



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** January 18, 2021
From: Kim Somerville **File:** 03-1085-01/2020-Vol
 Director, Community Social Development 01
Re: 2021 Health, Social & Safety Grants

Staff Recommendations

1. That the 2021 Health, Social and Safety Grants be awarded for the total recommended amount of \$621,864 as identified in Attachment 1 of the staff report titled "2021 Health, Social and Safety Grants," dated January 18, 2021, from the Director, Community Social Development; and
2. That disbursement of grant funds be issued once the Consolidated 5 Year Financial Plan (2021-2025) is adopted by Council.

Kim Somerville
 Director, Community Social Development
 (604-247-4671)

Att. 3

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
SENIOR STAFF REPORT REVIEW	INITIALS: MO	APPROVED BY CAO

Staff Report

Origin

This report supports Council's Strategic Plan 2018-2022 Strategic Focus Area #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.4 Foster a safe, caring and resilient environment.

This report supports Council's Strategic Plan 2018-2022 Strategic Focus Area #4 An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

4.1 Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.

This report also supports the Social Development Strategy 2013-2022 Action 39:

Administer, monitor and enhance the City Grant Program, undertaking reviews as required to ensure that the program continues to have adequate resources, targets priority community needs and makes efficient use of staff resources.

Findings of Fact

2021 Health, Social and Safety Grant Budget

In September 2020, City Council resolved to continue supporting 2021 City Grant Programs at 2020 funding levels in spite of significantly reduced casino funding. As a result, the 2021 Health, Social and Safety (HSS) Grant Budget is \$626,970, the same as the 2020 HSS budget. Due to the loss of casino revenue, the annual Cost of Living increase indicated in the City Grant Policy (No. 3712) has not been applied to the 2021 City Grant budget.

Notice Given and Applications Received

In September 2020, last year's HSS grant recipients were advised of the opening of the City's 2021 HSS Grants through correspondence. Information was posted on the City website and included in the Community Services newsletter. The Richmond Community Services Advisory Committee was informed about the 2021 HSS program, as well as other non-profit societies by request.

In the HSS category, a total of 27 applications were received for a total request of \$1,127,468. A table outlining requests and recommended 2021 allocations is provided in Attachment 1. A summary of each application, generated directly from information submitted by applicants to the web-based system, is provided in Attachment 2. As summary contents are taken verbatim from

the applicants' submissions, they will replicate any errors or omissions made by the applicant. Staff recommendations and comments are also included in the summary.

As indicated in the HSS Grant Program Guidelines, all proposals must demonstrate that primarily Richmond residents will be served by the proposed grant use (Attachment 3). While some applicants serve wider geographic areas (e.g. Family Services of Greater Vancouver, Canadian Mental Health Association – Vancouver-Burnaby Branch), all recommended grants support primarily Richmond residents.

Late Applications

As the City Grant Policy indicates that no late applications will be accepted, the web-based system was closed to submissions after the deadline. However, due to technical difficulties, those reporting the inability to submit prior to the deadline, although their applications were completed, were assisted to ensure entry into the system. No post-deadline requests to submit were received.

New Applications

One application was received from an organization that had not previously applied to the HSS Grant Program, that being The Governing Council of the Salvation Army. The Richmond Poverty Reduction Coalition, receiving non-profit society registration in 2020, had applied previously under the auspices of the Richmond Food Bank so is not considered a first-time applicant.

Application Review Process

A HSS Grant Review Committee, consisting of Community Social Development staff, reviewed the applications. Assessment criteria outlined in the HSS Grant Program Guidelines, Sections 4 (Eligibility) and 5 (Application Assessment Criteria), were used to guide the recommendation considerations (Attachment 3). Recommended allocations were determined by the committee rather than individual reviewers.

Analysis

The following analysis provides information about the HSS Grant Program, specifically regarding multi-year funding; the difference between minor and major grant requests; and the rationale for partial or no funding recommendations. Information is also provided about recent grant application trends as well as 2021 applications.

Minor/Major Grant Requests

Two application streams are available for HSS grants; one for minor grant requests (\$5,000 or less) and one for major grant requests (over \$5,000). Minor grant requests have fewer sections to complete, while a more comprehensive application is required for major grants. In the Health, Social and Safety category, six organizations applied for grants of \$5,000 or less (minor), while 21 applied for grants over \$5,000 (major).

Multi-Year Funding Request

Applicants receiving grants for the same purpose for a minimum of five consecutive years have the opportunity to apply for a three-year funding cycle. In the first year of a cycle, the comprehensive application form is required, while for the following two years, a briefer application is required. Council reviews recommendations annually to determine if each year of an approved cycle will be funded.

Reasons for Partial or No Funding

Most recommendations (15 of 27, or 56%) are for partial rather than full or no funding. The principal reasons for partial funding are:

- The City supports, but is not a primary funder, of non-profit organizations whose main sources of support include federal and provincial governments, BC Direct Access Gaming, numerous granting organizations, foundations, endowments, donations and fundraising efforts; and
- The total amount requested by organizations exceeds the recommended City Grant budget; providing some assistance to many organizations is considered preferable to providing full assistance to only a few organizations.

Other reasons for recommending partial or no funding include, but are not limited to:

- programs previously funded by other levels of government;
- funding responsibility lies in other jurisdictions;
- other funding partners have not been sought;
- insufficient community benefit demonstrated;
- lack of partnerships;
- duplication of service;
- unaccounted surplus;
- fee-based (user pay) budget should be used;
- other forms of City support to the organization; and
- quality, including completeness, of the application.

Health, Social and Safety Grant Application Information 2019–2021

The following table provides information about applications received, as well as allocations, over a three-year period, including this year's applications and recommendations.

Table 1 – Applicant Information 2019-2021

	2019	2020	2021
Total number of applications	35	24	27
New applicants	4	1	1
Late applications	0	0	0
Denial recommended (did not meet criteria)	4	2	2
Partial amount of request recommended	21	13	15
Full amount of request recommended	10	9	10
Minor request (\$5,000 or less)	10	7	6
Total amount requested	\$1,089,095	\$737,394	\$1,127,468
Total budget available	\$614,676	\$626,970	\$626,970
Total HSS allocated	\$614,590	\$593,133	\$621,864*

*Subject to Council approval

2020 City Grants: Council-Approved Flexible Uses

Since the 2020 City Grants were awarded, the COVID-19 pandemic significantly altered the manner in which community services and programs were delivered due to physical distancing directives from public health authorities. As a result, many programs and services were changed dramatically, with organizations needing to acquire new skills, technology, approaches for supporting vulnerable clients, and increasing demand while coping with reduced staff, volunteers and fundraising capacity. In recognition of these challenges and to support the efforts of non-profit organizations to adapt to these unprecedented circumstances, at the Open Council Meeting on May 25, 2020, Richmond City Council announced the approval of flexible uses of 2020 City Grants due to the impact of COVID-19 and related public health measures on the community and non-profit societies.

Health, Social and Safety applicants reported a number of flexible uses of their 2020 grants, primarily to train staff in developing and delivering virtual programs and services, upgrading technology, hiring additional staff, maintaining operations with reduced funding, and providing one-to-one supports by telephone or in person following physical distancing protocols. Many organizations increased measures to address the food security of their clientele, and were further supported by various grants made available throughout the year. The Richmond Food Bank played a pivotal role in the distribution of supplies to community food programs and supported the City’s pilot project with FoodMesh to establish a Richmond Food Security Network.

As public health orders remain in effect, the changes noted regarding 2020 HSS grant use will continue to be implemented into 2021 as long as required. Staff will monitor social service changes during the course of the year and advise City Council regarding related developments.

2021 HSS Grant Budget Considerations

As three regular applicants to the HSS Grant Program did not apply for a 2021 grant, staff do not recommend the full expenditure of the 2021 budget. Retaining an amount in the budget helps to ensure that some funds would be available for those organizations in 2022 recommendations, should the overall grant budget be retained, without having to reduce 2022 allocations to other agencies.

Financial Impact

The 2021 HSS Grant Program budget is \$626,970. A total of \$621,864 is recommended for disbursement.

Disbursement of grant funds will only be made once the Consolidated 5 Year Financial Plan (2021-2025) is adopted by City Council.

Conclusion

The City's HSS Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a livable community. These grants support the work of non-profit social service agencies whose mandates align with the City's Social Development Strategy goals of social equity and inclusion; citizen engagement; and building on social assets and community capacity. Staff recommend that 2021 HSS Grants be allocated as indicated to the many societies dedicated to supporting the well-being of Richmond residents.



Lesley Sherlock
Social Planner
(604-276-4220)

- Att. 1: Health, Social and Safety Grant Recommendations - 2021
- 2: 2021 Grant Application Summary Sheets
- 3: 2021 Health, Social and Safety Grant Program Guidelines

Health, Social and Safety Grant Recommendations - 2021

ATTACHMENT 1

APPLICANT NAME	2020 GRANT	2021 REQUEST	RESIDENTS TO BE SERVED	2021 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT. 2 PG #
Amyotrophic Lateral Sclerosis Society of British Columbia	\$4,000	\$5,000.00	16	\$4,000.00		This grant will be used to purchase a Voyager Portable Motor for a lift system to support a Richmond resident with ALS. There are currently 16 such residents. This recommendation is for the same level as last year.	1
Big Brothers of Greater Vancouver	N/A	\$10,000.00	41	\$6,000.00	1	This Multi-Year (Year 1) grant is to support matches of Big and Little Brothers in Richmond, as well as the Teen Mentoring Program matching "buddies" from elementary and high schools. One-on-one and virtual meetings will be held. The recommendation is for the same level as their previous grant (2019).	5
Boys and Girls Clubs of South Coast BC	\$6,500	\$10,000.00	39	\$6,500.00		This grant will support an after school program at Mitchell Elementary in East Richmond typically reaching 30 children aged 6 to 12 years, ensuring accessibility to those who cannot afford to pay. While fewer (10) children can be served in person under current physical distancing requirements, virtual programs will also be offered. This recommendation is for the same level as last year.	8
Canadian Mental Health Association, Vancouver-Fraser Branch	\$8,670	\$30,500.00	78	\$8,670.00		This grant will support staff costs of the Super Fun Group Kids Program providing monthly outings for children of parents with serious and persistent mental illness or addictions, mostly from very low income families. Smaller groups due to distancing requirements and one-to-one support is provided. The recommendation is for the same level as last year.	11
Chimo Community Services	\$50,000	\$50,000.00	5,499	\$50,000.00	1	This Multi-Year (Year 1) grant is to support the delivery and expansion of Chimo Community Service's Crisis Line, Outreach & Advocacy, and Community Engagement programs. The Crisis Line and Outreach & Advocacy programs provide immediate emotional support to residents in crisis by providing referrals to supportive services and other assistance regarding poverty, family, immigration and civil matters. In person as well as on-line services will be offered. The recommendation is for the full amount requested.	14
Community Mental Wellness Association of Canada	\$10,200	\$42,000.00	12,000	\$10,200.00	2	This Multi-Year (Year 2) grant will support mental wellness education, workshops and referrals to other community services. Virtual programs and one-to-one telephone support will be provided. The recommendation is for the same level as last year.	17
Connections Community Services	NA	\$15,000.00	1,200	\$14,321.00	3	This Multi-Year (Year 3) grant will support the Connections Youth Resource Centre's Youth Worker position to facilitate programs including tutors, homework clubs, community improvement and pre-employment. In-school programs have resumed while other programs will be offered on-line. The recommendation is for the same level as their previous application (2019).	19

