



## Community Safety Committee

Anderson Room, City Hall  
6911 No. 3 Road

Wednesday, February 14, 2018  
4:00 p.m.

Pg. #      ITEM

### MINUTES

CS-5      *Motion to adopt the **minutes** of the meeting of the Community Safety Committee held on January 16, 2018.*



### NEXT COMMITTEE MEETING DATE

March 13, 2018, (tentative date) at 4:00 p.m. in the Anderson Room

### DELEGATIONS

- |       |    |     |   |
|-------|----|-----|---|
| CS-11 | 1. | (1) | Lynda Parsons, Richmond resident, to speak on <b>safety on River Road.</b>                                |
| CS-16 |    | (2) | Arline Trividic, River Road resident, to speak on <b>safety enhancements / speed humps on River Road.</b> |
| CS-19 |    | (3) | Yves Trividic, River Road resident, to speak on <b>safety enhancements / speed humps on River Road.</b>   |

COMMUNITY SAFETY DIVISION

2. **BUSINESS LICENCES QUARTERLY REPORT – FOURTH QUARTER 2017**

(File Ref. No. 12-8275-01) (REDMS No. 5726464)

CS-20

[See Page CS-20 for full report](#)

*Designated Speaker: Carli Edwards*

STAFF RECOMMENDATION

*That the staff report titled “Business Licences Quarterly Report – Fourth Quarter 2017”, dated January 23, 2018, from the General Manager Community Safety be received for information.*

☐

3. **COMMUNITY BYLAWS MONTHLY ACTIVITY REPORT - DECEMBER 2017**

(File Ref. No. 12-8060-01) (REDMS No. 5678220 v.3)

CS-25

[See Page CS-25 for full report](#)

*Designated Speaker: Greg Scarborough*

STAFF RECOMMENDATION

*That the staff report titled “Community Bylaws Monthly Activity Report - December 2017”, dated January 25, 2018, from the General Manager, Community Safety, be received for information.*

☐

4. **RICHMOND FIRE-RESCUE MONTHLY ACTIVITY REPORT – DECEMBER 2017**

(File Ref. No. 09-5000-01) (REDMS No. 5720896)

CS-32

[See Page CS-32 for full report](#)

*Designated Speaker: Fire Chief Tim Wilkinson*

STAFF RECOMMENDATION

*That the staff report titled “Richmond Fire-Rescue Monthly Activity Report – December 2017”, dated January 16, 2018 from the Fire Chief, Richmond Fire-Rescue, be received for information.*

☐

5. **FIRE CHIEF BRIEFING**  
(Verbal Report)

*Designated Speaker: Fire Chief Tim Wilkinson*

Items for discussion:

- (i) *Touchstone Eating Together Event – February 25*
- (ii) *Anti-Bullying/Pink Shirt Day – February 28*
- (iii) *Time Change/Smoke Alarm Check – March 11*

6. **RCMP MONTHLY ACTIVITY REPORT - DECEMBER 2017**  
(File Ref. No. 09-5000-01) (REDMS No. 5703568)

CS-42

See Page CS-42 for full report

*Designated Speaker: Supt. William Ng*

STAFF RECOMMENDATION

*That the report titled “RCMP’s Monthly Activity Report – December 2017,” dated January 9, 2018, from the Officer in Charge, Richmond RCMP Detachment, be received for information.*



7. **RCMP/OIC BRIEFING**  
(Verbal Report)

*Designated Speaker: Supt. William Ng*

Item for discussion:

None.

8. **EMERGENCY PROGRAMS QUARTERLY ACTIVITY REPORT – FOURTH QUARTER 2017**  
(File Ref. No. 09-5126-01) (REDMS No. 5728443)

CS-60

See Page CS-60 for full report

*Designated Speaker: Norman Kotze*

STAFF RECOMMENDATION

*That the staff report titled “Emergency Programs Quarterly Activity Report – Fourth Quarter 2017”, dated January 24, 2018, from the General Manager, Community Safety, be received for information.*



## Community Safety Committee Agenda – Wednesday, February 14, 2018

---

Pg. #

ITEM

9. **COMMITTEE STANDING ITEM**

*E-Comm*

10. **MANAGER'S REPORT**

ADJOURNMENT





## Community Safety Committee

Date: Tuesday, January 16, 2018

Place: Anderson Room  
Richmond City Hall

Present: Councillor Bill McNulty, Chair  
Councillor Derek Dang  
Councillor Ken Johnston  
Councillor Alexa Loo  
Councillor Linda McPhail

Also Present: Councillor Carol Day

Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

It was moved and seconded

*That the minutes of the meeting of the Community Safety Committee held on December 12, 2017, be adopted.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

February 14, 2018, (tentative date) at 4:00 p.m. in the Anderson Room

### COMMUNITY SAFETY DIVISION

#### 1. **COMMUNITY BYLAWS MONTHLY ACTIVITY REPORT - NOVEMBER 2017**

(File Ref. No. 12-8060-01) (REDMS No. 5677665 v. 2)

In reply to queries from Committee, Susan Lloyd, Manager, Parking Enforcement, Animal Control and Administration, advised that Community Bylaws has sufficient Bylaw Officers to perform all duties required.

**Community Safety Committee**  
**Tuesday, January 16, 2018**

---

It was moved and seconded

*That the staff report titled "Community Bylaws Monthly Activity Report - November 2017", dated December 11, 2017, from the General Manager, Community Safety, be received for information.*

The question on the motion was not called as the Chair requested the graphs, which were previously included in the reports be reincorporated.

The question on the motion was then called and it was **CARRIED**.

**2. FIRE-RESCUE COMMUNITY OUTREACH AND PUBLIC EDUCATION PLAN: 2018-2023**

(File Ref. No. 99-Fire Rescue) (REDMS No. 5643939 v. 4)

The Chair congratulated Tim Wilkinson on his new role as Fire Chief for Richmond Fire-Rescue.

Chief Wilkinson provided background information on the Fire-Rescue Community Outreach And Public Education Plan: 2018-2023 and thanked Kim Knight, Maria Salzl, Talia Ahmad, and Brian MacLeod for their invaluable support drafting the report.

In reply to queries from Committee, Chief Wilkinson advised that the public generally wants to be educated on protocol for calling 911, and to understand what is required of them with regard to emergency response. He remarked that Richmond Fire-Rescue (RFR) will be collaborating with various stakeholders, including the Richmond RCMP. He noted that RFR's goal is to help people understand their role in an emergency and RFR's capabilities with regard to fire services. He then noted that goals that do not require additional resources will be underway as soon as possible and those that do will be brought forward for Council consideration.

It was moved and seconded

- (1) That the staff report titled "Fire-Rescue Community Outreach and Public Education Plan: 2018-2023", dated December 12, 2017 from the Acting Fire Chief, Richmond Fire-Rescue be endorsed; and*
- (2) That upon endorsement the Fire-Rescue Community Outreach and Public Education Plan: 2018-2023 be distributed to key stakeholders and posted on the City of Richmond website.*

**CARRIED**

**Community Safety Committee**  
**Tuesday, January 16, 2018**

---

3. **RICHMOND FIRE-RESCUE MONTHLY ACTIVITY REPORT – NOVEMBER 2017**

(File Ref. No. 09-5000-01) (REDMS No. 5664550)

In reply to queries from Committee, Chief Wilkinson advised that the increase in calls for service for HazMat related calls is cyclical and there is no particular reason attributed to the increase; however, he noted that the increase in calls has allowed the HazMat team to become more proficient. Chief Wilkinson then stated that any natural gas calls are handled by any responding units in the area. Moreover, Chief Wilkinson spoke to discussions underway with Dr. Meena Dawar, Medical Health Officer regarding the drug overdoses in Richmond. He then advised that a comparison of RFR's statistics to those of other municipalities can be provided for information.

It was moved and seconded

*That the staff report titled "Richmond Fire-Rescue Monthly Activity Report – November 2017", dated December 21, 2017 from the Acting Fire Chief, Richmond Fire-Rescue, be received for information.*

**CARRIED**

4. **FIRE CHIEF BRIEFING**

(Verbal Report)

Items for discussion:

***Tree Chip Update***

Chief Wilkinson thanked the Richmond Firefighters' Association on their hard work at the tree chip event. He highlighted that the event raised over \$5,600 for their Charitable Society.

The Chair expressed gratitude to the Richmond Firefighters' Association for their efforts at the tree chip event.

***Optimal Deployment Study for Richmond Fire-Rescue***

Chief Wilkinson provided an update on the Optimal Deployment Study for Richmond Fire-Rescue report, noting that it will be presented to Council in February.

In reply to queries from Committee, Chief Wilkinson advised that the raw data of the study can be provided to Committee for information and the consultant will be invited to attend the Committee meeting to answer any questions.

Chief Wilkinson provided information on calls received regarding incidents at addresses on McCallum Road and Westminster Highway.

3.

**Community Safety Committee**  
**Tuesday, January 16, 2018**

---

**5. RCMP MONTHLY ACTIVITY REPORT - NOVEMBER 2017**

(File Ref. No. 09-5000-01) (REDMS No. 5689824 v. 4)

Superintendent Will Ng, OIC, Richmond RCMP, noted that the increase in sexual offences in November can be attributed to a known sexual offender that recently relocated from North Vancouver to Richmond. Superintendent Ng advised that this individual suffers from various mental health illnesses and that the Vulnerable Persons Unit is working with this individual.

In reply to queries from Committee, Superintendent Ng noted that a request for additional officers has been submitted to the Federal Government and a reply is anticipated in the spring. In keeping with last year's timeline, Superintendent Ng advised that he believes the vacancies will be filled by end of year.

Discussion took place on the Integrated Teams and in response to queries from Committee, Superintendent Ng advised that the majority of calls for service for the Dog Squad Integrated Team are for break and enters, and alarms ringing. He noted that the RCMP is working with alarm companies to address false alarms in order to reduce the number of incidents.

In reply to further queries from Committee, Superintendent Ng noted that calls for service for people who suffer from dementia, are categorized as mental health calls; therefore, a call for service for seniors suffering from dementia, who have wandered away from a facility or their home, will increase statistics on mental health. He advised that the Vulnerable Persons Unit is trying to build cases to apprehend people under the *Mental Health Act* and commit them in an effort to prevent these individuals from harming themselves or others. Superintendent Ng then noted that the Assertive Community Treatment Team has begun working with Richmond Mental Health and will be opening a community health access centre soon. He then advised that the RCMP will be meeting with a mental health nurse to discuss the potential for an RCMP patroller car to be joined by the nurse.

Superintendent Ng advised that a comparison of RCMP's statistics to those of other municipalities can be provided for information.

Discussion took place on upcoming changes to legislation regarding Cannabis. Superintendent Ng advised that the legalization of cannabis will certainly pose a challenge to the Richmond RCMP and in particular with regard to impaired driving and adequate training for members. He then remarked that a device that detects the main drug in cannabis may be on the market.



## Community Safety Committee

### Tuesday, January 16, 2018

---

Cecilia Achiam, General Manager, Community Safety, advised that at the next Chief Administrative Officer/Principal Policing Contact meeting, Lisa Anderson, Executive Director, Cannabis Legalization and Regulation Secretariat, will be presenting the latest information from the Province with regard to cannabis legalization and that more information is forthcoming.

It was moved and seconded

*That the report titled "RCMP Monthly Activity Report – November 2017," dated December 13, 2017, from the Officer in Charge, Richmond RCMP Detachment, be received for information.*

**CARRIED**

**6. RCMP/OIC BRIEFING**

(Verbal Report)

Items for discussion:

***Strategic Plan Public Consultation***

Superintendent Ng advised that in keeping with past practice, public consultations were not conducted for the 2018-2020 Strategic Plan; however, it can be examined for future plans.

***Emergency and Non-Emergency lines***

Superintendent Ng noted that the time of day when a call is placed to the RCMP non-emergency line determines whether it is directed to the RCMP detachment or to E-Comm. Superintendent Ng advised that discussions are underway with E-Comm with regard to resolving long wait times and busy signals.

**7. COMMITTEE STANDING ITEM**

***(i) Emergency Programs***

None.

***(ii) E-Comm***

The Chair advised that the Strategic Planning Session with Oliver Grüter-Andrew, President and CEO, E-Comm, will take place on February 1, 2018, and more information will be provided at the next meeting.

**Community Safety Committee**  
**Tuesday, January 16, 2018**

---

**8. MANAGER'S REPORT**

None.

**ADJOURNMENT**

It was moved and seconded

*That the meeting adjourn (4:38 p.m.).*

**CARRIED**

Certified a true and correct copy of the Minutes of the meeting of the Community Safety Committee of the Council of the City of Richmond held on Tuesday, January 16, 2018.

---

Councillor Bill McNulty  
Chair

---

Sarah Kurian  
Legislative Services Coordinator

Good Afternoon, Council Members. My name is Lynda Parsons – I live at 2491 No. 8 Road.

I have spoken to you at City Council Meetings on two separate occasions to date. The issue that I keep coming forward with is our safety. Acting Fire Chief Tim Wilkinson stated in the January 29, 2018 City Council Meeting that the emergency response time in rural areas like ours can be longer than other areas of the city. This is true for all emergency responders. This is not simply a road issue it is a safety issue with response times already longer than other areas of the City why would you install speed humps to add to this delay?

The illegal cyclists on River Road are an irritant in our area that we would all like to be rid of but this will not address what I keep trying to bring forth to you. They are the reason that the speed humps are proposed – the speed humps will put our safety at risk – they are the reason that the dangerous concrete sign bases were placed on the road.

At the January 29, 2018 City Council Meeting I asked that the dangerous concrete be removed from the side of the road before someone is injured or killed. There was no discussion or questions to the appropriate staff as to why these obstructions were placed rather than use regular sign posts. Why can't the City of Richmond be proactive instead of reactive – will nothing be done until someone actually does hit one of these? I know that some of you have driven this road – fortunately you haven't encountered one of the large trucks that consistently drive over the centerline at the same time as you approach the new signs – given time someone will.

It will be unfortunate that our tax dollars will go to settle lawsuits rather than put to good use.

Again, this is a safety issue that we need something done about. I need to hear that someone cares about our safety.

The photos that I have included of the trucks are to show you how much space the trucks take on this narrow road.

The photos of the signs are to show you how little thought went into the placing of these sign bases. One of the sign bases is within 2 meters of a fire hydrant, which I believe is illegal. The other photo clearly shows that the placement of the dangerous concrete sign bases was unnecessary, as the posts could have been placed into the ground – totally avoiding the need for the unsafe concrete bases which is why I am asking that the concrete bases are removed.

Aside from the speed humps and unsafe sign bases – I understand that this is an issue that will be discussed with the Public Works and Transportation Committee – I would like to discuss other Public Safety issues of our neighbourhood.

Because of our semi remote location, our neighbourhood has seen bodies dumped, shootings, drug dealings and ever increasing property crime. Speak to the people who live here and you will hear time and again that anything that is not tied down is apt to go missing. This is because the thieves and criminals know that there is no or very little appearance or enforcement by the RCMP in our area. We have been told by RCMP members that they don't have enough resources to come to our area.

Last spring I called 911 because there was a stranger acting very odd in our area. He first approached my home and then was trespassing on my neighbour's property. It took 45 minutes for the RCMP to arrive, and when they did they were reluctant to do anything. They advised my neighbour that they didn't want to get into a confrontation and get hurt. When I asked – "can't you do something?" they replied that "he really isn't doing anything wrong – he doesn't have any id so we don't really know where he is from" when he swore at the officers and started walking east down the CN rail tracks my neighbour advised the officers that they could arrest him for trespassing on rail

property. After the officer made a phone call to confirm that they could, they proceeded to carry on with this. They went to Nelson Road where this young man had walked to. Soon after I heard a siren. About an hour later one of the RCMP officers came to my house to update me on the outcome. They had called BC Ambulance to pick him up because they decided that he was dehydrated and disoriented – in other-words washed their hands of the problem.

There is an ever-growing population of “homeless” people on a property on River Road. As this camp has grown so has the property crime in our area. I asked an RCMP officer why they are not clearing these people out and his response was that the City has advised them that it is not their jurisdiction.

