



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** August 27, 2018
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
 General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - July 2018**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report - July 2018”, dated August 27, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CS
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws Department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Grease

The Grease Officer remains focused on education and voluntary compliance. During the month of July, the Grease Officer undertook 99 grease-trap inspections which are reflected in the cumulative total shown in Figure 1a. Five warning violation notices for contravention of the Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551 were issued.

Soils

The Soil Bylaw Officer continues to liaise with various departments and agencies for the purpose of monitoring properties in non-compliance with the current Soil Removal & Fill Deposit Regulation Bylaw No. 8094, in addition to reviewing soil deposit proposals. There are currently 89 files that remain open which consist of 26 stop-work-orders and/or removal orders and four active fill sites. There are currently 10 non-farm use fill proposals within various stages of review.

During the month of July, the Soil Bylaw Officer conducted 54 site inspections.

Property Use

Property Use Officers continue to investigate property matters based on public complaints, as well as, conduct proactive enforcement for self-evident infractions such as boulevard obstructions and unsightly properties. Excluding grease, soils and short-term rentals, during the month of July, Property Use Officers administered 203 files, which were largely associated with unsightly premise, tow permits, as well as noise, sanitation and zoning matters.

The Short-Term Rental

Property Use Officers continue to investigate occupancy issues based on website listings and public complaints. During the month of July, Property Use Officers undertook 50 site visits, which resulted in the issuance of three violations (\$3,000 in fines), for contravention of the Zoning Bylaw No. 8500.

The following tables below (Figure 1a and 1b) reflect year-to-date *calls for service* categorized by property use file type for years 2016 and 2017. Calls are reflected as a cumulative total for each month ending with the current month of July 2018.

Figure 1a: Grease, Soils, Short-Term Rentals & Property-Use Calls For Service

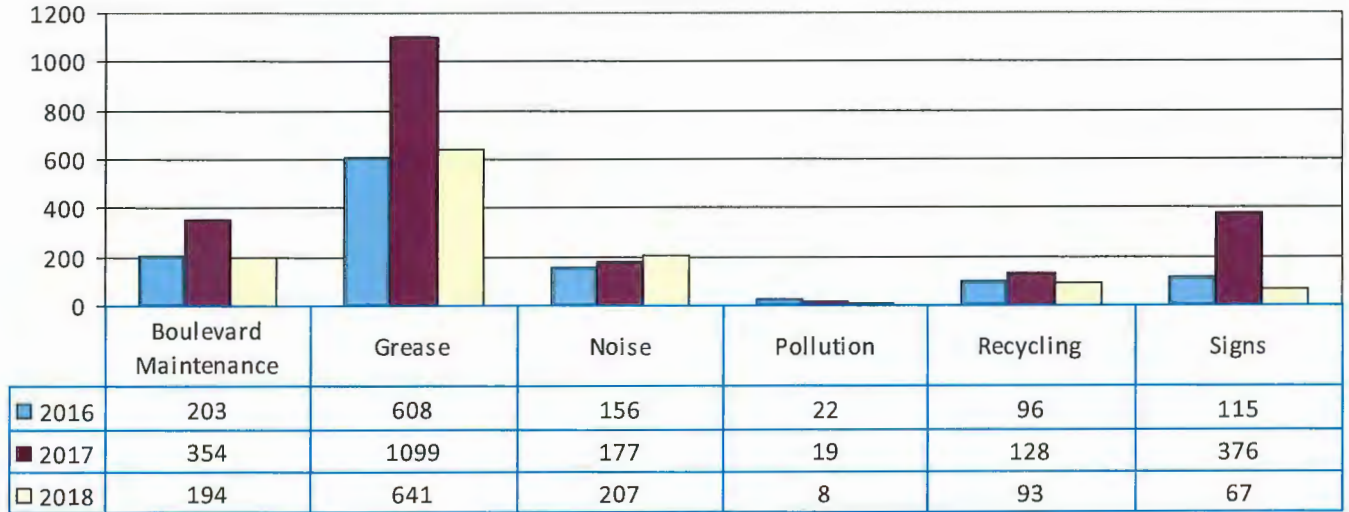
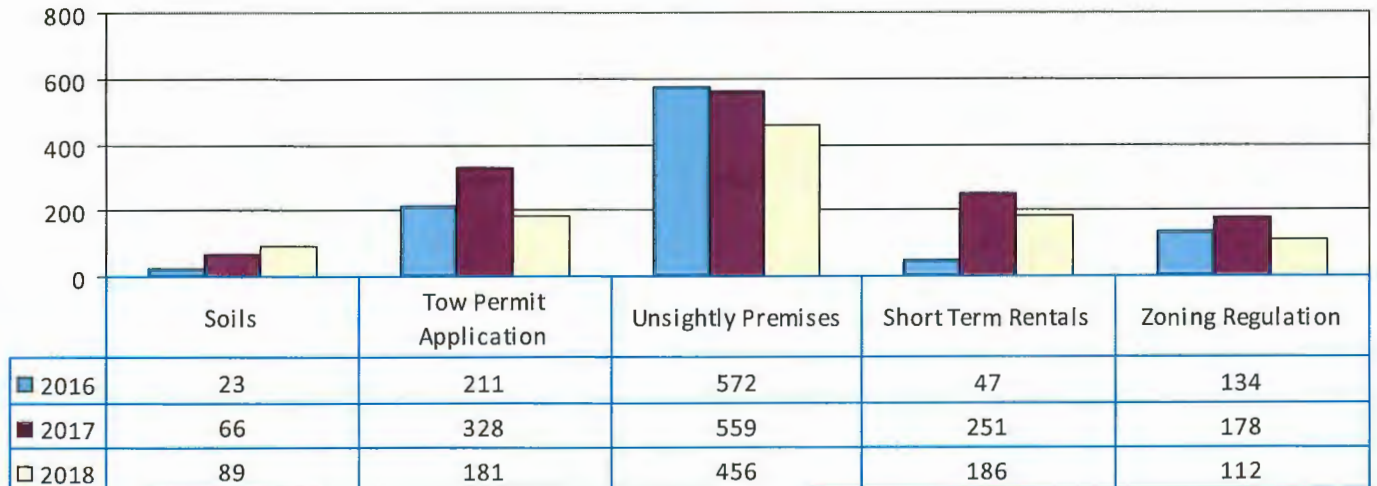