Health, Social and Safety Grant Recommendations - 2021

APPLICANT NAME	2020 GRANT	2021 REQUEST	RESIDENTS TO BE SERVED	2021 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT. 2 PG #
Family Services of Greater Vancouver	\$48,007	\$54,604.00	150	\$48,007.00	1	This Multi-Year (Year 1) grant will support the Counselling, Support and Therapeutic Education Program, available to all residents on a sliding fee scale. In-person and virtual counselling will be provided to accommodate client preferences for the duration of the pandemic. The recommendation is for the same level as last year.	21
Heart of Richmond AIDS Society	\$12,740	\$17,000.00	750	\$12,740.00	3	This Multi-Year (Year 3) grant will support program costs for those with HIV/AIDS and their families, as well as education/prevention services. School programs will be offered virtually, and increased food distribution will continue. The recommendation is for the same level to support operating expenses.	24
Minoru Seniors Society	\$5,000	\$5,000.00	140	\$5,000.00		This grant will support the Wellness Connections outreach program for frail, at-risk and isolated seniors aged 55+ years to reconnect them with their community, increase independence and improve their health through social, recreational and leisure programming. The program is operating on-line and the grant will fund instructor costs and equipment purchases. The recommendation is for the full amount requested.	26
Multicultural Helping House Society	Denied	\$67,000.00	1500	\$0.00		This application does not demonstrate a shared funding approach as the amount requested of the City far exceeds that requested of the one other funder approached for the same purpose. No Richmond partnerships are proposed. Therefore, denial is recommended.	29
Muscular Dystrophy	Denied	N/A	N/A	N/A		N/A	
Pacific Autism Family Centre Society	N/A	\$300,000.00	43,060	\$0.00		The amount requested far exceeds the capacity of the grant program to fund. The amount requested is similar to the deficit, which City grants will not cover. Other than PAFN fundraising, the application does not reflect a shared funding approach as considerably less is requested of two other funders. Therefore, denial is recommended.	32
Pacific Post Partum Support Society	\$3,000	N/A	N/A	N/A		N/A	
Parish of St. Alban's (Richmond)	\$15,300	\$30,000.00	12,500	\$15,300.00		This grant is to support the homeless and those at risk through the Tuesday night community meal program, the Friday hot lunch program, and the outreach meal delivery service distributed five nights a week to those unable to access programs or prepare their own meals. The accumulated surplus is due to the cancellation of the shower program and will go towards increased food distribution as well as medical costs including foot care, dental work, eyeglasses, etc. The grant is for the same level as last year.	35

Health, Social and Safety Grant Recommendations - 2021

APPLICANT NAME	2020 GRANT	2021 REQUEST	RESIDENTS TO BE SERVED	2021 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT. 2 PG #
Pathways Clubhouse	\$35,027	\$35,027.00	400	\$35,027.00	1	This Multi-Year (Year 1) grant is to support the Pathway Clubhouse meal program, which provides opportunities for members on fixed-incomes to eat healthy meals at affordable prices. The program also provides opportunities for social connection and for members to learn employment skills related to working in the restaurant industry. Pathways will continue providing on-line programs, one-to-one telephone support and weekly meal delivery to those who are physically isolated. The recommendation is for the same level as last year.	38
PLEA Community Services of BC (now includes Children of the Street)	\$5,000	\$5,000.00	3,000	\$5,000.00		This request is to fund virtual and in-school workshops to educate children and youth about sexual exploitation. The workshops aim to reach 3,000 children and youth through over 40 workshops delivered in Richmond schools. This recommendation is for the full amount requested.	41
Richmond Addiction Services Society	\$226,860	\$226,860.00	7500	\$226,860.00	1	This Multi-Year (Year 1) grant will support programming that prevents the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. One-to-one counselling as well as on-line prevention and education will be offered. The recommendation is for the same level as last year.	44
Richmond Cares, Richmond Gives	\$42,634	\$50,000.00	60,000	\$42,634.00	1	This Multi-Year (Year 1) grant will support core operating costs, including the Information & Volunteer Centre which supports residents and organizations seeking volunteer opportunities and the free Community Services directory, including the Seniors and Low Income Services Directories. RCRG will continue providing referrals on-line, over the phone and via e-mail. The recommendation is for the same level as last year.	48
Richmond Family Place Society	\$38,560	\$38,000.00		\$38,000.00	2	This Multi-Year (Year 2) grant is for family support programs and other preventative services for families with children up to 12 years, including an intergenerational program. A blend of in-person and virtual programming will be offered as health restrictions permit. The recommendation is for the full amount requested.	52
Richmond Mental Health Consumer and Friends Society	\$5,355	\$13,777.24	103	\$5,355.00	3	This Multi-Year (Year 3) grant is to support the operations of a Peer Support Social Group, which aims to empower and re-integrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities. Services will continue on-line and by telephone. The recommendation is for the same level as last year.	55

Health, Social and Safety Grant Recommendations - 2021

APPLICANT NAME	2020 GRANT	2021 REQUEST	RESIDENTS TO BE SERVED	2021 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT. 2 PG #
Richmond Multicultural Community Services	\$12,750	\$25,000.00	103	\$12,750.00	1	This Multi-Year (Year 1) grant will support the core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration. Virtual programs, including support for those experiencing racism/discrimination, as well as support for isolated individuals, will be provided. This recommendation is for the same level as last year.	58
Richmond Poverty Reduction Coalition	N/A	\$5,000.00	35	\$5,000.00		This grant will be used to support the operating costs of expanding the Self Advocacy Network, providing confidence and leadership skills to people with lived experience of poverty, into ongoing programming with other local social service agencies. Virtual community forums will be produced. This recommendation is for the same level as awarded previously (2019).	61
Richmond Society for Community Living	\$15,500	\$15,500.00	5,000	\$15,500.00	3	This Multi-Year (Year 3) grant will provide partial funding for the Family Resource Program, supporting the families of those with developmental disabilities. Programs and supports will continue virtually or by telephone. The recommendation is for the full amount requested.	64
Richmond Stroke Recovery Centre	\$2,030	N/A	N/A	N/A			
Richmond Women's Resource Centre	\$26,000	\$41,000.00	7,000	\$26,000.00	3	This Multi-Year (Year 3) grant will support women's programs and services, including skills training, English conversation and peer support groups designed to empower women and help them obtain needed assistance. Programs and supports will be offered on-line and by telephone. The recommendation is for the same level as last year.	67
The Governing Council of the Salvation Army in Canada*	N/A	\$11,200.00	175	\$6,000.00		This grant will cover the mileage costs of the Salvation Army Outreach Worker who picks up and delivers meals to homeless individuals five days a week. In addition to meals, the Outreach Worker provides services, referrals and connections to shelter beds, where further supports are provided. This recommendation is a first-time grant for the Salvation Army.	70
The Kehila Society of Richmond	N/A	\$5,000.00	25,000	\$3,000.00		This grant is requested to purchase supplies other than groceries for those receiving the Society's food and meal programs, including personal protective equipment such as face masks and gloves, personal hygiene products, food packaging materials, and food gift cards. The recommendation would be the first grant for the Kehila Society in recent years.	74
Touchstone Family Association	\$5,000	\$5,000.00	40	\$5,000.00		This grant is to support the Street Smart Program for at-risk youth, designed to stop or prevent Street gang involvement. Both on-line and in-person services will be provided, including small groups+131 when physical distancing is possible. The recommendation is for the full amount requested.	77

Health, Social and Safety Grant Recommendations - 2021

ATTACHMENT 1

APPLICANT NAME	2020 GRANT	2021 REQUEST	RESIDENTS TO BE SERVED	2021 RECOM.	MULTI-YEAR RECOM.	COMMENT SUMMARY	ATT. 2 PG #
Turning Point Recovery Society	\$15,000	\$15,000.00	125	\$15,000.00	1	This Multi-Year (Year 1) request is to continue services that would usually be provided at the Drop-in Centre (now closed) in an outdoor environment, including social connection, referrals to additional support programs and services, and a more robust lunch program, served Monday to Thursday in Brighthouse Park, to 25 to 30 guests. The recommendation is for the full amount requested.	80
TOTAL	\$593,133	\$1,127,468.24		\$621,864.00			
TOTAL AVAILABLE	\$626,970	\$626,970.00		\$626,970.00			
REMAINING	\$33,837	-\$500,498.24		\$5,106.00			

*BOLD = New Applicant

Please note that, as three regular applicants did not apply this year, staff recommend maintaining the \$5,106 remainder for 2022 budget purposes.

Health, Social & Safety 2021

Amyotrophic Lateral Sclerosis Society of British Columbia

Summary Page 2

Total Expenses:	2,122,473.00	2,172,290.00
Annual Surplus or (Deficit):	611,902.00	1,547.00
Accumulated Surplus or (Deficit):	4,597,085.00	4,500,000.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

2019 ACTUAL – The revenue includes 331K value of gift-in-kind donations, and expenses include 410K amortization.

*As mentioned in our previous application, the Society has a goal to raise 5 million for the ALS Centre of Excellence in BC. The goal is to enhance the quality of life and to make clinical trials available in BC.

*Another goal of the Society is to raise the Operating Reserve of the Society (rainy day funds) to 6 months to ensure the stability of the organization in case of economic turbulence.

*The Society was able to transfer funds to the Operating Reserve, and in 2019 year-end, the balance was 400K. Six months operating reserve is equivalent to 1 million. The Society was also able to contribute to the ALS Centre of Excellence managed by an independent investment manager. The balance in 2019 year-end was 1,029,761.

Current Year:

2020 Budget - The budget revenue includes 202K value of gift-in-kind donations, and expenses include 228K amortization. Surplus revenues will be allocated to the ALS Centre of Excellence and Operating Reserve of the Society.

Update on September 16, 2020, ALS Society of BC Board Strategic Planning:

1. Increase the target operating reserve of the Society from a minimum of 6 months to a maximum of 24 months.
2. Rename the ALS Centre of Excellence project to ALS Society of BC Project Hope
 - a. Goal 1 – To raise 5.3 million and fund an ALS Society of BC Professorship at the University of British Columbia. One of the main tasks of the professor is to make clinical trials available in BC. Currently, the Society has raised 2.4 million for this goal. The board would like to accomplish this goal sooner than later to give hope to ALS patients.
 - b. Goal 2 – To strive for an optimal environment integrating research and clinical care. A financial plan was not yet identified during the meeting. Accomplished Goal 1 before

initiating activities for Goal 2.

Explanation for Accumulated Surplus or (Deficit):

The Society's fundraising events were down by 39% because of the pandemic. We have two vacant positions that we put on hold to ensure that support services for patients will not be affected. The board made the right decision in setting aside funds for the operating reserve of the Society. Currently, because of the pandemic, the society is uncertain about fundraising activities in the next two years.

To date, the ALS Society of BC Project Hope raised 2.4 million. The society will continue to fundraise to fund the ALS Professorship at UBC, sooner than later.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$2,500.00	Health, Social & Safety
2018	\$2,000.00	Health, Social & Safety
2017	\$700.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$5,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Amount	\$0.00
Funder 2 Name	Amount	\$0.00
Funder 3 Name	Amount	\$0.00

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$5,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$4,000

Recommendation:

This grant will be used to purchase a Voyager Portable Motor for a lift system to support a Richmond resident with ALS. There are currently 16 such residents. This recommendation is for the same level as last year.
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**Staff Comments /
Conditions:**

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Big Brothers of Greater Vancouver

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$10,000

Proposal Title: Big Brothers Community Program, Teen Mentoring Program, Youth

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 41

Richmond Residents: 41

Grant Request Summary:

When our children are emotionally, socially and physically healthy, everyone in the community benefits. Especially during the pandemic where we are forced to stay apart, children and youth need stable positive influences more than ever. In the 2016 BC Provincial Health Officer's Annual report, one of the key messages states "strong and supportive families as well as having caring adults outside the family are important protective factors in young peoples' lives". The Community Program matches adult male volunteers with boys aged 7-14 who have limited or no contact with a positive male role model in their lives. Big and Little Brothers spend 2-4 hours each week doing a wide range of low-cost fun activities together. We currently have 20 matches and 16 children on the waitlist to be matched. Children in Richmond on our waitlist often wait up to 2 years before being matched with their mentors. The Teen Mentoring Program matches elementary school boys and girls (grades 1-7) with teen "Buddy" mentors from nearby high schools. In Richmond, this program is supported by A.R. MacNeill Secondary and Anderson Elementary. Big and Little Buddies spend one hour a week engaging in fun non-academic activities. This program connects each child one-on-one with teen mentors, thereby increasing their network of support and enabling them to form a relationship with someone who is engaged in and cares about their life. Youth Leadership aims to further support teens to develop leadership skills that they can apply in their everyday lives. These include career planning, conflict resolution, and more. Mentees experience many life-long benefits of a quality mentoring relationship, including higher self-esteem, reduced risky behavior, stronger relationships, and a more positive attitude toward school. The family benefits from the improved wellbeing of the child and volunteer mentors report feeling immense personal reward - thus bringing the entire community closer.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,255,050.00	1,738,430.00
Total Expenses:	2,368,034.00	2,084,286.00
Annual Surplus or (Deficit):	(112,984.00)	(345,856.00)
Accumulated Surplus or (Deficit):	(59,432.00)	(405,288.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

When the COVID-19 pandemic hit our economy, we were forced to close all operations which earned our main source of revenue for over 3 months. Costs were cut in this time to mitigate the losses but the forecast which initially projected a breakeven year instead projected a large loss.

