



City of Richmond

Report to Committee

To: Finance Committee

Date: September 23, 2025

From: Mike Ching
Director, Finance

File: 03-1240-01/2025-Vol
01

Re: Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10702

Staff Recommendation

That the Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10702 be introduced and given first, second and third readings.

Mike Ching, CPA, CMA
Director, Finance
(604-276-4137)

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Arts, Culture & Heritage Services	☒	
Building Approvals	☒	
Business Licences	☒	
Business Services	☒	
City Clerk	☒	
Climate and Environment	☒	
Community Bylaws	☒	
Development Applications	☒	
Engineering	☒	
Fire Rescue	☒	
Parks Services	☒	
Policy Planning	☒	
RCMP	☒	
SENIOR STAFF REPORT REVIEW		
		APPROVED BY CAO

Staff Report

Origin

Council adopted the Consolidated Fees Bylaw No. 8636 in 2011 to combine the majority of the City's fees and charges into one bylaw for ease of review and adjustment to Consumer Price Index (CPI) increases. As part of the City's Long Term Financial Management Strategy Policy 3707, fees and charges are adjusted annually based on projected Vancouver CPI increases.

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.1 Ensure effective financial planning to support a sustainable future for the City.

4.2 Seek improvements and efficiencies in all aspects of City business.

4.3 Foster community trust through open, transparent and accountable budgeting practices and processes.

Analysis

The most recent forecast, prepared by the Conference Board of Canada, indicates that Vancouver's CPI will increase by 1.90% from 2025 to 2026. The forecast CPI increase may change, and staff will continue to monitor for any changes.

In keeping with prior years' practices, fee adjustments greater than \$100.00 are rounded to the nearest \$1.00, fee adjustments less than \$100.00 are rounded to the nearest \$0.25, and fee adjustments less than \$1.00 are rounded to the nearest \$0.05.

All fees in the attached Amendment Bylaw No. 10702 are effective January 1, 2026, and are adjusted to the proposed 1.90% increase with the following exceptions, at the request of the respective stakeholders:

1. Schedule – Animal Control

A new fee for Maintenance of Dangerous Dogs is being added to this schedule. Impounded dangerous dogs are required specialized handling and care, including the involvement of trained personnel. The cost of their care while in the shelter is higher than that of non-dangerous dogs. A comparison with regional peers shows that it is common practice to differentiate between standard and dangerous dog maintenance fees. The recommended fee is \$35 per day, based on a best practice review.

2. Schedule - Archives and Records

Photocopying and printing fees to remain unchanged at \$0.35 per page for black and white copies, and \$0.50 per page for colour copies.

Scanned electronic copies of a paper record to remain unchanged at \$0.50 per page for both black and white and colour copies.

Scanned images to remain unchanged at \$21.25 for each image.

Other similar institutions' fees support the proposed recommendations above. Keeping the rates at the same level of 2025 ensures that the reproduction of records does not become unaffordable to the general public who have a right to access and obtain copies of government and community records in our custody and care.

The Building Record Request Fees were introduced to the Consolidated Fees Bylaw in 2025 for the first time. The administration fee was phased in at \$20 in 2025 and now to \$30 in 2026. This phased-in increase over the past two years has allowed the public to continue purchasing records without a sudden financial impact. The City now aligns within the municipal market, and future year fees will increase based on the CPI increase.

3. Schedule – Development Application Fees

The incremental fee for subsequent landscape inspections fee has been increased to \$150 from \$148 to bring the incremental rate in-line with the base rate fee (\$150). These two rates have historically been in-line with each other.

4. Schedule – Filming Applications and Fees

Based on analysis of filming fees in neighbouring municipalities, and in order to remain consistent and competitive in the region, three new fees are added to the Filming Application and Fees Schedule as follows:

Description	Fee
Film Regulation Hours Extension Fee	\$200.00 per day
Road Use Fee	\$200.00 per road
Administrative Fee	20% for cost recovery

5. Schedule – Parking (Off Street) Regulations

EV Meter Charging rates have been realigned to match BC Hydro, who recently updated their fee structure with an increase based on cost recovery rather than CPI. The 2026 rate increase is 3.75% from 2025 rather than the 1.90% CPI increase as shown below:

Description	2025 Rate	2026 Rate	% Change
Level 2 Charging Session Metered Rate	\$ 0.2865	\$ 0.2972	3.75%
Level 3 Charging Session Metered Rate	\$ 0.3479	\$ 0.3609	3.75%

These fees are also reflected in item 11 on page 5 under Schedule – Use of City Streets.

Watercraft Parking Fees will remain unchanged from 2025. The necessary site improvements, including dredging of the boat launch, have not yet taken place. Fees will continue with annual CPI increases once the improvements have been completed.

6. Schedule – Playing Field User Fees

Artificial Turf Infield and Sand Turf Outfield (with lights) fees were adopted by Council on April 28, 2025. The fees have not been in place for one full year as the fields have just recently opened. The fees therefore will remain unchanged from 2025 to 2026 as shown below:

<u>Artificial Turf Infield and Sand Turf Outfield (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$65.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$59.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$23.50	per hour
<i>Infield Only</i>	\$14.75	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$43.25	per hour
<i>Infield Only</i>	\$24.75	per hour

7. Schedule – Property Tax Fees

Two new rates are being added for the 2026 year. A new table titled ‘Property Tax Administration Fees’ has been added as follows:

Property Tax Administration Fees

Description	Fee
Electronic Payment Error – Transfer to Correct Folio/Account	\$15.00
Refund* – amount must be over \$50	\$25.00

**Note: Pre-Authorized Payments are excluded from being refunded.*

Based on a review of other municipalities charging similar fees, their fees range between \$10 to \$25 for transfers, and between \$25 and \$30 for refunds. Richmond will introduce these fees at the lower end of the range in order to remain consistent and competitive within the region.

Administration fees are a cost recovery for staff’s processing time in both investigating and processing transfers and issuing refunds.

The Tax Sale Registration Fee is to remain unchanged at \$184. In recent years, this fee has seen increases bi-annually rather than annually; the last increase took place in 2025. A bi-annual increase supports the intent of this fee, which is to reduce crowds attending the tax sale and to restrict attendance to only serious bidders.

8. Schedule – Publication Fees

The Traffic Camera Video Recording Search Fee to remain at \$403 for 2026. Currently, only the City of Surrey is offering a comparable program, and their fee is set at \$360. Maintaining the fee structure for 2026 will avoid a risk of overcharging for this service.

9. Schedule – RCMP Document Fees

Volunteer Criminal Record Checks to remain at \$25, as Richmond is still the highest in the region.

10. Schedule - Soil Deposit and Removal

Fees in this schedule that are indexed to per cubic meter have a rate increase of \$0.02 rather than \$0.25, as volumes can be in the tens of thousands of meters for projects that are moving large volumes.

11. Schedule – Use of City Streets

EV Meter Charging rates have been realigned to match BC Hydro who recently updated their fee structure with an increase based on cost recovery rather than CPI. The 2026 rate increase is 3.75% from 2025 rather than the 1.90% CPI increase as shown below.

Description	2025 Rate	2026 Rate	% Change
Level 2 Charging Session Metered Rate	\$ 0.2865	\$ 0.2972	3.75%
Level 3 Charging Session Metered Rate	\$ 0.3479	\$ 0.3609	3.75%

These fees are also reflected in item 5 on page 3 under Schedule – Parking (Off Street) Regulations.

12. Schedule – Wharves Regulation

A new fee for Commercial Vessel Docking at Imperial Landing was presented to Council on September 22, 2025, for first, second and third readings. As such, the rates will remain unchanged from 2025 to 2026.

Financial Impact

Fee increases assist in offsetting the increased costs associated with each respective service. It is estimated that the proposed rate increases to the Consolidated Fees Bylaw for 2026 will generate approximately \$386,000 in additional revenue.

Conclusion

That Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10702 be introduced and given first, second and third readings.

A handwritten signature in blue ink, appearing to read 'AZanardo', is positioned above the printed name.

Angela Zanardo
Manager, Revenue
(604-276-4392)

AZ:az



Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10702

The Council of the City of Richmond enacts as follows:

- 1) The Consolidated Fees Bylaw No. 8636, as amended, is further amended:

By deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this Bylaw.
- 2) This Bylaw comes into force and effect on January 1, 2026.
- 3) This Bylaw is cited as **“Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10702”**.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. WS
APPROVED for legality by Solicitor LB

SCHEDULE – ANIMAL CONTROL REGULATION**Animal Control Regulation Bylaw No. 7932****Cat Breeding Permit Fee**

Section 2.2

Description	Fee
Cat breeding permit for three years	\$49.25

Impoundment Fees

Section 8

Description	Fee
1st time in any calendar year	
Neutered male or spayed female dog	\$56.50
Non-neutered male or unspayed female dog	\$170.00
Dangerous Dog*	\$689.00
2nd time in any calendar year	
Neutered male or spayed female dog	\$113.00
Non-neutered male or unspayed female dog	\$350.00
Dangerous Dog*	\$1,347.00
3rd time and subsequent times in any calendar year	
Neutered male or spayed female dog	\$350.00
Non-neutered male or unspayed female dog	\$689.00
Dangerous Dog*	\$1,347.00
Bird	\$8.75
Domestic farm animal	\$83.75
<i>Impoundment fee also subject to transportation costs</i>	
Other animal	\$42.50
<i>Impoundment fee also subject to transportation costs</i>	

*Subject to Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.

Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.

Maintenance Fees

Section 8

Description	Fee
Dog	\$18.50
Dangerous Dog	\$35.00
Cat	\$18.50
Bird	\$5.75
Domestic farm animal	\$42.50
Other animal	\$15.25

Note: For all Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.

SCHEDULE – ARCHIVES AND RECORDS**Archives and Records
Image Reproduction Fees**

Description	Fee	Units
<u>Copying Records</u> <i>Note: careful consideration will be given to requests for copying of fragile archival records. The City will not copy records if there is the possibility that an original record could be damaged during the copying process.</i>		
Photocopying and printing (First 4 pages free)	\$0.35 \$0.50	per b+w page per colour page
Scanned electronic copy of a paper record	\$0.50	per b+w or colour page
Digitization of audio recording	(actual cost)	per audio file
<u>Photograph Reproductions</u> Scanned image (each)	\$21.25	

**Archives
Research Service Fee**

Description	Fee	Unit
Commercial Research Service Fee	\$55.50	per hour
<i>Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives.</i>		

**Archives
Tax Search Fees**

Description	Fee
<u>Tax Searches and Printing of Tax Records</u>	
Searches ranging from 1 to 5 years	\$36.25
Each year greater than 5 years	\$8.75

**Archives and Records
Preliminary Site Investigation**

Description	Fee
Active Records Check Survey (per civic address searched)	\$280.00

Records**Building Records Request Fees**

Description	Fee	Units
Administration Fee	\$30.00	per request
Each Copy Requested (Printed)	\$5.50	per page
Each File Requested (Electronic)	\$5.50	per file
Large File Charge	\$12.25	per request

SCHEDULE – BILLING AND RECEIVABLES**Billing and Receivables****Receivables Fees**

Description	Fee
Administrative charges for cost recovery billings undertaken for arm's length third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	\$42.00

SCHEDULE – BOARD OF VARIANCE**Board of Variance Bylaw No. 9259****Application Fees**

Section 3.1.2(c), 3.2.3

Description	Fee
Application for order under section 540 of <i>Local Government Act</i> [Variance or exemption to relieve hardship]	\$791.00
Application for order under section 543 of <i>Local Government Act</i> [Exemption to relieve hardship from early termination of land use contract]	\$791.00
Application for order under section 544 of <i>Local Government Act</i> [Extent of damage preventing reconstruction as non-conforming use]	\$791.00
Fee for notice of new hearing due to adjournment by applicant	\$188.00
Board of Variance Meeting Notices- Board of Variance Applications (Section 3.1.6(a))	\$2.25 per address identified

SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND REGULATION**Boulevard and Roadway Protection and Regulation Bylaw No. 6366****Inspection Charges**

Section 12 (b), 14

Description	Fee
Additions & Accessory Buildings; Single- or Two-Family Dwellings over 10 m ² in size; In-ground Swimming Pools & Demolitions	\$211.00
Move-Offs; Single- or Two-Family Dwelling Construction	\$211.00
Combined Demolition & Single- or Two-Family Dwelling Construction	\$211.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$280.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$280.00
Each Additional Inspection as Required	\$106.00

SCHEDULE – BUILDING REGULATION**Building Regulation Bylaw No. 7230****Plan Processing Fees**

Section 5.4

Description	Fee
For one dwelling unit	\$759.00
For two dwelling units	\$759.00
For three dwelling units	\$1,517.00
For four dwelling units	\$1,517.00
For five dwelling units	\$2,377.00
For six dwelling units	\$2,377.00
For other than one through six dwelling units <i>Greater of (a) or (b);</i> <i>(a)</i> <i>(b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of \$10,000.00</i>	\$85.50
For a sewage holding tank	\$180.00

Note: The dwelling unit count for the purpose of this fee includes secondary suites. For example, a one-family dwelling with a secondary suite is two dwelling units.

Building Regulation Bylaw No. 7230**Building Permit Fees for those buildings referred to in Subsection 5.13.6**

Sections 5.2, 5.5, 5.6, 7.2

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$98.25
Exceeding \$1,000.00 up to \$100,000.00	\$98.25
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$16.25
Exceeding \$100,000.00 to \$300,000.00	\$1,707.00
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$14.00
Exceeding \$300,000.00	\$4,507.00
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$10.75

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230**Building Permit Fees for all Other Building Types**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Nil to \$1,000.00 (minimum fee)	\$98.25
Exceeding \$1,000.00 up to \$100,000.00	\$98.25
<i>*per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00</i> *Plus	\$16.75
Exceeding \$100,000.00 up to \$300,000.00	\$1,756.50
<i>**per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00</i> **Plus	\$14.25
Exceeding \$300,000.00	\$4,606.50
<i>***per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00</i> ***Plus	\$11.00

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230**Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Despite any other provision of the Building Regulation Bylaw No. 7230, the “construction value” of:

- (a) one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units; and
- (b) a garage, deck, porch, interior finishing or addition to a one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units, is assessed by total floor area and deemed to be the following:

Description	Construction Value - Single Family or One-Family Dwelling*	Construction Value - Other **	Units
(i) new construction of first storey	\$1,446.00	\$3,017.00	per m ²
(ii) new construction of second storey	\$1,334.00	\$3,017.00	per m ²
(iii) detached garage	\$742.00	\$1,120.00	per m ²
(iv) decks or porches	\$613.00	\$926.00	per m ²
(v) interior finishing on existing buildings	\$686.00	\$1,036.00	per m ²
(vi) additions	\$1,446.00	\$3,019.00	per m ²

**Note: This fee applies to any construction related to single family construction or a one-family dwelling including a secondary suite.*

***Note: This fee applies to any construction up to 6 dwelling units, but excludes a single family or one-family dwelling that includes a secondary suite. The dwelling unit count for the purpose of this fee includes secondary suites. For example, a duplex each with a secondary suite is four dwelling units.*

Description	Fee
Building Design Modification Fee	
Plan Review (per hour or portion thereof)	\$154.00
Building Permit Fee for Temporary Building for Occupancy	\$673.00
Modifications or Changes to Instream Building Permit Application	
Plan Review (per hour or portion thereof)	\$154.00
Re-inspection Fees	
(a) for the third inspection	\$102.00
(b) for the fourth inspection	\$141.00
(c) for the fifth inspection	\$273.00
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	
Special Inspection Fees:	
(a) during the City's normal business hours	\$154.00
(b) outside the City's normal business hours	\$592.00
<i>*for each hour or part thereof after the first four hours</i>	<i>*Plus \$154.00</i>

Building Regulation Bylaw No. 7230**Building Permit Fees for all Other Building Types (cont.)**

Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description	Fee
Building Permit Transfer or Assignment Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$85.25
Building Permit Extension Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original building permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$85.25
Building Move Inspection Fee: (a) within the City boundaries (b) outside the City boundaries when travel is by City vehicle <i>** per km travelled</i>	\$154.00 \$154.00 **Plus \$4.50
<i>Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.</i>	
Provisional Occupancy Inspection Fee (per building permit inspection visit)	\$350.00
Provisional Occupancy Notice Extension Fee	\$553.00
Building Demolition Inspection Fee for each building over 50 m ² in floor area	\$544.00
Sewage Holding Tank Permit Fee	\$350.00
Use of Equivalents Fees: (a) each report containing a maximum of two separate equivalents (b) for each equivalent greater than two contained in the same report (c) for an amendment to an original report after the acceptance or rejection of the report (d) for Air Space Parcels (treating buildings as one building)	\$756.00 \$313.00 \$158.00 \$2,685.00

Building Regulation Bylaw No. 7230**Gas Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

Description	Fee	Units
Domestic Installation – one family dwelling (a) - <i>whichever is greater (a) or (b)</i> (b)	\$85.25 \$32.25	per appliance
Domestic/Commercial/Industrial Installations – two family dwellings , multiple unit residential buildings, including townhouse units) (a) appliance input up to 29 kW (b) appliance input exceeding 29 kW	\$85.25 \$141.00	
<u>Special Inspection Fees:</u> (a) during the City's normal business hours (b) outside the City's normal business hours *for each hour or part thereof after the first four hours *Plus	\$154.00 \$592.00 \$154.00	
<u>Design Modification Fees</u> Plan Review	\$154.00	per hour
<u>Modifications or Changes to Instream Building Permit Application</u> Plan Review	\$154.00	per hour
<u>Re-Inspection Fee:</u> (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection <i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection</i>	\$106.00 \$145.00 \$280.00	
For a vent and/or gas valve or furnace plenum (no appliance)	\$87.50	
<u>Piping alteration – for existing appliances</u> First 30 metres of piping Each additional 30 metres or part thereof Gas permit transfer or assignment fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i> - <i>whichever is greater of (a) or (b)</i> Gas permit extension fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original gas permit fee</i> - <i>whichever is greater of (a) or (b)</i>	\$87.50 \$33.00 \$87.50 \$87.50	