We understand that RCMP resources are limited, and as a way to help keep us safe I would like to know how to get multiple CCTV cameras installed along River Road. These would assist if there were accidents as well as crime prevention. I do understand that the implementation of these cameras is to be at intersections in Richmond, however, I am sure that you can see the benefits we would see to have these in our area. The cameras along with signage advising that “this area is under 24 hour video surveillance” would surely do wonders for our safety, as well as help solve crimes.

My hope today is that you will hear our concerns and help us to live safely on our street and in our homes.

Thank you.









this is on its own to show

\* Unsafe \* Road Humps does not solve this issue

- Fisherman parked all over - it states no parking - also standing near road.
- group of cyclist all over one side of road.

pic - one car trying to drive  
Sunday Oct. 30 2016







(B)

(A)

THERE ARE  
38 SIGNS (19 / side)  
between my home  
(22600)  
and Savage Road  
(my office)

Why?

CAUTION  
HIGH RIDING  
ACTIVITY ON  
WEEKENDS

SINGLE FILE  
CHANGE LANES  
TO PASS  
WHEN SAFE



SEE (B)

— why is this sign  
saying pass when safe  
Double line most of this  
route - not allowed to  
pass at all

Why are all these  
signs on  
removable  
blocks

All other signs are in the ground





September 13, 2017

File: 10-6450-09-01/2017-Vol 01

Planning and Development Division  
Transportation

**To: Owner / Occupant – River Road (No. 7 Road to Westminster Highway)**

**Re: Survey Results - Proposed Traffic Calming Measure (Speed Humps) on River Road  
(No. 7 Road to Westminster Highway)**

In response to direction from Richmond City Council to consult with area residents and businesses on River Road, between No. 7 Road and Westminster Highway regarding the proposed installation of vehicle speed humps to address concerns expressed regarding speeding motorists, Transportation staff conducted a survey (dated July 17, 2017) of residents in the subject location to determine the level of support by those residents for the installation of additional vehicle speed humps. We appreciate the time taken by all respondents to provide feedback to the City on this matter.

I can advise that the survey results indicate that 60% of owners / occupants who returned the survey to the City expressed concerns about and hence are not in favour of the installation of additional vehicle speed humps on River Road between No. 7 Road and Westminster Highway.

Of the respondents who are in favour of the installation of the additional speed humps, virtually all cite a desire to slow speeding motorists and increase safety for all road users as their primary reason for support. Of the respondents who are not in favour of the installation of speed humps, commonly cited reasons include inconvenience to residents, perceived increased noise and wear to residents' vehicles, concerns with the safety of speed humps, the ineffectiveness of speed humps to reduce motorists' speeds, and a desire for road widening or increased traffic enforcement instead.

City staff are currently reviewing the feedback in detail and analyzing measures to address the concerns identified by those respondents regarding the proposed speed humps while recognizing the need to address on-going vehicle speeding on River Road. Staff will report back to the City's Public Works & Transportation Committee (a standing Committee of Council that meets monthly) on the outcome of the review along with recommendations, and are currently targeting reporting back at the September 20, 2017 meeting. Please check the City website at the following link on the Friday evening before the September 20<sup>th</sup> meeting to confirm that the report is on the meeting agenda:

<http://www.richmond.ca/cityhall/council/meeting/WebAgendaMinutesList.aspx?Category=27&Year=2017>.

Thank you again for taking the time to complete the traffic survey with your comments and returning the survey to the City. Your assistance in this traffic matter is greatly appreciated.

Yours truly,

Victor Wei, P. Eng.  
Director, Transportation

VW:jc



# City of Richmond

## Report to Committee

---

**To:** Community Safety Committee **Date:** January 23, 2018  
**From:** Cecilia Achiam, MCIP, BCSLA **File:** 12-8275-01/2018-Vol 01  
General Manager, Community Safety  
**Re:** **Business Licences Quarterly Report – Fourth Quarter 2017**

---

### Staff Recommendation

That the staff report titled “Business Licences Quarterly Report – Fourth Quarter 2017”, dated January 23, 2018, from the General Manager Community Safety be received for information.

Cecilia Achiam, MCIP, BCSLA  
General Manager, Community Safety  
(604-276-4122)

Att. 1

REPORT CONCURRENCE	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:  CS
APPROVED BY GAO  	

## Staff Report

### Origin

This report provides a quarterly summary of activities in support of the regulation of business licences in the City of Richmond and supports Council's 2014-2018 Term Goal #8 Supportive Economic Development Environment:

*8.1. Richmond's policies, programs, and processes are business-friendly.*

### Analysis

#### Business Licence Revenue

Revenue from all businesses licences increased 4.5 per cent over revenue collected in 2016. The number of new businesses, those businesses not previously licenced, is also up 5.7 per cent since last year. These statistics are illustrated in Table 1 below.

Table 1: Business Licence Revenue for 2015-2017

	2017	2016	2015
New Businesses	1801	1704	1651
Revenue (from Licences)	\$ 3,884,271	\$ 3,716,597	\$ 3,647,645

#### Application Processing

The licencing process ensures that businesses have received all required approvals from those organizations that regulate health and safety as well as any other municipal, provincial or federal requirements. This process should be both timely and thorough.

Table 2 shows the measures that staff use to assess the current process. Expired Licences are those licenses that, for one reason or another, have not been renewed. Staff have to follow up on licences to see if the business closed or if it is still operating (but without a valid licence). Suspended or Pending Applications are those businesses that have applied for a new licence or a change to their existing licence. Staff must track these applications to ensure that inspections and permits are issued without delay so that businesses can open as soon as possible. Both of these figures have decreased in 2017, indicating improvements to the applications process.

Table 2: Status and Number of Business Licences

	2016 Q2	2016 Q3	2016 Q4	2017 Q1	2017 Q2	2017 Q3	2017 Q4
Valid Licences	13,407	13,402	13,253	13,242	13,912	14,062	13,870
Expired Licences	1,882	1,870	1,975	2,192	1,496	941	944
Suspended and Pending Applications	487	576	443	450	420	371	329
Total	15,776	15,848	15,671	15,884	15,828	15,374	15,143

### Business Licence Enforcement

The revenue collected from bylaw fines and tickets related to licencing has increased substantially in 2017 (shown below in Table 3). This increase is due to:

- New ticketing provisions for to signs and short term rentals;
- Increasing the fine for operating a business without a licence from \$100 to \$1,000; and
- Increasing number of staff available for inspections and enforcement.

This revenue is not expected to grow at the same rate in 2018 but rather it should stabilize.

Table 3: Revenue from Tickets

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Revenue from Tickets	\$ 16,350	\$ 1,700	\$ 8,951

### Illegal Ride Hailing

One of the priorities for business licence enforcement is illegal ride hailing. Staff have identified five or six apps that can be accessed by the public to hail vehicles which are operating as illegal taxicabs. Enforcement officers from the City of Richmond are working alongside officers from the Passenger Transportation Board and the RCMP to identify and issue tickets to any drivers offering illegal ride hailing services. While enforcement operations have been successful in the short term (drivers have been stopped and ticketed), it is too early to determine if these operations will have long term success and prevent drivers from entering the illegal market.

### Bed and Breakfast Businesses

As of the end of 2017, there were 50 licenced Bed and Breakfast businesses ("B&B's"). The updated list of businesses is routinely sent to Council and staff have been developing a process to add these locations to the City's website as a layer on the Richmond Interactive Map ("RIM"). It is expected that this layer will be made available to the public by the end of the first quarter of 2018. In the meantime, the updated map showing all 50 locations is provided with this report as Attachment 1.

### **Financial Impact**

None.

## **Conclusion**

This report provides an update on fourth quarter statistics to the Community Safety Committee from the Business Licences department. The statistics and commentary provided in this report will inform discussions related to policy, staffing and resources for licences and permits related to businesses.



Carli Edwards, P.Eng.  
Acting Senior Manager, Community Safety Policy and Programs and Licencing  
(604-276-4136)

Att. 1: Map showing licenced Bed and Breakfast businesses

Note:  
The information shown is compiled from various sources. Not warranted for accuracy or completeness. Intended for reference only. City of Richmond. All rights reserved. Not to be reproduced or distributed without permission. Scale approximate. Not for construction navigation. Development application planning or approval.

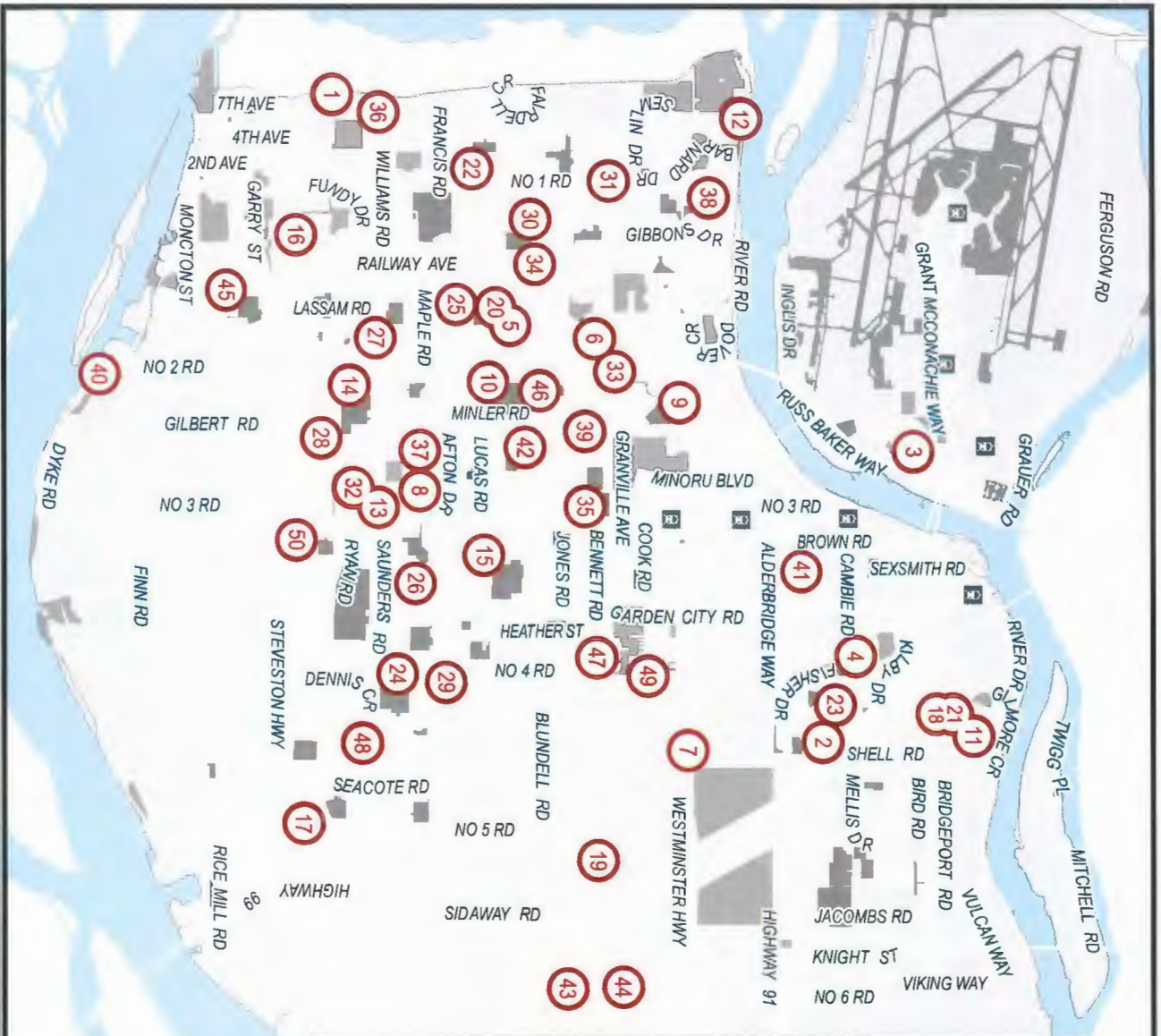
By: D. McGee, GIS Analyst, CS Division

REDMS 5722794

Source: CITYHALL-#5225438-v1-B\_&\_B\_s\_Inventory\_-\_Bed\_&\_Breakfast.xls

Bed and Breakfast Locations

January 18 2018



1. The Seabreeze Guest House
2. Frieda's Bed & Breakfast
3. Chestnut Tree B & B
4. Elsie's Bed & Breakfast
5. The Stone Hedge B & B
6. Stay At Dejavu
7. Best Home Inn
8. Lido Family Guest Home
9. WenXin House
10. Richmond B & B
11. Happy Star
12. Algae Fresh Rental
13. Pacific B & B
14. Mei Xue B and B
15. Feng Lu House
16. Canyatt
17. Seahurst House
18. Lulu Island Guestrooms
19. Castle Living Bed & Breakfast
20. Vancouver Luxury Homestay
21. Ingrid Seel
22. J-Home
23. Bryson Home
24. Hua Ting Bed & Breakfast
25. Alibaba's House
26. Vickie's Bed & Breakfast
27. Perch House
28. Teresa's B & B
29. Una Inn
30. Susan's B & B
31. Casamia
32. Shan Dong Ren Jia
33. Peter Luu
34. Home of Glory
35. Xin Xin Bed and Breakfast
36. Jessicahouse Ltd B&B
37. Enjoy Journey Resort Villa
38. Fraser River Richmond Bed & Breakfast
39. Irene Sweet Inn
40. Abercrombie House B&B
41. Lucky Star Homes
42. Vancouver Cozy Home
43. Happy Farm B&B
44. Austin
45. Kuai Le Lao Jia
46. Go House Bed & Breakfast
47. Maple Bridge B and B
48. Leisure Vacation
49. Jia Hua B&B
50. Snoopy B & B





# City of Richmond

## Report to Committee

**To:** Community Safety Committee  
**From:** Cecilia Achiam, MCIP, BCSLA  
General Manager, Community Safety

**Date:** January 25, 2018  
**File:** 12-8060-01/20-Vol01

**Re:** Community Bylaws Monthly Activity Report - December 2017

### Staff Recommendation

That the staff report titled "Community Bylaws Monthly Activity Report - December 2017", dated January 25, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA  
General Manager, Community Safety  
(604-276-4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance Division	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b> CS
<b>APPROVED BY CAO</b> 	

## **Staff Report**

### **Origin**

This monthly report for the Community Bylaw Department provides information on Grease, Soils, Property Use, Short Term Rentals (STR), Pay Parking and Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

*Maintain emphasis on community safety to ensure Richmond continues to be a safe community.*

### **Analysis**

#### **Grease**

The Grease Officer remains focused on education and voluntary compliance. During the month the bylaw officer undertook 57 grease-trap inspections and issued three warning tickets for contravention of Sanitary Sewer Bylaw No. 7551.

#### **Soils**

The Soil Officer continues to liaise with various departments and agencies for the purpose of monitoring properties engaged in the removal/deposit of soil and other fill material. A total of 80 files remain under active investigation, which includes 27 stop-work-orders, three fill removal orders and one active fill site. In addition, the officer issued two tickets for contravention of Soil Removal & Fill deposit Bylaw No. 8094.

#### **Property Use**

Property Use Officers continue to investigate property matters based on public complaints and recently initiated proactive enforcement for self-evident offences such as boulevard obstructions and unsightly properties. During the month bylaw officers administered 107 files that were largely associated with illegal signs, unsightly premises and recycling containers that were left on-street.

The Short-Term Rental Officer continues to investigate occupancy matters based on website listings and public complaints. The bylaw officer undertook 14 site visits but did not encounter any contraventions of Zoning Bylaw No. 8500.

