



# City of Richmond

## Report to Committee

**To:** Planning Committee **Date:** February 27, 2018  
**From:** Barry Konkin **File:** 01-0100-30-HCOM1-01/2018-  
 Manager, Policy Planning Vol 01  
**Re:** **Richmond Heritage Commission 2017 Annual Report and 2018 Work Program**

### Staff Recommendation

1. That the staff report, "Richmond Heritage Commission 2017 Annual Report and 2018 Work Program", dated February 27, 2018, from the Manager, Policy Planning, be received for information; and
2. That the Richmond Heritage Commission 2018 Work Program, as presented in this staff report, be approved.

Barry Konkin,  
 Manager, Policy Planning

Att. 2

| REPORT CONCURRENCE                                       |                        |
|--|------------------------|
| CONCURRENCE OF GENERAL MANAGER                           |                        |
| <i>Wayne G. for Joe Erceg</i>                            |                        |
| REVIEWED BY STAFF REPORT /<br>AGENDA REVIEW SUBCOMMITTEE | INITIALS:<br><i>CS</i> |
| APPROVED BY CAO  |                        |
| <i>[Signature]</i>                                       |                        |

## Staff Report

### Origin

The Richmond Heritage Commission (RHC) was established on May 9, 2005 upon Council approval of Richmond Heritage Commission Bylaw No.7906. The RHC consists of nine members of the public, appointed by Council. Three new members were appointed to the RHC in 2017 for a two-year term to expire on December 31, 2019.

A primary role of the RHC is to provide advice from a heritage perspective to Council, City staff and other stakeholders on issues and projects that impact the heritage value and special character of historic places in Richmond.

In accordance with Richmond Heritage Commission Bylaw No. 7906, this report summarizes the activities of the Commission in 2017 and recommends a 2018 Work Program for consideration and approval by Council.

This report supports Council's 2014-2018 Term Goal #2 A Vibrant, Active and Connected City:

*Continue the development and implementation of an excellent and accessible system of programs, services, and public spaces that reflect Richmond's demographics, rich heritage, diverse needs, and unique opportunities, and that facilitate active, caring, and connected communities.*

#### *2.4. Vibrant arts, culture and heritage opportunities.*

This report supports Council's 2014-2018 Term Goal #3 A Well-Planned Community:

*Adhere to effective planning and growth management practices to maintain and enhance the livability, sustainability and desirability of our City and its neighbourhoods, and to ensure the results match the intentions of our policies and bylaws.*

#### *3.1. Growth and development that reflects the OCP, and related policies and bylaws.*

### Summary of 2017 Annual Report

The detailed 2017 Annual Report of the RHC is contained in Attachment 1. Highlights are as follows:

- Reviewed and provided comments on three (3) development proposals affecting or related to the heritage value and special character of Steveston Village and a heritage-designated property.
- Reviewed and provided comments on the proposed Steveston Area Plan amendments.
- Received regular updates on various City policies and initiatives (e.g., the Dike Master Plan).
- Received five (5) nominations for the annual Richmond Heritage Awards and selected two (2) recipients.
- Provided sponsorship to the Open Doors Richmond, Richmond Heritage Fairs and Oral Histories project.

- Continued to work on marketing and communication materials for the work of the RHC.

### **Summary of Proposed 2018 Work Program**

The detailed 2018 Work Program is contained in Attachment 2. The following is a summary of highlights anticipated for 2018.

- Continue to review and provide recommendations on planning, and other proposals (e.g., public art), in the Steveston Village Development Permit Area and Heritage Conservation Area and on heritage properties, as forwarded to the RHC from staff and Council.
- Participate as a stakeholder in both the Heritage Inventory Update and the Museum Models Evaluation Study.
- Review and finalize a nomination form and evaluation and selection criteria for the Richmond Heritage Awards with guidance from staff.
- Receive nominations for the Richmond Heritage Awards, and select and honour the winners.
- Continue to provide sponsorship to Doors Open Richmond and Richmond Heritage Fairs, as well as the Richmond Historical Society for its multi-year Oral Histories Project.
- Continue to participate in staff-led or other workshops to expand and enhance knowledge and expertise related to heritage, and pursue other educational opportunities as they arise.

### **Financial Impact**

None.

### **Conclusion**

The RHC's mandates are to advise Council on heritage conservation and promotion matters and undertake and provide support for activities that benefit and advance heritage in Richmond.

The 2017 Annual Report for the RHC is submitted for information and the 2018 Work Program is recommended for Council approval.



