



To: Community Safety Committee

Date: December 12, 2019

From: Cecilia Achiam
General Manager, Community Safety

File: 12-8060-01/20-Vol01

Re: **Community Bylaws Monthly Activity Report – November 2019**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – November 2019”, dated December 12, 2019, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.1 Enhance safety services and strategies to meet community needs.

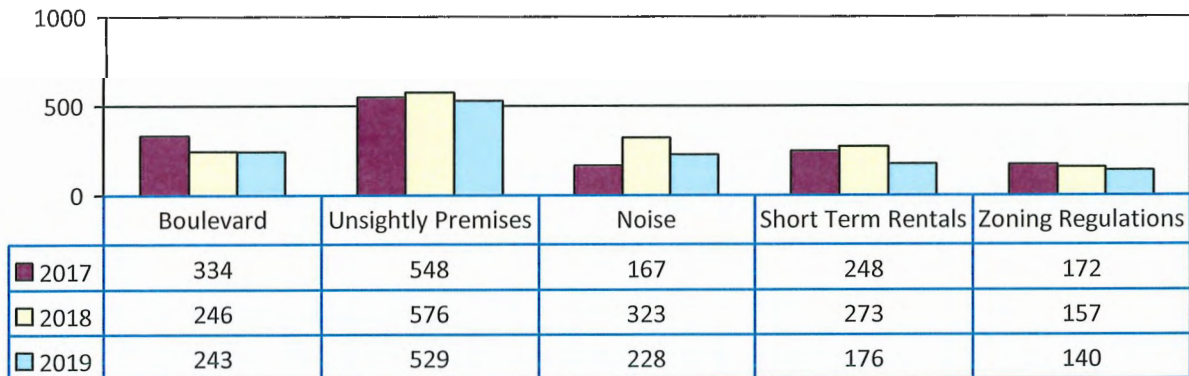
Analysis

Property Use

Property use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

In addition to their routine work, Property Use Inspectors managed three significant files this month. November priorities for staff include inspecting and researching the property at 12620 No. 3 Road for enforcement action, coordinating the clean-up of the Hamilton homeless camp after the occupants vacated the site and enforcing the Noise Regulation Bylaw No. 8856 (Noise bylaw). The Noise bylaw prohibits construction work on Sundays and holidays but staff found several construction sites underway on Remembrance Day and wrote tickets to contractors on six different sites.

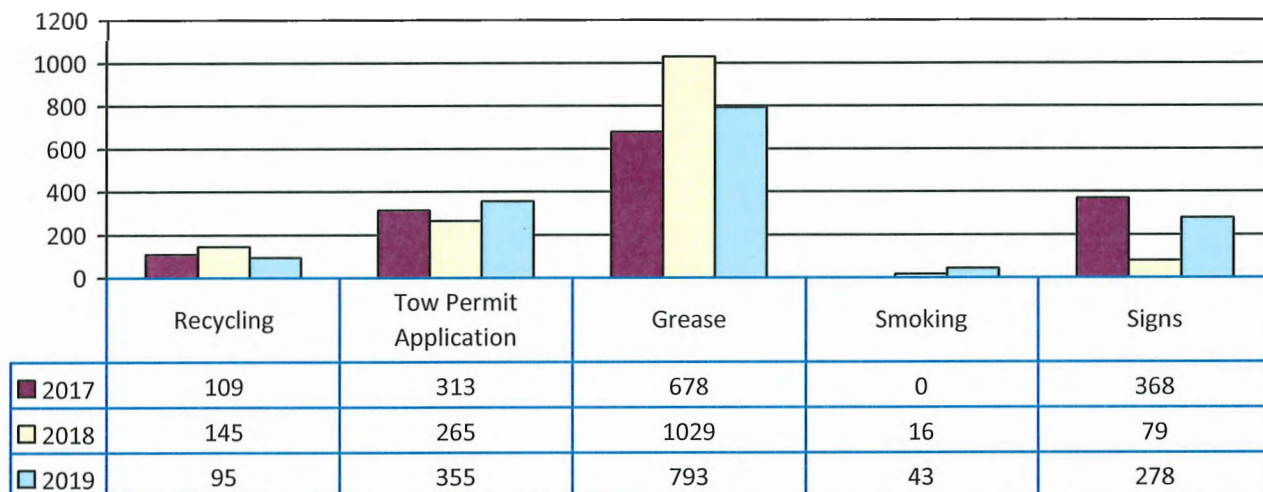
Figure 1: Property Use Calls For Service - November Year-To-Date Comparison