Current Year:

Our operations are slowly ramping up again but we anticipate a slow recovery. The support of our grantors is imperative in this time.

Explanation for Accumulated Surplus or (Deficit):

The hope for 2020 was for a breakeven year, however the COVID-19 pandemic hit us hard and will continue to do so for several months into the future. We are hopeful for a stronger 2022.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$6,000	Health, Social & Safety
2018	\$6,000	Health, Social & Safety
2017	\$4,843	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$8,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,000.00
Office Rent or Mortgage	\$1,000.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00

Local Travel	
Other	\$0.00
TOTAL	<u>\$10,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Community Gaming Grant	\$9,750
Funder 2 Name	United Way	\$2,975
Funder 3 Name	N/A	\$1

Amount Your Society will Provide:	<u>\$85,155.00</u>
Total Proposed Budget:	<u>\$107,879.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$6,000

Recommendation:

This Multi-Year (Year 1) grant is to support matches of Big and Little Brothers in Richmond, as well as the Teen Mentoring Program matching "buddies" from elementary and high schools. One-on-one and virtual meetings will be held. The recommendation is for the same level as their previous grant (2019).

**Staff Comments /
Conditions:**

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Boys and Girls Clubs of South Coast BC

Grant Type: Over \$5000 Single Year

Grant Request: \$10,000

Proposal Title: Boys and Girls Club Services at Mitchell Elementary

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 30

Richmond Residents: 30

Grant Request Summary:

We are seeking support from the City of Richmond to support the after-school program offered by Boys and Girls Clubs at Mitchell Elementary School in East Richmond. Programming is offered four days per week (Monday through Thursday) after school for students aged 6 through 12, and a preteen evening program is offered once a week for kids in Grades 5 through 7. The Club provides a safe, accessible place for children after school, and offers supervised social and recreational programs that enhance participants' physical, educational, character, and skill development. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts and crafts, leadership programs, and sports and physical activities that promote active lifestyles. All children and families can access our programs, regardless of their financial situation.

Impact of COVID-19: The pandemic has had a significant impact on our Clubs. We closed all sites at the end of March, and transitioned to offering virtual programs in April. We offered some in-person summer day camps, combined with ongoing virtual programs so that more kids could benefit from staying connected with their friends and Club leaders. We are prepared to continue with this hybrid model of service delivery in our after-school programs as long as necessary. Due to physical distancing, we can only serve only 10 kids in person at the Richmond Club (compared to the usual 25-35). Our goal is to continue to provide the best services to our families during these challenging times. We recognize that the model may need to change depending on how schools operate and/or any other new developments that arise. Meanwhile, our staffing costs have increased, as we have much higher staff-to-participant ratios in our Clubs to ensure that all recommended safety protocols are maintained, fewer volunteers, and our main fundraising event, the annual Club House Gala, was cancelled this fall and is being transitioned to an online event.

Richmond Services Received by Your Organization:

We received a \$6,500 City Grant in 2020, but receive no other services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	9,878,053.00	9,916,135.00
Total Expenses:	9,895,161.00	9,916,135.00
Annual Surplus or (Deficit):	(17,108.00)	0.00
Accumulated Surplus or (Deficit):	1,606,446.00	1,606,446.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Actual operations resulted in a surplus. The overall deficit for last year was very small (0.17%), and only appears when non-cash items (e.g., amortization of property and equipment) are taken into account.

Current Year:

No surplus or deficit is forecast for the current. BGC strives to maintain a balanced year-end position for operations.

Explanation for Accumulated Surplus or (Deficit):

Sound financial management over the last 80 years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,115	Health, Social & Safety
2018	\$5,000	Health, Social & Safety
2017	\$5,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$60,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,600.00
Utilities and Telephone	\$250.00
Supplies	\$0.00
Equipment	\$0.00

Photocopying	\$0.00
Program Materials	\$900.00
Local Travel	\$850.00
Other	\$9,500.00

Insurance: \$1,700

Food: \$1,300

Allocation for Central Administration: \$6,500

TOTAL **\$76,100.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Province of BC - Gaming	\$5,000
Funder 2 Name	Membership Fees	\$10,000
Funder 3 Name	Boys and Girls Clubs Foundation of South Coast BC	\$51,100

Amount Your Society will Provide:	<u>\$51,100.00</u>
Total Proposed Budget:	<u>\$76,100.00</u>

GRANT RECOMMENDATIONS

Recommended Amount: \$6,500

Recommendation: This grant will support an after school program at Mitchell Elementary in East Richmond typically reaching 30 children aged 6 to 12 years, ensuring accessibility to those who cannot afford to pay. While fewer (10) children can be served in person under current physical distancing requirements, virtual programs will also be offered. This recommendation is for the same level as last year.

Staff Comments / Conditions: None



Society: Canadian Mental Health Association, Vancouver-Fraser

Grant Type: Over \$5000 Single Year

Grant Request: \$30,500

Proposal Title: Super Fun Group

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 78

Richmond Residents: 78

Grant Request Summary:

Our grant request is to fund our Super Fun Groups that we operate in Richmond.

In order to service the same number of kids and provide the same service during COVID -19, we need to hire 2 casual staff and rent a van so that we can take 12 kids in two separate vehicles.

Super Fun Groups provide long-term support for children of parents living with a serious mental illness or addiction. All program participants are residents of Richmond aged 8-15. Over 90% of our participants are from families with low incomes. To ensure families who need this service can access it, barriers to access have been minimized (income, transportation, food security, etc.) and the program is provided at no cost to the families. Once a month, the program provides participants with a full day of recreational or leisure activities (i.e.: Beach Day, Waterslides, Aquarium, Urban Safari, hiking, Playland, Christmas events and snowboarding). These group activities enable them to have fun, participate in sports and recreation activities, build social and resiliency skills, and establish strong friendships with other kids in the program who have similar situations in their life. They develop healthy attachments to non-related adults. As well, the program also provides parents with respite to attend to their own mental health needs while knowing that their kids are well cared for by trained staff.

Richmond Services Received by Your Organization:

Richmond Super Fun Groups do not receive any services from the City of Richmond. The City of Richmond has supported CMHA's annual bike ride fundraiser (Ride Don't Hide) by offering support in event application process, route design, water station logistics and event day route support on the portion of the route that goes through Richmond. However, the pandemic has resulted in the cancellation or large group events forcing us to reposition our event as a virtual ride.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	7,810,862.00	8,408,957.00
Total Expenses:	7,821,679.00	7,675,419.00
Annual Surplus or (Deficit):	10,817.00	733,538.00
Accumulated Surplus or (Deficit):	100,000.00	211,523.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Fundraising and contributions from grants were higher than projected.

Current Year:

Fundraising and contributions from grants are higher than projected, including COVID-19 related subsidies that are atypical.

Explanation for Accumulated Surplus or (Deficit):

We have created a prudent reserve fund to ensure the organization is able to pay wind up costs if required and/or survive significant changes to contract revenue. The accumulated surplus will be transferred to a prudent reserve fund once there are sufficient funds to do so.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$8,500	Health, Social & Safety
2018	\$8,000	Health, Social & Safety
2017	\$6,329	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$73,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$8,000.00
Utilities and Telephone	\$5,000.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$10,000.00
Local Travel	\$22,500.00

Other

\$0.00

TOTAL

\$118,500.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Vancouver Coastal Health

\$17,000

Funder 2 Name CMHA Contributions

\$71,000

Funder 3 Name

Amount Your Society will Provide:

\$71,000.00

Total Proposed Budget:

\$118,500.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$8,670

Recommendation:

This grant will support staff costs of the Super Fun Group Kids Program providing monthly outings for children of parents with serious and persistent mental illness or addictions, mostly from very low income families. Smaller groups due to distancing requirements and one-to-one support will be provided. The recommendation is for the same level as last year.

Staff Comments /

Conditions:

None



Society: Chimo Community Services

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$50,000

Proposal Title: 2020 Health, Social and Safety Grant

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 11375

Richmond Residents: 5499

Grant Request Summary:

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. In a typical year, these services support 19,000+ people. Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges. Our Community Engagement program offers eight educational workshops for Richmond secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

Richmond Services Received by Your Organization:

Use of city-owned lot for social housing (60 year no cost lease for Nova Transition House property), partial tax relief for Nova House property.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,196,183.00	2,341,856.00
Total Expenses:	2,137,746.00	2,341,856.00
Annual Surplus or (Deficit):	58,437.00	0.00
Accumulated Surplus or (Deficit):	190,248.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus reflects the savings in some program expenses during the fiscal year.

Current Year:

n/a

Explanation for Accumulated Surplus or (Deficit):

The accumulated surplus is due to a transfer in 2014/2015 of 62,000 from Chimo's own Innovation and Development Fund, an adjustment of our contingency reserve in the amount of 24,286 and some other savings in program expenses during the following years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$50,000	Health, Social & Safety
2018	\$50,000	Health, Social & Safety
2017	\$49,392	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$30,000.00
Consultant Services	\$3,500.00
Volunteer Support (e.g. expenses, recognition)	\$3,000.00
Office Rent or Mortgage	\$4,500.00
Utilities and Telephone	\$1,250.00
Supplies	\$1,300.00
Equipment	\$500.00
Photocopying	\$500.00
Program Materials	\$1,000.00
Local Travel	\$150.00
Other	\$4,300.00
Administration costs	
TOTAL	<u>\$50,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancouver Coastal Health	\$147,642
Funder 2 Name	Ministry of Attorney General	\$127,946
Funder 3 Name	BC Community Gaming Grant	\$85,000

Amount Your Society will Provide: **\$12,657.00**

Total Proposed Budget: **\$536,902.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$50,000

Recommendation:

This Multi-Year (Year 1) grant is to support the delivery and expansion of Chimo Community Service's Crisis Line, Outreach & Advocacy, and Community Engagement programs. The Crisis Line and Outreach & Advocacy programs provide immediate emotional support to residents in crisis by providing referrals to supportive services and other assistance regarding poverty, family, immigration and civil matters. In person and on-line services will be offered. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Community Mental Wellness Association of Canada

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$42,000

Proposal Title: CMWAC Community Services Delivery

Number Served: Richmond Residents:

Grant Request Summary:

The grant is requested to cover partial administrative costs of multiple ongoing programs and activities at CMWAC throughout the year - public events, monthly mental health education presentations promoting psychosocial wellness and recovery and removing stigma, individual and family counselling in Mandarin, Cantonese, and English, volunteer training and engagement, youth ambassador program to train youth in mental health awareness and resourcefulness, Target groups include newcomers, adults, youths and seniors of multicultural backgrounds living in Richmond and beyond seeking information, support and referrals for issues related to mental health. The benefits of such programs and activities are manifold - greater awareness about mental health and wellness in the community, removal of stigma, accessible information and resources for mental health diagnosis, treatment and support - all of which address and enhance the social determinants of mental health.

Changes that will impact grant use:

The New Normal in the pandemic created program enhancement in CMWAC. On-line counselling / workshops and seminars and were expanded to weekly presentations. Alternate programs in Mandarin "Heart to Heart" and English "Psychological First aid Station" are well received with an average attendance of 20 so far.

The launching of the YOUTH AMBASSADORS is a big leap in engaging our youth. The leadership program was started and is well received. Training workshops/seminars in Mental wellness, peer to peer support are planned together with various health, art, and wellness activities.

A plan to teach isolated seniors the use of social media will directly address the social isolation concerns of seniors.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	134,206.00	40,357.00
Total Expenses:	111,300.00	38,594.00

Annual Surplus or (Deficit):	22,904.00	1,763.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

na

Current Year:

Current Year: our year end is March 31.

