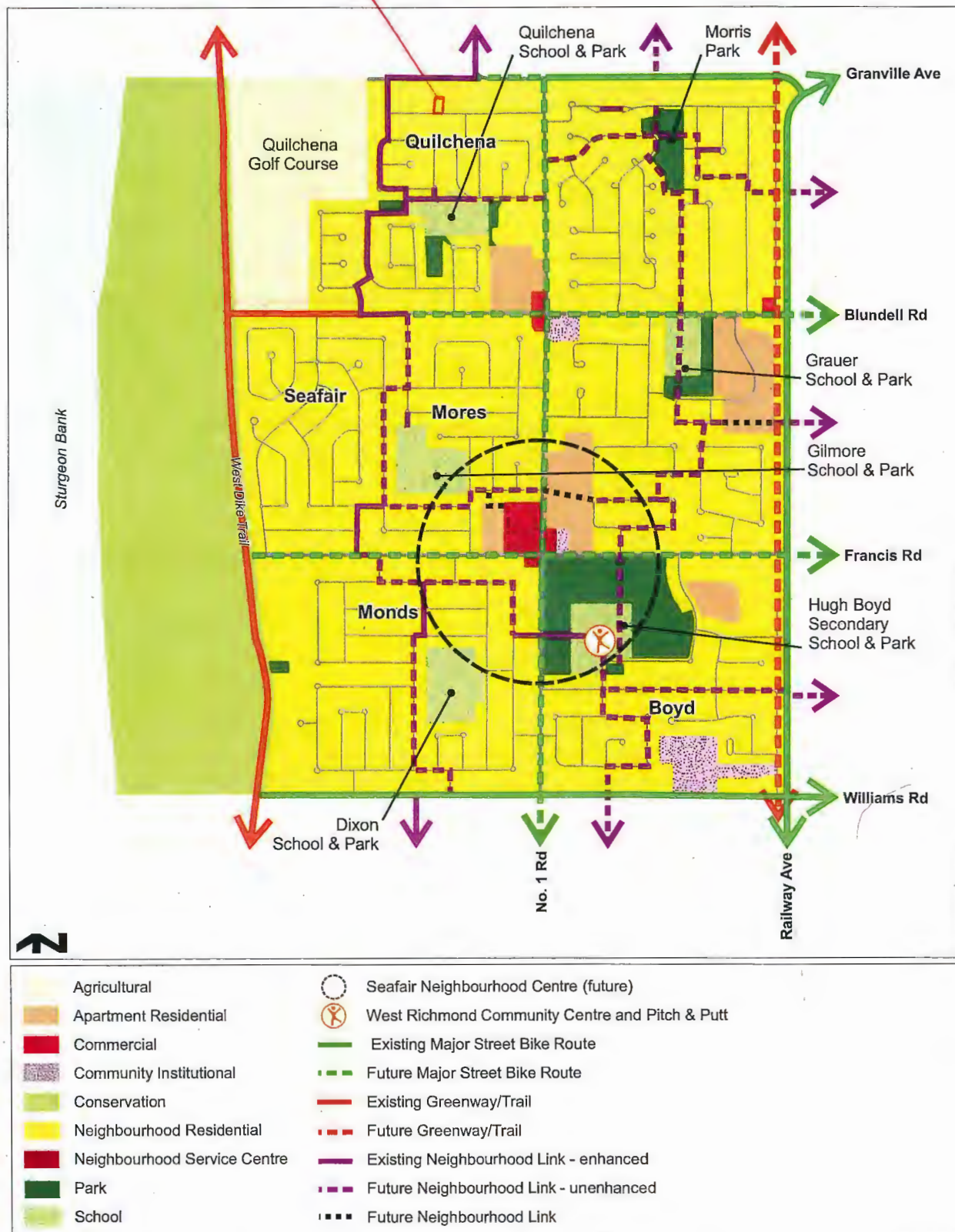
Planning Area(s): Seafair

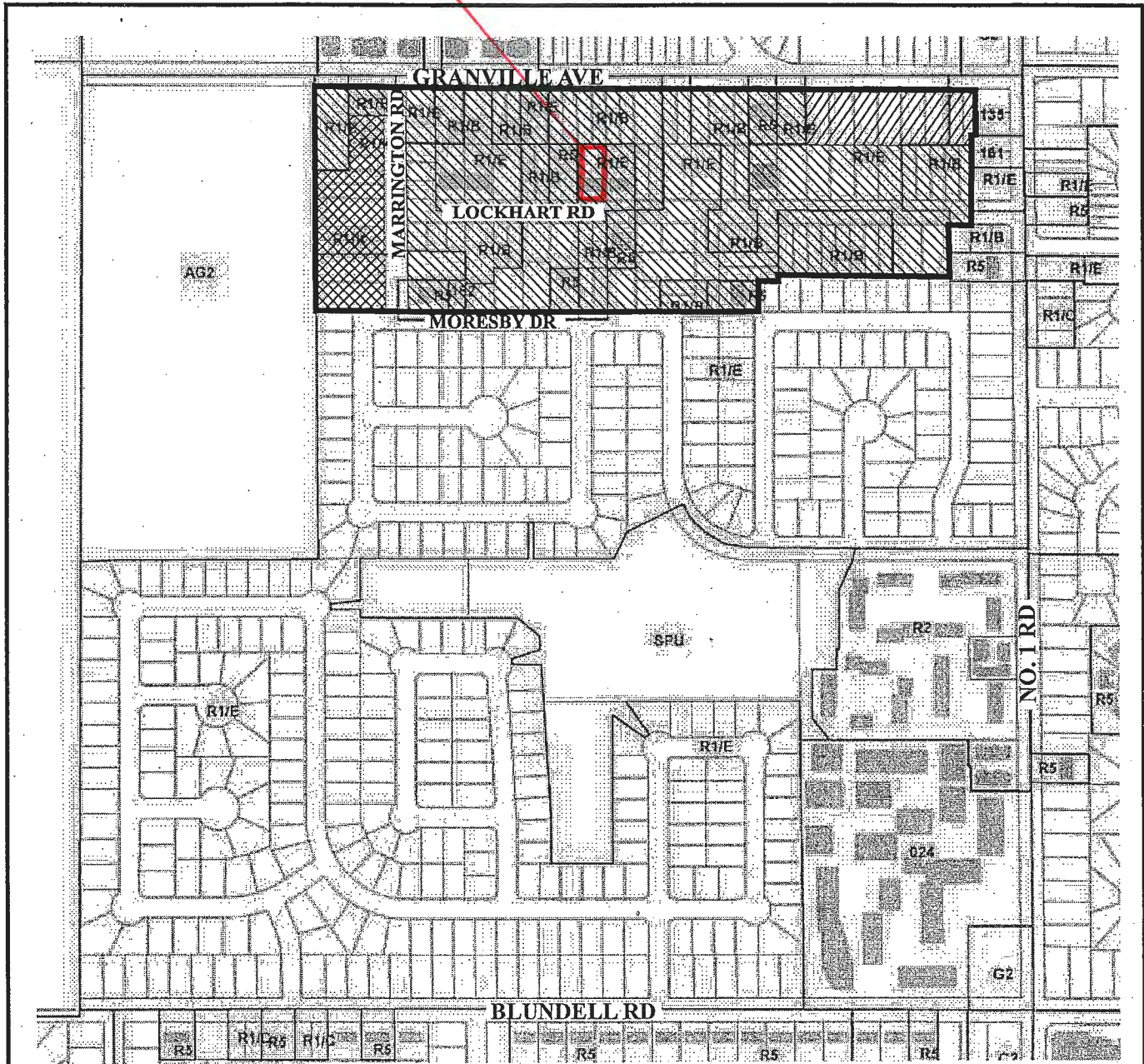
	Existing	Proposed
Owner:	1071416 BC Ltd., Inc.	To be determined
Site Size (m²):	1,158 m ²	Two (2) lots, each 579 m ²
Land Uses:	One (1) non-conforming duplex	Two (2) single-family homes
OCP Designation:	Neighbourhood Residential	No change
702 Policy Designation:	Single Detached (R1/B)	Single Detached (RS2/B)
Zoning:	Single Detached (RS1/E)	Single Detached (RS2/B)



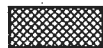
On Future Subdivided Lots	Bylaw Requirement	Proposed	Variance
Floor Area Ratio:	Max. 0.55 applied to 464.5 m ² of the lot area together with 0.30 applied to the balance	Max. 0.55 applied to 464.5 m ² of the lot area together with 0.30 applied to the balance	none permitted
Lot Coverage – Building:	Max. 45%	Max. 45%	none
Lot Size (min. dimensions):	360.0 m ²	West lot: 579 m ² East lot: 579 m ²	none
Setback – Front & Rear Yard (m):	Min. 6 m	Min. 6 m	none
Setback – Side Yard (m):	Min. 1.2 m	Min. 1.2 m	none
Height:	Max. 2 ½ Storeys	Max. 2 ½ Storeys	none

Other: Tree replacement compensation required for loss of significant trees.

3. Seafair





-  Subdivision permitted as per R1/B with the following provisions:
-  1. Between 3620 and 3780 Granville Avenue R1/C.
-  2. Between 7151 and 7031 Marrington Road R1/K.



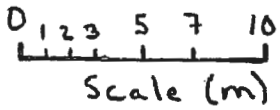
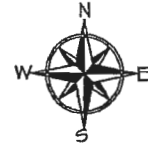
Policy 5447
Section 15-4-7

Adopted Date: 09/16/91
Amended Date: 07/20/98
Amended Date: 10/20/03

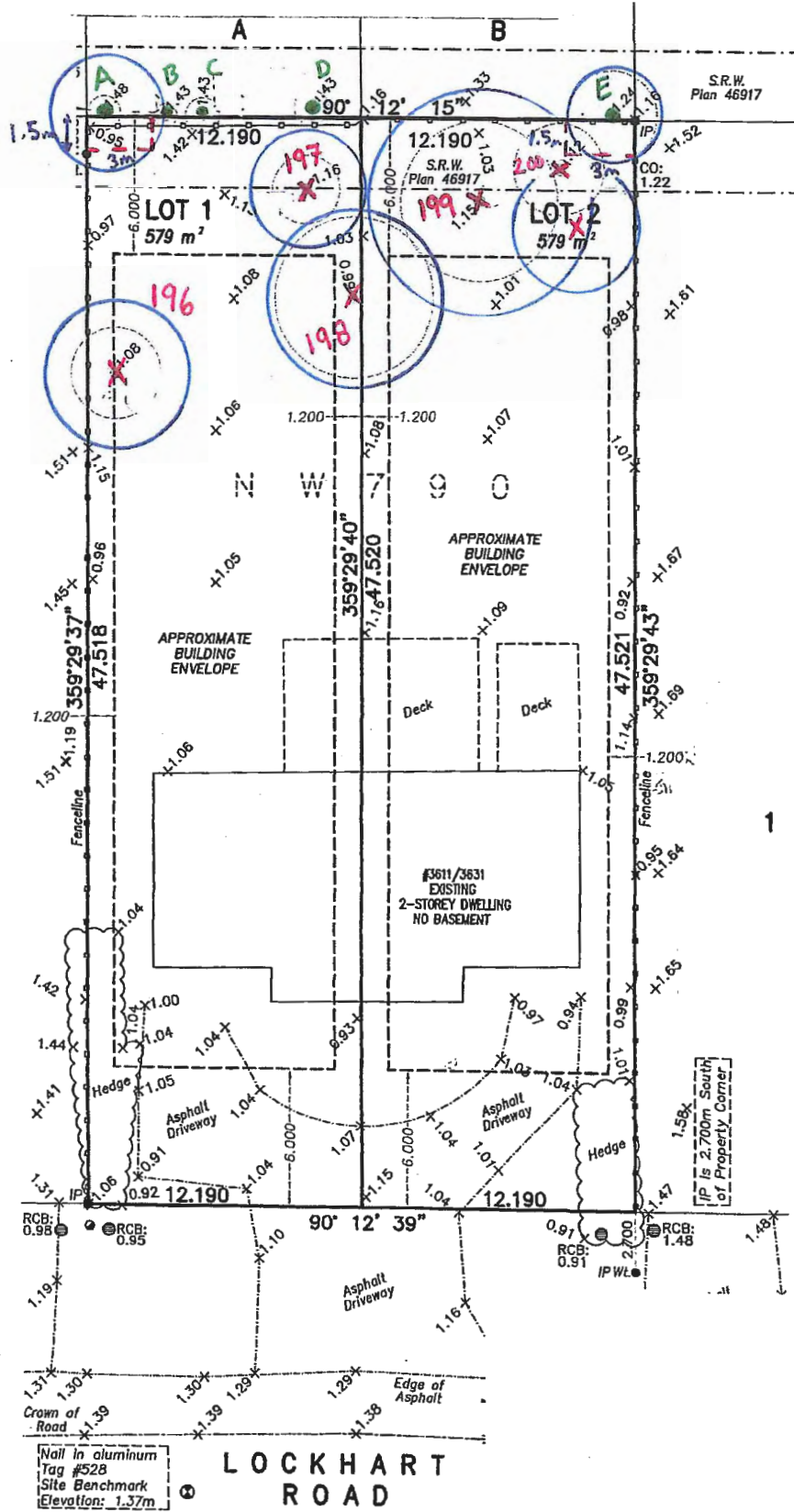
Note: Dimensions are in METRES

Tree Management Plan - 3611/3631 Lockhart Rd.

Jan 15, 2016 D.A.



- Retain Tree ● 100
- Remove Tree X 101
- Crown Dripline
- Tree Protection Barrier



CNCL - 190



City of
Richmond

Rezoning Considerations
Development Applications Department
6911 No. 3 Road, Richmond, BC V6Y 2C1

Address: 3611/3631 Lockhart Road

File No.: RZ 16-723604

Prior to final adoption of Richmond Zoning Bylaw 8500, Amendment Bylaw 9565, the applicant is required to complete the following:

1. City acceptance of the developer's offer to voluntarily contribute \$2,000.00 to the City's Tree Compensation Fund for the planting of replacement trees within the City
2. Submission of a Landscape Security in the amount of \$4,000.00 (\$500/tree) to ensure that a total of four (4) replacement trees are planted and maintained on each lot proposed (for a total of 8 trees; minimum 6 cm deciduous caliper or 3 m high conifers).
3. Submission of a Contract entered into between the applicant and a Certified Arborist for supervision of any on-site works conducted within the tree protection zone of the trees to be retained. The Contract should include the scope of work to be undertaken, including: the proposed number of site monitoring inspections, and a provision for the Arborist to submit a post-construction assessment report to the City for review.
4. Registration of a flood indemnity covenant on title.
5. The City's acceptance of the applicant's voluntary contribution of \$2.00 per buildable square foot of the single-family developments (i.e. \$12,478.00) to the City's Affordable Housing Reserve Fund.

Note: Should the applicant change their mind about the Affordable Housing option selected prior to final adoption of the Rezoning Bylaw, the City will accept a proposal to build a secondary suite on both of the future lots at the subject site, or on one (1) of the two (2) future lots with a cash-in-lieu contribution to the City's Affordable Housing Reserve Fund of \$2.00 per buildable square foot of the second lot at the subject site. To ensure that a secondary suite is built to the satisfaction of the City in accordance with the Affordable Housing Strategy, the applicant is required to enter into a legal agreement registered on Title as a condition of rezoning, stating that no final Building Permit inspection will be granted until a secondary suite is constructed to the satisfaction of the City, in accordance with the BC Building Code and the City's Zoning Bylaw. A legal agreement ensuring that the principle dwelling and any secondary suite cannot be stratified must also be registered on Title if any secondary suites are built as a result of the Affordable Housing Strategy.

Prior to Subdivision*, the applicant must complete the following requirements:

1. Payment to the City of \$12,650.00, as per Richmond Waterworks and Water Rates Bylaw No. 5637, for two (2) new 25 mm water service connections, each complete with meter and meter box. This money will be used to pre-service the two (2) lots by a City watermain replacement project currently underway, scheduled for completion in summer 2016.
2. Discharge of covenant RD44050 from the title of the strata lots, which restricts the property to a duplex.
3. Cancellation of the existing strata plan (NW790).

Prior to Demolition* stage, the applicant must complete the following requirements:

1. Installation of appropriate tree protection fencing around all trees to be retained as part of the development prior to any construction activities, including building demolition, occurring on-site.

At Subdivision* and Building Permit* stage, the applicant must complete the following requirements:

1. Pay to the City, in keeping with the Subdivision and Development Bylaw No. 8751, a \$30,231.20 cash-in-lieu contribution for the design and construction of frontage upgrades as set out below:
 - Concrete Curb and Gutter (EP.0641) \$4876.00
 - Concrete Sidewalk (EP.0642) \$7070.20
 - Pavement Widening (EP.0643) \$8533.00
 - Roadway Lighting (EP.0644) \$2681.80
 - Boulevard Landscape/Trees (EP.0647) \$7070.20
2. Complete the following servicing works and off-site improvements. These must be completed through a cash contribution (based on the City's cost estimate for the works) for the City to undertake the works at development stage:

Water Works:

- Using the OCP Model, there is 119.0 L/s of water available at a 20 psi residual at the Lockhart Road frontage. Based on the proposed development, the site requires a minimum fire flow of 95 L/s.
- The Developer is required to:
 - Submit Fire Underwriter Survey (FUS) or International Organization for Standardization (ISO) fire flow calculations to confirm the development has adequate fire flow for on-site fire protection. Calculations must be signed and sealed by a Professional Engineer and be based on Building Permit Stage Building designs.
 - Provide \$12,650, as per Richmond Waterworks and Water Rates Bylaw No. 5637, for two (2) new 25 mm water service connections each complete with meter and meter box, prior to adoption of rezoning. This money will be used to pre-service the two lots by a City watermain replacement project scheduled for construction in the summer of 2016.
- At Developers cost, the City is to:
 - Cut and cap at main the existing water service connection along the Lockhart Road frontage.
 - Install two (2) new water service connections complete with meter and meter box along the Lockhart Road frontage.

Storm Sewer Works:

- The Developer is required to retain the existing storm service connection at the southeast and southwest corners of the development site.

Sanitary Sewer Works:

- The Developer is required to retain existing sanitary service connection at the northeast and northwest corners of the development site.
- At Developers cost, the City is to remove cap on existing sanitary service connection at the northwest corner of the development site.

Frontage Improvements:

- The Developer is required to:
 - Coordinate with BC Hydro, Telus and other private communication service providers:
 - To underground Hydro service lines.
 - When relocating/modifying any of the existing power poles and/or guy wires within the property frontages.
 - To determine if above ground structures are required and coordinate their locations on-site (e.g. Vista, PMT, LPT, Shaw cabinets, Telus Kiosks, etc.).

General Items:

- The Developer is required to:
 - Enter into, if required, additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering, including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.
- Submit a Construction Parking and Traffic Management Plan to the Transportation Division. The Management Plan shall include the location/s for parking for services, deliveries, workers, and loading, application for any lane closures, and proper construction traffic controls as per Traffic Control Manual for Works on Roadways (by BC Ministry of Transportation) and MMCD Traffic Regulation Section 01570.
- Obtain a Building Permit for any construction hoarding. If construction hoarding is required to temporarily occupy a public street, the air space above a public street, or any part thereof, additional City approvals and associated fees may be required as part of the Building Permit. For additional information, contact the Building Approvals Division at 604-276-4285.

Note:

* This requires a separate application.

- Where the Director of Development deems appropriate, the preceding agreements are to be drawn not only as personal covenants of the property owner but also as covenants pursuant to Section 219 of the Land Title Act.

All agreements to be registered in the Land Title Office shall have priority over all such liens, charges and encumbrances as is considered advisable by the Director of Development. All agreements to be registered in the Land Title Office shall, unless the Director of Development determines otherwise, be fully registered in the Land Title Office prior to enactment of the appropriate bylaw.

The preceding agreements shall provide security to the City including indemnities, warranties, equitable/rent charges, letters of credit and withholding permits, as deemed necessary or advisable by the Director of Development. All agreements shall be in a form and content satisfactory to the Director of Development.

- Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.
- Applicants for all City Permits are required to comply at all times with the conditions of the Provincial *Wildlife Act* and Federal *Migratory Birds Convention Act*, which contain prohibitions on the removal or disturbance of both birds and their nests. Issuance of Municipal permits does not give an individual authority to contravene these legislations. The City of Richmond recommends that where significant trees or vegetation exists on site, the services of a Qualified Environmental Professional (QEP) be secured to perform a survey and ensure that development activities are in compliance with all relevant legislation.

Signed

Date



City of Richmond


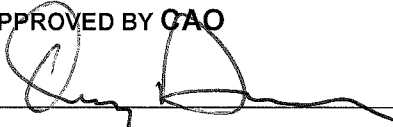
Report to Council

To: Richmond City Council
From: Andrew Nazareth
General Manager, Finance and Corporate Services
Date: June 3, 2016
File: 03-1200-03/2016-Vol 01
Re: Council Remuneration and Expenses for 2015

Staff Recommendation

That the Council Remuneration and Expenses report for the year ended December 31, 2015 be received for information.

Andrew Nazareth
General Manager, Finance and Corporate Services
(604-276-4095)

REPORT CONCURRENCE
CONCURRENCE OF GENERAL MANAGER 
APPROVED BY CAO 

Staff Report

Origin

Pursuant to Section 168 (1) of the Community Charter, the total remuneration, benefits and expenses incurred by each member of Council must be reported annually.

Analysis

Total salaries paid to Council members for the year 2015 were \$592,312 and the cost of benefits and other (before retiring allowances) was \$112,008. Total expenses incurred were \$33,986. The schedule below provides a summary for each Council member.

	BASE SALARY	BENEFITS & OTHER ¹	EXPENSES
Mayor Brodie	\$127,728	\$25,635	\$1,813
Councillor Au	58,073	9,087	2,779
Councillor Barnes	0	68,953 ²	0
Councillor Dang	58,073	11,049	141
Councillor Day	58,073	9,953	5,024
Councillor Halsey-Brandt	0	62,579 ²	0
Councillor Johnston	58,073	9,953	614
Councillor Loo	58,073	11,049	5,985
Councillor McNulty	58,073	9,953	13,552
Councillor McPhail	58,073	4,526	2,050
Councillor Steves	58,073	20,803	2,028

1. Consists of taxable and non-taxable benefits. 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year. The 2015 Statement of Financial Information issued under separate cover reports taxable benefits only.
2. Retiring Allowance paid in January 2015.

Financial Impact

None.

Conclusion

That the report on Council remuneration and expenses for the year ended December 31, 2015 be received for information.



Katherine Lecy
 Manager, Business Advisory Services
 (1-604-276-4103)

KL: jb



City of Richmond

Report to Council

To: Richmond City Council
From: Andrew Nazareth
General Manager, Finance and Corporate
Services
Re: 2015 Statement of Financial Information

Date: June 3, 2016
File: 03-1200-03/2016-Vol
01

Staff Recommendation

That the 2015 Statement of Financial Information as per the staff report dated June 3, 2016 from the Manager, Business Advisory Services, be approved.

Andrew Nazareth
General Manager, Finance and Corporate Services
(1-604-276-4095)

REPORT CONCURRENCE
CONCURRENCE OF GENERAL MANAGER
APPROVED BY CAO

Staff Report

Origin

Section 2(2) and (3) of the Financial Information Act stipulate that a municipality must prepare the following "Statement of Financial Information" within six months of the end of each fiscal year. Furthermore, Section 9(2) of the Financial Information Regulation requires that the statement be approved by its Council and by the officer assigned responsibility for financial administration under the Local Government Act. The following statements and schedules of financial information must be prepared:

- statement of assets and liabilities;
- an operational statement;
- a schedule of debts;
- a schedule of guarantee and indemnity agreements;
- a schedule showing remuneration and expenses paid to or on behalf of each employee as required by the Act;
- a schedule showing the payments for each supplier of goods and services;
- a schedule of grants and subsidies.

The current prescribed amount for purposes of reporting stipulated in the Financial Information Regulation for employee remuneration/expenses and payments to suppliers are \$75,000 and \$25,000 respectively.

Analysis

Sections 1 to 4 of the attached schedules is captured in the City's 2015 audited consolidated financial statements. Section 5 is not applicable as there were no guarantee and indemnity agreements provided under the Guarantees and Indemnities Regulation (BC Reg. 258/87).

A statement which shows employee remuneration in excess of \$75,000 and related expenses for the 2015 fiscal year is attached in Section 6.

Remuneration consists of base salary, taxable benefits and payouts. Taxable benefits as specified by the Canada Revenue Agency or Council Policy which include employer paid extended health premiums such as Medical Services Plan, life insurance, AD&D insurance, vehicle benefits, acting pay and job scope related to duties in support of committees, advisory groups and public consultation. Payouts include leave balances such as banked overtime, gratuity and vacation banks for which the majority are specified in collective agreements.

For the City of Richmond, (excluding Mayor and Councillors) remuneration for 2,059 employees totalled \$120.6 million. Remuneration reported in 2015 includes leave payouts due to the retirement of long service staff, policy requirements, and voluntary payouts. For the Richmond Public Library, remuneration for 140 employees totalled \$5.7 million.

