

City Council

Council Chambers, City Hall 6911 No. 3 Road Tuesday, October 14, 2014 7:00 p.m.

Pg. # ITEM

MINUTES

1. Motion to adopt the minutes of the Regular Council meeting held on Monday, September 22, 2014. (distributed previously)

AGENDA ADDITIONS & DELETIONS

PRESENTATIONS

- (1) Lieutenant-Colonel Robert Alolega, Major Ron Mathews, Regimental Sergeant Major Paul Lavallee, and Honorary Colonel Howe Lee to present the 39 Service Battalion Coin.
- (2) Patricia Bell, Head of Planning and Director of Education, Community Energy Association, to present the Climate & Energy Action Award.

COMMITTEE OF THE WHOLE

2. Motion to resolve into Committee of the Whole to hear delegations on agenda items.

3. Delegations from the floor on Agenda items.

(PLEASE NOTE THAT FOR LEGAL REASONS, DELEGATIONS ARE NOT PERMITTED ON ZONING OR OCP AMENDMENT BYLAWS WHICH ARE TO BE ADOPTED; OR ON DEVELOPMENT PERMITS/DEVELOPMENT VARIANCE PERMITS – ITEM NO. 21.)

4. Motion to rise and report.

RATIFICATION OF COMMITTEE ACTION

CONSENT AGENDA

(PLEASE NOTE THAT ITEMS APPEARING ON THE CONSENT AGENDA WHICH PRESENT A CONFLICT OF INTEREST FOR COUNCIL MEMBERS MUST BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.)

CONSENT AGENDA HIGHLIGHTS

- Receipt of Committee minutes
- Toilet and Clothes Washer Rebate Program Update
- Municipal Access Agreement with TeraSpan Networks Inc.
- Richmond Blue Dots' initiative to pursue a municipal declaration that recognizes residents' rights to access fresh air, clean water, and healthy foods
- Capstan Sanitary Pump Station Plaza Public Artwork
- Draft 2015-2020 Youth Service Plan
- Minoru Civic Precinct Public Art Plan
- Cambie Fire Hall No. 3 Public Art Plan
- Richmond Sports Wall of Fame
- Bylaw No. 9158 Permissive Exemption (2015) Bylaw
- Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168
- Implementation of Richmond Social Development Strategy
- Canada Health Accord
- Land use applications for first reading (to be further considered at the Public Hearing on Monday, November 17, 2014):

| | | | Co | uncil Agenda – Tuesday, October 14, 2014 | |
|---------------------------|---------|------|---|--|--|
| | Pg. # | ITEM | | | |
| | | | | 10231 No. 5 Road – Rezone from RS1/E to RC2 (Amar Bhullar – applicant) 7440 Williams Road – Rezone from RS1/E to ZS12 (Rav Bains – applicant) | |
| | | | | аррисант) | |
| | | 5. | Motion to adopt Items 6 through 20 by general consent. | | |
| | | | | | |
| Consent Agenda Item | | 6. | COMMITTEE MINUTES That the minutes of: | | |
| Item | | | | | |
| | CNCL-10 | | . , | he Public Works & Transportation Committee meeting held on Vednesday, September 24, 2014; | |
| | CNCL-14 | | | he Parks, Recreation & Cultural Services Committee meeting held in Wednesday, September 24, 2014; | |
| | CNCL-24 | | | he General Purposes Committee meeting held on Monday, October 5, 2014; | |
| | CNCL-29 | | (4) th | he Finance Committee meeting held on Monday, October 6, 2014; | |
| | CNCL-31 | | (5) th | he Planning Committee meeting held on Tuesday, October 7, 2014; | |
| | | | be received for information. | | |
| | | | | | |
| Consent Agenda Item | | 7. | TOILET AND CLOTHES WASHER REBATE PROGRAM UPDATE (File Ref. No. 10-6060-02-01) (REDMS No. 4333310) | | |
| | CNCL-37 | | | See Page CNCL-37 for full report | |
| | | | PUBLIC RECON | C WORKS AND TRANSPORTATION COMMITTEE MMENDATION | |
| | | | That: | | |
| | | | . , | he City allocate \$20,000 from existing Water Utility operating eccounts to the Clothes Washer Rebate Program; and | |
| | | | b | he CAO and the General Manager, Engineering and Public Works, to authorized to update the agreement with BC Hydro to include the additional funding. | |

Consent Agenda Item 8. MUNICIPAL ACCESS AGREEMENT WITH TERASPAN NETWORKS INC.

(File Ref. No. 10-6060-01) (REDMS No. 4267964)

CNCL-40

See Page CNCL-40 for full report

PUBLIC WORKS AND TRANSPORTATION COMMITTEE RECOMMENDATION

That the Chief Administrative Officer and the General Manager, Engineering & Public Works be authorized to execute, on behalf of the City, a Municipal Access Agreement between the City and TeraSpan Networks Inc. containing the material terms and conditions set out in the staff report titled Municipal Access Agreement with TeraSpan Networks Inc., dated August 11, 2014, from the Director, Engineering.

Consent Agenda Item 9. RICHMOND BLUE DOTS' INITIATIVE TO PURSUE A MUNICIPAL DECLARATION THAT RECOGNIZES RESIDENTS' RIGHTS TO ACCESS FRESH AIR, CLEAN WATER, AND HEALTHY FOODS (File Ref. No.) (REDMS No.)

CNCL-43

See Page CNCL-43 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That the Declaration 'The Right To A Healthy Environment' be adopted.

Consent Agenda Item 10. CAPSTAN SANITARY PUMP STATION PLAZA PUBLIC ARTWORK

(File Ref. No. 11-7000-09-20-121) (REDMS No. 4322840)

CNCL-49

See Page CNCL-49 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

That the concept proposal and installation of the artwork proposed for the Capstan Sanitary Pump Station Plaza, for the City of Richmond, as presented in the staff report titled Capstan Sanitary Pump Station Plaza Public Artwork, dated September 2, 2014, from the Director, Arts, Culture and Heritage Services, be approved.

Consent Agenda Item

11. DRAFT 2015-2020 YOUTH SERVICE PLAN

(File Ref. No. 07-3425-02) (REDMS No. 4330467)

CNCL-64

See Page CNCL-64 for full report

PARKS, RECREATION AND CULTURAL SERVICES COMMITTEE RECOMMENDATION

- (1) That the Draft 2015-2020 Youth Service Plan, presented as Attachment 1 to the staff report titled Draft 2015-2020 Youth Service Plan dated September 2, 2014, from the General Manager, Community Services, be received for information; and
- (2) That the Draft 2015-2020 Youth Service Plan, presented as Attachment 1 to the staff report titled Draft 2015-2020 Youth Service Plan dated September 2, 2014, from the General Manager, Community Services, be circulated to the East Richmond Community Association, the City Centre Community Association, the Hamilton Community Association, the South Arm Community Association, the Thompson Community Association, the Steveston Community Society, the West Richmond Community Association, the Sea Island Community Association, the Council/School Board Liaison Committee, the Richmond RCMP, Vancouver Coastal Health, and the Richmond Community Services Advisory Committee for comment.

Consent Agenda Item

12. MINORU CIVIC PRECINCT PUBLIC ART PLAN

(File Ref. No. 11-7000-09-20-182) (REDMS No. 4317770)

CNCL-140

See Page CNCL-140 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

That the staff report titled Minoru Civic Precinct Public Art Plan, dated September 17, 2014, from the Director of Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities in the Minoru Civic Precinct, including the proposed Minoru Complex and Brighouse Fire Hall No. 1.

Consent Agenda Item

13. CAMBIE FIRE HALL NO. 3 PUBLIC ART PLAN

(File Ref. No. 11-7000-09-20-79) (REDMS No. 4328765)

CNCL-168

See Page CNCL-168 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

That the staff report titled Cambie Fire Hall No. 3 Public Art Plan, dated September 11, 2014, from the Director, Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities for Cambie Fire Hall No. 3.

Consent Agenda Item

14. **RICHMOND SPORTS WALL OF FAME**

(File Ref. No. 11-7000-10-01) (REDMS No. 4332731)

CNCL-177

See Page CNCL-177 for full report

GENERAL PURPOSES COMMITTEE RECOMMENDATION

That:

- (1) the proposed Richmond Sports Wall of Fame Policy, as described in the staff report titled Richmond Sports Wall of Fame, from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, be approved;
- (2) Richmond Sports Council be requested to establish and nominate non-council members as a Nominating Committee in accordance with the parameters identified in the staff report titled Richmond Sports Wall of Fame, from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, and report back to Council with proposed nominations for the Richmond Sports Wall of Fame no later than November 17, 2014.

Consent Agenda Item 15. BYLAW NO. 9158 – PERMISSIVE EXEMPTION (2015) BYLAW

(File Ref. No. 12-8060-20-0009158; 03-0925-02-01) (REDMS No. 4302464)

CNCL-183

See Page CNCL-183 for full report

FINANCE COMMITTEE RECOMMENDATION

That Permissive Exemption (2015) Bylaw No. 9158 be introduced and given first, second, and third readings.

Consent Agenda Item 16. CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 9168

(File Ref. No. 12-8060-20-009168) (REDMS No. 4332725)

CNCL-223

See Page CNCL-223 for full report

FINANCE COMMITTEE RECOMMENDATION

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.

Consent Agenda Item 17. IMPLEMENTATION OF RICHMOND SOCIAL DEVELOPMENT STRATEGY

(File Ref. No. 08-4055-20) (REDMS No. 4345217)

CNCL-264

See Page CNCL-264 for full report

PLANNING COMMITTEE RECOMMENDATION

That the staff report titled Implementation of the Richmond Social Development Strategy from the General Manager, Community Services, dated September 16, 2014, be received for information and circulated for information to the Richmond School District No. 38 and Vancouver Coastal Health – Richmond.

Consent Agenda Item 18. CANADA HEALTH ACCORD

(File Ref. No. 07-3400-01) (REDMS No. 4353019)

CNCL-285

See Page CNCL-285 for full report

PLANNING COMMITTEE RECOMMENDATION

(1) That the Richmond Seniors Advisory Committee's proposed resolution regarding the termination of the Canada Health Accord, presented in Attachment 1 of the staff report titled Canada Health Accord, dated September 18, 2014, from the General Manager, Community Services, be endorsed; and

(2) That a letter conveying the endorsed resolution be sent to the Prime Minister, with copies to the appropriate Ministers, the Leader of the Opposition, Deputy Leader Health, Richmond Members of Parliament (MPs) and those in adjacent municipalities, Richmond Members of the Legislative Assembly (MLAs) and those in adjacent municipalities, Vancouver Coastal Health, Richmond Community Services Advisory Committee, and the Richmond School District No. 38.

Consent Agenda Item 19. APPLICATION BY AMAR BHULLAR FOR REZONING AT 10231 NO. 5 ROAD FROM SINGLE DETACHED (RS1/E) TO COMPACT SINGLE DETACHED (RC2)

(File Ref. No. 12-8060-20-009177; RZ 14-656004) (REDMS No. 4357858)

CNCL-305

See Page CNCL-305 for full report

PLANNING COMMITTEE RECOMMENDATION

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9177, for the rezoning of 10231 No. 5 Road from "Single Detached (RS1/E)" to "Compact Single Detached (RC2)", be introduced and given first reading.

Consent Agenda Item 20. APPLICATION BY RAV BAINS FOR REZONING AT 7440 WILLIAMS ROAD FROM SINGLE DETACHED (RS1/E) TO COACH HOUSE (ZS12) – BROADMOOR

(File Ref. No. 12-8060-20-009175; RZ 13-648179) (REDMS No. 4335973)

CNCL-324

See Page CNCL-324 for full report

PLANNING COMMITTEE RECOMMENDATION

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9175, for the rezoning of 7440 Williams Road from "Single Detached (RS1/E)" to "Coach House (ZS12) - Broadmoor", be introduced and given first reading.

CONSIDERATION OF MATTERS REMOVED FROM THE CONSENT AGENDA

PUBLIC ANNOUNCEMENTS AND EVENTS

NEW BUSINESS

DEVELOPMENT PERMIT PANEL

21. RECOMMENDATION

(1) That the minutes of the Development Permit Panel meeting held on Wednesday, September 24, 2014, and the Chair's report for the Development Permit Panel meeting held on Wednesday, September 24, 2014, be received for information; and

See DPP Plan Package (distributed separately) for full hardcopy plans

CNCL-349

CNCL-346

- (2) That the recommendations of the Panel to authorize the issuance of:
 - (a) a Development Permit (DP 14-662829) for the property at 3811 Moncton Street; and
 - (b) a Heritage Alteration Permit (HA 14-662831) for the property at 3811 Moncton Street;

be endorsed, and the Permits so issued.

ADJOURNMENT





Public Works & Transportation Committee

Date:

Wednesday, September 24, 2014

Place:

Anderson Room Richmond City Hall

Present:

Councillor Linda Barnes, Chair

Councillor Chak Au Councillor Derek Dang Councillor Harold Steves

Absent:

Councillor Linda McPhail

Call to Order:

The Chair called the meeting to order at 3:30 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Public Works & Transportation Committee held on Wednesday, July 23, 2014, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Wednesday, October 22, 2014, (tentative date) at 4:00 p.m. in the Anderson Room

ENGINEERING AND PUBLIC WORKS DEPARTMENT

1. TOILET AND CLOTHES WASHER REBATE PROGRAM UPDATE (File Ref. No. 10-6060-02-01) (REDMS No. 4333310)

It was moved and seconded

That:

(1) the City allocate \$20,000 from existing Water Utility operating accounts to the Clothes Washer Rebate Program; and

Public Works & Transportation Committee Wednesday, September 24, 2014

(2) the CAO and the General Manager, Engineering and Public Works, be authorized to update the agreement with BC Hydro to include the additional funding.

CARRIED

2. MUNICIPAL ACCESS AGREEMENT WITH TERASPAN NETWORKS INC.

(File Ref. No. 10-6060-01) (REDMS No. 4267964)

In reply to queries from Committee, Lloyd Bie, Manager, Engineering Planning, advised that (i) the proposed Municipal Access Agreement is typically utilized for agreements with utility companies related to telecommunication infrastructure, and (ii) TeraSpan is a federally regulated telecommunications company that provides services to local companies across Canada.

It was moved and seconded

That the Chief Administrative Officer and the General Manager, Engineering & Public Works be authorized to execute, on behalf of the City, a Municipal Access Agreement between the City and TeraSpan Networks Inc. containing the material terms and conditions set out in the staff report titled Municipal Access Agreement with TeraSpan Networks Inc., dated August 11, 2014, from the Director, Engineering.

CARRIED

3. MANAGER'S REPORT

(i) Introduction of Manager, Public Works Administration

Tom Stewart, Director, Public Works, introduced Jatinder Johal, Manager, Public Works Administration and commented on Mr. Johal's tenure with the City.

Committee welcomed Mr. Johal, noting that he is joining a great team of engineering and public works staff.

(ii) Transportation Division Updates

Victor Wei, Director, Transportation, stated that in response to recent complaints from Burkeville residents, staff are corresponding with area residents to address concerns related to speeding and uncontrolled intersections. He stated that a letter will be sent to residents seeking their support for the installation of traffic calming measures at approximately eight intersections.

Public Works & Transportation Committee Wednesday, September 24, 2014

In reply to a query from the Chair with regard to a memorandum dated August 19, 2014 regarding the River Road realignment between Hollybridge Way and Gilbert Road (copy on file, City Clerk's Office), Mr. Wei advised that staff have placed a high priority on continuing to make any necessary traffic control enhancements to this area in order to minimize any delays or confusion experienced by road users through this road pattern transition period. Also, Mr. Wei commented on a tool on the City's website that shows traffic in real time at various intersections, which can assist motorists in route planning.

In reply to queries from Committee, Mr. Wei stated that as a result of development requirements of projects adjacent to the Dinsmore Bridge, River Road will be widened to four-lanes, which will further reduce delays. Also, he commented that staff have been monitoring school traffic queues and volumes and, in comparison to traffic delays recorded prior to the opening of schools, traffic delays have remained relatively the same.

In reply to further queries regarding complaints related to the River Road realignment, Mr. Wei spoke on the objective of the realignment, noting that it is a key component of the City Centre Area Plan as it supports the improvement of public open space and access to the river by establishing and expanding the Middle Arm Waterfront Park, as well as placing a priority on active transportation. He noted that staff are continuously monitoring live traffic cameras at key intersections to adjust signal timings in an effort to accommodate changing demands from all approaches. Also, staff have installed additional signage to minimize any confusion experienced by motorists. Mr. Wei commented on the geometry of the realignment and the average time delay, and stated that staff will continue to monitor this area in an effort to manage traffic flow during this adjustment period.

(iii) Compliments to Staff

The Chair referenced correspondence (copy on file, City Clerk's Office), congratulating Roads staff on excellent customer service. Also, she congratulated staff for the receipt of the Bronze Quill Award of Excellence from the International Association of Business Communicators for the Green Cart Program.

(iv) Deep Dredging of the Fraser River

Discussion ensued regarding the article titled 'Plan for deeper dredging in Fraser River could have high environmental price' published April 22, 2014 in *Business In Vancouver* and in reply to a query from Committee, Robert Gonzalez, General Manager, Engineering & Public Works spoke of the staff referral, noting that staff reported back on the referral at the July 23, 2014 Public Works and Transportation Committee.

Public Works & Transportation Committee Wednesday, September 24, 2014

Councillor Steves requested that a copy of the staff report and any related information be provided to him in anticipation of a forthcoming meeting with the Surrey Chamber of Commerce.

(v) Climate Action at the UBCM Convention

Discussion ensued regarding climate action discussions at the UBCM Convention and it was noted that, in this regard, Richmond is far ahead of other municipalities. It was suggested that staff assemble a package regarding all the City's efforts to address climate action, including parks and urban agriculture efforts and present it to Council. Committee then thanked staff for their efforts with regard to climate action.

In response to a comment made by Committee, Dave Semple, General Manager, Community Services, advised that the Works Yard is equipped with shower facilities for staff who wish to cycle to work.

As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

That staff assemble a cross-departmental package showcasing Richmond's efforts with regard to climate action and present it to Council.

CARRIED

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (3:52 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Public Works & Transportation Committee of the Council of the City of Richmond held on Wednesday, September 24, 2014.

| Councillor Linda Barnes | Heather Howey |
|-------------------------|-----------------|
| Chair | Committee Clerk |





Parks, Recreation & Cultural Services Committee

Date:

Wednesday, September 24, 2014

Place:

Anderson Room

Richmond City Hall

Present:

Councillor Harold Steves, Chair

Councillor Ken Johnston Councillor Linda Barnes

Councillor Evelina Halsey-Brandt

Councillor Bill McNulty

Also Present:

Councillor Chak Au

Call to Order:

The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Parks, Recreation and Cultural Services Committee held on Thursday, July 24, 2014, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Tuesday, October 28, 2014, (tentative date) at 4:00 p.m. in the Anderson Room

DELEGATION

Sophika Kostyniuk, National Organizing Manager, David Suzuki Foundation, accompanied by Gavin Li, Canadian Youth Leadership, and Carolyn Quirt, Member, Richmond Blue Dot, provided background information with respect to the Richmond Blue Dot initiative to pursue a municipal declaration that recognizes residents' rights to access fresh air, clean water, and healthy foods.

Mr. Li commented that, as an immigrant from China, where many areas of the country do not have access to clean water, it is important to do everything possible to protect Canada's environment and that he fully supports the Richmond Blue Dots' initiative.

Ms. Kostyniuk noted that the City of Richmond was selected as the pilot municipality for the Blue Dot initiative for a variety of reasons and referenced environment threats (e.g. potential Trans Mountain Pipeline leaks and reduction in air and water quality through the proposed Fraser Surrey Docks expansion), and City Council's leadership role in (i) supporting the Children's Charter, (ii) championing a genetically modified free zone, and (iii) continuing to make sustainable transportation and ecodensity a priority in Richmond. Ms. Kostyniuk was seeking Council's support in being the first Canadian municipality to adopt the declaration as a visionary document and guiding principle for the future of Richmond.

Discussion ensued regarding climate action discussions at the UBCM Convention and it was noted that, in this regard, Richmond is far ahead of other municipalities.

In reply to queries from Committee, Ms. Kostyniuk advised that, while municipalities have significant control over what happens in their boundaries and public supports resonates at the local level, it is recognized that there are overlapping jurisdictions with senior levels of government and long term plans include campaigns targeting provincial governments.

Discussion ensued regarding notifying all Members of Parliament and of the Provincial Legislative Assembly with the decision of Council.

As a result of the discussion, the following **motion** was introduced:

It was moved and seconded

That the Declaration 'The Right To A Healthy Environment' be adopted.

The question on the motion was not called as discussion ensued and Committee requested that staff review the proposed declaration prior to its consideration at an upcoming Council meeting.

The question on the motion was then called and it was **CARRIED**.

COUNCILLOR HAROLD STEVES

1. STEVESTON COMMUNITY CENTRE SPACE NEEDS

(File Ref. No. 11-7140-20-SCCE1) (REDMS No. 4331467)

The Chair recommended that the correspondence from the Steveston Community Society (SCS), dated September 2, 2014, regarding 'Steveston Community Centre Space Needs' be referred to staff for review and to examine options for the relocation of the Steveston Library branch.

Jim Kojima, 7611 Moffatt Road, Past President, SCS, accompanied by Dan Allen, Richmond resident, spoke to the urgent need for programmable space within the Steveston Community Centre. He stated that, due to the size constraints for the fitness area, SCS members have visited other fitness centres to explore the costs and benefits associated with a new fitness facility. Mr. Kojima acknowledged the extensive discussions taking place amongst community stakeholders regarding the relocation of the Steveston Library, but emphasised the SCS's desire for Council to take action in order for the Community Centre to utilize the space.

Discussion ensued with regard to (i) the Richmond Library Board's pending service level review and the Board's priority for the relocation of the Steveston branch, (ii) constructing new versus renovating or expanding the existing community centre facility, (iii) alternative library locations (e.g. City property, ONNI site, and temporary store front properties), and (iv) the exploration of community partnerships (e.g.: Vancouver Coastal Health and the Buddhist Church) in any future replacement proposal.

In reply to a query from Committee, Cathryn Carlile, General Manager, Community Services, advised that staff held discussions with ONNI regarding the proposed library site and that an update on the negotiations can be provided at an upcoming Committee meeting.

Dave Semple, General Manager, Community Services, spoke to the zoning issues related to the ONNI and City-owned properties, and to the ongoing discussions with regard to the priority for suitable library and fitness facilities.

Discussion ensued regarding the (i) development of the City-owned property for Senior's Housing, Community Centre, and Library, and (ii) various options related to community partnerships and funding options (e.g. sale of the existing land or development contributions).

As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

That the Steveston Community Society correspondence, dated September 2, 2014, be referred to staff to examine:

- (1) the space issue in the Steveston Community Centre and/or replacement of the Steveston Community Centre, including development partnerships (e.g. Vancouver Coastal Health, the Buddhist Church, etc.), other City property, and other options; and
- (2) short term options for the relocation of the Steveston Library.

The question on the referral was not called as discussion ensued concerning (i) an appropriate timeframe for the staff report, and (ii) the inclusion of funding options. Committee requested that the SCS envision the future needs of the Community Centre in order to better assist Council in the decision process.

There was agreement to add the following text to the end of Part 1 of the proposed referral: 'and report back to Committee within 12 months;' and to add the following text to the end of Part 2 of the proposed referral: 'and report back to Committee within six months.'

The question on the referral, which now reads,

That the Steveston Community Society correspondence, dated September 2, 2014, be referred to staff to examine:

- (1) the space issue in the Steveston Community Centre and/or replacement of the Steveston Community Centre, including development partnerships (e.g. Vancouver Coastal Health, the Buddhist Church, etc.), other City property, or other options and report back to Committee within 12 months; and
- (2) short term options for the relocation of the Steveston Library and report back to Committee within six months.

was then called and it was **CARRIED**.

COMMUNITY SERVICES DEPARTMENT

2. BRANSCOMBE FUTURE USES

(File Ref. No. 11-7000-01) (REDMS No. 4244989)

In response to queries from Committee, Jane Fernyhough, Director, Arts, Culture and Heritage Services, provided the following information:

• it is anticipated that the second floor renovations will be completed and an occupancy permit issued by the end of October 2014;

- the main floor can be arranged for exhibitions; other proposed uses include rentals for receptions, meetings, workshops, and small weddings;
- staffing would be the responsibility of the rental operator;
- staff will be developing a proposal for community input related to uses for the Branscombe House, at which point a Studio-in-Residence could be explored; and
- Council has the opportunity to review and change the proposed uses; in the short term, the rental income will be used for the maintenance of the property.

It was moved and seconded

That the proposed uses for Branscombe House as outlined in the staff report titled Branscombe Future Uses, dated September 2, 2014, from the Director, Arts, Culture and Heritage Services be received for information.

CARRIED

3. CAPSTAN SANITARY PUMP STATION PLAZA PUBLIC ARTWORK (File Ref. No. 11-7000-09-20-121) (REDMS No. 4322840)

It was moved and seconded

That the concept proposal and installation of the artwork proposed for the Capstan Sanitary Pump Station Plaza, for the City of Richmond, as presented in the staff report titled Capstan Sanitary Pump Station Plaza Public Artwork, dated September 2, 2014, from the Director, Arts, Culture and Heritage Services, be approved.

CARRIED

4. DRAFT 2015-2020 YOUTH SERVICE PLAN

(File Ref. No. 07-3425-02) (REDMS No. 4330467)

With the aid of a video presentation, Kate Rudelier, Coordinator, Youth Services, provided background information on the 'Draft 2015-2020 Youth Service Plan' and acknowledged the work of Emily May, volunteer, in the development of the presentation.

In response to queries from Committee, Ms. Rudelier provided the following information:

- the Youth Services Street Team travelled throughout Richmond and attended community events in order to engage with youth of all ages and to raise awareness of youth activity opportunities;
- creating awareness for inter-generational connections and volunteer opportunities will be achieved through messaging and programming;
 and

• building stronger relationships and engaging the commercial sector on youth related issues will be developed over time.

Committee thanked staff for their efforts in developing the Draft 2015-2020 Youth Service Plan. Discussion ensued regarding (i) the need to develop programming to aid youth transitioning from the educational system into the workforce, and (ii) circulating the Draft Plan to the Council/School Board Liaison Committee and other community partners, such as the Richmond RCMP, Vancouver Coastal Health, and the Richmond Community Services Advisory Committee.

It was moved and seconded

- (1) That the Draft 2015-2020 Youth Service Plan, presented as Attachment 1 to the staff report titled Draft 2015-2020 Youth Service Plan dated September 2, 2014, from the General Manager, Community Services, be received for information; and
- (2) That the Draft 2015-2020 Youth Service Plan, presented as Attachment 1 to the staff report titled Draft 2015-2020 Youth Service Plan dated September 2, 2014, from the General Manager, Community Services, be circulated to the East Richmond Community Association, the City Centre Community Association, the Hamilton Community Association, the South Arm Community Association, the Thompson Community Association, the Steveston Community Society, the West Richmond Community Association, the Sea Island Community Association, the Council/School Board Liaison Committee, the Richmond RCMP, Vancouver Coastal Health, and the Richmond Community Services Advisory Committee for comment.

The question on the motion was not called as discussion ensued regarding (i) petitioning the Province to make physical education a mandatory component of the educational system, and (ii) the need for a youth drop-in centre in order to reach unconventional youth in Richmond.

The question on the motion was then called and it was **CARRIED**.

5. LANG PARK REDEVELOPMENT CONCEPT PLAN

(File Ref. No. 06-2345-20) (REDMS No. 4329539)

In response to a query from Committee, Kevin Connery, Park Planner, commented that public consultation supported the proposed food truck service. He further commented that the proposed service is a pilot, in conjunction with several operational changes, to explore alternatives that would enhance the appeal of the park.

It was moved and seconded

That the Lang Park Redevelopment Concept Plan, as illustrated in Attachments 1, 2 and 3 of the staff report titled Lang Park Redevelopment Concept Plan dated September 3, 2014, from the Senior Manager, Parks, be received for information.

The question on the motion was not called as Committee thanked staff for their efforts to address the concerns identified during the public consultation process and anticipated a future staff report with regard to the capital expenditure required for the project.

The question on the motion was then called and it was **CARRIED**.

6. MAJOR EVENTS AND FESTIVALS 2015

(File Ref. No. 11-7000-01) (REDMS No. 433596 v. 5)

Ms. Fernyhough, accompanied by Bryan Tasaka, Manager, Major Events and Film, provided background information and commented that a request for funding will be brought forward during the upcoming annual budget process.

Discussion ensued regarding a proposed location and a multi-cultural theme, showcasing the food, music, dance, and art of a diversity of cultures, for the proposed City Centre major event. The success of past events, such as kaleidoscope and those held at Garry Point Park, was referenced. Also, Committee discussed the need to integrate the Ships to Shore and Salmon Festival events and to expand the events to make use of the area from Britannia to Garry Point Park.

In reply to queries from Committee, Ms. Fernyhough, Mr. Tasaka, and Mike Redpath, Senior Manager, Parks, provided the following information:

- the brand or theme of the proposed City Centre major event has yet to be developed; however options include multi-cultural elements;
- a co-production team consisting of Salmon Festival organizers and the City's Corporate Communications division, developed co-branding and co-marketing schemes to market the Ship to Shores and Salmon Festival events; staff anticipate continuing to build on the co-relationship moving forward into 2015; and
- in terms of the Ships to Shore and Salmon Festival events, discussion may be initiated with event organizers to expand the events to encompass Britannia through to Garry Point Park.

It was moved and seconded

That the staff report titled Major Events and Festivals 2015 dated September 2, 2014 from the Director, Arts, Culture and Heritage Services be received for information.

CARRIED

7. MANAGER'S REPORT

(i) Community Services Department Updates

Ms. Fernyhough commented on the upcoming Cultural Days event to be held on September 26, 27, and 28, 2014, particularly highlighting the official kick off for the re-created Steveston Tram to be run on a volunteer basis.

Gregg Wheeler, Manager, Sports and Community Events, commented that staff have met with the members of the Richmond Rod and Gun Club, the Ministry of the Environment, and Community Bylaws with regard to hunting under Richmond's Regulating the Discharge of Firearms Bylaw No. 4183. He further commented that a short hunting season was permitted between September 5th to 13th and the next season will commence on October 10, 2014.

In reply to a query from Committee, Mr. Wheeler advised that the suggestion for individuals to post signs prohibiting hunting on their lands was well received.

Elizabeth Ayers, Manager, Community Services Planning and Projects, provided an update with regard to the positive and constructive feedback received through the stakeholder meetings, public open houses, Let's Talk Richmond, and public surveys for the Minoru Older Adults and Aquatic Centre. It was noted that design revisions will commence once the public consultation period closes on Sunday, September 28, 2014.

Committee requested that details on parking spaces and traffic flow, particularly with regard to any drop-off areas and vehicular/pedestrian circulation, be included in the revised drawings.

In reply to a query from Committee, Ms. Ayers commented that the Richmond Community Fall Workshop will take place on Saturday, November 22, 2014 and the meeting between Project Development and Community Association Board Members is scheduled to be held on Wednesday, October 22, 2014 at the South Arm Community Centre.

Marie Fenwick, Manager, Parks Programs, announced the upcoming Grand Opening of the Terra Nova Adventure Play Environment to be held on Saturday, September 27th between 11:00 a.m. and 1 p.m. with the theme for the event being play and sustainability.

In reply to queries from Committee, Ms. Fenwick provided the following information:

• it is anticipated that the Terra Nova Nature Preschool will move back into the site at the end of October 2014; and

staff is currently updating the City's Dog's Off-Leash brochure, which will assist as a community educational tool.

Mr. Semple noted that additional "No Dogs Allowed" signage has been installed at the park and Community Bylaws will continue to monitor the area for dog violations.

As a means to assist Community Bylaws, Committee directed staff to explore the use of community volunteers as 'Park Ambassadors' that will provide information on the location of dog parks and off-leash areas within the City.

Eric Fiss, Public Art Planner, circulated a memorandum dated September 18, 2014 (copy on file, City Clerk's Office) with regard to the installation of the first public artwork for the Art Plinth at Brighouse Station and commented that staff is working with the City's Corporate Communications division to develop a wide range of methods, including bus shelter ads, banners, Canada Line advertising panels, media campaigns, Let's Talk Richmond, and social media contests, in order to gather public response on art in general and the Art Plinth display.

Mr. Redpath advised that the Minoru Sport Field construction will commence at the end of September and that it is anticipated that construction will be substantially completed by the end of October 2014.

Further to a memorandum dated September 9, 2014 (copy on file, City Clerk's Office), Serena Lusk, Senior Manager, Recreation and Sport Services, accompanied by Grant Fengstad, Director, Information Technology, demonstrated the City of Richmond Mobile Application that will improve the availability and accessibility of facility and program information to the community. It was noted that the free mobile application is in the final development stages and that it is anticipated to be released via Apple and Google App stores in October 2014.

In response to a query from Committee, Mr. Fengstad advised that the framework for the mobile application will allow additional programming, functionality and enhancements.

Mr. Semple displayed a map of the City of Richmond indicating the westerly boundary of the City extends approximately 9.25 kilometres west of No. 1 Road and commented on the significance of the boundary in determining the City's jurisdiction and 'first right of refusal' over the lands and waterway.

(ii) Compliments to Staff

Councillor Barnes referenced correspondence (copy of file, City Clerk's Office), congratulating Parks staff for (i) a job well done on the railway greenway and street boulevards, and (ii) the excellence customer service provided by Community Centre staff.

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (5:47 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Parks, Recreation & Cultural Services Committee of the Council of the City of Richmond held on Wednesday, September 24, 2014.

Councillor Harold Steves Chair Heather Howey
Committee Clerk





General Purposes Committee

Date:

Monday, October 6, 2014

Place:

Anderson Room

Richmond City Hall

Present:

Mayor Malcolm D. Brodie, Chair

Councillor Chak Au Councillor Linda Barnes Councillor Derek Dang

Councillor Evelina Halsey-Brandt

Councillor Ken Johnston Councillor Bill McNulty Councillor Linda McPhail Councillor Harold Steves

Call to Order:

The Chair called the meeting to order at 4:00 p.m.

AGENDA ADDITION

It was moved and seconded

That Casino Funding be added to the agenda as Item No. 5.

CARRIED

MINUTES

It was moved and seconded

That the minutes of the meeting of the General Purposes Committee held on Monday, September 15, 2014, be adopted as circulated.

CARRIED

General Purposes Committee Monday, October 6, 2014

DELEGATION

1. With the aid of a PowerPoint presentation (copy on file, City Clerk's Office), Robert Kiesman, Chair of the Steveston Harbour Authority (SHA), accompanied by Paul Edgett, incoming Director, provided an update on the SHA's activities. He highlighted the success of the pilot navigation school, noting that approximately 110 students have attended since its inauguration in 2013.

In reply to queries from Committee, Mr. Kiesman provided the following information:

- the SHA is financially self-reliant for its operational needs; however, Fisheries and Oceans Canada contributes some funding towards major infrastructure projects;
- the SHA has seven board members comprising of representatives from City Council, the community, and the industry; and
- the SHA continues to foster a positive relationship with Port Metro Vancouver (PMV) and is working with PMV on the creation of the eastern tidal marsh.

Discussion ensued regarding (i) two large commercial vessels, with Anacortes, Washington registration, moored at the Steveston habour during the past week, and (ii) the unsightly conditions and safety concerns related to the waste oil area in the fishermen's parking lot at the Gulf of Georgia site. Committee requested that Mr. Kiesman email Council as to the reason for the moorage of the two vessels in the habour. With regard to the unsightly conditions and safety concerns at the Gulf of Georgia site, Mr. Kiesman advised that the comments will be taken back to staff for action.

In response to further queries from Committee, Mr. Kiesman provided the following additional information:

- general site improvements (i.e., fencing along the Britannia/Paramount property lines and along the parking area at the Gulf of Georgia site between 6th and 7th Avenue) will continue over the next two years;
- the SHA anticipates implementing focused brainstorming sessions with the City, industry representatives, and other stakeholders to explore site improvements and uses that will (i) better serve the industry, (ii) ensure Steveston's viability as an active commercial fishing hub, and (iii) preserve Steveston's historical roots;
- approximately half of the Steveston channel was dredged in 2012-13 through partnership funding between the City and the provincial and federal governments; however work was suspended due to the lack of federal funding;

General Purposes Committee Monday, October 6, 2014

- the SHA has solicited letters from the Province and the City for further financial commitment to complete the balance of the dredging work; the funds are pending matching federal funds;
- a consultant has been hired to assist in soliciting federal funding for the remainder of the dredging works; and
- the SHA is interested in encouraging other businesses (i.e., the Deep Sea Trawlers Association and similar associations, Mutual Marine Insurance, and the BC Salmon Marketing Council, etc.) at the Gulf of Georgia and Paramount sites that would meet the objective to promote Steveston as an active fishing hub and maintain its historical character.

Committee commented that, prior to the construction of Steveston Island, 30-foot ships used to dock in front of the cannery buildings in the Steveston harbour. Also, Committee requested that the SHA involve the City in any discussions for improvements to the Gulf of Georgia and Paramount sites.

COMMUNITY SERVICES DEPARTMENT

2. MINORU CIVIC PRECINCT PUBLIC ART PLAN

(File Ref. No. 11-7000-09-20-182) (REDMS No. 4317770)

In reply to a query from Committee, Eric Fiss, Public Art Planner, advised that artwork opportunities, which may commence in 2014, include (i) artwork for the entries and arrival zones of the Older Adults' Centre and the Aquatic Centre, (ii) artwork within the Aquatic Centre, (iii) artwork within the public realm of the complex (i.e., interior building circulation, street edges, and parking areas), and (iv) artwork for the exterior of Brighouse Fire Hall No. 1.

It was moved and seconded

That the staff report titled Minoru Civic Precinct Public Art Plan, dated September 17, 2014, from the Director of Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities in the Minoru Civic Precinct, including the proposed Minoru Complex and Brighouse Fire Hall No. 1.

CARRIED

3. CAMBIE FIRE HALL NO. 3 PUBLIC ART PLAN

(File Ref. No. 11-7000-09-20-79) (REDMS No. 4328765)

In response to a query from Committee, Mr. Fiss spoke to the importance of the artist being on board early in the design phase in order to obtain community and stakeholder input and to facilitate the seamless integration of the artwork into the construction phase.

General Purposes Committee Monday, October 6, 2014

Committee commended staff on the results of the public art display at the Cranberry Children's Centre.

It was moved and seconded

That the staff report titled Cambie Fire Hall No. 3 Public Art Plan, dated September 11, 2014, from the Director, Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities for Cambie Fire Hall No. 3.

CARRIED

4. RICHMOND SPORTS WALL OF FAME

(File Ref. No. 11-7000-10-01) (REDMS No. 4332731)

In reply to queries from Committee, Serena Lusk, Senior Manager, Recreation and Sport Services, provided the following information:

- nominations of an official or pioneer will be considered under the 'Builder' category;
- non-resident (provided other criteria has been met) and other 'Hall of Fame' inductee nominations will be eligible for consideration by the Nominating Committee; and
- an annual Induction Ceremony can be considered; the proposed minimum of every three years will allow for a broader base of nominations with several inductees attending the ceremony.

In view of the discussion regarding the ambiguity of the 'Builder' category, the Chair directed staff to (i) consider adding another category for the officials and pioneers, or (ii) provide an explanatory note for the 'Builder' category, prior to consideration at a future Council meeting.

It was moved and seconded *That:*

- (1) the proposed Richmond Sports Wall of Fame Policy, as described in the staff report titled Richmond Sports Wall of Fame, from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, be approved;
- (2) Richmond Sports Council be requested to establish and nominate non-council members as a Nominating Committee in accordance with the parameters identified in the staff report titled Richmond Sports Wall of Fame, from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, and report back to Council with proposed nominations for the Richmond Sports Wall of Fame no later than November 17, 2014.

CARRIED

General Purposes Committee Monday, October 6, 2014

5. CASINO FUNDING

(File Ref. No.)

Discussion ensued regarding the City's policy for the expenditure of Casino funding.

As a result of the discussion, the following **referral** was introduced:

It was moved and seconded

That the policy for the expenditure of Casino Funding be referred to staff for review.

The question on the referral was not called as discussion ensued regarding staff examining (i) how the funds are distributed, (ii) whether additional categories are required, and (iii) the capital expenditure schedule and future facility needs. Also, Committee requested that information on how the funds have been used for one-time expenditures toward capital projects, social programming, and to build the City's reserve account for future growth, rather than towards the operating budget, be included in the staff report.

In reply to a query from Committee, Robert Gonzalez, General Manager, Engineering and Public Works, advised that a staff report on the major facilities scheduling will be presented at an upcoming meeting.

The question on the referral was then called and it was **CARRIED**.

ADJOURNMENT

It was moved and seconded That the meeting adjourn (4:44 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, October 6, 2014.

| Mayor Malcolm D. Brodie | Heather Howey | |
|-------------------------|-----------------|--|
| Chair | Committee Clerk | |





Finance Committee

Date:

Monday, October 6, 2014

Place:

Anderson Room

Richmond City Hall

Present:

Mayor Malcolm D. Brodie, Chair

Councillor Chak Au Councillor Linda Barnes Councillor Derek Dang

Councillor Evelina Halsey-Brandt

Councillor Ken Johnston Councillor Bill McNulty Councillor Linda McPhail Councillor Harold Steves

Call to Order:

The Chair called the meeting to order at 4:45 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Finance Committee held on Tuesday, September 2, 2014, be adopted as circulated.

CARRIED

RICHMOND OLYMPIC OVAL CORPORATION

2ND QUARTER 2014 - FINANCIAL INFORMATION FOR THE RICHMOND OLYMPIC OVAL CORPORATION

(File Ref. No.) (REDMS No. 4344393)

Finance Committee Monday, October 6, 2014

It was moved and seconded

That the report on Financial Information for the Richmond Olympic Oval Corporation for the second quarter ended June 30, 2014 from the Controller of the Richmond Olympic Oval Corporation be received for information.

CARRIED

FINANCE AND CORPORATE SERVICES DEPARTMENT

2. **BYLAW NO. 9158 – PERMISSIVE EXEMPTION (2015) BYLAW** (File Ref. No. 03-0925-02-01) (REDMS No. 4302464)

It was moved and seconded

That Permissive Exemption (2015) Bylaw No. 9158 be introduced and given first, second, and third readings.

CARRIED

3. CONSOLIDATED FEES BYLAW NO. 8636, AMENDMENT BYLAW NO. 9168

(File Ref. No. 12-8060-20-009168) (REDMS No. 4332725)

It was moved and seconded

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.

CARRIED

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (4:46 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Finance Committee of the Council of the City of Richmond held on Monday, October 6, 2014.

Mayor Malcolm D. Brodie

Chair

Heather Howey

Committee Clerk





Planning Committee

Date: Tuesday, October 7, 2014

Place: Anderson Room

Richmond City Hall

Present: Councillor Bill McNulty, Chair

Councillor Evelina Halsey-Brandt

Councillor Linda Barnes Councillor Harold Steves

Absent: Councillor Chak Au

Also Present: Councillor Linda McPhail

Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

It was moved and seconded

That the minutes of the meeting of the Planning Committee held on Tuesday, September 16, 2014, be adopted as circulated.

CARRIED

NEXT COMMITTEE MEETING DATE

Tuesday, October 21, 2014, (tentative date) at 4:00 p.m. in the Anderson Room

COMMUNITY SERVICES DEPARTMENT

1. IMPLEMENTATION OF RICHMOND SOCIAL DEVELOPMENT STRATEGY

(File Ref. No. 08-4055-20) (REDMS No. 4345217)

Planning Committee Tuesday, October 7, 2014

John Foster, Manager, Community Social Development, provided Committee with background information on the implementation of the Richmond Social Development Strategy and the priorities related to the Strategy Work Program in the next three years.

In reply to queries from Committee, Mr. Foster noted that the Social Development Strategy document indicated that two positions would be required for the implementation of the Social Development Strategy: an Affordable Housing Analyst and a Social Development Coordinator. The Affordable Housing position was filled earlier this year and the Social Development Coordinator position has yet to be advanced.

The Chair spoke of the budgeting process for the Social Development Strategy and the possible requirements for additional funding. Staff were directed to notify Council of any budget readjustments related to the Social Development Strategy.

Mr. Foster commented on the process to identify and prioritize actions under the Social Development Strategy.

In reply to queries from Committee, Mr. Foster advised that after the previous municipal election new Councillors were briefed on the Social Development Strategy and other key City strategies. He added that staff will follow the same process in briefing new Councillors after the upcoming municipal election, and will continue to update Council on further developments regarding the Social Development Strategy.

Mr. Foster commented on the extensive consultation process used in preparing the Social Development Strategy and noted that a variety of community partners, including Richmond School District No. 38, Vancouver Coastal Health, and the Richmond Community Services Advisory Committee will be updated on any further developments.

Discussion ensued with regard to the staffing requirements and the budget process for the Social Development Strategy. Cathryn Volkering Carlile, General Manager, Community Services advised that an Additional Level request has been prepared to support staffing needs for the Social Development Strategy. She indicated that a complete list of Additional Level requests, including those being recommended for support and those not being recommended, will be presented to Council for review.

Mr. Foster spoke of the response from community partners with respect to the Social Development Strategy, noting that the Social Development Strategy is a living document which has been widely recognized by the City's community partners.

Planning Committee Tuesday, October 7, 2014

Discussion ensued regarding the amount of affordable housing and the cost of homeownership in the city. Joe Erceg, General Manager, Planning and Development, advised that information was provided to Council regarding the state of existing affordable housing in the city. He added that staff are researching possible strategies that the City can adopt to help lower barriers to homeownership.

Discussion then ensued with regard to absentee homeowners in the city and the effects of vacant homes on the real estate market. It was suggested that a tax be levied on absentee homeowners and the revenue received be put towards affordable housing developments in the city.

Staff were then directed to include an analysis of the effects absentee homeowners have on the affordability of housing in future reports regarding affordable housing in the city.

In reply to queries from Committee, Mr. Erceg advised that staff will review the options available to the City to address the issue of absentee homeowners. Also, Mr. Erceg spoke of discussions with developers to reduce the costs of bringing housing units to market as well as coordinating with other levels of government to address the issue of absentee homeowners.

Councillor McPhail left the meeting (4:18 p.m.) and returned (4:21 p.m.).

In reply to queries from Committee, Mr. Foster noted that Community Services staff consulted with other City departments in a collaborative effort to implement the Social Development Strategy.

It was moved and seconded

That the staff report titled Implementation of the Richmond Social Development Strategy from the General Manager, Community Services, dated September 16, 2014, be received for information and circulated for information to the Richmond School District No. 38 and Vancouver Coastal Health – Richmond.

CARRIED

2. CANADA HEALTH ACCORD

(File Ref. No. 07-3400-01) (REDMS No. 4353019)

Discussion ensued with respect to the Canada Health Accord and sending copies of the endorsed resolution to the Leader of the Opposition, the Deputy Leader Health, the Richmond Members of Parliament (MPs) and those in adjacent municipalities, Richmond Members of the Legislative Assembly (MLAs) and those in adjacent municipalities, Vancouver Coastal Health, Richmond Community Services Advisory Committee, and Richmond School District No. 38.

Planning Committee Tuesday, October 7, 2014

It was moved and seconded

- (1) That the Richmond Seniors Advisory Committee's proposed resolution regarding the termination of the Canada Health Accord, presented in Attachment 1 of the staff report titled Canada Health Accord, dated September 18, 2014, from the General Manager, Community Services, be endorsed; and
- (2) That a letter conveying the endorsed resolution be sent to the Prime Minister, with copies to the appropriate Ministers, the Leader of the Opposition, Deputy Leader Health, Richmond Members of Parliament (MPs) and those in adjacent municipalities, Richmond Members of the Legislative Assembly (MLAs) and those in adjacent municipalities, Vancouver Coastal Health, Richmond Community Services Advisory Committee, and the Richmond School District No. 38.

CARRIED

3. APPLICATION BY AMAR BHULLAR FOR REZONING AT 10231 NO. 5 ROAD FROM SINGLE DETACHED (RS1/E) TO COMPACT SINGLE DETACHED (RC2)

(File Ref. No. 12-8060-20-009177; RZ 14-656004) (REDMS No. 4357858)

Wayne Craig, Director, Development, briefed the Committee on the proposed application, noting that the proposed application is consistent with the lot size policy in the area and a servicing agreement will be required for frontage improvements along No. 5 Road and for the rear lane.

In reply to queries from Committee, Mr. Craig advised that no correspondence has been received regarding the proposed rezoning and an adjacent development proposal.

In reply to queries from Committee, Cynthia Lussier, Planning Technician-Design, commented on the proposed amendments to the Coach House (RCH) zone presented for Council's consideration last year. Concerns were raised with regard to the designs of the coach houses so the RCH zone is still pending under further review.

Mr. Craig noted that most developers have opted for a legal secondary suite instead of a coach house. He added that staff are working on refining the amendments to the RCH zone.

In reply to queries from Committee, Mr. Craig advised that coach house proposals will be received by the City; however applicants will be required to provide a design elevation as part of the rezoning submission.

Planning Committee Tuesday, October 7, 2014

It was moved and seconded

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9177, for the rezoning of 10231 No. 5 Road from "Single Detached (RS1/E)" to "Compact Single Detached (RC2)", be introduced and given first reading.

CARRIED

4. APPLICATION BY RAV BAINS FOR REZONING AT 7440 WILLIAMS ROAD FROM SINGLE DETACHED (RS1/E) TO COACH HOUSE (ZS12) – BROADMOOR

(File Ref. No. 12-8060-20-009175; RZ 13-648179) (REDMS No. 4335973)

Mr. Craig briefed Committee on the proposed application, noting that the proposed development is under a specific Coach House zoning.

In reply to queries from Committee, Mr. Craig spoke of the design of the coach home, noting that the structure is not detached from the main building.

It was moved and seconded

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9175, for the rezoning of 7440 Williams Road from "Single Detached (RS1/E)" to "Coach House (ZS12) - Broadmoor", be introduced and given first reading.

CARRIED

5. MANAGER'S REPORT

(i) Minoru Chapel Maintenance

Mr. Craig advised that the Minoru Chapel maintenance and roof replacement will begin in November 2014 and a Heritage Alteration Permit will be required for the renovations.

Discussion ensued regarding public notification of the upcoming Minoru Chapel maintenance. Staff were then directed to provide signage on-site that would notify the public of the planned Minoru Chapel maintenance.

(ii) Habitat For Humanity Open House

Mr. Craig briefed Committee on the Open House held by Habitat for Humanity on October 1, 2014 for a proposed affordable housing project along Ash Street. He advised that concerns were raised with regard to traffic access and the building's design. A formal report from the developer is still pending and all information will be included in the report to the Development Permit Panel.

Planning Committee Tuesday, October 7, 2014

(iii) Provincial Guidelines for Marihuana facilities in the Agricultural Land Reserve

Terry Crowe, Manager, Policy Planning, spoke of the province's consultation for the management of commercial marihuana facilities in the Agricultural Land Reserve (ALR). Mr. Crowe advised that the City's participation in the consultation is not required, as the City can provide input through Metro Vancouver.

(iv) Award from NAIOP, Commercial Real Estate Development Association

Mr. Erceg advised that the City has received an award for being a business friendly city from NAIOP, Commercial Real Estate Development Association.

Discussion ensued with regard to open public access to Wi-Fi in City Hall. Mr. Crowe advised that requests for Wi-Fi access will be forwarded to the City's Information Technology department.

ADJOURNMENT

It was moved and seconded *That the meeting adjourn (4:37 p.m.).*

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Planning Committee of the Council of the City of Richmond held on Tuesday, October 7, 2014.

| Councillor Bill McNulty | Evangel Biason |
|-------------------------|---------------------------|
| Chair | Auxiliary Committee Clerk |



Report to Committee

To:

Public Works and Transportation Committee

Date:

August 27, 2014

From:

John Irving, P.Eng. MPA Director, Engineering

File:

10-6060-02-01/2014-

Vol 01

Re:

Toilet and Clothes Washer Rebate Program Update

Staff Recommendation

That:

- 1. the City allocate \$20,000 from existing Water Utility operating accounts to the Clothes Washer Rebate Program; and
- 2. the Chief Administrative Officer and the General Manager, Engineering and Public Works, be authorized to update the agreement with BC Hydro to include the additional funding.

John Irving, P.Eng. MPA Director, Engineering (604-276-4140)

| R | EPORT CONCURRE | ENCE |
|---|----------------|--------------------------------|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER |
| Finance Division Water Services | | 2 |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | Initials: | APPROVED BY CAO() |

Staff Report

Origin

At the March 24, 2014 Regular Council Meeting, Council adopted the following motions:

- (1) That the City partners with BC Hydro for a combined rebate program in May and October, 2014, which provides a minimum \$100 and maximum \$200 rebate (equally shared between BC Hydro and the City) for the replacement of an efficient clothes washer:
- (2) That the scope of the existing toilet rebate program be expanded to include clothes washer rebates; and
- (3) That the CAO and General Manager, Engineering and Public Works, be authorized to enter into an agreement with BC Hydro to execute this program.

The Clothes Washer Rebate Program report, dated March 3, 2014, from the Director of Engineering indicated that participation in the Clothes Washer Rebate Program would be limited to \$20,000. It also indicated that Staff would monitor participation levels and report back to Council with any revised funding level recommendations.

This report updates Council on the status of the Toilet Rebate Program and the Clothes Washer Rebate Program.

Analysis

Toilet Rebate Program

The City has issued 4,511 toilet rebates since 2010, when the Toilet Rebate Program was initiated. There have been 512 toilet rebates issued to date in 2014 and Staff estimate the program to be on track for 800 rebates by the end of this year. This figure matches the \$80,000 allocated for toilet rebates. The demand for toilet rebates continues to be strong and provides metered customers with a practical means to reduce their water bills.

Clothes Washer Rebate Program

This year, the City partnered with BC Hydro on the Clothes Washer Rebate Program for two promotions — one that occurred in May and a second that is scheduled for October. The agreement offers matching rebates from the City and BC Hydro that provide an incentive for Richmond residents to purchase water and energy -efficient washing machines. Residents are eligible for combined rebates of \$100 or \$200, depending on the energy and water consumption rating of clothes washers purchased during the promotion. The City's agreement with BC Hydro limits the City's contribution to \$20,000.

Since the May promotion, BC Hydro has partnered with Home Depot and Samsung for the October promotion, with each of these organizations offering to match BC Hydro's rebate. The Home Depot rebate will apply to units purchased at Home Depot and the Samsung rebate will

apply to Samsung models. Including City participation, the rebate for a high-efficiency Samsung model purchased at Home Depot will be \$400.

Program participation has been higher than expected, with 173 rebates issued in May. The May promotion utilized \$16,900 of the \$20,000 allocated funding, leaving \$3,100 in allocated funding for the October promotion. Given the larger rebates that will be offered with the additional partners, it is anticipated that there will be higher levels of participation in the October promotion. As such, Staff recommend that a further \$20,000 be allocated from existing Water Utility operating accounts and that the agreement with BC Hydro be updated to limit participation in the October promotion to \$23,100.

Financial Impact

Staff recommend that \$20,000 be allocated from existing Water Utility operating accounts to the Clothes Washer Rebate Program. BC Hydro will cover all costs associated with program administration.

Conclusion

The City partnered with BC Hydro for the Clothes Washer Rebate Program that benefits both organizations through reduced water and power consumption. The program included two promotions – one that occurred in May and a second that is scheduled for October. The May promotion was more successful than anticipated and has utilized most of the allocated funding. Staff recommends that an additional \$20,000 be allocated from existing Water Utility operating accounts and that the agreement with BC Hydro be updated to reflect the additional funding to allow the City to continue to participate in the Clothes Washer Rebate Program.

Lloyd Bie. P.Eng.

Manager, Engineering Planning

(604-276-4075)

LB:lb



Report to Committee

To:

Public Works and Transportation Committee

Date:

August 11, 2014

From:

John Irving, P.Eng. MPA

Director, Engineering

File:

10-6060-01/2014-Vol

01

Re:

Municipal Access Agreement with TeraSpan Networks Inc.

Staff Recommendation

That the Chief Administrative Officer and the General Manager, Engineering & Public Works be authorized to execute, on behalf of the City, a Municipal Access Agreement between the City and TeraSpan Networks Inc containing the material terms and conditions set out in the staff report titled, "Municipal Access Agreement with TeraSpan Networks Inc.", dated August 11, 2014 from the Director, Engineering.

John Irving, P.Eng. MPA Director, Engineering (604-276-4140)

| REPORT CONCURRENCE | | |
|----------------------------|-------------|--------------------------------|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER |
| Law | IJ∕ | |
| REVIEWED BY STAFF REPORT / | Initials: | APPROVED BY CAGA |
| AGENDA REVIEW SUBCOMMITTEE | m | Je Eneg |

Staff Report

Origin

TeraSpan Networks Inc. have requested to install telecommunication infrastructure and equipment within dedicated highways, streets, roads, road allowances, lanes and bridges under the City's jurisdiction (collectively, the "Service Corridors"). To accommodate this request, a draft Municipal Access Agreement ("MAA") between TeraSpan and the City has been prepared.

Analysis

TeraSpan is a federally regulated telecommunications company providing telecommunications services in Canada and specializing in shallow-inlay processes. TeraSpan is proposing to install telecommunications infrastructure and equipment within the City of Richmond's Service Corridors. TeraSpan must obtain the City's consent to use the Service Corridors and this is typically accomplished through a MAA.

The City has MAA's with all telecommunications companies operating in the City. The proposed TeraSpan MAA will protect the City's interests and establishes the roles and responsibilities of both parties. The proposed MAA with TeraSpan will:

- Specify locations where the agreement will be applicable (i.e. the Service Corridors);
- Specify required consent for constructing, maintaining, operating, repairing and removing TeraSpan's equipment, and define the scope of the City's consent;
- Require TeraSpan to pay causal costs to the City;
- Define the conditions which TeraSpan may carry out work;
- Enable the City to have access to information about TeraSpan equipment;
- Specify cost allocations for TeraSpan equipment to be relocated as a result of any municipal and third party projects;
- Minimize the City's liability due to TeraSpan's work or equipment;
- Permit shallow inlay fibre;
- Identify the initial term of the MAA to be one year, automatically renewable for successive one year periods thereafter;
- Define fees (eg. lost productivity costs, permitting and inspection costs, and pavement degradation) and their annual CPI increase;
- Require TeraSpan to assume environmental liability for any hazardous substances that they bring to or cause to be brought to the Service Corridors;
- Identify the insurance requirements TeraSpan must maintain; and
- Include mutual indemnity clauses.

4267964 CNCL - 41

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¹ Causal costs are costs incurred as a result of additional effort and materials spent working around a private utility installation while maintaining or constructing public infrastructure

Financial Impact

None. Note that Companies that utilize City property as utility corridors pay an annual 1% tax to the City as per Section 192 of the Community Charter and Section 353 of the Local Government Act.

Conclusion

A Municipal Access Agreement between the City and TeraSpan will allow the City to better manage and regulate the installation and presence of TeraSpan equipment within the City's Service Corridors. The terms and conditions of the proposed agreement provide cost recovery for the City and protect the City's interests.

Lloyd Hie, P.Eng.

Manager, Engineering Planning

(604-276-4075)

Carlos J. Rocha, AScT Supervisor - Design Services

(604-276-4025)

LB:cjr





Clean environment, a Charter right

The Richmond Blue Dot organization's pitch to council for a civic declaration is being held in conjunction with the launch of David Suzuki's upcoming nation-wide Blue Dot Tour

Brandon Kostinuk / Richmond News August 20, 2014 01:03 PM



Ellen Niemer, core member of the Richmond Blue Dot organization, stands in front of Science World which was transformed into a giant blue dot, an homage of sorts for the group seeking official recognition that citizens have a right to a healthy environment. Photo submitted

Every citizen of Richmond has a right to a healthy environment, according to a group of local volunteers. Moreover, they want city council to recognize that right in some official manner.

Exactly what that means ... well, they haven't got that far, says Ellen Niemer, senior editor at Alive Publishing Group and one of eight core members of the 30-member Richmond Blue Dot volunteer organization.

The Richmond Blue Dot organization's pitch to council for a civic declaration is being held in conjunction with the launch of David Suzuki's upcoming nation-wide Blue Dot Tour, in which the iconic environmentalist will touch down in 20 cities across Canada with the penultimate goal of amending Canada's Charter.

The amendment: to include access to a clean environment, fresh air, water and food, as a Canadian Charter right.

Richmond was selected as one of five cities across Canada to kick off the tour. (The others: Waterloo, Winnipeg, Montreal and Halifax).

CNCL - 44

The goal of the local chapters is to do a similar thing, at the civic level -— push for some kind of recognition that Richmond citizens have a right to fresh air, safe and available food and clean drinking water.

"That may come as an official declaration. But we're not sure exactly where this is going," admits Neimer.

But, it is going.

Carolyn Quirt, another core member of the group, says the plan is to put together a presentation for Richmond council some time before the upcoming municipal election.

Currently, the focus is on their Steveston Postcard Campaign, which is the same as signature-gathering for a petition, just in postcard form, explains Niemer.

The aim is to have at least 1,000, hopefully closer to 2,000 signatures on individual postcards to hand to council as part of a general presentation and tangible underpinning of the cause's support.

"A physical stack of (signed) cards just carries more emphasis," says Niemer.

"So far it seems to be going well," adds Quirt. "Very good reception." Though no official tally was relayed.

A dialogue with the city has been initiated, according to Quirt and Niemer, with councillor Harold Steves reportedly in support of the initiative, at this stage.

Steves could not be reached for comment.

Quirt says a door-to-door campaign may also be in the works, but added it is too early to tell. The group will continue to canvass Richmond public spaces such as parks and the beach in search of local support.

To get better acquainted with the local movement, readers are encouraged to view the organization's Facebook page (tinyurl.com/p6dhjh9).

Quirt says they are also looking for more volunteers so don't hesitate to reach out. Details are available on social media.

Regarding Suzuki's national tour, the plan is to sweep across Canadian communities to affect local decision-makers, in hopes of inspiring provinces and the federal government to pursue a constitutional amendment, or at the very least, a new environmental policy (or policies, if province by province).

This will be Suzuki's last national tour with the first date set for Sept. 24 in St. John's, Nfld.

Three B.C. dates are scheduled for early November, with the final celebration set on Nov. 9 at the Orpheum Theatre in Vancouver.

And Suzuki won't be alone; an all-star cast of Canadian talent — from rock legend Neil Young to poet, Raffi, and painter Robert Bateman — are part of an eclectic mix of performers and artists to help amplify the cause.

Tickets can be purchased by visiting the Blue Dot website or Ticketmaster. Prices range from \$39 (\$29.50 for students) to \$250 for premium seating. Presale VIP tickets can be bought for \$500.

Supporters can also log online to sign the petition, which, at the time of this writing, has accumulated just under 26,000 signatures.

© Richmond News



THIS BLUE DOT S OUR ONLY HOME.

■大衛鈴木基金會藍點之旅,倡議把健康 環境納入加國憲章



大衛鈴木博士早於1989年在他得獎電台節目 人們對不傳工學於1909年在他得及信息的目 化1's a Matter of Survival計出,地球正面對重大環境污染的挑戰。報道播出後,超過一萬七千名惠賈 寫信給大衛鈴木,表示希望為改變環境污染而出 一分力。當時,鈴木和妻子Dr. Tara Cullis的 朋友: 也大力鼓励他們成立非牟利環保细 朋友,也天力或腳他們成立非半利壞保證 織,不但為公眾提供正面環保及科學資訊,更該颱國民努力保護空氣、水和食 物不受到污染。

網上Facebook朋友逾30萬

孫後代全力締造可持續未來。

鈴木夫婦眼著在1990年9月14 日削新大衛鈴木基金會(David Suzuki Foundation)。20多年過去了,地球污染情况有 增無滅,該基金會決定今秋展開一趟 藍點橫加之旅(Blue Dot Tour): 將再喚 醒更多民眾加入保護地球行列。

班年78歲的大衛歲木,在加國土 生上長,而Tara Cullis自小由英國移民 加拿大。由創立至今24年後,基金會聘 用逾90位全戰員工,網上Faccbook朋友

DeclarationofInterdependence_Chinese.pdf。 雖然環保工作為鈴木帶來不少民眾的掌聲,但 他決意加強推廣綠色工作,要為加國國民繼續享受 不受污染的空氣、水和食物;作出更大努力。

倡健康環境納人權憲章

大衛鈴木説:「我已經走到人生最後一段路, 但我的發見、我的孩子有權享受我所享受的基本條 利——呼吸新鮮空氣、飲用漂淨水及雖食健康及安 全的食物。」他還強調:「這三種基本權利應該是每 個加國國民都應擁有的,等回我們的言論自由和不 受歧視權利一樣,納入加國的人權志章裏。」

為了履行承諾,大衛鈴木決定今年義務為基 金會率領藍點橫加之旅:推動R2HE(Right to





Healthy Environment)健康環境權力:推動保護地 球訊息。取名「藍點旅程」,因為從太空所拍攝地 球的影像,就是一顆小藍點(http://bluedot.ca/the-

9月24日從大西洋省份起步

蓝點橫加之旅將於今年9月24日,從大西洋省 份鈕芬蘭的聖約翰(St. John's)出發:大衛鈴木到時

聯同加國各地好友,包括加國殿堂級作者瑪格列 特艾活(Margaret Atwood)、前加拿大駐聯合國大使 別易斯(Stephen Lewis)、華裔蓋善家暨加拿大勲章 得主兼顧康中心始創人王裕佳醫生,準備花一個半 月,前往加國二十個城市,與國民分享排有健康環 境權力的重要

藍點之旅將於11月9日晚上、在溫哥華市中心 奥芬大劇院(Orpheum Theatre)舉行結束儀式。



■列治文義工Gavin參與推動環保活動

自己做起 合力守護藍點

保護社區 卑詩省列治文市約 霧13小時。今夏開始,一群縣愛環境和社區的列市居民,開 始為推動R2HE展開簽名運動。好像列市 始為推動PLZHE展開委名運動。好像列市 展民Ellen和TVD。"減倍保証地取和自己社 區理境,故等於保護自己和家人。兩人與 盡金會的Flight lo a Healthy Environment 養工,在獎名行動之前並不經過。現在他 們每星期都見面。他用數是使用公共安 立化及社區農地、策能發展、废物回收 支化及社區農地、策能發展、废物回收 生每年在地球日舉行的青年檢育任品及 是Ummit,運和改革官 ILI以上被於四本体。 Summit),更成為年輕人引以為豪的事情。

展其他城市一樣,列市同樣面對挑 戰。以機場輸油管計劃和花園城市用地發 展計劃為例,都給居民的環境權利構成壓 力。機場輸油管計劃在6號路的Silvercity 附近,儲存大量燃油以及通過農地,輸油 到飛機場,對居民及生態治成高風險。另 到流候場,到后民及生態這成高風險。另外,現已發展快速的花園城市用地,原是 罕有的温地,如果把剩餘溫地再發展,居 民的空氣和生活質素勢必受到影響。

在參與Richmond Blue Dot行動的同 一群列市居民也行動起來,實有助加



省農場遭油砂礦流

對 於 住在亞省 性在亞曾 Cochrane 市的Howard和Nielle Hawkwood而 言:大衛鈴木藍點之旅,可說來得 正合時。

Howard和Nielle的農場位於採 Howard和Niclle的展域位於採油田附近。近年採油業發達,他們家附近的新聞,由三年前一座廣油台增至目前110座,以及注入450萬公升的歷製液(tracking fluid)到地下。開採油砂不但影響了附近物業 地基,所用化學物更影響了水源及 空氣質素。

一來到系。 「大約三年前,我開始大量設 髮·JNielle戲。「後來我們發現很多 鄰居的太太和女兒,都有類似現 象。」

土壤驗出含裂石化學劑

兩人打埋牧牛場已經24年了。 除NicIIe脱髮以外:近年連牲畜也出 現健康問題。

「兩年前,我的牛隻開始離奇死

JHoward指出。「到了去年,我

亡·IHoward指加。 到了去年,我們的牛場損失了一成的牛隻。」 最近他們發現牛隻的尿液轉致草原的草死去;化搶牛壤後,顯示 泥土含有Strontium:這是一種常用 的製石化學劑,通常用於門採油砂。

鄰居也面對同樣挑戰,但部分 人為保住物業價值而選擇出售物 業。Howard和Nicllc面對重要的抉 擇,但兩人表示:「我們不可以只顧 採油,而不理會環境和我們孩子的 未來。」



熱烈歡迎各界僑胞屆時參觀選購★由多倫多大中華家具藝品公司主辦★

City of Richmond Municipal Declaration The Right To A Healthy Environment

Whereas the City of Richmond understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;

The City of Richmond finds and declares that:

1. All people have the right to live in a healthy environment, including:

The right to breathe clean air

The right to drink clean water.

The right to consume safe food.

The right to access nature

The right to know about pollutants and contaminants released into the local environment.

The right to participate in decision-making that will affect the environment

- 2. The City of Richmond has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.
- 3. The City of Richmond shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the City of Richmond shall take cost effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the MUNCIPALITY to postpone such measures
- 4. The City of Richmond shall apply full cost accounting: when evaluating reasonably foreseeable costs of proposed actions and alternatives, the City of Richmond will consider costs to human health and the environment.
- 5. By Dec 31st, 2015, the City of Richmond shall specify objectives, targets and timelines and actions the City of Richmond will take, within its jurisdiction, to fulfill residents' right to a healthy environment, including priority actions to:
 - a. Ensure equitable distribution of environmental benefits and burdens within the municipality, preventing the development of pollution "hot spots";
 - b. Ensure infrastructure and development projects protect the environment, including air quality;
 - c. Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;
 - d. Responsibly increase density;
 - e. Prioritize walking, cycling and public transit as preferred modes of transportation;

- f. Ensure adequate infrastructure for the provision of safe and accessible drinking water;
- g. Promote the availability of safe foods;
- h. Reduce solid waste and promote recycling and composting;
- i. Establish and maintain accessible green spaces in all residential neighbourhoods.

The City of Richmond shall review the objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration.

The City of Richmond shall consult with residents as part of this process.



Report to Committee

To:

Parks, Recreation & Cultural Services Committee

Date:

September 2, 2014

From:

Jane Fernyhough

File:

11-7000-09-20-121

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Director, Arts, Culture and Heritage Services

Re:

Capstan Sanitary Pump Station Plaza Public Artwork

Staff Recommendation

That the concept proposal and installation of the artwork proposed for the Capstan Sanitary Pump Station Plaza, as presented in the report dated September 2, 2014, from the Director, Arts, Culture and Heritage Services, be approved.