Building Regulation Bylaw No. 7230**Plumbing Permit Fees**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
<u>Plumbing</u>		
(a) installation of each plumbing fixture	\$33.00	
(b) minimum plumbing fee	\$87.50	
(c) connection of City water supply to any hydraulic equipment	\$87.50	
<u>Sprinkler & Standpipes</u>		
(a) installation of any sprinkler system	\$87.50	
<i>*per additional head</i>	<i>*Plus \$5.25</i>	
(b) installation of each hydrant, standpipe, hose station,	(i) \$87.50	
hose valve, or hose cabinet used for fire fighting	(ii) \$33.00	
<i>-whichever is greater of (i) or (ii)</i>		per item
<u>Water Service</u>		
(a) for the first 30 metres of water supply service pipe to a building or structure	\$85.25	
(b) for each additional 30 metres of water supply service pipe to a building and structure	\$32.25	
<u>Sanitary & Storm Sewers: Building Drains & Water Distribution</u>		
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$85.25	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof	\$32.25	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$85.25	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof	\$32.25	
(e) for the installation of any neutralizing tank, catch basin,	(i) \$85.25	
sump, or manhole	(ii) \$32.25	
<i>- whichever is greater of (i) or (ii)</i>		per item
<u>Special Inspections</u>		
(a) during the City's normal business hours	\$154.00	
(b) outside the City's normal business hours or each hour	\$592.00	
<i>*for part thereof exceeding the first four hours</i>	<i>*Plus \$154.00</i>	
<u>Design Modification Fees</u>		
Plan review	\$154.00	per hour
<i>Applicable to Plumbing, Sprinkler & Standpipes, Water Service, and Sanitary & Storm Sewers; Building Drains & Water Distributions</i>		
<u>Modifications or Changes to Instream Building Permit Application</u>		
Plan Review	\$154.00	per hour

Building Regulation Bylaw No. 7230**Plumbing Permit Fees (cont.)**

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee	Units
Plumbing Re-Inspection Fee		
(a) for the third inspection	\$106.00	
(b) for the fourth inspection	\$145.00	
(c) for the fifth inspection	\$280.00	
<i>Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection.</i>		
Plumbing Permit Transfer or Assignment Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$87.50	
Plumbing Permit Extension Fee (a) <i>or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee</i> <i>- whichever is greater of (a) or (b)</i>	\$87.50	
Provisional Plumbing Compliance Inspection Fee (per permit visit)	\$180.00	
Provisional Plumbing Compliance Notice Extension Fee	\$280.00	
Potable Water Backflow Preventer Test Report Decal	\$29.00	

SCHEDULE – BUSINESS LICENCE**Business Licence Bylaw No. 7360****Assembly Use Group 1**

Group 1 – Business Licence Fee Assessed by Total Floor Area <i>Except Food Caterers which are assessed a fee in accordance with Group 3</i>		
Square Metres (m²)	(Square Feet) (ft²)	Fee
0.0 to 93.0	(0 to 1,000)	\$204.00
93.1 to 232.5	(1,001 to 2,500)	\$307.00
232.6 to 465.0	(2,501 to 5,000)	\$526.00
465.1 to 930.0	(5,001 to 10,000)	\$835.00
930.1 to 1,860.1	(10,001 to 20,000)	\$1,476.00
1,860.2 to 2,790.1	(20,001 to 30,000)	\$2,111.00
2,790.2 to 3,720.2	(30,001 to 40,000)	\$2,752.00
3,720.3 to 4,650.2	(40,001 to 50,000)	\$3,384.00
4,650.3 to 5,580.3	(50,001 to 60,000)	\$4,025.00
5,580.4 and over	(60,001 and over)	\$4,562.00
Food Primary Liquor Licence Fee		\$420.00
Mobile Vendors (Food) Fee (per vehicle)		\$97.75

Business Licence Bylaw No. 7360 (Con't)
Assembly Use Group 2

Group 2 – Business Licence Fee Assessed by Number of Seats	
Seats	Fee
0 to 30	\$632.00
31 to 60	\$1,151.00
61 to 90	\$1,876.00
91 to 120	\$2,503.00
121 to 150	\$3,119.00
151 to 180	\$3,743.00
181 to 210	\$4,362.00
211 and over	\$4,562.00

Assembly Use Group 3

Group 3 – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$166.00
6 to 10	\$274.00
11 to 15	\$391.00
16 to 25	\$579.00
26 to 50	\$835.00
51 to 100	\$1,205.00
101 to 200	\$1,696.00
201 to 500	\$2,446.00
501 to 1,000	\$3,692.00
1,001 and over	\$4,562.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Adult Orientated Uses

Description	Fee
Adult entertainment establishment licence	\$4,562.00
Casino	\$7,211.00
<u>Body-Painting Studio</u>	
Studio licence	\$4,562.00
Each body-painting employee	\$166.00
<u>Body-Rub Studio</u>	
Studio licence	\$4,562.00
Each body-rub employee	\$166.00
<u>Escort Service</u>	
Escort service licence	\$4,556.00
Each escort employee	\$166.00

Business Licence Bylaw No. 7360 (Con't)
Bed & Breakfast Use

Description	Fee
Bed & Breakfast Business License	\$432.00

Farmer's Market

Description	Fee
Farmer's market licence	\$166.00

Industrial/Manufacturing Use

Industrial/Manufacturing Use – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$197.00
6 to 10	\$323.00
11 to 15	\$448.00
16 to 25	\$632.00
26 to 50	\$886.00
51 to 100	\$1,253.00
101 to 200	\$1,752.00
201 to 500	\$2,495.00
501 to 1,000	\$3,737.00
1,001 and over	\$4,562.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Licence Transfers, Changes and Reprints

Description	Fee
Requests for comfort letters (per address/business)	\$88.75
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	\$56.75
Changing the category or subcategory of a licence (a) or (b) the difference between the existing licence fee and the fee for the proposed category or subcategory - whichever is greater of (a) or (b)	\$56.75
Licence reprint	\$15.00

Business Licence Bylaw No. 7360 (Con't)
Mercantile Use

Mercantile Use – Business Licence Fee Assessed by Total Floor Area		
Square Metres (m²)	(Square Feet) (ft²)	Fee
0.0 to 93.0	(0 to 1,000)	\$166.00
93.1 to 232.5	(1,001 to 2,500)	\$259.00
232.6 to 465.0	(2,501 to 5,000)	\$472.00
465.1 to 930.0	(5,001 to 10,000)	\$789.00
930.1 to 1,860.1	(10,001 to 20,000)	\$1,425.00
1,860.2 to 2,790.1	(20,001 to 30,000)	\$2,067.00
2,790.2 to 3,720.2	(30,001 to 40,000)	\$2,697.00
3,720.3 to 4,650.2	(40,001 to 50,000)	\$3,332.00
4,650.3 to 5,580.3	(50,001 to 60,000)	\$3,450.00
5,580.4 and over	(60,001 and over)	\$4,562.00

Off-Leash Permits

Description	Fee
Annual permit	\$142.00

Residential Use

Residential Use – Business Licence Fee Assessed by Number of Rental Units	
Units	Fee
0 to 5	\$197.00
6 to 10	\$302.00
11 to 25	\$509.00
26 to 50	\$824.00
51 to 100	\$1,445.00
101 to 200	\$2,066.00
201 to 300	\$2,689.00
301 to 400	\$3,306.00
401 to 500	\$3,921.00
501 and over	\$4,562.00

Business Licence Bylaw No. 7360 (Con't)
Service Use

Service Use – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	Fee
0 to 5	\$166.00
6 to 10	\$281.00
11 to 15	\$409.00
16 to 25	\$600.00
26 to 50	\$854.00
51 to 100	\$1,237.00
101 to 200	\$1,734.00
201 to 500	\$2,509.00
501 to 1,000	\$3,774.00
1,001 and over	\$4,562.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Short Term Boarding and Lodging Use

Description	Fee
Short Term Boarding and Lodging Business Licence	\$432.00

Vehicle for Hire Businesses

Description	Fee
<u>Vehicle for Hire Business Fee</u>	
Each vehicle for hire applicant must pay (1) and (2)*:	
(1) Vehicle for hire office fee	\$166.00
(2) Per vehicle licence fee*	
<i>based on the number of vehicles</i>	
CLASS "A" Taxicab	\$154.00
CLASS "B" Limousine	\$97.75
CLASS "C" Sightseeing Taxicab	\$154.00
CLASS "D" Airport Taxicab	\$154.00
CLASS "E" Private Bus	\$154.00
CLASS "T" Charter Minibus	\$154.00
CLASS "J" Rental Vehicle :	
Group 1	\$20.00
Group 2	\$97.75
CLASS "K" Driver Training Vehicle	\$73.50
CLASS "M" Tow-Truck	\$154.00
CLASS "N" Taxicab for Persons with Disabilities	\$154.00
CLASS "P" Pedicab	\$154.00

