



**To:** General Purposes Committee

**Date:** February 22, 2016

**From:** Amarjeet S. Rattan  
Director, Intergovernmental Relations and  
Protocol Unit

**File:** 01-0130-01/2016-Vol  
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**Re:** **Sister-Friendship Cities Youth Table Tennis Tournament**

**Staff Recommendation**

That Council support the Richmond Sister City Advisory Committee initiative to organize the 2016 Sister-Friendship Cities Youth Table Tennis Tournament as outlined in the February 22, 2016 report from the Director of Intergovernmental Relations and Protocol Unit.

Amarjeet S. Rattan  
Director, Intergovernmental Relations and Protocol Unit  
(604-247-4686)

Att. 2

<b>REPORT CONCURRENCE</b>	
<b>CONCURRENCE OF GENERAL MANAGER</b> 	
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  DW
<b>APPROVED BY CAO</b> 	

## Staff Report

### Origin

The City of Richmond has enjoyed a Sister City relationship with Pierrefonds, Quebec since 1967 and Wakayama, Japan since 1973. The City of Richmond formed a Friendship City relationship with Qingdao, China in 2008 and a Sister City relationship with Xiamen, China in 2012

The Richmond Sister City Advisory Committee (SCAC) has a current three year activity plan (2014-2016) which includes a range of youth related community initiatives. This report provides details of a proposed Youth Table Tennis Tournament with teams from Xiamen, Qingdao and Richmond.

This report supports Council's 2014-2018 Term Goal #5 Partnerships and Collaboration:

*Continue development and utilization of collaborative approaches and partnerships with intergovernmental and other agencies to help meet the needs of the Richmond community.*

### Analysis

The current three year SCAC activity plan has a budget of \$127,000 for a range of SCAC initiatives (**Attachment 1**). These activities include annual student exchanges with Wakayama and proposed youth exchange activities with Pierrefonds, Xiamen and Qingdao.

As part of this three year activity plan, the SCAC would like to organize a table tennis sport exchange with Xiamen and Qingdao for 2016. They would like to invite each city to bring student table tennis teams to participate with Richmond teams in this tournament that will be held July/August 2016 in the City of Richmond.

The SCAC proposal (**Attachment 2**) estimates a budget of \$20,500 for organizing this event. The tournament would be co-hosted by the Canadian Chinese Table Tennis Foundation (CCTTF) and the Canadian Foundation for Transnational Investment & Culture (CFTIC). Dinner sponsors include the Shandong Natives Association of BC and the Xiamen Natives Association of Canada. The co-hosts and sponsors would be responsible for \$12,000 of the event budget and the SCAC would provide support of \$8,500 to complete the budget.

The format of the tournament would be 4 teams per city including Richmond. Each city would have two male teams and two female teams with players in the 12–18 year age range. The SCAC will work with the Richmond School District to organize local student teams to participate in the tournament. The tournament would take place at the Richmond Olympic Oval where the CCTTF holds its ongoing team activities.

Based on the success of the 2016 tournament, the SCAC would explore the possibility of making this an annual event with the format of hosting in a different sister-friendship City each year.

## **Financial Impact**

The current 3 year Sister City Activity Plan has allocated a 2016 budget of \$14,000 for sport exchange activities between Richmond and the cities of Xiamen and Qingdao. The SCAC is requesting that Council approve a total of \$8,500, from this allocation, to support organizing a youth table tennis tournament with our China sister and friendship cities to be hosted in Richmond.

## **Conclusion**

The Richmond Sister City Program's primary focus is to foster activities with the Richmond Community and its Sister/Friendship cities in projects and youth exchanges that promote cultural awareness and joint learning opportunities. The SCAC proposed 2016 Youth Table Tennis Tournament will provide an opportunity for students from Richmond, Xiamen and Qingdao to participate in a sports activity and strengthen the sister/friendship bonds between our cities.



