



# City of Richmond

## Report to Committee

**To:** General Purposes Committee  
**From:** Kim Somerville  
 Director, Community Social Development  
**Re:** 2023 Health, Social and Safety Grants

**Date:** January 3, 2023  
**File:** 07-3300-01/2023-Vol 01

### Staff Recommendations

1. That the 2023 Health, Social and Safety Grants be awarded for the total recommended amount of \$661,312.00 as identified in Attachment 1 of the staff report titled "2023 Health, Social and Safety Grants," dated January 3, 2023 from the Director, Community Social Development; and
2. That the grant funds be disbursed accordingly following Council approval.

Kim Somerville  
 Director, Community Social Development  
 (604-247-4671)

Att. 3

REPORT CONCURRENCE		
<b>ROUTED TO:</b> Finance Department	<b>CONCURRENCE</b> <input checked="" type="checkbox"/>	<b>CONCURRENCE OF GENERAL MANAGER</b> 
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 	<b>APPROVED BY CAO</b> 

## Staff Report

### Origin

The City Grant Program was established to increase community capacity by assisting non-profit community organizations to deliver programs and services that benefit Richmond residents. The Health, Social and Safety (HSS) Grants, governed by City Grant Policy No. 3712, provide funding to eligible non-profit health, social and safety service providers that meet the established grant application and assessment criteria, at City Council's discretion. The purpose of this report is to present staff recommendations to Council regarding disbursement of the 2023 HSS Grants.

This report supports Council's Strategic Plan 2018–2022 Strategy #1 A Safe and Resilient City:

*1.4 Foster a safe, caring and resilient environment.*

This report supports Council's Strategic Plan 2018–2022 Strategy #4 An Active and Thriving Richmond:

*4.1 Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.*

This report supports the Social Development Strategy 2013–2022:

*39 Administer, monitor and enhance the City Grant Program, undertaking reviews as required to ensure that the program continues to have adequate resources, targets priority community needs and makes efficient use of staff resources.*

### Findings of Fact

#### 2023 Health, Social and Safety Grant Budget

The 2023 City Grant Program was approved by City Council with a 3.98% cost of living increase, as per City Grant Policy No. 3712. As a result, the HSS Grant budget increased from \$641,390.00 in 2022 to \$666,917.00 for 2023.

#### Notice Given and Applications Received

On September 14, 2022 the application window for the City Grant Program opened and information was posted on the City's website and social media channels as well as through a media release. The opportunity to apply for HSS Grants was communicated to the Richmond Community Services Advisory Committee to share with their networks and information was provided to previous HSS Grant recipients. An information session was held on September 21, 2022 to provide an overview of the HSS Grant process and eligibility guidelines to interested applicants. The deadline for submissions was October 19, 2022. A total of 30 HSS Grant applications were received for a total request of \$880,409.44.

A table outlining 2023 funding requests and recommended allocations is provided in Attachment 1. A summary of each application, generated directly from information submitted by applicants to the web-based system, is provided in Attachment 2. As application summaries are taken verbatim from the applicants' submissions, they replicate any errors or omissions made by the applicant. Staff recommendations and comments are also included in the summary.

As indicated in the HSS Grant Program Guidelines (Attachment 3), all proposals must demonstrate that primarily Richmond residents will be served by the proposed grant use. While some applicants serve wider geographic areas (e.g. Family Services of Greater Vancouver, Canadian Mental Health Association Vancouver-Fraser Branch), all recommended grants support primarily Richmond residents.

### New Applications

This year, five new HSS Grant applications were received. Four organizations, namely Autism Society of British Columbia, Immigrant Link Centre Society, Society for Youth Empowerment and Strength, and The Society of St. Vincent de Paul Vancouver Archdiocesan Central Council are first time grant applicants. Church on Five has previously received funding through the HSS Grant Program. As it has not applied for a grant since 2019, its 2023 grant submission was reviewed as a new application.

### Application Review Process

A HSS Grant Review Committee, consisting of staff from the Community Social Development Department, reviewed the applications. Assessment criteria outlined in the HSS Grant Program Guidelines were used to guide the recommendation considerations.

### **Analysis**

The following analysis provides information about the HSS Grant Program, which includes two application streams (minor or major grant requests) and the option to apply for a multi-year funding request for those that qualify. Information is also provided regarding the rationale for partial funding or no funding recommendations and the types of applications that were received in 2023 as compared to 2021 and 2022.

### Minor/Major Grant Requests

Two application streams are available for the HSS Grant Program: minor grant requests (\$5,000.00 or less) and major grant requests (over \$5,000.00). The application form required for major grant requests is more comprehensive than the application for minor grant requests. Eight organizations applied in the minor grants stream and 22 organizations applied in the major grants stream.

### Multi-Year Funding Request

Applicants that have received grants for the same purpose for a minimum of five consecutive years are eligible to apply for a three-year funding cycle. In the first year of a cycle, a comprehensive application form is required; for the following two years, a briefer application is required. Multi-year applications are reviewed annually with recommended allocations for funding determined by City Council each year; there is no guarantee of funding allocations or approvals.

### Reasons for Partial or No Funding

More than half of staff recommendations (17 of 30, or 57%) are for partial rather than full or no funding. The principal reasons for partial funding are:

- The City supports however is not a primary funder of non-profit organizations whose main sources of support include federal and provincial governments, numerous granting organizations, foundations, endowments, donations and fundraising efforts; and
- The total amount requested by organizations exceeds the recommended City Grant budget; providing some assistance to many organizations is considered preferable to providing full assistance to only a few organizations.

Other reasons for recommending partial or no funding include, but are not limited to:

- Programs previously funded by other levels of government;
- Funding responsibility lies in other jurisdictions;
- Other funding partners have not been sought;
- Does not primarily serve Richmond residents;
- Insufficient community benefit demonstrated;
- Lack of partnerships;
- Duplication of service; and
- Quality and completeness of the application.

Health, Social and Safety Grant Application Information 2021–2023

The following table provides information about HSS Grant applications and allocations over a three-year period, including this year's applications and recommended allocations.

Table 1: HSS Grant applications information 2021–2023

<b>Year</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Total number of applicants	27	28	30
New applicants	1	2	5
Late applicants	0	0	0
Full amount of request recommended	10	10	12
Partial amount of request recommended	15	18	17
Denial recommended (did not meet criteria)	2	0	1
Minor request (\$5,000 or less)	6	6	8
Total amount requested	\$1,127,468	\$842,309	\$880,409
Total budget available	\$626,970	\$641,390	\$666,917
Total allocated	\$626,970	\$630,795	\$661,312

2023 HSS Grant Allocation Considerations

Recommended grant allocations are based on the assessment criteria outlined in the HSS Grant Program Guidelines. The 2023 grant applicants demonstrated similar need and eligibility for funding as in previous years. Recommendations for partial funding will support returning applicants with the same level of funding as last year with an additional cost of living adjustment. Considerations for a number of HSS grant allocations are discussed below:

- In 2021, Family Services of Greater Vancouver (FSGV) received \$48,007.00 in grant funding but was not able to fill a specialized Counselling position, resulting in \$22,051.00 of unspent grant funds that year. In 2022, full grant funding, which included the funding for this position, was allocated to FSGV, with the balance of unspent funds from 2021 subtracted from the 2022 grant funding total. This resulted in FSGV receiving \$25,956.00 in 2022 (\$48,007.00 less the \$22,051.00 in unspent funds from 2021). Staff recommend the same level as 2022 had it received the full amount recommended of \$48,007.00 with a cost of living adjustment.
- Staff recommend that Parish of St. Alban's receive the full amount requested of \$35,000.00. It received a grant of \$22,000.00 in 2022. There has been an increasing number of people experiencing homelessness and food insecurity in the community and growing calls for City support in these areas. Parish of St. Alban's operates four different programs that address food security and homelessness: (1) its Tuesday evening community meals serve 100 people per week, mostly seniors, new immigrants, and people experiencing homelessness; (2) its Wednesday Reaching Home Hamper program provides 33 food hampers each week to vulnerable families which benefit a total of 142 people; (3) its Friday lunch program provides meals to 40 people experiencing homelessness; and (4) its Sunday outreach program provides sandwiches and other ready to eat items to people experiencing homelessness.

- Staff recommend one applicant, Society for Youth Empowerment and Strength, be denied funding. Applications require funding to be sought from sources other than the City to be considered eligible to receive grant funding. The applicant does not demonstrate a shared funding approach and does not meet funding criteria.

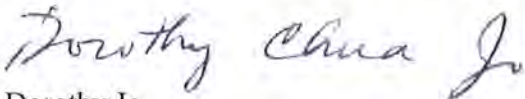
Staff recommend grant allocations to 29 of the 30 organizations that applied for a total amount of \$661,312.00. With the allocated 2023 HSS Grant budget of \$666,917.00, this leaves a remaining balance of \$5,605.00.

### **Financial Impact**

The 2023 HSS Grant Program budget is \$666,917.00. A total of \$661,312.00 is recommended for disbursement.

### **Conclusion**

The City's HSS Grant Program contributes significantly to the quality of life in Richmond by supporting community organizations whose programs and services enhance the social and physical well-being of the community. These grants support the work of non-profit social service agencies whose mandates align with the City's Social Development Strategy goals of social equity and inclusion, citizen engagement, and building on social assets and community capacity. Staff recommend that 2023 HSS Grants be allocated as indicated in Attachment 1 to the applicants dedicated to supporting the well-being of Richmond residents.



Dorothy Jo  
Program Manager, Social Planning  
(604-276-4391)

- Att. 1: 2023 Health, Social and Safety Grant Recommendations
- 2: 2023 Health, Social and Safety Grant Application Summary Sheets
- 3: 2023 Health, Social and Safety Grant Program Guidelines

## 2023 Health, Social and Safety Grant Recommendations

SOCIETY NAME	2022 GRANT	2023 REQUEST	RESIDENTS TO BE SERVED	2023 RECOMMENDED	MULTI-YEAR REQUEST	COMMENT SUMMARY	ATT. 2 PG #
Amyotrophic Lateral Sclerosis Society of British Columbia	\$4,092.00	\$16,068.00	18	\$4,255.00	1	Grant funding towards warehouse rent to store equipment offered at no cost to people living with ALS. The recommendation is for the same level as last year with a cost of living adjustment.	1
Autism Society of British Columbia	N/A	\$4,800.00	480	\$2,500.00		Grant funding towards office rent and utilities to support AutismBC's programs and services for people on the autism spectrum and their families. Partial funding is recommended.	4
Big Brothers of Greater Vancouver	\$6,000.00	\$6,000.00	35	\$6,000.00	3	Grant funding towards personnel salaries to support Big Brothers mentorship programs. The recommendation is for the full amount requested.	7
Big Sisters of BC Lower Mainland	\$4,000.00	\$7,500.00	40	\$4,160.00		Grant funding towards personnel salaries to support Big Sisters mentorship programs. The recommendation is for the same level as last year with a cost of living adjustment.	10
Boys and Girls Clubs of South Coast BC	\$6,650.00	\$10,000.00	30	\$6,915.00		Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	14
Canadian Mental Health Association, Vancouver-Fraser Branch	\$10,000.00	\$30,500.00	72	\$10,398.00	2	Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction, mostly from low income families. The recommendation is for the same level as last year with a cost of living adjustment.	17
Chimo Community Services	\$50,000.00	\$50,000.00	7,361	\$50,000.00	3	Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs. The recommendation is for the full amount requested.	19
Church on Five	N/A	\$5,000.00	7,140	\$5,000.00		Grant funding towards personnel salaries and equipment for a free weekly community and outreach meal program. The recommendation is for the full amount requested.	21
Community Mental Wellness Association of Canada	\$12,000.00	\$93,200.00	6,000	\$12,478.00	2	Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese. The recommendation is for the same level as last year plus a cost of living adjustment.	24
Family Services of Greater Vancouver	\$25,956.00	\$68,729.44	95	\$49,918.00	3	Grant funding towards the Counselling, Support and Therapeutic Education Program available to all Richmond residents on a sliding fee scale. Please note that in 2021, Family Services of Greater Vancouver did not use part of the grant they received due to a Counsellor position being vacant for part of 2021. In 2022, they received the full amount requested less the unspent funds of \$22,051 which resulted in them receiving \$25,956. The recommendation is for the same level as 2022 had they received the full amount allocated (\$48,007) with a cost of living adjustment.	26
Greater Vancouver Law Students' Legal Advice Society	\$2,500.00	\$10,000.00	170	\$2,600.00		Grant funding towards personnel salaries, volunteer support and operating expenses for the provision of free legal services to people living on low income. The recommendation is for the same level as last year with a cost of living adjustment.	29
Heart of Richmond AIDS Society	\$13,033.00	\$17,000.00	750	\$13,552.00	2	Grant funding towards office rent to facilitate education/prevention, counselling and support for people living with HIV/AIDS and their families. The recommendation is for the same level as last year with a cost of living adjustment.	33
Immigrant Link Centre Society	N/A	\$25,000.00	271	\$10,000.00		Grant funding towards personnel salaries and transportation costs for a free food distribution program at four affordable housing sites in Richmond. Partial funding is recommended.	35
Minoru Seniors Society	\$5,000.00	\$5,000.00	140	\$5,000.00		Grant funding towards personnel salaries, volunteer support, transportation costs and supplies for the Wellness Connections outreach program, designed to assist frail, at-risk and isolated seniors in Richmond to reconnect with their community and increase independence through participation in recreation programs and wellness services. The recommendation is for the full amount requested.	38
Multicultural Helping House Society	\$5,000.00	\$10,000.00	1,500	\$5,200.00		Grant funding towards personnel salaries, volunteer support, office rent and program supplies for a program aimed to reduce social isolation for seniors, youth, women and caregivers in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	42
Parish of St. Alban's (Richmond)	\$22,000.00	\$35,000.00	18,340	\$35,000.00		Grant funding towards volunteer support, office rent and program materials for meal programs that support people experiencing homelessness and isolation. The recommended amount is for the full amount requested.	45
Pathways Clubhouse	\$35,027.00	\$35,027.00	375	\$35,027.00	3	Grant funding towards the Pathways Clubhouse meal program, which provides members with healthy meals at affordable prices. The program also provides opportunities for social connection and support services. The recommendation is for the full amount requested.	48
PLEA Community Services Society of BC	\$5,000.00	\$5,000.00	3,000	\$5,000.00		Grant funding towards personnel salaries for school-based education and prevention workshops that equip children and youth with knowledge and practical tools to keep themselves safe from various forms of sexual exploitation. The recommendation is for the full amount requested.	50
Richmond Addiction Services Society	\$226,860.00	\$226,860.00	7,000	\$226,860.00	3	Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. The recommendation is for the full amount requested.	53