Business Licence Bylaw No. 7360 (Con't)
Vehicle for Hire Businesses (Con't)

<i>*Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business</i>	\$4,562.00
Transferring a vehicle for hire licence within any calendar year	\$56.75
Replacing a vehicle for hire licence plate or decal	\$23.75

Vending Machine Uses

Description	Fee
Vending Machine Business Licence Fee	
Group 1 (per machine)	\$37.50
Group 2 (per machine)	\$51.50
Group 3 (per machine)	\$12.00
Banking machine licence fee (per machine)	\$159.00
Amusement machine licence fee (per machine)	\$37.50

SCHEDULE – COMMUNITY BYLAWS DOCUMENTATION FEE

Community Bylaws Documentation Fees

Description	Fee
Requests for Comfort Letters (per civic address & per unit)	\$88.75

SCHEDULE – CONSTRUCTION ENCROACHMENT

Construction Encroachment Bylaw No. 9833

Sections 2.1, 2.2 and 3.4

Description	Fee
Underpinning Works	
Application Fee	\$573.00 per Underpinning Works Permit application
Encroachment Fee	\$60.50 per square meter of excavation face that will be supported by the Underpinning Works
Inspection Fee	\$274.00
Additional Inspection Fees	\$103.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	\$5,700.00 plus such additional amounts set forth in section 2.2 of Bylaw No. 9833
Renewal Application Fee	\$573.00 per Underpinning Works Permit renewal application

Construction Encroachment Bylaw No. 9833 (Con't)

Sections 2.1, 2.2 and 3.4

Construction Fence	Fee
Application Fee	\$118.00 per Construction Fence Permit application
Encroachment Fee	\$12.00 per year per square meter of encroachment
Inspection Fee	\$274.00
Additional Inspection Fees	\$103.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	\$5,700.00
Renewal Application Fee	\$118.00 per Construction Fence Permit renewal application
Crane Swing	Fee
Application Fee	\$573.00 per Crane Swing Permit application
Renewal Application Fee	\$573.00 per Crane Swing Permit renewal application

SCHEDULE – DEMOLITION WASTE AND RECYCLABLE MATERIALS**Demolition Waste and Recyclable Materials Bylaw No. 9516**

Section 4.1

Description	Fee
Application Fee	\$308.00 per waste disposal and recycling services plan submission
Waste Disposal and Recycling Service Fee	\$4.00 per square feet of structure to be demolished

SCHEDULE – DEVELOPMENT APPLICATION FEES**Zoning Amendments No. 8951**

Section	Application Type	Base Fee	Incremental Fee
Section 1.2.1 (a)	Zoning Bylaw Text Amendment	\$2,115.00	Not Applicable
Section 1.2.1 (b)	Zoning Bylaw Designation Amendment for Single Detached (RS) or Small-Scale Multi-Unit Housing (RSM)		
	No lot size policy applicable	\$2,689.00	Not Applicable
	Requiring a new or amended lot size policy *plus all associated public notification costs	\$3,356.00	Not Applicable
Section 1.2.1	Zoning Bylaw Designation Amendment for ‘site specific zones’	\$4,026.00	For residential portion of development: - \$52.00 per dwelling unit for first 20 dwelling units and - \$26.50 per dwelling unit for each subsequent dwelling unit For non-residential building area: - \$33.50 per 100 m ² of building area for the first 1,000 m ² and - \$21.00 per 100 m ² thereafter \$5,095.00 if advanced to Council and/or Committee for preliminary review
	Zoning Bylaw Designation Amendment for all other zoning districts	\$2,689.00	For residential portion of development: - \$27.25 per dwelling unit for first 20 dwelling units and - \$14.75 per dwelling unit for each subsequent dwelling unit For non-residential building area: - \$21.00 per 100 m ² of building area for the first 1,000 m ² and - \$8.50 per 100 m ² thereafter \$5,095.00 if advanced to Council and/or Committee for preliminary review
Section 1.2.3	Additional Public Hearing for Zoning Bylaws Text or Designation Amendments	\$1,015.00	\$1,015.00 for each subsequent Public Hearing required
Section 1.2.5	Expedited Timetable for Zoning Designation Amendment (Fast Track Rezoning)	\$1,350.00	Not Applicable
Section 1.2.6	Early Public Notices – Zoning Amendments	\$2.25 per address identified	Not Applicable
Section 1.2.7	Public Hearing Notices – Zoning Amendments	\$2.25 per address identified	Not Applicable

Official Community Plan Amendments No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.3.1	Official Community Plan Amendment without an associated Zoning Bylaw Amendment	\$4,026.00	Not Applicable
Section 1.3.2	Additional Public Hearing for Official Community Plan Amendment <i>for second public hearing</i>	\$1,015.00	\$1,015.00 for each subsequent Public Hearing required
Section 1.3.3	Early Public Notices – Official Community Plan Amendments	\$2.25 per address identified	Not Applicable
Section 1.3.4	Public Hearing Notices – Official Community Plan Amendments	\$2.25 per address identified	Not Applicable

Development Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.4.1	Development Permit for other than a Development Permit referred to in Sections 1.4.2 and 1.4.3 of the Development Application Fees No. 8951	\$2,018.00	\$673.00 for the first 464.5 m ² of gross Floor area plus: - \$142.00 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area up to 9,290 m ² , plus - \$28.25 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area over 9,290 m ²
Section 1.4.2	Development Permit for Coach House, Granny Flat or Small-Scale Multi-Unit Housing	\$1,293.00	Not Applicable
Section 1.4.3	Development Permit, which includes property: (a) designated as an Environmentally Sensitive Area (ESA); or (b) located within, or adjacent to the Agricultural Land Reserve (ALR)	\$2,018.00	Not Applicable
Section 1.4.4	General Compliance Ruling for an issued Development Permit	\$680.00	Not Applicable
Section 1.4.5	Expedited Timetable for a Development Permit (Fast Track Development Permit)	\$1,350.00	Not Applicable

Development Permits No. 8951 (Con't)

Section 1.4.6	Early Public Notices – Development Permits	\$2.25 per address identified	Not Applicable
Section 1.4.7	Development Permit Panel Meeting Notices – Development Permits	\$2.25 per address identified	Not Applicable

Development Variance Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.5.1	Development Variance Permit	\$2,018.00	Not Applicable
Section 1.5.2	Early Public Notices – Development Variance Permits	\$2.25 per address identified	Not Applicable
Section 1.5.3	Development Permit Panel Meeting Notices – Development Variance Permits	\$2.25 per address identified	Not Applicable

Temporary Use Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.6.1	Temporary Use Permit	\$2,689.00	Not Applicable
	Temporary Use Permit Renewal	\$1,350.00	Not Applicable
	Temporary Use Permits for Seasonal Outdoor Patio	\$313.00	Not Applicable
	Temporary Use Permit Renewal for Seasonal Outdoor Patio	\$313.00	Not Applicable
	Temporary Use Permit for Mobile Food Vendor	\$112.00	Not Applicable
	Temporary Use Permit Renewal for Mobile Food Vendor	\$112.00	Not Applicable

Liquor-Related Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.8.2 (a)	Licence to serve liquor under the Liquor Control and Licensing Act and Regulations; or change to existing license to serve liquor	\$680.00	Not Applicable
Section 1.8.5 (b)	Temporary changes to existing liquor licence	\$362.00	Not Applicable

Subdivision and Consolidation of Property No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.9.1	Subdivision of property that does not include an air space subdivision or the consolidation of property	\$1,015.00	\$142.00 for the second and each additional parcel
Section 1.9.2	Extension or amendment to a preliminary approval of subdivision letter	\$349.00	\$349.00 for each additional extension or amendment
Section 1.9.3	Road closure or road exchange	\$1,015.00	(In addition to the application fee for the subdivision)
Section 1.9.4	Air space subdivision	\$7,882.00	\$198.00 for each additional air space parcel created
Section 1.9.5	Consolidation of property without a subdivision application	\$142.00	Not Applicable

Strata Title Conversion of Existing Building No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.10.1 (a)	Strata Title Conversion of existing two-family dwelling	\$2,689.00	Not Applicable
Section 1.10.1 (b)	Strata Title Conversion of existing multi-family dwelling, commercial buildings and industrial buildings	\$4,026.00	Not Applicable

Phased Strata Title Subdivisions No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.11.1	Phased Strata Title	\$680.00 for first phase	\$680.00 for each additional phase

Servicing Agreements and Latecomer Fees No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.12.1	Servicing Agreement	Processing fee of \$1,350.00	Subject to Section 1.12.2 of Development Application Fees Bylaw No.8951, an inspection fee of 4% of the approved off-site works and services
Section 1.12.3	Latecomer Agreement	\$6,434.00	Not Applicable

Civic Address Changes No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.13.1	Civic Address change associated with the subdivision or consolidation of property	\$349.00	Not Applicable
	Civic Address change associated with a new building constructed on a corner lot	\$349.00	Not Applicable
	Civic Address change due to personal preference	\$1,350.00	Not Applicable