The following tables reflect cumulative file activity categorized by type for the calendar year:

Figure 1a: Grease, Soils &amp; Property Use Service Demand Comparison

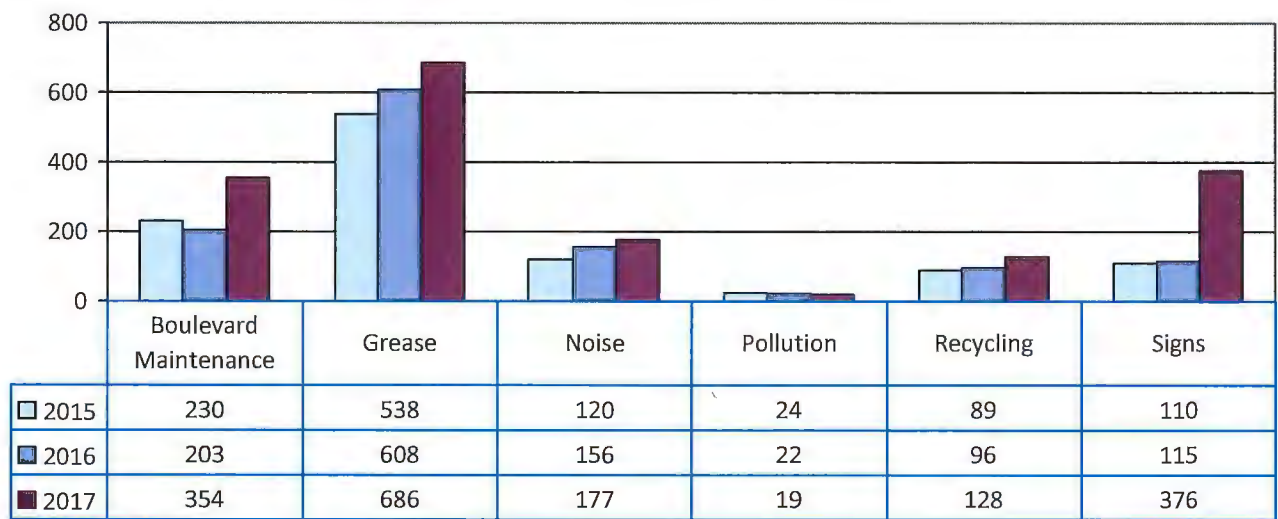
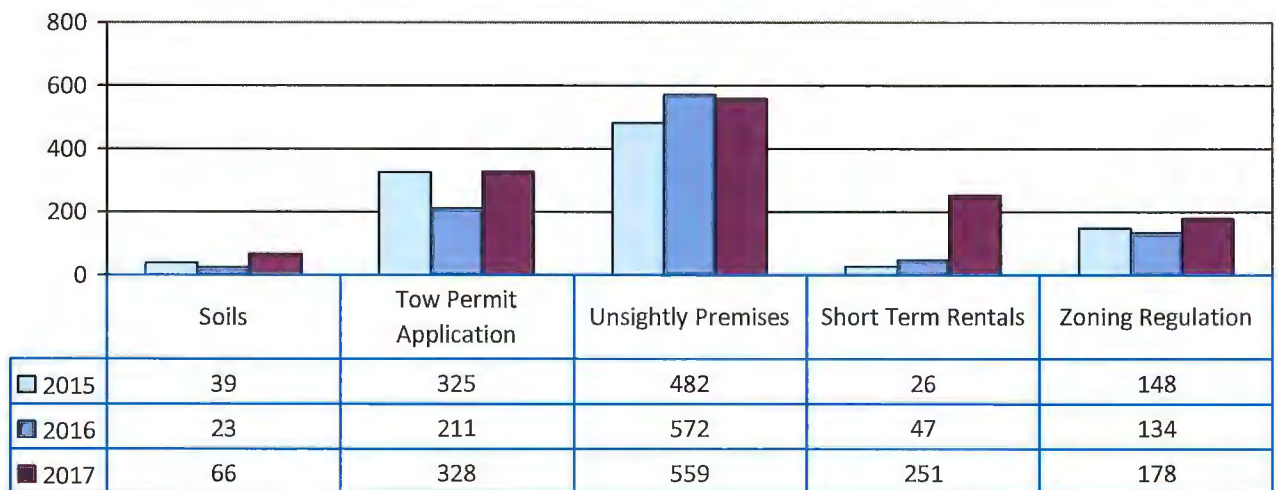


Figure 1b: Grease, Soils &amp; Property Use Service Demand Comparison



### Parking and Animal Control

Parking & Animal Control Officers continue to focus on safety and liability issues (fire hydrant, crosswalk and animal control offences), as well as pay parking matters (meter and permit offences). Over the course of the holiday season staff focused on education, which resulted in a temporary decrease in ticket issuance. During the month bylaw officers issued 1213 fines and 374 warning tickets associated with various parking and stopping offences.

Figure 2a: Parking Violation Issuance Comparison

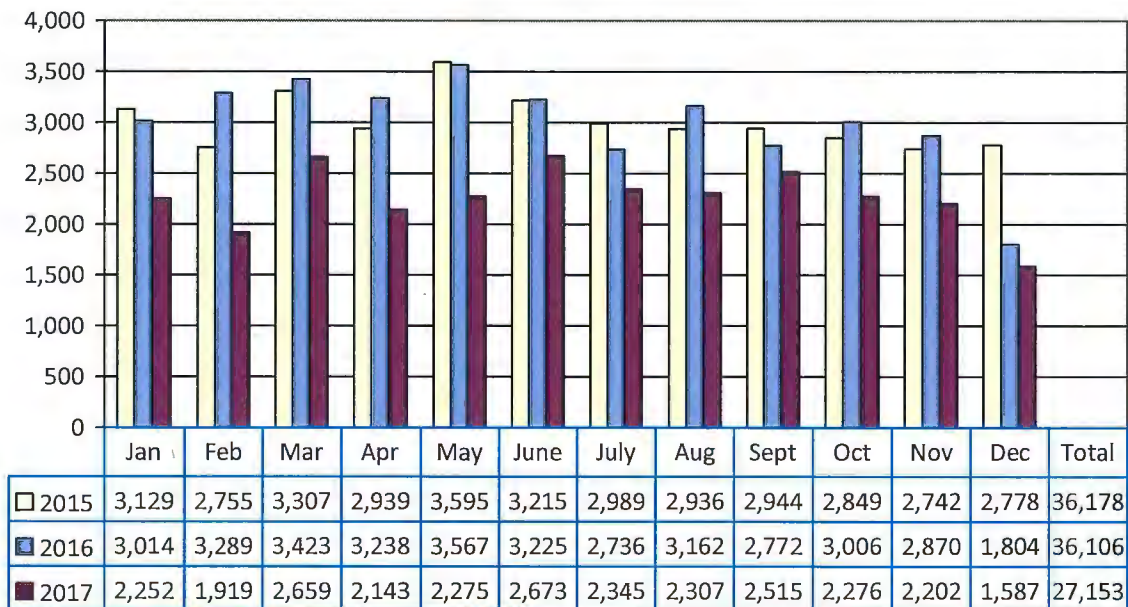
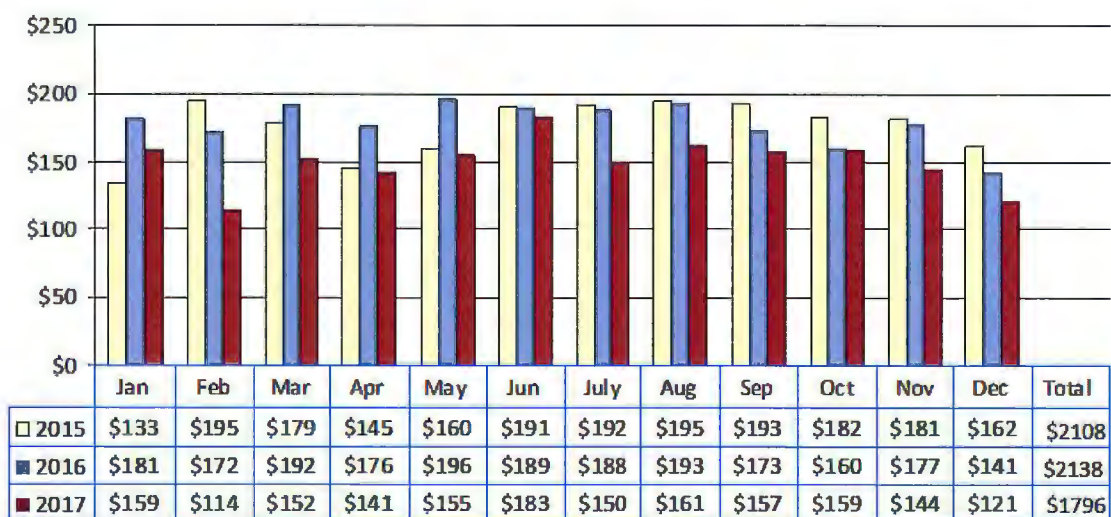


Figure 2b: Consolidated Parking Program Revenue Comparison (000's)



Dog Licencing

The 2018 dog licencing season began on November 9, 2017, with a total of 802 dog licences processed during the remainder of the month. A further 1622 new and/or renewal licences were processed during December, which resulted in a total of 2424 dog licences being processed for the 2018 season.

Education and Awareness

Property Use staff distributed educational leaflets to local libraries, Community Centres and various municipal offices, for the purpose of disseminating information to the public regarding snow removal regulations.

Parking & Animal Control Officers increased enforcement of Steveston's three hour time limit, in response to complaints from local merchants regarding low vehicle turnover. In addition, commercial vehicle patrols were undertaken along the 12000 block of Greenland Drive, in response to complaints from local residents regarding overnight parking.

Customer Service Activity

The table below lists all department calls-for-service categorized by type that were processed during the current month and calendar year:

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service	December	2017
Property Use	107	2,804
Parking Enforcement	121	2,201
Animal Control	17	261
<b>Totals</b>	<b>245</b>	<b>5,266</b>

Enforcement Activity

The table below lists all department *violations* categorized by type that were issued during the current month and calendar year:

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTI's)	December	2017
Short-Term Rental Offences	0	87
Grease Trap Offences	3	33
Parking & Stopping Offences	1,587	23,644
Animal Control Offences	11	263
<b>Totals</b>	<b>1,601</b>	<b>24,027</b>



Adjudication

The next adjudication hearing is scheduled for January 30, 2018.

Revenue

The Community Bylaw Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated through the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

The shortfall in parking revenue is due to the Licence Plate Recognition (LPR) program which was scheduled to be implemented in 2017 and therefore included in the original 2017 budget. It was identified that the LPR program would generate an additional \$195K in revenue. The LPR is anticipated to be implemented in the spring of 2018 and the 2018 revenue projection has been adjusted accordingly.

A negative variance was incurred under "Other Bylaw Fines" due to a budgetary adjustment associated with the City's Short-Term Rental Enforcement Program (Bylaw Officer Wages). These costs were foreseen and subsequently offset by staff vacancies and supplemental revenue; nonetheless their impact is expected to diminish overall department revenue.

The following table lists all department revenue by source for the current month and calendar year.

Figure 4: Budgeted vs. Actual Revenue by Source

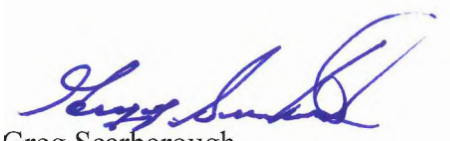
Revenues	Dec. Budget	Dec. Actual	2017 Budget	2017 Actual	2017 Variance (\$)	2017 Variance (%)
Receivable Income *	0	84,282	100,000	255,804	155,804	155.8%
Filming Revenue	0	2,400	0	26,403	26,403	0.0%
False Alarms	4,258	8,004	51,100	81,965	30,865	60.4%
Dog Licences	34,062	39,097	183,600	246,302	62,702	34.2%
Towing Permits	530	1,046	15,000	20,264	5,264	35.1%
Other Permits	1,261	0	35,700	40,670	4,970	13.9%
Other Fines	3,157	3,000	268,768	83,800	(184,968)	(68.8)%
Parking Revenue	332,537	120,967	1,990,800	1,795,799	(195,001)	(9.8)%
<b>Total Revenue</b>	<b>375,805</b>	<b>258,796</b>	<b>2,644,968</b>	<b>2,551,007</b>	<b>(93,961)</b>	<b>(3.5)%</b>

## Financial Impact

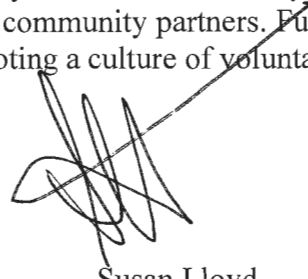
None.

## Conclusion

Community Bylaw staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, staff personnel remain committed to educating the public and promoting a culture of voluntary compliance.



Greg Scarborough  
Manager, Property Use, Policies & Programs  
Community Bylaws  
(604-247-4601)



Susan Lloyd  
Manager, Parking Enforcement,  
Animal Control & Administration  
Community Bylaws  
(604-247-4467)

GS/STL:ct



# City of Richmond

## Report to Committee

**To:** Community Safety Committee  
**From:** Tim Wilkinson  
Fire Chief, Richmond Fire-Rescue

**Date:** January 16, 2018  
**File:** 09-5000-01/2018-Vol  
01



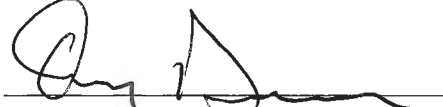
**Re:** Richmond Fire-Rescue Monthly Activity Report – December 2017

### Staff Recommendation

That the staff report titled “Richmond Fire-Rescue Monthly Activity Report – December 2017”, dated January 16, 2018 from the Fire Chief, Richmond Fire-Rescue, be received for information.

Tim Wilkinson  
Fire Chief  
(604-303-2701)

Att. 2

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	



## **Staff Report**

### **Origin**

This report provides Council with an update on Richmond Fire-Rescue (RFR) activities. RFR is reporting on its activities in support of its mission:

*To protect and enhance the City's livability through service excellence in prevention, education and emergency response.*

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

*Maintain emphasis on community safety to ensure Richmond continues to be a safe community.*

### **Analysis**

#### **Community Involvement**

RFR advances public awareness, education and community bridge building by participating in training events, community activities and social media.

Community event participation during December 2017 included: the joint Fire Hall Lighting Event at No. 5 Hall with Hamilton Community Association, the Steveston Santa Parade and the Sea Island Community Association Burkeville Christmas Parade. Staff engaged with over 1,000 children and adults during December, continuing to develop effective interagency relationships and partnerships within the community.

#### **Emergency Response**

RFR's goal is to respond to events in a manner where loss of life, reduction of property damage and protection of the environment is mitigated. In December 2017 there were a total 1,014 incidents, representing a 7.9 per cent reduction in calls from December 2016 (Attachment 1). The average time on scene for RFR crews was 25.10 minutes, a decrease of 12 per cent from 2016. This is due to the nature and severity of each call and the duration on scene.

In December 2017 there were 29 reportable fires to the office of the Fire Commissioner, 126 apparatus were used and 395 fire personnel attended.

Fire damage and property losses during December 2017 are estimated at \$856,880. This total includes \$699,700 for building/asset loss and \$157,180 for content loss. The total building/asset and content value at risk was estimated to be \$95,269,636 and the total value preserved from damage was \$94,412,756. These numbers translate to 99.1 per cent of value protected (Table 1), this figure is similar to the 99.2 per cent protected value observed in 2016.

<b>Table 1: Fire Calls By Type and Loss Estimates – December 2017</b>						
<b>Incident Type Breakdown</b>	<b>Call Volume</b>	<b>Estimated Building / Asset Value (\$)</b>	<b>Estimated Building / Asset Loss (\$)</b>	<b>Estimated Content Value (\$)</b>	<b>Estimated Content Loss (\$)</b>	<b>Estimated Total Value Preserved (\$)</b>
Residential:						
Single family	8	8,829,700	29,000	539,920	6,610	9,334,010
Multi family	5	6,552,510	630,700	95,430	25	5,987,215
Commercial / Industrial	7	72,164,406	25,500	6,204,040	150,500	78,192,446
Outdoor	8	281,500	-	28,150	-	309,650
Vehicle / Vessel	1	550,300	14,500	53,680	45	589,435
<b>Totals*</b>	<b>29</b>	<b>88,348,416</b>	<b>699,700</b>	<b>6,921,220</b>	<b>157,180</b>	<b>94,412,756</b>

\*The dollar losses shown in this table are preliminary estimates. They are derived from RFR's record management system and are subject to change due to delays in reporting and confirmation of actual losses from private insurance agencies (as available).