**2023 Health, Social and Safety Grant Recommendations**

<b>SOCIETY NAME</b>	<b>2022 GRANT</b>	<b>2023 REQUEST</b>	<b>RESIDENTS TO BE SERVED</b>	<b>2023 RECOMMENDED</b>	<b>MULTI-YEAR REQUEST</b>	<b>COMMENT SUMMARY</b>	<b>ATT. 2 PG #</b>
Richmond Cares, Richmond Gives	\$43,615.00	\$50,000.00	49,950	\$45,351.00	3	Grant funding towards the agency's core operating costs, including the Information & Volunteer Centre, which connects residents with community resources through the Community Services Directory, Richmond Seniors Directory and Community Events Calendar. The Centre also supports volunteer recruitment efforts of local non-profit organizations through the online Volunteer Now database. The recommendation is for the same level as last year with a cost of living adjustment.	56
Richmond Family Place Society	\$38,874.00	\$50,000.00	5,950	\$40,422.00	1	Grant funding towards personnel salaries and operating expenses for various preventative family support services and programs to Richmond families with children up to 12 years old, including intergenerational programs for families with isolated seniors. The recommendation is for the same level as last year with a cost of living adjustment.	59
Richmond Mental Health Consumer and Friends Society	\$6,500.00	\$8,725.00	134	\$6,759.00	3	Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education and leadership opportunities. The recommendation is for the same level as last year with a cost of living adjustment.	62
Richmond Multicultural Community Services	\$13,043.00	\$25,000.00	4,500	\$13,563.00	3	Grant funding towards core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration and diversity and cross-cultural education and awareness. The recommendation is for the same level as last year with a cost of living adjustment.	65
Richmond Poverty Reduction Coalition	\$5,000.00	\$10,000.00	62	\$5,199.00		Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on tables and committees to support poverty reduction in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	67
Richmond Women's Resource Centre	\$29,000.00	\$41,000.00	9,500	\$30,155.00	2	Grant funding towards women's programs and services including skills training, English conversation and peer support groups designed to empower and support women. The recommendation is for the same level as last year with a cost of living adjustment.	70
Society for Youth Empowerment and Strength	N/A	\$5,000.00	24	Denial recommended		Grant funding towards personnel, rent, marketing and program materials for a strength and conditioning training program for at-risk youth between the ages of 13 and 17. This application does not demonstrate a shared funding approach as the amount requested of the City exceeds that requested of two other funders approached for the same purpose. Therefore, denial is recommended.	73
The Kehila Society of Richmond	\$5,000.00	\$5,000.00	25,000	\$5,000.00		Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need. The recommendation is for the full amount requested.	76
The Society of St. Vincent de Paul Vancouver Archdiocesan Central Council	N/A	\$5,000.00	3,000	\$5,000.00		Grant funding towards supplies and program materials for the community meal program at St Joseph the Worker Parish, which serves approximately 60-100 meals per week and 40 takeaway meals for distribution to street-entrenched individuals. The recommendation is for the full amount requested.	79
Touchstone Family Association	\$5,000.00	\$5,000.00	40	\$5,000.00		Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement. The recommendation is for the full amount requested.	82
Turning Point Recovery Society	\$15,000.00	\$15,000.00	200	\$15,000.00	3	Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, a community shower program and a lunch program for individuals experiencing homelessness. The recommendation is for the full amount requested.	85
<b>TOTAL REQUESTED</b>				<b>\$880,409.44</b>			
<b>TOTAL ALLOCATED</b>				<b>\$661,312.00</b>			
<b>TOTAL AVAILABLE</b>				<b>\$666,917.00</b>			
<b>REMAINING BALANCE</b>				<b>\$5,605.00</b>			





## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Amyotrophic Lateral Sclerosis Society of British Columbia
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 1 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$16,068.00
<b>Proposal Title:</b>	Equipment Loan Program
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	550
<b>Richmond Residents:</b>	18

### Grant Request Summary:

The equipment loan program provides equipment at no cost to ALS patients. The equipment inventory includes bathroom accessories, beds, lifts, wheelchairs, communication devices, advanced technology and software and other miscellaneous equipment. The 2023 Annual Budget of the Equipment Loan Program is \$1,057,848. The expenses include equipment purchases, maintenance, cleaning and repairs, equipment rental, equipment pick-ups and deliveries, equipment warehouse rental and equipment loan staff salaries and benefits. The \$16,068 grant request will be used to pay for the monthly rental fees of the equipment warehouse. The equipment warehouse is where we store 1,877 pieces of various equipment (current equipment inventory at the time of the grant application).

### Richmond Services Received by Your Organization:

The ALS Society of Move to Cure ALS in Richmond (ALS annual Walk event) is held at Gary Point Park in Richmond. Three golf courses in Richmond participated in our annual PGA of BC Golfathon fundraising. Because our office is in Richmond, most of our office volunteers live in Richmond. For the last five years, we have been able to hire a co-op student through the Canada Summer job Richmond region.

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	7,548,113.00	3,153,648.52
Total Expenses	7,605,510.00	1,609,623.78
Annual Surplus or (Deficit)	(444,601.00)	1,544,024.74

Accumulated Surplus or (Deficit)

8,025,511.00 11,435,219.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** The 2021 revenue of 7.5 million includes gift-in-kind donation valuing 287,419 and also endowment income funds valuing 267,839. It also includes deferred revenues from PROJECT HOPE phase 1 received in 2020 for the project.

In 2021, 5.3 million was expensed for PROJECT HOPE Phase 1; funds were transferred to UBC to initiate the hiring of clinician/scientist that will perform ALS research and clinical trials in BC. The annual surplus was negative as some of the funds for PROJECT HOPE were deferred revenues from previous years. The revenue includes 3 million from the government of BC (1 million was received in 2020 and recorded as deferred, and 2 million was received in March 2021).

Goal of PROJECT HOPE Phase 1 - to establish an ALS research professorship in collaboration with the University of British Columbia. This new, permanent ALS dedicated clinician/scientist will offer patient care and further improve patient outcomes and research to increase clinical trials in British Columbia for local patients.

Aside from the provincial government other sources of the 5.3 million are as follows: the previous year's surplus of the Society, ALS Adventure Challenge Endowed Fund (account closed May 2021) and Operating Reserve.

**Current Year:** FINANCIALS AS OF AUGUST 31, 2022 - The current revenue of 3.1 million includes gift-in-kind donation valuing 152,691 and also endowment income funds valuing 22,991. Note that 667K of the revenues was a bequest with a direction from the donor to transfer the funds to the Eisen Endowment. At 2022 year-end, 177K will also be reallocated as deferred revenue for PROJECT HOPE Phase 2. This represents 40% net revenue of the 2022 Move to Cure ALS.

**Explanation for Accumulated Surplus or (Deficit)**

2021 - Accumulated revenues include 4.5 million in restricted and endowment funds, 494K deferred revenue for PROJECT HOPE phase 2 and patient services, and 863K capital assets.

As of Aug. 31, 2022 - Accumulated revenues include 2.5 million for PROJECT HOPE Phase 2, which is currently on deferred revenue (the goal of PROJECT HOPE phase 2 goal is to raise 20 million and integrate ALS research and patient care). Accumulated revenues include; capital assets with a value of 828,735 and restricted and endowment funds with a value of 7,561,715.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$4,092.00	Health, Social & Safety



2021	\$4,000.00	Health, Social & Safety
2020	\$4,000.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$16,068.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
<b>Total:</b>	<b>\$16,068.00</b>

### Financial Assistance From Other Sources (if applicable):

Item	Amount
Pacific Blue Cross	\$20,000.00
Lagniappe Foundation	\$15,000.00
BC Gaming Community Grant	\$175,000.00
Amount Your Society will Provide:	\$300,000.00
Total Proposed Budget:	\$1,057,847.00

### Grant Recommendations

**Recommended Amount:** \$4,255.00

**Purpose:**  
Grant funding towards warehouse rent to store equipment offered at no cost to people living with ALS.

**Recommendation:**  
The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Autism Society of British Columbia
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$4,800.00
<b>Proposal Title:</b>	AutismBC Richmond Head Office
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	6000
<b>Richmond Residents:</b>	480

### Grant Request Summary:

The City of Richmond grant will support operations for AutismBC out of our head office at the Goodlife Fitness Centre in the PAFN (Pacific Autism Family Network) hub in Richmond BC. AutismBC was founded in 1975 to support people on the autism spectrum and their families. Since our humble beginnings, we have grown to become one of the most trusted non-profit organizations for autism in BC. We continue to support autistic individuals by providing parents and communities with knowledge and by engaging with people on the autism spectrum to create stronger, more diverse communities. Our services are delivered to the autism community through activities under 3 programming pillars: • The Learning Pillar, which includes Waiting for Assessment Workshops for parents and caregivers, Behavioural Interventionist (BI) Workshops for parents and professionals, and Community & Custom Autism Training for businesses in the community that strive to become more inclusive and accessible to people with autism. • The Connection Pillar, which includes programs like AutismBC Goes, Social Sundays, Siblings Groups, Pokeman Jr. Club, and Minecraft Club that connect children, youth and adults with autism and their families to enjoy activities together without barriers; • and The Support Pillar, which includes Community Support Groups and AutismBC Talks Speaker Series.

### Richmond Services Received by Your Organization:

We currently do not receive any services from the City of Richmond.

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	830,202.00	368,478.74

Total Expenses	830,202.00	407,812.15
Annual Surplus or (Deficit)	0.00	39,333.41
Accumulated Surplus or (Deficit)	0.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** Last year AutismBC did not have a surplus or deficit. Our annual revenue from fundraising and other activities did decline, however, we qualified for and were granted temporary Government subsidies due to COVID to the total of 144,766 to help us balance our expenses and revenue.

**Current Year:** The total above for our current fiscal year, which runs from April 1st to March 31st, reflects our deficit as of October 2022.

This fiscal year we have experienced a reduction in donations for individual giving, including our annual April fundraising campaign, and in community giving, including our annual 'Run for Autism' fundraising campaign.

**Explanation for Accumulated Surplus or (Deficit)**  
NA

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
N/A	N/A	N/A

**Proposed City Grant Use**

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,000.00
Utilities and Telephone	\$800.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
staff conference 3500 team development 1600 food and refreshments 1500	\$0.00
professional development 2000 Insurance 9600 Audit 7500 Legal 3000 Subscription, and membership fees 4200 Finance and banking fees 6250	
<b>Total:</b>	<b>\$4,800.00</b>



**Financial Assistance From Other Sources (if applicable)**

Item	Amount
Province of BC Community Gaming Grant	\$250,000.00
<b>Amount Your Society will Provide:</b>	\$406,972.00
<b>Total Proposed Budget:</b>	\$661,772.00

**Grant Recommendations**

**Recommended Amount:** \$2,500.00

**Purpose:**  
Grant funding towards office rent and utilities to support AutismBC's programs and services for people on the autism spectrum and their families.

**Recommendation:**  
Partial funding is recommended.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Big Brothers of Greater Vancouver
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$6,000.00
<b>Proposal Title:</b>	Big Brothers Community Program, Teen Mentoring Program, Youth Leadership
<b>Number To Be Served:</b>	35
<b>Richmond Residents:</b>	35

### Grant Request Summary:

The Community Program matches adult male-identifying volunteers with male-identifying children and youth aged 7-17, who have limited or no contact with a positive male role model. Big and Little Brothers spend 2-4 hours each week, sharing a wide range of low-cost and fun activities together. We currently have 19 children matched and 4 children waiting to be matched. Children on our waitlist can wait up to 2 years to be matched, as we always try to ensure matches are compatible with each other to maximize the benefit for all parties. We are not projecting significant growth in these numbers in the forthcoming year because we are seeing a fall in the number of new applications due to apprehension from many families about connecting with programs during the COVID-19 pandemic, especially from families that have vulnerable adults living with the potential Little Brothers. Having said that, we are focusing our efforts on promoting our services to families in Richmond, as we recognize the huge benefit it can provide and know they can be delivered safely, and digitally when necessary. The Teen Mentoring Program matches elementary school children of any gender identity (grades 1-7) with teen "Big Buddy" mentors. Big and Little Buddies spend one hour a week engaging in fun non-academic activities. Traditionally, this program takes place at the elementary school, however in response to COVID-19 this program has transitioned to an online platform for Bigs and Littles to meet under the supervision of a Mentoring Coordinator. This program connects student mentees with their teen mentors in one-on-one relationships, thereby increasing their network of support and enabling them to form a relationship with someone who is engaged in and cares about their life. Our mentees are able to enjoy life-long benefits which arise from a quality mentoring relationship, such as higher self-esteem, reduced risky behavior, stronger relationships, and a more positive attitude toward school. The family benefits from the improved wellbeing of the child, and volunteer mentors report feeling immense personal reward - thus bringing the entire community closer. The Youth Leadership Program provides BBGV youth from our Teen Mentoring and Community programs, with additional training to support their growth as leaders in their communities. Participants include teen mentor from the Teen Mentoring program and teen mentees between the ages of 13-18 from our Community Program. The program empowers youth to build upon their life skills, and focuses their development and awareness of important topics such as

mental health, critical thinking, financial planning, communication, and preparation for post-secondary and employment. Fostering connections, establishing peer-support, and providing guidance through supportive BBGV Mentoring Coordinators is the primary focus.