Telecommunication Antenna Consultation and Siting Protocol No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.14.1	Telecommunication Antenna Consultation and Siting	\$2,689.00	Not Applicable

Heritage Applications No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.15.1(a)	Heritage Alteration Permit with a variance to the Zoning Bylaw or additional floor area	\$2,018.00	\$673.00 for the first 464.5 m ² of gross floor area plus: - \$142.00 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area up to 9,290 m ² , plus - \$28.25 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area over 9,290 m ²
Section 1.15.1(b)	Heritage Alteration Permit without a variance of additional floor area	\$299.00	Not Applicable
Section 1.15.1(c)	Heritage Alteration Permit (issued by delegated authority referred to in Section 7.1.2 of the <i>Heritage Procedures Bylaw No. 8400</i>)	\$299.00	Not Applicable
Section 1.15.1(d)	Heritage Alteration Permit For patios to be considered by the Director of Development with the City of Richmond Patio Permit Application	No Fee	Not Applicable

Heritage Applications No. 8951 (Con't)

Section	Description	Base Fee	Incremental Fee
Section 1.15.2(a)	Heritage Revitalization Agreement where use or density is varied	\$2,689.00	<u>For residential portion of development:</u> - \$26.75 per dwelling unit for first 20 dwelling units and - \$14.75 per dwelling unit for each subsequent dwelling unit <u>For non-residential building area:</u> - \$21.00 per 100 m ² of building area for the first 1,000 m ² and \$8.50 per 100 m ² thereafter
Section 1.15.2(b)	Heritage Revitalization Agreement where use or density is not varied	\$2,018.00	\$673.00 for the first 464.5 m ² of gross Floor area plus: - \$142.00 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area up to 9,290 m ² , plus - \$28.25 for each additional 92.9 m ² or portion of 92.9 m ² of gross floor area over 9,290 m ²
Section 1.15.3	Early Public Notices - Heritage Alteration Permit that cannot be delegated to the Director of Development for issuance, or Heritage Revitalization Agreement	\$2.25 per address identified	Not Applicable
Section 1.15.4	Public Hearing Notices - Heritage Revitalization Agreement (where use or density is varied)	\$2.25 per address identified	Not Applicable
Section 1.15.5	Meeting Notices for Heritage Alteration Permit that involves a variance to the Zoning Bylaw or additional floor area, or Heritage Revitalization Agreement that is not subject to the Public Hearing requirement	\$2.25 per address identified	Not Applicable

Administrative Fees No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.16.1	Change in property ownership or authorized agent	\$349.00	Not Applicable
Section 1.16.2	Change in mailing address of owner, applicant or authorized agent	\$65.50	Not Applicable
Section 1.16.3	Submission of new information that results in any of the following changes: (a) increase in proposed density; or (b) addition or deletion of any property associated with the application	\$349.00	Not Applicable
Section 1.16.4	Approving Officer legal plan signing or re-signing fee	\$72.75 per legal Plan	Not Applicable
Section 1.16.5	Site Disclosure Statement submission	\$72.75 per Site Disclosure Statement	Not Applicable
Section 1.16.6	Amendment to or discharge of legal agreement that does not require City Council approval	\$349.00 per legal agreement	Not Applicable
Section 1.16.7	Amendment to or discharge of legal agreement that requires City Council approval	\$1,350.00 per legal agreement	Not Applicable
Section 1.16.8	Additional landscape inspection because of failure to comply with City requirements	\$150.00 for second inspection	\$150.00 for each additional inspection required
Section 1.16.9	Preparation of information letter (comfort letter) for general land use	\$88.75 per property	Not Applicable
Section 1.16.10	Preparation of information letter (comfort letter) for building issues	\$88.75 per property	Not Applicable
Section 1.16.11	On-Demand/Irrevocable Surety Bond, as alternative security	\$764.00	Not Applicable
Section 1.16.12	City's external legal fees and disbursements	Actual cost	Not Applicable

SCHEDULE – DOG LICENCING**Dog Licencing Bylaw No. 7138**

Sections 2.1, 2.3

Description	Fee
<u>Dog – Not neutered or spayed</u>	
Normal Fee	\$95.50
Prior to March 1 st of the year for which the application is made	\$68.75
<u>Dog – Neutered or spayed</u>	
Normal Fee	\$42.00
Prior to March 1 st of the year for which the application is made	\$28.50
For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	\$15.00
<u>Dangerous Dog – Not neutered or spayed</u>	
Normal Fee	\$340.00
Prior to March 1 st of the year for which the application is made	\$275.00
<u>Dangerous Dog – Neutered or spayed</u>	
Normal Fee	\$275.00
Prior to March 1 st of the year for which the application is made	\$208.00
For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	\$104.00
Replacement Dog Tag* *Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction	\$8.50

Note: All dogs over eight (8) weeks of age must be licensed. A dog that is not able to be neutered/spayed, verification from a veterinarian must be provide. The fee will be determined on a case-by-case basis.

SCHEDULE – DONATION BIN REGULATION**Donation Bin Regulation Bylaw No. 9502**

Section 2.1.3

Description	Fee
Annual Permit Fee	\$127.00 per donation Bin
Damage Deposit Fee	\$1,191.00 per donation bin location to a maximum of \$3,000 per permittee

Donation Bin Regulation Bylaw No. 9502

Section 2.2.7

Description	Fee
Clean-up Fee	Actual Cost

Donation Bin Regulation Bylaw No. 9502**Section 2.4**

Description	Fee
Bin Removal Fee	\$127.00 per donation bin
Bin Retrieval Fee	\$248.00 per donation bin
Storage Fee	\$19.50 per day per donation bin
Disposal Fee	\$98.00 per donation bin disposal

SCHEDULE – EMPLOYMENT AND PAYROLL RECORDS

Description	Fee
Fee per request	\$127.00
Photocopying fees additional	\$2.50 per page \$2.75 per page (double sided)

SCHEDULE – FILMING APPLICATION AND FEES**Filming Application and Fees Bylaw No. 8708****Administration Fees****Section 2.1.1 and 2.1.2**

Description	Fee
Application for Filming Agreement	\$237.00
Film Production Business Licence	\$166.00
Film Regulation Hours Extension Fee	\$200.00 per day
Road Use Fee	\$200.00 per road
Street Use Fee (100 feet/day)	\$65.25
Administrative Fee	20% for cost recovery

Filming Application and Fees Bylaw No. 8708
City Parks & Heritage Sites
Section 2.1.1 and 2.1.2

Description	Fee	Units
Major Park		
<i>Per day</i>	\$970.00	
<i>Per ½ day</i>	\$650.00	
Neighbourhood Park		
<i>Per day</i>	\$650.00	
<i>Per ½ day</i>	\$389.00	
<u>Britannia Shipyard</u>		
Filming	\$2,569.00	per day
Preparation & Wrap	\$1,290.00	per day
Per Holding Day	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>Minoru Chapel</u>		
Filming		
<i>October through June</i>	\$3,209.00	per day
<i>July through September</i>	\$3,851.00	per day
Preparation & Wrap	\$1,290.00	per day
Per Holding Day	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>Nature Park</u>		
Filming	\$1,289.00	per day
Preparation & Wrap	\$650.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	
<u>City Hall</u>		
Filming on regular business days	\$2,569.00	per day
Filming on weekends or statutory holidays	\$1,290.00	per day
Preparation & Wrap	\$1,290.00	per day
City Employee		
<i>Per regular working hour</i>	\$47.00	
<i>Per hour after 8 hours</i>	\$68.75	

Filming Application and Fees Bylaw No. 8708**Other Fees**

Section 2.1.1 and 2.1.2

Description	Fee	Units
<u>RCMP (4-hour minimum)</u>		
Per person	\$137.00	per hour
<u>Fire Rescue (4-hour minimum)</u>		
Fire Engine	\$169.00	per hour
Fire Captain	\$119.00	per hour
Firefighter (minimum 3 firefighters)	\$95.00	per hour, per person

SCHEDULE – FIRE PROTECTION AND LIFE SAFETY**Fire Protection and Life Safety Bylaw No. 8306****Fees & Cost Recovery**

Description	Section	Fee	Units
Permit	4.3	\$29.00	
Permit Inspection, first hour	4.3	\$114.00	
Permit Inspection, subsequent hours or part thereof	4.3	\$70.00	
Attendance – open air burning without permit <i>first hour</i>	4.5.1	\$576.00	per vehicle
Attendance – open air burning without permit <i>subsequent half-hour or part thereof</i>	4.5.1	\$294.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>first hour or part thereof</i>	4.5.3	\$576.00	per vehicle
Attendance – open air burning in contravention of permit conditions <i>subsequent half-hour or part thereof</i>	4.5.3	\$294.00	per vehicle
Attendance – false alarm – by Fire-Rescue - standby fee – contact person not arriving within 30 minutes after alarm <i>per hour or portion of hour Fire Dept standing by</i>	6.1.4 (b)	\$576.00	per vehicle
Vacant premises – securing premises	9.7.4	Actual cost	
Vacant premises – Richmond Fire Rescue response	9.7.5 (a)	\$576.00	per vehicle
Vacant premises – additional personnel, consumables and damage to equipment	9.7.5 (b)	Actual cost	
Vacant premises – demolition, clean-up, etc.	9.7.5 (c)	Actual cost	
Damaged building – securing premises	9.8.1	Actual cost	
Display permit application fee, fireworks	9.14.6	\$145.00	
Work done to effect compliance with order in default of owner	14.1.6	Actual cost	

