



## Community Safety Committee

Anderson Room, City Hall  
6911 No. 3 Road

Tuesday, July 10, 2012  
4:00 p.m.

Pg. #      ITEM

### MINUTES

CS-5      *Motion to adopt the minutes of the meeting of the Community Safety Committee held on Tuesday, June 12, 2012.*



### NEXT COMMITTEE MEETING DATE

Tuesday, September 11, 2012, (tentative date) at 4:00 p.m. in the Anderson Room

### BUSINESS AND FINANCIAL SERVICES DEPARTMENT

1. **BYLAW AMENDMENTS – SCRAP METAL DEALERS**  
(File Ref. No. 12-8060-20-8919/8920) (REDMS No. 3544971)

CS-11

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See Page **CS-11** for full report

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*Designated Speaker: Glenn McLaughlin*

### STAFF RECOMMENDATION

- (1) *That Business Licence Bylaw No. 7360, Amendment Bylaw No. 8919, that provides for Business Licence requirements for scrap metal dealers and recyclers and various housekeeping amendments, be introduced and given first reading; and*

- (2) *That Business Regulation Bylaw No. 7538, Amendment Bylaw No. 8920, that removes requirements relating to scrap metal dealers, be introduced and given first reading.*



## LAW AND COMMUNITY SAFETY DEPARTMENT

2. **RCMP'S MONTHLY REPORT – MAY 2012 ACTIVITIES**  
(File Ref. No. 09-5000-01) (REDMS No. 3543357)

CS-33

See Page CS-33 for full report

*Designated Speaker: Supt. Renny Nasset*

### STAFF RECOMMENDATION

*That the report titled RCMP's Monthly Report – May 2012 Activities (dated June 7, 2012, from the OIC RCMP) be received for information.*



3. **RICHMOND RCMP 2011-2013 STRATEGIC PLAN UPDATE – FISCAL YEAR 2011/12**  
(File Ref. No. 09-5350-11) (REDMS No. 3523350)

CS-47

See Page CS-47 for full report

*Designated Speaker: Supt. Renny Nasset*

### STAFF RECOMMENDATION

*That the report titled Richmond RCMP 2011-2013 Strategic Plan Update – Fiscal Year 2011/12 (dated June 15, 2012 from the OIC RCMP) be received for information.*



4. **RICHMOND FIRE-RESCUE – MAY 2012 ACTIVITY REPORT**  
(File Ref. No. 09-5000-01) (REDMS No. 3553500)

CS-57

See Page CS-57 for full report

*Designated Speaker: Fire Chief John McGowan*

STAFF RECOMMENDATION

*That the staff report titled Richmond Fire-Rescue May 2012 Activity Report (dated June 27, 2012, from the Fire Chief, Richmond Fire-Rescue) be received for information.*



5. **COMMUNITY BYLAWS – MAY 2012 ACTIVITY REPORT**

(File Ref. No. 12-8060-01) (REDMS No. 3551936 v.4)

CS-63

See Page CS-63 for full report

*Designated Speaker: Wayne Mercer*

STAFF RECOMMENDATION

*That the staff report titled Community Bylaws – May 2012 Activity Report (dated June 12, 2012 from the General Manager, Law & Community Safety), be received for information.*



6. **ABANDONED AND VACANT PROPERTIES UPDATE**

(File Ref. No. 09-5126-01) (REDMS No. 3544779 v.5)

CS-71

See Page CS-71 for full report

*Designated Speaker: Anne Stevens*

STAFF RECOMMENDATION

*That the staff report titled Abandoned and Vacant Properties Update (dated June 25, 2012 from the General Manager, Law and Community Safety) be received for information.*



7. **FIRE CHIEF BRIEFING**

(Verbal Report)

*Designated Speaker: Fire Chief John McGowan*

Items for discussion:

- (i) *Canada Day Events Update; and*
- (ii) *Joint Deployment Exercise.*

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ITEM

8. **RCMP/OIC BRIEFING**  
(Verbal Report)

*Designated Speaker: Supt. Renny Nessel*

Item for discussion:

*None.*

9. **MANAGER'S REPORT**

**ADJOURNMENT**





## Community Safety Committee

Date: Tuesday, June 12, 2012

Place: Anderson Room  
Richmond City Hall

Present: Councillor Derek Dang, Chair  
Councillor Linda McPhail  
Councillor Ken Johnston  
Councillor Evelina Halsey-Brandt  
Councillor Bill McNulty

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Community Safety Committee held on Tuesday, May 15, 2012, be adopted as circulated.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

Tuesday, July 10, 2012, (tentative date) at 4:00 p.m. in the Anderson Room

### LAW AND COMMUNITY SAFETY DEPARTMENT

1. **RCMP'S MONTHLY REPORT – APRIL 2012 ACTIVITIES**  
(File Ref. No. 09-5000-01) (REDMS No. 3514011)

Renny Nasset, OIC, Richmond RCMP, commented on the RCMP's April 2012 activities and noted that progress has been made in relation to cell phone thefts, however those statistics are not reflected in the April 2012 figures.

Discussion ensued regarding excessive speeding along Steveston Highway and OIC Nasset advised that he would direct traffic personnel to examine the situation.

**Community Safety Committee**  
**Tuesday, June 12, 2012**

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In reply to a query from the Chair regarding bank robberies, OIC Nasset advised that one suspect is in custody and is facing charges.

It was moved and seconded

*That the report titled RCMP's Monthly Report – April 2012 Activities (dated May 3, 2012, from the OIC, RCMP) be received for information.*

**CARRIED**

**2. RICHMOND FIRE-RESCUE – APRIL 2012 ACTIVITY REPORT**  
(File Ref. No. 09-5000-01) (REDMS No. 3534959)

In reply to queries from Committee, John McGowan, Fire Chief, Richmond Fire-Rescue, advised that the training facilitated in Marina and Small Watercraft firefighting was done in-service and as such, there was minimal financial impact.

Discussion ensued regarding Fire-Rescue's protocol for attending community events. Fire Chief McGowan advised that there is a process for vetting through these types of requests; however, due to an increase in these types of requests, Fire-Rescue must strategically choose which requests can be accommodated based on resources. It was requested that information regarding Fire-Rescue's vetting process for such requests be circulated to Council.

In reply to a query from the Chair, Fire Chief McGowan stated that no single cause was identified in relation to the increase in medical calls.

It was moved and seconded

*That the staff report titled Richmond Fire-Rescue – April 2012 Activity Report (dated May 29, 2012 from the Fire Chief, Richmond Fire-Rescue) be received for information.*

**CARRIED**

**3. COMMUNITY BYLAWS – APRIL 2012 ACTIVITY REPORT**  
(File Ref. No. 12-8060-01) (REDMS No. 3531991)

Wayne Mercer, Manager, Community Bylaws, advised that Community Bylaws has changed its annual coordination of KidSafe to be part of the annual Public Works Open House. He highlighted that there was positive response from the community and that Community Bylaws raised over \$200, which was donated to the Richmond Animal Protection Society.

In reply to queries from Committee, Mr. Mercer provided the following information:

- pumping service providers are contractors that empty grease traps for operators;
- the grease collected is typically recycled for bio fuel and other products; and

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- off-leash dog complaints are relatively easy to enforce as once a complaint has been received, staff target the area and the time the alleged offence took place.

It was moved and seconded

*That the staff report titled Community Bylaws – April 2012 Activity Report (dated May 10, 2012, from the General Manager, Law & Community Safety) be received for information.*

**CARRIED**

**4. ANTI-IDLING INITIATIVES & REGULATION ON PUBLIC PROPERTY**

(File Ref. No. 12-8020-20-8829/8830/8831) (REDMS No. 3537567)

Mr. Mercer provided background information.

Discussion ensued regarding the anti-idling regulation on public property, and Mr. Mercer advised that tickets may be issued on school property at the request of the school. Also, it was noted that the staff report be forwarded to the Council / School Board Liaison Committee.

In reply to a query from the Chair, Mr. Mercer advised that if the proposed anti-idling regulation were approved by Council, it would act as a tool to curb unnecessary idling on public streets and on City-owned property.

It was moved and seconded

- (1) *That the City proceed with Option 2 as outlined in the staff report dated May 15, 2012 from the General Manager, Law & Community Safety titled Anti-Idling Initiatives and Regulation on Public Property;*
- (2) *That Traffic Bylaw No. 5870, Amendment Bylaw No. 8829 (Attachment 3) be introduced and given first, second and third reading;*
- (3) *That Parking (Off-Street) Regulation Bylaw No. 7403, Amendment Bylaw No. 8830 (Attachment 4) be introduced and given first, second and third reading; and*
- (4) *That Notice of Bylaw Violation Dispute Adjudication Bylaw No. 8122, Amendment Bylaw No. 8831 (Attachment 5) be introduced and given first, second and third reading.*
- (5) *That the staff report dated May 15, 2012 from the General Manager, Law & Community Safety titled Anti-Idling Initiatives and Regulation on Public Property be forwarded to the Council/School Board Liaison Committee.*

**CARRIED**

## Community Safety Committee

### Tuesday, June 12, 2012

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#### 5. **FIRE CHIEF BRIEFING**

(Verbal Report)

Items for discussion:

##### **(i) *BC Fire Chief's Conference***

Fire Chief McGowan commented on the success of the 2012 BC Fire Chief's Conference held at the Richmond Olympic Oval, noting that over 400 delegates and 750 trade shows attended.

##### **(ii) *IAFF Western Conference***

Fire Chief McGowan advised that the IAFF Western Conference will be held June 24 to June 27, 2012 in Richmond. He noted that the IAFF represents over 300,000 full-time fire-fighters and the conference anticipates the attendance of over 100 delegates.

##### **(iii) *Fire Boat Incident***

Fire Chief McGowan spoke of a fire boat incident that occurred on May 27, 2012 and commented on the interoperability of Fire-Rescue with other agencies.

##### **(iv) *Rescue at Shady Island***

Fire Chief McGowan commented on the recent rescue of a couple on Shady Island and noted that Fire-Rescue assisted in getting the couple to safety.

##### **(v) *Langara Agreement***

Fire Chief McGowan provided background information and spoke of upcoming workshops to be held by three Langara College students in the Integrative Energy Healing program.

##### **(vi) *700 Megahertz***

Fire Chief McGowan referenced a recent announcement from the Honourable Vic Toews, Minister of Public Safety, regarding the allocation of 10 MHz of the 700 MHz bandwidth for the use of emergency responders including police, firefighters and paramedics.

#### 6. **RCMP/OIC BRIEFING**

(Verbal Report)

Items for discussion:

##### **(i) *Police Week***

OIC Nasset spoke of Police Week and highlighted that the detachment hosted an outdoor event on May 19, 2012. He stated that the event was a big success with over 400 people attending and he thanked the Steveston Rotary Club for their support.

##### **(ii) *Jimmy Ng 10<sup>th</sup> Annual Ball Hockey Tournament***

OIC Nasset spoke of the Jimmy Ng 10<sup>th</sup> Annual Ball Hockey Tournament.

## Community Safety Committee

### Tuesday, June 12, 2012

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#### *(iii) Bank Robberies*

Please refer to Page 2 regarding this matter.

#### *(iv) Policing in the Hamilton Area*

In reply to queries from Committee, OIC Nessel advised that (i) based on the statistics for the Hamilton area, the calls for service are fairly low; (ii) approximately 325 calls for service were reported over a five-month period; and (iii) the community space in the Hamilton Fire Hall may not be suitable for policing activities as the site does not lend itself well to walk-in customers.

In reply to a query from the Chair, OIC Nessel advised that an analysis of community police stations is not underway, however it can be if that is Council's wish. Also, he was of the opinion that an independent observation may be more suitable for such an analysis.

Also, OIC Nessel provided an update on the City Centre community police station.

Discussion further ensued regarding policing in the Hamilton area and OIC Nessel advised that he must assess the number of calls for service in a particular area and determine how many resources are to be allocated to that area.

## 7. MANAGER'S REPORT

#### *(i) Update on Status of Joint Emergency Preparedness Program*

Deborah Procter, Manager, Emergency Programs, provided background information regarding the Joint Emergency Preparedness Program and noted that Metro Vancouver's Greater Vancouver Regional District Board has requested that the Federation of Canadian Municipalities pass an emergency resolution to restore the Program.

## PRESENTATION

8. With the aid of a PowerPoint presentation (copy on file, City Clerk's Office), David Guscott, President and CEO, E-Comm, accompanied by Doug Watson, Vice-President of Operations, E-Comm, highlighted the following information:

- E-Comm provides the following services for Richmond: (i) 9-1-1 call answer services; (ii) police and fire dispatch services; (iii) fire computer aided dispatch and record management system; and (iv) police and fire wide area radio services;

## Community Safety Committee

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- since 2009, 88% of 9-1-1 calls for police have been answered in ten seconds;
- since 2009, 90% of 9-1-1 calls for fire have been answered within one minute; and
- E-Comm completed upgrades to its radio network on June 5, 2012 with no impact to users.

Mr. Guscott spoke of the 2011 Stanley Cup riot, noting that in the span of four hours, E-Comm received approximately 2000 calls. Typically, E-Comm handles 2400 calls in 24 hours. He highlighted that despite the volume of calls, calls were answered in a timely manner due to the consolidated dispatch centre. Also, Mr. Guscott commented on the need for cell phone providers to improve their equipment in an effort to curb accidental 9-1-1 calls.

## ADJOURNMENT

It was moved and seconded

*That the meeting adjourn (5:05 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Community Safety Committee of the Council of the City of Richmond held on Tuesday, June 12, 2012.

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Councillor Derek Dang  
Chair

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Hanieh Berg  
Committee Clerk



# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** May 31, 2012

**From:** Andrew Nazareth  
General Manager, Business and Financial Services

**File:** 12-8060-02-09/Vol 01

**Re:** Bylaw Amendments - Scrap Metal Dealers

### Staff Recommendation

1. That Business Licence Bylaw No. 7360, Amendment Bylaw No. 8919, that provides for Business Licence requirements for scrap metal dealers and recyclers and various housekeeping amendments, be introduced and given first reading.
2. That Business Regulation Bylaw No. 7538, Amendment Bylaw No. 8920, that removes requirements relating to scrap metal dealers, be introduced and given first reading.

Andrew Nazareth  
General Manager, Business and Financial Services  
(604-276-4095)

Att. 3

REPORT CONCURRENCE			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Law	<input checked="" type="checkbox"/>		
RCMP	<input checked="" type="checkbox"/>		
Community Safety	<input checked="" type="checkbox"/>		
<b>REVIEWED BY TAG SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

On November 24, 2011 the Province passed legislation pertaining to Metal Dealers and Recyclers and in May of 2012, introduced regulations to support the legislation. The legislation and regulations come into force on July 23, 2012. This report addresses this legislation and regulations as they relate to City of Richmond Business Licence and Regulation Bylaws. In addition, this report and accompanying Amendment Bylaws introduce minor housekeeping amendments to these bylaws.

### Analysis

#### *Scrap Metal Dealers*

With the introduction of the Provincial Metal Dealers and Recyclers Act and related Regulations, Scrap Metal Dealers (or Metal Dealers and Recyclers under the provincial legislation) will be regulated under an overall provincial program.

When Richmond City Council first introduced regulations on Scrap Metal Dealers in 2007, part of those regulations focused on the recording and reporting of information to local law enforcement. The Provincial regulatory regime is similar to the City's Bylaw focus and will continue to draw upon the resources of local police authorities (i.e. Richmond RCMP) to inspect and enforce the regulations to address scrap metal theft. An information package on the Provincial Program is appended.

As to not duplicate or conflict with the Provincial program, the proposed accompanying Bylaw Amendments will sever the City's regulatory regime over Scrap Metal Dealers effectively relying on the Provincial legislation and regulations to regulate and control the activities of Metal Dealers and Recyclers.

The requirements in the current City Bylaw for Scrap Metal Dealers to record and report information also apply to Pawnbrokers' and Second-hand Dealers. The proposed amendment bylaw deletes references to Scrap Metal Dealers leaving only Pawnbrokers' and Second-hand Dealers to comply with those recording and reporting provisions.

The Provincial program has set January 23, 2013, as the deadline for Metal Dealers and Recyclers to be registered with the Province to carry out this nature of business. Implementation of amendments to Richmond's Business Licence Bylaw to impose specific licensing requirements for those businesses is proposed to take effect at the same time. Staff will contact the affected businesses prior to the Provincial deadline to require them to apply / re-apply for their Richmond Business Licence as a Metal Dealer and Recycler and require ongoing proof of registration under the provincial program.

City staff will continue to monitor the scrap metal industry and support Community Safety efforts in responding to public complaints and if necessary, propose means for dealing with issues or shortcomings of the Provincial Act or Regulations.

### *Housekeeping Amendments*

The housekeeping amendments proposed for the Business Licence Bylaw will delete reference to the repealed Zoning Bylaw No. 5300 and update those references to the new Richmond Zoning Bylaw No. 8500.

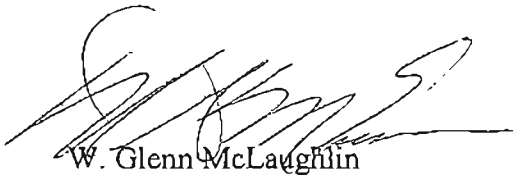
In addition, a housekeeping amendment to the Business Licence Bylaw is proposed to delete the reference under Section 2.2 to a Dog Kennel (Hobby) establishment that has since ceased operation.

### **Financial Impact**

There is no financial impact to the City.

### **Conclusion**

With the introduction of the Provincial Metal Dealers and Recyclers Act and related Regulations, this report recommends that two City Bylaws be amended to recognize the new Provincial oversight of metal dealers and recyclers.



W. Glenn McLaughlin  
Chief Licence Inspector & Risk Manager  
(604-276-4136)

WGM:wgm



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**Business Licence Bylaw No 7360,  
Amendment Bylaw No. 8919**

The Council of the City of Richmond enacts as follows:

1) **Business Licence Bylaw No. 7360**, as amended, is further amended:

a) at PART TWO: SPECIAL BUSINESS LICENCE APPLICATION REQUIREMENTS by adding the following after section 2.1.30:

**“2.1.31 Metal Dealer or Recycler**

2.1.31.1 A **metal dealer or recycler** must provide, to the **Licence Inspector** when applying for a **licence**, a copy of a registration issued pursuant to the *Metal Dealers and Recyclers Act*, S.B.C. 2012, c. 22, as amended or replaced from time to time.

