



**To:** Community Safety Committee **Date:** December 8, 2021  
**From:** Cecilia Achiam **File:** 12-8060-01/2021-Vol  
 General Manager, Community Safety 01  
**Re:** **Community Bylaws Parking Enforcement and Animal Services Monthly  
 Activity Report – November 2021**

**Staff Recommendation**

That the staff report titled “Community Bylaws Parking Enforcement and Animal Services Monthly Activity Report – November 2021”, dated December 8, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
General Manager, Community Safety  
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks	<input checked="" type="checkbox"/>
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 
<b>APPROVED BY CAO</b> 	

## **Staff Report**

### **Origin**

This monthly report for the Parking Enforcement and Animal Services department provides information and statistics for enforcing bylaws related to Pay Parking, Parking Enforcement, Animal Services and Dog Licencing as well as education and public awareness initiatives.

This report supports Council's Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

*Enhance and protect the safety and well-being of Richmond.*

*1.1 Enhance safety services and strategies to meet community needs.*

### **Analysis**

#### Dog Licencing and Patrols

In November there were 35 dogs licenced. This figure represents new dog licence applications only as no dog licence renewal applications were submitted. The total number of dogs, licenced year to date is 7,595.

Due to concerns raised by the general public and the BC SPCA regarding off-leash dogs on both school grounds and City parks, Community Bylaws partnered with the Richmond School District to have signage erected before year-end prohibiting off-leash dogs, on both school grounds and on-leash City parks. Additionally, BC SPCA Officers conduct both education outreach and enforcement, which includes licence checks, muzzling requirements and general animal services and dog licencing violations, while continuing to foster a strong relationship within the community.

Figure 1 below highlights the top five patrolled parks and/or schools followed by Figure 2, which represents, BC SPCA Officer public engagement while conducting enforcement and education within City parks for the month of November. Figure 3 represents the 107 calls for service that the BC SPCA Officers attended for the month of November.

