



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** March 16, 2018
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - February 2018**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report - February 2018”, dated March 16, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CJ
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws Department provides information on Grease, Soils, Property Use, Short Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Grease

The Grease Officer remains focused on education and voluntary compliance. During the month of February, the bylaw officer undertook 90 grease-trap inspections, which resulted in the issuance of three warnings for contravention of Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551.

Soils

The Soil Officer continues to liaise with various departments and agencies for the purpose of monitoring properties that are engaged in the removal or deposit of soil and other fill material. Currently 78 files remain under active investigation, which includes 23 stop-work-orders, 16 fill removal orders and two active fill sites. The City has received 14 complaints associated with soil matters year to date.

During the month of February, the bylaw officer undertook 46 site inspections, which resulted in the issuance of 10 tickets (\$5,000 in fines) for contravention of Soil Removal & Fill Deposit Regulation Bylaw No. 8094.

Property Use

Property Use Officers continue to investigate property matters based on public complaints, as well as conduct proactive enforcement for self-evident infractions such as boulevard obstructions and unsightly properties. Excluding grease, soils and short-term rentals, during the month of February the bylaw officers administered 121 files, which were largely associated with noise, unsightly premises, towing permits and zoning issues.

The Short Term Rental Officer continues to investigate occupancy matters based on website listings and public complaints. During the month of February, the bylaw officer undertook 31 site visits, with no resulting violations issued for contravention of Zoning Bylaw No. 8500.

The following tables reflect year-to-date *investigative activity* categorized by property use file type.

Figure 1a: Grease, Soils & Property Use Service Demand Comparison

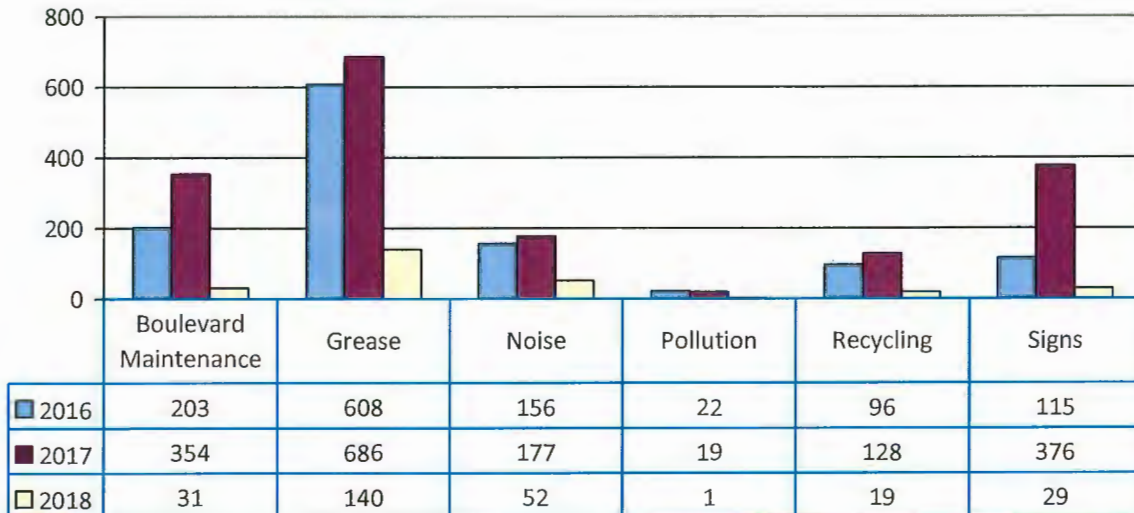
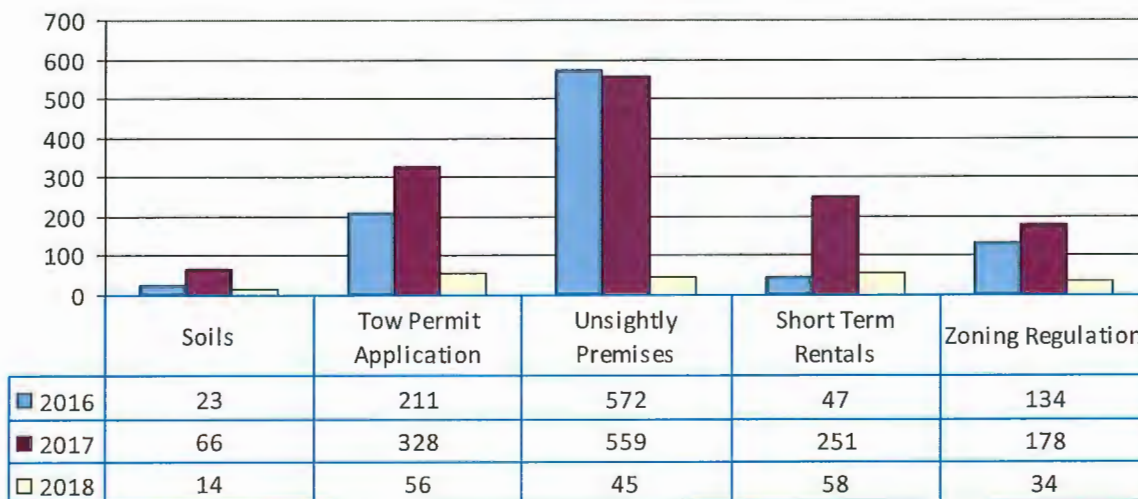