Management salaries are charged to the Richmond Olympic Oval Corporation in accordance with resolutions of Council. Management salaries of \$66,880 were charged to the Oval

Corporation in conjunction with the Chief Administrative Officer performing duties in the capacity as Chief Executive Officer, as reported in the Oval Corporation's financial information.

Expenses are reported in accordance with the Financial Information Act, and include items such as individual professional memberships, employee tuition and travel costs. Expenses may also include business related expenditures incurred by staff to perform their job functions.

The remuneration and expenses that are being reported are within the budget that was previously approved by Council through the 5 Year Financial Plan Bylaw. Staff ensure through administrative procedures, guidelines, and internal controls, that compliance is followed and expenditures are properly verified.

A statement listing payments to suppliers for goods and services in excess of \$25,000 for the 2015 fiscal year is attached in Section 7.

A statement listing payments for the purposes of grants and subsidies is attached in Section 7.

Financial Impact

None.

Conclusion

The attached 2015 Statement of Financial Information has been prepared in accordance with the *Financial Information Act*.



Katherine Lecy
Manager, Business Advisory Services
(604-276-4103)

KL:rc

CITY OF RICHMOND
STATEMENT OF FINANCIAL INFORMATION
For the year ended December 31, 2015

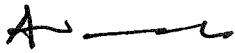
INDEX

1) Consolidated Statements.....	See Financial Statements
2) Statement of Assets and Liabilities.....	See Financial Statements
3) Operational Statement.....	See Financial Statements
4) Schedule of Debts.....	See Financial Statements
5) Schedule of Guarantee and Indemnity Agreements	None
6) Schedule of Remuneration and Expenses:	
Elected Officials.....	Section 6
Employees.....	Section 6
Statement of Severance Agreements.....	Section 6
Reconciliation of Remuneration to Financial Statements..	Section 6
7) Schedule of Payments to Suppliers for Goods and Services:	
Statement of Payments for Goods and Service in excess of \$25,000 and consolidated total.....	Section 7
Statement of Grants and Subsidies.....	Section 7
Reconciliation of Payments for Goods and Services to Financial Statements.....	Section 7

CITY OF RICHMOND

2015 STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2) approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Andrew Nazareth
General Manager, Finance and
Corporate Services

Malcolm D. Brodie
Mayor

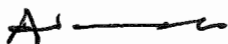
MANAGEMENT REPORT

The consolidated financial statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles. The integrity and objectivity of the consolidated financial statements is management's responsibility. Management is also responsible for all the schedules prepared for the Statement of Financial Information, and for ensuring that the schedules are consistent, where appropriate, with the information contained in the consolidated financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.

The external auditors, KPMG LLP, conducted an independent examination, in accordance with generally accepted auditing standards, and expressed their opinion on the consolidated Statement of Financial Information financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their audit involves obtaining audit evidence about the amount and disclosures in the consolidated financial statements. The audit also includes appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors presented their audit findings to the City's Finance Committee.



Andrew Nazareth
General Manager, Finance and Corporate Services

Dated: June 9, 2016

Consolidated Financial Statements of

CITY OF RICHMOND

Year ended December 31, 2015



KPMG LLP
Metro Tower I
4710 Kingsway, Suite 2400
Burnaby BC V5H 4M2
Canada
Telephone (604) 527-3600
Fax (604) 527-3636

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council

We have audited the accompanying consolidated financial statements of the City of Richmond, which comprise the consolidated statement of financial position as at December 31, 2015 and the consolidated statements of operations, changes in net financial assets, and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP.



Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the City of Richmond as at December 31, 2015, and its consolidated results of operations, its changes in net consolidated financial assets, and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

KPMG LLP

Chartered Professional Accountants

May 10, 2016

Burnaby, Canada

CITY OF RICHMOND

Consolidated Statement of Financial Position
(Expressed in thousands of dollars)

December 31, 2015, with comparative figures for 2014

	2015	2014 (recast - note 3)
Financial Assets		
Cash and cash equivalents	\$ 21,800	\$ 30,731
Investments (note 4)	929,590	833,964
Accrued interest receivable	6,287	5,363
Accounts receivable (note 5)	30,162	28,050
Taxes receivable	8,010	7,481
Development fees receivable	21,135	25,360
Debt reserve fund - deposits (note 6)	508	708
	<u>1,017,492</u>	<u>931,657</u>
Liabilities		
Accounts payable and accrued liabilities (note 7)	87,701	88,331
Development cost charges (note 8)	111,591	82,965
Deposits and holdbacks (note 9)	58,896	65,103
Deferred revenue (note 10)	48,711	41,823
Debt, net of MFA sinking fund deposits (note 11)	46,583	50,815
	<u>353,482</u>	<u>329,037</u>
Net financial assets	664,010	602,620
Non-Financial Assets		
Tangible capital assets (note 12)	2,062,895	1,970,634
Inventory of materials and supplies	2,359	2,415
Prepaid expenses	1,930	1,971
	<u>2,067,184</u>	<u>1,975,020</u>
Accumulated surplus (note 13)	<u>\$ 2,731,194</u>	<u>\$ 2,577,640</u>

Commitments and contingencies (note 17)

See accompanying notes to consolidated financial statements.



General Manager, Finance and Corporate Services

CITY OF RICHMOND

Consolidated Statement of Operations
(Expressed in thousands of dollars)

Year ended December 31, 2015, with comparative figures for 2014

	2015 Budget (notes 2(m) and 23)	2015	2014 (recast - note 3)
Revenue:			
Taxation and levies	\$ 189,796	\$ 189,136	\$ 183,687
Utility fees	95,963	94,290	93,201
Sales of services	29,664	34,186	32,809
Payments-in-lieu of taxes	13,473	15,109	14,546
Provincial and federal grants	6,833	8,654	7,480
Development cost charges	23,828	17,818	18,765
Other capital funding sources	57,155	72,575	63,221
Other revenues:			
Investment income	16,821	16,303	16,568
Gaming revenue	18,030	19,555	21,047
Licenses and permits	7,874	10,747	9,819
Other (note 20)	8,904	48,755	35,194
	468,341	527,128	496,337
Expenses:			
Law and community safety	89,959	85,386	83,820
Utilities: water, sewer and sanitation	84,352	83,650	79,552
Engineering, public works and project development	58,128	56,294	55,899
Community services	54,370	68,246	65,137
General government	50,552	43,438	42,582
Planning and development	13,120	13,211	13,301
Richmond Olympic Oval	14,029	13,395	11,065
Library services	9,793	9,463	9,563
Lulu Island Energy Company	249	491	8
	374,552	373,574	360,927
Annual surplus	93,789	153,554	135,410
Accumulated surplus, beginning of year	2,577,640	2,577,640	2,442,230
Accumulated surplus, end of year	\$ 2,671,429	\$ 2,731,194	\$ 2,577,640

See accompanying notes to consolidated financial statements.

CITY OF RICHMOND

Consolidated Statement of Changes in Net Financial Assets
(Expressed in thousands of dollars)

Year ended December 31, 2015, with comparative figures for 2014

	2015 Budget (notes 2(m) and 23)	2015	2014 (recast - note 3)
Surplus for the year	\$ 93,789	\$ 153,554	\$ 135,410
Acquisition of tangible capital assets	(93,041)	(86,941)	(78,947)
Acquired tangible capital assets from developers	(55,000)	(61,807)	(55,388)
Amortization of tangible capital assets	50,997	53,966	52,106
Gain on disposal of tangible capital assets	-	(5,157)	(13,744)
Proceeds on sale of tangible capital assets	-	7,678	14,615
	(3,255)	61,293	54,052
Acquisition of inventories of supplies	-	(2,359)	(2,415)
Acquisition of prepaid expenses	-	(1,930)	(1,971)
Consumption of inventories of supplies	-	2,415	2,363
Use of prepaid expenses	-	1,971	1,594
Change in net financial assets	(3,255)	61,390	53,623
Net financial assets, beginning of year	602,620	602,620	548,997
Net financial assets, end of year	\$ 599,365	\$ 664,010	\$ 602,620

See accompanying notes to consolidated financial statements.

CITY OF RICHMOND

Consolidated Statement of Cash Flows
(Expressed in thousands of dollars)

Year ended December 31, 2015, with comparative figures for 2014

	2015	2014
		(recast - note 3)
Cash provided by (used in):		
Operations:		
Annual surplus	\$ 153,554	\$ 135,410
Items not involving cash:		
Amortization	53,966	52,106
Gain on disposal of tangible capital assets	(5,157)	(13,744)
Contributions of tangible capital assets	(61,807)	(55,388)
Change in non-cash operating working capital:		
Accrued interest receivable	(924)	(2,139)
Accounts receivable	(2,112)	(8,628)
Taxes receivable	(529)	1,966
Development fees receivable	4,225	(3,955)
Debt reserve fund - deposits	200	(508)
Prepaid expenses	41	(377)
Inventories of materials and supplies	56	(52)
Accounts payable and accrued liabilities	(608)	5,157
Deposits and holdbacks	(6,207)	13,262
Deferred revenue	6,888	5,953
Development cost charges	28,626	(4,247)
Net change in cash from operating activities	170,212	124,816
Capital activities:		
Acquisition of tangible capital assets	(86,941)	(78,947)
Proceeds on disposal of tangible capital assets	7,678	14,615
Net change in cash from capital activities	(79,263)	(64,332)
Financing activities:		
Increase (decrease) in debt	(4,232)	49,759
Principal payments on obligations under capital leases	(22)	(30)
Net change in cash from financing activities	(4,254)	49,729
Investing activities:		
Net increase in investments	(95,626)	(126,528)
Net change in cash and cash equivalents	(8,931)	(16,315)
Cash and cash equivalents, beginning of year	30,731	47,046
Cash and cash equivalents, end of year	\$ 21,800	\$ 30,731

See accompanying notes to consolidated financial statements.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

1. Operations:

The City of Richmond (the "City") is incorporated under the Local Government Act of British Columbia. The City's principal activities include the provision of local government services to residents of the incorporated area. These include administrative, protective, transportation, environmental, recreational, water, and sewer.

2. Significant accounting policies:

These consolidated financial statements are the representation of management and have been prepared in accordance with Canadian generally accepted accounting principles as prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

(a) Basis of consolidation:

These consolidated financial statements reflect a combination of the City's General Revenue, General Capital and Loan, Waterworks and Sewerworks, and Reserve Funds consolidated with the Richmond Public Library (the "Library"), the Richmond Olympic Oval (the "Oval") and the Lulu Island Energy Company Ltd. ("LIEC"). The Library is consolidated as the Library Board is appointed by the City. The Oval and LIEC are consolidated as they are wholly owned municipal corporations of the City and operate as other government organizations. Interfund transactions, fund balances and activities have been eliminated on consolidation.

(i) General Revenue Fund:

This fund is used to account for the current operations of the City as provided for in the Annual Budget, including collection of taxes, administering operations, policing, and servicing general debt.

(ii) General Capital and Loan Fund:

This fund is used to record the City's tangible capital assets and work-in-progress, including engineering structures such as roads and bridges, and the related long-term debt.

(iii) Waterworks and Sewerworks Funds:

These funds have been established to cover the costs of operating these utilities, with related capital and loan funds to record the related capital assets and long-term debt.

(iv) Reserve Funds:

Certain funds are established by bylaws for specific purposes. They are funded primarily by budgeted contributions from the General Revenue Fund and developer contributions plus interest earned on fund balances.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

2. Significant accounting policies (continued):

(b) Basis of accounting:

The City follows the accrual method of accounting for revenues and expenses. Revenues are recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods and services and/or the creation of a legal obligation to pay.

(c) Government transfers:

Restricted transfers from governments are deferred and recognized as revenue as the related expenditures are incurred or the stipulations in the related agreement are met. Unrestricted transfers are recognized as revenue when received or if the amount to be received can be reasonably estimated and collection is reasonably assured.

(d) Cash and cash equivalents:

Cash and cash equivalents consist of cash, highly liquid money market investments and short-term investments with maturities of less than 90 days from date of acquisition.

(e) Investments:

Investments are recorded at cost, adjusted for amortization of premiums or discounts. Provisions for losses are recorded when they are considered to be other than temporary. At various times during the term of each individual investment, market value may be less than cost. Such declines in value are considered temporary for investments with known maturity dates as they generally reverse as the investments mature and therefore an adjustment to market value for these market declines is not recorded.

(f) Accounts receivable:

Accounts receivable are net of an allowance for doubtful accounts and therefore represent amounts expected to be collected.

(g) Development cost charges:

Development cost charges are restricted by legislation to expenditures on capital infrastructure. These amounts are deferred upon receipt and recognized as revenue when the expenditures are incurred in accordance with the restrictions.

(h) Post-employment benefits:

The City and its employees make contributions to the Municipal Pension Plan. As this plan is a multi-employee plan, contributions are expensed as incurred.

Post-employment benefits also accrue to the City's employees. The liabilities related to these benefits are actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The liabilities under these benefits plans are accrued based on projected benefits prorated as employees render services necessary to earn the future benefits.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

2. Significant accounting policies (continued):

(i) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the assets. The cost, less the residual value, of the tangible capital assets, excluding land are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Buildings and building improvements	10 - 75
Infrastructure	5 - 100
Vehicles, machinery and equipment	3 - 40
Library's collections, furniture and equipment	4 - 20

Amortization is charged over the asset's useful life commencing when the asset is acquired. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources:

Natural resources that have been purchased are not recognized as assets in the financial statements.

(iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(v) Interest capitalization:

The City does not capitalize interest costs associated with the construction of a tangible capital asset.

(vi) Labour capitalization:

Internal labour directly attributable to the construction, development or implementation of a tangible capital asset is capitalized.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

2. Significant accounting policies (continued):

(i) Non-financial assets (continued):

(vii) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(viii) Impairment of tangible capital assets:

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Company's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

(ix) Inventory of materials and supplies:

Inventory is recorded at cost, net of an allowance for obsolete stock. Cost is determined on a weighted average basis.

(j) Revenue recognition:

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impractical.

The City is required to act as the agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the City's taxation revenues.

(k) Deferred revenue:

The City defers a portion of the revenue collected from permits, licenses and other fees and recognizes this revenue in the year in which related inspections are performed or other related expenditures are incurred.

(k) Deposits:

Receipts restricted by the legislation of senior governments or by agreement with external parties are deferred and reported as deposits and are refundable under certain circumstances. When qualifying expenditures are incurred, deposits are recognized as revenue at amounts equal to the qualifying expenditures.

(l) Debt:

Debt is recorded net of related sinking fund balances.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

2. Significant accounting policies (continued):

(m) Budget information:

Budget information, presented on a basis consistent with that used for actual results, was included in the City of Richmond's Five Year Financial Plan and was originally adopted through Bylaw No. 9220 on April 13, 2015.

(n) Contaminated Sites:

Contaminated sites are a result of contamination being introduced into air, soil, water, or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. Liabilities are recorded net of any expected recoveries.

A liability for remediation of contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standards;
- (iii) The City is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

(o) Adoption of new accounting policy:

On January 1, 2015, the City adopted PS 3260 Liability for Contaminated Sites. The standard was applied on a prospective basis and resulted in the recognition of a liability of \$650,000 which has been included in accounts payable and accrued liabilities at December 31, 2015 and a corresponding increase in expenses for the year ending December 31, 2015.

(p) Use of accounting estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenditures during the reporting period. Significant areas requiring the use of management estimates relate to the value of contributed tangible capital assets, value of developer contributions, useful lives for amortization, determination of provisions for accrued liabilities, performing actuarial valuation of employee future benefits, allowance for doubtful accounts, and provision for contingencies. Actual results could differ from those estimates. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as in the period of settlement if the amount is different.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

2. Significant accounting policies (continued):

(q) Segment disclosures:

A segment is defined as a distinguishable activity or group of activities of a government for which it is appropriate to separately report financial information to achieve the objectives of the standard. The City of Richmond has provided definitions of segments used by the City as well as presented financial information in segment format (note 22).

(r) Public-private partnership projects:

Public-private partnership ("P3") projects are delivered by private sector partners selected to design, build, finance, and maintain the assets. The cost of the assets under construction are estimated at fair value, based on construction progress billings and also includes other costs, if any, incurred directly by the City.

The asset cost includes development costs estimated at fair value. Interest during construction is not included in the asset cost. When available for operations, the project assets are amortized over their estimated useful lives. Correspondingly, an obligation for the cost of capital and financing received to date, net of the contributions received is recorded as a liability and included as debt on the statement of financial position.

3. Recast of prior year comparative figures:

(a) Tangible capital assets:

During the year, the City determined that certain net tangible capital assets had been omitted from its asset registers.

The impact of these immaterial errors has been recorded retrospectively and prior periods have been recast as follows:

Accumulated surplus at January 1, 2014:

Accumulated surplus, as previously reported	\$ 2,430,252
Net book value of tangible capital assets not previously recorded	11,978
Accumulated surplus, as recast	<u>\$ 2,442,230</u>

Annual surplus for 2014:

Annual surplus, as previously reported	\$ 123,856
Developer contributions received in 2014, not previously recorded	11,554
Annual surplus, as recast	<u>\$ 135,410</u>

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
 (Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

3. Recast of prior year comparative figures (continued):

(a) Tangible capital assets (continued):

Tangible capital assets at December 31, 2014:	
Tangible capital assets, as previously reported	\$ 1,947,102
Net book value of tangible capital assets not previously recorded	23,532
Tangible capital assets, as recast	\$ 1,970,634

(b) Cash equivalents:

During the year, the City determined that an adjustment was required to correct the classification of certain guaranteed investment certificates due to their highly liquid nature with a term to maturity of three months or less at the date of purchase.

The impact of these immaterial errors has been recorded retrospectively and prior periods have been recast as follows:

Cash and cash equivalents at December 31, 2014:	
Cash and cash equivalents, as previously reported	\$ 22,053
Reclassification from investments to cash and cash equivalents	8,678
Cash and cash equivalents, as recast	\$ 30,731

Investments at December 31, 2014:	
Investments, as previously reported	\$ 842,642
Reclassification from investments to cash and cash equivalents	(8,678)
Investments, as recast	\$ 833,964

4. Investments:

	2015		2014 (recast - note 3)	
	Cost	Market value	Cost	Market value
Short-term notes and deposits	\$ 360,081	\$ 360,081	\$ 290,059	\$ 290,090
Government and government guaranteed bonds	220,228	227,567	261,847	265,941
Municipal Finance Authority Pooled Investment	43,212	43,212	22,527	22,527
Other Bonds	306,069	307,385	259,531	261,176
	\$ 929,590	\$ 938,245	\$ 833,964	\$ 839,734

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
 (Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

5. Accounts receivable:

	2015	2014
Water and sewer utilities	\$ 11,381	\$ 10,358
Casino revenues	4,532	5,652
Capital grant	2,482	4,279
Other trade receivables	11,767	7,761
	<u>\$ 30,162</u>	<u>\$ 28,050</u>

6. Debt reserve fund deposits and contingent demand notes:

The City issues its debt instruments through the Municipal Finance Authority (the "MFA"). As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA in a Debt Reserve Fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the City's accounts. The details of the cash deposits and contingent demand notes at December 31, 2015 are as follows:

	Cash deposits	Contingent demand notes
General Revenue Fund	\$ 508	\$ 2,447

7. Accounts payable and accrued liabilities:

	2015	2014
Trade and other liabilities	\$ 55,995	\$ 57,576
Post-employment benefits (note 15)	31,706	30,755
	<u>\$ 87,701</u>	<u>\$ 88,331</u>

8. Development cost charges:

	2015	2014
Balance, beginning of year	\$ 82,965	\$ 87,212
Contributions	44,934	13,313
Interest	1,510	1,205
Revenue recognized	(17,818)	(18,765)
Balance, end of year	<u>\$ 111,591</u>	<u>\$ 82,965</u>

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
 (Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

9. Deposits and holdbacks:

	Balance December 31, 2014	Deposit contributions	Refund expenditures	Balance December 31, 2015
Security deposits	\$ 48,377	\$ 16,662	\$ 24,722	\$ 40,317
Developer contribution	5,337	294	85	5,546
Contract holdbacks	1,968	4,114	3,273	2,809
Transit Oriented Development Fund	1,523	-	-	1,523
Other	7,898	22,638	21,835	8,701
	\$ 65,103	\$ 43,708	\$ 49,915	\$ 58,896

10. Deferred revenue:

Deferred revenue represents revenues that are collected but not earned as of December 31, 2015. These revenues will be recognized in future periods as they are earned. Deferred revenue also represents funds received from external parties for specified purposes. These revenues are recognized in the period in which the related expenses are incurred.

	Balance December 31, 2014	External restricted inflows	Revenue earned	Balance December 31, 2015
Taxes and Utilities	\$ 16,645	\$ 19,370	\$ 16,645	\$ 19,370
Building permits/development	7,481	8,018	3,414	12,085
Oval	4,316	11,170	9,888	5,598
Capital grants	3,472	11,443	10,319	4,596
Business licenses	2,403	2,071	1,965	2,509
Parking easement/leased land	2,413	48	44	2,417
Other	5,093	3,353	6,310	2,136
	\$ 41,823	\$ 55,473	\$ 48,585	\$ 48,711

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

11. Debt:

The interest rate for the year ended December 31, 2015 on the principal amount of the MFA debentures was 3.30% per annum.

The City obtains debt instruments through the MFA pursuant to security issuing bylaws under authority of the Community Charter to finance certain capital expenditures.

Gross amount for the debt less principal payments and actuarial adjustments to date are as follows:

	Gross amount borrowed	Repayments and actuarial adjustments	Net debt 2015	Net debt 2014
General Fund	\$ 50,815	\$ 4,232	\$ 46,583	\$ 50,815

Repayments on net outstanding debenture debt over the next five years are as follows:

	Total
2016	\$ 4,402
2017	4,578
2018	4,761
2019	4,951
2020	5,149
Thereafter	22,742
	\$ 46,583

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

12. Tangible capital assets:

Cost	Balance at December 31, 2014 (recast - note 3)	Additions and transfers	Disposals	Balance at December 31, 2015
Land	\$ 747,290	\$ 57,844	\$ (1,489)	\$ 803,645
Buildings and building improvements	360,966	14,141	(287)	374,820
Infrastructure	1,585,726	63,885	(5,405)	1,644,206
Vehicles, machinery and equipment	98,059	15,116	(3,055)	110,120
Library's collections, furniture and equipment	9,259	1,618	(1,207)	9,670
Assets under construction	66,223	(3,856)	-	62,367
	\$ 2,867,523	\$ 148,748	\$ (11,443)	\$ 3,004,828

Accumulated amortization	Balance at December 31, 2014 (recast - note 3)	Disposals	Amortization expense	Balance at December 31, 2015
Buildings and building improvements	\$ 128,204	\$ (264)	\$ 13,740	\$ 141,680
Infrastructure	700,368	(4,471)	32,220	728,117
Vehicles, machinery and equipment	63,494	(3,028)	6,339	66,805
Library's collections, furniture and equipment	4,823	(1,159)	1,667	5,331
	\$ 896,889	\$ (8,922)	\$ 53,966	\$ 941,933

	Net book value December 31, 2015	Net book value December 31, 2014 (recast - note 3)
Land	\$ 803,645	\$ 747,290
Buildings and building improvements	233,140	232,762
Infrastructure	916,089	885,358
Vehicles, machinery and equipment	43,315	34,565
Library's collection, furniture and equipment	4,339	4,436
Assets under construction (a)	62,367	66,223
Balance, end of year	\$ 2,062,895	\$ 1,970,634

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

12. Tangible capital assets (continued):

(a) Assets under construction:

Assets under construction having a value of approximately \$62,367,664 (2014 - \$66,223,263) have not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Contributed tangible capital assets:

Contributed tangible capital assets have been recognized at fair market value at the date of contribution. The value of contributed assets received during the year is \$61,806,695 (2014 - \$55,388,435) comprised of infrastructure in the amount of \$10,874,576 (2014 - \$18,937,542), land in the amount of \$50,606,219 (2014 - \$36,450,893), and other assets in the amount of \$325,900 (2014 - nil).

(c) Tangible capital assets disclosed at nominal values:

Where an estimate of fair value could not be made, the tangible capital asset was recognized at a nominal value.

(d) Works of Art and Historical Treasures:

The City manages and controls various works of art and non-operational historical cultural assets including building, artifacts, paintings, and sculptures located at City sites and public display areas. The assets are not recorded as tangible capital assets and are not amortized.

(e) Write-down of tangible capital assets:

There were no write-downs of tangible capital assets during the year (2014 - nil).