 Explanation for Accumulated Surplus or (Deficit) We were under an audit for BC Gaming, once that was completed we received our Gaming funds late, (July 2019)

Explanation for Accumulated Surplus or (Deficit):

na

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$10,000	Health, Social & Safety
2018	\$9,739	Health, Social & Safety
2017	\$9,548	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended Amount: \$10,200

Recommendation: This Multi-Year (Year 2) grant will support mental wellness education, workshops and referrals to other community services. Virtual programs and one-to-one telephone support will be provided. The recommendation is for the same level as last year.

Staff Comments /



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Connections Community Services Society

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$15,000

Proposal Title: Youth Resource Centre

Number Served: Richmond Residents:

Grant Request Summary:

This grant will help the Richmond Youth Centre to provide increased services in our community through funding about 1/3 of an FTE Youth Activities Worker position. This will assist in serving more Richmond residents through meaningful and impactful programs such as after-school programs, youth leadership, breakfast clubs and kid’s camps. This funding helps us to leverage funding from other sources, especially corporate dollars. Our partnership with the City also assists us in building other community relationships such as our involvement with RCSAC. The City Grants Program is unique in that it allows community partners to create stable and sustainable programming through multi-year funding which improves the quality of service through consistency and ongoing community input of program development.

Changes that will impact grant use:

The program changes we experienced this year were related to the COVID-19 pandemic. We transitioned some of our programs – our inter generational youth and senior mentorship program for instance – onto online platforms. With extra support for volunteers, we worked to maintain the program particularly as it supported isolated seniors.

Our in-person programs resumed as lockout was lifted beginning with our summer camps. Our homework clubs and our before and after school care programs have all resumed this fall.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,081,720.00	1,627,886.99
Total Expenses:	1,199,842.00	1,610,553.43
Annual Surplus or (Deficit):	(118,122.00)	17,333.56
Accumulated Surplus or (Deficit):	311,474.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We moved last year, which resulted in increased costs. Our audit is due to be completed this month.

Current Year:

There may be a surplus this year, we originally estimated there would be due to all of our childcare centres being at capacity, however with COVID, this has not been the case. We will need to wait and see.

Explanation for Accumulated Surplus or (Deficit):

The accumulated surplus is due to the sale of a property. Fund had been provided by the Ministry of Children and Family Development and must be used to purchase a new property by March 31, 2021.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$14,321	Health, Social & Safety
2019	\$2,147	Child Care Capital
2018	\$14,000	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended Amount: \$14,321

Recommendation: This Multi-Year (Year 3) grant will support the Connections Youth Resource Centre's Youth Worker position to facilitate programs including tutors, homework clubs, community improvement and pre-employment. In-school programs have resumed while other programs will be offered on-line. The recommendation is for the same level as their previous application (2019).

Staff Comments / Conditions: None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Family Services of Greater Vancouver

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$54,604

Proposal Title: Richmond Counselling, Support and Therapeutic Education Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 150

Richmond Residents: 150

Grant Request Summary:

This grant will be used to continue the Counselling, Support, and Therapeutic Education program that Family Services of Greater Vancouver (FSGV) has provided in Richmond for the last 37 years. This program provides low-income individuals with counselling on a sliding fee scale based on their income, removing a financial barrier to mental health support that many people face. All clients go through a thorough assessment at intake and are actively involved in setting their individual counselling goals with their clinician. Counselling helps the individual client improve coping skills, deal with life's challenges, improve their quality of life, and the quality of their relationships with others, and to more fully participate in their community.

FSGV's counsellors are registered as social workers, fully accredited by CARF International, and have at least a Master's degree in clinical counselling. Our counsellors have knowledge of a variety of therapeutic counselling methods, which allows them to be flexible in meeting the unique needs of each client. This program prioritizes and works primarily with residents of Richmond, and works in partnership with other agencies in Richmond.

During the COVID-19 pandemic, this program is offering in-person counselling following the current health and safety guidelines of the provincial health authority, and for virtual counselling, depending on the client's preference.

Richmond Services Received by Your Organization:

The property tax is waived for Richmond Caring Place (amount undisclosed to FSGV).

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	25,527,117.00	26,247,853.00
Total Expenses:	26,018,150.00	26,198,879.00
Annual Surplus or (Deficit):	(491,033.00)	48,974.00
Accumulated Surplus or (Deficit):	564,298.00	613,272.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

er

Current Year:

er

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus is the net total of accumulated surplus of over 100 programs to be offset by program deficits in the future.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$48,007	Health, Social & Safety
2019	\$3,477	Child Care Capital
2018	\$48,007	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$43,565.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,200.00
Utilities and Telephone	\$600.00
Supplies	\$500.00
Equipment	\$0.00
Photocopying	\$500.00
Program Materials	\$250.00
Local Travel	\$25.00
Other	\$4,964.00

Admin - 10% - includes IT, HR, and Accounting

TOTAL \$54,604.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide:

\$0.00

Total Proposed Budget:

\$54,604.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$48,007

Recommendation:

This Multi-Year (Year 1) grant will support the Counselling, Support and Therapeutic Education Program, available to all residents on a sliding fee scale. In-person and virtual counselling will be available to accommodate client preferences for the duration of the pandemic. The recommendation is for the same level as last year.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Heart of Richmond AIDS Society
Grant Type: Over \$5000 Multi Year - Year 3
Grant Request: \$17,000
Proposal Title: Office and Administrative Operations
Number Served: Richmond Residents:

Grant Request Summary:

The office is the hub for our operations which provides specific services to persons with HIV/AIDS, their friends, families and caregivers.

These include: a group meeting place that is ; location for individual guidance and advice; creating a new womens' group, free tax clinics yearly, computer facilities; information centre; distribution point for food and food vouchers; planning centre for our HIV 101 Education and Prevention Program which is presented annually to over 850 students in all Richmond high schools.

This funding will cover some of the costs of the office space and the staff who manage it and due to COVID-19, social distancing is in place.

The direct benefits include, healthier lives for those living with HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs. For example this testimonial from a Student's parent: "Hi There:

My son goes to one of Richmond's Secondary Schools and last week a member of your society came and spoke to his Career Planning 10 class about HIV. My son is sexually active and we have suggested many times that he should go and get tested for STD, etc to be safe and he had refused. Like most teens he thinks he's invincible. After your speaker came to his class it changed my son's mind and he approached us and is going Friday to get bloodwork with our GP. I just wanted to pass on my heartfelt thanks to the speaker and want him to know that he made a difference and his work has a positive impact. Kindest regards, KC"

Changes that will impact grant use:

Due to COVID-19 the society has needed to change it procedures with the school presentations to incorporate social distancing, therefore adding addition costs to making the program virtual, which may not reach as many students this year as anticipated. Staffing costs may also increase due to a pilot program for delivery of nutritious food to Richmond residents, which is much needed during COVID-19.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	113,139.00	128,740.00
Total Expenses:	102,403.00	124,474.00
Annual Surplus or (Deficit):	10,736.00	4,266.00
Accumulated Surplus or (Deficit):	15,002.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Received BC Gaming Grant in March 2020, which is to be used during the fiscal year ending March 2021

Current Year:

COVID-19 social distancing with staffing in the office

Explanation for Accumulated Surplus or (Deficit):

Combination of less staff hours due to social distancing during COVID-19 and BC Gaming grant still being used during the fiscal year ending March 2021

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$12,000	Health, Social & Safety
2018	\$11,500	Health, Social & Safety
2017	\$11,500	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$12,740

Recommendation:

This Multi-Year (Year 3) grant will support program costs for those with HIV/AIDS and their families, as well as education/prevention services. School programs will be offered virtually, and increased food distribution will continue. The recommendation is for the same level to support operating expenses.

Staff Comments /

the City portion of operations

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	669,411.03	956,137.00
Total Expenses:	677,087.63	928,360.00
Annual Surplus or (Deficit):	(7,676.60)	27,777.00
Accumulated Surplus or (Deficit):	347,131.00	347,131.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The Seniors Centre moved to the Minoru Centre for Active Living in March 2019. While we did see an increase in revenue from food services in the new facility, it didn't quite offset the increase of staffing costs.

Current Year:

Due to being in a new, larger facility, it was anticipated that our revenue in programs and cafeteria would increase. However, the proposed operating budget for the current year does not reflect the Centre being closed since March 17, 2020.

Explanation for Accumulated Surplus or (Deficit):

The Society had accumulated a surplus in preparation for the move to new facility as more costs were generated to pay for equipment and increased staffing. However, we also had an increase in donations to help offset some of those costs. Again, due to the Centre being closed due to COVID-19 for most of 2020, we will likely see a decrease in some of our revenues but also some of our expenses.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,000.00	Health, Social & Safety
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$1,200.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00

Health, Social & Safety 2021
Minoru Seniors Society

\$5,000 or Less Single Year
Summary Page 3

Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$100.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,400.00
Other	\$1,000.00

A hot, nutritious lunch for the applicants

TOTAL **\$5,000.00**

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Amount	\$0.00
Funder 2 Name	Amount	\$0.00
Funder 3 Name	Amount	\$0.00

Amount Your Society will Provide: **\$5,000.00**

Total Proposed Budget: **\$10,000.00**

GRANT RECOMMENDATIONS

Recommended Amount: \$5,000

Recommendation:

This grant will support the Wellness Connections outreach program for frail, at-risk and isolated seniors aged 55+ years to reconnect them with their community, increase independence and improve their health through social, recreational and leisure programming. The program is operating on-line and the grant will fund instructor costs and equipment purchases. The recommendation is for the full amount requested.

Staff Comments / Conditions:

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Multicultural Helping House Society

Grant Type: Over \$5000 Single Year

Grant Request: \$67,000

Proposal Title: MHHS Community Services Programming- Youth, Seniors and Live in

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 1800

Richmond Residents: 1500

Grant Request Summary:

This program will promote engagement, reduce social loneliness and isolation, a critical need especially during COVID-19, as well as improve, restore, promote and maintain optimal health for seniors, youth and caregivers. The overall approach is preventative/proactive as program activities focus on promoting health and wellness in order to decrease the incidence of mental illnesses and physical illness. Now more than ever, our community is facing challenges to staying mentally and physically healthy during social isolation as a result of COVID-19.

Proposed activities include: Seniors Fitness through Zumba and Yoga, Cultural Dance and Music, educational workshops such as Fall Prevention, Elder Abuse (community police, fire department, financial institutions), Healthy Food Information Sessions including assistance with online grocery ordering as well as workshops on healthy eating, basic computer literacy education including IT support for seniors, Experience-Sharing/Group Therapy with caregivers and seniors so that participants can develop greater awareness and better understanding what they are going through and develop coping strategies during the current Pandemic. Caregivers require support to deal with their circumstances such as being away from family and navigating long distance relationships.

We will include activities and workshops that assists caregivers and seniors in Richmond to become informed on health lifestyles, become socially adjusted and engaged. Our program will also include birthday recognition activities where Seniors in Richmond are made to feel special in recognition of their birthday that recently occurred.

Richmond Youth activities will include recreational activities and homework support as well as activities that support volunteerism and facilitate leadership skills. This program will mobilize volunteers and the community to participate in various community events such as the Annual Filipino Flag Raising Ceremony in Richmond.

Richmond Services Received by Your Organization:

None.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	606,802.00	525,544.00
Total Expenses:	588,759.00	529,757.00
Annual Surplus or (Deficit):	18,042.00	4,213.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Reason for Surplus: Executive Director and bookkeeper resigned mid year and were not replaced for several months and the savings from not paying their wages exceeded the loss of funding.

Current Year:

Reason for Deficit: Covid-19 and not being eligible for any of the supports this year.