Fol Jane Fernyhough

Director, Arts, Culture and Heritage Services

(604-276-4288)

Att.2

| REPORT CONCURRENCE | | |
|--|-------------|--------------------------------|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER |
| Parks Development Applications Sewerage & Drainage | 되 면 대 | leleaelie. |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | Initials: | APPROVED BY CAO(for) |

Staff Report

Origin

As part of the Pinnacle Living (Capstan Village) Lands Inc. development at 8677 Capstan Way by Pinnacle International (Richmond) Plaza Inc, the developer made a voluntary cash-in-lieu contribution of \$106,745 to the Public Art Reserve. Staff propose that these funds be used to develop the proposed artwork for the Capstan Sanitary Pump Station Plaza. This report presents the proposed public artwork, artist and location for Council's consideration.

This report supports Council's Term Goal No.9 Arts and Culture:

9.1 Build culturally rich public spaces across Richmond through a commitment to strong urban design, investment in public art and place making.

Analysis

Richmond Public Art Program

The Richmond Public Art Program sets a framework for creating opportunities for people to experience art in everyday life, encouraging citizens to take pride in public cultural expression, and complement the character of Richmond's diverse neighbourhoods through the creation of distinctive public spaces.

Development Proposal

The Pinnacle Living (Capstan Village) Lands Inc. development consists of a 14-storey residential tower and mid-rise consisting of 200 dwelling units. It is located at 8677 Capstan Way, to the west of Sexsmith Road, in the Capstan Village sub-area in the City Centre. Council approved the development's rezoning application (RZ 10-544729) on February 12, 2013 and the Development Permit (DP 12-604012) on February 25, 2013. In addition, the developer entered into a Servicing Agreement for the design and construction of a new Capstan sanitary pump station (SA 12-622318).

Proposed Location

As part of the Servicing Agreement (SA 12-622318), the developer agreed to integrate public art with the new Capstan sanitary pump station and landscaped plaza, both of which will be located on City land, fronting Capstan Way, mid-block between Hazelbridge Way and Sexsmith Road.

Terms of Reference

The Public Art Terms of Reference (Attachment 1), prepared by public art consultant Durante Kreuk, describe the art opportunity, site description, theme, budget, schedule, artist selection process, and submission criteria. The Terms of Reference were reviewed and endorsed by the Public Art Advisory Committee. An artist call for submissions was issued on February 26, 2014, with a deadline of March 25, 2014.

Public Art Selection Process

Following the administrative procedures for artist selection of civic public artworks, an arm's length selection panel was engaged in a two stage artist selection process. The five member selection panel included:

- Eliza Au, artist
- George Rammel, artist
- Danny Chen, artist
- Alain Lamontagne, project landscape architect
- Richard Tam, the developer's representative

The selection panel met on March 22, 2014 to select five artists or artist teams from a list of artists who responded to the open call request for qualifications. As a courtesy, Pinnacle International (Richmond) Plaza Inc. was asked to participate in the selection of the artist and artwork. The five shortlisted artists were invited to develop a concept proposal for the project and were paid an honorarium of \$1,000 each to submit their proposals and attend an interview.

On June 19, 2014, the panel met again and reviewed the five artist submissions and interviewed the artists. The concept proposal by Mia Weinberg was recommended for the commission (Attachment 2).

Proposed Artwork

The proposed artwork, entitled *Traceries*, integrates large panels on the sides of the pump station structures using Richlite, a very hard and durable material made from recycled materials and certified by the Forest Stewardship Council of Canada as an eco-friendly material. The material achieves LEED green building credits for recycled content and use of regional materials at the manufacturing plant in Tacoma, WA. It is manufactured without urea formaldehyde, which makes it a low-emitting material of volatile organic compounds.

The artwork will be attached to the support frame to allow the door panels to be opened for access by City staff to the kiosk equipment. The artwork will be routed into the panels and feature maps of the neighbourhood, interpretive drawings of networks found in nature and a community bulletin board on the end panel. Vines on the trellis have been proposed by the landscape architect and will be reviewed with City staff during the design development phase.

Mia Weinberg has been a practicing artist for over 20 years, with a strong interest in the relationship between natural and urban environments. Mia's previous public artworks, in Richmond, include *Hamilton Then and Now*, 2011, within the Hamilton Community Centre, and *Back on Track in Steveston*, 2013, located at the Steveston Tram Building.

Staff Comments on Proposed Artwork

Planning, Parks, and Engineering staff have reviewed the proposed location in terms of urban design, maintenance, pedestrian safety and vehicular service access and have no concerns. The artwork will be designed so that it can easily be removed and returned to its location by City public works crews, if future utility or street work is required.

The Richmond Public Art Advisory Committee reviewed the concept proposal on July 18, 2014 and recommends that Council support this proposal of integrated artwork at the Capstan Sanitary Pump Station Plaza.

Cost of the artwork

Staff propose that the developer's voluntary cash-in-lieu contribution of \$106,745 to the Public Art Reserve is directed towards the selection, fabrication and installation of the Capstan Sanitary Pump Station Plaza public art project. Of this voluntary developer contribution, \$5,337 (5%) has been transferred to the Public Art Provision for City administration of the project. The artist contract is for \$80,000. The remaining funds, \$21,408, will remain in the Public Art Reserve for public art consultant fees, administration of the project and contingencies.

Financial Impact

The proposed artwork's selection, design, fabrication and installation will be funded from the Public Art Reserve.

The artwork will require minimal periodic washing and maintenance, and security monitoring by the City at an approximate cost of \$300 per cleaning every one or two years. City funds would be allocated out of the Public Art Program's annual operating budget.

Conclusion

Funding of the proposed artwork by Mia Weinberg signifies a continuing show of support by developers for the importance of public art to Richmond neighbourhoods and the City. The inclusion of public art within the Capstan Sanitary Pump Station Plaza will enhance the integration of necessary City infrastructure within a publicly accessible open space and support the establishment of Capstan Village as a high-amenity, pedestrian-oriented, urban community.

Eric Fiss

Public Art Planner (604-247-4612)

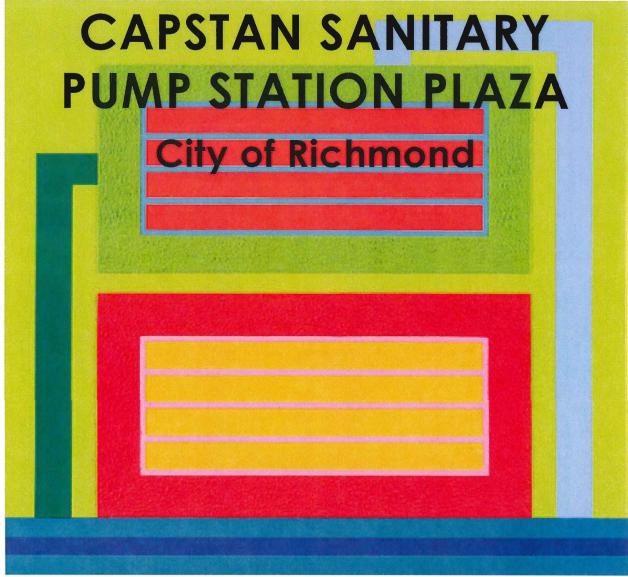
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Att. 1: Public Art Artist Call, Terms of Reference

Att. 2: Artwork Concept Proposal, Traceries by Mia Weinberg

CALL FOR ARTISTS



Disconnect, Peter Halley, 2012.

PROJECT STATISTICS

| Project Name | Capstan Sanitary Pump Station Plaza, 8677 Capstan Way |
|------------------------------|---|
| Project Owner | City of Richmond |
| Public Art Consultant | Durante Kreuk Ltd., Peter Kreuk: 604 684 4611 |
| Project Architects | Bingham and Hill (adjacent development) |
| Project Landscape Architects | Durante Kreuk Ltd. |
| Project Description | Integrate public art with a Sanitary Pump Station Plaza |
| Public Art Budget | \$80,000.00 |
| Public Art Option | Open Call RFQ |
| | Selection: June 2014: Excecution: mid 2015 |

Feb 06, 2014 #13061 Prepared For: City of Richmond





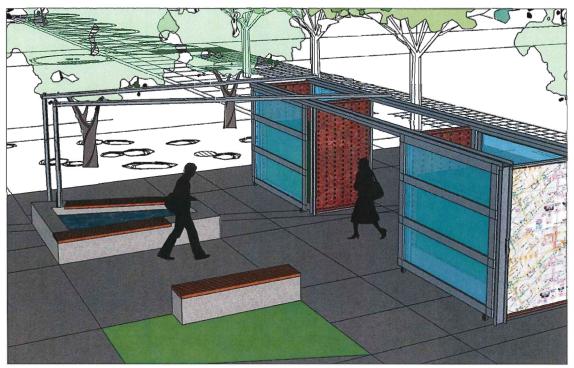
Project Overview

Art+Infrastructure

"Our cities are networks of conduits" Peter Halley, 1985.

This project is an opportunity for an artist to create a work that will enliven a small plaza at the termination of a greenway, which will house a sanitary pump station.

The pump station is supported by an Electrical Kiosk and a generator, which will be screened by an enclosure, minimal in character, and designed to permit access on both sides. The art opportunities include the plaza and the enclosure structure.

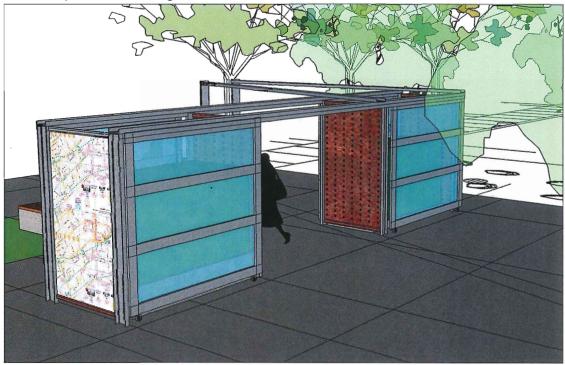


Plaza Perspective Rendering

The pump station in this plaza is one of 138 in a network that moves waste to a treatment plant in Metro Vancouver. This pump station is a node in the circulation of matter, one piece that is a part of a whole, comprising a system of services which make up a nested network of structures for life support.

Artists are asked to respond to the networks and systems that knit our city together. These invisible systems are active conduits of energy and movement, requiring constant input. They are one element of, and a greater metaphor for the way in which we create and a manage a complex inter-related system such as a city.

Plaza Perspective Rendering

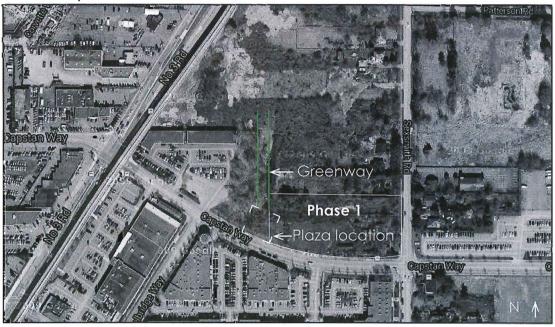


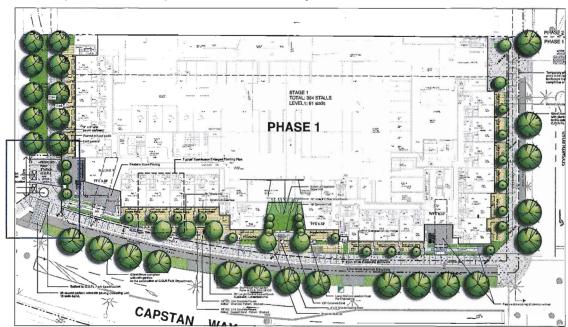
Site Context

The plaza with the pump station will be contextualized by the development that will surround it once the neighbourhood is built out.

Invited artists must familiarize themselves with the development trajectory of the neighbourhood by reviewing the references listed at the end of this document.

Location Map



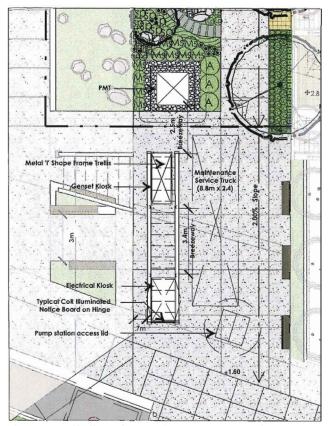


The Pump Station and Adjacent Pinnacle Development

The plaza will be located midblock along Capstan Way between Hazelbridge Way and Sexsmith road. As a part of a larger planned pedestrian network, it will be the entrance to a proposed greenway between Hazelbridge and Capstan and will provide a route to a proposed neighbourhood park on No. 3 Road.

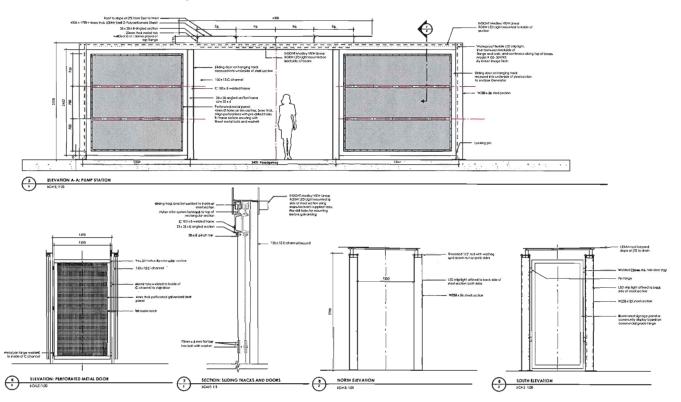
The funding for this artwork has been provided by Pinnacle International Inc. with the ownership of the plaza transferred to the City of Richmond.

The plaza will sit astride two properties, owned by two developers to be built at different times. This first phase will see the construction of the eastern side of the greenway, the pump station and the installation of the art (refer to Plaza Enlargment Plan, subsequent phase greyed out).



The Pump Station Plaza Enlargment Plan

Elevation details: Pump Station Enclosure



Art Opportunities

As an entrance to a greenway, this plaza will function as a gateway. The artwork will contribute visibility to the greenway and the park. Artists should contemplate this purpose, as well as the experience of the site from all available perspectives and speed of travel, including its appearance when viewed from future residences above.

Art opportunities for the enclosure:

- The enclosure itself as an armature for the artwork
- · The lighting within and or around the enclosure
- The sliding doors/panels hanging on tracks
- Community display board

Considerations:

Invited artists are encouraged to view the pump station enclosure as an armature for an artwork, so long as it retains the design intent and and functions as detailed. Vehicular accessibility and circulation are constraints that have influenced the configuration of the enclosure, and integrated artworks must also respond to them. Artists must be able to collaborate with the design team to integrate their concept into the structure. The budget for the artwork is additional to the cost of the structure.

Art opportunities in the plaza:

Artists may propose art work within the ground plane

Considerations:

Due to the need for heavy vehicle access, any works on the ground plane should be integral to the concrete paving and will need to endure heavy loads. For example, a piece made up of mosaics or embedded tiles should not be considered, as it may be damaged. Free standing works should not be considered, as vehicle access and pedestrian circulation limit the available space for this.

Selection Process

The selection of the artist and their art proposal will be the result of a two stage, open call. Artists will first be invited to submit qualifications, from which the selection panel will choose five artists to develop concept proposals.

The Selection Panel

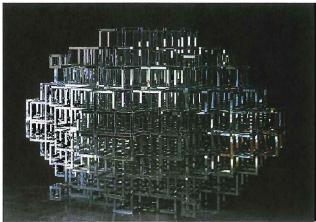
A selection panel of 5 will be assembled to contribute to, and oversee the selection of an artist and their proposal. Two art professionals and one community member will be asked to participate, based on their experience in the public art realm and their familiarity with the Richmond community. They will be tasked with reviewing the submissions from the open call and creating a list of 5 artists to invite to create submissions.

Composition:

- Two art professionals
- Community member
- Developer's representative
- Design professional from project team: Landscape Architect



Current, Andrea Sirois, 2012. City of Richmond Alexandra District Energy Utility Building



The University, David Almejd, 2004.

Selection Criteria

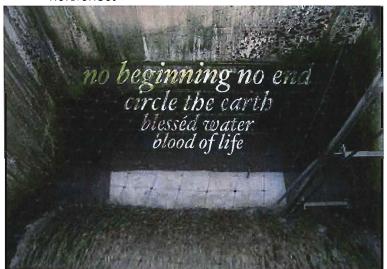
- Artist qualifications and proven capability to produce work of the highest quality;
- Artist's capacity to work in demanding environments with communities and other design professionals;
- Appropriateness of the proposal to the project terms of reference and the Public Art Program goals;
- Artistic merit of the proposal;
- Technical feasibility

Artist Submissions

Credentials package:

The credentials package must be limited to six letter sized pages, and submitted digitally in pdf format. It should be tailored to this project and consist of the following:

- Expression of Interest
- Curriculum Vitae
- Descriptions of 3 works, chosen for their relevance to this project, and complete with images, budget information and a brief description of the process and materials (artists may use concepts which they developed for past processes but were not realized).
- References



Water Blessing Jane Tsong and Judith Roche, 2005-12.

Files under 10MB can be emailed directly, but files over this size must be sent over an online file transfer service such as Hightail or Dropbox.

Submit files by March 25, 2014 to:

Durante Kreuk Ltd. Emily Nixon emily@dkl.bc.ca

Budget

All costs are inclusive of all taxes, disbursements, and travel

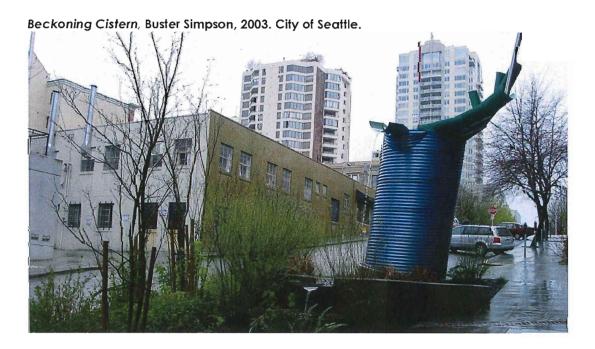
Available for art: \$80,000.00

Invited artists will be be given an honorarium of \$1,000.00 CAD for concept development.

Shortlisted Concept Submissions:

Artists invited to develop concept proposals should include all imagery and documentation necessary to fully convey their concept:

- A scaled maquette or rendering of the proposed artwork
- Concept statement
- Material samples
- Sketches and renderings as needed to convey the relationship of the piece to its surroundings
- Budget, including but not limited to material costs, artist fees, legal fees, consultant fees, site lighting (if required)
- Timeline
- Maintenance considerations



Schedule

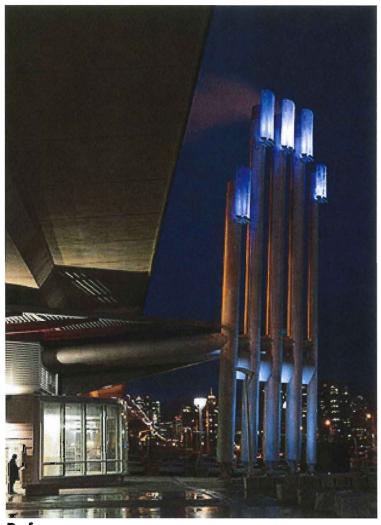
Detailed Public Art PlanJanuary 2014

RFQ Submission deadline......March 25, 2014

Artist Shortlist.......May 1, 2014

Artist Selection......June 15 2014

Constructionmid to late 2015



False Creek Energy Centre Stacks, Pechet and Robb, 2009. City of Vancouver.

References

Richmond Official Community Plan - Richmond City Centre Area Plan

Available on the City of Richmond Website: http://www.richmond.ca/plandev/planning2/ocp/sched2.htm#citycentre

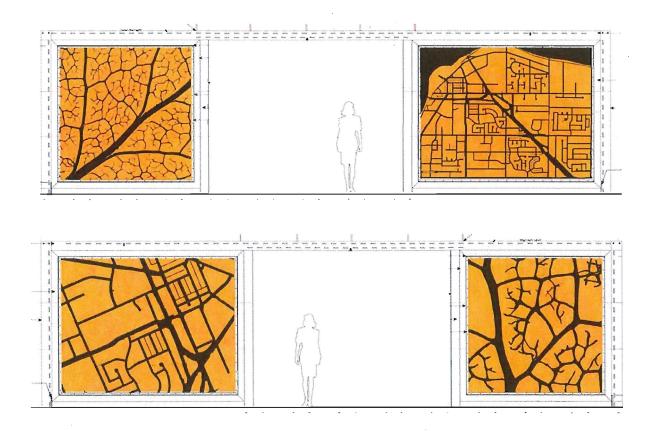
Richmond City Centre Public Art Plan

Available on the City of Richmond Website http://www.richmond.ca/culture/publicart/plans/plans.htm

Traceries

Proposal for Capstan Sanitary Pump Station Mia Weinberg

My work celebrates connections between the natural environment and the places where we live and work. By integrating imagery from local plants and maps of the surrounding area, "Traceries" will be uniquely grounded in the place where it will be installed. Just as the veins of leaves are the lifeblood of a plant, transportation networks are the lifeblood of a city. Whenever pedestrians pass by, these four images will playfully juxtapose the similarities between the natural world surrounding Richmond and the transportation systems within it. The warm colour and carved contours invite touching, offering an extra quality of enjoyment for people of all ages.



Features

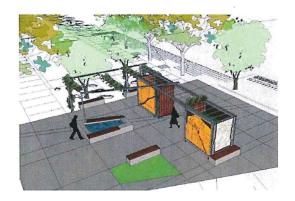
- o Site specific: integrates maps of the neighborhood
- o Tactile: Richlite feels good to touch
- Visually intriguing: juxtaposes natural and municipal networks in an innovative material
- o Shadow lines will continually shift with changing light and seasons

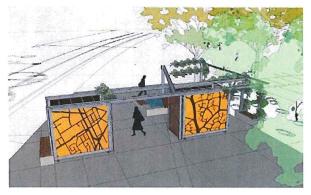
Richlite

- o Durable: harder than the hardest hardwood, used for bulkheads on yachts & building cladding
- o Easy to maintain: no painted surfaces, graffiti can be removed with sanding and Scotchbrite pads
- o All fixtures will be inside the enclosure
- o Sustainable manufacturing (FSC certified)

Budget

| Materials fabrication & installation | 37,000 |
|--|----------|
| Artist Fee | 20,000 |
| Studio Fees (insurance, Worksafe, project management, engineering, legal & admin.) | 5,000 |
| Research & prototyping multi-coloured laminated panels | 5,000 |
| Artwork identification sign (fabrication & installation) | 800 |
| Travel | 800 |
| Contingency | 7,600 |
| | \$76,200 |
| Tax | 3,800 |
| Total | \$80,000 |







Report to Committee

To:

Parks, Recreation and Cultural Services

Date:

September 2, 2014

Committee

From:

Cathryn Volkering Carlile

File:

07-3425-02/2014-Vol

General Manager, Community Services

01

Re:

Draft 2015-2020 Youth Service Plan

Staff Recommendation

1. That the "Draft 2015-2020 Youth Service Plan", presented as Attachment 1 in the report dated September 2, 2014 from the General Manager, Community Services, be received for information.

2. That the report titled "Draft 2015-2020 Youth Service Plan", dated September 2, 2014 from the General Manager, Community Services, be circulated to East Richmond Community Association, City Centre Community Association, Hamilton Community Association, South Arm Community Association, Thompson Community Association, Steveston Community Society, West Richmond Community Association and Sea Island Community Association for comment.

Cathryn Volkering Carlile

General Manager, Community Services

carlilo

(604-276-4068)

Att. 1

| REPORT CONCURRENCE | | |
|--------------------|--------------------------------|--|
| Concurrence | CONCURRENCE OF GENERAL MANAGER | |
| <u>র্</u> ভ | lelearle | |
| INITIALS: | APPROVED BY CAO(for) | |
| | CONCURRENCE | |

Staff Report

Origin

In March of 2005, Council adopted an asset-based approach to working with youth, and also endorsed the vision for "Richmond to be the best place in North America to raise children and youth". Building on those successes and striving to meet the needs of the community, in September 2008 Council endorsed the Parks, Recreation and Cultural Services Youth Service Plan: Where Youth Thrive 2008-2012.

With the term of the 2008-2012 Youth Service Plan having expired, staff coordinated to prepare a draft updated 2015 – 2020 Youth Service Plan (Attachment 1). As with the existing document, the updated Youth Service Plan aims to create an environment that generates opportunities for Richmond's youth to have a safe and healthy journey into adulthood. The updated Plan identifies priority programs and service areas for Richmond youth, and provides the City with a strategic approach to youth-related decision making over the next six years.

The purpose of this report is to provide an overview of the draft Plan and to gain Council's endorsement to seek further comment from Community Association partners - specifically East Richmond Community Association, City Centre Community Association, Hamilton Community Association, South Arm Community Association, Thompson Community Association, Steveston Community Society, West Richmond Community Association and Sea Island Community Association (who will collectively be called "Community Associations" moving forward in this report). After assessing the comments, staff will revise the draft and present a final version to Council for adoption in January 2015.

This report supports Council's Term Goal #2 Community Social Services:

2.6 Development of an updated youth strategy to address the needs and to build on the assets of youth in the community.

Findings of Fact

The Youth Service Plan update preparation process has been divided into five phases of activity, as follows:

Phase 1: Information Review

Phase 2: Interviews

Phase 3: Youth Consultation

Phase 4: Youth Stakeholder and Parent & Caregiver Consultation

Phase 5: Development of the Draft 2015-2020 Youth Service Plan

Analysis

The 2008-2012 Youth Service Plan is a solid document that has effectively guided the delivery of Youth Services in Richmond over the past six years. The draft 2015-2020 Youth Service Plan builds on the success of the original plan, enhances priority areas, and lays a foundation for

success over the next six years. Reflecting the changing landscape of youth services, and generating opportunities to interact with youth in a modern environment (such as enhancing youth engagement strategies and utilizing social media), the updated draft constitutes a more contemporary plan for youth.

What We Heard

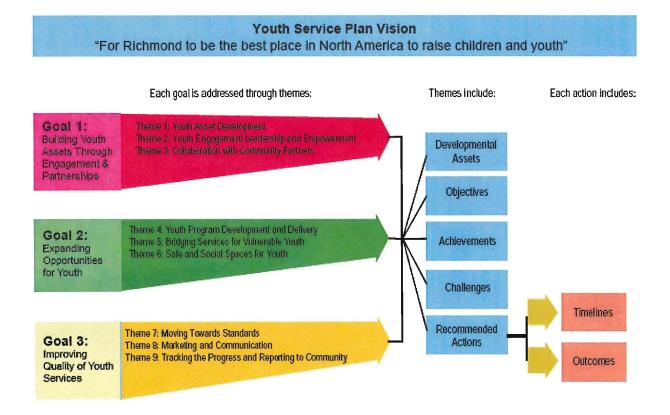
Targeted dialogue sessions were held to gain the insights and perspectives of youth, stakeholders, parents and caregivers. Discussions focused on the needs of Richmond youth and the barriers they face, new and emerging trends in the City and goals and outcomes for the updated Youth Service Plan.

Many issues were identified including things that people wanted to see maintained or enhanced and concerns that they want to see addressed. The issues and comments centered on a variety of themes, which formed the basis of the Youth Service Plan Framework.

The Youth Service Plan Framework

Similar to the Social Development Strategy, the Youth Service Plan is built on a framework consisting of a vision, goals, themes and associated actions. The framework is depicted graphically in Figure 1 below:

FIGURE 1



For each theme in the Youth Service Plan, recommended actions, outcomes, and associated timelines are specified, along with identification of implementation responsibilities.

Priorities

All actions specified in the 2015-2020 Youth Service Plan are considered important, hence their inclusion in the document. While determination of priorities is highly subjective, action items with timelines indicating "ongoing" or "short term" are considered to be of prime concern for the future.

Implementation and Next Steps

The 2015-2020 Youth Service Plan presented in Attachment 1 is a draft and outlines key youth service priorities and actions to be addressed by the City and its partners over the next six years. In terms of process, it was considered appropriate to share the Plan in draft form with Council prior to distributing it to Community Associations for comment.

The proposed process for advancing the Youth Service Plan is as follows:

- Gain Council authorization to circulate the draft for comment Oct 2014
- Distribute the Draft Youth Service Plan to Community Associations for comment Oct-Nov 2014
- Assess comments and revise strategy Nov-Dec 2014
- Present revised 2015-2020 Youth Service Plan to Council for consideration and adoption

 Jan 2015

The strategy does outline changes and improvements in future service delivery. Once the plan is finalized, staff and community partners will have to consider service level increases, funding sources and priorities. Expansion of the service delivery, if dependant on new money, is reliant on each agency, including the City, examining how existing funding can be redirected to address new priorities as well as identify sources of new funding.

Implementation of the Plan will be the responsibility of the City, its partners, and a range of other youth-serving organizations.

Financial Impact

There is no financial impact at this time to offset the next phase of consultation.

Conclusion

The 2015-2020 Youth Service Plan is intended to provide the City with a solid, effective planning tool for addressing Richmond's Youth Service priorities over the next six years. The Plan was developed through a participatory process that engaged staff, community partners and other key stakeholders. It articulates a vision, goals, and recommended actions and expected outcomes for the City, thus providing an updated framework for working with, and serving youth.

It is recommended that the draft be circulated to Community Associations for comment. Upon consideration of the comments received, a revised Youth Service Plan will be prepared and forwarded to Council for adoption in January 2015.

Kate Rudelier

Coordinator, Youth Services

(604-276-4110)

Att. 1: Draft 2015 – 2020 Youth Services Plan



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1. Executive Summary

The City of Richmond has adopted an asset-based approach to serving youth and envisions "Richmond to be the best place in North America to raise children and youth". The Youth Service Plan recognizes that for this vision to become true, the City must provide meaningful and diverse opportunities for youth and strengthen the youth support system in the community.

The City has a long history of responding to the needs and aspirations of youth. This updated Where Youth Thrive Plan builds on the successes of the 2008-2012 Youth Service Plan and on the foundations laid in the City's Youth Strategy. It is consistent with directions and actions put forward in the Social Development Strategy and Parks, Recreation and Cultural Services Master Plan.

The 2015-2020 Youth Service Plan aims to create an environment that generates opportunities for Richmond's youth to have a safe and healthy journey into adulthood. To become confident and healthy adults, youth should be equipped with the necessary knowledge, skills and social connections to make informed decisions about their lives and the contributions they wish to make to their community. The Plan continues utilizing the Search Institute's 40 Developmental Assets framework which informs the philosophy of community service intentionally building Developmental Assets to assist healthy youth development.

The development of the 2015-2020 Youth Service Plan relied heavily on consultations with Richmond youth and key stakeholders which took place from November 2013 to January 2014. With the help of a project reference group comprised of City and Community Association staff and youth stakeholders and the outreach of City staff and partners, the Youth Service Plan Project Implementation Team developed a thorough engagement process. This process involved a variety of engagement approaches, including interviews with key stakeholders, community youth workshops and focus groups, youth stakeholder workshops (engaging parents and caregivers and youth-service providers) as well as three surveys; one for parents and caregivers, one for youth stakeholders and one for youth. Developing the Plan through this collaborative effort reflects how important it is for the variety of youth-serving agencies in Richmond to work together to create positive and enriching environments for youth to flourish.

Discussions with youth stakeholders and youth revealed that, overall, strategic priorities from the original service plan continue to be relevant. In updating the Youth Service Plan, however, key youth stakeholders expressed the need for more opportunities in outreach services for youth, rather than focusing on developing work standards and evaluative processes. Public consultations with youth and community partners revealed that youth would like to be more involved in meaningful volunteer experiences, to be consulted regarding youth program planning and to have more youth-friendly spaces available to them.

The key issues and themes that emerged during the consultations were generally consistent with the nine Strategic Directions of the 2008-2012 Youth Service Plan. These issues and themes were then combined into the three main goals of the 2015-2020 Youth Service Plan:

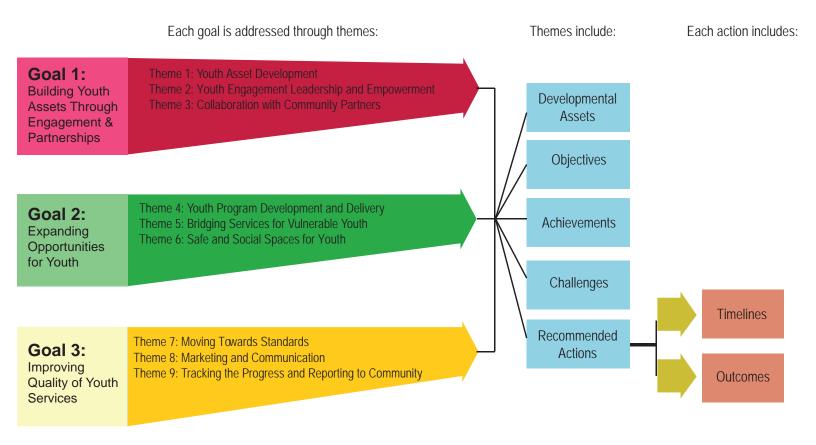
- 1. Building Youth Assets Through Engagement and Partnerships
- 2. Expanding Opportunities for Youth
- 3. Improving Quality of Youth Services

The updated Youth Service Plan framework consists of a vision, three key goals and nine themes. Each theme is linked to the external and internal developmental assets that it aims to address. Also, for each theme, the objectives, achievements and challenges were identified based on the consultations with youth and key stakeholders, data on current youth trends, a review of internal Youth Service Plan evaluation reports and best practices in other youth-focused municipal strategies.

Figure 1: Youth Service Plan Update Framework

Youth Service Plan Vision

"For Richmond to be the best place in North America to raise children and youth"





The following six principles guided the development of the 2015-2020 Youth Service Plan:

- 1. Adopt a Systemic Policy Approach
- 2. Ensure Intentionality in Planning
- 3. Engage Youth in a Meaningful Way
- 4. Develop Collaborations
- 5. Focus on Diversity in Youth Participation
- 6. Invest Wisely

Guiding principles for implementation are aligned with "Building Our Social Future: A Social Development Strategy for Richmond". In moving forward with the implementation of the Youth Service Plan, the following statements will help influence City's staff decision-making and prioritization processes:

- The action addresses a recognized need and is compatible with the City vision, City Council Term Goals and the corporate plan.
- The action contributes to the City's Social Development Strategy and Parks, Recreation and Cultural Services Master Plan's objectives.
- The action provides opportunities for leveraged funding and/or strategic partnerships.
- There are existing resources to pursue the action or, the need for adequate resources will be assessed on a cost-benefit basis and allocated accordingly.
- The action builds on and enhances social capital, contributes to social infrastructure and promotes community engagement.
- Implementation of the Plan will be the responsibility of the City, its partners and a range of other youth-serving organizations. It is only through partnership that this Plan's vision will be realized and that Richmond will be the "best place in North America to raise children and youth".

2. Introduction

2.1. Purpose

The 2015-2020 Youth Service Plan aims to create an environment that generates opportunities for Richmond's youth to have a safe and healthy journey into adulthood. Youth should reach adulthood equipped with the necessary knowledge, skills and social connections to make informed decisions about their lives and the contributions they wish to make to their community.

The purpose of this document is to identify priority program and service areas for Richmond youth and to provide the City with a strategic approach to making decisions about resource allocations for youth-related matters over the next five years.

For the purpose of the Youth Service Plan, youth are defined as young people between 13 and 18 years of age. Appendix A provides a list of commonly used definitions and abbreviations.

2.2. Background

The City of Richmond has a long history of responding to the needs and aspirations of its youth. The Community Services Department, Community Associations and a host of community organizations provide services and programs to youth that connect them to their community, while also enhancing their resilience to face challenges and enabling them to thrive as they grow into adulthood. In addition to providing programs and services within the sphere of parks, recreation and culture, Community Services Youth Services Division also plays a coordination role in connecting youth to the broader community service system.

In 1995, the City developed a Youth Strategy that proved to be an excellent framework to meet the emerging needs of diverse Richmond youth. In March 2005, Richmond City Council adopted an asset-based approach to serving youth and also endorsed the vision for "Richmond to be the best place in North America to raise children and youth". One of the guiding principles endorsed by Richmond City Council in the Parks, Recreation and Cultural Services Master Plan 2005-2015 is ensuring the City's ability to meet community needs. In the Parks, Recreation and Culture Service Master Plan, the City of Richmond committed to working with the community to develop a Youth Service Plan to ensure that meaningful and varied opportunities are available for youth and to strengthen the youth support system in the community. As a result of this commitment and building on consultations with a broad youth community, the 2008-2012 Youth Service Plan was developed.

While the updated Youth Service Plan follows the same framework and builds on the successes of the past Youth Service Plan, it was updated based on current youth trends and consultations with Richmond youth and key stakeholders. Additionally, the updated Youth Service Plan builds on many actions and Strategic Directions of the city-wide Richmond Social Development Strategy. The Strategy was adopted by City Council in September of 2013 and emphasized the role of timely and targeted investment in Richmond's younger population to facilitate a socially sustainable community. It also highlights the importance of involving Richmond's youth from diverse backgrounds in decision-making and communitybased planning processes. The Strategy calls for community partnerships to engage and empower Richmond youth and increase city-wide awareness of the 40 Developmental Assetsbased approach to working with youth.

2.3. Guiding Principles

Guiding principles are essential elements to chart the City's course in developing engaged and active Richmond youth. The following principles guided the preparation of the Plan:

1. Adopt a Systemic Policy Approach

The Plan will be connected to relevant Richmond policies and the City's vision and will reflect a systemic approach to youth programming where all the actions aim to contribute to positive youth development. A systemic approach integrates policy development, program development, best practices and recruitment and training of staff.

2. Ensure Intentionality in Planning

The Plan will ensure intentional planning where the 40 Development Assets framework is applied throughout youth programs and services to achieve specific outcomes that promote youth development that are consistent with its vision and guiding principles.

3. Engage Youth in Meaningful Ways

The Plan will be developed based on input from Richmond youth and will ensure that youth have a variety of meaningful engagement opportunities that foster learning and skills development while also connecting them to peers, mentors and their community.

4. Develop Collaborations

The Plan will aim to develop opportunities and enhance existing collaborations with community partners and recognizing that collaboration among agencies is an effective and efficient means to deliver services to youth. Partnerships are particularly important in bridging access to services and meeting the needs of unique and/or emerging youth population groups (such as vulnerable youth, LGBTQ, newcomer youth).

5. Focus on Diversity in Youth Participation

The Plan will recognize that youth are not a homogeneous group and a "one size fits all" approach will not work in youth programming. The Plan will adopt a holistic approach to programs and services and building youth's developmental assets.

6. Invest Wisely

The Plan will manage resources in a way that focuses on maximizing the potential of individuals. The investment in mentoring and engaging youth shifts programming into strength-based approaches.

2.4. The 40 Developmental Assets

The City of Richmond has adopted the 40 Developmental Assets framework to guide youth programs and services. Research shows the 40 Developmental Assets, developed by the Search Institute of Minnesota in 19901, are essential for adolescents to make wise decisions, choose positive paths and grow into competent, caring and responsible adults. These developmental assets are concrete, positive experiences, skills, relationships and personal attributes that allow young people to improve their self-perceptions, become more confident and live healthier lifestyles.

The asset-building philosophy looks beyond singular problems and involves the entire community's capacity to build, bridge and nurture positive relationships with its young people. Asset-building changes our lens to see youth's strengths rather than deficiencies and this can alter our thinking to be less about "fixing problems", to focus more on the "building of individual assets or strengths". The long-term potential of the developmental assets is to establish qualities such as social responsibility and personal wellness so that they are ranked with the same priority as traditional benchmarks such as academic achievement. An overview of the 40 Developmental Assets framework is provided in Table 1. Appendix B provides more detailed descriptions of the 40 Developmental Assets.

Table 1: Search Institute's 40 Developmental Assets

| Categories | Assets | | | |
|--|---|--|--|--|
| External Assets (4 categories and 20 assets) | | | | |
| Support: Young people need to experience support, care and love from their families, neighbours and many others. They need organizations and institutions that provide positive, supportive environments. | Family Support, Positive Family Communication, Other Adult Relationships, Caring Neighbourhoods, Caring School Climate, Parent Involvement in Schooling | | | |
| Empowerment: Young people need to be valued by their community and have opportunities to contribute to others. For this to occur, they must be safe and feel secure. | Community Values Youth, Youth as Resources Service to Others, Safety | | | |
| Boundaries and Expectations: Young people need to know what is expected of them and whether activities and behaviours are "in bounds" or "out of bounds". | Family Boundaries, School Boundaries, Neighbourhood Boundaries, Adult Role Models, Positive Peer Influence, High Expectations | | | |
| Constructive Use of Time: Young people need constructive, enriching opportunities for growth through creative activities, youth programs, congregational involvement and quality time at home. | Creative Activities, Youth Programs, Religious Community, Time at Home | | | |
| Internal Assets (4 categories ar | nd 20 assets) | | | |
| Commitment to Learning: Young people need to develop a lifelong commitment to education and learning. | Achievement Motivation, School Engagement, Homework, Bonding to School, Reading for Pleasure | | | |
| Positive Values: Young people need to develop strong values that guide their choices. | Caring, Equality and Social Justice, Integrity, Honesty, Responsibility, Restraint | | | |
| Social Competencies: Young people need skills and competencies that equip them to make positive choices, to build relationships and to succeed in life. | Planning and Decision Making, Interpersonal Competence, Cultural Competence, Resistance Skills, Peaceful Conflict Resolution | | | |
| Positive Identity: Young people need a strong sense of their own power, purpose, worth and promise. | Personal Power, Self-Esteem, Sense of Purpose, Positive View of Personal Future | | | |

2.5. Parks, Recreation and Cultural Services Master Plan and Youth Issues

The 2008-2012 and 2015-2020 Youth Service Plans were developed and influenced by the actions put forward in the Parks, Recreation and Cultural Services Master Plan. The Parks, Recreation and Cultural Services Master Plan focuses on three key outcomes – Live, Connect and Grow – which reflect the different aspects of living that contribute to individual well-being and community quality of life. The outcomes create a common purpose for organizations and individuals who are part of the parks, recreation and cultural services system and provide quality of life services in Richmond. Youth Services were identified as one of the 12 Key Service Areas of the Parks, Recreation and Cultural Services Master Plan which resulted in the development of the 2008-2012 Youth Service Plan.

Research highlights the importance of ensuring that youth have positive role modeling, opportunities for meaningful participation and engagement and strong connections to family, school and the broader community.² Youth who grow up in environments like these are known to have a much better chance of becoming happy, engaged and civic-minded members of the community than those who live in environments without these qualities. Community Services offer a variety of exciting opportunities for youth to meet the Live, Connect and Grow outcomes. A summary of how the Parks, Recreation and Cultural Services Master Plan outcomes are related to youth issues is shown in Table 2. Appendix C provides a more detailed description of how services to youth contribute to the Master Plan outcomes.

Table 2: Parks, Recreation and Cultural Services Master Plan Outcomes for Youth

| Richmond's | Richmond's Parks, Recreation and Cultural Services Master Plan | | | | | |
|--------------------------------------|---|---|---|--|--|--|
| Master Plan Outcomes | To Live: Focuses on the physical, mental and spiritual health of individuals and families. | To Connect: Identifies the need for people to connect with their surrounding environments (their physical environment, people around them and their community). | To Grow: Encourages people to enhance their skills beyond basic level (lifelong learning) and have fun. | | | |
| Master Plan Outcomes for Youth | Promoting health and wellbeing through participation in positive, healthy activities on a regular basis. Building selfesteem through developing new skills and having opportunities for meaningful involvement. Expressing their individual needs by allowing youth to express their own desires. | Connecting to the community through meaningful experiences, and new people and places. Building partnerships - by connecting youth with their community and building relationships through mentoring, role modeling and engagement. Being informed and involved by involving youth in decision-making. Sharing experiences by making friends through participating in a diverse range of recreational cultural and social opportunities. | Igniting sparks – Growth is accelerated when youth realize their own sparks and learn how to realize their potential and where to use their sparks to contribute to the world around them. Building "developmental assets" by creating environments that build and influence youth development through an assets-based model. Life experiences – personal wellness through self-esteem, self-respect, value systems and resiliency. | | | |

² Search Institute 1999

2.6. Richmond's Social Development Strategy and Youth Issues

The 2015-2020 Youth Service Plan was informed by Richmond's Social Development Strategy. The Strategy is a ten-year, city-wide policy document which identifies social development priorities for the City, clarifies roles for the City and other stakeholders in addressing social issues and provides a foundation for a more integrated, coordinated and sustainable approach for social development in Richmond.

The Social Development Strategy's Vision: Richmond is an inclusive, engaging and caring community - one that considers the needs of its present and future generations, values and builds on its diversity, nurtures its social capital and treats its citizens with fairness and respect.

Youth are referenced throughout the strategy as the future of Richmond and the need for investment into the young population is emphasized in a number of Strategic Directions. One of the strategy's nine Strategic Directions concentrates on Addressing Children, Youth and Family issues and one action specifically calls for the update of the Youth Service Plan. The strategy puts forward a number of actions aimed to make Richmond a youth-friendly City, including expanding the provision of affordable services and programs for youth, engaging youth in City and community-based planning processes and expanding dedicated, safe, youth-friendly spaces.

Additionally, the strategy calls for partnering with key youth stakeholders, such as Richmond's Advisory Committees, Richmond Public Library, School District No. 38 (SD#38), Royal Canadian Mounted Police (RCMP), Vancouver Coastal Health (VCH) and other community partners to reduce the prevalence of bullying among youth in the City, improve information sharing and referrals between Richmond's youth serving agencies, advocate for adequate funding levels for settlement services and English language training and develop services and strategies that recognize the needs of special population groups (such as Richmond's Aboriginal community, immigrant groups and LGBTQ communities).

There are also a number of actions aimed to increase opportunities for youth and other groups. These include expanding services for youth in the City centre, expanding opportunities to use the Richmond Olympic Oval for social development initiatives, developing and enhancing an appropriate range of parks, recreation and cultural facilities throughout Richmond and updating the Richmond Arts Strategy.

The issue of inclusivity and diversity is one of the overarching themes in the strategy which recognizes the need for improved cultural sensitivity in the City by expanding opportunities to showcase Richmond's cultural diversity, facilitating intercultural dialogue and establishing targeted measures to prevent and respond to incidents of racism in Richmond. While youth are not specifically referenced in the above mentioned action, they will greatly benefit from these actions which aspire to create a more welcoming and inclusive Richmond.



3. Creating the 2015-2020 Youth Service Plan

3.1. Overview of the Youth Service Plan Update Process

Information Review Oct - No 2013 An environmental scan, a literature review and a review of services and City documents were undertaken to develop the Richmond Youth Profile

Interviews

Oct - Nov 2013

 Nineteen interviews took place with key stakeholders who work with youth in Richmond to assess the effectiveness of the 2008-2012 Youth Service Plan and discuss social issues and needs of youth in Richmond

Youth Consultation

Dec 2013- Jan 2014

- Four youth workshops were offered for youth aged 13-18 in Richmond which involved a City Mapping activity and small group dialogues
- Six focus groups were run by community partners around
 Richmond with the City Mapping activity and small group dialogues
- One youth survey was available on letstalkrichmond.ca

Youth
Stakeholder and
Parent & Caregiver
Consultation

Jan 2014

- Two youth stakeholder, parent and caregiver workshops were offered to adults and involved a City Mapping activity and small group dialogues
- Two surveys were available on letstalkrichmond.ca for adults, one for parents and caregivers and one for youth stakeholders

the Updated Youth Service Plan 2015-2020

Development of

Mar- Apr 2014

- Data collected from workshops, focus groups, interviews and surveys were summarized to inform the 2015-2020 Youth Service Plan
- Information about demographics and Youth Best Practices were also researched to inform the creation of the 2015-2020 Youth Service Plan

Presentation to Council

Oct 2014

- Presentation to Council of Draft Youth Service Plan
- Council endorsement of Draft Youth Service Plan

Community Presentations

FBD 2014

• Community presentation(s) on the Draft Youth Service Plan

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3.2. Overview of Information Sources Informing the Update

Information Review

To gain an in-depth perspective of how the youth landscape has changed in Richmond since the creation of the 2008-2012 Youth Service Plan, consultants were retained to conduct a review that included undertaking a literature review, developing a current Richmond youth profile, conducting an environmental scan of municipal policies and reports and best practices in youth municipal strategies. Findings from these activities were critical to informing the update to the Youth Service Plan.

Key Lessons from Best Practices Research

Research suggests particular approaches have proven to influence the success of youth development and, thus, youth strategies. Among other things, the following four approaches have been highlighted in the literature on positive youth development:

- 1. Youth engagement in decisionmaking processes: Engaging youth in local decision-making is beneficial for them in many ways. Young people acquire new skills and/or develop confidence and self-esteem.3
- 2. Strong relationships between youth and adults: Caring and meaningful relationships with adults and older peers contribute to the social-emotional, cognitive and identity development of young people.4
- 3. Skill/Asset-building: Young people with a higher number of assets are more likely to attain higher academic achievement and less likely to engage in risky behaviour.5 Therefore, youth strategies should try to build on young people's existing assets to increase the possibility of success in their lives.6
- 4. Clear and realistic expectations: Stating clear strategic goals, concrete actions, measurable targets and desired outcomes will ensure better communication and enhanced accountability of involved youth stakeholders.7
- 3 National League of Cities 2001; Smith et al. 2009, p. 4; Pancer et al. 2002, p. 50
- 4 DuBois et al. 2011
- 5 Benson et al. 2006, p.7
- 6 Cohen and McDonough 2012, p. 4
- 7 Bonnell and Zizys 2005, p. 20

Community Engagement

In order to gain deeper insight into the use and effectiveness of the Youth Service Plan, a number of key stakeholders in the community were involved in the evaluation and update process. An advisory committee of City youth stakeholders was assembled to counsel the community engagement plan. With the help of the advisory committee and outreach of City staff and partners, the Youth Service Plan Implementation Team worked to plan and implement a substantial engagement process that included the following components:

- Interviews with key stakeholders (including Community Services and Community Association staff, RCMP, community organization representatives with a strategic level of awareness of the Youth Service Plan) were conducted to evaluate the effectiveness of the strategic directions and the overall content and use of the Youth Service Plan and specific social issues and needs pertaining to youth in Richmond.
- Four community youth workshops were offered at City Hall, Steveston, Thompson and South Arm Community Centres and six smaller youth focus groups were hosted at locations servicing diverse groups of youth such as the Media Lab, SD#38 Settlement Services, libraries and other community centres. The youth participated in a City Mapping activity as well as small group discussions about welcoming spaces, existing youth services and programs and ideas around opportunities and services for youth.
- Two youth stakeholder (adult) workshops were offered and engaged diverse groups of City staff, partners and associations, youth service agencies, as well as parents and caregivers at South Arm and Thompson Community Centres. The adults were engaged in the mapping activity to consider where youth needs and spaces exist and discussion groups helped to identify barriers for involvement for their youth. Participants also gave feedback and ideas for improved youth services and partnerships.
- Three seperate community surveys were offered on letstalkrichmond.ca for youth, parents and caregivers and youth stakeholders to provide their ideas and feedback about youth services and issues.

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3.3. Key Findings

Community Consultations and Interviews

Dialogues with youth, parents and caregivers and youth stakeholders provided insight into the current perspectives of these groups. Discussions included the needs of Richmond youth and the barriers they face, new and emerging trends in the City and goals and outcomes for the updated Youth Service Plan.

Overall, youth stakeholders and youth revealed that the strategic priorities have not changed and are still relevant. The youth key stakeholders were asked to assess the efficacy of the 2008-2012 Youth Service Plan and identify priority strategic directions that should be considered for the updated initiative. The most frequently identified priorities by key stakeholders for the 2015-2020 Youth Service Plan were increased opportunities for youth and dedicated safe and social spaces, with the power of assetbuilding and building bridges to low-asset youth tied as a close second.

Community Surveys

Several of the key findings from the surveys related to priorities aligned with key findings from the consultation sessions.

Youth Stakeholder survey

Youth stakeholder respondents felt that youth in Richmond face the following issues: a decreased sense of community and a lack of access to resources oriented to youth (such as transportation, affordable youth activities, volunteer and leadership opportunities and youth-friendly spaces). Recommendations for improvement of current programming made by this group included: staff professional development, facilities and upgrades to existing policies and programs.

Parent survey

The responses of parents and caregivers to the survey indicated a need to provide youth opportunities to grow in a safe and supportive community with qualified staff and volunteers, while also providing youth an outlet to develop social and life skills. Other recommendations for improvement by parents and guardians included: up-to-date and targeted youth marketing strategies and the provision of cultural or linguistically diverse resources.

Youth survey

Youth responses to the survey focused on the need for improved facilities, opportunities to develop social and life skills with qualified adults, volunteer opportunities, mentor programs and community projects. In addition, improved marketing strategies were suggested through the use of social media.

The key issues and themes that emerged during the consultations were generally consistent with the strategic directions of the 2008-2012 Youth Service Plan.



Identifying the Goals of the Youth Service Plan

There are three main goals for the 2015-2020 Youth Service Plan:

- 1. Building Youth Assets through Engagement and Partnership
- 2. Expanding Opportunities for Youth
- 3. Improving Quality of Youth Services

1. Building Youth Assets through Engagement and Partnerships

Consultations and interviews revolved around the imperative for fostering youth development at the community level, thus, shifting the focus from the individual youth to the interaction of youth with their environments. The following main themes were identified:

- Adopt a shared community approach to youth development: Consultations and interviews revealed the need for fully introducing the 40 Developmental Assets framework to youth and the community. Common understanding and consistent use of asset-building in youth programming across community partners is vital for positive youth development.
- Understand youth as contributing members of communities: Youth stakeholders and youth participating in consultations acknowledged the need for Richmond youth to be engaged in their communities and for opportunities to facilitate this connection. Youth want to be involved in their community through organizing community events, taking on leadership roles or participating in meaningful volunteer activities within the City.
- Collaborate with community partners: Youth stakeholders highlighted the importance of strong and effective community partnerships. Sharing resources and responsibilities with partners and community stakeholders, including parents and schools, are crucial for providing more flexible outreach services and for meeting the needs of youth across the community.

Quotes from youth and stakeholders

What encouraged youth to participate in activities in the community?

I go there because I get to "meet people that I can trust", I "feel like there are people that stand up for you", and I "feel like people actually care about you". (Youth Service Plan community consultations, youth participants)

On increasing responsibility for adults:

"Youth are increasingly faced with challenges: with increased challenge should come increased opportunities to access support/social responsibility". (Youth Service Plan community consultations, adult participant)

On volunteering:

"We would like to take on a leadership role" and "not just follow orders" as part of volunteer experience. "We want to volunteer where you actually learn skills and are not just setting up tables". (Youth Service Plan community consultations, youth participants)

2. Expanding Opportunities for Youth

Reaching a wide-range of youth requires providing opportunities which are reflective of youth needs and diversity. Consultations and interviews emphasized the need for eliminating barriers that restrict youth from participating in programs, using youth facilities or accessing youth designated spaces or fully developing their assets. The following main themes were identified:

- Advocate for diverse needs: Youth stakeholders noted that effective programming requires
 addressing the variety of Richmond youth needs, including family income, mental health,
 safety, accessibility and physical activity needs. Youth poverty is seen as one major obstacle
 to participation. Young people request programs and services that are inexpensive and easily
 accessible.
- Respond to the diversity of youth: Youth stakeholders described the diversity of Richmond youth, particularly regarding ethnic diversity. Some youth may face cultural or language barriers which limit them from participating in programs and services. Consultations emphasized the need to accommodate the specific needs of youth who are facing multiple barriers (such as vulnerable youth, immigrant youth).
- Need for more "youth-friendly" spaces: Youth identified a number of "welcoming and safe public spaces" in Richmond, including schools, libraries, malls, ice rinks, SilverCity Movie Theatre, community centres and pools. However, they also suggested that improvements to existing transporation infrastructures and more youth-friendly recreational facilities and public spaces are required. Youth put forward a number of suggestions about how to make City spaces more youth-friendly, including providing additional spaces for youth "to sit and hang out", a teen gym, more opportunities for youth public art displays and more adults/police available near areas frequented by youth.

3. Improving Quality of Youth Services

Addressing issues around improvement and sustainability of the quality of youth programs and services through standards, outreach and consistent review processes were also highlighted through the community engagement process. The following main themes were identified:

- Ensure consistency in program and service delivery: Staff hiring and service and program standards are intended to facilitate consistent high-quality program and service delivery across the City. Youth stakeholders particularly highlighted the importance of standards for recruiting "youth-friendly" people, and developing highly capable youth service employees.
- Reach out to youth: Interviews and consultations emphasized the need for a comprehensive
 city-wide marketing strategy that helps to build a stronger awareness of all the opportunities for
 youth that are offered by the Community Services Department. Such a marketing strategy will
 also help to recognize positive youth development and youth contributions to their communities.
 Communication and marketing efforts will be more successful if parents, youth and the community
 are involved.
- Review and report progress: There is a need to review programs and services on a more regular
 basis to ensure they are meeting the needs of Richmond youth and reflect changing needs and
 priorities. Youth stakeholders also suggested reporting progress and sharing successes with youth
 and the general public.

4. Local Context



4.1. Youth Profile

Population:

In 2011, Richmond's population was 190,473, with approximately 3 in 5 residents born in another country.8

Youth Population:

- In 2011, there were 14,205 youth (13-18 years old) and 9,410 pre-teens (8-12 years old).9
- In comparison with the other top four most-populous cities in British Columbia, Richmond has the third lowest proportion of children and youth (0-19 years old).10
- In Richmond, the projected population of children and youth is expected to decline from about 12% of Richmond's total population in 2011, to about 9% in 2017 and 8% in 2027.11

9 Ibid

10 Ibid

11 BC Stats projections: PEOPLE 32, 2013

Immigration and Ethnic Makeup:

In 2011, about 35% of Richmond immigrants arrived in Canada when they were children or youth between 5-14 years (19,160) or 15-24 years (19,990). Immigration continues to draw families from all over the world. particularly from Asia.5 The top four source countries for recent immigrants are China (including Hong Kong), Philippines, Taiwan and India.12

Language:

In 2012-2013, 22,138 students were enrolled in Richmond School District #38. Close to 60% spoke a language other than English in their homes. Over 38% of all students identified Mandarin, Cantonese or other Chinese languages as their home language. About 28% of students were English Language Learners (ELL).13

Academic Achievement

In 2012/2013, 96% of Grade 12 students in Richmond graduated from high school and 54% received Honours Degrees.14 High school students are experiencing greater success in advancing to their next year. In 2008/2009, 80% of Aboriginal students transitioned to Grade 11, in 2012/2013, this number increased to 91%.15

Crime and Victimization:

- In 2013, 430 Richmond youths were linked to files and there were 433 files where youth were involved in a crime. The youth crime rate was 2.12 per 1,000 and this has decreased over the last three years.8
- In 2013, 203 youth victims were linked to files and there were 178 files in which youth were victims. Youth victimization rate has also decreased over the last three years.16

⁸ Statistics Canada 2012a: National Household Survey 2011

¹² Statistics Canada 2013, Statistics Canada 2012a: National Household Survey 2011

¹³ Ministry of Education 2013a

¹⁴ Ministry of Education 2013b

¹⁵ Ministry of Education 2013c

¹⁶ Richmond RCMP. 2013. Youth crime and victimization rates in Richmond. Custom-made tabulations.

W 49th W 49th Ave E 49th Ave W 5 Ph Av CITY CENTRE 1705 Nr Yth 8-12 **SEAISLAND** 2715 Yth 13-18 55 Nr Yth 8-12 70 Yth 13-18 ScConachie Wy Bridgeport Rd THOMPSON 1235 Nr Yth 8-12 Westminster Hwy 2020 Yth 13-18 EAST RICHMOND **HAMILTON** 1275 Nr Yth 8-12 325 Nr Yth 8-12 1880 Yth 13-18 450 Yth 13-18 WEST RICHMOND 1365 Nr Yth 8-12 1925 Yth 13-18 Parks and Recreation Service Areas **Near Youth And Youth** West Richmond Hamilton STEVESTON SOUTH ARM East Richmond Thompson Near Youth 8-12 Years 1535 Nr Yth 8-12 1915 Nr Yth 8-12 2120 Yth 13-18 City Centre 3025 Yth 13-18 Steveston Youth 13-18 Years South Arm Sea Island adne

Figure 2: Map of Richmond Parks and Recreation Service Areas (Youth and Near Youth Population, 2011)

Source: Census, 2011

4.2. Emerging Youth **Trends**

Richmond youth continue to face challenges during crucial years of transformation between childhood and adulthood. The needs and wants of youth are very diverse and this has a great impact on delivery of programs and services. Factors that need to be considered in order to address the needs of youth include:

Trend #1: Changing Demographics

Richmond youth are increasingly diverse, with a large proportion being visible minority immigrants with English not being their first language spoken at home. Although over 60% of Richmond youth reported having a personal connection with and cultural attachment to their ethnic group (through cultural practices like specific food, music or customs), both new and second-generation youth still encounter unique challenges in their settlement and integration experiences. Newly immigrated youth may face a period of cultural adjustment and experience integration challenges, especially if they are learning English. Second-generation youth may face tension between cultural values of their immigrant parents and Canadian norms they have grown up with.17

¹⁷ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond, p. 44

Trend #2: Youth Behaviours and Health

Richmond youth deal with several issues that affect their mental and physical health, including substance abuse, bullying and gambling. According to the 2008 Adolescent Health Survey (AHS), unstable home life, poverty and mental health problems have profound impact on youth health and well-being. In 2008, youth who ran away from home were much more likely to have attempted suicide in the last year than those who did not run away. Youth living in poverty were also more likely to attempt or consider suicide. 18 However some positive trends are visible, as the number of attempted suicide rates and participation in gambling activities have decreased between 2003 and 2008. Youth experimentation with alcohol and marijuana, and crime rates are generally lower in Richmond than the neighbouring municipalities.

Trend #3: Youth Activity Participation

Youth interest in physical activity and volunteerism in Richmond has seen both positive and negative trends. The 2008 AHS Survey indicates that only about 28% of youth (21% male, 7% of female) get the 20 minutes of daily activity recommended by Health Canada. The survey also found that 11% of youth reported not exercising in the past week at all. 19 Richmond youth are increasing and declining their weekly participation in sports and leisure activities. About 53% of Richmond youth participate in coached, organized activities (up from 48% in 2003), and 59% of youth participated in informal, physical activities without a coach (down from 64% in 2003). In 2008, 62% of youth had reported volunteering, with 27% involved in volunteering at least once a week.20

Trend #4: Youth Digital Participation

In Richmond, 90% of youth reported watching TV on school days, with 26% of them watching for more than three hours. While this is still significant, it is interesting to note that TV watching for more than three hours has decreased from 44% in 2003, an almost 18% decrease within 5 years.²¹ However, youth use of computers and smartphones have started to replace TVs. A 43% increase in smartphone ownership was observed in Canadian youth between 2012 and 2013.14 In Richmond, 34% of youth also reported using the Internet for more than three hours per day, higher than the provincial percentage of 27%. Online safety is an increasing concern for youth. The AHS found that in Richmond, 15% of females and 6% of males felt unsafe because of an online interaction.²² Approximately 10% of both male and females have given personal information online to someone they had not met in person. In addition to TV and computer use, 14% of Richmond youth reported playing video games for more than three hours a day. The survey also noted a link between obesity and video game playing, as those who reported playing for more than three hours a day were at least 35% more likely to be obese.23

Trend #5: Youth Poverty

According to Statistics Canada, the percentage of Richmond's population living below the poverty level has risen from 20.9% in 2006 to 22.4% in 2011.24 Furthermore, 25% of all Richmond residents living in poverty are under the age of 18. The vast majority of these youth have parents who are working minimum wage jobs, several part-time jobs and/or jobs with no benefits. A significant portion of economically vulnerable families are recent immigrants who struggle to meet basic needs, such as providing nutritious food to their children, adequate housing and access to extracurricular or recreational activities.25

homelessness and food bank use. Indicators of relative poverty are based primarily CNG use and food bank use. Indicators of relative poverty are based primarily

¹⁸ McCreary Centre Society 2009: Adolesce nt Health Survey 2008. Richmond, p. 13, 25-26

¹⁹ McCreary Centre Society 2009: Adolesce nt Health Survey 2008. Richmond, p. 41

²⁰ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond, p. 41-42

²¹ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond,

²² McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond,

²³ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond, p.21

²⁴ Statistics Canada 2007: Census 2006 and Statistics Canada 2012a: National Household Survey 2011

²⁵ As indicated in the Richmond Children First report: "No official definition of poverty exists at the federal, provincial or municipal levels in Canada. There are two main approaches to its measurement: (1) absolute poverty, meaning that basic necessities of life are unaffordable, and (2) relative poverty, whereby the food, shelter and clothing required for physical survival are attainable, but financial ability to access other activities, goods or services is non-existent, minimal, or significantly below that of the societal average. Indicators of absolute poverty include

4.3. Roles and Responsibilities in Providing Services to Youth

Three Levels of Governments

The three levels of government (Federal, Provincial and Municipal) are responsible for different programs or services that youth may use. The federal government is responsible for youth justice services and the rights of all Canadian residents, including children and youth. The BC provincial government is responsible for health, social services and income assistance. Local governments provide community facilities and many recreational, cultural and social programs for youth. In the 1990s, senior levels of government introduced a new funding approach to social services which significantly reduced their shares in social assistance costs. The shrinking provincial mandates in the social arena have created serious hardships for many community organizations and have resulted in greater demands for municipal services, including programming for youth.

City of Richmond Youth Services: Functions

Richmond's Youth Services section, located within Community Services, aims to address the recreational, social and cultural needs of youth. This is done by building relationships that are grounded in mentoring, role modeling and engagement; creating meaningful experiences and; working with other agencies and services that support youth. Community Services has established an excellent reputation for its expertise in designing and delivering experiences for youth that are aligned with best practices in the youth services field. The City is seen as a leader in applying the assets framework towards influencing positive youth development, and Youth Services works within the City to align the resources required to meet the needs of the changing youth landscape.

Community Services includes four divisions offering programs and services for youth:

- 1. Parks
- 2. Recreation and Sports Services
- 3. Arts, Culture and Heritage Services
- 4. Community Social Development

While programs and services for youth are delivered in collaboration with many internal and external stakeholders (e.g., RCMP, VCH, Richmond School District #38), the Community Services Department, in strong partnership with Richmond's Community Associations, is responsible for the development of youth programs, services and initiatives. Hence, the development of the 2015-2020 Youth Service Plan was led by Community Services, in consultation with key stakeholders.

Providing positive opportunities for youth play an important role in the City's commitment to lifelong active living, and supporting an environment that encourages youth participation. They also support those youth who are the most vulnerable, to strengthen their resilience, to protect them against risky behaviours and to promote their health and well-being.

The City's Youth Services Team, positioned in Community Social Development, is composed of one coordinator and two Roving Youth Outreach Workers (Roving Leaders).

Located within Community Social Development, the Youth Services Coordinator supervises outreach staff, and guides and provides oversight for the development of recreation, social, arts and cultural initiatives for youth within the context of the City's Youth Service Plan. This position is the main point of contact for Youth Services, providing leadership and information to City and Community Association staff concerning youth issues, programs and services, events and initiatives. Resource sharing, active participation on relevant committees and meetings, and building and maintaining relationships with organizations and partnering with Youth Stakeholders is integral to the role, and the overall success of Youth Services.

The Youth Services Roving Leaders provide support and mentorship to vulnerable youth, and develop and implement programs and services designed to meet the youth's individual needs. They build strong, positive relationships and aid in the transition of youth into mainstream social and recreational opportunities, and community resources. The Roving Leader Program connects with youth in a meaningful way, helping to maintain health and wellness for youth in Richmond and contributing to a safe and accessible community.

Community Recreation has a variety of staff that work with youth and are instrumental in supporting positive youth development. Area Coordinators and Community Facility Coordinators provide support and supervision to staff providing direct services to youth. They also promote and support positive community building and ensure that all City facilities are safe, welcoming spaces for youth. Six Youth Development Coordinators (YDC), based in community centres throughout Richmond, provide a wide variety of direct services to youth, including program planning, development and implementation and community resources sharing and building of partnerships. Youth Development Leaders are supported by the YDCs, and also work directly with youth to ensure young people in each community have opportunities available to them year-round.

Arts, Culture and Heritage Services cultivate opportunities for youth to explore their creative side through a wide variety of programs, services and events. The Arts Centre's youth programs, Richmond Youth Dance Company, Heritage Services and the Richmond Art Gallery all offer enriching and positive experiences for youth. The Media Lab hosts the Richmond Youth Media Program (RYMP), with a dedicated Youth Media Specialist working to support youth in increasing their media arts skills and connect with peers and the community. Other divisions within Community Services, including Arenas, Aquatics and Parks, also play an important role in supporting and developing youth assets through the provision of programs and services, parks and open spaces, volunteer opportunities and welcoming and safe spaces in Richmond.

Other City Departments and the Richmond Olympic Oval interact with youth through a variety of initiatives. Community Safety, Environment Programs and Human Resources provide opportunities for youth to participate, learn, achieve and inspire young people to be contributing members of the community. Whether providing services for youth directly, mentoring or inspiring young people in Richmond, or educating and working towards ensuring the safety and well-being of youth, it is truly a collaborative effort.

4.4. Types of Richmond Youth Services

The City of Richmond has a well-developed infrastructure of youth programs and services. The City plays a multitude of roles in the delivery of youth services, including policy advocacy to senior levels of government, a communications service role and providing direct and indirect services to youth. The description of each type of services and examples are provided below.²⁶

Advocacy:

City staff contributes to national, provincial and city level collaborative efforts, information exchange and policy development in the area of children and youth. Over the last several years, City and Community Association staff have been involved in several larger-scale initiatives reaching a greater number of youth and advocating on behalf of Richmond. Some examples of Richmond's advocacy work includes: membership on the BC Youth Week Committee, Stop the Sexual Exploitation of Children and Youth Awareness Week (Provincial) and supporting and participating in other local, provincial and national youth initiatives.

Communications:

City communication efforts involve provision of information for purposes of public notification, health and safety promotion and staff consultation to individuals or groups on specific projects. The Richmond Intercultural Advisory Committee (RIAC) organized a public forum titled Richmond Welcomes All Cultures Public Forum on May 22, 2013 which was attended by 50 community members. Of the attendees, 30% were youth, including the members of the Richmond in 3D youth troupe. As a large number of participants were young Richmond residents, youth issues surfaced in many discussions, including the need for youth to have more opportunities to participate in society and a need for more intergenerational interactions and conversations.

Direct Service:

The City directly delivers programs, services and events specifically designed to support youth asset development. Several of these programs and services for youth include: recreation, culture, skill-building activities, special events, community celebrations, sports, arts and the Night Shift program, while the Roving Leaders provide mentoring and support for vulnerable youth. The City also provides opportunities for youth engagement as several Youth Councils and groups run from community centres. The Street Team consists of youth volunteers who work to promote the developmental assets to the community and several youth are engaged in BC Youth Week, which is a provincial celebration that takes place annually from May 1st to May 7th. Each year the Richmond U-ROC Awards celebrates the achievement and dedication of Outstanding Youth, Youth Groups and Asset Champions.