### Changes that will impact grant use:

The information provided in the Year 1 application regarding the three programs outlined is still applicable to this year's application. The only changes we foresee over the coming year is a return to more in-person programming. We also expanded the age range of mentees in the Community Program from 7-14, to 7-17 so we can serve even more youth in the program.

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,023,178.00	2,649,259.00
Total Expenses	2,008,153.00	2,663,799.00
Annual Surplus or (Deficit)	15,025.00	(14,540.00)
Accumulated Surplus or (Deficit)	(58,563.00)	(73,103.00)

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** We aim for a balanced budget, and to us, considering the size of our organization, a 15k surplus is essentially a balanced budget. The minor surplus comes from unanticipated funding during the pandemic.

**Current Year:** We are again aiming for a balance budget, with a small deficit to utilize the small surplus from last year

#### Explanation for Accumulated Surplus or (Deficit)

There is a small deficit as the pandemic years were challenging for us. Our aim is to serve as many children as we can through our mentorship programs.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,000.00	Health, Social & Safety
2021	\$6,000.00	Health, Social & Safety



## Grant Recommendations

**Recommended Amount:** \$6,000.00

**Purpose:**

Grant funding towards personnel salaries to support Big Brothers mentorship programs.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Big Sisters of BC Lower Mainland
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$7,500.00
<b>Proposal Title:</b>	Big Sisters Mentoring Programs in Richmond
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	40
<b>Richmond Residents:</b>	40

### Grant Request Summary:

Big Sisters of BC Lower Mainland has been changing the course of young lives by providing supportive mentors to young people in our community who need someone the most. We support girls and female-identified youth (ages 7-17) who may be facing challenges like bullying, isolation, poverty, anxiety, low self-esteem, and more. Their mentors help them overcome adversities, make healthy choices and reach their full potential. On average, over 650 youth participate in our mentoring programs every year. We provide weekly 1:1 mentoring through two of our core programs: 1. Big Sisters Mentoring: matches youth with a supportive, caring adult. It focuses on activities that build social emotional development and a relationship based on trust and common interests. 2. Study Buddy: focuses on schoolwork. Students in this program not only improve their academics but also report a higher level of self-esteem and better social interaction with peers. When a parent, school personnel, social worker or other helping professional recognizes the need for a positive adult role model in a young person's life, they refer them to our agency. These young people come from growingly diverse backgrounds and communities. Among the children and youth we serve: • up to 87% come from "low income" households (as defined by stats Canada) • 47% come from single parent families • 25% were born in a country other than Canada • up to 40% struggle with mental illness • 47% do not speak English as their first language, At Big Sisters our focus is on prevention. These early years are essential in determining later outcomes, setting children up for success and avoiding the costs associated with unresolved childhood adversities later in life. Young people who receive the benefits of long-term mentorship grow up to report higher levels of happiness and healthier relationships, and more senior positions, earnings at work and giving back to the community. When this happens, an entire community benefits.

### Richmond Services Received by Your Organization:

Big Sisters' offices are located in Vancouver and Surrey and therefore we don't currently use any City of Richmond services, with the exception of the Richmond Public Libraries. The libraries are often used by Study Buddy matches

**FINANCIAL INFORMATION**

**Your Society's Budget:**

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,283,458.00	2,328,795.00
Total Expenses	2,393,611.00	2,621,627.00
Annual Surplus or (Deficit)	(110,153.00)	(292,834.00)
Accumulated Surplus or (Deficit)	5,480,305.00	5,187,471.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:**

Deficit Budget

For the first time in recent years Big Sisters operated with a deficit budget due to shortfalls in fundraising, and the decrease in grants available due to the pandemic. In some cases, we found that funders decreased amounts in order to help additional charities, while others diverted funding to food security programs, and a few funding streams are no longer available.

**Fiscal Year-end Change**

Our fundraising events have been impacted by the pandemic as they have been virtual or hybrid with limited capacity. In 2021, we changed our fiscal year-end from December 31 to June 30. This decision was made because almost 40% of our operating budget was derived from fundraising events, and our largest event is scheduled in the last quarter of the calendar year. The pandemic emphasized the need to change the fiscal year-end so that we can plan accordingly for shortfalls. With our major fundraising event now occurring in the second quarter of our new fiscal year (instead of the 4th) we are better positioned to address possible insufficiencies and adjust operating expenses accordingly.

Our attached audited financials include January 2020-December 2020 and January -June 2021 only. Our current financials July 2021-June 2022 are reflected in the current financials above, but are still in final audit and no yet approved by our Board. These audited financials should be available by the end of November.

**Current Year:** For the second consecutive year, Big Sister is operating with a deficit budget due to the downturn in the economy and the impacts of the pandemic.

Staffing and volunteer recruitment continue to be problematic and more expensive.



Fortunately, Big Sisters of BC Lower Mainland prepared for unexpected circumstances and therefore had some funds to assist during this difficult time.

**Explanation for Accumulated Surplus or (Deficit)**

Our accumulated surplus increased significantly during the 2021-2022 fiscal year-end due to a large donation received to purchase our new property on Joyce Street.

The accumulated surplus includes the current land value of the purchase.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$4,000.00	Health, Social & Safety

**Proposed City Grant Use**

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$7,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
<b>Total:</b>	<b>\$7,500.00</b>

**Financial Assistance From Other Sources (if applicable):**

Item	Amount
BC Gaming	\$200,000.00
Prospera Credit Union	\$30,000.00
Provincial Employees Community Service Fund (PECSF)	\$12,000.00
<b>Amount Your Society will Provide:</b>	<b>\$939,063.00</b>
<b>Total Proposed Budget:</b>	<b>\$1,612,580.00</b>

## Grant Recommendations

**Recommended Amount:** \$4,160.00

**Purpose:**

Grant funding towards personnel salaries to support Big Sisters mentorship programs.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Boys and Girls Clubs of South Coast BC
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$10,000.00
<b>Proposal Title:</b>	BGC Services at Mitchell Elementary
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	30
<b>Richmond Residents:</b>	30

### Grant Request Summary:

We are seeking support from the City of Richmond to support the after-school program offered by BGC at Mitchell Elementary School in East Richmond. Programming is offered four days per week (Monday through Thursday) after school for students aged 6 through 12, and a preteen evening program is offered once a week for kids in Grades 5 through 7. The Club provides a safe, accessible place for children after school, and offers supervised social and recreational programs that enhance participants' physical, educational, character, and skill development. Activities include healthy snacks, homework assistance, nutrition and cooking programs, arts and crafts, leadership programs, and sports and physical activities that promote active lifestyles. All children and families can access our programs, regardless of their financial situation. Impact of COVID-19: Although we reintroduced our typical drop-in model last year, registration was slower than we would typically see, and we served a total of 24 members (compared to 50 or more pre-pandemic). In addition, as with many businesses, we have experienced difficulties in filling vacant staff positions over the past several months, and this has resulted in BGC making the difficult decision to delay opening the Richmond Club for the 2022-23 school year until November. Planning the relaunch of programming is proceeding well, and we project that we will serve up to 30 members at the Club this year.

### Richmond Services Received by Your Organization:

We received a \$6,650 City Grant in 2022, but receive no other services from the City of Richmond.

## FINANCIAL INFORMATION

Your Society's Budget:



Your Society's Budget	Last Complete Year	Current Year
Total Revenue	9,356,659.00	10,930,400.00
Total Expenses	8,933,820.00	10,996,200.00
Annual Surplus or (Deficit)	422,839.00	(65,800.00)
Accumulated Surplus or (Deficit)	2,714,396.00	2,648,596.00

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Operations resulted in a surplus last year, due primarily to extraordinary emergency subsidies and grants received during the year as a result of the pandemic. As a result of COVID-19, BGC has operated under modified conditions in keeping with the advice and direction of the local health authorities, and our own ability to safely run our programs. Camp Potlatch was closed, and Clubs operated at lower capacity which resulted in decreased fees. Due to the decline in revenues, the Agency qualified for the Canadian Emergency Wage Subsidy ("CEWS"). BGC recognized 2,346,500 of CEWS for the year ended March 31, 2022 and these amounts are included in the financial statements as Government revenue.

**Current Year:** A small deficit is forecast for the current year (after amortizations). BGC strives to maintain a balanced year-end position for operations.

#### Explanation for Accumulated Surplus or (Deficit)

Sound financial management over the last 85 years.

#### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,650.00	Health, Social & Safety
2021	\$6,500.00	Health, Social & Safety
2020	\$6,500.00	Health, Social & Safety

#### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$10,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00

Program Materials	\$0.00
Local Travel	\$0.00
Other: Insurance: \$95 Food: \$1,180 Allocation for Central Administration: \$7,415	\$0.00
<b>Total:</b>	<b>\$10,000.00</b>

### Financial Assistance From Other Sources (if applicable):

Item	Amount
Province of BC - Community Gaming Grant	\$6,500.00
Membership Fees	\$11,450.00
BGC Foundation of South Coast BC	\$75,115.00
Amount Your Society will Provide:	\$75,115.00
Total Proposed Budget:	\$103,065.00

### Grant Recommendations

<p><b>Recommended Amount:</b> \$6,915.00</p> <p><b>Purpose:</b> Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond.</p> <p><b>Recommendation:</b> The recommendation is for the same level as last year with a cost of living adjustment.</p> <p><b>Grant Conditions:</b> N/A</p> <hr/>
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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Canadian Mental Health Association, Vancouver-Fraser Branch
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$30,500.00
<b>Proposal Title:</b>	Urban Resilience Opportunities for Kids (Year 2)
<b>Number To Be Served:</b>	72
<b>Richmond Residents:</b>	72

### Grant Request Summary:

Urban Resilience Opportunities for Kids (UROK) builds resiliency through play. It creates connection and instills confidence in children who live with a parent with a mental illness by providing monthly outings. In addition, it increases children's social networks and promotes social skill development. The program ensures that youth have the opportunity to interact with safe and supportive adult role models and focuses on forming healthy attachments through ongoing acceptance and long-term participation in the program. With this approach, youth succeed in programs they might not in other areas of life. Lastly, the program provides respite to the parent, who can attend to their mental health needs while knowing their kid is looked after.

### Changes that will impact grant use:

The current year's funding will be based on a similar model to last year. The grant will cover the personnel cost of two casual staff members and the lease of a van required for the transportation of the program kids. Over 90% of our program participants belong to low-income families. To ensure equitable access, we have tried minimizing barriers such as cost of transportation and food. The program itself is available at no cost to the families. We are also planning on some staff and participant turnover and additions.

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	7,637,836.00	8,886,789.00
Total Expenses	8,091,195.00	8,798,220.00
Annual Surplus or (Deficit)	(453,359.00)	88,569.00
Accumulated Surplus or (Deficit)	0.00	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Program demand was maintained or increased, but revenue declined.

**Current Year:** None to report

### Explanation for Accumulated Surplus or (Deficit)

While our revenues declined, we saw equal or greater demand for programming. This has resulted in a deficit.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$10,000.00	Health, Social & Safety
2021	\$8,670.00	Health, Social & Safety
2020	\$8,670.00	Health, Social & Safety

### Grant Recommendations

**Recommended Amount:** \$10,398.00

**Purpose:**

Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction, mostly from low income families.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

**Society:** Chimo Community Services  
**Grant Type:** Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program  
**Grant Request:** \$50,000.00  
**Proposal Title:** 2023 Health, Social and Safety Grant  
**Number To Be Served:** 12033  
**Richmond Residents:** 7361

### Grant Request Summary:

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. In the previous fiscal year, these services supported 12,033 people. Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges. Our Community Engagement program offers eight educational workshops for Richmond secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

### Changes that will impact grant use:

No changes

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,507,659.00	2,869,228.00
Total Expenses	2,443,912.00	2,869,228.00
Annual Surplus or (Deficit)	63,747.00	0.00
Accumulated Surplus or (Deficit)	229,697.00	0.00

#### Explanation for Annual Surplus or (Deficit)



**Last Complete Year:** The accumulated surplus is due to a previous transfer from Chimo's Innovation and Development Fund, adjustments of our contingency reserve in the amount of 33,194, and the accumulated surplus in the housing programs.

**Current Year:** Balanced budget

**Explanation for Accumulated Surplus or (Deficit)**

Not available yet

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$50,000.00	Health, Social & Safety
2021	\$50,000.00	Health, Social & Safety
2020	\$50,000.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$50,000.00

**Purpose:**

Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Church on Five
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	Food For Life Community meal assistance
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	7140
<b>Richmond Residents:</b>	7140

### Grant Request Summary:

We are requesting funding to assist with specific costs related to day-to-day supplies to feed our guests. This would include items needed on a weekly basis like groceries, kitchen items but also bigger ticket items. We have just entered into an official partnership with the Richmond Food Bank as a distribution centre right before our meal time. We would like to add an additional refrigerator/freezer to be able to assist our guests in storing perishables while they attend dinner. This will not only allow us to be able to make more bulk purchases (cheaper costs), it will also allow us to safely protect our guests from food spoilage whilst still saving \$ to dine with us. We know that many of these marginalized and susceptible families will cut corners to be able to put food on the table so this will go a long way in keeping them safe and filling their bellies. Any remaining funds we hope to put towards the salary of our part-time cook

### Richmond Services Received by Your Organization:

N/A

### FINANCIAL INFORMATION

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	504,032.00	322,025.00
Total Expenses	429,235.00	295,398.00
Annual Surplus or (Deficit)	74,797.00	26,627.00
Accumulated Surplus or (Deficit)	0.00	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** this is combined church & Food For Life (community meal) revenues & expenses.