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$45,000.00
Consultant Services	\$10,000.00
Volunteer Support (e.g. expenses, recognition)	\$1,500.00
Office Rent or Mortgage	\$3,500.00
Utilities and Telephone	\$0.00
Supplies	\$1,500.00
Equipment	\$0.00
Photocopying	\$500.00
Program Materials	\$4,000.00
Local Travel	\$1,000.00
Other	\$0.00
TOTAL	<u>\$67,000.00</u>

Financial Assistance from Other Sources (if applicable):	
Funder 1 Name New Horizons Seniors Program	\$25,000
Funder 2 Name	
Funder 3 Name	
Amount Your Society will Provide:	<u>\$0.00</u>
Total Proposed Budget:	<u>\$67,000.00</u>

GRANT RECOMMENDATIONS

Recommended Amount: \$0

Recommendation:

This application does not demonstrate a shared funding approach as the amount requested of the City far exceeds that requested of the one other funder approached for the same purpose. No Richmond partnerships are proposed. Therefore, denial is recommended.
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Staff Comments / Conditions:

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Pacific Autism Family Centre Society

Grant Type: Over \$5000 Single Year

Grant Request: \$300,000

Proposal Title: Pacific Autism Family Network 2021 Grant Request

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 46560

Richmond Residents: 43060

Grant Request Summary:

The funds will be allocated to operating the programs necessary to support people with autism in Richmond, along with the families who support them.

- navigation
- referral
- career preparation
- employment experience
- social connections
- diversity and inclusion programming

Richmond Services Received by Your Organization:

zero

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	748,259.00	1,176,348.00
Total Expenses:	891,314.00	1,053,691.00
Annual Surplus or (Deficit):	(143,056.00)	122,657.00
Accumulated Surplus or (Deficit):	(389,204.00)	(266,547.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

In 2019 we were still seeing the impact of our start up and onboarding of the project. It took time to fill the building with the appropriate composition of service providers.

Current Year:

The budget above was created prior to Covid-19 happening. We anticipate a large reduction in income for this year. We had planned to make significant progress in reducing our deficit, prior to the pandemic

Explanation for Accumulated Surplus or (Deficit):

We have made many operational changes to reduce our deficit while maintaining the critical services for people with autism and related disorders. We continue to adapt to the ongoing challenges.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$150,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$100.00
Office Rent or Mortgage	\$48,000.00
Utilities and Telephone	\$2,400.00
Supplies	\$0.00
Equipment	\$3,000.00
Photocopying	\$0.00
Program Materials	\$96,500.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$300,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name General Donations	\$350,000
Funder 2 Name Telus	\$20,000
Funder 3 Name RWHF	\$87,500

Amount Your Society will Provide: **\$240,000.00**

Total Proposed Budget: **\$910,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$0

Recommendation:

The amount requested far exceeds the capacity of the grant program to fund. The amount requested is similar to the accumulated deficit, which City grants will not cover. Other than PAFN fundraising, the application does not reflect a shared funding approach as considerably less is requested of other funders. Therefore, denial is recommended.

**Staff Comments /
Conditions:**

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Parish of St. Alban's (Richmond)
Grant Type: Over \$5000 Single Year
Grant Request: \$30,000
Proposal Title: Community Outreach and Advocacy Grant App.
Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable): **End Date (if applicable):**

Number To Be Served: 12608
Richmond Residents: 12500

Grant Request Summary:

1) Community Meal - We serve a hot, nutritious meal to anywhere between 150 and 240 people every Tuesday night. We welcome everyone including men, women, children, seniors, families, new immigrants, the isolated, the poor and the homeless. Also, we have identified a number of seniors who are isolated and home bound, and we are increasing the number of meal deliveries. Through this, we are also able to provide volunteer services. 2) Hamper Program - We don't have a targeted groups, as all of our programs are inclusive, the only program, as previously mentioned is geared towards families with young children who have been directly impacted by the Corona Virus. We fill large boxes, roughly the size of a banana box, full of fresh fruit, vegetables, and every week, each family receives a dozen eggs, four litres of milk, flour, sugar, and any other staple that ensures some stress is taken away from families concerned about where their meals might come from. We are grateful to the Food Bank for their generosity, but many items have to be purchased fresh in order not to spoil or make anyone sick. 3) Meal Deliveries - Five nights a week, one of our outreach workers delivers approximately 55 meals to people around the community who are unable to make their own meals. We have been fortunate enough to partner with other organizations to prepare these hearty and healthy meals. As the worker makes the rounds, he also distributes gift cards to homeless people. 4) Friday Lunch Program - This has had to take on a new approach as we work to maintain safety while we deal with the Covid issue. We usually serve about 40 guests a hot meal. We have a number of volunteers who pick up from the Food Bank, make use of the items we have to purchase. Our whole community benefits for sustenance and safety reasons. 5) O&A Program - This is hugely important and continues to grow as more people are coming forward seeking help. We hope to expand our teams to help those living outdoors who depend on us.

Richmond Services Received by Your Organization:

None

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	0.00	100,400.50
Total Expenses:	0.00	26,875.90
Annual Surplus or (Deficit):	0.00	0.00
Accumulated Surplus or (Deficit):	0.00	73,524.60

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

N/A

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

This year, due to covid-19, we had to temporarily suspend a number of our programs, including the shower program we had been operating up until February. We had to suspend our Tuesday night community meals however, we still put forth money to other churches willing and able to take over the need. In lieu of the meals being held in the hall, it was decided that we would start to deliver meals to people at home. Not receiving donations for the community meal severely depleted our account in that regard, luckily we had enough to carry over from the previous year, but that will not last long. We were granted 27,000 for our hamper program, and thanks to frugal spending and careful cost considerations, we have been able to make the most of it. We had a significant carry-over for the Outreach program from the previous year as well, which has proved most helpful as more people are requiring help, not just homeless people and marginalized, but there is a growing need coming from our senior population

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$15,000	Health, Social & Safety
2018	\$15,000	Health, Social & Safety
2017	\$15,315	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.01
Consultant Services	\$200.00
Volunteer Support (e.g. expenses, recognition)	\$1,130.00
Office Rent or Mortgage	\$1,500.00

Health, Social & Safety 2021
Parish of St. Alban's (Richmond)

Over \$5000 **Single Year**
Summary Page 3

Utilities and Telephone	\$0.01
Supplies	\$0.01
Equipment	\$0.01
Photocopying	\$0.01
Program Materials	\$0.01
Local Travel	\$0.01
Other	\$0.00

TOTAL **\$2,830.07**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancouver Foundation	\$30,000
Funder 2 Name	BC Healthy Communities Society	\$10,000
Funder 3 Name		

Amount Your Society will Provide: **\$2,500.00**

Total Proposed Budget: **\$72,500.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$15,300

Recommendation:

This grant is to support the homeless and those at risk through the Tuesday night community meal program, the Friday hot lunch program, and the outreach meal delivery service distributed five nights a week to those unable to access programs or prepare their own meals. Accumulated surplus is due to the cancellation of the shower program and will go towards increased food distribution as well as medical costs including foot care, dental work, eyeglasses, etc. The grant is for the same level as last year.

Staff Comments /
Conditions:

None



Society: Pathways Clubhouse
Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$35,027
Proposal Title: Pathways Clubhouse
Grant Purpose: Operating Assistance

Start Date (if applicable): _____ **End Date (if applicable):** _____

Number To Be Served: 410
Richmond Residents: 400

Grant Request Summary:

The grant will be used to subsidize our Meal Program, mortgage, and operating costs. With the majority of our members living on disability benefits, having an affordable and nutritional meal is essential for their physical and mental wellness. For those who are unable to attend in person, meals are delivered to their home. During this time of physical distancing, now more than ever, we need to be connected with them. The majority of the grant would be used for subsidizing the Meal Program, with the remainder assisting with the mortgage, hydro and telephone costs.

Richmond Services Received by Your Organization:

Property Tax Relief - 8911 Westminster Hwy. - Alexandra Court

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,323,481.00	2,246,377.00
Total Expenses:	2,174,055.00	2,267,204.00
Annual Surplus or (Deficit):	149,426.00	(20,827.00)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last fiscal year we had a fundraising campaign for our youth and young adult program. The majority of the surplus comes from this initiative.

Current Year:

The deficit is from our amortization.

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$35,027	Health, Social & Safety
2018	\$35,027	Health, Social & Safety
2017	\$34,340	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$12,027.00
Utilities and Telephone	\$2,000.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$21,000.00

Meal Subsidy Program

TOTAL \$35,027.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Vancouver Coastal Health - Richmond \$99,304
Health Services

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: \$31,500.00

Total Proposed Budget: \$165,831.00

GRANT RECOMMENDATIONS

Recommended
Amount: \$35,027

Recommendation:

This Multi-Year (Year 1) grant is to support the Pathway Clubhouse meal program, which provides opportunities for members on fixed-incomes to eat healthy meals at affordable prices. The program also provides opportunities for social connection and for members to learn employment skills related to working in the restaurant industry. Pathways will continue providing on-line programs, one-to-one telephone support and weekly meal delivery to those who are physically isolated. The recommendation is for the same level as last year.

**Staff Comments /
Conditions:**

None



**Grant Application Summary for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: PLEA Community Services Society of British Columbia

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Taking Care of Ourselves, Taking Care of Others (TCO²)

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 25,000

Richmond Residents: 3,000

Grant Request Summary:

The primary goal of our Taking Care of Ourselves, Taking Care of Others (TCO²) workshops is to give children and youth the information and practical tools they need to keep themselves and their friends safe from all forms of sexual exploitation. TCO² workshops are unique, interactive and empowering. Our workshops are designed and delivered by young adults who use monologues, role-plays and other engaging activities to interact with children aged 10-18. Our workshop presenters involve kids in meaningful discussions about what sexual exploitation is, how to recognize it and how to prevent it from happening to themselves and their peers. They engage kids in discussions around healthy relationships, sexual consent, and the risk factors for sexual exploitation (substance use, gang involvement etc). Workshop participants will also learn about the permanence of online activities and how to be a responsible digital citizen. Our workshops reach young people in elementary, middle, secondary, and alternative school settings. We also provide workshops for youth groups, and youth in care or custody. Over the years, we have reached over 22,000 children and youth in Richmond through over 400 workshops.

We have just begun delivering our workshops for this school year and have booked two workshops in Richmond. The Richmond school district just contacted us and booked 12 full days of workshops to be delivered in April.

As we are the only organization in BC offering free prevention workshops, it's important to note that our workshops are the primary way we reach those who have already been sexually exploited. When a young person discloses, we ensure they receive the support and services they need to move forward with their life.

Richmond Services Received by Your Organization:

We do not receive any services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	33,446,841.00	35,727,850.00
Total Expenses:	31,942,591.00	35,200,353.00
Annual Surplus or (Deficit):	1,504,250.00	520,427.00
Accumulated Surplus or (Deficit):	3,776,497.00	4,296,924.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last year PLEA Community Services Society of BC operated at a 4% surplus due to efficiencies realized through our administration budget. This surplus was planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Current Year:

This surplus, which we aim to realize through efficiencies in our administration budget, is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Explanation for Accumulated Surplus or (Deficit):

This surplus is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$310,581.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00

Office Rent or Mortgage	\$57,404.00
Utilities and Telephone	\$18,079.00
Supplies	\$2,500.00
Equipment	\$0.00
Photocopying	\$5,600.00
Program Materials	\$10,300.00
Local Travel	\$10,733.00
Other	\$13,250.00

Meetings, membership fees, postage and training.

TOTAL \$428,447.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	BC Gaming Grant	Amount	\$55,000.00
Funder 2 Name	Civil Forfeiture Funds	Amount	30000.00
Funder 3 Name	Wheaton Precious Metals	Amount	10000.00

Amount Your Society will Provide: **\$57,404.00**

Total Proposed Budget: **\$485,851.00**

GRANT RECOMMENDATIONS

Recommended Amount: \$5,000

Recommendation: This request is to fund virtual and in-school workshops to educate children and youth about sexual exploitation. The workshops aim to reach 3,000 children and youth through over 40 workshops delivered in Richmond schools. This recommendation is for the full amount requested.

Staff Comments / Conditions: None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Addiction Services Society
Grant Type: Over \$5000 Multi Year - Year 1
Grant Request: \$226,860
Proposal Title: Centre of Excellence in the Prevention of Substance Use, Misuse, Problem
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 7500
Richmond Residents: 7500

Grant Request Summary:

RASS has received funding to support the City of Richmond in preventing the negative impact from substance use/misuse and other addictive behaviors, such as problem gambling and internet/gaming/technology behaviors. RASS programs aim to minimize the harm of substances by increasing the developmental asset of our community, supporting the growth and expression of positive coping and decision making skills. Our programs include workshops, curriculum development and implementation, training and education sessions, and awareness events in the City. Our comprehensive community prevention strategies and collaborative programming enhance coping and decision capacity and orients us to create partnerships with other agencies and services in our community. This allows us to build social connectedness in Richmond, which is a protective factor towards healthy lives and communities. Funding from the City supports RASS in operating a professional and highly regarded set of accredited programs and services. With a target towards many groups (children and youth, parents, seniors) our menu of services involves culturally appropriate interventions and programs to both engage and support our community.