2.1.31.2 Upon each renewal of the registration referred to in section 2.1.31.1, a **metal dealer or recycler** must provide a copy of the renewal registration to the **Licence Inspector** within thirty (30) days of renewal.

2.1.31.3 A **metal dealer or recycler** must promptly notify the **Licence Inspector** in writing if its Provincial registration or renewal registration is suspended or cancelled for any reason.

b) at section 3.6 by deleting the paragraph relating to **Scrap Metal Dealer** in its entirety and substituting the following, in alphabetical order:

“**Metal Dealer or Recycler**, which means a “metal dealer or recycler” under the *Metal Dealers and Recyclers Act*, S.B.C. 2012, c. 22, as amended or replaced from time to time.”

c) at section 3.6 by deleting the paragraph relating to **Second Hand Dealer** in its entirety and substituting the following:

“**Second Hand Dealer**, which means a person who carries on the business of purchasing, selling, procuring or offering for sale used or second-hand items whether on a wholesale or retail basis, or who operates the premises of a second-hand dealer, and includes, without limitation:

- (a) an auto wrecker who carries on the business of purchasing automobiles and automobile parts and components for the purpose of reselling as parts or components for reuse or as junk;
- (b) a junk dealer;
- (c) a person who keeps a store, shop, or other place of business for the purpose of carrying on a second-hand dealer operation; and
- (d) a person who, while licensed or required to be licensed for any business other than the businesses referred to in this Bylaw, purchase or store second-hand items either as a principal or as an agent;
- (e) a person who carries on the business of retailing or wholesaling used property limited to
  - (i) antiques;
  - (ii) used books, papers, magazines, vinyl records or long-playing records;
  - (iii) used clothing, footwear, costume jewellery, knickknacks, used furniture or houseware items such as dishes, pots, pans, cooking utensils and cutlery,

but does not include:

- (f) a person who deals in recyclable materials for the sole purpose of recycling to avoid waste, such as bottles, cans, plastics, glass, cardboard, paper or other recyclable materials;
- (g) a person who holds a valid licence issued by the Province of British Columbia to deal in used motor vehicles; or
- (h) a **metal dealer or recycler**.

- d) by deleting section 2.2 in its entirety;
- e) at sections 1.6, 2.1.21.3(a)(iii), 2.1.21.4(a)(iii), 2.4.1(f)(iii) and (iv), section 3.8 in the reference to **Home Occupation**, and section 7.1 in the definition of **BED & BREAKFAST ESTABLISHMENT**, by deleting the words “**Zoning and Development Bylaw**” and substituting with “**Zoning Bylaw**”; and
- f) at section 7.1, by deleting the definition of **ZONING AND DEVELOPMENT BYLAW** in its entirety and substituting the following:

“**ZONING BYLAW** means Richmond Zoning Bylaw 8500, as it may be amended or replaced from time to time.

2) Sections 1(a) to (c) of this Bylaw come into force and effect on January 23, 2013.

3) This Bylaw is cited as “**Business Licence Bylaw No. 7360, Amendment Bylaw No. 8919**”.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

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MAYOR

_____ _____ _____ _____	<div>CITY OF RICHMOND</div> <div>APPROVED for content by originating dept.</div> <div>APPROVED for legality by Solicitor</div>
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\_\_\_\_\_  
CORPORATE OFFICER



**Business Regulation Bylaw No 7538,  
Amendment Bylaw No. 8920**

The Council of the City of Richmond enacts as follows:

1) **Business Regulation Bylaw No. 7538**, as amended, is further amended:

- a) by deleting the title for Part Nineteen and substituting the following and making the corresponding change to the Table of Contents:

**“PART NINETEEN: SECOND HAND DEALER AND PAWN BROKER  
REGULATION”**

- b) at section 19.1 by deleting the definitions of **JUNK**, **SCRAP METAL** and **SECOND-HAND ITEM** and substituting the following, in alphabetical order:

<b>“JUNK</b>	means used or old <b>property</b> including scrap rubber, rubber tires, metal, bottles, glass, broken glass, paper, sacks, wire, ropes, rags, machinery, or waste, and property of similar nature commonly found in a junk shop.
<b>REGULATED METAL</b>	means a “regulated metal” under the <i>Metal Dealers and Recyclers Act</i> , S.B.C. 2012, c. 22, as amended or replaced from time to time.
<b>SECOND-HAND ITEM</b>	means any good, chattel, ware, merchandise, article or thing that is <b>purchased</b> , sold, procured, offered for sale, or taken in <b>pawn</b> , except <b>regulated metal</b> .”

- c) by deleting paragraphs 19.2(b)(viii) and (ix) in their entirety;
- d) at paragraph 19.4(b) by deleting the reference to “6900 Minoru Boulevard” and substituting “11411 No. 5 Road”;
- e) at paragraph 19.9 by adding the following after (d):
- “(e) **purchase**, sell, keep or take in **pawn** any **regulated metal**.”
- f) by deleting paragraphs 19.11(a) and (b) and substituting the following:

“(a) other than in relation to a **purchase** of **junk**:

- (i) at least 30 days after the date that a transaction has been recorded electronically in accordance with this Part, or
  - (ii) at least 45 days after the date that a transaction has been recorded manually in accordance with this Part;
- (b) in relation to a purchase of **junk**:
  - (i) at least 7 days after the date that a transaction has been recorded electronically in accordance with this Part, or
  - (ii) at least 21 days after the date that a transaction has been recorded manually in accordance with this Part; or”
- g) by deleting paragraph 19.12(a) and substituting the following:
  - “(a) a purchase of a **second-hand item**, including without limitation, **junk**, from another **second-hand dealer** or **junk dealer** who apparently has complied with section 19.10 and 19.11 of this Bylaw, or, if in another jurisdiction, any lawful requirements applicable to that **second-hand dealer**,”
- h) by deleting paragraph 19.12(c) and substituting the following:
  - “(c) a purchase of **junk** from another **junk dealer**, or manufacturer, wholesale dealer, or distributor, any of whom carry on business under a valid licence, where the **junk dealer** has been invoiced for payment by a date later than the periods established in section 19.11 (b) of this Bylaw; or”
- i) at PART TWENTY-SIX: INTERPRETATION by deleting the definition of **SECOND HAND ITEMS** in its entirety; and
- j) at PART TWENTY-SIX: INTERPRETATION by deleting the definitions of **SCRAP METAL DEALER** and **SECOND HAND DEALER** and substituting the following, in alphabetical order:

<b>“METAL DEALER OR RECYCLER</b>	means a “metal dealer or recycler” under the <i>Metal Dealers and Recyclers Act</i> , S.B.C. 2012, c. 22, as amended or replaced from time to time
<b>SECOND HAND DEALER</b>	means a person who carries on the business of <b>purchasing</b> , selling, procuring or offering for sale used or <b>second-hand items</b> whether on a wholesale or retail basis, or who operates the premises of a <b>second-hand dealer</b> , and includes, without limitation:

- (a) an auto wrecker who carries on the business of **purchasing** automobiles and automobile parts and components for the purpose of reselling as parts or components for reuse or as junk;
- (b) a **junk dealer**;
- (c) a person who keeps a store, shop, or other place of business for the purpose of carrying on a **second-hand dealer** operation; and
- (d) a person who, while licensed or required to be licensed for any business other than the businesses referred to in this Bylaw, **purchase** or store **second-hand items** either as a principal or as an agent;
- (e) a person who carries on the business of retailing or wholesaling used property limited to
  - (i) antiques;
  - (ii) used books, papers, magazines, vinyl records or long-playing records;
  - (iii) used clothing, footwear, costume jewellery, knickknacks, used furniture or houseware items such as dishes, pots, pans, cooking utensils and cutlery,
 but does not include:
  - (f) a person who deals in recyclable materials for the sole purpose of recycling to avoid waste, such as bottles, cans, plastics, glass, cardboard, paper or other recyclable materials;
  - (g) a person who holds a valid licence issued by the Province of British Columbia to deal in used motor vehicles; or
  - (h) a **metal dealer or recycler**.”

2) This Bylaw is cited as “**Business Regulation Bylaw No. 7538, Amendment Bylaw No. 8920**”.

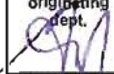

FIRST READING

SECOND READING

THIRD READING

ADOPTED

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MAYOR

_____ _____ _____ _____	<div>CITY OF RICHMOND</div> <div>APPROVED for content by originating dept. </div> <div>APPROVED for legality by Solicitor </div>
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CORPORATE OFFICER

**INFORMATION PACKAGE**  
***METAL DEALERS AND RECYCLERS ACT***

May 9, 2012

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This information is also available on the ministry's website at: <http://www.pssg.gov.bc.ca/metalrecycling/>

**OVERVIEW OF THE *METAL DEALERS AND RECYCLERS ACT***

Metal theft has been a public safety problem in BC by interfering with telephone services, emergency communications, transportation systems, and leaving live wires which threaten repair workers and other people with electrocution. To deter these thefts, the Province passed the *Metal Dealers and Recyclers Act* in November 2011 and the law will come into effect on July 23, 2012 by Order-in-Council. The Act requires metal dealers and recyclers to fulfill certain responsibilities which are available for reviewing on our website at: <http://www.pssg.gov.bc.ca/metalrecycling/>.

The Act requires metal dealers and recyclers who purchase regulated metal to register with the Province. As well, a person will be unable to sell regulated metal unless they provide their driver's licence or BC Identification Card to the dealer or recycler and explain the origin of the metal.

Metal dealers and recyclers must record information about the seller and a description of the regulated metal. Metal dealers and recyclers must also provide a summary report of the purchase to police on the same day of the sale. If the dealer's or recycler's report matches a description of reported stolen property, police must obtain a court order to access all the information the dealer or recycler has collected about the purchase.

If a metal dealer or recycler conducts business in a jurisdiction that has municipal bylaws governing the sale of regulated metal, the provincial *Metal Dealers and Recyclers Act* will take precedence. Dealers and recyclers should check with their municipalities to confirm if provisions of the bylaw are still applicable.

## REGULATED METAL AND REGISTRATION OF METAL DEALERS AND RECYCLERS

Businesses purchasing "regulated metal" must register with the province. "Regulated metal" includes items substantially made of "non-ferrous metal" that do not contain significant amounts of iron, such as:

- aluminum
- copper, including brass and bronze
- lead
- magnesium
- nickel
- zinc

Businesses that purchase the following specific items as scrap metal must also register with the Province:

- wire or piping used by a public utility to transmit electricity, telephone services or cable television signals
- metal traffic control lights, signals and signs
- street lighting poles, wiring and fixtures
- sewer grates and manhole covers
- metal guardrails and handrails
- metal grave markers, funeral vases, memorial plaques and monuments
- new scrap metal from a construction site or a manufacturing process

Not all non-ferrous metal is regulated under the *Metal Dealers and Recyclers Act*. Below is a list of Items which are excluded from the Act. If a metal dealer or recycler deals exclusively in these items, they do not need to be registered and if a registered dealer or recycler purchases these items, they do not need to collect information about the sale:

- metal cans
- food containers
- beverage containers
- paint containers
- Domestic or household products normally recycled to avoid waste

## REGISTRATION DEADLINE FOR METAL DEALERS AND RECYCLERS

Metal dealers and recyclers of regulated metal must register with the province no later than January 23, 2013. Unless they register, metal dealers and recyclers will not be able to make legal purchases of regulated metal. There is no fee for registering, and registration must be renewed every three years.

To register, download the application form from the Ministry of Justice, Security Programs Division website at: <http://www.pssg.gov.bc.ca/metalrecycling/>

Complete the registration application form and forward it to the Security Programs Division.

By mail:

Security Programs Division  
PO Box 9217 Stn Prov Govt  
Victoria BC V8W 9J1

By courier:

Security Programs Division  
2-914 Yates St  
Victoria BC V8V 3M2  
*Please note: there is no public access to this building.*

By fax: 250 387-4454

As an attachment to an e-mail: [sgspdsec@gov.bc.ca](mailto:sgspdsec@gov.bc.ca)

## COLLECTION OF SELLER'S INFORMATION

Effective July 23, 2012, a person will be unable to sell regulated metal unless they provide information to the metal dealer or recycler.

Metal dealers or recyclers who purchase regulated metal must record, in Form A, information listed below.

Form A can be downloaded from the Ministry of Justice, Security Programs Division web-site at:

<http://www.pssg.gov.bc.ca/metalrecycling/>

### Personal information of seller

At the time of sale, the person must provide:

- a valid driver's licence with a photograph of the individual, or
- a valid BC Identification Card with a photograph of the individual
- full name, current address and telephone number
- the origin of the regulated metal

No other documentation (e.g., such as a passport or military card) will be accepted for identification purposes.

### Information about motor vehicle

If the seller uses a motor vehicle to deliver the regulated metal, the metal dealer or recycler must record the following information of the motor vehicle:

- paint colour
- make and model of the motor vehicle
- licence plate number
- province or state that issued the plate

### If person does not own the regulated metal

If the person who delivers the regulated metal is not the owner, the person who is doing the delivery must provide the metal dealer or recycler with his or her following information:

- full name
- current address
- telephone number

### Proof of Ownership

A person must provide proof of ownership when selling:

- metallic wire that has had insulation or casing removed from it (burned wire)
- regulated metal that has marks indicating ownership by:
  - a local authority (e.g., municipality, regional district, school district)
  - a public utility or similar entity that distributes electricity, telephone services or cable television signals through wire or piping (e.g., BC Hydro, Telus)

## STOLEN PROPERTY

The *Metal Dealers and Recyclers Act* requires dealers and recyclers or any of their employees, to immediately contact the police if they believe they are in possession of stolen metal.

## DESCRIPTION OF REGULATED METAL PURCHASED

Metal dealers or recyclers who purchase regulated metal from a person must also record information in Form A.

This information includes:

- the specification code established by the Institute of Scrap Recycling Industries Inc. A copy of this code can be viewed at the institutes website:  
[http://www.isri.org/iMIS15\\_Prod/AsiCommon/Controls/Shared/FormsAuthentication/Login.aspx?ReturnUrl=%2fIMIS15\\_PROD%2fISRI%2f\\_Member\\_Services%2fFor\\_Members%2fISRI%2f\\_Member\\_Services%2f\\_For\\_Members.aspx](http://www.isri.org/iMIS15_Prod/AsiCommon/Controls/Shared/FormsAuthentication/Login.aspx?ReturnUrl=%2fIMIS15_PROD%2fISRI%2f_Member_Services%2fFor_Members%2fISRI%2f_Member_Services%2f_For_Members.aspx)
- a description of the metal purchased (for example, ¼ inch outer diameter copper pipe)
- weight of metal purchased
- total purchase value of the metal
- distinguishing marks or features e.g., a company logo or name

## DAILY REPORT TO POLICE

### Report to Police

Metal dealers and recyclers who purchase regulated metal must complete Form B and send the form as a daily report to police. This form can be downloaded from the Ministry of Justice, Security Programs Division website at: <http://www.pssg.gov.bc.ca/metalrecycling/>

Local police authorities will provide information on whether they want the daily report emailed, faxed, or sent to a website.

Metal dealers and recyclers may forward this form to police at any time, provided it is received by the police authority before the end of the day on which the regulated metal was purchased. If there is a technical problem with sending the form, dealers or recyclers must deliver the information to their local police before noon on the next day, regardless of whether that day is a holiday or not a regular business day.

If for any reason a metal dealer or recycler must amend information contained in Form B, they must immediately notify the local police authority of the change.

### Customer Code

Metal dealers and recyclers must protect the identity of the seller in the report to police by assigning a customer code. The code is developed by taking the first 3 letters of the surname of the seller as recorded on their driver's licence or BC Identification Card, and the last 3 number, letters, or character's of the person's driver's licence or BC Identification Card.

For example, John Tucker sells regulated metal and has a BC Driver's Licence with the number 1234567. The customer code for John Tucker will be "TUC567".

If the local police authority decides there is a need for them to know the identity of the seller, they must obtain a court order to access the person's information that was collected in Form A.

## CASH TRANSACTIONS

There is a cash limit of \$50 when purchasing regulated metal from a person. Any amount over \$50 must be paid by cheque.

## EXEMPTIONS

### Commercial Accounts

Metal dealers and recyclers may have commercial accounts when they regularly purchase regulated metal from a business. Dealers and recyclers will not have to record information for these purchases, provided the dealer or recycler does the following:

- Establishes an account with each commercial entity for the purpose of purchasing regulated metal on an ongoing basis. Such businesses cannot be a mobile metal dealer.

- Keeps a current list of all these commercial entities.
- Creates and maintains a record of the information listed below for each commercial entity:
  - The full name and business address of the commercial entity.
  - The registration number assigned to the commercial entity under the *Excise Tax Act* (Canada).
  - The full name and phone number of a representative of the commercial entity.
  - The date, total value, and description of the predominant type of regulated metal purchased for each transaction of regulated metal with the commercial entity.

### **Mobile Metal Dealers or Recyclers**

“Mobile metal dealers or recyclers” are dealers or recyclers of regulated scrap metal who conduct their businesses from a motor vehicle and do not have a physical business location. Mobile metal dealers and recyclers are not required to register under the *Metal Dealers and Recyclers Act* and are not required to collect information when purchasing or collecting regulated metal.

However, mobile metal dealers and recyclers are required to sell their regulated metal to a registered metal dealer or recycler. The dealer or recycler will collect the personal information of the mobile dealer or recycler and record a description of the regulated metal. The dealer or recycler will forward the purchase information in Form B to the police.

## **PHOTO IDENTIFICATION**

The *Metal Dealers and Recyclers Act* requires metal dealers and recyclers to make an effort to ensure the driver’s licence or BC Identification Card presented by the seller has not been tampered with or forged. The following guidelines will assist in deciding if a licence or identification card is forged or altered:

- Making sure the photo looks like the person presenting the driver’s licence or identification card. Checking the physical description on the licence or identification card with the person presenting the identification.
- Making sure the licence has not expired.
- Watching the person for signs of nervousness when producing the identification.
- Looking for holograms, as this is expensive for forgers to reproduce.
- Feeling the driver’s licence or identification card for any rough edges where it may have been altered or checking for flimsiness of the card’s material.
- Looking at the quality of the text. Forged or tampered documents may have fuzzy text or text that is not straight.
- When in doubt, asking for a second or third piece of photo identification to double check information, especially the person’s signature.
- Asking questions to verify the seller’s identity (for example, asking what is their middle name, etc).