Grease

The Grease Officer remains focused on education and communication. During the month of November, the Grease Officer undertook 87 grease-trap inspections which are reflected in the cumulative total shown in figure 2. There were no violation notices issued for contraventions of the Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Figure 2: Other Calls For Service - November Year-To-Date Comparison



Soils

The Soil Bylaw Officer continues to respond to complaints and issues of non-compliance with Soil Removal & Fill Deposit Regulation Bylaw No. 8094 (Soil Bylaw) as well as monitoring approved sites. During the month of November, the Soil Bylaw Officer conducted 53 site inspections and issued six violation notices for non-compliance of the Soil Bylaw.

The Soil Bylaw Officer is currently managing 44 sites that are considered non-compliant but only four of these sites are receiving active enforcement such as stop work orders and tickets. The other non-compliant sites are working through a compliance plan or being pursued through Provincial or Supreme Court.

There are an additional 13 soil deposit proposals under various stages of review by City staff.

Dog Licencing and Patrols

During the month of November, 60 dogs were licenced. This brings, the total amount of dogs licenced for 2019 to 7,362. The number of dogs licenced in December will represent the start of the 2020 licencing season.

Regional Animal Protection Society (RAPS) Officers conduct monthly rotational patrols of the dikes, parks and school grounds within the City. The following were patrolled during November, which resulted in no bylaw violation notices being issued under the Animal Control Regulation Bylaw No. 7932 or the Dog Licencing Bylaw No. 7138:

- Dover Park
- Garry Point
- McDonald Beach
- McLean Park
- William Cook Elementary
- South Arm Park
- Steveston Village
- Walter Lee Elementary
- West Richmond Community Centre
- Garden City Park
- Hugh Boyd Secondary
- Miller Neighbourhood Park
- Odlin Park
- Railway Trail
- Spul'u'Kwuks Elementary
- Talmey Park
- West Dyke Trail
- McDonald Beach

Parking

For the month of November, Parking Officers continued to proactively patrol for stopping and parking infractions while monitoring their assigned files. Community Bylaws staff received 283 calls for service in November for parking related offences for a year to date total of 2,870.

Figure 3 reflects monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 3: Parking Violations Issuance Comparison