Indirect Service:

The City supports indirect service delivery through provision of operating grants, staff time for service planning, coordination and support. The City of Richmond supports the enhancement of a positive quality of life for its residents, and City Council recognizes that one means of helping to achieve this is through annual Grant Programs to support the work of community organizations in Richmond. In 2013, the City awarded \$738,854 through the Health, Social and Safety; Parks, Recreation and Community Events; and Arts and Culture Grant Programs, many of which positively impact the lives of youth in Richmond.

4.5. Partnering with Youth Stakeholders

The Community Services Department is well positioned to continue to work with other youth-serving community organizations in Richmond. As a result of its work in the growing area of the 40 Developmental Assets, the department is seen as a leader in applying the assets framework in influencing positive youth development. Community Services promotes a service-based approach to identify program and service priorities based on research, planning and system-wide policies. It also utilizes a relationship-based approach that encapsulates the City valuing and encouraging community involvement and effective partnerships.

The City recognizes the importance of working with others to build strong partnerships with government and non-governmental agencies to effectively plan and deliver services to youth. Providing positive and relevant programs and services to youth is a component of the City of Richmond's overall service delivery system, albeit a crucial one. As Richmond continues to grow and change, the community must better understand and respond to the diverse needs of youth. In addition, the City and other community organizations need to continue working together to strengthen relationships and to enhance the delivery of services and programs to Richmond's youth.

There is a wealth of expertise and strong collaboration within Richmond. Ongoing committees, Youth Network meetings and resource sharing is a valuable part of Richmond's youth-serving network. The various youth organizations connect regarding events, programs and services, community concerns and new and ongoing initiatives.

The City has already achieved numerous successes set out in its 1995 Youth Strategy and 2008-2012 Youth Service Plan. This has been accomplished through long-term and new collaborations between the City and its many partners.

Partnering with Community Associations

The City and Community Associations work closely with youth to provide opportunities for young people to participate in a variety of social events, health and wellness programs, leadership opportunities and cultural

activities. Youth Develop Coordinators have worked closely with the City's Youth Services Coordinator and Roving Leaders as an informal work unit since implementation of the 1995 Youth Strategy. Capital resources and budgets are committed by both City and Community Associations to deliver youth programs and services throughout the City. These Youth Development Coordinators and Youth Development Leaders from various Community Associations, as well as other facility staff, work with youth in neighborhoods around Richmond to ignite youth engagement, establish positive relationships and connect youth to their community.

Community Associations Youth Development Coordinators also cultivate strong partnerships within the community, collaborating year-round to provide youth programs and services in their facilities. The staff work with youth-serving organizations to provide facilitation of programs, utilizing the resources within their facilities to offer a variety of valuable opportunities for youth.

POSI-Tickets

The "+POS" Positive Ticket initiative with RCMP has garnered international attention and represents a key piece in the RCMP's Strategic Plan and the City's objectives in working with youth. This simple idea where Police Officers catch kids doing helpful activities provides a powerful gateway to develop positive relationships between police and youth. These interactions often have a profound effect on the youth and officer! This program has expanded throughout the City and been utilized by a variety of community partners, connecting youth to positive activities through the use of their tickets. The tickets are opportunities for youth to engage in positive decision making and constructive use of time, and build connections to their community.

Partnering with Youth-Serving Community Organizations

Community Services delivery of youth services supports continued youth-friendly practices within the city and the various community organizations delivering that service, and signals the City's ongoing commitment to youth.

The Roving Leader program is a city-wide mentoring service that was established in 2001, which partners with numerous other community organizations to bridge recreation participation for less active and/or vulnerable youth. The Roving Leaders are well connected to other community organizations (such as Touchstone Family Services and Richmond Addiction Services). They utilize a formal referral system from a variety of sources, which is based on the 40 Developmental Assets. Community Associations also have created partnerships with other youth-serving organizations to meet the diverse needs of youth and deliver youth programs and services within community centres and around the City.

Partnering with Government Agencies

The City has strong working relationships with government agencies, including VCH, Ministry of Children and Family Development (MCFD), Richmond School District and the RCMP. Through the provision of services (and by collaborating with each other), these government agencies work on developing assets in youth, ensuring youth safety and well-being and improving and enriching the lives of youth in Richmond through a variety of positive opportunities.

4.6. Key Youth Issues in Richmond's Plans and Strategies

The City of Richmond has a long history of addressing social issues through its policy work and service delivery. Over the last ten years, the City has developed a number of plans and strategies which are relevant to and/or reference youth issues. Among other goals, these Plans and Strategies aim to provide more inclusive, accessible, affordable, and diverse programs and services for youth. Some of the policy documents make direct references to the 40 Developmental Assets framework, as well as emphasize the need to broaden youth civic engagement more formally within Richmond's programs and services. Many Plans and Strategies make direct references to the 2008-2012 Youth Service Plan. Table 3 provides a brief summary of selected Plans and Strategies and their approaches to solving youth issues.

Table 3: City of Richmond Plans and Strategies Relevant to Youth Issues

| Official Community Plan, 2012-2041 A New Plan for the Future describes how the City wishes to evolve in the next 30 years. | Youth are referenced in a number of Official Community Plan Chapters. Most frequently, references to youth are made in Chapter 3: Vibrant Cities, including references to arts, education programming for children and youth; outreach to diverse groups of population, including socially- isolated individuals and low-asset youth; and opportunities for children and youth to learn and actively participate in recreational and other activities. |
|---|--|
| Social Development Strategy, 2013-2022 The Strategy is intended to guide the City's decisions and resource allocations on social development matters over the next ten years. | Youth are referenced throughout the Strategy and one of its nine Strategic Directions concentrates on addressing Children, Youth and Family issues. The Strategy puts forward a number of actions aimed to make Richmond a youth-friendly city, including expanding the provision of affordable services and programs for youth, engaging youth in City and community-based planning processes and expanding dedicated, safe, youth-friendly spaces. |
| Parks, Recreation and Cultural Services Master Plan, 2005-2015 The Plan focuses on exploring organizational potential, engaging the community and creating a custom solution that is suitable for Richmond. | The Plan guides both strategic and operational decision making, makes sense to community partners, public agency partners, corporate partners and others, ensures that Richmond residents continue to enjoy top caliber programs and services that respond to changing needs, captures Richmond's uniqueness, vitality, and the other qualities that make it one of North America's most livable cities. |
| Community Wellness Strategy, 2010-2015 The Strategy intends to provide a strategic framework to support the decision making in the planning and development of wellness-promoting programs and activities in Richmond. | The Strategy makes a number of references to addressing youth issues, including creation of initiatives to increase youth engagement; development of support services for teenagers living with disabilities to access mainstream sports, recreational services and programs; and development of programs to increase children and youth participation in team-based (and individual) physical activities outside of physical education classes at school. |
| The City Strategy for Youth Services, 1995 The Strategy sets the attitude and direction for addressing the City's role with and for Youth. | The Strategy is a collaborative initiative involving the City, community agencies and youth, and represents the views and interests of youth. Implementation will include participation from community organizations, boards, schools and youth. |
| Parks and Open Space Strategy, 2012-2022 The Strategy was created as a guide for the delivery of services in the parks and open space system for the next decade. | The Parks and Open Space Strategy traces the evolution of the system from the first playground to the current interconnected system of parks, trails and green ways, natural areas, waterfronts and the urban realm. It outlines the trends and challenges affecting the delivery of parks and open space services and it defines the desired outcomes and the prorities for sustaining and expanding the system. |

Table 3: City of Richmond Plans and Strategies Relevant to Youth Issues (continued)

| Richmond Affordable Housing Strategy, 2007 The Strategy set a course for the City to preserve and develop affordable housing stock to meet the needs of Richmond's population, including younger and low-income families in the City. | The Strategy identifies three main priorities (Subsidized Housing, Low End Market Rental and Entry Level Ownership), six policy areas and contains a number of recommendations to achieve annual targets for affordable housing, including the provision of subsidize housing for households with annual incomes of less than \$34,000; identifies the housing issues for single parents with limited income and families requiring subsidies for specific reasons. |
|---|---|
| Parks, Recreation and Cultural Services Volunteer Management Strategy, 2007-2012 The Volunteer Management Strategy, developed in partnership with Volunteer Richmond Information Services (VRIS), aims to foster volunteerism in the City. | Youth were identified in the Volunteer Management Strategy as a particular target demographic for volunteer outreach. The Strategy emphasized an important role of Parks, Recreation and Cultural Services (now Community Services) to foster skill development and establish work experience for young people. |
| Richmond Intercultural Strategic Plan and Work Program, 2012-2015 The Plan, developed by the Richmond Intercultural Advisory Committee (RIAC), aims to address immigrant integration issues and set a course for the city to be a welcoming community for all. | To achieve the Vision set in this Plan, the RIAC puts forward a number of recommendations including addressing language and cultural barriers that interfere with building a welcoming community. The Plan proposes actions to ensure that information on City and community activities is available for newcomers and residents in a manner that appreciates the needs, communication skills and traditions of different cultural groups. |
| Richmond Sport for Life Strategy, 2010-2015 The Strategy mandates a new direction in the goals and visions of Richmond's community-based activity programs. | The Sport for Life Strategy envisions Richmond as a sport for life model for Canada and the world. It identifies the strategic goals of physical literacy, leadership and community involvement, and healthiest and most active community as priorities. |
| Richmond Arts Strategy, 2012-2017 A city-wide strategy aims to make the City "an arts destination with a thriving arts community and a rich offering of festivals and events". | The goal of the Arts Strategy is to create a vibrant and healthy cultural community for all citizens. The Strategy puts forward a number of recommendations with regards to youth artists, including collaboration with schools to train, employ and connect young artists to professional artists and celebrate the accomplishments of young artists. |

5. Youth Service Plan Framework and Action Plan

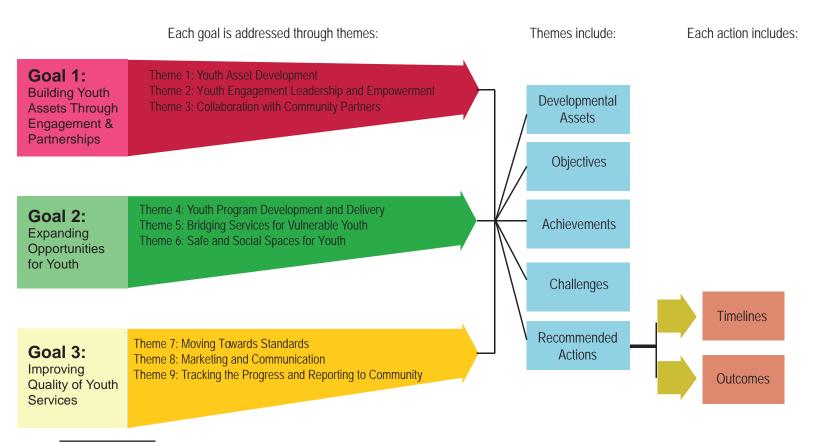
The 2015-2020 Youth Service Plan is built on the framework that was developed for the 2008-2012 Youth Service Plan and the excellent ground work from the City's 1995 Youth Strategy. The Plan also supports the City's Vision for Richmond to be the most appealing, livable and well-managed community in Canada.

The updated framework consists of a vision, three key goals and nine themes. The nine Strategic Directions from the 2008-2012 Youth Service Plan are now presented as nine themes. Each theme is linked to the external and internal development assets that it aims to address. Also, for each theme, the objectives, challenges and achievements were identified based on consultations with youth and key stakeholders, a review of internal Youth Service Plan evaluation reports and an environmental scan conducted as part of the Youth Service Plan²⁷ update.

Finally, for each Theme, concrete Actions are suggested along with associated Timelines and Outcomes. Actions aim to address the challenges identified for each Theme and the Outcomes are directly linked with the Objectives. The Timelines are as follows: Ongoing, Short Term (0-2 years), Medium Term (2-4 years), Long Term (4-6 years).

Youth Service Plan Vision

"For Richmond to be the best place in North America to raise children and youth"



²⁷ To monitor the challenges, successes and strides in programming development and delivery, Community Services has kept ongoing records of departmental activities and initiatives that fall under each of the Youth Service Plan's strategic directions and sub-action. Achievements and challenges have drawn from these reports, including the 2009 "Yoth Tendly F9-5 mond" report, an internal program assessment in 2011 and 2013, as well as stakeholder and youth consultation reports.

Goal 1: Building Youth Assets Through **Engagement and Partnerships**

Theme 1: Youth Asset Development

Developmental Assets: All Internal and External Assets

Objective

The Developmental Asset framework provides a shared vision and language to guide practice and decision-making. Community Services, in collaboration with Community Partners, will ensure common understanding of the Developmental Asset framework in youth programming. Youth will be aware of how their participation influences their asset development. The community, as a whole, will also have an awareness of the principles of Developmental Asset-building and its role in collectively increasing the assets of Richmond youth.

Achievement

The City of Richmond has worked to create environments that build and influence youths' Developmental Assets and meaningful youth involvement. Training for City and Association staff and community partners was provided to enhance their understanding of Developmental Asset principles and deliver asset-based services. The Youth Services Street Team, an annual summer leadership group, was created to take the messages of supporting youth into the community. By attending special events around Richmond, these team members deliver key messages from a youth's perspective to further promote asset-building.

Challenges and Gaps

1. Familiarity with the Developmental Asset Framework

Asset-building works best if it is conceived, planned and implemented through a process involving the local community, including parents, youth and service providers. Richmond's commitment and support is imperative for fostering positive youth development and for the success of asset-building implementation approaches. Most youth who participated in the community consultations were unfamiliar with the asset-building terminology and framework. As suggested by other participants, parents could be more strongly engaged in the discussion around Developmental Assets. Hence, there is a need for the Richmond community, particularly youth and parents, to be more strongly involved in the youth programming process and to be provided more opportunities to become familiar with the 40 Developmental Assets concepts. The challenge is to increase communication around asset-building in Richmond.





Empowering and Recognizing Youth

Every year during **BC Youth Week** (May 1-7) the City of Richmond Hosts the U-ROC (Richmond Outstanding Community) Youth Awards to celebrate the achievement and dedication of Outstanding Youth, Youth Groups and Asset Champions within the Richmond

Community **Organizations Work** with Youth

Youth Now, run by Volunteer Richmond Information Services, is designed to develop the leadership potential by training young adults to serve as board members for local non-profit organizations. The program is open to high school graduates under the age of 26 who live, work or study in Richmond. (Source: volunteerrichmond.ca)

Actions and Expected Outcomes

| Ther | Theme 1: Youth Asset Development | | | | | |
|-------|--|---|---|-------------------------------|--|--|
| # | Action | Expected Outcome | Lead | Timeframe | | |
| Chall | Challenge: Familiarity with the Developmental Asset framework | | | | | |
| 1.1 | Incorporate the Developmental Asset language and philosophy in all City and Community Association youth marketing and communication tools. | Increased awareness and common understanding of the Developmental Asset framework in the community and among youth and parents. | Community Services working collaboratively with its partners | Ongoing | | |
| 1.2 | Develop and implement a campaign that serves to educate parents, youth and the community at large on the Developmental Assets and their benefits. | Increased awareness and common understanding of the Developmental Asset framework in the community and among youth and parents. | Community Services working collaboratively with its partners | Short Term (0-2 years) | | |
| 1.3 | Develop and implement training opportunities for City staff, Community Associations and Community Organizations to enhance common understanding of Developmental Asset principles. | Increased awareness and common understanding of the Developmental Asset framework among City staff and community partners. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |
| 1.4 | Expand the Youth Services Street Team to advance Developmental Asset education and awareness in the community. | Increased awareness and common understanding of the Developmental Asset framework in the community and among youth and parents. | Community Services | Medium Term (2-4 years) | | |
| Chall | enge: Implementation of the Developmenta | I Asset framework | | | | |
| 1.5 | Establish an asset-based Leadership Group with key representatives from the City's community partners. | Improved consistency in the use of the Developmental Asset framework. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |
| 1.6 | Plan and coordinate asset development efforts, and coordinate and advance asset development within Community Services and other youth serving agencies. | Improved consistency in the use of the Developmental Asset framework. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |

How we can help our children develop more assets:

The Street Team asked youth to describe their passion and the person that helped them discover it. They also asked adults how they support youth:

Name: Jennifer (Youth) "Dancing: Cliff inspired me to dance with passion. Makes me open my heart."

Name: Janice (Adult) "Be available to listen respectfully to them at all times and hear their concerns. Likewise that they respect us and include us in their plans for their future education etc. and trust us that we have years of experience (wisdom) to share with them."

Name: Marissa (Youth) "When I was little I really wanted to play soccer but I was extremely scared of getting hit. My dad worked with me for years, knowing that it was something important to me."

Name: Amanda (Adult) "I spend time with my nephew and nieces outdoors playing games and showing them how to play different sports."



Theme 2: Youth Engagement, Leadership and Empowerment

External Developmental Assets: Support and Empowerment

Internal Developmental Assets: Positive Values, Social Competencies, Positive Identity

Objective

Community Services values Richmond youth as contributing members of our society and recognizes the importance of youth being involved in the decisions that affect them. Richmond youth will be connected to opportunities to provide direct input in decision-making, to collaborate with adults and their peers and to be involved in meaningful volunteer experiences with the City of Richmond and the community. Empowered youth know that they are valued by society and this helps them create positive views of themselves and develop social competencies required to succeed in life.

Achievements

Developing the social capital of Richmond youth through strong youth institutions has been a top priority for Community Services. By adopting and establishing a strength-based approach, youth programming has focused on building individual strengths such as musical talent, project management and event planning. Mentorship, volunteer opportunities and training programs have been key to developing youth leadership skills with the intention to consider these youth leaders for future employment. Recreational volunteering has also been emphasized, particularly in the 2011 Richmond Youth Basketball League where youth contributed their coaching, scorekeeping and refereeing skills. Many Community Associations have encouraged youth participation on their boards as non-voting members in order to have youth perspectives, as well as to cultivate youth leadership. To clarify expectations of volunteer roles, a specific section for youth volunteer opportunities was created on the City's website, icanhelprichmond.ca.

Engaging and Empowering Youth Leaders

- From 2008 to 2013, over **4,300** youth volunteered in 162 City's facilities/programs contributing over **120,000** volunteer hours.
- The Green Ambassadors were involved in a number of environmental initiatives. For example, as a result of their recycling and waste diversion efforts, they achieved 86% waste diversion rate when volunteering at Maritime Fest in August 2013.
- Examples of youth-driven programming include the Richmond Youth Media Program, Band Nights and Mentorship programs.
- Volunteer appreciation events recognize youth volunteers and summer program leaders.
- · Richmond nominated a delegate for the BC Youth Parliament through Thompson Community Centre.
- The Youth Council Act, Thompson Youth Council and Youth Services Street Team are examples of youth-centered leadership development and democratic engagement.

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Challenges and Gaps

1. Building Trusting Relationships

Research highlights the importance of ensuring that youth have positive role-modeling opportunities for meaningful participation and engagement, and strong connections to family, school and the broader community.28 Youth who grow up in environments like these are known to have a much better chance of becoming happy, engaged and civic-minded members of the community. Interestingly, Richmond youth describe trusting relationships with adults and their peers as a motivating factor for participating in activities in the community. In facilitating relationship-building opportunities, youth may be more likely to participate in activities and ultimately get more involved in their community.

2. Skill-Building and Volunteering

Volunteering is a valuable way for youth to build skills and leadership experience. The Search Institute emphasizes that involving youth in volunteering and leadership is critically important to building assets and keeping youth engaged.²⁹ In consultations, Richmond youth suggested that, regardless of improvements to the icanhelprichmond.ca website, accessing information about youth volunteer positions as well as obtaining meaningful volunteer opportunities was challenging. Additionally, youth suggest that volunteering has some stigma with their peers and in some cases, making the effort to volunteer "wasn't worth it". They see value in participating in volunteer activities that contribute to society and help them pursue their personal interests and career goals, thereby highlighting an interest in increased youth-led events for the community, as well as opportunities to develop various skills.

3. Youth Involvement in Planning

There is a continuing need to further consult with youth and obtain their direct input on youth programming. Richmond youth requested specific programs, services and opportunities that are responsive to their needs and interests. They express their wish to be involved in planning and decision-making processes as partners, to have multiple opportunities to voice their views and ideas and to see their ideas and suggestions implemented.

4. Engagement of Youth

Best practice youth engagement strategies suggest that many approaches only reach a small percentage of the youth population.³⁰ Similarly, youth stakeholders express the need to reach all youth and not only to those that are motivated to participate. They acknowledge that while "the go-getters" are getting more involved in volunteering, the number of youth who are not as involved is increasing. The challenge is to reach a larger number and greater diversity of youth and, in particular, those who are not usually engaged in youth activities or youth-led events.



Our Partners' Work with Youth

Cultural Club Diversity Talent Show by Richmond Multicultural Community Services. This project provides youth an opportunity to showcase their talents and explore and celebrate diversity and inclusion through the arts.

²⁸ Bonnell and Zizys 2005, p. 21; Cohen and McDonough 2012, p. 44

²⁹ Search Institute 1999, p. 22

³⁰ Hirtle and Ure n.d., p. 46-47

Actions and Expected Outcomes

| # | me 2: Youth Engagement, Leadership | Expected Outcome | Lead | Timeframe | |
|--|--|--|---|----------------------------|--|
| | lenge: Building Trusting Relationships | Expected Outcome | Lead | Timename | |
| 2.1 | Enhance existing programs and services, and create new opportunities for mentorship (such as youth peer leadership, intergenerational activities). | Increased asset-building opportunities for youth. Improved connections between youth and other community members. | Community Services working collaboratively with its partners | Ongoing | |
| Chal | lenge: Skill Building and Volunteering | | | | |
| 2.2 | Increase the number of (and access to) meaningful youth volunteer opportunities in civic and community based programs and activities (such as youth representation on boards, committees, and Council-appointed groups that relate to youth, or at community events that incorporate youth planning and leadership). | Enhanced youth skills and positive experiences. Increased engagement opportunities for youth and greater community involvement for youth. Increased social capital of Youth. | Community Services working collaboratively with its partners | Short Term (0-2 years) | |
| 2.3 | Provide leadership skills development programs that are specifically designed for youth. | Increased asset-building and empowerment opportunities for youth. Development of youth interpersonal and conflict resolution skills. | Community Services working collaboratively with its partners | Ongoing | |
| Challenge: Youth Involvement in Planning | | | | | |
| 2.4 | Develop a systematic approach to engage youth in planning programs, services and facilities that are of interest and benefit to them (such as programs and services, parks and open spaces). | Increased asset-building opportunities for youth. More engaged youth population that is invested in the community. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | |
| 2.5 | Educate youth on how their input will be used and inform young people about the outcomes of their involvement in the planning process. | Increased confidence, community engagement and planning skills in youth. Increased asset-building opportunities for youth. | Community Services working collaboratively with its partners | Ongoing | |
| Chal | lenge: Engagement of Youth | | | | |
| 2.6 | Create more opportunities for Youth Engagement in Richmond. | Increased asset-building opportunities for youth who are not active and engaged. | Community Services working collaboratively with its partners | Ongoing | |
| 2.7 | Acknowledge diverse youth through U-ROC Awards, volunteer recognition, and develop new and innovative methods of youth recognition. | Creates positive reinforcement and encouragement for youth to see merit in their contribution to community. Increased asset-building opportunities for youth. | Community Services working collaboratively with its partners | Ongoing | |



Theme 3: Collaboration with Community Partners

All External and Internal Assets

Objective

Relationships with community partners increases capacity and pooled resources and, therefore, the success of the Youth Service Plan. The City will maintain and expand its network with community partners to provide more flexible outreach services and accommodate the diverse needs of youth. Youth will be better connected to the wide range of opportunities and services that the City of Richmond has to offer.

Achievements

Over the last five years, the City has worked to widen the scope of collaboration with Richmond's community partners to better serve Richmond youth. The Youth Team has played an important role in bridging existing community services for youth and because of their knowledge of community services, have been able to provide appropriate referrals and information to youth. The Roving Leader Program has been an invaluable resource as a bridge to community partners for youth. In order to prioritize and standardize agency referrals of youth services over the last five years, school district counsellors and other youth organizations have been referring youth to community centre programs where they often become regular participants. One of the actions from the 2008-2012 Youth Service Plan was to establish and expand relationships within the City, and this is a great example of the Community Associations role in this success.

Challenges and Gaps

1. Partnership Consistency

The community consultations aimed to uncover the diverse needs and interests of youth. In some instances, these discussions resulted in suggestions that were outside Community Services' mandate and capacity. By establishing partnerships with other community organizations, Community Services will increase the capacity and resources to serve the diverse needs of youth. However, there are a number of challenges in building partnerships with community agencies providing youth services. For example, agencies are subject to government funding and, due to changes in funding formulas, many agencies are losing their programming capacities and, in some cases, their capacities to partner with the City. Therefore, the challenge for the City will be to foster existing partnerships and to further increase inter-agency capacity and support their partners in accessing senior government resocket - 101

Collaborating with Community **Partners**

- Youth Services participation in several city-wide committees, (such as the Community Action and Assessment Network and the Richmond Community Action Team).
- Girl Zone, a partnership between the City of Richmond and Touchstone Family Association, is a program for adolescents focusing on recreational activities and addressing topics pertinent to young women.
- GO Day, a program in partnership between the City of Richmond, is empowering girls, Community Associations. Richmond School District and VCH.

2. Inter-agency Communication

Of the respondents who participated in the key stakeholder consultations, only 42% indicated that they were either involved with the development of the Youth Service Plan and were extremely familiar with its content or were very familiar with it and frequently used the plan in their work. Similarly, only half believed that the 2008-2012 Youth Service Plan resulted in increased inter-agency programming and collaboration. Stakeholders suggested that further inter-agency discussions are required to ensure that issues, such as strategic planning, advertising and program administration are fully in accord with youth needs and demographics. As well, the geographic placement of services throughout the community needs to be reviewed. Youth service providers would like to deepen their relationships with each other and Community Services and continue communication about youth needs, sharing knowledge about what opportunities are already available to youth and what other service providers are doing.

Actions and Expected Outcomes

| The | Theme 3: Collaboration with Community Partners | | | | |
|------|---|--|---|----------------------------|--|
| # | Action | Expected Outcome | Lead | Timeframe | |
| Chal | lenge: Partnership Consistency | | | | |
| 3.1 | Build new relationships and fostering existing relationships with community partners. | Enhanced relationships between staff working with youth in Richmond. Increased inter-agency capacity and resources to better serve the needs of youth. | Community Services working collaboratively with its partners | Ongoing | |
| Chal | lenge: Inter-agency Communication | | | | |
| 3.2 | Support and facilitate regular communication between partners to share information and knowledge, co-ordinate activities and discuss youth needs and issues. | Increased continuum of integrated care and service within the community. Enhanced efficiency of work, opportunities for communication and elimination of silos. | Community Services working collaboratively with its partners | Ongoing | |
| 3.3 | Develop and regularly maintain an inventory of youth-serving organizations in Richmond to more efficiently communicate youth-related information and resources. | Increased access to youth-related information and resources. Increased inter-agency capacity and resources to better serve the needs of youth. | Community Services working collaboratively with its partners | Medium Term (204 years) | |
| 3.4 | Organize a Richmond Youth Forum to bring together youth and youth stakeholders, provide education and information and improve interagency communication. | Bring relevant, interesting and innovative information into Richmond. Increased inter-agency capacity and resources to better serve the needs of youth. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | |





Theme 4: Youth Program Development and Delivery

External Assets: Boundaries and Expectations, Constructive Use of Time Internal Assets: Positive Values, Social Competencies, Positive Identity

Objective

Youth are aware and have equitable access to a number of diverse recreational, social, volunteer and cultural opportunities that are responsive to their specific needs and interests, and build on their Developmental Assets. Deliberate planning with community partners and youth around a core grouping of programs will result in a broader range of programs and services that will accommodate a variety of needs and interests.

Achievements

The City of Richmond has worked to develop a city-wide approach to youth programs and services for Richmond youth, focused on youth leadership, mentoring and volunteering and offering a variety of recreational, cultural or social programming options. Using the framework introduced in the 2008-2012 Youth Service Plan, the programming has been developed in partnerships with service agencies, schools and other relevant community partners. To further foster leadership skills, promote the discovery of interests and constructively make use of extracurricular time, youth have been able to take on roles coordinating pre-teen programs and assisting in running activities and event planning. From open gym access to free fitness passes, Community Services, working collaboratively with community partners, have made concerted efforts to create a wide variety of no/low cost opportunities for youth.

Challenges and Gaps

1. Physical Inactivity

Youth physical inactivity remains a challenge; only one-fourth of Richmond youth get the recommended 20 minutes of daily activity.31 Richmond youth, more than other youth in the region, are spending a great amount of their time online.

2. Program and Service Accessibility

Richmond youth experience challenges accessing programs and services. Transportation difficulties are found to be one challenge restricting participation in interesting activities, particularly in East Richmond (such as Cambie Community Centre, Hamilton Community Centre) and in the Steveston area. Cost is one of the key obstacles for youth to participate in recreational and cultural programs. In consultations, youth have identified the need for more less expensive drop-in activities.

3. Age-appropriate Programming

Youth at different ages have different developmental characteristics, needs and interests. Statistics show that youth in younger grades exercised more than those in older grades, perhaps reflecting a need for more tailored programming for older youth.³² Similarly, Richmond youth suggest that the Community Services recreational programming might benefit from a more age-targeted approach. Youth want to be in youth-specific recreational programs with their peers and do not feel comfortable if adults attend these programs.

4. Pre-employment and Life Skills

Evidence suggests that even in good economic times, many young people seeking employment remain unemployed and marginalized. In consultations, youth stakeholders identified the challenges for Richmond's youth in finding jobs and the need for further skills training and employment opportunities for youth.

As they transition through their high school years, Richmond youth will need to have access to adequate programming to build employment-related skills to position them favourably in an economy with rising underemployment for young adults.

Youth unemployment rate is almost 2.4 times Canadians aged 25 and older. According to the 2013 CIBC report, 420,000 of Canadians aged 15-24 are unemployed and not enrolled in school. This means that nearly 10% of young Canadians are economically activity for high school students (15-18 years old) is learning. Hence, rate for this group in from a reported 20% to the report also jobs are becoming less available to younger Canadians. As the labour market becomes more competitive, youth face steep competition with other obtaining part-time opportunities to make some money, gain work experience and learn new skills.33

Youth Unemployment

³¹ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond

³² McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond

Actions and Expected Outcomes

| Theme 4: Youth Program Development and Delivery | | | | | | |
|---|--|---|---|----------------------------|--|--|
| # | Action | Expected Outcome | Lead | Timeframe | | |
| Chall | Challenge: Physical Inactivity | | | | | |
| 4.1 | Enhance communication city-wide about the importance of regular physical activity on youth health and wellness. | Increased awareness and knowledge of physical activity for youth. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Ongoing | | |
| 4.2 | Involve youth in program planning to ensure development of appropriate opportunities to combat inactivity. | Increased awareness and knowledge of physical activity for youth. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Ongoing | | |
| Chall | enge: Program and Service Access | ibility | | | | |
| 4.3 | Improve accessibility of Community Services programs and services, facilities and spaces. | Increased accessibility to programs and services for youth. | Community Services working collaboratively with its partners | Ongoing | | |
| 4.4 | Identify and opportunities and provide more low-cost/no-cost programs and/or services to youth. | Improved equitable access to programs and services for youth. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Ongoing | | |
| 4.5 | Provide youth with a full range of opportunities to participate in sport and physical activity and ensure they are aware of these opportunities. | Increased awareness and accessibility to sport and physical activity. | Community Services working collaboratively with its partners | Ongoing | | |
| 4.6 | Support the Richmond sport community to develop youth to reach their highest level of sport achievement. | Increased opportunities and options for young athletes in the community. | Community Services working collaboratively with its partners | Ongoing | | |
| 4.7 | Identify needs for increased transportation opportunities to access youth programs and services, particularly in outlying areas of Richmond. | Improved equitable access to recreational opportunities for youth. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Ongoing | | |
| Chall | enge: Age-appropriate Programmin | g | | | | |
| 4.8 | Identify opportunities for relevant programming targeting specific agegroups of youth. | Increased responsiveness to the specific needs and interest of youth. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |
| Challenge: Pre-Employment and Life Skills | | | | | | |
| 4.9 | Enhance youth life skills and build career training into programs and services for youth. | Increased responsiveness to the specific interests and needs of youth. Youth are better equipped to transition into adulthood. | Community Services working collaboratively with its partners | 2015-2016 | | |



Theme 5: Bridging Services for Vulnerable Youth

External Assets: Support, Constructive Use of Time Internal Assets: Positive Identity, Social Competencies

Objective

Community Services aims to reach all youth in a variety of programs and services while being particularly vigilant about addressing the very specific needs of vulnerable youth. These groups might include Aboriginal youth, youth with disabilities or special needs, newcomer/immigrant youth, LGBTQ youth, youth from low-income families and youth in conflict with the law. Serving diverse youth, and vulnerable youth in particular, requires targeted approaches and strong relationships with a variety of community partners and with youth themselves. Community Services will ensure that vulnerable youth are better connected to resources and opportunities to build assets.

Achievements

Richmond has a vibrant and ethnically-diverse youth population. The needs and wants of youth are diverse and this has a great impact on the delivery of services. Led by Community Services, the City has worked to create and increase opportunities for vulnerable youth. Building upon the Roving Leaders program, Richmond continues to provide services through the network of Area and Youth Development Coordinators and its partnerships with youth-serving community organizations (such as schools, RCMP and health services). Youth who have been mentored and guided by the Roving Leaders program are often transitioned into more traditional youth programs which is considered to be a successful outcome for the Roving Leaders program. Over the last five years, Richmond has directed its efforts to provide more programs and develop strategies to alleviate financial barriers for youth participation.

The Media Lab utilized a similar referral system working with vulnerable youth in the context of the Richmond Youth Media Program (RYMP), building assets and connecting with youth in their programs and services.

The City conducted a number of consultations to better understand the challenges of youth to access and participate in recreational programs, including 2009 consultations with vulnerable youth "to determine the most efficient and effective strategies and service delivery mechanisms in working with vulnerable youth". In 2011, Community Services consulted with high school students to identify desired activities and outreach strategies in community centres for under-serviced and vulnerable youth. Richmond also connected with other local municipalities in Metro Vancouver to learn from their youth workers and their best practices. A concerted effort was made in the later years of the 2008-2012 Youth Service Plan to increase communication, education and resource sharing with the City and other Richmond youth stakeholders. Community organization representatives were invited to attend Youth Team meetings where they shared youth-related information and resources in order to educate and prepare City staff to work with vulnerable youth, as well as increase communication within the Chicunity 106

Low-cost Programs and Reaching Out to **Diverse Youth:**

- "Workout Wednesdays" at Thompson Community Centre with free access to the weight room after school.
- Through the Media Lab, Richmond Youth Media Program (RYMP) was introduced where youth can participate and showcase their skills at special events and youthrelated projects.
- **During Youth Week** 2013, Thompson Community Association introduced "Black Tie Brunch" where youth could attend a semi-formal Youth Week event for \$1.

Challenges and Gaps

1. Multiple Barriers of Vulnerable Youth

Vulnerable youth face multiple barriers and challenges to access programs and services, resulting in fewer opportunities for developing skills and asset-building. There are concerns that some youth are being missed because they are not connected to an adult or program in a timely manner. The youth needing connections and individual supports outnumber the capacity of the two Roving Leaders to adequately support their needs. Additionally, while there are special programs for Aboriginal and immigrant youth at Richmond Youth Service Agency, and youth- related recreational and leadership development programs for children with disabilities at Richmond Centre for Disability, there is a need to address the unique needs of these youth groups to participate in mainstream youth recreational programs.

The percentage of children and youth in poverty is almost 6% higher in Richmond than Vancouver census metropolitan area or BC as a whole.³⁴ The low-income status of youth creates numerous consequences for youth programming, including program affordability for users as well as transportation and equipment costs. Additionally, low-income families and children may have limited capacities to access information about recreational activities and have limited awareness about the importance of recreational programs and services.

2. Diversity, Identity and Belonging

The Richmond youth population is increasingly culturally and ethnically diverse, with a large proportion being visible minority immigrants. Research shows that compared to other cities in the province, Richmond's youth have higher levels of cultural connectedness (i.e. 59% of Richmond youth are involved in cultural practices which are highlighted as specific food and traditional customs); however, fewer youth report a strong sense of belonging or attachment to their ethnic group.35 Research further indicates that youth would like the general public to be aware of the discrimination and racism issues facing systemically marginalized populations.36 The challenge is to strengthen multicultural youths' sense of belonging to a larger community while helping them to preserve and maintain a pride in their cultural identities.

Community Organizations Work with Youth Richmond Addiction Services (RASS) Prevention Program

In helping Richmond youth to become aware of and knowledgeable about substance misuse and addiction, RASS staff provide customized information, programs and training opportunities for youth, families, older adults, educators and other professionals. They develop, deliver and support prevention programming in the elementary, secondary and alternate schools in Richmond.

S.U.C.C.E.S.S. Immigrant Youth Volunteer Service Groups:

S.U.C.C.E.S.S., a not-for-profit organization which has been serving residents of Richmond since 1989, offers a number of services for immigrant youth in Richmond, including running immigrant youth volunteer service groups.

Settlement Workers in School (SWIS) Program at SD #38

Settlement Workers in School (SWIS) Program is funded by Citizenship and Immigration Canada and offered throughout British Columbia, including School District #38. SWIS program provides settlement services for immigrant and refugee students K-12 and their families. This includes outreach to all newcomer students and families and delivering workshops and counselling on settlement-related issues and Canadian systems and culture. There are 15 SWIS workers serving Richmond's students and families in English and other languages.

CNCL

Adolescent Health Survey 2008: Protective Factors, Richmond and BC

The AHS Survey included a number of questions which allowed identification of the protective factors for youth.³⁷ Even small improvement in a protective factor had shown to reduce the likelihood of negative outcomes for youth. These findings can provide insights to youth stakeholders of their areas of work that can improve the lives of all youth in Richmond, including the most vulnerable.

| Protective Factors | | | | |
|---|----------|------|--|--|
| Protective Factors | Richmond | BC | | |
| Family connectedness | 7.8 | 7.9 | | |
| School connectedness | 6.9 | 6.8 | | |
| Cultural connectedness | 6.2 | 5.5+ | | |
| Youth engagement | | | | |
| Meaningfulness of activities | 6.6 | 7.2+ | | |
| Ideas listened to and acted upon | 5.7 | 6.0 | | |
| Prosocial peer attitudes about risk behaviour | 6.3 | 6.0 | | |

Note: All protective factor scores range from 0 to 10, with a higher score indicating higher levels of the protective factor.

37 McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond,

³⁴ Statistics Canada 2013, Statistics Canada 2012b: National Household Survey 2011

³⁵ McCreary Centre Society 2009: Adolesce nt Health Survey 2008. Richmond, p. 44

³⁶ Vancouver Foundation, Youth Vital Signs 2013. The survey was conducted in Metro Vancouver and, hence, includes Richmond youth.

⁺ Difference between Richmond and provincial estimate was statistically significant.

Increasing Numbers of ELL Students

In 2012, almost half of 1,500 kindergartners in Richmond required extra support in learning English through an ELL program (formerly ESL). According to the Richmond School District, in 2012, many of these young students were born in Canada but close to 75% of kindergartners were from Chinese-speaking families. Additionally, Richmond's schools are experiencing an increase in the numbers of non-Englishspeaking high school students who are in their late teens. These students are at a disadvantage and may experience challenges in advancing their English writing and speaking skills since they can access an ELL program for only five years and/or until they are 19 years old.38

38 Steffenhagen, J. 2012

Mental Health and Bullying

- Young females in Richmond are more likely than males to report being cyber-bullied: 15% vs. 10% (AHS 2008).
- A review of BC's youth mental health services found that wait lists are a major barrier to accessing support. Some youth were on wait lists for more than a year to see a mental health professional or receive treatment (Vital Signs, 2013).
- In Richmond, most clinics close between 4:00 and 5:30 pm, making them difficult to reach if youth are in school (Vital Signs, 2013).

3. Language Barriers

The proportion of people in Richmond who speak English and/or French at home has been steadily decreasing over the last 20 years. According to the Richmond School District, in 2012, many young ELL³⁹ students were born in Canada but close to three in four kindergartners were from Chinese-speaking families. Additionally, Richmond's schools are experiencing an increase in the numbers of non-Englishspeaking high school students who are in their late teens. These students are at a disadvantage and may experience challenges in advancing their English writing and speaking skills since they can access ELL programs for only five years and/or until they are 19 years old.

4. Bullying, Mental Health Problems and Suicide

Research has shown that the rates and risk of youth experiencing mental health issues and attempting suicide are significantly raised when youth are vulnerable. Youth in poverty are more likely to consider and attempt suicide. 40 Youth who identified as Aboriginal, or LGBTQ also report a higher rate of contemplating suicide. When accessing mental health services, more females than males report not accessing services. Culturally-sensitive, as well as age appropriate and effective prevention and treatment measures are of paramount importance to ensuring the mental health of Richmond youth.

Actions and Expected Outcomes

| Ther | Theme 5: Youth Program Development and Delivery | | | | | |
|-------|--|---|---|-------------------------|--|--|
| # | Action | Expected Outcome | Lead | Timeframe | | |
| Chall | enge: Multiple Barriers of Vulnerable | Youth | | | | |
| 5.1 | Identify barriers to existing programs, services and opportunities for vulnerable youth, focusing on particular target groups. | Increased awareness of existing barriers and potential changes that need to be introduced to better connect vulnerable youth to asset-building opportunities. | Community Services working collaboratively with its partners | Short Term (0-2 years) | | |
| 5.2 | Improve access to and information about existing City programs, services and opportunities for vulnerable youth. | Increased awareness and accessibility for youth and youth stakeholders. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |
| 5.3 | Enhance programs and services for vulnerable youth. | Expanded programming capacities to reflect and include the diverse needs of vulnerable youth. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | | |

^{39 &}quot;ESL" has been recently changed to English Language Learners (ELL), recognizing the fact that immigrant students might know more than

⁴⁰ McCreary Centre Society 2009: Adolescent Health Survey 2008. Richmond - 108

Actions and Expected Outcomes (continued)

| 5.4 | Enhance the Roving Leader Program and if applicable, develop additional approaches to provide more flexible outreach services. | Expanded programming capacities to reflect and include the diverse needs of vulnerable youth. Increased asset-building opportunities for vulnerable youth as they are better connected to programs and services. | Community Services | Short Term (0-2 years) | | |
|-------|--|---|---|---|--|--|
| 5.5 | Develop ways to better reach parents of vulnerable youth. | Increased asset-building opportunities for vulnerable youth as they are better connected to programs and services. | Community Services working collaboratively with its partners | Ongoing | | |
| 5.6 | Create more opportunities for (and increase access to) adapted physical activity for young people with disabilities. | Expanded programming capacities to reflect and include the diverse needs of vulnerable youth. | Community Services working collaboratively with its partners | Ongoing | | |
| 5.7 | Develop additional opportunities for low-income youth by improving access to programs and services and by connecting them to existing low cost/no cost programs and services (such as Recreation Fee Subsidy Program). | Increase in vulnerable youth participation in programs and services. | Community Services working collaboratively with its partners | Ongoing | | |
| 5.8 | Enhancing opportunities for vulnerable youth within the Richmond Youth Media Program. | Expanded programming capacities to reflect and include the diverse needs of vulnerable youth. | Community Services working collaboratively with its partners. | Ongoing | | |
| Chall | enge: Diversity, Identity and Belongir | ng | | | | |
| 5.9 | Create and support welcoming and inclusive community events, programs and services to allow youth (particularly immigrant youth) to celebrate their cultural identities and feel connected to their community. | Increased diverse youth participation in events, programs and services. Increased asset-building opportunities for vulnerable youth. | Community Services working collaboratively with its partners | Ongoing | | |
| Chall | Challenge: Language Barriers | | | | | |
| 5.10 | Support ELL youth in building their confidence in speaking English. | Through collaboration with community partners, increased opportunities to meet the needs of ELL youth. | Community Services working collaboratively with its partners | Ongoing | | |
| Chall | Challenge: Bullying, Mental Health Problems and Suicide | | | | | |
| 5.11 | Develop and foster city-wide education strategies to increase awareness of the prevalence of bullying in schools and online. | Increased awareness of bullying among Richmond youth. | Community Services working collaboratively with its partners | Ongoing | | |
| 5.12 | Provide opportunities for staff to increase their education and awareness to best support the needs | Increased capacity to reflect and include the needs of vulnerable | Community Services working collaboratively with its | Medium Term (2-4 years) | | |
| | of youth who are experiencing mental health challenges. | youth. | partners | , | | |



Theme 6: Safe and Social Spaces for Youth

External Assets: Boundaries and Expectations

Internal Assets: Positive Learning, Positive Values, and Social Competencies

Objective

All youth have access to indoor and outdoor spaces in the community where they have ownership, take responsibility, feel welcome, and have opportunities to socialize, obtain information and receive services. Youth-friendly spaces will be designed and operated in a way that promotes social gathering and safety. Recognizing that safety goes beyond physical safety, efforts will be made to ensure that youth have access to spaces where they have more autonomy and independence from "adult-like" facilities.

Achievements

The City of Richmond has paid special attention to the ways in which City spaces have been designed and operated in order for youth to feel safe in their social gathering places. Part of the effort to create inclusion has been directed towards promoting low-cost, no-cost programs and services at City-owned facilities with programs like "Pre-teen Hangout" and "Night Shift". Having dedicated youth-only hours in various facilities has promoted higher youth attendance. Additionally, some youth staff have office access hours and are available at convenient times.

Over the last six years, more emphasis has been put on providing dedicated youth spaces in a number of facilities throughout the City. For example, various improvements have been undertaken at Cambie Community Centre to provide more youth-friendly environments. In the spring of 2012, the Thompson Youth Park was officially opened and features a multi-use plaza with skateable elements and gathering places. The Media Lab, located in the Richmond Cultural Centre, offers the Richmond Youth Media Program (RYMP). This program, created in partnership with Community Services, the Richmond Collaborative Committee for Children and Youth (RCCCY) and VCH is a free program for youth to increase their media arts skills, connect with peers and their community, among many other positive opportunities. Schools are also sites of programs and services run through Community Services, with lunch-hour sports and after-school hangouts available at some local high schools and elementary schools.

What is Safe Space?

Youth safety extends to feeling welcomed in friendly environments with accepting attitudes; hence, Richmond's first community-based LGBTQ and Allied youth group called "AllWays" was developed. The group meets on a regular basis and has dedicated times for their group meetings.

Community Partners' Work with Youth

- Richmond Centre for Disability provides a number of recreational and civic engagement programming for youth with disabilities, including Youth Crafts/Knitting Club, Youth Engagement and Achievement Project, Youth Council and Duke of Edinburgh's Award Challenge which encourages youth to be active, to participate in new activities and pursue their interests and passions.
- Richmond Youth Service Agency offers a number of services including programs specifically designed for vulnerable and Aboriginal youth, as well as Asian Youth Outreach Program that provides one-to-one support and is offered in English, Chinese and Mandarin.

Challenges and Gaps

1. Maintaining and Expanding Youth Spaces

Richmond youth value the increased number of youth-friendly spaces, however they also would like to see additional spaces to "sit and hang out", to "de-stress outside of the school environment" and "more study spaces that are quiet". Additionally, youth do not always feel welcome in many public areas and would like to see more youth-friendly environments in public places, including City Hall. Further, community consultations brought up the idea of establishing youth hubs and centralized youth spaces such as an emergency safe house or a service hub to hang out and access information, programs and services. While there is a need to maintain and further develop youth-friendly spaces throughout Richmond, the challenge is to attend to the suggestions provided by youth given that the City's efforts are often hindered by resource and mandate limitations.

Actions and Expected Outcomes

| The | Theme 6: Safe and Social Spaces | | | | |
|--------|---|--|--|----------------------------|--|
| # | Action | Expected Outcome | Lead | Timeframe | |
| Challe | enge: Maintaining and Expanding Yo | outh Spaces | | | |
| 6.1 | Involve youth in the ongoing development, design and operation of youth spaces to address their needs and gather their input. | Increased youth satisfaction with social spaces. | Community Services working collaboratively with its partners | Ongoing | |
| 6.2 | Examine community needs in connection to the development of a Youth Hub(s) in Richmond. | Opportunity to enhance programs and services for youth. Enhanced youth-specific space in Richmond. | Community Services working collaboratively with its partners | Long Term (4-6 years) | |
| 6.3 | Enhance existing youth-friendly spaces to better accommodate the needs of youth. | Increased capacity to connect youth to services and programs for youth. | Community Services working collaboratively with its partners | Ongoing | |
| 6.4 | Provide new and innovative youth programming in the Richmond Cultural Centre Media Lab through the Richmond Youth Media Program (RYMP). | Increase youth's media art skill set and connection to community. Increase in constructive use of time for youth. | Community Services working collaboratively with its partners | Ongoing | |
| 6.5 | Utilize multifunctional, youth-friendly outdoor spaces for programs and services | Increased opportunities for youth-friendly space in Richmond. Increase in constructive use of time for youth CNCL - 111 | Community Services working collaboratively with its partners. | Medium Term (2-4 years) | |



Theme 7: Moving Towards Standards

External Assets: Boundaries and Expectations Internal Assets: Community Values Youth

Objective

Community Services will foster consistency in the delivery of services to youth across all City facilities and programs. Youth will benefit from having programs delivered with consistent city-wide messages.

Community Services will attract and retain high performing employees as the City is recognized as a desirable place to work with fair compensation.

Standardized training will provide employees with professional skills required to be successful in their work and will enhance their ability and capacity to deliver high-quality youth services.

Achievements

Over the past five years, Community Services and Community Association staff worked to establish consistency of programs and services to youth across all City facilities. This has resulted in Youth Team subcommittees reviewing program fees and charges to make them more consistent city-wide, as well as updating Risk Management and other program guidelines. To standardize service delivery and to guide staff towards a shared implementation of the 2008-2012 Youth Service Plan strategic visions, the brochure "Demystifying the Youth Service Plan" was created. It summarized the goals of the strategy and recommended collective actions.

Consistency in job descriptions of Youth Development Coordinators and Leaders has been beneficial to the Community Services department, as has standardized training of youth staff. In their efforts to move towards a more standardized youth engagement approach, many Community Associations have encouraged youth participation on their boards as non-voting members in order to have youth perspectives.

Example of improved standards:

Risk Management forms for all out-trips, programs and events are mandatory for youth

Benefits of Having Standardized Programming

Standards would ensure there are underlying philosophies and principles to define good recreation and cultural services for youth. These standards could include:

- Research and program development to meet needs
- Staff recruitment, training, supervision, evaluation, salary and benefits
- Risk management and safety
- Professional development
- Grant writing
- Reaching all youth

Challenges and Gaps

1. Program and Service Standards

Programs and services for youth are delivered through the City and eight Community Associations. Service standards for program development and delivery vary across each facility, affecting the consistency and accountability measures. Youth programs demonstrating best practices show that high standards are critical success factors in the delivery services (such as ensuring that there is a common understanding of the program vision, or clarifying expectations for behaviour of youth within a program or desired outcomes of the program). 41 The majority of youth stakeholders believe that there is a need to continually create and revise program and service standards to facilitate consistent, high-quality program and service delivery across the City.

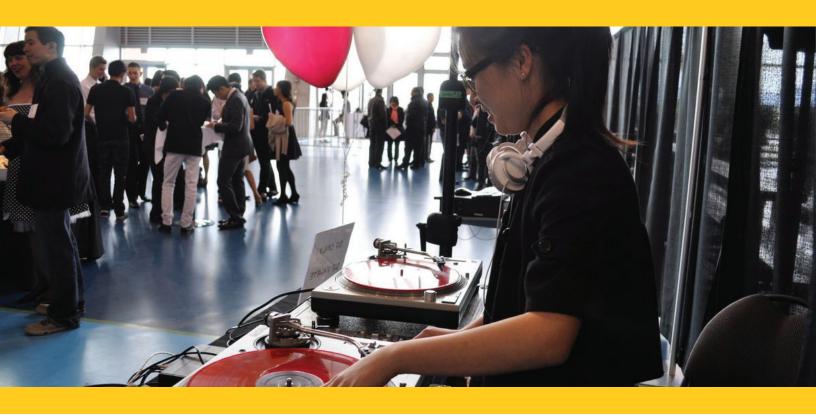
2. Training Standards and Opportunities

Youth stakeholders highlight the importance of standards for recruiting appropriate staff and developing highly capable youth service employees. While roles of staff have been clearly outlined in standardized job descriptions, standardized capacity-building training could help ensure that the staff is equipped to address changing youth-programming needs. Additionally, there is a need to utilize existing capacity training opportunities offered by other training institutions. Staff will greatly benefit from a combination of internal and external training aimed at improving their capacities to serve youth with diverse needs.

Actions and Expected Outcomes

| Ther | Theme 7: Moving Towards Standards | | | | |
|-------|---|--|---|-------------------------|--|
| # | Action | Expected Outcome | Lead | Timeframe | |
| Chall | enge: Program and Service Standa | rds | | | |
| 7.1 | Create and implement city-wide youth service criteria and program standards. | Improved consistency in the delivery of youth services and programs. | Community Services working collaboratively with its partners | Ongoing | |
| 7.2 | Continue to enhance Performance Evaluation Systems that are aligned to service standards and support staff development. | Improved consistency in the delivery of youth services and programs. | Community Services working collaboratively with its partners | Ongoing | |
| Chall | enge: Training Standards | | | | |
| 7.3 | Develop and implement a standardized orientation and training program for staff that enhances skills and positively contributes to youth programs and services. | Improved quality in the delivery of youth services and programs. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | |
| 7.4 | Create a standardized data collection method for Community Services youth programs and services. | Improved quality in data collection and measurement systems. | Community Services working collaboratively with its partners. | Short Term (0-2 years) | |

⁴¹ Bonnell and Zizys 2005, p. 95



Theme 8: Marketing and Communication

External Assets: Youth Programs Internal Assets: Youth as Resources

Objective

Youth and the community will be more aware of programs, services and facilities available in Richmond. Community Services actively seeks input from youth and the community in the development and delivery of marketing to ensure that a wide range of youth is reached. Providing youth with timely, accurate and easy-to-understand information about community events and opportunities will give them a gateway to making informed choices.

Achievements

During the last five years, Community Services focused on exploring a variety of youth marketing strategies that would allow youth to be more knowledgeable about the programs, services and the various opportunities available to them. As youth become increasingly tech savvy, social media initiatives have been established to engage and market programs, services, events and opportunities to youth via the City website, Facebook and Twitter. The youth marketing strategies were also developed with youth involvement. Youth Network meetings were attended by City and Community Association staff as well as many youth-serving agencies in Richmond on a quarterly basis which allowed for more information sharing and networking within the community. To reach youth in person, presentations at local schools were made to promote programs and services and volunteer opportunities. Additionally, to inform Richmond parents, presentations were made to Parent Advisory Committees.

Youth-focused **Marketing Strategies**

Youth from each community centre service area provided input into the content and marketing of Youth Week activities:

- Social Media contests and challenges are used to engage youth online.
- Multi-media contests and challenges are used to engage youth online.
- Youth respond to "vouth-specific" and "youth-friendly" approaches to marketing and programming, Twitter, wordof-mouth and networking by youth workers.

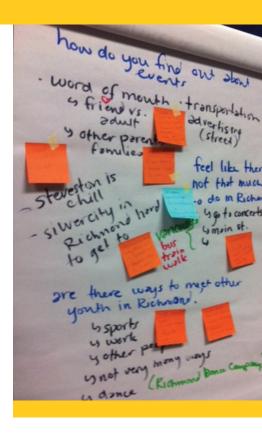
Challenges and Gaps

1. Limited Awareness of Opportunities

As partnerships and opportunities grow, so does the need for communicating the programs and services that are available to youth. Youth are often unaware of all the opportunities offered by Community Services and/or youth organizations in Richmond. Existing brochures and program guides are not always adequate in advertising events, programs and services to youth.

2. Youth-centered Marketing Approach

Youth want to know what programs and services are available to them, and would benefit from a city-wide promotion strategy specifically aimed at youth. In order for youth to understand what is being offered to them and how they can be involved, they need to have information presented to them in a relevant and meaningful way. Youth and parents are not as involved in the development and delivery of marketing as they could be. Richmond youth expressed various ideas of how youth could be reached and made recommendations regarding communication guidelines for City marketing. The challenge is to provide opportunities for youth to express their views and take their guidance to develop and refine marketing tools.



Actions and Expected Outcomes

| Ther | Theme 8: Marketing and Communication | | | | |
|-------|---|---|--|----------------------------|--|
| # | Action | Expected Outcome | Lead | Timeframe | |
| Chall | enge: Limited Awareness of Opportunities | | | | |
| 8.1 | Develop a dynamic, age appropriate Youth Marketing Plan designed specifically to appeal to youth that is contemporary and delivered for a tech-savvy audience. | Increased awareness of opportunities available to youth. Increased participation in programs and services for youth. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | |
| Chall | enge: Youth-centered Marketing Approach | | | | |
| 8.2 | Provide opportunities for youth to be proactively and creatively engaged in the development and delivery of marketing materials. | Increased awareness of opportunities available to youth. Increased participation in programs and services for youth. | Community Services working collaboratively with its partners | Ongoing | |
| 8.3 | Identify and engage Youth Promotion Ambassadors who will conduct "word of mouth" and "Face-to-Face" promotion of youth events, programming and services. | Increased awareness of opportunities available to youth. | Community Services working collaboratively with its partners | Medium Term (2-4 years) | |
| 8.4 | Utilize the Media Lab to develop videos and/or use Media Arts in marketing and communication. | Reach and connect with youth through multi-media opportunities. | Community Services working collaboratively with its partners | Ongoing | |



Theme 9: Tracking the Progress and Reporting to Community

External Assets: Boundaries and Expectations Internal Assets: Community Values Youth

Objective

Monitoring and evaluation enable continued learning, ensure success and are key to delivering effective, efficient and responsive services. Community Services and Community Associations will monitor and evaluate the progress on implementing the actions of the Youth Service Plan. Qualitative and quantitative indicators will be used to measure success in achieving desired outcomes and provide useful information for program development, resource allocation and decision-making. Community Services will report back to community organizations and citizens on the progress of Youth Service Plan implementation and ensure consistency and accountability in reporting mechanisms.

Achievements

Community Services has implemented internal monitoring and evaluation tools to track the implementation progress of the 2008 Youth Service Plan. To standardize reporting, Community Association Program Committees report monthly to boards on youth programming, which provides ongoing feedback and decision-making information. This contributes to more effective decision-making on youth programs, services and participation levels. As part of the evaluation of the 2008-2012 Youth Service Plan, annual work plans for Youth Development Coordinators and Roving Leaders are developed and reviewed regularly with their supervisors and annual reports are produced. Additionally, for some programs for youth, post-program and service evaluations are given to youth which then helps to improve future programming.

Challenges and Gaps

1. Sharing Information and Successes

Monitoring and evaluation tools, as well as reporting mechanisms, were important components of the 2008-2012 Youth Service Plan. The City of Richmond has methods to evaluate the progress of implementation and summarizes findings in internal reports. However, no public reporting mechanism was introduced. Consultations with the public revealed a lack of clarity around communication and evaluation of the Youth Service Plan. Almost all youth were unaware of what evaluation looks like in the City of Richmond for its youth programs and services. Youth, adults and youth stakeholders would like to be better informed about the progress of the Youth Service Plan and evaluation findings.

2. Outcome-based Evaluation

Community Services continually evaluates progress and keeps ongoing records of departmental activities and initiatives. Yet, the majority of information about achievements tends to be activity-based, rather than outcome-based. Best practice, however, encourages setting specific, measurable targets and tracking performance on an ongoing basis.⁴² The challenge is to gather outcome-based information for program development, resource allocation and decision-making from all stakeholders involved in the delivery of relevant activities. It is important to mention the value in recognizing that participation in terms of qualitative measurement is not always the best way to measure success. Qualitative measurement can often better capture the positive experiences and connections for youth.

Actions and Expected Outcomes

| Ther | Theme 9: Tracking the Progress and Reporting to Community | | | | |
|-------|--|--|--|------------------------|--|
| # | Action | Expected Outcome | Lead | Timeframe | |
| Chall | enge: Outcome-based Evaluation | | | | |
| 9.1 | Develop target and baseline indicators using the outcome-based evaluation framework to monitor the progress of the Youth Service Plan and evaluate the outcomes. | Improved internal programming decision-making process. | Community Services working collaboratively with its partners | Short Term (0-2 years) | |
| 9.2 | Annually monitor and report on accomplishments from the Youth Service Plan. | Improved city-wide programming decision-making process. | Community Services working collaboratively with its partners | Ongoing | |
| Chall | enge: Sharing Information and Suc | cess | | | |
| 9.3 | Develop a Youth Service Plan reporting tool to periodically communicate progress of implementation and achievements to the public. | Increased transparency and accountability. Better informed City Council and public. | Community Services working collaboratively with its partners | Short Term (0-2 years) | |
| 9.4 | Create a marketing and education plan to introduce and educate City and Community Association staff and community partners on the 2015-2020 Youth Service Plan. | Increased awareness in the community about the Youth Service Plan. | Community Services working collaboratively with its partners | Short Term (0-2 years) | |

6. Implementation and Next **Steps**

6.1. From Plan Adoption to Implementation, Monitoring and Reporting

The City of Richmond has benefited from almost 20 years of progress through its initial 1995 Youth Strategy and the 2008-2012 Youth Service Plan. The updated Where Youth Thrive Plan is mindful of the need for pro-youth development and realizes that the systems in place require evolution and fine-tuning to effectively and efficiently deliver services that impact youth developmental assets.

The 2015-2020 Youth Service Plan is an action-based strategy. Staff will develop work program plans for each theme where all actions will be prioritized. Best practice research revealed that policies with specific, measurable goals and those which evaluate the progress of their actions on a consistent basis, are more likely to succeed and provide valuable information for future program development and decision making. In other words, what gets measured, gets done. In moving forward with the implementation of the 2015-2020 Youth Service Plan, concerted efforts will be made to develop specific, measurable outputs and benchmarks which are linked to the actions and outcomes developed for each theme. Additionally, reporting mechanisms will be designed to monitor the progress of the Plan.

Implementation of the Youth Service Plan will be phased and guided by the availability of financial and staffing resources. For some of the initiatives and actions recommended, new resources may be required. In other instances, the initiative(s) may already exist, but require coordination so they can be delivered on a consistent, city-wide scale.

Implementation of the Plan will be the responsibility of the City, its partners and a range of other youthserving organizations. It is only through partnership that this Plan's vision will be realized and that Richmond will be the "best place in North America to raise children and youth".

6.2. Guiding Principles for Implementation

Guiding Principles for implementation are aligned with and were adopted from the Richmond Social Development Strategy (2013). In moving forward with the implementation of the 2015-2020 Youth Service Plan, the following guiding principles will guide City's staff decision-making and prioritization processes:

- The action addresses a recognized need and is compatible with the City Vision, Council Term Goals and the Corporate Plan.
- The action contributes to the City's Social Development Strategy and Parks, Recreation and Cultural Services Master Plan's objectives.
- The action provides opportunities for leveraged funding and/or strategic partnerships.
- There is a strong likelihood of success for pursuing the action.
- There are existing resources to pursue the action or the need for adequate resources will be assessed on a cost-benefit basis and allocated accordingly.
- The action builds on and enhances the social capital of youth, contributes to social infrastructure, develops assets and promotes community engagement.

6.3. Concluding Comments

Imagine the dynamic possibilities that emerge when a community fully realizes the benefits of exceptional recreation and cultural services for youth. Imagine a rich cultural context and healthier mosaic in our City.

Think of the opportunities for youth to actively engage, develop competence and skills, make decisions (and mistakes), have a voice, be connected to community and develop a lasting identity. The results could be astounding.

The challenge is before us all to help our youth continue to live, connect and grow as we always have, but now better than ever. These successes measured in short- and long-term contexts, all feed back into the City's mission to be the most compelling, livable and well-managed community in Canada. Through the work of staff, volunteers and inter-agency synergies, our collective efforts put into place the myriad of variables that will inevitably allow our youth to THRIVE. We are the constituents of 'village' in the ancient proverb "it takes an entire village to raise a child".

7. Acknowledgements

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9. Appendices

Appendix A: Definitions

Accessible: able to access (physically, financially and attitudinal) and participate in a wide choice of quality programs and services.

Activities: actions taken through which inputs are mobilized to produce specific outputs.

Barrier: a visible and/or invisible obstacle that prevents a person from using available programs and services.

Bullying: is used to describe behaviours as diverse as name-calling, social exclusion and physical assault. (Source: 2013 AHS, McCreary Foundation.)

Collaboration: the process of exchanging information, modifying activities, sharing resources and enhancing the capacity of involved parties to achieve a common purpose.

Community: a group of individuals, families or organizations that shares common values, attributes, interests and/ or geographic boundaries.

Community Association: non-profit community organizations with which the City operates community facilities. The City provides the facilities and core staffing, while the partners plan and fund programs and services. The Association's mandate is to reflect the needs of the residents of the neighbourhood area and provide recreational opportunities to meet those needs.

Community Capacity: the assets and capabilities of a community, which can be developed and applied through community development.

Community Engagement: the process of working collaboratively with groups of people who are affiliated by geographic proximity, special interest or similar situations, to address issues affecting their well-being.

Community Organization: non-profit agency providing programs and services for Youth in Richmond.

Community Partner: the City and their Community Partners (Community associations, Richmond School District #38, Vancouver Coastal Health, RCMP, and other youth serving non-profit community organizations) together offer a variety of recreational, cultural, educational and social opportunities for youth to be involved in the community, stay active and receive the support needed.

Community Services: City's department which is responsible for the following City functions: 1) Parks: 2) Recreation; 3) Arts, Culture and Heritage Services; and 4) Community Social Development. The Community Services Division acts as the City's liaison with the Board and management of the Richmond Public Library.

Community Wellness/Well-Being: a broad indicator of quality of life. It is measured through individual and community health, fitness, lifestyle, environment, safety and cultural and social indicators. It defines a policy and service approach to community health and well-being. Building community wellness is an investment in people and

Consumer: an individual who is currently or potentially engaged in programs and services, places and spaces, such as parks, trials, special events, swimming and heritage. "Consumer" describes the broadest range of potential opportunities by implying all levels – from the individual to the City. There is no financial connotation.

Culture: includes the arts as well as heritage including exploration of our history as a community or as individuals. It relates to the interaction of society with arts in formal and informal settings.

Cultural Diversity: the presence and participation of many different cultural communities within society and the explicit recognition that the contribution and participation of all cultural communities have equal value and benefit to society.

Developmental Assets: factors or qualities which have an influence on the social and personal development of youth. Examples include support, empowerment, commitment to learning and positive values. These developmental assets help young people make wise decisions, choose positive paths and grow up to be caring and responsible.

Deficit-thinking: refers to an approach that focuses primarily on "what needs to be fixed" as opposed to building on the strengths of the individual(s) or group.

Diverse youth: refers to youths' identity regarding *diversity* (see below), but also acknowledges the challenges (such as socio-economic challenges) and supports which help youth flourish.

Diversity: the unique characteristics that people possess that distinguish them as individuals and that identify them as belonging to a group or groups. Notions of diversity include culture, ethnicity, class, gender, religion, sexual orientation or disability and other.

ELL Program: English Language Learners Program (formerly ESL – English as a Second Language)

Facebook: an on-line social gathering and network, immensely popular in Canada (www.facebook.com).

Inclusive: welcoming and enabling participation from everyone.

Indicators: are intended to indicate the progress of interventions and also used to indicate the changes in outputs in the Youth Service Plan.

Inputs: the financial, human and material resources used to achieve intervention.

Intercultural: the interaction, cooperation and collaboration between or among people of different cultures.

Inter-generational: the intermingling or coming together of multiple generations (such as youth, older adults, elders).

Integrate: coordination of resources, services and programs to address common goals, to reduce duplication and improve efficiency and effectiveness. The result is better service to citizens.

Leadership: creating an environment and processes that foster innovation and makes something extraordinary happen.

LGBTQ: Lesbian, Gay, Bisexual, Transgender, Two-spirit, Queer and Questioning.

Low-Asset Youth: youth who are described as ranking low (reporting less than 10 of 40 developmental assets) predisposing them to numerous high-risk behaviours (such as drinking, drug use, sexual activity, violence toward others, violence toward self, dropping out of school, poor family support, etc.). (Source: Search Institute. "Low-assets" youth in the 2008-2013 Youth Service Plan was changed to "vulnerable" youth)

Media Arts: the expression of human creative skill as it relates to film, video, new media and audio.

Metro Vancouver: previously known as the Greater Vancouver Regional District (GVRD). Metro Vancouver operates under provincial legislation to deliver regional services, policy and political leadership on behalf of 24 local authorities.

Needs: the gap between what is considered essential for an adequate quality of life and what actually exists. These needs are not absolute but are relative to the criteria used by whoever is defining them.

New Immigrants/Newcomers: community members who have come to Canada within the last five years.

Outputs: the results from activities and interventions.

Outcomes: the short-term and medium-term effects from activities and other interventions; change in the condition.

PRCS: Parks, Recreation and Cultural Services

Problem-Free: refers to a state where youth are not engaging in chronic, problematic or destructive behaviours. (Source: Forum For Youth Investment. Washington, DC.)

Policies: a set of broad government objectives to be attained through a number of related and specific programs.

Poverty: the inability to satisfy basic needs due to a lack of money, goods or means of support.

Quality of Life: this describes the overall enjoyment of one's life. It is a healthy balance between work and family life, vocation and recreation and accumulating wealth and maintaining good health.

RCMP: Royal Canadian Mounted Police. The RCMP has been serving the community of Richmond since August 1950 after the dissolution of the BC Provincial Police.

Recent Immigrants: community members who have come to Canada within the last five to ten years.

Research: the collection of information about a particular subject. For purposes of the Social Development Strategy, the City's research could be relatively minor (such as reviewing website material) or extensive (such as undertaking a comprehensive community needs assessment).

SD #38: Richmond School District #38.

Senior Government: this includes the Government of the Province of BC and the Federal Government of Canada.

Social Infrastructure: all assets that accommodate and support social services and social development. These include physical buildings as well as social capital and the provision of services.

Social Media: a form of internet-based communication that provides immediate and interactive information sharing across different platforms. Social media promotes two-way communication, rather than simple information dissemination.

Stakeholder: any organization or individual that has a direct interest in an action or decision either because they have a role in implementing the decision or because they will be affected by the decision.

Strength-Based Approach: views an individual based on their strengths: what they're really good at and what they are passionate about. Focuses on building upon strengths rather than solely "fixing" problem behaviours.

Twitter: a currently popular form of social-media; twitter.com.

Values: what a community believes is and what it stands for. Values provide motivation to keep focused on why and what is done. Values serve as plans for resolving conflict and making decisions.

