



City of Richmond

Report to Committee

To: Planning Committee

Date: October 7, 2005

From: Terry Crowe
Manager, Policy Planning

File:

Re: **Child Care Development Statutory Reserve Fund Expenditures**

Staff Recommendation

That an allocation of \$29,798.89 from Budget Project 40721, originally approved in the 2005 Capital Plan, be approved in the following amounts:

- \$3,245.63 to the Developmental Disabilities Association for Riverside Child Development Centre educational materials and play equipment
- \$3,500.00 to the East Richmond Community Association for Sprites Preschool playground improvements
- \$4,000.00 to the Az-Zahraa Islamic Academy for a playing field
- \$1,505.00 to the Brighthouse United Church for Brighthouse Nursery School activity equipment
- \$900.00 to the Hamilton Community Association for Hamilton Out of School Care books and a drying rack
- \$5,000.00 to the Steveston Community Centre Preschool Program for outdoor equipment
- \$2,000.00 to Our Saviour Lutheran Child Care Centre for playground equipment and site improvements
- \$5063.49 to Beth Tikvah Preschool for a play centre, equipment shed, cubbies and kitchen centre
- \$3,870.00 to Richmond Society for Community Living for Treehouse Early Learning Centre play equipment, outdoor storage and a raised garden
- \$714.77 to Family Services of Greater Vancouver for Richmond Colts Daycare for a baby play module

Terry Crowe
Manager, Policy Planning

Att. 1

FOR ORIGINATING DIVISION USE ONLY					
ROUTED TO:		CONCURRENCE		CONCURRENCE OF GENERAL MANAGER	
Budgets		Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>		
REVIEWED BY TAG		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	REVIEWED BY CAO	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>

Staff Report

Origin

The purpose of this report is to recommend the expenditure of \$29,798.89 from Budget Project 40721 originally approved in the 2005 Capital Plan, for child care equipment, playground improvements and multilingual resource manuals.

Findings Of Fact

In 2005, \$50,000.00 was set aside from the Child Care Development Statutory Reserve Fund for child care grants.

1. Grant Applications

A call for applications was published in the Richmond Review in April 2005. A letter was also mailed out to all non-profit child care societies in Richmond to ensure that child care societies were aware of the funding opportunity.

- 11 applications were received by the May 27 deadline.
- A combined total of \$54,711.02 was requested by the 11 applicants.

2. Recommended Expenditures

The Child Care Development Board (CCDB) is recommending that the following expenditures be approved, as described in the attached report (**Attachment 1**) and outlined in the following table.

Name	Program	Total and Purpose of Request	Amount Recommended
Developmental Disabilities Association – Riverside Child Development Centre	Preschool and full day care (ages 3 to 5 yrs.), total 32 spaces (including 8 for children with extra support needs)	- \$3,245.63 for educational materials and play equipment	\$3,245.63
East Richmond Community Association – Sprites Preschool	Preschool (ages 3 to 5 yrs.), total 18 spaces	- \$3,500.00 for playground improvements	\$3,500.00
Az-Zahraa Islamic Academy	Preschool (ages 3 to 5 yrs.), total 18 spaces	- \$4,000.00 for a playing field	\$4,000.00
Brighthouse United Church – Brighthouse Nursery School	Preschool (ages 3 to 5 yrs.), total 30 spaces	- \$4267.13 for washroom renovations and activity equipment	\$1,505.00
Hamilton Community Association for Hamilton Out of School Care	- Two out-of-school care programs (ages 6 to 12 yrs.), total 40 spaces - Kindercare program (ages 5 & 6 yrs.), total 20 spaces	- \$15,050.00 for books and a drying rack	\$900.00
Steveston Community Centre Preschool Program	Preschool (ages 3 to 5 yrs.), total 20 spaces	- \$5,000.00 for outdoor equipment	\$5,000.00
Our Saviour Lutheran Child Care Centre	Group day care (3 – 5 yrs.), total 35 spaces	- \$2,000.00 minimum (portion of \$23,000.00) for playground equipment and site improvements	\$2,000.00

Name	Program	Total and Purpose of Request	Amount Recommended
Beth Tikvah Preschool	Preschool ((3 yrs.), total 20 spaces	- \$5063.49 for play centre, equipment shed, cubbies and kitchen centre	\$5063.49
Gingerbread House Parent Participation Preschool	A parent participation preschool.	- \$8,000 for a floor replacement. - This should be part of the maintenance of the building	-
Richmond Society for Community Living – Treehouse Early Learning Centre	Group day care and preschool (for children with extra support needs, ages 3 to 5 yrs.), total 25 spaces	- \$3,870.00 for play equipment, outdoor storage and a raised garden	\$3,870.00
Family Services of Greater Vancouver – Richmond Colts Daycare	Group day care (0 – 3 yrs., for Richmond Sr. High Colts Daycare Students Only), total 10 spaces	- \$714.77 for baby play module	\$714.77
Total		\$54,711.02	\$29,798.89

Analysis

Rationale for funding decisions is provided in **Attachment 1**. Due to the well prepared funding applications and modest amounts requested, the Board was able to recommend that seven of ten applicants receive funding in full.

The Child Care Development Statutory Reserve Fund expenditures described above:

- assist the City in fulfilling its mandate of planning, implementing and supporting the development of quality, affordable and accessible child care in the City of Richmond; and
- are consistent with Richmond’s vision of being the most appealing, livable, and well-managed community in Canada.

Financial Impact

1. 2005 Budget Project 40721:
 - Possible: \$50,000.00
 - Proposed: \$29,798.89
 - Remaining: \$20,201.11
2. Child Care Development Statutory Reserve balance of \$92,682.46 as of September 1, 2005.
3. Total Remaining:
 - 2005 Budget Project 40721: \$20,201.11
 - Child Care Development Statutory Reserve \$92,682.46
 - Total Remaining: \$112,883.57

Conclusion

Staff recommend that an allocation of \$29,798.89 from Project 40721 in the amounts indicated be approved.