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
 (Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

13. Accumulated surplus:

	General Funds and Reserve	Water Utility Fund	Sanitary Sewer Utility Fund	Richmond Olympic Oval Library Services	Lulu Island Energy Co	2015 Total	2014 Total
Investment in tangible capital assets	\$ 2,041,691	\$ -	\$ -	\$ 9,447	\$ -	\$ 2,055,479	\$ 1,968,651
Reserves (note 14)	457,987	-	-	3,191	-	461,178	376,602
Appropriated Surplus	151,031	27,813	15,013	890	-	195,050	184,644
Surplus	9,567	244	6,200	502	551	17,265	45,410
Other equity	2,222	-	-	-	-	2,222	2,333
Balance, end of year	\$ 2,662,498	\$ 28,057	\$ 21,213	\$ 14,030	\$ 551	\$ 2,731,194	\$ 2,577,640

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
 (Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

14. Reserves:

	2014	Change during year	2015
Reserve funds:			
Affordable housing	\$ 12,551	\$ 12,383	\$ 24,934
Arts, culture and heritage	4,362	87	4,449
Capital building and infrastructure	55,651	4,761	60,412
Capital reserve	103,806	53,972	157,778
Capstan station	8,241	1,267	9,508
Child care development	2,201	134	2,335
Community legacy and land replacement	16,720	274	16,994
Drainage improvement	44,505	8,417	52,922
Equipment replacement	17,241	(359)	16,882
Leisure facilities	3,621	1,654	5,275
Local improvements	6,643	124	6,767
Neighborhood improvement	6,724	251	6,975
Public art program	2,554	502	3,056
Sanitary sewer	39,504	2,183	41,687
Steveston off-street parking	293	6	299
Steveston road ends	623	(165)	458
Waterfront improvement	659	(17)	642
Watermain replacement	46,375	239	46,614
Oval	4,328	(1,137)	3,191
	\$ 376,602	\$ 84,576	\$ 461,178

15. Post-employment benefits:

The City provides certain post-employment benefits, non-vested sick leave, compensated absences, and termination benefits to its employees.

	2015	2014
Balance, beginning of year	\$ 30,755	\$ 30,042
Current service cost	1,924	1,791
Interest cost	912	1,054
Amortization of actuarial loss	93	430
Benefits paid	(1,978)	(2,562)
Balance, end of year	\$ 31,706	\$ 30,755

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

15. Post-employment benefits (continued):

An actuarial valuation for these benefits was performed to determine the City's accrued benefit obligation as at December 31, 2013 and the results are extrapolated to December 31, 2015. The difference between the actuarially determined accrued benefit obligation of approximately \$28,657,000 and the liability of approximately \$31,706,000 as at December 31, 2015 is an unamortized net actuarial gain of \$3,049,000. This actuarial gain is being amortized over a period equal to the employees' average remaining service lifetime of 10 years.

	2015	2014
Actuarial benefit obligation:		
Liability, end of year	\$ 31,706	\$ 30,755
Unamortized actuarial loss (gain)	(3,049)	(1,554)
Balance, end of year	\$ 28,657	\$ 29,201

Actuarial assumptions used to determine the City's accrued benefit obligation are as follows:

	2015	2014
Discount rate	3.10%	3.10%
Expected future inflation rate	2.00%	2.00%
Expected wage and salary range increases	2.50%	2.50%

16. Pension plan:

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2014, the plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

16. Pension plan (continued):

The most recent valuation for the Municipal Pension Plan as at December 31, 2012, indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2015, with results available in 2016.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

The City paid \$11,766,393 (2014 - \$10,649,936) for employer contributions while employees contributed \$9,736,747 (2014 - \$8,780,321) to the plan in fiscal 2015.

17. Commitments and contingencies:

(a) Joint and several liabilities:

The City has a contingent liability with respect to debentures of the Greater Vancouver Water District, Greater Vancouver Sewerage and Drainage District and Greater Vancouver Regional District, to the extent provided for in their respective Enabling Acts, Acts of Incorporation and Amending Acts. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

(b) Lease payments:

In addition to the obligations under capital leases, at December 31, 2015, the City was committed to operating lease payments for premises and equipment in the following approximate amounts:

2016	\$	5,016
2017		4,484
2018		4,243
2019		3,601
2020 and thereafter		19,704

(c) Litigation:

As at December 31, 2015, there were a number of claims or risk exposures in various stages of resolution. The City has made no specific provision for those where the outcome is presently not determinable.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

17. Commitments and contingencies:

(d) Municipal Insurance Association of British Columbia:

The City is a participant in the Municipal Insurance Association of British Columbia (the "Association"). Should the Association pay out claims in excess of premiums received, it is possible that the City, along with other participants, would be required to contribute towards the deficit. Management does not consider external payment under this contingency to be likely and therefore, no amounts have been accrued.

(e) Contractual obligation:

The City has entered into various contracts for services and construction with periods ranging beyond one year. These commitments are in accordance with budgets passed by Council.

On October 30, 2014, Lulu Island Energy Company Ltd. ("LIEC") and Corix Utilities Inc. ("Corix") entered into a 30 year Concession Agreement (the "Agreement"), where Corix will design, construct, finance, operate, and maintain the infrastructure for the district energy utility at the Oval Village community. As part of the agreement, the infrastructure will be owned by the Corporation.

(f) E-Comm Emergency Communications for Southwest British Columbia ("E-Comm"):

The City is a shareholder of the Emergency Communications for Southwest British Columbia Incorporated ("E-Comm") whose services provided include: regional 9-1-1 call centre for the Greater Vancouver Regional District; Wide Area Radio network; dispatch operations; and records management. The City has 2 Class A shares and 1 Class B share (of a total of 28 Class A and 23 Class B shares issued and outstanding as at December 31, 2015). As a Class A shareholder, the City shares in both funding the future operations and capital obligations of E-Comm (in accordance with a cost sharing formula), including any lease obligations committed to by E-Comm up to the shareholder's withdrawal date.

(g) Community Associations:

The City has a close relationship with the various community associations which operate the community centers throughout the City. While they are separate legal entities, the City does generally provide the buildings and grounds for the use of the community associations as well as pay the operating costs of the facilities. Typically the community associations are responsible for providing programming and services to the community. The community associations retain all revenue which they receive. The City provides the core staff for the facilities as well as certain additional services such as information technology services.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

18. Trust funds:

Certain assets have been conveyed or assigned to the City to be administered as directed by agreement or statute. The City holds the assets for the benefit of and stands in fiduciary relationship to the beneficiary. The following trust fund is excluded from the City's financial statements.

	2015	2014
Richmond Community Associations	\$ 1,248	\$ 1,127

19. Collections for other governments:

The City is obligated to collect certain taxation revenue on behalf of other government bodies. These funds are excluded from the City's financial statements since they are not revenue of the City. Such taxes collected and remitted to the government bodies during the year are as follows:

	2015	2014
Province of British Columbia - Schools	\$ 146,405	\$ 134,272
Greater Vancouver Regional District and others	41,772	41,131
	\$ 188,177	\$ 175,403

20. Other revenue:

	2015	2014
Developer contributions	\$ 29,648	\$ 10,382
Tangible capital assets net gain on land	5,912	14,419
Taxes and fines	3,350	2,844
Parking program	2,108	1,932
Other	7,737	5,617
	\$ 48,755	\$ 35,194

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

21. Government Transfers:

Government transfers are received for operating and capital activities. The operating transfers consist of gaming revenue and provincial and federal grants. Capital transfers are included in other capital funding sources revenue. The source of the government transfers are as follows:

	2015	2014
Operating		
Province of BC	\$ 24,553	\$ 25,161
TransLink	2,329	2,200
Government of Canada	1,327	1,166
Capital		
Government of Canada	3,098	2,742
TransLink	76	1,292
Province of BC	474	459
	\$ 31,857	\$ 33,020

22. Segmented reporting:

The City of Richmond provides a wide variety of services to its residents. For segment disclosure, these services are grouped and reported under service areas/departments that are responsible for providing such services. They are as follows:

Law and Community Safety brings together the City's public safety providers such as Police (RCMP), Fire-Rescue, Emergency Programs, and Community Bylaws along with sections responsible for legal and regulatory matters. It is responsible for ensuring safe communities by providing protection services with a focus on law enforcement, crime prevention, emergency response, protection of life and properties, and legal services.

Utilities provide such services as planning, designing, constructing, operating, and maintaining the City's infrastructure of water and sewer networks and sanitation and recycling.

Engineering, Public Works and Project Development comprises of General Public Works, Roads and Construction, Storm Drainage, Fleet Operations, Engineering, Project Development, and Facility Management. The services provided are construction and maintenance of the City's infrastructure and all City owned buildings, maintenance of the City's road networks, managing and operating a mixed fleet of vehicles, heavy equipment and an assortment of specialized work units for the City operations, development of current and long-range engineering planning and construction of major projects.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

22. Segmented reporting (continued):

Community Services comprises of Parks, Recreation, Arts, Culture and Heritage Services and Community Social Development. These departments ensure recreation opportunities in Richmond by maintaining a variety of facilities such as arenas, community centres, pools, etc. It designs, constructs and maintains parks and sports fields to ensure there is adequate open green space and sports fields available for Richmond residents. It also addresses the economic, arts, culture, and community issues that the City encounters.

General Government comprises of Mayor and Council, Corporate Administration, and Finance and Corporate Services. It is responsible for adopting bylaws, effectively administering city operations, levying taxes, providing sound management of human resources, information technology, City finance, and ensuring high quality services to Richmond residents.

Planning and Development is responsible for land use plans, developing bylaws and policies for sustainable development in the City including the City's transportation systems.

Richmond Olympic Oval is formed as a wholly owned subsidiary of the City. The City uses the Richmond Olympic Oval facility as a venue for a wide range of sports, business and community activities. The financial statements include the Oval's 50% proportionate share of operations of VROX Sport Simulation Ltd ("VROX"). VROX is a government partnership established to develop, manufacture and sell sport simulators to the Oval and third party customers, as well as to maintain the simulators for the Oval.

Richmond Public Library provides public access to information by maintaining 5 branches throughout the City.

Lulu Island Energy Company Ltd. ("LIEC") was incorporated on August 19, 2013 under the Business Corporations Act of British Columbia as a municipal corporation wholly-owned by the City of Richmond for the management of district energy utilities.

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

22. Segmented reporting (continued):

	Law and Community Safety	Utilities	Engineering, public works and project development	Community services	General government	Planning and development	Total City
Revenues:							
Taxation and levies	\$ -	\$ -	\$ -	\$ -	\$ 189,136	\$ -	189,136
Utility fees	-	82,628	11,484	-	-	-	94,112
Sales of services	5,408	3,138	3,212	9,213	3,921	1,511	26,403
Payments-in-lieu of taxes	-	-	-	-	15,109	-	15,109
Provincial and federal grants	96	16	2,506	91	3,057	13	5,779
Development cost charges	-	938	4,927	6,084	5,173	696	17,818
Other capital funding sources	-	828	15,739	1,623	53,057	508	71,755
Other revenue from own sources:							
Investment income	-	592	-	-	-	-	-
Gaming revenue	642	-	-	-	15,711	-	16,303
Licenses and permits	299	-	101	-	18,913	-	19,555
Other	2,534	2,559	338	502	3,770	6,556	10,726
	8,979	90,699	38,307	17,513	40,295	65	46,293
					348,142	9,349	512,989
Expenses:							
Wages and salaries	40,163	12,452	20,894	29,047	20,849	10,147	133,552
PW maintenance	30	6,268	8,156	2,079	(1,330)	89	15,292
Contract services	40,096	8,188	2,277	2,885	3,738	1,099	58,283
Supplies and materials	2,469	27,442	633	11,788	6,975	523	49,830
Interest and finance	40	19,064	-	1	2,243	-	21,348
Transfer from (to) capital for tangible capital assets	9	2,025	976	15,946	339	260	19,555
Amortization of tangible capital assets	2,571	7,661	23,436	6,258	10,623	1,076	51,625
Loss on disposal of tangible capital assets	8	550	(78)	242	1	17	740
	85,386	83,650	56,294	68,246	43,438	13,211	350,225
Annual surplus (deficit)	\$ (76,407)	\$ 7,049	\$ (17,987)	\$ (50,733)	\$ 304,704	\$ (3,862)	\$ 162,764

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

22. Segmented reporting (continued):

	Total City (from above)	Richmond Olympic Oval	Richmond Public Library	Lulu Island Energy Company	2015 Consolidated	2014 Consolidated (recast - note 3)
Revenues:						
Taxation and levies	\$ 189,136	\$ -	\$ -	\$ -	\$ 189,136	\$ 183,687
Utility fees	94,112	-	-	178	94,290	93,201
Sales of services	26,403	7,643	140	-	34,186	32,809
Payments-in-lieu of taxes	15,109	-	-	-	15,109	14,546
Provincial and federal grants	5,779	2,464	411	-	8,654	7,480
Development cost charges	17,818	-	-	-	17,818	18,765
Other capital funding sources	71,755	-	-	820	72,575	63,221
Other revenue from own sources:						
Investment income	16,303	-	-	-	16,303	16,568
Gaming revenue	19,555	-	-	-	19,555	21,047
Licenses and permits	10,726	-	-	21	10,747	9,819
Other	46,293	2,223	239	-	48,755	35,194
	512,989	12,330	790	1,019	527,128	496,337
Expenses:						
Wages and salaries	133,552	7,868	6,576	-	147,996	142,169
PW maintenance	15,292	-	2	-	15,294	14,548
Contract services	58,283	112	425	345	59,165	58,121
Supplies and materials	49,830	4,809	971	48	55,658	53,749
Interest and finance	21,348	-	13	30	21,391	21,367
Transfer from/(to) capital for tangible capital assets	19,555	-	(206)	-	19,349	18,192
Amortization of tangible capital assets	51,625	606	1,667	68	53,966	52,106
Loss on disposal of tangible capital assets	740	-	15	-	755	675
	350,225	13,395	9,463	491	373,574	360,927
Annual surplus (deficit)	\$ 162,764	\$ (1,065)	\$ (8,673)	\$ 528	\$ 153,554	\$ 135,410

CITY OF RICHMOND

Notes to Consolidated Financial Statements (continued)
(Tabular amounts expressed in thousands of dollars)

Year ended December 31, 2015

23. Budget data:

The audited budget data presented in these consolidated financial statements is based on the 2015 operating and capital budgets approved by Council on April 13, 2015 and approved budget for Richmond Public Library, Richmond Olympic Oval and Lulu Island Energy Company. Below is the reconciliation of the approved budget to the budget amount reported in these financial statements.

	Budget Amount
Revenues:	
Approved Operating and Utility Budget	\$ 438,331
Approved Capital Budget	407,216
Approved Oval Budget	14,811
Approved Library Budget	9,600
Approved LIEC Budget	1,268
Less:	
Transfer from other funds	64,645
Intercity recoveries	-
Intercompany recoveries	12,007
Capital Transfer from Other Funds and Reserves	67,058
Carried forward capital expenditures	259,175
Total revenue	468,341
Expenses:	
Approved Operating and Utility Budget	438,331
Approved Capital Budget	408,204
Approved Oval Budget	14,029
Approved Library Budget	9,793
Approved LIEC Budget	249
Less:	
Transfer to other funds	71,611
Intercity payments	-
Intercompany payments	12,007
Capital expenditures	93,041
Capital expenditures - Developer contributed assets	55,988
Debt principal payments	4,232
Carried forward capital expenditures	259,175
Total expenses	374,552
Annual surplus per statement of operations	\$ 93,789

CITY OF RICHMOND
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

Section 5

A Schedule of Guarantees and Indemnity payments has not been prepared as the City of Richmond has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

Prepared under the Financial Information Regulation, Schedule 1, Section 5

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Elected Officials for 2015

Name		Base Salary	Benefits & Other ¹	Expenses
Brodie, Malcolm	Mayor	\$127,728	\$21,774	\$1,813
Au, Chak Kwong	Councillor	58,073	4,526	2,779
Barnes, Linda	Councillor	0	68,953 ²	0
Dang, Derek	Councillor	58,073	6,254	141
Day, Carol	Councillor	58,073	6,092	5,024
Halsey-Brandt, Evelina	Councillor	0	62,579 ²	0
Johnston, Ken	Councillor	58,073	6,092	614
Loo, Alexa	Councillor	58,073	6,254	5,985
McNulty, William B	Councillor	58,073	6,092	13,552
McPhail, Linda	Councillor	58,073	4,526	2,050
Steves, Harold	Councillor	58,073	16,942	2,028
Number of Elected Officials	11	\$592,312	\$210,084	\$33,986

1. Consists of taxable benefits and 27th pay period due to the bi-weekly pay schedule within the calendar year.
2. Retiring allowance paid in January 2015.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Achiam, Cecilia	152,541	35,265	2,868
Ackerman, Robert Harold	73,257	9,652	78
Adair, Darrin Robert	67,020	20,493	0
Adams, Reg	89,945	5,347	366
Adamson, Claire	77,032	7,368	1,980
Allen, Michael	101,422	11,835	0
Alves, Luis	87,582	27,543	0
Anderson, Adam	84,970	20,872	0
Andersson, Bengt	75,473	6,165	80
Araki, Stephen Hiroshi	57,466	18,798	69
Arcari, Lorenzo	106,774	25,016	0
Armstrong, Warren	61,570	15,567	0
Arneson, Christina	68,818	9,610	13
Arrigo, Stephen	72,163	30,629	69
Arsenault, Ron	65,671	10,711	652
Ash, Adrienne	88,437	6,352	0
Askwith, Stephanie	67,648	9,344	0
Atwal, Bhupinder (Bob)	73,890	8,090	0
Aujla, Jag	84,970	19,736	0
Ayers, Elizabeth	130,377	18,306	1,867
Babalos, Alexander	67,648	11,200	0
Badyal, Sara	93,909	5,402	1,259
Bains, Mandeep Kaur	99,199	8,388	298
Baker, Danny	84,970	22,263	0
Baker, Steven J	86,345	10,785	38
Baliong, Glenn	73,072	4,854	0
Bardock, Gerry	75,455	8,476	0
Barkley, Matthew William	67,648	11,926	0
Barlow, Kenneth	89,987	9,727	0
Barlow, Paul Graham	84,970	18,967	0
Barnes, Richard	124,281	28,794	0
Barr, Jeff J	72,156	5,072	1,174
Barstow, Murray	84,222	10,645	59

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Bartley-Smith, Brenda	106,296	9,854	1,328
Basraon, Avtar	62,622	18,030	335
Bateman, Grant	89,945	6,377	0
Bath, Paul	78,971	33,551	0
Batke, Wilfred	76,109	5,871	0
Batkin, Wayne	106,774	27,907	214
Bauder, Kristine	86,352	21,749	0
Baumeister, Richard	57,399	23,818	0
Bavis, Nathan	84,970	24,100	0
Baxter, Connie	71,732	5,178	1,376
Bealey, Ron	72,133	8,275	0
Beare, Adam	84,970	16,902	0
Beaulne, Guy	72,133	5,473	1,290
Beeby, James	87,518	26,570	0
Beetstra, Jack	107,037	28,689	0
Beley, Scott	71,733	5,039	0
Bell, Andrew	106,269	11,895	1,263
Bennett, Adam	80,793	6,474	0
Bennett, Shayne	84,970	22,994	1,383
Benning, Dal	73,078	13,364	60
Bentley, Sharon	79,363	5,091	1,655
Berg, Debra	72,130	7,192	399
Berg, Hanieh	68,703	10,634	0
Bergsma, Nolan	73,702	9,136	0
Bergsma, Peter J	89,219	7,561	0
Bertoia, Marc A	75,503	21,741	0
Bicego, Romeo	130,341	19,879	593
Bie, Lloyd	130,341	14,889	2,191
Billings, Alan	87,518	25,372	0
Bogner, Christopher	75,459	20,925	130
Bohnen, Joshua	84,970	16,841	100
Bola, Kulwinder	84,970	29,489	71
Bolton, George A	69,193	22,814	0

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Bonato, Steven	87,420	23,085	0
Bosley, Janine	75,459	3,815	0
Bowley-Cowan, Laura Dee	85,607	7,719	3,566
Boyce, Ryan	58,671	25,215	69
Brannen, Andrew	84,970	23,461	1,387
Brar, Amaritpal	74,737	6,741	1,175
Braun, Robert	76,109	6,381	0
Bredeson, Lance William	100,686	10,504	3,883
Brevner, Mark	87,704	27,233	0
Broughton, Skyler	70,847	17,612	0
Brownlee, David	93,909	8,325	0
Brunskill, Jason	88,401	25,661	2,306
Buchannon, William Victor	106,774	32,243	0
Buemann, Tricia A.	84,818	6,164	1,192
Buie, Dovelie	119,183	11,090	1,086
Bulick, John	84,970	21,296	175
Burbidge, Scott	72,129	6,292	81
Burgess, Tyson	72,133	5,372	0
Burner, Melanie	73,125	7,833	1,259
Burns, Tony	82,745	5,966	364
Burse, Bradley Ross	85,537	25,557	81
Busich-Veloso, Eva	89,945	6,377	315
Butler, Jason	59,176	17,040	448
Buttar, Onkar	79,370	7,828	0
Bycraft, Jeff R	93,917	15,592	444
Bycraft, Suzanne J	130,341	17,458	1,786
Cabatic, Allan	84,970	22,132	40
Camacho, Alexander	73,072	33,015	336
Cameron, Glenn S	48,065	43,252	0
Candusso, Giorgio	77,414	8,036	0
Cantarella, Lorraine	92,463	10,371	0
Capogna, Nan	82,752	8,379	3,768
Caravan, Bob B	93,909	6,603	400

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Caravan, Joan	89,942	6,296	81
Carey, Alisa	76,109	6,054	1,323
Carlile, Cathryn Volkering	206,362	61,025	1,297
Carlyle, Phyllis	218,618	54,304	3,944
Carron, Kimberley L.	74,332	5,780	0
Carter, Chris	84,970	19,473	900
Carter-Huffman, Suzanne	106,563	13,146	0
Cerantola, Davin	87,518	22,074	120
Chaichian, Camyar	86,356	7,144	1,987
Chan, Donna	129,578	11,540	825
Chan, Kavid	89,945	11,194	0
Chan, Michael	103,210	10,689	868
Chan, Milton	130,341	13,305	1,712
Chand, Amit	57,481	17,657	605
Cheema, Felicia	61,476	19,119	0
Cheng, Reinaldo	72,351	18,023	955
Cheuk, Chun Yu (Tom)	73,905	7,139	0
Chiang, Paul Chi-Kin	82,745	6,134	400
Chima, Jaspal	76,115	15,335	0
Chin, Donald	87,844	26,381	0
Ching, Mike	97,485	11,990	955
Choiselat, Sasha	73,066	3,626	400
Chong, Jerry	161,976	34,806	1,289
Christopherson, Tracy Ann	73,077	5,546	136
Clark, Alison	84,970	24,124	0
Close, Kirsten	82,267	5,554	364
Collinge, Chris	75,047	8,672	2,670
Connery, Kevin	89,927	8,559	18
Cooper, Brad D	88,247	28,261	2,321
Cooper, James	113,948	13,032	1,644
Cordoni, Raymond M	145,526	25,191	307
Cornelissen, Kelvin	87,518	22,368	767
Craddock, Jeffrey D	73,072	5,827	196

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Craig, Wayne	158,860	33,263	1,045
Craven, Stacey Lynn	61,101	19,336	193
Creighton, Gregg	85,974	14,953	80
Crossfield, Colin	55,608	21,224	69
Crowe, Terence	145,526	21,571	507
Csepany, Andras	78,984	5,157	0
Curry, Anthony	84,970	18,251	75
Cuthbert, Coralys	90,369	8,615	167
D'Altroy, Curtis Arthur	106,774	18,223	0
Dalziel, Jeffrey	87,518	16,201	1,383
Davidson, Frank P	85,974	17,329	0
Davies, Sean	76,109	5,969	0
de Crom, Theodore	124,364	24,449	2,424
Deane, Gregory Thomas	106,774	25,467	0
DeBrouwer, Dave	106,774	22,298	0
Decker, Kim	106,296	11,497	2,119
Deer, Angela	93,889	9,364	2,208
DeGianni, Rod	87,518	26,578	0
Del Rosario, Susan	69,808	5,440	207
Demers, Michel	72,133	24,340	0
Dennis, Alison	76,109	5,027	378
Dhaliwal, Kamaljit "Bill"	76,109	10,229	107
Dhaliwal, Manjinder	72,133	8,358	61
Dhanowa, Dalvinder	62,863	19,417	133
Dhillon, Kearnbir	84,970	20,698	0
Dias, Ben Jack	130,341	28,296	57
Dickson, James	87,518	20,151	0
Digby, Janet Hope	99,746	7,050	1,194
Dineen, Scott	84,970	22,181	419
Dion, Harold K	106,774	25,884	0
Discusso, Peter	82,745	11,557	1,248
Discusso, Susan L	76,109	4,336	346
Dixon, Scott	86,049	19,388	0