VCH: Vancouver Coastal Health, regional health authorities in Metro Vancouver.

Vision: based on values, this uses language to convey a sense of how success will look and feel. It should be memorable, evocative and compelling. It is the destination.

Vulnerable Youth: reference to "low-asset" youth in the 2008-2013 YSP was changed to "vulnerable" youth. Vulnerable youth are defined as youth who are facing multiple barriers in accessing services and building developmental assets.

Youth: The City of Richmond refers to youth as young people from the ages of 13 -18. (The UN Convention on the Rights of the Child defines youth as individuals up to 29 years of age.)

Youth-Specific: in reference to factors that take into consideration the unique interests, behaviours and needs of youth.

Youth Team: City and Community Association staff providing supervision and direct service to youth, and meet regularly to plan and collaborate on events, programs and services for youth. The Youth Team consists of the Youth Services Coordinator, Roving Leaders, Area Coordinator Youth Liaison, Media Arts Leader, and Youth Development Coordinators and Leaders.

YDW: Youth Development Worker who works at Richmond Community Centres.

YSP: Youth Service Plan

Appendix B: Search Institute's 40 Developmental Assets

Why do some kids grow up with ease, while others struggle? Why do some kids get involved in dangerous activities, while others spend their time contributing to society? The Search Institute has identified 40 concrete qualities - developmental assets - that have a tremendous influence on youth's lives and choices. Research shows that the 40 Developmental Assets help youth make wise decisions, choose positive paths, and grow up competent, caring and responsible. (See: http://search-institute.org)

| Asset Category | Asset Type | Description |
|--------------------------|---------------------------------|--|
| Support | Family support | Family life provides high levels of love and support. |
| | Positive family communication | Young person and her or his parent(s) communicate positively, and young person is willing to seek advice and counsel from parent(s). |
| | Other adult relationships | Young person receives support from three or more non-parent adults. |
| | Caring neighbourhood | Young person experiences caring neighbours. |
| | Caring school climate | School provides a caring, encouraging environment. |
| | Parent involvement in schooling | Parent(s) are actively involved in helping young person succeed in school. |
| Empowerment | Community values youth | Young person perceives that adults in the community value youth. |
| | Youth as resources | Youth are given useful roles in the community. |
| | Service to others | Young person serves in the community one hour or more per week. |
| | Safety | Young person feels safe at home, at school and in the neighbourhood. |
| Boundaries and | Family boundaries | Family has clear rules and consequences and monitors the young person's whereabouts. |
| Expectations | School boundaries | School provides clear rules and consequences. |
| | Neighbourhood boundaries | Neighbours take responsibility for monitoring youth's behaviour. |
| | Adult role models | Parent(s) and other adults model positive, responsible behaviour. |
| | Positive peer influence | Young person's best friends model responsible behaviour. |
| | High expectations | Both parent(s) and teachers encourage the young person to do well. |
| Constructive Use of Time | Creative activities | Young person spends three or more hours per week in lessons or practice in music, theater or other arts. |
| | Youth programs | Young person spends three or more hours per week in sports, clubs, or organizations at school and/or in community organizations. |
| | Religious community | Young person spends one hour or more per week in activities in a religious institution. |
| | Time at home | Young person is out with friends "with nothing special to do" two or fewer nights per week. |

| Asset Category | Asset Type | Description |
|---------------------------|----------------------------------|---|
| Commitment to Learning | Achievement motivation | Young person is motivated to do well in school. |
| | School engagement | Young person is actively engaged in learning. |
| | Homework | Young person reports doing at least one hour of homework every school day. |
| | Bonding to school | Young person cares about her or his school. |
| | Reading for pleasure | Young person reads for pleasure three or more hours per week. |
| Positive Values | Caring | Young person places high value on helping other people. |
| | Equality and social justice | Young person places high value on promoting equality and reducing hunger and poverty. |
| | Integrity | Young person acts on convictions and stands up for her or his beliefs. |
| | Honesty | Young person "tells the truth even when it is not easy." |
| | Responsibility | Young person accepts and takes personal responsibility. |
| | Restraint | Young person believes it is important not to be sexually active or to use alcohol or other drugs. |
| Social Competencies | Planning and decision making | Young person knows how to plan ahead and make choices. |
| | Interpersonal competence | Young person has empathy, sensitivity and friendship skills. |
| | Cultural competence | Young person has knowledge of and comfort with people of different cultural, racial and ethnic backgrounds. |
| | Resistance skills | Young person can resist negative peer pressure and dangerous situations. |
| | Peaceful conflict resolution | Young person seeks to resolve conflict nonviolently. |
| Positive Identity | Personal power | Young person feels he or she has control over "things that happen to me." |
| | Self-esteem | Young person reports having a high self-esteem. |
| | Sense of purpose | Young person reports that "my life has a purpose." |
| | Positive view of personal future | Young person is optimistic about her or his future. |

^{**}The 40 Assets provide a framework for action; to engage sectors that can affect positive youth development and is the expressed intent from the Search Institute. The list of assets should not be considered prescriptive in nature. The list represents a synthesis of exhaustive research as some, not all of, the determinants for youth health. It does not purport to prescribe one religion over another or one activity over another. The research indicates correlative reasoning, while having extreme limitations in causative determinants.

Appendix C: How Do Services to Youth Contribute to Parks, Recreation and Cultural Services Master Plan Outcomes?

The Parks, Recreation and Cultural Services Master Plan focuses on three key outcomes – Live. Connect. Grow - which reflect the different aspects of living that contribute to individual well-being and community quality of life. The outcomes create a common purpose for organizations and individuals who are part of the Parks, Recreation and Cultural Services system and provide quality of life services in Richmond. Community Services offer significant opportunities for youth to meet the Live, Connect and Grow outcomes.

1. 'To Live' Outcomes

'To Live' addresses the basic physical, mental and spiritual needs of individuals and families who want to lead happy, healthy lives. Participation in recreation, sport and cultural activities contributes to the healthy development of youth. However, research shows that most youth in Canada are not sufficiently active to meet Canadian guidelines for physical activity. 43 The Master Plan states that declining activity levels in youth means that communities must find a way to re-engage youth in physical activity in order to avert a pending health crisis.

Youth are generally able to articulate the benefits they derive from active participation in recreation and cultural activities. The key personal benefits they identify are: feeling good about one's-self, improved health and well-being, and making friends and social connections. The first two benefits are 'to live' outcomes, while the third is a 'to connect' outcome.

'To Live' outcomes for youth relate to:

- Promoting health and well-being through participating in positive, healthy activities on a regular basis.
- Building self-esteem through accomplishing new skills and having opportunities for meaningful involvement.
- Expressing their own needs by allowing youth to express their desires.

Sport, recreation and cultural opportunities figure prominently in the lives of some of Richmond's youth, but not in others. The range of activities that Richmond youth choose to participate in are diverse. Some youth are active in organized sports and recreational programs, while others prefer unstructured activities such as skate-boarding and social 'hanging-out' with friends. Others have an avid interest in the arts, cultural programs and activities. Many local festivals and events serve as a platform to promote local young artists. However, many youth are simply unaware of what is going on in their community.

Each activity, whether formal or informal, provides youth with an opportunity to be involved in their community. The scope and breadth of Community Services activities and events that occur throughout the year in Richmond represent a pulsing, vibrant landscape of youth culture.

⁴³ Physical Activity and Sport: Encouraging Children to be Active (2007). Canadian Fitness and Lifestyle Research Institute; and Older But Not Wiser - Canada's Future at Risk. Canada's Report Card on Physical Activity for Children and Youth (2007). Active Healthy Kids Canada.

The success of Community Services hinges on youth appeal and involvement. Meaningful youth participation involves knowing and encouraging their interests and abilities, and encouraging them to be involved in the decisions that affect them at both a personal and community level. Youth can then make informed choices about how they wish to participate and contribute to their community. These all relate to positive 'To Live' outcomes.

2. 'To Connect' Outcomes

'To Connect' addresses the need an individual or family has to fit with their physical environment, with the people around them and with their community. It includes creating supportive environments for youth to come together for social groups and for networks to form and flourish. These are vitally important factors for youth. 'To Connect' outcomes relate to valuing and involving all youth through creating a youth-friendly community. It acknowledges the enormous contribution that youth, in their richness and diversity, make to our community. It promotes youth's active involvement in all aspects of community life.

A strong sense of connection with family, school and community has been shown to promote health and reduce risk-taking. 44 The physical appeal and social environment is an important factor in determining participation in Parks, Recreation and Cultural Services programs and services by youth. To create youth-friendly environments, program language should be informal, and staff in facilities must be friendly, receptive and helpful to youth. Youth have an expectation that the staff (be they youth workers, Community Association staff, City staff, or non-profit staff) be suitably skilled and qualified for working with youth.

Service quality and confidentiality are paramount. Youth want to be treated with respect and dignity. Staff needs to be sensitive and follow through on their commitments.

Youth frequent community gathering places (such as Garry Point Park and Richmond Centre Mall) because these 'activity hubs' are accessible and attractive meeting and social places. However, public interior and outdoor spaces may not be welcoming to youth if they are designed with other age groups in mind.

'To Connect' outcomes for youth relate to:

- Connecting to the community by experiencing and attaching to new people and places.
- Building partnerships by connecting youth with their community, and building relationships through mentoring, role-modeling and engagement.
- Being informed and involved by involving youth in decision-making.
- Sharing experiences by making friends through participating in a diverse range of recreational, cultural and social opportunities.

⁴⁴ McCreary Centre Society 2009: Adolescent Health Survey 2009. Richmond.

3. 'To Grow' Outcomes

'To Grow' addresses the need an individual or family has to use discretionary time for fun and enjoyment and to enhance their skills beyond basic levels. It captures the fundamental right of youth to enjoy a good future. Key influencers that place youth in good-stead of a prosperous future include access to learning and opportunities to grow and develop.

Services for youth are an important element of the City's commitment to lifelong active living. They support the community's future by supporting an environment that encourages participation for Richmond youth. They also support those youth who are the most vulnerable, to strengthen their resilience, to protect them against risk and to promote their health and well-being.

'To Grow' Outcomes for youth relate to:

- Igniting Sparks growth is accelerated when youth realize their own sparks; passions that ignite them to realize their potential and learning how and where to use their sparks to contribute to their world around them.
- Building 'Developmental Assets' by creating environments that build and influence youth development through an assets-based model.
- Life experiences personal wellness through self-esteem, self-respect, value systems and resiliency.

Adolescence and young adulthood is a time of experimentation and risk-taking. The reasons why some youth use and abuse both licit (alcohol, tobacco and prescription drugs) and illicit drugs is complex and there is no single or easy solution to the problem.

Strengthening and connecting youth through learning and personal growth supports them in building their capacity and resilience, and in fostering supportive and inclusive environments where they can thrive.

There is a need to support youth as they move through the various transitions in life from elementary and secondary schooling, to further education, training and employment. It is important that youth have access to ongoing support and guidance, particularly in developing the vital skills needed to manage their way through their working lives. This does not relate just to youth at-risk, but to all youth.

Meaningful growth and learning through Developmental Asset-building provides for the positive experiences youth receive from the world around them, and helps them make thoughtful and sound choices and, in turn, be better prepared for life situations that challenge their inner strength and confidence. It involves nurturing the strengths, interests and abilities of all youth. It also provides real opportunities for youth to become involved in decisions that affect them. This growth and learning can take place through commitments to education, developing strong personal values and social skills, or through promoting the self-esteem and positive image of youth in the community.

Older youth also need connection and preparation to build financial stability and work experience. Opportunities for part-time work, more volunteer opportunities and skills training targeted specifically to youth, will help them develop life-long skills and prepare them for the work force. Community investment in its youth across all spheres of life affords increased community connections, including positive crossgenerational relations and strengthening the capacity of a community.

Appendix D: Richmond Organizations Providing Services for Youth

| Organization | Mandate |
|---|---|
| Big Brothers of Greater Vancouver | Big Brothers of Greater Vancouver is a registered charity and community-based organization that has been operating in the Lower Mainland since 1957. Big Brothers offer friendship-based mentoring programs for boys and girls and provide volunteer opportunities for men and women. |
| Big Sisters of BC Lower Mainland | Big Sisters of BC Lower Mainland facilitate life-changing relationships that inspire and empower girls to reach their potential, both as individuals and citizens. Big Sisters is committed to enhancing the confidence, self-esteem and wellbeing of girls through supportive relationships with female mentors. |
| Boys & Girls Club of South Coast BC | Boys & Girls Club of South Coast BC gives kids a place to be amazing, safe and have fun. Offering counselling, employment services, substance abuse services and support to youth, summer wilderness camping adventure and programs for families. |
| BC Responsible and Problem Gambling | The BC Government provides British Columbians with free information and resources to support informed choices and healthy behaviours with respect to gambling participation. Free treatment and support services are also available for anyone struggling with their own or a loved one's gambling. |
| СНІМО | CHIMO assists communities in preventing crises, helps strengthen capacities to support individuals, families, friends and neighbours through difficult times and provides direct support to people in crises. |
| City Centre Community Association | On behalf of Richmond City Centre, the City Centre Community Association provides accessible, quality of life programs and services at welcoming places where everyone can learn, grow and connect with their community. |
| City of Richmond Roving Leader Program | The City of Richmond Roving Leader Program establishes mentorship-based relationships with youth and develops and implements programs and services designed to meet individual youth needs. The Roving Leaders, working within an assetbased framework, support and aid in the transition of youth into social, recreation opportunities and/or other support services. |
| East Richmond Community Association | Provides accessible programs and services in East Richmond that promote community and enhance our quality of life. |
| Family Services of Greater Vancouver | A community-based, not-for-profit organization providing crucial social services to children, youth, adults and families. Family Services offers support, provides hope and presents opportunities—helping people realize and create possibilities for themselves. Through a combination of professional counselling, therapy, education, advocacy, planning and other supportive services, Family Services of Greater Vancouver works towards building healthy, vibrant tomorrows. |
| Gateway Academy for the Performing Arts | Offers year-round acting, musical theatre and voice classes for youth aged 8-18. Professional actors and choreographers instruct our classes, giving students practical, real world skills. |

| Hamilton Community Association | The Hamilton Community Association strives to build a vibrant and connected community by recognizing the needs and assets of this unique community. Hamilton's programs, projects and partnerships focus on developing the assets of all citizens, in particular children. |
|--|---|
| Integration Youth Services Society (IYSS) | A non-profit society serving young people and their families in the City of Richmond and Greater Vancouver. Their approach is to facilitate self-help through providing integrated and holistic services in the areas of education, personal growth, community outreach and cultural and recreational activities. |
| Immigrant Services Society of BC | A non-profit organization providing a variety of support services for immigrants and refugees to help them get settled, find careers and learn all they need to know about starting their new lives in Canada. Through dedicated staff, volunteers and community partners, they provide settlement, education and employment services for over 23,000 clients every year. |
| Kaleidoscope | Kaleidoscope is a work and life skills program focused on preparing youth for future employment. The program pays participants while they embark on a 16 week film production experience that offers them the opportunity to learn many skills in digital filmmaking and teamwork while creating a variety of film productions. |
| Ministry of Child and Family Development | Offers a wide-range of programs and services to children, youth, parents, families, people with special needs and those fighting addictions, and is committed to having healthy children and families living in safe, caring and inclusive communities. |
| Pacific Community Resources (IRAYL) | A unique partnership/youth outreach program providing support and resources to youth who gather together on and around the Skytrain stations in the Lower Mainland. Youth outreach workers identify and connect with youth to provide support and build relationships. Youth are provided with resources, food and other items as part of a cross-regional crime reduction initiative. |
| PLEA Community Services | Helps children, youth, adults and families with significant challenges to lead fulfilling lives within their communities. PLEA is an accredited, community-based organization with a long standing reputation for delivering high-quality, creative services. |
| RCMP Youth Section | Works specifically with youth in the community and through Richmond High Schools. Emphasis is on addressing youth-specific needs, providing education and facilitating awareness about the justice system. The Youth Intervention Program is a preventive adolescent and family counselling service for Richmond youth 17 years and under who are involved in a first offence or are presenting antisocial or delinquent behaviour. |
| Richmond Addiction Services Society (RASS) | Offers counselling services for youth, adults, older adults and families in Richmond as well as prevention programs for children and youth in Richmond's elementary and secondary schools. Services are confidential and free. Public education and outreach services are also available to the community. |
| Richmond Centre for Disability (RCD) | The RCD is committed to enabling all people with disabilities in making informed choices, creating opportunities, meeting their goals and reaching their full potential. Offer an empowering, friendly environment to provide quality services that lead to inclusion for people with disabilities and increase community awareness and accessibility. |

| Richmond Multicultural Community Services (RMCS) | RMCS provides a variety of services to immigrant and refugee communities in Richmond, including settlement, education, language development, job search and networking skills and integration of immigrants. RMCS hosts a wide range of programs and community events to facilitate and promote multiculturalism, diversity and inclusiveness in Richmond. |
|--|---|
| Richmond Art Gallery Association | The Richmond Art Gallery has been a primary source of art education and enjoyment in the community for over 25 years. The Gallery plays an important role in bringing contemporary art expertise to children, youth and adults in an understandable and interesting manner. |
| Richmond Food Security Society | Richmond Food Security Society supports Richmond residents in achieving personal and community food security through skill-building and growing and consuming local food. |
| Richmond Mental Health (Vancouver Coastal Health) | The Children and Youth Mental Health Program serves children, youth and their families with serious mental health difficulties and/or social, emotional or behavioural disturbances. Participation is voluntary and the program is committed to early intervention in preventing or moderating serious disorders. Services include direct client services, consultation to referring agencies, education, training and support and liaison with schools and community agencies. |
| Richmond Nature Park Society | The Richmond Nature Park Society commits to contribute to building a community that values nature through appreciation, education and conservation. |
| Richmond Public Health (Vancouver Coastal Health) | Oversees health promotion and nutrition, hearing, speech and language therapy, environmental health, community care facilities licensing, control of communicable diseases and primary care for children, youth and families. Youth Clinics provide youth (up to age 21) with free and confidential sexual health counselling, birth control, pregnancy tests, pregnancy counselling, testing for sexually transmitted infections, counselling for depression, anxiety, school and family problems. |
| Richmond Public Library | Provides access to informational, educational, cultural and recreational library materials and services in a variety of formats and technologies, to be responsive to the public library needs of the community and to uphold the public's freedom of access to information. |
| Richmond School District #38 | The Richmond School District is dedicated to providing opportunities for all students to develop the attitudes, skills and knowledge which will enable them to enjoy a productive and satisfying life and to be positive, responsible participants in our democratic society and the global community. Offer a wide-range of educational services, including learning assistance, alternate education, community schools, education evaluation, diagnostic assessment, counselling, adolescent support team, continuing education and speech therapy. |
| Richmond Youth Foundation (RYF) | Serves as a voice for youth in Richmond. RYF welcomes creative thinking, thrives on youth leadership, and fund bright ideas. RYF also acts as a hub for youth philanthropy in Richmond, by connecting youth with a variety of local non-profit organizations who may have common philanthropic interests. |

| Richmond Youth Media Program (RYMP) | The Richmond Youth Media Program (RYMP) is a free program for youth, designed to increase youth's media arts skill set, increase youth's inventory of free-time experiences, connect youth to peer and adult mentors, and help youth develop greater connections to the community. Programming includes dropsessions and structured classes. |
|---------------------------------------|---|
| Richmond Youth Services Agency (RYSA) | Offers a number of services and programs in Richmond including: counseling for children and youth in partnership with the Richmond School District and Richmond Health Services, the only youth centre in Richmond, after school programs, volunteer and leadership opportunities, fun activities and recreation, special events and celebrations, cultural awareness activities, health and wellness supports and an Aboriginal Centre that supports the needs of local Aboriginal children, youth and families. |
| Sea Island Community Association | Sea Island Community Association includes a licensed preschool, community hall, multipurpose room and lounge, to offer a variety of quality programs and services. |
| South Arm Community Association | South Arm Community Association's mission is to provide effective and enjoyable recreation and cultural opportunities for people to develop socially, emotionally, intellectually and physically. |
| Steveston Community Society | The Steveston Community Society is dedicated to maintaining a positive by providing cultural, social and recreational opportunities for all members of the community. |
| SUCCESS | Promotes the well being of Canadians and immigrants, and works to encourage their involvement in the community. Builds bridges, harvests diversity and fosters integration through the provision of social, educational and health services, business and community development, and advocacy. |
| Thompson Community Association | The Thompson Community Association is an active supporter of the community by providing social and recreational programs, events and healthy living opportunities to enhance the quality of life and promote active living for all. |
| Touchstone Family Association | Offers services focused on preserving and enhancing family relationships through a wide variety of professional services to the community. Touchstone's mission is strengthening the social health and independence of families and children through effective intervention and support services. |
| Volunteer Richmond | Aims to bring people and services together through providing information and encouraging volunteerism in the community. Runs LEADERSHIP NOW – skills development and preparation for youth. |
| West Richmond Community Association | West Richmond Community Association is committed to connecting with the diverse neighbourhood of West Richmond through childcare programs, special events, fitness programs, youth opportunities and adult and seniors activities. |

Appendix E: Richmond Youth Recreation Organizations

| Basketball BC | Creates opportunities throughout British Columbia for the |
|---|---|
| | participation and development of players, coaches, and officials at all levels in the great game of basketball. |
| Batons West Twirling Club | Offers quality programs for people of all ages and genders. Programs combine dance and baton instruction with certified coaches and include: Recreation and pre-competitive program for the beginner twirler, competitive program for intermediate twirlers and the elite program, based on National and World Baton Federation requirements for competition. |
| Connaught Skating Club | Provides power skating for kids and adults, adult skating lessons, a synchronized skating team, and StarSkate/ Competitive for skaters who want to go a little further with their skating. |
| DCYBA | Promotes and supports the development of basketball programs for youth with developmental challenges. Open to young men age 13 to 25 years. |
| Dynamo Fencing Club | Provides membership and a range of lessons from experienced to beginning fencers in the pursuit of the sport of fencing. |
| Richmond Aquatic Services- Swimming Program for Special Needs | Offers the Red Cross Swim Program at Richmond aquatic facilities for children requiring special attention in the water who will benefit from these lessons. Volunteers are arranged for each participant upon request. |
| Richmond Badminton Club – Youth Development Program | The goal of the program is to introduce juniors (age 9-17) to the game of badminton and teaching them the basics of the game. For intermediate players, the volunteer coaches will emphasize on skills and tactics. |
| Richmond Baseball Association | Baseball programs for kids aged 4 through 17. Emphasis is placed on teaching youth the skills of baseball, team play, good sportsmanship and building the youth's self-confidence and self-esteem. |
| Richmond Boys Fastball Association | Minor league fastball association for boys age 4-18. |
| Richmond Cosom/Floor Hockey Association | Emphasizes fun, healthy competition, good sportsmanship and most importantly safety. Coordinates weekly games and practices, for ages 6-17 years. |
| Richmond Cricket Club | Richmond Cricket Club is a multicultural club, welcoming new members and encouraging juniors. |
| Richmond Curling Club | Offers a Junior League. The Club supports groups in a variety of ways, including providing meeting space, equipment and hosting fundraisers. Curling promotes fun and fitness and inclusion, builds social skills, keeps kids active and includes everyone's participation on the ice. |
| Richmond Dragonboat Center | Offers community-based dragon boat programs for all ages and abilities. Richmond Dragon Boat Centre is the official training centre and home of the annual Richmond Dragon Boat Festival. |
| Richmond Field Hockey Club | Promotes girls' field hockey in the local schools and many of their players have advanced to play high performance at Provincial and National level. |
| Richmond Girls Soccer Association | Delivering challenging soccer programs for girls 5 and up. |

| Dishmand Cirla Cafthall Association | Offers programs for side and value was that are se |
|--|--|
| Richmond Girls Softball Association | Offers programs for girls and young women that range from beginners to competitive fastpitch. Players have the opportunity to remain in recreational softball or advance to high-level competition. |
| Richmond Gymnastics Association | Provides challenging gymnastics training programs in a safe and fun environment. Instructors are certified through the National Coaching Certification Program and provide professional training as well as character training for athletes to use in later years. |
| Richmond Kajaks Track and Field Club | A recreational and high performance level club based in Richmond. The club hosts a number of meets and races throughout the year, giving all athletes the opportunity to test themselves in competition, while raising the funds necessary to maintain a high level of coaching and support. |
| Richmond Kigoos Swim Club | A perennial competitive swim club that has made achievements at the regional and provincial level. The club is a member of the Fraser South Region under the British Columbia Swimming Association. |
| Richmond Kyokushinkaikan Karate Club | Offers classes for children (6 to 9 years old), juniors (10 to 15 years old), seniors (16 and over) and women. Over the years, the Club has trained hundreds of students at all levels. All belts issued are internationally recognized. |
| Richmond Lacrosse Association | Offers Minor League and Senior League Indoor Box Lacrosse programs and Outdoor Field Lacrosse programs. |
| Richmond Minor Hockey Association | Richmond Minor Hockey association is open to players of all ages and skill levels, building confidence by developing our players and coaches, while competing in a fun, safe and sportsmanlike environment. |
| Richmond Olympic Oval | The Oval offers an inspiring environment for all ages and skill levels to progress towards their own personal podiums. |
| Richmond Raiders Football (Richmond Minor Football League) | A volunteer supported league. Teams begin practicing in June and play a few exhibition match ups before the season starts in September. Includes teams in several divisions of the Vancouver Minor Football League (VMFL). |
| Richmond Rapids Swim Club | A swim club that swims out of Watermania Pool and Minoru Aquatic Centre. It offers swimming programs from the "learn to swim" program to the elite national and international performance level. |
| Richmond Ravens | Female Hockey Programs-provide players with a fun, safe and respectful environment in which to enjoy hockey and realize their potential. |
| Richmond Ringette Association | Ringette is the fastest game on ice and is played with a straight stick and a ring instead of a puck. It is designed for maximum participation with lots of passing and skating. Ringette is a no-contact sport and full gear is worn. Ages 5 and up. |
| Richmond Rockets | A short track speed skating club for the community of Richmond. Founded in 2006 with the aim to provide training, coaching and social facilities for skaters and their families, and to allow speed skaters of all ages to develop, compete and enjoy the sport. |

| Richmond Rod and Gun Club | A fishing and hunting club with strong interests in target |
|---|---|
| | shooting, including archery and air gun. Canadian firearms safety training course instruction is offered. Includes an Archery range with champion archers to teach and assist. |
| Richmond Sockeyes Jr. Hockey Club Inc. | A Richmond-based Junior Hockey League, also a member of the Pacific International Junior Hockey League. |
| Richmond Sports Council | An organization of sports groups affiliated with the City of Richmond that functions as a liaison and advocate for sports. |
| Richmond Tennis Club | Aims to promote and foster the sport of tennis in Richmond. |
| Richmond Therapeutic Equestrian Society (RTES) | Provides the therapeutic benefits of horseback riding to people with disabilities. Reported benefits include improved balance and co-ordination, increased confidence and a sense of achievement. |
| Richmond Trailblazers Volkssport Walking Club | A club for people of all ages who enjoy walking. Routes normally cover distances of ten kilometers or more, held in all weather conditions. Events can also be cycling, swimming or cross-country skiing. |
| Richmond Volleyball Club-Air Attack Volleyball Club | Air Attack Volleyball Club is a non-profit, volunteer driven organization based in Richmond BC. The purpose of the club is to help young adults with life skills, to develop a sense of community and to become better people through volleyball. |
| Richmond Youth Basketball League (RYBL) | Offers developmentally appropriate basketball programs and leagues for children and youth. Promotes selfesteem, friendship and cooperation, venues for community contribution and leadership opportunity in Richmond, for youth at all skill levels. |
| Richmond Youth Dance Company | Performs throughout the year and presents a feature showcase in the spring. Company dancers attend multiple ballet classes each week and work with guest artists throughout the season. Admission into the company is by audition. |
| Richmond F.C. | Fosters, develops and governs the game of soccer among youth in the City of Richmond, developing a sportsmanlike attitude at all times. |
| Riverside Equestrian Center | Trains students from the beginner to national champions. Services provided by Riverside Equestrian Centre include; beginner to advanced riding lessons, horse sales, horse training, stabling, hosting competitions, clinics, and coaching competitive show jump athletes |
| Seafair Minor Hockey Association | Seafair Minor Hockey Association is a community based non- profit organization that provides a complete minor hockey program. Registration is open to all children and youth residing in Richmond. |
| Softball BC | Softball BC is the Official Governing Body of the sport in the Province of British Columbia. Richmond is part of District 6 and offers several programs for youth. |
| Special Olympics BC | Provides quality sports programs for intellectually challenged athletes. Offers year-round sport programs and competitive opportunities in a variety of sports. Volunteers and sponsors are always welcome. |
| SportAbility | Provides opportunities in sport for people with physical disabilities. Affiliated with the national organization, Canadian Cerebral Palsy Sports Association. |

| Sport-Art Taekwondo Club | Promotes Taekwondo and trains youth to have a healthy body, self-confidence and good character. |
|--------------------------|---|
| Steveston Judo Club | Offers recreational and competitive level Judo classes for all ages and abilities. Instruction is available in English and Japanese. |
| Steveston Karate Club | Offers karate lessons to all skill levels, ages 6 and up. |
| Taoist Tai Chi Society | The gentle movements of Taoist Tai Chi convey the essence of this tradition to the modern world. The Society provides classes to discover a genuine path for health and tranquility. |
| Ultra Rhythmics | Rhythmic Gymnastics combines natural body movements set to music with the Rhythmic Gymnastics apparatus of balls, hoops, ribbons and more. Coaches are qualified in the sport of Rhythmic Gymnastics under the National Coaching Certification Program. Offers beginners to advanced levels for children and youth. |



Report to Committee

To:

General Purposes Committee

Date:

September 17, 2014

From:

Jane Fernyhough

File:

11-7000-09-20-182

Director, Arts, Culture and Heritage Services

Re:

Minoru Civic Precinct Public Art Plan

Staff Recommendation

That the report titled, "Minoru Civic Precinct Public Art Plan", dated September 17, 2014, from the Director of Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities in the Minoru Civic Precinct, including the proposed Minoru Complex and Brighouse Fire Hall No.1.

Jane Fernyhough

Director, Arts, Culture and Heritage Services

(604-276-4288)

Att. 1

| REPORT CONCURRENCE | | | | |
|---|-------------|--------------------------------|--|--|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER | | |
| Budgets Fire Rescue Parks Recreation Services Project Development | | lilearlik | | |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | Initials: | APPROVED BY CAO (Acting) | | |

Staff Report

Origin

At the June 24, 2013 Council meeting, Council approved the Major Facilities Phase I projects, which included the Minoru Aquatic Centre/Older Adults Centre (Minoru Complex) and Brighouse Fire Hall No.1, within the Minoru Civic Precinct.

Council approved funding of \$22.3 million to construct a new Brighouse Fire Hall No.1 as part of the 2014 Capital Program. At the November 12, 2013 Council meeting, Council formally approved a \$79.6 million plan to construct the Minoru Complex. In accordance with the Public Art Program Policy No. 8703, the project budgets include allocations of 1% of the construction budgets for public art to be integrated with the Minoru Complex (\$530,000) and Brighouse Fire Hall No. 1 (\$111,000).

This report presents the guiding plan for public art opportunities in the Minoru Civic Precinct, which encompasses the proposed Minoru Complex and Brighouse Fire Hall No. 1, for Council consideration and recommendations for implementation.

This report supports Council's Term Goal No.9 Arts and Culture:

- 9.1. Build culturally rich public spaces across Richmond through a commitment to strong urban design, investment in public art and place making.
- 9.4. Work with other levels of government and community organizations including community centres and civic spaces to promote and increase cultural activities and programs.
- 9.5. Promote existing cultural resources and activities to increase public awareness, enhance quality of place and engage citizens across generations.

Analysis

Minoru Civic Precinct Public Art Plan Vision

It is the intention of the Public Art Plan for the Minoru Civic Precinct to provide opportunities to experience artistic expression in the most public locations, encompassing both the new Minoru Complex and Brighouse Fire Hall No. 1, and surrounding campus, to reflect and enhance the unique services and programs offered in the facilities.

The vision for the Minoru Complex is to be exceptional, sustainable, accessible, synergistic, connected and a centre of excellence for active living and wellness. The public artwork recommendations support the broader project goals and guiding principles by:

- Contributing to a sense of place;
- Reinforcing the sense of entry and orientation within the complex;
- Creating artworks of the highest quality;
- Reflecting the principles of sustainability; and
- Achieving synergies between the design team, the artists and the community.

Public Art Opportunities

The Minoru Civic Precinct Public Art Plan (Attachment 1) recommends a series of four major integrated artworks, by four separate artists, as well as several opportunities for community engaged artwork and programming, during the construction and post-completion stages. While several significant artworks, integrated with the building and landscape fabric, require immediate implementation, others will be implemented over the course of the overall project development.

Summary of the art opportunities within the allocated budgets are presented below:

| Opportunity | Timing | Description | Artist Qualifications | Budget |
|--|--------|--|--|-----------|
| Minoru Complex: Entries & Arrival | 2014 | Artwork elements will be integrated throughout the entry and arrival zones of the Older Adults Centre and the Aquatic Centre. | The selected artist will work with the design consultants and representatives from the proposed Minoru Complex facility stakeholders group to determine the concepts for the artwork and how and where to best integrate art elements. | \$250,000 |
| Minoru Complex: Aquatic Centre | 2014 | The Aquatic Centre is all about water, from the interactive play features to sparkling reflections from still, deep pools. | The selected artist will determine the location(s) for artwork elements within the aquatic service area of the proposed Minoru Complex and the concept for the artwork in collaboration with the Richmond Aquatics Centre staff representatives and the design consultants. | \$100,000 |
| Minoru Complex: Urban Realm | 2014 | Artwork to create a memorable identity for the Minoru Civic Precinct that helps to define the character of this place as a destination and a unique part of Richmond's civic life. | The selected artist will act as a design peer working collaboratively with the design consultants on the physical and conceptual development of the landscape and urban realm including interior building circulation, street edges, entry points and parking areas. | \$80,000 |
| Brighouse Fire Hall No. 1: Exterior | 2014 | An opportunity to visually activate the important corner of Granville Avenue and Gilbert Road and to reflect the honour, tradition and dedication of the department | The selected artist will demonstrate a portfolio that features representational imagery, previous experience on a fire station project, ability to work with materials appropriate to an exterior site, and ability to integrate art concepts into the building and landscape. | \$75,000 |
| Fire Hall No. 1: Interior | 2015 | Residency commission and/or exhibitions for interior locations. | The selected artist may be a photographer or artist working in two dimensional media to document fire fighters or feature the history of the fire and rescue service in Richmond. | \$10,000 |
| Subtotal | | | | \$515,000 |

The Public Art Plan also identifies additional public art opportunities, which could be explored throughout the Minoru Civic Precinct. The implementation strategies identified in the City Centre Public Art Plan recommends that these could be funded from pooled private development contributions for improvements to the Minoru Civic Precinct. Funding from the Public Art Program's Community Program could also be available for these projects.

| Opportunity | Timing | Description | Artist Qualifications | Budget |
|---|--------|--|--|-----------|
| Gathering Nodes: Artist- designed Site Furnishings | 2016 | Unique alternatives to more standardized site furnishing that will unify the Minoru Civic Precinct, to create special and memorable places. | Artists that can work as a member of a design team and capable of designing safe and durable functional artworks. | \$100,000 |
| Artist-in- Residence Program | 2017 | To create an in-depth relationship and understanding that comes from the artist and the community working together over a period of time. | The selected artist may be a photographer or artist working in two dimensional media. Consideration will also be given to artists capable of working with multigenerational community groups | \$30,000 |
| Art Activation: Temporary Performance and Events | 2017 | Art events, temporary installations and performances can activate places and augment on-going programs and services with unexpected and remarkable experiences | The selected artist will be capable of working with program staff to determine a programmatic structure for temporary events and performances. | \$15,000 |
| Environmental Graphics & Way Finding | 2016 | To aid in finding your way through the Minoru Civic Precinct. | The selected artist will work with the architects, landscape architects and graphic design team to develop memorable branding and sense of place for the Minoru Civic Precinct. | TBD |
| Subtotal | | | \$145,000 | |

Selection Process for Artists and Artworks

The selection of artists and artworks for all projects will follow the guidelines as outlined in the Public Art Program Administrative Procedures Manual. The Public Art Plan includes a recommendation to have a design review process that allows the selected artists to develop a concept proposal with input from staff and design team consultants. The intention of this process is to ensure the successful development, construction and completion of a fully integrated artwork into the building design process.

The processes endorsed by Council for publicly owned projects are:

- Open Call A widely publicized Request for Qualifications (RFQ) to artists within a specified region.
- Invitational Call An RFQ with a predetermined recipient list of specific appropriate and qualified artists. This process is recommended where unique artist qualifications are demanded to successfully address the commission.

In each type of Call, the process is similar:

- A selection panel consisting of members of the design team and representatives of the stakeholder team will be appointed by staff and the Public Art Advisory Committee. The selection panel will review submissions and short list artists for subsequent interviews to determine the recommended artist.
- To ensure successful collaborative working partnerships, members of the design team and representatives of the stakeholder team are involved in the selection process of the artist.
- The selected artist is contracted to work with the project design team and stakeholders to develop a concept proposal.
- The concept proposal prepared by the artist and supported by the design team and stakeholders will be presented to the Richmond Public Art Advisory Committee (RPAAC) for review and recommendations.
- The concept proposal prepared by the artist and supported by the design team, project stakeholders and RPAAC will be presented to Council for endorsement to proceed.

Once endorsed by Council, the proposed artwork will be implemented and coordinated by staff, working closely with the artist, design team and representatives of the stakeholder team.

Financial Impact

The total project budget allocation, for public art to be integrated with the Minoru Complex and Brighouse Fire Hall No. 1, is \$641,000.

The public art budget, of up to \$515,000, is provided to the artists for the design, fabrication and installation of artwork, including all related artist expenses. This is funded from the construction budget for the Minoru Complex and Fire Hall No.1. The Art Plan identifies the proposed budget for each artwork opportunity. The accumulated remaining funds of \$126,000, out of the total

allocation for public art from the approved project budgets, have been set aside for administrative expenses and a project contingency. The ongoing maintenance for these artworks will be the responsibility of the Public Art Program, from existing funds set aside for maintenance.

The proposed funding sources for the additional public art opportunities, recommended in the Public Art Plan, will be identified in future reports to be brought forward for Council approval.

Conclusion

The proposed facilities for the Minoru Complex will serve the public for generations to come. The Minoru Civic Precinct Public Art Plan provides a framework for including art in creating a culturally rich environment in a vibrant, healthy and sustainable city.

The Public Art Advisory Committee has reviewed and contributed to the development of the art plan and recommends Council's approval. Following selection of artists and development of concepts with the design teams, the individual concept proposals will be brought forward to Council for endorsement, in order to proceed with the artwork.

Eric Fiss

Public Art Planner

(604-247-4612)

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Att. 1: Minoru Civic Precinct Public Art Plan

MINORU CIVIC PRECINCT: MAPPING A DIRECTION FOR PUBLIC ART



SEPTEMBER 17, 2014

PUBLIC ART PLAN PRESENTED TO THE Richmond Public Art Program

PREPARED BY
4Culture

Cover Image: SEAT (Seattle Experimental Animation Team), THE LONG WALK, 2011

MINORU CIVIC PRECINCT PUBLIC ART PLAN

EXECUTIVE SUMMARY

It is the intention of the public art projects in the Minoru Civic Precinct to provide opportunities to experience artistic expression in the most public locations and to reflect and enhance the unique services and programs offered in the facilities, particularly in the Minoru Complex. The public artwork recommendations also support the broader project goals and qualities by:

- Creating/revealing community
- Signaling arrival/entry/destination
- Supporting transformational spaces
- Offering hand-made "touch" & intimate, human scale
- Expressing & contributing to sustainable, "green" strategies
- Telling the story of place

Four significant public art projects, to be commissioned by four individual artists, are proposed in this plan. It is proposed that the artworks be fully integrated with the new buildings and urban realm, with early coordination with the design consultants in order to maximize options and conserve resources. The designs of the buildings are at a very conceptual stage at present. Selecting artists early will support a collaborative design and a decision-making process to fully integrate the artists' concepts within the public spaces, architectural fabric and site furnishings. Descriptions for these major commissions, which form the basis of the Request for Qualifications (RFQ) Artist Calls, can be found beginning on page 6.

Early involvement by artists may also lead to opportunities to create synergy between the construction budget and the art budget by creating construction components as artwork, for example, artist-made floor treatments and paving, building cladding and glazing, lighting, and furnishings.

As the city's cultural precinct and a place described by many as the heart of the city, the public art program should also take advantage of the activities and services unique to the Minoru Complex and Brighouse Fire Hall No. 1 to sponsor artist-in-residence programming and temporary performances as opportunities for community engagement. These additional opportunities for public art, which can be offered over time, either during the construction phases or after construction is completed, are described beginning on page 16.

As part of the Civic Public Art Program's 1% for public art, the total contribution for the Minoru Complex is \$530,000. The total public art contribution for the replacement of Brighouse Firehall No. 1 is \$111,000. For the budget details of the art commissions, including administrative and contingency allocations, please refer to page 4.

The images of artwork in this plan are intended to inspire, amaze, challenge and delight. Images were chosen to evoke the spirit of this plan's recommendations and illustrate a range of approaches offered by artists working today with site-specific circumstances and diverse communities. The images do not illustrate specific artwork or artists that will be commissioned for the Minoru Complex and Brighouse Fire Hall No. 1. The images were secured by 4Culture with permission for use in the context of this plan only.

BUDGET ALLOCATIONS

| | W-1-5-7000 |
|--|------------|
| Overall Budget (1% of construction costs) | \$530,000 |
| Description/Site/Use | Amount |
| Major Commission: Entries & Arrival | 250,000 |
| Major Commission: Aquatic Centre | 100,000 |
| Design Team Commission: Urban Realm * | *000,008 |
| Administration Contingency (Unspent balance available for additional | 50,000 |
| Contingency (Unspent balance available for additional art) | 50,000 |

^{*} Budget for Design Team Commission: Public Realm is for design services, only. Fabrication and installation costs are within the base building construction budget.

Brighouse Firehall No. 1 Art Plan Budget

| Overall Budget (1% of construction costs) | \$111,000 |
|--|----------------------|
| Description/Site/Use Major Commission: Exterior Site Options | Amount 75,000 |
| Residency Commissions and/or Exhibitions | 10,000 |
| Administration | 11,000 |
| Contingency (Unspent balance available for additional art) | 15,000 |

ADDITIONAL OPPORTUNITIES *

| Description/Site/Use | Amount |
|---|---------|
| Gathering Nodes: Artist-designed Site Furnishings | 100,000 |
| Artist-in-Residence Program | 30,000 |
| ART ACTIVATION! Temporary Performance and Events | 15,000 |

^{*} Funding for these opportunities provided through other existing programs, or from unexpended contingency.



"...significant commissions will provide opportunities to experience art in the most public locations in the Minoru Civic Precinct development..."

Figure 1. Minoru Civic Precinct - Preliminary Site Plan Diagram

MAJOR ARTWORK COMMISSION DESCRIPTIONS

Four significant commissions will provide opportunities to experience art in the most public locations of the proposed Minoru Complex and Brighouse Fire Hall No. 1, and to reflect and enhance the unique services and programs offered in these facilities, Figure 1. The four major commissions are dependent on early coordination with the design team consultants in order to maximize options and resources. Additional public art commissions and events can be offered after major construction of the Minoru Complex and Brighouse Fire Hall No. 1 are completed and as part of the public outreach and engagement activities during the construction phases. These additional art opportunities are described in a subsequent section on page 16.



Figure 2. © Laura Sindell, TIME MOTION, Federal Way Community and Recreation Centre, Federal Way, WA, photo courtesy of the artist

1. Minoru Complex Entries & Arrival

- welcoming, inclusive, diverse
- anticipatory, active [excitement, fun, playful]
- pride
- connection to landscape & outside world [front yard/ front porch]
- safety & security
- open to new things [openness]
- stage for activity [destination & threshold] energized
- community, gathering, comradery, mingling [belonging/us]
- dramatic, inspiring, iconic

[The words above were contributed by City Staff and Design Team Consultants to describe the desired aspirations and intentions of the Public Art Plan. The Public Art Workshop was held on June 26, 2014, Richmond City Hall.]

Description: There are several opportunities related to the entry and arrival zones where public art can contribute to the sense of place and welcome. It is important to develop a strong aesthetic that signals entry and provides clarity of the building's internal functions at the entrances. Public art, working in concert with architectural and landscape design, can welcome building users towards the services and activity areas they are seeking. An example is *Time Motion* by artist Laura Sindell, located at an entrance to a community and recreation

centre, Figure 2. Sequential siting of artwork can create a sense of journey and linked narratives that define each entry as its own unique place and express a visual connection for the visitors and staff who will use the variety of services in the new building. Positioning artworks within the entry plazas, the selected artist will need to be mindful of the full range of activities and events that need to be accommodated at various times.

Artist's Scope: One artist will be awarded the commission with the expectation that artwork elements will be integrated throughout the entry and arrival zones, both exterior and interior. The selected artist will determine the concepts for the artwork and how and where to best locate and integrate the art elements, including determining how best to allocate the commission budget. The selected artist will work in concert with the design consultants, representatives from the Minoru Complex facility stakeholders group and the Richmond Public Art Advisory Committee. The artwork budget includes design, fabrication and installation of the artwork as well as the artist's travel expenses and applicable taxes.

Budget: \$250,000, plus applicable construction credits

Selection Methodology: Open Competition for artists residing in the British Columbia, Alberta, Oregon, Washington or Alaska (BC, AB, OR, WA, or AK). Following interviews of three short-listed artists, the selection panel will recommend one artist or artist team based on quality and strength of past work, a review of relevant previous experience, demonstrated ability to work with a design team and community client, capacity to undertake a work of this civic importance, and references. The selection process will comply with the Richmond Public Art Program Administrative Procedures Manual.



Figure 3. © Gloria Bornstein, RECHARGE CHAMBER, Emergency Communication Centre, Renton, WA, photo by Spike Mafford

2. Minoru Complex Aquatic Centre

- fun, excitement, playful [alive] [colorful]
- learning learn to swim, history, life skill
- frenetic & peaceful, spa like-joyful + meditative, soothing, therapy
- [aspiration] vs [competition]
- safety
- [home] [home-like atmosphere][comfort]
- excellence fluidity foundational
- gathering
- kinetic reflective sensory whimsical

{The words above were contributed by City Staff and Design Team Consultants to describe the desired aspirations and intentions of the Public Art Plan. The Public Art Workshop was held on June 26, 2014, Richmond City Hall.]

Description: Many of Richmond's residents learned to swim at the existing Minoru Aquatic Centre and many more generations to come will develop this life skill at the new Minoru Complex Aquatic Centre. The Minoru Complex is a city-wide amenity serving all of Richmond and the Learn-to-Swim program attracts residents, both locally and city-wide.

The aquatic programs involve residents across the life spectrum, from infants and toddlers learning to swim to older adults relaxing in the spa areas that include hot pools, sauna and whirlpool baths. The pool natatorium will be an important architectural space. This environment is all about water, from rainwater collected from the large roofscape, to interactive play features and sparkling reflections from still, deep pools. The public art in this location can help to define a distinct aesthetic between the meditative, soothing environment of the spa and the fun, exciting environment designed for the little learners.

Recharge Chamber by Gloria Bornstein illustrates how rainwater runoff can be redirected and integrated into a public artwork to reflect sustainable building features and to provide a resting place for patrons, Figure 3.

Artist's Scope: One artist will be awarded the commission. The selected artist will work with City staff and the design team consultants to determine the best location(s) for artwork elements within the Aquatic service area. The selected artist will develop the concept for the artwork in concert with City staff, Richmond Aquatics staff representatives, design team consultants and the Richmond Public Art Advisory Committee. The artwork budget includes design, fabrication and installation of the artwork as well as the artist's travel expenses and applicable taxes.

Budget: \$100,000, plus applicable construction credits

Selection Methodology: Open competition for artists residing in Canada. Following interviews of three short-listed artists, the selection panel will recommend one artist or artist team based on quality and strength of past work, a review of relevant previous experience, demonstrated ability to work with a design team and community client, capacity to undertake a work of this civic importance, and references.



Figure 4. © John Fleming with Berger Partnership, SKY PAINTING, part of the Redmond Connector Urban Park and Trail Development. Redmond, WA, photo courtesy of the artist

3. Minoru Complex Design Team Artist for Urban Realm

- wellness
- campus of services
- legacy to the city
- awe, wonderment, discovery, memorable
- connectivity [pathway] [movement]
- wow, bold
- history [this is the spot][city Centre]

{The words above were contributed by City Staff and Design Team Consultants to describe the desired aspirations and intentions of the Public Art Plan. The Public Art Workshop was held on June 26, 2014, Richmond City Hall.]

Description: City representatives have expressed a strong desire to create a memorable identity for the Minoru Civic Precinct that helps to define the character of this place as a destination and a unique part of Richmond's civic life. All of the elements of the proposed Minoru Civic Precinct, from its iconic buildings, sports playing fields and landscaped grounds to entry points and arrival zones, can contribute to the precinct identity and underscore that this

campus of services is here to provide a place of wellness for residents and inspire feelings of awe and discovery.

Environmental graphic design can also help to create an identity or "brand" for a project or place, activate a place with another layer of artful imagery or typography and aid in way finding within a campus, through a building or along a system of walking paths. The Minoru Civic Precinct is at the heart of the city and supports a wide range of services including, recreational opportunities, cultural attractions and civic facilities. Developing a memorable graphic identity is both inspirational and functional for visitors and community users.

Design Team Collaboration is a holistic design approach that ensures an artist's perspectives and skills are reflected in the overall conceptual and design development of a project. There are some unique opportunities presented by the Minoru Complex within the Minoru Civic Precinct that can be addressed by the artist including: visual activation of parking lots and street edges; envisioning a conceptual framework for the connective tissue that links services, buildings, sports playing fields, gathering places and other parts of the civic realm; and environmental graphics. An example that illustrates an artistic approach to parking lot design is *Sky Painting* by artist John Fleming in collaboration with Berger Partnership, Figure 4. It is a painted mural on the surface of a parking lot and designed to be seen by Google maps. Budget allowances for parking lot bollards, line markings and landscaping were leveraged and used for materials to install the patterned mural.

Artist's Scope: The selected artist will act as a design peer working collaboratively with design consultants, Hughes Condon Marler Architects (HCMA), PWL Partnership Inc. (PWL) and a dedicated signage consultant on the physical and conceptual development of the landscape and urban realm

including exterior and interior circulation routes, street edges, entry points, parking areas and environmental graphics, linking the Minoru Complex development to the rest of the Minoru Civic Precinct. The public art budget allocation will compensate the artist for meetings, independent research, conceptual development, renderings, other visual communication materials and travel expenses. It is expected that the artist's contributions will be reflected in the design development and construction documentation. This artist is not hired to design or develop any specific artworks. The selected artist will be asked to consider options for other artists to be involved in creating specific artworks related to the urban realm such as site furnishings at gathering nodes and artist in residency programming. The artist working in collaboration with the Design Team will consider a comprehensive approach to connecting the Minoru Complex with the existing Minoru Civic Precinct. More detailed descriptions of those additional artistic opportunities can be found beginning on page 18.

Budget: \$80,000 for design service fees

Selection Methodology: Open Competition **; artists from BC, AB, OR, WA, or AK. The selection panel will recommend one artist or artist team based on quality and strength of past work, a review of relevant previous experience, demonstrated ability to work with a design team and community client, capacity to undertake a work of this unique opportunity, references and an interview.

** This is a specialized scope of service. Artists for consideration will have previous experience working within design-team collaboration, preferably on a project(s) that include major pedestrian/bicycle circulation paths and/or trails, parking lots and parking facilities and an urban campus context. Additional skills with graphic design and environmental graphics will also be considered.



Figure 5. Dan Webb, SHORT CUT 7, 2011. Pike Place Market, Seattle, WA. Photo courtesy of the Artist. © Copyright 2013. All Rights Reserved.

4. Brighouse Fire Hall No. 1 Exterior Site Options

- tradition & dedication
- honour [pride]
- recognition of place [historic]
- comradery [civic net]
- protection [safety] [security]
- professional

{The words above were contributed by City Staff and Design Team Consultants to describe the desired aspirations and intentions of the Public Art Plan. The Public Art Workshop was held on June 26, 2014, Richmond City Hall.]

Description: Brighouse Fire Hall No.1 occupies an important place in Richmond's civic life. It serves as the Richmond Fire-Rescue's Administrative Headquarters and offices for the Fire Chief, Deputy Chiefs, Managers, Clerical Administration, and Battalion Chiefs. The new fire hall presents an opportunity to visually activate the important corner of Granville Avenue and Gilbert Road, addressing the desire to create a civic realm connection between City Hall and the Minoru Civic Precinct along Granville Avenue.

The development of this site – its architecture, landscape design and public art potential – is rich with context, history and opportunity. As a vital service provider to the residents of Richmond, Fire-Rescue representatives want the public art to reflect their mission: "To protect and enhance the City's livability through service excellence in prevention, education, and emergency response." The public art should evoke the honour, tradition and dedication of the department which began in 1912 with a group of volunteer firefighters from the community and has evolved into the professional Richmond Fire-Rescue of today. The Fire-Rescue representatives have also expressed a desire for representational or figurative work.

This plan recommends that public art is integrated into the most public face of the Brighouse Fire Hall No. 1 development in order to contribute to the overall experience of public art as part of the Minoru Civic Precinct. Several excellent public art sites have been proposed by Richmond Fire-Rescue and design team representatives including: the 40-foot tall hose tower structure, the south side of the fire hall property facing Granville Avenue and an LED information sign. Figure 5 illustrates Dan Webb's Short Cut 7, combining highly skilled representational sculpture, lighting fixtures and a well considered response to locating seven cast figures to create a unique and engaging everyday experience for viewers and pedestrians. The artwork is located in a busy public staircase that leads pedestrian traffic to and from the Pike Place Market in Seattle, WA.

Artist's Scope: One artist will be awarded the commission. The selected artist or artist team will work with City staff, design team consultants and Richmond Fire-Rescue representatives to determine the best location and concept for the artwork. The artwork budget includes design, fabrication and installation of the artwork as well as the artist's travel expenses and applicable taxes.

Budget: \$75,000

Selection Methodology: Invitational Competition** invited artists from BC, AB, OR, WA, or AK. The selection panel will review a list of 20 to 25 pre-qualified artists and recommend one artist or artist team based on quality and strength of past work, a review of relevant previous experience, demonstrated ability to work with a design team and community client, capacity to undertake a work of this civic importance, references and an interview.

** This is a specialized scope of work. Based on the preferences of Richmond Fire-Rescue representatives, invited artists will demonstrate a portfolio that features representational imagery. Additional skills that include previous experience on a fire station project, ability to work with materials appropriate to an exterior site, and ability to integrate art concepts into architectural building and landscape elements will be considered. The list of invited artists will be compiled by City of Richmond Public Art staff, art planning consultants and selected Canadian curators.

5. Additional Opportunities

While the four major public art projects described in this plan are dependent on early involvement and collaboration with the design team for success, there are other opportunities for public art to activate the Minoru Civic Precinct after the construction of the Minoru Complex and Brighouse Fire Hall No. 1 are completed or during construction as part of community engagement and outreach activities. As the city's cultural and sport precinct, the public art program should also take advantage of the activities and services unique to the Minoru Civic Precinct and Brighouse Fire Hall No. 1 to sponsor artist-in-residence opportunities and temporary performances and artwork. The public art opportunities described in this section will be funded from other program sources, or could be entirely or partially financed out of unexpended contingency line items noted in the budget on page 4. The Brighouse Fire Hall No. 1 residency commission is budgeted as part of the overall fire hall public art budget.



Figure 6. © Elizabeth Conner, WATERWAY 15, South Lake Union, Seattle, WA

Gathering Nodes: Artist-designed Site Furnishings

Description: Throughout the public realm in the Minoru Civic Precinct there will be places where a small node for resting, watching team sports, or waiting for a friend or sports participant will be appreciated. These unique nodes present the opportunity for artist-designed furnishings that could be temporary or permanently sited artworks. These art interventions are envisioned as a special and limited alternative to more standardized site furnishing that will unify the Minoru Civic Precinct urban realm. These gathering nodes can serve as "elements of distinction" within the larger context of "elements of continuity" represented by the coordinated site furnishings. Special places to meet with a distinctive and artful character could also be helpful to teams or friends congregating within the precinct areas. Waterway 15 by Elizabeth Conner is part of a small pocket park adjacent to Lake Union, Seattle, Figure 6. The artist designed all of the site amenities including paving treatments and landscaping. Every aspect of the site recalls the history and maritime heritage of the Lake Union area. The artist worked with the Center for Wooden Boats (CWB), which is a not for profit community organization that is part of the neighborhood. Volunteers and master boat-builders from CWB created the bench using boatbuilding techniques taught in the community-based workshops.

Artist-made furnishings can also be designed to be interactive or reorganized by facility users, bringing a sense of play and fun into the urban realm. Artists can be encouraged to engage multigenerational facility users in the creation of site furnishings for the Minoru Civic Precinct.

Artists' Scope: This commission is envisioned for multiple artists or art teams. Each node should be distinctive and different from the others. Budgets for each artist or team will include design, fabrication, and installation of the site furniture. This commission also presents an opportunity to reach out to applied designers and design programs in the region.

Budget: \$100,000, to be divided among several artists or artist-led teams

Funding Sources: The City Centre Public Art Plan, adopted by Council in 2011, identifies opportunities and an implementation strategy for creating public art within the urban core. Through public art there is a major opportunity to bring art, sport and culture together in the Minoru Civic Precinct. Funding for these projects would be from both the Civic Public Art Program and private sponsors. Uncommitted contributions from private developers within the City Centre would be directed towards these projects.

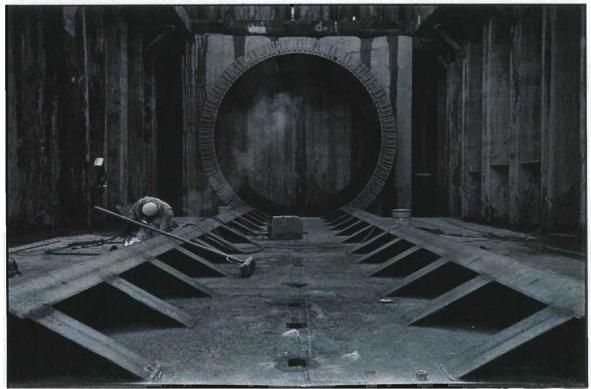


Figure 7. © Eduardo Calderon, POINT WELLS TUNNEL OPENING, Brightwater Treatment System. Photographer-in-Residence, King and Snohomish Counties, WA

Artist-in-Residence Programming

Description: The Minoru Civic Precinct is a place of valued services and activities aimed at various specialized community groups and residents. This aspect of place makes it particularly relevant for artist-in-residence programming, an exciting and creative form of community engagement with City staff, visitors, audiences and community residents. In these types of opportunities, an artist is "embedded" within a group of participants or a City department. The resulting artwork can take many forms and is characterized by an in-depth relationship and understanding that comes from the artist and the community working together over a period of time. Artwork that grows out of a residency process can offer a unique and compelling portrait of place and its people, and share stories and connections not revealed from casual

understanding or contact. Artwork created by a residency with a visual artist can form the beginning of a Portable Works Collection for the city – public artworks that are rotated and displayed in various city facilities and locations. Administration resources will need to be developed to support the Portable Works Collection. Resident artists can also serve as effective ambassadors and educators to build a greater appreciation for contemporary artwork and for the work of artists in general.

Artist residency terms can be weeks, a month or a year. Resident artists are sometimes offered a place to work within the facility, which maximizes interaction and relationship-building. Artists-in-residence can come from many different kinds of artistic practice including literary arts, such as poets and writers and performing arts, such as dancers and musicians. Photographer, Eduardo Calderon produced a series of photographs documenting the construction phases of the Brightwater Treatment Plant in south Snohomish County, Washington, Figure 7. The photographs were hung and displayed throughout the new building facilities. Two programs within the proposed Minoru Complex are wonderful opportunities for an artist-in-residence: the Older Adults Centre and Brighouse Fire Hall No.1.

The Older Adult Centre has designated space for arts activities and a woodworking program, which can be used as a basis and additional resources for an artist-in-residence program. Linkages and connections with other aspects of this art plan could also be reinforced for example; an artist-in-residence working within the woodworking program for the Older Adults could produce site furnishings for use in one of the gathering nodes referenced on page 17 or as part of the Design Team Artist's scope of work described on page 11.

The Richmond Fire-Rescue performs a dedicated and perhaps hidden service for residents in Richmond. An artist-in-residence opportunity for a photographer may result in the production of images that begin to demystify the work and service of the fire fighters. The images could be displayed in a variety of ways – both inside Fire Hall No. 1 and throughout the Minoru Civic Precinct or in other fire halls in Richmond. Brighouse Fire Hall No. 1 will also house archives and historic artefacts connected to the 100+ years of the Richmond Fire-Rescue. These resources could also be part of a residency program to create specialized exhibits or stories that feature the history of this vital city service.

Artists' Scope: This commission is envisioned for multiple artists or artist teams. City of Richmond Public Art Program staff will work closely with the Richmond Fire-Rescue and Older Adult Centre representatives in collaboration with an artist-in-residence to determine the length of the residency term and possible outcomes that may influence the type of artistic disciplines that will be the most successful.

Budget: \$30,000, plus \$10,000 from Brighouse Fire Hall No. 1 Art Budget



Figure 8. © Lucia Neare, LULLABY FOR DOTTIE, 4Culture Site Specific, photo courtesy of the artist

ART ACTIVATION! Temporary Performance and Events

Description: Imagine synchronized water ballet in the Aquatic Centre or a community scavenger hunt that sends teams of participants throughout the entire Minoru Civic Precinct looking for prompts and clues. Art events, temporary installations and performances can activate places and augment on-going programs and services with unexpected and remarkable experiences. This type of art programming can be used as effective forms of community and social engagement during construction phases of the Minoru Complex, as well as post completion. This type of art activity can draw spectators and participants from a wide area, introducing the Minoru Complex services and amenities to new and existing audiences, visitors, users and community residents. Lullaby for Dotty, by performance artist Lucia Neare was a site-specific event and spectacle engaging the power of the collective imagination and the ability to draw people together through the artist's immersive and imaginative experiences within a public park environment, Figure 8.

Artists' Scope: This commission is envisioned for multiple artists or artist teams. City of Richmond Public Art Program staff will determine a programmatic structure for temporary events and performances and solicit artists' proposals in collaboration with City staff and community stakeholders.

Budget: \$15,000



Report to Committee

To:

General Purposes Committee

Date:

September 11, 2014

From:

Jane Fernyhough

File:

11-7000-09-20-79

Re:

Director, Arts, Culture and Heritage Services

Cambie Fire Hall No. 3 Public Art Plan

Staff Recommendation

That the report titled, "Cambie Fire Hall No. 3 Public Art Plan", dated September 11, 2014, from the Director, Arts, Culture and Heritage Services, be endorsed as the guiding plan for public art opportunities for Cambie Fire Hall No. 3.

Jane Fernyhough

Director, Arts, Culture and Heritage Services

(604-276-4288)

Att. 2

| REPORT CONCURRENCE | | | |
|---|-------------|--------------------------------|--|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER | |
| Parks Project Development Fire Rescue Budgets | | lileaulié | |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | INITIALS: | APPROVED BY CAO (Acting) | |

Staff Report

Origin

At the July 23, 2012 Council meeting, Council approved construction of a replacement for the existing Bridgeport Fire Hall No. 3 and in late 2013, a lease agreement was reached with BC Ambulance to construct a new Cambie Fire Hall No. 3 as an integrated facility, to be used jointly with Richmond Fire-Rescue.

Council approved funding of \$20.7 million to construct a new Cambie Fire Hall No. 3.

In accordance with the Public Art Program Policy No. 8703, the project budget includes an allocation of 1% of the construction budget for public art to be integrated with Cambie Fire Hall No. 3. The 1% public art contribution is in the amount of \$90,000.

This report presents the Cambie Fire Hall No. 3 Public Art Plan as the guiding plan for public art opportunities for Council's consideration and recommendations for implementation.

This report supports Council's Term Goal #9 Arts and Culture:

9.1. Build culturally rich public spaces across Richmond through a commitment to strong urban design, investment in public art and place making.

Analysis

Public Art Plan Vision

Cambie Fire Hall No. 3 is a unique building consisting of both a new fire hall for Richmond Fire Rescue and the home for the BC Ambulance Service, which will serve the West Cambie area of Richmond.

It is the intention of the Public Art Plan for Cambie Fire Hall No. 3 to provide opportunities to experience artistic expression in the most public locations within the Alexandra neighbourhood, and to reflect and enhance the unique services and programs offered in this facility.

Themes to be further explored by the artist, in consultation with the design team, City staff and stakeholders include:

- Reflect tradition and honour of Richmond Fire Rescue
- Represent inclusion/diversity
- Reflect the community identity and place
- Illustrate the relationship between Richmond Fire Rescue and BC Emergency Health Services (BCEHS)

Art Opportunities

Cambie Fire Hall No. 3 will be located between Garden City Road and No. 4 Road, on the south side of Cambie Road. The new Fire Hall will be situated within the Alexandra Neighbourhood in the West Cambie Area of Richmond and will serve diverse neighbourhoods. Located to the north and east are neighbourhoods of established, predominantly single family, residential housing and townhouses. Located to the south and west are new developments of multi-family residential housing. Located to the immediate south is Tomsett Elementary School and to the immediate west, a planned greenway connecting Cambie Road to Odlin Road, and serving as a gateway to the Alexandra neighbourhood.

While much of the front facade of the station will be glazed service doors, opportunities to integrate artwork into the building's facade exist both on the glazing and above the doors. An LED information sign will be installed along the Cambie Road frontage and could also be considered as an opportunity for public art. These locations for public art will be explored in consultation with Richmond Fire Rescue, staff and design team consultants.

The Alexandra Neighbourhood Public Art Plan was endorsed by Council on November 12, 2013 and has identified the greenway as a priority location for public art and may also be considered for locating the artwork.

Process for Selection of Artists and Artworks

In accordance with the Public Art Program's Administration Guidelines, a two stage artist selection process will be followed. The art plan includes a recommendation to have a design review process that allows the selected artist to develop a concept proposal with input from staff and design team consultants. The intention of this process is to ensure the successful development, construction and completion of a fully integrated artwork into the building design.

In stage two of the selection process, the short-listed artists will be required to attend a project orientation meeting with project stakeholders to develop a deeper understanding of the design team scope of work and the site context.

For this Artist Call, the process will include:

- A selection panel consisting of members of the design team and representatives of the stakeholder team will be appointed by staff and the Public Art Advisory Committee. The selection panel will review submissions and short list artists for subsequent interviews to determine the recommended artist.
- The selected artist will be contracted to work with the project design team and stakeholders to develop a concept proposal.
- The concept proposal prepared by the artist, and supported by the design team and stakeholders, will be presented to the Richmond Public Art Advisory Committee (RPAAC) for review and recommendations.
- The concept proposal, prepared by the artist and supported by the design team, project stakeholders and RPAAC, will be presented to Council for endorsement to proceed.

If the concept proposal is endorsed by Council, the proposed artwork will be implemented and coordinated by staff, working closely with the artist, design team and representatives of the stakeholder team.

Financial Impact

The budget of \$90,000, funded from the 1% of the total construction budget for Cambie Fire Hall No. 3, includes up to \$80,000 for artist fees, design, fabrication and installation of artwork, including all related artist expenses. The remaining funds of \$10,000 will remain in the Public Art Budget for administrative expenses and project contingency. The ongoing maintenance for the artwork will be the responsibility of the Public Art Program, from existing funds set aside for maintenance.

Conclusion

The new Cambie Fire Hall No. 3 will serve the public for generations to come. Staff recommends that Council approve the proposed Cambie Fire Hall No. 3 Public Art Plan. The Public Art Plan provides a framework for including art in creating a culturally rich environment in a vibrant, healthy and sustainable city. This supports the Alexandra Neighbourhood Public Art Plan and Public Art Program Policy to complement and develop the character of Richmond's diverse neighbourhoods, create distinctive public spaces and enhance the sense of community, place and civic pride.

The Public Art Advisory Committee has reviewed and contributed to the development of the Public Art Plan and recommends that Council approve the Plan. Following the selection of the artist and development of the concept with the design team and Richmond Fire Rescue staff, the concept proposal will be brought forward to Council, for endorsement, in order to proceed with the artwork.

Eric Fiss

Public Art Planner (604-247-4612)

Att. 1: Cambie Fire Hall No. 3 Location Map

2: Cambie Fire Hall No. 3 Public Art Plan

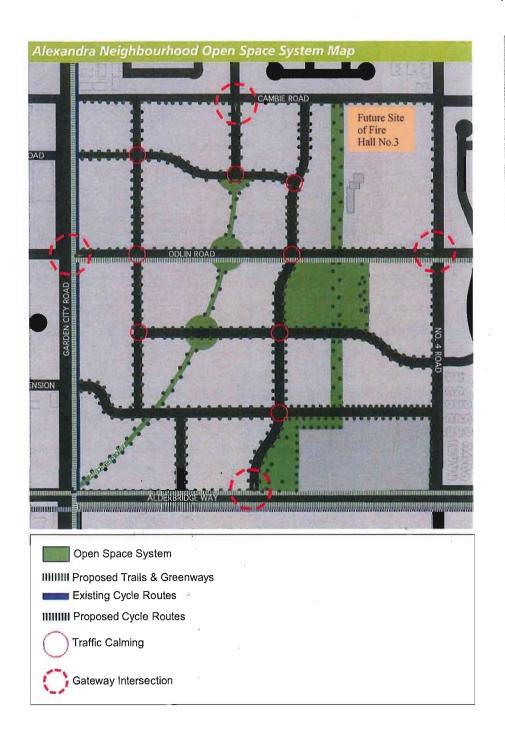


Figure 1. Alexandra Neighbourhood Open Space System Map, showing location of future Fire Hall No. 3, taken from the City of Richmond Alexandra Neighbourhood Public Art Plan. Endorsed by Council November 12, 2013.



Public Art Program

Community Services Department Arts Services

Cambie Fire Hall No.3 Public Art Plan 9620 Cambie Road

Public Art Process and Terms of Reference

Purpose:

The City of Richmond Public Art Program, in partnership with the Department of Engineering & Public Works and the Law & Community Safety Department, seeks an artist to develop a permanent or site-integrated art project for the new Cambie Fire Hall No. 3, an East Cambie neighbourhood integrated fire hall and ambulance station.

Architectural programming on this project began in early 2014. Artists will be involved early on in the project's design development.