Fire crews minimized loss and limited fires to the place of origin in these notable December 2017 incidents:

- Fire at an industrial property on No. 9 Road. Arriving crews were directed to the second floor of the building where there was smoldering fire in a room with a hazardous fuel source. The material was ignited to a very hot temperature and was heating the surrounding floor and piping. Crews entered the area with protective equipment and breathing apparatus. Dry chemical extinguishers were used to manage and subdue the fire. Crews then used CO2 to cool the product and floor of the room. Once complete the embers were removed in metal buckets and disposed of. There were no injuries to staff on site or RFR crews.
- Fire at a commercial property on Lesley Road. Arriving crews saw large plumes of smoke coming from the building. Upon investigation, crews saw a pile of furniture on fire in a parking area below the building. Crews used water to extinguish the fire. Due to the nature of the fire the RCMP and a Fire Investigator attended the scene.
- Fire at a residential property on Goldeneye Place. Crews responded to reports of flames showing at the rear of a residence. Crews attacked and extinguished the fire. Positive Pressure Ventilation was provided to the interior of the property to clear the smoke. Emergency Social Services attended to provide the family with assistance. A Fire Investigator attended the scene and the City's Works Yard secured the property. There were no injuries reported.
- Kitchen fire at a residential house on Skaha Crescent. Arriving crews attacked, confined and extinguished the fire. The two occupants were taken to Richmond General Hospital by BC Ambulance Services (BCAS) for smoke inhalation concerns. Asbestos decontamination was carried out and completed on site. A Fire Investigator attended and secured the scene. There were no injuries to RFR staff.

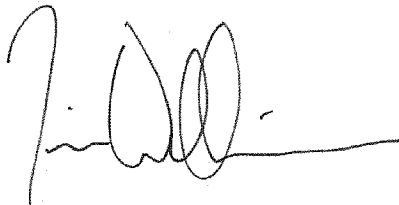
- Pedestrian struck at the Aberdeen Skytrain station. On arrival crews were informed that a pedestrian had been stuck by a train and had succumbed to their injuries. RFR crews were provided with a Critical Incident Stress debriefing after the event.

### **Financial Impact**

None.

### **Conclusion**

During December 2017, calls for service decreased by 7.9 per cent from December 2016. RFR will continue to monitor these activities to identify trends and ensure potential solutions.

A handwritten signature in black ink, appearing to read 'Tim Wilkinson', with a long horizontal line extending to the right.

Tim Wilkinson  
Fire Chief  
(604-303-2701)

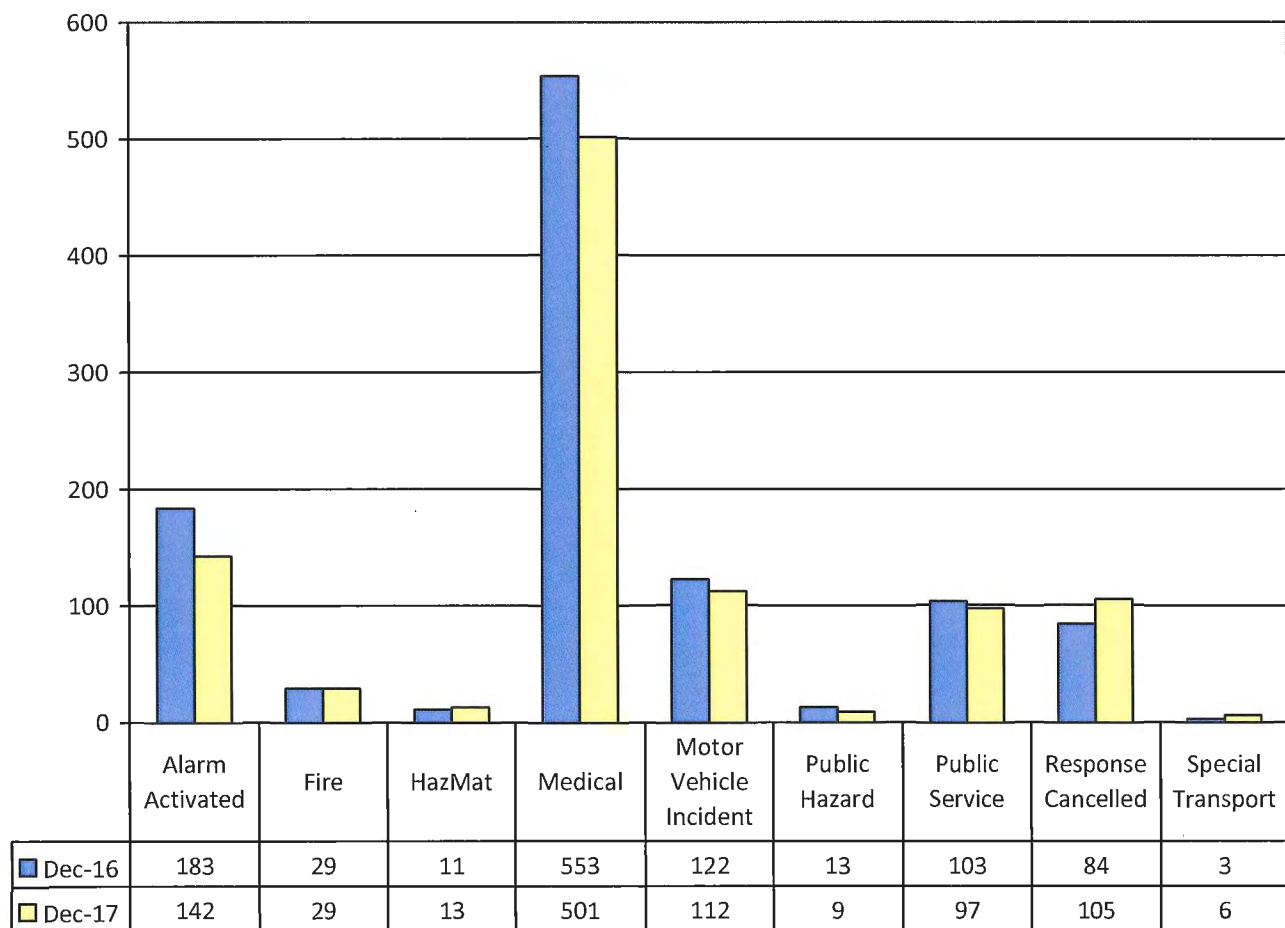
TW:js

- Att.    1: Suppression Activity  
         2: Location of December's Fire, Medical and MVIs

### Calls for Service Volumes

The following chart provides a month to month comparison regarding incidents occurring in December 2016 and 2017. In December 2017, there were a total of 1,014 incidents, compared to 1,101. This represents a decrease of 7.9 per cent.

**Table 2: December 2016 & 2017 Calls for Service Volumes**



**Call Type Legend:**

**HazMat:** includes fuel or vapour; spills, leaks, or containment

**Medical** includes: cardiac arrest, emergency response, home or industrial accidents

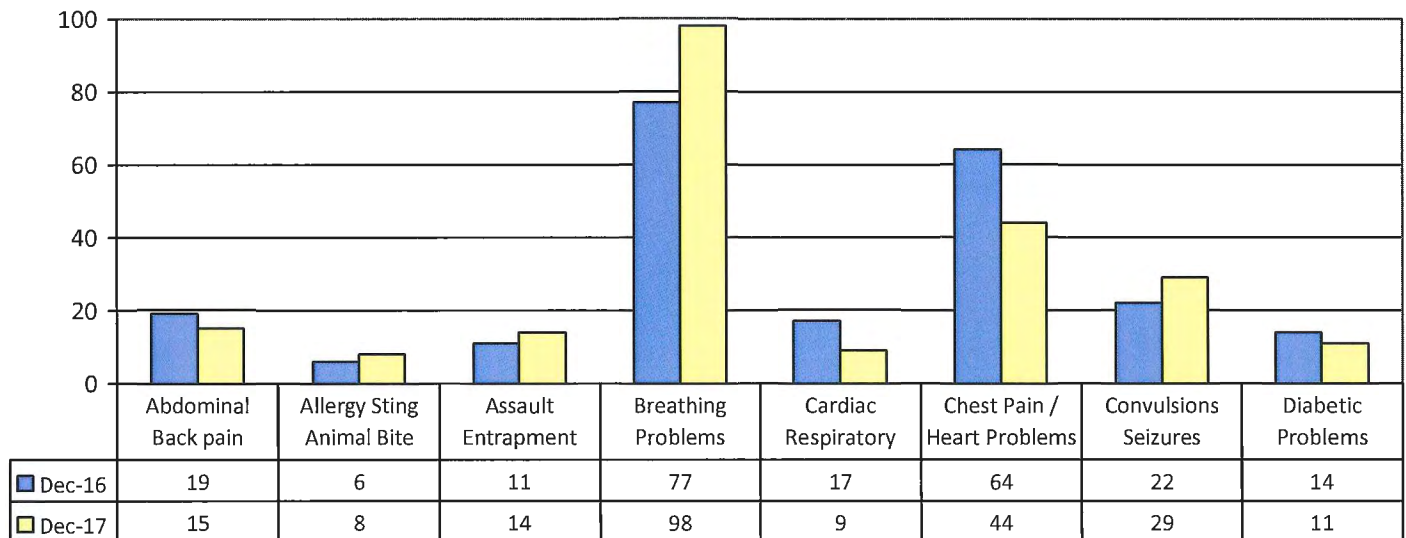
**Public Hazard** includes: aircraft emergency, bomb removal standby, object removal, or power lines down

**Public Service** includes: assisting public, ambulance or police, locked in/out, special events, trapped in elevator, water removal

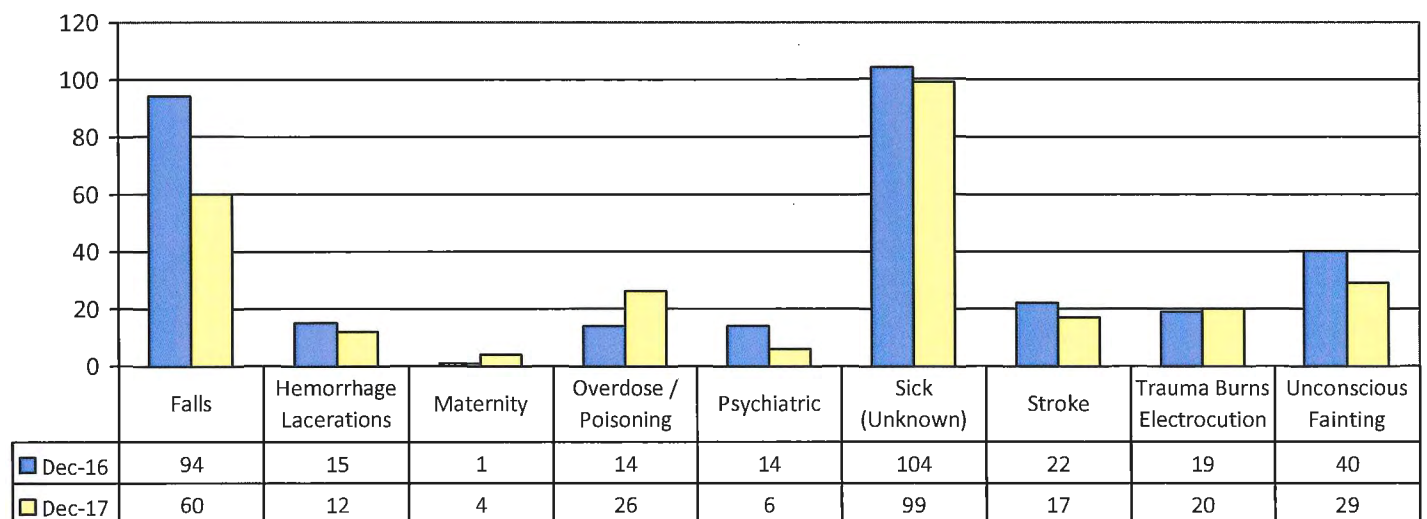
### First Responder Totals

Medical first responder incidents comprised 49.4 per cent of the total emergency responses for RFR during the month of December 2017. A detailed breakdown of the medical incidents for December 2016 and 2017 is set out in the following table by sub-type. There were a total of 501 medical incidents in December 2017 compared to 553 in December 2016, a decrease of 9.4 per cent.

**Table 3a: December 2016 & 2017 Medical Calls by Type**



**Table 3b: December 2016 & 2017 Medical Calls by Type**



## Fire Investigations

The fire investigation statistics for December 2017 are listed below:

<b>Table 4: Total Fire Investigation Statistics – December</b>			
	<b>Suspicious</b>	<b>Accidental</b>	<b>Undetermined</b>
Residential - Single-family	-	8	-
Residential - Multi-family	-	5	-
Commercial/Industrial	-	6	1
Outdoor	4	1	3
Vehicle	1	-	-
<b>Totals</b>	<b>5</b>	<b>20</b>	<b>4</b>

RFR investigators report all suspicious fires to the RCMP, while working alongside RCMP staff to address potential risks to the community.

## Hazardous Materials

<b>Table 5: HazMat Calls By Type – December</b>	
	<b>Details</b>
Natural Gas / Propane Leaks (small)	8
Flammable / Combustible Liquids	3
Unclassified	2
<b>Totals</b>	<b>13</b>