## PROTECTION OF SELLER'S PERSONAL INFORMATION

Metal dealers and recyclers are governed by the provincial *Personal Information and Protection Act* (PIPA) and are responsible for protecting the personal information collected from a seller. Laws that are required to be followed in protecting personal information collected for the purposes of the *Metal Dealers and Recyclers Act* and include:

### Collection of Personal Information

On or before collecting the person's personal information, informing the person that their personal information is being collected under the *Metal Dealers and Recyclers Act* and explaining how it will be used. Dealers and recyclers may want to explain the assignment of the customer code that protects a person's identity in the daily report to police. It is important not to collect more personal information than is required to fulfill the purpose of the *Metal Dealers and Recyclers Act*.

### Usage and Disclosure

Using the personal information only for the purposes of the *Metal Dealers and Recyclers Act* and disclosing the personal information to the police only if they have a warrant. You may not use the information you collected for any other purpose. For example, if you have not told the individual you will be using it for marketing purposes you may not do so. Similarly, you would not disclose the information to a third party in exchange for money.

### Accurate and Complete Personal Information

Ensuring the personal information is correctly and completely recorded. The *Metal Dealers and Recyclers Act* does not authorize the scanning or photocopying of a person's driver's licence or BC Identification Card. You have a legal obligation under the PIPA to ensure personal information is accurately and correctly recorded and inspectors have the authority to conduct audits to ensure this is done.

### Protecting the Security of Personal Information

Using a password if the personal information is kept in an electronic form and a lock where paper copies of Form A are filed or other reasonable security arrangements to protect against unauthorized use or disclosure of personal information collected.

### Retention

Keeping the personal information for only as long as it is necessary. The *Metal Dealers and Recyclers Act* requires that the information be retained for one year. If your business needs and legal requirements have been met you may want to securely destroy personal information before it becomes a security risk.

### Resources

The BC Information and Privacy Commissioner has an online tool to help businesses protect the personal information of customers. The *Securing Personal Information: A Self-Assessment Tool for Organizations* is an

online questionnaire and analysis tool that helps small and medium-sized businesses to see how well they are protecting personal information. You can access this tool via the commissioner's website: [www.oipc.bc.ca](http://www.oipc.bc.ca)

The Office of the Chief Information Officer is available to assist with questions and has additional information about a business's responsibilities under PIPA and can be reached as follows:

Ministry of Labour, Citizens' Services and Open Government  
Knowledge and Information Services

Web-site: [http://www.cio.gov.bc.ca/cio/priv\\_leg/index.page?](http://www.cio.gov.bc.ca/cio/priv_leg/index.page?)  
Privacy Help Line: 250 356-1851  
Email: [CPIAADMIN@gov.bc.ca](mailto:CPIAADMIN@gov.bc.ca)  
Fax: 250 356-1182

## COMPLIANCE

### Inspectors

Inspectors with the Security Programs Division have been appointed to conduct inspections for compliance with the *Metal Dealers and Recyclers Act*, its regulation, or with the terms and conditions of a metal dealer's or recycler's registration.

During normal business hours, an inspector may do any of the following:

- Enter and inspect a metal dealer's or recycler's business premises.
- Inspect, audit or examine any record, goods or other thing on the dealer's or recycler's premises.
- Request the production of a document or any other thing for inspection.
- Remove a record or any other thing for review and copying. If the inspector removes a record or item, the inspector must provide a receipt.
- Remove and retain a record or any other thing that may be required as evidence.
- Question a person.

### Violation Tickets

The inspector has the authority to issue a violation ticket if she or he has a reason to believe a person or business has contravened the *Metal Dealers and Recyclers Act*, its regulation, or the terms and conditions of a registration. Fines range from \$100 to \$500 depending upon the contravention.

The following is a summary of the fines:

**Schedule of Fines for Contraventions  
Metal Dealers and Recyclers Act**

Provision	Contravention	Fine	Victim Surcharge Levy	Ticketed Amount
Section 2 (a)	Fail to present prescribed identification	\$250	\$38	\$288
Section 2 (b)	Fail to present prescribed identification	\$250	\$38	\$288
Section 2 (b)	Fail to provide required information	\$250	\$38	\$288
Section 3 (1)	Purchase of metal from person who does not provide the required identification or information	\$500	\$75	\$575
Section 3 (2) (a)	Fail to take reasonable measures to ensure identification has not been altered or defaced	\$250	\$38	\$288
Section 3 (2) (b)	Fail to take reasonable measures to ensure identification was issued by issuing agency to the person	\$250	\$38	\$288
Section 3 (2) (c)	Fail to take reasonable measures to ensure identification is not forged or fraudulent	\$250	\$38	\$288
Section 3 (3) (a)	Purchase, without proof of ownership, metallic wire that reasonably appears to have had insulation or casing removed	\$500	\$75	\$575
Section 3 (3) (b)	Purchase, without proof of ownership, regulated metal with identifying marks of ownership by a local authority, public utility or prescribed entity	\$500	\$75	\$575
Section 5 (1) (a)	Fail to assign a customer code	\$500	\$75	\$575
Section 5 (1) (b)	Fail to record required information at time of transaction	\$500	\$75	\$575
Section 5 (2)	Fail to collect and record required information at time of transaction	\$500	\$75	\$575
Section 6	Fail to provide transaction information to local police authority within prescribed period of time or in prescribed manner and form	\$500	\$75	\$575
Section 7 (a)	Fail to record and maintain transaction information in prescribed manner and form	\$500	\$75	\$575
Section 7 (b)	Fail to keep transaction information on business premises for at least one year	\$500	\$75	\$575
Section 8	Carry on business as metal dealer or recycler without registration	\$500	\$75	\$575
Section 25 (1) (b)	Fail to comply with a term or condition of registration	\$100	\$15	\$115
Section 25 (2) (a)	Provide false or misleading information when required or authorized by the Act	\$500	\$75	\$575
Section 25 (2) (b)	Provide false or misleading information when applying for registration	\$500	\$75	\$575

Section 25 (2) (c)	Provide false or misleading information when requested, ordered or directed by the registrar or an inspector to provide information	\$500	\$75	\$575
Section 25 (4)	Obstruct, impede or refuse to admit an inspector	\$500	\$75	\$575

### Schedule of Fines for Contraventions

#### Metal Dealers and Recyclers Regulation

Provision	Contravention	Fine	Victim Surcharge Levy	Ticketed Amount
Section 7 (3)	Fail to notify local police authority of change to transaction information	\$500	\$75	\$575
Section 11	Payment in cash for regulated metal if value greater than \$50	\$250	\$38	\$288
Section 13 (3)	Fail to keep required list of commercial entities	\$500	\$75	\$575

#### Administrative Penalties

The inspector may decide to refer a contravention to the Registrar of Metal Dealers and Recyclers. The registrar can hold a hearing with the metal dealer or recycler which may be in writing or in person. After considering the information provided by the dealer or recycler, the registrar may decide to impose an administrative penalty.

The maximum administrative penalty for an individual is \$5,000 and for a business entity \$50,000. When determining the administrative penalty amount, the registrar must consider the following:

- If enforcement action has been issued to the person or business for similar contraventions.
- The gravity and magnitude of the contravention.
- Whether the person or business repeated or continued the contravention.
- Whether the contravention was deliberate.
- If the person or business derived economic benefit from the contravention.
- The person's or business's efforts (if any) to correct the contravention.

#### Offences

The *Metal Dealers and Recyclers Act* and its supporting regulation identify which contraventions are classified as offences. In these situations, the inspector will issue a "long form" charge and refer the matter to Crown Counsel to decide if the matter should be heard by the court. If a hearing is held and the court decides an individual has committed an offence, the person may be liable to a fine of not more than \$10,000 or imprisonment for not longer than 6 months or both. If the court decides a business entity has committed an offence, the business entity may be liable to a fine of not more than \$100,000.

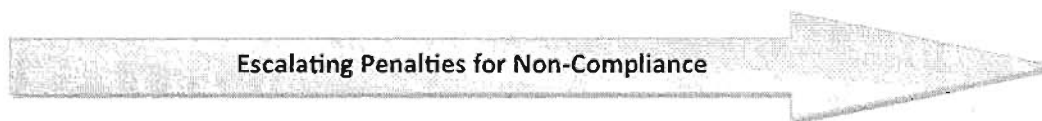
#### Police

Police have the authority to issue violation tickets for contravention of the *Metal Dealers and Recyclers Act* and to issue "long form" charges.

### Progressive Sanctions

The chart below demonstrates how penalties escalate for non-compliance.

	Violation Tickets	Administrative Fines	Offence Penalties
<b>Penalty Details</b>	Tickets between \$100 to \$500 (depending on the offence)	Up to \$5,000 for an individual; up to \$50,000 for a business entity.	Upon conviction, up to \$10,000 or 6 months in jail, or both for an individual; and up to \$100,000 for a business entity.
<b>Issuer</b>	Provincially appointed inspectors or police officers.	The Registrar of Metal Dealers and Recyclers.	The court system.



### CONTACT INFORMATION

The *Metal Dealers and Recyclers Act* is administered by the Ministry of Justice, Security Programs Division. If you have questions about the Act, please contact the ministry's Compliance and Enforcement inspector for your area:

**Manager, Compliance and Enforcement**

Stephen Hitchcock – 250 387-2658

**Region 1 Vancouver, Gulf Islands, and Powell River**

Tony Webb – 250 387-3282

**Region 2 Coquitlam, Port Coquitlam, Richmond, Delta, Ladner, Tsawwassen, Port Moody**

Daryl Watson – 604 572-9187

**Region 3 Kamloops, Kelowna, Vernon and east to Cranbrook, south to Grand forks, north to Revelstoke**

Brad Berrow – 250 861-7670

**Region 4 Langley, Fort Langley, Abbotsford and the Fraser Valley, Mission, Maple Ridge, Pitt Meadows**

Shawn Matthews – 604 572-8469

- Region 5** Pemberton, Whistler, Squamish, Sechelt, Sunshine Coast, West Vancouver, North Vancouver, Burnaby and New Westminster  
Arliss Trenholm – 604 572-8623
- Region 6** Surrey and White Rock  
Nidhan Rikhia – 604 572-8423
- Region 7** Vancouver City  
Iain McLellan – 604 572-8437
- Region 8** Cache Creek north to and including Prince George  
Shawn Matthews – 604 572-8469
- Region 9** West of Prince George to Prince Rupert and Haida Gwaii  
Daryl Watson – 604 572-9187
- Region 10** North of Prince George to Fort St John / Dawson Creek / Fort Nelson  
Tony Webb – 250 387-3282

You may also contact the Security Program Division as follows:

**By phone:**

Victoria 250 387-6981  
Vancouver 604 660-2421  
Toll Free *Until May 30, 2012:*  
call Enquiry BC at 1 800 663-7867, and ask to be transferred to 250 387-6981  
*After May 30, 2012:*  
1 855 587-0185

**By fax:** 250 387-4454

**By email:** [sgspdsec@gov.bc.ca](mailto:sgspdsec@gov.bc.ca)

**By mail:** Security Programs Division  
PO Box 9217 Stn Prov Govt  
Victoria BC V8W 9J1

**By courier:** Security Programs Division  
2-914 Yates St  
Victoria BC V8V 3M2

*Please note: there is no public access to this building.*

Staff are available during regular business hours: Monday to Friday 8:30 am - 4:30 pm.



# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** June 7, 2012

**From:** Rendall Nasset  
Officer In Charge, Richmond RCMP Detachment

**File:** 09-5000-01/2010-Vol  
01  
(12.17)

**Re:** RCMP's Monthly Report – May 2012 Activities

### Staff Recommendation

That the report titled "RCMP's Monthly Report – May 2012 Activities" (dated June 7, 2012, from the OIC RCMP) be received for information.

(Rendall Nasset) Superintendent  
Officer in Charge, Richmond RCMP Detachment  
(604-278-1212)

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY TAG SUBCOMMITTEE	INITIALS: 
REVIEWED BY CAO	INITIALS: 

## Origin

*Council's Term Goals for 2011-2014 identify Community Safety as a high priority and that public safety services, service delivery models and resources are effectively targeted to the City's specific needs and priorities.*

At the request of the Community Safety Committee, the Officer in Charge (OIC) will keep Council informed on matters pertaining to policing in the community of Richmond.

## Analysis

Below is the RCMP's Monthly Report – May 2012 Activities.

### Noteworthy Files:

#### **Winners Announced in Richmond RCMP's "Help Name Our Boat Contest"**

Last fall the Detachment announced the arrival of a marine asset to its fleet and since then the Richmond RCMP has partnered with the Richmond School Board in an effort to get local youth involved by helping to name the Detachment's new boat. Elementary students in Richmond were encouraged to enter the "Help Name Our Boat" contest in two categories. Students were given the option of submitting a written essay outlining how they think the patrol boat would assist the Richmond RCMP in serving their community or produce a piece of visual art representative of how the vessel will be utilized by officers.

Contest submissions were collected through the month of March and entries were received in both categories. It was obvious that a significant amount of quality work from the students was received which speaks to the talent and creativity of the youth in Richmond. The final winning essays and visual art pieces were selected by a committee and the winners were notified through their schools. The winner was announced publicly on May 31 at London's Landing in Steveston. The Detachment's Leadership Team, Youth Section and Boat Team members hosted the "Help Name Our Boat" prize presentation ceremony at London's Landing. Prize winners, their families, members of the public and partner agencies were all in attendance. Of note, representative's from the Detachment's Senior Management Team, Fisheries and Oceans Canada, the Richmond School District No. 38 and the Steveston Harbour Authority were in attendance. His Worship Mayor Malcolm Brodie spoke at the event. A total of 6 prizes were awarded to 8 Richmond youth who submitted either essays or artwork to the Detachment.

The winning Richmond youth won a special one-of-a kind framed certificate, gift certificates to Richmond Center Mall and a number of special RCMP related prizes. Following the prize presentation ceremony one of the Detachment's Youth Section members announced the new name for the RCMP Detachment patrol boat. The vessel is now named the "*Fraser Guardian*". The name was chosen based on a number of themes and ideas exemplified in a number of the essays and art submitted by the Richmond youth. After the presentation, Richmond Youth and special guests were invited to view the Richmond RCMP's "*Fraser Guardian*", pose for photographs and participate in some educational water safety demonstrations led by the

Detachment's Auxiliary Constables. Pizza parties are planned for classes of the first place winners and will occur during the month of June.

Richmond's patrol boat is a Zodiac 733 which is a 7.3 meter Rigid Hull Inflatable boat and was donated to the Richmond RCMP by the Steveston Office of the Department of Fisheries and Oceans. Last year's acquisition of the patrol boat now enables the Detachment to patrol the north and south arms of the Fraser River, as well as the coastal regions surrounding the community. Over 30 patrols were conducted last summer in the waters surrounding Richmond. The boat was also present at a number of special events throughout the year such as "Ships to Shore", "Celebration of Lights", "Steveston Maritime Festival" and the "Dragon Boat Festival".

### Auxiliary Constables

<b>Time Period</b>	<b>Community Policing Duties</b>	<b>Training and Administrative Duties</b>	<b>Patrol Ride-Along Duties</b>	<b>Total Hours</b>
<b>January to May</b>	1,706	991	433	3,130

### Summary of Auxiliary Constable Duties for May

Auxiliary Constables have focused on the following ongoing Community Policing initiatives:

- SAFE School Project
- Property Crime Reduction programs
- Bicycle Safety talks for Scouts
- Speed Watch
- Kubota, ATV and Foot patrols.

Auxiliary Constables supported the following events:

- RCMP Marine Vessel naming
- Heart and Stroke Big Bike event
- Rick Hansen Relay Tour
- Thomas Kidd School Neighbourhood Fair
- Police Week event at the RCMP Detachment
- Jimmy Ng Memorial Hockey Street Tournament

Additional Auxiliary Constable duties in May included assisting regular members with General Duty and Traffic shifts primarily on Friday and Saturday nights.

## Training

The following training sessions were held as part of ongoing training and development for Auxiliary Constables:

- Roll-over Simulator Training
- Mobile Command Post Operation
- Incident Management Intervention Model (IMJM) Re-certification
- Chemical, Biological, Radiological, Nuclear (CBRN) Re-certification

Auxiliary Constables have also continued to provide valuable assistance for the Detachment's Continuous Learning and Development section by assisting in scenario-based training courses for Regular Members.

Expected major events that the Auxiliary Constables will be assisting with include:

- Ships to Shore
- Salmon Festival
- Night Market
- Law Enforcement Torch Run
- Burkeville Daze

## Community Policing

### Crime Prevention Unit

### Police Week

Police Week was held from May 13 to May 19 and was dedicated to increasing community awareness and recognition of police services while strengthening ties with the community. Police Week also encouraged community involvement and initiation of activities through media awareness and community sponsored events.

On May 19 the Detachment had a public display set up in the front parking lot of the Richmond Community Safety Building. Approximately 320 members of the public attended this event from 10:00 am to 3:00 pm. The display included patrol cars, motorcycles, ATV's<sup>1</sup>, the Kubota<sup>2</sup>, a Richmond Fire Rescue truck and the RCMP Mobile Command Post. The RCMP Roll Over Simulator vehicle was on hand to demonstrate the necessity to wear seat belts. There was also a demonstration by the Lower Mainland District Police Dog Services. Volunteers and Auxiliary Constables were stationed at a Crime Prevention booth and Speed Watch was on hand all day. This event provided an opportunity for the community to become familiar with the Detachment's new location while viewing some of the tools utilized by officers in an effort to keep Richmond safe.

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<sup>1</sup> All Terrain Vehicle (ATV) which is a one person vehicle and much smaller than a Kubota.

<sup>2</sup> Kubota is a Rough Terrain Vehicle (RTV) which is a four passenger vehicle.

Block Watch

Break and Enter Email Alerts and letters are sent out to Richmond residences and businesses with information about neighbourhood break and enters. This includes tips to educate home and business owners on crime prevention techniques to help prevent future break and enters. Richmond residents and businesses are encouraged to register their email addresses at [www.richmond.ca/blockwatch](http://www.richmond.ca/blockwatch) to receive email alerts about future break and enters.