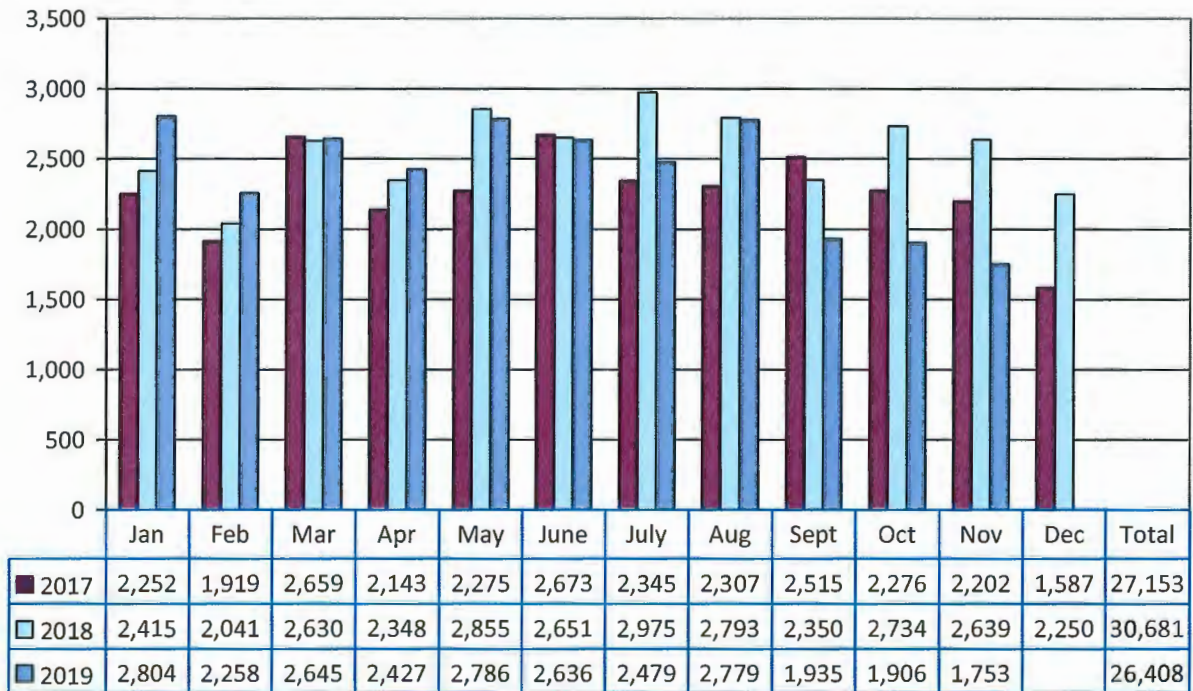


Figure 4: Consolidated Parking Program Revenue Comparison (000's)



All Enforcement Activity

While parking violations make up the majority of tickets issued by City of Richmond bylaw enforcement staff, there are a number of other categories which are of interest to the public. Table 1 shows the number of violations in parking plus those in other categories. Staff are instructed to pursue compliance with City Bylaws as the main goal of enforcement action, which sometimes is better served with a warning instead of a ticket.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	November	YTD
Short-Term Rental Offences	1	49
Soil Removal & Fill Deposit Offences	6	33
Grease Trap Offences	0	11
Parking & Stopping Offences	1,753	26,408
Animal Control Offences	26	457
Totals	1,786	26,958

Bylaw Adjudication

Adjudication was held on December 10, 2019. The results will be recorded in Community Bylaw's December report.

Revenue and Expenses

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations with the remainder of revenue generated from dog licences, false alarm incidents, tow permits and other permits and bylaw fines. Figures for individual revenue

types are shown in Table 2 and revenue and expenses for the three main programs within Community Bylaws is shown in Table 3.

Parking revenue has seen a slight decrease due to gaining compliance through education and Officer assigned files. It is staff's expectation that revenue should see an increase with the introduction of the Mobile Licence Plate Recognition Program in 2020. With just one month left in the year, it is expected that the Community Bylaws department will return revenue to the City rather than result in an expense.

Table 2: Department Revenue by Source

Program Revenue	Budget Nov 2019	Actual Nov 2019	YTD Budget Nov 2019	YTD Actual Nov 2019
Contract Revenue ¹	0	5,000	0	55,000
Filming Revenue	0	1,852	0	29,388
False Alarm	4,442	244	48,858	20,451
Dog Licences	12,645	3,468	200,503	203,749
Towing Permits	925	1,817	15,062	24,912
Other Permits ²	2,197	900	35,783	43,007
Other Bylaw Fines ³	2,690	12,125	43,580	153,585
Parking Revenue ⁴	158,917	149,097	1,816,369	1,911,330
Receivable Income ⁵	7,779	0	88,916	38,636
Total Revenue	189,595	174,503	2,249,071	2,480,058

¹ City Towing Contract with Rusty's Towing

² Newspaper box and soil permit applications

³ Property Use and Animal control violations

⁴ Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

⁵ Receivable Income consists of Night Market Recoveries

Table 3: Revenue and Expenses by Program in Community Bylaws

Community Bylaws by Program		YTD Budget Nov 2019	YTD Actual Nov 2019
Parking	Revenue	1,905,285	2,034,353
	Expenses	1,353,104	1,241,094
	Net Revenue	552,181	793,259
Animal Control	Revenue	209,067	242,379
	Expenses	251,370	202,788
	Net Revenue (Expense)	(42,303)	39,591
Property Use	Revenue	134,719	203,325
	Expenses	1,039,731	813,956
	Net Expense	905,012	610,631
Total Net Revenue (Expense)		(395,134)	222,219

Financial Impact

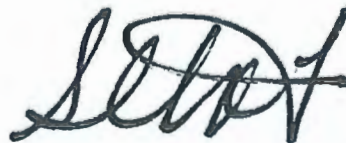
None.

Conclusion

Community Bylaws administers a wide range of bylaws related to property use, parking, animal control, soils and grease. This report presents the monthly statistics for November including number of complaints, tickets issued and revenue collected plus commentary on special projects. Of note this month is a decrease in tickets issued related to enforcement of parking and of short term rentals. These decreases are typical for this time of year and Community Bylaws remains on-track to exceed budget targets for the overall group.



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