The selected artist will work with the design team, (Architects, Landscape Architects, Engineers, and Parks Planning Staff) and Richmond Fire Rescue staff to create a site-specific, durable artwork. The artist will be asked to address the work and spirit of fire fighters and first responders and the unique character of the surrounding neighbourhood.

Background: Cambie Fire Hall No. 3 is a unique building consisting of both a new fire station for Fire Rescue serving the West Cambie area of Richmond and the home for the BC Ambulance Service, serving Richmond.

Site:

Cambie Fire Hall No. 3 will be located between Garden City Road and No. 4 Road, on the south side of Cambie Road. The new fire hall will be situated within the Alexandra Neighbourhood in the West Cambie Area of Richmond and will service diverse neighbourhoods.

Located to the north and east are neighbourhoods of established predominantly single family residential housing and townhouses. Located to the south and west are new developments of multi-family residential housing. Located to the immediate south is Tomsett Elementary School, and to the immediate west, a planned Greenway connecting Cambie Road to Odlin Road, and ultimately to Alderbridge Way and the Garden City Lands.

Locations:

The location of the artwork will be determined with the selected artist, design team and City staff. While much of the front facade of the station will be glazed service doors, opportunities both on the glazing and above the doors will be explored. The LED information sign may also be considered as an opportunity for public art.



A public Greenway is situated adjacent to the fire hall site, and serves as a gateway into the Alexandra neighbourhood. The Alexandra Neighbourhood has identified the Greenway as a potential location of public art, and may be considered by the artist for locating the artwork.

Theme:

To be further explored by the artist in conversation with the design team and City staff. Initial themes identified include:

- Reflect tradition and honour of Richmond Fire Rescue
- Represent inclusion/diversity
- Reflect the community and place
- Illustrate the relationship between Richmond Fire Rescue and the BC Emergency Health Services (BCEHS)

Artists:

Artists residing in British Columbia will be eligible for this artist opportunity.

City Staff:

Eric Fiss, Public Art Planner

Elisa Yon, Public Art Project Coordinator

Michael Chan, Project Development, City of Richmond

Kim Howell, Richmond Fire and Rescue Sara Badyal, Planning & Development

Project Team: Robert Lange, Project Architect - DGBK Architects

Process Outline:

- 1. Two Stage Artist Selection Process A two stage artist selection process will ensure adequate coordination and development stages with project stakeholders (Staff review team and architectural and engineering design team). Prior to submission of their stage two submissions, artists will be required to attend a project orientation with project stakeholders to develop a deeper understanding of the design team scope of work and the site context.
- 2. Stage One: (4 to 6 week submission period)
 - a. Request for Qualifications (RFQ) to be issued. Artist to provide a Statement of Interest only. No concept proposals accepted.
 - b. Artists will need to provide the following supporting documents: statements of intent, examples of past work, references.
 - A five (5) person Selection Panel, consisting of artists, art professionals, design professionals and design team representatives will be invited to review artist submission packages
 - d. Up to three (3) short-listed artists will be recommended for the Stage Two Interview by the Selection Panel.

- 3. Stage Two: (pre-determined date, within 2 weeks of Stage One closing)
 - a. Artists will attend a site orientation.
 - b. Artists will be given a \$500 honorarium to attend the Interview.
 - c. Selection Panel will convene to review artist qualifications, artist statements of intent and engage artists with an interview.
 - d. Evaluation will be based on a pre-defined set of evaluation criteria, including artistic merit of previous work, understanding of the project, ability to work with teams, ability to meet deadlines and budgets.

4. Concept Design Phase:

- a. The selected Artist will be required to attend workshops, presentations and meetings with stakeholders to identify themes and develop direction to propose a permanent public artwork for the new fire hall.
- b. The artist as lead artwork designer will work collaboratively with the design team to develop several concept proposals and following technical review and stakeholder consultation, develop a preferred option.
- c. Artist and design team to determine scope and responsibilities for implementation (Contract drawings, fabrication, and contract administration).

5. Approvals Phase:

- a. The preferred concept will be presented to the Richmond Public Art Advisory Committee for recommendation and a report to Council for authorization to proceed.
- b. The public art concept endorsed by Council will be integrated with the building design and refined in coordination with the design team and City staff.
- 6. Project Timelines for this type of project require additional time to ensure project stakeholders are involved in the process. This will need to be addressed after an artist and artist proposal has been recommended.
- 7. City staff will plan and coordinate the artwork unveiling, an opportunity to bring the community together to celebrate the collective efforts and achievements of the artist and all the project stakeholders and participants.

Budget: Design Budget: \$80,000

The artist will receive \$20,000 to provide a concept design through to detailed design and construction documentation, including all necessary plans, engineering and appropriate information and approvals to move forward with permitting, fabrication and/or installation of the integrated artwork. The design fee is inclusive of all expenses including travel, hotel, transportation, mileage, etc.

<u>Implementation Budget:</u>

Once the design is finalized and approved, the project team, including the artist, will determine what components will be fabricated and installed by the artist and his/her subcontractors, or by the capital project contractor and their subcontractors. Based on these determinations, a portion of the remaining \$60,000 artwork project budget may be added to the artist's scope of service by written amendment to their design contract. The artist will receive a portion of the construction budget for "construction administration" to oversee construction not implemented directly by the artist.

| Schedule: | Proposal Call Announced | October 2014 |
|-----------|---------------------------------------|---------------|
| | Submittal Deadline | November 2014 |
| | Short List Selection | November 2014 |
| | Mandatory Site Inspection/Orientation | November 2014 |
| | Finalist Selection | December 2014 |
| | Concept Proposal Development | January 2015 |
| | Concept Proposal Approval | March 2015 |
| | Construction Documents Complete | June 2015 |
| | Construction Begins: | August 2015 |
| | Construction Completion | November 2015 |
| | Unveiling | January 2016 |

Criteria for Selection:

- Aesthetic Evaluation of Past Work
- Excellence and quality of past work and ability to work with an integrated design approach
- Appropriateness of proposed approach
- Review of references



Report to Committee

To:

General Purposes Committee

Date:

September 17, 2014

From:

Serena Lusk

File:

11-7000-10-01/2014

10111.

Senior Manager, Recreation and Sport Services

Re:

Richmond Sports Wall of Fame

Staff Recommendation

That:

- 1. The Richmond Sports Wall of Fame Policy, as described in the attached report, from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, be approved.
- 2. Richmond Sports Council be requested to establish and nominate non-council members as a Nominating Committee in accordance with the parameters identified in the attached report, "Richmond Sports Wall of Fame," from the Senior Manager, Recreation and Sport Services, dated September 17, 2014, and report back to Council with proposed nominations for the Richmond Sports Wall of Fame no later than November 17, 2014.

Serena Lusk

Senior Manager, Recreation and Sport Services

(604-233-3344)

Att. 2

| REPORT CONCURRENCE | | | |
|---|-------------|------------------------------------|--|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER | |
| Richmond Olympic Oval | | 06 | |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | Initials: | APPROVED BY CAO (Acting) Le Green | |
| CNCL - 177 | | | |

Staff Report

Origin

At the October 22, 2012 Council Meeting, Council made the following resolution:

That the Richmond Olympic Experience project concept and design, as outlined in the staff report from the Director, Arts, Culture and Heritage dated October 12, 2012 be endorsed.

The Richmond Sports Wall of Fame has been included as a key feature of the Richmond Olympic Experience (ROX) project, which has been endorsed by the Richmond Olympic Oval Board of Directors, and will showcase individuals and teams that have made significant contributions to Richmond's rich sport history. The purpose of this report is to seek Council's endorsement of a policy to guide the process of the first nominees to the Richmond Sports Wall of Fame, and to request that a Nominating Committee be struck to identify these first nominees.

This report supports Council's Term Goal #2 Community Social Services:

To develop and implement an updated social services strategy that clearly articulates and communicates the City's roles, priorities and limitations with respect to social services issues and needs.

2.9. Encourage the development of community volunteer programs and strategies that build a broad, knowledgeable and keen volunteer base, and that provide positive and meaningful opportunities for volunteers to utilize their talents while helping to provide important services to the community.

Analysis

Background

The Richmond Sports Wall of Fame (Wall of Fame) is an opportunity to celebrate the history of sport in Richmond by providing a focal point for the community to recognize the achievements of past athletes, teams, and builders of sport in Richmond. The Wall of Fame's prominent location in the Richmond Olympic Oval, and integration with the Richmond Olympic Experience, will ensure appropriate recognition for Richmond's sporting history. The design for the Wall of Fame provides for an unlimited number of initial inductees. The selection process will need to identify all deserving initial inductees.

Best Practices

A proposed policy, process, and accompanying selection criteria for the Wall of Fame has been developed by reviewing over twenty (20) different sport hall of fames from across North America. Findings from the best practices research have been included in the descriptions of the proposed policy, Nominating Committee and selection criteria below.

Policy

The proposed policy (Attachment 1) identifies Council's desire to recognize Richmond's sporting history through a Wall of Fame at the Richmond Olympic Oval. It confirms that Council will have the responsibility and authority to approve inductees to the Wall of Fame, based on recommendations from a Nominating Committee. It acknowledges that the approved nominees will be inducted to the Wall of Fame in an induction ceremony.

The policy also defines eligible categories for the Wall of Fame – athlete, builder and team – and defines "Sport" as, "any competitive, physical activity governed by a specific set of rules."

Nominating Committee

Based on best practises research as well as current practises in Richmond for similar functions, such as the Fisherman's Memorial at Garry Point, it is proposed that a Nominating Committee be struck to provide recommendations to Council for inductees.

Given Richmond Sports Council's significant expertise and insight into the history of sport in Richmond, it is best positioned to ensure that the Wall of Fame accurately represents sport in Richmond. It is recommended that Richmond Sports Council be the overseeing body for the Nominating Committee within the following parameters:

- 1. The Nominating Committee includes the following membership:
 - a. One City of Richmond Council Member (to be appointed by Council);
 - b. Three current members of Richmond Sports Council (to be appointed by Richmond Sports Council); and
 - c. One Richmond Sports Council Life Time Member (to be appointed by Richmond Sports Council).
- 2. Nominating Committee members have a working knowledge of the history, achievements and evolution of sport in Richmond.
- 3. The Nominating Committee operates on the basis of consensus and will provide a recommendation to Council.
- 4. Council will approve all inductees to the Richmond Sports Wall of Fame.

Selection Criteria

The research identified three main categories for inclusion in a sports wall of fame - individual athletes, teams, and builders.

Key criteria to be considered in all of the inductee categories for the Wall of Fame include the following:

1. Residency or strong connection to the community through either training in Richmond, membership in a Richmond sport organization or participation on a Richmond based team.

- 2. Achievement at a provincial, national, international or world championship level.
- 3. In good standing with the related provincial, national or international sport federation.
- 4. Retired from the sport for which they are nominated for a minimum of three years.
- 5. Contribution back to the community of Richmond, either in their sport or beyond their specific sport.
- 6. Higher than average proficiency in more than one sport.
- 7. Richmond sport organization or school team that is made up of a minimum of 60 per cent Richmond residents. Team members' names will not be included on the Wall of Fame plaque, but individual names will be included in the accompanying electronic kiosk.
- 8. Teams that have won a championship or title at the national and or international level in a given year.

Stakeholder Support

Richmond Sports Council is in support of the proposed policy as well as the process and criteria outlined in this report. A letter confirming their support is included as Attachment 2.

Financial Impact

Costs related to the construction and installation of the Wall of Fame at the Richmond Olympic Oval have been included in the Richmond Olympic Experience approved capital budget.

The costs of an induction ceremony, along with individual recognition, such as a plaque for each inductee, will be approximately \$200 per inductee and will be funded from the Community Services operating budget.

Conclusion

Endorsement of the Richmond Sports Wall of Fame Policy will allow work to begin on identifying individual athletes, teams, and builders of sport in Richmond to be included in Wall of Fame, which is scheduled to open in 2015 as part of the Richmond Olympic Experience.

Gregg Wheeler

Manager, Sports and Community Events

Mohul

(604-244-1274)

Att. 1: Proposed Richmond Sports Wall of Fame Policy

Att. 2: Letter from Richmond Sports Council

¹ Special consideration may be given to individuals and teams still competing in their sport related to Olympic medal success, international championships or world records that have been sanctioned by the appropriate international sport federation.



City of Richmond

Policy Manual

| Page 1 of 1 | Adopted by Council: | Policy |
|-------------|------------------------------------|--------|
| File Ref: | DRAFT - Sports Wall of Fame Policy | |

Policy:

It is Council policy that:

- 1. The Richmond Sports Wall of Fame located at the Richmond Olympic Oval will showcase Richmond's sporting history.
- 2. Inductees to the Wall of Fame may come from any sport. For the purposes of this policy, "Sport" is defined as any competitive, physical activity governed by a specific set of rules.
- 3. Inductees to the Richmond Sports Wall of Fame will be approved by Council based on recommendations from a Nominating Committee.
- 4. Inductees must have residency or strong connection to the community either through training in Richmond, membership in a Richmond sport organization or participation on a Richmond based team.
- 5. Inductees will be nominated in one or more of the following three categories:
 - a. Athlete
 - b. Team
 - c. Builder
- 6. Inductees will be invited to a ceremony at the Richmond Olympic Oval as part of an Induction Ceremony to be held a minimum of every three years.

Richmond Sports Council P.O. Box #162 Unit #185 - 9040 Blundell Road Richmond, B.C. V6Y 1K3

October 1, 2014

Ms. Serena Lusk
Senior Manager Recreation and Sports Services
Parks and Recreation Department
City of Richmond
City Operations Yard
5599 Lynas Lane
Richmond, B.C.

Dear Ms. Lusk:

RE: Staff Recommendations for the Richmond Sports Wall of Fame

The Richmond Sports Council's Wall of Fame Committee supports the Staff Recommendations that will be presented to the General Purposes Committee on Monday, October 6, 2014.

After our discussions with Gregg Wheeler and you on Monday, September 29th, Donna and I forwarded a position paper to our Committee. We have not heard from all the members of our Committee, but we have the support of the majority of our Committee.

Our Committee feels that if we do not support this project now it could be many years before we have an opportunity to establish a Richmond Sports History Wall of Fame in a City of Richmond. We are also pleased that the Staff Recommendation indicates that for any recommendation of an athlete, team or builder will have to be made by the Richmond Sports Council Wall of Fame Committee. All recommendations for the Richmond Wall of Fame MUST be made by this Committee.

Finally we are happy that the Staff Recommendation will endorse our suggestion that names of a members of a team inducted into the Richmond Sports Sport History Wall of Fame will be included in the electronic kiosk so that the citizens of Richmond will know who was on an inducted team.

Thank-you for your understanding and support.

On behalf of the Richmond Sports Council Wall of Fame Committee (Stu Corrigal, Donna Marsland, Bill McNulty and Bob Jackson),

Submitted by,

Bob Jackson Vice-Chair Richmond Sports Council



Report to Committee

To:

Finance Committee

Director, Finance

Date:

September 5, 2014

From:

Jerry Chong

File:

03-0925-02-01/2014-

Vol 01

Re:

Bylaw No. 9158 - Permissive Exemption (2015) Bylaw

Staff Recommendation

That Permissive Exemption (2015) Bylaw No. 9158 be introduced and given first, second, and third readings.

Serry Chong Director, Finance (604-276-4064)

Att. 2

REPORT CONCURRENCE

CONCURRENCE OF GENERAL MANAGER

A. N. AZAZETH

REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE

APPROVED BY CAO (Acting)

M. Esting

Staff Report

Origin

Permissive exemptions are provided to various properties in accordance with Sections 220 and 224 of the *Community Charter* and Council Policy 3561.01. The exemption bylaw must be adopted by October 31st each year to be effective for the following year.

Analysis

Owners of exempted properties in 2014 were contacted and verified of their eligibility for exemptions in the coming year. Changes to the 2015 bylaw are listed in Appendix 1.

New applications for Council consideration are:

1. Vancouver International Buddhist Progressive Society (6670-8181 Cambie Rd)

Vancouver International Buddhist Progressive Society renovated the unit at 6670-8181 Cambie Road from a tea house to a meeting room, with a separate area for religious reading. This change in use qualifies the unit for a permissive exemption for religious purposes. The unit is immediately adjacent to the main Temple hall at 6680-8181 Cambie Road.

2. <u>Cranberry Children's Centre (23591Westminster Hwy)</u> – The City entered into an agreement with the Society of Richmond Children's Centres to operate a child care facility at a City owned property at 23591 Westminster Hwy.

The Society of Richmond Children's Centres is a non-profit organization (NPO) and qualifies for permissive exemption under Council Policy 3561 as a City owned property leased to a non-profit organization.

3. <u>City Centre Community Centre (5900 Minoru Blvd)</u> - A lease agreement exists between the City and Phileo Developments (Richmond) Ltd. for the City Centre Community Centre at 5900 Minoru Boulevard. As a tenant of the property, the City is obligated to pay property taxes, unless a permissive exemption is granted by Council. A permissive exemption will reduce the City's out of pocket expense by the amount of taxes required to pay to other taxing agencies.

New applications not qualifying for a 2015 permissive exemption:

1. <u>Tung Cheng Yuen Buddhist Association (8480 No. 5 Road)</u> – Owner of this property requested a permissive exemption based on its status as a charitable organization under the Income Tax Act. The property is currently assessed as residential class and the owner hopes to redevelop the property as a religious facility.

The property is not a qualifying NPO under Council Policy 3561. Staff advised the owner that if the property is currently used for religious purposes, they must first seek a

statutory exemption through BC Assessment before the City will review their application for a permissive exemption.

As part of the review, staff ensured that the No 5 Road backlands met farming requirements. There were no significant changes to the farming activity on these properties since the prior year.

Financial Impact

Property tax exemptions impact the City's finances by reducing the total assessed value of properties subject to taxation. This results in the City recovering the shortfall through tax increases to general taxpayers.

Church properties represent the largest number of permissively exempted properties and accounts for approximately \$421,789 in direct municipal taxes waived in 2014. Exempted non-City owned properties account for approximately \$146,486 in waived taxes and City owned or leased properties account for approximately \$2,358,806.

Conclusion

Permissive exemptions are granted by Council annually to qualifying organizations that provide social benefit to the Community. Bylaw 9158 will provide tax exemptions in accordance with Provincial legislation and the Council Policy.

Ivy Wong

Manager, Revenue (604-276-4046)

IW:gjn

| ROLL NO | ORGANIZATION NAME | CIVIC ADDRESS | ADDITIONS |
|-------------|--|--------------------------------|---------------|
| 082-265-053 | Vancouver International Buddhist Progress Society | Progress 6670-8181 Cambie Road | To Schedule A |
| 011-892-000 | Cranberry Children's Centre | 23591 Westminster Hwy | To Schedule H |
| 057-561-001 | City Centre Community Centre | 5900 Minoru Boulevard | To Schedule J |



Permissive Exemption (2015) Bylaw No. 9158

The Council of the City of Richmond enacts as follows:

PART ONE: RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION

- 1.1 Pursuant to Section 224(2)(f) of the Community Charter, the religious halls and the whole of the parcels of land surrounding the religious halls shown on Schedule A are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2015 year.
- 1.2 Pursuant to Section 224(2)(f) of the Community Charter, the portions of the parcels of land and improvements surrounding the religious halls shown on Schedule B are considered necessary to an exempt building set apart for public worship, and are hereby exempt from taxation for the 2015 year.
- 1.3 Notwithstanding Sections 1.1 and 1.2 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(f) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(h) of the Community Charter.

PART TWO: SCHOOL AND TENANTED RELIGIOUS PROPERTIES PERMISSIVE EXEMPTION

- 2.1 Pursuant to Section 224(2)(h) of the Community Charter, the whole or portions of the parcels of land surrounding buildings set apart and in use as an institution of learning, and wholly in use for the purpose of furnishing the instruction accepted as equivalent to that funded in a public school, shown on Schedule C are hereby exempt from taxation for the 2015 year.
- 2.2 Notwithstanding Section 2.1 of this bylaw, no additional exemption from taxation pursuant to Section 224(2)(h) will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(l) of the Community Charter.
- 2.3 Pursuant to Section 224(2)(g) of the Community Charter, the portions of land and improvements shown on Schedule D are hereby exempt from taxation for the 2015 year.

PART THREE: CHARITABLE AND RECREATIONAL PROPERTIES PERMISSIVE EXEMPTION

- 3.1 Pursuant to Section 224(2)(a) of the Community Charter, the whole of the parcels of land shown on Schedule E are hereby exempt from taxation for the 2015 year.
- 3.2 Notwithstanding Section 3.1 of this bylaw, no additional exemption from taxation pursuant to Section 3.1 of this bylaw will be granted to any parcel of land for which an associated building is not exempted by the British Columbia Assessment Authority pursuant to Section 220(1)(i) of the Community Charter.
- 3.3 Pursuant to Section 224(2)(a) and Section 224(2)(j) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule F are hereby exempt from taxation for the 2015 year.
- 3.4 Pursuant to Section 224(2)(a) and Section 224(2)(k) of the Community Charter, the whole of the parcels of land and improvements shown on Schedule G are hereby exempt from taxation for the 2015 year.
- 3.5 Pursuant to Section 224(2)(a) of the Community Charter, the whole or portions of the parcels of land and improvements shown on Schedule H are hereby exempt from taxation for the 2015 year.
- 3.6 Pursuant to Section 224(2)(i) of the Community Charter, the whole or portions of land and improvements shown on Schedule I are hereby exempt from taxation for the 2015 year.
- 3.7 Pursuant to Section 224(2)(d) of the Community Charter, the whole or portions of land and improvements shown on Schedule J are hereby exempt from taxation for the 2015 year.

PART FOUR: MISCELLANEOUS PROVISIONS

- **4.1** Schedules A through J inclusive, which are attached hereto, form a part of this bylaw.
- **4.2** Permissive Exemption Bylaw 9046 is here by repealed in its entirety.
- 4.3 This Bylaw is cited as "Permissive Exemption (2015) Bylaw No. 9158".

| FIRST READING | | CITY OF RICHMOND |
|----------------|-------------------|--|
| SECOND READING | | APPROVED for content by originating dept. |
| THIRD READING | | عد |
| ADOPTED | | APPROVED for legality by Solicitor |
| MAYOR | CORPORATE OFFICER | |

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|--|---|--|
| Bakerview Gospel Chapel (067-375-002) 8991 Francis Road | PID 009-294-902 Lot 135 Except: Parcel B (Bylaw Plan 87226) Section 21 Block 4 North Range 6 West New Westminster District Plan 23737 | Bakerview Gospel Chapel 10260 Algonquin Drive Richmond, B.C. V7A 3A4 |
| Beth Tikvah Congregation and Centre Association (099-358-99) 9711 Geal Road | PID 003-644-391 Lot 1 Except: Firstly: Part Subdivided by Plan 44537 Secondly: Part Subdivided by Plan LMP47252 Section 26 Block 4 North Range 7 West New Westminster District Plan 17824 | Beth Tikvah Congregation and Centre Association 9711 Geal Road Richmond, B.C. V7E 1R4 |
| Prighouse United Church Hall (264-046-009) | PID 006 199 631 Lot 362 of Section 16 Block 4 North Range 6 West New Westminster District Plan 47516 | Congregation of the United Church of BC 8151 Bennett Road Richmond, B.C. V6Y 1N4 |
| Canadian Martyrs Parish (294-145-000) 5771 Granville Avenue | PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494 | Roman Catholic Archbishop of Vancouver 5771 Granville Avenue Richmond, B.C. V7C 1E8 |
| Christian and Missionary Alliance (082-148-009) 3360 Sexsmith Road | PID 003-469-247 Lot 23 Except: Firstly: the East 414.3 Feet Secondly: the South 66 Feet, and Thirdly: Part Subdivided by Plan 33481 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 3404 | North Richmond Alliance Church 3360 Sexsmith Road Richmond, B. C. V6X 2H8 |
| Christian Reformed Church of Richmond (072-496-000) 9280 No. 2 Road | PID 018-262-767 Lot 2 of Section 30 Block 4 North Range 6 West New Westminster District Plan LMP9785 | Christian Reformed Church of Richmond 9280 No. 2 Road Richmond, B.C. V7E 2C8 |

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|---|---|---|
| Church in Richmond (083-953-080) 4460 Brown Road | PID 028-628-110 Lot 7 Section 33 Block 5North Range 6 West New Westminster District Plan 3318 Part S 1/2, Except Plan 24362, Exp 24381 | Church in Richmond 4460 Brown Road Richmond BC V6X 2E8 |
| Conference of The United Mennonite Churches of B.C. (080-792-000) 11571 Daniels Road | PID 004 152 832 Lot 323 of Section 25 Block 5 North Range 6 West New Westminster District Plan 57915 | Conference of Mennonites in B.C. c/o Peace Mennonite Church 11571 Daniels Road Richmond, B.C. V6X 1M7 |
| Convention of Baptist Churches of B.C. (071-191-006) 940 Saunders Road | PID 007-397-216 Lot 123 Section 28 Block 4 North Range 6 West New Westminster District Plan 44397 | Convention of Baptist Churches of B.C. 8140 Saunders Road Richmond, B.C. V7A 2A5 |
| Anmanuel Christian Community Society (402-050-053) | PID 011-908-106 Lot 13 Block A Section 34 Block 4 North Range 7 West Except Plan 53407 New Westminster District Plan 710 | Emmanuel Christian Community Society 10351 No. 1 Road Richmond, B.C. V7E 1S1 |
| Fujian Evangelical Church (025-172-004) 12200 Blundell Road | PID 025-000-047 Lot 1 Section 19 Block A North Range 5 West New Westminster District Plan LMP49532 | Fujian Evangelical Church 12200 Blundell Road Richmond, B.C. V6W 1B3 |
| Gilmore Park United Church (097-837-001) 8060 No. 1 Road | PID 024-570-541 Strata Lot 1 Section 23 Block 4 North Range 7 West New Westminster District Strata Plan LMS3968 | Congregation of the Gilmore Park United Church 8060 No. 1 Road Richmond, B.C. V7C 1T9 |
| I Kuan Tao (Fayi Chungder) Association (084-144-013) 8866 Odlin Crescent | PID 025-418-645 Lot 30 Section 33 Block 5 North Range 6 West new Westminster District Plan LMP54149 | I Kuan Tao (Fayi Chungder) Association #2100, 1075 West Georgia Street Vancouver, B.C. V6E 3G2 |

| | | The second secon |
|--|---|--|
| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
| Immanuel Christian Reformed Church (062-719-724) 7600 No. 4 Road | PID 003-486-486 Parcel One Section 14 Block 4 North Range 6 West New Westminster District Reference Plan 71292 | Immanuel Christian Reformed Church 7600 No. 4 Road Richmond, B.C. V6Y 2T5 |
| Johrei Fellowship (084-786-000) 10380 Odlin Road | PID 003-485 757 East Half of Lot 4 Except: Part Subdivided by Plan 79974; Section 35 Block 5 North Range 6 West, New Westminster District Plan 5164 | Johrei Fellowship Inc. 10380 Odlin Road Richmond, B.C. V6X 1E2 |
| Lansdowne Congregation Jehovah's Witnesses 661-569-073) 7014 Westminster Highway | PID 003-578-356 Lot 107 Section 12 Block 4 North Range 6 West New Westminster District Plan 52886 | Trustees of the Lansdowne Congregation Jehovah's Witnesses c/o Doug Ginter 43-8120 General Currie Road Richmond, B.C. V6Y 3V8 |
| Eutheran Church Hall (£61-166-000) 6340 No. 4 Road | PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676 | Our Saviour Lutheran Church of Richmond BC 6340 No. 4 Road Richmond, B.C. V6Y 2S9 |
| Meeting Room (025-166-010) 8020 No. 5 Road Property owner registered as Gabe Csanyi, Jonathan Csanyi, Wayne Coleman, Bruce Anstey | PID 016-718-739 Lot A Section 19 Block 4 North Range 5 West New Westminster District Plan 86178 | Meeting Room Attn: Jonathan Csanyi 9034 187 Street Surrey, BC V4N 3N4 |
| North Richmond Alliance Church (063-418-009) 9140 Granville Avenue | PID 017-691-842 Lot 1 (BF53537) Section 15 Block 4 North Range 6 West New Westminster Plan 7631 | North Richmond Alliance Church 9140 Granville Avenue Richmond, B.C. V6Y 1P8 |
| Our Saviour Lutheran Church of Richmond (061-166-000) 6340 No. 4 Road | PID 010-899-294 Parcel 1 of Section 11 Block 4 North Range 6 West New Westminster District Plan 77676 | Our Saviour Lutheran Church of Richmond 6340 No. 4 Road Richmond, B.C. V6Y 2S9 |
| 4302448 | | |

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|--|--|---|
| The Public School of Vancouver Archdiocese (067-043-063) 8251 St. Albans Road | PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly: Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238 | Catholic Independent Schools of Vancouver Archdiocese St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2 |
| Richmond (Bethel) Mennonite Church (030-869-001) 10160 No. 5 Road | PID 017 945 054 Lot A (BF302986) Section 31 Block 4 North Range 5 West New Westminster District Plan 35312 | B.C. Conference of the Mennonite Brethren Churches 10200 No. 5 Road Richmond, B.C. V7A 4E5 |
| Richmond Chinese Evangelical Free furch (#25-162-005) | PID 004-332-695 South 100 feet West Half Lot 1 Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090 | Richmond Chinese Evangelical Free Church Inc. 8040 No. 5 Road Richmond, B.C. V6Y 2V4 |
| Schmond Chinese Alliance Church (102-369-073) | PID 003-898-474 Lot 68 Section 35 Block 4 North Range 7 West New Westminster District Plan 31799 | Christian and Missionary Alliance (Canadian Pacific District) 107 – 7585 132 nd Street Surrey, B.C. V2W 1K5 |
| Richmond Faith Fellowship (085-780-002) 11960 Montego Street | PID 010-267-930 Lot A Except: Parcel E (Bylaw Plan LMP22889), Section 36 Block 5 North Range 6 West New Westminster District Plan 17398 | Northwest Canada Conference Evangelical Church 11960 Montego Street Richmond, B.C. V6X 1H4 |
| Richmond Gospel Hall (098-373-006) 5651 Francis Road | PID 008-825-025 Lot 45 Except: Parcel A (Statutory Right of Way Plan LMP11165) Section 24 Block 4 North Range 7 West New Westminster District Plan 25900 | Congregation of the Richmond Gospel Hall 5651 Francis Road Richmond, B.C. V7C 1K2 |

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|---|---|---|
| Richmond Pentecostal Church (060-300-000) 9300 Westminster Highway | PID 024-957-828 Parcel C Section 10 Block 4 North Range 6 West New Westminster District Plan 48990 | Pentecostal Assemblies of Canada 9300 Westminster Highway Richmond, B.C. V6X 1B1 |
| Richmond Presbyterian Church (094-627-007) 7111 No. 2 Road | PID 009-213-244 Lot 110 of Section 13 Block 4 North Range 7 West New Westminster District Plan 24870 | Trustees of Richmond Congregation of Presbyterian Church *7111 No. 2 Road Richmond, B.C. V7C 3L7 |
| Richmond Sea Island United Church (082-454-062) | PID 011-031-182 Lot 3 Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037 | Congregation of the Richmond United Church of Canada 8711 Cambie Road Richmond, B.C. V6X 1K2 |
| The Salvation Army Richmond (166-497-000) | PID 001-234-684 Lot "L" (Y24736) of Section 20 Block 4 North Range 6 West New Westminster District Plan 10008 | Governing Council of the Salvation Army Canada West 8280 Gilbert Road Richmond, B.C. V7C 3W7 |
| South Arm United Church Hall (plus Annex - Pioneer Church) (047-431-056) 11051 No. 3 Road | PID 015-438-562 Parcel E (Explanatory Plan 21821) of Lots 1 and 2 of Parcel A Section 5 Block 3 North Range 6 West New Westminster District, Plan 4120 Except: Firstly; Part Subdivided by Plan 29159 AND Secondly: Parcel "D" (Bylaw Plan 79687) | Congregation of the South Arm United Church of Canada 11051 No. 3 Road Richmond, B.C. V6X 1X3 |
| St. Edward Anglican Church (081-318-001) 10111 Bird Road | PID 018-436-994 Parcel 1 Block B Section 26 Block 5 North Range 6 West New Westminster District Reference Plan LMP12276 | Parish of St. Edward, Bridgeport 580 – 401 West Georgia Street Vancouver BC V6B 5A1 |

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|---|--|---|
| Steveston Congregation of Jehovah's Witnesses (102-520-003) 4260 Williams Road | PID 006-274-382 Parcel "A" (Reference Plan 17189) Lot 1 of Section 35 Block 4 North Range 7 West New Westminster District Plan 10994 | Steveston Congregation of Jehovah's Witnesses Attn: Richard Barton 3831 Barmond Avenue Richmond, B.C. V7E 1A5 |
| Steveston United Church (087-640-000) 3720 Broadway Street | PID 010-910-336 Parcel A Section 3 Block 3 North Range 7 West New Westminster District Reference Plan 77684 | Trustees of Steveston Congregation of United Church of Canada 3720 Broadway Street Richmond, B.C. V7E 4Y8 |
| Subramaniya Swamy Temple (025-161-000) \$340 No. 5 Road | PID 000-594-261 Parcel B (Explanatory Plan 10524) Lot 3 Section 19 Block 4 North Range 5 West New Westminster District Plan 5239 | Subramaniya Swamy Temple of B.C. 8840 No. 5 Road Richmond, B.C. V6Y 2V4 |
| Frinity Pacific Church (<u>1</u> 76-082-008) (2 011 No. 5 Road | PID 007-178-204 Lot 297 Except Parcel B (Bylaw Plan 79916) Section 36 Block 4 North Range 6 West New Westminster District Plan 35779 | Trinity Pacific Church 10011 No. 5 Road Richmond, B.C. V7A 4E4 |
| United Church Hall (082-454-062) 8711 Cambie Road | PID 011-031-182 Lot 3 of Sections 27 and 28 Block 5 North Range 6 West New Westminster District Plan 4037 | Congregation of the Richmond United Church of Canada 8711 Cambie Road Richmond, B.C. V6X 1K2 |
| Vancouver International Buddhist Progress Society (082-265-053) 6670 – 8181 Cambie Road | PID 018-553-532 Lot 53 Section 28 Block 5 North Range 6 West New Westminster District Plan LMS 1162 together with an interest in the common property in proportion to the unit entitlement of the strata lot. | Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9 |

Bylaw 9158 PLACE OF PUBLIC WORSHIP PROPER & HALL

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS |
|---|---|--|
| Walford Road Gospel Church (081-608-000) 9291 Walford Street | PID 012-734-756 Lot 21 of Blocks 25 and 26 Section 27 Block 5 North Range 6 West New Westminster District Plan 2534 | Holy Spirit Association For The Unification Of World Christianity 9291 Walford Street Richmond, B.C. V6X 1P3 |

Bylaw 9158 Portions of Land & Improvements For Place of Public Worship

| | | | | | | 100 |
|---|---|--|--|---|--|---|
| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
| Assumption of the Blessed Virgin Mary Ukrainian Catholic Church (098-394-005) 8700 Railway Avenue Manse | PID 011-070-749 Parcel "One" (Explanatory Plan 24522) of Lots "A "and "B" Plan 4347 and Lot 26 of Plan 21100 Section 24 Block 4 North Range 7 West New Westminster District | Ukrainian Catholic Episcopal Corp. of MB 5180 Cantrell Road Richmond, B.C. V7C 3G8 | 97.65% 2,031.18 m ² | 2.35% 48.82 m ² | 75.6% of Manse Building 302.59 m ² 100% of Religious Hall | 24.4% of Manse Building 97.64 m ² |
| Rethany Baptist Zhurch 200-821-001) 22680 Westminster Gyehway (Site Area 5.295 acres) | PID 018-604-897 Lot 1 Except: Part Dedicated Road on Plan LMP18317; Section 2 Block 4 North Range 4 West New Westminster District Plan LMP9648 | Bethany Baptist Church 22680 Westminster Highway Richmond, B.C. V6V 1B7 | 42% 8,999.7 m ² 2.224 acres | 58% 12,427.9 m ² 3.071 acres | 100% | %0 |
| BC Muslim Association (025-243-080) 12300 Blundell Road (Site Area 4.78 Acres) | PID 011 053 569 Lot 5 Except: Part Subdivided by Plan 33568; Block "A" Section 19 Block 4 North Range 5 West New Westminster District Plan 4090 | BC Muslim Association 12300 Blundell Road Richmond, B.C. V6W 1B3 | 43.6% 8,440 m ² 2.086 acres | 56.4% 10,903.97 m ² 2.694 acres | 100% | %0 |
| | | | • | | | |

Bylaw 9158 Portions of Land & Improvements For Place of Public Worship

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION MAILING ADDRESS OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
|--|---|--|---|---|--|--|
| Canadian Martyrs Parish (094-145-000) 5771 Granville Avenue | PID 003-894-266 Lot 610 Section 12 Block 4 North Range 7 West New Westminster District Plan 58494 | Roman Catholic Archbishop of Vancouver 5771 Granville Avenue Richmond, B.C. V7C 1E8 | 93% 9,034.3 m ² 2.23 acres | 7% 680 m ² 0.17 acres | 100% | %0 |
| Edurch of Latter (074-575-000) Ed 40 Williams Road (Site Area 2.202 acres) | PID 009 210 890 Lot 2 Section 33 Block 4 North Range 6 West New Westminster District Plan 24922 | Corp. of the President of the Lethbridge Stake of the Church of Jesus Christ of Latter-Day Saints c/o LDS Church Tax Division #502 - 7136 50 E. North Temple Street Salt Lake City, Utah, 84150- 2201 | 90.8% 8,093.7 m ² 2.00 acres | 9.2% 817.5 m ² 0.202 acres | 100% | 0%0 |

Bylaw 9158 Portions of Land & Improvements for place of public worship

Bylaw 9158 PORTIONS OF LAND & IMPROVEMENTS FOR PLACE OF PUBLIC WORSHIP

| NAME ROLL NO | LEGAL DESCRIPTION | MAILING ADDRESS | PROPORTION | PROPORTION | PROPORTION OF | PROPORTION |
|--|--|--|---|---|---|---|
| & CIVIC ADDRESS | OF PARCEL | | OF LAND EXEMPTED FROM TAXATION | OF LAND TAXABLE | IMPROVEMENTS EXEMPTED FROM TAXATION | OF IMPROVEMENT TAXABLE |
| India Cultural Centre of Canada (024-908-040) 8600 No 5 Road Manse & Parking | PID 004-328-850 Lot 19 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242 | India Cultural Centre of Canada 8600 No 5 Road Richmond, B.C. V6Y 2V4 | 43.9% 21,778.93 m ² | 56.1% 27,828.07 m ² | Remaining portion of Building | 100% of Manse 103.87 m ² |
| International Buddhist Society (046-195-007) (260 Steveston Implication Manse The land under the the land under the situated on this property shall also be assessed as taxable. | PID 026-438-160 Section 3 Block 3 North Range 6 West New Westminster District Plan BCP19994 Parcel 1 | International Buddhist Society 9160 Steveston Highway Richmond, B.C. V7A 1M5 | 36.5% 16,458.69 m ² | 63.5% 28,622.31 m ² | 83.2% of remaining hall 3,132.4 m ² 0% of farm buildings | 16.8% of hall used for Manse and dining 632.0 m ² farm buildings |
| Ling Yen Mountain Temple (030-901-000) 10060 No. 5 Road (Site Area 4.916 Acres) Manse | PID 025-566-806 Lot 42 Except: Part Dedicated Road on Plan LMP22689, Section 31 Block 4 North Range 5 West New Westminster District Plan 25987 | Ling Yen Mountain Temple 10060 No. 5 Road Richmond, B.C. V7A 4C5 | 27.7% 5,502.6 m ² 1.36 acres | 72.3% 14,391.7 m ² 3.556 acres | 50.6% 1,199.3 m ² | 49.4% 1,171.8 m ² |

Bylaw 9158 Portions of Land & Improvements for place of public worship

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
|---|--|---|---|---|---|--|
| Nanaksar- Gurdwara- Gursikh Temple (002-822-001) 18691 Westminster Highway (Site Area 14.88 Acres) Manse | PID 023 751 878 Lot 1 Section 6 Block 4 North Range 4 West New Westminster District Plan 33029 | Nanaksar-Gurdwara- Gursikh Temple 18691 Westminster Highway Richmond, B.C. V6V 1B1 | 16% 9,619.5 m ² 2.377 acres | 84% 50,597.7 m ² 12.503 acres | 86.9% of Manse 2,925.05 m ² 100% of Religious Hall | 13.1% of Manse 441.29 m ² |
| Rerish of St. Alban's (164-132-000) Constitution of St. Alban's Road (184-132-000) Constitution of St. Alban's Road (184-132-000) | PID 013-077-911 Parcel One Section 16 Block 4 North Range 6 West New Westminster District Reference Plan 80504 | Parish of St. Alban's (Richmond) 7260 St. Alban's Road Richmond, B.C. V6Y 2K3 | 91.6% 4,464.1 m ² | 8.4% 406.9 m ² | 0% of Manse 100% of Religious Hall | 100% of Manse 83.6 m^2 |
| Parish of St. Anne's - Steveston, B.C. (097-615-002) 4071 Francis Road Religious Hall Commercial Use | PID 002-456-320 Lot 2 of Section 23 Block 4 North Range 7 West New Westminster District Plan 70472 | Parish of St. Anne's 4071 Francis Road Richmond, B.C. V7C 1J8 | 99.2% 3,067.86 m ² | 0.8% 24.14 m ² | 97.8% 1,090.66 m ² | 2.2% 24.14 m ² |
| Peace Evangelical Church (025-231-041) 8280 No. 5 Road Manse | PID004-099-303 Lot 24 Section 19 Block 4 North Range 5 West New Westminster District Plan | Peace Evangelical Church 8280 No. 5 Road Richmond, B.C. V6Y 2V4 | 34.4% 3,614.3 m ² 0.893 acres | 65.6% 6,892.7 m ² 1.703 acres | 80.3% 715.7 m ² | 19.7% 175.3 m ² |

Bylaw 9158 Portions of Land & Improvements for place of public worship

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
|---|--|---|---|--|--|---|
| Richmond Alliance Church (047-535-044) 11371 No. 3 Road (Site Area 2.5 acres) | PID 004 113 331 South Half of 14 Section 5 Block 3 North Range 6 West New Westminster District Plan 4120 | Christian and Missionary Alliance (Canadian Pacific District) 11371 No. 3 Road Richmond, B.C. V7A 1X3 | 80% 8,077.5 m ² 1.996 acres | 20% 2,030.5 m ² 0.504 acres | 100% | %0 |
| Echmond Baptist Church (965-972-089) So Blundell Road Canse and Parking | PID 006-457-118 Lot 43 Section 19 Block 4 North Range 6 West New Westminster District Plan 30356 | Richmond Baptist Church 6640 Blundell Road Richmond, B.C. V7C 1H8 | 57% 1,151.4 m ² | 43% 868.6 m ² | 0% of Manse | 100% of Manse 106.84 m ² |
| Richmond Baptist Church (066-062-000) 6560 Blundell Road Manse and Parking | PID 033-732-193 Section 19 Block 4 North Range 6 West New Westminster District Plan 71422 Parcel A | Richmond Baptist Church 6640 Blundell Road Richmond, B.C. V7C 1H8 | Portion of land not under church | Land under manse | 0% of Manse 100% of Religious Hall | 100% of Manse |
| Richmond Pentecostal Church (060-287-008) 9260 Westminster Highway Manse and Parking | PID 004-140-125 Lot A Section 10 Block 4 North Range 6 West New Westminster District Plan 13172 | Pentecostal Assemblies of Canada 9260 Westminster Highway. Richmond, B.C. V6X 1B1 | 30% Paved parking area behind building 652.2 m ² | 70% Non- parking area 1,521.8 m ² | %0 | 100% |

Bylaw 9158 Portions of Land & Improvements For place of public worship

| | | | 001/ | | | |
|--|---|--|---|--|---|--|
| NAME, ROLL NO. LEGAL DESC & CIVIC ADDRESS OF PARCEL | NAME, ROLL NO. LEGAL DESCRIPTION MAILING ADDRESS & CIVIC ADDRESS OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
| Richmond Pentecostal Church (060-300-000) 9300 Westminster Highway | PID 024-957-828 Lot 107 Section 10 Block 4 North Range 6 West New Westminster District Plan 64615 | Pentecostal Assemblies of Canada 9300 Westminster Highway Richmond, B.C. V6X 1B1 | 58.7% 8,093.7 m ² 2 acres | 51.3% 5,690.3 m ² 1.4 acres | 100% | %0 |
| | | | | and the second s | | |

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Bylaw 9158 Portions of Land & Improvements For Place of Public Worship

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|-----------------------------------|--|-------------------------|-----------------------------------|--|--|--|
| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM | PROPORTION OF IMPROVEMENT |
| | | | FROM | | TAXATION | TAXABLE |
| The Science of | PID 015-725-871 | Science of Spirituality | 20% | %05 | 100% | %0 |
| Spirituality Eco | Parcel F (Reference Plan | SKRM Inc. | 385 m ² | 385 m ² | | |
| Centre | 2869) Section 2 Block 3 | 9100 Van Horne Way | | | | |
| (045-488-098) | North Range 6 West New | Richmond, B.C. V6X 1W3 | | | | |
| Civic address: 11011 | Westminster District | | | | | |
| Shell Road | Except: Part Dedicated | | | | | - |
| Farm Land | Road on Plan LMP4152 | | | | | |
| | PID 013-082-566 | | | | | |
| | North Easterly 5 and 1/5 th | | | | | |
| CI | Square Chains Section 2 | | | | | |
| ۷C | Block 3 North Range 6 | | | | | |
| ;L | West New Westminster | | | | | |
| - 2 | District Except: Part | | | | | |
| 203 | Dedicated Road by Plan | | | | | |
| 3 | LMP54152 | | | | | |
| | PID 015-342-433 | | | | | |
| | Parcel D (Explanatory | | | | | |
| | Plan 1980) Section 2 | | | | | |
| | Block 3 North Range 6 | | | | | |
| | West New Westminster | | | | | |
| | District | | | | | |
| | PID 015-725-880 | | | | | |
| | Parcel "G" (Reference | | | | | |
| | Plan 2870) Section 2 | | | | | |
| | Block 3 North Range 6 | | | | | |
| | West New Westminster | | | | | |
| | District | | | | | |
| | | | | | | |

Bylaw 9158 Portions of Land & improvements for place of public worship

| PROPORTION OF IMPROVEMENT TAXABLE | %0 | %0 | %0 |
|---|--|--|--|
| PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | 100% | 100% | 100% |
| PROPORTION OF LAND TAXABLE | 61.9% 24,512.8 m ² 6.064 acres | 68.4% 17,496.3 m ² 4.42 acres | 5% 131.85 m ² |
| PROPORTION OF LAND EXEMPTED FROM TAXATION | 38.1% 15,117.2 m ² 3.736 acres | 31.6% 8,093.7 m ² 2 acres | 95% 2,505.15 m ² |
| MAILING ADDRESS | The Shia Muslim Community of British Columbia 8580 No. 5 Road Richmond, B.C. V6Y 2V4 | Congregation of the South Arm United Church of Canada 11051 No. 3 Road Richmond, B.C. V7A 1X3 | Armenian Apostolic Church of British Columbia 13780 Westminster Highway Richmond, B.C. V6V 1A2 |
| LEGAL DESCRIPTION OF PARCEL | PID 004-884-850 Lot 20 Section 19 Block 4 North Range 5 West New Westminster District Plan 39242 | PID 015 438 562 Parcel "E" (Explanatory Plan 21821) of Lots 1 and 2 of Parcel "A" Section 5 Block 3 North Range 6 West New Westminster District Plan 4120 EXCEPT: FIRSTLY: Part Subdivided by Plan 29159 AND SECONDLY: Parcel "D" (Bylaw Plan 79687) | PID 002-946-068 Lot "A" (RD 190757) Section 8 Block 4 North Range 5 West New Westminster District Plan 12960 |
| NAME, ROLL NO. & CIVIC ADDRESS | The Shia Muslim Community of British Columbia (024-941-069) 8580 No. 5 Road (Site Area 9.8 acres) | Auth Arm United Aurch (047-431-056) CO (051 No. 3 Road (Site Area 6.42 acres) | St. Gregory Armenian Apostolic Church of BC (018-330-000) 13780 Westminster Highway |

Bylaw 9158 PORTIONS OF LAND & IMPROVEMENTS FOR PLACE OF PUBLIC WORSHIP

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
|---|--|---|---|---|---|--|
| St. Joseph The Worker Parish (099-300-034) 4451 Williams Road (Site Area 8.268 acres) 3.26 and 5.00 acres | PID 010 887 725 Parcel "C" (Explanatory Plan 8670) of Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139 | Roman Catholic Archbishop of Vancouver St. Joseph the Worker Parish 4451 Williams Road Richmond, B.C. V7E 1J7 | 38.8% (School portion exempted under Schedule C) 9,397.07 m ² 2.32 acres | 61.2% 14,838.13 m ² 3.67 acres | 60% 635.4 m ² | 40% 423.6 m ² |
| Monica's Parish A40-800-004) 12011 Woodhead And Site Area 1.60 acres) Manse and Hall | PID 024-840-319 Lot A Section 31 Block 5 North Range 5 West New Westminster District Plan LMP47203 | Roman Catholic Archbishop of Vancouver St. Monica's Parish 12011 Woodhead Road Richmond, B.C. V6V 1G2 | Note: The land under the manse is exempt; the manse itself is not exempt. 73.35% 4,744.33 m² 1.17 acres | Note: The land under the manse is exempt; the manse itself is not exempt. 26.65% 1,723.67 m² 0.43 acres | 0% of Manse 100% of Religious Hall | 100% of Manse 196.8 m ² |
| St. Paul's Roman Catholic Parish (067-043-063) 8251 St. Alban's Road (Site Area 4.77 acres) | PID 010 900 691 Lot 15 Except: Firstly: Part Dedicated as Road on Plan 20753, Secondly; Part Subdivided by Plan 58438; Section 21 Block 4 North Range 6 West New Westminster District Plan 3238 | Catholic Independent Schools of Vancouver Archdiocese St. Paul's Roman Catholic Parish 8251 St. Alban's Road Richmond, B.C. V6Y 2L2 | 52.5% 10,112.8 m ² 2.5 acres | 47.5% 9,133.2 m ² 2.27 acres | 100% | %0 |

Bylaw 9158 PORTIONS OF LAND & IMPROVEMENTS FOR PLACE OF PUBLIC WORSHIP

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
|--|---|--|---|--|--|--|
| Steveston Buddhist Temple (087-401-000) 4360 Garry Street (Site Area 4.53 acres) | PID 001 235 265 Lot 132 Except: Firstly: Part Road on Plan LMP20538, Secondly: Part Subdivided by Plan LMP25471, Section 2 Block 3 North Range 7 West New Westminster District Plan 40449 | Steveston Buddhist Temple 4360 Garry Street Richmond, B.C. V7E 2V2 | 44.15% 8,093.7 m ² 2 acres | 55.85% 10,238.56 m ² 2.53 acres | 100% | %0 |
| Ehrangu Monastery Asociation (025-193-000) Solution Solut | PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842 | Thrangu Monastery Association 8140 No. 5 Road Richmond, B.C. V6Y 2V4 | 0% of land beneath the dormitory 59.55% 11,421.8 m ² 2.82 acres | 100% of land beneath the dormitory 40.45% 7,759.2 m ² | 76.3% 2,060.1 m ² | 23.7% 639 m ² |
| Thrangu Monastery Association (025-193-000) & (025-202-011) - Combined 8140/8160 No. 5 Road | PID 027-242-838 Lot A Section 19 Block 4N Range 5W New Westminster District Plan BCP32842 | Thrangu Monastery Association 8140 No. 5 Road Richmond, B.C. V6Y 2V4 | 59.55% 11,421.8 m ² 2.82 acres | 40.45% 7,759.2 m ² 1.92 acres | 100% of the shed used to store religious artefacts | 0%0 |

Bylaw 9158 PORTIONS OF LAND & IMPROVEMENTS FOR PLACE OF PUBLIC WORSHIP

| | PROPORTION OF IMPROVEMENT TAXABLE | 100% Manse 162.6 m ² | 100% of Manse 142.5 m ² 0% of Religious Hall | N/A |
|-----------------------------|---|--|---|--|
| | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | 0% of Manse 100% of Religious Hall | 0% of Manse 100% of Religious Hall | N/A |
| | PROPORTION OF LAND TAXABLE | 21.1% $1,872.6 \text{ m}^2$ 0.418 acres | 12.91% Manse 891.68 m ² | 24% 740.42 m ² |
| 9158 | PROPORTION OF LAND EXEMPTED FROM TAXATION | 78.9% 7,002.4 m ² 1.73 acres | 87.09% 6,012.32 | 76% 2,322.58 m ² |
| SCHEDULE B to BYLAW 9158 | MAILING ADDRESS | New Wineskins Society 10311 Albion Road Richmond, B.C. V7A 3E5 | Trinity Lutheran Church – Richmond 7100 Granville Avenue Richmond, B.C. V6Y 1N8 | Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9 |
| NORSHIE | LEGAL DESCRIPTION OF PARCEL | PID 000 565 318 Parcel "A" Except Part on Plan 32239 Section 26 Block 4 North Range 6 West New Westminster District Plan 22468 | PID 025-555-669 Section 17 Block 4 North Range 6 West Plan BCP3056 Parcel A | PID 00-316-002 9 Section 28 Block 5 North Range 6 West Plan 7532 |
| FOR FLACE OF FUBLIC WORSHIP | NAME, ROLL NO. & CIVIC ADDRESS | Towers Baptist Church (070-101-000) 10311 Albion Road (Site Area 2.148 acres) Manse | Finity Lutheran Furch Hall (D64-438-000) 7100 Granville Avenue | Vancouver International Buddhist Progress Society (082-304-006) 8271 Cambie Road (Site Area 0.757 acres) |

Bylaw 9158 PORTIONS OF LAND & IMPROVEMENTS FOR PLACE OF PUBLIC WORSHIP

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|---|--|--|---|-------------------------------------|--|---------------------------------------|
| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PARCEL | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE | PROPORTION OF IMPROVEMENTS EXEMPTED FROM TAXATION | PROPORTION OF IMPROVEMENT TAXABLE |
| Vancouver International Buddhist Progress Society (082-265-059) 6680 – 8181 Cambie Road Manse | PID 018-553-591 Strata Lot 59 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162 | Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9 | 89.45% 1,182.05 m ² | 11.55% 139.4 m ² | 0% of Manse Remaining Religious Hall | 100% Manse 139.4 m ² |
| Ancouver Anternational Buddhist Progress Sciety (982-265-060) 6690 – 8181 Cambie Road | PID 018-553-605 Strata Lot 60 Section 28 Block 5 North Range 6 West New Westminster District Plan Strata Plan LMS1162 | Vancouver International Buddhist Progress Society 6680 – 8181 Cambie Road Richmond, B.C. V6X 3X9 | Included in Above Calculation | Included in Above Calculation | Included in Above Calculation | Included in Above Calculation |
| Vedic Cultural Society of BC (025-212-021) 8200 No 5 Road | PID 011-053-551 South Half Lot 3 Block A Section 19 Block 4 North Range 5 West New Westminster District Plan 4090 | Vedic Cultural Society of BC 8200 No 5 Road Richmond, B.C. V6Y 2V4 | 8,883.6 m ² | 12% 1,211.4 m ² | 99.1% 2,144.6 m ² | 0.9% 18.9 m ² |

Bylaw 9158 SCHOOLS

| NAME, ROLL NO. & | LEGAL | MAILING ADDRESS | PROPORTION OF | PROPORTION OF |
|--|---|---|---|---------------|
| CIVIC ADDRESS | DESCRIPTION OF PROPERTY | | LAND EXEMPTED FROM TAXATION | LAND TAXABLE |
| Choice School For Gifted Children (001-870-000) 20451 Westminster Highway (Site area: 0.35 ha (0.862 acres)) | PID 003-934-268 Lot 78 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593 | Choice School For Gifted Children 20451 Westminster Highway Richmond, B.C. V6V 1B1 | 100% 3,552 m ² 0.862 acres | %0 |
| Choice School For Gifted Children (001-871-004) | PID 003-937-160 Lot 79 Section 4 Block 4 North Range 4 West New Westminster District Plan 1593 | Choice School For Gifted Children 20451 Westminster Highway Richmond, B.C. V6V 1B3 | 100% 3,422 m ² 0.846 acres | %0 |
| Gornerstone Christian Sademy School (924-279-000) 12011 Blundell Road (Site area: 11,104 square feet) | PID 002-555-310 South Half of the South West Quarter Section 18 Block 4 North Range 5 West New Westminster District Except Firstly: Part Dedicated Road on Plan NWP87640 Secondly: Parcel E (Bylaw LMP4874) Thirdly: Parcel F (Bylaw Plan MP12615) Fourthly: Part on SRW Plan 21735 | Cornerstone Evangelical Baptist Church of Vancouver 2642 45th Avenue East Vancouver, B.C. V5R 3C1 | (School portion: 2% of total property) 1,031.6 m ² | %0 |

Bylaw 9158 SCHOOLS

| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE |
|--|---|---|---|---|
| Muslim School of B.C. (025-243-080) 12300 Blundell Road (Site area: 1.09 ha (2.69 acres)) | PID 011-053-569 Lot 5, Except: Part Subdivided by Plan 33568, Block "A" Section 19 Block 4 North Range 5 West New Westminster District, Plan 4090 | B.C. Muslim Association 12300 Blundell Road Richmond, B.C. V6W 1B3 | 100% (56.4% of total property) 10,903.97 m ² 2.694 acres | %0 |
| School Sc | PID 002-145-057 Lot 137 Except: Part Subdivided by Plan 70297 Section 25 Block 4 North Range 7 West New Westminster District Plan 56073 | Richmond Christian School Association 5240 Woodwards Road Richmond, B.C. V7E 1H1 | 100% 9,751 m ² 2.4 acres | %0 |
| Richmond Christian School (030-887-000) 10260 No. 5 Road (Site area: 2.23 ha (5.52 acres)) | PID 027-072-657 Section 31 Block 4 North Range 5 West New Westminster District Plan BCP 30119 | Richmond Christian School Association 10260 No. 5 Road Richmond, B.C. V7A 4E5 | 47.4% 10,598.5 m ² 2.616 acres | 52.6% 11,755.5 m ² 2.904 acres |

Bylaw 9158 SCHOOLS

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|--|--|--|---|--|
| NAME, ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | MAILING ADDRESS | PROPORTION OF LAND EXEMPTED FROM TAXATION | PROPORTION OF LAND TAXABLE |
| Richmond Jewish Day School (025-151-060) 8760 No. 5 Road (Site area: 0.95 ha (2.349 acres)) | PID 000-676-811 Lot 3 Except: Firstly, Parcel "A" (Reference Plan 8809) Secondly; Parcel "B" (Explanatory Plan 10524), Section 19 Block 4 North Range 5 West New Westminster District Plan 5239 | Richmond Jewish Day School Society of B.C. Inc. 8760 No. 5 Road Richmond, B.C. V6Y 2V4 | 56.8% 5,396.7 m ² 1.334 acres | 43.2% 4,104.3 m ² 1.015 acres |
| St. Joseph the Worker School (D) 9-300-034) 4451 Williams Road (Site area: [3.346 ha (Site acres)] 1.319 ha (3.26 acres) and 2.0235 ha (5.00 acres)) | PID 010-887-725 Parcel "C" (Explanatory Plan 8670) Lots 3 and 4 Except: Part Subdivided by Plan 30525; Section 26 Block 4 North Range 7 West New Westminster District Plan 3139 | Roman Catholic Archbishop of Vancouver St. Joseph's Parish 4451 Williams Road Richmond, B.C. V7E 1J7 | 100% (additional to Schedule B) 9,198.8 m ² 2.27 acres | (Fully exempt for school portion) |

Bylaw 9158 RELIGIOUS PROPERTIES

| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION | TENANTS MAILING ADDRESS |
|---|---|---|--|
| (057-573-004) 7900 Alderbridge Way | PID 000 658 766 Lot 39 Section 5 Block 4 North Range 6 West New Westminster District Plan 34152 | | That portion of the property council Council for British Columbia occupied by the Ismaili Jamatkhama and Centre The Ismaili Jamatkhama and Centre 4010 Canada Way Burnaby, B.C. V5G 1G8 |
| (057-614-000) 200 – 7451 Elmbridge Way | PID 007-501-129 Lot 87 Section 5 Block 4 North Range 6 West New District Plan 36964 | That portion of the property occupied by the Richmond Emmanuel Church | Richmond Emmanuel Church 200 – 7451 Elmbridge Way Richmond, B.C. V6X 1B8 |
| (136-467-527) Coll Grant McConachie | (136-467-527) PID 009-025-103 Color of the following states and 29 Block 5 North Range 7 West New Westminster District Plan 29409 | That portion of the property Vancouver Airport Chaplaincy occupied by Vancouver Airport C2154 - 3211 Grant McConachie Chaplaincy Richmond, B.C. V7B 0A4 | Vancouver Airport Chaplaincy C2154 - 3211 Grant McConachie Way Richmond, B.C. V7B 0A4 |
| 212 | | | |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT – ELDERLY CITIZENS HOUSING (PROVINCIAL ASSISTANCE)

| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF | OWNER/HOLDER'S MAILING ADDRESS |
|--------------------------|--|---|
| | PROPERTY | |
| (086-938-001) | PID 001 431 030 | Anavets Senior Citizens Housing Society |
| 11820 No. 1 Road | Lot 2 Section 2 Block 3 North Range 7 #200 - 951 East 8th Avenue | #200 - 951 East 8th Avenue |
| | West NWD Plan 69234 | Vancouver, B.C. V5T 4L2 |
| | | |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT – COMMUNITY CARE OR ASSISTED LIVING

| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF | OWNER/HOLDER'S MAILING ADDRESS |
|---|---|---|
| | PROPERTY | |
| (058-885-000) 6531 Azure Road | PID 003 680 100 Lot 525 Section 7 Block 4 North Range 6 West NWD Plan 25611 | Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2 |
| (067-321-001) 8400 Robinson Road | PID 009 826 386 Lot 80 Except: Part Subdivided by Plan 81951, Section 21 Block 4 North Range 6 West NWD Plan 12819 | Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2 |
| (099-371-000) 21 1 Williams Road | PID 004 864 077 Lot 4 Section 26 Block 4 North Range 7 West NWD Plan 17824 | Greater Vancouver Community Service Society 500 – 1212 W. Broadway Vancouver, B.C. V6H 3V1 |
| (必 0-622-000) 承 331 Mellis Drive | PID 004 107 292 Lot 175 Section 25 Block 5 North Range 6 West NWD Plan 53633 | Pinegrove Place Mennonite Care Home Society of Richmond 11331 Mellis Drive Richmond, B.C. V6X 1L8 |
| (082-199-000) 9020 Bridgeport | PID 002-672-855 Block 5 North Range 6West New Westminster District Plan 60997 Parcel B, Section 27/28, REF 60997 | Richmond Lion's Manor 120 – 13575 Commerce Parkway Richmond BC V6V 2L1 |
| (099-561-000) 9580 Pendleton Road | PID 003 751 678 Lot 450 Section 26 Block 4 North Range 7 West NWD Plan 66281 | Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| (064-762-037) 303 – 7560 Moffatt Road | PID 014-890-305 Strata Lot 37 Section 17 Block 4 North Range 6 West New Westminster District Strata Plan NW3081 | Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT – COMMUNITY CARE OR ASSISTED LIVING

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|--|--|---|
| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | OWNER/HOLDER'S MAILING ADDRESS |
| (087-058-109) 9 – 11020 No. 1 Road | PID 013-396-901 Strata Lot 9 Section 2 Block 3 North Range 7 West New Westminster District Strata Plan NW2952 | Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| (103-370-125) 5635 Steveston Highway | PID 004-866-029 Lot 910 Section 36 Block 4 North Range 7 West New Westminster District Plan 56866 | Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| (A97-575-028) ZZ33 Francis Road T | PID 003-887-022 Lot 890 Section 23 Block 4 North Range 7 West New Westminster District Plan 66590 | Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| \$62 Dover Crescent | PID 023-648-058 Strata Lot 105 Section 1 Block 4 North Range 7 West New Westminster District Strata Plan LMS2643 | Riverside Children's Centre Developmental Disability Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2 |
| (065-571-000) 6260 Blundell Road | PID 005 146 135 Lot "A" (RD135044) Section 19 Block 4 North Range 6 West New Westminster District Plan 48878 | Rosewood Manor Richmond Intermediate Care Society 6260 Blundell Road Richmond, B.C. V7C 5C4 |
| (089-830-129) 5500 Andrews Road, Unit 100 | PID 023-684-801 Strata Lot 129 Section 12 Block 3 North Range 7 West New Westminster District Strata Plan LMS2701 | Trechouse Learning Centre Richmond Society for Community Living 170 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| | | |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT – ELDERLY CITIZENS HOUSING

| SCHEDULE G to BYLAW 9158 | OWNER/HOLDER'S MAILING ADDRESS | Richmond Legion Senior Citizen Society #800 – 7251 Langton Road. Richmond, B.C. V7C 4R6 |
|--------------------------|--------------------------------|--|
| | LEGAL DESCRIPTION OF PROPERTY | PID 003 460 525 Lot 319 Section 13 Block 4 North Range 7 West NWD Plan 49467 Richmond, B.C. V7C 4R6 |
| | ROLL NO. & CIVIC ADDRESS | (094-282-297) 7251 Langton Road |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT

SCHEDULE H to BYLAW 9158

| digital many and a common manufactures and a | | | The state of the s |
|--|---|---|--|
| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION | OWNER/HOLDER (MAILING ADDRESS) |
| (056-610-001) 8911 Westminster Highway | PID 017 240 107 Lot 1 Sections 3 and 4 Block 4 North Range 6 West NWD Plan LMP 00069 | 100% | Canadian Mental Health Association 7351 Elmbridge Way Richmond, B.C. V6X 1B8 |
| (059-905-125) 8300 Cook Road D 7 | PID 023-800-496 Strata Lot 125 Section 9 Block 4 North Range 6 West new Westminster District Strata Plan LMS2845 together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1 | 100% that is occupied by Society of Richmond Children's Centres | Cook Road Children's Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2 |
| (%) 1-892-000) 23591 Westminster Highway | Lot B Section 36 Block 5 North Range 4 West New Westminster District Plan BCP46528 | That portion of the property occupied by Richmond Children's Centres | Cranberry Children's Centre Society of Richmond Children's Centres 23591 Westminster Highway Richmond BC |
| (094-391-000) 7611 Langton Road | PID 004 700 368 Lot 11 Section 13 Block 4 North Range 7 West NWD Plan 19107 | 100% | Development Disabilities Association 100 – 3851 Shell Road Richmond, B.C. V6X 2W2 |
| (064-810-001) 7000 Minoru Boulevard | PID 018 489 613 Lot 1 Section 17 Block 4 North Range 6 West NWD Plan LMP 12593 | 100% | Richmond Caring Place 140 – 7000 Minoru Boulevard Richmond, B.C. V6Y 3Z5 |
| | | | |

Bylaw 9158 CHARITABLE, PHILANTROPIC & OTHER NOT-FOR-PROFIT

SCHEDULE H to BYLAW 9158

| ROLL NO. & CIVIC ADDRESS | LEGAL DESCRIPTION OF PROPERTY | TION OF PORTION OF LAND AND Y TAXATION TAXATION | OWNER/HOLDER (MAILING ADDRESS) |
|---|---|---|--|
| (057-572-000) Unit 100 – 5671 No. 3 Road | PID 003-698-009 Lot 34 Section 5 Block 4 North Range 6 West Plan 32827 | That portion of the property occupied by the Richmond Centre for Disabilities | Richmond Centre for Disabilities 100 – 5671 No. 3 Road Richmond, B.C. V6X 2C7 |
| (067-813-000) 8660 Ash Street | PID 017-854-997 Lot C Section 22 Block 4 North Range 6 West Plan 2670 | Exempting that portion of the property occupied by the Richmond Family Place | Richmond Family Place 8660 Ash Street Richmond, B.C. V6Y 2S3 |
| ⊕3-050-002) A 1 Blanshard Drive | PID 019-052-685 Lot 2 Section 10 Block 4 North Range 7 West New Westminster District Plan LMP19283 | 100% that is occupied by Society of Richmond Children's Centres | Terra Nova Children's Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2 |
| (084-195-000) 4033 Stolberg Street | PID 028-745-540 Section 34 Block 4 North Range 6 West New Westminster District Plan BCP49848 Air Space Parcel 3 | 100% that is occupied by Society of Richmond Children's Centres | West Cambie Child Care Centre Society of Richmond Children's Centres 110 – 6100 Bowling Green Road Richmond, B.C. V6Y 4G2 |

Bylaw 9158 ATHLETIC & RECREATIONAL

SCHEDULE I to BYLAW 9158

| LAND AND OWNER/HOLDER (MAILING EMENT D FROM TON | the property Girl Guides of Canada rl Guides of A780 Blundell Road Richmond, B.C. V7C 1G9 | Girl Guides of Canada 1476 West 8th Avenue Vancouver, BC V6H 1E1 | the property Navy League of Canada National vy League of Council c/o Richmond/Delta Branch Box 43130 Richmond, B.C. V6Y 3Y3 | the property Richmond Lawn Bowling Club Richmond 7321 Westminster Highway Slub Richmond, B.C. V6X 1A3 |
|--|---|--|---|---|
| PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION | That portion of the property Vew occupied by Girl Guides of Canada | | That portion of the property of Canada National Council nge 32 New 100, | That portion of the property lan occupied by Richmond orth Lawn Bowling Club |
| LEGAL DESCRIPTION OF PROPERTY | PID 001-145-801 Lot 2 Block 4 North Range 7 West New Westminster District Plan 3892 | PID 014-924-781 Dedicated Park Plan 565772 | PID 007 206 518 Lot "N" Except: Part Subdivided by Plan 35001, Fractional Section 6 and of Sections 5, 7 and 8 Block 4 North Range 6 West and of Fractional Section 32 Block 5 North Range 6 West New Westminster District Plan 23828 (see R083-467-505 for remainder) | PID 009 300 261 Lot 26, Except that part in Plan LMP39941 Section 8 Block 4 North Range 6 West New Westminster District Plan 24068 |
| ROLL NO. & CIVIC ADDRESS | (097-842-000) 4780 Blundell Road | 051-521-010 11551 Dyke Road | (08 5 7465-000) 741 ⊄ River Road 7 - 6 6 | (059-477-003) 6133 Bowling Green Road |

Bylaw 9158 ATHLETIC & RECREATIONAL

SCHEDULE I to BYLAW 9158

| OWNER/HOLDER (MAILING ADDRESS) | Richmond Rod and Gun Club P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9 | nnis Club 20ad 2. V7C 3V4 | inter Club dge Way C. V7C 4N3 | Scotch Pond Heritage Cooperative 3811 Moncton Street Richmond, B.C. V7E 3A0 |
|---|---|---|--|--|
| OWNE | Richmond Rod and Gun C P.O. Box 26551 Blundell Centre Post Office Richmond, B.C. V7C 5M9 | Richmond Tennis Club 6820 Gilbert Road Richmond, B.C. V7C 3V4 | Richmond Winter Club 5540 Hollybridge Way Richmond, B.C. V7C 4N3 | Scotch Pond Heritage Coo 3811 Moncton Street Richmond, B.C. V7E 3A0 |
| PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION | That portion of the property occupied by Richmond Rod and Gun Club | That portion of the property occupied by Richmond Tennis Club | That portion of the property occupied by Richmond Winter Club | That portion of the property occupied by Scotch Pond Heritage Cooperative |
| LEGAL DESCRIPTION OF PROPERTY | PID 009 311 998 Lot 2 Except: Firstly; Part Subdivided by Plan 28458; Secondly; Parcel "C" (Bylaw Plan 62679); Thirdly: Parcel G (Bylaw Plan 80333); Sections 29 and 32 Block 5 North Range 6 West New Westminster District Plan 24230 | PID 017 844 525 Lot A Section 8 Block 4 North Range 6 West, New Westminster District Plan LMP 5323 | PID 007 250 983 Lot 73 Except: Part Subdivided by Plan 48002; Sections 5 and 6 Block 4 North Range 6 West New Westminster District Plan 36115 | PID 004-276-159 Block 3 N Range 7W Section 4 Parcel D, Except Plan REF 43247, EXP 60417, REF 10984 File NO 1000-14-045 |
| ROLL NO. & CIVIC ADDRESS | (082-479-000) 7760 River Road | (059-216-001) 682 9 Gilbert Road 2 | (05 K 2590-001) 554 6 Hollybridge Way | (088-500-046) 2220 Chatham Street |

Bylaw 9158 CITY HELD PROPERTIES

SCHEDULE J to BYLAW 9158

| ROLL NO. & CIVIC ADDRESS (085-643-001) Unit 140-160 11590 Cambie Road (044-761-005) 11688 Steveston Highway | PROPERTY PROPERTY PROPERTY PROPERTY PID 018-844-456 Lot C Section 36 Block 5 North Range 6 West Plan LMP17749 Except Plan BCP 14207 PID 023-710-047 Lot 1 Section 1 Block 3 North Range 6 West Plan 32147 | PORTION OF LAND AND IMPROVEMENT EXEMPTED FROM TAXATION That portion of the property occupied by Richmond Public Library That portion of the property occupied by Richmond Public Library | OWNER/HOLDER (MAILING ADDRESS) Richmond Public Library Cambie Branch Unit 150 - 11590 Cambie Road Richmond, B.C. V6X 3Z5 Richmond Public Library Ironwood Branch 11688 Steveston Highway, Unit 8200 Richmond, B.C. V7A 1N6 |
|---|---|--|---|
| | PID 023-510-692 Lot 2 Section 33 Block 4 North Range 5 West NWD Plan LMP29486 | That portion of the property occupied by City of Richmond | City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1 |
| 03 2 969-003) 14300 Entertainment Boulevard | PID 023-672-269 Lot C Section 33 Block 4 North Range 5 West NWD Plan LMP31752 | That portion of the property occupied by City of Richmond | City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1 |
| | PID 027-090-434 Lot 8 Section 6 Block 4 North Range 6 West Plan BCP30383 | That portion of the property occupied by Richmond Oval Corporation | City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1 |
| | PID 013-082-531 Section 12 Block 3 North Range 6 West NWD Plan 15624 Parcel A-J, Part NE 1/4, Ref 15624, Ref 8114 File No. 1000- 05-021 | That portion of the property occupied by Richmond Animal Protection Society | City of Richmond 6911 No. 3 Road Richmond, B.C. V6Y 2C1 |

Bylaw 9158 CITY HELD PROPERTIES

SCHEDULE J to BYLAW 9158

| Lot A Section 5 Block 4 North 6 West New Westminster District Plan 3CP45912 |
|---|



Report to Committee

To:

Finance Committee

Date:

September 10, 2014

From:

Jerry Chong

File:

12-8060-20-

Director, Finance

С.