Amarjeet S. Rattan  
Director, Intergovernmental Relations and Protocol Unit  
(604-247-4686)

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Att. 1: SCAC 3 Year Activity Budget

2: SCAC Youth Table Tennis Tournament Proposal

**Richmond Sister City Advisory Committee**

**SUMMARY OF 2014 – 2016 SCAC PROGRAM ACTIVITY BUDGET**

	<u>Pierrefonds</u>	<u>Wakayama</u>	<u>Xiamen</u>	<u>Qingdao</u>	
2014	\$3,500.00	\$7,500.00	\$12,500.00	\$14,500.00	
2015	\$4,000.00	\$ 14,500.00	\$7,500.00	\$7,500.00	
2016	\$7,000.00	\$ 14,500.00	\$19,500.00	\$14,500.00	
Subtotal	<b>\$14,500.00*</b>	<b>\$36,500.00</b>	<b>\$39,500.00</b>	<b>\$36,500.00</b>	
<b>TOTAL</b>					<b><u>\$127,000.00</u></b>

\*(subject to continuing the Pierrefonds sister city relationship)

**SCAC SPECIAL ACTIVITY BUDGET:**

Official Delegation Visit from Pierrefonds (2014)	\$ 8,000.00
Official Delegation Visit to Xiamen (CIFIT Mayors Forum) and Qingdao (2015)	\$60,000.00
SCAC Social Media, Website and City Hall Interactive Display development	\$25,000.00
<b>TOTAL</b>	<b><u>\$93,000.00</u></b>

**TOTAL 2014 – 2016 SCAC ACITIVITY BUDGET** **\$220,000.00**

**SCP ADMINISTRATION:**

3 years @ \$11,000.00 per year **\$33,000.00**

**2014 – 2016 PROGRAMS**  
**PIERREFONDS, QUEBEC**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	
Youth Art Exchange Exhibit	\$3,000.00		\$3,000.00	
Youth Exchange: Richmond Judo Group Visit to Pierrefonds		\$3,500.00		
Youth Exchange: Pierrefonds Judo Group Visit to Richmond			\$3,500.00	
Annual City to City Recognition Exchange	\$500.00	\$500.00	\$500.00	
<b>TOTAL (Pierrefonds 2014-2016)</b>	<b>\$3,500.00</b>	<b>\$4,000.00</b>	<b>\$7,000.00</b>	<b>\$14,500.00</b>

**2014 – 2016 PROGRAMS**  
**WAKAYAMA, JAPAN**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	
School Exchange Program	\$7,000.00	\$7,000.00	\$7,000.00	
Richmond Youth Choir Visit to Wakayama		\$7,000.00		
Richmond Soccer Visit to Wakayama			\$7,000.00	
Annual City to City Recognition Exchange	\$500.00	\$500.00	\$500.00	
<b>Subtotal</b>	<b>\$7,500.00</b>	<b>\$14,500.00</b>	<b>\$14,500.00</b>	
<b>TOTAL (Wakayama 2014 to 2016)</b>				<b>\$36,500.00</b>

**XIAMEN, CHINA**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	
Youth Summer Camp Exchange Program	\$7,000.00	\$7,000.00	\$7,000.00	
Chinese New Year's Delegation Visit from Xiamen	\$ 5,000.00			
Official Visit from Xiamen Secretary General			\$ 5,000.00	
Xiamen Badminton Team Visit			\$ 7,000.00	
Annual City to City Recognition Exchange	\$500.00	\$500.00	\$500.00	
<b>Subtotal</b>	<b>\$12,500.00</b>	<b>\$7,500.00</b>	<b>\$19,500.00</b>	
<b>TOTAL (Xiamen 2014 to 2016)</b>				<b>\$39,500.00</b>

**2014 – 2016 PROGRAMS**  
**QINGDAO, CHINA**

	<u>2014</u>	<u>2015</u>	<u>2016</u>	
Youth Summer Camp Exchange Program	\$7,000.00	\$7,000.00	\$7,000.00	
Visit from Qingdao Martial Arts Group	\$7,000.00			
Richmond Martial Arts Group Visit to Qingdao			\$7,000.00	
Annual City to City Recognition Exchange	\$500.00	\$500.00	\$500.00	
<b>Subtotal</b>	<b>\$14,500.00</b>	<b>\$7,500.00</b>	<b>\$14,500.00</b>	
<b>TOTAL (Qingdao 2014 to 2016)</b>				<b>\$36,500.00</b>

**Richmond Sister City Advisory Committee**  
**2016 Sister-Friendship Cities Youth Table Tennis Tournament**  
**Program & Budget**

**Prepared by:**

Richmond Sister City Advisory Committee -  
Xiamen & Qingdao Initiative Subcommittee  
(*Vice-Chair Helen Quan and Vice-Chair Eden Jang Zhang*)

**Purpose:**

To develop the bond between Richmond's Sister Cities and allow for a cultural and sports exchange experience for the students of Richmond and of Xiamen and Qingdao involved in this event.

**Dates:**

July 29<sup>th</sup> 2016 (Friday) to August 1<sup>st</sup> 2016 (Monday),  
4 days.

