



# City of Richmond

## Report to Committee

**To:** Community Safety Committee **Date:** October 16, 2019  
**From:** Cecilia Achiam **File:** 12-8060-01/20-Vol01  
 General Manager, Community Safety  
**Re:** **Community Bylaws Monthly Activity Report – September 2019**

### Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – September 2019”, dated October 16, 2019, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
 General Manager, Community Safety  
 (4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CJ
<b>APPROVED BY CAO</b>  	

**Staff Report**

**Origin**

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance safety services and strategies to meet community needs.*

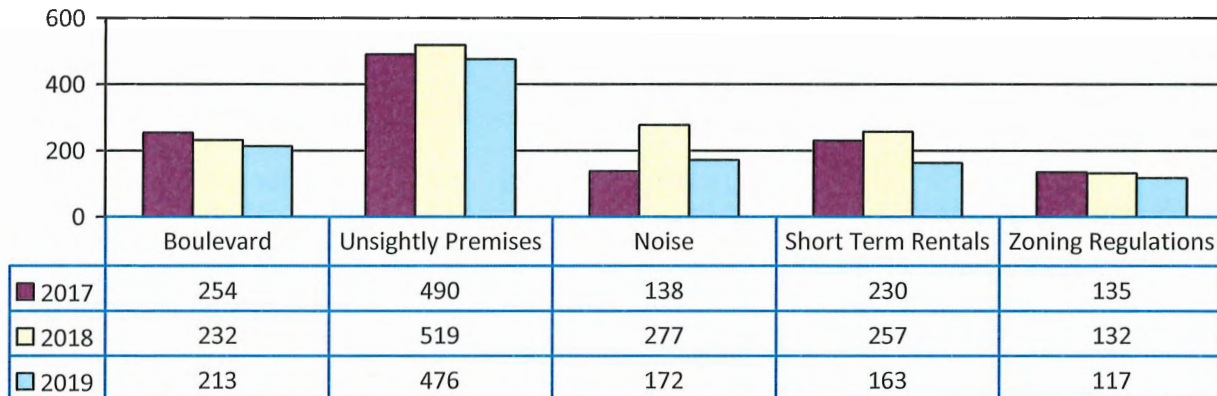
**Analysis**

Property Use

Property Use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

Calls for service typically decrease in September, allowing enforcement staff to catch up on complex files. However, staff were redeployed this month to cover vacancies in other areas of bylaw enforcement, including sign and business licence enforcement. These vacancies will be filled as soon as possible in order to reduce impacts to service.

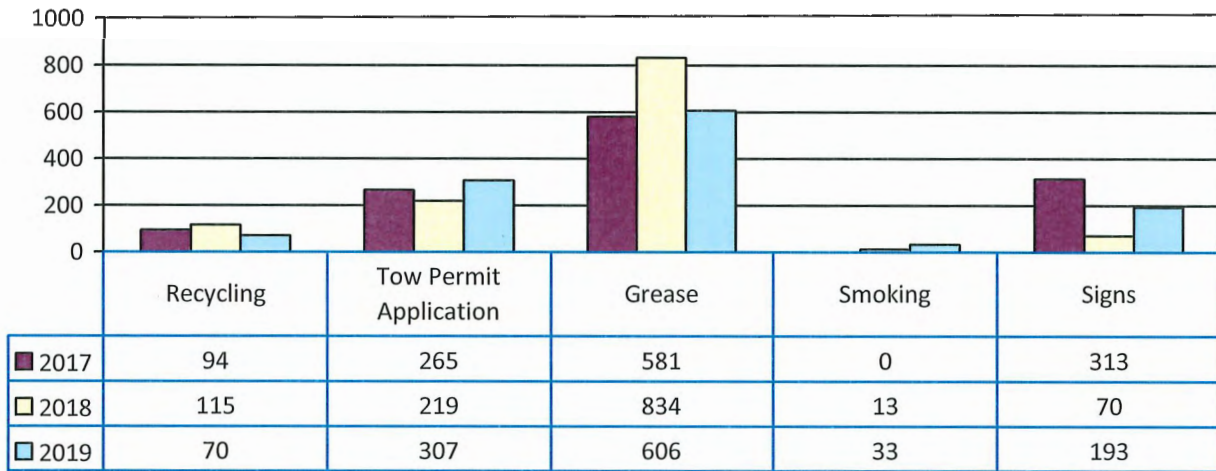
Figure 1: Property Use Calls For Service - September Year-To-Date Comparison



Grease

The Grease Officer remains focused on education and communication. During the month of September, the Grease Officer undertook 44 grease-trap inspections which are reflected in the cumulative total shown in figure 2. There were two violation notices issued for contraventions of the Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Figure 2: Other Calls For Service - September Year-To-Date Comparison



Soils

The Soil Bylaw Officer continues to respond to complaints and issues of non-compliance with Soil Removal & Fill Deposit Regulation Bylaw No. 8094 (Soil Bylaw). The Officer continues to address issues of non-compliance on 30 properties in addition to monitoring 15 approved sites, two of which are active. During the month of September, the Soil Bylaw Officer conducted 66 site inspections. No violation notices for non-compliance of the Soil Bylaw were issued.