**Email Alerts for May 2012**

	Email Alerts	Letters Sent Out
Residential	47	181
Commercial	8	4

City Center Community Police Office

The new City Center Community Police Office held its first volunteer meeting on May 31. The volunteer's were involved with moving into the new police office and community events such as Police Week, Jimmy Ng Hockey Tournament and the Island Bike Tour.

**Richmond Detachment Stolen Auto Recovery and Lock out Auto Crime Statistics for May 2012**

Month	# Of Stolen Auto Recovery and Lock out Auto Crime Deployments	Vehicles Viewed For Signs Of Auto Crime Only	Vehicles Scanned Through Stolen Auto Recovery (SAR)* <sup>3</sup>	Vehicles Issued A Crime Prevention Notice <sup>4</sup>	Patrol And Admin Hours
May 2012 <sup>5</sup>	1	0	0	69	2
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>69</b>	<b>2</b>

**Richmond Detachment Speed Watch Statistics for May 2012**

Month	# Of Speed Watch Deployments	Total Vehicles Checked	Over 10 Km/h	Admin Hours For Office Duties	Number of Warning Letters Issued
May 2012	4	2,568	97	38	77
<b>Total</b>	<b>4</b>	<b>2,568</b>	<b>97</b>	<b>38</b>	<b>77</b>

<sup>3</sup> A complete description of all categories has been previously circulated in the June 2011 Monthly Activity Report.

<sup>4</sup> Ibid

<sup>5</sup> Palm Pilot not set up yet – waiting for new password from ICBC.

**Richmond Detachment Distracted Drivers Statistics for May 2012<sup>6</sup>**

Month	Deployments	Number of Letters Sent
May 2012	3	29
Total	3	29

**Volunteer Bike Patrol for 2012**

The main objective of the Volunteer Bike Patrol is to observe and report suspicious activity, abandoned houses, grow operations, graffiti and distracted drivers.

Month	Deployments	Hours
January	4	150
February	3	90
March	2	12
April	8	126
May	3	52
Total	20	430

**South Arm Community Police Office****Richmond Detachment Stolen Auto Recovery and Lock out Auto Crime Statistics for 2012**

Month	# Of Stolen Auto Recovery and Lock out Auto Crime Deployments	Vehicles Viewed For Signs Of Auto Crime Only	Vehicles Scanned Through Stolen Auto Recovery (SAR)* <sup>7</sup>	Vehicles Issued A Crime Prevention Notice <sup>8</sup>	Patrol And Admin Hours
January	10	1,991	1,219	772	46
February	11	2,002	1,283	719	49
March	24	5,524	3,361	2,163	127
April	9	2,000	1,483	517	46
May	8	1,960	1,219	741	40
Total	54	11,517	7,346	4,171	268

<sup>6</sup> A complete description of all categories has been previously circulated in the June 2011 Monthly Activity Report.

<sup>7</sup> Ibid.

<sup>8</sup> Ibid

## Richmond Detachment Speed Watch Statistics for 2012

Month	# Of Speed Watch Deployments	Total Vehicles Checked	Over 10 Km/h	Admin Hours For Office Duties	Number of Warning Letters Issued
January	12	8,025	626	68	358
February	11	6,983	651	84	341
March	14	6,323	865	86	332
April	20	8,785	902	150	551
May	4	2,568	97	44	109
Total	57	30,116	3,044	432	1,691

Richmond Detachment Distracted Drivers Statistics for 2012<sup>9</sup>

Month	Deployments	Number of Letters Sent
January	8	38
February	6	22
March	4	12
April	12	96
May <sup>10</sup>	0	0
Total	30	168

Steveston Community Police Office

## Richmond Detachment Stolen Auto Recovery and Lock out Auto Crime Statistics for 2012

Month	# Of Stolen Auto Recovery and Lock out Auto Crime Deployments	Vehicles Viewed For Signs Of Auto Crime Only	Vehicles Issued A Crime Prevention Notice <sup>11</sup>	Patrol And Admin Hours
January	5	1,835	314	30
February	11	3,000	113	50
March	24	3,856	586	94
April	14	2,471	447	68
May	16	3,805	572	76
Total	70	14,967	2,032	318

<sup>9</sup> Ibid.<sup>10</sup> Due to the move of the City Centre CPO there were no Distracted Driver deployments.<sup>11</sup> Ibid

### Richmond Detachment Speed Watch Statistics for 2012

Month	# Of Speed Watch Deployments	Total Vehicles Checked	Over 10 Km/h	Admin Hours For Office Duties	Number of Warning Letters Issued
January	5	3,327	2,627	40	87
February	7	4,330	3,000	42	113
March	5	3,534	2,545	20	77
April <sup>12</sup>	0	0	0	0	0
May	6	3,628	2,582	30	103
<b>Total</b>	<b>23</b>	<b>14,819</b>	<b>10,754</b>	<b>132</b>	<b>380</b>

### Road Safety Unit

### Richmond Detachment Traffic Statistics

Name	Act	Example	Mar	Apr	May
Violation Tickets	Provincial Act Offences	Speeding	1,821	1,377	1,343
Notice & Orders	Equipment Violations	Broken Tail-light	604	495	618
Driving Suspensions	Motor Vehicle Act	24 hour driving prohibition for alcohol or drugs	29	32	28
Parking Offences	Municipal Bylaw	On or off the street Municipal parking offences	18	12	8
MTI's	Municipal Ticket Information	Any other Municipal Bylaw offence	1	1	0

### Victim Services

In May of 2012, Victim Witness Services provided support to 47 new clients in addition to an active caseload of over 127 ongoing files. Victim Services assisted 14 crime and trauma scenes over this time period. Medical related sudden deaths; suicides, robberies and family disputes dominated calls for service.

### Crime Statistics

Crime Stats – see Appendix “A”.

Crime Maps – see Appendix “B”

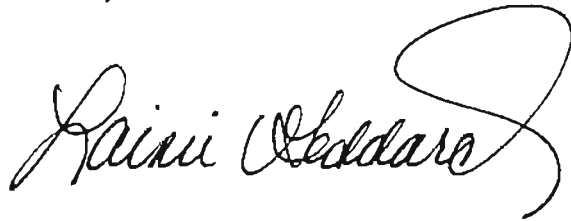
<sup>12</sup> Due to inclement weather and equipment repairs there were no deployments for April.

## **Financial Impact**

There is no financial impact associated with this report.

## **Conclusion**

The Officer in Charge, Richmond Detachment continues to ensure Richmond remains a safe and desirable community. The OIC will continue to provide monthly updates which reflect the level of safety in Richmond.

A handwritten signature in black ink, reading "Lainie Goddard". The signature is fluid and cursive, with a large loop at the end of the last name.

Lainie Goddard  
Manager, RCMP Administration  
(604) 207-4767



## MAY 2012 STATISTICS

This chart identifies the monthly totals for all founded Criminal Code offences, excluding Traffic Criminal Code. Based on Uniform Crime Reporting (UCR) scoring, there are three categories: (1) Violent Crime, (2) Property Crime, and (3) Other Criminal Code. Within each category, particular offences are highlighted in this chart. In addition, monthly totals for Controlled Drugs and Substances Act (CDSA) offences are included.

The Average Range data is based on activity in a single month over the past 5 years. If the current monthly total for an offence is above average, it will be noted in **red**, while below-average numbers will be noted in blue.

Year-to-Date percentage increases of more than 10% are marked in **red**, while decreases of more than 10% are **blue**. Please note that percentage changes are inflated in categories with small numbers (e.g.: Sexual Offences).

	CURRENT MONTH	5-YR AVERAGE RANGE	YEAR-TO-DATE TOTALS			
	May-12	May	2011 YTD	2012 YTD	% Change	Change In # of Offences
<b>VIOLENT CRIME</b> (UCR 1000-Series Offences)	<b>102</b>	<b>154-188</b>	<b>639</b>	<b>541</b>	<b>-15.3%</b>	<b>-98</b>
<i>Robbery</i>	11	5-19	64	74	<b>15.6%</b>	10
<i>Assault</i>	41	56-60	223	190	<b>-14.8%</b>	-33
<i>Assault w/ Weapon</i>	6	11-20	61	46	<b>-24.6%</b>	-15
<i>Sexual Offences</i>	<b>9</b>	3-8	29	29	0.0%	0
<b>PROPERTY CRIME</b> (UCR 2000-Series Offences)	<b>543</b>	<b>681-814</b>	<b>3280</b>	<b>2974</b>	<b>-9.3%</b>	<b>-306</b>
<i>Business B&amp;E</i>	26	35-64	160	146	<b>-8.8%</b>	-14
<i>Residential B&amp;E</i>	45	29-63	322	276	<b>-14.3%</b>	-46
<i>MV Theft</i>	17	28-55	164	102	<b>-37.8%</b>	-62
<i>Theft From MV</i>	96	145-242	870	768	<b>-11.7%</b>	-102
<i>Theft</i>	125	105-131	516	591	<b>14.5%</b>	75
<i>Shoplifting</i>	<b>62</b>	45-58	302	295	<b>-2.3%</b>	-7
<i>Metal Theft</i>	1	6-20	20	12	<b>-40.0%</b>	-8
<i>Fraud</i>	48	36-73	260	214	<b>-17.7%</b>	-46
<b>OTHER CRIMINAL CODE</b> (UCR 3000-Series Offences)	<b>220</b>	<b>160-225</b>	<b>835</b>	<b>961</b>	<b>15.1%</b>	<b>126</b>
<i>Arson - Property</i>	2	4-16	24	15	<b>-37.5%</b>	-9
<b>SUBTOTAL</b> (UCR 1000- to 3000-Series)	<b>865</b>	<b>1061-1162</b>	<b>4754</b>	<b>4476</b>	<b>-5.8%</b>	<b>-278</b>
<b>DRUGS</b> (UCR 4000-Series Offences)	<b>70</b>	<b>70-154</b>	<b>400</b>	<b>405</b>	<b>1.3%</b>	<b>5</b>

Prepared by Richmond RCMP.

Data collected from PRIME on 2012-06-10. Published 2012-06-11.

This data is operational and subject to change. This document is not to be copied, reproduced, used in whole or part or disseminated to any other person or agency without the consent of the originator(s).

**Business Break & Enters  
May 1st - May 31st, 2012**

Appendix 'B'