**Figure 1: Location of reportable fires attended in December (total 29)**

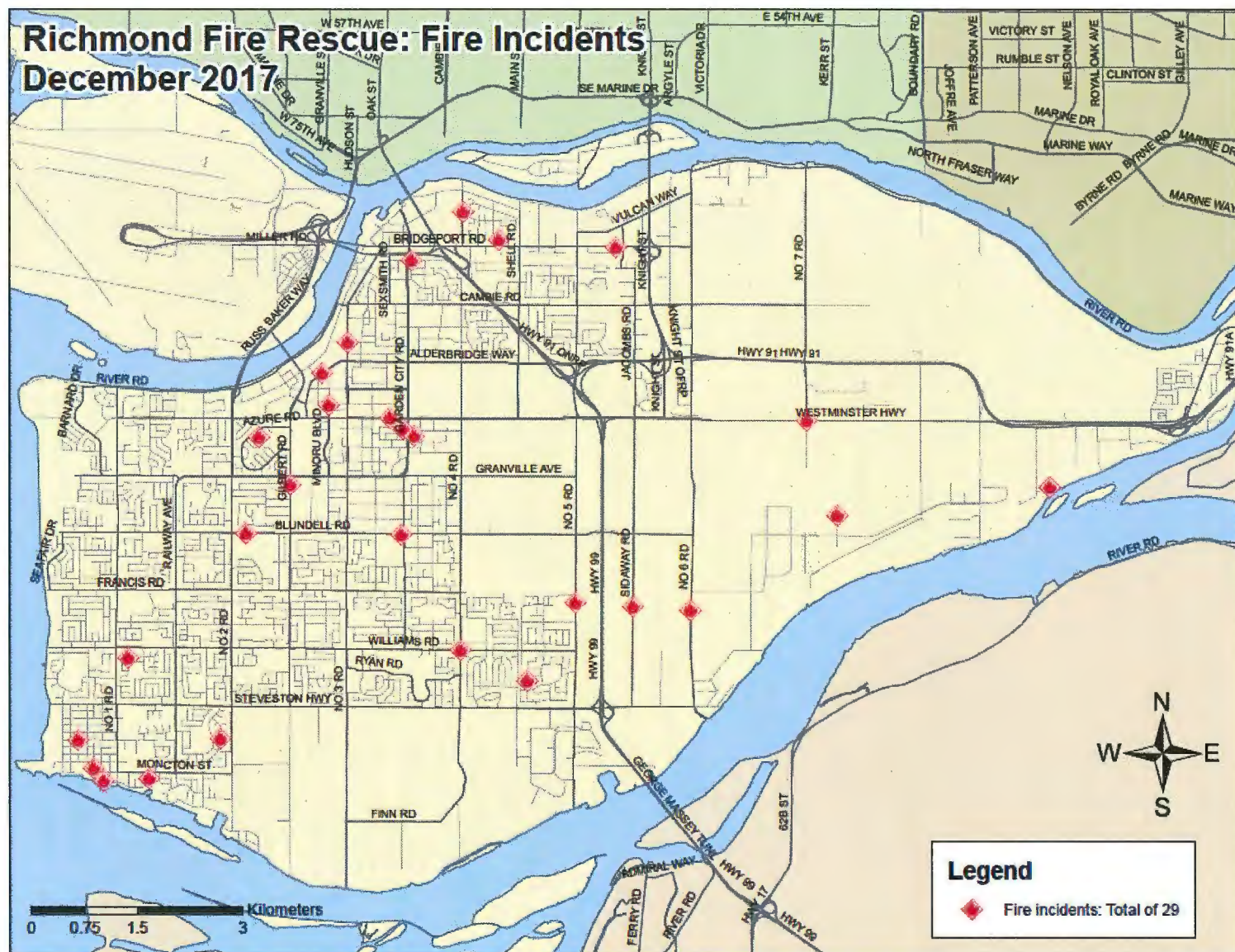
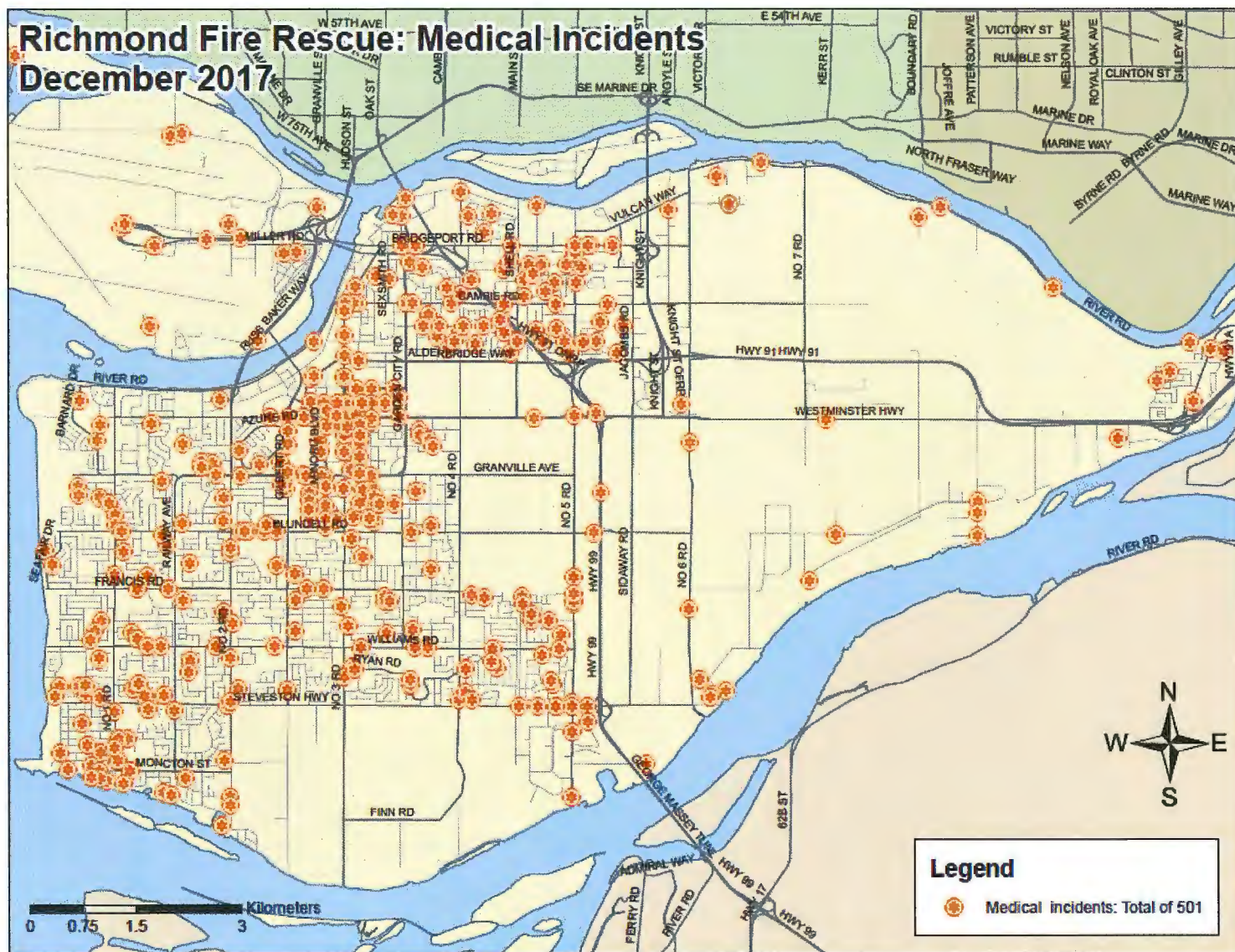


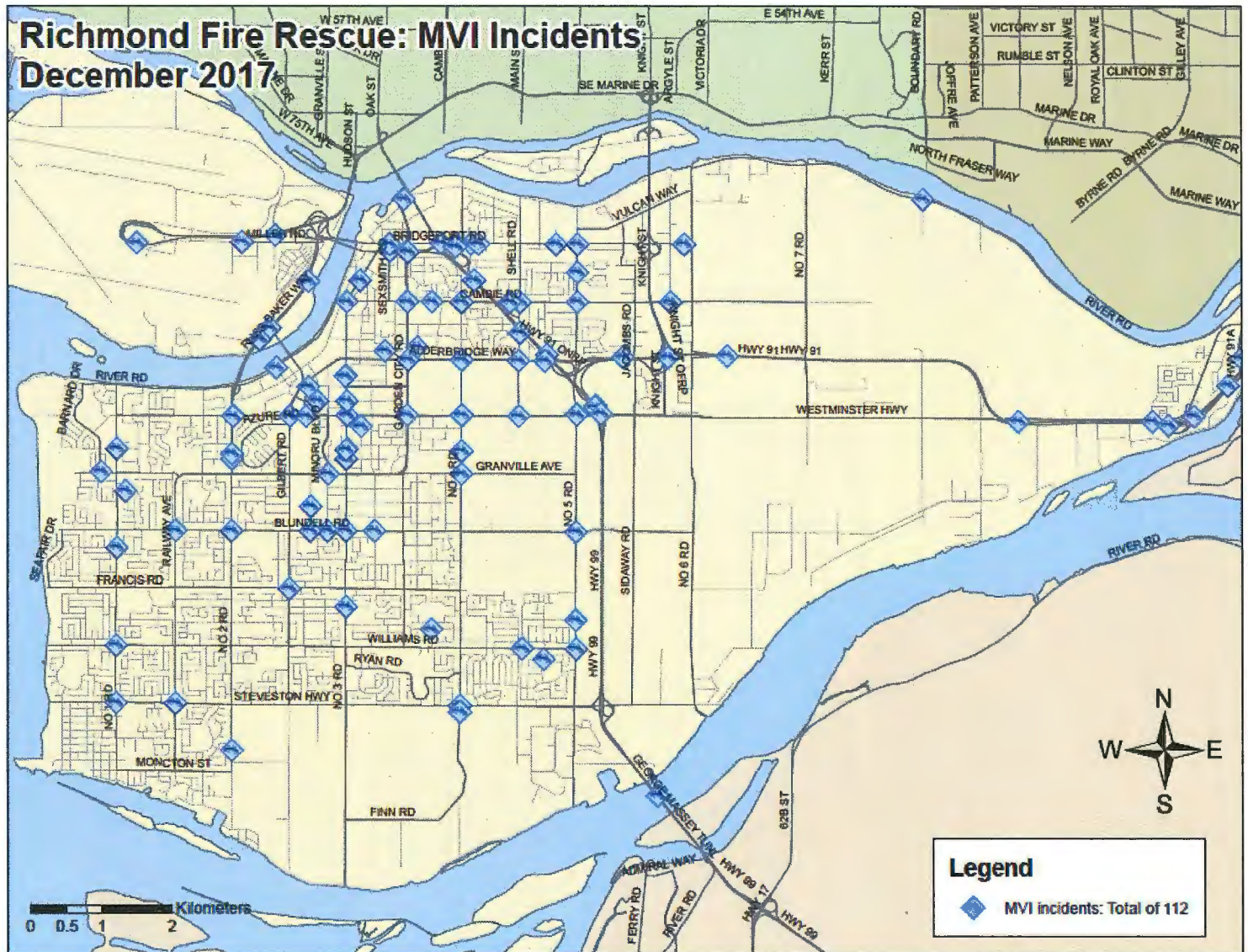


Figure 2: Location of medical calls in December (total 501)





**Figure 3: Location of MVI calls in December (total 112)**





# City of Richmond

## Report to Committee

---

**To:** Community Safety Committee  
**From:** Will Ng, Superintendent  
Officer in Charge, Richmond RCMP Detachment  
**Date:** January 9, 2018  
**File:** 09-5000-01/2017-Vol 01  
**Re:** RCMP Monthly Activity Report - December 2017

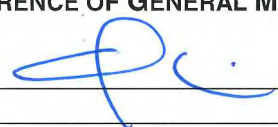


---

### Staff Recommendation

That the report titled "RCMP's Monthly Activity Report – December 2017," dated January 9, 2018, from the Officer in Charge, Richmond RCMP Detachment, be received for information.

Will Ng, Superintendent  
Officer in Charge, Richmond RCMP Detachment  
(604-278-1212)

Att. 4

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	

## Staff Report

### Origin

At the request of the Community Safety Committee, the Officer in Charge will keep Council informed on matters pertaining to policing in the Richmond community. This monthly activity report for the RCMP provides information on each of the following areas:

1. Activities and Noteworthy Files
2. Analysis of Crime Statistics
3. Auxiliary Constables
4. Block Watch
5. Community Police Stations and Programs
6. Crime Prevention Unit
7. Road Safety Unit
8. Victim Services

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

*Maintain emphasis on community safety to ensure Richmond continues to be a safe community.*

### Analysis

#### Activities and Noteworthy Files

##### *Stolen Vehicle*

On November 29, 2017, Richmond RCMP observed a stolen vehicle with three occupants in a parking lot located in the 11600 block of Steveston Highway. The vehicle had earlier been reported stolen from Coquitlam. The police observed the vehicle perform a U-turn on Highway 99 which resulting in a collision with a cement barrier. All three occupants were arrested and transported to hospital due to the collision. Charges are pending.

##### *Illegal Distribution of Liquor*

On December 3, 2017, Richmond RCMP Anti-Gang Unit identified and shut down an illegal drinking establishment in the 11700 block of Voyageur Way. The two-level unit, similar to a karaoke lounge, was openly serving alcohol. Illegal activity included gambling, fire hazards, overcrowding, unlicensed liquor service and impaired drivers. The RCMP works closely with the City of Richmond's Community Bylaws and Business Licencing departments to provide a safer community through establishment checks.

##### *Rollover Fatality*

On December 19, 2017, at 11:30 a.m., Richmond RCMP responded to a serious motor vehicle incident at River Road and No. 8 Road. A vehicle was discovered partially submerged in a ditch

after colliding with a hydro pole. The driver managed to escape from the vehicle and the passenger was rescued from the vehicle with the assistance of the driver and several good samaritans. Both occupants were transported to hospital but unfortunately by late afternoon the passenger succumbed to his injuries. Neither alcohol nor drugs are believed to be factors in this collision; however road conditions are being considered a factor. The fatality remains under investigation.

#### *Retail Theft*

In December 2017, Richmond RCMP officers from the Prolific Offender Suppression Team and 15 Loss Prevention Officers teamed up to address retail theft. Together they focused on businesses along the No. 3 Road corridor looking for retail theft offenders. Over the course of two days, 12 thieves were caught; one prohibited driver was apprehended twice; another suspect was found breaking into a vehicle; and two suspects were arrested on outstanding warrants.

#### *Pedestrian Collision*

On December 27, 2017, Richmond RCMP responded to an accident involving a pedestrian at Garden City Road and Sea Island Way. A 27 year old female pedestrian was struck by a semi-tractor power unit and rushed to hospital with life threatening injuries. The female has since succumbed to her injuries. The fatality is being investigated.

#### Analysis of Crime Statistics

##### *Arson*

In December 2017, there were three arsons, which increased by three incidents from November 2017 and two incidents from December 2016. Arson at this time is within the five-year statistical average range.

##### *Assault Serious (Assault with a Weapon)*

There were eight assault serious events, which is a 38 per cent decrease from November 2017 and a 42 per cent decrease from December 2016. Assault serious is within the five-year statistical average range.

##### *Auto Theft*

There were 27 auto theft incidents, which is a three per cent increase from November 2017 and a 28 per cent increase from December 2016. Auto theft is within the five-year statistical average range.

### *Drugs*

There were 38 drug incidents, which is a 38 per cent decrease from November 2017 and a 41 per cent decrease from December 2016<sup>1</sup>. Drug incidents are below the five year statistical average range.

### *Mental Health*

There were 124 mental health incidents, which is a 10 per cent increase from November 2017 and an 11 per cent decrease from December 2016. Mental health incidents are within the five year statistical average range<sup>2</sup>.

### *Residential Break and Enter*

There were 70 break and enters, which is an increase by one per cent from November 2017 and a nine per cent increase from December 2016. Residential break and enters are within the five year statistical average range.

### *Robbery*

There were five robbery incidents, which is no change from November 2017 and an increase of three incidents from December 2016. Robbery incidents are within the five-year statistical average range.

### *Sexual Assault*

There were nine sexual assault offences, which is a 52 per cent decrease from November 2017 and an increase of five incidents from December 2016. Sexual Assault incidents are above the five year statistical average range. There was a small increase in child pornography files from YVR. A file review showed no patterns but a mixture of different incidents:

- Child pornography at YVR;
- Indecent Acts/Exposing;
- Procuring sex services; and
- Sexual assault.

### *Shoplifting*

There were 56 shoplifting thefts, which is a three per cent decrease from November 2017 and a 16 per cent decrease from December 2016. Shoplifting is within the five-year statistical average range.

---

<sup>1</sup> Drug incidents are on pace to meet the five per cent increase benchmark as noted in the Annual Performance Plan.

<sup>2</sup> Detachment training sessions and audits have been designed to help members better recognize when to flag files as mental health related. As a result, better training has led to a more accurate representation of calls for service and has increased the number of mental health flagged files.



### *Theft from Auto*

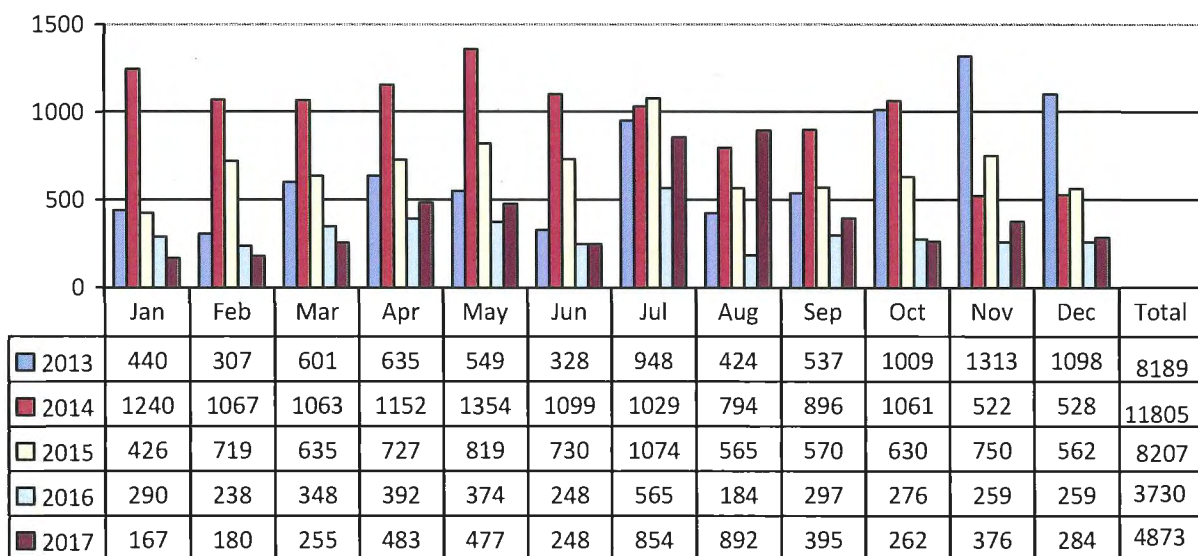
There were 241 thefts from auto incidents, which is a 24 per cent increase from November 2017 and a 51 per cent increase from December 2016. Theft from auto is above the five-year statistical average range since January 2017. Theft from auto has been high during the fall/winter season and is attributed to a small number of prolific offenders who are active. Media releases have been sent out this month on featured top targets.

### Auxiliary Constables

In December 2017, the Richmond RCMP Detachment had a total complement of 35 auxiliary constables, who provided 284 volunteer hours. There was a 24 per cent decrease in hours from November 2017 and a nine per cent increase from December 2016.

Figure 1 compares the monthly hours of service provided by month from 2013 to 2017.