**Current Year:** we have made concerted efforts to run our meal program and fundraise, apply for grants and receive donations separately from the church revenue. Many people feel like they can get behind the inclusive environment we provide on Wednesdays.

### Explanation for Accumulated Surplus or (Deficit)

n/a

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$3,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
<b>Total:</b>	<b>\$5,000.00</b>

### Financial Assistance From Other Sources (if applicable)

Item	Amount
RCRG	\$5,000.00
RBC - team grants	\$1,000.00
<b>Amount Your Society will Provide:</b>	<b>\$30,000.00</b>
<b>Total Proposed Budget:</b>	<b>\$41,000.00</b>

## Grant Recommendations

**Recommended Amount:** \$5,000.00

**Purpose:**

Grant funding towards personnel salaries and equipment for its free weekly community and outreach meal program.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Community Mental Wellness Association of Canada
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$93,200.00
<b>Proposal Title:</b>	Promotion of Community Mental Wellbeing
<b>Number To Be Served:</b>	6800
<b>Richmond Residents:</b>	6000

### Grant Request Summary:

The grant is requested to cover operation costs, community services and community events. CMWAC has been running throughout the year monthly virtual trilingual mental health education presentations, counselling for mental management by a team of professional promoting psychosocial wellness , recovery and removing stigma associated with mental illness, volunteers trainings and support for family members, peer support and social gatherings. Target groups include refugees, newcomers, adults, youth and seniors of cultural diversity residing in Richmond and beyond seeking information, support and referrals for concerns and issues related to mental health. The benefits for these are manifold- greater awareness for mental wellbeing in the community, removal of stigma, accessible information and resources for mental management, prevention and early diagnosis for treatment and support and all of which address and enhance the social determinants of mental wellbeing.

### Changes that will impact grant use:

The new normal in the pandemic created program enhancement in CMWAC. On-line counselling/workshops and seminars were expanded. A Psychological First Aid Station "Heart to Heart" offering mental management, education, support, recovery and treatment information, has been well run monthly and well received by the concerned people from different places including China and Hongkong. It is a virtual bilingual alternate program in Mandarin and English led by a team of professionals: psychiatrists, counsellors, doctors and renowned educators and speakers. Training workshops/seminars on mental wellness, Peer to Peer support, Family support, Youth Ambassadors Program, indoor/social gatherings for isolated seniors through various health, therapeutic arts and wellness programs are being run and organized.

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	184,089.00	106,960.00



Total Expenses	1,869,760.00	1,069,600.00
Annual Surplus or (Deficit)	2,887.00	0.00
Accumulated Surplus or (Deficit)	54,402.00	54,402.00

**Explanation for Annual Surplus or (Deficit)**

*Last Complete Year:* Last year we hired additional professional facilitators and casual helpers.

*Current Year:* Year end is March 31 2023.

**Explanation for Accumulated Surplus or (Deficit)**

Surplus accumulated since inception of the Association including donations and equipment assets.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$12,000.00	Health, Social & Safety
2021	\$10,200.00	Health, Social & Safety
2020	\$10,200.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$12,478.00

**Purpose:**  
Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese.

**Recommendation:**  
The recommendation is for the same level as last year plus a cost of living adjustment.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Family Services of Greater Vancouver
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$68,729.44
<b>Proposal Title:</b>	Richmond Counselling, Support and Therapeutic Education Program
<b>Number To Be Served:</b>	100
<b>Richmond Residents:</b>	95%

### Grant Request Summary:

This grant will be used to continue the Counselling, Support and Therapeutic Education program that Family Services of Greater Vancouver (FSGV) has provided in Richmond for almost 40 years. The Richmond Counselling program provides low-income individuals with counselling on a sliding fee scale based on their income, removing a financial barrier that prevents many people from accessing mental health care. All clients in our counselling programs go through an intake assessment to determine their mental health needs and are actively involved in setting their individual goals with the counsellor. Outcomes for individuals include improved coping skills, improved quality of life, and improved relationships with others. This program prioritizes and works primarily with residents of Richmond, and works in partnership with other agencies in Richmond. FSGV continues to offer counselling virtually, by phone or video, and our clients appreciate the convenience and reduced need to travel. Clients in our subsidized counselling program can self-refer, which are typically offered 12 sessions, and reviews outcomes at the end of treatment. If the client and therapist determine a need for continuing therapy, a further 12 sessions may be contracted with the client, pending a review of the program's waitlist and client needs at that time. Since COVID-19, more clients in this program are presenting with complex trauma histories that are better suited for long-term services, but may struggle to access those services due to long waitlists and more stringent criteria for free trauma counselling services. The Richmond Counselling program continues to serve a vital role in the community for low-income clients with trauma counselling needs.

### Changes that will impact grant use:

Since our Year 1 application, submitted in October of 2020, the Richmond Counselling program has undergone a staff change due to retirement, began offering virtual sessions during COVID-19 and continues to offer hybrid access to counselling based on the client's preference and current provincial health authority guidelines. Most importantly, the clients in the program are presenting with more complex trauma histories that require long-term counselling, but may not meet the eligibility requirements for other government funded programs that provide longer-term services. Financially, the cost of running the program has been impacted by a 60% increase for the office rent, and the general wage increases for the BC General Employees Union that increase rates of pay, effective April 1, 2023



by the annualized average of BC CPI over 12 months to a minimum of 5.5% and a maximum of 6.75%. FSGV employs both union and non-union employees, and as part of our commitment to wage equity within the agency and across the health, government, and unionized social service sector, has increased salaries for all counsellors across our programs by 10.5% this year.

**Financial Information**

**Your Society's Budget:**

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	26,684,994.00	30,329,522.00
Total Expenses	27,332,512.00	31,221,089.00
Annual Surplus or (Deficit)	(647,518.00)	(891,567.00)
Accumulated Surplus or (Deficit)	0.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** Management has put in place a long-term financial sustainability framework and revenue generation plan to increase the diversity and flexibility of revenue and to generate annual surpluses and unrestricted cash to increase working capital. This plan includes working with funders to ensure adequate funding for contracted services and the continued expansion of Family Services' fundraising program.

**Current Year:** Similar to the above, management is working with funding partners to update contracts to reflect wage increases implemented for wage equity between union and non-union employees, and cost of living increases implemented in response to rising inflation and housing costs, as well as an investment in the fundraising program to boost donations, sponsorships and grant revenues.

**Explanation for Accumulated Surplus or (Deficit)**

N/A

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$25,956.00	Health, Social & Safety
2021	\$10,962.00	Child Care Capital Grant
2021	\$48,007.00	Health, Social & Safety
2020	\$48,007.00	Health, Social & Safety

## Grant Recommendations

**Recommended Amount:** \$49,918.00

**Purpose:**

Grant funding towards the Counselling, Support and Therapeutic Education Program available to all Richmond residents on a sliding fee scale.

**Recommendation:**

The recommendation is for the same level as 2022 had they received the full amount recommended (\$48,007) with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Greater Vancouver Law Students' Legal Advice Society
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$10,000.00
<b>Proposal Title:</b>	Law Students' Legal Advice Program
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	1000
<b>Richmond Residents:</b>	170

### Grant Request Summary:

LSLAP operates 20 clinics across the Lower Mainland providing free legal services to low-income members of the community. Because we provide our legal services free of charge, LSLAP relies on generous grants from our funders, including Municipalities. These grants are crucial in helping to contribute to our large overhead costs, such as salaries, supplies, telephone, postage and printing costs. LSLAP would not be able to continue serving clients and combatting access to justice issues if not for these grants.

### Richmond Services Received by Your Organization:

N/A

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	598,753.00	598,714.00
Total Expenses	596,558.00	586,340.00
Annual Surplus or (Deficit)	2,195.00	12,374.00
Accumulated Surplus or (Deficit)	53,202.06	65,576.00

## **Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** This surplus was caused by two main changes: (1) an increase in the funding from the Government of Canada's ESDC Canada Summer Jobs Program, and (2) a one-time wage subsidy from the government. Firstly, in light of the pandemic, the government of Canada provided an exceptionally high amount of ESDC funding compared to prior years, which we suspect is due to the fact that we are a non-profit organization and the government is known to the fact that non-profit organizations experienced financial strains due to the economic consequences of COVID-19. Secondly, on a similar note, the government provided certain organizations, including non-profit organizations like LSLAP, with a one-time 10% wage subsidy ("TWS") to aid certain organizations with salary expenses in light of the COVID-19 pandemic.

**Current Year:** The surplus from this fiscal year (year ending August 31, 2022) comes from two main sources: (1) City of Vancouver Grant bridge funding, and (2) unexpectedly higher ESDC funding. Firstly, the City of Vancouver, which has been one of our grantors for a long time, changed their grant cycle. As a result, applications were pushed back for 6 months, which meant that the City of Vancouver's grantees would miss their regular instalment of their grant. In response to this, the City of Vancouver provided all previous grantees, including LSLAP, with bridge funding to prevent grantees from financial strains caused by the change in grant cycle. Therefore, LSLAP received bridging funding from the City of Vancouver. When it came time to apply for the City of Vancouver grant, we expected the payment to come through in multiple instalments and/or in the next fiscal year. However, the full amount that we requested was delivered to us this year, which meant that we received the bridge funding + the City of Vancouver grant that we would normally receive. This means that we received around twice the funding from the City of Vancouver than we would normally receive thanks to the City of Vancouver's considerate bridge funding. This is just a one-time occurrence, and we will receive only our normal grant amount from the City of Vancouver going forward since there won't be any more bridge funding. Secondly, ESDC provided us with larger funding than expected. In the past, ESDC did not approve to fund some of our summer student positions (especially our Richmond Clinic summer student), but this year, all the positions that we applied for were funded, which is a rare occurrence. Although not all hours/weeks that we applied for were approved, it was still more than the budget, which contributed to the surplus.

## **Explanation for Accumulated Surplus or (Deficit)**

**Overview:** In 2019, the Society developed a new internally restricted fund called the Operating Reserve Fund. The original goal of this fund is to maintain a minimum of 7.5% of the Society's budget or approximately 40,000. The target minimum of this fund is to be updated on an annual basis with the Society's budget. Two years ago, due to the COVID-19 pandemic and the uncertainty of funding caused by it, the Society decided to increase the target to 10% or approximately 60,000. Additions and withdrawals from the fund will be reported to and approved by the Finance Committee and Board of Directors. Any movement in the fund is represented in the Society's monthly financial statements. The purpose of this fund is to maintain an adequate level of net assets without donor restrictions to support the society's operations in the event of unforeseen shortfalls. The fund is not intended to replace a permanent loss of funding or an ongoing budget gap. The fund is to be used as a reserve that is used and replenished within a reasonable time. Additions: Additions to the Operative Reserve do not come from grant revenue or other sources with any contributor covenant. Examples of sources for additions to the Operating Reserve include LSLAP manual sales, donations without covenants, fundraising, and



payment for operating the Justice Education Society AskJES phone line. In the 2019-2020 fiscal year, the Society added 33,000 to the Operating Reserve, bringing the reserve balance to 53,202. In the 2020-2021 fiscal year, the Society did not add to the Operating Reserve because of our lean budget. There have been no withdrawals from the Operating Reserve since its inception in the 2018-2019 fiscal year.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$2,500.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$7,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$400.00
Supplies	\$200.00
Equipment	\$400.00
Photocopying	\$0.00
Program Materials	\$300.00
Local Travel	\$100.00
Other: Bookkeeping (\$400), insurance (\$200), storage (\$400), payroll processing (\$100)	\$1,100.00
<b>Total:</b>	<b>\$10,000.00</b>

### Financial Assistance From Other Sources (if applicable):

Item	Amount
The Law Foundation of British Columbia ("LFBC") Employment and Social development Canada ("ESDC") The City of Vancouver ("CoV")	\$469,000.00
	\$10,500.00
	\$29,352.00

#### If You Have More Than 3 Funding Sources, Please Provide Additional Information Below:

Student Legal Funding Society: \$25,000 in confirmed funding  
 Justice Education Society: \$16,423 in confirmed funding  
 Donations from September 2022 to August 2023: \$5,000  
 Peter A. Allard School of Law: \$6,200 in confirmed funding  
 City/District of North Vancouver: \$4,100 in confirmed funding  
 City of Surrey: \$2,500 in confirmed funding

Total Confirmed: \$59,223

Amount Your Society will Provide: \$0.00

Total Proposed Budget: GP – 274 \$10,000.00

## Grant Recommendations

**Recommended Amount:** \$2,600.00

**Purpose:**

Grant funding towards personnel salaries, volunteer support and operating expenses for the provision of free legal services to people living on low income.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

**Society:** Heart of Richmond AIDS Society  
**Grant Type:** Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program  
**Grant Request:** \$17,000.00  
**Proposal Title:** Serving the HIV/AIDS Richmond Community  
**Number To Be Served:** 900  
**Richmond Residents:** 750

### Grant Request Summary:

The funding we are asking for will help with operating expenses with our HIV 101 presentations, in-house counseling, general and women's support groups. These programs impact the youth and all ages in regards to education and awareness. The women's support group is also education and awareness but also provides a safe place to meet other women with similar concerns and HIV issues. The direct benefits are better, healthier lives for those living with HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs.

### Changes that will impact grant use:

- We are seeing some additions in our HIV101 presentations in a few schools that have not been active in the past couple years. - Our Women's support group is getting better known, in which we hope to be able to help more Women have a more safe comfortable place to get help. - With both of these programs increasing there will be need for more supplies to accommodate the needs.

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	148,626.00	154,911.00
Total Expenses	119,197.00	154,911.00
Annual Surplus or (Deficit)	29,429.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** -Received the City Richmond Funds for both 20/21 & 21/22 in past fiscal year, which gave us a surplus.

- Received grant funding early in 2022, that will be used later in the upcoming years budget.

-Due to the pandemic and social distancing, our outreach and group support expenses were less than anticipated.

