



# City of Richmond

## Report to Committee

**To:** Community Safety Committee

**Date:** May 8, 2019

**From:** Cecilia Achiam  
General Manager, Community Safety

**File:** 12-8060-01/20-Vol01

**Re:** **Community Bylaws Monthly Activity Report – April 2019**

### Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – April 2019”, dated May 8, 2019, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
General Manager, Community Safety  
(4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
<b>REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE</b>	<b>INITIALS:</b>  CA
<b>APPROVED BY CAO</b>  	

### Staff Report

#### Origin

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

#### Analysis

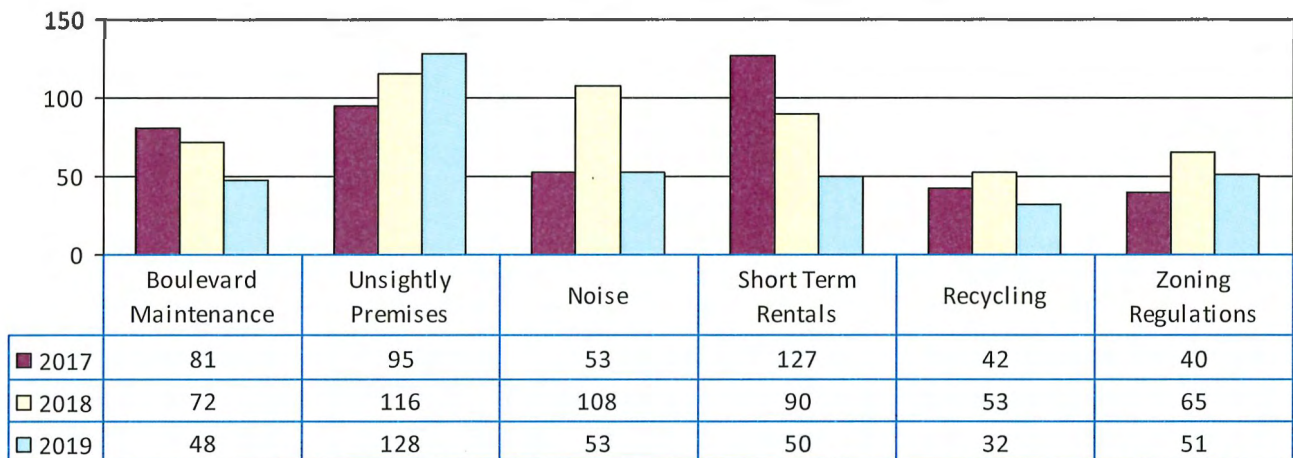
Property Use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

#### Property Use

Property Use Officers investigate property matters based on public complaints as well as conduct proactive enforcement for self-evident infractions such as boulevard obstructions, unsightly properties and short-term rentals. This group also responds to complaints and investigates concerns relating to vacant homes and homeless camps.

During the month of April, bylaw officers continued to provide daily patrols of homeless camps in the Hamilton area in order to check on the well-being of the occupants and to ensure the site remains safe and clean. Staff are also preparing for an expected seasonal increase in complaints regarding short-term rentals.

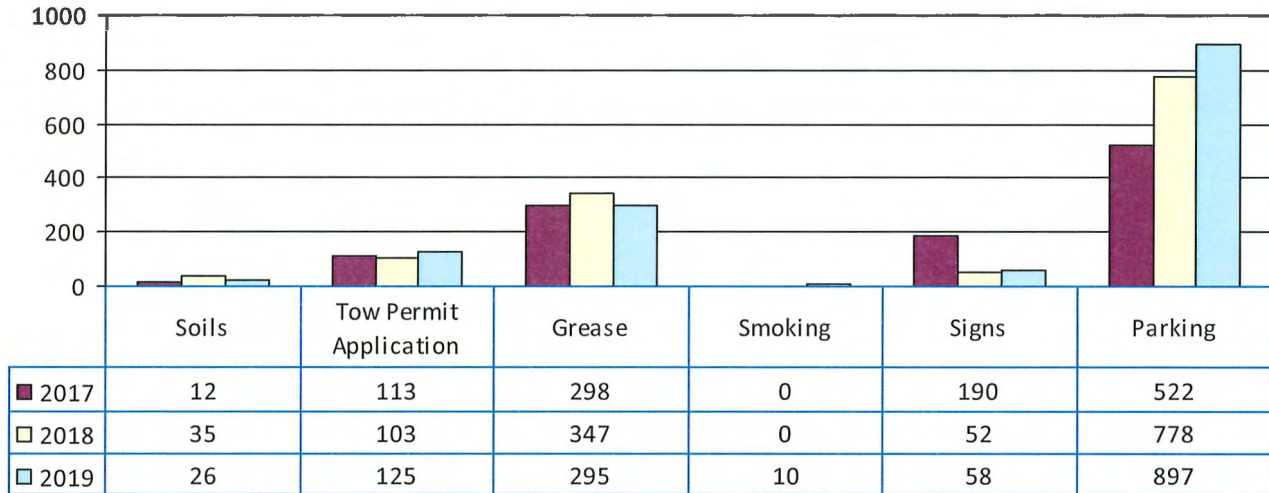
Figure 1: Property Use Calls For Service - April Year-To-Date Comparison