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime).
2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Dohanic, Mike	68,854	13,360	80
Donald, Gary	61,516	16,681	0
Douglas, Lesley	106,296	11,329	1,060
Douglas, Stewart	84,970	19,615	0
Draper, Jason	87,604	24,714	1,622
Drawc, Chris	65,928	10,524	0
Duarte, Victor	73,078	4,787	1,776
Dube, Danielle	84,970	14,703	0
Dubnov, Shawn	79,394	20,121	147
Duddles, Kevin	58,012	19,322	0
Duncan, George	301,575	29,676	967
Duncan, Jeremy	87,518	26,783	900
Duncan, Scott	91,478	25,046	0
Dunn, Darrell	106,774	24,635	0
Dunn, David	84,970	19,478	24
Duranleau, Sonia	84,970	24,144	101
Dyer, Sean	81,512	15,776	2,094
Ebert, Marcus	57,553	19,953	0
Edinger, David G	41,069	86,552	0
Edwards, Brenda	72,886	9,670	0
Edwards, William J	75,459	7,888	0
Einarson, Craig L	102,395	25,521	0
Elshof, Eric R	87,978	27,917	678
Enefer, John	87,627	26,648	2,405
Eng, Kevin	89,054	11,459	0
Erceg, Joe	223,016	45,597	5,145
Esko, Jamie	94,308	10,449	1,005
Estabrook, Russell	75,043	8,954	389
Eward, Cindy	83,627	6,309	900
Falconer, Todd James	106,774	22,379	0
Farrell, Daniel	79,361	5,903	0
Fengstad, Grant	161,915	24,572	934
Fenwick, Marie	102,795	14,385	1,376

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Ferland, Khadija	89,348	7,835	4,410
Fernandes, Carlos	72,133	6,911	0
Fernyhough, Jane Lee	152,372	34,087	190
Ferraro, Domenic	84,989	13,407	137
Fiessel, Darwin	68,891	7,080	81
Fiss, Eric	93,908	9,072	3,805
Fitton, Russell	87,518	22,459	0
Fleury, Shane	57,851	20,449	0
Fong, Mindy	65,254	11,484	0
Ford, Larry	98,070	10,791	477
Forrest, Rebecca	86,059	7,607	2,740
Foster, John	80,763	9,126	4,915
Frampton, Michael	84,970	22,720	0
Francis, David W	73,072	5,357	0
Frederickson, Gordon D	75,464	6,315	0
Friess, Paul	75,155	8,071	161
Froelich, Judy	82,752	21,009	0
Fylling, Robert Leith	76,109	5,027	0
Fyrk, Terry	62,865	14,730	0
Galano-Tan, John	74,451	19,541	955
Galbraith, Adam	87,518	25,400	1,157
Gelz, Earl Steven	85,974	4,946	0
Gilbert, David	73,072	6,385	0
Gilchrist, Robert	86,305	7,865	0
Gilfillan, Cindy	115,911	12,484	955
Gilfillan, Kris	65,842	18,911	0
Gilfillan, Terry K	85,974	9,280	0
Gill, Raminder	87,518	17,825	150
Gillis, David M	96,732	18,750	0
Gillis, Kerry	79,363	13,606	153
Gillon, Robert	74,810	8,024	80
Glahn, Brad	87,741	25,869	350
Goddard, M. Elaine	109,997	10,953	11

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime).
2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Godidek, Colin	63,143	19,991	249
Goll, Sharil	76,109	5,924	0
Gonzalez, Robert	223,324	56,381	4,185
Gounder, Krishna	76,109	5,907	0
Graebel, Gordon	124,281	35,688	0
Graeme, Kirby	107,747	30,163	0
Graham, Ronald	80,056	6,243	60
Gray, Kevin Edward	134,756	30,236	2,074
Greenlees, Matthew	75,460	7,158	0
Griffin, Kevin	87,518	29,563	0
Griffin, Michael	84,970	20,720	0
Griffith, Michael	72,223	7,230	395
Gronlund, Todd	87,550	21,909	0
Grover, Roger William	106,774	21,807	0
Grunlund, Darin Ashley	67,457	8,009	0
Gushel, Brad J	85,939	14,414	7
Haer, Corrine	96,706	6,401	661
Haer, Sunny	71,181	6,412	272
Hahn, Ruth H.S.	93,899	6,764	752
Hair, Malcolm	67,041	8,085	297
Halldorson, Arnie	85,969	26,094	69
Hamalainen, Juha	73,709	9,213	70
Hansen, Terry Donald	106,774	21,952	0
Harris, David	84,970	19,127	0
Harris, Douglas	106,774	22,874	0
Heap, Nicholas	81,166	5,937	122
Heidrich, George	72,156	10,195	1,748
Heinrich, George	85,965	26,631	192
Hemsted, Ron	86,932	44,785	0
Henderson, Derek	72,133	3,472	205
Hertha, Deborah	76,109	5,718	136
Hickey, Paula	73,072	5,437	535
Higgs, Levi	101,628	10,688	3,427

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Hikida, Joanne	86,345	9,694	60
Hill, Alan	76,109	6,597	1,146
Hill, Sheila Maureen	76,109	5,124	1,835
Hingorani, Sonali	106,296	11,196	746
Ho, Jason	101,422	10,640	600
Ho, Wing Chun	73,072	4,854	522
Hoff, Paul	106,774	24,436	1,325
Hoff, Tresse	85,303	8,290	1,110
Hogan, Angela Jean	76,070	4,336	2,593
Hogan, Ruth E.M.	67,127	9,118	0
Homeniuk, Alexander	76,109	4,379	1,175
Hopkins, John	106,050	8,598	505
Horstmann, Michelle	72,130	7,354	183
Howard, Justin Jay	76,109	10,558	0
Howe, Shawn	70,708	8,259	0
Howell, Kim	144,004	18,767	250
Hui, Albert	71,845	5,527	400
Hui, Ka Yi	89,945	9,056	0
Humhej, Jerry John	87,518	24,670	0
Hung, Edward H P	145,526	43,764	192
Hunter, Derek	85,963	24,146	69
Ilott, Steve	71,673	5,530	0
Ince, David R	115,036	17,257	645
Irvine, Katherine	70,078	8,307	2,040
Irving, John D.	161,976	41,494	6,326
Isaac, Darryl	84,970	19,107	0
Isherwood, Ted	75,459	9,389	0
Isley, Dale	81,492	8,128	0
Ison, Marvin	84,970	20,149	0
Iuliano, Mike	64,668	14,779	69
Jacobo, Erwin	75,448	4,448	41
Jacobsen, Carl	75,459	3,842	0
Jaggs, Gordon	106,296	12,308	458

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Name	Base Salary	Benefits & Other ¹	Expenses
James, Craig	76,109	5,718	280
Jameson, Marty	85,976	18,725	142
Janes, Rod	75,454	4,854	0
Jansen, Sandra	124,232	23,578	701
Jansson, Michelle	99,813	15,613	726
Jauk, Liesl	110,000	10,630	3,960
Jeffcoatt, Steven Paul	106,774	26,204	0
Jochimski, Walter	82,745	7,181	927
Johal, Bill	76,109	16,319	107
Johal, Jatinder	97,766	11,561	985
Johnson, Thomas Andrew	106,774	27,588	0
Johnson, Trevor William	88,595	30,419	449
Johnston, David W	107,918	36,576	0
Johnstone, Patrick	74,476	7,208	405
Jones, Alan	86,755	30,447	901
Jones, Debra	76,109	7,950	1,601
Jorger, Ben	78,997	8,305	69
Jut, Jeffrey	57,804	22,712	0
Kahn, Stacey	97,485	10,940	6,746
Kam, Richard	84,970	20,096	0
Karpun, Mark Edward	106,774	19,556	0
Karpun, Mike A	86,345	23,919	0
Kawabata, Yosh	64,642	15,482	350
Keating, Roger	82,755	9,860	4,319
Keenan, Bernadette	73,078	6,974	400
Kelder, Randall M	106,811	40,324	0
Kelly, Michael J	87,799	21,349	2,353
Kenny, Richard	73,066	7,207	695
Kiesewetter, Harold Michael	106,811	32,387	0
Kinney, Gary	84,929	19,253	281
Kinsey, David P	107,180	22,882	0
Kirichuk, Iryna	89,945	7,379	302
Kita, Jason	106,296	11,163	0

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Name	Base Salary	Benefits & Other ¹	Expenses
Kivari, Mia	84,970	18,179	2,744
Klies, Grant Allan	106,774	19,669	0
Klomp, Frederik J	101,760	22,259	0
Klomp, Frederik Jason	84,970	23,115	0
Knapp, Barry	106,774	19,804	0
Knowles, Thomas Edward	72,133	10,337	0
Kolb, Daniel	75,780	4,676	603
Kong, Loletta Sao Peng	102,154	12,185	0
Kongus, Bryan	66,237	20,311	2,618
Konkin, Barry	113,637	13,016	0
Konkin, Don F.	75,459	4,628	258
Kopp, Brent D	89,242	33,384	2,007
Kotze, Arthur	63,051	16,204	1,383
Kovich, John	73,705	8,006	28
Kube, Jennifer	105,339	9,950	0
Kucher, Leanne	70,077	5,656	0
Kulusic, Stephen	75,687	12,941	153
Kumagai, Karen	46,522	30,646	0
Kump, Will	76,109	5,718	0
Kurta, Stanley Edward	89,952	10,186	3,407
Lafo, Rachel Rosenfield	86,345	5,722	4,067
Lai, Emy	61,890	13,843	143
Lai, Patrick	74,088	10,359	983
Laidlaw, Scott	75,459	9,810	61
Laing, Kari	104,097	12,288	590
Lamont, Ryan	106,949	27,926	28
Lannard, Kevin D	82,745	6,786	400
Lapalme, Karina	121,314	14,399	874
Larsen, John	76,106	6,429	0
Lazar, Doru	90,726	9,257	915
Lazar-Schuler, Christina	76,109	4,430	1,776
Lecy, Katherine	121,481	14,369	1,572
Ledezma, Gonzalo	84,970	19,637	0

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Name	Base Salary	Benefits & Other ¹	Expenses
Lee, Andrea	72,130	7,192	394
Lee, Edwin	73,598	5,343	506
Lee, James	73,072	6,102	436
Lee, Vicky	77,962	6,839	955
Lee, Wun Fung	79,339	5,688	0
Lees, Brooke	81,530	5,071	2,801
Lehbauer, Jordan	84,970	19,274	3,007
Leiva, Anastacio	67,648	10,943	0
Lemaire, Joel	87,518	20,362	1,154
Lemen, Judy	95,252	7,012	549
Leney, Kyle	87,604	24,568	0
Lentz, Douglas Warren	62,715	15,795	0
Lepine, Carol	76,109	4,336	3,281
Leung, Alan	73,072	12,551	0
Leung, May	83,578	4,947	0
Leung, Michael	72,133	7,491	577
Lewis, Arthur Michael	106,774	22,345	150
Lilova, Neonila	121,481	14,969	2,380
Lim, Wesley	101,422	10,721	1,634
Lin, Fred	121,481	12,531	755
Lincoln, Dawn	70,072	6,522	0
Lindenbach, Greg	93,643	9,175	0
Litke, Larry	79,368	5,669	17
Liu, Anna	65,562	12,635	0
Liu, Douglas	99,435	9,323	0
Liu, Marcus	93,917	8,811	0
Livingston, Amy	71,282	6,309	1,319
Livingston, Steve R	88,082	34,758	2,328
Lloyd, Adrian	75,459	5,105	0
Lo, Judy	70,070	6,308	98
Long, Doug	184,752	33,887	5,829
Loran, Gerry	81,776	8,270	0
Louie, Beayue	71,706	15,245	7

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Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Lu, Calvin	72,255	4,226	2,218
Luk, Becky	70,072	5,401	0
Luk, Yun	79,363	22,682	1,016
Lusk, Serena	135,180	18,143	2,453
Ma, Cliff	83,911	17,120	0
MacDonald, Lisa J	70,078	5,245	400
MacEachern, Karen R	84,505	5,654	0
Mack, Kelly	89,945	6,760	0
Mackie, Sue J	82,752	6,496	0
MacKinnon, Deb	93,643	12,568	40
MacLeod, Brian	87,498	31,722	2,080
MacNeill, Thomas Brian	90,701	10,797	2,336
Mahon, Steve	86,352	7,988	211
Makaoff, Frank	89,748	27,067	42
Maksymchuk, Chuck	57,743	17,573	0
Manke, Gordon	75,459	16,265	0
Mann, Amraj	58,495	23,278	69
Marion, John	80,098	8,730	0
Markova, Yelena	88,817	6,360	0
Martin, Paul	87,420	22,989	0
Massender, Ian	106,774	19,640	187
Matheson, Stephen Leslie	79,363	8,154	444
Maxwell, James D.	75,125	3,937	0
Maxwell, Mark	69,108	8,563	0
Maxwell, Michael L.	101,451	9,770	0
Maxwell, Randy J	75,459	6,506	0
Mayberry, Richard K B	72,470	9,938	69
McCaffrey, John	101,962	23,963	0
McCall, Robert	84,970	21,580	0
McCluskey, Ryan	84,970	30,519	80
McCluskey, Shawn P	105,762	23,410	0
McConkey, Patrick	67,648	11,717	0
McCullough, Cameron	84,970	14,753	0

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Name	Base Salary	Benefits & Other ¹	Expenses
McCullough, Charles M	106,774	21,097	268
McDougall, Karen	67,133	14,994	0
McEwen, Brendan	110,715	11,104	1,573
McGee, David H	76,109	5,718	5
McGowan, William J	169,545	35,073	3,757
McGrath, Alan J	106,774	19,118	436
McKenzie-Cook, Christopher	84,569	21,266	1,035
McKnight, Bjarne	84,970	20,764	900
McLaughlin, W Glenn	97,950	74,330	0
McLeod, Brenda	70,072	8,039	0
McMillan, Richard	106,774	25,081	1,154
McMullen, Mark	117,843	12,599	1,032
McVea, Aidan M	106,774	31,835	2,770
Mearns, Jonathan	82,472	12,138	2,143
Meausette, Steve	83,151	13,421	0
Medhurst, Colin	84,970	20,480	0
Melnychuk, John	82,752	8,180	161
Memon, Wasim	89,945	41,717	196
Mercer, Barry J	75,562	19,385	100
Metzak, Brian	84,970	23,570	800
Milaire, Pratima	82,377	4,714	1,493
Miller, Chad A	72,220	21,852	0
Minshall, Travis	75,285	4,594	0
Mitzel, Dale R	76,109	5,027	400
Moffat, Denton	65,605	11,829	69
Mohan, Colin	106,774	51,664	0
Molema, Kenneth	87,541	24,587	900
Monkman, Thomas William	106,774	25,530	0
Montague, Eli	69,636	16,108	259
Moore-Dempsey, Erin	84,970	17,915	0
Mora, Jamie	84,970	16,925	150
Morison, Douglas	84,970	16,895	0
Morizawa, Paul I	70,054	7,130	1,324

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Name	Base Salary	Benefits & Other ¹	Expenses
Morris, Allen Jay	82,752	9,182	0
Morris, Sarah	97,157	8,456	2,120
Morrison, Lesley	104,097	12,828	392
Moss, Kelly	74,146	16,929	1,384
Moxin, Greg Alan	68,025	11,406	61
Muir, Morgan	76,109	6,523	0
Muis, Fred	78,991	17,584	75
Mulder, Wilhelmus	106,774	25,128	0
Mullock, Kevin	106,774	24,673	59
Murray, Ken	85,720	19,340	901
Muter, Heather	77,182	6,851	49
Myler, Stefanie	76,047	5,330	2,951
Nagata, Darren	63,382	35,518	65
Nathorst, Dave	78,644	9,887	0
Nazareth, Andrew	218,618	71,351	1,333
Neidig, Brad A	106,774	23,243	0
Neufeld, Tammy	60,642	19,050	0
Newell, Allan D	87,518	19,226	0
Newstead, Blair	73,131	5,067	0
Ngan, Venus	68,697	9,926	1,304
Nikolic, Diana	94,379	10,227	506
Nishi, Ernest S	89,945	9,545	400
Nishi, Grant	78,684	12,524	26
Nolan, Mark	57,549	31,318	0
Northrup, Trevor	87,518	20,763	1,314
Novak, Karen	70,078	6,557	1,031
Nurse, Roy	76,077	18,550	0
Ogis, Peter	84,970	15,881	0
Olson, Brandon	66,094	20,927	69
Olson, Norma	76,108	14,766	0
Ooi, Emily	76,109	7,162	319
Orr, Richard Edward	72,131	14,624	0
Orsetti, Michelle	97,089	9,212	324

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Name	Base Salary	Benefits & Other ¹	Expenses
Ostafiew, Alan D	88,381	39,511	1,627
Oviedo, J Francisco	72,106	8,205	182
Owens, David Michael	72,113	6,482	69
Paller, Elena	98,070	9,349	1,240
Palliser, Howard	76,109	5,718	0
Parhar, Gurdawar	84,970	17,471	0
Park, Minhee	77,486	7,057	506
Parker, Cory Dean	106,811	24,349	1,314
Paterson, Kenneth	63,367	19,211	250
Patkau, Brad	87,804	28,846	100
Patrick, Terry	106,774	21,994	1,314
Pears, Warren	68,357	10,280	955
Pedersen, Elaine B S	73,072	7,224	0
Penney, Daniel	84,970	26,885	0
Penrose, Trevor	58,063	19,060	1,060
Perkins, Michael	87,518	25,016	80
Petraschuk, Douglas A	107,130	33,392	150
Phi, Thanh	76,109	9,100	1,136
Phung, Charlene Mohn-Wah	79,926	7,320	0
Picado, Sylvio	66,582	11,515	0
Pighin, Darren	87,518	18,998	0
Piluso, Riccardo	78,991	30,243	169
Pinkney, Jason	65,837	22,633	0
Pitts, Dermott	85,916	27,932	34
Pollock, Alistair M	75,462	7,318	130
Pommier, Lionel Jay	85,603	9,963	316
Porlier, Sheila Meri	89,278	6,535	677
Postolka, Alen	120,599	17,489	2,013
Powell, Jo Anne	72,562	9,715	0
Poxon, Gerald	87,518	18,383	0
Price, Peter	106,773	62,717	0
Priest, Stephen	85,970	14,176	1,041
Procter, Deborah	106,296	11,388	606

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Name	Base Salary	Benefits & Other ¹	Expenses
Protz, Gregory A	87,739	27,218	336
Qaddoumi, Hikmat	93,909	15,639	0
Quinn, Star of Peace	84,970	15,459	901
Racic, Mile	101,422	9,003	29
Ramos, Dinos Frank	72,133	3,941	0
Rattan, Amarjeet	144,058	26,258	1,102
Rautenberg, Joyce	68,855	7,920	196
Redlinski, Jacek	82,745	8,059	1,173
Redpath, Michael	145,468	21,679	15,121
Redzic, Vesna	89,945	10,827	2,686
Rempel, Donald	73,185	10,822	400
Rempel, Timothy	75,393	5,890	125
Rende, Michael	87,518	24,094	0
Renwick, Rick	124,281	21,727	250
Richards, David Bruce	84,097	19,336	219
Ricketts, Terry	76,093	6,082	32
Roberts, Kevin	76,997	5,929	1,402
Roberts, Lance	72,204	8,692	81
Robie, Colin	69,411	17,626	937
Robson, Mark	87,420	21,386	0
Rocha, Carlos	86,345	7,307	0
Rodriguez, Edgar	98,861	15,802	1,760
Romanchook, Mitch	116,719	10,673	1,087
Rowley, Darren	87,518	23,843	1,626
Rudelier, Kate	76,109	5,906	124
Rushton, Peter	69,008	14,735	0
Russell, Paul	84,970	18,968	0
Russell, Peter	89,591	13,028	1,476
Rybicki, Michael Joseph	75,459	3,856	0
Ryle, Brendan	75,791	8,803	80
Sage, Barbara	145,526	15,866	3,829
Saggers, Paul	82,752	8,088	161
Saito, Aaron	87,518	32,561	1,373

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Name	Base Salary	Benefits & Other ¹	Expenses
Sakai, Ross	76,109	7,560	127
Sakurai, Hanae	70,072	7,057	0
Salameh, Alexander	84,970	18,466	0
Salmasi, Kamran	82,752	7,006	39
Salzl, Maria	106,296	10,016	1,314
Samson, Brent	84,970	19,493	900
Sandhu, Amritpal	78,589	4,507	336
Sangha, Rajvinder	84,970	17,796	0
Santos, Manuel	75,435	3,267	0
Saunders, Ron	73,078	4,895	0
Savoie, Gilbert	76,109	7,757	227
Sawada, Stephen	67,522	12,568	80
Sayson, Aida Co-Hee	115,911	17,722	0
Sayson, Alexander	89,952	8,810	0
Schell, Terry Peter	106,774	26,492	47
Schiedel, Tyler	67,648	13,042	0
Schlossarek, Teresa	79,363	7,103	0
Schroeder, Scott	86,345	6,374	3
Schultz, Jeremy	84,970	20,463	0
Schultz, Peter	71,412	3,731	494
Schultz, Susan Leilani	78,475	24,463	0
Sciberras, Francis G	89,945	5,816	0
Scott, Douglas V	106,774	24,792	0
Selinger, Edward A	106,774	19,988	1,910
Selver, Deanna	76,106	4,481	1,658
Semple, David C	179,524	124,578	611
Sharma, Amen	73,072	5,545	60
Sharp, Gabrielle	73,077	5,749	623
Shaw, John	85,974	4,838	0
Shebib, Jodie	77,552	8,335	2,785
Shepherd, Bryan A	118,879	21,587	300
Sheridan, Conor	75,547	9,061	1,971
Sherlock, Lesley	93,909	7,481	633

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Name	Base Salary	Benefits & Other ¹	Expenses
Shiau, Melissa	118,879	12,420	1,207
Shigeoka, Shannon	57,995	17,564	1,680
Shimonek, Todd	71,921	10,695	0
Sholdra, Brian	67,648	9,171	0
Shum, Chi Ting	89,945	10,441	0
Sihoe, Clarence	89,945	10,168	200
Sikora, Rose	89,348	8,537	490
Simas, Antonio	89,935	10,533	2,005
Simkin, Eric	84,970	20,391	0
Simmons, Norman	75,465	8,074	0
Simonson, Brock	59,329	16,223	60
Slater, Tanya	84,970	13,936	0
Smith, Colleen	76,109	5,320	4,323
Smith, E James	73,072	5,416	0
Smith, Mark	87,518	32,088	85
Smith, Michael	84,970	18,053	0
Somerville, Kim M	116,449	13,619	815
Sparolin, Eric	113,428	12,331	538
Standerwick, Jeffrey	87,969	32,679	0
Stene, Ryan	87,518	22,585	0
Stevens, Anne	130,341	20,446	128
Stewardson, Kevin	87,518	23,039	0
Stewart, Kathleen	76,115	6,534	1,432
Stewart, Tom	161,839	33,366	417
Stock, Dennis	102,145	7,276	0
Stockdale, Todd	84,970	17,857	457
Stocking, Nicole	89,241	7,935	476
Stockley, Ivan Scott	56,340	23,609	0
Stoliker, Ronald	104,146	27,354	0
Stowe, Syd	106,296	18,449	4,961
Stratuliak, John Clarence	77,484	9,000	0
Sutton, Stuart	103,301	21,092	0
Swift, Brad D	84,345	31,806	0

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Name	Base Salary	Benefits & Other ¹	Expenses
Tack, Troy	106,774	37,356	0
Tagger, Manvir	69,819	7,184	378
Tait, Jim	145,726	16,638	402
Tait, Kyle	84,970	17,354	210
Talmev Jr, Patrick	75,806	29,562	69
Talmev, Paul Kelly	106,296	9,854	0
Tambellini, Denise	106,206	12,249	2,525
Tanyag, Wilbert	72,133	7,760	0
Tarr, Christopher	84,970	20,323	127
Tasaka, Bryan	114,216	12,605	4,883
Tatchen, Elisabeth	67,648	12,930	0
Taylor, Kirk	130,978	14,819	1,422
Taylor, Mervyn	83,693	32,239	0
Teichrieb, Craig	67,648	9,013	0
Tellis, Peter	79,873	17,418	0
Teo, James	93,868	11,105	0
Tetlock, Dan	85,974	25,142	117
Thandi, Neera	82,745	6,779	955
Thibodeau, Jon	75,198	5,369	2,583
Thomas, Bryan	75,459	6,236	0
Thomas, Cindy	115,911	30,352	497
Thomas, Marianne	97,908	9,938	955
Thome, John	67,127	8,208	0
Thornley, Rich	106,772	28,453	0
Thrasher, Don	57,608	22,724	0
Tikanmaki, Anna	111,208	10,995	678
Tillmanns, Mike	75,466	4,186	0
Tillyer, Steve	85,958	23,083	409
Timmons, Mark	106,581	40,506	1,076
Toda, Richard K	110,092	10,177	0
Townsend, Ted	145,526	18,487	5,393
Townsley, Gail	102,936	8,052	1,077
Toyoda, Lianne	72,130	7,354	0

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Tran, Vu Khanh	75,099	5,574	1,118
Trotter, Nicole	75,459	4,627	0
Truscott, Loic	67,648	11,320	0
Tse, Kelvin Ka Yiu	75,899	11,724	955
Turick, Julia	79,342	6,681	833
Turick, Renata	76,109	4,390	0
Tycholis, Kathy	73,072	5,697	2,241
Ubial, Jessie F	80,092	5,607	0
Vallance, Scott	76,106	5,601	0
Van Bruksvoort, Alex W	82,508	16,159	75
Van Den Boogaard, Leonardus	88,958	66,605	251
Van Iperen, Aaron	87,518	17,750	0
Van Neck, Caitlyn	84,970	20,684	196
Vance, Justin	63,208	19,636	135
Varley, Sue	86,345	7,755	2,357
Vaughn, Jerret	87,518	22,045	495
Veerman, Maarten	145,400	16,206	1,114
Villaluz, Jaime	76,115	12,231	132
Vrakela, Ivana	89,949	6,732	0
Vrba, Karol	84,970	22,129	0
Vrooman, Rowan	87,518	25,852	158
Wahl, Kevin E	105,594	27,085	0
Walker, Wesley	106,774	28,901	2,478
Wall, Anthony	87,518	20,734	0
Walters, Bryan	87,604	22,982	150
Warkentin, Daryle Dean	107,890	34,997	65
Warren, Darren	82,742	6,639	255
Warzel, Edward Brian	110,092	13,872	438
Weber, David	152,629	31,674	1,151
Wei, Victor	152,092	28,343	2,759
Weissler, Forrest	103,170	25,424	1,845
Wellsted, Darryl	97,984	16,686	42
Welsh, Michael	87,518	22,147	901

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Employee Earnings In Excess of \$75,000 And Related Expenses for 2015

Name	Base Salary	Benefits & Other ¹	Expenses
Weststrate, Jason Campbell	72,235	7,836	10
Wheeler, Gregg	101,459	12,251	3,315
White, Simon J	85,876	17,897	0
Whitty, Cheryl Ann	76,109	5,276	400
Whitty, Robert	87,518	16,390	2,323
Whyman, Max	57,399	17,803	0
Wild, Danyon	106,774	28,783	17
Wilke, Steve	76,477	14,503	0
Wilkinson, Timothy J G	144,058	20,820	4,148
Williams, Steve J	41,069	48,575	0
Windsor, Ryan	58,277	24,844	69
Wong, Ivy	121,481	15,819	1,150
Wong, William	80,092	7,007	925
Woo, Gavin	152,607	16,918	1,070
Woolgar, John	125,197	15,627	2,121
Wyatt, Sail	75,388	8,690	0
Wyenberg, Grant	98,005	27,976	1,596
Wynne, Philip	93,909	9,305	161
Yang, Judy	76,078	5,132	400
Yee, Stephen	75,429	11,953	682
Yeung, Yuen Tung	76,109	5,632	603
Yoo, John	84,970	21,462	0
Young, Jim	152,000	31,566	3,391
Younis, Munkith	121,319	21,061	1,803
Zanardo, Wilma Angela	82,745	10,019	262
Zukowsky, Doug	67,874	23,749	526
Number of Employees - 719	\$63,782,739	\$11,488,942	\$448,475

1. Consists of taxable benefits (i.e. MSP, group life, and vehicle) and lump sum payments (i.e. banked vacation, gratuity, and overtime). 2015 also includes a 27th pay period due to the bi-weekly pay schedule within the calendar year.