There are an additional 12 soil deposit proposals under various stages of review by City staff. Three of these applications were considered at a September meeting of the Food Security and Agricultural Advisory committee and will be coming forward in November for Council consideration.

Dog Licencing and Patrols

During the month of September, 73 dogs were licenced. The annual dog licence canvassing campaign which runs from May to September 30, resulted in the renewal of 1,193 outstanding dog licences. As of September, the total amount of dogs licenced to date is 7,239.

Regional Animal Protection Society (RAPS) Officers conduct monthly rotational patrols of the dikes, parks and school grounds within the City. The following were patrolled during the month of September, with an emphasis on both Garry Point and Walter Lee Elementary due to numerous dog off-leash complaints. The visual presence of bylaw enforcement officers can often lead to dog owners/walkers being more mindful with compliance and keeping their dogs on leash. As a result of the patrols listed below, two contraventions of the Animal Control Regulation Bylaw No. 7932 were issued.

- South Arm Park
- Spul’u’kwuks Elementary
- Hugh Boyd Secondary
- King George Park
- Garry Point
- Walter Lee Elementary
- Riverport Way
- Brighthouse Park

- Minoru Park
- Odlin Neighbourhood Park
- Dyke and 4 Road off leash park
- Garden City Park
- Dover Park
- No. 3 Road off leash park
- Steveston Village
- Shell Road Trail

Parking

For the month of September and in conjunction with the reopening of the school year, Officers conducted their assigned school patrols, while focusing on gaining compliance through education. Officers also proactively patrolled the arterial roadways adjacent to local cranberry farms, to ensure that visitors to the farms were parking safely off the roadway and not blocking entry access to the farms during the cranberry season. For the month of September, Parking Officers received 2,299 calls for service, out of which 1,935 violations were issued that were associated with various parking and stopping offences.

Figure 3 reflects monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 3: Parking Violations Issuance Comparison

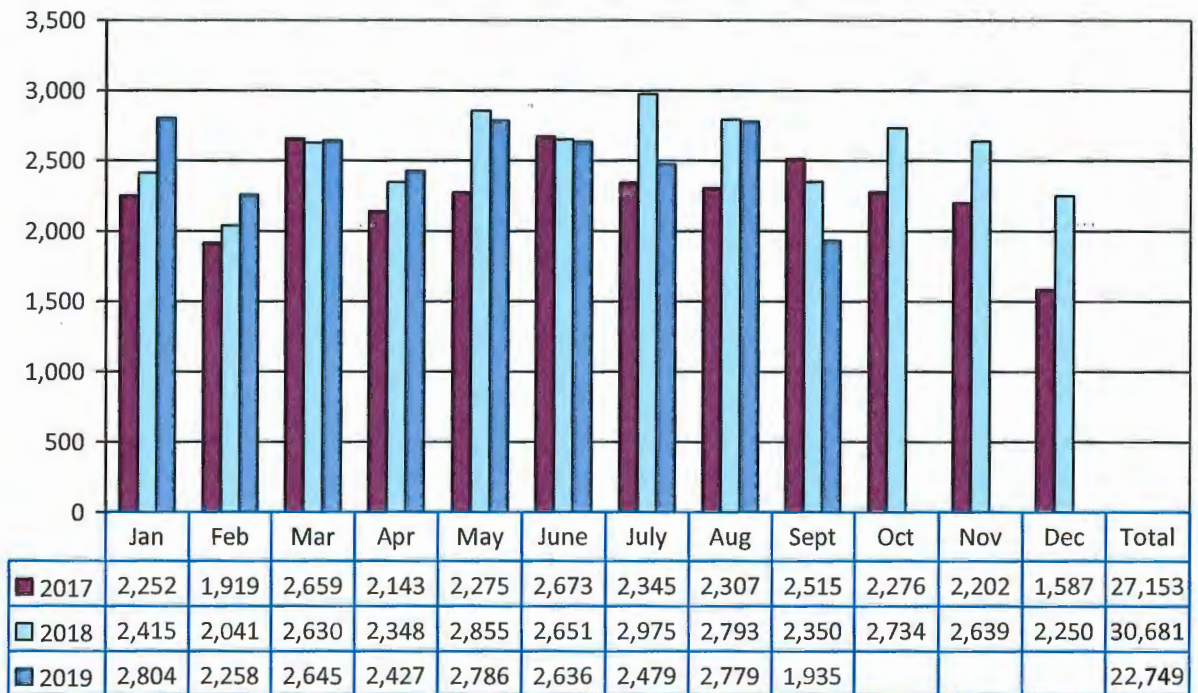




Figure 4: Consolidated Parking Program Revenue Comparison (000's)