Fire Protection and Life Safety Bylaw No. 8306 (Con't)
Fees & Cost Recovery

Description	Section	Fee	Units
Fire Extinguisher Training	15.1.1 (h)	\$32.50	per person for profit groups
Fire Records (Research, Copying or Letter)	15.1.1 (i)	\$83.50	per address
Description	Section	Fee	
Review – Fire Safety Plan any building	15.1.1 (b)		
Any building < 600 m ² area		\$145.00	
Any building > 600 m ² area		\$211.00	
High building, institutional		\$280.00	
Revisions (per occurrence)		\$70.00	
Inspection	15.2.1 (a)		
4 stories or less, and less than 914 m ² per floor		\$280.00	
4 stories or less, and between 914 m ² and 1,524 m ² per floor		\$418.00	
5 stories or more, and between 914 m ² and 1,524 m ² per floor		\$689.00	
5 stories or more, and over 1,524 m ² per floor		\$959.00	
Inspection or follow-up to an order <i>first hour</i>	15.2.1 (b)	\$114.00	
Re-inspection or follow-up to an order <i>subsequent hours or part of hour</i>	15.2.1 (b)	\$70.00	
Nuisance investigation, response & abatement	15.4.1	Actual cost	
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost	
<u>Attendance – False alarm</u>			
No false alarm reduction program in place, second or each subsequent false alarm occurring in any calendar year	15.5.1	\$418.00	
False alarm reduction program in place and participation	15.5.5	No charge	
Attendance – false alarm – by bylaw, police or health officers where the intentional or unintentional activation of a security alarm system causes the unnecessary response of an inspector	15.5.10	\$142.00	
Caused by security alarm system	15.6.1	\$280.00	
Monitoring agency not notified	15.7.1	\$280.00	
Alternate solution report or application review	General	\$211.00	

SCHEDULE – FLOOD PROTECTION**Flood Protection Bylaw No. 10426**

Description	Fee
<u>Design Plan Prepared by City [s.1.2.1(d)]</u> Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
<u>Service Requests [s.2.4.1]</u> For responses by the City in connection with a request for maintenance or emergency services	\$330.00 each

SCHEDULE – GARDEN CITY LANDS SOILS DEPOSIT FEES**Garden City Lands Soils Deposits Fees Bylaw No. 9900**

Sections 2.1

Dump Truck Type	Approximate Volume per Load	Fee
Tandem	7m ³	\$115.00
Tri-Tandem	9m ³	\$142.00
Truck + Transfer	12m ³	\$181.00

SCHEDULE – NEWSPAPER DISTRIBUTION REGULATION**Newspaper Distribution Regulation Bylaw No. 7954**

Section	Application Type	Fee
Section 2.1.3	Each compartment within a multiple publication news rack (MPN) for paid or free newspaper	\$200.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for paid newspapers	\$97.75, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for free newspapers	\$134.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution agent for paid or free newspaper	\$328.00, plus applicable taxes, per year
Section 2.4.3	Storage fee for each newspaper distribution box	\$134.00, plus applicable taxes, per year

SCHEDULE – PARKING (OFF-STREET) REGULATION**PARKING (OFF-STREET) REGULATION Bylaw No. 7403****EV Charging – City EV Parking Stall User Fees**

Section 3.5.3

Description	Fee
<u>Charging Level of EV Supply Equipment</u>	<i>Per kilowatt-hour (kWh) while charging Per minute following full charge or stoppage of charging</i>
Level 2 Charging Session Metered Rate (24 hrs/day) Idle fee (7am - 11pm)	\$0.2972/kWh \$0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3 Charging Session Metered Rate (24 hrs/day) Idle fee (24 hrs/day)	\$0.3609/kWh \$0.40 per minute after a five minute grace period following a full charge or stoppage of charging

PARKING (OFF-STREET) REGULATION Bylaw No. 7403

Section 5.1.3, 6.1.2

Description	Fees
<i>Pay Parking Fees:</i>	
All Off-Street City Property Locations, other than those set out below	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6131 Bowling Green Road	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6500 Gilbert Road	\$3.75 per hour, plus applicable taxes – 7:00 am to 9:00 pm Gateway Theater Productions - \$6.75 for maximum stay, plus applicable taxes
7840 Granville Avenue	\$3.25 per hour, plus applicable taxes – 7:00 am to 4:00 pm
5540 Hollybridge Way	\$3.25 per hour, plus applicable taxes – 7:00 am to 9:00 pm \$10.00 per day, plus applicable taxes
3500 McDonald Road	\$26.00 first day (vehicle towing watercraft trailer only), plus applicable taxes Plus \$12.75 per additional day (to a maximum of 5 days), plus applicable taxes

PARKING (OFF-STREET) REGULATION Bylaw No. 7403 (Con't)

Section 5.1.3, 6.1.2

Description	Fee
<i>Parking Permit / Decal Fees:</i> All Off-Street City Property Locations, other than those set out below.	\$56.50 per calendar month plus applicable taxes, subject to discounts of: - 10% for groups of 11 or more permit decals
Gateway Theater Staff Parking (6500 Gilbert Road)	\$6.50 per calendar year, plus applicable taxes
Richmond Lawn Bowling Club Members Parking (6131 Bowling Green Road)	\$6.50 per calendar year, plus applicable taxes
Richmond Seniors' Centre Members Parking (Minoru Park)	\$9.50 per calendar year, plus applicable taxes
Richmond Tennis Club Members Parking (Minoru Park)	\$6.50 per calendar year, plus applicable taxes
Richmond Winter Club Members Parking (5540 Hollybridge Way)	\$6.50 per calendar year, plus applicable taxes
McDonald Beach – Watercraft Trailer Parking (3500 McDonald Road)	\$110.00 Richmond Residents, per calendar year, plus applicable taxes \$165.00 Non-Richmond Residents, per calendar year, plus applicable taxes

SCHEDULE – PLAYING FIELD USER FEES**Playing Field User Fees****Natural Turf Field Fees**

Description	Fee	Units
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$46.50	per hour
<i>Mini field</i>	\$23.75	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$37.75	per hour
<i>Mini field</i>	\$20.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$14.00	per hour
<i>Mini field</i>	\$7.75	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$28.25	per hour
<i>Mini field</i>	\$15.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$33.50	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$27.25	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$10.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$21.00	per hour
<u>Soil Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$12.00	per hour
<i>Mini field</i>	\$7.00	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$9.75	per hour
<i>Mini field</i>	\$6.25	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$5.25	per hour
<i>Mini field</i>	\$4.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$7.75	per hour
<i>Mini field</i>	\$5.25	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees (cont.)**Artificial Turf Fees**

Description	Fee	Units
Richmond Youth Groups*		
<i>Full size</i>	\$28.50	per hour
<i>Mini field</i>	\$15.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$47.25	per hour
<i>Mini field</i>	\$24.25	per hour
Commercial/Non-residents (all ages)		
<i>Full size</i>	\$68.50	per hour
<i>Mini field</i>	\$35.25	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees**Ball Diamonds**

Description	Fee	Units
<u>Sand Turf (With Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$30.25	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$24.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$9.00	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$19.00	per hour
<u>Sand Turf (No Lights)</u>		
Commercial (all ages)		
<i>Full size</i>	\$26.75	per hour
Private or Non-resident (all ages)		
<i>Full size</i>	\$22.00	per hour
Richmond Youth Groups*		
<i>Full size</i>	\$8.50	per hour
Richmond Adult Groups*		
<i>Full size</i>	\$17.75	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees
Ball Diamonds (cont.)

Description	Fee	Units
<u>Soil Turf (No Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$8.75	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$7.50	per hour
Richmond Youth Groups* <i>Full size</i>	\$4.50	per hour
Richmond Adult Groups* <i>Full size</i>	\$6.50	per hour
<u>Artificial Turf (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$73.00	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$73.00	per hour
Richmond Youth Groups* <i>Full size</i>	\$30.25	per hour
Richmond Adult Groups* <i>Full size</i>	\$50.25	per hour
<u>Artificial Turf Infield and Sand Turf Outfield (With Lights)</u>		
Commercial (all ages) <i>Full size</i>	\$65.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Private or Non-resident (all ages) <i>Full size</i>	\$59.25	per hour
<i>Infield Only</i>	\$35.75	per hour
Richmond Youth Groups* <i>Full size</i>	\$23.50	per hour
<i>Infield Only</i>	\$14.75	per hour
Richmond Adult Groups* <i>Full size</i>	\$43.25	per hour
<i>Infield Only</i>	\$24.75	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

Playing Field User Fees
Track and Field Fees and Charges (Facilities at Minoru Park)

Description	Fee	Units
Training Fee – all ages Track and Field Club	\$943.00	per year
Richmond Youth Meets*	\$180.00	per meet
Richmond Adult Meets*	\$278.00	per meet
Private Group Track Meets or Special Events	\$688.00	per day
Private Group Track Meets or Special Events	\$59.00	per hour

*As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.

