



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** November 15, 2019
From: Cecilia Achiam **File:** 12-8060-01/20-Vol01
 General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report – October 2019**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – October 2019”, dated November 15, 2019, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
 General Manager, Community Safety
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CJ
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

Enhance safety services and strategies to meet community needs.

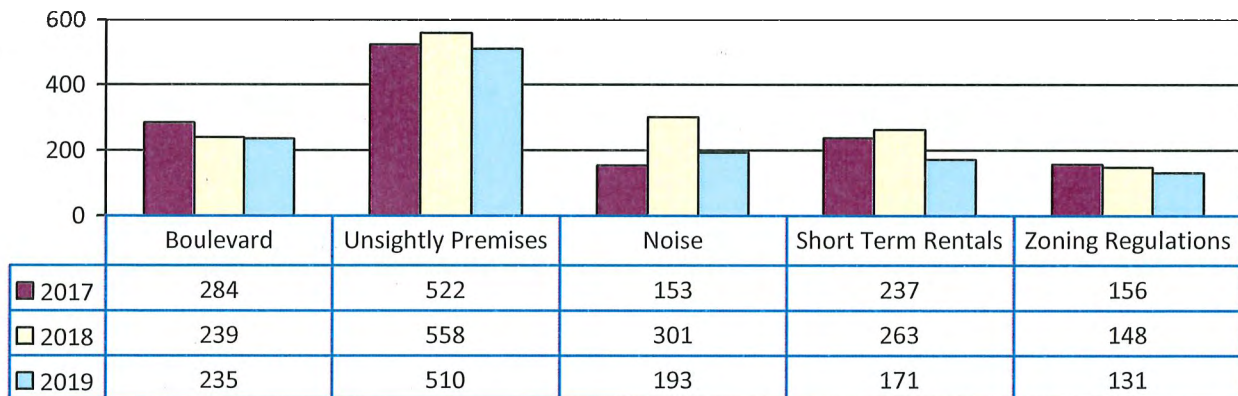
Analysis

Property Use

Property Use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

Calls for service have continued to decrease in October, allowing enforcement staff to catch up on complex files. Staff remain redeployed to cover vacancies in other areas of bylaw enforcement, including sign and business licence enforcement. These vacancies will be filled as soon as possible in order to reduce impacts to service.

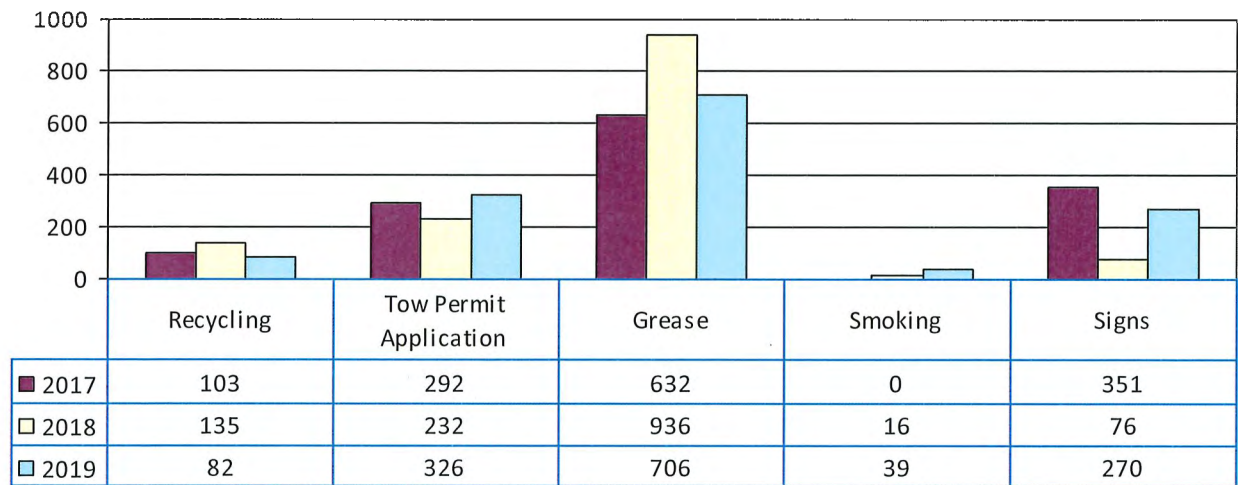
Figure 1: Property Use Calls For Service - October Year-To-Date Comparison