Figure 1b: Grease, Soils & Property Use Service Demand Comparison

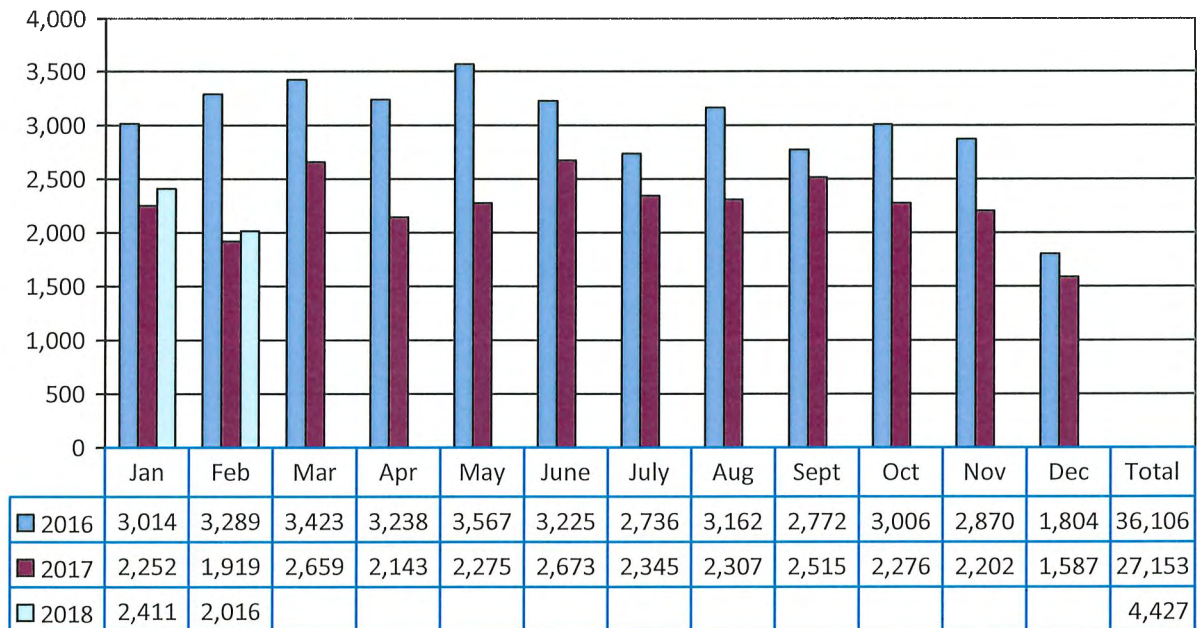


Parking and Animal Control

Parking and Animal Control Officers continue to focus on safety issues (fire hydrant, yellow curbs and animal control offences), as well as pay parking matters (meter and permit offences). During the month of February, bylaw officers issued 2,016 violations associated with various parking and stopping offences. In comparison to last year, improved weather conditions has resulted in the issuance of more violations, while increased voluntary compliance reflects the decrease in revenue.

