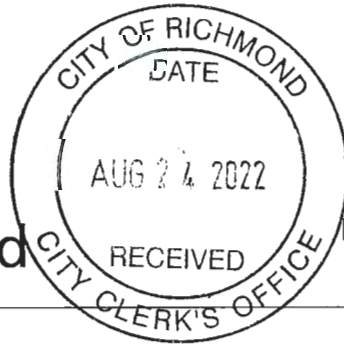




City of  
Richmond



**TO: MAYOR & EACH  
COUNCILLOR  
FROM: CITY CLERK'S OFFICE**

**Memorandum**

Planning and Development Division  
Development Applications

**To:** Mayor and Councillors

**Date:** August 23, 2022

**From:** Wayne Craig  
Director, Development

**File:** HA 20-907706

**Re: September 6, 2022 Public Hearing - 10700 Railway Ave (HA 20-907706)**

This memorandum provides supplementary information to a staff report and heritage revitalization agreement bylaw for formal protection of the R.G. Ransford House and construction of a coach house at 10700 Railway Avenue that will be considered at the Public Hearing on September 6, 2022.

Following City Council granting first reading to Heritage Revitalization Agreement Bylaw 10386 on July 11, 2022 the application was referred to the July 27, 2022 meeting of the Richmond Heritage Commission for review and comment.

A summary of the feedback obtained from the Richmond Heritage Commission about the proposal is as follows:

- The Commission supported the Heritage Revitalization Agreement application to protect the R.G. Ransford House and to construct a coach house at 10700 Railway Avenue; and
- The Commission indicated that they support installation of heritage interpretive signage about the R.G. Ransford House along the Railway Greenway and that the signage be integrated with other park amenities in the area.

An excerpt from the draft Richmond Heritage Commission meeting minutes is attached for reference (Attachment 1).

Staff from the City's Planning and Parks Departments have discussed the opportunity to install interpretive signage about the R.G. Ransford House along the Railway Greenway and have determined that the signage can be designed, fabricated, and installed by City staff with consideration of Richmond Heritage Commission feedback on sign content. The Parks Department has identified that the sign design would be consistent with existing interpretive signs located the Railway Greenway and it would be located with consideration of existing trees as well as the proximity to, and view of the R.G. Ransford House. The cost associated with the signage is estimated to be \$2,000.00, which can be provided through the Parks Department general development budget.

**PH - 5**

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August 23, 2022

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If you have any questions about this memo, please contact me directly at 604-247-4625.

A handwritten signature in black ink, appearing to read "Wayne Craig". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Wayne Craig  
Director, Development  
(604-247-4625)

WC/CL:cas

Att. 1

pc: SMT

John Hopkins, Director, Policy Planning

Jason Chan, Manager, Parks Planning, Design and Construction

Suzanne Smith, Program Coordinator, Development

Joshua Reis, Program Coordinator, Development

Miriam Plishka, Park Planner

Cynthia Lussier, Planner 2

Minhee Park, Planner 2

**Excerpt from the draft Minutes from  
The Richmond Heritage Commission meeting**

**Wednesday, July 27, 2022 – 7:00 p.m.**

**3. New Business:**

- a) Heritage Revitalization Agreement (HRA) Application for 10700 Railway Avenue (HA 20-907706)

Staff provided an overview of the HRA application, which involves formal protection of the R.G. Ransford House (“the Ransford House”) and construction of a detached coach house on the property. Information provided for the Commission’s consideration included: the project details, an explanation of the HRA as a municipal heritage conservation tool, and Council’s request that the Commission comment on the application as well as on potential installation of heritage interpretive signage about the Ransford House on the Railway Greenway across from the subject site.

In response to the Commission’s query regarding whether the fence/wall along the street frontage has heritage value, the property owner responded that the stone fence had been installed about 10 years ago for street appeal. Staff also confirmed that landscaping added over the years was not identified as a character-defining element.

The Commission noted that installation of the signage would be a great idea and the signage should meet the City standards and be appropriately located with consideration of other City amenities such as benches and the community garden under construction in the vicinity.

Councillor Wolfe noted the importance of:

- having a network of heritage interpretive signs outside Steveston;
- that the location of the sign should be away from the main thoroughfare to give some space to the public to pause and read the sign; and
- That there is potentially an opportunity to integrate the signage with other existing park amenities and programs.

It was moved and seconded:

- 1. That the Heritage Revitalization Agreement application (HA20-907706) to protect the R.G. Ransford House and to construct a coach house at 10700 Railway Avenue be supported as proposed; and***
- 2. That the installation of heritage interpretive signage along Railway Greenway be supported and the signage be integrated with other park amenities.***

CARRIED