RASS benefits the community of Richmond through an increasing engagement of a variety of populations. RASS provides support to these populations on the impact of substance use/misuse, and other addiction behaviors (including the negative consequences from problem gambling and internet/gaming/technology behaviors). These various addiction-related concerns have significant negative impact on all peoples within Richmond, rippling into families, schools, work environments, and the community at large. When those who live, work, and study in Richmond are impacted by the misuse of alcohol, drugs, technology, or gambling, there is an adverse detriment to our healthcare, criminal justice, and employment sectors. Without proper prevention services, individuals, families, and communities suffer.

Richmond Services Received by Your Organization:

Throughout different times of the year, the City of Richmond offers RASS programs and events the use of City facilities when available. RASS and the City also partner in implementing the Richmond Youth Media Program at the Richmond Media Lab and collaborate in the Surf Sisters and Band of Brothers youth camping and recreational programs offered to vulnerable youth in Richmond. The dollar value of the donated space has not been computed but the value to the City of the SMART funding is over \$29,000.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,608,538.00	1,772,420.00
Total Expenses:	1,608,220.00	1,772,420.00
Annual Surplus or (Deficit):	318.00	0.00
Accumulated Surplus or (Deficit):	47,645.00	47,645.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Small budgeted surplus, not material.

Current Year:

Balanced budget.

Explanation for Accumulated Surplus or (Deficit):

Surplus carried over from previous years plus savings on sick and severance and vacation accruals.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$222,411	Health, Social & Safety
2018	\$217,727	Health, Social & Safety
2017	\$213,458	Health, Social & Safety

PROPOSED CITY GRANT USE

Health, Social & Safety 2021
Richmond Addiction Services Society

Over \$5000 Multi Year - Year 1
Summary Page 3

Personnel (Salaries and Benefits)	\$185,651.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$15,763.00
Utilities and Telephone	\$2,075.00
Supplies	\$427.00
Equipment	\$548.00
Photocopying	\$20.00
Program Materials	\$10,275.00
Local Travel	\$1,466.00
Other	\$11,067.00

Repairs & maintenance: \$140.00 Amortization: \$996.00
 Security: \$103.00 Waste Management: \$107.00
 Janitorial: \$1,309.00, IT Network maintenance: \$3,826.00
 Insurance: \$1,636.00
 Internet: \$382.00 Audit: \$1,050.00
 Subscriptions and memberships: \$53.00
 Bank and payroll processing fees: \$365.00 Training: \$1,100.00

TOTAL \$227,292.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Vancouver Coastal Health	\$198,000
Funder 2 Name United Way of the Lower Mainland	\$70,000
Funder 3 Name Vancouver Coastal Health - SMART Fund	\$29,822

Amount Your Society will Provide: \$1,000.00
Total Proposed Budget: \$425,860.00

GRANT RECOMMENDATIONS

Recommended Amount: \$226,860

Recommendation: This Multi-Year (Year 1) grant will support programming that prevents the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. One-to-one counselling as well as on-line prevention and education will be offered. The recommendation is for the same level as last

year.

**Staff Comments /
Conditions:**

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Cares Richmond Gives
Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$50,000
Proposal Title: RCRG Core Operating Funding
Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 60000
Richmond Residents: 60000

Grant Request Summary:

We're requesting funding to support our agency's core operating costs, with a focus on our Information & Volunteer Centre. As Richmond's Information Centre, we connect residents with community resources, providing referrals in-person, over the phone, via e-mail, and through our website. Our online Community Services Directory features 550 organizations and well over 1,000 programs and services, and our Community Events Calendar includes upwards of 150 listings annually. We also produce a range of print materials, available to the public free of charge. Most popular is the Richmond Seniors Directory, which we publish in partnership with the Richmond News, distributing 15,000 copies every year. As Richmond's Volunteer Centre, we support the volunteer recruitment efforts of nearly 50 local non-profit organizations, all of which post positions on our online Volunteer Now database. The database is the single largest source of volunteer opportunities in Richmond, and last year, was viewed nearly 17,000 times. We also offer a free Volunteer Match service, where Richmond residents – from high school students to seniors – can meet with a trained advisor, who will help them find a volunteer role that fits their skills, interests, and schedule. Our Volunteer Centre is also essential for the delivery of our own programs and services, including the Richmond Christmas Fund, our Seniors Community Support Services, and our Child Care Resource & Referral Centre. All of these programs offer a direct benefit to the community, and rely on volunteers recruited through our Volunteer Centre. Our mission is to bring people and services together, and to create a more engaged community through the promotion, celebration, and facilitation of volunteerism. We're seeking funding so we can continue this work. Through our Information & Volunteer Centre, and through the direct services we provide, we're committed to building community capacity, while enhancing the lives of all Richmond residents.

Richmond Services Received by Your Organization:

For the past 15 years, the City of Richmond has supported our Youth Now program, which gives high school graduates under the age of 28 an opportunity to develop their leadership

skills while serving on a non-profit board of directors. As an in-kind donation, valued at approximately \$1,000 annually, the City provides space for various Youth Now events and program activities, including the launch and graduation ceremonies at City Hall. For our Richmond Christmas Fund program, the City allows us use of Brighthouse Pavilion, free of charge, for most of November and December, so we can store toys and distribute them to families in need. This annual donation is valued at approximately \$2,000. In addition, during the holiday season, the City's Emergency Support Services program loans the Christmas Fund six portable radios and accessories, so we can use them on distribution days. The estimated value is \$300 per year. We also partner with the City's Supporting Richmond Working Families Fund (SRWFF), which raises money on behalf of the Christmas Fund. Last year, the SRWFF donated over \$16,000. Finally, our Child Care Resource & Referral Centre regularly applies for a Child Care Professional & Program Development Grant, to run various workshops and training courses. The most recent grant was in 2018, for \$3,000. In all, we receive City services valued at an estimated \$22,300 annually, in addition to funding through the Health, Social and Safety Grant.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,293,693.00	1,694,402.00
Total Expenses:	1,290,917.00	1,692,378.00
Annual Surplus or (Deficit):	2,766.00	2,024.00
Accumulated Surplus or (Deficit):	60,519.00	42,935.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

For 2019-20, the organization, with help from its funders and donors, was able to meet its projected budget with a small surplus.

Current Year:

For 2020-21, the organization's budget is very favourable due to a new partnership with the United Way, through which we've received funding to run the local Safe Seniors, Strong Communities COVID-19 relief initiative. We also received a boost in funding from BC's Ministry of Children & Family Development, to operate the Richmond Child Care Resource & Referral Centre.

Explanation for Accumulated Surplus or (Deficit):

An accumulated surplus is necessary for stability and sustainability, due to the uncertainty and timing of funding and other revenue.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
		Health, Social & Safety

2019	\$3,000	Professional and Program Development
2018	\$40,862	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$39,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$3,000.00
Utilities and Telephone	\$1,250.00
Supplies	\$1,250.00
Equipment	\$0.00
Photocopying	\$1,000.00
Program Materials	\$1,500.00
Local Travel	\$500.00
Other	\$2,000.00
Computer Support	
TOTAL	<u>\$50,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Government of BC – Community Gaming Grants Branch	\$86,200
Funder 2 Name	TD Bank Group	\$7,500
Funder 3 Name	Coast2000 Terminals	\$7,200

Amount Your Society will Provide:	<u>\$100,000.00</u>
Total Proposed Budget:	<u>\$1,480,000.00</u>

GRANT RECOMMENDATIONS

Recommended Amount: \$42,634

Recommendation: This Multi-Year (Year 1) grant will support core operating costs, including the Information & Volunteer Centre which supports residents and organizations seeking volunteer opportunities and the free

Community Services directory, including the Seniors and Low Income Services Directories. RCRG will continue providing referrals on-line, over the phone and via e-mail. The recommendation is for the same level as last year.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Family Place Society
Grant Type: Over \$5000 Multi Year - Year 2
Grant Request: \$38,000
Proposal Title: Strong and Healthy Families
Number Served: Richmond Residents:

Grant Request Summary:

Richmond Family Place Society (RFP) is seeking funding to support operating costs. RFP provides a wide array of preventative family support services & programs to Richmond families with children birth to 12 years. In 2019 we provided an additional new inter-generational program bringing families with young children together with isolated seniors. All programs are delivered by qualified Early Childhood Educators & Pre-Teen Workers at 14 different sites throughout Richmond. The essence of RFP is to promote community initiatives, enhance parenting skills of caregivers, provide children opportunities to learn skills they need to be successful in school & beyond, & to support the whole family, including community resource information.

Participating in RFP programs, parents feel less isolated, develop important social networks, establish a sense of belonging to their community & acquire greater level of self confidence & self-esteem. Also the addition of Inter-generational programs in 2019 have alleviated the growing divide between generations providing opportunities for young & old to learn from one another. We recognize our basic human need to connect with others plus tremendous benefits inter-generational interaction can have on whole communities. Programs bring isolated, vulnerable families (many of whom have no family Canada) together to connect (including seniors), build connections supporting their integration into the community. Enabling participants programs to play a more active role in community; be more willing to be involved, participate in problem solving, participate in community building initiatives, care for & look after one another & have greater level of commitment to improving the community they live in.

Additionally space at Debeck is made available & accessible to other community serving agencies that benefit the health and well-being of families.

We believe strong and healthy families build strong and healthy communities.

Changes that will impact grant use:

During year one the COVID 19 pandemic made in person programming challenging, we foresee that we will need to provide a blend of both in person and virtual programming which will be guided by the recommendations of the provincial health authority. Attached you will find the program statistics from this current year that was shared in our report for the current funding. Listed are the blend of programs that support families throughout the pandemic, both in person and virtual. We also intend to connect with isolated seniors through our inter generational program. In the event that the pandemic keeps people indoors,we have partnered with the Richmond Public Library who will provide us with 3 WiFi hot spots to lend to the seniors, RFP has funds to purchase simple tablets that can be lent to the seniors with the intention to teach them how to use them in order to maintain contact with the families with young children. If COVID permits, the RFP families will be invited to teach them. This would then lend itself to the continued communication between the generations if we are unable to meet during in-person programming.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	934,680.00	858,942.00
Total Expenses:	841,449.00	850,356.00
Annual Surplus or (Deficit):	93,231.00	8,586.00
Accumulated Surplus or (Deficit):	286,334.00	294,920.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Due to the COVID 19 pandemic and other operational delays, various projects and planned expenditures were postponed until after the year end, and therefore resulted in an operational surplus for this fiscal. Subsequent to March 31, 2020, the surplus has been budgeted for this following list of projects:

Repairs and maintenance 35,000

Professional development 27,000

Program equipment 15,000

Intergenerational project enhancements 5,000

Total 82,000

Therefore the actual surplus after the above equals 11,231 **Current Year:**

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves

Explanation for Accumulated Surplus or (Deficit):

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$28,000	Health, Social & Safety
2018	\$27,000	Health, Social & Safety
2017	\$25,825	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended Amount: \$38,000

Recommendation: This Multi-Year (Year 2) grant is for family support programs and other preventative services for families with children up to 12 years, including an intergenerational program. A blend of in-person and virtual programming will be offered as health restrictions permit. The recommendation is for the full amount requested.