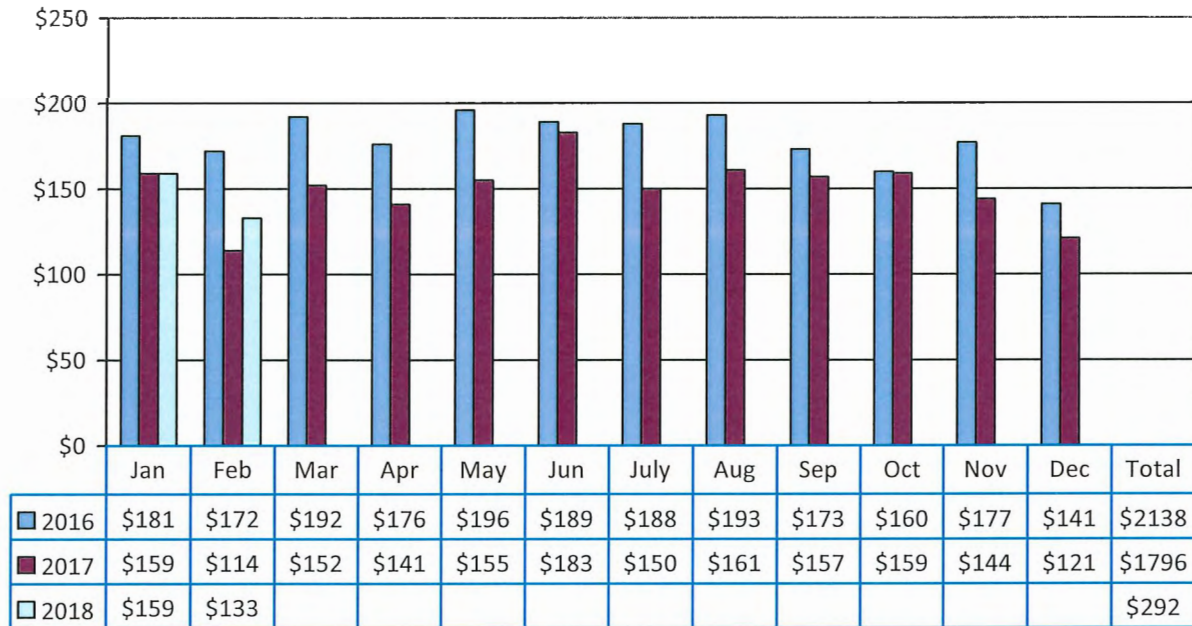
The following table reflects *parking enforcement activity* measured by violation issuance for the calendar month and year-to-date.

Figure 2a: Parking Violations Issuance Comparison



The following table reflects *pay parking activity* measured by consolidated revenue (meters, permits & violations) for the calendar month and year-to-date.

Figure 2b: Consolidated Parking Program Revenue Comparison (000's)



Dog Licencing

The 2018 dog licencing season began on November 9, 2017. As a result, 2,424 dog licences were processed during the remainder of 2017 while another 3,144 dog licences were processed during February 2018. A total of 5,568 dogs have been licenced to date.

Education and Awareness

Parking Officers continue to respond to public complaints primarily associated with safety violations, as well as unattached trailers on city streets. In addition, officers are continuing daily patrols of schools for safety and idling violations.

Customer Service Activity

The following table reflects department *calls-for-service* listed by file type for the month of February.

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service (Tempest & Amanda)	February	YTD
Property Use Files	138	267
Short Term Rental Files	34	58
Soil Removal & Fill Deposit Files	11	14
Grease Trap Files	55	140
Towing Permit Applications	32	56
Parking Enforcement	172	394
Animal Control	115	247
Totals	557	1,176

Enforcement Activity

The following table reflects department *violation issuance* by file type for the month of February.

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTI's)	February	YTD
Short-Term Rental Offences	3	6
Soil / Fill Offences	10	28
Grease Trap Offences	0	3
Parking / Stopping Offences	2,016	4,427
Animal Control Offences	15	35
Totals	2,044	4,499

Adjudication

The next adjudication session is scheduled for April 24, 2018.

Revenue

The Community Bylaw Department derives most of its revenue from parking meters, parking permits and parking violations, with the remainder of revenue generated by the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

In Figure 4, the variance for “External Cost Recovery” represents the pending recoup of Bylaw and RCMP charges associated with both of Richmond’s Night Markets. The variances associated with “Permits”, “Fines” and “Revenue” reflects straight-line financial projections.

The following table reflects department *revenue* listed by source for the month of February and year to date.

Figure 4: Budget vs. Actual Revenue by Source

Revenues	February Budget	February Actual	YTD Budget	YTD Actual	YTD Variance (\$)	YTD Variance (%)
Ext. Cost Recovery	8,508	0	17,016	0	(17,016)	(100.0)%
Filming Revenue	0	28	0	289	289	0.0%
False Alarms	4,350	464	8,700	1,160	(7,540)	(86.7)%
Dog Licences	15,300	51,993	30,600	99,555	68,955	225.3%
Towing Permits	1,250	816	2,500	2,236	(264)	(10.6)%
Other Permits	3,033	7,365	6,066	36,085	30,019	494.9%
Other Fines	3,833	12,075	7,666	15,475	7,809	101.9%
Parking Revenue	169,383	133,268	338,766	291,881	(46,885)	(13.8)%
Total Revenue	205,657	206,009	411,314	446,681	35,367	8.6%

Financial Impact

None.

Conclusion

Community Bylaw staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all department personnel remain committed to educating the public and promoting a culture of voluntary compliance.



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CE:STL