Figure 1: Parks Patrolled by BC SPCA

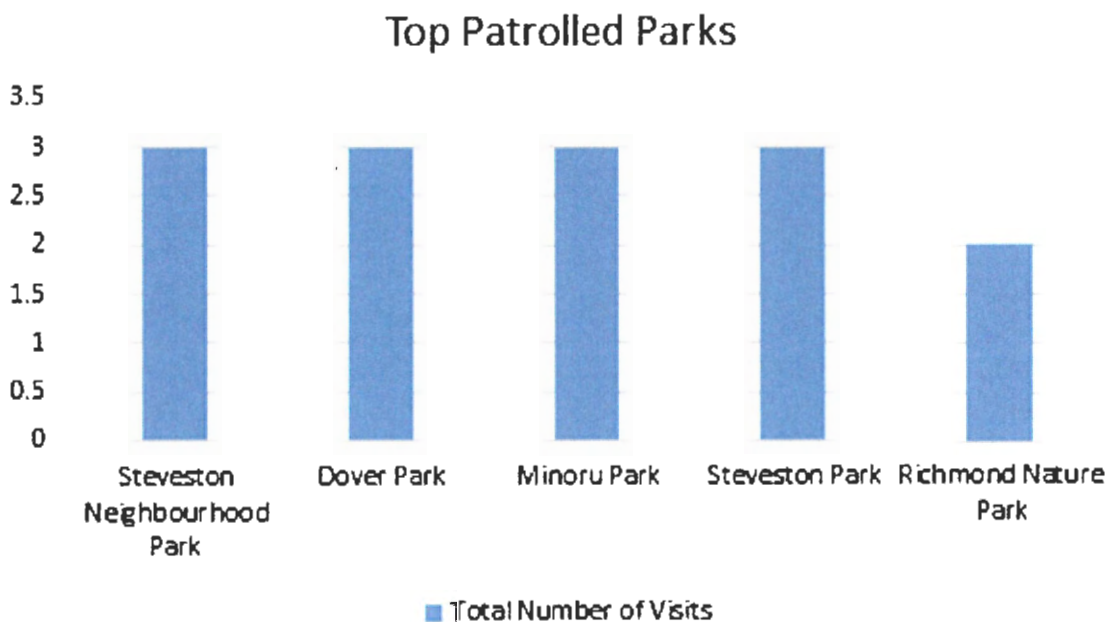


Figure 2: Education and Enforcement by BC SPCA

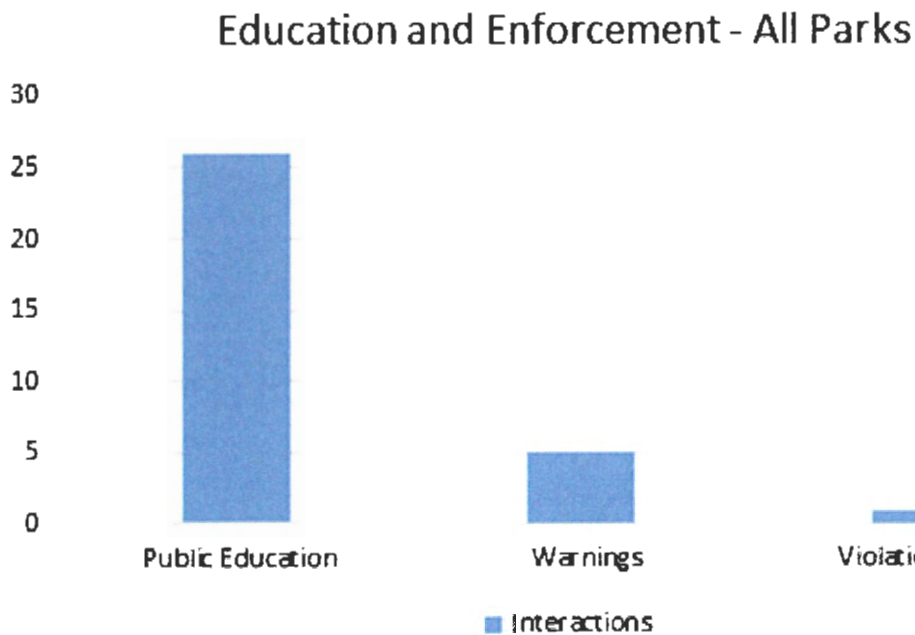
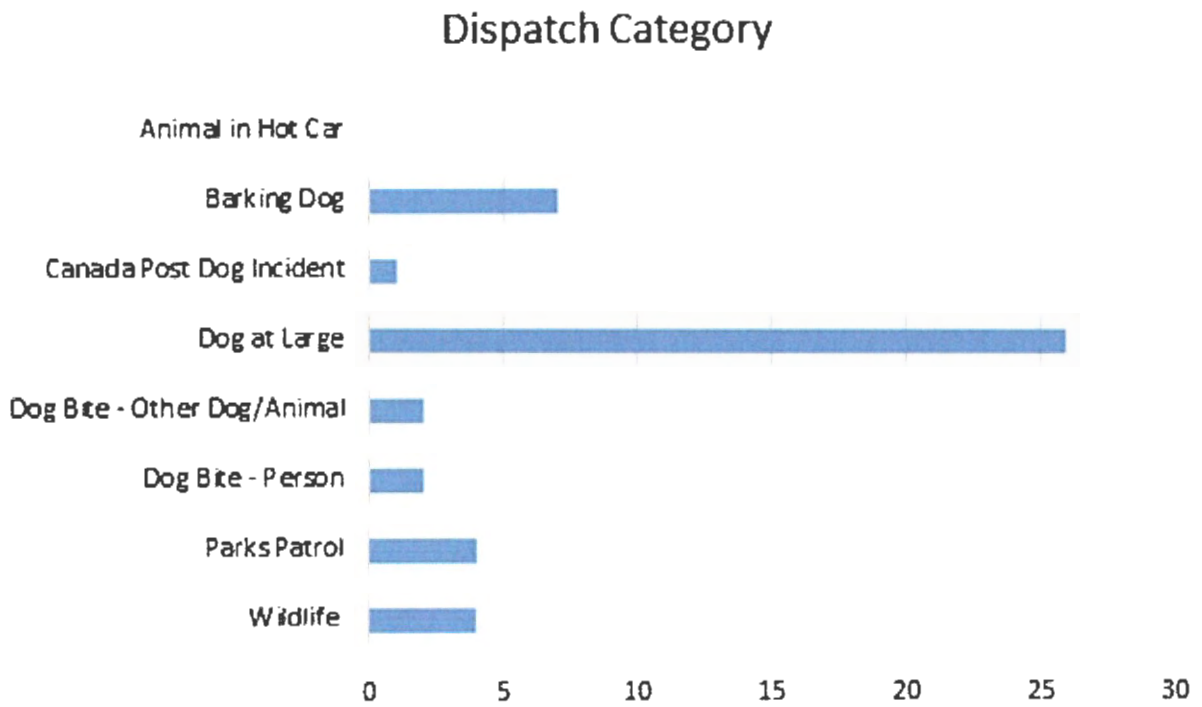


