



# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** September 12, 2019

**From:** Cecilia Achiam  
General Manager, Community Safety

**File:** 12-8060-01/20-Vol01

**Re:** **Community Bylaws Monthly Activity Report – August 2019**

### Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – August 2019”, dated September 12, 2019, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
General Manager, Community Safety  
(4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CJ
<b>APPROVED BY CAO</b> 	

**Staff Report**

**Origin**

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

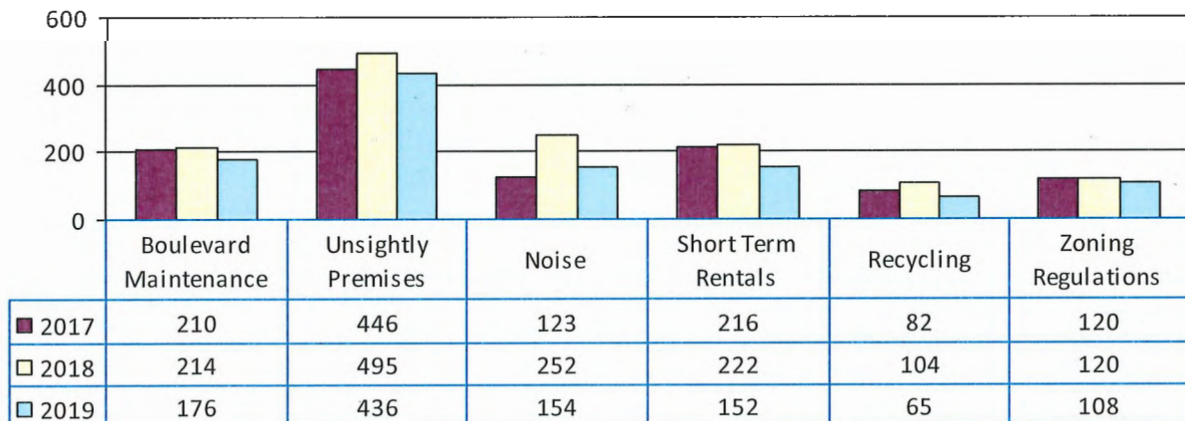
*Enhance safety services and strategies to meet community needs.*

**Analysis**

Property Use

Property Use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

Figure 1: Property Use Calls For Service - August Year-To-Date Comparison



Notable in August is the high number of tickets (16) issued by Property Use staff for short-term rental offences. This reflects the time of year as August is the peak of tourist season and when staff expect to see the highest number of active legal and illegal short-term rentals.

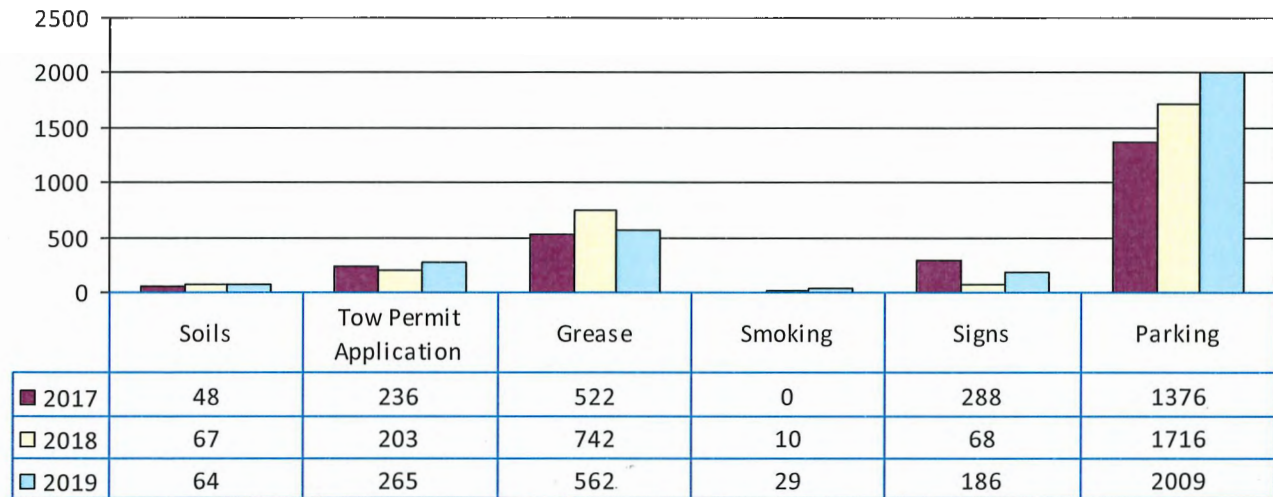
Also in August, staff received favourable results on two significant enforcement files in court. Relating to the injunction filed in Supreme Court against the owners of 11111 Bird Road, Mohinder and Baldish Sandhu were found in contempt of court and ordered to pay \$10,000 to the court as well as pay special costs to the City (estimated to be \$10,100). In another matter, the City was successful in obtaining a guilty plea on various bylaw matters from the owner of Palmer Yachts/Marina, Paul Palmer, with agreement to pay a fine of \$10,000 to the City. In both

cases, the City has to follow up to ensure the fines are actually collected and also to ensure that the parties understand that they still need to bring their property into compliance with all bylaws.

