



**To:** General Purposes Committee **Date:** March 15, 2019  
**From:** Cecilia Achiam, **File:** 09-5126-01/2019-Vol  
 General Manager, Community Safety 01  
**Re:** **UBCM Community Emergency Preparedness Fund**

**Staff Recommendation**

1. That the application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for up to \$25,000 in grant funding to support the Emergency Operations Centres & Training for Emergency Programs be endorsed;
2. That the application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for up to \$150,000 in grant funding to support the Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning be endorsed;
3. That should the funding application be successful, the Chief Administrative Officer and the General Manger, Community Safety and the General Manager, Engineering and Public Works be authorized to execute the agreements on behalf of the City of Richmond with the UBCM; and
4. That should the funding application be successful, the 2019-2023 Five Year Financial Plan Bylaw be adjusted accordingly.

Cecilia Achiam  
General Manager, Community Safety  
(604-276-4122)

<b>REPORT CONCURRENCE</b>	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CS
<b>APPROVED BY CAO</b>  	

## Staff Report

### Origin

Staff are seeking Council endorsement for an application to the Union of British Columbia Municipalities (UBCM) Community Emergency Preparedness Fund (CEPF) for grant funding to build local Emergency Operation Centre (EOC) capacity and, Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning.

### Analysis

An EOC is a physical location where representatives come together during an emergency to coordinate response, recovery, resources and support response personnel in the field and coordinate all official communications regarding the emergency.

The City is requesting the maximum CEPF contribution allowance of \$25,000 in EOC improvements and a Flood Risk Assessment of \$150,000.

If the application for this grant funding is successful, the \$25,000 will be used to enhance the equipment for the EOC and for Emergency Programs training. It is imperative for the City to train and exercise staff and volunteers to build and maintain capacity for a coordinated response through the EOC.

The objective to apply for the \$150,000 grant from the Emergency Preparedness Fund is to provide budget relief for flood risk assessment work already budgeted for within the Engineering and Public Works and Emergency Programs Departments. The flood risk assessment studies are being carried out to ensure the City has accurate knowledge of local flood hazards to develop effective strategies to mitigate and prepare for those risks. Ongoing risk and vulnerability assessments are best practice to meet the mandate by the *Local Authority Emergency Management Regulation of the BC Emergency Program Act*.

Section 2(1) of this regulation requires local authorities to prepare emergency plans that reflect *“the potential emergencies and disasters that could affect all or any part of the jurisdictional area for which the local authority has responsibility, and the local authority’s assessment of the relative risk of occurrence and the potential impact on people and property of the emergencies or disasters that could affect all or any part of the jurisdictional area for which the local authority has responsibility.”*

Once completed, recommendations from the Flood Risk Assessment will be used to update the Emergency Management Plan and other relevant response plans.

### Financial Impact

None.

**Conclusion**

As part of the submission process, the Union of British Columbia Municipalities requires confirmation that the Council endorses the application for funding. This project aligns with the City's goals and vision and is well positioned to receive funding through the Community Emergency Preparedness Fund given the program criteria and the expected results of the project if program funding remains available.

Staff recommend the endorsement of the application to the CEPF for grant funding to support an enhanced EOC. The completion of this project will help the City achieve its ambition to be a resilient community.



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NK:cp