**Grease**

The Grease Officer remains focused on education and voluntary compliance. During the month of April, the Grease Officer undertook 81 grease-trap inspections which are reflected in the cumulative total shown in Figure 2. There were no violation notices issued for contraventions of the Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Figure 2: Other Calls For Service - April Year-To-Date Comparison



**Soils**

The Soil Bylaw Officer continues to respond to complaints and issues of non-compliance with Soil Removal & Fill Deposit Regulation Bylaw No. 8094. Four soil files were opened in April. The Officer continues to address issues of non-compliance on 38 properties in addition to monitoring 16 approved sites. There are 13 soil deposit proposals under various stages of review by City staff and/or the ALC. During the month of April, the Soil Bylaw Officer conducted 73 site inspections.

**Dog Licencing and Patrols**

During the month of April, 200 dogs were licenced. The total amount of dogs licenced to date is 6,407.

Regional Animal Protection Society (RAPS) Officers, conduct monthly rotational patrols of the dikes, parks and school grounds within the City. The following were patrolled during the month of April which resulted in no contraventions of the Animal Control Regulation Bylaw No. 7932 or the Dog Licencing Bylaw No. 7138.

- McLean Park
- Brighthouse Park
- Hugh Boyd Secondary
- McDonald Beach
- Dover Park
- Sea Island Elementary
- Steveston Village
- Garry Point
- William Cook Elementary
- Steveston Water Park
- South Arm Park
- Mitchell Elementary

- Cambie Community Park
- West Dikes Trail
- Manoh Steves Elementary
- Homma Elementary
- Britannia Shipyards
- Terra Nova Park

Parking

Parking Officers continue to focus on safety and gain compliance through education and ticketing while conducting their daily patrols. During the month of April, Parking Officers saw an increase in vehicles parking overnight where prohibited, such as the Bowling Green. Staff will be conducting evening patrols beginning in May to detour overnight parking in restricted areas.

For the month of April, Parking Officers issued 2,427 violations associated with various parking and stopping offences.

Figure 3 reflects monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 3: Parking Violations Issuance Comparison

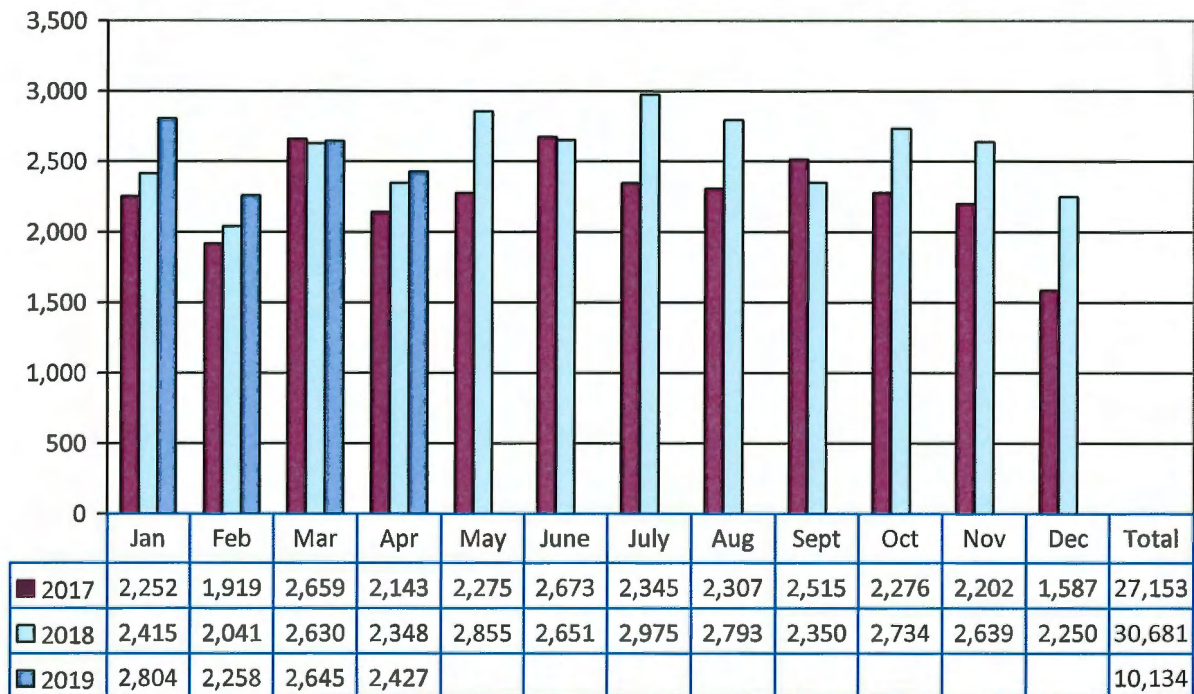
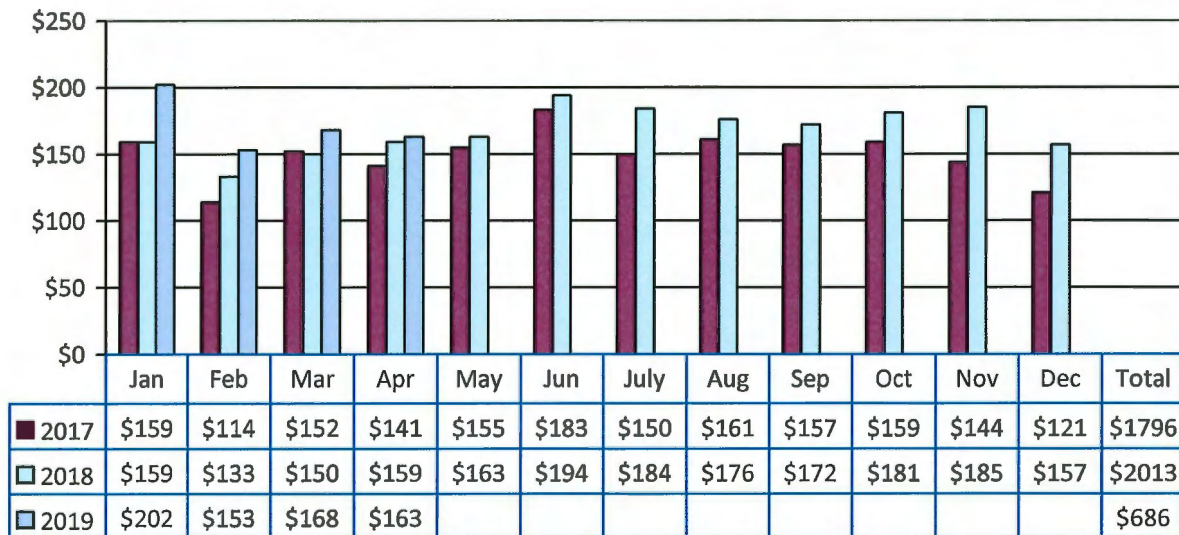


