



# City of Richmond

## Report to Committee

**To:** Community Safety Committee **Date:** May 13, 2021  
**From:** Cecilia Achiam **File:** 12-8060-01/2021-Vol  
 General Manager, Community Safety 01  
**Re:** **Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – April 2021**

### Staff Recommendation

That the staff report titled “Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – April 2021”, dated May 13, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
 General Manager, Community Safety  
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
<b>SENIOR STAFF REPORT REVIEW</b>	INITIALS: 
<b>APPROVED BY CAO</b> 	

## Staff Report

### Origin

This monthly report for the Parking Enforcement and Animal Services department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Services and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance and protect the safety and well-being of Richmond.*

*1.1 Enhance safety services and strategies to meet community needs.*

### Analysis

#### Dog Licencing and Patrols

In April there were 443 dogs licenced. This figure represents 103 new dog licence applications and 340 dog licence renewal applications. The total number of dogs licenced year to date is 6,915. Community Bylaw staff continue to collect outstanding renewal licencing fees and have reduced the amount of unpaid renewal licences from 960 to 365. The annual dog licencing campaign will continue until October 1, 2021.

BC SPCA Officers conducted 105 on-foot patrols of 40 parks and dykes located within the City. Figure 1 below highlights the top five patrolled parks followed by Figure 2, which represents BC SPCA Officer public engagement while conducting enforcement and education within the parks for the month of April. Agassiz Neighbourhood Park patrols were added due to a special request from a seven year old resident of the city, who sent a letter to both the BC SPCA and the City asking for patrols of "her park" due to off-leash dogs that scared her and her brother. Both the City and the BC SPCA were happy to oblige. Figure 3 represents the 160 calls for service that the BC SPCA Officers attended for the month of April. BC SPCA Officers continue to transport injured wildlife to the appropriate rehabilitation centre such as OWL, (Orphaned Wildlife Rehabilitation Society), when required. BC SPCA Officers also attended five animal in hot car calls for the month of April. Warnings were issued in all cases as the animals were assessed by the Officers to not be in distress and therefore, Richmond Fire-Rescue was not required to attend.

The BC SPCA received a complaint regarding the use of rabbit snares on a residential property within the city. The Officer attended and did not observe any snares but reported the complaint for follow-up to BC Conservation as they are the regulatory body under the *Wildlife Act*, on the usage of snares and traps.

Additionally, BC SPCA Officers conduct both education and enforcement which includes licence checks, muzzling requirements and general animal services and dog licencing violations, while continuing to foster a strong relationship within the community.