Figure 3: Dispatch Calls for Service – Animals



Parking Enforcement

For the month of November 2021, Parking Officers attended 228 calls for service for parking and/or stopping related offences of both the Traffic Bylaw No. 5870 (Traffic Bylaw) and the Parking (Off-Street) Regulation Bylaw No. 7403 (Parking Bylaw). Parking Officers also conducted 59 school patrols during the month of November, which resulted in 53 tickets being issued for violation of section 12.3 (h) of the Traffic Bylaw, which prohibits stopping in contravention of no stopping, regulatory signage.

Parking Officers proactively patrol City owned off-street parking lots for compliance of pay parking and City roadways for safety and obstruction offences. Management of files by Parking Officers is priority based with all safety and obstruction requests receiving top priority.

Figure 4 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 5.

Figure 4: Parking Violations Issuance Comparison

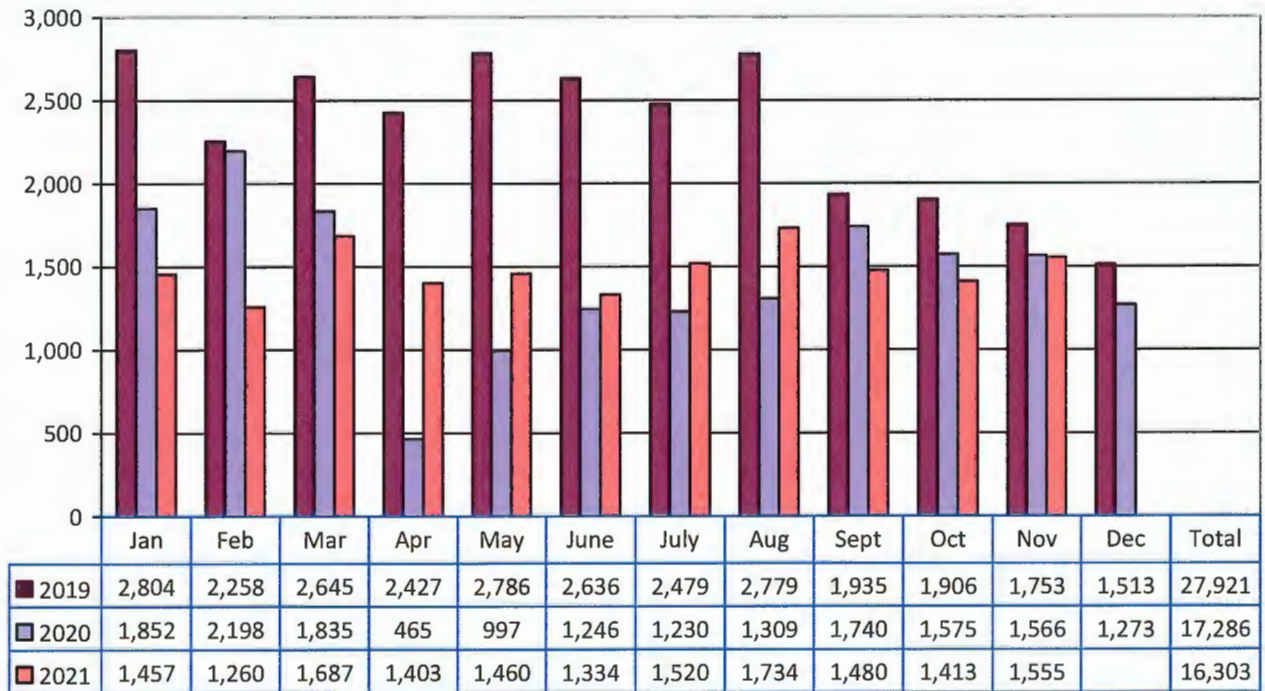
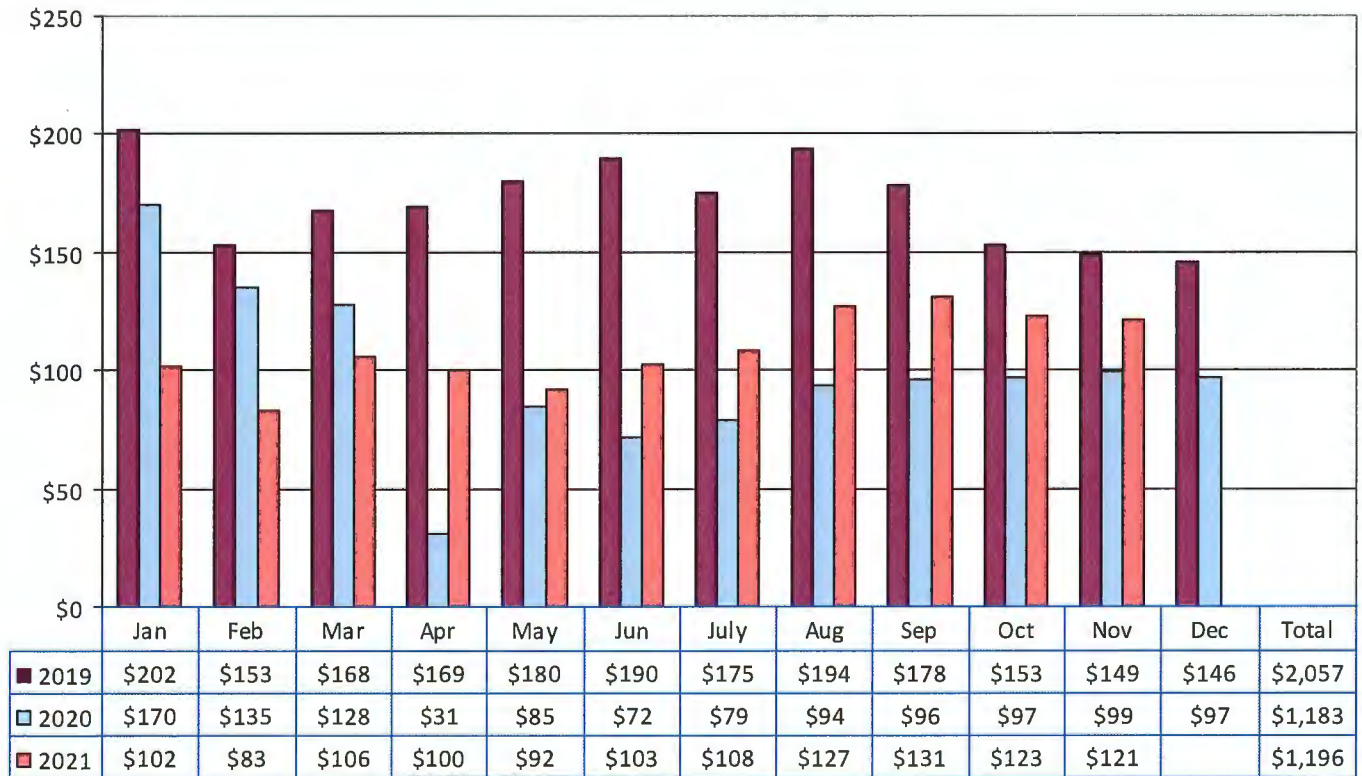


Figure 5: Parking Revenue Comparison (000's)



Ticket Issuance

Parking violations make up the majority of tickets issued by Bylaw Enforcement Officers. Table 1 exhibits the number of parking violations issued together with the number of animal services violations issued.