Staff Comments / Conditions: None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Mental Health Consumer and Friends

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$13,777.24

Proposal Title: Peer Support Social Group (PSSG) Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 104

Richmond Residents: 103

Grant Request Summary:

The Peer Support Social Group (PSSG) program works hard towards empowering and re-integrating mental health consumers into the community through volunteer work, educational opportunities, and social activities. The group is open to all Chinese-speaking and non-Chinese speaking Richmond-based mental health consumers, who are 19 and over, with a specific target of mental health consumers in various stages of recovery. The PSSG focuses on social and volunteer activities, encouraging consumers to participate and help in the planning of both in-house and community outings. Our group has also been good neighbours demonstrating social responsibility and community building by growing food for the Richmond Food Bank and preparing harm reduction kits for the Ann Vogel Clinic. This group has been run in-house at our office, in the community, and by telephone conferencing or Zoom during Covid-19. This program provides a multitude of opportunities for all its program participants, paid staff, and volunteers. It addresses a great need by supporting the development of a strong and connected mental health peer community, by building upon the proven concept of peer support. Additionally, it connects and educates the community of Richmond to some of their most vulnerable and marginalized citizens. The need for this program has been proven by its dramatic growth over the past number of years. This proposal has clear objectives, deliverables, and outcome measurements, along with great community support. Finally, despite its past success, lack of resources has not allowed this program to reach its full potential. We want mental health peers to have the opportunity to become active participants in their own health recovery journey. We believe that this program has become a fundamental tool to make that possible to a diverse population, that faces a multitude of barriers.

Richmond Services Received by Your Organization:

We currently do not receive any of these services.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	389,915.95	311,430.00
Total Expenses:	388,335.98	311,430.00
Annual Surplus or (Deficit):	1,579.97	0.00
Accumulated Surplus or (Deficit):	1,579.97	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last year's small surplus was due having to cancel a few activities and outings, in March, 2020, due to Covid-19.

Current Year:

N/A

Explanation for Accumulated Surplus or (Deficit):

The RCFC currently has surplus funds that are intended for Vancouver Coastal Health's future mental health and substance use services. The RCFC does not have permission to use these funds until VCH's finalizes their plans and authorizes the use of the funds.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,250	Health, Social & Safety
2018	\$5,000	Health, Social & Safety
2017	\$3,841	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$15,378.01
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$2,600.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$390.00
Supplies	\$1,276.23
Equipment	\$0.00
Photocopying	\$200.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$3,933.00

Client Expenses: outings, activities and

refreshments.

TOTAL **\$23,777.24**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name **BC Gaming Grant** **\$9,000**
Funder 2 Name
Funder 3 Name

Amount Your Society will Provide: **\$1,000.00**

Total Proposed Budget: **\$23,777.24**

GRANT RECOMMENDATIONS

Recommended Amount: **\$5,355**

Recommendation:

This Multi-Year (Year 3) grant is to support the operations of a Peer Support Social Group, which aims to empower and re-integrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities. Services will continue on-line and by telephone. The recommendation is for the same level as last year.

Staff Comments / Conditions:

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Multicultural Community Services

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$25,000

Proposal Title: Multicultural Richmond

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 5000

Richmond Residents: 4000

Grant Request Summary:

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian Culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada"

Richmond Services Received by Your Organization:

We receive space at the Cambie Community Centre weekly for our seniors programs.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	620,182.00	558,583.00
Total Expenses:	855,256.00	546,913.00
Annual Surplus or (Deficit):	(235,074.00)	11,670.00
Accumulated Surplus or (Deficit):	(205,525.00)	(193,855.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

in 2018, we had lost some funding but were unable to terminate the lease which has resulted in this deficit. That lease has now ended and the pandemic has also created a

loss in revenue as many of our fundraising initiatives had to be cancelled.

Current Year:

This year, the lease is over and we have been working to reduce the deficit.

Explanation for Accumulated Surplus or (Deficit):

The accumulated deficit has been the result of two years worth of space leased out that we were unable to end early.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$12,500	Health, Social & Safety
2018	\$12,000	Health, Social & Safety
2017	\$10,976	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$20,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$5,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$25,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	United Way	\$15,000
Funder 2 Name	Mutliculturalism BC	\$7,000
Funder 3 Name		

Amount Your Society will Provide: **\$10,000.00**

Total Proposed Budget: **\$57,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$12,750

Recommendation:

This Multi-Year (Year 1) grant will support the core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration. Virtual programs, including support for those experiencing racism/discrimination, as well as support for isolated individuals, will be provided. This recommendation is for the same level as last year.
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**Staff Comments /
Conditions:**

None



**Grant Application Summary for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Poverty Reduction Coalition
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Self-Advocacy & Leadership for Low-Income Richmond Residents
Grant Purpose: Operating Assistance

Start Date (if applicable): _____ **End Date (if applicable):** _____

Number To Be Served: 35
Richmond Residents: 35

Grant Request Summary:

The Richmond Poverty Reduction Coalition typically handles one project per year. The RASC project is a network of low-income Richmond residents who learn and practise self-advocacy & leadership skills through art literacy (visual arts, poetry, spoken word, song, etc) so they can tell their stories of lived experience with confidence and validation. The project outcomes have been so successful that other social service agencies have approached the RPRC asking for this model to be brought to their memberships. In 2021 the RPRC wishes to amplify the project model into ongoing programming with other local social services agencies. Funding from the City of Richmond would allow the RPRC to manage two part time staff to coordinate the project and keep our website and social media operating. Activities are detailed in the draft budget.

Richmond Services Received by Your Organization:

Use of Caring Place rooms (Family Services of Greater Vancouver is a tenant and they book rooms for us) In-kind value about \$1,000.00/ year

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	32,201.00	18,718.00
Total Expenses:	13,483.00	13,502.00
Annual Surplus or (Deficit):	18,718.00	5,216.00
Accumulated Surplus or (Deficit):	0.00	5,216.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The RPRC was hosted by the Richmond Food Bank Society and they administered the two-year grant funds we received from the Vancouver Foundation for 2018-19. In 2020 we

we not able to apply for any more funding and had to use up the 2nd year of VF funds going into 2020. We have been very frugal in stretching out the funds normally used in one year to two years 2019-2020. We started 2020 with 18,728 to work with.

Current Year:

As above, the remaining funds as of October 2020 total about 5200.00 This funding will run out before year end. It will be used for staff costs and we have additional technical costs for producing two public forums in a virtual format. We will be forced to lay off our part time staff and halt our project work until we can obtain more funding.

Explanation for Accumulated Surplus or (Deficit):

As above. The RPRC has been very frugal and has completed a two year project over three years with two years of VF funding.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Disability Alliance of BC	Amount	\$30,000.00
Funder 2 Name	VCH-ACTION mini grant	Amount	1500.00
Funder 3 Name		Amount	\$0.00

Amount Your Society will Provide:	<u>\$4,000.00</u>
Total Proposed Budget:	<u>\$40,500.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

This grant will be used to support the operating costs of expanding the Self Advocacy Network, providing confidence and leadership skills to people with lived experience of poverty, into ongoing programming with other local social service agencies. Virtual community forums will be produced. This recommendation is for the same level as awarded previously (2019).

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Society for Community Living

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$15,500

Proposal Title: Family Resource Program

Number Served: Richmond Residents:

Grant Request Summary:

Richmond Society for Community Living (RSCL) is the largest provider of services for people with developmental disabilities in the City of Richmond. RSCL programs and services support more than 1000 infants with special needs, and children and adults with developmental disabilities to participate and contribute fully as valued members in the community. RSCL offers supports for their families to navigate a complicated system of funding and care. RSCL offers awareness initiatives to schools, community groups and local businesses which help to create a more inclusive community and improve everyday life for everybody in Richmond.

The Family Resource Program provides information, resources and support to individuals and families who currently receive services. The Family Resource Coordinator provides referrals for families to access services and programs offered by community partners and can act as an advocate for the family to ensure appropriate continuum of care. Recognizing the need for support over the life-course, the program provides assistance to families and individuals with a developmental disability during all of life's transitions, resulting in the improvement in the quality of life for the individual and the improved well-being of the family unit.

The Family Resource Program responds to requests from the community including inquiries from residents who are new to the community. Workshops, information sessions, and special events such as the annual Family Picnic and the Children's Holiday party allow families to connect and create natural support networks.

Through the program health care partners and other social service providers in Richmond are able to communicate with one person who can facilitate connection for families to specialized and generic services and supports. This creates efficiency in the referral process among organizations and consistency for families who require multiple forms of support.

Changes that will impact grant use:

Due to Covid 19, many supports have relied on remote connections either by phone or

virtual platforms. RSCL continues to offer our Family Resource Program and we have experienced an increased demand for supports due to individuals and families who are feeling isolated or require new/additional supports.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	18,355,093.18	18,465,194.05
Total Expenses:	18,302,383.18	18,439,681.63
Annual Surplus or (Deficit):	52,710.00	25,512.42
Accumulated Surplus or (Deficit):	300,480.00	325,992.42

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The annual surplus is related to the sale of a property and will be held in capital reserves for future purchases.

Current Year:

Current year surplus is related to program adjustments due to Covid 19 and will be held in reserves for PPE purchases as required.

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus will be held in capital reserves for future purchases and repairs to properties.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$15,500	Health, Social & Safety
2019	\$3,500	Child Care Capital
2019	\$5,000	Child Care Capital

GRANT RECOMMENDATIONS

Recommended Amount: \$15,500

Recommendation: This Multi-Year (Year 3) grant will provide partial funding for the Family Resource Program, supporting the families of those with developmental disabilities.

Services will continue virtually or by telephone. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

None



**Multi-Year Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Women's Resource Centre
Grant Type: Over \$5000 Multi Year - Year 3
Grant Request: \$41,000
Proposal Title: Richmond Women's Resource Centre - Women Support Services Program
Number Served: Richmond Residents:

Grant Request Summary:

Richmond Women's Resource Centre is a non-profit organization that has been operating in Richmond since 1976. We are a long-standing and vibrant community network of women of all ages living in Richmond. Our goal is to provide community-based resource options to help women build connections and thrive in their community. Through a supportive environment, we encourage women to empower themselves and enhance their lives through our training programs, peer support groups and community partnership. Our mission statement is: "To empower women one at a time through education and training in a safe and supportive environment.

Deliveries: The Centre offers programs and services such as English conversation and English Writing, Single Mothers Support Group, Computer Training, Peer Support, Information and Referral services, French-speaking Women's Group, Community Volunteer Income Tax Program, Grandmothers Support Group, Hot Ink Creative Writing for Girls, Work Ready and Richmond Shares. Some of these services take place daily, some weekly, bi-weekly, monthly, or only at certain times of the year, for example, the Community Volunteer Income Tax Program takes place during the tax season every year.

Activities: Each program has activities tailored to achieve specific goals, to meet the needs of certain groups of women. There are classes, workshops, meetings, one-on-one tutorials, appointments, drop-ins and field-trips. They all aim to improve the quality of life, to provide a safe, comfortable environment for women to learn, to improve their skills, to share experiences, and to find support so that they can better function in the community.

Community benefit: Empowering women by providing information and referral services, encouragement, education, and training so they are better equipped to make decisions in their own lives; provide a safe place for women to come and share their experiences and

celebrate their achievements; work with other organizations in the community to provide services and address issues for women. The programs are open to all women regardless of age, ability, ethnicity, religion, income, or sexual orientation. Our Centre and classrooms are wheelchair accessible.

COVID-19 Updates: To ensure the safety of our staff, volunteers, participants and visitors, we have changed the delivery of most of our programs to an online format and through telephone channels. In person services will resume once it is safe to do so based on public health authorities guidance. Some services will be delivered in a hybrid model with a combination of virtual and in-person services.

Changes that will impact grant use:

The general grant use will remain the same.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	154,469.00	155,800.00
Total Expenses:	148,979.00	155,800.00
Annual Surplus or (Deficit):	5,490.00	0.00
Accumulated Surplus or (Deficit):	40,062.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The annual surplus is due to an increase in revenues from membership, program administration fees and donations.

Current Year:

We budgeted a balanced budget for the current year.

Explanation for Accumulated Surplus or (Deficit):

The accumulated surplus is the result of the Board continues to work diligently to organize fundraising events such as the annual International Women's Day Brunch Fundraiser which was well-attended. An accumulated surplus is desirable for stability due to uncertainty in funding and revenue.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program

2018	\$24,000	Health, Social & Safety
2017	\$20,420	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended Amount: \$26,000

Recommendation:

This Multi-Year (Year 3) grant will support women's programs and services, including skills training, English conversation and peer support groups designed to empower women and help them obtain needed assistance. Programs and supports will be offered on-line and by telephone. The recommendation is for the same level as last year.

Staff Comments / Conditions:

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: The Governing Council of The Salvation Army in
Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$11,200

Proposal Title: Homelessness Outreach Program

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 175

Richmond Residents: 175

Grant Request Summary:

Our Outreach Program will be losing its funding this year under our BC Housing shelter funding.