009168/Vol 01

Re:

Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168

Staff Recommendation

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.

Jerry Chong Director, Finance (604-276-4064)

| RE | PORT CONCURRE | ENCE |
|--|---------------|-------------------------------------|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER |
| Business Licences City Clerk Recreation Services Community Bylaws Fire Rescue RCMP Building Approvals Development Applications | | Ja Gor A. NAZLARETH |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | Initials: | APPROVED BY CAO (Acting) he forces |

Staff Report

Origin

As part of the City's Long Term Financial Management Strategy Policy 3707, fees and charges are adjusted annually based on projected Vancouver Consumer Price Index increases.

Analysis

The Vancouver CPI increase for 2015 is projected to be 1.8%. As in the original bylaw, all adjusted fees greater than \$100 are rounded up to the nearest \$1, adjusted fees less than \$100 are rounded up to the nearest \$0.25 and adjusted fees less than \$1 are rounded up to the nearest \$0.05. This will minimize the number of transactions requiring small coinage.

All rates in the attached Amendment Bylaw No. 9168 are effective January 1, 2015 and have been adjusted for the 1.8% increase, with the following exceptions, at the request of the respective stakeholders:

• Schedule – Archives & Records
Photocopying and microfilm printing fees are left unchanged at \$0.35 per page for black
and white copies to ensure these charges do not become unaffordable for the general
public. A new rate of \$0.50 per page is added for colour photocopies to recover the
higher cost of colour toner cartridges.

The Archives no longer reproducing copies from negatives and, therefore, related fees are removed for 2015.

• Schedule – Business Licence A new fee of \$57.75 per address is added for Comfort Letters requested by external clients.

Prior to 2012, all comfort letter requests were handled by one central department responsible for collecting the data from various City departments. With business process changes since 2012, all requests go directly to the responsible division and each area sets their own fee to recover for the requests.

Current comfort letter fees charged by the City:

Building Division - \$71.40 per property
Community Bylaws - \$57.75 per property
Planning Division - \$66.50 per property

Currently, the Business License division provides comfort letters free of charge. With a slight increase in the number of comfort letter requested since 2012, the new fee of \$57.75 will offset for the cost of staff's time involved. The fee will also bring consistency throughout the City for charging for comfort letters.

• Schedule - Filming Applications and Fees A new rate of \$1,039 per day is added for filming at City Hall on weekends and statutory holidays.

In prior years, the City charged a flat daily rate for filming at City Hall. Since most major TV and movie productions tend to operate on a Monday – Friday schedule, a lower weekend rate at 50% of the regular rate will enable the City to promote itself as a film friendly location for smaller productions, commercials, and independent films.

Schedule – Visiting Delegation, Study Tour and City Hall Tour
 All fees under this schedule remain unchanged as the fees were instituted less than one year ago.

Financial Impact

The fee increases assist in offsetting rising costs, which otherwise will be recovered through increases to taxation revenue. It is estimated that an increase of 1.8% will generate approximately \$96,000 in additional revenue.

Conclusion

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168 be introduced and given first, second and third readings.

Ivy Wong

Manager, Revenue (604-276-4046)

IW:gjn

Att. 1: Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168



Consolidated Fees Bylaw No. 8636 Amendment Bylaw No. 9168

The Council of the City of Richmond enacts as follows:

- 1. The Consolidated Fees Bylaw No. 8636, as amended, is further amended by deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this Bylaw.
- 2. This Bylaw comes into force and effect on January 1, 2015.
- 3. This Bylaw is cited as "Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 9168".

| FIRST READING | CITY OF RICHMOND |
|----------------|---|
| SECOND READING | APPROVED for content by originating dept. |
| THIRD READING | APPROVED |
| ADOPTED | for legality by Solicitor |
| | |
| MAYOR | CORPORATE OFFICER |

SCHEDULE - ANIMAL CONTROL REGULATION

Animal Control Regulation Bylaw No. 7932 Cat Breeding Permit Fee

Section 2.2

| Description | Fee |
|-------------------------------------|---------|
| Cat breeding permit for three years | \$38.50 |

Animal Control Regulation Bylaw No. 7932 Impoundment Fees

Section 8

| Description | Fee |
|--|------------|
| 1st time in any calendar year | |
| Neutered male or spayed female dog | \$44.75 |
| Non-neutered male or unspayed female dog | \$134.00 |
| Dangerous dog* | \$551.00 |
| 2nd time in any calendar year | |
| Neutered male or spayed female dog | \$88.25 |
| Non-neutered male or unspayed female dog | \$277.00 |
| Dangerous dog* | \$1,099.00 |
| 3rd time and subsequent times in any calendar year | |
| Neutered male or spayed female dog | \$277.00 |
| Non-neutered male or unspayed female dog | \$551.00 |
| Dangerous dog* | \$1,099.00 |
| Bird | \$6.25 |
| Domestic farm animal | \$66.25 |
| Impoundment fee also subject to transportation costs | |
| Other animal | \$33.50 |
| Impoundment fee also subject to transportation costs | |

^{*}Subject always to the power set out in Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.

Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.

Animal Control Regulation Bylaw No. 7932 Maintenance Fees

Section 8

| Description | Fee |
|----------------------|---------|
| Dog | \$13.50 |
| Cat | \$13.50 |
| Bird | \$3.25 |
| Domestic farm animal | \$33.50 |
| Other animal | \$11.25 |

Note: For all of the Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.

SCHEDULE - ARCHIVES AND RECORDS

Archives and Records Image Reproduction Fees

| Description | Fee | Units |
|---|---------|-----------------|
| Records | | |
| Photocopying and printing of files/bylaw (First 4 pages free) | \$0.35 | per b+w page |
| per page | \$0.50 | per colour page |
| Microfilm printing | \$0.35 | |
| per page | | |
| Photograph Reproductions | | |
| Scanned image (each) | \$17.25 | |
| CD | \$6.25 | |
| 5" x 7" | \$13.50 | |
| 8" x 10" | \$17.25 | · · |
| 11" x 14" | \$25.50 | |
| 16" x 20" | \$35.50 | |
| 20" x 24" | \$44.75 | |
| | | |

Archives and Records Use Fees

| Description | Fee |
|---|---------|
| Publication Fee | |
| Websites, Books, CDs, etc. (Non-Commercial) | \$17.25 |
| Websites, Books, CDs, etc. (Commercial) | \$33.50 |
| Exhibition Fee (Commercial) | \$55.50 |

Archives and Records Tax Searches Fees

| Description | Fee |
|--|---------|
| Tax Searches and Printing of Tax Records | |
| Searches ranging from 1 to 5 years | \$28.25 |
| Each year greater than 5 years | \$6.25 |

Archives and Records Preliminary Site Investigation

| Description | Fee |
|--|----------|
| Active Records Check Survey (per civic address searched) | \$222.00 |

Archives and Records Mail Orders

| Description | Fee |
|-------------|--------|
| Mail orders | \$6.25 |

Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives (publication and commercial fees still apply).

SCHEDULE - BILLING AND RECEIVABLES

Billing and Receivables Receivables Fees

| Description | Fee |
|--|----------------------|
| Administrative charges for receivable projects undertaken for arm's length | (20% of actual cost) |
| third parties | _ |
| Non-Sufficient Fund (NSF) charges | \$33.00 |

SCHEDULE - BOARD OF VARIANCE ESTABLISHMENT AND PROCEDURE

Board of Variance Establishment and Procedure Bylaw No. 7150 Application Fees

Sections 3.1, 4.1

| Description | Fee |
|--|----------|
| Order regarding variance or exemption to relieve hardship | \$173.00 |
| Order regarding extent of damage preventing reconstruction | \$144.00 |
| as non-conforming use | |

SCHEDULE - BOULEVARD AND ROADWAY PROTECTION AND REGULATION

Boulevard and Roadway Protection and Regulation Bylaw No. 6366 Inspection Charges

| Description | Fee |
|--|----------|
| Additions & Accessory Buildings Single or Two Family Dwellings | \$167.00 |
| over 10 m2 in size; In-ground Swimming Pools & Demolitions | |
| Move-Offs; Single or Two Family Dwelling Construction | \$167.00 |
| Combined Demolition & Single or Two Family Dwelling Construction | \$167.00 |
| Commercial; Industrial; Multi-Family; Institutional; Government | \$222.00 |
| Construction | |
| Combined Demolition & Commercial; Industrial; Multi-family; | \$222.00 |
| Institutional or Government Construction | |
| Each additional inspection as required | \$83.00 |

SCHEDULE - BUILDING REGULATION

Building Regulation Bylaw No. 7230 Plan Processing Fees

Section 5.13

| Description | Fee |
|---|----------|
| For a new one family dwelling | \$606.00 |
| For other than a new one family dwelling (a) | \$69.25 |
| or (b) 50% to the nearest dollar of the estimated building | |
| permit fee specified in the applicable Building Permit Fees | |
| in Subsection 5.13.6 and other Building Types to a maximum | |
| of \$10,000.00 | |
| - whichever is greater of (a) or (b) | |
| For a sewage holding tank | \$139.00 |

Building Regulation Bylaw No. 7230 Building Permit Fees for those buildings referred to in Subsection 5.13.6 Sections 5.2, 5.5, 5.6, 7.2

| Description | Fee |
|---|------------|
| Nil to \$1,000.00 (minimum fee) | \$69.25 |
| Exceeding \$1,000.00 up to \$100,000.00 | \$69.25 |
| *per \$1,000.00 of construction value or fraction *Plus | \$10.75 |
| of construction exceeding \$1,000.00 | |
| Exceeding \$100,000.00 to \$300,000.00 | \$1,133.50 |
| **per \$1,000.00 of construction value or fraction **Plus | \$10.25 |
| of construction exceeding \$100,000.00 | |
| Exceeding \$300,000.00 | \$3,178.00 |
| ***per \$1,000.00 of construction value or fraction ***Plus | \$8.25 |
| of construction exceeding \$300,000.00 | |

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230 Building Permit Fees for all Other Building Types

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

| Description | | Fee |
|--|--------|------------------------------------|
| Nil to \$1,000.00 (minimum fee) | | \$69.25 |
| Exceeding \$1,000.00 up to \$100,000.00 | | \$69.25 |
| *per \$1,000.00 of construction value or fraction | *Plus | \$11.00 |
| of construction exceeding \$1,000.00 | | |
| Exceeding \$100,000.00 to \$300,000.00 | | \$1,158.25 |
| **per \$1,000.00 of construction value or fraction ' | **Plus | \$10.50 |
| of construction exceeding \$100,000.00 | | |
| Exceeding \$300,000.00 | | \$3,258.25 |
| ***per \$1,000.00 of construction value or fraction ** | **Plus | \$8.50 |
| of construction exceeding \$300,000.00 | | AND SECTION AND SECTION ASSESSMENT |

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Despite any other provision of the Building Regulation Bylaw No. 7230, the "construction value" of a:

- (a) one-family dwelling or two-family dwelling
- (b) garage, deck, porch, interior finishing or addition to a one-family dwelling or two-family dwelling is assessed by total floor area and deemed to be the following:

| Description | Fee | Units |
|--|------------|--------------------|
| (i) new construction of first storey | \$1,164.00 | per m² |
| (ii) new construction of second storey | \$1,072.00 | per m ² |
| (iii) garage | \$595.00 | per m² |
| (iv) decks or porches | \$491.00 | per m ² |
| (v) interior finishing on existing buildings | \$549.00 | per m² |
| (vi) additions | \$1,164.00 | per m ² |

Building Regulation Bylaw No. 7230 Building Permit Fees for all Other Building Types (cont.)

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

| Description | | Fee |
|---|--------|----------|
| Building Design Modification Fee | | |
| Plan Review (per hour or portion thereof) | | \$124.00 |
| Building Permit Fee for Temporary Building for Occupancy | | \$551.00 |
| Re-inspection Fees | | |
| (a) for the third inspection | | \$83.00 |
| (b) for the fourth inspection | | \$113.00 |
| (c) for the fifth inspection | | \$222.00 |
| Note: The fee for each subsequent inspection after the fifth inspection will be | | |
| double the cost of each immediately previous inspection | | |
| Special Inspection Fees: | | |
| (a) during the City's normal business hours | | \$124.00 |
| (b) outside the City's normal business hours | | \$485.00 |
| *for each hour or part thereof after the first | *Plus | \$124.00 |
| four hours | | |
| Building Permit Transfer or Assignment Fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the origina | ıl | |
| building permit fee | | |
| - whichever is greater of (a) or (b) | | |
| Building Permit Extension Fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the origina | ıl | |
| building permit fee | | |
| - whichever is greater of (a) or (b) | | |
| Building Move Inspection Fee: | | |
| (a) within the City boundaries | | \$124.00 |
| (b) outside the City boundaries when travel is by City vehicle | | \$124.00 |
| **per km travelled | **Plus | \$2.25 |

Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.

Building Regulation Bylaw No. 7230

Building Permit Fees for all Other Building Types (cont.)

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

| Description | Fee |
|---|------------|
| Provisional Occupancy Inspection Fee (per building permit inspection visit) | \$277.00 |
| Provisional Occupancy Notice Extension Fee | \$441.00 |
| Building Demolition Inspection Fee for each building over 50 m ² | \$434.00 |
| in floor area | |
| Sewage Holding Tank Permit Fee | \$277.00 |
| Use of Equivalents Fees: | |
| (a) each report containing a maximum of two separate equivalents | \$605.00 |
| (b) for each equivalent greater than two contained in the same report | \$248.00 |
| (c) for an amendment to an original report after the acceptance or | \$124.00 |
| rejection of the report | |
| (d) for Air Space Parcels (treating buildings as one building) | \$2,162.00 |

Building Regulation Bylaw No. 7230

Gas Permit Fees

Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10

| Description | | | Units |
|--|-----|----------|---------------|
| Domestic Installation – one family dwelling | (a) | \$69.25 | |
| - whichever is greater of (a) or (b) | (b) | \$25.50 | per appliance |
| Domestic/Commercial/Industrial Installations - two family | [| | |
| dwellings, multiple unit residential buildings, including townhouse units) | | | |
| (a) appliance input up to 29 kW | | \$69.25 | |
| (b) appliance input exceeding 29 kW | | \$113.00 | |
| Special Inspection Fees: | | | |
| (a) during the City's normal business hours | | \$124.00 | |
| (b) outside the City's normal business hours | | \$485.00 | |
| *for each hour or part thereof after the first four hours *P | lus | \$124.00 | |

Building Regulation Bylaw No. 7230 Gas Permit Fees (cont.)

Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10

| Description | | Fee |
|---|-----|----------|
| Re-Inspection Fee: | | |
| (a) for the third inspection | | \$83.00 |
| (b) for the fourth inspection | | \$113.00 |
| (c) for the fifth inspection | | \$222.00 |
| Note: The fee for each subsequent inspection after the fifth inspection will be | | |
| double the cost of each immediately previous inspection | | |
| For a vent and/or gas valve or furnace plenum (no appliance) | | \$69.25 |
| Piping alteration – for existing appliances | | |
| First 30 metres of piping | | \$69.25 |
| Each additional 30 metres or part thereof | | \$25.50 |
| Gas permit transfer or assignment fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the original | | |
| gas permit fee | | |
| - whichever is greater of (a) or (b) | | |
| Gas permit extension fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the original | | |
| gas permit fee | | |
| - whichever is greater of (a) or (b) | | |

Building Regulation Bylaw No. 7230 Plumbing Permit Fees

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

| Description | | Fee | Units |
|--|-------|---------|----------|
| Plumbing | | | |
| (a) installation of each plumbing fixture | | \$25.50 | |
| (b) minimum plumbing fee | | \$69.25 | |
| (c) connection of City water supply to any hydraulic equipment | | \$69.25 | |
| Sprinkler & Standpipes | | | |
| (a) installation of any sprinkler system | | \$69.25 | |
| *per additional head | *Plus | \$2.75 | |
| (b) installation of each hydrant, standpipe, hose station, | (c) | \$69.25 | |
| hose valve, or hose cabinet used for fire fighting | (d) | \$25.50 | per item |
| - whichever is greater of (c) or (d) | | | |

Building Regulation Bylaw No. 7230 Plumbing Permit Fees (cont.)

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

| Description | | Fee | Units |
|--|-----|----------|----------|
| Water Service | | | |
| (a) for the first 30 metres of water supply service pipe to a | | \$69.25 | |
| building or structure | | | |
| (b) for each additional 30 metres of water supply service pipe | | \$25.50 | İ |
| to a building and structure | | | |
| Sanitary & Storm Sewers; Building Drains & Water Distribution | | | |
| (a) for the first 30 metres of a sanitary sewer, and/or | | \$69.25 | |
| storm sewer, and/or building drain, or part thereof | | | |
| (b) for each additional 30 metres of a sanitary sewer, and/or | | \$25.50 | |
| storm sewer, and/or building drain, or part thereof | | | |
| (c) for the first 30 metres of a rough-in installation for a water | - 1 | \$69.25 | |
| distribution system in a multiple unit non-residential building | | | |
| for future occupancy, or part thereof | | | |
| (d) for each additional 30 metres of a rough-in installation for a | | \$25.50 | |
| water distribution system in a multiple unit non-residential | | | |
| building for future occupancy, or part thereof | | | |
| (e) for the installation of any neutralizing tank, catch basin, | (f) | \$69.25 | |
| sump, or manhole | (g) | \$25.50 | per item |
| - whichever is greater of (f) or (g) | | | |
| Special Inspections | | | |
| (a) during the City's normal business hours | | \$124.00 | |
| (b) outside the City's normal business hours or each hour | | \$485.00 | |
| *for part thereof exceeding the first four hours *P | lus | \$124.00 | |
| Design Modification Fees | | | |
| Plan review | | \$124.00 | per hour |
| Applicable to Plumbing, Sprinkler & Standpipes, Water | | | |
| Service, and Sanitary & Storm Sewers; Building Drains & | 2 | | |
| Water Distributions | | | |

Building Regulation Bylaw No. 7230 Plumbing Permit Fees (cont.)

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

| Description | | Fee |
|---|-----|----------|
| Plumbing Re-Inspection Fee | | |
| (a) for the third inspection | | \$83.00 |
| (b) for the fourth inspection | | \$113.00 |
| (c) for the fifth inspection | | \$222.00 |
| Note: The fee for each subsequent inspection after the fifth inspection will be | | |
| double the cost of each immediately previous inspection | | |
| Plumbing Permit Transfer or Assignment Fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the original | | |
| plumbing permit fee | | |
| - whichever is greater of (a) or (b) | | |
| Plumbing Permit Extension Fee | (a) | \$69.25 |
| or (b) a fee of 10% to the nearest dollar of the original | | |
| plumbing permit fee | | |
| - whichever is greater of (a) or (b) | | |
| Provisional Plumbing Compliance Inspection Fee (per permit visit) | | \$139.00 |
| Provisional Plumbing Compliance Notice Extension Fee | | \$222.00 |
| Potable Water Backflow Preventer Test Report Decal | | \$22.50 |

<u>SCHEDULE – BUSINESS LICENCE</u>

Business Licence Bylaw No. 7360 Assembly Use Group 1

| Group 1 - Business Licence Fe | e assessed by total floor area | | |
|--|----------------------------------|------------|--|
| Except Food Caterers which are assessed a fee in accordance with Group 3 | | | |
| Square Metres (m ²) | (Square Feet) (ft ²) | Fee | |
| 0.0 to 93.0 | (0 to 1000) | \$160.00 | |
| 93.1 to 232.5 | (1001 to 2500) | \$243.00 | |
| 232.6 to 465.0 | (2501 to 5000) | \$420.00 | |
| 465.1 to 930.0 | (5001 to 10000) | \$670.00 | |
| 930.1 to 1860.1 | (10001 to 20000) | \$1,187.00 | |
| 1860.2 to 2790.1 | (20001 to 30000) | \$1,700.00 | |
| 2790.2 to 3720.2 | (30001 to 40000) | \$2,218.00 | |
| 3720.3 to 4650.2 | (40001 to 50000) | \$2,728.00 | |
| 4650.3 to 5580.3 | (50001 to 60000) | \$3,245.00 | |
| 5580.4 and over | (60001 and over) | \$3,679.00 | |
| Food Primary Liquor Licence Fe | ee | \$334.00 | |
| Mobile Vendors (Food) Fee (per | vehicle) | \$78.00 | |

Business Licence Bylaw No. 7360 Assembly Use Group 2

| Group 2 - Business Licence Fee assessed by Number of Seats | | |
|--|------------|--|
| Seats | Fee | |
| 0 to 30 | \$506.00 | |
| 31 to 60 | \$1,007.00 | |
| 61 to 90 | \$1,511.00 | |
| 91 to 120 | \$2,016.00 | |
| 121 to 150 | \$2,515.00 | |
| 151 to 180 | \$3,018.00 | |
| 181 to 210 | \$3,518.00 | |
| 211 and over | \$3,679.00 | |

Business Licence Bylaw No. 7360 Assembly Use Group 3

| Group 3 - Business Licence Fee assessed by Number of Employees (including owners)* | | |
|--|------------|--|
| Employees | Fee | |
| 0 to 5 | \$130.00 | |
| 6 to 10 | \$217.00 | |
| 11 to 15 | \$312.00 | |
| 16 to 25 | \$463.00 | |
| 26 to 50 | \$670.00 | |
| 51 to 100 | \$968.00 | |
| 101 to 200 | \$1,365.00 | |
| 201 to 500 | \$1,970.00 | |
| 501 to 1000 | \$2,977.00 | |
| 1001 and over | \$3,679.00 | |

^{*}For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.

Business Licence Bylaw No. 7360 Residential Use

| Residential Use - Business Licence Fee assessed by Number of Rental Units | | |
|---|------------|--|
| Units | Fee | |
| 0 to 5 | \$154.00 | |
| 6 to 10 | \$238.00 | |
| 11 to 25 | \$407.00 | |
| 26 to 50 | \$660.00 | |
| 51 to 100 | \$1,163.00 | |
| 101 to 200 | \$1,664.00 | |
| 201 to 300 | \$2,167.00 | |
| 301 to 400 | \$2,665.00 | |
| 401 to 500 | \$3,162.00 | |
| 501 and over | \$3,679.00 | |

Business Licence Bylaw No. 7360 Service Use

| Service Use - Business Licence Fee assessed by Number of Employees (including owners)* | | |
|--|------------|--|
| Employees | Fee | |
| 0 to 5 | \$130.00 | |
| 6 to 10 | \$223.00 | |
| 11 to 15 | \$325.00 | |
| 16 to 25 | \$478.00 | |
| 26 to 50 | \$684.00 | |
| 51 to 100 | \$995.00 | |
| 101 to 200 | \$1,396.00 | |
| 201 to 500 | \$2,021.00 | |
| 501 to 1000 | \$3,043.00 | |
| 1001 and over | \$3,679.00 | |

^{*}For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.

Business Licence Bylaw No. 7360 Mercantile Use

| Mercantile Use - Business Licence Fee assessed by total floor area | | | |
|--|----------------------------------|------------|--|
| Square Metres (m ²) | (Square Feet) (ft ²) | Fee | |
| 0.0 to 93.0 | (0 to 1000) | \$130.00 | |
| 93.1 to 232.5 | (1001 to 2500) | \$205.00 | |
| 232.6 to 465.0 | (2501 to 5000) | \$376.00 | |
| 465.1 to 930.0 | (5001 to 10000) | \$634.00 | |
| 930.1 to 1860.1 | (10001 to 20000) | \$1,146.00 | |
| 1860.2 to 2790.1 | (20001 to 30000) | \$1,665.00 | |
| 2790.2 to 3720.2 | (30001 to 40000) | \$2,175.00 | |
| 3720.3 to 4650.2 | (40001 to 50000) | \$2,686.00 | |
| 4650.3 to 5580.3 | (50001 to 60000) | \$3,201.00 | |
| 5580.4 and over | (60001 and over) | \$3,679.00 | |

Business Licence Bylaw No. 7360 Industrial/Manufacturing Use

| Industrial/Manufacturing Use - Business Licence Fee assessed by Number of Employees | | |
|---|------------|--|
| (including owners)* | | |
| Employees | Fee | |
| 0 to 5 | \$154.00 | |
| 6 to 10 | \$255.00 | |
| 11 to 15 | \$357.00 | |
| 16 to 25 | \$506.00 | |
| 26 to 50 | \$711.00 | |
| 51 to 100 | \$1,007.00 | |
| 101 to 200 | \$1,410.00 | |
| 201 to 500 | \$2,009.00 | |
| 501 to 1000 | \$3,012.00 | |
| 1001 and over | \$3,679.00 | |

^{*}For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.

Business Licence Bylaw No. 7360 Vehicle for Hire Businesses

| Description | Fee |
|--|----------|
| Vehicle for Hire Business Fee | |
| Each Vehicle for Hire applicant must pay (1) and (2)*: | |
| (1) Vehicle for Hire office fee | \$130.00 |
| (2) Per vehicle licence fee* | |
| based on the number of vehicles | |
| CLASS "A" Taxicab | \$120.00 |
| CLASS "B" Limousine | \$78.00 |
| CLASS "C" Sightseeing Taxicab | \$120.00 |
| CLASS "D" Airport Taxicab | \$120.00 |
| CLASS "E" Private Bus | \$120.00 |
| CLASS "I" Charter Minibus | \$120.00 |
| CLASS "J" Rental Vehicle | |
| Group 1 | \$15.00 |
| Group 2 | \$78.00 |
| CLASS "K" Driver Training Vehicle | \$58.00 |
| CLASS "M" Tow-Truck | \$120.00 |
| CLASS "N" Taxicab for Persons with Disabilities | \$120.00 |
| CLASS "P" Pedicab | \$120.00 |

Business Licence Bylaw No. 7360 Vehicle for Hire Businesses (cont.)

| Description | Fee |
|--|------------|
| *Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business | \$3,679.00 |
| Transferring a Vehicle for Hire Licence within any calendar year | \$45.00 |
| Replacing a Vehicle for Hire Licence plate or decal | \$13.00 |

Business Licence Bylaw No. 7360 Vending Machine Uses

| Description | Fee |
|---|----------|
| Vending Machine Business Licence Fee | |
| Group 1 (per machine) | \$29.00 |
| Group 2 (per machine) | \$40.50 |
| Group 3 (per machine) | \$9.00 |
| Banking Machine licence fee (per machine) | \$125.00 |
| Amusement Machine licence fee (per machine) | \$29.00 |

Business Licence Bylaw No. 7360 Adult Orientated Uses

| Description | Fee |
|---|------------|
| Adult entertainment establishment licence | \$3,679.00 |
| Casino | \$5,820.00 |
| Body-painting studio | |
| Studio licence | \$3,679.00 |
| Each body-painting employee | \$130.00 |
| Body-rub studio | |
| Studio licence | \$3,679.00 |
| Each body-rub employee | \$130.00 |
| Escort service | |
| Escort service licence | \$3,679.00 |
| Each escort employee | \$130.00 |

Business Licence Bylaw No. 7360 Farmer's Market

| Description | Fee |
|-------------------------|----------|
| Farmer's market licence | \$130.00 |

Business Licence Bylaw No. 7360 Licence Transfers, Changes and Reprints

| Description | Fee |
|--|------------|
| Requests for comfort letters | 57.75 |
| (includes GST) per address/business | |
| Transferring a licence from one person to another, or for issuing a | \$45.00 |
| new licence because of a change in information on the face of such | |
| licence, except a change between licence categories or subcategories | |
| Changing the category or subcategory of a licence (| a) \$45.00 |
| or (b) the difference between the existing licence fee | |
| and the fee for the proposed category or subcategory | |
| - whichever is greater of (a) or (b) | |
| Licence reprint | \$11.00 |

Business Licence Bylaw No. 7360 Off-Leash Permits

| Description | Fee |
|---------------|----------|
| Annual permit | \$110.00 |

SCHEDULE - DEVELOPMENT APPLICATION FEES

Zoning Amendments

| Section | Application Type | Base Fee | Incremental Fee |
|---------------|--|------------|-----------------|
| Section 1.2.1 | Zoning Bylaw Text Amendment | \$1,704.00 | Not Applicable |
| (a) | | | |
| Section 1.2.1 | Zoning Bylaw Designation Amendment for | | |
| (b) | for Single Detached (RS) | | |
| | No lot size policy applicable | \$2,166.00 | Not Applicable |
| | Requiring a new or amended lot size policy | \$2,706.00 | Not Applicable |

Zoning Amendments

| Section | Application Type | Base Fee | Incremental Fee |
|---------------|--|------------|------------------------------------|
| Section 1.2.1 | Zoning Bylaw Designation Amendment for | \$3,246.00 | For residential portion |
| } | 'site specific zones' | | of development: |
| | - | | - \$41.00 per dwelling unit |
| | | | for first 20 dwelling |
| | | | units and \$21.00 per |
| | | | dwelling unit for each |
| | | | subsequent dwelling |
| | | | unit |
| | | | For non-residential |
| · | | | building area: |
| - | | | - \$26.00 per 100m ² of |
| | | | building area for the |
| | | | first 1,000 m ² and |
| | | | \$16.00 per 100 m ² |
| | | | thereafter |
| | Zoning Bylaw Designation Amendment for all | \$2,166.00 | For residential portion |
| | other zoning districts | | of development: |
| | | | - \$21.00 per dwelling unit |
| | | | for first 20 dwelling |
| | | | units and \$11.00 per |
| | | | dwelling unit for each |
| | | | subsequent dwelling |
| | | | unit |
| | | | For non-residential |
| | | | building area: |
| | | | - \$16.00 per 100m ² of |
| | | | building area for the |
| | | | first 1,000 m ² and |
| | | | \$6.00 per 100 m ² |
| | | | thereafter |
| Section 1.2.3 | Additional Public Hearing for Zoning Bylaws Text | \$816.00 | \$816.00 for each |
| | or Designation Amendments | | subsequent Public |
| | _ | | Hearing required |
| Section 1.2.5 | Expedited Timetable for Zoning Designation | \$1,086.00 | Not Applicable |
| | Amendment (Fast Track Rezoning) | | |

Official Community Plan Amendments

| Section | Description | Base Fee | Incremental Fee |
|---------------|---|------------|-------------------|
| Section 1.3.1 | Official Community Plan Amendment without | \$3,246.00 | Not Applicable |
| | an associated Zoning Bylaw Amendment | | |
| Section 1.3.2 | Additional Public Hearing for Official | \$816.00 | \$816.00 for each |
| | Community Plan Amendment | | subsequent Public |
| | for second public hearing | | Hearing required |

Development Permits

| Section | Description | Base Fee | Incremental Fee |
|---------------|--|------------|-----------------------------------|
| Section 1.4.1 | Development Permit for other than a | \$1,626.00 | \$540.00 for the first |
| | Development Permit referred to in Sections | | 464.5 m² of gross floor |
| | 1.4.2 and 1.4.3 of the Development | | area plus: |
| | Application Fees No. 8951 | | - \$110.00 for each |
| | | | additional 92.9 m² or |
| | | | portion of 92.9 m ² of |
| | | | gross floor area up to |
| | | | 9,290 m², plus |
| | | | |
| | | | - \$21.00 for each |
| | | | additional 92.9 m² or |
| | | | portion of 92.9 m ² of |
| | | | gross floor area over |
| | | | 9290 m ² |
| Section 1.4.2 | Development Permit for Coach House or | \$1,039.00 | Not Applicable |
| | Granny Flat | | |
| Section 1.4.3 | Development Permit, which includes property: | \$1,626.00 | Not Applicable |
| | (a) designated as an Environmentally | | |
| | Sensitive Area (ESA); or | | |
| | (b) located within, or adjacent to the | | |
| | Agricultural Land Reserve (ALR) | | |
| Section 1.4.4 | General Compliance Ruling for an issued | \$546.00 | Not Applicable |
| | Development Permit | | |
| Section 1.4.5 | Expedited Timetable for a Development | \$1,086.00 | Not Applicable |
| | Permit (Fast Track Development Permit) | | |

Development Variance Permits

| Section | Description | Base Fee | Incremental Fee |
|---------------|-----------------------------|------------|-----------------|
| Section 1.5.1 | Development Variance Permit | \$1,626.00 | Not Applicable |

Temporary Use Permits

| Section | Description | Base Fee | Incremental Fee |
|---------------|------------------------------|------------|-----------------|
| Section 1.6.1 | Temporary Use Permit | \$2,166.00 | Not Applicable |
| | Temporary Use Permit Renewal | \$1,086.00 | Not Applicable |

Land Use Contract Amendments

| Section | Description | Base Fee | Incremental Fee |
|---------------|-----------------------------|------------|-----------------|
| Section 1.7.1 | Land Use Contract Amendment | \$1,039.00 | Not Applicable |

Liquor-Related Permits

| Section | Description | Base Fee | Incremental Fee |
|---------------|---|----------|-----------------|
| Section 1.8.2 | Licence to serve liquor under the Liquor | \$546.00 | Not Applicable |
| | Control and Licensing Act and Regulations; | | |
| (a) | or change to existing license to serve liquor | | |
| Section 1.8.5 | Temporary changes to existing liquor licence | \$287.00 | Not Applicable |
| (b) | | | |

Subdivision and Consolidation of Property

| Section | Description | Base Fee | Incremental Fee |
|---------------|---|------------|-------------------------|
| Section 1.9.1 | Subdivision of property that does not include | \$816.00 | \$110.00 for the second |
| | an air space subdivision or the consolidation | | and each additional |
| | of property | | parcel |
| Section 1.9.2 | Extension or amendment to a preliminary | \$276.00 | \$276.00 for each |
| | approval of subdivision letter | | additional extension |
| | | | or amendment |
| Section 1.9.3 | Road closure or road exchange | \$816.00 | (In addition to the |
| | | | application fee for |
| | | | the subdivision |
| Section 1.9.4 | Air Space Subdivision | \$6,361.00 | \$155.00 for each air |
| | | | space parcel created |
| Section 1.9.5 | Consolidation of property without a | \$110.00 | Not Applicable |
| | subdivision application | | |

Strata Title Conversion of Existing Building

| Section | Description | Base Fee | Incremental Fee |
|----------------|--|------------|-----------------|
| Section 1.10.1 | Strata Title Conversion of existing two-family | \$2,166.00 | Not Applicable |
| (a) | dwelling | | |
| Section 1.10.1 | Strata Title Conversion Of existing multi-family | \$3,246.00 | Not Applicable |
| (b) | dwelling, commercial buildings and | | |
| | industrial buildings | | |

Phased Strata Title Subdivisions

| Section | Description | Base Fee | Incremental Fee |
|----------------|---------------------|--------------|-------------------|
| Section 1.11.1 | Phased Strata Title | \$546.00 for | \$546.00 for each |
| | | first phase | additional phase |

Servicing Agreements and Latecomer Fees

| Section | Description | Base Fee | Incremental Fee |
|----------------|---------------------|-------------------|------------------------------|
| Section 1.12.1 | Servicing Agreement | Processing fee of | Subject to Section 1.12.2 of |
| | | \$1,086.00 | Development Application |
| | | | Fees Bylaw No.8951, an |
| | | | inspection fee of 4% of |
| | | | the approved off-site |
| | | | works and services |
| Section 1.12.3 | Latecomer Agreement | \$5,192.00 | Not Applicable |

Civic Address Changes

| Section | Description | Base Fee | Incremental Fee |
|----------------|--|------------|-----------------|
| Section 1.13.1 | Civic Address change associated with the | \$276.00 | Not Applicable |
| | subdivision or consolidation of property | | |
| | Civic Address change associated with a new | \$276.00 | Not Applicable |
| | building constructed on a corner lot | | |
| | Civic Address change due to personal | \$1,086.00 | Not Applicable |
| | preference | | |

Telecommunication Antenna Consultation and Siting Protocol

| Section | Description | Base Fee | Incremental Fee |
|----------------|--|------------|-----------------|
| Section 1.14.1 | Telecommunication Antenna Consultation and | \$2,166.00 | Not Applicable |
| | Siting | | |

Heritage Applications

| Section | Description | Base Fee | Incremental Fee |
|----------------|---|-------------------------|-----------------|
| Section 1.15.1 | Heritage Alteration Permit | | |
| (a) | No Development Permit or Rezoning application | \$235.00 | Not Applicable |
| | With Development Permit or Rezoning application | (20% of the total | Not Applicable |
| | | applicable development | |
| | | permit or rezoning fee, | |
| | | whichever is greater) | |
| Section 1.15.1 | Heritage Revitalization Agreement | | |
| (b) | No Development Permit or Rezoning application | \$235.00 | Not Applicable |
| 1 | With Development Permit or Rezoning application | (20% of the total | Not Applicable |
| | | applicable development | |
| | | permit or rezoning fee, | |
| | | whichever is greater) | |

Administrative Fees

Section 1.16

| Section | Description | Base Fee | Incremental Fee |
|----------------|--|----------|-----------------|
| Section 1.16.1 | Change in property ownership or authorized agent | \$276.00 | Not Applicable |
| Section 1.16.2 | Change in mailing address of owner, applicant | \$52.00 | Not Applicable |
| | or authorized agent | | |
| Section 1.16.3 | Submission of new information that results in | \$276.00 | Not Applicable |
| | any of the following changes: | | |
| | (a) increase in proposed density; or | | |
| | (b) addition or deletion of any property | | |
| | associated with the application | | |

Administrative Fees

| Section | Description | Base Fee | Incremental Fee |
|-----------------|--|----------------------|-----------------------|
| Section 1.16.4 | Approving Officer legal plan signing or | \$57.50 per legal | Not Applicable |
| | re-signing fee | plan | |
| Section 1.16.5 | Site Profile submission | \$57.50 per site | Not Applicable |
| | | profile | |
| Section 1.16.6 | Amendment To or Discharge of Legal Agreement | \$276.00 per legal | Not Applicable |
| | that does not require City Council approval | agreement | |
| Section 1.16.7 | Amendment To or Discharge of Legal Agreement | \$1,086.00 per legal | Not Applicable |
| | that requires City Council approval | agreement | |
| Section 1.16.8 | Additional Landscape inspection because of | \$116.00 for | \$116.00 for each |
| | failure to comply with City requirements | second inspection | additional inspection |
| | | | required |
| Section 1.16.9 | Preparation of Information Letter (Comfort Letter) | \$67.75 per | Not Applicable |
| | for general land use | property | |
| Section 1.16.10 | Preparation of Information Letter (Comfort Letter) | \$67.75 per | Not Applicable |
| | for building issues | property | |

SCHEDULE - DOG LICENCING

Dog Licencing Bylaw No. 7138

Sections 2.1, 2.3

| Description | Fee |
|--|----------|
| <u>Dog – Not neutered or spayed</u> | |
| Normal Fee | \$76.00 |
| Prior to March 1st of the year for which the application is made | \$54.50 |
| <u>Dog – Neutered or spayed</u> | |
| Normal Fee | \$33.00 |
| Prior to March 1st of the year for which the application is made | \$22.00 |
| For seniors who are 65 years of age or older that have paid | \$11.00 |
| prior to March 1st of the year for which the application is made | |
| <u>Dangerous Dog – Not neutered or spayed</u> | |
| Normal Fee | \$272.00 |
| Prior to March 1st of the year for which the application is made | \$218.00 |
| <u>Dangerous Dog – Neutered or spayed</u> | |
| Normal Fee | \$218.00 |
| Prior to March 1st of the year for which the application is made | \$164.00 |
| For seniors who are 65 years of age or older that have paid | \$81.75 |
| prior to March 1st of the year for which the application is made | |
| Replacement tag* | \$6.00 |
| *Fee for a replacement tag for each dog tag lost or stolen; | |
| or for each dog licence to replace a valid dog licence from | |
| another jurisdiction | |

SCHEDULE - FILMING APPLICATION AND FEES

Filming Application and Fees Bylaw No. 8172 Administration Fees

| Description | Fee |
|-----------------------------------|----------|
| Application for Filming Agreement | \$104.00 |
| Film Production Business Licence | \$124.00 |
| Street Use Fee (100 feet/day) | \$52.00 |

Filming Application and Fees Bylaw No. 8172 City Parks & Heritage Sites

| Description | Fee | Units |
|--------------------------|------------|---------|
| Major Park | | |
| Per day | \$779.00 | |
| Per ½ day | \$520.00 | |
| Neighbourhood Park | | |
| Per day | \$520.00 | |
| Per ½ day | \$312.00 | |
| Britannia Shipyard | | |
| Filming | \$2,077.00 | per day |
| Preparation & Wrap | \$1,039.00 | per day |
| Per Holding Day | \$520.00 | per day |
| City Employee | | |
| Per regular working hour | \$36.50 | |
| Per hour after 8 hours | \$54.75 | |
| Minoru Chapel | | |
| Filming | | |
| October through June | \$2,596.00 | per day |
| July through September | \$3,116.00 | per day |
| Preparation & Wrap | \$1,039.00 | per day |
| Per Holding Day | \$520.00 | per day |
| City Employee | | |
| Per regular working hour | \$36.50 | |
| Per hour after 8 hours | \$54.75 | |
| Nature Park | | |
| Filming | \$1,039.00 | per day |
| Preparation & Wrap | \$520.00 | per day |
| City Employee | | |
| Per regular working hour | \$21.00 | |
| Per hour after 8 hours | \$31.50 | |
| Gateway Theatre | | |
| Filming | \$2,596.00 | per day |
| Preparation & Wrap | \$1,039.00 | per day |
| City Employee | | |
| Per regular working hour | \$34.50 | |
| Per hour after 8 hours | \$52.00 | |

Filming Application and Fees Bylaw No. 8172 City Parks & Heritage Sites (cont.)

Section 3

| Description | | Units |
|---|------------|---------|
| City Hall | | |
| Filming on regular business days | | per day |
| Filming on weekends or statutory holidays | \$1,039.00 | per day |
| Preparation & Wrap | \$1,039.00 | per day |
| City Employee | | |
| Per regular working hour | \$21.00 | |
| Per hour after 8 hours | \$31.50 | |

Filming Application and Fees Bylaw No. 8172 Other Fees

| Description | | Units |
|--------------------------------------|----------|------------|
| RCMP (4-hour minimum) | | |
| Per person | | per hour |
| Fire Rescue (4-hour minimum) | | |
| Fire Engine | \$134.00 | per hour |
| Fire Captain | \$92.25 | per hour |
| Firefighter (minimum 3 firefighters) | \$75.75 | per hour, |
| | | per person |
| Use of special effects | \$104.00 | per day |
| Use of Fire Hydrant | | |
| First day | \$203.00 | |
| Each additional day | \$67.75 | |

SCHEDULE - FIRE PROTECTION AND LIFE SAFETY

Fire Protection and Life Safety Bylaw No. 8306 Fees & Cost Recovery

| Description | Section | Fee | Units |
|--|------------------|----------|------------------------------------|
| Permit | 4.1 | \$22.50 | |
| Permit Inspection, first hour | 4.3 | \$88.25 | |
| Permit Inspection, subsequent hours or | 4.3 | \$55.50 | |
| part thereof | | | |
| Attendance - open air burning without permit first hour | 4.5.1 | \$461.00 | per vehicle |
| Attendance - open air burning without permit subsequent half-hour or part thereof | 4.5.1 | \$232.00 | per vehicle |
| Attendance - open air burning in contravention of permit conditions | 4.5.3 | \$461.00 | per vehicle |
| first hour or part thereof Attendance - open air burning in contravention of permit conditions | 4.5.3 | \$232.00 | per vehicle |
| subsequent half-hour or part thereof Attendance - false alarm - by Fire-Rescue - standby fee - contact person not arriving | 6.1.4 (b) | \$461.00 | per vehicle |
| within 30 minutes after alarm | | | |
| per hour or portion of hour Fire Dep | | | |
| Vacant premises – securing premises | 9.7.4 | Actua | |
| Damaged building – securing premises | 9.8.1 | Actua | lcost |
| Display permit application fee, fireworks | 9.14.6 | \$110.00 | |
| Work done to effect compliance with order in default of owner | 14.1.6 | Actua | ıl cost |
| Fire Extinguisher Training | 15.1.1 | \$25.00 | per person for profit groups |
| Fire Records (Research, Copying or Letter) | 15.1.1 | \$66.50 | per address |
| Review - Fire Safety Plan any building | 15.1.1 (b) | | |
| Any building < 600 m ² area | | \$113.00 | |
| Any building > 600 m ² area | | \$167.00 | |
| High building, institutional | | \$222.00 | |
| Revisions (per occurrence) | | \$55.50 | |
| Inspection | 15.2.1 (a) | | |
| 4 stories or less and less than 914 m ² pe | r floor | \$222.00 | |
| 4 stories or less and between 914 and 13 | 524 m² per floor | \$332.00 | |
| 5 stories or more and between 914 and | | \$551.00 | |
| 5 stories or more and over 1524 m ² per | floor | \$770.00 | |

Fire Protection and Life Safety Bylaw No. 8306 Fees & Cost Recovery (cont.)

| Description | Section | Fee |
|---|------------|-------------|
| Inspection or follow-up to an order | 15.2.1 (b) | \$88.25 |
| first hour | | |
| Re-inspection or follow-up to an order | 15.2.1.(b) | \$55.50 |
| subsequent hours or part of hour | | |
| Nuisance investigation, response & abatement | 15.4.1 | Actual cost |
| Mitigation, clean-up, transport, disposal of | 15.4.2 | Actual cost |
| dangerous goods | | |
| Attendance - False alarm | | |
| No false alarm reduction program in place | 15.5.1 | \$332.00 |
| False alarm reduction program in place | 15.5.5 | No charge |
| and participation | | |
| Attendance - false alarm - by bylaw, police | 15.5.6 | \$110.00 |
| or health officers where the intentional or | | |
| unintentional activation of a security alarm | | |
| system causes the unnecessary response | | |
| of an inspector | | |
| Caused by security alarm system | 15.6.1 | \$222.00 |
| Monitoring agency not notified | 15.7.1 | \$222.00 |
| Alternate solution report or application review | General | \$167.00 |

<u>SCHEDULE - NEWSPAPER DISTRIBUTION REGULATION</u>

Newspaper Distribution Regulation Bylaw No. 7954

| Section | Application Type | Fee |
|---------------|---|---------------------------|
| Section 2.1.3 | Each compartment withing a multiple publication news rack | \$156.00, plus applicable |
| | (MPN) for paid or free newspaper | taxes, per year |
| Section 2.1.3 | Each newspaper distribution box for paid newspapers | \$78.00, plus applicable |
| | | taxes, per year |
| Section 2.1.3 | Each newspaper distribution box for free newspapers | \$104.00, plus applicable |
| | | taxes, per year |
| Section 2.1.3 | Each newspaper distribution agent for paid or free | \$260.00, plus applicable |
| | newspaper | taxes, per year |
| Section 2.4.3 | Storage fee for each newspaper distribution box | \$104.00, plus applicable |
| | | taxes, per year |

SCHEDULE - PLAYING FIELD USER FEES

Playing Field User Fees Natural Turf Field Fees

| Description | Fee | Units |
|------------------------------------|---------|----------|
| Sand Turf (With Lights) | | |
| Commercial (all ages) | | |
| Full size | \$36.00 | per hour |
| Mini field | \$18.25 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$29.25 | per hour |
| Mini field | \$15.00 | per hour |
| Richmond Youth Groups* | | l |
| Full size | \$10.25 | per hour |
| Mini field | \$5.25 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$21.75 | per hour |
| Mini field | \$11.00 | per hour |
| Sand Turf (No Lights) | | |
| Commercial (all ages) | | ľ |
| Full size | \$26.00 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$21.00 | per hour |
| Richmond Youth Groups* | | |
| Full size | \$7.50 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$16.00 | per hour |

Playing Field User Fees Natural Turf Field Fees (cont.)

| Description | Fee | Units |
|------------------------------------|--------|----------|
| Soil Turf (No Lights) | | |
| Commercial (all ages) | | |
| Full size | \$9.00 | per hour |
| Mini field | \$4.50 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$7.25 | per hour |
| Mini field | \$3.75 | per hour |
| Richmond Youth Groups* | | |
| Full size | \$2.75 | per hour |
| Mini field | \$1.50 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$5.25 | per hour |
| Mini field | \$2.75 | per hour |

^{*}As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees Artificial Turf Fees

| Description | Fee | Units |
|-------------------------------------|---------|----------|
| Richmond Youth Groups* | | |
| Full size | \$22.00 | per hour |
| Mini field | \$11.00 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$36.75 | per hour |
| Mini field | \$18.75 | per hour |
| Commercial/Non-residents (all ages) | | |
| Full size | \$54.25 | per hour |
| Mini field | \$27.25 | per hour |

^{*}As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees Ball Diamonds

| Description | Fee | Units |
|------------------------------------|---------|----------|
| Sand Turf (With Lights) | | |
| Commercial (all ages) | | |
| Full size | \$23.00 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$18.50 | per hour |
| Richmond Youth Groups* | | |
| Full size | \$6.50 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$14.00 | per hour |
| Sand Turf (No Lights) | | |
| Commercial (all ages) | | |
| Full size | \$21.00 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$17.00 | per hour |
| Richmond Youth Groups* | | |
| Full size | \$6.00 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$12.75 | per hour |
| Soil Turf (No Lights) | | |
| Commercial (all ages) | | |
| Full size | \$6.25 | per hour |
| Private or Non-resident (all ages) | | |
| Full size | \$5.00 | per hour |
| Richmond Youth Groups* | | |
| Full size | \$2.00 | per hour |
| Richmond Adult Groups* | | |
| Full size | \$4.00 | per hour |

^{*}As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees

Track and Field Fees and Charges (Facilities at Minoru Park)

| Description | Fee | Units |
|--|----------|----------|
| Training Fee - all ages Track and Field Club | \$756.00 | per year |
| Richmond Youth Meets* | \$139.00 | per meet |
| Richmond Adult Meets* | \$220.00 | per meet |
| Private Group Track Meets or Special Events | \$550.00 | per day |
| Private Group Track Meets or Special Events | \$46.25 | per hour |

^{*}As per City of Richmond Policy 8701 groups must have a minimum of 60% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

SCHEDULE - PROPERTY TAX CERTIFICATE FEES

Property Tax Certificate Fees

| Description | Fee |
|----------------------------------|---------|
| Requested in person at City Hall | \$39.00 |
| Requested through BC Online | \$34.00 |

SCHEDULE - PROPERTY TAX BILLING INFORMATION

| Description | Fee |
|---|---------|
| Tax Apportionment - per child folio | \$33.50 |
| Mortgage Company Tax Information Request - per folio | \$5.25 |
| Additional Tax and/or Utility Bill reprints - per folio/account | \$5.25 |

SCHEDULE - PUBLICATION FEES

Publication Fees

| Description | Fee |
|---|------------|
| Computer Sections Maps, 24" x 24" | |
| Individual | \$5.75 |
| CD | \$80.75 |
| Custom Mapping (per hour) | \$65.00 |
| Design Specifications (contents only) | \$101.00 |
| Drafting Standards | \$101.00 |
| Drawing Pints (As-Builts) | |
| A-1 Size, 24" x 36" | \$5.75 |
| B Size, 18" x 24" | \$4.00 |
| GIS Data Requests | |
| Service fee | \$113.00 |
| First layer* | \$160.00 |
| Each additional layer* | \$55.50 |
| CD or DVD of GIS layers of Municipal works of City of Richmond | \$6,581.00 |
| Single-Family Lot Size Policy, March 1990 | \$22.50 |
| Supplemental Specifications and Detail Drawings (contents only) | \$101.00 |
| Street Maps | |
| Large, 36" x 57" | \$8.50 |
| Small, 22" x 34" | \$5.75 |
| Utility Section Maps, 15" x 24" | |
| Individual | \$4.00 |
| CD | \$80.75 |

^{*}Fees are multiplied by the number of sections requested.

<u>SCHEDULE - RCMP DOCUMENTATION FEES</u>

RCMP Documentation Fees

| Description | | Fee | Units |
|---|---------|-----------|------------|
| Criminal Record Checks | | \$60.00 | |
| Volunteer Criminal Record Checks - Volunteering outside | | \$25.50 | |
| the City of Richmond | | | |
| Volunteer Criminal Record Checks - Volunteering within | | No Charge | |
| the City of Richmond | | | |
| Police Certificate (including prints) | | \$60.00 | |
| Fingerprints | | \$60.00 | |
| Record of Suspension / Local Records Checks | | \$60.00 | |
| Name Change Applications | | \$60.00 | |
| Collision Analyst Report | | \$563.00 | |
| Field Drawing Reproduction | | \$40.50 | |
| Scale Drawing | | \$116.00 | |
| Mechanical Inspection Report | | \$240.00 | |
| Police Report and Passport Letter | | \$60.00 | |
| Insurance Claim Letter | | \$60.00 | |
| Court Ordered File Disclosure | | \$60.00 | |
| *per page | *Plus | \$1.50 | per page |
| **Shipping cost | **Plus | \$8.00 | |
| Photos 4" x 6" (per photo) | | \$3.00 | per photo |
| ***Shipping cost | ***Plus | \$8.00 | |
| Photos | | \$2.00 | each laser |
| Photos - Burn CD | | \$19.00 | |
| Video Reproduction | | \$46.00 | |
| Audio Tape Reproduction | | \$44.00 | |

SCHEDULE - RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION

Residential Lot (Vehicular) Access Regulation Bylaw No. 7222 Administration Fees

Section 2.3

| Description | Fee |
|-------------------------------|---------|
| Driveway Crossing Application | |
| Administration/Inspection Fee | \$83.00 |

SCHEDULE - SIGN REGULATION

Sign Regulation Bylaw No. 5560 Sign Permit Fees

| Description | Fee |
|---|----------|
| Application processing fee* | \$50.00 |
| Up to 5 m ² | \$50.00 |
| 5.01 m ² to 15 m ² | \$66.25 |
| 15.01 m ² to 25 m ² | \$98.75 |
| 25.01 m ² to 45 m ² | \$134.00 |
| 45.01 m ² to 65 m ² | \$178.00 |
| 65.01 m ² or more | \$222.00 |
| Permit to alter a sign or relocate a sign on the same lot | \$50.00 |

^{*}Each applicant for a sign permit shall submit the processing fee together with his application. Upon approval of the application, this fee will be a credit towards the appropriate permit fee levied as set out in this Schedule. In cases of rejection of an application, the processing fee will not be refunded.

SCHEDULE - TREE PROTECTION

Tree Protection Bylaw No. 8057 Permit Fees

Sections 4.2, 4.6

| Description | Fee |
|--|---------|
| Permit application fee | |
| To remove a hazard tree | No Fee |
| One (1) tree per parcel during a 12 month period | No Fee |
| Two (2) or more trees | \$55.50 |
| Renewal, extension or modification of a permit | \$55.50 |

SCHEDULE - VEHICLE FOR HIRE REGULATION

Vehicle For Hire Regulation Bylaw No. 6900 Permit & Inspection Fees

Sections 3.7, 6.3

| Description | Fee | Units |
|--|---------|-----------|
| Transporting of trunks | \$6.25 | per trunk |
| Towing permit | \$55.50 | |
| Inspection fee for each inspection after the second inspection | \$28.25 | |

SCHEDULE - VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR

Visiting Delegation, Study Tour and City Hall Tour Bylaw No.9068 Section 2.1

| Description | | Fee |
|---------------------|-------------------|--|
| City Hall Tour | | \$250.00 plus room rental fee |
| Visiting Delegation | Up to 2 hours | \$250.00 |
| or Study Tour | 2 to 4 hours | plus room rental fee \$500.00 |
| | More than 4 hours | plus room rental fee \$1,000.00 plus room rental fee |

SCHEDULE - WATER USE RESTRICTION

Water Use Restriction Bylaw No. 7784 Permit Fees

Section 3.1

| Description | Fee |
|---|---------|
| New lawns or landscaping permit application fee | \$33.50 |

SCHEDULE - WATERCOURSE PROTECTION AND CROSSING

Watercourse Protection and Crossing Bylaw No. 8441 Application Fees

| Description | Fee |
|------------------------------|------------|
| Culvert | |
| Application Fee | \$326.00 |
| City Design Option | \$1,082.00 |
| Inspection Fee * | \$22.00 |
| *Per linear metre of culvert | |
| Bridge | |
| Application Fee | \$110.00 |
| Inspection Fee | \$218.00 |

Note: There is no City Design Option for bridges.



Report to Committee

To:

Planning Committee

Date:

September 16, 2014

From:

Cathryn Volkering Carlile

File:

08-4055-20-SPS**T**1/Vol

General Manager, Community Services

Re:

Implementation of the Richmond Social Development Strategy

Staff Recommendation

That the report titled, "Implementation of the Richmond Social Development Strategy" from the General Manager, Community Services, dated September 16, 2014, be received for information and circulated for information to School District No. 38 and Vancouver Coastal Health - Richmond.

Cathryn Volkering Carlile

General Manager, Community Services

(604-276-4068)

Att. 1

| REPORT CONCURRENCE | | | |
|---|--|--------------------------------|--|
| ROUTED TO: | CONCURRENCE | CONCURRENCE OF GENERAL MANAGER | |
| Intergovernmental Relations & Protocol Finance Division Arts, Culture & Heritage Parks Services Recreation Services Sustainability Fire Rescue Law & Community Safety Administration Policy Planning Transportation | \(\text{\tint{\text{\tin}\text{\tex{\tex | 05,6 | |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | INITIALS: | APPROVED BY CAO (Activity) | |
| | | | |

Staff Report

Origin

At its meeting of September 9, 2013, Council adopted the Richmond Social Development Strategy. Council also adopted a motion "that the Affordable Housing Analyst and Social Development Coordinator positions, identified in the Resource Requirements section of the Social Development Strategy, be considered in the 2014 and 2015 budget processes, accordingly."

The purpose of this report is to provide an update on implementation of the Social Development Strategy and to identify key areas of focus from now until 2016.

The report supports Council's Term Goal #2 Community Social Services:

2.1. Completion of the development and implementation of a clear City social services strategy that articulates the City's role, priorities and policies, as well as ensures these are effectively communicated to our advisory committees, community partners, and the public in order to appropriately target resources and help manage expectations.

Analysis

Social Development Strategy Overview

The purpose of the Social Development Strategy is to guide the City's decisions and resource allocations on social development matters for a 10 year period (from 2013 to 2022). Further, the Strategy is intended to be a resource, both for the City and external partners, which:

- Identifies social development priorities for City attention between 2013 and 2022
- Clarifies the roles of the City (and other stakeholders) with respect to addressing particular social development topics
- Provides a foundation for a more integrated, coordinated, and sustainable approach for social development in Richmond for the future.

With oversight and support from Council-appointed liaison Councillors, staff used an extensive consultation process in preparing the Strategy. Information was sought from a diversity of groups (e.g., Richmond residents, City advisory committees, community partners, non-profit service providers, other stakeholders), and a variety of communication channels were used (e.g., meetings, paper and online questionnaires, Let's Talk Richmond, community forums, study circles, open houses).

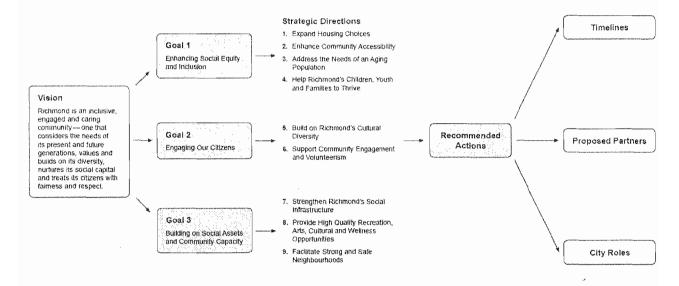
The following principles guided preparation of the Strategy:

- Support the City's Corporate Vision
- Enhance social sustainability
- Engage the community

- Complement interests, policies, programs, services and funding priorities
- Be strategic, visionary and realistic
- Focus on assets and recognize social capital
- Be flexible and resilient
- Provide benefits to Richmond residents and external stakeholders

The Strategy consists of a vision, three major goals, nine strategic directions, and 53 recommended actions (along with 105 associated sub-actions). With respect to implementation, the actions are divided into short (0-3 year), medium (4-6 year), long term (7-10 year) and ongoing time lines. For each action, City roles and proposed partners are specified. A graphic depiction of the Social Development Strategy Framework is presented in Figure 1, below:

Figure 1: Social Development Strategy Framework



Implementation

As with any plan or strategy, the ultimate value of the Social Development Strategy will be judged by its results. With this in mind, and to ensure that implementation occurs in an effective, efficient, and coordinated manner, the Strategy document indicated that staff would be preparing annual Strategy Work Programs for presentation to Council. This report presents the first Strategy Work Program. Rather than focusing on a one year horizon, the report and Work Program cover the short term (0-3 years) priorities identified in the Strategy.

To gain information for this report, staff contacted representatives of various City departments and divisions believed to have a role in implementing the Social Development Strategy. Each contact was given a template document that showed all actions in the Strategy. The contacts were asked to focus on pertinent actions for their areas, providing information on:

- Short term activities (i.e., from September 2013 to September 2016)
- Key anticipated outcomes

- Resource or budget requirements
- Partners
- Additional comments

The responses were merged into a comprehensive, unedited master working document and, in turn, consolidated into the summary table (Work Program), presented in Attachment 1. The information is organized around the nine Strategic Directions of the Social Development Strategy. Priority short term implementation actions (2013 – 2016) are cited, as well as the City's role with respect to implementation.

Implementation Highlights and Conclusions

It is important to note that the actions cited in the Work Program are priorities only. Various ongoing actions, and actions related to larger initiatives, are not included.

Notwithstanding that caveat, in reviewing the Work Program, it is clear that significant activity is underway to advance implementation of the Social Development Strategy. Highlights are as follows:

- <u>Broad involvement:</u> All City departments, including the offices of the Chief Administrative Officer (CAO) and Deputy CAO are involved with the Strategy implementation, with a total of 17 Divisions playing a role.
- Breadth of activity: 137 actions and 71 associated sub-actions are identified in the Work Program. Further, action is proceeding across all nine Strategic Directions of the Strategy.
- <u>Diversity of roles:</u> Seven broad City roles are being pursued in advancing the Work Program. The most prominent roles identified are delivery of programs and services (identified for 35.8% of all actions), undertaking planning, research and policy development (identified for 28.5% of all actions), and collaborating and establishing partnerships (identified for 25.6% of all actions).

Through preparation of the Work Program, and through the initial work on Strategy implementation, the following additional conclusions and observations emerged:

- While many of the actions being pursued as part of the Work Program may have occurred
 had the Strategy not been adopted, many would not. Further, the Strategy has provided a
 valuable reference point or context for the City's social development initiatives helping
 to ensure that work proceeds in a more coordinated manner and that staff see the "bigger
 picture" as they move forward.
- Related to the foregoing, work on the Strategy has clearly demonstrated the cross- and inter-departmental nature of social development initiatives. As such, the Strategy is proving to be effective in reducing silos in the organization and in contributing to the City's overall sustainability goals.
- Awareness of the Strategy is high both within the City and amongst our community partners. For example, the Strategy is often referenced in meetings with partner

organizations (e.g., Vancouver Coastal Health, Richmond School District, non-profit agencies). Also, it is being used as a framing tool for the work plans of the Richmond Community Services Advisory Committee and other City advisory committees (e.g., Richmond Intercultural Advisory Committee, Seniors Advisory Committee, and Child Care Development Advisory Committee).

Next Steps

Staff will continue to address the priority actions identified in Attachment 1, monitoring progress and making adjustments as required. Building on the work to date, staff will also develop a more rigorous benchmarking tool for future evaluation, monitoring and enhancement of the Strategy implementation.

Staff will provide periodic progress reports to Council, and bring back a subsequent work program prior to completion of the short term actions described herein (2016). In addition, in pursuing implementation, staff will remain flexible, making adjustments as necessary to respond to new Council Term Goals or emerging community needs.

The Social Development Strategy is an overarching City strategy that relies on concerted efforts from departments throughout the organization, as well as support from external partners. During the implementation process, staff will continue to ensure that the activities are consistent with, complimentary to, and mutually supportive of other overarching City strategies such as the Corporate Sustainability Framework and Official Community Plan.

Resource Requirements

A key assumption underlying preparation of the Social Development Strategy was that adequate resources would be available to support its implementation. In its Resource Requirements section, the Strategy identified two staffing priorities necessary for advancing the work:

- 1) A regular full time Affordable Housing Analyst position
- 2) A regular full time Social Development Coordinator position.

The Affordable Housing position was approved early this year, and was filled in June 2014. The Social Development Coordinator position has yet to be advanced.

With respect to other requirements, City departments will rely on existing resources, readjusting priorities and pursuing external funding support as necessary. Any additional City funding requirements will be identified separately through future budget submissions.

Financial Impact

No additional resources are being sought at this time to advance the Work Program items identified herein.

Conclusion

The Social Development Strategy has been in place for roughly one year. Since that time, the Strategy has provided an important catalyst for focusing and coordinating the City's diverse social development efforts. It has also provided a valuable tool for community partners — helping them align and compliment their social development efforts with those of the City.

As discussed herein, significant progress is being made with implementing the short term priorities of the Social Development Strategy. In moving forward, it is inevitable that unanticipated issues and challenges will emerge. It is believed, however, that with the support and guidance of the Social Development Strategy, the City will be in a much better position to respond to those issues and challenges.

In closing, it is recommended that this report be received for information and circulated for information to School District No. 38 and Vancouver Coastal Health – Richmond. Staff will also share the report with the Richmond Community Services Advisory Committee, other City advisory committees, community partners and other groups within our social development network.