**Figure 1: Auxiliary Constable Volunteer Hours**



### *Auxiliary Constable Activities*

Auxiliary Constables attend events in the community to promote a positive police presence, support regular RCMP members and provide traffic and crowd control. During the month of December auxiliary constables participated in:

- Crime Watch
- Counter Attack
- Steveston Santa Claus Parade

### Block Watch

At the end of December 2017, the Block Watch program had 447 groups totaling 10,197 participants which remains consistent from November 2017. Currently, the program includes 585 captains.

### Community Police Station Programs

Community police stations continue to enhance the Detachment's policing service by providing an array of crime prevention resources and community safety initiatives. City staff and volunteers pursued safety initiatives to enhance crime prevention program awareness, community engagement, police accessibility and to reduce anxiety and fear related to crime. The demographics of the programs vary from month to month reflective of weather conditions, seasonal initiatives, events and the availability of the volunteers.

During the month of December volunteer highlights included:

- The deployment of 25 foot/van patrols totalling 202 hours and two bike patrols totalling 22 hours;
- 23 Fail to Stop deployments which resulted in 643 warning letters;
- Speed Watch deployments on 6,534 vehicles at various locations;
- Lock Out Auto Crime notices handed out on 14,789 vehicles at various locations;
- December 13, 2017, a Lock Out Auto Crime Blitz with Crime Prevention resulted in 592 licence plates being queried and 141 notices handed out;
- December 21, 2017, volunteers and police were involved in a basketball event with students held at Jewish day school; and
- December 23 and December 30, 2017, assistance was provided at Counter Attack deployments by the querying of licence plates.

*Distracted Drivers*

Figure 2 provides a comparison by year of the number of letters sent to registered owners.

**Figure 2: Distracted Driver Letters Sent**

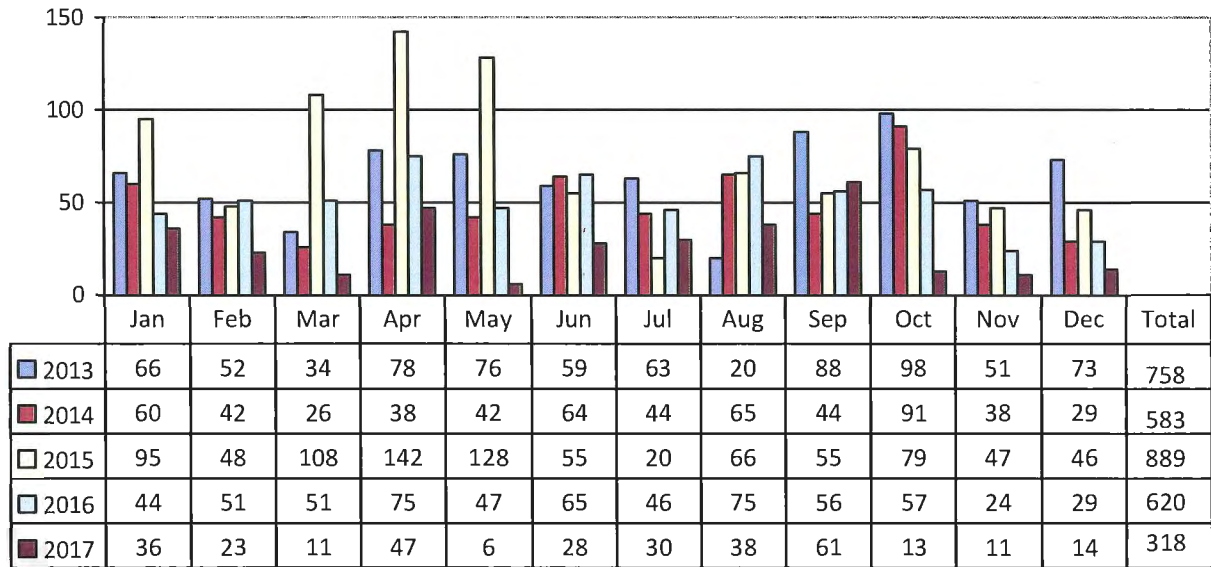
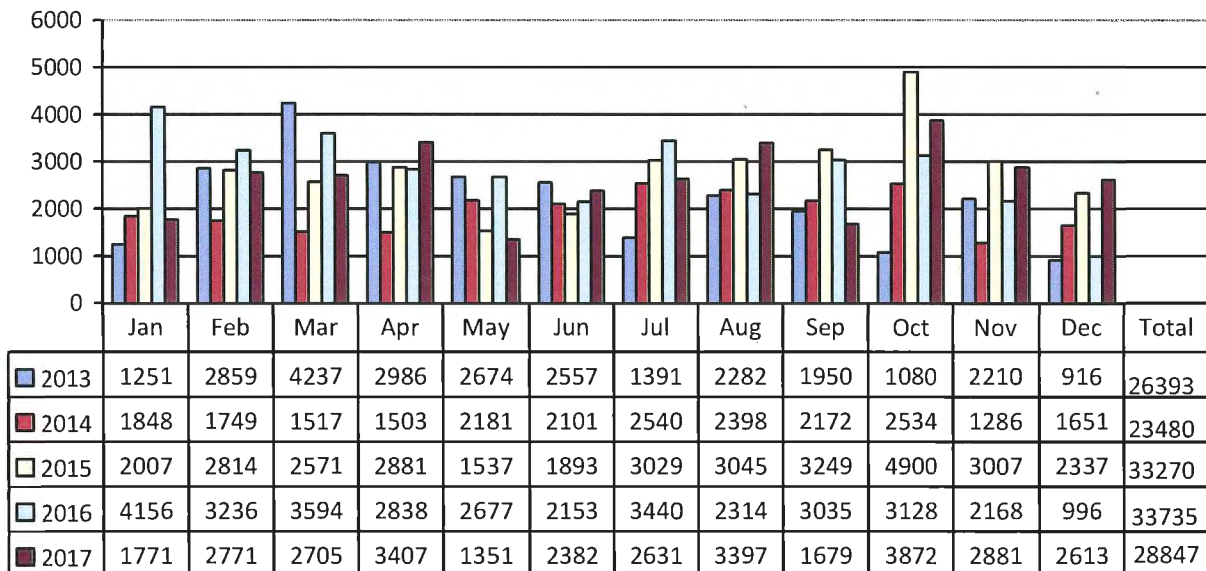
*Lock-Out Auto Crime*

Figure 3 provides a comparison by year of the number of vehicles notices issued.

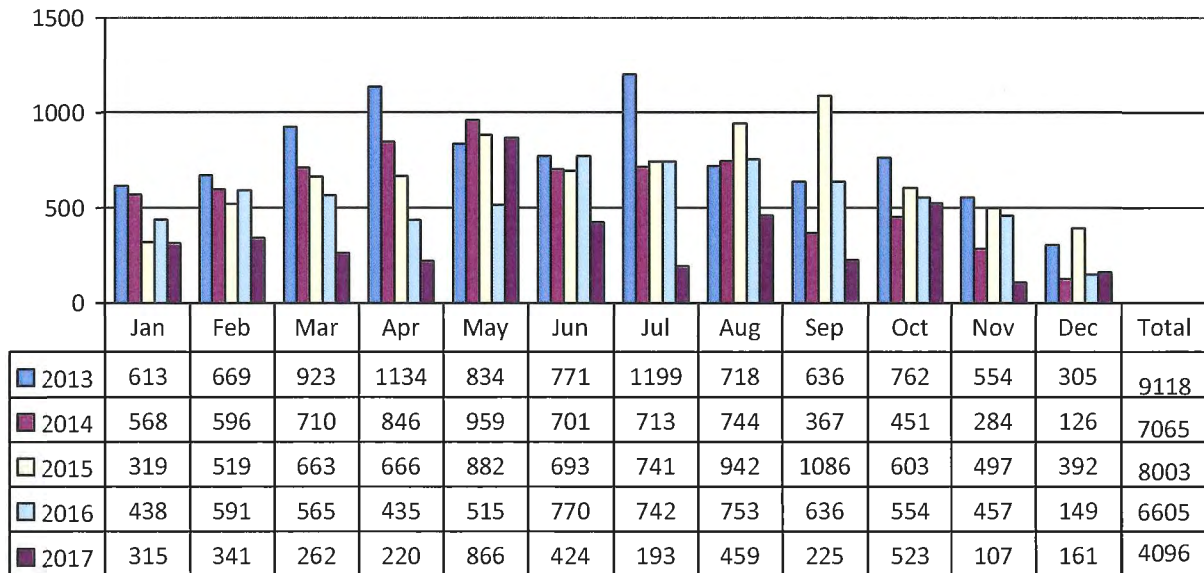
**Figure 3: Lock Out Auto Crime Vehicles Issued a Notice**



*Speed Watch*

Figure 4 provides a comparison by year of the number of letters sent to registered owners.

**Figure 4: Speed Watch Letters Sent**



### Crime Prevention Unit

The Crime Prevention Unit reduces crime and enhances community engagement through public awareness and dialogue initiatives. During the month of December, the Crime Prevention Unit participated in the following events/activities:

- Drug Abuse Resistance Education Graduation
- Mosque Interfaith Panel Community Event
- School sports day at Jewish day school
- Steveston Santa Claus Parade
- Volunteer Deployments and Outreach
- Vulnerable Institution Patrols

### Road Safety Unit

The Road Safety Unit makes Richmond's roads safer through evidence-based traffic enforcement, investigation of serious vehicle collisions and public education programs. The statistics below compare December 2017 data to both October 2017 and November 2017.

The Moving Violations category refers to violations such as unsafe lane change and unsafe passing. The Vehicle category refers to motor vehicle regulation defects such as no insurance and no lights. The "Other" category refers to other motor vehicle infractions such as miscellaneous charges including fail to remain at the scene of accident and failing to stop for police.

Violation Tickets were issued for the following infractions:

<b>Infraction</b>	<b>October 2017</b>	<b>November 2017</b>	<b>December 2017</b>
Distracted Driving	62	63	53
Driver License	158	191	174
Impaired	42	30	32
Intersection offences	57	84	100
Moving Violations	116	151	152
Speeding	96	132	124
Seatbelts	7	7	6
Vehicle Related	60	64	68
Other	38	9	10
<b>Total</b>	<b>636</b>	<b>731</b>	<b>719</b>

Notice and Orders issued for the following infractions:

<b>Infraction</b>	<b>October 2017</b>	<b>November 2017</b>	<b>December 2017</b>
Distracted Driving	18	15	14
Driver License	34	21	24
Intersection	35	26	32
Moving Violations	37	30	33
Speeding	45	46	44
Seatbelts	4	0	2
Vehicle Related	74	73	84
Other	2	4	3
<b>Total</b>	<b>249</b>	<b>215</b>	<b>236</b>

Parking Tickets:

<b>Name</b>	<b>Act</b>	<b>Example</b>	<b>Oct 2017</b>	<b>Nov 2017</b>	<b>Dec 2017</b>
Parking	Municipal Bylaw	Municipal parking offences	23	20	29

### Victim Services

In December 2017 Richmond RCMP Victim Services provided on-going support to 63 clients and attended 11 crime/trauma scenes. The unit currently maintains an active caseload of 155 ongoing files.

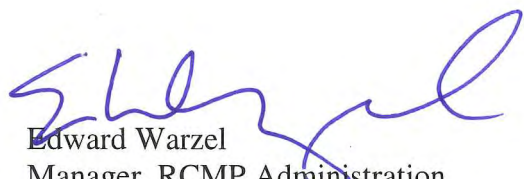
### **Financial Impact**

None.



## Conclusion

The Officer in Charge, Richmond Detachment continues to ensure Richmond remains a safe and desirable community.



Edward Warzel  
Manager, RCMP Administration  
(604-207-4767)

EW:jl

- Att. 1: Community Policing Programs Definition  
2: Crime Statistics  
3: Crime Maps  
4: December 2017 sample of police occurrences in Richmond

### Auxiliary Constables

- The primary mandate of Richmond's Auxiliary Constables is to support community policing activities related to public safety and crime prevention.
- For more information, visit [www.richmond.ca/safety/police/prevention/auxiliary.htm](http://www.richmond.ca/safety/police/prevention/auxiliary.htm)

### Block Watch

- Community-based crime prevention program aimed at helping neighbors organize themselves to prevent crime.
- Residents can receive email alerts of neighbourhood residential break and enters by registering their email addresses at: [blockwatch@richmond.ca](mailto:blockwatch@richmond.ca)
- For more information, visit [www.richmond.ca/safety/police/prevention/blockwatch.htm](http://www.richmond.ca/safety/police/prevention/blockwatch.htm)

### Difference Maker Project

- The Difference Maker Project is an off-shoot of the School Sports Programs. Elementary school students are mentored by teachers, police officers and community ambassadors. This activity aims to encourage social and civic responsibility amongst elementary and secondary school aged youth through community projects.

### Distracted Driving Program

- Trained volunteers monitor intersections and observe distracted drivers.
- A letter is sent to the registered owner of the offending vehicle with information on the safety risks associated to the observed behaviour and applicable fine amounts.
- For more information, visit [www.richmond.ca/safety/police/prevention/programs.htm](http://www.richmond.ca/safety/police/prevention/programs.htm)

### Fail to Stop

- Trained volunteers monitor areas that have been referred to the program by local businesses or residents where drivers are not making a full stop at the stop sign, or running a red light.
- An information letter is sent to the registered owner of the vehicle advising them the date, time and location and applicable fine amounts if the driver received a violation ticket.

#### Lock Out Auto Crime

- Co-sponsored by the Insurance Corporation of BC (ICBC), volunteers patrol city streets and parking lots looking for automobile security vulnerabilities.
- Notices supplied by ICBC are issued to every vehicle inspected indicating to the owner what issues need to be addressed in order to keep the vehicle and contents secure.
- For more information, visit
- [www.richmond.ca/safety/police/personal/vehicle.htm](http://www.richmond.ca/safety/police/personal/vehicle.htm)

#### Project 529

- This program allows riders to easily and securely register their bikes. This up-to-date database of bikes alerts its registrants if a fellow 529 bike is stolen.
- Project 529 is a unique, multi-national registry that holds a database of all registered and stolen bikes.

#### Speed Watch

- Co-sponsored by ICBC, promotes safe driving habits by alerting drivers of their speed.
- Trained volunteers are equipped with radar and a speed watch reader board that gives drivers instant feedback regarding their speed.
- Volunteers record the license plate number and the speed, and a letter is sent to the registered owner of the offending vehicle. The letter includes the date, time and location and applicable fine amounts if the driver received a violation ticket.

#### Stolen Auto Recovery

- Co-sponsored by ICBC, trained volunteers equipped with portable computers identify stolen vehicles.
- These volunteers recover hundreds of stolen vehicles each year throughout the Lower Mainland.

#### Volunteer Bike and Foot Patrol Program

- Trained volunteers patrol Richmond neighbourhoods reporting suspicious activities and providing a visible deterrent to crime and public order issues.

## DECEMBER 2017 STATISTICS

### RICHMOND RCMP

This chart identifies the monthly totals for founded Criminal Code incidents, excluding traffic-related Criminal Code incidents. Based on Uniform Crime Reporting (UCR) scoring, there are three categories: (1) Violent Crime, (2) Property Crime, and (3) Other Criminal Code. Within each category, particular offence types are highlighted in this chart. In addition, monthly totals for Controlled Drugs and Substances Act (CDSA) incidents and MHA-related calls for service are included. Individual UCR codes are indicated below the specific crime type. For 2017, some inclusion criteria have been modified to improve accuracy and accommodate RCMP scoring regulations. For more information, contact Richmond Crime Analysts.

The Average Range data is based on activity in a single month over the past 5 years. If the current monthly total for an offence is above the expected average range (using a standard deviation), it will be noted in **red**, while below expected numbers will be noted in **blue**.

Year-to-Date percentage increases of more than 10% are marked in **red**, while decreases of more than 10% are **blue**.