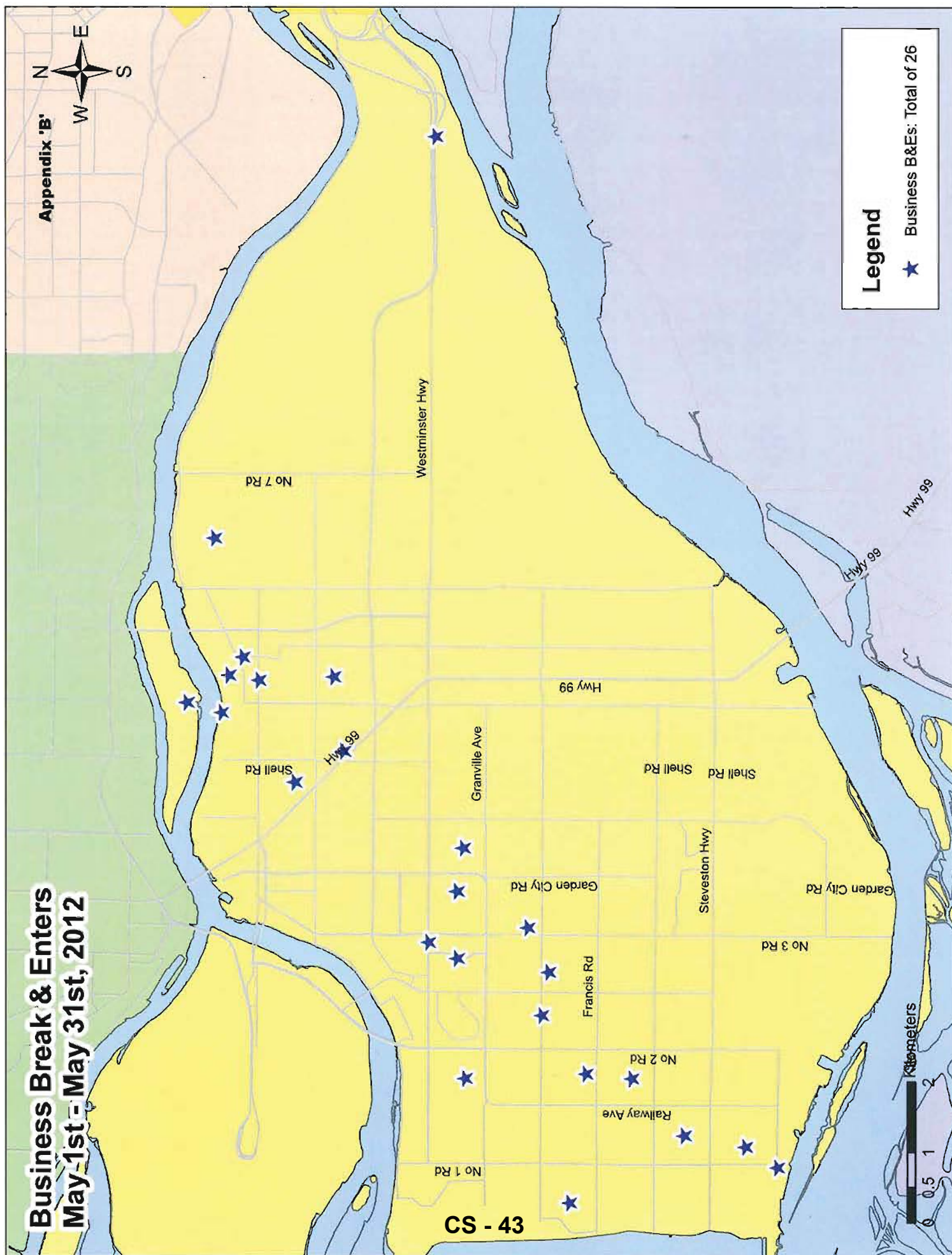


CS - 43

**Legend**

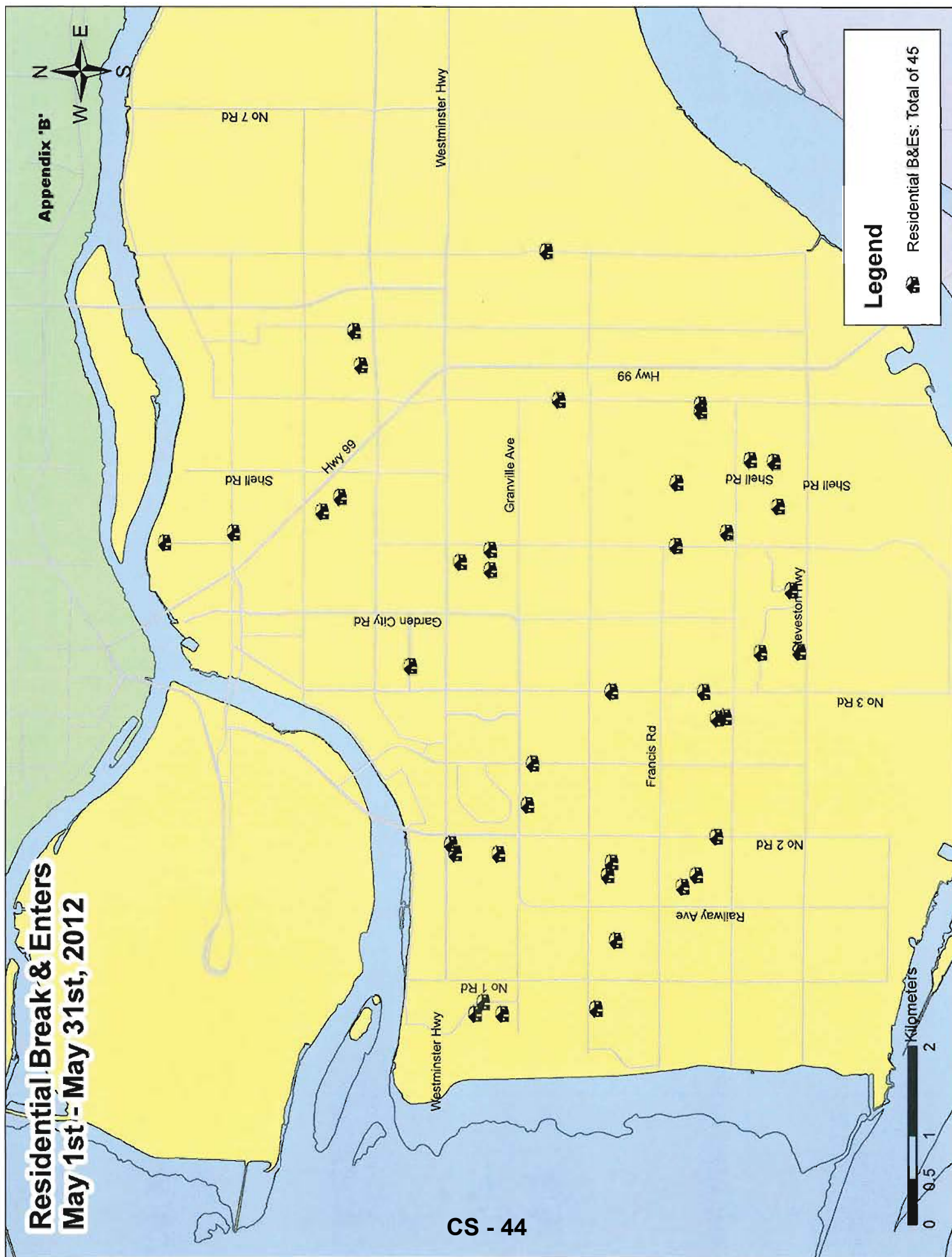
- ★ Business B&Es: Total of 26

0 0.5 1 2 Kilometers



# Residential Break & Enters May 1st - May 31st, 2012

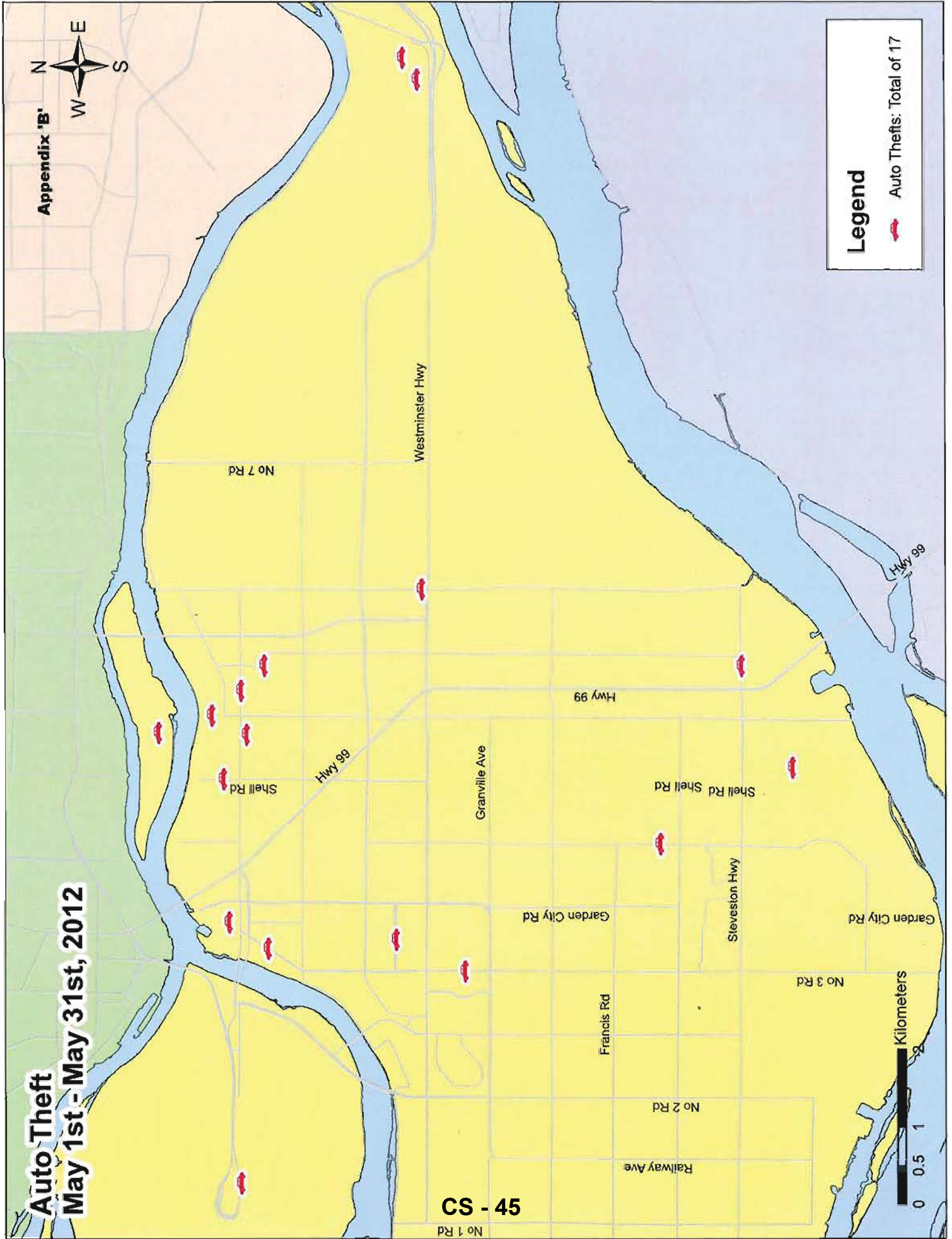
Appendix 'B'



CS - 44


**Auto Theft  
May 1st - May 31st, 2012**

Appendix 'B'



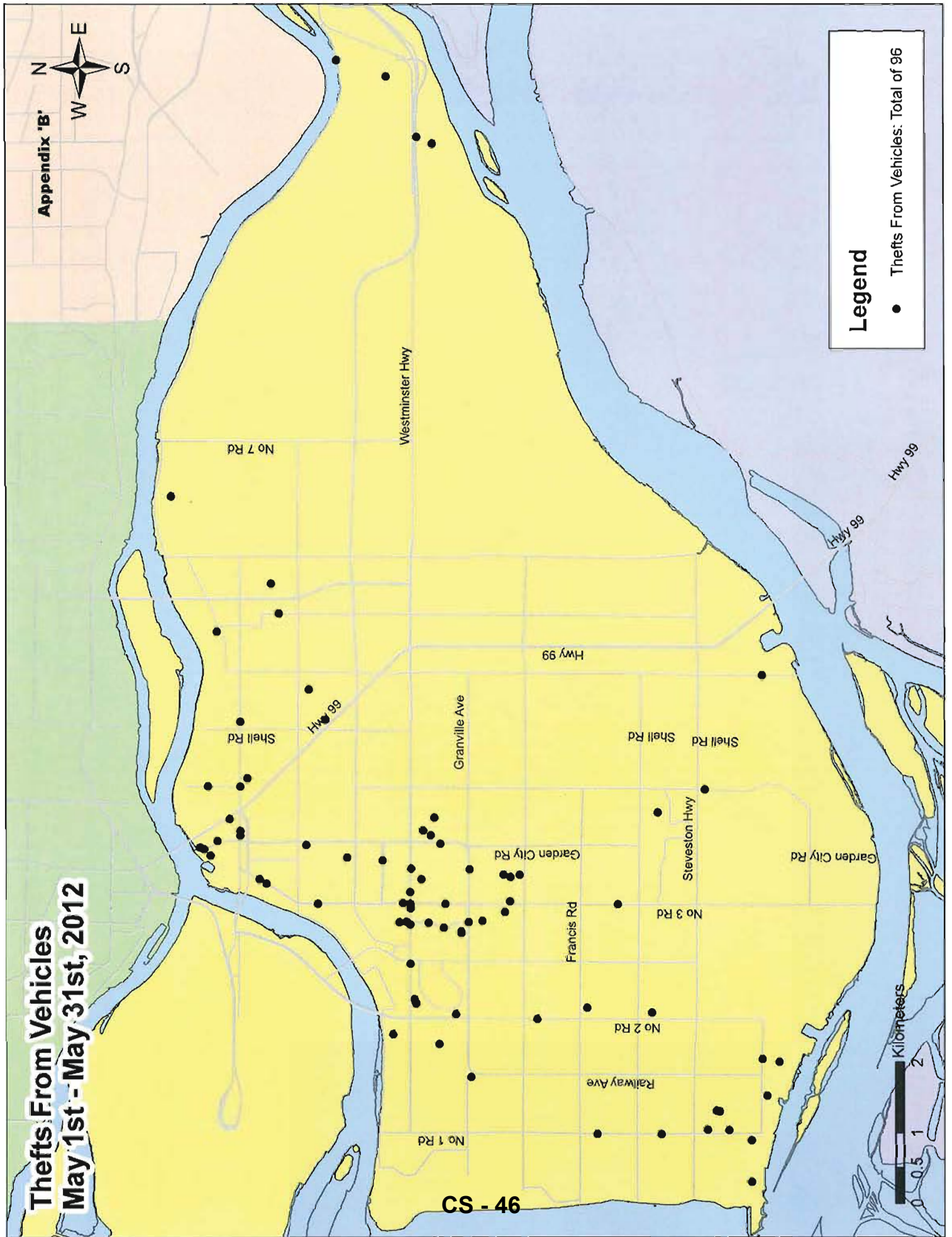
**CS - 45**

**Legend**

 Auto Thefts: Total of 17

**Thefts From Vehicles  
May 1st - May 31st, 2012**

Appendix 'B'





# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** June 15, 2012

**From:** Rendall Nessel  
Officer In Charge, Richmond RCMP Detachment

**File:** 09-5350-11/2012-Vol  
01

**Re:** Richmond RCMP 2011-2013 Strategic Plan Update – Fiscal Year 2011/12

### Staff Recommendation

That the report dated June 15, 2012 from the Officer in Charge, Richmond RCMP Detachment, entitled "Richmond RCMP 2011-2013 Strategic Plan Update – Fiscal Year 2011/12" be received for information.

(Rendall Nessel) Superintendent  
Officer in Charge, Richmond RCMP Detachment  
(604-278-1212)

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY TAG SUBCOMMITTEE	INITIALS: 
REVIEWED BY CAO	INITIALS: 

## Origin

This report provides an update to the Richmond RCMP Strategic Plan for the fiscal year 2011/12. The Officer in Charge of the Richmond Detachment is committed to aligning the priorities of the Richmond RCMP with the City's strategic goals..

## Analysis

The Richmond RCMP Strategic Plan 2011-2013 (the "Strategic Plan") is a guiding document to enhance police service delivery in the City of Richmond and to build strong and enduring relationships with public safety agencies and community stakeholders. Richmond Detachment officers, municipal employees and volunteers are committed to the goal of "Safe Homes, Safe Communities" that supports the Law and Community Safety Department's vision "To be the safest community in Canada", which fundamentally contributes to the City of Richmond's vision "To be the most appealing, liveable and well-managed Community in Canada".

This staff report provides an update on the progress of the five strategic priorities for fiscal year 2011/12: Traffic Safety, Organized Crime, Community Engagement, Youth Engagement and Property Crime. The strategic priorities are part of the Crime Reduction Strategy to support the Richmond RCMP's strategic goal of Safe Homes, Safe Communities.

### Traffic Safety

The goal of this priority is to reduce the number of motor vehicle collisions and associated injuries. The emphasis of this strategy is placed on prevention through combined enforcement, education and problem solving.

Richmond Detachment Road Safety Unit (RSU) implemented the RCMP Pedestrian Enforcement Operational Plan and have partnered with City Bylaws, RCMP Auxiliaries, local media as well as ICBC to reducing pedestrian fatalities and serious injuries in the City. Awareness and "high visibility" enforcement campaigns for both pedestrians and motorists were conducted on high volume vehicular traffic areas and pedestrians crossings.

Richmond Detachment and RSU continued to be dedicated to the "Alexa's Team" initiative. Alexa's Team is a program that recognizes police officers who make an extraordinary contribution in reducing the number of impaired drivers on the roads of BC Communities. The BCAA Road Safety Foundation, the Alexa Middelaer's family and the Insurance Corporation of BC (ICBC) are partners in Alexa's Team to honour these officers. In 2010, four members of Richmond RCMP Detachment were named members of "Alexa's Team" through their commitment in pursuing impaired driving investigations. For 2011, that number has increased significantly to nine members.

The table below highlights traffic enforcement activities in the community:

Traffic Enforcement – 2011	
Intermediate Roadside Prohibition	470
Impaired Driving Charges	400
Tickets* (# of charges)	14,934
Electronic Devices Charges	847
Excessive Speeding	153
Speed Related Violations	2,932
Drivers License Related Violations	1,488
*General Duty is tabulated by the number of tickets (not charges), while Road Safety Unit is tabulated by the number of charges for 2010 and 2011. January 2012 forward, General Duty violation tickets are tabulated by the number of charges.	

### **Organized Crime**

This priority focuses on intelligence led policing to identify criminal groups and utilize resources to target and reduce the impact of these groups on crime and the community.

*Richmond Marihuana Enforcement Team (RMET)* - RMET continues to actively investigate reported incidents involving clandestine marihuana grow operations. While the number of such grow operations had declined, the level of sophistication with respect to the complexity of the operation has increased. This trend has made it more difficult for police to identify and detect such operations. Nonetheless, RMET had successfully identified and dismantled various sophisticated marihuana grow operations in several locations in Richmond. The suspects were successfully apprehended. The arrests also identified other organized crime activities that are multi-jurisdictional in nature and investigations are ongoing.

*Drug Enforcement* – Methamphetamines and “Ecstasy”<sup>1</sup> continue to be the drugs of choice outside of marihuana and is a large source of income for criminal organizations. Richmond Drug Enforcement Team had several notable successes through 2011. A multi-jurisdictional drug distribution network was dismantled, resulting in the arrests of members of a criminal organization and the recovery of firearms.

### **Community Engagement**

This priority emphasizes partnerships between police, the community and other community agencies and resources with the goal of proactive mutual problem solving. Increased visibility and a commitment to establish relationships and develop trust are key factors in this priority.

*Community Events* – Community events big or small are important to any community. Festivals and celebrations promote cultural identities and a “sense of community belonging” to support the City as being the most appealing, liveable and well-managed community in Canada. The main

<sup>1</sup> Also referred to as MDMA (3-4-Methylenedioxymethamphetamine) by scientists, it is a synthetic chemical that can be derived from an essential oil of the sassafras tree. Source: American Council for Drug Education

objective of the community policing for the Richmond RCMP is to provide a safe environment for the children and citizens to participate in local community events. The Richmond RCMP strives to provide a highly visible police presence, engage the public and the communities, control liquor in public places and protect of persons and property in these events.

In 2011, there were approximately 29 notable community events where the Richmond RCMP provided a strong presence. These events included WinterFest, Police Week, Jimmy NG Tournament, Ships to Shore, Canucks arrivals & departures at YVR, Salmon Festival, Kids SAFE, Maritime Festival, and Christmas in Steveston, as well as many more events that were sponsored by community centres and non-profit groups throughout Richmond.

Community Police Stations – The Community Police Stations in South Arm and Steveston sponsor various outreach programs and deliver Crime Prevention Programs. Such programs include, but are not limited to: Block Watch, Business Watch, Coastal Watch, Safety Talks, Home Security Checks, Lock Out Auto Crime, Stolen Auto Recovery, Pedestrian Safety, SAFE Schools, Speed Watch, Youth engagement, YVR and Community Foot/Bike/Kubota Patrols of trails, parks and dykes. The tables below highlight delivery of Crime Prevention Programs:

Speed Watch – 2011	
Number of Deployments	200
Total Vehicles Checked	121,452
Warning Letters Sent	5,987
Visibility and Admin Hours	1,381
Lock Out Auto Crime and Stolen Auto Recovery – 2011	
Vehicles viewed/checked	48,406
Vehicles scanned thru Stolen Auto Recovery	24,269
Crime Prevention Notice Issued	13,488
Patrol and Admin Hours	1,049
Bike Patrols - 2011	
Number of Deployments	95
Patrol Hours	1,243
Other Activities - 2011	
Distracted Drivers Deployments	89
Distracted Drivers Warning Letters	538
Total Number Volunteers (Approx.)	100
<b>Total Volunteer Hours</b>	<b>7,504</b>

*Auxiliary Constable Program* – The Auxiliary Constable Program strengthens community and police partnerships by providing citizen volunteers with the opportunity to perform authorized activities in support of strategies to address the causes of, or reduce the fear of, crime and disorder. The mandate of Richmond's Auxiliary Constables is to support community police activities relating to public safety and crime prevention within the City of Richmond. For 2011/12, the program totalled an amazing 7,216 volunteer hours, which is equivalent to four full-time regular member positions. Approximately 3,500 of these hours are dedicated towards community events or crime prevention activities. There are currently 34 active Auxiliary Constables serving the community of Richmond. “Exceptional Service” was awarded to three Auxiliary Constables as they dedicated over 500 volunteer hours in 2011. The Richmond Auxiliary Constable Program was also nominated by Volunteer Richmond as the Volunteer Group of the Year in 2011/12.

*Victim Services* – The Richmond RCMP police-based Victim Services offered by the City of Richmond and Richmond RCMP is to provide crime victims, witnesses and their families, and those who are experiencing trauma with professional, supportive, and timely assistance to minimize the impact of crime and trauma. Richmond RCMP Victim Witness Services opened 450 files and the crisis intervention team attended to 183 crime and trauma scenes in 2011. A large percentage of the files have been related to fatal pedestrian car accidents, assaultive type robberies, dysfunctional families in conflict and medical related sudden deaths.

The Richmond Victim Services Unit responded to two major and significant events in 2011. The first deployment was to a shooting incident on Lindsay Road. The Victim Services Unit provided group debriefing to the evacuees in English and in Mandarin, and alerted the City of Richmond's Emergency Social Services to utilize the Thompson Community Centre as a reception centre for the evacuees. The second deployment was a plane crash at YVR. An expanded team of victim services responders assisted at the crash scene with emotional witnesses, and later attended Vancouver General Hospital to assist in supporting the families of the air crew. Richmond Victim Services are still in regular contact with the victims of both of these significant events.

*Richmond Marine Patrol Program* – The Richmond RCMP Marine Patrol Program was implemented in 2011/12 and the objective is to provide police presence on waterways surrounding Richmond. Marine patrols along the south, middle and north arms of the Fraser River will be part of an ongoing enforcement and community involvement initiative that will thwart crime, engage the marine community and create safer waterways for the boating public. The Richmond Marine Patrol Program would provide the capacity to respond to emergencies in the waterways and provide a greater level of service to the marine community and the citizens of Richmond. For 2011/12, there were 52 marine patrols conducted and participation of community events such as, but not limited to: Canada Day, Celebration of Lights Fireworks and the Dragon Boat Festival. During the operations of the marine program, the Richmond RCMP has responded to emergencies such as missing persons and suicidal persons.

### **Youth Engagement**

This priority focuses on the prevention and reduction of youth involvement in criminal activity and the criminal justice system, both as victims and offenders. The Richmond RCMP is aiming to create an environment where youth can interact and develop in responsible and productive ways.

Drug Abuse Resistance Education (D.A.R.E.) – This is an ongoing initiative for the Richmond Youth Section. It is a 10 week program taught by uniformed members to all grade 5 students in Richmond. Considerable commitment is required from the schools, community, students and RCMP member to successfully facilitate this program. The table below highlights the participation of the program:

2010/11 School Year	
Number of schools involved:	42
Number of classes taught:	62
Number of students attended D.A.R.E:	1,708
2011/12 School Year (From September to March 2012)	
Number of schools involved:	17
Number of classes taught:	26
Number of students attended D.A.R.E:	690

Youth Intervention and Restorative Justice Program – This program is to provide assessment, counselling and/or referral services to youth (17 years and younger). A referral is intended to provide youth offenders an opportunity to learn more productive and socially acceptable behaviours and to understand the consequences of continued criminal behaviour. The goals of the program are to prevent the youth from committing further offences and to assist the family with resolving underlying issues, which may be contributing to problematic behaviour. For 2011/12, there were 164 referrals to the Youth Intervention Program and 42 referrals for Restorative Justice in Richmond.