CITY OF RICHMOND
SCHEDULE OF REMUNERATION AND EXPENSES

Section 6

Grand Total For 2015

Name	No. of Employees	Remuneration ¹	Expenses
Employees Over \$75K	719	\$75,271,681	\$448,475
Employees Under \$75K	1,340	45,281,336	93,344
Grand Total		<u>\$120,553,017</u>	<u>\$541,819</u>

1. Combines salary, taxable benefits, and other lump sum payouts

CITY OF RICHMOND
STATEMENT OF SEVERANCE AGREEMENTS FOR 2015

Section 6

There were 9 severance agreements between the City of Richmond and its employees during 2015

These agreements represent 1 week to 23 months of salaries.

RICHMOND PUBLIC LIBRARY
SCHEDULE OF REMUNERATION AND EXPENSES FOR 2015

Section 6

Schedule 1 - Board of Trustees

NAME	No. Of Board Trustees	REMUNERATION	EXPENSES
Tang, Simon	Chair		2,866
Koch, Susan	Vice-Chair		119
Au, Chak	Councillor		0
Bostwick, Mark	Trustee		115
Chahal, Kash	Trustee		115
Corr, Traci	Trustee		119
Cousar, Diane	Trustee		0
Kafka, Peter	Trustee		115
Leung, Robin	Trustee		187
	9	<u>\$ -</u>	<u>\$ 3,636</u>

Schedule 2 - Employees Earnings in Excess of \$75,000

NAME	No. of employees	REMUNERATION*	EXPENSES
Au, Melanie		84,922	362
Beecroft, Chad		76,945	0
Buss, Gregory		194,958	3,065
Civkin, Shelley		82,486	5
Ellis, Mark		116,949	0
Gettel, Cathy		78,856	471
He, Ping		87,762	40
Jang, Wendy		85,251	104
Lam, Vinh		77,706	12
Lo, Dennis		77,106	0
Rahman, Shaneena		87,688	1,281
Smith, Lee Anne		94,067	334
Walters, Susan		141,098	3,518
	13	<u>\$ 1,285,794</u>	<u>\$ 9,192</u>
Employees Less Than \$75,000	127	<u>\$ 4,376,324</u>	<u>\$ 7,740</u>
Grand Total	140	<u>\$ 5,662,118</u>	<u>\$ 16,932</u>

* Combines salary, taxable benefits, and other payouts

CITY OF RICHMOND
 SCHEDULE OF REMUNERATION AND EXPENSES
 For the year ended December 31, 2015

Section 6

Reconciliation of Remuneration to Financial Statements

Total Remuneration Per Section 6 - Schedule of Remuneration and Expenses:

Elected Officials	\$802,396
Employees - City of Richmond	120,553,017
Employees - Richmond Public Library	5,662,118
	<u>\$127,017,531</u>

Total Salaries Per Financial Statements

Wages and salaries	147,995,961
Capital programs, billings, and payouts	6,407,601
	<u>154,403,562</u>
Less Employer share of non-taxable payroll remittances (City)	(23,823,804)
Less Employer share of non-taxable payroll remittances (Library)	(1,090,127)
Less 2015 payroll accrual paid in 2016	(385,208)
Add 2014 payroll accrual paid in 2015	5,780,979
Deduct Richmond Olympic Oval Corporation salaries	(7,867,871)
Deduct Lulu Island Energy Company Ltd salaries	0
	<u>\$127,017,531</u>
Difference	<u>\$0</u>

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
1832 ASSET MANAGEMENT LP	\$ 120,000
3R DEMOLITION CORP	31,045
A R MOWER & SUPPLY LTD	57,194
ABC TRANSMISSIONS LTD	35,250
ACKLANDS - GRAINGER INC	389,522
ADG PROJECTS	27,395
ADVANCED DRIVE SYSTEMS INC	61,895
AECOM CANADA LTD	43,513
AIRON HEATING & AIR CONDITIONING LTD	445,643
ALEXANDRA ROAD LP	63,620
ALLSTAR PACIFIC INTEGRATED MEDIA	38,182
ANDREW SHERET LTD	732,647
ANIGRAPH PRODUCTIONS LIMITED	106,927
ANNEX CONSULTING GROUP INC	51,300
ANTHONY JONES & ASSOCIATES INC	47,698
ANTI, INC	49,696
APEX COMMUNICATIONS INC	25,198
APLIN & MARTIN CONSULTANTS LTD	186,332
APPLE CANADA INC	52,417
ARO INC	30,253
ARPAC STORAGE SYSTEMS CORPORATION	81,834
ASHTON MECHANICAL LTD	165,481
ASHTON SERVICE GROUP LTD	848,541
ASI MANUFACTURING LTD	57,896
ASSOCIATED ENGINEERING (BC) LTD	64,874
ASSOCIATED FIRE AND SAFETY	92,978
ASTRO TURF WEST DISTRIBUTORS LTD	783,208
ATLAS POWER SWEEPING LTD	86,556
AVENUE MACHINERY CORP	64,629
AVOLVE SOFTWARE CORPORATION	181,170
BARRY HAMEL EQUIPMENT LTD	39,132
BC ASSESSMENT*	5,216,579
BC HARDWOOD FLOOR CO LTD	25,661
BC HYDRO	4,651,963
BC LIFE & CASUALTY*	892,180
BC MUNICIPAL SAFETY ASSOCIATION	61,635
BC PLANT HEALTH CARE INC	100,272
BCD HOLDINGS LTD	36,741
BD HALL CONSTRUCTORS CORP	4,924,872
BEYOND TECH SOLUTIONS	123,127

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
BIG KAHUNA	26,220
BLACK PRESS GROUP LTD	32,798
BLACKSTONE CONSULTING GROUP INC	163,048
BLANCHETTE PRESS	28,049
BLUNDELL PRODUCE PLUS LTD	32,544
BOWDEN, TONY	58,867
BRADLEY REFRIGERATION	31,160
BRANDT TRACTOR LTD	33,279
BRIDGEPORT COLLISION LTD	50,405
BRIERE PRODUCTION GROUP INC	29,509
BROADWAY ROOFING	56,855
BTY GROUP	64,213
BULL HOUSSER & TUPPER LLP	38,593
BUSCH SYSTEMS INTERNATIONAL INC	66,337
BYCAR ENGINEERING LIMITED	30,008
CAM MANAGEMENT SOLUTIONS (CANADA) INC	36,350
CANADA POST CORPORATION	233,947
CANADA REVENUE AGENCY*	34,243,174
CANADA SAVINGS BONDS*	578,562
CANADIAN LINEN SUPPLY	45,361
CANADIAN NATIONAL RAILWAY COMPANY	77,582
CANADIAN RED CROSS*	30,816
CANADIAN STAINLESS FASTENERS INC	56,638
CANNON DESIGN ARCHITECTURE INC	31,072
CAPITAL TECHNOLOGY PARTNERS	59,301
CASCADE WEAR BC LTD	96,430
CDW CANADA	73,062
CEDAR RIM NURSERY	28,479
CEI ARCHITECTURE PLANNING INTERIORS	107,947
CHASE PAYMENTECH	302,666
CHEVRON CANADA LTD	1,704,306
CHINESE INFORMEDIA CONSULTING GROUP INC	34,699
CIMCO REFRIGERATION	338,627
CITRIX SYSTEMS INC	26,181
CITY GREEN SOLUTIONS	29,192
CITY OF VANCOUVER	1,268,339
CITY SPACES CONSULTING LTD	57,795
CLAUDIO'S BACKHOE SERVICE	25,531
CLAYMORE CLOTHES LTD	29,086
CLEARTECH INDUSTRIES INC	155,057

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
COBRA ELECTRIC LTD	1,805,374
COENCORP CONSULTANT CORPORATION INC	36,638
COLD FIRE CANADA LTD	52,151
COLTER DEVELOPMENTS	84,290
COLUMBIA BITULITHIC LTD	4,344,497
COLUMBIA CHRYSLER DODGE JEEP LTD	27,595
COMMERCIAL AQUATIC SUPPLIES	84,316
COMMERCIAL ELECTRONICS LTD	28,197
COMMERCIAL LIGHTING PRODUCTS LTD	94,587
COMMERCIAL TRUCK EQUIPMENT CO	26,977
COMPRINT SYSTEMS INC - DATAFIX	27,000
COMPUGEN INC	33,416
CONTAINERWEST	46,053
CORE PLUMBING AND HEATING LTD	28,441
CORIX UTILITIES INC	1,396,415
CORIX WATER PRODUCTS LIMITED PARTNERSHIP	257,448
COVER STAR STRUCTURES LTD	63,555
CREATIVE DOOR SERVICES LTD	70,934
CREATIVE INSTALLATIONS LTD	28,005
CROP PRODUCTION SERVICES (CANADA) INC	51,948
CROSS ROADS EXCAVATING LTD	217,326
CSDC SYSTEMS INC	93,595
CTH SYSTEMS INC	57,188
CULLEN DIESEL POWER LTD	159,018
CUPE 394*	617,543
CUPE 3966 LIBRARY*	206,115
CUPE 718*	914,909
CWMM CONSULTING ENGINEERS LTD	74,497
D JENSEN & ASSOCIATES LTD	110,499
D LITCHFIELD & CO LTD	40,677
DAFCO FILTRATION GROUP	41,634
DAVIDSON BROS MECHANICAL CONTRACTORS LTD	225,804
DAVIS LLP	158,278
DEL EQUIPMENT LIMITED	31,841
DELL CANADA INC	142,114
DENTONS CANADA LLP	9,823,950
DGBK ARCHITECTS	400,563
DIALOG BC ARCHITECTURE ENGINEERING	26,313
DILLON CONSULTING	205,165
DIRECT ENERGY MARKETING LTD	366,306

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
DIRECT EQUIPMENT WEST LTD	53,815
DLA PIPER (CANADA) LLP	163,763
DON DICKEY SUPPLIES	48,866
DOUBLE R RENTALS	82,377
DUECK RICHMOND CHEVROLET BUICK CADILLAC	542,974
DYNAMIC FACILITY SERVICES LTD	223,210
DYNAMIC MANAGEMENT SOLUTIONS DMS	43,340
E B HORSMAN & SON LTD	60,087
EAST RICHMOND NURSERIES	47,667
EBB ENVIRONMENTAL CONSULTING INC	37,272
E-COMM,EMERGENCY COMMUNICATIONS FOR BC	3,276,782
ECONOLITE CANADA INC	438,334
ECOTAINER SALES INC	33,151
ECOWASTE INDUSTRIES LTD	324,983
EECOL ELECTRIC CORP	156,737
E-FACTOR ENGINEERING	30,400
ELTEC ELEVATOR LTD	71,169
EMCO CORPORATION	95,174
EMERGENCY COMMUNICATIONS NETWORK LCC	25,756
ENERGY NETWORK SERVICES INC	125,201
ESC AUTOMATION	249,990
ESRI CANADA LTD	145,654
EXECUTIVE AIRPORT PLAZA HOTEL & CONF CTR	37,203
EXTREME GLASS LTD	70,505
FEDERATION OF CANADIAN MUNICIPALITIES	30,272
FINNING (CANADA)	124,108
FIRST TRUCK CENTRE VANCOUVER INC	39,234
FISHBONE ETC DESIGN	30,292
FITNESS TOWN COMMERCIAL	65,041
FLEISHMANHILLARD	33,456
FLOCOR INC	153,844
FOREMAN EQUIPMENT LTD	408,932
FORGEROCK INC	25,006
FORMS+SURFACES	51,740
FORTISBC - NATURAL GAS	413,028
FORTTRAN TRAFFIC SYSTEMS LTD	26,312
FRASER RICHMOND SOIL AND FIBRE LTD	693,409
FRED SURRIDGE LTD	1,820,948
FRONTLINE MACHINERY LTD	92,968
FSEAP VANCOUVER	96,288

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
G B BOBCAT SERVICE	137,737
G P ROLLO & ASSOCIATES LTD	32,556
GATEWAY MECHANICAL SERVICES	110,915
GCR RAIL CROSSINGS	94,163
GLACIER MEDIA GROUP	124,444
GLADIUK CONTRACTING LTD	227,003
GLENMORE PRINTING LIMITED	31,716
GLOBAL INDUSTRIAL CANADA INC	30,068
GLOBAL KNOWLEDGE NETWORK (CANADA) INC	37,500
GLOBAL RISK INNOVATIONS	39,600
GOLDER ASSOCIATES LTD	167,290
GRAHAM CONSTRUCTION AND ENGINEERING LP	474,598
GREAT WEST EQUIPMENT	30,208
GREATER VANCOUVER REGIONAL DISTRICT*	31,271,742
GREATER VANCOUVER WATER DISTRICT	21,991,188
GREGG DISTRIBUTORS BC LTD	50,440
GROUNDSWELL GROUP INC	30,370
GUILLEVIN INTERNATIONAL INC	649,024
GVIC COMMUNICATIONS CORP	39,594
HABITAT SYSTEMS INC	49,511
HARRIS & COMPANY	395,918
HARVEST FRASER RICHMOND ORGANICS LTD	82,653
HERITAGE OFFICE FURNISHINGS LTD	828,808
HERJAVEC GROUP INC	44,972
HEWLETT PACKARD FINANCIAL SVCS CANADA CO	32,639
HEXCEL CONSTRUCTION LTD	1,129,130
HI-BOND CONSTRUCTION LTD	29,000
HOLLAND IMPORTS INC	50,198
HOOKER CRAIG LUM GROUP LTD	28,040
HOPKINS, DOLLY	30,974
HORSESHOE PRESS INC	29,088
HUGHES CONDON MARLER: ARCHITECTS	2,676,318
HUNTER LITIGATION CHAMBERS LAW CORP	47,123
HUTTON COMMUNICATIONS CANADA INC	32,690
ICE DEVELOPMENT LTD	79,646
IMPERIAL PARKING CANADA CORPORATION	500,547
IMPERIAL PAVING LTD	66,147
INFOMART	25,063
INFOR CANADA LTD	322,233
INFORMATION BUILDERS (CANADA) INC	28,036

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

<u>Payments</u>	<u>Amount</u>
INNOVATIVE SIGNAGE INC	74,299
INSIGHTS LEARNING & DEVELOPMENT VAN LTD	77,551
INTELEX TECHNOLOGIES INC	50,451
INTERNATIONAL TENTNOLOGY CORP	42,212
INTERNATIONAL WEB EXPRESS	42,966
INTERPROVINCIAL TRAFFIC SERVICE LTD	260,264
ION SECURED NETWORKS INC	30,616
IRIDIA MEDICAL	31,236
ISL ENGINEERING AND LAND SERVICES LTD	91,207
ISLAND KEY COMPUTER LTD	573,697
J & T SPORTS	33,788
J J M CONSTRUCTION LTD	255,678
JANISAN	121,025
JAY DISTRIBUTING	60,588
JEGO, MIYOUKI	60,977
JILL ANHOLT STUDIO INC	33,888
JOHN DONNELLY & ASSOCIATES EVENT	199,921
JOHNSTON ROSS & CHENG LTD	79,955
JSP ENTERPRISES	47,004
JW LEES LAW CORPORATION	45,117
KAL TIRE	191,417
KASIAN ARCHITECTURE INTERIOR DESIGN AND	30,533
KEE BEE SERVICES LTD	37,196
KERR WOOD LEIDAL ASSOCIATES LIMITED	1,079,338
KING HOE EXCAVATING LTD	742,544
KIRK & CO CONSULTING LTD	27,685
KODIAK TRUCK & EQUIPMENT LTD	53,533
KONICA MINOLTA BUSINESS SOLUTIONS	76,289
KPMG LLP	110,375
KSB PUMPS INC	555,029
KUTNY'S RICHMOND SOILS	51,368
LAFARGE CONCRETE LTD	349,989
LANDLORD, RIVER ROAD INVESTMENTS LTD	56,748
LANGLEY CONCRETE LIMITED PARTNERSHIP	35,144
LAST DOOR RECOVERY SOCIETY	47,500
LAYFIELD CANADA LTD	191,244
LEDCOR CONSTRUCTION LIMITED	4,291,027
LEVELTON CONSULTANTS LTD	147,453
LIFE FITNESS	61,088
LIT AQUATICS LTD	197,022

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
LIVINGSTON INTERNATIONAL INC	27,533
LORDCO PARTS LTD	158,459
LUCID MANAGEMENT GROUP	87,875
M J PAWLOWSKI & ASSOCIATES	186,163
MA ENG-TECH CONSTRUCTION	332,884
MACAULAY TRUCKING LTD	254,100
MACDONALD & LAWRENCE TIMBER FRAMING LTD	64,438
MAINLAND SAND & GRAVEL LTD	483,143
MAINROAD LOWER MAINLAND CONT	129,066
MAINROAD MAINTENANCE PRODUCTS	97,872
MAPLE RIDGE CHRYSLER	86,771
MARINE REPAIR & MAINTENANCE	124,202
MAYDANYK TRUCKING LTD	74,567
MCASPHALT INDUSTRIES LTD	27,599
MCCARTHY TETRAULT LLP	6,856,102
MCELHANNEY CONSULTING SERVICES LTD	49,243
MCRAE'S ENVIRONMENTAL SERVICES LTD	1,582,498
MCW CONSULTANTS LTD	55,881
MDT TECHNICAL SERVICES INC	25,058
MEDICAL SERVICES PLAN*	1,454,696
MERCER (CANADA) LTD	41,720
METRO MOTORS LTD	1,184,544
METRO VANCOUVER CRIME STOPPERS	40,000
MICKELSON CONSULTING, INC	128,511
MILLS PRINTING & STATIONERY CO LTD	406,593
MINISTER OF FINANCE*	104,793
MINORU SENIORS SOCIETY	48,616
MMM GROUP LIMITED	54,505
MNA DISTRIBUTION INC	146,642
MNP LLP	57,693
MOBILE 1 MESSENGERS	27,792
MOUNTAIN INTERACTIVE INC	45,235
MOVIK CONSTRUCTIONS LTD	88,869
MPT ENGINEERING CO LTD	64,534
MUNDIE TRUCKING	112,874
MUNICIPAL FINANCE AUTHORITY OF BC *	41,120
MUNICIPAL INSURANCE ASSOCIATION OF BC	989,970
MUNICIPAL PENSION PLAN*	22,361,424
MUSE ATELIER	64,286
MWL DEMOLITION LTD	34,130

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
NAPA AUTO PARTS	56,776
NAS RECRUITMENT COMMUNICATIONS	31,674
NEDCO	61,805
NEDCO WEST	29,167
NEPTUNE TECHNOLOGY GROUP (CANADA) LTD	1,409,858
NOVAX INDUSTRIES CORP	277,995
NU-GRO LTD	35,788
NUTECH FACILITY SERVICES LTD	52,888
OCCUMED CONSULTING	69,590
OCEAN PIPE	69,941
ONNI CONTRACTING LTD	692,664
OPEN TEXT CORPORATION	197,746
OPUS DAYTONKNIGHT CONSULTANTS LTD	463,325
OPUS INTERNATIONAL CONSULTANTS	34,600
ORACLE CANADA ULC	404,713
ORBIS CANADA LIMITED	48,086
ORBIT FILMS INC	64,285
ORIS DEVELOPMENT (CAMBIE) CORP	308,964
P D TRUCKING	121,868
PACIFIC BLUE CROSS*	3,986,279
PACIFIC CUTTING AND CORING LTD	186,537
PACIFIC FLOW CONTROL LTD	109,582
PACIFIC MATTRESS RECYCLING INC	36,399
PARSONS INC	107,618
PAUL SAHOTA TRUCKING	124,884
PC URBAN PROPERTIES CORP	31,788
PEDRE CONTRACTORS LTD	248,433
PENTA BUILDERS GROUP	734,364
PERFORMANCE CONTRACTING LTD	269,671
PERFORMANCE OBJECTS INC	81,150
PETERBILT PACIFIC INC	260,065
PHOENIX TENT AND EVENTS RENTALS	32,093
PITNEYWORKS	107,839
PJS SYSTEMS	135,177
PLAN GROUP	79,413
PLANET CLEAN	391,821
PLATINUM PRO-CLAIM	35,268
PREMIER SECURITY INC	120,089
PROACTIVE RESOLUTIONS INC	38,371
PROFIRE EMERGENCY EQUIPMENT INC	74,305

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
PROGRESSIVE WASTE SOLUTIONS CANADA INC	52,637
PS TRAFFIC PRO SERVICES (2012) INC	185,685
PSE EQUIPMENT LTD	206,493
PURTECH SERVICE GROUP INC	38,747
PW TRENCHLESS CONSTRUCTION INC	147,102
PWL PARTNERSHIP LANDSCAPE ARCHITECTS INC	34,953
QUALICHEM INDUSTRIAL PRODUCTS	44,625
R F BINNIE AND ASSOCIATES LTD	93,554
RAM MECHANICAL LTD	29,743
RATIO ARCHITECTURE INTERIOR DESIGN	88,976
RC STRATEGIES INC	141,686
RCR TECHNOLOGIES INC	122,260
RECEIVER GENERAL FOR CANADA (RCMP)	37,702,888
RECEIVER GENERAL FOR CANADA(INDUSTRY - RADIO)	27,137
RECTEC INDUSTRIES INC	26,927
RGC TRUCKING & EXCAVATING	42,458
RICHMOND ANIMAL PROTECTION SOCIETY	430,864
RICHMOND ART GALLERY ASSOCIATION	57,718
RICHMOND CHAMBER OF COMMERCE	35,241
RICHMOND FIREFIGHTER ASSN RFFA LOCAL 1286*	559,486
RICHMOND FITNESS & WELLNESS ASSOCIATION	182,095
RICHMOND NEWS	28,349
RICHMOND OLYMPIC OVAL	3,245,981
RICHMOND TENNIS CLUB	37,392
RICHVAN HOLDINGS LTD	256,048
RICOH CANADA INC	234,607
RIVER WHITE HOMES LTD	962,870
RIVERPORT BUSINESS PARK PORTFOLIO INC	2,899,724
ROADWAY TRAFFIC PRODUCTS	79,497
ROCKY MOUNTAIN PHOENIX	86,407
ROD'S BUILDING SUPPLIES LTD	175,896
ROGERS WIRELESS INC	43,474
ROLLINS MACHINERY LTD	68,636
ROYAL CITY FIRE SUPPLIES LTD	110,482
SAFE & SOUND SECURITY SYSTEMS LTD	247,183
SAMARITAN TECHNOLOGIES	27,605
SANDHU, DALIP	195,122
SCADA CONTROLS CENTRAL LTD	27,385
SCALAR DECISIONS INC	75,633
SCHOOL DISTRICT 38 RICHMOND*	124,626,461

