



**City of Richmond**

**Report to Committee**

**To:** Community Safety Committee  
**From:** Deborah Procter  
Manager, Emergency Programs  
**Re:** 2007 UBCM Emergency Planning Grant

*to Community Safety - Feb. 13, 2007.*  
**Date:** January 25, 2007  
**File:** 03-1087-11-01.

**Staff Recommendation**

- a) That the application to the provincial government, via the Union of British Columbia Municipalities, for funding under the 2007 Emergency Planning program, be approved by Council.
- b) That a letter be sent to the Union of British Columbia Municipalities conveying Council's approval of the funding application.

Deborah Procter  
Manager, Emergency Programs  
(1211)

FOR ORIGINATING DEPARTMENT USE ONLY			
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>	
Human Resources.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/> GS NO <input type="checkbox"/>	<b>REVIEWED BY CAO</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

## **Staff Report**

### **Origin**

The Union of British Columbia Municipalities administers a provincial government funding assistance program for local governments to enhance emergency preparedness activities as mandated in the Emergency Program Act. Under the program guidelines, Richmond is eligible for a grant of up to \$5,000 for emergency plan updating, plan exercising, and for emergency response training.

Staff wish to request funding through this grant program for Emergency Operations Centre training and exercising. The grant application guidelines require a resolution from council approving the application. This report seeks the required approval.

### **Analysis**

The objective of the proposed project is to provide a comprehensive Emergency Operations Centre training program for responding staff. This training would be developmental in nature, from an orientation to the new Emergency Management Plan, the basics of Emergency Management and the British Columbia Emergency Response Management System, to more intermediate Emergency Operations Centre concepts through to advanced function-specific training with tabletop exercises that staff would be able to participate in.

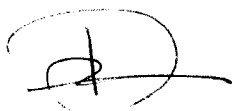
This work would involve contracting out the Justice Institute of British Columbia to deliver some of the training and customizing some of their courses to Richmond-specific requirements. It is anticipated that staff would work closely with the Justice Institute on the course content and tabletop scenarios to ensure that they meet the City's needs.

### **Financial Impact**

The City of Richmond is eligible for a grant in the amount of \$5,000. These funds would be applied directly to the project.

### **Conclusion**

There is an opportunity to obtain funding, in the amount of \$5,000 to assist in providing training and exercises for emergency response. Staff recommend application for this grant to enhance our emergency response program.



Deborah Procter  
Manager, Emergency Programs  
(1211)

DP:dp