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Planner 2  
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MP:cas

Attachment 1: Richmond Heritage Commission 2017 Annual Report  
Attachment 2: Richmond Heritage Commission 2018 Work Program

**2017 ANNUAL REPORT  
RICHMOND HERITAGE COMMISSION**

| <b>Richmond Heritage Commission 2017 Accomplishments</b> |   |  |
|--|---|--|
| <b>Projects</b>  | <b>Achieved Outcomes</b>  | <b>Accomplishments and Comments</b>  |
| Development Proposals                                    | Provided heritage perspective and advice to Council                               | <ul style="list-style-type: none"> <li>Reviewed and provided comments on a total of three (3) development applications forwarded by staff</li> <li>Received information regarding the Heritage Alteration Permit to allow a Canada 150 Mural on the Steveston Hotel</li> </ul>                     |
| Heritage Policy  | Provided heritage perspective and advice to Council                               | <ul style="list-style-type: none"> <li>Received information on progress on Council referrals related to Steveston Area Plan amendments and provided comments</li> <li>Received information on the pending Heritage Inventory Update and Museum Models Evaluation Study</li> </ul>                  |
| Richmond Heritage Awards                                 | Received nominations and selected recipients                                      | <ul style="list-style-type: none"> <li>Received a total of five (5) nominations and selected two (2) winners</li> </ul>  |
| Richmond Heritage Services and Sites                     | Received information and helped support and promote the City's services and sites | <ul style="list-style-type: none"> <li>Received information from staff on programs, initiatives and projects related to City-owned historic places and museums</li> <li>Contributed to the Annual Heritage Update publication prepared by the City's Museum and Heritage Services staff</li> </ul> |
| Community Heritage Partners and Projects                 | Sponsored and supported community initiatives                                     | <ul style="list-style-type: none"> <li>Provided \$1,000 in sponsorship to Doors Open Richmond and participated in this event</li> <li>Provided \$2,000 in sponsorship to Richmond Heritage Fairs</li> <li>Provided \$350 in sponsorship to the Oral Histories project</li> </ul>                   |
| Capacity Building  | Raised profile of RHC and enhanced knowledge                                      | <ul style="list-style-type: none"> <li>Continued to work on marketing and communication materials including a banner to the raise RHC's profile</li> </ul>   |

| <b>List of Proposals Reviewed in 2017</b> |  |   |
|---|--|---|
| <b>Application No.</b>                    | <b>Address of property</b>   | <b>Application Purpose</b>  |
| DP 16-753377<br>HA 17-763809              | 3471 Moncton Street/12040 & 12060 3 <sup>rd</sup> Avenue/ 3560, 3580 and 3600 Chatham Street | To permit the construction of a mixed-use development ranging from 1 to 3 storeys containing commercial space at grade and approximately 32 residential units |
| HA 16-723477                              | 12011 & 12111 3 <sup>rd</sup> Avenue   | To permit a reconfiguration of lot lines and alterations to parking layouts and landscaping to create two lots that can function independently of each other  |
| HA 17-775892                              | 6471 Dyke Road   | To restore and rehabilitate the exterior features of a heritage-designated house and replace an existing rear addition with a new rear addition               |

**2018 DRAFT WORK PROGRAM  
RICHMOND HERITAGE COMMISSION**

| <b>Richmond Heritage Commission 2018 Draft Work Program</b> |  |  |
|---|--|--|
| <b>Projects</b>   | <b>Results Expected</b>  | <b>Accomplishments and Comments</b>  |
| Development Proposals                                       | Heritage perspective and advice to Council                                     | <ul style="list-style-type: none"> <li>Continue to review and provide recommendations on planning, and other proposals (e.g., public art) in Steveston Village Development Permit Area and Heritage Conservation Area and other heritage properties</li> </ul> |
| Heritage Policy   | Heritage perspective and advice to Council                                     | <ul style="list-style-type: none"> <li>Participate as a stakeholder in the Heritage Inventory Update to be co-led by Museum and Heritage Services and Policy Planning</li> </ul>   |
| Richmond Heritage Awards                                    | Receive nominations and select recipients                                      | <ul style="list-style-type: none"> <li>Continue to review and finalize a nomination form and evaluation and selection criteria under the guidance of staff</li> <li>Receive award nominations, and select and honour the winners</li> </ul>                    |
| Richmond Heritage Services and Sites                        | Receive information and help support and promote the City's services and sites | <ul style="list-style-type: none"> <li>Participate in the Museum Models Evaluation Study</li> <li>Receive information from staff on programs, initiatives and projects related to City-owned historic places and museums</li> </ul>                            |
| Community Heritage Partners and Projects                    | Sponsor and support community initiatives                                      | <ul style="list-style-type: none"> <li>Provide sponsorship to the Oral Histories Project of Richmond Historical Society, Doors Open Richmond and Richmond Heritage Fairs</li> </ul>  |
| Capacity Building   | Raise profile of Richmond Heritage Commission and enhance knowledge            | <ul style="list-style-type: none"> <li>Further develop the orientation binder for commissioners</li> <li>Expand and enhance knowledge and expertise related to heritage and pursue other educational opportunities</li> </ul>                                  |