Figure 1: Parks Patrolled by BC SPCA

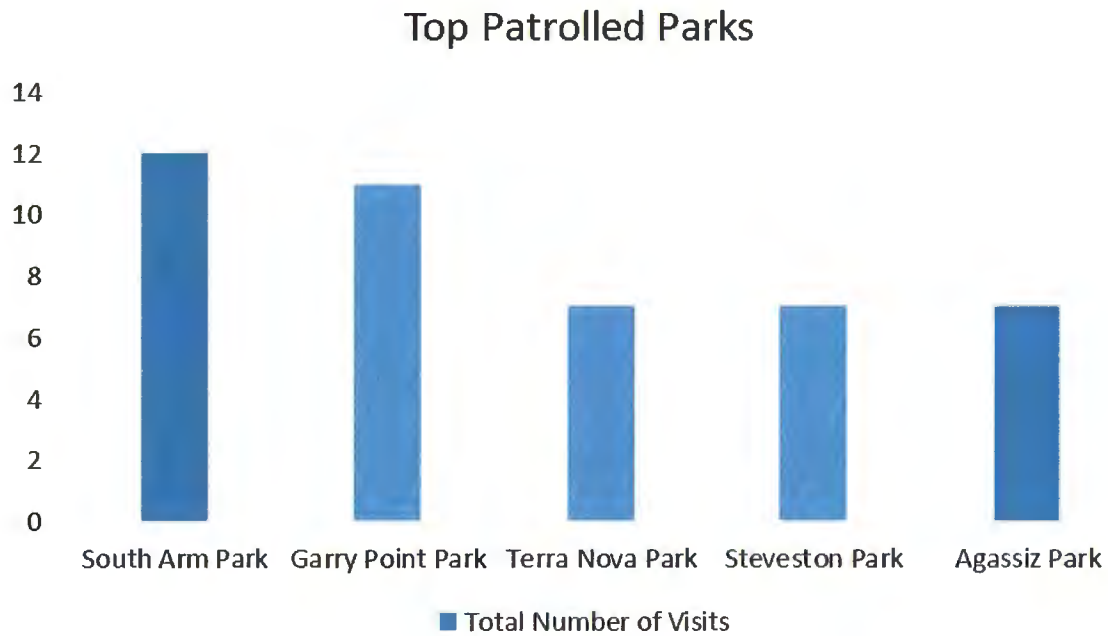


Figure 2: Education and Enforcement by BC SPCA

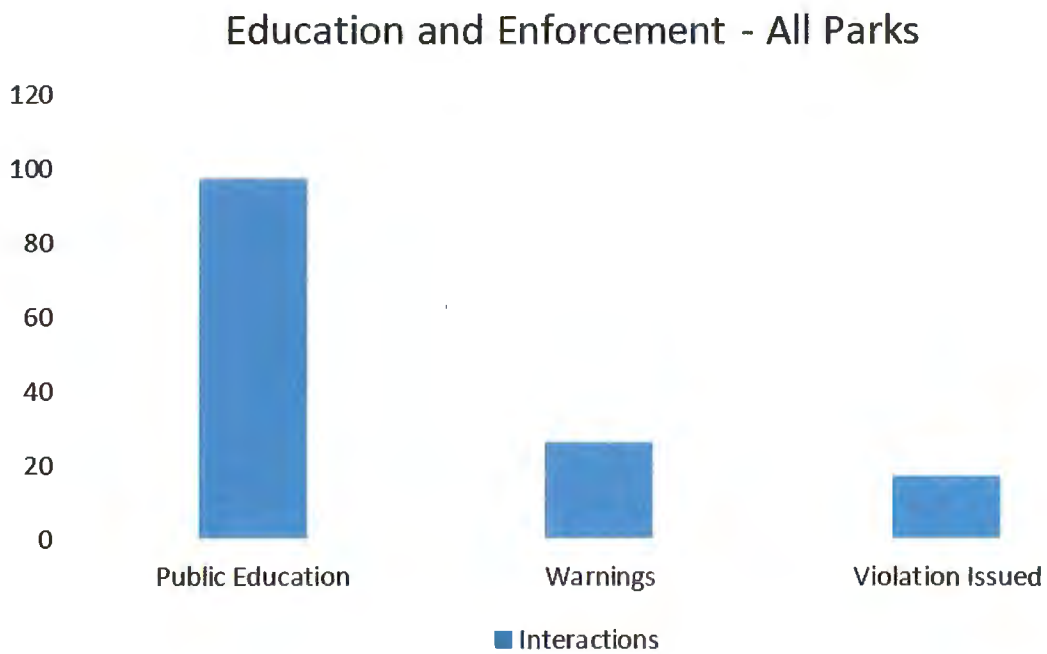
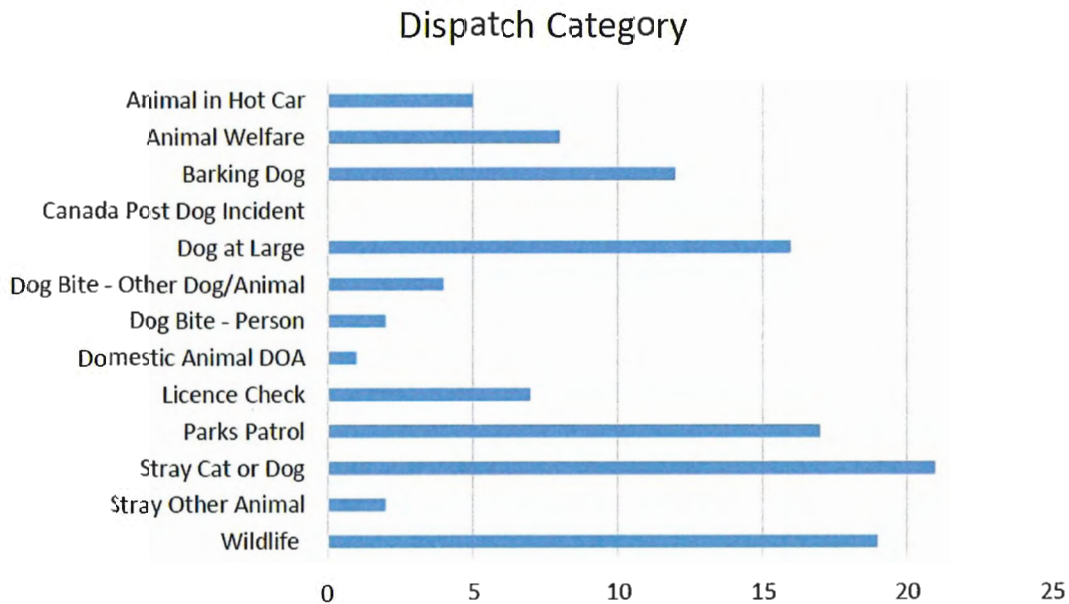


