



# City of Richmond

## Report to Committee

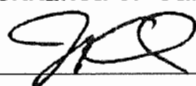

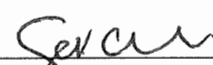
**To:** Planning Committee **Date:** June 3, 2025  
**From:** Claudia Jesson **File:** 12-8060-01/2025-Vol  
 Director, City Clerk's Office 01  
**Re:** **Abandonment of Unadopted Bylaws**

### Staff Recommendation

That the unadopted Zoning and OCP Amendment Bylaws, as outlined in Attachment 1, of the staff report titled "Abandonment of Unadopted Bylaws" dated June 3, 2025, from the Director, City Clerk's Office, be abandoned.

*Claudia Jesson*  
 Claudia Jesson  
 Director, City Clerk's Office  
 (604-276-4006)

Att. 1

<b>REPORT CONCURRENCE</b>	
<b>CONCURRENCE OF GENERAL MANAGER</b>	
	
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b>
	
<b>APPROVED BY CAO</b>	
	

## Staff Report

### Origin

Council Policy No. 5017 states that the City Clerk may bring forward to Council any Zoning or Official Community Plan (OCP) Amendment Bylaw, where one year or more has elapsed from the conclusion of the relevant Public Hearing, with a recommendation either to abandon the bylaw, to require another Public Hearing, or another recommendation if warranted.

The last time Council considered a report requesting the abandonment of unadopted bylaws was March 11, 2024. As a housekeeping matter to clean up the files, staff have reviewed unadopted bylaws and their associated land use applications to identify those projects that have either been withdrawn at the applicant's request or closed by City staff due to inactivity. Based on this review, this report presents six (6) unadopted bylaws for abandonment.

Not included in this report are bylaws for which more than one year has passed since a Public Hearing, and the applicant is continuing to take active steps to addressing the rezoning considerations. Staff do not recommend abandoning such bylaws at this time.

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

*Responsible financial management and efficient use of public resources to meet the needs of the community.*

*4.2 Seek improvements and efficiencies in all aspects of City business.*

### Analysis

Upon reviewing the OCP and Zoning Bylaw amendments which have been granted first reading or advanced to a Public Hearing but have not yet been adopted, Development Applications staff have identified five (5) applications (Attachment 1) that have been withdrawn by the respective applicants, or closed and the files are no longer active.

One application (RZ 02-213318) had an associated OCP amendment bylaw – Bylaw 7913, which did not proceed to Public Hearing, and as a result was not subject to Council OCP policies. Furthermore, this particular OCP bylaw and the associated rezoning Bylaw 7914 was identified separately through additional review of land use bylaws that had received any reading. The application was withdrawn and closed, and as such, staff recommend that these bylaws be abandoned at this time.

Another application (RZ 11-562552), was closed as the amendment was no longer required as a result of the property having been rezoned in June of 2024 to permit Small-Scale Multi-Unit Housing in accordance with the Province's Bill 44. A table listing these bylaws and their relevant details is provided in Attachment 1.

June 3, 2025

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**Financial Impact**

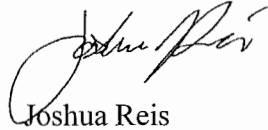
None.

**Conclusion**

Staff recommend that the noted unadopted bylaws identified in Attachment 1, which have been either closed or withdrawn by the applicants be abandoned.



Evangel Biason  
Manager, Legislative Services  
(604-276-4098)



Joshua Reis  
Director, Development  
(604-247-4625)

EB/JDR:

Att. 1: List of Bylaws to be Abandoned

## List of Bylaws to be Abandoned – 2025

<u>Bylaw No</u>	<u>File No</u>	<u>Bylaw Title</u>	<u>First Reading</u>	<u>Public Hearing Date</u>	<u>Status of Other Development</u>	<u>Reason for Action Taken</u>	<u>Bylaw Action Recommendation</u>
7913	RZ 02-213318	OCP – 10060 No 5	Jun 13/05	Public Hearing Deferred	RZ Withdrawn	Withdrawn by applicant	This bylaw should be abandoned
7914	RZ 02-213318	RZ – 10060 No 5	Jun 13/05	Public Hearing Deferred	OCP Withdrawn	Withdrawn by applicant	This bylaw should be abandoned
8794	RZ 11-562552	RZ – 140 Wellington Cres. Coach House (ZS20) - Burkeville	Dec 19/11	Jan 16/12		Closed - Replaced by RSM as a result of Bill 44	This bylaw should be abandoned
9762	RZ 13-638387	RZ – 7151 No 2 Road	Oct 23/17	Nov 20/17		Closed due to inactivity	This bylaw should be abandoned
9857	RZ 17-775098	RZ -11951 Woodhead Road	Oct 22/18	Nov 19/18		Withdrawn by applicant	This bylaw should be abandoned
10065	RZ 18-808220	RZ - 8131 and 8151 Bennett	Oct 28/19	Nov18/19		Withdrawn by applicant	This bylaw should be abandoned