We will be applying with BC Housing for funding under another envelope to pay the staffing costs for one Outreach Worker.

We are also partnering with the Food Aid Delivery Society in this Outreach Program. They have arranged for several churches and restaurants to provide 30 meals five days a week to be delivered to those who are homeless.

Our Outreach Worker uses this food to build relationships with people that he comes in contact with on his rounds each day. This relationship building results in the Outreach Worker being able to bring needed services, referrals, food and in many cases bringing them into the shelter. When they come into the shelter we can then work with them to get the into the right services - addiction, mental health and housing.

The amount we are requesting covers the cost of the mileage that our Outreach Worker drives when traveling

The additional amount of \$5200.00 will be used to buy gift cards to take-out restaurants and coffee shops, to provide a small meal to those our Outreach Worker reaches after his meals have run out.

The program targets individuals who are absolutely homeless and may fall within the following groups: indigenous, LGBTQI2, people of colour, Canadian citizens from Richmond, immigrants from Richmond, and all ages from 19-65+, also including youth under 19.

The benefits to our community are great. In helping the homeless to have access to meals and an opportunity to get into a shelter, apply for housing or be referred to a needed service, we are helping people who live in Richmond and increasing their quality of life.

Richmond Services Received by Your Organization:

We do not receive any funds from the City at this time. However, the city does own the property that BC Housing leases for the emergency shelter.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,717,131.00	655,974.00
Total Expenses:	1,940,238.00	772,839.00
Annual Surplus or (Deficit):	(223,107.00)	(116,865.00)
Accumulated Surplus or (Deficit):	(223,107.00)	(339,972.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

In the 2019-2020 fiscal year, The Salvation Army moved into the new shelter. We paid invoices on behalf of BC Housing. Due to administration errors at both locations, many of these invoices were not submitted and therefore not reimbursed to The Salvation Army. We have a change in management and those unpaid invoices will be taken care of this fiscal year.

This budget amount includes our Community & Family services officer on Gilbert Rd. We have struggled to raise funds annually with our current model, the Annual Christmas Kettle

Campaign.

Current Year:

This year our current deficit at our emergency shelter is due to an increase of unexpected expenses in staffing and supplies due to COVID-19. We are also awaiting the payment of a grant to cover a large purchase.

The current deficit at our Community & Family Services office is due to the fact that we have not yet had our Annual Christmas Kettle Campaign.

Explanation for Accumulated Surplus or (Deficit):

We expect most of our deficit in the shelter to be taken care of after the payment of the invoices from BC Housing. Also, we are expecting grant money to come in to cover a large expense we incurred this year.

We are always in a deficit at this time of year in our Community & Family Services until our Annual Christmas Kettle Campaign takes place.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$6,000.00
Other	\$5,200.00

gift cards to take-out restaurants, coffee shops for homeless individuals

TOTAL \$11,200.00

Financial Assistance from Other Sources (if applicable):

Health, Social & Safety 2021

Over \$5000

Multi Year - Year 1

The Governing Council of The Salvation Army in Canada

Summary Page 4

Funder 1 Name	BC Housing	\$57,237
Funder 2 Name	Food Aid Delivery Society	\$15,600
Funder 3 Name		
Amount Your Society will Provide:		<u>\$0.00</u>
Total Proposed Budget:		<u>\$68,437.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$6,000

Recommendation:

This grant will cover the mileage costs of the Salvation Army Outreach Worker who picks up and delivers meals to homeless individuals five days a week. In addition to meals, the Outreach Worker provides services, referrals and connections to shelter beds, where further supports are provided. This recommendation is a first-time grant for the Salvation Army.

**Staff Comments /
Conditions:**

None



**Grant Application Summary for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: The Kehila Society of Richmond
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Community Outreach Food Subsidization
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 25000.00+
Richmond Residents: 100%

Grant Request Summary:

The funds we hope to receive would be used to assist in the following ways:

1. To continue to run and serve a meals on wheels program that feeds approximately 200 meals per week. This user group is a mixed demographic of seniors , families and those who have been affected by COVID in a variety of ways.
2. To continue to contribute gift cards to the homeless for local food venues to purchase a meal
3. To assist with St Albans Church Outreach project for those who are most at risk such as Shut ins, isolated and the street entrenched
4. We are also working to move some social educational programs to Zoom for those that can access. Programs are such as Slip and Fall, music , Political discussions and programs with the Library.

Richmond Services Received by Your Organization:

We receive no city funding at all

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	169,946.00	170,846.00
Total Expenses:	169,241.00	179,201.00
Annual Surplus or (Deficit):	525.00	(8,325.00)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

It is because of late donations that were carried to the following year.

Current Year:

We are running at a loss due to the increase need of food subsidization and sanitization products such as gloves, masks and sanitizers. Additionally we are assisting with personal hygiene products for our clients as well as Homeless Connect and St Albans Church Outreach programme. Additionally to the Richmond Multi cultural Food Aid Committee to help feed the Homeless.

Explanation for Accumulated Surplus or (Deficit):

not applicable to date

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$250.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$10,000.00
Equipment	\$2,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$1,000.00

caterer services. This is minimal as they donate most of their time for this program but we have them oversee and plan for us

TOTAL **\$13,750.00**

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Richmond Cares Richmond Gives COVID emergency funds	Amount	\$8,000.00
Funder 2 Name	Jewish Federation of Greater Vancouver	Amount	5000.00

Funder 3 Name	Amount	\$0.00
Amount Your Society will Provide:		<u>\$4,000.00</u>
Total Proposed Budget:		<u>\$22,000.00</u>

GRANT RECOMMENDATIONS

Recommended Amount: \$3,000

Recommendation:

This grant is requested to purchase supplies other than groceries for those receiving the Society's food and meal programs, including personal protective equipment such as face masks and gloves, personal hygiene products, food packaging materials, and food gift cards. The recommendation would be the first grant for the Kehila Society in recent years.
--

Staff Comments / Conditions:

None



**Grant Application Summary for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Touchstone Family Association

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Street Smarts Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 40

Richmond Residents: 40

Grant Request Summary:

A community based program for at risk youth called "StreetSmarts" was established in the community of Richmond in 2008. Many of the youth connected to the program self-identified as having peripheral involvement or being vulnerable to gangs. The aim of the program is to support youth to develop protective factors by providing mentorship through one to one services as well as small group work in order to build resiliency and increase positive leadership attributes.

Richmond Services Received by Your Organization:

Touchstone operates the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$100,700.00 per year.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	3,619,259.00	3,903,639.00
Total Expenses:	3,577,806.00	3,828,497.00
Annual Surplus or (Deficit):	41,453.00	75,142.00
Accumulated Surplus or (Deficit):	534,706.00	470,072.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus was in wages do to time lag in hiring for vacant positions.

Current Year:

The expectation is for a balanced budget with a small surplus.

Explanation for Accumulated Surplus or (Deficit):

Health, Social & Safety 2021
Touchstone Family Association

\$5,000 or Less Single Year
Summary Page 2

Real estate disposal.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,000.00	Health, Social & Safety
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Betty Averbach Foundation	Amount	\$10,000.00
Funder 2 Name	Coast Capitol	Amount	20000.00
Funder 3 Name	RBC	Amount	20000.00

Amount Your Society will Provide:	<u>\$20,000.00</u>
Total Proposed Budget:	<u>\$75,000.00</u>

GRANT RECOMMENDATIONS

Recommended
Amount: \$5,000

Recommendation:

This grant is to support the Street Smart Program for at-risk youth, designed to stop or prevent street gang involvement. Both on-line and in-person services will be provided, including small group when physical distancing possible. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

None



**Grant Application for 2021
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Turning Point Recovery Society
Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$15,000

Proposal Title: Turning Point Drop-in Center and Continuing Care Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 125

Richmond Residents: 125

Grant Request Summary:

Turning Point Recovery Society is seeking funding from the City of Richmond to support operations for Richmond's only Drop-in Centre/ Resource Hub and Outreach program. In May 2016, Turning Point received year-end funding from the BC Ministry of Health to secure a new permanent location for a Drop-in Centre in Richmond following the announcement that St. Albans would be closing. The grant provided \$200K for the expansion of our Outreach Counselling program and \$300K for the relocation of the Drop-in Centre. We received additional funding from the Ministry of Health in 2017 to further expand the mandate of the Drop-in Center so that we could provide additional supports for our patrons, including those that have since moved into Storeys. With the onset of the pandemic in 2019 and subsequent closure of the Drop-in Centre at the Salvation Army on Gilbert, we have moved our programming outside. We are continuing to work with the City and other community partners to secure a more permanent location for the future. Funding from the City grant this year will support Drop-in Center guests in the revised program as well as those that will be residing in Storeys with Outreach Support and after care. A Drop-in Centre is critical to addressing the essential needs of everyone: food, shelter and community. In Richmond, these needs often go unmet for a significant percentage of our citizens. This is based on information and statistics from several sources including the 2019 Metro Vancouver Homeless Count, reports from the Richmond Food Bank, the Community Meal Program and other providers of Outreach services in Richmond. It is critical that we have a site in Richmond where people who are struggling in our community can find the help and support they need.

Richmond Services Received by Your Organization:

Turning Point has enjoyed the use of City owned meeting spaces in the past. We are also the current operator of the Emergency Response Centre at the old Minoru Senior Center, owned by the City of Richmond. We also lease a house on No. 2 Road and Williams where we operate Richmond's only licensed residential Support Recovery facility for women.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	3,205,594.00	3,630,089.00
Total Expenses:	3,023,626.00	3,630,089.00
Annual Surplus or (Deficit):	181,968.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Surplus resulted when auditors capitalized some of the site repairs and fixed asset purchases that had occurred during the FY.

Current Year:

We are currently completing our audit for FY 2019-20. A small surplus is projected as auditors usually capitalize expenses not capitalized during the year. We also received a significant operating subsidy from BC Housing to offset a deficit earlier in the year that resulted when we were mandated to increase staffing in response to the opioid overdose crisis.

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$8,500	Health, Social & Safety
2018	\$7,000	Health, Social & Safety
2017	\$6,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$6,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00

City of Richmond

2021 Grant Program Guidelines

For

Health, Social & Safety

and

Parks, Recreation & Community Events

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1. Overview

(i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
 - Health, Social & Safety
 - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website (www.richmond.ca/citygrants) for information about these programs.

(ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

(iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user-pay when applicable
- Innovation.

(iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

(v) Objectives

- To assist Council to facilitate the Council Strategic Plan
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

2. Program Funding

(i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

(ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

(iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are returned to the City's General Revenue Account.

3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

Partnership: A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

Duplication: Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

School (public and private) based programs: "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

Community based programs in schools: "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

4. Eligibility

(i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

(ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

(iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**
Neighbourhood or community-based events to enhance quality of life for Richmond residents

(iv) Items Eligible For Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals (e.g., vehicles, equipment, and maintenance)
- Heat
- Light
- Telephone
- Photocopying
- Materials.

(v) Items Not Eligible For Funding

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
 - Promoting or serving a political party or organization
 - Lobbying of a political party, or for a political cause
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see www.richmond.ca)
- Travel costs outside the Lower Mainland
- Other.

(vi) Grant Limitations

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

5. Application Assessment Criteria

(i) Key Assessment Criteria

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

(ii) Assessment Considerations

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

(iii) Less Favourably Considered Applications

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

(iv) Financial Statements

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
 - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
 - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget
- Grant proposal budget.

(v) User Pay Principle

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

(vi) Multi-Year Funding Criteria

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

6. The Grant Review Process

(i) The Grant Review Process

There is one intake period per year. Please see the City website for dates (www.richmond.ca). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use.

(ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website (www.richmond.ca/citygrants).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

(iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website (www.richmond.ca/citygrants) for dates.

(iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

(v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are led by staff in the respective divisions:
 - Health, Social and Safety (Community Social Development)
 - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

(vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.

7. Awarding of Grants

(i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

(ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

(iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

(iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

(v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at www.richmond.ca/citygrants or contact the Community Services Department at 604-276-4000.



City Grant Policy

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
 - Health, Social and Safety (Community Social Services)
 - Arts and Culture (Arts, Culture and Heritage)
 - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.