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
SCOTIA ASSET MANAGEMENT LP	30,000
SCOTIA BANK CHARGES	35,382
SCOTIA CUSTODIAL FEES	110,291
SCOTT SPECIAL PROJECTS LTD	53,342
SEA ISLAND COMMUNITY ASSOC	29,543
SELECT ART ADVERTISING INC	33,365
SES CONSULTING	40,160
SHAPE ARCHITECTURE INC	42,524
SHERINE INDUSTRIES LTD	38,336
SHY'S FOREST PRODUCTS LTD	65,735
SIDHOO TRUCKING LTD	117,586
SIERRA WASTE SERVICES LTD	7,582,935
SIMSON-MAXWELL	58,651
SKREENQUIP SALES & RENTALS	55,397
SMARTEDGE NETWORKS INC	89,898
SMITHRITE DISPOSAL LTD	173,473
SNC-LAVALIN INC	28,240
SOFTCHOICE LP	229,495
SOUTH ARM CONTRACTING LTD	108,260
SOUTH ARM EXCAVATING	237,031
SOUTHERN, LISA	59,503
SPANDREL CONSTRUCTION CORP	28,600
SPECIMEN TREES WHOLESALE NURSERIES LTD	47,764
SPORTAFENCE MARKETING ENTERPRISES LLC	68,764
SPORTSTOWN BC OPERATIONS LTD	243,104
SSQ INSURANCE COMPANY INC*	43,080
STAGE 3 RENEWABLES INC	145,866
STAK FITNESS INTERNATIONAL INC	33,364
STANTEC CONSULTING LTD	30,742
STEFAN, FRASER AND ASSOCIATES INC	68,015
STEVESTON HARBOUR AUTHORITY	25,525
STREAMLINE FENCING & CONTRACTING LTD	145,747
STUART OLSON CONSTRUCTION LTD	17,735,397
SUDDEN TECHNOLOGIES	250,496
SUPERIOR CITY CONTRACTING SERVICES LTD	197,955
SUTTLE RECREATION INC	188,132
T M JOHNSTON GRADALL LTD	221,404
TECHNOGYM USA	130,493
TELUS COMMUNICATIONS	494,203
TELUS MOBILITY	425,018

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

Payments	Amount
TELUS SERVICES INC	143,551
TEMPEST DEVELOPMENT GROUP INC	185,630
TERRALINK HORTICULTURE INC	25,071
TERVITA CORPORATION	87,575
TEXTILE IMAGE INC	45,725
THE ACTIVE NETWORK, LTD	121,116
THE ANDREWS ARCHITECTS INC	69,977
THE BUTLER DID IT CATERING CO	66,999
THE HOME DEPOT	39,045
THE PERSONNEL DEPARTMENT	35,937
THOMAS TRUCKING	152,943
TIBCO SOFTWARE IRELAND LTD	401,751
TIGER CALCIUM SERVICES INC	27,439
TK GRAPHICS	47,867
TORBRAM ELECTRIC SUPPLY	31,701
TOTAL POWER LIMITED	73,188
TOURISM RICHMOND*	3,265,186
TOWNSHIP OF LANGLEY	27,500
TRANE BRITISH COLUMBIA	497,380
TRANE CANADA	155,631
TRANSLINK*	34,431,257
ULMER CONTRACTING LTD	764,455
UNION OF BC MUNICIPALITIES*	113,749
UNITED WAY OF THE LOWER MAINLAND*	48,452
UNIVERSITY OF THE FRASER VALLEY	71,500
URBAN AGRICULTURE CONSULTING INC	31,517
URBAN ARTS ARCHITECTURE	46,879
VALKYRIE LAW GROUP LLP	72,599
VALLEY TRAFFIC SYSTEMS INC	138,091
VALMONT WEST COAST ENGINEERING	126,502
VANCOUVER COASTAL HEALTH AUTHORITY	225,869
VANPORT ENTERPRISES LTD	36,382
VERATEC ENGINEERED PRODUCTS INC	35,888
VFA	45,118
VIMAR EQUIPMENT LTD	194,306
W3 DESIGN GROUP INC	310,443
WALKER'S GRADALL SERVICES LTD	326,281
WEDLER ENGINEERING	73,495
WEINBERG, MIA	65,700
WESCO DISTRIBUTION CANADA INC	135,653

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Payments to Suppliers For Goods and Services
In Excess of \$25,000 in 2015

Section 7

<u>Payments</u>	<u>Amount</u>
WEST COAST ELECTRIC LTD	41,119
WESTCOAST DRAINAGE & CONTRACTING	246,922
WESTERN OIL SERVICES LTD	34,439
WESTERN PACIFIC PAPER LTD	32,161
WESTERN TURF FARMS LTD	33,856
WESTERRA EQUIPMENT LP	166,545
WESTLUND - DIV OF EMCO CORPORATION	32,625
WESTPORT CONSTRUCTION GROUP INC	1,365,840
WESTVIEW SALES LTD	177,466
WESTWIND GREENHOUSES	26,435
WFR WHOLESALE FIRE & RESCUE LTD	1,251,048
WILCO CIVIL INC	583,162
WILLIS CANADA INC	1,496,386
WINVAN PAVING LTD	156,300
WOLSELEY CANADA INC	43,230
WONG'S GREENHOUSE	31,710
WORK TRUCK WEST	29,826
WORKSAFE BC	2,730,757
X10 NETWORKS	37,061
XYLEM CANADA COMPANY	182,619
YOUNG ANDERSON BARRISTERS & SOLICITORS	44,500
ZUT ALORS INC	43,000
Payments > \$25,000	<u>471,951,523</u>
Payments < \$25,000	9,166,230
Total Payments	<u><u>\$ 481,117,753</u></u>

*Payments include tax transfers and third party remittances.

CITY OF RICHMOND
Statement of Grant and Subsidies in 2015

Section 7

Grants and Subsidies	Amount
AMYOTROPHIC LATERAL SCLEROSIS SOCIETY	\$ 3,030
BIG BROTHERS OF GREATER VANCOUVER	4,636
BIG SISTERS OF BC LOWER MAINLAND	4,636
BOYS & GIRLS CLUBS OF SOUTH COAST BC	3,000
CANADIAN MENTAL HEALTH ASSOCIATION	40,400
CANADIAN RED CROSS SOCIETY	4,040
CANADIAN YC CHINESE ORCHESTRA	4,550
CHILD CARE TRAINING AND PROFESSIONAL	10,000
CHILDREN OF THE STREET SOCIETY	1,010
CHIMO COMMUNITY SERVICES	48,419
CHINESE MENTAL WELLNESS ASSOCIATION	9,142
CINEVOLUTION MEDIA ARTS SOCIETY	9,530
CITY CENTRE COMMUNITY ASSOCIATION	45,288
COMMUNITY ARTS COUNCIL OF RICHMOND	8,475
DELTA SYMPHONY SOCIETY	5,000
DEVELOPMENTAL DISABILITIES ASSOCIATION	11,000
EAST RICHMOND COMMUNITY ASSOCIATION	500
FAMILY SERVICES OF GREATER VANCOUVER	47,066
GREATER VANCOUVER HISTORICAL PERFORMANCE	1,910
GULF OF GEORGIA CANNERY SOCIETY	1,000
HAMILTON COMMUNITY ASSOCIATION	9,354
HEART OF RICHMOND AIDS SOCIETY	10,508
KIDSPORT RICHMOND	16,500
LITTLE WINGS DAYCARE	5,000
MENNONITE BRETHERN CHURCH OF BC	2,576
MINORU SENIORS SOCIETY	3,535
MULTICULTURAL HELPING HOUSE SOCIETY	8,406
PACIFIC POST PARTUM SUPPORT SOCIETY	1,515
PARISH OF ST. ALBAN'S	12,500
PHILIPPINE CULTURAL ARTS SOCIETY OF BC	2,970
RICHMOND ADDICTION SERVICES SOCIETY	204,368
RICHMOND AGRICULTURAL & INDUSTRIAL	11,000
RICHMOND AMATEUR RADIO CLUB	1,545
RICHMOND ART GALLERY ASSOCIATION	5,000
RICHMOND ARTS COALITION	3,970
RICHMOND CAREFREE SOCIETY	5,000
RICHMOND CENTRE FOR DISABILITY	120,586
RICHMOND CITY CENTRE COMMUNITY ASSN	10,500
RICHMOND COMMUNITY BAND SOCIETY	2,860

CITY OF RICHMOND
Statement of Grant and Subsidies in 2015

Section 7

Grants and Subsidies	Amount
RICHMOND COMMUNITY ORCHESTRA & CHORUS	10,000
RICHMOND COMMUNITY SERVICES ADVISORY	11,000
RICHMOND FAMILY PLACE SOCIETY	24,725
RICHMOND FITNESS & WELLNESS ASSOCIATION	10,000
RICHMOND FOOD BANK SOCIETY	5,000
RICHMOND FOOD SECURITY SOCIETY	5,050
RICHMOND GATEWAY THEATRE SOCIETY	1,129,418
RICHMOND HOSPICE ASSOCIATION	7,211
RICHMOND MENTAL HEALTH CONSUMER & FRIENDS SOCIETY	3,677
RICHMOND MULTICULTURAL COMMUNITY	10,508
RICHMOND MUSEUM SOCIETY	1,500
RICHMOND MUSIC SCHOOL SOCIETY	7,945
RICHMOND POTTERS' CLUB	5,700
RICHMOND SINGERS	4,240
RICHMOND SOCIETY FOR COMMUNITY LIVING	14,280
RICHMOND THERAPEUTIC EQUESTRIAN SOCIETY	56,400
RICHMOND WEAVERS' & SPINNERS' GUILD	2,650
RICHMOND WOMEN'S RESOURCE CENTRE	15,762
RICHMOND YOUTH CHORAL SOCIETY	17,000
RICHMOND YOUTH SERVICES AGENCY	12,625
SEA ISLAND COMMUNITY ASSOC	9,058
SOCIETY OF RICHMOND CHILDREN'S CENTRES	8,000
STEVESTON COMMUNITY SOCIETY	32,000
STEVESTON HISTORICAL SOCIETY	2,650
TEXTILE ARTS GUILD OF RICHMOND	3,710
THE SHARING FARM SOCIETY	16,000
THOMPSON COMMUNITY ASSOCIATION	18,000
TICKLE ME PICKLE THEATRE SPORTS	5,500
TOUCHSTONE FAMILY ASSOCIATION	99,000
TURNING POINT RECOVERY SOCIETY	5,924
VANCOUVER CANTONESE OPERA	5,000
VANCOUVER TAGORE SOCIETY	3,920
VOLUNTEER RICHMOND INFORMATION SERVICES	43,355
WEST RICHMOND COMMUNITY ASSOCIATION	5,000
Grand Total	<u>\$ 2,312,133</u>

CITY OF RICHMOND
 SCHEDULE OF PAYMENTS TO SUPPLIERS FOR GOODS AND SERVICES
 For the year ended December 31, 2015

Section 7

Reconciliation of Payments to the Financial Statements

Total payments to Canadian & US Suppliers (Section 7)	\$481,117,753
Total expenditures per Financial Statements (Statement of Revenue and Expenditures)	373,574,000
Repayment of Debt and Capital Lease Obligations	4,254,000
Items included in financial statements but not in Section 7:	
Salaries and benefits per Statement of Operations	(147,996,000)
Amortization of Tangible Capital Assets	(53,966,000)
Oval Expenses	(4,921,000)
Loss on disposal of Tangible Capital Aassets	(755,000)
Grants and Subsidies	(2,312,133)
Employee Expense Reimbursements	(592,737)
Items in Section 7 but not included in expenditures in the financial statements:	
Payments made to taxing authorities	168,162,513
2015 Capital Acquisitions	86,941,000
Payroll Related Remittances	42,605,824
GST Rebate included with payments to suppliers	5,940,292
3rd party remittances and transfers not included in expenditures in the financial statements	6,766,177
Oval Transfer	3,245,981
Change in accrued liabilities, inventory, prepaid expenses and other items	(21,313)
Cost Recoveries	192,149
	\$481,117,753
Difference	\$0



**Alexandra District Energy Utility Bylaw No. 8641
Amendment Bylaw No. 9555**

The Council of the City of Richmond enacts as follows:

1. The **Alexandra District Energy Utility Bylaw No. 8641**, as amended, is further amended:

(a) by adding a new Section 1.2(f) to read as follows, and by re-numbering all subsections in Section 1.2 as necessary so that they maintain sequential alphabetical order:

1.2(f) "Common Space Floor Area" means the total area of all horizontal floor space within a building used as common space or for giving access, including corridors, hallways, landings, foyers, staircases, stairwells, amenity spaces, mechanical/electrical rooms, laundry facilities and common storage facilities;

(b) by adding a new Section 1.2(k) to read as follows, and by re-numbering all subsections in Section 1.2 as necessary so that they maintain sequential alphabetical order:

1.2(k) "Designated (GMAU) Property" means a Designated Property that is utilizing gas make-up air units as approved by the City;

(c) by deleting the definition of Gross Floor Area from Section 1.2 in its entirety and replacing it with the following new definition:

1.2(r) "Gross Floor Area" means:

(i) for Designated Properties, the total area of all horizontal floors, measured to the outer building limits, including all uses and all Common Space Floor Area, and includes enclosed balconies and mezzanines, enclosed porches or verandas, elevator shafts and accessory buildings, except those used for parking; and

(ii) for Designated (GMAU) Properties, the total area of all horizontal floors, measured to the outer building limits, including all uses and all Common Space Floor Area, and includes enclosed balconies

and mezzanines, enclosed porches or verandas, elevator shafts and accessory buildings, except those used for parking, less the Common Space Floor Area multiplied by a factor of 1.5;

(d) by deleting Schedule C (Rates and Charges) in its entirety and replacing with a new Schedule C attached as Schedule A to this Amendment Bylaw.

- 2. This Bylaw is cited as "**Alexandra District Energy Utility Bylaw No. 8641, Amendment Bylaw No. 9555**".

FIRST READING

MAY 24 2016

SECOND READING

MAY 24 2016

THIRD READING

MAY 24 2016

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating Dept. <i>[Signature]</i>
APPROVED for legality by Solicitor <i>[Signature]</i>

MAYOR

CORPORATE OFFICER

Schedule A to Amendment Bylaw No. 9555***SCHEDULE C to BYLAW NO. 8641******Rates and Charges*****PART 1 - RATES FOR SERVICES**

The following charges will constitute the Rates for Services for the Service Area excluding shaded Area A as shown in Schedule A to this Bylaw:

- (a) Capacity charge – a monthly charge of \$0.087 per square foot of Gross Floor Area, and a monthly charge of \$1.170 per kilowatt of the annual peak heating load supplied by DEU as shown in the energy modeling report required under Section 21.1(c); and*
- (b) Volumetric charge – a charge of \$3.743 per megawatt hour of Energy returned from the Heat Exchanger and Meter Set at the Designated Property.*

PART 2 - RATES FOR SERVICES APPLICABLE TO AREA A

The following charges will constitute the Rates for Services applicable only to the Designated Properties identified within the shaded area (Area A) shown in Schedule A to this bylaw:

- (a) Volumetric charge – a charge of \$66.92 per megawatt hour of Energy returned from the Heat Exchanger and Meter Set at the Designated Property calculated on each of (i) an energy use of 2644 MWh per annum (“Basic Supply Amount”), and (ii) any energy use in excess of the Basic Supply Amount.*



Housing Agreement (10780 No. 5 Road and 12733 Steveston Highway)
Bylaw No. 9556

The Council of the City of Richmond enacts as follows:

- 1. The Mayor and Corporate Officer for the City of Richmond are authorized to execute and deliver a housing agreement, substantially in the form set out in Schedule A to this Bylaw, with the owner of the lands legally described as:

NO PID

Lot 2 Section 31 Block 4 North Range 5 West NWD Plan EPP61209

- 2. This Bylaw is cited as "Housing Agreement (10780 No. 5 Road and 12733 Steveston Highway) Bylaw No. 9556".

FIRST READING

MAY 24 2016

SECOND READING

MAY 24 2016

THIRD READING

MAY 24 2016

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept.
APPROVED for legality by Solicitor

MAYOR

CORPORATE OFFICER

Schedule A to Bylaw No. 9556

To Housing Agreement (10780 No. 5 Road and 12733 Steveston Highway) Bylaw No. 9556

HOUSING AGREEMENT BETWEEN the City of Richmond and 0864227 BC Ltd.

HOUSING AGREEMENT
(Section 483 *Local Government Act*)

THIS AGREEMENT is dated for reference the 13th day of June, 2016.

BETWEEN:

0864227 B.C. LTD. (Inc. No. 0864277),
a company duly incorporated under the laws of the Province of British
Columbia and having its registered office at 120-13575 Commerce
Parkway, Richmond B.C. V6V 2L1

(the "Owner" as more fully defined in section 1.1 of this
Agreement)

AND:

CITY OF RICHMOND,
a municipal corporation pursuant to the *Local Government Act* and
having its offices at 6911 No. 3 Road, Richmond, British
Columbia, V6Y 2C1

(the "City" as more fully defined in section 1.1 of this Agreement)

WHEREAS:

- A. Section 483 of the *Local Government Act* permits the City to enter into and, by legal notation on title, note on title to lands, housing agreements which may include, without limitation, conditions in respect to the form of tenure of housing units, availability of housing units to classes of persons, administration of housing units and rent which may be charged for housing units;
- B. The Owner is the owner of the Lands (as hereinafter defined); and
- C. The Owner and the City wish to enter into this Agreement (as herein defined) to provide for affordable housing on the terms and conditions set out in this Agreement,

In consideration of \$10.00 and other good and valuable consideration (the receipt and sufficiency of which is acknowledged by both parties), and in consideration of the promises exchanged below, the Owner and the City covenant and agree as follows:

**ARTICLE 1
DEFINITIONS AND INTERPRETATION**

1.1 In this Agreement the following words have the following meanings:

- (a) **"Affordable Housing Unit"** means a Dwelling Unit or Dwelling Units designated as such in accordance with a building permit and/or development permit issued by the City and/or, if applicable, in accordance with any rezoning consideration applicable to the development on the Lands and includes, without limiting the generality of the foregoing, the Dwelling Unit charged by this Agreement;
- (b) **"Agreement"** means this agreement together with all schedules, attachments and priority agreements attached hereto;
- (c) **"City"** means the City of Richmond;
- (d) **"CPI"** means the All-Items Consumer Price Index for Vancouver, B.C. published from time to time by Statistics Canada, or its successor in function;
- (e) **"Daily Amount"** means \$100.00 per day as of January 1, 2009 adjusted annually thereafter by adding thereto an amount calculated by multiplying \$100.00 by the percentage change in the CPI since January 1, 2009, to January 1 of the year that a written notice is delivered to the Owner by the City pursuant to section 6.1 of this Agreement. In the absence of obvious error or mistake, any calculation by the City of the Daily Amount in any particular year shall be final and conclusive;
- (f) **"Dwelling Unit"** means a residential dwelling unit or units located or to be located on the Lands whether those dwelling units are lots, strata lots or parcels, or parts or portions thereof, and includes single family detached dwellings, duplexes, townhouses, auxiliary residential dwelling units, rental apartments and strata lots in a building strata plan and includes, where the context permits, an Affordable Housing Unit;
- (g) **"Eligible Tenant"** means a Family having a cumulative annual income of:
 - (i) in respect to a bachelor unit, \$34,000 or less;
 - (ii) in respect to a one bedroom unit, \$38,000 or less;
 - (iii) in respect to a two bedroom unit, \$46,500 or less; or
 - (iv) in respect to a three or more bedroom unit, \$57,500 or less

provided that, commencing July 1, 2013, the annual incomes set-out above shall, in each year thereafter, be adjusted, plus or minus, by adding or subtracting therefrom, as the case may be, an amount calculated that is equal to the Core Need Income Threshold data and/or other applicable data produced by Canada Mortgage Housing Corporation in the years when such data is released. In the event that, in applying the values set-out above, the rental increase is at any time greater than the rental increase permitted by the *Residential Tenancy Act*, then the increase will be reduced to the maximum amount permitted by the *Residential Tenancy Act*. In the absence of obvious error or mistake, any calculation by the City of an Eligible Tenant's permitted income in any particular year shall be final and conclusive;

- (h) **"Family"** means:
- (i) a person;
 - (ii) two or more persons related by blood, marriage or adoption; or
 - (iii) a group of not more than 6 persons who are not related by blood, marriage or adoption
- (i) **"Housing Covenant"** means the agreements, covenants and charges granted by the Owner to the City (which includes covenants pursuant to section 219 of the *Land Title Act*) charging the Lands registered on ___ day of _____, 20_, under number _____, as it may be amended or replaced from time to time;
- (j) **"Interpretation Act"** means the *Interpretation Act*, R.S.B.C. 1996, Chapter 238, together with all amendments thereto and replacements thereof;
- (k) **"Land Title Act"** means the *Land Title Act*, R.S.B.C. 1996, Chapter 250, together with all amendments thereto and replacements thereof;
- (l) **"Lands"** means the following lands and premises situate in the City of Richmond and, including a building or a portion of a building, into which said land is Subdivided:
- PID: _____
 Lot 2 Section 31 Block 4 North Range 5 West
 NWD Plan EPP61209
- (m) **"Local Government Act"** means the *Local Government Act*, R.S.B.C. 2015, Chapter 1, together with all amendments thereto and replacements thereof;
- (n) **"LTO"** means the New Westminster Land Title Office or its successor;
- (o) **"Owner"** means the party described on page 1 of this Agreement as the Owner and any subsequent owner of the Lands or of any part into which the Lands are

Subdivided, and includes any person who is a registered owner in fee simple of an Affordable Housing Unit from time to time;

- (p) **"Permitted Rent"** means no greater than:
- (i) \$850.00 a month for a bachelor unit;
 - (ii) \$950.00 a month for a one bedroom unit;
 - (iii) \$1,162.00 a month for a two bedroom unit; and
 - (iv) \$1,437.00 a month for a three (or more) bedroom unit,

provided that, commencing July 1, 2013, the rents set-out above shall, in each year thereafter, be adjusted, plus or minus, by adding or subtracting therefrom, as the case may be, an amount calculated that is equal to the Core Need Income Threshold data and/or other applicable data produced by Canada Mortgage Housing Corporation in the years when such data is released. In the event that, in applying the values set-out above, the rental increase is at any time greater than the rental increase permitted by the *Residential Tenancy Act*, then the increase will be reduced to the maximum amount permitted by the *Residential Tenancy Act*. In the absence of obvious error or mistake, any calculation by the City of the Permitted Rent in any particular year shall be final and conclusive;

- (q) **"Real Estate Development Marketing Act"** means the *Real Estate Development Marketing Act*, S.B.C. 2004, Chapter 41, together with all amendments thereto and replacements thereof;
- (r) **"Residential Tenancy Act"** means the *Residential Tenancy Act*, S.B.C. 2002, Chapter 78, together with all amendments thereto and replacements thereof;
- (s) **"Strata Property Act"** means the *Strata Property Act* S.B.C. 1998, Chapter 43, together with all amendments thereto and replacements thereof;
- (t) **"Subdivide"** means to divide, apportion, consolidate or subdivide the Lands, or the ownership or right to possession or occupation of the Lands into two or more lots, strata lots, parcels, parts, portions or shares, whether by plan, descriptive words or otherwise, under the *Land Title Act*, the *Strata Property Act*, or otherwise, and includes the creation, conversion, organization or development of "cooperative interests" or "shared interest in land" as defined in the *Real Estate Development Marketing Act*;
- (u) **"Tenancy Agreement"** means a tenancy agreement, lease, license or other agreement granting rights to occupy an Affordable Housing Unit; and
- (v) **"Tenant"** means an occupant of an Affordable Housing Unit by way of a Tenancy Agreement.