Figure 1b: Grease, Soils, Short-Term Rentals & Property-Use Calls For Service

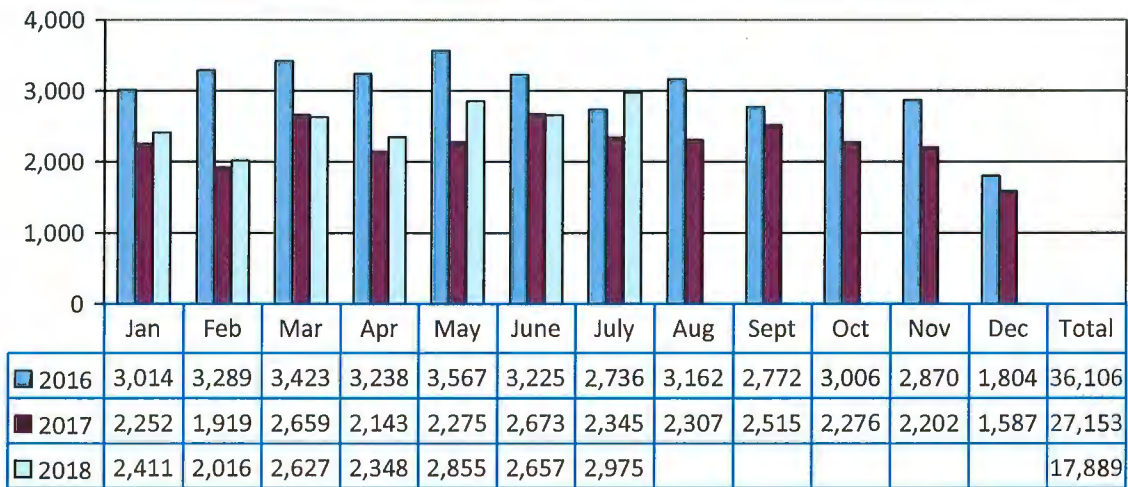


Parking

Parking and Animal Control Officers continue to focus on safety issues (fire hydrants, yellow curbs and animal control offences), as well as pay parking matters (parking meter and permit offences). During the month of July, Parking and Animal Control Officers issued 2,975 violations associated with various parking and stopping offences.

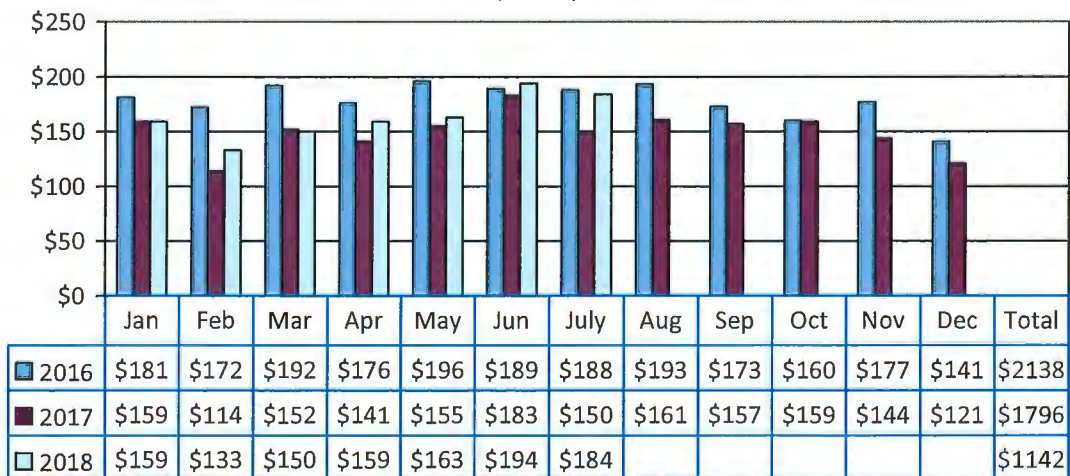
The following table reflects monthly and year-to-date *parking enforcement activity* measured by violation issuance.