School Liaison – Youth Section members are assigned different high schools in the community. The members take ownership of the schools in their area and conduct regular visits to engage students and to deal with any issues/files that arise. Liaison duties also include educating students on various topics either informally or formally through class presentations. For 2011/12, there were approximately 35 presentations made on various subjects such as internet safety, drugs, bullying, experience of policing in overseas tours, criminology and careers in law enforcement.

Adopt-A-School – The Richmond RCMP balances education and enforcement with many proactive programs like the Adopt-a-School program. The Adopt-a-School program fosters opportunities for positive contact with Richmond's youth and to build rapport with school administrators. Uniformed members from General Duty were designated to conduct school visits and provide educational resources for the 46 elementary schools in the community. Morning and afternoon school traffic can be chaotic. Traffic enforcement was frequently conducted as part of the program to ensure the safety of pedestrians and the orderly flow of vehicles. For the 2010/2011 school year, 1,864 school visits were conducted and 163 traffic enforcement activities performed. From September 2011 to March 2012, there have been 1,139 school visits and 105 traffic enforcements, respectively.

Youth Academy – During the spring of each year, the Lower Mainland RCMP organizes a Youth Academy for students interested in a career in law enforcement. The Richmond Detachment

receives numerous applications of interest from various high schools in Richmond. As part of the selection process, the student applicants go through a rigorous selection process. Students must be in grade 11 or 12, pass an interview, satisfy a police background check and pass a physical test prior to being accepted. The Youth Academy is an eight day “mini depot” to provide a brief representation of what a police officer’s day entails. In 2012, nine students from the Richmond School District participated in the RCMP Youth Academy. Two members from the Youth Section participated as instructors in this year’s program. In addition, four Regular Members and four Auxiliary Constables volunteered for the event as actors for scenarios and mentors.

### **Property Crime**

This priority aims to reduce property crime related offences (for example: auto theft, break and enter, theft and fraud). Prevention, education, and the implementation of intelligence led, proactive policing initiatives are the foundation of this strategy, all supported through the implementation of Crime Reduction Strategies based on data analysis.

*Crime Reduction Strategy* – The Richmond RCMP continues to utilize Crime Reduction Strategies to address emerging crime trends and prolific offenders through collaboration and sharing of intelligence from all departments. Representatives from general duty, specialized units, criminal intelligence analysts and community policing meet on a 28 day cycle to strategise short and medium term enforcement and operations activities. Pooling of resources and information sharing resulted in comprehensive and effective approaches to drive down the crime rate by targeting causes of crime and to increase confidence in the justice system to keep communities safe.

A “Richmond Prolific Offender Management Working Group” has been established by the Non-Commission Officer In Charge of the Quick Response Team (QRT) that includes representatives from Crown Counsel, Federal Parole, Probation, and members of the QRT. The objective of the working group is to enhance communication and encourage a collaborative approach to offender management. The working group meet regularly to work on ways to reduce crime and increase offender accountability in Richmond.

*Lock Out Auto Crime Program* – Theft from vehicle hot spots were identified by crime analysts and community volunteers attended those areas and distributed informational brochures to educate motorists to become less vulnerable. A new pamphlet was generated for distribution to the motoring public. Overall, thefts from vehicles was reported to have declined 23% in 2011 from 2010.

*Prolific Offenders* – Richmond RCMP Quick Response Team (QRT) is responsible for the management of the Prolific Offenders identified within the community. An updated QRT training presentation has been developed and provided to General Duty to give them information on the Prolific/Priority Offender program, the Richmond Fugitive Return Program (FRP) and the PRIME FYI. The PRIME FYI bulletin board provides real time intelligence to members on the road and has evolved to currently contain the following: Stolen Vehicle list, Active Address list, Prolific Offender list, Curfew/Condition Checks list, as well as other postings related to investigations and information pertaining to police/public safety.

QRT members have adopted a pro-active and targeted approach to managing chronic and high risk offenders of interest and those who are on parole and probation. Checks of parolees and offenders are conducted on a regular basis by the QRT to ensure compliance with their conditions of release. Those who fail to comply with their bail/release conditions are brought before the court. The QRT relay this information with its partners such as parole and probation. A list of those parolees identified for regular check up is posted to the PRIME FYI to encourage pro-active checks by general duty police officers.

Property Crime – Break and enters to residences have shown an increase from 2010 to 2011, while commercial break and enters have declined. An example of a Crime Reduction strategy employed by the Richmond Property Crime Unit was a town hall meeting held in east Richmond where feedback and education to the area homeowners was provided to assist them in safe guarding their properties. Property Crime Unit members continue to proactively investigate all break and enters and had several key successes through the course of 2011. Most significantly a well organized group was identified conducting day light break and enters to Richmond homes. The identified suspects were charged with the assistance of neighbouring police agencies.

The table below highlights property crime statistics in the community:

<b>Property Crime – 2011</b> <b>(Number of occurrences and percentage change from previous year)</b>	
Break and Enter – Residential	701 (+28%)
Break and Enter – Commercial	365 (-31%)
Break and Enter – Other	99 (+68%)
Auto Theft	285 (-34%)

Economic Crime – The Richmond Economic Crime Unit had several key successes in 2011 targeting specifically credit card skimming and fraud related activities. In one instance, a suspect was identified and charged in relation to credit card and identity theft and was linked to fraud related activity throughout the lower mainland. Another occurrence related to a couple being charged with fraud in relation to identity theft involving passports, drivers licences, social insurance cards, and Canadian citizenship cards. Credit card and debit card fraud continue to be a significant concern in the lower mainland and particularly in Richmond.

The Richmond RCMP has seen a slight decrease in all fraud related files in 2011/12 totalling 593, a decrease of 3% from 2010/11 of 613 files. Approximately 32% of all fraud files are of the credit/debit card type. In total, 57 files have charges forwarded to crown counsel for approval in 2011/12.

### **Richmond Community Safety Building**

In September of 2011, the Richmond RCMP relocated to the new Richmond Community Safety Building (CSB) located at 11411 No 5. Road. The Richmond CSB will serve as the new headquarters for the Richmond RCMP Detachment and building space was also leased to a number of the RCMP regional services, including the Integrated Forensic Identification Service and Police Dog Service.

The new building incorporates a variety of improvements, including cutting edge technology such as a new non-criminal digital fingerprint scanner used for criminal background searches. The digital fingerprint scanner is inkless and greatly enhances the speed of search results. Traditional ink-based fingerprint criminal background searches could take weeks to complete but with the digital fingerprint scanner, the search would be completed within an hour. The Richmond CSB also features a modernized cell block that meets the national standards and is designed to improve prisoner and officer safety. It is monitored 24 hours a day through a fully automated Closed Circuit Video Monitoring system.

**Financial Impact**

There is no financial impact.

**Conclusion**

This Richmond RCMP 3 Year Strategic Plan serves as a road map to assist Richmond RCMP members in focusing their efforts toward priorities identified through a collaborative process. Crime Reduction strategies currently employed at the Richmond Detachment and will compliment our strategic priorities with the positive outcome of Safe Homes, Safe Communities.



Douglas Liu  
Risk Management Coordinator  
(604-207-4871)

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<sup>i</sup> Law and Community Safety – Strategic Plan 2008-2011





# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** June 27, 2012

**From:** John McGowan  
Fire Chief, Richmond Fire-Rescue

**File:** 09-5000-01/2012-Vol  
01

**Re:** Richmond Fire-Rescue – May 2012 Activity Report

### Staff Recommendation

That the staff report titled Richmond Fire-Rescue Monthly Activity (dated June 27, 2012, from the Fire Chief, Richmond Fire-Rescue) be received for information.

John McGowan  
Fire Chief  
(604-303-2734)

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY TAG SUBCOMMITTEE	INITIALS: 
REVIEWED BY CAO	INITIALS: 

## Staff Report

### Origin

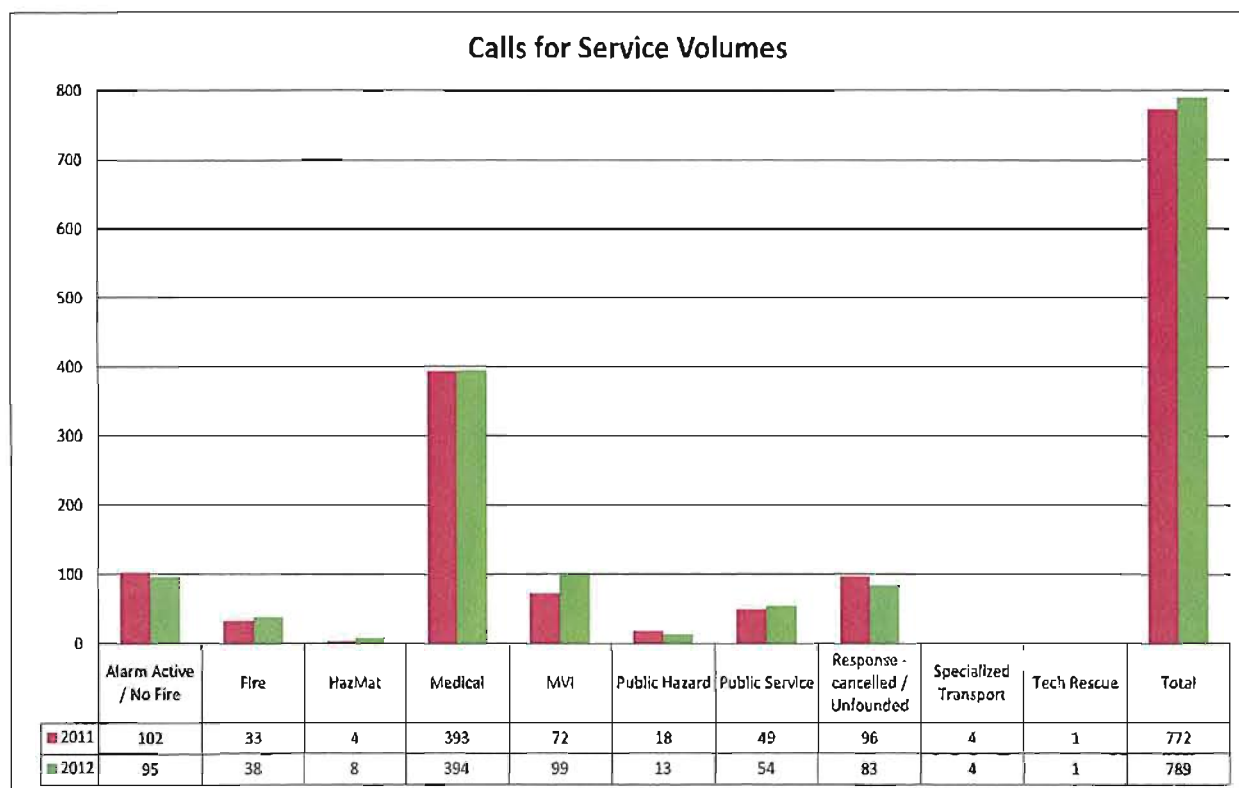
Fire-Rescue is committed to open and transparent reporting on its performance and progress. Monthly reports provide Council with current information on Richmond Fire-Rescue's activities.

### Analysis

Fire-Rescue's report for May 2012 is set out below.

### Suppression Activity

The following is a month to month comparison chart on the number of incidents that have occurred for the years 2011 and 2012. For May 2012, there were a total of 789 incidents compared to 772 in 2011.



#### Call Type Legend:

*Alarm Active/NoFire* includes: accidental, malicious, equipment malfunctions

*HazMat* includes fuel or vapour: spills, leaks, or containment

*Medical* includes: cardiac arrest, emergency response, home or industrial accidents

*Public Hazard* includes: aircraft emergency, bomb removal standby, object removal, or power lines down

*Public Service* includes: assisting public, ambulance or police, locked in/out, special events, trapped in elevator, water removal

The month of May 2012 saw an increase in emergency response of 2.2% over the same period in 2011. The call volumes fluctuate from year to year and can be influenced by variables such as weather conditions.

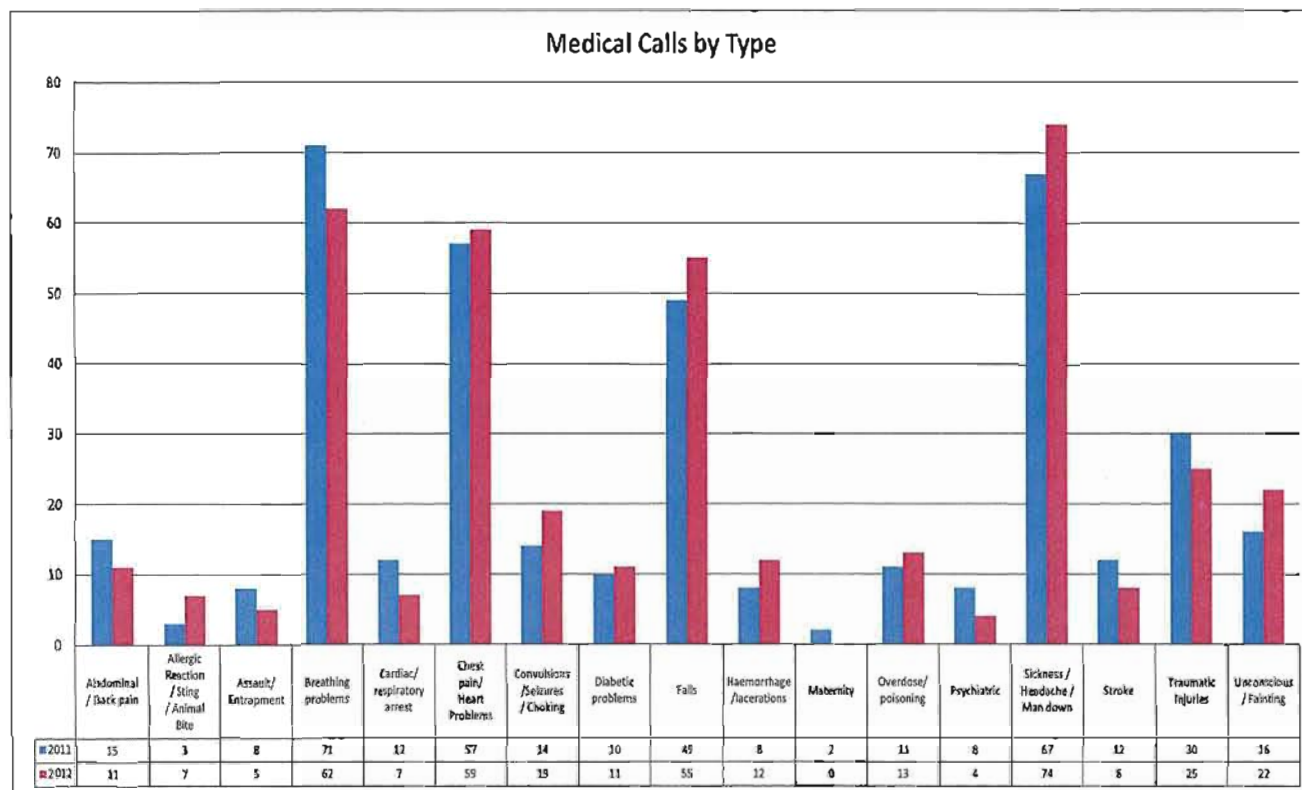
## Hazmat

HazMat Calls By Type - May	
HazMat Calls	Details
Natural Gas/Propane Leaks (small)	5
Fuel Containment	1
Misc. (empty containers to unknown powder)	2
<b>Total</b>	<b>8</b>

All of the hazmat calls were quickly mitigated and did not require any long-term hazmat team deployment.

## First Responder Totals

A detailed breakdown of the medical calls for May 2011 and 2012 by sub-type is set out in the following chart and table. The medical calls make up 49.9% of total calls for RFR. In May 2012 there was an increase in medical calls of 0.3% over the same period in 2011.



## Incidents

Notable emergency incidents, which involved RFR for May 2012, were:

### Fires – Residential / Commercial / Outdoor

A crew responded to reports of a boat fire on a 20m wood hull boat. The fire was fully involved when the crew arrived. The boat was towed 500m south away from the marina and was run aground several hundred feet from the shore where it posed no hazard. Operational crews continued to keep the fire confined to the vessel.

Other incidents during May included: an abandoned house fire on Bridge Street; brush fires on Alderbridge and Sexsmith; another fully involved house fire on Bridge Street which was quickly knocked down and brought under control; a structure fire with compressed gas tank explosion and a fire at a single level wood framed multi-unit commercial warehouse on Mitchell Island. Crews also responded to a large hedge fire along the property line adjacent to a home and garage on Beckwith Road. Quick response and efficient actions prevented the spread of the fire to property.

### Medical Events

RFR crews regularly respond to medical calls where CPR skills are required. In May, crews were able to resuscitate a patient who had suffered a cardiac arrest.

### Auto Extrication / Major Motor Vehicle Accident

Crews responded to a report of a fatal motorcycle incident on Highway 91. On arrival the patient was found unresponsive. On scene first aid was administered to patient before handing over to BCAS.

### HazMat

Crews responded to a propane leak at a school. Crews coordinated a response to ensure dissipation of gas and no injuries were reported.

### **Community Response**

The estimated building loss for May 2012 was \$608,050 and estimated content loss was \$57,050, for a total estimated loss of \$665,100. The total estimated building value at risk was \$41,226,400 and the total estimated value preserved was \$52,599,300.

<b>Fire Calls By Type and Loss Estimates – May</b>						
<b>Incident Type Breakdown</b>	<b>Call Volume</b>	<b>Estimated Building Value \$</b>	<b>Estimated Building Loss \$</b>	<b>Estimated Content Value \$</b>	<b>Estimated Content Loss \$</b>	<b>Estimated Total Value Preserved \$</b>
<b>Residential:</b>						
- Single-family	-	-	-	-	-	-
- Multi-family	5	38,300,000	1,000	10,000,000	1,050	48,297,950
Fire structure total:	5					
Commercial/Industrial	5	1,856,000	-	2,000,000	50,000	3,806,000
Fire – Outdoor	22	1,000	50	-	-	950
Vehicle	6	1,069,400	607,000	38,000	6,000	494,400
<b>Totals*</b>	<b>38</b>	<b>41,226,400</b>	<b>608,050</b>	<b>12,038,000</b>	<b>57,050</b>	<b>52,599,300</b>

\*The dollar losses shown in this table are preliminary estimates. They are derived from Fire's record management system and are subject to change due to delays in reporting and confirmation of actual losses from private insurance agencies (as available).