1.2 In this Agreement:

- (a) reference to the singular includes a reference to the plural, and *vice versa*, unless the context requires otherwise;
- (b) article and section headings have been inserted for ease of reference only and are not to be used in interpreting this Agreement;
- (c) if a word or expression is defined in this Agreement, other parts of speech and grammatical forms of the same word or expression have corresponding meanings;
- (d) reference to any enactment includes any regulations, orders or directives made under the authority of that enactment;
- (e) reference to any enactment is a reference to that enactment as consolidated, revised, amended, re-enacted or replaced, unless otherwise expressly provided;
- (f) the provisions of section 25 of the *Interpretation Act* with respect to the calculation of time apply;
- (g) time is of the essence;
- (h) all provisions are to be interpreted as always speaking;
- (i) reference to a "party" is a reference to a party to this Agreement and to that party's respective successors, assigns, trustees, administrators and receivers. Wherever the context so requires, reference to a "party" also includes an Eligible Tenant, agent, officer and invitee of the party;
- (j) reference to a "day", "month", "quarter" or "year" is a reference to a calendar day, calendar month, calendar quarter or calendar year, as the case may be, unless otherwise expressly provided; and
- (k) where the word "including" is followed by a list, the contents of the list are not intended to circumscribe the generality of the expression preceding the word "including".

ARTICLE 2

USE AND OCCUPANCY OF AFFORDABLE HOUSING UNITS

- 2.1 The Owner agrees that each Affordable Housing Unit may only be used as a permanent residence occupied by one Eligible Tenant. An Affordable Housing Unit must not be occupied by the Owner, the Owner's family members (unless the Owner's family members qualify as Eligible Tenants), or any tenant or guest of the Owner, other than an Eligible Tenant.
- 2.2 Within 30 days after receiving notice from the City, the Owner must, in respect of each Affordable Housing Unit, provide to the City a statutory declaration, substantially in the

form (with, in the City Solicitor's discretion, such further amendments or additions as deemed necessary) attached as Appendix A, sworn by the Owner, containing all of the information required to complete the statutory declaration. The City may request such statutory declaration in respect to each Affordable Housing Unit no more than once in any calendar year; provided, however, notwithstanding that the Owner may have already provided such statutory declaration in the particular calendar year, the City may request and the Owner shall provide to the City such further statutory declarations as requested by the City in respect to an Affordable Housing Unit if, in the City's absolute determination, the City believes that the Owner is in breach of any of its obligations under this Agreement.

- 2.3 The Owner hereby irrevocably authorizes the City to make such inquiries as it considers necessary in order to confirm that the Owner is complying with this Agreement.

ARTICLE 3

DISPOSITION AND ACQUISITION OF AFFORDABLE HOUSING UNITS

- 3.1 The Owner will not permit an Affordable Housing Unit Tenancy Agreement to be subleased or assigned.
- 3.2 If this Housing Agreement encumbers more than one Affordable Housing Unit, then the Owner may not, without the prior written consent of the City Solicitor, sell or transfer less than five (5) Affordable Housing Units in a single or related series of transactions with the result that when the purchaser or transferee of the Affordable Housing Units becomes the owner, the purchaser or transferee will be the legal and beneficial owner of not less than five (5) Affordable Housing Units.
- 3.3 The Owner must not rent, lease, license or otherwise permit occupancy of any Affordable Housing Unit except to an Eligible Tenant and except in accordance with the following additional conditions:
- (a) the Affordable Housing Unit will be used or occupied only pursuant to a Tenancy Agreement;
 - (b) the monthly rent payable for the Affordable Housing Unit will not exceed the Permitted Rent applicable to that class of Affordable Housing Unit;
 - (c) the Owner will not require the Tenant or any permitted occupant to pay any strata fees, strata property contingency reserve fees or any extra charges or fees for use of any common property, limited common property, or other common areas, facilities or amenities, or for sanitary sewer, storm sewer, water, other utilities, property or similar tax; provided, however, if the Affordable Housing Unit is a strata unit and the following costs are not part of strata or similar fees, an Owner may charge the Tenant the Owner's cost, if any, of providing cablevision, telephone, other telecommunications, gas, or electricity fees, charges or rates;
 - (d) the Owner will attach a copy of this Agreement to every Tenancy Agreement;

- (e) the Owner will include in the Tenancy Agreement a clause requiring the Tenant and each permitted occupant of the Affordable Housing Unit to comply with this Agreement;
- (f) the Owner will include in the Tenancy Agreement a clause entitling the Owner to terminate the Tenancy Agreement if:
 - (i) an Affordable Housing Unit is occupied by a person or persons other than an Eligible Tenant;
 - (ii) the annual income of an Eligible Tenant rises above the applicable maximum amount specified in section 1.1(g) of this Agreement;
 - (iii) the Affordable Housing Unit is occupied by more than the number of people the City's building inspector determines can reside in the Affordable Housing Unit given the number and size of bedrooms in the Affordable Housing Unit and in light of any relevant standards set by the City in any bylaws of the City;
 - (iv) the Affordable Housing Unit remains vacant for three consecutive months or longer, notwithstanding the timely payment of rent; and/or
 - (v) the Tenant subleases the Affordable Housing Unit or assigns the Tenancy Agreement in whole or in part,

and in the case of each breach, the Owner hereby agrees with the City to forthwith provide to the Tenant a notice of termination. Except for section 3.3(f)(ii) of this Agreement [*Termination of Tenancy Agreement if Annual Income of Tenant rises above amount prescribed in section 1.1(g) of this Agreement*], the notice of termination shall provide that the termination of the tenancy shall be effective 30 days following the date of the notice of termination. In respect to section 3.3(f)(ii) of this Agreement, termination shall be effective on the day that is six (6) months following the date that the Owner provided the notice of termination to the Tenant;

- (g) the Tenancy Agreement will identify all occupants of the Affordable Housing Unit and will stipulate that anyone not identified in the Tenancy Agreement will be prohibited from residing at the Affordable Housing Unit for more than 30 consecutive days or more than 45 days total in any calendar year; and
- (h) the Owner will forthwith deliver a certified true copy of the Tenancy Agreement to the City upon demand.

3.4 If the Owner has terminated the Tenancy Agreement, then the Owner shall use best efforts to cause the Tenant and all other persons that may be in occupation of the Affordable Housing Unit to vacate the Affordable Housing Unit on or before the effective date of termination.

**ARTICLE 4
DEMOLITION OF AFFORDABLE HOUSING UNIT**

- 4.1 The Owner will not demolish an Affordable Housing Unit unless:
- (a) the Owner has obtained the written opinion of a professional engineer or architect who is at arm's length to the Owner that it is no longer reasonable or practical to repair or replace any structural component of the Affordable Housing Unit, and the Owner has delivered to the City a copy of the engineer's or architect's report; or
 - (b) the Affordable Housing Unit is damaged or destroyed, to the extent of 40% or more of its value above its foundations, as determined by the City in its sole discretion,

and, in each case, a demolition permit for the Affordable Housing Unit has been issued by the City and the Affordable Housing Unit has been demolished under that permit.

Following demolition, the Owner will use and occupy any replacement Dwelling Unit in compliance with this Agreement and the Housing Covenant both of which will apply to any replacement Dwelling Unit to the same extent and in the same manner as those agreements apply to the original Dwelling Unit, and the Dwelling Unit must be approved by the City as an Affordable Housing Unit in accordance with this Agreement.

**ARTICLE 5
STRATA CORPORATION BYLAWS**

- 5.1 This Agreement will be binding upon all strata corporations created upon the strata title Subdivision of the Lands or any Subdivided parcel of the Lands.
- 5.2 Any strata corporation bylaw which prevents, restricts or abridges the right to use the Affordable Housing Units as rental accommodation will have no force and effect.
- 5.3 No strata corporation shall pass any bylaws preventing, restricting or abridging the use of the Affordable Housing Units as rental accommodation.
- 5.4 No strata corporation shall pass any bylaw or approve any levies which would result in only the Owner or the Tenant or any other permitted occupant of an Affordable Housing Unit (and not include all the owners, tenants, or any other permitted occupants of all the strata lots in the applicable strata plan which are not Affordable Housing Units) paying any extra charges or fees for the use of any common property, limited common property or other common areas, facilities, or amenities of the strata corporation.
- 5.5 The strata corporation shall not pass any bylaw or make any rule which would restrict the Owner or the Tenant or any other permitted occupant of an Affordable Housing Unit from using and enjoying any common property, limited common property or other common areas, facilities or amenities of the strata corporation except on the same basis that governs

the use and enjoyment of any common property, limited common property or other common areas, facilities or amenities of the strata corporation by all the owners, tenants, or any other permitted occupants of all the strata lots in the applicable strata plan which are not Affordable Housing Units.

**ARTICLE 6
DEFAULT AND REMEDIES**

- 6.1 The Owner agrees that, in addition to any other remedies available to the City under this Agreement or the Housing Covenant or at law or in equity, if an Affordable Housing Unit is used or occupied in breach of this Agreement or rented at a rate in excess of the Permitted Rent or the Owner is otherwise in breach of any of its obligations under this Agreement or the Housing Covenant, the Owner will pay the Daily Amount to the City for every day that the breach continues after forty-five (45) days written notice from the City to the Owner stating the particulars of the breach. For greater certainty, the City is not entitled to give written notice with respect to any breach of the Agreement until any applicable cure period, if any, has expired. The Daily Amount is due and payable five (5) business days following receipt by the Owner of an invoice from the City for the same.
- 6.2 The Owner acknowledges and agrees that a default by the Owner of any of its promises, covenants, representations or warranties set-out in the Housing Covenant shall also constitute a default under this Agreement.

**ARTICLE 7
MISCELLANEOUS**

7.1 Housing Agreement

The Owner acknowledges and agrees that:

- (a) this Agreement includes a housing agreement entered into under section 483 of the *Local Government Act*;
- (b) where an Affordable Housing Unit is a separate legal parcel the City may file notice of this Agreement in the LTO against the title to the Affordable Housing Unit and, in the case of a strata corporation, may note this Agreement on the common property sheet; and
- (c) where the Lands have not yet been Subdivided to create the separate parcels to be charged by this Agreement, the City may file a notice of this Agreement in the LTO against the title to the Lands. If this Agreement is filed in the LTO as a notice under section 483 of the *Local Government Act* prior to the Lands having been Subdivided, and it is the intention that this Agreement is, once separate legal parcels are created and/or the Lands are subdivided, to charge and secure only the legal parcels or Subdivided Lands which contain the Affordable Housing Units, then the City Solicitor shall be entitled, without further City Council approval, authorization or bylaw, to partially discharge this Agreement accordingly. The

Owner acknowledges and agrees that notwithstanding a partial discharge of this Agreement, this Agreement shall be and remain in full force and effect and, but for the partial discharge, otherwise unamended. Further, the Owner acknowledges and agrees that in the event that the Affordable Housing Unit is in a strata corporation, this Agreement shall remain noted on the strata corporation's common property sheet.

7.2 Modification

Subject to section 7.1 of this Agreement, this Agreement may be modified or amended from time to time, by consent of the Owner and a bylaw duly passed by the Council of the City and thereafter if it is signed by the City and the Owner.

7.3 Management

The Owner covenants and agrees that it will furnish good and efficient management of the Affordable Housing Units and will permit representatives of the City to inspect the Affordable Housing Units at any reasonable time, subject to the notice provisions in the *Residential Tenancy Act*. The Owner further covenants and agrees that it will maintain the Affordable Housing Units in a good state of repair and fit for habitation and will comply with all laws, including health and safety standards applicable to the Lands. Notwithstanding the foregoing, the Owner acknowledges and agrees that the City, in its absolute discretion, may require the Owner, at the Owner's expense, to hire a person or company with the skill and expertise to manage the Affordable Housing Units.

7.4 Indemnity

The Owner will indemnify and save harmless the City and each of its elected officials, officers, directors, and agents, and their heirs, executors, administrators, personal representatives, successors and assigns, from and against all claims, demands, actions, loss, damage, costs and liabilities, which all or any of them will or may be liable for or suffer or incur or be put to by reason of or arising out of:

- (a) any negligent act or omission of the Owner, or its officers, directors, agents, contractors or other persons for whom at law the Owner is responsible relating to this Agreement;
- (b) the construction, maintenance, repair, ownership, lease, license, operation, management or financing of the Lands or any Affordable Housing Unit or the enforcement of any Tenancy Agreement; and/or
- (c) without limitation, any legal or equitable wrong on the part of the Owner or any breach of this Agreement by the Owner.

7.5 Release

The Owner hereby releases and forever discharges the City and each of its elected officials, officers, directors, and agents, and its and their heirs, executors, administrators,

personal representatives, successors and assigns, from and against all claims, demands, damages, actions, or causes of action by reason of or arising out of or which would or could not occur but for the:

- (a) construction, maintenance, repair, ownership, lease, license, operation or management of the Lands or any Affordable Housing Unit under this Agreement; and/or
- (b) the exercise by the City of any of its rights under this Agreement or an enactment.

7.6 Survival

The obligations of the Owner set out in this Agreement will survive termination or discharge of this Agreement.

7.7 Priority

The Owner will do everything necessary, at the Owner's expense, to ensure that this Agreement, if required by the City Solicitor, will be noted against title to the Lands in priority to all financial charges and encumbrances which may have been registered or are pending registration against title to the Lands save and except those specifically approved in advance in writing by the City Solicitor or in favour of the City, and that a notice under section 483(5) of the *Local Government Act* will be filed on the title to the Lands.

7.8 City's Powers Unaffected

This Agreement does not:

- (a) affect or limit the discretion, rights, duties or powers of the City under any enactment or at common law, including in relation to the use or subdivision of the Lands;
- (b) impose on the City any legal duty or obligation, including any duty of care or contractual or other legal duty or obligation, to enforce this Agreement;
- (c) affect or limit any enactment relating to the use or subdivision of the Lands; or
- (d) relieve the Owner from complying with any enactment, including in relation to the use or subdivision of the Lands.

7.9 Agreement for Benefit of City Only

The Owner and the City agree that:

- (a) this Agreement is entered into only for the benefit of the City;
- (b) this Agreement is not intended to protect the interests of the Owner, any Tenant, or any future owner, lessee, occupier or user of the Lands or the building or any portion thereof, including any Affordable Housing Unit; and

- (c) the City may at any time execute a release and discharge of this Agreement, without liability to anyone for doing so, and without obtaining the consent of the Owner.

7.10 No Public Law Duty

Where the City is required or permitted by this Agreement to form an opinion, exercise a discretion, express satisfaction, make a determination or give its consent, the Owner agrees that the City is under no public law duty of fairness or natural justice in that regard and agrees that the City may do any of those things in the same manner as if it were a private party and not a public body.

7.11 Notice

Any notice required to be served or given to a party herein pursuant to this Agreement will be sufficiently served or given if delivered, to the postal address of the Owner set out in the records at the LTO, and in the case of the City addressed:

To: Clerk, City of Richmond
6911 No. 3 Road
Richmond, BC V6Y 2C1

And to: City Solicitor
City of Richmond
6911 No. 3 Road
Richmond, BC V6Y 2C1

or to the most recent postal address provided in a written notice given by each of the parties to the other. Any notice which is delivered is to be considered to have been given on the first day after it is dispatched for delivery.

7.12 Enuring Effect

This Agreement will extend to and be binding upon and enure to the benefit of the parties hereto and their respective successors and permitted assigns.

7.13 Severability

If any provision of this Agreement is found to be invalid or unenforceable, such provision or any part thereof will be severed from this Agreement and the resultant remainder of this Agreement will remain in full force and effect.

7.14 Waiver

All remedies of the City will be cumulative and may be exercised by the City in any order or concurrently in case of any breach and each remedy may be exercised any number of times with respect to each breach. Waiver of or delay in the City exercising

any or all remedies will not prevent the later exercise of any remedy for the same breach or any similar or different breach.

7.15 Sole Agreement

This Agreement, and any documents signed by the Owners contemplated by this Agreement (including, without limitation, the Housing Covenant), represent the whole agreement between the City and the Owner respecting the use and occupation of the Affordable Housing Units, and there are no warranties, representations, conditions or collateral agreements made by the City except as set forth in this Agreement. In the event of any conflict between this Agreement and the Housing Covenant, this Agreement shall, to the extent necessary to resolve such conflict, prevail.

7.16 Further Assurance

Upon request by the City the Owner will forthwith do such acts and execute such documents as may be reasonably necessary in the opinion of the City to give effect to this Agreement.

7.17 Covenant Runs with the Lands

This Agreement burdens and runs with the Lands and every parcel into which it is Subdivided in perpetuity. All of the covenants and agreements contained in this Agreement are made by the Owner for itself, its personal administrators, successors and assigns, and all persons who after the date of this Agreement, acquire an interest in the Lands.

7.18 Equitable Remedies

The Owner acknowledges and agrees that damages would be an inadequate remedy for the City for any breach of this Agreement and that the public interest strongly favours specific performance, injunctive relief (mandatory or otherwise), or other equitable relief, as the only adequate remedy for a default under this Agreement.

7.19 No Joint Venture

Nothing in this Agreement will constitute the Owner as the agent, joint venturer, or partner of the City or give the Owner any authority to bind the City in any way.

7.20 Applicable Law

Unless the context otherwise requires, the laws of British Columbia (including, without limitation, the *Residential Tenancy Act*) will apply to this Agreement and all statutes referred to herein are enactments of the Province of British Columbia.

7.21 Deed and Contract

By executing and delivering this Agreement the Owner intends to create both a contract and a deed executed and delivered under seal.

7.22 Joint and Several

If the Owner is comprised of more than one person, firm or body corporate, then the covenants, agreements and obligations of the Owner shall be joint and several.

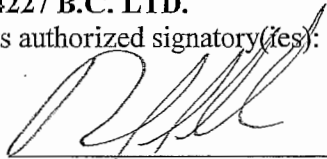
7.23 Limitation on Owner's Obligations

The Owner is only liable for breaches of this Agreement that occur while the Owner is the registered owner of the Lands provided however that notwithstanding that the Owner is no longer the registered owner of the Lands, the Owner will remain liable for breaches of this Agreement that occurred while the Owner was the registered owner of the Lands.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

0864227 B.C. LTD.

by its authorized signatory(ies):

Per: 
Name: RICK ILICH

CITY OF RICHMOND

by its authorized signatory(ies):

Per: _____
Malcolm D. Brodie, Mayor

Per: _____
David Weber, Corporate Officer

CITY OF RICHMOND APPROVED for content by originating dept.
APPROVED for legality by Solicitor
DATE OF COUNCIL APPROVAL

Appendix A to Housing Agreement

STATUTORY DECLARATION

<p>CANADA)) PROVINCE OF BRITISH COLUMBIA))</p>	<p>))))</p>	<p>IN THE MATTER OF A HOUSING AGREEMENT WITH THE CITY OF RICHMOND ("Housing Agreement")</p>
---	----------------------------	---

TO WIT:

I, _____ of _____, British Columbia, do solemnly declare that:

1. I am the owner or authorized signatory of the owner of _____ (the "Affordable Housing Unit"), and make this declaration to the best of my personal knowledge.
2. This declaration is made pursuant to the Housing Agreement in respect of the Affordable Housing Unit.
3. For the period from _____ to _____, the Affordable Housing Unit was occupied only by the Eligible Tenants (as defined in the Housing Agreement) whose names and current addresses and whose employer's names and current addresses appear below:

[Names, addresses and phone numbers of Eligible Tenants and their employer(s)]

4. The rent charged each month for the Affordable Housing Unit is as follows:
 - (a) the monthly rent on the date 365 days before this date of this statutory declaration: \$ _____ per month;
 - (b) the rent on the date of this statutory declaration: \$ _____; and
 - (c) the proposed or actual rent that will be payable on the date that is 90 days after the date of this statutory declaration: \$ _____.
5. I acknowledge and agree to comply with the Owner's obligations under the Housing Agreement, and other charges in favour of the City noted or registered in the Land Title Office against the land on which the Affordable Housing Unit is situated and confirm that the Owner has complied with the Owner's obligations under the Housing Agreement.

6. I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and pursuant to the *Canada Evidence Act*.

DECLARED BEFORE ME at the City of _____)
_____, in the Province of British Columbia, this _____ day of _____)
_____, 20____.)

_____)
A Commissioner for Taking Affidavits in the Province of British Columbia)

DECLARANT

PRIORITY AGREEMENT

In respect to a Housing Agreement (the "Housing Agreement") made pursuant to section 483 of the *Local Government Act* between the City of Richmond and **0864227 B.C. Ltd.** (the "Owner") in respect to the lands and premises legally known and described as:

PID: _____
Lot 2 Section 31 Block 4 North Range 5 West
NWD Plan EPP61209

(the "Lands")

HSBC Bank Canada (the "Chargeholder") is the holder of a Mortgage and Assignment of Rents encumbering the Lands which Mortgage and Assignment of Rents were registered in the Lower Mainland LTO under numbers CA4427878 and CA4427879, respectively ("the Bank Charges").

The Chargeholder, being the holder of the Bank Charges, by signing below, in consideration of the payment of Ten Dollars (\$10.00) and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged and agreed to by the Chargeholder), hereby consents to the granting of the covenants in the Housing Agreement by the Owner and hereby covenants that the Housing Agreement shall bind the Bank Charges in the Lands and shall rank in priority upon the Lands over the Bank Charges as if the Housing Agreement had been signed, sealed and delivered and noted on title to the Lands prior to the Bank Charges and prior to the advance of any monies pursuant to the Bank Charges. The grant of priority is irrevocable, unqualified and without reservation or limitation.

HSBC BANK CANADA
by its authorized signatory(ies):

Per: _____
Name:

Per: _____
Name:

PRIORITY AGREEMENT

In respect to a Housing Agreement (the "Housing Agreement") made pursuant to section 483 of the *Local Government Act* between the City of Richmond and **0864227 B.C. Ltd.** (the "Owner") in respect to the lands and premises legally known and described as:

PID: _____
Lot 2 Section 31 Block 4 North Range 5 West
NWD Plan EPP61209

(the "Lands")

BCMP Mortgage Investment Corporation (the "Chargeholder") is the holder of a Mortgage and Assignment of Rents encumbering the Lands which Mortgage and Assignment of Rents were registered in the Lower Mainland LTO under numbers CA4428803 and CA4428804, respectively ("the Bank Charges").

The Chargeholder, being the holder of the Bank Charges, by signing below, in consideration of the payment of Ten Dollars (\$10.00) and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged and agreed to by the Chargeholder), hereby consents to the granting of the covenants in the Housing Agreement by the Owner and hereby covenants that the Housing Agreement shall bind the Bank Charges in the Lands and shall rank in priority upon the Lands over the Bank Charges as if the Housing Agreement had been signed, sealed and delivered and noted on title to the Lands prior to the Bank Charges and prior to the advance of any monies pursuant to the Bank Charges. The grant of priority is irrevocable, unqualified and without reservation or limitation.

BCMP MORTGAGE INVESTMENT CORPORATION
by its authorized signatory(ies):

Per: _____
Name:

Per: _____
Name:



Richmond Zoning Bylaw 8500
Amendment Bylaw 8866 (RZ 11-587257)
8631 FRANCIS ROAD

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

- 1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it COACH HOUSES (RCH).

P.I.D. 007-213-913

Lot 10 Section 21 Block 4 North Range 6 West New Westminster District Plan 13867

- 2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 8866".

FIRST READING

FEB 27 2012

A PUBLIC HEARING WAS HELD ON

MAR 19 2012

SECOND READING

MAR 19 2012

THIRD READING

MAR 19 2012

OTHER DEVELOPMENT REQUIREMENTS SATISFIED

JUN 08 2016

ADOPTED



MAYOR

CORPORATE OFFICER



Richmond Official Community Plan Bylaw 7100
Amendment Bylaw 9274 (RZ 14-674749)
5460, 5480, 5500, 5520, 5540 and 5560 Moncton Street

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

- 1. Richmond Official Community Plan Bylaw 7100 is amended in Schedule 2.4 (Steveston Area Plan) by deleting the Trites Area Land Use Map and replacing it as per Schedule A.
2. This Bylaw may be cited as "Richmond Official Community Plan Bylaw 7100, Amendment Bylaw 9274".

FIRST READING JUL 27 2015
PUBLIC HEARING SEP 08 2015
SECOND READING SEP 08 2015
THIRD READING SEP 08 2015
OTHER CONDITIONS SATISFIED MAY 26 2016
ADOPTED



MAYOR










CORPORATE OFFICER

Schedule A to Bylaw 9274: Trites Area Land Use Map

Trites Area Land Use Map



This map is to be used as a guide when making redevelopment decisions.

-  ALR Boundary
-  Trites Area Boundary
-  Neighbourhood Residential (Single Family)
-  Neighbourhood Residential (Townhouse - 2 Storey)
-  Neighbourhood Residential (Townhouse - 3 Storey)
-  Industrial (Interim Use)
-  Road/Lane (Possible road and lane alignment; others may be permitted)
-  Trail (Pedestrian Link)
-  Urban/Rural Buffer



**Richmond Zoning Bylaw 8500
Amendment Bylaw 9275 (RZ 14-674749)
5460, 5480, 5500, 5520, 5540 and 5560 Moncton Street**

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. Richmond Zoning Bylaw 8500, as amended, is further amended by:
 - a. Inserting the following into the end of the table contained in Section 5.15.1 regarding Affordable Housing density bonusing provisions:

Zone	Sum Per Buildable Square Foot of Permitted Principal Building
"ZS23	\$1.00"

- b. Inserting the following into Section 15 (Site Specific Residential (Single Detached) Zones), in numerical order:

"15.23 Single Detached (ZS23) – Steveston

15.23.1 Purpose

The zone provides for compact single detached housing with a range of compatible secondary uses and provides for a density bonus that would be used for rezoning applications in order to help achieve the City's affordable housing objectives.