All Enforcement Activity

While parking violations make up the majority of tickets issued by City of Richmond bylaw enforcement staff, there are a number of other categories which are of interest to the public. Table 1 shows the number of violations in parking plus those in other categories. The number of tickets issued, in areas other than parking, is not necessarily an indication of staff effort as staff are instructed to pursue compliance as the main goal which sometimes is better served with a warning instead of a ticket.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	September	YTD
Short-Term Rental Offences	1	42
Soil Removal & Fill Deposit Offences	0	25 <sup>1</sup>
Grease Trap Offences	2	9
Parking & Stopping Offences	1,935	22,749
Animal Control Offences	43	383
<b>Totals</b>	<b>1,981</b>	<b>23,208</b>

Bylaw Adjudication

The adjudication session was held on September 17, 2019, and consisted of 17 contraventions of the Traffic Bylaw No. 5870 (Traffic Bylaw) and two contraventions of the Animal Control Bylaw No. 7932 (Animal Control Bylaw). The adjudicator ruled in favour of the City on 15 of the traffic violations and only one of the violations of the Animal Control Bylaw. In the case of all three violations that were over-turned at adjudication, the adjudicator ruled that the City has

<sup>1</sup> August report should have indicated 25 violations

not provided sufficient evidence of the offence. The next adjudication is scheduled for December 10, 2019.

### Revenue and Expenses

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated from dog licences, false alarm incidents, tow permits and other permits and bylaw fines. Figures for individual revenue types are shown in Table 2 and revenue and expenses for the three main programs within Community Bylaws is shown in Table 3.

The trend for higher than forecast revenue and lower than forecast expenses continued in the month of September. With just three months left in the year, it is expected that the Community Bylaws department will return revenue to the City rather than result in an expense.

Table 2: Department Revenue by Source

Program Revenue	Budget Sep 2019	Actual Sep 2019	YTD Budget Sep 2019	YTD Actual Sep 2019
Contract Revenue <sup>2</sup>	0	5,000	0	45,000
Filming Revenue	0	4,332	0	24,150
False Alarm	4,442	854	39,975	19,963
Dog Licences	5,609	4,080	180,418	196,409
Towing Permits	1,244	2,543	13,504	19,586
Other Permits <sup>3</sup>	2,956	1,500	32,084	41,507
Other Bylaw Fines <sup>4</sup>	3,132	9,500	39,102	132,785
Parking Revenue <sup>5</sup>	167,761	177,625	1,486,969	1,608,977
Receivable Income <sup>6</sup>	8,213	6,162	72,790	32,222
<b>Total Revenue</b>	<b>193,357</b>	<b>211,596</b>	<b>1,864,842</b>	<b>2,120,599</b>

<sup>2</sup> City Towing Contract with Rusty's Towing

<sup>3</sup> Newspaper box and soil permit applications

<sup>4</sup> Property Use and Animal control violations

<sup>5</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>6</sup> Receivable Income consists of Night Market Recoveries



Table 3: Revenue and Expenses by Program in Community Bylaws

Community Bylaws by Program		YTD Budget Sep 2019	YTD Actual Sep 2019
<b>Parking</b>	Revenue	1,559,759	1,710,349
	Expenses	1,131,030	1,002,440
	<b>Net Revenue</b>	<b>428,729</b>	<b>707,909</b>
<b>Animal Control</b>	Revenue	188,124	224,839
	Expenses	205,498	170,435
	<b>Net Revenue (Expense)</b>	<b>(17,374)</b>	<b>54,404</b>
<b>Property Use</b>	Revenue	116,959	185,410
	Expenses	861,654	679,413
	<b>Net Revenue (Expense)</b>	<b>(744,695)</b>	<b>(494,003)</b>
<b>Total Net Revenue (Expense)</b>		<b>(333,340)</b>	<b>268,310</b>

**Financial Impact**

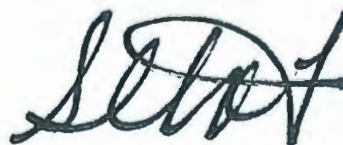
None.

**Conclusion**

Notable in the month of September in Community Bylaws were the extra parking patrols for the start of the school year and also in support of the cranberry harvest. September also saw the end of the seasonal dog canvassing program.



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