Grease

The Grease Officer remains focused on education and communication. During the month of October, the Grease Officer undertook 52 grease-trap inspections which are reflected in the cumulative total shown in figure 2. There were two violation notices issued for contraventions of the Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Figure 2: Other Calls For Service - October Year-To-Date Comparison



Soils

The Soil Bylaw Officer continues to respond to complaints and issues of non-compliance with Soil Removal & Fill Deposit Regulation Bylaw No. 8094 (Soil Bylaw). During the month of October, the Soil Bylaw Officer conducted 63 site inspections and issued two violation notices for non-compliance of the Soil Bylaw.

The Officer is currently managing 35 sites that are considered non-compliant. Of the 35 sites, one was issued two tickets for not complying with an order to remove illegal fill. The majority of the other non-compliant sites are working with the Soil Bylaw Officer towards compliance while a few of the sites are being dealt with through the courts and staff are awaiting decisions or trial dates.

There are an additional 12 soil deposit proposals under various stages of review by City staff. Three of these applications were considered at an October meeting of the Food Security and Agricultural Advisory committee and one will be coming forward in November 2019 and the others in the first quarter of 2020, for Council consideration.

Dog Licencing and Patrols

During the month of October, 63 dogs were licenced. As of October, the total amount of dogs licenced to date is 7,302

Regional Animal Protection Society (RAPS) Officers conduct monthly rotational patrols of the dikes, parks and school grounds within the City. The following were patrolled during the month of October, with an emphasis on Capstan Village Park, South Arm Park and Garry Point due to numerous dog off-leash complaints. The visual presence of bylaw enforcement officers can often lead to dog owners/walkers being more mindful with compliance and keeping their dogs on

leash. As a result of the patrols listed below, three bylaw violation notices for dog off-leash were issued under the Animal Control Regulation Bylaw No. 7932.

- South Arm Park – one ticket issued
- Garry Point – two tickets issued
- Steveston Village
- Railway Trail
- South Dyke Trail
- Capstan Village Park
- Talmey Park
- Walter Lee Elementary
- Woodward's Slough
- Garden City Park
- Steveston Park
- Hugh Boyd Secondary
- Odlin Park
- Terra Nova
- McLean Park
- King George Park
- McDonald Beach
- Cambie Secondary

Parking

For the month of October, officers conducted their assigned elementary school patrols on Halloween during which they handed out stickers and activity books to students. Officers continue to enforce weight restricted roads, specifically No. 8 Road, which resulted in a total of 18 tickets being issued for violation of weight restricted roads by overweight vehicles. For the month of October, Community Bylaws received 288 calls for service for parking related offences for a year to date total of 2,587.

Figure 3 reflects monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 3: Parking Violations Issuance Comparison