Grease

The Grease Officer remains focused on education and communication. During the month of August, the Grease Officer undertook 71 grease-trap inspections which are reflected in the cumulative total shown in figure 2. There were no violation notices issued for contraventions of the Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Figure 2: Other Calls For Service - August Year-To-Date Comparison



Soils

The Soil Bylaw Officer continues to respond to complaints and issues of non-compliance with Soil Removal & Fill Deposit Regulation Bylaw No. 8094. The Officer continues to address issues of non-compliance on 33 properties in addition to monitoring 13 approved sites, four of which are active. There are an additional 13 soil deposit proposals under various stages of review by City staff.

During the month of August, the Soil Bylaw Officer conducted 77 site inspections and issued two violation notices for non-compliance of the Soil Bylaw and one violation notice for failure to comply with the Watercourse Protection Bylaw No. 8441. Of special note from August, the Soil Inspector identified and reported to the RCMP a site that was being used to conceal a large cache of stolen goods. In a follow up on a related property, the inspector found a house being demolished without permits and without following procedures related to hazardous goods. These sites are now being coordinated by an inter-disciplinary team (RCMP, Bylaws and Building Approvals) to address all the issues on each of the problem properties.

### Dog Licencing and Patrols

During the month of August, 127 dogs were licenced. The total amount of dogs licenced to date is 7,166.

Regional Animal Protection Society (RAPS) Officers conduct monthly rotational patrols of the dikes, parks and school grounds within the City. The following were patrolled during the month of August, with an emphasis on Garry Point due to numerous dog off-leash complaints. The visual presence of bylaw enforcement officers can often lead to dog owners/walkers being more mindful with compliance and keeping their dogs on leash. As a result, the patrols, including Garry Point, resulted in no contraventions of the Animal Control Regulation Bylaw No. 7932 or the Dog Licencing Bylaw No 7138.

- Bayview Street
- Hugh Boyd Secondary
- Manoah Steves Park
- Quilchena School Park
- South Arm Park
- Steveston Village
- Terra Nova neighbourhoods
- Walter Lee Elementary
- West Richmond Community Centre
- Garry Point
- Kingswood Elementary
- McDonald Beach
- Railway Trail
- Spul'u'kwuks Elementary
- Steveston-London Secondary
- Terra Nova Rural Park
- West Dyke Trail
- Thompson Community Centre

### Parking

Parking Officers continue to focus on safety and gain compliance through education and ticketing while proactively conducting their daily patrols. Construction activity and summer tourism in Steveston continue to contribute to the already existing parking challenges within the village. Construction companies working within the village have been reminded verbally and through ticketing, to adhere to the posted on-street parking regulations as Officers continue to patrol the village on a daily basis. Officers are also focused on daily patrols at designated school locations who are conducting summer school classes. For the month of August, Parking Officers issued 2,779 violations associated with various parking and stopping offences.