Figure 2a: Parking Violations Issuance Comparison



The following table reflects monthly and year-to-date *parking program revenue* encompassing meter, permit & enforcement operations.

Figure 2b: Consolidated Parking Program Revenue Comparison
(000's)



Dog Licencing and Animal Control

During the month of July, 107 dogs were licenced. The total amount of dogs licenced to date is 7,003.

Education and Awareness

Bylaw Officers continue to distribute dog in hot car awareness pamphlets to Community Centres and local businesses. Since the campaign began this year in May, Officers have issued eleven tickets totalling \$2,225.00.

The following Parks/Dykes were patrolled during the month of July:

- Aberdeen Park
- Dover Park
- Garden City Park
- Garry Point
- Iona Beach
- King George Park
- McDonald Beach
- Railway Greenway
- South Arm Park
- Steveston Community Park
- Terra Nova Rural Park
- West Dyke Trail
- Minoru Park
- Gilbert Road Beach
- McLean Park
- West Dyke

Customer Service Activity – Parking and Animal Control

The following table reflects monthly and year-to-date *calls-for-service* for parking and animal control.

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service (Tempest & Amanda)	July	YTD
Parking & Stopping Files	226	1466
Animal Control Files	231	1098
Totals	457	2564

Enforcement Activity

The following table reflects monthly and year-to-date *violation issuance* listed by file type.

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTI's)	July	YTD
Short-Term Rental Offences	3	34
Soil Removal & Fill Deposit Offences	0	39
Grease Trap Offences	5	20
Parking & Stopping Offences	2975	17915
Animal Control Offences	40	217
Totals	3023	18225

Adjudication

The adjudication session was held on July 24, 2018 and consisted of nine violations in contravention of Traffic Bylaw No. 5870 and one violation in contravention of the Sign Regulation Bylaw No. 9700. The violation tickets were upheld in 9 of the cases. The Adjudicator dismissed one of the parking violation tickets in favour of the disputant.

Revenue

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations, with the remainder of revenue generated from the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

In Figure 4, the variance for “False Alarms” remains inordinately high because of a previous billing transfer to property taxes and the significant variance for “Other Permits” can be attributed to straight-line financial projections. Recovery expenses represent the cost recovery of Bylaw and RCMP charges associated with the Richmond Night Market.

The following table reflects monthly and year-to-date *department revenue* listed by source.

Figure 4: Budget vs. Actual Revenue by Source

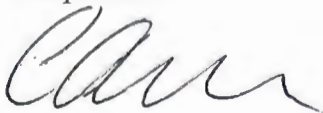
Program Revenue	July Budget	July Actual	YTD Budget	YTD Actual	YTD (\$) Variance	YTD (%) Variance
Recovery - Expenses	0	5,211	0	58,382	58,382	0.0%
Filming Revenue	0	510	0	4,439	4,439	0.0%
False Alarms	4,350	6,298	30,450	62,967	32,517	106.8%
Dog Licences	12,616	6,121	161,198	170,693	9,495	5.9%
Towing Permits	1,412	2,485	10,463	14,093	3,630	34.7%
Other Permits	3,368	2,400	24,961	40,947	15,985	64.0%
Other Bylaw Fines	3,854	11,925	31,521	51,400	19,879	63.1%
Parking Revenue	165,008	184,205	1,201,534	1,143,214	(58,320)	(4.9)%
Total Revenue	190,608	219,155	1,460,127	1,546,135	86,008	5.9%

Financial Impact

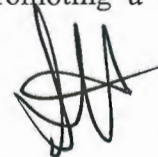
None.

Conclusion

Community Bylaws staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all department personnel remain committed to educating the public and promoting a culture of voluntary compliance.



Carli Edwards
 Manager, Community Bylaws
 And Licencing
 (604-276-4136)



Susan Lloyd
 Manager, Parking Enforcement,
 Animal Control And Administration,
 Community Bylaws
 (604-247-4467)