



To: Planning Committee **Date:** February 22, 2019
From: Barry Konkin **File:** 01-0100-30-HCOM1-01/2019-
 Manager, Policy Planning Vol 01
Re: **Richmond Heritage Commission 2018 Annual Report and 2019 Work Program**

Staff Recommendation

1. That the Richmond Heritage Commission 2018 Annual Report, as presented in this staff report, be received for information; and
2. That the Richmond Heritage Commission 2019 Work Program, as presented in this staff report, be approved.

Barry Konkin,
Manager, Policy Planning

Att. 2

REPORT CONCURRENCE		
ROUTED TO: Arts, Culture & Heritage	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CJ	APPROVED BY CAO

Staff Report

Origin

The Richmond Heritage Commission (RHC) was established on May 9, 2005 upon Council approval of Richmond Heritage Commission Bylaw No.7906. The RHC consists of nine members of the public, appointed by Council. Three new members were appointed to the RHC in 2018 for a two-year term to expire on December 31, 2020.

A primary role of the RHC is to provide advice from a heritage perspective to Council, City staff and other stakeholders on issues and projects that impact the heritage value and special character of historic places in Richmond.

In accordance with Richmond Heritage Commission Bylaw No. 7906, this report summarizes the activities of the Commission in 2018 and recommends a 2019 Work Program for consideration and approval by Council.

Summary of 2018 Annual Report

The detailed 2018 Annual Report of the RHC is contained in Attachment 1. Highlights are as follows:

- Reviewed and provided comments on four (4) development proposals affecting or related to the heritage value and special character of Steveston Village and a heritage-designated property.
- Reviewed and provided comments on the Steveston Village Heritage Conservation Area Grant Program.
- Received information and regular updates on various City policies and initiatives.
- Received seven (7) nominations for the annual Richmond Heritage Awards and selected three (3) recipients.
- Provided sponsorship to Doors Open Richmond, Richmond Heritage Fair and the Oral Histories project.
- Continued to work on marketing and communication materials to promote heritage conservation.

Summary of Proposed 2019 Work Program

The detailed 2019 Work Program is contained in Attachment 2. The following is a summary of highlights anticipated for 2019.

- Continue to review and provide recommendations on planning and other proposals related to heritage and heritage conservation, as forwarded to the RHC from staff and Council.
- Participate as a stakeholder in both the Heritage Inventory Update and the Museum Models Evaluation Study.
- Refine the nomination form and evaluation and selection criteria for the 2019 Richmond Heritage Awards, with guidance from staff; Receive nominations and select and honour the winners.

- Continue to provide sponsorship to Doors Open Richmond and Richmond Heritage Fair, as well as the Richmond Museum Society's multi-year Oral Histories Project.
- Continue to participate in staff-led or other workshops to expand and enhance members' knowledge and expertise related to heritage, and pursue other educational opportunities as they arise.

Financial Impact

None.

Conclusion

The RHC's mandates are to advise Council on heritage conservation and promotion matters and to undertake and provide support for activities that benefit and advance heritage in Richmond.

The 2018 Annual Report for the RHC is submitted for information and the 2019 Work Program is recommended for Council approval.



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MP:cas

Attachment 1: Richmond Heritage Commission 2018 Annual Report
Attachment 2: Richmond Heritage Commission 2019 Work Program

**2018 ANNUAL REPORT
RICHMOND HERITAGE COMMISSION**

Richmond Heritage Commission 2018 Accomplishments		
Projects	Achieved Outcomes	Accomplishments and Comments
Development Proposals	Provided heritage perspective and advice to Council	<ul style="list-style-type: none"> Reviewed and provided comments on a total of four (4) development applications forwarded by staff
Heritage Policy	Provided heritage perspective and advice to Council	<ul style="list-style-type: none"> Reviewed and provided comments on the Steveston Village Heritage Conservation Grant Program Update
Richmond Heritage Awards	Received nominations and selected recipients	<ul style="list-style-type: none"> Received a total of seven (7) nominations and selected three (3) winners
Richmond Heritage Services and Sites	Received information and helped support and promote the City's services and sites	<ul style="list-style-type: none"> Received information from staff on programs, initiatives and projects related to City-owned historic places and museums Contributed to the Annual Heritage Update publication prepared by the City's Museum and Heritage Services staff
Community Projects	Sponsored and supported community initiatives	<ul style="list-style-type: none"> Provided \$1,000 in sponsorship to Doors Open Richmond and participated in this event Provided \$2,000 in sponsorship to Richmond Heritage Fair Provided \$350 in sponsorship to the Oral Histories project

List of Applications Reviewed in 2018		
Application No.	Address of property	Application Purpose
HA 18-804880	12111 3 rd Avenue (Steveston Hotel)	To remove the decorative shutters and replace the windows on the upper level
HA 18-818536	3711 and 3731 Chatham Street (Steveston Methodist Church)	To construct a new foundation
HA 18-818781	12111 3 rd Avenue (Steveston Hotel)	To add a new storefront door and windows in the front elevation
RZ 17-775892	12011 3 rd Avenue (Steveston Courthouse)	To relocate the Steveston Courthouse (identified heritage resource in the Steveston Conservation Area) to the northeast corner of the property and construct a new 3-storey, mixed-use building.

**2019 DRAFT WORK PROGRAM
RICHMOND HERITAGE COMMISSION**

Richmond Heritage Commission 2019 Draft Work Program		
Projects	Results Expected	Accomplishments and Comments
Development Proposals	Heritage perspective and advice to Council	<ul style="list-style-type: none"> Continue to review and provide recommendations on planning, and other proposals (e.g., public art) in Steveston Village Development Permit Area and Heritage Conservation Area and other heritage properties
Heritage Policy	Heritage perspective and advice to Council	<ul style="list-style-type: none"> Participate as a stakeholder in the Heritage Inventory Update
Richmond Heritage Awards	Receive nominations and select recipients	<ul style="list-style-type: none"> Continue to review and finalize a nomination form and evaluation and selection criteria under the guidance of staff Receive award nominations, and select and honour the winners
Richmond Heritage Services and Sites	Receive information and help support and promote the City's services and sites	<ul style="list-style-type: none"> Participate in the Museum Models Evaluation Study Receive information from staff on programs, initiatives and projects related to City-owned historic places and museums
Community Heritage Partners and Projects	Sponsor and support community initiatives	<ul style="list-style-type: none"> Provide sponsorship to the Oral Histories Project of Richmond Historical Society, Doors Open Richmond and Richmond Heritage Fair