Table 1: Violations Issued

Ticket Issuance	November	YTD
Parking & Stopping Offences	1,555	16,303
Animal Services Offences	19	835
<b>Totals</b>	<b>1,574</b>	<b>17,138</b>

Parking ticket revenue continues to reflect lower than in previous years due to the continued effect of COVID-19 on the community.

Animal services ticket revenue continues to reflect an increase during the month of November. This is attributed BC SPCA Officers foot patrols of non-permitted off-leash parks, which have resulted in ticketing for non-compliance of both the Dog Licencing Bylaw No. 7138 and the Animal Control Regulation Bylaw No. 7932. Increases in revenue can also be attributed to increased uniform presence and enforcement of City bylaws by BC SPCA Officers.

Bylaw Adjudication

The adjudication session was held on November 17, 2021 and consisted of:

- Three violations in contravention of the Traffic Bylaw No. 5870;
- Two violations in contravention of the Dog Licencing Bylaw No. 7138;
- Two violations in contravention of the Business Licence Bylaw No. 7360; and
- One violation in contravention of the Zoning Bylaw No. 8500

All violations were upheld and ruled in favour of the City by the adjudicator. The next adjudication hearing is scheduled for February 16, 2022.

Revenue and Expenses

The Community Bylaw Parking and Animal Services department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, animal services fines, false alarm disturbances and newspaper box permits. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the programs within Community Bylaws Parking and Animal Services.

Table 2: Parking and Animal Services Revenue by Source

Program Revenue	Budget Nov 2021	Actual Nov 2021	YTD Budget Nov 2021	YTD Actual Nov 2021
Contract Revenue <sup>1</sup>	4,491	5,000	55,613	55,000
Filming Revenue	0	0	0	18,089
False Alarm	4,533	0	49,867	5,875
Dog Licences	9,886	3,459	193,061	217,053
Newspaper Box Permits	27,848	0	59,959	8,648
Animal Services Fines	415	4,800	8,087	52,475
Parking Revenue <sup>2</sup>	153,005	121,089	1,894,748	1,196,121
Receivable Income <sup>3</sup>	7,484	0	92,689	12,841
<b>Total Revenue</b>	<b>207,662</b>	<b>134,348</b>	<b>2,354,024</b>	<b>1,566,102</b>

<sup>1</sup> City Towing Contract with Rusty's towing

<sup>2</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>3</sup> Receivable Income consists of Night Market Recoveries

Table 3: Parking & Animal Services Revenue and Expenses

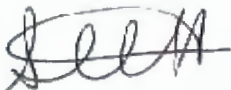
		YTD Budget Nov 2021	YTD Actual Nov 2021
<b>Parking<sup>4</sup></b>	Revenue	2,152,876	1,296,574
	Expenses	1,478,811	1,146,224
	<b>Net Revenue (Expense)</b>	<b>674,065</b>	<b>150,350</b>
<b>Animal Control<sup>5</sup></b>	Revenue	201,148	269,528
	Expenses	924,841	813,854
	<b>Net Revenue (Expense)</b>	<b>(723,693)</b>	<b>(544,326)</b>

**Financial Impact**

None.

**Conclusion**

The Parking Enforcement and Animal Services department administers a wide range of bylaws related to parking, animal services, public parks and school grounds. This report provides a summary of monthly enforcement and educational activity, including revenue and expenses. Ticketing revenue continues to fluctuate, primarily due to the impact of the COVID-19 Pandemic, which is managed and partially offset by a decrease in costs in all areas of the department.



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<sup>4</sup> Includes all revenue from Table 2, excluding dog licences and animal services fines

<sup>5</sup> Includes dog licences and animal services fines from Table 2