SCHEDULE – POLLUTION PREVENTION AND CLEAN-UP**Permit Application Fees**

Section 6.1.2

Description	Fee
Application Fee	\$3,414.00
Request for comfort letters per civic address and per unit	\$95.50

SCHEDULE – PROPERTY TAX FEES**Property Tax Administration Fees**

Description	Fee
Electronic Payment Error – Transfer to another account (Tax and Utility)	\$15.00
Refund* – amount must be over \$50 (Tax and Utility)	\$25.00

*Note: Pre-Authorized Payments are excluded from being refunded.

Property Tax Billing Information

Description	Fee
Additional tax and/or utility bill reprints – per folio/account	\$7.75
Digital roll data report	\$1,030.00
Tax apportionment – per child folio	\$39.75
Mortgage company tax information request – per folio	13.25

Property Tax Certificate Fees

Description	Fee
Requested in person at City Hall	\$75.50
Requested through APIC	\$43.00

Property Tax Sale

Description	Fee
Tax Sale Registration Fee	\$184.00

SCHEDULE – PUBLIC SPACE PATIO FEES**Public Space Patio Regulation Bylaw No. 10350****Section 2.3(c)**

Public Space Patio Permit Application Fee	Fee
Permit	\$313.00
Renewal	\$313.00
Small Sidewalk Patio Permit Application Fee	Fee
Permit	\$105.00
Renewal	\$105.00

SCHEDULE – PUBLICATION FEES**Publication Fees**

Description	Fee
<u>As-Builts Drawings</u>	
A-1 Size, 24" x 36"	\$8.25
B Size, 18" x 24"	\$6.50
<u>Computer Sections Maps, 24" x 24"</u>	
Individual	\$8.25
Digital Download	\$102.00
<u>Custom Services</u>	
Custom Mapping (per hour)	\$82.00
<u>Engineering Manuals</u>	
Design Specifications (contents only)	\$131.00
Supplemental Specifications and Detail Drawings (contents only)	\$131.00
<u>GIS Data Requests</u>	
Non-refundable Data Request Fee	\$131.00
First Layer*	\$204.00
Each Additional Layer*	\$70.00
Digital download of GIS layers of Municipal Works of City of Richmond	\$8,156.00
<u>Street Maps</u>	
Large, 36" x 57"	\$11.00
Small, 22" x 34"	\$8.25
<u>Traffic Camera Video Recording Search Fee</u>	
Per Site (minimum charge)	\$403.00
Per hour additional for large requests	\$64.50
<u>Utility Section Maps, 15" x 24"</u>	
Individual	\$6.50
Digital Download	\$102.00

**Fees are multiplied by the number of sections requested.*

SCHEDULE – RCMP DOCUMENTATION FEES**RCMP Documentation Fees**

Description	Fee
Criminal Record Checks	\$76.00
Volunteer Criminal Record Checks – Volunteering outside the City of Richmond	\$25.00
Volunteer Criminal Record Checks – Volunteering within the City of Richmond	No Charge
Police Certificate (including prints)	\$76.00
Fingerprints	\$76.00
Record of Suspension / Local Records Checks	\$76.00
Name Change Applications	\$76.00
Collision Analyst Report	\$699.00
Field Drawing Reproduction	\$51.50
Scale Drawing	\$150.00
Mechanical Inspection Report	\$304.00
Police Report and Passport Letter	\$76.00
Insurance Claim Letter	\$76.00
Court Ordered File Disclosure	\$76.00
*per page	*Plus \$4.00
**Shipping cost	**Plus \$10.50
Photos 4" x 6" (per photo)	\$5.50
***Shipping cost	***Plus \$10.50
Photos (each laser)	\$4.50
Digital Photo Reproduction	\$24.50
Video Reproduction (first hour)	\$76.00
- per additional half-hour of staff time	\$38.50
Audio Tape Reproduction (first hour)	\$76.00
- per additional half-hour of staff time	\$38.50
Information transfer/storage to USB	\$10.25

SCHEDULE - REGULATION OF MATERIAL ON HIGHWAYS**Regulation of Material on Highways Bylaw No. 10226****Section 1.2.5**

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal or clearance and disposal	Actual Cost

Regulation of Material on Highways Bylaw No. 10226

Section 1.3.2

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal, impoundment or seizure	Actual Cost

Regulation of Material on Highways Bylaw No. 10226

Section 1.3.6

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal and disposal	Actual Cost

SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION**Residential Lot (Vehicular) Access Regulation Bylaw No. 7222****Administration Fees**

Section 2.3

Description	Fee
<u>Driveway Crossing Application</u> Administration/Inspection Fee	\$106.00

SCHEDULE – SANITARY SEWER**Sanitary Sewer Bylaw No. 10427**

Description	Fee
<u>Design Plan Prepared by City [s.1.2.1(d)]</u> a) Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
<u>Service Requests [s.2.7.1]</u> For responses by the City in connection with a request for maintenance or emergency services	\$330.00 each
<u>Application for Sanitary Sewer User Fee Reduction [s.2.3.1(b)]</u> Application fee	\$321.00 each

SCHEDULE – SIGN REGULATION**Sign Regulation Bylaw No. 9700**

Sections 1.12, 1.14

Description	Fee
Base application fee (non-refundable)	\$94.25 (creditable towards appropriate permit fee)
Fee for home-based sign	\$94.25
Fee based on sign area (awning, banner, canopy, changeable copy, fascia, mansard roof, marquee, projected-image, projecting, under awning/canopy, window signs >25%)	<15.0m ² : \$121.00
	15.01-45.0m ² : \$237.00
	>45.01m ² : \$411.00
Fee for new freestanding signs	< 3.0m ² : \$237.00
	3.01-9.0m ² : \$469.00
	9.01-15.0m ² : \$703.00
Fee for temporary construction freestanding/fencing signs	Single/two family: \$121.00 \$68.75 for each additional 6 months.
	3+ family construction: \$237.00 \$121.00 for each additional 6 months
Freestanding sign relocation fee (on same site)	\$237.00 (same as base f/s fee)
Permit processing fee for a sign without a permit	2x actual permit fee

SCHEDULE – SOIL DEPOSIT AND REMOVAL**Soil Deposit and Removal Bylaw No. 10200 Fees**

Sections 4.1.1d; 4.2.1; 4.4.1 (d); 4.7.1 (b)

Description	Fee
Soil and other Material Deposit or Removal Application Fee (over 100 cubic metres to 600 cubic metres)	\$657.00
Soil and Other Material Deposit or Removal Application Fee (over 600 cubic metres)	\$1,092.00
Security Deposit	\$5.14 per cubic metre (\$15,000 minimum to a maximum of \$200,000)
Volume Fee - Soil Removal	\$1.06 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported within the City)	\$1.06 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported from outside the City)	\$2.08 per cubic metre
Soil and Other Material Deposit or Soil Removal Permit Renewal Fee	\$330.00

SCHEDULE - TRAFFIC**Traffic Bylaw No. 5870**

Parking Fees

Section 12A.3, 12B.4

Description	Fee
<i>Pay Parking Fees:</i>	All rates include applicable taxes.
Block Meter Zones	\$3.75 per hour – 8:00 am to 9:00 pm
<i>Parking Permit / Decal Fees:</i>	
Parking Permit Decal	\$56.50 per calendar month, plus applicable taxes, subject to discount of: • 10% for groups of 11 or more permit decals

Traffic Bylaw No. 5870

Parking Fees

Section 12B.1, 12B.4

Description	Fee
<i>Parking Permit / Decal Fees:</i>	\$102.00 per calendar year, per registered vehicle
Parking Permit Decal	• <i>Registration is optional</i> • <i>City Centre Parking Management Zone</i>

Traffic Bylaw No. 5870

Metered Fees

Section 12D.4

Description	Fee
<u>Charging Level of EV Supply Equipment</u>	<i>Per kilowatt-hour (kWh) while charging</i> <i>Per minute following full charge or</i> <i>stoppage of charging</i>
Level 2	
Charging Session Metered Rate (24 hrs/day)	\$0.2972/kWh
Idle fee (7am - 11pm)	\$0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3	
Charging Session Metered Rate (24 hrs/day)	\$0.3609/kWh
Idle fee (24 hrs/day)	\$0.40 per minute after a five minute grace period following a full charge or stoppage of charging

Traffic Bylaw No. 5870

Construction Permit Zone with Block Meter and/or Metered Parking Spaces

Section 42.2A

Obstruction of Block Meter Machine	\$115.00 per day per block meter machine plus applicable taxes
Removal of Block Meter Machine	\$115.00 per block meter machine plus applicable taxes
Storage of Block Meter Machine	\$56.50 per month per block meter machine plus applicable taxes
Obstruction of Metered Parking Space	\$37.75 per day per metered parking space plus applicable taxes

