



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** October 10, 2017
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
 General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - September 2017**

Staff Recommendation

That the staff report titled "Community Bylaws Monthly Activity Report - September 2017", dated October 10, 2017, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
 General Manager, Community Safety
 (604-276-4122)

Att. 1

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance Division	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CA
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaw Division provides information on Property Use, Short Term Rentals, Grease, Soils, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Property Use

Property Use Officers continue to investigate property matters based on public complaint. During the month bylaw officers handled 234 files largely associated with illegal signs, excessive noise, boulevard obstructions, unsightly premises and towing permits.

The Short-Term Rental Officer continues to investigate rental matters based on website listings and public complaints. During the month the bylaw officer undertook 52 site visits/inspections and issued nine bylaw violations in accordance with Zoning, Business Licence and Business Regulation Bylaws.

Soils

The Soil Officer continues to liaise with various departments/agencies and monitor properties engaged in the removal or deposit of soil and other fill material. A total of 74 files remain under active investigation, which includes 10 approved fill permits, 21 stop-work-orders and seven fill removal orders.

Grease

The Grease Officer remains focused on education and voluntary compliance with most food establishments adhering to Sanitary Sewer Bylaw No. 7551. During the month the bylaw officer undertook 102 grease-trap inspections and issued three bylaw violations in relation to grease trap offences.

Parking and Animal Control

Parking and Animal Control Officers remain focused on safety and liability issues (no stopping, fire hydrant and crosswalk offences), as well as enforcement of pay parking zones (meters and permits).

With students back in class, bylaw officers resumed school zone patrols starting with a two week educational initiative, which was followed by graduated enforcement. During the month, a total of 2,022 violations/warnings were issued for various safety, liability and pay parking offences.

Dog licencing continued at a steady pace with 80 new licences and or renewals processed in September. Year to date 7,121 dogs have been licenced and a total of 7,700 dogs are projected to be licenced by the end of the year.

Education and Awareness

Bylaw officers continue to promote safety through public awareness, education and enforcement. In addition to educational patrols at all schools within the city, a “Twitter” campaign was employed to raise awareness about safe driving practices at or near schools.

Adjudication

The last adjudication hearing was held on September 26, 2017. During this session a total of 17 cases were heard that resulted in the following decisions;

- 15 violations upheld;
- Two violations dismissed; Adjudicator ruled insufficient evidence in both cases.

The next adjudication hearing is scheduled for January 30, 2018.

Revenue

The Community Bylaw Division derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated by the following sources; Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Distribution Permits (renewed annually), Tow Permit Applications and Film Crew Occupancy. At present Community Bylaws remains on target to meet or exceed all budgetary obligations.

The table below lists all department revenue by source for the current month and year to date:

Figure 1: Budgeted vs. Actual Revenue by Source

Revenues	Sept. Budget	Sept. Actual	YTD Budget	YTD Actual	YTD Variance (\$)	YTD Variance (%)
Receivable Income *	0	10,722	100,000	166,719	66,719	66.7%
Filming Revenue	0	7,153	0	18,101	18,101	0.0%
False Alarms	4,258	11,484	38,325	61,329	23,004	60.0%
Dog Licences	8,554	4,028	137,035	183,998	46,963	34.3%

Towing Permits	1,878	1,738	12,790	15,333	2,543	19.9%
Other Permits	4,470	659	30,441	39,818	9,377	30.8%
Other Bylaw Fines	4,957	7,700	38,139	63,875	25,736	67.5%
Parking Revenue	154,271	156,431	1,374,922	1,371,473	(3,449)	-0.25%
Total Revenue	178,388	199,915	1,731,652	1,920,646	188,994	10.9%

* Receivable Income represents cost recovery for *Night Market* parking enforcement

Financial Impact

None.

Conclusion

Community Bylaw staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, Community Bylaw staff remain committed to educating the public and promoting a culture of voluntary compliance.

Greg Scarborough
 Manager, Property Use, Policies & Programs
 Community Bylaws
 (604-247-4601)

GS/STL:ct

Susan Lloyd
 Manager, Parking Enforcement,
 Animal Control & Administration
 Community Bylaws
 (604-247-4467)

Att. 1: Activity - Property Use, Short Term Rentals, Grease, Soils, Parking Enforcement, Animal Control and Dog Licencing

ATTACHMENT 1

Property Use Activity

The table below lists all *property use* calls-for-service by the current month and year to date:

Figure 2: Property Use Calls for Service

Unsightly Bylaw 7162 / Blvd. Bylaw 7174 / Sign Bylaw 9700 & Other Bylaws	October	YTD
Property Enquiries & Complaints	207	2340

Short Term Rental Activity

The table below lists all *short term rental* violations issued during the current month and year to date:

Figure 3: Short Term Rental Violations

Zoning Bylaw 8500 / Licencing Bylaw 7360 / Business Bylaw 7538	October	YTD
Dwelling, Operating & Licencing Offences	9	80

Grease Activity

The table below lists all *grease* violations issued during the current month and year to date:

Figure 4: Grease Violations

Drainage & Sanitary Sewer Bylaw 7551	October	YTD
Grease Trap Offences	4	27

Soils Activity

The table below lists all *soils* calls-for-service by the current month and year to date:

Figure 5: Soils Calls for Service

Soil Removal & Fill Deposit Bylaw 8094	October	YTD
Soils Enquiries & Complaints	8	56

Parking Activity

The table below lists all *parking* calls-for-service and violations issued during the current month and year to date:

Figure 6: Parking Calls for Service & Violations

Traffic Bylaw 5870 / Parking Regulation 7403	October	YTD
Parking Enquiries & Complaints	259	1581
Parking & Stopping Offences	2022	17633

Animal Control & Dog Licencing Activity

The table below lists all *animal control / dog licencing* calls-for-service and violations issued during the current month and year to date:

Figure 7: Animal Control Calls for Service & Violations

Animal Control Bylaw No. 7932 / Dog Licencing Bylaw 7138	October	YTD
Animal Control / Dog Licencing Enquiries & Complaints	15	133
Animal Control / Dog Licencing Offences	19	212