## Fire Prevention

The total fire investigation statistics for May 2012 are listed below:

Total Fire Investigation Statistics - May			
	Suspicious (No further investigation required)	Accidental	Undetermined
Residential - Single-family			
Residential - Multi-family		5	
Commercial/Industrial		5	
Fire – Outdoor	4	13	5
Vehicle		2	4
<b>Totals</b>	<b>4</b>	<b>25</b>	<b>9</b>

## Training and Education

Throughout the month of May 2012, RFR's training team led several new initiatives, as well as continued to support the management of regular training within RFR's current training plan.

RFR Training staff produced and introduced the 12 month lesson plans for the next round of the evaluation program of the current cohort of nine new recruits. All nine recruits continue to perform well through the evaluation periods and are advancing to the next stage of training in their first-year syllabus.

The Marina Firefighting training initiative was concluded this month with 186 members overall being trained in water craft firefighting tactics, safety procedures, tactical considerations, marine law, as well as creating working partnerships with the Coast Guard and Steveston Harbour Authority. Training was initiated RFR emergency response members in Marina and Small Watercraft firefighting and response. RFR training staff scheduled and participated in both classroom and field exercises and developed and managed the safety response plan for this training initiative.

The training team organized, created and delivered the Lafarge Safety Orientation exercise through RFR's online learning platform. This orientation is a WorkSafe requirement, necessitating all RFR staff to be familiar with the plant site at Lafarge, including: possible hazards, site layout, response and the proper use of Personal Protective Equipment (PPE) in preparation for RFR crews to support Lafarge employees during a confined space emergency.

## Community Relations / Public Education

Richmond Fire-Rescue participated in numerous events and activities for public education during May 2012. Some of the events attended by RFR crew and Prevention Officers were as follows:

- 27 car seat inspections were carried out in May at No 1 Hall with the Fire and Life Safety Educator in attendance.
- Shellmont Fire Hall tour and safety lectures and messaging provided to Richmond Society for Community Living.

- Pumper and educational visits carried out with various schools groups, including: BC Muslim School, General Currie Elementary School, Core Education and Fine Arts Class, Thomas Kidd Spring Fair, Ackroyd Children's Learning Centre and Howard Debeck Childhood Discoveries.
- Participation at Police Day Open House at Detachment.
- Two full day attendances for Jimmy Ng Memorial Tournament.
- Attendance at Richmond Senior Expo Fair.
- Walk for ALS at Garry Point Park.
- Attendance at JAZZ Aviation annual fire drill observed with safety discussions with staff pertaining to safety and orderly fire drills.
- Staff attendance at McHappy Days at three locations.
- Steveston Fire Hall featured in the two day Doors Open Richmond event. Approximately 800 people visited the site, safety information was provided.
- Richmond Family Place, Fire Drill demonstration.
- Attendance at 'Move for Health'.
- Safety & Secure Living Fair attendance by crew held at Aberdeen Centre.
- Two safety presentations provided for the ELSA Group.
- Pamphlets provided for Wellness Fair held at Fairmont Airport Hotel.

### **Financial Impact**

None

### **Conclusion**

Richmond Fire-Rescue staff continue to strive towards protecting and enhancing the City's liveability through service excellence in prevention, education and emergency response through coordinated team efforts with City departments and community partners.

A handwritten signature in black ink, appearing to read 'John McGowan', with a stylized flourish at the end.

John McGowan  
Fire Chief  
(604-303-2734)

JM:js



# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** June 12, 2012

**From:** Phyllis L. Carlyle  
General Manager, Law & Community Safety

**File:** 12-8060-01/2011-Vol 01

**Re:** Community Bylaws - May 2012 Activity Report

### Staff Recommendation

That the staff report titled Community Bylaws – May 2012 Activity Report (dated June 12, 2012 from the General Manager, Law & Community Safety), be received for information.

Phyllis L. Carlyle  
General Manager, Law & Community Safety  
(604.276.4104)

REPORT CONCURRENCE			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Budgets	<input checked="" type="checkbox"/>		
Engineering	<input checked="" type="checkbox"/>		
Parks	<input checked="" type="checkbox"/>		
<b>REVIEWED BY TAG SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

This monthly activity report for the Community Bylaws Division provides information on each of the following areas:

1. Parking Program
2. Property Use
3. Grease Management Program
4. Animal Control
5. Adjudication Program
6. Revenue & Expenses

### Analysis

#### 1. Parking Program

##### Customer Service Response

The average number of daily calls for service fielded by administration staff on parking issues for May 2012 was 45 – this includes voice messages, directly answered calls as well as emails; an increase of approximately 9% when compared to the number of service calls reported for the month of April 2012.

##### Enforcement Activity

The number of parking violations that were either cancelled and/or changed to a warning for the month of May 2012 was 316; 10.4% of the violations issued in May 2012. The following list provides a breakdown of the most common reasons for the cancellation of bylaw violation notices pursuant to Council's Grounds for Cancellation Policy No. 1100 under specific sections:

Section 2.1 (a) Identity issues	16.46%
Section 2.1 (c) Poor likelihood of success at adjudication	13.61%
Section 2.1 (d) Contravention necessary - health related	0.63%
Section 2.1 (e) Multiple violations issued for one incident	3.48%
Section 2.1 (f) Not in the public interest	41.14%
Section 2.1 (g) Proven effort to comply	24.68%

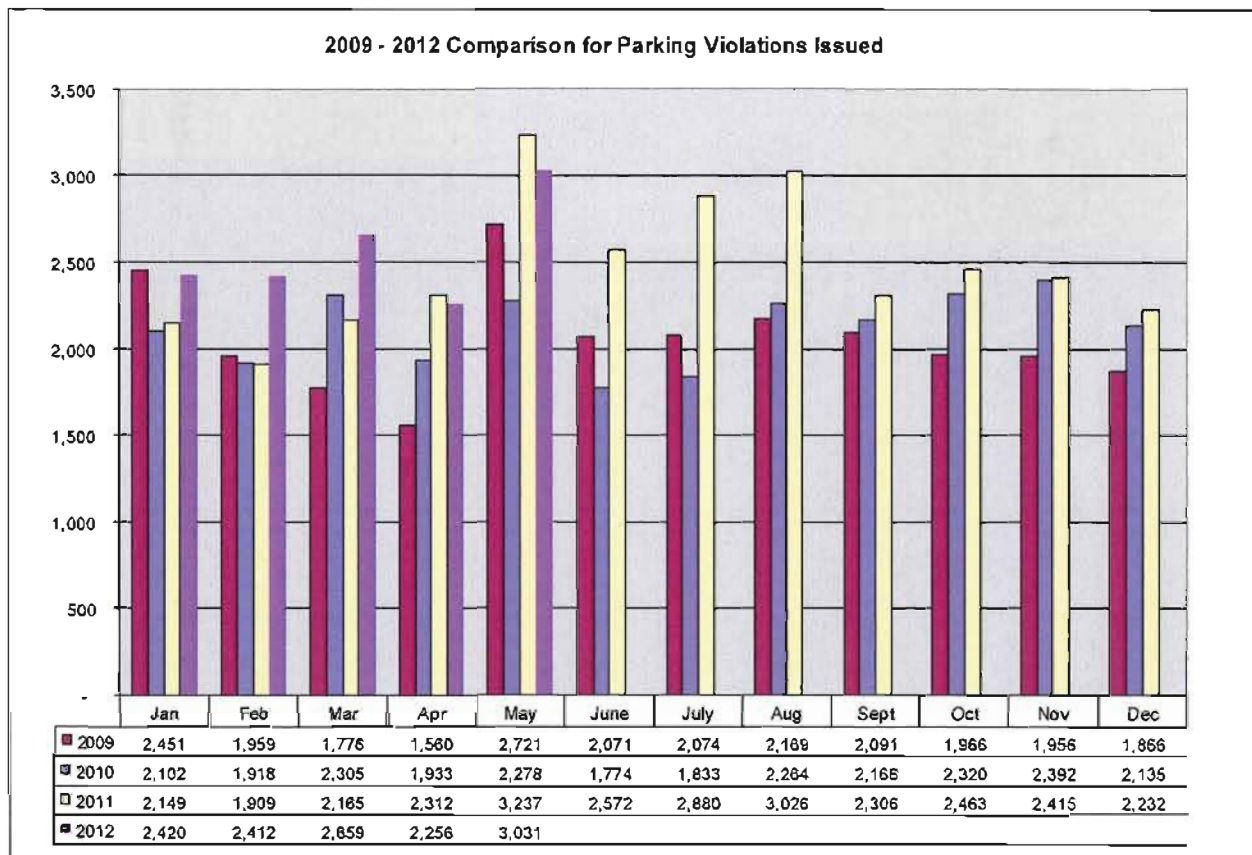
A total of 3,031 notices of bylaw violation were issued for parking and safety and liability violations within the City during the month of May 2012 – a decrease of approximately 6.4% when compared to the number of violations issued during the month of May 2011.

##### Program Highlights

- Planning and preparation of the Request for Proposal for the first phase replacement of all City parking meters is currently being undertaken by staff.
- Enforcement initiatives have been finalized for two trial programs in the Steveston area: revenue control and patrolling of a boat dock at Imperial Landing and dedicated parking patrols of timed parking within the Steveston village core.

- Revenue from Night Market enforcement during the month of May was less than expected and historical levels due to lack of attendance caused by poor weather conditions.
- Joint coordinated enforcement efforts by City Animal Control (AC) Officers and RAPS AC Officers continue in the McDonald Beach area.
- Staff continues to meet with Richmond Center for Disabilities (RCD) management to develop joint recommendations pertaining to Accessible Parking Permits.

Following is a month-to-month comparison chart on the number of violations that have been issued for the years 2009, 2010, 2011 and 2012:



## 2. Property Use

### Customer Service Response

The average number of daily calls for service fielded by administration staff on property use issues for May 2012 was 16 – this includes voice messages, directly answered calls as well as emails; an increase of approximately 12% when compared to the number of daily service calls reported for the month of April 2012.

### Enforcement Activity

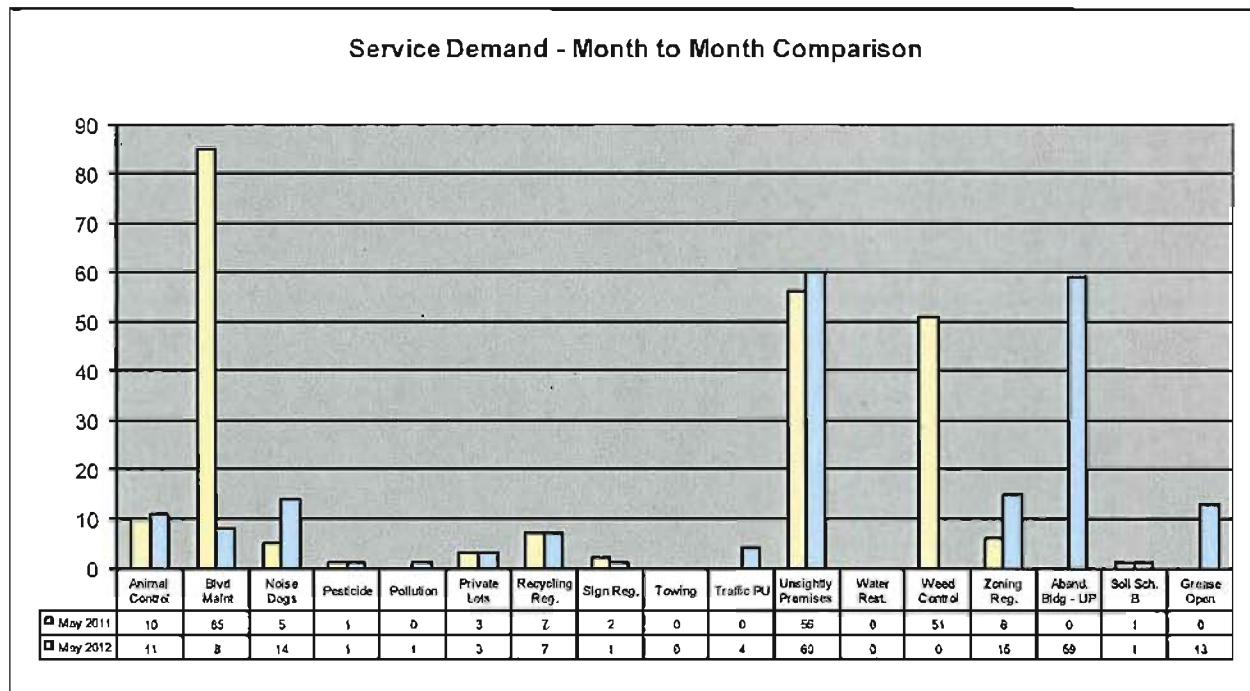
Bylaw Liaison Property Use Officers continue to be committed to the delivery of professional by-law enforcement in a timely and effective manner. The mandate is to achieve compliance

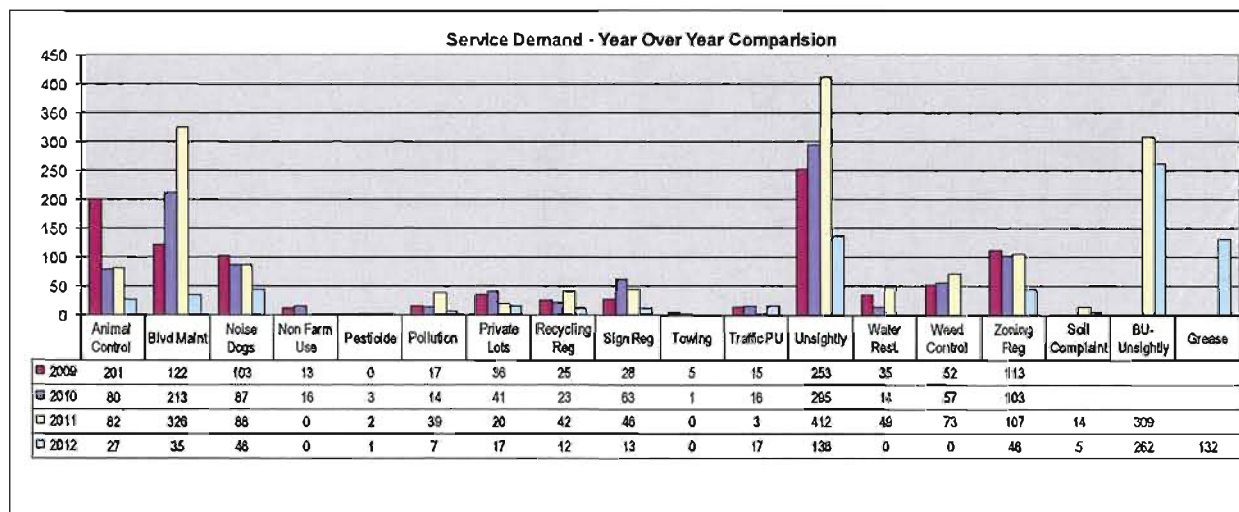
with the City's regulatory by-laws through education, mediation and, as necessary, progressive enforcement and prosecution. For May 2012, 185 inspection files were created and assigned for investigation and appropriate enforcement – a decrease of approximately 17.5% when compared to May 2011.

Proactive enforcement efforts continue with regard to the abandoned/vacant home Joint Operations program with RCMP and Richmond Fire-Rescue that began in June 2011. There were 59 abandoned/vacant home inspections conducted during the month of May 2012.

Community Bylaws continues to promote public awareness of the City's Enhanced Pesticide Management Program through compliance and enforcement activities under the Pesticide Use Control Bylaw No. 8514. Bylaw Liaison Property Use Officers conducted inspections on May 26, 2012. A total of 27 residents and 6 landscaping business operators were provided with compliance instructions pursuant to Bylaw 8514. There were 4 municipal tickets issued to landscapers who were conducting landscaping business in the City of Richmond without a business licence. Weekend bylaw patrols will continue during the months of June, July and August.

The following charts delineate Property Use service demand, by type, for May 2012 with a comparison to May 2011 as well as a year-over-year running comparison:





### 3. Grease Management Program

The Grease Management Inspector conducted a total of 89 regulatory visits to 52 food sector establishments during the month of May 2012. There were two 2 warnings and 21 notices of bylaw violation issued during the month of May 2012. Of the total, 12 of the notices were upheld and 9 were changed to a warning when compliance deadlines were met.

Meetings were held with the management of the Lansdowne Centre, and with the maintenance department of the Richmond School District #38, to facilitate grease management at their facilities. The management of Lansdowne Centre will be organizing an educational meeting in mid June for all of their food establishment operators, with Community Bylaws and Metro Vancouver staff presenting at the meeting. A joint assessment of the grease management issues at School District #38 will be carried out with Metro Vancouver in July 2012.

### 4. Dispute Adjudication Program

There were 10 cases processed at the Adjudication Hearing held on May 15, 2012 – 8 allegations were deemed to have occurred and 2 cases were a no show. The next Adjudication Hearing is scheduled for July 24, 2012 with 17 cases scheduled for consideration by the independent adjudicator.

### 5. Animal Control

- For the month of May 2012, there were 9 dog bite incidents reported.
- Staff issued 81 new dog licences during May 2012 to bring the total number of dogs licensed in Richmond for 2012 to 5,101. The number of dangerous dog licenses issued or renewed in Richmond as of May 2012 was 64.
- Officers within Community Bylaws responded to 5 requests for enforcement patrols during the month of May 2012.

## 6. Revenue and Expenses

The following information is a month to month analysis of May 2012 compared May 2011.