SCHEDULE – TREE PROTECTION**Tree Protection Bylaw No. 8057****Permit Fees**

Sections 4.2, 4.6

Description	Fee
<u>Permit application fee</u>	
To remove a hazard tree	No Fee
One (1) tree per parcel during a 12 month period	\$70.00
Two (2) or more trees	\$84.25 per tree
Permit renewal, extension or modification fee	\$70.00

Tree Protection Bylaw No. 8057**Permit Fees**

Sections 4.4.1, 5.2.6, 7.6(c)

Section	Description	Fee
Section 4.4.1	Security Deposit for replacement tree under a permit: - not related to works - related to a building permit - related to subdivision	\$0 per replacement tree \$0 per replacement tree \$750 per replacement tree
Section 5.2.6	Security Deposit for retained tree that is not a significant tree: - related to a building permit - related to subdivision -for trees 20cm to 30cm caliper -for trees 31cm to 91cm caliper	\$0 per retained tree \$5,000 per retained tree \$10,000 per retained tree
Section 5.2.6	Security Deposit for retained tree, if significant tree	\$20,000 per significant tree
Section 7.6(c)	Security Deposit for replacement trees planted as compensation for a significant tree, if significant tree damaged, cut or removed without permit	\$20,000 per significant tree

SCHEDULE – USE OF CITY STREETS**Traffic Bylaw No. 5870**

Obstruction of Traffic – Traffic Management Plan Review and Lane Closure Permit

Section 6.3

Description	Fee
Application Review Fee	\$115.00

Traffic Bylaw No. 5870

Containers – Temporary Placement Permit

Section 9A

Description	Fee
Permit Fee	\$34.00 per day

Traffic Bylaw No. 5870

Shared Vehicle Parking Space – Permit

Section 12C

Description	Fee
Permit Fee	\$337.00 per year

Traffic Bylaw No. 5870**EV Charging – City EV Parking Stall User Fees**

Section 12D.4

Description	Fee
<u>Charging Level of EV Supply Equipment</u>	<i>Per kilowatt-hour (kWh) while charging Per minute following full charge or stoppage of charging</i>
Level 2	
Charging Session Metered Rate (24 hrs/day)	\$0.2972/kWh
Idle fee (7am - 11pm)	\$0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3	
Charging Session Metered Rate (24 hrs/day)	\$0.3609/kWh
Idle fee (24 hrs/day)	\$0.40 per minute after a five minute grace period following a full charge or stoppage of charging

Traffic Bylaw No. 5870

Oversize Vehicles and Building Moves – Permit

Section 25.1

Description	Fee
Individual Vehicle Trip	\$28.75
One Vehicle for More than One Trip	\$115.00
One Building Move	\$56.50
Re-issuance of Building Move Permit as a Result of Changes Requested to Original Permit	\$28.75

Traffic Bylaw No. 5870

Construction Zones – Permit

Section 42.1

Description	Fee
Permit Fee	\$337.00
* per day *Plus	\$34.00
** per metre of roadway to which **Plus permit applies, per day	\$1.50

SCHEDULE – VEHICLE FOR HIRE REGULATION**Vehicle for Hire Regulation Bylaw No. 6900****Permit & Inspection Fees**

Sections 3.7, 6.3

Description	Fee	Units
Transporting of trunks	\$8.75	per trunk
Towing permit	\$153.00	
Inspection fee for each inspection after the second inspection	\$36.25	

SCHEDULE – VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR**Visiting Delegation, Study Tour and City Hall Tour Bylaw No. 9068****Section 2.1**

Description		Fee
City Hall Tour		\$308.00 plus room rental fee
Visiting Delegation or Study Tour	Up to 2 hours	\$308.00 plus room rental fee
	2 to 4 hours	\$611.00 plus room rental fee
	More than 4 hours	\$1,216.00 plus room rental fee

SCHEDULE – WATER USE RESTRICTION**Water Use Restriction Bylaw No. 7784****Permit Fees****Section 3.1**

Description	Fee
Permit application fee for new lawns or landscaping (s.3.1.1(a))	\$42.50
Permit application fee for nematode applications for European Chafer Beetle control, where property does not have water meter service (s.3.1.1(b))	\$42.50
Permit application fee for nematode applications for European Chafer Beetle control, where property has water meter service (s.3.1.1(b))	NIL

SCHEDULE – WATERCOURSE PROTECTION AND CROSSING**Watercourse Protection and Crossing Bylaw No. 8441****Application, Design Drawing and Inspection Fees**

Description	Fee
<u>Culvert</u> Application Fee City Design Option Inspection Fee	\$723.00 \$1,656.00 \$140.00 plus \$28.50 per additional linear metre of culvert over 5 metres wide
<u>Bridge</u> Application Fee Inspection Fee	\$142.00 \$274.00

Note: There is no City Design Option for bridges.

Watercourse Protection and Crossing Bylaw No. 8441**Riparian Management Area Building Permit – Application Review Fees****Section 8.2**

Description	Fee
<u>Application Review Fees</u> (a) Single or two-family dwelling construction (b) Single or two-family dwelling demolition (c) Addition to and/or accessory building over 10 m ² (for single or two-family dwellings) construction (d) Addition to and/or accessory building over 10 m ² (for single or two-family dwellings) demolition (e) Retaining wall over 1.2 m in height, for single or two-family dwellings (f) Site services for single or two-family dwelling (g) Combination of three (3) or more of the following: single or two-family dwelling construction and/or demolition, addition to and/or accessory building over 10m ² for single or two-family dwellings construction and/or demolition, retaining wall over 1.2 m in height, for single or two-family dwelling, and/or site services for single or two-family dwelling.	\$856.00 \$401.00 \$401.00 \$401.00 \$401.00 \$401.00 \$1,708.00

Note: Other than as set out above there are no Building Permit application review fees for activities in or adjacent to riparian management areas

Watercourse Protection and Crossing Bylaw No. 8441
Development in Riparian Management Area Inspection Fees
Section 8.5

Description	Fee
Initial Inspection Fee	\$86.00
<u>Re-inspection Fees</u>	
(a) first additional inspection	\$86.00
(b) second additional inspection	\$173.00
(c) third additional inspection	\$344.00
<i>Note: the fee for each additional inspection after the third additional inspection, required as a result of prior inspection showing deficiencies, will be at double the cost of each immediately previous inspection</i>	

SCHEDULE – WATERWORKS

Waterworks and Water Rates Bylaw No. 5637

Description [Section]	Fee
<u>Design Plan Prepared by City [s. 2(d)]</u>	
(a) Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling	\$1,092.00 each
(b) Design plan for all other buildings	\$2,182.00 each
For each turn on or turn off [s. 11(a)(iii), s. 11(c)(i)]	\$120.00
For each non-emergency service call outside regular hours [s. 11(b)(i)]	Actual Cost
Fee for testing a water meter [s. 26(a)]	\$414.00
Fee for water meter verification request [s. 26(d)]	\$55.00
Troubleshooting on private property	Actual Cost
<u>Fire flow tests of a watermain</u>	
(a) First test	\$275.00
(b) For each subsequent test	\$166.00
Locate or repair of curb stop service box or meter box	Actual Cost
<u>Fee for use of City fire hydrants [s. 37]</u>	
(a) Where the installation of a water meter is required:	
(i) Refundable Deposit	\$373.00
(ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules “B” or “C”, or	\$240.00
(b) Where the installation of a water meter is not required:	
(i) First day	\$240.00
(ii) Each additional day of use beyond the first day	\$79.00

Waterworks and Water Rates Bylaw No. 5637 (Con't)

Description [Section]	Fee
<u>Fee for use of Private fire hydrants [s. 37.1]</u>	
(a) Where the installation of a water meter is required:	
(i) Refundable Deposit	\$394.00
(ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules "B" or "C", or	\$232.00
(b) Where the installation of a water meter is not required:	
(i) First day	\$112.00
(ii) Each additional day of use beyond the first day	\$71.50

SCHEDULE – WHARVES REGULATION**Wharves Regulation Bylaw No. 10182****Moorage Fees**

Section 4.1

Description	Fee
Non-Commercial Pleasure Craft Moorage Fee - Per Lineal Foot per 24 hour period:	\$2.00
Commercial Vessel Docking fee at Imperial Landing - Per Lineal Foot per 24 hour period:	\$36.25
1. A Non-Refundable deposit, set out in the Wharves Regulation Bylaw No. 10182, is required for Commercial Vessel Docking at time of notification of intent to use Imperial Landing; 2. Balance is due within 30 days of the vessel sailing at the Commercial Vessel Docking and Service Fee LESS the non-refundable deposit.	

Note: All stays, by non-commercial pleasure crafts, at Imperial Landing are limited to a maximum of three (3) consecutive days within a fourteen (14) day period.

Separate tickets must be purchased for each day of moorage (i.e. 24-hour period). The separate tickets may be purchased at the same time OR a single ticket can be purchased at the beginning of each day.

Tickets are non-transferable.