John Foster, MCIP RRP

Manager, Community Social Development

(604-247-4941)

Att. 1: Social Development Strategy: Short Term Implementation Priorities

Social Development Strategy Work Program Short Term Implementation Priorities (Sept. 2013-Sept. 2016)

| | Priority Implementation Actions to 2016 | City Role | | |
|--------------------------------------|---|---|--|--|
| GOAL 1 - SOCIAL EQUITY AND INCLUSION | | | | |
| Expand Housing Choices | Prepare a Municipal Housing Action Plan (i.e., responding to Regional Growth Strategy objectives and Metro Vancouver's estimated housing demands for Richmond) | Undertake planning, research and policy development | | |
| | Continue to implement and update the Richmond Affordable Housing Strategy, placing priority attention on: Review of Affordable Housing contribution rates Determining the role and policy considerations of market rental housing with respect to the Affordable Housing Strategy Refinement of City expectations re: "inclusionary" housing provisions Establishment of approaches to increase the supply of workforce housing, and affordable homeownership opportunities Development of accessibility design guidelines Identification of opportunities for increasing affordable housing options for youths | Undertake planning, research and policy development | | |
| | Facilitate a series of dialogue panels to determine local needs and priorities regarding homelessness | Engage and empower community | | |
| | Collaborate with and support the Richmond Homelessness Coalition, addressing such priorities as establishing transitional housing facilities for vulnerable Richmond residents, such as women with children | Engage and empower community Collaborate and establish partnerships | | |
| | Collaborate on the planning, construction oversight, and housing related legal agreement administration of the Storeys, Kiwanis Towers, and Cadence affordable housing developments | Collaborate and establish partnerships Undertake planning, research and policy development | | |
| | Continue to advocate to senior governments regarding Richmond affordable housing needs | Advocate for and secure external contributions | | |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 1 (cont.) Expand Housing Choices | Continue efforts to raise public awareness on homelessness concerns through such actions as support for Homelessness Action Week initiatives, posting information on the City website, and collaborating with community partners | Engage and empower community |
| Strategic Direction 2 Enhance Community | Continue to implement Official Community Plan (OCP) policies regarding adaptable and convertible housing, visitability, and overall housing accessibility | Undertake planning, research and policy development |
| Accessibility | Participate in and support the Richmond Task Force on VisitAble housing, with the aim of: Increasing understanding of VisitAble housing (i.e. preferred practices, lived experiences, review of current policies, and identifying barriers and opportunities); Developing and implementing strategies to promote VisitAble housing among buyers, builders, policy makers, and other stakeholders; and Increasing awareness of VisitAble housing by highlighting positive impacts, such as safety, social inclusion, and active living, as well as inclusive community building and sustainable housing | Collaborate and establish partnerships Undertake planning, research and policy development |
| | Develop and implement annual programs to address such matters as: Making accessibility improvements to bus stops Installing benches at bus stops Installing accessible pedestrian features at special crosswalks and signalized intersections | Undertake planning, research and policy development Establish infrastructure |
| | Collaborate on SFU study regarding place-making with seniors around Kiwanis Towers | Collaborate and establish partnerships Undertake planning, research and policy development |
| | Review existing opportunities and best practices for increasing City employment options for people living with disabilities | Undertake planning, research and policy development |
| | Identify stage two City and partner facilities to be assessed through planat (online facility accessibility ranking tool) | Collaborate and establish partnerships |
| | Finalize review of the Recreation Fee Subsidy program, report to Council, and implement recommended program changes | Undertake planning, research and policy development |

| | Priority Implementation Actions to 2016 | City Role |
|---------------------------------|--|--|
| Strategic Direction 2 (cont.) | Continue to identify, budget for, and implement priority accessibility improvements for City facilities | Deliver programs and services |
| Enhance Community Accessibility | | Establish infrastructure |
| | Maintain regular ongoing liaison between senior City staff and Richmond Centre for Disability, identifying and addressing accessibility concerns within the City's jurisdiction | Collaborate and establish partnerships |
| | Collaborate with community partners to increase opportunities for low income residents to participate in arts and culture, including provision of at least one free cultural event per season | Collaborate and establish partnerships |
| | Engage vulnerable youth in arts and cultural events through the City's Youth Services programs | Engage and empower community |
| | Continue to provide City Grants and other support to non-profit agencies that provide services to low income Richmond residents | Provide land, space or funding |
| | Incorporate universal design measures in planned upgrade of McNeely playground | Establish infrastructure |
| | Support community initiatives aimed at raising awareness of, and developing responses to, poverty concerns in Richmond (e.g., Face of Child Poverty in Richmond report) | Engage and empower community |
| | | Collaborate and establish partnerships |
| | In collaboration with community partners, deliver range of programs through the Library that are accessible and relevant to a diversity of Richmond households (e.g., New Food for Thought Book Club, Annual World Food Day event, Low | Collaborate and establish partnerships |
| | Income Tax Clinic, Healthy Eating for Families program) | Deliver programs and services |
| | Continue to work with Richmond Food Security to support the development of community gardens | Collaborate and establish partnerships |
| | Add community garden plots for preschoolers and seniors at West Richmond Community Centre | Deliver programs and services |
| | Pilot a Healthy Food Box program through Richmond community centres | Deliver programs and services |

| | Priority Implementation Actions to 2016 | City Role |
|---|--|--|
| Strategic Direction 3 Address The Needs Of An Aging Population | Finalize the update of the Older Adult Service Plan, forward to Council for endorsement, and proceed with implementation | Undertake planning, research, and policy development |
| | Implement a promotional program to increase older adults' awareness of available programs and services through such means as: Revising the formats of the Minoru News and the older adult section in the Parks, Recreation and Culture Guide Promoting programs and services in alternate languages Exploring the creation of a tool (similar to the Seniors Directory) focused on programs and services | Deliver programs and services |
| | Develop and implement plans to designate Richmond as an World Health Organization Age Friendly City | Undertake planning, research and policy development |
| | Continue efforts to promote and engage the participation of older adults in volunteer opportunities through such efforts as: Developing a marketing and recruitment program targeted to older adult volunteers Ensuring volunteers are registered in the City's on-line system Placing volunteers in meaningful roles that match their skills and interests Creating opportunities through the Partners for Beautification Utilizing Chinese speaking volunteers (Community Action Ambassadors) at Wellness Connections Programs and other events | Deliver programs and services Engage and empower community |
| | Coordinate the design and construction of the Minoru Major Facility (older adult component) | Undertake planning, research and policy development Establish infrastructure |
| | Establish Older Adult committees as part of the Community Association structures | Engage and empower community |
| | Engage Richmond older adults to provide input into Richmond Public Library programming for older adults | Engage and empower community |
| | Host dialogue sessions targeting younger older adults (e.g., 55 – 64 years) to determine their needs and investigate how to attract them to City facilities | Engage and empower community |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 3 (cont.) Address The Needs Of An Aging Population | Collaborate with senior governments, Vancouver Coastal Health, and community partners to: Design and implement Wellness Connections program evaluations Expand Wellness Clinics to non-traditional sites (e.g. faith communities) Explore grant funds for further research in assisting older adults to live independently in their community for as long as possible. Implement a newly designed fitness continuum Identify needs for enhancements and resources for older adult programs | Collaborate and establish partnerships Deliver programs and services |
| | Deliver library materials to the homes of frail older adults | Deliver programs and services |
| | Engage and consult with older adults on such initiatives as: The update of the Older Adults Service Plan The Age Friendly Assessment and Plan Plans for the Minoru Multi Purpose Complex | Engage and empower community |
| | Develop a public art plan for the new Minoru Multi Purpose Complex | Deliver programs and services |
| | Keep abreast of key research and trends affecting older adults (e.g., World Health Organization and SFU Gerontology Centre research) | Undertake planning, research and policy development |
| | Develop an outreach program that targets older adults in independent housing sites | Deliver programs and services |
| | Continue the nostalgia kit program for library volunteers, distributing kits to older adults living in assisted living and care facilities | Deliver programs and services |
| | Implement a continuum of adapted and regular fitness classes to keep older adults physically and mentally strong | Deliver programs and services |
| | Continue the Falls Grant Program targeting older adults in three seniors housing sites | Deliver programs and services |
| Strategic Direction 4 Help Richmond's Children, Youth and Families Thrive | Finalize the update of the Youth Service Plan, forward to Council for endorsement, and proceed with implementation | Undertake planning, research and policy development |
| | Coordinate preparation of an updated Child Care Needs Assessment | Undertake planning, research and policy development |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 4 (cont.) | Continue discussions with developers about future child care amenity opportunities | Advocate for and secure external contributions |
| Help Richmond's Children, Youth and Families Thrive | Review City and non-profit sector capacity to operate and maintain more City-owned child care facilities | Undertake planning, research and policy development |
| | Facilitate the build out of new child care facilities secured by the City through the rezoning process | Establish infrastructure |
| | Develop and implement public art plans for new City-owned child care centres | Deliver programs and services |
| | Monitor opportunities to create child care spaces co-located with community centres and schools or in proximity of parks | Undertake planning, research and policy development |
| | Review the City's child care contribution requirements from development (e.g., explore the merits of including the provision of furnishings, equipment and supplies in the definition of a turnkey child care facility) | Undertake planning, research and policy development |
| | Inform the Urban Development Institute and Chamber of Commerce about future child care needs and explore how the business community might assist in addressing needs | Advocate for and secure external contributions |
| | | Collaborate and establish partnerships |
| | Continue to support the establishment of high quality, safe child care services through such means as: Consulting with child care operators and investigating new | Advocate for and secure external contributions |
| | ways to share and coordinate efforts Holding discussions with Community Associations, the School District, and others on ways to better support partnership opportunities to create child care spaces Communicating with senior governments about funding and partnership opportunities Working with developers, non-profit agencies and the Province to identify needs and plan for an early childhood development and early years centre in Richmond | Collaborate and establish partnerships |
| | | |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 4 (cont.) Help Richmond's Children, Youth and Families Thrive | Collaborate with Richmond Children First and other partners to: Raise awareness about poverty reduction Share information with service providers and decision makers about the Early Development and Middle Years Development Instrument results for Richmond Present information on and develop an implementation plan for the Richmond's Children's Charter | Collaborate and establish partnerships |
| | Identify and use innovative survey approaches to engage parents in child care needs assessments | Engage and empower community |
| | Continue to create and provide child, youth and family program opportunities by: Developing and delivering affordable and accessible child and family friendly programming Creating spaces within the City Centre and other neighbourhoods that can be used for family drop in activities Exploring opportunities to work with Richmond Family Place and the Richmond Olympic Oval to provide more family drop-in options Supporting the School Art Program, through the Richmond Art Gallery, and growing the City's Children's Art Festival Offering free drop-in art activities through the Family Sunday programs at the Richmond Art Gallery Offering seasonal low cost/ no cost programs and opportunities through community facilities | Deliver programs and services Collaborate and establish partnerships |
| | Complete child care design guidelines and technical specifications and submit to Council for approval | Undertake planning, research and policy development |
| | Develop a handout to assist child care providers in creating licensed spaces in Richmond | Deliver programs and services |
| | Upgrade furniture and equipment in children and youth areas of Richmond libraries | Establish infrastructure |
| | Continue to consider the needs of children and youth in land use and transportation plans (e.g., through use of the Child and Youth Friendly Land Use and Transport Planning Guidelines for BC) | Undertake planning, research and policy development |
| | Provide housing resource information to the public through library web site and take home materials | Deliver programs and services |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 4 (cont.) | Explore opportunities to utilize City child care facilities for evening and weekend programming to support children and families (e.g. parenting programs, family drop-ins) | Undertake planning, research and policy development |
| Help Richmond's Children, Youth and Families Thrive | Hold an annual bike tour in Richmond and offer bike education courses for elementary school students | Deliver programs and services |
| | Complete Phase 3 of the Thompson Youth Park and the Garden City Park Bike Terrain facility | Establish infrastructure |
| | Continue to develop and enhance the Richmond Youth Media Program and other media arts programs at the Media Lab | Deliver programs and services |
| | Ensure that healthy meals and snacks are offered at all City out of school care and preschool programs | Deliver programs and services |
| | Provide grant funding to non-profit agencies to support services and programs for children, youth and families | Provide land, space or funding |
| | Continue to refine and implement changes to the online grant application process | Deliver programs and services |
| | Expand programming for vulnerable youth in the City Centre | Deliver programs and services |
| | Create an approach to increase awareness for youth and staff on the 40 Developmental Assets | Deliver programs and services |
| | Recruit and train youth volunteers for library programs | Engage and empower community |
| | Provide free and low cost leadership training and development opportunities for youth to support summer camps | Engage and empower community |
| | Engage youth in the Stir-it Up and Garden Group programs | Engage and empower community |
| | In collaboration with School District #38, continue to promote and support anti-bullying day in Richmond | Deliver programs and services |
| | | Collaborate and establish partnerships |
| | | |

| | Priority Implementation Actions to 2016 | City Role |
|--|---|---|
| GOAL 2: ENGAGING OL | IR CITIZENS | |
| Strategic Direction 5 Build on Richmond's | Develop a formal policy and associated guidelines regarding translation of City materials for consideration by Council | Undertake planning, research and policy development |
| Cultural Diversity | Review opportunities within existing City Communications to integrate diversity messaging | Undertake planning, research and policy development |
| | Organize discussions with immigrant serving agencies and new immigrant groups to identify and reduce barriers faced by new immigrants in accessing City services | Engage and empower community |
| | Continue to offer Newcomer Tours to orient new residents to City services and facilities | Deliver programs and services |
| | Develop and host a Diversity Symposium at City Hall aimed at sharing best practice information for service delivery in an intercultural community | Deliver programs and services |
| | Participate in NewtoBC, a provincial initiative for newcomers including collaborating with community partners to share "Settlement Stories" (digital stories about immigrant experiences) | Collaborate and establish partnerships |
| | Continue to offer and increase collections and services in alternate languages at Richmond Public Library | Deliver programs and services |
| | Support a student internship research project on civic engagement and barriers to involvement | Undertake planning, research and policy development |
| | Promote community dialogue and understanding through such initiatives as: Presenting the Ga Ting theatre project Hosting Richmond Pecha Kucha Nights Supporting the Richmond Intercultural Advisory Committee in hosting a public forum Continuing to celebrate and showcase important cultural traditions from diverse cultures (e.g. Chinese New Year, Ramadan, Vaisakhi and Diwali) Promoting and presenting the 2014 Multicultural Heritage Festival | Collaborate and establish partnerships Deliver programs and services |
| | Host National Aboriginal Day activities in the library | Deliver programs and services |
| | Partner with Parks Canada in bringing programming to the library about Aboriginal arts and culture | Collaborate and establish partnerships |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 5 (cont.) Build on Richmond's | Continue to showcase Richmond's history and cultural diversity through such vehicles as museum exhibits, Doors Open activities and interpretive on site tours at Britannia Heritage | Deliver programs and services |
| Cultural Diversity | Research and plan a photographic exhibition that features images of Richmond and Kowloon City, Hong Kong | Deliver programs and services |
| | Facilitate dialogue sessions with Richmond's LGTBQ community and service providers | Engage and empower community |
| | Consult with School District #38 and Richmond Youth Service Agency on the prospect of organizing a forum to increase understanding of the needs for Richmond's urban Aboriginal population | Collaborate and establish partnerships |
| | Collaborate with senior governments, Vancouver Coastal Health, and community partners to discuss and advocate on issues related to settlement services, professional licenses and accreditation and immigration policies | Collaborate and establish partnerships |
| | | Advocate for and secure external contributions |
| | Partner with AllWays to secure ongoing funding and offer program opportunities for LGTBQ youth | Collaborate and establish partnerships |
| | Conduct a best practice review prior to developing media watch guidelines to monitor inaccurate or insensitive references to particular cultural groups | Undertake planning, research and policy development |
| Strategic Direction 6 | Update the City's volunteer management software | Deliver programs and services |
| Support Community Engagement and Volunteerism | Investigate approaches for increasing the number of volunteers participating in Cultural Centre events and programs | Undertake planning, research and policy development |
| | Develop a process for updating the Volunteer Management Strategy | Undertake planning, research and policy development |
| | Through a variety of channels (e.g., print, online, social media), continue to promote library programs in plain English and additional languages | Deliver programs and services |
| | Review City advertising practices to consider expanded use of ethnic media | Deliver programs and services |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 6 (cont.) | Research opportunities to host a forum with community stakeholders and local media to facilitate inclusive communication lines | Collaborate and establish partnerships |
| Support Community Engagement and Volunteerism | Train staff from various City departments on use of Let's Talk Richmond and social media | Deliver programs and services |
| | Review existing City community engagement practices and identify new, innovative approaches for communicating with and engaging the community | Engage and empower community |
| | Launch, promote and solicit public contributions for the "Create and Learn" library platform | Deliver programs and services |
| | Organize a Manhole Cover Public Art Contest and Program | Deliver programs and services |
| | Review and solidify relationships with corporate sponsors for the New Canadian Tours program | Collaborate and establish partnerships |
| | Partner with ICBC and the RCMP to distribute driver and pedestrian safety tips in English and other languages during pedestrian safety campaigns | Collaborate and establish partnerships |
| | Distribute cycling safety messages through the City website and on printed material in English and additional languages | Deliver programs and services |
| | Continue to identify and recruit residents and community leaders to participate on City advisory committees and other consultative bodies | Engage and empower community |
| GOAL 3: BUILDING ON | SOCIAL ASSETS AND COMMUNITY CAPACITY | - |
| Strategic Direction 7 Strengthen Richmond's Social Infrastructure | Develop a prioritized list of City amenity requirements for the City Centre and Richmond as a whole | Undertake planning, research and policy development |
| | Consult with the Richmond Community Services Advisory Committee regarding the development and maintenance of a database of space needs of Richmond non-profit social service agencies | Undertake planning, research and policy development |
| | Develop a policy framework to clarify City roles and procedures for assisting community agencies to secure space | Undertake planning, research and policy development |
| | Continue to identify opportunities for helping community agencies secure space in planned new developments | Advocate for and secure external contributions |

| | Priority Implementation Actions to 2016 | City Role |
|---|--|---|
| Strategic Direction 7 (cont.) Strengthen Richmond's Social Infrastructure | Finalize plans for proposed Early Childhood Development Hub in Capstan Village | Undertake planning, research and policy development Establish infrastructure |
| | Encourage non-profit community agencies to utilize City communication channels (e.g., City Calendar of Events, the Parks, Recreation and Culture Guide) to promote their activities | Engage and empower community |
| | Continue to build upon already strong working relationships with School District #38 by: Collaborating with Adolescent Support Team Outreach Program Delivering Roving Leader Services within Alternative School programs Exploring art programs for school students and teachers at the Art Gallery Distributing the Art Gallery's "Meet the Artist" videos to schools Creating awareness about Physical Literacy and program support units Exploring options for additional use of schools by non-profit groups Providing arts opportunities for students and teachers through the Children's Arts Festival school days | Collaborate and establish partnerships Deliver programs and services |
| | Continue to build upon already strong working relationships with Vancouver Coastal Health by: Collaborating on the planning of new health facilities Participating in Local Governance Liaison Committee Collaborating on research projects Partnering of community wellness initiatives (e.g., My Health My Community, Richmond Youth Media program) Sharing information and consulting on matters of mutual concern (e.g., adult day care options) | Collaborate and establish partnerships Deliver programs and services |
| | Provide free week long summer outreach library program (Seuss Town) for children 0-12 years and their families, offering art, literacy and media arts activities | Deliver programs and services |
| | Complete phase 2 upgrades to the web based application system for the City Grant Program | Deliver programs and services |

| | Priority Implementation Actions to 2016 | City Role |
|---|--|---|
| Strategic Direction 7 (cont.) Strengthen | Consistent with the City's Sustainability Framework and goals, enhance efforts to ensure that social, economic and environmental factors are considered in the City's planning and decision making | Undertake planning, research and policy development |
| Richmond's Social Infrastructure | Develop and utilize triple bottom line decision making tools in City business processes (e.g., Capital Ranking Model) | Undertake planning, research and policy development |
| Strategic Direction 8 Provide High Quality | Undertake a Community Needs Assessment, gaining information to assist with the future update of the Parks, Recreation and Cultural Services Master Plan | Undertake planning research and policy development |
| Recreation, Arts, Cultural And Wellness Opportunities | Through the Richmond Library, promote the Community Wellness Strategy and continue to support partners in offering health programs (e.g., Vancouver Coastal Health, medical practitioners) | Collaborate and establish partnerships |
| | Continue to implement the Richmond Arts Strategy's strategic directions | Deliver programs and services |
| | Complete the Garden City Lands planning process and work to establish partnerships to support agricultural programs | Undertake planning research and policy development Collaborate and |
| | | establish partnerships |
| | Develop a Community Garden Strategy, including identification of space for future community garden needs | Undertake planning research and policy development |
| | Support the Kwantlen Polytechnic University incubator farm program through a license to lease for land at the Gardens Park | Provide land, space or funding |
| | - Control of the cont | Collaborate and establish partnerships |
| | In conjunction with community partners, offer a food security workshop at City Hall | Collaborate and establish partnerships |
| | Pursue opportunities to collaborate with Richmond Olympic Oval on social development initiatives (e.g., hosting U-Roc Awards events, holding free outdoor movies and concerts) | Collaborate and establish partnerships |

| | Priority Implementation Actions to 2016 | City Role |
|---|---|---|
| Strategic Direction 9 Facilitate Strong And | In accordance with the OCP, facilitate development of community gathering spaces as part of neighbourhood centres | Undertake planning, research and policy development |
| Safe Neighbourhoods | Seek Council endorsement of long term streetscape visions for Bayview and Chatham Streets | Undertake planning, research and policy development |
| | Complete the Lansdowne Village West Blocks Transformation Plan to guide development of Lansdowne Road west of No. 3 Road | Undertake planning, research and policy development |
| | Pursue strategic partnerships for establishment of a new destination waterfront museum | Collaborate and establish partnerships |
| | Expand Richmond's network of bike routes and walkways through development of: Railway Greenway Parkside Bikeway Crosstown Bikeway | Establish infrastructure |
| | Continue to promote and support Partners in Beautification program | Deliver programs and services |
| | Continue to grow Culture Day activities and community art exhibitions in the City | Deliver programs and services |
| | In conjunction with the Richmond School District and Vancouver Coastal Health, deliver Arts Truck sessions at General Currie Elementary School | Collaborate and establish partnerships |
| | | Deliver programs and services |
| | Continue to promote Richmond as a safe and livable community | Deliver programs and services |
| | Hold public forums to gain public input on the Richmond Fire Rescue Fire Plan | Engage and empower community |
| | Deliver a range of fire and life safety programs through Richmond Fire Rescue, including: Get Ready Richmond fire and life safety presentations Fire Prevention Week activities Car seat installation checks Home safe inspections Fire Hall tours | Deliver programs and services |
| | Free smoke alarm installations for older adults and communities at risk | |

| | Priority Implementation Actions to 2016 | City Role |
|--|---|---|
| Strategic Direction 9 (cont.) | Work with community partners to address mental health, substance abuse, and addiction concerns through such means as: | Collaborate and establish partnerships |
| Facilitate Strong And Safe Neighbourhoods | Increasing library programming regarding mental health, substance abuse, and addictions Making tables available for information displays at libraries Using the Richmond Youth Media Program to engage vulnerable youth in Media Lab activities Providing training for Community Services staff on Dealing with Difficult People Providing grants to non-profit societies addressing these issues Supporting pertinent Richmond Community Services | Deliver programs and services Provide land, space or funding |
| | Advisory Committee initiatives Participating on the Vancouver Coastal Health Mental Health and Addictions Coordinating Committee | |



Report to Committee

To:

Planning Committee

Date:

September 18, 2014

From:

Cathryn Volkering Carlile

General Manager, Community Services

File:

07-3400-01/2014-Vol

01

Re:

Canada Health Accord

Staff Recommendation

- 1. That the Richmond Seniors Advisory Committee's proposed resolution regarding the termination of the Canada Health Accord, presented in Attachment 1 of the report entitled "Canada Health Accord" from the General Manager, Community Services, be endorsed; and
- 2. That a letter conveying the endorsed resolution be sent to the Prime Minister, with copies to the appropriate Ministers and Richmond Members of Parliament (MP's).

Cathryn Volkering Carlile

General Manager, Community Services

lilearly

(604-276-4068)

Att. 1

| REPORT CONCURRENCE | |
|---|-----------|
| CONCURRENCE OF GENERAL MANAGER | |
| REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE | INITIALS: |
| APPROVED BY CAO (Acting) he Green | |
| | |

Staff Report

Origin

In a letter to Richmond City Council, dated June 24, 2014, the Richmond Seniors Advisory Committee (RSAC) requested Council's endorsement of a proposed Health Accord Resolution (Attachment 1). The resolution calls on the Federal, Provincial and Territorial governments to "negotiate a new Health Accord that protects, transforms, and strengthens [Canada's] National Health Care System". The RSAC submits that a Health Accord would ensure a system of public and non-profit healthcare, equitable access to safe, affordable and appropriate medications, involvement by both provincial and federal governments in the delivery of healthcare services, and leadership from the federal government to enforce national standards of care and delivery.

This report supports Council's Term Goal #2 Community Social Services:

2.4. Initiation of a strategic discussion and ongoing dialogue with the City's MLAs and MPs to ensure better representation of Richmond's needs in Victoria and Ottawa for social services issues and the related effects of downloading.

Findings of Fact

In 2004, Canadian First Ministers established a 10-year plan to Strengthen Health Care, now commonly known as the *Canada Health Accord*. The 10-year plan aimed to ensure that "Canadians have access to the care they need, when they need it". The primary objective of the plan was to better manage and reduce wait times for medical services in Canada. Additionally, the First Ministers agreed that the plan would uphold the principles found in the Canada Health Act regarding universality, portability, comprehensiveness, public administration and access to quality healthcare regardless of ability to pay. Furthermore, the plan called for collaboration between all governments to meet the health care needs of Canadians.

While the plan focused primarily on the reduction of wait times, it also sought to:

- increase the number of health care professionals in Canada;
- improve access to home and community care services;
- reform primary care (with the objective of 50% of Canadians having access to multidisciplinary health care teams by 2011);
- establish a national pharmaceuticals strategy (wherein finances are not a barrier to needed medications);
- strengthen Canada's healthcare system through the promotion of public health strategies and disease and accident prevention; and
- promote health innovation.

The First Ministers committed to report to Canadians on health care performance and seek advice from experts and health care providers on the performance of the health care system.

¹Health Canada Website, http://www.hc-sc.gc.ca/hcs-sss/delivery-prestation/fptcollab/2004-fmm-rpm/index-eng.php

Significantly, under the Accord, federal health care funding to the provinces increased by 6% per annum.

With the expiration of the Accord in March 2014, the federal government chose not to renew it. At the same time, the Health Council of Canada, the agency primarily responsible for ensuring the Accord's implementation and evaluation, was terminated. The funding formula was also changed, with the federal government providing 6% GDP transfers to provincial governments for three years only.

Beginning in 2017, the federal transfer will provide a base funding increase of 3%, guaranteed through the Canada Health Transfer (CHT), with any further increases reliant on GDP growth. Furthermore, an equalization formula has been eliminated, resulting in a loss to BC of \$250 million this year. Alberta is the only province that will gain through this change to the CHT, not set for review until 2024.

In April 2014, following termination of the Accord, the Council of Senior Citizens' Organizations of BC (COSCO) unanimously adopted a "Health Care Resolution" expressing concern to the federal government about the impact of these changes on many aspects of seniors' health care services, including a request to reinstitute the 6% growth per annum provided under the *Canada Health Accord*. The RSAC reviewed this resolution and, at their June 2014 meeting, passed a motion requesting that Council endorse a version of the COSCO resolution, excluding the set funding escalator.

Analysis

The effectiveness of the 2004 Canadian Health Accord in achieving the stated goals has varied. According to the Canadian Health Coalition, most Canadians are receiving treatment within the recommended timelines set out by the First Ministers on select procedures, indicating that the Accord was successful in achieving its primary goal of reduced wait times for specific healthcare services. However, the Accord has been deemed less successful in other areas (e.g., improving access to community and homes services, affordable medications).

According to the Senate Standing Committee on Social Affairs, Science and Technology's review:

...transformation of health care systems across the country had not yet occurred, despite more than a decade of government commitments and increasing investments...[including]: the lack of progress in adapting modern IT capabilities to health in general; the need to invest in long-term care and community-based alternatives like home care; the necessity to put a greater emphasis on prevention; the lack of timely access to primary-care physicians; the focus on acute-care services to the detriment of chronic home care; the need to develop a Health Human Resources Strategy.

Based on this assessment, the federal government deemed the Health Accord unsuccessful and chose not to revise nor renew it. However, some stakeholders, including COSCO, challenged the basis for this decision, declaring that the attention and financial incentives devoted to achieve other goals were insufficient compared with those devoted to reducing specific wait times.

The decision to forego a national plan has resulted in concerns about the future of healthcare in Canada. There is speculation that without federal guidelines establishing nationwide principles and objectives for healthcare, each province may institute their own healthcare system. Furthermore, reductions in the CHT, combined with the elimination of equalization payments, may leave provinces unable to meet citizens' healthcare needs. These changes may lead to the violation of principles set out in the *Canada Health Act*, particularly those of public administration, portability, and access to healthcare regardless of financial ability to pay for services.

These changes are of particular concern for older adults who have an increasing need for healthcare services. The Canadian Institute for Health Information (CIHI) reported that in 2009, 45% of healthcare funds across Canada were spent on care for older adults and, as Canada's population continues to age, it can be expected that health care costs will rise. Furthermore, the lack of national standards and enforcement concerning community and home care services undermines seniors' ability to maintain optimal health while aging in place.

The RSAC resolution, reflecting COSCO's, addresses many aspects of health care that may be at risk with the loss of a national accord, including the elimination of an oversight body and reduced funding to the provinces/territories. A key concern voiced by COSCO is that Medicare will be weakened to the extent that a two-tiered system (public and private) will be considered an increasingly viable alternative. The resolution also addresses the need for increased, rather than decreased medical coverage, including the establishment of a national Pharmacare system to reduce inequities in seniors' access to medication. Also underscored is the need for increased funding and oversight of community-based integrated services, essential to seniors' well-being in particular.

While COSCO's resolution calls for a return to the annual 6% increase in federal funding, the RSAC removed this reference in the proposed version. As the older adult population is the most rapidly growing sector of the population and the highest user of health care services, it may be necessary to include greater increases, in some years, to ensure access to needed services.

Financial Impact

There is no financial impact.

Conclusion

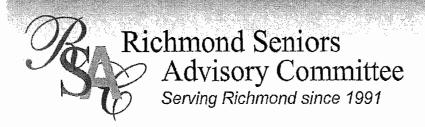
Based on the above information and analysis, it is recommended that Council endorse the RSAC resolution. A national health agreement, an oversight body, equitable access to medication, and a comprehensive, integrated system of community-based services, supported by adequate human and financial resources, are essential to effectively support the well-being of seniors, and indeed of all Canadians.

Lesley Sherlock Social Planner

(604-276-4220)

Att. 1: June 24, 2014 letter from Richmond Seniors Advisory Committee (with attachments)

Schedule 1 to the Minutes of the Planning Committee meeting held on Tuesday, July 22, 2014.



0100-30-SADVI-01

June 24, 2014

Mayor Malcolm Brodie City of Richmond 6911 No. 3 Road, Richmond, BC, V6Y 2C1

Dear Mayor and Council:

TO: MAYOR & EACH COUNCILLOR FROM: CITY CLERK'S OFFICE

John Foster Cathy Carlile

Canada Health Accord Re:

I am writing this letter on behalf of the Richmond Seniors Advisory Committee. At our June meeting, RSAC members passed a motion to write a letter asking City Council to endorse the resolution made by the Council of Senior Citizens Organizations (COSCO).

The resolution is meant to address concerns of senior's organizations regarding the decisions from the federal government around the Canada Health Accord. The previous Health Accord expired on March 31, 2014. The Federal Government has chosen to renew the accord for three years providing funding on the same basis as the previous agreement. At the end of three years, funding will be tied directly to the percentage growth in the economy.

There is significant concern that this approach being taken by the Federal Government has been done without consultation with the provinces and that no consideration is being given to major factors such as the aging population.

Attached you will find the resolution wording that we are asking Council to endorse. The wording that we are asking Council to endorse is slightly different than the proposed wording from COSCO.

Thank you for considering this request.

Yours truly,

Kathleen Holmes

Chair, Richmond Seniors Advisory Committee

Richmond City Hall, 6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone: 604-276-4390 FSX. 91-2762892 Email: sdavies@richmond.ca

Proposed Health Care Resolution:

WHEREAS; the City of Richmond believes that access to quality health care is a fundamental right of every Canadian resident, regardless of race, gender, disability, political belief, social conditions, location, or ability to pay, AND

WHEREAS; we believe that a system of public and non-profit health care, publicly administered and delivered on a not-for-profit basis, contributes to the economic welfare of Canada and provides its citizens with high quality health care, AND

WHEREAS; we believe that all levels of government have a role to play in the delivery of quality and accessible health care, and that the Federal Government should give strong leadership in enforcing national standards and providing coordination, innovation, and federal transfers at a level that secures the integrity and reinforcement of the Canada Health Act of 1984, AND

WHEREAS; we believe that all Canadians should have equitable access to safe, affordable, and appropriate medications; many Canadians depend on medications for their very lives, AND

WHEREAS; we believe that Canadians should have the security of a continuum of community-based integrated services that includes a universal system of home care, home support and long-term care services, and hospice and palliative care; and that this continuum of services should be an integral part of a Canadian comprehensive health care system, AND

WHEREAS; we believe that a comprehensive national health care system includes education, prevention, diagnosis, counselling, and timely treatment.

THEREFORE BE IT RESOLVED; that the federal, provincial and territorial governments be urged to negotiate a new Health Accord that protects, transforms, and strengthens our National Health Care System to include adequate and stable human and financial resources, as well as a national seniors' health care plan and a national pharmaceutical strategy that will improve health outcomes for Canadians.

ORIGINAL COSCO RESOLUTION

HEALTH CARE RESOLUTION

WHEREAS; we believe that access to quality health care is a fundamental right of every Canadian resident, regardless of race, gender, disability, political belief, social conditions, location, or ability to pay, AND

WHEREAS; we believe that a system of public and non-profit health care, publicly administered and delivered on a not-for-profit basis, contributes to the economic welfare of Canada and provides its citizens with high quality health care, AND

WHEREAS; we believe that all levels of government have a role to play in the delivery of quality and accessible health care, and that the Federal Government should give strong leadership in enforcing national standards and providing coordination, innovation, and federal transfers at a level that secures the integrity and reinforcement of the Canada Health Act of 1984, AND

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THEREFORE BE IT RESOLVED: that the federal, provincial and territorial governments be urged to negotiate a new Health Accord that protects, transforms, and strengthens our National Health care System to include adequate and stable human financial resources including a six per cent escalator) as well as a

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national seniors' health care plan and a national pharmaceutical strategy that will improve health outcomes for Canadians.



COSCO News

Council of Senior Citizens' Organizations of B.C.

Number 94

www.coscobc.ca

OUP CLASS

June, 2014

COSCO calls on Ottawa to provide leadership to strengthen Medicare

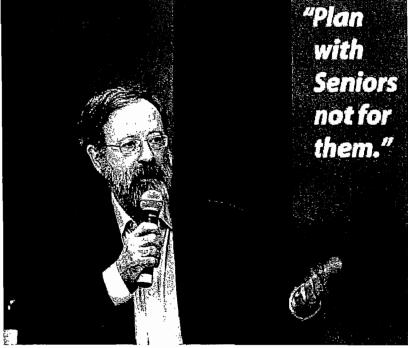
British Columbia's largest federation of seniors has called on the federal, provincial and territorial governments to negotiate "a new comprehensive health accord that protects, transforms and strengthens our national health care system."

At a special meeting held in Vancouver in April – 11 days after the expiry of the national health accord – about 100 seniors unanimously adopted a declaration that quality health care must be available to every resident of Canada without discrimination, and regardless of ability to pay.

"All levels of government have a role to play in the delivery of quality and accessible health care," said Lorraine Logan, President of the 107,000 member Council of Senior Citizens' Organizations of B.C.

"The federal government should give strong leadership in enforcing national standards, not walking away from the table and refusing to negotiate a new accord," said Logan.

"To ensure Medicare is not fragmented, Ottawa must provide co-



Michael McBane, National Coordinator of the Canadian Health Coalition, addressed a special meeting of COSCO delegates April 11.

ordination, foster innovation, and provide financial support at a level that secures the integrity of the 1984 Canada Health Act," she said.

The meeting of COSCO delegates

heard from three health policy experts on the issue.

Michael McBane of the Canadian Health Coalition said the Harper gov-

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www.coscobc.ca

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COSCO News welcomes your letters and contributions. Contact soren.bech@shaw.ca, or Editor, 2102 Porter Rd. Roberts Creek, B.C. VON 2W5.

ELDER ABUSE:

It's time to face the reality

By Alice Edge COSCO Second Vice-President

THE BC PROVINCIAL government has issued a statement recognizing June 15 as World Elder Abuse Awareness Day. A very important event as according to federal government literature one in five Canadians believe they know of a senior who might be experiencing some form of abuse.

Elder abuse is any action by someone in a relationship of trust that results in harm or distress to an older person. Neglect is a lack of action by that person in a relationship of trust with the same result.

Abuse takes many forms such as: physical (hitting, pushing, shaking, inappropriate physical or chemical restraints, harm created by over or under medicating), psychological (includes actions that decrease their sense of self-worth and dignity), financial (includes actions that decrease the financial worth of an older person without benefit to that person) and neglect (includes inactions that may result in harm to an older person).

In the past year I have served as the Ombudsperson for COSCO, assisting seniors throughout the province to access governmental services federally or provincially, navigate the health care system, and find health services, which are not funded. For me it has highlighted the plight of many seniors in our communities who are bewildered, angry, frustrated, sad and overwhelmed by the lack of support they need.

So as World Elder Abuse Awareness Day arrives, I wonder if systemic abuse of the elderly exists in our country, province and communities. Have we neglected the elderly in exchange for tax credits, a few more dollars of tax relief (which the government promptly takes back in user fees like tolls, increased payment for health insurance)? Have we offered in the place of well resourced sustainable long term home care and health care, charity-funded services that are piecemeal, provide no continuity and leap from one project lily pad to the next?

What we need for Seniors' Week in BC and World Elder Abuse Awareness Day is a strong declaration that we should and must do better for the elderly. If we help them we will help everyone. It is not about entitlement it is about fairness, justice and dignity.

New health accord needed to prevent fragmentation of public health care

Continued from page 1

ernment has launched a "stealth attack" on Medicare, with reductions in funding scheduled for future years.

"We need a national debate, a national conversation on the future of Medicare," said McBane, adding that the withdrawal of federal leadership will lead to a fragmentation of service.

"This is a fight to maintain access so people can get care based on need," he said.

Wendell Potter, former head of communications at a large health insurance company in the USA, said he walked away from his job when he realized private corporations were not improving access, were not improving quality of care, and looked on health care as a major profit centre.

"With help from the Fraser Institute, the company misinformed Americans about Canada's health care system, calling it the slippery slope to socialism," said Potter.

He called on Canadians to carefully examine the misleading language used by those who promote privatization.

"Sound the alarm" said Potter. "You can lose Medicare for yourselves, your children, your grandchildren and future generations."

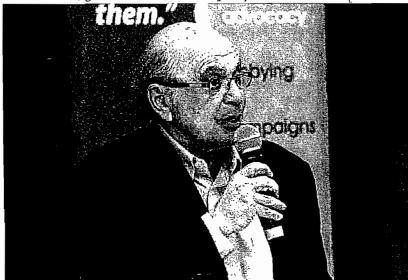
Alex Himelfarb – director of the Glendon School of Public and International Affairs at York University, former Clerk of the Privy Council and Secretary to the Cabinet for three prime ministers – said that private health care is far more expensive and has longer wait times.

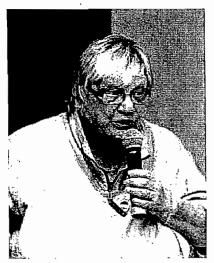
Himelfarb called for a national Pharmacare program, a better approach to care for chronic illness, and the integration of home care and home support into Medicare.

"Countries that have done that have a more sustainable health care system than we have," he said. "We have lots of work to do to make Medicare strong, better and more affordable. We need a clear vision for the future. We need federal leadership – and we don't have it," he said.

Seniors at the meeting expressed outrage that the federal government has refused to negotiate a new health accord, effectively ending Medicare as a national program.

They were also frustrated that four B.C. Conservative Members of Parliament – including Richmond MP Alice Wong, the minister of state for seniors – have refused to meet with them to discuss these issues.







Clockwise from top: Alex Himelfarb, Wendell Potter, and Lorraine Logan warned of the need to defend and enhance Medicare for Canadians.

PRESIDENT'S REPORT

Keeping you up-to-date on COSCO'S advocacy for seniors

By Lorraine Logan President, COSCO

HIS WILL be a short article to update our members, affiliates and associates on where we are focussing our advocacy efforts and resources.

One of our major achievements to date is the campaign jointly sponsored by the Retired Teachers Association of B.C. and COSCO concerning the Canada Health Accord.

Through the efforts of this sub-committee, all of the Members of Parliament in B.C. have been contacted, questioned, informed and been asked to support a new and better Health Accord Agreement with the provinces and territories.

This campaign will continue into 2015 as a Federal Election unfolds,

We have also given support to our B.C. Health Coalition in their court challenge with Dr. Day and the private clinics.

This issue comes to trial in September. We will continue to support this effort.

The Postal Carrier cut-backs and development of community mail boxes continues to be an issue.

Art Kube, our Past President, has been addressing this at various events. This is also on-going and we will try to influence the Federal Government that this creates quite a hardship for older adults and older adults with physical disabilities.

We now have active committees to relate, resource and research our main areas of concern.

The following delegates are now Chairs of their respective portfolios:

- · Barb Mikulec Housing.
- Kathleen Jamieson Health.
- Jean Sickman Policy and Planning.
- Pat Brady Finance.
- · Lorraine Logan Transportation.
- Alice Edge/Alex Hui Communication/Facebook.
- Gudrun Langolf Legislative/regulatory matters eg. BC Hydro (BC Utility Commission and Public Advocacy Centre), Media (CRTC), Elder Law etc. and our webpage.
- · Ralph Steeves Organizing.

As we move forward with issues and concerns that we perceive or that are presented to COSCO, these committee Chairs will take on these challenges and with the delegates' and members' input we will attempt to resolve issues or work with the parties involved to create a better environment for our seniors.

The table officers recently met with the new Senior's Advocate, Isobell Mackenzie, on April 8th and we had a good opportunity to discuss our concerns and enforce our COSCO motto, "Work and Plan with Seniors, not for them."

We met for approximately three hours and we are hopeful that COSCO and the Senior Advocate's Office will be collaborating on systemic issues that affect all older adults.

We have been assured that as her mandate begins to develop, that COSCO will be one of the groups sitting on any Advisory Council.

Regarding Coastal Ferries, the hardship in fare increases along with schedule reductions has certainly caused great concern for our older population relying on these transportation services.

COSCO has been supporting our branch in Sechelt/Gibsons with hundreds of signed petitions, letters of concern, attending rallies and generally attempting to get this government to re-think these decisions and reopen a real public consultation. This campaign will also continue.

The Table Officers and Chairs of our committees will be meeting in June to formulate a kind of strategic plan of "next steps" for COSCO in the coming years.

This should identify what we are now doing, what we may need to do and confirm and maintain our policies that identify with our mandate to Advocate for Seniors.

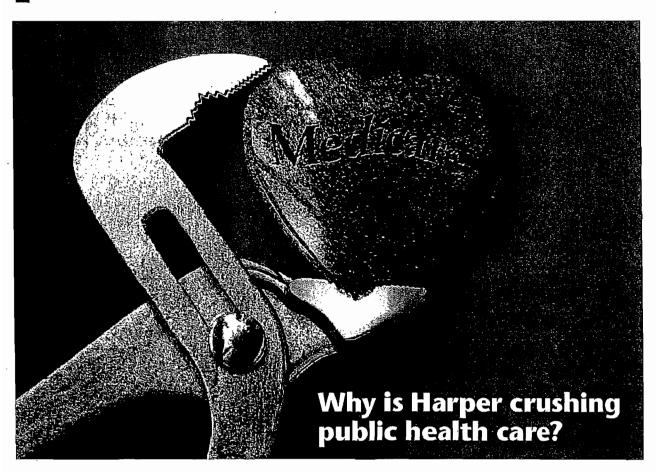
One of the slight changes to our delegates meeting is to encourage our delegates to "report out" on their specific concerns that occur in their own associations or groups.

Art had begun this process to some extent last year and we will continue to seek input from our members.

Stay tuned.

For the very latest news about COSCO activities, please visit us on the web: www.coscobc.ca

Fighting for public health care



This special report is reprinted with permission from The Advocate, the quarterly news magazine published by BC FORUM, a COSCO affiliate. Visit www.bcforum.ca to learn

more about BC FORUM.

"I am concerned that without leadership from Ottawa and with reduced money, we are going to see a further slowdown of reforms, more regional disparities, and a push for more private health care."

- Roy Romanov, Chair of the Royal Commission on the Future of Health Care in Canada

Taking action to defend Medicare

ANADIANS MAY face bed shortages and more expensive prescription drugs now that the 10-year Health Accord between Ottawa and the provinces has expired. The federal government has walked away from the table, refusing to negotiate a new agreement.

"It means the end of any rational planning for the health care system," said Michael McBane, executive director of the Canadian Health Coalition (CHC).

To draw attention to the importance of the issue, thousands of Canadians participated in 40 events across the country on March 31, the day the Health Accord expired.

No federal leadership

McBane said a federal voice is needed to work towards equality of access throughout the country.

"The voice of Canada is the federal government, not the provinces. So national standards – to ensure equity of access regardless of where you live or your ability to pay – is a uniquely federal role. Nobody else can play that role," said McBane.

On the same day, the federal government shut down the Health Council of Canada which reported on health care problems and identified best practices to fix them.

"Without the Council, no one is doing that work," he said.

The Harper government has also announced, without consultation, that it is changing the funding arrangement with provinces and territories. They have eliminated the built-in equalization mechanism, starting this year. They will cut Ottawa's anticipated contribution to Medicare by \$36 billion, starting in 2017.

"Instead of negotiating a new Health Accord, Conservatives are



Stephanie Smith of the BCGEU, along with Diane Wood and Marion Pollack (not pictured) of BC FORUM, were among the thousands who participated in a national day of action to call for federal leadership in public health care.

downloading health care costs onto the provinces and turning their backs on a system that Canadians have relied on for generations," said Libby Davies, NDP Health Critic.

"As a result, we will see increased disparities across the country'-longer wait times, reduced front-line services, and lack of access to home and long-term care," she said.

Rich Alberta gets more

The end of the equalization system means the federal contribution to health care will fluctuate widely across Canada.

Alberta gets an extra \$1 billion this year. B.C. loses \$250 million.

The federal share of health costs will be slashed from 20 percent to 11 percent in Manitoba. It will be increased from 15 percent to 20 percent in Alberta.

The funding changes imposed by the Harper government will undermine the provinces' ability to meet the requirements of the Canada Health Act, said McBane.

"You can't have a universal social program unless you have the financial means to have poorer regions subsidized or financially supported," he said.

"The sole gainer in this is Alberta. Almost everybody else loses," said McBane.

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We need national Pharmacare

THE NEED for a national pharmacare program is becoming desperate, says Dr. Jeff Turnbull, chief of staff at Ottawa Hospital. Patients are doing without medicine that could potentially cure them because they can't afford it.

"For the first time in my career, I have patients saying: I just can't afford this. I am going to have to live with my illness," says Turnbull.

Patients are left to struggle with painful and debilitating disease for the rest of their lives because new drugs for rheumatoid arthritis cost \$30,000. The cost of drugs to com-

\$80,000.

Turnbull despaired that doctors will have to make life-and-death decisions based on people's ability to

A study by the Canadian Medical Association found that one in ten Canadians cannot afford to fill prescriptions. The record is worst in B.C. where 17 percent do without prescribed drugs.

fragmented pharmacare systems found in Canada lack the administrative efficiency and purchasing power of a single-payer sys-

bat hepatitis C is in the range of tem which could save Canadians as much as \$14-billion per year.

> The Health Council of Canada, now disbanded by the Harper government, initially worked towards a pharmacare plan for catastrophic drug coverage, aiming to reduce costs through bulk federal purchasing and coordinated prescribing practices.

> The Harper government, however, began to back away from this initiative shortly after the 2006 election. It is an issue that requires federal leadership. The provinces cannot do it on their own.

Health care: Now is the time

FTER A YEAR and a half of consultations with thousands of Canadians in public forums and meetings with key stakeholders, NDP Health Critic Libby Davies (Vancouver East) has released a report that summarizes what she heard, and what needs to be done to improve public health care.

"This document outlines the concerns we heard from Canadians regarding primary care, home and long-term care, mental health, prescription drug coverage, and preventative health care," said Davies.

The work by Davies also outlines the steps that New Democrats propose to strengthen Medicare. Among the highlights, the report says the NDP will:

- · Revoke the Conservatives' unilateral decision to take \$36 billion in anticipated funding out of health
- Support the development of new agreements with provinces and territories to improve health outcomes for Canadians.
- Invest in prevention by address-



Libby Davies, NDP Health Critic

ing the social determinants of health to ensure all Canadians have a decent income, access to healthy food, affordable housing and a social safety net.

 Ensure better value by working with provinces to make better use of resources and fundamentally change how health care services are organized, managed and delivered.

"The federal government has a clear role in ensuring that health care in Canada remains public and accessible," says the report.

"In particular, the federal government must investigate and enforce the ban on troublesome practices such as double-billing, queue-jumping, and increased privatization of medically necessary services."

The report identifies four major pillars for action: better access to prescription drugs, better care across the continuing care spectrum, timely access to primary care and prevention.

As an example of problems in the system, the report notes that half of Canadians cannot get a same day or next day appointment with their family doctors, thereby increasing the pressure on hospital emergency rooms.

You can read the full report on the web at www.ndp.ca/health.

COSCO News, June 2014 – 7

SPECIAL REPORT



It's time for all of us to take action to defend public health care

BC FORUM, BCRTA and COSCO, along with other seniors groups in B.C. urge you to:

- Write, phone, or visit your Member of Parliament to call for federal leadership on health care.
- Complete the short survey below to share and register your views on what should be done to improve health care services for this and future generations.

Make your voice count

Please complete this survey in one of three easy ways:

- On the web: bcforum.ca, coscobc.ca or bcrta.ca
- Mail to Survey, 207 1530 Mariner Walk, Vancouver, B.C. V6| 4X9, or

5. Will the future of public health care be a key issue

for you when you decide how to vote in the next

Scan and email to pither470@shaw.ca

| | • | | | |
|----|--|-----|------|---------------|
| 1. | Should the federal government negotiate a new Health Accord with provinces and territories in order to ensure there can be equal access to public health care across Canada? | Yes | No | Don't know |
| 2. | Should the federal and provincial governments initiate a national Pharmacare program to provide better coverage for patients, and save up to \$14 billion a year through bulk purchases? | Yes | No | Don't know |
| 3. | Since Medicare was implemented, the federal contribution has been cut from 50% to 20% in 2010. If current trends continue, it will drop to less than 12% over the next 25 years. Is it time for Ottawa to increase its contribution to public health care? | Yes | No 🗆 | Don't know |
| 4. | Should home support, extended care and palliative care be brought under the Canada Health Act as essential parts of the continuum of care? | Yes | No | Don't know |
| _ | same a contract to | | | Don't |

Yes

know

federal election?

Taking a stand on health care

The following resolution was adopted unanimously by COSCO delegates on April 11

Whereas access to quality health care is a fundamental right of every Canadian resident, regardless of race, gender, disability, political belief, social conditions, location, or ability to pay.

Whereas a system of public and non-profit health care, publicly administered and delivered on a not-for-profit basis, contributes to the economic welfare of Canada and provides its citizens with high quality health care.

Whereas all levels of government have a role to play in the delivery of quality and accessible health care; and that the Federal Government should give strong leadership in enforcing national standards and providing coordination, innovation, and federal transfers at a level that secures the integrity and reinforcement of the Canada Health Act of 1984.

Whereas all Canadians should have equitable access to safe, affordable, and appropriate medications; many Canadians depend on medications for their very lives.

Whereas Canadians should have the security of a continuum of community—based integrated services that includes a universal system of home care, home support and long-term care services, and hospice and palliative care; and that this continuum of services should be an integral part of a Canadian comprehensive health care system.

Whereas a comprehensive national health care system includes education, prevention, diagnosis, counselling,

and timely treatment.

Therefore be it resolved that the federal, provincial and territorial governments be urged to negotiate a new comprehensive health accord that protects, transforms, and strengthens our national health care system. This must include human and financial resources including a 6 per cent escalator, as well as a national seniors health care plan and a national pharmaceutical strategy that will improve health outcomes for Canadians; and further

That this meeting of the Affiliates of the Council of Senior Citizens' Organizations of British Columbia ask other seniors organizations and individuals to join us in declaring our commitment to use all democratic means to ensure that the foregoing proposals are implemented in a new Canadian health accord.

Making the most of new communication tools

By Alice Edge, Chair, COSCO Communications Committee

ew technology has certainly changed how we communicate with our family, friends or community. Seniors have demonstrated they are as adept as the young folks at using the computer for email, research, skyping, Facebook, and tweeting.

Some have used smart phones to take and send photos of themselves and their activities and shared them with the world in real time. We have been encouraged and educated by our children and grandchildren.

COSCO has jumped on the techie bandwagon and its first fledgling journey is on Facebook. The plan is to report events attended by the executive, highlight articles and activities of interest and transition some communication like minutes of meetings and the newsletter to those who have access to computers or smart phones.

As you are likely aware postal rates have increased significantly and like so many other non-profit organizations, COSCO has to administer its finances wisely.

In addition to Facebook, our web site is being re-designed to make

it more esthetically pleasing, user friendly and useful in information sharing. Our plan is to use it for membership application/renewal and payment of fees in the future.

I would like to thank Gudrun Langolf, Second Vice President and Alex Hui, Member at Large for their support, enthusiasm and creativity to shape COSCO's future in the world of technology.

COSCO has heard your concerns that hard copy/paper communication must continue for the foreseeable future to continue the communication connection with our affiliates, associate members and the public.

A Campaign to "Keep the Heart in Medicare"

By JoAnn Lauber, on behalf of the Campaign Committee

of the 2004 Health Accord on March 31, 2014, and the refusal of the federal government to negotiate with the provinces and territories to establish a new agreement, members of the BCRTA and COSCO sprang into action.

As seniors, many of us could remember, or had heard of, what life was like before Medicare, when a serious illness or accident could consign a family to months, even years, of struggle and toil to pay off medical debts. We were not about to sit idly by and allow our public health care system to be quietly dismantled.

We set out to arrange meetings with B.C.'s 36 Members of Parliament. During February, March and April, more than 90 BCRTA members and COSCO colleagues made contact with almost every B.C. MP. Twenty-nine MPs we met face-to-face in discussion. From two, we received printed communication. Two more we still hope to visit. Only three MPs would not meet with us, though we live in their constituencies and, as seniors, we do vote!

Some of the MPs who hold portfolios in Ottawa proved to be the most challenging to meet: "too busy" or no response, apparently not interested.

We asked the MPs whether they agreed that there is a need for federal leadership to negotiate a new 10-year health accord in order to secure the health care needs of citizens in all regions and into the future.

We asked them if they supported our requests, which were that a new Accord should include the following:

Adequate and stable federal funding.



The first MP visit of the campaign: constituents Dale Lauber, JoAnn Lauber, MP Peter Julian (Burnaby- New Westminster), constituents David Scott and Bonnie Scott.

- A continuing Care Plan that integrates home, facility-based long term, respite and palliative care.
- A universal public drug plan that provides equitable access to safe and appropriate medication.

We were especially concerned about Ottawa's unilateral decision to reduce the health care funding and to change the funding to a per capita grant, which will mean losses in transfer funds to most provinces.

Each advocacy group sent us a report of the visit as they interpreted it.

Generally, those who spoke with Conservative MPs found their response to be similar—that the health transfer funds were adequate and that the criteria surrounding future transfers were reasonable. When the changes came in 2017, the provinces would decide how to use the funds and how to make up the short fall.

The Liberal Party MPs generally support the three tenets we proposed for a new health accord, though they were not committed to the annual 6% escalator. Instead, they would institute stronger accountability measures to ensure that the provinces were

meeting set goals.

The Green Party MP supported a new Accord, not only protecting what is good in the system but also expanding and strengthening it.

The NDP MPs agreed enthusiastically with our proposals. They could see that a national drug plan would serve all Canadians well, ensure that all citizens had access to needed medications, and save billions of dollars.

In addition to visiting MPs, advocates submitted opinion articles, letters to editors and health accord materials to other community members. They sent valentines to the Prime Minster and to other federal ministers urging them to "Keep the Heart in Medicare." And they organized a number of public meetings.

As next steps, we have asked for a meeting with B.C.'s health minister, to see how the funding cuts will be dealt with here, and we are reaching out to national and provincial groups that share our concerns.

It is our intention to make this an election issue at all three levels of government.

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Defending public health care in the courts

Patients, doctors, health groups join in court battle with for-profit clinic seeking US-style system

GROUP OF patients, doctors and health care advocates has won the right to present expert evidence defending Canadian health care in the BC Supreme Court. A constitutional challenge by private, for-profit clinic owner Brian Day could determine the future of Canadian public health care.

"Brian Day's plan to bring USstyle health care to Canada would be disastrous for Canadians," said Dr. Rupinder Brar of Canadian Doctors for Medicare.

"If Dr. Day wins, physicians will be allowed to charge patients any amount they like for services, and patients who can pay will get faster care than the rest of us. A win for Dr. Day will mean skyrocketing costs and longer wait times in the public health system as it loses doctors to a parallel private system."

Brar said this could force patients to produce a credit card before getting the care they need.

"If we use all the evidence we have right now as to how to improve what we have, we can have a fantastic system with good access based on need and not ability to pay," she said.

Dr. Day operates the Vancouver-based for-profit Cambie Surgery Corporation, infamous for unlawfully billing patients for services covered by Medicare – in some cases, up to six times the legal amount.

Day and his clinics are behind a constitutional challenge to Medicare, scheduled to go to trial in BC Supreme Court this September.



Dr. Rupinder Brar from Canadian Doctors for Medicare and Adam Lynes-Ford, BC Health Coalition at the BC Supreme Court.

The coalition opposing Day includes, among others, the Canadian Doctors for Medicare and the BC Health Coalition.

These organizations are concerned that Day's case would increase health care costs while lengthening overall wait times for patients and erasing the fundamental Canadian principle of universal access to quality health

Also active in the coalition is a patient living with Limb-Girdle Muscular Dystrophy who could not afford and would not qualify for private health insurance under a US-style system.

"Our universal health care provides so much more than just hospitals," said Rick Turner, BC Health Coalition co-chair.

"It ensures that patients have access to care, that doctors can focus on practicing medicine, and that Canadian businesses aren't haggling over health benefits instead of creating new jobs. In September, we will present evidence to the Court that irrefutably

demonstrates the benefits of our single-payer, public health care system."

"Dr. Day claims that the defining principle at the heart of Canadian Medicare — that health services be provided according to patients' needs, not their ability to pay — is unconstitutional.

"If Day wins, the public health care system that Canadians rely on — and overwhelmingly support — will be effectively dismantled right across the country," said Turner.

The "Coalition Interveners" as they're called in court will present evidence highlighting how Day's challenge, if successful, would compromise patient health, disrupt medical practices, increase costs, and weaken the Canadian economy.

Last year, Day was ordered to disclose financial statements dating back five years. Investigators with the Medical Services Commission found evidence patients had been extra-billed for services covered by Medicare.

The case is scheduled to start September 8.

BC needs quality, affordable housing for seniors

By Barb Mikulec, Chair COSCO Housing Committee

HE HOUSING issues facing seniors are complex and daunting. It is projected that the number of people aged 75 or over will increase by 85 percent in 15 years, and the overall population of Vancouver will grow by almost 40,000. These trends will continue to drive up housing costs at a time when Vancouver already has very low vacancy rates and the most expensive housing in Canada. Pensions are already stretched by rising costs for basics like electricity, heating, cable and food.

The question arises, will seniors be able to live in their own communities? Will communities be age-friendly? Will downsizing mean a loss of the services and neighbourhoods that are familiar to seniors? Are we serving blind or deaf citizens with appropri-

ate housing and care homes with staff who are able to communicate and assist seniors to retain their cognitive skills?

It is important for housing to be safe, in a cultural space which respects the citizens. Clean air, water, diversity and livability are important. Housing needs to be available, decent and affordable. A large and growing number of seniors are living alone and do not have the support that comes with a shared household and this situation particularly affects older senior women. Shelter costs have risen while incomes have declined.

Ideally, seniors should be near transit, shopping, medical services and a community centre that provides programs for a healthy lifestyle and sociability.

A related concern is the problem facing tenants of co-ops who will lose

rental assistance when the Federal Co-operative Housing Program shuts down in 2020. This affects more than 3,000 BC households. The province and federal government must step up to make sure the subsidies continue.

One program which makes rent more affordable is the Shelter Aid for Elderly Renters. It provides support to BC seniors age 60 or over who have low to moderate incomes. For eligibility criteria, contact www.bchousing. org or (604) 433-2218.

COSCO's policy is to actively work with and maintain solidarity with community organizations to promote affordable, safe, accessible and quality housing. Our housing committee is working to gather information and become vocal on housing issues.

We invite your comments to Barb Mikulec, chair at mikulec@telus.net..

Membership Application

| • | Please mail to the ad | dress below | |
|-----------------------|--|---|-------|
| - | O as an Associate Member, I enclos nation to COSCO. Please find enclo | • | |
| • | (PLEASE PRINT) | | |
| | Phone: | Fax: | |
| | • | | |
| Please make cheques | payable to COSCO. | | • |
| | to Ernie Bayer, Membership Secre rey, BC V3S 7P7 604 576-9734. | tary, | |
| Seniors groups and or | ganizations wishing more informat | ion about joining COSCO should write or | nhone |

Ernie Bayer and request a membership package.



Report to Committee

Planning and Development Department

To:

Planning Committee

Director of Development

Date:

September 22, 2014

From:

Wayne Craig

File:

RZ 14-656004

Re:

Application by Amar Bhullar for Rezoning at 10231 No. 5 Road from Single

Detached (RS1/E) to Compact Single Detached (RC2)

Staff Recommendation

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9177, for the rezoning of 10231 No. 5 Road from "Single Detached (RS1/E)" to "Compact Single Detached (RC2)", be introduced and given first reading.

Wayne Craig

Director of Development

CL:blg Att.

REPORT CONCURRENCE

ROUTED To:

CONCURRENCE

CONCURRENCE OF GENERAL MANAGER

Affordable Housing

Staff Report

Origin

Amar Bhullar has applied to the City of Richmond for permission to rezone 10231 No. 5 Road from "Single Detached (RS1/E)" to "Compact Single Detached (RC2)", to permit a subdivision to create two (2) lots, with vehicle access to/from the rear lane. There is currently a single detached dwelling on the subject site which will be demolished. A map and aerial photo showing the location of the subject site and surrounding context are included in Attachment 1. A site survey and proposed subdivision plan of the property is included in Attachment 2.

Findings of Fact

A Development Application Data Sheet providing details about the development proposal is attached (Attachment 3).

Surrounding Development

The subject property is located on the west side of No. 5 Road, between Williams Road and Seacliff Road in the Shellmont Planning Area. Existing development immediately surrounding the site is as follows:

- To the north, are existing single detached dwellings on large lots zoned "Single Detached (RS1/E)". The property immediately to the north at 10211 No. 5 Road is also the subject of a rezoning application to permit subdivision into two (2) compact lots with vehicle access to/from the rear lane (RZ 14-658540), which is currently being reviewed and will be presented to Planning Committee at a later date.
- To the east, directly across No. 5 Road, is:
 - A property that is zoned "Assembly (ASY)", "Agriculture (AG1)", and "Roadside Stand (CR)"; which is within the Agricultural Land Reserve (ALR), and which contains the Lingyen Mountain Temple. This property is subject to a development application to amend the Official Community Plan (OCP) and rezone the lot to accommodate temple expansion (RZ 13-641554).
 - A property that is zoned "Assembly (ASY)"; which is within the ALR, and which contains the Richmond Bethel Church, the Richmond Chinese MB Church, and the Richmond Christian School.
- To the south, are two (2) single detached dwellings on large lots zoned "Single Detached (RS1/E)" fronting Seacliff Road.
- To the west, fronting Seabrook Crescent, are two (2) single detached dwellings on large lots zoned "Single Detached (RS1/E)".

Related Policies & Studies

OCP Designation

There is no Area Plan for this neighbourhood. The OCP's Land Use Map designation for this property is "Neighbourhood Residential". This redevelopment proposal is consistent with this designation.

Arterial Road Policy

The Arterial Road Policy is supportive of compact lot single-family residential developments along arterial roads. The subject site is identified for "Arterial Road Compact Lot Coach House" on the Arterial Road Development Map in the OCP. This redevelopment proposal is consistent with the Arterial Road Policy.

Lot Size Policy 5434

The subject property is located within the area covered by Lot Size Policy 5434 (adopted by Council in 1990; amended in 1991 and 2006). This Policy permits rezoning and subdivision of lots along this section of No. 5 Road in accordance with "Compact Single Detached (RC2)" or "Coach House (RCH)", provided there is access to an operational rear lane (Attachment 4). This redevelopment proposal is consistent with the Lot Size Policy.

Affordable Housing Strategy

For single-family development proposals, Richmond's Affordable Housing Strategy requires a secondary suite within a dwelling on 50% of new lots created through rezoning and subdivision, or a cash-in-lieu contribution of \$1.00/ft² of total building area toward the City's Affordable Housing Reserve Fund.

The applicant proposes to provide a legal secondary suite on one (1) of the two (2) future lots at the subject site. To ensure that the secondary suite is built to the satisfaction of the City in accordance with the City's Affordable Housing Strategy, the applicant is required to enter into a legal agreement registered on Title, stating that no final Building Permit inspection will be granted until the secondary suite is constructed to the satisfaction of the City in accordance with the BC Building Code and the City's Zoning Bylaw. Registration of this legal agreement is required prior to final adoption of the rezoning bylaw. This agreement will be discharged from Title (at the initiation of the applicant) on the lot where the secondary suite is not required by the Affordable Housing Strategy after the requirements are satisfied.

Should the applicant change their mind prior to rezoning adoption about the affordable housing option selected, a voluntary contribution to the City's Affordable Housing Reserve Fund in-lieu of providing the secondary suite will be accepted. In this case, the voluntary contribution would be required to be submitted prior to final adoption of the rezoning bylaw, and would be based on \$1.00/ft² of total building area of the single detached dwellings to be constructed (i.e. \$5,036).

Public Input

There have been no concerns expressed by the public about the development proposal in response to the placement of the rezoning sign on the property.

Staff Comments

The proposed rezoning would enable the creation of two (2) lots, each approximately 9 m wide and 390 m² in area, with vehicle access to/from an existing operational rear lane.

Trees & Landscaping

A Tree Survey and Certified Arborist's Report have been submitted by the applicant. The survey and report identify four (4) bylaw-sized trees on the subject site (Trees # 1-4). The report identifies tree species, assesses the condition of the trees, and provides recommendations relative to the proposed development. The proposed tree management plan including a list of tree species assessed is shown in Attachment 5.

The City's Tree Preservation Coordinator has reviewed the Arborist's Report, conducted on-site visual tree assessment, and concurs with the Arborist's recommendations to remove Trees # 1-4 due to poor condition (i.e., previous topping, large fungal conks at the base of the stems, and excessive decay).

Consistent with the OCP tree replacement ratio of 2:1, a total of eight (8) replacement trees are required on the proposed lots. Due to the limited space available in the yards of the proposed lots, the applicant proposes to plant and maintain a total of four (4) replacement trees [two (2) per lot proposed], and to submit a contribution in the amount of \$2,000 (\$500/tree) to the City's Tree Compensation Fund prior to final adoption of the rezoning bylaw for the balance of required replacement trees not planted on-site.

Similar to other single-family rezoning applications along arterial roads on sites that are across from land that is within the ALR, the applicant is required to register a restrictive covenant on Title of the subject property to:

- Identify a buffer area along the east portion of the property to ensure that landscaping planted within this buffer is maintained and will not be abandoned or removed (4.0 m wide, as measured from the east property line).
- Indicate that the property is located across from active agricultural operations, and is subject to potential impacts of noise, dust, and odour.

To ensure that the landscape buffer work is completed, that the front yards of the proposed lots are enhanced, and that the four (4) replacement trees are planted and maintained, the applicant must submit the following prior to adoption of the rezoning bylaw:

• A Landscape Plan, prepared by a Registered Landscape Architect, which responds to the guidelines of the Arterial Road Policy and includes a variety of live plant material within the on-site portion of the ALR buffer area.

• A Landscaping Security for the proposed works, based on 100% of a cost estimate provided by the Landscape Architect (including replacement trees, fencing, paving, and installation costs).

There is an existing hedge located on the shared property line between the subject site and the adjacent property to the south at 11851 Seacliff Road, which will be retained. Tree protection fencing is required to be installed to City standard around the hedge prior to demolition of the existing dwelling on the subject site. Tree protection fencing must remain in place until construction and landscaping on the proposed lots is completed.

Existing Utility Right-of-Way

There is an existing 3.0 m wide utility right-of-way on the subject site, which runs along a portion of the south property line (i.e. a distance of 25 m from the west property line). The applicant has submitted a preliminary site plan for the proposed south lot to demonstrate that there will be no encroachment into the right-of-way (Attachment 6).

Flood Management

Prior to final adoption of the rezoning bylaw, the applicant is required to register a flood indemnity covenant on Title. The minimum floor construction level is a minimum of 0.3 m above the highest elevation of the crown of No. 5 Road.

Vehicle Access

In accordance with Residential Lot (Vehicular) Access Regulation – Bylaw 7222, vehicle access to the subject site is not permitted from No. 5 Road. Vehicle access to the site at future development stage is to be from the existing rear lane. While this lane is operational to access the proposed lots as well as other lots in this block of No. 5 Road, the applicant is required to upgrade the portion of the lane from the north property line to the Seacliff Road intersection through a Servicing Agreement, as described below.

Off-site Improvements

Prior to final adoption of the rezoning bylaw, the applicant is required to enter into a Servicing Agreement for the design and construction of off-site improvements to:

- The frontage of the subject site along No. 5 Road. The required work is to include, but is not limited to: a 1.5 m wide treed and grass boulevard behind the existing curb and gutter and a 1.5 m wide concrete sidewalk at the subject property line to current City standard. An approximate 1.5 m wide right-of-way for public-right-of-passage along No. 5 Road is required to achieve these works. The right-of-way is required to be registered on title prior to final adoption of the rezoning bylaw.
- The full width of the rear lane from the north property line to the Seacliff Road intersection. The required work is to include, but is not limited to: rollover curb and gutter on both sides of the lane, asphalt pavement, lane lighting, and storm sewer in the centre of the lane complete with tie-in to the existing storm sewer along Seacliff Road.

The applicant is required to construct the portion of the work along the west frontage (approximately 18.3 m). Through a coordinated construction program for the lane, the City will provide funding for the remaining lane improvements beyond the applicant's frontage to Seacliff Road (approximately 39.7 m). Details are to be finalized as part of the Servicing Agreement design review process.

Subdivision & Future Development Stage

At Subdivision stage, the applicant will be required to:

• Pay Development Cost Charges (City and GVS & DD), School Site Acquisition Charges, and Address Assignment Fee.

At future development stage, the applicant will be required to complete the following servicing works:

Water Works

- Disconnect the existing 20 mm diameter water connection and cap the tie-in at the main.
- Install two (2) new 25 mm diameter connections complete with meter boxes placed within a new 1.5m wide utility right-of-way across the No. 5 Road frontage for servicing the proposed lots. Details are to be finalized as part of the Servicing Agreement design review process.

Storm Sewer Works

- Install lane drainage as described in the section of this report entitled "Off-site Improvements".
- Cut and cap the two (2) existing connections to the storm inspection chambers at the northeast corner and the southeast corner of the property along No. 5 Road, and install a new 450 mm diameter Type II inspection chamber complete with two (2) 100 mm diameter connections for servicing the proposed lots at the common property line within a new 1.5 m wide utility right-of-way across the No. 5 Road frontage. The boulevard must be graded towards the existing or new inspection chambers to prevent storm water from ponding on the boulevard, road and driveways. Details are to be finalized as part of the Servicing Agreement design review process.