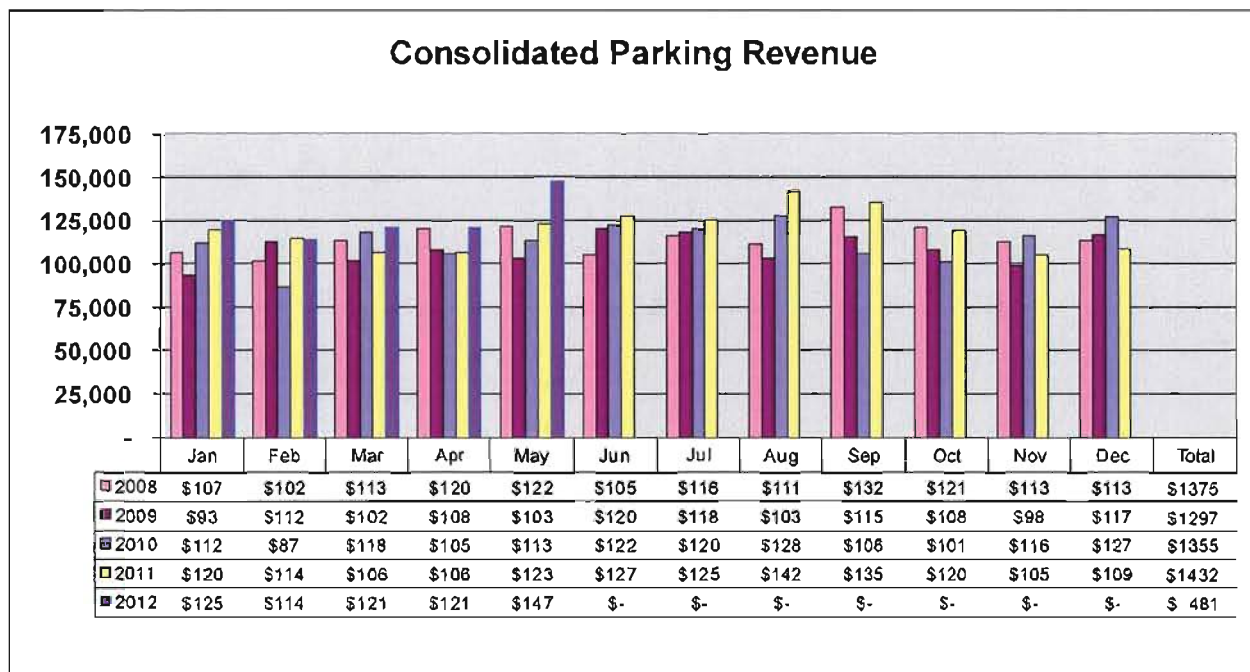
**Consolidated Parking Program Revenue** The total of meter, monthly permit and enforcement revenue increased by 25.7% over the same period last year. Specifically, consolidated revenues were \$147,278 for May 2012 compared to \$117,187 for May 2011.

**Meter Revenue** increased by 26.1% over the same period last year. Specifically, meter revenue was \$45,124 for May 2012 compared to \$35,795 for May 2011.

**Permit Revenue** decreased 9.8% over the same period last year. Specifically, permit revenue was \$12,051 for May 2012 compared to \$13,365 for May 2011.

**Enforcement Revenue** increased 32.4% over the same period last year. Specifically, enforcement revenue was \$90,103 for May 2012 compared to \$68,027 for May 2011.

The following chart provides a consolidated revenue comparison with prior years:



June 12, 2012

- 7 -

### **Conclusion**

Community Bylaws staff continues to strive to maintain the quality of life and safety for the residents of the City of Richmond through coordinated team efforts with many City departments and community partners while promoting a culture of compliance.

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Wayne G. Mercer  
Manager, Community Bylaws  
(604.247.4601)

ML:ml





# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** June 25, 2012

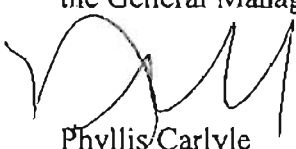
**From:** Phyllis Carlyle  
General Manager, Law and Community Safety

**File:** 09-5126-01/2012-Vol 01




**Re:** Abandoned and Vacant Properties Update

### Staff Recommendation

That the staff report titled Abandoned and Vacant Properties Update (dated June 25, 2012 from the General Manager, Law and Community Safety) be received for information.



Phyllis Carlyle  
General Manager, Law and Community Safety  
(604 276-4104)

REPORT CONCURRENCE			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Budgets	<input checked="" type="checkbox"/>		
Community Bylaws	<input checked="" type="checkbox"/>		
Fire Rescue	<input checked="" type="checkbox"/>		
Richmond RCMP	<input checked="" type="checkbox"/>		
Building Approvals	<input checked="" type="checkbox"/>		
<b>REVIEWED BY TAG SUBCOMMITTEE</b>	<b>INITIALS:</b> 	<b>REVIEWED BY CAO</b>	<b>INITIALS:</b> 

## Staff Report

### Origin

*Council's Term Goals for 2011-2014 identify Community Safety as a high priority and that public safety services, service delivery models and resources are effectively targeted to the City's specific needs and priorities.*

Safety risks aside vacant buildings negatively impact the quality of life for residential neighbours, while reducing the viability of nearby businesses. This report provides an update to Council on the status of abandoned buildings due to the associated costs borne by the City and staff's current approach in responding to abandoned or vacant buildings.

Vacant buildings present numerous problems to municipalities, most obviously by posing a number of significant hazards to the community which include the potential for fire or a base for illegal activities by virtue of their unoccupied state. Access to the interior by unauthorized persons can allow for covert activity, alterations to the building or building systems that present a risk of injury to City officials; first responders as well as a serious fire risk. These buildings tax the community safety resources of the City if the dangerous activities are not mitigated in a timely manner.

### Analysis

At the Community Safety Joint Operations Team (JOT) meetings, the subject of abandoned buildings is a standing item. A coordinated approach has evolved culminating in a comprehensive inventory of abandoned buildings. This inventory is updated and reviewed on a regular basis by staff from the RCMP Detachment, Richmond Fire-Rescue and Community Bylaws in order to identify problematic properties and to develop a coordinated and cost-effective approach.

Each of the responsible divisions within the Law & Community Safety Department has specific responsibilities and enforcement powers to ensure that the safety concerns associated with abandoned buildings are mitigated. As of June 4, 2012, there were:

- 174 structures demolished;
- 139 structures currently being monitored by Community Bylaws; and
- 12 unsecured buildings (3 are to be demolished, 6 have received Notices of Violation, and 3 are pending action by Richmond Fire-Rescue).

The following outlines the individual department responsibilities:

### Community Bylaws

The Community Bylaws Division uses the regulations and standards outlined in the City's Unsightly Premises Regulation Bylaw No. 7162 to effectively manage and control the condition of abandoned and vacant structures in the City of Richmond. From January 1, 2012 to April 30,

2012, Community Bylaws staff has responded to 203 calls for service related to unsightly, and/or abandoned properties, of which 139 are being monitored for compliance. The normal by-law enforcement procedure is as follows:

1. The Property Use Inspector attends the property for inspection to ascertain any unsightly nature and/or whether the building is secure.
2. If found to be unsecure, the Property Use Inspector immediately notifies Richmond Fire-Rescue by e-mail to coordinate the securing of the building.
3. If the property surrounding the building is found to be unsightly, a letter is sent out to the owner of the property seeking voluntary compliance within seventeen days from the date of the letter.
4. The Property Use Inspector continues to monitor the property while awaiting the indicated compliance deadline.
5. If compliance criteria regarding the unsightly premises are met and there is no demolition permit on record, the inspection file is concluded.
6. If compliance related to the unsightly nature of the property is not obtained within the time frame specified, Community Bylaws serves the owner of the property with an Order to Comply pursuant to the relevant sections of the Unsightly Premises Regulation Bylaw No.7162 and the *Community Charter*.
7. The Property Use Inspector continues to monitor the property for compliance until the deadline stipulated in the Order to Comply. If deemed necessary, a report is presented to Council to order the owner to comply with the provisions of Unsightly Premises Regulation Bylaw No.7162.
8. If the owner fails to comply with Council's order, Community Bylaws will direct either City staff or a contractor engaged by the City, to bring the property into compliance at the expense of the owner or occupier of the property. The costs of the contractor are invoiced to the owner of the property and if left unpaid at year-end, are added to the property tax account.
9. If compliance criteria are met but there is a demolition permit on record, the Property Use Inspector continues to monitor the property and the file is left open until such time that demolition is achieved.

An average of 180 days is the normal retention time for an abandoned/vacant premises file from the time of the first request for service to the file being processed for inspection, and conclusion.

### **Richmond Fire-Rescue**

Abandoned and vacant structures identified in the City of Richmond are typically managed by way of enforcement powers within the City's Fire Protection and Life Safety Bylaw No. 8306. Each address is treated on an individual basis due to its unique circumstances and the risks that may be present. The following guidelines are used to secure and maintain vacant or abandoned properties:

1. Once a property is identified as abandoned it is entered onto the inventory of abandoned buildings list managed by Community Bylaws;
2. The property owner(s) or representative is contacted to inform them of their responsibilities to secure the property;
3. The typical timeline provided for the owner or representative to secure an average property is 24 hours;
4. The condition of the vacant or abandoned structure will dictate the steps taken to expedite the securing of the property and may require immediate compliance, at the cost of the owner, with assistance from the RCMP, City Works Yard and contractors;
5. If an imminent danger exists, such as:
  - a. the proximity of an abandoned structure to other structures, or fire hazards;
  - b. the degraded condition of the structure is such that it severely threatens life safety, and there is an imminent probability of fire;
  - c. the property owner or designate is unreachable; or
  - d. the structure has been involved in fire and is unstable and may cause further loss or injury,then remediation may occur without the involvement or approval of the property owner.
6. If, after the 24 hour deadline, the property has not been secured, the property owner is contacted once again. A decision must be made whether to proceed with an Order to Comply by the Fire Chief, or to grant a time extension based on any mitigating circumstances. The property owner or designate must be advised in either event.
7. If the structure is unlawfully occupied, and prior to securing the premises, a request is made to the RCMP to assist in establishing the identity and safe evacuation of the occupants. Once the unauthorized persons are removed, and depending on the circumstances, the RCMP officers may stay on scene until the building is secured by the owner, Fire-Rescue staff or the City's contractor.
8. A written Order to Comply orders the property owner or designates to bring the premises into compliance within another 24-hour period, or there will be a risk of fees and fines imposed. The property owner or designate is advised that, along with the fees and fines, they will be charged for the costs if the City secures the property.
9. The property owner or designate is responsible to secure and maintain the security of the abandoned property. Once the property has been secured, any return responses by Fire-Rescue may result in fines or charges for the inspection/attendance issued to the property owner.

### **Richmond RCMP**

The RCMP responds to abandoned properties both reactively and proactively. The vast majority of calls to the properties in question are related to break and enters, trespassing, and drug related investigations. The level of the response (numbers of personnel and level of priority) is based on the circumstances provided by the complainant at the time of the call, but these crime types are

normally viewed as serious in nature. Risks are present during travel to these calls and while conducting the patrols around these generally poorly maintained properties.

### **Coordinated JOT Procedure for Abandoned Properties**

The procedure developed by Law & Community Safety staff has assisted in reducing the number of unsecured properties when compared to 2008 levels. The following outlines these joint efforts:

1. Proactive coordinated enforcement efforts (Community Bylaws, Fire-Rescue, and RCMP) with regard to the abandoned or vacant home.
2. Building Approvals notifies Community Bylaws and Fire-Rescue on a daily basis of application for demolition permit and application for tree preservation permit.
3. Property Use Inspectors have been tasked with identifying, where possible, abandoned or vacant homes in their respective area of responsibility. However, a home where the owners are on an extended vacation could appear to be abandoned or vacant so discretion is necessary to establish the status of the premises.
4. Each Property Use Inspector patrols their respective zones and, if an unsecured, vacant or abandoned home is found, the property is immediately referred to the JOT members for appropriate action and placed on the inventory list.
5. In the case where an initial identification finds that the property is unsightly, an inspection file will be created to investigate and address the alleged contravention under the City's Unsightly Premises Regulation Bylaw No. 7162.
6. In cases where the property is secured to standards outlined in the Fire and Life Safety Bylaw No. 8306, yet is still obviously vacant, the property continues to be monitored by Property Use Inspectors for breaches to the building's security and/or contraventions under the City's Unsightly Premises Regulation Bylaw No. 7162.
7. The role of Community Bylaws is to identify properties that may already have been addressed by the JOT but are now once again unsafe and unsecured, to identify and address the unsightly properties, and identify any new vacant properties that may have been missed.

### **Cost Associated with the City Responding to Abandoned or Vacant Buildings**

#### **Community Bylaws Division**

Community Bylaws costs associated with the prompt response to abandoned property calls between January 1, 2012 and April 30, 2012 was approximately \$69,200 for staffing, equipment and administration.

#### **Richmond Fire-Rescue**

The responsibilities within Richmond Fire-Rescue to manage the abandoned and vacant properties are shared between a number of staff, and usually take an average of 30 to 60 hours per week. Supporting the identified Fire Prevention staff, several other Fire-Rescue resources and Chief Officers are involved in the process. The 4-month cost of managing this program to date in 2012 is approximately \$30,000.

Richmond Fire-Rescue has also typically responded to vacant properties as a result of 9-1-1 emergency calls for fire or medical incidents. The cost of each call will vary depending on call type, size of structure, the severity of the call; the duration of time Fire-Rescue spends on the scene, and what resources are expended to handle the call. The costs for a single fire engine crew associated with emergency response for a call at vacant properties is \$450 per hour.

Since January 1<sup>st</sup>, 2012 RFR has responded to eight structure fires within the City that were abandoned, and the number of emergency units (fire engine crews) involved in each call varies from one to eight. The total staffing hours for each fire call vary from 2 hours to 80 hours for the crews to extinguish and manage the call while on-scene.

Fire Prevention is creating an information flyer to be distributed to all owners of vacant properties which outlines the requirements to secure and protect these structures, as well as showcasing the incentives to remove buildings prior to any need for a call for service or inspection. The specifics found within the Fire & Life Safety Bylaw 8306 are outlined in the flyer.

### **Richmond RCMP**

The number of risks associated with call types described require two (2) patrol units attending for a routine response. A routine call that finds possible suspects "gone on arrival" would take approximately one (1) hour from the time of dispatch: to attend; to investigate; to enquire; to conduct patrols; and finally to document via a report. The cost of two members to attend is \$106.

A call at which a person, or persons (usually there are multiple persons involved), are encountered engaging in crime could easily double the costs associated to the attendance alone. Police attendances to a reported break and enter and theft is usually associated to unauthorized person(s) within the unsecured building salvaging metal or materials for re-sale. Two officers attending a break and enter and theft scene may require the perimeter to be contained that would encompass the entire block around the residence, requiring a minimum of 4 additional officers. This containment is in order to keep the person(s) responsible within this immediate area, with a Police Dog Member also in attendance.

Total on average for Break and Enter and Theft is 10 - 20 member hours at a cost of \$530 to \$1,060.

### **Powers Available to the City**

#### **1. Fire Protection and Life Safety Bylaw No. 8306**

The hazards and risks associated with vacant premises are mitigated through the enforcement of abandoned or vacant premises standards under the Fire Protection and Life Safety Bylaw No. 8306 that came into effect in July 2008. The *Fire Services Act*, the *British Columbia Fire Code*, the *Community Charter* and Bylaw No. 8036 establish the authority of Richmond Fire-Rescue and designate staff to take prescribed action that will prevent and suppress fires and decrease the risk to property or life. The *Fire Services Act* and the Fire Protection and Life Safety Bylaw No.

8306 provide a variety of means for inspection, enforcement and issuance of penalties when compliance is not achieved.

The powers set out in these statutes and bylaws allow for inspections of premises where it is believed that hazardous conditions exist; require owners/agents to remove or reduce the hazard and, failing any action on the part of the owner, allow the Fire Chief to take measures to prevent or suppress fires including demolition. When codes and bylaws are ignored and premises are not maintained, Fire-Rescue enforces compliance through Notices to Comply, cost-recovery fees and regulatory fines. The Notice to Comply may range from a minor notice to remediate within a specified time up to and including a fine of not more than \$10,000.

## **2. Unsightly Premises Regulation Bylaw No. 7162**

This Bylaw outlines the powers of a Property Use Inspector to serve an Order to Comply when an owner or occupier, or their agents, fail to comply with the provisions of the Unsightly Premises Regulation Bylaw No. 7162. The Order to Comply will require the owner or occupier to bring the property into compliance within 14 days of being served. The Bylaw and the *Community Charter* delineate the powers of the City to invoice the owner for any clean-up costs and to append any unpaid charges related to the removal of offending material from the property on to the taxes payable on such property.

The City also has the ability under the Municipal Ticket Information Authorization Bylaw No. 7321 to fine repeat offenders for allowing property to become or remain unsightly - a fine of \$250 per day.

## **3. Community Charter – Remedial Action Requirements**

Under Division 12 of the *Community Charter*, Council may impose remedial action requirements in relation to hazardous conditions and/or nuisances related to buildings. Relevant sections include:

**72 (2)** In the case of matters or things referred to in section 73 or 74, a remedial action requirement:

(a) may be imposed on one or more of

(i) the owner or lessee of the matter or thing, and

(ii) the owner or occupier of the land on which it is located, and

(b) may require the person to

(i) remove or **demolish** the matter or thing,

(ii) fill it in, cover it over or alter it,

(iii) bring it up to a standard specified by bylaw, or

(iv) otherwise deal with it in accordance with the directions of council or a person authorized by council.

**73 (1)** Subject to subsection (2), a council may impose a remedial action requirement in relation to any of the following:

(a) a building or other structure, an erection of any kind, or a similar matter or thing;

To diminish risks of abandoned unsightly properties another avenue for the City to pursue is remedial action requirements. The power is within Council's authority and could be utilized in the most extreme cases where a structure is in a severely hazardous and dilapidated state has had numerous responses by emergency responders and where the owner has failed to comply with orders to remediate the property. The cost associated with the remedial action requirements could be recouped through the owner's taxes.

### Financial Impact

There is no financial impact associated with this report.

### Conclusion

There are potential life safety issues associated with these properties which pose risks to members of the community, first responders and City staff. There are also significant costs associated with responding to these properties. The Community Safety Department has relied on disincentives such as fines to encourage property owners to remediate or demolish these properties. There is an opportunity to enhance the current approach through further disincentives up to and including Council-ordered demolition of a hazardous abandoned structure on a property.

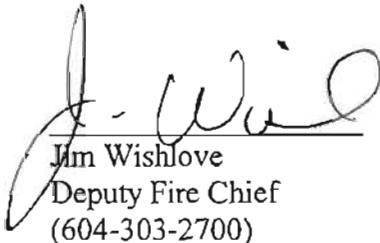
Staff will continue to inform Council of the status of abandoned and vacant buildings on a regular basis.



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