15.23.2 Permitted Uses

- housing, single detached

15.23.3 Secondary Uses

- bed and breakfast
- boarding and lodging
- community care facility, minor
- home business
- secondary suite

15.23.4 Permitted Density

1. The maximum **density** is one **principal dwelling unit** per **lot**.
2. The **maximum floor area ratio** is 0.40 applied to a maximum of 464.5 m² of the **lot area**, together with 0.30 applied to the balance of the **lot area** in excess of 464.5 m².
3. Notwithstanding Section 15.23.4.2, the reference to "0.4" is increased to a higher **density** of "0.6" if:
 - a) the **building** contains a **secondary suite**; or
 - b) the **owner**, at the time **Council** adopts a zoning amendment bylaw to include the **owner's lot** in the ZS23 **zone**, pays into the **affordable housing reserve** the sum specified in Section 5.15 of this bylaw.
4. Further to Section 15.23.4.3, the reference to "0.4" in Section 15.23.4.2 is increased to a higher **density** of "0.6" if:
 - a) an **owner** subdivides bare land to create new **lots** for **single detached housing**; and
 - b) at least 50% of the **lots** contain **secondary suites**.
5. For the purposes of this **zone** only, up to 10% of the **floor area** total calculated for the **lot** in question is not included in the calculation of maximum **floor area ratio**, provided the **floor area**:
 - a) is used exclusively for covered areas of the **principal building** and the covered areas are always open on two or more sides;
 - b) is never enclosed; and
 - c) is not located more than 0.6 m above the lowest horizontal floor.

15.23.5 Permitted Lot Coverage

1. The maximum **lot coverage** is 50% for **buildings**.
2. No more than 70% of a lot may be occupied by **buildings, structures** and **non-porous surfaces**.
3. 20% of the **lot area** is restricted to **landscaping** with live plant material.

15.23.6 Yards & Setbacks

1. The minimum **front yard** is 5.3 m, except that along Moncton Street and Trites Road the required minimum **front yard** shall be 6.0 m.
2. The minimum **interior side yard** is 1.2 m.

3. The minimum **exterior side yard** is 3.0 m.
4. The minimum **rear yard** is 6.0 m. For a **corner lot** where the **exterior side yard** is 6.0 m, the **rear yard** is reduced to 1.2 m.
5. A detached **accessory building** of more than 10.0 m² may be located in the **rear yard** but no closer than 3.0 m to a **lot line abutting** a public **road** or 1.2 m to any other **lot line**.
6. A detached **accessory building** of more than 10.0 m² located in the **rear yard** that is used exclusively for on-site parking purposes may be linked to the **principal building** by an enclosed area, provided that:
 - a) the width of the enclosed area that links the **accessory building** to the **principal building** does not exceed the lesser of:
 - i) 50% of the width of the **principal building**; or
 - ii) 3.6 m; and
 - b) the building height of the **accessory building** and the enclosed area that links the **accessory building** to the **principal building** is limited to a single **storey** no greater than 5.0 m.
7. **Bay windows** which form part of the **principal building** may project into the **rear yard setback** for a distance of 1.0 m or one-half of the **rear yard**, whichever is the lesser.
8. The minimum **building separation space** is 3.0 m, except that an enclosed area, as described in Section 15.23.6.6, may be located within the **building separation space**.

15.23.7 Permitted Heights

1. The maximum **height** for **principal buildings** is 2 **storeys**, but it shall not exceed the **residential vertical lot width envelope** and the **residential vertical lot depth envelope**. For a **principal building** with a flat roof, the maximum height is 7.5 m.
2. For the purpose of this **zone** only, the **residential vertical lot width envelope** and the **residential vertical lot depth envelope** shall be calculated from the required **flood plain construction level**.
3. Uninhabitable roof elements may project through the envelopes to a maximum of 1.0 m measured vertically for roof dormers and 2.5 m for a roof gable facing a **road**.
4. The maximum **height** for **accessory buildings** is 5.0 m.
5. The maximum **height** for **accessory structures** is 9.0 m.
6. The maximum **height** for a **garage** is 6.1 m.

15.23.8 Subdivision Provisions/Minimum Lot Size

1. The minimum **lot** dimensions and areas are as follows, except that the minimum **lot width** for **corner lots** is an additional 2.0 m.

Minimum frontage	Minimum lot width	Minimum lot depth	Minimum lot area
9.0 m	9.0 m	24.0 m	270.0 m ²

15.23.9 Landscaping & Screening

1. **Landscaping** and **screening** shall be provided according to the provisions of Section 6.0, except that:
 - a) **fences**, when located within 3.0 m of a **side lot line abutting** a public **road** or within 6.0 m of a **front lot line abutting** a public **road**, shall not exceed 1.2 m in **height**; and
 - b) **fences**, when located elsewhere within a required **yard**, shall not exceed 1.83 m in **height**.
2. A private outdoor space with a minimum area of 20.0 m² and a minimum width and depth of 3.0 m shall be provided on the **lot** outside of the **front yard** unoccupied and unobstructed by any **buildings, structures**, projections and on-site parking, except for **cantilevered roofs** and **balconies** which may project into private outdoor space for a distance of not more than 0.6 m.

15.23.10 On-Site Parking

1. On-site **vehicle** parking shall be provided according to the standards set out in Section 7.0, except that the maximum driveway width shall be 6.0 m.
2. For the purpose of this **zone** only, a driveway is defined as any **non-porous surface** of the **lot** that is used to provide space for **vehicle** parking or **vehicle access** to or from a public **road** or **lane**.

15.23.11 Other Regulations

1. In addition to the regulations listed above, the General Development Regulations in Section 4.0 and Specific Use Regulations in Section 5.0 apply."
2. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it "SINGLE DETACHED (ZS23) – STEVESTON".

P.I.D. 010-249-311

Lot 14 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

P.I.D. 003-887-111

Lot 13 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

P.I.D. 010-249-303
Lot 12 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

P.I.D. 010-249-281
Lot 11 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

P.I.D. 010-249-273
Lot 10 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

P.I.D. 010-249-265
Lot 9 Section 12 Block 3 North Range 7 West New Westminster District Plan 21084

3. This Bylaw may be cited as **“Richmond Zoning Bylaw 8500, Amendment Bylaw 9275”**.

FIRST READING

JUL 27 2015

PUBLIC HEARING

SEP 08 2015

SECOND READING

SEP 08 2015

THIRD READING

SEP 08 2015

OTHER CONDITIONS SATISFIED

MAY 26 2016

ADOPTED

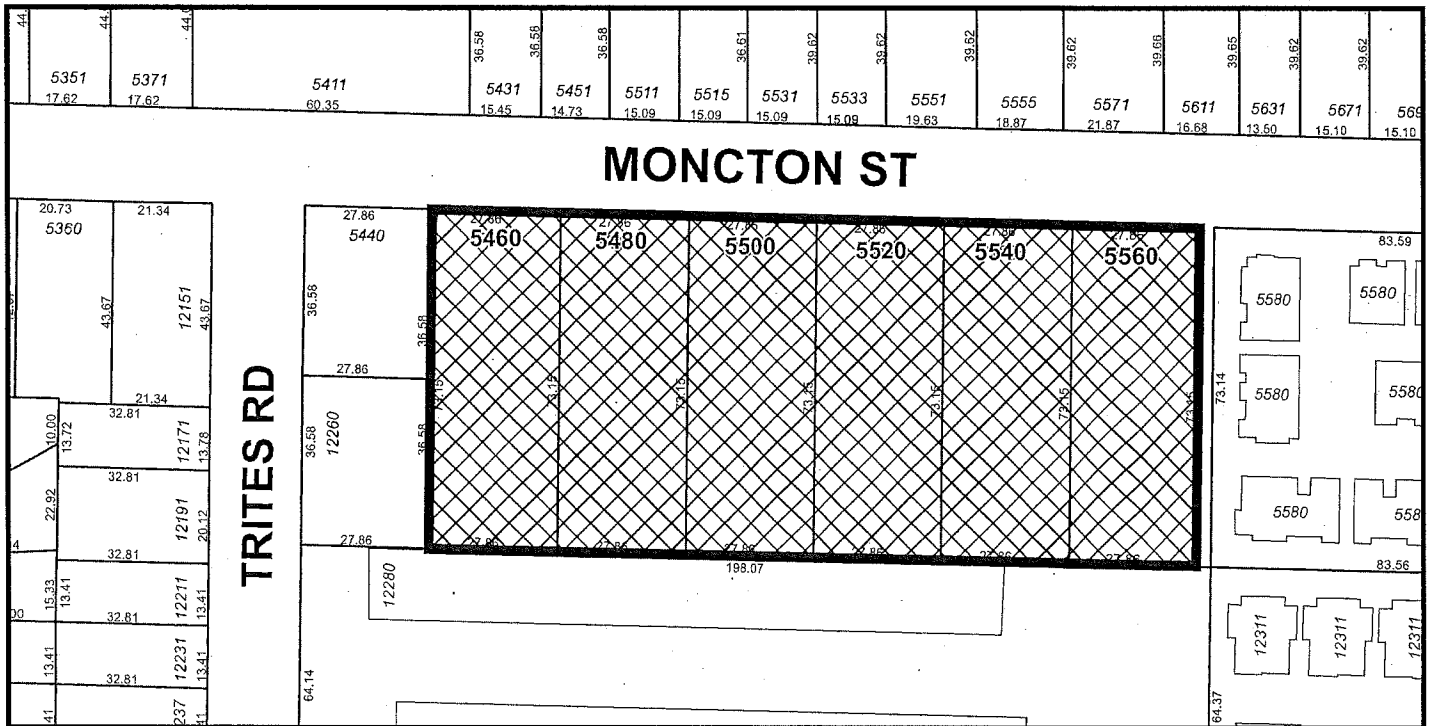
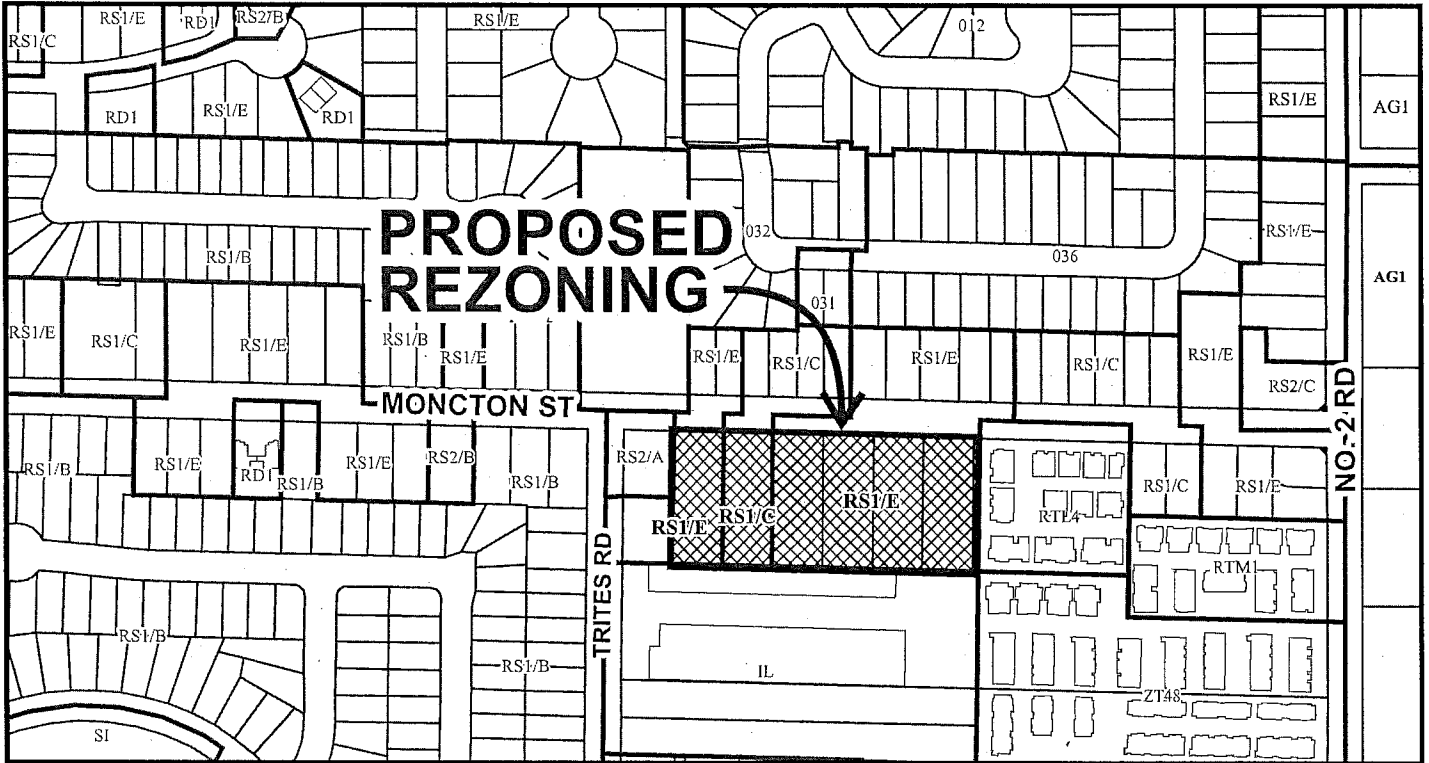


MAYOR

CORPORATE OFFICER



City of Richmond



RZ 14-674749

Original Date: 10/20/14

Revision Date: 06/05/15

Note: Dimensions are in METRES

CNCL - 307



Richmond Zoning Bylaw 8500
Amendment Bylaw 9545 (RZ 15-703641)
5000 Maple Road

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

- 1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it "SINGLE DETACHED (RS2/B)".

P.I.D. 029-512-808

Lot 2 Section 25 Township 4 North Range 7 West New Westminster District Plan EPP35450

- 2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 9545".

FIRST READING

APR 25 2016

A PUBLIC HEARING WAS HELD ON

MAY 16 2016

SECOND READING

MAY 16 2016

THIRD READING

MAY 16 2016

OTHER CONDITIONS SATISFIED

MAY 25 2016

ADOPTED

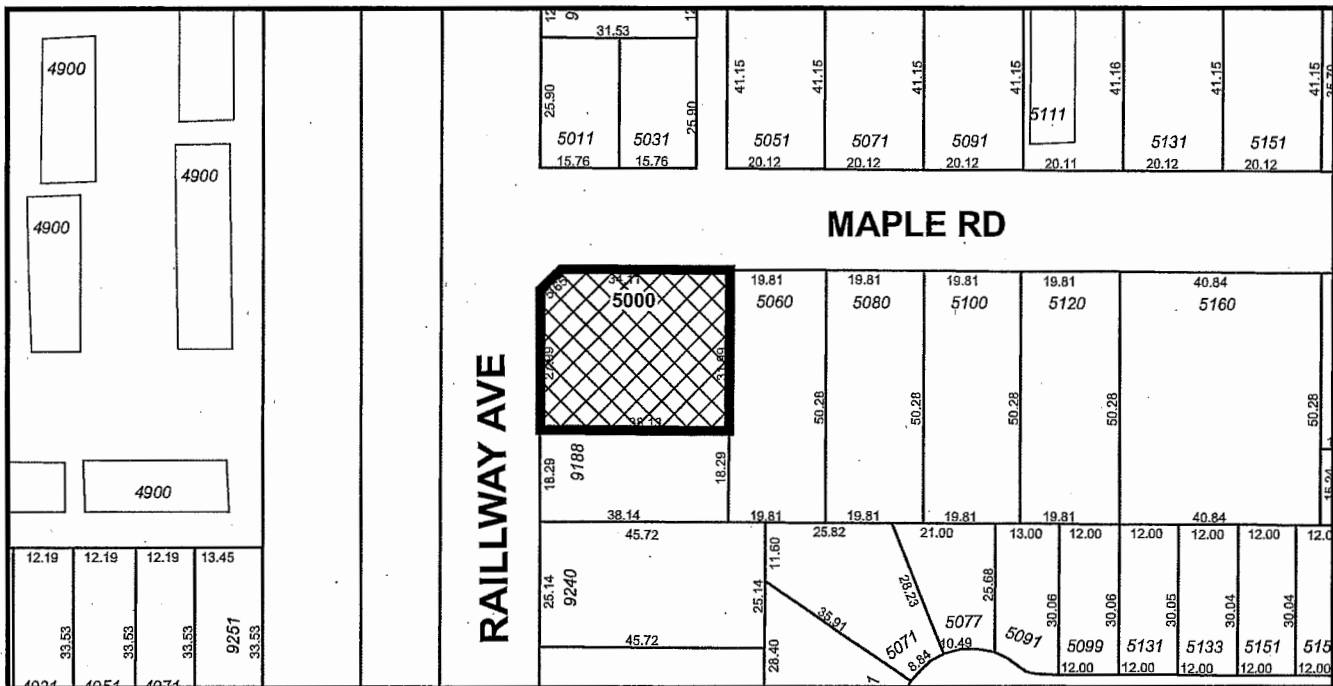
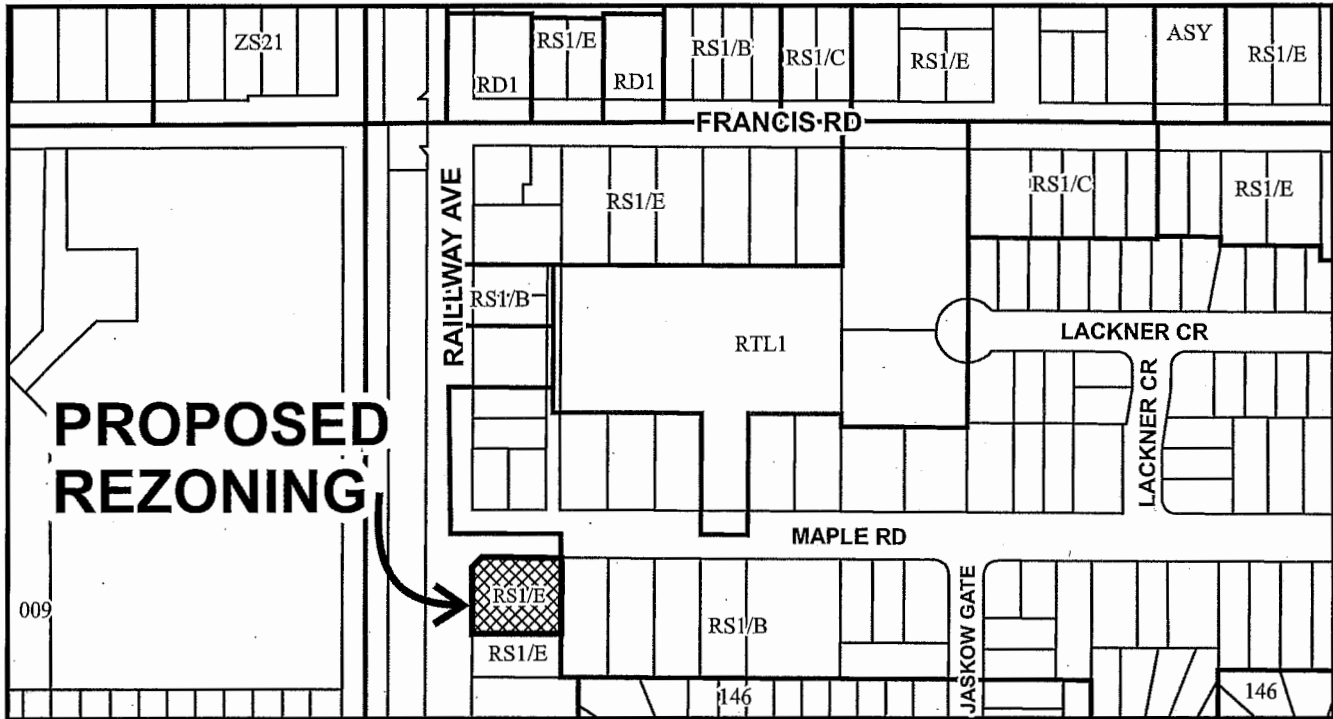
MAYOR


CORPORATE OFFICER

CITY OF RICHMOND APPROVED by [signature] APPROVED by Director or Solicitor [signature]



City of Richmond



	RZ 15-703641	Original Date: 07/23/15 Revision Date: Note: Dimensions are in METRES
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City of Richmond

Report to Council

To: Richmond City Council
From: Joe Erceg
Chair, Development Permit Panel
Date: June 8, 2016
File: 01-0100-20-DPER1-
01/2015-Vol 01
Re: **Development Permit Panel Meeting Held on May 11, 2016**

Staff Recommendation

That the recommendation of the Panel to authorize the issuance of:

1. A Development Permit (DP 15-708397) for the property at 10780 No. 5 Road, 10788 No. 5 Road, and 12733 Steveston Highway (formerly 10780 No. 5 Road and 12733 Steveston Highway);

be endorsed, and the Permit so issued.

Joe Erceg
Chair, Development Permit Panel

SB:blg

Panel Report

The Development Permit Panel considered the following items at its meeting held on May 11, 2016.

DP 15-708397 – TOWNLINE GARDENS INC. – 10780 NO. 5 ROAD AND
12733 STEVESTON HIGHWAY
(May 11, 2016)

The Panel considered a Development Permit application to permit the construction of two (2) eight-storey residential buildings and one (1) four-storey residential building on a site zoned “Commercial Mixed Use (ZMU18) – The Gardens (Shellmont)”. Variances are included in the proposal for increased building height and north facing balcony projections.

Architect, Patrick Cotter, of ZGF Cotter Architects, Inc., and Landscape Architect, Jennifer Stamp, of Durante Kreuk Ltd. Landscape Architecture, provided a brief presentation, noting that:

- The subject third and final phase of the development is located in the center of the site and does not impact neighbouring properties. This phase includes two (2) eight-storey buildings and one (1) four-storey building, which steps down to three (3) stories along the interior courtyard.
- The change from the original six-storey wood frame design to the proposed eight-storey concrete design accommodates unutilized permitted densities from earlier phases while not increasing the bulk of the buildings.
- The mechanical penthouses are located as far back as possible from the ‘Agricultural Park’ to the north, while the projection of unenclosed balconies further into the north side setback provides animation to the north elevation and natural surveillance into the park.
- A qualified environmental professional (QEP) has prepared a landscaping plan for the Riparian Management Area (RMA) setback along the eastern edge of the site.
- Should a small portion of the northeast corner of the site be expropriated by the Ministry of Transportation and Infrastructure (MoTI) for infrastructure undertakings, it would have a minimal impact on the development, but would affect the vegetation in the RMA.
- The main landscaping features for the subject development include: (i) Cedar hedging and thorny plantings in the north edge Agricultural Landscape Buffer Area; (ii) a barrier-free pedestrian mews and ramp connecting to the future public park to the north; (iii) a park overlook area; and (iv) a common amenity garden.

In response to Panel queries, Steve Jedreicich, of Townline Group of Companies, Ms. Stamp and Mr. Cotter advised that:

- Unused permitted densities in Phases 1 and 2 were utilized for the subject Phase 3.
- Should MoTI proceed with infrastructure improvements, the RMA landscaping plan may have to be significantly redesigned depending on the extent of highway widening.
- The proposed number of affordable housing units complies with City requirements.

- Improvements to the City-owned childcare facility will need to be completed prior to the occupancy of the proposed development.
- A dog wash facility is provided in the proposed development.
- The proposed amenity garden contains a water feature, simple sheet of lawn, summer flower garden, children's play area and dining area. The summer flower garden may be temporary as this area on the site could potentially be a future urban agriculture area. There is a barrier-free access from the north side of the development to the amenity area.
- The main sustainability strategy is to achieve energy efficiency through thermally efficient exterior wall detailing.

Staff supported the proposal and requested variances. Staff advised that: (i) 16 affordable housing units are provided in the proposed development; with the majority of these units being two- bedroom and three-bedroom units; (ii) the proposal will comply with Canada Mortgage and Housing Corporation's (CHMC) noise standards; (iii) the landscaping plan for the RMA along the eastern edge of the site is separate from the overall landscaping plan; and (iv) provision of the City-owned childcare facility is covered by a legal agreement to ensure facility completion by the applicant prior to occupancy of any buildings in the subject phase.

In response to Panel queries, staff advised that: (i) details of proposed MoTI infrastructure details have not yet been finalized; (ii) should MoTI undertakings impact the proposed buildings on the subject site, the subject application would have to be brought back to the Panel and Council; and (iii) changes to landscaping within the RMA as a result of MoTI undertakings will be the responsibility of the applicant.

No correspondence was submitted to the Development Permit Panel regarding the application.

The Panel recommends that the Permit be issued.