**Current Year:** n/a

**Explanation for Accumulated Surplus or (Deficit)**

n/a

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$13,033.00	Health, Social & Safety
2021	\$12,740.00	Health, Social & Safety
2020	\$12,740.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$13,552.00

**Purpose:**

Grant funding towards office rent to facilitate education/prevention, counselling and support for people living with HIV/AIDS and their families.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Immigrant Link Centre Society
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$25,000.00
<b>Proposal Title:</b>	From Pollution To Solution
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	271
<b>Richmond Residents:</b>	271

### Grant Request Summary:

1. What activities and services were delivered? Immigrant Link Centre Society (Charity) collects unsold human edible food from big grocery stores and delivers to people who are in need. ILCS has been officially in existence and delivering free food since July 2016. The original idea was born in Vanier Centre, English as a second language school, in Coquitlam when we watched a documentary about food waste in Vancouver. ILCS volunteers came from 4 continents and over 15 countries with one common goal which is to give back to the local community for living in Canada. We are all in one of the most important mission nowadays, and that is to prevent food waste as much as possible. Not only do we save resources, energy and time, we also return money to the economy instead of being thrown through still edible food. By donating free food to people, we are helping our nature to be less polluted too. 2. Who benefitted from the program; how many people benefitted? Program Beneficiaries are low-income people in BC. Currently we provide free food to over 3500 less fortunate people per month. At first (in 2016), we delivered food to 30 families, in Vanier Centre school once a week. ILCS distributes over 850 tons of food value of \$ 5,000,000. In this way, we are feeding over 3500 less fortunate people per months. We also prevent 1600 tons of CO2 emission. 3. When and how often did activities take place? Our program activities are 7 days per week 365 days per year. We work on New Year and Christmas days, because in that time, help for less fortunate people is crucial. 4. Where were program activities delivered? In four affordable housing sites in City of Richmond. We are requesting this grant to provide free food for 271 less fortunate people in City of Richmond and create volunteer opportunity there

### Richmond Services Received by Your Organization:

NA



## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	286,225.00	292,550.00
Total Expenses	228,488.00	222,151.00
Annual Surplus or (Deficit)	57,736.00	70,398.00
Accumulated Surplus or (Deficit)	207,558.00	277,956.00

### Explanation for Annual Surplus or (Deficit)

#### Last Complete Year:

We reserve the money for reefer truck (food safety)

**Current Year:** We reserve money for kitchen rent to prepare hot meals

### Explanation for Accumulated Surplus or (Deficit)

We have three reefer trucks and want to use this money to equip and run our charity kitchen

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$20,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Truck gas	\$5,000.00
<b>Total:</b>	<b>\$25,000.00</b>



### Financial Assistance From Other Sources (if applicable):

Item	Amount
ILCS Charity contribution	\$15,000.00
CGG	\$75,000.00
Metro Vancouver Housing Corporation	\$5,000.00
Amount Your Society will Provide:	\$15,000.00
Total Proposed Budget:	\$120,000.00

### Grant Recommendations

**Recommended Amount:** \$10,000.00

**Purpose:**

Grant funding towards personnel salaries and transportation costs for a free food distribution program at four affordable housing sites in Richmond.

**Recommendation:**

Partial funding is recommended.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Minoru Seniors Society
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	55+ Wellness Connections
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	140
<b>Richmond Residents:</b>	140

### Grant Request Summary:

Wellness Connections is an outreach program designed to assist at-risk, frail and isolated seniors 55+ to reconnect with their community and increase independence through participation in social, leisure and recreational programs. The program reduces social isolation and improves the health of Richmond seniors by removing barriers to participation such as lack of transportation and low income. Wellness Connections fills a gap in services for those not yet needing supervised health services but not able to independently access other programs in the community. Clients receive transportation to and from their homes to the Seniors Centre at Minoru Centre for Active Living to enjoy education and leisure programming, adaptive fitness classes and a nutritious lunch in a social setting. The program utilizes volunteers to assist in its delivery and is offered 4 times a year, in 8 week sessions with both a Chinese and an English speaking program option. Clients receive 1:1 leisure counselling and information referral to health and community services. The Wellness Connections program involves partnerships and collaboration between the City of Richmond, Vancouver Coastal Health, Minoru Seniors Society and other Community Partners. Grant funding heavily subsidizes the program and allows the fee to be kept at \$190 per series. This program supports the Council Strategic Plan 2018-2022 Focus Area #4 - An active and thriving community, and the recently adopted Seniors Strategy 2022–2032 Direction #2 - Diverse, Accessible and Inclusive Programs, by offering a diverse wellness program for older adults. It also supports the Social Development Strategy 2013-2022 Direction #3 - Address the Needs of an Aging Population, by supporting aging in place by reducing barriers for isolated seniors, and the Community Wellness Strategy 2018-2023 Focus Area #1 - Foster Healthy, Active and Involved Lifestyles, by encouraging physical and wellness programming and offering a healthy lunch.

### Richmond Services Received by Your Organization:

Minoru Seniors Society is located at the Seniors Centre at Minoru Centre for Active Living where funding for core staff and building is provided by the City. Estimate at 1,015,700 for the City portion of operations

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	288,237.00	824,205.00
Total Expenses	256,395.00	820,896.00
Annual Surplus or (Deficit)	31,842.00	3,309.00
Accumulated Surplus or (Deficit)	251,883.00	255,192.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Please note that Financial Statements are for the fiscal year that ended August 31, 2021. We do not yet have the financial statements for the year ending August 31, 2022.

Revenues for the last complete year continue to be affected by the COVID-19 pandemic as not all of the programs and services returned. In 2021 there was a substantial decrease of services and programs and thus revenues. The Senior Centre saw the gradual return of programs and services starting in September 2021 with many restrictions. During the closure, the Society was still able to provide the much needed meals-to-go service to seniors in Richmond as well as virtual programs and outdoor programs when it was safe to do so.

The Society does not pay rent or utilities for use of the facilities, which is owned by the City of Richmond. The Society received 56,929 funding from the Canada Emergency Wage Subsidy ("CEWS") program, 60,000 CEBA loan and 61,822 in Deferred Revenue.

**Current Year:** The current Operating Budget is anticipating that nearly all of the programs and services and staffing positions will be back to normal operations. The Operating Budget is for September 1, 2022, - August 31, 2023.

### Explanation for Accumulated Surplus or (Deficit)

The Accumulated Surplus includes Staff Wage Subsidy, a CEBA loan and Deferred Revenues.

The Society does have reasonable cash reserves at this time, but those funds are needed to ensure efficient operations into the future to be able to offer programs for seniors 55+ in Richmond. There is a risk that programs and services may not be carried out as efficiently as in the past, due to the pandemic and government implemented rules in regards to safety protocol as well as seniors comfort levels.



### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,200.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$100.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,400.00
Hot, nutritious lunch for participants	\$1,000.00
<b>Total:</b>	<b>\$5,000.00</b>

### Financial Assistance From Other Sources (if applicable)

Item	Amount
Community Gaming Grant	\$6,500.00
<b>Amount Your Society will Provide:</b>	<b>\$5,000.00</b>
<b>Total Proposed Budget:</b>	<b>\$16,500.00</b>



## Grant Recommendations

**Recommended Amount:** \$5,000.00

**Purpose:**

Grant funding towards personnel salaries, volunteer support, transportation costs and supplies for the Wellness Connections outreach program, designed to assist frail, at-risk and isolated seniors in Richmond to reconnect with their community and increase independence through participation in recreation programs and wellness services.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Multicultural Helping House Society
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$10,000.00
<b>Proposal Title:</b>	Richmond 55+ers, Richmond Youth and Caregiver Women in Richmond
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	1800
<b>Richmond Residents:</b>	1500

### Grant Request Summary:

This program aims to reduce the degree of social loneliness and isolation, support community engagement and foster healthy ageing in seniors and transition in youth and women/caregivers' lives. Our program will offer activities to Richmond 55+ers, youth and women/caregivers in Richmond. The overall approach is preventative and proactive as our focus is on promoting health and wellbeing in order to decrease the incidence of mental and physical illness. During the reopening, the aftershocks of COVID-19 continue to affect the Richmond community. Richmond community is continuously adjusting and facing challenges to stay mentally healthy as a result of lack of social engagement. To ease the transition from social isolation to engaged community activity, our proposed activities include: Richmond 55+ers Zumba and Yoga, field trips, birthday celebrations, picnics, cultural dance and music celebrations, and educational workshops such as Seniors' digital literacy. These proposed activities are intergenerational as it involves seniors, youth and caregiver/women, or as a demographic group. Basic computer literacy education will include IT support for seniors with youth taking a lead in helping seniors navigate technology. Workshops on Elder Abuse (involving the community police, fire department, financial institutions in Richmond), Healthy Food Information Sessions as well as Food Skills for Families in partnership with BCCDC, Experience-Sharing/Group Therapy with caregivers and seniors. Caregivers require support to deal with their circumstances such as being away from family. Richmond Youth activities include field trips and homework support. Our goal is to provide opportunities where youth develop their leadership and employability skills. This program will also benefit the Richmond community at large as they participate and volunteer at our cultural events such as the Annual Filipino Flag Raising Ceremony in Richmond.

### Richmond Services Received by Your Organization:

Mayor Brodie and Councilors provided use of Richmond City Hall Plaza for MHHS' 8th Annual Flag Raising Ceremony to commemorate the 124th Philippine Independence Day. The 8th Philippine Flag Raising event at Richmond City Hall took place Saturday, June 11, 2022. Mayor Brodie Proclaimed the month of June as Filipino Heritage Month in the City of Richmond. On June 11th, MHHS showcased the flag raising ceremony with Mayor Brodie through an in-person Flag Raising Celebration for the public to join in and celebrate the culture and heritage of the Philippines. The City of Richmond also provided MHHS with the use of the gym in Richmond Brighthouse during cold and wet weather days and the Park on sunny days for our weekly Yoga and Zumba sessions.

**FINANCIAL INFORMATION**

**Your Society's Budget:**

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	639,923.00	496,900.11
Total Expenses	687,740.00	473,358.00
Annual Surplus or (Deficit)	47,817.00	23,542.10
Accumulated Surplus or (Deficit)	0.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** The reason for the deficit of 47,817 was mainly due to an increase of staffing in order to meet the higher demand of services from 2020 to 2021 and the larger client intakes.

**Current Year:** The Total Expenses are only up to date until August 2022, so there are still 4 months of Expenses (Sept - Dec 2022) not available yet.

The reason for this year's surplus can be attributed to capital funds to purchase desktop computers and laptops for program delivery including IELTS prep and English conversation tutorials and resume, cover letter writing sessions.

**Explanation for Accumulated Surplus or (Deficit)**

This money has already been spent to date.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety

**Proposed City Grant Use**

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,350.00



Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$1,500.00
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$100.00
Program Materials	\$1,000.00
Local Travel	\$550.00
Other:	\$0.00
<b>Total:</b>	<b>\$10,000.00</b>

**Financial Assistance From Other Sources (if applicable):**

Item	Amount
BC Gaming	\$60,000.00
New Horizons Seniors Program	\$25,000.00
Amount Your Society will Provide:	\$0.00
Total Proposed Budget:	\$95,000.00

**Grant Recommendations**

**Recommended Amount:** \$5,200.00

**Purpose:**  
Grant funding towards personnel salaries, volunteer support, office rent, and program supplies for a program aimed to reduce social isolation for seniors, youth, women and caregivers in Richmond.

**Recommendation:**  
The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Parish of St. Alban's (Richmond)
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$35,000.00
<b>Proposal Title:</b>	Community Outreach and Advocacy Grant
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	18304
<b>Richmond Residents:</b>	18304

### Grant Request Summary:

There are currently four different programs operating weekly in 2022: Tuesday Evening Community Meal The Community meal serves a hot, nutritious meal to approx. 100 people every Tuesday evening. Currently in takeout only model since Covid, we welcome everyone in need – seniors, new immigrants, the poor, isolated, and homeless. Pre-Covid this program served in excess of 150 sit down meals. The Community meal has been serving since 1997 and has a pool of approx. 70 volunteers. Wednesday Reaching Home Hamper Program This program started the spring of 2020 with 12 volunteers. The Richmond School district identified elementary school aged children coming to school hungry or without lunches. Approx. 33 family friendly food hampers are prepared each week the size of banana boxes with emphasis on produce, milk, eggs, bread, and protein which benefit a total of 142 people. We support families with varied diets including Halal, vegan, vegetarian, and those with allergies. We partner with the Richmond Food Bank, but many items have to be purchased fresh, and not all weekly basics are available each week from the Food Bank. Some hampers are picked up, and some are delivered by our volunteers. Friday Lunch Program This program was a component of the Drop In Center at St Alban Outreach, and continued after the closure of the Drop In Center in 2018. It's mandate is to provide a healthy, nutritious meal to those in need, homeless, living in their cars or precariously housed. Every week a cast of eight dedicated volunteers gather to put this together. Since Covid, this has moved to a takeout model. We serve 40 meals every Friday. Sunday Outreach Program This program began five years ago as a Sunday Sandwich program. We gave out sandwiches and water from the back of a car to some drop off places where homeless people congregate. It has since developed into a mini hamper program whereby the recipients receive sandwiches plus other ready to eat items.

### Richmond Services Received by Your Organization:

Property tax exemption for Parish of St Alban Anglican church

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	47,965.39	28,000.00
Total Expenses	78,484.75	62,600.00
Annual Surplus or (Deficit)	(30,519.36)	(34,600.00)
Accumulated Surplus or (Deficit)	0.00	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** With Covid shutdown during 2021, we could not do fundraising events such as bake sales, afternoon tea, fundraising dinner with entertainment, silent auction, parking lot/car boot sales, Christmas craft fair.

**Current Year:** With the inflation and increase in cost of food and transportation, our expenses have significantly increased. The Tuesday evening community meal has seen a resurgence of local residents and homeless/people living in their cars in need of a hot meal. The Wednesday Reaching Home Hampers has experienced an exponential increase of families in need of assistance. This program supports approximately 400 Richmond children with food security concerns each month. The Sunday Outreach program started as a sandwich program but due to increased need in the local community has now morphed into a mini hamper program which has increased our expenses.