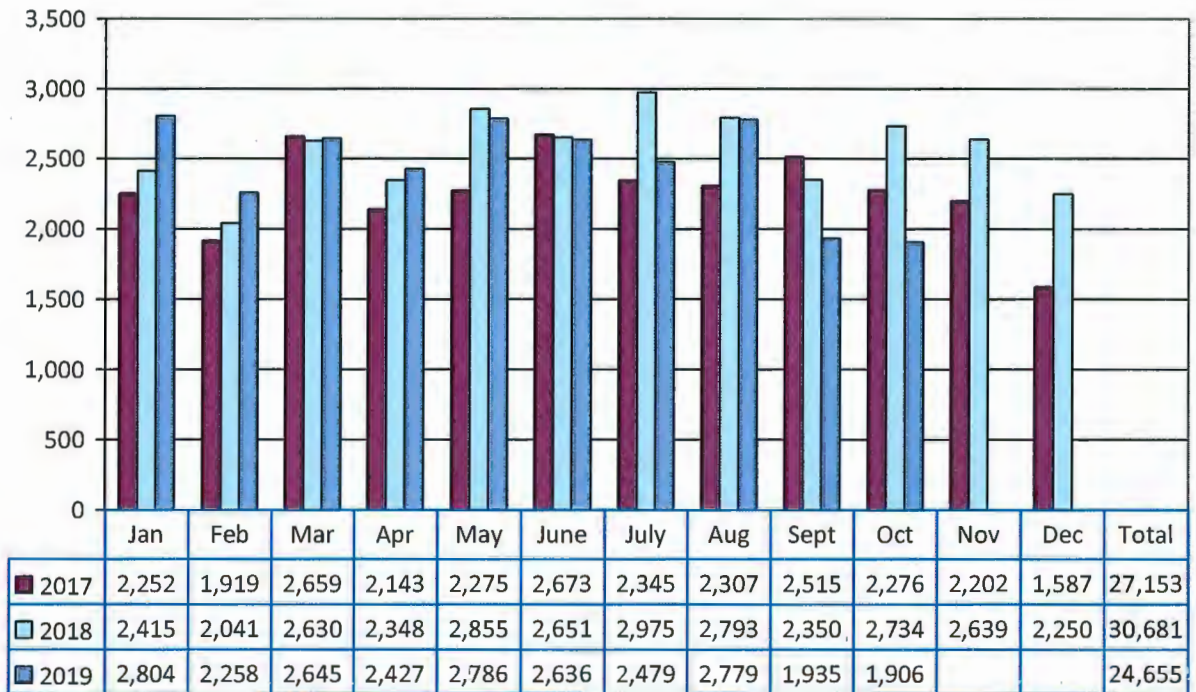


Figure 4: Consolidated Parking Program Revenue Comparison (000's)



All Enforcement Activity

While parking violations make up the majority of tickets issued by City of Richmond bylaw enforcement staff, there are a number of other categories which are of interest to the public. Table 1 shows the number of violations in parking plus those in other categories. The number of tickets issued, in areas other than parking, is not necessarily an indication of staff effort as staff are instructed to pursue compliance as the main goal which sometimes is better served with a warning instead of a ticket.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	October	YTD
Short-Term Rental Offences	6	48
Soil Removal & Fill Deposit Offences	2	27
Grease Trap Offences	2	11
Parking & Stopping Offences	1,906	24,655
Animal Control Offences	48	431
Totals	1,964	25,172

Bylaw Adjudication

The next adjudication is scheduled for December 10, 2019.

Revenue and Expenses

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated from dog licences, false alarm incidents, tow permits and other permits and bylaw fines. Figures for individual revenue types are shown in Table 2 and revenue and expenses for the three main programs within Community Bylaws is shown in Table 3.

The trend for higher than forecast revenue and lower than forecast expenses continued in the month of October. With just two months left in the year, it is expected that the Community Bylaws department will return revenue to the City rather than result in an expense.

Table 2: Department Revenue by Source

Program Revenue	Budget Oct 2019	Actual Oct 2019	YTD Budget Oct 2019	YTD Actual Oct 2019
Contract Revenue ¹	0	5,000	0	50,000
Filming Revenue	0	3,385	0	27,535
False Alarm	4,442	244	44,417	20,207
Dog Licences	7,441	3,872	187,859	200,281

¹ City Towing Contract with Rusty's Towing

Towing Permits	632	3,510	14,137	23,096
Other Permits ²	1,502	600	33,586	42,107
Other Bylaw Fines ³	1,788	8,675	40,890	141,460
Parking Revenue ⁴	170,484	153,257	1,657,452	1,762,233
Receivable Income ⁵	8,345	6,413	81,135	38,636
Total Revenue	194,634	184,956	2,059,476	2,305,555

² Newspaper box and soil permit applications

³ Property Use and Animal control violations

⁴ Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

⁵ Receivable Income consists of Night Market Recoveries

Table 3: Revenue and Expenses by Program in Community Bylaws

Community Bylaws by Program		YTD Budget Oct 2019	YTD Actual Oct 2019
Parking	Revenue	1,738,589	1,878,404
	Expenses	1,251,482	1,125,863
	Net Revenue	487,107	752,541
Animal Control	Revenue	195,883	232,386
	Expenses	228,442	195,990
	Net Revenue (Expense)	(32,559)	36,396
Property Use	Revenue	125,005	194,764
	Expenses	951,238	751,714
	Net Revenue (Expense)	(826,233)	(556,950)
Total Net Revenue (Expense)		(371,685)	231,987

Financial Impact

None.

Conclusion

During the month of October, Community Bylaws continued to see Officers focusing on enforcement during school patrols while also attending to assigned file work. Staff remain committed to educating the public and enforcing the city's bylaws which includes ticketing.



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