Figure 3: Dispatch Calls for Service – Animals



Parking Enforcement

For the month of April 2021, Parking Officers continued to monitor assigned files while proactively patrolling City owned off-street parking lots for compliance of pay parking and City roadways for stopping and parking offences. Parking Officers also conduct monthly, rotational school patrols, which are prioritized based on both public and school staff concerns. Community Bylaws recently received a letter thanking the department for the scheduled attendance of a Parking Officer at Ferris Elementary during the month of April. Officers were scheduled for the month of April to address parents’ concerns regarding the parking and stopping of vehicles during school hours within prohibited regulatory signage.

Parking Officers attended 202 calls for service, out of which 196 were for parking and/or stopping related offences and six calls for service were attributed to COVID-19 social distancing and unauthorized use of a City sports field. Parking Officers also conducted enforcement patrols of overweight commercial vehicles, travelling on load limit restricted roads within the city for the month of April. Out of the 12 patrols, 23 tickets were issued under the Traffic Bylaw No. 5870. Enforcement was conducted on the following load limit restricted roads:

- Westminster Hwy;
- No. 4 Road;
- River Road; and
- No. 8 Road.

Management of files by Parking Officers is priority based, with all safety and obstruction requests receiving top priority.

Figure 4 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 5.

Figure 4: Parking Violations Issuance Comparison

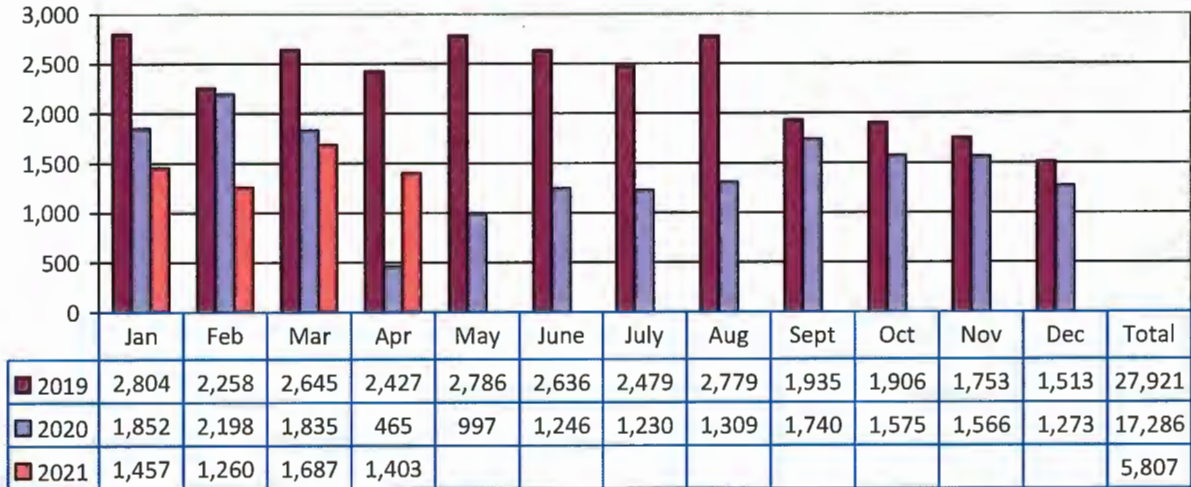
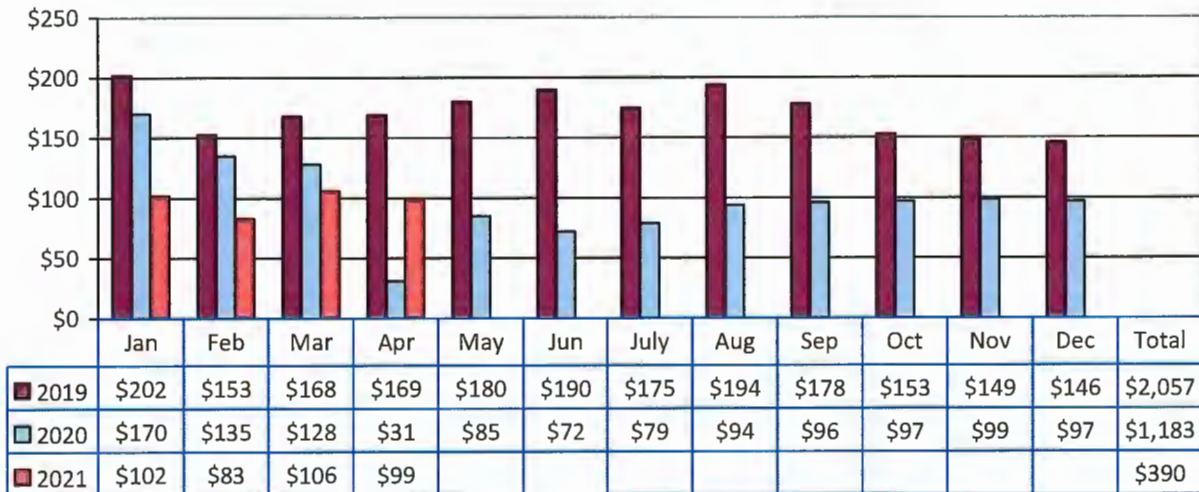