Figure 4: Consolidated Parking Program Revenue Comparison (000's)



All Enforcement Activity

While parking violations make up the majority of tickets issued by City of Richmond bylaw enforcement staff, there are a number of other categories which are of interest to the public. Table 1 shows the number of violations in parking plus those in other categories. The number of tickets issued, in areas other than parking, is not necessarily an indication of staff effort as staff are instructed to pursue compliance as the main goal which sometimes is better served with a warning instead of a ticket.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	April	YTD
Short-Term Rental Offences	1	12
Soil Removal & Fill Deposit Offences	0	1
Grease Trap Offences	0	4
Parking & Stopping Offences	2427	10134
Animal Control Offences	10	37
<b>Totals</b>	<b>2438</b>	<b>10185</b>

Adjudication

The next adjudication session, scheduled for June 11, 2019, will consist of 13 violations in contravention of City of Richmond Bylaws.

Revenue

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated from dog licences, false

alarm incidents (which are reported at year end only), tow permits and other permits and bylaw fines. These figures are shown in Table 2.

Table 2: Department Revenue by Source

Program Revenue	Budget Apr 2019	Actual Apr 2019	YTD Budget Apr 2019	YTD Actual Apr 2019
Contract Revenue <sup>1</sup>	0	0	0	15,000
Filming Revenue	0	1,833	0	11,871
Dog Licences	11,825	9,125	133,676	150,383
Towing Permits	989	2,003	7,367	7,231
Other Permits <sup>2</sup>	2,349	600	17,502	37,007
Other Bylaw Fines <sup>3</sup>	2,804	11,425	22,836	35,450
Parking Revenue <sup>4</sup>	199,769	162,742	615,405	686,097
<b>Total Revenue</b>	<b>\$217,736</b>	<b>\$187,728</b>	<b>\$796,786</b>	<b>\$943,039</b>

**Financial Impact**

None.

**Conclusion**

Community Bylaws staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all department personnel remain committed to educating the public and promoting a culture of voluntary compliance.



Carli Williams  
 Manager, Community Bylaws  
 And Licencing  
 (604-276-4136)



Susan Lloyd  
 Manager, Parking Enforcement,  
 Animal Control And Administration,  
 Community Bylaws  
 (604-247-4467)

<sup>1</sup> City Towing Contract with Rusty's

<sup>2</sup> Newspaper box and soil permit applications

<sup>3</sup> Property Use and Animal control violations

<sup>4</sup> Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement