



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** March 21, 2023
From: Claudia Jesson **File:** 01-0105-01
Director, City Clerk's Office
Re: **2023 Council and Committee Meeting Schedule Adjustments**

Staff Recommendation

1. That the amended 2023 Council and Committee meeting schedule, as shown in Attachment 1 of the staff report, "2023 Council and Committee Meeting Schedule Adjustments" dated March 21, 2023, from the Director, City Clerk's Office, be approved; and,
2. That the following revisions as detailed in the staff report titled "2023 Council and Committee Meeting Schedule Adjustments" dated March 21, 2023 from the Director, City Clerk's Office, be approved:
 - a) That October 2, 2023 General Purposes Committee and Finance Committee meeting be rescheduled to October 3, 2023; and
 - b) That the October 3, 2023 Planning Committee meeting be rescheduled to October 4, 2023.

Claudia Jesson
Director, City Clerk's Office
(604-276-4006)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER 	
SENIOR STAFF REPORT REVIEW	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

Under the *Community Charter* and the Council Procedure Bylaw No. 7560, Council must provide for advance public notice of Council and Committee meetings. Accordingly, the 2023 Council meeting schedule was adopted on November 14, 2022.

This report supports Council's Strategic Plan 2022-2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

1.3 Increase the reach of communication and engagement efforts to connect with Richmond's diverse community.

Analysis

The National Day for Truth and Reconciliation

On March 9, 2023, British Columbia formally adopted the *National Day for Truth and Reconciliation Act* (Bill 2) which amends the *Employment Standards Act* and introduces a new statutory holiday to be observed annually on September 30th as a day to commemorate the history and legacy of the residential school system.

This year, September 30th will fall on a Saturday and observance of the day will fall on Monday, October 2nd. Currently, a General Purposes Committee and a Finance Committee meeting is scheduled for Monday, October 2nd. In order to accommodate observance of the holiday, staff propose that the General Purposes Committee and Finance Committee meeting be moved to October 3rd and the Planning Committee meeting currently scheduled for October 3rd be moved to October 4th, as presented in the adjusted meeting schedule (Attachment 1).

Adjustments will only be limited to the 2023 Council meeting schedule and future Council meeting schedules will incorporate observance of the holiday accordingly.

Financial Impact

None.

March 21, 2023

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Conclusion

It is recommended that the amended 2023 Council and Committee meeting schedule be approved as shown in Attachment 1. The approval of the adjusted meeting schedule at this time provides Council and the public with advance notice of the October 2023 meeting schedule.



Evangel Binson
Manager, Legislative Services
(604-276-4098)

EB:eb

Att. 1: Proposed Amended 2023 Council and Committee Meeting Schedule

2023 MEETING SCHEDULE

SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
JANUARY							FEBRUARY							MARCH						
1	STAT 2	3	4	5	6	7				DP 1	2	3	4				DP 1	2	3	4
8	GP 9	FC 10	11	12	13	14	5	GP 6	FC 7	8	9	10	11	5	GP 6	FC 7	8	9	10	11
15	CO 16	CS 17	DP 18	19	20	21	12	CO 13	CS 14	DP 15	16	17	18	12	CO 13	CS 14	DP 15	16	17	18
22	GP 23	PH 24	PWT 25	26	27	28	19	STAT 20	GP 21	PH 22	PWT 23	24	25	19	GP 20	PH 21	PWT 22	23	24	25
29	CO 30	PRC 31					26	CO 27	PRC 28					26	CO 27	PRC 28	DP 29	30	31	
APRIL							MAY							JUNE						
						1		GP 1	FC 2	PC 3	4	5	6					1	2	3
2	GP 3	FC 4	5	6	STAT 7	8	7	CO 8	CS 9	DP 10	11	12	13	4	GP 5	FC 6	7	8	9	10
9	STAT 10	CO 11	CS 12	DP 13	14	15	14	GP 15	PH 16	PWT 17	18	19	20	11	CO 12	CS 13	DP 14	15	16	17
16	GP 17	PH 18	PWT 19	20	21	22	21	STAT 22	CO 23	PRC 24	DP 25	FCM 26	FCM 27	18	GP 19	PH 20	PWT 21	22	23	24
23	CO 24	PRC 25	DP 26	27	28	29	FCM 28	29	30	31				25	CO 26	PRC 27	DP 28	29	30	
30																				
JULY							AUGUST							SEPTEMBER						
						1			1	2	3	4	5						1	2
2	STAT 3	GP 4	FC 5	6	7	8	6	STAT 7	8	DP 9	10	11	12	3	STAT 4	GP 5	FC 6	PH 7	8	9
9	CO 10	CS 11	DP 12	13	14	15	13	14	15	16	17	18	19	10	CO 11	CS 12	PC 13	PWT 14	15	16
16	GP 17	PH 18	PWT 19	20	21	22	20	21	22	DP 23	24	25	26	17	GP 18	UBCM 19	UBCM 20	UBCM 21	UBCM 22	23
23	CO 24	25	DP 26	27	28	29	27	28	29	30	31			24	CO 25	PRC 26	DP 27	28	29	30
30	31																			
OCTOBER							NOVEMBER							DECEMBER						
1	STAT 2	GP 3	FC 4	5	6	7				1	2	3	4						1	2
8	STAT 9	CO 10	CS 11	DP 12	13	14	5	GP 6	FC 7	8	9	10	11	3	GP 4	FC 5	6	7	8	9
15	GP 16	PH 17	PWT 18	19	20	21	12	STAT 13	CO 14	CS 15	DP 16	17	18	10	CO 11	CS 12	DP 13	14	15	16
22	CO 23	PRC 24	DP 25	26	27	28	19	GP 20	PH 21	PWT 22	23	24	25	17	GP 18	PH 19	PWT 20*	21	22	23
29	30	31					26	CO 27	PRC 28	DP 29	30			24	STAT 25	STAT 26	27	28	29	30
														31	STAT 1 JAN	2 JAN	* Special Council Meeting			

March 14, 2023

- CO** Regular Council Mtg., 7:00pm
Regular (Closed) Council Mtg., 4:00pm
- CS** Community Safety, 4:00pm
- DP** Development Permit Panel, 3:30pm
- FC** Finance, following 1st General Purposes Meeting of each month
- GP** General Purposes, 4:00pm
- PC** Planning, 4:00pm
- PH** Public Hearing, 7:00pm
- PRC** Parks, Recreation & Cultural Services, 4:00pm
- PWT** Public Works & Transportation, 4:00pm
- FCM** FCM
- UBCM** UBCM

Note: All meeting dates are subject to change.