Sanitary Sewer Works

- Remove the existing aging sanitary inspection chamber at the rear lane, and cut and cap the existing lead pipe at the main.
- Install a new 450 mm diameter Type II inspection chamber complete with two (2) 100 mm diameter connections the common property line to service the proposed lots. Details are to be finalized as part of the Servicing Agreement design review process.

General Items

• No permanent structures, such as fences and storage sheds with concrete foundations, are allowed to be built on or across right-of-ways.

• Proposed driveway crossings from the rear lane must not conflict with existing street lights and/or utility poles. Requests to relocate street lights and/or utility poles will not be considered other than under exceptional circumstances.

Analysis

The redevelopment proposal at the subject site complies with the land use designations in the OCP, as well as with the Arterial Road Policy and Lot Size Policy 5434, which identify the subject site for redevelopment to compacts lots with access to/from a rear lane. The applicant has satisfied all of the applicable requirements identified through the rezoning application review.

Financial Impact

None.

Conclusion

The list of rezoning considerations associated with this application is included in Attachment 7, which has been agreed to by the applicant (signed concurrence on file).

It is recommended that Zoning Bylaw 8500, Amendment Bylaw 9177 be introduced and given first reading.

Cynthia Lussier Planning Technician

CL:blg

Attachments:

Attachment 1: Location Map/Aerial Photo Attachment 2: Proposed Subdivision Plan

Attachment 3: Development Application Data Sheet

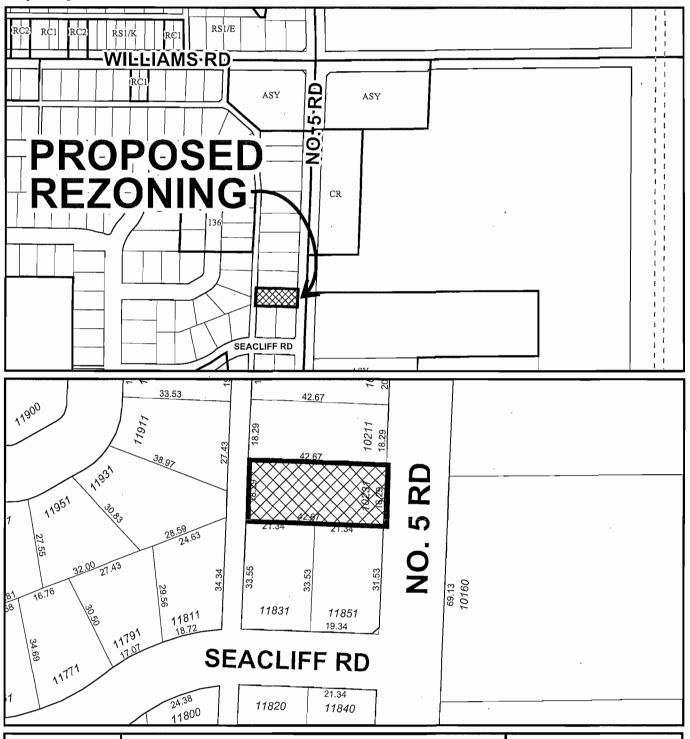
Attachment 4: Lot Size Policy 5434

Attachment 5: Proposed Tree Management Plan

Attachment 6: Preliminary Site Plan (proposed south lot) Attachment 7: Rezoning Considerations Concurrence



City of Richmond





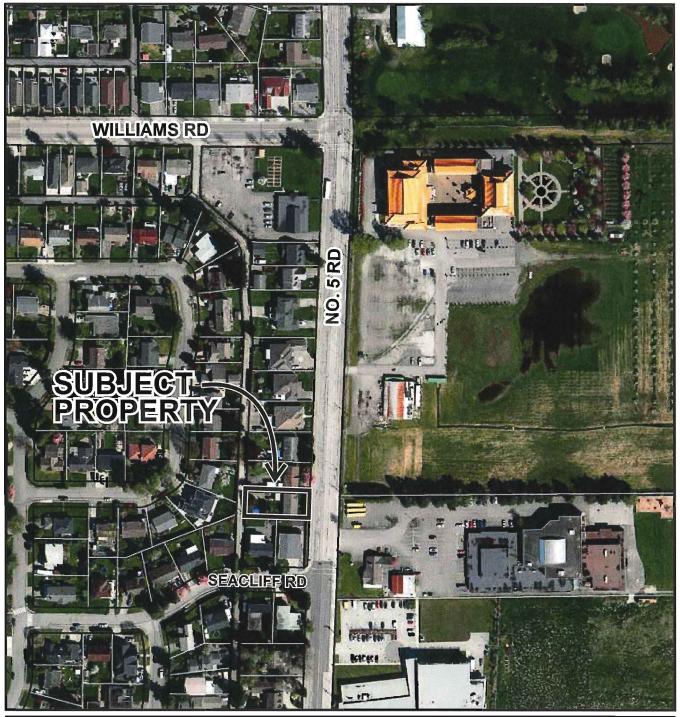
RZ 14-656004

Original Date: 06/23/14

Revision Date:

Note: Dimensions are in METRES





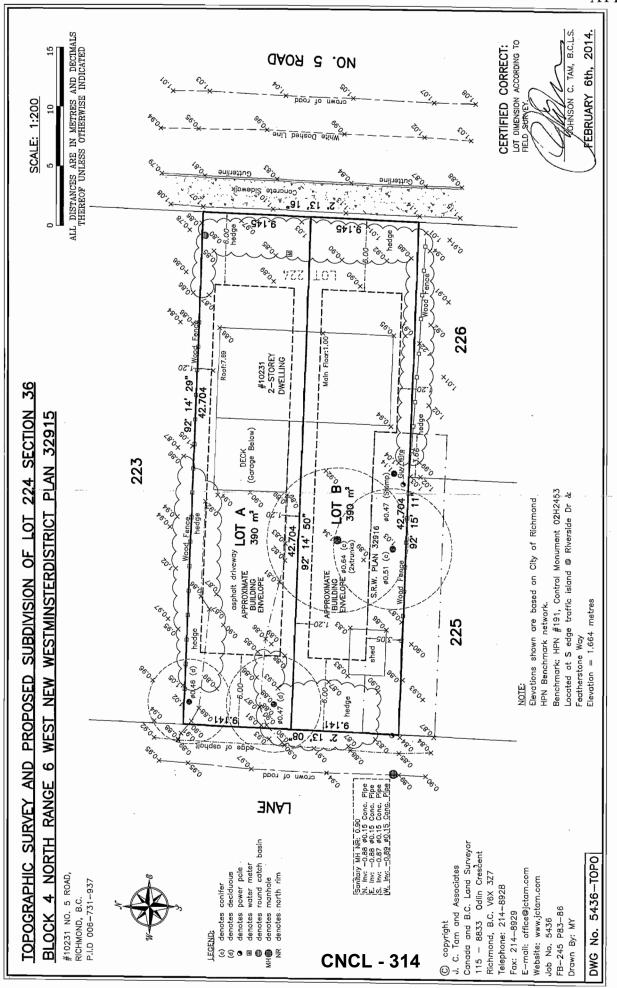


RZ 14-656004

Original Date: 02/21/14

Revision Date:

Note: Dimensions are in METRES





Development Application Data Sheet

Development Applications Division

RZ 14-656004 Attachment 3

Address: 10231 No. 5 Road

Applicant: Amar Bhullar

Planning Area(s): Shellmont

| | Existing | Proposed |
|------------------------------|--|--|
| Owner: | Amritpal & Gurpal Bhullar | To be determined |
| Site Size (m²): | 780 m² | Two (2) lots, each approximately 390 m² |
| Land Uses: | One (1) single detached dwelling | Two (2) residential lots, each with a single detached dwelling |
| OCP Designation: | Neighbourhood Residential | No change |
| Lot Size Policy Designation: | Lot Size Policy 5434 supports rezoning and subdivision along this portion of No. 5 Road in accordance with "Compact Single Detached (RC2)" | No change |
| Zoning: | Single Detached (RS1/E) | Compact Single Detached (RC2) |
| Other Designations: | The Arterial Road Policy supports redevelopment to compact lots along this portion of No. 5 Road. | No change |

| On Future Subdivided Lots | Bylaw Requirement | Proposed | Variance |
|---|-------------------|--|-------------------|
| Floor Area Ratio: | Max. 0.60 | Max. 0.60 | none permitted |
| Lot Coverage – Building: | Max. 50% | Max. 50% | none |
| Lot Coverage – Buildings, structures, and non-porous surfaces | Max. 70% | Max. 70% | none |
| Lot Coverage – Live plant material | Min. 20% | Min. 20% | none |
| Lot Size (min. dimensions): | 270 m² | 390 m² | none |
| Setback – Front & Rear Yards (m): | Min. 6 m | Min. 6 m | none |
| North Lot Side Yard Setbacks (m): | Min. 1.2 m | Min. 1.2 m | none |
| South Lot Side Yard Setbacks (m): | Min. 1.2 m | North side yard: Min. 1.2 m South side yard: Min. 3.0 m & Min. 1.2 m | none |
| Height (m): | 2 ½ storeys | 2 ½ storeys | none |

Other: Tree replacement compensation required for loss of bylaw-sized trees.

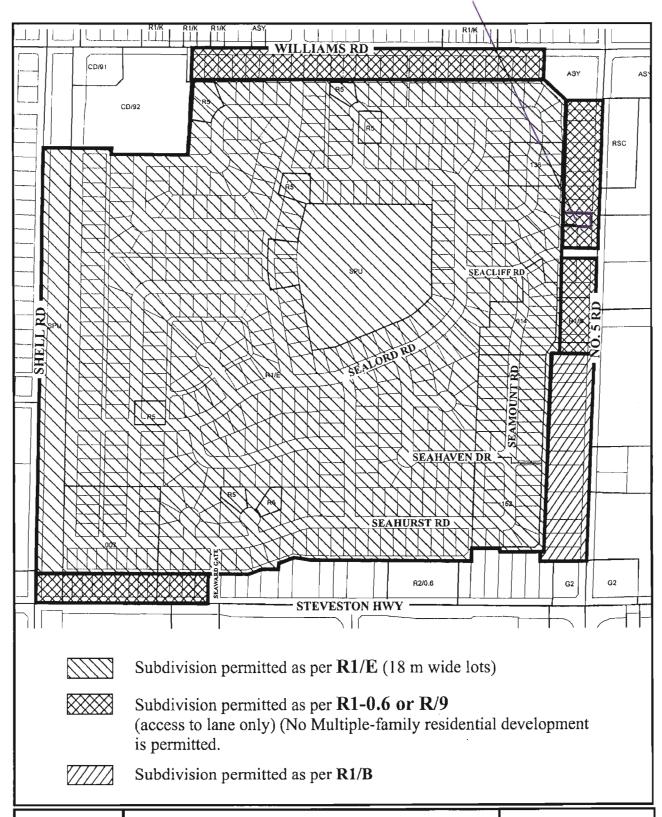
| | City of Richmond | Policy Manual |
|-------------|--|--------------------|
| Page 1 of 2 | Adopted by Council: February 19, 1990 Amended by Council: November 18, 1991 Amended by Council: October 16, 2006 | POLICY 5434 |
| File Ref: | SINGLE-FAMILY LOT SIZE POLICY IN QUAR | TER-SECTION 36-4-6 |

POLICY 5434:

The following policy establishes lot sizes in a portion of Section 36-4-6, within the area bounded by **Steveston Highway**, **Shell Road**, **No. 5 Road**, **and Williams Road**:

- 1. That properties within the area bounded by Shell Road, Williams Road, No. 5 Road, and Steveston Highway, in a portion of Section 36-4-6, be permitted to subdivide in accordance with the provisions of Single-Family Housing District (R1/E), with the exception that:
 - a) Properties fronting on Williams Road from Shell Road to No. 5 Road, properties fronting on Steveston Highway from Seaward Gate to Shell Road, and properties fronting on No. 5 Road from Williams Road to approximately 135 m south of Seacliff Road to rezone and subdivide in accordance with the provisions of Single-Family Housing District (R1-0.6) or Coach House District (R/9) provided that vehicle accesses are to the existing rear laneway only. Multiple-family residential development shall not be permitted in these areas.
 - b) Properties fronting on No. 5 Road from Steveston Highway to approximately 135 m south of Seacliff Road be permitted to subdivide in accordance with the provisions of Single-Family Housing District, Subdivision Area B (R1/B) provided that vehicle accesses are to the existing rear laneway only.
- 2. This policy, as shown on the accompanying plan, is to be used to determine the disposition of future rezoning applications in this area, for a period of not less than five years, unless changed by the amending procedures contained in the Zoning and Development Bylaw.





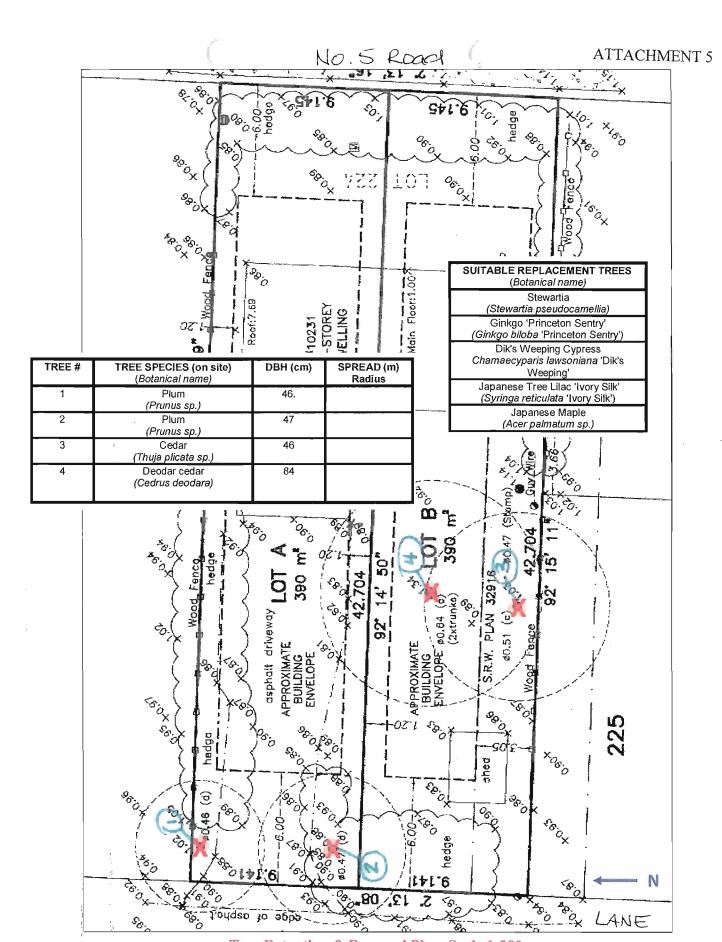


Policy 5434 Section 36-4-6

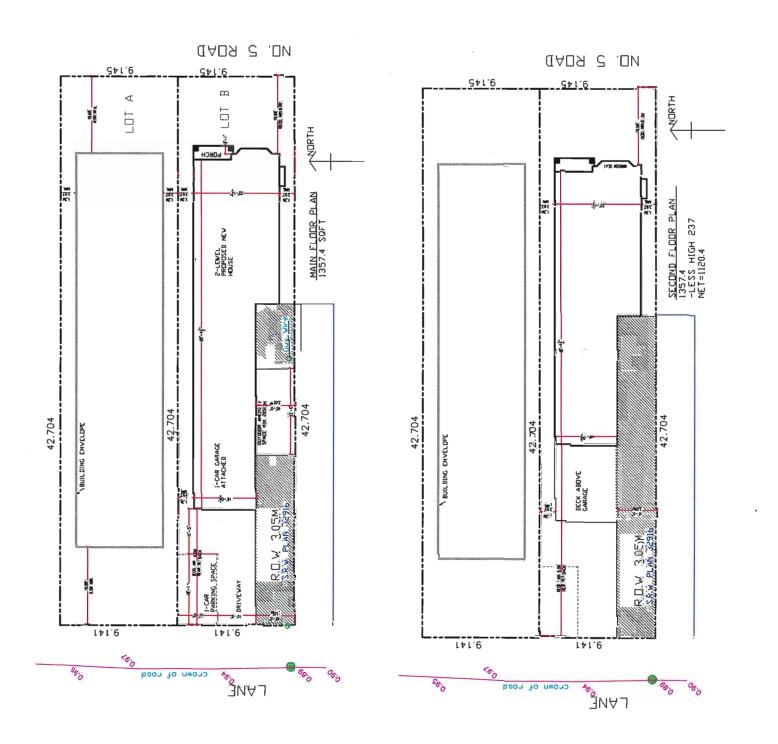
Adopted Date: 02/19/1990

Amended Date: 11/18/1991

10/16/2006



Tree Retention & Removal Plan, Scale 1:200





Rezoning Considerations

Development Applications Division 6911 No. 3 Road, Richmond, BC V6Y 2C1

Address: 10231 No. 5 Road File No.: RZ 14-656004

Prior to final adoption of Richmond Zoning Bylaw 8500, Amendment Bylaw 9177, the following items must be completed:

- 1. Provincial Ministry of Transportation & Infrastructure Approval.
- 2. Submission of a Landscape Plan, prepared by a Registered Landscape Architect, to the satisfaction of the Director of Development, and deposit of a Landscaping Security based on 100% of the cost estimate provided by the Landscape Architect (including fencing, paving, and installation costs. The Landscape Plan must:
 - Comply with the guidelines of the OCP's Arterial Road Policy and should not include hedges along the front property line.
 - Include a mix of coniferous and deciduous trees.
 - Include the required ALR buffer area along the east portion of the property (4.0 m wide, as measured from the east property line), consisting of a variety of live plant material.
 - Include the four (4) proposed replacement trees with the following minimum sizes:

| # Replacement Trees | Minimum Caliper of Deciduous Tree | or | Minimum Height of Coniferous Tree |
|---------------------|--------------------------------------|----|--------------------------------------|
| 4 | 9 cm | | 5 m |

- 3. City acceptance of the developer's offer to voluntarily contribute \$2,000 to the City's Tree Compensation Fund for the planting of the balance of required replacement trees elsewhere within the City.
- 4. The granting of an approximate 1.5 m wide statutory right-of-way along the east property line of the subject site for the purpose of utilities and public-right-of-passage (to accommodate the new storm sewer inspection chamber, two (2) water meter boxes, and the 1.5 m wide concrete sidewalk). Note: the works within the right-of-way are to be constructed by the applicant and maintained by the City.
- 5. Registration of a flood indemnity covenant on Title.
- 6. Registration of a legal agreement on title to ensure that landscaping planted within the ALR buffer area along the east portion of the property (4.0 m wide, as measured from the east property line) is maintained and will not be abandoned or removed. Note: the legal agreement is to identify the ALR buffer area and to indicate that the subject property is located across from active agricultural operations, and is subject to impacts of noise, dust, and odour.
- 7. Registration of a legal agreement on Title to ensure that no final Building Permit inspection is granted until a secondary suite is constructed on one (1) of the two (2) future lots, to the satisfaction of the City in accordance with the BC Building Code and the City's Zoning Bylaw.
 - **Note:** Should the applicant change their mind about the Affordable Housing option selected prior to final adoption of the Rezoning Bylaw, the City will accept a voluntary contribution of \$1.00 per buildable square foot of the single-family developments (i.e. \$5,036) to the City's Affordable Housing Reserve Fund in-lieu of registering the legal agreement on Title to secure a secondary suite.

| nitial: | | |
|---------|--|--|

- 8. Enter into a Servicing Agreement* for the design and construction of off-site improvements to:
 - a) The frontage of the subject site along No. 5 Road. The required work is to include, but is not limited to: a 1.5 m wide treed and grass boulevard behind the existing curb and gutter and a 1.5 m wide concrete sidewalk at the subject property line to current City standard. The new 1.5 m wide right-of-way along No. 5 Road is required to achieve these works.
 - b) The full width of the rear lane from the north property line to the Seacliff Road intersection. The required work is to include, but is not limited to: rollover curb and gutter on both sides of the lane, asphalt pavement, lane lighting, and storm sewer in the centre of the lane complete with tie-in to the existing storm sewer along Seacliff Road. The applicant is required to construct the portion of the work along the west frontage (approximately 18.3 m). Through a coordinated construction program for the lane, the City will provide funding for the remaining lane improvements beyond the applicant's frontage to Seacliff Road (approximately 39.7 m). Details are to be finalized as part of the Servicing Agreement design review process.

At Demolition* stage, the following requirements must be completed:

• Installation of tree protection fencing to City standard around the existing hedge located along the portion of the south property line that is shared with 11851 Seacliff Road. Tree protection fencing must remain in place until construction and landscaping on the proposed lots is completed.

At Subdivision* and future development* stage, the developer must complete the following requirements:

- Water Works
 - Disconnect the existing 20 mm diameter water connection and cap the tie-in at the main.
 - Install two (2) new 25 mm diameter connections complete with meter boxes placed within the new 1.5 m wide right-of-way across the No. 5 Road frontage for servicing the proposed lots. Details are to be finalized as part of the Servicing Agreement design review process.
- Storm Sewer Works
 - Install lane drainage as described in the section of this report entitled "Off-site Improvements".
 - Cut and cap the two (2) existing connections to the storm inspection chambers at the northeast corner and the southeast corner of the property along No. 5 Road, and install a new 450 mm diameter Type II inspection chamber complete with two (2) 100 mm diameter connections for servicing the proposed lots at the common property line within the new 1.5 m wide right-of-way across the No. 5 Road frontage. The boulevard must be graded towards the existing or new inspection chambers to prevent storm water from ponding on the boulevard, road and driveways. Details are to be finalized as part of the Servicing Agreement design review process.
- Sanitary Sewer Works
 - No upgrade to the sanitary sewer system is required along the rear lane.
 - Remove the existing aging sanitary inspection chamber at the rear lane, and cut and cap the existing lead pipe at the main.
 - Install a new 450 mm diameter Type II inspection chamber complete with two (2) 100 mm diameter connections the common property line to service the proposed lots. Details are to be finalized as part of the Servicing Agreement design review process.
- General Items
 - No permanent structures, such as fences and storage sheds with concrete foundations, are allowed to be built on or across right-of-ways.
 - Proposed driveway crossings from the rear lane must not conflict with existing street lights and/or utility poles. Requests to relocate street lights and/or utility poles will not be considered other than under exceptional circumstances.

| \sim | N | | | | 27 | 1 |
|--------|---|---|---|---|----|----|
| U | N | C | _ | - | 32 | 91 |

- Submission of a Construction Parking and Traffic Management Plan to the Transportation Division. Management Plan shall include location for parking for services, deliveries, workers, loading, application for any lane closures, and proper construction traffic controls as per Traffic Control Manual for works on Roadways (by Ministry of Transportation) and MMCD Traffic Regulation Section 01570.
- Obtain a Building Permit (BP) for any construction hoarding. If construction hoarding is required to temporarily occupy a public street, the air space above a public street, or any part thereof, additional City approvals and associated fees may be required as part of the Building Permit. For additional information, contact the Building Approvals Division at 604-276-4285.

Note:

- * This requires a separate application.
- Where the Director of Development deems appropriate, the preceding agreements are to be drawn not only as personal covenants of the property owner but also as covenants pursuant to Section 219 of the Land Title Act.
 - All agreements to be registered in the Land Title Office shall have priority over all such liens, charges and encumbrances as is considered advisable by the Director of Development. All agreements to be registered in the Land Title Office shall, unless the Director of Development determines otherwise, be fully registered in the Land Title Office prior to enactment of the appropriate bylaw.
 - The preceding agreements shall provide security to the City including indemnities, warranties, equitable/rent charges, Letters of Credit and withholding permits, as deemed necessary or advisable by the Director of Development. All agreements shall be in a form and content satisfactory to the Director of Development.
- Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.
- Applicants for all City Permits are required to comply at all times with the conditions of the Provincial Wildlife Act and Federal Migratory Birds Convention Act, which contain prohibitions on the removal or disturbance of both birds and their nests. Issuance of Municipal permits does not give an individual authority to contravene these legislations. The City of Richmond recommends that where significant trees or vegetation exists on site, the services of a Qualified Environmental Professional (QEP) be secured to perform a survey and ensure that development activities are in compliance with all relevant legislation.

| (signed copy on file) | |
|-----------------------|------|
| Signed | Date |

CITY OF RICHMOND APPROVED

APPROVED



Richmond Zoning Bylaw 8500 Amendment Bylaw 9177 (RZ 14-656004) 10231 No. 5 Road

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it "COMPACT SINGLE DETACHED (RC2)".

P.I.D. 006-731-937 Lot 224 Section 36 Block 4 North Range 6 West New Westminster District Plan 32915

2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 9177".

| FIRST READING | |
|--|-------------------|
| A PUBLIC HEARING WAS HELD ON | |
| SECOND READING | |
| THIRD READING | |
| MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE APPROVAL | |
| OTHER REQUIREMENTS SATISFIED | |
| ADOPTED | |
| | |
| MAYOR | CORPORATE OFFICER |



Report to Committee

Planning and Development Department

To:

Planning Committee

Date:

September 17, 2014

From:

Re:

Wayne Craig

File:

RZ 13-648179

Director of Development

·

Application by Rav Bains for Rezoning at 7440 Williams Road from Single

Detached (RS1/E) to Coach House (ZS12) - Broadmoor

Staff Recommendation

That Richmond Zoning Bylaw 8500, Amendment Bylaw 9175, for the rezoning of 7440 Williams Road from "Single Detached (RS1/E)" to "Coach House (ZS12) - Broadmoor", be introduced and given first reading.

Wayne Craig

Director of Development

CL:blg Att.

| REP | ORT | CON | ICURRENCE | |
|-----|-----|-----|-----------|--|
| | | | | |

ROUTED To:

CONCURRENCE

CONCURRENCE OF GENERAL MANAGER

Affordable Housing

N/

Staff Report

Origin

Rav Bains has applied to the City of Richmond for permission to rezone the property at 7440 Williams Road from "Single Detached (RS1/E)" zone to "Coach House (ZS12) - Broadmoor" zone, to permit the property to be subdivided to create two (2) lots. Each lot would have a principal dwelling and an additional smaller dwelling unit above an attached garage, with vehicle access from Williams Road via a shared driveway. There is currently a single-detached dwelling on the subject site, which will be demolished. A map and aerial photo showing the location of the subject site and surrounding context are included in Attachment 1. A site survey and proposed subdivision plan of the property are included in Attachment 2.

Findings of Fact

A Development Application Data Sheet providing details about the development proposal is attached (Attachment 3).

Surrounding Development

Existing development immediately surrounding the site is as follows:

- To the north, directly across Williams Road, are single-detached dwellings and an existing non-conforming duplex on lots zoned "Single Detached (RS1/E)", which have the potential to redevelop to compact lots under the Arterial Road Policy.
- To the east and west, are lots zoned "Coach House (ZS12) Broadmoor", each of which contain a principal dwelling and an additional smaller dwelling unit above an attached garage, with vehicle access from Williams Road via shared driveways.
- To the south, fronting Nevis Drive, are newer single detached dwellings on large lots zoned "Single Detached (RS1/E)".

Related Policies & Studies

Official Community Plan (OCP)

There is no Area Plan for this neighbourhood. The 2041 OCP Land Use Map designation for the subject site is "Neighbourhood Residential". This redevelopment proposal is consistent with this designation.

Arterial Road Policy

The south side of this block of Williams Road, between Nevis Drive and Dunoon Drive, is undesignated on the Arterial Road Development Map included in the OCP. Therefore, this application has been considered on its own merit and on the basis of existing newer development adjacent to the subject site within this block, which will be discussed further in the "Analysis" section.

Affordable Housing Strategy

Richmond's Affordable Housing Strategy requires a secondary suite or coach house on 50% of new lots created through a development application, or a cash-in-lieu contribution of \$1.00/ft² of total building area towards the City's Affordable Housing Reserve Fund.

The proposed rezoning to permit the subject site to be subdivided to create two (2) lots, each with a principal dwelling and an additional dwelling unit above an attached garage, conforms to the Affordable Housing Strategy. No additional cash-in-lieu contribution would be required.

Public Input

There have been no concerns expressed by the public about the development proposal in response to the placement of the rezoning sign on the subject site.

Staff Comments

Background

The subject property is located on the south side of Williams Road, between Nevis Drive and Dunoon Drive, in an established residential neighbourhood in the Broadmoor Planning Area. The south side of this block of Williams Road has seen substantial recent redevelopment through rezoning and subdivision. Only three (3) large lots remain (including the subject property) on the south side of this block of Williams Road with redevelopment potential under current City policy.

As proposed, each new lot would be approximately 15 m wide and 369 m² in area. This proposal is consistent with the existing pattern of redevelopment along the south side of this block of Williams Road.

Site Plan & Architectural Elevations

The Site Plan (Attachment 4) proposed by the applicant is consistent with the building envelope illustrated in the "Coach House (ZS12) – Broadmoor" zone, which involves a principal dwelling and an additional dwelling unit above an attached garage at the rear of each lot, on either side of a shared driveway centered on the proposed common property line. The principal dwellings face the street, while the attached garages and 2nd storey units face the shared driveway. While the centered shared driveway form is generally discouraged in the city, it is acceptable at the subject site due to the site-specific zoning and the existing pattern of redevelopment on the south side of this block of Williams Road.

Prior to rezoning approval, the applicant is required to register a legal agreement on title to ensure that, upon subdivision of the property, the sole access to the site is from the proposed shared driveway. Prior to subdivision of the property, a cross-access easement is required to be registered on title, to grant each property the right to use the shared driveway for access.

Consistent with zoning, on-site vehicle parking is proposed as follows:

- Two (2) side-by-side parking spaces for the principal dwellings are proposed within the attached garage on each lot.
- One (1) surface parking space for the additional dwelling unit is proposed within a portion of the rear yard, immediately south of the attached garage on each lot.

The proposed architectural elevations (Attachment 4) provide for an attractive pedestrianoriented streetscape along Williams Road, through defined main entries with covered porches, columns, window openings, facade projections, and varied primary and secondary roof forms.

Prior to rezoning approval, the applicant is required to register a legal agreement on title to ensure that the site plan and architectural elevation plans are generally consistent with those included in Attachment 4. At Building Permit stage, plans must comply with all City regulations, including zoning, and staff will ensure that Building Permit plans are generally consistent with the registered legal agreement for the site plan and building design.

Indoor/Outdoor Amenity

Consistent with other development under the "Coach House (ZS12) – Broadmoor" zone, each lot proposed will contain private yard space.

Trees & Landscaping

A Certified Arborist's Report has been submitted by the applicant, which identifies the number, species, and sizes of trees on the subject property, as well as nearby on adjacent lots, and provides recommendations on tree retention and removal relative to the proposed development.

The City's Tree Preservation Coordinator has reviewed the Arborist's Report, has conducted onsite visual tree assessment, and provides the following recommendations, which are consistent with the Arborist's Report:

- One (1) Apple tree located on-site is in good condition (Tree # 388), but is in conflict with both the required sewer line extension to service the proposed development as well as with the required surface parking space for the additional dwelling unit. Therefore, this tree should be removed at future development stage.
- Nine (9) Cedar trees in fair condition are located on the neighbouring property to the south at 7431 Nevis Drive (Trees # 389-397), which are required to be retained and protected.
- Three (3) trees on-site are in poor condition due to infection and defects, and should be removed at future development stage (Trees # 384, 385, and 387; Cherry, Plum, and Apple).
- One (1) tree located on the common property line between 7440 & 7428 Williams Road (to the west) is in decline due to previous topping and lot grading on the neighbouring property to the west within the tree protection zone. Therefore, this tree should be removed at future development stage. Written authorization for removal of this shared

tree has been obtained from the neighbouring property owner(s) at 7428 Williams Road and is on file.

The proposed Tree Retention Plan is shown in Attachment 5.

To ensure that the off-site trees identified for retention are protected (i.e., Trees # 389-397), the applicant is required to:

- Submit a Contract with a Certified Arborist for supervision of all on-site works proposed within the required tree protection zone. The Contract is required prior to rezoning approval.
- Install tree protection fencing to City standard in accordance with the City's Tree Protection Information Bulletin TREE-03. Tree protection fencing must be installed prior to demolition of the existing dwelling and must remain in place until construction and landscaping on the proposed lots is completed.

Consistent with the 2:1 tree replacement ratio in the OCP, the applicant is required to plant and maintain a total of 10 replacement trees on the proposed lots (ranging from 6-9 cm deciduous caliper or 3.5-5 m high conifer).

The applicant has submitted a preliminary Landscape Plan, prepared by a registered Landscape Architect (Attachment 6), which shows the proposed location of six (6) replacement trees on the proposed lots, as well as a variety of other flowering and evergreen shrubs, perennials, and groundcovers within the front and rear yards (e.g. Abelia, Hydrangea, Rhododendron, Skimmia, Viburnum, Fern etc.). Prior to rezoning approval, the applicant is required to submit a final Landscape Plan along with a Landscaping Security based on 100% of the cost estimate provided by the Landscape Architect (including fencing, paving, and installation costs).

To compensate for the required four (4) replacement trees not proposed to be planted on-site, the applicant has agreed to submit a contribution to the City's Tree Compensation Fund in the amount of \$2,000 (\$500/tree) prior to rezoning approval.

Flood Management

Registration of a flood indemnity covenant on title is required prior to final adoption of the rezoning bylaw. The minimum flood construction level is at least 0.3 m above the highest elevation of the crown of the fronting road.

Site Servicing

There are no servicing upgrades required with the proposed rezoning.

Subdivision & Building Permit Stage

At Subdivision stage, the applicant will be required to:

 Pay Development Cost Charges (City and GVS & DD), School Site Acquisition Charge, Address Assignment Fee, and Servicing Costs.

- Register a cross-access easement on title to grant each property the right to use the shared driveway for access.
- Register a 3.0 m wide statutory right-of-way on title for the sanitary sewer along the south property line, from the west property line to the east edge of the proposed shared driveway.

At Building Permit stage, the applicant will be required to complete the following service works:

Water Works

- Provide two (2) new water service connections from the existing 250 mm diameter watermain within the Williams Road frontage in the City boulevard.
- Cap and abandon the existing water connection at the main.

Storm Sewer Works

- Provide two (2) new storm service connections complete with a type 2 inspection chamber at the proposed shared property line within the City boulevard.
- Remove existing inspection chambers and cap existing leads at the main.

Sanitary Sewer Works

- Provide new sanitary service to the proposed lot, as follows:
 - From the existing inspection chamber located south of the subject site, provide a new sanitary lead and inspection chamber ("A") immediately northeast.
 - From the new inspection chamber ("A"), provide a new sanitary lead going east to a new inspection chamber ("B") located at the south end of the proposed shared property line. The new lots will be serviced through this inspection chamber ("B").

Analysis

This development proposal to permit a subdivision to create two (2) lots, each to contain a principal dwelling and an additional dwelling unit above an attached garage, is consistent with the intent of the Arterial Road Policy in the OCP as it is an infill development proposal along a minor arterial road, which is along a transit route and is within close proximity to the Broadmoor Neighbourhood Service Centre at the intersection of Williams Road and No. 3 Road (approximately 150 m).

The form of development and architectural character proposed at the subject site is similar to other dwellings with attached 2nd storey dwelling units that have previously been approved on the south side of this block of Williams Road. The proposed design provides for a pedestrian-oriented streetscape along Williams Road, which is consistent with the guidelines for arterial road redevelopment.

Financial Impact

None.

Conclusion

This rezoning application is to permit the subject property to be subdivided to create two (2) lots, each to contain a principal dwelling and an additional dwelling unit above an attached garage, with vehicle access from Williams Road via a shared driveway. The application has been considered on its own merit, and on the basis of existing adjacent development on the south side of this block of Williams Road. Staff supports the proposed rezoning on the basis that it complies with applicable policies and land use designations contained within the OCP, and is consistent with the established pattern of redevelopment on the block.

It is recommended that Zoning Bylaw 8500, Amendment Bylaw 9175 be introduced and given first reading.

Cynthia Lussier Planning Technician (604-276-4108)

CL:blg

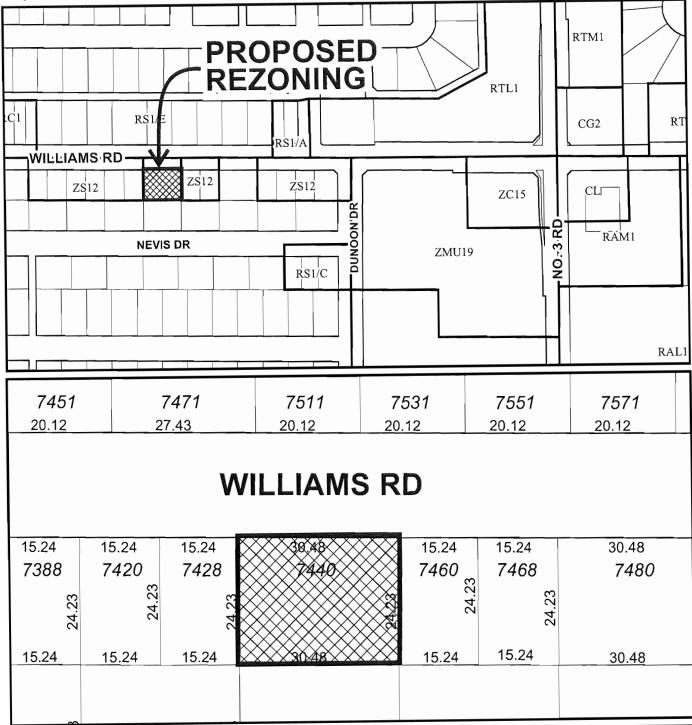
Attachments:

Attachment 1: Location Map/Aerial Photo

Attachment 2: Site Survey & Proposed Subdivision Plan Attachment 3: Development Application Data Sheet Attachment 4: Site Plan & Architectural Elevations

Attachment 5: Proposed Tree Retention Plan Attachment 6: Preliminary Landscape Plan Attachment 7: Rezoning Considerations







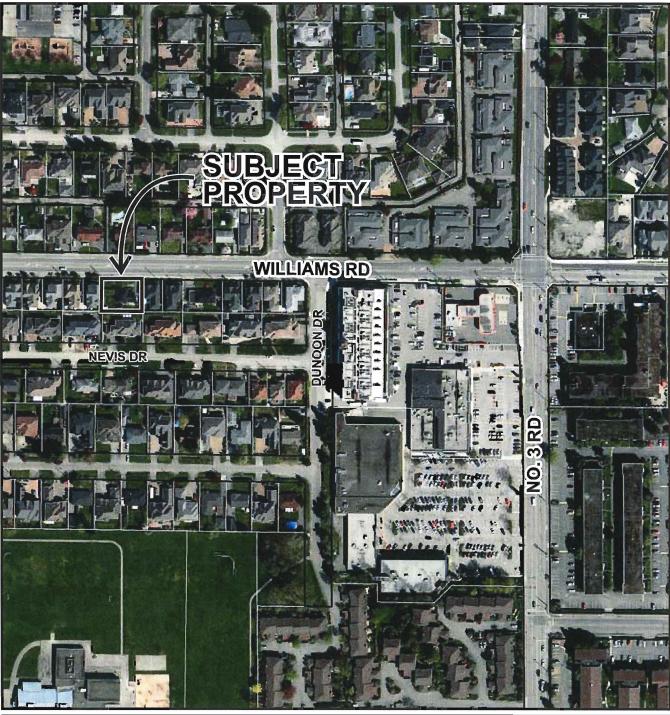
RZ 13-648179

Original Date: 09/05/14

Revision Date:

Note: Dimensions are in METRES





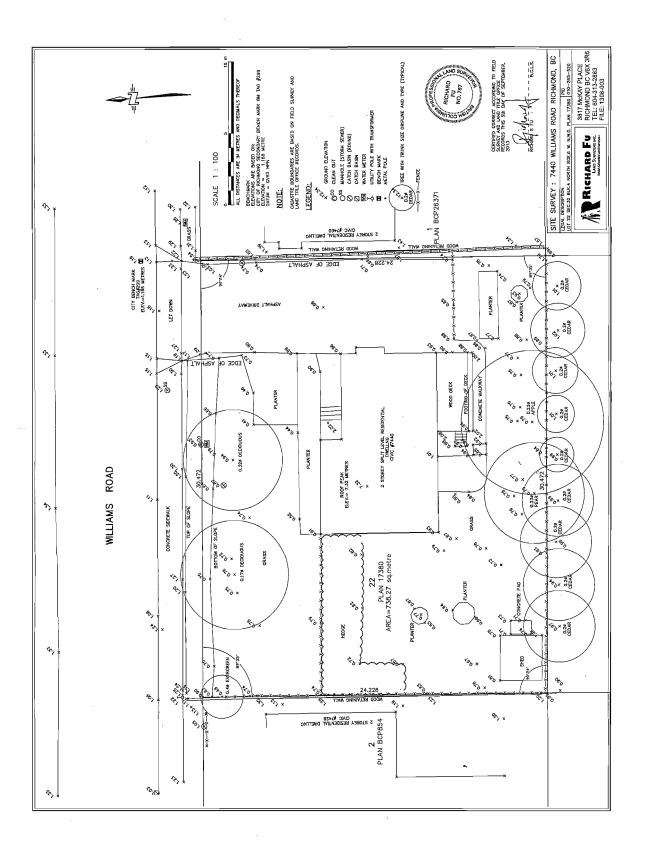


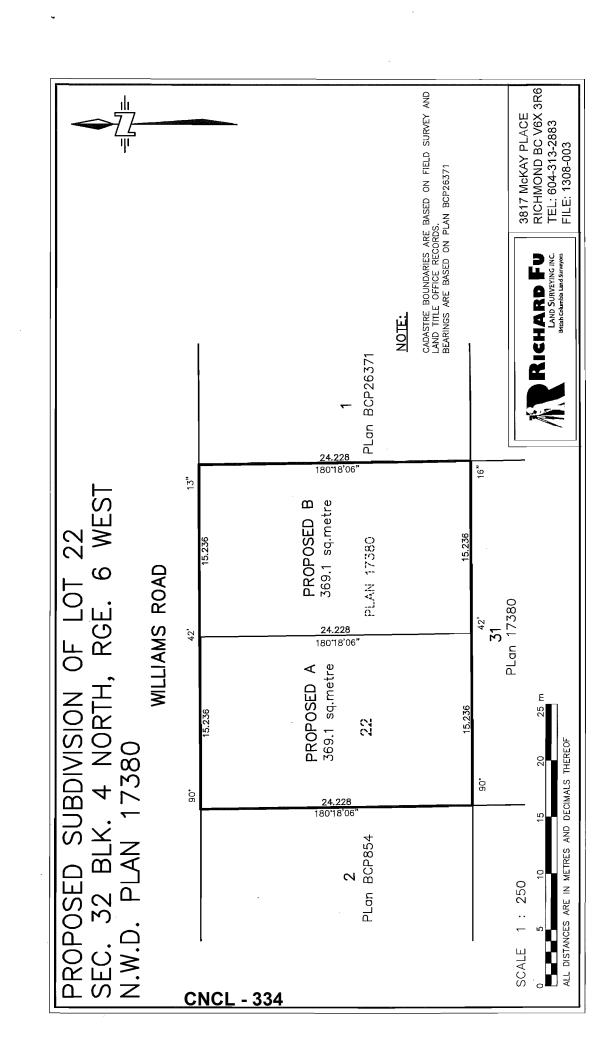
RZ 13-648179

Original Date: 11/13/13

Revision Date: 09/05/14

Note: Dimensions are in METRES







Development Application Data Sheet

Development Applications Division

RZ 13-648179 Attachment 3

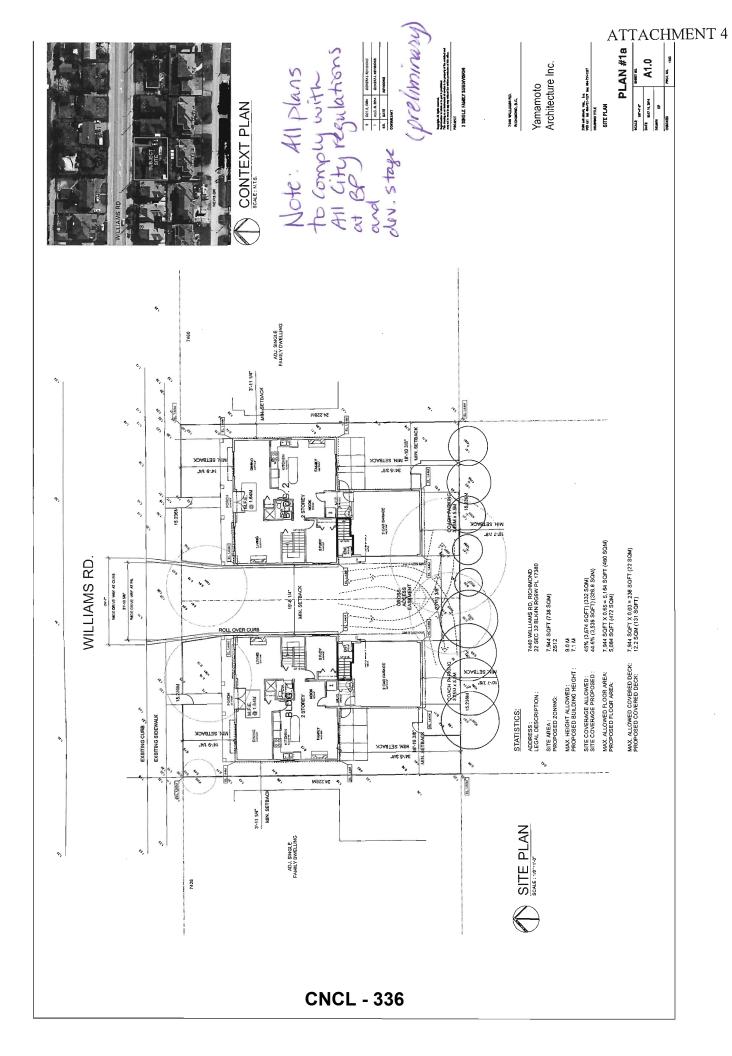
Address: 7440 Williams Road

Applicant: Rav Bains

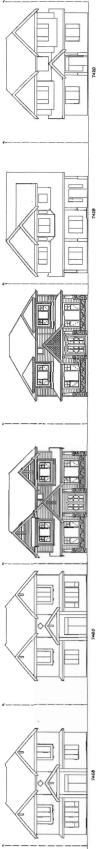
Planning Area(s): Broadmoor

| | Existing | Proposed |
|------------------|--|---|
| Owner: | Gurdev Singh Kahlon Paramjit Singh Kahlon Surinder Kaur Kahlon | To be determined |
| Site Size (m²): | 738.27 m² | Two (2) lots, each approximately 369 m² |
| Land Uses: | One (1) single-detached dwelling | Two (2) principal dwellings, each with an additional dwelling unit above an attached garage |
| OCP Designation: | Neighbourhood Residential | No change |
| Zoning: | Single Detached (RS1/E) | Coach House (ZS12) - Broadmoor |

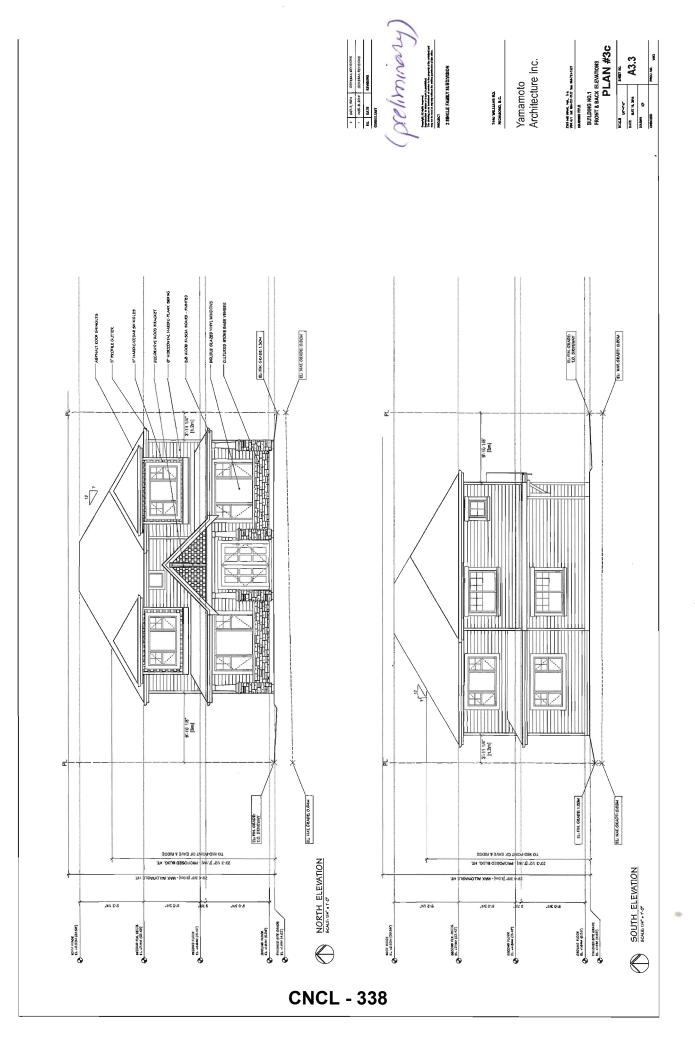
| On Future Subdivided Lots | Bylaw Requirement | Proposed | Variance |
|---|--|--|----------------|
| Floor Area Ratio: | Max. 0.55, together with an additional 0.1 provided the lot contains one (1) or more dwelling units with less than 60.0 m² of gross floor area 239.85 m² on each lot | 236 m² on each lot | none permitted |
| Lot Coverage – Building: | Max. 45% | 37.7% | none |
| Lot Coverage – Buildings, structures & non-porous surfaces: | Max. 70% | 44.6% | none |
| Lot Coverage – Live plant material: | Min. 20% | 28.9% | none |
| Lot Size (min. dimensions): | N/A | N/A | none |
| | Buildings shall not be sited outside the building | Buildings are proposed to be sited within the | none |
| Building Envelope: | envelope identified in Diagram 1, Section 15.12.6.2 of the ZS12 zone | building envelope identified in Diagram 1, Section 15.12.6.2 of the ZS12 zone | none |
| Height (m): | Max. 9.0 m | Max. 9.0 m | none |
| On-Site Vehicle Parking Spaces: | 2 spaces per primary dwelling unit + 1 space per additional dwelling unit | 2 spaces per primary dwelling unit + 1 space per additional dwelling unit | none |

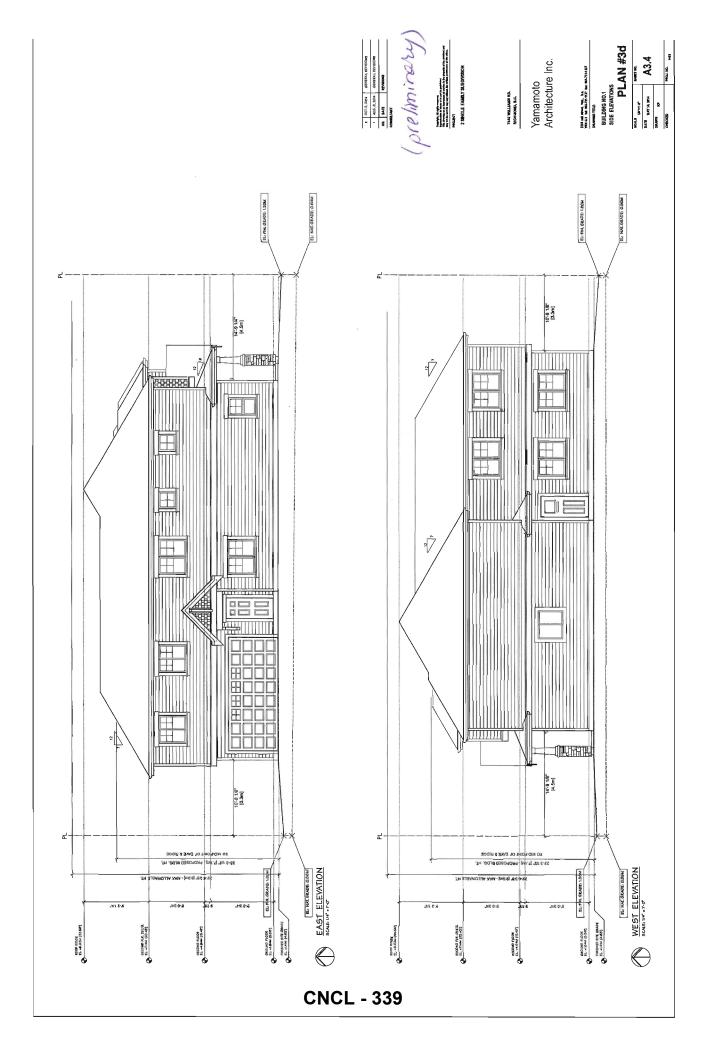


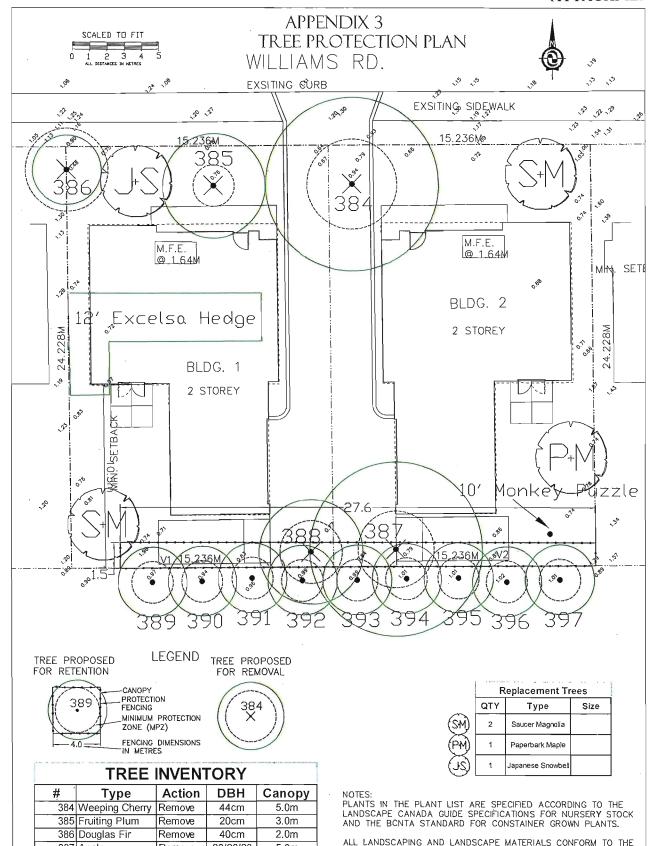




OTREETSCAPE - WILLIAMS RD.







TREE PROTECTION FENCING Minimum Radial Distance from trunk

Remove

Remove

Retain

20/20/20

17/14cm

20cm

5.0m

3.0m

2.0m

387 Apple

388 Apple

389-397 Excelsa Cedar

| # | Туре | DBH | Metres | Fest |
|---------|-------|------|--------|-------|
| 389-397 | Cedar | 20cm | 2.0m | 6.6ft |

1. SITE LAYOUT INFORMATION AND TREE SURVEY DATA PER SUPPLIED DRAWING

LATEST EDITION OF THE BCNTA/BCSLA "LANDSCAPE STANDARDS".

2. REFER TO ATTACHED TREE PROTECTION REPORT FOR INFORMATION CONCERNING TREE SPECIES, STEM DIAMETER, HEIGHT, CANOPY SPREAD AND CONDITION.

3. PROPOSED TREE REMOVAL AND RETENDON REFLECTS PRELIMINARY DRIVEWAY ALL SERVICE CORRIDOR ALIGNMENT CONSIDERATIONS.

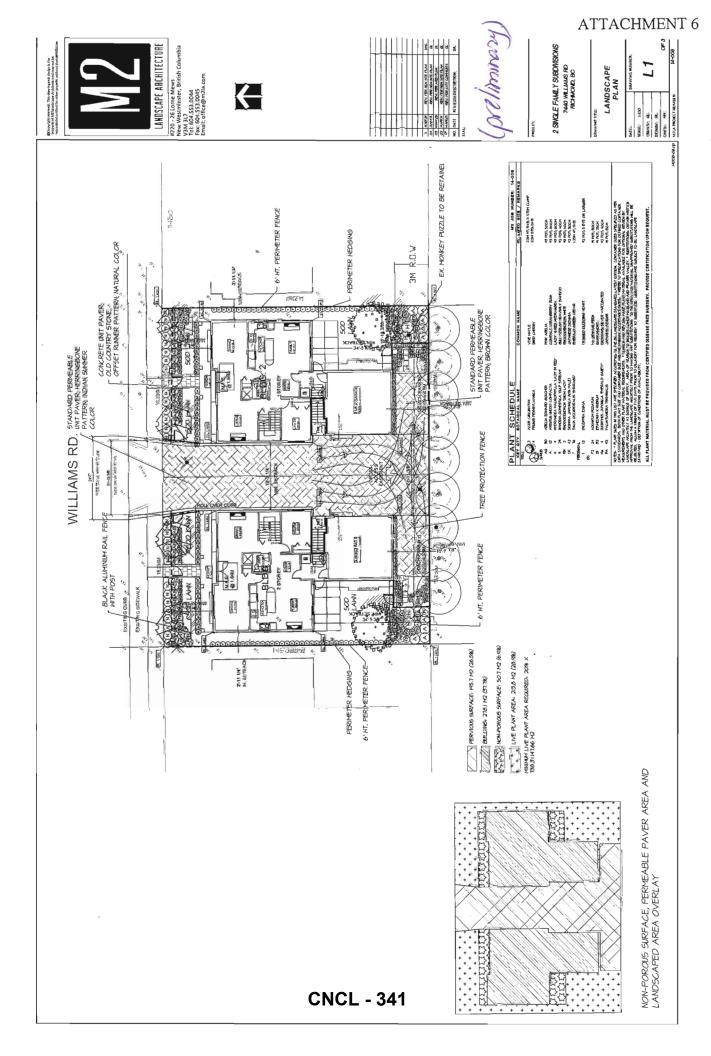
4. ALL MEASUREMENTS ARE METRIC

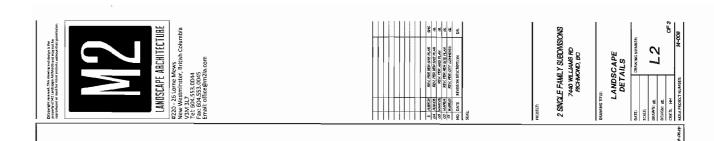
Froggers Creek Tree Consultants Ltd

7763 McGragor Avenua Burnoby BC VSJ 4H4 Telaphona: 604-721-6002 Fax: 604-437-0970

7440 Williams Road, Richmond BC

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THE DRAWNING PLOTS ALL TREES, PROPOSED
FOR RETENTION, REJUONLI, THEIR CANOPIES,
PROTECTION ZONES, REPLACEMENT TREES AND
PROTECTION FENCING IN RELATION TO
PROPAGED LAYOUT
JOHNOY 30, 20, 20







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OND FRETABLISH AND GATES

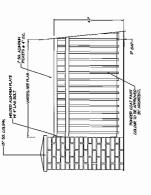
204 RALL W CHAPTERD EXCES TO BATTERS BOTH SIDES THA POST THE BOARDS THAT PROST THE BOTH SIDES THAT POST TH

TYPICAL SECTION THROUGH FENCE

200 RAILERS



(1) 6' HT. PERIMETER FENCE



(3) 42" HT. RAIL ALUMINUM FENCE WITH COLUMN



Rezoning Considerations

Development Applications Division 6911 No. 3 Road, Richmond, BC V6Y 2C1

Address: 7440 Williams Road

File No.: RZ 13-648179

Prior to final adoption of Richmond Zoning Bylaw 8500, Amendment Bylaw 9175, the following must be completed:

- 1. Submission of a final Landscape Plan, prepared by a Registered Landscape Architect, to the satisfaction of the Director of Development, and deposit of a Landscaping Security based on 100% of the cost estimate provided by the Landscape Architect (including fencing, paving, and installation costs). The Landscape Plan should:
 - Comply with the applicable guidelines of the OCP's Arterial Road Policy and should not include hedges along the front property line;
 - Include a mix of coniferous and deciduous trees;
 - Include the dimensions of tree protection fencing as illustrated on the Tree Retention Plan attached to this report; and
 - Include the required six (6) replacement trees.
- 2. City acceptance of the developer's offer to voluntarily contribute \$2,000 to the City's Tree Compensation Fund for the planting of four (4) replacement trees within the City.
- 3. Submission of a Contract entered into between the applicant and a Certified Arborist for supervision of any on-site works conducted within the tree protection zone of the off-site trees to be retained on the neighbouring property to the south at 7431 Nevis Drive (Trees #389-397). The Contract should include the scope of work to be undertaken, including: the proposed number of site monitoring inspections, and a provision for the Arborist to submit a post-construction assessment report to the City for review.
- 4. Registration of a flood indemnity covenant on Title.
- 5. Registration of a legal agreement on title to ensure that, upon subdivision of the property, the sole access to the site is from the proposed shared driveway.
- 6. Registration of a legal agreement on title to ensure that the plans at Building Permit stage are generally consistent with the site plan, architectural elevation plans, and landscape plan included in Attachment 4 to this report.

At Demolition* stage, the following must be completed:

• Installation of tree protection fencing on-site around the off-site trees to be retained on the neighbouring property to the south at 7431 Nevis Drive (Trees #389-397). Tree protection fencing must be installed to City standard in accordance with the City's Tree Protection Information Bulletin TREE-03. Tree protection fencing must be installed prior to demolition of the existing dwelling and must remain in place until construction and landscaping on the proposed lots is completed.

At Subdivision* stage, the following must be completed:

- Payment of Development Cost Charges (City and GVS & DD), School Site Acquisition Charge, Address Assignment Fee, and Servicing Costs.
- Registration of a cross-access easement on title to grant each property the right to use the shared driveway for access.
- The granting of a 3.0 m wide statutory right-of-way for the sanitary sewer along the south property line, from the west property line of the subject site to the east edge of the proposed shared driveway.

At Building Permit* Stage, the developer must complete the following requirements:

- Plans must comply with all City regulations, including zoning, and plans must be generally consistent with the site plan, architectural elevation plans, and landscape plan included in Attachment 4 of this report, in accordance with the legal agreement registered on title at rezoning stage.
- Submission of a Construction Parking and Traffic Management Plan to the Transportation Division. The Plan shall include location for parking for services, deliveries, workers, loading, application for any lane closures, and proper construction traffic controls as per Traffic Control Manual for works on Roadways (by Ministry of Transportation) and MMCD Traffic Regulation Section 01570.
- Obtain a Building Permit (BP) for any construction hoarding. If construction hoarding is required to temporarily occupy a public street, the air space above a public street, or any part thereof, additional City approvals and associated fees may be required as part of the Building Permit. For additional information, contact the Building Approvals Division at 604-276-4285.

Note:

- * This requires a separate application.
- Where the Director of Development deems appropriate, the preceding agreements are to be drawn not only as personal covenants of the property owner but also as covenants pursuant to Section 219 of the Land Title Act.
 - All agreements to be registered in the Land Title Office shall have priority over all such liens, charges and encumbrances as is considered advisable by the Director of Development. All agreements to be registered in the Land Title Office shall, unless the Director of Development determines otherwise, be fully registered in the Land Title Office prior to enactment of the appropriate bylaw.
 - The preceding agreements shall provide security to the City including indemnities, warranties, equitable/rent charges, Letters of Credit and withholding permits, as deemed necessary or advisable by the Director of Development. All agreements shall be in a form and content satisfactory to the Director of Development.
- Additional legal agreements, as determined via the subject development's Servicing Agreement(s) and/or Development Permit(s), and/or Building Permit(s) to the satisfaction of the Director of Engineering may be required including, but not limited to, site investigation, testing, monitoring, site preparation, de-watering, drilling, underpinning, anchoring, shoring, piling, pre-loading, ground densification or other activities that may result in settlement, displacement, subsidence, damage or nuisance to City and private utility infrastructure.
- Applicants for all City Permits are required to comply at all times with the conditions of the Provincial Wildlife Act and Federal Migratory Birds Convention Act, which contain prohibitions on the removal or disturbance of both birds and their nests. Issuance of Municipal permits does not give an individual authority to contravene these legislations. The City of Richmond recommends that where significant trees or vegetation exists on site, the services of a Qualified Environmental Professional (QEP) be secured to perform a survey and ensure that development activities are in compliance with all relevant legislation.

| (signed copy on file) | |
|-----------------------|------|
| Signed | Date |



Richmond Zoning Bylaw 8500 Amendment Bylaw 9175 (RZ 13-648179) 7440 Williams Road

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. The Zoning Map of the City of Richmond, which accompanies and forms part of Richmond Zoning Bylaw 8500, is amended by repealing the existing zoning designation of the following area and by designating it "COACH HOUSE (ZS12) - BROADMOOR".

P.I.D. 010-265-520 Lot 22 Section 32 Block 4 North Range 6 West New Westminster District Plan 17380

2. This Bylaw may be cited as "Richmond Zoning Bylaw 8500, Amendment Bylaw 9175".

| FIRST READING | CITY |
|------------------------------|-------------------|
| A PUBLIC HEARING WAS HELD ON | APPRO by |
| SECOND READING | APPRO by Dire |
| THIRD READING | or Soli |
| OTHER REQUIREMENTS SATISFIED | |
| ADOPTED | |
| | |
| | |
| MAYOR | CORPORATE OFFICER |





Development Permit Panel Wednesday, September 24, 2014

Time:

2:30 p.m.

Place:

Council Chambers

Richmond City Hall

Present:

Joe Erceg, Chair

Robert Gonzalez, General Manager, Engineering and Public Works

Dave Semple, General Manager, Community Services

The meeting was called to order at 2:30 p.m.

1. Minutes

It was moved and seconded

That the minutes of the meeting of the Development Permit Panel held on Wednesday, September 10, 2014, be adopted.

CARRIED

2. Development Permit 14-662829

(File Ref. No.: DP 14-662829, Xr: HA 14-662831) (REDMS No. 4336656)

APPLICANT:

City of Richmond

PROPERTY LOCATION:

3811 Moncton Street

INTENT OF PERMIT:

- 1. Permit the rehabilitation of the exterior of the Japanese Fishermen's Benevolent Society Building, a designated Heritage Building, in order to alter the south façade of the building at 3811 Moncton Street on a site zoned Steveston Commercial (CS2); and
- 2. Issue a Heritage Alteration Permit for 3811 Moncton Street in accordance with Development Permit (HA 14-662831).

Development Permit Panel Wednesday, September 24, 2014

Applicant's Comments

Wendy Andrews, Andrews Architects Inc., gave a brief overview of the proposed application regarding (i) urban design, (ii) architectural form and character, and (iii) landscape and open space design.

Ms. Andrews spoke of the proposed exterior modifications to the buildings on the subject site, noting that a concrete deck and a sloped walkway will be installed. Also, she noted that the patio area will be modified and enlarged to remove any drop-offs and provide for more programming space. She added that the exterior fencing will integrate with the design of the buildings.

Ms. Andrews advised that the current front doors will be replaced with wood panel doors and that the new lighting elements will integrate with the design of the buildings.

Panel Discussion

In reply to queries from the Panel, Ms. Andrews advised that (i) the exterior replacement doors for the Steveston Museum will be wood panel doors that would integrate well with the building's heritage character, (ii) the concrete connection between the two buildings will not be modified, and (iii) the concrete patio will be expanded.

In reply to queries from the Panel, Ms. Andrews noted that the proposed modifications would reflect the heritage nature of the buildings and would replace some of the modern elements installed previously.

Staff Comments

Wayne Craig, Director, Development, advised that the proposed application was reviewed and endorsed by the Richmond Heritage Commission.

Correspondence

None.

Gallery Comments

None.

Panel Discussion

Discussion ensued with regard to preserving the heritage nature of the buildings.

Development Permit Panel Wednesday, September 24, 2014

Panel Decision

It was moved and seconded

- 1. That a Development Permit be issued which would permit the rehabilitation of the exterior of the Japanese Fishermen's Benevolent Society Building, a designated Heritage Building, in order to alter the south façade of the building at 3811 Moncton Street on a site zoned Steveston Commercial (CS2); and
- 2. That a Heritage Alteration Permit be issued for 3811 Moncton Street in accordance with Development Permit (HA 14-662831).

CARRIED

- 3. New Business
- 4. Date Of Next Meeting: Wednesday, October 15, 2014
- 5. Adjournment

It was moved and seconded That the meeting be adjourned at 2:40 p.m.

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the Development Permit Panel of the Council of the City of Richmond held on Wednesday, September 24, 2014.

Joe Erceg Chair Evangel Biason Auxiliary Committee Clerk



Report to Council

To:

Richmond City Council

Date:

October 7, 2014

From:

Joe Erceg

File:

01-0100-20-DPER1-

rrom

Chair, Development Permit Panel

01/2014-Vol 01

Re:

Development Permit Panel Meeting held on September 24, 2014

Staff Recommendation

That the recommendation of the Panel to authorize the issuance of:

1. A Development Permit (DP 14-662829) for the property at 3811 Moncton Street; and

2. A Heritage Alteration Permit (HA 14-662831) for the property at 3811 Moncton Street; be endorsed, and the Permits so issued.

loe Erceg

Chair, Development Permit Panel

SB:blg

Panel Report

The Development Permit Panel considered the following items at its meeting held on September 24, 2014.

<u>DP 14-662829 AND HA 14-662831 – CITY OF RICHMOND – 3811 MONCTON STREET</u> (September 24, 2014)

The Panel considered a Development Permit application and associated Heritage Alteration Permit to permit the rehabilitation of the exterior of the Japanese Fishermen's Benevolent Society Building, a designated Heritage Building, in order to alter the south façade of the building at 3811 Moncton Street on a site zoned Steveston Commercial (CS2).

Architect, Wendy Andrews, of Andrews Architects Inc., provided a brief presentation regarding the proposal, including: (i) the patio area will be modified and enlarged to remove any drop-offs and provide for more programming space; (ii) exterior fencing will integrate with the design of the buildings; and (iii) the current doors will be replaced with wood panel doors and new lighting will integrate with the design of the buildings.

In reply to queries from the Panel, Ms. Andrews advised that (i) the exterior replacement doors for the Steveston Museum will be wood panel doors that would integrate well with the building's heritage character, (ii) the concrete connection between the two (2) buildings will not be modified, (iii) the concrete patio will be expanded, and (iv) the proposed modifications would reflect the heritage nature of the buildings and would replace some of the modern elements installed previously.

Staff supported the Development Permit application and associated Heritage Alteration Permit and advised that the proposed application was reviewed and endorsed by the Richmond Heritage Commission.

No correspondence was submitted to the Panel regarding the Development Permit and Heritage Alteration Permit applications.

Discussion ensued with regard to preserving the heritage nature of the buildings.

The Panel recommends that the Permits be issued.