	Month	5-Yr Avg	5-Yr Range	Year to Date Totals			
	Dec-17	December		2016	2017	% Change	# Change
<b>VIOLENT CRIME</b> (UCR 1000-Series Offences)	<b>93</b>	<b>95.6</b>	<b>87-104</b>	<b>1364</b>	<b>1370</b>	<b>0%</b>	<b>6</b>
Robbery <small>UCR 1810 (1-3)</small>	5	9.0	2-16	85	60	-29%	-25
Assault Common <small>UCR 1430</small>	38	35.4	30-41	463	477	3%	14
Assault Serious <small>UCR 1410, 1420</small>	8	10.6	8-14	135	157	16%	22
Sexual Offences <small>UCR 1345, 1330, 1356, 1310</small>	9	3.0	1-5	82	101	23%	19
<b>PROPERTY CRIME</b> (UCR 2000-Series Offences)	<b>673</b>	<b>674.8</b>	<b>598-752</b>	<b>8058</b>	<b>7751</b>	<b>-4%</b>	<b>-307</b>
Business B&E <small>UCR 2120-1</small>	45	42.0	29-55	382	395	3%	13
Residential B&E <small>UCR 2120-2</small>	70	72.8	29-116	604	653	8%	49
Auto Theft <small>UCR 2135 (1-10), 2178</small>	27	31.0	25-37	333	328	-2%	-5
Theft from Auto <small>UCR 2132, 2142</small>	241	204.2	178-231	2443	2193	-10%	-250
Theft <small>UCR 2130, 2140</small>	82	102.8	89-116	1224	1080	-12%	-144
Shoplifting <small>UCR 2133, 2143</small>	56	60.8	55-66	814	654	-20%	-160
Fraud <small>UCR 2100 (8), 2165, 2185</small>	52	56.0	46-66	866	868	0%	2
<b>OTHER CRIMINAL CODE</b> (UCR 3000-Series Offences)	<b>174</b>	<b>172.2</b>	<b>143-201</b>	<b>2169</b>	<b>2056</b>	<b>-5%</b>	<b>-113</b>
Arson <small>UCR 1825, 2110</small>	3	4.0	2-6	53	35	-34%	-18
<b>SUBTOTAL CC OFFENCES</b> (UCR 1000 to 3000 Series)	<b>940</b>	<b>942.6</b>	<b>842-1044</b>	<b>11591</b>	<b>11177</b>	<b>-4%</b>	<b>-414</b>
<b>DRUGS</b> (UCR 4000-Series Offences)	<b>38</b>	<b>51.8</b>	<b>43-61</b>	<b>782</b>	<b>690</b>	<b>-12%</b>	<b>-92</b>
<b>MHA RELATED CALLS</b> (MHA files or Mental Health flag)	<b>124</b>	<b>114.0</b>	<b>97-131</b>	<b>1387</b>	<b>1448</b>	<b>4%</b>	<b>61</b>

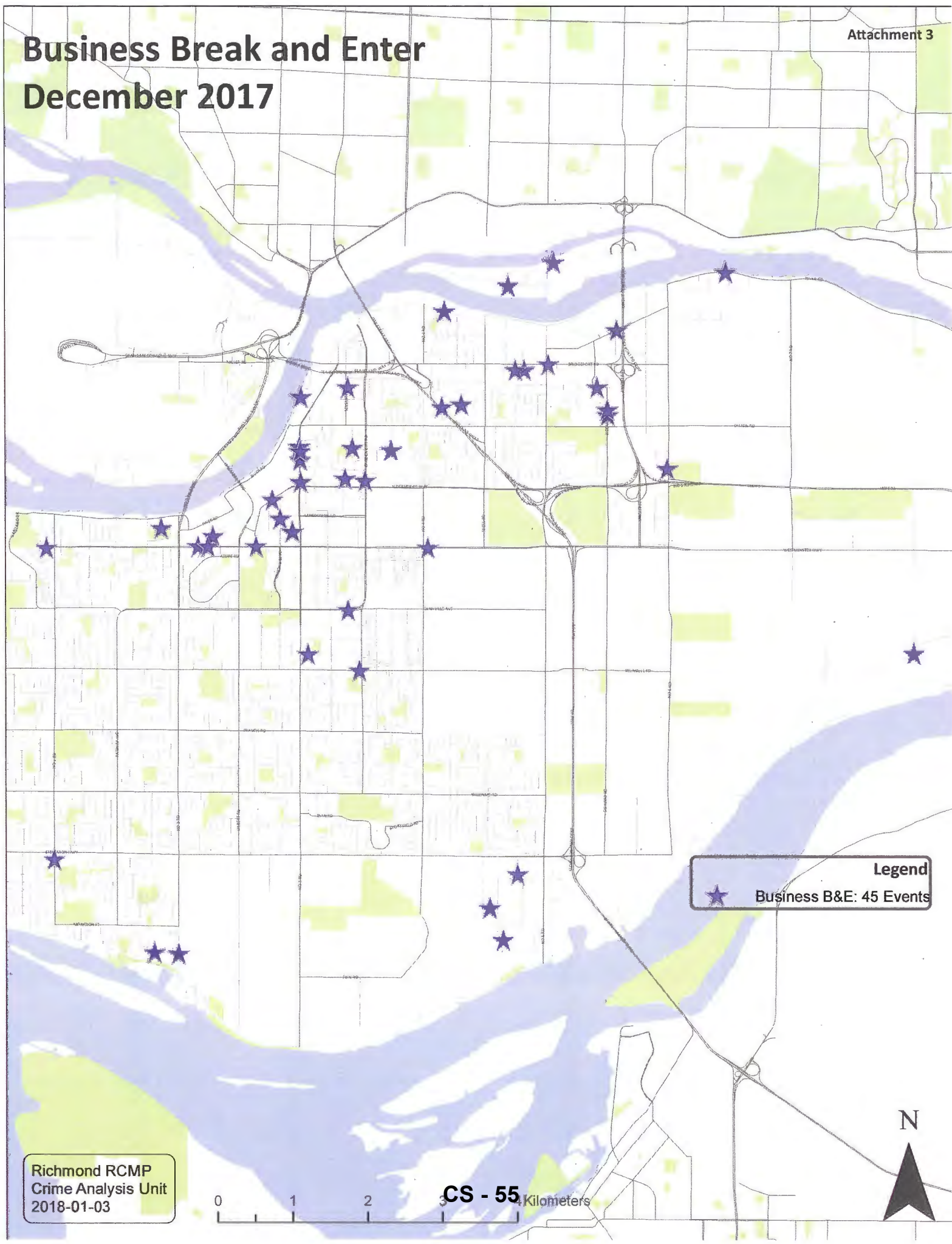
Prepared by Richmond RCMP Crime Analysts.

Data collected from PRIME on 2018-01-03. Published 2018-01-04.

This data is operational and subject to change. This document is not to be copied, reproduced, used in whole or part or disseminated to any other person or agency without the consent of the originator(s).

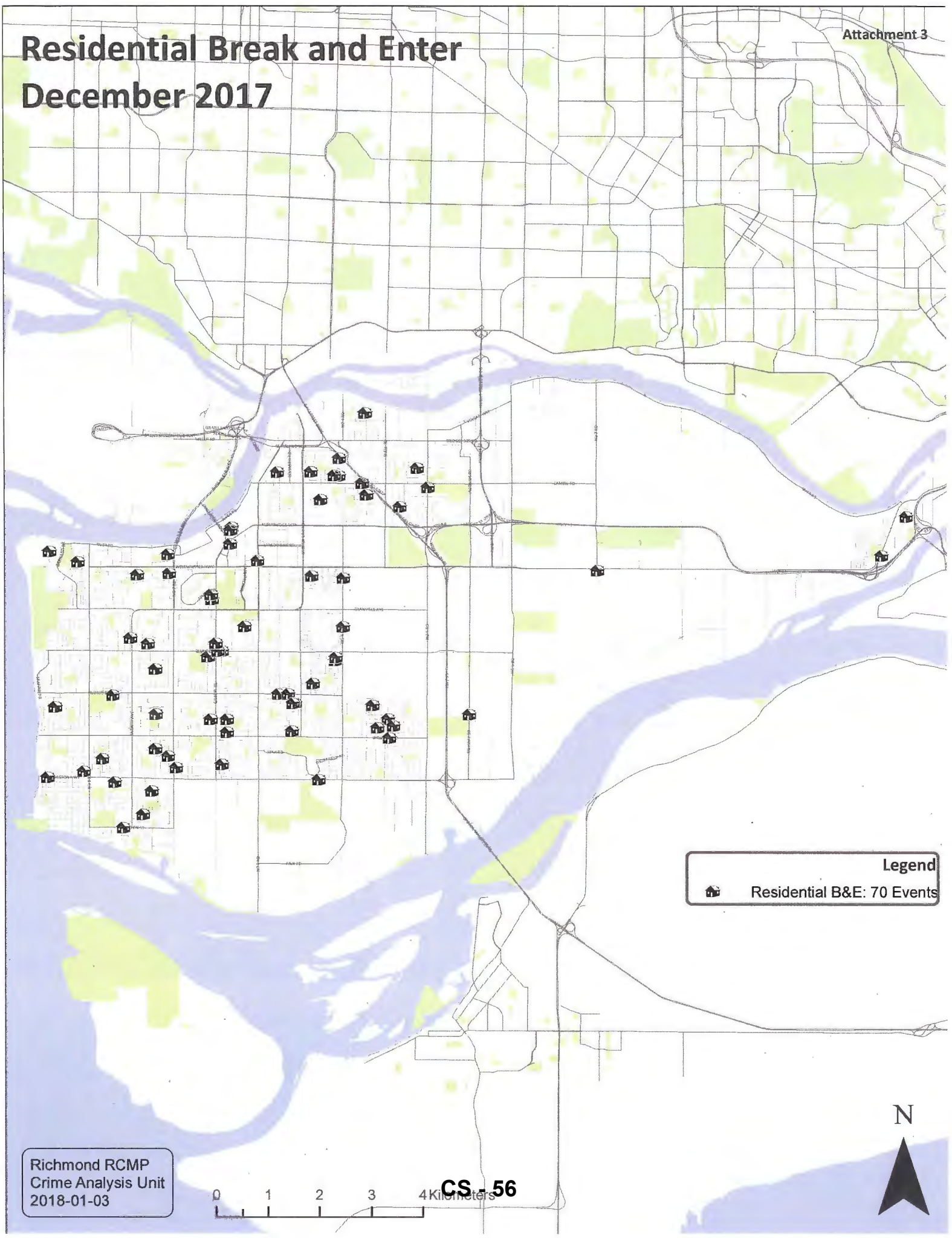


# Business Break and Enter December 2017





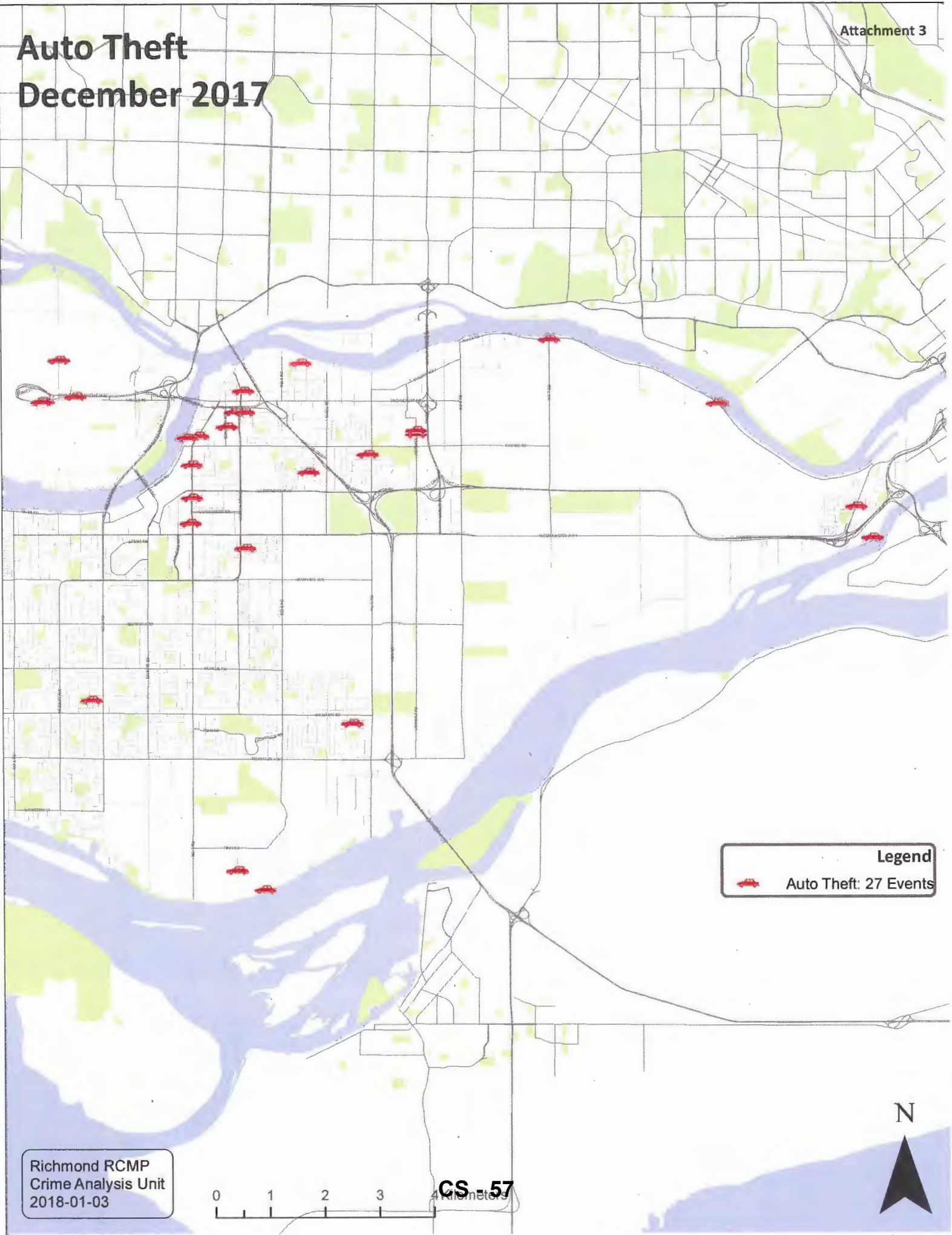
# Residential Break and Enter December 2017