Lesley Sherlock, Social Planner, (4220)
LS:cas

Child Care Statutory Reserve Fund Grants – 2005 Recommended Allocations

Background:

The Child Care Development Board (CCDB) grants sub-committee reviewed the applications received in response to the latest call for applications. In all eleven (11) applications were received, many of which were from groups that had made a grant application in the past.

Recommendations:

There is \$50,000 in the Child Care Statutory Reserve Fund that was requested for this round of grant applications. Most of the applications were well drafted and contained all of the required support material. Two of the applicants had not included the required quote in support of their request for funds. These applicants were contacted and the quotes were obtained. At this time the CCDB recommends that the City of Richmond release \$29,798.89 to support 10 of the 11 applications received from the following Child Care Programs:

Development Disabilities Association – Riverside Child Development Centre

Funds requested: \$3,245.63 for educational materials and play equipment

Recommended Allocation: \$3,245.63 as requested

Rationale: The centre currently does not have motor skills equipment or developmental resource kits to serve the needs of the 32 children (both full-time and part-time) enrolled in the program, nor does it have the financial resources to purchase these much needed items.

East Richmond Community Association – Sprites Preschool

Funds requested: \$3,500.00 for playground improvements

Recommended Allocation: \$3,500 as requested

Rationale: Currently the playground consists of a small wooden house, a rocking horse, and a small toddler climber in a sandbox that is encircled by a concrete walkway that provides very little physical stimulation for the students. In order to add more equipment the resilient ground must be expanded. The goal is to build up the playground to meet all of the children's needs.

Az-Zahraa Islamic Academy

Funds Requested: \$4,000.00 for a playing field

Recommended Allocation: \$4,000.00 as requested

Rationale: Currently the school has a large unfinished space which needs to be prepared so some turf can be laid down. The children continue to run around the parking lot as there is no other open space available to them. The sum of \$4,000.00 is for a portion of the cost as the total cost is \$17,900. Other funds will be raised by the school.

Brighthouse United Church – Brighthouse Nursery School

Funds Requested: \$4,267.13 for washroom renovations and activity equipment
Recommended Allocation: \$1,505.00 for activity equipment

Rationale: Due to the number of applications and the types of items requested it was decided that it was reasonable to fund a storage cabinet, one of the three (3) paint cabinets, a sorting box and a fold a mat. No funds were allocated to the washroom renovations as it was decided that such an expense should be covered by the building maintenance of the church.

Hamilton Community Association – Hamilton Out of School Care

Funds Requested: \$15,050.00 for play equipment
Funds Allocated: \$900.00 for books and a drying rack

Rationale: We have received applications from this group in the past that contained reasonable and well thought out requests. Unfortunately this application contained requests for many items that were inappropriate for this type of grant. Considering the quality of the other applications and the funds available it was decided that only funds for books and a drying rack should be recommended.

Steveston Community Centre – Preschool Program

Funds Requested: \$5,000.00 for outdoor equipment
Funds Allocated: \$5,000.00 as requested

Rationale: Currently the play area is half a block long and does not have a fenced in area for the preschool children to utilize. In addition, the current outdoor equipment is not developmentally appropriate for 3 – 5 year olds to use. They have also applied to the *Child Care Capital Funding – Safe Play Space Program* to obtain a grant for building a fenced playground.

Our Saviour Lutheran Child Care

Funds Requested: \$23,000.00 at least \$2,000.00 for playground equipment and site improvements
Funds Allocated: \$2,000.00 for playground equipment and site improvements

Rationale: The plan is to replace an aging piece of playground equipment with a new set of equipment and a safer site equipped with an improved ground cover. They are expecting assistance from the Ministry of Child Care Development. There is funding for the essential work and the additional funds will help to improve the setting. Due to the funds available and the number of applications, the minimum request of \$2,000.00 was recommended.

Beth Tikvah Preschool

Funds Requested: \$5,063.49 for play centre, equipment shed, cubbies and kitchen centre
Recommended Allocation: \$5,063.49 as requested

Rationale: The playground equipment is approximately 15 years old. One of the four posts that hold it up and one of the rungs are starting to rot. The shed has loose roof shakes and when it rains the equipment inside the shed gets wet. The cubbies and kitchen centre are approximately 30 years old and are in poor condition. These items, if replaced, will be used on a daily basis.

Gingerbread House Parent Participation Preschool

Funds Requested: \$8,000.00 for flooring replacement
Recommended Allocation: \$0.00

Rationale: The committee decide that as the preschool is in a church that the replacement of the floor should be covered by the maintenance budget for the building. In addition, due to the number and quality of the other applications it was decided that it would not be appropriate to recommend this application be funded.

Richmond Society for Community Living – Treehouse Early Learning Centre

Funds Requested: \$3,870.00 for play equipment, outdoor storage and a raised garden
Recommended Allocation: \$3,870.00 as requested

Rationale: The items requested will enhance the already existing activities that are provided for the children during outdoor play and have been selected to meet the needs of children with varying abilities.

Family Services of Greater Vancouver – Colts Daycare

Funds Requested: \$714.77 for baby play module
Recommended Allocation: \$714.77 as requested.

Rationale: Most of the equipment in the daycare is for toddlers and this equipment will provide infants with a safe area that can also be used by toddlers. The present equipment is too high for infants.

The Child Care Development Board thanks the City of Richmond for the opportunity to distribute these much needed and appreciated funds.

Report prepared by Karen Iddins
Chair, CCDB Grants Committee
September 27, 2005