### Explanation for Accumulated Surplus or (Deficit)

N/A

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$22,000.00	Health, Social & Safety
2021	\$20,406.00	Health, Social & Safety
2020	\$15,300.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$1,000.00
Volunteer Support (e.g. expenses, recognition)	\$6,000.00
Office Rent or Mortgage	\$18,000.00
Utilities and Telephone	\$0.00

Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$10,000.00
Local Travel	\$0.00
Other:	\$0.00
<b>Total:</b>	<b>\$35,000.00</b>

**Financial Assistance From Other Sources (if applicable):**

Item	Amount
BC Gaming Grant	\$70,000.00
2nd Harvest	\$21,000.00

Amount Your Society will Provide: \$15,000.00

Total Proposed Budget: \$120,000.00

**Grant Recommendations**

**Recommended Amount:** \$35,000.00

**Purpose:**  
Grant funding towards volunteer support, office rent, and program materials for meal programs that support people experiencing homelessness and isolation.

**Recommendation:**  
The recommended is for the full amount requested.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Pathways Clubhouse
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$35,027.00
<b>Proposal Title:</b>	Lunch Subsidy Program
<b>Number To Be Served:</b>	385
<b>Richmond Residents:</b>	375

### Grant Request Summary:

The grant will be used to subsidize our Meal Program, mortgage, and operating costs. With the majority of our members living on disability benefits, having an affordable and nutritional meal is essential for their physical and mental wellness. For those who are unable to attend in person, meals are delivered to their home. The majority of the grant would be used for subsidizing the Meal Program, with the remainder assisting with the mortgage, hydro and telephone costs.

### Changes that will impact grant use:

No changes

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,392,152.00	2,407,159.00
Total Expenses	2,299,190.00	2,407,159.00
Annual Surplus or (Deficit)	92,960.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** The surplus is due to donations and fundraising designated to our youth and young adult program.

**Current Year:** N/A



**Explanation for Accumulated Surplus or (Deficit)**

N/A

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$35,027.00	Health, Social & Safety
2021	\$35,027.00	Health, Social & Safety
2020	\$35,027.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$35,027.00

**Purpose:**

Grant funding towards the Pathways Clubhouse meal program, which provides members with healthy meals at affordable prices. The program also provides opportunities for social connection and support services.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A



## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	PLEA Community Services Society of British Columbia
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	Taking Care of Ourselves, Taking Care of Others (TCO <sup>2</sup> )
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	25,000
<b>Richmond Residents:</b>	3,000

### Grant Request Summary:

The primary goal of our Taking Care of Ourselves, Taking Care of Others (TCO<sup>2</sup>) workshops is to give children and youth the information and practical tools they need to keep themselves and their friends safe from all forms of sexual exploitation. TCO<sup>2</sup> workshops are unique, interactive and empowering. Our workshops are designed and delivered by young adults who use monologues, role-plays and other engaging activities to interact with children aged 10-18. Our workshop presenters involve kids in meaningful discussions about what sexual exploitation is, how to recognize it and how to prevent it from happening to themselves and their peers. They engage kids in discussions around healthy relationships, sexual consent, and the risk factors for sexual exploitation (substance use, gang involvement etc). Workshop participants will also learn about the permanence of online activities and how to be a responsible digital citizen. Our workshops reach young people in elementary, middle, secondary, and alternative school settings. We also provide workshops for youth groups, and youth in care or custody. Last school year, we reached almost 3,000 young people in Richmond through 59 free prevention workshops. As we are the only organization in BC offering free prevention workshops, it's important to note that our workshops are the primary way we reach those who have already been sexually exploited. When a young person discloses, we ensure they receive the support and services they need to move forward with their life.

### Richmond Services Received by Your Organization:

We do not receive any services from the City of Richmond.

### FINANCIAL INFORMATION

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	35,429,618.00	36,295,481.00
Total Expenses	33,738,438.00	35,686,746.00
Annual Surplus or (Deficit)	1,691,180.00	608,735.00
Accumulated Surplus or (Deficit)	6,806,368.00	7,415,103.00

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Last year PLEA Community Services Society of BC operated at a 5% surplus due to efficiencies realized through our administration budget. This surplus was planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

**Current Year:** This surplus, which we aim to realize through efficiencies in our administration budget, is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

#### Explanation for Accumulated Surplus or (Deficit)

This surplus is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

#### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

#### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00



Total: \$5,000.00

### Financial Assistance From Other Sources (if applicable)

Item	Amount
Civil Forfeiture	\$30,000.00
BC Gaming	\$55,000.00
Government Contracts	\$35,235.00

**If You Have More Than 3 Funding Sources, Please Provide Additional Information Below:**

Foundations: \$22,000 in confirmed funding and \$116,084 in pending.  
Municipal Grants: \$11,085 in confirmed funding and \$8,000 in pending.  
Community Organizations: \$17,750 in confirmed funding and \$16,665 in pending.  
Corporations: \$28,960 is pending.  
Honorariums: \$5,000 is pending.  
PLEA In-Kind (Admin costs): \$34,578

Total Confirmed: \$150,648  
Total Pending: \$229,709

Amount Your Society will Provide: \$34,578.00

Total Proposed Budget: \$380,357.00

### Grant Recommendations

**Recommended Amount:** \$5,000.00

**Purpose:**  
Grant funding towards personnel salaries for school-based education and prevention workshops that equip children and youth with knowledge and practical tools to keep themselves safe from various forms of sexual exploitation.

**Recommendation:**  
The recommendation is for the full amount requested.

**Grant Conditions:**  
N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Addiction Services Society
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$226,860.00
<b>Proposal Title:</b>	Centre of Excellence in the Prevention of Substance Use, Misuse, Problem Gambling and other Addictive Behaviours
<b>Number To Be Served:</b>	7000
<b>Richmond Residents:</b>	7000

### Grant Request Summary:

Over the past two years RASS has received funding to support the City of Richmond to prevent the impacts and consequences of substance use, misuse and addiction as well as problem gambling and other addictive behaviours. Using a preventative lens, we aim to delay the onset of first use. The target groups that we aim to serve include the children, youth, and parents of Richmond. We serve these groups with culturally appropriate interventions and programs to engage, encourage and educate our community on topics related to addictions and mental health. When working with the youth population in Richmond we do our best to ensure that we work within the guideline of the 40 developmental assets set out by the city. Our 'five life areas' framework for health dovetails well with the assets and the overall social strategy of the City of Richmond. At RASS we seek to increase the assets of our community members by supporting the development of positive coping skills, decision-making skills, and resiliency through community workshops, training sessions, education series in and out of schools, after school programming and community awareness events. Our programming and prevention strategies go beyond just didactic education to creating a support system with individuals and partnerships with multiple other agencies and organizations in Richmond; all with an end goal of destigmatization and increasing the social connectedness within our city. Funding from the City of Richmond supports RASS programming that is professionally accredited and holds high trust within the community of Richmond. RASS collaborates with multiple agencies, ministries, and organizations that all support the city. Through our partnerships with the City of Richmond we collaborate on the Richmond Youth Media Program out of the Richmond Media Lab. Our partnership with the Richmond School District 38 enables us to run the Schools Out program at Blundell Elementary three times a week for 30 weeks over the school year. We also deliver hundreds of hours of programming and workshops to high schools in Richmond. We are partnered with Vancouver Coastal Health and deliver the Youth Peer Support program through the Foundry location in the city. Our Supporting Families program works with MCFD, VCH, Touchstone, and Pathways to support families and youth who are

struggling with addiction or mental health difficulties. All the above programs and initiatives are made possible by the funding provided by the City of Richmond.

### Changes that will impact grant use:

We do not expect any significant changes over the next year that will impact our grant use. Due to a reduction in outside funding our deliverables for the senior population will be lessened. We currently have a 100% staffed team and will be able to meet all other deliverables that have been set. Please see the attached document for suggested changes to our goals, deliverables, and outcomes over the next year.

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	1,082,037.00	1,274,183.00
Total Expenses	1,053,357.00	1,274,183.00
Annual Surplus or (Deficit)	28,680.00	0.00
Accumulated Surplus or (Deficit)	104,814.00	104,814.00

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Annual surplus 28, 680 was from employee future benefits adjustments

**Current Year:** There will be no surplus in current year

#### Explanation for Accumulated Surplus or (Deficit)

The Surplus was carried over from previous years.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$226,860.00	Health, Social & Safety
2021	\$226,860.00	Health, Social & Safety
2020	\$226,860.00	Health, Social & Safety



## Grant Recommendations

**Recommended Amount:** \$226,860.00

**Purpose:**

Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Cares Richmond Gives
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$50,000.00
<b>Proposal Title:</b>	RCRG Core Operating Funding
<b>Number To Be Served:</b>	50000
<b>Richmond Residents:</b>	49950

### Grant Request Summary:

We're requesting funding to support our agency's core operating costs, with a focus on our Information & Volunteer Centre. As Richmond's Information Centre, we connect residents with community resources, providing referrals in-person, over the phone, via e-mail, and through our website. Our online Community Services Directory features 530 organizations and well over 1,000 programs and services, and our Community Events Calendar includes upwards of 240 listings annually. We also produce a range of print materials, available to the public free of charge. Most popular is the Richmond Seniors Directory, which we publish in partnership with the Richmond News, distributing 12,000 copies every year. As Richmond's Volunteer Centre, we support the volunteer recruitment efforts of 40 local non-profit organizations, all of which post positions on our online Volunteer Now database. The database is the single largest source of volunteer opportunities in Richmond, and last year, was viewed nearly 20,000 times. We also offer a free Volunteer Match service, where Richmond residents – from high school students to seniors – can meet with a trained advisor, who will help them find a volunteer role that fits their skills, interests, and schedule. Our Volunteer Centre is also essential for the delivery of our own programs and services, including the Richmond Christmas Fund, our Seniors Community Support Services, and our Child Care Resource & Referral Centre. All of these programs offer a direct benefit to the community, and rely on volunteers recruited through our Volunteer Centre. Our mission is to bring people and services together, and to create a more engaged community through the promotion, celebration, and facilitation of volunteerism. We're seeking funding so we can continue this work. Through our Information & Volunteer Centre, and through the direct services we provide, we're committed to building community capacity, while enhancing the lives of all Richmond residents.

### Changes that will impact grant use:

Please see attached document: Richmond Cares, Richmond Gives Year 3 Updates

### Financial Information

Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	2,004,124.00	2,033,067.00
Total Expenses	2,004,124.00	2,053,510.00
Annual Surplus or (Deficit)	0.00	(20,443.00)
Accumulated Surplus or (Deficit)	70,515.00	50,072.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** For 2021-22, the organization did not have a surplus or deficit. This is mainly because our funders allowed us to carry over any unused program funding that resulted from pandemic-related program modifications. Deferred capital funding and other deferred revenue was used to offset any depreciation and other admin costs available from prior years.

**Current Year:** For 2022-23, the organization has budgeted a small deficit. Revenues are estimated conservatively, but the organization hopes and expects that additional fundraising and new revenue streams will offset the projected budget deficit.

**Explanation for Accumulated Surplus or (Deficit)**

An accumulated surplus is necessary in the event certain funding is no longer available to support all of our programs. The current year anticipated accumulated surplus is less than 5% of our total annual expenses. The current year projected deficit (if it materializes) is an example whereby the organization can absorb the excess of expenses over revenues due to the accumulated surplus on hand.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$43,615.00	Health, Social & Safety
2021	\$42,634.00	Health, Social & Safety
2020	\$42,634.00	Health, Social & Safety



## Grant Recommendations

**Recommended Amount:** \$45,351.00

**Purpose:**

Grant funding towards the agency's core operating costs, including the Information & Volunteer Centre, which connects residents with community resources through the Community Services Directory, Richmond Seniors Directory and Community Events Calendar. The Centre also supports volunteer recruitment efforts of local non-profit organizations through the online Volunteer Now database.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Family Place Society
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 1 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$50,000.00
<b>Proposal Title:</b>	Strong and Healthy Families
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	6000
<b>Richmond Residents:</b>	5950

### Grant Request Summary:

RFP provides a wide array of preventative family support services & programs to Richmond families with children birth to 12 years. We also provide inter-generational programs to bring families with isolated seniors. All programs delivered by qualified Early Childhood Educators & Pre-teen workers at different sites across Richmond. The essence of RFP is to promote community initiatives, enhance parenting skills, provide children opportunities to learn skills they need to be successful in school & support the whole family, including community resource referrals. Through these participants feel less isolated, develop important social networks & establish a sense of belonging in community & acquire greater levels of self confidence & self esteem. The inter-generational programs have alleviated the growing divide between generations providing opportunities for young & old to learn from one another. We recognize our basic human need to connect with others plus tremendous benefits inter-generational interaction can have on whole communities. Programs bring isolated, vulnerable families (many of whom have no family in Canada) to connect (including seniors), build connections supporting their integration to the community. Enabling participants' programs to play a more active role in community; be more willing to be involved, participate in problem solving, participate in community building initiatives, care for and look after one another and have greater levels of commitment to improving the community they live in. We believe strong and healthy families build strong and healthy communities. This year we request additional funding to pilot a non-medical pre-natal family support program. Please see attachment Heckman Equation regarding the ROI in the development of a child, It's highest ROI is in pregnancy and then decreases as the child grows. Our understanding is this is missing currently as the services are available through VCH for the vulnerable pregnancies only.