**Legend**  
Residential B&E: 70 Events

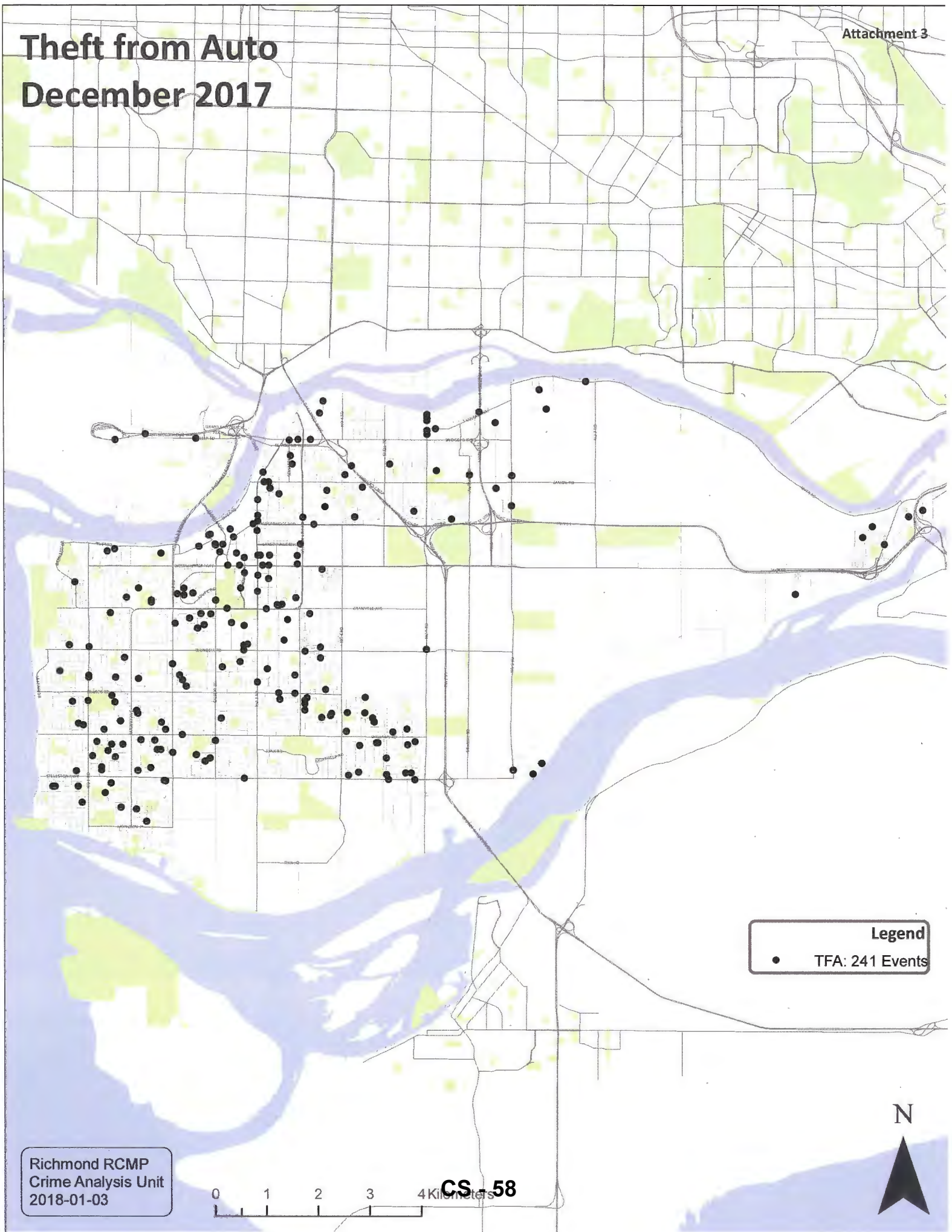


# Auto Theft December 2017





# Theft from Auto December 2017



**Legend**  
• TFA: 241 Events



## December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Legend 911 FALSE 911 false/abandoned ASSAULT assaults AUTO THFT auto theft B&E BUS Break and Enter - Business B&E OTH Break and Enter - Other B&E RES Break and Enter - Residential DISTURB Cause Disturbance MHA Mental Health Act BYLAW Municipal Bylaw THEFT Other Theft U/5000 TFA Theft from Vehicle WEAPONS Weapons Offences GO Total General Occurrence				1 911 FALSE 5 ASSAULT 1 AUTO THFT 5 B&E BUS 1 B&E OTH 1 B&E RES 2 DISTURB 2 MHA 3 BYLAW 2 THEFT 2 TFA 11 WEAPONS 1 TOTAL GO 124	2 911 FALSE 3 ASSAULT 4 AUTO THFT 1 B&E BUS 2 B&E OTH 1 B&E RES 1 DISTURB 3 MHA 5 BYLAW 3 THEFT 3 TFA 7 WEAPONS 1 TOTAL GO 96
3 911 FALSE 5 ASSAULT 1 AUTO THFT 1 B&E BUS 2 B&E OTH 1 B&E RES 1 DISTURB 3 MHA 4 BYLAW 1 THEFT 2 TFA 8 WEAPONS 1 TOTAL GO 93	4 911 FALSE 3 ASSAULT 3 AUTO THFT 1 B&E BUS 9 B&E OTH 1 B&E RES 1 DISTURB 4 MHA 2 BYLAW 3 THEFT 2 TFA 7 WEAPONS 1 TOTAL GO 104	5 911 FALSE 5 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 4 DISTURB 2 MHA 3 BYLAW 1 THEFT 5 TFA 12 WEAPONS 1 TOTAL GO 101	6 911 FALSE 8 ASSAULT 1 AUTO THFT 3 B&E BUS 1 B&E OTH 1 B&E RES 9 DISTURB 2 MHA 6 BYLAW 3 THEFT 4 TFA 13 WEAPONS 1 TOTAL GO 123	7 911 FALSE 6 ASSAULT 2 AUTO THFT 2 B&E BUS 4 B&E OTH 2 B&E RES 2 DISTURB 5 MHA 6 BYLAW 3 THEFT 5 TFA 21 WEAPONS 1 TOTAL GO 139	8 911 FALSE 5 ASSAULT 3 AUTO THFT 2 B&E BUS 4 B&E OTH 4 B&E RES 4 DISTURB 4 MHA 1 BYLAW 3 THEFT 3 TFA 9 WEAPONS 2 TOTAL GO 106	9 911 FALSE 5 ASSAULT 3 AUTO THFT 1 B&E BUS 4 B&E OTH 4 B&E RES 4 DISTURB 7 MHA 3 BYLAW 8 THEFT 2 TFA 10 WEAPONS 1 TOTAL GO 115
10 911 FALSE 8 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 6 MHA 3 BYLAW 2 THEFT 4 TFA 4 WEAPONS 1 TOTAL GO 106	11 911 FALSE 7 ASSAULT 3 AUTO THFT 3 B&E BUS 2 B&E OTH 1 B&E RES 5 DISTURB 1 MHA 2 BYLAW 1 THEFT 3 TFA 10 WEAPONS 2 TOTAL GO 121	12 911 FALSE 10 ASSAULT 4 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 3 MHA 1 BYLAW 1 THEFT 1 TFA 10 WEAPONS 1 TOTAL GO 110	13 911 FALSE 3 ASSAULT 1 AUTO THFT 1 B&E BUS 3 B&E OTH 1 B&E RES 4 DISTURB 5 MHA 4 BYLAW 5 THEFT 5 TFA 9 WEAPONS 2 TOTAL GO 135	14 911 FALSE 7 ASSAULT 3 AUTO THFT 1 B&E BUS 3 B&E OTH 1 B&E RES 3 DISTURB 3 MHA 4 BYLAW 1 THEFT 1 TFA 4 WEAPONS 2 TOTAL GO 117	15 911 FALSE 4 ASSAULT 2 AUTO THFT 2 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 5 MHA 2 BYLAW 1 THEFT 5 TFA 7 WEAPONS 2 TOTAL GO 102	16 911 FALSE 9 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 4 DISTURB 4 MHA 2 BYLAW 6 THEFT 4 TFA 4 WEAPONS 1 TOTAL GO 117
17 911 FALSE 5 ASSAULT 1 AUTO THFT 1 B&E BUS 2 B&E OTH 1 B&E RES 1 DISTURB 2 MHA 2 BYLAW 2 THEFT 1 TFA 8 WEAPONS 1 TOTAL GO 97	18 911 FALSE 7 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 6 MHA 2 BYLAW 1 THEFT 2 TFA 6 WEAPONS 1 TOTAL GO 90	19 911 FALSE 7 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 3 DISTURB 3 MHA 5 BYLAW 3 THEFT 1 TFA 11 WEAPONS 2 TOTAL GO 115	20 911 FALSE 3 ASSAULT 1 AUTO THFT 1 B&E BUS 8 B&E OTH 1 B&E RES 7 DISTURB 7 MHA 7 BYLAW 2 THEFT 5 TFA 12 WEAPONS 1 TOTAL GO 153	21 911 FALSE 4 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 5 MHA 6 BYLAW 3 THEFT 4 TFA 2 WEAPONS 1 TOTAL GO 104	22 911 FALSE 7 ASSAULT 5 AUTO THFT 2 B&E BUS 1 B&E OTH 1 B&E RES 6 DISTURB 2 MHA 4 BYLAW 2 THEFT 5 TFA 7 WEAPONS 2 TOTAL GO 123	23 911 FALSE 7 ASSAULT 3 AUTO THFT 5 B&E BUS 2 B&E OTH 1 B&E RES 1 DISTURB 5 MHA 4 BYLAW 2 THEFT 4 TFA 12 WEAPONS 1 TOTAL GO 123
24 911 FALSE 8 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 1 DISTURB 4 MHA 4 BYLAW 2 THEFT 2 TFA 9 WEAPONS 1 TOTAL GO 103	25 911 FALSE 6 ASSAULT 2 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 2 DISTURB 8 MHA 1 BYLAW 4 THEFT 2 TFA 4 WEAPONS 1 TOTAL GO 87	26 911 FALSE 7 ASSAULT 1 AUTO THFT 2 B&E BUS 1 B&E OTH 1 B&E RES 3 DISTURB 3 MHA 1 BYLAW 2 THEFT 6 TFA 11 WEAPONS 1 TOTAL GO 83	27 911 FALSE 8 ASSAULT 1 AUTO THFT 1 B&E BUS 2 B&E OTH 1 B&E RES 3 DISTURB 3 MHA 3 BYLAW 2 THEFT 6 TFA 6 WEAPONS 1 TOTAL GO 111	28 911 FALSE 4 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 3 DISTURB 4 MHA 2 BYLAW 2 THEFT 2 TFA 7 WEAPONS 1 TOTAL GO 102	29 911 FALSE 7 ASSAULT 1 AUTO THFT 1 B&E BUS 3 B&E OTH 1 B&E RES 5 DISTURB 5 MHA 4 BYLAW 2 THEFT 1 TFA 6 WEAPONS 1 TOTAL GO 104	30 911 FALSE 3 ASSAULT 1 AUTO THFT 1 B&E BUS 1 B&E OTH 1 B&E RES 2 DISTURB 2 MHA 5 BYLAW 2 THEFT 3 TFA 5 WEAPONS 1 TOTAL GO 101
31 911 FALSE 10 ASSAULT 3 AUTO THFT 3 B&E BUS 3 B&E OTH 2 B&E RES 2 DISTURB 2 MHA 9 BYLAW 3 THEFT 1 TFA 2 WEAPONS 2 TOTAL GO 101	Statistics Run on 2018-01-03 Prepared by Richmond RCMP Crime Analysts. This data is operational and subject to change. This document is not to be copied, reproduced, used in whole or part or disseminated to any other person or agency without the consent of the originator(s).  These statistics are based on UCR primary scoring only.  *All CCJS are included (assistance, information, prevention, unsubstantiated, unfounded). Street Checks, Tickets, and non-GO calls have not been calculated.					



# City of Richmond

## Report to Committee

---

<b>To:</b>	Community Safety Committee	<b>Date:</b>	January 24, 2018
<b>From:</b>	Cecilia Achiam, MCIP, BCSLA General Manager, Community Safety	<b>File:</b>	09-5126-01/2018-Vol 01
<b>Re:</b>	<b>Emergency Programs Quarterly Activity Report – Fourth Quarter 2017</b>		

---

### Staff Recommendation

That the staff report titled “Emergency Programs Quarterly Activity Report – Fourth Quarter 2017”, dated January 24, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA  
General Manager, Community Safety  
(604-276-4122)

REPORT CONCURRENCE	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: 
APPROVED BY CAO 	



## **Staff Report**

### **Origin**

This report provides Council with an update on Emergency Programs (EP) activities. EP is reporting on its activities in support of its mandate to maximise the protection of life, public infrastructure, private property and the environment in the event of a major emergency or disaster.

This activity report for EP provides information on each of the following areas:

1. Community Involvement/Public Education
2. Emergency Management Plans
3. The City of Richmond Staff and Volunteer Education
4. Emergency Social Services (ESS) Response

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

*Maintain emphasis on community safety to ensure Richmond continues to be a safe community.*

*1.3. Improved perception of Richmond as a safe community.*

*1.4. Effective interagency relationships and partnerships.*

This report supports Council's 2014-2018 Term Goal #9 A Well-Informed Citizenry:

*Continue to develop and provide programs and services that ensure the Richmond community is well-informed and engaged in City business and decision making.*

*9.2. Effective engagement strategies and tools.*

### **Analysis**

#### **Community Involvement/Public Education**

Richmond Resilient Communities Program (RRCP) is a program designed to provide residents with the tools and knowledge to prepare themselves, their families and their communities to be resilient during an emergency of any size.

On November 18 and 26, 2017, Thompson Community Association hosted the RRCP workshops. Members of the public shared knowledge of their local neighbourhood and provided constructive feedback to increase program confidence further.

Committee Members are invited to attend any of the future workshops which are scheduled as follows:

Date	Time	Location
January 28, 2018 (Sunday)	11:30 am - 3:30 pm	West Richmond
February 3, 2018 (Saturday)	11:30 am - 3:30 pm	West Richmond
February 18, 2018 (Sunday)	1:00 pm - 5:00 pm	City Centre
February 24, 2018 (Saturday)	1:00 pm - 5:00 pm	City Centre
March 25, 2018 (Sunday)	1:00 pm - 5:00 pm	Steveston
March 31, 2018 (Saturday)	1:00 pm - 5:00 pm	Steveston

Council awarded the addition of staff resources for 2018 to further facilitate the launching of the RRCP Skills training program and the Measuring Resilience Program. The Human Resource Department is working on having the position posted for recruitment.

Emergency Programs staff participated with the Annual Working Poor Christmas Fund team by delivering envelopes to local Richmond families in need.

#### Emergency Management Plans

Emergency programs staff regularly review emergency plans with their operational stakeholders to ensure the plans are relevant in the event of an emergency disaster. Staff are currently reviewing:

- Evacuation Plan – The review of the Evacuation Plan is complete and pending distribution during Q1 of 2018.
- Information Plan – EP staff are supporting Corporate Communications staff to ensure the plan integrates seamlessly with the City's Emergency Management Plan. The completion of this plan is anticipated in Q1 of 2018.
- Dangerous Goods Spill & Response Plan – EP Staff are supporting Environmental Programs staff in their review of this plan. The completion of this plan is anticipated in Q2 of 2018.
- Emergency Management Plan – Staff will be reviewing the plan and will schedule meetings with stakeholders to update the plan. This initiative is planned for completion by the end of 2018.
- Emergency Social Services Plan – Staff will be reviewing the plan and will schedule meetings with stakeholders to update the plan. This initiative is planned for completion by the end of 2018.
- Hazard, Risk & Vulnerability Analysis – Staff will be sending a Request for Proposal to proponents in Q1 of 2018.

Emergency Programs also completed a review and update of the Emergency Operations Centre Activation Plan which was recently distributed.

### The City of Richmond Staff and Volunteer Education

#### *Volunteer Recruitment*

Members of the public are invited to attend Volunteer Information sessions and ask questions about becoming an emergency preparedness leader in the community. Information is provided to potential volunteers on how they are able to leverage their skills to assist during an emergency.

RRCP promotes volunteering with Emergency Programs as part of an ongoing engagement with the community. As the number of active volunteers increases to sustain two functional ESS Reception Centres, a review of the current volunteer management model will take place as part of the 2018 work plan.

Community Safety Committee members are welcome to attend the Volunteer Information Session on Monday, March 5, 2018, from 7:00 pm until 8:00 pm at City Hall meeting room M.1.003.

#### *Emergency Operation Centre Education*

On November 29 and 30, 2017, Emergency Programs provided a customised Emergency Operation Centre (EOC) training course for the City Staff facilitated by the Justice Institute of British Columbia. Each session focused on the theory of EOC essentials along with section-specific training and a situational tabletop exercise. This training served as both a refresher for existing EOC staff and new EOC staff participating for the first time.

Emergency Programs is working with Human Resources People Development to schedule future training sessions in anticipation of a May tabletop exercise to continue to enhance the skills and knowledge of EOC participants. In addition to EOC training, Emergency Plan orientation workshops will take place for the recently updated emergency plans to highlight any of the changes and to receive information on future updates.

On Monday, December 11, 2017 Emergency Programs received Council endorsement to prepare a submission of a grant application to the Union of BC Municipalities (UBCM) administered Community Emergency Preparedness Fund provided by the Province of BC. This grant has been made available to support local municipalities' response capacity in the area of Emergency Operations Centres supplies and training. The City is in the process of submitting an application to UBCM by February 2, 2018.

Emergency Programs created and distributed EOC Emergency response kits for members of the EOC Policy Group and EOC Staff. This response kit includes information for staff to participate in an EOC activation and response.

Emergency Programs is part of the Richmond Event Approval Coordination Team (REACT) event approval process to ensure that events in the City have an Event Safety Plan that provides sufficient details for coordination with the EOC in the event of an emergency.

Emergency Social Services Response

There was one incident requiring Emergency Social Services response for Richmond on December 10, 2018. The family received services provided by local businesses.

Emergency Programs has received approval in principle for a \$25,000 grant application to the UBCM administered Community Emergency Preparedness Fund provided by the Province of BC in the area of Emergency Social Services supplies and training.

**Financial Impact**

None.

**Conclusion**

Emergency Programs staff and volunteers continue to engage with Richmond communities to deliver personal and community preparedness, and resiliency information and awareness while continuing to promote the RichmondBCAlert System for enrollment.



Norman Kotze  
Manager, Emergency Programs  
(604-244-1211)

NK:nk