



City of Richmond

6911 No. 3 Road, Richmond, BC V6Y 2C1

Telephone (604) 276-4000

www.city.richmond.bc.ca

FAXED

April 20th, 2004

File: 01-0153-02-01

VIA Fax No. 604-303-3385

Vancouver International Airport Authority

P.O. Box 23750

Airport Postal Outlet

Richmond, BC V7B 1Y7

Attention: Ali Housell,

Manager, Public & Media Relations

Dear Ms. Housell:

Re: YVR Delegation Request

In response to the letter dated April 8th, 2004, this is to confirm that arrangements have been made for Larry Berg, Anne Murray, and Olga Ilich to appear as a delegation at the General Purposes Committee meeting scheduled for Monday, May 3rd, 2004, at 4:00 p.m. in the Anderson Room, located on the 2nd floor, of Richmond City Hall.

Please be advised that any presentation materials should be received in the City Clerk's Office no later than 5:00 p.m., Wednesday, April 28th, 2004. I would also ask that you contact Fran J. Ashton at 604-276-4163 regarding any arrangements which you wish to make regarding the use of audio-visual equipment for the presentation.

Yours truly,

J. Richard McKenna

City Clerk

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Vancouver International Airport Authority
Administration de l'aéroport international de Vancouver
 P.O. Box 23750
 Airport Postal Outlet
 Richmond, B.C. Canada V7B 1Y7
 Website: www.yvr.ca

Larry Berg
 President and Chief Executive Officer

8 April 2004

The City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

Attn: His Worship Mayor Malcolm Brodie and Members of City Council

Your Worship and Members of Council:

		INT
	IRM	
✓	VA	DW
	KY	
	AS	
	DB	
	WB	
✓	FA	

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I am writing to request an appearance by the Vancouver International Airport Authority at the May 3, 2004 meeting of the General Purposes Committee of Council. As a community-based organization, the Airport Authority takes its commitment to account to all our stakeholders--including our municipal neighbours--to heart. As Richmond is both our home community and one of our Nominating Entities, we have a special obligation to appear regularly before Council to update you on airport issues. Equally important, however, is that we give you the opportunity to ask questions and voice the City's views and concerns.

This year we would like to brief Council about our 12-week South Airfield maintenance and upgrade project; particularly the resulting changes to airport operations and the associated program to communicate those changes to our neighbours. In addition, we will report on:

- the 10-year capital program;
- security initiatives; and
- new Noise Management and Environmental Management Plans.

Attending the session on behalf of the Airport Authority will be Olga Ilich, Director and the City's nominee to our Board, Anne Murray, Vice President Community and Environmental Affairs, and me. We anticipate that our audio-visual presentation will take approximately 15 minutes.

Please let me know if May 3rd is acceptable to Council. In the meantime, if you have any questions or concerns, I invite you to call Ali Hounsell at 604.276.6130.

Yours truly,

cc. Richard McKenna, City Clerk