### Richmond Services Received by Your Organization:

Use of Debeck House for our main office and program space. Use of community partners spaces at the Richmond Public Libraries (covid permitting) Use of space at community centres (Covid permitting)

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	1,104,313.00	1,157,166.00
Total Expenses	1,037,803.00	1,150,565.00
Annual Surplus or (Deficit)	66,510.00	6,601.00
Accumulated Surplus or (Deficit)	294,920.00	301,521.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** The Board of Directors internally restricted 50,000 in funding to use in the updating of garden play equipment, to bring them up to current standards of practice and support in early learning settings. Moving to more natural play structures encourages outdoor play. Covid 19 has impressed upon us all the need for outdoor play as well as risky play activities that were previously lacking. The search for qualified experts in this area took much longer than previously intended.

**Current Year:** Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves.

### Explanation for Accumulated Surplus or (Deficit)

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$38,874.00	Health, Social & Safety
2021	\$38,000.00	Health, Social & Safety
2020	\$38,560.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$41,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$2,400.00
Supplies	\$1,400.00
Equipment	\$1,900.00
Photocopying	\$600.00
Program Materials	\$1,000.00
Local Travel	\$600.00



Other: Honoraria for Indigenous Knowledge Keeper/Elder to assist us with our efforts towards Truth and Reconciliation	\$600.00
<b>Total:</b>	<b>\$50,000.00</b>

**Financial Assistance From Other Sources (if applicable):**

Item	Amount
Ministry for Children and Family Development	\$625,000.00
BC Gaming	\$68,000.00
Immigration, Refugee and Citizenship Canada	\$220,000.00
 <b>Amount Your Society will Provide:</b>	 \$40,000.00
 <b>Total Proposed Budget:</b>	 \$1,094,000.00

**Grant Recommendations**

**Recommended Amount:** \$40,422.00

**Purpose:**  
 Grant funding towards personnel salaries and operating expenses for various preventative family support services and programs to Richmond families with children up to 12 years old, including intergenerational programs for families with isolated seniors. Additional funding is sought to pilot a non-medical pre-natal family support program.

**Recommendation:**  
 The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**  
 N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Mental Health Consumer and Friends Society
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$8,725.00
<b>Proposal Title:</b>	Peer Support Social Group (PSSG) Program
<b>Number To Be Served:</b>	136
<b>Richmond Residents:</b>	134

### Grant Request Summary:

The Peer Support Social Group (PSSG) program empowers and re-integrates mental health consumers into the community through volunteer work, educational opportunities, and social activities. The group is open to all Chinese-speaking and non-Chinese speaking Richmond-based mental health consumers aged 19 and over, with a specific target of mental health consumers in various stages of recovery. The PSSG focuses on social and volunteer activities, encouraging consumers to participate and help plan in-house and community outings. Our group has also been good neighbours demonstrating social responsibility and community building by growing food for the Richmond Food Bank and performing other volunteer activities for the betterment of the community. This group has been run in-house at our office, in the community, and by telephone conferencing or Zoom. This program provides many opportunities for all its program participants, paid staff, and volunteers. It addresses a significant need by supporting the development of a strong and connected mental health peer community by building upon the proven concept of peer support. Additionally, it connects and educates the community of Richmond to some of its most vulnerable and marginalized citizens. The need for this program has been proven by its dramatic growth over the past years. This proposal has clear objectives, deliverables, outcome measurements, and excellent community support. Finally, despite its past success, a lack of resources has not allowed this program to reach its full potential. We want mental health peers to have the opportunity to become active participants in their health recovery journey. This program has become a fundamental tool to make that possible for a diverse population facing many barriers.

### Changes that will impact grant use:

Upon reviewing our Year 1 application, the Peer Support Social Group (PSSG) will not only be able to return to its main goals and activities it intends to try to expand its program capacity. Many regular program participants have shown readiness and confidence in new opportunities and activities being added to the program calendar. The goal of the PSSG Program is planning and leadership. As this program continues to grow and evolve, so do the goals of its participants. In the coming year, we would like to provide more leadership training opportunities, increase physical activities, add new program



times such as events on evenings and weekends, increase volunteer opportunities, and better subsidy activities. Furthermore, the program would like to host special events that invite guest speakers to show their expertise, show the artwork of the PSSG's participants and celebrate their talent in a concert event. Finally, the group would like to expand its educational opportunities and help its participants develop more confidence using technology, exploring volunteer and other employment opportunities. The need to hire a program assistant is essential at this time. The RCFC, at a minimum, would like to add a 4-hour per-week position to help support the program's running. The estimated cost of that position would be \$4450, and the RCFC would need a grant increase of \$2225 to cover a portion of the additional staff's wages. Therefore our request is \$8725. The RCFC plans to cover the additional costs of this new position through a dedicated fundraising campaign.

## Financial Information

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	325,948.40	310,615.00
Total Expenses	325,746.71	310,615.00
Annual Surplus or (Deficit)	201.69	0.00
Accumulated Surplus or (Deficit)	7,995.74	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Our society carries a small surplus not included in our annual budget but captured in our Treasurer's Report. This surplus is to cover unexpected deficits or liabilities throughout the fiscal year.

**Current Year:** No expected surplus or deficit.

### Explanation for Accumulated Surplus or (Deficit)

The balance forward surplus in our Operating Account is to cover unexpected deficits or liabilities throughout the fiscal year. Additionally, the RCFC currently has deferred funds in a Discretionary Account for Vancouver Coastal Health's future mental health and substance use services. The RCFC does not have permission to use these funds until VCH finalizes its plans and authorizes the use of the funds. Finally, funds in our Fundraising Account are for an expected budgetary deficit in the 2023-2024 fiscal year.

## Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$6,500.00	Health, Social & Safety
2021	\$5,355.00	Health, Social & Safety
2020	\$5,355.00	Health, Social & Safety



## Grant Recommendations

**Recommended Amount:** \$6,759.00

**Purpose:**

Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Multicultural Community Services
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$25,000.00
<b>Proposal Title:</b>	Multicultural Richmond
<b>Number To Be Served:</b>	5000
<b>Richmond Residents:</b>	4500

### Grant Request Summary:

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian Culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada"

### Changes that will impact grant use:

there are no changes

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	683,433.08	827,384.00
Total Expenses	682,796.00	827,384.00
Annual Surplus or (Deficit)	637.00	0.00
Accumulated Surplus or (Deficit)	106,542.00	0.00

#### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** we are working to reduce our deficit

**Current Year:** we are working to reduce our deficit

**Explanation for Accumulated Surplus or (Deficit)**

in 2018, we had lost a significant part of our funding and were unable to terminate our lease which has resulted in a deficit. That lease has now ended and we are working to reduce our deficit.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$13,043.00	Health, Social & Safety
2021	\$12,750.00	Health, Social & Safety
2020	\$12,750.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$13,563.00

**Purpose:**

Grant funding towards core funding of programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration and diversity and cross-cultural education and awareness.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A



## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Poverty Reduction Coalition
<b>Grant Type:</b>	Single Year Funding Over \$5000 Grant Program
<b>Grant Request:</b>	\$10,000.00
<b>Proposal Title:</b>	Richmond Poverty Reduction Coalition
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	62
<b>Richmond Residents:</b>	62

### Grant Request Summary:

Activity: Project - directly engaging Richmond residents with lived experience of poverty to learn self-advocacy & leadership skills through hands-on learning (planning, outreach, public speaking, media relations, civic engagement, surveying, collating and analyzing data, report writing). Activity: Collaboration - Monthly steering committee meetings with RPRC membership (organization reps and Richmond residents) to investigate and fill gaps in local services to low income residents. Activity: Advocacy - Exchange information, investigate best practices, and make recommendations to decision makers on systemic change. Activity: Public education - Organize and conduct public forums to bring forward new learning and to engage the public in poverty reduction.

### Richmond Services Received by Your Organization:

Family Services of Great Vancouver (Richmond office) books rooms for RPRC activities in Richmond Caring Place for no charge. Value about \$1,000/ year.

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	17,109.00	24,320.00
Total Expenses	20,594.00	10,153.00
Annual Surplus or (Deficit)	0.00	5,746.00
Accumulated Surplus or (Deficit)	(3,484.00)	9,422.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Finishing up last project 2020-21 took more time and funds than we expected (for staffing, tech time, and materials) and ran into 2022.

**Current Year:** Generous donors assisted us in completing the past project, paying for staffing, tech time, and materials.

### Explanation for Accumulated Surplus or (Deficit)

Current project received 15,000 from Vision Zero for a pedestrian safety project spanning April 2022-23.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$9,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$200.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$300.00
Local Travel	\$0.00
Other:	\$0.00
<b>Total:</b>	<b>\$10,000.00</b>

### Financial Assistance From Other Sources (if applicable):

Item	Amount
BC Injury Research & Prevention Unit	\$10,000.00
Richmond Community Foundation	\$5,000.00
In Kind Goods and Services	\$6,000.00

Amount Your Society will Provide: \$4,000.00

Total Proposed Budget: \$29,000.00

### Grant Recommendations

**Recommended Amount:** \$5,199.00

**Purpose:**

Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on Tables and committees to support poverty reduction in Richmond.

**Recommendation:**

The recommendation is for the same as level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Richmond Women's Resource Centre
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$41,000.00
<b>Proposal Title:</b>	Richmond Women's Resource Centre - Women Support Services Program
<b>Number To Be Served:</b>	9500
<b>Richmond Residents:</b>	9500

### Grant Request Summary:

Richmond Women's Resource Centre is a non-profit organization that has been operating in Richmond since 1976. We are a long-standing and vibrant community network of women of all ages living in Richmond. Our goal is to provide community-based resource options to help women build connections and thrive in the community. Through a supportive environment, we encourage women to empower themselves and enhance their lives through our training programs, peer support groups and community partnership. Deliveries: We offer programs and services such as English Conversation and English Writing, Single Mothers Support Group, Computer Training, Peer Support, Information and Referral Services, French-speaking Women's Group, Community Volunteer Income Tax Program, Grandmothers Support Group, Hot Ink Creative Writing for Girls, Work Ready and Richmond Shares. These services take place daily, weekly, bi-weekly, monthly, or only at certain times of the year. Activities: Each program has activities tailored to achieve specific goals and meet the needs of certain groups of women. There are classes, workshops, meetings, one-on-one tutorials, appointments, drop-ins and fieldtrips. They all aim to improve the quality of life, to provide a safe, comfortable environment for women to learn, to improve their skills, to share experiences, and to find support so that they can better function in the community. Community benefits: Empowering women by providing information and referral services, encouragement, education, and training so they are better equipped to make decisions in their own lives; provide a safe place for women to come and share their experiences and celebrate their achievements; work with other organizations in the community to provide services and address issues for women. The programs are open to all women regardless of age, ability, ethnicity, religion, income, or sexual orientation. Our Centre and classrooms are wheelchair accessible.

### Changes that will impact grant use:

The number of Richmond residents we serve has grown since last year and we are seeing a big increase in drop- in clients. For example, we have recorded 8431 women served in the past fiscal year from April 2021- May 2022. With the overall increase in Richmond residents to 209,935 as of 2021, with 109,650 of them identifying as women, the Richmond Women's Resource Centre continues to be needed in our community and can further grow to support different womens' needs. Initially when we

projected the number of residents to be served, this was also based on women only, not including their children and families that are impacted by the support and programs we offer. Therefore, the expected impact for Richmond residents is larger than the individual who receives our support. As Cherie Blair eloquently said, "When you empower a women, you empower a family, a community, and indeed a nation." As per changes to grant use, we have experienced changes in our program needs. With COVID-19 easing, we have been able to return our programs in-person. For example, Hot Ink has returned in full force as it is being offered on Saturdays for 3 hours online and we are looking to have it return to in-person starting in the new year as a full experience with snacks and room rentals. The Grandmother's Support Group has added a new Farsi-speaking and multilingual cohort on top of the cohort focused on Chinese-Canadian grandmothers as it is Mandarin-speaking. This requires an additional facilitator who is Farsi-speaking which was created in response to the evolving situation in Iran in regards to women's rights and how it impacts women with their families still overseas. The Single Mother's Support Group has also resumed activities in person which includes community gardening, jam preservation and holiday baking which requires additional funding due to the supplies needed for the activittles. Work Ready program had to hire two new facilitators to deliver the computer literacy training curriculum and the employment skills readiness program. With that, there are additional costs associated with having two facilitators delivering the program instead of having only one for both portions. In the new year, we are looking to add in a Punjabi-speaking women's support group to come once a week. This is resulting from several requests made about needing one. We are also working on creating an art class to women ages 13+ with Arts Connection as a form of artistic expression and therapy similar to Hot Ink. With that in mind, this new partnership will roughly cost \$600 per session for 12 weeks, totalling to \$7200 for the year. This incorporates supply costs, facilitator costs and administrative operations cost of offering this new program. We also are working on creating a program focused on introducing women to Indigenous cultural teachings which is delivered by an Indigenous female leader, Giselle Henry, with the Metro Vancouver Indigenous Services. We have added new team members as well with the addition of the Community Partnerships Manager and a new Administrative Assistant after two resignations. With that comes a change in the previous salaries and wages costs in regards to our operations. Therefore, the budget is asking for the full amount of \$41,000 in regards to the increase in our operations for this fiscal year.

**Financial Information**

**Your Society's Budget:**

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	182,975.00	173,793.00
Total Expenses	175,628.00	167,316.00
Annual Surplus or (Deficit)	7,347.00	6,477.00
Accumulated Surplus or (Deficit)	7,347.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** Program changes due to pandemic. Some programs were shifted to zoom. Some Projects and Support groups are now transitioning back to in person.



**Current Year:** The current fiscal year budget will be expended 100%.

**Explanation for Accumulated Surplus or (Deficit)**

The budget for the current fiscal will be fully expended. The resource centre is experiencing an increase in drop-in clients as well as an increase in current project participation.

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$29,000.00	Health, Social & Safety
2021	\$26,000.00	Health, Social & Safety
2020	\$26,000.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$30,155.00

**Purpose:**

Grant funding towards women's programs and services including skills training, English conversation and peer support groups designed to empower and support women.

**Recommendation:**

The recommendation is for the same level as last year with a cost of living adjustment.