Figure 3: Parking Violations Issuance Comparison

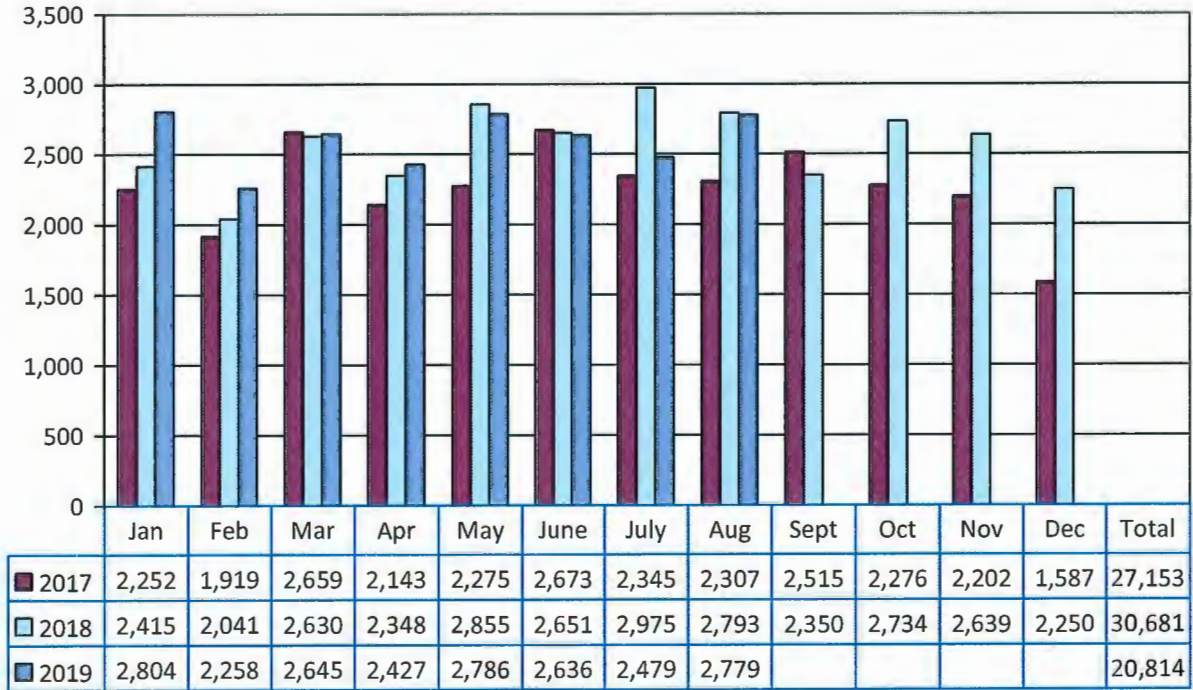


Figure 3 reflects monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 4: Consolidated Parking Program Revenue Comparison (000's)



### All Enforcement Activity

While parking violations make up the majority of tickets issued by City of Richmond bylaw enforcement staff, there are a number of other categories which are of interest to the public. Table 1 shows the number of violations in parking plus those in other categories. The number of tickets issued, in areas other than parking, is not necessarily an indication of staff effort as staff are instructed to pursue compliance as the main goal which sometimes is better served with a warning instead of a ticket.

Table 1: Community Bylaw Violations

<b>Ticket Issuance (BVN's &amp; MTI's)</b>	<b>August</b>	<b>YTD</b>
Short-Term Rental Offences	16	41
Soil Removal & Fill Deposit Offences	3	23 <sup>1</sup>
Grease Trap Offences	0	7
Parking & Stopping Offences	2,779	20,814
Animal Control Offences	82	340 <sup>2</sup>
<b>Totals</b>	<b>2,880</b>	<b>21,225</b>

### Bylaw Adjudication

The next adjudication session is scheduled for September 17, 2019.

### Revenue and Expenses

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated from dog licences, false alarm incidents, tow permits and other permits and bylaw fines. Figures for individual revenue types are shown in Table 2 and revenue and expenses for the three main programs within Community Bylaws is shown in Table 3.

Specifically in Table 2, revenues for the month of August, and overall are well above budget. Yearly revenue is 14% higher than budgeted, supported by revenue from August that was 20% higher than budgeted. The higher than expected revenues and lower actual expenses for each respective program is shown in Table 3. Community Bylaws' actual year to date net revenue, in comparison to budget, results in a surplus of \$560,829 as of August 31, 2019.

<sup>1</sup> Two tickets had not been received in time for data entry for July's report.

<sup>2</sup> 16 tickets were not received in the time for data entry for July's report.

Table 2: Department Revenue by Source

Program Revenue	Budget Aug 2019	Actual Aug 2019	YTD Budget Aug 2019	YTD Actual Aug 2019
Contract Revenue <sup>3</sup>	0	5,000	0	40,000
Filming Revenue	0	5,715	0	19,818
False Alarm	4,442	6,100	35,533	19,109
Dog Licences	7,895	7,447	174,809	192,329
Towing Permits	1,408	2,792	12,260	17,043
Other Permits <sup>4</sup>	3,346	600	29,127	40,007
Other Bylaw Fines <sup>5</sup>	3,611	11,875	35,969	123,285
Parking Revenue <sup>6</sup>	169,475	194,033	1,319,208	1,431,351
Receivable Income <sup>7</sup>	8,297	6,079	64,579	26,061
<b>Total Revenue</b>	<b>198,474</b>	<b>239,641</b>	<b>1,671,485</b>	<b>1,909,003</b>

Table 3: Revenue and Expenses by Program in Community Bylaws

Community Bylaws by Program		YTD Budget Aug 2019	YTD Actual Aug 2019
<b>Parking</b>	Revenue	1,383,786	1,517,231
	Expenses	1,020,313	887,234
	<b>Net Revenue (Expense)</b>	<b>363,473</b>	<b>629,997</b>
<b>Animal Control</b>	Revenue	182,276	216,159
	Expenses	182,556	149,971
	<b>Net Revenue (Expense)</b>	<b>(280)</b>	<b>66,188</b>
<b>Property Use</b>	Revenue	105,424	175,613
	Expenses	771,067	613,419
	<b>Net Revenue (Expense)</b>	<b>(665,643)</b>	<b>(437,806)</b>
<b>Total Net Revenue (Expense)</b>		<b>(302,450)</b>	<b>258,379</b>

### Financial Impact

None.

<sup>3</sup> City Towing Contract with Rusty's Towing

<sup>4</sup> Newspaper box and soil permit applications

<sup>5</sup> Property Use and Animal control violations

<sup>6</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

<sup>7</sup> Receivable Income consists of Night Market Recoveries

**Conclusion**

August was a busy month for Community Bylaws. More tickets were issued for illegal short-term rentals, animal control and parking than are issued in a usual month. Staff also received favourable results in two prominent court cases. With these results, Community Bylaws is on track to meet budget and service level targets.



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