Figure 5: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 1 exhibits the number of parking violations issued together with the number of animal services violations issued.

Table 1: Violations Issued

<b>Ticket Issuance</b>	<b>April</b>	<b>YTD</b>
Parking & Stopping Offences	1,403	5,807
Animal Services Offences	93	145
<b>Totals</b>	<b>1,496</b>	<b>5,952</b>

Parking ticket revenue continues to be lower than in previous years not only due to the redeployment of resources to support education and enforcement of the public health orders but an increasing amount of individuals working from home due to the risk of spreading COVID-19, which has resulted in less traffic violations being issued.

Animal Services ticket revenue continues to reflect an increase as a result of not only the annual dog licence canvassing program and non-compliance of dog owners to purchase renewal licences, but the uniform presence and enforcement of the Animal Control Bylaw by BC SPCA Officers as it relates to off-leash and other sited offences within the bylaw.

Bylaw Adjudication

The next adjudication hearing is scheduled for May 27, 2021.

Revenue and Expenses

The Community Bylaw Parking and Animal Services department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal services fines, false alarm disturbances and newspaper box permits. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the programs within Community Bylaws Parking and Animal Services.

Table 2: Parking and Animal Services Revenue by Source

Program Revenue	Budget Apr 2021	Actual Apr 2021	YTD Budget Apr 2021	YTD Actual Apr 2021
Contract Revenue <sup>1</sup>	3,529	5,000	21,676	20,000
Filming Revenue	0	7,456	0	10,776
False Alarm	4,533	0	18,133	5,876
Dog Licences	7,210	24,874	119,626	165,486
Newspaper Box Permits	2,225	4,145	15,179	8,648
Animal Services Fines	302	2,075	5,011	8,600
Parking Revenue <sup>2</sup>	120,249	99,531	738,508	390,381
Receivable Income <sup>3</sup>	5,883	0	36,126	0
<b>Total Revenue</b>	<b>143,931</b>	<b>143,081</b>	<b>954,259</b>	<b>609,767</b>

Table 3: Parking & Animal Services Revenue and Expenses

		YTD Budget Apr 2021	YTD Actual Apr 2021
<b>Parking<sup>4</sup></b>	Revenue	829,622	435,681
	Expenses	579,256	381,160
	<b>Net Revenue (Expense)</b>	<b>250,366</b>	<b>54,521</b>
<b>Animal Control<sup>5</sup></b>	Revenue	124,637	174,086
	Expenses	335,973	257,836
	<b>Net Revenue (Expense)</b>	<b>(211,336)</b>	<b>(83,750)</b>

<sup>1</sup> City Towing Contract with Rusty's towing

<sup>2</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>3</sup> Receivable Income consists of Night Market Recoveries

<sup>4</sup> Includes all revenue from Table 2, excluding dog licences and animal services fines

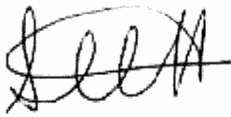
<sup>5</sup> Includes dog licences and animal services fines from Table 2

**Financial Impact**

None.

**Conclusion**

Parking and Animal Services administers a wide range of bylaws related to parking, animal services, public parks and school grounds. This report provides a summary of monthly enforcement and educational activity, including revenue and expenses. Ticketing revenue continues to decrease primarily due to the impact of the COVID-19 Pandemic. However, the decrease in revenue was managed and partially offset by a decrease in costs in all areas of the department.

A handwritten signature in black ink, appearing to read 'Susan Lloyd', with a horizontal line drawn through it.

Susan Lloyd  
Program Manager, Administration, Parking  
Enforcement and Animal Services  
(604-247-4467)