**Grant Conditions:**

N/A



## Grant Application Summary for 2023 Health Social & Safety Grants Program

**Society:** Society for Youth Empowerment and Strength  
**Grant Type:** \$5,000 or Less Grant  
**Grant Request:** \$5,000.00  
**Proposal Title:** Youth Empowerment and Strength - YES  
**Grant Purpose:** Community Service / Program / Event - Ongoing  
**Start Date (if applicable):**  
**End Date (if applicable):**  
**Number To Be Served:** 24  
**Richmond Residents:** 24

### Grant Request Summary:

Strength and conditioning training will be provided to the youth that are in the program. They will engage in goal setting and team activities as well as daily mood check ins at the beginning and end of their sessions. They will be provided with journals to track their sessions and for weekly reflection. Each session will have 1-2 certified coaches leading them through the workout and they will be encouraged to display leadership and teamwork. Our target group is at risk community youth between the ages of 13-17. This is an innovative community project as there are no programs currently like this in Richmond. This is being provided at no cost to the families, thus removing one of the biggest barriers these youth are faced with.

### Richmond Services Received by Your Organization:

none

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	0.00	1,200.00
Total Expenses	0.00	1,250.00
Annual Surplus or (Deficit)	0.00	50.00
Accumulated Surplus or (Deficit)	0.00	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** The non profit was accepted by the government of BC in May 2022.

**Current Year:** The non profit was accepted by the government of BC in May 2022. We have been operating on community and private donations. The funds have been allocated to coaches and administrative costs.

### Explanation for Accumulated Surplus or (Deficit)

The non profit was accepted by the government of BC in May 2022.

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$800.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,200.00
Local Travel	\$0.00
Marketing/promotion/social media	\$2,000.00
<b>Total:</b>	<b>\$5,000.00</b>

### Financial Assistance From Other Sources (if applicable)

Item	Amount
Private Donation	\$200.00
Coast Capital Bank	\$1,000.00

**Amount Your Society will Provide:** \$0.00

**Total Proposed Budget:** \$6,200.00

## Grant Recommendations

**Recommended Amount:** \$0.00

**Purpose:**

Grant funding towards personnel, rent, marketing and program materials for a strength and conditioning training program for at-risk youth between the ages of 13 and 17.

**Recommendation:**

This application does not demonstrate a shared funding approach as the amount requested of the City exceeds that requested of two other funders approached for the same purpose. Therefore, denial is recommended.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	The Kehila Society of Richmond
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	Community Outreach Food Subsidization
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	25000.00+
<b>Richmond Residents:</b>	100%

### Grant Request Summary:

The funds we hope to receive would be used to assist in the following ways: 1. To continue to run and serve a meals on wheels program that feeds approximately 2300 meals per week. This user group is a mixed demographic of seniors , families and those who have been affected by COVID in a variety of ways, hospital out patients and anyone in need. 2. To continue to contribute gift cards to the homeless for local food venues to purchase a meal 3. To assist with St Albans Church Outreach project for those who are most at risk such as Shut ins, isolated and the street entrenched 4. We are also continue to have some social educational programs on Zoom for those that can access. Programs are such as Slip and Fall, music , Political discussions and programs with the Library.

### Richmond Services Received by Your Organization:

We receive no city funding at all other than this application

### FINANCIAL INFORMATION

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	180,000.00	187,846.00
Total Expenses	175,000.00	188,201.00
Annual Surplus or (Deficit)	5,000.00	(355.00)
Accumulated Surplus or (Deficit)	0.00	0.00

## Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

**Current Year:** Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

## Explanation for Accumulated Surplus or (Deficit)

Deficits/Surplus are generally due to when funding allocation is dispersed. We do not allocate funds that we do not have.

## Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$3,000.00	Health, Social & Safety

## Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$5,000.00
Local Travel	\$0.00
Other	\$0.00
<b>Total:</b>	<b>\$5,000.00</b>

## Financial Assistance From Other Sources (if applicable)

Item	Amount
Jewish Federation of Greater Vancouver (JFGV)	\$10,000.00
Averbach foundation	\$15,000.00
Diamond Foundation	\$10,000.00
<b>Amount Your Society will Provide:</b>	<b>\$10,000.00</b>
<b>Total Proposed Budget:</b>	<b>\$50,000.00</b>

## Grant Recommendations

**Recommended Amount:** \$5,000.00

**Purpose:**

Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	THE SOCIETY OF ST. VINCENT DE PAUL VANCOUVER ARCHDIOCESAN CENTRAL COUNCIL
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	Community Meal at St. Joseph the Worker Parish
<b>Grant Purpose:</b>	Community Service / Program / Event - Ongoing
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	60-100 weekly
<b>Richmond Residents:</b>	100%

### Grant Request Summary:

The grant request is to contribute to the food and supply costs for the weekly meal. The overall annual costs for the meal are approximately \$30,000.00. The majority of the costs are covered by donations from the parish community. The meal is targeted to those who are food insecure and disconnected and need a meal as well as connection to community. Providing people with access to food and community connection provides physical and mental health benefits and builds a stronger community.

### Richmond Services Received by Your Organization:

St. Vincent de Paul St. Joseph the Worker Parish Conference does not receive any current support from the City of Richmond

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	240,000.00	238,200.00
Total Expenses	349,750.00	358,930.00
Annual Surplus or (Deficit)	(109,750.00)	(120,730.00)
Accumulated Surplus or (Deficit)	0.00	0.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** We expected a deficit in our last year's budget, but due to generous donors, our deficit was not as large as expected. Our organization has struggled with decreased sales and increased expenses since the pandemic.

**Current Year:** We expected a deficit again this year so to avoid continued deficits, our board of directors listed one of our thrift store properties for sale and it sold in September 2022, increasing our net working capital.

### Explanation for Accumulated Surplus or (Deficit)

n/a

### Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

### Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$4,500.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$500.00
Local Travel	\$0.00
Other	\$0.00
<b>Total:</b>	<b>\$5,000.00</b>
<b>Amount Your Society will Provide:</b>	<b>\$25,000.00</b>
<b>Total Proposed Budget:</b>	<b>\$30,000.00</b>

## Grant Recommendations

**Recommended Amount:** \$5,000.00

**Purpose:**

Grant funding towards supplies and program materials for the community meal program at St Joseph the Worker Parish which serves approximately 60-100 meals per week and 40 takeaway meals for distribution to street-entrenched individuals.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Touchstone Family Association
<b>Grant Type:</b>	\$5,000 or Less Grant
<b>Grant Request:</b>	\$5,000.00
<b>Proposal Title:</b>	Street Smarts Program
<b>Grant Purpose:</b>	Operating Assistance
<b>Start Date (if applicable):</b>	
<b>End Date (if applicable):</b>	
<b>Number To Be Served:</b>	40
<b>Richmond Residents:</b>	40

### Grant Request Summary:

A community based program for at risk youth called "StreetSmarts" was established in the community of Richmond in 2008. Many of the youth connected to the program self-identified as having peripheral involvement or being vulnerable to gangs. The aim of the program is to support youth to develop protective factors by providing mentorship through one to one services as well as small group work in order to build resiliency and increase positive leadership attributes.

### Richmond Services Received by Your Organization:

Touchstone operates the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$100,700.00 per year.

## FINANCIAL INFORMATION

### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	4,261,870.00	4,585,346.00
Total Expenses	4,200,175.00	4,580,036.00
Annual Surplus or (Deficit)	61,695.00	5,310.00
Accumulated Surplus or (Deficit)	545,214.00	601,868.00

### Explanation for Annual Surplus or (Deficit)

**Last Complete Year:** The surplus was very small and within budget range

**Current Year:** The expectation is for a balanced budget with a small surplus

**Explanation for Accumulated Surplus or (Deficit)**

Real estate disposal

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$5,000.00	Health, Social & Safety
2021	\$5,000.00	Health, Social & Safety
2020	\$5,000.00	Health, Social & Safety

**Proposed City Grant Use**

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
<b>Total:</b>	<b>\$5,000.00</b>

**Financial Assistance From Other Sources (if applicable)**

Item	Amount
United Way of BC	\$15,000.00
Ministry of Justice	\$40,000.00
<b>Amount Your Society will Provide:</b>	<b>\$20,000.00</b>
<b>Total Proposed Budget:</b>	<b>\$80,000.00</b>

**Grant Recommendations**

**Recommended Amount:** \$5,000.00

**Purpose:**

Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement.

**Recommendation:**

The recommendation is for the full amount requested.

**Grant Conditions:**

N/A

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## Grant Application Summary for 2023 Health Social & Safety Grants Program

<b>Society:</b>	Turning Point Recovery Society
<b>Grant Type:</b>	Multiple Year Funding Cycle - (Year 3 of 3) Over \$5000 Grant Program
<b>Grant Request:</b>	\$15,000.00
<b>Proposal Title:</b>	Turning Point Drop-In Centre and Continuing Care Program
<b>Number To Be Served:</b>	150-200
<b>Richmond Residents:</b>	150-200

### Grant Request Summary:

Turning Point Recovery Society is seeking funding from the City of Richmond to support operations at our new Richmond Drop-in Centre at Brighthouse Pavilion. In May 2016, Turning Point received year-end funding from the BC Ministry of Health to secure a new permanent location for a Drop-in Centre in Richmond following the announcement that St. Albans would be closing. The grant provided \$200K for the expansion of our Outreach Counselling program and \$300K for the relocation of the Drop-in Centre. In 2021, the City of Richmond provided funding to expand operations at the Drop-in Centre's new site and to open a Community Shower program. Funding from the City is time limited and set to expire in March 2023. A Drop-in Centre is critical to addressing the essential needs of everyone: food, shelter and community. In Richmond, these needs often go unmet for a significant percentage of our citizens. This is based on information and statistics from several sources including the 2019 Metro Vancouver Homeless Count, reports from the Richmond Food Bank and the Community Meal Program. Over 150 children, women and men attend the community meal programs at St. Albans alone and according to the Food Bank, over 500 family's line up for groceries each week. It is critical that we have a site in Richmond where people who are struggling in our community can find the help and support they need. Continued on attachment...

### Changes that will impact grant use:

The only significant change in operations is the addition of a Community Shower Program

### Financial Information

#### Your Society's Budget:

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	4,982,516.00	3,630,089.00
Total Expenses	4,399,913.00	3,630,089.00
Annual Surplus or (Deficit)	582,603.00	0.00
Accumulated Surplus or (Deficit)	0.00	0.00

**Explanation for Annual Surplus or (Deficit)**

**Last Complete Year:** Our surplus is a result of CEWS, federal wage subsidy. In the absence of the subsidy, Turning Point would not have been able to sustain operations as occupancy in our residential programs was reduced by 45%. Turning Point does not run accumulated surpluses or deficits.

**Current Year:** Our current year budget is balanced.

**Explanation for Accumulated Surplus or (Deficit)**

N/A

**Most Recent Previous Grant(s) (if applicable)**

Year	Amount	Grant Program
2022	\$15,000.00	Health, Social & Safety
2021	\$15,000.00	Health, Social & Safety
2020	\$15,000.00	Health, Social & Safety

**Grant Recommendations**

**Recommended Amount:** \$15,000.00

**Purpose:**  
Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, a community shower program and a lunch program for individuals experiencing homelessness.

**Recommendation:**  
The recommendation is for the full amount requested.

**Grant Conditions:**  
N/A

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**City of Richmond**

**2023 Grant Program Guidelines**

**For**

**Health, Social & Safety**

**and**

**Parks, Recreation & Community Events**



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## 1. Overview

### (i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
  - Health, Social & Safety
  - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website ([www.richmond.ca/citygrants](http://www.richmond.ca/citygrants)) for information about these programs.

### (ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

### (iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user-pay when applicable
- Innovation.

### (iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

### (v) Objectives

- To assist Council to facilitate the Council Strategic Plan
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

## 2. Program Funding

### (i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

### (ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

### (iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are deposited to the City's Grant Provision Account.

### 3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

**Partnership:** A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

**Duplication:** Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

**School (public and private) based programs:** "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

**Community based programs in schools:** "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

### 4. Eligibility

#### (i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

#### (ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

#### (iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**  
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**  
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**  
Neighbourhood or community-based events to enhance quality of life for Richmond residents



**(iv) Items Eligible For Funding**

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals (e.g., vehicles, equipment, and maintenance)
- Heat
- Light
- Telephone
- Photocopying
- Materials.

**(v) Items Not Eligible For Funding**

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
  - Promoting or serving a political party or organization
  - Lobbying of a political party, or for a political cause
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see [www.richmond.ca](http://www.richmond.ca))
- Travel costs outside the Lower Mainland
- Other.

**(vi) Grant Limitations**

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

## **5. Application Assessment Criteria**

**(i) Key Assessment Criteria**

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

**(ii) Assessment Considerations**

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

**(iii) Less Favourably Considered Applications**

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

**(iv) Financial Statements**

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
  - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
  - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
  - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget
- Grant proposal budget.

**(v) User Pay Principle**

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

**(vi) Multi-Year Funding Criteria**

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

## 6. The Grant Review Process

### (i) The Grant Review Process

There is one intake period per year. Please see the City website for dates ([www.richmond.ca](http://www.richmond.ca)). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use.

### (ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website ([www.richmond.ca/citygrants](http://www.richmond.ca/citygrants)).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

### (iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website ([www.richmond.ca/citygrants](http://www.richmond.ca/citygrants)) for dates.

### (iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

### (v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are led by staff in the respective divisions:
  - Health, Social and Safety (Community Social Development)
  - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

### (vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.



## 7. Awarding of Grants

### (i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

### (ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

### (iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

### (iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

### (v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

## 8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at [www.richmond.ca/citygrants](http://www.richmond.ca/citygrants) or contact the Community Services Department at 604-276-4000.



### City Grant Policy

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
  - Health, Social and Safety (Community Social Services)
  - Arts and Culture (Arts, Culture and Heritage)
  - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.