**Hosted by:**

Richmond Sister City Advisory Committee

**Co-hosted by:**

Canadian Chinese Table Tennis Foundation (CCTTF)  
Canadian Foundation for Transnational Investment &  
Culture (CFTIC)

**Objectives:**

The Richmond Sister City Advisory Committee (SCAC) would like to support a sport exchange with our two sister-friendship cities in China, Xiamen and Qingdao. We would like to invite them to bring their table tennis teams to participate with Richmond students in this tournament that will be held in the City of Richmond at the Olympic Oval.

We would like to make this an annual event with the format of hosting in a different Sister/Friendship City each year.

**Format:**

There will be 4 teams per city including Richmond. They are two male teams and two female teams. Age groups will be 12-15 for one team and 16-18 for the other, and 2-3 players per team.

**Sponsoring:**

Please refer to the Budget sheet for a full breakdown. The CCTTF and CFTIC will be sponsoring most of the event. CCTTF will be providing the volunteer and staff as well as arranging with the Olympic Oval for the space for those 3 days. CCTTF Is also providing their tables to use. The Shandong Natives Association of BC and the Xiamen Natives Association of Canada will each sponsor one dinner for the event. The SCAC will only be responsible for the opening ceremony, the lunches for the event, and the bus transportation required for the visiting student teams.

**Remarks:**

Once this program & budget are approved, we need to send official invitation letter from Richmond Mayor Brodie to Xiamen & Qingdao Mayors. Our volunteers for the tournament will be provided by CCTTF and Richmond Volunteer Association.

**Itinerary:****Day 1, July 29<sup>th</sup> 2016 (Friday)**

10:00 – 11:00	Press Conference
11:00 – 12:00	Teams Register at the Olympic Oval
12:00 – 14:00	Lunch break
18:00 – 20:30	Welcome reception

**Day 2, July 30<sup>th</sup> 2016 (Saturday)**

9:30 – 10:00	Opening ceremony
10:00 – 12:00	Tournament start
12:00 – 13:00	Lunch break
13:00 – 17:00	Tournament
18:00 – 20:00	Dinner

**Day 3, July 31<sup>st</sup> 2016 (Sunday)**

10:00 – 12:00	Tournament start
12:00 – 13:00	Lunch break
13:00 – 17:00	Tournament
17:30 – 18:30	Awards ceremony
19:00 – 21:30	Dinner

**Day 4, August 1<sup>st</sup> 2016 (Monday)**

8:00 – 21:00	Vancouver and Richmond day tour
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**Budget:**

Trophies and Balls	\$ 850	Supplied by <b>CFTIC</b>
Banner	\$ 600	4ft x 16ft Color banner with host group and sponsor group names, etc. Sponsor by <b>CFTIC</b>
Game Officials	\$ 800	Sponsor by <b>CFTIC</b>
Lunch at Oval July 29, 30, 31, 2016	\$ 2,500	Estimate for 90 people for 3 days. This is for players and volunteers only. Sponsor by <b>Richmond Sister City Advisory Committee</b>
Welcome Reception July 29 <sup>th</sup> 2016	\$ 4,500	Location TBD Around 100-120 people. All teams and city officials involved are invited as well as the sponsor groups. Sponsor by <b>Richmond Sister City Advisory Committee</b>
Dinner 1 July 30 <sup>th</sup> 2016	\$ 2,000	Dinner will be provided for the visiting teams from Xiamen and Qingdao. Sponsor by <b>Shandong Native Association of BC</b>
Dinner 2 July 31 <sup>st</sup> 2016	\$ 3,500	Closing Ceremony. Invite Richmond City Council, SCAC members and sponsors members. Sponsor by <b>Xiamen Natives Association of Canada</b>
Water bottles	\$ 150	3 Day supply of Water bottles for Players and Volunteers. Sponsored by <b>CFTIC</b>
Souvenir & Uniform Expenses	\$ 1,000	Sponsor by <b>CFTIC</b>
Bus Transportation	\$1,500	Includes: transportation for all 3 tournament days including pick up and drop off to and from hotel. Sponsor by <b>Richmond Sister City Advisory Committee</b>
Last day City Tour w/lunch & dinner August 1 <sup>st</sup> 2016	\$2,100	One day City tour for two visiting teams. SCAC members are welcome to join. Sponsor by <b>CFTIC</b>
Miscellaneous	\$1,000	Program Books, Name Tags, etc. Sponsor by <b>CFTIC</b>
<b>Total Budget</b>	<b>\$20,500</b>	